

**APPROVED**  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

November 13, 2018

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, November 13, 2018, at 5:30 p.m. in the Anaheim Campus Board Room.

Board President Jacqueline Rodarte called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance to the Flag.

**TRUSTEE ROLL CALL:** Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Molly McClanahan, Jacqueline Rodarte, and Student Trustee Pascual Castillo. Absent: None.

**RESOURCE PERSONNEL PRESENT:** Cheryl Marshall, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Julie Kossick, District Director, Human Resources; Greg Schulz, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, Provost, North Orange Continuing Education; Kai Stearns Moore, District Director, Public & Governmental Affairs; Richard Fee, representing the District Management Association; Tina McClurkin, representing the North Orange Continuing Education Academic Senate; Craig Goralski, representing the Cypress College Academic Senate; Josh Ashenmiller, representing the Fullerton College Faculty Senate; Dana Clahane, representing United Faculty; Rod Lusch, representing CSEA; Kent Stevenson, representing Adjunct Faculty United; and Danielle Davy, Recording Secretary.

**OTHER ADMINISTRATORS AND EMPLOYEES PRESENT:** Gil Contreras, Rodrigo Garcia and Jose Ramon Nuñez from Fullerton College; Phil Dykstra from Cypress College; Terry Cox and Hilda Rivera from North Orange Continuing Education; and, Jenney Ho, Tami Oh, Chelsea Salisbury, Amita Suhrid, Kashu Vyas, and Rick Williams from the District Office.

**VISITORS:** Michael Beverly and Eduardo Escobedo.

**COMMENTS: MEMBERS OF THE AUDIENCE:** There were no comments from members of the audience.

**BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS:** It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Stephen T. Blount that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.e, 3.f, 3.i, 3.j, 3.k, 3.l, 3.m  
Instructional Resources: 4.a, 4.b, 4.c, 4.d, 4.e, 4.f, 4.g, 4.h

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustee Castillo's advisory vote.**

**BLOCK VOTE APPROVAL OF PERSONNEL ITEMS:** It was moved by Trustee Ryan Bent and seconded by Trustee Barbara Dunsheath that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.c, 5.d, 5.e

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.**

## REPORTS

**Anaheim Campus Solar Canopies Presentation:** As part of the Chancellor's Report, Rick Williams, District Director of Facilities Planning/Construction, and Michael Beverly, Partners For Many Generations (PFMG) Solar consultant, conducted a presentation based on a potential solar canopy project at the Anaheim Campus. Presentation highlights included the benefits of using solar canopies; details on the Power Purchase Agreement; the provision in Government Code Section 4217 eliminating the requirement for a formal bid; site layouts and the change in appearance that the canopies would bring to a campus; the potential costs savings for the North Orange County Community College District over the life of the contract; and the benefits of contracting with PFMG over other competitors.

In the ensuing question and answer period, Mr. Beverly answered questions regarding PFMG's experience working with the City of Anaheim, sustainability options once the contract period ends, maintenance and liability, benefits and drawbacks of peak shaving, and the PFMG client list. The Board requested that PFMG run a similar report using data that reflected recent renovations at the Anaheim Campus, provide cost analysis comparing multiple contract terms, and provide production versus demand data. The Board also agreed that in the event that the solar canopy sustainability project was approved, the District would need to do due diligence by using the normal bid process to compare competitors.

### Closing Remarks

Subsequent to the presentation, Chancellor Marshall shared that links to the California wildfire relief efforts supporting students, faculty and staff at effected community colleges were posted on the District website.

(See Supplemental Minutes #1225 for a copy of the full presentation).

## COMMENTS

- A. **Richard Fee** reported that DMA will host a Lunch and Learn on November 14 at noon at Cypress College, CC-Complex 419. He also asked that the Chancellor's Office share the upcoming DMA Holiday Invitation with the Board of Trustees.
- B. **Tina McClurkin** reported that she attended the ASCCC Fall 2018 Plenary Session and shared information regarding AB 705. Academic Senate also completed Tenure-Track and Getting Started (ADFAC) handbooks, which can be found on the NOCE website. She also shared that the first day of student focus groups was a success, with approximately 25 students in attendance.

- C. **Craig Goralski** reported that he attended the ASCCC Fall 2018 Plenary and shared information regarding AB 705, Guided Pathways, and resolutions passed.
- D. **Josh Ashenmiller** reported on Fullerton College Faculty Senate's work on Guided Pathways, Student Equity and Achievement funding, the Anaheim Pledge, and the upcoming vote to approve the Distance Education Compliance Plan for accreditation. He also shared that one resolution passed at the ASCCC Fall 2018 Plenary prohibited calling the new online college a college until it has been accredited.
- E. **Dana Clahane** reported that the current United Faculty election period ends on November 15. He also shared that the Senate and Adjunct Faculty United presidents recently signed a resolution in opposition to the hiring of District Directors.
- F. **Rod Lusch** congratulated Trustee Jeffrey P. Brown on his re-election to the North Orange County Community College Board of Trustees.
- G. **Kent Stevenson** offered thanks to Vice Chancellor Ramos for producing a letter regarding mediation.
- H. **Student Trustee Pascual Castillo** reported on his attendance at the SSCCC General Assembly, the potential combined Cypress College and Fullerton College Associated Students retreat, Fullerton College's Party to the Polls, and his upcoming plans to attend the Cypress College Associated Students meeting. He also thanked Chancellor Marshall for her Fullerton College Coffee with the Chancellor event.
- I. **Trustee Stephen T. Blount** reported on his attendance at the Connect2Cypress and Major2Careers Showcase, the NOCCCD Strong Workforce Conference, and the Orange County Teacher of the Year Gala. He also commented on the California wildfires and shared that his family members were safely evacuated from the area.
- J. **Trustee Molly McClanahan** reported on the Fullerton Women's Leadership Forum hosted by Councilwoman Jennifer Fitzgerald, a Dual Enrollment brochure from Middle College to be shared with Fullerton College President Greg Schulz, and the Fullerton College Chorale Concert.
- K. **Trustee Ryan Bent** congratulated Trustees Blount, Brown, and Dunsheath on their re-election to the North Orange County Community College District's Board of Trustees.
- L. **Trustee Barbara Dunsheath** congratulated Trustees Blount and Brown on their re-election to the North Orange County Community College District's Board of Trustees. She also reported about her attendance at Cypress College Foundation's Americana Kickoff, and shared that the Americana Awards will be held on February 23, 2019.

- M. **Trustee Jacqueline Rodarte** congratulated Trustees Blount, Brown, and Dunsheath on their re-election to the North Orange County Community College District's Board.

**MINUTES:** It was moved by Trustee Barbara Dunsheath and seconded by Trustee Molly McClanahan to approve the Minutes of the Regular Meeting of October 23, 2018. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustee Castillo's advisory vote.**

## **FINANCE & FACILITIES**

**Item 3.a:** By block vote, authorization was granted to ratify purchase order numbers P0127676 - P0128304 through October 12, 2018, totaling \$1,451,890.31, and check numbers C0048465 - C0048614, totaling \$103,365.75; check numbers F0228826 - F0230751, totaling \$571,153.65; check numbers Q0006293 - Q0006309, totaling \$3,287.31; check numbers 88482702 - 88484058, totaling \$6,175,447.49; check numbers V0031581 - V0031593, totaling \$19,550.00; check numbers 70091256 - 70091631, totaling \$53,387.40; and disbursements E8762905 - E8772809, totaling \$11,568,402.25, through October 31, 2018.

**Item 3.b:** By block vote, authorization was granted for the 2018-2019 General Fund transfers netting to the amount of \$753,206 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5, §58307.

**Item 3.c:** The Board received and reviewed the District's Quarterly Financial Status Report for the quarter ended September 30, 2018, as required by §58310 of Title 5.

**Item 3.d:** The Board received and reviewed the Quarterly Investment Report and the Irrevocable Retiree Benefits Trust Report for the quarter ended September 30, 2018.

Board President Rodarte inquired about Cypress College utilizing four different issuers while Fullerton College only uses one. Vice Chancellor Williams stated that it is possible that Fullerton College found the best CD rate and only needed one issuer, but would research to ensure that best practices are being followed.

**Item 3.e:** By block vote, authorization was granted to award RFP #1819-03, District-Wide Managed Print Services Program, to MRC Smart Technology Solutions for a five-year contract. The initial term of the agreement will be for a one-year period beginning January 2, 2019, with the option to renew for four (4) years, renewable in one-year increments by written amendment unless terminated earlier.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

**Item 3.f:** By block vote, authorization was granted to renew the consulting agreement with MAAS Companies Inc. and extend the term of the agreement from November 6, 2018 through November 5, 2020. MAAS' total fees shall not exceed \$6,000,000 inclusive of reimbursables for the entire five-year duration of the agreement. MAAS's billing rates shall remain the same and as originally approved by the Board.

Principal	\$185	Scheduler	\$135
Program Manager	\$175	Finance Manager	\$135
Associate Program Manager	\$165	Project Accountant	\$120
Senior Project Manager	\$155	Document Control Clerk	\$90
Project Manager	\$145	Accounting Assistant	\$85
Assistant Project Manager	\$110	Contracts Specialist	\$85
Estimator	\$140	Administrative Staff	\$70

Any extensions or renewals beyond the initial five years will be set forth in a written amendment to the agreement.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the amendment to the agreement on behalf of the District.

**Item 3.g:** The Board received and reviewed the Public Self-Insurer's Annual Report for Fiscal Year 2017-18, and acknowledge the Estimated Future Liability of \$2,156,662 as reported to the State.

**Item 3.h:** It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Stephen T. Blount to approve Change Order #1 for Bid #1718-24, Parking Lot #5 Expansion at Cypress College with Golden Bear Construction, Inc. in the amount of \$6,936.23, increasing the contract from \$1,525,549.30 to \$1,531,485.53.

During the discussion, trustees expressed concern over increasing the scope of the project and improper use of the overage allowance for conditions that were not unforeseen. Vice Chancellor Williams stated that the District was not informed of the changes until after they had been performed and approved at the campus level. Trustees reiterated the need for more accountability in the future. **Motion carried with Trustees Bent, Blount, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustee Castillo's advisory vote, and Trustee Brown voting no.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the change order on behalf of the District.

**Item 3.i:** By block vote, authorization was granted to enter into a three-year agreement with CampusLogic Inc. for \$259,666 for the subscription services. The subscription includes the continued use of StudentForms from July 1, 2019 through June 30, 2022 and AwardLetter from November 14, 2018 through June 30, 2022.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the agreement and any related documents on behalf of the District.

**Item 3.j:** By block vote, authorization was granted to extend the contract agreement with Civitas Learning for two additional years using funding from the Community College Basic Skills and Student Outcome Transformation Grant (RFA# 15-068) for a total expenditure of \$420,000.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

**Item 3.k:** By block vote, authorization was granted for the Fullerton College EOPS Department to expend funds from the College EOPS categorical budget for its 39th annual 2019 recognition ceremony with projected attendance of 250 guests. Total expenditures are not to exceed \$12,000, and estimated to include, but are not limited to:

- \$9,000 for hotel venue/food/beverage/audio-visual accommodations/changing room
- \$1,500 for speakers/presenters
- \$1,500 for contracted activities, supplies, and other materials needed for this event

Authorization was granted for the funding of necessary related costs as events take place, including, but not limited to, supplies, venue, promotional activities, contracted services, event materials, recognition awards, activities, and speakers.

**Item 3.l:** By block vote, authorization was granted to pre-approve out-of-country travel for Ed Giardina to Cuenca, Ecuador from November 17–24, 2018, and Michelle Garcia to Ensenada, Mexico from November 18–21, 2018.

**Item 3.m:** By block vote, authorization was granted to award the contract for the Network Refresh – Project Management to PlanNet Consulting in the amount of \$220,500. The term of contract will be from November 15, 2018 to May 31, 2020.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Purchasing, to execute any agreements and related documents on behalf of the District.

## **INSTRUCTIONAL RESOURCES**

**Item 4.a:** By block vote, authorization was granted to approve the summary of curriculum changes for Cypress College, to be effective Fall 2018, Spring 2019, and Fall 2019. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

(See Supplemental Minutes #1225 for a copy of the curriculum summary.)

**Item 4.b:** By block vote, authorization was granted to ratify the amendment of the 2018-2019 NOCCCD and Anaheim Union High School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.

**Item 4.c:** By block vote, authorization was granted to ratify the amendment of the 2018-2019 NOCCCD and Brea Olinda Unified School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.

**Item 4.d:** By block vote, authorization was granted to ratify the amendment of the 2018-2019 NOCCCD and Fullerton Joint Union High School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.

**Item 4.e:** By block vote, authorization was granted to ratify the amendment of the 2018-2019 NOCCCD and Placentia Yorba Linda Unified School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.

**Item 4.f:** By block vote, authorization was granted to accept new revenue from the authorization of Assembly Bill 1806; The Budget Act of 2018 in the amount of \$1,000,000 to support equipment upgrades to improve and expand the Fullerton College Welding Program.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

**Item 4.g:** By block vote, authorization was granted to accept new funding \$585,670 in Strong Workforce Program 17% Incentive Funding in the 2018-2019 fiscal year and adopt a resolution to accept new revenue and authorize expenditures within the General Fund, pursuant to California Code of Regulations Title 5, Section 58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

**Item 4.h:** By block vote, authorization was granted to accept the Catalyst Grant from Immigrants Rising in the amount of \$250,000 to be utilized for service delivery through the Grads to Be Programs at Fullerton College, North Orange Continuing Education and Cypress College.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

## **HUMAN RESOURCES**

**Item 5.a:** By block vote, authorization was granted for the following academic personnel, which are within budget:

### CHANGE IN SALARY CLASSIFICATION

Cervantes, Julissa	NOCE	NonCredit Parenting Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/11/2018
Conaway-Bennison, Rachel	FC	Commercial Art Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 08/20/2018
Moore, Catherine	NOCE	NonCredit ESL Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/18/2018

Murillo-Virgen, Edder	FC	Counselor (ADJ) From: Column 1, Step 2 To: Column 1, Step 3 (Schedule B) Eff. 08/28/2017
Saito, Saeko	CC	Foreign Language Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 08/20/2018
Snow, Margaret	FC	Accounting Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 08/20/2018

#### ADDITIONAL DUTY DAYS @ PER DIEM

Foster, Marcia	FC	Head Coach, Women's Basketball	15 days
Webster, Perry	FC	Head Coach, Men's Basketball	15 days

#### PAYMENT FOR INDEPENDENT LEARNING CONTRACTS FALL 2018

Anguelov, Katalin	CC	\$ 40.00
Assef, Celia	FC	\$ 30.00
Barsamian, Aram	FC	\$ 10.00
Cadena, Maria	FC	\$ 10.00
Chiarmente, Thomas	FC	\$ 40.00
Coronado, Michael	CC	\$ 10.00
Duron, Yolanda	FC	\$100.00
Foster, Marcia	FC	\$ 20.00
Goldstein, Jay	FC	\$ 20.00
Guardado, Cynthia	FC	\$ 30.00
Hurdle, Terra	CC	\$ 10.00
Klippenstein, Stephen	FC	\$ 40.00
LaMontia, Melody	FC	\$ 30.00
Lopez, David	FC	\$ 10.00
McMillion, Marcus	CC	\$ 10.00
Minton, Jeff	FC	\$ 10.00
Owen Driggs, Janet	CC	\$ 80.00
Pinkham, Bill	CC	\$ 60.00
Ramos, Jaime	CC	\$ 20.00
Robertson, Alison	CC	\$ 40.00
Saleh, Massoud	CC	\$ 25.00
Schulps, Molly	CC	\$ 20.00
Scott, Michael	FC	\$ 10.00
Siskind, Jeremy	FC	\$ 10.00
Smith, Susan	CC	\$ 20.00
Willis, Chad	FC	\$ 20.00
Young, Brandy	CC	\$ 10.00
Young, Renee	FC	\$ 10.00



TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2018 FALL SEMESTER,  
FALL/WINTER TRIMESTER

Black, Sean	CC	Column 2, Step 1
Blaschke, Lillian	FC	Column 3, Step 1
Monte, Michael	CC	Column 1, Step 1
Villarreal, Maria	NOCE	Column 2, Step 1
Winston, Stephen	FC	Column 1, Step 1
Yu, Yvonne	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2019 SPRING SEMESTER,  
TRIMESTER

Zeno, Lance	FC	Column 2, Step 1
-------------	----	------------------

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Shea, Nora	CC	Column 1, Step 1
------------	----	------------------

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Black, Sean	CC	Column 2, Step 1
Yu, Yvonne	CC	Column 1, Step 1
Zeno, Lance	FC	Column 2, Step 1

**Item 5.b:** It was moved by Trustee Barbara Dunsheath and seconded by Trustee Molly McClanahan to approve the following classified personnel matters which are within budget:

RETIREMENT

Maitlen, Brenda	CC	Receptionist (50%) 12-month position Eff. 11/14/2018 PN CCC893
-----------------	----	---

RESIGNATIONS

Mosqueda, Priscilla	FC	Student Services Technician/Edu. Partnership 12-month position (45%) Eff. 09/20/2018 FCC756
---------------------	----	--

Taylor, Gail	CC	Interim Executive Director, College Foundations and Community Relations 12-month position (100%) Eff. 11/01/2018 CIM967
--------------	----	---

NEW PERSONNEL

Bene, Jason	CC	Facilities Custodian I
-------------	----	------------------------

12-month position (100%)  
 Range 27, Step E + 10% Shift  
 Classified Salary Schedule  
 Eff. 11/14/2018  
 PN CCC754

Georgieva, Tanya                      CC                      Instructional Aide, Learning Resource Center  
 10.5 month (100%)  
 Range 30, Step C  
 Classified Salary Schedule  
 Eff. 11/14/2018  
 PN CCC775

### REHIRES

Taylor, Gail                              CC                      Special Project Director, College Foundations  
 and Community Relations  
 Temporary Management Position (100%)  
 Range 3, Special Project Admin Daily Rate Schedule  
 Eff. 11/01/2018 – 06/30/2019  
 PN CCT991

### VOLUNTARY CHANGES IN ASSIGNMENT

Cota, Yvonne                              CC                      Administrative Assistant I (100%)  
  
 Temporary Change in Assignment  
 To:    CC Administrative Assistant I (50%)  
          Range 33, Step E + 15% Longevity  
          CC Administrative Assistant III (50%)  
          Range 41, Step B + 15% Longevity  
          Classified Salary Schedule  
          Eff. 10/15/2018 – 06/30/2019

Gaytan, Vivian                              CC                      Business Office Specialist  
 12-month position (100%)  
 PN CCC872  
  
 Permanent Lateral Transfer  
 To:    FC Business Office Specialist  
          12-month position (100%)  
          Eff. 12/03/2018  
          PN FCC588

Joy, Karen                                      CC                      Administrative Assistant II (100%)  
  
 Temporary Change in Assignment  
 To:    CC Administrative Assistant II (50%)  
          Range 36, Step E  
          CC Administrative Assistant III (50%)

Range 41, Step D  
 Classified Salary Schedule  
 Eff. 10/15/2018 – 06/30/2019

PROFESSIONAL GROWTH & DEVELOPMENT

White, Vincent	FC	Cadena Center Coordinator (100%) 3 <sup>rd</sup> Increment (\$400) 4 <sup>th</sup> Increment (\$400) Eff. 07/01/2019
----------------	----	---

LEAVES OF ABSENCE

Aikin, Carmen	AC	Executive Assistant II (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 10/22/2018 – 11/11/2018 (Consecutive Leave)
---------------	----	---

Brackman, Pamela	CC	Administrative Assistant III (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 10/15/2018 – 11/25/2018 (Consecutive Leave)
------------------	----	---

Coggi, Anita	FC	Administrative Assistant II (100%) Military Leave With Pay (USERRA) Eff. 10/26/2018
--------------	----	---

Galaviz, Myra	FC	Financial Aid Coordinator (100%) Unpaid Personal Leave Eff. 10/31/2018
---------------	----	--

Nguyen, Chau	NOCE	Instructional Assistant/Business (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 10/04/2018 – 12/04/2018 (Consecutive Leave)
--------------	------	---

SUSPENSION WITHOUT PAY FOR DISCIPLINARY ACTION

@00351480	FC	Five (5) Days Eff. 12/03/2018 – 12/07/2018
-----------	----	---

NEW CLASSIFIED MANAGEMENT JOB DESCRIPTION

District Director, Grants  
 Range 21  
 Management Salary Schedule

District Director, Professional Development  
Range 21  
Management Salary Schedule

(See Supplemental Minutes #1225 for a copy of the job descriptions.)

During the discussion, Trustees suggested changes to the two Job Descriptions including: adding a Master's degree as a desirable for both positions, adding language for knowledge of shared governance as a desirable for the District Director, Professional Development position, adding language for knowledge of the Education Master Plan as a desirable for the District Director, Grants position, and sharing the job description for the District Director, Professional Development with stakeholders ahead of approval. Staff responded that adding a Master's degree as a desirable would be inconsistent with other District Director positions and could lead to a cooling effect for qualified candidates without a Master's degree.

In the concluding discussion, Trustees determined that the best course of action would be to make the suggested modifications to the job descriptions and re-submit them for approval at the December Board meeting. Trustees subsequently approved all remaining classified personnel matters. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.**

**Item 5.c:** By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1225 for a copy of the professional expert personnel listing.)

**Item 5.d:** By the block vote, authorization was granted for the assignment of hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1225 for a copy of the hourly personnel listing.)

**Item 5.e:** By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1225 for a copy of the volunteer listing.)

**Item 5.f:** It was moved by Trustee Molly McClanahan and seconded by Trustee Ryan Bent to adopt Resolution No.18/19-03, No.18/19-04, and No.18/19-05 for classified bargaining unit members vesting requirements for lifetime medical subject to the Public Employees' Medical and Hospital Care Act, effective January 1, 2019. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.**

(See Supplemental Minutes #1225 for a copies of the resolutions.)

**Item 5.g:** It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jeffrey P. Brown to adopt Resolution No.18/19-06, No.18/19-07, and No.18/19-08 for Confidential employees vesting requirements for lifetime medical subject to the Public Employees' Medical and Hospital Care Act, effective January 1, 2019. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.**

(See Supplemental Minutes #1225 for a copies of the resolutions.)

**Item 5.h:** It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Molly McClanahan to adopt Resolution No.18/19-09, No.18/19-10, and No.18/19-11 for management and executive officers vesting requirements for lifetime medical subject to the Public Employees' Medical and Hospital Care Act, effective January 1, 2019. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.**

(See Supplemental Minutes #1225 for a copies of the resolutions.)

## **GENERAL**

**Item 6.a:** It was moved by Trustee Ryan Bent and seconded by Trustee Barbara Dunsheath to honor the contributions of past and present members of the Armed Forces in the state of California and in the North Orange County Community College District, and adopt Resolution No. 18/19-02 to declare that the week of November 12-16, 2018 be observed as Veterans Appreciation Week. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustee Castillo's advisory vote.**

**Item 6.b:** The Board directed that the agenda for November 27, 2018 include the establishment of December 11, 2018, as the date of its Organizational Meeting, and received as information the tentative dates for Board meetings in 2019, along with the dates of national and state conferences and conventions.

In reviewing the Tentative Board Meeting Calendar for 2019, the Board requested that the first meetings in the months of January and July be cancelled, and that the first meeting in August be marked as tentative, with the meeting only taking place if deemed necessary. The Board also requested that the December meeting be added to the calendar for transparency, and that an explanation of the past practice of omission of this date be provided in the Board report.

**Item 6.c:** The Board discussed the recommended state and federal legislative priorities for 2019-20 and to empower the Chancellor of the North Orange County Community College District to advocate for the interests of the students, staff, and faculty of the District on behalf of the Board.

During the discussion, trustees expressed concern about whether or not it is appropriate for the District to take a stance on legislative goals related to foreign policy and unrelated to education. The Board determined that the following changes be made to the goals prior to approval: removal of H.R 6033 from the Federal Legislative Priorities, addition of a broad statement on the District's interests regarding faculty and students involved in the Study Abroad Program, and addition of the baccalaureate degree program to the State Legislative Priorities for Guided Pathways.

**Item 6.d:** The Board discussed the continued need for Strategic Conversations, the future direction, and topics of interest in light of the incorporation of study sessions at Board of Trustees meetings.

During the discussion, trustees mentioned the positive impact Strategic Conversations have on staff and expressed support in having the annual meetings continue. Trustees also stated that the conversations are generally geared toward sharing best practices and not for providing information to the Board as originally designed. Also highlighted was the stated purpose of Strategic Conversations and its use in the accreditation report to evaluate Professional Development.

In the concluding discussion, trustees agreed that Strategic Conversations should continue, that the location rotate annually, and be followed by the Board of Trustees meetings. Board attendance to the Conversations would be optional. President Rodarte suggested that in an effort to align with the District's state and federal priorities, the topic on Food and Housing Securities be considered.

**Item 6.e:** Board President Rodarte asked if there were any requests for potential future Board agenda items. Trustee Molly McClanahan requested a future Board item to discuss the unemployed male population aged 25-34 and how the community colleges can provide them with access, recruitment and support. She also requested a study item focused on Pre-K education or in-home care of children, which is currently being addressed by North Orange Continuing Education and Fullerton College. Trustee Stephen T. Blount requested a future Board item that allowed for the review of the Board Policy concerning per diem allowances. Student Trustee Castillo requested a future Board item to discuss LGBTQ support services at each campus.

#### **CLOSED SESSION:**

At 8:27 p.m., Board President Jacqueline Rodarte adjourned the meeting to closed session per the following sections of the Government Code:

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**Per Section 54956.9(a) CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case**

**RECONVENE MEETING:** At 8:49 p.m., Board President Jacqueline Rodarte reconvened the meeting in open session.

**ADJOURNMENT:** At 8:49 p.m., it was moved by Trustee Stephen T. Blount and seconded by Trustee Barbara Dunsheath to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.**