



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

**MEETING: Organizational and Only Meeting in December 2022**

**DATE: Tuesday, December 13, 2022, at 5:30 p.m.**

**PLACE: Anaheim Campus Board Room  
1830 W. Romneya Drive, Anaheim, CA 92801**

**Access to the Board of Trustees meeting is available via the District YouTube channel by clicking on the following livestreaming link and selecting the “LIVE” video option:**

<https://www.youtube.com/channel/UCsguBf7ndfQVQ6n0v9hrfiQ>

Welcome to this meeting of the North Orange County Community College District Board of Trustees. Anyone wishing to attend this meeting virtually may do so via the YouTube link listed on the agenda.

The Board respects the rights of members of the public to comment on matters under its jurisdiction. Members of the public may address the Board by completing a yellow card entitled, “Request to Address Board of Trustees” and submit it to the Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board. Those wishing to address matters not on the agenda can do so immediately prior to the adjournment to closed session or, in the absence of a closed session, at the conclusion of all other public session business. Public comments must comply with the three-minute time limit.

The Board reserves the right to change the order of the agenda items as the need arises. All Board meetings, excluding closed sessions, are electronically recorded.

**AGENDA:**

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Certificate of Appointment in Lieu of Election for Stephen T. Blount**
- d. **Certificate of Election for Jeffrey P. Brown and Barbara Dunsheath**
- e. **Administering Oaths of Office**
- f. **Recognition of the 2022 Board Officers**
- g. **Election of President of Board of Trustees for one-year term**
- h. **Election of Vice President of Board of Trustees for one-year term**
- i. **Election of Secretary of Board of Trustees for one-year term**
- j. **Appointment of representative and alternate to the County Committee on Election of Members of the County Committee on School District Organization**  
(Stephen T. Blount is the current appointee; Evangelina Rosales is the alternate)
- k. **Appointment of representative to the Fullerton Museum Association of North Orange County**  
(Evangelina Rosales is the current appointee)
- l. **Appointment of representative to the Cypress College Foundation**  
(Stephen T. Blount is the current appointee)
- m. **Appointment of representative to the Fullerton College Foundation**  
(Evangelina Rosales is the current appointee; Jacqueline Rodarte is the alternate)

- n. **Appointment of representative to the Community College Foundation of North Orange County**  
(Ed Lopez is the current appointee)
- o. **Appointment of two Ad Hoc Representatives to the Community College Foundation of North Orange County**  
(Fred Williams and Kai Stearns are the current appointees)
- p. **Appointment of three representatives to the District Investment Committee**  
(Ryan Bent, Stephen T. Blount, and Jeffrey P. Brown are the current appointees)
- q. **Appointment of three representatives to the District Audit Committee**  
(Barbara Dunsheath, Ed Lopez, and Jacqueline Rodarte are the current appointees)
- r. **Appointment of representative to the Orange County Community Colleges Legislative Task Force**  
(Evangeline Rosales is the current appointee)
- s. **Appointment of Representative to the District Retirement Board**  
(Jacqueline Rodarte is the current appointee)
- t. **Appointment of Chancellor as Executive Secretary**
- u. **Appointment of Administrative Support Manager, Chancellor's Office, as Recording Secretary**
- v. **Adoption of the 2023 Board Meeting Calendar: January through December**
- w. **Any other organizational matters**

### **End of Organizational Meeting**

## **2. CONVENE OPEN SESSION OF REGULAR MEETING**

- a. **Consider Non-Personnel block-vote items indicated by [ ] in Sections 3 & 4**
- b. **Consider Personnel block-vote items indicated by [ ] in Section 5**

Agenda items designated as block-vote items with [ ] are considered by the Board to either be routine or sufficiently supported by back-up information that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them.

Block vote items will be enacted by one motion. Exceptions to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion or if an individual wishes to comment on a block-vote item. During either scenario the Board President will remove the item from block-vote consideration for separate discussion and a separate vote.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public by contacting the Chancellor's Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. – 5:00 p.m.).

- c. **Chancellor's Report**
  - \* **Cypress College Affordable Student Housing Construction Grant**
- d. **Approval of Minutes of the Regular Meeting of November 22, 2022.**
- e. **FIRST CLOSED SESSION (only if needed)**

## **3. FINANCE & FACILITIES**

- [a] It is recommended that the Board ratify purchase orders and checks. **(The Purchase Orders and Checks are available for review in the District's Business Office.)**

- [b] Authorization is requested to make adjustments to the General Fund and Financial Aid Fund revenue and expenditure budgets in accordance with the revised fiscal year 2022-2023 allocations and adopt resolutions to adjust budgets and authorize expenditures within the General Fund and Financial Aid Fund pursuant to the California Code of Regulations Title 5 §58308.
- [c] Authorization is requested for the 2022-2023 General Fund transfers netting to the amount of \$1,351,973 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5 §58307.
- [d] Authorization is requested to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items.
- [e] Authorization is requested to exercise the five-year extension with Sodexo America, LLC, for operating a Food Services Program at Fullerton College, under RFP #1718-15 beginning June 1, 2023, with the option of an additional five years upon Board approval.
- [f] Authorization is requested to amend the agreement with Dovetail Decision Consultants, Inc. and increase the contract amount by \$2,245 for a total amount not to exceed \$166,995.
- g. It is recommended that the Board receive the information related to the National Register of Historic Places – Fullerton College.
- [h] Authorization is requested to renew the contract with California Open Air Markets for a five-year term beginning January 1, 2023, through December 31, 2027, with an option for an additional five-year term upon Board approval.
- [i] Authorization is requested for the NOCE to accept a donation to its Disability Support Services Program.

#### 4. **INSTRUCTIONAL RESOURCES**

- [a] It is recommended that the Board approve the summary of curriculum changes for Cypress College, to be effective Fall 2022, Fall 2023, and Spring 2023.
- [b] It is recommended that the Board approve the summary of curriculum changes for Fullerton College, to be effective Fall 2022, Fall 2023, and Fall 2024.
- [c] It is recommended that the Board approve the summary of curriculum changes for North Orange Continuing Education, to be effective Spring 2023.
- [d] Authorization is requested for NOCE to enter into an agreement with the CA DOR to accept the total of \$3,000,000 to be used within five years of receipt of the funds.
- e. It is recommended that the Board receive as information highlights of the District-wide and District Services Professional Development Program for 2021-22.

- f. It is recommended that the Board receive as information highlights relating to the Cypress College 2022-23 Professional Development Program.
- g. It is recommended that the Board receive as information the highlights relating to the Fullerton College 2022-23 Staff Development Program.
- h. It is recommended the Board receive as information highlights relating to the NOCE 2022-23 Professional Development Program.

**5. HUMAN RESOURCES**

- [a] Request approval of the following items concerning academic personnel:

- Retirements
- Resignation
- New Personnel
- Extension of Temporary Reassignment
- Extension of Temporary Management Contract
- Stipend for Additional Administrative Duties
- Change in Salary Classification
- Leaves of Absence
- Temporary Academic Hourly

- [b] Request approval of the following items concerning classified personnel:

- New Personnel
- Rehires
- Promotion
- Voluntary Changes in Assignment
- Revision of Contract
- Stipend for Additional Administrative Duties
- Stipend for Additional Managerial Duties
- Leaves of Absence
- New Classified Management Job Description
- Revised Classified Management Job Description

- [c] Request approval of Professional Experts.

- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

- [e] Request approval of Volunteers.

**6. GENERAL**

- a. It is recommended that the Board review the proposed revisions to Board Policy 6320, Investments.

- b. It is recommended that the Board receive as information the new Administrative Procedure 7120-13, Gender Identity, Gender Expression, and Chosen Name.
- c. It is recommended that the Board adopt Resolution No. 22/23-09 verifying that Trustee Rosales was absent on November 22, 2022 due to hardship.
- d. It is recommended that the Board discuss any potential future agenda items.

**7. COMMENTS**

- a. Chancellor's Staff Comments
- b. Resource Table Personnel Comments
- c. Members of the Board of Trustees Comments
- d. Public Comments on Non-agenda Items

**8. ADJOURN TO CLOSED SESSION:** Per the following sections of the Government Code:

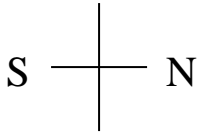
- a. Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.
- b. Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.
- c. Per Section 54957: PUBLIC EMPLOYEE: Cypress College President.
- d. Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
2023 BOARD OF TRUSTEES MEETING CALENDAR**

Board Room at the Anaheim Campus  
1830 W. Romneya Drive, Anaheim  
at 5:30 p.m. unless otherwise noted

Only Regular Meeting in January	Fourth Tuesday, January 24, 2023
First Regular Meeting in February Second Regular Meeting in February	Second Tuesday, February 14, 2023 Fourth Tuesday, February 28, 2023
First Regular Meeting in March Second Regular Meeting in March	Second Tuesday, March 14, 2023 Fourth Tuesday, March 28, 2023
First Regular Meeting in April Second Regular Meeting in April	Second Tuesday, April 11, 2023 Fourth Tuesday, April 25, 2023
First Regular Meeting in May Second Regular Meeting in May	Second Tuesday, May 9, 2023 Fourth Tuesday, May 23, 2023
First Regular Meeting in June Second Regular Meeting in June	Second Tuesday, June 13, 2023 Fourth Tuesday, June 27, 2023
Only Regular Meeting in July	Fourth Tuesday, July 25, 2023
First Regular Meeting in August Second Regular Meeting in August	Second Tuesday, August 8, 2023* Fourth Tuesday, August 22, 2023 <i>*Tentative Meeting – Only if deemed necessary</i>
First Regular Meeting in September Second Regular Meeting in September	Second Tuesday, September 12, 2023 Fourth Tuesday, September 26, 2023
First Regular Meeting in October Second Regular Meeting in October	Second Tuesday, October 10, 2023 Fourth Tuesday, October 24, 2023
First Regular Meeting in November Second Regular Meeting in November	Second Tuesday, November 14, 2023 Fourth Tuesday, November 28, 2023
Only Regular Meeting in December	Second Tuesday, December 12, 2023



# Board Room Seating Arrangement

Jacqueline Rodarte,  
President

Ed Lopez,  
Vice President

Evangelina Rosales,  
Secretary

Jeffrey P. Brown,  
Board Member

Stephen T. Blount,  
Board Member

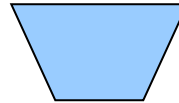
Ryan Bent,  
Board Member

Dr. Barbara Dunsheath,  
Board Member

Kisha Mehta,  
Student Member CC

Dr. Byron D. Clift Breland,  
Chancellor

Paloma Foster,  
Student Member FC



Dr. JoAnna Schilling,  
President CC

Alba Recinos,  
Recording Secretary

Dr. Monte E. Perez,  
Interim President FC

Valentina Purtell,  
President NOCE

**Audience Seating**

Constituent Group  
Representatives

Chancellor's Staff

**Entrance**







**BOARD RECAP**  
**FOR THE PERIOD OCTOBER 21, 2022 THROUGH NOVEMBER 22, 2022**  
**BOARD MEETING DECEMBER 13, 2022**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0154243	US Dental Inc	\$ 21,011.25		CC	3-D Printer
P0154561	Nth Generation Computing Inc	\$ 17,727.30		AC	Oracle Infrastructure Upgrades
P0154572	Orange County Pump Company	\$ 8,943.49	Capital Outlay	AC	Circulation Pump Replacement at FC
P0154670	Amazon Business	\$ 695.99		FC	Office Equipment
P0154688	ACCE	\$ 300.00		NOCE	Group Workshop Registration
P0154689	Mikel Hogan	\$ 500.00		AC	Diversity dept. - Facilitator
P0154690	Amazon Business	\$ 293.13		FC	Promotional Materials
P0154691	Amazon Business	\$ 466.45		CC	Instructional Materials
P0154692	Amazon Business	\$ 237.03		CC	Instructional Materials
P0154693	Amazon Business	\$ 26.94		CC	Instructional Supplies
P0154694	Amazon Business	\$ 537.77		FC	Office Supplies
P0154695	Amazon Business	\$ 178.48		FC	Instructional Supplies
P0154696	B & H Photo Video Inc	\$ 5,000.00		FC	Blanket Order for Instructional Supplies
P0154703	U S Postal Service	\$ 1,480.00		AC	Annual Postal Box Fee
P0154704	B & H Photo Video Inc	\$ 434.80		FC	Audio Supplies
P0154706	Sodexo Inc and Affiliates	\$ 341.15		FC	Catering for Writing Center Fall Orientation
P0154707	Sodexo Inc and Affiliates	\$ 185.61		FC	Catering for Student Development Department
P0154708	Full Compass Systems Ltd	\$ 2,504.24		FC	Laptop Charging/Storage Cart
P0154709	Amazon Business	\$ 54.55		FC	Instructional Supplies
P0154710	Doing Good Works	\$ 2,249.42		FC	Promotional Supplies
P0154711	Examity Inc	\$ 25.00		FC	Remote Assessments for Students
P0154712	Weidemann Water Conditioners	\$ 974.00		AC	Maintenance Agreement for Water Conditioners Equip
P0154713	Cone Instruments LLC	\$ 930.73		CC	Instructional Supplies
P0154714	Toshiba Business Solutions	\$ 8,927.57		FC	Purchase New Copier
P0154715	Sasco Electric	\$ 2,800.00	Capital Outlay	AC	Labor & Materials for Installation Data Lines @ FC
P0154716	Smart & Final	\$ 8,000.00		FC	Blanket Order for Food Supplies
P0154717	Constant Contact, Inc	\$ 596.89		FC	Software Subscription
P0154719	Apex Audio Inc	\$ 8,391.68		FC	Audio Equipment
P0154720	Office Solutions	\$ 2,000.00		FC	Blanket Order for Office Supplies
P0154721	Anixter Inc	\$ 5,537.28		FC	Drone Equipment
P0154722	Sodexo Inc and Affiliates	\$ 458.39		FC	Catering for Cadena Cultural Center
P0154723	Johnson Controls Fire Protection LP	\$ 9,212.69		FC	Fire Alarm Testing, Inspection and Certification
P0154724	CDW Government Inc	\$ 915.84		FC	Computer Monitor (4)
P0154725	CDW Government Inc	\$ 870.62		FC	Printer (2)
P0154726	CDW Government Inc	\$ 228.96		FC	Computer Monitor
P0154727	CDW Government Inc	\$ 435.31		FC	Printer
P0154728	Professional Turf Specialties, Inc.	\$ 7,650.00		CC	Varsity Baseball Lasergrade & Lip Repair @ CC
P0154729	CDW Government Inc	\$ 6,843.97		AC	Computer (3)
P0154730	AVTECH Software Inc	\$ 7,378.05		CC	Smoke, Fire, and Flood Monitoring Equipment
P0154731	CDW Government Inc	\$ 10,508.14		CC	Software License Renewal
P0154732	Samantha Solis Munoz	\$ 121.01		FC	Reimbursement for Student Supplies
P0154733	B & M Lawn & Garden Center	\$ 578.49		AC	Facilities Equipment
P0154734	April Bey	\$ 600.00		CC	Guest Speaker for Art Gallery Exhibit
P0154735	Amazon Business	\$ 599.12		FC	Instructional Supplies
P0154736	BSN Sports LLC	\$ 728.36		FC	Athletic Supplies
P0154737	Candace Rock Photo	\$ 2,000.00		CC	Headshot Photography Shoot, Photography Services
P0154738	Amazon Business	\$ 207.98		FC	Office Supplies
P0154739	Sodexo Inc and Affiliates	\$ 162,902.39		FC	Catering for Students Meal Plan for Students during Covid
P0154740	Sodexo Inc and Affiliates	\$ 191,768.38		FC	Catering for Students Meal Plan for Students during Covid

**BOARD RECAP**  
**FOR THE PERIOD OCTOBER 21, 2022 THROUGH NOVEMBER 22, 2022**  
**BOARD MEETING DECEMBER 13, 2022**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0154741	Imelda Diaz	\$ 445.94		FC	Student Auto Maintenance Reimbursement
P0154742	David Tapia	\$ 38.75		FC	Reimbursement for Student Fees
P0154743	Uptodate Inc	\$ 579.00		FC	Subscription
P0154744	Tennis Warehouse	\$ 498.42		CC	Athletic Supplies
P0154745	Rachel Roschel	\$ 830.33		FC	Reimbursement for Student Event Supplies
P0154746	Paola Ruiz-Beas	\$ 500.00		FC	Guest Speaker for Grads to Be Program
P0154747	Andrea Munoz	\$ 38.75		FC	Student Fees Reimbursement
P0154748	Ashley Bustamante	\$ 26.75		FC	Student Fees Reimbursement
P0154749	The Simple Greek	\$ 605.74		AC	Catering - DEIAA Forum
P0154750	Journalism Assoc of Community Colleges	\$ 500.00		CC	Institutional Membership
P0154751	Juan Silva	\$ 1,000.00		CC	Guest Speaker for the Puente Program
P0154752	Los Alamitos Unified School District	\$ 275.00		CC	Student Transportation Fees
P0154753	Fullerton College	\$ 4,863.75		FC	Student Fees
P0154754	ASCAP	\$ 4,420.83		CC	Music License Fee
P0154755	Amazon Business	\$ 263.88		CC	Instructional Lab Supplies
P0154756	Lela Beck	\$ 17.00		CC	Reimbursement for Student Event Parking Fees
P0154757	Amazon Business	\$ 93.42		FC	Instructional Materials
P0154758	Hispanic Assoc of Colleges & Univ	\$ 10,170.00		CC	Institutional Membership
P0154759	Orange County Designers Inc	\$ 435.32		FC	Sinage for Food Bank
P0154760	William Murillo	\$ 200.00		FC	Guest Performer for Concert Hour Event
P0154761	Grainger Inc	\$ 12,137.68	Capital Outlay	CC	Facilities Equipment
P0154762	Gear Connection Inc	\$ 58,003.40		CC	Commencement Equipment Rentals
P0154763	B & H Photo Video Inc	\$ 784.56		FC	Lighting Supplies
P0154764	Stamats Communications Inc	\$ 98,504.00		NOCE	Digital Marketing Contracted Services
P0154765	Buddy's All Stars, Inc.	\$ 2,903.56		FC	Athletic Supplies
P0154766	CSI Fullmer	\$ 2,850.08		FC	Furniture for President's Office
P0154767	Orange County Designers Inc	\$ 4,168.88		FC	Promotional Supplies
P0154768	Brianna Lucien	\$ 38.75		FC	Student Fees Reimbursement
P0154769	B & H Photo Video Inc	\$ 607.54		FC	Audio Supplies
P0154770	Amazon Business	\$ 1,055.77		FC	Instructional Supplies
P0154771	Liliann Stroud	\$ 400.22		CC	Reimbursement for EOPS Event Food and Supplies
P0154772	Jason Keam	\$ 500.00		FC	Guest Speaker for Fine Arts Department
P0154773	Office Solutions	\$ 43,312.27		CC	Graphing Calculators
P0154774	Morrow Meadows Corp	\$ 609.40		AC	Power Troubleshooting for Emergency Call Towers
P0154775	Cedric Adams	\$ 600.00		CC	Guest Speaker for the Art Gallery
P0154777	Therese Mosqueda-Ponce	\$ 639.38		CC	Reimbursement for Student Lunches
P0154778	Esther Franco	\$ 1,000.00		FC	Guest Performer for Cadena Cultural Center Event
P0154779	T&G Printing and Fulfillment	\$ 8,738.53		CC	Custom Shirts
P0154780	Unisource Solutions Inc	\$ 13,731.24		NOCE	Staff Office Chair Replacements @ CC
P0154781	CDW Government Inc	\$ 4,438.97		FC	Laptop Computer
P0154782	City of Fullerton	\$ 62.00		FC	Annual Life Safety Inspection
P0154783	Amazon Business	\$ 62.23		FC	Office Supplies
P0154784	Casandra Sarantakis	\$ 194.72		CC	Student Fees Reimbursement
P0154785	Phase One United States Inc	\$ 2,180.86		FC	Drone Suitcase
P0154786	Sidepath Inc	\$ 18,170.87		CC	Annual Software Renewal
P0154787	Federal Express	\$ 11.65		FC	Shipment Fees for Financial Aid Department
P0154788	Stuewe and Sons Inc	\$ 1,230.89		FC	Instructional Supplies
P0154789	Anixter Inc	\$ 5,639.63	Capital Outlay	CC	Locksmith Supplies
P0154790	Key Control Holding Inc	\$ 992.00		FC	Maintenance Agreement for Security Panel Box

**BOARD RECAP**  
**FOR THE PERIOD OCTOBER 21, 2022 THROUGH NOVEMBER 22, 2022**  
**BOARD MEETING DECEMBER 13, 2022**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0154791	Sidepath Inc	\$ 99,688.04	Bond	AC	Data Network Cable and Licensing CC LLRC B/A: 4/27/2021
P0154792	Marx Bros Fire Extinguisher Co Inc	\$ 2,905.00		CC	Annual auto sprinkler test
P0154793	Knorr Systems Int'l LLC	\$ 15,491.13	Capital Outlay	CC	Labor and Materials to Install Pool Tank @ CC
P0154794	Fahamu Pecou	\$ 500.00		CC	Guest Speaker for Art Gallery
P0154795	CDW Government Inc	\$ 4,979.01		NOCE	SmartStart Software
P0154796	Orange County Air Conditioning	\$ 9,680.00	Capital Outlay	AC	Installation of AC Handler at FC Building 200
P0154797	Treisa Cassens	\$ 406.67		CC	Reimbursement for Student Promotional Supplies
P0154830	Aardvark Clay & Supplies Inc	\$ 667.75		FC	Art Supplies
P0154831	Refrigeration Supplies Distributor	\$ 900.00		CC	Blanket Order for Instructional Supplies
P0154832	Bear Images Photographic Inc	\$ 25,227.52		FC	Photography Equipment
P0154833	DJI Service LLC	\$ 259.30		FC	Drone Repairs
P0154834	GST	\$ 7,010.55		CC	Televisions for Athletic Department
P0154835	Mazatl Tepehyolotzin	\$ 1,000.00		FC	Guest Performer for Cadena Cultural Center
P0154836	Sodexo Inc and Affiliates	\$ 923.84		AC	Diversity Training Meal
P0154837	Christi ODaniel	\$ 962.88		FC	Reimbursement for Student Event Supplies
P0154838	Blick Art Materials LLC	\$ 2,298.74		FC	Art Supplies
P0154839	Big Duck Canvas	\$ 119.66		FC	Instructional Supplies
P0154840	Office Solutions	\$ 2,500.00		FC	Blanket Order for Office Supplies
P0154841	Amazon Business	\$ 226.08		CC	Event Supplies
P0154842	Blick Art Materials LLC	\$ 116.92		FC	Art Supplies
P0154843	Uline Inc	\$ 541.89		FC	Instructional Supplies
P0154844	Home Depot	\$ 179.59		FC	Hardware Supplies
P0154845	Microphone Madness Inc	\$ 4,535.56		FC	Audio Supplies
P0154846	Rossi Automotive Equipment Corp	\$ 455.84		FC	Automotive Lathe Repairs
P0154847	Sodexo Inc and Affiliates	\$ 185.33		FC	Catering for Student Development Event
P0154848	4imprint Inc	\$ 2,528.39		FC	Promotional Supplies
P0154849	Pearson VUE	\$ 35.00		FC	Text Book
P0154850	DUCKO	\$ 1,318.00		FC	Athletic Supplies
P0154851	Cameron Welding Supply	\$ 1,308.19		CC	Welding Supplies
P0154852	Amazon Business	\$ 87.36		AC	Office Supplies
P0154853	Best Buy Auto Equipment	\$ 1,955.67		CC	Automotive Equipment
P0154854	Ann Weber	\$ 500.00		FC	Guest Speaker for Art Department
P0154855	Remind101 Inc	\$ 954.25		CC	Subscription Renewal
P0154856	Amazon Business	\$ 452.53		FC	Instructional Materials
P0154857	Pacific Coast Entertainment	\$ 13,003.71		FC	Audio Equipment
P0154858	Markertek Video Supply	\$ 55,754.16		FC	Audio Equipment
P0154859	Signarama of Anaheim	\$ 89.03		FC	Art Supplies
P0154860	Katelyn Vahala	\$ 150.00		FC	Guest Performer for Music Department
P0154861	Bella Event Services	\$ 322.00		CC	Table Cloths for Puente Program
P0154863	CDW Government Inc	\$ 435.31		FC	Printer
P0154864	WT Cox Information Services	\$ 26,950.00		CC	Blanket Order for Library Books
P0154865	Vital Inspection Services Inc	\$ 2,940.00	Capital Outlay	NOCE	Inspector Services for AC Tenant Improvement
P0154866	Parchment LLC	\$ 3,694.80		FC	Student Transcripts
P0154867	Top Hat Balloon Werks LLC	\$ 888.94		FC	Balloons for Dedication Event
P0154868	Atkinson, Andelson, Loya, Ruud & Romo	\$ 3,091.45		AC	Legal Services
P0154869	Dr Hydraulics Inc	\$ 8,934.88		CC	Automovie Equipment
P0154870	Cypress College	\$ 341.77		CC	Vice President of Instruction Team Luncheon
P0154871	Signarama of Anaheim	\$ 306.67		AC	Banner
P0154872	Marsha's Sweet Cakes	\$ 3,500.00		NOCE	Caterer - Investiture

**BOARD RECAP**  
**FOR THE PERIOD OCTOBER 21, 2022 THROUGH NOVEMBER 22, 2022**  
**BOARD MEETING DECEMBER 13, 2022**

<b>PO</b>	<b>VENDOR NAME</b>	<b>AMOUNT</b>	<b>FUND</b>	<b>SITE</b>	<b>DESCRIPTION</b>
P0154873	B & H Photo Video Inc	\$ 9,203.03		FC	Camera Equipment
P0154874	Jana Laborde	\$ 85.00		FC	Reimbursement for Student Fees
P0154875	Amazon Business	\$ 116.34		CC	Instructional Supplies
P0154876	Paton Group	\$ 6,037.50		FC	Software
P0154877	Plumbing & Industrial Supply	\$ 962.85		FC	Heater
P0154878	Refrigeration Supplies Distributor	\$ 6,384.63		CC	Air Conditioning Supplies
P0154879	Scott Electric	\$ 155.70		CC	Projector Bulbs
P0154880	DocuSign Inc	\$ 182.53		AC	Software Licenses
P0154881	Emanuel Lancaster	\$ 350.00		FC	Guest Performer for Music Department
P0154882	Division of the State Architect	\$ 215.00		AC	Filing Fee for Parking Lot 2
P0154883	EL Cantarito Restaurant Inc	\$ 4,850.00		FC	Food Delivery for Cultural Celebration Event
P0154884	T S Enterprise Associates Inc	\$ 21,664.38		FC	Instructional Workstations
P0154885	Steve Palmerton	\$ 100.00		CC	Guest Speaker for Media Arts Department
P0154886	S&B Foods	\$ 1,351.70		CC	Catering for Fine Arts Event, Catering for Fine Arts Event
P0154887	Akeso Occupational Health	\$ 30.00		AC	Hearing Conservation Program
P0154899	Fokis Microscope and Instrument Repair	\$ 850.00		FC	Annual Equipment Inspection
P0154900	Baker Commodities Inc	\$ 65.00		AC	Grease Pick Up
P0154901	S&B Foods	\$ 1,405.55		CC	Catering for STEM2 Event
P0154902	S&B Foods	\$ 1,325.60		CC	Catering for Student Program Event
P0154903	Encore Gas and Supply	\$ 5,149.78		FC	Welding Equipment
P0154904	Executive Environmental Services Corporation	\$ 440.16		AC	Environmental Safety Services
P0154905	IPQualityScore LLC	\$ 16,199.89		AC	Software Subscription Renewal
P0154906	Transportation Charter Services Inc	\$ 1,132.50		FC	Transportation for International Student Center
P0154907	Council of Chief Librarians	\$ 150.00		FC	Institutional Membership
P0154908	American Library Association	\$ 2,000.00		FC	Institutional Membership
P0154909	Honors Transfer Council of California	\$ 120.00		FC	Institutional Membership
P0154910	Sodexo Inc and Affiliates	\$ 536.49		FC	Catering for FC Honors Program Event
P0154911	Angela Henderson	\$ 126.00		FC	Reimbursement for Subscription Fees
P0154912	Valerie Salazar	\$ 137.21		FC	Reimbursement for Student Supplies
P0154913	Alexander Brown	\$ 4,000.00		FC	Reimbursement for Field Trip Tickets
P0154914	Amazon Business	\$ 98.36		FC	Student Supplies
P0154915	Therese Mosqueda-Ponce	\$ 2,339.74		CC	Reimbursement for Field Trip Fees
P0154916	CDW Government Inc	\$ 40,529.18		NOCE	Solarwinds Software License
P0154917	Julia Cupul	\$ 3,189.60		CC	Blanket Order for Childcare
P0154918	Toshiba Business Solutions	\$ 4,622.48		CC	Maintenance Agreement for Copier
P0154919	Toshiba Business Solutions	\$ 4,622.48		CC	Maintenance Agreement for Copier
P0154920	Toshiba Business Solutions	\$ 4,622.48		CC	Maintenance Agreement for Copier
P0154921	Toshiba Business Solutions	\$ 2,941.58		CC	Maintenance Agreement for Copier
P0154922	Cengage Learning Inc	\$ 87.89		FC	Textbook
P0154923	Jeanne Costello	\$ 1,069.20		FC	Reimbursement for Subscription Fee
P0154924	GST	\$ 1,234.25		CC	Printer
P0154925	Orange County Air Conditioning	\$ 3,915.00		AC	Labor and Equipment to Replace Heaters
P0154926	CDW Government Inc	\$ 7,070.73		CC	iPad Tablets (12)
P0154927	Stacey Roman	\$ 4,000.00		FC	Guest Speaker for Art Department - Art Appraisal Workshop Nov 9-10
P0154928	S&B Foods	\$ 2,102.70		CC	Catering for STEM2 Program
P0154929	CSI Fullmer	\$ 1,314.98		NOCE	Office Equipment
P0154930	Kathryn Sonne	\$ 742.50		AC	Sabbatical Reimbursement Fee
P0154936	Snap-on-Industrial	\$ 14,459.40		CC	Automotive Tools
P0154937	Sidepath Inc	\$ 4,176.93		CC	Computer

**BOARD RECAP**  
**FOR THE PERIOD OCTOBER 21, 2022 THROUGH NOVEMBER 22, 2022**  
**BOARD MEETING DECEMBER 13, 2022**

<b>PO</b>	<b>VENDOR NAME</b>	<b>AMOUNT</b>	<b>FUND</b>	<b>SITE</b>	<b>DESCRIPTION</b>
P0154938	Schorr Metals Incorporated	\$ 1,110.26		CC	Instructional Supplies
P0154939	Grace Munoz	\$ 5,085.60		CC	Blanket Order for Child Care
P0154940	Claudia Delk	\$ 3,327.20		CC	Blanket Order for Child Care
P0154941	Sidopath Inc	\$ 28,414.72		CC	Computers (12)
P0154942	Link-Systems International Inc	\$ 48,806.00		CC	Software Subscription
P0154943	Geoffrey Hurst	\$ 700.00		AC	Reimbursement to Geoff Hurst for Software License
P0154944	Refrigeration Supplies Distributor	\$ 9,982.31		CC	Ice Machines
P0154945	JB Bostick Company Inc	\$ 25,645.00		NOCE	Seal Coat & Restriping at AC
P0154946	Talent Plan Entertainment Inc	\$ 1,991.00		NOCE	Investiture Event Prop & Impersonator
P0154947	Graduate Communications	\$ 89,500.00		NOCE	Marketing Collateral Development.
P0154948	The Eagle Glen Golf Club	\$ 10,918.08		FC	Golf Tournament Fees
P0154949	Amazon Business	\$ 382.44		FC	Instructional Supplies
P0154951	Laerdal Medical Corp	\$ 9,504.86		CC	Instructional Equipment
P0154952	S&B Foods	\$ 729.50		CC	Catering for Transfer and Pre Graduation Fair
P0154953	Rawlings Sporting Goods Co Inc	\$ 5,240.96		CC	Athletic Supplies
P0154954	Halal Elshahar	\$ 50.00		CC	Guest Speaker for Transfer Pathways Presentation
P0154955	Pocket Nurse Enterprises Inc	\$ 6,583.61		CC	Instructional Equipment
P0154956	Pocket Nurse Enterprises Inc	\$ 1,290.15		CC	Instructional Materials
P0154957	iT1 Source LLC	\$ 131.46		NOCE	Office Supplies
P0154958	Transportation Charter Services Inc	\$ 548.00		CC	Transportation Fees for Field Trip
P0154959	OCLB Consortium	\$ 800.00		CC	Institutional Membership
P0154960	Amazon Business	\$ 1,278.17		CC	Instructional Supplies
P0154961	Quadiant Inc	\$ 2,462.50		AC	Bulk Mailer Professional Software Renewal
P0154962	Pacific Coast Entertainment	\$ 2,500.00		FC	Blanket Order for Instructional Materials
P0154963	Angelica Ramos	\$ 340.76		FC	Student Fees Reimbursement
P0154964	Artwork Archive LLC	\$ 243.60		FC	Subscription Renewal
P0154965	Alexander Brown	\$ 228.77		FC	Reimbursement for Student Supplies
P0154966	Sofia Flores	\$ 26.75		FC	Student Fees Reimbursement
P0154967	Academic Senate for CA Community Colleges	\$ 15,801.86		AC	Academic Senate Membership
P0154968	Black & Moran OSHA Compliance	\$ 750.00		CC	CC Dental - Evaluation of OSHA Compliance
P0154969	iT1 Source LLC	\$ 484.88		NOCE	Academic Computing Supplies
P0154971	iT1 Source LLC	\$ 686.35		NOCE	Office Supplies
P0154972	Amazon Business	\$ 299.39		CC	Office Supplies
P0154973	Amazon Business	\$ 544.07		CC	Instructional Supplies
P0154978	Office Solutions	\$ 500.00		CC	Blanket Order for Office Supplies
P0154979	Pearson Education Inc	\$ 50,957.50		NOCE	eTextbooks
P0154980	California Compressor Inc	\$ 1,500.00		FC	Blanket Order for Equipment Repairs
P0154981	Toshiba Business Solutions	\$ 8,189.55		FC	Purchase New Copier
P0154982	Community College Search Services	\$ 23,150.00		AC	FC President Search Process Round II
P0154983	Home Depot	\$ 805.97		AC	Whirlpool Freezer Refrigerator
P0154984	Rodriguez Engineering Inc	\$ 3,500.00	Capital Outlay	AC	Structural Engineering for FC Bldg 500
P0154985	Orange County Air Conditioning	\$ 40,000.00	Bond	AC	Consulting on Sequence of Mechanical Operation at FC
P0154986	Matco Tools	\$ 5,000.00		FC	Blanket Order for Automotive Tools
P0154987	Office Solutions	\$ 1,095.58		FC	Laminator
P0154988	Comdata Inc	\$ 5,000.00		FC	Grocery Gift Cards for Students
P0154989	Home Depot	\$ 2,000.00		CC	Blanket Order for Instructional Supplies
P0154990	Electric Car Sales and Service Inc	\$ 14,592.05		FC	Electric Club Car
P0154991	Office Solutions	\$ 2,000.00		CC	Blanket Order for Office Supplies
P0154992	JB Bostick Company Inc	\$ 33,284.00	Capital Outlay	AC	Repairs Parking Lot #10 at Fullerton College

**BOARD RECAP**  
**FOR THE PERIOD OCTOBER 21, 2022 THROUGH NOVEMBER 22, 2022**  
**BOARD MEETING DECEMBER 13, 2022**

<b>PO</b>	<b>VENDOR NAME</b>	<b>AMOUNT</b>	<b>FUND</b>	<b>SITE</b>	<b>DESCRIPTION</b>
P0154993	County of Orange	\$ 1,905.00	Bond	AC	Plan review Fee Measure J HRC Project at CC
P0154994	Microsoft Corporation	\$ 82,335.31		NOCE	Laptops (250)
P0154995	Company of Experts	\$ 7,050.00		AC	Design Team Workshop Fee
P0154996	Haworth Inc	\$ 1,102.65		CC	Task Chair
P0154997	Sodexo Inc and Affiliates	\$ 940.05		FC	Catering for FC Counseling Event
P0154998	Avidex	\$ 31,625.20		AC	Video/Audio Installation for 8th Floor Conference
P0154999	Andrew Pascual	\$ 196.39		CC	Student Fees Reimbursement
P0155000	A1 Event & Party Rental	\$ 658.92		FC	Carpet Rental for Dedication Event
P0155001	Ganahl Lumber Co	\$ 494.43		FC	Lumber Supplies
P0155002	Case & Sons Construction Inc	\$ 4,300.00		FC	New Water Bottle Filler
P0155003	Rolando Sanabria	\$ 72.04		FC	Reimbursement for Student Supplies
P0155004	B & H Photo Video Inc	\$ 397.49		FC	Music Recorder
P0155005	SCIAC	\$ 100.00		FC	Institutional Membership
P0155006	Buddy's All Stars, Inc.	\$ 5,744.95		FC	Athletic Supplies
P0155007	Buddy's All Stars, Inc.	\$ 239.53		FC	Athletic Supplies
P0155008	Pink Creations Inc	\$ 53.88		FC	Award Plaque
P0155009	Barbizon Light	\$ 4,850.91		FC	Lighting Equipment
P0155011	GT Software Inc	\$ 1,900.80		AC	Software License Renewal
P0155012	Emergency Lighting Equipment Services Co. Inc	\$ 15,400.00	Capital Outlay	AC	Maintenance Agreement for Emergency Lighting Equip
P0155013	University of Texas at Austin	\$ 15,575.00		FC	Survey Fees
P0155014	OCLC Inc	\$ 6,482.05		FC	Subscription Renewal
P0155015	Nth Generation Computing Inc	\$ 3,520.00		AC	Software Support Renewal
P0155016	Francisco Cisneros	\$ 100.00		FC	Guest Performer for Music Department
P0155017	Nth Generation Computing Inc	\$ 4,980.00		AC	Software Support Renewal
P0155018	Carolyn Biller	\$ 200.00		FC	Guest Performer for FC Music Department
P0155019	Nth Generation Computing Inc	\$ 778.00		AC	Software Support Renewal
P0155020	Nth Generation Computing Inc	\$ 996.00		AC	Software Support Renewal
P0155021	Dominic Arneson	\$ 300.00		FC	Guest Performer for Investiture Event
P0155022	Maximo Espinoza	\$ 220.00		FC	Guest Performer for Investiture Event
P0155023	Nth Generation Computing Inc	\$ 3,236.00		AC	Software Support Renewal
P0155024	Shan E Fatima Zaidi	\$ 95.78		FC	Reimbursement for Promise Event Supplies
P0155025	Krueger International Inc	\$ 24,130.50		FC	Office Furniture
P0155026	Nova Color	\$ 638.70		FC	Art Supplies
P0155027	C & A Safety Consultants	\$ 9,000.00		AC	First Aid/CPR Training
P0155028	CDW Government Inc	\$ 140.71		AC	Computer Hardware
P0155029	Salesforce.com Inc	\$ 34,515.00		AC	Software License Renewal
P0155030	Elisa Latourelle	\$ 574.50		FC	Reimbursement for Field Trip Supplies
P0155031	Buddy's All Stars, Inc.	\$ 5,170.70		FC	Athletic Supplies
P0155032	Leica Geosystems Inc	\$ 62,117.73		FC	Robotic Equipment for Instruction
P0155033	Buddy's All Stars, Inc.	\$ 2,678.99		FC	Athletic Clothing
P0155034	Reneh Studio	\$ 2,400.00		AC	Videographer
P0155035	tBP/Architecture	\$ 69,300.00		CC	Architectural Services for TE I Building at CC
P0155036	Amazon Business	\$ 43.69		FC	Office Supplies
P0155037	Amazon Business	\$ 2,167.92		FC	Instructional Supplies
P0155038	Amazon Business	\$ 469.17		FC	Books
P0155039	Amazon Business	\$ 670.75		CC	Instructional Supplies
P0155040	Amazon Business	\$ 70.02		CC	Instructional Supplies
P0155041	Cumulus Technology Service Inc	\$ 57,000.00		AC	Consulting Services for Information Security at AC B/A: 4/27/2021
P0155042	Cumulus Technology Service Inc	\$ 55,250.00		AC	Consulting Services for Banner Finance B/A: 4/27/2021

**BOARD RECAP**  
**FOR THE PERIOD OCTOBER 21, 2022 THROUGH NOVEMBER 22, 2022**  
**BOARD MEETING DECEMBER 13, 2022**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0155043	Amazon Business	\$ 63.25		FC	Instructional Supplies
P0155044	Printed Solid Inc	\$ 968.68		CC	3D printer
P0155046	Aurora Industrial Hygiene	\$ 38,480.00	Bond	AC	Asbestos/Lead Inspections for FC Bldgs 1100 & 1300
P0155047	George Fernandez	\$ 220.00		FC	Guest Performer for Investiture Event
P0155048	Ucuro	\$ 291,433.00		AC	Student Portal Software - 3 Years B/A 10/11/22
P0155051	NuSign Supply LLC	\$ 6,983.89		CC	Instructional Equipment
P0155052	Henry Schein Inc	\$ 7,515.31		CC	Instructional Equipment
P0155053	Laerdal Medical Corp	\$ 62,798.73		CC	Instructional Equipment
P0155054	Regents of the University of Michigan	\$ 800.00		CC	Healthy Minds Study - Participation Fees
P0155055	Office Solutions	\$ 2,500.00		CC	Blanket Order for Office Supplies
P0155056	Sodexo Inc and Affiliates	\$ 266.96		FC	Catering for Cadena Cultural Center Event
P0155057	Amazon Business	\$ 533.03		CC	Instructional Supplies
P0155058	Negative Supply LLC	\$ 2,298.77		CC	Photography Equipment
P0155059	John Kalayjian	\$ 507.67		FC	Student Fees Reimbursement
P0155060	Hispanic Assoc of Colleges & Univ	\$ 10,000.00		CC	Student Field Trip Fees
P0155061	CSI Fullmer	\$ 16,710.16		NOCE	Office Furniture
P0155063	Amazon Business	\$ 1,377.41		CC	Instructional Supplies
P0155064	Janet Dandridge	\$ 600.00		CC	Guest Speaker for the Art Department
P0155065	National Asian-Pacific Council Corp	\$ 500.00		FC	Institutional Membership
P0155066	Christine Hoang	\$ 448.61		CC	Reimbursement for Healthcare Conference Fees
P0155067	Regina Thompson	\$ 600.00		CC	Guest Speaker for the Art Department
P0155068	Achievers Inc	\$ 1,696.39		FC	Graduation Stoles
P0155069	Yesenia Montano	\$ 500.00		FC	Student Fees Reimbursement
P0155070	Valerie Burgess	\$ 471.18		FC	Student Fees Reimbursement
P0155071	Sodexo Inc and Affiliates	\$ 206.93		FC	Catering for Library Event
P0155072	Wawak Sewing Supplies	\$ 87.49		FC	Theatre Supplies
P0155073	CDW Government Inc	\$ 2,911.58		FC	Laptop
P0155074	Classic Body Supply Inc	\$ 17,348.52		CC	Automotive Equipment
P0155075	Lynde-Ordway Co Inc	\$ 281.87		CC	Packaging Supplies
P0155076	Novasky Photography	\$ 600.00		FC	Independent Contractor for Photography Services
P0155077	Orvac Electronics	\$ 1,000.00		FC	Blanket Order Instructional Supplies
P0155078	Auto Zone Stores Inc	\$ 2,500.00		FC	Blanket Order for Automotive Supplies
P0155079	Engine Components & Machine	\$ 500.00		FC	Blanket Order for Automotive Supplies
P0155080	Synthetic Grass Warehouse Inc	\$ 1,772.08		FC	Theatre Supplies
P0155081	Parchment LLC	\$ 1,989.60		FC	Student Transcripts
P0155082	Toshiba Business Solutions	\$ 1,113.07		CC	Copier Lease Payment
P0155083	Toshiba Business Solutions	\$ 1,975.05		AC	Maintenance Agreement for Copier
P0155084	McMaster Carr Supply Co	\$ 980.69		FC	Theatre Supplies
P0155085	Patricia Kirby	\$ 418.61		CC	Reimbursement for Training Fees
P0155086	Michael Faraci	\$ 418.61		CC	Reimbursement for Training Fees
P0155087	Beena Eapen	\$ 418.61		CC	Reimbursement for Training Fees
P0155088	Shinah Ji	\$ 418.61		CC	Reimbursement for Training Fees
P0155089	Thu Pham	\$ 418.61		CC	Reimbursement for Training Fees
P0155090	EBSA Construction	\$ 57,360.00	Capital Outlay	NOCE	Bid #2223-07, RM 714 Tenant Improvement at AC
P0155091	Orange County Air Conditioning	\$ 51,086.00	Capital Outlay	AC	Replace FX Supervisor N4 at FC Bldgs 800 & 1700
P0155092	JoAnna Schilling	\$ 356.30		CC	Reimbursement for "The Clothing Closet Project" for Students in Need of Clothing
P0155093	Cameron Welding Supply	\$ 600.00		CC	Blanket Order for Welding Supplies
P0155094	Corner Bakery Café	\$ 2,517.69		CC	Food for Classified Retreat Event
P0155096	AT&T Data Comm	\$ 600.00		FC	Blanket Order for Credit Card Machine Services

**BOARD RECAP**  
**FOR THE PERIOD OCTOBER 21, 2022 THROUGH NOVEMBER 22, 2022**  
**BOARD MEETING DECEMBER 13, 2022**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0155098	Sodexo Inc and Affiliates	\$ 268.70		FC	Catering For Library Events
P0155119	The Oak Co	\$ 6,382.75		FC	Class Schedule Typesetting
P0155120	Amazon Business	\$ 232.68		FC	Classroom Supplies
P0155121	Amazon Business	\$ 43.09		CC	Classroom Supplies
P0155122	Sodexo Inc and Affiliates	\$ 55.98		FC	Catering for FC Library Event
P0155123	Amazon Business	\$ 184.20		CC	Instructional Supplies
P0155124	Eric Arzate	\$ 26.75		FC	Reimbursement for Student Fees
P0155125	B & H Photo Video Inc	\$ 1,052.65		FC	Theatre Supplies
P0155126	Ellucian Company LP	\$ 72,797.00		AC	License and Software Support Fees
P0155127	Commission on Accreditation for Health Informatics and Info	\$ 3,000.00		CC	2023 Annual Accreditation Fee - HIT Program
P0155128	Pocket Nurse Enterprises Inc	\$ 1,014.64		CC	Instructional Supplies
P0155129	University of Chicago Press	\$ 81.13		FC	Library Book
P0155130	Daniel Pappas	\$ 150.00		FC	Guest Performer for the Music Department
P0155131	California College & University Police Chiefs Association	\$ 299.00		FC	Institutional Membership
P0155132	JK Electronics Inc	\$ 3,000.00		CC	Blanket Order for Instructional Supplies
P0155133	Wilbert Funeral Services Inc	\$ 8,497.29		CC	Instructional Supplies
P0155134	Ken Grody Ford	\$ 50,338.78		FC	Police Responder Vehicle
P0155135	4imprint Inc	\$ 3,825.51		CC	Promotional Supplies
P0155137	Agiliti Health Inc	\$ 4,000.00		CC	Blanket Order for Rental of Hospital Equipment
P0155138	Fisher Scientific Co LLC	\$ 3,069.96		CC	Instructional Supplies
P0155139	Amazon Business	\$ 133.57		FC	Instructional Supplies
P0155140	Home Depot	\$ 129.90		FC	Hardware Supplies
P0155141	Examity Inc	\$ 25.00		FC	Remote Assessments for Students
P0155142	Factory Motor Parts	\$ 1,500.00		FC	Blanket Order for Instructional Supplies
P0155143	The Chronicle of Higher Education Inc	\$ 160.55		FC	Library Book
P0155144	Sodexo Inc and Affiliates	\$ 9.99		FC	Catering for FC Honors Program
P0155145	Sodexo Inc and Affiliates	\$ 99.08		FC	Catering for FC Academic Support Center
P0155146	Lihuei Sung	\$ 1,436.76		FC	Reimbursement for Costumes for Dance Concert
P0155147	Stacey Roman	\$ 4,000.00		FC	Guest Speaker for the Art Department December 1st
P0155148	Cameron Welding Supply	\$ 323.36		FC	Welding Supplies
P0155149	CSI Fullmer	\$ 4,365.00	Bond	AC	Labor for Installation of Panel at AC Bldg B
P0155150	Trane U S Inc	\$ 11,694.00	Capital Outlay	AC	Reinsulate Chilled Waer Filter at AC
P0155151	Demco Inc	\$ 297.47		FC	Library Supplies
P0155152	Esthela Anguiano	\$ 40.75		FC	Student Fees Reimbursement
P0155153	Califormulated Inc	\$ 5,559.16		CC	Custom Shirts
P0155154	Dept of Toxic Substances Control	\$ 97.50		AC	Hazardous Waste Manifest Fee
P0155156	GST	\$ 43,453.78		FC	Computers (32)
P0155157	Bees Lighting	\$ 269.32		FC	Lighting Supplies
P0155158	GST	\$ 58,426.40		CC	Classroom Projectors and Installation
P0155159	Amazon Business	\$ 188.90		FC	Instructional Materials
P0155160	Amazon Business	\$ 56.19		CC	Instructional Materials
P0155161	Amazon Business	\$ 537.67		CC	Instructional Materials
P0155163	Buddy's All Stars, Inc.	\$ 4,872.43		FC	Athletic Supplies
P0155164	Transportation Charter Services Inc	\$ 1,430.50		FC	Field Trip Transportation Fees
P0155165	Paloma Foster	\$ 30.00		FC	Student Fees Reimbursement
P0155166	Daneen Rocha	\$ 78.65		FC	Student Fees Reimbursement
P0155168	New Leaf California LLC	\$ 4,133.00		AC	Seminar - Prof. Development
P0155169	Connie Yamashiro	\$ 176.19		FC	Reimbursement for Student Supplies
P0155170	US Dental Inc	\$ 10,775.00		CC	3D Printers (2)



**BOARD RECAP**  
**FOR THE PERIOD OCTOBER 21, 2022 THROUGH NOVEMBER 22, 2022**  
**BOARD MEETING DECEMBER 13, 2022**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0155172	Krista Chavez-Camacho	\$ 119.00		CC	Reimbursement - Subscription
P0155173	Amazon Business	\$ 547.37		FC	Instructional Materials
P0155176	Amazon Business	\$ 161.56		CC	Instructional Materials
P0155177	Diamedical USA Equipment LLC	\$ 414.46		CC	Instructional Materials
P0155185	CDW Government Inc	\$ 3,830.17		FC	Televisions
P0155186	Jump O Rama Inflatables	\$ 625.00		FC	Slide Rental
P0155187	Vector Resources Inc	\$ 2,520.00	Capital Outlay	AC	Additional Labor for Cabinet Replacement at FC
P0155188	Ryan Ortega	\$ 448.61		CC	Reimbursement for Staff Training Fees
P0155190	Glasby Maintenance Supply Co.	\$ 2,840.72		FC	Custodial Equipment
P0155191	B & H Photo Video Inc	\$ 89.94		FC	Label Supplies
P0155192	Lacefield Door Co	\$ 5,318.80	Capital Outlay	AC	Installation of Door Equalizer at FC Bldg. 2400
P0155193	South Coast Air Quality Management District	\$ 151.85		FC	Fee for Emissions
P0155194	South Coast Air Quality Management District	\$ 4,764.26		FC	Annual Renewal Fees for Gas, Gasoline, & Diesel
P0155195	Demco Inc	\$ 6,257.20		CC	Library Book Carts
P0155196	Matco Tools	\$ 4,000.00		CC	Blanket Order for Instructional Supplies
P0155197	Henry Schein Inc	\$ 7,506.90		CC	Instructional Supplies
P0155198	Sodexo Inc and Affiliates	\$ 485.68		FC	Catering for FC Cadena Cultural Center Event
P0155199	Full Compass Systems Ltd	\$ 577.93		FC	Instructional Supplies
P0155200	Golden Gate Construction	\$ 465,000.00	Capital Outlay	FC	Bid #2223-05, Site Barrier Removal Project at FC B/A: 11/8/2022
P0155201	Instant Signs Cypress LLC	\$ 2,909.25		CC	Custom Sign
P0155202	Burlington English Inc	\$ 19,200.00		NOCE	Software
P0155203	Sodexo Inc and Affiliates	\$ 193.10		FC	Catering for Student Development & Engagement
P0155204	Sharon Barnes	\$ 600.00		CC	Guest Speaker for the Art Gallery
P0155205	Protegis LLC	\$ 10,000.00		CC	Blanket Order for Fire Alarm Supplies
P0155206	Pocket Nurse Enterprises Inc	\$ 525.78		CC	Instructional Supplies
P0155207	Angel Martinez	\$ 94.71		FC	Student Fees Reimbursement
P0155208	Lourdes Gonzalez	\$ 3,089.00		CC	Blanket Order for Child Care
P0155209	Alinco Costumes Inc	\$ 9,848.36		CC	Mascot Costume
P0155210	Toshiba Business Solutions	\$ 1,512.82		FC	Maintenance Agreement for Copier
P0155211	KinderCare Learning Centers LLC	\$ 1,054.00		CC	Blanket Order for Child Care
P0155212	ArbiterPay Trust Account	\$ 21,509.00		FC	Sports Officials Fees
P0155213	Orange County Pump Company	\$ 8,815.00	Capital Outlay	AC	Cleaning and Testing Storm Water Ejection System at FC
P0155214	Cesar Galvez	\$ 80.80		FC	Student Fees Reimbursement
P0155215	CDW Government Inc	\$ 466.71		AC	Computer Headsets (3)
P0155216	CDW Government Inc	\$ 134.15		AC	Network Adapters (6)
P0155217	BSN Sports LLC	\$ 2,894.51		FC	Athletic Clothing
P0155218	Briza Gavidia	\$ 177.22		FC	Student Fees Reimbursement
P0155219	Briza Gavidia	\$ 40.00		FC	Student Fees Reimbursement
P0155220	Sodexo Inc and Affiliates	\$ 693.20		FC	Catering for Promise Program
P0155221	Sodexo Inc and Affiliates	\$ 1,955.55		FC	Catering for Promise Program
P0155222	Sodexo Inc and Affiliates	\$ 4,577.22		FC	Catering for FC Counseling Event
P0155223	HAZ Party Rentals	\$ 2,579.63		NOCE	Rental - Equipment for Investiture
P0155225	California Fashion Association	\$ 600.00		FC	Institutional Membership
P0155227	Hispanic Assoc of Colleges & Univ	\$ 10,370.00		AC	Institutional Membership
P0155228	S&B Foods	\$ 525.00		CC	Catering for Student Resource Fair Event
P0155229	Sports Facilities Group Inc	\$ 4,465.37		CC	Winch and Installation
P0155230	Westberg + White Inc	\$ 96,000.00	Capital Outlay	AC	Architectural Services Renovation of the Bridge @ FC
P0155235	Converse Consultants	\$ 5,800.00	Bond	AC	Consultant for Pavement Coring at CC HRC Relocation
P0155236	Roberto Lozano	\$ 26.00		FC	Student Fees Reimbursement

**BOARD RECAP**  
**FOR THE PERIOD OCTOBER 21, 2022 THROUGH NOVEMBER 22, 2022**  
**BOARD MEETING DECEMBER 13, 2022**

<b>PO</b>	<b>VENDOR NAME</b>	<b>AMOUNT</b>	<b>FUND</b>	<b>SITE</b>	<b>DESCRIPTION</b>
P0155237	Cypress College	\$ 199.36		CC	Dean Luncheon Fees
P0155238	Uline Inc	\$ 514.54		FC	Instructional Supplies
P0155239	Eastbay	\$ 551.41		FC	Athletic Clothing
P0155241	Moon & Yang APC	\$ 10,000.00		AC	Settlement Payment
P0155243	CSI Fullmer	\$ 655.00		AC	Furniture Installation Fees
P0155245	Fullerton College	\$ 189.00		FC	Student Fees Reimbursement
P0155246	University of California, Irvine	\$ 18,728.00		FC	Student Summer Residential Program Fees
P0155249	Orange County Pump Company	\$ 5,168.73	Capital Outlay	AC	Labor and Materials for Control Panel Replacement at FC
P0155251	Annika Shellenbarger	\$ 40.52		FC	Reimbursement for Student Event Supplies
P0155253	Cheyenne Mann	\$ 51.38		FC	Reimbursement for Event Supplies
P0155254	O'Reilly Automotive Inc	\$ 4,000.00		CC	Blanket Order for Automotive Supplies
P0155255	Gaylord Bros	\$ 469.46		FC	Art Supplies
P0155256	Grainger Inc	\$ 1,000.00		CC	Blanket Order for Instructional Supplies
P0155257	Kimball Midwest	\$ 3,000.00		CC	Blanket Order for Instructional Supplies
P0155263	Vital Inspection Services Inc	\$ 37,942.52	Capital Outlay	AC	Inspector of Record for FC Site Barrier Project

Approved by:

\_\_\_\_\_

\_\_\_\_\_

**\$ 3,991,319.49**

\_\_\_\_\_  
Fred Williams, Vice Chancellor

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** December 13, 2022

**SUBJECT:** Budget Adjustments

Action	X
Resolution	X
Information	
Enclosure(s)	X

**BACKGROUND:** Revised 2022-2023 fiscal year allocations and amendments have been received for various federal- and state-funded programs, and local contracts. Based on these revisions, adjustments are needed to various General Fund and Financial Aid Fund revenue and expenditure budgets that were previously approved by the Board.

The General Fund programs requiring an adjustment are:

- AS Degree Nursing
- CalFresh Outreach
- California Work Opportunities and Responsibilities to Kids (CalWORKs)
- Child Care Resource Center
- Health Resources & Services Administration Health Careers Opportunity Program (HRSA HCOP)
- Job Access/Reverse Commute Grant (JARC Grant)
- Library Services Platform (LSP) Funding
- Mental Health Support (MHS)
- National Aeronautics and Space Administration (NASA) Space Grant
- National Science Foundation (NSF) - Advanced Technological Education (ATE) Grant
- Strong Workforce Program (SWP) - Local
- Strong Workforce Program (SWP) - Regional Fund
- Student Retention and Enrollment

The Financial Aid Fund program requiring an adjustment is:

- Emergency Financial Assistance Supplemental

### Revised Allocation Adjustments

SITE	PROGRAM NAME	TOTAL ADJUSTMENT	SOURCE OF ADJUSTMENT
	<b>GENERAL FUND</b>		
AC	Student Retention and Enrollment	(6,048)	Updated Allocation
	SWP - Local	(1)	Updated Allocation
CC	AS Degree Nursing	153,879	Advance Allocation
	HRSA HCOP	46,620	Year 5 Funding
	MHS	10,857	Updated Allocation
	NASA Space Grant	12,500	Year 3 Funding
	NSF - ATE Grant	(6,402)	Correction to Carryover

SITE	PROGRAM NAME	TOTAL ADJUSTMENT	SOURCE OF ADJUSTMENT
	Student Retention and Enrollment SWP - Local	(6,877) 159,141	Updated Allocation Updated Allocation
	SWP - Regional Fund	81,000	Additional Funding
FC	CalFresh Outreach	(20,313)	Correction to Carryover
	CalWORKs	49,187	Correction to Carryover
	Child Care Resource Center	9,600	Most Recent Contract
	LSP Funding	18,024	Correction to Carryover
	MHS	(90,633)	Updated Allocation
	Student Retention and Enrollment SWP - Local	(9,524) 439,754	Updated Allocation Updated Allocation
NOCE	JARC Grant	2,386	Correction to Budget
	MHS	79,776	Updated Allocation
	Student Retention and Enrollment SWP - Local	(1,741) <u>89,282</u>	Updated Allocation Updated Allocation
<b>TOTAL – GENERAL FUND</b>		<b><u>1,010,467</u></b>	
<b>FINANCIAL AID FUND</b>			
CC	Emergency Financial Assistance Supplemental	195,738	Updated Allocation
FC	Emergency Financial Assistance Supplemental	271,142	Updated Allocation
NOCE	Emergency Financial Assistance Supplemental	<u>49,580</u>	Updated Allocation
<b>TOTAL – FINANCIAL AID FUND</b>		<b><u>516,460</u></b>	
<b>GRAND TOTAL BUDGET ADJUSTMENTS</b>		<b><u>1,526,927</u></b>	

This agenda item was submitted by Ivy Hwee, District Manager, Fiscal Affairs.

**How does this relate to the five District Strategic Directions?** This item responds to Direction 4 – Collective Impact & Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

**How does this relate to Board Policy:** This agenda item is submitted in accordance with Board Policy 3280, Grants.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Various programs have received revised 2022-2023 allocations and amendments since the adoption of the District Proposed Budget on September 13, 2022 or subsequent adoption of new agreements by the Board. Budget adjustments are being submitted to revise revenue and expenditure budgets accordingly for the 2022-2023 fiscal year.

**RECOMMENDATION:** Authorization is requested to make adjustments to the General Fund and Financial Aid Fund revenue and expenditure budgets in accordance with the revised fiscal year 2022-2023 allocations. It is further requested that resolutions be adopted to adjust budgets and authorize expenditures within the General Fund and Financial Aid Fund pursuant to the California Code of Regulations Title 5, Section 58308. Authorization is further requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Fred Williams

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Recommended by

*B. V. Dift* *Barb M*  
Approved for Submittal

3.b.3

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Item No.

**Budget Adjustments (Board Date December 13, 2022)**  
**July 1, 2022 - June 30, 2023**

Note: All expenditure adjustments are being placed in one account for each program. Separate budget transfers will be processed to reallocate the adjustment amount to align with program plans.

<u>Campus</u>	<u>Fund</u>	<u>Account Title</u>	<u>Fund</u>	<u>Orgn</u>	<u>Account</u>	<u>Program</u>	<u>Acty</u>	<u>Locn</u>	<u>Adjustment</u>
<b>General Fund (0101)</b>									
AC	Student Retention and Enrollment	Other Operating Expenses	17997	1000	50000	0000		\$	(6,048.00)
AC	Student Retention and Enrollment	State Revenues	17997	1000	86280	0000		\$	(6,048.00)
AC	SWP - Local	Other Operating Expenses	17243	1505	50000	6090		\$	(1.00)
AC	SWP - Local	State Revenues	17243	1505	86255	6090		\$	(1.00)
CC	AS Degree Nursing	Other Operating Expenses	17363	2545	50000	1200		\$	153,879.00
CC	AS Degree Nursing	State Revenues	17363	2545	86541	1200		\$	153,879.00
CC	HRSA HCOP	Other Operating Expenses	16924	2635	50000	6600		\$	46,620.00
CC	HRSA HCOP	Federal Revenues	16924	2635	81900	6600		\$	46,620.00
CC	MHS	Other Operating Expenses	17791	2520	50000	6440		\$	10,857.00
CC	MHS	State Revenues	17791	2520	86280	6440		\$	10,857.00
CC	NASA Space Grant	Other Operating Expenses	15481	3240	50000	6010		\$	12,500.00
CC	NASA Space Grant	Federal Revenues	15481	3240	81900	6010		\$	12,500.00
CC	NSF - ATE Grant	Other Operating Expenses	15502	2437	50000	6010		\$	(6,402.00)
CC	NSF - ATE Grant	Federal Revenues	15502	2437	81900	6010		\$	(6,402.00)
CC	Student Retention and Enrollment	Other Operating Expenses	17994	2175	50000	6790		\$	(6,877.00)
CC	Student Retention and Enrollment	State Revenues	17994	4800	86280	6790		\$	(6,877.00)
CC	SWP - Local	Other Operating Expenses	17243	4950	50000	6490		\$	159,141.00
CC	SWP - Local	State Revenues	17243	4950	86255	6490		\$	159,141.00
CC	SWP - Regional Fund	Other Operating Expenses	17252	4950	50000	6490		\$	81,000.00
CC	SWP - Regional Fund	State Revenues	17252	4950	86255	6490		\$	81,000.00
FC	CalFresh Outreach	Other Operating Expenses	17982	7650	50000	6720		\$	(20,313.00)
FC	CalFresh Outreach	State Revenues	17982	7650	86280	6720		\$	(20,313.00)

<u>Campus</u>	<u>Fund</u>	<u>Account Title</u>	<u>Fund</u>	<u>Orgn</u>	<u>Account</u>	<u>Program</u>	<u>Actv</u>	<u>Locn</u>	<u>Adjustment</u>
FC	CalWORKs	Other Operating Expenses	17122	5975	50000	6470		\$	49,187.00
FC	CalWORKs	State Revenues	17122	5975	86250	6470		\$	49,187.00
FC	Child Care Resource Center	Supplies & Materials	12110	5627	40000	6920		\$	9,600.00
FC	Child Care Resource Center	Other Contract Services	12110	5627	88320	6920		\$	9,600.00
FC	LSP Funding	Other Operating Expenses	17971	6060	50000	6120		\$	18,024.00
FC	LSP Funding	State Revenues	17971	6060	86280	6120		\$	18,024.00
FC	MHS	Other Operating Expenses	17792	5565	50000	6440		\$	(90,633.00)
FC	MHS	State Revenues	17792	5565	86280	6440		\$	(90,633.00)
FC	Student Retention and Enrollment	Other Operating Expenses	17995	7650	50000	6720		\$	(9,524.00)
FC	Student Retention and Enrollment	State Revenues	17995	7650	86280	6720		\$	(9,524.00)
FC	SWP - Local	Other Operating Expenses	17243	5925	50000	6310		\$	439,754.00
FC	SWP - Local	State Revenues	17243	5925	86255	6310		\$	439,754.00
NOCE	JARC Grant	Other Operating Expenses	16805	8910	50000	6420		\$	2,386.00
NOCE	JARC Grant	Federal Revenues	16805	8910	81900	6420		\$	2,386.00
NOCE	MHS	Other Operating Expenses	17793	9703	50000	6010		\$	79,776.00
NOCE	MHS	State Revenues	17793	9703	86280	6010		\$	79,776.00
NOCE	Student Retention and Enrollment	Other Operating Expenses	17996	9140	50000	6320		\$	(1,741.00)
NOCE	Student Retention and Enrollment	State Revenues	17996	9140	86280	6320		\$	(1,741.00)
NOCE	SWP - Local	Other Operating Expenses	17243	9793	50000	6190		\$	89,282.00
NOCE	SWP - Local	State Revenues	17243	9793	86255	6190		\$	89,282.00
<b><u>Financial Aid Fund (7474)</u></b>									
CC	Emergency Financial Assistance Supplemental	Student Financial Aid	37689	3410	75000	6460		\$	195,738.00
CC	Emergency Financial Assistance Supplemental	Federal Revenues	37689	3410	81563	6460		\$	195,738.00
FC	Emergency Financial Assistance Supplemental	Student Financial Aid	37690	6150	75000	7320		\$	271,142.00
FC	Emergency Financial Assistance Supplemental	Federal Revenues	37690	6150	81563	7320		\$	271,142.00
NOCE	Emergency Financial Assistance Supplemental	Other Student Aid	37691	9704	76600	6490		\$	49,580.00
NOCE	Emergency Financial Assistance Supplemental	Federal Revenues	37691	9704	81563	6490		\$	49,580.00

RESOLUTION OF THE BOARD OF TRUSTEES  
OF  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
OF  
ORANGE COUNTY, CALIFORNIA  
\*\*\*

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund (0101), for fiscal year 2022-2023, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8199	Other Federal Revenues	\$ 55,104
8629	CalWORKs, TTIP, Other	791,884
8659	Other Reimbursable Categorical	153,879
8830	Contract Services	9,600
	TOTALS	\$ <u>1,010,467</u>

<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
4000	Supplies & Materials	\$ 9,600
5000	Other Operating Expenses	1,000,867
	TOTALS	\$ <u>1,010,467</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA    )  
  ) SS  
COUNTY OF ORANGE    )

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on December 13, 2022, and passed by a \_\_\_\_\_ vote of said Board.

\_\_\_\_\_  
Vice Chancellor, Finance and Facilities

The above transfer approved on the \_\_\_\_\_ day of \_\_\_\_\_.

Al Mijares, Ph.D., County Superintendent of Schools

by \_\_\_\_\_, Deputy  
3.b.6

\_\_\_\_\_  
Item No.



RESOLUTION OF THE BOARD OF TRUSTEES  
OF  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
OF  
ORANGE COUNTY, CALIFORNIA  
\*\*\*

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the Financial Aid Fund (7474), for fiscal year 2022-2023, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8150	Student Financial Aid	\$ 516,460
TOTALS		\$ <u>516,460</u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
7500	Student Financial Aid	\$ 466,880
7600	Other Student Aid	49,580
TOTALS		\$ <u>516,460</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA    )  
  ) SS  
COUNTY OF ORANGE    )

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on December 13, 2022, and passed by a \_\_\_\_\_ vote of said Board.

\_\_\_\_\_  
Vice Chancellor, Finance and Facilities

The above transfer approved on the \_\_\_\_\_ day of \_\_\_\_\_.

Al Mijares, Ph.D., County Superintendent of Schools

by \_\_\_\_\_, Deputy  
3.b.7

\_\_\_\_\_  
Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** December 13, 2022  
**SUBJECT:** 2022-2023 Budget Transfers: General Fund

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u>  </u>
Enclosure(s)	<u>X</u>

**BACKGROUND:** While all areas attempt to project their expenditures accurately, situations occur which require transfers to be made. Many times an amount is budgeted for a project but the specific areas of expenditures are not determined until a later date. In this case, the funds are then transferred to the specific accounts.

The attached transfers have been requested and only represent those that affect a contingency account, exceed \$10,000 and/or establish new revenue and expense budgets. In each case, a brief explanation is stated. Additional information will be provided upon request. Pursuant to the California Code of Regulations Title 5, §58307, transfers of funds may be made from reserve for contingencies to any expenditure classification or between expenditure classifications at any time by written resolution of the Board of Trustees. In addition, a resolution providing for the transfer from reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the members of the Board of Trustees.

This agenda item was submitted by Kashmira Vyas, District Director, Fiscal Affairs.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This agenda item is submitted in accordance with Board Policy 6250, Budget Management.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Budget transfers will be made to the various funds and accounts, as listed.

**RECOMMENDATION:** Authorization is requested for the 2022-2023 General Fund transfers netting to the amount of \$1,351,973 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5, §58307.

Fred Williams

Recommended by

  
Approved for Submittal

3.c.1

Item No.

Budget Transfers  
12-13-2022

**1. 11100: Prior Year Funds - FC**

1.1 Transfer to cover future expenses.

From:	5000	Reserve for Contingencies	(48,763)
To:	2300	Other Operating Expenses & Services	44,880
	3900	Benefits	3,883

1.2 Transfer to cover future expenses.

From:	6000	Capital Outlay	(15,000)
To:	5000	Other Operating Expenses & Services	15,000

1.3 Transfer to cover Cruz Reynoso's Dedication campus event.

From:	7900	Reserve for Contingencies	(10,880)
To:	4000	Supplies & Materials	4,508
	5000	Other Operating Expenses & Services	6,372

**2. 11200: Current Year Funds - FC**

2.1 Transfer to cover student workers.

From:	2400	Instructional Aides	(14,600)
	4000	Supplies & Materials	(75)
To:	2300	Noninstructional Salaries	14,600
	3900	Benefits	75

2.2 Transfer to cover Earth Day Symposium.

From:	7900	Reserve for Contingencies	(8,000)
To:	4000	Supplies & Materials	2,000
	5000	Other Operating Expenses & Services	6,000

**3. 17943: Student Equity and Achievement - FC**

Transfer to correct organizational codes.

From:	7900	Reserve for Contingencies	245,000
To:	4000	Supplies & Materials	35,000
	5000	Other Operating Expenses & Services	210,000

Budget Transfers  
12-13-2022

**4. 11200: Current Year Funds - AC**

Transfer to cover negative balance.

From:	6000	Capital Outlay	(25,000)
To:	4000	Supplies & Materials	8,000
	5000	Other Operating Expenses & Services	17,000

**5. 11100: Prior Year Funds - AC**

Transfer to cover negative balance.

From:	5000	Other Operating Expenses & Services	(312,622)
To:	4000	Supplies & Materials	155,707
	6000	Capital Outlay	156,915

**6. 11100: Prior Year Funds - CC**

Transfer to correct wrong usage of account, program, and activity codes.

From:	5000	Other Operating Expenses & Services	(52,866)
To:	4000	Supplies & Materials	52,866

**7. 17243: Strong Workforce Initiative - Local - CC**

Transfer to relocate funds to appropriate organization codes.

From:	5000	Other Operating Expenses & Services	(911,400)
To:	2300	Noninstructional Salaries	495,892
	3900	Benefits	49,389
	4000	Supplies & Materials	45,500
	6000	Capital Outlay	320,619



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** December 13, 2022

**SUBJECT:** Surplus and Obsolete Supplies and Equipment

Action	<u>    X    </u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>    X    </u>

**BACKGROUND:** Education Code Section 81450 permits the Board of Trustees to declare District property as surplus if the property is not required for school purposes, is deemed to be unsatisfactory or not suitable for school use, or if it is being disposed of for the purposes of replacement. The attached list of surplus items has exceeded their useful life and are no longer suitable for the District. Other campuses were made aware of the surplus items and were given the opportunity to view and request various surplus equipment prior to Board approval. In the past, local high schools were made aware of the surplus items but these attempts received no response. In this instance, local high schools were not notified because the District deemed that these items would not be of use to them.

The Liquidation Company will conduct an auction for the sale of the attached list of surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

This agenda item was submitted by Jenney Ho, District Director, Purchasing.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 3) Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6550, Disposal of District Personal Property.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Proceeds from the sale of surplus items will be deposited into the General Fund.

**RECOMMENDATION:** Authorization is requested to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

Fred Williams

Recommended by

  
Approved for Submittal

3.d.1

Item No.

## SURPLUS ITEMS

Qty.	Description	Location
4	Bags	AC
1	Bowl	AC
37	Chairs	AC
1	Clinaspin	AC
2	Corkboards	AC
4	Cubical Desk Partitions	AC
1	EKG Leads	AC
6	File Cabinets	AC
33	Goggles	AC
1	Grinder	AC
1	IV Pole	AC
5	Microscopes	AC
3	Needle Dispensers	AC
1	Omron	AC
1	Patio Umbrella	AC
1	Podium	AC
1	Power Washer	AC
1	PureSAT/SPO2	AC
1	Refrigerator	AC
2	Scientific Human Body w/ removable parts	AC
1	Stethoscope	AC
50	Surgeon Caps	AC
48	Tables	AC
3	Tires	AC
1	Toddler/Child Mannequin	AC
1	Tray	AC
2	TVs	AC
2	TV Carts	AC
11	Veatech Trainers	AC

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action     X      
Resolution \_\_\_\_\_  
**DATE:** December 13, 2022 Information \_\_\_\_\_  
Enclosure(s) \_\_\_\_\_  
**SUBJECT:** Contract Extension for the Operation of  
Food Services Program at Fullerton  
College, Sodexo America, LLC

**BACKGROUND:** On April 24, 2018, the Board authorized the award of a 5-year contract with the option of an additional 5-year extension with Sodexo America, LLC, to operate the food service program at Fullerton College. In the original contract Sodexo had a commitment \$650,000 investment for the new Starbucks. In January 25, 2022 the board approved an amendment to the existing contract in which Sodexo increased their investment from \$650,000 to \$1,253,752 to complete the Starbucks. The investment amortization period is 7 years, ending on June 30, 2028. If the campus does not exercise the 5-year extension it will owe back the unamortized amount of the investment. The campus has requested to exercise the 5-year extension option for an additional five years with an option of an additional five years beginning July 1, 2023. The 5-year extension contains the following:

1. Commissions of 4% on all gross sales including catering and Starbucks, between \$1 and \$2,000,000, and 9% on sales over \$2,000,000 with a minimum yearly guarantee of \$80,000.
2. Contractor shall establish a Dining Service Enhancement Fund using 1% of annual sales for mutually agreed upon expenses.
3. An amount of \$10,000 cash will be allocated annually to Fullerton College. The amounts will be equally divided to the following groups:
  - Associated Students \$5,000
  - Student Athletes \$5,000
4. Contractor will provide \$10,000 worth of catering services a year, at the discretion of the College President, which will increase each year by the change in inflation.
5. Contractor will routinely contribute basic staple food products to the campus food bank through cooperation with the contractor's supplier to help ensure a steady stream of food items are made available to students

The District may terminate the agreement by providing a sixty-day written notice. This agenda item was submitted by Rodrigo Garcia, Vice-President, Administrative Services.

**How does this relate to the five District Strategic Directions?** This item relates to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.



**How does this relate to Board Policy:** This agenda item is submitted in accordance with Board Policy 6300, Fiscal Management and/or Board Policy 6340, Bids and Contracts.

**FUNDING SOURCE AND FINANCIAL IMPACT:** The vendor will be paying a commission as per the proposal at no cost to the campus.

**RECOMMENDATION:** Authorization is requested to exercise the 5-year extension with Sodexo America, LLC, for operating a Food Services Program at Fullerton College, under RFP #1718-15 beginning June 1, 2023, with the option of an additional five years upon Board approval. Commission as percentage of gross sales. Authorization is further requested for the Vice Chancellor, Finance & Facilities or District Director, Purchasing, to execute the contract on behalf of the District.

Fred Williams

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Recommended by

  
Approved for Submittal

3.e.2

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Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action     X      
**DATE:** December 13, 2022 Resolution             
**SUBJECT:** Amend Agreement with Dovetail Decision Information             
Consultants Inc. (Dovetail) for Furniture, Enclosure(s)             
Fixture & Equipment (FF&E) Coordination  
Consulting Services for the Fullerton  
College Music/Drama Complex

**BACKGROUND:** On March 9, 2021, the Board approved an agreement with Dovetail for FF&E Coordination Consulting Services for the Fullerton College Drama/Music Complex. The agreement consists of two phases. Phase I: Planning services consist of programming, product evaluation, final specifications in the amount of \$91,900. Phase II: Implementation services consist of implementation and project close-out in the amount of \$72,850 for a total amount not to exceed \$164,750, including all project-related expenses.

Due to College staffing changes, significant rework is required in one of the design areas. Dovetail has submitted a proposal to complete the additional scope in Phase I for \$2,245, bringing the Phase I total to \$94,145 and the overall project total to \$166,995.

This agenda item was submitted by Rodrigo Garcia, Vice President, Administrative Services, Fullerton College and Oscar Saghieh, Project Manager, Campus Capital Projects, Fullerton College.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #3: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision making and integrated planning. And also to Direction #5: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

**FUNDING SOURCE AND FINANCIAL IMPACT:** These services will be charged to the Measure J Bond fund.

**RECOMMENDATION:** Authorization is requested to amend the agreement with Dovetail Decision Consultants, Inc. and increase the contract amount by \$2,245 for a total amount not to exceed \$166,995. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams

Recommended by

  
Approved for Submittal

3.f

Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	_____
<b>DATE:</b>	December 13, 2022	Resolution	_____
<b>SUBJECT:</b>	National Register of Historic Places – Fullerton College	Information	_____ X _____
		Enclosure(s)	_____

**BACKGROUND:** Back in August 2022, the District was notified that Fullerton Heritage was planning on submitting a nomination to the National Register of Historic Places for certain areas at Fullerton College. The specific areas that were being submitted were the 100 Administrative Building, the 300 Business Building, the 600 Math Building, the patio area where the new Starbucks is located and the quad.

Fullerton Heritage submitted a comprehensive application and provided the District with a copy. The application provides a history of the buildings and sites and goes into detail about the architect and contractors that were used during the original construction. A copy of the application can be found on the District website [https://nocccd.edu/files/national-register-application-final-draft-sent-to-state--with-cover\\_37783.pdf](https://nocccd.edu/files/national-register-application-final-draft-sent-to-state--with-cover_37783.pdf).

Recently, the District was notified that the State of California’s Department of Parks and Recreation Office of Historic Preservation will consider and take action at a virtual meeting on Zoom on Friday, January 20, 2023, on the nomination.

The college has historically treated the Fullerton College buildings as historic buildings in preparing CEQA documents for the campus. Thus, the nomination formalizes the historic nature of buildings the college has treated and recognized in the past as historically significant. There are some benefits to being on the National Register of Historic Places such as using the State Historic Building Code, a more flexible alternative to the Uniform Building Code and qualification for grants when funds are available. There are some downsides to being on the registry, especially if a project requires seismic upgrades. The big drawback is that there are more restrictions on what can be done on a project and costs are typically higher when it comes to materials that can be used.

The District has been mindful of the history of Fullerton College on previous renovations and has designed the new buildings to fit with the overall historic architecture. For example, during the renovation of the NOCE’s Wilshire project, windows were restored to the original design and the Library and Science buildings were designed to match the overall architecture of the campus.

For the areas considered for historical designation, the patio and quad have been remodeled and the 300 Building is in design for a seismic upgrade and renovation. The 300 Building renovation has kept its original feel and a historical architect was involved in the construction documents. Because this project is already underway and CEQA has been completed, staff and legal counsel believe that the nomination will not affect these projects.

The 600 Math Building and the 100 Administrative Building are not currently in the plans for renovation, but in the future, both buildings would need to undergo renovations.

Staff is recommending that a letter be send to the Department of Parks and Recreation Office of Historic Preservation to support the nomination but to list out our concerns regarding the future renovations of the 100 Administrative Building and the 600 Math Building.

**How does this relate to the five District Strategic Directions?** This item relates to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning; and Strategic Direction 4) Collective Impact & Partnerships – NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

**How does this relate to Board Policy:** N/A

**FUNDING SOURCE AND FINANCIAL IMPACT:** There is no financial impact at this time.

**RECOMMENDATION:** It is recommended that the Board receive the information related to the National Register of Historic Places – Fullerton College. Staff is recommended to send a clarifying letter to the State of California’s Department of Parks and Recreation Office of Historic Preservation. The College will retain jurisdiction to undertake the work necessary for the future of the campus.

Fred Williams

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Recommended by

  
Approved for Submittal

3.g.2

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Item No.



The new contract provides a five-year period with an option for an additional five-year term, including contract language addressing the cost of any potential extraordinary Cypress police services that may result from activities related to the swap meet, and an annual external audit which coincides with the NOCCCD fiscal year. The remaining terms are only slightly adjusted to reflect current operational efficiencies for both parties; an earlier deadline for completion of clean up Monday mornings, and a higher minimum guarantee in cases of termination.

This agenda item was submitted by Stephen Schoonmaker, Interim Vice President of Administrative Services at Cypress College.

**How does this relate to the five District Strategic Directions?** This item responds to This item responds to Direction #3 – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse and Board Policy 6340, Contracts.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Cypress College will receive 42.5% of the vendor fees collected from the operation of the swap meet each year through the duration of the contract. There is no cost to the College.

**RECOMMENDATION:** Authorization is requested to renew the contract with California Open Air Markets for a five-year term beginning January 1, 2023, through December 31, 2027, with an option for an additional five-year term upon Board approval. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the agreement and any related documents on behalf of the District.

Fred Williams

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Recommended by

  
Approved for Submittal

3.h.2

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Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** December 13, 2022

**SUBJECT:** North Orange Continuing Education  
Disability Support Services  
Program Donations

Action	<u>    X    </u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>          </u>

**BACKGROUND:** North Orange Continuing Education (NOCE) Disability Support Services (DSS) receives monetary donations and equipment from business and individuals who value the services we provide and desire to show their appreciation by making a donation in the amount of \$1,000.00 in lieu of participating in our annual See's Candy Fundraiser.

Authorization is requested for the NOCE DSS program to accept the following donation:

- *\$1,000.00 from donor in lieu of participation in See's Candy Fundraiser.*

This agenda item was submitted by Dr. Adam Gottdank, Director, NOCE DSS.

**How does this relate to the five District Strategic Directions?** This item relates to District Strategic Direction 4): NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

**How does this relate to Board Policy:** This item is in compliance with Board Policy 3820, Gifts and Donations.

**FUNDING SOURCE AND FINANCIAL IMPACT:** The monetary donation will support NOCE DSS programs and students. The funding will offset expenses that would have been incurred by NOCE Disability Support Services and supplement NOCE's resources to serve students.

**RECOMMENDATION:** Authorization is requested for the NOCE DSS program to accept the following donation:

- *\$1,000.00 from donor in lieu of participation in See's Candy Fundraiser.*

Fred Williams

Recommended by

  
Approved for Submittal

3.i

Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

Action	<u>    X    </u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>    X    </u>

**DATE:** December 13, 2022

**SUBJECT:** Cypress College  
Curriculum Matters

**BACKGROUND:** The divisions and the Curriculum Committee at Cypress College and the District Curriculum Coordinating Committee have approved the attached summary of new curriculum and curriculum revisions.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; (6) to provide greater consistency between Cypress and Fullerton courses; and (7) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review and approval prior to submission to the District Curriculum Coordinating Committee. This agenda item is submitted by Joyce Peacock, Chair of the Cypress College Curriculum Committee.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction #1: Student Experience & Success - NOCCCD will provide comprehensive support, equitable opportunities, co- curricular programming, and clear pathways to ensure that students achieve their educational and career goals. More specifically, Goal 1.1: The District will guide students to successfully navigate pathways for completion and lifelong learning.

**How does this relate to Board Policy:** This item is in compliance with Board Policy 4020, Program and Curriculum Development.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Campus General Fund.

**RECOMMENDATION:** It is recommended that the Board approve the attached summary of curriculum changes for Cypress College, to be effective Fall 2022, Fall 2023 and Spring 2023. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg

Recommended by

  
Approved for Submittal

4.a.1

Item No.



# CYPRESS COLLEGE CURRICULUM

## Board Agenda

**December 13, 2022**

**(DCCC approved November 18, 2022)**

EXPERIMENTAL COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
MATH 298 C Mathematics Seminar Units: 2 Lecture: 2 Laboratory: 0	*Experimental Course *Distance Education: Partially *Prerequisites: None *Advisory: None	20	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2023 Spring	This class is offered so that students in the SoCal Data Science (CADET) program (funded by NSF grant) can get prepared for the summer research portion of the program at UCI. But the seminar is also open to any Cypress College student. This course is an experimental course and it will only be offered twice.

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
KIN 156AC Fitness for the First Responder Beginning Units: 1 Lecture: 0 Laboratory: 3	*New Course *Prerequisites: None *Advisory: None *CSU/UC Transfer *CSU GE: Area E *AA/AS GE: Area E	25	Individual and group demonstrations and exercises. Labs that involve complex group exercises involving specialized equipment or instruments. Extensive group and individualized feedback/evaluation on a regular basis during staged/performed events, including health and safety concerns, as well as external regulations. The revisions ensure students receive a high level of instruction to ensure the preparedness of accreditations or certificates.	2023 Fall	Growing need to support our community and local first responders in the rapidly growing area of Tactical/First responder Strength and Conditioning.
KIN 156BC Fitness for the First Responder Intermediate Units: 1 Lecture: 0 Laboratory: 3	*New Course *Prerequisites: None *Advisory: None *CSU/UC Transfer *CSU GE: Area E *AA/AS GE: Area E	25	Individual and group demonstrations and exercises. Labs that involve complex group exercises involving specialized equipment or instruments. Extensive group and individualized	2023 Fall	Growing need to support our community and local first responders in the rapidly growing area of Tactical/First responder Strength and Conditioning.

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
			feedback/evaluation on a regular basis during staged/performed events, including health and safety concerns, as well as external regulations. The revisions ensure students receive a high level of instruction to ensure the preparedness of accreditations or certificates.		
KIN 156CC Fitness for the First Responder Advanced Units: 1 Lecture: 0 Laboratory: 3	*New Course *Prerequisites: None *Advisory: None *CSU/UC Transfer *CSU GE: Area E *AA/AS GE: Area E	25	Individual and group demonstrations and exercises. Labs that involve complex group exercises involving specialized equipment or instruments. Extensive group and individualized feedback/evaluation on a regular basis during staged/performed events, including health and safety concerns, as well as external regulations. The revisions ensure students receive a high level of instruction to ensure the preparedness of accreditations or certificates.	2023 Fall	Growing need to support our community and local first responders in the rapidly growing area of Tactical/First responder Strength and Conditioning.
KIN 157AC Tactical Fitness for Law Enforcement Units: 1 Lecture: 0 Laboratory: 3	*New Course *Prerequisites: None *Advisory: None *CSU/UC Transfer *CSU GE: Area E *AA/AS GE: Area E	25	Individual and group demonstrations and exercises. Labs that involve complex group exercises involving specialized equipment or instruments. Extensive group and individualized feedback/evaluation on a regular basis during staged/performed events, including health and safety concerns, as well as external regulations. The revisions ensure students receive a high level of instruction to ensure the preparedness of accreditations or certificates.	2023 Fall	Growing need to support our community and local first responders in the rapidly growing area of Tactical/First responder Strength and Conditioning.
KIN 158AC Tactical	*New Course *Prerequisites: None	25	Individual and group demonstrations and	2023 Fall	Growing need to support our community and local first responders

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
Fitness for Fire Fighters Units: 1 Lecture: 0 Laboratory: 3	*Advisory: None *CSU/UC Transfer *CSU GE: Area E *AA/AS GE: Area E		exercises. Labs that involve complex group exercises involving specialized equipment or instruments. Extensive group and individualized feedback/evaluation on a regular basis during staged/performed events, including health and safety concerns, as well as external regulations. The revisions ensure students receive a high level of instruction to ensure the preparedness of accreditations or certificates.		in the rapidly growing area of Tactical/First responder Strength and Conditioning.
MATH 220 C Introduction to Data Science with R Units: 4 Lecture: 4 Laboratory: 0	*New Course *Distance Education: Partially *Prerequisites: Math 120 C, Math 120PC, Math 126 C, Math 141 C, Math 141PC, or College Algebra or Introduction to Probability and Statistics *Advisory: None *CSU/UC Transfer *CSU GE: Area B4 *IGETC: Area 2A *AA/AS GE: B2	30	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2023 Fall	The field of Data Science is growing rapidly. The course will give students skills to analyze data and learn a new coding language and introduce them to the field of Data Science. This class will teach them skills that can readily be applied in the job field.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
CTRP N030C Court Reporting Lab (Non-Credit) Units: 0 Hours: 5-90 Lecture: 0 Laboratory: 0	*Add N to course number. *Add Non-Credit to course title.	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2023 Spring	Add N to course number and Non-Credit to course title. Previously board approved 1/25/2022.
CTRP N042C Machine Shorthand Speed Building 1(Non-Credit) Units: 0 Hours: 5-90	*Add N to course number. *Add Non-Credit to course title.	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2023 Spring	Add N to course number and Non-Credit to course title. Previously board approved 1/25/2022.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
Lecture: 0 Laboratory: 0					
CTRP N043C Machine Shorthand Speed Building 2 (Non-Credit) Units: 0 Hours: 5-90 Lecture: 0 Laboratory: 0	*Add N to course number. *Add Non-Credit to course title.	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2023 Spring	Add N to course number and Non-Credit to course title. Previously board approved 1/25/2022.
CTRP N044C Machine Shorthand Speed Building 3 (Non-Credit) Units: 0 Hours: 5-90 Lecture: 0 Laboratory: 0	*Add N to course number. *Add Non-Credit to course title.	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2023 Spring	Add N to course number and Non-Credit to course title. Previously board approved 1/25/2022.
CTRP N044C Machine Shorthand Speed Building 3 (Non-Credit) Units: 0 Hours: 5-90 Lecture: 0 Laboratory: 0	*Add Distance Education: Partially	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2023 Fall	Add distance education partially. Previously board approved 1/25/2022.
CTRP N045C Machine Shorthand Speed Building 4 (Non-Credit) Units: 0 Hours: 5-90 Lecture: 0 Laboratory: 0	*Add N to course number. *Add Non-Credit to course title.	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2023 Spring	Add N to course number and Non-Credit to course title. Previously board approved 1/25/2022.
CTRP N046C Machine Shorthand Speed Building 5 (Non-Credit) Units: 0 Hours: 5-90 Lecture: 0 Laboratory: 0	*Add N to course number. *Add Non-Credit to course title.		Class time focuses on individualized instruction, student presentation time, and/or group learning.	2023 Spring	Add N to course number and Non-Credit to course title. Previously board approved 1/25/2022.
CTRP N047C	*Add N to course	30	Class time focuses on	2023	Add N to course number and Non-

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
Machine Shorthand Speed Building 6 (Non-Credit) Units: 0 Hours: 5-90 Lecture: 0 Laboratory: 0	number. *Add Non-Credit to course title.		individualized instruction, student presentation time, and/or group learning.	Spring	Credit to course title. Previously board approved 1/25/2022.
CTRP N048C Machine Shorthand Speed Building 7 (Non-Credit) Units: 0 Hours: 5-90 Lecture: 0 Laboratory: 0	*Add N to course number. *Add Non-Credit to course title.	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2023 Spring	Add N to course number and Non-Credit to course title. Previously board approved 1/25/2022.
CTRP N049 C Machine Shorthand Speed Building 8 Units: 0 Hours: 5-90 Lecture: 0 Laboratory: 0	*Add N to course number. *Add Non-Credit to course title.	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2023 Spring	Add N to course number and Non-Credit to course title. Previously board approved 1/25/2022.
CTRP 063 C Internship: Legal Videography Units:1.5 Lecture:1 Laboratory:0	*Add Prerequisite: Students must be enrolled in the Legal Videography Certificate *Laboratory hours from 1.5 to 0. *Total student learning hours from 84-91.5 to 54. *Catalog Description Update	25	Internship classes are normally composed of 25 students.	2022 Fall	Catalog description update, laboratory hours from 1.5 to 0, total student learning hours from 84-91.5 to 54, and add prerequisite, previously board approved 12/10/2019.
ESL 109 C Advanced Academic Reading and Writing 2 Units: 5 Lecture: 5 Laboratory: 0	*Outline Update *Prerequisite revalidated *Textbook Update *IGETC: Area 3B	25	ESL classes are designed to provide specialized instruction and extensive individualized feedback for non-native learners of English. Students are engaged in practicing second language skills, and the instructor monitors and provides each student individual instruction as the class proceeds. Class time focuses on	2023 Fall	Revision in order to resubmit for IGETC 3B. Outline, prerequisite revalidated, and textbook updated to better reflect course content.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
			individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.		
DMS 170 C Sonography Physics Units: 3.5 Lecture: 3.5 Laboratory: 0	*Outline Update *Add Prerequisites: DMS 160 C and RADT 142 C or PHYS 130 C. *Add Corequisites: DMS 175 C and DMS 172 C. *Catalog Description Update *Student Learning Outcomes Update *Textbook Update	20	Classes in which the instructor coordinates internship/field practice opportunities and supervises students individually at different locations. We can only accept as many students as we have clinical training site placements.	2023 Fall	Outline, add prerequisites, add corequisites, catalog description, SLOs, and textbook updated to better reflect course content. The prerequisites to the program will be changed from "acceptance to the DMS program" to specific prerequisites.
DMS 172 C Sonography Externship Units: 4 Lecture: 0 Laboratory: 14	*Outline Update *Add Prerequisites: RADT 153 C and HS 147 C *Add Corequisites: DMS 170 C and DMS 175 C *Catalog Description Update *Textbook Update	25	Classes in which the instructor coordinates internship/field practice opportunities and supervises students individually at different locations.	2023 Fall	Outline, add prerequisites, add corequisites, catalog description, and textbook updated to better reflect course content. Prerequisites need to be changed to reflect courses and not the general statement of "Acceptance to the DMS Program."
DMS 175 C Abdomen Sonography Units: 4 Lecture: 3.5 Laboratory: 1.5	*Outline Update *Add Prerequisites: DMS 160 C and RADT 153 C and HS 147 C *Add Corequisites: DMS 170 C and DMS 172 C *Catalog Description Update *Textbook Update	20	Classes in which the instructor coordinates internship/field practice opportunities and supervises students individually at different locations. The DMS program can accept a limited number of students in accordance to the number of clinical training sites available.	2023 Fall	Outline, add prerequisites, add corequisites, catalog description, and textbook updated to better reflect course content. Prerequisites need to be changed from "Acceptance to the DMS Program" to specific courses.
DMS 188 C Venous Doppler Ultrasound Units: 1.5 Lecture: 1.5 Laboratory: 0	*Outline Update *Title Update from Doppler Techniques *Prerequisites revalidated *Corequisites revalidated *TOP Code Update *CIP Code Update	25	Classes in which the instructor coordinates internship/field practice opportunities and supervises students individually at different locations.	2023 Fall	Outline, title, prerequisites/corequisites revalidated, TOP/CIP Code, catalog/schedule description, SLOs, and textbook updated to better reflect course content.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
	*Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update				
DMS 210 C Advanced Sonography Topics Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Units from 2.5 to 3 *Title update from Review Seminar *Prerequisites revalidated *Corequisites revalidated *Student contact hours from 45 to 54 *Outside of class hours from 90 to 108 *Total student learning hours from 135 to 162 *Lecture hours from 2.5 to 3 *Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update	20	Classes in which the instructor coordinates internship/field practice opportunities and supervises students individually at different locations. Class size is limited to the available clinical training sites.	2023 Fall	Outline, units, title, prerequisites/corequisites revalidated, student contact hours, outside of class hours, total student learning hours, lecture hours, catalog/schedule description, SLOs, and textbook updated to better reflect course content.  This course requires an update in course content and a new name that is more reflective of what is being taught. Course content has increased so a 0.5-unit increase is needed. Also, the faculty would like to change the title of the course.
DMS 217 C Clinical Education II Units: 7 Lecture: 0 Laboratory:21	*Outline Update *Add Prerequisites: DMS 176 C and DMS 186 C *Add Corequisite: DMS 188 C *Student contact hours from 396 to 384 *Total student learning hours from 396 to 384 *Lab hours from 22 to 21 *Catalog Description Update *Textbook Update	25	Classes in which the instructor coordinates internship/field practice opportunities and supervises students individually at different locations.	2023 Fall	Outline, add prerequisites, add corequisite, student contact hours, total student learning hours, lab hours, catalog description and textbook updated to better reflect course content.
DMS 227 C Clinical Training III Units: 11 Lecture: 0 Laboratory: 34	*Outline Update *Add Prerequisite: DMS 188 C *Add Corequisite: DMS 195 C *Student contact hours from 612 to 616 *Total student learning hours from 612 to 616 *Catalog/Schedule Description Update *Textbook Update	25	Classes in which the instructor coordinates internship/field practice opportunities and supervises students individually at different locations.	2023 Fall	Outline, add prerequisite, add corequisite, student contact hours, total student learning hours, catalog/schedule description, and textbook updated to better reflect course content.

**REVISED COURSES**

<b>COURSE ID</b>	<b>ACTION TAKEN</b>	<b>CLASS SIZE</b>	<b>CLASS SIZE JUSTIFICATION</b>	<b>EFF DATE</b>	<b>JUSTIFICATION</b>
HRC 125 C Restaurant Management Units: 3 Lecture: 2 Laboratory: 4	*Outline Update *Prerequisite revalidated *Catalog/Description Update *Textbook Update	25	Lab - Individualized Feedback/ Evaluation Labs in which the instructor provides extensive individualized feedback/ evaluation on a regular basis.	2023 Fall	Update course content to reflect most recent industry expectations as recommended by the Hotel, Restaurant, Culinary Arts Advisory Board on 1/19/22. Outline, prerequisite revalidated, catalog/schedule description, and textbook updated to better reflect course content.
HRC 160 C Hotel and Lodging Operations Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Title Update from Hotel Operations *Prerequisite revalidated *CIP Code Update *Catalog/Schedule Description Update *Student Learning Outcomes Update	35	Lecture/ Discussion/ Group Learning/ Student Presentations While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2023 Fall	Update course content to reflect most recent industry expectations as recommended by the Hotel, Restaurant, Culinary Arts Advisory Board on 1/19/22. Outline, title, prerequisite, CIP Code, catalog/schedule description, and SLOs updated to better reflect course content.
HRC 232 C Event Management Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Title Update from Special Event Management *Class Size Update from 35 *Prerequisite revalidated *Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2023 Fall	Update course content to reflect most recent industry expectations as recommended by the Hotel, Restaurant, Culinary Arts Advisory Board on 1/19/2022. Outline, title, class size, prerequisite revalidated, catalog/schedule description, SLOs, and textbook updated to better reflect course content.
HRC 235 C Culinary Fundamentals II Units: 3 Lecture: 2 Laboratory: 4	*Outline Update *Prerequisite revalidated *Catalog/Schedule Description Update *Student Learning Outcomes Update	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2023 Fall	Update course content to reflect most recent industry expectations as recommended by the Hotel, Restaurant, Culinary Arts Advisory Board on 1/19/22. Outline, prerequisite revalidated, catalog/schedule description, and SLOs updated to better reflect course content.
HRC 236 C Baking Fundamentals II Units: 3 Lecture: 2 Laboratory: 4	*Outline Update *Prerequisite revalidated *CIP Code Update *Catalog/Schedule Description Update *Textbook Update	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational	2023 Fall	Update course content to reflect most recent industry expectations as recommended by the Hotel, Restaurant, Culinary Arts Advisory Board on 1/19/22. Outline, prerequisite revalidated, CIP Code, catalog/schedule description,



REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
			skills, lab reports)		and textbook updated to better reflect course content.
HRC 246 C Pastry Arts Units: 3 Lecture: 2 Laboratory: 4	*Outline Update *Prerequisite revalidated *CIP Code Update *Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2023 Fall	Update course content to reflect most recent industry expectations as recommended by the Hotel, Restaurant, Culinary Arts Advisory Board on 1/19/22. Outline, prerequisite revalidated, CIP Code, catalog/schedule description, SLOs, and textbook updated to better reflect course content.
HRC 255 C American Regional Cuisine Units: 4.5 Lecture: 2 Laboratory: 8	*Outline Update *Units from 3 to 4.5 *Prerequisites revalidated *Student contact hours from 108 to 180 *Total student learning hours from 180 to 252 *Lab hours from 4 to 8 *Catalog Description Update *Textbook Update	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2023 Fall	Update course content to reflect most recent industry expectations as recommended by the Hotel, Restaurant, Culinary Arts Advisory Board on 1/19/22. Outline, units, prerequisite revalidated, student contact hours, total student learning hours, lab hours, catalog description, and textbook updated to better reflect course content.
HRC 265 C World Cuisine Units: 4.5 Lecture: 2 Laboratory: 8	*Outline Update *Units from 3 to 4.5 *Title update from World Culture and Cuisine *Prerequisite revalidated *Student contact hours from 108 to 180 *Total Student learning hours from 180 to 252 *Lab hours from 4 to 8 *Catalog/Schedule Description Update *Student Learning Outcomes Update	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2023 Fall	Update course content to reflect most recent industry expectations as recommended by the Hotel, Restaurant, Culinary Arts Advisory Board on 1/19/22. Outline, units, title, prerequisite revalidated, student contact hours, total student learning hours, lab hours, catalog description, and SLOs updated to better reflect course content.
HRC 290 C Hospitality Capstone Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Title update from Hospitality Career Capstone *Prerequisite revalidated *Add FSA: M80 *Catalog Description Update *Student Learning Outcomes Update *Textbook Update	30	Individualized Instruction/Group Learning/ Student Presentations Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical	2023 Fall	Update course content to reflect most recent industry expectations as recommended by the Hotel, Restaurant, Culinary Arts Advisory Board on 1/19/22. Outline, title update, prerequisite revalidated, add FSA, catalog description, SLOs, and textbook updated to better reflect course content.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
			thinking, conceptual understanding, structure, style and mechanics.		
KIN 230 C Introduction to Kinesiology Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Class size adjustment from 40.	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2023 Fall	Course size reduction to 35 students to ensure ample interaction and supervision during this gateway course to our major. Students prepare portfolios and personalized materials. Outline and class size updated to better reflect course content.
KIN 293 C Contemporary Yoga Studies Units: 3 Lecture: 2 Laboratory: 4	*Outline Update *Title update from Yoga Teaching Methodology and Ethics *Grading option update to add Pass/No Pass option. *Prerequisite removed. *Advisory removed. *Catalog/Schedule Description Update. *Student Learning Outcomes Update *Textbook Update *UC Transfer	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills.	2023 Fall	Per advisory committee recommendations, we are proposing revision to the content and title of the course. Outline, title, grading option, prerequisite/advisory, catalog/schedule description, SLOs, and textbook updated to better reflect course content.
KIN 295 C Kinesiology-Internship Seminar Units: 3 Lecture: 2 Laboratory: 3	*Outline Update *Class size adjustment from 30 *Remove fully online *Schedule Description Update	25	There is a clinical aspect in which students must go to a healthcare/kinesiology-based facility to complete on site hours. This is a workload challenge for the instructor since they must assist the student in finding a site, developing or renewing affiliation agreements, completing requirements (i.e., background check), and communicating with the site supervisor and student throughout the semester. Also, a virtual practicum was recently added, which requires additional support/instruction from the instructor.	2023 Fall	Adjusting course size to improve student success, student experience, and access to essential resources. Outline, class size adjustment, removing fully online, and schedule description updated to better reflect course content.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
PHS 270 C Nutrition Science and Application Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Catalog/Schedule Description Update *Student Learning Outcomes Update *CSU GE: Area B2 *IGETC: Area 5B *AA/AS GE: Area B1	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2023 Fall	Revision to address IGETC reviewer's comments. Outline, catalog/schedule description, and SLOs updated to better reflect course content.
PHS 270HC Honors Nutrition Science and Application Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Add FSAs: B73 (Kinesiology), C22 (Nutritional Sciences/Dietetics) *Catalog/Schedule Description Update *Student Learning Outcomes Update *CSU GE: Area B2 *IGETC: Area 5B *AA/AS GE: Area B1	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honors course to allow for in-depth class discussion and student presentations.	2023 Fall	Revision for IGETC resubmission, addressing reviewer's comments. Outline, catalog/schedule description, SLOs, and FSAs updated to better reflect course content.
PSY 110 C Applied Psychology Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Advisory revalidated *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2023 Fall	Outline, advisory revalidated, and textbook updated to better reflect course content.
PSY 251 C Social Psychology Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Advisory revalidated *Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2023 Fall	Outline, advisory revalidated, catalog/schedule description, SLOs, and textbook updated to better reflect course content.

MODIFY DEGREES/CERTIFICATES			
DEGREE		EFF DATE	JUSTIFICATION
Counseling and Guidance	<b>CSU General Education (CSU GE Breadth) Certificate of Achievement</b> This certificate allows the student to complete Certification of General Education Requirements for the California State University (CSU) system. To meet general education requirements and obtain certification, students must complete the pattern of courses in the categories listed. Certification is not automatic. Students must apply for GE certification through the Admissions and Records Office by the published deadline during the semester in which requirements will be completed or thereafter. The course must be on the list when it is taken in order to be certified. Students should refer to the Cypress College CSU GE-Breadth Certification List on <a href="http://www.assist.org">www.assist.org</a> to verify that a course was valid when it was taken. A course or sequence of courses used to satisfy a requirement in one area may not be used to satisfy a requirement in another area. Some universities will	2022 Fall	Course changes within the certificate. Annual update to include addition of CSU GE courses based on annual cycle for submission approvals. Adding 2022-23 GE approvals. *Catalog Description Update *PSLOs Update Total units remain the same.

**MODIFY DEGREES/CERTIFICATES**

DEGREE		EFF DATE	JUSTIFICATION																																																																																																									
	<p>not allow students to count courses in their major field as part of general education. Students should check with a counselor and review the university catalog for further clarification. This certificate requires a total of 39 units.</p> <p>Note:                      CSU Certificate of Achievement only confirms completing CSU and/or UC general education requirements and does not meet Associate degree or transfer requirements. Refer to the College Catalog and meet with a Counselor for additional information.</p> <p><b>A. ENGLISH LANGUAGE COMMUNICATION AND CRITICAL THINKING -9 Unit Minimum (Must include a minimum of 3-units from each area).</b></p> <p><b>A1. Oral Communication:</b></p> <table border="1" data-bbox="331 579 1036 730"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>COMM100 C</td> <td>Human Communication</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>COMM100HC</td> <td>Honors Human Communication</td> <td>3</td> </tr> <tr> <td>COMM110 C</td> <td>Mediated Oral Communication</td> <td>3</td> </tr> </tbody> </table> <p><b>A2. Written Communication:</b></p> <table border="1" data-bbox="331 758 1036 940"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ENGL100 C</td> <td>College Writing</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ENGL100HC</td> <td>Honors College Writing</td> <td>4</td> </tr> <tr> <td>ENGL101 C</td> <td>Enhanced College Writing</td> <td>5</td> </tr> <tr> <td>ESL110 C</td> <td>College Composition for Non-Native Speakers</td> <td>5</td> </tr> </tbody> </table> <p><b>A3. Critical Thinking:</b></p> <table border="1" data-bbox="331 968 1036 1465"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>COMM135 C</td> <td>Argument and Critical Thinking</td> <td>3</td> </tr> <tr> <td>COMM138 C</td> <td>Forensics</td> <td>1 - 2</td> </tr> <tr> <td>COMM238 C</td> <td>Forensics</td> <td>1 - 2</td> </tr> <tr> <td>ENGL103 C</td> <td>Critical Reasoning and Writing</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ENGL103HC</td> <td>Honors Critical Reasoning and Writing</td> <td>4</td> </tr> <tr> <td>ENGL104 C</td> <td>Critical Analysis and Literature</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ENGL104HC</td> <td>Honors Critical Analysis and Literature</td> <td>4</td> </tr> <tr> <td>PHIL170 C</td> <td>Logic and Critical Thinking</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PHIL170HC</td> <td>Honors Logic and Critical Thinking</td> <td>3</td> </tr> <tr> <td>PHIL172 C</td> <td>Critical Thinking and Writing</td> <td>3</td> </tr> <tr> <td>PHIL175 C</td> <td>Symbolic Logic</td> <td>3</td> </tr> </tbody> </table> <p><b>B. SCIENTIFIC INQUIRY AND QUANTITATIVE REASONING - 9 Unit Minimum (must include one course from Physical Science AND one course from Life Science AND one course from Mathematics. One of the science courses must include a corresponding laboratory experience).</b></p> <p><b>B1/B3. Physical Science w/ Lab:</b></p> <table border="1" data-bbox="331 1619 1036 1892"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ASTR116 C</td> <td>Introduction to Astronomy</td> <td>3</td> </tr> <tr> <td></td> <td>and</td> <td></td> </tr> <tr> <td>ASTR117 C</td> <td>Astronomy Lab</td> <td>1</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ASTR116HC</td> <td>Honors Introduction to Astronomy</td> <td>3</td> </tr> <tr> <td></td> <td>and</td> <td></td> </tr> <tr> <td>ASTR117HC</td> <td>Honors Astronomy Lab</td> <td>1</td> </tr> <tr> <td>CHEM100 C</td> <td>Chemistry for Daily Life</td> <td>4</td> </tr> </tbody> </table>			Units	COMM100 C	Human Communication	3		or		COMM100HC	Honors Human Communication	3	COMM110 C	Mediated Oral Communication	3			Units	ENGL100 C	College Writing	4		or		ENGL100HC	Honors College Writing	4	ENGL101 C	Enhanced College Writing	5	ESL110 C	College Composition for Non-Native Speakers	5			Units	COMM135 C	Argument and Critical Thinking	3	COMM138 C	Forensics	1 - 2	COMM238 C	Forensics	1 - 2	ENGL103 C	Critical Reasoning and Writing	4		or		ENGL103HC	Honors Critical Reasoning and Writing	4	ENGL104 C	Critical Analysis and Literature	4		or		ENGL104HC	Honors Critical Analysis and Literature	4	PHIL170 C	Logic and Critical Thinking	3		or		PHIL170HC	Honors Logic and Critical Thinking	3	PHIL172 C	Critical Thinking and Writing	3	PHIL175 C	Symbolic Logic	3			Units	ASTR116 C	Introduction to Astronomy	3		and		ASTR117 C	Astronomy Lab	1		or		ASTR116HC	Honors Introduction to Astronomy	3		and		ASTR117HC	Honors Astronomy Lab	1	CHEM100 C	Chemistry for Daily Life	4		
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CHEM100 C	Chemistry for Daily Life	4																																																																																																										

**MODIFY DEGREES/CERTIFICATES**

DEGREE			EFF DATE	JUSTIFICATION
CHEM101 C	Chemistry for Health Science Majors I	4.5		
CHEM104 C	Physical Science for Teachers	4		
CHEM107 C	Preparation for General Chemistry	5		
CHEM111AC	General Chemistry I	5		
CHEM111BC	General Chemistry II	5		
CHEM201 C	Chemistry for Health Science Majors II	4.5		
GEOG102 C	Physical Geography	3		
	and			
GEOG102LC	Physical Geography - Lab	1		
GEOL100 C	Physical Geology	3		
	and			
GEOL101 C	Physical Geology Laboratory	1		
	or			
GEOL100HC	Honors Physical Geology	3		
	and			
GEOL101 C	Physical Geology Laboratory	1		
	or			
GEOL100 C	Physical Geology	3		
	and			
GEOL115 C	Physical Geology Field Lab	1		
	or			
GEOL100HC	Honors Physical Geology	3		
	and			
GEOL115 C	Physical Geology Field Lab	1		
GEOL103 C	Historical Geology	4		
GEOL105 C	Earth Science for Teachers	4		
GEOL130 C	Introduction to Oceanography	3		
	and			
GEOL131 C	Introduction to Oceanography Lab	1		
PHSC104 C	Physical Science for Teachers	4		
PHYS130 C	Elementary Physics	4		
PHYS201 C	College Physics I	4		
PHYS202 C	College Physics II	4		
PHYS210 C	Physics for Life Sciences I	4		
PHYS211 C	Physics for Life Sciences II	4		
PHYS221 C	General Physics I	4		
PHYS222 C	General Physics II	4		
PHYS223 C	General Physics III	4		
<b>B2/B3. Life Sciences w/Lab:</b>				
		Units		
ANTH101 C	Biological Anthropology	3		
	and			
ANTH101LC	Biological Anthropology Lab	1		
	or			
ANTH101HC	Honors Biological Anthropology	3		
	and			
ANTH101LC	Biological Anthropology Lab	1		
BIOL101 C	General Biology	4		
	or			
BIOL101HC	Honors General Biology	4		
BIOL122 C	Marine Biology	4		
BIOL174 C	Biology of Cells and Tissues	4		
BIOL175 C	Evolution and Biodiversity	4		

**MODIFY DEGREES/CERTIFICATES**

DEGREE			EFF DATE	JUSTIFICATION
	BIOL210 C	Anatomy and Physiology	5	
	BIOL231 C	General Human Anatomy	4	
	BIOL241 C	General Human Physiology	4	
	BIOL276 C	Ecology and Physiology	4	
	<b>B1. Physical Sciences w/o Lab:</b>			
			Units	
	ASTR116 C	Introduction to Astronomy	3	
		or		
	ASTR116HC	Honors Introduction to Astronomy	3	
	BIOL103 C	Environmental Science	3	
	CHEM103 C	Chemistry and Society	3	
	GEOG102 C	Physical Geography	3	
	GEOL104 C	Geology of National Parks	3	
	GEOG140 C	Weather and Climate	3	
	GEOL100 C	Physical Geology	3	
		or		
	GEOL100HC	Honors Physical Geology	3	
	GEOL120 C	Geology of California	3	
	GEOL125 C	Natural Disasters	3	
	GEOL130 C	Introduction to Oceanography	3	
	GEOL190 C	Environmental Geology	3	
	<b>B2. Life Science w/o Lab:</b>			
			Units	
	ANTH101 C	Biological Anthropology	3	
		or		
	ANTH101HC	Honors Biological Anthropology	3	
	ANTH210 C	Introduction to Forensic Anthropology	3	
	BIOL102 C	Human Biology	3	
	BIOL107 C	Nutrition and World Food Issues	3	
	BIOL160 C	Integrated Medical Science	3	
	BIOL277 C	Genetics	3	
	BIOL278 C	Molecular Biology	4	
	PSY221 C	The Brain and Behavior	3	
	<b>B4. Mathematics and Quantitative Reasoning:</b>			
			Units	
	MATH100 C	Liberal Arts Mathematics	3	
	MATH110 C	Math for Prospective Teachers	4	
		or		
	MATH110PC	Math for Prospective Teachers	4	
	MATH115 C	Finite Mathematics	4	
		or		
	MATH115PC	Finite Mathematics	4	
	MATH120 C	Introduction to Probability and Statistics	4	
		or		
	MATH120PC	Introduction to Probability and Statistics	4	
	MATH130 C	Survey of Calculus	4	
		or		
	MATH130PC	Survey of Calculus	4	
	MATH141 C	College Algebra	4	
		or		
	MATH141PC	College Algebra	4	

**MODIFY DEGREES/CERTIFICATES**

DEGREE				EFF DATE	JUSTIFICATION
	MATH142 C	Trigonometry	4		
	MATH150AC	Calculus I	4		
	MATH150BC	Calculus II	4		
	MATH250AC	Multivariable Calculus	4		
	MATH250BC	Linear Algebra and Differential Equations	5		
	PSY161 C	Probability and Statistics-Social Sciences	4		
		or			
	PSY161HC	Honors Probability and Statistics-Social Sciences	4		
		or			
	SOC161 C	Probability and Statistics-Social Sciences	4		
		or			
	SOC161HC	Honors Probability and Statistics-Social Sciences	4		
	<b>C. ARTS AND HUMANITIES - 9 Unit Minimum (Must include at least one course in the Arts and one course in the Humanities).</b>				
	<b>CI. Arts:</b>				
			Units		
	ART100 C	Fundamentals of Art	3		
	ART110 C	Introduction to Art	3		
	ART111 C	Survey of Art History I	3		
	ART112 C	Survey of Art History II	3		
		or			
	ART112HC	Honors Survey of Art History II	3		
	ART114 C	Modern Art History	3		
	ART116 C	Arts of Africa, Oceania, and Indigenous North America	3		
	ART120 C	Two-Dimensional Design	3		
	ART150 C	Ceramics Handbuilding	3		
	ART151 C	Ceramics Throwing	3		
	ART182 C	Beginning Drawing	3		
	ART194 C	Beginning Painting	3		
	ART216 C	Latin American Art	3		
	DANC101 C	Multicultural Dance in the US	3		
	ENGL125 C	The Film	3		
		or			
	ENGL125HC	Honors Film	3		
	MAD110 C	Animation History and Technology	3		
	MAD122 C	History of Graphic Design	3		
	MAD126 C	Crime Film Genre	3		
	MAD127 C	Fantasy Film Genre	3		
	MAD128 C	Comedy Film Genre	3		
	MAD129 C	Musical Film Genre	3		
	MAD131 C	Introduction to Media Aesthetics	3		
	MAD191 C	Film Noir Genre	3		
	MAD192 C	Great Directors of Cinema	3		
	MAD195 C	Science Fiction Film Genre	3		
	MAD196 C	Silent Film Genre	3		
	MAD197 C	Western Film Genre	3		
	MAD198 C	Horror Film Genre	3		
	MUS101 C	Music Fundamentals	3		
	MUS103 C	Theory I	3		
	MUS113 C	Jazz History	3		
	MUS114 C	History of Hip Hop-Rap	3		
	MUS116 C	Music Appreciation	3		
	MUS117 C	American Popular Music	3		
	MUS118 C	Introduction to Opera	3		

**MODIFY DEGREES/CERTIFICATES**

DEGREE			EFF DATE	JUSTIFICATION
	or			
MUS118HC	Honors Introduction to Opera	3		
MUS119 C	History of Rock Music	3		
MUS120 C	Survey of Music History	3		
MUS127 C	Music in Film	3		
PHOT101 C	Introduction to Photography	3		
PHOT204 C	History of Photography	3		
THEA100 C	Introduction to the Theatre	3		
THEA102 C	World Theatre History	3		
THEA107 C	Diversity in American Theatre	3		
	or			
THEA107HC	Honors Diversity in American Theatre	3		
THEA120 C	Acting I	3		
THEA121 C	Dynamic Movement for the Stage	2		
THEA126 C	Musical Theatre Techniques I	3		
THEA129 C	Voice and Diction	3		
THEA132 C	Musical Theatre Performance I	2 - 3		
THEA133 C	Rehearsal Performance I	2 - 3		
THEA145 C	Costume Design for Theatre	3		
THEA149 C	Stage Crew I- Running	1 - 2		
<b>C2. Humanities:</b>				
		Units		
ANTH105 C	Introduction to Linguistic Anthropology	3		
ANTH107 C	Magic, Witchcraft and Religion	3		
CHIN101 C	Elementary Chinese-Mandarin I	5		
CHIN102 C	Elementary Chinese-Mandarin II	5		
CHIN203 C	Intermediate Chinese-Mandarin III	5		
CHIN204 C	Intermediate Chinese-Mandarin IV	4		
COMM220 C	The Rhetoric of the City	3		
	or			
COMM220HC	Honors Rhetoric of the City	3		
ENGL102 C	Introduction to Literature	3		
	or			
ENGL102HC	Honors Introduction to Literature	3		
ENGL110 C	Humanities: Ancient and Medieval	3		
ENGL111 C	Humanities:Renaissance-Present	3		
ENGL128 C	Introduction to Short Story Writing	3		
ENGL130 C	Introduction to Creative Nonfiction Writing	3		
ENGL208 C	Asian American Literature	3		
ENGL211 C	English Literature to 1760	3		
ENGL212 C	English Literature Since 1760	3		
ENGL221 C	American Literature to 1865	3		
ENGL222 C	American Literature Since 1865	3		
ENGL223 C	World Literature to 1650	3		
ENGL224 C	World Literature Since 1650	3		
ENGL234 C	Shakespeare	3		
	or			
ENGL234HC	Honors Shakespeare	3		
ENGL239 C	Survey-Children's Literature	3		
ENGL243 C	Mythology	3		
ENGL247 C	Multicultural Literature	3		
ENGL248 C	Science Fiction	3		
ENGL249 C	Fantasy Fiction	3		



**MODIFY DEGREES/CERTIFICATES**

DEGREE			EFF DATE	JUSTIFICATION
ENGL250 C	Latino/a/x Literature	3		
ENGL255 C	African-American Literature I	3		
ENGL256 C	African-American Literature II	3		
ENGL260 C	Survey of Arabic Literature (in translation)	3		
	or			
ENGL260HC	Honors Survey of Arabic Literature (in translation)	3		
ESL108 C	Advanced Academic Reading and Writing 1	5		
ESL109 C	Advanced Academic Reading and Writing 2	5		
ETHS101 C	American Ethnic Studies	3		
ETHS101HC	Honors American Ethnic Studies	3		
ETHS129 C	Introduction to African-American Studies	3		
ETHS130 C	African-American History I	3		
ETHS131 C	African-American History II	3		
ETHS150 C	Introduction to Chicana-o-x Studies	3		
ETHS151 C	Chicana-o History I	3		
ETHS152 C	Chicana-o History II	3		
ETHS159 C	Introduction to Native American Studies	3		
ETHS160 C	Native American History I	3		
ETHS161 C	Native American History II	3		
ETHS170 C	Introduction to Asian Pacific American Studies	3		
ETHS171 C	Asian Pacific American History	3		
ETHS202 C	Race, Ethnicity, and Popular Culture	3		
FREN101 C	Elementary French I	5		
FREN102 C	Elementary French II	5		
FREN200 C	Conversational French	2		
FREN203 C	Intermediate French III	4		
FREN204 C	Intermediate French IV	4		
HIST110 C	Western Civilizations I	3		
	or			
HIST110HC	Honors Western Civilizations I	3		
HIST111 C	Western Civilizations II	3		
	or			
HIST111HC	Honors Western Civilizations II	3		
HIST112 C	World Civilizations I	3		
	or			
HIST112HC	Honors World Civilizations I	3		
HIST113 C	World Civilizations II	3		
	or			
HIST113HC	Honors World Civilizations II	3		
HIST160 C	Asian Civilizations I	3		
HIST161 C	Asian Civilizations II	3		
HIST163 C	History of Mexico	3		
HIST165 C	History of the Middle East	3		
HIST170 C	History of the United States I	3		
	or			
HIST170HC	Honors History of the United States I	3		
HIST171 C	History of the United States II	3		
	or			
HIST171HC	Honors History of the United States II	3		
HIST270 C	Women in United States History	3		
HIST275 C	History of California	3		
INDS100 C	Humanities: Ancient and Medieval	3		
INDS101 C	Humanities: Renaissance-Present	3		
JAPN101 C	Elementary Japanese I	5		

**MODIFY DEGREES/CERTIFICATES**

DEGREE			EFF DATE	JUSTIFICATION
JAPN102 C	Elementary Japanese II	5		
JAPN200 C	Conversational Japanese	2		
JAPN203 C	Intermediate Japanese III	4		
JAPN204 C	Intermediate Japanese IV	4		
LING101 C	Introduction to Language	3		
PHIL100 C	Introduction to Philosophy	3		
	or			
PHIL100HC	Honors Introduction to Philosophy	3		
PHIL101 C	Introduction to Religious Studies	3		
PHIL101HC	Honors Introduction to Religious Studies	3		
PHIL105 C	World Religions	3		
PHIL110 C	Religions of the East	3		
PHIL120 C	Religions of the West	3		
PHIL135 C	Social and Political Philosophy	3		
PHIL160 C	Introduction to Ethics	3		
PHIL162 C	Contemporary Moral Issues	3		
PHIL201 C	History of Ancient Philosophy	3		
PHIL202 C	History of Modern Philosophy	3		
PHIL225 C	The American Religious Experience	3		
PHIL230 C	Philosophy of Religion	3		
PHIL240 C	Jesus and His Interpreters	3		
PORT101 C	Elementary Portuguese I	5		
PORT102 C	Elementary Portuguese II	5		
SPAN101 C	Elementary Spanish I	5		
SPAN102 C	Elementary Spanish II	5		
SPAN200 C	Conversational Spanish	2		
SPAN201 C	Spanish for Spanish Speakers I	5		
SPAN202 C	Spanish for Spanish Speakers II	5		
SPAN203 C	Intermediate Spanish III	4		
SPAN204 C	Intermediate Spanish IV	4		
<b>D. SOCIAL SCIENCES - 6 Unit Minimum</b>				
		Units		
AJ110 C	Introduction to Criminal Justice	3		
AJ120 C	Concepts of Criminal Law	3		
AJ160 C	Community and the Justice System	3		
ANTH102 C	Cultural Anthropology	3		
	or			
ANTH102HC	Honors Cultural Anthropology	3		
ANTH103 C	Introduction to Archaeology	3		
ANTH104 C	Comparative Cultures	3		
ANTH105 C	Introduction to Linguistic Anthropology	3		
ANTH106 C	Human Prehistory and Ancient Civilizations	3		
ANTH107 C	Magic, Witchcraft and Religion	3		
ANTH121 C	Native North America	3		
ANTH208 C	Anthropology of Death	3		
ANTH212 C	Applied and Practicing Anthropology	3		
ANTH225 C	Ancient Cultures of Mexico and Central America	3		
COMM105 C	Interpersonal Communication	3		
COMM120 C	Intercultural Communication	3		
COUN120 C	The History of Disability in the United States	3		
DSST200 C	Introduction to Disability Studies	3		
ECON100 C	Principles of Economics-Macro	3		
	or			

**MODIFY DEGREES/CERTIFICATES**

DEGREE			EFF DATE	JUSTIFICATION
ECON100HC	Honors Principles of Economics-Macro	3		
ECON105 C	Principles of Economics-Micro	3		
	or			
ECON105HC	Honors Principles of Economics-Micro	3		
ECON110 C	Survey of Economics	3		
ECON120 C	International Economics	3		
ECON130 C	Consumer Economics	3		
ETHS101 C	American Ethnic Studies	3		
	or			
ETHS101HC	Honors American Ethnic Studies	3		
ETHS129 C	Introduction to African-American Studies	3		
ETHS130 C	African-American History I	3		
ETHS131 C	African-American History II	3		
ETHS150 C	Introduction to Chicana-o-x Studies	3		
ETHS151 C	Chicana-o History I	3		
ETHS152 C	Chicana-o History II	3		
ETHS153 C	Chicana-o and Latina-o Contemporary Issues	3		
ETHS159 C	Introduction to Native American Studies	3		
ETHS160 C	Native American History I	3		
ETHS161 C	Native American History II	3		
ETHS170 C	Introduction to Asian Pacific American Studies	3		
ETHS171 C	Asian Pacific American History	3		
ETHS202 C	Race, Ethnicity, and Popular Culture	3		
ETHS235 C	American Racial Liberation Movements	3		
GEOG100 C	World Geography	3		
	or			
GEOG100HC	Honors World Geography	3		
GEOG130 C	California Geography	3		
GEOG160 C	Cultural Geography	3		
GEOG260 C	Economic Geography	3		
HIST110 C	Western Civilizations I	3		
	or			
HIST110HC	Honors Western Civilizations I	3		
HIST111 C	Western Civilizations II	3		
	or			
HIST111HC	Honors Western Civilizations II	3		
HIST112 C	World Civilizations I	3		
	or			
HIST112HC	Honors World Civilizations I	3		
HIST113 C	World Civilizations II	3		
	or			
HIST113HC	Honors World Civilizations II	3		
HIST135 C	History of Africa	3		
HIST142 C	History of Latin America I	3		
HIST143 C	History of Latin America II	3		
HIST151 C	Survey of British History I	3		
HIST152 C	Survey of British History II	3		
HIST160 C	Asian Civilizations I	3		
HIST161 C	Asian Civilizations II	3		
HIST163 C	History of Mexico	3		
HIST165 C	History of the Middle East	3		
HIST170 C	History of the United States I	3		
	or			
HIST170HC	Honors History of the United States I	3		

**MODIFY DEGREES/CERTIFICATES**

DEGREE			EFF DATE	JUSTIFICATION
HIST171 C	History of the United States II	3		
	or			
HIST171HC	Honors History of the United States II	3		
HIST190 C	History of the Americas I	3		
HIST191 C	History of the Americas II	3		
HIST270 C	Women in United States History	3		
HIST275 C	History of California	3		
HS277 C	Cultural Awareness and the Health Care System	3		
HUSR200 C	Introduction to Human Services	3		
INDS200 C	Introduction to Global Citizenship Studies	3		
INDS201 C	Global Citizenship Issues	3		
JOUR110 C	Global Media	3		
JOUR118 C	Messages for Electronic Media	3		
KIN248 C	Psychology of Sport	3		
KIN249 C	Sport and United States Society	3		
BUS100 C	Introduction to Business	3		
PHS280 C	Introduction to Public Health	3		
	or			
PHS280HC	Honors Introduction to Public Health	3		
PHS281 C	Health and Social Justice	3		
	or			
PHS281HC	Honors Health and Social Justice	3		
PHS283 C	Women's Health	3		
PHS285 C	Global and Community Health	3		
POSC100 C	United States Government	3		
	or			
POSC100HC	Honors United States Government	3		
POSC250 C	Gender and Politics	3		
POSC120 C	Political Theory	3		
POSC200 C	Introduction to Political Science	3		
POSC209 C	Urban Politics	3		
POSC210 C	Contemporary Political Issues	3		
POSC215 C	Comparative Politics	3		
POSC216 C	Politics of the Middle East	3		
POSC230 C	International Relations	3		
PSY101 C	Introduction to Psychology	3		
	or			
PSY101HC	Honors Introduction to Psychology	3		
PSY110 C	Applied Psychology	3		
PSY120 C	Human Sexuality	3		
PSY131 C	Cross-Cultural Psychology	3		
PSY139 C	Developmental Psychology	3		
PSY145 C	Child Psychology	3		
PSY202 C	Research Methods in Psychology	4		
PSY221 C	The Brain and Behavior	3		
PSY222 C	Abnormal Psychology	3		
PSY251 C	Social Psychology	3		
PSY255 C	Psychology of Aging	3		
SOC101 C	Introduction to Sociology	3		
	or			
SOC101HC	Honors Introduction to Sociology	3		
SOC102 C	Social Problems	3		
SOC125 C	Sociology Research Methods	3		
SOC225 C	Sociology of Women	3		

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DEGREE			EFF DATE	JUSTIFICATION																																																																																																																								
	SOC250 C	Sociology of Aging	3																																																																																																																									
	SOC275 C	Marriage and Family	3																																																																																																																									
	SOC277 C	Sociology of Religion	3																																																																																																																									
	SOC280 C	Media, Culture, and Society	3																																																																																																																									
	SOC290 C	Sociology of Contemporary Race and Ethnic Relations	3																																																																																																																									
<p><b>CSU Graduation Requirement in U.S. History, Constitution, &amp; American Ideals:</b>  <b>Note: Double-counting is allowed for these courses in the two groups below (with only one G.E. category).</b>  <b>Group A (U.S. Constitution &amp; Government):</b></p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>POSC100 C</td> <td>United States Government</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>POSC100HC</td> <td>Honors United States Government</td> <td>3</td> </tr> <tr> <td>POSC250 C</td> <td>Gender and Politics</td> <td>3</td> </tr> </tbody> </table> <p><b>Group B (U.S. History):</b></p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ETHS101 C</td> <td>American Ethnic Studies</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ETHS101HC</td> <td>Honors American Ethnic Studies</td> <td>3</td> </tr> <tr> <td>ETHS130 C</td> <td>African-American History I</td> <td>3</td> </tr> <tr> <td>ETHS131 C</td> <td>African-American History II</td> <td>3</td> </tr> <tr> <td>ETHS152 C</td> <td>Chicana-o History II</td> <td>3</td> </tr> <tr> <td>ETHS160 C</td> <td>Native American History I</td> <td>3</td> </tr> <tr> <td>ETHS161 C</td> <td>Native American History II</td> <td>3</td> </tr> <tr> <td>ETHS171 C</td> <td>Asian Pacific American History</td> <td>3</td> </tr> <tr> <td>HIST170 C</td> <td>History of the United States I</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>HIST170HC</td> <td>Honors History of the United States I</td> <td>3</td> </tr> <tr> <td>HIST171 C</td> <td>History of the United States II</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>HIST171HC</td> <td>Honors History of the United States II</td> <td>3</td> </tr> <tr> <td>HIST190 C</td> <td>History of the Americas I</td> <td>3</td> </tr> <tr> <td>HIST191 C</td> <td>History of the Americas II</td> <td>3</td> </tr> </tbody> </table> <p><b>E. LIFELONG UNDERSTANDING AND SELF-DEVELOPMENT - 3 Unit Minimum</b></p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>CIS111 C</td> <td>Computer Information Systems</td> <td>3</td> </tr> <tr> <td>COMM105 C</td> <td>Interpersonal Communication</td> <td>3</td> </tr> <tr> <td>COUN105 C</td> <td>Stress and Anxiety Management</td> <td>1</td> </tr> <tr> <td>COUN139 C</td> <td>Career Exploration</td> <td>1</td> </tr> <tr> <td>COUN144 C</td> <td>Women, Careers &amp; Specialty Issues</td> <td>2</td> </tr> <tr> <td>COUN145 C</td> <td>Job Readiness and Career Management</td> <td>2</td> </tr> <tr> <td>COUN150 C</td> <td>Academic and Life Success</td> <td>3</td> </tr> <tr> <td>COUN151 C</td> <td>Career and Life Planning</td> <td>3</td> </tr> <tr> <td>DANC100 C</td> <td>Introduction to Dance Appreciation</td> <td>3</td> </tr> <tr> <td>HRC100 C</td> <td>Nutrition</td> <td>3</td> </tr> <tr> <td>HS161 C</td> <td>Dying/Death and Grief/Mourning</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>HSCE161 C</td> <td>Dying/Death and Grief/Mourning</td> <td>3</td> </tr> <tr> <td>HUSR240 C</td> <td>Drugs and Alcohol in Our Society</td> <td>3</td> </tr> <tr> <td>KIN230 C</td> <td>Introduction to Kinesiology</td> <td>3</td> </tr> <tr> <td>KIN231 C</td> <td>Elementary School Movement-Kinesiology</td> <td>3</td> </tr> </tbody> </table>							Units	POSC100 C	United States Government	3		or		POSC100HC	Honors United States Government	3	POSC250 C	Gender and Politics	3			Units	ETHS101 C	American Ethnic Studies	3		or		ETHS101HC	Honors American Ethnic Studies	3	ETHS130 C	African-American History I	3	ETHS131 C	African-American History II	3	ETHS152 C	Chicana-o History II	3	ETHS160 C	Native American History I	3	ETHS161 C	Native American History II	3	ETHS171 C	Asian Pacific American History	3	HIST170 C	History of the United States I	3		or		HIST170HC	Honors History of the United States I	3	HIST171 C	History of the United States II	3		or		HIST171HC	Honors History of the United States II	3	HIST190 C	History of the Americas I	3	HIST191 C	History of the Americas II	3			Units	CIS111 C	Computer Information Systems	3	COMM105 C	Interpersonal Communication	3	COUN105 C	Stress and Anxiety Management	1	COUN139 C	Career Exploration	1	COUN144 C	Women, Careers & Specialty Issues	2	COUN145 C	Job Readiness and Career Management	2	COUN150 C	Academic and Life Success	3	COUN151 C	Career and Life Planning	3	DANC100 C	Introduction to Dance Appreciation	3	HRC100 C	Nutrition	3	HS161 C	Dying/Death and Grief/Mourning	3		or		HSCE161 C	Dying/Death and Grief/Mourning	3	HUSR240 C	Drugs and Alcohol in Our Society	3	KIN230 C	Introduction to Kinesiology	3	KIN231 C	Elementary School Movement-Kinesiology	3
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DEGREE			EFF DATE	JUSTIFICATION
	KIN235 C	First Aid, CPR and Emergencies	3	
	KIN244 C	Lifetime Fitness and Wellness	3	
	KIN255 C	Lifeguarding	1	
	PHS270 C	Nutrition Science and Application	3	
		or		
	PHS270HC	Honors Nutrition Science and Application	3	
	PHS281 C	Health and Social Justice	3	
		or		
	PHS281HC	Honors Health and Social Justice	3	
	PHS283 C	Women's Health	3	
	PHS284 C	Contemporary Personal Health	3	
	PHS286 C	Nutrition for Public Health	3	
	PSY120 C	Human Sexuality	3	
	PSY145 C	Child Psychology	3	
	PSY255 C	Psychology of Aging	3	
	SOC250 C	Sociology of Aging	3	
	<b>Activity:</b>			
			Units	
	DANC100 C	Introduction to Dance Appreciation	3	
	DANC102 C	Pilates Mat Work	1	
	DANC105 C	Ballet I	2	
	DANC106 C	Ballet II	2	
	DANC107 C	Modern Dance I	2	
	DANC108 C	Modern Dance II	2	
	DANC109 C	Dance Improvisation	2	
	DANC110 C	Adaptive Dance	1	
	DANC111 C	Jazz Dance I	2	
	DANC112 C	Jazz Dance II	2	
	DANC113 C	Tap Dance I	1	
	DANC114 C	Tap Dance II	1	
	DANC115 C	Hip Hop Dance	1	
	DANC116 C	Ballet III	2	
	DANC117 C	Modern Dance III	2	
	DANC130 C	Afro-Caribbean Dance	1	
	DANC136 C	Middle Eastern Dance	1	
	DANC137 C	Latin and Swing Dance	1	
	DANC205 C	Dance Ensemble	1 - 2	
	KIN100 C	Adapted Kinesiology Weight Training	0.5 - 1	
	KIN101 C	Adapted Kinesiology Activity	0.5 - 1	
	KIN109 C	Spirit Squad	1 - 2	
	KIN110 C	Surfing	0.5 - 1	
	KIN111 C	Swimming	0.5 - 1	
	KIN112 C	Swimming - Intermediate-Advanced	0.5 - 1	
	KIN114 C	Springboard Diving	0.5 - 1	
	KIN116 C	Swim for Fitness	0.5 - 1	
	KIN117 C	Water Aerobics	0.5 - 1	
	KIN120 C	Kick-Boxing	0.5 - 1	
	KIN121 C	Self Defense	0.5 - 1	
	KIN128 C	Yoga-Intermediate	0.5 - 1	
	KIN129 C	Vinyasa Yoga	0.5 - 1	
	KIN130 C	Yoga	0.5 - 1	
	KIN131 C	Restorative and Gentle Yoga	0.5 - 1	
	KIN132 C	Hatha Yoga	0.5 - 1	

**MODIFY DEGREES/CERTIFICATES**

DEGREE				EFF DATE	JUSTIFICATION
KIN133 C	Cardiovascular Conditioning		0.5 - 1		
KIN134AC	Walking for Fitness-Beginning		0.5 - 1		
KIN135 C	Cardio Step		0.5 - 1		
KIN136 C	Cardio Step-Intermediate		0.5 - 1		
KIN137 C	Mountaineering and Rock Climbing		0.5 - 1		
KIN138 C	Body Sculpt		0.5 - 1		
KIN139 C	Cardio Blast		0.5 - 1		
KIN140 C	Fitness Training		0.5 - 1		
KIN151 C	Spinning-Beginning		0.5 - 1		
KIN142 C	Power Training		0.5 - 1		
KIN143 C	Strength Training		0.5 - 1		
KIN144 C	Boot Camp Workout-Intermediate		0.5 - 1		
KIN145 C	Boot Camp Workout		0.5 - 1		
KIN146 C	Cardio Core		0.5 - 1		
KIN147 C	Body Building and Development		0.5 - 1		
KIN148 C	Total Body Fitness		0.5 - 1		
KIN149 C	Weight Training and Lifting		0.5 - 1		
KIN150 C	Trail Hiking		0.5 - 1		
KIN152 C	Spinning-Intermediate		0.5 - 1		
KIN154 C	Triathlon-Beginning		0.5 - 1		
KIN155 C	Triathlon-Intermediate		0.5 - 1		
KIN159 C	Fitness Testing with Exercise Prescription		2		
KIN160 C	Badminton- Beginning		0.5 - 1		
KIN161 C	Badminton- Intermediate		0.5 - 1		
KIN162 C	Badminton- Advanced		0.5 - 1		
KIN163 C	Table Tennis		0.5 - 1		
KIN164 C	Bowling - Beginning		0.5 - 1		
KIN165 C	Bowling - Intermediate		0.5 - 1		
KIN166 C	Bowling - Advanced		0.5 - 1		
KIN167 C	Gymnastics-Tumbling		0.5 - 1		
KIN168 C	Tennis - Beginning		0.5 - 1		
KIN169 C	Tennis-Intermediate		0.5 - 1		
KIN170 C	Tennis-Advanced		0.5 - 1		
KIN171 C	Golf-Beginning		0.5 - 1		
KIN172 C	Golf-Intermediate		0.5 - 1		
KIN173 C	Golf-Advanced		0.5 - 1		
KIN174 C	Pickleball-Beginning		0.5 - 1		
KIN180 C	Futsal-Beginning		0.5 - 1		
KIN181 C	Futsal-Intermediate		0.5 - 1		
KIN182 C	Futsal-Advanced		0.5 - 1		
KIN183 C	Volleyball - Beginning		0.5 - 1		
KIN184 C	Volleyball - Intermediate		0.5 - 1		
KIN185 C	Volleyball - Advanced		0.5 - 1		
KIN186 C	Beach Volleyball - Beginning		0.5 - 1		
KIN187 C	Beach Volleyball - Intermediate		0.5 - 1		
KIN188 C	Beach Volleyball - Advanced		0.5 - 1		
KIN189 C	Basketball - Beginning		0.5 - 1		
KIN190 C	Basketball - Intermediate		0.5 - 1		
KIN191 C	Basketball - Advanced		0.5 - 1		
KIN192 C	Water Polo		0.5 - 1		
KIN193AC	Soccer- Beginning		0.5 - 1		
KIN194 C	Softball		0.5 - 1		
KIN195AC	Baseball- Beginning		0.5 - 1		
KIN197 C	Flag Football		0.5 - 1		

**MODIFY DEGREES/CERTIFICATES**

DEGREE		EFF DATE	JUSTIFICATION
	KIN198 C Athletic Weight Training 0.5 - 3		
	KIN199 C Conditioning for Athletes 0.5 - 3		
	KIN202 C Intercollegiate Baseball 3		
	KIN203 C Intercollegiate Basketball-Men 1.5 - 3		
	KIN204 C Intercollegiate Basketball-Women 1.5 - 3		
	KIN205 C Intercollegiate Beach Volleyball-Women 3		
	KIN206 C Intercollegiate Golf-Men 3		
	KIN207 C Intercollegiate Golf-Women 3		
	KIN210 C Intercollegiate Soccer-Men 3		
	KIN211 C Intercollegiate Soccer-Women 3		
	KIN212 C Intercollegiate Softball-Women 3		
	KIN213 C Intercollegiate Swimming-Men 3		
	KIN214 C Intercollegiate Swimming-Women 3		
	KIN215 C Intercollegiate Tennis 3		
	KIN217 C Intercollegiate Volleyball-Women 3		
	KIN218 C Intercollegiate Water Polo-Women 3		
	KIN219 C Intercollegiate Water Polo-Men 3		
	KIN222 C Intercollegiate Badminton-Women 3		
	KIN290 C Philosophy and Consciousness of Yoga 3		
	KIN291 C Yoga and the Physical Body 3		
	KIN292 C Yoga and the Subtle Body 3		
	PHS294 C Integrative Mental Health and Mindfulness 3		
	PHS296 C Whole Systems Integrative Health 3		
	<b>F. Ethnic Studies-3 unit minimum</b>		
		Units	
	ETHS101 C American Ethnic Studies 3		
	or		
	ETHS101HC Honors American Ethnic Studies 3		
	ETHS129 C Introduction to African-American Studies 3		
	ETHS150 C Introduction to Chicana-o-x Studies 3		
	ETHS159 C Introduction to Native American Studies 3		
	ETHS170 C Introduction to Asian Pacific American Studies 3		
	ETHS202 C Race, Ethnicity, and Popular Culture 3		
	ETHS235 C American Racial Liberation Movements 3		
	Total Units	39	
Counseling and Guidance	<p><b>Intersegmental General Education Transfer Curriculum (IGETC) Certificate of Achievement</b></p> <p>Completion of all the requirements in the Intersegmental General Education Transfer Curriculum (IGETC) will permit a student to transfer from Cypress College to a campus in either the California State University or the University of California system without the need, after transfer, to take additional lower division general education courses to satisfy campus general education requirements. However, students approaching readiness for transfer who are unable to complete one or two IGETC courses that are not required for admission to the university may request to complete IGETC after transferring. A course or sequence of courses used to satisfy a requirement in one area may not be used to satisfy a requirement in another area. Transfer students may also fulfill general education requirements that are specific to the school or campus to which they intend to transfer. Completion of IGETC is NOT an admission requirement to CSU or UC. It is NOT advisable for students who are pursuing majors that require extensive lower division preparation, such as engineering, to follow IGETC. Students must apply for IGETC certification in Admissions and Records. All courses must be completed with grades of C or better. Courses must be at least 3 semester or 4 quarter units in order to meet IGETC requirements. Courses must be on the college's approved IGETC list at the time the course was completed. Students should confer with their counselor regarding these requirements. This</p>	2022 Fall	<p>Course changes within the certificate. Annual update to include addition of IGETC courses based on annual cycle. Adding 2022-23 GE approvals.</p> <p>*Catalog Description Update</p> <p>*PSLOs Update</p> <p>Total units remain the same.</p>



**MODIFY DEGREES/CERTIFICATES**

DEGREE		EFF DATE	JUSTIFICATION																																																																																																												
	<p>certificate requires a total of 37-39 units                      Note:                      IGETC Certificate of Achievement only confirms completing CSU and/or UC general education requirements and does not meet Associate degree or transfer requirements. Refer to the College Catalog and meet with a Counselor for additional information.</p> <p><b>AREA 1 – ENGLISH COMMUNICATION</b>  <b>REQUIREMENT: CSU: 3 courses required, one from each group below; UC: 2 courses required, one each from Group A and B.</b>  <b>GROUP A: English Composition, 1 course (3 semester units/4-5 quarter units)</b></p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ENGL100 C</td> <td>College Writing</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ENGL100HC</td> <td>Honors College Writing</td> <td>4</td> </tr> <tr> <td>ENGL101 C</td> <td>Enhanced College Writing</td> <td>5</td> </tr> <tr> <td>ESL110 C</td> <td>College Composition for Non-Native Speakers</td> <td>5</td> </tr> </tbody> </table> <p><b>GROUP B: Critical Thinking / English Composition, 1 course (3 semester/4-5 quarter units)</b></p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>COMM135 C</td> <td>Argument and Critical Thinking</td> <td>3</td> </tr> <tr> <td>ENGL103 C</td> <td>Critical Reasoning and Writing</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ENGL103HC</td> <td>Honors Critical Reasoning and Writing</td> <td>4</td> </tr> <tr> <td>ENGL104 C</td> <td>Critical Analysis and Literature</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ENGL104HC</td> <td>Honors Critical Analysis and Literature</td> <td>4</td> </tr> <tr> <td>PHIL172 C</td> <td>Critical Thinking and Writing</td> <td>3</td> </tr> </tbody> </table> <p><b>GROUP C: Oral Communication (CSU requirement only), 1 course (3 semester/4-5 quarter units)</b></p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>COMM100 C</td> <td>Human Communication</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>COMM100HC</td> <td>Honors Human Communication</td> <td>3</td> </tr> <tr> <td>COMM110 C</td> <td>Mediated Oral Communication</td> <td>3</td> </tr> </tbody> </table> <p><b>AREA 2 – MATHEMATICAL CONCEPTS AND QUANTITATIVE REASONING</b>  <b>REQUIREMENT: 1 course (3 semester/4-5 quarter units)</b></p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>MATH100 C</td> <td>Liberal Arts Mathematics</td> <td>3</td> </tr> <tr> <td>MATH115 C</td> <td>Finite Mathematics</td> <td>4</td> </tr> <tr> <td>MATH120 C</td> <td>Introduction to Probability and Statistics</td> <td>4</td> </tr> <tr> <td>MATH130 C</td> <td>Survey of Calculus</td> <td>4</td> </tr> <tr> <td>MATH141 C</td> <td>College Algebra</td> <td>4</td> </tr> <tr> <td>MATH150AC</td> <td>Calculus I</td> <td>4</td> </tr> <tr> <td>MATH150BC</td> <td>Calculus II</td> <td>4</td> </tr> <tr> <td>MATH250AC</td> <td>Multivariable Calculus</td> <td>4</td> </tr> <tr> <td>MATH250BC</td> <td>Linear Algebra and Differential Equations</td> <td>5</td> </tr> <tr> <td>PSY161 C</td> <td>Probability and Statistics-Social Sciences</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PSY161HC</td> <td>Honors Probability and Statistics-Social Sciences</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>SOC161 C</td> <td>Probability and Statistics-Social Sciences</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> </tbody> </table>			Units	ENGL100 C	College Writing	4		or		ENGL100HC	Honors College Writing	4	ENGL101 C	Enhanced College Writing	5	ESL110 C	College Composition for Non-Native Speakers	5			Units	COMM135 C	Argument and Critical Thinking	3	ENGL103 C	Critical Reasoning and Writing	4		or		ENGL103HC	Honors Critical Reasoning and Writing	4	ENGL104 C	Critical Analysis and Literature	4		or		ENGL104HC	Honors Critical Analysis and Literature	4	PHIL172 C	Critical Thinking and Writing	3			Units	COMM100 C	Human Communication	3		or		COMM100HC	Honors Human Communication	3	COMM110 C	Mediated Oral Communication	3			Units	MATH100 C	Liberal Arts Mathematics	3	MATH115 C	Finite Mathematics	4	MATH120 C	Introduction to Probability and Statistics	4	MATH130 C	Survey of Calculus	4	MATH141 C	College Algebra	4	MATH150AC	Calculus I	4	MATH150BC	Calculus II	4	MATH250AC	Multivariable Calculus	4	MATH250BC	Linear Algebra and Differential Equations	5	PSY161 C	Probability and Statistics-Social Sciences	4		or		PSY161HC	Honors Probability and Statistics-Social Sciences	4		or		SOC161 C	Probability and Statistics-Social Sciences	4		or			
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DEGREE			EFF DATE	JUSTIFICATION
	SOC161HC	Honors Probability and Statistics-Social Sciences	4	
	<b>AREA 3 – ARTS &amp; HUMANITIES</b>			
	<b>REQUIREMENT: At least 3 courses, with at least one from the Arts and one from the Humanities (9 semester or 12-15 quarter units)</b>			
	<b>A. ARTS:</b>			
			Units	
	ART100 C	Fundamentals of Art	3	
	ART110 C	Introduction to Art	3	
	ART111 C	Survey of Art History I	3	
	ART112 C	Survey of Art History II	3	
	or			
	ART112HC	Honors Survey of Art History II	3	
	ART114 C	Modern Art History	3	
	ART116 C	Arts of Africa, Oceania, and Indigenous North America	3	
	ART216 C	Latin American Art	3	
	DANC101 C	Multicultural Dance in the US	3	
	ENGL125 C	The Film	3	
	or			
	ENGL125HC	Honors Film	3	
	MAD110 C	Animation History and Technology	3	
	MAD122 C	History of Graphic Design	3	
	MAD191 C	Film Noir Genre	3	
	MAD192 C	Great Directors of Cinema	3	
	MAD196 C	Silent Film Genre	3	
	MAD197 C	Western Film Genre	3	
	MAD198 C	Horror Film Genre	3	
	MUS103 C	Theory I	3	
	MUS113 C	Jazz History	3	
	MUS114 C	History of Hip Hop-Rap	3	
	MUS116 C	Music Appreciation	3	
	MUS117 C	American Popular Music	3	
	MUS118 C	Introduction to Opera	3	
	or			
	MUS118HC	Honors Introduction to Opera	3	
	MUS119 C	History of Rock Music	3	
	MUS120 C	Survey of Music History	3	
	PHOT204 C	History of Photography	3	
	THEA100 C	Introduction to the Theatre	3	
	THEA102 C	World Theatre History	3	
	THEA107 C	Diversity in American Theatre	3	
	or			
	THEA107HC	Honors Diversity in American Theatre	3	
	<b>B. HUMANITIES:</b>			
			Units	
	ANTH105 C	Introduction to Linguistic Anthropology	3	
	COMM220 C	The Rhetoric of the City	3	
	ANTH107 C	Magic, Witchcraft and Religion	3	
	CHIN204 C	Intermediate Chinese-Mandarin IV	4	
	ENGL102 C	Introduction to Literature	3	
	or			
	ENGL102HC	Honors Introduction to Literature	3	
	ENGL110 C	Humanities: Ancient and Medieval	3	

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DEGREE			EFF DATE	JUSTIFICATION
ENGL111 C	Humanities:Renaissance-Present	3		
ENGL208 C	Asian American Literature	3		
ENGL211 C	English Literature to 1760	3		
ENGL212 C	English Literature Since 1760	3		
ENGL221 C	American Literature to 1865	3		
ENGL222 C	American Literature Since 1865	3		
ENGL223 C	World Literature to 1650	3		
ENGL224 C	World Literature Since 1650	3		
ENGL234 C	Shakespeare	3		
	or			
ENGL234HC	Honors Shakespeare	3		
ENGL239 C	Survey-Children's Literature	3		
ENGL243 C	Mythology	3		
ENGL249 C	Fantasy Fiction	3		
ENGL248 C	Science Fiction	3		
ENGL250 C	Latino/a/x Literature	3		
ENGL255 C	African-American Literature I	3		
ENGL256 C	African-American Literature II	3		
ENGL260 C	Survey of Arabic Literature (in translation)	3		
ENGL260HC	Honors Survey of Arabic Literature (in translation)	3		
ETHS101 C	American Ethnic Studies	3		
ETHS101HC	Honors American Ethnic Studies	3		
ETHS129 C	Introduction to African-American Studies	3		
ETHS130 C	African-American History I	3		
ETHS131 C	African-American History II	3		
ETHS150 C	Introduction to Chicana-o-x Studies	3		
ETHS151 C	Chicana-o History I	3		
ETHS152 C	Chicana-o History II	3		
ETHS159 C	Introduction to Native American Studies	3		
ETHS160 C	Native American History I	3		
ETHS161 C	Native American History II	3		
ETHS170 C	Introduction to Asian Pacific American Studies	3		
ETHS171 C	Asian Pacific American History	3		
ETHS202 C	Race, Ethnicity, and Popular Culture	3		
FREN203 C	Intermediate French III	4		
FREN204 C	Intermediate French IV	4		
HIST110 C	Western Civilizations I	3		
	or			
HIST110HC	Honors Western Civilizations I	3		
HIST111 C	Western Civilizations II	3		
	or			
HIST111HC	Honors Western Civilizations II	3		
HIST112 C	World Civilizations I	3		
	or			
HIST112HC	Honors World Civilizations I	3		
HIST113 C	World Civilizations II	3		
	or			
HIST113HC	Honors World Civilizations II	3		
HIST160 C	Asian Civilizations I	3		
HIST161 C	Asian Civilizations II	3		
HIST163 C	History of Mexico	3		
HIST165 C	History of the Middle East	3		
HIST170 C	History of the United States I	3		
	or			

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DEGREE			EFF DATE	JUSTIFICATION
	HIST170HC	Honors History of the United States I	3	
	HIST171 C	History of the United States II	3	
	or			
	HIST171HC	Honors History of the United States II	3	
	HIST270 C	Women in United States History	3	
	HIST275 C	History of California	3	
	INDS100 C	Humanities: Ancient and Medieval	3	
	INDS101 C	Humanities: Renaissance-Present	3	
	JAPN203 C	Intermediate Japanese III	4	
	JAPN204 C	Intermediate Japanese IV	4	
	LING101 C	Introduction to Language	3	
	PHIL100 C	Introduction to Philosophy	3	
	or			
	PHIL100HC	Honors Introduction to Philosophy	3	
	PHIL101 C	Introduction to Religious Studies	3	
	PHIL105 C	World Religions	3	
	PHIL110 C	Religions of the East	3	
	PHIL120 C	Religions of the West	3	
	PHIL135 C	Social and Political Philosophy	3	
	PHIL160 C	Introduction to Ethics	3	
	PHIL162 C	Contemporary Moral Issues	3	
	PHIL201 C	History of Ancient Philosophy	3	
	PHIL202 C	History of Modern Philosophy	3	
	PHIL225 C	The American Religious Experience	3	
	PHIL230 C	Philosophy of Religion	3	
	PHIL240 C	Jesus and His Interpreters	3	
	SPAN202 C	Spanish for Spanish Speakers II	5	
	SPAN203 C	Intermediate Spanish III	4	
	SPAN204 C	Intermediate Spanish IV	4	
	<b>AREA 4 – SOCIAL &amp; BEHAVIORAL SCIENCES</b>			
	<b>REQUIREMENT: At least 3 courses from at least two different disciplines or an interdisciplinary sequence (9 semester units)</b>			
			Units	
	AJ110 C	Introduction to Criminal Justice	3	
	AJ120 C	Concepts of Criminal Law	3	
	AJ160 C	Community and the Justice System	3	
	ANTH102 C	Cultural Anthropology	3	
	or			
	ANTH102HC	Honors Cultural Anthropology	3	
	ANTH103 C	Introduction to Archaeology	3	
	ANTH104 C	Comparative Cultures	3	
	ANTH106 C	Human Prehistory and Ancient Civilizations	3	
	ANTH107 C	Magic, Witchcraft and Religion	3	
	ANTH121 C	Native North America	3	
	ANTH208 C	Anthropology of Death	3	
	ANTH212 C	Applied and Practicing Anthropology	3	
	ANTH225 C	Ancient Cultures of Mexico and Central America	3	
	COMM105 C	Interpersonal Communication	3	
	COMM120 C	Intercultural Communication	3	
	COUN120 C	The History of Disability in the United States	3	
	DSST200 C	Introduction to Disability Studies	3	
	ECON100 C	Principles of Economics-Macro	3	
	or			
	ECON100HC	Honors Principles of Economics-Macro	3	

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DEGREE			EFF DATE	JUSTIFICATION
ECON105 C	Principles of Economics-Micro	3		
	or			
ECON105HC	Honors Principles of Economics-Micro	3		
ECON110 C	Survey of Economics	3		
ECON130 C	Consumer Economics	3		
ECON260 C	Economic Geography	3		
ETHS101 C	American Ethnic Studies	3		
	or			
ETHS101HC	Honors American Ethnic Studies	3		
ETHS129 C	Introduction to African-American Studies	3		
ETHS130 C	African-American History I	3		
ETHS131 C	African-American History II	3		
ETHS150 C	Introduction to Chicana-o-x Studies	3		
ETHS151 C	Chicana-o History I	3		
ETHS152 C	Chicana-o History II	3		
ETHS153 C	Chicana-o and Latina-o Contemporary Issues	3		
ETHS159 C	Introduction to Native American Studies	3		
ETHS160 C	Native American History I	3		
ETHS170 C	Introduction to Asian Pacific American Studies	3		
ETHS171 C	Asian Pacific American History	3		
ETHS202 C	Race, Ethnicity, and Popular Culture	3		
ETHS235 C	American Racial Liberation Movements	3		
GEOG100 C	World Geography	3		
	or			
GEOG100HC	Honors World Geography	3		
GEOG130 C	California Geography	3		
GEOG160 C	Cultural Geography	3		
GEOG260 C	Economic Geography	3		
HIST110 C	Western Civilizations I	3		
	or			
HIST110HC	Honors Western Civilizations I	3		
HIST111 C	Western Civilizations II	3		
	or			
HIST111HC	Honors Western Civilizations II	3		
HIST112 C	World Civilizations I	3		
	or			
HIST112HC	Honors World Civilizations I	3		
HIST113 C	World Civilizations II	3		
	or			
HIST113HC	Honors World Civilizations II	3		
HIST135 C	History of Africa	3		
HIST143 C	History of Latin America II	3		
HIST151 C	Survey of British History I	3		
HIST152 C	Survey of British History II	3		
HIST160 C	Asian Civilizations I	3		
HIST161 C	Asian Civilizations II	3		
HIST163 C	History of Mexico	3		
HIST165 C	History of the Middle East	3		
HIST170 C	History of the United States I	3		
	or			
HIST170HC	Honors History of the United States I	3		
HIST171 C	History of the United States II	3		
	or			
HIST171HC	Honors History of the United States II	3		

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DEGREE			EFF DATE	JUSTIFICATION
HIST190 C	History of the Americas I	3		
HIST191 C	History of the Americas II	3		
HIST270 C	Women in United States History	3		
HIST275 C	History of California	3		
HUSR292 C	Introduction to Criminology	3		
INDS200 C	Introduction to Global Citizenship Studies	3		
INDS201 C	Global Citizenship Issues	3		
KIN249 C	Sport and United States Society	3		
KIN248 C	Psychology of Sport	3		
PHS280 C	Introduction to Public Health	3		
	or			
PHS280HC	Honors Introduction to Public Health	3		
PHS281 C	Health and Social Justice	3		
	or			
PHS281HC	Honors Health and Social Justice	3		
PHS283 C	Women's Health	3		
PHS285 C	Global and Community Health	3		
POSC100 C	United States Government	3		
	or			
POSC100HC	Honors United States Government	3		
POSC250 C	Gender and Politics	3		
POSC120 C	Political Theory	3		
POSC200 C	Introduction to Political Science	3		
POSC209 C	Urban Politics	3		
POSC210 C	Contemporary Political Issues	3		
POSC215 C	Comparative Politics	3		
POSC216 C	Politics of the Middle East	3		
POSC230 C	International Relations	3		
PSY101 C	Introduction to Psychology	3		
	or			
PSY101HC	Honors Introduction to Psychology	3		
PSY120 C	Human Sexuality	3		
PSY131 C	Cross-Cultural Psychology	3		
PSY139 C	Developmental Psychology	3		
PSY145 C	Child Psychology	3		
PSY202 C	Research Methods in Psychology	4		
PSY221 C	The Brain and Behavior	3		
PSY222 C	Abnormal Psychology	3		
PSY251 C	Social Psychology	3		
PSY255 C	Psychology of Aging	3		
SOC101 C	Introduction to Sociology	3		
	or			
SOC101HC	Honors Introduction to Sociology	3		
SOC102 C	Social Problems	3		
SOC125 C	Sociology Research Methods	3		
SOC225 C	Sociology of Women	3		
SOC250 C	Sociology of Aging	3		
SOC275 C	Marriage and Family	3		
SOC277 C	Sociology of Religion	3		
SOC280 C	Media, Culture, and Society	3		
SOC292 C	Introduction to Criminology	3		
<b>AREA 5 – PHYSICAL AND BIOLOGICAL SCIENCES</b>				
<b>REQUIREMENT: At least 2 courses, one from Group A and one from Group B; at least one course must include a laboratory (7-9 semester/9-12)</b>				

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	<p>quarter units). Group C is a new area that includes science labs that combine lecture and lab or lab only courses.</p> <p><b>GROUP A: PHYSICAL SCIENCES</b>  <b>Physical Sciences w/lab:</b></p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ASTR116 C</td> <td>Introduction to Astronomy</td> <td>3</td> </tr> <tr> <td></td> <td>and</td> <td></td> </tr> <tr> <td>ASTR117 C</td> <td>Astronomy Lab</td> <td>1</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ASTR116HC</td> <td>Honors Introduction to Astronomy</td> <td>3</td> </tr> <tr> <td></td> <td>and</td> <td></td> </tr> <tr> <td>ASTR117HC</td> <td>Honors Astronomy Lab</td> <td>1</td> </tr> <tr> <td>CHEM100 C</td> <td>Chemistry for Daily Life</td> <td>4</td> </tr> <tr> <td>CHEM101 C</td> <td>Chemistry for Health Science Majors I</td> <td>4.5</td> </tr> <tr> <td>CHEM104 C</td> <td>Physical Science for Teachers</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PHSC104 C</td> <td>Physical Science for Teachers</td> <td>4</td> </tr> <tr> <td>CHEM107 C</td> <td>Preparation for General Chemistry</td> <td>5</td> </tr> <tr> <td>CHEM111AC</td> <td>General Chemistry I</td> <td>5</td> </tr> <tr> <td>CHEM111BC</td> <td>General Chemistry II</td> <td>5</td> </tr> <tr> <td>GEOG102 C</td> <td>Physical Geography</td> <td>3</td> </tr> <tr> <td></td> <td>and</td> <td></td> </tr> <tr> <td>GEOG102LC</td> <td>Physical Geography - Lab</td> <td>1</td> </tr> <tr> <td>GEOG140 C</td> <td>Weather and Climate</td> <td>3</td> </tr> <tr> <td>GEOL100 C</td> <td>Physical Geology</td> <td>3</td> </tr> <tr> <td></td> <td>and</td> <td></td> </tr> <tr> <td>GEOL101 C</td> <td>Physical Geology Laboratory</td> <td>1</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>GEOL100HC</td> <td>Honors Physical Geology</td> <td>3</td> </tr> <tr> <td></td> <td>and</td> <td></td> </tr> <tr> <td>GEOL101 C</td> <td>Physical Geology Laboratory</td> <td>1</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>GEOL100 C</td> <td>Physical Geology</td> <td>3</td> </tr> <tr> <td></td> <td>and</td> <td></td> </tr> <tr> <td>GEOL115 C</td> <td>Physical Geology Field Lab</td> <td>1</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>GEOL100HC</td> <td>Honors Physical Geology</td> <td>3</td> </tr> <tr> <td></td> <td>and</td> <td></td> </tr> <tr> <td>GEOL115 C</td> <td>Physical Geology Field Lab</td> <td>1</td> </tr> <tr> <td>GEOL103 C</td> <td>Historical Geology</td> <td>4</td> </tr> <tr> <td>GEOL130 C</td> <td>Introduction to Oceanography</td> <td>3</td> </tr> <tr> <td></td> <td>and</td> <td></td> </tr> <tr> <td>GEOL131 C</td> <td>Introduction to Oceanography Lab</td> <td>1</td> </tr> <tr> <td>PHYS130 C</td> <td>Elementary Physics</td> <td>4</td> </tr> <tr> <td>PHYS201 C</td> <td>College Physics I</td> <td>4</td> </tr> <tr> <td>PHYS202 C</td> <td>College Physics II</td> <td>4</td> </tr> <tr> <td>PHYS210 C</td> <td>Physics for Life Sciences I</td> <td>4</td> </tr> <tr> <td>PHYS211 C</td> <td>Physics for Life Sciences II</td> <td>4</td> </tr> <tr> <td>PHYS221 C</td> <td>General Physics I</td> <td>4</td> </tr> <tr> <td>PHYS222 C</td> <td>General Physics II</td> <td>4</td> </tr> <tr> <td>PHYS223 C</td> <td>General Physics III</td> <td>4</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td><b>Sciences w/o lab:</b></td> <td></td> </tr> <tr> <td></td> <td></td> <td>Units</td> </tr> </tbody> </table>			Units	ASTR116 C	Introduction to Astronomy	3		and		ASTR117 C	Astronomy Lab	1		or		ASTR116HC	Honors Introduction to Astronomy	3		and		ASTR117HC	Honors Astronomy Lab	1	CHEM100 C	Chemistry for Daily Life	4	CHEM101 C	Chemistry for Health Science Majors I	4.5	CHEM104 C	Physical Science for Teachers	4		or		PHSC104 C	Physical Science for Teachers	4	CHEM107 C	Preparation for General Chemistry	5	CHEM111AC	General Chemistry I	5	CHEM111BC	General Chemistry II	5	GEOG102 C	Physical Geography	3		and		GEOG102LC	Physical Geography - Lab	1	GEOG140 C	Weather and Climate	3	GEOL100 C	Physical Geology	3		and		GEOL101 C	Physical Geology Laboratory	1		or		GEOL100HC	Honors Physical Geology	3		and		GEOL101 C	Physical Geology Laboratory	1		or		GEOL100 C	Physical Geology	3		and		GEOL115 C	Physical Geology Field Lab	1		or		GEOL100HC	Honors Physical Geology	3		and		GEOL115 C	Physical Geology Field Lab	1	GEOL103 C	Historical Geology	4	GEOL130 C	Introduction to Oceanography	3		and		GEOL131 C	Introduction to Oceanography Lab	1	PHYS130 C	Elementary Physics	4	PHYS201 C	College Physics I	4	PHYS202 C	College Physics II	4	PHYS210 C	Physics for Life Sciences I	4	PHYS211 C	Physics for Life Sciences II	4	PHYS221 C	General Physics I	4	PHYS222 C	General Physics II	4	PHYS223 C	General Physics III	4					<b>Sciences w/o lab:</b>				Units		
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	ASTR116 C	Introduction to Astronomy	3	
		or		
	ASTR116HC	Honors Introduction to Astronomy	3	
	BIOL103 C	Environmental Science	3	
	CHEM103 C	Chemistry and Society	3	
	GEOG102 C	Physical Geography	3	
	GEOG140 C	Weather and Climate	3	
	GEOL100 C	Physical Geology	3	
		or		
	GEOL100HC	Honors Physical Geology	3	
	GEOL120 C	Geology of California	3	
	GEOL125 C	Natural Disasters	3	
	GEOL130 C	Introduction to Oceanography	3	
	GEOL190 C	Environmental Geology	3	
	<b>GROUP B: BIOLOGICAL SCIENCES</b>			
	<b>Biological Sciences w/lab:</b>			
			Units	
	ANTH101 C	Biological Anthropology	3	
		and		
	ANTH101LC	Biological Anthropology Lab	1	
		or		
	ANTH101HC	Honors Biological Anthropology	3	
		and		
	ANTH101LC	Biological Anthropology Lab	1	
	BIOL101 C	General Biology	4	
		or		
	BIOL101HC	Honors General Biology	4	
	BIOL122 C	Marine Biology	4	
	BIOL174 C	Biology of Cells and Tissues	4	
	BIOL175 C	Evolution and Biodiversity	4	
	BIOL210 C	Anatomy and Physiology	5	
	BIOL220 C	Medical Microbiology	4	
	BIOL231 C	General Human Anatomy	4	
	BIOL241 C	General Human Physiology	4	
	BIOL276 C	Ecology and Physiology	4	
	<b>Biological Sciences w/o lab:</b>			
			Units	
	ANTH101 C	Biological Anthropology	3	
		or		
	ANTH101HC	Honors Biological Anthropology	3	
	BIOL102 C	Human Biology	3	
	BIOL103 C	Environmental Science	3	
	BIOL107 C	Nutrition and World Food Issues	3	
	BIOL277 C	Genetics	3	
	BIOL278 C	Molecular Biology	4	
	ANTH210 C	Introduction to Forensic Anthropology	3	
	ANTH212 C	Applied and Practicing Anthropology	3	
	BIOL160 C	Integrated Medical Science	3	
	PSY221 C	The Brain and Behavior	3	
	<b>GROUP C: PHYSICAL and BIOLOGICAL SCIENCE LABORATORIES (ALL SCIENCE LABS THAT COMBINE LECTURE AND LAB OR LAB ONLY COURSES):</b>			



**MODIFY DEGREES/CERTIFICATES**

DEGREE		EFF DATE	JUSTIFICATION
		Units	
	ANTH101LC Biological Anthropology Lab	1	
	ASTR117 C Astronomy Lab	1	
	or		
	ASTR117HC Honors Astronomy Lab	1	
	BIOL101 C General Biology	4	
	or		
	BIOL101HC Honors General Biology	4	
	BIOL122 C Marine Biology	4	
	BIOL174 C Biology of Cells and Tissues	4	
	BIOL175 C Evolution and Biodiversity	4	
	BIOL210 C Anatomy and Physiology	5	
	BIOL231 C General Human Anatomy	4	
	BIOL241 C General Human Physiology	4	
	BIOL276 C Ecology and Physiology	4	
	CHEM100 C Chemistry for Daily Life	4	
	CHEM101 C Chemistry for Health Science Majors I	4.5	
	CHEM107 C Preparation for General Chemistry	5	
	CHEM111AC General Chemistry I	5	
	CHEM111BC General Chemistry II	5	
	CHEM201 C Chemistry for Health Science Majors II	4.5	
	GEOG102LC Physical Geography - Lab	1	
	GEOL101 C Physical Geology Laboratory	1	
	GEOL103 C Historical Geology	4	
	GEOL115 C Physical Geology Field Lab	1	
	GEOL131 C Introduction to Oceanography Lab	1	
	PHYS130 C Elementary Physics	4	
	PHYS201 C College Physics I	4	
	PHYS202 C College Physics II	4	
	PHYS210 C Physics for Life Sciences I	4	
	PHYS211 C Physics for Life Sciences II	4	
	PHYS221 C General Physics I	4	
	PHYS222 C General Physics II	4	
	PHYS223 C General Physics III	4	
<p><b>AREA 6A – LANGUAGE OTHER THAN ENGLISH (LOTE): UC requirement only. For a complete list of additional options that may meet this requirement students can view Cypress' IGETC pattern with a counselor and view it in the current catalog.</b></p>			
<p><b>Cypress College courses that meet the proficiency level:</b></p>			
		Units	
	CHIN102 C Elementary Chinese-Mandarin II	5	
	CHIN204 C Intermediate Chinese-Mandarin IV	4	
	FREN102 C Elementary French II	5	
	FREN203 C Intermediate French III	4	
	FREN204 C Intermediate French IV	4	
	JAPN102 C Elementary Japanese II	5	
	PORT102 C Elementary Portuguese II	5	
	SPAN102 C Elementary Spanish II	5	
	SPAN201 C Spanish for Spanish Speakers I	5	
	SPAN202 C Spanish for Spanish Speakers II	5	
	SPAN203 C Intermediate Spanish III	4	
	SPAN204 C Intermediate Spanish IV	4	
<p><b>CSU GRADUATION REQUIREMENT IN U.S. HISTORY, CONSTITUTION, AND AMERICAN IDEALS</b>                      (Not part of IGETC, recommended for those transferring to a CSU, that they</p>			

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DEGREE		EFF DATE	JUSTIFICATION																																																																											
	<p>be completed prior to transfer.) (6 semester units, one course from Group A and one course from Group B)</p> <p><b>Group A (U.S. Constitution &amp; Government):</b></p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>POSC100 C</td> <td>United States Government</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>POSC100HC</td> <td>Honors United States Government</td> <td>3</td> </tr> <tr> <td>POSC250 C</td> <td>Gender and Politics</td> <td>3</td> </tr> </tbody> </table> <p><b>Group B (U.S. History):</b></p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ETHS101 C</td> <td>American Ethnic Studies</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ETHS101HC</td> <td>Honors American Ethnic Studies</td> <td>3</td> </tr> <tr> <td>ETHS130 C</td> <td>African-American History I</td> <td>3</td> </tr> <tr> <td>ETHS131 C</td> <td>African-American History II</td> <td>3</td> </tr> <tr> <td>ETHS152 C</td> <td>Chicana-o History II</td> <td>3</td> </tr> <tr> <td>ETHS160 C</td> <td>Native American History I</td> <td>3</td> </tr> <tr> <td>ETHS161 C</td> <td>Native American History II</td> <td>3</td> </tr> <tr> <td>ETHS171 C</td> <td>Asian Pacific American History</td> <td>3</td> </tr> <tr> <td>HIST170 C</td> <td>History of the United States I</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>HIST170HC</td> <td>Honors History of the United States I</td> <td>3</td> </tr> <tr> <td>HIST171 C</td> <td>History of the United States II</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>HIST171HC</td> <td>Honors History of the United States II</td> <td>3</td> </tr> <tr> <td>HIST190 C</td> <td>History of the Americas I</td> <td>3</td> </tr> <tr> <td>HIST191 C</td> <td>History of the Americas II</td> <td>3</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Total Units</td> <td></td> <td>37 - 39</td> </tr> </tbody> </table>			Units	POSC100 C	United States Government	3		or		POSC100HC	Honors United States Government	3	POSC250 C	Gender and Politics	3			Units	ETHS101 C	American Ethnic Studies	3		or		ETHS101HC	Honors American Ethnic Studies	3	ETHS130 C	African-American History I	3	ETHS131 C	African-American History II	3	ETHS152 C	Chicana-o History II	3	ETHS160 C	Native American History I	3	ETHS161 C	Native American History II	3	ETHS171 C	Asian Pacific American History	3	HIST170 C	History of the United States I	3		or		HIST170HC	Honors History of the United States I	3	HIST171 C	History of the United States II	3		or		HIST171HC	Honors History of the United States II	3	HIST190 C	History of the Americas I	3	HIST191 C	History of the Americas II	3				Total Units		37 - 39		
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Counseling and Guidance	<p><b>Liberal Arts Associate in Arts Degree with an Area of Emphasis in Arts and Humanities</b></p> <p>This degree emphasizes the study of cultural, literary, humanistic activities and artistic expression of human beings. Students will evaluate and interpret the ways in which people through the ages in different cultures have responded to themselves and the world around them in artistic and cultural creation. Students will also learn to value aesthetic understanding and incorporate these concepts when constructing value judgments. To earn this Associate Degree students must complete: 1)All major course requirements with a grade of C or better; 2)Cypress College Native General Education requirements; California State University General Education Breadth requirements (CSU GE Breadth) or IGETC General Education requirements; 3) Fulfillment of all graduation requirements, to include local requirements of a minimum of one (1) unit of coursework approved for Physical Activity and Health and three (3) units of coursework approved for Social Justice, Equity and Sustainability 4)any elective courses to complete a minimum of 60 units; and, have a minimum GPA of 2.0.This degree requires a total of 18 units in the major, in addition to general graduation requirements.</p> <p><b>Select 18 units from at least 2 discipline areas:</b></p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ART100 C</td> <td>Fundamentals of Art</td> <td>3</td> </tr> <tr> <td>ART110 C</td> <td>Introduction to Art</td> <td>3</td> </tr> <tr> <td>ART111 C</td> <td>Survey of Art History I</td> <td>3</td> </tr> <tr> <td>ART112 C</td> <td>Survey of Art History II</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ART112HC</td> <td>Honors Survey of Art History II</td> <td>3</td> </tr> <tr> <td>ART114 C</td> <td>Modern Art History</td> <td>3</td> </tr> <tr> <td>ART116 C</td> <td>Arts of Africa, Oceania, and Indigenous North America</td> <td>3</td> </tr> </tbody> </table>			Units	ART100 C	Fundamentals of Art	3	ART110 C	Introduction to Art	3	ART111 C	Survey of Art History I	3	ART112 C	Survey of Art History II	3		or		ART112HC	Honors Survey of Art History II	3	ART114 C	Modern Art History	3	ART116 C	Arts of Africa, Oceania, and Indigenous North America	3	2022 Fall	Updating degree with yearly general education approvals. Adding 2022-23 GE approvals. *PSLOs Update Total units remain the same.																																																
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DEGREE			EFF DATE	JUSTIFICATION
ART120 C	Two-Dimensional Design		3	
ART123 C	Color Theory		3	
ART150 C	Ceramics Handbuilding		3	
ART151 C	Ceramics Throwing		3	
ART182 C	Beginning Drawing		3	
ART194 C	Beginning Painting		3	
ART216 C	Latin American Art		3	
ANTH105 C	Introduction to Linguistic Anthropology		3	
ANTH107 C	Magic, Witchcraft and Religion		3	
CHIN101 C	Elementary Chinese-Mandarin I		5	
CHIN102 C	Elementary Chinese-Mandarin II		5	
CHIN203 C	Intermediate Chinese-Mandarin III		5	
CHIN204 C	Intermediate Chinese-Mandarin IV		4	
COMM220 C	The Rhetoric of the City		3	
COMM220HC	Honors Rhetoric of the City		3	
DANC101 C	Multicultural Dance in the US		3	
ENGL102 C	Introduction to Literature		3	
	or			
ENGL102HC	Honors Introduction to Literature		3	
ENGL110 C	Humanities: Ancient and Medieval		3	
ENGL111 C	Humanities: Renaissance Present		3	
ENGL125 C	The Film		3	
	or			
ENGL125HC	Honors Film		3	
ENGL128 C	Introduction to Short Story Writing		3	
ENGL130 C	Introduction to Creative Nonfiction Writing		3	
ENGL208 C	Asian American Literature		3	
ENGL211 C	English Literature to 1760		3	
ENGL212 C	English Literature Since 1760		3	
ENGL221 C	American Literature to 1865		3	
ENGL222 C	American Literature Since 1865		3	
ENGL223 C	World Literature to 1650		3	
ENGL224 C	World Literature Since 1650		3	
ENGL234 C	Shakespeare		3	
	or			
ENGL234HC	Honors Shakespeare		3	
ENGL239 C	Survey-Children's Literature		3	
ENGL243 C	Mythology		3	
ENGL248 C	Science Fiction		3	
ENGL249 C	Fantasy Fiction		3	
ENGL250 C	Latino/a/x Literature		3	
ENGL255 C	African-American Literature I		3	
ENGL256 C	African-American Literature II		3	
ENGL260 C	Survey of Arabic Literature (in translation)		3	
	or			
ENGL260HC	Honors Survey of Arabic Literature (in translation)		3	
ESL108 C	Advanced Academic Reading and Writing 1		5	
ESL109 C	Advanced Academic Reading and Writing 2		5	
ETHS101 C	American Ethnic Studies		3	
	or			
ETHS101HC	Honors American Ethnic Studies		3	
ETHS129 C	Introduction to African-American Studies		3	
ETHS130 C	African-American History I		3	
ETHS131 C	African-American History II		3	

**MODIFY DEGREES/CERTIFICATES**

DEGREE			EFF DATE	JUSTIFICATION
ETHS150 C	Introduction to Chicana-o-x Studies	3		
ETHS151 C	Chicana-o History I	3		
ETHS152 C	Chicana-o History II	3		
ETHS159 C	Introduction to Native American Studies	3		
ETHS160 C	Native American History I	3		
ETHS161 C	Native American History II	3		
ETHS170 C	Introduction to Asian Pacific American Studies	3		
ETHS171 C	Asian Pacific American History	3		
ETHS202 C	Race, Ethnicity, and Popular Culture	3		
FREN101 C	Elementary French I	5		
FREN102 C	Elementary French II	5		
FREN200 C	Conversational French	2		
FREN203 C	Intermediate French III	4		
FREN204 C	Intermediate French IV	4		
HIST110 C	Western Civilizations I	3		
	or			
HIST110HC	Honors Western Civilizations I	3		
HIST111 C	Western Civilizations II	3		
	or			
HIST111HC	Honors Western Civilizations II	3		
HIST112 C	World Civilizations I	3		
	or			
HIST112HC	Honors World Civilizations I	3		
HIST113 C	World Civilizations II	3		
	or			
HIST113HC	Honors World Civilizations II	3		
HIST160 C	Asian Civilizations I	3		
HIST161 C	Asian Civilizations II	3		
HIST163 C	History of Mexico	3		
HIST165 C	History of the Middle East	3		
HIST170 C	History of the United States I	3		
	or			
HIST170HC	Honors History of the United States I	3		
HIST171 C	History of the United States II	3		
	or			
HIST171HC	Honors History of the United States II	3		
HIST270 C	Women in United States History	3		
HIST275 C	History of California	3		
INDS100 C	Humanities:Ancient and Medieval	3		
INDS101 C	Humanities:Renaissance-Present	3		
JAPN101 C	Elementary Japanese I	5		
JAPN102 C	Elementary Japanese II	5		
JAPN200 C	Conversational Japanese	2		
JAPN203 C	Intermediate Japanese III	4		
JAPN204 C	Intermediate Japanese IV	4		
LING101 C	Introduction to Language	3		
MAD110 C	Animation History and Technology	3		
MAD122 C	History of Graphic Design	3		
MAD126 C	Crime Film Genre	3		
MAD127 C	Fantasy Film Genre	3		
MAD128 C	Comedy Film Genre	3		
MAD129 C	Musical Film Genre	3		
MAD131 C	Introduction to Media Aesthetics	3		
MAD191 C	Film Noir Genre	3		

**MODIFY DEGREES/CERTIFICATES**

DEGREE			EFF DATE	JUSTIFICATION
MAD192 C	Great Directors of Cinema	3		
MAD195 C	Science Fiction Film Genre	3		
MAD196 C	Silent Film Genre	3		
MAD197 C	Western Film Genre	3		
MAD198 C	Horror Film Genre	3		
MUS101 C	Music Fundamentals	3		
MUS113 C	Jazz History	3		
MUS114 C	History of Hip Hop-Rap	3		
MUS116 C	Music Appreciation	3		
MUS117 C	American Popular Music	3		
MUS118 C	Introduction to Opera	3		
	or			
MUS118HC	Honors Introduction to Opera	3		
MUS119 C	History of Rock Music	3		
MUS120 C	Survey of Music History	3		
MUS127 C	Music in Film	3		
PHIL100 C	Introduction to Philosophy	3		
	or			
PHIL100HC	Honors Introduction to Philosophy	3		
PHIL101 C	Introduction to Religious Studies	3		
	or			
PHIL101HC	Honors Introduction to Religious Studies	3		
PHIL105 C	World Religions	3		
PHIL110 C	Religions of the East	3		
PHIL120 C	Religions of the West	3		
PHIL135 C	Social and Political Philosophy	3		
PHIL160 C	Introduction to Ethics	3		
PHIL162 C	Contemporary Moral Issues	3		
PHIL201 C	History of Ancient Philosophy	3		
PHIL202 C	History of Modern Philosophy	3		
PHIL225 C	The American Religious Experience	3		
PHIL230 C	Philosophy of Religion	3		
PHIL240 C	Jesus and His Interpreters	3		
PHOT101 C	Introduction to Photography	3		
PHOT204 C	History of Photography	3		
SPAN101 C	Elementary Spanish I	5		
SPAN102 C	Elementary Spanish II	5		
SPAN200 C	Conversational Spanish	2		
SPAN201 C	Spanish for Spanish Speakers I	5		
SPAN202 C	Spanish for Spanish Speakers II	5		
SPAN203 C	Intermediate Spanish III	4		
SPAN204 C	Intermediate Spanish IV	4		
THEA100 C	Introduction to the Theatre	3		
THEA102 C	World Theatre History	3		
THEA107 C	Diversity in American Theatre	3		
	or			
THEA107HC	Honors Diversity in American Theatre	3		
THEA120 C	Acting I	3		
THEA121 C	Dynamic Movement for the Stage	2		
THEA126 C	Musical Theatre Techniques I	3		
THEA129 C	Voice and Diction	3		
THEA132 C	Musical Theatre Performance I	2 - 3		
THEA133 C	Rehearsal Performance I	2 - 3		
THEA145 C	Costume Design for Theatre	3		

**MODIFY DEGREES/CERTIFICATES**

DEGREE			EFF DATE	JUSTIFICATION																																																																											
	THEA149 C	Stage Crew I- Running	1 - 2																																																																												
	Total Units		18																																																																												
Counseling and Guidance	<p><b>Liberal Arts Associate in Arts Degree with an Area of Emphasis in Human Communication</b></p> <p>This degree emphasizes the content of communication as well as the form and should provide an understanding of the psychological basis and social significance of communication. Students will be able to assess communication as the process of human symbolic interaction. Students will also develop skills in the areas of reasoning and advocacy, organization, accuracy, reading and listening effectively. Students will be able to integrate important concepts of critical thinking as related to the development of analysis, critical evaluation, to reason inductively and deductively that will enable them to make important decisions regarding their own lives and society at large. To earn this Associate Degree students must complete: 1)All major course requirements with a grade of C or better; 2)Cypress College Native General Education requirements; California State University General Education Breadth requirements (CSU GE Breadth) or IGETC General Education requirements; 3) Fulfillment of all graduation requirements, to include local requirements of a minimum of one (1) unit of coursework approved for Physical Activity and Health and three (3) units of coursework approved for Social Justice, Equity and Sustainability 4)any elective courses to complete a minimum of 60 units; and, have a minimum GPA of 2.0. This degree requires a total of 18 units in the major, in addition to general graduation requirements.</p> <p><b>Select 18 units from at least 2 discipline areas:</b></p> <table border="1" data-bbox="331 1052 1036 1841"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>COMM100 C</td> <td>Human Communication</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>COMM100HC</td> <td>Honors Human Communication</td> <td>3</td> </tr> <tr> <td>COMM110 C</td> <td>Mediated Oral Communication</td> <td>3</td> </tr> <tr> <td>COMM135 C</td> <td>Argument and Critical Thinking</td> <td>3</td> </tr> <tr> <td>COMM138 C</td> <td>Forensics</td> <td>1 - 2</td> </tr> <tr> <td>COMM238 C</td> <td>Forensics</td> <td>1 - 2</td> </tr> <tr> <td>ENGL100 C</td> <td>College Writing</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ENGL100HC</td> <td>Honors College Writing</td> <td>4</td> </tr> <tr> <td>ENGL101 C</td> <td>Enhanced College Writing</td> <td>5</td> </tr> <tr> <td>ENGL103 C</td> <td>Critical Reasoning and Writing</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ENGL103HC</td> <td>Honors Critical Reasoning and Writing</td> <td>4</td> </tr> <tr> <td>ENGL104 C</td> <td>Critical Analysis and Literature</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ENGL104HC</td> <td>Honors Critical Analysis and Literature</td> <td>4</td> </tr> <tr> <td>ESL110 C</td> <td>College Composition for Non-Native Speakers</td> <td>5</td> </tr> <tr> <td>PHIL170 C</td> <td>Logic and Critical Thinking</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PHIL170HC</td> <td>Honors Logic and Critical Thinking</td> <td>3</td> </tr> <tr> <td>PHIL172 C</td> <td>Critical Thinking and Writing</td> <td>3</td> </tr> <tr> <td>PHIL175 C</td> <td>Symbolic Logic</td> <td>3</td> </tr> <tr> <td colspan="2">Total Units</td> <td>18</td> </tr> </tbody> </table>				Units	COMM100 C	Human Communication	3		or		COMM100HC	Honors Human Communication	3	COMM110 C	Mediated Oral Communication	3	COMM135 C	Argument and Critical Thinking	3	COMM138 C	Forensics	1 - 2	COMM238 C	Forensics	1 - 2	ENGL100 C	College Writing	4		or		ENGL100HC	Honors College Writing	4	ENGL101 C	Enhanced College Writing	5	ENGL103 C	Critical Reasoning and Writing	4		or		ENGL103HC	Honors Critical Reasoning and Writing	4	ENGL104 C	Critical Analysis and Literature	4		or		ENGL104HC	Honors Critical Analysis and Literature	4	ESL110 C	College Composition for Non-Native Speakers	5	PHIL170 C	Logic and Critical Thinking	3		or		PHIL170HC	Honors Logic and Critical Thinking	3	PHIL172 C	Critical Thinking and Writing	3	PHIL175 C	Symbolic Logic	3	Total Units		18	2022 Fall	Adding yearly CSU GE and IGETC approvals. Adding 2022-23 GE approvals. *PSLOs Update Total units remain the same.
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Counseling and Guidance	<p><b>Liberal Arts Associate in Arts Degree with an Area of Emphasis in Math and Science</b>                      This degree emphasizes the natural sciences which examine the physical universe, its life forms, and its natural phenomena. Courses in Math emphasize the development of mathematical and quantitative reasoning skills beyond the level of intermediate algebra. Students will be able to demonstrate an understanding of the methodologies of science as investigative tools. Students will also examine the influence that the acquisition of scientific knowledge has on the development of the world's civilization. Students will also examine the influence that the acquisition of scientific knowledge has on the developmental of the world's civilizations. To earn this Associate Degree students must complete: 1)All major course requirements with a grade of C or better; 2)Cypress College Native General Education requirements; California State University General Education Breadth requirements (CSU GE Breadth) or IGETC General Education requirements; 3) Fulfillment of all graduation requirements, to include local requirements of a minimum of one (1) unit of coursework approved for Physical Activity and Health and three (3) units of coursework approved for Social Justice, Equity and Sustainability 4)any elective courses to complete a minimum of 60 units; and, have a minimum GPA of 2.0. This degree requires a total of 18 units in the major, in addition to general graduation requirements.  <b>Select 18 units from at least 2 discipline areas:</b></p> <table border="1" data-bbox="331 762 1036 1885"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ANTH101 C</td> <td>Biological Anthropology</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ANTH101HC</td> <td>Honors Biological Anthropology</td> <td>3</td> </tr> <tr> <td>ANTH101LC</td> <td>Biological Anthropology Lab</td> <td>1</td> </tr> <tr> <td>ANTH210 C</td> <td>Introduction to Forensic Anthropology</td> <td>3</td> </tr> <tr> <td>ASTR116 C</td> <td>Introduction to Astronomy</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ASTR116HC</td> <td>Honors Introduction to Astronomy</td> <td>3</td> </tr> <tr> <td>ASTR117 C</td> <td>Astronomy Lab</td> <td>1</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ASTR117HC</td> <td>Honors Astronomy Lab</td> <td>1</td> </tr> <tr> <td>BIOL101 C</td> <td>General Biology</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>BIOL101HC</td> <td>Honors General Biology</td> <td>4</td> </tr> <tr> <td>BIOL102 C</td> <td>Human Biology</td> <td>3</td> </tr> <tr> <td>BIOL103 C</td> <td>Environmental Science</td> <td>3</td> </tr> <tr> <td>BIOL107 C</td> <td>Nutrition and World Food Issues</td> <td>3</td> </tr> <tr> <td>BIOL122 C</td> <td>Marine Biology</td> <td>4</td> </tr> <tr> <td>BIOL160 C</td> <td>Integrated Medical Science</td> <td>3</td> </tr> <tr> <td>BIOL174 C</td> <td>Biology of Cells and Tissues</td> <td>4</td> </tr> <tr> <td>BIOL175 C</td> <td>Evolution and Biodiversity</td> <td>4</td> </tr> <tr> <td>BIOL210 C</td> <td>Anatomy and Physiology</td> <td>5</td> </tr> <tr> <td>BIOL220 C</td> <td>Medical Microbiology</td> <td>4</td> </tr> <tr> <td>BIOL231 C</td> <td>General Human Anatomy</td> <td>4</td> </tr> <tr> <td>BIOL241 C</td> <td>General Human Physiology</td> <td>4</td> </tr> <tr> <td>BIOL276 C</td> <td>Ecology and Physiology</td> <td>4</td> </tr> <tr> <td>BIOL277 C</td> <td>Genetics</td> <td>3</td> </tr> <tr> <td>BIOL278 C</td> <td>Molecular Biology</td> <td>4</td> </tr> <tr> <td>CHEM100 C</td> <td>Chemistry for Daily Life</td> <td>4</td> </tr> <tr> <td>CHEM101 C</td> <td>Chemistry for Health Science Majors I</td> <td>4.5</td> </tr> <tr> <td>CHEM103 C</td> <td>Chemistry and Society</td> <td>3</td> </tr> <tr> <td>CHEM104 C</td> <td>Physical Science for Teachers</td> <td>4</td> </tr> <tr> <td>CHEM107 C</td> <td>Preparation for General Chemistry</td> <td>5</td> </tr> <tr> <td>CHEM111AC</td> <td>General Chemistry I</td> <td>5</td> </tr> <tr> <td>CHEM111BC</td> <td>General Chemistry II</td> <td>5</td> </tr> <tr> <td>CHEM201 C</td> <td>Chemistry for Health Science Majors II</td> <td>4.5</td> </tr> </tbody> </table>			Units	ANTH101 C	Biological Anthropology	3		or		ANTH101HC	Honors Biological Anthropology	3	ANTH101LC	Biological Anthropology Lab	1	ANTH210 C	Introduction to Forensic Anthropology	3	ASTR116 C	Introduction to Astronomy	3		or		ASTR116HC	Honors Introduction to Astronomy	3	ASTR117 C	Astronomy Lab	1		or		ASTR117HC	Honors Astronomy Lab	1	BIOL101 C	General Biology	4		or		BIOL101HC	Honors General Biology	4	BIOL102 C	Human Biology	3	BIOL103 C	Environmental Science	3	BIOL107 C	Nutrition and World Food Issues	3	BIOL122 C	Marine Biology	4	BIOL160 C	Integrated Medical Science	3	BIOL174 C	Biology of Cells and Tissues	4	BIOL175 C	Evolution and Biodiversity	4	BIOL210 C	Anatomy and Physiology	5	BIOL220 C	Medical Microbiology	4	BIOL231 C	General Human Anatomy	4	BIOL241 C	General Human Physiology	4	BIOL276 C	Ecology and Physiology	4	BIOL277 C	Genetics	3	BIOL278 C	Molecular Biology	4	CHEM100 C	Chemistry for Daily Life	4	CHEM101 C	Chemistry for Health Science Majors I	4.5	CHEM103 C	Chemistry and Society	3	CHEM104 C	Physical Science for Teachers	4	CHEM107 C	Preparation for General Chemistry	5	CHEM111AC	General Chemistry I	5	CHEM111BC	General Chemistry II	5	CHEM201 C	Chemistry for Health Science Majors II	4.5	2022 Fall	Updating with yearly Gen Ed approvals. 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DEGREE			EFF DATE	JUSTIFICATION
GEOG102 C	Physical Geography		3	
GEOG102LC	Physical Geography - Lab		1	
GEOG140 C	Weather and Climate		3	
GEOL100 C	Physical Geology		3	
	or			
GEOL100HC	Honors Physical Geology		3	
GEOL101 C	Physical Geology Laboratory		1	
GEOL103 C	Historical Geology		4	
GEOL104 C	Geology of National Parks		3	
GEOL105 C	Earth Science for Teachers		4	
GEOL115 C	Physical Geology Field Lab		1	
GEOL120 C	Geology of California		3	
GEOL125 C	Natural Disasters		3	
GEOL130 C	Introduction to Oceanography		3	
GEOL131 C	Introduction to Oceanography Lab		1	
GEOL190 C	Environmental Geology		3	
MATH100 C	Liberal Arts Mathematics		3	
MATH110 C	Math for Prospective Teachers		4	
	or			
MATH110PC	Math for Prospective Teachers		4	
MATH115 C	Finite Mathematics		4	
	or			
MATH115PC	Finite Mathematics		4	
MATH120 C	Introduction to Probability and Statistics		4	
	or			
MATH120PC	Introduction to Probability and Statistics		4	
MATH130 C	Survey of Calculus		4	
	or			
MATH130PC	Survey of Calculus		4	
MATH141 C	College Algebra		4	
	or			
MATH141PC	College Algebra		4	
MATH142 C	Trigonometry		4	
MATH150AC	Calculus I		4	
MATH150BC	Calculus II		4	
MATH250AC	Multivariable Calculus		4	
MATH250BC	Linear Algebra and Differential Equations		5	
PHSC104 C	Physical Science for Teachers		4	
PHYS130 C	Elementary Physics		4	
PHYS201 C	College Physics I		4	
PHYS202 C	College Physics II		4	
PHYS210 C	Physics for Life Sciences I		4	
PHYS211 C	Physics for Life Sciences II		4	
PHYS221 C	General Physics I		4	
PHYS222 C	General Physics II		4	
PHYS223 C	General Physics III		4	
PSY161 C	Probability and Statistics-Social Sciences		4	
	or			
PSY161HC	Honors Probability and Statistics-Social Sciences		4	
PSY221 C	The Brain and Behavior		3	
SOC161 C	Probability and Statistics-Social Sciences		4	
	or			
SOC161HC	Honors Probability and Statistics-Social Sciences		4	



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Total Units	18																																																																																									
Counseling and Guidance	<p><b>Liberal Arts Associate in Arts Degree with an Area of Emphasis in Social and Behavioral Sciences</b></p> <p>This degree emphasizes the perspective, concepts, theories and methodologies of the disciplines typically found in the vast variety of disciplines that comprise study in the Social and Behavioral Sciences. Students will study about themselves and others as members of a larger society. Topics and discussion to stimulate critical thinking about ways people have acted in response to their societies will allow students to evaluate how societies and social subgroups operate. To earn this Associate Degree students must complete: 1)All major course requirements with a grade of C or better; 2)Cypress College Native General Education requirements; California State University General Education Breadth requirements (CSU GE Breadth) or IGETC General Education requirements; 3) Fulfillment of all graduation requirements, to include local requirements of a minimum of one (1) unit of coursework approved for Physical Activity and Health and three (3) units of coursework approved for Social Justice, Equity and Sustainability 4)any elective courses to complete a minimum of 60 units; and, have a minimum GPA of 2.0. This degree requires a total of 18 units in the major, in addition to general graduation requirements.</p> <p><b>Select 18 units from at least two disciplines areas:</b></p> <table border="1"> <thead> <tr> <th></th> <th></th> <th align="right">Units</th> </tr> </thead> <tbody> <tr><td>AJ110 C</td><td>Introduction to Criminal Justice</td><td align="right">3</td></tr> <tr><td>AJ120 C</td><td>Concepts of Criminal Law</td><td align="right">3</td></tr> <tr><td>AJ160 C</td><td>Community and the Justice System</td><td align="right">3</td></tr> <tr><td>ANTH102 C</td><td>Cultural Anthropology</td><td align="right">3</td></tr> <tr><td align="center" colspan="3">or</td></tr> <tr><td>ANTH102HC</td><td>Honors Cultural Anthropology</td><td align="right">3</td></tr> <tr><td>ANTH103 C</td><td>Introduction to Archaeology</td><td align="right">3</td></tr> <tr><td>ANTH104 C</td><td>Comparative Cultures</td><td align="right">3</td></tr> <tr><td>ANTH105 C</td><td>Introduction to Linguistic Anthropology</td><td align="right">3</td></tr> <tr><td>ANTH106 C</td><td>Human Prehistory and Ancient Civilizations</td><td align="right">3</td></tr> <tr><td>ANTH107 C</td><td>Magic, Witchcraft and Religion</td><td align="right">3</td></tr> <tr><td>ANTH121 C</td><td>Native North America</td><td align="right">3</td></tr> <tr><td>ANTH208 C</td><td>Anthropology of Death</td><td align="right">3</td></tr> <tr><td>ANTH212 C</td><td>Applied and Practicing Anthropology</td><td align="right">3</td></tr> <tr><td>ANTH225 C</td><td>Ancient Cultures of Mexico and Central America</td><td align="right">3</td></tr> <tr><td>COMM105 C</td><td>Interpersonal Communication</td><td align="right">3</td></tr> <tr><td>COMM120 C</td><td>Intercultural Communication</td><td align="right">3</td></tr> <tr><td>COUN120 C</td><td>The History of Disability in the United States</td><td align="right">3</td></tr> <tr><td>DSST200 C</td><td>Introduction to Disability Studies</td><td align="right">3</td></tr> <tr><td>ECON100 C</td><td>Principles of Economics-Macro</td><td align="right">3</td></tr> <tr><td align="center" colspan="3">or</td></tr> <tr><td>ECON100HC</td><td>Honors Principles of Economics-Macro</td><td align="right">3</td></tr> <tr><td>ECON105 C</td><td>Principles of Economics-Micro</td><td align="right">3</td></tr> <tr><td align="center" colspan="3">or</td></tr> <tr><td>ECON105HC</td><td>Honors Principles of Economics-Micro</td><td align="right">3</td></tr> <tr><td>ECON110 C</td><td>Survey of Economics</td><td align="right">3</td></tr> <tr><td>ECON120 C</td><td>International Economics</td><td align="right">3</td></tr> <tr><td>ECON130 C</td><td>Consumer Economics</td><td align="right">3</td></tr> </tbody> </table>			Units	AJ110 C	Introduction to Criminal Justice	3	AJ120 C	Concepts of Criminal Law	3	AJ160 C	Community and the Justice System	3	ANTH102 C	Cultural Anthropology	3	or			ANTH102HC	Honors Cultural Anthropology	3	ANTH103 C	Introduction to Archaeology	3	ANTH104 C	Comparative Cultures	3	ANTH105 C	Introduction to Linguistic Anthropology	3	ANTH106 C	Human Prehistory and Ancient Civilizations	3	ANTH107 C	Magic, Witchcraft and Religion	3	ANTH121 C	Native North America	3	ANTH208 C	Anthropology of Death	3	ANTH212 C	Applied and Practicing Anthropology	3	ANTH225 C	Ancient Cultures of Mexico and Central America	3	COMM105 C	Interpersonal Communication	3	COMM120 C	Intercultural Communication	3	COUN120 C	The History of Disability in the United States	3	DSST200 C	Introduction to Disability Studies	3	ECON100 C	Principles of Economics-Macro	3	or			ECON100HC	Honors Principles of Economics-Macro	3	ECON105 C	Principles of Economics-Micro	3	or			ECON105HC	Honors Principles of Economics-Micro	3	ECON110 C	Survey of Economics	3	ECON120 C	International Economics	3	ECON130 C	Consumer Economics	3	2022 Fall	Updating with yearly Gen Ed approvals. Adding 2022-23 GE approvals. *PSLOs Update Total units remain the same.
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**MODIFY DEGREES/CERTIFICATES**

DEGREE			EFF DATE	JUSTIFICATION
	ETHS101 C	American Ethnic Studies	3	
		or		
	ETHS101HC	Honors American Ethnic Studies	3	
	ETHS129 C	Introduction to African-American Studies	3	
	ETHS130 C	African-American History I	3	
	ETHS131 C	African-American History II	3	
	ETHS150 C	Introduction to Chicana-o-x Studies	3	
	ETHS151 C	Chicana-o History I	3	
	ETHS152 C	Chicana-o History II	3	
	ETHS153 C	Chicana-o and Latina-o Contemporary Issues	3	
	ETHS159 C	Introduction to Native American Studies	3	
	ETHS160 C	Native American History I	3	
	ETHS161 C	Native American History II	3	
	ETHS170 C	Introduction to Asian Pacific American Studies	3	
	ETHS171 C	Asian Pacific American History	3	
	ETHS202 C	Race, Ethnicity, and Popular Culture	3	
	ETHS235 C	American Racial Liberation Movements	3	
	GEOG100 C	World Geography	3	
		or		
	GEOG100HC	Honors World Geography	3	
	GEOG130 C	California Geography	3	
	GEOG160 C	Cultural Geography	3	
	GEOG260 C	Economic Geography	3	
	HIST110 C	Western Civilizations I	3	
		or		
	HIST110HC	Honors Western Civilizations I	3	
	HIST111 C	Western Civilizations II	3	
		or		
	HIST111HC	Honors Western Civilizations II	3	
	HIST112 C	World Civilizations I	3	
		or		
	HIST112HC	Honors World Civilizations I	3	
	HIST113 C	World Civilizations II	3	
		or		
	HIST113HC	Honors World Civilizations II	3	
	HIST135 C	History of Africa	3	
	HIST142 C	History of Latin America I	3	
	HIST143 C	History of Latin America II	3	
	HIST151 C	Survey of British History I	3	
	HIST152 C	Survey of British History II	3	
	HIST160 C	Asian Civilizations I	3	
	HIST161 C	Asian Civilizations II	3	
	HIST163 C	History of Mexico	3	
	HIST165 C	History of the Middle East	3	
	HIST170 C	History of the United States I	3	
		or		
	HIST170HC	Honors History of the United States I	3	
	HIST171 C	History of the United States II	3	
		or		
	HIST171HC	Honors History of the United States II	3	
	HIST190 C	History of the Americas I	3	
	HIST191 C	History of the Americas II	3	
	HIST270 C	Women in United States History	3	
	HIST275 C	History of California	3	

**MODIFY DEGREES/CERTIFICATES**

DEGREE				EFF DATE	JUSTIFICATION
HS277 C	Cultural Awareness and the Health Care System		3		
HUSR200 C	Introduction to Human Services		3		
INDS200 C	Introduction to Global Citizenship Studies		3		
INDS201 C	Global Citizenship Issues		3		
JOUR110 C	Global Media		3		
JOUR118 C	Messages for Electronic Media		3		
KIN248 C	Psychology of Sport		3		
KIN249 C	Sport and United States Society		3		
BUS100 C	Introduction to Business		3		
PHIL165 C	Business Ethics		3		
PHS280 C	Introduction to Public Health		3		
	or				
PHS280HC	Honors Introduction to Public Health		3		
PHS281 C	Health and Social Justice		3		
	or				
PHS281HC	Honors Health and Social Justice		3		
PHS283 C	Women's Health		3		
PHS285 C	Global and Community Health		3		
POSC100 C	United States Government		3		
	or				
POSC100HC	Honors United States Government		3		
POSC250 C	Gender and Politics		3		
POSC120 C	Political Theory		3		
POSC200 C	Introduction to Political Science		3		
POSC209 C	Urban Politics		3		
POSC210 C	Contemporary Political Issues		3		
POSC215 C	Comparative Politics		3		
POSC216 C	Politics of the Middle East		3		
POSC230 C	International Relations		3		
PSY101 C	Introduction to Psychology		3		
	or				
PSY101HC	Honors Introduction to Psychology		3		
PSY110 C	Applied Psychology		3		
PSY120 C	Human Sexuality		3		
PSY131 C	Cross-Cultural Psychology		3		
PSY139 C	Developmental Psychology		3		
PSY145 C	Child Psychology		3		
PSY202 C	Research Methods in Psychology		4		
PSY221 C	The Brain and Behavior		3		
PSY222 C	Abnormal Psychology		3		
PSY251 C	Social Psychology		3		
PSY255 C	Psychology of Aging		3		
SOC101 C	Introduction to Sociology		3		
	or				
SOC101HC	Honors Introduction to Sociology		3		
SOC102 C	Social Problems		3		
SOC125 C	Sociology Research Methods		3		
SOC225 C	Sociology of Women		3		
SOC250 C	Sociology of Aging		3		
SOC275 C	Marriage and Family		3		
SOC277 C	Sociology of Religion		3		
SOC280 C	Media, Culture, and Society		3		
SOC290 C	Sociology of Contemporary Race and Ethnic Relations		3		
SOC292 C	Introduction to Criminology		3		

**MODIFY DEGREES/CERTIFICATES**

DEGREE		EFF DATE	JUSTIFICATION																		
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Court Reporting	<p><b>CSR-RPR Skills Certificate</b>                      This NON-CREDIT certificate, Certified Shorthand Reporter-Registered Professional Reporter (CSR-RPR) Skills, will prepare the student to take and pass the National Court Reporter's Registered Professional Reporter (RPR) examination and the California Certified Shorthand Reporter (CSR) examination.  <b>Required Courses:</b></p> <table border="1"> <thead> <tr> <th data-bbox="331 611 483 642"></th> <th data-bbox="483 611 938 642"></th> <th data-bbox="938 611 1036 642">Hours</th> </tr> </thead> <tbody> <tr> <td data-bbox="331 642 483 674">CTRP N030C</td> <td data-bbox="483 642 938 674">Court Reporting Lab (Non-Credit)</td> <td data-bbox="938 642 1036 674">5-90</td> </tr> <tr> <td data-bbox="331 674 483 705">CTRP N047C</td> <td data-bbox="483 674 938 705">Machine Shorthand Speed Building 6 (Non-Credit)</td> <td data-bbox="938 674 1036 705">5-90</td> </tr> <tr> <td data-bbox="331 705 483 737">CTRP N048C</td> <td data-bbox="483 705 938 737">Machine Shorthand Speed Building 7 (Non-Credit)</td> <td data-bbox="938 705 1036 737">5-90</td> </tr> <tr> <td data-bbox="331 737 483 768">CTRP N049C</td> <td data-bbox="483 737 938 768">Machine Shorthand Speed Building 8 (Non-Credit)</td> <td data-bbox="938 737 1036 768">5-90</td> </tr> <tr> <td data-bbox="331 789 938 821">Total Units</td> <td data-bbox="938 789 1036 821">20-360</td> <td></td> </tr> </tbody> </table>			Hours	CTRP N030C	Court Reporting Lab (Non-Credit)	5-90	CTRP N047C	Machine Shorthand Speed Building 6 (Non-Credit)	5-90	CTRP N048C	Machine Shorthand Speed Building 7 (Non-Credit)	5-90	CTRP N049C	Machine Shorthand Speed Building 8 (Non-Credit)	5-90	Total Units	20-360		2023 Spring	Revision of course numbers. Add N to course number and Non-Credit to course title, previously board approved 1/25/2022. Total units remain the same.
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Court Reporting	<p><b>Practicum in Beginning Machine Shorthand Certificate</b>                      This NON-CREDIT certificate, Practicum in Beginning Machine Shorthand, will allow students who are interested in employment in law offices, general offices, government offices, and other venues to acquire entry-level skills to perform simple dictation tasks.  <b>Required courses:</b></p> <table border="1"> <thead> <tr> <th data-bbox="331 982 483 1014"></th> <th data-bbox="483 982 938 1014"></th> <th data-bbox="938 982 1036 1014">Hours</th> </tr> </thead> <tbody> <tr> <td data-bbox="331 1014 483 1045">CTRP N030C</td> <td data-bbox="483 1014 938 1045">Court Reporting Lab (Non-Credit)</td> <td data-bbox="938 1014 1036 1045">5-90</td> </tr> <tr> <td data-bbox="331 1045 483 1077">CTRP N042C</td> <td data-bbox="483 1045 938 1077">Machine Shorthand Speed Building 1 (Non-Credit)</td> <td data-bbox="938 1045 1036 1077">5-90</td> </tr> <tr> <td data-bbox="331 1077 483 1108">CTRP N043C</td> <td data-bbox="483 1077 938 1108">Machine Shorthand Speed Building 2 (Non-Credit)</td> <td data-bbox="938 1077 1036 1108">5-90</td> </tr> <tr> <td data-bbox="331 1129 938 1161">Total Units</td> <td data-bbox="938 1129 1036 1161">20-360</td> <td></td> </tr> </tbody> </table>			Hours	CTRP N030C	Court Reporting Lab (Non-Credit)	5-90	CTRP N042C	Machine Shorthand Speed Building 1 (Non-Credit)	5-90	CTRP N043C	Machine Shorthand Speed Building 2 (Non-Credit)	5-90	Total Units	20-360		2023 Spring	Revision of course numbers. Add N to course number and Non-Credit to course title, previously board approved 1/25/2022. Total units remain the same.			
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Total Units	20-360																				
Court Reporting	<p><b>Practicum in Intermediate Machine Shorthand Certificate</b>                      This NON-CREDIT certificate, Practicum in Intermediate Machine Shorthand, will prepare students for future employment in CART and hearing reporting.  <b>Required Courses:</b></p> <table border="1"> <thead> <tr> <th data-bbox="331 1310 483 1341"></th> <th data-bbox="483 1310 938 1341"></th> <th data-bbox="938 1310 1036 1341">Hours</th> </tr> </thead> <tbody> <tr> <td data-bbox="331 1341 483 1373">CTRP N030C</td> <td data-bbox="483 1341 938 1373">Court Reporting Lab (Non-Credit)</td> <td data-bbox="938 1341 1036 1373">5-90</td> </tr> <tr> <td data-bbox="331 1373 483 1404">CTRP N044C</td> <td data-bbox="483 1373 938 1404">Machine Shorthand Speed Building 3 (Non-Credit)</td> <td data-bbox="938 1373 1036 1404">5-90</td> </tr> <tr> <td data-bbox="331 1404 483 1436">CTRP N045C</td> <td data-bbox="483 1404 938 1436">Machine Shorthand Speed Building 4 (Non-Credit)</td> <td data-bbox="938 1404 1036 1436">5-90</td> </tr> <tr> <td data-bbox="331 1436 483 1467">CTRP N046C</td> <td data-bbox="483 1436 938 1467">Machine Shorthand Speed Building 5 (Non-Credit)</td> <td data-bbox="938 1436 1036 1467">5-90</td> </tr> <tr> <td data-bbox="331 1488 938 1520">Total Units</td> <td data-bbox="938 1488 1036 1520">20-360</td> <td></td> </tr> </tbody> </table>			Hours	CTRP N030C	Court Reporting Lab (Non-Credit)	5-90	CTRP N044C	Machine Shorthand Speed Building 3 (Non-Credit)	5-90	CTRP N045C	Machine Shorthand Speed Building 4 (Non-Credit)	5-90	CTRP N046C	Machine Shorthand Speed Building 5 (Non-Credit)	5-90	Total Units	20-360		2023 Spring	Revision of course numbers. Add N to course number and Non-Credit to course title, previously board approved 1/25/2022. Total units remain the same.
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Total Units	20-360																				
Diagnostic Medical Sonography	<p><b>Diagnostic Medical Sonography Associate in Science Degree</b>                      DIAGNOSTIC MEDICAL SONOGRAPHY PROGRAM MISSION STATEMENT. The Department of Radiologic Technology will provide occupational training in Diagnostic Medical Sonography. The purpose of this instruction is to qualify the student for examination by the American Registry of Diagnostic Medical Sonography and to prepare the student for gainful employment in Diagnostic Medical Sonography. To earn the Diagnostic Medical Sonography Associate Degree, the student must: 1) satisfactorily complete by the end of the Spring semester all college requirements for an Associate Degree General Education requirement with a grade of C or better in each course or have completed an Associate Degree or higher. This includes: Written Communication and Analytical Thinking, (6 units) ENGL 100 3 units, CIS 111 3 units, MATH to meet GE 3 units, BIOL 210 5 units, Social Justice, Equity and Sustainability 3</p>	2023 Fall	*Catalog description update *PSLO update *Semester IV units header language update. *DMS 210 C units/title update. *DMS 188 C title update. Total units from 66 to 66.5																		

**MODIFY DEGREES/CERTIFICATES**

<b>DEGREE</b>		<b>EFF DATE</b>	<b>JUSTIFICATION</b>																																																												
	<p>units, Reading Proficiency 3 units, Social Sciences, any choice, 6 units.                      2)Satisfactorily complete the prerequisite courses by the end of the Spring semester with a grade of C or better in each course: RADT 142 C Radiologic Electronics, 4 units RADT 153 C Patient Care, 3 units HS 145 C Medical Terminology, 3 units HS 147 C Survey of Disease, 3 units *DMS 160 C Introduction to Sonography all major course requirements with a grade of C or better; (3) the Social Justice, Equity and Sustainability and reading requirements; (4) any elective courses to complete a minimum of 60 units; and (5) have a minimum GPA of 2.0. At least 50% of all major course work must be completed at Cypress College. Total Units Required, 40 units. Note: All General Education and prerequisite courses must be completed by the application deadline. This degree requires a total of 66.5 units.</p> <p><b>SEMESTER I (14 units)</b></p> <table border="1" data-bbox="331 590 1036 772"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>DMS170 C</td> <td>Sonography Physics</td> <td>3.5</td> </tr> <tr> <td>DMS 175 C</td> <td>Abdomen Sonography</td> <td>4</td> </tr> <tr> <td>DMS172 C</td> <td>Sonography Externship</td> <td>4</td> </tr> <tr> <td>RADT262 C *</td> <td>Cross-Sectional Imaging</td> <td>1</td> </tr> <tr> <td>HS165 C *</td> <td>Ethical and Legal Issues</td> <td>1.5</td> </tr> </tbody> </table> <p>*May be taken prior to enrollment in the program</p> <p><b>SEMESTER II (15 Units)</b></p> <table border="1" data-bbox="331 821 1036 947"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>DMS 176 C</td> <td>Pathology and Small Parts</td> <td>3</td> </tr> <tr> <td>DMS 186 C</td> <td>OB/GYN Sonography</td> <td>4</td> </tr> <tr> <td>DMS 207 C</td> <td>Clinical Education I</td> <td>8</td> </tr> </tbody> </table> <p><b>SUMMER INTERSESSION (8.5 units)</b></p> <table border="1" data-bbox="331 968 1036 1062"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>DMS188 C</td> <td>Venous Doppler Ultrasound</td> <td>1.5</td> </tr> <tr> <td>DMS 217 C</td> <td>Clinical Education II</td> <td>7</td> </tr> </tbody> </table> <p><b>SEMESTER III (15 units)</b></p> <table border="1" data-bbox="331 1083 1036 1178"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>DMS 227 C</td> <td>Clinical Training III</td> <td>11</td> </tr> <tr> <td>DMS 195 C</td> <td>Carotid &amp; Arterial Sonography</td> <td>4</td> </tr> </tbody> </table> <p><b>SEMESTER IV (14 units)</b></p> <table border="1" data-bbox="331 1230 1036 1352"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>DMS210 C</td> <td>Advanced Sonography Topics</td> <td>3</td> </tr> <tr> <td>DMS237 C</td> <td>Clinical Education IV</td> <td>11</td> </tr> <tr> <td>Total Units</td> <td></td> <td>66.5</td> </tr> </tbody> </table>			Units	DMS170 C	Sonography Physics	3.5	DMS 175 C	Abdomen Sonography	4	DMS172 C	Sonography Externship	4	RADT262 C *	Cross-Sectional Imaging	1	HS165 C *	Ethical and Legal Issues	1.5			Units	DMS 176 C	Pathology and Small Parts	3	DMS 186 C	OB/GYN Sonography	4	DMS 207 C	Clinical Education I	8			Units	DMS188 C	Venous Doppler Ultrasound	1.5	DMS 217 C	Clinical Education II	7			Units	DMS 227 C	Clinical Training III	11	DMS 195 C	Carotid & Arterial Sonography	4			Units	DMS210 C	Advanced Sonography Topics	3	DMS237 C	Clinical Education IV	11	Total Units		66.5		
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**MODIFY DEGREES/CERTIFICATES**

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Diagnostic Medical Sonography	<p><b>Diagnostic Medical Sonography Certificate</b>                      The department of Radiologic Technology will provide occupational training in Diagnostic Medical Sonography. The purpose of this instruction is to qualify the student for examination by the American Registry of Diagnostic Medical Sonography and to prepare the student for gainful employment in Diagnostic Medical Sonography. To earn a certificate, students must have an Associate Degree and complete the required DMS Program courses as listed with a grade of C or better. At least 50% of all course work must be completed at Cypress College. This certificate requires a total of 66.5 units.</p> <p><b>Semester I (14 units)</b></p> <table border="1" data-bbox="331 512 1036 695"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>DMS170 C</td> <td>Sonography Physics</td> <td>3.5</td> </tr> <tr> <td>DMS175 C</td> <td>Abdomen Sonography</td> <td>4</td> </tr> <tr> <td>DMS172 C</td> <td>Sonography Externship</td> <td>4</td> </tr> <tr> <td>RADT262 C *</td> <td>Cross-Sectional Imaging</td> <td>1</td> </tr> <tr> <td>HS165 C *</td> <td>Ethical and Legal Issues</td> <td>1.5</td> </tr> </tbody> </table> <p>*May be taken prior to enrollment in the program</p> <p><b>Semester II (15 units)</b></p> <table border="1" data-bbox="331 743 1036 869"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>DMS176 C</td> <td>Pathology and Small Parts</td> <td>3</td> </tr> <tr> <td>DMS186 C</td> <td>Ob/Gyn Sonography</td> <td>4</td> </tr> <tr> <td>DMS207 C</td> <td>Clinical Education I</td> <td>8</td> </tr> </tbody> </table> <p><b>Summer Intersession (8.5 units)</b></p> <table border="1" data-bbox="331 890 1036 984"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>DMS188 C</td> <td>Venous Doppler Ultrasound</td> <td>1.5</td> </tr> <tr> <td>DMS217 C</td> <td>Clinical Education II</td> <td>7</td> </tr> </tbody> </table> <p><b>Semester III (15 units)</b></p> <table border="1" data-bbox="331 1010 1036 1104"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>DMS227 C</td> <td>Clinical Training III</td> <td>11</td> </tr> <tr> <td>DMS195 C</td> <td>Carotid &amp; Arterial Sonography</td> <td>4</td> </tr> </tbody> </table> <p><b>Semester IV (14 units)</b></p> <table border="1" data-bbox="331 1125 1036 1251"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>DMS210 C</td> <td>Advanced Sonography Topics</td> <td>3</td> </tr> <tr> <td>DMS237 C</td> <td>Clinical Education IV</td> <td>11</td> </tr> <tr> <td colspan="2">Total Units</td> <td>66.5</td> </tr> </tbody> </table>			Units	DMS170 C	Sonography Physics	3.5	DMS175 C	Abdomen Sonography	4	DMS172 C	Sonography Externship	4	RADT262 C *	Cross-Sectional Imaging	1	HS165 C *	Ethical and Legal Issues	1.5			Units	DMS176 C	Pathology and Small Parts	3	DMS186 C	Ob/Gyn Sonography	4	DMS207 C	Clinical Education I	8			Units	DMS188 C	Venous Doppler Ultrasound	1.5	DMS217 C	Clinical Education II	7			Units	DMS227 C	Clinical Training III	11	DMS195 C	Carotid & Arterial Sonography	4			Units	DMS210 C	Advanced Sonography Topics	3	DMS237 C	Clinical Education IV	11	Total Units		66.5	2023 Fall	*Catalog description update *PSLO update *Semester IV units header language update. *DMS 210 C units/title update. *DMS 188 C title update. Total units from 66 to 66.5
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Hotel, Restaurant, Culinary Art	<p><b>Culinary Management Associate in Science Degree</b>                      The Culinary Management Associate in Science Degree provides students with fundamentals in the methods of food safety, handling, preparation, and kitchen management. It includes exposure to various styles of cuisines, and proper use of culinary applications and equipment. The program is designed to help students develop a working knowledge of what is required to be successful in the fast pace culinary industry. To earn an Associate Degree students must complete all graduation requirements to include: (1) all major course requirements with a grade of C or better; (2) Cypress College Native General Education requirements; California State University General Education Breadth requirements (CSU GE Breadth) or IGETC General Education requirements; (3) the social justice, equity and sustainability and reading requirements; (4) any elective courses to complete a minimum of 60 units; and, (5) have a minimum GPA of 2.0. At least 50% of all major course work must be completed at Cypress College. Courses that fulfill major requirements for an Associate Degree at Cypress College might not be the same as those required for completing the major at a transfer institution offering a Baccalaureate Degree. For information on specific university requirements, please consult with your counselor, or visit the Transfer Center. This degree requires a total of 41 units in the major in addition to other graduation requirements.</p> <p><b>Required courses are listed in suggested sequence: (41 units)</b></p> <table border="1" data-bbox="331 898 1036 1444"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>HRC100HC</td> <td>Honors Nutrition</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>HRC100 C</td> <td>Nutrition</td> <td>3</td> </tr> <tr> <td>HRC101 C</td> <td>Introduction to Hospitality Management</td> <td>3</td> </tr> <tr> <td>HRC120 C</td> <td>Sanitation and Safety</td> <td>2</td> </tr> <tr> <td>HRC125 C</td> <td>Restaurant Management</td> <td>3</td> </tr> <tr> <td>HRC135 C</td> <td>Culinary Fundamentals I</td> <td>3</td> </tr> <tr> <td>HRC136 C</td> <td>Baking Fundamentals I</td> <td>3</td> </tr> <tr> <td>HRC145 C</td> <td>The Art of Garde Manger</td> <td>3</td> </tr> <tr> <td>HRC152 C</td> <td>Menu Planning and Purchasing</td> <td>3</td> </tr> <tr> <td>HRC231 C</td> <td>Cost Control in Hospitality</td> <td>3</td> </tr> <tr> <td>HRC235 C</td> <td>Culinary Fundamentals II</td> <td>3</td> </tr> <tr> <td>HRC255 C</td> <td>American Regional Cuisine</td> <td>4.5</td> </tr> <tr> <td>HRC265 C</td> <td>World Cuisine</td> <td>4.5</td> </tr> <tr> <td>HRC290 C</td> <td>Hospitality Capstone</td> <td>3</td> </tr> <tr> <td colspan="2">Total Units</td> <td>41</td> </tr> </tbody> </table>			Units	HRC100HC	Honors Nutrition	3		or		HRC100 C	Nutrition	3	HRC101 C	Introduction to Hospitality Management	3	HRC120 C	Sanitation and Safety	2	HRC125 C	Restaurant Management	3	HRC135 C	Culinary Fundamentals I	3	HRC136 C	Baking Fundamentals I	3	HRC145 C	The Art of Garde Manger	3	HRC152 C	Menu Planning and Purchasing	3	HRC231 C	Cost Control in Hospitality	3	HRC235 C	Culinary Fundamentals II	3	HRC255 C	American Regional Cuisine	4.5	HRC265 C	World Cuisine	4.5	HRC290 C	Hospitality Capstone	3	Total Units		41	2023 Fall	Update program content to reflect most recent industry expectations as recommended by the Hotel, Restaurant, Culinary Arts Advisory Board on 1/19/22.  *Catalog Description Update *PSLOs Update *Add HRC 100HC *Course title update: HRC 265 C, HRC 290 C *Units update: HRC 255 C, HRC 265 C *Remove HRC 295 C Total units from 38 to 41.
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HRC255 C	American Regional Cuisine	4.5																																																				
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HRC290 C	Hospitality Capstone	3																																																				
Total Units		41																																																				

**MODIFY DEGREES/CERTIFICATES**

DEGREE		EFF DATE	JUSTIFICATION																																																						
Hotel, Restaurant, Culinary Art	<p><b>Culinary Management Certificate</b> The Culinary Management Certificate provides students with basic competencies in the methods of food handling, cooking, and culinary management. It includes exposure to various styles, and proper use of culinary applications and equipment. The program is designed to help students develop a working knowledge of what is required to be successful for fast track culinary management potential. To earn a certificate, complete the required courses as listed with a grade of C or better. At least 50% of all course work must be completed at Cypress College. This certificate requires a total of 41 units.</p> <p><b>Required courses are listed in suggested sequence: (41 units)</b></p> <table border="1" data-bbox="331 569 1036 1121"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>HRC100HC</td> <td>Honors Nutrition</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>HRC100 C</td> <td>Nutrition</td> <td>3</td> </tr> <tr> <td>HRC101 C</td> <td>Introduction to Hospitality Management</td> <td>3</td> </tr> <tr> <td>HRC120 C</td> <td>Sanitation and Safety</td> <td>2</td> </tr> <tr> <td>HRC125 C</td> <td>Restaurant Management</td> <td>3</td> </tr> <tr> <td>HRC135 C</td> <td>Culinary Fundamentals I</td> <td>3</td> </tr> <tr> <td>HRC136 C</td> <td>Baking Fundamentals I</td> <td>3</td> </tr> <tr> <td>HRC145 C</td> <td>The Art of Garde Manger</td> <td>3</td> </tr> <tr> <td>HRC152 C</td> <td>Menu Planning and Purchasing</td> <td>3</td> </tr> <tr> <td>HRC231 C</td> <td>Cost Control in Hospitality</td> <td>3</td> </tr> <tr> <td>HRC235 C</td> <td>Culinary Fundamentals II</td> <td>3</td> </tr> <tr> <td>HRC255 C</td> <td>American Regional Cuisine</td> <td>4.5</td> </tr> <tr> <td>HRC265 C</td> <td>World Cuisine</td> <td>4.5</td> </tr> <tr> <td>HRC290 C</td> <td>Hospitality Capstone</td> <td>3</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Total Units</td> <td></td> <td>41</td> </tr> </tbody> </table>			Units	HRC100HC	Honors Nutrition	3		or		HRC100 C	Nutrition	3	HRC101 C	Introduction to Hospitality Management	3	HRC120 C	Sanitation and Safety	2	HRC125 C	Restaurant Management	3	HRC135 C	Culinary Fundamentals I	3	HRC136 C	Baking Fundamentals I	3	HRC145 C	The Art of Garde Manger	3	HRC152 C	Menu Planning and Purchasing	3	HRC231 C	Cost Control in Hospitality	3	HRC235 C	Culinary Fundamentals II	3	HRC255 C	American Regional Cuisine	4.5	HRC265 C	World Cuisine	4.5	HRC290 C	Hospitality Capstone	3				Total Units		41	2023 Fall	<p>Update program content to reflect most recent industry expectations as recommended by the Hotel, Restaurant, Culinary Arts Advisory Board on 1/19/22.</p> <p>*Catalog Description Update *PSLOs Update *Add HRC 100HC *Course title update: HRC 265 C, HRC 290 C *Units update: HRC 255 C, HRC 265 C *Remove HRC 295 C Total units from 38 to 41.</p>
		Units																																																							
HRC100HC	Honors Nutrition	3																																																							
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Total Units		41																																																							
Hotel, Restaurant, Culinary Art	<p><b>Event Management Certificate</b> The Special Event Management field is a large part of the local economy. Students will learn skills and knowledge necessary for success in the special event management field. This skill certificate provides students with entry-level skills and knowledge to transition into this rapidly growing field. To earn a certificate, complete the required courses as listed with a minimum grade of C. At least 50% of all course work must be completed at Cypress College. This certificate requires a total of 18 units.</p> <p><b>Required courses are listed in suggested sequence:</b></p> <table border="1" data-bbox="331 1430 1036 1759"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>HRC101 C</td> <td>Introduction to Hospitality Management</td> <td>3</td> </tr> <tr> <td>HRC125 C</td> <td>Restaurant Management</td> <td>3</td> </tr> <tr> <td>HRC152 C</td> <td>Menu Planning and Purchasing</td> <td>3</td> </tr> <tr> <td>HRC170 C</td> <td>Beverage Management</td> <td>3</td> </tr> <tr> <td>HRC230 C</td> <td>Hospitality Leadership</td> <td>3</td> </tr> <tr> <td>HRC232 C</td> <td>Event Management</td> <td>3</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Total Units</td> <td></td> <td>18</td> </tr> </tbody> </table>			Units	HRC101 C	Introduction to Hospitality Management	3	HRC125 C	Restaurant Management	3	HRC152 C	Menu Planning and Purchasing	3	HRC170 C	Beverage Management	3	HRC230 C	Hospitality Leadership	3	HRC232 C	Event Management	3				Total Units		18	2023 Fall	<p>Event Management to align with current industry exploration approved by HRC advisory board on 1/19/2022.</p> <p>*Program title update from Special Event Management Certificate *Catalog Description Update *PSLOs Update *Course title update HRC 232 C Total units remain the same.</p>																											
		Units																																																							
HRC101 C	Introduction to Hospitality Management	3																																																							
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Total Units		18																																																							

**MODIFY DEGREES/CERTIFICATES**

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Hotel, Restaurant, Culinary Art	<p><b>Food Science Fundamentals Certificate</b> The Food Science Fundamentals Certificate is designed for students who are interested in working as an assistant in the following field: food research and development, food product development, recipe development, food quality assurance, sensory, or flavor chemistry. To earn a certificate, complete the required courses as listed with a grade of C or better. At least 50% of all course work must be completed at Cypress College. This certificate requires a total of 24 units.</p> <p><b>Required courses are listed in suggested sequence: (24 units)</b></p> <table border="1" data-bbox="331 516 1036 915"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>HRC100 C</td> <td>Nutrition</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>HRC100HC</td> <td>Honors Nutrition</td> <td>3</td> </tr> <tr> <td>HRC105 C</td> <td>Careers in Dietetics and Food Science</td> <td>2</td> </tr> <tr> <td>HRC120 C</td> <td>Sanitation and Safety</td> <td>2</td> </tr> <tr> <td>HRC135 C</td> <td>Culinary Fundamentals I</td> <td>3</td> </tr> <tr> <td>HRC136 C</td> <td>Baking Fundamentals I</td> <td>3</td> </tr> <tr> <td>HRC145 C</td> <td>The Art of Garde Manger</td> <td>3</td> </tr> <tr> <td>HRC155 C</td> <td>Food Science</td> <td>3</td> </tr> <tr> <td>CHEM107 C</td> <td>Preparation for General Chemistry</td> <td>5</td> </tr> <tr> <td colspan="2">Total Units</td> <td>24</td> </tr> </tbody> </table>			Units	HRC100 C	Nutrition	3		or		HRC100HC	Honors Nutrition	3	HRC105 C	Careers in Dietetics and Food Science	2	HRC120 C	Sanitation and Safety	2	HRC135 C	Culinary Fundamentals I	3	HRC136 C	Baking Fundamentals I	3	HRC145 C	The Art of Garde Manger	3	HRC155 C	Food Science	3	CHEM107 C	Preparation for General Chemistry	5	Total Units		24	2023 Fall	Update program content to reflect most recent industry expectations as recommended by the Hotel, Restaurant, Culinary Arts Advisory Board on 1/19/22. Includes option of enrollment in Honors Nutrition HRC 100 HC.  *Catalog Description Update *PSLOs Update *Add HRC 100HC *Remove HRC 295 C Total units from 27 to 24.
		Units																																					
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CHEM107 C	Preparation for General Chemistry	5																																					
Total Units		24																																					
Hotel, Restaurant, Culinary Art	<p><b>Food and Beverage Fundamentals Certificate</b> The Food and Beverage Fundamentals Certificate provides students with an opportunity to obtain the foundational skills and practical knowledge for pursuing an entry-level career in the diverse food and beverage industry. Students completing this certificate will develop an understanding of the role of sanitation and safety, culinary fundamentals, purchasing, beverage management and cost control in food service operations. To earn a certificate, complete the required courses as listed with a minimum grade of C. At least 50% of all course work must be completed at Cypress College. This certificate requires a total of 17 units.</p> <p><b>Required courses are listed in suggested sequence:</b></p> <table border="1" data-bbox="331 1251 1036 1554"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>HRC101 C</td> <td>Introduction to Hospitality Management</td> <td>3</td> </tr> <tr> <td>HRC120 C</td> <td>Sanitation and Safety</td> <td>2</td> </tr> <tr> <td>HRC135 C</td> <td>Culinary Fundamentals I</td> <td>3</td> </tr> <tr> <td>HRC152 C</td> <td>Menu Planning and Purchasing</td> <td>3</td> </tr> <tr> <td>HRC170 C</td> <td>Beverage Management</td> <td>3</td> </tr> <tr> <td>HRC231 C</td> <td>Cost Control in Hospitality</td> <td>3</td> </tr> <tr> <td colspan="2">Total Units</td> <td>17</td> </tr> </tbody> </table>			Units	HRC101 C	Introduction to Hospitality Management	3	HRC120 C	Sanitation and Safety	2	HRC135 C	Culinary Fundamentals I	3	HRC152 C	Menu Planning and Purchasing	3	HRC170 C	Beverage Management	3	HRC231 C	Cost Control in Hospitality	3	Total Units		17	2023 Fall	Food and Beverage Certification to align with current industry exploration approved by HRC advisory board on 1/19/2022. *Catalog Description Update *PSLOs Update Total units remain the same.												
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**MODIFY DEGREES/CERTIFICATES**

DEGREE		EFF DATE	JUSTIFICATION																																																			
Hotel, Restaurant, Culinary Art	<p><b>Food and Beverage Management Associate in Science Degree</b>                      The Food and Beverage Management Associate in Science Degree offers coursework in restaurant management, beverage operations, managed food services and event management. Coursework emphasizes the role of guest services, effective communication, leadership strategies, ethical decision-making, financial and performance analytics, best practices and emerging trends in a global and diverse market. Students will prepare for a career in the growing restaurant and food service industry. Students will prepare for a career in the growing restaurant and food service industry and/or to transfer to a four-year university. To earn an Associate Degree students must complete: (1) all major course requirements with a grade of C or better; (2) Cypress College Native General Education requirements; California State University General Education Breadth requirements (CSU GE Breadth) or IGETC General Education requirements; (3) the social justice, equity, and sustainability and reading requirements; (4) any elective courses to complete a minimum of 60 units; and, (5) have a minimum GPA of 2.0. At least 50% of all major course work must be completed at Cypress College. Courses that fulfill major requirements for an Associate Degree at Cypress College might not be the same as those required for completing the major at a transfer institution offering a Baccalaureate Degree. For information on specific university requirements, please consult with your counselor, or visit the Transfer Center. This degree requires a total of 38 units in the major in addition to other graduation requirements.</p> <p><b>Required courses are listed in suggested sequence: (38 units)</b></p> <table border="1" data-bbox="331 953 1036 1501"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>HRC100 C</td> <td>Nutrition</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>HRC100HC</td> <td>Honors Nutrition</td> <td>3</td> </tr> <tr> <td>HRC101 C</td> <td>Introduction to Hospitality Management</td> <td>3</td> </tr> <tr> <td>HRC120 C</td> <td>Sanitation and Safety</td> <td>2</td> </tr> <tr> <td>HRC125 C</td> <td>Restaurant Management</td> <td>3</td> </tr> <tr> <td>HRC135 C</td> <td>Culinary Fundamentals I</td> <td>3</td> </tr> <tr> <td>HRC136 C</td> <td>Baking Fundamentals I</td> <td>3</td> </tr> <tr> <td>HRC152 C</td> <td>Menu Planning and Purchasing</td> <td>3</td> </tr> <tr> <td>HRC164 C</td> <td>Hospitality Law</td> <td>3</td> </tr> <tr> <td>HRC170 C</td> <td>Beverage Management</td> <td>3</td> </tr> <tr> <td>HRC230 C</td> <td>Hospitality Leadership</td> <td>3</td> </tr> <tr> <td>HRC231 C</td> <td>Cost Control in Hospitality</td> <td>3</td> </tr> <tr> <td>HRC232 C</td> <td>Event Management</td> <td>3</td> </tr> <tr> <td>HRC290 C</td> <td>Hospitality Capstone</td> <td>3</td> </tr> <tr> <td colspan="2">Total Units</td> <td>38</td> </tr> </tbody> </table>			Units	HRC100 C	Nutrition	3		or		HRC100HC	Honors Nutrition	3	HRC101 C	Introduction to Hospitality Management	3	HRC120 C	Sanitation and Safety	2	HRC125 C	Restaurant Management	3	HRC135 C	Culinary Fundamentals I	3	HRC136 C	Baking Fundamentals I	3	HRC152 C	Menu Planning and Purchasing	3	HRC164 C	Hospitality Law	3	HRC170 C	Beverage Management	3	HRC230 C	Hospitality Leadership	3	HRC231 C	Cost Control in Hospitality	3	HRC232 C	Event Management	3	HRC290 C	Hospitality Capstone	3	Total Units		38	2023 Fall	Update to include name changes for HRC 232 Event Management. The classes were changed to align with current industry terminology and allow further exploration of the entire event industry. Approved by HRC advisory board on 1/19/2022.  *Catalog Description Update *PSLOs Update *Add HRC 100HC *Course title update HRC 232 C, HRC 290 C. *Remove HRC 295 C Total units remain the same.
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Hotel, Restaurant, Culinary Art	<p><b>Food and Beverage Management Certificate</b>                      The Food and Beverage Management Certificate offers coursework in restaurant management, beverage operations, managed food services and event management. Coursework emphasizes the role of guest services, effective communication, leadership strategies, ethical decision-making, financial and performance analytics, best practices and emerging trends in a global and diverse market. Students will prepare for a career in the growing restaurant and food service industry. To earn a certificate, complete the required courses as listed with a grade of C or better. At least 50% of all course work must be completed at Cypress College. This certificate requires a total of 38 units.</p> <p><b>Required courses are listed in suggested sequence: (38 units)</b></p> <table border="1" data-bbox="331 600 1036 1150"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>HRC100 C</td> <td>Nutrition</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>HRC100HC</td> <td>Honors Nutrition</td> <td>3</td> </tr> <tr> <td>HRC101 C</td> <td>Introduction to Hospitality Management</td> <td>3</td> </tr> <tr> <td>HRC120 C</td> <td>Sanitation and Safety</td> <td>2</td> </tr> <tr> <td>HRC125 C</td> <td>Restaurant Management</td> <td>3</td> </tr> <tr> <td>HRC135 C</td> <td>Culinary Fundamentals I</td> <td>3</td> </tr> <tr> <td>HRC136 C</td> <td>Baking Fundamentals I</td> <td>3</td> </tr> <tr> <td>HRC152 C</td> <td>Menu Planning and Purchasing</td> <td>3</td> </tr> <tr> <td>HRC164 C</td> <td>Hospitality Law</td> <td>3</td> </tr> <tr> <td>HRC170 C</td> <td>Beverage Management</td> <td>3</td> </tr> <tr> <td>HRC230 C</td> <td>Hospitality Leadership</td> <td>3</td> </tr> <tr> <td>HRC231 C</td> <td>Cost Control in Hospitality</td> <td>3</td> </tr> <tr> <td>HRC232 C</td> <td>Event Management</td> <td>3</td> </tr> <tr> <td>HRC290 C</td> <td>Hospitality Capstone</td> <td>3</td> </tr> <tr> <td colspan="2">Total Units</td> <td>38</td> </tr> </tbody> </table>			Units	HRC100 C	Nutrition	3		or		HRC100HC	Honors Nutrition	3	HRC101 C	Introduction to Hospitality Management	3	HRC120 C	Sanitation and Safety	2	HRC125 C	Restaurant Management	3	HRC135 C	Culinary Fundamentals I	3	HRC136 C	Baking Fundamentals I	3	HRC152 C	Menu Planning and Purchasing	3	HRC164 C	Hospitality Law	3	HRC170 C	Beverage Management	3	HRC230 C	Hospitality Leadership	3	HRC231 C	Cost Control in Hospitality	3	HRC232 C	Event Management	3	HRC290 C	Hospitality Capstone	3	Total Units		38	2023 Fall	Update to include name changes for HRC 232 Event Management, 3 unit. The classes were changed to align with current industry terminology and allow further exploration of the entire event industry. Approved by HRC advisory board on 1/19/2022.  *Catalog Description Update *PSLOs Update *Add HRC 100HC *Course title update HRC 232 C, HRC 290 C. *Remove HRC 295 C Total units remain the same.
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Hotel, Restaurant, Culinary Art	<p><b>Hospitality Management Associate in Science Degree</b>                      The Hospitality Management Associate in Science Degree offers comprehensive coursework in hotel and lodging operations, revenue management, food and beverage management, events management, purchasing, law, cost control, human resources, and sales and marketing. Coursework emphasizes the role of guest services, effective communication, leadership strategies, ethical decision-making, financial and performance analytics, best practices and emerging trends in a global and diverse market. Students will prepare for careers in the dynamic hospitality industry and/or transfer to a four year university. To earn an Associate Degree, students must complete all graduation requirements to include (1) all major course requirements with a grade of C or better; (2) Cypress College Native General Education requirements; California State University General Education Breadth requirements (CSU GE Breadth) or IGETC General Education requirements; (3) the social justice, equity and sustainability and reading requirements; (4) any elective courses to complete a total of 60 units; and, (5) have a minimum GPA of 2.0. At least 50% of all major course work must be completed at Cypress College. Courses that fulfill major requirements for an Associate Degree at Cypress College might not be the same as those required for completing the major at a transfer institution offering a Baccalaureate Degree. For information on specific university requirements, please consult with your counselor, visit <a href="http://www.assist.org">www.assist.org</a> or visit the Transfer Center. This degree requires a total of 35 units in the major in addition to other graduation requirements.</p> <p><b>Required courses are listed in suggested sequence: (35 units)</b></p>	2023 Fall	Update to include name changes for HRC 232 Event Management, 3 units. The classes were changed to align with current industry terminology and allow further exploration of the entire event industry. Approved by HRC advisory board on 1/19/2022.  *Catalog Description Update *PSLOs Update *Course title update: HRC 160 C, HRC 232 C, HRC 290 C *Remove HRC 295 C Total units remain the same.																																																			

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	<table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>HRC101 C</td> <td>Introduction to Hospitality Management</td> <td>3</td> </tr> <tr> <td>HRC120 C</td> <td>Sanitation and Safety</td> <td>2</td> </tr> <tr> <td>HRC125 C</td> <td>Restaurant Management</td> <td>3</td> </tr> <tr> <td>HRC152 C</td> <td>Menu Planning and Purchasing</td> <td>3</td> </tr> <tr> <td>HRC160 C</td> <td>Hotel and Lodging Operations</td> <td>3</td> </tr> <tr> <td>HRC164 C</td> <td>Hospitality Law</td> <td>3</td> </tr> <tr> <td>HRC170 C</td> <td>Beverage Management</td> <td>3</td> </tr> <tr> <td>HRC230 C</td> <td>Hospitality Leadership</td> <td>3</td> </tr> <tr> <td>HRC231 C</td> <td>Cost Control in Hospitality</td> <td>3</td> </tr> <tr> <td>HRC232 C</td> <td>Event Management</td> <td>3</td> </tr> <tr> <td>ECON105 C</td> <td>Principles of Economics-Micro</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ECON105HC</td> <td>Honors Principles of Economics-Micro</td> <td>3</td> </tr> <tr> <td>HRC290 C</td> <td>Hospitality Capstone</td> <td>3</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Total Units</td> <td></td> <td>35</td> </tr> </tbody> </table>			Units	HRC101 C	Introduction to Hospitality Management	3	HRC120 C	Sanitation and Safety	2	HRC125 C	Restaurant Management	3	HRC152 C	Menu Planning and Purchasing	3	HRC160 C	Hotel and Lodging Operations	3	HRC164 C	Hospitality Law	3	HRC170 C	Beverage Management	3	HRC230 C	Hospitality Leadership	3	HRC231 C	Cost Control in Hospitality	3	HRC232 C	Event Management	3	ECON105 C	Principles of Economics-Micro	3		or		ECON105HC	Honors Principles of Economics-Micro	3	HRC290 C	Hospitality Capstone	3				Total Units		35		
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Hotel, Restaurant, Culinary Art	<p><b>Hospitality Management Associate in Science Degree for Transfer (AS-T)</b></p> <p>This curriculum is designed to provide an opportunity for the Hospitality major to achieve an Associate in Science Degree in Hospitality for Transfer (AS-T in Hospitality Management) while completing the first and second year requirements for transfer to a four-year institution. Students successfully completing this degree will acquire a fundamental knowledge base of the hospitality industry. This degree offers comprehensive coursework in hotel and lodging operations, revenue management, food and beverage management, events management, purchasing, law, cost control, human resources, and sales and marketing. Coursework emphasizes the role of guest services, effective communication, leadership strategies, ethical decision-making, financial and performance analytics, best practices and emerging trends in a global and diverse market. Students will prepare for careers in the dynamic hospitality industry and/or transfer to a four year university. The intent is to prepare students for further academic study in the field. It will also demonstrate commitment to the field and provide comprehensive preparation for upper division work at the university level. At the baccalaureate level students will continue an education in various areas of hospitality management. The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an “associate degree for transfer”, a newly established variation of the associate degrees traditionally offered at a California community college. The Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor’s degree in a similar major at a CSU campus. Students completing these degrees (AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. Students transferring to a CSU campus that does accept the AS-T will be required to complete no more than 60 units after transfer to earn a bachelor’s degree (unless the major is designated “high-unit” major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements. To earn an Associate in Arts degree for Transfer (AS-T) students must complete: (1) a minimum of 18-20 units of major course requirements with a minimum grade of C;AP(Pass) grade is an acceptable grade for a course in the</p>	2023 Fall	Hospitality Management Associate in Science Degree for Transfer (AS-T) to align with current industry exploration approved by HRC advisory board on 1/19/2022.  *Catalog Description Update *PSLOs Update *Course title update: HRC 160 C, HRC 232 C *Add HRC 100HC, MATH 120PC Total units remain the same.																																																			

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	<p>major only if the P is defined to be equivalent to a C or better (2) California State University General Education Breadth requirements (CSU GE Breadth) or the Inter-segmental General Education Transfer Curriculum (IGETC); (3) any elective courses to complete a minimum of 60 units of CSU transferable coursework; (4) have an overall GPA of 2.0, (5) and a grade of C or better in all major coursework per Title V. Local graduation requirements are not applicable. This degree requires a total of 18-20 units in the major in addition to other graduation requirements.</p> <p><b>Required CORE Courses (3 units)</b></p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>HRC101 C</td> <td>Introduction to Hospitality Management</td> <td>3</td> </tr> </tbody> </table> <p><b>List A: Select 8-9 units or three courses from the following:</b></p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ECON105 C</td> <td>Principles of Economics-Micro</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ECON105HC</td> <td>Honors Principles of Economics-Micro</td> <td>3</td> </tr> <tr> <td>HRC120 C</td> <td>Sanitation and Safety</td> <td>2</td> </tr> <tr> <td>HRC125 C</td> <td>Restaurant Management</td> <td>3</td> </tr> <tr> <td>HRC135 C</td> <td>Culinary Fundamentals I</td> <td>3</td> </tr> <tr> <td>HRC160 C</td> <td>Hotel and Lodging Operations</td> <td>3</td> </tr> <tr> <td>HRC164 C</td> <td>Hospitality Law</td> <td>3</td> </tr> <tr> <td>HRC231 C</td> <td>Cost Control in Hospitality</td> <td>3</td> </tr> </tbody> </table> <p><b>List B: Select 7-8 units or two courses from the below or any courses from List A not already used.</b></p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>HRC100 C</td> <td>Nutrition</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>HRC100HC</td> <td>Honors Nutrition</td> <td>3</td> </tr> <tr> <td>ACCT101 C</td> <td>Financial Accounting</td> <td>5</td> </tr> <tr> <td>HRC152 C</td> <td>Menu Planning and Purchasing</td> <td>3</td> </tr> <tr> <td>MATH120 C</td> <td>Introduction to Probability and Statistics</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>MATH120PC</td> <td>Introduction to Probability and Statistics</td> <td>4</td> </tr> <tr> <td>HRC230 C</td> <td>Hospitality Leadership</td> <td>3</td> </tr> <tr> <td>HRC232 C</td> <td>Event Management</td> <td>3</td> </tr> <tr> <td>HRC235 C</td> <td>Culinary Fundamentals II</td> <td>3</td> </tr> <tr> <td>Total Units</td> <td></td> <td>18 - 20</td> </tr> </tbody> </table>			Units	HRC101 C	Introduction to Hospitality Management	3			Units	ECON105 C	Principles of Economics-Micro	3		or		ECON105HC	Honors Principles of Economics-Micro	3	HRC120 C	Sanitation and Safety	2	HRC125 C	Restaurant Management	3	HRC135 C	Culinary Fundamentals I	3	HRC160 C	Hotel and Lodging Operations	3	HRC164 C	Hospitality Law	3	HRC231 C	Cost Control in Hospitality	3			Units	HRC100 C	Nutrition	3		or		HRC100HC	Honors Nutrition	3	ACCT101 C	Financial Accounting	5	HRC152 C	Menu Planning and Purchasing	3	MATH120 C	Introduction to Probability and Statistics	4		or		MATH120PC	Introduction to Probability and Statistics	4	HRC230 C	Hospitality Leadership	3	HRC232 C	Event Management	3	HRC235 C	Culinary Fundamentals II	3	Total Units		18 - 20		
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<p>Hotel, Restaurant, Culinary Art</p>	<p><b>Hospitality Management Certificate</b> The Hospitality Management Certificate offers coursework in lodging operations, revenue management, food and beverage management, event management, purchasing, law, cost control, human resources, sales and marketing and brand management. Coursework emphasizes the role of guest services, effective oral and written communication skills, teamwork, management and leadership strategies, ethical decision-making, critical thinking, exploring industry trends and best practices. Students will prepare for careers in the dynamic hospitality industry. To earn a certificate, complete the required courses as listed with a grade of C or better. At least 50% of all course work must be completed at Cypress College. This certificate requires a total of 35 units.</p> <p><b>Required courses are listed in suggested sequence: (35 units)</b></p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>HRC101 C</td> <td>Introduction to Hospitality Management</td> <td>3</td> </tr> </tbody> </table>			Units	HRC101 C	Introduction to Hospitality Management	3	<p>2023 Fall</p>	<p>Hotel and Lodging Operations to align with all hospitality industries. Event Management course title will replace the Special Events class title so as to align with current industry terminology and allow further exploration of the entire event industry approved by HRC advisory board on 1/19/2022. *Catalog Description Update *PSLOs Update *Course title update: HRC 160 C, HRC 232 C</p>																																																																					
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	HRC125 C	Restaurant Management	3																						
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	ECON105HC	Honors Principles of Economics-Micro	3																						
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Hotel, Restaurant, Culinary Art	<p><b>Hotel Fundamentals Certificate</b> The Hotel Fundamentals Certificate provides students with an opportunity to obtain the foundational skills and practical knowledge for pursuing an entry-level career in hotel operations. Students completing this certificate will develop an understanding of hotel front office operations, revenue management, housekeeping, engineering, food and beverage, loss prevention, guest relations, and sales and marketing. To earn a certificate, complete the required courses as listed with a minimum grade of C. At least 50% of all course work must be completed at Cypress College. This certificate requires a total of 15 units.</p> <p><b>Required courses are listed in suggested sequence:</b></p> <table border="1" data-bbox="331 1035 1036 1283"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>HRC101 C</td> <td>Introduction to Hospitality Management</td> <td>3</td> </tr> <tr> <td>HRC160 C</td> <td>Hotel and Lodging Operations</td> <td>3</td> </tr> <tr> <td>HRC164 C</td> <td>Hospitality Law</td> <td>3</td> </tr> <tr> <td>HRC230 C</td> <td>Hospitality Leadership</td> <td>3</td> </tr> <tr> <td>HRC231 C</td> <td>Cost Control in Hospitality</td> <td>3</td> </tr> <tr> <td colspan="2">Total Units</td> <td>15</td> </tr> </tbody> </table>				Units	HRC101 C	Introduction to Hospitality Management	3	HRC160 C	Hotel and Lodging Operations	3	HRC164 C	Hospitality Law	3	HRC230 C	Hospitality Leadership	3	HRC231 C	Cost Control in Hospitality	3	Total Units		15	2023 Fall	Hotel Fundamentals to align with current industry exploration approved by HRC advisory board on 1/19/2022. *Catalog Description Update *PSLOs Update *Course title update: HRC 160 C Total units remain the same.
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Hotel, Restaurant, Culinary Art	<p><b>Nutrition and Dietetics Associate in Science Degree for Transfer (AS-T)</b> This curriculum is designed to provide an opportunity for the Nutrition and Dietetics major to achieve an Associate in Science Degree in Nutrition and Dietetics for Transfer (AS-T in Nutrition and Dietetics) while completing the first and second year requirements for transfer to a four-year institution. Students successfully completing this degree will acquire a fundamental knowledge to integrate and apply the principles of the food and nutrition sciences, human behavior, and the biomedical sciences. Students will learn to design and manage effective nutrition programs, and utilize food for human growth in a variety of settings including health care organizations, food service operations, business and industry (product development, marketing, consulting), education and research, health promotion, and private practice counseling. Careers include: Nutritionist, Nutrition Educator, Weight Loss Counselor, Diet Technician, Food Services Manager, Patient Services Manager, Dietitian, Pediatric Dietitian, Nutrition Researcher, Sports and Cardiac Rehabilitation Dietitian, Nutrition Consultant, Diabetes Educator, and many others. The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an “associate</p>		2023 Fall	Update program content to reflect most recent industry expectations as recommended by the Hotel, Restaurant, Culinary Arts Advisory Board on 1/19/22. Includes option of enrollment in Honors Nutrition HRC 100 HC.  *Catalog Description Update *PSLOs Update *Remove KIN 270C, KIN 270HC *Add HRC 100HC Total units remain the same.																					



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	<p>degree for transfer”, a newly established variation of the associate degrees traditionally offered at a California community college. The Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor’s degree in a similar major at a CSU campus. Students completing these degrees (AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. Students transferring to a CSU campus that does accept the AS-T will be required to complete no more than 60 units after transfer to earn a bachelor’s degree (unless the major is designated “high-unit” major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements. To earn an Associate in Arts degree for Transfer (AS-T) students must complete: (1) a minimum of 30 units or 45 quarter units with a grade of C or better; A P(Pass) grade is an acceptable grade for a course in the major only if the P is defined to be equivalent to a C or better(2) California State University General Education Breadth requirements (CSU GE Breadth) or the Inter-segmental General Education Transfer Curriculum (IGETC); (3) any elective courses to complete a minimum of 60 units of CSU transferable coursework; (4) have an overall GPA of 2.0, (5) and a grade of C or better in all major coursework per Title V. Local graduation requirements are not applicable. This degree requires a total of 27 units in the major in addition to other graduation requirements.</p>																																															
	<p><b>Required Core: (20 units)</b></p>																																															
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	HRC155 C	Food Science	3																																																																																								
	Total Units		27																																																																																								
Kinesiology	<p><b>Aquatics Specialist Certificate</b>                      Primary emphasis is to prepare the student for occupational competency in swimming instruction as recommended by the state of California and the American Red Cross. Course work in KIN 235 C, KIN 255 C, and KIN 256 C may use credit for prior learning approval based on current Red Cross certification in First Aid and CPR, Life Guarding and Water Safety Instruction at the discretion of the division. To earn a certificate, complete the required courses as listed with a grade of C or better. At least 50% of all course work must be completed at Cypress College. This certificate requires a total of 16-17 units.</p> <p><b>Required courses: (5 units)</b></p> <table border="1" data-bbox="331 919 1036 1052"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>KIN112 C</td> <td>Swimming - Intermediate-Advanced</td> <td>1</td> </tr> <tr> <td>KIN235 C</td> <td>First Aid, CPR and Emergencies</td> <td>3</td> </tr> <tr> <td>KIN255 C</td> <td>Lifeguarding</td> <td>1</td> </tr> </tbody> </table> <p>(see counselor if kinesiology major)</p> <p><b>Elective courses: (11-12 units)</b></p> <table border="1" data-bbox="331 1129 1036 1890"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>KIN110 C</td> <td>Surfing</td> <td>0.5 - 1</td> </tr> <tr> <td>KIN114 C</td> <td>Springboard Diving</td> <td>0.5 - 1</td> </tr> <tr> <td>KIN115 C</td> <td>Springboard Diving-Intermediate-Advanced</td> <td>0.5 - 1</td> </tr> <tr> <td>KIN116 C</td> <td>Swim for Fitness</td> <td>0.5 - 1</td> </tr> <tr> <td>KIN117 C</td> <td>Water Aerobics</td> <td>0.5 - 1</td> </tr> <tr> <td>KIN118 C</td> <td>Aqua Zumba</td> <td>0.5 - 1</td> </tr> <tr> <td>KIN119 C</td> <td>Aqua Bootcamp</td> <td>0.5 - 1</td> </tr> <tr> <td>KIN192 C</td> <td>Water Polo</td> <td>0.5 - 1</td> </tr> <tr> <td>KIN236 C</td> <td>Athletic Injuries-Prevention and Care</td> <td>3</td> </tr> <tr> <td>KIN247 C</td> <td>Sports Management</td> <td>3</td> </tr> <tr> <td>KIN248 C</td> <td>Psychology of Sport</td> <td>3</td> </tr> <tr> <td>KIN256 C</td> <td>Water Safety Instruction</td> <td>2</td> </tr> <tr> <td>KIN272 C</td> <td>Strength and Conditioning</td> <td>3</td> </tr> <tr> <td>KIN274 C</td> <td>Exercise Testing and Prescription</td> <td>3</td> </tr> <tr> <td>KIN295 C</td> <td>Kinesiology- Internship Seminar</td> <td>3</td> </tr> <tr> <td>PHS270 C</td> <td>Nutrition Science and Application</td> <td>3</td> </tr> <tr> <td colspan="3">or</td> </tr> <tr> <td>PHS270HC</td> <td>Honors Nutrition Science and Application</td> <td>3</td> </tr> <tr> <td>REC100 C</td> <td>Foundations of Recreation and Leisure Services</td> <td>3</td> </tr> <tr> <td colspan="3">or</td> </tr> <tr> <td>REC101 C</td> <td>Principles of Community Recreation</td> <td>3</td> </tr> <tr> <td>REC102 C</td> <td>Recreation - Sport Leadership and Diverse Groups</td> <td>3</td> </tr> <tr> <td>REC106 C</td> <td>Outdoor Recreation and Camp Counseling</td> <td>3</td> </tr> <tr> <td colspan="2">Total Units</td> <td>16 - 17</td> </tr> </tbody> </table>				Units	KIN112 C	Swimming - Intermediate-Advanced	1	KIN235 C	First Aid, CPR and Emergencies	3	KIN255 C	Lifeguarding	1			Units	KIN110 C	Surfing	0.5 - 1	KIN114 C	Springboard Diving	0.5 - 1	KIN115 C	Springboard Diving-Intermediate-Advanced	0.5 - 1	KIN116 C	Swim for Fitness	0.5 - 1	KIN117 C	Water Aerobics	0.5 - 1	KIN118 C	Aqua Zumba	0.5 - 1	KIN119 C	Aqua Bootcamp	0.5 - 1	KIN192 C	Water Polo	0.5 - 1	KIN236 C	Athletic Injuries-Prevention and Care	3	KIN247 C	Sports Management	3	KIN248 C	Psychology of Sport	3	KIN256 C	Water Safety Instruction	2	KIN272 C	Strength and Conditioning	3	KIN274 C	Exercise Testing and Prescription	3	KIN295 C	Kinesiology- Internship Seminar	3	PHS270 C	Nutrition Science and Application	3	or			PHS270HC	Honors Nutrition Science and Application	3	REC100 C	Foundations of Recreation and Leisure Services	3	or			REC101 C	Principles of Community Recreation	3	REC102 C	Recreation - Sport Leadership and Diverse Groups	3	REC106 C	Outdoor Recreation and Camp Counseling	3	Total Units		16 - 17	2023 Fall	Program review cycle and adding PSLOs. *PSLOs Update *Add: KIN 272 C, KIN 274 C Total units remain the same.
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**MODIFY DEGREES/CERTIFICATES**

DEGREE		EFF DATE	JUSTIFICATION															
Kinesiology	<p><b>Kinesiology Associate in Arts Degree for Transfer (AA-T)</b>                      This curriculum is designed to provide an opportunity for the Kinesiology major to achieve a Kinesiology Associate in Arts for Transfer (AA-T in Kinesiology) which completes the first and second year requirements for transfer to a four-year public California institution. While at least a baccalaureate degree is recommended preparation for those considering professional careers, completion of this curriculum will demonstrate commitment to the field and provide comprehensive preparation for further academic study through upper-division course work. This curriculum specifically prepares the prospective transfer student for upper division coursework in Kinesiology or a similar major at a California State University (CSU) campus. Students should consult a counselor, the Transfer Center and the catalog of the transfer college or university to plan a specific program of study to meet the college or university's requirements. Note: Courses that fulfill major requirements for an Associate Degree for Transfer at Cypress College might not be the same as those required for completing the major at all transfer institutions offering a Baccalaureate Degree. The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The AS-T is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T) are guaranteed admission to the CSU system, but not to a particular campus or major. Students transferring to a CSU campus that does accept the AA-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is designated "high-unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements. Students with a degree in Kinesiology may pursue careers in a variety of health science professions including physical training, physical therapy, fitness instruction, coaching and athletics. The completion of this curriculum will demonstrate commitment to the field and provide comprehensive preparation for upper-division work. To earn an AA-T in Kinesiology students must complete the following requirements: (1) a minimum of 21-23 semester units or 31.5-34.5 quarter units in the major or area of emphasis as determined by the community college district, (2) earn a grade of C or better in all courses required for the major or area of emphasis, A P(Pass) grade is an acceptable grade for a course in the major only if the P is defined to be equivalent to a C or better (3) the California State University General Education Breadth requirements (CSU GE-Breadth) or the Intersegmental General Education Transfer Curriculum (IGETC) pattern, (4) 60 semester or 90 quarter CSU-transferable units, and (5) obtainment of a minimum grade point average (GPA) of 2.0. This degree requires a total of 21-23 units.</p> <p><b>Required Core Courses: (11 units)</b></p> <table border="1" data-bbox="331 1696 1036 1850"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>KIN230 C</td> <td>Introduction to Kinesiology</td> <td>3</td> </tr> <tr> <td>BIOL231 C</td> <td>General Human Anatomy</td> <td>4</td> </tr> <tr> <td>BIOL241 C</td> <td>General Human Physiology</td> <td>4</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p><b>Movement-Based Courses (3 units minimum). Select one course maximum from three of the following areas:</b></p>			Units	KIN230 C	Introduction to Kinesiology	3	BIOL231 C	General Human Anatomy	4	BIOL241 C	General Human Physiology	4				2023 Fall	Program review cycle and addition of PSLOs. *Add PSLOs *Course revision KIN 150AC *Remove: CHEM 101 C, CHEM 107 C, CHEM 111AC, PHYS 201 C *Add: PHS 284 C Total units remain the same.
		Units																
KIN230 C	Introduction to Kinesiology	3																
BIOL231 C	General Human Anatomy	4																
BIOL241 C	General Human Physiology	4																

**MODIFY DEGREES/CERTIFICATES**

DEGREE			EFF DATE	JUSTIFICATION
<b>Aquatics</b>				
		Units		
KIN110 C	Surfing	0.5 - 1		
KIN111 C	Swimming	0.5 - 1		
KIN112 C	Swimming - Intermediate-Advanced	0.5 - 1		
KIN114 C	Springboard Diving	0.5 - 1		
KIN115 C	Springboard Diving-Intermediate-Advanced	0.5 - 1		
KIN116 C	Swim for Fitness	0.5 - 1		
KIN117 C	Water Aerobics	0.5 - 1		
<b>Combatives</b>				
		Units		
KIN120 C	Kick-Boxing	0.5 - 1		
KIN121 C	Self Defense	0.5 - 1		
<b>Fitness</b>				
		Units		
KIN128 C	Yoga-Intermediate	0.5 - 1		
KIN129 C	Vinyasa Yoga	0.5 - 1		
KIN130 C	Yoga	0.5 - 1		
KIN131 C	Restorative and Gentle Yoga	0.5 - 1		
KIN132 C	Hatha Yoga	0.5 - 1		
KIN133 C	Cardiovascular Conditioning	0.5 - 1		
KIN134AC	Walking for Fitness-Beginning	0.5 - 1		
KIN134BC	Walking for Fitness - Intermediate	0.5 - 1		
KIN135 C	Cardio Step	0.5 - 1		
KIN136 C	Cardio Step-Intermediate	0.5 - 1		
KIN137 C	Mountaineering and Rock Climbing	0.5 - 1		
KIN138 C	Body Sculpt	0.5 - 1		
KIN139 C	Cardio Blast	0.5 - 1		
KIN140 C	Fitness Training	0.5 - 1		
KIN142 C	Power Training	0.5 - 1		
KIN143 C	Strength Training	0.5 - 1		
KIN144 C	Boot Camp Workout-Intermediate	0.5 - 1		
KIN145 C	Boot Camp Workout	0.5 - 1		
KIN146 C	Cardio Core	0.5 - 1		
KIN147 C	Body Building and Development	0.5 - 1		
KIN148 C	Total Body Fitness	0.5 - 1		
KIN149 C	Weight Training and Lifting	0.5 - 1		
KIN150AC	Trail Hiking - Beginning	0.5 - 1		
KIN151 C	Spinning-Beginning	0.5 - 1		
KIN152 C	Spinning-Intermediate	0.5 - 1		
KIN198 C	Athletic Weight Training	0.5 - 3		
KIN199 C	Conditioning for Athletes	0.5 - 3		
<b>Individual Sports</b>				
		Units		
KIN160 C	Badminton- Beginning	0.5 - 1		
KIN163 C	Table Tennis	0.5 - 1		
KIN164 C	Bowling - Beginning	0.5 - 1		
KIN165 C	Bowling - Intermediate	0.5 - 1		
KIN166 C	Bowling - Advanced	0.5 - 1		
KIN167 C	Gymnastics-Tumbling	0.5 - 1		
KIN168 C	Tennis - Beginning	0.5 - 1		
KIN169 C	Tennis-Intermediate	0.5 - 1		
KIN170 C	Tennis-Advanced	0.5 - 1		
KIN171 C	Golf-Beginning	0.5 - 1		
KIN172 C	Golf-Intermediate	0.5 - 1		

**MODIFY DEGREES/CERTIFICATES**

DEGREE			EFF DATE	JUSTIFICATION
	KIN173 C	Golf-Advanced	0.5 - 1	
	KIN174 C	Pickleball-Beginning	0.5 - 1	
	KIN175 C	Pickleball-Intermediate	0.5 - 1	
	<b>Team Sports</b>			
			Units	
	KIN180 C	Futsal-Beginning	0.5 - 1	
	KIN181 C	Futsal-Intermediate	0.5 - 1	
	KIN182 C	Futsal-Advanced	0.5 - 1	
	KIN183 C	Volleyball - Beginning	0.5 - 1	
	KIN184 C	Volleyball - Intermediate	0.5 - 1	
	KIN185 C	Volleyball - Advanced	0.5 - 1	
	KIN186 C	Beach Volleyball - Beginning	0.5 - 1	
	KIN187 C	Beach Volleyball - Intermediate	0.5 - 1	
	KIN188 C	Beach Volleyball - Advanced	0.5 - 1	
	KIN189 C	Basketball - Beginning	0.5 - 1	
	KIN190 C	Basketball - Intermediate	0.5 - 1	
	KIN191 C	Basketball - Advanced	0.5 - 1	
	KIN192 C	Water Polo	0.5 - 1	
	KIN193AC	Soccer- Beginning	0.5 - 1	
	KIN193BC	Soccer - Intermediate	0.5 - 1	
	KIN194 C	Softball	0.5 - 1	
	KIN195AC	Baseball- Beginning	0.5 - 1	
	KIN195BC	Baseball- Intermediate	0.5 - 1	
	KIN197 C	Flag Football	0.5 - 1	
	<b>List A: Select two courses (6-9 units) from the following:</b>			
			Units	
	MATH120 C	Introduction to Probability and Statistics	4	
		or		
	PSY161 C	Probability and Statistics-Social Sciences	4	
		or		
	PSY161HC	Honors Probability and Statistics-Social Sciences	4	
		or		
	SOC161 C	Probability and Statistics-Social Sciences	4	
		or		
	SOC161HC	Honors Probability and Statistics-Social Sciences	4	
	KIN235 C	First Aid, CPR and Emergencies	3	
	PHS284 C	Contemporary Personal Health	3	
	Total Units		21 - 23	

**MODIFY DEGREES/CERTIFICATES**

DEGREE		EFF DATE	JUSTIFICATION																																																												
Nursing	<p><b>30-Unit Non-Degree Option Career Mobility: Licensed Vocational Nurse to Non-Degree Registered Nurse Certificate</b>                      A Licensed Vocational Nurse may apply for admission to the Nursing Program to meet the requirements for licensure of the State Board of Registered Nursing in California. Thirty-Unit Option applicants shall have equal access to open space in the required nursing courses. This degree requires a total of 29 units.</p> <p><b>Required Courses must be taken in this specified sequence.</b></p> <table border="1" data-bbox="331 453 1036 575"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>BIOL210 C</td> <td>Anatomy and Physiology</td> <td>5</td> </tr> <tr> <td>BIOL220 C</td> <td>Medical Microbiology</td> <td>4</td> </tr> </tbody> </table> <p><b>Nursing Requirement</b></p> <table border="1" data-bbox="331 600 1036 785"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>NURS090 C</td> <td>Nursing Transitions</td> <td>3.5</td> </tr> <tr> <td>NURS292 C</td> <td>Medical-Surgical Nursing II</td> <td>5</td> </tr> <tr> <td>NURS293 C</td> <td>Mental Health Nursing</td> <td>3.5</td> </tr> <tr> <td>NURS294 C</td> <td>Geriatric Nursing</td> <td>3</td> </tr> <tr> <td>NURS297 C</td> <td>Medical-Surgical Nursing III</td> <td>5</td> </tr> </tbody> </table> <table border="1" data-bbox="331 810 1036 842"> <tr> <td>Total Units</td> <td></td> <td>29</td> </tr> </table>			Units	BIOL210 C	Anatomy and Physiology	5	BIOL220 C	Medical Microbiology	4			Units	NURS090 C	Nursing Transitions	3.5	NURS292 C	Medical-Surgical Nursing II	5	NURS293 C	Mental Health Nursing	3.5	NURS294 C	Geriatric Nursing	3	NURS297 C	Medical-Surgical Nursing III	5	Total Units		29	2022 Fall	Update offering in the college catalog. Confirm necessity for certificate program per CCR Title 16: 1429. *Update PSLOs Total units remain the same.																														
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Nursing	<p><b>Registered Nursing Associate in Science Degree</b>                      The program educates nursing students for patient/client services in a variety of health care settings. Clinical experience in hospitals and other health care agencies is correlated with classroom instruction. At the satisfactory completion of all courses and the specified general education requirements, the individual will receive an Associate in Science degree and will be eligible for the National Licensing Exam (NCLEX). This degree requires a total of 76-78 units.</p> <p><b>PREREQUISITES</b></p> <table border="1" data-bbox="331 1083 1036 1268"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>###BIOL 231 C</td> <td>General Human Anatomy</td> <td>4</td> </tr> <tr> <td>###BIOL 241 C</td> <td>General Human Physiology</td> <td>4</td> </tr> <tr> <td>###BIOL 220 C</td> <td>Medical Microbiology</td> <td>4</td> </tr> <tr> <td>*ENGL 100 C</td> <td>College Writing</td> <td>4</td> </tr> <tr> <td>MATH 040 C</td> <td>or any transfer level math</td> <td>4</td> </tr> </tbody> </table> <p><b>SEMESTER I</b></p> <table border="1" data-bbox="331 1293 1036 1478"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>NURS191 C</td> <td>Pharmacology in Nursing I</td> <td>1</td> </tr> <tr> <td>**#PSY 101 C</td> <td>Introduction to Psychology</td> <td>3</td> </tr> <tr> <td>NURS192 C</td> <td>Fundamentals of Nursing</td> <td>4.5</td> </tr> <tr> <td>NURS193 C</td> <td>Introduction to Medical-Surgical/Gero Nursing</td> <td>3.5</td> </tr> </tbody> </table> <p><b>SEMESTER II</b></p> <table border="1" data-bbox="331 1503 1036 1688"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>NURS195 C</td> <td>Pharmacology in Nursing II</td> <td>1</td> </tr> <tr> <td>#SOC 101 C</td> <td>Introduction to Sociology</td> <td>3</td> </tr> <tr> <td></td> <td>Physical Education Requirement</td> <td>1</td> </tr> <tr> <td>NURS196 C</td> <td>Medical-Surgical Nursing I</td> <td>5</td> </tr> <tr> <td>NURS197 C</td> <td>Maternal/Newborn Nursing</td> <td>3.5</td> </tr> </tbody> </table> <p><b>SUMMER SESSION</b></p> <table border="1" data-bbox="331 1734 1036 1787"> <tr> <td>*Art(Category C1) Requirement</td> <td></td> <td>3</td> </tr> </table> <p><b>SEMESTER III</b></p> <table border="1" data-bbox="331 1833 1036 1892"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>#COMM 100 C</td> <td>Human Communication</td> <td>3</td> </tr> </tbody> </table>			Units	###BIOL 231 C	General Human Anatomy	4	###BIOL 241 C	General Human Physiology	4	###BIOL 220 C	Medical Microbiology	4	*ENGL 100 C	College Writing	4	MATH 040 C	or any transfer level math	4			Units	NURS191 C	Pharmacology in Nursing I	1	**#PSY 101 C	Introduction to Psychology	3	NURS192 C	Fundamentals of Nursing	4.5	NURS193 C	Introduction to Medical-Surgical/Gero Nursing	3.5			Units	NURS195 C	Pharmacology in Nursing II	1	#SOC 101 C	Introduction to Sociology	3		Physical Education Requirement	1	NURS196 C	Medical-Surgical Nursing I	5	NURS197 C	Maternal/Newborn Nursing	3.5	*Art(Category C1) Requirement		3			Units	#COMM 100 C	Human Communication	3	2022 Fall	*PSLOs Update *Catalog Description Update Total units from 76-80 to 76-78.
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#COMM 100 C	Human Communication	3																																																													

**MODIFY DEGREES/CERTIFICATES**

DEGREE			EFF DATE	JUSTIFICATION
	NURS291 C	Pharmacology in Nursing III	1	
	NURS292 C	Medical-Surgical Nursing II	5	
	NURS293 C	Mental Health Nursing	3.5	
	NURS294 C	Geriatric Nursing	3	
	<b>SEMESTER IV</b>			
			Units	
	NURS295 C	Pharmacology in Nursing IV	0.5	
	NURS296 C	Child/Family Nursing	3.5	
	NURS297 C	Medical-Surgical Nursing III	5	
	*Humanities (Category C2)		3 - 5	
	<p>* A score of 3 or higher on the Advanced Placement (AP) English Lang, and Comp. or English Lit. and Comp. exam meets this requirement upon petition through Admissions and Records. See a counselor for more information.</p> <p>**A score of 3 or higher on the Advanced Placement (AP) Psychology exam meets this requirement upon petition through Admissions and Records. See a counselor for more information.</p> <p>***A score of 3 or higher on the Advanced Placement (AP) Math (Calculus AB) or Math (Calculus BC) exam meets this requirement upon petition through Admissions and Records. See a counselor for more information.</p> <p>#May be taken prior to program for selection purposes, but must be completed at least by semester indicated.</p> <p>##Proficiency Examination available - see Health Science Counselor.</p> <p>###Must be taken within five years of application.</p> <p>All nursing courses are challengeable. See Nursing Program Director.</p> <p>Graduation requirements: Social Justice, Equity and Sustainability (beginning Fall 2000 catalog, the nursing program meets the requirement) and Reading Proficiency. See Counselor/Catalog.</p>			
	<p>TRANSFER OF CREDIT</p> <p>Transfer credit for nursing courses taken from another accredited institution may be granted provided the applicant meets the Cypress College Department of Nursing entrance requirements and space is available in the program. Contact the Health Science Counseling Office for written policy and procedure.</p> <p>Credit will be granted on an individual basis after evaluation by the Department of Nursing.</p> <p>Transfer credit for equivalent general education courses required by the Department of Nursing will be granted if the course has been completed at an accredited college.</p> <p>Any required course in the biological or social sciences listed below, completed over five years previous to the time the student applied to the program, must be repeated or the student may receive credit by challenge examination, or be evaluated on a individual basis.</p> <p>BIOL 231 C General Human Anatomy</p> <p>BIOL 241 C General Human Physiology</p> <p>BIOL 220 C Medical Microbiology</p>			
	Total Units		76- 78	

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>          X          </u>
		Resolution	<u>                          </u>
<b>DATE:</b>	December 13, 2022	Information	<u>                          </u>
		Enclosure(s)	<u>                          X          </u>
<b>SUBJECT:</b>	Fullerton College Curriculum Matters		

**BACKGROUND:** The Office of Instruction and the Curriculum Committee at Fullerton College and the District Curriculum Coordinating Committee have approved the attached summary of curriculum changes. All changes serve the mission of Fullerton College and are within the allocated budget for staff and facilities.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; and (6) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review prior to submission to the District Curriculum Coordinating Committee.

This agenda item is submitted by John Ison, Fullerton College Curriculum Committee Chair and Dr. José Ramón Núñez, Vice President, Instruction.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction #1: Student Experience & Success - NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals. More specifically, Goal 1.1: The District will guide students to successfully navigate pathways for completion and lifelong learning.

**How does this relate to Board Policy:** The curricula are being submitted to the Board for approval as outlined in Board Policy 4020, Program and Curriculum Development.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Funding for all curricula comes from the campus general fund.



**RECOMMENDATION:** It is recommended that the Board approve the attached summary of curriculum changes for Fullerton College, to be effective Fall 2022, Fall 2023, and Fall 2024. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg

Recommended by

  
Approved for Submittal

4.b.2

Item No.



**Board of Trustees**  
 Agenda Attachment  
 Fullerton College Curriculum

**December 13, 2022 | DCCC Approved on November 18, 2022**

Proposed for Distance Education			
COURSE ID	COURSE TITLE	EFF DATE	JUSTIFICATION
BIOL 101 F	General Biology	Fall 2023	These courses are being proposed for Distance Ed.
BIOL 101HF	Honors General Biology	Fall 2023	These courses are being proposed for Distance Ed.
CHEM 211AF	Organic Chemistry I	Fall 2023	These courses are being proposed for Distance Ed.
CHEM 211BF	Organic Chemistry II	Fall 2023	These courses are being proposed for Distance Ed.
COSM 055CF	Cosmetology: Level 3	Spring 2024	These courses are being proposed for Distance Ed.
DANC 100 F	Dance Appreciation	Spring 2023	These courses are being proposed for Distance Ed.
MATH 100 F	Liberal Arts Mathematics	Spring 2023	These courses are being proposed for Distance Ed.
MATH 120 F	Introductory Probability and Statistics	Spring 2023	These courses are being proposed for Distance Ed.
MATH 120HF	Honors Introductory Probability and Statistics	Spring 2023	These courses are being proposed for Distance Ed.
MUS 101 F	Music Fundamentals	Fall 2023	These courses are being proposed for Distance Ed.
NUTR 295 F	Nutrition and Foods Internship	Fall 2023	These courses are being proposed for Distance Ed.

NEW COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ETHS 211 F Ethnic Studies for Educators Capstone  Units: 3 Lecture: 3 Laboratory: 0	Prerequisite: <ul style="list-style-type: none"> <li>ETHS 210 F</li> </ul> GE: <ul style="list-style-type: none"> <li>CSU Transfer Course</li> <li>Yes</li> </ul>	15	This course requires close mentorship, ongoing individualized instruction, evaluation, and feedback to support students as they create, present, and revise their capstone projects. The instructor will support students as they produce a complete semester-long course from evaluating and curating readings, creating lesson plans, developing assessments, discussing grading policies, and engaging in hands-on small group activities to strengthen their teaching.	2023 Fall	New course is the second part of a two-part required sequence.
MKT 170 F Marketing Information Systems  Units: 1 Lecture: 1 Laboratory: 0	Prerequisites: <ul style="list-style-type: none"> <li>NONE</li> </ul> GE: <ul style="list-style-type: none"> <li>CSU Transfer Course</li> <li>Yes</li> </ul>	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2023 Fall	New course to be included in the Digital Marketing Certificate.
MUS 129 F Songwriting  Units: 1 Lecture: 1 Laboratory: 1	Advisory: <ul style="list-style-type: none"> <li>MUS 101 F or</li> <li>MUS 106 F</li> </ul> GE: <ul style="list-style-type: none"> <li>CSU Transfer Course</li> <li>Yes</li> </ul>	20	Students will frequently be sharing work and having open discussions. Enrolling more than 20 students in a single section will not give each student the opportunity to actively participate in this highly individualized art form.	2023 Fall	New course that is designed to meet high student demand.
THEA 223 F Advanced Acting for Camera  Units: 4 Lecture: 3 Laboratory: 3	Prerequisite: <ul style="list-style-type: none"> <li>THEA 222 F</li> </ul> GE: <ul style="list-style-type: none"> <li>UC/CSU Transfer Course</li> <li>Yes</li> </ul>	25	The instructor of this class provides extensive individualized feedback and evaluation of presented scene work as well as individualized instruction as students are taught blocking, choreography and staging techniques. The instructor also monitors each group of students as they rehearse and perform in front of multiple television cameras. Most of the time, students are practicing the skills they are learning, and each	2023 Fall	New course that is designed to meet high student demand.

**NEW COURSES**

			student receives individualized instruction.		
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**REVISED COURSES**

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
BIOL 222 F Marine Biology  Units: 3 Lecture: 2 Laboratory: 3	Prerequisites: <ul style="list-style-type: none"> <li>NONE</li> <li>Add Distance Education(hybrid)</li> <li>Assignments Revision</li> <li>CIP Code Revision</li> <li>Catalog Description Update</li> <li>Course Content (Changing the overall scope of the course)</li> <li>Method of Evaluation</li> <li>Method of Instruction</li> <li>Objectives Revision</li> <li>Prerequisite Deletion</li> <li>Schedule Description Update</li> <li>Six-Year Review</li> <li>Student Learning Outcomes</li> <li>TOPS Code Revision</li> <li>Textbooks</li> </ul>	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2024 Fall	Six-Year Review. Prerequisite removed because this course serves non-majors interested in the subject. The lab requirement is not necessary for students to be successful. The course largely uses field observations and methods not taught in introductory biology courses.
CHIN 101 F Elementary Chinese Mandarin I  Units: 5 Lecture: 5 Laboratory: 0	Prerequisites: <ul style="list-style-type: none"> <li>NONE</li> <li>Catalog Description Update</li> <li>Method of Instruction</li> <li>Six-Year Review</li> <li>Textbooks</li> <li>Title Revision with Program Impacts (LIST Programs in Justification)</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2023 Fall	Six-Year Review. Textbooks.
CHIN 102 F Elementary	Prerequisite: <ul style="list-style-type: none"> <li>CHIN 101 F or</li> </ul>	30	Class time focuses on individualized instruction, student	2023 Fall	Six-Year Review. Textbooks.

REVISED COURSES					
Chinese Mandarin II  Units: 5 Lecture: 5 Laboratory: 0	<ul style="list-style-type: none"> <li>One year of high school Chinese</li> </ul> <ul style="list-style-type: none"> <li>Catalog Description Update</li> <li>Method of Instruction</li> <li>Prerequisite Validation</li> <li>Six-Year Review</li> <li>Textbooks</li> <li>Title Revision with Program Impacts (LIST Programs in Justification)</li> </ul>		presentation time, and/or group learning. Requires three or more writing assignments, which are assessed for critical thinking, conceptual understanding, structure, style and mechanics.		
CHIN 203 F Intermediate Chinese Mandarin III  Units: 4 Lecture: 4 Laboratory: 0	Prerequisite: <ul style="list-style-type: none"> <li>CHIN 102 F or</li> <li>Two years of high school Chinese</li> </ul> <ul style="list-style-type: none"> <li>Catalog Description Update</li> <li>Method of Instruction</li> <li>Prerequisite Validation</li> <li>Six-Year Review</li> <li>Textbooks</li> <li>Title Revision with Program Impacts (LIST Programs in Justification)</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments, which are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2023 Fall	Six-Year Review. Textbooks.
CHIN 204 F Intermediate Chinese Mandarin IV  Units: 4 Lecture: 4 Laboratory: 0	Prerequisite: <ul style="list-style-type: none"> <li>CHIN 203 F or</li> <li>Three years of high school Chinese</li> </ul> <ul style="list-style-type: none"> <li>Catalog Description Update</li> <li>Method of Instruction</li> <li>Prerequisite Validation</li> <li>Six-Year Review</li> <li>Textbooks</li> <li>Title Revision with Program Impacts (LIST Programs in Justification)</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2023 Fall	Six-Year Review. Textbooks.
FREN 101 F Elementary French I  Units: 5	Prerequisites: <ul style="list-style-type: none"> <li>NONE</li> </ul> <ul style="list-style-type: none"> <li>Assignments Revision</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2023 Fall	Six-Year Review. Textbooks.

REVISED COURSES					
Lecture: 5 Laboratory: 0	<ul style="list-style-type: none"> <li>• Catalog Description Update</li> <li>• Method of Instruction</li> <li>• Six-Year Review</li> <li>• Textbooks</li> </ul>		Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.		
FREN 102 F Elementary French II  Units: 5 Lecture: 5 Laboratory: 0	Prerequisite: <ul style="list-style-type: none"> <li>• FREN 101 F or</li> <li>• One year of high school French</li> </ul> <ul style="list-style-type: none"> <li>• Catalog Description Update</li> <li>• Method of Instruction</li> <li>• Prerequisite Validation</li> <li>• Six-Year Review</li> <li>• Textbooks</li> <li>• Assignments Revision</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2023 Fall	Six-Year Review. Textbooks.
FREN 203 F Intermediate French III  Units: 4 Lecture: 4 Laboratory: 0	Prerequisite: <ul style="list-style-type: none"> <li>• FREN 102 F or</li> <li>• Two years of high school French</li> </ul> <ul style="list-style-type: none"> <li>• Assignments Revision</li> <li>• Catalog Description Update</li> <li>• Course Content (that do not change the overall scope of the course)</li> <li>• Method of Instruction</li> <li>• Prerequisite Validation</li> <li>• Six-Year Review</li> <li>• Student Learning Outcomes</li> <li>• Textbooks</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2023 Fall	Six-Year Review. Textbooks.
FREN 204 F Intermediate French IV	Prerequisite: <ul style="list-style-type: none"> <li>• FREN 203 F or</li> </ul>	30	Class time focuses on individualized instruction, student	2023 Fall	Six-Year Review. Textbooks.

REVISED COURSES					
Units: 4 Lecture: 4 Laboratory: 0	<ul style="list-style-type: none"> <li>• Three years of high school French</li> <li>• Assignments Revision</li> <li>• Catalog Description Update</li> <li>• Method of Instruction</li> <li>• Prerequisite Validation</li> <li>• Six-Year Review</li> <li>• Textbooks</li> </ul>		presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.		
GERM 101 F Elementary German I  Units: 5 Lecture: 5 Laboratory: 0	Prerequisites: <ul style="list-style-type: none"> <li>• NONE</li> <li>• Assignments Revision</li> <li>• Catalog Description Update</li> <li>• Method of Instruction</li> <li>• Schedule Description Update</li> <li>• Six-Year Review</li> <li>• Textbooks</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments, which are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2023 Fall	Six-Year Review. Textbooks.
GERM 102 F Elementary German II  Units: 5 Lecture: 5 Laboratory: 0	Prerequisite: <ul style="list-style-type: none"> <li>• GERM 101 F or</li> <li>• One year of high school German</li> <li>• Assignments Revision</li> <li>• Catalog Description Update</li> <li>• Method of Instruction</li> <li>• Prerequisite Validation</li> <li>• Schedule Description Update</li> <li>• Six-Year Review</li> <li>• Textbooks</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments, which are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2023 Fall	Six-Year Review. Textbooks.
GERM 203 F Intermediate German III  Units: 4 Lecture: 4 Laboratory: 0	Prerequisite: <ul style="list-style-type: none"> <li>• GERM 102 F or</li> <li>• Two years of high school German</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing	2023 Fall	Six-Year Review. Textbooks.

REVISED COURSES					
	<ul style="list-style-type: none"> <li>• Catalog Description Update</li> <li>• Assignments Revision</li> <li>• Method of Instruction</li> <li>• Prerequisite Validation</li> <li>• Schedule Description Update</li> <li>• Six-Year Review</li> <li>• Textbooks</li> </ul>		assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.		
GERM 204 F Intermediate German IV  Units: 4 Lecture: 4 Laboratory: 0	Prerequisite: <ul style="list-style-type: none"> <li>• GERM 203 F or</li> <li>• Three years of high school German</li> </ul> <ul style="list-style-type: none"> <li>• Assignments Revision</li> <li>• Catalog Description Update</li> <li>• Method of Instruction</li> <li>• Prerequisite Validation</li> <li>• Schedule Description Update</li> <li>• Six-Year Review</li> <li>• Textbooks</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2023 Fall	Six-Year Review. Textbooks.
HED 140 F Health Science  Units: 3 Lecture: 3 Laboratory: 0	Prerequisites: <ul style="list-style-type: none"> <li>• NONE</li> </ul> <ul style="list-style-type: none"> <li>• Catalog Description Update</li> <li>• Class Size Revision</li> <li>• FSA Code Revision</li> <li>• Method of Evaluation</li> <li>• Method of Instruction</li> <li>• Remove Distance Education(teleweb)</li> <li>• Six-Year Review</li> <li>• Student Learning Outcomes</li> <li>• Textbooks</li> </ul>	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2023 Fall	Six-Year Review. Class size revised FROM 35 TO 45 to reflect current instructional practices and the CSPRD.
HORT 001 F Principles of Horticulture I  Units: 4 Lecture: 3 Laboratory: 3	Prerequisites: <ul style="list-style-type: none"> <li>• NONE</li> </ul> <ul style="list-style-type: none"> <li>• Assignments Revision</li> <li>• CIP Code Revision</li> </ul>	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets,	2023 Fall	Six-Year Review.



REVISED COURSES					
	<ul style="list-style-type: none"> <li>• Catalog Description Update</li> <li>• Classification Code Revision</li> <li>• Course Content (that do not change the overall scope of the course)</li> <li>• FSA Code Revision</li> <li>• Grading Options Revision</li> <li>• Method of Evaluation</li> <li>• Method of Instruction</li> <li>• Objectives Revision</li> <li>• Remove Distance Education(hybrid)</li> <li>• SAMS Code Revision</li> <li>• Schedule Description Update</li> <li>• Six-Year Review</li> <li>• Student Learning Outcomes</li> <li>• TOPS Code Revision</li> <li>• Textbooks</li> </ul>		scientific experiments, vocational skills, lab reports)		
HORT 045 F Pest Control Certification and Safety  Units: 3 Lecture: 3 Laboratory: 0	Prerequisites: <ul style="list-style-type: none"> <li>• NONE</li> <li>• CIP Code Revision</li> <li>• Catalog Description Update</li> <li>• Classification Code Revision</li> <li>• Course Content (that do not change the overall scope of the course)</li> <li>• FSA Code Revision</li> <li>• Hours (WSCH Lecture and/or Lab)</li> <li>• Method of Instruction</li> <li>• Assignments Revision</li> <li>• Objectives Revision</li> <li>• SAMS Code Revision</li> <li>• Schedule Description Update</li> <li>• Six-Year Review</li> <li>• Student Learning Outcomes</li> <li>• TOPS Code Revision</li> <li>• Textbooks</li> </ul>	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2023 Fall	Six-Year Review. Lecture hours changed FROM 2 hours lecture TO 3 hours lecture to correct CNET records - no unit revision.
ITAL 101 F Elementary Italian I	Prerequisites: <ul style="list-style-type: none"> <li>• NONE</li> </ul>	30	Class time focuses on individualized instruction, student	2023 Fall	Six-Year Review. Textbooks. Distance Ed

REVISED COURSES					
Units: 5 Lecture: 5 Laboratory: 0	<ul style="list-style-type: none"> <li>• Add Distance Education(hybrid)</li> <li>• Add Distance Education(online)</li> <li>• Assignments Revision</li> <li>• Catalog Description Update</li> <li>• Method of Instruction Update</li> <li>• Schedule Description Update</li> <li>• Six-Year Review</li> <li>• Textbooks</li> </ul>		presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills.		(online and hybrid). DE Addendum is attached.
ITAL 102 F Elementary Italian II  Units: 5 Lecture: 5 Laboratory: 0	Prerequisite: <ul style="list-style-type: none"> <li>• ITAL 101 F or</li> <li>• One year of high school Italian</li> </ul> <ul style="list-style-type: none"> <li>• Add Distance Education(hybrid)</li> <li>• Add Distance Education(online)</li> <li>• Assignments Revision</li> <li>• Catalog Description Update</li> <li>• Method of Instruction</li> <li>• Prerequisite Validation</li> <li>• Schedule Description Update</li> <li>• Six-Year Review</li> <li>• Textbooks</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills.	2023 Fall	Six-Year Review. Textbooks. Distance Ed (online and hybrid).
ITAL 203 F Intermediate Italian III  Units: 4 Lecture: 4 Laboratory: 0	Prerequisite: <ul style="list-style-type: none"> <li>• ITAL 102 F or</li> <li>• Two years of high school Italian</li> </ul> <ul style="list-style-type: none"> <li>• Add Distance Education(hybrid)</li> <li>• Add Distance Education(online)</li> <li>• Assignments Revision</li> <li>• Catalog Description Update</li> <li>• Class Size Revision</li> <li>• Method of Instruction</li> <li>• Prerequisite Validation</li> <li>• Schedule Description Update</li> <li>• Six-Year Review</li> <li>• Textbooks</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2023 Fall	Six-Year Review. Textbooks. Distance Ed (online and hybrid). Class size revision FROM 25 TO 30 in order to reflect other level-3 foreign language courses, the assignments, and the CSRPD.

REVISED COURSES					
ITAL 204 F Intermediate Italian IV  Units: 4 Lecture: 4 Laboratory: 0	Prerequisite: <ul style="list-style-type: none"> <li>• ITAL 203 F or</li> <li>• Three years of high school Italian</li> </ul> <ul style="list-style-type: none"> <li>• Add Distance Education(hybrid)</li> <li>• Add Distance Education(online)</li> <li>• Assignments Revision</li> <li>• Catalog Description Update</li> <li>• Method of Instruction</li> <li>• Prerequisite Validation</li> <li>• Schedule Description Update</li> <li>• Six-Year Review</li> <li>• Textbooks</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2023 Fall	Six-Year Review. Textbooks. Distance Ed (online and hybrid). Class size revision FROM 25 TO 30 to reflect other level-4 foreign language courses, the assignments, and the CSPRD.
JAPN 101 F Elementary Japanese I  Units: 5 Lecture: 5 Laboratory: 0	Prerequisites: <ul style="list-style-type: none"> <li>• NONE</li> </ul> <ul style="list-style-type: none"> <li>• Method of Instruction</li> <li>• Six-Year Review</li> <li>• Textbooks</li> <li>• Catalog Description Update</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments, which are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2023 Fall	Six-Year Review. Textbooks.
JAPN 102 F Elementary Japanese II  Units: 5 Lecture: 5 Laboratory: 0	Prerequisite: <ul style="list-style-type: none"> <li>• JAPN 101 F or</li> <li>• One year of high school Japanese</li> </ul> <ul style="list-style-type: none"> <li>• Catalog Description Update</li> <li>• Method of Instruction</li> <li>• Prerequisite Validation</li> <li>• Six-Year Review</li> <li>• Textbooks</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments, using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2023 Fall	Six-Year Review. Textbooks.

REVISED COURSES					
<p>JAPN 203 F Intermediate Japanese III</p> <p>Units: 4 Lecture: 4 Laboratory: 0</p>	<p>Prerequisite:</p> <ul style="list-style-type: none"> <li>• JAPN 102 F or</li> <li>• Two years of high school Japanese</li> </ul> <ul style="list-style-type: none"> <li>• Catalog Description Update</li> <li>• Method of Instruction</li> <li>• Prerequisite Validation</li> <li>• Schedule Description Update</li> <li>• Six-Year Review</li> <li>• Textbooks</li> </ul>	30	<p>Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.</p>	2023 Fall	Six-Year Review. Textbooks.
<p>JAPN 204 F Intermediate Japanese IV</p> <p>Units: 4 Lecture: 4 Laboratory: 0</p>	<p>Prerequisite:</p> <ul style="list-style-type: none"> <li>• JAPN 203 F or</li> <li>• Three years of high school Japanese</li> </ul> <ul style="list-style-type: none"> <li>• Catalog Description Update</li> <li>• Method of Instruction</li> <li>• Prerequisite Validation</li> <li>• Schedule Description Update</li> <li>• Six-Year Review</li> <li>• Textbooks</li> </ul>	30	<p>Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.</p>	2023 Fall	Six-Year Review. Textbooks.
<p>MUS 156 F Beginning Instrumental Jazz Improvisation</p> <p>Units: 1 Lecture: 1 Laboratory: 1</p>	<p>Advisory:</p> <ul style="list-style-type: none"> <li>• MUS 106 F</li> </ul> <ul style="list-style-type: none"> <li>• Advisory Validation</li> <li>• Assignments Revision</li> <li>• Catalog Description Update</li> <li>• Course Content (that do not change the overall scope of the course)</li> <li>• Hours (WSCH Lecture and/or Lab)</li> <li>• Method of Instruction</li> <li>• Student Learning Outcomes</li> <li>• Textbooks</li> </ul>	20	<p>Extensive individual instruction involving lecture, demonstration, student performance and faculty critiquing of student work. The instructor spends an extensive amount of time giving individualized instruction and feedback on attainment of skills. For an explanation of how the Music Department</p>	2023 Fall	Six-Year Review. Textbooks. Hours revised FROM 1 Hour Lecture and 2 Hours Lab TO 1 Hour Lecture and 1 Hour Lab to be consistent with a 1-unit course. Title change FROM "Beginning Jazz Improvisation - Instrumental" TO "Beginning Instrumental Jazz Improvisation," in order to remove the punctuation.

REVISED COURSES					
	<ul style="list-style-type: none"> <li>Title Revision with Program Impacts (LIST Programs in Justification)</li> </ul>		approaches class size, please see attachment entitled "Music Class Size."		
<p>MUS 256 F Advanced Instrumental Jazz Improvisation</p> <p>Units: 1.5 Lecture: 1 Laboratory: 2</p>	<p>Prerequisite:</p> <ul style="list-style-type: none"> <li>MUS 156 F</li> <li>Audition</li> <li>Assignments Revision</li> <li>Catalog Description Update</li> <li>Prerequisite Validation</li> <li>Six-Year Review</li> <li>Student Learning Outcomes</li> <li>Textbooks</li> <li>Title Revision NO Program Impacts</li> <li>Unit Revision</li> </ul>	15	<p>Extensive individual instruction involving lecture, demonstration, student performance and faculty critiquing of student work. The instructor spends an extensive amount of time giving individualized instruction and feedback on attainment of skills. Students perform individually and must be assessed individually by the instructor. Students' progress and success is proportional to this individualized instruction. The more advanced the class, the longer and more challenging the music performed by the student. For an explanation of how the Music Department approaches class size, please see attachment entitled "Music Class Size."</p>	2023 Fall	<p>Six-Year Review. Textbooks. Title change FROM "Advanced Jazz Improvisation - Instrumental" TO "Advanced Instrumental Jazz Improvisation," in order to remove the punctuation. Unit revision FROM 1 unit TO 1.5 units. No program impacts associated with this proposal.</p>
<p>MUS 265 F Piano Ensemble</p> <p>Units: 1 Lecture: 1 Laboratory: 1</p>	<p>Prerequisite:</p> <ul style="list-style-type: none"> <li>MUSA 136 F or</li> <li>Audition</li> <li>Assignments Revision</li> <li>Catalog Description Update</li> <li>Course Content (that do not change the overall scope of the course)</li> <li>Method of Instruction</li> <li>Prerequisite Validation</li> </ul>	15	<p>Extensive individual instruction involving lecture, demonstration, student performance and faculty critiquing of student work. Students perform individually for 3-5 minutes per week, or 35-40 minutes per semester. Students' progress and success</p>	2023 Fall	<p>Six-Year Review. Textbooks.</p>

REVISED COURSES					
	<ul style="list-style-type: none"> <li>Textbooks</li> </ul>		is proportional to individualized instruction.		
<p>MUSA 134 F Jazz Piano Technique and Repertoire I</p> <p>Units: 1 Lecture: 1 Laboratory: 1</p>	<p>Prerequisite:</p> <ul style="list-style-type: none"> <li>Audition and</li> </ul> <p>Advisory:</p> <ul style="list-style-type: none"> <li>MUSA 130 F</li> <li>Add Distance Education(hybrid)</li> <li>Advisory Addition</li> <li>Assignments Revision</li> <li>Catalog Description Update</li> <li>Class Size Revision</li> <li>Prerequisite Revision</li> <li>Six-Year Review</li> <li>Textbooks</li> </ul>	15	At the intermediate level of instruction, the complexity of the material, length of performance material, and faculty critique sessions increase the time-on-task for each student enrolled in the class. There is a direct correlation between how many students are permitted to enroll in the class and how much time-on-task can be accomplished for each student. This size results from both the live performance and critique time and private coaching time.	2023 Fall	Six-Year Review. Textbooks. Class size revision FROM 18 TO 15 in order to reflect department standards for music class sizes.
<p>MUSA 234 F Jazz Piano Technique and Repertoire II</p> <p>Units: 1 Lecture: 1 Laboratory: 1</p>	<p>Prerequisite:</p> <ul style="list-style-type: none"> <li>MUSA 134 F</li> <li>Add Distance Education(hybrid)</li> <li>Add Distance Education(online)</li> <li>Assignments Revision</li> <li>Catalog Description Update</li> <li>Method of Instruction</li> <li>Prerequisite Validation</li> <li>Six-Year Review</li> <li>Textbooks</li> </ul>	15	At the advanced level of instruction, the complexity of the material, length of performance material, and faculty critique sessions increase the time-on-task for each student enrolled in the class. There is a direct correlation between how many students are permitted to enroll in the class and how much time-on-task can be accomplished for each student. With respect to voice, instruction, the accompanist time is calculated on the current class sizes.	2023 Fall	Six-Year Review. Textbooks. Proposed for Distance Ed (hybrid/online).

REVISED COURSES					
PORT 101 F Elementary Portuguese I  Units: 5 Lecture: 5 Laboratory: 0	Prerequisites: <ul style="list-style-type: none"> <li>• NONE</li> <li>• Add Distance Education(hybrid)</li> <li>• Add Distance Education(online)</li> <li>• Assignments Revision</li> <li>• Catalog Description Update</li> <li>• Method of Instruction</li> <li>• Schedule Description Update</li> <li>• Six-Year Review</li> <li>• Textbooks</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments, which are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2023 Fall	Six-Year Review. Textbooks. Distance Ed (online and hybrid).
PORT 102 F Elementary Portuguese II  Units: 5 Lecture: 5 Laboratory: 0	Prerequisite: <ul style="list-style-type: none"> <li>• PORT 101 F or</li> <li>• One year of high school Portuguese</li> <li>• Add Distance Education(hybrid)</li> <li>• Add Distance Education(online)</li> <li>• Assignments Revision</li> <li>• Catalog Description Update</li> <li>• Method of Evaluation</li> <li>• Method of Instruction</li> <li>• Prerequisite Validation</li> <li>• Schedule Description Update</li> <li>• Six-Year Review</li> <li>• Textbooks</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments, which are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2023 Fall	Six-Year Review. Textbooks. Distance Ed (online and hybrid).
POSC 200 F Introduction to the Study of Politics  Units: 3 Lecture: 3 Laboratory: 0	Prerequisites: <ul style="list-style-type: none"> <li>• NONE</li> <li>• Catalog Description Update</li> <li>• Method of Evaluation</li> <li>• Method of Instruction</li> <li>• Objectives Revision</li> <li>• Schedule Description Update</li> <li>• Six-Year Review</li> <li>• Textbooks</li> </ul>	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2023 Fall	Six-Year Review. Textbooks.

REVISED COURSES					
POSC 215 F Comparative Politics  Units: 3 Lecture: 3 Laboratory: 0	Prerequisites: <ul style="list-style-type: none"> <li>NONE</li> <li>Assignments Revision</li> <li>Catalog Description Update</li> <li>Method of Evaluation</li> <li>Method of Instruction</li> <li>Six-Year Review</li> <li>Student Learning Outcomes</li> <li>Textbooks</li> </ul>	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation is primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2023 Fall	Six-Year Review. Textbooks.
SPAN 101 F Elementary Spanish I  Units: 5 Lecture: 5 Laboratory: 0	Prerequisites: <ul style="list-style-type: none"> <li>NONE</li> <li>Assignments Revision</li> <li>Catalog Description Update</li> <li>Six-Year Review</li> <li>Textbooks</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2023 Fall	Six-Year Review. Textbooks.
SPAN 101HF Honors Elementary Spanish I  Units: 5 Lecture: 5 Laboratory: 0	Prerequisites: <ul style="list-style-type: none"> <li>NONE</li> <li>Add Distance Education(online)</li> <li>Assignments Revision</li> <li>Catalog Description Update</li> <li>Method of Instruction</li> <li>Six-Year Review</li> <li>Textbooks</li> </ul>	25	The Fullerton College Honors Advisory Board recommends a class size of 25, to encourage a seminar environment, in which there is extensive instructor-student interaction, as well as extensive interaction between students.	2023 Fall	Six-Year Review. Textbooks.
SPAN 102 F Elementary Spanish II  Units: 5 Lecture: 5 Laboratory: 0	Prerequisite: <ul style="list-style-type: none"> <li>SPAN 101 F or</li> <li>SPAN 101HF or</li> <li>One year of high school Spanish</li> <li>Assignments Revision</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments, which are assessed for	2023 Fall	Six-Year Review. Textbooks.



REVISED COURSES					
	<ul style="list-style-type: none"> <li>• Catalog Description Update</li> <li>• Method of Instruction</li> <li>• Prerequisite Validation</li> <li>• Six-Year Review</li> <li>• Textbooks</li> </ul>		critical thinking, conceptual understanding, structure, style and mechanics.		
SPAN 102HF Honors Elementary Spanish II  Units: 5 Lecture: 5 Laboratory: 0	Prerequisite: <ul style="list-style-type: none"> <li>• SPAN 101 F or</li> <li>• SPAN 101HF or</li> <li>• One year of high school Spanish</li> </ul> <ul style="list-style-type: none"> <li>• Add Distance Education(online)</li> <li>• Assignments Revision</li> <li>• Catalog Description Update</li> <li>• Method of Instruction</li> <li>• Prerequisite Validation</li> <li>• Six-Year Review</li> <li>• Textbooks</li> </ul>	25	The Fullerton College Honors Advisory Board recommends a class size of 25, to encourage a seminar environment, in which there is extensive instructor-student interaction, as well as extensive interaction between students.	2023 Fall	Six-Year Review. Textbooks.
SPAN 200 F Conversational Spanish  Units: 2 Lecture: 2 Laboratory: 0	Prerequisite: <ul style="list-style-type: none"> <li>• SPAN 102 F or</li> <li>• SPAN 102HF or</li> <li>• Two years of high school Spanish</li> </ul> <ul style="list-style-type: none"> <li>• Assignments Revision</li> <li>• Catalog Description Update</li> <li>• Method of Instruction</li> <li>• Prerequisite Validation</li> <li>• Six-Year Review</li> <li>• Textbooks</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more oral presentations, which are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2023 Fall	Six-Year Review. Textbooks.
SPAN 201 F Spanish for the Spanish Speaker  Units: 5 Lecture: 5 Laboratory: 0	Advisory: <ul style="list-style-type: none"> <li>• Native or near-native Spanish language proficiency.</li> </ul> <ul style="list-style-type: none"> <li>• Advisory Validation</li> <li>• Assignments Revision</li> <li>• Catalog Description Update</li> <li>• Method of Instruction</li> <li>• Schedule Description Update</li> <li>• Six-Year Review</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual	2023 Fall	Six-Year Review. Textbooks.

REVISED COURSES					
	<ul style="list-style-type: none"> <li>Textbooks</li> </ul>		understanding, structure, style and mechanics.		
SPAN 203 F Intermediate Spanish III  Units: 4 Lecture: 4 Laboratory: 0	Prerequisite: <ul style="list-style-type: none"> <li>SPAN 102 F or</li> <li>SPAN 102HF or</li> </ul> Two years of high school Spanish  <ul style="list-style-type: none"> <li>Catalog Description Update</li> <li>Method of Instruction</li> <li>Prerequisite Validation</li> <li>Six-Year Review</li> <li>Textbooks</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2023 Fall	Six-Year Review. Textbooks.
SPAN 204 F Intermediate Spanish IV  Units: 4 Lecture: 4 Laboratory: 0	Prerequisite: <ul style="list-style-type: none"> <li>SPAN 201 F or</li> <li>SPAN 203 F or</li> </ul> Three years of high school Spanish  <ul style="list-style-type: none"> <li>Catalog Description Update</li> <li>Method of Instruction</li> <li>Prerequisite Validation</li> <li>Six-Year Review</li> <li>Textbooks</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2023 Fall	Six-Year Review. Textbooks.
SPAN 205 F Introduction to Spanish Literature  Units: 3 Lecture: 3 Laboratory: 0	Prerequisite: <ul style="list-style-type: none"> <li>SPAN 204 F or</li> </ul> Four years of high school Spanish (or equivalent)  <ul style="list-style-type: none"> <li>Assignments Revision</li> <li>Catalog Description Update</li> <li>Prerequisite Validation</li> <li>Six-Year Review</li> <li>Student Learning Outcomes</li> </ul>	25	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical	2023 Fall	Six-Year Review. Textbooks.

**REVISED COURSES**

	<ul style="list-style-type: none"> <li>• Textbooks</li> </ul>		thinking, conceptual understanding, structure, style and mechanics.		
<p>SPAN 206 F Introduction to Latin American Literature</p> <p>Units: 3 Lecture: 3 Laboratory: 0</p>	<p>Prerequisite:</p> <ul style="list-style-type: none"> <li>• SPAN 204 F or</li> <li>• Four years of high school Spanish (or equivalent)</li> </ul> <ul style="list-style-type: none"> <li>• Assignments Revision</li> <li>• Catalog Description Update</li> <li>• Prerequisite Validation</li> <li>• Six-Year Review</li> <li>• Textbooks</li> </ul>	25	<p>Class time focuses on individualized instruction, student presentation time, and group and pair learning activities. Requires five or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics. Extensive reading of literary materials, class, group and individual activities to enhance reading comprehension and interpretation, written and oral responses to literary texts, and student presentations about literary pieces and topics.</p>	2023 Fall	Six-Year Review. Textbooks.
<p>THEA 090 F Introduction to Advanced Topics in Theatre Technology</p> <p>Units: 2 Lecture: 1 Laboratory: 3</p>	<p>Prerequisites:</p> <ul style="list-style-type: none"> <li>• NONE</li> </ul> <ul style="list-style-type: none"> <li>• CIP Code Revision</li> <li>• Catalog Description Update</li> <li>• Course Content (that do not change the overall scope of the course)</li> <li>• FSA Code Revision</li> <li>• Hours (WSCH Lecture and/or Lab)</li> <li>• Method of Instruction</li> <li>• Six-Year Review</li> <li>• Textbooks</li> <li>• Unit Revision</li> </ul>	25	<p>Through project-based learning, the instructor of this course supervises and instructs students on an individual basis while the students are engaged in practicing the skill(s) they are learning. During the laboratory sessions students will participate in the various areas of technical theatre. Under the supervision of the instructor, students will often</p>	2023 Fall	Six-Year Review. CIP code updated. Textbooks. Hours revised FROM 1-3 Lecture and 3-9 Lab TO 1 Lecture and 3 Lab. Units revised FROM 2-6 TO 2.

REVISED COURSES				
			climb ladders, use mast and scissors lifts, work overhead, and use the rigging, lighting, audio, properties, scenery and painting areas in the Theatre Arts building. Students will also use hand and power tools during laboratory activities. This course also includes practical laboratory experience through hands-on training, demonstration and discussion as practiced in the field.	

DEACTIVATION COURSES/CERTIFICATES		
COURSE ID	EFF DATE	JUSTIFICATION
ACCT 001 F Accounting for Small Business	2023 Fall	Course Deactivation. Replaced by ACCT 100 F.
ACCT 100BF Financial Accounting Principle	2023 Fall	Course Deactivation. Replaced by ACCT 100 F.
ENGL 254 F Intermediate Creative Writing: Poetry	2023 Fall	Course Deactivation. No longer offered.
ENGL 255 F Intermediate Creative Writing: Fiction	2023 Fall	Course Deactivation. No longer offered.
STSV 220 F Tutoring Techniques Laboratory	2023 Fall	Course Deactivation. No longer offered.

NEW DEGREES/CERTIFICATES			
DEGREE		EFF DATE	JUSTIFICATION
Ethnic Studies	<p><b>Ethnic Studies for Educators Discipline Emphasis Certificate</b></p> <p>The Ethnic Studies for Educators Discipline Emphasis Certificate is available to students who are working on or who have been awarded the Ethnic Studies for Educators Foundations certificate and would like to extend their learning by</p>	2023 Fall	New Certificate is designed for students who are completing the new Ethnic Studies for Educators Foundations Certificate program. The Discipline Emphasis Certificate allows students to take an additional 9 units in one selected ethnic studies discipline area. Students must complete the Foundations certificate prior to or simultaneously with the Discipline

**NEW DEGREES/CERTIFICATES**

	<p>developing proficiency in a selected ethnic studies discipline. The Ethnic Studies for Educators certificate programs are designed to meet the growing needs of pre-service and in-service high school teachers who will be required to teach Ethnic Studies as a result of the new California high school Ethnic Studies graduation requirement. This certificate requires a total of 9 units. A grade of C or better is required for each course taken. Students must complete the Foundations Certificate prior to or simultaneously with the Discipline Emphasis Certificate.</p> <p>Required Courses (9 units) Select three courses from one of the following disciplines. Units</p> <p><b>Comparative Ethnic Studies</b> Units</p> <p>ETHS 111 F Women of Color in the U.S. 3</p> <p>or</p> <p>ETHS 111HF Honors Women of Color in the U.S. 3</p> <p>ETHS 202 F Race, Ethnicity, and Popular Culture 3</p> <p>ARTH 105 F Africa, Oceania, and Native American Art History 3</p> <p>THEA 108 F Multicultural Perspectives in American Theatre 3</p> <p><b>Africana Studies</b> Units</p> <p>ETHS 130 F African-American History I 3</p> <p>or</p> <p>ETHS 130HF Honors African-American History I 3</p> <p>ETHS 131 F African American History II 3</p> <p>ARTH 110 F African Art and the Diaspora 3</p> <p>ENGL 250 F Introduction to African American and Black Literature</p>	<p>Emphasis certificate. In other words, the Discipline Emphasis certificate may not be awarded prior to earning the Foundations certificate.</p>
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**NEW DEGREES/CERTIFICATES**

	3		
	<p><b>American Indian and Indigenous Studies</b> Units</p> <p>ETHS 160 F American Indian History 3</p> <p>ETHS 162 F Introduction to Federal Indian Law and Policy 3</p> <p>ARTH 105 F Africa, Oceania, and Native American Art History 3</p> <p>ENGL 251 F Introduction to Native American Literature 3</p>		
	<p><b>Asian Pacific Islander American Studies</b> Units</p> <p>ETHS 171 F Asian Pacific Islander American History 3</p> <p>ARTH 120 F Asian Art History 3</p> <p>ENGL 253 F Introduction to Asian American Literature 3</p> <p>PHIL 270 F Introduction to Asian Religions 3</p>		
	<p><b>Chicanx/Latinx Studies</b> Units</p> <p>ETHS 151 F Chicana/o History I 3</p> <p>ETHS 152 F Chicana/o History II 3</p> <p>ETHS 153 F Chicana/o and Latina/o Contemporary Issues 3</p> <p>or</p> <p>ETHS 153HF Honors Chicana/o and Latina/o Contemporary Issues 3</p> <p>ARTH 135 F Latin America - Mexican Art History 3</p> <p>ARTH 140 F Latin America - Ancient/Indigenous Art History 3</p> <p>ARTH 145 F Latin America - Colonial-Contemporary Art History 3</p>		



**NEW DEGREES/CERTIFICATES**

	<p>ETHS 235HF Honors Contemporary Social Justice Movements 3</p> <p>ETHS 210 F Ethnic Studies for Educators Seminar 3</p> <p>ETHS 211 F Ethnic Studies for Educators Capstone 3</p> <p>Restricted Electives (3 units) Units</p> <p>ETHS 129 F Introduction to African-American Studies 3</p> <p>or</p> <p>ETHS 129HF Honors Introduction to African American Studies 3</p> <p>ETHS 150 F Introduction to Chicana/o Studies 3</p> <p>ETHS 159 F Introduction to American Indian Studies 3</p> <p>ETHS 170 F Introduction to Asian Pacific Islander American Studies 3</p> <p>Total Units 15</p>		
<p>Music</p>	<p><b>Jazz Piano Teaching Certificate</b></p> <p>The Jazz Piano Teaching Certificate provides insight into playing jazz piano and the required bouquet of skills - improvisation, knowledge of voicings, rhythmic expertise in swing and Latin styles, knowledge of accompanying, familiarity with solo piano styles, and more. Through the three required courses, each pianist will learn these skills hands-on through focused and intensive courses with the end goal of expertly performing five jazz pieces in contrasting styles. Through the restrictive elective courses, each pianist chooses how to hone and sharpen their skills, whether rehearsing and performing as part of a group, expanding their knowledge of</p>	<p>2023 Fall</p>	<p>New Certificate designed for pianists seeking both more specialized knowledge and an advantage in the marketplace.</p>



**NEW DEGREES/CERTIFICATES**

	<p>theory or history, or pursuing a specialty in improvisation. By the time they earn their certificate, the pianist will be qualified to teach a jazz-interested student. This certificate requires a total of 8-10 units of required courses and restricted electives. A grade of C or better is required for all courses taken.</p> <p>Required Courses (3 units) MUSA 202 F can be repeated three times. One unit will count toward required courses, and up to 3 additional units may be counted towards restricted electives.</p> <p align="center">Units</p> <p>MUSA 134 F Jazz Piano Technique and Repertoire I 1</p> <p>MUSA 234 F Jazz Piano Technique and Repertoire II 1</p> <p>MUSA 202 F Applied Private Instruction 1</p> <p>Restricted Electives (5-7 units) Units</p> <p>MUS 113 F Jazz History - An Appreciation 3</p> <p>MUS 156 F Beginning Instrumental Jazz Improvisation 1</p> <p>MUS 205 F Pop/Commercial Music Theory 3</p> <p>MUS 206 F Pop and Commercial Musicianship 1</p> <p>MUS 266 F Jazz Combo 1</p> <p>MUS 269 F Alternative Jazz Lab Ensemble 1</p> <p>MUS 276 F Jazz Band 1</p> <p>MUS 287 F Vocal Jazz Ensemble 1</p> <p>Total Units 8 - 10</p>		
Physics	<b>Physics Associate in Science Degree for UC Transfer</b>	2023 Fall	New program aligned with UC Transfer Pathway (UCTP). This program is designed to enhance transfer rates and increase academic preparation for

NEW DEGREES/CERTIFICATES

	<p>The Physics Associate in Science Degree for UC Transfer, also known as the Physics AS-UCT, prepares students for transfer to UC campuses that offer bachelor's degrees in physics. This program aligns with the UC Transfer Pathway (UCTP). The Physics AS-UCT provides the lower-division coursework needed in order to continue in a bachelor's-degree program; however, the Physics AS-UCT also provides valuable quantitative and problem-solving skills that are in demand by employers hiring, e.g., lab technicians, or in a variety of fields such as manufacturing and education. Of people who obtain a terminal bachelor's degree in physics, about half work in industry, in fields such as aerospace, military, software, and electronics. Most of the other half work either as high school teachers or as lab technicians at universities or government-funded laboratories. PhD's in physics are qualified for teaching at the university level and for scientific research, as well as for higher-level jobs in the same areas as those with bachelor's degrees. Students completing this degree are guaranteed admission to the UC system, but not necessarily to a particular UC campus or major of their choice. This degree requires the completion of 40 units in the major, 16-20 units of Intersegmental General Education Transfer Curriculum (IGETC), and a minimum of 60 semester units with an overall grade point average of at least 2.0, where a higher-grade point average is expected to remain competitive for admission to the UC system. Furthermore, students must achieve a cumulative minimum grade point average of 3.5 in the major for guaranteed transfer to the UC system.</p> <p>Required Core (40 units) Units CHEM 111AF General Chemistry I</p>		<p>California community college students transferring to the UCs. This program will complement the existing CHEM AS-UCT at Fullerton College, mirroring the CHEM AS-UCT and PHYS AS-UCT being developed at Cypress College.</p>
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**NEW DEGREES/CERTIFICATES**

	<p align="center">5 CHEM 111BF General Chemistry II 5 MATH 151 F Calculus I 4 or MATH 151HF Honors Calculus I 4 MATH 152 F Calculus II 4 or MATH 152HF Honors Calculus II 4 MATH 251 F Multivariable Calculus 4 MATH 252 F Linear Algebra and Differential Equations 4 and MATH 253 F Additional Topics in Linear Algebra 2 or MATH 255 F Linear Algebra 3 and MATH 260 F Ordinary Differential Equations 3 PHYS 221 F General Physics I 4 PHYS 222 F General Physics II 4 PHYS 223 F General Physics III 4  Total Units 40</p>		
Theatre Arts	<p><b>Assistant Stage Management Certificate</b></p> <p>The Assistant Stage Management Certificate is designed to prepare the student for occupational competency as an Assistant Stage Manager in educational, community, and resident theatre venues as well as a theme park, television, and motion picture studios. This certificate program requires a total of 19.5-24.5 units in required courses and provides the foundation for the Stage Management Certificate. At least one-half</p>	2023 Fall	New certificate leads to employment in the entertainment industry as an assistant stage manager. This is a foundation, Level One certificate leading to the Stage Management certificate for additional skill training.

NEW DEGREES/CERTIFICATES

of the units toward the certificate must be completed at Fullerton College. All courses must be completed with a grade of C or better.

Required Courses (13 units)

Units

MUS 101 F Music Fundamentals

3

THEA 100 F Introduction to the Theatre

3

THEA 141 F Introduction to Technical Theatre

4

THEA 266 F Stage Management

3

Required Design Course (2 units)

Select either THEA 091 F or THEA 162 F (which requires an additional Stage Crew Activity Course)

Units

THEA 091 F Video and Scenic Projection for the Theatre

2

or

THEA 162 F Sound Design for the Theatre

2

and

Required Stage Crew Activity Course (0.5-3 units)

Concurrent enrollment in one of the following courses is required for

THEA 162 F. Select 0.5 units per course selected.

Units

THEA 153 F Introduction to Stage Crew Activity

0.5 - 3

THEA 159 F Beginning Stage Crew Activity

0.5 - 3

THEA 249 F Intermediate Stage Crew Activity

0.5 - 3

THEA 250 F Advanced Stage Crew Activity

0.5 - 3

Required Production Courses (4-6.5 units)

Select courses to fulfill stage management positions.

Units

THEA 130 F Acting Workshop

NEW DEGREES/CERTIFICATES			
	3		
THEA 131 F Theatre Workshop	1 - 3		
THEA 134 F Beginning Theatre Practicum	1 - 2		
THEA 135 F Resident Theatre Company	0.5 - 3		
THEA 139 F Beginning Musical Theatre Concert Production	1		
THEA 177 F Beginning Director's Practicum	0.5 - 3		
THEA 178 F Beginning Musical Theatre Production	0.5 - 3		
Total Units	19.5 - 24.5		

MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
Business	<ul style="list-style-type: none"> <li>Catalog Description Update</li> <li>CIP Code Revision</li> <li>Program SLOA Revision</li> <li>Adding Courses to "Restricted Electives"</li> <li>Removing Courses from "Restricted Electives"</li> </ul>	<p><b>Entrepreneurship Certificate</b></p> <p>The Entrepreneurship Certificate is designed to prepare students with key considerations for starting and managing a business. We will guide you step-by-step through solid business planning. Upon program completion, students will have a business plan and the skills necessary to seek funding to start or expand a business. A grade of C or better is required in each course taken. This certificate requires 22-25 units.</p> <p>Select IDEATION/ENTREPRENEURSHIP core courses from the following (6 units):</p> <p style="text-align: center;">Units</p> <p>BUS 180 F Small Business Management 3</p> <p>or</p> <p>BUS 181 F The Entrepreneurial Mindset 3</p> <p>BUS 185 F Creativity Matters! 3</p> <p>BUS 187 F Innovation and New Product Development</p>	2023 Fall	Program Revision with course replacement: ACCT 001 F with ACCT 100 F.

**MODIFY DEGREES/CERTIFICATES**

		<p align="center">3</p> <p>BUS 188 F Introduction to the Internet of Things Product Development</p> <p align="center">3</p> <p>Select one ACCOUNTING course from the following (3-5 units):</p> <p align="center">Units</p> <p>ACCT 100 F Small Business Accounting</p> <p align="center">3</p> <p>ACCT 101AF Financial Accounting</p> <p align="center">5</p> <p>or</p> <p>ACCT 102HF Honors Financial Accounting</p> <p align="center">5</p> <p>Select one E-COMMERCE/WEBSITE course from the following (3 units):</p> <p align="center">Units</p> <p>BUS 170 F Principles of E-Commerce</p> <p align="center">3</p> <p>BUS 182 F Mobile Applications (APPs) for Business</p> <p align="center">3</p> <p>CIS 152 F Web Design I</p> <p align="center">3</p> <p>Select one LEGAL course from the following (3 units): (See a counselor for determination of correct course)</p> <p align="center">Units</p> <p>BUS 240 F Legal Environment of Business</p> <p align="center">3</p> <p>BUS 240HF Honors Legal Environment of Business</p> <p align="center">3</p> <p>BUS 245 F Business Law I</p> <p align="center">3</p> <p>Select one MANAGEMENT course from the following (3-4 units):</p> <p align="center">Units</p> <p>BUS 112 F Public Speaking for Business</p> <p align="center">4</p> <p>BUS 180 F Small Business Management</p> <p align="center">3</p> <p>BUS 262 F Principles of Management</p> <p align="center">3</p> <p>BUS 266 F Human Relations in Organizations</p>		
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**MODIFY DEGREES/CERTIFICATES**

		<p align="center">3</p> <p>BUS 267 F Principles of Supervision</p> <p align="center">3</p> <p>BUS 268 F Human Resource Management</p> <p align="center">3</p> <p>BUS 271 F Leadership and Business Ethics</p> <p align="center">3</p> <p>Select one MARKETING course from the following (3 units):</p> <p align="center">Units</p> <p>MKT 100 F Introduction to Marketing</p> <p align="center">3</p> <p>MKT 103 F Principles of Advertising</p> <p align="center">3</p> <p>MKT 151 F Digital Marketing</p> <p align="center">3</p> <p>MKT 201 F Small Business Promotions</p> <p align="center">3</p> <p>BUS 224 F International Marketing</p> <p align="center">3</p> <p>Select one ENTREPRENEURSHIP SPECIAL TOPICS (ELECTIVES) course from the following (1 unit):</p> <p align="center">Units</p> <p>BUS 186 F Funding Special Projects and New Ventures</p> <p align="center">1</p> <p>BUS 281 F The Business of Cannabis</p> <p align="center">3</p> <p>Total Units</p> <p align="center">22 - 25</p>		
Chemistry	<ul style="list-style-type: none"> <li>• Program Unit Revision</li> <li>• Catalog Description Update</li> <li>• Adding Courses to "Required"</li> </ul>	<p><b>Chemistry Associate in Science Degree for UC Transfer</b></p> <p>The Chemistry Associate in Science Degree for UC Transfer, also known as the Chemistry AS-UCT, prepares students for transfer to UC campuses that offer bachelor's degrees in chemistry. This program aligns with the UC Transfer Pathway (UCTP). The Chemistry AS-UCT introduces students to general and organic chemistry as well as allied coursework in both physics and</p>	2023 Fall	Program Revision. Unit Revision FROM 48 units TO 47-48 units due to addition of MATH course.

**MODIFY DEGREES/CERTIFICATES**

		<p>mathematics, preparing students for further study in the discipline of chemistry. Coursework in the discipline of chemistry includes instruction in molecular-level interpretations regarding the properties and reactions of inorganic and organic substances. Students with a degree in chemistry may pursue careers in government agencies or various areas of industry, including environmental, pharmaceutical, and material chemistry. Students completing this degree are guaranteed admission to the UC system, but not necessarily to a particular UC campus or major of their choice. This degree requires the completion of 47-48 units in the major, 20 units of Intersegmental General Education Transfer Curriculum (IGETC), and a minimum of 60 semester units with an overall grade point average of at least 2.0, where a higher-grade point average is expected to remain competitive for admission to the UC system. Furthermore, students must achieve a cumulative minimum grade point average of 3.5 in the major for guaranteed transfer to the UC system.</p> <p>Required Core (47-48 units)</p> <table border="0"> <tr> <td></td> <td align="center">Units</td> </tr> <tr> <td>CHEM 111AF General Chemistry I</td> <td align="center">5</td> </tr> <tr> <td>CHEM 111BF General Chemistry II</td> <td align="center">5</td> </tr> <tr> <td>CHEM 211AF Organic Chemistry I</td> <td align="center">5</td> </tr> <tr> <td>CHEM 211BF Organic Chemistry II</td> <td align="center">5</td> </tr> <tr> <td>MATH 151 F Calculus I</td> <td align="center">4</td> </tr> <tr> <td>or</td> <td></td> </tr> <tr> <td>MATH 151HF Honors Calculus I</td> <td align="center">4</td> </tr> </table>		Units	CHEM 111AF General Chemistry I	5	CHEM 111BF General Chemistry II	5	CHEM 211AF Organic Chemistry I	5	CHEM 211BF Organic Chemistry II	5	MATH 151 F Calculus I	4	or		MATH 151HF Honors Calculus I	4	
	Units																		
CHEM 111AF General Chemistry I	5																		
CHEM 111BF General Chemistry II	5																		
CHEM 211AF Organic Chemistry I	5																		
CHEM 211BF Organic Chemistry II	5																		
MATH 151 F Calculus I	4																		
or																			
MATH 151HF Honors Calculus I	4																		





**MODIFY DEGREES/CERTIFICATES**

		<p>course was valid during the semester when it was taken. A course or sequence of courses used to satisfy a requirement in one area may not be used to satisfy a requirement in another area. Some universities will not allow students to count courses in their major field as part of general education. Students should check with a counselor and review the university catalog for further clarification. This certificate requires 40-55 units in courses from the areas listed below.</p> <p>AREA A: ENGLISH LANGUAGE COMMUNICATION AND CRITICAL THINKING - Select one course in each sub-area: A1, A2, and A3 (10-13 units) *Course can be used in one area.</p> <p align="center">Units</p> <p>Area A1. Oral Communication</p> <p>BUS 112 F Public Speaking for Business 4</p> <p>COMM 100 F Public Speaking 3</p> <p>COMM 124 F Small Group Communication 3</p> <p>COMM 135 F Essentials of Argumentation 3</p> <p>Area A2. Written Communication</p> <p>ENGL 100 F College Writing 4</p> <p>or</p> <p>ENGL 100HF Honors College Writing 4</p> <p>ENGL 101 F Enhanced College Writing 5</p> <p>ENGL 110 F Enhanced College Writing for Non-Native Speakers 5</p> <p>Area A3. Critical Thinking</p>	
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**MODIFY DEGREES/CERTIFICATES**

	<p>COMM 135 F Essentials of Argumentation 3</p> <p>ENGL 103 F Critical Reasoning and Writing 4</p> <p>or</p> <p>ENGL 103HF Honors Critical Reasoning and Writing 4</p> <p>ENGL 104 F Critical Thinking and Writing about Literature 4</p> <p>ENGL 201 F Intermediate College Writing 3</p> <p>PHIL 170 F Logic and Critical Thinking 3</p> <p>PHIL 172 F Critical Thinking/Writing 3</p> <p>READ 142 F College Reading: Logical Analysis and Evaluation 3</p> <p>AREA B: SCIENTIFIC INQUIRY AND QUANTITATIVE REASONING - Select one course in each of the sub-areas B1, B2, and B4, plus complete a science lab requirement by selecting a course from B1 or B2 that includes lab, or by selecting the course in B3 that matches one of the courses selected in B1 or B2 (9-14 units). Units</p> <p>B1. Physical Science</p> <p>CHEM 100 F Chemistry for Daily Life 4</p> <p>CHEM 101 F Chemistry for Allied Health Science 5</p> <p>CHEM 103 F Chemistry in a Changing World 3</p> <p>CHEM 107 F Preparation for General Chemistry 5</p> <p>CHEM 111AF General Chemistry I 5</p> <p>CHEM 111BF General Chemistry II 5</p> <p>ESC 100 F Physical Geology 3</p>		
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**MODIFY DEGREES/CERTIFICATES**

	<p>ESC 101 F Earth Science Survey 3</p> <p>ESC 103 F Historical Geology 4</p> <p>ESC 104 F Geology of National Parks and Monuments 3</p> <p>ESC 105 F Introduction to Weather and Climate 3</p> <p>ESC 107 F Earth Science for Educators 4</p> <p>ESC 110 F Introduction to Climate Science 3</p> <p>ESC 116 F Astronomy 3</p> <p>or</p> <p>ESC 116HF Honors Astronomy 3</p> <p>ESC 120 F Geology of California 3</p> <p>ESC 130 F Introduction to Oceanography 3</p> <p>or</p> <p>ESC 130HF Honors Introduction to Oceanography 3</p> <p>ESC 190 F Environmental Geology 3</p> <p>GEOG 102 F Physical Geography 3</p> <p>or</p> <p>GEOG 102HF Honors Physical Geography 3</p> <p>PHYS 120 F Relativity for Poets 3</p> <p>PHYS 130 F Elementary Physics 4</p> <p>PHYS 205 F Physics for the Life Sciences I 4</p> <p>PHYS 206 F Physics for the Life Sciences II 4</p> <p>PHYS 210 F Physics with Calculus for the Life Sciences I 4</p> <p>PHYS 211 F Physics with Calculus for the Life Sciences II 4</p> <p>PHYS 221 F General Physics I 4</p>		
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**MODIFY DEGREES/CERTIFICATES**

	<p>PHYS 222 F General Physics II 4</p> <p>PHYS 223 F General Physics III 4</p> <p>B2. Life Science</p> <p>ANAT 231 F General Human Anatomy 4</p> <p>ANAT 240 F Human Physiology 5</p> <p>ANTH 101 F Physical Anthropology 3</p> <p>or</p> <p>ANTH 101HF Honors Physical Anthropology 3</p> <p>BIOL 100 F Principles of Biology 4</p> <p>BIOL 101 F General Biology 5</p> <p>or</p> <p>BIOL 101HF Honors General Biology 5</p> <p>BIOL 102 F Human Biology 3</p> <p>BIOL 104 F Biology of Insects and Spiders 3</p> <p>BIOL 108 F Plants and People 3</p> <p>BIOL 109 F Genetics and Biotechnology in Society 3</p> <p>BIOL 141 F Marine Mammal Biology and Conservation 3</p> <p>BIOL 170 F Organismal Biology 5</p> <p>BIOL 190 F Introduction to Biotechnology 3</p> <p>BIOL 222 F Marine Biology 3</p> <p>BIOL 272 F Cell and Molecular Biology 4</p> <p>BIOL 274 F General Ecology 4</p> <p>ENVS 105 F Environmental Biology 3</p> <p>HORT 152 F Applied Botany 4</p> <p>HORT 205 F Applied Entomology</p>		
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**MODIFY DEGREES/CERTIFICATES**

		<p align="center">3</p> <p>HORT 207 F Plant Pathology</p> <p align="center">3</p> <p>MICR 220 F Medical Microbiology</p> <p align="center">4</p> <p>MICR 262 F General Microbiology</p> <p align="center">5</p> <p>B3. Laboratory Activity</p> <p>ANTH 101LF Physical Anthropology Lab</p> <p align="center">1</p> <p>BIOL 102LF Human Biology Laboratory</p> <p align="center">1</p> <p>BIOL 190LF Introduction to Biotechnology Lab</p> <p align="center">1</p> <p>ESC 100LF Physical Geology Lab</p> <p align="center">1</p> <p>ESC 101LF Earth Science Survey Lab</p> <p align="center">1</p> <p>ESC 105LF Introduction to Weather and Climate Laboratory</p> <p align="center">1</p> <p>ESC 116LF Astronomy Lab</p> <p align="center">2</p> <p>ESC 130LF Introduction to Oceanography Field Experience</p> <p align="center">1</p> <p>ENVS 105LF Environmental Biology Lab</p> <p align="center">1</p> <p>GEOG 102LF Physical Geography Lab</p> <p align="center">1</p> <p>B4. Mathematics/Quantitative Reasoning (requires a grade of "C" or better)</p> <p>BUS 101 F Personal Financial Management</p> <p align="center">3</p> <p>BUS 151 F Business Mathematics</p> <p align="center">3</p> <p>MATH 100 F Liberal Arts Mathematics</p> <p align="center">3</p> <p>MATH 120 F Introductory Probability and Statistics</p> <p align="center">4</p> <p>or</p> <p>MATH 120HF Honors Introductory Probability and Statistics</p> <p align="center">4</p>		
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**MODIFY DEGREES/CERTIFICATES**

		<p>MATH 121 F Enhanced Introductory Probability and Statistics 5</p> <p>MATH 129 F College Algebra for Business Calculus 4</p> <p>MATH 130 F Calculus for Business 4</p> <p>MATH 131 F Enhanced Calculus for Business 5</p> <p>MATH 141 F College Algebra 4</p> <p>or</p> <p>MATH 141HF Honors College Algebra 4</p> <p>MATH 142 F Trigonometry 4</p> <p>MATH 143 F Enhanced College Algebra 5</p> <p>MATH 144 F Enhanced Trigonometry (N 2022) 5</p> <p>MATH 151 F Calculus I 4</p> <p>or</p> <p>MATH 151HF Honors Calculus I 4</p> <p>MATH 152 F Calculus II 4</p> <p>MATH 170 F Discrete Structures 4</p> <p>MATH 171 F Discrete Mathematics 4</p> <p>MATH 172 F Graph Theory and Linear Algebra 4</p> <p>MATH 251 F Multivariable Calculus 4</p> <p>MATH 252 F Linear Algebra and Differential Equations 4</p> <p>MATH 255 F Linear Algebra 3</p> <p>MATH 260 F Ordinary Differential Equations 3</p> <p>PSY 161 F Elementary Statistics for Behavioral Science 4</p> <p>or</p>		
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**MODIFY DEGREES/CERTIFICATES**

		<p>PSY 161HF Honors Elementary Statistics for Behavioral Science 4</p> <p>SOSC 120 F Introduction to Probability and Statistics (2019) 4</p> <p>AREA C: ARTS AND HUMANITIES - Select at least one course in each sub-area (C1 and C2) for a minimum of 9 semester units in Area C (9-13 units). ~ART 165HF, MUS 165HF, THEA 165HF count as one course *Course can only be used in one area. Units C1. Arts (Art, Cinema, Dance, Music, Theater)</p> <p>ART 100 F Fundamentals of Art 3</p> <p>ART 118 F Color Theory 3</p> <p>ART 120 F Basic Design 3</p> <p>ART 121 F Three-Dimensional Design 3</p> <p>ART 153 F Ceramics: Beginning Handbuilding 3</p> <p>ART 154 F Ceramics: Beginning Throwing 3</p> <p>ART 160 F Fundamentals of Sculpture 3</p> <p>ART 174 F Beginning Jewelry Fabrication 3</p> <p>ART 179 F Drawing for Non-Art Majors 3</p> <p>ART 182 F Basic Drawing 3</p> <p>ART 184 F Expressive Drawing 3</p> <p>ARTH 100 F Introduction to Visual Culture 3</p> <p>ARTH 105 F Africa, Oceania, and Native American Art History 3</p> <p>ARTH 115 F American Art History 3</p> <p>ARTH 120 F Asian Art History 3</p>		
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**MODIFY DEGREES/CERTIFICATES**

	ARTH 125 F Gender and Women in Art History 3 ARTH 130 F Global Contemporary Art History 3 ARTH 135 F Latin America - Mexican Art History 3 ARTH 140 F Latin America - Ancient/Indigenous Art History 3 ARTH 145 F Latin America - Colonial-Contemporary Art History 3 ARTH 150 F Western Art History - Prehistory to 14th Century 3 ARTH 155 F Western Art History - 15th to 20th Century 3 or ARTH 155HF Honors Western Art History - 15th to 20th Century 3 ARTH 160 F Western Art History - 19th to 21st Century 3 ARTH 165HF ~ Honors Creative Arts - Art 3 CRTV 120 F Media Aesthetics 3 CRTV 121 F American Cinema to the 1960's 3 CRTV 126AF World Cinema to 1945 3 CRTV 126BF World Cinema 1946 to Present 3 CRTV 131 F Contemporary American Cinema 3 DANC 100 F Dance Appreciation 3 DANC 120 F Dance History 3 DANC 200 F Dance Appreciation: A Classical Ballet Retrospective 3		
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**MODIFY DEGREES/CERTIFICATES**

		DANC 210 F Multicultural Dance in the U.S. Today 3		
		ENGL 208 F Introduction to Film Studies 3		
		MUS 101 F Music Fundamentals 3		
		MUS 106 F Introduction to College Music Theory 3		
		MUS 107 F Music Theory I 3		
		MUS 110 F Electronic Music I: Beginning Music Production 3		
		MUS 113 F Jazz History - An Appreciation 3		
		MUS 116 F Music Appreciation 3		
		MUS 118 F Introduction to Opera 3		
		MUS 119 F History of Rock Music 3		
		MUS 120 F Survey of Music History 3		
		MUS 165HF Music 165 Honors 3		
		PHOT 101 F Introduction to Photography 3		
		PHOT 111 F Introduction to Photography from Analog to Digital 3		
		THEA 100 F Introduction to the Theatre 3		
		THEA 104 F Introduction to Theatre Appreciation 3		
		THEA 105 F Musical Theatre History 3		
		THEA 127 F Oral Interpretation 3		
		THEA 165HF Honors Creative Arts - Theatre 3		
		C2. Humanities (Literature, Philosophy, Languages Other than English)		
		CDES 242 F Introduction to Liberal Studies 3		
		ENGL 102 F Introduction to Literature		

**MODIFY DEGREES/CERTIFICATES**

		3		
		or		
		ENGL 102HF Honors Introduction to Literature		
		3		
		ENGL 105 F Introduction to Creative Writing		
		3		
		ENGL 203 F Introduction to Dramatic Literature		
		3		
		ENGL 204 F Introduction to Poetry		
		3		
		ENGL 207 F The Short Story		
		3		
		ENGL 210 F Introduction to Language Structure and Use		
		3		
		ENGL 211 F British Literature to 1800		
		3		
		or		
		ENGL 211HF Honors British Literature to 1800		
		3		
		ENGL 212 F British Literature since 1800		
		3		
		or		
		ENGL 212HF Honors British Literature since 1800		
		3		
		ENGL 221 F American Literature to the Civil War		
		3		
		or		
		ENGL 221HF Honors American Literature to the Civil War		
		3		
		ENGL 222 F American Literature from the Civil War to the Present		
		3		
		or		
		ENGL 222HF Honors American Literature from the Civil War to the Present		
		3		
		ENGL 224 F World Literature through the Early Modern Period		
		3		
		or		
		ENGL 224HF Honors World Literature through the Early Modern Period		
		3		

**MODIFY DEGREES/CERTIFICATES**

		<p>ENGL 225 F World Literature since the Early Modern Period 3</p> <p>or</p> <p>ENGL 225HF Honors World Literature since the Early Modern Period 3</p> <p>ENGL 234 F Introduction to Shakespeare 3</p> <p>or</p> <p>ENGL 234HF Honors Introduction to Shakespeare 3</p> <p>ENGL 239 F Survey of Children's Literature 3</p> <p>ENGL 240 F Survey of Young Adult Literature 3</p> <p>ENGL 243 F Folklore and Mythology 3</p> <p>or</p> <p>ENGL 243HF Honors Folklore and Mythology 3</p> <p>ENGL 245 F The Bible as Literature 3</p> <p>ENGL 246 F The Novel 3</p> <p>ENGL 248 F Science Fiction 3</p> <p>ENGL 249 F Survey of Chicano/a Literature 3</p> <p>ENGL 251 F Survey of Native American Literature 3</p> <p>ETHS 130 F * African-American History I 3</p> <p>or</p> <p>ETHS 130HF * Honors African-American History I 3</p> <p>ETHS 151 F * Chicana/o History I 3</p> <p>ETHS 160 F * American Indian History 3</p> <p>ETHS 171 F * Asian Pacific Islander American History 3</p>		
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**MODIFY DEGREES/CERTIFICATES**

		<p>HIST 110 F * Western Civilizations to 1550 3</p> <p>or</p> <p>HIST 110HF * Honors Western Civilizations to 1550 3</p> <p>HIST 111 F * Western Civilizations since 1550 3</p> <p>or</p> <p>HIST 111HF * Honors Western Civilizations since 1550 3</p> <p>HIST 112 F * World Civilizations to 1550 3</p> <p>or</p> <p>HIST 112HF * Honors World Civilizations to 1550 3</p> <p>HIST 113 F * World Civilizations Since 1550 3</p> <p>or</p> <p>HIST 113HF * Honors World Civilizations Since 1550 3</p> <p>HIST 154 F * Ancient Egypt 3</p> <p>HIST 170 F * History of the United States to 1877 3</p> <p>or</p> <p>HIST 170HF * Honors History of the United States to 1877 3</p> <p>HIST 171 F * History of the United States since 1877 3</p> <p>or</p> <p>HIST 171HF * Honors History of the United States since 1877 3</p> <p>HIST 270 F * Women in United States History 3</p> <p>PHIL 100 F Introduction to Philosophy 3</p> <p>or</p> <p>PHIL 100HF Honors Introduction to Philosophy</p>		
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**MODIFY DEGREES/CERTIFICATES**

		3		
		PHIL 101 F Introduction to Religious Studies		
		3		
		PHIL 105 F World Religions		
		3		
		or		
		PHIL 105HF Honors World Religions		
		3		
		PHIL 135 F Social and Political Philosophy		
		3		
		PHIL 160 F Introduction to Ethics		
		3		
		PHIL 195 F Women's Issues in Philosophy		
		3		
		PHIL 200 F Introduction to Christianity		
		3		
		PHIL 201 F History of Philosophy: Ancient and Medieval		
		3		
		PHIL 202 F History of Philosophy: Modern and Contemporary		
		3		
		PHIL 210 F Introduction to Judaism		
		3		
		PHIL 220 F The Holocaust		
		3		
		PHIL 225 F The American Religious Experience		
		3		
		PHIL 250 F The Religion of Islam		
		3		
		PHIL 270 F Introduction to Asian Religions		
		3		
		THEA 109 F Modern Dramatic Literature		
		3		
		CHIN 101 F Elementary Chinese - Mandarin I		
		5		
		CHIN 102 F Elementary Chinese - Mandarin II		
		5		
		CHIN 203 F Intermediate Chinese - Mandarin III		
		4		
		CHIN 204 F Intermediate Chinese - Mandarin IV		
		4		
		FREN 101 F Elementary French I		
		5		

**MODIFY DEGREES/CERTIFICATES**

		FREN 102 F Elementary French II 5		
		FREN 203 F Intermediate French III 4		
		FREN 204 F Intermediate French IV 4		
		GERM 101 F Elementary German I 5		
		GERM 102 F Elementary German II 5		
		GERM 203 F Intermediate German III 4		
		GERM 204 F Intermediate German IV 4		
		ITAL 101 F Elementary Italian I 5		
		ITAL 102 F Elementary Italian II 5		
		ITAL 203 F Intermediate Italian III 4		
		ITAL 204 F Intermediate Italian IV 4		
		JAPN 101 F Elementary Japanese I 5		
		JAPN 102 F Elementary Japanese II 5		
		JAPN 203 F Intermediate Japanese III 4		
		JAPN 204 F Intermediate Japanese IV 4		
		PORT 101 F Elementary Portuguese I 5		
		PORT 102 F Elementary Portuguese II 5		
		SPAN 101 F Elementary Spanish I 5		
		or SPAN 101HF Honors Elementary Spanish I 5		
		SPAN 102 F Elementary Spanish II 5		
		or SPAN 102HF Honors Elementary Spanish II 5		
		SPAN 201 F Spanish for the Spanish Speaker 5		
		SPAN 203 F Intermediate Spanish III 4		

**MODIFY DEGREES/CERTIFICATES**

		<p>SPAN 204 F Intermediate Spanish IV 4</p> <p>SPAN 205 F Introduction to Spanish Literature 3</p> <p>SPAN 206 F Introduction to Latin American Literature 3</p> <p>SPAN 207 F Children's Literature/Spanish 3</p> <p>AREA D: SOCIAL SCIENCES - Select two courses from the following (6-8 units). *Course can be used in only area.</p> <p>PLEASE NOTE: CSUs have a graduation requirement in U.S. HISTORY, CONSTITUTION AND AMERICAN IDEALS that can be fulfilled by selecting: 1) POSC 100 F or POSC 100HF and 2) one of the following US History courses: ETHS 101 F or 101HF, 130 F or 130HF, 131 F, 152 F, 160 F; HIST 127 F, 170 F or 170HF, 171 F or 171HF, 190 F, 191 F, 270 F</p> <p>Alternatively, this CSU graduation requirement may be completed at the CSU after transfer as it is not a required part of this certificate.</p> <p align="center">Units</p> <p>ANTH 102 F Cultural Anthropology 3</p> <p>or</p> <p>ANTH 102HF Honors Cultural Anthropology 3</p> <p>ANTH 103 F Introduction to Archaeology 3</p> <p>or</p> <p>ANTH 103HF Honors Introduction to Archaeology 3</p> <p>ANTH 105 F Language and Culture 3</p> <p>or</p> <p>ANTH 105HF Honors Language and Culture 3</p> <p>ANTH 106 F World Prehistory 3</p>		
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**MODIFY DEGREES/CERTIFICATES**

		ANTH 107 F Anthropology of Magic, Witchcraft, and Religion 3 or ANTH 107HF Honors Anthropology of Magic, Witchcraft and Religion 3 ANTH 209 F Cultures of Latin America 3 or ANTH 209HF Honors Cultures of Latin America 3 ANTH 211 F Celtic Cultures 3 or ANTH 211HF Honors Celtic Cultures 3 ANTH 215 F Global Issues in Anthropological Perspective 3 BUS 100 F Introduction to Business 3 BUS 131 F Principles of International Business 3 BUS 162 F Business Economics 3 CDES 120 F * Child Development 3 CDES 201 F Child in the Home and Community 3 COMM 105 F Interpersonal Communication 3 COUN 152 F Diversity in the World of Work 3 ECON 101 F Principles of Economics - Micro 3 or ECON 101HF Honors Principles of Economics - Micro 3 ECON 102 F Principles of Economics- Macro 3 or		
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**MODIFY DEGREES/CERTIFICATES**

		<p>ECON 102HF Honors Principles of Economics-Macro 3</p> <p>ETHS 101 F * American Ethnic Studies 3</p> <p>or</p> <p>ETHS 101HF * Honors American Ethnic Studies 3</p> <p>ETHS 111 F * Women of Color in the U.S. 3</p> <p>or</p> <p>ETHS 111HF * Honors Women of Color in the U.S. 3</p> <p>ETHS 129 F Introduction to African-American Studies 3</p> <p>or</p> <p>ETHS 129HF Honors Introduction to African American Studies 3</p> <p>ETHS 130 F * African-American History I 3</p> <p>or</p> <p>ETHS 130HF * Honors African-American History I 3</p> <p>or</p> <p>ETHS 131 F * African American History II 3</p> <p>ETHS 150 F * Introduction to Chicana/o Studies 3</p> <p>ETHS 151 F * Chicana/o History I 3</p> <p>ETHS 152 F Chicana/o History II 3</p> <p>ETHS 153 F * Chicana/o and Latina/o Contemporary Issues 3</p> <p>or</p> <p>ETHS 153HF * Honors Chicana/o and Latina/o Contemporary Issues 3</p> <p>ETHS 159 F Introduction to American Indian Studies 3</p> <p>ETHS 160 F * American Indian History 3</p>	
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**MODIFY DEGREES/CERTIFICATES**

	<p>ETHS 170 F Introduction to Asian Pacific Islander American Studies 3</p> <p>ETHS 171 F * Asian Pacific Islander American History 3</p> <p>ETHS 202 F Race, Ethnicity, and Popular Culture 3</p> <p>ETHS 235 F Contemporary Social Justice Movements 3</p> <p>or</p> <p>ETHS 235HF Honors Contemporary Social Justice Movements 3</p> <p>GEOG 100 F Global Geography 3</p> <p>or</p> <p>GEOG 100HF Honors Global Geography 3</p> <p>GEOG 120 F Global Environmental Problems 3</p> <p>GEOG 130 F California Geography 3</p> <p>GEOG 160 F Cultural Geography 3</p> <p>GEOG 262 F Economic Geography 3</p> <p>HIST 110 F * Western Civilizations to 1550 3</p> <p>or</p> <p>HIST 110HF * Honors Western Civilizations to 1550 3</p> <p>HIST 111 F * Western Civilizations since 1550 3</p> <p>or</p> <p>HIST 111HF * Honors Western Civilizations since 1550 3</p> <p>HIST 112 F * World Civilizations to 1550 3</p> <p>or</p> <p>HIST 112HF * Honors World Civilizations to 1550 3</p>		
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**MODIFY DEGREES/CERTIFICATES**

		<p>HIST 113 F * World Civilizations Since 1550 3</p> <p>or</p> <p>HIST 113HF * Honors World Civilizations Since 1550 3</p> <p>HIST 120 F African Civilizations to 1880 3</p> <p>HIST 121 F African Civilizations since 1880 3</p> <p>HIST 127 F Survey of United States History 3</p> <p>HIST 151 F Survey of British History I 3</p> <p>HIST 152 F Survey of British History II 3</p> <p>HIST 154 F * Ancient Egypt 3</p> <p>HIST 160 F Asian Civilizations I 3</p> <p>HIST 161 F Asian Civilizations II 3</p> <p>HIST 165 F Introduction to the Middle East 3</p> <p>or</p> <p>HIST 165HF Honors Introduction to the Middle East 3</p> <p>HIST 170 F * History of the United States to 1877 3</p> <p>or</p> <p>HIST 170HF * Honors History of the United States to 1877 3</p> <p>HIST 171 F * History of the United States since 1877 3</p> <p>or</p> <p>HIST 171HF * Honors History of the United States since 1877 3</p> <p>HIST 190 F History of the Americas I 3</p> <p>HIST 191 F History of the Americas II 3</p>		
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**MODIFY DEGREES/CERTIFICATES**

		<p>HIST 270 F * Women in United States History 3</p> <p>HIST 273 F United States Environmental History 3</p> <p>HIST 275 F History of California 3</p> <p>JOUR 110 F Mass Media Survey 3</p> <p>or</p> <p>JOUR 110HF Honors Mass Media Survey 3</p> <p>PE 250 F Sports and Society 3</p> <p>POSC 100 F American Government 3</p> <p>or</p> <p>POSC 100HF Honors American Government 3</p> <p>POSC 110 F Contemporary American Politics 3</p> <p>or</p> <p>POSC 110HF Honors Contemporary American Politics 3</p> <p>POSC 120 F Introduction to Political Theory 3</p> <p>POSC 150 F California Government and Politics 3</p> <p>POSC 200 F Introduction to the Study of Politics 3</p> <p>POSC 215 F Comparative Politics 3</p> <p>POSC 216 F Government and Politics of the Middle East 3</p> <p>POSC 220 F Introduction to Public Administration 3</p> <p>POSC 230 F Introduction to International Relations 3</p> <p>POSC 250 F Gender and Politics 3</p> <p>POSC 275 F Introduction to Public Law</p>		
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**MODIFY DEGREES/CERTIFICATES**

		<p align="center">3</p> <p>PSY 101 F General Psychology</p> <p align="center">3</p> <p>or</p> <p>PSY 101HF Honors General Psychology</p> <p align="center">3</p> <p>PSY 131 F Cross Cultural Psychology</p> <p align="center">3</p> <p>PSY 145 F Child Psychology</p> <p align="center">3</p> <p>PSY 202 F Research Methods in Psychology</p> <p align="center">4</p> <p>or</p> <p>PSY 202HF Honors Research Methods in Psychology</p> <p align="center">4</p> <p>PSY 221 F The Brain and Behavior</p> <p align="center">3</p> <p>PSY 222 F Abnormal Psychology</p> <p align="center">3</p> <p>PSY 225 F Psychology of Prejudice and Discrimination</p> <p align="center">3</p> <p>PSY 251 F Social Psychology</p> <p align="center">3</p> <p>or</p> <p>PSY 251HF Honors Social Psychology</p> <p align="center">3</p> <p>SOC 101 F Introduction to Sociology</p> <p align="center">3</p> <p>or</p> <p>SOC 101HF Honors Introduction to Sociology</p> <p align="center">3</p> <p>SOC 102 F Social Problems</p> <p align="center">3</p> <p>SOC 201 F Dying and Death</p> <p align="center">3</p> <p>SOC 230 F Sociology of Gender</p> <p align="center">3</p> <p>or</p> <p>SOC 230HF Honors Sociology of Gender</p> <p align="center">3</p> <p>SOC 250 F Sociology of Aging</p> <p align="center">3</p> <p>SOC 275 F Marriage and Family</p> <p align="center">3</p> <p>or</p> <p>SOC 275HF Honors Marriage and Family</p> <p align="center">3</p>		
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**MODIFY DEGREES/CERTIFICATES**

		<p>SOC 277 F Sociology of Religion 3</p> <p>or</p> <p>SOC 277HF Honors Sociology of Religion 3</p> <p>SOC 280 F Media, Culture and Society 3</p> <p>SOC 285 F Drugs and Society 3</p> <p>or</p> <p>SOC 285HF Honors Drugs and Society 3</p> <p>SOC 290 F Sociology of Race and Ethnicity 3</p> <p>or</p> <p>SOC 290HF Honors Sociology of Race and Ethnicity 3</p> <p>SOC 292 F Introduction to Criminology 3</p> <p>or</p> <p>SOC 292HF Honors Introduction to Criminology 3</p> <p>SOSC 125 F Introduction to Research Methods 3</p> <p>SOSC 130 F Introduction to LGBTQ Studies 3</p> <p>WMNS 100 F Introduction to Women's Studies 3</p> <p>or</p> <p>WMNS 100HF Honors Introduction to Women's Studies 3</p> <p>AREA E: LIFELONG LEARNING AND SELF- DEVELOPMENT Select one course for a minimum of 3 units, or select two courses including 1 unit of PE Activity to total a minimum of 3 units (3-4 units). Units</p> <p>BUS 108 F Living in an Online World 3</p> <p>CDES 120 F * Child Development 3</p> <p>CIS 100 F Introduction to Personal Computers</p>	
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**MODIFY DEGREES/CERTIFICATES**

		4		
		COMM 120 F Intercultural Communication		
		3		
		COUN 135 F Introduction to Leadership Development		
		3		
		COUN 151 F Career and College Success		
		3		
		COUN 160 F Academic Success		
		3		
		COUN 163 F Personal Growth and Life Success		
		3		
		HED 140 F Health Science		
		3		
		MIND 101 F The Practice of Mindfulness and Self-Compassion		
		3		
		MIND 105 F Mindfulness in Everyday Life		
		3		
		NUTR 210 F Human Nutrition		
		3		
		or		
		NUTR 210HF Honors Human Nutrition		
		3		
		NUTR 220 F Sports Nutrition		
		3		
		PSY 120 F Human Sexuality		
		3		
		PSY 139 F Developmental Psychology: Life Cycle		
		3		
		PE 243 F Stress Management		
		3		
		PE 244 F Techniques and Principles of Coaching		
		3		
		PE 247 F Sports Management		
		3		
		PE 248 F Psychology of Sport		
		3		
		PE 266 F Fitness For Living		
		3		
		WELL 230 F The Body-Mind Connection		
		3		
		One Unit Maximum: All Physical Education Activity courses (except PE 113 F) including 1 unit maximum from:		



**MODIFY DEGREES/CERTIFICATES**

		DANC 101 F Introduction to Dance World Cultures 1		
		DANC 102 F Conditioning for Dance 2		
		DANC 103 F Dance Technique I 1		
		DANC 104 F Dance Technique II 1		
		DANC 111 F Jazz I 1		
		DANC 113 F Tap Dance I 1		
		DANC 114 F Tap Dance II 1		
		DANC 115 F Hip Hop Dance I 1		
		DANC 116 F Social Dance 1		
		DANC 119 F Dance for Theatre 1		
		DANC 121 F Classical Dance Fundamentals 1		
		DANC 122 F Middle Eastern Dance 1		
		DANC 130 F Afro-Caribbean Dance 1		
		DANC 132 F Flamenco Dance I 1		
		DANC 140 F Introduction to Ballet 2		
		DANC 141 F Ballet I: Beginning Ballet 2		
		DANC 142 F Ballet II: Advanced Beginning Ballet 2		
		DANC 143 F Ballet III: Intermediate Ballet 2		
		DANC 150 F Commercial Dance 1		
		DANC 151 F Latin Jazz 1		
		DANC 160 F Introduction to Modern Dance 2		
		DANC 161 F Beginning Modern Dance 2		
		DANC 162 F Advanced Beginning Modern Dance 2		

**MODIFY DEGREES/CERTIFICATES**

		<p>DANC 163 F Intermediate Modern Dance 2</p> <p>DANC 202 F Dance Composition/Choreography 3</p> <p>DANC 203 F Dance Production 2</p> <p>DANC 214 F Dance Repertory 2</p> <p>WELL 242 F Stress Management and Relaxation Training 2</p> <p>AREA F: ETHIC STUDIES:</p> <p><b>**For students who BEGIN FALL 2021 OR LATER**</b></p> <ul style="list-style-type: none"> <li>• New students starting at Fullerton College BEGINNING Fall 2021 or later or returning students who have lost/broken continuous enrollment prior to the 2021-2022 academic year - must complete Area F, 3 semester units. Students should consult with a counselor to discuss this requirement or seek options at other institutions.</li> <li>• Students starting at Fullerton College BEFORE Fall 2021 and have maintained continuous enrollment – do not need to complete Area F. Please defer to the previous CSU GE-B requirements (i.e., needing 3 courses/9 units in Social Sciences/Area D).</li> </ul> <p>Select one course from the following list: Units</p> <p>ETHS 101 F * American Ethnic Studies 3</p> <p>or</p> <p>ETHS 101HF * Honors American Ethnic Studies 3</p> <p>ETHS 111 F * Women of Color in the U.S. 3</p> <p>or</p> <p>ETHS 111HF * Honors Women of Color in the U.S. 3</p> <p>ETHS 131 F * African American History II</p>		
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MODIFY DEGREES/CERTIFICATES				
		<p style="text-align: center;">3</p> <p>ETHS 150 F * Introduction to Chicana/o Studies</p> <p style="text-align: center;">3</p> <p>ETHS 153 F * Chicana/o and Latina/o Contemporary Issues</p> <p style="text-align: center;">3</p> <p>or</p> <p>ETHS 153HF * Honors Chicana/o and Latina/o Contemporary Issues</p> <p style="text-align: center;">3</p> <p>Total Units</p> <p style="text-align: center;">40 - 55</p>		
Counseling and Guidance	<ul style="list-style-type: none"> <li>• TOPS Code Revision</li> <li>• Program SLOA Revision</li> <li>• Removing Courses from "Required"</li> <li>• Adding Courses to "Required"</li> </ul>	<p><b>Intersegmental General Education Transfer Curriculum (IGETC) Certificate of Achievement</b></p> <p>The Intersegmental General Education Transfer Curriculum (IGETC) Certificate of Achievement allows students to complete Certification of General Education Requirements for the University of California (UC) system. To meet general education requirements and obtain certification, students must complete the pattern of courses in the categories listed. Certification is not automatic. Students must apply for GE certification through the Admissions and Records Office by the published deadline during the semester in which requirements will be completed or thereafter. The course must be on the IGETC GE list when it is taken in order to be certified. Students should refer to the Fullerton College IGETC (Intersegmental General Education Transfer Curriculum) GE-Breadth Certification List on <a href="http://www.assist.org">www.assist.org</a> to verify that a course was valid when it was taken. A course or sequence of courses used to satisfy a requirement in one area may not be used to satisfy a requirement in another area. Some universities will</p>	2022 Fall	Program revision includes course prefix changes, and courses recently approved for IGETC general education credit. PSLOs were revised in order to improve alignment with ISLOs.

**MODIFY DEGREES/CERTIFICATES**

not allow students to count courses in their major field as part of general education. Students should check with a counselor and review the university catalog for further clarification. There are two options within this certificate, a student may choose a course from Area 1C (to prepare for CSU transfer) or satisfy the UC Foreign Language Requirement (to prepare for UC transfer). This certificate requires a total of 38-51 semester units in courses from the areas listed below.

AREA 1 - ENGLISH COMMUNICATION and FOREIGN LANGUAGE: (10-12 units). Select one course from each sub-area, 1A and 1B.  
In addition, select one course from sub-area 1C (to meet CSU transfer requirements) OR satisfy the Foreign Language Requirement under 1D (to meet UC transfer requirements. PLEASE NOTE: Area 1D is represented as Area 6A on the IGETC GE pattern).

Units

Area 1A. English Composition:

ENGL 100 F College Writing  
4

or

ENGL 100HF Honors College Writing  
4

ENGL 101 F Enhanced College Writing  
5

ENGL 110 F Enhanced College Writing for Non-Native Speakers  
5

Area 1B. Critical Thinking - English Composition:

ENGL 103 F Critical Reasoning and Writing  
4

or

**MODIFY DEGREES/CERTIFICATES**

		<p>ENGL 103HF Honors Critical Reasoning and Writing 4</p> <p>ENGL 104 F Critical Thinking and Writing about Literature 4</p> <p>ENGL 201 F Intermediate College Writing 3</p> <p>PHIL 172 F Critical Thinking/Writing 3</p> <p>READ 142 F College Reading: Logical Analysis and Evaluation 3</p> <p>Area 1C. Oral Communication FOR CSU CERTIFICATION. Students who do not take speech under Area 1C can be certified by fulfilling Area 1D Foreign Language instead (UC requirement).</p> <p>COMM 100 F Public Speaking 3</p> <p>COMM 124 F Small Group Communication 3</p> <p>COMM 135 F Essentials of Argumentation 3</p> <p>AREA 1D - LANGUAGE OTHER THAN ENGLISH: UC requirement only (represented as Area 6A on the IGETC GE pattern) Complete either Area 1C or Area 1D to meet requirements for this certificate.</p> <p>The Foreign Language requirement for IGETC may be met in one of the following ways:</p> <p>1. Satisfactory completion of two years of high school coursework in a Language Other Than English, with a grade of "C-" or better in the final semester of the second year. Two years must be in the same language.</p> <p>2. Complete course 102 F (102HF) or higher level in a foreign language with a grade of "C" or better at Fullerton College or equivalent courses at another</p>		
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**MODIFY DEGREES/CERTIFICATES**

		<p>college or university. Choose one of the courses listed: ARAB 102 F; CHIN 102 F; FREN 102 F; GERM 102 F; ITAL 102 F; JAPN 102 F; KOR 102 F, 201 F, 203 F, 204 F; PORT 102 F; SPAN 102 F or 102HF, SPAN 201 F, 203 F, 204 F, 205 F, 206 F.</p> <p>3. Satisfactory completion, with "C" grades or better, of two years formal schooling at the sixth grade level or higher in an institution where the language of instruction is not English.</p> <p>4. Satisfactory score of the SAT II: Subject Test in Languages Other Than English.</p> <p>5. Satisfactory score, 3 or higher, on the College Board Advanced Placement Examinations in Language Other Than English.</p> <p>6. Satisfactory score, 5 or higher, on the International Baccalaureate Higher Level Examinations in Language Other Than English.</p> <p>7. Satisfactory completion of an achievement test administered by a community college, university, or other college in a Language Other Than English.</p> <p>8. (International) General Certificate of Secondary Education [(I)GCSE]/General Certificate of Education (GCE) "O" Level exams in Language Other Than English with a grade of A, B or C.</p> <p>9. General Certificate of Education (GCE) "A" Level exams in Language Other Than English with a grade of A, B or C.</p> <p>10. A Defense Language Institute Foreign Language Center (DLIFLC) Language Other Than English course which is indicated as passed with a "C" or higher on the official transcript.</p>		
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**MODIFY DEGREES/CERTIFICATES**

		<p>AREA 2 - MATHEMATICAL CONCEPTS AND QUANTITATIVE REASONING:                  Select one course (3-5 units).                  + If MATH 120 F or 120HF, MATH 121 F, SOSC 120 F, PSY 161 F or 161HF combined: maximum UC credit allowed = 1 course.                  = Maximum credit, 4 units                  - If MATH 141 F or MATH 141HF and MATH 143 F combined: maximum UC credit allowed = 1 course.                  ++ If MATH 130 F or MATH 131 F combined with MATH 151 F or MATH 151HF: maximum UC credit allowed = 1 course.</p> <p align="center">Units</p> <p>MATH 100 F Liberal Arts Mathematics 3</p> <p>MATH 120 F + Introductory Probability and Statistics 4</p> <p>or</p> <p>MATH 120HF + Honors Introductory Probability and Statistics 4</p> <p>MATH 121 F += Enhanced Introductory Probability and Statistics 5</p> <p>MATH 130 F ++ Calculus for Business 4</p> <p>MATH 131 F += Enhanced Calculus for Business 5</p> <p>MATH 141 F - College Algebra 4</p> <p>or</p> <p>MATH 141HF - Honors College Algebra 4</p> <p>MATH 143 F -= Enhanced College Algebra 5</p> <p>MATH 151 F ++ Calculus I 4</p> <p>or</p> <p>MATH 151HF ++ Honors Calculus I 4</p> <p>MATH 152 F Calculus II 4</p> <p>or</p> <p>MATH 152HF Honors Calculus II 4</p>		
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**MODIFY DEGREES/CERTIFICATES**

		<p>MATH 170 F Discrete Structures 4</p> <p>MATH 171 F Discrete Mathematics 4</p> <p>MATH 172 F Graph Theory and Linear Algebra 4</p> <p>MATH 251 F Multivariable Calculus 4</p> <p>MATH 252 F Linear Algebra and Differential Equations 4</p> <p>MATH 255 F Linear Algebra 3</p> <p>MATH 260 F Ordinary Differential Equations 3</p> <p>PSY 161 F + Elementary Statistics for Behavioral Science 4</p> <p>or</p> <p>PSY 161HF + Honors Elementary Statistics for Behavioral Science 4</p> <p>SOSC 120 F + Introduction to Probability and Statistics 4</p> <p>AREA 3 - ARTS AND HUMANITIES: Select at least one course from each sub-area, 3A and 3B, for a minimum of 9 units total (9-12 units). *Course can only be used in one area. +Maximum UC credit one course from ART 165HF, MUS 165HF, THEA 165HF. ++If SPAN 201 F and SPAN 203 F combined; maximum credit, one course. ~Credit will be granted for either (HIST 127 F) OR (HIST 170 F and HIST 171 F) OR (HIST 170 F and HIST 171HF) OR (HIST 170HF and HIST 171 F) OR (HIST 170HF and HIST 171HF). Units Area 3A - Arts:  ART 100 F Fundamentals of Art 3 ARTH 100 F Introduction to Visual Culture 3</p>		
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**MODIFY DEGREES/CERTIFICATES**

		ARTH 105 F Africa, Oceania, and Native American Art History 3 ARTH 115 F American Art History 3 ARTH 120 F Asian Art History 3 ARTH 125 F Gender and Women in Art History 3 ARTH 130 F Global Contemporary Art History 3 ARTH 135 F Latin America - Mexican Art History 3 ARTH 140 F Latin America - Ancient/Indigenous Art History 3 ARTH 145 F Latin America - Colonial-Contemporary Art History 3 ARTH 150 F Western Art History - Prehistory to 14th Century 3 ARTH 155 F Western Art History - 15th to 20th Century 3 or ARTH 155HF Honors Western Art History - 15th to 20th Century 3 ARTH 160 F Western Art History - 19th to 21st Century 3 ARTH 165HF + Honors Creative Arts - Art 3 CRTV 126AF World Cinema to 1945 3 CRTV 126BF World Cinema 1946 to Present 3 CRTV 131 F Contemporary American Cinema 3 DANC 100 F Dance Appreciation 3 DANC 120 F Dance History 3 DANC 200 F Dance Appreciation: A Classical Ballet Retrospective		
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**MODIFY DEGREES/CERTIFICATES**

		3		
		DANC 210 F Multicultural Dance in the U.S. Today		
		3		
		ENGL 208 F Introduction to Film Studies		
		3		
		MUS 113 F Jazz History - An Appreciation		
		3		
		MUS 116 F Music Appreciation		
		3		
		MUS 118 F Introduction to Opera		
		3		
		MUS 119 F History of Rock Music		
		3		
		MUS 120 F Survey of Music History		
		3		
		MUS 165HF + Music 165 Honors		
		3		
		THEA 100 F Introduction to the Theatre		
		3		
		THEA 104 F Introduction to Theatre Appreciation		
		3		
		THEA 105 F Musical Theatre History		
		3		
		THEA 165HF + Honors Creative Arts - Theatre		
		3		
		Area 3B - Humanities:		
		CDES 242 F Introduction to Liberal Studies		
		3		
		CHIN 203 F Intermediate Chinese - Mandarin III		
		4		
		CHIN 204 F Intermediate Chinese - Mandarin IV		
		4		
		ENGL 102 F Introduction to Literature		
		3		
		or		
		ENGL 102HF Honors Introduction to Literature		
		3		
		ENGL 203 F Introduction to Dramatic Literature		
		3		
		ENGL 204 F Introduction to Poetry		
		3		
		ENGL 207 F The Short Story		

**MODIFY DEGREES/CERTIFICATES**

		3		
		ENGL 211 F British Literature to 1800		
		3		
		or		
		ENGL 211HF Honors British Literature to 1800		
		3		
		ENGL 212 F British Literature since 1800		
		3		
		or		
		ENGL 212HF Honors British Literature since 1800		
		3		
		ENGL 221 F American Literature to the Civil War		
		3		
		or		
		ENGL 221HF Honors American Literature to the Civil War		
		3		
		ENGL 222 F American Literature from the Civil War to the Present		
		3		
		or		
		ENGL 222HF Honors American Literature from the Civil War to the Present		
		3		
		ENGL 224 F World Literature through the Early Modern Period		
		3		
		or		
		ENGL 224HF Honors World Literature through the Early Modern Period		
		3		
		ENGL 225 F World Literature since the Early Modern Period		
		3		
		or		
		ENGL 225HF Honors World Literature since the Early Modern Period		
		3		
		ENGL 234 F Introduction to Shakespeare		
		3		
		or		
		ENGL 234HF Honors Introduction to Shakespeare		
		3		
		ENGL 239 F Survey of Children's Literature		
		3		

**MODIFY DEGREES/CERTIFICATES**

	ENGL 240 F Survey of Young Adult Literature 3 ENGL 243 F Folklore and Mythology 3 or ENGL 243HF Honors Folklore and Mythology 3 ENGL 245 F The Bible as Literature 3 ENGL 246 F The Novel 3 ENGL 248 F Science Fiction 3 ENGL 249 F Survey of Chicano/a Literature 3 ENGL 251 F Survey of Native American Literature 3 ETHS 130 F * African-American History I 3 or ETHS 130HF * Honors African-American History I 3 ETHS 151 F * Chicana/o History I 3 ETHS 160 F American Indian History 3 ETHS 171 F * Asian Pacific Islander American History 3 FREN 203 F Intermediate French III 4 FREN 204 F Intermediate French IV 4 GERM 203 F Intermediate German III 4 GERM 204 F Intermediate German IV 4 HIST 110 F Western Civilizations to 1550 3 or HIST 110HF Honors Western Civilizations to 1550 3 HIST 111 F Western Civilizations since 1550 3		
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**MODIFY DEGREES/CERTIFICATES**

	<p>or  HIST 111HF Honors Western Civilizations  since 1550  3</p> <p>HIST 112 F * World Civilizations to 1550  3</p> <p>or  HIST 112HF * Honors World Civilizations  to 1550  3</p> <p>HIST 113 F * World Civilizations Since  1550  3</p> <p>or  HIST 113HF * Honors World Civilizations  Since 1550  3</p> <p>HIST 127 F ~ Survey of United States  History  3</p> <p>HIST 151 F Survey of British History I  3</p> <p>HIST 152 F Survey of British History II  3</p> <p>HIST 154 F Ancient Egypt  3</p> <p>HIST 160 F Asian Civilizations I  3</p> <p>HIST 161 F Asian Civilizations II  3</p> <p>HIST 165 F Introduction to the Middle  East  3</p> <p>or  HIST 165HF Honors Introduction to the  Middle East  3</p> <p>HIST 170 F ~ History of the United States  to 1877  3</p> <p>or  HIST 170HF ~ Honors History of the  United States to 1877  3</p> <p>HIST 171 F ~ History of the United States  since 1877  3</p> <p>or  HIST 171HF ~ Honors History of the  United States since 1877  3</p>		
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**MODIFY DEGREES/CERTIFICATES**

		<p>HIST 190 F History of the Americas I 3</p> <p>HIST 191 F History of the Americas II 3</p> <p>HIST 270 F * Women in United States History 3</p> <p>HIST 275 F History of California 3</p> <p>ITAL 203 F Intermediate Italian III 4</p> <p>ITAL 204 F Intermediate Italian IV 4</p> <p>JAPN 203 F Intermediate Japanese III 4</p> <p>JAPN 204 F Intermediate Japanese IV 4</p> <p>PHIL 100 F Introduction to Philosophy 3</p> <p>or</p> <p>PHIL 100HF Honors Introduction to Philosophy 3</p> <p>PHIL 101 F Introduction to Religious Studies 3</p> <p>PHIL 105 F World Religions 3</p> <p>or</p> <p>PHIL 105HF Honors World Religions 3</p> <p>PHIL 135 F Social and Political Philosophy 3</p> <p>PHIL 160 F Introduction to Ethics 3</p> <p>PHIL 195 F Women's Issues in Philosophy 3</p> <p>PHIL 200 F Introduction to Christianity 3</p> <p>PHIL 201 F History of Philosophy: Ancient and Medieval 3</p> <p>PHIL 210 F Introduction to Judaism 3</p> <p>PHIL 220 F The Holocaust 3</p> <p>PHIL 225 F The American Religious Experience 3</p> <p>PHIL 250 F The Religion of Islam 3</p>		
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**MODIFY DEGREES/CERTIFICATES**

		<p>PHIL 270 F Introduction to Asian Religions 3</p> <p>SPAN 201 F ++ Spanish for the Spanish Speaker 5</p> <p>SPAN 203 F ++ Intermediate Spanish III 4</p> <p>SPAN 204 F Intermediate Spanish IV 4</p> <p>SPAN 205 F Introduction to Spanish Literature 3</p> <p>SPAN 206 F Introduction to Latin American Literature 3</p> <p>AREA 4 - SOCIAL AND BEHAVIORAL SCIENCES: Select three courses from at least two different disciplines (represented by course prefix) (9-12 units). *Course can be used only in one area. PLEASE NOTE: CSUs have a graduation requirement in U.S. HISTORY, CONSTITUTION AND AMERICAN IDEALS that can be fulfilled by selecting: 1) POSC 100 F or POSC 100HF and 2) one of the following courses: ETHS 101 F or 101HF, 130 F or 130HF, 131 F, 152 F, 160 F; HIST 127 F, 170 F or 170HF, 171 F or 171HF, 190 F, 191 F, 270 F Alternatively, this graduation requirement may be completed at the CSU after transfer as it is not a required part of this certificate.</p> <p align="center">Units</p> <p>ANTH 102 F Cultural Anthropology 3</p> <p>or</p> <p>ANTH 102HF Honors Cultural Anthropology 3</p> <p>ANTH 103 F Introduction to Archaeology 3</p> <p>or</p> <p>ANTH 103HF Honors Introduction to Archaeology 3</p> <p>ANTH 105 F Language and Culture 3</p>		
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**MODIFY DEGREES/CERTIFICATES**

	<p>ETHS 111HF Honors Women of Color in the U.S. 3</p> <p>ETHS 129 F Introduction to African-American Studies 3</p> <p>or</p> <p>ETHS 129HF Honors Introduction to African American Studies 3</p> <p>ETHS 130 F * African-American History I 3</p> <p>or</p> <p>ETHS 130HF * Honors African-American History I 3</p> <p>ETHS 131 F African American History II 3</p> <p>ETHS 150 F Introduction to Chicana/o Studies 3</p> <p>ETHS 151 F * Chicana/o History I 3</p> <p>ETHS 152 F Chicana/o History II 3</p> <p>ETHS 153 F Chicana/o and Latina/o Contemporary Issues 3</p> <p>or</p> <p>ETHS 153HF Honors Chicana/o and Latina/o Contemporary Issues 3</p> <p>ETHS 159 F Introduction to American Indian Studies 3</p> <p>ETHS 160 F * American Indian History 3</p> <p>ETHS 170 F Introduction to Asian Pacific Islander American Studies 3</p> <p>ETHS 171 F * Asian Pacific Islander American History 3</p> <p>ETHS 202 F Race, Ethnicity, and Popular Culture 3</p> <p>ETHS 235 F Contemporary Social Justice Movements 3</p> <p>or</p>		
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**MODIFY DEGREES/CERTIFICATES**

		<p>ETHS 235HF Honors Contemporary Social Justice Movements 3</p> <p>GEOG 100 F Global Geography 3</p> <p>or</p> <p>GEOG 100HF Honors Global Geography 3</p> <p>GEOG 120 F Global Environmental Problems 3</p> <p>GEOG 130 F California Geography 3</p> <p>GEOG 160 F Cultural Geography 3</p> <p>GEOG 262 F Economic Geography 3</p> <p>HIST 112 F * World Civilizations to 1550 3</p> <p>or</p> <p>HIST 112HF * Honors World Civilizations to 1550 3</p> <p>HIST 113 F * World Civilizations Since 1550 3</p> <p>or</p> <p>HIST 113HF * Honors World Civilizations Since 1550 3</p> <p>HIST 120 F African Civilizations to 1880 3</p> <p>HIST 121 F African Civilizations since 1880 3</p> <p>HIST 270 F * Women in United States History 3</p> <p>HIST 273 F United States Environmental History 3</p> <p>POSC 100 F American Government 3</p> <p>or</p> <p>POSC 100HF Honors American Government 3</p> <p>POSC 110 F Contemporary American Politics 3</p> <p>or</p>	
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**MODIFY DEGREES/CERTIFICATES**

		POSC 110HF Honors Contemporary American Politics 3 POSC 120 F Introduction to Political Theory 3 POSC 200 F Introduction to the Study of Politics 3 POSC 215 F Comparative Politics 3 POSC 216 F Government and Politics of the Middle East 3 POSC 230 F Introduction to International Relations 3 POSC 250 F Gender and Politics 3 PSY 101 F General Psychology 3 or PSY 101HF Honors General Psychology 3 PSY 131 F Cross Cultural Psychology 3 PSY 139 F Developmental Psychology: Life Cycle 3 PSY 145 F Child Psychology 3 PSY 202 F Research Methods in Psychology 4 or PSY 202HF Honors Research Methods in Psychology 4 PSY 221 F The Brain and Behavior 3 PSY 222 F Abnormal Psychology 3 PSY 225 F Psychology of Prejudice and Discrimination 3 PSY 251 F Social Psychology 3 or PSY 251HF Honors Social Psychology 3 SOC 101 F Introduction to Sociology		
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**MODIFY DEGREES/CERTIFICATES**

		3		
		or		
		SOC 101HF Honors Introduction to Sociology		
		3		
		SOC 102 F Social Problems		
		3		
		SOC 201 F Dying and Death		
		3		
		SOC 230 F Sociology of Gender		
		3		
		or		
		SOC 230HF Honors Sociology of Gender		
		3		
		SOC 250 F Sociology of Aging		
		3		
		SOC 275 F Marriage and Family		
		3		
		or		
		SOC 275HF Honors Marriage and Family		
		3		
		SOC 277 F Sociology of Religion		
		3		
		or		
		SOC 277HF Honors Sociology of Religion		
		3		
		SOC 280 F Media, Culture and Society		
		3		
		SOC 285 F Drugs and Society		
		3		
		or		
		SOC 285HF Honors Drugs and Society		
		3		
		SOC 290 F Sociology of Race and Ethnicity		
		3		
		or		
		SOC 290HF Honors Sociology of Race and Ethnicity		
		3		
		SOC 292 F Introduction to Criminology		
		3		
		or		
		SOC 292HF Honors Introduction to Criminology		
		3		
		SOSC 125 F Introduction to Research Methods		
		3		
		SOSC 130 F Introduction to LGBTQ Studies		

**MODIFY DEGREES/CERTIFICATES**

		<p align="center">3</p> <p>WMNS 100 F Introduction to Women's Studies</p> <p align="center">3</p> <p>or</p> <p>WMNS 100HF Honors Introduction to Women's Studies</p> <p align="center">3</p> <p>AREA 5 - PHYSICAL AND BIOLOGICAL SCIENCES:          Select one course in each of the sub-areas 5A and 5B, and complete a science lab requirement for a total of 7 or more units. The lab requirement may be met by selecting a course from 5A or 5B that includes lab, or by selecting the lab course in 5C that matches one of the lecture courses selected in 5A or 5B (7-10 units).          *If CHEM 100 F and 103 F combined: maximum UC credit allowed = 1 course. (No UC credit for CHEM 100 F or 103 F if taken after CHEM 111AF)          +If CHEM 101 F and 107 F combined: maximum UC credit allowed = 1 course. (No UC credit for CHEM 101 F or 107 F if taken after CHEM 111AF)          ~No UC credit if taken after a college level course in Astronomy, Chemistry, Geology, or Physics.          ++PHYS 130 F: no UC credit if taken after PHYS 205 F, 210 F, 221 F or 221HF.          **If PHYS (205 F &amp; 206 F) or (210 F &amp; 211 F) or (221 F or 221HF, 222 F, 223 F) combined: maximum credit, one series.          =BIOL 100 F, 101 F, and 101HF combined: maximum credit = 1 course.          ^BIOL 100 F, 101 F, 101HF, 102 F, or 109 F: no UC credit if taken after a 200-level Biological course.</p> <p align="center">Units</p> <p>Area 5A. Physical Science:</p> <p>CHEM 100 F * Chemistry for Daily Life</p> <p align="center">4</p> <p>CHEM 101 F + Chemistry for Allied Health Science</p> <p align="center">5</p> <p>CHEM 103 F * Chemistry in a Changing World</p>		
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**MODIFY DEGREES/CERTIFICATES**

		3		
		CHEM 107 F + Preparation for General Chemistry		
		5		
		CHEM 111AF General Chemistry I		
		5		
		CHEM 111BF General Chemistry II		
		5		
		ESC 100 F Physical Geology		
		3		
		ESC 101 F ~ Earth Science Survey		
		3		
		ESC 103 F Historical Geology		
		4		
		ESC 105 F Introduction to Weather and Climate		
		3		
		ESC 107 F Earth Science for Educators		
		4		
		ESC 110 F Introduction to Climate Science		
		3		
		ESC 116 F Astronomy		
		3		
		or		
		ESC 116HF Honors Astronomy		
		3		
		ESC 120 F Geology of California		
		3		
		ESC 130 F Introduction to Oceanography		
		3		
		or		
		ESC 130HF Honors Introduction to Oceanography		
		3		
		ESC 190 F Environmental Geology		
		3		
		GEOG 102 F Physical Geography		
		3		
		or		
		GEOG 102HF Honors Physical Geography		
		3		
		PHYS 120 F Relativity for Poets		
		3		
		PHYS 130 F ++ Elementary Physics		
		4		
		PHYS 205 F ** Physics for the Life Sciences I		
		4		
		PHYS 206 F ** Physics for the Life Sciences II		

**MODIFY DEGREES/CERTIFICATES**

		4		
		PHYS 210 F ** Physics with Calculus for the Life Sciences I		
		4		
		PHYS 211 F ** Physics with Calculus for the Life Sciences II		
		4		
		PHYS 221 F ** General Physics I		
		4		
		PHYS 222 F ** General Physics II		
		4		
		PHYS 223 F ** General Physics III		
		4		
		Area 5B. Biological Science:		
		ANAT 231 F General Human Anatomy		
		4		
		ANAT 240 F Human Physiology		
		5		
		ANTH 101 F Physical Anthropology		
		3		
		or		
		ANTH 101HF Honors Physical Anthropology		
		3		
		BIOL 100 F =^ Principles of Biology		
		4		
		BIOL 101 F =^ General Biology		
		5		
		or		
		BIOL 101HF =^ Honors General Biology		
		5		
		BIOL 102 F ^ Human Biology		
		3		
		BIOL 108 F Plants and People		
		3		
		BIOL 109 F ^ Genetics and Biotechnology in Society		
		3		
		BIOL 170 F Organismal Biology		
		5		
		BIOL 222 F Marine Biology		
		3		
		BIOL 272 F Cell and Molecular Biology		
		4		
		BIOL 274 F General Ecology		
		4		
		ENVS 105 F Environmental Biology		
		3		
		MICR 262 F General Microbiology		

**MODIFY DEGREES/CERTIFICATES**

		<p align="center">5</p> <p>Area 5C. Science Laboratory:</p> <p>ANTH 101LF Physical Anthropology Lab 1</p> <p>BIOL 102LF Human Biology Laboratory 1</p> <p>BIOL 109LF Biotechnology Lab Techniques 2</p> <p>ENVS 105LF Environmental Biology Lab 1</p> <p>ESC 100LF Physical Geology Lab 1</p> <p>ESC 101LF ~ Earth Science Survey Lab 1</p> <p>ESC 105LF Introduction to Weather and Climate Laboratory 1</p> <p>ESC 116LF Astronomy Lab 2</p> <p>ESC 130LF Introduction to Oceanography Field Experience 1</p> <p>GEOG 102LF Physical Geography Lab 1</p> <p>Total Units 38 - 51</p>		
<p>Physics</p>	<ul style="list-style-type: none"> <li>• Catalog Description Update</li> <li>• Six-Year Review</li> </ul>	<p><b>Physics Associate in Science Degree for Transfer</b></p> <p>The Physics Associate in Science Degree for Transfer, also called the Physics AS-T Degree, prepares students to transfer to CSU campuses that offer bachelor's degrees in physics. Ed Code Section 66746-66749 states students earning the Physics AS-T Degree will be granted priority for admission as a physics major to a local CSU, as determined by the CSU campus to which the student applies. The main purpose of a Physics AS-T is to provide the lower-division coursework needed in order to continue in a bachelor's-degree</p>	<p>2023 Fall</p>	<p>Six-Year Review.</p>



**MODIFY DEGREES/CERTIFICATES**

		<p>program; however, the Physics AS-T also provides valuable quantitative and problem-solving skills that are in demand by employers hiring, e.g., lab technicians, or in a variety of fields such as manufacturing and education. Of people who obtain a terminal bachelor's degree in physics, about half work in industry, in fields such as aerospace, military, software, and electronics. Most of the other half work either as high school teachers or as lab technicians at universities or government-funded laboratories. PhD's in physics are qualified for teaching at the university level and for scientific research, as well as for higher-level jobs in the same areas as those with bachelor's degrees. The Physics AS-T Degree requires a total of 24 units of required courses as indicated below. The following is required for all AA-T or AS-T degrees, and there are no additional graduation requirements: (1) Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following: (a) The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education – Breadth Requirements. (b) A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district. (2) Obtainment of a minimum grade point average of 2.0. (3) ADTs also require that students must earn a C or better in all courses required for the major or area of emphasis. A “P” (Pass) grade is an acceptable grade for courses in the major only if the P</p>		
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**MODIFY DEGREES/CERTIFICATES**

		<p>is defined to be equivalent to a C or better.</p> <p>Required Courses (24 units) Units</p> <p>PHYS 221 F General Physics I 4</p> <p>PHYS 222 F General Physics II 4</p> <p>PHYS 223 F General Physics III 4</p> <p>MATH 151 F Calculus I 4</p> <p>or</p> <p>MATH 151HF Honors Calculus I 4</p> <p>MATH 152 F Calculus II 4</p> <p>or</p> <p>MATH 152HF Honors Calculus II 4</p> <p>MATH 251 F Multivariable Calculus 4</p> <p>Total Units 24</p>		
Sociology	<ul style="list-style-type: none"> <li>• Program Unit Revision</li> <li>• Catalog Description Update</li> <li>• Program SLOA Revision</li> <li>• Removing Courses from "Required"</li> <li>• Adding Courses to "Required"</li> <li>• Adding Courses to "Restricted Electives"</li> <li>• Removing Courses from "Restricted Electives"</li> </ul>	<p><b>Sociology Associate in Arts Degree for Transfer</b></p> <p>The Sociology Associate in Arts Degree for Transfer, also called the Sociology AA-T Degree, prepares students to transfer to CSU campuses and/or other colleges/universities that offer bachelor's degrees in sociology. Ed Code Section 66746-66749 states students earning the Sociology AA-T Degree will be granted priority for admission as a sociology major to a local CSU, as determined by the CSU campus to which the student applies. The Sociology AA-T includes coursework in Sociology, the systematic, scientific study of society and social behavior. Sociologists look beyond individual events and experiences to the broader social</p>	2023 Fall	Program Revision reflects changes made to the Sociology Transfer Model Curriculum (TMC).

**MODIFY DEGREES/CERTIFICATES**

		<p>patterns and variables that influence individuals. Sociologists study individual and group behaviors and social structures such as racism, sexism, poverty, health care, family, crime and deviance, population, and the environment. The sociology major is designed to provide preparation leading to careers in sociology, social work, law, criminal justice, marketing research and counseling. The Sociology Associate in Arts Degree for Transfer requires a total of 19 units. The following is required for all AA-T or AS-T degrees, and there are no additional graduation requirements: 1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following: (a) The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education – Breadth Requirements. (b) A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district. 2. Obtainment of a minimum grade point average of 2.0. 3. ADTs also require that students must earn a C or better in all courses required for the major or area of emphasis. A P (Pass) grade is an acceptable grade for a course in the major only if the P is defined to be equivalent to a C or better.</p> <p>REQUIRED CORE: (10 units)  MATH 120 F/HF, MATH 121 F, PSY 161 F/HF and SOSC 120 F are considered equivalent courses; however, SOSC 120 F is recommended for this degree.</p>		
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**MODIFY DEGREES/CERTIFICATES**

		<p align="center">Units</p> <p>SOC 101 F Introduction to Sociology 3</p> <p>or</p> <p>SOC 101HF Honors Introduction to Sociology 3</p> <p>SOC 102 F Social Problems 3</p> <p>SOSC 120 F Introduction to Probability and Statistics 4</p> <p>LIST A: Select two (6 units) Units</p> <p>SOSC 125 F Introduction to Research Methods 3</p> <p>SOC 230 F Sociology of Gender 3</p> <p>or</p> <p>SOC 230HF Honors Sociology of Gender 3</p> <p>SOC 275 F Marriage and Family 3</p> <p>or</p> <p>SOC 275HF Honors Marriage and Family 3</p> <p>SOC 290 F Sociology of Race and Ethnicity 3</p> <p>or</p> <p>SOC 290HF Honors Sociology of Race and Ethnicity 3</p> <p>SOC 292 F Introduction to Criminology 3</p> <p>or</p> <p>SOC 292HF Honors Introduction to Criminology 3</p> <p>PSY 251 F Social Psychology 3</p> <p>or</p> <p>PSY 251HF Honors Social Psychology 3</p> <p>LIST B: Select one (3 units) Units</p> <p>SOC 201 F Dying and Death 3</p>		
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**MODIFY DEGREES/CERTIFICATES**

		<p>SOC 250 F Sociology of Aging 3</p> <p>SOC 277 F Sociology of Religion 3</p> <p>or</p> <p>SOC 277HF Honors Sociology of Religion 3</p> <p>SOC 280 F Media, Culture and Society 3</p> <p>SOC 285 F Drugs and Society 3</p> <p>or</p> <p>SOC 285HF Honors Drugs and Society 3</p> <p>SOC 295 F Social Inequality 3</p> <p>Total Units 19</p>		
Spanish	<ul style="list-style-type: none"> <li>• Program Unit Revision</li> <li>• Catalog Description Update</li> <li>• Six-Year Review</li> <li>• Program SLOA Revision</li> <li>• Removing Courses from "Required"</li> <li>• Adding Courses to "Required"</li> <li>• Adding Courses to "Restricted Electives"</li> <li>• Removing Courses from "Restricted Electives"</li> </ul>	<p><b>Spanish Associate in Arts Degree for Transfer</b></p> <p>The Spanish Associate in Arts Degree for Transfer, also called the Spanish AA-T degree prepares students to transfer to CSU campuses that offer bachelor's degrees in Spanish. The Spanish AA-T degree requires a total of 21-24 units. This degree is designed to develop advanced communicative competence in listening, speaking, reading, and writing in Spanish, and introduce Spanish and Latin American literature and culture. While a baccalaureate degree is recommended preparation for those considering careers in fields such as teaching, education, international business, translation and interpretation, journalism, law, writing, training and development, sales, community relations, nonprofit organizations and government, completion of this curriculum will demonstrate commitment to the field and provide comprehensive preparation for upper-division work.</p>	2023 Fall	Six-Year Review. Courses were added or removed for Guided Pathways purposes, as well as standard curriculum updates. Required units for program are changed FROM 18 units TO 21-22 units for Native Speaker pathway, and 21-24 units for regular pathway.

**MODIFY DEGREES/CERTIFICATES**

		<p>Pursuant to SB1440, section 66746 states that students earning the Spanish AA-T degree will be granted priority for admission as Spanish majors to a local CSU, as determined by the CSU campus to which the student applies. The core courses include SPAN 101 F or 101HF, SPAN 102 F or 102HF, SPAN 203 F and SPAN 204 F for a total of 18 units. Students who take SPAN 201 F, Spanish for Natives (instead of SPAN 101 F + SPAN 102 F + SPAN 203 F) and then take SPAN 204 F for a total of 9 units must select at least 9 units from the substitution list to attain the minimum 18 core units. Students who obtain High School credit for SPAN 101 F and 102 F must select 10 units from the substitution list to attain the minimum 18 core units. This degree is designed to develop advanced communicative competence in listening, speaking, reading, and writing in Spanish, and introduce Spanish and Latin American literature and culture. While a baccalaureate degree is recommended preparation for those considering careers in fields such as teaching, education, international business, translation and interpretation, journalism, law, writing, training and development, sales, community relations, nonprofit organizations and government, completion of this curriculum will demonstrate commitment to the field and provide comprehensive preparation for upper-division work. Pursuant to SB1440, section 66746 states that students earning the Spanish AAT/ADT Degree will be granted priority for admission as Spanish majors to a local CSU, as determined by the CSU campus to</p>	
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**MODIFY DEGREES/CERTIFICATES**

		<p>which the student applies. The following is required for all AA-T, ADT, or AST degrees, and there are no additional graduation requirements: (1) Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following: (a) The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education – Breadth Requirements. (b) A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district. (2) Obtainment of a minimum grade point average of 2.0. (3) ADTs also require that students must earn a C or better in all courses required for the major or area of emphasis. A P (Pass) grade is an acceptable grade for a course in the major only if the P is defined to be equivalent to a C or better</p> <p>Required Core Courses (18-19 units) Option 1:</p> <table border="0"> <tr> <td></td> <td align="center">Units</td> </tr> <tr> <td>SPAN 101 F Elementary Spanish I</td> <td align="center">5</td> </tr> <tr> <td>or</td> <td></td> </tr> <tr> <td>SPAN 101HF Honors Elementary Spanish I</td> <td align="center">5</td> </tr> <tr> <td>SPAN 102 F Elementary Spanish II</td> <td align="center">5</td> </tr> <tr> <td>or</td> <td></td> </tr> <tr> <td>SPAN 102HF Honors Elementary Spanish II</td> <td align="center">5</td> </tr> <tr> <td>SPAN 201 F Spanish for the Spanish Speaker</td> <td align="center">5</td> </tr> <tr> <td>or</td> <td></td> </tr> <tr> <td>SPAN 203 F Intermediate Spanish III</td> <td align="center">4</td> </tr> </table>		Units	SPAN 101 F Elementary Spanish I	5	or		SPAN 101HF Honors Elementary Spanish I	5	SPAN 102 F Elementary Spanish II	5	or		SPAN 102HF Honors Elementary Spanish II	5	SPAN 201 F Spanish for the Spanish Speaker	5	or		SPAN 203 F Intermediate Spanish III	4	
	Units																						
SPAN 101 F Elementary Spanish I	5																						
or																							
SPAN 101HF Honors Elementary Spanish I	5																						
SPAN 102 F Elementary Spanish II	5																						
or																							
SPAN 102HF Honors Elementary Spanish II	5																						
SPAN 201 F Spanish for the Spanish Speaker	5																						
or																							
SPAN 203 F Intermediate Spanish III	4																						

**MODIFY DEGREES/CERTIFICATES**

		<p>SPAN 204 F Intermediate Spanish IV 4</p> <p>Option 2: Substitution Courses (if not completed from List A)</p> <p>As noted, some students may need courses to substitute for units out of which they placed. Suggested course substitutions include courses from List A or the courses suggested below. Note that all course substitutions must be CSU transferable, and students cannot be required to take more than one course that is not articulated.</p> <p align="center">Units</p> <p>ANTH 102 F Cultural Anthropology 3</p> <p>or</p> <p>ANTH 102HF Honors Cultural Anthropology 3</p> <p>ANTH 105 F Language and Culture 3</p> <p>or</p> <p>ANTH 105HF Honors Language and Culture 3</p> <p>COMM 120 F Intercultural Communication 3</p> <p>ENGL 210 F Introduction to Language Structure and Use 3</p> <p>List A: Select One Course (3-5 units) Units</p> <p>SPAN 205 F Introduction to Spanish Literature 3</p> <p>SPAN 206 F Introduction to Latin American Literature 3</p> <p>FREN 101 F Elementary French I 5</p> <p>FREN 102 F Elementary French II 5</p> <p>FREN 203 F Intermediate French III 4</p> <p>FREN 204 F Intermediate French IV</p>		
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MODIFY DEGREES/CERTIFICATES				
		<p style="text-align: center;">4 PORT 101 F Elementary Portuguese I 5 PORT 102 F Elementary Portuguese II 5</p> <p>Note 1: Students who received high school credit for SPAN 101 F and SPAN 102 F and waived out of these two core courses will select 9-10 units from the substitutions list or any courses not taken from List A to reach the 18-19 unit core requirement. Units</p> <p>Note 2: Students who choose to take SPAN 201 F instead of SPAN 101 F + SPAN 102 F + SPAN 203 F must take SPAN 204 F and then will select 9-10 units from the substitutions list or any course not taken from List A to reach the 18-19 unit core requirement. Units</p> <p>Total Units 21 - 24</p>		
Theatre Arts	<ul style="list-style-type: none"> <li>• Program Unit Revision</li> <li>• Catalog Description Update</li> <li>• Six-Year Review</li> <li>• Program SLOA Revision</li> <li>• Removing Courses from "Required"</li> <li>• Adding Courses to "Required"</li> <li>• Adding Courses to "Restricted Electives"</li> <li>• Removing Courses from</li> </ul>	<p><b>Sound Technician Certificate</b></p> <p>The Sound Technician Certificate is designed to provide the student with enhanced occupational competency as a general theatre technician specializing in Sound, for theatrical productions, corporate events, theme parks, television, and film studios. This advanced certificate requires completion of the Technical Theatre Certificate (17-24.5 units) plus additional advanced courses for a total of 33-48.5 units. At least one-half of the units toward the certificate must be completed at Fullerton College. All courses must be completed with a grade of C or better.</p> <p>Required Courses (23 units) Units MUS 101 F Music Fundamentals</p>	2023 Fall	Program Revision, based on the completion of Technical Theatre Certificate to provide foundation competency for this Level Two specialization. This will allow students to complete both a general technical theatre and a specialized certificate within a two-year period.

**MODIFY DEGREES/CERTIFICATES**

	<p>"Restricted Electives"</p>	<p align="center">3</p> <p>THEA 094 F Systems Maintenance and Troubleshooting for Theatre</p> <p align="center">2</p> <p>THEA 141 F Introduction to Technical Theatre</p> <p align="center">4</p> <p>THEA 143 F Stagecraft</p> <p align="center">4</p> <p>THEA 160 F Introduction to Sound Technology</p> <p align="center">3</p> <p>THEA 161 F Sound Reinforcement Techniques</p> <p align="center">2</p> <p>THEA 162 F Sound Design for the Theatre</p> <p align="center">2</p> <p>THEA 170 F Beginning Theatrical Lighting</p> <p align="center">3</p> <p>Required Stage Crew Activity Courses (2-12 units) Concurrent enrollment for the following courses is required for THEA 160 F, THEA 161 F, THEA 162 F, and THEA 170 F. Select 0.5 units per course selected.</p> <p align="center">Units</p> <p>THEA 153 F Introduction to Stage Crew Activity</p> <p align="center">0.5 - 3</p> <p>THEA 159 F Beginning Stage Crew Activity</p> <p align="center">0.5 - 3</p> <p>THEA 249 F Intermediate Stage Crew Activity</p> <p align="center">0.5 - 3</p> <p>THEA 250 F Advanced Stage Crew Activity</p> <p align="center">0.5 - 3</p> <p>Required Production Courses (4-6.5 units) Units</p> <p>THEA 130 F Acting Workshop</p> <p align="center">3</p> <p>THEA 131 F Theatre Workshop</p> <p align="center">1 - 3</p> <p>THEA 134 F Beginning Theatre Practicum</p> <p align="center">1 - 2</p> <p>THEA 135 F Resident Theatre Company</p>		
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**MODIFY DEGREES/CERTIFICATES**

		0.5 - 3		
		THEA 139 F Beginning Musical Theatre Concert Production		
		1		
		THEA 177 F Beginning Director's Practicum		
		0.5 - 3		
		THEA 178 F Beginning Musical Theatre Production		
		0.5 - 3		
		THEA 233 F Intermediate Theatre Practicum		
		1 - 2		
		THEA 235 F Experimental Theatre		
		2		
		THEA 239 F Intermediate Musical Theatre Concert Production		
		1		
		THEA 277 F Intermediate Director's Practicum		
		0.5 - 3		
		THEA 278 F Intermediate Musical Theatre Production		
		0.5 - 3		
		Restricted Electives (4-7 units)		
		Units		
		CIS 170 F Cisco Networking 1		
		3		
		CIS 180 F Introduction to Networking Concepts		
		4		
		CIS 281 F Introduction to Networking Hardware		
		3		
		DRAF 171 F Fundamentals of Drafting		
		2		
		MUS 108 F Introduction to Music Technology		
		2		
		MUS 124 F Recording Lab I: Beginning Techniques		
		3		
		THEA 090 F Introduction to Advanced Topics in Theatre Technology		
		2		
		THEA 093 F Rigging for the Theatre		
		1		
		Total Units		
		33 - 48.5		

**MODIFY DEGREES/CERTIFICATES**

Theatre Arts	<ul style="list-style-type: none"> <li>• Program Unit Revision</li> <li>• Catalog Description Update</li> <li>• Six-Year Review</li> <li>• CIP Code Revision</li> <li>• Program SLOA Revision</li> <li>• Removing Courses from "Required"</li> <li>• Adding Courses to "Required"</li> <li>• Adding Courses to "Restricted Electives"</li> <li>• Removing Courses from "Restricted Electives"</li> <li>• Course Unit Revision</li> </ul>	<p><b>Stage Management Certificate</b></p> <p>The Stage Management Certificate is designed to provide the student with enhanced occupational competency as a Stage Manager for theatrical and dance productions, corporate events, theme parks, television, and film studios. This advanced certificate requires completion of the Assistant Stage Management Certificate (19.5-24.5 units) plus additional advanced courses for a total of 36-49.5 units. At least one-half of the units toward the certificate must be completed at Fullerton College. All courses must be completed with a grade of C or better.</p> <p>Required Courses (21 units) Units</p> <p>MUS 101 F Music Fundamentals 3</p> <p>THEA 100 F Introduction to the Theatre 3</p> <p>THEA 141 F Introduction to Technical Theatre 4</p> <p>THEA 160 F Introduction to Sound Technology 3</p> <p>THEA 170 F Beginning Theatrical Lighting 3</p> <p>THEA 265 F Theatre Management 2</p> <p>THEA 266 F Stage Management 3</p> <p>Required Design Course (2 units) Select either THEA 091 F or THEA 162 F (which requires an additional Stage Crew Activity Course) Units</p> <p>THEA 091 F Video and Scenic Projection for the Theatre 2</p> <p>or</p> <p>THEA 162 F Sound Design for the Theatre 2</p>	2023 Fall	Program Revision includes catalog description, PSLOs and CIP code updates.
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**MODIFY DEGREES/CERTIFICATES**

		<p>Required Stage Crew Activity Courses (1-9 units)                  Concurrent enrollment for the following courses is required for THEA 160 F, THEA 162 F, and THEA 170 F.                  Select 0.5 units per course selected.</p> <p align="center">Units</p> <p>THEA 153 F Introduction to Stage Crew Activity                  0.5 - 3</p> <p>THEA 159 F Beginning Stage Crew Activity                  0.5 - 3</p> <p>THEA 249 F Intermediate Stage Crew Activity                  0.5 - 3</p> <p>THEA 250 F Advanced Stage Crew Activity                  0.5 - 3</p> <p>Required Production Courses (8-10.5 units)                  Select courses to fulfill stage management positions.</p> <p align="center">Units</p> <p>THEA 130 F Acting Workshop                  3</p> <p>THEA 131 F Theatre Workshop                  1 - 3</p> <p>THEA 134 F Beginning Theatre Practicum                  1 - 2</p> <p>THEA 135 F Resident Theatre Company                  0.5 - 3</p> <p>THEA 139 F Beginning Musical Theatre Concert Production                  1</p> <p>THEA 177 F Beginning Director's Practicum                  0.5 - 3</p> <p>THEA 178 F Beginning Musical Theatre Production                  0.5 - 3</p> <p>THEA 233 F Intermediate Theatre Practicum                  2</p> <p>THEA 235 F Experimental Theatre                  2</p> <p>THEA 239 F Intermediate Musical Theatre Concert Production                  1</p>		
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**MODIFY DEGREES/CERTIFICATES**

		<p>THEA 277 F Intermediate Director's Practicum 0.5 - 3</p> <p>THEA 278 F Intermediate Musical Theatre Production 0.5 - 3</p> <p>Restricted Electives (4-7 units) Units</p> <p>BUS 262 F Principles of Management 3</p> <p>BUS 268 F Human Resource Management 3</p> <p>CIS 100 F Introduction to Personal Computers 4</p> <p>CIS 106 F Beginning Spreadsheet (MS Excel) 3</p> <p>CIS 111 F Introduction to Information Systems 4</p> <p>COMM 105 F Interpersonal Communication 3</p> <p>COMM 124 F Small Group Communication 3</p> <p>THEA 105 F Musical Theatre History 3</p> <p>THEA 109 F Modern Dramatic Literature 3</p> <p>THEA 197 F Introduction to Stage Combat 3</p> <p>THEA 225 F Stage Directing 3</p> <p>Total Units 36 - 49.5</p>		
Theatre Arts	<ul style="list-style-type: none"> <li>• Program Unit Revision</li> <li>• Catalog Description Update</li> <li>• Six-Year Review</li> <li>• Program SLOA Revision</li> </ul>	<p><b>Technical Theatre Certificate</b></p> <p>The Technical Theatre Certificate is designed to prepare the student for occupational competency as a general theatre technician, for theatrical productions, corporate events, theme parks, television, and motion picture studios. This</p>	2023 Fall	<p>Program Revision includes catalog description, PSLOs and CIP code updates. Units revised FROM 35-38 units TO 17-24.5 units in order to create a foundation competency certificate for advanced specialization certificates. This will allow students to</p>

**MODIFY DEGREES/CERTIFICATES**

	<ul style="list-style-type: none"> <li>• Removing Courses from "Required"</li> <li>• Adding Courses to "Required"</li> <li>• Removing Courses from "Restricted Electives"</li> </ul>	<p>certificate program requires a total of 17-24.5 units and provides the foundation for the advanced specialized technical theatre certificates offered. At least one-half of the units toward the certificate must be completed at Fullerton College. All courses must be completed with a grade of C or better.</p> <p>Required Courses (14 units) Units</p> <p>THEA 141 F Introduction to Technical Theatre 4</p> <p>THEA 143 F Stagecraft 4</p> <p>THEA 160 F Introduction to Sound Technology 3</p> <p>THEA 170 F Beginning Theatrical Lighting 3</p> <p>Required Stage Crew Activity Courses (1-6 units) Concurrent enrollment for the following courses is required for THEA 160 F and THEA 170 F. Select 0.5 units per course selected. Units</p> <p>THEA 153 F Introduction to Stage Crew Activity 0.5 - 3</p> <p>THEA 159 F Beginning Stage Crew Activity 0.5 - 3</p> <p>THEA 249 F Intermediate Stage Crew Activity 0.5 - 3</p> <p>THEA 250 F Advanced Stage Crew Activity 0.5 - 3</p> <p>Required Production Courses (2-4.5 units) Units</p> <p>THEA 130 F Acting Workshop 3</p> <p>THEA 131 F Theatre Workshop</p>	<p>complete both a general technical theatre certificate and a specialized certificate within a two-year period.</p>
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**MODIFY DEGREES/CERTIFICATES**

		1 - 3		
		THEA 134 F Beginning Theatre Practicum		
		1 - 2		
		THEA 135 F Resident Theatre Company		
		0.5 - 3		
		THEA 139 F Beginning Musical Theatre Concert Production		
		1		
		THEA 177 F Beginning Director's Practicum		
		0.5 - 3		
		THEA 178 F Beginning Musical Theatre Production		
		2		
		Total Units		
		17 - 24.5		

**DEACTIVATION OF DEGREES/CERTIFICATES**

DEGREE	EFF DATE	JUSTIFICATION
Sociology Associate in Arts Degree	2023 Fall	Program Deactivation. Discipline faculty assert it is advantageous to our program and to our students to focus on the Sociology ADT.



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>          X          </u>
<b>DATE:</b>	December 13, 2022	Resolution	<u>                          </u>
		Information	<u>                          </u>
<b>SUBJECT:</b>	North Orange Continuing Education Curriculum Matters	Enclosure(s)	<u>                          X          </u>

**BACKGROUND:** The Office of Instruction, Curriculum Committee, and the District Curriculum Coordinating Committee have approved the attached summary of curriculum changes. All changes serve the mission of North Orange Continuing Education and are within the allocated budget for staff and facilities.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; and (5) to restructure programmatic curricula.

All curriculum is submitted to the President's Office for review prior to submission to the District Curriculum Coordinating Committee. This agenda item is being submitted by Dr. Kimberley H. Stiemke, Chair of the North Orange Continuing Education Curriculum Committee and Dr. Karen Bautista, Vice President of Instruction.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction #1: Student Experience & Success - NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals.

**How does this relate to Board Policy:** The curricula are being submitted to the Board for approval as outlined in Board Policy 4020, Program and Curriculum Development.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Funding for all curricula comes from the campus general fund.

**RECOMMENDATION:** It is recommended that the Board approve the attached summary of curriculum changes for the North Orange Continuing Education, to be effective Spring 2023. The curricula have been signed by the Campus Curriculum Committee Chairperson and the President, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg  

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Recommended by

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Approved for Submittal

4.c.1  

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Item No.



## North Orange Continuing Education Curriculum

Pending Board approval on December 13, 2022.  
 Approved by District Curriculum Coordinating Committee on November 18, 2022.  
 Approved by North Orange Continuing Education Curriculum Committee on October 11, 2022.

Revised Courses				
Course ID	Title	Hours	Eff Date	Justification
EMER 200	Ceramics for Older Adults	36	2023 Spring	Addition of SLO, update and add instructional objectives, textbook, course content, methods of evaluation and methods of instruction.
EMER 240	Needlecrafts: Knitting Crochet for Older Adults	36	2023 Spring	Subject code conversion from CRAE 104 to EMER 240. Added revised DE addendum. Updated CB09 SAM Code to correspond with the CB03 Vocational TOP code, updated instructional objectives, methods of instruction, methods of evaluation, and teaching material.
EMER 320	Help Yourself to Health for Older Adults	36	2023 Spring	Conversion from EMER 163 to EMER 320 Add/update SLO, Methods of Instruction, Methods of Evaluation, Textbooks/Resources and course content updated.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>    X    </u>
<b>DATE:</b>	December 13, 2022	Resolution	<u>          </u>
		Information	<u>          </u>
<b>SUBJECT:</b>	North Orange Continuing Education (NOCE) Subminimum Wage to Competitive Integrated Employment (SWTCIE) from the CA Department of Rehabilitation (CA DOR)	Enclosure(s)	<u>    X    </u>

**BACKGROUND:** North Orange Continuing Education (NOCE) is pleased to report a grant award from the California Department of Rehabilitation (CA DOR) for the Subminimum Wage to Competitive Integrated Employment (SWTCIE) grant program in the total amount of \$3,000,000 for the 2022-23, 2023-24, and 2024-25, 2025-26, and 2026-27 fiscal years. These funds provide customized employment services to bring adults with disabilities out of sub-minimum wage employment into competitive integrated employment.

Through this grant program, NOCE will provide program participants with individual vocational assessments, employment-focused curriculum and instruction, employment preparation, job development, and retention services. Components may include individualized meetings, job exploration, work skills lab, interviewing techniques, resume development, application preparation, appropriate work behavior and work ethics, grooming and hygiene, discussion of the impact of employment on disability and benefits, and identification of additional support services.

This agenda item was prepared by Lisa King, District Director, Grant, NOCCCD.

**How does this relate to the five District Strategic Directions?** This funding supports the following District Strategic Directions: 1) Student Experience and Success; 3) Stewardship of Resources; and 4) Collective Impact and Partnerships.

**How does this relate to Board Policy:** This item is in compliance with Board Policy 3280, Grants, 1.0 and 2.0. The Board will be informed about all grants received by the District, and the Chancellor shall establish procedures to assure the timely application and processing of grant applications and funds, and that the grants that are applied for directly support the purposes of the District.

**FUNDING SOURCE AND FINANCIAL IMPACT:** NOCE has been awarded a total of \$3,000,000 from the CA DOR to be used within five years of receipt of the funds to provide customized employment services to bring adults with disabilities out of sub-minimum wage employment into competitive integrated employment.

**RECOMMENDATION:** Authorization is requested for NOCE to enter into an agreement with the CA DOR to accept the total of \$3,000,000 to be used within five years of receipt of the funds. It is also requested that a resolution be adopted to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308. Further authorization is requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Cherry Li-Bugg  
Recommended by

B. V. dist Bredm  
Approved for Submittal

4.d.2  
Item No.

**North Orange Continuing Education  
Subminimum Wage to Competitive Integrated Employment (SWTCIE)**

**January 1, 2023 to June 30, 2023  
Year 1**

<u>OBJECT OF EXPENDITURE</u>	<u>BUDGET ACCOUNT NUMBER</u>				<u>PROPOSED BUDGET</u>
<b>20000 Classified &amp; Other Non-Academic Salaries</b>					
Noninstructional Salaries, Other	16401	8960	21110	6420	374,185
<b>30000 Employee Benefits</b>					
Public Empls Retire Sys (PERS)	16401	8960	32000	6420	145,930
<b>40000 Supplies &amp; Materials</b>					
Supplies & Materials	16401	8960	40000	6420	5,840
<b>50000 Other Operating Expenses &amp; Services</b>					
Other Operating Expenses & Services	16401	8960	50000	6420	3,500
<b>59000 Indirect Costs</b>					
Indirect Costs	16401	8960	59000	6420	54,545
<b>60000 Capital Outlay</b>					
Equipment	16401	8960	60000	6420	16,000
			<b>Total Expenses</b>		<b>\$ 600,000</b>
<b>80000 Revenue</b>					
Economic Development	16401	8960	81900	6420	\$ 600,000
			<b>Total Revenues</b>		<b>\$ 600,000</b>



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action \_\_\_\_\_  
**DATE:** December 13, 2022 Resolution \_\_\_\_\_  
Information           X            
**SUBJECT:** NOCCCD Districtwide and District Enclosure(s) \_\_\_\_\_  
Services Professional Development  
Highlight Report 2021-2022

**BACKGROUND:** The District proudly supports the professional development of all its employees. District Services is committed to supporting the District's mission and vision and regularly offers Professional Development opportunities to its employees so they can, in turn, support our students. District Services regularly identifies areas where there are gaps and anticipates professional development needs based on District's Strategic Directions, Objectives, and Goals. Several methodologies, including surveys, are used to identify employee needs. Using ad hoc committees, District Services collaborates with campuses and employee groups to identify, develop, and offer timely and relevant professional development programs for its employees.

The following summary highlights professional development activities offered District-wide, and training provided by District Services departments in 2021-22.

## DISTRICT-WIDE

### EdVantage:

To provide flexible learning, NOCCCD launched a new Learning Management System (LMS), EdVantage in 2020. During the 2021-22 fiscal year, 4,946 employees completed trainings in EdVantage. They spent a total of 43,197 hours with an average of 8.64 hours of training per employee.

### Transition of Districtwide Staff Development Calendar:

In April 2022, the District discontinued the Districtwide Professional Development calendar and moved to EdVantage's calendar. It allows employees to view and register for any systemwide trainings including trainings from CCCC, CVC, VRC, and any open trainings from other community colleges in addition to District trainings. This expands the training pool and offers opportunities to network with and learn from colleagues across the state. As part of the transition plan, 7 training sessions were offered for administrators and 6 training sessions were offered for all other users.

### ASCIP:

Employees spent a total of 548 hours on ASCIP's programs for required trainings that were not available in EdVantage with an average of 3.28 hours per person.

### Classified Professionals Training Academy (New):

The inaugural cohort of the Classified Professionals Training Academy graduated in May 2022. The objectives of the academy are to:

- Offer an opportunity for professional growth.
- Improve knowledge, skills and abilities.
- Foster a culture of learning.
- Development awareness of the vital role of classified staff in the shared governance process.

Detailed information about the program is available at <https://nocccd.edu/classified-professionals-training-academy>.

### Leadership Academy

The fifth cohort of the Leadership Academy graduated in May 2022. This program included adjunct faculty for the first time. Detailed information about the program is available at <http://www.nocccd.edu/leadership-academy>.

### Management Development Program

The second cohort of the Management Development Program graduated in May 2022. Detailed information about the program is available at <http://nocccd.edu/management-development-program>.

### Microsoft Applications (New)

These live online trainings were offered monthly and will repeat annually. A total of 20 sessions were offered and approximately 500 people attended these trainings. Recordings of each session were made available for employees that were unable to attend. Topics included beginning and advanced Word, Excel, Teams, Outlook, PowerPoint, SharePoint, and One Drive.

### Mandatory Training

Online:

- EEO/Diversity Search Committee Training – 45 minutes
- EEO/DEI Extended Search Committee Training – 3.5 hours
- New Cyber Security Awareness Training – 30 minutes
- New FERPA for Higher Education – 31 minutes

Live:

- Electronic Personnel Action Forms (EPAFs) Training – 1 hour, 18 sessions

### Monthly Managers Meeting (New)

Monthly one-hour meetings are designed to provide an outlet for all managers, brainstorm best practices, discuss concerns and solutions, and learn from each other. Each month focused on a topic to support managers. Subject matter experts were invited to answer the questions and lead the discussion. Topics included: Tools & Techniques to Support Each Other as We Bring Our Employees Back to Work; Accommodations & CSEA CBA Update; Managing Hybrid Employees; Managing Change; District-wide Data Collection; Validation & Reporting; and Management Performance Review Process.



## Pluralism, Inclusion, and Equity Series (P.I.E.)

Pluralism, Inclusion, and Equity annual series included:

- Reframing Wellbeing: Exploring the Importance of Culturally Proficient Wellbeing and Mental Health Practices for Black, Brown, and Indigenous Campus Communities.
  - A panel discussion on creating awareness around district faculty and staff on the differences that exist in access to, relevancy and validity of, barriers to wellness, wellbeing, and mental health practices in communities of color.
- Colorism
  - This workshop explored the existence and pain of colorism. Options to interrupt and eradicate colorism were also discussed.
- Beyond Land Acknowledgment to Land (and Life) Back
  - Key concepts and topics covered: Place based constructions of indigeneity; Collective survival; Land acknowledgments; Inclusion, reconciliation, decolonization, and repatriation.
- The Impact of Colonization & Racism on American Indians
  - This presentation discussed the impact of colonization and racism toward American Indians.
- Documentary Screening: WE STILL HERE
  - Screening followed by a panel discussion with the filmmakers.
- Critical Race Theory
  - This presentation discusses the origins of critical race theory and provides examples of how it is used (and not used) in schools as well as in jurisprudence practice.
- Cultural Somatics for Embodied Racial Healing and Equity
  - This presentation introduced attendees to the somatic impacts of the compounded trauma of existing within systems of racial oppression and White Supremacy, and how these internal responses perpetuate the ground for individuals to replicate these systems of racialized harm in daily interactions.

## Infusing Diversity, Equity & Inclusion in the Curriculum Seminar

In this week-long seminar in Spring 2021, faculty cohorts engaged in cooperative learning and discussions designed to assist them in developing materials on diversity, equity, and inclusion that can be integrated into their course content and/or teaching approach.

## Diversity, Equity, Inclusion, Accessibility & Antiracism (DEIAA)

- Engaging Community - What Are You Doing Today to Support the Hispanic Community? (Co-sponsored by the LFSA & Hispanic Heritage Month Committee)
- Equity Gaps Latinos Face (Co-sponsored by the LFSA & Hispanic Heritage Month Committee)
- Indigenous People's Day Celebration (Co-sponsored by Fullerton College Cadena Cultural Center & NAFSA)
- Dia de los Muertos Presentation with Self Help Graphics (Sponsored by the Hispanic Heritage Month Committee)
- Grading for Equity

- The Persisting Significance of the Incarceration of Japanese Americans (Co-sponsored by the AAPIFSA)
- Day of Expression (Sponsored by Hispanic Heritage Month Committee)
- Student Panel: Being a Latino/a/x in the North Orange County Community College District (Co-sponsored by Fullerton College Cadena Cultural Center)
- Virtual Tour & Scavenger Hunt, “Judy Baca: Memories de Nuestra Tierra” with the Museum of Latin American Art (Sponsored by the Hispanic Heritage Month Committee)
- Anti-Racism Poster Campaign pre-kick off presentation
- SWANA Cultural Celebrations (Co-sponsored by SWANA)
- Understanding the Community College Hiring/Interview Process
- Future Instructor Training Program

### Employee Orientations

The District offered New Employee Orientations as follows:

- New Employee/Faculty Orientation - 7.5-hour training, twice a year
- Adjunct Faculty Orientation - 4 hours, twice a year

Topics included: the History of the District; Sexual Harassment; Title IX; Benefits; Risk Management; Payroll; Technology in Classroom; Disability Support Services; Fraud Hotline; Health Services. Orientations allowed employees from all locations to meet and network with their peers. Additionally, union representatives had an opportunity to meet with their members.

### First Aid and CPR/AED Workplace Training

The training was open to all employees with a focus on supporting employees that require job-related recertification. A total of six trainings sessions were offered across the District.

### Leadership Institute for Tomorrow

The District sponsored employees to the Leadership Institute for Tomorrow (LIFT). LIFT is a one-year program created to mentor, coach, and LIFT a diverse group of professionals who want to progress as leaders in higher education.

### Diversity Coffee Breaks

Diversity Coffee Breaks highlight religious or cultural days of celebration with background or history and links for additional information or resources. The Coffee Breaks also highlight the contributions of individuals from underrepresented and marginalized groups.

## **FINANCE AND FACILITIES**

### Accounting

- New Banner Finance Training - 3 times per semester
- Budget Allocation Forums - held at each campus to explain the District's budget model. Included participation by the campus budget officers to expand the discussion to include the campus processes.

- Presentations to the Management Development Program on the budget, accounting processes, and payroll.
- Presentations to the Leadership Academy on District Finance.

### Risk Management

- Cyber Security Training/Review (F&F Specific)
- F&F Coordinated Campus Safety Officer Trainings (report writing, handcuff, etc.)
- Workers Compensation Training (ASCIP)
- Hearing Conservation/Testing
- Fire safety and Extinguisher training

## **EDUCATIONAL SERVICES & TECHNOLOGY**

- Banner Navigation w/ Security Awareness for new employees – 41 sessions
- ARGOS Reporting - 26 sessions
- Dynamic Forms - 2 sessions

District Services is intentional about expanding and regularly providing professional development programs and opportunities to all employee groups and is continually searching for methods to remove barriers in employee development and promote a culture of learning. EdVantage, our new LMS, has expanded offerings to thousands, allowing employees to train in the area of their interest at the time convenient to them. Integrating the EdVantage calendar offered employees an opportunity to learn from colleagues across the state. The Classified Professionals Training Academy expanded training focused for Classified Staff. The Leadership Academy program included six adjuncts expanding opportunities for them. Job-related training support employees to be effective in what they do. Monthly Microsoft trainings support employee productivity. Monthly Managers' Meetings offered managers opportunities to collaborate and learn from colleagues. Programs such as the P.I.E. series, Infusing Diversity, Equity, and Inclusion into Curriculum, promote an inclusive, equitable, and welcoming environment. EEO and Hiring Committee training help increase equity in the recruitment process and moves the District towards a true reflection of the diverse community it serves.

**How does this relate to the five District Strategic Directions?** The Professional Development program offered by District Services directly supports District Strategic Direction 2: Employee Experience - NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees as well as District Goal 2.2: The District will regularly offer professional development and training opportunities for all employees.

**How does this relate to Board Policy?** District Services professional development programs support BP 1001 Mission, Vision, and Values (1.1, 3.7); BP 1002 Philosophy (2.5); and BP 7160 Professional Development (1.0, 2.0, 3.0). Professional Development programs support the District's mission by providing continuous learning opportunities for all employees to strengthen their practice so we may better serve our students. Besides offering training programs internally, District Services sponsors employees to conferences, seminars, and workshops, so they learn and apply new knowledge and skills to enhance their job performance. Regular EEO Hiring


Committees training and Diversity training are offered to promote equity, inclusiveness, and anti-racism.

**FUNDING SOURCE AND FINANCIAL IMPACT:** District Services Professional Development activities are supported with general funds.

**RECOMMENDATION:** It is recommended that the Board receive as information highlights of the District-wide and District Services Professional Development Program for 2021-2022.

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Cherry Li-Bugg  
Recommended by

  
Approved for Submittal

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4.e.6  
Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action _____
<b>DATE:</b>	December 13, 2022	Resolution _____
<b>SUBJECT:</b>	Cypress College Professional Development Program 2022-2023	Information <u>    X    </u>
		Enclosure(s) _____

**BACKGROUND:** The mission of the Professional Development Committee (formerly Staff Development Committee) remains focused on the planning and implementation of professional development activities for all College employees. Virtual Flex activities continued throughout Fall 2021 to Spring 2023, faculty and staff are encouraged to attend the offered educational and equity opportunities. Cypress College remains supportive in making professional development a shared effort involving all employees, as a faculty and staff-driven process, where managers are included in the formation and promotion of professional development opportunities. It remains the intent of the multi-disciplinary Committee to work toward the goals of the College's Educational Master Plan, and promote and enhance our learning community in a collegial manner. The intention to expand and improve professional development opportunities collegially is also apparent in the District's progress toward a more cohesive District Professional Development Plan.

## Flex Day and Opening Day Program

Fall 2022: Joint FLEX Day with Fullerton College (virtual)

- General Morning Session: Cypress College Guided Pathways: "Try It Series"
- PD Committee approved Department and Division Flex activities
- PD provided break-out sessions

Spring 2023: Joint FLEX Day with Fullerton College (virtual)

- Keynote Speaker: Lee Mun Wah "Building Community and Belonging"
- PD Committee approved Department and Division Flex activities
- PD provided break-out sessions

## Speakers/ Workshops

- Mindful Self-Compassion
- Equity Certification Series (Spring 2023)
- Lee Mun Wah: "Creating Community in Diverse Group Settings"
- Wellness Initiative/Program (ongoing)
- New Faculty Seminar (ongoing)
- Adjunct Faculty Workshops
- "Tech Talk" for Teachers workshop series
- On Course Energizing Conference and Educators National Conf4erence

The Professional Development Committee continues to collaborate with Guided Pathways and Title V Peer and Data Coaches. Through this collaboration we have supported the following programs:

- CoRE
- ASCEND
- Grading for Equity

#### Conference Attendance

- The Professional Development Committee continues to support opportunities to improve student learning and teaching strategies.
- The Professional Development Committee continues to support classified training programs.
- The Professional Development Committee continues to ensure that available resources are allocated effectively to support ongoing educational opportunities and job training or retraining to the campus community.
  - The Professional Development Committee sponsored faculty and staff to attend the following conferences: NCORE Summer 2022; On Course 2022; and Great Teachers Seminar 2022.

This item was prepared by Michael Brydges and Ruth Gutierrez, Professional Development Coordinators.

**How does this relate to the five District Strategic Directions?** These items relate to District-wide Strategic Direction 2, *The Employee Experience: NOCCCD will provide an inclusive, equitable, and welcoming environment to support the wellbeing and professional growth of all employees.* When educators are provided with meaningful and sustained opportunities for professional learning, they transform their practice and identities as educators, contributing to a more powerful learning environment across campus, in classrooms, support centers, and the offices that support the work of the college. The goals of the Professional Development program directly relate to District Objective 2.2: *The District will regularly offer professional development and training opportunities for all employees.* By providing transformational learning experiences focused on best practices for educators and encouraging all employees to consider the ways in which professional improvement contributes to the development of a true learning institution; we will enhance the learning experience for the students we serve.

**How does this relate to Board Policy?** BP 7160 Professional Development Cypress College Professional Development provides support for stakeholders by providing educational opportunities, attendance at conferences, and professional memberships. It is consistent with the institutional mission based on identified needs.

**FUNDING SOURCE AND FINANCIAL IMPACT:** The funding source for the Professional Development Program is \$50,000 from Student Equity and Achievement, and \$95,000 from the College General Fund.

**RECOMMENDATION:** It is recommended that the Board receive as information the above highlights relating to the Cypress College 2022-2023 Professional Development Program.

Cherry Li-Bugg

Recommended by

  
Approved for Submittal

4.f.2

Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action _____
<b>DATE:</b>	December 13, 2022	Resolution _____
<b>SUBJECT:</b>	Fullerton College 2022-23 Staff Development Program	Information <u>    X    </u>
		Enclosure(s) _____

**BACKGROUND:** The Professional Learning Committee (PLC) at Fullerton College supports the campus vision to transform lives and inspire positive change by providing powerful learning for our educators, so they can positively impact the student learning experience. The committee recognizes that the college can best realize this vision and optimize equity and student success by providing professional development that is aligned with our Guided Pathways Initiative, Student Equity and Achievement 2.0 Plan, and Antiracism Task Force recommendations. We also realize that we are most likely to be effective when we provide learning targeted to the needs of specific groups of educators within the campus community.

The Office of Staff Development in collaboration with the Professional Learning Committee has planned activities for the 2022-23 academic year that are consistent with statewide staff development guidelines, the Districtwide Strategic Directions, Fullerton College goals, and accreditation standards. The planned offerings are designed to be opportunities for sustained and ongoing learning, with an emphasis on meeting educators where they are, rather than simply providing a collection of “once and done” workshops. These include:

## Flex Day Programs

Fall: Joint remote program with Cypress

- Keynote: Guided Pathways at Fullerton College: The First 5 Years and Beyond
- Staff Development-planned breakout sessions
- SD Committee-approved department and division activities

Spring: Joint remote program with Cypress

- Keynote: Lee Mun Wah on connecting across differences
- Staff Development-sponsored sessions
- SD Committee-approved department and division activities

## Instructional Success Teams

- Training and Team Development
- Teams support identification and implementation of targeted instructional interventions in 22/23

## Ongoing Academies/Communities of Practice/Initiatives

- New Faculty: smaller cohort, bimonthly check-in sessions
- Teaching and Learning Certificate Workshops (TLC)
- Well-being Initiative
  - Mindfulness Coaching Cohort
- Ally Trainings (Vet, LGBTQIA2S+, Undocumented, FYSI)

### Online Teaching Certification Options

- Online Teaching Certificate (OTC): Summer 2023
- Association of Career Technical Education (series of four classes)
- @One (series of two classes)
- Online Learning Consortium (series of two classes)
- Macmillan's National Institute of Scientific Teaching program
- (New) Advanced Online Certification Self-paced course (Spring 2023)

### Teaching and Learning Certificate Workshops

- Equity and antiracism
- Supporting student populations
  - Autistic Students
  - Current and former Foster Youth
- Wellness and well-being
  - Intro to Mindfulness
  - Nutrition and Well-Being
- Supporting online teaching and remote working

### Adjunct Professional Learning

- Adjunct Academy reboot for Summer 2023
- Division Adjunct Professional Learning Days

### Classified Professional Learning

- First Friday Series (Teams, Excel, Banner, etc.)
- January Classified Mixer Event
- Development of a Classified Professional Learning Certificate

### Faculty Inquiry and Book Study Groups

- Open Educational Resources
- Gamification for Equity
- First-Year Experience Embedded Support
- Sustainability Ambassador Course Development
- Equity-Minded Well-Being Practices for Fullerton College Students
- Strategies for Enhanced College Statistics
- Well-Being Book Group: *Set Boundaries/Find Peace* (Fall 22)

### Conference Attendance/Trainings

- Provide group conference access (OLC Innovate and Accelerate)
- Individual faculty attend and share learning
- Team Attendance (ACCCA, AAHHE, SSS)

### Pathways Collaboration

- Instructional Success Teams
- Data Coach Training

This item was prepared by Dani Wilson, Dean of the Library/Learning Resources, Instructional Support Programs and Services Division and Jeanne Costello, Professional Learning Coordinator.



**How does this relate to the five District Strategic Directions?** Our Staff Development program obviously supports *District Strategic Direction 2 on the Employee Experience: NOCCCD will provide and inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.* Everything we do supports *Goal 2.2: The District will regularly offer professional development and training opportunities for all employees,* and we have been increasingly mindful about bringing learning to bare upon the work employees--managers, classified, or faculty--do every day. For *Goal 2.1: The District will support all employees in the essential elements of well-being,* we are especially excited about our Mindful Well-being initiative this year well as our usual academies and learning workshops. Because all of the learning we provide is designed to support successful student outcomes, our program also supports *District Strategic Direction 1 on Student Experience and Success: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educations and career goals* as well as *District Objective 2.2: The District will regularly analyze data in order to identify and document internal barriers that inhibit student success and will develop action plans to reduce opportunity gaps among students.* This strategic direction will particularly inform our Instructional Success Team project which includes data analysis and action planning; the ISTs are designed to link the Program Review process with direct instructional interventions, engaging discipline faculty in a collaborative process of reflection and improvement. We will also work in this direction by continuing to bring an intentional equity focus to all of our professional learning efforts: Flex day programming, professional learning workshop series, Mindful Well-being Initiative, or faculty inquiry and book study groups. Our Equity-focused faculty inquiry groups will be investigating culturally inclusive classroom practices, among other topics. If Staff Development places equity at the center of our mission, then all the learning we provide will support educators to examine their own practice through an equity lens and recognize barriers to student success and strategies for achieving more equitable outcomes in classrooms and student support centers.

**How does this relate to Board Policy?** Staff Development at Fullerton College directly relates to Board Policy 1002, Philosophy, Section 2.5: *Resources and programs will be provided to support staff and professional development through special learning opportunities, sabbatical leaves, conferences and workshops.* Certainly, this is the primary purpose of Staff Development at Fullerton College, but rather than thinking about professional development as simply "special opportunities," we would like to support educators on campus to make professional learning a vital component of their practice which will foster a culture of reflection and improvement that informs everything we do. When educators are provided with meaningful and sustained opportunities for professional learning, they transform their practice and identities as educators which contributes to a more powerful learning environment across campus, in classrooms, support centers, and the offices that support the work of the college. When equity is placed at the center of this culture of learning, we can make genuine progress toward building a truly equitable and antiracist institution.

**FUNDING SOURCE AND FINANCIAL IMPACT:** The funding source is \$125,000 from college general funds; \$50,000 Student Equity and Achievement funds; \$15,000 Perkins Grant funds.

**RECOMMENDATION:** It is recommended that the Board receive as information the above highlights relating to the Fullerton College 2022-23 Staff Development Program. Expenditures are estimated to include, but are not limited to:

- \$8,000 for books (Faculty Inquiry and Book Study groups), memberships (4C/SD and Online Learning Consortium Conference Subscriptions)
- \$50,000 for Faculty Inquiry Groups
- \$25,000 for Adjunct Professional Learning Days and Adjunct Academy
- \$42,000 for speakers/presenters and academy coordination/expenses
- \$65,000 for conference attendance and trainings (which support workshop facilitation for flex day, professional learning days, OTC/TLC programs, and other initiatives)

Cherry Li-Bugg  
Recommended by

  
Approved for Submittal

4.g.4  
Item No

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	_____
<b>DATE:</b>	December 13, 2022	Resolution	_____
		Information	X _____
<b>SUBJECT:</b>	North Orange Continuing Education Professional Development Program	Enclosure(s)	_____

**BACKGROUND:** The mission of the North Orange Continuing Education (NOCE) Professional Development team (ProD) is to provide innovative and meaningful support to all NOCE employees. It is our goal is to provide professional development opportunities that improve student success and access from all points in our operations, both seen and unseen, to our student population. Below are the highlights of the NOCE ProD activities planned for 2022–2023.

In Spring 2022, the NOCE Professional Development Committee restructured its annual professional development needs assessment survey and process. An annual survey to all employees now goes out every spring for the following academic year. The NOCE Professional Development Committee has examined the employee feedback from its Spring 2022 survey instrument and has chosen to incorporate the topics listed below. Participant evaluations will be used for each activity for further planning and fine-tuning of future offerings. The NOCE Professional Development Committee will also oversee NOCE’s Flexible Calendar Program (FLEX) as well as approve funding applications for individual professional development opportunities for faculty and staff. We will be working closely with the District Professional Development office as well as with our colleagues at Cypress and Fullerton Colleges when possible and relevant in terms of joint planning, sharing of information, and collaboration in areas of mutual interest.

### **Professional Development Topics**

The topics below are the most requested on the 2022-2023 needs assessment survey for each of the six areas included:

#### Workplace Support:

- Communication (difficult conversations, communicating with management, feeling heard, resolving disagreements, relationship building)
- Technology for Workplace Productivity (optimizing Outlook, SharePoint, Jabber, file sharing, Adobe)

#### Classroom Environment:

- Student Engagement (classroom interaction, building classroom communities, reaching students)
- Curriculum/Building Course Content

#### Student as a Whole Person:

- Student Mental Health and Basic Needs
- Student Engagement Outside the Classroom

#### Educational Technology Tools:

- Canvas
- Accessibility
- SLO inputting and tracking

#### Professional and Personal Growth:

- Self-Care (work-life balance, growth mindset, mindfulness)
- Leadership (Academic Senate, committee participation, team-building, mentorship)

#### DEIA:

- Equity Minded Decision Making
- Cultural Sensitivity
- Principles of Inclusivity
- Minimizing Negative Impacts for Students

#### **Flex Program Elements**

Fall 2022 Mandatory FLEX: The NOCE ProD committee hosted a day of workshops on relevant and timely topics for faculty, including “Overcoming Change and Avoiding Burnout presented by NOCE faculty members Jamie DeLaMora and Erin Sherard; “Community Agreements presented by NOCCCD faculty fellows Leonor Cadena and Kimberley Stiemke; and “Updates from the NOCE Reseach Team,” presented by Dulce Delgadillo, NOCE Director of OIRP.

Spring 2023 Mandatory FLEX: The NOCE ProD Committee is planning a day of events on relevant topics such as DEIA infusion into curriculum, accessibility laws and protocols, and the NOCE CARE student intervention program.

#### **Ongoing Professional Development Opportunities**

First Friday Talks: Hosted during the Spring 2023 term, these informal, themed sessions will provide NOCE employees the opportunity to engage in dialogues about a handful of topics and issues important to our institution. Themes will be chosen based on the 22-23 needs assessment feedback as well as timely topics that the ProD committee identifies.

#### **One Book, One School Initiative**

The 2022-2023 selection is titled *Make it Stick: The Science of Successful Learners*. A campaign introducing the major themes from the book was launched in late Fall 2022. A reading group will begin in January 2023, and in later Spring 2023, related professional development workshops will be conducted. This professional development book selection was chosen by the One Book, One School planning group because it sheds light on myths related to how our brains learn and delves into the most recent

research in cognitive psychology to offer productive learning techniques to really make information stick for the long haul.

### **Other Workshops**

The NOCE ProD committee is committed to providing professional growth opportunities for faculty, administrators and staff in the areas of need identified on the Spring 2022 ProD Needs Assessment Survey as well as other identified needs.

- Partnership with Fullerton College in offering their Mindful Self-Compassion for Educators series.
- Other workshops and trainings to be determined.

### **Management Team**

Each manager is encouraged to select at least one training in alignment with their job. If the professional development activity requires funding, requests are submitted for review and approval at President's Staff. In addition, the following activities have been planned:

- District Management Association participation and leadership
- Monthly book study and discussion based on the Race Talk and the Conspiracy of Silence book by Derald Wing Sue. The study sessions centers on open and effective dialog among educators about race.
- Monthly leadership sessions with Dynamic Cultures focusing on organizational culture
- Individual coaching sessions with Dynamic Cultures
- Association of Continuing and Community Education (ACCE) annual fall workshop and spring conference
- Bi-annual management team retreats focusing on team building and developing community of practice among managers.
- Attendance of the annual California Adult Education Program (CAEP) Summit
- Attendance of the annual Association of Community and Continuing Education (ACCE) Conference
- Attendance of the annual A2MEND Summit
- Attendance of the annual NCOE Conference

### **NOCE Administrative Professionals Team**

The NOCE Administrative Professionals Team, consisting of all administrative assistants across NOCE, is provided monthly team training. The team collaborates to determine which trainings would create consistency and efficiency school-wide, keeping in mind the goals of the NOCE Strategic Plan.

A variety of trainers are invited to attend to provide training in their area of expertise. Trainers for 2022-2023 will include: team coordinator Julie Schoepf, NOCE managers and faculty, admin team members, and district staff.

The team will receive the following trainings for the 2022-2023 school year:

- Using the District and NOCE websites to your benefit
- TEA and PE contract process
- Canva: NOCE's Tool for Making Great Flyers
- Diversity Appreciation
- Excel Quick Tips

- Accreditation: What's your role?
- Best practices used to make NOCE shine
- Electronic Personnel Action Form (EPAF)
- Independent Contractor Agreements (ICA)
- Banner Training

This item was prepared by Candace Lynch, Professional Development Committee Chair.

**How does this relate to the five District Strategic Directions?** The NOCE 2022-2023 Professional Development Program was developed with the current needs and challenges of faculty, staff, and students in mind, given the dynamic nature of external forces that shape and alter the education environment. Our focus is first and foremost student success driven. The District Strategic Directions and Goals (July 2020) are the key drivers of our professional development efforts. Those that have formulated our focus for the year are highlighted here: District Strategic Direction: Student Experience and Success: "NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals." This first District Strategic Direction will be addressed by the NOCE Professional Development committee's focus on improving teaching and learning. It is our goal to prepare students for the next step in their journeys, and we will partner with our credit colleagues to foster opportunities for students to make those transitions more seamlessly. District Strategic Direction: Employee Experience: "NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees." This key principle will be woven through all of our learning and training opportunities. Our focus is to provide opportunities for all NOCE employees to grow professionally for the betterment of our institution and the students we serve.

**How does this relate to Board Policy?** The NOCE Professional Development Program relates to the following Board Policies: BP 1001 District Mission, Vision & Values Statements; We are committed to student success and lifelong learning, and value high standards, adaptability, professionalism, respect and inclusiveness. BP 4020 Program and Curriculum Development; our focus is on creating high quality and relevant educational opportunities for our students. BP 7100: Commitment to Equal Employment Opportunity and Diversity; our professional development opportunities will aim to promote an understanding of diversity. BP 7160: Professional Development; we support and encourage all NOCE employees to continue to develop their professional expertise through a variety of modes.

**FUNDING SOURCE AND FINANCIAL IMPACT:** The funding source for NOCE Professional Development is the Carryover Fund.

**RECOMMENDATION:** It is recommended the Board receive as information the above highlights relating to the NOCE 2022-2023 Professional Development Program. The program's budget will include:

- \$39,990 for conferences, workshops, and on-campus speakers and presentations
- \$20,000 for management professional development opportunities

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** December 13, 2022

**SUBJECT:** Academic Personnel

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

**BACKGROUND:** Academic personnel matters within budget.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

\_\_\_\_\_  
Recommended by

*B. V. Dipt Breda*

\_\_\_\_\_  
Approved for Submittal

5.a.1

\_\_\_\_\_  
Item No.

RETIREMENTS

Herrera, Edgar A.	CC	Foreign Language Instructor Eff. 05/21/2023 PN CCF903
Navarro, Rocio	NOCE	Noncredit Counselor, DSPS Eff. 12/31/2022 PN SCF992

RESIGNATION

Verduzco, Gisela	CC	Director, Student Equity and Success Last working day: 01/06/2023 PN CCM957
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NEW PERSONNEL

Linsell, Grant	FC	Dean, Fine Arts 12-month Position (100%) Range 32, Column G + Doctorate Management Salary Schedule Eff. 01/17/2023 PN FCM996
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EXTENSION OF TEMPORARY REASSIGNMENT

Reiland, Kathleen	CC	Interim Vice President, Instruction Range 37, Column G + Doctorate (100%) Management Salary Schedule Eff. 01/01/2023-06/30/2023
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EXTENSION OF TEMPORARY MANAGEMENT CONTRACT

Fernandez, Margaret	CC	Interim Dean, Career Technical Education/Economic Development Range 32, Column E Management Salary Schedule Eff. 01/01/2023-06/30/2023
Vakil, David	CC	Interim Dean, Science, Engineering and Math Range 32, Column G + Doctorate (100%) Management Salary Schedule Eff. 01/01/2023-03/31/2023



STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Ayon, Carlos	FC	Dean, Business, CIS & Economic Workforce Development 10% Stipend Eff. 01/01/2023-06/30/2023
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CHANGE IN SALARY CLASSIFICATION

Lynch, Candace	NOCE	ESL Noncredit Instructor From: Class D To: Class E Eff. 08/11/2022
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LEAVE OF ABSENCE

@00149636	CC	SB 114 (SPSL) Paid Leave using Supplemental Paid Sick Leave Eff. 11/01/2022 (7 hours) Eff. 11/02/2022 (8 hours)
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@01611795	FC	SB 114 (SPSL) Paid Leave using Supplemental Paid Sick Leave Eff. 10/19/2022 (3.5 hours) Eff. 10/20/2022 (7 hours) Eff. 10/24/2022 (7 hours)
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Blanche, Giselle	FC	Sociology Instructor Load Banking Leave With Pay (100.00%) Eff. 2023 Spring Semester
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Cho, Leonard	FC	Mathematics Instructor Load Banking Leave With Pay (40.00%) Eff. 2023 Spring Semester
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Cobler, Timothy	FC	Mathematics Instructor Load Banking Leave With Pay (34.00%) Eff. 2023 Spring Semester
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Combs, Jennifer	FC	Student Development Instructor Load Banking Leave With Pay (20.00%) Eff. 2023 Spring Semester
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DeDios, Angela	CC	Psychology Instructor Load Banking Leave With Pay (40.00%) Eff. 2023 Spring Semester
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Academic Personnel  
December 13, 2022

Gonzalez, Amber	FC	Ethnic Studies Instructor Load Banking Leave With Pay (34.00%) Eff. 2023 Spring Semester
Grote, Silvie	CC	Physical Education Instructor Load Banking Leave With Pay (34.00%) Eff. 2023 Spring Semester
Gutierrez, Ruth	CC	English Instructor Load Banking Leave With Pay (6.67%) Eff. 2023 Spring Semester
Kirby, Brendon	FC	Welding Instructor Load Banking Leave With Pay (34.00%) Eff. 2023 Spring Semester
Loney, Laura	FC	Mathematics Instructor Load Banking Leave With Pay (42.50%) Eff. 2023 Spring Semester
Mande, Anupama	FC	History Instructor Load Banking Leave With Pay (20.00%) Eff. 2023 Spring Semester
Pacheco, Elizabeth	CC	Dental Assistant Instructor Load Banking Leave With Pay (100.00%) Eff. 2023 Spring Semester
Romero Hernandez, Abraham	FC	Mathematics Instructor Load Banking Leave With Pay (6.67%) Eff. 2023 Spring Semester
Shrout, Cynthia	CC	Mathematics Instructor Load Banking Leave With Pay (100.00%) Eff. 2023 Spring Semester
Simmons, Samantha	CC	ESL Instructor Load Banking Leave With Pay (13.33%) Eff. 2023 Spring Semester
Subramaniam, Brinda	CC	Physical Sciences Instructor Load Banking Leave With Pay (100.00%) Eff. 2023 Spring Semester

Academic Personnel  
December 13, 2022

Wada, Kathryn                      CC      ESL Instructor  
Load Banking Leave With Pay (26.67%)  
Eff. 2023 Spring Semester

Wilson, Marcus                      FC      Business Instructor  
Load Banking Leave With Pay (10.00%)  
Eff. 2023 Spring Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2022 FALL SEMESTER

Nguyen, Brian                      CC      Column 3, Step 1

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2023 SPRING SEMESTER

Baba, Ramayana                      NOCE      Column 2, Step 1  
Lee, Craig                      CC      Column 1, Step 1  
Rajeckas, Algis                      CC      Column 1, Step 1  
Trent, Danielle                      NOCE      Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Hegle, Sierra                      CC      Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Brown, Stephan                      FC      Chemistry Lab Safety Training  
Stipend not to exceed \$75.00  
Eff. 01/19/2023

Chung, Kevin                      FC      Biology Lab Safety Training  
Stipend not to exceed \$75.00  
Eff. 01/19/2023

Cipriano, Joseph                      FC      Chemistry Lab Safety Training  
Stipend not to exceed \$75.00  
Eff. 01/19/2023

Colby, Kathryn                      FC      Chemistry: Course Materials to Pedagogy and  
Beyond Training  
Stipend not to exceed \$75.00  
Eff. 01/09/2023

Chemistry Lab Safety Training  
Stipend not to exceed \$75.00  
Eff. 01/19/2023

Academic Personnel  
December 13, 2022

Daoudi, Youssef	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
De Margalhaes, Nzola	FC	Chemistry: Course Materials to Pedagogy and Beyond Training Stipend not to exceed \$75.00 Eff. 01/09/2023
		Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Dejong, Michael	FC	Biology Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Gee, Donna	CC	Supervising Dentist (Dental Assisting Program) Column 3, Step 1 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2023 Spring Semester
Hasenbein, John	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Hong, Hea Jin	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Huang, Wayne	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Jeong, Myeong-Ho	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Ko, Hyun	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Laradji, Amine	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023

Academic Personnel  
December 13, 2022

Lee, Chris	FC	Chemistry: Course Materials to Pedagogy and Beyond Training Stipend not to exceed \$75.00 Eff. 01/09/2023
Lin, Susan	FC	Biology Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Littlejohn, Stacey	FC	Chemistry: Course Materials to Pedagogy and Beyond Training Stipend not to exceed \$75.00 Eff. 01/09/2023
Luo, Jin	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Mcmath-Akers, Lisa	FC	Biology Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Nguyen, Brian	CC	Supervising Dentist (Dental Assisting Program) Column 3, Step 1 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2022 Fall and 2023 Spring Semesters
Nunez, Vincent	NOCE	Online Teaching Certificate Training Stipend not to exceed \$250.00 Eff. 10/01/2022-10/31/2022
Pham, Victor	FC	Biology Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Pratt, Cynthia	FC	Chemistry: Course Materials to Pedagogy and Beyond Training Stipend not to exceed \$75.00 Eff. 01/09/2023  Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023

Academic Personnel  
December 13, 2022

Priest, Michelle	FC	Biology Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Prutyantov, Victor	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Raihan, Shanjida	FC	Chemistry: Course Materials to Pedagogy and Beyond Training Stipend not to exceed \$75.00 Eff. 01/09/2023
Renders, Peter	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Rival, Gira	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Saed, Natalie	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Samuel-Phillips, Cathrine	FC	Biology Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Sharar, Erica	FC	Biology Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Skinner, Michael	FC	Chemistry: Course Materials to Pedagogy and Beyond Training Stipend not to exceed \$75.00 Eff. 01/09/2023  Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023

Academic Personnel  
December 13, 2022

Velasco, Kendra	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 24 hours Eff. 05/23/2022-08/05/2022
Yano, James	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Zaitoun, Basel	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** December 13, 2022 Resolution \_\_\_\_\_  
**SUBJECT:** Classified Personnel Information \_\_\_\_\_  
Enclosure(s) X

**BACKGROUND:** Classified personnel matters within budget.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.


**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

  
Approved for Submittal

5.b.1

Item No.



Classified Personnel  
December 13, 2022

NEW PERSONNEL

Arriola-Nickell, Gail	AC	Special Projects Director, EST Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 01/17/2023 – 06/30/2023 Eff. 07/01/2023 – 06/30/2024 PN DET999
Stinson, Felicia	FC	Special Projects Manager, Career Development Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 12/15/2022 – 06/30/2023 PN FCT581

REHIRES

Gutierrez, Nicholas	CC	Special Projects Coordinator, Veterans Resource Ctr. Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 01/01/2023 – 06/30/2023 PN CCT710
Thrift-Johnson, Anastasia	CC	Special Projects Coordinator, CTE Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 01/01/2023 – 06/30/2023 PN CCT709

PROMOTION

Brown, Alexander	FC	Student Services Coordinator, International Students Program 12-month position (100%) PN FCC670  To: FC Manager, International Students Program 12-month position (100%) Range 15, Column B Management Salary Schedule Eff. 01/01/2023 PN FCM960
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Classified Personnel  
December 13, 2022

Ernandes, Monica	AC	Office Coordinator 12-month position (100%) PN DEC928  To: FC Executive Assistant II Vice President, Student Services Office 12-month position (100%) Range 44, Step E + 5% Longevity + PG&D Eff. 01/01/2023 PN FCC662
Tran, Jeanne	AC	Human Resources Specialist 12-month position (100%) PN DEN999  To: CC Executive Assistant II Vice President, Administrative Services Office 12-month position (100%) Range 44, Step E + 5% Longevity + PG&D Eff. 01/01/2023 PN CCC677
Treminio, Heather	FC	Administrative Assistant I 12-month position (100%) PN FCC981  To: FC Curriculum Specialist Vice President, Instruction Office Administration 12-month position (100%) Range 40, Step B Eff. 12/15/2022 PN FCC577

VOLUNTARY CHANGES IN ASSIGNMENT

Domingo, Diana	CC	Administrative Assistant II Health Science, Nursing and Mortuary Science 11-month position (100%) PN CCC951  Permanent Lateral Transfer To: Administrative Assistant II Institutional Research and Planning, Title V 12-month position (100%) Eff. 12/15/2022 PN CCC684
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Classified Personnel  
December 13, 2022

Evans, Malyna      NOCE      Admissions and Records Technician (100%)

Temporary Change in Assignment  
To: Student Services Coordinator, CTE  
12-month position (100%)  
Range 43, Step A  
Classified Salary Schedule  
Eff. 12/15/2022 – 06/30/2023  
07/01/2023 – 12/31/2023  
PN SCC835

Fayad, Sabrina      CC      Receptionist (50%)

Temporary Change in Assignment  
To: Administrative Assistant II, Campus Safety  
12-month position (100%)  
Range 36, Step A  
Classified Salary Schedule  
Eff. 11/16/2022 – 02/16/2023

Gutierrez, Celina      AC      Payroll Specialist (100%)

Extension of Temporary Change in Assignment  
To: FC Business Office Specialist  
12-month position (100%)  
Range 40, Step E  
Classified Salary Schedule  
Eff. 01/01/2023 – 06/30/2023

Jara, Jacqueline      FC      Admissions and Records Technician (100%)

Extension of Temporary Change in Assignment  
To: Admissions and Records Specialist  
12-month position (100%)  
Range 36, Step E + 5% Longevity + PG&D  
Classified Salary Schedule  
Eff. 01/01/2023 – 06/30/2023

Classified Personnel  
December 13, 2022

Olmedo, Catalina                      FC                      Business Office Specialist (100%)  
  
Extension of Temporary Change in Assignment  
To:    AC Administrative Assistant III  
       12-month position (100%)  
       Range 41, Step E + 10% Longevity  
       Classified Salary Schedule  
       Eff. 01/01/2023 – 01/31/2023  
       PN DEC918

Solis Munoz, Samantha      FC                      Admissions and Records Specialist (100%)  
  
Extension of Temporary Change in Assignment  
To:    International Student Services Coordinator  
       12-month position (100%)  
       Range 41, Step D  
       Classified Salary Schedule  
       Eff. 01/01/2023 – 06/30/2023

REVISION OF CONTRACT

Cho, Eric                                      FC                      Special Project Coordinator/Covid Services  
Temporary Management Position (100%)  
  
From: 06/30/2023  
To:    12/31/2022

STIPEND FOR ADDITIONAL AMINISTRATIVE DUTIES

Arredondo, Amabel                      NOCE                      Administrative Assistant II  
6% Stipend  
Eff. 07/01/2022 – 06/30/2023

Dobson, Blanca                              FC                      Office Coordinator  
6% Stipend  
Eff. 10/05/2022 – 06/30/2023

STIPEND FOR ADMINISTRATIVE MANAGERIAL DUTIES

Esquivel, Roland                              NOCE                      Campus Safety Officer Coordinator  
8% Stipend  
Eff. 01/01/2023 – 06/30/2023

LEAVES OF ABSENCE

@00926477	AC	SB 114 (SPSL) Eff. 10/24/2022 – 10/28/2022 (44 hours)
@00804520	AC	SB 114 (SPSL) Eff. 10/06/2022 –10/07/2022 (16 hours); 10/10/2022 – 10/14/2022 (40 hours)
@00005398	CC	SB 114 (SPSL) Eff. 06/01/2022 – 06/09/2022 (64 hours)
@01610020	FC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 11/07/2022 – 11/21/2022 (Consecutive Leave)
@01081092	AC	SB 114 (SPSL) Eff. 10/17/2022 – 10/20/2022 (36 hours)
@00003129	AC	SB 114 (SPSL) Eff. 09/12/2022 – 09/16/2022 (40 hours)
@01813270	CC	SB 114 (SPSL) Eff. 11/09/2022 –11/10/2022 (16 hours); 11/14/2022 (8 hours)
@01959633	FC	SB 114 (SPSL) Eff. 10/21/2022 (8 hours); 10/24/2022 – 10/25/2022 (16 hours); 10/27/2022 – 10/28/2022 (16 hours)
@01618468	NOCE	SB 114 (SPSL) Eff. 06/22/2022 – 06/24/2022 (30 hours); 06/28/2022 –06/29/2022 (20 hours)
@01162498	FC	Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 12/01/2022 – 01/02/2023 (Consecutive Leave)
@00006789	AC	SB 114 (SPSL) Eff. 11/09/2022 – 11/10/2022 (18 hours); 11/14/2022 –11/15/2022 (18 hours)

Classified Personnel  
December 13, 2022

@01562547	AC	SB 114 (SPSL) Eff. 06/21/2022 – 06/23/2022 (30 hours)
@01410553	FC	SB 114 (SPSL) Eff. 10/04/2022 – 10/07/2022 (40 hours)
@01186721	FC	SB 114 (SPSL) Eff. 06/06/2022 – 06/09/2022 (40 hours)
@01502659	NOCE	SB 114 (SPSL) Eff. 10/14/2022 (8 hours)
@00638272	NOCE	SB 114 (SPSL) Eff. 08/07/2022 – 08/16/2022 (30 hours)

NEW CLASSIFIED MANAGEMENT JOB DESCRIPTION

District Director, Diversity, Culture, and Inclusion  
Range 24  
Management Salary Schedule

REVISED CLASSIFIED MANAGEMENT JOB DESCRIPTION

District Director, EEO and Compliance  
Range 26  
Management Salary Schedule

## NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

Job Title:	District Director, Diversity, Culture, and Inclusion	Range: 24 (CL)	Management Schedule
Date Revised:		Date Approved:	(NEW)

**THIS IS A DESIGNATED CLASSIFIED MANAGEMENT POSITION SUBJECT TO A SIX-MONTH PROBATIONARY PERIOD**

### PRIMARY PURPOSE

Under the direction of the Chancellor, the District Director, Diversity, Culture, and Inclusion, is responsible for providing leadership, strategy, vision and implementation for the District's diversity programs/initiatives by working collaboratively as part of the leadership team and in consultation with Human Resources to foster and support equity, inclusion, and belonging for all employees, students, and community members.

### ESSENTIAL FUNCTIONS

*Examples of essential functions are interpreted as being descriptive and not restrictive in nature.*

1.	Design, implement, advance, support, and evaluate programs, initiatives, and activities District-wide to increase the diversity of faculty and staff, ensure equity, and promote a culture of inclusiveness, respect, and belonging; enhance and measure campus climate in order to promote equitable retention.
2.	Work to design and articulate a District-wide strategy and vision for advancing diversity, equity, inclusion, and belonging initiatives; foster and leverage relationships; provide coaching and education; seek consultation and consensus for short and long-term goals aligned to the District's goals; deliver on performance expectations and goals; and lead programs in identifying places where practices and policies create unintended inequitable impacts.
3.	Monitor programs and activities to ensure compliance with laws, regulations and District policies and procedures regarding equal employment opportunity; collaborate with Human Resources to develop, analyze, and manage data reports, plans and other forms of recruitment statistics, including the development and implementation of the District's EEO Plan.
4.	Design an education program which builds awareness of the District's vision and mission related to Diversity, Equity, Inclusion, and Anti-racism (DEIA); diagnose diversity, equity, and inclusion-related issues; recommend and implement potential solutions; execute organizational interventions for relevant DEIA training/learning development; communicate and collaborate with Human Resources, when applicable, regarding DEIA programs, training, and reports.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
JOB DESCRIPTION**

5.	Collaborate with campus and Human Resources staff to schedule, develop, and deliver engaging workshops, trainings, programs, and staff consultation related to DEIA and the elimination of bias in hiring/equal employment opportunity, to support the District's Educational Master Plan and Diversity Equity, Inclusion and Anti-racism goals; create, develop, and provide related training materials; establish performance metrics to support accountability and ensure program delivery excellence and positive outcomes which promote staff retention and student success.
6.	Collaborate with Human Resources staff in the planning, coordination, and monitoring of recruitment, selection, and hiring processes to ensure equity and consistent application of procedures; support strategies for the recruitment and retention of diverse faculty and staff.
7.	Contribute to the District's initiatives by serving as chairperson of the District's Equal Employment Opportunity Advisory Committee; serve as a resource to campus diversity committees in developing and implementing diversity initiatives, including but not limited to, the District's EEO Plan. Support the District's Faculty and Staff Associations (FSAs) to promote inclusion and belonging.
8.	Collaboratively lead and influence to gain broad stakeholder support when developing, implementing, and promoting strategies, initiatives, projects, and action plans; work collaboratively with District and campus leadership to lead and support intersectional efforts to develop and help facilitate a strong approach to DEIA that is visionary, innovative, practical, and measurable, incorporating organizational change methods.
9.	Manage and oversee the department website content, ensuring the content adheres to District policies and laws, including content for the District Faculty and Staff Associations.
10.	Train, supervise, evaluate, and direct the work of staff as assigned; participate in selection and hiring processes.
11.	Attend a variety of administrative and staff meetings; serve on committees; coordinate programs and services with District and campus faculty and staff.
12.	Monitor and control budget expenditures; direct the preparation and maintenance of detailed and comprehensive reports, records and files regarding programs, operations, and activities.
13.	Assist in complex reporting and research activities; review and process documents and records related to primary function; perform a wide variety of complex tasks requiring specialized knowledge.
14.	Engage in personal professional development, including taking courses to keep current on cultural competency and related DEIA effective strategies; attend professional conferences; remain current with regional and national developments in DEIA.
15.	Demonstrate sensitivity to and understanding of the disabilities and diverse academic, socio-economic, cultural, and ethnic backgrounds of staff and students.
16.	Provide leadership in District/campus efforts to increase the diversity of faculty and staff, to address student achievement gaps, and in the creation of a welcoming and inclusive work and educational environment.



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
JOB DESCRIPTION**

17.	Assist and promote the growth and success of a diverse population of students and employees through the development of interculturally competent and equity minded management and leadership abilities. The ideal candidate should have experience in this area with African Americans, Latinx, Native Americans, Pacific Islanders and other disproportionately impacted students and employees.
18.	Perform related duties as assigned.

**OTHER FUNCTIONS**

None

**WORKING RELATIONSHIPS**

The District Director, Diversity, Culture, and Inclusion, maintains frequent contact with District and campus administrators, faculty, staff, students, community members, and federal and state agencies.

**EDUCATION AND EXPERIENCE**

**Required Qualifications**

Bachelor's degree from an accredited institution in organizational development, behavioral sciences, human resources, diversity & inclusion, business management, education, or a related field.

Four (4) years of related experience.

Demonstrated multicultural competency: broad-based experience effectively working with and providing services for multiple diverse populations and programs.

Commitment to diversity. All applicants must have demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and staff. The applicant must be able to demonstrate how their experience with these factors relates to successfully achieving the goals of the position.

**Desirable Qualifications**

Demonstrated skills facilitating dialogue with and among employees to cultivate an environment of inclusiveness, collegiality, shared inquiry, shared responsibility, and collective accomplishment.

Demonstrated ability to support and empower leaders to initiate and lead conversations about diversity, equity, inclusion, and anti-racism.

## **NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION**

Experienced educator and trainer able to effectively develop programs and deliver diversity, equity, inclusion, and anti-racism training on multiple topics to diverse audiences that represent a range of awareness, knowledge, and skills.

Experience leading with cultural intelligence and cultural humility.

Experience in shared governance in an educational setting.

Exceptional knowledge of the latest science and practice for diversity, equity, inclusion, and anti-racism in the workplace - drawing on a passion for continuous improvement.

High professional standards and strong interpersonal skills.

Excellent oral and written communication, interpersonal, facilitation, and presentation skills; ability to build trust, display empathy and facilitate courageous conversations.

Prior experience in approaching work and interactions with colleagues and/or students in an equity minded manner. Ability to provide an inclusive and welcoming work/educational environment.

### **KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of District organization, operations, policies and objectives

Knowledge of federal, state, and local laws, codes and regulations as they relate to equal employment opportunity (EEO), unlawful discrimination, and ADA compliance

Knowledge of Human Resources management principles and DEIA best practices

Knowledge of Adult Learning Theory and principles to develop and deliver effective training

Knowledge of correct English usage, grammar, spelling, punctuation, and vocabulary

Knowledge of appropriate software and databases and ability to use and develop computer applications including database, spreadsheets and word processing

Ability to partner at all levels of an organization with a capacity to influence a broad group of stakeholders and senior leaders without direct authority

Ability to interpret, apply and explain laws, regulations, policies and procedures

Ability to analyze situations accurately and adopt an effective course of action

Ability to develop and conduct training and educational programs

Ability to collect and analyze data and prepare clear and concise reports

Ability to work effectively under pressure with multiple responsibilities and projects

Ability to work confidentially with discretion

Ability to plan, organize and prioritize work

Ability to meet schedules and timelines

Ability to work independently with little direction

Ability to understand and follow oral and written directions

Ability to communicate efficiently both orally and in writing

Ability to supervise, train and provide work direction to others

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
JOB DESCRIPTION**

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Ability to establish and maintain effective working relationships with others

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**SPECIAL REQUIREMENTS**

None

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**WORKING CONDITIONS**

Office environment; subject to constant interruptions and frequent interaction with others; dexterity of hands and fingers to operate a computer keyboard; ability to exchange information in person one-on-one, in a group setting or on the telephone; travel to various locations; sitting or standing for extended periods of time (up to 2-3 hours); ability to read a variety of printed materials and information on a computer screen for extended periods of time; ability to lift, carry and/or move objects weighing up to 10 pounds. Will require off-site duties and activities.

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# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

Job Title:	District Director, <del>Diversity EEO</del> and Compliance	Range: 26 (CL)	Management <del>Salary</del> Schedule
Date Revised:	December 8, 2015;	Date Approved:	December 8, 2015
<b>THIS IS A DESIGNATED CLASSIFIED MANAGEMENT POSITION SUBJECT TO A SIX-MONTH PROBATIONARY PERIOD</b>			

## PRIMARY PURPOSE

Under the direction of the Vice Chancellor, ~~of Human Resources, or designee,~~ the District Director, ~~Diversity EEO~~ and Compliance, is the designated Title IX Officer for the District and is responsible for providing leadership and centralized support in the District-wide compliance of ~~for the District's diversity program/initiatives and with~~ federal and state employment laws, including but not limited to, ~~Equal Employment Opportunity (EEO), Unlawful Discrimination, Harassment, Title IX; and the Americans with Disabilities Act (ADA). Serves as the District ADA and Title IX Coordinator.~~ California Education Code and Title 5 regulations; Title VII of the Civil Rights Act; Sections 504 and 508 of the Rehabilitation Act; Clery Act; Violence Against Women's Act; Equal Employment Opportunity; discrimination; harassment; retaliation; American with Disabilities Act (ADA); the California Fair Employment and Housing Act (FEHA); institutional compliance; and other federal and state anti-discrimination laws and matters pertaining to discrimination, harassment, and sexual violence. Serve as a campus resource on Title IX requirements and compliance, providing consultation as needed; perform investigations in support of compliance areas; provide highly responsible and complex support to the Vice Chancellor of Human Resources, and provide leadership in the administration and effectiveness of a comprehensive range of services, policies, procedures, and laws related to human resources administration, equity, and compliance to foster and support equity, inclusion, and belonging for all employees, students, and community members.

~~This position is also responsible for performing complex, technical and specialized duties related to human resources administration, and for the development and coordination of Districtwide employment diversity and Title IX activities as assigned.~~

## ESSENTIAL FUNCTIONS

*Examples of essential functions are interpreted as being descriptive and not restrictive in nature.*

1.	<p><del>Assists in the planning, coordination and monitoring of recruitment, selection and hiring processes to ensure equity and consistent application of procedures; recommends and develops strategies for the recruitment of diverse faculty and staff; participates in job fairs and related recruitment efforts; assists in the development of a network of community resources to promote equity and diversity.</del></p> <p>Serve as the primary District contact for the receipt of unlawful discrimination, harassment, ADA, Title IX and other complaints; identify and address any systemic problems relating to complaints and work with other campuses/departments to ensure discrimination and Title IX policies and laws are complied with and communicated to all constituencies; initiate the investigation process when a formal complaint is filed, and where necessary when a formal complaint is not filed; facilitate informal resolution of complaints when appropriate; and may assist with the resolution of grievances.</p>
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## NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

2.	<p><del>Compiles data and prepares reports related to District hiring and diversity; researches and prepares detailed statistical data, reports and surveys; coordinates special projects as assigned.</del></p> <p>Oversee Title IX processes; conduct timely, thorough, and comprehensive investigations, and create reports with findings of facts and recommendations, including developing and implementing a case management/investigative plan for each complaint; interview the complainant, respondent and witnesses; gather and secure evidence; make findings and recommendations related to law and legal precedence; and keep thorough records of the investigatory process within the specific timeframes and standards pursuant to California Community College policies and procedures, or applicable laws; ensure a timely, thorough, impartial, and equitable process for all parties; and coordinate with legal counsel as directed.</p>
3.	<p><del>Serves as chair of the District's Equal Employment Opportunity Advisory Committee; serves as a resource to campus diversity committees, in developing and implementing diversity initiatives, including but not limited to, the District's EEO Plan.</del></p> <p>Prepare and present comprehensive investigatory reports of findings of each investigation and make recommendations for corrective, remedial or proactive actions, if necessary, in consultation with the Vice Chancellor and/or Associate Vice Chancellor, Human Resources, administration, campus security, and/or legal counsel, as appropriate.</p>
4.	<p><del>Collaborates with the campus Title IX Coordinators and District Title IX Officer to ensure compliance with legal reporting and procedures.</del></p> <p>Provide investigation oversight of discrimination and harassment investigations involving sex, gender issues, or other investigations that are conducted by external investigators; review investigation reports of findings, and make recommendations for corrective, remedial, or proactive actions, if warranted.</p>
5.	<p><del>Monitors programs and activities as assigned to ensure compliance with laws, regulations and District policies and procedures regarding equal employment opportunity, harassment, unlawful discrimination, Title IX, and ADA.</del></p> <p>Maintain and oversee case management database to organize, manage and track incidents. Prepare statistical reports. Track cases, data and trends to identify patterns and make recommendations accordingly and address any patterns or systemic problems revealed by such reports and complaints; maintains investigatory files, Title IX grievance files, disposition reports and other records regarding harassment and discrimination cases.</p>
6.	<p><del>Serves as the primary District coordinator for the receipt of unlawful discrimination, harassment, ADA and Title IX complaints; conducts timely investigations of complaints and coordinates with legal counsel as directed.</del></p> <p>Report complaints defined as crimes under the Clery Act to the Public Safety Department, or those that may be subject to Clery Act required emergency notification. Communicate with the Public Safety Department, as necessary and appropriate, regarding the campus' responsibilities under Title IX. Serves as a resource on Title IX issues throughout the District.</p>
7.	<p><del>Develops and provides training on the District's hiring, equal employment opportunity, unlawful discrimination harassment, Title IX policies and procedures, and others as directed; conducts in-service training for faculty and staff to promote common understanding and consistent implementation of these policies and procedures.</del></p> <p>Coordinate regulatory compliance with local, state and federal civil rights laws and regulations, including Title IX, ADA, Sections 504 and 508 of the Rehabilitation Act of 1973, the Clery Act, the Violence Against Women Act; FEHA; and Title 5 regulations.</p>

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
JOB DESCRIPTION**

8.	<p><del>Oversees, reviews and edits the management information system pertaining to assigned activities; ensures data integrity and accuracy; researches and corrects problems as required; develops specialized reports.</del></p> <p>Develop and implement a District-wide education program of options and raise awareness of resources in reporting and filing complaints. Collaborate with campus and District Professional Development to schedule, develop, and deliver trainings, workshops, and staff consultation related to the District's equal employment opportunity, unlawful discrimination, harassment, Title IX policies and procedures, and other related areas, as directed; conduct in-service training for faculty and staff to promote common understanding and consistent implementation of related policies and procedures to support the District's Educational Master Plan and Diversity Equity, Inclusion and Anti-racism goals; create, develop, and provide related training materials; establish performance metrics to support accountability and ensure program delivery excellence.</p>
9.	<p><del>Composes, reviews and edits a variety of correspondence, manuals and forms pertaining to assigned activities; maintains appropriate records and files regarding assigned programs and activities.</del></p> <p>Collaborate with the campus Title IX Coordinators; provide training, support and guidance; and serve as the District Title IX Officer to ensure compliance with legal reporting and procedures; act as a catalyst for the achievement and documentation of institutional best practices in compliance with Title IX and related areas; advise and collaborate with campus partners on the status of initiatives, legislation, case management trends, challenges and concerns of discrimination, harassment, bullying and Title IX compliance; collaborate and assist with the District Director, Diversity, Culture, and Inclusion, to complete the District EEO plan and support its implementation.</p>
10.	<p><del>Trains, supervises and evaluates personnel as assigned; participates in selection and hiring processes.</del></p> <p>Monitor programs and activities as assigned to ensure compliance with laws, regulations and District policies and procedures regarding equal employment opportunity, including the updating of such policies and procedures as needed to remain in legal compliance; monitor search committee proceedings, personnel actions, and/or other employment processes, ensuring compliance with legal requirements and established policies; advise and train search committees on requirements of Title 5 and other applicable state and federal regulations and laws; investigate formal EEO discrimination charges and develop responses; serve as a resource for EEO search committee representatives and throughout the District.</p>
11.	<p><del>Plans, organizes and arranges appropriate training and staff development activities; provides orientation for new employees.</del></p> <p>Collaborate with Human Resources staff in the monitoring of recruitment, selection and hiring processes to ensure equity and consistent application of procedures; support strategies for the recruitment of diverse faculty and staff; review applicant data to ensure that adverse impact is not affecting applicants for recruitment.</p>

## NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

12.	<p><del>Organizes, attends, or chairs a variety of meetings as required; serves on committees and special projects as assigned; coordinates programs and services as appropriate with other District and college personnel.</del></p> <p>Oversee, review and edit information systems pertaining to assigned activities; ensure data integrity and accuracy; track and monitor complaints and adhere to timelines; research and correct problems as required; develop specialized reports, including data and prepare reports related to District hiring and diversity; research and prepare detailed statistical data, reports and surveys; coordinate special projects as assigned.</p>
13.	<p><del>Learns and applies emerging technologies and advances (e.g., computer software applications) as necessary to perform duties in an efficient, organized, and timely manner.</del></p> <p>Monitor and respond to Human Resources public information requests, collaborating with the Office of Public Information and campuses/departments, as needed. Design develop, implement, and maintain an effective compliance communication program, including promoting the understanding of new and existing compliance issues and related policies and procedures. Develop and implement a District-wide survey to assess the understanding of sexual misconduct and gender-based issues and trends; assist in developing and implementing programs and training based on responses.</p>
14.	Serve as a resource to the District Director, Diversity, Culture, and Inclusion, and campus diversity committees, in relation to the implementation of EEO initiatives, including but not limited to the District's EEO Plan.
15.	Train, supervise, evaluate and direct the work of staff as assigned; participate in selection and hiring processes.
16.	Attend a variety of administrative and staff meetings; serve on committees; coordinate programs and services with District and campus faculty and staff.
17.	Monitor and control budget expenditures; direct the preparation and maintenance of detailed and comprehensive reports and files regarding programs and activities.
18.	Assist in complex reporting and research activities; review and process documents and records related to primary function; perform a wide variety of complex tasks requiring specialized knowledge.
19.	Engage in personal professional development, including taking courses to keep current on best practices and laws, policies, and procedures related to compliance areas; attend professional conferences; remain current with developments in related compliance areas.
20.	Demonstrate sensitivity to and understanding of the disabilities and diverse academic, socio-economic, cultural, and ethnic backgrounds of staff and students.
<del>44-21.</del>	Provide leadership in District/College efforts to increase the diversity of faculty and staff, to address student achievement gaps, and in the creation of a welcoming and inclusive work and educational environment.
<del>45-22.</del>	Assist and promote the growth and success of a diverse population of students and employees through the development of interculturally competent and equity minded management and leadership abilities. The ideal candidate should have experience in this area with African Americans, Latinx, Native Americans, Pacific Islanders and other disproportionately impacted students and employees.
<del>46-23.</del>	Performs related duties as assigned.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

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## OTHER FUNCTIONS

None

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## WORKING RELATIONSHIPS

The District Director, ~~Diversity~~ EEO and Compliance maintains frequent contact with District ~~and campus administrators, faculty, staff, employees,~~ students, applicants, federal and state agencies, and outside legal counsel.

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## EDUCATION AND EXPERIENCE

### Minimum Qualifications

Bachelor's degree from an accredited institution in human resources, public administration, ~~business administration~~ employment law, or related field. ~~and~~

~~f~~Four (4) years of related experience;

Demonstrated multicultural competency: broad-based experience effectively working with and providing service for multiple diverse populations and programs.

Commitment to diversity. All applicants must have demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and staff. The applicant must be able to demonstrate how their experience with these factors relates to successfully achieving the goals of the position.

### Desirable Qualifications

~~Master's degree from an accredited institution with emphasis in human resources, public administration, business administration, or related field;~~

Demonstrated skills facilitating dialogue with and among employees to cultivate an environment of inclusiveness, collegiality, shared inquiry, shared responsibility, and collective accomplishment.

Experienced trainer able to effectively develop programs and deliver training on multiple topics to diverse audiences that represent a range of awareness, knowledge, and skills.

Management or leadership experience in the administration of ~~in any or all~~ of the following areas: equal employment opportunity, unlawful discrimination, harassment, Title IX, and ADA policies and procedures.;

Demonstrated experience handling complaints and conducting investigations.;

Demonstrated high level of critical thinking, problem solving and analytical skills.;

Experience in shared governance in an educational setting.

Demonstrated ~~H~~high professional standards and strong interpersonal skills.

Prior experience in approaching work and interactions with colleagues and/or students in an equity minded manner. Ability to provide an inclusive and welcoming work/educational environment.



## NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

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### KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of District organization, operations, policies and objectives  
Knowledge of federal, state, and local laws, codes and regulations as they relate to ~~equal employment opportunity (EEO)~~, unlawful discrimination, and sexual harassment based on all protected categories including Title II, Title 5, Title VI, Title VII, Title IX, ADEA, ADA, Sections 504 and 508 of the Rehabilitation Act of 1973, the Clery Act, Family Educational Rights and Privacy Act (FERPA), and Violence Against Women Act (VAWA), ~~Title IX and ADA compliance~~  
Knowledge of best practices related to higher education compliance with Title IX and VAWA  
Knowledge of administrative principles and practices, including goal setting, program development, implementation, evaluation, and project management  
Knowledge of Human Resources management principles and DEIAA best practices  
Knowledge of correct English usage, grammar, spelling, punctuation, and vocabulary  
Knowledge of appropriate software and databases and ability to use and develop computer applications including database, spreadsheets and word processing  
Ability to partner at all levels of an organization with a capacity to influence a broad group of stakeholders and senior leaders without direct authority  
Ability to provide an inclusive and welcoming work/educational environment  
Ability to conduct comprehensive investigations  
Ability to develop and conduct training and educational programs  
Ability to interpret, apply and explain laws, regulations, policies and procedures  
Ability to analyze situations accurately and adopt an effective course of action  
~~Ability to conduct comprehensive investigations~~  
~~Ability to develop and conduct training and educational programs~~  
Ability to collect and analyze data and prepare clear and concise reports  
Ability to work effectively under pressure with multiple responsibilities and projects  
Ability to work confidentially with discretion  
Ability to plan, organize and prioritize work  
Ability to meet schedules and timelines  
Ability to work independently with little direction  
~~Ability to understand and follow oral and written directions~~  
Ability to communicate efficiently both orally and in writing  
Ability to supervise, train and provide work direction to others  
Ability to establish and maintain effective working relationships with others

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### SPECIAL REQUIREMENTS

None

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### WORKING CONDITIONS

Office environment; subject to constant interruptions and frequent interaction with others; dexterity of hands and fingers to operate a computer keyboard; ~~hearing and speaking ability~~ to exchange information in person one-on-one, in a group setting or on the telephone; travel to various locations; sitting or standing for extended periods of time (up to 2-3 hours); ~~seeing ability~~ to read a variety of printed materials and information on a computer screen for extended periods of time; ability to lift, carry and/or move objects weighing up to 10 pounds. Will require off-site duties and activities.

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# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** December 13, 2022

**SUBJECT:** Professional Experts

Action	<u>X</u>
Resolution	<u>      </u>
Information	<u>      </u>
Enclosure(s)	<u>X</u>

**BACKGROUND:** Professional Experts within budget.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

  
Approved for Submittal

5.c.1

Item No.

Professional Experts  
December 13, 2022

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Apuntar, Janelle	NOCE	Project Expert	Outreach Support and Student Registration Assistant	26	01/13/2023	03/17/2023
Apuntar, Janelle	NOCE	Project Expert	Outreach Support and Student Registration Assistant	26	03/27/2023	05/11/2023
Arizaga, Sarah	CC	Project Expert	LGBTQ+ Professional Expert	26	12/17/2022	06/30/2023
Ashenmiller, Joshua	FC	Technical Expert II	Accreditation Writing Team	30	12/12/2022	01/18/2023
Awad, Abigail	CC	Project Manager	CoRe Winter 2023 Cohort	4	01/03/2023	03/14/2023
Bower, Glenn	CC	Technical Expert I	SWP Regional Competency Based Education	15	12/11/2022	01/19/2023
Chavarin, Jesse	CC	Project Manager	MLC Coordinator	26	11/14/2022	12/09/2022
Chavarin, Jesse	CC	Project Manager	MLC Coordinator	26	01/09/2023	02/03/2023
Chavarin, Jesse	CC	Project Manager	MLC Coordinator	26	02/13/2023	03/17/2023
Chavarin, Jesse	CC	Project Manager	MLC Coordinator	26	04/03/2023	04/28/2023
Chavarin, Jesse	CC	Project Manager	MLC Coordinator	26	05/08/2023	05/19/2023
Chavarin, Jesse	CC	Project Manager	MLC Coordinator	26	05/29/2023	06/08/2023
Chavarin, Jesse	CC	Project Manager	MLC Coordinator	26	06/19/2023	06/29/2023
Clahane, Dana	NOCE	Technical Expert II	HSD DE Course Development	26	11/01/2022	06/30/2023
Diaz, Naudika	FC	Project Expert	Dual Enrollment College Liaison	26	11/28/2022	06/30/2023
Domke, Kirk	CC	Technical Expert II	Distance Education Remote Instructional Work	15	10/01/2022	06/30/2023
Fouquette, Danielle	FC	Technical Expert II	Accreditation Writing Team Led	30	12/12/2022	01/18/2023
Hamamoto, Jordan	CC	Assistant Coach 5	Assistant Coach to Men's Basketball Team	26	12/13/2022	01/20/2023
Hamamoto, Jordan	CC	Assistant Coach 5	Assistant Coach to Men's Basketball Team	26	05/23/2023	06/23/2023
Iordanov, Danko	CC	Assistant Coach 5	Assistant Coach to Women's Volleyball Team	26	12/12/2022	01/20/2023
Izadi, Behzad	CC	Technical Expert II	NSF ATE Grant (Pathway to Advancement of Cyber Security Education)	40	12/08/2022	12/31/2022
Koeppel, Liana	CC	Technical Expert II	Guided Pathways Co-Chair	32	12/12/2022	01/20/2023

Professional Experts  
December 13, 2022

Kominek, Bridget	FC	Technical Expert II	Accreditation Writing Team	30	12/12/2022	01/18/2023
Lasater, John	CC	Project Expert	SWP AC/R Building Automation	26	12/12/2022	01/20/2023
Loy, Michelle	FC	Technical Expert II	Well-Being Workshops	3	11/01/2022	12/17/2022
McAlister, Kathleen	CC	Technical Expert II	Academic Senate President-Elect	10	09/22/2022	05/31/2023
McGraw, Elizabeth	NOCE	Project Manager	Assist with the Kids' College and Community Ed Programs	20	01/13/2023	05/27/2023
Moradisomehsaraei, Shima	CC	Technical Expert II	Library Lib Guides	5	11/07/2022	06/30/2023
Ngo, Eric	FC	Project Expert	SSSP Related Data and Research Project	26	04/03/2023	06/30/2023
Nguyen, Amanda	FC	Project Expert	SSSP Related Data and Research Project	26	01/05/2023	03/17/2023
Nguyen, Amanda	FC	Project Expert	SSSP Related Data and Research Project	26	03/27/2023	05/26/2023
Nguyen, Hung	FC	Project Expert	SSSP Related Data and Research Project	26	01/03/2023	03/17/2023
Nguyen, Hung	FC	Project Expert	SSSP Related Data and Research Project	26	05/08/2023	06/30/2023
Nowparast, Gilda	FC	Technical Expert I	Athletic Photographer	26	11/21/2022	05/19/2023
Ochoa, Jessica	CC	Project Expert	Project Raiser Outreach Coordinator	26	12/07/2022	12/22/2022
Peters, Jeremy	CC	Technical Expert I	HRC Student Achievement, Career Development & Higher Wages	4	01/02/2023	06/02/2023
Pham, Andy	NOCE	Project Coordinator	CTE Data Unlocked Analytics Coordinator	26	01/09/2023	02/14/2023
Pham, Andy	NOCE	Project Coordinator	Student Equity and Achievement Program Analytics Coordinator	26	02/27/2023	04/07/2023
Saucedo Mondragon, Daisy	FC	Project Expert	Dual Enrollment College Liaison	26	11/28/2022	06/30/2023
Smead, Richard	FC	Technical Expert II	CIS Equipment Maintenance and Software Updates	10	01/02/2023	01/20/2023
Sotelo, Irene	CC	Project Expert	LIFE Program Leader	18	09/26/2022	06/09/2023
Surowski, Peter	FC	Technical Expert II	Website Content Migration	26	11/01/2022	12/22/2022
Trapp, Stephen	NOCE	Technical Expert I	HSD DE Course Development	26	01/16/2023	03/17/2023
Trujillo, Tamara	FC	Technical Expert II	Well-Being Workshops	435	11/01/2022	12/17/2022
Vandervort, Kim	FC	Technical Expert II	Accreditation Writing Team	30	12/12/2022	01/18/2023
Velazquez, Mauricio	FC	Assistant Coach 3	Assistant Coach – Swimming	24	01/03/2023	05/19/2023
Wells, Diana	NOCE	Project Expert	Student Access/Outreach	26	01/17/2023	03/17/2023

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** December 13, 2022

**SUBJECT:** Hourly Personnel

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

**BACKGROUND:** Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District's administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.d.1

Item No.

Hourly Personnel  
December 13, 2022

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Barber, Sadie	CC	Non-Direct Instr Support - Assist in Ceramics	02/13/23	05/15/23	TE A 1
Chairez, Gabriel	CC	Technical - Assist in Air Conditioning and Refrigeration	01/03/23	03/31/23	TE A 3
Cheng, Socheata	CC	Technical - Assist in Science, Engineering, and Math	02/13/23	05/12/23	TE A 4
Dodgen, Ethan	CC	Paraprof - On-call theater crew for campus/rental productions	12/14/22	06/30/23	TE B 2
Fleck, Jordan	CC	Direct Instr Support - Athletic Program Assistant - Men's Basketball	12/14/22	01/22/23	TE I 4
Movchan, Alyssa	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	01/25/23	06/30/23	TE I 1
Palafox, Anay	NOCE	Technical - Assist in Student Services Office	01/03/23	01/31/23	TE A 4
Quedit, Alyssa	CC	Paraprof - Provide lab support in culinary arts	12/14/22	04/22/23	TE B 2
Radosevich, Teri	CC	Non-Direct Instr Support - Model for Life Drawing art classes	01/23/23	05/19/23	TE G 4
Radosevich, Teri	FC	Non-Direct Instr Support - Model for Life Drawing art classes	01/23/23	05/19/23	TE G 4
Torres, Diana	CC	Technical - Assist in Cranium Café	01/09/23	04/07/23	TE B 2
Tucker, Scott	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	12/14/22	01/15/23	TE I 4
Vasquez, Gonzalo	NOCE	Technical - Assist in Student Services Office	01/03/23	01/31/23	TE A 4
Villa-Real, Christian	CC	Paraprof - On-call theater crew for campus/rental productions	12/14/22	06/30/23	TE B 2
Wilson, Madeline	CC	Paraprof - On-call theater crew for campus/rental productions	12/14/22	06/30/23	TE B 2

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Bautista, Arelit	FC	Direct Instr Support - Tutor students in the Academic Support Center	12/14/22	06/30/23	TE A 1
Finaldi, Adriana	FC	Direct Instr Support - Tutor for campus Tutoring Center	12/14/22	06/30/23	TE A 1
Hernandez Vega, C.	FC	Direct Instr Support - Tutor for Academic Support Center	12/14/22	06/30/23	TE A 1
Khalid, Elyas	FC	Direct Instr Support - Tutor for Academic Support Center	12/14/22	06/30/23	TE A 1
Khim, Karlee	FC	Direct Instr Support - Tutor for Academic Support Center	12/14/22	06/30/23	TE A 1
Ramirez Ayala, Asher	CC	Direct Instr Support - Tutor for Computer Information Services	12/14/22	03/29/23	TE A 1
Ramirez Ayala, Asher	CC	Direct Instr Support - Tutor for Computer Information Services	06/07/23	06/30/23	TE A 1

Hourly Personnel  
December 13, 2022

Soboh, Hamza	FC	Direct Instr Support - Tutor for campus Tutoring Center	12/14/22	06/30/23	TE A 1
Wick, Kristina	FC	Direct Instr Support - Tutor for campus Tutoring Center	12/14/22	06/30/23	TE A 1

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Meza, Miguel	CC	Non-Direct Instr Support - Sub for Classified employee on leave	11/23/22	06/30/23	TE D 3

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Ahn, Hyuk	FC	Full-time Student - Assist at the Campus Food Bank	01/03/23	06/30/23	TE A 2
Jiang, Minghan	CC	Full-time Student - Tutor for Computer Information Services	11/23/22	06/30/23	TE A 1
Nguyen, Leon	FC	Full-time Student - Tutor in campus Tutoring Center	12/14/22	06/30/23	TE A 1
Paek, Eunice	FC	Work Study Student - Assist in the Biology Lab	12/14/22	06/30/23	TE A 1
Perez Bustos, Valerie	FC	Full-time Student - Assist the Campus Safety Department	12/14/22	06/30/23	TE A 1
Phommavanh, Diana	CC	Full-time Student - Participation in hiring committee for SEM Dean	12/14/22	06/30/23	TE A 2
Rehome, Cassandra	CC	Full-time Student - Assist in Hospitality, Restaurant and Culinary	01/23/23	05/19/23	TE B 1
Renteria, Katelyn	FC	Full-time Student - Assist in the Health Center	12/14/22	12/23/22	TE A 2
Renteria, Katelyn	FC	Full-time Student - Assist in the Health Center	01/03/23	06/30/23	TE A 2
Ross, Tedrick	FC	Full-time Student - Assist at the Campus Food Bank	12/14/22	12/22/22	TE A 2
Ross, Tedrick	FC	Full-time Student - Assist at the Campus Food Bank	01/03/23	06/30/23	TE A 2
Ruiz, Jennifer	CC	Work Study Student - Assist in Transfer Center	12/14/22	06/15/23	TE A 1
Salazar, Maria	CC	Full-time Student - Assist in International Students office	12/14/22	06/30/23	TE A 1
Tsao, Hsu-Hsiang	FC	Full-time Student - Tutor in campus Tutoring Center	12/14/22	06/30/23	TE A 1
Velasquez, Lorena	CC	Work Study Student - Assist in EOPS	12/14/22	06/15/23	TE A 2
Vijayakumar, Dhalan	FC	Full-time Student - Tutor in campus Tutoring Center	12/14/22	06/30/23	TE A 1
Waldie, Cari	CC	Full-time Student - Assist in Hospitality, Restaurant and Culinary	02/23/23	05/12/23	TE B 2
Zaveri, Suhail	FC	Full-time Student - Tutor in campus Tutoring Center	12/14/22	06/30/23	TE A 1

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** December 13, 2022

**SUBJECT:** Volunteers

Action	<u>X</u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>X</u>

**BACKGROUND:** The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** Not applicable.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.e.1

Item No.



Volunteer Personnel  
December 13, 2022

Volunteers

<b>Name</b>	<b>Site</b>	<b>Program</b>	<b>Begin</b>	<b>End</b>
Aldarwish, Mohamed	NOCE	ESL - SHINE Program	08/15/22	12/16/22
Alvarez, Marc	NOCE	ESL - SHINE Program	08/15/22	12/16/22
Cendejas, Maya	NOCE	ESL - SHINE Program	08/15/22	12/16/22
Flanders, Roger	CC	Physical Education - Kinesiology & Athletics	11/22/22	06/30/23
Galindo, Sergio	NOCE	ESL - SHINE Program	08/15/22	12/16/22
Herrera, Sharon	NOCE	ESL - SHINE Program	08/15/22	12/16/22
Lee, Heekyung	NOCE	ESL - SHINE Program	08/15/22	12/16/22
Lianos-Vu, Hose	NOCE	ESL - SHINE Program	08/15/22	12/16/22
Morales, Jayleen	CC	Physical Education - Kinesiology & Athletics	11/22/22	06/30/23
Nguyen, Jimmy	NOCE	ESL - SHINE Program	08/15/22	12/16/22
Qin, Maxuan	NOCE	ESL - SHINE Program	08/15/22	12/16/22
Wang, Denise	NOCE	ESL - SHINE Program	08/15/22	12/16/22
Won, Roh	NOCE	ESL - SHINE Program	08/15/22	12/16/22
Zhas, Qingguo	NOCE	ESL - SHINE Program	08/15/22	12/16/22

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>    X    </u>
<b>DATE:</b>	December 13, 2022	Resolution	<u>          </u>
		Information	<u>          </u>
<b>SUBJECT:</b>	Board Ad Hoc Committee: Revisions to Board Policy 6320, Investments	Enclosure(s)	<u>    X    </u>

**BACKGROUND:** At its meeting of May 10, 2022, the Board of Trustees considered re-adoption of Board Policy 6320, Investments. During the discussion, trustees raised issues of environmentally sustainable investments and fossil fuel divestment. Board President Jacqueline Rodarte appointed an ad hoc committee to study and report on those issues with any recommendations.

The ad hoc committee presented its findings and recommendations to the Board on November 22, 2022 which included proposed revisions to BP 6320. During the discussion, the Board requested that the proposed revisions be agendaized for the next meeting. Revisions recommended by the ad hoc committee are noted in blue; recommendations made subsequent to the Board meeting are noted in red.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item is in accordance with Board Policy 2410, Board Policies and Administrative Procedures.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board review the proposed revisions to Board Policy 6320, Investments.

Ed Lopez

Recommended by



Approved for Submittal

6.a.1

Item No.

## **BP 6320 Investments**

Reference:

**Government Code Section 53600 et seq.**

- 1.0 **Investment Philosophy:** It is the policy of the North Orange County Community College District ("District") to invest surplus monies not required for immediate necessities in a manner which will provide the maximum security of principal invested with secondary emphasis on achieving the highest yield while meeting the daily cash flow needs of the District and conforming to all applicable State and County statutes governing the investment of public funds. [Investments should be consistent with the environmental goals and direction of Board Policy 3580 Sustainability Plan.](#)
- 1.1 All District funds adhere to this policy, with the exception of the Other Post Employment Benefit Irrevocable Trust, that was established to fund retiree health benefits, and that is governed by a separate Investment Policy Statement which is available on the District website.
- 2.0 **Objectives:** The primary objectives, in priority order, of the District's investment activities shall be:
- 2.1 Safety of Principal: Safety of principal is the foremost objective of the District. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio.
- 2.2 Liquidity: Liquidity is the second most important objective of the District. The District's investments will be sufficiently liquid to enable it to meet all operating requirements that might be reasonably anticipated. "Liquidity" refers to the ability to sell at any given moment with a minimal chance of losing some portion of principal or interest.
- 2.3 Yield: Yield is the third most important objective of the District. The District's investments shall be designed to attain a short-term current market rate of return throughout budgetary and economic cycles.
- 3.0 **Delegation of Authority:**
- 3.1 The Board of Trustees of the North Orange County Community College District ("the Board") is responsible for establishing the investment policy and ensuring investments are made in compliance with this policy. The Investment Committee is charged with the responsibility of renewing the investment policy and recommending modifications to the Board.
- 3.2 The Board of Trustees delegates investment authority to the Vice Chancellor Finance & Facilities for a one-year term. Subject to review, this delegation may be renewed pursuant to this section each year. The Chancellor is ultimately responsible for compliance with this policy. The District may employ the services of a Registered Investment Advisor ("Advisor") for implementing the policy. This policy will be reviewed and approved at least annually by the Board.

## **BP 6320 Investments**

### **4.0 Prudence:**

4.1 The standard of prudence to be used in the investment function shall be the “prudent investor” standard and shall be applied in the context of managing the overall portfolio. This standard states “investment shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of their capital as well as the expected income to be derived.”

4.2 The Chancellor, Vice Chancellor Finance & Facilities, or the Advisor, acting in accordance with written procedure and this policy, shall not be held personally liable for a specific security’s credit risk or market price change, provided that any unexpected deviations are reported in a timely manner and that appropriate action is taken to control adverse developments.

5.0 **Ethics and Conflicts of Interest:** Trustees, employees and investment officials involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Trustees, employees and investment officials shall disclose any material financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment position that could be related to the performance of the District’s portfolio.

6.0 **Authorized Investments:** To the extent not inconsistent with the objectives stated above and Investment Restrictions outlined below, all monies shall be invested according to the following guidelines:

6.1 Fund Segmentation: Given the various natures of the Fund’s obligations, a certain portion of the Fund should be allocated to a short duration/maturity fixed income portfolio while the remainder should be invested with an objective of higher, longer-term returns. The Fund’s allocation to the short duration/maturity fixed income portfolio should be conservatively based on an actuarial assessment of the Fund’s expected cash needs for withdrawals and benefits. The Chancellor, Vice Chancellor Finance & Facilities and the Board should review this allocation at least annually. Guidelines and restrictions for each approved investment portion are described below.

6.2 Maximum Maturity. Restrictions of the maximum maturity will vary on the different styles employed:

6.2.1 Short Duration/Maturity Fixed Income: Investments in the short duration/maturity portfolio are subject to a maximum stated term of three years. Term or tenure shall mean the remaining time to maturity when purchased.

## **BP 6320 Investments**

6.2.2 Core Fixed Income: Investments in the core fixed income style are restricted to five-year terms to maturity. Term or tenure shall mean the remaining time to maturity when purchased.

### 6.3 Permitted Investments:

6.3.1 State of California Local Agency Investment Fund (LAIF): LAIF is a pooled fund managed by the State Treasurer whose permitted investments are identified in the Government Code Section 16429.2.

6.3.2 Orange County Investment Pool (OCIP): Orange County Treasury Investment Pool is managed by the Orange County Treasurer whose permitted investments are identified in Government Code 53600, et.seq.

6.3.3 U.S. Treasuries: United States Treasury notes, bonds, bills, or certificates of indebtedness, for which the full faith and credit of the United States are pledged for the payment of principal and interest.

6.3.4 Federal Agencies: Obligations, participations, or other instruments, including those issued by or guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.

6.3.5 Corporate Notes: Corporate and depository institution debt securities issued by corporations organized and operating within the United States or depository institutions licensed by the United States or any state and operating within the United States. Notes eligible for investment under this subdivision shall be rated "A" or better. The maximum remaining maturity shall be five years or less and shall not exceed 30% of the District's investments. Furthermore, no more than 10% is to be invested in any one company.

6.3.6 Asset-Backed Securities: Any mortgage pass-through security, collateralized mortgage obligation, or other pay through bond, equipment lease-backed certificate, or consumer receivable pass-through certificate, consumer receivable back bond. Securities eligible for investment under this subdivision shall be issued by an issuer having an "A" or higher rating for the issuer's debt as provided for by a nationally recognized rating service. For maturity purposes the average life of the securities return of principal will be used as the implied maturity and will not exceed five years. The investments shall not exceed 20% of the District's investments.

6.3.7 Commercial Paper: Commercial paper of "prime" quality of the highest ranking or of the highest letter and number rating as provided for by a nationally recognized statistical-rating organization (NRSRO). The entity that issues the commercial paper shall meet all of the following conditions: (1) Is organized and operating in the United States as a general corporation, (2) has total assets in excess of five hundred million dollars (\$500,000,000), and (3) has debt other than commercial paper, if any, that is rated "A" or higher by a nationally recognized statistical-rating

## **BP 6320 Investments**

organization; or (1) Is organized within the United States as a special purpose corporation, trust, or limited liability company, (2) has program-wide credit enhancements including, but not limited to, over-collateralization, letters of credit, or surety bond, and (3) has commercial paper that is rated “A-1” or higher, or the equivalent, by a nationally recognized statistical-rating organization (NRSRO). Eligible paper shall have a maximum maturity of 270 days or less. The District shall not invest more than 25% of their money in eligible commercial paper. Furthermore, the District shall not purchase more than 10% of the outstanding commercial paper of any single issuer.

- 6.3.8 Negotiable Certificates of Deposit: Negotiable certificates of deposit issued by a nationally or state-chartered bank or state or federal association with total assets of at least one billion dollars or by a state-licensed branch of a foreign bank, provided such foreign bank is one of the 75 largest foreign banks in terms of total assets. The investments shall not exceed 30% of the District’s investments.
- 6.3.9 Repurchase Agreements: Investments in repurchase agreements (pursuant to section 53601(i) “repurchase agreement”) means a purchase of securities pursuant to an agreement by which the seller will repurchase the securities on or before a specified date and for a specified amount and will deliver the underlying securities to the District by book entry, physical delivery, or by third party custodial agreement. The term of repurchase agreements shall be for one year or less. The term “securities” for the purposes of repurchase agreements shall mean securities issued or guaranteed by the U.S. Government and its agencies or instrumentalities. The Investment Restrictions enumerated below shall further limit such securities. With respect to any repurchase agreement the District will require the seller to maintain the market value of such securities that underlie the repurchase agreement at 102% of the repurchase price (including accrued interest). Furthermore, the investments provided should have certain standards of qualifications (i.e. the highest short-term rating or AA rating).
- 6.3.10 Bankers Acceptances: Known as bills of exchange or time drafts that are drawn on and accepted by a commercial bank. Purchases of bankers acceptances may not exceed 180 days maturity or 40 percent of the District’s money that may be invested pursuant to this section. However, no more than 10 percent of the District’s money may be invested in the bankers acceptances of any one commercial bank pursuant to this section.
- 6.3.11 Money Market Fund: Shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940.
- 6.3.12 If additional types of securities are approved for investment by public funds by State Statute, they will not be eligible for investment by the District until

## **BP 6320 Investments**

this policy is amended and the amendment is passed by the Board. (Calif. Govt. Code Sect 53600, et.seq.)

6.4 Investment Restrictions And Prohibited Transactions: The following types of transactions are restricted or prohibited:

6.4.1 Borrowing for investment purposes (“Leverage”) is prohibited.

6.4.2 Reverse Repurchase Agreements, as defined by California Government Code Sections 53601(i) and 53636(i) or otherwise are prohibited.

6.4.3 The District shall not invest in instruments known as Structured Notes (e.g. inverse floaters, range notes, mortgage-derived, interest-only strips, leveraged floaters, structured certificate, or deposit, equity-linked securities) or any security that could result in zero interest accrual if held to maturity. Investment in any instrument which is commonly considered a “derivative” instrument (e.g. options, futures, swaps, caps, floors, collars) is prohibited.

6.4.4 No more than 10% of total assets may be invested in securities of any one issuer with the exception of LAIF, the OCIP or obligations of the U.S. Government and its agencies or instrumentalities.

6.4.5 All investments will be U.S. dollar denominated.

6.4.6 Securities that are downgraded below the minimum acceptable rating levels should be reviewed for possible sale within a reasonable amount of time following a downgrade.

**6.4.7 Direct or indirect investment in the stock market is prohibited.**

**6.4.8 Indirect investments in the stock market are investments of District funds in the stock market by outside agents, brokers, or other intermediaries acting on behalf of the District.**

7.0 **Diversification**: It is the policy of the District to diversify its investment portfolio. Within each investment style, invested funds shall be diversified to minimize the risk of loss resulting from over concentration of assets in a specific maturity, specific issuer, or specific class of securities. Diversification strategies shall be established and periodically reviewed. At a minimum, diversification standards by security type and issuer shall be:

7.1	State of California Local Agency Investment Fund (LAIF)	100%
7.2	Orange County Investment Pool	100%
7.3	U.S. Treasuries and securities having principal and interest guaranteed by the U.S. Government	100%

North Orange County Community College District  
**BOARD POLICY**  
Chapter 6  
Business and Fiscal Affairs

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**BP 6320 Investments**

- |      |  |                  |
|------|--|------------------|
| 7.4  | U.S. Government agencies, instrumentalities and government sponsored enterprises   | no more than 50% |
| 7.5  | Corporate notes  | no more than 30% |
| 7.6  | Asset-backed securities  | no more than 20% |
| 7.7  | Commercial Paper   | no more than 25% |
| 7.8  | Fully insured or collateralized CD's   | no more than 30% |
| 7.9  | Negotiable Certificates of Deposit   | no more than 30% |
| 7.10 | Repurchase Agreements  | no more than 50% |
| 7.11 | Bankers Acceptances  | no more than 40% |
| 7.12 | Money Market Fund  | no more than 10% |
| 7.13 | The Chancellor, Vice Chancellor Finance & Facilities, or the designated investment advisor shall also be required to diversify maturities, and to the extent possible, will attempt to match investments with anticipated cash flow requirements. Matching maturities with cash flow dates will reduce the need to sell securities prior to maturity, thus reducing market risk. |                  |
- 8.0 **Authorized Financial Dealers And Institutions:**
- 8.1 The Chancellor, Vice Chancellor Finance & Facilities, or Investment Advisor may place orders for the execution of transactions with or through such brokers, dealers, banks and repurchase agreement counterparties as may be selected from an approved list of broker/dealers.
- 8.2 The District or the Advisor shall maintain a list of broker/dealers that are authorized to provide investment services to the District. Institutions shall provide their most recent "Consolidated Report of Condition" (call report) at the request of the District. At a minimum, the District or the Advisor shall conduct an annual evaluation of each institution's creditworthiness to determine whether it should be on the "Qualified Institution" listing.
- 9.0 **Performance Evaluation:**
- 9.1 The investment portfolio shall be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles commensurate with the investment risk constraints and the cash flow needs of the District.
- 9.2 The District shall maintain an active investment strategy. Given this strategy, the basis used by the Vice Chancellor Finance & Facilities to determine whether market yields are being achieved shall be to identify a comparable benchmark upon establishing the structure of the portfolio.



## **BP 6320 Investments**

### **10.0 Reporting:**

10.1 The Chancellor, Vice Chancellor Finance & Facilities, and the Advisor shall submit a monthly list of transactions to the Board of Trustees and quarterly reports to the Investment Committee and the Board of Trustees. The quarterly report shall state compliance of the portfolio to the statement of investment policy or the manner in which the portfolio is not in compliance.

10.2 The monthly reports shall include the type of investment, issuer, date of maturity, par and dollar amount invested on all securities, market value as of the date of the report, and shall include the source of this same valuation.

11.0 **Safekeeping and Custody:** All funds managed by an investment advisor shall be held by a third party custodian. All security transactions, including collateral for repurchase agreements, entered into by the District shall be conducted on a delivery-versus-payment (DVP) basis. All securities will be held by a third-party custodian except for LAIF, OCIP and money market fund because these securities are not deliverable. The Treasurer shall maintain evidence of delivery. Securities shall be held by a third-party custodian designated by and approved by the Investment Committee. The third party custodian shall be required to issue a safekeeping statement to the District listing the specific instrument, rate, maturity and other pertinent information.

12.0 **Collateralization:** In order to anticipate market changes and provide a level of additional security for all funds, collateralization shall be required on the following types of investments:

12.1 Repurchase Agreements: For repurchase agreements, the minimum collateralization level shall be 102% of the market value of principal and accrued interest.

13.0 **Bond Proceeds:** The investment of bond proceeds shall be governed by the bond documents relevant to each specific bond issuance and the County Investment Policy Statement. If the bond documents are silent as to permitted investments, then this policy shall govern the investment of bond proceeds. In such case, Guaranteed Investment Contracts (GICs) shall be deemed permitted investments, solely for the purpose of bond proceeds and shall be limited in the following manner (1) investment agreements with providers with claims-paying, financial strength, or whose obligations are fully guaranteed by a company, rated at least "AA-" and "Aa3" by S&P and Moody's, respectively or (2) collateralized investment agreements with providers with claims-paying, financial strength, or whose obligations are fully guaranteed by a company, rated at least "A-" and "A3" by S&P and Moody's, respectively.

**Date of Adoption:** May 10, 2022 Re-adopted  
May 11, 2021 Re-adopted  
May 12, 2020 Re-adopted  
May 14, 2019 Re-adopted  
May 8, 2018 Re-adopted  
May 9, 2017 Re-adopted

**BP 6320 Investments**

May 13, 2014 Re-adopted  
May 14, 2013 Re-adopted  
May 8, 2012 Re-adopted  
April 26, 2011 Re-adopted  
February 12, 2002

**Date of Last Revision:** May 10, 2016  
June 14, 2005

DRAFT

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** December 13, 2022

**SUBJECT:** New Administrative Procedure 7120-13,  
Gender Identity, Gender Expression, and  
Chosen Name

Action	_____
Resolution	_____
Information	X
Enclosure(s)	X

**BACKGROUND:** In November 2020, the District adopted AP 5041, Student Records: Gender and Chosen Names. In order to align with the District’s inclusive, supportive, and non-discriminatory work environment, and to be consistent with AP 5041, Human Resources drafted a similar policy to allow employees the option to identify themselves with their chosen name on records and documents where legal names are not required by law or District policy. Prior to its adoption, proposed AP 7120-13 was shared and discussed with the Gay & Lesbian Association of District Employees (GLADE) association, the EEO Advisory Committee, Chancellor’s Staff, and the District Management Association.

The District Consultation Council reviewed, discussed, and reached consensus on AP 3580 on November 28, 2022.

The adopted procedure is provided to the Board as information in compliance with Board Policy 2410, Board Policies and Administrative Procedures.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 2) Employee Experience – NOCCCD will provide an inclusive, equitable, and welcoming environment to support the wellbeing and professional growth of all employees.

**How does this relate to Board Policy:** This item is in accordance with Board Policy 2410, Board Policies and Administrative Procedures.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board receive as information the new Administrative Procedure 7120-13, Gender Identity, Gender Expression, and Chosen Name.

Byron D. Clift Breland  
Recommended by

  
Approved for Submittal

6.b.1  
Item No.

## **AP 7120-13 Employee Records: Gender Identity, Gender Expression, and Chosen Name**

Reference:

**Title IX of the Education Amendments Act of 1972, 42 U.S. Code Section 1681; Education Code Sections 201; 210.7; 220; 66250 et seq.; 72010 et seq.; Title 5 Section 59311; Weathers v. Superior Court (1976) 54 Cal.App.3d 286, 288 Code of Civil Procedure Section 1275 et seq.; Section 1279.5**

- 1.0 The North Orange County Community College District is committed to providing an inclusive, supportive, and non-discriminatory work environment that promotes an equity-minded culture for all employees. To that end, this policy makes explicit the District's commitment to non-discriminatory and inclusive programs, activities, and facilities free from discrimination based on gender identity or gender expression. The District recognizes that an employee may choose to use a name other than their legal name. The District further recognizes that an employee's gender identity may not align with the dominant gender construct, including their legal sex. Using specified names, pronouns, and other gendered personal references of individuals conveys a basic level of respect for them and their identities. Gender identity and chosen first name may be used on unofficial records and documents maintained by the District, and in situations where a legal sex and legal name are not required by law or District policy. The following guidelines and procedures have been established to create consistency and reliability for employees regarding the use of gender identity and chosen first names throughout the District.
- 2.0 **Definitions:** For purposes of this procedure, the following definitions apply:
  - 2.1 Legal Name: A name designated on official government-issued documents including but not limited to birth certificates, passports, social security cards, and identification cards or permits. To change a person's legal name, a court order is required under California law.
  - 2.2 Chosen First Name: The first name that an employee wishes to be known or identified by, which is different from their legal name. It can be used on District-related unofficial documents and records, as defined in section 4.0, in place of the employee's legal name.
  - 2.3 Legal Sex: An employee's sex designation recorded on legal documents. In the state of California, legal sex includes "female," "male," and "nonbinary." To change the legal sex, a court order is not required, but legal documentation must be provided.
  - 2.4 Gender and Gender Identity: An employee's internal sense of being masculine, feminine, nonbinary, genderqueer, agender, etc. An employee's gender may be the same as their legal sex (cisgender) or different from their legal sex (transgender), and their gender may change over time.
  - 2.5 Pronouns: The words used for an employee in place of their proper name. Some examples include "she/her," "he/him," "they/them," or additional pronouns. Some employees may use specific pronouns, multiple pronouns, or no pronouns.

## **AP 7120-13 Employee Records: Gender Identity, Gender Expression, and Chosen Name**

- 2.6 **Official Records:** Official records are those records the District is required to maintain as part of an employee's permanent personnel record and which are required, by law or District policy or practice, to contain an employee's legal name. Official records include, but are not limited to, certifications, licenses, official and unofficial transcripts, health records, diplomas, and payroll records.
- 2.7 **Unofficial Records:** Unofficial records are those records which do not require a legal sex or name. These records include but are not limited to rosters; schedules of classes (online); learning management systems; employee ID cards; District and campus directories; District email addresses (alias); District Enterprise Resource Planning System; and user interfaces, where applicable and possible.
- 3.0 **Official Records:** The District will change an employee's name on official records when the name of the employee is changed by court action, such as by a change-of-name proceeding. The District will change an employee's legal sex on official records when the employee provides legal documentation, such as a state identification card, driver's license, birth certificate, or court document per California Senate Bill No. 179. Once the District is notified of the change of an employee's legal sex or name through court action or official records, moving forward, District records will be updated to reflect the change.
- 4.0 **Unofficial Records:** The District is committed to and affirms the right of an employee to be recognized by their specified gender, pronouns, and chosen first name on District-related unofficial documents and records where the use of legal sex and legal name is not required by law or District policy. Before an employee's chosen name, gender, and pronouns appear on unofficial records, an employee must update this information in the Employee Dashboard (Banner Self-Service).
- 5.0 District employees are expected to use the gender, pronouns, and chosen first name as entered in the Employee Dashboard in every context within the District, including face-to-face, electronic, and print interactions, except where legally required to use the legal sex and name. This expectation supports the District's commitment to creating a culture of inclusivity and belonging. Failure to respect an individual's stated identity should be reported to District Human Resources to determine appropriate course of action.
- 6.0 The District will use a chosen first name wherever possible. However, chosen first name requests will be denied or revoked when the name is used inappropriately including, but not limited to, avoiding a legal obligation, fraud, obscene language, or misrepresentation. Reports of such activity will be handled pursuant to District policies and procedures and applicable law. Depending on the individual and circumstances, handling of the matter could include the involvement of the appropriate administrator in the Office of Diversity; the Vice Chancellor of Human Resources; campus LGBTQ+ Point of Contact; legal counsel; and/or appropriate law enforcement agencies.
- 7.0 **Denials:** Employees who feel their chosen first name change was denied unjustly may submit a request for review and consideration to the appropriate administrator in the Office of Diversity. The appropriate campus LGBTQ+ Point of Contact will be consulted, and a determination will be made by the Vice Chancellor, Human Resources.

North Orange County Community College District  
**ADMINISTRATIVE PROCEDURE**  
Chapter 7  
Human Resources

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**AP 7120-13 Employee Records: Gender Identity, Gender Expression, and Chosen Name**

8.0 The District reserves the right to suspend the employee's privilege to update their chosen first name given any conditions stated above.

**Date of Adoption:** November 28, 2022 District Consultation Council



**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



**Resolution 22/23-09, Trustee Absence**

**WHEREAS**, Education Code Section 72425(c) states:

(c) A member may be paid for any meeting when absent if the Board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board. This compensation shall be a charge against the funds of the district.

**NOW, THEREFORE, BE IT RESOLVED** that the Trustee named below was absent from the Regular Board meeting of November 22, 2022, due to hardship, and therefore, eligible to receive compensation for the meeting held on that date.

**TRUSTEE**

**Evangelina Rosales**

AYES:

NOES:

ABSENT:

ABSTAINING:

DATE ADOPTED: December 13, 2022



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** December 13, 2022  
**SUBJECT:** Future Board Agenda Items

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

**BACKGROUND:** At the June 2018 Board and Chancellor planning retreat, the group discussed how to make Board meetings more effective and efficient. As a result of that discussion, it was agreed that a new *Future Board Agenda Items* section would be included in Board meeting agendas to provide an opportunity for trustees to discuss the possibility of adding topics or items of interest to future agendas.

This information item is presented to allow for discussion on any potential future Board agenda items.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** This item is in accordance with Board Policy 2310, Regular Meetings of the Board and Board Policy 2340, Agendas.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board discuss any potential future Board agenda items.

Byron D. Clift Breland  
Recommended by

  
Approved for Submittal

6.d  
Item No.

**UNAPPROVED**  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

November 22, 2022

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, November 22, 2022, at 5:30 p.m. in the Anaheim Campus Board Room with a YouTube livestream broadcast.

Board President Jacqueline Rodarte called the meeting to order at 5:33 p.m. and led the Pledge of Allegiance.

**TRUSTEE ROLL CALL:** Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Jacqueline Rodarte, and Student Trustees Paloma Foster and Kisha Mehta. Absent: Evangelina Rosales.

**RESOURCE PERSONNEL PRESENT:** Byron D. Clift Breland, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Monte Perez, Interim President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Raine Hambly, representing the District Management Association; Jennifer Oo, representing the North Orange Continuing Education Academic Senate; Damon De La Cruz, representing the Cypress College Academic Senate; Christie Diep, representing United Faculty; Pamela Spence, representing CSEA; Seija Rohkea, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

**OTHER ADMINISTRATORS AND EMPLOYEES PRESENT:** Paul de Dios, Kathleen Reiland, and Steven Schoonmaker from Cypress College; Joe Carrithers, Rod Garcia, Naveen Kanal, Katie King, and Jose Ramon Nuñez from Fullerton College; Terry Cox, Neshia Jenkins, Tina McClurkin, Julie Schoepf from North Orange Continuing Education; and Simone Brown Thunder, M. Leonor Cadena, Danielle Davy, Geoff Hurst, Julie Kossick, Tami Oh, Chelsea Salisbury, Amita Suhrid, Gabrielle Stanco, and Rick Williams from the District Office.

**VISITORS:** Rida Zar and Chloe Serrano. Public participation was provided via YouTube livestream.

**BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS:** It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.c  
Instructional Resources: 4.a, 4.b

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Foster and Mehta's advisory votes.**

**BLOCK VOTE APPROVAL OF PERSONNEL ITEMS:** It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jeffrey P. Brown that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e, 5.f, 5.g

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes.**

## **CHANCELLOR'S REPORT**

**Chancellor Byron D. Clift Breland** wished everyone a happy holiday season spent recharging in order to prepare for the end of semester push. He thanked the participants who attended the first Remote/Hybrid Workgroup meeting where discussion included ideas on how to continue remote work across the District while keeping students at the forefront. The group will meet again in January to develop concrete ideas that will then be moved forward through the collective bargaining process and with participatory governance groups and ultimately with the Board. Dr. Clift Breland reported on his attendance at the RevHub NorthSTAR OC Collaborative kickoff event at the Fullerton Arboretum. He noted that he attended the CCLC Annual Convention with **Trustee Barbara Dunsheath** and **Student Trustee Paloma Foster**, along with **Incoming Fullerton College President Cynthia Olivo** who will begin her tenure with the District on January 9.

**MINUTES:** It was moved by Trustee Ryan Bent and seconded by Trustee Ed Lopez to approve the Minutes of the Regular Meeting of November 8, 2022. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Foster and Mehta's advisory votes.**

## **FINANCE & FACILITIES**

**Item 3.a:** By block vote, authorization was granted to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

**Item 3.b:** By block vote, authorization was granted to increase the agreement with Brailsford & Dunlavey, Inc. by \$201,368 for a new total contract amount of \$262,273 for Student Housing Feasibility Study Services for the Affordable Student Housing Project at Cypress College.

Further authorization was granted for the Vice Chancellor, Finance & Facilities or District Director, Purchasing to execute the agreement on behalf of the District.

**Item 3.c:** By block vote, authorization was granted for Fullerton College to accept donations to its divisions, departments, and/or programs.

## **INSTRUCTIONAL RESOURCES**

**Item 4.a:** By block vote, authorization was granted to approve the amendment of the 2021-24 NOCCCD and Anaheim Union High School District AUHSD College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.

**Item 4.b:** By block vote, authorization was granted for Cypress College to enter into an agreement with the California Community Colleges Chancellor's Office (CCCCO) to accept the total of \$444,000, to be used within three years of receipt of the funds and adopt a resolution to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

**Item 4.c:** The Board received and reviewed the draft NOCE 2023 Institutional Self-Study for Reaffirmation of Accreditation.

NOCE President Valentina Purtell introduced Tina McClurkin, Faculty Accreditation Chair, and Julie Schoepf, Accreditation Marketing Logistics Liaison, who conducted a presentation outlining accreditation requirements, NOCE's self-study activities on their path to the 2023 accreditation visit, and their Western Association of Schools and Colleges (WASC) Self-Study Report which outlined institutional strengths and areas for growth.

During the discussion, trustees thanked the entire NOCE team for their work; commended the report for its thoroughness and wide participation; praised the phenomenal sections on student services and community involvement; and made suggestions to close the loop on student learning and include more community outreach. Trustees noted that NOCE is a leader in noncredit in the State who many look to for leadership and their powerful work is evident in the report.

(See Supplemental Minutes #1309 for a copy of the presentation.)

## **HUMAN RESOURCES**

**Item 5.a:** By block vote, authorization was granted for the following academic personnel matters, which are within budget:

### RETIREMENT

Davino, Dennis	NOCE	Associate Dean I, LEAP Eff. 03/18/2023 PN SCM989
Schilling, JoAnna	CC	President Eff. 07/01/2023 PN CCX999
Schulps, Molly	CC	Art Instructor Eff. 12/11/2022 PN CCF866

### CHANGE IN SALARY CLASSIFICATION

Setterby, Diana	CC	Nursing Instructor, Temporary Contract (100%) From: Class B, Step 1
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To: Class B, Step 5  
Eff. 08/18/2022

Skiles, Pamela FC Counselor (ADJ) (Schedule A)  
From: Column 2, Step 1  
To: Column 2, Step 2  
Eff. 08/22/2022

PAYMENT FOR INDEPENDENT LEARNING CONTRACT FALL 2022

Daniel, William	FC	\$50.00
Markley, Karen	FC	\$20.00

LEAVE OF ABSENCE

@00005733 FC SB 114 (SPSL)  
Paid Leave using Supplemental Paid Sick Leave  
Eff. 09/27/2022-09/30/2022 (30 hours)

@01567158 FC Family Medical Leave (FMLA/PDL) (100%)  
Paid Leave using Regular and Supplemental  
Sick Leave until Exhausted; Unpaid thereafter  
Eff. 10/31/2022-12/10/2022

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Lopez Del Real, Carlos FC Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Brandan, Melissa CC Ascend Communities of Practice - Day of  
Reflection  
Stipend not to exceed \$200.00  
Eff. 12/12/2022

Brydges, Michael CC Ascend Communities of Practice - Day of  
Reflection  
Stipend not to exceed \$200.00  
Eff. 12/12/2022

Clark, Lisa CC Ascend Communities of Practice - Day of  
Reflection  
Stipend not to exceed \$200.00  
Eff. 12/12/2022

Garcia, Amanda CC Ascend Communities of Practice - Day of  
Reflection  
Stipend not to exceed \$200.00  
Eff. 12/12/2022

Gutierrez, Ruth	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 12/12/2022
Harn, Chiang Horng	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 12/12/2022
Herrera, Alex	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 12/12/2022
Hortua, Giovanni	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 12/12/2022
House, Joshua	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 12/12/2022
Howard, Donivan	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 12/12/2022
Jones, Jeanette	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 12/12/2022
Jones, Sarah	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 12/12/2022
Jun, Christine	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 12/12/2022
Ke Cornet, Karen	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 12/12/2022

Klyde, Michael	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 12/12/2022
Koeppel, Liana	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 12/12/2022
Lam, Mymy	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 12/12/2022
Lebdeh, Layal	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 12/12/2022
Leis, Corey	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 12/12/2022
Letcher, Annette	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 12/12/2022
Magginetti, Giovanni	CC	Hiring Committee Service Lab Rate, Adjunct Faculty Salary Schedule Column 1, Step 3 Not to exceed 20 hours Eff. 09/30/2022-12/13/2022
McNay, Sally	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 12/12/2022
Mitsch, Jeannie	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 12/12/2022
Mohr, Margaret	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 12/12/2022

Moradi, Mahnaz	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 12/12/2022
Morrison, Anna	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 12/12/2022
Nusbaum, David	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 12/12/2022
Page, Jen	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 12/12/2022
Piero Cutrona	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 12/12/2022
Politanoff, Ashton	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 12/12/2022
Robertson, Alison	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 12/12/2022
Romo, Vincent	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 12/12/2022
Sheridan-Solis, Anne	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 12/12/2022
Simoese, Nora	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 12/12/2022



Taylor, Vincent	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 12/12/2022
Wada, Kathryn	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 12/12/2022
Wenner, Paul	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 12/12/2022

**Item 5.b:** By block vote, authorization was granted for the following classified personnel matters, which are within budget:

#### RESIGNATION

Abutin, Allan	AC	IT Project Leader 12-month position (100%) Eff. 12/02/2022 PN ISC991
Perez, Marvin	FC	Financial Aid Technician 12-month position (100%) Eff. 11/04/2022 PN FCC675
Skratulia, Heather	FC	Interpreter Coordinator 12-month position (100%) Eff. 11/30/2022 PN FCC614

#### CHANGE IN RESIGNATION DATE

Hegle, Sierra	CC	Student Services Specialist, Transfer Center From: 11/14/2022 To: 11/28/2022 PN CCC799
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#### NEW PERSONNEL

Chevalier, Teresa	CC	Administrative Assistant III, ISS 12-month position (100%) Range 42, Step E Classified Salary Schedule PN CCC851 Eff. 12/01/2022
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Gilliard, Marrietta	FC	Director, Child Development/Edu Studies Lab School 12-month position (100%) Range 18, Column C Management Salary Schedule PN FCM947 Eff. 12/01/2022
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### TRANSFERS

Cornell, Kerrie	NOCE	From: Administrative Assistant II, LEAP 12-month position (100%) PN SCC951  To: Administrative Assistant II, CTE  12-month position (100%) Eff. 12/06/2022 PN SCC999
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### STIPEND FOR ADDITIONAL AMINISTRATIVE DUTIES

Valencia, Gilberto	FC	Cadena Center Coordinator 6% Stipend Eff. 07/01/2022 – 06/30/2023
White, Vincent	FC	Cadena Center Coordinator 6% Stipend Eff. 07/01/2022 – 06/30/2023

### LEAVES OF ABSENCE

@01240855	CC	Paid Leave Using Supplemental Paid Sick Leave Eff. 09/19/2022 –09/23/2022 (40 hours)
@01600086	NOCE	Paid Leave Using Supplemental Paid Sick Leave Eff. 09/01/2022 (10 hours)
@00109258	FC	Paid Leave Using Supplemental Paid Sick Leave Eff. 09/03/2022 –09/07/2022 (32 hours); 09/10/2022 –09/14/2022 (40 hours)
@00846773	FC	Paid Leave Using Sick and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 09/29/2022 – 01/29/2023 (Intermittent Leave)
@00903799	CC	Paid Leave Using Supplemental Paid Sick Leave Eff. 08/01/2022 –08/04/2022 (40 hours)
@01813035	CC	Military Leave With Pay Uniformed Services Employment and Reemployment Rights Act (USERRA)

		Eff. 11/14/2022 – 12/02/2022 (Consecutive Leave)
@01822194	AC	Paid Leave Using Supplemental Paid Sick Leave Eff. 08/08/2022 –08/12/2022 (40 hours)
@00161289	FC	Paid Leave Using Supplemental Paid Sick Leave Eff. 08/16/2022 –08/20/2022 (40 hours); 08/23/2022 –08/27/2022 (40 hours)
@01944130	AC	Paid Leave Using Supplemental Paid Sick Leave Eff. 09/06/2022 –09/09/2022 (32 hours)
@00212912	FC	Paid Leave Using Supplemental Paid Sick Leave Eff. 08/08/2022 –08/11/2022 (38.5 hours)
@00007203	CC	Paid Leave Using Supplemental Paid Sick Leave Eff. 08/22/2022 –08/25/2022 (32 hours)
@00752552	FC	Paid Leave Using Supplemental Paid Sick Leave Eff. 09/28/2022 (8 hours)
@01619813	FC	Paid Leave Using Sick and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 10/19/2022 – 04/19/2023 (Intermittent Leave)
@00911457	FC	Paid Leave Using Sick and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 11/03/2022 – 11/30/2022 (Consecutive Leave)
@01523617	CC	Paid Leave Using Supplemental Paid Sick Leave Eff. 10/13/2022 (8 hours)

**Item 5.c:** By the block vote, authorization was granted to approve the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1309 for a copy of the professional expert personnel listing.)

**Item 5.d:** By the block vote, authorization was granted to approve the hourly listing.

(See Supplemental Minutes #1309 for a copy of the hourly personnel listing.)

**Item 5.e:** By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1309 for a copy of the volunteer listing.)

**Item 5.f:** By the block vote, authorization was granted to approve the revised 2022-23 Academic Calendar with the addition of the Juneteenth Holiday.

(See Supplemental Minutes #1309 for a copy of the revised 2022-23 Academic Calendar.)

**Item 5.g:** By the block vote, authorization was granted to revise the Nonclassified Short-Term Hourly Employee Rate Schedule, effective July 1, 2021.

(See Supplemental Minutes #1309 for a copy of the rate schedule.)

**Item 5.h:** The Board received the Institutional Commitment to Diversity Five Year Report 2017/18 – 2021/22 as presented by the District Office of Human Resources.

Vice Chancellor Irma Ramos introduced Leonor Cadena, District Director of Diversity & Compliance, and Gabrielle Stanco, District Director Research, Planning, and Data Management, who presented the District Diversity Report to the Board. The presentation included an overview of District demographics and employee occupational categories, comparative data, applicant and new hire data, five-year trends, and contributions to the District's commitment to equal employment opportunities and diversity. Highlights included:

- A 7.3% increase in racial/ethnic diversity from 45.5% to 52.8%.
- Each District campus increased the percentage of diverse employees between 6-12%.
- 5-year trends for full-time faculty include a 3.2% decrease in white/non-Hispanic, a 2.8% increase in Latinx, a 1% increase in African American, and stable percentage for Asian.
- Females remain the majority of employees and stood at 56.4% in Fall 2021.
- The percentage of diverse exiting employees increased to 60%, yet headcount decreased
- Among the EEO6 Occupational Categories: for Administrators/Managers and Faculty the plurality are White and somewhat more female; Professional includes equal proportions of White and Latinx and male and female; Clerical includes a majority of female, White and Latinx; the Technical category has the highest percentage of Latinx female; and the Skilled Crafts and Service/Maintenance are majority male, Latinx and White.
- District students are more ethnically diverse than employees with more Hispanic students than employees (48.9 % versus 28.8%) and more White/non-Hispanic employees than students (40.5% versus 15.3%).
- The District diversity is higher in student and employee diversity when compared to both local and statewide community college percentages.
- District students are more ethnically diverse than full-time faculty with more Latinx/Hispanic students than faculty (48.9 % versus 21.6%) and more White/non-Hispanic faculty than students (51.3% versus 15.3%).
- Current NOCCCD students are predominantly Latinx (49%), 19% Asian, and 15% White with a service area that is predominantly Latinx.
- The District is attracting diverse full-time faculty applicants at a rate of 43%, with a hiring percentage of diverse full-time faculty of 75%.
- The districtwide percentage of diverse applicants was 49% and the percentage of diversity hires was 63%.
- The majority of new hires were White (34.9%) and Latinx (31.8%).
- Over the last five years, the percentage of diverse full-time faculty applicants has decreased by 8.9%, but the percentage of diverse full-time faculty hires has increased by 30.6%. The percentage of diversity full-time faculty hires was 75% in 2021-22.

Subsequent to the presentation, trustees posed questions regarding the large increase in exit survey participation; the exit survey questions; whether data for applicants who select unknown are adjusted if/when they are hired; whether racial and ethnic data for adjunct faculty is reviewed; the breakdown of diversity data in "traditional" areas; changes in hiring practices; whether certain races are less likely to report/identify; concern that applicant diversity has

decreased, but the diversity of hires has increased; the role of DEIA efforts; concern that consideration of race/ethnicity is being given in the hiring process which is not legal; and how others are incorporating the EEO toolkit in their districts.

Chancellor Cliff Breland thanked Drs. Cadena and Stanco for the report, the presentation, and for sorting through data on what is a difficult topic for many institutions.

(See Supplemental Minutes #1309 for a copy of the presentation.)

## GENERAL

**Item 6.a:** It was moved by Trustee Ryan Bent and seconded by Trustee Jeffrey P. Brown to establish Tuesday, December 13, 2022, as the date of its Organizational Meeting and to so inform the County Superintendent. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Foster and Mehta's advisory votes.**

**Item 6.b:** The Board received and reviewed the report and recommendations of the Board Ad Hoc Committee on Sustainable Investment and Fossil Fuel Divestment, including proposed amendments to BP 6320, Investments.

Trustee Ed Lopez—who served on the ad hoc committee along with Trustees Dunsheath and Rosales—briefly summarized the ad hoc committee report which reviewed the investments governed by Board Policy and the Retirement Benefits Trust and the legal opinions that were received on the matter. He highlighted the four recommendations and two conclusions reached by the ad hoc committee, and explained the proposed revisions to BP 6320.

During the discussion, trustees requested clarification on what indirect investments are being recommended in BP 6320 that aren't already covered; whether it is possible that there could be a conflict with the fiduciary duty and if there is, how that would be resolved; and the importance of including a moral statement into the policy regarding fossil fuels.

Board President Jacqueline Rodarte thanked the ad hoc committee for their work and requested that Board Policy 6320 be amended with the language changes as an action item.

**Item 6.c:** Board President Jacqueline Rodarte asked if there were any requests for potential future agenda items. Trustee Barbara Dunsheath requested the following three items: 1) Board review of the District Mission, Vision, and Values Statement; 2) the possibility of a land acknowledgement to recognize the traditional land of indigenous people; and 3) follow-up on the establishment of a memorial scholarship for former trustee Manny Ontiveros.

## CHANCELLOR'S STAFF COMMENTS

**Valentina Purtell** wished all a Happy Thanksgiving and invited everyone to attend the NOCE community fair portion of Chancellor Breland's Investiture events on November 30. She congratulated **JoAnna Schilling** on her retirement announcement noting that it has been an absolute honor working with her and learning first-hand what it means to be a courageous leader and to wholly dedicate yourself to the mission of the College.

**Monte Perez** announced that the Fullerton College Investiture event is on December 1 and will include a reception for community leaders at 11:30 a.m. followed by a BBQ for students

in the Quad. He reported that the Drone Program received another \$120,000 scholarship grant, that the Fullerton College Men's Soccer team are Orange Empire Conference champions, and the football team will play for the conference title on November 26. He wished everyone a Happy Thanksgiving holiday and time with family.

**JoAnna Schilling** congratulated NOCE on their accreditation self-study report and commended **Leonor Cadena** and **Gabrielle Stanco** for the great diversity report presentation. She wished everyone a Happy Thanksgiving and shared that Cypress College Culinary Arts students are working today in the kitchen for the City of Stanton Thanksgiving event. President Schilling concluded her report by inviting all to attend Cypress College events including the Annual Kwanza celebration hosted by the Legacy Program, Chancellor Breland's Investiture Ceremony, and the campus annual Holiday Party.

## **MEMBERS OF THE BOARD OF TRUSTEES COMMENTS**

**Student Trustee Paloma Foster** thanked the Board for their ongoing support and allowing her to attend the CCLC Annual Convention. She reported that a preacher was on the Fullerton College campus for two hours making statements filled with hateful rhetoric, and noted that Fullerton College stands united against hate speech and will mobilize to support students in response to the event. She expressed her gratitude to the Transfer Center for their ongoing support of students during transfer season and for the on-campus support services that partnered with Pathways of Hope to give out groceries.

**Student Trustee Kisha Mehta** wished everyone a Happy Thanksgiving and restful break, and congratulated JoAnna Schilling on her retirement. She stated that it is beyond gratifying to see firsthand how phenomenal the Transfer Center services are at both Cypress College and Fullerton College, attested to the all-inclusive and comprehensive services she has received, and thanked all who have provided her and her peers services.

**Trustee Stephen T. Blount** reported on his attendance at the Fullerton College drone launch event and the recent Fullerton College football game.

**Trustee Barbara Dunsheath** reported on her attendance at the CCLC Annual Convention which highlighted ongoing DEIA education, the merits of liberal education, and changes in Title IX. She noted that the CCCT Board passed a resolution on State Assembly legislation that changes the transfer pattern that addresses lifelong learning.

**Board President Jacqueline Rodarte** reported on her attendance at the Retirement Board meeting, sent best wishes to all transferring Cypress College and Fullerton College students on their college applications, and wished a Happy Thanksgiving to those who celebrate.

## **NON-AGENDA PUBLIC COMMENTS**

**Chloe Serrano**, Fullerton College Associated Students President, addressed the Board on behalf of students regarding an incident filled with hate speech and provocative language that occurred on the Fullerton College campus and to which campus safety responded to in an unprofessional and inconsiderate manner. She urged the Board to clarify the definition of hate speech and take action to stand with students who were targeted.

**Rida Zar**, Fullerton College Associated Students Vice President of Activities, addressed the Board regarding the hate speech incident which attacked the core values of the Fullerton

College campus and were painful to hear for many students. She urged the Board to take necessary action to ensure that student safety and concerns are of the utmost priority.

Board President Jacqueline Rodarte stated that it is not the practice of the Board to respond to public comments, but shared that she would touch base with the Chancellor on the matter.

**CLOSED SESSION:** At 7:42 p.m., Board President Jacqueline Rodarte adjourned the meeting to closed session per the following sections of the Government Code and stated there would not be a readout:

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**Per Section 54957: PUBLIC EMPLOYEE: Cypress College President.**

**Per Section 54957.5: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: CHANCELLOR**

**Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.**

**RECONVENE MEETING:** At 9:27 p.m., Board President Jacqueline Rodarte reconvened the meeting in open session.

**ADJOURNMENT:** At 9:27 p.m., it was moved by Trustee Ryan Bent and seconded by Trustee Stephen T. Blount to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes.**

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Prepared By Recording Secretary for  
Evangelina Rosales, Secretary, Board of Trustees