

**APPROVED**  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

October 13, 2015

The Board of Trustees of the North Orange County Community College District met for its meeting on Tuesday, October 13, 2015, at 5:30 p.m. in the Anaheim Campus Board Room.

Board President M. Tony Ontiveros called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance to the Flag.

**TRUSTEE ROLL CALL:** Present: Jeffrey P. Brown, Leonard Lahtinen, Molly McClanahan, M. Tony Ontiveros, Jacqueline Rodarte, and Student Trustees Francisco Aviles Pino and Tanya Washington. Trustee Barbara Dunsheath arrived at 5:45 p.m. Absent: None

**RESOURCE PERSONNEL PRESENT:** Fred Williams, Interim Chancellor; Brian Fahnstock, Interim Vice Chancellor of Finance & Facilities; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Irma Ramos, Vice Chancellor, Human Resources; Greg Schulz, Interim President, Fullerton College; Bob Simpson, President, Cypress College; Valentina Purtell, Interim Provost, School of Continuing Education; Deborah Ludford; District Director, Information Services; Richard Fee, representing the District Management Association; Adam Gottdank, representing the School of Continuing Education Academic Senate; Jolena Grande, representing Cypress College Academic Senate; Pete Snyder, representing Fullerton College Faculty Senate; Tina Johannsen, representing United Faculty; Rod Lusch, representing CSEA; Kent Stevenson, representing ADFAC; and Alba Recinos, Recording Secretary.

**OTHER ADMINISTRATORS AND EMPLOYEES PRESENT:** Carlos Ayon, Sean Chamberlin, Savannah Jones, Vanessa Miller, Jose Ramon Nuñez, and Richard Storti from Fullerton College; Santanu Bandyopadhyay, Karen Cant, and Philip Dykstra from Cypress College; Lorenze Legaspi and Julie Schoepf from the School of Continuing Education; and Monica Farias, Rodrigo Garcia, Rebecca Guillen, Danielle Heinbuch, Julie Kossick, Tami Oh, Ken Robinson, Kai Stearns Moore, Melissa Utsuki, Nick Wilkening, and Rick Williams from the District Office.

**VISITORS:** Daniel Billings, Julia Medina, Jon Schoepf, and Ashley Setoudeh.

**COMMENTS: MEMBERS OF THE AUDEIENCE:** There were no comments from the audience.

**BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS:** It was moved by Trustee Molly McClanahan and seconded by Trustee Jacqueline Rodarte that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.c, 3.d, 3.e, 3.g, 3.h  
Instructional Resources: 4.b, 4.c, 4.d

**Motion carried with Trustees Brown, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Aviles Pino and Washington's advisory votes.**

**BLOCK VOTE APPROVAL OF PERSONNEL ITEMS:** It was moved by Trustee Molly McClanahan and seconded by Trustee Jeffrey P. Brown that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e, 5.f, 5.g, 5.h

**Motion carried with Trustees Brown, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes.**

## REPORTS

A. **Certificates of Commendation:** The Board recognized **Rebecca Guillen**, District Graphic Designer, and **Julie Schoepf**, Executive Assistant to the Provost, and presented them with certificates of commendation for their work on the School of Continuing Education's "You're Super" Classified Staff Appreciation Luncheon. Their superhero-themed promotional materials received the District 6 National Council of Marketing & Public Relations Silver Medallion Award.

B. As part of the Chancellor's Report, **Ashley Setoudeh** of Nossaman LLP provided a legislative update outlining the District's 2015 state and federal advocacy priorities. Ms. Setoudeh highlighted: the District's State and federal legislative priorities; relationships fostered with political partners; advocacy efforts, especially the successful campaign to equalize the Full Time Faculty Obligation Number; and legislative priorities for the upcoming year.

(See Supplemental Minutes #1158 for copy of the full Legislative Update report.)

C. **Interim Chancellor Fred Williams** introduced **Nick Wilkening** as the new Information Services District Manager of Technical Support, and also provided the following:

Fullerton College Administration of Justice Program: Mr. Williams informed the Board of Trustees that effective October 5, 2015, the Commission on Peace Officer Standards and Training (POST) suspended the certification of the Fullerton College Police Academy. District staff continues to work with POST to restore the Police Academy's certification, however this year's cohort of students will most likely not receive POST certification for their courses. Students were notified of the situation at their class this evening, and will receive ongoing support and counsel in an effort to mitigate the effects. The District is planning to begin the appeals process, which will hopefully prove the program's compliance.

Trustee Area 3 Special Election: The District received official notification that the County Superintendent of Schools determined on October 6, 2015 that the petition to call for a special election was legally sufficient. As a result, Daniel Billings was notified that his provisional appointment was terminated, and that the District must conduct a special election to fill Trustee Area 3 for the remainder of the unexpired term through November 2018.

On October 12, 2015 the District was notified that the special election for Trustee Area 3 will be conducted on Tuesday, February 9, 2016. It is expected that the Registrar of Voters will provide the District with a timeline that includes all key dates related to the special election within the next few days.

The Orange County Registrar of Voters has estimated the cost for a special election to be between \$241,714-\$270,427. The District does have the option to conduct an all-mail ballot; the estimated cost for an all-mail ballot would be between \$168,327-\$197,275. If the Board prefers to conduct an all-mail ballot election, the Board would be required to pass a resolution at its next meeting, and I have requested that OCDE draft a sample resolution as a potential option for the District.

(See Supplemental Minutes #1158 for a copy of the Chancellor's full report.)

## COMMENTS

- A. **Bob Simpson**, Cypress College President; **Greg Schulz**, Fullerton College Interim President; and **Valentina Purtell**, School of Continuing Education Interim Provost, reported on activities from their respective campuses.
- B. **Richard Fee** shared the negative feedback he had received related to the potential salary increase for the new chancellor, and encouraged continued communication to help explain the District's cost structure.
- C. **Adam Gottdank** noted that the accreditation kick-off event on October 9 marked the official start of SCE's WASC self-study process, and reported on his attendance at the California Association for Postsecondary Education and Disability (CAPED) Convention in San Diego.
- D. **Jolena Grande** read a campus curriculum resolution presented by the Biology department at the Cypress College Academic Senate, and provided an update on the status of the Mortuary Science baccalaureate degree.
- E. **Pete Snyder** reported on activities that the Fullerton College Faculty Senate is undertaking that include accreditation, student retention, and distance education.
- F. **Tina Johannsen** reported on faculty planning to attend the Community College Association Fall Conference and the current dissatisfaction over administration being compensated at the 75<sup>th</sup> percentile while faculty are not.
- G. **Rod Lusch** refuted the notion that CSEA negotiation updates provided to membership were factually incorrect, and expressed concern over the tone of recent negotiations, wage compensation, and wage comparability studies.
- H. **Student Trustee Tanya Washington** reported on her attendance at the Black Student Union meeting and the cultural intelligence workshop, and invited everyone to attend Pumpkin Bash 2015 on October 29, 2015.

- I. **Student Trustee Francisco Aviles Pino** extended an open invitation to attend an on-campus vigil in honor of Umpqua Community College on October 15, 2015, and reported on his attendance at an UMOJA restorative justice workshop.
- J. **Trustee Jacqueline Rodarte** reported on her attendance at the Orange County Asian Pacific Islander Community Alliance (OCAPICA) Gala and invited everyone to attend the Dia de los Muertos event hosted by the City of Anaheim on October 30, 2015.
- K. **Trustee Molly McClanahan** encouraged everyone to view the Anaheim Campus display case, outside of the Board Room, depicting the history of disabilities.
- L. **Trustee Leonard Lahtinen** responded to the previous salary comments by referencing the September memo from Interim Chancellor Williams where he acknowledged low salaries across employee groups, but noted work was being done to rectify them. He shared a summary of the District's legal services and expenditures, and also shared his enthusiasm for the upcoming "Key to the County" football game between Fullerton College and Santa Ana College.

**MIINUTES:** It was moved by Trustee Molly McClanahan and seconded by Trustee Barbara Dunsheath to approve the Minutes of the Regular Meeting of September 22, 2015. **Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Aviles Pino and Washington's advisory votes.**

## **FINANCE & FACILITES**

**Item 3.a:** By block vote, the Board ratified purchase order numbers P0102325 - P01025253 through September 11, 2015, totaling \$2,930,355.41, and check numbers C0042199 - C0042351, totaling \$254,713.16; check numbers F0192718 - F0194456, totaling \$822,618.22; check numbers Q0004397 - Q0004476, totaling \$4,680.00; check numbers 88443167 - 88444211, totaling \$5,825,220.82; check numbers V0031292 - V0031303, totaling \$15,237.16; and disbursements E8600020 - E8603036, totaling \$2,375,340.55, through September 30, 2015.

**Item 3.b:** The Board received and reviewed the 2014-15 Travel Expense Report.

**Item 3.c:** By block vote, authorization was granted for the Liquidation Company to conduct an auction for the sale of surplus and obsolete supplies and equipment. The auction company will collect the gross proceeds from the sale. The proceeds will be split between the District (65%) and the auction company (35%).

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the contract on behalf of the District.

**Item 3.d:** By block vote, authorization was granted to award Bid #2015-19, Cypress College Soccer Field Leveling Project, to Incotechnic, Inc. as the lowest overall responsive and responsible bidder in the amount of \$506,000.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

**Item 3.e:** By block vote, ratification was granted for a contract with KT Industries, Inc., for emergency repair of the electrical switchboard at Fullerton College, at a cost not to exceed \$140,000.

Further ratification was granted for the District Director, Purchasing, to have executed the contract on behalf of the District.

**Item 3.f:** It was moved by Trustee Molly McClanahan and seconded by Trustee Barbara Dunsheath that the Board approve Deductive Change Order #1 for Bid #2015-03, Fullerton College Roofing Project with Bell Roof Co., Inc. in the amount of \$21,765 and extend the contract from 60 days to 156 days, for a revised contract amount of \$276,489. **Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Aviles Pino and Washington's advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the deductive change order #1 on behalf of the District.

**Item 3.g:** By block vote, authorization was granted to file the Notice of Completion for Bid #2015-03, Fullerton College Roofing project, with Bell Roof, Inc. and pay the final retention payment when due.

**Item 3.h:** By block vote, authorization was granted to file the Notice of Completion for Bid #2015-04, Fullerton College Lighting Retrofit, with Case & Sons Construction, Inc. and pay the final retention payment when due.

**Item 3.i:** The Board received and reviewed the Public Self-Insurer's Annual Report for Fiscal Year 2014-15, and acknowledged the Estimated Future Liability of \$2,318,650 as reported to the State.

**Item 3.j:** It was moved by Trustee Leonard Lahtinen and seconded by Trustee Molly McClanahan that the Board adopt the Americans with Disabilities Act Transition Plan for the District. **Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Aviles Pino and Washington's advisory votes.**

## **INSTRUCTIONAL RESOURCES**

**Item 4.a:** The Board received and reviewed the North Orange County Community College District 2014-15 Innovation Fund Report, which included the following overview presentations of the 2013-14 project recipients: "Just-in-Time Reading and Study Skills" by Susan Klein, Cypress College English/Reading Instructor and presented by Dr. Cherry Li-Bugg; "Students for a Greener Planet: A High-Impact, Sustainability-Based, Innovative Teaching Strategy to Improve the Success of Diverse Learners" by Sean Chamberlin, Fullerton College Earth Science Instructor; and "Hornet Health: Fullerton College Health Services" by Vanessa Miller, Fullerton College Director of Health Services.

(See Supplemental Minutes #1158 for the full 2014-15 Innovation Fund presentation.)

**Item 4.b:** By block vote, authorization was granted to enter into a travel arrangement with AIFS for the Cypress College and Fullerton College 2016 Summer Study Abroad Program in Dublin, Ireland. The basic program fee of \$4,840, which is to be paid by each student, includes airfare, housing, travel excursions, a travel pass in Dublin, and orientation.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the agreement on behalf of the District. A signed copy of the travel contractor agreement will be on file in the District Business Office.

**Item 4.c:** By block vote, authorization was granted to the Fullerton College Fine Arts Division/Theatre Arts Department to conduct an optional, out-of-country field trip coinciding with approved curriculum, THEA 076 F/Theatrical City Tours: London, England (CRN 24381), to take place January 6-14, 2016. All costs will be paid by the students, with the instructor's trip to be paid by EF College Study Tours.

**Item 4.d:** By block vote, retroactive authorization was granted to accept new revenue for Year Two of the OCDE Career Pathways Partnership Grant beginning July 1, 2015 through June 30, 2016, in the amount of \$128, 410. Authorization was granted to adopt a resolution to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

## **HUMAN RESOURCES**

**Item 5.a:** By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

### RETIREMENTS

Deutsch, Nancy	CC	Reading Instructor Eff. 05/31/2016 PN CCF950
Doak, Leslie	CC	Geography Instructor Eff. 05/29/2016 PN CCF946
Saldana, Jesse	CC	Computer Information Systems Instructor Eff. 12/13/2015 PN CCF812

### CHANGE IN SALARY CLASSIFICATION

Anderson, Gabriel	FC	Sociology Instructor (ADJ) From: Column 1, Step 1 To: Column 3, Step 1 Eff. 08/24/2015
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LEAVE OF ABSENCE

Gallo, Joseph	CC	Music Instructor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 09/17/2015-09/18/2015
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2015 FALL SEMESTER, TRIMESTER

Bortis, Michael	CC	Column 1, Step 1
Castellanos, Jayme	FC	Column 1, Step 1
Ennis, Elizabeth	CC	Column 2, Step 2
Espinosa, Ashlee	FC	Column 1, Step 1
Garcia, Juan	CC	Column 1, Step 1
Green, Carol	CC	Column 2, Step 1
James, Jolene	FC	Column 1, Step 1
Kirby, Brendon	FC	Column 1, Step 1
Lee, Randy	CC	Column 1, Step 1
Munoz, Marta	FC	Column 1, Step 1
Reimer, Thomas	FC	Column 1, Step 1
Teoco, Maria	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2016 SPRING SEMESTER, TRIMESTER

Neyman, Ilya	CC	Column 1, Step 1
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TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Lee, Randy	CC	Column 1, Step 1
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TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Anderson, Joel	SCE	Column 2, Step 1
Inman-Olinger, Alexandra	SCE	Column 2, Step 1
Pons, Chantal	SCE	Column 2, Step 1
Robinson, Forrest	CC	Column 1, Step 2
Tebay, John	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Calabrese, Jacqueline	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/11/2015-08/12/2015
Dalgoff, Mary	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/11/2015-08/12/2015

**Item 5.b:** By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RETIREMENTS

Lara, Melda	SCE	Account Clerk II 12-month position (100%) Eff. 12/31/2015 PN SCC909
Lin, Chien	AC	Facilities Custodian I 12-month position (100%) Eff. 12/31/2015 PN DEC942
Robinson, Kenneth	AC	Director, Equity and Diversity 12-month position (100%) Eff. 12/31/2015 PN DEM982

RESIGNATION

Nilles, Susan	FC	Health Services Specialist 11-month position (100%) Eff. 10/14/2015 PN FCC893
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TERMINATION

Dimas, Mario	CC	Accounting Technician 12-month position (100%) Eff. 09/19/2015 PN CCC737
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NEW PERSONNEL

Brackman, Pamela	CC	Administrative Assistant III 12-month position, 100% Range 41, Step A Classified Salary Schedule Eff. 10/14/2015 PN CCC972
Cruz, Crescenciana	FC	Facilities Custodian I 12-month, 45% Range 27, Step A Classified Salary Schedule Eff. 10/23/2015 PN FCC625
Segoviano, Holly	CC	Student Services Specialist



12-month, 100%  
 Range 36, Step A  
 Classified Salary Schedule  
 Eff. 10/19/2015  
 PN CCC816

Sirna, Megan                      FC    Research Analyst  
 12-month, 100%  
 Range 52, Step D  
 Classified Salary Schedule  
 Eff. 10/20/2015  
 PN FCC628

Villasenor, Elizabeth            AC    Payroll Specialist  
 12-month, 100%  
 Range 36, Step D  
 Classified Salary Schedule  
 Eff. 10/14/2015  
 PN DEC984

#### PROMOTION

Thompson, Scott                    FC    Student Services Technician  
 12-month position (100%)  
 PN FCC756

To:    FC Student Services Specialist  
 12-month position (100%)  
 Range 36, Step A  
 Classified Salary Schedule  
 Eff. 10/14/2015  
 PN FCC658

#### REVISION OF CONTRACT

Crete, Jessica                      SCE    Special Project Manager  
 NOC AB86 Regional Consortium  
 Temporary Management Position (100%)  
 Range 2, Special Project Administrator Daily Rate

To:    SCE Special Project Director  
 AEBG Regional Consortium  
 Temporary Management Position (100%)  
 Range 3, Special Project Administrator Daily Rate  
 Eff. 10/14/2015 – 06/30/2016  
 PN SCT973

#### VOLUNTARY CHANGES IN ASSIGNMENT

Anguiano, Eileen                    AC    Administrative Assistant II (50%)

Temporary Change in Assignment  
 To: AC Administrative Assistant II  
 12-month position (50%)  
 FC Administrative Assistant II  
 12-month position (50%)  
 Eff. 09/28/2015 – 11/20/2015

Babbo, Mary Ann	SCE	Administrative Assistant II (100%)  Return to Regular Assignment Eff. 09/29/2015
Cox, Maria	FC	Clerical Assistant II (100%)  Temporary Increase in Months Employed From: 11.5 Months To: 12 Months Eff. 01/01/2016 – 6/30/2016
Jones, LaQuita	CC	Financial Aid Technician 12-month position (100%) PN CCC967  Permanent Lateral Transfer To: FC Instructional Assistant 12-month position (100%) Eff. 10/26/2015 PN FCC971
San Roman, John	SCE	Facilities Custodian I (100%)  Temporary Change in Assignment To: SCE Facilities Custodian II 12-month position (100%) Range 28, Step E + 5% Shift Classified Salary Schedule Eff. 10/07/2015 – 12/18/2015

### LEAVES OF ABSENCE

Ayon, Violet	AC	Executive Admin. Aide to the Chancellor (100%) Family Medical Leave Act (FMLA/CFRA) Paid Leave Regular Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 08/31/2015 – 10/27/2015 (Consecutive Leave)
Cockcroft, Elizabeth	FC	Administrative Assistant III (100%) Family Medical Leave Act (FMLA/CFRA) Paid Leave Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 09/15/2015 – 09/14/2016 (Intermittent Leave)

Coggi, Anita	FC	Administrative Assistant II (100%) Military Leave With Pay Eff. 11/05/2015
Tom, Stephen	CC	Admissions and Records Technician (100%) Family Medical Leave Act (FMLA/CFRA) Paid Leave Using Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 09/28/2015 – 10/16/2015 (Consecutive Leave)
Whelchel, Carolyn	FC	Administrative Assistant II (100%) Family Medical Leave Act (FMLA/CFRA) Paid Leave Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 09/14/2015 – 11/01/2015 (Consecutive Leave)
Wise, Sarah	FC	Student Services Specialist (100%) Family Medical Leave Act (FMLA/PDL) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 10/05/2015 – 12/21/2015 (Consecutive Leave)

**Item 5.c:** By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1158 for a copy of the professional expert personnel listing.)

**Item 5.d:** By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1158 for a copy of the hourly personnel listing.)

**Item 5.e:** By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1158 for a copy of the volunteer listing.)

**Item 5.f:** By the block vote, the Board approved the revised Regular and Contract Overload Nonteaching and Regular and Contract Overload Teaching Salary Schedules, with effective dates of July 1, 2015.

**Item 5.g:** By the block vote, authorization was granted to receive the reopeners for 2015-2016 proposed by United Faculty (CCA/CTA/NEA) to the District and to set a public hearing for October 27, 2015, at or about 6:00 p.m.

**Item 5.h:** By the block vote, authorization was granted to receive the reopeners for 2015-2016 proposed by the District to United Faculty (CCA/CTA/NEA) and to set a public hearing for October 27, 2015, at or about 6:00 p.m.

**Item 5.i:** The Board received and reviewed the North Orange County Community College District Institutional Commitment to Diversity Five Year Report 2010/11 – 2014/15 as presented by the District Office of Human Resources. Vice Chancellor Irma Ramos introduced Julie Kossick, District Director, Human Resources; Ken Robinson, Director, Equity and Diversity; and Danielle Heinbuch, District Manager, Human Resources, who conducted the presentation. The presentation included the following highlights: 1) a demonstration of the new online application system; 2) California Community College System vs. NOCCCD demographics; 3) recruitment efforts; 4) applicant data; 5) employee demographics; and 6) institutional commitment to diversity.

Subsequent to the presentation, Trustees praised the efforts of the Human Resources department, encouraged targeted communications to applicants in specialized fields, and emphasized the Board's commitment to diverse recruiting and hiring district-wide.

(See Supplemental Minutes #1158 for a copy of the full presentation.)

## **GENERAL**

**Item 6.a:** It was moved by Trustee Leonard Lahtinen and seconded by Trustee Jeffrey P. Brown that the Board adopt new Board Policy 3225, Institutional Effectiveness, and direct that it be placed on the District's web site, where it will be readily accessible by students, employees, and the general public. **Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Aviles Pino and Washington's advisory votes.**

**Item 6.b:** It was moved by Trustee Leonard Lahtinen and seconded by Trustee Molly McClanahan that the Board adopt revised Board Policy 6300, Fiscal Management, and direct that it be placed on the District's web site, where it will be readily accessible by students, employees, and the general public. **Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Aviles Pino and Washington's advisory votes.**

**Moment of Silence:** Prior to adjourning the meeting to closed session, Board President M. Tony Ontiveros requested that all present observe a moment of silence in honor of Umpqua Community College.

**CLOSED SESSION:** At 7:54 p.m., Board President M. Tony Ontiveros adjourned the meeting to closed session per the following sections of the Government Code:

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; - Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**Per Section 54957: PUBLIC EMPLOYEE APPOINTMENTS: Chancellor and Fullerton College President**

**Per Section 54956.8 CONFERENCE WITH REAL PROPERTY NEGOTIATOR:**

**Property:** 321 Newell Place, Fullerton, CA  
**Negotiating Party:** Brian Fahnestock, Interim Vice Chancellor,  
Finance & Facilities  
**Under Negotiation:** Terms and Conditions of Purchase

**Property:** 416 E. Chapman, Fullerton, CA  
**Negotiating Party:** Brian Fahnestock, Interim Vice Chancellor,  
Finance & Facilities  
**Under Negotiation:** Terms and Conditions of Purchase

**RECONVENE MEETING:** At 9:27 p.m., Board President M. Tony Ontiveros reconvened the meeting in open session.

**ADJOURN:** At 9:28 p.m., it was moved by Trustee Molly McClanahan and seconded by Trustee Barbara Dunsheath to adjourn the Board meeting in honor of Claudia Lowe, retired Fullerton College Geography Instructor, who recently lost her battle with cancer. **Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes.**

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Prepared By Recording Secretary for  
Molly McClanahan, Secretary, Board of Trustees