

APPROVED**MINUTES OF THE MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

September 23, 2014

The Board of Trustees of the North Orange County Community College District met for its meeting on Tuesday, September 23, 2014, at 5:30 p.m. in the Board Room at the Anaheim Campus.

Board President Jeffrey P. Brown called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Jeffrey P. Brown, Barbara Dunsheath, Leonard Lahtinen, Molly McClanahan, Donna Miller, M. Tony Ontiveros, and Student Trustees Omar Pichardo and Stephen Tith. Absent: Michael Matsuda.

RESOURCE PERSONNEL PRESENT: Ned Doffoney, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Rajen Vurdien, President, Fullerton College; Bob Simpson, President, Cypress College; Greg Schulz, Provost, School of Continuing Education; Richard Fee, representing DMA; Adam Gottdank, representing the School of Continuing Education Academic Senate; Jolena Grande, representing the Cypress College Academic Senate; Sam Foster, representing the Fullerton College Faculty Senate; Dale Craig, representing United Faculty; Rod Lusch, representing CSEA; Sam Russo, representing ADFAC; and Violet Ayon, Recording Secretary.

OTHER EMPLOYEES PRESENT: Santanu Bandyopadhyay, Karen Cant, Phil Dykstra, Marc Posner and Alan Reza from Cypress College; Jodi Balma, Toni DuBois, Jose Ramon Nunez, and Richard Storti from Fullerton College; Julie Brown, Jorge Gamboa, Martha Gutierrez, Raine Hambly, Elizabeth Lassiter, Lorenze Legaspi, Elaine Loayza, Cathryn Neiswender, and Julie Schoepf from the School of Continuing Education; and Ken Robinson, Kai Stearns Moore, Melissa Utsuki, and Rick Williams from the District Offices.

VISITORS: Mary Delessi and Jon Schoepf.

COMMENTS: MEMBERS OF THE AUDIENCE: There were no comments from the audience.

BLOCK VOTE APPROVAL: PERSONNEL ITEMS: It was moved by Trustee Donna Miller and seconded by Trustee Barbara Dunsheath that the following personnel items be approved by block vote:

Human Resources: 3.a, 3.b, 3.c, 3.d, 3.e

Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Miller, and Ontiveros voting yes.

REPORTS

- A. **Employees of the Year:** As a part of the Chancellor's Report, the following employees were honored by the Board for their selection as an Employee of the Year:

Cypress College

Becky Floyd - Outstanding Full-time Faculty

Claudia Garcia Marroquin - Outstanding Adjunct Faculty

Randy Martinez - Charger Award

Alan Reza - Classified Employee of the Year

Fullerton College

Jodi Balma - Faculty of the Year

Dr. Toni DuBois - Administrator of the Year

Lou Kavanaugh - Classified Professional of the Year

School of Continuing Education

Julie Brown - Full-Time Faculty of the Year

Elizabeth Lee Lassetter - Adjunct Faculty Member of the Year

Elaine Loayza - Classified Employee of the Year

Cathryn Neiswender - Manager of the Year

Julie Schoepf - Outstanding Colleague of the Year

- B. **Chancellor Doffoney** thanked the Board and employees for their understanding and support during his medical leave. He commented on the District Consultation Council's lively discussion the previous day regarding the District's budget development process and the numerous avenues for employees to provide their input both at the campus level and the District level. Chancellor Doffoney reported that the District's La Habra property is in the process of being sold via a bidding process. Bids will be opened at a November Board meeting.

(See Supplemental Minutes #1137 for a copy of the full report.)

- C. **Rajen Vurdien**, Fullerton College President; **Bob Simpson**, Cypress College President; and **Greg Schulz**, School of Continuing Education Provost, reported on activities from their respective campus.

As a part of his report, Dr. Simpson introduced Dr. Elaine Lipiz-Gonzales, the new Cypress College EOPS Manager.

COMMENTS

- A. **Kai Stearns Moore** provided an update on the Measure J bond campaign, which will be on the November ballot. She noted the following website <http://supportourcolleges.com/>, where individuals can find out more about the campaign, volunteer, make a donation, or endorse the measure.

- B. **Trustee Leonard Lahtinen** read a statement regarding the Measure J bond campaign and the campaign process followed up to date. He expressed his dismay at the lack of NOCCCD employee involvement in the campaign and thanked those individuals who are volunteering their time to the campaign.
- C. **Richard Fee** announced the first District Managers Association meeting will be held the following day, September 24.
- D. **Adam Gottdank** reported that the SCE Academic Senate is growing and he announced an open house will be held at the SCE-Gilbert West high school diploma program on September 25.
- E. **Jolena Grande** reported on the Cypress College Academic Senate activities, specifically in the area of Staff Development and the campus Student Equity Plan.
- F. **Sam Foster** reported on the Fullerton College Faculty Senate activities; specifically, the review of the Fullerton College Student Equity Plan.
- G. **Dale Craig** congratulated the Board for its support of the classified and confidential employees in increasing their salary to cover the employees' PERS contribution. He stated he will present the Measure J campaign information to faculty.
- H. **Rod Lusch** thanked the Board and District negotiating team on reaching agreement regarding the classified employees' PERS contribution. He also reported that CSEA supports Measure J.
- I. **Student Trustee Omar Pichardo** reported on Cypress College student activities; specifically, upcoming discussion on whether or not to support Measure J.
- J. **Student Trustee Stephen Tith** reported on Fullerton College student activities; including students participation in the Measure J campaign by volunteering at the phone bank, hosting information tables on campus, etc., to get the word out on the importance of Measure J.
- K. **Trustee Barbara Dunsheath** reported Governor Brown has signed legislation regarding professional development, which will be for all segments at the community colleges, i.e., faculty, staff, administration, etc.
- L. **Trustee Donna Miller** referred to two *Los Angeles Times* articles: (1) on Trustee Michael Matsuda and his appointment as Superintendent of the Anaheim Union High School District, and (2) an article on "Work Study that Works". The second article tells of the Norwalk Early College Academy in Norwalk, Connecticut, which blends high school, community college, and work experience into a creative hybrid that offers young people a new path from the classroom to the workforce.
- M. **Trustee Leonard Lahtinen** reported on National Registration Day and the efforts of the League of Women Voters.

- N. **Trustee Molly McClanahan** commended Trustee Lahtinen on his statement regarding Measure J. She reported there were numerous faculty at the recent League of Women Voters forum.

MINUTES: It was moved by Trustee Donna Miller and seconded by Trustee Molly McClanahan that the Board approve the minutes of its Regular Meeting of September 9, 2014. **Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Miller, and Ontiveros voting yes, and including Student Trustees Pichardo and Tith's advisory votes.**

HUMAN RESOURCES:

Item 3.a: Per the block vote, authorization was granted for the following academic personnel matters were authorized:

RETIREMENT

Ward, Carol	FC	Cosmetology Instructor Eff. 05/24/2015 PN FCF704
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CHANGE IN SALARY CLASSIFICATION

Gyorody, Andrea	CC	Art Instructor (ADJ) From: Column 1, Step 0 To: Column 2, Step 0 Eff. 08/25/2014
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Vu, Tim	CC	Mathematics Instructor (ADJ) From: Column 1, Step 0 To: Column 2, Step 0 Eff. 08/25/2014
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ADDITIONAL DUTY DAYS @ PER DIEM

Alhadeff, Andrew	CC	Head Coach, Men's Basketball	15 days
Beidler, Larry	CC	Head Coach, Wmn's Water Polo	13 days
Mohr, Margaret	CC	Head Coach, Wmn's Basketball	15 days
Welliver, Nancy	CC	Head Coach, Wmn's Volleyball	13 days

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2014 FALL SEMESTER, TRIMESTER

Aoun, Diana	SCE	Column 1, Step 0
Barney, Heather	SCE	Column 2, Step 0
Brayshaw, Brent	SCE	Column 1, Step 0
Chemama, Maryline	FC	Column 3, Step 0
Clovis II, David	CC	Column 1, Step 0
Collins, Raheem	SCE	Column 1, Step 0

Denty, Steven	CC	Column 1, Step 0
Dinh, Uyen	SCE	Column 2, Step 0
Gonzalez-Stone, Debra	SCE	Column 1, Step 2
Hug, Daniel	SCE	Column 2, Step 0
Johnson, Sandra	SCE	Column 1, Step 0
Karaffa, Debora	SCE	Column 2, Step 0
Matlock, Ursula	SCE	Column 2, Step 0
Miranda, Pavielle	CC	Column 1, Step 0
Morgan, Vykki	CC	Column 2, Step 0
Most, Rosemary	FC	Column 2, Step 0
Noftle, James	CC	Column 1, Step 0
Nolasco, Jennifer	SCE	Column 2, Step 0
Noor, Deanna Dulce	SCE	Column 2, Step 0
Park, Moses	SCE	Column 1, Step 0
Rose, Rachel	SCE	Column 1, Step 0
Sorooshian-Tafti, Rose	SCE	Column 1, Step 0
Widler, Brittney	SCE	Column 1, Step 0
Wiggins, Christopher	FC	Column 1, Step 0

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Navarro, Rocio	FC	Column 1, Step 0
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Item 3.b: By the block vote, the following classified personnel items were authorized:

RETIREMENT

Aranda, Maureen	FC	Facilities Custodian I 12-month position (100%) Eff. 11/01/2014 PN FCC958
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RESIGNATION

Espinoza, Michael	AC	Facilities Custodian I 12-month position (100%) Eff. 09/10/2014 PN DEC945
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NEW PERSONNEL

Barba, Yolanda	SCE	Administrative Assistant I 12-month position (100%) Range 33, Step A Classified Salary Schedule Eff. 09/24/2014 PN SCC891
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Beck, Morgan SCE Manager, Instructional Technology Services
 12-month position (100%)
 Range 19, Column F
 Management Salary Schedule
 Eff. 10/01/2014
 PN SCM977

Diamond, Nicole CC Research Analyst
 12-month position (100%)
 Range 52, Step D
 Classified Salary Schedule
 Eff. 12/01/2014
 PN CCC780

CHANGE IN START DATE

Luna, Berta SCE Administrative Assistant I (100%)
 From: 09/10/2014
 To: 09/15/2014
 PN SCC976

REHIRE

Abutin, Allan AC IT Project Leader
 12-month position (100%)
 Range 57, Step A + 10% Longevity + PG&D
 Classified Salary Schedule
 Eff. 10/06/2014
 PN ISC991

PROMOTION

Kraft, Rhonda CC Clerical Assistant I
 12-month position (100%)
 PN CCC757

To: CC Administrative Assistant I
 12-month position (100%)
 Range 33, Step E + 5% Longevity + PG&D
 Classified Salary Schedule
 Eff. 10/15/2014
 PN CCC964

McPheron, Jason AC IT Specialist, Systems Applications
 12-month position (100%)
 PN ISC976

To: AC IT Project Leader
 12-month position (100%)

Range 57, Step A + 10% Longevity
 Classified Salary Schedule
 Eff. 09/24/2014
 PN ISC971

PROFESSIONAL GROWTH & DEVELOPMENT

Cotton, Antionese	FC	Administrative Assistant II (100%) 1 st Increment (\$350) Eff. 07/01/2015
Donegan, Melanie	FC	Laboratory Clerk/Ceramics (50%) 1 st Increment (\$175) Eff. 07/01/2015
Luna, Berta	SCE	Administrative Assistant II (100%) 1 st Increment (\$350) Eff. 07/01/2015

LEAVES OF ABSENCE

Caddick, Leslie	CC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 09/08/2014 – 11/10/2014 (Consecutive Leave)
Cockcroft, Elizabeth	FC	Administrative Assistant III (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 09/15/2014 – 09/14/2015 (Intermittent Leave)
Harrington, Bret	CC	Facilities Security Officer (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 10/01/2014 – 12/30/2014 (Consecutive Leave)
Ratnapala, Shajith	CC	Campus Safety Officer (50%) Military Leave with Pay Eff. 10/01/2014 – 10/31/2014
Wafer, Cynthia	FC	Administrative Assistant II (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Until Exhausted; Unpaid Thereafter Eff. 09/02/2014 – 09/19/2014 (Consecutive Leave)

Item 3.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1137 for a copy of the professional expert personnel listing.)

Item 3.d: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1137 for a copy of the hourly personnel listing.)

Item 3.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1137 for a copy of the volunteer listing.)

Item 3.f: It was moved by Trustee Leonard Lahtinen and seconded by Trustee M. Tony Ontiveros to approve the Memorandum of Understanding (MOU), inclusive of all terms and conditions specified in the written settlement agreement between the District and CSEA and its Chapter #167, as follows:

On-Schedule Salary Adjustment

The Classified Salary Schedule will be increased by eight (8) percent across the schedule, effective September 1, 2014.

The Board further approved the Classified Salary Schedule, which reflects the eight (8) percent on-schedule adjustment.

The MOU states that all CSEA employees will pay their full employee contribution amount (currently 6% for PEPRA members and 7% for Classic members) in consideration of the elimination of the EMPC (PERS pickup) and in exchange 8% shall be added to the classified salary scheduled, effective September 1, 2014.

Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Miller, and Ontiveros voting yes.

(See Supplemental Minutes #1137 for a copy of the revised Classified Salary Schedule.)

Item 3.g: It was moved by Trustee M. Tony Ontiveros and seconded by Trustee Molly McClanahan to approve the Memorandum of Understanding, inclusive all terms and conditions specified in the written settlement agreement between the District and the Confidential Group as follows:

On-Schedule Salary Adjustment

The Confidential Salary Schedule will be increased by eight (8) percent across the schedule, effective September 1, 2014.

The Board further approved the Confidential Salary Schedule, which reflects the eight (8) percent on-schedule adjustment.

The MOU states that all Confidential employees will pay their full employee contribution amount (currently 6% for PEPRA members and 7% for Classic members) in consideration of the elimination of the EMPC (PERS pickup) and in exchange 8% shall be added to the Confidential salary scheduled, effective September 1, 2014.

Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Miller, and Ontiveros voting yes.

(See Supplemental Minutes #1137 for a copy of the revised Confidential Group Salary Schedule.)

CLOSED SESSION: At 6:30 p.m., Board President Jeffrey P. Brown adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 55957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54956.9(a) - CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION: One (1) Potential Case.

Claimant: Porcia Ruiz and Gabriela Rodas
Agency Claimed Against: NOCCCD

RECONVENE OPEN SESSION: At 7:40 p.m., Board President Jeffrey P. Brown reconvened the meeting in open session and reported the following action taken during closed session:

It was moved by Trustee Donna Miller and seconded by Trustee M. Tony Ontiveros to reject the Claim presented by Porcia Ruiz and Gabriela Rodas. **Motion carried by a yes vote from Trustees Brown, Dunsheath, Lahtinen, McClanahan, Miller, and Ontiveros.**

ADJOURNMENT: At 7:42 p.m., it was moved by Trustee Molly McClanahan and seconded by Trustee Barbara Dunsheath to adjourn the meeting. **Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Miller, and Ontiveros voting yes.**