



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

MEETING: Regular Meeting in November 2023

DATE: Tuesday, November 14, 2023, at 5:30 p.m.

**PLACE: Anaheim Campus Board Room
1830 W. Romneya Drive, Anaheim, CA 92801**

Access to the Board of Trustees meeting is available via the District YouTube channel by clicking on the following livestreaming link and selecting the “LIVE” video option:

<https://www.youtube.com/channel/UCsguBf7ndfQVQ6n0v9hrfiQ>

Welcome to this meeting of the North Orange County Community College District Board of Trustees. Anyone wishing to attend this meeting virtually may do so via the YouTube link listed on the agenda.

The Board respects the rights of members of the public to comment on matters under its jurisdiction. Members of the public may address the Board by completing a yellow card entitled, “Request to Address Board of Trustees” and submit it to the Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board. Those wishing to address matters not on the agenda can do so immediately prior to the adjournment to closed session or, in the absence of a closed session, at the conclusion of all other public session business. Public comments must comply with the three-minute time limit.

The Board reserves the right to change the order of the agenda items as the need arises. All Board meetings, excluding closed sessions, are electronically recorded.

AGENDA:

1.
 - a. **Pledge of Allegiance to the Flag**
 - b. **Board of Trustees Roll Call**
 - c. **Consider Non-Personnel block-vote items indicated by [] in Sections 3 & 4**
 - d. **Consider Personnel block-vote items indicated by [] in Section 5**
 Agenda items designated as block-vote items with [] are considered by the Board to either be routine or sufficiently supported by back-up information that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them.

 Block vote items will be enacted by one motion. Exceptions to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion or if an individual wishes to comment on a block-vote item. During either scenario the Board President will remove the item from block-vote consideration for separate discussion and a separate vote.

 Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public by contacting the Chancellor’s Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. – 5:00 p.m.).
 - e. **Chancellor’s Report**
2.
 - a. **Approval of Minutes of the Regular Meeting of October 24, 2023**
 - b. **Approval of Minutes of the Special Meeting of October 26, 2023**

- c. **Approval of Minutes of the Special Closed Session Meeting of October 27, 2023**
- d. **FIRST CLOSED SESSION** (only if needed)

3. **FINANCE & FACILITIES**

- [a] It is recommended that the Board ratify purchase orders and checks. **(The Purchase Orders and Checks are available for review in the District's Business Office.)**
- [b] Authorization is requested to make adjustments to the General Fund and Child Development Fund revenue and expenditure budgets in accordance with the revised and new fiscal year 2023-2024 allocations and resolutions be adopted to adjust budgets within the General Fund and Child Development Fund pursuant to the California Code of Regulations Title 5 §58308. **(The Resolution is available for review in the District's Business Office.)**
- [c] Authorization is requested for the 2023-24 General Fund and Capital Outlay Fund transfers netting to the amount of \$2,881,925 and adoption of the resolution, pursuant to the California Code of Regulations Title 5 §58307.
- d. It is recommended that the Board review the District's Quarterly Financial Status Report for the quarter ended September 30, 2023, as required by Title 5 §58310.
- e. It is recommended that the Board receive the Quarterly Investment Report and the Irrevocable Retiree Benefits Trust Report ending September 30, 2023.
- [f] Authorization is requested to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).
- [g] It is recommended that the Board approve the Statement of Work from Experis for a cost of \$269,520.
- [h] Authorization is requested to increase the agreement with HPI Architecture for the Hotel, Restaurant, and Culinary Arts Program Temporary Relocation Project at Cypress College.
- [i] Authorization is requested to file the Notice of Completion for the Co-Gen Decommissioning Project at Cypress College with JRH Construction Company, Inc. and pay the final retention payment when due.
- [j] It is recommended that the Board adopt Resolution No. 23/24-09 to approve Change Order #1 for Bid 2223-19 Barrier Removal Parking Lot 1 Project at Cypress College with Asad Holdings dba OrangeBlue.
- [k] Authorization is requested to file the Notice of Completion for Bid #2223-19, Barrier Removal Parking Lot 1 at Cypress College with Asad Holdings dba OrangeBlue and pay the final retention payment when due.

- [l] Authorization is requesting to allow Fullerton College Physical Education Division to host the Hornet Holiday Hoopla on campus on December 8, 2023, and allow them to purchase and serve alcoholic beverages to attendees.
- [m] Authorization is requested to enter into a travel arrangement with AIFS for the Cypress College and Fullerton College Summer 2024 Study Abroad Program in Kyoto, Japan.
- [n] Authorization is requested to enter into a twenty-five-month lease agreement from December 1, 2023 through January 31, 2026, with Anaheim Place Partners, LP.
- [o] Authorization is requested to approve a donation of \$800 in gift cards to the NOCE Basic Skills Department for 20 students to participate in CASAS Reading Goals 2 field testing.

4. **INSTRUCTIONAL RESOURCES**

- [a] It is recommended that the Board approve the summary of curriculum changes for Cypress College, to be effective Fall 2024.
- [b] It is recommended that the Board approve the summary of curriculum changes for Fullerton College, to be effective Fall 2024.
- c. It is recommended that the Board of Trustees approve Cypress College's final draft of the 2024 Institutional Self Evaluation Report for Reaffirmation of Accreditation for submittal to ACCJC.
- d. It is recommended that the Board receive as information the highlights relating to the Cypress College 2023-2024 Professional Development Program.
- e. It is recommended that the Board receive as information the highlights relating to the Fullerton College 2023-2024 Staff Development Program.
- f. It is recommended the Board receive as information the above highlights relating to the NOCE 2023-2024 Professional Development Program.
- g. It is recommended that the Board receive as information highlights of the District Services 2022-2023 Professional Development Program.
- h. It is recommended that the Board approve the revised Fullerton College Mission and Core Values.

5. **HUMAN RESOURCES**

- [a] Request approval of the following items concerning academic personnel:

- Resignation
- New Personnel
- Temporary Reassignment
- Change in Salary Classification

Temporary Academic Hourly

[b] Request approval of the following items concerning classified personnel:

Retirement
 Resignations
 New Personnel
 Change in Salary Step
 Change in End Date
 Voluntary Changes in Assignment
 Doctoral Stipend
 Stipend for Additional Administrative Duties
 Leaves of Absence
 New Classified Job Description

[c] Request approval of Professional Experts.

[d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

[e] Request approval of Volunteers.

f. Appointment, compensation and benefits for Dr. Scott Thayer to the position of Cypress College President, effective January 2, 2024.

6. GENERAL

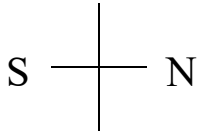
- a. It is recommended that the Board schedule on the agenda for November 28, 2023, the establishment of December 12, 2023, as the date of its Organizational Meeting.
- b. It is recommended that the Board adopt Resolution No. 23/24-08 verifying that Trustee Jacqueline Rodarte was absent on October 24, 2023 due to illness.
- c. It is recommended that the Board adopt Resolution No. 23/24-10, No. 23/24-11, and No. 23/24-12, verifying that Trustees Ryan Bent, Ed Lopez, and Jacqueline Rodarte were absent on October 26, 2023 due to hardship.
- d. It is recommended that the Board discuss any potential future agenda items.

7. COMMENTS

- a. Chancellor's Staff Comments
- b. Resource Table Personnel Comments
- c. Members of the Board of Trustees Comments
- d. Public Comments on Non-agenda Items

8. **ADJOURN TO CLOSED SESSION:** Per the following sections of the Government Code:
- a. Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.
 - b. Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.
 - c. Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.



Board Room Seating Arrangement

Ed Lopez,
President

Jeffrey P. Brown,
Secretary

Evangelina Rosales,
Vice President

Jacqueline Rodarte,
Board Member

Dr. Barbara Dusheath,
Board Member

Ryan Bent,
Board Member

Stephen T. Blount,
Board Member

Trustees

Jesus Ramirez Jr.,
Student Member CC

Dr. Byron D. Clift Breland,
Chancellor

Chloe Serrano,
Student Member FC

Alba Recinos,
Recording Secretary

Seija Rohkea,
Adjunct Faculty United

Fred Williams, Vice Chancellor
Finance & Facilities

Pamela Spence,
CSEA

Irma Ramos, Vice Chancellor
Human Resources

Christie Diep,
United Faculty

Constituent Groups

Chancellor's Staff

Dr. Cherry Li-Bugg, Vice Chancellor
Educational Services & Technology

Jeanette Rodriguez,
FC Senate

Valentina Purtell,
President NOCE

Kathleen McAlister,
CC Senate

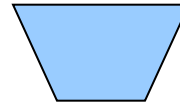
Dr. JoAnna Schilling,
President CC

Jennifer Oo,
NOCE Senate

Dr. Cynthia Olivo,
President FC

Treisa Cassens,
DMA

Kai Stearns,
Public & Governmental Affairs



Audience Seating

Entrance

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	November 14, 2023	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Ratification of Purchase Orders and Checks	Enclosure(s)	<u> X </u>

BACKGROUND: Pursuant to the Purchasing Policy for the North Orange County Community College District, a summary of purchase orders and checks shall be submitted to the Board of Trustees for ratification at the first meeting of the Board following the issuance or prior to issuance where required.

The purchase order numbers P0158974 - P0162357, check numbers C0055091 – C0055161; F0295619 – F0296514; 88539754 – 88540954; V0031966 – V0031978; 70125959 – 70126859; disbursements E9128232 – E9138213; and amended purchase orders have been processed since the previous Board meeting. Checks beginning with "C" are from the Cypress College Bursar's office; checks beginning with "F" are Fullerton College Bursar; checks beginning with "88" are District checks through the County Department of Education; checks beginning with "V" are District revolving checks; checks beginning with "7" are Cypress College Bursar's Office Student Refund Checks; and disbursements beginning with "E" are financial aid payments made electronically via the Bank Mobile disbursement process. These purchase orders and checks can be reviewed in the District's Business Office. All purchase orders and checks have been processed in accordance with the Plan of Implementation as approved by the Board pursuant to the concept of fiscal accountability.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Actual costs will be charged to applicable funds as goods and/or services are received.

RECOMMENDATION: It is recommended that the Board ratify purchase order numbers P0158974 - P0162357 through October 23, 2023, totaling \$4,620,972.62, and check numbers C0055091 – C0055161, totaling \$2,524,227.94; check numbers F0295619 – F0296514, totaling \$285,964.26; check numbers 88539754 – 88540954, totaling \$9,916,950.16; check numbers V0031966 – V0031978, totaling \$20,014.00; check numbers 70125959 – 70126859, totaling \$233,913.22; and disbursements E9128232 – E9138213, totaling \$13,638,993.71, through October 31, 2013.

Fred Williams

Recommended by


Approved for Submittal

3.a.1

Item No.

**BOARD RECAP
FOR THE PERIOD SEPTEMBER 13, 2023 THROUGH OCTOBER 23, 2023
BOARD MEETING NOVEMBER 14, 2023**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0158974	Home Depot	\$ 2,000.00		AC	Blanket Order for Custodial Supplies
P0159624	Orange County Air Conditioning	\$ 4,095.00		CC	Maintenance Agreement for 9 Exhaust Fans Culinary
P0161097	Contract Deco Inc.	\$ 8,025.69	Bond	CC	Roller Shades for CC Fine Arts Swing Space
P0161294	Jorge Saucedo Daniel	\$ 500.00		NOCE	Speaker
P0161430	Amazon Business	\$ 256.33		FC	Supplies
P0161433	Amazon Business	\$ 124.58		CC	Office Supplies
P0161458	Len ReidReynoso	\$ 200.00		FC	Guest Speaker for Building Dedication Event
P0161459	Swank Motion Pictures Inc	\$ 475.00		FC	Theater Fee
P0161460	BSN Sports LLC	\$ 1,691.32		FC	Athletic Supplies
P0161461	Epic Sports Inc	\$ 193.03		FC	Athletic Supplies
P0161462	BSN Sports LLC	\$ 440.64		FC	Athletic Supplies
P0161463	Osteostrongbrea	\$ 4,836.88		FC	Athletic Supplies
P0161464	CDW Government Inc	\$ 273.57		FC	Printer
P0161465	Buddy's All Stars, Inc.	\$ 69.72		FC	Athletic Supplies
P0161466	Thaddeus Luminarias	\$ 318.44		FC	Reimbursement for Event Food Purchase
P0161467	Richard the Thread	\$ 1,354.03		FC	Theatre Supplies
P0161468	Quality Logo Products	\$ 481.48		CC	Promotional Supplies
P0161470	EBSCO	\$ 130.00		FC	Textbook
P0161471	Barnes & Noble Inc	\$ 26.72		FC	Library Book
P0161472	Instant Signs Cypress LLC	\$ 26.94		CC	Custom Sign
P0161495	Kaizen Collision Center	\$ 3,330.01		FC	Automotive Repairs for Campus Safety
P0161498	Amazon Business	\$ 281.03		CC	Instructional Supplies
P0161499	Fisher Scientific Co LLC	\$ 2,798.74		CC	Instructional Materials
P0161500	Uptodate Inc	\$ 521.10		FC	Subscription - Software
P0161501	Paula Merrill	\$ 30,000.00		AC	Consultant for Market Analysis
P0161502	Corporate Business Interiors Inc	\$ 10,912.00		NOCE	Office Furniture
P0161504	Samantha Solis Munoz	\$ 517.43		FC	Field Trip Food Reimbursement
P0161505	Sodexo Inc and Affiliates	\$ 99.47		FC	Catering for Fall 2023 info Booths
P0161507	Enco Systems, Inc.	\$ 5,409.06		FC	Media Equipment
P0161508	Sodexo Inc and Affiliates	\$ 559.87		FC	Catering for Back to School Event
P0161509	Brea Chamber of Commerce	\$ 763.50		FC	Institutional Membership
P0161510	Sodexo Inc and Affiliates	\$ 502.04		FC	Catering for Library Orientation
P0161511	Amazon Business	\$ 21.34		CC	Book
P0161512	Adorama	\$ 128.23		FC	Drone Lens
P0161513	Amazon Business	\$ 517.11		CC	Promotional Materials
P0161514	Amazon Business	\$ 232.72		CC	Instructional Supplies
P0161515	Amazon Business	\$ 109.85		CC	Instructional Materials
P0161516	Sodexo Inc and Affiliates	\$ 1,360.69		FC	Catering for Student Development Events
P0161517	Currier & Hudson	\$ 2,362.50		AC	Legal fee
P0161518	American Type Culture Collection	\$ 1,468.32		FC	Instructional Materials
P0161519	KBI & Associates	\$ 1,820.96		FC	Athletic Clothing
P0161520	VMI Inc	\$ 1,993.38		FC	Media Storage Equipment
P0161521	Sodexo Inc and Affiliates	\$ 693.26		FC	Catering for Convocation Day Division Meeting
P0161522	J W Pepper of Los Angeles	\$ 9,900.00		FC	Blanket Order for Instructional Supplies
P0161523	Home Depot	\$ 300.00		FC	Blanket Order for Hardware Supplies
P0161524	Amazon Business	\$ 102.65		FC	Instructional Materials
P0161525	Amazon Business	\$ 49.12		CC	Instructional Supplies
P0161526	Amazon Business	\$ 339.44		FC	Books
P0161527	Grafix Shoppe	\$ 374.80		FC	Automotive Graphics
P0161528	Kent Adhesive Products Co	\$ 347.37		FC	Library Supplies
P0161529	Avalon Tent & Party Corporation	\$ 707.08		CC	Furniture Rentals

Item No. 3.a.2

BOARD RECAP
FOR THE PERIOD SEPTEMBER 13, 2023 THROUGH OCTOBER 23, 2023
BOARD MEETING NOVEMBER 14, 2023

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0161531	Happy Face Childcare and Preschool Inc.	\$ 933.60		CC	Blanket Order for Child Care
P0161532	Barry Tan	\$ 250.00		FC	Guest Performer for Concert Hour Event
P0161533	Jacob Wendt	\$ 200.00		FC	Guest Performer for Concert Hour Event
P0161534	Jostens	\$ 2,074.19		FC	Basketball Rings
P0161535	Wilbert Funeral Services Inc	\$ 1,505.57		CC	Instructional Materials
P0161539	Thomas Scientific Inc	\$ 2,656.65		CC	Instructional Supplies
P0161540	ACEN	\$ 2,975.00		CC	Health Sciences - Annual Accreditation Fee
P0161541	Tuff Shed	\$ 4,524.00		FC	Instructional Equipment - ADA Requirement
P0161542	WebstaurantStore.com	\$ 13,136.92	Capital Outlay	CC	Equipment for CC HRC Project
P0161543	Total Western Inc	\$ 8,475.00	Capital Outlay	AC	Labor and Materials to Repair Heat Exchanger at FC
P0161544	Garden Grove Unified School District	\$ 50,000.00		NOCE	Software Licenses
P0161545	C Below Inc	\$ 4,400.00	Bond	AC	Potholing Services
P0161546	Amazon Business	\$ 41.69		CC	Office Supplies
P0161548	Anasazi Instruments, Inc	\$ 8,081.25		CC	Equipment Maintenance
P0161549	Amazon Business	\$ 257.49		FC	DSPS Instructional Supplies
P0161550	Amazon Business	\$ 168.69		AC	Office Supplies
P0161551	Amazon Business	\$ 219.02		CC	Instructional Supplies
P0161552	California Funeral Directors Association	\$ 300.00		CC	Membership Renewal
P0161553	DS Waters of America Inc	\$ 1,000.00		FC	Blanket Order for Water Delivery Service
P0161554	Instant Signs Cypress LLC	\$ 26.94		CC	Counselor Name Plate
P0161555	Jostens	\$ 5,629.94		FC	Basketball Championship Rings
P0161556	Matco Tools	\$ 71.46		CC	Automotive Tools
P0161557	Cart Mart, Inc	\$ 6,400.74		FC	Club Car Repairs
P0161558	Enthusiast Inc	\$ 705.00		CC	Webpage Services
P0161559	Coast Arbor	\$ 9,825.00		AC	Installation of New Irrigation
P0161560	Amazon Business	\$ 321.10		FC	Promotional Materials
P0161561	VWR Funding Inc	\$ 347.32		CC	Instructional Supplies
P0161562	Currier & Hudson	\$ 61,425.00		AC	Legal Services
P0161574	hBARSCI LLC	\$ 232.42		CC	Instructional Materials
P0161577	Benrich Service Company Inc	\$ 47,575.05	Capital Outlay	CC	Installation of GasMaster Heating Boiler
P0161580	iT1 Source LLC	\$ 662.67		NOCE	Office Supplies
P0161581	Amazon Business	\$ 53.86		CC	Office Supplies
P0161582	Amazon Business	\$ 208.22		AC	Office Supplies
P0161583	Amazon Business	\$ 91.18		NOCE	Office Supplies
P0161584	Garuda Promo and Branding Solutions	\$ 962.63		FC	Custom Shirts
P0161585	Doing Good Works	\$ 6,045.81		FC	Promotional Supplies
P0161586	Student Insurance	\$ 235,394.00		AC	Student Accident Insurance BA: 7/25/23
P0161587	National Council for Marketing and Public Relations	\$ 500.00		NOCE	2023 Award Application
P0161588	Orange County Human Relations	\$ 1,500.00		AC	Speaker - PIE Series - HR
P0161589	McMaster Carr Supply Co	\$ 309.58		CC	Instructional Supplies
P0161590	McMaster Carr Supply Co	\$ 2,000.00		CC	Blanket Order for Instructional Supplies
P0161591	NAFSA: Association of International Educators	\$ 479.00		CC	Institutional Membership
P0161592	Clinical Edify	\$ 181.86		CC	Clinical Onboarding
P0161593	EAB Global Inc	\$ 71,334.00		FC	Software Subscription
P0161594	Crown Trophy	\$ 522.60		CC	Custom Plaques
P0161595	BSN Sports LLC	\$ 578.16		CC	Athletic Supplies
P0161596	By The Earth Living	\$ 1,266.59		CC	Serving Bowls
P0161597	Oghenevo Eraseren	\$ 500.00		FC	Guest Performer for President's Office Event
P0161598	Sodexo Inc and Affiliates	\$ 84,246.17		FC	Catering for Students
P0161600	Sodexo Inc and Affiliates	\$ 457.45		FC	Catering for Promise Open House

Item No. 3.a.3

**BOARD RECAP
FOR THE PERIOD SEPTEMBER 13, 2023 THROUGH OCTOBER 23, 2023
BOARD MEETING NOVEMBER 14, 2023**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0161601	Split Image Graphic Design	\$ 942.82		CC	Canopy
P0161602	Stonefire Grill 8 Inc	\$ 3,090.88		CC	Catering for Student Event
P0161604	Vivian Kim	\$ 763.24		CC	Reimbursement for Student Event Supplies
P0161606	Dannis Woliver Kelley	\$ 3,013.15		AC	Legal Services
P0161607	VWR Funding Inc	\$ 217.77		CC	Instructional Supplies
P0161608	The Dodge Company	\$ 51.69		CC	Fee
P0161609	Tepe Oral Health Care Inc	\$ 105.06		CC	Instructional Materials
P0161610	Cart Mart, Inc	\$ 13,520.15		FC	Club Car
P0161611	Brinfern Photography	\$ 13,000.00		FC	Photography Services
P0161612	National Association of Legal Assistants	\$ 154.00		FC	Institutional Membership
P0161613	Corporate Business Interiors Inc	\$ 6,538.88		FC	Office Furniture
P0161614	Scott Giles	\$ 534.98		FC	Reimbursement for Purchase of Tennis Nets
P0161615	Amazon Business	\$ 215.48		FC	Instructional Supplies
P0161616	Amazon Business	\$ 299.49		NOCE	Instructional Supplies
P0161617	Amazon Business	\$ 64.60		CC	Instructional Supplies
P0161618	Amazon Business	\$ 278.18		NOCE	Instructional Supplies
P0161619	Amazon Business	\$ 196.26		CC	Instructional Supplies
P0161620	Temp Power Systems	\$ 3,000.00		FC	Blanket Order for Power Pole Rentals
P0161621	T-Ten Instructor Community	\$ 500.00		CC	Institutional Membership
P0161622	Huntington Beach Union High School District	\$ 2,000.00		CC	Blanket Order for Transportation Fees
P0161623	Orange County Air Conditioning	\$ 6,485.00	Capital Outlay	AC	Labor and Materials for Water Valve Replacement at
P0161623	Orange County Air Conditioning	\$ 3,980.00		FC	Labor and Materials for Water Valve Replacement at
P0161624	Stonefire Grill 8 Inc	\$ 677.36		CC	Food for Student Orientation
P0161625	Sodexo Inc and Affiliates	\$ 290.60		FC	Catering for Counseling Department
P0161626	Sodexo Inc and Affiliates	\$ 165.40		FC	Catering for Counseling Department
P0161627	SCIAC	\$ 100.00		FC	Institutional Membership
P0161628	Quality Logo Products	\$ 525.30		CC	Promotional Supplies
P0161629	Corporate Business Interiors Inc	\$ 5,403.26	Bond	AC	Furniture Relocation at Anaheim Campus
P0161630	T&G Printing and Fulfillment	\$ 7,866.48		CC	Custom Shirts
P0161631	SNO Sites	\$ 87.50		FC	Subscription
P0161632	Love at First Bite	\$ 1,080.30		CC	Food for Connect 2 Cypress Event
P0161634	Athletic Field Specialists	\$ 11,000.00	Capital Outlay	AC	Laser Grading Infield Tune-Up at FC Baseball Field
P0161645	Avalon Tent & Party Corporation	\$ 6,383.75		CC	Graduation Furniture Rentals
P0161651	Laguna Clay Company	\$ 307.91		NOCE	Instructional Supplies
P0161653	ProtoCall Services Inc	\$ 19,440.00		CC	Agreement for After Hours Crisis Counseling
P0161654	O'Connor Construction Management Inc	\$ 84,812.00	Bond	AC	Scheduling Services for FC Chapman Newel IB, M&O Bldg
P0161655	JM & J Contractors	\$ 17,400.00	Bond	AC	Labor and Materials to Install Metal Gates
P0161656	Grainger Inc	\$ 2,275.79	Capital Outlay	CC	Safety Supplies for CC SEM Building
P0161660	Tamara Claiborne	\$ 735.00		AC	Art Expression Class for HR Retreat
P0161662	Office Solutions	\$ 700.00		CC	Blanket Order for Office Supplies
P0161663	B & H Photo Video Inc	\$ 321.22		CC	Monitor
P0161664	Microphone Madness Inc	\$ 513.84		CC	Audio Supplies
P0161666	Robinhood Enterprises	\$ 781.19		CC	Custom Shirts
P0161667	VWR Funding Inc	\$ 7,410.51		FC	Instructional Supplies
P0161668	Smack Sportswear, Inc.	\$ 186.38		CC	Athletic Clothing
P0161670	Krueger International Inc	\$ 49,779.45		FC	Classroom Furniture
P0161671	The Simple Greek	\$ 396.42		CC	Food for Meeting Event
P0161673	Education To Go Inc	\$ 2,395.00		NOCE	Online Class Fee for Student
P0161674	Glasby Maintenance Supply Co.	\$ 2,280.27		NOCE	Office Supplies
P0161675	SCIAC	\$ 100.00		CC	Institutional Membership

Item No. 3.a.4

BOARD RECAP
FOR THE PERIOD SEPTEMBER 13, 2023 THROUGH OCTOBER 23, 2023
BOARD MEETING NOVEMBER 14, 2023

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0161676	Corporate Business Interiors Inc	\$ 3,670.24		CC	Office Furniture
P0161678	Gall's	\$ 1,500.00		NOCE	Blanket Order for Safety Apparel and Equipment
P0161679	Toshiba Business Solutions	\$ 581.85		AC	Office Supplies
P0161680	Atkinson, Andelson, Loya, Ruud & Romo	\$ 5,662.00		AC	Legal Negotiation Services
P0161682	Amazon Business	\$ 464.18		AC	Books
P0161683	Amazon Business	\$ 122.02		CC	Instructional Supplies
P0161684	Therese Mosqueda-Ponce	\$ 1,136.58		CC	Reimbursements for Student Event Supplies
P0161685	Graduate Communications	\$ 30,000.00		NOCE	Career Skills & Resource Lab Marketing
P0161686	City of Anaheim	\$ 913.04		AC	Anaheim Police Services
P0161687	Fisher Scientific Co LLC	\$ 7,387.80		FC	Instructional Materials
P0161688	Alice Kim	\$ 500.00		FC	Honorarium
P0161689	Andrew Van Driesen	\$ 500.00		FC	Honorarium
P0161690	Techsmith Corporation	\$ 81.96		FC	Software License
P0161691	Amazon Business	\$ 64.54		FC	Instructional Supplies
P0161692	Amazon Business	\$ 53.42		CC	Office supplies
P0161693	Sodexo Inc and Affiliates	\$ 64.61		FC	Catering for FC Intl Student Center Event
P0161694	Fast Signs of Brea	\$ 1,529.07		FC	Custom Signs
P0161695	YBP Library Services	\$ 20,000.00		CC	Blanket Order for Library Books
P0161696	Kahoot! ASA	\$ 387.90		CC	Software Renewal
P0161697	BSN Sports LLC	\$ 986.66		FC	Athletic Clothing
P0161698	Motor Vehicle Network	\$ 8,670.00		NOCE	Advertisement
P0161699	Amazon Business	\$ 349.43		FC	Promotional Supplies
P0161700	Amazon Business	\$ 128.91		CC	Instructional Materials
P0161701	Amazon Business	\$ 29.72		CC	Office Supplies
P0161702	Mary Avalos	\$ 650.00		FC	Guest Speaker for Associated Students
P0161703	Brinfern Photography	\$ 600.00		FC	Commencement 2023 Photos
P0161707	Amazon Business	\$ 34.44		FC	Office Supplies
P0161719	Stainless Fixtures Inc	\$ 5,679.10	Capital Outlay	CC	Equipment for HRC Temp Facilities
P0161723	Corporate Business Interiors Inc	\$ 602.98		NOCE	Office Supplies
P0161725	Faust Harrison Pianos Inc	\$ 2,246.86		FC	Music Equipment
P0161726	Brodart Co	\$ 261.06		FC	Library Supplies
P0161727	Henry Schein Inc	\$ 3,177.44		CC	Instructional Equipment
P0161730	Gall's	\$ 319.61		NOCE	Campus Safety Uniforms
P0161731	Grafix Shoppe	\$ 2,000.00		FC	Blanket Order for Automotive Supplies
P0161733	Buddy's All Stars, Inc.	\$ 118.96		FC	Athletic Clothing
P0161734	Sodexo Inc and Affiliates	\$ 475.93		FC	Catering
P0161735	Mujeres de Maiz	\$ 1,500.00		FC	Performer for FC Pres. Investiture
P0161736	Core Velocity Belt	\$ 1,670.87		CC	Athletic Supplies
P0161737	Renegade Brands USA, Inc.	\$ 3,621.54		FC	Laundry Detergent
P0161738	JT Print It	\$ 257.44		FC	Promotional Materials
P0161739	PicRights International Inc	\$ 2,205.00		FC	News Sources Fees
P0161740	Matt Coleman Consulting LLC	\$ 17,500.00		AC	Districtwide Planning for Strategic Compass Project
P0161741	OADN	\$ 575.00		CC	Membership
P0161743	GE Healthcare	\$ 3,228.00		CC	Instructional Equipment Repair
P0161744	Amazon Business	\$ 298.21		FC	Fair Supplies
P0161745	Amazon Business	\$ 387.90		CC	Instructional Supplies
P0161746	Amazon Business	\$ 174.49		NOCE	Officers Supplies
P0161747	Southern California Marine Institute	\$ 935.61		CC	Field Trip - Biology
P0161748	Online Learning Consortium Inc	\$ 2,950.00		FC	Consortium Accelerate Conference Fee
P0161749	BSN Sports LLC	\$ 8,777.74		CC	Athletic Supplies

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**BOARD RECAP
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0161750	Promotional Concepts Enterprises	\$ 3,346.84		CC	Promotional Items
P0161751	American Printing & Promotions	\$ 6,676.18		CC	Promotional Supplies
P0161753	Weston & Associates Mechanical Engineers Inc	\$ 9,250.00		FC	Architecture Services
P0161754	Great Scott Tree Service Inc	\$ 3,600.00	Capital Outlay	AC	Landscape Service for FC Chapman Newell Project
P0161756	Ziza Delgado	\$ 281.77		FC	Reimbursement
P0161757	Amazon Business	\$ 149.08		CC	Instructional Supplies
P0161758	Transportation Charter Services Inc	\$ 30,000.00		CC	Blanket Order for Transportation Services
P0161759	Emergency Vehicle Group Inc	\$ 3,330.52		FC	Automotive Repairs
P0161760	Alexander Brown	\$ 3,033.79		FC	Reimbursement for Field Trip Fees
P0161761	Leslie Ferguson	\$ 3,965.00		CC	Guest Speaker for the English Department
P0161762	Buddy's All Stars, Inc.	\$ 1,679.12		FC	Custom Shirts
P0161763	Shopbot Tools Inc	\$ 4,540.05		FC	Vacuum Equipment
P0161764	Maas Companies Inc	\$ 307,962.00	Bond	AC	PM Support Services for Wilshire Chiller Yard B/A: 9/12/23
P0161765	Thea Mclean	\$ 400.00		FC	Online Gallery Images Access Fee
P0161766	Society of American Fight Directors	\$ 1,400.00		FC	Theatrical Workshop Fees for Students and Staff
P0161767	Acon USA Inc	\$ 915.93		FC	Theatre Supplies
P0161768	RevZilla.com	\$ 746.64		FC	Theatre Supplies
P0161769	Freeman	\$ 312.00		FC	Material Handling Services Fee
P0161770	Smith Hamilton	\$ 732.70		FC	Theatre Supplies
P0161771	Novamed Inc	\$ 2,142.07		CC	Equipment Maintenance/Repair
P0161773	California Fashion Association	\$ 600.00		FC	Institutional Membership
P0161779	Brian Danner	\$ 1,800.00		FC	Guest Speaker for Theatre Arts
P0161780	Ganahl Lumber Co	\$ 1,780.16		FC	Lumber Supplies
P0161781	McFeeleys Square Drive Screws	\$ 886.41		FC	Theatre Supplies
P0161783	Carol Henke	\$ 521.34		FC	Reimbursement for Promotional Supplies
P0161784	Doing Good Works	\$ 6,257.19		FC	Promotional Supplies
P0161785	Transportation Charter Services Inc	\$ 900.25		FC	Transportation Services
P0161786	Association of Career & Tech Educ	\$ 2,500.00		FC	Institutional Membership
P0161787	Pyramed Health Systems	\$ 1,500.00		CC	Software - CAIR License Required
P0161788	Ashley Tito	\$ 1,043.09		FC	Student Fees Reimbursement
P0161789	Valerie Burgess	\$ 360.00		FC	Student Fees Reimbursement
P0161790	Jana Laborde	\$ 475.53		FC	Student Fees Reimbursement
P0161791	Blanca Gaona	\$ 550.00		FC	Student Fees Reimbursement
P0161792	Arlene Ramos	\$ 70.86		FC	Student Fees Reimbursement
P0161794	Julieta Tapia	\$ 975.00		FC	Reimbursement for Student Fees
P0161795	Griselda Gomez	\$ 50.00		FC	Student Fees Reimbursement
P0161798	Home Depot	\$ 558.36		FC	Art Gallery Supplies
P0161799	Rio Medina	\$ 500.00		FC	Guest Speaker for Celebration Event
P0161800	Corporate Business Interiors Inc	\$ 1,345.70		FC	Office Furniture
P0161801	Corporate Business Interiors Inc	\$ 14,775.49		AC	Office Furniture
P0161802	Krueger International Inc	\$ 2,085.03		FC	Classroom Furniture
P0161803	Artwork Archive LLC	\$ 243.60		FC	Software Subscription
P0161804	Imelda Diaz	\$ 749.43		FC	Student Fees Reimbursement
P0161805	Daisy Fuentes	\$ 1,000.00		FC	Student Fees Reimbursement
P0161806	Synthax Inc	\$ 3,414.00		FC	Instructional Equipment
P0161807	Transportation Charter Services Inc	\$ 5,506.50		CC	Transportation Services
P0161808	Transportation Charter Services Inc	\$ 376.00		CC	Transportation Fees
P0161809	Simpson & Simpson Management Consulting	\$ 986,483.00	Bond	AC	Construction Management Svc FC Business 300 Modern B/A: 9/26/23
P0161811	Southland Industries	\$ 13,419.00	Capital Outlay	AC	Labor and Materials for Compressor Replacement at FC
P0161828	Cart Mart, Inc	\$ 3,000.00		FC	Blanket Order for Cart Repairs

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0161850	Transportation Charter Services Inc	\$ 995.00		FC	Transportation Services
P0161851	Buddy's All Stars, Inc.	\$ 1,786.94		FC	Athletic Clothing
P0161860	BSN Sports LLC	\$ 2,431.29		FC	Athletic Clothing
P0161861	Azteca Soccer Inc	\$ 11,651.55		FC	Athletic Clothing
P0161862	Buddy's All Stars, Inc.	\$ 5,887.92		FC	Athletic Clothing
P0161867	Amazon Business	\$ 105.97		CC	Instructional Supplies
P0161868	Amazon Business	\$ 1,184.18		FC	Instructional Equipment
P0161869	Amazon Business	\$ 196.45		CC	Student Pride Center Supplies
P0161871	Toshiba Business Solutions	\$ 462.26		FC	Maintenance Agreement for Copier
P0161872	Get Safe	\$ 12,000.00		NOCE	Training Consultant
P0161873	North Orange County ROP	\$ 250,000.00		NOCE	CTE Outreach & Data support - B/A:9/26/23
P0161874	Language Services Associates Inc	\$ 1,062.50		NOCE	Translation Service
P0161877	Airgas USA LLC	\$ 958.83		CC	Instructional Supplies
P0161878	Amazon Business	\$ 78.31		AC	Office Supplies
P0161879	Amazon Business	\$ 338.99		CC	Promotional Materials
P0161880	Amazon Business	\$ 145.45		FC	Office Supplies
P0161881	Deborah Cantwell	\$ 1,000.00		FC	Guest Speaker for the Art Department
P0161882	NMK Corporation	\$ 6,250.00		NOCE	Consultant - Call Manager Implementation
P0161883	Amazon Business	\$ 367.85		FC	Library Prizes
P0161884	Economic Modeling LLC	\$ 24,900.00		NOCE	Software
P0161885	Amazon Business	\$ 790.72		CC	Books
P0161886	Schindler Elevator Corporation	\$ 25,730.04		CC	Maintenance Agreement for CC Elevators
P0161900	Relampago del Cielo Inc	\$ 400.00		FC	Dance Performance
P0161901	CSM Sales LLC	\$ 1,885.22		FC	Athletic Supplies
P0161902	North Orange County Chamber	\$ 2,500.00		AC	Event Sponsorship Fees
P0161903	Buddy's All Stars, Inc.	\$ 12,663.22		FC	Athletic Supplies
P0161905	BSN Sports LLC	\$ 10,616.03		FC	Athletic Supplies
P0161906	Ellen O'Connor	\$ 1,000.00		FC	Honorarium
P0161908	Hudl	\$ 15,392.92		FC	Software Subscription
P0161914	Gaylord Bros	\$ 349.95		FC	Office Supplies
P0161915	Uline Inc	\$ 393.87		FC	Cleaning Supplies
P0161917	Sodexo Inc and Affiliates	\$ 106,837.93		FC	Catering for Students
P0161919	Sodexo Inc and Affiliates	\$ 105,257.12		FC	Catering for Students
P0161920	Uline Inc	\$ 358.13		FC	Gloves
P0161923	Sodexo Inc and Affiliates	\$ 95.18		FC	Catering for Hiring Committee
P0161924	Doing Good Works	\$ 232.95		FC	Custom Table Cover
P0161925	Bowen Technovation Inc	\$ 1,235.25		CC	Instructional Supplies
P0161926	Amazon Business	\$ 89.48		FC	Instructional Supplies
P0161927	Amazon Business	\$ 113.62		CC	Office Supplies
P0161928	Atkinson, Andelson, Loya, Ruud & Romo	\$ 33,261.00		AC	Districtwide Legal Services
P0161929	Scantron Corporation	\$ 667.15		FC	Instructional Supplies
P0161930	Fast Signs of Brea	\$ 364.20		FC	Pole Banners
P0161931	Del Palacio Piano Service LLC	\$ 1,400.00		FC	Piano Tuning Services
P0161932	Sodexo Inc and Affiliates	\$ 339.85		FC	Catering for Graduation Event
P0161933	Therese Mosqueda-Ponce	\$ 577.12		CC	Reimbursements for Event Supplies
P0161934	McLogan Supply Co Inc	\$ 133.07		FC	Art Gallery Supplies
P0161936	Amazon Business	\$ 52.38		FC	Instructional Materials
P0161937	Amazon Business	\$ 287.68		CC	Office Supplies
P0161938	Office Solutions	\$ 500.00		CC	Blanket Order for Office Supplies
P0161939	Demco Inc	\$ 248.91		FC	Library Supplies

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0161940	Angela Sardan	\$	470.00	CC	Reimbursement for Retirement Event Supplies
P0161941	Summer Justice	\$	120.02	CC	Reimbursement for Event Supplies
P0161942	C & A Safety Consultants	\$	9,000.00	AC	First Aid/CPR Training
P0161943	Mountain Measurement Inc	\$	529.75	CC	Annual Renewal of Program Reports
P0161944	Mihoko Luther	\$	156.82	CC	Reimbursement for Instructional Supplies
P0161945	Mihoko Luther	\$	626.31	CC	Reimbursement for Event Food Supplies
P0161946	University Park Inn & Suites	\$	4,895.16	CC	Field Trip Hotel Fees
P0161947	Ardella Salinas	\$	3,500.80	CC	Blanket Order for Child Care
P0161948	Follett Higher Education Group LLC	\$	15,000.00	NOCE	Blanket Order for Books and Supplies
P0161949	Pocket Nurse Enterprises Inc	\$	225.63	NOCE	Instructional Supplies
P0161950	Pepi Company of California LLC	\$	1,073.52	CC	Field Trip Food Order
P0161951	T-Mobile USA Inc	\$	4,000.00	CC	Blanket Order for Internet Services
P0161952	Craig Lee	\$	533.36	CC	Reimbursement for Department Supplies
P0161954	Art with Impact	\$	4,200.00	CC	Wellness Workshop Event
P0161955	BSN Sports LLC	\$	165.38	CC	Athletic Clothing
P0161956	Thomas Scientific Inc	\$	601.61	CC	Instructional Materials
P0161957	Western Regional Honors Council	\$	75.00	FC	Institutional Membership
P0161958	Buddy's All Stars, Inc.	\$	1,502.45	FC	Athletic Supplies
P0161960	Relampago del Cielo Inc	\$	400.00	CC	Independent Contractor for Live Performance
P0161961	Pacific Coast Entertainment	\$	4,378.93	FC	Audio Equipment
P0161964	Customink LLC	\$	674.68	FC	Promotional Supplies
P0161965	Fisher Scientific Co LLC	\$	184.82	CC	Instructional Materials
P0161966	Amazon Business	\$	42.03	CC	Instructional Materials
P0161967	Lela Beck	\$	450.00	CC	Reimbursement for Field Trip Fees
P0161968	American 3B Scientific	\$	549.84	FC	Instructional Supplies
P0161969	Amazon Business	\$	131.99	CC	Workshop Supplies
P0161970	Amazon Business	\$	26.68	CC	Book
P0161972	Reynolds Advanced Materials	\$	574.29	FC	Instructional Supplies
P0161973	Lightstyles	\$	157.33	FC	Lighting Supplies
P0161974	Nina Torres	\$	50.75	FC	Student Fees Reimbursement
P0161975	Office Solutions	\$	2,500.00	FC	Blanket Order for Office Supplies
P0161976	Donald Novasky	\$	600.00	FC	Photography Services for CARE program on 10/13/23
P0161977	Donald Novasky	\$	600.00	FC	Photography Services or CARE Program on 12/9/23
P0161978	Blick Art Materials LLC	\$	4,000.00	FC	Blanket Order for Art Supplies
P0161979	Access Display Group, Inc.	\$	767.00	FC	Display Supplies
P0161980	American 3B Scientific	\$	286.51	FC	Instructional Supplies
P0161981	U S Postal Service	\$	1,670.00	AC	PO Box Rental Fee
P0161982	Western Graphics Plus	\$	1,782.38	CC	Custom Notebooks
P0161983	Western Graphics Plus	\$	3,005.38	CC	Promotional Supplies
P0161984	Regents of the University of California	\$	1,559.00	CC	Health Conference Registration Fees
P0161985	O'Reilly Automotive Inc	\$	500.00	CC	Blanket Order for Automotive Supplies
P0161986	Split Image Graphic Design	\$	545.22	CC	Vinyl Graphics
P0161987	Transportation Charter Services Inc	\$	5,000.00	CC	Blanket Order for Transportation
P0161988	Amazon Business	\$	1,313.74	FC	Instructional Materials
P0161989	PromotionsNow	\$	1,261.71	FC	Promotional Materials
P0161990	National League for Nursing Inc	\$	1,545.00	CC	Membership Renewal
P0161991	John Drew	\$	7,500.00	FC	Independent Contractor for Student Success Program
P0161992	NMK Corporation	\$	3,000.00	NOCE	Blanket Order for IT Professional Services
P0161993	Krueger International Inc	\$	25,432.12	CC	Athletic Center Furniture
P0161994	Good Docs LLC	\$	399.00	FC	Instructional Video

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0161995	Guac N Roll Tacos	\$	1,400.75	FC	Food for Puente Noche de Familia Event
P0161996	Anna Greiner	\$	680.74	AC	Reimbursement for Creative Boot Camp Event Food
P0161997	Guitar Center Inc	\$	1,000.00	FC	Blanket Order for Instrument Repairs
P0161998	Amazon Business	\$	61.18	CC	Office Supplies
P0161999	The Research & Planning Group for CCC	\$	3,000.00	FC	Speaking Services on the African American Transfer Tipping Point Event
P0162000	Amazon Business	\$	191.66	CC	Instructional Supplies
P0162001	Amazon Business	\$	388.96	AC	Production Equipment
P0162002	Colin Preston	\$	449.96	CC	Reimbursement - Lunch for Accreditation Visit
P0162004	Colin Preston	\$	43.95	CC	Reimbursement - Accreditation Visit
P0162005	TSC Group LLC	\$	1,048.42	FC	Theatre Supplies
P0162006	Suemy Gonzalez	\$	500.00	FC	Musical Performance for Cruz Reynoso Bldg Dedication
P0162007	Careeramerica LLC	\$	57,000.00	CC	Software Subscription
P0162008	Kristen Fong	\$	17,000.00	CC	Title V Grant Evaluation Services
P0162009	The Simple Greek	\$	71.12	CC	Beverages for Meeting
P0162010	Presidents' Round Table	\$	600.00	AC	Membership
P0162013	Cardio Partners Inc	\$	5,096.37	AC	Instructional Equipment
P0162014	Uline Inc	\$	29.10	CC	Instructional Materials
P0162015	California Community College Assoc for Occupational Ed	\$	1,795.00	NOCE	Community Partner Sponsorship
P0162016	Anupama Mande	\$	408.00	AC	Sabbatical Reimbursement
P0162017	Amazon Business	\$	290.07	CC	Books
P0162018	Amazon Business	\$	215.11	FC	Books and Instructional Supplies
P0162019	Amazon Business	\$	482.47	FC	Instructional Materials
P0162020	American Printing & Promotions	\$	1,524.68	FC	Promotional Supplies
P0162021	Toshiba Business Solutions	\$	1,554.84	FC	Maintenance Agreement for Copier
P0162022	Home Depot	\$	500.00	FC	Blanket Order for Instructional Materials
P0162023	CDW Government Inc	\$	784.31	FC	Instructional Supplies
P0162024	Sodexo Inc and Affiliates	\$	32.30	FC	Catering for Lunch Meeting with Dr. Cynthia Olivo
P0162025	Neil Belen	\$	150.00	FC	Guest Performer for Concert Hour Performance
P0162026	Sticker Hub	\$	561.55	FC	Promotional Stickers
P0162027	Cal Pro Specialties	\$	2,621.49	NOCE	Promotional Materials
P0162028	Los Angeles Times	\$	391.65	AC	Newspaper Digital Subscription
P0162029	Health EDCO	\$	195.12	FC	Instructional Supplies
P0162036	ProtoCall Services Inc	\$	13,300.00	CC	Mental Health Services Software License
P0162066	VWR Funding Inc	\$	1,055.85	FC	Instructional Materials
P0162067	Radiation Detection Company	\$	300.00	CC	Blanket Order for Instructional Materials
P0162073	Amazon Business	\$	158.72	FC	Books
P0162074	Nasco Education LLC	\$	194.70	NOCE	Instructional Supplies
P0162075	Data Ticket Inc	\$	1,800.00	NOCE	Blanket Order for Parking Fee Costs
P0162077	Data Ticket Inc	\$	120.00	NOCE	Parking Ticket Processing Fees
P0162079	Carolina Biological Supply Co	\$	391.48	FC	Instructional Supplies
P0162083	LKQ Lakenor Auto Salvage	\$	2,801.53	FC	Instructional Supplies
P0162084	Dunkel Bros Machinery Moving Inc	\$	4,250.00	FC	Equipment Relocation Services
P0162085	O'Reilly Automotive Inc	\$	731.11	CC	Automotive Supplies
P0162086	Guac N Roll Tacos	\$	687.40	CC	Food for Field Trip
P0162087	Therese Mosqueda-Ponce	\$	48.12	CC	Reimbursement for Event Food Purchase
P0162088	Freeman	\$	2,117.73	FC	Event Booth Set Up Services
P0162089	B & H Photo Video Inc	\$	1,578.96	FC	Audio Supplies
P0162090	Public Identity	\$	2,906.52	FC	Custom Shirts
P0162091	Blick Art Materials LLC	\$	1,541.90	FC	Instructional Supplies
P0162092	Office Solutions	\$	6,852.91	FC	Scientific Calculators

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0162093	Atech Training Inc	\$ 3,068.82		FC	Automotive Supplies
P0162096	Vernes Plumbing Inc	\$ 21,475.00	Capital Outlay	CC	Boiler Piping Installation
P0162097	Celebrations!	\$ 2,464.39		CC	Drape Rentals
P0162098	Grubhub	\$ 1,200.00		CC	Blanket Order for Meals
P0162099	Sodexo Inc and Affiliates	\$ 64.62		AC	Catering - Leadership Academy
P0162100	Amazon Business	\$ 41.99		CC	Office Supplies
P0162101	Amazon Business	\$ 461.49		CC	Instructional Materials
P0162102	Western Graphics Plus	\$ 4,782.71		CC	Promotional Materials
P0162103	Cole-Parmer Instrument Co	\$ 147.01		CC	Instructional Supplies
P0162104	Fisher Scientific Co LLC	\$ 213.41		CC	Instructional Materials
P0162105	Robin Harrington	\$ 16,500.00		AC	District Perkins V Consultation
P0162106	Alpha Lit Orange County	\$ 604.00		CC	Marquee Rental Fees
P0162110	Amazon Business	\$ 501.02		CC	Instructional Supplies
P0162111	Amazon Business	\$ 95.20		CC	Classroom Supplies
P0162113	Journalism Assoc of Community Colleges	\$ 400.00		CC	Field Trip Registration Fees
P0162114	William Camargo Claudio	\$ 500.00		FC	Guest Speaker for the Art Department
P0162116	Sodexo Inc and Affiliates	\$ 131.23		FC	Catering for Study Abroad Reunion
P0162117	Geotechnical Solutions Inc	\$ 60,000.00	Bond	AC	Geotechnical Services for FC Wilshire Chiller
P0162118	Follett Higher Education Group LLC	\$ 259,425.79		FC	Textbooks for the Hornets Lending Pilot Program B/A: 8/10/21
P0162119	The Reedery	\$ 500.00		FC	Blanket Order for Instrument Repairs
P0162121	Long Beach Woodwinds Repair	\$ 500.00		FC	Blanket Order for Instrument Repairs
P0162122	OC Kids Childcare	\$ 6,214.88		CC	Blanket Order for Child Care
P0162123	Homeboy Industries	\$ 5,000.00		CC	Blanket Order for Promotional Supplies
P0162124	T&G Printing and Fulfillment	\$ 113.14		CC	Custom Stickers
P0162125	David Evans and Associates Inc	\$ 6,400.00	Bond	AC	Land Survey Services for Fine Arts Renovation
P0162128	Carolina Biological Supply Co	\$ 1,230.43		FC	Instructional Supplies
P0162129	Sodexo Inc and Affiliates	\$ 597.64		AC	Catering - Leadership Academy
P0162132	BSN Sports LLC	\$ 3,056.95		FC	Athletic Clothing
P0162133	The Simple Greek	\$ 647.95		CC	Food for Department Event
P0162135	West Coast Promo Resource	\$ 1,851.23		NOCE	Promotional Materials
P0162136	VWR Funding Inc	\$ 113.68		CC	Instructional Materials
P0162140	National League for Nursing Inc	\$ 2,810.00		CC	Blanket Order for Online Testing
P0162141	Orange County Designers Inc	\$ 835.07		FC	Office Supplies
P0162142	Optics4Birding	\$ 1,977.65		FC	Instructional Materials
P0162143	ASCAP	\$ 3,611.52		CC	Use of Copyright Music Materials Fee
P0162144	Top Hat Balloon Werks LLC	\$ 859.85		FC	Balloons for Investiture Event
P0162146	O'Reilly Automotive Inc	\$ 3,200.00		CC	Blanket Order for Automotive Supplies
P0162147	Forest Plywood Sales, Inc	\$ 4,000.00		CC	Blanket Order for Instructional Supplies
P0162148	Drizzle	\$ 1,254.00		FC	Food Services
P0162149	Baby's Burgers	\$ 873.00		FC	Food Service at Drone Film Festival Event
P0162150	B & H Photo Video Inc	\$ 5,000.00		FC	Blanket Order for Instructional Supplies
P0162151	Pacific Coast Entertainment	\$ 9,020.09		FC	Video Equipment
P0162152	4imprint Inc	\$ 2,945.62		FC	Custom Shirts
P0162153	Anaheim Union High School District	\$ 300.08		NOCE	Offsite Childcare
P0162154	Anaheim Union High School District	\$ 171.41		NOCE	Offsite Childcare
P0162155	Anaheim Restaurant Supplies	\$ 11,977.50		FC	Instructional Equipment
P0162156	Burkett and Sons Inc	\$ 7,021.03	Capital Outlay	CC	Reach In Refrigerator
P0162157	Davis Vo	\$ 10,000.00		AC	Evaluating Winter Sessions and Impact on Student Enrollment
P0162159	Amazon Business	\$ 1,332.69		CC	Instructional Materials
P0162160	Amazon Business	\$ 82.75		CC	Book

Item No. 3.a.10

BOARD RECAP
FOR THE PERIOD SEPTEMBER 13, 2023 THROUGH OCTOBER 23, 2023
BOARD MEETING NOVEMBER 14, 2023

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0162161	Toshiba Business Solutions	\$ 699.68		NOCE	Maintenance Agreement for Copier
P0162162	OC Pump Company	\$ 12,965.00	Capital Outlay	AC	Storm Water Ejection System Cleaning
P0162163	OCLC Inc	\$ 6,757.53		FC	Library Subscription
P0162164	Pacific Coast Entertainment	\$ 3,194.92		FC	Lighting Supplies
P0162165	Sodexo Inc and Affiliates	\$ 142.18		FC	Catering for Student Events
P0162166	Juana Luna	\$ 26.75		FC	Student Fees Reimbursement
P0162167	Guac N Roll Tacos	\$ 3,535.20		CC	Food Order for Puente Program
P0162168	K&A Catering	\$ 4,800.00		FC	Food Order for CARE Event
P0162169	Freestyle Photographic Supplies	\$ 2,600.00		CC	Blanket Order for Photo Supplies
P0162170	BSN Sports LLC	\$ 8,655.14		CC	Athletic Supplies
P0162171	Sprout Social Inc	\$ 12,654.46		FC	Software Subscription
P0162172	Integrity Electric	\$ 12,454.00	Capital Outlay	AC	Furniture Power Receptacle Installation
P0162176	Sodexo Inc and Affiliates	\$ 6,064.27		FC	Catering for Dr. Cynthia Olivo Investiture
P0162177	Smart & Final	\$ 1,000.00		NOCE	Blanket Order for Groceries
P0162178	Toshiba Business Solutions	\$ 6,613.74		NOCE	Copier/Printer
P0162181	Infotex Inc	\$ 7,680.00	Bond	AC	Asbestos Survey Services
P0162182	TraLu Conveyors Parts	\$ 19,990.00		CC	Dishwasher
P0162183	Justin Adkins	\$ 250.00		CC	Guest Speaker for the DSS Department
P0162184	Public Identity	\$ 1,370.05		FC	Promotional Supplies
P0162185	LS & S LLC	\$ 782.21		CC	Talking Graphing Calculator
P0162186	North Orange County Chamber	\$ 850.00		NOCE	Board of Directors Fee 2023-2024
P0162187	S&B Foods	\$ 975.00		CC	Breakfast for Hispanic Heritage Month Event
P0162188	Photo Booth Party LA	\$ 449.99		CC	Photo Booth Rental
P0162192	Ginasol Inc	\$ 2,000.00		FC	Speaking Engagement
P0162194	S&B Foods	\$ 497.50		CC	Lunches for New Student Orientation
P0162195	Amazon Business	\$ 301.66		CC	Promotional Supplies
P0162196	Amazon Business	\$ 2,212.90		CC	Promotional Materials
P0162197	Amazon Business	\$ 22.59		FC	Instructional Supplies
P0162198	Amazon Business	\$ 64.64		CC	Office Supplies
P0162199	Amazon Business	\$ 344.79		FC	Office Supplies
P0162200	Amazon Business	\$ 109.05		AC	Office Supplies
P0162203	Grubhub	\$ 3,500.00		CC	Blanket Order for Meal Vouchers
P0162204	Performance Health Supply Inc	\$ 513.84		CC	Medical Supplies
P0162205	Pacific Coast Entertainment	\$ 6,215.87		FC	Electrical Supplies
P0162206	Education Advance and Workforce Services LLC	\$ 5,000.00		AC	Grant Assessment
P0162207	Corporate Business Interiors Inc	\$ 11,377.72	Bond	AC	Equipment Rental
P0162208	Anaheim Union High School District	\$ 2,398.27		NOCE	Maintenance/custodial Fees
P0162209	American Association of Community Colleges	\$ 40,774.00		AC	Membership Dues
P0162210	National Funeral Directors Association	\$ 471.00		CC	Annual Membership Renewal
P0162211	Pathways of Hope	\$ 1,000.00		CC	Fundraiser Sponsorship
P0162212	State of California	\$ 4,220.00		CC	Radiology Public Health Certificates
P0162213	Otto Systems LP	\$ 266.41		CC	Winch Motor Repairs
P0162214	Porta Phone Company Inc	\$ 1,061.34		FC	Porta Phone Reconditioning Services
P0162215	Colorado Time Systems, LLC	\$ 2,000.00		FC	Athletic Computer Console Repairs
P0162216	Hilton Hotel	\$ 6,566.24		NOCE	Marketing Event - Non-credit Industry
P0162217	Amazon Business	\$ 226.15		FC	Dual Enrollment Pathways Supplies
P0162218	Amazon Business	\$ 454.35		CC	Instructional Materials
P0162219	Amazon Business	\$ 74.32		CC	Promotional Materials
P0162224	Agilent Technologies Inc	\$ 888.68		CC	Instructional Materials
P0162225	Fisher Scientific Co LLC	\$ 534.59		CC	Instructional Supplies

Item No. 3.a.11

**BOARD RECAP
FOR THE PERIOD SEPTEMBER 13, 2023 THROUGH OCTOBER 23, 2023
BOARD MEETING NOVEMBER 14, 2023**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0162227	Academic Senate for CA Community Colleges	\$ 16,652.22		AC	Membership Dues
P0162228	Speak Theater Arts Inc	\$ 7,000.00		FC	Guest Speaker for One Book Event
P0162229	Theatrical Rights Worldwide	\$ 5,320.00		CC	Theatre Performance Rights and Supply Fees
P0162230	4imprint Inc	\$ 1,840.58		FC	Promotional Supplies
P0162233	Shayda Kafai	\$ 1,500.00		AC	P.I.E. Series Speaker
P0162235	Amazon Business	\$ 92.63		FC	Instructional Supplies
P0162236	GST	\$ 20,383.22	Capital Outlay	AC	Audio Visual System Upgrades for Room 516
P0162242	Geotechnical Solutions Inc	\$ 29,400.00	Capital Outlay	AC	Geotechnical Services for FC M&O Project
P0162242	Geotechnical Solutions Inc	\$ 30,600.00	Bond	AC	Geotechnical Services for FC M&O Project
P0162244	Holiday Inn Express	\$ 3,145.88		CC	Umoja Conference Lodging Fees
P0162246	Ceramics and Crafts Warehouse	\$ 1,159.29		NOCE	Instructional Supplies
P0162247	Corporate Business Interiors Inc	\$ 1,975.00		NOCE	Office Furniture Removal
P0162248	Amazon Business	\$ 83.40		CC	Instructional Supplies
P0162257	A Alvarado Painting	\$ 9,068.00	Capital Outlay	AC	Classroom Painting Services
P0162259	Amazon Business	\$ 779.00		AC	Business Prime Annual Membership Fee
P0162260	Amazon Business	\$ 667.15		CC	Instructional Materials
P0162261	Sodexo Inc and Affiliates	\$ 430.78		FC	Catering for Student Development Event
P0162262	Top Hat Balloon Werks LLC	\$ 1,233.75		FC	Balloons for Kick Off Event
P0162263	Case & Sons Construction Inc	\$ 16,700.00	Capital Outlay	NOCE	Drinking Fountain Installation
P0162264	Alexander Brown	\$ 6,951.28		FC	Reimbursement for Student Event Fees
P0162267	AeYoung Kim	\$ 276.01		CC	Reimbursement for STEM Program Supplies
P0162269	Southern California News Group	\$ 1,323.33	Bond	AC	Notice for Bid Advertisement Publication
P0162270	Maven Products LLC	\$ 9,395.72		FC	Theatre Supplies
P0162271	Jeffrey Samano	\$ 195.08		FC	Field Trip Fees Reimbursement
P0162272	Athletic Field Specialists	\$ 47,079.00	Capital Outlay	AC	Softball Field/Outfield Repairs & Laser Grading
P0162273	Honors Transfer Council of California	\$ 200.00		FC	Institutional Membership
P0162274	Rolando Sanabria	\$ 919.40		FC	Reimbursement for FJUHSD Partnership lunch Fees
P0162275	Jimmy Johns	\$ 1,887.48		CC	Lunch Order for Campus Event
P0162276	Amazon Business	\$ 806.11		CC	Promotional Supplies
P0162277	Community College League of California	\$ 1,500.00		FC	Library Subscription
P0162289	Smart & Final	\$ 1,500.00		FC	Blanket Order for Food Supplies
P0162290	California Metal X	\$ 1,196.45		FC	Art Supplies
P0162291	Sodexo Inc and Affiliates	\$ 289.92		FC	Catering for Transfer Center All Staff Meeting
P0162292	Civitas Learning Inc	\$ 80,000.00		AC	Software Subscription
P0162293	Corporate Business Interiors Inc	\$ 7,853.90		FC	Furniture Design and Project Management
P0162294	TCT LLC	\$ 1,000.00		CC	Picture Lock
P0162295	Office Solutions	\$ 1,200.00		CC	Blanket Order for Office Supplies
P0162296	International E-Z Up Inc	\$ 1,229.25		FC	Canopies
P0162297	Veo Technologies Inc	\$ 3,914.00		CC	Athletic Supplies
P0162298	Achievers Inc	\$ 1,696.39		FC	Graduation Stoles
P0162299	Council of Chief Librarians	\$ 150.00		CC	Institutional Membership
P0162300	Sodexo Inc and Affiliates	\$ 517.73		FC	Catering for Counseling Event
P0162301	Brittany Hamer	\$ 606.21		CC	Reimbursement for Student Event Supplies
P0162302	Carolina Biological Supply Co	\$ 730.94		CC	Instructional Supplies
P0162303	Fisher Scientific Co LLC	\$ 2,559.65		CC	Instructional Materials
P0162304	WMFY We Mail For You Inc	\$ 4,518.15		AC	Printing/Mailing Service
P0162305	Toshiba Business Solutions	\$ 113.14		AC	Office Supplies
P0162306	Sodexo Inc and Affiliates	\$ 686.52		FC	Catering for Counseling Event
P0162307	County of Orange	\$ 3,615.80		FC	Sewerage Property Tax
P0162313	Esther Franco	\$ 1,000.00		FC	Guest Performer for Dia De Los Muertos Event

Item No. 3.a.12

**BOARD RECAP
FOR THE PERIOD SEPTEMBER 13, 2023 THROUGH OCTOBER 23, 2023
BOARD MEETING NOVEMBER 14, 2023**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0162315	Eureka The California Career Information System	\$ 1,095.00		FC	Software License
P0162316	Segundo Ortiz	\$ 900.00		FC	Guest Performer for DJ Services
P0162318	Cengage Learning Inc	\$ 5,262.00		CC	Blanket Order for Library Books
P0162319	Kruse Feed & Supply, Inc.	\$ 215.50		FC	Blanket Order for Instructional Supplies
P0162320	McGraw-Hill Global Education LLC	\$ 5,500.00		FC	Textbooks
P0162322	Amazon Business	\$ 714.36		CC	Instructional Supplies
P0162323	Amazon Business	\$ 311.20		CC	Promotional Materials
P0162326	Amazon Business	\$ 94.73		CC	Student Supplies
P0162328	LA High Tech Enterprises Inc	\$ 185.00		FC	Camera Repair Fee
P0162329	King Van & Storage Inc	\$ 720.00		NOCE	Furniture and Technology Moving Service
P0162330	Office Solutions	\$ 500.00		CC	Blanket Order for Office Supplies
P0162331	EL Cantarito Restaurant Inc	\$ 4,799.19		FC	Food for Student Event
P0162332	La Casa Garcia Inc	\$ 931.75		CC	Food for Fall Research Symposium
P0162333	Fast Signs of Brea	\$ 418.50		FC	Banner
P0162334	Uline Inc	\$ 44.39		CC	Instructional Supplies
P0162335	Regina Rhymes	\$ 105.30		CC	Reimbursement for Legacy Program Supplies
P0162336	Sodexo Inc and Affiliates	\$ 977.55		FC	Catering for Student Events
P0162337	Therese Mosqueda-Ponce	\$ 259.63		CC	Reimbursement for Hispanic Heritage Event Food
P0162338	Therese Mosqueda-Ponce	\$ 1,033.00		CC	Reimbursement for Student Field Trip Fees
P0162339	Dynamic Supply Inc	\$ 6,047.00		FC	Printing Equipment
P0162340	Cardio Partners Inc	\$ 171.61		CC	Safety Supplies
P0162341	Lela Beck	\$ 276.88		CC	Reimbursement for Event Supplies
P0162343	Krueger International Inc	\$ 447.79		FC	Task Chair
P0162345	Doing Good Works	\$ 888.30		FC	Custom Shirts
P0162346	Yanet Garcia	\$ 330.38		CC	Reimbursement for Celebration Supplies
P0162347	Equity Work 365 LLC	\$ 2,356.60		CC	Calendars
P0162348	Smart & Final	\$ 1,500.00		FC	Blanket Order for Food Supplies
P0162349	Smart & Final	\$ 1,500.00		FC	Blanket Order for Food Supplies
P0162350	Smart & Final	\$ 1,500.00		FC	Blanket Order for Food Supplies
P0162351	Simplot Partners	\$ 4,000.00		CC	Blanket Order for Athletic Supplies
P0162352	US Bank	\$ 2,875.84		FC	Student Field Trip Fees
P0162353	Adorama	\$ 49,821.18		CC	Photography Equipment
P0162354	Sodexo Inc and Affiliates	\$ 3,899.73		FC	Catering for Student Events
P0162357	Southern California Edison Company	\$ 437.00	Capital Outlay	FC	New Connection Set Up Fee for FC Chapman Newell
		\$ 4,620,972.62			

Approved by: _____
Fred Williams, Vice Chancellor

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: November 14, 2023

SUBJECT: Budget Adjustments

Action	X
Resolution	X
Information	
Enclosure(s)	X

BACKGROUND: Revised 2023-2024 fiscal year allocations and amendments have been received for various federal- and state-funded programs, and local contracts. Based on these revisions, adjustments are needed to various General Fund and Child Development Fund revenue and expenditure budgets that were previously approved by the Board.

Revised Grant Allocation Adjustments

The General Fund program requiring an adjustment are:

- Child Development Training Consortium (CDTC)
- Culturally Competent Faculty Professional Development
- Dream Resource Liaison Support
- Health Resources & Services Administration Health Careers Opportunity Program (HRSA HCOP)
- Puente Project
- Rising Scholars Network
- Strong Workforce Program (SWP) - Regional Fund
- Temporary Assistance for Needy Families (TANF)
- Title V Hispanic-Serving Institutions (HSI) Grant - Promise Career Pathways
- Veterans Resource Center (VRC) Student Services Grant

The Child Development Fund program requiring an adjustment are:

- General Child Care - American Rescue Plan Act (ARPA) Funding
- Quality Rating and Improvement System (QRIS) Block Grant

SITE	PROGRAM NAME	TOTAL ADJUSTMENT	SOURCE OF ADJUSTMENT
	GENERAL FUND		
AC	Culturally Competent Faculty Professional Development	\$ (150,000)	Corrected Award
	SWP - Regional Fund	15,000	Most Recent Agreement
CC	Dream Resource Liaison Support	102,139	Advance Allocation
	HRSA HCOP	(1)	Correction to Carryover
	Puente Project	75,000	Most Recent Agreement
	Rising Scholars Network	75,865	Additional Funding
	SWP - Regional Fund	150,000	Most Recent Agreement
	TANF	77,553	Advance Allocation

SITE	PROGRAM NAME	TOTAL ADJUSTMENT	SOURCE OF ADJUSTMENT
FC	Title V HSI Grant - Promise	572,168	Year 5 Funding
	Career Pathways		
	VRC Student Services	108,795	Advance Allocation
	CDTC	3,733	Updated Agreement
	Dream Resource Liaison		
	Support	169,257	Advance Allocation
	Puente Project	124,999	Most Recent Agreement
	TANF	21,463	Advance Allocation
VRC Student Services	133,066	Advance Allocation	
VRC Student Services 22/23	50,835	Correction to Carryover	
TOTAL – GENERAL FUND		\$ 1,529,872	
FC	CHILD DEVELOPMENT FUND		
	General Child Care	\$ 47,861	ARPA Funding
	QRIS Block Grant	9,000	Most Recent Contract
TOTAL – CHILD DEVELOPMENT FUND		\$ 56,861	
GRAND TOTAL BUDGET ADJUSTMENTS		\$ 1,586,733	

This agenda item was submitted by Ivy Hwee, District Manager, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction 4 – Collective Impact & Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 3280, Grants.

FUNDING SOURCE AND FINANCIAL IMPACT: Various programs have received revised 2023-2024 allocations and amendments since the adoption of the District Proposed Budget on September 12, 2023, or subsequent adoption of new agreements by the Board. Budget adjustments are being submitted to revise revenue and expenditure budgets accordingly for the 2023-2024 fiscal year.

RECOMMENDATION: Authorization is requested to make adjustments to the General Fund and Child Development Fund revenue and expenditure budgets in accordance with the revised fiscal year 2023-2024 allocations. It is further requested that resolutions be adopted to adjust budgets and authorize expenditures within the General Fund and Child Development Fund pursuant to the California Code of Regulations Title 5, Section 58308. Authorization is further requested for the Vice Chancellor, Finance and Facilities, or the Executive Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

3.b.2

Item No.

**Budget Adjustments (November 14, 2023)
July 1, 2023 - June 30, 2024**

Note: All expenditure adjustments are being placed in one account for each program. Separate budget transfers will be processed to reallocate the adjustment amount to align with program plans.

<u>Campus</u>	<u>Fund</u>	<u>Account Title</u>	<u>Fund</u>	<u>Orgn</u>	<u>Account</u>	<u>Program</u>	<u>Acty</u>	<u>Locn</u>	<u>Adjustment</u>
<u>General Fund (0101)</u>									
AC	Culturally Competent Faculty Professional Development	Other Operating Expenses	18002	1405	50000	6730		\$	(150,000.00)
AC	Culturally Competent Faculty Professional Development	State Revenues	18002	1405	86275	6730		\$	(150,000.00)
AC	SWP - Regional Fund	Other Operating Expenses	17263	1505	50000	6090		\$	15,000.00
AC	SWP - Regional Fund	State Revenues	17263	1505	86255	6090		\$	15,000.00
CC	Dream Resource Liaison Support	Other Operating Expenses	18348	3390	50000	6430		\$	102,139.00
CC	Dream Resource Liaison Support	State Revenues	18348	3390	86280	6430		\$	102,139.00
CC	HRSA HCOP	Other Operating Expenses	16924	2635	50000	6600		\$	(1.00)
CC	HRSA HCOP	Federal Revenues	16924	2635	81900	6600		\$	(1.00)
CC	Puente Project	Other Operating Expenses	18930	2605	50000	4900		\$	75,000.00
CC	Puente Project	State Revenues	18930	2605	86280	4900		\$	75,000.00
CC	Rising Scholars Network	Other Operating Expenses	18294	2606	50000	6490		\$	75,865.00
CC	Rising Scholars Network	State Revenues	18294	2606	86543	6490		\$	75,865.00
CC	SWP - Regional Fund	Other Operating Expenses	17253	4950	50000	6490		\$	150,000.00
CC	SWP - Regional Fund	State Revenues	17253	4950	86255	6490		\$	150,000.00
CC	TANF	Student Financial Aid	15614	3430	75000	6490		\$	77,553.00
CC	TANF	Federal Revenues	15614	3430	81400	6490		\$	77,553.00
CC	Title V HSI Grant - Promise Career Pathways	Other Operating Expenses	16641	2125	50000	6600		\$	572,168.00
CC	Title V HSI Grant - Promise Career Pathways	Federal Revenues	16641	2125	81900	6600		\$	572,168.00
CC	VRC Student Services	Other Operating Expenses	18034	3386	50000	6480		\$	108,795.00
CC	VRC Student Services	State Revenues	18034	3386	86282	6480		\$	108,795.00
FC	CDTC	Supplies & Materials	19394	5630	40000	1300		\$	3,733.00
FC	CDTC	State Revenues	19394	5630	86543	6920		\$	3,733.00
FC	Dream Resource Liaison Support	Other Operating Expenses	18349	7300	50000	6760		\$	169,257.00
FC	Dream Resource Liaison Support	State Revenues	18349	7300	86280	6760		\$	169,257.00

<u>Campus</u>	<u>Fund</u>	<u>Account Title</u>	<u>Fund</u>	<u>Orgn</u>	<u>Account</u>	<u>Program</u>	<u>Actv</u>	<u>Locn</u>	<u>Adjustment</u>
FC	Puente Project	Other Operating Expenses	18940	6000	50000	4900			\$ 124,999.00
FC	Puente Project	State Revenues	18940	6000	86280	4900			\$ 124,999.00
FC	TANF	Supplies & Materials	15624	5975	40000	6470			\$ 21,463.00
FC	TANF	Federal Revenues	15624	5975	81400	6470			\$ 21,463.00
FC	VRC Student Services 22/23	Other Operating Expenses	18043	6145	50000	6480			\$ 50,835.00
FC	VRC Student Services 22/23	State Revenues	18043	6145	86282	6480			\$ 50,835.00
FC	VRC Student Services	Other Operating Expenses	18044	6145	50000	6480			\$ 133,066.00
FC	VRC Student Services	State Revenues	18044	6145	86282	6480			\$ 133,066.00
<u>Child Development Fund (1212)</u>									
FC	General Child Care	Other Operating Expenses	31554	5626	50000	6920			\$ 47,861.00
FC	General Child Care	Federal Revenues	31554	5626	81903	6920			\$ 47,861.00
FC	QRIS Block Grant	Supplies & Materials	31617	5626	40000	6920			\$ 9,000.00
FC	QRIS Block Grant	State Revenues	31617	5626	86543	6920			\$ 9,000.00

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund (0101), for fiscal year 2023-2024, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8199	Other Federal Revenues	\$ 671,183
8629	CalWORKs, TTIP, Other	779,091
8659	Other Reimbursable Categorical	79,598

	TOTALS	\$ <u>1,529,872</u>
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<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
4000	Supplies & Materials	\$ 25,196
5000	Other Operating Expenses	1,427,123
7500	Student Financial Aid	<u>77,553</u>
	TOTALS	\$ <u>1,529,872</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on November 14, 2023, and passed by a _____ vote of said Board.

Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools

by _____, Deputy
3.b.5

Item No.

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the Child Development Fund (1212), for fiscal year 2023-2024, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8199	Other Federal Revenues	\$ 47,861
8659	Other Reimbursable Categorical	9,000
	TOTALS	\$ 56,861
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
4000	Supplies & Materials	\$ 9,000
5000	Other Operating Expenses	47,861
	TOTALS	\$ 56,861

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on November 14, 2023, and passed by a _____ vote of said Board.

Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools

by _____, Deputy

3.b.6

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: November 14, 2023
SUBJECT: 2023-2024 Budget Transfers: General Fund and Capital Outlay Fund

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u> </u>
Enclosure(s)	<u>X</u>

BACKGROUND: While all areas attempt to project their expenditures accurately, situations occur which require transfers to be made. Many times an amount is budgeted for a project but the specific areas of expenditures are not determined until a later date. In this case, the funds are then transferred to the specific accounts.

The attached transfers have been requested and only represent those that affect a contingency account, exceed \$10,000 and/or establish new revenue and expense budgets. In each case, a brief explanation is stated. Additional information will be provided upon request. Pursuant to the California Code of Regulations Title 5, §58307, transfers of funds may be made from reserve for contingencies to any expenditure classification or between expenditure classifications at any time by written resolution of the Board of Trustees. In addition, a resolution providing for the transfer from reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the members of the Board of Trustees.

This agenda item was submitted by Kashmira Vyas, Executive Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6250, Budget Management.

FUNDING SOURCE AND FINANCIAL IMPACT: Budget transfers will be made to the various funds and accounts, as listed.

RECOMMENDATION: Authorization is requested to approve the 2023-2024 General Fund and Capital Outlay Fund transfers netting to the amount of \$2,881,925 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5, §58307.

Fred Williams

Recommended by


Approved for Submittal

3.c.1

Item No.

Budget Transfers
11-14-2023

11100: Prior Year Funds - FC

1.1 Transfer to align budget with approved program plans.

From:	1400 Reserve for Contingencies	(20,000)
	2300 Noninstructional Salaries	(15,000)
	3900 Benefits	(6,056)
	4000 Supplies & Materials	(4,700)
To:	5000 Other Operating Expenses & Services	45,756

1.2 Transfer to cover salaries, benefits, and material expenditures for campus enrollment support.

From:	5000 Other Operating Expenses & Services	(104,000)
To:	2300 Noninstructional Salaries	91,000
	3900 Benefits	7,462
	4000 Supplies & Materials	5,538

1.3 Transfer to cover salaries, benefits, and mileage expenditures for campus enrollment support.

From:	5000 Other Operating Expenses & Services	(19,200)
To:	2300 Noninstructional Salaries	14,972
	3900 Benefits	1,228
	4000 Supplies & Materials	3,000

2. 17244: Strong Workforce Initiative - Local - CC

Transfer to align budget to appropriate projects.

From:	5000 Other Operating Expenses & Services	(1,002,973)
To:	2300 Noninstructional Salaries	500,280
	3900 Benefits	31,317
	4000 Supplies & Materials	45,380
	6000 Capital Outlay	425,996

3. 172XX: Various Strong Workforce Initiative Funds

Transfer for fiscal year 2023-24 budget allocations.

From:	2100 Noninstructional Salaries	(204,061)
	3900 Benefits	(22,386)
	5000 Other Operating Expenses & Services	(1,016,390)
	7900 Reserve for Contingencies	(537,059)
To:	1400 Noninstructional Salaries	45,522
	2300 Noninstructional Salaries	646,414
	2400 Instructional Aides	160,819
	4000 Supplies & Materials	203,430
	6000 Capital Outlay	723,711

4. 17995: Student Retention & Enrollment - FC

Transfer to allocate budget to correct orgs.

From:	5000 Other Operating Expenses & Services	(40,800)
To:	2300 Noninstructional Salaries	29,390
	3900 Benefits	2,410
	4000 Supplies & Materials	6,000
	6000 Capital Outlay	3,000

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
DATE:	November 14, 2023	Resolution	_____
SUBJECT:	Quarterly Financial Status Report Ended September 30, 2023	Information	<u> X </u>
		Enclosure(s)	<u> X </u>

BACKGROUND: Pursuant to §58310 of Title 5 of the California Code of Regulations, the Chief Executive Officer of each community college district shall submit a report showing the financial and budgetary conditions of the district, including outstanding obligations, to the governing board on a quarterly basis.

The Chief Executive Officer of each community college district shall also prepare a quarterly report based on measurements and standards as established by the Board of Governors of the California Community Colleges and certified on forms provided by the State Chancellor. It is further required that this report be reviewed by the district governing board and entered into the minutes of a regularly scheduled meeting.

Accordingly, attached is the California Community Colleges Quarterly Financial Status Report form CCFS-311Q for the quarter ended September 30, 2023. This agenda item was submitted by Kashmira Vyas, Executive Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6300, Fiscal Management.

FUNDING SOURCE AND FINANCIAL IMPACT: The State Chancellor's Office requires that the District file a quarterly financial status report known as the CCFS-311Q. This agenda item does not result in any financial impact to the District.

RECOMMENDATION: It is recommended that the Board review the District's Quarterly Financial Status Report for the quarter ended September 30, 2023, as required by §58310 of Title 5.

Fred Williams

Recommended by


Approved for Submittal

3.d.1

Item No.

Fiscal Year: 2023

Quarter Ended: 1

As of June 30 for the fiscal year specified

Line	Description	Actual 2020-2021	Actual 2021-2022	Actual 2022-2023	Projected 2023-2024
Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	244,270,163	251,243,685	279,318,906	287,427,230
A.2	Other Financing Sources (Object 8900)	4,504,739	3,328,638	1,965,821	4,374,813
A.3	Total Unrestricted Revenue (A.1 + A.2)	248,774,902	254,572,323	281,284,727	291,802,043
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	222,708,258	234,309,257	256,564,656	302,600,595
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	9,155,930	4,596,538	15,308,341	22,191,403
B.3	Total Unrestricted Expenditures (B.1 + B.2)	231,864,188	238,905,795	271,872,997	324,791,998
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	16,910,714	15,666,528	9,411,730	(32,989,955)
D.	Fund Balance, Beginning	89,857,130	106,769,787	122,436,315	131,848,045
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	89,857,130	106,769,787	122,436,315	131,848,045
E.	Fund Balance, Ending (C. + D.2)	106,767,844	122,436,315	131,848,045	98,858,090
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	46.0%	51.2%	48.5%	30.44%

As of the specified quarter ended for each fiscal year

Line	Description	2020-2021	2021-2022	2022-2023	2023-2024
Total General Fund Cash Balance (Unrestricted and Restricted)					
H.1	Cash, excluding borrowed funds	87,961,452	97,561,482	174,794,347	185,363,549
H.2	Cash, borrowed funds only	0	0	0	0
H.3	Total Cash (H.1+ H.2)	87,961,452	97,561,482	174,794,347	185,363,549

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Projected Actuals as of June 30 (Col. 4)
Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
I.	Revenues:				
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	287,427,230	287,427,230	48,732,127	287,427,230
I.2	Other Financing Sources (Object 8900)	4,374,813	4,374,813	0	4,374,813
I.3	Total Unrestricted Revenue (I.1 + I.2)	291,802,043	291,802,043	48,732,127	291,802,043
J.	Expenditures:				
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	302,577,595	302,600,595	60,431,514	302,600,595
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	22,191,403	22,191,403	8,938	22,191,403
J.3	Total Unrestricted Expenditures (J.1 + J.2)	324,768,998	324,791,998	60,440,452	324,791,998
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	(32,966,955)	(32,989,955)	(11,708,325)	(32,989,955)
L.	Fund Balance, Beginning	131,848,045	131,848,045	131,848,045	131,848,045
L.1	Prior Year Adjustments + (-)	0	0	0	0
L.2	Adjusted Fund Balance, Beginning (L + L.1)	131,848,045	131,848,045	131,848,045	131,848,045
M.	Fund Balance, Ending (K. + L.2)	98,881,090	98,858,090	120,139,720	98,858,090
N.	Percentage of GF Fund Balance to GF Expenditures (M. / J.3)	30.4%	30.4%	198.8%	30.44%

Item No. 3.d.2

Has the district settled any employee contracts during this quarter?

NO

Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)?

NO

If yes, list events and their financial ramifications.

Does the district have significant fiscal problems that must be addressed?

This Year?

NO

If yes, what are the problems and what actions will be taken?

Next Year?

NO

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
		Resolution	_____
DATE:	November 14, 2023	Information	X
		Enclosure(s)	X
SUBJECT:	Quarterly Investment Report and Irrevocable Retiree Benefits Trust Report as of September 30, 2023		

BACKGROUND: Information is being presented to the Board on the status of the District's investments as well as the status of the assets in the Irrevocable Retiree Benefits Trust.

Quarterly Investment Report

The Quarterly Investment Report for the quarter ended September 30, 2023, is submitted for the District's funds in accordance with Section 53646 (b) of the Government Code. During the quarter, there has been no change to Board Policy 6320, Investments.

1. **The Orange County Treasurer's Money Market Educational Investment Pool.** As of September 30, 2023, the District had **\$507,356,261.11** on deposit. The total of the Orange County Treasurer's Combined Educational Investment Pool, at net book value, was **\$7,940,117,686** and the market value was **\$7,883,685,034**. This represents an unrealized loss for accounting purposes of approximately -0.71%, which equates to -**\$3,605,923.80** for the District. This paper loss is the result of a increase in interest rates, which caused the values to decrease. The average net interest rate for the quarter ended September 30, 2023, was **3.87%**. Net interest earned for the quarter totaled **\$5,071,178.82**.
2. **Cypress College and Fullerton College Investments.** As of September 30, 2023, the colleges' investments total **\$1,938,576.41**. This amount was invested in certificates of deposit with the interest rates varying from **0.15%** to **4.02%**.

Investments in the Orange County Treasurer's Money Market Educational Investment Pool and the Cypress and Fullerton Colleges' investments meet the standards of Board Policy 6320, Investments.

Irrevocable Retiree Benefits Trust Report

Starting in fiscal year 2017, after approval of action by the Board, the District began moving funds to its Irrevocable Retiree Benefits Trust ("Trust"). Investments of the Trust are made within the investment policy approved by the Retirement Board established for the Trust.

For the quarter ended September 30, 2023, the portfolio value changed from **\$127,566,985.48** to **\$122,839,981.27**, a change in value of **-\$4,727,004.21**. No contributions or withdrawals were made during this quarter. The time weighted return net of fees was **-3.71%** quarter-to-date and **4.57%** inception-to-date.

This agenda item was submitted by Kashmira Vyas, Executive Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6320, Investments.

FUNDING SOURCE AND FINANCIAL IMPACT: Interest earnings can be used for purposes specified within the funds where they are earned.

RECOMMENDATION: It is recommended that the Board receive the Quarterly Investment Report and the Irrevocable Retiree Benefits Trust Report for the quarter ended September 30, 2023.

Fred Williams

Recommended by

B. V. dist BndM
Approved for Submittal

3.e.2

Item No.

Cash in County Treasury

As of September 30, 2023

General Fund	185,363,549.01
Child Development Fund	162,220.62
FC Bursar Fund	2,403,571.90
CC Bursar Fund	1,140,809.67
Capital Outlay Fund	80,626,815.29
Self Insurance Fund	25,536,747.68
Retiree Benefit Fund	1,615,572.48
Student Financial Aid Fund	6,587,997.65
Bond Fund	203,918,976.81
Total	\$ 507,356,261.11

**CYPRESS COLLEGE INVESTMENTS
MONTH ENDING September 30, 2023**

<i>FUND</i>	<i>TYPE</i>	<i>ISSUER</i>	<i>MATURITY DATE</i>	<i>DOLLAR VALUE</i>	<i>INTEREST RATE</i>
<i>Bursar's Office (6 mos - 2 years)</i>	CD # OBP-774145	Union Banc	9/27/2024	\$ 700,000.00	0.145%-1.10%
<i>(3 years)</i>	CD # 911593-41	Schools 1st FCU	1/22/2026	\$ 120,183.14	4.020%
<i>Bursar Office (On Going)</i>	MM 070-745146	Bank of The West	On Going	\$ 253,583.31	2.500%
<i>(3 years)</i>	CD # 920880751-293841	NuVision FCU	1/22/2026	\$ 297,177.18	2.430%
<i>Total Bursar Investments</i>				<u>\$ 1,370,943.63</u>	
<i>Associated Students</i>	CD # 911593-40 (3 Years CD)	Schools 1st FCU	10/8/2025	\$ 179,527.11	2.57%
<i>Total Associated Students</i>				\$ 179,527.11	
<i>Total Investments</i>				<u>\$ 1,550,470.74</u>	

Note: \$1,000,000 invested in OC Investment Pool through District

**Fullerton College
Investment Report
For Period Ended 9/30/23**

Fund	Investment Type	Issuer	Interest Rate	Maturity Date	Estimated Value
Assoc. Students	CD	Schools First Federal Credit Union	2.960	8/13/2024	160,705.91
Assoc. Students	CD	Schools First Federal Credit Union	2.570	8/2/2027	115,197.90
Bursar	CD	Schools First Federal Credit Union	1.590	9/14/2024	112,201.86
					<u>\$ 388,105.67</u>

Note: \$2,000,000 invested with County Department of Education (with interest accrued)

ORANGE COUNTY TREASURER-TAX COLLECTOR

SUMMARY OF INVESTMENT DATA

INVESTMENT TRENDS

	SEPTEMBER 2023	AUGUST 2023	INCREASE (DECREASE)	NET CHANGE %	SEPTEMBER 2022	INCREASE (DECREASE)	NET CHANGE %
<u>Orange County Investment Pool (OCIP)</u>							
End Of Month Market Value ¹	\$ 5,595,448,141	\$ 5,720,224,967	\$ (124,776,826)	-2.18%	\$ 5,348,175,685	\$ 247,272,456	4.62%
End Of Month Book Value ¹	\$ 5,635,023,750	\$ 5,763,369,315	\$ (128,345,565)	-2.23%	\$ 5,468,057,996	\$ 166,965,754	3.05%
Monthly Average Balance	\$ 5,572,858,127	\$ 5,521,334,125	\$ 51,524,002	0.93%	\$ 5,297,263,888	\$ 275,594,239	5.20%
Year-To-Date Average Balance	\$ 5,613,037,245	\$ 5,633,126,804	\$ (20,089,559)	-0.36%	\$ 5,452,758,289	\$ 160,278,956	2.94%
Monthly Accrued Earnings ³	\$ 18,743,059	\$ 18,385,882	\$ 357,177	1.94%	\$ 5,891,744	\$ 12,851,315	218.12%
<u>Orange County Educational Investment Pool (OCEIP)</u>							
End Of Month Market Value ^{1,2}	\$ 7,883,685,034	\$ 8,028,456,308	\$ (144,771,274)	-1.80%	\$ 6,205,476,136	\$ 1,678,208,898	27.04%
End Of Month Book Value ^{1,2}	\$ 7,940,117,686	\$ 8,089,848,990	\$ (149,731,304)	-1.85%	\$ 6,346,169,856	\$ 1,593,947,830	25.12%
Monthly Average Balance ²	\$ 7,881,055,914	\$ 8,251,157,457	\$ (370,101,543)	-4.49%	\$ 6,166,016,371	\$ 1,715,039,543	27.81%
Year-To-Date Average Balance ²	\$ 8,219,128,557	\$ 8,388,164,879	\$ (169,036,322)	-2.02%	\$ 6,346,213,819	\$ 1,872,914,738	29.51%
Monthly Accrued Earnings ³	\$ 26,748,998	\$ 27,606,708	\$ (857,710)	-3.11%	\$ 6,462,195	\$ 20,286,803	313.93%
<u>Orange County Treasurer's Pool (OCTP)</u>							
Monthly Net Yield ³	4.024%	3.843%	0.181%	4.71%	1.228%	2.796%	227.80%
Year-To-Date Net Yield ³	3.870%	3.799%	0.071%	1.88%	0.999%	2.872%	287.58%
Annual Estimated Gross Yield ⁴	4.050%	4.050%	0.000%	2.62%	2.615%	1.435%	54.86%
Weighted Average Maturity (WAM)	269	252	17	6.58%	255	13	5.25%

¹ Market values provided by Bloomberg and Northern Trust. Market values for OCIP and OCEIP are lower than book values. Short-term rates rose sharply in FY 2022-2023 while the increase this fiscal year is less, the market values on these pools remain below book values.

The OCIP and OCEIP have sufficient liquidity to meet projected cash flow needs.

² The OCEIP End of Month Market Value, End of Month Book Value, Monthly Average Balance and Year-To-Date Average Balance are higher than the prior year primarily due to funding for new District programs by federal and state governments.

³ The OCIP and OCEIP Monthly Accrued Earnings and the OCTP Monthly Net Yield and Year-To-Date Net Yield are higher than prior year due to higher interest rates with the FOMC raising short-term rates by 3.75% since July 1, 2022.

⁴ The OCTP Annual Estimated Gross Yield is higher than the prior year due to continued higher yields from short-term rate increases. The OCTP Annual Estimated Gross Yield for September 2022 is reported at the actual annual gross yields for FY 22-23.

Irrevocable Retiree Benefits Trust
Performance Report
Quarter Ended 9/30/23

	Quarter ended <u>9/30/23</u>
Portfolio Value as of 7/1/23	\$ 127,566,985.48
Contributions	-
Withdrawals	
Income Received	755,635.48
Change in Market Value	(5,373,933.75)
Portfolio Fees	<u>(108,705.95)</u>
Portfolio Value on 9/30/23	<u><u>\$ 122,839,981.27</u></u>

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: November 14, 2023

SUBJECT: Surplus and Obsolete Supplies and Equipment

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Education Code Section 81450 permits the Board of Trustees to declare District property as surplus if the property is not required for school purposes, is deemed to be unsatisfactory or not suitable for school use, or if it is being disposed of for the purposes of replacement. The attached list of surplus items has exceeded their useful life and are no longer suitable for the District. Other campuses were made aware of the surplus items and were given the opportunity to view and request various surplus equipment prior to Board approval. In the past, local high schools were made aware of the surplus items but these attempts received no response. In this instance, local high schools were not notified because the District deemed that these items would not be of use to them.

The Liquidation Company will conduct an auction for the sale of the attached list of surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

This agenda item was submitted by Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6550, Disposal of District Personal Property

FUNDING SOURCE AND FINANCIAL IMPACT: Proceeds from the sale of surplus items will be deposited into the General Fund.

RECOMMENDATION: Authorization is requested to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

Fred Williams

Recommended by


Approved for Submittal

3.f.1

Item No.

SURPLUS ITEMS

Qty.	Description	Location
67	Computers	NOCE
175	Laptops	NOCE
39	Monitor	NOCE
8	Boxes of Computer Accessories	NOCE
1	Box of Phone Accessories	NOCE
1	Box of Printer Accessories	NOCE
1	Projector	NOCE

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: November 14, 2023 Resolution
SUBJECT: Microsoft Cross-tenant Collaboration and Information
Consolidation Enclosure(s)

BACKGROUND: When NOCCCD first implemented Microsoft AD and O365 environments (tenants) they were configured to be completely separate with no interconnectivity between the tenants. This has proven to be problematic over time as the business processes and needs require a high degree of interoperability. Many efforts have been made to provide the functionality needed to ensure that the different tenants can connect to each other and share resources, but none has been successful to date.

Changes in the way Microsoft provide cross-tenant collaboration and sharing to address these issues has meant that NOCCCD is now able to implement a solution that does not involve the very time intensive process of collapsing the four tenants down into one environment. Experis has worked with Microsoft to develop a plan to test and implement this cross-tenant functionality that will provide the following benefits:

- Ability to share resources across tenants without additional authentication.
- Trusted sharing and application access for Teams and Sharepoint resources.
- Sharing of contacts and calendars to make communication between campuses simpler.
- Improved security visibility for auditing and compliance.

Particular attention needs to be paid to ensure that students and faculty retain the ability to share resources (OneDrive, Teams, etc.). The campuses also require that their individual branding (@fullcoll.edu, @cypresscollege.edu, @noce.edu) is not lost. All of these needs can be met with the new solution by Microsoft to be tested and implemented at NOCCCD with the professional assistance of Experis.

The engagement with Experis will take approximately twelve weeks for a cost not to exceed \$269,520.

This agenda item was submitted by Cherry Li-Bugg, Vice Chancellor, Educational Services and Technology, in consultation with the campus Academic Computing Managers.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This agenda item is submitted in accordance with

Board Policy 6330, Purchasing/Warehouse and Board Policy 3720, Computer and Electronic Communications Systems.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for this project is from Educational Services Carryover Funds.

RECOMMENDATION: It is recommended that the Board approve the Statement of Work from Experis for a cost of \$269,520. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement and/or related documents on behalf of the District.

Fred Williams

Recommended by

B. V. dist BndM

Approved for Submittal

3.g.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	November 14, 2023	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Enter into Amendment No. 2 with HPI Architecture for Architectural Services for the Hotel, Restaurant, and Culinary Arts Program Temporary Relocation Project at Cypress College	Enclosure(s)	<u> </u>

BACKGROUND: On April 26, 2022, the Board of Trustees approved an agreement with HPI Architecture (“HPI”) to provide architectural services for the temporary relocation of the Hotel, Restaurant, and Culinary Arts (“HRC”) program from Anaheim to Cypress. On March 28, 2023, the Board of Trustees approved amendment #1 for additional architectural services due to comments from the Division of the State Architect for required path of travel upgrades to Laskeshore Drive from Valley View Street to the Theater Arts building.

Board approval is now requested for amendment #2, which is required to address a gap in the scope of work related to the new connections for gas, sewer, and water, extending from beneath the kitchen modular buildings to the onsite connection points. The additional services will encompass plumbing engineering tasks to:

1. Redesign domestic hot and cold-water piping connections leading to plumbing fixture stub-outs beneath the modular building.
2. Design water piping connections to fixtures below the kitchen modular building.
3. Develop plans for exterior vent riser and laterals.
4. Plan gas connections to stub-outs below the modular building.

Standard practice in the modular building industry is for modular companies to provide a single point of connection outside of the building for each utility integrated into the structure. However, during the construction process, it was discovered that the kitchen modular company does not offer this service primarily because their units are transported as semi-trucks rather than conforming to the standard modular building format. The transportation of these units differs from the conventional modular building process, necessitating on-site installation of piping after the units have been delivered and set in place.

Amendment 2 will increase the contract by \$10,000 from \$337,480 to \$347,480, inclusive of the reimbursable expense allowance.

This agenda item was submitted by Allison Coburn, Manager, Project Manager, Capital Projects, Cypress College and Dr. Stephen Schoonmaker, Interim Vice President, Administrative Services, Cypress College.

How does this relate to the five District Strategic Directions? This item responds to Direction #3 – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning; and Direction #5 – Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: This agreement is funded by Measure J and Capital Outlay.

RECOMMENDATION: Authorization is requested to increase the agreement with HPI Architecture for the Hotel, Restaurant, and Culinary Arts Program Temporary Relocation Project at Cypress College by \$10,000 from \$337,480 to \$347,480, inclusive of the reimbursable expense allowance. Authorization is further requested for the Vice Chancellor, Finance & Facilities or District Director, Purchasing to execute the agreement on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

3.h.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: November 14, 2023
SUBJECT: Notice of Completion - Bid 2223-16, Co-Gen Decommissioning Project at Cypress College

Action X
Resolution
Information
Enclosure(s)

BACKGROUND: On May 9, 2023, the Board of Trustees awarded a contract to JRH Construction Company, Inc. for the Co-Gen Decommissioning Project at Cypress College. The project is complete and filing the Notice of Completion of Work is now required.

This agenda item was submitted by Phil Fleming, Director of Physical Plant and Facilities, Cypress College, and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Once the contract is closed out, the final retention payment will be charged to Scheduled Maintenance Fund.

RECOMMENDATION: Authorization is requested to file the Notice of Completion for the Co-Gen Decommissioning Project at Cypress College with JRH Construction Company, Inc. and pay the final retention payment when due.

Fred Williams

Recommended by


Approved for Submittal

3.i

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	X
DATE:	November 14, 2023	Information	
		Enclosure(s)	
SUBJECT:	Change Order #1 Resolution No. 23/24-09 with Asad Holdings dba OrangeBlue Construction Co. for Bid 2223-19 Barrier Removal Parking Lot 1 Project at Cypress College		

BACKGROUND: On April 11, 2023, the Board awarded a contract to Asad Holdings dba OrangeBlue for Bid 2223-19 Barrier Removal Parking Lot 1 Project at Cypress College in the amount of \$258,000 inclusive of \$23,000 for allowances. Cypress College applied the allowance amount to address unforeseen conditions encountered during construction.

In accordance with Public Contract Code §20659 and Board Policy 6340, the College is seeking approval of Change Order #1. Generally, change orders must not exceed 10% of the original contract amount approved by the Board. However, in certain cases, it becomes necessary to proceed with changes to the construction scope of work even if the costs exceed the change order limitation. This change order increases the contract amount by \$26,541.08 for a new total contract amount of \$284,541.08. This change order amount represents 10.2% of the total contract value and therefore does exceed 10% of the original contract amount:

Change Order #1	\$ 26,541.08
<u>10% Change Order Limit</u>	<u>(\$25,800.00)</u>
Amount Over Change Order Limit	\$ 741.08

Change Order #1 includes the following:

Description	Ext. Day	Add/Credit
CFI 001 / PCO 001: Cost to provide additional demolition and disposal of excess concrete sidewalk and asphalt paving due to existing sections of pavement being thicker than the typical 4 inches.	0	\$ 8,844.35
CFI 002 / PCO 002: Cost to remove, dispose, and replace damaged existing roof drain pipe under sidewalk.	0	\$ 1,901.68
CFI 004 / PCO 004: Cost to install Cast in Place Truncated Domes in lieu of the surface truncated domes.	0	\$ 4,761.07

Description	Ext. Day	Add/Credit
CFI 005 / PCO 005: Cost to replace existing sign posts with new sign posts.	0	\$ 5,875.27
CFI 006 / PCO 006: Cost to provide additional base and asphalt to make up the difference for the extra thickness of the removed asphalt to achieve ADA slopes.	0	\$ 10,058.71
CFI 007 / PCO 007: Credit for scope reduction to remove parking painting and wheel stop installation from contractor's scope.	0	\$ (4,900.00)
CFI 008: Non-compensable Contract Time extension from 7/12/23 to 11/15/23.	126	\$ -
TOTAL	126	\$26,541.08

Staff determined not to bid the additional work covered by this change order because it would be costlier and more time-consuming. Despite this increase, the total cost of the project remains nearly \$3,200 below the next lowest bid received.

This agenda item was submitted by Allison Coburn, Project Manager, Capital Projects, Cypress College and Dr. Stephen Schoonmaker, Interim Vice President of Administrative Services, Cypress College.

How does this relate to the five District Strategic Directions? This item responds to Direction #3 – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning; and Direction #5 – Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: This change order is funded by general funds.

RECOMMENDATION: It is recommended that the Board adopt Resolution No. 23/24-09 to approve Change Order #1 for Bid 2223-19 Barrier Removal Parking Lot 1 Project at Cypress College with Asad Holdings dba OrangeBlue increasing the contract from \$258,000 to \$284,541.08 and extending the contract time from July 12, 2023 to November 15, 2023. Authorization is further requested for the Vice Chancellor, Finance & Facilities or District Director, Purchasing to execute the change order on behalf of the District.

Fred Williams

Recommended by

B. V. Dift
Approved for Submittal

3.j.2

Item No.

**RESOLUTION OF THE GOVERNING BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
APPROVAL OF CHANGE ORDERS 1 AS AN AMENDMENT TO THE EXISTING
CONTRACT WITH ASAD HOLDINGS dba ORANGEBLUE, FOR BID #2223-19,
CYPRESS COLLEGE BARRIER REMOVAL PARKING LOT 1 PROJECT**



RESOLUTION NO. 23/24-09

WHEREAS, the Governing Board of the North Orange County Community College District (District) previously awarded a contract for work at the Cypress College Barrier Removal Parking Lot 1 Project (Project) to Asad Holdings dba OrangeBlue (Contractor);

WHEREAS, subsequent to the award of the contract to Contractor, it was determined that additional work, related to the original scope of the Project, was necessary on the Project as set forth on the Change Order;

WHEREAS, the Contractor is intimately familiar with the Project and is ready, willing and able to perform the additional work set forth in the Change order;

WHEREAS, the total cost for the Change Order exceeds the limitations set forth in Public Contracts Code §20659;

WHEREAS, it would be more costly and time-consuming to bid this additional work since it is integral to the Project and the work being performed by the current Contractor;

WHEREAS, competitive bidding the additional work covered by the Change Order would result in the delay of the completion of the Project and impact use of the facilities;

WHEREAS, it would work an incongruity and not produce any advantage to the District to competitively bid the Change Order since such competitive bid work could result in multiple contractors being required to perform the same work that could be more efficiently and effectively performed by one contractor; and

WHEREAS, Meakin v. Steveland (1977) 68 Cal.App.3d 490 and Los Angeles Dredging v. Long Beach (1930) 210 Cal. 348 holds that statutes requiring competitive bidding to not apply when competitive bidding would work an incongruity or not produce any advantage.

NOW, THEREFORE, the Governing Board of the North Orange County Community College District does hereby find, resolve, determine, and order as follows:

3.j.3

Section 1. That all of the recitals set forth above are true and correct, and the Board so finds and determines.

Section 2. That it would work an incongruity and not produce any advantage to the District to competitively bid the completion of the additional work set forth in the Change Order.

Section 3. That the District approves the award of the additional work stated in the Change Orders without competitively bidding such work and approves the District's payment to the Contractor in accordance with the terms and conditions set forth in the Change Order and the original contract.

Section 4. That the Governing Board delegates to its Vice Chancellor, Finance & Facilities, or District Director, Purchasing, authority to execute all agreements and complete all necessary documents for the additional work set forth in the Change Order.

APPROVED, PASSED AND ADOPTED by the Governing Board of the North Orange County Community College District this 14th day of November 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Ed Lopez, President of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

President of the Board of Trustees
North Orange County Community College District

3.j.4

Item No.

Resolution No. 23/24-09

I, Alba Recinos, Clerk of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Governing Board at a regular meeting thereof held on the 14th day of November 2023, by the above-described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the North Orange County Community College District Governing Board this 14th day of November 2023.

Clerk of Governing Board
North Orange County Community College District

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: November 14, 2023 Resolution
SUBJECT: Notice of Completion Information
Bid #2223-19, Barrier Removal Parking Enclosure(s)
Lot 1 Project at Cypress College

BACKGROUND: On April 11, 2023, the Board awarded a contract to Asad Holdings dba OrangeBlue for the Barrier Removal Parking Lot 1 Project at Cypress College. The project is complete as of November 15, 2023 and filing of the Notice of Completion of Work is now required. Total cost of the project was \$284,541.08.

This agenda item was submitted by Allison Coburn, Project Manager, Capital Projects, Cypress College; Dr. Stephen Schoonmaker, Interim Vice President, Administrative Services, Cypress College; and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Direction #3 – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning; and Direction #5 – Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: Once the contract is closed out, the final retention payment will be charged to Measure J Bond Fund.

RECOMMENDATION: Authorization is requested to file the Notice of Completion for Bid #2223-19, Barrier Removal Parking Lot 1 at Cypress College with Asad Holdings dba OrangeBlue and pay the final retention payment when due.

Fred Williams

Recommended by


Approved for Submittal

3.k

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action X

DATE: November 14, 2023

Resolution

Information

Enclosure(s)

SUBJECT: Fullerton College Physical Education
Division Request to Host the Hornet
Holiday Hoopla and Serve Alcoholic
Beverages

BACKGROUND: The Fullerton College Physical Education Division proposes to host a Hornet Holiday Hoopla on the Fullerton College campus on Friday, December 8, 2023, 5:00 – 7:00 P.M. The event will be held to unveil the 2023 State Men’s Basketball Championship banner and the recognition of Edgar Clark "Character of a Man Scholarship".

The Physical Education Division is requesting permission to serve alcoholic beverages, including beer and wine, to the guests. All required permits including the City of Fullerton and the State of California Alcoholic Beverage Control approval will be obtained. The Division will be responsible for all costs associated with the event and the campus will obtain all required insurance and permits.

How does this relate to the five District Strategic Directions? This item is related to District Strategic Direction 5: The District will develop and sustain collaborative projects and partnerships with the community’s educational institutions, civic organizations, and businesses.

This Board item was prepared by Scott Giles, Athletic Director.

How does this relate to Board Policy: This item relates to Board Policy 3560 Alcoholic Beverages.

FUNDING SOURCE AND FINANCIAL IMPACT: None

RECOMMENDATION: Authorization is requesting to allow Fullerton College Physical Education Division to host the Hornet Holiday Hoopla on the college campus Friday, December 8, 2023, and allow them to purchase and serve alcoholic beverages to attendees.

Fred Williams

Recommended by


Approved for Submittal

3.1

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action X

DATE: November 14, 2023

Resolution

Information

SUBJECT: District Study Abroad Program
Summer 2024, Kyoto, Japan

Enclosure(s)

BACKGROUND: Since 1987, the District has been running an International Education Program and during these years, has solicited proposals to provide travel arrangements. AIFS has been a good program and has been recommended to handle all travel arrangements for the proposed Summer 2024 Study Abroad Program in Kyoto, Japan.

The proposed Summer 2024 Study Abroad Program will begin on June 14, 2024, and end on July 13, 2024. The program will be open to all Cypress College and Fullerton College students who are in good standing and have completed a minimum of 12 units.

This board item was prepared by Dr. Dani Wilson, Dean of the Library/Learning Resources Instructional Support Programs and Services, and Administrator of the Fullerton College Study Abroad Program.

How does this relate to the five District Strategic Directions? This Study Abroad Program supports District Strategic Direction 1) Student Experience & Success: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals, and Strategic Direction 4) Collective Impact & Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: This item is in compliance with Board Policy/Administrative Procedure 4300, Field Trips and Excursions.

FUNDING SOURCE AND FINANCIAL IMPACT: Students will pay a basic program fee of \$5,550 which includes housing, some meals, travel excursions, and orientation.

RECOMMENDATION: Authorization is requested to enter into a travel arrangement with AIFS for the Cypress College and Fullerton College Summer 2024 Study Abroad Program in Kyoto, Japan. The basic program fee of \$5,550, which is to be paid by each student, includes housing, orientation, support staff, travel excursions, and some meals. Authorization is further requested for the Vice Chancellor, Facilities and Finance, to execute the agreement on behalf of the District. A signed copy of the travel contractor agreement will be on file in the District Business Office.

Fred Williams

Recommended by


Approved for Submittal

3.m

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	November 14, 2023	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	North Orange Continuing Education North Orange County Regional Consortium for Adult Education (NOCRC) Lease Agreement Renewal and Expansion	Enclosure(s)	<u> </u>

BACKGROUND: As the fiscal agent for the North Orange County Regional Consortium for Adult Education (NOCRC), North Orange Continuing Education (NOCE), is in continued need of office space for the California Adult Education Program (CAEP) employees and as a location to serve as the office swing space for the NOCE President's Office during the period of construction at the Anaheim Campus.

On January 26, 2016, the Board approved a Standard Office Lease with Anaheim Place Partners, LP (APP), for the NOCRC for Adult Education at 505 N. Euclid Avenue, Suite 200, Anaheim, CA 92801 through January 31, 2019. Since then, subsequent annual renewal lease agreements have been brought to the Board for approval.

NOCE is requesting a renewal lease agreement for a two-year term from January 31, 2024, through January 31, 2026. Effective December 1, 2023, NOCE shall occupy Suite 280, thereby increasing the rentable square footage of the premises from 5,400 square feet to 7,360 square feet. The twenty-five-month lease results in a total cost of \$410,632, including utility and custodial services.

This agenda item was submitted by Janeth Manjarrez, Director, California Adult Education Program for NOCRC.


How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item related to BP 6500-Property Management.

FUNDING SOURCE AND FINANCIAL IMPACT: The California Adult Education Program (CAEP) will cover 60 percent, and the General Fund from NOCE will pay the lease agreement for 40 percent.

RECOMMENDATION: Authorization is requested to enter into a twenty-five-month lease agreement from December 1, 2023 through January 31, 2026, with Anaheim Place Partners, LP, at 505 N. Euclid Avenue, Suites 200, 280, Anaheim CA 92801, for a total of \$410,632 to house the California Adult Education Program (CAEP) personnel and the NOCE President's Office. Authorization is further requested for the Vice Chancellor, Finance and Facilities or District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams


Approved for Submittal

3.n

Recommended by

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action X

DATE: November 14, 2023

Resolution

Information

Enclosure(s)

SUBJECT: North Orange Continuing Education
Basic Skills CASAS Assessment
Program Donations

BACKGROUND: North Orange Continuing Education (NOCE) has been invited to participate in CASAS Reading Goals 2 Final Form Study to examine the performance and validity of the test forms at each test level of the new CASAS Reading Goals 2 Series. The duration of this study is from October 2023 to June 30, 2024. The time commitment for students consists of 30 minutes for the locator and up to 90 minutes for each level test to ensure they have adequate time to complete the tests.

In appreciation of students time and effort while participating in this study, CASAS will donate \$800 in gift cards to compensate 20 students as follows: \$15 gift card to each student for one field test; \$40 gift card for two field tests; \$60 gift card for three field tests.

This agenda item was submitted by Margie Abab, Associate Dean, Basic Skills and Support.

How does this relate to the five District Strategic Directions? This item responds to Direction #5: The District will develop and sustain collaborative projects and partnerships with community's educational institutions, civic organizations, and business.

How does this relate to Board Policy: This item is in compliance with Board Policy 3820, Gifts and Donations.

FUNDING SOURCE AND FINANCIAL IMPACT: CASAS will compensate students for their participation.

RECOMMENDATION: Authorization is requested to approve a donation of \$800 in gift cards to the NOCE Basic Skills Department for 20 students to participate in the CASAS Reading Goals 2 field testing.

Fred Williams

Recommended by


Approved for Submittal

3.0

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution
DATE: November 14, 2023 Information
Enclosure(s) X
SUBJECT: Cypress College
Curriculum Matters

BACKGROUND: The divisions and the Curriculum Committee at Cypress College and the District Curriculum Coordinating Committee have approved the attached summary of new curriculum and curriculum revisions.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; (6) to provide greater consistency between Cypress and Fullerton courses; and (7) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review and approval prior to submission to the District Curriculum Coordinating Committee. This agenda item is submitted by Joyce Peacock, Chair of the Cypress College Curriculum Committee.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #1: Student Experience & Success - NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals. More specifically, Goal 1.1: The District will guide students to successfully navigate pathways for completion and lifelong learning.

How does this relate to Board Policy: This item is in compliance with Board Policy 4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Campus General Fund.

RECOMMENDATION: It is recommended that the Board approve the attached summary of curriculum changes for Cypress College, to be effective Fall 2024. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg

Recommended by


Approved for Submittal

4.a.1

Item No.

CYPRESS COLLEGE CURRICULUM

Board Agenda

November 14 2023

(DCCC approved October 12, 2023)

DEACTIVATION COURSES		
COURSE ID	EFF DATE	JUSTIFICATION
BIOL 174 C Biology of Cells and Tissues	2024 Fall	The biology department has changed the course sequence for our biology majors curriculum from a three course sequence to a two course sequence. Biology 135A will replace this course, Biol 174C. Biol 174C will no longer be offered.
BIOL 175 C Evolution and Biodiversity	2024 Fall	The biology department has changed the course sequence for our biology majors curriculum from a three course sequence to a two course sequence. Biology 135B will replace this course, Biol 175C. Biol 175C will no longer be offered.
BIOL 276 C Ecology and Physiology	2024 Fall	The biology department has changed the course sequence for our biology majors curriculum from a three course sequence to a two course sequence. Biology 135B will replace this course, Biol 276C. Biol 276C will no longer be offered.
CHEM 112 C General Chemistry II for Engineers	2024 Fall	This course has not been scheduled for twenty years or more due to its low demand and enrollment. The degree requirements can be completed by taking the alternate course, CHEM 111B C, General Chemistry II, which is scheduled every semester.

REACTIVATION COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
DANC 131 C Ballet Folklorico Units: 1 Lecture: 0 Laboratory: 3	*Course Update *Units from 1 -2 to 1 *Class size from 24 to 25 *Lab hours from 2-4 to 3 *Catalog/Schedule Description Update *Student Learning Outcomes Update *CSU/UC Transfer	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2024 Fall	Units, class size, lab hours, catalog/schedule description, and SLOs updated to better reflect course content. We need to offer the class to represent our student and community population.

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
MATH 050 C Skills for Calculus I Units: 2 Lecture: 2 Laboratory: 0	*New Course *Distance Education: Fully and Partially *Grading: Pass/No Pass *Prerequisite: Appropriate placement. *Corequisite: MATH 150PC *Advisories: Highly recommended for students	30	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2024 Fall	Offering this new course is a goal of our Calculus Equity Grant. It will provide additional support to increase the success of students taking Calculus I and will be essential to meet AB 1705 compliance for Calculus I. It is modeled after our other corequisite support courses.

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
	who are seeking increased support for success in Calculus I. Also recommended for students who completed Math 141P *FSA: C10 (Mathematics)				

REVISION COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
AJ 140 C Criminal Investigation Units: 3 Lecture: 3 Laboratory: 0	*Course Update *CIP Code update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure	2024 Fall	CIP Code updated to better reflect TOP Code.
ASTR 116 C Introduction to Astronomy Units: 3 Lecture: 3 Laboratory: 0	*Course Update *SAM Code Update *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation is primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2024 Fall	SAM Code and textbook updated to better reflect course content. 6- year review cycle revision
ASTR 116HC Honors Introduction to Astronomy Units: 3 Lecture: 3 Laboratory: 0	*Course Update *SAM Code Update *Textbook Update	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honors course to allow for in-depth class discussion and student presentations.	2024 Fall	SAM Code and textbook updated to better reflect course content. 6- year review cycle revision
ASTR 117 C Astronomy Lab Units: 1 Lecture: 0 Laboratory: 3	*Course Update *Removed Distance Education: Partially Online (HY) *Prerequisites revalidated *Student Learning Outcomes Update *Textbook Update	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2024 Fall	Removal of partially online, prerequisites revalidated, SLOs, and textbook updated to better reflect course content.
ASTR 117HC Honors Astronomy Lab Units: 1 Lecture: 0 Laboratory: 3	*Course Update *Add Grading Option: Pass/No Pass Option *Prerequisite revalidated *Catalog/Schedule Description Update	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honors course to allow for in-depth class discussion and student presentations.	2024 Fall	Add grading option, prerequisite revalidated, catalog/schedule description, SLOs, and textbook updated to better reflect course content. 6-year review cycle revision.

REVISION COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
	*Student Learning Outcomes Update *Textbook Update				
BIOL 210 C Anatomy and Physiology Units: 5 Lecture: 3 Laboratory: 6	*Course Update *Advisories revalidated *Student Learning Outcomes Update	25	This course includes a laboratory component in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports).	2024 Fall	Advisories revalidated and SLOs updated to better reflect course content.
BIOL 231 C General Human Anatomy Units: 4 Lecture: 3 Laboratory: 3	*Course Update *Prerequisites revalidated *Advisories revalidated *Textbook Update	25	This course includes a laboratory component in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports).	2024 Fall	Prerequisites revalidated, advisories revalidated, and textbook updated to better reflect course content.
CHEM 103 C Chemistry and Society Units: 3 Lecture: 3 Laboratory: 0	*Course Update *Add Prerequisites: MATH 115 C or A minimum grade of 'C' in MATH 115PC or A minimum grade of 'C' in MATH 120 C or A minimum grade of 'C' in MATH 120PC or Equivalent. *Catalog Description Update *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2024 Fall	Add prerequisites, catalog description, and textbook updated to better reflect course content. Addition of prerequisite to articulate with the updated C-ID CHEM 100 Descriptor requirements.
CHEM 104 C Physical Science for Teachers Units: 4 Lecture: 3 Laboratory: 3	*Course Update *Prerequisites revalidated *Textbook Update	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2024 Fall	Prerequisites revalidated, and textbook updated to better reflect course content. Six-year review
DANC 102 C Pilates Mat Work Units: 1 Lecture: 0 Laboratory: 3	*Course Update *Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2024 Fall	Textbook updated to better reflect course content.
ENGR 102 C Engineering Design Graphics Units: 3 Lecture: 2	*Course Update *Add Distance Education: Fully *Textbook Update	25	Labs in which the instructor evaluates written analyses completed by students after lab sessions and provides extensive individualized	2024 Fall	Add fully online, and textbook updated to better reflect course content.

REVISION COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
Laboratory: 4			feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)		
ENGR 110 C Introduction to Engineering Units: 3 Lecture: 3 Laboratory: 0	*Course Update *Prerequisite revalidated *Catalog Description Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds. The engineering facility field trips, which is part of the course, are also limited to a group of 20 - 25 students. Also, throughout the class, students engage in group projects in form of research and presentation, construction of robots or bridges in groups.	2024 Fall	Prerequisites revalidated, and catalog description updated to better reflect course content.
ENGR 201 C Statics Units: 3 Lecture: 3 Laboratory: 0	*Course Update *Prerequisites revalidated *SAM Code Update *Catalog Description Update *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2024 Fall	Prerequisites revalidated, SAM Code, catalog description, and textbook updated to better reflect course content.
ENGR 205 C Advanced 3D Solid Modeling and Simulation Units: 3 Lecture: 2 Laboratory: 4	*Course Update *Prerequisites revalidated *SAM Code Update *Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds. Instructor also provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, vocational skills, reports)	2024 Fall	Prerequisites revalidated, SAM Code, and textbook updated to better reflect course content.
ENGR 210 C Electric Circuits Analysis Units: 5 Lecture: 4 Laboratory: 3	*Course Update *Add Distance Education: Partially Online *Prerequisites revalidated *Corequisite revalidated *SAM Code Update *Catalog Description Update *Textbook Update	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2024 Fall	Add partially online, prerequisites revalidated, corequisites revalidated, SAM Code, catalog description, and textbook updated to better reflect course content.
ENGR 220 C	*Course Update	25	Labs in which the instructor	2024	Prerequisites revalidated, catalog

REVISION COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
Programming and Problem-Solving in MATLAB Units: 3 Lecture: 2 Laboratory: 4	*Prerequisite revalidated *Catalog Description Update *Textbook Update		evaluates written analyses completed by students after lab sessions and provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	Fall	description, and textbook updated to better reflect course content.
ESL 054 C Intermediate Academic Oral Skills NNS Units: 2 Lecture: 2 Laboratory: 0	*Course Update *Add Distance Education: Fully and Partially *Prerequisite removed *CIP Code update *CB 21 code update *Catalog Description Update *Textbook Update	20	ESL classes are designed to provide specialized instruction and extensive individualized feedback for non-native learners of English. Class time focuses on individualized instruction, student presentation time, and/or group learning. Students are engaged in practicing second language skills, and the instructor monitors and provides each student individual instruction as the class proceeds. Classes at lower levels need more individualized feedback than classes with advanced students.	2024 Fall	Add distance education, prerequisite revalidated, CIP Code, CB 21 code, catalog description, and textbooks updated to better reflect course content. Removal of prereqs is the primary reason for revision.
ESL 064 C Advanced Academic Oral Skills NNS Units: 2 Lecture: 2 Laboratory: 0	*Course Update *Prerequisites removed *CIP Code update *CB 21 code update *Catalog Description Update *Textbook Update	20	ESL classes are designed to provide specialized instruction and extensive individualized feedback for non-native learners of English. Class time focuses on individualized instruction, student presentation time, and/or group learning. Students are engaged in practicing second language skills, and the instructor monitors and provides each student individual instruction as the class proceeds. Classes at lower levels need more individualized feedback than classes with advanced students.	2024 Fall	Prerequisites removed, CIP Code, CB 21 code, catalog description, and textbooks updated to better reflect course content. Removal of prereqs is the primary reason for revision.
GEOL 103 C Historical Geology Units: 4 Lecture: 3 Laboratory: 3	*Course Update *Add Distance Education: Partially Online *Catalog/Schedule Description Update *Student Learning Outcomes Update	25	Lecture - Individualized Instruction - Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds. Lab -	2024 Fall	Add partially online, catalog/schedule description, SLOs, and textbook updated to better reflect course content.

REVISION COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
	*Textbook Update		Individualized Feedback/Evaluation - Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports).		
GEOL 105 C Earth Science for Teachers Units: 4 Lecture: 3 Laboratory: 3	*Course Update *Remove Distance Education *Catalog/Schedule Description Update *Textbook Update	25	Most of the time students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2024 Fall	Remove distance education, catalog/schedule description, and textbook updated to better reflect course content.
GEOL 115 C Physical Geology Field Lab Units: 1 Lecture: 0 Laboratory: 3	*Course Update *Add Grading Option: Pass/No Pass Option *Prerequisites revalidated *Corequisite revalidated *Textbook Update	20	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2024 Fall	Add grading option, prerequisites revalidated, corequisites revalidated, and textbook updated to better reflect course content.
PHSC 104 C Physical Science for Teachers Units: 4 Lecture: 3 Laboratory: 3	*Course Update *Prerequisites revalidated *Textbook Update	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2024 Fall	Prerequisites revalidated, and textbook updated to better reflect course content. Six-year review
PHYS 130 C Elementary Physics Units: 4 Lecture: 3 Laboratory: 3	*Course Update *Remove Distance Education: Fully Online *Prerequisites updated from Elementary Algebra or Eligibility for Math 115 C or Math 115PC to Intermediate Algebra or Algebra 1 and II, or their equivalents with a grade of C or better. *Catalog/Schedule Description Update *Textbook Update	25	In Physics 130 the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction. Students work in small groups 2-3 in lecture and lab.	2024 Fall	Remove fully online, prerequisites updated, catalog/schedule description, and textbook updated to better reflect course content. 5 year update.

NEW DEGREES/CERTIFICATES																								
DEGREE		EFF DATE	JUSTIFICATION																					
Engineering Technology	<p>Mechatronics and Automation Components Certificate</p> <p>The certificate in Mechatronics and Automation Components is designed to provide the students with comprehensive knowledge about different components used in any automated system. The components covered are pneumatic, hydraulic, mechanical, motors and PLC. The program prepares students for careers in the design, operation, and maintenance of industrial automation systems focusing on the local industries that utilize these technologies, such as food production, petroleum production, fabrication, and logistics. This program focuses on the application of electronics and computer technology to industrial automation systems, including instrumentation and control, industrial robotics, and process control systems. Significant emphasis is placed on project-based learning facilitated by significant laboratory work. This certificate requires a total of 16 units.</p> <p>Required courses are listed in suggested sequence</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ENGT115 C</td> <td>Electric Motors and Controls</td> <td>3</td> </tr> <tr> <td>ENGT120 C</td> <td>Mechanical Systems</td> <td>3</td> </tr> <tr> <td>ENGT125 C</td> <td>Hydraulic and Pneumatic Systems</td> <td>3</td> </tr> <tr> <td>ENGT150 C</td> <td>Digital Fundamentals and PLC Programming</td> <td>4</td> </tr> <tr> <td>ENGT 160 C</td> <td>Industrial Data Network and HMI</td> <td>3</td> </tr> <tr> <td colspan="2">Total Units</td> <td>16</td> </tr> </tbody> </table>			Units	ENGT115 C	Electric Motors and Controls	3	ENGT120 C	Mechanical Systems	3	ENGT125 C	Hydraulic and Pneumatic Systems	3	ENGT150 C	Digital Fundamentals and PLC Programming	4	ENGT 160 C	Industrial Data Network and HMI	3	Total Units		16	2024 Fall	This is a great career path for those who enjoy engineering concepts but would rather spend time working with their hands solving specific technical issues than tackling broader, more complex design challenges.
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Engineering Technology	<p>Mechatronics and Automation Fundamentals Certificate</p> <p>The certificate in Mechatronics/Industrial foundation is designed to prepare the students for a career in automation by exposing them to the fundamentals embedded systems, instrumentation and measurement techniques and devices and the basics of electricity and electronics. The program prepares students for careers in the design, operation, and maintenance of industrial automation systems focusing on the local industries that utilize these technologies, such as food production, petroleum production, fabrication, and logistics. This program focuses on the application of electronics and computer technology to industrial automation systems, including instrumentation and control, industrial robotics, and process control systems. Significant emphasis is placed on project-based learning facilitated by significant laboratory work. This certificate requires a total of 16 units.</p> <p>Required courses are listed in suggested sequence:</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ENGT103 C</td> <td>Introduction to Embedded Systems</td> <td>3</td> </tr> <tr> <td>ENGT105 C</td> <td>Instrumentation and Process Control</td> <td>3</td> </tr> <tr> <td>ENGT107 C</td> <td>Electricity and Electronics</td> <td>3</td> </tr> <tr> <td>ENGT109 C</td> <td>Industrial Design and Graphics</td> <td>4</td> </tr> <tr> <td>ENGT 115 C</td> <td>Electric Motors and Controls</td> <td>3</td> </tr> <tr> <td colspan="2">Total Units</td> <td>16</td> </tr> </tbody> </table>			Units	ENGT103 C	Introduction to Embedded Systems	3	ENGT105 C	Instrumentation and Process Control	3	ENGT107 C	Electricity and Electronics	3	ENGT109 C	Industrial Design and Graphics	4	ENGT 115 C	Electric Motors and Controls	3	Total Units		16	2024 Fall	This is a great career path for those who enjoy engineering concepts but would rather spend time working with their hands solving specific technical issues than tackling broader, more complex design challenges.
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MODIFY DEGREES/CERTIFICATES			
DEGREE		EFF DATE	JUSTIFICATION
Administration of Justice	<p>Law, Public Policy and Society Associate in Arts for Transfer Degree (AA-T)</p> <p>The coursework required to earn an AA-T in Law, Public Policy, and Society has been identified as good preparation for law school upon completion of a bachelor's degree. This interdisciplinary area of</p>	2024 Fall	*Add: MATH 120PC *Course Title update: ETHS 153 C Total units remain the same.

MODIFY DEGREES/CERTIFICATES

DEGREE		EFF DATE	JUSTIFICATION																																										
	<p>emphasis emphasizes the development of communication skills, introduces students to the legal field, and prepares students for further study in a variety of majors. Students who opt to pursue this course of study are encouraged to engage in further exploration of one or more specific majors as they select electives for degree completion. This curriculum specifically prepares the prospective transfer student for upper division coursework in a variety of majors such as: American Studies, Communications, Criminal Justice, Criminology, Global Intelligence and National Security, International Relations, Philosophy, Political Science, Social and Behavioral Sciences or a similar major at a California State University (CSU) campus. Students should consult a counselor, the Transfer Center and the catalog of the transfer college or university to plan a specific program of study to meet the college or university's requirements. Note: Courses that fulfill major requirements for an Associate Degree for Transfer at Cypress College might not be the same as those required for completing the major at all transfer institutions offering a Baccalaureate Degree. The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. Students completing these degrees (AA-T) are guaranteed admission to the CSU system, but not to a particular campus or major. Students transferring to a CSU campus that does accept the AA-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is designated "high-unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements. To earn an AA-T in Law, Public Policy and Society students must complete the following requirements: (1) a minimum of 33-34 semester units or 49.5-51 quarter units in the major or area of emphasis as determined by the community college district, (2) earn a grade of C or better in all courses required for the major or area of emphasis, A P(Pass) grade is an acceptable grade for a course in the major only if the P is defined to be equivalent to a C or better (3) the California State University General Education Breadth requirements (CSU GE-Breadth) or the Intersegmental General Education Transfer Curriculum (IGETC) pattern, (4) 60 semester or 90 quarter CSU-transferable units, and (5) obtainment of a minimum grade point average (GPA) of 2.0. This degree requires a total of 33-34 units in addition to other graduation requirements.</p> <p>Required Core: (27 units)</p> <table border="1" data-bbox="381 1465 1084 1900"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>AJ110 C</td> <td>Introduction to Criminal Justice</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>AJ120 C</td> <td>Concepts of Criminal Law</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>BUS240 C</td> <td>Legal Environment of Business</td> <td>3</td> </tr> <tr> <td>PHIL160 C</td> <td>Introduction to Ethics</td> <td>3</td> </tr> <tr> <td>COMM100 C</td> <td>Human Communication</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>COMM100HC</td> <td>Honors Human Communication</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>COMM124 C</td> <td>Small Group Communication</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>COMM135 C</td> <td>Argument and Critical Thinking</td> <td>3</td> </tr> </tbody> </table>			Units	AJ110 C	Introduction to Criminal Justice	3		or		AJ120 C	Concepts of Criminal Law	3		or		BUS240 C	Legal Environment of Business	3	PHIL160 C	Introduction to Ethics	3	COMM100 C	Human Communication	3		or		COMM100HC	Honors Human Communication	3		or		COMM124 C	Small Group Communication	3		or		COMM135 C	Argument and Critical Thinking	3		
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MODIFY DEGREES/CERTIFICATES

DEGREE			EFF DATE	JUSTIFICATION
	ENGL100 C	College Writing	4	
		or		
	ENGL100HC	Honors College Writing	4	
	ENGL103 C	Critical Reasoning and Writing	4	
		or		
	ENGL103HC	Honors Critical Reasoning and Writing	4	
	MATH120 C	Introduction to Probability and Statistics	4	
		or		
	MATH120PC	Introduction to Probability and Statistics	4	
		or		
	PSY161 C	Probability and Statistics-Social Sciences	4	
		or		
	PSY161HC	Honors Probability and Statistics-Social Sciences	4	
		or		
	SOC161 C	Probability and Statistics-Social Sciences	4	
		or		
	SOC161HC	Honors Probability and Statistics-Social Sciences	4	
	HIST170 C	History of the United States I	3	
		or		
	HIST170HC	Honors History of the United States I	3	
		or		
	ETHS131 C	African-American History II	3	
	POSC100 C	United States Government	3	
		or		
	POSC100HC	Honors United States Government	3	
	List A			
	Select 6-7 units			
	(Note: courses must not have been used above):			
	Administration of Justice/Criminal Justice/Criminology			
			Units	
	AJ110 C	Introduction to Criminal Justice	3	
	AJ120 C	Concepts of Criminal Law	3	
	AJ160 C	Community and the Justice System	3	
	Business:			
			Units	
	BUS240 C	Legal Environment of Business	3	
	Economics			
			Units	
	ECON100 C	Principles of Economics-Macro	3	
		or		
	ECON100HC	Honors Principles of Economics-Macro	3	
	ECON105 C	Principles of Economics-Micro	3	
		or		
	ECON105HC	Honors Principles of Economics-Micro	3	
	Political Science			
			Units	
	POSC120 C	Political Theory	3	
	POSC200 C	Introduction to Political Science	3	
	POSC215 C	Comparative Politics	3	
	POSC230 C	International Relations	3	

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Dance	<p>Dance Teaching Certificate</p> <p>This program is designed to prepare the student to teach dance at private dance studios and community centers. To earn a certificate, complete the required courses as listed with a grade of C or better. At least 50% of all course work must be completed at Cypress College. This certificate requires a total of 18 units.</p> <p>Required courses are listed in suggested sequence: (13 units)</p> <table border="1"> <tr> <td></td> <td></td> <td align="right">Units</td> </tr> <tr> <td>DANC106 C</td> <td>Ballet II</td> <td align="right">2</td> </tr> <tr> <td>DANC108 C</td> <td>Modern Dance II</td> <td align="right">2</td> </tr> <tr> <td>DANC109 C</td> <td>Dance Improvisation</td> <td align="right">2</td> </tr> <tr> <td></td> <td align="center">or</td> <td></td> </tr> <tr> <td>DANC202 C</td> <td>Elements of Choreography</td> <td align="right">2</td> </tr> </table>			Units	DANC106 C	Ballet II	2	DANC108 C	Modern Dance II	2	DANC109 C	Dance Improvisation	2		or		DANC202 C	Elements of Choreography	2	2024 Fall	*PSLOs update Total units remain the same.																																																																														
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MODIFY DEGREES/CERTIFICATES

DEGREE			EFF DATE	JUSTIFICATION																					
	DANC116 C	Ballet III	2																						
	DANC117 C	Modern Dance III	2																						
	DANC230 C	Dance Teaching Methodologies	3																						
	Select from the following (5 units):																								
			Units																						
	DANC100 C	Introduction to Dance Appreciation	3																						
	DANC102 C	Pilates Mat Work	1																						
	DANC110 C	Adaptive Dance	1																						
	DANC111 C	Jazz Dance I	2																						
	or																								
	DANC112 C	Jazz Dance II	2																						
	DANC113 C	Tap Dance I	1																						
	or																								
	DANC114 C	Tap Dance II	1																						
	DANC115 C	Hip Hop Dance	1																						
	DANC130 C	Afro-Caribbean Dance	1																						
	DANC136 C	Middle Eastern Dance	1																						
	DANC137 C	Latin and Swing Dance	1																						
	DANC140 C	Summer Dance Festival I	1.5 - 2																						
	DANC141 C	Performance Class I	2 - 3																						
	or																								
	DANC142 C	Performance Class II	2 - 3																						
	or																								
	DANC203 C	Dance Production I	0.5 - 2																						
	or																								
	DANC206 C	Dance Production II	0.5 - 2																						
	Total Units		18																						
Dance	<p>Dance Associate in Arts Degree Students will receive a well-rounded dance education that will prepare them to transfer as dance majors or to teach, choreograph, and perform at various community and private venues. To earn an Associate Degree student must complete: (1) all major course requirements with a grade of C or better; (2) Cypress College Native General Education requirements; California State University General Education Breadth requirements (CSU GE Breadth) or IGETC General Education requirements; (3) social justice, equity, and sustainability and reading requirements; (4) any elective courses to complete a minimum of 60 units; and, (5) have a minimum GPA of 2.0. At least 50% of all major course work must be completed at Cypress College. Courses that fulfill major requirements for an Associate Degree at Cypress College might not be the same as those required for completing the major at a transfer institution offering a Baccalaureate Degree. For information on specific university requirements, please consult with your counselor, or visit the Transfer Center. This degree requires 23-25 units in the major, in addition to other degree requirements.</p> <p>Required Courses (19-20 units):</p> <table border="1" data-bbox="381 1675 1084 1885"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>DANC101 C</td> <td>Multicultural Dance in the US</td> <td>3</td> </tr> <tr> <td colspan="3">or</td> </tr> <tr> <td>DANC100 C</td> <td>Introduction to Dance Appreciation</td> <td>3</td> </tr> <tr> <td>DANC105 C</td> <td>Ballet I</td> <td>2</td> </tr> <tr> <td>DANC106 C</td> <td>Ballet II</td> <td>2</td> </tr> <tr> <td>DANC107 C</td> <td>Modern Dance I</td> <td>2</td> </tr> </tbody> </table>					Units	DANC101 C	Multicultural Dance in the US	3	or			DANC100 C	Introduction to Dance Appreciation	3	DANC105 C	Ballet I	2	DANC106 C	Ballet II	2	DANC107 C	Modern Dance I	2	2024 Fall
		Units																							
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DANC106 C	Ballet II	2																							
DANC107 C	Modern Dance I	2																							

MODIFY DEGREES/CERTIFICATES				
DEGREE			EFF DATE	JUSTIFICATION
	DANC108 C	Modern Dance II	2	
	DANC111 C	Jazz Dance I	2	
	DANC112 C	Jazz Dance II	2	
	DANC202 C	Elements of Choreography	2	
	or			
	DANC109 C	Dance Improvisation	2	
	DANC141 C	Performance Class I	3	
	or			
	DANC142 C	Performance Class II	2 - 3	
	or			
	DANC143 C	Performance Class III	2 - 3	
	or			
	DANC144 C	Performance Class IV	2 - 3	
	Elective courses: List A select 2 courses from the following (2 units):			
			Units	
	DANC130 C	Afro-Caribbean Dance	1	
	DANC136 C	Middle Eastern Dance	1	
	DANC137 C	Latin and Swing Dance	1	
	Elective courses: List B select 2-3 units from the following:			
			Units	
	DANC140 C	Summer Dance Festival I	1.5 - 2	
	or			
	DANC145 C	Summer Dance Festival II	1.5 - 2	
	DANC203 C	Dance Production I	0.5 - 2	
	or			
	DANC206 C	Dance Production II	0.5 - 2	
	DANC205 C	Dance Ensemble	1 - 2	
	THEA120 C	Acting I	3	
	THEA144 C	Lighting Design for Theatre	3	
	THEA145 C	Costume Design for Theatre	3	
	Total Units		23 - 25	
Education	Elementary Teacher Education Associate in Arts Degree for Transfer (AA-T) This curriculum is designed to provide an opportunity for the Elementary Teacher Education major to achieve an Associate in Arts in Elementary Teacher Education for Transfer (AA-T in Elementary Teacher Education) which completes the first and second year requirements for transfer to a four-year public California institution. While at least a baccalaureate degree is recommended preparation for those considering professional careers, completion of this curriculum will demonstrate commitment to the field and provide comprehensive preparation for further academic study through upper-division course work. This curriculum specifically prepares the prospective transfer student for upper division coursework in Elementary Teacher Education or a similar major at a California State University (CSU) campus. Students should consult a counselor, the Transfer Center and the catalog of the transfer college or university to plan a specific program of study to meet the college or university's requirements. Note: Courses that fulfill major requirements for an Associate Degree for Transfer at Cypress College might not be the same as those required for completing the major at all transfer institutions offering a Baccalaureate Degree. The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees		2024 Fall	*Add PSLOs *Add ENGL 101C, ESL 110C Total units remain the same.

MODIFY DEGREES/CERTIFICATES

DEGREE		EFF DATE	JUSTIFICATION
	<p>admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The AA-T is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T) are guaranteed admission to the CSU system, but not to a particular campus or major. Students transferring to a CSU campus that does accept the AA-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is designated "high-unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements. Students with a degree in Elementary Teacher Education may pursue a career as a teacher in elementary education. To earn an AA-T in Elementary Teacher Education students must complete the following requirements: (1) a minimum of 50-51 semester units or 75-76.5 quarter units in the major or area of emphasis as determined by the community college district, (2) earn a grade of C or better in all courses required for the major or area of emphasis, P (Pass) grade is an acceptable grade for a course in the major only if the P is defined to be equivalent to a C or better (3) the California State University General Education Breadth requirements (CSU GE-Breadth) or the Intersegmental General Education Transfer Curriculum (IGETC) pattern, (4) 60 semester or 90 quarter CSU-transferable units, and (5) obtainment of a minimum grade point average (GPA) of 2.0.</p>		
	<p>Required Core Courses (44 Units)</p>		
			Units
	EDU200 C Elementary School Teaching		3
	GEOL105 C Earth Science for Teachers		4
	COMM100 C Human Communication		3
	or		
	COMM100HC Honors Human Communication		3
	ENGL100 C College Writing		4
	or		
	ENGL100HC Honors College Writing		4
	or		
	ENGL101 C Enhanced College Writing		5
	or		
	ESL110 C College Composition for Non-Native Speakers		5
	CHEM104 C Physical Science for Teachers		4
	or		
	PHSC104 C Physical Science for Teachers		4
	BIOL101 C General Biology		4
	or		
	BIOL101HC Honors General Biology		4
	MATH110 C Math for Prospective Teachers		4
	or		
	MATH110PC Math for Prospective Teachers		4
	HIST112 C World Civilizations I		3
	or		
	HIST112HC Honors World Civilizations I		3
	ENGL102 C Introduction to Literature		3
	or		
	ENGL102HC Honors Introduction to Literature		3

MODIFY DEGREES/CERTIFICATES				
DEGREE			EFF DATE	JUSTIFICATION
	GEOG100 C	World Geography	3	
		or		
	GEOG100HC	Honors World Geography	3	
	HIST170 C	History of the United States I	3	
		or		
	HIST170HC	Honors History of the United States I	3	
	POSC100 C	United States Government	3	
		or		
	POSC100HC	Honors United States Government	3	
	PSY145 C	Child Psychology	3	
	List A (Select One of: Meets A3 CSU GE)			
			Units	
	ENGL103 C	Critical Reasoning and Writing	4	
		or		
	ENGL103HC	Honors Critical Reasoning and Writing	4	
	ENGL104 C	Critical Analysis and Literature	4	
		or		
	ENGL104HC	Honors Critical Analysis and Literature	4	
	PHIL172 C	Critical Thinking and Writing	3	
	List B (Select One or Any Course Not Taken in List A)			
			Units	
	ART110 C	Introduction to Art	3	
	MUS116 C	Music Appreciation	3	
	THEA100 C	Introduction to the Theatre	3	
	PHS284 C	Contemporary Personal Health	3	
	PHS296 C	Whole Systems Integrative Health	3	
	Students should meet with an Elementary Teacher Education Counselor to choose recommended elective courses			
	Total Units		50 - 51	
Engineering	Pre-Engineering Associate in Science Degree		2024 Fall	*Catalog Description Update. *PSLOs Update *Remove: CHEM 112 C *Add: CHEM 111BC Total units from 51-52 to 51-53.
	This Pre-Engineering program is designed to prepare students for junior standing at most CSU and UC institutions. To earn an Associate Degree student must complete: (1) all major course requirements with a minimum grade of C or better; (2) Cypress College Native General Education requirements; California State University General Education Breadth requirements (CSU GE Breadth) or IGETC General Education requirements; (3) the social justice, equity and sustainability and reading requirements; (4) any elective courses to complete a minimum of 60 units; and, (5) have a minimum GPA of 2.0. At least 50% of all major course work must be completed at Cypress College. Courses that fulfill major requirements for an Associate Degree at Cypress College might not be the same as those required for completing the major at a transfer institution offering a Baccalaureate Degree. For information on specific university requirements, please consult with your counselor, or visit the Transfer Center. This major requires 51-53 units, in addition to other graduation requirements.			
	Required Courses are listed in suggested sequence (45 units):			
			Units	
	MATH150AC	Calculus I	4	
	MATH150BC	Calculus II	4	
	MATH250AC	Multivariable Calculus	4	
	MATH250BC	Linear Algebra and Differential Equations	5	

MODIFY DEGREES/CERTIFICATES				
DEGREE			EFF DATE	JUSTIFICATION
	PHYS221 C	General Physics I	4	
	PHYS222 C	General Physics II	4	
	PHYS223 C	General Physics III	4	
	CHEM111AC	General Chemistry I	5	
	ENGR110 C	Introduction to Engineering	3	
	ENGR201 C	Statics	3	
	ENGR210 C	Electric Circuits Analysis	5	
	List A: Select 2 courses from the following (6 -8):			
			Units	
	ENGR220 C	Programming and Problem-Solving in MATLAB	3	
	ENGR205 C	Advanced 3D Solid Modeling and Simulation	3	
	ENGR102 C	Engineering Design Graphics	3	
	CHEM111BC	General Chemistry II	5	
	Total Units		51 - 53	
Ethnic Studies	African-American Studies Associate in Arts Degree		2024 Fall	*Course title update: ETHS 153 C Total units remain the same.
	<p>The African-American Studies Associate in Arts Degree is designed to provide students with a multi-disciplinary and interdisciplinary examination of the experiences of persons of African descent in the United States. Students will analyze issues pertaining to the African-American community in particular while holistically developing a critical understanding of race, ethnicity, class, gender, sexuality, and power in American society. To earn an Associate Degree students must complete: (1) all major course requirements with a grade of C or better; (2) Cypress College Native General Education requirements; California State University General Education Breadth requirements (CSU GE Breadth) or IGETC General Education requirements; (3) any elective courses to complete a minimum of 60 units; (4) complete all graduation requirements; and (5) have an overall GPA of 2.0. At least 50% of all major course work must be completed at Cypress College. Courses that fulfill major requirements for an Associate Degree at Cypress College might not be the same as those required for completing the major at a transfer institution offering a Baccalaureate Degree. For information on specific university requirements, please consult with your counselor, or visit the Transfer Center. This degree requires a total of 18 units in addition to other graduation requirements.</p>			
	Required courses (12 units):			
			Units	
	ETHS101 C	American Ethnic Studies	3	
	or			
	ETHS101HC	Honors American Ethnic Studies	3	
	ETHS129 C	Introduction to African-American Studies	3	
	ETHS130 C	African-American History I	3	
	ETHS131 C	African-American History II	3	
	LIST A: Select one of the following elective courses related to the African-American experience (3 units):			
			Units	
	ENGL255 C	African-American Literature I	3	
	ENGL256 C	African-American Literature II	3	
	ETHS202 C	Race, Ethnicity, and Popular Culture	3	
	ETHS235 C	American Racial Liberation Movements	3	
	HIST135 C	History of Africa	3	
	MUS113 C	Jazz History	3	
	MUS114 C	History of Hip Hop-Rap	3	

MODIFY DEGREES/CERTIFICATES

DEGREE			EFF DATE	JUSTIFICATION
	POSC209 C	Urban Politics	3	
	LIST B: Select one of the following Ethnic Studies or related elective courses or one course not already taken from List A (3 units):			
			Units	
	ETHS150 C	Introduction to Chicana-o-x Studies	3	
	ETHS151 C	Chicana-o-x History I	3	
	ETHS152 C	Chicana-o-x History II	3	
	ETHS153 C	Chicana-o-x and Latina-o-x Contemporary Issues	3	
	ETHS159 C	Introduction to Native American Studies	3	
	ETHS160 C	Native American History I	3	
	ETHS161 C	Native American History II	3	
	ETHS170 C	Introduction to Asian Pacific American Studies	3	
	ETHS171 C	Asian Pacific American History	3	
	SOC290 C	Sociology of Contemporary Race and Ethnic Relations	3	
	Total Units		18	
Ethnic Studies	Chicana/o/x Studies Associate in Arts Degree		2024 Fall	*Course title update: ETHS 153 C Total units remain the same.
	The Chicana/o/x Studies Associate in Arts Degree is designed to provide students with a multi-disciplinary and interdisciplinary examination of the experiences of Chicanas/os/xs (Mexican Americans) and other Latina/o/x populations in the United States. Students will analyze issues pertaining to Chicana/o/x and Latina/o/x communities in particular while holistically developing a critical understanding of race, ethnicity, class, gender, sexuality, and power in American society. To earn an Associate Degree students must complete: (1) all major course requirements with a grade of C or better; (2) Cypress College Native General Education requirements; California State University General Education Breadth requirements (CSU GE Breadth) or IGETC General Education requirements; (3) any elective courses to complete a minimum of 60 units; (4) complete all graduation requirements; and (5) have an overall GPA of 2.0. At least 50% of all major course work must be completed at Cypress College. Courses that fulfill major requirements for an Associate Degree at Cypress College might not be the same as those required for completing the major at a transfer institution offering a Baccalaureate Degree. For information on specific university requirements, please consult with your counselor, or visit the Transfer Center. This degree requires a total of 18 units in addition to other graduation requirements.			
	Required courses (15 units):			
			Units	
	ETHS101 C	American Ethnic Studies	3	
	or			
	ETHS101HC	Honors American Ethnic Studies	3	
	ETHS150 C	Introduction to Chicana-o-x Studies	3	
	ETHS151 C	Chicana-o-x History I	3	
	ETHS152 C	Chicana-o-x History II	3	
	ETHS153 C	Chicana-o-x and Latina-o-x Contemporary Issues	3	
	Select one of the following elective courses (3 units):			
			Units	
	ANTH225 C	Ancient Cultures of Mexico and Central America	3	
	ART216 C	Latin American Art	3	
	ENGL250 C	Latino/a/x Literature	3	
	ETHS129 C	Introduction to African-American Studies	3	
	ETHS130 C	African-American History I	3	

MODIFY DEGREES/CERTIFICATES																																			
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	ETHS131 C	African-American History II	3																																
	ETHS159 C	Introduction to Native American Studies	3																																
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	ETHS202 C	Race, Ethnicity, and Popular Culture	3																																
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	HIST142 C	History of Latin America I	3																																
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	HIST163 C	History of Mexico	3																																
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	HIST275 C	History of California	3																																
	SOC290 C	Sociology of Contemporary Race and Ethnic Relations	3																																
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Ethnic Studies	<p>Ethnic Studies Associate in Arts Degree</p> <p>The Ethnic Studies Associate in Arts Degree is designed to provide students with a comparative, multi-disciplinary, and interdisciplinary understanding of the experiences of African Americans, Asian Pacific Americans, Chicanas-os-xs/Latinas-os-xs, and Native Americans. Students study the histories, cultures, literatures, and politics of communities of color in the United States so that they can critically analyze issues pertaining to race, ethnicity, class, gender, sexuality, and power while developing an appreciation for the cultural diversity of American society. To earn an Associate Degree students must complete: (1) all major course requirements with a grade of C or better; (2) Cypress College Native General Education requirements; California State University General Education Breadth requirements (CSU GE Breadth) or IGETC General Education requirements; (3) any elective courses to complete a minimum of 60 units; (4) complete all graduation requirements; and (5) have an overall GPA of 2.0. At least 50% of all major course work must be completed at Cypress College. Courses that fulfill major requirements for an Associate Degree at Cypress College might not be the same as those required for completing the major at a transfer institution offering a Baccalaureate Degree. For information on specific university requirements, please consult with your counselor, or visit the Transfer Center. This degree requires a total of 18 units in addition to other graduation requirements.</p> <p>Required courses (9 units):</p> <table border="1"> <thead> <tr> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ETHS101 C</td> <td>American Ethnic Studies</td> <td>3</td> </tr> <tr> <td colspan="3">or</td> </tr> <tr> <td>ETHS101HC</td> <td>Honors American Ethnic Studies</td> <td>3</td> </tr> <tr> <td>ETHS202 C</td> <td>Race, Ethnicity, and Popular Culture</td> <td>3</td> </tr> <tr> <td>ETHS235 C</td> <td>American Racial Liberation Movements</td> <td>3</td> </tr> </tbody> </table> <p>LIST A: Select two courses from the following Ethnic Studies subfields (6 units):</p> <table border="1"> <thead> <tr> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ETHS129 C</td> <td>Introduction to African-American Studies</td> <td>3</td> </tr> <tr> <td>ETHS150 C</td> <td>Introduction to Chicana-o-x Studies</td> <td>3</td> </tr> <tr> <td>ETHS159 C</td> <td>Introduction to Native American Studies</td> <td>3</td> </tr> <tr> <td>ETHS170 C</td> <td>Introduction to Asian Pacific American Studies</td> <td>3</td> </tr> </tbody> </table>			Units	ETHS101 C	American Ethnic Studies	3	or			ETHS101HC	Honors American Ethnic Studies	3	ETHS202 C	Race, Ethnicity, and Popular Culture	3	ETHS235 C	American Racial Liberation Movements	3		Units	ETHS129 C	Introduction to African-American Studies	3	ETHS150 C	Introduction to Chicana-o-x Studies	3	ETHS159 C	Introduction to Native American Studies	3	ETHS170 C	Introduction to Asian Pacific American Studies	3	2024 Fall	*Course title update: ETHS 153 C Total units remain the same.
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MODIFY DEGREES/CERTIFICATES

DEGREE		EFF DATE	JUSTIFICATION																																																		
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Ethnic Studies	<p>Social Justice Studies: Chicana/o Studies Associate in Arts Degree for Transfer (AA-T)</p> <p>This curriculum is designed to provide an opportunity for the Chicana/o/x Studies major to achieve an Associate in Arts in Social Justice Studies: Chicana/o Studies for Transfer (AA-T in Social Justice Studies: Chicana/o Studies) which completes the first-and second-year requirements for transfer to a four-year public California institution. While at least a baccalaureate degree is recommended preparation for those considering professional careers, completion of this curriculum will demonstrate commitment to the field and provide comprehensive preparation for further academic study through upper-division course work. This curriculum specifically prepares the prospective transfer student for upper division coursework in Chicana/o/x Studies or a similar major at a California State University (CSU) campus. Students should consult a counselor, the Transfer Center and the catalog of the transfer college or university to plan a specific program of study to meet the college or university's requirements. Note: Courses that fulfill major requirements for an Associate Degree for Transfer at Cypress College might not be the same as those required for completing the major at all transfer institutions offering a Baccalaureate Degree. The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The AA-T is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T) are guaranteed admission to the CSU system, but not to a particular campus or major. Students transferring to a CSU campus that does accept the AA-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is designated "high-unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements. Students successfully completing the AA-T in Social Justice Studies: Chicana/o Studies will acquire a</p>	2024 Fall	*Course title update: ETHS 153 C Total units remain the same.																																																		

MODIFY DEGREES/CERTIFICATES

DEGREE		EFF DATE	JUSTIFICATION																																							
	<p>multidisciplinary and interdisciplinary knowledge base of the histories, cultures, and experiences of Chicanas/os/xs (Mexican Americans) and other Latina/o/x populations in the United States. This degree will allow students to analyze historical themes and contemporary issues among Chicanas/os/xs and Latinas/os/xs while holistically developing a critical, intersectional understanding of race, ethnicity, class, gender, sexuality, and power in American society. The major prepares students for both transfer and graduate studies as well as careers that serve Chicana/o/x and Latina/o/x populations in areas/fields such as public and business administration, human and health services, marketing and communications, research and education, politics and government, fine and performing arts and multicultural affairs. To earn an AA-T in Social Justice Studies: Chicana/o Studies, students must complete: (1) a minimum of 18 semester units or 27 quarter units in the major or area of emphasis as determined by the community college district, (2) earn a grade of C or better in all courses required for the major or area of emphasis, . A P(Pass) grade is an acceptable grade for a course in the major only if the P is defined to be equivalent to a C or better (3) the California State University General Education Breadth requirements (CSU GE-Breadth) or the Intersegmental General Education Transfer Curriculum (IGETC) pattern, (4) 60 semester or 90 quarter CSU-transferable units, and (5) obtainment of a minimum grade point average (GPA) of 2.0. This degree requires 18 units in the major in addition to other graduation requirements.</p> <p>Required Courses (9 units):</p> <table border="1" data-bbox="386 919 1078 1136"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ETHS101 C</td> <td>American Ethnic Studies</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ETHS101HC</td> <td>Honors American Ethnic Studies</td> <td>3</td> </tr> <tr> <td>SOC225 C</td> <td>Sociology of Women</td> <td>3</td> </tr> <tr> <td>ETHS150 C</td> <td>Introduction to Chicana-o-x Studies</td> <td>3</td> </tr> </tbody> </table> <p>List A. Select 3 courses from the following (9 units):</p> <table border="1" data-bbox="386 1163 1078 1379"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ETHS151 C</td> <td>Chicana-o-x History I</td> <td>3</td> </tr> <tr> <td>ETHS152 C</td> <td>Chicana-o-x History II</td> <td>3</td> </tr> <tr> <td>ETHS153 C</td> <td>Chicana-o-x and Latina-o-x Contemporary Issues</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ETHS235 C</td> <td>American Racial Liberation Movements</td> <td>3</td> </tr> </tbody> </table> <table border="1" data-bbox="386 1379 1078 1411"> <tr> <td>Total Units</td> <td></td> <td>18</td> </tr> </table>			Units	ETHS101 C	American Ethnic Studies	3		or		ETHS101HC	Honors American Ethnic Studies	3	SOC225 C	Sociology of Women	3	ETHS150 C	Introduction to Chicana-o-x Studies	3			Units	ETHS151 C	Chicana-o-x History I	3	ETHS152 C	Chicana-o-x History II	3	ETHS153 C	Chicana-o-x and Latina-o-x Contemporary Issues	3		or		ETHS235 C	American Racial Liberation Movements	3	Total Units		18		
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NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
		Resolution	<u> </u>
DATE:	November 14, 2023	Information	<u> </u>
		Enclosure(s)	<u> X </u>
SUBJECT:	Fullerton College Curriculum Matters		

BACKGROUND: The Office of Instruction and the Curriculum Committee at Fullerton College and the District Curriculum Coordinating Committee have approved the attached summary of curriculum changes. All changes serve the mission of Fullerton College and are within the allocated budget for staff and facilities.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; and (6) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review prior to submission to the District Curriculum Coordinating Committee.

This agenda item is submitted by John Ison, Fullerton College Curriculum Committee Chair and Dr. José Ramón Núñez, Vice President, Instruction.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #1: Student Experience & Success - NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals. More specifically, Goal 1.1: The District will guide students to successfully navigate pathways for completion and lifelong learning.

How does this relate to Board Policy: The curricula are being submitted to the Board for approval as outlined in Board Policy 4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for all curricula comes from the campus general fund.

RECOMMENDATION: It is recommended that the Board approve the attached summary of curriculum changes for Fullerton College, to be effective Fall 2024. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg

Recommended by



Approved for Submittal

4.b.2

Item No.



Board of Trustees
 Agenda Attachment
 Fullerton College Curriculum

November 14, 2023 | DCCC Approved on October 12, 2023

Proposed for Distance Education			
COURSE ID	COURSE TITLE	EFF DATE	JUSTIFICATION
PLEG 105 F	Introduction to Legal Writing	Spring 2024	This course is being proposed for Distance Ed: Fully Online (asynchronous and synchronous); Partially Online (including “hybrid”); Online with Flexible In-Person Component.
PLEG 204 F	Family Law	Spring 2024	This course is being proposed for Distance Ed: Fully Online (asynchronous and synchronous); Partially Online (including “hybrid”); Online with Flexible In-Person Component.
PLEG 206 F	Bankruptcy Law and Procedure	Spring 2024	This course is being proposed for Distance Ed: Fully Online (asynchronous and synchronous); Partially Online (including “hybrid”); Online with Flexible In-Person Component.
PLEG 209 F	Criminal Law and Procedures	Spring 2024	This course is being proposed for Distance Ed: Fully Online (asynchronous and synchronous); Partially Online (including “hybrid”); Online with Flexible In-Person Component.
PLEG 218 F	Entertainment and Sports Law	Spring 2024	This course is being proposed for Distance Ed: Fully Online (asynchronous and synchronous); Partially Online (including “hybrid”); Online with Flexible In-Person Component.
PLEG 219 F	Intellectual Property	Spring 2024	This course is being proposed for Distance Ed: Fully Online (asynchronous and synchronous); Partially Online (including “hybrid”); Online with Flexible In-Person Component.
PLEG 222 F	Alternative Dispute Resolution	Spring 2024	This course is being proposed for Distance Ed: Fully Online (asynchronous and synchronous); Partially Online (including “hybrid”); Online with Flexible In-Person Component.

NEW COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
CIS 235 F Introduction to Cloud Computing Units: 3 Lecture: 3 Laboratory: 0	Prerequisites: NONE GE: CSU Transfer Course Yes	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2024 Fall	New courses to help students achieve a cloud-computing certification from a recognized certification body in the information technology industry.
CIS 237 F Cloud Computing Architecture Units: 3 Lecture: 3 Laboratory: 0	Prerequisites: NONE GE: CSU Transfer Course Yes	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2024 Fall	This is one of three new cloud-computing courses to prepare students for third-party industry certifications, such as with Google and Microsoft.
CIS 238 F Cloud Computing Database Essentials Units: 3 Lecture: 3 Laboratory: 0	Prerequisites: NONE GE: CSU Transfer Course Yes	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments	2024 Fall	New course. New courses to help students achieve a cloud certification from a recognized certification body in the information technology industry.

NEW COURSES

			using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.		
COSM 101 F Cosmetology Level 1 Units: 10 Lecture: 8 Laboratory: 6	Prerequisite: Completion of 10th grade education or equivalent Advisory: Must be 17 years of age when applying for State Board Examination (Rev. 7/98). Authorized or Required by Statute or Regulation or Licensing Agency (attach copy of mandate). and	25	Lab size should max out at 25 students per class due to instructors providing extensive individualized feedback and evaluation on a regular basis (e.g., safety, scientific experiments, vocational skills, and/or lab reports).	2024 Fall	Changes and requirements made due to passing of SB 803 mandated by the California Board of Barbering and Cosmetology. The California Board of Barbering and Cosmetology reduced the minimum program hours. This course will be one of five courses total for a 1,000 hour program. Proposed for Distance Ed (hybrid).
COSM 102 F Cosmetology Level 2 Units: 10 Lecture: 8 Laboratory: 6	Prerequisite: COSM 101 F GE: CSU Transfer Course Yes	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2024 Fall	Changes and requirements made due to passing of SB 803 mandated by the California Board of Barbering and Cosmetology. The California Board of Barbering and Cosmetology reduced the minimum program hours. This course will be one of five courses total for a 1,000 hour program. Proposed for Distance Ed (hybrid).
COSM 103 F Cosmetology Level 3 Units: 9	Prerequisite: COSM 102 F GE: CSU Transfer Course	25	Most of the time the students are engaged in practicing the skill(s)	2024 Fall	Changes and requirements made due to passing of SB 803 mandated by the

NEW COURSES

Lecture: 6.5 Laboratory: 7.5	Yes		they are learning, and the instructor gives each student individual instruction as the class proceeds.		California Board of Barbering and Cosmetology. The California Board of Barbering and Cosmetology reduced the minimum program hours. This course will be one of five courses total for a 1,000 hour program. Proposed for Distance Ed (hybrid).
COSM 104 F Cosmetology Level 4 Units: 8 Lecture: 5 Laboratory: 9	Prerequisite: COSM 103 F GE: CSU Transfer Course Yes	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2024 Fall	Changes and requirements made due to passing of SB 803 mandated by the California Board of Barbering and Cosmetology. The California Board of Barbering and Cosmetology reduced the minimum program hours. This course will be one of five courses total for a 1,000 hour program. Proposed for Distance Ed (hybrid).
COSM 105 F Cosmetology Licensure Preparation Units: 3 Lecture: 2 Laboratory: 3	Prerequisite: COSM 103 F Corequisite: COSM 104 F GE: CSU Transfer Course Yes	25	Most of the time the students are engaged in preparing for state board licensure by taking written exams and practicing the skill(s) they are learning, and the instructor gives each student individual instruction as the class proceeds.	2024 Fall	Changes and requirements made due to passing of SB 803 mandated by the California Board of Barbering and Cosmetology. The California Board of Barbering and Cosmetology reduced the minimum program hours. This course will be one of five courses total for a 1,000 hour program. Proposed for Distance Ed (hybrid).
CYBR 100 F Cyber Hygiene	Prerequisites: NONE	30	Class time focuses on individualized	2024 Fall	New Course. Converting class from CIS 109 F to

NEW COURSES

<p>Units: 3 Lecture: 3 Laboratory: 0</p>	<p>GE: CSU Transfer Course Yes</p>		<p>instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.</p>		<p>CYBR 100 F. Proposed for Distance Ed (online/asynchronous and hybrid).</p>
<p>CYBR 106 F Introduction to Cybersecurity Units: 3 Lecture: 3 Laboratory: 0</p>	<p>Prerequisites: NONE GE: CSU Transfer Course Yes</p>	<p>30</p>	<p>Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.</p>	<p>2024 Fall</p>	<p>New Course. Converting class from CIS 160 F to CYBR 106 F. Proposed for Distance Ed (online/asynchronous and hybrid).</p>
<p>CYBR 206 F Ethical Hacking Units: 3 Lecture: 3 Laboratory: 0</p>	<p>Advisory: Basic knowledge of cybersecurity and networking concepts. GE: CSU Transfer Course Yes</p>	<p>30</p>	<p>Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing</p>	<p>2024 Fall</p>	<p>New Course. Converting class from CIS 171 F to CYBR 206 F. Proposed for Distance Ed (online/asynchronous and hybrid).</p>

NEW COURSES

			assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.		
CYBR 210 F Network Security Units: 3 Lecture: 3 Laboratory: 0	Advisory: CIS 107 F CIS 180 F and GE: CSU Transfer Course Yes	30	Class Size Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2024 Fall	New Course. Converting class from CIS 183 F to CYBR 210 F.
CYBR 220 F Introduction to Incident Response Units: 3 Lecture: 3 Laboratory: 0	Advisory: Possess a basic knowledge of networking concepts. GE: CSU Transfer Course Yes	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2024 Fall	New Course. Converting class from CIS 165 F to CYBR 220 F.
CYBR 230 F Scripting Fundamentals	Prerequisites: NONE GE:	30	Class time focuses on individualized instruction, student	2024 Fall	New Course. Converting class from CIS 222 F to CYBR 230 F.

NEW COURSES

<p>Units: 3 Lecture: 3 Laboratory: 0</p>	<p>CSU Transfer Course Yes</p>		<p>presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.</p>		
<p>CYBR 233 F Application Security Units: 3 Lecture: 3 Laboratory: 0</p>	<p>Prerequisites: NONE GE: CSU Transfer Course Yes</p>	<p>30</p>	<p>Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.</p>	<p>2024 Fall</p>	<p>New Course. Converting class from CIS 168 F to CYBR 233 F. Proposed for Distance Education (online/asynchronous and hybrid).</p>
<p>CYBR 260 F Cloud Security Units: 3 Lecture: 3 Laboratory: 0</p>	<p>Prerequisites: NONE GE: CSU Transfer Course Yes</p>	<p>30</p>	<p>Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are</p>	<p>2024 Fall</p>	<p>New Course. This course will help students achieve a computer security or cloud certification from a recognized certification body in the information technology industry.</p>

NEW COURSES					
			assessed for critical thinking, conceptual understanding, structure, style and mechanics.		
CYBR 290 F Management of Information Security Units: 3 Lecture: 3 Laboratory: 0	Prerequisites: NONE GE: CSU Transfer Course Yes	30	Class focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more programming assignments using advanced analytical and critical thinking skills.	2024 Fall	New course replacing CIS 166 F. Proposed for Distance Education (online/asynchronous and hybrid).
NUTR 296 F Nutrition and Foods Internship II Units: 2-4 Lecture: 1 Laboratory: 3-9	Prerequisite: NUTR 295 F GE: CSU Transfer Course Yes	25	Students engage in internships to gain career related experience and apply their academic knowledge to the work environment.	2024 Fall	This course is the second step in the Nutrition and Foods internship program, allowing students to further their relevant work experience while earning credit units toward a degree and/or certificate. Proposed for Distance Education (Hybrid).

REVISED COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ASL 101 F American Sign Language I Units: 4 Lecture: 4 Laboratory: 1	Prerequisites: NONE Add Distance Education(hybrid) Add Distance Education(online) Assignments Revision CSU GE Addition Catalog Description Update Course Content (that do not change the overall scope of the course) Method of Evaluation Method of Instruction	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Classroom size of 30 students will accommodate the recommended semi-circular seating arrangement.	2024 Fall	Revising content, textbooks, objectives, and assignments in order to resubmit for CSU GE Area C2 Humanities approval.

REVISED COURSES					
	Objectives Revision Student Learning Outcomes Textbooks GE: Associate Degree General Education Requirements Area C2: Arts and Humanities - Literature, Philosophy, Religion and Foreign Language		Requires three writing assignments using advanced analytical and critical thinking skills, including a term paper, responses to assigned reading, and a cultural experience paper. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.		
ASL 102 F American Sign Language II Units: 4 Lecture: 4 Laboratory: 1	Prerequisite: ASL 101 F Add Distance Education(hybrid) Add Distance Education(online) Assignments Revision CSU GE Addition Catalog Description Update Course Content (that do not change the overall scope of the course) Method of Evaluation Method of Instruction Objectives Revision Prerequisite Validation Schedule Description Update Student Learning Outcomes Textbooks GE: Associate Degree General Education Requirements Area C2: Arts and Humanities - Literature, Philosophy, Religion and Foreign Language	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2024 Fall	Revising several areas of the outline to resubmit for CSU GE Area C2 Humanities approval.
ASL 203 F American Sign Language III Units: 4	Prerequisite: ASL 102 F Add Distance Education(hybrid) Add Distance Education(online) Assignments Revision	30	Class time focuses on individualized instruction, student presentation time, and/or group	2024 Fall	Revising several areas of the outline to resubmit for CSU GE Area C2 and IGETC 3B Humanities approval.

REVISED COURSES

Lecture: 4 Laboratory: 1	<p>CSU GE Addition Catalog Description Update Course Content (that do not change the overall scope of the course) IGETC Addition Method of Evaluation Method of Instruction Objectives Revision Prerequisite Validation Schedule Description Update Student Learning Outcomes Textbooks GE: Associate Degree General Education Requirements Area C2: Arts and Humanities - Literature, Philosophy, Religion and Foreign Language</p>		<p>learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.</p>		
<p>COSM 055AF Cosmetology: Level 1 Units: 11 Lecture: 7.5 Laboratory: 11.5</p>	<p>Prerequisite: 10th grade education or equivalent Advisory: Must be 17 years of age when applying for State Board Examination (Rev. 7/98). Authorized or Required by Statute or Regulation or Licensing Agency (attach copy of mandate). . Add Distance Education(hybrid) Advisory Validation Assignments Revision Catalog Description Update Course Content (that do not change the overall scope of the course) Method of Instruction Objectives Revision Prerequisite Validation Textbooks</p>	25	<p>For the purpose of safety, as students engage in practicing the skill(s) needed during the learning process, the instructor provides individual instruction for each student as the class proceeds.</p>	2024 Fall	<p>Distance Education (Hybrid) is being added to the COSM 055AF Cosmetology: Level 1 course.</p>
<p>COSM 055BF Cosmetology: Level 2 Units: 11</p>	<p>Prerequisite: COSM 055AF Advisory:</p>	25	<p>Labs in which the instructor provides extensive individualized feedback/evaluation</p>	2024 Fall	<p>Distance Education (hybrid) is being added to the COSM 055BF Cosmetology: Level 2 course.</p>

REVISED COURSES					
Lecture: 7.5 Laboratory: 11.5	Must be 17 years of age when applying for State Board Examination. Add Distance Education(hybrid) Advisory Validation Assignments Revision Course Content (that do not change the overall scope of the course) Method of Evaluation Prerequisite Validation Remove Distance Education(online) Student Learning Outcomes Textbooks		on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)		
COSM 055CF Cosmetology: Level 3 Units: 10 Lecture: 5.5 Laboratory: 13.5	Prerequisite: COSM 055BF Add Distance Education(hybrid) Assignments Revision Basic Skills Status Revision Course Content (that do not change the overall scope of the course) Method of Evaluation Method of Instruction Objectives Revision Student Learning Outcomes Textbooks	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2024 Fall	Distance Education (hybrid) is being added to the COSM 055CF Cosmetology: Level 3 course.
COSM 055DF Cosmetology: Level 4 Units: 9 Lecture: 4 Laboratory: 16	Prerequisite: COSM 055CF Add Distance Education(hybrid) Assignments Revision Method of Instruction Prerequisite Validation Textbooks	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2024 Fall	Distance Education (hybrid) is being added to the COSM 055DF Cosmetology: Level 4 course.
COSM 055EF Cosmetology: Level 5 Units: 9 Lecture: 4 Laboratory: 15	Prerequisite: COSM 055DF Add Distance Education(hybrid) Advisory Deletion Assignments Revision Catalog Description Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and instructor gives each student individual	2024 Fall	Distance Education (hybrid) is being added to COSM 055EF Cosmetology: Level 5 course. Advisory deletion due to expert recommendations.

REVISED COURSES					
	<p>Course Content (that do not change the overall scope of the course)</p> <p>Method of Instruction</p> <p>Objectives Revision</p> <p>Prerequisite Validation</p> <p>Schedule Description Update</p> <p>Student Learning Outcomes</p> <p>Textbooks</p>		instruction as the class proceeds.		
<p>COUN 152 F</p> <p>Diversity in the World of Work</p> <p>Units: 3</p> <p>Lecture: 3</p> <p>Laboratory: 0</p>	<p>Prerequisites:</p> <p>NONE</p> <p>Assignments Revision</p> <p>Catalog Description Update</p> <p>IGETC Addition</p> <p>Objectives Revision</p> <p>Schedule Description Update</p> <p>Student Learning Outcomes</p> <p>Textbooks</p> <p>GE:</p> <p>Associate Degree General Education Requirements</p> <p>Area D2: Social and Behavioral Sciences - Social Behavior and Self-Understanding</p>	30	<p>Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking and conceptual understanding and individualized feedback is provided to facilitate interpretation and application of course concepts to personal experience.</p>	2024 Fall	<p>Revising Objectives, SLOs, Assignments, Textbooks, and Catalog/Schedule Descriptions to resubmit for IGETC Area 4.</p>
<p>PE 227 F</p> <p>Effective Teaching Methods for Pilates</p> <p>Units: 2</p> <p>Lecture: 1</p> <p>Laboratory: 3</p>	<p>Prerequisite:</p> <p>PE 223 F</p> <p>PE 225 F and PE 226 F and</p> <p>Catalog Description Update</p> <p>Corequisite Deletion</p> <p>Objectives Revision</p> <p>Prerequisite Revision</p> <p>Textbooks</p>	25	<p>Most of the time students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds. Students are</p>	2024 Fall	<p>Per counselor's recommendation, changing corequisite to prerequisite. Counselors felt that student success will improve. As a corequisite, students were finding difficulty taking all of the classes in the same semester.</p>

REVISED COURSES

			expected to absorb a deep understanding of how to identify individual physical abilities and challenges and then teach Pilates in a safe manner. This requires time for individualized instruction and feedback for each student during student practice in class.		
PHYS 221 F General Physics I Units: 4 Lecture: 3 Laboratory: 3	Prerequisite: MATH 151 F MATH 151HF or by assessment through the college's multiple measures placement processes. or Corequisite: MATH 152 F MATH 152HF or Assignments Revision Catalog Description Update Corequisite Validation Method of Evaluation Method of Instruction Prerequisite Validation Six-Year Review Textbooks	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2024 Fall	Six-Year Review.
PHYS 223 F General Physics III Units: 4 Lecture: 3 Laboratory: 3	Prerequisite: PHYS 222 F Assignments Revision Catalog Description Update Course Content (that do not change the overall scope of the course) Method of Evaluation Method of Instruction Objectives Revision Prerequisite Validation	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2024 Fall	Six-Year Review. Addition of CSU GE Area B3 and IGETC Area 5C to update CNET records.

REVISED COURSES					
	Six-Year Review Textbooks				
POSC 220 F Introduction to Public Administration Units: 3 Lecture: 3 Laboratory: 0	Prerequisites: NONE Catalog Description Update Course Content (that do not change the overall scope of the course) IGETC Addition Objectives Revision Six-Year Review Textbooks GE: Associate Degree General Education Requirements Area D1: Social and Behavioral Sciences - Social, Political and Economic Institutions	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2024 Fall	Six-Year Review. Proposed for IGETC Area 4.

DEACTIVATION OF COURSES		
COURSE ID	EFF DATE	JUSTIFICATION
CIS 109 F Personal Computer Security	2024 Fall	Course Deactivation. This course is being replaced by CYBR 100 F. CIS 109 F is being replaced by CYBR 100 in the following programs: (1) Cyber Security Associate in Science Degree; (2) Cyber Security Technician Certificate; (3) Cyber Security Master Certificate; (4) Cyber Security Analyst Certificate; (5) Computer Information Systems Certificate; (6) Computer Information Systems Associate in Science Degree
CIS 160 F Introduction to Cyber Security	2024 Fall	Course Deactivation. This deactivation impacts the following programs: Cyber Security Associate in Science Degree, Cyber Security Technician Certificate, Cyber Security Master Certificate, Cyber Security Analyst Certificate, Computer Information Systems Certificate, and the Computer Information Systems Associate in Science Degree. Course being replaced by CYBR 106 F.
CIS 165 F Cyber Security and Networking/Web	2024 Fall	Course Deactivation. This course will be replaced with CYBR 220 F. This deactivation impacts the following programs: Cyber Security Associate in Science Degree AND Cyber Security Master Certificate
CIS 166 F Cyber Security and Operating Systems	2024 Fall	Course Deactivation. This course is being replaced with CYBR 290 F. This deactivation impacts the following programs: Cyber Security Associate in Science Degree AND Cyber Security Master Certificate

DEACTIVATION OF COURSES		
CIS 168 F Cyber Security Software Tools	2024 Fall	Course Deactivation. This course will be replaced with CYBR 233 F. This deactivation impacts the following programs: Cyber Security Associate in Science Degree AND Cyber Security Master Certificate
CIS 171 F Ethical Hacking	2024 Fall	Course Deactivation. This deactivation impacts the following programs: Cyber Security Associate in Science Degree and Cyber Security Master Certificate. This course is being replaced by CYBR 206 F.
CIS 183 F Network Security Fundamentals	2024 Fall	Course Deactivation. This course is being replaced by CYBR 210 F. Program Impacts: Networking Certificate, Cyber Security Associate in Science Degree, Cyber Security Master Certificate, Cyber Security Analyst Certificate
CIS 222 F Fundamentals of Computer Programming	2024 Fall	Course Deactivation. This course is being replaced by CYBR 230 F. Program impacts: Networking Certificate, Cyber Security Associate in Science Degree, Cyber Security Master Certificate, Cyber Security Analyst Certificate
PE 148 F Non-Impact Cardiofit	2024 Fall	Course Deactivation. No program impacts. Course no longer being taught.

NEW DEGREES/CERTIFICATES			
DEGREE		EFF DATE	JUSTIFICATION
Computer Information Systems	<p>Cloud Computing and Security Skills Certificate</p> <p>This Cloud Computing and Security Skills Certificate program provides training in preparation for immediate employment in business, government and industrial organizations utilizing cloud computing services. It provides skills needed for career entry and/or advancement in such positions as cloud computing specialist, cloud architect and cloud engineer. The Cloud Computing and Security Skills Certificate is designed to prepare students for an entry-level position supporting organizations using cloud computing services in the field of information technology. A grade of C or better is required in each course taken. This certificate requires 12 units.</p> <p>Required Courses</p> <p style="text-align: center;">Units</p> <p>CIS 235 F Introduction to Cloud Computing 3</p>	2024 Fall	New program recommended by advisory group and a growing employment sector.

NEW DEGREES/CERTIFICATES

	<p>CIS 237 F Cloud Computing Architecture 3</p> <p>CIS 238 F Cloud Computing Database Essentials 3</p> <p>CYBR 260 F Cloud Security 3</p> <p>Total Units 12</p>																
Cosmetology	<p>Cosmetology Associate in Science Degree (1000 hours)</p> <p>The Cosmetology Associate of Science Degree consists of a minimum of 1,000 hours of training to prepare students to pass the state board examination for licensure and for competency in entry level job positions in cosmetology or related career field. The 1,000 hour program is designed to include professional development, general sciences related to cosmetology, health and safety training, disinfection and sanitation, hairstyling services, chemical hair services, nail care, skin care, hair removal, brow and lash beautification. This degree requires the completion of 40 units with a grade of C or better in each course taken, in addition to other graduation requirements. At least one half of the units completed must be taken at Fullerton College.</p> <p>Required courses (40 units)</p> <table border="0"> <tr> <td></td> <td align="center">Units</td> </tr> <tr> <td>COSM 101 F Cosmetology Level 1</td> <td align="center">10</td> </tr> <tr> <td>COSM 102 F Cosmetology Level 2</td> <td align="center">10</td> </tr> <tr> <td>COSM 103 F Cosmetology Level 3</td> <td align="center">9</td> </tr> <tr> <td>COSM 104 F Cosmetology Level 4</td> <td align="center">8</td> </tr> <tr> <td>COSM 105 F Cosmetology Licensure Preparation</td> <td align="center">3</td> </tr> <tr> <td>Total Units</td> <td align="center">40</td> </tr> </table>		Units	COSM 101 F Cosmetology Level 1	10	COSM 102 F Cosmetology Level 2	10	COSM 103 F Cosmetology Level 3	9	COSM 104 F Cosmetology Level 4	8	COSM 105 F Cosmetology Licensure Preparation	3	Total Units	40	2024 Fall	Curriculum leads to the Associate in Science Degree and prepares the student to pass the California Board of Barbering and Cosmetology examination. The program requires 40 units in required courses.
	Units																
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NEW DEGREES/CERTIFICATES																	
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MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
Computer Information Systems	<ul style="list-style-type: none"> Catalog Description Update Program SLOA Revision Removing Courses from "Required" 	<p>Computer Information Systems Associate in Science Degree</p> <p>The Computer Information Systems Associate in Science Degree is designed to prepare students for employment in programming, networking, website design, database design and administration, cyber-security,</p>	2024 Fall	Replacement of CIS 152 F with CYBR 106 F in Required Courses. Replacing CIS 107 F, CIS 109 F, and CIS 160 F in Cyber Security Career Track with CYBR 206 F, CYBR 210 F, and CYBR 230 F. Added CIS 152 to Web

MODIFY DEGREES/CERTIFICATES

	<ul style="list-style-type: none"> • Adding Courses to "Required" • Adding Courses to "Restricted Electives" • Removing Courses from "Restricted Electives" 	<p>project management or game design. Students learn in a well-equipped technical environment for instruction and lab. CIS courses are taught providing hands-on experience in the use of industry-standard hardware, application software, operating systems, networking, and programming tools. This program also requires students to choose a "Track" from the sets of Restricted Electives below. This degree requires 20-23 units, in addition to other graduation requirements.</p> <p>Required Courses (14 units) Units</p> <p>CIS 100 F Introduction to Personal Computers 4</p> <p>or</p> <p>CIS 100HF Honors Introduction to Personal Computers 4</p> <p>or</p> <p>CIS 111 F Introduction to Information Systems 4</p> <p>or</p> <p>CIS 111HF Honors Introduction to Information Systems 4</p> <p>CIS 180 F Introduction to Networking Concepts 4</p> <p>CIS 201 F Introduction to Python Programming 3</p> <p>CYBR 106 F Introduction to Cybersecurity 3</p> <p><i>This program also requires students to choose a FOCUS AREA (or minor) (6 to 9 units)</i></p>	<p>Programming Career Track.</p>
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MODIFY DEGREES/CERTIFICATES

		<p>Choose ELECTIVES from ONE CAREER TRACK below to meet the minimum program unit requirements:</p> <p align="center">Units</p> <p>Restricted Electives - Cyber Security Career Track: Select the following courses (9 units):</p> <p align="center">Units</p> <p>CYBR 206 F Ethical Hacking 3</p> <p>CYBR 210 F Network Security 3</p> <p>CYBR 230 F Scripting Fundamentals 3</p> <p>OR</p> <p align="center">Units</p> <p>Restricted Electives - Programming Career Track: Select the following courses (6-7 units):</p> <p align="center">Units</p> <p>CIS 223 F Programming in C++ 3</p> <p>or</p> <p>CIS 226 F Java Programming I 4</p> <p>CIS 142 F Database I 3</p> <p>OR</p> <p align="center">Units</p> <p>Restricted Electives - Network Technician Career Track: Select the following courses (6 units):</p> <p align="center">Units</p> <p>CIS 181 F Computer Certification Preparation 3</p> <p>CIS 182 F Computer Certification Preparation II 3</p>		
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MODIFY DEGREES/CERTIFICATES

		<p>OR</p> <p align="center">Units</p> <p>Restricted Electives - Network Administration Career Track: Select the following courses (9 units):</p> <p align="center">Units</p> <p>CIS 107 F Introduction to Operating Systems 3</p> <p>CIS 285 F Windows Server 3</p> <p>CIS 290 F Linux / UNIX Operating System 3</p> <p>OR</p> <p align="center">Units</p> <p>Restricted Electives - Web Design Career Track: Select the following courses (9 units):</p> <p align="center">Units</p> <p>CIS 152 F Web Design I 3</p> <p>CIS 157 F Web Design II 3</p> <p>CIS 176 F Web Page Layout with CMS 3</p> <p>OR</p> <p align="center">Units</p> <p>Restricted Electives - Information System Project Management Career Track: Select the following courses (9 units):</p> <p align="center">Units</p> <p>CIS 123 F Beginning Word Processing (MS Word) 3</p> <p>CIS 106 F Beginning Spreadsheet (MS Excel) 3</p>		
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MODIFY DEGREES/CERTIFICATES

		<p>CIS 120 F Project Management I 3</p> <p>OR</p> <p>Units</p> <p>Restricted Electives - Game Design Career Track: Select the following courses (6 units):</p> <p>Units</p> <p>CISG 100 F Introduction to Computer Game Design 3</p> <p>CISG 110 F Introduction to Programming for Computer Games 3</p> <p>Total Units 20 - 23</p>		
<p>Computer Information Systems</p>	<ul style="list-style-type: none"> • Catalog Description Update • Removing Courses from "Required" • Adding Courses to "Required" • Adding Courses to "Restricted Electives" • Removing Courses from "Restricted Electives" 	<p>Computer Information Systems Certificate</p> <p>The Computer Information Systems Certificate is designed to prepare students for entry-level employment in programming, networking, website design, database design and administration, cyber-security, project management, or game design. Students learn in a well-equipped technical environment for instruction and lab. CIS courses are taught providing hands-on experience in the use of industry-standard hardware, application software, operating systems, networking, and programming tools. This program also requires students to choose a "Career Track" from the sets of Restricted Electives below. This certificate requires 20-23 units. A grade of C or better is required in each class taken.</p>	<p>2024 Fall</p>	<p>Replacing CIS 152 F with CYBR 106 F in Required Courses. Replacing CIS 107 F, CIS 109 F, and CIS 160 F in Cyber Security Career Track with CYBR 206 F, CYBR 210 F, and CYBR 230 F. Added CIS 152 F to Web Programming Career Track.</p>

MODIFY DEGREES/CERTIFICATES

		<p>Required Courses (14 units) Units</p> <p>CIS 100 F Introduction to Personal Computers 4</p> <p>or</p> <p>CIS 100HF Honors Introduction to Personal Computers 4</p> <p>or</p> <p>CIS 111 F Introduction to Information Systems 4</p> <p>or</p> <p>CIS 111HF Honors Introduction to Information Systems 4</p> <p>CIS 180 F Introduction to Networking Concepts 4</p> <p>CIS 201 F Introduction to Python Programming 3</p> <p>CYBR 106 F Introduction to Cybersecurity 3</p> <p>Choose ELECTIVES from ONE CAREER TRACK below to meet the minimum program unit requirements: Units</p> <p>Restricted Electives - Cyber Security Career Track: Select the following courses (9 units): Units</p> <p>CYBR 206 F Ethical Hacking 3</p> <p>CYBR 210 F Network Security 3</p> <p>CYBR 230 F Scripting Fundamentals 3</p> <p>OR Units</p>		
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MODIFY DEGREES/CERTIFICATES

		<p>Restricted Electives - Programming Career Track: Select the following courses (6-7 units):</p> <p align="center">Units</p> <p>CIS 223 F Programming in C++ 3</p> <p>or</p> <p>CIS 226 F Java Programming I 4</p> <p>CIS 142 F Database I 3</p> <p>OR</p> <p align="center">Units</p> <p>Restricted Electives - Network Administration Career Track: Select the following courses (6 units):</p> <p align="center">Units</p> <p>CIS 181 F Computer Certification Preparation 3</p> <p>CIS 182 F Computer Certification Preparation II 3</p> <p>OR</p> <p align="center">Units</p> <p>Restricted Electives - Web Design Career Track: Select the following courses (9 units):</p> <p align="center">Units</p> <p>CIS 152 F Web Design I 3</p> <p>CIS 157 F Web Design II 3</p> <p>CIS 176 F Web Page Layout with CMS 3</p> <p>OR</p> <p align="center">Units</p>	
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MODIFY DEGREES/CERTIFICATES

		<p>Restricted Electives - Information System Project Management Career Track: Select the following courses (9 units):</p> <p align="center">Units</p> <p>CIS 123 F Beginning Word Processing (MS Word) 3</p> <p>CIS 106 F Beginning Spreadsheet (MS Excel) 3</p> <p>CIS 120 F Project Management I 3</p> <p align="center">OR</p> <p align="center">Units</p> <p>Restricted Electives - Game Design Career Track: Select the following courses (6 units):</p> <p align="center">Units</p> <p>CISG 100 F Introduction to Computer Game Design 3</p> <p>CISG 110 F Introduction to Programming for Computer Games 3</p> <p>Total Units 20 - 23</p>		
<p>Computer Information Systems</p>	<ul style="list-style-type: none"> • Program Unit Revision • Catalog Description Update • Removing Courses from "Required" • Adding Courses to "Required" 	<p>Cyber Security Analyst Certificate</p> <p>The Cyber Security Analyst Certificate is designed to prepare students who intend to pursue employment in entry-level cyber-security/forensics positions. The program provides additional technical and managerial skills to analyze cyber-security threats from a variety of perspectives at the enterprise and national levels. This certificate option requires completion of the Cyber Security Technician Certificate and additionally provides advanced</p>	<p>2024 Fall</p>	<p>Replacing CIS 109 F, CIS 160 F, CIS 183 F, CIS 222 F with CYBR 100 F, CYBR 106 F, CYBR 210 F, CYBR 230 F. Total units revision FROM 21 TO 22.</p>

MODIFY DEGREES/CERTIFICATES

		<p>courses in ethical hacking, cyber-security tools, and networking. This certificate requires 22 units. A grade of C or better is required in each course taken.</p> <p>Required Courses (13 units) from Cyber Security Technician Certificate</p> <p align="center">Units</p> <p>CIS 107 F Introduction to Operating Systems 3</p> <p>CIS 180 F Introduction to Networking Concepts 4</p> <p>CYBR 100 F Cyber Hygiene 3</p> <p>CYBR 106 F Introduction to Cybersecurity 3</p> <p>Required Courses (9 units)</p> <p align="center">Units</p> <p>CIS 290 F Linux / UNIX Operating System 3</p> <p>CYBR 210 F Network Security 3</p> <p>CYBR 230 F Scripting Fundamentals 3</p> <p>Total Units 22</p>		
Computer Information Systems	<ul style="list-style-type: none"> • Program Unit Revision • Catalog Description Update • Program SLOA Revision • Removing Courses from "Required" 	<p>Cyber Security Associate in Science Degree</p> <p>The Cyber Security Associate in Science Degree provides the skills for students to become highly skilled computer systems security professionals and to train individuals for entry-level positions as data security analyst, systems security administrators, and network security administrators. In</p>	2024 Fall	<p>Replacing CIS 109 F, CIS 160 F, CIS 183 F, CIS 222 F, CIS 165 F, CIS 166 F, CIS 168 F, CIS 171 F with CYBR 100 F, CYBR 106 F, CYBR 210 F, CYBR 230 F, CYBR 220 F, CYBR 290 F, CYBR 206 F, and CYBR 233 F. Total units increased FROM 33 TO 34.</p>

MODIFY DEGREES/CERTIFICATES

	<ul style="list-style-type: none"> • Adding Courses to "Required" 	<p>this program, students will master the latest security technologies and will examine the issues of information security awareness, network security hardware, systems and network security planning and defense, network security organization, and the legal and ethical issues associated with cybersecurity. This degree requires 34 units in the major, in addition to other degree requirements.</p> <p>Required Courses (34 units)</p> <table border="0"> <tr> <td></td> <td align="center">Units</td> </tr> <tr> <td>CIS 107 F Introduction to Operating Systems</td> <td align="center">3</td> </tr> <tr> <td>CIS 180 F Introduction to Networking Concepts</td> <td align="center">4</td> </tr> <tr> <td>CIS 290 F Linux / UNIX Operating System</td> <td align="center">3</td> </tr> <tr> <td>CYBR 100 F Cyber Hygiene</td> <td align="center">3</td> </tr> <tr> <td>CYBR 106 F Introduction to Cybersecurity</td> <td align="center">3</td> </tr> <tr> <td>CYBR 206 F Ethical Hacking</td> <td align="center">3</td> </tr> <tr> <td>CYBR 210 F Network Security</td> <td align="center">3</td> </tr> <tr> <td>CYBR 220 F Introduction to Incident Response</td> <td align="center">3</td> </tr> <tr> <td>CYBR 230 F Scripting Fundamentals</td> <td align="center">3</td> </tr> <tr> <td>CYBR 233 F Application Security</td> <td align="center">3</td> </tr> <tr> <td>CYBR 290 F Management of Information Security</td> <td align="center">3</td> </tr> <tr> <td>Total Units</td> <td align="center">34</td> </tr> </table>		Units	CIS 107 F Introduction to Operating Systems	3	CIS 180 F Introduction to Networking Concepts	4	CIS 290 F Linux / UNIX Operating System	3	CYBR 100 F Cyber Hygiene	3	CYBR 106 F Introduction to Cybersecurity	3	CYBR 206 F Ethical Hacking	3	CYBR 210 F Network Security	3	CYBR 220 F Introduction to Incident Response	3	CYBR 230 F Scripting Fundamentals	3	CYBR 233 F Application Security	3	CYBR 290 F Management of Information Security	3	Total Units	34		
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MODIFY DEGREES/CERTIFICATES																		
Computer Information Systems	<ul style="list-style-type: none"> • Program Unit Revision • Catalog Description Update • Removing Courses from "Required" • Adding Courses to "Required" 	<p>Cyber Security Master Certificate</p> <p>The Cyber Security Master Certificate is designed to prepare students who intend to pursue employment in cybersecurity/forensics positions. The program provides a comprehensive knowledge and training in technical and managerial skills to analyze cybersecurity threats from a variety of perspectives at the enterprise and national levels. This certificate option requires completion of the Cyber Security Analyst and Technician Certificates and additionally provides advanced courses in ethical hacking, incident response, application security, and information security management. This certificate requires 34 units of required courses. A grade of C or better is required in each course taken.</p> <p>Required Courses (13 units) from Cyber Security Technician Certificate</p> <table border="0"> <tr> <td></td> <td style="text-align: center;">Units</td> </tr> <tr> <td>CIS 107 F Introduction to Operating Systems</td> <td style="text-align: center;">3</td> </tr> <tr> <td>CIS 180 F Introduction to Networking Concepts</td> <td style="text-align: center;">4</td> </tr> <tr> <td>CYBR 100 F Cyber Hygiene</td> <td style="text-align: center;">3</td> </tr> <tr> <td>CYBR 106 F Introduction to Cybersecurity</td> <td style="text-align: center;">3</td> </tr> </table> <p>Required Courses (9 units) from Cyber Security Analyst Certificate</p> <table border="0"> <tr> <td></td> <td style="text-align: center;">Units</td> </tr> <tr> <td>CIS 290 F Linux / UNIX Operating System</td> <td></td> </tr> </table>		Units	CIS 107 F Introduction to Operating Systems	3	CIS 180 F Introduction to Networking Concepts	4	CYBR 100 F Cyber Hygiene	3	CYBR 106 F Introduction to Cybersecurity	3		Units	CIS 290 F Linux / UNIX Operating System		2024 Fall	Replacing CIS 109 F, CIS 160 F, CIS 183 F, CIS 222 F, CIS 165 F, CIS 166 F, CIS 168 F, CIS 171 F with CYBR 100 F, CYBR 106 F, CYBR 210 F, CYBR 230 F, CYBR 220 F, CYBR 290 F, CYBR 206 F, and CYBR 233 F.
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MODIFY DEGREES/CERTIFICATES				
		<p>3 CYBR 210 F Network Security</p> <p>3 CYBR 230 F Scripting Fundamentals</p> <p>3</p> <p>Required Courses (12 units) Units</p> <p>CYBR 206 F Ethical Hacking</p> <p>3 CYBR 220 F Introduction to Incident Response</p> <p>3 CYBR 233 F Application Security</p> <p>3 CYBR 290 F Management of Information Security</p> <p>3</p> <p>Total Units</p> <p>34</p>		
Computer Information Systems	<ul style="list-style-type: none"> • Program Unit Revision • Catalog Description Update • Removing Courses from "Required" • Adding Courses to "Required" 	<p>Cyber Security Technician Certificate</p> <p>The Cyber Security Technician Certificate is designed to prepare students who intend to pursue employment in entry-level cyber-security/forensics positions. The program provides the foundation skills to analyze cyber-security threats from a variety of perspectives at the enterprise and national levels. This certificate requires 13 units. A grade of C or better is required in each course taken.</p> <p>Required Courses (13 Units) Units</p> <p>CIS 107 F Introduction to Operating Systems</p> <p>3 CIS 180 F Introduction to Networking Concepts</p> <p>4</p>	2024 Fall	Replacing CIS 109 F with CYBR 100 F and replacing CIS 160 F for CYBR 106 F. Total units changed FROM 12 TO 13 due to CYBR 100 F.

MODIFY DEGREES/CERTIFICATES

	<ul style="list-style-type: none"> • Program SLOA Addition • Removing Courses from "Required" • Adding Courses to "Required" • Removing Courses from "Restricted Electives" 	<p>business. This will include skills in installing and managing Windows networks. The Networking Skills Certificate Program requires a total of 9 units. A grade of C or better is required in each course taken. At least one half of the units toward the certificate must be completed at Fullerton College.</p> <p>Required Courses (9 units) Units</p> <p>CIS 107 F Introduction to Operating Systems 3</p> <p>CIS 180 F Introduction to Networking Concepts 3</p> <p>CIS 181 F Computer Certification Preparation 3</p> <p>Total Units 9</p>		
Computer Information Systems	<ul style="list-style-type: none"> • Removing Courses from "Required" • Adding Courses to "Required" • Removing Courses from "Restricted Electives" 	<p>Programming Skills Certificate</p> <p>The Programming Skills Certificate requires the completion of 9 units in required classes listed below. offers a comprehensive introduction to the fundamental programming skills needed to succeed in today's job market. This certificate will provide students with the opportunity to learn Python programming, C++, and Java, three of the most popular programming languages in the industry. Upon completion of this certificate program, students will have the skills necessary to pursue a variety of entry-level, starting careers in the programming field. Potential careers include software developer, web developer, mobile applications developer, and game</p>	2024 Fall	Updated certificate to include CIS 201 F.

MODIFY DEGREES/CERTIFICATES				
		<p>programmer. A grade of C or better is required in each course taken.</p> <p>Required Courses (9 units) Units</p> <p>CIS 201 F Introduction to Python Programming 3</p> <p>CIS 223 F Programming in C++ 3</p> <p>CIS 226 F Java Programming I 3</p> <p>Total Units 9</p>		
Computer Science	<ul style="list-style-type: none"> • Program Unit Revision • Catalog Description Update • Program SLOA Revision • Adding Courses to "Restricted Electives" 	<p>Computer Science Associate in Science Degree</p> <p>The Computer Science Associate in Science Degree is designed to prepare students to transfer to colleges and universities that offer bachelor's degrees in computer science. Students with a degree in computer science may pursue careers in many areas of industry, such as aerospace, health, finance, entertainment, and more. Opportunities for specialties in the field include software engineering and development, computer networks and security, telecommunications, mobile computing, game programming, internet and web technology, embedded systems and real-time programming, systems analysis, information technology, distributed computing and artificial intelligence. In addition to other graduation requirements, this degree requires 22-24 units, of which 12 units are in required courses and an additional 10-12</p>	2024 Fall	Added courses to Restricted Electives: MATH 171 F and MATH 253 F.

MODIFY DEGREES/CERTIFICATES

		<p>units are chosen from the restricted elective lists.</p> <p>Required Courses (12 units): Suggested sequence</p> <p style="padding-left: 40px;">Units</p> <p>CSCI 123 F Introduction to Programming Concepts in C++ 4</p> <p>CSCI 133 F Data Structures in C++ 4</p> <p>MATH 152 F Calculus II 4</p> <p>or</p> <p>MATH 152HF Honors Calculus II 4</p> <p>Choose one course pair (6-8 units) Units</p> <p>MATH 171 F Discrete Mathematics 4</p> <p>and</p> <p>MATH 172 F Graph Theory and Linear Algebra 4</p> <p>or</p> <p>MATH 170 F Discrete Structures 4</p> <p>and</p> <p>MATH 255 F Linear Algebra 3</p> <p>or</p> <p>MATH 171 F Discrete Mathematics 4</p> <p>and</p> <p>MATH 253 F Additional Topics in Linear Algebra 2</p> <p>Restricted Electives (4 units) Units</p> <p>CSCI 223 F C Language for Math and Science 4</p>		
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MODIFY DEGREES/CERTIFICATES

		CSCI 241 F Computer Organization and Assembly Language Programming 4 Total Units 22-24		
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NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	November 14, 2023	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Cypress College Institutional Self-Evaluation Report (ISER)	Enclosure(s)	<u> </u>

BACKGROUND: Each institution with the Accrediting Commission for Community and Junior Colleges (ACCJC) accepts the obligation to undergo evaluation through institutional self-evaluation and professional peer review. The cycle of evaluation requires a comprehensive self-evaluation every seven years and a visit by a team of peers.

Cypress College received its last accreditation site visit in October 2017. At that time the ACCJC acted to Reaffirm Accreditation for 18 months and required a follow-up report due in March 2019. Following the 2019 Follow-Up Report, the Commission acted to find compliance and reaffirm accreditation for the remainder of the cycle. The College is currently working towards the completion of our current accreditation cycle under the 2014 Accreditation Standards.

The current ISER is due on December 15, 2023 in preparation for the team peer review in March 18, 2024, and focused site visit during the week of September 16, 2024. Cypress College classified and confidential professionals, full-time and adjunct faculty members, managers, and students have participated in self-evaluation and contributed to the preparation of the ISER.

The ISER final draft can be found on the [Cypress College Accreditation webpage](#).

Minor revisions and design improvements were made to the ISER draft presented to the Board on October 10, 2023. In response to Board feedback, an Acronyms and Abbreviations reference list, which will be submitted to the ACCJC review team, was also created and added to the Accreditation webpage. Following Board approval, the evidence files will be linked to the final document.

This agenda item is being submitted by Bryan Ventura, Director of Institutional Research and Planning/Accreditation Liaison Officer, and Jill Bauer, Accreditation Faculty Chair, at Cypress College.

How does this relate to the District's Five Strategic Directions? This item responds to all District Strategic Directions.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 3200 Accreditation.

FUNDING SOURCE AND FINANCIAL IMPACT: Expenses related to the publication and submittal of the ISER will come from the Accreditation budget within the general fund of the Cypress College budget.

RECOMMENDATION: It is recommended that the Board of Trustees approve Cypress College's final draft of the 2024 Institutional Self Evaluation Report for reaffirmation of accreditation for submittal to ACCJC.

Cherry Li-Bugg

Recommended by


Approved for Submittal

4.c.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: November 14, 2023
SUBJECT: Cypress College
Professional Development Program
2023-2024

Action _____
Resolution _____
Information X
Enclosure(s) _____

BACKGROUND: The mission of the Professional Development Committee (formerly Staff Development Committee) remains focused on the planning and implementation of professional development activities for all College employees. Virtual Flex activities will continue throughout Fall 2023 and into Spring 2024. Staff are encouraged to attend the offered educational and equity opportunities. Cypress College remains supportive in making professional development a shared effort involving all employees, as a faculty and staff-driven process, where managers are included in the formation and promotion of professional development opportunities. It remains the intent of the multi-disciplinary Committee to work toward the goals of the College’s Educational Master Plan, and promote and enhance our learning community in a collegial manner. The intention to expand and improve professional development opportunities collegially is also apparent in the District’s progress toward a more cohesive District Professional Development Plan.

Flex Day and Opening Day Program

Spring 2023: Joint FLEX Day with Fullerton College (virtual)

- Keynote Speaker: Lee Mun Wah “Building Community and Belonging”
- PD Committee approved Department and Division Flex activities, break-outs
- Wellness Initiative/Program

Fall 2023: Joint FLEX Day with Fullerton College (virtual)

- General Morning Session: Keynote Speaker: Lee Mun Wah “Creating Community in Diverse Group Settings”
- PD Committee approved Department/Division Flex activities
- PD provided break-out sessions
- “Tech Talk” for Teachers workshop series (e.g., CVC, Hypothesis, Pronto)
- Colegas Conference 2023
- 4CSD (CCC Staff Development) Conference 2023
- ACCCA Admin 101 Workshop

Spring 2024: Joint FLEX Day with Fullerton College (virtual)

- New Faculty Orientations
- “Tech Talks”
- Online Teaching Conference
- Workshops on POOCR, CVC, ZTOC

The Professional Development Committee continues to collaborate with Guided Pathways and Title V Peer and Data Coaches. Through this collaboration we have supported the following programs:

- CORE
- ASCEND
- Grading for Equity
- Wellness and Sustainability Committee, Earth Day 2023 and 2024

Conference Attendance

- The Professional Development Committee continues to support opportunities to improve student learning and teaching strategies.
- The Professional Development Committee continues to support classified training programs.
- The Professional Development Committee continues to ensure that available resources are allocated effectively to support ongoing educational opportunities and job training or retraining to the campus community.
 - The Professional Development Committee sponsored faculty and staff to attend the following conferences: Online Teaching Conference 2023; and Online Educating for Sustainable Development 2023.

This agenda item was prepared by Jane Jepson, PhD, Professional Development Coordinator.

How does this relate to the five District Strategic Directions? These items relate to District- wide Strategic Direction 2, The Employee Experience: NOCCCD will provide an inclusive, equitable, and welcoming environment to support the wellbeing and professional growth of all employees. When educators are provided with meaningful and sustained opportunities for professional learning, they transform their practice and identities as educators, contributing to a more powerful learning environment across campus, in classrooms, support centers, and the offices that support the work of the college. The goals of the Professional Development program directly relate to District Objective 2.2: The District will regularly offer professional development and training opportunities for all employees. By providing transformational learning experiences focused on best practices for educators and encouraging all employees to consider the ways in which professional improvement contributes to the development of a true learning institution; we will enhance the learning experience for the students we serve.

How does this relate to Board Policy? BP 7160 Professional Development Cypress College Professional Development provides support for stakeholders by providing educational opportunities, attendance at conferences, and professional memberships. It is consistent with the institutional mission based on identified needs.

FUNDING SOURCE AND FINANCIAL IMPACT: The funding source for the Professional Development Program is \$50,000 from Student Equity and Achievement, and \$57,000 from the College General Fund.

RECOMMENDATION: It is recommended that the Board receive as information the above highlights relating to the Cypress College 2023-2024 Professional Development Program.

Cherry Li-Bugg

Recommended by


Approved for Submittal

4.d.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: November 14, 2023

SUBJECT: Fullerton College
Staff Development Program
2023-2024

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

BACKGROUND: The Professional Learning Committee (PLC) at Fullerton College supports the campus vision to transform lives and inspire positive change by providing powerful learning for our educators, so they can positively impact the student learning experience. The committee recognizes that the college can best realize this vision and optimize equity and student success by providing race-conscious professional development that is aligned with our Student Equity and Achievement 2.0 Plan, Guided Pathways Initiative, and data from the Office of Institutional Effectiveness. We also realize that we are most likely to be effective when we provide learning targeted to the needs of specific groups of faculty, staff, and managers within the campus community.

The Office of Staff Development in collaboration with the Professional Learning Committee has planned activities for the 2023-2024 academic year that are consistent with statewide staff development guidelines, the Districtwide Strategic Directions, Fullerton College goals, and accreditation standards. The planned offerings are designed to be opportunities for sustained and ongoing learning, with an emphasis on meeting faculty, staff, and managers where they are, rather than simply providing a collection of “once and done” workshops. These include:

Flex Day Programs

Fall: Joint remote program with Cypress

- Keynote: Lee Mun Wah
- Staff Development-planned breakout sessions
- SD Committee-approved department and division activities

Spring: Joint remote program with Cypress

- Keynote Speaker on Sustainability
- Staff Development-sponsored sessions
- SD Committee-approved department and division activities

Instructional Success Teams

- Training and Team Development
- Teams support identification and implementation of targeted instructional interventions in 23/24 via Division meetings
- Focus on instructional practices to eliminate equity gaps in specific courses

Course Redesign for Equity (CoRE)

- Development of CoRE course for Fullerton College

- Culturally Responsive Pedagogical Training
- Training on Equitable Syllabi and Practices
- Cohorts for CorE will begin in Summer 2024

Ongoing Academies/Communities of Practice/Initiatives

- New Faculty: smaller cohort, bimonthly check-in sessions
- Race-Conscious Equity Trainings
- “Got Data” Trainings (Fall 2023, Spring 2024)
- Ally Trainings (Vet, LGBTQIA2S+, Undocumented, FYSI)

Online Teaching/Distance Education Collaboration

- Online Teaching Certificates
- @One series
- Online Learning Consortium
- OLC Membership for Fullerton College
- OLC Accelerate Online Conference campus access October 3-6th, 2023
- OLC Innovate Online Conference campus access April 4 - 10th, 2024

Adjunct Professional Learning

- Adjunct Academy reboot for Summer 2024
- Division Adjunct Professional Learning Days

Classified Professional Learning

- First Friday Series (Equity, Teams, Excel, Banner, etc.)
- January Classified Mixer Event
- Development of a Classified Professional Learning Certificate

Faculty Inquiry and Book Study Groups

- HSI Book Club: *Becoming Hispanic Serving Institutions* and *Transforming Hispanic-Serving Institutions for Equity and Justice*
- Development of Instructional Success Teams and Professional Learning

Conference Attendance/Trainings

- Provide group conference access (OLC Innovate and Accelerate)
- Individual faculty attend and share learning

Pathways Collaboration

- Instructional Success Teams
- Data Coach Training
- CoRE program collaboration

This agenda item was prepared by Dani Wilson, Dean of the Library/Learning Resources, Instructional Support Programs and Services Division and Cynthia Guardado, Professional Learning Coordinator.

How does this relate to the five District Strategic Directions? Our Staff Development program obviously supports District Strategic Direction 2 on the Employee Experience: NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees. Everything we do supports Goal 2.2: The District will regularly offer professional development and training opportunities for all employees, and we have been increasingly mindful about bringing learning to bare upon the work employees--managers, classified, or faculty--do every day. For Goal 2.1: The District

will support all employees in the essential elements of well-being, we are especially excited about our Well-being initiatives this year as well as our usual academies and learningworkshops. Because all of the learning we provide is designed to support successful student outcomes, our program also supports District Strategic Direction 1 on Student Experience and Success: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educations and career goals as well as District Objective 2.2: The District will regularly analyze data in order to identify and document internal barriers that inhibit student success and will develop action plans to reduce opportunity gaps among students. This strategic direction will particularly inform our Instructional Success Team project which includes data analysis and action planning; the ISTs are designed to link data and the Program Review process with direct instructional interventions, engaging discipline faculty in a collaborative process of reflection and improvement. We will also work in this direction by continuing to bring intentional race-conscious data-driven equity work into focus on all of our professional learning efforts: Flex day programming, professional learning workshop series, Well-being Initiative, or faculty inquiry and book study groups. Our race-conscious data-driven equity-based faculty inquiry groups will be investigating culturally inclusive classroom practices, students who are disproportionately impacted, among other topics. If Staff Development places race-conscious data-driven equity work at the center of our mission, then all the learning we provide will support educators to examine their own practice through an race-conscious data-driven equity lens and this will increase educators ability to recognize barriers to student success and strategies for achieving more equitable outcomes in classrooms and student support centers.

How does this relate to Board Policy: Staff Development at Fullerton College directly relates to Board Policy 1002, Philosophy, Section 2.5: Resources and programs will be provided to support staff and professional development through special learning opportunities, sabbatical leaves, conferences and workshops. Certainly, this is the primary purpose of Staff Development at Fullerton College, but rather than thinking about professional development as simply “special opportunities,” we would like to support educators on campus to make professional learning a vital component of their practice which will foster a culture of reflection and improvement that informs everything we do. When educators are provided with meaningful and sustained opportunities for professional learning, they transform their practice and identities as educators which contributes to a more powerful learning environment across campus, in classrooms, support centers, and the offices that support the work of the college. When equity is placed at the center of this culture of learning, we can make genuine progress toward building a truly equitable and antiracist institution.

FUNDING SOURCE AND FINANCIAL IMPACT: The funding source is \$125,000 from college general funds; \$50,000 Student Equity and Achievement funds; \$15,000 Perkins Grant funds, \$33,000 approx. Enrollment and Re-engagement Funds, \$300,000 Culturally Responsive Pedagogy & Practices Innovative Best Practices Produced grant (CoRE).

RECOMMENDATION: It is recommended that the Board receive as information the above highlights relating to the Fullerton College 2023-2024 Staff Development Program. Expenditures are estimated to include, but are not limited to:

General funds, Student Equity and Achievement funds, Perkins funds, and Enrollment & Reengagement funds (\$223,000):

- \$5,000 for Book Study groups, memberships (4C/SD and Online Learning Consortium Conference Subscriptions)
- \$50,000 for Faculty Inquiry Groups
- \$25,000 for Adjunct Professional Learning Days and Adjunct Academy
- \$42,000 for speakers/presenters and academy coordination/expenses
- \$65,000 for conference attendance and trainings \$26,000 for workshop facilitation (including Flex Day, Classified Professional First Fridays, ally trainings, New Faculty Seminar, Data Trainings, Equity Trainings, etc)
- 10,000 for general office needs

CoRE Grant (\$300,000) to be used specifically on this program, as outlined in the grant proposal.

Cherry Li-Bugg

Recommended by


Approved for Submittal

4.e.4

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action _____
Resolution _____
DATE: November 14, 2023 Information X
Enclosure(s) _____

SUBJECT: North Orange Continuing Education
Professional Development Program
2023-2024

BACKGROUND: The mission of the North Orange Continuing Education (NOCE) Professional Development team (ProD) is to provide innovative and meaningful support to all NOCE employees. It is our goal is to provide professional development opportunities that improve student success and access from all points in our operations, both seen and unseen, to our student population. Below are the highlights of the NOCE ProD activities planned for 2023–2024.

An annual professional development needs and interest survey goes out to all employees every spring for the following academic year. The NOCE Professional Development Committee has examined the employee feedback from its Spring 2023 survey instrument and has chosen to incorporate the topics listed below. Participant evaluations will be used for each activity for further planning and fine-tuning of future offerings. The NOCE Professional Development Committee will also oversee NOCE’s Flexible Calendar Program (FLEX) as well as approve funding applications for individual professional development opportunities for faculty and staff. We will be working closely with the District Professional Development office as well as with our colleagues at Cypress and Fullerton Colleges when possible and relevant in terms of joint planning, sharing of information, and collaboration in areas of mutual interest.

Professional Development Topics The topics below are the most requested on the 2023-2024 needs assessment survey for each of the six areas included.

Workplace Support:

- Technology for Workplace Productivity (optimizing Outlook, SharePoint, Jabber, file sharing, Adobe)
- Navigating Change (accepting uncertainty, managing stress, assessing multiple perspectives, recognizing possibility)

Workplace Communication:

- Emotional Intelligence
- Communication across Department
- Effective Meeting Techniques

Classroom Environment:

- Student Engagement
- The Science of Learning

Meeting Student Needs/Student as a Whole Person:

- Student Mental Wellness and Basic Needs
- Student Engagement Outside the Classroom

Educational Technology Tools:

- Canvas
- AI Generated Tools

Professional and Personal Growth:

- Leadership (Academic Senate, committee participation, team-building, mentorship)
- Self-Care (work-life balance, growth mindset, mindfulness)

DEIA:

- Minimizing Negative Impacts for Students
- Building Safe and Open Spaces
- Equity Minded Decision Making
- Cultural Proficiency

Flex Program Elements

Fall 2023 Mandatory FLEX: The NOCE ProD committee hosted a day of workshops on relevant and timely topics for faculty, including “The Intersectional Case for Disability Rights in Post-Secondary Education: Diversity, History, Compliance and Pedagogy” presented by Disability Rights lawyer and advocate Paul Grossman, “An Overview of Post-Secondary Disability Law” presented by Paul Grossman, and “SLOs – A Refresher,” presented by Jarek Janio, PhD, ESL Department Coordinator at Santa Ana College and facilitator of COACHes, California Outcomes Assessment Coordinator Hub.

Spring 2024 Mandatory FLEX: The NOCE ProD Committee is planning a day of events on timely topics related to school-wide needs and interests.

Ongoing Professional Development Opportunities

Third Thursdays: Hosted during the 2023-2024 academic year as a way to bring ongoing professional development opportunities to faculty and staff.

- September 21st: Student Learning: From Old Myths to Methods that Stick
- October 19th: Making Assessment Stick for Long-Term Retention
- November 16th: Teaching and Learning with ChatGPT and AI
- Spring events to be determined

One Book, One School Initiative:

The 2023-2024 professional development book selection is still under decision. Once chosen, a reading group will begin in January 2024, and in later Spring 2024, related professional development workshops will start.

Other Workshops

The NOCE ProD committee is committed to providing professional growth opportunities for faculty, administrators and staff in the areas of need identified on the Spring 2023 ProD Needs Assessment Survey as well as other identified needs.

- Classified professional development series
- Other workshops and trainings to be determined

Management Team

Each manager is encouraged to select at least one training in alignment with their job.

If the professional development activity requires funding, requests are submitted for review and approval by the President's Staff. A total of \$20,000 of PD funds is set aside to support attendance of workshops and conferences with the focus on enrollment management, research and planning, program development and equity. In addition, the following activities have been planned:

- District Management Association participation and leadership
- Monthly leadership sessions with Dynamic Cultures focusing on organizational culture and leadership skills
- Individual coaching sessions with Dynamic Cultures
- Association of Continuing and Community Education (ACCE) annual fall workshop and spring conference
- Two management team retreats, one focusing on enrollment management strategies and tools and another one focusing on leadership skills

Additionally, NOCE managers attended the annual California Adult Education Program (CAEP) Summit that included a best-practice presentation by NOCE's Director of Institutional Research and Planning, Dulce Delgadillo, on data-driven resource allocation decisions.

NOCE Administrative Professionals Team

The NOCE Administrative Professionals Team, consisting of all administrative assistants across NOCE, is provided monthly team training. The team collaborates to determine which trainings would create consistency and efficiency school-wide, keeping in mind the goals of the NOCE Strategic Plan.

A variety of trainers are invited to attend to provide training in their area of expertise. Trainers for 2023-2024 will include: team coordinator Julie Schoepf, NOCE managers and faculty, admin team members, and district staff.

The team will receive the following trainings for the 2023/24 school year:

- NOCE Ambassador Training
- Event Planning Tips and Tricks
- NOCE Meeting Setup
- Professionalism at Work
- Teamwork
- Students First
- PowerPoint Presentations
- HR Paperwork
- Onboarding New Staff – the Admins Role
- Diversity Appreciation
- Taking Minutes Made Easy
- Independent Contractor Agreements (ICA)

This agenda item was prepared by Candace Lynch, Professional Development Committee Chair.

How does this relate to the five District Strategic Directions? The NOCE 2023-2024 Professional Development Program was developed with the current needs and challenges of faculty, staff, and students in mind, given the dynamic nature of external forces that shape and alter the education environment. Our focus is first and foremost student success driven. The District Strategic Directions and Goals (July 2020) are the key drivers of our professional development efforts. Those that have formulated our focus for the year are highlighted here: District Strategic Direction: Student Experience and Success: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals. This first District Strategic Direction will be addressed by the NOCE Professional Development committee's focus on improving teaching and learning. It is our goal to prepare students for the next step in their journeys, and we will partner with our credit colleagues to foster opportunities for students to make those transitions more seamlessly. District Strategic Direction: Employee Experience: NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees. This key principle will be woven through all of our learning and training opportunities. Our focus is to provide opportunity for all NOCE employees to grow professionally to the betterment of our institution and the students we serve.

How does this relate to Board Policy? The NOCE Professional Development Program relates to the following Board Policies: BP 1001 District Mission, Vision & Values Statements; We are committed to student success and lifelong learning, and value high standards, adaptability, professionalism, respect and inclusiveness. BP 4020 Program and Curriculum Development; our focus is on creating high quality and relevant educational opportunities for our students. BP 7100: Commitment to Equal Employment Opportunity and Diversity; our professional development opportunities will aim to promote an understanding of diversity. BP 7160: Professional Development; we support and encourage all NOCE employees to continue to develop their professional expertise through a variety of modes.

FUNDING SOURCE AND FINANCIAL IMPACT: The funding source for NOCE Professional Development is the Carryover Fund.

RECOMMENDATION: It is recommended the Board receive as information the above highlights relating to the NOCE 2023-2024 Professional Development Program. The program's budget will include:

- \$49,634 (including annual allocation of \$20,000 plus carryover) for conferences, workshops, and on-campus speakers and presentations
- \$20,000 for management professional development opportunities

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
		Resolution	_____
DATE:	November 14, 2023	Information	X
		Enclosure(s)	_____
SUBJECT:	NOCCCD Professional Development 2022-2023		

BACKGROUND: The District proudly supports the professional development of all its employees. District Services is committed to supporting the District's mission and vision and regularly offers professional development opportunities to all its employees so they can, in turn, better support our students.

District Services regularly identifies areas where there are gaps and anticipates professional development needs based on District's Strategic Directions, Objectives, and Goals. Several methodologies, including surveys, are used to identify employee needs. Through the Professional Development Committee and other ad hoc committees, District Services collaborates with the campuses and employee groups to identify, develop, and offer timely and relevant professional development programs for its employees.

Since its implementation, EdVantage, our learning management system (LMS), has expanded its offerings to thousands, allowing employees to train in their interest at a time convenient to them. Several mandatory training courses are also offered via EdVantage allowing employees flexibility to train at a time convenient to them. Integrating the EdVantage calendar offered employees an opportunity to connect and learn from colleagues across the state.

Based on post-COVID employee preference, some training courses are now offered in a hybrid format. Career development programs are offered to provide employees with growth opportunities. Job-related training is provided to support employees to become more effective in their role. Monthly Microsoft training courses supported employee productivity, while Monthly Managers' Meetings offered managers opportunities to collaborate and learn from colleagues. Programs such as the P.I.E. series, Infusing Diversity, Equity, and Inclusion into Curriculum, promote an inclusive, equitable, and welcoming environment. The EEO and Hiring Committee training support equity efforts in the recruitment process.

The following summary highlights professional development activities offered District-wide, and training provided by District Services in 2022-23.

Career Development Programs

<p>Mentorship Program</p>	<p>The fourth cohort of the Mentorship Program started in September 2022 and graduated in May 2023. 22 employees participated in the program. All of those who responded to the survey provided overall satisfaction ratings.</p> <p>The objectives of the program are to:</p> <ul style="list-style-type: none"> • Develop professional/career goals and work towards achieving these goals. • Understand the roles and responsibilities of their mentor and their mentor’s department as well as the high-level perspective of how they support the institution and student success. • Cultivate relationships with diverse employees and network across the District. <p>Detailed information about the program is available at https://www.nocccd.edu/files/mentorship-brochure-2022_53499.pdf</p>
<p>Classified Professionals Training Academy</p>	<p>The first cohort of the Classified Professionals Training Academy (CPTA) provided 98% overall satisfaction ratings with the program.</p> <p>The second cohort of CPTA started in March 2023 and will end in December 2023. The program consists of 10 sessions. Twenty (20) classified staff members are participating in the program.</p> <p>The objectives of the academy are to:</p> <ul style="list-style-type: none"> • Offer an opportunity for professional growth. • Improve knowledge, skills, and abilities. • Foster a culture of learning. • Develop awareness of the vital role of classified staff in the shared governance process. • Build intercultural proficiency. <p>Detailed information about the program is available at dist-classified-professionals-training-academy-brochure_2023_v2_06084.pdf (nocccd.edu)</p>
<p>Management Development Program</p>	<p>The second cohort of Management Development Program had 100% overall satisfaction with the program.</p> <p>The third cohort of the Management Development Program started in March 2023 and will end in November 2023. The program consists of 9 sessions. 15 managers are participating in the program.</p> <p>The objectives of the program are to:</p> <ul style="list-style-type: none"> • Provide managers with the skillset necessary to be effective leaders. • Promote access to and dialogue with leaders and other managers throughout the District. • Learn District specific practices and challenges and how to address

	<p>them.</p> <ul style="list-style-type: none"> • Enhance skills to lead diverse employees while promoting equity. <p>Detailed information about the program is available at https://noccd.edu/management-development-program</p>
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Manager-Focused Trainings

<p>Manager Trainings provided in 2022-2023</p>	<p>These one-hour meetings are designed to provide an outlet for all managers, brainstorm best practices, discuss concerns and solutions, and learn from each other. They are focused on a topic to support managers. Subject matter experts were invited to answer questions and lead discussions.</p> <p>Topics included:</p> <ul style="list-style-type: none"> • A Conversation with Chancellor Breland • Managing Hybrid Employees • An open Q&A on Budget Basics • Budget Transfers and Transfer of Charges • What's Next?
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Mandatory Trainings

<p>Mandatory Trainings provided in 2022-2023</p>	<ul style="list-style-type: none"> • Workplace Harassment Prevention for Employees • AB1825 Sexual Harassment & Unlawful Discrimination for Managers • Cyber Security Awareness Training (2022, 2023) • FERPA for Higher Education • EEO/Diversity Search Committee Training • Occupational Safety and Health: Working in Heat • Occupational Safety and Health: Slips, Trips, and Falls • Occupational Safety and Health: Blood-borne Pathogens • EEO/DEI Extended Search Committee Training
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Learning Management System (LMS)

<p>EdVantage</p>	<p>EdVantage, NOCCCD's Learning Management System (LMS) offers thousands of learning modules, including content specific to California Community Colleges. It allows employees to view their personal transcript listing their completed professional development. It also provides employees space to connect with colleagues across the state to collaborate, discuss ideas, and share resources. Employees spent a total of 3,970 hours in EdVantage.</p>
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Technology Trainings

<p>Technology Trainings provided in 2022-2023</p>	<ul style="list-style-type: none"> • Banner Navigation with Security Awareness for new employees (35 sessions) • ARGOS Reporting (25 sessions) • Dynamic Forms (2 sessions) • Cyber Security Training/Review for Risk <p>Microsoft Applications: These live online training courses were offered monthly. A total of 12 sessions were offered and approximately 300 people attended these live training courses. Recordings of each session were made available for employees that were unable to attend. <i>Topics included beginning and advanced Word, Excel, Teams, Outlook, PowerPoint, SharePoint, and One Drive.</i></p>
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Diversity Training

<p>Equal Employment Opportunity Southern California Promising Practices Showcase</p>	<p>NOCCCD was selected to host the EEOC Promising Practices Showcase in March 2023. The event centered on learning from the institutions who are leading the system with innovative EEO strategies that can be scaled and elevate the promising practices statewide. Approximately 170 people across the state attended and learned about collaborative promising practices about pre-hiring, hiring, and post hiring efforts.</p> <p>The program included thought-provoking poster presentations, engaging discussions, and valuable networking opportunities that provided an enriching experience for all attendees. Participants found the showcase to be both informative and inspiring.</p>
<p>Infusing Diversity, Equity & Inclusion in the Curriculum Seminar</p>	<p>In this week-long seminar in Spring 2023, faculty cohorts engaged in cooperative learning and discussions designed to assist them in developing materials on diversity, equity, and inclusion that can be integrated into their course content and/or teaching approach. Thirteen (13) faculty participated in this seminar.</p>
<p>Future Instructors Training Program (FIT)</p>	<p>The FIT program aims to connect equity minded faculty at NOCCCD to mentor and inspire future instructors in selected fields. This program offers stipends and additional resources for participants. The goal is to close the opportunity gap and foster the growth of the next generation of community college faculty. The 6th cohort of the program graduated in May 2023. Fourteen (14) mentors and sixteen (16) mentees participated in the program.</p>
<p>Pluralism, Inclusion, and Equity (P.I.E.) Series</p>	<ul style="list-style-type: none"> • Critical Race Theory, Democracy, and Climate Collapse: All Our Fates Are linked. • Edge Dancers: Mixed Heritage Identity Negotiation of Multiethnic/Racial/Marginalized College Students • Writing Ourselves into the American Story • The Moral Courage Method of Communicating Across Divides • Creating Inclusive Environments in Higher Education • “That’s How You RJ”: Latinas Reimagining the ‘Bad Feminist’ in

	<p>Abortion Advocacy</p> <ul style="list-style-type: none"> • Critical Pedagogy: Infusing Diversity into the Curriculum • Co-Decolonizing Leadership for Increasingly Diverse Learners
Other Training	<ul style="list-style-type: none"> • Indigenous People's Day: The indigenous Art of Healing (Sponsored by the Hispanic Heritage Month Committee) • Student Panel: Shedding Light on the Effects of the Pandemic on Latinidad (Co-sponsored by Fullerton College Cadena Cultural Center)
Activities	<ul style="list-style-type: none"> • Puente & Legacy Center Ribbon Cutting Ceremony. (Co-sponsored by the LFSA & Hispanic Heritage Month Committee) • LGBTQ+ History Month Kick-Off Celebration • Districtwide Closing Ceremony: The Cruz Reynoso Building Dedication Kick-Off
Off-Site Field Trips	<ul style="list-style-type: none"> • Los Angeles County Museum of Art field trip as a part of Black History Month celebrations. • Japanese American National Museum tour as a follow-up to Asian American and Pacific Islander Heritage month. • Cheech Marin Center for Chicano Art and Culture Museum Tour. (Co-sponsored by the LFSA & Hispanic Heritage Month Committee).

Communication Trainings

Customer Service Training	<p>Customized customer service training was provided to Human Resources, Educational Services & Technology, and Finance & Facilities departments. These half-day seminars provided practical tools that participants could immediately implement to improve external and internal customer service. A follow-up refresher training was provided as a reminder to utilize the tools as well as answer any questions.</p>
Developing Effective Conflict Resolution Strategies in the Workplace	<p>This training looked into the origins of conflict and its impact on our professional lives. It challenged participants to “reframe” conflict as “constructive” and explore how it can be utilized as a powerful communication tool in resolving disputes in professional settings. Specific areas of focus in this workshop included:</p> <ul style="list-style-type: none"> • Learning how to approach conflict constructively. • Navigating divergent conflict resolution styles and when to use each style. • Analyzing the effectiveness of your listening process and discussing how to develop active listening strategies to help de-escalate conflicts. • How to frame and reframe difficult conversations in the workplace.

Accounting Trainings

Accounting Trainings	<ul style="list-style-type: none"> • Banner Finance Training - 3 times per semester. • Budget Allocation Forums – Districtwide webinar that included participation by the campus budget officers to expand the discussion to include the campus processes. • Presentations to the Management Development Program on the budget, accounting processes, and payroll. • Presentations to the Leadership Academy on District Finance.
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Risk Management Trainings

Risk Management Trainings	<ul style="list-style-type: none"> • Workers Compensation Training • Hearing Conservation/Testing (2 sessions) • Fire safety and Extinguisher training (5 sessions) • Utility Cart Training (8 sessions) • Utility Cart Train the Trainer (2 sessions) • Forklift Training (4 session) • Forklift Train the Trainer • Bloodborne Pathogens (7 sessions) • Injury and Illness Prevention Plan (7 sessions) • Hazard Communication (7 sessions) • Heat Illness Prevention • Hazard Materials Awareness • Pesticide Training • Slips, Trips, and Falls
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Other Trainings

Employee Orientations	<ul style="list-style-type: none"> • New Employee/Faculty Orientation - 7.5-hour training, twice a year. • Adjunct Faculty Orientation - 4 hours, twice a year. • Topics included the History of the District; Sexual Harassment; Title IX; Benefits; Risk Management; Payroll; Technology in Classroom; Disability Support Services; Fraud Hotline; Health Services. Orientations allowed employees from all locations to meet and network with their peers. Additionally, union representatives had an opportunity to meet with their members.
Faculty Load and Compensation (FLAC)	The FLAC module automates job records and compensation and provides faculty with access to view assignment(s), workload, and compensation in Banner Self-Service (Employee Dashboard) - 12 training sessions were provided to Administrative Support Staff to demonstrate for workload entry in Banner.
First Aid and CPR/AED Workplace Training	This training focused on supporting employees that require job-related recertification, but it was open to any interested employees. A total of six trainings sessions were offered across the District.

District Services is intentional about expanding and regularly providing professional development programs and opportunities to all employee groups and is continually searching for methods to remove barriers in employee development and promote a culture of learning.

How does this relate to the five District Strategic Directions? The Professional Development program offered by District Services directly supports District Strategic Direction 2: Employee Experience - NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees as well as District Goal 2.2: The District will regularly offer professional development and training opportunities for all employees.

How does this relate to Board Policy? District Services professional development programs support BP 1001 Mission, Vision, and Values (1.1, 3.7); BP 1002 Philosophy (2.5); and BP 7160 Professional Development (1.0, 2.0, 3.0). Professional Development programs support the District's mission by providing continuous learning opportunities for all employees to strengthen their practice so we may better serve our students. Besides offering training programs internally, District Services sponsors employees to conferences, seminars, and workshops, so they learn and apply new knowledge and skills to enhance their job performance. Regular EEO Hiring Committees training and Diversity training are offered to promote equity, inclusiveness, and anti-racism.

FUNDING SOURCE AND FINANCIAL IMPACT: District Services Professional Development activities are supported with general funds.

RECOMMENDATION: It is recommended that the Board receive as information highlights of the District Services 2022-2023 Professional Development Program.

Cherry Li-Bugg
Recommended by


Approved for Submittal

4.g.7
Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: November 14, 2023 Resolution
Information
SUBJECT: Fullerton College Enclosure(s) X
Proposed, Revised Mission Statement

BACKGROUND: ACCJC accreditation standards require that an institution review its mission statement on a regular basis and revise as necessary. From Fall 2021 through Fall 2022, Fullerton College conducted a comprehensive review of its mission and core values. In November 2021, Fullerton College Faculty Senate, Associated Students, Classified Senate and President’s Advisory Council, approved adding a commitment to anti-racism to its mission and core values. An overview of “Mission Refresh Activities” at the Fall 2022 Convocation was followed by a breakout session, an online survey, and two open forums. The new mission was approved by all major campus shared governance committees, including Faculty Senate, Classified Senate, Associated Students before final approval at President’s Advisory Council.

After discussion at the February 14, 2023 Board of Trustees meeting, the College revisited the mission and considered feedback from members of the Board. The College is once again forwarding the proposed mission to the Board for review and approval.

This agenda item is submitted by Daniel Berumen, Director of the Office of Institutional Effectiveness, and Accreditation Steering Committee members Danielle Fouquette and Bridget Kominek.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 1) Student Experience & Success: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals and 4) Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is in compliance with Board Policy 3200, Accreditation; and Board Policy 3250, Institutional Planning.

FUNDING SOURCE AND FINANCIAL IMPACT: This item has no financial impact.

RECOMMENDATION: To satisfy accreditation requirements, it is requested that the Board formally accept and approve the revised Fullerton College Mission and Core Values previously approved by the College’s Faculty Senate, Classified Senate, President’s Advisory Council, and Associated Students.

Cherry Li-Bugg
Recommended by


Approved for Submittal

4.h.1
Item No.

Fullerton College: Proposed Mission Fall 2023

Fullerton College advances student learning and achievement by developing clear pathways for students from our diverse communities who seek educational and career growth, certificates, associate degrees, and transfer. We build a supportive and inclusive environment for students to be successful learners, responsible leaders, and engaged community members. We dismantle oppressive institutional structures in order to achieve educational justice.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: November 14, 2023

SUBJECT: Academic Personnel

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

5.a.1

Item No.

RESIGNATION

Duran, Sonia	CC	Director on Special Assignment, Student Services Last day worked: 10/20/2023 PN CCM691
Fernandez, Margaret	CC	Interim Dean, Career Technical Education/Economic Development Last day worked: 10/31/2023 PN CCM970

NEW PERSONNEL

Hodge, Rick	CC	Dean, Career Technical Education/Economic Development 12-month Position (100%) Range 32, Column G Management Salary Schedule Eff. 11/15/2023 PN CCM970
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TEMPORARY REASSIGNMENT

Fierro, Deniz	FC	Director, Educational Partnerships And Programs
	To:	Interim Director, EOPS/CARE/CalWORKs 12 Month position (100%) Range 24, Step F + Doctorate Management Salary Schedule Eff. 11/15/2023-06/30/2024

CHANGE IN SALARY CLASSIFICATION

Leyva Gutierrez, Francisco	CC	Chemistry Instructor (ADJ) From: Column 1, Step 1 To: Column 3, Step 1 Eff. 08/21/2023
Li, John	CC	Physics/Astronomy Instructor (ADJ) From: Column 1, Step 1 To: Column 3, Step 1 Eff. 08/21/2023

Academic Personnel
November 14, 2023

Mao, Yen-Ping	FC	Foreign Language, Chinese Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 08/21/2023
Papoulias, Lambe B	FC	Business Instructor (ADJ) From: Column 1, Step 1 To: Column 3, Step 1 Eff. 08/21/2023
Sarkan, Kristianna	CC	Biological Sciences Instructor (ADJ) From: Column 1, Step 1 To: Column 3, Step 1 Eff. 08/21/2023
Worthington, Gina	FC	Ethnic Studies Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 08/21/2023

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2024 SPRING SEMESTER

Avery, Cori	CC	Column 1, Step 2
Butler, Stephanie	NOCE	Column 2, Step 1
Chen, Erica	CC	Column 1, Step 1
Nakawatase, Daniel	CC	Column 2, Step 1
Pham, Thien	FC	Column 1, Step 4
Tagayun, Anissa	CC	Column 1, Step 1
Truman, Kaitlyn	CC	Column 1, Step 1
Wang, Alicia	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Aarons, Rhiannon	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Adams, Kelly	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Aguilar, Hugo	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023

Academic Personnel
November 14, 2023

Barsha, Anthony	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Berry, Nera	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Carmona, Mirta	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Chang, Wayne	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Curtin, Brian	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Dahl, Yen	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Echolds, Nora	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Edwards, June	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Elgin, Rachael	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Famolaro, Felix	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Fike, Lawrence	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023

Academic Personnel
November 14, 2023

Hall, Angel	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Hill-West, Jami	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Huynh, Paul	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Kanel, Naveen	FC	Educational Facilities Master Plan Refresh Steering Committee Stipend not to exceed \$720.00 Eff. 09/08/2023-12/01/2023
Kanal, Naveen	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Katsui, Irene	NOCE	Online Teaching Certificate Training Stipend not to exceed \$250.00 Eff. 10/01/2023-10/15/2023
Khong, San	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Khssassi, Zineb	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Kim, Wha	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Magginetti, Giovanni	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Metchikoff, Allison	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023

Academic Personnel
November 14, 2023

Patrick-Norng, Michelle	NOCE	Educational Facilities Master Plan Refresh Steering Committee Stipend not to exceed \$720.00 Eff. 09/08/2023-12/01/2023
Penn Mathis, Elline	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Ream, Timothy	FC	Got Data Professional Learning Day Stipend not to exceed \$120.00 Eff. 08/16/2023
Rios, Crystal	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Tseng, Anh	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Tuttle-Harry, Honour	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Uchlik, Aleksandra	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Ura, Masako	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Usary, Danny	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Wan, James	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023
Way, Chase	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 10/12/2023

Academic Personnel
November 14, 2023

Wilson, Kristine

FC Adjunct Faculty Orientation
Stipend not to exceed \$160.00
Eff. 10/12/2023

Zhao, Qingguo

NOCE Adjunct Faculty Orientation
Stipend not to exceed \$160.00
Eff. 10/12/2023

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	November 14, 2023	Resolution	<u> </u>
SUBJECT:	Classified Personnel	Information	<u> </u>
		Enclosure(s)	<u> X </u>

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

5.b.1

Item No.

Classified Personnel
November 14, 2023

RETIREMENT

Peters, Lowell	FC	Facilities Assistant 12-month position (100%) Eff. 12/31/2023 PN FCC917
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RESIGNATIONS

Martinez Beccera, Edgar	FC	Campus Safety Officer 12-month position (100%) Eff. 10/24/2023 PN FCC842
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NEW PERSONNEL

Linden, Tanner	CC	Special Projects Coordinator, College Foundation Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 12/15/2023 – 06/30/2024 PN CCT999
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CHANGE IN SALARY STEP

Teh, Edwin	FC	Admissions and Records Specialist From: Range 36, Step E To: Range 36, Step C Eff. 10/16/2023
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CHANGE IN END DATE

Barton, Pepe	FC	Temporary Interim Director, Campus Communications From: 05/31/2024 To: 04/30/2024 PN FCM988
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VOLUNTARY CHANGES IN ASSIGNMENT

Zaragoza, Juliana	CC	Financial Aid Technician 12-month position (100%) PN CCC771
		Permanent Lateral Transfer To: Administrative Assistant II (NOCRC) 12-month position (100%) Eff. 11/15/2023 PN SCC871

DOCTORAL STIPEND

Ramirez, Daisy	CC	Research Analyst (100%) Doctoral Stipend (\$3,500) Eff. 07/01/2024
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STIPEND FOR ADDITIONAL ADMINISTRATIVE DUITES

Santillan, Carolina	FC	Administrative Assistant II 6% Stipend Eff. 09/01/2023 – 06/30/2024
Serrato, Melissa	FC	Communications Specialist 6% Stipend Eff. 09/01/2023 – 10/31/2023

LEAVES OF ABSENCE

@01782356	FC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 11/16/2023 – 1/12/2024 (Consecutive Leave)
@01492199	FC	Unpaid Personal Leave Eff. 11/27/2023 – 12/01/2023 Eff. 01/02/2024 – 01/05/2024 Eff. 02/15/2024 – 02/20/2024

NEW CLASSIFIED MANAGEMENT JOB DESCRIPTION

Assistant District Director, Purchasing
Range 17 (CL)
Management Salary Schedule

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

Job Title:	Assistant District Director, Purchasing	Range: 17 (CL)	Management Schedule
Date Revised:		Date Approved:	
THIS IS A DESIGNATED CLASSIFIED MANAGEMENT POSITION SUBJECT TO A SIX-MONTH PROBATIONARY PERIOD			

PRIMARY PURPOSE

As a direct report to the District Director, Purchasing, the Assistant District Director, Purchasing assumes a key role in supporting the planning, coordination, and oversight of centralized purchasing functions, contract services, and associated operations throughout the District. This position places a strong emphasis on ensuring compliance with District policies, legal requirements, and operational effectiveness. Working in close partnership with the District Director, the Assistant District Director, Purchasing assists in the management of intricate procurement processes and diverse contract services, making a valuable contribution to the District's strategic goals and objectives.

ESSENTIAL FUNCTIONS

Examples of essential functions are interpreted as being descriptive and not restrictive in nature.

1.	Strategically plan, organize, coordinate, implement, oversee, manage, and evaluate District-wide purchasing and contracting programs, services, operations, and activities. Develop and implement efficient procedures to enhance service delivery, recommend departmental goals, objectives, and policies, and update purchasing and contracting strategies in alignment with District policy, needs, and legal requirements. Stay current on relevant regulations affecting purchasing and contracting.
2.	Regularly engage with the District Director to address purchasing and contracting matters, receive administrative guidance, and provide leadership to assigned personnel. Foster a culture of continuous improvement, prioritize tasks, delegate work assignments and projects, monitor progress, assess outcomes, participate in employee recruitment and hiring processes, evaluations and resolve team conflicts. Contribute to departmental meetings, agendas, content, and training initiatives.
3.	Assist in the preparation and administration of the annual program budget. Make recommendations, justify budget requests, and estimate costs. Monitor and control expenditures in accordance with District policies and relevant regulations.
4.	Review and assign purchase requisitions to purchasing staff. Ensure the timely procurement of services, materials, supplies, books, equipment, tools, and miscellaneous items as requested by college and District staff. Gather pricing, delivery information, and terms; negotiate with vendors; maintain vendor and contractor relationships; address inquiries regarding quotes and bids; expedite back orders as necessary; analyze market prices and trends to determine optimal sources for supply, considering factors like availability, pricing, quality, and technical specifications. Obtain and assess verbal and written quotes and bids, and place orders following established procedures. Validate purchase requisitions for completeness, accuracy, and compliance with bid requirements, funding, and District policies.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
JOB DESCRIPTION**

5.	Develop, review, and draft bid specifications and packages for various goods and services, including public works projects. Examine final contract documents, terms, and conditions for both formal and informal bids. Prepare and distribute bid documents, determine bid selection processes, conduct pre-bid conferences, respond to bidder inquiries, and evaluate bid alternates. Administer the competitive bidding process, ensuring legal compliance, and secure the best products and services at the most favorable prices. Document bids received, evaluate bid results, prepare bid recommendations, and forward them to the District Director, Purchasing for subsequent submission to the Board of Trustees for approval. Provide guidance to District administrators in preparing bid specifications and packages for the acquisition of technical or specialized items and equipment. Oversee bid openings.
6.	Contribute to the training, supervision, evaluation, and mentorship of departmental staff. Facilitate ongoing staff development and training initiatives. Supervise personnel involved in purchasing and contract services, including task assignment, performance review, and professional development and training.
7.	Support the interpretation and explanation of complex purchasing and contract services policies and procedures. Keep abreast of applicable laws and multifaceted regulations and provide technical guidance on intricate specifications and evaluations.
8.	Collaborate with District and campus staff, vendors, sales representatives, government agencies, and external organizations to maintain open communication and coordinate complex programs and operations
9.	Generate, prepare, and maintain detailed reports, records, and files related to assigned programs, operations, and activities, including those relevant to contract services.
10.	Supervise inventory-related activities including the processing of obsolete and surplus items.
11.	Organize, attend, and potentially chair various meetings as needed. Serve on committees and special projects, facilitating coordination between complex programs and services involving other District and campus personnel.
12.	Collaborate in the exploration and implementation of emerging technologies and advancements, specifically those relevant to online bidding and complex contract management.
13.	Effectively utilize computer systems to input, update, and maintain budget, vendor, inventory, and related information. Ensure the efficient utilization of these systems for bidding processes, contract management, and reporting requirements.
14.	Assume full signature authority for purchasing and contracting in the absence of the District Director.
15.	Demonstrate sensitivity to and understanding of the disabilities and diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students.
16.	Provide leadership in District/College efforts to increase the diversity of faculty and staff, to address student achievement gaps, and in the creation of a welcoming and inclusive work and educational environment.
17.	Assist and promote the growth and success of a diverse population of students and employees through the development of interculturally competent and equity minded management and leadership abilities. The ideal candidate should have experience in this area with African Americans, Latinx, Native Americans, Pacific Islanders and other disproportionately impacted students and employees.
18.	Perform related duties as assigned.

OTHER FUNCTIONS

None

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

WORKING RELATIONSHIPS

The Assistant District Director, Purchasing, maintains frequent contact with District and campus personnel, vendors, sales representatives, contractors, governmental agencies and various outside organizations.

EDUCATION AND EXPERIENCE

Minimum Qualifications

Any combination equivalent to a Bachelor's degree in business administration, public education, or a related field and a minimum of three years of progressively responsible experience in purchasing, contract or business administrative services.

Commitment to diversity. All applicants must have demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and staff. The applicant must be able to demonstrate how their experience with these factors relates to successfully achieving the goals of the position.

Desirable Qualifications

Possession of an advanced degree in business administration, public education, or a related field from a regionally accredited institution.

Administrative or supervisory experience in an educational setting.

Experience with procurement and contract management software.

Familiarity with Enterprise Resource Planning (ERP) systems such as Banner or equivalent.

Experience in shared governance in an educational setting.

High level of critical thinking, problem solving and analytical skills.

High professional standards and strong interpersonal skills.

Effective oral and written communication skills.

Ability to establish and maintain effective working relationships with others.

Prior experience in approaching work and interactions with colleagues and/or students in an equity minded manner. Ability to provide an inclusive and welcoming work/educational environment.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of District organization, operations, policies, and objectives

Knowledge of federal and state laws and regulations related to purchasing and contract services

Knowledge of competitive bidding processes and contract administration practices

Knowledge of correct English usage, grammar, spelling, punctuation, and vocabulary

Knowledge of record-keeping procedures

Knowledge of appropriate software and databases for procurement and contract management

Knowledge of a shared governance model

Ability to assist in directing and coordinating centralized purchasing and contract operations

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
JOB DESCRIPTION**

Ability to prepare complex bid documents and assist in conducting pre-bid conferences and public bid openings

Ability to exercise good judgment and initiative in resolving problems and making recommendations

Ability to maintain professionalism under stressful situations

Ability to deliver clear and effective presentations

Ability to analyze situations accurately and take appropriate action

Ability to work independently with moderate direction

Ability to meet schedules and timelines

Ability to plan, organize, and prioritize work

Ability to interpret, apply, and explain laws, regulations, policies, and procedures

Ability to supervise, train, and provide work direction to others

Ability to establish and maintain effective working relationships with others

SPECIAL REQUIREMENTS

A valid California Driver's License

WORKING CONDITIONS

Office environment with constant interruptions and frequent interaction with others; extended periods of sitting (up to 2-3 hours); may require off-site duties and activities, including travel to other offices or locations for meetings.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: November 14, 2023

SUBJECT: Professional Experts

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

5.c.1

Item No.

Professional Experts
November 14, 2023

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Ajanel, Chandni	NOCE	Project Expert	CCTAP Support Specialist	26	10/30/2023	12/09/2023
Ajanel, Chandni	NOCE	Project Expert	CCTAP Support Specialist	26	01/07/2024	04/14/2024
Ajanel, Chandni	NOCE	Project Expert	CCTAP Support Specialist	26	04/28/2024	05/26/2024
Ajanel, Chandni	NOCE	Project Expert	CCTAP Support Specialist	26	06/02/2024	06/22/2024
Alofaituli, Kim	CC	Project Manager	Tutor for Psych Tech Students	3	09/01/2023	12/08/2023
Benavidez De La Cruz, Jesus	CC	Assistant Coach 5	Athletic Team Assistant Coach	26	10/13/2023	05/17/2024
Bladh, Eric	CC	Technical Expert II	Technical Curriculum Review	5	10/16/2023	12/01/2023
Bladh, Eric	CC	Technical Expert II	Technical Curriculum Review	5	01/29/2024	05/17/2024
Brantley, Robert	FC	Project Expert	Transfer Center Assistant	26	10/23/2023	12/15/2023
Brooks, Joshua	CC	Assistant Coach 5	Athletic Team Assistant Coach	26	10/31/2023	12/04/2023
Brooks, Joshua	CC	Assistant Coach 5	Athletic Team Assistant Coach	26	01/29/2024	06/24/2024
Brown, Anthony	CC	Technical Expert II	Tutor for Psych Tech Students	4	09/01/2023	12/15/2023
Emerzian, Jimmy	FC	Technical Expert II	Jazz Performance	4	11/04/2023	11/04/2023
Gardner, Henry	FC	Project Expert	Disney Aspire College Liaison	26	10/23/2023	11/17/2023
Gardner, Henry	FC	Project Expert	Disney Aspire College Liaison	26	11/27/2023	12/13/2023
Gardner, Henry	FC	Project Expert	Disney Aspire College Liaison	26	01/08/2024	03/01/2024
Gardner, Henry	FC	Project Expert	Disney Aspire College Liaison	26	03/11/2024	03/22/2024
Gardner, Henry	FC	Project Expert	Disney Aspire College Liaison	26	04/02/2024	06/14/2024
Gardner, Henry	FC	Project Expert	Disney Aspire College Liaison	26	06/24/2024	06/30/2024
Garibay, Leanne	FC	Project Expert	Transfer Center Guided Exit and Equity Projects	26	11/28/2023	11/17/2023
Garibay, Leanne	FC	Project Expert	Transfer Center Guided Exit and Equity Projects	26	01/02/2024	03/21/2024
Garibay, Leanne	FC	Project Expert	Transfer Center Guided Exit and Equity Projects	26	04/02/2024	05/22/2024

Professional Experts
November 14, 2023

Gurrola, Victoria	CC	Project Expert	Accessible Content	26	10/16/2023	04/08/2024
Harless, Heather	FC	Project Manager	Lighting Designer	4	10/16/2023	12/16/2023
Henderson, Toni	NOCE	Project Coordinator	Vocational Specialist	26	01/02/2024	05/26/2024
Kaump, Sarah	FC	Project Coordinator	Mindful Growth Initiative Coordinator	20	09/25/2023	06/15/2024
Linares-Sierra, Alexis	CC	Project Expert	Transfer Mentor	20	10/23/2023	05/13/2024
Maclean, Daphne	FC	Technical Expert II	Fall 2023 Math Workshops and Review Sessions	3	09/01/2023	10/18/2023
Makabali, Alvin	NOCE	Project Coordinator	Research Technical Support Specialist and Coordinator	26	10/30/2023	11/21/2023
Makabali, Alvin	NOCE	Project Coordinator	Research Technical Support Specialist and Coordinator	26	11/27/2023	12/07/2023
Makabali, Alvin	NOCE	Project Coordinator	Research Technical Support Specialist and Coordinator	26	01/08/2024	06/06/2024
Medina, Isabel	FC	Project Expert	Dual Enrollment College Liaison	26	10/23/2023	11/17/2023
Medina, Isabel	FC	Project Expert	Dual Enrollment College Liaison	26	11/27/2023	12/13/2023
Medina, Isabel	FC	Project Expert	Dual Enrollment College Liaison	26	01/08/2024	01/19/2024
Medina, Isabel	FC	Project Expert	Dual Enrollment College Liaison	26	01/29/2024	03/01/2024
Medina, Isabel	FC	Project Expert	Dual Enrollment College Liaison	26	03/11/2024	03/22/2024
Medina, Isabel	FC	Project Expert	Dual Enrollment College Liaison	26	04/01/2024	05/03/2024
Medina, Isabel	FC	Project Expert	Dual Enrollment College Liaison	26	05/13/2024	06/14/2024
Medina, Isabel	FC	Project Expert	Dual Enrollment College Liaison	26	06/24/2024	06/28/2024
Morris, Diana	FC	Project Expert	Stage Manager	20	10/16/2023	11/30/2023
Morris, Tom	FC	Technical Expert II	Division Website Management	10	11/15/2023	06/15/2024
Moto-Mireles, Jonathan	NOCE	Project Manager	Vocational Specialist	26	11/01/2023	12/21/2023
Moto-Mireles, Jonathan	NOCE	Project Manager	Vocational Specialist	26	01/02/2024	03/01/2024
Moto-Mireles, Jonathan	NOCE	Project Manager	Vocational Specialist	26	04/02/2024	05/24/2024
Neal, Diamond	CC	Project Expert	Transfer Center	20	10/23/2023	05/13/2024
Nguyen, Uyen	CC	Project Expert	Rising Scholar Program Lead	20	10/19/2023	05/27/2024
Orozco, Luciano	CC	Technical Expert II	Perkins V Transportation	5	11/13/2023	06/30/2024

Professional Experts
November 14, 2023

Padilla, Debra	NOCE	Project Coordinator	CTE SoCal Sheet Metal JATC	15	10/25/2023	11/10/2023
Pan, Alexandria	CC	Project Expert	Transfer Mentor	20	10/23/2023	05/13/2024
Perez, Carmen	FC	Project Expert	Dual Enrollment College Liaison	26	10/23/2023	11/17/2023
Perez, Carmen	FC	Project Expert	Dual Enrollment College Liaison	26	11/27/2023	12/13/2023
Perez, Carmen	FC	Project Expert	Dual Enrollment College Liaison	26	01/08/2024	01/19/2024
Perez, Carmen	FC	Project Expert	Dual Enrollment College Liaison	26	01/29/2024	03/01/2024
Perez, Carmen	FC	Project Expert	Dual Enrollment College Liaison	26	03/11/2024	03/22/2024
Perez, Carmen	FC	Project Expert	Dual Enrollment College Liaison	26	04/01/2024	05/03/2024
Perez, Carmen	FC	Project Expert	Dual Enrollment College Liaison	26	05/13/2024	06/14/2024
Perez, Carmen	FC	Project Expert	Dual Enrollment College Liaison	26	06/24/2024	06/28/2024
Pham, Andy	NOCE	Project Coordinator	CCTAP Project Coordinator	26	09/11/2023	11/17/2023
Pham, Andy	NOCE	Project Coordinator	CCTAP Project Coordinator	26	12/04/2023	12/08/2023
Pham, Andy	NOCE	Project Coordinator	CCTAP Project Coordinator	26	01/08/2024	02/02/2024
Pham, Andy	NOCE	Project Coordinator	CCTAP Project Coordinator	26	02/12/2024	03/15/2024
Pham, Andy	NOCE	Project Coordinator	CCTAP Project Coordinator	26	03/25/2024	04/19/2024
Pham, Andy	NOCE	Project Coordinator	CCTAP Project Coordinator	26	04/29/2024	05/10/2024
Pham, Andy	NOCE	Project Coordinator	CCTAP Project Coordinator	26	05/20/2024	05/31/2024
Pham, Andy	NOCE	Project Coordinator	CCTAP Project Coordinator	26	06/10/2024	06/19/2024
Price, Anabelle	FC	Project Expert	In-Reach Student Engagement	26	10/23/2023	12/09/2023
Price, Anabelle	FC	Project Expert	In-Reach Student Engagement	26	01/18/2024	02/10/2024
Price, Anabelle	FC	Project Expert	In-Reach Student Engagement	26	02/26/2024	03/16/2024
Price, Anabelle	FC	Project Expert	In-Reach Student Engagement	26	04/08/2024	04/27/2024
Price, Anabelle	FC	Project Expert	In-Reach Student Engagement	26	05/20/2024	06/28/2024
Rodriguez, Steven	AC	Technical Expert I	HEET to WTE Transition	26	11/06/2023	12/20/2023
Rodriguez, Steven	AC	Technical Expert I	HEET to WTE Transition	26	01/02/2024	01/31/2024
Sabo, Stephanie	CC	Technical Expert II	Gallery Director	8	09/15/2023	06/09/2024
Sabo, Stephanie	CC	Technical Expert II	Art Gallery Curator for Fall 2023	8	10/09/2023	12/16/2023

Professional Experts
November 14, 2023

Schweppe, Madeline	CC	Certified Athletic Trainer	Certified Athletic Trainer	26	09/11/2023	05/30/2024
Senteno, Hugo	CC	Technical Expert II	CyberSecurity Portfolio & Curriculum Development	10	10/25/2023	01/26/2024
Smith, Dianna	CC	Project Manager	K16 Key Personnel for CC Health Science/Outreach	26	08/14/2023	11/17/2023
Smith, Dianna	CC	Project Manager	K16 Key Personnel for CC Health Science/Outreach	26	01/08/2024	06/14/2024
Truman, Kaitlyn	CC	Technical Expert II	SWP Regional Allied Health Clinical	16	10/16/2023	12/08/2023
Uc, Fatima	CC	Project Expert	Transfer Mentor	20	10/23/2023	05/13/2023

NOCE TUITION PROGRAMS

Name	Salary	Semester	Max Permitted Hours per Week
Reed, Rosalba	Tuition Rate	Fall	8

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: November 14, 2023

SUBJECT: Hourly Personnel

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

5.d.1

Item No.

Hourly Personnel
November 14, 2023

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Alt, Mireya	CC	Technical - Assist in EOPS/CARE/CalWORKs	11/15/23	02/07/24	TE A 4
Alt, Mireya	CC	Technical - Assist in EOPS/CARE/CalWORKs	04/10/24	06/30/24	TE A 4
Felipe, Patrick	CC	Technical - Assist with the Puente Program	09/13/23	12/13/23	TE A 3
Franklin, Nathan	CC	Technical - Assist in Health Science Open Computer Lab	11/06/23	12/08/23	TE A 1
Franklin, Nathan	CC	Technical - Assist in Health Science Open Computer Lab	01/29/24	03/15/24	TE A 1
Goff, Ian	FC	Technical - Assist in Fine Arts	11/15/23	06/29/23	TE J 1
Heraldez, Katrena	CC	Technical - Assist with HRC program	02/12/24	05/17/24	TE B 3
Iskandr, Beter	CC	Technical - Assist in Campus Safety	11/15/23	02/14/24	TE A 4
Iskandr, Beter	CC	Technical - Assist in Campus Safety	04/17/24	06/30/23	TE A 4
Jaco, Amber	CC	Technical - Assist in Campus Safety	11/15/23	02/14/24	TE A 4
Jaco, Amber	CC	Technical - Assist in Campus Safety	04/17/24	06/30/23	TE A 4
Jeu, Aaron	FC	Technical - Assist in Admissions & Records	01/02/24	03/29/24	TE A 1
Jones, Doreen	FC	Paraprof - Theater Technician	11/15/23	06/28/24	TE J 3
Lee, Akylai	CC	Technical - Assist in Admissions & Records	11/15/23	02/23/24	TE A 1
Martinez Romero, Katya	CC	Paraprof - Athletic Program Assistant	11/15/23	06/30/24	TE I 3
Mullin, Matthew	FC	Technical - Assist in Fine Arts	11/15/23	06/29/24	TE J 1
Murdoch, Tracey	CC	Technical - Assist with Charger Food Pass Program	10/25/23	01/26/24	TE B 2
Nacu, Kristine	NOCE	Technical - Assist with EFMP Steering Committee	09/08/23	12/01/23	TE A 2
Olvera, Cristina	CC	Technical - Assist with HRC program	02/12/24	05/17/24	TE B 2
Ortega, Danny	CC	Technical - Assist in Campus Safety	08/30/23	11/29/23	TE B 4
Ortega, Danny	CC	Technical - Assist in Campus Safety	01/31/24	05/01/24	TE B 4
Palsma, Julian	FC	Technical - Assist in Fine Arts	11/15/23	06/28/24	TE J 1
Villafuerte, Chrissela	CC	Direct Instr Support - Interpreter for hearing-impaired students	08/09/23	06/30/24	TE E 1
Villafuerte, Chrissela	CC	Direct Instr Support - Interpreter for hearing-impaired students	08/09/23	06/30/24	TE F 1
Waldie, Cari	CC	Technical - Assist with HRC program	02/12/24	05/17/24	TE B 2
Walter, Ethan	CC	Technical - Assist with HRC program	03/11/24	05/31/24	TE B 1
Faamafoe, Cyrus	FC	Direct Instr Support - Assist in campus Math Lab	11/16/2023	6/30/2024	TE A 1

Hourly Personnel
November 14, 2023

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
McMillan, Erica	NOCE	Direct Instr Support - Tutor for DSS students	11/15/23	06/30/24	TE B 2

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Baldwin, Thomas	CC	Work Study Student - Assist in DSS	11/28/23	06/15/24	TE A 2
Gwinn-Soberanes, Cassie	CC	Full-time Student - Tutor in Health Science	11/01/23	05/20/24	TE B 4
Jones, Damonya	FC	Full-Time Student - Assist in Umoja Program	09/13/23	06/24/24	TE A 2
Kim, David	CC	Full-time Student - Student Ambassador	11/15/23	06/30/24	TE A 1
Latayfa, Haneen	CC	Work Study Student - Assist in Admissions & Records	11/15/23	06/30/24	TE A 1
Nguyen, Huy	CC	Full-time Student - Assist in Center for Intercultural Understanding	10/25/23	06/30/24	TE A 1
Nguyen, Thanh	CC	Work Study Student - Assist in Admissions & Records	11/15/23	06/30/24	TE A 1
Perez, Brando	CC	Full-time Student - Tutor in Health Science	11/06/23	06/30/24	TE B 4
Ramirez, Ray	CC	Full-time Student - Tutor in Health Science	10/23/23	06/30/24	TE B 4
Valdivia Govea, Montserrat	NOCE	Full-time Student - Assist in DSS	11/15/23	06/30/24	TE A 4
Zayas, Nathalie	CC	Full-time Student - Student Ambassador	11/15/23	06/30/24	TE A 1
Vicuna, Brooke	FC	Full-time Student - Assist in Student Development	11/29/23	12/15/23	TE A 1
Vicuna, Brooke	FC	Full-time Student - Assist in Student Development	01/08/24	06/15/24	TE A 1
Garcia, Alexander	FC	Full-Time Student - Assist in Student Center for Student Life & Leadership	11/15/23	6/30/24	TE A 1
Howard, Daveon	FC	Work Study Student - Assist in A&R	11/15/23	6/24/24	TE A 1
Rodriguez, Jenell	FC	Work Study Student - Assist with Education Partnerships and Outreach	11/15/23	6/24/24	TE A 1
Scholkowsky, Machala	FC	Work Study Student - Assist in Financial Aid	11/15/23	6/24/24	TE A 1
Sanchez, Angie	FC	Work Study Student - Assist in A&R	11/15/23	6/24/24	TE A 1
Sayson, Mariah	FC	Full-Time Student - Assist in Student Center for Student Life & Leadership	11/15/23	6/30/24	TE A 1
Torres, Alexander Alberto	FC	Full-Time Student - Assist in campus Math Lab	11/16/23	6/30/24	TE A 1
Franklin, Hayley	CC	Full-Time Student - Assist in Health Science Computer Lab	10/06/23	06/30/24	TE A 1

Hourly Personnel
November 14, 2023

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: November 14, 2023

SUBJECT: Volunteers

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

5.e.1

Item No.

Volunteer Personnel
November 14, 2023

Volunteers

Name	Site	Program	Begin	End
Aquino, Gilbert	CC	Student Services - Charger Experience Program	01/26/24	05/17/24
Barron, Elizabeth	NOCE	DSS - Personal Service Attendant	10/18/23	06/28/24
Chavez, Nancy	CC	Student Services - Charger Experience Program	01/26/24	05/17/24
DeAtley, Bridget	FC	Library	10/23/23	12/08/23
Herrera, Rosa	NOCE	DSS - Personal Service Attendant	10/17/23	06/28/24
Iseri, Brian	FC	Physical Education Division	11/16/23	05/24/24
Lap-itti, Athiwat	FC	Physical Education Division	11/15/23	05/04/24
Stark, Shayna	NOCE	ESL Program	10/13/23	12/15/23

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution
DATE: November 14, 2023 Information
Enclosure(s)
SUBJECT: Appointment of Scott Thayer to the Position
of Cypress College President

BACKGROUND: At its meeting of October 27, 2023, the Board authorized the Chancellor to offer the position of President of Cypress College to Dr. Scott Thayer.

As of January 1, 2017, the Brown Act, at California Government Code section 54953(c)(3), as amended, requires that the local governing body shall, before taking final action, orally report a summary of the recommendation for final action on the salary, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive during the open meeting in which the final action is to be taken.

How does this relate to the five District Strategic Directions?

District Strategic Direction 2: NOCCCD will provide an inclusive, equitable, and welcoming environment to support the wellbeing and professional growth of all employees.

District Strategic Direction 3: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision making and integrated planning.

How does this relate to Board Policy: This item is in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

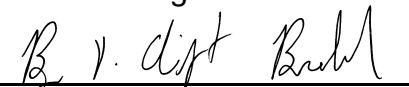
FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the Board appoint Dr. Scott Thayer to the position of Cypress College President, effective January 2, 2024, in accordance with the terms and conditions of the employment contract hereby approved. Dr. Thayer shall be placed on Step C of the Executive Officer Salary Schedule, wherein the yearly rate of compensation shall be TWO HUNDRED SEVENTY-SEVEN THOUSAND, FIFTY TWO DOLLARS (\$277,052). The annual salary shall be paid in twelve (12) equal monthly installments with proration for a period of less than a full year of service.

The yearly optional fringe benefit dollar allowance shall be the same as that which is provided for the District's twelve-month management employees. The above amount is in addition to the standard medical benefits available to District employees.

Dr. Thayer will receive, on a one-time basis, the sum of \$6,000, less applicable withholding as required by law, toward Dr. Thayer's costs and expenses for relocation to the area. These expenses must be repaid to the District if Dr. Thayer seeks to terminate his contract before completing 18 months of employment.

In addition, Dr. Thayer will receive a doctoral stipend of \$3,500 annually. The doctoral stipend will be prorated based on the number of remaining months in the fiscal year.

Irma Ramos  5.f

 Recommended by Approved for Submittal Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
		Resolution	_____
DATE:	November 14, 2023	Information	X
		Enclosure(s)	X
SUBJECT:	Organizational Meeting and 2024 Board Calendar		

BACKGROUND: The provisions of Education Code Section 35143 and 72000 require the governing board of each school district and community college district to hold an annual Organizational Meeting within a prescribed 15-day period. For 2023, this 15-day period is December 8-22.

The law further requires that, unless otherwise provided by rule of the governing board, the day and time of the annual organizational meeting shall be selected by the Board at its regular meeting held immediately prior to the first day of the 15-day period. Therefore, at the Board meeting of November 28, 2023, the Board will be asked to establish Tuesday, December 12, 2023, as the date of its Organizational Meeting. The County Superintendent of Schools must be informed of the time and day selected no later than November 2023.

At the Organizational Meeting, the Board must establish its meeting calendar for 2024. A probable calendar is presented now so that the Board may review all dates. Where known, the dates of national or state conventions or conferences have been listed so that the Board can determine possible scheduling conflicts.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is in accordance with Board Policy 2305, Annual Organizational Meeting.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board schedule on the agenda for November 28, 2023, the establishment of December 12, 2023, as the date of its Organizational Meeting and receive as information the tentative dates for Board meetings in 2024, along with the dates of national and state conferences and conventions.

Byron D. Clift Breland
Recommended by


Approved for Submittal

6.a.1
Item No.



**North Orange County Community College District
2024 Board Meeting Calendar**

January 2024	
First Regular Meeting in January	Second Tuesday, January 9, 2024
Second Only Regular Meeting in January	Fourth Tuesday, January 23, 2024
	CCLC Effective Trustee Workshop January 26-28, 2024 – Sacramento, CA
	CCLC Annual Legislative Conference January 28-29, 2024– Sacramento, CA
February 2024	
	ACCT National Legislative Summit February 4-7, 2024 – Washington, DC
First Regular Meeting in February	Second Tuesday, February 13, 2024
	ACCCA Annual Conference February 21-23, 2024 – Orange County, CA
Second Regular Meeting in February	Fourth Tuesday, February 27, 2024
March 2024	
First Regular Meeting in March	Second Tuesday, March 12, 2024
	ACCT Governance Leadership Institute March 20-24, 2023 – Long Beach, CA
	NOCCCD Spring Recess March 25 – 29, 2024
Second Regular Meeting in March	Fourth Tuesday, March 26, 2024
April 2024	
	AACC Annual Convention April 5-9, 2024 – Louisville, KY
First Regular Meeting in April	Second Tuesday, April 9, 2024
Second Regular Meeting in April	Fourth Tuesday, April 23, 2024
May 2024	
	CCCT Annual Trustees Conference May 3-5, 2024 – La Jolla, CA
First Regular Meeting in May	Second Tuesday, May 14, 2024
Second Regular Meeting in May	Fourth Tuesday, May 28, 2024

June 2024	
First Regular Meeting in June	Second Tuesday, June 11, 2024
Second Regular Meeting in June	Fourth Tuesday, June 25, 2024
July 2024	
First Regular Meeting in July	Second Tuesday, July 9, 2024
Second Only Regular Meeting in July	Fourth Tuesday, July 23, 2024
August 2024	
	CCLC Student Trustees Workshop August 2-4, 2024 – Location TBD
First Regular Meeting in August (<i>Tentative</i>)	Second Tuesday, August 13, 2024
Second Regular Meeting in August	Fourth Tuesday, August 27, 2024
September 2024	
First Regular Meeting in September	Second Tuesday, September 10, 2024
Second Regular Meeting in September	Fourth Tuesday, September 24, 2024
October 2024	
First Regular Meeting in October	Second Tuesday, October 8, 2024
Second Regular Meeting in October	Fourth Tuesday, October 22, 2024
	ACCT Leadership Congress October 23-26, 2024 – Seattle, WA
November 2024	
First Regular Meeting in November	Second Tuesday, November 12, 2024
	CCLC Annual Convention November 21-23, 2024 – Location TBD
Second Regular Meeting in November	Fourth Tuesday, November 26, 2024
December 2024	
Only Regular Meeting in December	Second Tuesday, December 10, 2024

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



Resolution 23/24-08, Trustee Absence

WHEREAS, Education Code Section 72425(c) states:

(c) A member may be paid for any meeting when absent if the Board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board. This compensation shall be a charge against the funds of the District.

NOW, THEREFORE, BE IT RESOLVED that the Trustee named below was absent from the Board meeting of October 24, 2023, due to illness, and therefore, eligible to receive compensation for the meeting held on that date.

TRUSTEE

Jacqueline Rodarte

AYES:

NOES:

ABSENT:

ABSTAINING:

DATE ADOPTED: November 14, 2023

6.b.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: November 14, 2023
SUBJECT: Resolutions
Board of Trustees Excused Absences

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u></u>
Enclosure(s)	<u>X</u>

BACKGROUND: Pursuant to Board Policy 2725, Board Member Compensation, Board members may be paid for meetings when they are absent, if the Board adopts a Resolution verifying that the absence is excused.

Education Code Section 7425, Subdivision (c) reads as follows:

A member may be paid for any meeting when absent if the Board by resolution duly adopted and included in its minutes, finds that at that time of the meeting he or she is performing services outside of the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board. This compensation shall be a charge against the funds of the district.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is in accordance with Board Policy 2725, Board Member Compensation.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board adopt Resolution No. 23/24-10, Resolution No. 23/24-11, and Resolution No. 23/24-12, Trustee Absence verifying that Trustees Ryan Bent, Ed Lopez, and Jacqueline Rodarte were absent on October 26, 2023 due to hardship and, therefore, eligible to receive compensation for the Special Board meeting held on that date for the open forum for the Cypress College President finalists. Signed affidavits from Trustees Bent, Lopez, and Rodarte verifying their absences due to hardship will be on file in the Chancellor's Office.

Byron D. Clift Breland
Recommended by


Approved for Submittal

6.c.1
Item No.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



Resolution 23/24-10, Trustee Absence

WHEREAS, Education Code Section 72425(c) states:

(c) A member may be paid for any meeting when absent if the Board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board. This compensation shall be a charge against the funds of the District.

NOW, THEREFORE, BE IT RESOLVED that the Trustee named below was absent from the Special Board meeting of October 26, 2023, due to hardship, and therefore, eligible to receive compensation for the meeting held on that date.

TRUSTEE

Ryan Bent

AYES:

NOES:

ABSENT:

ABSTAINING:

DATE ADOPTED: November 14, 2023

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



Resolution 23/24-11, Trustee Absence

WHEREAS, Education Code Section 72425(c) states:

(c) A member may be paid for any meeting when absent if the Board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board. This compensation shall be a charge against the funds of the District.

NOW, THEREFORE, BE IT RESOLVED that the Trustee named below was absent from the Special Board meeting of October 26, 2023, due to hardship, and therefore, eligible to receive compensation for the meeting held on that date.

TRUSTEE

Ed Lopez

AYES:

NOES:

ABSENT:

ABSTAINING:

DATE ADOPTED: November 14, 2023

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



Resolution 23/24-12, Trustee Absence

WHEREAS, Education Code Section 72425(c) states:

(c) A member may be paid for any meeting when absent if the Board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board. This compensation shall be a charge against the funds of the District.

NOW, THEREFORE, BE IT RESOLVED that the Trustee named below was absent from the Special Board meeting of October 26, 2023, due to hardship, and therefore, eligible to receive compensation for the meeting held on that date.

TRUSTEE

Jacqueline Rodarte

AYES:

NOES:

ABSENT:

ABSTAINING:

DATE ADOPTED: November 14, 2023

6.c.4

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: November 14, 2023

SUBJECT: Future Board Agenda Items

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

BACKGROUND: At the June 2018 Board and Chancellor planning retreat, the group discussed how to make Board meetings more effective and efficient. As a result of that discussion, it was agreed that a new *Future Board Agenda Items* section would be included in Board meeting agendas to provide an opportunity for trustees to discuss the possibility of adding topics or items of interest to future agendas.

This information item is presented to allow for discussion on any potential future Board agenda items.


How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: This item is in accordance with Board Policy 2310, Regular Meetings of the Board and Board Policy 2340, Agendas.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board discuss any potential future Board agenda items.

Byron D. Clift Breland
Recommended by


Approved for Submittal

6.d
Item No.

UNAPPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

October 24, 2023

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, October 24, 2023, at 5:30 p.m. in the Anaheim Campus Board Room with a YouTube livestream broadcast.

Board President Ed Lopez called the meeting to order at 5:30 p.m. and asked Trustee Ryan Bent to lead the Pledge of Allegiance.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Barbara Dunsheath, Ed Lopez, Evangelina Rosales, and Student Trustee Chloe Serrano. Student Trustee Jesus Ramirez Jr. arrived at 5:40 p.m. Trustee Jeffrey P. Brown arrived at 5:51p.m. Absent: Trustee Jacqueline Rodarte.

RESOURCE PERSONNEL PRESENT: Byron D. Clift Breland, Chancellor; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Cynthia Olivo, President, Fullerton College; Paul de Dios, Vice President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns, District Director, Public & Governmental Affairs; Treisa Cassens, representing the District Management Association; Jennifer Oo, representing the North Orange Continuing Education Academic Senate; Jeanette Rodriguez, representing the Fullerton College Faculty Senate; Christie Diep, representing United Faculty; Pamela Spence, representing CSEA; Seija Rohkea, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Maha Afra, Nick Gutierrez, and Marc Posner from Cypress College; Nick Arman, Josh Ashenmiller, Pepe Barton, Daniel Berumen, Gilbert Contreras, Tyler Deacy, Danielle Fouquette, Naveen Kanal, Pamela Lewin, Jim McKamy, José Ramón Nuñez, Oscar Saghie, and Ken Starkman from Fullerton College; Garret Bush and Terry Cox from North Orange Continuing Education; and Yasmine Andrawis, Simone Brown Thunder, Danielle Davy, Geoff Hurst, Tami Oh, Chelsea Salisbury, and Rick Williams from the District Office.

VISITORS: Rita Carter and Patti Mason. Public participation was provided via YouTube livestream.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Stephen T. Blount that the following non-personnel items be approved by block vote:

Finance & Facilities: 4.a, 4.b, 4.c, 4.d, 4.e, 4.f, 4.g, 4.h, 4.i, 4.j
Instructional Resources: 5.a, 5.b

Motion carried with Trustees Bent, Blount, Dunsheath, Lopez, and Rosales voting yes, including Student Trustee Serrano's advisory vote.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Stephen T. Blount that the following personnel items be approved by block vote:

Human Resources: 6.a, 6.b, 6.c, 6.d, 6.e

Motion carried with Trustees Bent, Blount, Dunsheath, Lopez, and Rosales voting yes.

CHANCELLOR'S REPORT

Chancellor Byron D. Clift Breland thanked **Jeremy Peters** for hosting him and staff at the Cypress College Bistro for a Texas themed menu and reported on his attendance at the Fullerton College Hornet Centennial Alumni Dinner celebrating 100 years of the journalism and thanked **Jessica Langlois** for the invitation. He also thanked **Vice Chancellor Cherry Li-Bugg** for facilitating an opportunity to partner with California State University, Fullerton (CSUF) to generate enrollment, transfer, and college engagement. Dr. Clift Breland shared that the Board Subcommittee to discuss modernizing the Board Room convened to prepare for future meetings and make the Board Room accessible to all.

During the Chancellor's report, **President Cynthia Olivo** introduced **Pepe Barton**, Interim Fullerton College Director of Campus Communications, who expressed his excitement at the opportunity to serve Fullerton College.

Sustainability Plan Update: As part of the Chancellor's Report, Dr. Clift Breland introduced **Rick Williams**, District Director of Facilities & Construction, **Tyler Deacy**, Interim Fullerton College Director of Sustainability, and DLR Group Consultants **Rita Carter** and **Patti Mason** who provided a sustainability plan progress update. The update included development of the District Sustainability Plan; the 35-week process timeline; the guidance, resources, and engagement informing the plan; evaluation of the resilience dimensions: infrastructure, economics, ecosystem services, social equity and governance, and health and wellness; and the District impact areas of energy, water, waste, resilience, and academics.

Subsequent to the presentation, trustees inquired about the State Chancellor's Office sustainability plans with the change in leadership, plan updates, the Star Program, community colleges who have received stars, involvement in the recent State Chancellor's Office presentation, inclusion of curriculum development and workforce in the sustainability plan, support for communities during climatic problems, final goals and deliverables, incorporation of the State of California goals, registration in the Stars Program, student involvement, committee composition, and plans to start recycling programs among campus divisions.

(See Supplemental Minutes #1328 for a copy of the presentation.)

MINUTES: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath to approve the Minutes of the Regular Meeting of September 26, 2023. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, and Lopez voting yes, including Student Trustees Ramirez and Serrano's advisory votes, and Trustee Rosales abstaining.**

PUBLIC HEARING

At 6:09 p.m. Board President Ed Lopez declared the public hearing open on the initial proposals for the Successor Agreement between United Faculty (CCA/CTA/NEA) and the North Orange County Community College District.

Item 3.a: The Board opened for comments from the public on the initial successor agreement proposal submitted by the District to United Faculty (CCA/CTA/NEA). There were no comments. After providing an opportunity for public comments, it was moved by Trustee Evangelina Rosales and seconded by Trustee Stephen T. Blount to adopt the District's proposal. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rosales voting yes.**

Item 3.b: The Board opened for comments from the public on the initial successor agreement proposal submitted by United Faculty (CCA/CTA/NEA). There were no comments.

It was then moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath to close the public hearing at 6:10 p.m. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rosales voting yes.**

FINANCE & FACILITIES

Item 4.a: By block vote, authorization was granted to approve Change Order #2, Bid #2122-12, Fullerton College 840 Restroom Renovation project with Dalke & Sons Construction, Inc. extending the project timeline from 160 days to 436 days.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute Change Order #2 on behalf of the District.

Item 4.b: By block vote, authorization was granted to file the Notice of Completion for Bid #2122-12, Fullerton College 840 Restroom Renovation Project and pay the final retention payment when due.

Item 4.c: By block vote, authorization was granted to approve Deductive Change Order #1, Bid #2223-14, Underground Tunnel Structural Repairs at Fullerton College with Golden Gate Steel, Inc. This Change order reduces the contract amount by \$62.66, resulting in a new contract value of \$1,097,937.34. Additionally, it extends the contract timeline from 73 days to 103 days.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the change order on behalf of the District.

Item 4.d: By block vote, authorization was granted to file the Notice of Completion for Bid #2223-14, Underground Tunnel Structural Repairs at Fullerton College with Golden Gate Steel, Inc. and pay the final retention payment when due.

Item 4.e: By block vote, authorization was granted to amend agreement #2021-09 with BNBuilders, Inc., for the design-build of the Chapman Newell Instructional Building and New Maintenance & Operations Building at Fullerton College to modify the contractual substantial completion date to 15 months from the date of the District's issuance of the Notice to Proceed with construction; increase the total estimated amount not-to-exceed for the Guaranteed Maximum Price from \$36,794,072 to \$37,884,359.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the amendment to the agreement on behalf of the District.

Item 4.f: By block vote, authorization was granted to approve agreements with Arthur J. Gallagher & Company and Captive Insurance for Public Agencies to obtain insurance for the Fullerton College Chapman Newell/Maintenance and Operations Building for the estimated amount of \$413,233. This amount will be adjusted at the end of the project based on actual hard constructions costs of the project.

Further authorization was granted for the Vice Chancellor, Finance & Facilities or District Director, Purchasing, to execute the agreement on behalf of the District.

Item 4.g: By block vote, authorization was granted to file the Notice of Completion for the Site Barrier Removal Project at Fullerton College with Golden Gate Construction and pay the final retention payment when due.

Item 4.h: By block vote, authorization was granted to approve out-of-country travel for Leonor Cadena to attend the American Anthropology Association Annual Meeting in Ontario, Canada for from November 15 through November 19, 2023.

Item 4.i: By block vote, authorization was granted to approve out-of-country travel for instructor Frank Guthrie to attend the Annecy International Animation Film Festival in Annecy, France from June 9 through June 15, 2024.

Item 4.j: By block vote, authorization was granted for Fullerton College to accept donations to its divisions, departments, and/or programs.

INSTRUCTIONAL RESOURCES

Item 5.a: By block vote, authorization was granted to approve the summary of curriculum changes for Fullerton College, to be effective Fall 2024. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Item 5.b: By block vote, authorization was granted for Cypress College to enter into an agreement with California Community Colleges to accept the total Rising Scholars Network Juvenile Justice Campus Program Grant Agreement in the amount of \$1,545,454 to be used by August 31, 2028, to expand the number of juvenile justice-involved students participating and succeeding in the community colleges.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Item 5.c: The Board received as information the Fullerton College draft 2024 Institutional Self-Evaluation Report in support of reaffirmation of accreditation.

Fullerton College President Cynthia Olivo introduced Danielle Fouquette, Accreditation Faculty Chair, and Daniel Berumen, Director of Institutional Research and Planning, who presented an overview of the College's Institution Self-Evaluation Report (ISER) which outlined the accreditation philosophy and goals, timeline, community engagement, findings of

note (both strengths and improvement plans), and the quality focus essay regarding better integration of the mission, vision, core values, and goals in planning and resource allocation processes, and better alignment of planning, budgeting, and resource allocation processes.

Trustees inquired about survey feedback in response to students' sense of belonging and resulting action plans, implementation and progress on the online form for students to share feedback, and plans to address community needs and assist low achieving students.

Trustee Barbara Dunsheath noted that the College's revised mission statement was presented to the Board in February 2023, inquired on its status, asked why the narrative in the report was based on the 2017 mission statement, and whether that language would be updated. Concern was expressed about including language which states that the Board did not approve the proposed mission statement but does not provide context or any action towards resolution in the resulting eight months. She expressed a desire to move forward on the issue while being respectful of the campus community, but also cautioned that it is a glaring problem that needs to be addressed because the colleges are accredited, not the District. Board President Ed Lopez seconded Trustee Barbara Dunsheath's statement and stated that there was also the option of leaving that information out given the timeframe.

Board President Ed Lopez then thanked the presenters for their work on the report and noted that the Fullerton College Institutional Self-Evaluation Report will return in November for the Board's consideration and approval.

(See Supplemental Minutes #1328 for a copy of the presentation.)

HUMAN RESOURCES

Item 6.a: By block vote, authorization was granted for the following academic personnel matters, which are within budget:

EXTENSION OF TEMPORARY MANAGEMENT CONTRACT

Fernandez, Margaret	CC	Interim Dean, Career Technical Education/Economic Development Range 32, Column F Management Salary Schedule Eff. 11/01/2023-12/31/2023
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CHANGE IN SALARY CLASSIFICATION

Ortega, Valerie	FC	Speech (ADJ) From: Column 1, Step 2 To: Column 1, Step 3 Eff. 08/21/2023
White, Shawnnie	FC	Counselor, Legacy, Temporary Contract (100%) From: Class B, Step 1 To: Class D, Step 8 Eff. 08/21/2023

ADDITIONAL DUTY DAYS @ PER DIEM

Alhadeff, Andrew	CC	Head Coach, Men's Basketball	15 days
Austin, Phil	FC	Asst. Coach, Basketball	11 days
Canner, Mark	CC	Head Coach, Men's Water Polo	13 days
Canner, Mark	CC	Head Coach, Women's Water Polo	13 days
Mohr, Margaret	CC	Asst. Coach, Women's Basketball	11 days
Webster, Perry	FC	Head Coach, Basketball	15 days
Welliver, Nancy	CC	Head Coach, Women's Volleyball	13 days

LEAVE OF ABSENCE

@01546932	FC	Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 08/17/2023-12/09/2023
@01923253	CC	Family Medical Leave (FMLA/PDL) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 11/09/2023-01/11/2024

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2023 FALL SEMESTER

King, Kellan	CC	Column 1, Step1
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2024 SPRING SEMESTER

Woods, Ricklyn	NOCE	Column 2, Step 1
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Item 6.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RESIGNATIONS

Orellana, Samy	AC	IT Security Analyst/ System Admin 12-month position (100%) Eff. 10/27/2023 PN ISC969
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PROBATIONARY RELEASE

@00827624	FC	Groundskeeper 12-month position (100%) Eff. 10/06/2023 PN FCC995
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NEW PERSONNEL

Barton, Pepe	FC	Temporary Interim Director, Campus Communications 12-month position (100%)
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Range 16, Column E
 Management Salary Schedule
 Eff. 10/30/2023 – 05/31/2024
 PN FCM988

Lane, Donovan	CC	Groundskeeper 12-month position (100%) Range 29, Step E Classified Salary Schedule Eff. 11/01/2023 PN CCC826
Mendes, Mark	CC	Grounds Athletic Field Specialist 12-month position (100%) Range 31, Step E Classified Salary Schedule Eff. 11/01/2023 PN CCC787
Morgan, Danielle	CC	Special Projects Manager, Student Support Services Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 11/01/2023 – 06/30/2024 PN CCT999
Romero, Valerie	AC	Human Resources Coordinator/ EEO and Compliance 12-month position (100%) Range 37C, Step F Confidential Salary Schedule Eff. 11/01/2023 PN DEN986

PROMOTION

Hua, Henry	CC	Division Dean, Business & CIS 12-month position (100%) PN CCM971 To: FC Vice President, Administrative Services 12-month position (100%) Range 37, Column F + PG&D Management Salary Schedule Eff. 11/01/2023 PN FCM958
Sandoval, Nydia Equity	CC	Administrative Assistant I, Student Success & 11-month position (100%) PN CCC957

To: Student Services MIS Analyst
 12-month position (100%)
 Range 52, Step A
 Classified Salary Schedule
 Eff. 11/01/2023
 PN CCC669

VOLUNTARY CHANGES IN ASSIGNMENT

Boss, Brian FC Admissions and Records Specialist (100%)

Extension of Temporary Change in Assignment
 To: AC Office Coordinator
 12-month position (100%)
 Range 40, Step D + 5% Longevity + PG&D
 Classified Salary Schedule
 Eff. 11/01/2023 – 11/15/2023

INVOLUNTARY CHANGES IN ASSIGNMENT

Kahlon, Ismat CC From: User Support Analyst, Academic Computing
 Technologies
 12-month position (100%)
 PN CCC786

To: User Support Analyst, Learning Resource
 Center
 12-month position (100%)
 Eff. 08/21/223

LEAVES OF ABSENCE

@01197765 NOCE Family Medical Leave (FMLA/CFRA)
 Paid Leave Using Family Illness Leave and
 Personal Necessity Leave Until Exhausted; Unpaid
 Thereafter
 Eff. 09/01/2023 – 02/07/2024 (Intermittent Leave)

@01791581 FC Family Medical Leave (FMLA/PDL)
 Paid Leave Using Regular and Supplemental Sick
 Leave Until Exhausted; Unpaid Thereafter
 Eff. 10/23/2023 – 12/21/2023 (Consecutive Leave)

@01098808 FC Family Medical Leave (FMLA/CFRA)
 Paid Leave Using Regular and Supplemental Sick
 Leave Until Exhausted; Unpaid Thereafter
 Eff. 07/31/2023 – 10/14/2023 (Consecutive Leave)

Item 6.c: By the block vote, authorization was granted to approve the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1328 for a copy of the professional expert personnel listing.)

Item 6.d: By the block vote, authorization was granted to approve the hourly listing.

(See Supplemental Minutes #1328 for a copy of the hourly personnel listing.)

Item 6.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1328 for a copy of the volunteer personnel listing.)

GENERAL

Item 7.a: It was moved by Trustee Stephen T. Blount and seconded by Trustee Evangelina Rosales to honor the contributions of past and present members of the Armed Forces in the state of California and in the North Orange County Community College District, and adopt Resolution No. 23/24-06 to declare that the week of November 6-11, 2023 be observed as Veterans Appreciation Week. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rosales voting yes, including Student Trustees Ramirez and Serrano's advisory votes.**

Item 7.b: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Ryan Bent to adopt Resolution No. 23/24-07, Trustee Absence verifying that Trustee Evangelina Rosales was absent on October 10, 2023 due to hardship and, therefore, eligible to receive compensation for the Regular Board meeting held on that date. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, and Lopez voting yes, and Trustee Rosales abstaining.**

A signed affidavit from Trustee Rosales verifying her absence due to hardship will be on file in the Chancellor's Office.

Item 7.c: Board President Ed Lopez asked if there were any requests for potential future agenda items and there were none.

CHANCELLOR'S STAFF COMMENTS

Cherry Li-Bugg provided an update on the Educational & Facilities Master Plan (EFMP) Refresh Project which will be presented to the Board in December and announced that the District will host the "Focus on the Future" event on November 3 at Cypress College and will include **State Chancellor Sonya Christian, Senator Josh Newman**, and a keynote address by **Rob Johnstone**. She also provided a brief enrollment report noting that enrollment has increased for Fall 2023 from Fall 2022 by 6% districtwide, and headcount has also increased during that same time period with the largest increase in Latinx/Hispanic students.

Valentina Purtell reported that NOCE participated in the Great Shakeout emergency preparedness drill at the Anaheim Campus which included the testing of communications systems and activation of the Incident Command Center. President Purtell shared that leaders from NOCE/Community College Technical Assistance Program (CC TAP) will participate in the annual California Adult Education Program (CAEP) Summit with their K-12 counterparts on October 24-26 and will include presentations by **Dulce Delgadillo, Lisa Mednick Takami, Karen Bautista, and Caroline Kim**.

Paul de Dios reported, in addition to **President JoAnna Schilling's** written report, that the Cypress College Dental Hygiene Program has received provisional approval to offer a baccalaureate degree which would be the College's second degree. He shared that Cypress College will be featured on "The College Tour" on Amazon Prime which highlights ten current and former students sharing their experiences, and that the campus is excited to host their signature outreach event "Connect2Cypress" on November 10.

Cynthia Olivo reported that Fullerton College was awarded a Mathematics Engineering Science Achievement (MESA) Program \$1 million grant and will submit their application for a Drone Program baccalaureate degree and thanked **Jay Seidel** for his work on the strong application. She also thanked **Jennifer Merchant** for helping plan the guided pathways half day retreat and the 14 members who have volunteered to serve on the HSI transformation team. President Olivo announced that space has been identified to house an Asian Pacific Islander Desi American (APIDA) Center and the College is working on a Hornet Cares and Welcome Center. She shared upcoming events including the Fullerton College homecoming game on October 28 and Dia de Los Muertos event on October 26, and expressed her gratitude to Campus Safety for their dedication and leadership.

RESOURCE TABLE PERSONNEL COMMENTS

Treisa Cassens reported on the collaboration that occurred across the District from all employee groups to make Cypress College and Fullerton College the 49th and 50th California Virtual Campuses (CVC).

Christie Diep reported that **Associate Vice Chancellor Julie Kossick** has requested that faculty submit hard copies of social security cards as part of the dependent verification process despite the District already having that information and without any legal requirement to do so. She stated the demand lacks foundation and United Faculty has submitted an EERA request and filed a whistleblower complaint due to repeated violations of privacy rights. She congratulated **President Cynthia Olivo** for the positive advertisement of the winter intersession which provides invaluable opportunities for students and expressed concern about Cypress College falling short by comparison.

Pamela Spence saluted all Veteran students and employees and stated that CSEA advocates for more state-of-the-art tools for Campus Safety Officers in light of the recent incident where an employee was attacked. She reported that CSEA continues to negotiate longevity benefits with the District and a recent survey reflects that members do not support its removal and request retroactive pay for not completing the job family study on time.

MEMBERS OF THE BOARD OF TRUSTEES COMMENTS

Student Trustee Chloe Serrano congratulated the new Fullerton College Associated Students Senators and Executive Board Members and reported on the formation of a new Athletics Task Force to support athletes and create a culture of communication. She shared that a pep rally is scheduled for October 25 in advance of the football game on October 28, wished everyone a happy Filipino American Heritage Month and thanked **President Cynthia Olivo** for plans for a future Asian Pacific Islander Desi American (APIDA) Center.

Student Trustee Jesus Ramirez Jr. invited all to attend Pumpkin Bash on October 30 and reported on his upcoming attendance at the California Community College Student Affairs Association Leadership Conference.

Trustee Ryan Bent stated that Campus Safety Officers are heroes and expressed his respect and support for their work. He thanked **Student Trustee Chloe Serrano** for the formation of the Athletics Task Force and reported on his attendance at the Fullerton College football game and Lady Hornets golf match.

Trustee Evangelina Rosales echoed the comments about campus safety and all they do. She reported on her attendance at the Fullerton College women's golf match and the artificial intelligence event hosted by The Parent's Voice USA at Fullerton College.

Trustee Jeffrey P. Brown reported that the Cypress College Nursing Program had a 100% pass rate on the national exam, shared a recent NPR story about the mental health challenges that health care professionals are experiencing including nurses quitting due to stress, and noted that it's great to see what Cypress College is doing to fill the tremendous need.

Trustee Barbara Dunsheath wished the injured Campus Safety Officer a speedy recovery, congratulated the Cypress College Nursing Program on their 100% test passing rate, and shared her excitement about the baccalaureate degree plans for both colleges. She also encouraged attendance at the open forum for the Cypress College President finalists and to share feedback with the Board.

Trustee Stephen T. Blount reported on his attendance at the Cypress State of the City Address, the OCSBA Region 17 Dinner Meeting, and the Cypress Prayer Breakfast.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

Pamela Lewin addressed the Board to share her family's experiences as Holocaust survivors coming to America, noted Fullerton College's prior principled stance on equity issues, and said she waited to hear what the Chancellor and the Board had to say about the Israel massacre. She stated that District administration has failed to acknowledge the massacre, which includes the loss of Israeli and American lives, and that failure to act equitably is devastating.

Subsequent to her comments, Trustee Ryan Bent stated that he has issued his own personal statement that is available on his website.

Nick Arman shared a listing of prior campus-wide and district-wide messages shared by the Fullerton College President and Chancellor regarding George Floyd, the Ukraine War, the Monterrey shooting, and an anti-hatred statement. He said the senseless attack on Israel by Hamas and the resulting massacre has led to the loss of 6,400 lives on both sides and yet the District remains silent. He expressed his disappointment in the District and its leadership, deemed the silence a smokescreen for antisemitism, and stated that he would step down from his participation on all non-contractually obligated responsibilities in response to the silence. He stated that the District is on the wrong side of history and urged the Board to make it right and offer the support that is deserved.

CLOSED SESSION: At 7:30 p.m., Board President Ed Lopez adjourned the meeting to closed session per the following sections of the Government Code and stated there would not be a readout:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United

Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54957: PUBLIC EMPLOYEE: Cypress College President.

Per Section 54957.5: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Chancellor

Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

RECONVENE MEETING: At 9:11 p.m., Board President Ed Lopez reconvened the meeting in open session.

ADJOURNMENT: At 9:11 p.m., it was moved by Trustee Evangelina Rosales and seconded by Trustee Stephen T. Blount to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rosales voting yes.**

Prepared By Recording Secretary for
Jeffrey P. Brown, Secretary, Board of Trustees

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UNAPPROVED
MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

October 26, 2023

The Board of Trustees of the North Orange County Community College District met for a Special Meeting on Thursday, October 26, 2023, at 9:50 a.m. at Cypress College, College Complex, Room 414 at 9200 Valley View Street, Cypress, CA 90630.

Vice President Evangelina Rosales called the meeting to order at 9:53 a.m. and led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, and Evangelina Rosales. Absent: Trustees Ryan Bent, Ed Lopez, Jacqueline Rodarte, and Student Trustees Jesus Ramirez Jr. and Chloe Serrano.

RESOURCE PERSONNEL PRESENT: Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cynthia Olivo, President, Fullerton College; Kathleen McAlister, representing the Cypress College Academic Senate; Pamela Spence, representing CSEA; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: David Booze, Krista Chavez-Camacho, Yvonne Cota, Troy Davis, Paul de Dios, Anthony Diaz, Temperence Dowdle, Kellori Dower, Selene Estudillo, Tori Felipe, Romeo Garcia, Rachel Ghatikar, Craig Goralski, Cari Jorgensen, Marcie Kagawa, AeYoung Kim, Howard Kummerman, Mihoko Luther, Liana Koepfel, Wes McCurtis, Patricia Menchaca, Brady Miller-Wakeham, Danielle Morgan, Jeannie Nguyen, Gloria Ortega, Celeste Phelps, Marc Posner, Colin Preston, Alejandra Ramirez, Jose Sanchez, Nydia Sandoval, Stephen Schoonmaker, Anastasia Thrift, Kristi Valdez, Bryan Ventura, and Janet Vera from Cypress College; Margie Abab from North Orange Continuing Education; and Gail Arriola-Nickell, Simone Brown Thunder, Danielle Davy, Chelsea Salisbury, Gabrielle Stanco, Amita Suhrid, Leslie Tsubaki, and Rick Williams from the District Office.

VISITORS: Kay Bruce, Gabi Garcia, and Joan Smith.

PUBLIC COMMENTS: There were no comments from members of the audience.

OPEN FORUM: Beginning at 9:50 a.m., the following two finalists for the position of Cypress College President took 45 minutes each to conduct a question-and-answer session: Dr. Don Miller and Dr. Scott Thayer.

RECESS: At 11:45 p.m. the meeting was recessed to 12:30 p.m.

RECONVENE MEETING: Board Vice President Evangelina Rosales reconvened the meeting and beginning at 12:30 p.m. the following two finalists for the position of Cypress College President took 45 minutes each to conduct a question-and-answer session: Dr. Marsha Gable and Dr. Sonya Williams.

ADJOURNMENT: At 2:17 p.m., it was moved by Trustee Evangelina Rosales and seconded by Trustee Stephen T. Blount to adjourn the meeting. **Motion carried with Trustees Blount, Brown, Dunsheath, and Rosales voting yes.**

Prepared By Recording Secretary for
Jeffrey P. Brown, Secretary, Board of Trustees

UNAPPROVED

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UNAPPROVED
MINUTES OF THE SPECIAL CLOSED SESSION MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

October 27, 2023

The Board of Trustees of the North Orange County Community College District met for a Special Closed Session Meeting on Friday, October 27, 2023, at 8:30 a.m. in Room 105 at the Anaheim Campus.

Board President Ed Lopez called the meeting to order at 8:50 a.m. and Trustee Jacqueline Rodarte led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Jacqueline Rodarte, and Evangelina Rosales. Absent: Student Trustees Jesus Ramirez Jr. and Chloe Serrano.

RESOURCE PERSONNEL PRESENT: Byron D. Cliff Breland, Chancellor and Irma Ramos, Vice Chancellor, Human Resources.

VISITORS: Joan Smith.

PUBLIC COMMENTS: There were no comments from members of the audience.

CLOSED SESSION: At 8:55 a.m., Board President Ed Lopez adjourned the meeting to closed session per the following sections of the Government Code: **Per Section 54957: PUBLIC EMPLOYEE APPOINTMENT: Cypress College President**

RECONVENE MEETING: At 3:33 p.m., Board President Ed Lopez reconvened the meeting in open session.

ADJOURNMENT: At 3:33 p.m., it was moved by Trustee Stephen T. Blount and seconded by Trustee Evangelina Rosales to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

Prepared By Recording Secretary for
Jeffrey P. Brown, Secretary, Board of Trustees