



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

MEETING: Regular Meeting in November 2019

DATE: Tuesday, November 12, 2019, at 5:30 p.m.

**PLACE: Anaheim Campus Board Room
1830 W. Romneya Drive, Anaheim, CA 92801**

Welcome to this meeting of the North Orange County Community College District Board of Trustees. If you wish to address the Board, please complete a yellow card entitled, "Request to Address Board of Trustees" and submit it to the Board's Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board, according to the rules of the Board. Members of the public wishing to address matters not on the agenda will be invited to do so under "Comments: Members of the Audience" at the beginning of the meeting. The Board reserves the right to change the order of the agenda items as the need arises.

AGENDA:

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Comments: Members of the Audience:** Members of the public may address the Board regarding items on the Agenda as such items are taken up, subject to regulations of the Board. All Board meetings, excluding closed sessions, shall be electronically recorded.
- d. **Consider Non-Personnel block-vote items indicated by [] in Sections 4 & 5**
- e. **Consider Personnel block-vote items indicated by [] in Section 6**
Agenda items designated as block-vote items with [] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion.

An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote. Members of the public completing a card entitled, "Request to Address Board of Trustees" on an item removed from block-vote consideration will be heard prior to the Board's vote on that item.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public at the Chancellor's Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. to 5:00 p.m.).

- f. **Chancellor's Report**
- g. **Comments:**
 Chancellor's Staff
 Resource Table Personnel
 Members of the Board of Trustees
2. a. **Approval of Minutes of the Regular Meeting of October 22, 2019.**
- b. **CLOSED SESSION: Per the following sections of the Government Code:**

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54956.9(a): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

Per Section 59338: FINAL DISTRICT DECISION; APPEALS TO LOCAL GOVERNING BOARD.

3. PUBLIC HEARINGS

- a. Authorization is requested to adopt Resolution No. 19/20-11 to render immunity and exemption of the Sherbeck Field Improvements Project from the City of Fullerton Zoning Ordinance/General Plan.
- b. Authorization is requested to adopt Resolution No. 19/20-10 to approve and certify the Final Environment Impact Report for the Sherbeck Field Improvements Project.
- c. Authorization is requested to adopt Resolution No. 19/20-12 to approve and adopt the Sherbeck Field Improvements Project Mitigation Monitoring and Reporting Program and related CEQA findings, and to approve and adopt the Sherbeck Field Improvements Project.
- d. It is recommended that the Board receive comments from the public on the initial successor agreement proposal submitted by United Faculty (CCA/CTA/NEA).
- e. It is recommended that the Board receive comments from the public on the initial proposal for a successor agreement proposal submitted by the District to United Faculty (CCA/CTA/NEA), and after providing the public with an opportunity to comment, adopt the District's initial proposal.
- f. It is recommended that the Board receive comments from the public on the amended reopener proposal submitted by Adjunct Faculty United Local 6106 (AFT/AFL/CIO).

4. FINANCE & FACILITIES

- [a] It is recommended that the Board ratify purchase orders and checks. **(The Purchase Orders and Checks are available for review in the District's Business Office.)**
- [b] It is recommended that the Board authorize the request for the 2019-2020 General Fund and Capital Outlay Fund transfers and adoption of the resolutions showing the summary. **(The Resolutions are available for review in the District's Business Office.)**

- [c] Authorization is requested to accept new revenue and to make adjustments to the General Fund and Child Development Fund revenue and expenditure budgets in accordance with the revised and new fiscal year 2019-2020 allocations totaling \$245,606 and adopt resolutions to adjust budgets to accept new revenue and authorize expenditures within the General Fund and Child Development Fund pursuant to the California Code of Regulations Title 5, Section 58308. **(The Resolutions are available for review in the District's Business Office.)**
- d. It is recommended that the Board review the District's Quarterly Financial Status Report ending September 30, 2019, as required by §58310 of Title 5.
- e. It is recommended that the Board receive the Quarterly Investment Report and the Irrevocable Retiree Benefits Trust Report ending September 30, 2019.
- [f] Authorization is requested to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items.
- [g] Authorization is requested to amend the agreement with Cumulus Technology Services from \$112,500 to \$163,200, an increase of \$50,700, and to extend the agreement through December 31, 2019.
- [h] Authorization is requested to enter into an agreement with the Orange County Superintendent of Schools in the amount of \$143,325 to further fund the development of the K12 to Community College Crosswalk project. The term of the agreement will end December 31, 2020.
- [i] Authorization is requested for Fullerton College to host lunch for the Career & Technical Education Showcase Day on December 17, 2019, at a cost not to exceed \$6,000 for 400 high school students and 100 faculty and student volunteers.
- [j] Authorization is requested to enter into an agreement with Geotechnical Solutions, Inc. to provide geotechnical services during the construction phase for the new Instructional Building and Central Plant Expansion projects at Fullerton College for the duration of January 1, 2020 through December 31, 2021 at an estimated cost of \$190,000.
- [k] Authorization is requested to enter into a five-year contract with Coca-Cola to provide exclusive beverage services to Fullerton College beginning on January 1, 2020, and ending December 31, 2025, at no cost to the campuses, with an option for an additional five-year extension upon Board approval.
- [l] Authorization is requested for Fullerton College to host the Males Achieving Success Conference on January 15, 2020, and provide breakfast and lunch for 850 male high school students at a cost not to exceed \$7,500.
- m. Authorization is requested to enter into a consultant agreement with Gatzke, Dillon, & Ballance LLP in the amount of \$166,000 for legal support for the preparation of the Fullerton College Sherbeck Field Improvements California Environmental Quality Act document. The term of the agreement shall commence on May 14, 2019 and terminate on December 31, 2019.

- n. Authorization is requested to approve an augment to the existing agreement with Dudek for the Fullerton College Sherbeck Field Improvements EIR in the amount of \$38,085, bringing the total contract value to \$392,675. The term of the augment shall be effective November 13, 2019, through the end of the existing agreement with Dudek, December 31, 2019.

5. **INSTRUCTIONAL RESOURCES**

- [a] It is recommended that the Board approve the summary of curriculum changes for Cypress College, to be effective Fall 2019, Fall 2020, and Spring 2020.

6. **HUMAN RESOURCES**

- [a] Request approval of the following items concerning academic personnel:

- Temporary Contract
- Change in Salary Classification
- Additional Duty Days @ Per Diem
- Payment for Independent Learning Contracts
- Leaves of Absence
- Temporary Academic Hourly
- Academic Management Job Description

- [b] Request approval of the following items concerning classified personnel:

- Resignations
- New Personnel
- Reclassifications
- Voluntary Changes in Assignment
- Professional Growth & Development
- Stipend for Additional Duties
- Leaves of Absence
- New Classified Job Descriptions

- [c] Request approval of Professional Experts.

- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

- [e] Request approval of Volunteers.

- f. It is recommended that the Board receive the District Office of Human Resources Institutional Commitment to Diversity, Five Year Report 2014/15 – 2018/19.

7. **GENERAL**

- a. It is recommended that the Board schedule on the November 26, 2019 agenda, the establishment of December 10, 2019 as the date of its Organizational Meeting.

- b. It is recommended that the Board receive as information the revised Administrative Procedures in Chapter 3.
- c. It is recommended that the Board receive as a first reading the proposed, revised Board Policies in Chapters 3, 6, and 7.
- d. It is recommended that the Board discuss any potential future agenda items.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	November 12, 2019	Resolution	<u>X</u>
SUBJECT:	Adopt Resolution No. 19/20-11 to Render Immunity and Exemption of Sherbeck Field Improvements Project from City of Fullerton Zoning Ordinances/General Plan	Information	<u> </u>
		Enclosure(s)	<u> </u>

BACKGROUND: On January 27, 2004, the District approved and adopted Resolution No. 03/04-08 for Exemption of Fullerton College Property from City of Fullerton Zoning Ordinances/General Plan, in which the district exercised its right under Government Code section 53094 to render inapplicable the zoning ordinances and/or General Plan of the City of Fullerton to Fullerton College real property. Although the District is generally immune from complying with the City of Fullerton's land use plans, ordinances and regulations, Resolution No. 19/20-11 is presented for approval and adoption to clarify the District's intent to exempt the Sherbeck Field Improvements Project from the application of the City's zoning and building ordinances and the City's General Plan in accordance with Government Code section 53094, consistent with the District's prior Resolution No. 03/04-08.

This agenda item was submitted by Oscar Saghie, Project Manager Campus Capital Projects.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fun planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for this project will come from the Capital Outlay Fund.

RECOMMENDATION: Authorization is requested to adopt Resolution No. 19/20-11 to render immunity and exemption of Sherbeck Field Improvements Project from City of Fullerton Zoning Ordinance/General Plan.

Fred Williams

Recommended by

Approved for Submittal

3.a.1

Item No.



**RESOLUTION OF THE GOVERNING BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
TO RENDER IMMUNITY AND EXEMPTION OF SHERBECK FIELD
IMPROVEMENTS PROJECT FROM CITY OF FULLERTON
ZONING ORDINANCES/GENERAL PLAN**

RESOLUTION NO. 19/20-11

WHEREAS, the real property upon which the Fullerton College Campus of the North Orange County Community College District (District) is situated (Property) is located entirely in the City of Fullerton (City).

WHEREAS, the Property contains Sherbeck Field which was built in the 1950s, is 4.36 acres, and currently consists of a turf field that is surrounded by a 400-meter-long track, with a two-story field house and a scoreboard.

WHEREAS, the District proposes certain improvements to Sherbeck Field (Project) and has prepared a Draft Environmental Impact Report (DEIR) (SCH No. 2018041025) pursuant to the California Environmental Quality Act (CEQA), codified at Public Resources Code Section 21000 et seq., and CEQA Guidelines in the Code of Regulations, Title 14, Section 15000 et seq. The DEIR was circulated for a 45-day public review period commencing on May 15, 2019. The District has prepared the responses to public comments on the DEIR, which are included in the Final EIR (FEIR). The purpose of the EIR is to inform the public and responsible agencies of potential adverse impacts on the environment associated with implementation of the Project. The District's Board of Trustees will consider and vote on the Project on November 12, 2019.

WHEREAS, Sherbeck Field has been and will continue to be used for academic instruction, athletics (soccer, football, and track and field), rentals to other schools for athletic competitions and practices, and commencement ceremony activities. The Project involves the following improvements to Sherbeck Field: (1) permanent bleachers; (2) field lighting stanchions; (3) sound system; (4) press box; and (5) storage building.

WHEREAS, the City has enacted certain zoning ordinances and a General Plan defining permitted uses of the real property within its jurisdiction. The Property is located within the boundaries of the City.

WHEREAS, the District is immune from complying with the City's zoning and land use plans and regulations pursuant to, among other authorities, Government Code sections 53090 and 53091. The District is not a "Local agency" as defined by Government Code section 53090 because: (1) the District was not created by local ordinance or local resident petition to a local body; it was created by state statute, the 1921 District Junior College law; (2) the District is financed through state fund apportionment and does not rely entirely on local taxation; (3) the District is subject to the general supervision of the Board of Governors of the California Community Colleges in

accordance with the provisions of the California Education Code; and (4) the District's function of managing community colleges and providing education is not limited to the boundaries of the Fullerton College campus or the City of Fullerton, but involves the provision of education to qualified students from California and other states.

WHEREAS, in addition to the District's general immunity from local land use regulations, while not required, the District's Board of Trustees has elected to exempt the application of the City's zoning and building ordinances and the City's General Plan to the Project, pursuant to Government Code section 53094. Sherbeck Field has been and will continue to constitute a classroom facility after the Project is implemented because it is and will continue to be directly used for and related to educational purposes. (City of Santa Cruz v. Santa Cruz Sch. Bd. of Educ. (1989) 210 Cal.App.3d 1; Taxpayers for Accountable Sch. Bond Spending v. San Diego Unified Sch. Dist. (2013) 215 Cal.App.4th 1013.)

NOW, THEREFORE, BE IT RESOLVED that pursuant to Government Code section 53094, the District hereby renders inapplicable to the Project and Sherbeck Field the City's zoning and building ordinances and General Plan.

BE IT FURTHER RESOLVED, that pursuant to Government Code section 53094, within ten days of the adoption of this Resolution, the District's Vice-Chancellor, Finance and Facilities, or such individual as he/she may designate, shall inform the City of the action taken by this Resolution.

APPROVED, PASSED AND ADOPTED by the Governing Board of the North Orange County Community College District this 12th day of November, 2019, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINED:

I, Jeffrey P. Brown, President of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

President of the Board of Trustees
North Orange County Community College District

I, Alba Recinos, Clerk of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Governing Board at a regular meeting thereof held on the 12th day of November, 2019, by the above described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the North Orange County Community College District Governing Board this 12th day of November, 2019.

Clerk of Governing Board
North Orange County Community College District

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	November 12, 2019	Resolution	<u>X</u>
SUBJECT:	Adopt Resolution No. 19/20-10 to Approve and Certify Final Environmental Impact Report (FEIR) for Sherbeck Field Improvements Project	Information	<u> </u>
		Enclosure(s)	<u> </u>

BACKGROUND: Beginning in 2011 with major revisions in 2016, Fullerton College and the North Orange County Community College District (District) developed a Facilities Master Plan to identify needed facilities including construction of new buildings and renovation of existing buildings. The Master Plan identified additional needed facilities as well as the renovation of some existing buildings.

The District adopted the Fullerton College Master Plan Project on December 12, 2017, consistent with the provisions of the California Environmental Quality Act (CEQA), Public Resources Code Section 21000 et seq. and the State CEQA Guidelines, Title 14, California Code of Regulations, Section 15000, et seq.

In order to expedite the campus plan and more adequately address public comment, one component of the original campus master plan, the Sherbeck Field project, was removed from the Facilities Master Plan to be analyzed independently in its own environmental impact report. On June 13, 2017, the Board of Trustees (Board) approved entering into a consultant agreement with Dudek to provide environmental planning and consulting services related to the Sherbeck Field Improvements Project.

The Sherbeck Field Improvements Project (Project), which is described in more particularity in the Final EIR Project Description, involves improvements to Sherbeck Field, which is located on the campus of Fullerton College. Sherbeck Field is 4.36 acres and currently consists of a turf football field that is surrounded by a 400-meter-long track, with a two-story field house at the western edge of the field and a scoreboard at the eastern end of the field. Currently, Sherbeck Field does not have permanent seating or lighting. The proposed project would involve the following improvements to Sherbeck Field:

- Permanent prefabricated aluminum bleachers with capacity for 4,417 spectators;
- Six field lighting stanchions, with two stanchions on the north side of the field, two stanchions at the south side of the field, one stanchion on the eastern edge of the field, and one stanchion on the western edge of the field;
- Sound system to be used exclusively for athletic competition events;
- Press box at the south side of the field; and
- Storage building to be located to the west of the bleachers at the north side of the field.

The District is the “lead agency” as defined by CEQA, and is therefore responsible for the preparation of the Environmental Impact Report (EIR) (SCH No. 2018041025) for the Project. An overview of the EIR and CEQA process follows:

The scope of the EIR for the Project was based on the findings of an Initial Study (dated April 2018) that identified the topics to be analyzed in the EIR. Pursuant to Section 15082 of the CEQA Guidelines, a notice of preparation (NOP) dated April 9, 2018, was circulated to interested agencies, organizations, and individuals. The NOP was sent to 23 local agency departments and organizations, including the local library where a hard copy of the NOP and Initial Study were available for review. The NOP was posted at the County Clerk’s office on April 9, 2018, for a period of 30 days. The NOP was also sent to the State Clearinghouse at the California Governor’s Office of Planning and Research. The State Clearinghouse assigned a state identification number (SCH No. 2018041025) to the Draft EIR. Fullerton College also mailed a notice of the EIR scoping meeting to approximately 4,000 property owners, residents, and organizations located within a 1-mile radius of the campus. Based upon the Initial Study, and input received during the scoping process, the EIR addressed all potential significant effects as follows:

- Aesthetics
- Air Quality
- Greenhouse Gas Emissions
- Hazards and Hazardous Materials
- Noise
- Public Services
- Recreation
- Transportation
- Tribal Cultural Resources
- Utilities and Service Systems
- Energy
- Wildfire

The District prepared the Draft EIR in accordance with CEQA and the CEQA Guidelines. The Draft EIR was made available to the public for review and comment for a 45-day period. The review and comment period began on May 15, 2019, and concluded on June 28, 2019. A copy of the Draft EIR was available for public review at the Fullerton Public Library (353 West Commonwealth Avenue, Fullerton, California 92832). The Draft EIR was also available for review on the District website: <http://www.nocccd.edu/> and the Fullerton College website www.fullcoll.edu/campusprojects. All comment letters received in response to the Draft EIR were reviewed and are included in the Final EIR, along with written responses to each of the comments.

Among the topics addressed in written comments regarding the Draft EIR, comments were submitted regarding the application of the City of Fullerton zoning and building ordinances and general plan to the Project. On January 27, 2004, the District approved and adopted Resolution No. 03/04-08 Exemption of Fullerton College Property from City of Fullerton Zoning Ordinances/General Plan, in which the district exercised its right under Government Code section 53094 to render inapplicable the zoning ordinances and/or General Plan of the City of Fullerton to Fullerton College real property. Although the District is generally immune from complying with the City of Fullerton’s land use plans, ordinances and

regulations, Resolution No. 19/20-11 is presented for approval and adoption to clarify the District's intent to exempt the Sherbeck Field Improvements Project from the application of the City's zoning and building ordinances and the City's General Plan in accordance with Government Code section 53094, consistent with the District's prior Resolution No. 03/04-08. This is in agenda item 3.a.

In accordance with CEQA Guidelines Section 15132, the Final EIR for the Project consists of: (i) the Draft EIR and subsequent revisions; (ii) comments received on the Draft EIR; (iii) a list of the persons, organizations, and public agencies commenting on the Draft EIR; (iv) written responses to significant environmental issues raised during the public review and comment period and related supporting materials; and, (v) other information contained in the EIR, including EIR appendices. As required by the CEQA Guidelines, the District provided written responses to all comments from public agencies more than ten (10) days in advance of the public hearing. The District also posted the Final EIR more than ten (10) days in advance of the public hearing, and provided the required notification of the public hearing.

A mitigation monitoring and reporting program (MMRP) is included in the Final EIR and is designed to ensure compliance with the changes in the Project and mitigation measures imposed on the Project during project implementation to mitigate or avoid significant effects on the environment in accordance with Section 15097 of the CEQA Guidelines. Section 21081.6 of the California Public Resources Code requires the District to adopt a monitoring or compliance program regarding the changes in the project and mitigation measures imposed to lessen or avoid significant effects on the environment.

In accordance with California Public Resources Code, Section 21081, 21081.5, and 21081.6, and CEQA Guidelines Sections 15091 and 15093, the District prepared written findings (Findings), which provide findings for identified significant effects, accompanied by a brief explanation of the rationale for each finding. In addition, the Findings include a statement of overriding considerations for significant effects that cannot be mitigated to below a level of significance, in which the District has balanced, as applicable, the benefits of the Project against its unavoidable environmental risks when determining whether to approve the project. The statement of overriding considerations concludes the benefits of the Project outweigh the unavoidable adverse environmental effects. The Findings identify the following benefits associated with the Project:

- The proposed project would allow Fullerton College to provide a facility for the Fullerton College football program to meet the college field and goalpost sizing requirements of the California Community College Athletic Association Regulations, Bylaw 4.6A, and so that Fullerton College does not have to request a waiver from Southern California Football association for full-season play.
- The proposed project would provide an on-campus facility with field lighting to allow for more evening class options for the physical education program, and to allow for evening soccer games, athletic team practices, and occasional evening football games.
- The proposed project would provide a facility with permanent bleachers so that Fullerton College can host regular season and playoff football games at Fullerton College, and can reduce costs associated with renting bleachers for the annual Fullerton College commencement ceremony.
- The proposed project would provide a facility for the Fullerton College football program that includes a press box, which is required for football games in order to house football

coaching staff, media, and statisticians.

- The proposed project would provide a facility to address the inadequacy of the current storage of football equipment and track and field equipment at the field house.

Both the mitigation monitoring and reporting program (MMRP) and the Finding of Facts are included in agenda item 3.c.

This agenda item was submitted by Oscar Saghie, Project Manager Campus Capital Projects.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for this project will come from the Capital Outlay Fund.

RECOMMENDATION: Authorization is requested to adopt Resolution No. 19/20-10 to approve and certify the Final Environmental Impact Report (SCH No. 2018041025) for the Sherbeck Field Improvements Project effective November 12, 2019.



**RESOLUTION OF THE GOVERNING BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT TO
APPROVE AND CERTIFY THE FINAL ENVIRONMENTAL IMPACT REPORT
(FEIR) FOR THE SHERBECK FIELD IMPROVEMENTS PROJECT**

RESOLUTION NO. 19/20-10

WHEREAS, North Orange County Community College District (“District”) has developed the Sherbeck Field Improvements Project (Project) relating to Fullerton College.

WHEREAS, the adoption of the Project constitutes a “Project” requiring compliance with the provisions of the California Environmental Quality Act, Public Resources Code Section 21000 et seq. (“CEQA”) and the State CEQA Guidelines, Title 14, California Code of Regulations, Section 15000, et. seq. (“CEQA Guidelines”).

WHEREAS, a Draft Environmental Impact Report (“Draft EIR”) (SCH No. 2018041025) has been prepared by the District, as the Lead Agency, pursuant to the requirements of CEQA and the CEQA Guidelines to address the potential environmental impacts associated with the Project and the identified Project alternatives.

WHEREAS, on April 9, 2018, the District published a Notice of Preparation, which was circulated to interested agencies, organizations, and individuals, and was also sent to the State Clearinghouse at the California Governor’s Office of Planning and Research (“State Clearinghouse”).

WHEREAS, on May 1, 2018, a public scoping meeting was held on the Fullerton College campus to gather public input on the scope of the environmental document to be prepared in relation to the Project.

WHEREAS, written comments were received during the 30-day public scoping period, which concluded on May 8, 2018, and such comments were considered during the preparation of the Draft EIR.

WHEREAS, on May 15, 2019, the District published a Notice of Availability of Draft EIR (SCH No. 2018041025) for a 45-day public comment period.

WHEREAS, the Draft EIR was circulated for a forty-five (45) day public review period from May 15, 2019, through June 28, 2019.

WHEREAS, the District prepared responses to all written comments received during the public comment period, and the District also prepared a written response to the single late comment letter submitted after the conclusion of the public comment period.

WHEREAS, a Final EIR has been prepared for the Project, and the Final EIR satisfies the content requirements of Section 15132 of the CEQA Guidelines.

WHEREAS, the Board of Trustees of the North Orange County Community College District ("Board") convened in a regular meeting of the Board on October 22, 2019 and, at that time, the Board received a presentation regarding the Project and the Project EIR, and also received and considered public testimony regarding the Project and Project EIR.

WHEREAS, the Board convened in a regular meeting of the Board on November 12, 2019 and, at that time, the Board adopted the following resolution concerning certification of the Final EIR (FEIR).

NOW, THEREFORE, BE IT RESOLVED, that effective November 12, 2019, the Board of Trustees of the North Orange County Community College District certified the Final EIR for the Sherbeck Field Improvements Project (SCH No. 2018041025) by certifying, in accordance with the provisions of Section 15090 of the CEQA Guidelines, that (1) the Final EIR was completed in compliance with CEQA; (2) the Final EIR was presented to the Board and the Board reviewed and considered the information in the Final EIR; and (3) the Final EIR reflects the District's independent judgment and analysis.

APPROVED, PASSED AND ADOPTED by the Governing Board of the North Orange County Community College District this 12th day of November, 2019, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINED:

I, Jeffrey P. Brown, President of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

President of the Board of Trustees
North Orange County Community College District

I, Alba Recinos, Clerk of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Governing Board at a regular meeting thereof held on the 12th day of November, 2019, by the above described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the North Orange County Community College District Governing Board this 12th day of November, 2019.

Clerk of Governing Board
North Orange County Community College District

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	X
DATE:	November 12, 2019	Information	
		Enclosure(s)	X
SUBJECT:	Adopt Resolution No. 19/20-12 to Approve and Adopt the Sherbeck Field Improvements Project Mitigation Monitoring and Reporting Program and CEQA Findings, and to Approve and Adopt the Sherbeck Field Improvements Project		

BACKGROUND: A mitigation monitoring and reporting program (MMRP) is included in the Final EIR and is designed to ensure compliance with the changes in the Project and mitigation measures imposed on the Project during project implementation to mitigate or avoid significant effects on the environment in accordance with Section 15097 of the CEQA Guidelines. Section 21081.6 of the California Public Resources Code requires the District to adopt a monitoring or compliance program regarding the changes in the project and mitigation measures imposed to lessen or avoid significant effects on the environment.

In accordance with California Public Resources Code, Section 21081, 21081.5, and 21081.6, and CEQA Guidelines Sections 15091 and 15093, the District prepared written findings (Findings), which provide findings for identified significant effects, accompanied by a brief explanation of the rationale for each finding. In addition, the Findings include a statement of overriding considerations for significant effects that cannot be mitigated to below a level of significance, in which the District has balanced, as applicable, the benefits of the Project against its unavoidable environmental risks when determining whether to approve the project. The statement of overriding considerations concludes the benefits of the Project outweigh the unavoidable adverse environmental effects. The Findings identify the following benefits associated with the Project:

- The proposed project would allow Fullerton College to provide a facility for the Fullerton College football program to meet the college field and goalpost sizing requirements of the California Community College Athletic Association Regulations, Bylaw 4.6A, and so that Fullerton College does not have to request a waiver from Southern California Football association for full-season play.
- The proposed project would provide an on-campus facility with field lighting to allow for more evening class options for the physical education program, and to allow for evening soccer games, athletic team practices, and occasional evening football games.
- The proposed project would provide a facility with permanent bleachers so that Fullerton College can host regular season and playoff football games at Fullerton College, and can reduce costs associated with renting bleachers for the annual

Fullerton College commencement ceremony.

- The proposed project would provide a facility for the Fullerton College football program that includes a press box, which is required for football games in order to house football coaching staff, media, and statisticians.
- The proposed project would provide a facility to address the inadequacy of the current storage of football equipment and track and field equipment at the field house.

This agenda item was submitted by Oscar Saghie, Project Manager Campus Capital Projects

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fun planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for this project will come from the Capital Outlay Fund.

RECOMMENDATION: Authorization is requested to adopt Resolution No. 19/20-12 to approve and adopt the Sherbeck Field Improvements Project Mitigation Monitoring and Reporting Program and Related CEQA Findings, and to approve and adopt the Sherbeck Field Improvements Project.

Fred Williams

Recommended by

Approved for Submittal

3.c.2

Item No.



**RESOLUTION OF THE GOVERNING BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
TO APPROVE AND ADOPT THE SHERBECK FIELD IMPROVEMENTS
PROJECT MITIGATION MONITORING AND REPORTING PROGRAM
AND RELATED CEQA FINDINGS, AND TO APPROVE AND ADOPT THE
SHERBECK FIELD IMPROVEMENTS PROJECT**

RESOLUTION NO. 19/20-12

WHEREAS, North Orange County Community College District (“District”) has developed the Sherbeck Field Improvement Project (Project) relating to Fullerton College.

WHEREAS, the adoption of the Project constitutes a “Project” requiring compliance with the provisions of the California Environmental Quality Act, Public Resources Code Section 21000 et seq. (“CEQA”) and the State CEQA Guidelines, Title 14, California Code of Regulations, Section 15000, et. seq. (“CEQA Guidelines”).

WHEREAS, the Board of Trustees of the North Orange County Community College District (“Board”) convened in a regular meeting of the Board on November 12, 2019 and, at that time, the Board adopted the Resolution No. 19/20-10 concerning certification of the Final EIR (FEIR) for the Project.

WHEREAS, Section 21081 of the Public Resources Code and Section 15091 of the CEQA Guidelines requires that the District make one or more of the following findings prior to approving or carrying out a project for which an EIR has been prepared identifying one or more significant effects of the project, together with a statement of facts in support of each finding:

- (1) Changes or alterations have been required in, or incorporated into, the project, which mitigate or avoid the significant effects on the environment.
- (2) Changes or alterations are within the responsibility and jurisdiction of another public agency and have been, or can and should be, adopted by that other agency.
- (3) Specific economic, legal, social, technological, or other considerations, including considerations for the provision of employment opportunities for highly trained workers, make infeasible the mitigation measures or alternatives identified in the environmental impact report.

WHEREAS, with respect to significant effects which were subject to a finding under paragraph (3) above, the District must find that specific overriding economic, legal, social, technological, or other benefits of the project outweigh the significant effects on the environment.

WHEREAS, Section 15093(a) of the CEQA Guidelines requires the District to balance the benefits of a proposed project against its unavoidable environmental risk in

determining whether to approve the project.

WHEREAS, Section 15093(b) of the CEQA Guidelines requires that, where the decision of the District allows the occurrence of significant effects which are identified in the EIR, but are not avoided or substantially lessened, the District must state in writing the reasons to support its action on the Final EIR or other information in the record.

WHEREAS, Section 15097 of the CEQA Guidelines requires preparation and adoption of a mitigation monitoring and reporting program (“MMRP”) to ensure compliance with mitigation measures imposed to avoid or substantially lessen the significant effects identified in the Final EIR

WHEREAS, the Board of Trustees of the North Orange County Community College District (“Board”) convened in a regular meeting of the Board on November 12, 2019 and, at that time, the Board adopted the following resolution concerning (1) adoption of the MMRP and CEQA Findings of Fact and statement of overriding considerations and (2) approval of the Sherbeck Field Improvements Project.

NOW, THEREFORE, BE IT RESOLVED, that effective November 12, 2019, the Board of Trustees of the North Orange County Community College District (District) adopts the Findings of Fact for the Sherbeck Field Improvements Project (“Findings”), which includes a statement of overriding considerations in compliance with Public Resources Code Section 21081 and Section 15093 of the CEQA Guidelines, and which Findings are incorporated by reference, made an express part of this Resolution as Exhibit “A,” which is available at <https://www.fullcoll.edu/campusprojects/projects/>.

BE IT FURTHER RESOLVED, that effective November 12, 2019, in accordance with the provisions of Public Resources Code Section 21081.6 and Section 15097 of the CEQA Guidelines, the District hereby approves and adopts the MMRP, which is incorporated by reference, made an express part of this Resolution as Exhibit “B,” which is available at <https://www.fullcoll.edu/campusprojects/projects/>.

BE IT FURTHER RESOLVED, that effective November 12, 2019, in accordance with the provisions of Section 15092 of the CEQA Guidelines, after considering and certifying the Final EIR for the Sherbeck Field Improvement Project, and adopting the MMRP and Findings for the Project, the District approved the Sherbeck Field Improvements Project as set forth in the Final EIR (SCH No. 2018041025).

APPROVED, PASSED AND ADOPTED by the Governing Board of the North Orange County Community College District this 12th day of November, 2019, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINED:

I, Jeffrey P. Brown, President of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

President of the Board of Trustees
North Orange County Community College District

I, Alba Recinos, Clerk of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Governing Board at a regular meeting thereof held on the 12th day of November, 2019, by the above described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the North Orange County Community College District Governing Board this 12th day of November, 2019.

Clerk of Governing Board
North Orange County Community College District

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution _____
DATE: November 12, 2019 Information _____
Enclosure(s) X
SUBJECT: United Faculty (CCA/CTA/NEA)
Successor Agreement Proposal to the
District for 2019-2020

BACKGROUND: The collective bargaining agreement between United Faculty (CCA/CTA/NEA) and the District expired June 30, 2019. United Faculty submits its initial proposal for successor agreement negotiations.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: This item relates to Board Policy and Administrative Procedure 2610, Presentation of Initial Collective Bargaining Proposals.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board receive comments from the public on the attached successor agreement proposal from United Faculty (CCA/CTA/NEA) to the District.

Irma Ramos

Recommended by

Approved for Submittal

3.d.1

Item No.



NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
CYPRESS COLLEGE · FULLERTON COLLEGE · NORTH ORANGE CONTINUING EDUCATION



To: Irma Ramos
Vice Chancellor, Human Resources
NOCCCD

From: Mohammad Abdel Haq
Lead Negotiator, United Faculty

Christie Diep
President, United Faculty

Date: October 14, 2019

The NOCCCD United Faculty (CCA/CTA/NEA) hereby submits the following 2019/2020 proposal for the successor collective bargaining agreement.

1. Contract Appendices A-D. Salary comparability on all salary schedules to the 75th percentile according to the previously agreed upon comparable community college districts.
2. Contract Article 21.1.2. Benefits comparability and equity according to the previously agreed upon comparable community college districts, including dependent coverage, and member and dependent vision and dental.
3. Implement lecture/teaching laboratory parity on all contract lecture/laboratory workload and salary articles and salary schedules.
4. Staggered longevity salary increases starting in Unit Member employment year 30.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: November 12, 2019 Resolution _____
SUBJECT: District Successor Agreement Proposal to Information _____
United Faculty (CCA/CTA/NEA) for 2019-2020 Enclosure(s) X

BACKGROUND: The collective bargaining agreement between United Faculty (CCA/CTA/NEA) and the District expired June 30, 2019. The District submits its initial proposal for successor agreement negotiations.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: This item relates to Board Policy and Administrative Procedure 2610, Presentation of Initial Collective Bargaining Proposals.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board receive comments from the public on the attached successor agreement proposal from the District to United Faculty (CCA/CTA/NEA). It is further recommended that after providing the public with the opportunity to comment, the Board adopt the District's initial proposal.

Irma Ramos

Recommended by

Approved for Submittal

3.e.1

Item No.

North Orange County Community College District Office of Human Resources

INTRADISTRICT CORRESPONDENCE

To: Mohammed Abdel Haq, United Faculty Chief Negotiator

From: Irma Ramos, Vice Chancellor, Human Resources *IRamos*

Date: October 15, 2019

Subject: Successor Agreement Negotiations

The current agreement between United Faculty and the District expired June 30, 2019. In accordance with the requirements of Article 1, Section 1.3.3 of the collective bargaining agreement, this will serve as notice of the District's intent to negotiate a successor agreement. With respect thereto, the following is a summary of the articles the District proposes to negotiate:

Academic Calendar

Negotiate the academic calendar for the 2020-2021 and 2021-2022 academic years.

Article 3 – Association Rights

Clean up language - post Janus.

Article 5 – Instructor Workload

Clarify the provisions of Article 5.2.5, Office Hours.

Article 8 – Overload

Clarify the provisions of counselor overload.

Article 11 – Class Size/Multiple Sections

Clarify the provisions of Article 11.2, Multiple Sections.

Article 17 – Evaluation of Probationary (Contract) Tenure-Track Unit Members (Tenure Review)

Incorporate evaluation language for online instruction.

Article 18 – Evaluation of Tenured Unit Members (Peer Review)

Incorporate evaluation language for online instruction.

Article 20 – Salary Provisions

Achieve a salary agreement that is fair and reasonable within the context of the District's current budget environment.

Clarify the provisions of Article 20.2, Class Advancement.

Article 21 – Benefits Provisions

Achieve a benefits agreement that is fair and reasonable within the context of the District's current budget environment.

Article 22 – Distance Education

Incorporate language for online instruction.

Article 23 – Load Banking

Clarify the provisions of load bank leave.

Article 27 – Compensation For Hiring Committee Service Beyond Regular Contract Year

Clarify the provisions of Article 27.2.

Develop comparability model as per the Memorandum of Understanding (MOU).

The District reserves the right to make proposals concerning other articles and issues as it deems necessary and appropriate. Additional subjects of meeting and negotiating arising after the presentation of this initial proposal shall be made public within 24 hours pursuant to Government Code section 3547(d).

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution _____
DATE: November 12, 2019 Information _____
Enclosure(s) X
SUBJECT: Adjunct Faculty United Local 6106
(AFT/CFT/CIO) Amended Reopeners for
2019-2020

BACKGROUND: Pursuant to the provisions of Article 1, Section 1.2.1 of the collective bargaining agreement between Adjunct Faculty United and the District, either party shall have the right to reopen the Agreement in the 2019-2020 Academic Year regarding non-economic issues limited to up to two articles each. Adjunct Faculty United has submitted the attached amended reopener proposal.

How does this relate to the five District Strategic Directions? Strategic Direction #4 – The District will implement best practices related to planning, including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item relates to Board and Administrative Procedure 2610, Presentation of Initial Collective Bargaining Proposals.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board receive comments from the public on the attached amended reopener proposal from Adjunct Faculty United Local 6106 (AFT/CFT/CIO) to the District.

Irma Ramos

Recommended by

Approved for Submittal

3.f.1

Item No.



ADJUNCT FACULTY UNITED AFT/CFT

305 N. Harbor Blvd., Suite 313, Fullerton, CA 92832

(714) 526-5759 fax (714) 526-5337 union@adfaced.org

To: Irma Ramos
Vice Chancellor, Human Resources
Chief Negotiator

From: Kent Stevenson
President, Adjunct Faculty United

Date: October 7, 2019

Re: Re-Opener Negotiations

As per the contract between the district and AdFac, July 1, 2017 to June 30, 2020, section 1.2.1 allows for re-openers. This letter is to inform you AdFac wishes to re-open Article 4 "Organizational Security," as well as the previous notification on Article 6.

The union feels a need, post-Janus decision, to clean up the language in this article to comport with the Supreme Court decision.

Please note this demand to negotiate does NOT waive any rights the union has been granted by Judge Miller in PERB case # LA-CE-6258-E, in his notice of April, 2019.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	November 12, 2019	Resolution	<u> </u>
SUBJECT:	Ratification of Purchase Orders and Checks	Information	<u> </u>
		Enclosure(s)	<u> X </u>

BACKGROUND: Pursuant to the Purchasing Policy for the North Orange County Community College District, a summary of purchase orders and checks shall be submitted to the Board of Trustees for ratification at the first meeting of the Board following the issuance or prior to issuance where required.

The purchase order numbers P0133951-P0140186, check numbers C0050431-C0050717; F0239594-F0241196; Q0006761-Q0006823; 88496501-88497607; V0031767- V0031786; 70095506-70096704; disbursements E88151535-E8827247; and amended purchase orders have been processed since the previous Board meeting. Checks beginning with "C" are from the Cypress College Bursar's office; checks beginning with "F" are Fullerton College Bursar; checks beginning with "Q" are NOCE Bursar; checks beginning with "88" are District checks through the County Department of Education; checks beginning with "V" are District revolving checks; checks beginning with "7" are Cypress College Bursar's Office Student Refund Checks; and disbursements beginning with "E" are financial aid payments made electronically via the Bank Mobile disbursement process. These purchase orders and checks can be reviewed in the District's Business Office. All purchase orders and checks have been processed in accordance with the Plan of Implementation as approved by the Board pursuant to the concept of fiscal accountability.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Actual costs will be charged to applicable funds as goods and/or services are received.

RECOMMENDATION: It is recommended that the Board ratify purchase order numbers P0133951-P0140186 through October 10, 2019, totaling \$3,412,212.07, and check numbers C0050431-C0050717, totaling \$788,584.73; check numbers F0239594-F0241196, totaling \$490,609.31; check numbers Q0006761-Q0006823, totaling \$5,598.00; check numbers 88496501-88497607, totaling \$4,891,340.87; check numbers V0031767-V0031786, totaling \$21,133.10; check numbers 70095506-70096704, totaling \$254,941.50; and disbursements E8815135 - E8827247, totaling \$14,740,466.17, through October 31, 2019.

Fred Williams

4.a.1

Recommended by

Approved for Submittal

Item No.

BOARD RECAP
FOR THE PERIOD SEPTEMBER 13, 2019, THROUGH OCTOBER 10, 2019
BOARD MEETING 11/12/19

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0133951	Heather Reekstin	\$ 1,446.05	NOCE		Reimbursement for Travel Expenses
P0134054	Acushnet Company	\$ 729.62	CC		Athletic Supplies
P0134246	Western State Design Inc	\$ 519.00	CC		Blanket Order for Laundry Equipment Repairs
P0134269	Office Solutions	\$ 750.00	FC		Blanket Order for Office Supplies
P0134586	Apple Computer Inc	\$ 1,255.30	FC		Computer
P0134708	Home Depot	\$ 2,000.00	NOCE		Blanket Order for Instructional Supplies
P0134741	Rodriguez Engineering Inc	\$ 2,000.00	AC		Blanket Order for General Engineering Services
P0135094	Plumbing & Industrial Supply	\$ 975.41	FC		Facilities Supplies
P0135121	Toshiba Business Solutions	\$ 760.72	CC		Maintenance Agreement for Copier
P0135182	Cypress College	\$ 95.00	CC		Reimbursement for Health Fee
P0135183	Cypress College	\$ 360.00	CC		Reimbursement for Parking Permit
P0135225	Software House International	\$ 50,000.00	AC		Blanket Order for Cloud Services
P0135231	Apple Tree Preschool & Kindergarten	\$ 11,200.00	CC		Blanket Order for Child Care Services
P0135232	Rossi Automotive Equipment Corp	\$ 2,500.00	CC		Blanket Order for Automotive Repairs
P0135233	Eyepax IT Consulting LLC	\$ 2,000.00	CC		Blanket Order for Parking Meter Parking
P0135234	Sir Speedy	\$ 1,000.00	CC		Blanket Order for Printing Services
P0135236	Legend Pump & Well Service Inc	\$ 2,000.00	CC		Blanket Order for Pump Repairs
P0135237	Philips Electronics North America Co	\$ 5,000.00	CC		Blanket Order for Lab Equipment Repairs
P0135238	GE Healthcare	\$ 5,000.00	CC		Blanket Order for Lab Equipment Repairs
P0135248	Home Depot	\$ 500.00	CC		Blanket Order for Instructional Supplies
P0135261	AT & T Inc	\$ 21,240.00	NOCE		Blanket Order for Internet Services
P0135263	AT&T Mobility	\$ 33,830.00	NOCE		Blanket Order for Internet Services
P0135276	Amazon Business	\$ 729.58	CC		Lab Supplies
P0135278	Amazon Business	\$ 367.41	SCE		Lab Supplies
P0135279	USA Scientific Inc	\$ 4,411.64	FC		Lab Supplies
P0135280	Irma Ramos	\$ 40.86	AC		Reimbursement for Human Resources Training
P0135281	IT1 Source LLC	\$ 4,328.33	NOCE	(3)	Computer
P0135282	Alonti Catering	\$ 288.97	NOCE		Catering for Pledge Summer Orientation
P0135283	Pearson VUE	\$ 4,250.00	CC		Software License Renewal
P0135284	Student Insurance	\$ 214,125.00	AC		Student Insurance 2019-2020 - B/A: 07/23/19
P0135285	GST	\$ 3,689.27	CC		Wireless Audio Speaker System
P0135286	GST	\$ 4,372.27	CC		Document Camera
P0135287	IT1 Source LLC	\$ 777.12	NOCE		Printer
P0135288	Musician's Friend	\$ 214.42	CC		Instructional Supplies
P0135289	OC Safety Inc	\$ 675.00	FC		First Aid/CPR Training Workshop
P0135290	Transportation Charter Services Inc	\$ 606.00	FC		Transportation Services for Huntington State Beach Field Trip
P0135291	Title Boxing LLC	\$ 931.89	FC		Athletic Supplies
P0135292	Buddy's All Stars, Inc.	\$ 667.50	FC		Athletic Supplies
P0135293	Transportation Charter Services Inc	\$ 1,514.00	FC		Transportation Services for Tech Field Trip
P0135294	CSI Fullmer	\$ 3,143.01	FC		Office Furniture

BOARD RECAP
FOR THE PERIOD SEPTEMBER 13, 2019, THROUGH OCTOBER 10, 2019
BOARD MEETING 11/12/19

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0135295	Computer Sports Medicine Inc	\$ 600.00		CC	Software License Renewal
P0135296	Buddy's All Stars, Inc.	\$ 998.36		FC	Athletic Supplies
P0135297	Cranium Cafe LLC	\$ 39,217.75		CC	Software License Renewal
P0135298	Computerland of Silicon Valley	\$ 31,812.00		AC	Software License Renewal
P0135300	GST	\$ 400.72		FC	Printer
P0135301	Promodealer Company	\$ 2,180.69		CC	Promotional Materials
P0135302	Men & Mice	\$ 4,633.80		AC	Software License Renewal
P0135303	GST	\$ 5,506.27		CC	Audio Video System Installation
P0135304	CDW Government Inc	\$ 1,071.93		AC	Computer Monitor
P0135305	Sodexo Inc and Affiliates	\$ 407.43		FC	Catering for Adjunct & Full-time Faculty
P0135310	Spectrum Business	\$ 1,000.00		AC	Blanket Order for Cable Services
P0135311	Bio Rad Laboratories	\$ 7,076.27		FC	Lab Equipment and Supplies
P0135312	Gabrielle Romero	\$ 250.00		FC	Artist Workshop
P0135313	Penn-Jersey X-Ray	\$ 26.51		CC	Lab Supplies
P0135314	Amazon Business	\$ 203.65		CC	Office Supplies
P0135315	Amazon Business	\$ 255.25		CC	Instructional Supplies
P0135316	Amazon Business	\$ 94.30		FC	Office Supplies
P0135317	Amazon Business	\$ 364.08		FC	Instructional Supplies
P0135318	Meyers Fozi & Dwork, LLP	\$ 485.00		AC	Legal Fees
P0135319	B & H Photo Video Inc	\$ 294.17		NOCE	Instructional Supplies
P0135320	Tacos Chihuahua Inc	\$ 3,582.69		CC	Catering Science Tech Orientation Event
P0135321	Amazon Business	\$ 142.23		CC	Office Supplies
P0135322	Yorke Engineering LLC	\$ 20,743.00		CC	Consultant Services for Air Quality Assurance
P0135323	Office Solutions	\$ 2,000.00		CC	Blanket Order for Office Supplies
P0135324	Schindler Elevator Corporation	\$ 19,114.56		CC	Maintenance Agreement for Elevators Services
P0135325	Promotional Concepts Enterprises	\$ 7,784.60		CC	Promotional Supplies
P0135326	Remedia Publications	\$ 81.72		NOCE	Instructional Materials
P0135327	Eyepax IT Consulting LLC	\$ 494.78		CC	Parking Meter Supplies
P0135328	Eyepax IT Consulting LLC	\$ 450.00		CC	Credit Card Processing Fees for Campus Safety
P0135329	Eyepax IT Consulting LLC	\$ 820.25		CC	Credit Card Processing Fees for Campus Safety
P0135330	Boys & Girls Club of Cypress	\$ 512.84		CC	Instructional Supplies
P0135331	Sodexo Inc and Affiliates	\$ 1,381.94		FC	Catering for Student Orientations
P0135333	Great Wolf Lodge Southern California	\$ 50,143.95		NOCE	Facilities Use and Catering for North County Consortium Conference
P0135334	BSN Sports LLC	\$ 133.53		FC	Athletic Supplies
P0135335	Rockfire Grill	\$ 928.47		AC	Catering for Faculty Orientation
P0135338	Orange County Register	\$ 378.28		AC	Advertising for Legal Matters
P0135339	Southern California Fitness Service	\$ 199.00		FC	Wellness Center Fitness Equipment Repairs
P0135340	Fast Signs	\$ 1,611.56		FC	Signage for the Associated Students Office
P0135341	Walters Wholesale Electric Co	\$ 1,875.00		AC	Tech Repair Services
P0135342	Homeboy Industries	\$ 1,567.86		CC	Marketing Materials

BOARD RECAP
FOR THE PERIOD SEPTEMBER 13, 2019, THROUGH OCTOBER 10, 2019
BOARD MEETING 11/12/19

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0135344	Apple Computer Inc	\$ 1,255.30		FC	Computer
P0135345	ELB US Inc	\$ 16,676.47		FC	Multimedia Display System
P0135346	Easton Diamond Sports LLC	\$ 2,204.82		CC	Athletic Supplies
P0135347	CSU Fullerton Auxiliary Services Corporation	\$ 357.73		CC	Catering for Legacy Campus Tour
P0135348	US Bank	\$ 880.00		AC	Admin Fees
P0135349	Ortiz Tractor Service	\$ 14,750.00	Capital Outlay	AC	Removal and Widening of Asphalt Curb @ FC
P0135350	Westberg + White Inc	\$ 21,200.00	Capital Outlay	AC	Architectural Services @ FC
P0135351	Orange County Air Conditioning	\$ 22,980.00	Capital Outlay	AC	Replacement of AC Unit for Bldg. 1800 @ FC
P0135352	Bio Rad Laboratories	\$ 5,712.00		FC	Maintenance Agreement Renewal
P0135353	JM & J Contractors	\$ 10,825.00	Capital Outlay	AC	Leveling of the Planter Area Bldg. 2100 @ FC
P0135354	Office Solutions	\$ 1,000.00		CC	Blanket Order for Office Supplies
P0135355	Office Solutions	\$ 626.00		CC	Blanket Order for Office Supplies
P0135356	Office Solutions	\$ 374.00		CC	Blanket Order for Office Supplies
P0135357	Henry Schein Inc	\$ 2,909.19		CC	Lighting for the Counseling Office
P0135358	IT1 Source LLC	\$ 3,042.78		NOCE	(3) Computers
P0135359	State of California	\$ 100.00		CC	License Renewal
P0135360	State of California	\$ 200.00		CC	License Renewal
P0135361	Case & Sons Construction Inc	\$ 16,000.00	Capital Outlay	AC	Replacement of Pumps Bldg. 1200 @ FC
P0135362	Scantron Corporation	\$ 278.95		CC	Instructional Supplies
P0135363	Kilgore International Inc	\$ 1,977.50		CC	Lab Supplies
P0135364	Amazon Business	\$ 646.48		FC	Office Supplies
P0135365	Raul Pastrana	\$ 1,250.00		AC	District Diversity Speaker
P0135366	Careeramerica LLC	\$ 2,916.67		FC	Software License
P0135367	B & H Photo Video Inc	\$ 2,170.51		FC	Instructional Supplies
P0135368	Arbor Scientific	\$ 285.35		CC	Lab Supplies
P0135369	MVP Promotions	\$ 2,521.40		CC	Promotional Items
P0135370	Amazon Business	\$ 153.57		NOCE	Lab Supplies
P0135371	Sodexo Inc and Affiliates	\$ 151.82		FC	Catering for Academic Orientation
P0135372	Buddy's All Stars, Inc.	\$ 2,525.21		FC	Athletic Supplies
P0135373	Nowell Steel & Supply Co Inc	\$ 668.05		FC	Instructional Supplies
P0135374	California Facility Specialties Inc	\$ 12,698.00	Capital Outlay	AC	Baseball Field Netting Services @ FC
P0135375	Transportation Charter Services Inc	\$ 1,004.00		CC	Transportation for Legacy Program Event
P0135377	Alliance of Career Resource Professionals Inc	\$ 400.00		CC	Institutional Membership Fees
P0135378	Snap-on Business Solutions	\$ 800.00		CC	Blanket Order for Instructional Supplies
P0135379	MSC Industrial Supply Co Inc	\$ 5,000.00		FC	Blanket Order for Instructional Supplies
P0135380	United Scope LLC	\$ 6,750.00		FC	Blanket Order for Instructional Supplies
P0135381	Anaheim Embroidery Inc	\$ 3,250.00		FC	Blanket Order for Instructional Supplies
P0135382	Carolina Biological Supply Co	\$ 600.00		FC	Blanket Order for Instructional Supplies
P0135383	Bioquip Products Inc	\$ 500.00		FC	Blanket Order for Instructional Supplies
P0135384	Tomato Growers Supply Company	\$ 1,000.00		FC	Blanket Order for Instructional Supplies

BOARD RECAP
FOR THE PERIOD SEPTEMBER 13, 2019, THROUGH OCTOBER 10, 2019
BOARD MEETING 11/12/19

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0135385	Toshiba Business Solutions	\$ 366.60		FC	Maintenance Agreement for Copier
P0135386	Imperial Sprinkler Supply Inc	\$ 500.00		FC	Blanket Order for Instructional Supplies
P0135387	Hilico Fastener Warehouse	\$ 500.00		FC	Blanket Order for Instructional Supplies
P0135388	Goodson Manufacturing Company	\$ 1,500.00		FC	Blanket Order for Instructional Supplies
P0135389	Snap-on Business Solutions	\$ 2,500.00		FC	Blanket Order for Instructional Supplies
P0135390	National Career Development Association	\$ 95.00		CC	Institutional Membership Fee
P0135392	National Association of Colleges and Employers	\$ 455.00		CC	Institutional Membership Fee
P0135393	Buddy's All Stars, Inc.	\$ 1,232.23		FC	Athletic Supplies
P0135395	Lenovo (United States) Inc	\$ 2,013.27		CC	Computer
P0135396	State of California	\$ 54.85		CC	Franchise Tax Board Fees
P0135397	JM & J Contractors	\$ 650.00		AC	Wall Repair Services
P0135400	Pasco Scientific	\$ 1,663.66		CC	Lab Supplies
P0135401	ACEN	\$ 2,875.00		CC	Annual Accreditation Fee
P0135402	GST	\$ 2,401.95		FC	Computers
P0135403	CDW Government Inc	\$ 1,904.33		FC	Computer Components
P0135404	CDW Government Inc	\$ 1,229.40		FC	Media Display Unit
P0135405	Johnson Controls Fire Protection LP	\$ 1,234.00		AC	Fire Prevention Service
P0135406	Pilar Ellis	\$ 715.00		FC	Reimbursement for Field Trip Tickets
P0135407	Johnson Controls Inc	\$ 4,830.00		AC	Electrical Installation Services
P0135408	Orange County Air Conditioning	\$ 11,766.50		AC	Ventilation Repair Services
P0135409	Lenovo (United States) Inc	\$ 9,017.07		CC	(3) Computer
P0135410	Ortiz Tractor Service	\$ 3,850.00		FC	Street Curb Repair Services
P0135411	IT1 Source LLC	\$ 1,922.14		NOCE	Computer
P0135412	Jax Bicycle Center	\$ 1,000.00		CC	Blanket Order for Bicycle Supplies
P0135413	Cottonwood Church	\$ 6,500.00		CC	Facilities Use Fees for Science Tech Orientation
P0135414	ACS DivCHED Examinations Institute	\$ 1,652.76		FC	Instructional Supplies
P0135415	Carl Stanaway	\$ 615.35		FC	Reimbursement for Custom Picture Frames
P0135416	Amazon Business	\$ 573.32		CC	Instructional Lab Supplies
P0135417	Sodexo Inc and Affiliates	\$ 2,103.28		FC	Catering for Smart Start Saturday
P0135418	Sodexo Inc and Affiliates	\$ 355.04		FC	Catering for Smart Start Saturday
P0135419	Triad Consulting Group Inc	\$ 10,700.00		AC	District Managers Training
P0135420	CPR Hero Inc	\$ 2,400.00		NOCE	Training Services for Pediatric CPR/First Aid Course
P0135421	Gley Center for Security On Campus	\$ 2,925.00		NOCE	Institutional Membership
P0135422	Vintage King Audio Inc	\$ 2,374.22		FC	Music Equipment for the Music Department
P0135423	Nancy Prim	\$ 68.90		FC	FYSI Student Fee Reimbursement
P0135424	Sodexo Inc and Affiliates	\$ 562.98		FC	Catering for Fall Tech Division Meeting
P0135425	3C4A	\$ 225.00		FC	Institutional Membership
P0135426	Sodexo Inc and Affiliates	\$ 498.84		FC	Catering for Umoja Open House Event
P0135427	Haas Factory Outlet	\$ 22,892.30		FC	Instructional Equipment
P0135428	Amazon Business	\$ 270.35		CC	Lab Supplies

BOARD RECAP
FOR THE PERIOD SEPTEMBER 13, 2019, THROUGH OCTOBER 10, 2019
BOARD MEETING 11/12/19

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0135429	Sports Facilities Group Inc	\$ 838.57		FC	Athletic Supplies
P0135430	Anaheim Elementary School District	\$ 5,491.46		NOCE	Reimbursement for Child Care
P0135431	CSI Fullmer	\$ 1,603.32		NOCE	Office Furniture
P0135432	Computerland of Silicon Valley	\$ 13,595.00		NOCE	Software Licenses
P0135433	Susan Shaw	\$ 1,500.00		AC	Guest Speaker for Religious Inclusivity
P0135434	Sodexo Inc and Affiliates	\$ 563.62		FC	Catering for Mindful Communication Event
P0135435	Transportation Charter Services Inc	\$ 978.50		CC	Transportation for Baseball Night Fundraiser Event
P0135436	MPS	\$ 1,598.74		FC	Lab Supplies
P0135437	Computerland of Silicon Valley	\$ 77,692.50		CC	Software License Renewal
P0135438	Professional Audio Design Inc	\$ 84,143.22		FC	Audio Equipment for the Music Department
P0135439	4imprint Inc	\$ 442.56		CC	Promotional Materials
P0135440	Sodexo Inc and Affiliates	\$ 852.86		FC	Catering for Fall Info Booth Event
P0135441	3 Day Blinds Corporation	\$ 2,420.89		FC	Office Supplies
P0135442	Chefs Toys - Accusharp	\$ 12,029.21		CC	Ovens for Culinary Arts
P0135443	Vintage King Audio Inc	\$ 68,414.79		FC	Audio Equipment for the Music Department
P0135444	Alonti Catering	\$ 418.60		NOCE	Catering for Faculty Lunch
P0135445	American Type Culture Collection	\$ 2,447.26		FC	Lab Supplies
P0135446	California Community Colleges	\$ 350.00		CC	Reimbursement for State Curriculum Training
P0135477	North Orange County ROP	\$ 137,211.00		NOCE	Adult Ed Specialist Temp B/A: 3/26/19
P0135478	The Myers-Briggs Company	\$ 21,190.00		FC	Online Assessment Codes for Matriculation
P0135479	Synergy Sports Technology LLC	\$ 1,000.00		FC	License Subscription Renewal
P0135480	Orange County Hispanic Chamber of Commerce	\$ 1,500.00		AC	Institutional Membership
P0135481	Hyatt House Cypress/Anaheim	\$ 1,676.07		CC	Accreditation Team Hotel Accommodations
P0135482	Greatlike Media	\$ 1,226.28		FC	Website Development Services
P0135483	Intercollegiate Tennis Association	\$ 300.00		FC	Institutional Membership
P0135484	Orange County Telescope	\$ 1,829.60		CC	Instructional Equipment
P0135485	Foundation for California Community Colleges	\$ 32,443.84	Capital Outlay	AC	Districtwide License Fee Renewal
P0135486	New England Biolabs	\$ 2,165.81		FC	Lab Supplies
P0135487	Sodexo Inc and Affiliates	\$ 419.90		FC	Catering for Academic Orientation Event
P0135488	Bioland Scientific LLC	\$ 834.00		FC	Lab Supplies
P0135489	Sodexo Inc and Affiliates	\$ 60.30		FC	Catering for 1st International Club Meeting
P0135490	Bluebeam Inc	\$ 1,396.66		FC	Software License Renewal
P0135491	VWR Funding Inc	\$ 80.32		CC	Lab Supplies
P0135492	Ultimate Globes	\$ 226.28		CC	Instructional Supplies
P0135493	Amazon Business	\$ 257.07		FC	Theater Supplies
P0135494	Amazon Business	\$ 2,132.71		FC	Lab Supplies
P0135495	Academic Cap & Gown	\$ 14,717.32		CC	Graduation Ceremony Supplies
P0135496	Amazon Business	\$ 98.19		CC	Office Supplies
P0135497	Sodexo Inc and Affiliates	\$ 7,294.64		FC	Catering for Guided Pathways Summer Symposium
P0135498	Sodexo Inc and Affiliates	\$ 180.89		FC	Catering for F-1 Visa Orientation

BOARD RECAP
FOR THE PERIOD SEPTEMBER 13, 2019, THROUGH OCTOBER 10, 2019
BOARD MEETING 11/12/19

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0135499	2XL Corporation	\$ 1,700.10		FC	Cleaning Supplies for the PE Department
P0135500	B & H Photo Video Inc	\$ 943.89		FC	Audio Supplies for Campus Theatre
P0135501	South Bay Document Destruction	\$ 173.00		FC	Shredding Services
P0135502	Sodexo Inc and Affiliates	\$ 1,595.39		FC	Catering for Fall 2019 Orientation Breakfast
P0135503	Integrus Investmens LLC	\$ 1,300.00		CC	Independent Contractor for Speaking Services
P0135504	Press-Telegram	\$ 605.00		CC	Newspaper Advertisement for the Presidents Office
P0135505	Greatlike Media	\$ 1,173.15		FC	Website Development Services
P0135506	Burman Industries	\$ 565.74		FC	Instructional Supplies
P0135507	Sodexo Inc and Affiliates	\$ 619.75		FC	Catering for New Faculty Seminar Lunch
P0135508	Transportation Charter Services Inc	\$ 1,004.00		CC	Transportation for Legacy Program Event
P0135509	4imprint Inc	\$ 830.01		CC	Promotional Items
P0135510	Amazon Business	\$ 2,269.69		CC	Classroom Equipment
P0135511	Sodexo Inc and Affiliates	\$ 1,652.88		FC	Catering for CARE Fall 2019 Kick-Off Event
P0135512	VWR Funding Inc	\$ 1,239.11		CC	Lab Supplies
P0135513	Fisher Scientific Co LLC	\$ 733.96		CC	Lab Supplies
P0135514	Society of Diagnostic Medical Sonographers	\$ 139.65		CC	Instructional Supplies
P0135515	WMFY We Mail For You	\$ 2,730.00		NOCE	Delivery Mail/Sorting Service
P0135516	Society for Advancement of Chicanos	\$ 1,200.00		CC	Chicano Advancement Conference Registration for Students
P0135517	RefPay.com	\$ 9,702.00		FC	Sport Officials Services Fees
P0135518	MGM Sports	\$ 467.56		CC	Athletic Supplies
P0135519	Randall Woltz Piano Service	\$ 120.00		FC	Piano Repair Services
P0135520	Interact Communications Inc	\$ 7,500.00		CC	Marketing and Digital Media Services
P0135521	Yorke Engineering LLC	\$ 7,156.00		CC	Consultant Services for Air Quality Support
P0135522	GST	\$ 1,249.18		CC	Printer
P0135523	CDW Government Inc	\$ 295.24		FC	Printer
P0135524	Mohamed Siedahmed	\$ 208.27		CC	Reimbursement for Student Fieldtrip Airfare Costs
P0135525	Huntington Surf & Sport	\$ 103.40		CC	Athletic Supplies
P0135526	Anaheim Union High School District	\$ 12,000.00		NOCE	Childcare Reimbursement
P0135527	Sodexo Inc and Affiliates	\$ 426.40		CC	Catering for the Student Equity Department
P0135528	IBM	\$ 2,346.10		CC	Software Maintenance Renewal
P0135529	Lenovo (United States) Inc	\$ 3,859.61		CC	(3) Computers
P0135530	Lenovo (United States) Inc	\$ 2,663.59		CC	(3) Computer
P0135532	IT1 Source LLC	\$ 322.18		NOCE	Printer
P0135534	NDS	\$ 23.78		AC	Delivery Services
P0135535	NDS	\$ 2,500.00		AC	Mail Services Delivery & Pickup Services
P0135536	Water Monsters LLC	\$ 754.77		CC	Athletic Supplies
P0135537	RCG LLC	\$ 4,550.00		CC	Tabletops for the Culinary Arts Department
P0135538	Ran Graphics Inc	\$ 44,058.98		SCE	Printing of NOCE 2020 Winter Class Schedule
P0135539	Ryan Press	\$ 3,465.67		AC	Outside Printing Services
P0135540	Passport Labs Inc	\$ 20,062.50		CC	Software Subscription Renewal

BOARD RECAP
FOR THE PERIOD SEPTEMBER 13, 2019, THROUGH OCTOBER 10, 2019
BOARD MEETING 11/12/19

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0135541	Smart & Final	\$ 3,000.00		NOCE	Blanket Order for Hospitality Supplies
P0135542	South Bay Document Destruction	\$ 45.00		NOCE	Document Shredding
P0135543	Amazon Business	\$ 58.15		FC	Athletic Supplies
P0135544	Amazon Business	\$ 853.38		CC	Athletic Supplies
P0135545	BJ Fine Catering	\$ 1,002.08		CC	Catering for Legacy Program Mentor Dinner
P0135546	Anaheim Restaurant Supplies	\$ 3,419.18		NOCE	Professional Refrigerator for Pathways of Hope
P0135547	State of California	\$ 284.00		CC	Renewal of Fluoroscopy Permit fee
P0135548	State of California	\$ 3,400.00		CC	Radiology School Certificate Fee
P0135549	Anaheim Elementary School District	\$ 29,194.45		NOCE	Offsite Babysitting Services for California Adult Ed Program
P0135550	Orange County Asian and Pacific Islander Community Alliance	\$ 15,000.00		NOCE	Facilities Services for Adult Ed Program
P0135551	Dentsply Professional	\$ 740.33		CC	Lab Supplies
P0135552	Full Compass Systems Ltd	\$ 11,019.43		FC	Music Equipment for the Theatre Department
P0135553	US Bank	\$ 782.62		AC	Reimbursement for Catering for Hostile Terrain Event
P0135554	Transportation Charter Services Inc	\$ 1,105.00		AC	Transportation for Diversity Field Trip
P0135555	California Community College Student Affairs Assoc	\$ 75.00		FC	Institutional Membership
P0135557	Industrial Plastic Supply Inc	\$ 134.69		FC	Art Case for the President's Office
P0135558	Gisela Verdusco	\$ 181.38		CC	Reimbursement for Program Supplies
P0135559	Sodexo Inc and Affiliates	\$ 5,614.58		FC	Catering for Counseling Events
P0135560	Sneha Mathur	\$ 300.00		CC	Guest Speaker for the DSS Department
P0135561	Language Services Associates Inc	\$ 79,800.00		NOCE	Translator Services
P0135562	Orange County Transportation Authority	\$ 2,300.00		CC	Bus Passes for Students
P0135563	Orange County Pump Company	\$ 5,000.00		AC	Blanket Order for Pump Repairs
P0135564	Performance Health Supply Inc	\$ 245.14		FC	Athletic Supplies
P0135565	Jostens	\$ 7.19		FC	Graduation Supplies
P0135566	Jostens	\$ 94.32		FC	Graduation Supplies
P0135567	YBP Library Services	\$ 10,000.00		CC	Blanket Order for Library Supplies
P0135568	Airgas USA LLC	\$ 500.00		CC	Blanket Order for Automotive Supplies
P0135569	Snap-on Tools	\$ 4,000.00		CC	Blanket Order for Automotive Supplies
P0135570	Matco Tools	\$ 6,000.00		CC	Blanket Order for Automotive Supplies
P0135571	Auto Body Tool Mart	\$ 400.00		CC	Blanket Order for Automotive Supplies
P0135572	Paul Espinosa	\$ 1,000.00		CC	Guest Speaker for Student Services
P0135573	Network of California Community College Foundations	\$ 1,805.00		AC	Network of Cali Community College Membership Fee
P0135574	AASHE	\$ 580.00		FC	Institutional Membership
P0135575	CDW Government Inc	\$ 5,472.67		FC	(4) Computers
P0135576	Office Solutions	\$ 1,000.00		CC	Blanket Order for Office Supplies
P0135577	Home Depot	\$ 1,000.00		NOCE	Blanket Order for Office Supplies
P0135578	Safety Kleen Corp	\$ 3,000.00		CC	Blanket Order for Waste Removal Services
P0135579	National League for Nursing Inc	\$ 5,252.82		CC	Nursing Examination Fees
P0135580	Vector Resources Inc	\$ 7,145.46		NOCE	Network Installation Services
P0135581	Amazon Business	\$ 300.97		CC	Office Supplies

BOARD RECAP
FOR THE PERIOD SEPTEMBER 13, 2019, THROUGH OCTOBER 10, 2019
BOARD MEETING 11/12/19

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0135582	Totty Printing	\$ 2,500.00		AC	Blanket Order for Printing Services
P0135583	WMFY We Mail For You	\$ 3,677.78		AC	Offsite Printing Services
P0135584	Johnson Plastics Plus	\$ 1,341.72		AC	Production Supplies
P0135585	Pathways of Hope	\$ 197,800.00		CC	Food Bank for CC, FC, and NOCE - B/A: 05/14/19
P0135587	Mongoose Research Inc	\$ 8,625.00		FC	Software License
P0135588	Hampton Inn	\$ 5,607.68		CC	Lodging for Educational Opportunity Northern University Tour
P0135589	University of California, Davis	\$ 475.87		CC	Dining Services for UC Davis Field Trip
P0135590	GST	\$ 14,129.18		FC	(11) Computers
P0135591	Elisa Latourelle	\$ 60.00		FC	Reimbursement for Picnic Area Rental
P0135592	Certified Enterprises Inc	\$ 480.00		FC	Trash Disposal Services
P0135593	CareerPlanner.com Inc	\$ 714.39		CC	Card Sorts for Career Planning Department
P0135594	The Myers-Briggs Company	\$ 788.79		CC	Textbooks
P0135595	Control Air Enterprises LLC	\$ 1,355.00	Capital Outlay	AC	Ventilation System Repairs
P0135596	Henry Schein Inc	\$ 4,934.87		CC	Lab Supplies
P0135597	Dahlstrom & Co Inc	\$ 85.25		NOCE	Instructional Supplies
P0135598	Lakeshore Learning Materials	\$ 272.20		SCE	Parenting Instructional Supplies
P0135599	4imprint Inc	\$ 1,134.54		CC	Marketing Materials
P0135600	University of Missouri Press	\$ 319.38		CC	Publication Materials
P0135601	Scotts Screenprinting	\$ 549.54		FC	Embroidery Services
P0135602	Performance Health Supply Inc	\$ 64.88		CC	Lab Supplies
P0135603	US Bank	\$ 460.00		AC	Career Pathways Speakers Hotel Costs
P0135604	McKesson Medical-Surgical Government Solutions LLC	\$ 910.25		NOCE	Medical Assistant Lab Supplies
P0135605	Thomson West	\$ 812.32		FC	Subscription License Renewal
P0135606	On Call Event Rentals	\$ 384.32		CC	Table Rental Services
P0135607	Extron Electronics	\$ 650.00		CC	Computer Repair Services
P0135608	Sigler Wholesale Distributors	\$ 711.16		FC	Facilities Supplies
P0135609	Lexis Nexis	\$ 7,245.00		FC	Subscription License Renewal
P0135610	Sodexo Inc and Affiliates	\$ 300.49		FC	Catering for Internship Information Session
P0135611	CDW Government Inc	\$ 386.93		FC	Printer
P0135612	One Diversified LLC	\$ 8,989.19		CC	(8) Projectors
P0135613	Rodrigo Garcia	\$ 430.99		FC	Reimbursement for Wooden Bench for Foyer
P0135614	Office Solutions	\$ 1,500.00		CC	Blanket Order for Office Supplies
P0135615	Blick Art Materials LLC	\$ 3,000.00		FC	Blanket Order for Instructional Supplies
P0135616	Commercial Foodservice Repair Inc	\$ 1,000.00		CC	Blanket Order for Oven Repairs
P0135617	Ware Disposal Company Inc.	\$ 1,000.00		AC	Waste Collection Services
P0135618	Rockfire Grill	\$ 1,460.75		AC	Catering for Manager's Meeting Lunch
P0135619	Lorena Cuellar	\$ 66.50		FC	Students Fee Reimbursement
P0135620	Alina Medina	\$ 66.50		FC	Students Fee Reimbursement
P0135621	Joseph Escano	\$ 64.50		FC	Students Fee Reimbursement
P0135622	Cecilia Gomez	\$ 49.00		FC	Students Fee Reimbursement

BOARD RECAP
FOR THE PERIOD SEPTEMBER 13, 2019, THROUGH OCTOBER 10, 2019
BOARD MEETING 11/12/19

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0135623	Natasha Salvatierra	\$ 49.00		FC	Students Fee Reimbursement
P0135624	Daniel Santana	\$ 52.50		FC	Students Fee Reimbursement
P0135625	Jasmin Herrera	\$ 49.00		FC	Students Fee Reimbursement
P0135626	Jasmin Garcia	\$ 64.00		FC	Students Fee Reimbursement
P0135627	B & H Photo Video Inc	\$ 2,311.41		FC	Lab Supplies
P0135628	Genesee Osuna	\$ 63.00		FC	Students Fee Reimbursement
P0135629	Natalie Borg	\$ 49.00		FC	Students Fee Reimbursement
P0135630	Johanna Paredes	\$ 61.00		FC	Students Fee Reimbursement
P0135631	Carmen Pulido Arreguin	\$ 19.00		FC	Students Fee Reimbursement
P0135632	Lakeetha Williams	\$ 64.50		FC	Students Fee Reimbursement
P0135643	Lakeetha Williams	\$ 62.24		FC	CARE Auto Maintenance Reimbursement
P0135644	Jasmine Salas	\$ 66.50		FC	Students Fee Reimbursement
P0135645	Natalie Borg	\$ 23.70		FC	FYSI Student Reimbursement
P0135646	Maraya Bermudez	\$ 63.00		FC	Students Fee Reimbursement
P0135647	Maria Chelo	\$ 66.50		FC	Students Fee Reimbursement
P0135648	Andrew Finney	\$ 51.00		FC	Students Fee Reimbursement
P0135649	Henry Guevara	\$ 36.50		FC	Students Fee Reimbursement
P0135650	Gerson Maquin Caal	\$ 19.00		FC	Students Fee Reimbursement
P0135652	Jersey Mike's UTC	\$ 421.03		CC	Catering for Educational Opportunity Field Trip Lunch
P0135653	Angie Blanco	\$ 104.95		CC	Book Grant Reimbursement
P0135654	Pinmart	\$ 532.36		CC	Butterfly Pins for the Educational Opportunity Department
P0135655	IT1 Source LLC	\$ 1,653.08		NOCE	Laptop
P0135656	Data Recognition Corporation	\$ 890.17		NOCE	Testing Supplies
P0135657	Springhill Suites by Marriott	\$ 2,363.32		CC	Puente Program Fall Field Trip Hotel Fees
P0135658	Servers4less	\$ 1,092.59		FC	Computer Components
P0135659	US Bank	\$ 965.14		CC	Food and Supplies for Hispanic Heritage Month
P0135660	Promotional Concepts Enterprises	\$ 177.79		CC	Office Supplies
P0135663	Matt Coleman Consulting LLC	\$ 5,600.00		AC	Consulting Services for Strong Workforce Program Summit
P0135664	Anaheim First Christian Church	\$ 10,080.00		NOCE	Childcare Reimbursement
P0135665	Skulls Unlimited International Inc	\$ 994.13		FC	Lab Supplies
P0135666	Bio Rad Laboratories	\$ 2,205.90		FC	Lab Supplies
P0135667	Division of the State Architect	\$ 2,590.75	Bond	AC	DSA Inspection Services
P0135668	Cambridge West Partnership LLC	\$ 48,960.00		AC	Consultant Contract Development Project
P0135669	Pyramed Health Systems	\$ 12,910.44		CC	Software License Fee
P0135670	One Diversified LLC	\$ 2,164.58		CC	Projector
P0135671	American Association of Community Colleges	\$ 37,691.00		AC	Institutional Membership B/A: 6/11/19
P0135672	A Alvarado Painting	\$ 15,000.00		FC	Blanket Order for Painting Services
P0135673	King Van & Storage Inc	\$ 110.00		NOCE	Storage Rental Fee for Parenting Supplies Storage
P0135674	Rockfire Grill	\$ 550.27		AC	Catering for Leadership Academy Lunch
P0135675	Science First LLC	\$ 2,234.10		CC	Lab Supplies

BOARD RECAP
FOR THE PERIOD SEPTEMBER 13, 2019, THROUGH OCTOBER 10, 2019
BOARD MEETING 11/12/19

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0135686	Mouser Electronics	\$ 381.57		CC	Lab Supplies
P0135689	Scantron Corporation	\$ 887.42		FC	Instructional Supplies
P0135690	Sodexo Inc and Affiliates	\$ 653.43		FC	Catering for Ethnic Studies Open House
P0135691	B & H Photo Video Inc	\$ 4,294.68		FC	Pianos for the Music Department
P0135692	Edgar Rothermich	\$ 489.65		FC	Reimbursement for Instructional Supplies
P0135693	Cypress College	\$ 494.00		CC	Health Fee Reimbursement for Guardian Scholars
P0135694	Sodexo Inc and Affiliates	\$ 137.84		FC	Catering for Science Tech Mixer
P0135695	National League for Nursing Inc	\$ 1,484.00		CC	Institutional Membership
P0135696	Henry Hua	\$ 999.00		CC	Reimbursement for Online License Subscription
P0135697	Stored Value Marketing	\$ 12,550.00		FC	Fuel Cards for the CARE Department
P0135698	Jostens	\$ 115.68		FC	Graduation Supplies
P0135699	Jostens	\$ 28.75		FC	Graduation Supplies
P0135700	Sodexo Inc and Affiliates	\$ 323.62		FC	Catering for Puente Kick Off Event
P0135701	Anaheim Embroidery Inc	\$ 123.92		NOCE	Facilities Supplies
P0135702	Fisher Scientific Co LLC	\$ 3,112.57		CC	Lab Supplies
P0135703	Roberto Diaz	\$ 337.50		AC	Bond Reimbursement
P0135704	Art Gonzalez	\$ 1,336.77		FC	Marketing Materials
P0135705	Victory Custom Athletic Inc	\$ 495.68		FC	Athletic Uniform
P0135706	KGE Music Corporation	\$ 10,753.43		FC	Pianos for the Theatre Department
P0135707	Rockfire Grill	\$ 434.07		FC	Catering for Lunch for Public Affairs Training
P0135708	California Library Association	\$ 600.00		AC	Institutional Membership
P0135709	Buddy's All Stars, Inc.	\$ 2,798.66		FC	Athletic Supplies
P0135710	Jugs Sports	\$ 2,693.75		FC	Batting Practice Machine for the PE Department
P0135711	Buddy's All Stars, Inc.	\$ 941.10		FC	Marketing Materials
P0135712	BSN Sports LLC	\$ 2,282.36		FC	Athletic Uniform
P0135713	Buddy's All Stars, Inc.	\$ 1,492.18		FC	Benches for the PE Department
P0135714	Sodexo Inc and Affiliates	\$ 416.09		FC	Catering for Paralegal Studies Program
P0135715	Toshiba Business Solutions	\$ 448.78		NOCE	Maintenance Agreement for Copier
P0135716	US Bank	\$ 880.00		AC	Administration Fees
P0135717	Toshiba Business Solutions	\$ 646.50		AC	Maintenance Agreement for Copier
P0135718	Toshiba Business Solutions	\$ 165.99		CC	Maintenance Agreement for Copier
P0135719	Sports Attack	\$ 3,554.68		CC	Pitching Machine for the PE Department
P0135720	Toshiba Business Solutions	\$ 1,764.95		CC	Maintenance Agreement for Copier
P0135721	Buddy's All Stars, Inc.	\$ 187.56		FC	Athletic Supplies
P0135722	Office Solutions	\$ 300.00		FC	Blanket Order for Office Supplies
P0135723	ComPsych Corporation	\$ 30,000.00		AC	Blanket Order for Employee Assistance Program
P0135724	Substance Media Inc	\$ 17,000.00		FC	Independent Contractor for Video Services
P0135725	Safety Klean Corp	\$ 1,000.00		CC	Blanket Order for Culinary Cleaning Services
P0135726	Placentia Yorba Linda USD	\$ 25,000.00		FC	Blanket Order for Football Stadium Rental
P0135727	C & A Safety Consultants	\$ 9,200.00		AC	District CPR/First Aid Training

BOARD RECAP
FOR THE PERIOD SEPTEMBER 13, 2019, THROUGH OCTOBER 10, 2019
BOARD MEETING 11/12/19

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0135728	Ambient Environmental Inc	\$ 10,000.00	FC	FC	Blanket Order for Asbestos Removal Services
P0135729	Vortex Industries Inc	\$ 10,000.00	FC	FC	Blanket Order for Onsite Door Repairs
P0135730	Ricoh USA	\$ 1,800.00	FC	FC	Blanket Order for Printing Supplies
P0135731	Source Graphics	\$ 2,000.00	FC	FC	Blanket Order for Instructional Supplies
P0135732	OC Sewing & Vacuum	\$ 300.00	FC	FC	Blanket Order for Offsite Sewing Machine Repairs
P0135733	My Long Sewing Machine Company	\$ 300.00	FC	FC	Blanket Order for Sewing Machine Repairs
P0135734	Miller Precision Optical Instruments Inc	\$ 7,758.01	FC	FC	Lab Equipment
P0135735	T-Ten Instructor Community	\$ 500.00	CC	CC	Institutional Membership
P0135736	BSN Sports LLC	\$ 1,010.91	FC	FC	Promotional Supplies
P0135737	Sodexo Inc and Affiliates	\$ 255.15	FC	FC	Catering for College Math Division
P0135738	Outdoor Dimensions	\$ 995.03	FC	FC	Signage and Installation for the Promise Program
P0135741	South Coast Air Quality Management District	\$ 9,844.62	CC	CC	Air Quality Management Fees
P0135742	South Coast Air Quality Management District	\$ 156.86	CC	CC	Emissions Fees
P0135743	South Coast Air Quality Management District	\$ 565.25	CC	CC	Lab Analysis Test Fees
P0135744	Sea Clear Pools Inc	\$ 33.75	CC	CC	Facilities Supplies
P0135745	Sea Clear Pools Inc	\$ 875.82	CC	CC	Facilities Supplies
P0135746	CDW Government Inc	\$ 41,008.58	FC	FC	Computer Upgrade Components
P0135747	CDW Government Inc	\$ 617.52	FC	FC	Camera with Accessories
P0135748	Grainger Inc	\$ 1,082.99	FC	FC	Air Conditioner Unit
P0135759	CDW Government Inc	\$ 184.17	FC	FC	Computer Components
P0135760	CDW Government Inc	\$ 3,023.01	FC	FC	Computer
P0135761	GST	\$ 841.24	FC	FC	Computer
P0135762	CDW Government Inc	\$ 875.84	FC	FC	Projector Accessory
P0135763	CI Solutions	\$ 1,645.00	AC	AC	Subscription Services Renewal
P0135764	Augustsoft Inc	\$ 13,100.00	NOCE	NOCE	Software License
P0135765	Case & Sons Construction Inc	\$ 6,805.00	Capital Outlay	AC	Drain Hole Construction Services @ FC
P0135766	Toshiba Business Solutions	\$ 1,576.39	NOCE	NOCE	Maintenance Agreement for Copier
P0135767	Toshiba Business Solutions	\$ 242.44	FC	FC	Instructional Supplies
P0135768	Carolina Biological Supply Co	\$ 8,259.48	FC	FC	Lab Supplies
P0135769	CDW Government Inc	\$ 14,000.29	FC	FC	(10) Computers
P0135770	Toshiba Business Solutions	\$ 948.20	NOCE	NOCE	Maintenance Agreement for Copier
P0135771	GI Energy	\$ 21,647.40	Capital Outlay	CC	Heat Exchanger Plates Cleaning & Gasket Replacement @ CC
P0135772	P2S Engineering Inc	\$ 7,500.00	Capital Outlay	AC	Feasibility Study to Connect Parking Structure @ FC
P0135773	Amazon Business	\$ 37.02	AC	AC	Textbooks
P0135774	National Council for Marketing and Public Relations	\$ 150.00	AC	AC	Webinar
P0135775	Stanford Research Systems	\$ 1,054.33	CC	CC	Lab Supplies
P0135776	Virginia Figueiredo	\$ 200.00	FC	FC	Guest Performer for Concert Hour Performance
P0135777	Dominator Athletics LLC	\$ 2,404.31	FC	FC	Athletic Supplies
P0135778	The Myers-Briggs Company	\$ 7,093.04	CC	CC	Report Forms for the Career Planning Center
P0135779	Vintage King Audio Inc	\$ 11,907.79	FC	FC	Audio Equipment for the Music Department

BOARD RECAP
FOR THE PERIOD SEPTEMBER 13, 2019, THROUGH OCTOBER 10, 2019
BOARD MEETING 11/12/19

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0135780	Pearson VUE	\$ 6,139.60	CC	CC	License Subscription Renewal
P0135781	Global Equipment Co	\$ 764.13	FC	FC	Fire Safe
P0135782	Articulate Global Inc	\$ 1,168.20	FC	FC	License Subscription Renewal
P0135783	Fullerton Joint Union HSD	\$ 7,000.00	NOCE	NOCE	Memorandum of Understanding for Travel Expenses
P0135784	Garden Grove Unified School District	\$ 7,000.00	NOCE	NOCE	Memorandum of Understanding for Travel Expenses
P0135785	Tennis Warehouse	\$ 63.35	CC	CC	Athletic Supplies
P0135786	Placentia Yorba Linda USD	\$ 12,000.00	NOCE	NOCE	Memorandum of Understanding for Child Care Services
P0135787	Grainger Inc	\$ 1,976.76	NOCE	NOCE	Lab Supplies
P0135788	Therese Mosqueda-Ponce	\$ 89.72	CC	CC	Instructional Supplies
P0135789	Monica Emandes	\$ 104.91	CC	CC	Instructional Supplies
P0135790	Angels Baseball LP	\$ 9,000.00	CC	CC	Marketing Materials
P0135791	Amazon Business	\$ 342.07	FC	FC	Office & Instructional Supplies
P0135792	Amazon Business	\$ 107.70	FC	FC	Instructional Supplies
P0135793	Amazon Business	\$ 1,465.38	FC	FC	Office Supplies
P0135794	American Bar Association	\$ 250.00	FC	FC	Paralegal Studies Program Change Fee
P0135795	GI Energy	\$ 152,028.00	AC	AC	Maintenance Agreement for CC Cogen Plant B/A: 1/26/16
P0135796	Amazon Business	\$ 63.31	NOCE	NOCE	Medical Assisting Lab Supplies
P0135799	U S Postal Service	\$ 1,310.00	AC	AC	PO Box Service Fee
P0135800	Roto-Rooter	\$ 2,068.93	CC	CC	Bio-Rooter Drain Maintainer for Culinary Arts
P0135801	Jessica Steinrock	\$ 2,550.00	FC	FC	Guest Speaker for Dramatic Arts
P0135802	Shasta-Tehama-Trinity Joint Community	\$ 20,000.00	NOCE	NOCE	Real Estate Training Workshop Fee
P0135803	Subway	\$ 278.25	CC	CC	Catering for Northern California Field Trip
P0135804	Wilson Sporting Goods Co.	\$ 1,395.28	CC	CC	Athletic Supplies
P0135805	Red Cross Store	\$ 4,909.89	CC	CC	Athletic Supplies
P0135806	Transportation Charter Services Inc	\$ 3,365.00	CC	CC	Transportation for Puente Program Fall Field Trip
P0135807	Signarama of Anaheim	\$ 3,573.34	FC	FC	Campus Signage
P0135808	Textron Inc	\$ 230.04	FC	FC	Vehicle Repair Services
P0135809	Howard Technology Solutions	\$ 2,805.81	FC	FC	Projector
P0135810	Nth Generation Computing Inc	\$ 1,063.60	AC	AC	Maintenance Subscription Renewal
P0135811	Liliann Stroud	\$ 383.19	CC	CC	Reimbursement for Food for CARE Seminar
P0135812	Achievers Inc	\$ 2,069.56	FC	FC	Graduation Stoles for Commencement
P0135813	Technical Safety Services Inc	\$ 3,200.00	FC	FC	Testing / Certification of Biosafety Cabinets
P0135814	Vernier Software & Technology	\$ 10,701.51	FC	FC	Software License
P0135815	B & H Photo Video Inc	\$ 4,470.02	FC	FC	Instructional Supplies
P0135816	Backflow Apparatus & Valve Co	\$ 8,943.25	CC	CC	Capital Outlay Plumbing Materials and Parts
P0135817	Western Graphics Plus	\$ 4,866.78	CC	CC	Promotional Supplies
P0135818	College Reading & Learning Association	\$ 150.00	CC	CC	Certification Fees for the Learning Center
P0135819	Juan Luke	\$ 2,000.00	CC	CC	Guest Speaker for Hispanic Heritage Month Event
P0135820	McCoy Mills Ford	\$ 72,527.50	CC	CC	Police Interceptor Vehicles
P0135821	Mity-Lite Inc	\$ 15,913.67	CC	CC	Theater Classroom Seating

BOARD RECAP
FOR THE PERIOD SEPTEMBER 13, 2019, THROUGH OCTOBER 10, 2019
BOARD MEETING 11/12/19

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0135822	McCoy Mills Ford	\$ 80,415.04		CC	(2) Utility Vans for Facilities Department
P0135823	National Cyber League Inc	\$ 2,170.00		FC	Registration Fee for Business/CIS Department
P0135827	Advantage Mailing, LLC	\$ 504.26		CC	Newspaper Print Fees for Journalism Department
P0135829	NSWC Mechanical Service LLC	\$ 15,789.00	Capital Outlay	CC	Refrigeration Equipment Repair @ FC
P0135830	Yorke Engineering LLC	\$ 1,618.53	Capital Outlay	AC	Source Testing Cogen Plant @ CC
P0135831	Black Rock Geosciences	\$ 10,260.00	Bond	AC	Hazardous Materials Mitigation and Monitoring @ FC
P0135832	Hoskins Equipment LLC	\$ 12,175.75		FC	Scissor Lift for Facilities Dept.
P0135833	GST	\$ 8,224.70		FC	(6) Computers
P0135834	IT1 Source LLC	\$ 1,430.88		NOCE	Laptop
P0135835	Scrip-safe Security Products Inc	\$ 2,456.00		FC	Transcript Security Paper for Admissions
P0135836	Safari Books Online LLC	\$ 1,602.51		AC	Subscription Services Renewal
P0135837	CDW Government Inc	\$ 8,590.40		FC	(4) Computers
P0135838	Hygiena LLC	\$ 2,184.94		CC	Lab Supplies
P0135839	Howard Technology Solutions	\$ 21,292.48		FC	(7) Projectors
P0135840	Stored Value Marketing	\$ 12,550.00		FC	Shell Fuel Cards for the Educational Opportunity Department
P0135841	Gustavo Arellano	\$ 1,300.00		CC	Guest Speaker for Hispanic Heritage Event
P0135842	Westberg + White Inc	\$ 27,000.00	Capital Outlay	AC	Architectural Services @ FC
P0135843	Acidental Inc	\$ 426.15		CC	Lab Supplies
P0135844	Addgene Inc	\$ 500.00		FC	Blanket Order for Instructional Supplies
P0135845	Bremer's Plumbing & Boiler Services Inc	\$ 2,600.00		AC	Eye Wash Station Installation
P0135846	Bee Removers	\$ 325.00		AC	Bee Removal Services
P0135847	Sodexo Inc and Affiliates	\$ 95.93		FC	Catering for Jump Start-Savanna HS Event
P0135848	Sodexo Inc and Affiliates	\$ 318.82		FC	Catering for Science Tech Mixer
P0135849	Sodexo Inc and Affiliates	\$ 1,679.61		FC	Catering for High school Workshop Event
P0135850	Sodexo Inc and Affiliates	\$ 101.23		FC	Catering for Counseling Dept. Meeting & Training
P0135851	Sodexo Inc and Affiliates	\$ 163.69		FC	Catering for Promise Center Open House
P0135852	Marissa Munoz	\$ 290.00		CC	Grant Award for Student Ambassador
P0135853	Aaron Paul Santos	\$ 290.00		CC	Grant Award for Student Ambassador
P0135854	Andranay Williams	\$ 290.00		CC	Grant Award for Student Ambassador
P0135855	Roxana Solis Garcia	\$ 290.00		CC	Grant Award for Student Ambassador
P0135856	Amber Trinh	\$ 290.00		CC	Grant Award for Student Ambassador
P0135857	Julia Torres	\$ 290.00		CC	Grant Award for Student Ambassador
P0135858	Thermal Combustion Innovators Inc	\$ 1,095.10		CC	Waste Removal Services
P0135859	Byeonghon Park	\$ 300.00		FC	Guest Speaker for Music Department
P0135860	VariDesk LLC	\$ 189.10		FC	Computer Monitor Mount
P0135861	AAA Electric Motor Sales & Service Inc	\$ 515.58		FC	Facilities Supplies
P0135862	CCP Industries Inc	\$ 3,517.72		CC	Instructional Supplies
P0135863	Amazon Business	\$ 76.62		CC	Instructional Supplies
P0135864	Outdoor Cap Co Inc	\$ 3,691.67		FC	Athletic Supplies
P0135865	Gatehouse MSI LLC	\$ 11,550.80		AC	Filing Cabinets

BOARD RECAP
FOR THE PERIOD SEPTEMBER 13, 2019, THROUGH OCTOBER 10, 2019
BOARD MEETING 11/12/19

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0135866	Western State Design Inc	\$ 379.50	FC	FC	Washing Machine Repairs for the PE Department
P0135867	Apple Computer Inc	\$ 406.18	CC	CC	Laptop
P0135868	Sodexo Inc and Affiliates	\$ 601.92	FC	FC	Catering for New Faculty Seminar
P0135869	Donald Shamblin	\$ 20,400.00	AC	AC	Oracle Software Technical Services
P0135870	National Association for Community College	\$ 800.00	FC	FC	Institutional Membership
P0135871	Cal Pro Specialities	\$ 1,842.18	FC	FC	Tablet Holders for the Engineering Department
P0135872	Pilar Ellis	\$ 238.00	FC	FC	Field Trip Fees Reimbursement
P0135875	Howard Technology Solutions	\$ 49,295.63	FC	FC	(30) Projectors
P0135876	Display	\$ 407.00	FC	FC	Artwork Transportation Service for the Art Dept.
P0135877	Display	\$ 592.00	FC	FC	Artwork Transportation Service for the Art Dept.
P0135878	Renee Young	\$ 50.00	FC	FC	Reimbursement for Sewing Machine Repairs
P0135879	Thomson Reuters	\$ 328.64	CC	CC	Subscription Services Renewal
P0135880	3D Molecular Designs LLC	\$ 357.23	FC	FC	Lab Supplies
P0135881	The American Society of Mechanical Engineers	\$ 4,815.36	FC	FC	Lab Supplies
P0135882	Amazon Business	\$ 546.29	FC	FC	Office Supplies
P0135883	GST	\$ 13,238.00	CC	CC	Multimedia Upgrade Project
P0135885	NMK Corporation	\$ 1,066.73	FC	FC	Computer Components
P0135886	Howard Technology Solutions	\$ 2,164.71	FC	FC	Projector
P0135887	Jeanette Rodriguez	\$ 192.00	FC	FC	Field Trip Reimbursement for Student Allowance
P0135888	CDW Government Inc	\$ 386.93	FC	FC	Printer
P0135889	Grainger Inc	\$ 522.00	FC	FC	Facilities Supplies
P0135890	Jeanette Rodriguez	\$ 100.00	FC	FC	Reimbursement for Institutional Membership Fee
P0135891	CDW Government Inc	\$ 1,283.85	FC	FC	Computer
P0135892	Thomson West	\$ 5,700.00	FC	FC	Blanket Order for Publication Periodicals
P0135893	Toshiba Business Solutions	\$ 161.63	CC	CC	Office Supplies
P0135894	Microtech Scientific	\$ 22,443.25	FC	FC	Lab Equipment
P0135895	Bioquip Products Inc	\$ 94.44	FC	FC	Lab Supplies
P0135896	Olympus America Inc	\$ 7,102.00	CC	CC	Lab Equipment
P0135897	Spectrum Gas Products Inc	\$ 46.61	CC	CC	Lab Supplies
P0135898	Ortiz Tractor Service	\$ 32,672.00	Capital Outlay	AC	New Slab Soccer Field @ FC
P0135899	Health Services Association California Community College	\$ 175.00	CC	CC	Institutional Membership
P0135900	California Association for Nurse Practitioners	\$ 250.00	CC	CC	Institutional Membership
P0135901	Education Training Research Associates	\$ 228.97	CC	CC	Patient Materials
P0135902	Amazon Business	\$ 132.42	AC	AC	Textbooks
P0135903	Auto Body Tool Mart	\$ 1,500.00	CC	CC	Blanket Order for Instructional Supplies
P0135904	Orange County Telescope	\$ 500.00	CC	CC	Blanket Order for Offsite Microscope Repairs
P0135905	Alonti Catering	\$ 29.10	AC	AC	Catering for Equity Symposium
P0135906	Ashley Berry	\$ 125.91	CC	CC	Reimbursement for Food Pantry Supplies
P0135921	Post Up Stand	\$ 344.75	FC	FC	Banner Stand for Supplemental Instruction
P0135922	CSI Fullmer	\$ 1,040.35	FC	FC	Office Chair for Supplemental Instruction Dept.

BOARD RECAP
FOR THE PERIOD SEPTEMBER 13, 2019, THROUGH OCTOBER 10, 2019
BOARD MEETING 11/12/19

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0135923	Vista Paint Corporation	\$ 117.31		CC	Facilities Supplies
P0135924	Northern Hydraulics Inc	\$ 158.26		CC	Instructional Supplies
P0135927	Control Air Enterprises LLC	\$ 1,355.00	Capital Outlay	AC	Ventilation Repair Services
P0135929	Vista Paint Corporation	\$ 117.31		CC	Facilities Supplies
P0135930	Cal Pro Specialties	\$ 3,162.04		CC	Marketing Materials
P0135931	Bearings & Drives Inc	\$ 557.40		CC	Facilities Supplies
P0135932	Council of Chief Librarians	\$ 150.00		CC	Institutional Membership
P0135933	SiteOne Landscape Supply LLC	\$ 7,114.00		FC	Blanket Order for Grounds Equipment Supplies
P0135935	Stater Bros Markets - A CA Corp	\$ 900.00		NOCE	Blanket Order for Instructional Supplies
P0135936	Joint Review Committee on Education in Radiologic Technology	\$ 250.00		CC	Clinical Setting Fee
P0135937	Carl Stanaway	\$ 282.03		FC	Instructional Supplies
P0135938	GST	\$ 6,094.56		FC	(5) Computers
P0135939	National Council for Marketing and Public Relations	\$ 175.00		NOCE	Institutional Membership
P0135941	Grainger Inc	\$ 152.47		FC	Lab Supplies
P0135942	Sodexo Inc and Affiliates	\$ 30,000.00		FC	Meal Cards for Foster Youth Program
P0135943	Sodexo Inc and Affiliates	\$ 25,000.00		FC	CARE Program Meal Cards
P0135944	NJP Sports Inc	\$ 3,962.75		CC	Softball Cage for the PE Department
P0135945	Toni Nielson	\$ 273.00		FC	Field Trip Fees Reimbursement
P0135947	Animal Boy Trapping Services	\$ 500.00		AC	Blanket Order for Animal Trapping Services
P0135948	Thomas Scientific Inc	\$ 593.51		FC	Lab Supplies
P0135949	McKinley Equipment Corp	\$ 500.00		AC	Blanket Order for Loading Dock Lift Repair
P0135951	BSN Sports LLC	\$ 938.67		FC	Volleyball Locker for the PE Department
P0135952	CSI Fullmer	\$ 8,198.63		CC	Office Furniture
P0135953	Jazz Z Beauty Product	\$ 7,000.00		FC	Blanket Order for Instructional Supplies
P0135955	Nextiva Inc	\$ 374.33		CC	Software License
P0140005	Airgas-West Inc	\$ 5,000.00		FC	Blanket Order for Safety Equipment Supplies
P0140018	George Yardley Co Inc	\$ 8,000.00		FC	Blanket Order for Lab Equipment Repairs
P0140085	Toshiba Business Solutions	\$ 365.60		FC	Maintenance Agreement for Copier
P0140119	Fisher Scientific Co LLC	\$ 7,000.00		FC	Blanket Order for Lab Supplies
P0140132	Blick Art Materials LLC	\$ 4,500.00		NOCE	Blanket Order for Classroom Supplies
P0140182	Office Solutions	\$ 2,000.00		NOCE	Blanket Order for Office Supplies
P0140186	Office Solutions	\$ 10,000.00		FC	Blanket Order for Office Supplies
					\$ 3,412,212.07

Approved by: _____
Fred Williams, Vice Chancellor

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	November 12, 2019	Resolution	<u>X</u>
		Information	<u> </u>
SUBJECT:	2019-2020 Budget Transfers: General Fund and Capital Outlay Fund	Enclosure(s)	<u>X</u>

BACKGROUND: While all areas attempt to project their expenditures accurately, situations occur which require transfers to be made. Many times an amount is budgeted for a project but the specific areas of expenditures are not determined until a later date. In this case, the funds are then transferred to the specific accounts.

The attached transfers have been requested and only represent those that affect a contingency account, exceed \$10,000 and/or establish new revenue and expense budgets. In each case, a brief explanation is stated. Additional information will be provided upon request. Pursuant to the California Code of Regulations Title 5, §58307, transfers of funds may be made from reserve for contingencies to any expenditure classification or between expenditure classifications at any time by written resolution of the Board of Trustees. In addition, a resolution providing for the transfer from reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the members of the Board of Trustees.

This agenda item was submitted by Kashmira Vyas, District Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item responds to Direction #4: The District will implement best practices related to planning including transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

FUNDING SOURCE AND FINANCIAL IMPACT: Budget transfers will be made to the various funds and accounts, as listed.

RECOMMENDATION: Authorization is requested for the 2019-2020 General Fund and Capital Outlay Fund transfers netting to the amount of \$475,467 and adoption of the resolutions showing the summary, pursuant to the California Code of Regulations, Title 5, §58307.

Fred Williams

4.b.1

Recommended by

Approved for Submittal

Item No.

Budget Transfers
11-12-2019

1. 11100: Prior Year Funds - CC

Transfer to cover salaries for hourly clerical staff for the Library.

From:	4000 Supplies & Materials	(13,500)
To:	2300 Noninstructional Salaries	13,500

2. 11100: Prior Year Funds - CC

Transfer to allocate funding for various programs, requested through the campus' one-time funding request process.

From:	5000 Other Operating Expenses & Services	(6,262)
	6000 Capital Outlay	(54,553)
To:	4000 Supplies & Materials	60,815

3. 15410: Perkins IV - CC

Transfer to align budget with approved program plans.

From:	4000 Supplies & Materials	(170,048)
	7300 Interfund Transfers Out	(10,994)
To:	2300 Noninstructional Salaries	64,735
	2400 Instructional Aides	12,475
	3900 Benefits	7,370
	5000 Other Operating Expenses & Services	43,565
	6000 Capital Outlay	52,897

4. 19110: Parking - CC

Transfer to provide budget to various departments for operating needs.

From:	6000 Capital Outlay	(90,000)
To:	4000 Supplies & Materials	50,000
	5000 Other Operating Expenses & Services	40,000

5. 11200: Current Year Funds - CC

Transfer to provide budget to various departments for operating needs.

From:	6000 Capital Outlay	(104,005)
	7600 Other Student Aid	(3,000)
To:	1200 Noninstructional Salaries	20,000
	2300 Noninstructional Salaries	26,000
	4000 Supplies & Materials	13,544
	5000 Other Operating Expenses & Services	47,461

6. 15410: Perkins IV - FC

Transfer to align budget with approved program plans.

From:	2100 Noninstructional Salaries	(64,178)
	3900 Benefits	(24,586)
To:	6000 Capital Outlay	88,764

Budget Transfers
11-12-2019

7. 11100: Prior Year Funds - FC

Transfer to provide budget to various departments for operating needs.

From:	5000 Other Operating Expenses & Services	(49,200)
To:	2300 Noninstructional Salaries	33,000
	3900 Benefits	2,700
	4000 Supplies & Materials	13,500

8. 11200: Current Year Funds - AC

Transfer to align budget with approved departmental expenditures.

From:	5000 Other Operating Expenses & Services	(55,144)
To:	4000 Supplies & Materials	24,164
	6000 Capital Outlay	30,980

9. 15420: CTE Transitions - CC

Transfer to align budget with approved program plans.

From:	4000 Supplies & Materials	(41,050)
To:	2300 Noninstructional Salaries	36,550
	3900 Benefits	1,000
	5000 Other Operating Expenses & Services	3,500

10. 19364: Sunburst Youth Academy Foundation (SYAF) California Jobs Challenge - CC

Transfer to align budget with approved program plans.

From:	4000 Supplies & Materials	(121,542)
To:	1200 Noninstructional Salaries	23,647
	2100 Noninstructional Salaries	35,000
	2200 Instructional Aides	19,710
	2300 Noninstructional Salaries	18,362
	3900 Benefits	24,823

11. 19366: Catalyst Grant - CC

Transfer to distribute approved allocation for Extended Opportunity Programs and Services (EOPS) Department.

From:	5000 Other Operating Expenses & Services	(48,443)
To:	1200 Noninstructional Salaries	2,515
	1400 Noninstructional Salaries	17,380
	2300 Noninstructional Salaries	23,000
	3900 Benefits	5,548

12. 4xxxx: Capital Outlay Funds - CC

Transfer to provide funding for Campuswide Scheduled Maintenance Projects.

From:	6000 Capital Outlay	(100,000)
To:	5000 Other Operating Expenses & Services	100,000

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: November 12, 2019

SUBJECT: Budget Adjustments and New Grant

Action	X
Resolution	X
Information	
Enclosure(s)	X

BACKGROUND: Revised 2019-2020 fiscal year allocations and amendments have been received for various federal- and state-funded programs. Based on these revisions, adjustments are needed to various General Fund and Child Development Fund revenue and expenditure budgets that were previously approved by the Board.

The General Fund programs requiring an adjustment are:

- AS Degree Nursing
- Catalyst Grant
- Child Care Resource Center
- Child Development Training Consortium (CDTC)
- Health Resources & Services Administration Health Careers Opportunity Program (HRSA HCOP)
- Strong Workforce Program (SWP) - Regional Fund
- Veterans Resource Center (VRC) Student Services Grant

The Child Development Fund programs requiring an adjustment are:

- General Child Care

Revised Allocation Adjustments

SITE	PROGRAM NAME	TOTAL ADJUSTMENT	SOURCE OF ADJUSTMENT
	GENERAL FUND		
CC	AS Degree Nursing	(153,879)	Correcting Allocation
	AS Degree Nursing	153,879	Correcting Allocation
	Catalyst Grant	127	Additional Funding
	HRSA HCOP	89,400	Year 2 Funding
	VRC Student Services	17,699	Advance Allocation
FC	Catalyst Grant	176	Additional Funding
	CDTC	600	Most Recent Contract
	Child Care Resource Center	1,100	Most Recent Contract
	VRC Student Services	17,699	Advance Allocation
NOCE	Catalyst Grant	197	Additional Funding
	SWP - Regional Fund	30,000	Additional Funding
	TOTAL – GENERAL FUND	<u>156,998</u>	

SITE	PROGRAM NAME	TOTAL ADJUSTMENT	SOURCE OF ADJUSTMENT
FC	CHILD DEVELOPMENT FUND General Child Care	4,111	Most Recent Contract
	TOTAL – CHILD DEVELOPMENT	<u>4,111</u>	
	GRAND TOTAL BUDGET ADJUSTMENTS	<u>161,109</u>	

In addition, funding for new grant has been received for the following programs.

- Advanced Technological Education (ATE) Grant in the amount of \$253,491 allocated over 3-year period (2020-2022) by the National Science Foundation to improve cybersecurity technician education by enhancing students' STEM knowledge, as well as ensuring that students gain the technical skills and competencies needed to enter the cybersecurity workforce. Year one funding of \$84,497 is being allocated to be received in the current fiscal year.

New Grant

SITE	PROGRAM NAME	TOTAL FUNDING	SOURCE OF FUNDING
CC	GENERAL FUND ATE Grant	84,497	New Agreement
	GRAND TOTAL NEW GRANTS	<u>84,497</u>	

This agenda item was submitted by Ivy Hwee, District Manager, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities; and Direction #5: The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 3280, Grants.

FUNDING SOURCE AND FINANCIAL IMPACT: Various programs have received revised 2019-2020 allocations and amendments since the adoption of the District Proposed Budget on September 10, 2019, or subsequent adoption of new agreements by the Board. Budget adjustments are being submitted to revise revenue and expenditure budgets totaling \$161,109 accordingly for the 2019-2020 fiscal year. Additionally, \$84,497 in funding has been received for new grant for use beginning in the current fiscal year.

RECOMMENDATION: Authorization is requested to accept new revenue and to make adjustments to the General Fund and Child Development Fund revenue and expenditure budgets in accordance with the revised and new fiscal year 2019-2020 allocations totaling \$245,606. It is further requested that resolutions be adopted to adjust budgets to accept new revenue and authorize expenditures within the General Fund and Child Development Fund pursuant to the California Code of Regulations Title 5, Section 58308. Authorization is further requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Fred Williams

Recommended by

Approved for Submittal

4.c.3

Item No.

Budget Adjustments (Board Date November 12, 2019) July 1, 2019 - June 30, 2020

Note: All expenditure adjustments are being placed in one account for each program. Separate budget transfers will be processed to reallocate the adjustment amount to align with program plans.

<u>Campus</u>	<u>Fund</u>	<u>Account Title</u>	<u>Fund</u>	<u>Orgn</u>	<u>Account</u>	<u>Program</u>	<u>Acty</u>	<u>Loen</u>	<u>Adjustment</u>
CC	AS Degree Nursing	Supplies & Materials	17360	2545	40000	1200	7100	\$	153,879.00
CC	AS Degree Nursing	State Revenues	17360	2545	86541	1200	7100	\$	153,879.00
CC	AS Degree Nursing	Supplies & Materials	17369	2545	40000	1200	7100	\$	(153,879.00)
CC	AS Degree Nursing	State Revenues	17369	2545	86541	1200	7100	\$	(153,879.00)
CC	ATE Grant	Direct Instruction	15502	2437	22100	6010	2318	\$	20,647.00
CC	ATE Grant	Hourly - Clerical/Secretarial	15502	2437	23100	6010	2318	\$	1,855.00
CC	ATE Grant	Hourly - Professional	15502	2437	23400	6010	2318	\$	8,000.00
CC	ATE Grant	Employee Benefits	15502	2437	30000	6010	2318	\$	8,425.00
CC	ATE Grant	Supplies & Materials	15502	2437	40000	6010	2318	\$	790.00
CC	ATE Grant	Other Operating Expenses	15502	2437	50000	6010	2318	\$	1,000.00
CC	ATE Grant	Other Operating Expenses	15502	2437	51200	6010	2318	\$	5,995.00
CC	ATE Grant	Other Operating Expenses	15502	2437	51900	6010	2318	\$	14,333.00
CC	ATE Grant	Other Operating Expenses	15502	2437	52415	6010	2318	\$	1,640.00
CC	ATE Grant	Other Operating Expenses	15502	2437	59000	6010	2318	\$	7,682.00
CC	ATE Grant	Capital Outlay	15502	2437	60000	6010	2318	\$	14,130.00
CC	ATE Grant	Federal Revenues	15502	2437	81900	6010	2318	\$	84,497.00
CC	Catalyst Grant	Other Operating Expenses	19366	3390	52460	6430	0010	\$	127.00
CC	Catalyst Grant	Local Revenues	19366	3390	88970	6430	0010	\$	127.00
CC	HRSA HCOP	Other Operating Expenses	16924	2635	50000	6600	6600	\$	89,400.00
CC	HRSA HCOP	Federal Revenues	16924	2635	81900	6600	6600	\$	89,400.00
CC	VRC Student Services	Supplies & Materials	18030	3386	40000	6480	6480	\$	17,699.00
CC	VRC Student Services	State Revenues	18030	3386	86282	6480	6480	\$	17,699.00
FC	Catalyst Grant	Other Operating Expenses	19366	5965	52460	6310	6310	\$	176.00
FC	Catalyst Grant	Local Revenues	19366	5965	88970	6310	6310	\$	176.00

<u>Campus</u>	<u>Fund</u>	<u>Account Title</u>	<u>Fund</u>	<u>Orign</u>	<u>Account</u>	<u>Program</u>	<u>Acty</u>	<u>Locn</u>	<u>Adjustment</u>
FC	CDTC	Instructional Supplies & Materials	19390	5630	43000	6920		\$	200.00
FC	CDTC	Student Financial Aid	19390	5630	75000	7320		\$	400.00
FC	CDTC	State Revenues	19390	5630	86543	6920		\$	600.00
FC	Child Care Resource Center	Other Operating Expenses	12110	5627	50000	6920		\$	1,100.00
FC	Child Care Resource Center	Other Contract Services	12110	5627	88320	6920		\$	1,100.00
FC	VRC Student Services	Other Operating Expenses	18040	6145	50000	6480		\$	17,699.00
FC	VRC Student Services	State Revenues	18040	6145	86282	6480		\$	17,699.00
NOCE	Catalyst Grant	Other Operating Expenses	19366	8310	52460	6010		\$	197.00
NOCE	Catalyst Grant	Local Revenues	19366	8310	88970	6010		\$	197.00
NOCE	SWP - Regional Fund	Other Operating Expenses	17288	9793	51200	6190	8083	\$	30,000.00
NOCE	SWP - Regional Fund	State Revenues	17288	9793	86255	6190	8083	\$	30,000.00
<u>Child Development Fund (1212)</u>									
FC	General Child Care	Noninstructional Supplies, Material	31550	5626	44110	6920		\$	4,111.00
FC	General Child Care	State Revenues	31550	5626	86210	6920		\$	4,111.00

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the Child Development Fund (1212), for fiscal year 2019-2020, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8621	Child Development	\$ 4,111
	TOTALS	\$ <u>4,111</u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
4000	Supplies & Materials	\$ 4,111
	TOTALS	\$ <u>4,111</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on November 12, 2019, and passed by a _____ vote of said Board.

Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools
by _____, Deputy

4.c.7

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
		Resolution	_____
DATE:	November 12, 2019	Information	X
		Enclosure(s)	X
SUBJECT:	Quarterly Financial Status Report Ended September 30, 2019		

BACKGROUND: Pursuant to §58310 of Title 5 of the California Code of Regulations, the Chief Executive Officer of each community college district shall submit a report showing the financial and budgetary conditions of the district, including outstanding obligations, to the governing board on a quarterly basis.

The Chief Executive Officer of each community college district shall also prepare a quarterly report based on measurements and standards as established by the Board of Governors of the California Community Colleges and certified on forms provided by the State Chancellor. It is further required that this report be reviewed by the district governing board and entered into the minutes of a regularly scheduled meeting.

Accordingly, attached is the California Community Colleges Quarterly Financial Status Report form CCFS-311Q for the quarter ended September 30, 2019. This agenda item was submitted by Kashmira Vyas, District Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6300, Fiscal Management.

FUNDING SOURCE AND FINANCIAL IMPACT: The State Chancellor's Office requires that the District file a quarterly financial status report known as the CCFS-311Q. This agenda item does not result in any financial impact to the District.

RECOMMENDATION: It is recommended that the Board review the District's Quarterly Financial Status Report for the quarter ended September 30, 2019, as required by §58310 of Title 5.

Fred Williams

Recommended by

Approved for Submittal

4.d.1

Item No.

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA**

CHANGE THE PERIOD 
Fiscal Year: 2019-2020
Quarter Ended: (Q1) Sep 30, 2019

District: (860) NORTH ORANGE

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2016-17	Actual 2017-18	Actual 2018-19	Projected 2019-2020
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	221,215,270	230,355,433	244,818,724	232,698,719
A.2	Other Financing Sources (Object 8900)	61,734,006	1,081,156	1,318,197	1,029,944
A.3	Total Unrestricted Revenue (A.1 + A.2)	282,949,276	231,436,589	246,136,921	233,728,663
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	266,941,933	208,361,366	223,669,028	235,971,115
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	2,971,484	3,169,502	4,817,194	7,721,249
B.3	Total Unrestricted Expenditures (B.1 + B.2)	269,913,417	211,530,868	228,486,222	243,692,364
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	13,035,859	19,905,721	17,650,699	-9,963,701
D.	Fund Balance, Beginning	46,128,360	59,164,219	79,069,940	96,720,639
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	46,128,360	59,164,219	79,069,940	96,720,639
E.	Fund Balance, Ending (C. + D.2)	59,164,219	79,069,940	96,720,639	86,756,938
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	21.9%	37.4%	42.3%	35.6%

II. Annualized Attendance FTES: This data is being captured in CCFS-320 and is no longer required here.

G.1	Annualized FTES (excluding apprentice and non-resident)	As of the specified quarter ended for each fiscal year			
		2016-17	2017-18	2018-19	2019-2020
H.1	Cash, excluding borrowed funds		65,256,137	96,702,201	117,459,354
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1 + H.2)	70,365,051	65,256,137	96,702,201	117,459,354

III. Total General Fund Cash Balance (Unrestricted and Restricted)

As of the specified quarter ended for each fiscal year					
		2016-17	2017-18	2018-19	2019-2020
H.1	Cash, excluding borrowed funds		65,256,137	96,702,201	117,459,354
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1 + H.2)	70,365,051	65,256,137	96,702,201	117,459,354

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I.	Revenues:				
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	232,698,719	232,698,719	46,995,812	20.2%
I.2	Other Financing Sources (Object 8900)	1,029,944	1,029,944	7	0%
I.3	Total Unrestricted Revenue (I.1 + I.2)	233,728,663	233,728,663	46,995,819	20.1%
J.	Expenditures:				
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	235,971,115	236,280,037	46,920,419	19.9%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	7,721,249	7,712,327	25,895	0.3%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	243,692,364	243,992,364	46,946,314	19.2%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-9,963,701	-10,263,701	49,505	
L	Adjusted Fund Balance, Beginning	96,720,639	96,720,639	96,720,639	
L.1	Fund Balance, Ending (C. + L.2)	86,756,938	86,456,938	96,770,144	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	35.6%	35.4%		

V. Has the district settled any employee contracts during this quarter? **NO**

If yes, complete the following: *(If multi-year settlement, provide information for all years covered.)*

Contract Period Settled (Specify) YYYY-YY	Management		Permanent		Academic		Temporary		Classified	
	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
a. SALARIES:										
Year 1:										
Year 2:										
Year 3:										
b. BENEFITS:										
Year 1:										
Year 2:										
Year 3:										

* As specified in *Collective Bargaining Agreement or other Employment Contract*

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? **NO**
 This year? **NO**
 Next year? **NO**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
		Resolution	_____
DATE:	November 12, 2019	Information	X
		Enclosure(s)	X
SUBJECT:	Quarterly Investment Report and Irrevocable Retiree Benefits Trust Report as of September 30, 2019		

BACKGROUND: Information is being presented to the Board on the status of the District's investments as well as the status of the assets in the Irrevocable Retiree Benefits Trust.

Quarterly Investment Report

The Quarterly Investment Report for the quarter ended September 30, 2019, is submitted for the District's funds in accordance with Section 53646 (b) of the Government Code. During the quarter, there has been no change to Board Policy 6320, Investments.

1. **The Orange County Treasurer's Money Market Educational Investment Pool.** As of September 30, 2019, the District had **\$436,933,001.35** on deposit. The total of the Orange County Treasurer's Combined Educational Investment Pool, at net book value, was **\$4,813,752,498** and the market value was **\$4,835,549,453**. This represents an unrealized gain for accounting purposes of approximately 0.45%, which equates to **\$1,978,458.38** for the District. This paper gain is the result of a decrease in interest rates, which caused the values to increase. The average net interest rate for the quarter ended September 30, 2019, was 2.24%. Net interest earned for the quarter totaled **\$2,460,387.57**.
2. **Cypress College and Fullerton College Investments.** As of September 30, 2019, the colleges' investments total **\$1,987,221.56**. This amount was invested in certificates of deposit with the interest rates varying from **1.40%** to **3.00%**.

Investments in the Orange County Treasurer's Money Market Educational Investment Pool and the Cypress and Fullerton Colleges' investments meet the standards of Board Policy 6320, Investments.

Irrevocable Retiree Benefits Trust Report

Starting in fiscal year 2017, after approval of action by the Board, the District began moving funds to its Irrevocable Retiree Benefits Trust ("Trust"). Investments of the Trust are made within the investment policy approved by the Retirement Board established for the Trust.

For the quarter ended September 30, 2019, the portfolio value changed from **\$104,932,484.52** to **\$104,921,181.36**, a change in value of **-\$11,303.16**. No contributions or withdrawals were made during this quarter. The time weighted return net of fees was **-0.01%** quarter-to-date and **7.00%** inception-to-date.

This agenda item was submitted by Kashmira Vyas, District Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6320, Investments.

FUNDING SOURCE AND FINANCIAL IMPACT: Interest earnings can be used for purposes specified within the funds where they are earned.

RECOMMENDATION: It is recommended that the Board receive the Quarterly Investment Report and the Irrevocable Retiree Benefits Trust Report for the quarter ended September 30, 2019.

Fred Williams

Recommended by

Approved for Submittal

4.e.2

Item No.

Irrevocable Retiree Benefits Trust
Performance Report
Quarter Ended 9/30/19

	Quarter ended 9/30/19
Portfolio Value as of 6/30/19	\$ 104,932,484.52
Contributions	
Withdrawals	
Change in Market Value	(327,685.89)
Income Received	411,837.37
Portfolio Fees	<u>(95,454.64)</u>
Portfolio Value on 9/30/19	<u>\$ 104,921,181.36</u>

Cash in County Treasury

As of September 30, 2019

General Fund	\$	117,459,353.78
Child Development Fund		28,140.66
FC Bursar Fund		3,247,514.97
CC Bursar Fund		1,077,537.07
Capital Outlay Fund		60,464,142.76
Self Insurance Fund		32,306,301.72
Retiree Benefit Fund		1,311,383.39
Student Financial Aid Fund		4,114,830.19
Bond Fund		216,923,796.81
Total	\$	436,933,001.35

ORANGE COUNTY TREASURER-TAX COLLECTOR
INVESTMENT POOL STATISTICS
 FOR THE MONTH AND QUARTER ENDED: September 30, 2019

INVESTMENT STATISTICS - By Investment Pool⁽¹⁾

DESCRIPTION	CURRENT BALANCES	Average Days to Maturity	Daily Yield as of 09/30/19	MONTHLY Gross Yield	QUARTER Gross Yield	Current NAV
COMBINED POOL BALANCES (includes the Extended Fund)						
	MARKET Value \$ 3,907,560,407	329	2.25%	2.30%	2.31%	1.0046
	COST (Capital) \$ 3,885,341,490					
Orange County Investment Pool (OCIP)	MONTHLY AVG Balance \$ 3,830,516,786					
	QUARTERLY AVG Balance \$ 3,900,667,445					
	BOOK Value \$ 3,889,613,364					
	MARKET Value \$ 4,835,549,453	325	2.26%	2.28%	2.30%	1.0045
	COST (Capital) \$ 4,808,108,747					
Orange County Educational Investment Pool (OCEIP)	MONTHLY AVG Balance \$ 4,834,630,093					
	QUARTERLY AVG Balance \$ 5,102,886,498					
	BOOK Value \$ 4,813,752,498					

INVESTMENT STATISTICS - Non-Pooled Investments⁽²⁾

DESCRIPTION	CURRENT BALANCE	INVESTMENT BALANCES AT COST
Specific Investment		
Funds:	MARKET Value \$ 110,048,893	John Wayne Airport Investment Fund 52,437,537
283, FVSD, CCCD	COST (Capital) \$ 108,260,926	Fountain Valley School District Fund 40 34,700,216
	MONTHLY AVG Balance \$ 108,143,406	CCCD Series 2017E Bonds 21,123,173
	QUARTERLY AVG Balance \$ 107,865,238	
	BOOK Value \$ 108,158,081	
		\$ 108,260,926

MONTH END TOTALS

INVESTMENTS & CASH		INVESTMENTS & CASH	
COUNTY MONEY MARKET FUND (OCMMF)			
County Money Market Fund	\$ 831,708,210	OCIP	\$ 3,910,976,443
County Cash & Cash Equivalent	25,634,953	OCEIP	4,823,339,371
EXTENDED FUND	6,783,563,708	Specific Investment Funds	108,260,926
EDUCATIONAL MONEY MARKET FUND (OCEMMF)		Non-Pooled Cash & Cash Equivalent	13,115,888
Educational Money Market Fund	1,078,178,319		
Educational Cash & Cash Equivalent	15,230,624		
NON-POOLED INVESTMENTS			
Non-Pooled Investments @ Cost	108,260,926		
Non-Pooled Cash & Cash Equivalent	13,115,888		
	\$ 8,855,692,628		\$ 8,855,692,628

KEY POOL STATISTICS

INTEREST RATE YIELD		WEIGHTED AVERAGE MATURITY (WAM)	
OCMMF - MONTHLY GROSS YIELD	2.06%	OCMMF	23
OCEMMF - MONTHLY GROSS YIELD	2.11%	OCEMMF	21
JOHN WAYNE AIRPORT - MONTHLY GROSS YIELD	2.07%	JOHN WAYNE AIRPORT WAM	55
OCIP - YTD NET YIELD ⁽³⁾	2.25%	LGIP WAM (Standard & Poors)	36
OCEIP - YTD NET YIELD ⁽³⁾	2.25%		
90-DAY T-BILL YIELD - MONTHLY AVERAGE	1.90%		

ORANGE COUNTY TREASURER-TAX COLLECTOR
INVESTMENT POOL STATISTICS
FOR THE MONTH AND QUARTER ENDED: September 30, 2019

INVESTMENT STATISTICS - By Investment Fund

DESCRIPTION	CURRENT BALANCES	Average Days to Maturity	Daily Yield as of 09/30/19	MONTHLY Gross Yield	QUARTER Gross Yield	Current NAV
<u>County Money Market Fund (OCMMF)</u>	MARKET Value \$ 832,718,514	23	1.94%	2.06%	2.16%	1.0008
	COST (Capital) \$ 831,708,210					
	MONTHLY AVG Balance \$ 790,766,247					
	QUARTERLY AVG Balance \$ 747,798,977					
	BOOK Value \$ 832,069,530					
<u>Educational Money Market Fund (OCEMMF)</u>	MARKET Value \$ 1,079,713,278	21	1.99%	2.11%	2.19%	1.0006
	COST (Capital) \$ 1,078,178,319					
	MONTHLY AVG Balance \$ 990,254,841					
	QUARTERLY AVG Balance \$ 1,095,554,644					
	BOOK Value \$ 1,079,045,433					
<u>Extended Fund</u>	MARKET Value \$ 6,830,678,068	412	2.33%	2.39%	2.37%	1.0057
	COST (Capital) \$ 6,783,563,708					
	MONTHLY AVG Balance \$ 6,884,125,791					
	QUARTERLY AVG Balance \$ 7,160,200,322					
	BOOK Value \$ 6,792,250,899					
ALLOCATION OF EXTENDED FUND						
<u>Extended Fund</u> <i>OCIP Share</i>	MARKET Value \$ 3,074,841,893	412	2.33%	2.39%	2.37%	1.0057
	COST (Capital) \$ 3,053,633,280					
	MONTHLY AVG Balance \$ 3,039,750,539					
	QUARTERLY AVG Balance \$ 3,152,868,468					
	BOOK Value \$ 3,057,543,834					
<i>OCEIP Share</i>	MARKET Value \$ 3,755,836,175	412	2.33%	2.39%	2.37%	1.0057
	COST (Capital) \$ 3,729,930,428					
	MONTHLY AVG Balance \$ 3,844,375,252					
	QUARTERLY AVG Balance \$ 4,007,331,854					
	BOOK Value \$ 3,734,707,065					
<i>Modified Duration</i>	1.11					

- (1) The Combined Pool Balances include the County and Educational Money Market Funds and their respective portions of the Extended Fund.
- (2) Specific non-pooled investments are reported in compliance with Government Code Section 53646 (b)(1). Detailed descriptions are included in the inventory listing in Section VII of this report.
- (3) The Net Yield differs from the Monthly Gross Yield as it includes the deduction of the Investment Administrative Fee.

**Fullerton College
Investment Report
For Period Ended 9/30/19**

Fund	Investment Type	Issuer	Interest Rate	Maturity Date	Estimated Value
Assoc. Students	CD	Schools First Federal Credit Union	3.000	8/13/2024	142,750.70
Assoc. Students	CD	Schools First Federal Credit Union	2.250	8/2/2022	104,944.78
Bursar	CD	Schools First Federal Credit Union	2.250	9/14/2020	106,178.08
Assoc. Students	CD	Schools First Federal Credit Union	2.150	9/14/2020	32,628.31
					<u>\$ 386,501.87</u>

Note: \$3,000,000 invested with County Department of Education (with interest accrued)

**CYPRESS COLLEGE INVESTMENTS
MONTH ENDING September 30, 2019**

<i>FUND</i>	<i>TYPE</i>	<i>ISSUER</i>	<i>MATURITY DATE</i>	<i>DOLLAR VALUE</i>	<i>INTEREST RATE</i>	
<i>Bursar's Office</i>	<i>(6 mos - 2 years)</i>	CD # OBP-774145	Union Banc	9/27/2020	\$ 800,000.00	1.85%-2.00%
	<i>(3 years)</i>	CD # 911593-41	Schools 1st FCU	1/22/2020	\$ 108,638.57	1.650%
	<i>(3 years)</i>	CD # 0092620172-1000	East West Bank	9/25/2020	\$ 259,024.11	1.400%
	<i>(3 years)</i>	CD # 920880751-293841	NuVision FCU	1/22/2020	\$ 270,512.02	1.492%
<i>Total Bursar Investments</i>					<u>\$ 1,438,174.70</u>	
<i>Associated Students</i>		CD # 911593-40 (3 Years CD)	Schools 1st FCU	10/8/2022	\$ 162,544.99	2.47%
<i>Total Associated Students</i>					<u>\$ 162,544.99</u>	
<i>Total Investments</i>					<u><u>\$ 1,600,719.69</u></u>	

Note: \$1,000,000 invested in OC Investment Pool through District

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: November 12, 2019

SUBJECT: Surplus and Obsolete Supplies and Equipment

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Education Code Section 81450 permits the Board of Trustees to declare District property as surplus if the property is not required for school purposes, is deemed to be unsatisfactory or not suitable for school use, or if it is being disposed of for the purposes of replacement. The attached list of surplus items have exceeded their useful life and are no longer suitable for the District. Other campuses were made aware of the surplus items and were given the opportunity to view and request various surplus equipment prior to Board approval. In the past, local high schools were made aware of the surplus items but these attempts received no response. In this instance, local high schools were not notified because the District deemed that these items would not be of use to them.

The Liquidation Company will conduct an auction for the sale of the attached list of surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

This agenda item was submitted by Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6550, Disposal of District Personal Property.

FUNDING SOURCE AND FINANCIAL IMPACT: Proceeds from the sale of surplus items will be deposited into the General Fund.

RECOMMENDATION: Authorization is requested to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

Fred Williams

Recommended by

Approved for Submittal

4.f.1

Item No.

SURPLUS ITEMS

Qty.	Description	Location
1	Box of File Dividers	AC
4	Cabinets	AC
2	Chairs	AC
1	Drawers	AC
2	Easels	AC
1	File Box	AC
2	File Holder	AC
2	Flier Display	AC
1	Flower Plate	AC
1	Forklift	AC
2	Keyboard Trays	AC
1	Pickup Truck	AC
1	Printer	AC
120	Arm Chairs	FC
2	Cabinet	FC
4	Cart	FC
17	Computer	FC
3	Computer Media	FC
4	Printer	FC
2	Projector	FC
1	Projector Screen	FC
1	Refrigerator	FC
12	Welding Machine	FC
1	Welding Robot	FC

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: November 12, 2019 Resolution
Information
Enclosure(s)
SUBJECT: Amend Consulting Services Agreement
with Cumulus Technology Services
Consulting

BACKGROUND: On March 12, 2019, the Board approved a consulting services agreement with Cumulus Technology Consulting in the amount of \$112,500 to assist the District in providing IT and project management for the District Director, IT Infrastructure and Operations during an active duty deployment from March 15, 2019 through September 15, 2019. Specifically, the following activities were performed by Cumulus Technology Services in collaboration with District-wide Stakeholders:

- Network Refresh vendor contract negotiation
- Active Directory assessment
- Working with staff, supervisors, and governance committees on daily tasks

In conversations with District-wide stakeholders, the Vice Chancellor of Educational Services and Technology received a recommendation to continue advisory services in support of ongoing projects and District-wide initiatives such as AWS Cloud Migration, Network Refresh, and the Office 365 Tenant migration. The services provided will be completed by December 31, 2019. The total not to exceed fee will be \$50,700.

This agenda item was submitted by Cherry Li-Bugg, Vice Chancellor, Educational Services and Technology.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is in accordance with Board Policy 6340, Bids and Contracts.

FUNDING SOURCE AND FINANCIAL IMPACT: The additional fee of \$50,700 shall be paid from the general fund.

RECOMMENDATION: Authorization is requested to amend the agreement with Cumulus Technology Services from \$112,500 to \$163,200, an increase of \$50,700, and to extend the agreement through December 31, 2019. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the amended agreement on behalf of the District.

Fred Williams

4.g

Recommended by

Approved for Submittal

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: November 12, 2019 Resolution
Information
Enclosure(s)
SUBJECT: K12 to Community College Crosswalk
Project Agreement with Orange County
Superintendent of Schools

BACKGROUND: On March 27, 2018, the Board of Trustees approved the acceptance of funds from the Master Agreement and the Participation Agreement under the Strong Workforce Program. As part of those allocations, an amount of \$136,675 was approved by the Board of Trustees on March 12, 2019 for contracted services with the Orange County Superintendent of Schools to fund the development of the K12 to Community College Crosswalk project.

The Los Angeles Orange County Regional Consortium (LAOCRC) is the provider for the Strong Workforce (SW) funds for which Cypress College is the acting fiscal agent for the K12 to Community College Crosswalk Project. The project has been funded for three years including the first two (SW) allocations at \$350,000 in 2018 and \$300,000 for 2019. The North Orange County Community College District is being reimbursed through the LAOCRC SW allocation. The prototype has been completed and as part of the implementation of the project, an additional amount of \$143,325 is being submitted to the Board of Trustees for contracted services with the Orange County Superintendent of Schools, which again will be covered by the above mentioned LAOCRC SW funds.

This agenda item was submitted by Kathleen Reiland, CTE Dean, Cypress College.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #1: Strategic Direction: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses. It also responds to Strategic Direction #5: The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: The contract fee of \$143,325 will be reimbursed through the regional Strong Workforce allocation.

RECOMMENDATION: Authorization is requested to enter into an agreement with the Orange County Superintendent of Schools in the amount of \$143,325 to further fund the development of the K12 to Community College Crosswalk project. The term of the agreement will end December 31, 2020. Authorization is further requested for the Vice Chancellor, Finance and Facilities, or the District Director, Purchasing, to execute any agreement on behalf of the District.

Fred Williams

4.h

Recommended by

Approved for Submittal

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: November 12, 2019 Resolution
Information
Enclosure(s)
SUBJECT: Fullerton College Career & Technical
Education: Showcase Day Hospitality

BACKGROUND: On December 17, 2019, the Fullerton College Career & Technical Education (CTE) program will host the 2nd annual CTE Showcase Day. CTE Showcase Day is an opportunity for high school students to learn and explore many CTE programs available at Fullerton College. Students will tour programs, engage in hands-on demonstrations and interact with faculty. The event will also promote awareness of the value of CTE. Attendees will include 10th to 12th grade high school students within the Placentia-Yorba Linda Unified School District and Brea Olinda Unified School District. Overall there will be 300-400 students attending as well as counselors and instructors. Hospitality for the event will include lunch for the high school students and 100 faculty and student volunteers at a cost not to exceed \$6,000.

Faculty will provide program demonstrations and student volunteers will be assisting as tour guides during CTE program demonstrations. Volunteers will receive a t-shirt and lunch meal.

This Board Agenda Item is submitted by Martha Payan-Hernandez, CTE Director, Strategic Recruitment & Outreach.

How does this relate to the five District Strategic Directions? This item relates to District Strategic Direction 1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy and Administrative Procedure 6100, Delegation of Authority, Business, and Fiscal Affairs.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for this event is provided by the 2019-2020 Strong Workforce Initiative, CTE Strategic Recruitment & Outreach budget.

RECOMMENDATION: Authorization is requested for Fullerton College to host lunch for the Career & Technical Education Showcase Day on December 17, 2019, at a cost not to exceed \$6,000 for 400 high school students and 100 faculty and student volunteers.

Fred Williams

Recommended by

Approved for Submittal

4.i

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: November 12, 2019 Resolution
Information
Enclosure(s)
SUBJECT: Geotechnical Solutions, Inc. Agreement
Geotechnical Services for Fullerton
College New Instructional Building and
Central Plant Expansion Projects

BACKGROUND: For the Construction Phase of the New Instructional Building and Central Plant Expansion Projects at Fullerton College, geotechnical inspection and testing lab services are needed as part of the normal course of work to ensure adherence to the project requirements.

Fullerton College has requested to retain Geotechnical Solutions, Inc. (GSI) to provide geotechnical services during the construction phase of the New Instructional Building and Central Plant Expansion projects. GSI was selected from proposals submitted through the District pool of pre-qualified vendors that were approved by the Board on September 8, 2015. GSI has updated geotechnical reports, soil boring, laboratory testing, engineering geology, faulting and seismicity for the new Instructional Building and Central Plant Expansion projects for the pre-construction phase. GSI has a long standing history and knowledge of the soil conditions that are unique to Fullerton College.

The services will be based on time and materials and an on call basis in accordance with the fee schedule of hourly rates with an estimated cost of \$190,000. Actual costs may vary and will depend on actual construction progress.

This agenda item was submitted by Oscar Saghie, Project Manager, Campus Capital Projects and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for this service comes from Measure J Bond fund.

RECOMMENDATION: Authorization is requested to enter into an agreement with Geotechnical Solutions, Inc. to provide geotechnical services during the construction phase for the new Instructional Building and Central Plant Expansion projects at Fullerton College

for the duration of January 1, 2020, through December 31, 2021. The services will be based on time and materials and an on call basis in accordance with the fee schedule with an estimated cost of \$190,000. Any additional services will be billed on an hourly rate in the fee schedule, and the contract will be extended if the project goes beyond the estimated completion date. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the agreement on behalf of the District.

Fred Williams

Recommended by

Approved for Submittal

4.j.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: November 12, 2019 Resolution _____
Information _____
Enclosure(s) _____

SUBJECT: Fullerton College Exclusive Beverage Services Contract with Coca-Cola

BACKGROUND: Fullerton College began the exploration of having an exclusive beverage agreement over a year ago. During that process the campus requested proposals from Coca-Cola and Pepsi Cola. After analyzing both proposals and discussing the benefits with all campus constituents, Fullerton College would like to recommend Coca-Cola as the campus' exclusive beverage provider and enter into a contract with Coca-Cola who offered the following contributions:

- Annual Sponsorship \$40,000
- Annual Student Scholarship Support \$ 2,500
- Annual Veteran Support (Golf Tournament) \$15,000
- Annual Athletics Sideline Support \$ 1,000
- Annual Marketing Support \$ 2,000
- Annual Coca-Cola/Sodexo Marketing Support \$ 5,000
- Capital Investment \$15,800
- Annual Product Support 200 cases

Coca-Cola demonstrated a high level of student engagement as well as a very robust sustainability program. Fullerton College recommends entering into a contract with Coca-Cola for five years, with an option for an additional five-year extension upon board approval. The District may terminate the agreement by providing a forty-five day written notice. The contract will begin on January 1, 2020, and end on December 31, 2025.

This agenda item was submitted by Rodrigo Garcia, Vice President Administrative Services and Gil Contreras, Vice President Student Services, Fullerton College.

How does this relate to the five District Strategic Directions? This item responds to the District Direction #4: The District will implement best practices related to planning including transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6300, Fiscal Management and/or Board Policy 6340, Bids and Contracts.

FUNDING SOURCE AND FINANCIAL IMPACT: The vendor will provide a commission, per the above description, at no cost to the campuses.

RECOMMENDATION: Authorization is requested to enter into a five-year contract with Coca-Cola to provide exclusive beverage services to Fullerton College beginning on January 1, 2020, and ending on December 31, 2025, at no cost to the campuses, with an option for an additional five-year extension upon board approval. Authorization is also requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams

Recommended by

Approved for Submittal

4.k.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution _____
DATE: November 12, 2019 Information _____
Enclosure(s) _____
SUBJECT: Fullerton College Educational Partnerships
& Outreach: Males Achieving Success
Conference Hospitality

BACKGROUND: On January 15, 2020, Fullerton College proposes to host its 5th Annual Males Achieving Success (MAS) Conference. Approximately 850 male students from local high schools will attend this informational event. The conference, sponsored by the Counseling and Student Development Division and Student Equity, is coordinated by the High School Outreach Program. This year, the MAS Conference will again be held at Fullerton College.

The goal of the MAS Conference is to promote higher education to males in 9th through 12th grade from several local high school districts. As part of the conference, participating students will attend three informational sessions in which they will be informed about higher education, career exploration and personal development. Hospitality for the event will include breakfast and lunch for 850 students at a cost not to exceed \$7,500.

This agenda item was submitted by Dr. Jennifer LaBounty, Dean of the Counseling Division and Rolando Sanabria, Educational Partnership & Outreach Coordinator.

How does this relate to the five District Strategic Directions? This item responds to NOCCCD Strategic Direction 5: The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy and Administrative Procedure 6100, Delegation of Authority, Business, and Fiscal Affairs.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for this event is provided from Student Equity funds for the MAS Project.

RECOMMENDATION: Authorization is requested for Fullerton College to host the Males Achieving Success Conference on January 15, 2020, and provide breakfast and lunch for 850 male high school students from several high school districts at a cost not to exceed \$7,500.

Fred Williams

Recommended by

Approved for Submittal

4.1

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: November 12, 2019 Resolution _____
Information _____
Enclosure(s) _____

SUBJECT: Consultant Agreement with Gatzke, Dillon,
and Ballance LLP for California
Environmental Quality Act Assistance

BACKGROUND: On June 13, 2017, the Board approved a proposal for the preparation of the Fullerton College Sherbeck Field Improvements California Environmental Quality Act (CEQA) document. Based on the public scoping comments received during the release of the Fullerton College Facilities Master Plan Notice of Preparation and Initial Study, the proposed field improvements (the addition of 4,417 bleacher seats, sound system, and lighting) generated interest and discussion from neighboring residents and the City of Fullerton.

In May 2018, additional comments from the community and local agencies were received in response to the Sherbeck Field Notice of Preparation and Initial Study. In order to support an effective response to these comments, Dudek recommended the District retain an attorney specializing in CEQA.

On July 1, 2018, the District engaged Gatzke, Dillon, & Ballance LLP, whose major practice areas include planning, counseling, and litigation in matters involving land use, construction, and environment for an amount not to exceed \$50,000 to assist with the Environmental Impact Report (EIR).

On July 9, 2019, the \$50,000 purchase order was increased to \$57,500 to cover the months of April, May, and June. On September 26, 2019, upon completion of the Draft EIR, the District and Gatzke, Dillon, and Ballance identified that additional assistance would be required through the end of the EIR. Gatzke, Dillon, and Ballance LLP proposes to provide this assistance for an estimated \$31,500, for a total of \$89,000.

In order to complete the EIR, possibly prepare modified project documents, and help the District prepare for Public Record Request, an additional \$77,000 is recommended, bringing the total purchase order for legal services to \$166,000.

The purchase order terms are for services through December 31, 2019 with hourly billing rates as follows:

- Partners \$395
 - Associates \$350 - \$370
 - Assistants \$150 - \$170
- Copy charges are \$.15 for black and white and \$.75 for color copies.

It is requested that the Board approve entering into a consulting agreement with Gatzke, Dillon, & Ballance LLP for a grand total of \$166,000 for CEQA assistance during the

preparation of the Fullerton College Sherbeck Field Improvements California Environmental Quality Act. The agreement commenced on May 14, 2019 and terminates on December 31, 2019.

This agenda item was submitted by Oscar Saghieh, Project Manager, Campus Capital Projects and Rodrigo Garcia, Fullerton College Vice President of Administrative Services.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse, and Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: The consultant's fees in the amount of \$166,000 will be charged to the Capital Outlay Fund.

RECOMMENDATION: Authorization is requested to enter into a consultant agreement with Gatzke, Dillon, & Ballance LLP in the amount of \$166,000 for legal support for the preparation of the Fullerton College Sherbeck Field Improvements California Environmental Quality Act document. The term of the agreement commenced on May 14, 2019 and terminates on December 31, 2019. Authorization is also requested for the Vice Chancellor, Finance & Facilities, to execute the consultant agreement on behalf of the District.

Fred Williams

Recommended by

Approved for Submittal

4.m.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: November 12, 2019 Resolution
Information
Enclosure(s)
SUBJECT: Sherbeck Field Improvements EIR
Contract Amendment No. 3 Request

BACKGROUND: On June 13, 2017, the Board approved a contract with Dudek for the preparation of the Fullerton College Sherbeck Field Improvements, California Environmental Quality Act (CEQA) Documents, for \$181,190. On October 9, 2018, the Board approved Contract Amendment No. 1, which increased the contract by \$150,000, bringing the total contract value to \$331,190 to cover the cost of additional scope that was not in the original contract. The District received extensive comments during the public comment period. Due to the quantity, extent, and nature of new comments received, Dudek, the District CEQA consultant, has requested additional funding to complete work required to fully address the comments and complete the Final EIR. This was included in Contract Amendment No. 2 which was for \$23,400 bringing the contract value to \$354,590.

In order to prepare for relevant project alterations if needed, Contract Amendment No. 3 is requested to revise the Finding of Facts, additional work related to traffic findings, modify the Mitigation Monitoring plan, and prepare for public comments at an estimated increase of \$38,085, bringing the contract value to \$392,675. Budget will only be used if needed.

This agenda item was submitted by Oscar Saghieh, Project Manager, Campus Capital Projects and Rodrigo Garcia, Fullerton College Vice President of Administrative Services.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: The additional consultant's fees in the amount of \$38,085 will be charged to the General Fund.

RECOMMENDATION: Authorization is requested to approve an augment to the existing agreement with Dudek for the Fullerton College Sherbeck Field Improvements EIR in the amount of \$38,085, bringing the total contract value to \$392,675. The term of the augment shall be effective November 13, 2019, through the end of the existing agreement with Dudek, December 31, 2019. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams

4.n

Recommended by

Approved for Submittal

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: November 12, 2019
SUBJECT: Cypress College
Curriculum Matters

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: The divisions and the Curriculum Committee at Cypress College and the District Curriculum Coordinating Committee have approved the attached summary of new curriculum and curriculum revisions.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; (6) to provide greater consistency between Cypress and Fullerton courses; and (7) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review and approval prior to submission to the District Curriculum Coordinating Committee. This agenda item is submitted by Silvie Grote, Chair of the Cypress College Curriculum Committee.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses.

How does this relate to Board Policy: This item is in compliance with Board Policy 4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Campus General Fund.

RECOMMENDATION: It is recommended that the Board approve the attached summary of curriculum changes for Cypress College, to be effective Fall 2019, Fall 2020 and Spring 2020. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg

Recommended by

Approved for Submittal

5.a.1

Item No.

CYPRESS COLLEGE CURRICULUM

Board Agenda November 12, 2019

(DCCC approved October 11, 2019)

DELETE COURSES		
COURSE ID	EFF DATE	JUSTIFICATION
AC/R 035 C Building Commissioning	2020 Fall	The elements of this course are being added to the revised AC/R 215C course. When this cutting edge course was developed, there was no equivalent course reflecting its complexity. This course will become part of the codes since the commissioning process is driven by building, mechanical and electrical codes.
AC/R 050 C HVAC/R Special Projects	2020 Fall	This course no longer serves its purpose. With the acquisition of new equipment and program updates, what was intended as advanced equipment study is incorporated in regular class content.
AC/R 125 C Boiler and Hydronic Heating	2020 Fall	With the combination of AC/R125 Boiler and Hydronic Heating into AC/R115 Gas Heat Transfer Systems, AC/R 125 C is no longer relevant. Courses combined since both overlapped with combustion and gas fired burners.
AC/R 225 C Green A/C and Auditing	2020 Fall	Sustainability and energy efficiency has be incorporated into AC/R 205 and AC/R 210. Course has not been recently offered.
AC/R 240 C Green Refrigeration and Auditing	2020 Fall	Sustainability and energy efficiency has be incorporated into AC/R 205 and AC/R 210. Course has not been recently offered.
BIOL NO1 C Supervised Tutoring: Science and Engineering	2020 Fall	This course was originally created when we thought the LRC would be expanded and the math learning center would be expanded into a science learning center. This is no longer expected to happen, therefore we do not expect this course to be used.

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
MATH 021 C Preparation for Statistics Units:2 Lecture:2 Laboratory: 0	*New Course *Prerequisite: None *Distance Education *Pass/No Pass	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	This course is designed to help students who enroll in Math 120 since there are no longer any prerequisites for this course due to AB705.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
AC/R 036 C Refrigerant Certification Training Units: 1 Lecture: 1 Laboratory: 0	*Outline Update *Prerequisite revalidated *Title change from Refrigerants, Charging and Recovery. *Class size from 20 to 45 *Add Distance Education *Student contact hours from 36 to 18 *Lab hours from 1.50 to 0 *Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Class size increased due to lecture hours and removal of lab hours	2020 Fall	Program Review Outline, title, catalog, schedule, lab hours, SLO's and textbooks updated to better reflect course content. Online Component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands.
AC/R 055 C Technician Customer Relations Units: 1 Lecture: 1 Laboratory: 0	*Outline Update *Unit change from 2 to 1 *Class size from 30 to 45 * Add Distance Education *Lecture hours from 1.50 to 1 *Lab hours from 1.50 to 0 *Catalog Description update *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Class size increased due to added lecture and removal of lab	2020 Fall	Outline, units, catalog, lec/lab hours and textbooks updated to better reflect course content. Online Component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands
AC/R 100 C Principles of Thermodynamics and Heat Transfer Units: 3 Lecture: 1.5 Laboratory: 4.5	*Outline Update *Advisory revalidated *Student Learning Outcomes Update *Textbook Update	20	HVAC EXCELLENCE Standard 5.2 – Students per Instructor: The number of students per instructor shall be reasonable and allow for individual instruction. Classes should consist of no more than a maximum of 20 students per instructor. Open enrollment programs comprised of 15 or more students at multiple levels should be two instructor programs. The Air Conditioning & Refrigeration Department is aligning itself to this standard. This standard is not only for the quality of education allowing for more individual instruction, but also takes into account safety and health reasons as this industry is involved with the handling of hazardous materials such as refrigerants, oxygen and acetylene and oils. Also, the handling of electrical circuits at higher voltages demands more care. See the attached justification.	2020 Fall	Program Review Outline, SLO's and textbooks updated to better reflect course content.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
AC/R 105 C Electricity for Air Conditioning and Refrigeration I Units: 3 Lecture: 1.5 Laboratory: 4.5	*Outline Update *Student Learning Outcomes Update *Textbook Update	20	HVAC EXCELLENCE Standard 5.2 – Students per Instructor: The number of students per instructor shall be reasonable and allow for individual instruction. Classes should consist of no more than a maximum of 20 students per instructor. Open enrollment programs comprised of 15 or more students at multiple levels should be two instructor programs. – Please see AC/R 100 C for full class size justification	2020 Fall	Program Review Outline, SLO's and textbooks updated to better reflect course content.
AC/R 106 C Electricity for Air Conditioning and Refrigeration II Units: 3 Lecture: 1.5 Laboratory: 4.5	*Outline Update *Prerequisite revalidated *Catalog/Schedule Description Update *Student Learning Outcomes *Textbook Update	20	HVAC EXCELLENCE Standard 5.2 – Students per Instructor: The number of students per instructor shall be reasonable and allow for individual instruction. Classes should consist of no more than a maximum of 20 students per instructor. Open enrollment programs comprised of 15 or more students at multiple levels should be two instructor programs. Please see AC/R 100 C for full class size justification	2020 Fall	Program Review Outline, catalog, schedule, SLO's and textbooks updated to better reflect course content.
AC/R 110 C Air Conditioning I Units: 2 Lecture: 1.5 Laboratory: 1.5	*Outline Update *Unit change from 3 to 2 *Student contact hours from 108 to 54 *Lab hours from 4 to 1.50 *Catalog/Schedule Description Update *Textbook Update	20	HVAC EXCELLENCE Standard 5.2 – Students per Instructor: The number of students per instructor shall be reasonable and allow for individual instruction. Classes should consist of no more than a maximum of 20 students per instructor. Open enrollment programs comprised of 15 or more students at multiple levels should be two instructor programs. Please see AC/R 100 C for full class size justification	2020 Fall	Outline, units, catalog, schedule, lab hours, SLOs and textbooks updated to better reflect course content. Reduction of units from 3 to 2 unit to reflect industry advances in software applications that no longer require time consuming manual calculations.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
AC/R 120 C Piping Practice, Tools and Safety Units: 3 Lecture: 1.5 Laboratory: 4.5	*Outline Update *Units from 2 to 3 *Advisory revalidated *Student contact hours from 48 to 108 *Lab hours from 1 to 4.50 *Catalog/Schedule Description Update *Textbook Update	20	HVAC EXCELLENCE Standard 5.2 – Students per Instructor: The number of students per instructor shall be reasonable and allow for individual instruction. Classes should consist of no more than a maximum of 20 students per instructor. Open enrollment programs comprised of 15 or more students at multiple levels should be two instructor programs. Please see AC/R 100 C for full class size justification	2020 Fall	Outline, units, catalog, schedule, lab hours, textbook, and OSHA 10 training to better reflect course content.
AC/R 135 C Sustainability Design & Application Units: 2 Lecture: 1.5 Laboratory: 1.5	*Outline Update *Title change from Solar Energy for Heat and Cool *Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update	20	HVAC EXCELLENCE Standard 5.2 – Students per Instructor: The number of students per instructor shall be reasonable and allow for individual instruction. Classes should consist of no more than a maximum of 20 students per instructor. Open enrollment programs comprised of 15 or more students at multiple levels should be two instructor programs. Please see AC/R 100 C for full class size justification	2020 Fall	Program Review Outline, title, catalog, schedule, SLO's, and textbook updated to better reflect course content. Revise the course for sustainability in energy efficiency, energy conservation and high performance design.
AC/R 137 C Blueprints and Dimension Analysis Units: 2 Lecture: 1.5 Laboratory: 1.5	*Outline Update *Advisory revalidated *Catalog/Schedule Description Update	25	Most of the time students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds. This class consist of hands-on in computer work.	2020 Fall	Outline, catalog and schedule updated to better reflect course content. This class consist of hands-on in computer work.
AC/R 205 C Commercial Air Conditioning Units: 3 Lecture: 1.5 Laboratory: 4.5	*Outline Update *Prerequisite revalidated *Schedule Description Update *Student Learning Outcomes Update *Textbook Update	20	HVAC EXCELLENCE Standard 5.2 – Students per Instructor: The number of students per instructor shall be reasonable and allow for individual instruction. Classes should consist of no more than a maximum of 20 students per instructor. Open enrollment programs comprised of 15 or more students at multiple levels should be two instructor programs. Please see AC/R 100 C for full class size justification.	2020 Fall	Program Review Outline, schedule, SLO's and textbook updated to better reflect course content.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
AC/R 210 C Commercial Refrigeration Units: 3 Lecture: 1.5 Laboratory: 4.5	*Outline Update * Prerequisites revalidated *Catalog/Schedule Description Update *Textbook Update	20	HVAC EXCELLENCE Standard 5.2 – Students per Instructor: The number of students per instructor shall be reasonable and allow for individual instruction. Classes should consist of no more than a maximum of 20 students per instructor. Open enrollment programs comprised of 15 or more students at multiple levels should be two instructor programs. Please see AC/R 100 C for full class size justification.	2020 Fall	Program Review Outline, catalog, schedule and textbook updated to better reflect course content.
AC/R 215 C Codes and Commissioning Units: 3 Lecture: 1.5 Laboratory: 4.5	*Outline Update * Title change from Codes and Estimating for HVACR *Advisory revalidated *Advisory added: AC/R 100 C *Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update	20	HVAC EXCELLENCE Standard 5.2 – Students per Instructor: The number of students per instructor shall be reasonable and allow for individual instruction. Classes should consist of no more than a maximum of 20 students per instructor. Open enrollment programs comprised of 15 or more students at multiple levels should be two instructor programs. Please see AC/R 100 C for full class size justification	2020 Fall	Program Review Outline, title, catalog, schedule, SLO's and textbook updated to better reflect course content.
AC/R 220 C Introduction to Air Conditioning controls Units: 2 Lecture:1.5 Laboratory:1.5	*Outline Update *Title change from A/C Controls and Energy Management *Advisory revalidated	25	HVAC EXCELLENCE Standard 5.2 – Students per Instructor: The number of students per instructor shall be reasonable and allow for individual instruction. Classes should consist of no more than a maximum of 20 students per instructor. Open enrollment programs comprised of 15 or more students at multiple levels should be two instructor programs. Please see AC/R 100 C for full class size justification	2020 Fall	Outline and title updated to better reflect course content. Update course name to integrate into a controls program under development.
AC/R 230 C Heat Pumps Units: 2 Lecture: 1.5 Laboratory: 1.5	*Outline Update *Prerequisite revalidated *Catalog/Schedule Catalog Description *Student Learning Outcomes Update Schedule Description Update *Textbook Update	20	HVAC EXCELLENCE Standard 5.2 – Students per Instructor: The number of students per instructor shall be reasonable and allow for individual instruction. Classes should consist of no more than a maximum of 20 students per instructor. Open enrollment programs comprised of 15 or more students at multiple levels should be two instructor programs. Please see AC/R 100 C for full class size justification.	2020 Fall	Program Review Outline, catalog, SLO's and textbook updated to better reflect course content. Course addition of geothermal heat pumps section to reflect State mandate for Net Zero energy.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
AC/R 235 C Air Conditioning Capstone Units: 2 Lecture: 1.5 Laboratory: 1.5	*Outline Update *Advisory revalidated *Advisory added: AC/R 125 C *Catalog/Schedule Description Update *Textbook Update	20	HVAC EXCELLENCE Standard 5.2 – Students per Instructor: The number of students per instructor shall be reasonable and allow for individual instruction. Classes should consist of no more than a maximum of 20 students per instructor. Open enrollment programs comprised of 15 or more students at multiple levels should be two instructor programs. Please see AC/R 100 C for full class size justification	2020 Fall	Program Review Outline, catalog and textbook updated to better reflect course content.
AC/R 245 C Load Calculations for Heating and Cooling Units: 2 Lecture: 1.5 Laboratory: 1.5	*Outline Update *Course Number change from 145 *Prerequisite revalidated *Catalog/Schedule Description Update *Student Learning Outcome Update Program Review *Textbook Update	20	HVAC EXCELLENCE Standard 5.2 – Students per Instructor: The number of students per instructor shall be reasonable and allow for individual instruction. Classes should consist of no more than a maximum of 20 students per instructor. Open enrollment programs comprised of 15 or more students at multiple levels should be two instructor programs. Please see AC/R 100 C for full class size justification	2020 Fall	Program Review Outline, catalog, schedule and textbook updated to better reflect course content. Revise course for update of content to include topics of sustainability and justification for 200 level course.
AC/R 265 C Project Management Units: 3 Lecture: 3 Laboratory: 1	*Outline Update *Prerequisite Deletion *Catalog Description Update *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2020 Fall	Program Review Outline, prerequisite removal, catalog and textbook updated to better reflect course content.
ART 123 C Color Theory Units: 3 Lecture: 2 Laboratory: 4	* Materials Fee from \$20 to \$25	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2020 Spring	Fee was changed in error on ART 123 C Board approved 10/9/18 and effective fall 2019 from \$25.00 to \$20.00. Change back to \$25.00 effective Spring 2020.

REVISED COURSES					
COURSE ID	ACTIONA TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
BIOL 122 C Marine Biology Units: 4 Lecture: 3 Laboratory: 3	*Outline Update *Textbook Update *Student Learning Outcomes Update	25	Lab-Individual Feedback/Evaluation This course includes a lab component in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (E.g. problem sets, scientific experiments, vocational skills, lab reports).	2020 Fall	Program Review Outline, SLO's and textbook updated to better reflect course content.
BIOL 125 C Island Biology Units: 2 Lecture: 1.5 Laboratory: 2	*Outline Update *Advisory revalidated *Schedule Description Update *Textbook Update	25	This course includes a lab component in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (E.g. problem sets, scientific experiments, vocational skills, lab reports).	2020 Fall	Outline and textbook updated to better reflect course content.
BIOL 174 C Biology of Cells and Tissues Units: 4 Lecture: 3 Laboratory: 3	*Outline Update *Prerequisite and Advisory revalidated *Textbook Update *Student Learning Outcomes Update	25	This course includes a laboratory component in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (E.g. problem sets, scientific experiments, vocational skills, lab reports).	2020 Fall	Program Review Outline, SLO's and textbook updated to better reflect course content.
BIOL 220 C Medical Microbiology Units: 4 Lecture: 3 Laboratory: 3	*Outline Update *Prerequisite revalidated *SAM Code change *Catalog/Schedule Description Update *Textbook Update *Student Learning Outcomes Update	25	The current class size complies with the guidelines for courses in which instructors provide extensive individualized feedback and evaluation for lab exercises (e.g. demonstration of microscopy techniques). Also, there are 24 stations in the laboratory, and the BIO 220 curriculum requires each student to have an individual station, a microscope, and lab supplies so they can complete laboratory activities in a time-efficient and safe manner.	2020 Fall	Program Review Outline, SAM Code, catalog, schedule, SLO's and textbook updated to better reflect course content.
BIOL 277 C Genetics Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prerequisite revalidated *Catalog/Schedule description update *Student Learning Outcomes Update *Textbook Update	35	Lecture/Discussion/Group Learning/Student Presentations While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	Program Review Outline, catalog, schedule, SLO's and textbook updated to better reflect course content.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
BIOL 278 C Molecular Biology Units: 4 Lecture: 4 Laboratory: 0	*Outline Update *Prerequisite revalidated *Catalog/Schedule Description Update *Textbook Update *Student Learning Outcomes Update	35	Lecture/Discussion/Group Learning/Student Presentations While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	Program Review Outline, catalog, schedule, SLO's and textbook updated to better reflect course content.
COMM 100 C Human Communication Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *CIP Code Change *Textbook Update *Student Learning Outcomes Update	27	This course fits best in the Individualized Instruction category in that most of the time students are engaged in practicing the communication skills they are learning and the instructor gives each student individual instruction as the class proceeds. However, since we also engage in other methods of instruction we feel that we are able to accomplish our goals with a higher class size of 27.	2020 Fall	Program Review Outline, CIP code, SLO's and textbook updated to better reflect course content.
COMM 100HC Honors Human Communication Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *CIP Code Change *Textbook Update *Student Learning Outcomes Update	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honors course to allow for in-depth class discussion and student presentations.	2020 Fall	Program Review Outline, CIP code, SLO's and textbook updated to better reflect course content.
ENGL 010LC Advanced English Skills Lab Units: .50 Lecture: 0 Laboratory: 1.50	* Prerequisite removed	20	This course requires one-on-one and low instructor/student ratio. Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis	2019 Fall	Remove prerequisite effective fall 2019
ETHS 129 C Introduction to African-American Studies Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Catalog Description Update * Advisory revalidated * Add Distance Education * TOPS revised * CSUGE: Area C2 * IGETC: Area 3B * Textbook Update * Student Learning Outcomes Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure	2020 Fall	Program Review Outline, catalog and textbooks updated to better reflect course content. Online component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands.

REVISED COURSES					
COURSE ID	ACTIN TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ETHS 131 C African-American History II Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Catalog Description Update * Advisory revalidated * Add Distance Education * TOPS revised * AAGE: Area C2 * Textbook Update * Student Learning Outcomes Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure	2020 Fall	Program Review Outline, catalog and textbooks updated to better reflect course content. Online component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands.
ETHS 151 C Chicana-o History I Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Catalog/Schedule Description Update * Advisory revalidated * Add Distance Education * TOPS revised * Textbook Update * Student Learning Outcomes Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	Program Review Outline, catalog, schedule and textbooks updated to better reflect course content. Online component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands.
ETHS 152 C Chicana-o History II Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Catalog Description Update * Advisory revalidated * Add Distance Education * TOPS revised * AAGE: Area C2 * Textbook Update * Student Learning Outcomes Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	Program Review Outline, catalog and textbooks updated to better reflect course content. Online component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands.
ETHS 160 C Native American History I Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Title change to add Roman Numeral I after title * Catalog/Schedule Description Update * Advisory revalidated * TOPS revised * Add Distance Education * IGETC: Area 3B * Textbook Update * Student Learning Outcomes Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure	2020 Fall	Program Review Outline, title, catalog, schedule and textbooks updated to better reflect course content. Online component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands.
ETHS 170 C Introduction to Asian Pacific American Studies Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Catalog Description Update * Advisory revalidated * TOPS revised * Add Distance Education * AAGE: Area C2 * CSUGE: Area C2 * IGETC: Area 3B * Textbook Update * Student Learning Outcomes Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure	2020 Fall	Program Review Outline, catalog and textbooks updated to better reflect course content. Online component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ETHS 171 C Asian Pacific American History Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Catalog Description Update * Advisory revalidated * TOPS revised * Add Distance Education * AAGE: Area C2 * CSUGE: Area C2 * IGETC: Area 3B * Textbook Update * Student Learning Outcomes Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure	2020 Fall	Program Review Outline, catalog and textbooks updated to better reflect course content. Online component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands.
ETHS 235 C American Social Justice Movements Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Catalog/Schedule Description Update * Advisory ETHS 101 C added * Advisory revalidated * TOPS revised * Class Size from 45 to 35 * Textbook Update * Student Learning Outcomes Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	Program Review Outline, catalog, schedule and textbooks updated to better reflect course content. (It was agreed for pedagogical purposes that the class size be lowered to 35, per meeting with President and Dept.)
INDS 200 C Introduction to Global Citizenship Studies Units:3 Lecture:3 Laboratory: 0	* FSA change from S75 to B60	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	INDS 200 C change of FSA from FSA S75 Travel Services to FSA B60 Interdisciplinary Studies. Courses were previously approved on April 30, 2019.
INDS 201 C Global Citizenship Issues Units:3 Lecture:3 Laboratory: 0	*FSA change from S75 to B60	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	INDS 201 C change of FSA from FSA S75 Travel Services to FSA B60 Interdisciplinary Studies. Courses were previously approved on April 30, 2019
MATH 010 C Basic Mathematics Units: 4 Lecture: 4 Laboratory: 0	*Textbook Update	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2020 Fall	Textbook update

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
MATH 015 C Pre-Algebra Units: 4 Lecture: 4 Laboratory: 0	*Outline Update *Prerequisite removed *Advisory added: MATH 010 C *Catalog Description Update *Add Distance Education *Textbook Update	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2020 Fall	Program Review Outline, catalog, textbook updated to better reflect course content. Online component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands.
MATH 020 C Elementary Algebra Units: 4 Lecture: 4 Laboratory: 0	*Outline Update *Prerequisite revalidated	35	In Math 20 the instructor does lecture, much of the class time focuses on discussion, and/or group learning. Evaluation is primarily through objective exams. Writing assignments are assessed mostly for concepts, notation, and structure.	2020 Fall	Program Review Outline updated to better reflect course content.
MATH 024 C Pre-Statistics Units: 6 Lecture: 6 Laboratory: 0	*Outline Update *Prerequisite deleted *Advisory added: MATH 010 C *Add Distance Education *Catalog/Schedule Description Update *Student Learning Outcomes Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	Program Review Outline, catalog, schedule, SLO's and textbooks updated to better reflect course content. Online component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands.
MATH 030 C Plane Geometry Units: 4 Lecture: 4 Laboratory: 0	*Outline Update *Prerequisites revalidated *Add Distance Education	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	Program Review Outline updated to better reflect course content. Online component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands.
MATH 040 C Intermediate Algebra Units: 4 Lecture: 4 Laboratory: 0	*Outline Update *Prerequisite revalidated *Add AB 705 Multiple Measures Placement *Catalog/Schedule Description Update *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	Program Review Outline, catalog, schedule and textbooks updated to better reflect course content AB705 implementation
MATH 041 C Combined Algebra I and II Units: 6 Lecture: 6 Laboratory: 0	*Outline Update *Prerequisite revalidated *Add AB 705 Multiple Measures Placement *Catalog/Schedule Description Update *Textbook update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	Program Review Outline, catalog, schedule and textbooks updated to better reflect course content AB 705 Implementation

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
MATH 100 C Liberal Arts Mathematics Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prerequisite revalidated *Add Distance Education	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	Program Review Outline updated to better reflect course content. Online component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands
MATH 110 C Math for Prospective Teachers Units: 4 Lecture: 4 Laboratory: 0	*Outline Update *Prerequisites revised and revalidated *Catalog Description Update *Textbook Update *Add Distance Education *Student Learning Outcomes Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams.	2020 Fall	Program Review Outline, catalog, schedule, SLO's and textbooks updated to better reflect course content Online component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands
MATH 120 C Introduction to Probability and Statistics Units: 4 Lecture: 4 Laboratory: 0	*Outline update *Prerequisite revalidated *Catalog/Schedule Description Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	Program Review Outline, catalog, and schedule updated to better reflect course content
MATH 141 C College Algebra Units: 4 Lecture: 4 Laboratory: 0	*Outline Update *Prerequisite revalidated *Catalog Description Update *Add Distance Education *Student Learning Outcome Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2020 Fall	Program Review Outline, catalog description and SLO's updated to better reflect course content. Online component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands
MATH 142 C Trigonometry Units: 4 Lecture: 4 Laboratory: 0	*Outline Update *Prerequisite revalidated *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams.	2020 Fall	Program Review Outline and textbook updated to better reflect course content.
MATH 150AC Calculus I Units: 4 Lecture: 4 Laboratory: 0	*Outline Update *Prerequisite revalidated *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation is primarily through objective exams.	2020 Fall	Program Review Outline and textbook updated to better reflect course content.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
MATH 150BC Calculus II Units: 4 Lecture: 4 Laboratory: 0	*Outline update *Prerequisite revalidated and revised *Catalog/Schedule Description Update *Textbook Update *Student Learning Outcomes Update	35	In Math 150B, while the instructor does lecture, much of the class time focuses on discussion. Evaluations are primarily through objective exams in which the student's written work is graded.	2020 Fall	Program Review Outline, catalog, schedule, SLO's and textbook updated to better reflect course content.
MATH 250AC Multivariable Calculus Units: 4 Lecture: 4 Laboratory: 0	*Outline Update *Prerequisite revalidated *Catalog/Schedule Description Update *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. •Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	Program Review Outline, catalog, schedule, textbook updated to better reflect course content.
MATH 250BC Linear Algebra and Differential Equations Units: 5 Lecture: 5 Laboratory: 0	*Outline Update *Prerequisite revalidated *Catalog/Schedule Description Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	Program Review Outline updated to better reflect course content.

DELETE DEGREES/CERTIFICATES				
DEGREE		EFF DATE	JUSTIFICATION	
Air Conditioning/Refrigeration	Mechanical Systems Core Certificate		2020 Fall This certificate no longer meets with the overall goals and needs of the program.	
	Required course are listed in suggested sequence			
		Units		
	AC/R035 C	Building Commissioning		2
	AC/R100 C	Principles of Thermodynamics and Heat Transfer		3
	AC/R110 C	Air Conditioning I		3
	AC/R120 C	Piping Practice, Tools and Safety		2
	AC/R137 C	Blueprints and Dimension Analysis		2
Total Units		12		
Energy and Sustainable Technologies	Geothermal Energy Certificate		2020 Fall No student and job demand for program in this area. Basic geothermal heat pumps are covered in AC/R Heat Pump Certificate.	
	Required courses are listed in suggested sequence:			
		Units		
	EST100 C	Renewable and Sustainable Energy		3
	EST110 C	Tools and Safety		2
	EST120 C	Digital Controls and Inverters		2
	AC/R105 C	Electricity for Air Conditioning and Refrigeration I		3
	AC/R100 C	Principles of Thermodynamics and Heat Transfer		3
EST150 C	Advanced Geo-thermal Concepts	3		
Total Units		16		
Energy and Sustainable Technologies	Wind Energy Certificate		2020 Fall No student and job demand for program in this area.	
	Required courses are listed in suggested sequence:			
		Units		
	EST100 C	Renewable and Sustainable Energy		3
	EST110 C	Tools and Safety		2
	EST120 C	Digital Controls and Inverters		2
	AC/R105 C	Electricity for Air Conditioning and Refrigeration I		3
	EST140 C	Wind Turbine Drive Trains		3
EST145 C	Wind Turbine Power Generation	3		
Total Units		16		
Media Arts Design	Multimedia Production Basics		2020 Fall Program and courses no longer valid. Both MAD and MUS departments agreed on the deletion and have other programs related to this topic.	
	Required courses are listed in numeric sequence:			
		Units		
	MAD119 C	Multimedia Mobile Design		3
	MAD184 C	Digital Video Explorations		3
	MUS108 C	Introduction to Music Technology		3
MUS127 C	Music in Film	3		
Total Units		12		

REVISED DEGRESS/CERTIFICATES				
DEGREE		EFF DATE	JUSTIFICATION	
Administration of Justice	Associate in Arts in Law, Public Policy and Society for Transfer		2020 Fall Change effective term to add KIN 281HC on the Associate in Arts in Law, Public Policy and Society for Transfer from fall 2019 to fall 2020 Add "OR" after PHIL 160 C. Total units from 33 to 30	
	Please complete eight courses in the required core for a total of 24 units:			Units
	AJ 110 C	Introduction to Criminal Justice		3
		or		
	AJ 120 C	Concepts of Criminal Law		3
		or		
	MGT 240 C	Legal Environment of Business		3
	PHIL 160 C	Introduction to Ethics		3
		or		
	COMM 100 C	Human Communication		3
		or		
	COMM 100HC	Honors Human Communication		3
		or		
	COMM 124 C	Small Group Communication		3
		or		
	COMM 135 C	Argument and Critical Thinking		3
	ENGL 100 C	College Writing		4
		or		
	ENGL 100HC	Honors College Writing		4
	ENGL 103 C	Critical Reasoning and Writing		4
		or		
	ENGL 103HC	Honors Critical Reasoning and Writing		4
	MATH 120 C	Introduction to Probability and Statistics		4
		or		
	PSY 161 C	Probability and Statistics-Social Sciences		4
		or		
	PSY 161HC	Honors Probability and Statistics-Social Sciences		4
		or		
	SOC 161 C	Probability and Statistics-Social Sciences		4
		or		
	SOC 161HC	Honors Probability and Statistics-Social Sciences		4
	HIST 170 C	History of the United States I		3
		or		
	HIST 170HC	Honors History of the United States I		3
		or		
	ETHS 131 C	African-American History II		3
POSC 100 C	United States Government	3		
	or			
POSC 100HC	Honors United States Government	3		
Select two courses for a total of 6 units from two areas listed below (Note: courses must not have been used above):		Units		
Administration of Justice/Criminal Justice/Criminology				
AJ 110 C	Introduction to Criminal Justice	3		
AJ 120 C	Concepts of Criminal Law	3		
AJ 160 C	Community and the Justice System	3		
Business:		Units		
MGT 240 C	Legal Environment of Business	3		
Economics		Units		
ECON 100 C	Principles of Economics-Macro	3		
ECON 100HC	Honors Principles of Economics-Macro	3		
ECON 105 C	Principles of Economics-Micro	3		
ECON 105HC	Honors Principles of Economics-Micro	3		
Political Science		Units		

REVISED DEGRESS/CERTIFICATES				
DEGREE			EFF DATE	JUSTIFICATION
	POSC 120 C	Political Theory	3	
	POSC 200 C	Introduction to Political Science	3	
	POSC 215 C	Comparative Politics	3	
	POSC 230 C	International Relations	3	
	Public Policy		Units	
	ETHS 101 C	American Ethnic Studies	3	
	ETHS 101HC	Honors American Ethnic Studies	3	
	JOUR 140 C	Public Relations	3	
	KIN 281 C	Health and Social Justice	3	
	Diversity		Units	
	ANTH 102 C	Cultural Anthropology	3	
	ANTH 102HC	Honors Cultural Anthropology	3	
	GEOG 160 C	Cultural Geography	3	
	Perspectives of Under-Represented Groups		Units	
	ETHS 130 C	African-American History I	3	
	ETHS 131 C	African-American History II	3	
	ETHS 151 C	Chicana-o History I	3	
	ETHS 152 C	Chicana-o History II	3	
	ETHS 153 C	Chicana-o and Latina-o Contemporary Issues	3	
	ETHS 160 C	Native American History I	3	
	ETHS 171 C	Asian Pacific American History	3	
	HIST 270 C	Women in United States History	3	
	College Success		Units	
	COUN 150 C	Academic and Life Success	3	
	Internship/Fieldwork		Units	
	HUSR 210 C	Introductory Fieldwork	3	
	Total Units		30	
Air Conditioning/Refrigeration	Air Conditioning and Refrigeration Certificate			
	Required courses are listed in suggested sequence (40 units):		Units	
	AC/R100 C	Principles of Thermodynamics and Heat Transfer	3	
	AC/R110 C	Air Conditioning I	2	
	AC/R120 C	Piping Practice, Tools and Safety	3	
	AC/R137 C	Blueprints and Dimension Analysis	2	
	AC/R036 C	Refrigerant Certification Training	1	
	AC/R055 C	Technician Customer Relations	1	
	AC/R105 C	Electricity for Air Conditioning and Refrigeration I	3	
	AC/R115 C	Gas Heat Transfer Systems	3	
	AC/R135 C	Sustainability Design & Application	2	
	AC/R106 C	Electricity for Air Conditioning and Refrigeration II	3	
	AC/R210 C	Commercial Refrigeration	3	
	AC/R220 C	Intro. to Air Conditioning Controls	2	
	AC/R230 C	Heat Pumps	2	
	AC/R205 C	Commercial Air Conditioning	3	
	AC/R215 C	Codes and Commissioning	3	
	AC/R245 C	Load Calculations for Heating and Cooling	2	
	AC/R235 C	Air Conditioning Capstone	2	
	Total Units		40	
				2020 Fall
				Course numbers and units changing to reflect program realignment, courses being de-activated in the program.
				AC/R 110 C unit change from 3 to 2.
				AC/R 055 C unit change from 2 to 1.
				AC/R 120 C unit change from 2 to 3.
				Removed AC/R 035 C and AC/R 050 C.
				AC/R 036 C title change.
				AC/R 215 C title change.
				AC/R 220 C title change.
				AC/R 145 C number change to AC/R 245 C
				Add AC/R 135 C
				Total Units from 41.5-42 to 40

REVISED DEGREES/CERTIFICATES				
DEGREE		EFF DATE	JUSTIFICATION	
Air Conditioning/Refrigeration	Air Conditioning and Refrigeration Associate in Science Degree		2020 Fall AC/R 055 C units change from 2 to 1. AC/R 110 C unit change from 3 to 2. AC/R 120 C unit change from 2 to 3. AC/R 036 C title change. AC/R 220 C title change. AC/R 215 C title change. AC/R 145 C number change to AC/R 245 C Removed AC/R 035 C Add AC/R 135 C Total Units from 41.5-42 to 40	
	Required courses are listed in suggested sequence (40 units):			
				Units
	AC/R100 C	Principles of Thermodynamics and Heat Transfer		3
	AC/R110 C	Air Conditioning I		2
	AC/R120 C	Piping Practice, Tools and Safety		3
	AC/R137 C	Blueprints and Dimension Analysis		2
	AC/R036 C	Refrigerant Certification Training		1
	AC/R055 C	Technician Customer Relations		1
	AC/R105 C	Electricity for Air Conditioning and Refrigeration I		3
	AC/R115 C	Gas Heat Transfer Systems		3
	AC/R135 C	Sustainability Design & Application		2
	AC/R106 C	Electricity for Air Conditioning and Refrigeration II		3
	AC/R210 C	Commercial Refrigeration		3
	AC/R220 C	Introduction to Air Conditioning Controls		2
	AC/R230 C	Heat Pumps		2
	AC/R205 C	Commercial Air Conditioning		3
	AC/R215 C	Codes and Estimating for HVACR		3
	AC/R245 C	Load Calculations for Heating and Cooling		2
	AC/R235 C	Air Conditioning Capstone		2
	Total Units	40		
Air Conditioning/Refrigeration	Air Conditioning Customer Service Certificate		2020 Fall Course numbers and units changing to reflect program realignment. AC/R 055 units from 2 to 1, AC/R 110 units from 3 to 2, AC/R 135 title change, AC/R 145 number change to AC/R 245. Total units from 20 to 18	
	Required courses are listed in suggested sequence (18 units):			
				Units
	AC/R100 C	Principles of Thermodynamics and Heat Transfer		3
	AC/R110 C	Air Conditioning I		2
	AC/R137 C	Blueprints and Dimension Analysis		2
	AC/R105 C	Electricity for Air Conditioning and Refrigeration I		3
	AC/R115 C	Gas Heat Transfer Systems		3
	AC/R135 C	Sustainability Design & Application		2
	AC/R245 C	Load Calculations for Heating and Cooling		2
AC/R055 C	Technician Customer Relations	1		
	Total Units	18		
Air Conditioning/Refrigeration	Air Conditioning and Refrigeration Project Management Certificate		2020 Fall Course numbers, titles and units changing to reflect program realignment. AC/R 055 units from 2 to 1, AC/R 110 units from 3 to 2, AC/R 120 units from 2 to 3, AC/R 215 title change. Remove CIS 216 C Total units from 21 to 17	
	Required Courses (17 units):			
				Units
	AC/R100 C	Principles of Thermodynamics and Heat Transfer		3
	AC/R110 C	Air Conditioning I		2
	AC/R120 C	Piping Practice, Tools and Safety		3
	AC/R215 C	Codes and Commissioning		3
	AC/R260 C	Crew Leadership-Field Supervisor		2
	AC/R265 C	Project Management		3
	AC/R055 C	Technician Customer Relations		1
	Total Units	17		

REVISED DEGRESS/CERTIFICATE				
DEGREE		EFF DATE	JUSTIFICATION	
Air Conditioning/Refrigeration	Commercial Air Conditioning Certificate		2020 Fall Updating Certificate for revised Fall 2020 courses. AC/R 110 C units from 3 to 2. AC/R 120 C units from 2 to 3. Remove AC/R 137 C and AC/R 145 C. Total Units from 24 to 20.	
	Required courses are listed in suggested sequence (20 units):			
		Units		
	AC/R100 C	Principles of Thermodynamics and Heat Transfer		3
	AC/R110 C	Air Conditioning I		2
	AC/R120 C	Piping Practice, Tools and Safety		3
	AC/R105 C	Electricity for Air Conditioning and Refrigeration I		3
	AC/R115 C	Gas Heat Transfer Systems		3
	AC/R106 C	Electricity for Air Conditioning and Refrigeration II		3
	AC/R205 C	Commercial Air Conditioning		3
Total Units		20		
Air Conditioning/Refrigeration	Commercial Refrigeration Certificate		2020 Fall This certificate is being sought to align our certificates with the industry certifying organization, HVAC Excellence and with the course revisions for Fall 2020. Remove AC/R 135 C AC/R 120 C unit change from 2 to 3. AC/R 036 C title change. Total units from 19 to 18.	
	Required courses are listed in suggested sequence (18 units):			
		Units		
	AC/R100 C	Principles of Thermodynamics and Heat Transfer		3
	AC/R120 C	Piping Practice, Tools and Safety		3
	AC/R137 C	Blueprints and Dimension Analysis		2
	AC/R036 C	Refrigerant Certification Training		1
	AC/R105 C	Electricity for Air Conditioning and Refrigeration I		3
	AC/R106 C	Electricity for Air Conditioning and Refrigeration II		3
	AC/R210 C	Commercial Refrigeration		3
Total Units		18		
Air Conditioning/Refrigeration	HVAC Automated Environmental Controls Certificate		2020 Fall Changed certificate title from Air Conditioning Environmental Controls to HVAC Automated Environmental Controls. Courses updated to Fall 2020 course revisions. Remove AC/R 137 C Add AC/R 205 C AC/R 110 C units change from 3 to 2. AC/R 135 C title change. AC/R 220 C title change.	
	Required courses are listed in suggested sequence (21 units):			
		Units		
	AC/R100 C	Principles of Thermodynamics and Heat Transfer		3
	AC/R110 C	Air Conditioning I		2
	AC/R105 C	Electricity for Air Conditioning and Refrigeration I		3
	AC/R106 C	Electricity for Air Conditioning and Refrigeration II		3
	AC/R115 C	Gas Heat Transfer Systems		3
	AC/R135 C	Sustainability Design & Application		2
	AC/R205 C	Commercial Air Conditioning		3
AC/R220 C	Intro. to Air Conditioning Controls	2		
Total Units		21		

REVISED DEGRESS/CERTIFICATE																																	
DEGREE		EFF DATE	JUSTIFICATION																														
Air Conditioning/Refrigeration	<p>HVAC Building Commissioning Certificate</p> <p>Required courses are listed in suggested sequence (20 units):</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>AC/R100 C</td> <td>Principles of Thermodynamics and Heat Transfer</td> <td>3</td> </tr> <tr> <td>AC/R110 C</td> <td>Air Conditioning I</td> <td>2</td> </tr> <tr> <td>AC/R120 C</td> <td>Piping Practice, Tools and Safety</td> <td>3</td> </tr> <tr> <td>AC/R115 C</td> <td>Gas Heat Transfer Systems</td> <td>3</td> </tr> <tr> <td>AC/R106 C</td> <td>Electricity for Air Conditioning and Refrigeration II</td> <td>3</td> </tr> <tr> <td>AC/R205 C</td> <td>Commercial Air Conditioning</td> <td>3</td> </tr> <tr> <td>AC/R215 C</td> <td>Codes and Commissioning</td> <td>3</td> </tr> <tr> <td colspan="2">Total Units</td> <td>20</td> </tr> </tbody> </table>			Units	AC/R100 C	Principles of Thermodynamics and Heat Transfer	3	AC/R110 C	Air Conditioning I	2	AC/R120 C	Piping Practice, Tools and Safety	3	AC/R115 C	Gas Heat Transfer Systems	3	AC/R106 C	Electricity for Air Conditioning and Refrigeration II	3	AC/R205 C	Commercial Air Conditioning	3	AC/R215 C	Codes and Commissioning	3	Total Units		20	2020 Fall	<p>Change certificate title from Air Conditioning Building Commissioning and update courses to Fall 2020 revised courses.</p> <p>Remove AC/R 036, AC/R 137, AC/R 105, AC/R 135 C, AC/R 145 C, and AC/R 035</p> <p>AC/R 110 C units change from 3 to 2.</p> <p>AC/R 120 C units change from 2 to 3</p> <p>Add AC/R 106 C, AC/R 205 C, AC/R 215 C</p> <p>Total units from 23 to 20.</p>			
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REVISED DEGREE/CERTIFICATE

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Anthropology	<p>Archaeology Technician Certificate</p> <p>Required Courses (17 units)</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ANTH101 C</td> <td>Biological Anthropology</td> <td>3</td> </tr> <tr> <td>ANTH101LC</td> <td>Biological Anthropology Lab</td> <td>1</td> </tr> <tr> <td>ANTH102 C</td> <td>Cultural Anthropology</td> <td>3</td> </tr> <tr> <td>ANTH103 C</td> <td>Introduction to Archaeology</td> <td>3</td> </tr> <tr> <td>ANTH231 C</td> <td>Field Course in Archaeology I</td> <td>3</td> </tr> <tr> <td>ENGL100 C</td> <td>College Writing</td> <td>4</td> </tr> </tbody> </table> <p>Anthropology elective courses: Select from the following (3-4 units)</p> <table border="1"> <tbody> <tr> <td>ANTH106 C</td> <td>Human Prehistory and Ancient Civilizations</td> <td>3</td> </tr> <tr> <td>ANTH121 C</td> <td>Native North America</td> <td>3</td> </tr> <tr> <td>ANTH232 C</td> <td>Field Course in Archaeology II</td> <td>3</td> </tr> <tr> <td>ANTH299 C</td> <td>Anthropology Independent Study</td> <td>1</td> </tr> </tbody> </table> <p>Non-Anthropology elective courses: Select from the following (6-7 units)</p> <table border="1"> <tbody> <tr> <td>ETHS160 C</td> <td>Native American History I</td> <td>3</td> </tr> <tr> <td>GEOG102 C</td> <td>Physical Geography</td> <td>3</td> </tr> <tr> <td>GEOG130 C</td> <td>California Geography</td> <td>3</td> </tr> <tr> <td>GEOG160 C</td> <td>Cultural Geography</td> <td>3</td> </tr> <tr> <td>GEOG202 C</td> <td>Field Geography - Physical</td> <td>1</td> </tr> <tr> <td>GEOG230 C</td> <td>Introduction to GIS</td> <td>3</td> </tr> <tr> <td>GEOL100 C</td> <td>Physical Geology</td> <td>3</td> </tr> <tr> <td>GEOL103 C</td> <td>Historical Geology</td> <td>4</td> </tr> <tr> <td>GEOL120 C</td> <td>Geology of California</td> <td>3</td> </tr> <tr> <td colspan="2">Total Units</td> <td>26-28</td> </tr> </tbody> </table>			Units	ANTH101 C	Biological Anthropology	3	ANTH101LC	Biological Anthropology Lab	1	ANTH102 C	Cultural Anthropology	3	ANTH103 C	Introduction to Archaeology	3	ANTH231 C	Field Course in Archaeology I	3	ENGL100 C	College Writing	4	ANTH106 C	Human Prehistory and Ancient Civilizations	3	ANTH121 C	Native North America	3	ANTH232 C	Field Course in Archaeology II	3	ANTH299 C	Anthropology Independent Study	1	ETHS160 C	Native American History I	3	GEOG102 C	Physical Geography	3	GEOG130 C	California Geography	3	GEOG160 C	Cultural Geography	3	GEOG202 C	Field Geography - Physical	1	GEOG230 C	Introduction to GIS	3	GEOL100 C	Physical Geology	3	GEOL103 C	Historical Geology	4	GEOL120 C	Geology of California	3	Total Units		26-28	2020 Fall	<p>Title change on ETHS 160 C. Move ANTH 232 from required to elective. Require courses from 20 to 17 total units. Total units change from 29-31 to 26-28</p> <p>The majority of jobs in archaeology today are in private archaeology firms or government agencies within the field of Cultural Resource Management (hereafter CRM). Although a career in archaeology will eventually require at least a bachelor's degree (BA or BS) in Anthropology, entry level positions in CRM firms may not require a degree. In such cases, CRM firms look for employees with some level of experience in archaeological field methods and archaeological theory. This certificate provides students entering the CRM field with a statement of their preparedness in both method and theory, making them more marketable to CRM firms and a more attractive applicant to transfer colleges and universities.</p>
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Journalism	<p>Associate in Arts in Journalism for Transfer</p> <p>Required Core Courses (9 units):</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>JOUR101 C</td> <td>Reporting and Writing</td> <td>3</td> </tr> <tr> <td>JOUR110 C</td> <td>Global Media</td> <td>3</td> </tr> <tr> <td>JOUR225 C</td> <td>Student Media Practicum I</td> <td>3</td> </tr> </tbody> </table> <p>List A (Select 3 units from the following):</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>JOUR130 C</td> <td>Visual Communication</td> <td>3</td> </tr> <tr> <td>JOUR140 C</td> <td>Public Relations</td> <td>3</td> </tr> <tr> <td>JOUR226 C</td> <td>Student Media Practicum II</td> <td>3</td> </tr> <tr> <td>JOUR228 C</td> <td>Visualjournalism</td> <td>3</td> </tr> </tbody> </table> <p>List B (Select 6-8 units from the following):</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>PHOT101 C</td> <td>Introduction to Photography</td> <td>3</td> </tr> <tr> <td>MAD140 C</td> <td>DeskTop Publishing 1/Mac</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>MAD141 C</td> <td>DeskTop Publishing 1/Win</td> <td>3</td> </tr> <tr> <td>MATH120 C</td> <td>Intro Probability & Statistics</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PSY161 C</td> <td>Probability & Stats-Social Sci</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PSY161HC</td> <td>Honors Prob & Stats-Soc Sci</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>SOC161 C</td> <td>Probability & Stats-Social Sci</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>SOC161HC</td> <td>Honors Prob & Stats-Soc Sci</td> <td>4</td> </tr> <tr> <td>COMM135 C</td> <td>Argument and Critical Thinking</td> <td>3</td> </tr> <tr> <td>ECON100 C</td> <td>Principles of Economics-Macro</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ECON100HC</td> <td>Honors Principles of Economics</td> <td>3</td> </tr> <tr> <td>ECON105 C</td> <td>Principles of Economics-Micro</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ECON105HC</td> <td>Honors Principles of Economics</td> <td>3</td> </tr> <tr> <td>ENGL103 C</td> <td>Critical Reasoning and Writing</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ENGL 103HC</td> <td>Honors Critical Reasoning and Writing</td> <td>4</td> </tr> <tr> <td>PHIL175 C</td> <td>Symbolic Logic</td> <td>3</td> </tr> <tr> <td>POSC100 C</td> <td>United States Government</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>POSC100HC</td> <td>Honors U.S. Government</td> <td>3</td> </tr> <tr> <td>POSC215 C</td> <td>Comparative Politics</td> <td>3</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>Total Units</td> <td>18 - 20</td> </tr> </tbody> </table>			Units	JOUR101 C	Reporting and Writing	3	JOUR110 C	Global Media	3	JOUR225 C	Student Media Practicum I	3			Units	JOUR130 C	Visual Communication	3	JOUR140 C	Public Relations	3	JOUR226 C	Student Media Practicum II	3	JOUR228 C	Visualjournalism	3			Units	PHOT101 C	Introduction to Photography	3	MAD140 C	DeskTop Publishing 1/Mac	3		or		MAD141 C	DeskTop Publishing 1/Win	3	MATH120 C	Intro Probability & Statistics	4		or		PSY161 C	Probability & Stats-Social Sci	4		or		PSY161HC	Honors Prob & Stats-Soc Sci	4		or		SOC161 C	Probability & Stats-Social Sci	4		or		SOC161HC	Honors Prob & Stats-Soc Sci	4	COMM135 C	Argument and Critical Thinking	3	ECON100 C	Principles of Economics-Macro	3		or		ECON100HC	Honors Principles of Economics	3	ECON105 C	Principles of Economics-Micro	3		or		ECON105HC	Honors Principles of Economics	3	ENGL103 C	Critical Reasoning and Writing	4		or		ENGL 103HC	Honors Critical Reasoning and Writing	4	PHIL175 C	Symbolic Logic	3	POSC100 C	United States Government	3		or		POSC100HC	Honors U.S. Government	3	POSC215 C	Comparative Politics	3					Total Units	18 - 20	2019 Fall	Added ENGL 103HC (oversight) to the Associate in Arts in Journalism for transfer for fall 2019. Board Approved 1-27-15
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REVISED DEGREES/CERTIFICATES

DEGREES		EFF DATE	JUSTIFICATION																																																												
Kinesiology	<p>Community Health Worker</p> <p>Required courses (9 units):</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>KIN 281 C</td> <td>Health and Social Justice</td> <td>3</td> </tr> <tr> <td>KIN 284 C</td> <td>Contemporary Personal Health</td> <td>3</td> </tr> <tr> <td>KIN 298 C</td> <td>Kinesiology Seminar</td> <td>3</td> </tr> <tr> <td colspan="3">Complete three (3) of the courses listed below (9 units):</td> </tr> <tr> <td>COMM 120 C</td> <td>Intercultural Communication</td> <td>3</td> </tr> <tr> <td>KIN 235 C</td> <td>First Aid, CPR and Emergencies</td> <td>3</td> </tr> <tr> <td>KIN 270 C</td> <td>Nutrition Science and Application</td> <td>3</td> </tr> <tr> <td>KIN 285 C</td> <td>Global and Community Health</td> <td>3</td> </tr> <tr> <td>SOC 250 C</td> <td>Sociology of Aging</td> <td>3</td> </tr> <tr> <td>PSY 255 C</td> <td>Psychology of Aging</td> <td>3</td> </tr> <tr> <td>HUSR 226 C</td> <td>Behavior Modification</td> <td>3</td> </tr> <tr> <td>PSY 131 C</td> <td>Cross-Cultural Psychology</td> <td>3</td> </tr> <tr> <td colspan="2">Total Units</td> <td>18</td> </tr> </tbody> </table>			Units	KIN 281 C	Health and Social Justice	3	KIN 284 C	Contemporary Personal Health	3	KIN 298 C	Kinesiology Seminar	3	Complete three (3) of the courses listed below (9 units):			COMM 120 C	Intercultural Communication	3	KIN 235 C	First Aid, CPR and Emergencies	3	KIN 270 C	Nutrition Science and Application	3	KIN 285 C	Global and Community Health	3	SOC 250 C	Sociology of Aging	3	PSY 255 C	Psychology of Aging	3	HUSR 226 C	Behavior Modification	3	PSY 131 C	Cross-Cultural Psychology	3	Total Units		18	2019 Fall	Removed deactivated courses HUSR 250 C and HUSR 255 C from Community Health Worker Certificate for fall 2019. Board Approved 10-9-2018																		
		Units																																																													
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HUSR 226 C	Behavior Modification	3																																																													
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Multimedia	<p>Multimedia Art Certificate</p> <p>Required courses are listed in suggested sequence (27 units):</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>MM100 C</td> <td>Introduction to Electronic Media</td> <td>3</td> </tr> <tr> <td>JOUR 130 C</td> <td>Visual Communication</td> <td>3</td> </tr> <tr> <td>PHOT 101 C</td> <td>Introduction to Photography</td> <td>3</td> </tr> <tr> <td>ART 120 C</td> <td>Two-Dimensional Design</td> <td>3</td> </tr> <tr> <td>MUS 178 C</td> <td>Digital Music Technology</td> <td>3</td> </tr> <tr> <td>MAD 100 C</td> <td>Introduction to Media Arts Design-Mac</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>MAD101 C</td> <td>Introduction to Media Arts Design-Win</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>MAD102 C</td> <td>Introduction to WEB Design</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>MAD103 C</td> <td>Exploring WEB Design</td> <td>3</td> </tr> <tr> <td>MAD134 C</td> <td>Digital Imaging-Mac</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>MAD135 C</td> <td>Digital Imaging-Win</td> <td>3</td> </tr> <tr> <td>MAD 162 C</td> <td>Multimedia Web Design-Mac</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>MAD 163 C</td> <td>Multimedia Web Design-Mac</td> <td>3</td> </tr> <tr> <td colspan="2">Total Units</td> <td>27</td> </tr> </tbody> </table>			Units	MM100 C	Introduction to Electronic Media	3	JOUR 130 C	Visual Communication	3	PHOT 101 C	Introduction to Photography	3	ART 120 C	Two-Dimensional Design	3	MUS 178 C	Digital Music Technology	3	MAD 100 C	Introduction to Media Arts Design-Mac	3		or		MAD101 C	Introduction to Media Arts Design-Win	3		or		MAD102 C	Introduction to WEB Design	3		or		MAD103 C	Exploring WEB Design	3	MAD134 C	Digital Imaging-Mac	3		or		MAD135 C	Digital Imaging-Win	3	MAD 162 C	Multimedia Web Design-Mac	3		or		MAD 163 C	Multimedia Web Design-Mac	3	Total Units		27	2019 Fall	Removed deactivated courses MAD 164 & MAD 165 from Multimedia Art Certificate – for FA 2019. Board approved 12-11-18
		Units																																																													
MM100 C	Introduction to Electronic Media	3																																																													
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Total Units		27																																																													

REVISED DEGREE/CERTIFICATE				
DEGREE		EFF DATE	JUSTIFICATION	
Political Science	Associate in Arts Degree in Political Science for Transfer		2020 Fall Title change on ETHS 160 C Removing deactivated course- HUSR 292 C Total units change from 19 to 18-19.	
	Required Core (3 units) Units			
	POSC100 C	United States Government 3		
		or		
	POSC100HC	Honors United States Government 3		
	List A: Select 3 courses from the following: (9-10 units total)			
	POSC120 C	Political Theory 3		
	POSC200 C	Introduction to Political Science 3		
	POSC215 C	Comparative Politics 3		
	POSC230 C	International Relations 3		
	MATH120 C	Introduction to Probability and Statistics 4		
		or		
	PSY161 C	Probability and Statistics-Social Sciences 4		
		or		
	PSY161HC	Honors Probability and Statistics-Social Sciences 4		
		or		
	SOC161 C	Probability and Statistics-Social Sciences 4		
		or		
	SOC161HC	Honors Probability and Statistics-Social Sciences 4		
	List B: Select 2 courses (6 units) from the following: (or any Political Science courses not already used from List A)			
	ECON100 C	Principles of Economics-Macro 3		
		or		
	ECON100HC	Honors Principles of Economics 3		
	ECON105 C	Principles of Economics-Micro 3		
		or		
	ECON105HC	Honors Principles of Economics 3		
	ECON110 C	Survey of Economics 3		
	ETHS101 C	American Ethnic Studies 3		
		or		
	ETHS101HC	Honors American Ethnic Studies 3		
	ETHS129 C	Introduction to African-American Studies 3		
	ETHS150 C	Introduction to Chicana-o Studies 3		
	ETHS160 C	Native American History I 3		
ETHS170 C	Introduction to Asian Pacific American Studies 3			
GEOG100 C	World Geography 3			
	or			
GEOG100HC	Honors World Geography 3			
HIST110 C	Western Civilizations I 3			
	or			
HIST110HC	Honors Western Civilizations I 3			
HIST112 C	World Civilizations I 3			
	or			
HIST112HC	Honors World Civilizations I 3			
HIST142 C	History of Latin America I 3			
HIST151 C	Survey of British History I 3			
HIST160 C	Asian Civilizations I 3			

REVISED DEGREE/CERTIFICATE				
DEGREE			EFF DATE	JUSTIFICATION
	HIST170 C	History of the United States I	3	
		or		
	HIST170HC	Honors History of the United States I	3	
	HIST171 C	History of the United States II	3	
		or		
	HIST171HC	Honors History of the United States II	3	
	PSY101 C	Introduction to Psychology	3	
		or		
	PSY101HC	Honors Introduction to Psychology	3	
	POSC101 C	Gender and American Politics	3	
	POSC209 C	Urban Politics	3	
	POSC210 C	Contemporary Political Issues	3	
	POSC216 C	Politics of the Middle East	3	
	SOC101 C	Introduction to Sociology	3	
		or		
	SOC101HC	Honors Introduction to Sociology	3	
	SOC292 C	Introduction to Criminology	3	
	Total Units		18-19	

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: November 12, 2019 Resolution _____
SUBJECT: Academic Personnel Information _____
Enclosure(s) X

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

6.a.1

Item No.

TEMPORARY CONTRACT

Armstead, LaRon CC Counselor
Temporary Contract (100%)
Pursuant to E.C. 87470
Class B, Step 1
Eff. 11/13/2019-06/30/2020

CHANGE IN SALARY CLASSIFICATION

Oo, Jennifer NOCE Allied Health Non Credit Instructor
From: Class C
To: Class D
Eff. 09/06/2019

ADDITIONAL DUTY DAYS @ PER DIEM

Alhadeff, Andrew	CC	Head Coach, Men's Basketball	15 days
Canner, Mark	CC	Head Coach, M&W Water Polo	13 days
Mohr, Margaret	CC	Head Coach, Women's Basketball	15 days
Pinkham, Bill	CC	Assistant Coach, Women's Water Polo	8 days
Welliver, Nancy	CC	Head Coach, Women's Volleyball	13 days

PAYMENT FOR INDEPENDENT LEARNING CONTRACT

Anguelov, Katalin	CC	\$15.00
Badal, Gloria	CC	\$10.00
Maha, Afra	CC	\$15.00
McMillan, Marcus	CC	\$40.00
Mosqueda-Ponce, Therese	CC	\$50.00
Owen Driggs, Janet	CC	\$ 5.00
Pinkham, Bill	CC	\$20.00
Ramos, Jaime	CC	\$30.00
Schulps, Molly	CC	\$25.00

LEAVES OF ABSENCE

Cho, Leonard FC Mathematics Instructor
Load Banking Leave With Pay (40.00%)
Eff. 2020 Spring Semester

Jewell, Joseph FC Music Instructor
Family Medical Leave (FMLA/CFRA) (100%)
Paid Leave using Regular and Supplemental
Sick Leave until Exhausted; Unpaid thereafter
Eff. 10/17/2019-12/14/2019

Academic Personnel
November 12, 2019

Landis, Lenore	CC	Chemistry Instructor Load Banking Leave With Pay (50.00%) Eff. 2020 Spring Semester
McGrew, Patrick	FC	Construction Technology Instructor Load Banking Leave With Pay (100%) Eff. 2020 Spring Semester
Mitts, Teri	CC	Radiologic Technology Instructor Load Banking Leave With Pay (6.67%) Eff. 2020 Spring Semester
Phillips, Eileen	NOCE	Non Credit Basic Skills Instructor Load Banking Leave With Pay (8.69%) Eff. 2020 Winter and Spring Trimester
Plett, Stephen	FC	Mathematics Instructor Load Banking Leave With Pay (100%) Eff. 2020 Spring Semester
Stanton, Gretchen	FC	Chemistry Instructor Load Banking Leave With Pay (41.67%) Eff. 2020 Spring Semester
Tomooka, Craig	CC	Chemistry Instructor Load Banking Leave With Pay (5.00%) Eff. 2020 Spring Semester
Willis, Chad	FC	Music Instructor AB 2393 Parental Leave (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 10/23/2019-11/12/2019
Willis, Marc	FC	Earth Sciences Instructor Load Banking Leave With Pay (90.00%) Eff. 2020 Spring Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2019 FALL SEMESTER,
TRIMESTER

Ninmer, Andrew	FC	Column 1, Step 1
Obritz, Michelle	NOCE	Column 2, Step 1
Young, Sharon	CC	Column 1, Step 1

Academic Personnel
November 12, 2019

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Faessel, Gregory	FC	Column 2, Step 1
Mejia, Michael	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Barajas, Olivia	FC	Guided Pathways Planning Session Stipend not to exceed \$100.00 Eff. 10/05/2019
Bonnand, George	FC	Guided Pathways Planning Session Stipend not to exceed \$200.00 Eff. 10/05/2019
Burger, Markus	FC	Guided Pathways Planning Session Stipend not to exceed \$200.00 Eff. 10/05/2019
Combs, Jennifer	FC	Guided Pathways Planning Session Stipend not to exceed \$100.00 Eff. 10/05/2019
Floerke, Brandon	FC	Guided Pathways Planning Session Stipend not to exceed \$200.00 Eff. 10/05/2019
Garcia, Jessica	FC	Guided Pathways Planning Session Stipend not to exceed \$200.00 Eff. 10/05/2019
Graves, Gary	FC	Guided Pathways Planning Session Stipend not to exceed \$200.00 Eff. 10/05/2019
Halverson, Heather	FC	Guided Pathways Planning Session Stipend not to exceed \$200.00 Eff. 10/05/2019
Hoigaard, Julia	FC	Guided Pathways Planning Session Stipend not to exceed \$200.00 Eff. 10/05/2019
Hughes, Deidre	FC	Guided Pathways Planning Session Stipend not to exceed \$100.00 Eff. 10/05/2019

Academic Personnel
November 12, 2019

Montoya, Manuel	FC	Guided Pathways Planning Session Stipend not to exceed \$200.00 Eff. 10/05/2019
Orlijan, Kim	FC	Guided Pathways Planning Session Stipend not to exceed \$200.00 Eff. 10/05/2019
Powers, Miguel	FC	Guided Pathways Planning Session Stipend not to exceed \$200.00 Eff. 10/05/2019
Rosales, Alexandria	FC	Guided Pathways Planning Session Stipend not to exceed \$200.00 Eff. 10/05/2019
Sipple, Ruth	FC	Guided Pathways Planning Session Stipend not to exceed \$200.00 Eff. 10/05/2019
Taylor, Matthew	FC	Guided Pathways Planning Session Stipend not to exceed \$200.00 Eff. 10/05/2019
Tovar, Ana	FC	Guided Pathways Planning Session Stipend not to exceed \$200.00 Eff. 10/05/2019
Tuttle, Valerie	FC	Guided Pathways Planning Session Stipend not to exceed \$100.00 Eff. 10/05/2019
Vandervort, Kimberly	FC	Guided Pathways Planning Session Stipend not to exceed \$200.00 Eff. 10/05/2019
Vincent, Susan	FC	Guided Pathways Planning Session Stipend not to exceed \$200.00 Eff. 10/05/2019
Widmann, Peter	FC	Guided Pathways Planning Session Stipend not to exceed \$200.00 Eff. 10/05/2019

Academic Personnel
November 12, 2019

ACADEMIC MANAGEMENT JOB DESCRIPTION, (NEW)

Director, Educational Partnerships and Programs
Range 20
Management Salary Schedule

ACADEMIC MANAGEMENT JOB DESCRIPTION, (REVISED)

From: Director, Student Success and Support Program
To: Director, Student Equity and Success

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

Job Title:	Director, Educational Partnerships and Programs	Range: 20 (AC)	Management Schedule
Date Revised:		Date Approved:	

PRIMARY PURPOSE

Under the direction of a college Vice President or designated Dean, this position is responsible for performing a variety of administrative and supervisory duties related to the functions and activities of educational pathways, partnerships, and programs.

ESSENTIAL FUNCTIONS

Examples of essential functions are interpreted as being descriptive and not restrictive in nature.

1.	Perform varied and responsible duties in the development, organization and administration of specific college educational pathways, programs, and partnerships, focused on ensuring student success and retention in specific areas such as: dual enrollment, high school and university partnerships, discipline-specific pathway programs, and other educational pathways and programs as assigned.
2.	Plan, develop, and implement programs and services for targeted student communities.
3.	Develop, in collaboration with faculty, staff, and educational partners, the learning support needs of students within specific educational pathways; provide leadership in implementing innovative services, including current technology-based programs with appropriate equipment and software, materials, and communication modes.
4.	Promote and facilitate the growth, development, marketing, and administration of specific pathway programs, including the development of materials, making presentations, initiating formal agreements with partnership programs, and responding to constituents in a timely manner.
5.	Develop and prepare the annual preliminary budgets for assigned programs; monitor and control budget expenditures; direct the preparation and maintenance of detailed and comprehensive reports, records, and files regarding programs, operations, and activities.
6.	Determine appropriate equipment and supplies for programs and services in accordance with established policies.
7.	Evaluate the effectiveness of programs and services through various mechanisms, including but not limited to the Office of Institutional Research, and make adjustments as needed.
8.	Formulate and develop goals, objectives, policies and procedures to enhance support services within the educational pathway.
9.	Plan, organize and arrange appropriate training, staff development programs, and growth activities for assigned staff; provide orientation for new employees.
10.	Organize, attend or chair a variety of administrative and staff meetings as required; serve on internal and external committees and special projects as assigned; active in developing successful partnerships to support the assigned pathway and program; coordinate programs and services as appropriate with internal District and college personnel, and outside partnership institutions.
11.	Plan, create, and facilitate outreach activities and serve as a liaison with other community agencies and institutions, including K12 partners, four-year institutions, industry, and employers that serve, influence, support or align with the specific pathway or program to promote program enrollment and effectiveness

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
JOB DESCRIPTION**

12.	Administer and direct various phases and operations of the onboarding process, matriculation, transfer, and/or internship process as required; evaluate effectiveness of all onboarding processes to improve or facilitate procedures.
13.	Monitor, track, and assess students participating within the educational pathway and/or partnership, and maintain all records; reports on participating student success, retention, and outcomes.
14.	Work cooperatively with supervisor, faculty and staff to coordinate programs and services to meet student needs, and to help resolve conflicts and issues.
15.	Train, supervise, evaluate, and direct the work of personnel as assigned; participate in selection and hiring processes.
16.	Foster a positive and collaborative culture that relies on data-driven decision-making and timely communication with other departments.
17.	Prepare and apply for grant funding; manage and oversee grant budgets; prepare grant reports, as needed.
18.	Demonstrates sensitivity to and understanding of the disabilities and diverse academic, socioeconomic, cultural, and ethnic backgrounds of students.
19.	Perform related duties as assigned.

OTHER FUNCTIONS

None

WORKING RELATIONSHIPS

The Director, Educational Partnerships and Programs maintains frequent contact with college and District administrators, faculty, staff, and external agencies and institutions.

EDUCATION AND EXPERIENCE

Minimum Qualifications

Master's degree from a regionally accredited institution and at least one year of formal training, internship or leadership experience reasonably related to the assignment.

Commitment to diversity. All applicants must have demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and staff. The applicant must be able to demonstrate how their experience with these factors relates to successfully achieving the goals of the position.

Desirable Qualifications

Possession of a Master's degree in a discipline related to curriculum areas supported by educational pathway, partnership and programs within this position's oversight.

Administrative or leadership experience demonstrating increasingly responsible supervisory duties.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

Experience in the management, coordination, or leadership of an educational pathway or program.

Experience managing community, educational and/or pathway partnerships.

Knowledge of current trends in student skill development, student support needs, and student communication and retention techniques.

Familiarity with data collection, statistical analyses and preparation of formal reports.

Experience in shared governance in an educational setting.

High level of critical thinking, problem solving and analytical skills.

High professional standards and strong interpersonal skills.

Effective oral and written communication skills.

Prior experience in approaching work and interactions with colleagues and students in an equity minded manner. Ability to provide an inclusive and welcoming work/educational environment.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of District organization, operations, policies and objectives

Knowledge of a shared governance model in an educational setting

Knowledge of California education code and requirements, including Title 5

Knowledge of federal and state laws and regulations, collective bargaining agreements, and grievance processes

Knowledge of research project policies, procedures and practices, including data collection and analysis

Knowledge of correct English usage, grammar, spelling, punctuation, and vocabulary

Knowledge of educational pedagogy and student success strategies applicable for the diverse community college student body

Knowledge of record keeping procedures

Knowledge of budget preparation and maintenance

Knowledge of appropriate software and databases

Ability to interpret, apply and explain laws, regulations, policies and procedures

Ability to administer complex budgets in a cost effective manner

Ability to conduct research projects, evaluate alternatives, and make sound recommendations

Ability to analyze situations accurately and adopt an effective course of action

Ability to plan, organize and prioritize work

Ability to meet schedules and time lines

Ability to work independently with little direction

Ability to understand and follow oral and written directions

Ability to communicate efficiently both orally and in writing with internal and external diverse constituencies

Ability to supervise, train and provide work direction to others

Ability to establish and maintain effective working relationships with others

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
JOB DESCRIPTION**

SPECIAL REQUIREMENTS

May require a valid California Driver's License

WORKING CONDITIONS

Office environment; subject to constant interruptions and frequent interaction with others; sitting or standing for long periods at a time (up to 2-3 hours); requires some off-site duties and activities.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

Job Title:	Director, Student Equity and Success	Range: 24 (AC)	Management Schedule
Date Revised:		Date Approved:	

PRIMARY PURPOSE

Under the direction of a College Vice President or designated Dean, the Director of Student Equity and Success oversees college programs and services to advance college equity initiatives, diversity objectives, and successful goal completion for targeted student populations.

ESSENTIAL FUNCTIONS

Examples of essential functions are interpreted as being descriptive and not restrictive in nature.

1.	Plan, organize, and manage the operations and activities of the college student equity and achievement services. This may include oversight of college programs and services for disproportionately impacted student communities.
2.	Oversee the college-wide efforts for the development, interpretation and implementation of multiple Student Success Mandates, including policies and procedures related to Student Success and Support Programs (SSSP), Student Equity, and Guided Pathways. Also oversee the development, coordination, and monitoring of program budget development of the college's Integrated Student Success Program Plans.
3.	Provide leadership and vision for the campus Student Equity and Success and Support Programs, such as Guided Pathways, and other related student success initiatives, projects, programs, or services, including resource development and personnel management, in accordance with laws, regulations, District policy and collective bargaining agreements.
4.	Engage with District and college personnel to coordinate student success initiatives for the college. Key responsibilities include assisting with the development and implementation of innovative student services delivery approaches, ensuring accountability and accuracy for reports related to Student Success and Support, Student Equity, and Guided Pathways, input to and collaboration with the Director of Institutional Research regarding student success attributes in management information systems, student learning outcomes and related data analysis.
5.	Collaborate closely with student/academic support programs, including the Promise Program, Dual Enrollment, Program Mapper, and other pathway programs in the effective delivery of student success and support services to ensure that the college fulfills its responsibility in Student Success mandates and maximizes potential funding available from the State.
6.	Work collaboratively with faculty, staff, and managers to establish and implement a vision for the college's equity plan, as well as ensuring that all Guided Pathways work is aligned and focused through an equity-minded perspective and vision.
7.	Develop and prepare the annual preliminary budgets for assigned programs, including Integrated Planning and Guided Pathways, monitor and control budget expenditures; direct the preparation and maintenance of detailed and comprehensive reports, records, and files regarding programs, operations, and activities.
8.	Administer and direct various phases and operations of the onboarding process; evaluate the effectiveness of all onboarding processes to improve or facilitate procedures.
9.	Create and facilitate outreach activities and serve as a liaison with community agencies, high schools, universities, and industry to promote program enrollment and effectiveness.
8.	Develop and prepare publications relating to Student Equity and Success, Guided Pathways, and other assigned student development services.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
JOB DESCRIPTION**

10.	Maintain communication with District and college administrators, faculty members and classified staff to resolve conflicts and issues, exchange information and coordinate program activities.
11.	Train, supervise, evaluate and direct the work of personnel as assigned; participate in selection and hiring processes.
12.	Plan, organize, and arrange appropriate staff development programs and activities for faculty and staff; provide orientation for new employees.
13.	Organize, attend, or chair a variety of administrative and staff meetings as required; serve on committees and special projects as assigned; coordinate programs and services as appropriate with other District and college personnel.
14.	Maintain current knowledge of instructional methods and new technologies pertinent to assigned programs; learn and apply emerging technologies and advances (e.g., computer software applications) as necessary to perform duties in an efficient, organized, and timely manner.
15.	Sensitivity to and understanding of the disabilities and diverse academic, socioeconomic, cultural, and ethnic backgrounds of students.
16.	Provide leadership in District/College efforts to increase the diversity of faculty and staff, to address student achievement gaps, and in the creation of a welcoming and inclusive work and educational environment.
17.	Assist and promote the growth and success of a diverse population of students and employees through the development of interculturally competent and equity-minded management and leadership abilities. The ideal candidate should have experience in this area with African Americans, Latinx, Native Americans, Pacific Islanders and other disproportionately impacted students and employees.
18.	Perform related duties as assigned.

OTHER FUNCTIONS

None

WORKING RELATIONSHIPS

The Director, Student Equity and Success maintains frequent contact with District and college administration, faculty, staff, and external agencies and institutions.

EDUCATION AND EXPERIENCE

Minimum Qualifications

Master's degree from a regionally accredited institution and at least one year of formal training, internship, or leadership experience related to the assignment.

Commitment to diversity. All applicants must have demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and staff. The applicant must be able to demonstrate how their experience with these factors relates to successfully achieving the goals of the position.

Desirable Qualifications

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

Master's degree in counseling, education, psychology or related field.

Management experience in postsecondary education.

Experience with counseling/matriculation educational program development and administration.

Teaching and/or counseling experience, preferably at the community college level.

Experience in shared governance in an educational setting.

High level of critical thinking, problem solving and analytical skills.

High professional standards and strong interpersonal skills.

Effective oral and written communication skills.

Prior experience in approaching work and interactions with colleagues and students in an equity minded manner. Ability to provide an inclusive and welcoming work/educational environment.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of District organization, operations, policies and objectives

Knowledge of a shared governance model in an educational setting

Knowledge of California education code and requirements, including Title 5

Knowledge of federal and state laws and regulations, collective bargaining agreements, and grievance processes

Knowledge of research project policies, procedures and practices, including data collection and analysis

Knowledge of educational pedagogy and student success strategies applicable for the diverse community college student body

Knowledge of correct English usage, grammar, spelling, punctuation, and vocabulary

Knowledge of record keeping procedures

Knowledge of budget preparation and maintenance

Knowledge of appropriate software and databases

Ability to interpret, apply and explain rules, regulations, policies and procedures

Ability to administer complex budgets in a cost effective manner

Ability to assess, analyze, implement and evaluate research project activities

Ability to analyze situations accurately and adopt an effective course of action

Ability to plan, organize and prioritize work

Ability to meet schedules and time lines

Ability to work independently with little direction

Ability to understand and follow oral and written directions

Ability to communicate efficiently both orally and in writing with internal and external diverse constituencies

Ability to supervise, train and provide work direction to others

Ability to establish and maintain effective working relationships with others

SPECIAL REQUIREMENTS

May require a valid California Driver's License

WORKING CONDITIONS

Office environment; subject to constant interruptions and frequent interaction with others; sitting for long periods at a time (up to 2-3 hours); may require off-site duties and activities.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: November 12, 2019

SUBJECT: Classified Personnel

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

6.b.1

Item No.

Classified Personnel
November 12, 2019

RESIGNATIONS

De La Cruz, Melissa	NOCE	Admissions & Records Tech 12-month position (100%) Eff. 11/12/2019 PN SCC908
Galaviz, Myra	FC	Financial Aid Coordinator 12-month position (100%) Eff. 11/01/2019 PN FCC600
Garcia, Michelle	FC	Temp. Special Project Dir., Educational Partnership Temporary Management Position (100%) Eff. 11/01/2019 PN FCT997

NEW PERSONNEL

Anaya, Richard	CC	Campus Safety Officer 12-month position (100%) Range 31, Step E Classified Salary Schedule Eff. 11/13/2019 PN CCC827
Cao, Thong	NOCE	IT Technician I (Substitute – 100%) Range 41, Step E Classified Salary Schedule Eff. 11/01/2019 – 06/30/2020 PN SCC912
Carrillo, Alan	CC	HVAC Mechanic I 12-month position (100%) Range 34, Step E Classified Salary Schedule Eff. 11/13/2019 PN CCC729
Chacon, Benjamin	CC	Campus Safety Officer 12-month position (100%) Range 31, Step C Classified Salary Schedule Eff. 11/13/2019 PN CCC776

Classified Personnel
November 12, 2019

Guzman, Ines CC Campus Safety Officer
12-month position (100%)
Range 31, Step D
Classified Salary Schedule
Eff. 11/13/2019
PN CCC876

Pascua, Rolando NOCE IT Technician I (Substitute – 100%)
Range 41, Step E
Classified Salary Schedule
Eff. 11/01/2019 – 06/30/2020
PN SCC841

RECLASSIFICATION

Adakai, Ericka FC Executive Assistant
12-month position (100%)
Range 41, Step E + 10% Longevity + PG&D

To: Executive Assistant II
12-month position (100%)
Range 44, Step E + 10% Longevity + PG&D
Classified Salary Schedule
Eff. 04/01/2019
PN FCC949

Aguilera-Valdes,
Violeta NOCE Instructional Assistant/ESL
12-month position (100%)
Range 36, Step E + 20% Longevity + 5% Shift

To: Grant and Special Project Assistant
12-month position (100%)
Range 41, Step 5 + 20% Longevity + 5% Shift
Classified Salary Schedule
Eff. 04/01/2019
PN SCC999

Classified Personnel
November 12, 2019

Coman, Lidia	CC	Lab Clerk, Auto Body 11-month position (50%) Range 31, Step E + 20% Longevity + PG&D To: Auto Shop Coordinator 11-month position (50%) Range 41, Step E + 20% Longevity + PG&D Classified Salary Schedule Eff. 04/01/2019 PN CCC965
Davis, Julia	AC	Administrative Assistant I 12-month position (100%) Range 33, Step C + PG&D Classified Salary Schedule To: Human Resources Technician 12-month position (100%) Range 36, Step C + PG&D Classified Salary Schedule Eff. 04/01/2019 PN DEC985
Justice, Summer	CC	Administrative Assistant II 12-month position (100%) Range 36, Step D To: Student Services Coordinator 12-month position (100%) Range 43, Step D Classified Salary Schedule Eff. 04/01/2019 PN CCC929
Kagawa, Marcie	CC	Campus Marketing/Outreach Assistant 12-month position (100%) Range 36, Step C + PG&D To: Communications Specialist 12-month position (100%) Range 40, Step C + PG&D Classified Salary Schedule Eff. 04/01/2019 PN CCC722

Classified Personnel
November 12, 2019

Kelly, Sharon FC Executive Assistant
12-month position (100%)
Range 41, Step E + 10% Longevity + PG&D

To: Executive Assistant II
12-month position (100%)
Range 44, Step E + 10% Longevity + PG&D
Classified Salary Schedule
Eff. 04/01/2019
PN FCC662

McLellan, Melisa FC Executive Assistant
12-month position (100%)
Range 41, Step E + 10% Longevity

To: Executive Assistant II
12-month position (100%)
Range 44, Step E + 10% Longevity
Classified Salary Schedule
Eff. 04/01/2019
PN FCC966

VOLUNTARY CHANGES IN ASSIGNMENT

Garrett, Taylor CC Administrative Assistant III
12-month position (100%)
PN CCC694

Permanent Lateral Transfer
To: Administrative Assistant III
12-month position (100%)
Eff. 11/18/2019
PN CCC686

Kelly, Sharon FC Executive Assistant II (100%)

Extensions of Temporary Change in Assignment
To: Executive Assistant III
12-month position (100%)
Range 30C, Step F + 10% Longevity + PG&D
Confidential Salary Schedule
Eff. 01/31/2020 – 02/14/2020

Classified Personnel
November 12, 2019

Patterson, Ryan	FC	Administrative Assistant I (100%) Extension of Temporary Change in Assignment To: Theater Technician 12-month position (100%) Range 41, Step B + 20% Longevity + PG&D Classified Salary Schedule Eff. 09/27/2019 – 02/29/2020
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PROFESSIONAL GROWTH & DEVELOPMENT

Yiv, Muninando	FC	Administrative Assistant I (100%) 3 rd Increment (\$400) Eff. 07/01/2020
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STIPEND FOR ADDITIONAL MANAGEMENT DUTIES

Adakai, Erika	FC	Executive Assistant II (100%) 10% Stipend Eff. 11/13/2019 – 01/31/2020
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STIPEND FOR ADDITIONAL AMINISTRATIVE DUTIES

Griffith, Devin	AC	IT Technician II (100%) 6% Stipend Eff. 11/13/2019 – 06/30/2020
Hsieh, Larry	AC	IT Security Analyst/System Administrator (100%) 6% Stipend Eff. 11/13/2019 – 06/30/2020
Schneider, Gary	AC	IT Technician II (100%) 6% Stipend Eff. 11/13/2019 – 06/30/2020

LEAVES OF ABSENCE

Anaya De Guerrra, Miryam	NOCE	Instructional Aide, High School Lab (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 10/08/2019 – 10/22/2019 (Consecutive Leave)
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Classified Personnel
November 12, 2019

Ebright, Jami	FC	Accounting Technician (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 10/25/2019 – 04/10/2020 (Intermittent Leave)
Miller, Jefferson	FC	Groundskeeper (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 10/16/2019 – 09/27/2020 (Intermittent Leave)
Park, Lily	NOCE	Admissions and Records Specialist (100%) Family Medical Leave (FMLA/PDL/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 11/13/2019 – 02/01/2020 (Consecutive Leave)
Skratulia, Heather	FC	Interpreter Coordinator (100%) Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 10/31/2019 – 01/30/2020 (Consecutive Leave)
Toral, Celina	CC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 10/12/2019 – 11/12/2019 (Consecutive Leave)
Williams, Richard	AC	District Director, Facilities, Planning and Construction (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 09/18/2019 – 10/18/2019 (Consecutive Leave)

Classified Personnel
November 12, 2019

Wollenberg, Daniel	CC	Campus Safety Officer (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 10/21/2019 – 11/01/2019 (Consecutive Leave) Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 11/04/2019 – 01/17/2020 (Consecutive Leave)
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NEW CLASSIFIED JOB DESCRIPTION

Communications Specialist
Range 40
Classified Salary Schedule

Student Services Coordinator
Range 43
Classified Salary Schedule

Executive Assistant II
Range 44
Classified Salary Schedule

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

Job Title:	Executive Assistant II	Range:	44
Date Revised:		Date Approved:	

PRIMARY PURPOSE

This position is responsible for performing a wide variety of comprehensive, complex, and specialized administrative duties to support the head of a functional area(s) within a college or District under the direction of a Vice President; and managing office functions to assure efficient operations. This requires specialized knowledge in the functional area supported.

ESSENTIAL FUNCTIONS

Examples of essential functions are interpreted as being descriptive and not restrictive in nature.

1.	Performs advanced administrative duties independently at the direction of a Vice President within a college, campus, or District; manages daily activities to assure efficient operations; schedules and confirms appointments; coordinates appointment calendar; greets visitors and directs to appropriate personnel; initiates and answers telephone calls; screens and directs calls; receives, opens, prioritizes and routes mail; provides information to departments, personnel, students and the public on the phone and in person; answers questions and resolves problems requiring specialized and extensive knowledge of assigned area.
2.	Independently composes and prepares a variety of materials including correspondence, purchase requisitions, proposals, and memoranda; formats presentations and reports; student discipline; employee discipline; accreditation curriculum; develops and revises schedules and forms; compiles and prepares complex and difficult statistical narrative reports from a variety of sources; reviews documents and data for accuracy and completeness; prepares, organizes, and/or coordinates Board Agenda items for assigned area of responsibility; conducts research and special projects as assigned; compiles data, organizes, analyzes, and summarizes information and materials.
3.	Verifies and ensures accuracy and completeness of a variety of documents, including forms, contracts, and agreements/contracts submitted by division/department offices to the area vice president for approval; items may be related to student discipline, curriculum, constructions, contracts, personnel, budget, staff development, program review, travel, or other college and student matters; analyzes and ensures proper procedure is being utilized so that the process continues in a timely and efficient manner throughout the remaining administrative approval process.
4.	Plans and organizes special projects, committees, receptions and events as assigned; maintains calendar of activities, events and special meetings; schedules appointments and meetings; prepares agenda items and materials as required; attends meetings and transcribes and distributes minutes.
5.	Prepares the initial design and development of the annual preliminary budgets for assigned area of responsibility; monitors and controls area budget and expenditures; maintains department expenditures and budgets; approves expenditures within established guidelines and at the direction of the Vice President; responsible for the accurate and timely submission of time sheets; responds to inquiries and resolved issues regarding board policy, administrative procedures, student discipline, complaints, collective bargaining, contracts, curriculum, bond, construction, public records request, and budget matters.
6.	Maintains, analyzes, and reports on a variety of complex records of confidential nature including information regarding Board, District, Campus, personnel, student or public matters; compiles and processes materials for personnel evaluations, complaints, or legal processes; maintains detailed and comprehensive reports, records, and files regarding campus wide programs, operations, and activities; Responsible for performing analysis of campus information and producing reports thereof.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
JOB DESCRIPTION**

7.	Serves as liaison in communications with campus community, public, civic leaders, elected officials, vendors, and business representatives for the assigned area of responsibility; coordinates information and communication between District, staff and external partners.
8.	Attends a variety of meetings as required; serves on committees and special projects as assigned; coordinates programs and services as appropriate related to the Vice President's responsible areas of operations and activities.
9.	Researches and troubleshoots for resolutions to discrepancies in processes and procedures to ensure compliance with local, state, and federal requirements.
10.	Orders supplies and equipment, and prepares purchase requisitions; tracks orders to assure delivery and payment; processes facilities maintenance requests.
11.	Trains and provides work direction and guidance to others as directed.
12.	Learns and applies emerging technologies and advances as necessary to perform duties in an efficient, organized, and timely manner.
13.	Performs related duties as assigned.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

OTHER FUNCTIONS

WORKING RELATIONSHIPS

The Executive Assistant maintains frequent contact with various District departments and personnel, faculty, students and the public.

EDUCATION AND EXPERIENCE

Minimum Qualifications

High school diploma or equivalent; supplemental college coursework desirable.

Minimum five (5) years of increasingly responsible administrative experience; may be supplemented by applicable college courses; preferably in an educational setting.

Commitment to diversity. All applicants must have demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and staff. The applicant must be able to demonstrate how their experience with these factors relates to successfully achieving the goals of the position.

Desirable Qualifications

Prior experience in approaching work and interactions with colleagues and students in an equity minded manner. Ability to provide an inclusive and welcoming work/educational environment.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of District organization, operations, policies and objectives
Knowledge of applicable sections of State Education Code and other applicable laws
Knowledge of organization, policies, and rules of assigned department or program
Knowledge of the policies and regulations related to accessing and processing confidential information and materials.
Knowledge of administrative office management.
Knowledge of modern office practices, procedures and equipment
Knowledge of record-keeping techniques
Knowledge of basic bookkeeping procedures
Knowledge of correct English usage, grammar, spelling, punctuation, and vocabulary
Knowledge of record keeping procedures and budget preparation and maintenance.
Knowledge of various computer software applications
Ability to compose correspondence and other written materials independently.
Ability to proofread and edit written materials to assure accuracy and completeness.
Ability to interpret, apply and explain rules, regulations, policies and procedures
Ability to make arithmetic calculations quickly and accurately
Ability to type at 60 wpm from clear copy
Ability to operate a variety of office equipment such as calculator, computer, copier, etc.
Ability to analyze situations accurately and adopt an effective course of action
Ability to plan, organize and prioritize work
Ability to work independently with little direction
Ability to complete work efficiently with many interruptions
Ability to work confidentially with discretion
Ability to meet schedules and time lines
Ability to understand and follow oral and written directions
Ability to communicate effectively, both orally and in writing
Ability to understand scope of authority in making independent decisions

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
JOB DESCRIPTION**

Ability to review situations accurately and determine appropriate action according to established guidelines
Ability to establish and maintain effective working relationships with others

SPECIAL REQUIREMENTS

Some departments may require a valid California Driver's License

WORKING CONDITIONS

College or District office environment; subject to constant interruptions and frequent interaction with others; sitting and standing for long periods at a time (up to 2-3 hours); repetitive use of upper extremities including hand coordination activities and fine finger manipulation.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

Job Title:	Student Services Coordinator	Range:	43
Date Revised:		Date Approved:	

PRIMARY PURPOSE

This position is responsible for coordinating one or more student services program activities; implementing policies and procedures; and performing a variety of complex program coordination duties, which may include research, facilitation, coordination of a student service program as assigned including budget functions in the absence of the designated Administrator to assure efficient operations.

ESSENTIAL FUNCTIONS

Examples of essential functions are interpreted as being descriptive and not restrictive in nature.

1.	Coordinates program activities, which may include orientation, outreach, research, and other functions; coordinates daily events with designated Administrator to ensure timely and appropriate coordination of program and office activities; ensures that work is performed in a competent and timely manner.
2.	Ensures implementation and maintenance of established District policies and procedures; ensures compliance with state and federal laws, policies and procedures related to student program; assists in the development of District policies and procedures, which may include projects, policy manuals, training guides, and scheduling protocols, as necessary.
3.	Serves as an assistant to designated administrator; schedules meetings, events and appointments; prepares agenda items; maintains records and supplies; receives and processes incoming mail. Makes decisions within established policies and procedures in the absence of designated administrator. Participates in the development and implementation of SLOs/SAOs
4.	Develops and coordinates outreach services, including communication with high schools, colleges and community organizations. Develop and coordinate outreach, informational materials, trainings, and workshops
5.	Attends meetings, conferences, orientations, outreach activities, and seminars to make presentations regarding program policies and procedures. Answers questions and provides technical expertise to assist public, students, and staff regarding assigned student services programs.
6.	Provide information and guidance to students, faculty, staff, and public in a designated area of student services. Assists students in completing college related forms.
7.	Coordinates communication and collaboration with other District departments and personnel, governmental agencies, private agencies and vendors.
8.	Gathers data and prepares statistical reports as directed; ensures compliance with applicable rules, regulations, policies and procedures, and state and federal laws; maintains a variety of difficult and complex documents records, statements and reports.
9.	Assists in the preparation and monitoring of programs/department budgets; processes budget transfers and prepares journal entries; monitors budget activities of assigned categorically funded programs; prepares expenditure and progress reports as required by funding agencies.
10.	Audits program documents to assure accuracy, completeness; conduct research to resolve discrepancies as necessary.
11.	Supervises, trains, evaluates and directs the work of assigned staff as directed.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
JOB DESCRIPTION**

12.	Learns and applies emerging technologies and advances as necessary to perform duties in an efficient, organized, and timely manner.
13.	Participate in District/College efforts to increase the diversity of faculty and staff and to address student achievement gaps; attend and participate in diversity, equity and inclusion trainings and events; active assistance in the creation of a welcoming and inclusive work and educational environment.
14.	Performs related duties as assigned.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

OTHER FUNCTIONS

WORKING RELATIONSHIPS

The Student Services Coordinator maintains frequent contact with various departments, outside agencies, students, staff, and public.

EDUCATION AND EXPERIENCE

Minimum Qualifications

Bachelor's degree from an accredited institution preferably in a field related to the assignment.

Three years of increasingly responsible professional experience within an environment with high emphasis on customer service and program coordination preferably in an educational setting.

Commitment to diversity. All applicants must have demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and staff. The applicant must be able to demonstrate how their experience with these factors relates to successfully achieving the goals of the position.

Desirable Qualifications

Prior experience in approaching work and interactions with colleagues and clients in an equity minded manner. Ability to provide an inclusive and welcoming work/educational environment.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of District organization, operations, policies and objectives
Knowledge of federal, state, and other applicable laws or regulations pertaining to program of assignment.
Knowledge of proper English usage, grammar, spelling, punctuation and vocabulary.
Knowledge of project management, communications and marketing principles
Knowledge of computer-based employee/student/program tracking, enterprise systems
Knowledge of various computer software programs.
Knowledge of modern office practices, procedures and equipment
Knowledge budget and auditing principles, practices and procedures
Knowledge of financial and statistical record-keeping principles
Knowledge of leadership principles and practices
Ability to understand scope of authority in making independent decisions
Ability to interpret, apply, and explain rules, regulations, policies and procedures
Ability to coordinate grants, categorical funding and assigned programs and assignments
Ability to analyze situations accurately and adopt an effective course of action
Ability to supervise, train and provide work direction to others
Ability to coordinate an assigned program with minimal supervision or direction
Ability to make arithmetic calculations quickly and accurately
Ability to operate a variety of office equipment such as calculator, computer, copier, etc.
Ability to plan, organize and prioritize work
Ability to meet schedules and time lines
Ability to understand and follow oral and written directions
Ability to communicate effectively, orally and in writing
Ability to review situations accurately and determine appropriate action according to established guidelines
Ability to establish and maintain effective working relationships with others

SPECIAL REQUIREMENTS

Requires a valid California Driver's License

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
JOB DESCRIPTION**

WORKING CONDITIONS

Professional environment; subject to constant interruptions and frequent interaction with others; sitting for long periods at a time (up to 2-3 hours); Standing for long periods of time (2-3 hours) repetitive use of upper extremities, fine finger manipulation, including hand coordination activities; driving to a variety of locations to purchase or pick-up items, or make arrangements for activities and events.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

Job Title:	Communications Specialist	Range: 40
Date Revised:		Date Approved:

PRIMARY PURPOSE

Under the direction of the Director of Campus Communications, this position is central to implementing a comprehensive, integrated communication strategy and public relations/marketing strategy using print, web, social media, video, emerging technologies, and e-mail in support of the campus communications, outreach, onboarding, marketing, and public relations activities ensuring compliance with copyright.

ESSENTIAL FUNCTIONS

Examples of essential functions are interpreted as being descriptive and not restrictive in nature.

1.	Develops and updates campus communications in traditional and emerging media formats, including: the annual report, newsletter, e-mail campaigns, enrollment management campaigns, brochures, signs, banners, posters, flyers, artwork, presentation material, on-line graphics, and other materials as requested. Coordinates campus social media content, including composing content, photography, creating graphics, and scheduling weekly posts.
2.	Performs communications, activities to promote awareness of campus programs, services and events; provides assistance to support the marketing and outreach efforts of various campus departments and offices. Monitors and reports utilization including data analytics for use with communications strategies and mediums.
3.	Designs, writes, edits and prepares campus communication materials for distribution to local media, the public, colleges and universities. Serves as a campus media liaison in the fulfillment of campus public record requests.
4.	Monitors compliance with brand identity guidelines. Develops and implements communication strategies including advertisements
5.	Attends various community, outreach, and media events, as assigned, to represent the campus and promote campus programs and services; prepares and presents oral presentations concerning the campus.
6.	Maintains an inventory of campus and program-specific promotional and marketing materials; orders and tracks supplies and prepares purchase requisitions; assists in tracking budgets and expenditures. Establishes and maintains vendor relationships.
7.	Assists with incident communications, including writing timely warnings and participating in the campus Emergency Operations Center (EOC).
8.	Participate in college efforts to increase the diversity of faculty and staff and to address student achievement gaps; attend and participate in diversity, equity and inclusion trainings and events; active assistance in the creation of a welcoming and inclusive work and educational environment.
9.	Learns and applies emerging technologies and advances as necessary to perform duties in an efficient, organized, and timely manner. Performs related duties as assigned.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

OTHER FUNCTIONS

WORKING RELATIONSHIPS

The Communication Specialist maintains frequent contact with various campus departments, staff, students, elected officials, media representatives, consultants, vendors, and the public.

EDUCATION AND EXPERIENCE

Minimum Qualifications

Associate Degree in journalism, marketing, public relations or related field;

Three (3) years of professional experience with design and implementation of communications strategies and demonstrated ability to translate strategies and key messages into multiple formats.

All applicants must have demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and staff. The applicant must be able to demonstrate how their experience with these factors relates to successfully achieving the goals of the position.

Desirable Qualifications

Prior experience in approaching work and interactions with colleagues and students in an equity minded manner. Ability to provide an inclusive and welcoming work/educational environment.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of District organization, operations, policies and objectives

Knowledge of communications, marketing and outreach strategies and techniques

Knowledge of correct English usage, grammar, spelling, punctuation, and vocabulary

Knowledge of branding and messaging strategies

Knowledge of communications and media relations techniques and principles

Knowledge of copyrights and licensing

Knowledge of graphic design and software applications

Ability to write, edit and prepare written marketing materials

Ability to communicate effectively, both orally and in writing

Ability to use a variety of computer software to perform functions such as word processing, desktop and website publishing

Ability to assign and review the work of others. Ability to learn and use new and emerging technologies

Ability to analyze situations accurately and identify an effective course of action

Ability to plan, organize and prioritize work

Ability to meet schedules and time lines

Ability to work independently with little direction

Ability to understand and follow oral and written directions

Ability to establish and maintain effective working relationships with others

SPECIAL REQUIREMENTS

A valid California Driver's License

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
JOB DESCRIPTION**

WORKING CONDITIONS

Professional environment; subject to constant interruptions and frequent interaction with others; sitting for long periods at a time (up to 2-3 hours); Standing for long periods of time (2-3 hours),repetitive use of upper extremities, fine finger manipulations, including hand coordination activities; driving to a variety of locations to attend or make arrangements for activities and events.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: November 12, 2019 Resolution _____
SUBJECT: Professional Experts Information _____
Enclosure(s) X

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

6.c.1

Item No.

Professional Experts
November 12, 2019

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Anderson, Janna	FC	Technical Expert II	New Faculty Seminar Workshop Leader	9	12/03/2019	12/09/2019
Angelov, Katalin	CC	Technical Expert II	Strong Workforce Media Arts Design Live Entertainment Recording Project	4	11/13/2019	05/30/2020
Baron, German	FC	Project Expert	Application Data Base Expert	26	10/23/2019	12/20/2019
Cadena, Maria	FC	Technical Expert II	Anthropology Department Technical Support	12	09/23/2019	12/14/2019
Cintron, Nicole	FC	Project Expert	CTE Showcase Day Project	26	10/24/2019	12/20/2019
De La Mora, Jamie	NOCE	Technical Expert I	Love & Logic Pilot Workshop Facilitator	26	10/22/2019	12/05/2019
Floerke, Brandon	FC	Technical Expert II	Guided Pathways Planning	40	10/05/2019	06/30/2020
Ghimirey, Urjaa	CC	Project Expert	Mobile App and Web Services	26	10/30/2019	12/23/2019
Ghimirey, Urjaa	CC	Project Expert	Mobile App and Web Services	26	01/02/2020	06/30/2020
Graves,603434796 Gary	FC	Technical Expert II	Guided Pathways Planning	40	10/05/2019	06/30/2020
Gutierrez, Monica	FC	Project Expert	Promise Career Pathways	26	10/23/2019	11/22/2019
Gutierrez, Monica	FC	Project Expert	Promise Career Pathways	26	12/02/2019	12/20/2019
Gutierrez, Monica	FC	Project Expert	Promise Career Pathways	26	01/06/2020	04/03/2020
Gutierrez, Monica	FC	Project Expert	Promise Career Pathways	26	04/13/2020	06/30/2020
Hahn, Alexander	FC	Technical Expert II	Voice Master Class Workshop	26	10/19/2019	10/19/2019
Hughes, Deidre	FC	Not-For-Credit Instr II	Workshop faculty facilitator for the Hornet Leadership Program	9	10/04/2019	10/04/2019
Johnstone, Deborah	NOCE	Project Coordinator	CTE SoCal Sheet Metal JATC	26	11/06/2019	11/22/2019
Johnstone, Deborah	NOCE	Project Coordinator	CTE SoCal Sheet Metal JATC	26	12/04/2019	12/20/2019
Labeeb, Tareq	CC	Project Expert	Mobile App and Web Services	26	10/30/2019	12/23/2019
Labeeb, Tareq	CC	Project Expert	Mobile App and Web Servides	26	01/02/2020	06/30/2020
Maher, Anthony	CC	Technical Expert II	Perkins Imaging and Digital Media	5	10/23/2019	06/03/2020
Markley, Karen	FC	Technical Expert II	Anthropology Department Technical Support	12	09/23/2019	12/14/2019
Martinez, Veronica	NOCE	Project Expert	Mobility Trainer	26	11/04/2019	12/13/2019

Professional Experts
November 12, 2019

McClurkin, Tina	NOCE	Technical Expert II	SLO Coordinator and Accreditation Co-Chair	26	09/09/2019	12/06/2019
McClurkin, Tina	NOCE	Technical Expert II	SLO Coordinator and Accreditation Co-Chair	26	12/07/2019	12/23/2019
McClurkin, Tina	NOCE	Technical Expert II	SLO Coordinator and Accreditation Co-Chair	26	01/02/2020	06/30/2020
McGuthry, Katheryn	FC	Project Manager	Academic Role Boosting: Decreasing the Men of Color Achievement Gap	10	09/23/2019	06/30/2020
Mendez, Miguel	NOCE	Project Expert	Peer Mentor for Grads to Be Program (Catalyst Grant)	26	10/16/2019	12/23/2019
Mendoza Avilez, Noemi	NOCE	Project Expert	Peer Mentor for Grads to Be Program (Catalyst Grant)	26	10/16/2019	12/23/2019
Nguyen, James	CC	Project Expert	Mobile App and Web Services	26	10/30/2019	12/23/2019
Nguyen, James	CC	Project Expert	Mobile App and Web Services	26	01/02/2020	06/30/2020
Ortiz, Emily	CC	Project Expert	CyberPatriot/Dual Enrollment Program Lead	26	11/04/2019	06/30/2020
Padilla, Debra	NOCE	Project Coordinator	CTE SoCal Sheet Metal JATC	15	11/06/2019	11/15/2019
Padilla, Debra	NOCE	Project Coordinator	CTE SoCal Sheet Metal JATC	15	12/04/2019	12/13/2019
Ramos, Emily	FC	Project Coordinator	Project Coordinator – SDSI & Promise	26	10/22/2019	06/30/2020
Shah, Ketan	FC	Not-For-Credit Instr II	Math Workshop – Review Sessions	3	09/16/2019	12/13/2019
Surowski, Peter	FC	Technical Expert II	IEPI Presidents’ Advisory Council Reporting, Website development	26	11/01/2019	01/24/2020
Surowski, Peter	FC	Technical Expert II	IEPI Presidents’ Advisory Council Reporting, Website development	26	05/25/2020	06/30/2020
Tehrani, Aidin	CC	Project Expert	Videography/Photography	7	10/10/2019	12/14/2019
Tuttle, Valerie	FC	Not-for-Credit Instr II	Workshop faculty facilitator for the Hornet Leadership Program	9	10/04/2019	10/04/2019
Tuttle, Valerie	FC	Technical Expert II	Professional Learning Day Presenter/Leader	3	10/16/2019	11/17/2019
Vilchis, Rosemary	FC	Project Expert	Organize New Student Orientations	26	12/01/2019	12/21/2019
Vilchis, Rosemary	FC	Project Expert	Organize New Student Orientations	26	01/06/2020	04/18/2020

NOCE TUITION PROGRAMS

Name	Salary	Trimester	Max Permitted Hours per Week
Renshaw, Bridget	Tuition Rate	Fall, Winter, Spring	26

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: November 12, 2019 Resolution _____
SUBJECT: Hourly Personnel Information _____
Enclosure(s) X

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

6.d.1

Item No.

Hourly Personnel
November 12, 2019

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Alfajora, Kristen	FC	Direct Instr Support - Assist in ACT computer lab	01/22/20	05/23/20	TE A 1
Alfajora, Kristen	FC	Tech/Paraprof - Assist in ACT computer lab	01/22/20	05/23/20	TE A 2
Battiest, Marcus	FC	Direct Instr Support - Assist in ACT computer lab	02/24/20	05/23/20	TE A 1
Battiest, Marcus	FC	Tech/Paraprof - Assist in ACT computer lab	02/24/20	05/23/20	TE B 2
Cano, Erica	FC	Technical - Assist with Campus Safety	01/27/20	04/25/20	TE B 4
Castillo, Eric	FC	Direct Instr Support - Assist in ACT computer lab	01/27/20	04/25/20	TE A 1
Escuadra, Lea	NOCE	Direct Instr Support - Assist with Kids College	01/25/20	03/14/20	TE B 2
Guitierrez, Anthony	FC	Tech/Paraprof - Assist Campus Safety	11/13/19	02/21/20	TE A 1
Han, Alexandria	FC	Direct Instr Support - Assist in ACT computer lab	01/22/20	05/23/20	TE A 1
Han, Nicholas	FC	Direct Instr Support - Assist in ACT computer lab	01/22/20	05/23/20	TE A 1
King, Elliott	FC	Technical - Assist Admissions and Records	03/30/20	06/19/20	TE A 3
Le, Thomas-James	FC	Direct Instr Support - Assist in ACT computer lab	02/24/20	05/23/20	TE A 1
Le, Thomas-James	FC	Tech/Paraprof - Assist in ACT computer lab	02/24/20	05/23/20	TE A 2
Martinez, Gustavo	FC	Technical - Assist with PE game management	11/13/19	12/13/19	TE A 4
Medina, Arlet-Christian	FC	Direct Instr Support - Assist in ACT computer lab	02/24/20	05/23/20	TE A 1
Medina, Arlet-Christian	FC	Tech/Paraprof - Assist in ACT computer lab	02/24/20	05/23/20	TE B 1
Montenegro, Juliana	CC	Tech/Paraprof - Assist with photography in Campus Communications	12/02/19	02/21/20	TE A 3
Montenegro, Juliana	CC	Tech/Paraprof - Assist with photography in Campus Communications	04/27/20	06/30/20	TE A 3
Nguyen, Han Alina	FC	Technical - Assist in Career and Life Planning Center	02/28/20	05/20/20	TE A 3
Nguyen, Kyle	FC	Direct Instr Support - Assist in ACT computer lab	03/04/20	06/30/20	TE A 1
Nguyen, Kyle	FC	Tech/Paraprof - Assist in ACT computer lab	03/04/20	06/30/20	TE B 1
Nguyen, Samantha	CC	Direct Instr Support - Athletic Program Assistant	11/13/19	03/15/20	TE H 1
Phan, Jeremiah	FC	Direct Instr Support - Assist in ACT computer lab	01/22/20	05/23/20	TE A 1
Pita Vega, Diana	FC	Direct Instr Support - Assist in ACT computer lab	01/22/20	05/23/20	TE A 1
Reynolds, Ryan	FC	Direct Instr Support - Assist in ACT computer lab	01/22/20	05/23/20	TE A 1
Reynolds, Ryan	FC	Tech/Paraprof - Assist in ACT computer lab	01/22/20	05/23/20	TE A 2

Hourly Personnel
November 12, 2019

Sanabria, Hector	FC	Direct Instr Support - Assist in ACT computer lab	01/27/20	04/25/20	TE A 1
Sanchez, Alejandro	FC	Direct Instr Support - Assist in ACT computer lab	01/27/20	04/25/20	TE A 1
Sanchez, Alejandro	FC	Tech/Paraprof - Assist in ACT computer lab	01/27/20	04/25/20	TE A 2
Sanghvi, Ameer	FC	Direct Instr Support - Assist in ACT computer lab	02/24/20	05/23/20	TE A 1
Sanghvi, Ameer	FC	Tech/Paraprof - Assist in ACT computer lab	02/24/20	05/23/20	TE B 2
Valdivieso, Marie Ciara	FC	Technical - Clerical assistance for Academic Computing	02/10/20	05/09/20	TE B 4
Wang, Yufangjue	FC	Direct Instr Support - Assist in ACT computer lab	01/22/20	05/23/20	TE A 1
Wishart, Gregory	FC	Direct Instr Support - Assist in ACT computer lab	01/27/20	04/25/20	TE A 1
Wishart, Gregory	FC	Tech/Paraprof - Assist in ACT computer lab	01/27/20	04/25/20	TE B 1

Professional Medical Employees

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Moutain Oravetz, M.	FC	Medical - Clinical Psychologist for campus Health Center	11/13/19	06/30/20	ME D 2

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Arana, Savannah	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	11/13/19	06/30/20	TE A 2
Ayala, Matthew	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	11/13/19	06/30/20	TE A 2
Aziz, Aliya	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	11/13/19	06/30/20	TE A 2
Camacho, Quentin	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	11/13/19	06/30/20	TE A 2
Garcia, Juan	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	11/13/19	06/30/20	TE A 2
Lanphar, Christopher	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	11/13/19	06/30/20	TE A 2
Vega, Louis	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	11/13/19	06/30/20	TE A 2

Hourly Personnel
November 12, 2019

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Pattison, Jeanette	CC	Technical - Substitute for vacant Instructional Aide PN CCC804	11/19/19	12/16/19	TE B 4
Pattison, Jeanette	CC	Technical - Substitute for vacant Instructional Aide PN CCC804	01/27/20	03/27/20	TE B 4

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Baradaran, Negar	FC	Full-time Student - Tutor students in the campus Tutoring Center	11/13/19	06/30/20	TE A 2
Beckwith, Tyler	FC	Work Study Student - Assist in Physical Education	10/23/19	06/30/20	TE A 1
Costoulas, Aristotelis	FC	Full-time Student - Tutor students in the campus Tutoring Center	11/13/19	06/30/20	TE A 2
Ewing-Miller, S.	CC	Work Study Student - Assist in Admissions and Records Office	11/13/19	06/30/20	TE A 1
Faircloth, Richard	CC	Full-time Student - Assist in Aviation program with outreach	11/13/19	12/13/19	TE A 3
Falt, Brianna	FC	Full-time Student - Assist in the Library	11/27/19	06/30/20	TE A 1
Flores- Arvizu, Paulo	FC	Full-time Student - Tutor students in the campus Tutoring Center	11/13/19	06/30/20	TE A 2
Galvan, Litzia	FC	Full-time Student - Assist the Natural Science Lab	11/13/19	06/30/20	TE A 3
Jimenez, Aduardo	CC	Work Study Student - Assist in Business and CIS Office	11/13/19	06/30/20	TE A 1
Mabry, Kristen	FC	Full-time Student - Tutor students in the campus Tutoring Center	11/13/19	06/30/20	TE A 2
McGregor, Amica	FC	Full-time Student - Assist UMOJA	11/13/19	06/30/20	TE A 1
Meador, Leah	FC	Full-time Student - Tutor students in the campus Tutoring Center	11/13/19	06/30/20	TE A 2
Moreno, Andrea	FC	Full-time Student - Tutor students in the campus Tutoring Center	11/13/19	06/30/20	TE A 2
Odinigwe, David	FC	Work Study Student - Assist in Physical Education	10/23/19	06/30/20	TE A 1
Pineda, Sarahi	FC	Full-time Student - Tutor students in the campus Tutoring Center	11/13/19	06/30/20	TE A 2
Quisoboni, Juan	CC	Full-time Student - Assist in International Student Center	11/13/19	06/30/20	TE A 1
Saucedo, Anisah	CC	Work Study Student - Reading tutor for English class in NOCE	11/13/19	06/30/20	TE A 1
Waddell, Savion	FC	Work Study Student - Assist in the Art Gallery	10/13/19	06/30/20	TE A 1

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: November 12, 2019

SUBJECT: Volunteers

Action X
Resolution _____
Information _____
Enclosure(s) X

BACKGROUND: The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

6.e.1

Item No.

Volunteer Personnel
November 12, 2019

Name	Site	Program	Begin	End
Florian, Grimaneza	NOCE	ESL Department - SHINE Program	10/21/2019	12/06/2019
Hanson, Megan	CC	Physical Education - Women's Basketball	11/13/2019	06/30/2020
Hernandez, Cynthia	NOCE	DSS - Personal Care Attendant	09/19/2019	06/20/2020
Lorenzo Mina, Allen	CC	Physical Education - Kinesiology	11/01/2019	06/30/2020
Min, Katie	NOCE	ESL Department - SHINE Program	10/21/2019	12/06/2019
Ngo, Tien	NOCE	DSS - Personal Care Attendant	10/15/2019	11/01/2019
Nguyen, Trang	NOCE	ESL Department - SHINE Program	10/21/2019	12/06/2019
Nguyen, Vuong Van	NOCE	DSS - Personal Care Attendant	10/15/2019	06/26/2020
Sutherland, Dixie	CC	Physical Education - Kinesiology	11/01/2019	06/30/2020
Vandiver, Samantha	CC	Physical Education - Softball	11/13/2019	06/30/2020

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: November 12, 2019
SUBJECT: Institutional Commitment to Diversity
Five Year Report
2014/15 – 2018/19

Action _____
Resolution _____
Information X _____
Enclosure(s) _____

BACKGROUND: Human Resources will present its annual report on the District's institutional commitment to diversity. Our institutional commitment to diversity continues to be a priority as we hire faculty and staff to ensure continued student success.

How does this relate to the five District Strategic Directions? District Strategic Direction 4 states that the District will implement best practices related to planning including transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is in compliance with Board Policy 7100 Commitment to Equal Employment Opportunity and Diversity.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Institutional Commitment to Diversity Five Year Report 2014/15 – 2018/19 as presented by Human Resources be received as an information item.

Irma Ramos

Recommended by

Approved for Submittal

6.f

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: November 12, 2019

SUBJECT: Organizational Meeting and
2020 Board Calendar

Action	_____
Resolution	_____
Information	X
Enclosure(s)	X

BACKGROUND: The provisions of Education Code Section 35143 and 72000 require the governing board of each school district and community college district to hold an annual Organizational Meeting within a prescribed 15-day period. For 2019, this 15-day period is December 6 through December 20.

The law further requires that, unless otherwise provided by rule of the governing board, the day and time of the annual organizational meeting shall be selected by the Board at its regular meeting held immediately prior to the first day of the 15-day period. Therefore, at the Board meeting of November 26, 2019, the Board will be asked to establish Tuesday, December 10, 2019, as the date of its Organizational Meeting. The County Superintendent of Schools must be informed of the time and day selected no later than November 18, 2019.

At the Organizational Meeting, the Board must establish its meeting calendar for 2020. A probable calendar is presented now so that the Board may review all dates. Where known, the dates of national or state conventions or conferences have been listed so that the Board can determine possible scheduling conflicts.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #4: The District will implement best practices related to planning, including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is in accordance with Board Policy 2305, Annual Organizational Meeting.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board schedule on the agenda for November 26, 2019, the establishment of December 10, 2019, as the date of its Organizational Meeting and receive as information the tentative dates for Board meetings in 2020, along with the dates of national and state conferences and conventions.

Cheryl Marshall
Recommended by

Approved for Submittal

7.a.1
Item No.



North Orange County Community College District
2020 Board Meeting Calendar

Board Room at the Anaheim Campus
1830 W. Romneya Drive, Anaheim, CA 92801

January 2020	
First Regular Meeting in January	Second Tuesday, January 14, 2020
	<i>CCLC Effective Trustee Workshop</i> Sacramento, January 24-26, 2020
	<i>CCLC Annual Legislative Conference</i> Sacramento, January 26-27, 2020
Second Only Regular Meeting in January	Fourth Tuesday, January 28, 2020
February 2020	
	<i>ACCT National Legislative Summit</i> Washington, DC, February 9-12, 2020
First Regular Meeting in February	Second Tuesday, February 11, 2020
Second Regular Meeting in February	Fourth Tuesday, February 25, 2020
	<i>ACCCA Annual Conference</i> Riverside, February 26-28, 2020
March 2020	
First Regular Meeting in March	Second Tuesday, March 10, 2020
Second Regular Meeting in March	Fourth Tuesday, March 24, 2020
April 2020	
	<i>NOCCCD Spring Recess</i> April 6-10, 2020
First Regular Meeting in April	Second Tuesday, April 14, 2020
	<i>ACCT Governance Leadership Institute</i> Tucson, April 15-17, 2020
Second Regular Meeting in April	Fourth Tuesday, April 28, 2020
May 2020	
	<i>CCCT Annual Trustees Conference</i> Torrey Pines, May 1-3, 2020
First Regular Meeting in May	Second Tuesday, May 12, 2020
Second Regular Meeting in May	Fourth Tuesday, May 26, 2020

June 2020	
First Regular Meeting in June	Second Tuesday, June 9, 2020
Second Regular Meeting in June	Fourth Tuesday, June 23, 2020
July 2020	
First Regular Meeting in July	Second Tuesday, July 14, 2020
Second Only Regular Meeting in July	Fourth Tuesday, July 28, 2020
August 2020	
First Regular Meeting in August	Second Tuesday, August 11, 2020
Second Regular Meeting in August	Fourth Tuesday, August 25, 2020
September 2020	
First Regular Meeting in September	Second Tuesday, September 8, 2020
Second Regular Meeting in September	Fourth Tuesday, September 22, 2020
October 2020	
	ACCT Leadership Congress Chicago, September 30-October 3, 2020
First Regular Meeting in October	Second Tuesday, October 13, 2020
Second Regular Meeting in October	Fourth Tuesday, October 27, 2020
November 2020	
First Regular Meeting in November	Second Tuesday, November 10, 2020
	CCLC Annual Convention San Francisco, November 21-23, 2020
Second Regular Meeting in November	Fourth Tuesday, November 24, 2020
December 2020	
Only Regular Meeting in December	Second Tuesday, December 8, 2020

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
		Resolution	_____
DATE:	November 12, 2019	Information	X
		Enclosure(s)	X
SUBJECT:	Revised Administrative Procedures		

BACKGROUND: The Administrative Procedures included in this agenda item were reviewed and revised to reflect one or more of the following: content revisions recommended by Chancellor’s Staff; content revisions recommended by Jane Wright, CCLC Consultant; and/or grammar corrections. The District Consultation Council reviewed, discussed, and reached consensus on the noted Administrative Procedures on October 28, 2019.

The approved procedures are provided to the Board as information in compliance with Board Policy 2410, Board Policies and Administrative Procedures.

Chapter 3, General Institution

AP 3280, Grants: This procedure was reviewed as part of the 6-year review cycle and revised to add the corresponding board policy.

AP 3300, Public Records: This procedure was reviewed as part of the 6-year review cycle and revised to update the “Reference” section; add minor edits throughout; add language to the new Section 5.9 and renumber accordingly; add clarifying language to the renumbered Section 5.11; and cite the corresponding board policies and administrative procedure.

AP 3310, Records Retention and Destruction: This procedure was reviewed as part of the 6-year review cycle and revised to update the “Reference” section; add language to Sections 1.0 and 2.0 to include electronic information requirements; add minor edits throughout; and cite the corresponding board policies and administrative procedure.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #4: The District will implement best practices related to planning, including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is in accordance with Board Policy 2410, Board Policies and Administrative Procedures.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board receive as information the following revised Administrative Procedures:

- **AP 3280, Grants**
- **AP 3300, Public Records**
- **AP 3310, Records Retention and Destruction**

The revised Administrative Procedures are available on the District's website, where they are readily accessible by students, employees, and the general public.

North Orange County Community College District
ADMINISTRATIVE PROCEDURES
Chapter 3
General Institution

AP 3280 Grants

Reference:

Education Code Section 70902

- 1.0 Prior to applying for any grant, the Division, Program, Department, faculty, or staff member must prepare a Concept Paper describing the problem or need that the grant would address; a description of the project; the mission and goals of the project; how the grant supports the District mission; the funding source and whether it is federal, state, local, or private; the amount being requested; matching funds requirements and source; performance period; name of Project Director; name of Project Administrator; and any other relevant characteristics or requirements that may impact the decision to submit the grant application. The Concept Paper must be submitted to the President's Advisory Cabinet at Cypress College; the President's Advisory Council at Fullerton College; and to the Provost's Cabinet in North Orange Continuing Education.
- 2.0 Following approval by the appropriate body noted above, within one month, the grant application is to be forwarded to the Office of the Vice Chancellor, Educational Services & Technology. Once completed, the grant application shall be submitted to the funding agency.
- 3.0 When notification of a grant award is received, the President or Provost, or designee, shall prepare and submit to the Office of the Vice Chancellor, Educational Services & Technology, a board agenda item requesting acceptance of funding. The agenda item must include background information in support of the grant, a detailed activity budget, project management and evaluation budget, and a Board resolution establishing the grant budgets from District funding sources, as applicable.

See Board Policy 3280, Grants.

Date of Adoption: March 23, 2004

Date of Last Revision: October 28, 2019 District Consultation Council
September 25, 2017 District Consultation Council
October 27, 2014 District Consultation Council

AP 3300 Public Records

Reference:

Government Code Section 6250 et seq. (California Public Records Act)

- 1.0 Members of the public may request to inspect or copy public records. A request by a member of the public may be delivered by mail or in person to the Chancellor or the Chancellor's designee.
 - 1.1 Any request shall identify with reasonable specificity the records that are sought. If additional information is needed, the Chancellor or designee may request it be provided in writing.
 - 1.2 Any request to inspect records shall be made sufficiently in advance of the date of inspection to allow staff members time to assemble the records and identify any records that may be exempt from disclosure.
- 2.0 Records that are exempt from disclosure under the California Public Records Act or any other provision of law may not be inspected or copied by members of the public. Social security numbers must be redacted from records before they are disclosed to the public.
- 3.0 Members of the public shall be assisted in identifying records or information that may respond to their request. Assistance that will be provided includes: the information technology and physical location in which the records exist; practical suggestions for overcoming denial of access to the records or information; and the estimated date and time when the records will be made available.
 - 3.1 Within 10 days, the Chancellor or designee will determine whether or not the records can be produced and will communicate the determination to the member of the public requesting the record(s).
- 4.0 A copying fee of \$.10 per page, and postage may be charged to the requesting party.
- 5.0 The records listed below are exempted from designation as public records:
 - 5.1 Student records (Education Code Section 76243);
 - 5.2 Preliminary drafts, notes, or interagency or intra-agency memoranda that are not retained by the public agency in the ordinary course of business, provided that the public interest in withholding the records clearly outweighs the public interest in disclosure (Government Code Section 6254(a));
 - 5.3 Records pertaining to pending litigation, or to claims, until the pending litigation or claim has been finally adjudicated or otherwise settled (Government Code Section 6254(b));
 - 5.4 Personnel, medical or similar files, the disclosure of which would constitute an unwarranted invasion of personal privacy (Government Code Section 6254(c));

North Orange County Community College District
ADMINISTRATIVE PROCEDURES
Chapter 3
General Institution

AP 3300 Public Records

- 5.5 Test questions, scoring keys, and other examination data used to administer a licensing examination, examination for employment, or academic examination, (except for standardized tests provided for by Education Code Sections 99150 et seq.) (Government Code Section 6254(g));
- 5.6 The contents of real estate appraisals or engineering or feasibility estimates and evaluations relative to the acquisition of property, or to prospective public supply and construction contracts, until all of the property has been acquired or all of the contract agreement obtained (Government Code Section 6254(h));
- 5.7 Internet posting of home address or telephone numbers of local elected officials (Government Code Section 6254.21);
- 5.8 Home addresses, home telephone number, cellular phone number, and date of birth of employees of a school district or county office of education other than to an agent or family member of the employee, to an officer of another school district when necessary, to an employee organization, or to an agency or employee of a health benefit plan. (Government Code Section 6254.3);
- 5.9 Personal email addresses (other than to an agent or family member of the employee, to an officer of another school district when necessary, to an employee organization, or to an agency or employee of a health benefit plan) unless the email address is used by the employee to conduct public business, or necessary to identify a person in an otherwise disclosable communication. (Government Code Section 6254.3(b));
- 5.10 Records regarding alternative investments (i.e., an investment in a private equity fund, venture fund, hedge fund, or absolute return fund; limited partnership, limited liability company, or similar legal structure) involving public investment funds, unless already publicly released by the keeper of the information;
- 5.11 Information security records, if disclosure of that record would reveal vulnerabilities to, or otherwise increase the potential for an attack on, the District's information technology system;
- 5.12 Identification number, alphanumeric character, or other unique identifying code used to identify a vendor or contractor, or an affiliate of a vendor or contractor, unless the identification number, alphanumeric character, or other unique identifying code is used in a public bidding or an audit involving the public agency. (Government Code Section 6254.33)

See Board Policy 3300, Public Records; Board Policy 5040, Student Records, Directory Information, and Privacy; Administrative Procedure, Student Records, Directory Information, and Privacy; and Board Policy 5045, Student Records: Challenging Content and Access Log.

Date of Adoption: March 23, 2004

North Orange County Community College District
ADMINISTRATIVE PROCEDURES
Chapter 3
General Institution

AP 3300 Public Records

Date of Last Revision: October 28, 2019 District Consultation Council
September 25, 2017 District Consultation Council
March 28, 2011 Chancellor's Cabinet
February 9, 2009 Chancellor's Cabinet
April 24, 2006
December 13, 2004

AP 3310 Records Retention and Destruction

Reference:

Title 5 Sections 59020 et seq.
Federal Rules of Civil Procedure, Rules 16, 26, 33, 34, 37, 45

- 1.0 “Records” means all records, maps, books, papers, data processing output, and documents of the District, including but not limited to records created originally by computer, required by Title 5 to be retained and “electronically stored information” (“ESI”), as that term is defined by the Federal Rules of Civil Procedure.

- 2.0 The Vice Chancellors shall supervise the classification and destruction of records and ESI. The District must preserve ESI and ESI that is relevant to actual or potential litigation pursuant to Federal Rules of Civil Procedure. The District shall comply with the Federal Rules of Civil Procedure and produce relevant ESI in the form in which it is ordinarily maintained or readily usable. An annual report shall be made to the Board of Trustees regarding the classification and destruction of records and ESI.
 - 2.1 Records shall be classified as required by Title 5 and other applicable statutes, federal and state regulations.
 - 2.2 Records shall annually be reviewed to determine whether they should be classified as Class 1 – Permanent, Class 2 – Optional, or Class 3 – Disposable (as defined in Title 5).
 - 2.3 Class 3 – disposable records shall be maintained for the period required by applicable law or regulation, but in any event shall be retained for at least three college years after the year in which they were originally created.
 - 2.4 Destruction is by any method that assures the record is permanently destroyed, e.g., shredding, burning, pulping.

See Board Policy 3310, Records Retention and Destruction; Board Policy 3300, Public Records; and Administrative Procedure 3300, Public Records.

Date of Adoption: March 23, 2004

Date of Last Revision: October 28, 2019 District Consultation Council

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
		Resolution	_____
DATE:	November 12, 2019	Information	X
		Enclosure(s)	X
SUBJECT:	Revised Board Policies		

BACKGROUND: The Board Policies included in this agenda item were reviewed and revised to reflect content revisions recommended by Jane Wright, CCLC Consultant and by District staff.

The District Consultation Council reviewed, discussed, and reached consensus on the following revised Board Policies on October 28, 2019:

Chapter 3, General Institution

BP 3280, Grants: This procedure was reviewed as part of the 6-year review cycle and revised to make a minor edit in Section 1.0 and update the corresponding administrative procedure.

BP 3300, Public Records: This procedure was reviewed as part of the 6-year review cycle and revised to update the corresponding board policy and administrative procedures.

BP 3310, Records Retention and Destruction: This procedure was reviewed as part of the 6-year review cycle and revised to update the “Reference” section; edit language to include electronic information requirements; and cite the corresponding board policy and administrative procedures.

Chapter 6, Business Services

~~BP 6360~~ **AP 7400, Travel and Conference Attendance:** This policy was revised to rename and renumber – from BP 6360, Travel to AP 7400, Travel and Conference Attendance – to correspond to the existing BP 7400. Additional revisions include updating the “Reference” section, minor edits to Sections 5.1 and 5.2.3, and updating the corresponding board policies and administrative procedures.

Chapter 7, Human Resources

BP 7400, Travel and Conference Attendance: This policy was revised to update the “Reference” section, include a minor edit to Section 3.0, and update the corresponding board policies and administrative procedures.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #4: The District will implement best practices related to planning, including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is in accordance with Board Policy 2410, Board Policies and Administrative Procedures.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board receive the following proposed, revised Board Policies, and direct that they be placed on the November 26, 2019 Board meeting agenda for action:

- **BP 3280, Grants**
- **BP 3300, Public Records**
- **BP 3310, Records Retention and Destruction**
- ~~BP 6360~~ **AP 7400**, Travel **and Conference Attendance**
- **BP 7400, Travel and Conference Attendance**

Once adopted by the Board of Trustees, the revised policies will be placed on the District's website, where they will be readily accessible by students, employees, and the general public.

North Orange County Community College District
BOARD POLICY
Chapter 3
General Institution

BP 3280 Grants

Reference:

Education Code Section 70902

- 1.0 The Board [of Trustees](#) will be informed about all grants received by the District.
- 2.0 The Chancellor shall establish procedures to assure timely application and processing of grant applications and funds, and that the grants that are applied for directly support the purposes of the District.

See Administrative Procedures 3280, [Grants](#).

Date of Adoption: March 23, 2004

North Orange County Community College District
BOARD POLICY
Chapter 3
General Institution

BP 3300 Public Records

Reference:

Government Code Sections 6250, et seq.

- 1.0 The Chancellor shall establish procedures for records management, including access by the public that comply with the requirements of the California Public Records Act.

See Administrative Procedure 3300, [Public Records; Board Policy 3310, Records Retention and Destruction; and Administrative Procedure 3310, Records Retention and Destruction.](#)

Date of Adoption: March 23, 2004

North Orange County Community College District
BOARD POLICY
Chapter 3
General Institution

BP 3310 Records Retention and Destruction

Reference:

Title 5, Sections 59020, et seq.

[Federal Rules of Civil Procedure, Rules 16, 26, 33, 34, 37, 45](#)

- 1.0 The Chancellor shall establish administrative procedures to assure the retention and appropriate destruction of all District records, ~~including electronically stored information as defined by the Federal Rules of Civil Procedure in compliance with Title 5. Such records shall include,~~ including but not limited to student records, employment records, and financial records, ~~that comply with Title 5.~~

See Administrative Procedure 3310, **[Records Retention and Destruction; Board Policy 3300, Public Records; and Administrative Procedure 3300, Public Records.](#)**

Date of Adoption: March 23, 2004

AP 7400 ~~BP 6360~~ Travel and Conference Attendance

Reference:

Education Code Section 87032 ~~84040(b)~~;
2 Code of Federal Regulations Part 200.474

- 1.0 This is a general policy of the North Orange County Community College District for the conveyance of employees on District business and authorized activities. Travel and transportation expenses will be reimbursed only up to approved amounts and are subject to limitations established by staff development or other funding sources.
 - 1.1 For purposes of this policy, off-campus travel shall be defined as including international, national, regional, state, or sectional meetings whose principal business includes community college instruction and/or support functions or the advancement of the discipline or professional area in which the individual normally teaches or works or studies. Reimbursement shall be for actual, necessary and reasonable expenses. This also includes business mileage incurred by the individual using a personal vehicle in the performance of duties which require travel away from the individual's regular work location. Not included in the above definition are:
 - 1.1.1 Meetings where participants receive college credit, except for those individuals receiving continuing education credit for maintaining their professional licenses.
 - 1.1.2 Meetings that pay a salary or honorarium to participants.
 - 1.1.3 Meetings of professional organizations with interests outside the scope of the employee's normal work assignment.
 - 1.1.4 Special interest meetings outside the scope of the definition.
- 2.0 Trustees' travel expenses are discussed in BP/AP2735, Board Member Travel.
- 3.0 Student travel expenses and employee expenses incurred while travelling with students are discussed BP/AP4300, Field Trips and Excursions.
- 4.0 General principles are as follows:
 - 4.1 All employees driving either their own, leased, or District-owned vehicles for District related activities must certify that they possess a valid California Drivers License.
 - 4.2 All uses of College transportation must be for official District related activities.
 - 4.3 Privately owned vehicles of authorized District employees may be used for District transportation purposes with reimbursements within Board policy. Employees must certify that their vehicle is covered by automobile insurance as required by California law.

AP 7400 ~~BP 6360~~ Travel and Conference Attendance

- 4.4 Transportation provided by the College/District is limited by the availability of vehicles and prior approval of the trip.
- 4.5 District-owned/leased vehicles are available at each campus for the use of authorized personnel for approved District business.
- 4.6 Privately owned/leased vehicles may be used when District-owned vehicles are not available. Any employee who is authorized to use his/her privately owned or leased vehicle to travel off-campus for approved District related activities may receive reimbursement for business mileage incurred through each use. Reimbursement of business mileage includes all maintenance, fuel, oil, and related costs including the cost of insurance. All persons driving on District business shall take the most direct route possible. Reimbursement for such business mileage shall be at the prevailing IRS standard rate.
 - 4.6.1 Mileage shall be calculated as the distance from the employee's regular work location to his/her off-campus business destination and return to regular work location.
 - 4.6.2 If the employee does not both leave and return to his/her regular work location, the total miles driven less regular commute miles shall be reimbursed.
 - 4.6.3 Miles to and from an airport/train station in excess of regular commute miles shall be reimbursed.
 - 4.6.4 If two or more employees share a personal vehicle, only one employee shall be reimbursed for mileage expense at the established rate.
 - 4.6.5 Transportation-related expenses which are directly associated with business mileage and are reasonable and necessary shall be reimbursed. Allowable expenses include parking fees, bridge, highway and tunnel tolls. All claimed transportation related expenses shall be authenticated by submission of original itemized valid receipts.
- 4.7 If an employee is assigned to perform work outside his/her regular hours of employment, or on an emergency or non-scheduled basis, the employee shall receive reimbursement for the total mileage traveled in connection with the assignment.
- 5.0 Travel/conference expenses are allowed as follows:
 - 5.1 Authorization to approve travel/conference requests, within budget, has been delegated by the Board of Trustees to the Chancellor or their ~~his~~ designee.
 - 5.2 Reimbursable transportation expenses include all necessary official travel on railroads, airlines, ships, buses, private vehicles and other usual means of

AP 7400 ~~BP 6360~~ Travel and Conference Attendance

conveyance. Claims for reimbursement must be supported by original itemized ticket stubs or original itemized receipts provided by the commercial carrier.

- 5.2.1 The expense of traveling by commercial carrier will be allowed on the basis of actual cost. All accumulated airline mileage benefits earned while on District business and paid by the District shall be used for the benefit of the District. All employees will be expected to use the most economical mode of transportation where practical and in the best interest of the District.
- 5.2.2 When attending a conference to which the employee has traveled by common carrier, the employee may rent an automobile for local transportation. The cost of the car rental shall be the most economical available.
- 5.2.3 Reimbursement for travel by private vehicle shall not exceed the lowest commercial airfare. Other transportation-related expenses which are directly associated with conference or meeting attendance and reasonably incurred shall be reimbursed. Allowable expenses include parking fees, bridge, highway and tunnel tolls, fare for streetcars, rental cars, shuttles, ferries, ~~water~~ taxis, helicopters, buses, limousines and subways. All transportation-related expenses claimed shall be authenticated by original itemized receipts.
- 5.2.4 College/District staff shall not pilot or charter personal or private aircraft when traveling within the scope of their employment, unless this method of travel is covered by District liability insurance and the pilots are approved by the District and the District's liability carrier.
 - 5.2.4.1 Reimbursement for travel by privately owned or leased aircraft shall be the prevailing STATE RATE or the commercial carrier cost, whichever is less, not to exceed actual and necessary rental/lease costs.
- 5.2.5 Registration fees charged in connection with approved attendance at conferences, conventions, committee meetings, in-service training seminars and so forth, are allowable at actual cost. Actual charges must be verified by original itemized registration receipt or bona fide itemized registration application form. Registration expense may be reimbursed to the employee or, alternatively, may be paid directly to the vendor.
- 5.2.6 Actual lodging cost, not to exceed charges at the single occupancy rate, shall be allowed. An original itemized receipt for lodging expense must be submitted with the reimbursement claim to be allowable. No other receipt will be accepted--i.e., credit card receipt.
 - 5.2.6.1 If lodging is shared with another employee, each will be reimbursed only for his/her share of the charges.

AP 7400 ~~BP 6360~~ Travel and Conference Attendance

- 5.2.6.2 When an employee shares lodging facilities with a non-district person (e.g., spouse, children, etc.), reimbursement to the employee is limited to the single occupancy rate. All reimbursement claims for such instances must show the rate for single occupancy.
 - 5.2.6.3 Normally, lodging expenses are reimbursed for the actual dates of the approved conference. The night before or the night the conference ends may be reimbursed if supported by a written statement explaining the necessity. Special circumstances which result in significant monetary savings, such as a Saturday night stay, may be reimbursed if supported by a written statement.
 - 5.2.7 All meals for which expenses are actually incurred shall be paid. For fractional parts of a day which do not require overnight travel, the appropriate meal expense shall be reimbursed using the current IRS rates for the high-low method.
 - 5.2.7.1 When the cost of meals is included in a registration fee, separate reimbursement for the covered meals is not allowed.
 - 5.2.8 Miscellaneous travel expenses essential to the transaction of official District business are reimbursable to the employee when reasonably incurred and evidenced by submission of valid receipts.
 - 5.2.8.1 Allowable expenses incurred in conducting District business are: minor supplies, postage, reproduction costs, telephone and electronic communication expenses.
 - 5.2.9 Certain travel expenses are considered personal expenses and not essential to District business. Such non-reimbursable expenditures include: entertainment expense, leisure tours or personal side trips, personal telephone calls, traffic or parking citations except for those related to malfunctioning equipment on District owned/leased vehicles, individual membership dues or fees, and alcoholic beverages.
- 6.0 The Chancellor will provide annual reports to the Board of Trustees on all professional conference travel with the exception of employee expenses incurred while traveling with students.

See Board Policy 2735, Board Member Travel; Administrative Procedure 2735, Board Member Travel; Board Policy 4300, Field Trips and Excursions; Administrative Procedure 4300, Field Trips and Excursions; and Board Policy 7400, Travel and Conference Attendance.

Date of Adoption: February 12, 2002

Date of Last Revision: November 22, 2011

North Orange County Community College District
BOARD POLICY
Chapter 7
Human Resources

BP 7400 Travel and Conference Attendance

Reference:

Education Code Section [87032](#) ~~87032~~

- 1.0 The Chancellor is authorized to attend conferences, meetings, and other activities that are appropriate to the functions of the District.
- 2.0 The Chancellor shall establish procedures regarding the attendance of other employees at conferences, meetings, or activities. The procedures shall include authorized expenses, advance of funds, and reimbursement.
- 3.0 All travel outside the United States must be approved in advance by the Board [of Trustees](#).

[See Board Policy 2735, Board Member Travel; Administrative Procedure 2735, Board Member Travel; Board Policy 4300, Field Trips and Excursions; Administrative Procedure 4300, Field Trips and Excursions; and Administrative Procedure 7400](#) ~~Board Policy 6360,~~
Travel [and Conference Attendance](#)

Date of Adoption: October 9, 2007

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: November 12, 2019
SUBJECT: Future Board Agenda Items

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

BACKGROUND: At the June 2018 Board and Chancellor planning retreat, the group discussed how to make Board meetings more effective and efficient. As a result of that discussion, it was agreed that a new *Future Board Agenda Items* section would be included in Board meeting agendas to provide an opportunity for trustees to discuss the possibility of adding topics or items of interest to future agendas.

This information item is presented to allow for discussion on any potential future Board agenda items.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #4: The District will implement best practices related to planning, including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is in accordance with Board Policy 2310, Regular Meetings of the Board and Board Policy 2340, Agendas.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board discuss any potential future Board agenda items.

**Resolution 19/20-12
Exhibit A**

**Findings of Fact for the Sherbeck Field Improvements Project
Final Environmental Impact Report
SCH No. 2018041025**

**Pursuant to Sections 21081, 21081.5, and 21081.6 of the Public
Resources Code and Sections 15091 and 15093 of the CEQA
Guidelines**

Fullerton College

321 East Chapman Avenue
Fullerton, California 92832

Contact: Oscar Saghieh, Project Manager, Campus Capital Projects

NOVEMBER 2019

TABLE OF CONTENTS

<u>SECTION</u>	<u>PAGE NO.</u>
1 INTRODUCTION	1
1.1 Purpose	1
1.2 Organization and Format	2
1.3 Nature of Findings.....	3
1.3.1 Record of Proceedings	3
1.3.2 Custodian and Location of Records.....	4
1.4 Board of Trustees Independent Judgment	4
2 PROJECT DESCRIPTION	5
2.1 Project Location.....	5
2.2 Summary of Project Description	5
2.3 Project Objectives.....	5
2.4 Discretionary Actions.....	6
3 CEQA REVIEW AND PUBLIC OUTREACH	7
3.1 Notice of Preparation and Scoping.....	7
3.2 Draft Environmental Impact Report	8
3.3 Final Environmental Impact Report.....	8
4 CEQA FINDINGS OF INDEPENDENT JUDGMENT	9
4.1 Impacts Determined to Be Significant and Unavoidable	9
4.1.1 Noise.....	9
4.1.2 Recreation	12
4.1.3 Transportation.....	14
4.2 Impacts Determined to Be Less Than Significant with Mitigation.....	17
4.2.1 Hazardous and Hazardous Materials	18
4.2.2 Noise.....	19
4.2.3 Transportation.....	21
4.2.4 Tribal Cultural Resources	22
4.2.5 Utilities and Service Systems	23
4.3 Impacts Determined to Be Less Than Significant	25
4.3.1 Aesthetics.....	25
4.3.2 Agricultural and Forestry Resources.....	29
4.3.3 Air Quality	30
4.3.4 Biological Resources	37
4.3.5 Cultural Resources	39
4.3.6 Geology and Soils	40
4.3.7 Greenhouse Gas Emissions	42

4.3.8 Hazards and Hazardous Materials 45

4.3.9 Hydrology and Water Quality 47

4.3.10 Land Use and Planning..... 50

4.3.11 Mineral Resources..... 51

4.3.12 Noise..... 52

4.3.13 Population and Housing 53

4.3.14 Public Services..... 53

4.3.15 Recreation 55

4.3.16 Transportation..... 55

4.3.17 Tribal Cultural Resources 56

4.3.18 Utilities and Service Systems 57

4.3.19 Energy..... 60

4.3.20 Wildfire 62

5 FINDINGS ON PROJECT ALTERNATIVES..... 65

5.1 No Project Alternative: No Development/Continued Use of Yorba Linda High School 65

5.2 Reduced Project Alternative 66

5.3 Alternative Site Location at California State University, Fullerton..... 67

5.4 Alternative Site Location at Fullerton Union High School 68

6 GENERAL CEQA FINDINGS..... 71

6.1 Mitigation Monitoring and Reporting Program 71

6.2 CEQA Guidelines Sections 15091 And 15092 Findings..... 71

6.3 Findings Regarding Recirculation..... 71

7 STATEMENT OF OVERRIDING CONSIDERATIONS..... 75

8 CERTIFICATION OF THE EIR..... 77

9 REFERENCES 79

1 INTRODUCTION

1.1 Purpose

This statement of Findings of Fact (Findings) addresses the environmental effects associated with the proposed Sherbeck Field Improvements Project (project) described in the Environmental Impact Report (EIR). These Findings are made pursuant to the California Environmental Quality Act (CEQA; California Public Resources Code, Section 21000 et seq.), specifically California Public Resources Code, Sections 21081, 21081.5, and 21081.6, and the CEQA Guidelines (14 CCR 15000 et seq.), specifically Sections 15091 and 15093. The Sherbeck Field Improvements Project EIR examines the full range of potential effects of construction and operation of the proposed project and identifies standard mitigation practices that could be employed to reduce, minimize, or avoid those potential effects.

California Public Resources Code, Section 21081, and CEQA Guidelines Section 15091 require that the lead agency, in this case the North Orange County Community College District (District), prepare written findings for identified significant effects, accompanied by a brief explanation of the rationale for each finding. Specifically, CEQA Guidelines Section 15091 states, in part, that:

- a) No public agency shall approve or carry out a project for which an EIR has been certified which identifies one or more significant environmental effects of the project unless the public agency makes one or more written findings for each of those significant effects, accompanied by a brief explanation of the rationale for each finding. The possible findings are:
 - 1) Changes or alterations have been required in, or incorporated into, the project which avoid or substantially lessen the significant environmental effect as identified in the final EIR.
 - 2) Such changes or alterations are within the responsibility and jurisdiction of another public agency and not the agency making the finding. Such changes have been adopted by such other agency or can and should be adopted by such other agency.
 - 3) Specific economic, legal, social, technological, or other considerations, including provision of employment opportunities for highly trained workers, make infeasible the mitigation measures or project alternatives identified in the final EIR.

In accordance with California Public Resource Code, Section 21081, and CEQA Guidelines Section 15093, whenever significant effects cannot be mitigated to below a level of significance, the decision-making agency is required to balance, as applicable, the benefits of the project against its unavoidable environmental risks when determining whether to approve the project. If the benefits of a project outweigh the unavoidable adverse environmental effects, the adverse effects may be considered "acceptable." In that case, the decision-making agency may prepare and adopt a Statement of Overriding Considerations (SOC), pursuant to the CEQA Guidelines.

Section 15093 of the CEQA Guidelines state that:

- a) CEQA requires the decision-making agency to balance, as applicable, the economic, legal, social, technological, or other benefits of a proposed project against its unavoidable environmental risks when determining whether to approve the project. If the specific economic, legal, social, technological, or other benefits of a proposed project outweigh the unavoidable adverse environmental effects, the adverse environmental effects may be considered "acceptable."

- b) When the lead agency approves a project which will result in the occurrence of significant effects which are identified in the final EIR but are not avoided or substantially lessened, the agency shall state in writing the specific reasons to support its action based on the Final EIR and/or other information in the record. The statement of overriding considerations shall be supported by substantial evidence in the record.
- c) If an agency makes a statement of overriding considerations, the statement should be included in the record of the project approval and should be mentioned in the notice of determination. This statement does not substitute for, and shall be in addition to, findings required pursuant to Section 15091.

The Final EIR identified potentially significant effects that could result from the project. The District finds that the inclusion of certain mitigation measures as part of the approval of the proposed project will reduce most, but not all, of those effects to less-than-significant levels. Those impacts that are not reduced to less-than-significant levels are identified and overridden due to specific proposed project benefits (see Chapter 7, Statement of Overriding Considerations).

As required by CEQA, the District, in adopting these findings, also adopts a Mitigation Monitoring and Reporting Program (MMRP) for the proposed project. The District finds that the MMRP, which is incorporated by reference and made a part of these findings, meets the requirements of California Public Resources Code, Section 21081.6, by providing for the implementation and monitoring of measures intended to mitigate potentially significant effects of the proposed project.

In accordance with the CEQA Statutes and Guidelines, the District adopts these findings as part of its certification of the Final EIR for the proposed project. Pursuant to California Public Resources Code, Section 21082.1(c)(3), the District also finds that the Final EIR reflects the District's independent judgment as the lead agency for the proposed project.

1.2 Organization and Format

The content and format of these CEQA Findings of Fact are designed to meet the latest CEQA statutes and Guidelines. The Findings of Fact is organized into the following sections:

Chapter 1, Introduction, outlines the organization of this document and identifies the location and custodian of the record of proceedings.

Chapter 2, Project Description, summarizes the proposed project, including its location, and provides a list of project objectives.

Chapter 3, CEQA Review and Public Outreach, describes the steps that the District has undertaken to comply with the CEQA statutes and Guidelines as they relate to public input, review, and participation during the preparation of the Draft and Final EIRs.

Chapter 4, CEQA Findings of Independent Judgment, provides the findings of the project as determined in the EIR.

Impacts Determined to Be Significant and Unavoidable provides findings for all potentially significant and unavoidable environmental impacts for which implementation of identified feasible mitigation measures would not avoid or substantially reduce the environmental impacts to less than significant levels.

Impacts Determined to Be Less Than Significant with Mitigation provides findings for all potentially significant environmental impacts for which implementation of identified feasible mitigation measures would avoid or substantially reduce the environmental impacts to less than significant levels.

Impacts Determined Not to Be Significant or Less Than Significant provides a list of those environmental issue areas where no reasonably foreseeable impacts would occur and provides a list of those impacts determined to be below the threshold of significance without the incorporation of mitigation measures.

Chapter 5, Findings on Project Alternatives, provides a summary of the alternatives considered for the project and describes the associated findings.

Chapter 6, General CEQA Findings, addresses the District's findings regarding the mitigation monitoring and reporting program, CEQA Guidelines Sections 15091 and 15092, and recirculation.

Chapter 7, Statement of Overriding Considerations, provides the reasons for considering the project acceptable although significant impacts are not avoided or substantially lessened.

Chapter 8, Certification of the EIR, provides a summary of the findings of the Final EIR and the District's approval action on the project.

Chapter 9, References provides the references discussed in this document.

1.3 Nature of Findings

Any finding made by the District shall be deemed made, regardless of where it appears in this document. All of the language included in this document constitutes findings by the District, whether or not any particular sentence or clause includes a statement to that effect. The District intends that these findings be considered as an integrated whole and, whether or not any part of these findings fail to cross-reference or incorporate by reference any other part of these findings, that any finding required or committed to be made by the District with respect to any particular subject matter of the Final EIR, shall be deemed to be made if it appears in any portion of these findings.

1.3.1 Record of Proceedings

For the purposes of CEQA and the Findings herein set forth the record of proceedings for the project and consists of those items listed in CEQA Section 21167.6(e), along with other miscellaneous items contained within the District's files that are relevant to the consideration of the project. The record of proceedings for the District's decision on the proposed project consists of the following documents, at a minimum and without limitation, which are incorporated by reference and made part of the record supporting these findings:

- The Notice of Preparation, Notice of Availability, and all other public notices issued by the District in conjunction with the proposed project
- The Draft EIR for the proposed project and all technical appendices and documents relied upon or incorporated by reference
- All written comments submitted by agencies, organizations, or members of the public during the public review comment period on the Draft EIR and the District's responses to those comments

- The Final EIR for the proposed project
- The MMRP for the proposed project
- All reports, studies, memoranda, maps, staff reports, or other planning documents relating to the proposed project prepared by the District or consultants to the District with respect to the District's compliance with the requirements of CEQA and with respect to the District's action on the proposed project
- All documents submitted to the District by other public agencies or members of the public in connection with the Draft EIR, up through the close of the public review period for the project on June 28, 2019
- Any minutes and/or verbatim transcripts of all information sessions, public meetings, and public hearings held by the District in connection with the proposed project
- Any documentary or other evidence submitted to the District at such information sessions, public meetings, and public hearings
- All resolutions adopted by the District regarding the proposed project, and all staff reports, analyses, and summaries related to the adoption of those resolutions
- Matters of common knowledge to the District, including, but not limited to federal, state, and local laws and regulations
- Any documents expressly cited in these findings, in addition to those cited above; and any other materials required for the record of proceedings by CEQA Section 21167.6(e)

1.3.2 Custodian and Location of Records

The documents and other materials that constitute the Record of Proceedings for the District's actions related to the project are located at the North Orange County Community College District, 1830A West Romney Drive Anaheim, California 92801. The District is the custodian of the Record of Proceedings for the project.

1.4 Board of Trustees Independent Judgment

The Final EIR for the Sherbeck Field Improvements Project reflects the Districts' independent judgment. The District has exercised independent judgment in accordance with Public Resources Code 21082.1(c)(3) in retaining its own environmental consultant in the preparation of the EIR, as well as reviewing, analyzing and revising material prepared by the consultant.

Having received, reviewed, and considered the information in the Final EIR, as well as any and all other information in the record, the District hereby makes findings pursuant to and in accordance with Sections 21081, 21081.5, and 21081.6 of the California Public Resources Code.

2 Project Description

2.1 Project Location

Sherbeck Field (project site) is located in the northeastern portion of the Fullerton College campus. Fullerton College is located at 321 East Chapman Avenue in the City of Fullerton (City) and occupies an approximately 70-acre site in northern Orange County. The City is surrounded by the Cities of La Habra and Brea to the north, Placentia to the east, Anaheim to the south, and Buena Park to the west. Specifically, Fullerton College is bounded by residential development to the north, south, and east, and Fullerton Union High School to the west. Student Parking Lots 4 and 5 are located immediately north and west of the project site. Farther north are the Horticulture Building 1600 Complex and Child Development classrooms. North Berkeley Avenue borders the eastern side of the field, and farther east are single-family residences. Softball, baseball, and soccer fields are located south of Sherbeck Field.

2.2 Summary of Project Description

The proposed project involves improvements to Sherbeck Field, which is located on the campus of Fullerton College. Fullerton College is part of the District. Sherbeck Field is 4.36 acres and currently consists of a turf football field that is surrounded by a 400-meter-long track, with a two-story field house at the western edge of the field and a scoreboard at the eastern end of the field. Currently, Sherbeck Field does not have permanent seating or lighting.

The proposed project would involve the following improvements to Sherbeck Field:

- Permanent prefabricated aluminum bleachers with capacity for 4,417 spectators;
- Six field lighting stanchions, with two stanchions on the north side of the field, two stanchions at the south side of the field, one stanchion on the eastern edge of the field, and one stanchion on the western edge of the field;
- Sound system to be used exclusively for athletic competition events;
- Press box at the south side of the field; and
- Storage building to be located to the west of the bleachers at the north side of the field.

2.3 Project Objectives

The proposed project's main objectives are as follows:

- Provide a facility for the Fullerton College football program at Fullerton College that meets the college field and goalpost sizing requirements of the California Community College Athletic Association Regulations, Bylaw 4.6A.
- Provide a facility for the Fullerton College football program for full-season play so that the college does not have to request waivers from the Southern California Football Association.
- Provide an on-campus facility with field lighting to allow for more evening class options for the physical education program to meet student demand, and to allow for evening soccer games and occasional evening football games.

- Provide a facility with permanent bleachers so that Fullerton College can host regular season and playoff football games at the college.
- Provide a facility so that Fullerton College can reduce the costs associated with renting bleachers for the annual Fullerton College commencement ceremony.
- Provide a facility for the Fullerton College football program that includes a press box, which is required for football games in order to house football coaching staff, media, and statisticians.
- Provide a facility to address the inadequacy of the current storage of football equipment and track and field equipment at the field house.

2.4 Discretionary Actions

The District, as lead agency for the proposed project, is responsible for CEQA clearance and site plan review. A public agency, other than the lead agency, that has discretionary approval over the project is known as a “responsible agency,” as defined by the CEQA Guidelines (14 CCR 15000 et seq.). The responsible agencies and their corresponding approvals for this project are listed below.

State of California

- Division of the State Architect (approval of construction drawings)

Regional Agencies

- Orange County Fire Authority (emergency access)

Local Agencies

- City of Fullerton (approval of Construction Management Plan and Traffic Management Plan)

3 CEQA Review and Public Outreach

3.1 Notice of Preparation and Scoping

CEQA establishes mechanisms whereby the public and decision makers can be informed about the nature of the project being proposed and the extent and types of impacts that the project and its alternatives would have on the environment should the project or alternatives be implemented. In accordance with CEQA Guidelines Section 15063, the District prepared an Initial Study (dated April 2018) for the proposed project that identified the topics to be analyzed in the EIR. Pursuant to Section 15082 of the CEQA Guidelines, a notice of preparation (NOP) dated April 9, 2018, was circulated to interested agencies, organizations, and individuals. The NOP was sent to 23 local agency departments and organizations, including the local library where a hard copy of the NOP and Initial Study were available for review. The NOP was posted at the County Clerk's office on April 9, 2018, for a period of 30 days. The NOP was also sent to the State Clearinghouse at the California Governor's Office of Planning and Research. The State Clearinghouse assigned a state identification number (SCH No. 2018041025) to the Draft EIR. Fullerton College also mailed a notice of the EIR scoping meeting to approximately 4,000 property owners, residents, and organizations located within a 1-mile radius of the campus.

The NOP is intended to encourage interagency communication regarding the proposed project so that agencies, organizations, and individuals are afforded an opportunity to respond with specific comments and/or questions regarding the scope and content of the EIR. Pursuant to Section 15082 of the CEQA Guidelines, recipients of the NOP were requested to provide responses within 30 days after their receipt of the NOP. A public scoping meeting was held on the Fullerton College campus on May 1, 2018, to gather additional public input on the scope of the environmental document. Approximately 30 staff members and 200 community members attended the scoping meeting. The 30-day public scoping period ended on May 8, 2018. All comments received during the NOP public notice period were considered during the preparation of this Draft EIR.

A total of 62 comment letters and 24 scoping comment cards were received during the NOP public review period. The following issues were raised in the written responses to the NOP:

- Several commenters were concerned with impacts related to light pollution, increased glare from the lights, noise pollution, traffic, and parking issues.
- Commenters suggested use of the Fullerton Union High School Stadium, California State University, Fullerton Titan Stadium, or other venues as alternatives.
- Other issues raised were related to safety and the need for police patrolling during events.
- The City asked that the EIR include effective and enforceable mitigation measures that will protect the surrounding residential areas from light, noise, and traffic intrusion. Other comments include recommendations for the aesthetics, noise, traffic, and alternatives analyses. In addition, the City requested that the EIR evaluate impacts to public infrastructure, using anticipated quantities of discharge into storm drains and sewers, and anticipated water usage.

The Initial Study found the proposed project would not result in significant impacts to agriculture and forestry resources, biological resources, cultural resources, geology and soils, hydrology and water quality, land use and planning, mineral resources, population and housing, and utilities and service systems. Based on the City's comments, the EIR carried forward analysis of Section 4.10, Utilities and Service Systems, as it relates to water, wastewater, and

stormwater. Based on the Initial Study and other comments received during the NOP scoping period, the following issues were determined to be potentially significant and are therefore addressed in the EIR:

- Aesthetics
- Air Quality
- Greenhouse Gas Emissions
- Hazards and Hazardous Materials
- Noise
- Public Services
- Recreation
- Transportation
- Tribal Cultural Resources
- Utilities and Service Systems
- Energy
- Wildfire

3.2 Draft Environmental Impact Report

The District prepared the EIR in accordance with CEQA and the CEQA Guidelines. The EIR is a full-disclosure document that informs public-agency decision makers and the public of the significant environmental effects of the proposed project. Measures to minimize significant effects are identified in the EIR and reasonable alternatives to the proposed project are evaluated.

The Draft EIR was made available to the public for review and comment for a 45-day period. The review and comment period began on May 15, 2019, and concluded on June 28, 2019. A copy of the Draft EIR was available for public review at the Fullerton Public Library (353 West Commonwealth Avenue, Fullerton, California 92832). The Draft EIR was also available for review on the District website: <http://www.nocccd.edu/> and the Fullerton College website www.fullcoll.edu/campusprojects. All comment letters received in response to the Draft EIR were reviewed and are included in the Final EIR, along with written responses to each of the comments.

3.3 Final Environmental Impact Report

Section 15088 of the CEQA Guidelines requires that the Lead Agency responsible for the preparation of an EIR evaluate comments on environmental issues and prepare a written response addressing each of the comments. The intent of the Final EIR is to provide a forum to address comments pertaining to the information and analysis contained within the Draft EIR, and to provide an opportunity for clarifications, corrections, or minor revisions to the Draft EIR as needed.

The Final EIR assembles in one document all the environmental information and analysis prepared for the proposed project, including comments on the Draft EIR and responses by the District to those comments.

In accordance with CEQA Guidelines Section 15132, the Final EIR for the proposed project consists of: (i) the Draft EIR and subsequent revisions; (ii) comments received on the Draft EIR; (iii) a list of the persons, organizations, and public agencies commenting on the Draft EIR; (iv) written responses to significant environmental issues raised during the public review and comment period and related supporting materials; and, (v) other information contained in the EIR, including EIR appendices.

4 CEQA Findings of Independent Judgment

4.1 Impacts Determined to Be Significant and Unavoidable

This section identifies the significant unavoidable impacts that require a statement of overriding considerations to be issued by the District, pursuant to Section 15093 of the CEQA Guidelines, if the proposed project is approved. Based on the analysis contained in the EIR, the following impacts have been determined to fall within the “significant unavoidable impacts” category: noise impacts due to periodic operations of the proposed project and cumulative noise impacts; as discussed throughout the entirety of this EIR, impacts resulting from construction of recreational facilities and cumulative recreation impacts; and operational impacts to City of Fullerton and California Department of Transportation (Caltrans) intersections, along with cumulative transportation impacts.

4.1.1 Noise

Long-Term Operational Noise

On-Site Noise Impacts

The operational noise impacts associated with the proposed project includes periodic increases in on-site noise resulting from the proposed improvements to Sherbeck Field. The periodic on-site operational noise would be generated by crowd noise, on-field/sideline noise, the proposed speaker system, and existing traffic noise in the project area. The primary on-site noise source would be from the proposed PA system. Combined sound levels range from approximately 69 dBA L_{eq} at residences to the northeast of the project site, to approximately 76 dBA L_{eq} at the nearest residences, due east of the proposed project site. Compared to the existing modeled noise levels, the periodic sound level increase at the nearby residences would range from approximately 7 to 13 decibels (dB).¹ Based on the Fullerton Municipal Code, the proposed project is exempt from City on-site operational noise standards due to the exemption in Section 15.90.040.A.1 of the Noise Ordinance. Therefore, the standards provided in the Noise Ordinance are not applicable. However, the periodic increase in noise of up to 13 dB is considered a substantial noise increase based on the Federal Interagency Committee on Noise (FICON) guidance. Therefore, the on-site operational noise associated with the project would be a significant noise impact.

Various mitigation measures were considered, including noise barriers on the project property line, the proposed bleachers, and at the residential property line, and were determined to be either ineffective or infeasible.² Other potential mitigation measures included a focused PA speaker system and reduced seating capacity, which were determined to result in overall noise reductions of between 3 and 6 dB. Such scenarios would not reduce the

¹ The noise levels reported here are “worst case” and reflect a conservative analysis for the football games (approximately five regular and up to two playoff football games per season) that would be held at Sherbeck Field.

² Due to the height of the speakers and bleachers, noise barrier walls to shield these sources would need to be constructed to a very high elevation to provide acoustic shielding to residential receptors, as speaker arrays and the top row of the crowd are located at elevations of 30 feet above grade. Similarly, noise barrier walls on the bleachers would likely add significant structural weight for little acoustic benefit, and are therefore also not considered feasible.

periodic noise increases to a level of less than significant.³ A reduced project alternative is considered in Chapter 6, Alternatives of the Draft EIR. Alternative speaker placement (i.e., in front of the bleachers) of the Draft EIR was investigated but was found to be infeasible because proper placement of these loudspeakers would require installation in the center of the proposed track. The analysis also indicated no significant sound level reductions would be afforded by this option. To reduce operational noise impacts, the District would restrict field event times at Sherbeck Field in accordance with Mitigation Measure (MM) NOI-2. Additionally, MM-NOI-3 (see Section 3.5.1 of the Draft EIR, Construction and Installation) ensures the speaker system would not exceed 91 dBA L_p in the bleachers at any events. Further, as discussed in Section 3.5.2, Proposed Programming of the Draft EIR, the PA system would only be used by Fullerton College and outside groups would be prohibited from using any PA or sound amplification systems. The proposed project would be required to comply with the District's Administrative Procedures Chapter 6, Business and Fiscal Affairs policies, specifically regulations governing Sherbeck Field (MM-NOI-4). However, this would not reduce noise levels during Fullerton College-hosted events to a less than significant level. Therefore, the on-site operational noise from the proposed project is considered to be a significant unavoidable adverse impact.

MM-NOI-2 The Fullerton College Athletic Department shall require the Facilities Department and any rental agreements to restrict field events at Sherbeck Field to occur only during the following times:

- Spring Semester: Monday through Thursday between 6:00 a.m. to 9:15 p.m.; Friday between 6:00 a.m. to 8:00 p.m.; Saturday and Sunday between 8:00 a.m. to 8:00 p.m.
- Summer Semester: Monday through Thursday between 6:00 a.m. to 9:15 p.m.; Friday between 6:00 a.m. to 8:00 p.m.; Saturday and Sunday between 8:00 a.m. to 8:00 p.m.
- Fall Semester: Monday through Thursday between 6:00 a.m. to 9:15 p.m.; Friday between 6:00 a.m. to 8:00 p.m.; Saturday and Sunday between 8:00 a.m. to 8:00 p.m. (with the exception of up to two Fullerton College football games per year from 7:00 p.m. to 10:00 p.m.).
- Outside groups using the field are prohibited from using any public address or sound amplification systems.
- North Orange County Community College District will be responsible for making sure the rental parties comply with their rental agreements in which these timelines will be stipulated and also through compliance with the project's MMRP.

MM-NOI-3 The speaker system used at Sherbeck Field will not exceed 91 dBA A-weighted decibels sound pressure level in the bleachers at any events. North Orange County Community College District will be responsible for making sure the speaker system does not exceed 91 A-weighted decibels sound pressure level. This will be accomplished either by limiting the levels during final speaker system design and installation, or by periodic testing of the system prior to large games.

MM-NOI-4 Programming for each of the uses on Sherbeck Field is required to comply with the North Orange County Community College District's Administrative Procedures Chapter 6, Business and Fiscal Affairs, 5.0 Sherbeck Field Usage. Regulations governing Sherbeck Field usage are as follows:

- No Fullerton College football games shall be played on Friday evening.

³ As shown in Tables 6 through 13 of the Veneklasen Associates report (see Appendix E), the increase in combined (or cumulative) noise compared to existing would be up to 11 dB under these alternative scenarios.

- No high school football games shall be played at Sherbeck Field.
 - Exceptions may be made for temporary use during extenuating circumstances.
- Field lighting shall not be used for any outside groups at any time on Saturday and Sunday.
- No field rentals for the purpose of musical performances or concerts by outside groups or individuals will be permitted.
- The public address system is only for use by Fullerton College. Outside groups using the field are prohibited from using any public address or sound amplification systems.

Off-Site Noise

The operational noise impacts associated with the proposed project also include periodic increases in off-site noise generated by vehicular traffic. On Saturdays, when football games would take place, greater numbers of vehicle trips would be generated during the approximately 2 hours of arrival time (generally in the late-morning/early-afternoon hours) and 2 hours of departure time (generally in the late afternoon hours). For the existing traffic scenario, project-related, peak-hour traffic noise levels are predicted to increase approximately 0 to 6 dB, depending on the location. For Year 2030 traffic scenarios, project-related, peak-hour traffic noise levels are predicted to increase approximately 0 to 5 dB, depending on the location. Periodic changes in the traffic noise level of up to 5 to 6 dB are considered clearly audible.

Because the project-related traffic noise increases are predicted to occur for relatively short periods (for the 2 hours prior to and 2 hours after the games), these increases would not result in a significant change in the overall 24-hour noise levels. The maximum periodic traffic noise of 6 dB would result in a 1 dB or less increase in terms of the community noise equivalent level (CNEL), which is not perceptible or significant. Nonetheless, based on the FICON thresholds for increases in community noise, the periodic noise increase (in terms of hourly average (L_{eq})) at residences along the east side of North Berkeley Avenue between East Chapman Avenue and North Lemon Street is considered substantial. Because the project would result in periodic noise level increases of up to 6 dB, and because there is no feasible mitigation to address this vehicular-based noise, this is considered a significant unavoidable adverse impact.

Cumulative Noise Impacts

Non-transportation noise sources (e.g., project operation) and construction noise impacts are typically project-specific and highly localized (i.e., these do not generally affect the community noise level at distances beyond several hundred feet). Construction activities associated with proposed or future development within the area would contribute to cumulative noise levels, but in a geographically limited and temporary manner. As other development occurs in the area, noise from different types of uses (e.g., traffic, aircraft, fixed noise sources) would continue to combine, albeit on a localized basis, to cause increases in overall background noise conditions within the area. As a result, such sources do not significantly contribute to cumulative noise impacts at distant locations and are not evaluated on a cumulative level.

The proposed project's traffic-related impacts on a regular basis (i.e., weekdays) would result in a 0 dB increase (rounded to whole numbers) along adjacent roadways. Periodically (on game days), traffic and on-site activity noise levels are anticipated to result in substantial noise increases. These increases may be additive to other cumulative project noise. Therefore, the increase in noise associated with cumulative traffic and on-site activities would be cumulatively considerable and significant.

Finding

The District finds that the above mitigation measures are feasible, are adopted, and will reduce the proposed project's noise impacts attributable to operational noise. Implementation of feasible mitigation measures would limit noise attributed to third-party rentals. However, there are no feasible mitigations measures that would reduce noise levels during Fullerton College-hosted events to a level below significant. Therefore, these impacts must be considered significant and unavoidable even after implementation of all feasible mitigation measures. Pursuant to Section 21081(a)(3) of the California Public Resources Code, as described in the Statement of Overriding Considerations, the District has determined that specific economic, legal, social, technological, or other considerations make infeasible the alternatives identified in the EIR, and the identified noise impacts are thereby acceptable because of specific overriding considerations (see Chapter 7).

Rationale

Based on the impact analysis, the proposed project would result in significant cumulative noise impacts arising from the period operations of the proposed project. Implementation of the above mitigation measures would restrict field event times at Sherbeck Field to reduce period operational noise. Various mitigation measures were considered, including noise barriers on the project property line, the proposed bleachers, and at the residential property line, and were determined to be either ineffective or infeasible. There is no feasible mitigation to address Fullerton College-hosted events and vehicular-based noise.

4.1.2 Recreation

Require the Construction or Expansion of Recreational Facilities

Since the proposed project includes a recreational facility, the impacts are analyzed throughout the EIR. As such, the potential environmental impacts related to recreational facilities are part of the impacts assessment conducted for the entirety of the proposed project. The proposed project would result in significant and unavoidable noise and transportation impacts; therefore, impacts related to recreation are significant and unavoidable.

In an effort to avoid construction noise impacts, MM-NOI-1 is required to control construction noise to the extent practicable and feasible (see Section 4.2.2, Noise, for full text of MM-NOI-1). With implementation of MM-NOI-1, construction noise impacts would be less than significant. To reduce operational noise impacts, the District would restrict field event times at Sherbeck Field in accordance with MM-NOI-2. MM-NOI-3 would limit the maximum sound level of the speaker system in the bleachers to 91 dBA at events. MM-NOI-4 would require uses on Sherbeck Field to comply with the District's Administrative Procedures Chapter 6, Business and Fiscal Affairs, 5.0 Field Usage. However, these measures would not reduce noise levels during Fullerton College-hosted events to a less than significant level. Therefore, the on-site noise from the proposed project is considered to be a significant unavoidable adverse impact.

In the Traffic Impact Analysis (TIA) prepared for this project, the proposed project (Saturday field event) would significantly impact 3 of the 31 key study intersections under Existing plus Project, Year 2020 plus Project, and Year 2030 Buildout plus Project traffic conditions. The proposed project (Friday field event) would significantly impact 4 of the 31 key study intersections under Existing plus Project and Year 2020 plus Project traffic conditions. The implementation of improvements (i.e., Traffic Management Plan) at the impacted key study intersections of Lemon Street/Berkeley Avenue, Berkeley Avenue/College Driveway No. 1, and Berkeley Avenue/College Driveway

No. 2 would improve the intersections' level of service (LOS) operation to an acceptable level. With implementation of MM-TRA-2 (see Section 4.1.3, Transportation, for full text of MM-TRA-2), cumulative impacts to the four key study intersections would be less than significant.

Additionally, implementation of improvements at the impacted key study intersection of State College Boulevard/Chapman Avenue would completely offset the impact of project traffic (MM-TRA-3, see Section 4.1.3 for full text of MM-TRA-3). MM-TRA-3 is proposed to mitigate the Year 2030 Buildout plus Project Saturday field event traffic scenario at the intersection of the State College Boulevard/Chapman Avenue. Although implementation of improvements at State College Boulevard/Chapman Avenue would completely offset the impact of project traffic, the proposed project cannot guarantee that these improvements, which are located in the City of Fullerton, will be implemented. Therefore, impacts would be significant and unavoidable.

Under the Caltrans methodology, Year 2030 Buildout plus Project traffic conditions would impact one of the six state-controlled Caltrans intersections. The remaining five state-controlled study intersections are forecast to continue to operate at acceptable LOS D or better with the addition of project generated traffic in the Year 2030. MM-TRA-4 (see Section 4.1.3 for full text of MM-TRA-4) is proposed to mitigate Year 2030 Buildout plus Project weekly academic instruction traffic scenario under the Caltrans methodology at the state-controlled intersection State Route (SR) 57 northbound (NB) Ramps at Chapman Avenue. Although implementation of improvements at the impacted state-controlled intersection of the SR-57 NB Ramps/Chapman Avenue would completely offset the impact of project traffic, the proposed project cannot guarantee that these improvements, which are located in the City of Fullerton and/or also under the jurisdiction of Caltrans, will be implemented. Therefore, impacts would be significant and unavoidable.

Cumulative Recreational Impacts

The geographic context for analysis of cumulative impacts to recreational facilities is the City of Fullerton. However, existing recreational facilities within the City would not experience a significant increase in visitors as a result of the proposed project. Projects within the City could result in cumulative impacts to recreational facilities in the City through the increase in demand for recreational facilities. Only residential projects or growth-stimulating projects that increase population create demand for recreational facilities. The City's Municipal Code Chapter 21.12 establishes a fee for any dwelling unit in the City (with exceptions) to provide for the acquisition, development, and improvement of public parks and recreational facilities in the City. All past, present, and future residential projects in the surrounding area would be required to comply with the requirements of Chapter 21.12 of the City's Municipal Code. However, the proposed project would result in potentially significant and unavoidable impacts to operational noise and future traffic and circulation conditions. Since the proposed project entails the construction of recreational facilities, the proposed project would contribute to cumulatively considerable impacts.

Finding

The District finds that the above mitigation measures are feasible, are adopted, and will reduce the potential impacts associated with the construction of a recreational facility. However, since the proposed project itself entails the construction of recreational facilities, the assessment of potential effects related to recreational facilities are based on the analysis provided in other sections of the EIR. As there are no feasible mitigation measures that would reduce noise and transportation impacts to a level below significant, these impacts must be considered significant and unavoidable even after implementation of all feasible mitigation measures. Pursuant to Section 21081(a)(3) of the California Public Resources Code, as described in the Statement of Overriding Considerations, the District has determined that specific economic, legal, social, technological, or other considerations make infeasible the alternatives identified in the EIR, and the identified impacts associated with the construction of a recreational facility are thereby acceptable because of specific overriding considerations (see Chapter 7).

Rationale

Since the proposed project includes a recreational facility, the impacts are analyzed throughout the EIR. As such, the potential environmental impacts related to recreational facilities are part of the impacts assessment conducted for the entirety of the proposed project. Mitigation measures would reduce potential impacts related to construction noise, hazards and hazardous materials, transportation, tribal cultural resources, and utilities to less than significant. However, noise impacts associated with periodic operation of the proposed project would remain as significant unavoidable adverse impacts. There is no feasible mitigation to address Fullerton College-hosted events and vehicular-based noise. Additionally, mitigation measures proposed to reduce operational transportation impacts cannot be guaranteed as they are located in the City of Fullerton and Caltrans jurisdiction.

4.1.3 Transportation

Conflict with a Program, Plan, Ordinance or Policy or with an Applicable Congestion Management Program

Operational Traffic Impact

A TIA was prepared for the proposed project that included LOS calculations for 31 key study intersections for Existing plus Project traffic conditions, Year 2020 plus Project traffic conditions, and Year 2030 Buildout plus Project traffic conditions. Traffic conditions were further evaluated by weekly academic instruction, Saturday field event, and Friday field event impacts. According to the City of Fullerton, LOS D is the minimum acceptable condition that should be maintained during the peak commute hours. The proposed project (weekly academic instruction) would not significantly impact any of the intersections under Existing plus Project, Year 2020 plus Project, or Year 2030 Buildout plus Project traffic conditions. The proposed project (Saturday field event) would significantly impact 3 of the 31 key study intersections under Existing plus Project, Year 2020 plus Project, and Year 2030 Buildout plus Project traffic conditions. The proposed project (Friday field event) would significantly impact 4 of the 31 key study intersections under Existing plus Project and Year 2020 plus Project traffic conditions. The implementation of improvements (i.e., Traffic Management Plan) at the impacted key study intersections of Lemon Street/Berkeley Avenue, Berkeley Avenue/College Driveway No. 1, and Berkeley Avenue/College Driveway No. 2 would improve the intersections' LOS operation to an acceptable level. With implementation of MM-TRA-2, cumulative impacts to the four key study intersections would be less than significant.

MM-TRA-2 The North Orange County Community College District shall implement a Traffic Management Plan (TMP) during the Friday and Saturday field event arrival and departure periods, as applicable, at the intersections of Lemon Street/Berkeley Avenue, Lemon Street/Fullerton College Drive, Berkeley Avenue/College Driveway No. 1, and Berkeley Avenue/College Driveway No. 2. The TMP shall be implemented in coordination with the City of Fullerton and requires approval by the City Traffic Engineer and shall include, as necessary: the placement of police department staff or staff with equivalent training at the affected intersections to manage traffic flow; intersection signal timing adjustments to further improve traffic flow; routing of traffic via traffic cones/delineators; and/or the implementation of programmable changeable message signs. If Fullerton police officers are employed for traffic control purposes it requires a request be made to the Police Department and is dependent on the availability of off-duty officers. The District will be responsible for the cost of services received.

Additionally, implementation of improvements at the impacted key study intersection of State College Boulevard/Chapman Avenue would completely offset the impact of project traffic (MM-TRA-3). MM-TRA-3 is proposed to mitigate the Year 2030 Buildout plus Project Saturday field event traffic scenario at the intersection of the State College Boulevard/Chapman Avenue. Although implementation of improvements at State College Boulevard/Chapman Avenue would completely offset the impact of project traffic, the proposed project cannot guarantee that these improvements, which are located in the City of Fullerton, will be implemented. Therefore, impacts would be significant and unavoidable.

MM-TRA-3 Prior to 2030, the North Orange County Community College District shall pay its proportional “fair share” (24.9%) of the costs to implement the following improvements at the intersection of State College Boulevard/Chapman Avenue: Widen and/or restripe the westbound approach of Chapman Avenue to provide a second westbound left-turn lane; And modify the existing traffic signal as necessary.

Under the Caltrans methodology, Year 2030 Buildout plus Project traffic conditions would impact one of the six state-controlled Caltrans intersections. The remaining five state-controlled study intersections are forecast to continue to operate at acceptable LOS D or better with the addition of project generated traffic in the Year 2030. MM-TRA-4 is proposed to mitigate Year 2030 Buildout plus Project weekly academic instruction traffic scenario under the Caltrans methodology at the state-controlled intersection SR 57 NB Ramps at Chapman Avenue. Although implementation of improvements at the impacted state-controlled intersection of the SR-57 NB Ramps/Chapman Avenue would completely offset the impact of project traffic, the proposed project cannot guarantee that these improvements, which are located in the City of Fullerton and/or also under the jurisdiction of Caltrans, will be implemented. Therefore, impacts would be significant and unavoidable.

MM-TRA-4 Prior to 2030, the North Orange County Community College District shall pay its proportional “fair share” (0.6%) of the costs to implement the following improvements at the intersection of the State Route (SR) 57 Northbound (NB) Ramps and Chapman Avenue: widen and/or restripe the westbound approach of Chapman Avenue to provide a third westbound through lane; and, modify the existing traffic signal as necessary.

Adequate storage is provided at the off-ramps for all six state-controlled study intersections under Existing plus Project, Year 2020 plus Project, and Year 2030 Buildout plus Project traffic conditions during the weekday PM peak hour, Saturday Event Arrival peak hour, and Saturday Event Departure peak hour. Therefore, impacts associated with off-ramp queuing would be less than significant.

The proposed project would not physically preclude implementation of any regional or local policies, plans, or programs regarding public transit, bicycle, or pedestrian facilities. Therefore, impacts associated with alternative transportation policies, plans, programs, and facilities would be less than significant.

However, as indicated previously, implementation of improvements at State College Boulevard/Chapman Avenue would completely offset the impact of project traffic, but the proposed project cannot guarantee that these improvements, which are located in the City of Fullerton, will be implemented. In addition, implementation of improvements at the impacted state-controlled intersection of the SR-57 NB Ramps/Chapman Avenue would completely offset the impact of project traffic, but the proposed project cannot guarantee that these improvements, which are located in the City of Fullerton and/or also under the jurisdiction of Caltrans, will be implemented. Therefore, impacts would be significant and unavoidable.

Cumulative Transportation Impacts

The analysis of future conditions (Year 2020 and Year 2030) presented above takes into account existing traffic, ambient growth, and cumulative projects traffic. The cumulative traffic projections for Year 2020 account for existing traffic volumes, increases in the existing traffic volumes due to overall regional growth, and traffic generated by specific development projects expected to be constructed by the Year 2020 in the vicinity of the project study area. Similar to the approach in forecasting Year 2020 traffic volumes, Year 2030 peak hour background traffic volumes were forecast based on application of growth rates provided by the City of Fullerton to existing traffic volumes, and by further adding traffic volumes from all future cumulative projects (i.e., buildout of the City).

Under the Year 2020 plus Project traffic conditions, as presented above, the proposed project would result in significant cumulative impacts at four of the 31 key study intersections. The remaining 27 key study intersections are forecast to continue to operate at an acceptable LOS with the addition of project-generated traffic under Year 2020 traffic conditions. With implementation of MM-TRA-2, cumulative impacts to the four key study intersections would be reduced to less than significant.

Under the Year 2030 Buildout plus Project traffic conditions, the proposed project would result in significant cumulative impact at four of the 31 key study intersections. Although the intersection of Harbor Boulevard/Orangethorpe Avenue is forecast to operate at unacceptable LOS F during the Saturday Event Arrival peak hour and Saturday Event Departure peak hour with the addition of project traffic, the addition of project trips is not anticipated to worsen or further degrade the LOS. The remaining 26 key study intersections are forecast to continue to operate at an acceptable LOS with the addition of project-generated traffic under Year 2030 Buildout traffic conditions. Implementation of the TMP at the intersections of Lemon Street/Berkeley Avenue, Berkeley Avenue/College Driveway No. 1, and Berkeley Avenue/College Driveway No. 2 would improve the intersections' LOS operation to an acceptable level (MM-TRA-2). Additionally, implementation of improvements at the impacted key study intersection of State College Boulevard/Chapman Avenue would completely offset the impact of project traffic. However, because the implementation of improvements proposed cannot be guaranteed within the jurisdiction of the City of Fullerton, this cumulative impact would be significant and unavoidable (MM-TRA-3).

Under the Caltrans methodology, Year 2030 Buildout plus Project traffic conditions would result in significant cumulative impacts at one of the six state-controlled Caltrans intersections. The remaining five state-controlled study intersections are forecast to continue to operate at acceptable LOS D or better with the addition of project generated traffic in the Year 2030. The implementation of improvements at the impacted state-controlled intersection of the SR-57 NB Ramps/Chapman Avenue would completely offset the impact of the proposed project. However, because the implementation of improvements at a Caltrans intersection is not guaranteed and is not within the jurisdiction of the District, this cumulative impact is significant and unavoidable (MM-TRA-4).

Adequate storage is provided at the off-ramps for all six state-controlled study intersections under Existing plus Project, Year 2020 plus Project, and Year 2030 Buildout plus Project traffic conditions during the weekday PM peak hour, Saturday Event Arrival peak hour, and Saturday Event Departure peak hour. Therefore, the proposed project's contribution to impacts at the off-ramps would not be cumulatively considerable.

The development of the proposed project in combination with cumulative development and ambient traffic growth is anticipated to significantly impact one of the eight freeway segments under Existing plus Project Saturday traffic conditions, two of the eight freeway segments under Year 2020 Cumulative plus Project Saturday traffic conditions, and three of the eight freeway segments under Year 2030 Buildout plus Project Saturday traffic conditions. The three segments forecast to operate at an unacceptable level of service during a Saturday Field Event in Year 2030

are key freeway segment no. 4, SR-57 at Chapman, key freeway segment no. 6, westbound SR-91 west of Harbor Boulevard; and key freeway segment no. 7, eastbound SR-91 west of Harbor Boulevard. The proposed project's incremental impacts to these key freeway study segments are considered significant and unavoidable as there are no feasible mitigation measures available that will reduce cumulative mainline impacts to below significance thresholds or achieve acceptable service level goals.

Additionally, the development of the proposed project in combination with cumulative development and ambient traffic growth would significantly impact one of the eight freeway ramps forecast to operate at an unacceptable level of service in the Year 2020 during the Saturday Event peak hours (i.e., no. 7 – diverge segment). Three of the eight freeway ramps are forecast to operate at an unacceptable level of service in the Year 2030 during the Saturday Event peak hours (i.e., no. 4 – merge segment; no. 6 – merge segment; and no. 7 – diverge segment). The proposed project's contribution to the freeway system can be considered significantly impacted at these three freeway ramps. In sum, the proposed project would have cumulatively considerable transportation impacts.

Finding

The District finds that the above mitigation measures are feasible, are adopted, and will reduce the proposed project transportation impacts attributable to trips generated by the proposed project. However, there are no feasible mitigations measures that would reduce cumulative transportation impacts to a level below significant. Although mitigation measures are proposed to reduce impacts to the intersections of Lemon Street/Berkeley Avenue, Lemon Street/Fullerton College Drive, Berkeley Avenue/College Driveway No. 1, Berkeley Avenue/College Driveway No. 2, and State College Boulevard/Chapman Avenue, these improvements require right-of-acquisition from the City of Fullerton, and thus, the proposed project cannot guarantee that these improvements would be implemented by the City of Fullerton. Additionally, although mitigation is proposed to reduce impacts to the intersection of SR-57 NB at Chapman, the proposed project cannot guarantee that these improvements, which are under the jurisdiction of Caltrans, will be implemented. Therefore, these impacts must be considered significant and unavoidable even after implementation of all feasible mitigation measures. Pursuant to Section 21081(a)(3) of the California Public Resources Code, as described in the Statement of Overriding Considerations, the District has determined that specific economic, legal, social, technological, or other considerations make infeasible the alternatives identified in the EIR, and the identified transportation impacts are thereby acceptable because of specific overriding considerations (see Chapter 7).

Rationale

Mitigation measures are proposed to reduce potential transportation impacts, but due to such limitations as roadway intersections and freeway segments being under the jurisdiction and control of the City of Fullerton and Caltrans, mitigation and improvements are rendered infeasible. The significance determinations are based on a conservative worst-case scenario whereby it is assumed that mitigation for all significant impacts outside the control of Fullerton College are infeasible and therefore, the impacts are significant and unavoidable.

4.2 Impacts Determined to Be Less Than Significant with Mitigation

This section identifies significant adverse impacts of the proposed project that require findings to be made under California Public Resources Code, Section 21081(a), and CEQA Guidelines Section 15091(a)(1). Based on

substantial evidence, the District finds that adoption of the mitigation measures set forth below will reduce the identified significant impacts to less than significant levels.

4.2.1 Hazardous and Hazardous Materials

Cortese List

There is one site within the project boundary identified in Government Code Section 65962.5 (i.e., Cortese List). The Fullerton College site references a prior release of petroleum (spillage from overfilling) discovered during the UST closure in 1993 (SWRCB 1993). A cleanup action plan addressed the issue, and a no further action letter was issued by the Regional Water Quality Control Board (RWQCB) in 2004 (SWRCB 2017). However, because release cases can be closed with residual contamination in place in soils, a hazardous materials contingency plan (Contingency Plan) was prepared for Fullerton College to reduce any impacts from potentially contaminated soils.

The Contingency Plan details the procedures to be followed within the campus if potentially contaminated soils or contaminated sources (such as buried fuel tanks) are encountered during excavation activities. The Contingency Plan notes that potential soil contaminants within the project area include diesel from underground storage tanks and pesticides and arsenic from the former orchards located on the eastern portion of campus. However, diesel-impacted soils are easily identified via odors and staining, and the construction contractor is required to cease excavation if contaminant sources are found or suspected in the soil. The Contingency Plan requires the construction contractor to ensure that all workers are appropriately trained to identify contaminated soils. Additionally, because the potential for pesticides and arsenic to impact the soil is considered low, and because the earthwork processes that took place to develop the current field would have reduced any existing pesticide concentrations, impacts related to the former orchard would be less than significant (Black Rock Geosciences 2018; Kinnebrew, pers. comm. 2018). Should construction activities at the project site not follow applicable procedures, impacts would be potentially significant. Procedures outlined in the Contingency Plan would further reduce any impacts from potentially contaminated soils to less than significant. The proposed project would comply with the procedures to be followed within the project site if potentially contaminated soils or contaminant sources are encountered during excavation activities (MM-HAZ-1). Compliance with the Contingency Plan would ensure that hazards to the public or environment as a result of contaminated soils would not occur. Therefore, with implementation of MM-HAZ-1 impacts relating to location on a site included on a list of hazardous materials sites would be less than significant.

MM-HAZ-1 The North Orange County Community College District is responsible for ensuring the proposed Sherbeck Field project complies with applicable procedures set forth in the Hazardous Materials Contingency Plan for Fullerton College, 321 East Chapman Avenue Fullerton, California 92832, and dated February 2018. The Hazardous Materials Contingency Plan, as it applies to the Sherbeck Field project, shall be followed during construction activities.

Cumulative Hazards and Hazardous Materials Impacts

Cumulative impacts related to hazards and hazardous materials would result from projects that combine to increase exposure to hazards and hazardous materials. The proposed project would have less than significant impacts with mitigation measures incorporated. The proposed project would comply with all federal, state, and local regulations pertaining to the use, transport, and release of hazardous materials. The potential release of hazardous materials during ground-disturbing activities would be reduced by compliance with the Contingency Plan (MM-HAZ-1). Although cumulative projects have the potential to result in significant impacts to hazards and

hazardous materials, these projects would also be subject to federal, state, and local regulations that would help reduce potential impacts. Cumulative projects may also require similar mitigation measures to help further reduce potential impacts. Therefore, the proposed project combined with the cumulative projects would not result in a cumulative significant impact related to hazards and hazardous materials.

Finding

The District finds that the above mitigation measure is feasible, is adopted, and will reduce the potential hazards and hazardous material-related impacts of the proposed project related to the listing of the site on hazardous materials sites list compiled pursuant to Government Code Section 65962.5; and cumulative hazards and hazardous materials impacts to less-than-significant levels. Accordingly, the District finds that, pursuant to California Public Resources Code, Section 21081(a)(1), and CEQA Guidelines Section 15091(a)(1), changes or alterations have been required in, or incorporated into, the proposed project that mitigate or avoid potentially significant hazards and hazardous material-related impacts of the proposed project identified in the Final EIR.

Rationale

Mitigation measure related to reducing potential impacts associated with being located on a hazardous materials site is necessary to minimize risk to people working or residing near the project site. The proposed project would comply with the procedures of the Contingency Plan within the project site if potentially contaminated soils or contaminant sources are encountered during excavation activities.

4.2.2 Noise

Short-Term Construction Noise

Construction of the proposed project would generate noise that could expose nearby receptors to elevated noise levels that may disrupt communication and routine activities. When construction takes place near the eastern side of the project site noise levels are estimated to range from approximately 69 A-weighted decibels (dBA) energy equivalent level (L_{eq}) to approximately 79 dBA L_{eq} at nearby residences. This represents a temporary increase in noise levels of up to 12 decibels (dB), compared to measured ambient noise levels.⁴ The loudest construction phases would be during project site paving and site preparation. More typically, construction noise levels are estimated to range from approximately 68 to 73 dBA L_{eq} .

Fullerton College is subject to building permit approvals by the Division of the State Architect, but the City's Noise Control Ordinance provides guidance regarding normal hours for construction activities (Monday through Saturday, 7:00 a.m. to 8:00 p.m.) (City of Fullerton 2001). As part of the standard construction procedures for the project, the District would limit construction activities to those hours set by the City's Noise Control Ordinance. No construction activities are expected on Sundays or on City-recognized holidays, and construction would not occur after 8:00 p.m. on Mondays through Saturdays. Accordingly, the proposed project would not result in generation of noise levels in excess of standards established in the City's Noise Control Ordinance or other applicable noise standards.

However, the proposed project would generate noise from construction that would be audible and would temporarily elevate the local ambient noise level at locations within several hundred feet of construction. In addition, the predicted temporary increase in the ambient noise level would exceed the California Energy Commission threshold

⁴ As shown in Table 4.5-2 of the Draft EIR, measured daytime ambient noise levels ranged from 67 to 70 dBA L_{eq} ; 79 dBA L_{eq} minus 67 dBA L_{eq} represents a difference of 12 dB.

of 10 dB; therefore, impacts are considered potentially significant. In an effort to avoid construction noise impacts, MM-NOI-1 is required to control construction noise to the extent practicable and feasible. With implementation of MM-NOI-1, construction noise impacts would be less than significant.

MM-NOI-1 Prior to initiation of construction on the Fullerton College campus, the North Orange County Community College District shall approve a construction noise mitigation program to include the following:

- Construction equipment shall be properly outfitted and maintained with feasible noise-reduction devices to minimize construction-generated noise.
- Stationary noise sources such as generators shall be located away from noise-sensitive land uses if feasible.
- Laydown and construction vehicle staging areas shall be located away from noise-sensitive land uses if feasible.
- A temporary construction noise barrier shall be constructed at the eastern boundary of the project site. The noise barrier shall be a minimum of 8 feet in height, must have a surface density of at least 4 pounds per square foot, and be free of openings and cracks.
- Whenever possible, academic, administrative, and residential areas that will be subject to construction noise shall be informed 1 week before the start of construction.
- Compliance with the City's Noise Control Ordinance regarding normal hours for construction activities (Monday through Saturday, 7:00 a.m. to 8:00 p.m.) No construction activities would occur on Sundays or on City-recognized holidays.
- All construction pursuant to the proposed project shall be required to implement the above measures for control of construction noise. North Orange County Community College District will be responsible for making sure the construction contractor implements this measure. Compliance will be reported and tracked through weekly inspections during construction in an MMRP.

Finding

The District finds that the above mitigation measure is feasible, is adopted, and will reduce the potential construction-related noise impacts of the proposed project to less-than-significant levels. Accordingly, the District finds that, pursuant to California Public Resources Code, Section 21081(a)(1), and CEQA Guidelines Section 15091(a)(1), changes or alterations have been required in, or incorporated into, the proposed project that mitigate or avoid potentially significant construction-related noise impacts of the proposed project identified in the Final EIR.

Rationale

Mitigation measure would reduce construction related noise impacts through a construction noise mitigation program. The construction noise mitigation program includes property outfitted and maintained construction equipment; stationary sources and construction laydown areas located away from noise-sensitive land uses, if feasible; temporary construction noise barrier; notification to other uses, whenever possible; and compliance with the City's Noise Control Ordinance.

4.2.3 Transportation

Conflict with a Program, Plan, Ordinance or Policy or with an Applicable Congestion Management Program

Construction Traffic Impact Analysis

Construction-related trips associated with trucks and workers traveling to and from the site in the morning and afternoon may result in some minor traffic delays; however, potential traffic interference caused by construction vehicles would create a temporary/short-term impact to vehicles using Berkeley Avenue and Chapman Avenue in the morning and afternoon hours, and the number of construction workers will vary depending on the specific construction activities.

Traffic impacts to the adjacent roadway network would be minimal and not long-term. Further, since the construction-related trip generation potential of the proposed project (i.e., all five construction components) is less than that of the proposed project's operational trips (i.e., weekday academic instruction) and the proposed project (i.e., field event) is not expected to significantly impact any of the key study intersections, no significant impacts resulting from construction traffic are anticipated aside from the nuisance traffic that would occur as a result of construction-related traffic (e.g., construction materials, construction workers). Nonetheless, to reduce the impact of construction-related traffic, the implementation of a Construction Management Plan is recommended to minimize traffic impacts upon the local circulation system in the area (MM-TRA-1). With implementation of MM-TRA-1, impacts associated with construction traffic would be less than significant.

MM-TRA-1 Construction Management Plan Criteria: To ensure impacts to the surrounding street system are less than significant, the North Orange County Community College District, in coordination with the City of Fullerton, shall, prior to the commencement of construction activities, develop a Construction Management Plan to be implemented during project construction. The Construction Management Plan shall include the following components:

- Implement traffic control for any street closure, detour, or other disruption to traffic circulation.
- Identify the routes that construction vehicles will utilize to access the site for the delivery of construction materials to minimize to the extent feasible traffic-related impacts, traffic controls and detours, and proposed construction phasing plan for the project.
- Specify the hours during which transport activities can occur and methods to minimize construction-related impacts to adjacent streets.
- Require that the hauling or transport of oversize loads be limited to the non-peak hours of 9:00 a.m. to 4:00 p.m. only, Monday through Friday, unless approved otherwise by the City Engineer.
- Use of local collector street (as defined by Exhibit 6 of The Fullerton Built Environment) by construction vehicles shall be prohibited.
- Haul trucks entering or exiting public streets shall at all times yield to public traffic.
- All construction-related parking and staging of vehicles shall be kept out of the adjacent public roadways and occur on site.

- The Construction Management Plan shall meet standards established in the current *California Manual on Uniform Traffic Control Devices* as well as City of Fullerton requirements, and requires approval by the City Traffic Engineer and Public Works Department.

Finding

The District finds that the above mitigation measure is feasible, is adopted, and will reduce the potential construction-related transportation impacts of the proposed project to less-than-significant levels. Accordingly, the District finds that, pursuant to California Public Resources Code, Section 21081(a)(1), and CEQA Guidelines Section 15091(a)(1), changes or alterations have been required in, or incorporated into, the proposed project that mitigate or avoid potentially significant construction-related transportation impacts of the proposed project identified in the Final EIR.

Rationale

The above mitigation measure would be incorporated into the construction management plan for project construction, and will reduce impacts to a less than significant level.

4.2.4 Tribal Cultural Resources

Public Resource Code Section 5024.1

The proposed project is subject to compliance with Assembly Bill 52 (California Public Resources Code, Section 21074), which requires the consideration of impacts to tribal cultural resources as part of the CEQA process, and requires the District to notify groups that are traditionally or culturally affiliated with the geographic area of the proposed project and who have requested notification. The District received one request from California Native American tribes for Assembly Bill 52 project notification. Specifically, the request came from Andrew Salas, Chairman of the Gabrieleño Band of Mission Indians–Kizh Nation, with whom the District consulted previously on the Fullerton College Facilities Master Plan. Mr. Salas sent a letter to the District, as the lead agency, dated April 1, 2018, to request formal notification of proposed projects within the Gabrieleño Band of Mission Indians–Kizh Nation’s geographic area of traditional and cultural affiliation.

Pursuant to Section 15082 of the CEQA Guidelines, a Notice of Preparation (NOP) dated April 9, 2018, was circulated for a 30-day public comment period. During the public review period, the District contacted Mr. Salas on April 12, 2018, via email, to provide formal notification of the proposed project. The District provided Mr. Salas an attachment of the Initial Study and NOP. In accordance with CEQA Section 21080.3.1, the District had provided formal notification prior to the release of the EIR. However, the California Native American tribe did not respond within 30 days of receipt of the formal notification. The District followed up with an email to Mr. Salas on June 14, 2018, but as of the publication date of the Draft EIR (May 2019), the District received no response from Mr. Salas or the Gabrieleño Band of Mission Indians–Kizh Nation. Because the District did not receive any response, there was no requirement for consultation, and thus no consultation occurred.

No archaeological resources were identified within the project site as a result of the CHRIS records search or Native American consultation. In addition, grading activities associated with the proposed project would consist of excavation to an average depth of 3 feet. Since the existing project site has already been graded to a depth of greater than 3 feet for the existing utilities and other developments located on site, it is unlikely tribal cultural resources would be exposed during construction. Therefore, the District also has determined that no significant

resources pursuant to the criteria set forth in California Public Resources Code, Section 5024.1(c), exist on Sherbeck Field or would be impacted by the proposed project. In summary, no known geographically defined tribal cultural resources were identified within, or in the immediate vicinity of, the Fullerton College campus.

Nonetheless, because it is always possible that intact archaeological deposits are present at subsurface levels and could be uncovered during ground-disturbing activities, MM-TCR-1 is included to reduce impacts to archaeological resources that are significant under CEQA (14 CCR 15064.5(f); California Public Resources Code, Section 21082) to a less than significant level. Therefore, given compliance with all applicable rules, ordinances, and regulations and implementation of MM-TRC-1, significant impacts to tribal cultural resources would be reduced to less than significant levels.

MM-TRC-1 In the event that archaeological resources (sites, features, or artifacts) are exposed during construction activities for the proposed project, all construction work occurring within 100 feet of the find shall immediately stop until a qualified archaeologist, meeting the Secretary of the Interior’s Professional Qualification Standards, can evaluate the significance of the find and determine whether additional study is warranted. Depending on the significance of the find under the California Environmental Quality Act (CEQA), the archaeologist may simply record the find and allow work to continue. If the discovery proves significant under CEQA, additional work, such as preparation of an archaeological treatment plan, testing, or data recovery, may be warranted.

Finding

The District finds that the above mitigation measure is feasible, is adopted, and will reduce the potential cultural resource-related impacts of the proposed project related to archaeological resources to less-than-significant levels. Accordingly, the District finds that, pursuant to California Public Resources Code, Section 21081(a)(1), and CEQA Guidelines Section 15091(a)(1), changes or alterations have been required in, or incorporated into, the proposed project that mitigate or avoid potentially significant archaeological resource-related impacts of the proposed project identified in the Final EIR.

Rationale

The above mitigation measure is proposed if tribal cultural resources are inadvertently discovered during the construction phase of the proposed project to ensure that any significant impact to such tribal cultural resources that could result from the proposed project would be mitigated to a less than significant level.

4.2.5 Utilities and Service Systems

Require Construction of New Water, Wastewater Treatment, Stormwater Drainage, Electric Power, Natural Gas, or Telecommunications Facilities

Stormwater

The pervious area on the project site consists of approximately 0.11 acres on the northern portion and 0.57 acres on the southern portion. The project site is largely developed, and implementation of the proposed project would not result in the new construction or installation of stormwater drainage facilities. However, because the proposed project would increase impervious areas on the project site and in response to the City of Fullerton’s comment on the notice of preparation regarding anticipated quantities of discharge into storm drains, a preliminary

drainage analysis was performed for the proposed project. The preliminary drainage analysis determined that approximately 90% of the pervious drainage areas would become impervious upon implementation of the proposed project. However, due to the nature of the proposed project it is not anticipated that any major drainage patterns would need to be altered to effectively treat stormwater on the project site. The proposed installation would not substantially change the amount of distribution of impervious surfaces relative to existing conditions because the project site is largely developed and surrounded by urban land uses; therefore, the proposed project is not anticipated to substantially modify existing topography, drainage-shed boundaries, or runoff rates/patterns.

The preliminary drainage analysis prepared for the proposed project conducted a stormwater design and analysis per the Orange County Technical Guidance Document (TGD). In accordance with the TGD, any increase in runoff that would be generated from a project-related increase in impervious areas must be treated through best management practices (BMPs) or captured and reused. Based on the TGD and site characteristics, the proposed project would ensure that the site runoff is captured and directed into bioswales on the northern and southern sides of the site. Each swale would be designed as a trapezoid with side slopes of no more 2:1, with a 3-foot base width, as shown in the preliminary drainage analysis prepared for the proposed project (MM-UTL-1). Implementation of MM-UTL-1 would ensure that the proposed project would not result in an increase in stormwater runoff from the project site.

MM-UTL-1 Based on the Orange County Technical Guidance Document and site characteristics, the proposed project would ensure that the site runoff is captured and directed into bioswales on the northern and southern sides of the site. Each swale shall be designed as a trapezoid with side slopes of no more than 2:1, with a 3-foot base width, as shown in the preliminary drainage analysis prepared for the proposed project. All overflow drainage in excess of the water quality treatment flow requirements will be directed into the existing curb and gutter system around the site.

Cumulative Utilities and Service Systems Impact

Stormwater Drainage

Because the drainage sheds would maintain the same boundaries, and because changes in impervious surfaces would be relatively minor, the proposed project is not anticipated to exceed the capacity of existing off-site stormwater drainage systems, requiring the construction or expansion of stormwater drainage facilities. However, because the proposed project would increase impervious areas on the project site and in response to the City's NOP comment regarding anticipated quantities of discharge into storm drains, a preliminary drainage analysis was performed for the proposed project. Implementation of MM-UTL-1 would ensure that the proposed project includes design features that would slow and retain stormwater runoff. The proposed project would not require the construction of new stormwater drainage facilities or the expansion of existing facilities. Other projects in the vicinity of the proposed project would need to be evaluated on an individual basis with regard to stormwater drainage facilities. There are existing stormwater conveyance facilities in the area, and combined with other projects, the proposed project is not expected to cause a significant impact related to stormwater runoff because all projects would be designed to meet stormwater capacity. The proposed project would not substantially change total surface runoff and would not combine with surrounding projects to contribute to significant cumulative impacts; therefore, cumulative impacts would be less than significant with mitigation.

Finding

The District finds that the above mitigation measure is feasible, is adopted, and will reduce the potential utilities and service system-related impacts of the proposed project related to the construction of new stormwater drainage facilities impacts to less-than-significant levels. Accordingly, the District finds that, pursuant to California Public Resources Code, Section 21081(a)(1), and CEQA Guidelines Section 15091(a)(1), changes or alterations have been required in, or incorporated into, the proposed project that mitigate or avoid potentially significant utilities and service system-related impacts of the proposed project identified in the Final EIR.

Rationale

The above mitigation measure is required to ensure that the proposed project would not result in an increase in stormwater runoff resulting from the increase in impervious areas. The measure involves installation of bioswales on the northern and southern sides of the site.

4.3 Impacts Determined to Be Less Than Significant

4.3.1 Aesthetics

Scenic Vistas

The proposed project would involve improvements to the existing Sherbeck Field, including installation of permanent bleachers, lighting stanchions, a sound system, and construction of a storage building and press box. Construction activities, including grading and excavation, could have a temporary impact on views due to the presence and staging of equipment. However, the area surrounding the project site is characterized by residential and commercial uses. The City of Fullerton General Plan does not identify any scenic areas or vistas in the vicinity of the campus. There is a designated scenic corridor at the intersection of Brea Boulevard and Harbor Boulevard approximately 0.4 miles northwest of the project site (City of Fullerton 2012a); however, Fullerton College is located in an area where the presence of existing development limits the availability of views to this scenic corridor. No nature preserves are located within the City. There are no scenic vistas visible to or from the proposed project site; therefore, impacts would be less than significant.

Scenic Resource Damage within a State Scenic Highway

The proposed project would involve installation of permanent bleachers, lighting stanchions, a sound system, a storage building, and a press box, which could obstruct views of the surrounding area. Construction activities, including grading and excavation, could have a temporary impact on views due to the presence and staging of equipment. However, the project would not have an impact on scenic resources associated with a state scenic highway. According to Caltrans, the nearest eligible scenic roadway is the stretch of SR-57 from SR-90 to SR-60, which is approximately 1.9 miles from the project site at its closest point. There are no designated scenic roadways within the project vicinity. There are no other scenic resources near or within the proposed project site that are visible from a scenic roadway. The proposed project would not damage scenic resources within a state scenic highway, and impacts on scenic resources would be less than significant.

Regulations Governing Scenic Quality

The project site is zoned Public Land (P-L). Permitted and conditionally permitted uses within the P-L zone are described in Sections 15.25.020 and 15.25.025 of the Fullerton Zoning Code. No development standards or design criteria have been established for the P-L zone. As the Fullerton Zoning Code does not identify regulations governing scenic quality for development in the P-L zone, the proposed project would not conflict with applicable zoning.

The project site is designated as a School land use in The Fullerton Plan. The Fullerton Plan does not contain specific development regulations regarding scenic quality for School land uses. Further, the policies from The Fullerton Plan are not specific to scenic quality. Project components including proposed bleachers and light stanchions would not substantially interrupt existing views or obstruct scenic resources from view. As such, the proposed project would not conflict with the City's ability to implement the goals and policies of The Fullerton Plan related to community development and design. Impacts would be less than significant.

Sources of Light or Glare

Light

The proposed project would include installation of lighting stanchions and house lighting, which would introduce a new source of nighttime light to the project site.

The total power load of the field lighting would be 76.02 kilowatts. The stanchions would be made of galvanized steel and would be grey or silver. As proposed, field lighting would be hooded and individual fixtures would be directed downward onto the playing field surface and bleachers. The inclusion of hooded fixtures would limit opportunities for excessive light trespass or spillage off the Fullerton College campus and onto North Berkeley Avenue and residential neighborhoods to the north and east of Sherbeck Field. Hooded fixtures and downward-directed lighting would also reduce potential skyglow associated with the operation of field lighting during evening and nighttime hours. While streetlights and parking lot lights operate in the immediate project area, the kilowatt load associated with the field lights would be greater, as is necessary to illuminate the playing field surface and the home and visitors' bleachers.

As proposed, Sherbeck Field would be used for academic instruction, competitive athletics, and rentals. On Monday through Thursday evenings, field lights would operate until 9:15 p.m. to accommodate classes and rentals, and house lights would operate until 9:30 p.m. to allow students to exit the field safely. On Friday evenings, field lights would operate until 8:15 p.m. at the latest, and house lights would operate until 8:30 p.m. at the latest to allow students to exit the field safely. On Saturday evenings, field lights would operate until 10:00 p.m. at the latest, and house lights would operate until 10:30 p.m. at the latest to accommodate the occasional/special circumstance football games that would occur during the 16-week fall semester (evening games would not be regularly scheduled). On Sunday evenings, field lights would operate until 6:00 p.m. at the latest to accommodate soccer rentals. Field lighting shall not be used for any outside groups at any time on Saturday and Sunday.

To better understand the lighting levels associated with the operation of proposed field lighting, Fullerton College contacted Musco Lighting to prepare an illumination summary. The illumination summary depicts the calculated lighting levels (in foot-candles) of the field lighting at specific mounting heights on proposed galvanized steel support poles to be installed at Sherbeck Field. Calculations were prepared by Musco to ensure that sufficient lighting would be cast on the playing surface and visitor areas. The football/soccer field will be lighted to 50 horizontal footcandles, with a uniformity ratio of 2:1, which is consistent with the on-field lighting levels at the nearby Fullerton Union High School stadium. The track will be lighted to 30 horizontal footcandles with a uniformity ratio of 3:1, and bleachers are lit to approximately 10 footcandles with a 1-footcandle minimum for egress. The light levels for the field and

track are consistent with the NCAA Best Lighting Practices for Intercollegiate Play, and conform to the Engineering Society of North America (IESNA) recommended practices for Class II facilities (defined as college, semi-professional, sports clubs, amateur leagues, and high schools for facilities with spectator capacity of fewer than 5,000).

In addition, calculations were prepared for the current lighting design to determine the level of field lighting that would be cast outside the Sherbeck Field boundary and “spillover” onto adjacent areas. For example, calculations detailed that the average spill lighting level at the eastern curb of North Berkeley Avenue (east of Sherbeck Field) was calculated to be 0.051 foot-candles, and maximum spill lighting level was calculated to be 0.14 foot-candles. Further, lighting levels outside of the Sherbeck Field and Fullerton College boundary to the north would quickly diminish such that spill light levels along North Berkeley Avenue to the northeast, north, and northwest would be 0.0 footcandles during operation of proposed field lighting. A foot-candle is a unit of illuminance or illumination equivalent to the illumination produced by a source of one candle at a distance of 1 foot. In addition, foot-candles are generally the most common unit of measure used by lighting professionals to calculate light levels in businesses and outdoor spaces.

The District, the City, and Appendix G of the CEQA Guidelines do not have established foot-candle thresholds for spill lighting associated new development. While not applicable to the project and referenced only for comparison, the County of San Diego has an established significance guideline that sets a light trespass threshold of 0.2-foot candles as measured 5 feet onto adjacent property to determine significant lighting effects (County of San Diego 2007). As mentioned above, the maximum spill lighting level was calculated to be 0.08 foot-candles at the eastern curb of North Berkeley Drive. Spill lighting levels for the project calculated at residential properties located east of North Berkeley Avenue determined that these properties would receive no measureable spill lighting from proposed project lighting due to the distance from lighting sources. Given that the calculated spill lighting levels on the nearest residential properties are anticipated to be lower than the maximum levels (i.e., 0.14 foot-candles) calculated at the eastern curb of North Berkeley Drive, and lighting would be hooded and directed downward, impacts associated with lighting and would be less than significant. In order to add additional clarification regarding lighting, the following PDFs are incorporated into the project description:

PDF-AES-1 During operation of field lighting at Sherbeck Field, the football/soccer field shall be lit to a maximum of 50 horizontal footcandles, with a uniformity ratio of 2:1, which is consistent with the on-field lighting levels at the nearby Fullerton Union High School stadium. The track shall be lit to a maximum of 30 horizontal footcandles with a uniformity ratio of 3:1, and bleachers shall be lit to a maximum of approximately 10 footcandles with a 1-footcandle minimum for egress. The light levels for the field and track shall be consistent with the NCAA Best Lighting Practices for Intercollegiate Play, and conform to the Engineering Society of North America (IESNA) recommended practices for Class II facilities (defined as college, semi-professional, sports clubs, amateur leagues, and high schools for facilities with spectator capacity of fewer than 5,000).

PDF-AES-2 All light fixtures installed on stanchions at Sherbeck Field shall be hooded and directed downward onto their targeted areas (i.e., football/soccer field, track, and bleachers).

PDF-AES-3 Fullerton College will implement a lighting curfew similar to other parks and public facilities in the City of Fullerton. The only exceptions would be during the week when classes are in session on the field until 9:15 p.m., for graduation in the event that it is held in the evening, or a Saturday football game that has to be held at night due to extenuating circumstances (e.g., hot weather, opposing team schedule).

Glare

The six stanchions to be installed at Sherbeck Field would be made of galvanized steel and would be grey or silver in color. Although metal elements can be a potential source of glare during daytime hours, there is a low likelihood of incoming sunlight reflecting off the proposed stanchions and being received by motorists along North Berkeley Drive (and other local roads) and by area residents. Firstly, galvanized steel is less reflective than other metallic elements such as polished steel or stainless steel. Further, the proposed stanchions would be cylindrical and would have limited flat surfaces for reflecting incoming light. In addition, the presence of existing trees along North Berkeley Avenue and along public and private roads in local neighborhoods to the north and east of Sherbeck Field would help to intercept incoming light reflected off the installed stanchions. Lastly, only six lighting stanchions would be installed, and this limited number of galvanized steel poles at Sherbeck Field would not constitute the introduction of highly reflective materials or elements to the project site and area.

In addition to calculating spill lighting from the proposed field lights, Musco assessed potential environmental glare impacts. According to Musco, the highest levels of potential glare would occur on the playing field surface of Sherbeck Field and would be contained within the boundaries of the Fullerton College campus. Some glare may be experienced by North Berkeley Avenue motorists to the immediate east of Sherbeck Field (where the road parallels the field, at a distance of approximately 375 feet) while the proposed field lights are in operation. However, clear and unimpeded views to luminaires atop the stanchions would be obscured by existing landscaping/trees installed on the Fullerton College campus to the west of North Berkeley Avenue. Due to the height of stanchions and the viewing angle provided along North Berkeley Avenue, directly viewing the newly installed lighting would require motorists to look up and at an angle that would take their eyes off the road. The curving alignment of the road, automobiles entering the roadway from college parking lots and East Brookdale Place, and the presence of automobiles parked along the road are variables requiring the focus of motorists on the road. Regarding reception of glare on residential properties to the north and east of Sherbeck Field, the Musco Lighting report indicates that properties east of North Berkeley Avenue would generally experience minimal to no glare during field lighting use.

Based on the rationale provided above, the installation of six lighting stanchions and operation of field lights would not introduce a new source of substantial glare that would adversely affect day or nighttime views in the area. Impacts would be less than significant.

Cumulative Aesthetics Impacts

In addition to buildout of the 10-year Facilities Master Plan for Fullerton College, approximately 30 proposed, in construction, or constructed development projects in the City of Fullerton were considered in the cumulative analysis scenario. As with the proposed project, cumulative development would be generally located on previously developed sites within the urban/suburban setting of the City of Fullerton. Further, cumulative development projects within the City would be subject to CEQA and would be required to evaluate potential effects on the environment, including effects on existing views and visual character. The cumulative projects would be required to comply with applicable zoning and regulations regarding scenic quality. Because the majority of cumulative projects identified in the City would occur on previously developed sites that generally support structures of similar scale, mass, and use, the likelihood for cumulative effects to existing character and quality of particular sites and surrounding areas is low. Although none of the identified cumulative projects would entail the introduction of similar elements as the proposed project (i.e., bleachers and field lighting), proposed, in construction, and constructed development would generally be compatible with existing development in the surrounding area and would not substantially degrade the character and quality of the area. In addition, the lighting and glare impacts of the proposed project were determined to be less than significant and the vast majority of identified cumulative projects

would be located on previously developed sites and would include lighting and building materials similar to that which is currently supported in the surrounding area. As such, the introduction of field lights at Sherbeck Field would not contribute to a cumulative effect on day- and nighttime views due to lighting and glare, and project impacts would not be cumulatively considerable. Therefore, the project would not contribute to a cumulative effect to visual character and quality, and nighttime light and glare.

Finding

The District finds that, based upon substantial evidence in the record, the proposed project would have a less than significant impact on aesthetics and visual resources as it relates to scenic vistas, scenic resource damage within a state scenic highway, regulations governing scenic quality, and sources of light and glare; therefore, no mitigation is required.

4.3.2 Agricultural and Forestry Resources

Prime Farmland, Unique Farmland, or Farmland of Statewide Importance

The entire project site and project vicinity are designated as urban and built-up land, pursuant to the Farmland Mapping and Monitoring Program of the California Natural Resources Agency (DOC 2017). As such, the proposed project would not convert Farmland to non-agricultural use. A parcel of Prime Farmland, located in Placentia, is located approximately 4.7 miles east of the campus and appears to contain a dirt lot on the entirety of the site. Additionally, a parcel of land designated as a mixture of Prime Farmland, Farmland of Statewide Importance, and Unique Farmland is located approximately 4.8 mile northwest of the campus in Yorba Linda (DOC 2017). The proposed project would not occur within these isolated Farmland locations, and would not result in the conversion of this land to non-agricultural use; therefore, no impact would occur.

Conflict with Existing Agricultural Zoning or Williamson Act Contract

The Williamson Act, also known as the California Land Conversion Act of 1969 (California Government Code, Section 51200 et seq.), preserves agricultural and open space lands from the conversion to urban land uses by establishing a contract between local governments and private landowners to voluntarily restrict their land holdings to agricultural or open space use. The project site is not located on any lands with Williamson Act contracts.

The Fullerton College campus, including Sherbeck Field, is designated as public land (P-L) in the City of Fullerton General Plan Land Use map (City of Fullerton 2017a), and is therefore not zoned for agricultural use. The area west of the project site consist of public land (P-L), two-family residential preservation (R-2P), limited density multifamily residential (R-3), limited density multiresidential preservation (R-3P), and central business district (C-3). The area to the north of the project site consists of single family residential (R-1), single family residential preservation (R-1P), and limited density multifamily residential (R-3) (City of Fullerton 2016a). East of the project site consists entirely of single-family residential (R-1), and south of the project site consists of office professional land (O-P) and public land (P-L) (City of Fullerton 2007). None of these zones allows agricultural uses. Additionally, according to the City of Fullerton General Plan EIR, less than 1% (approximately 5.3 acres) of the City is devoted to agricultural uses (City of Fullerton 2012b). Therefore, the proposed project would have no impact on agriculturally zoned land.

Conflict with Existing Forestland, Timberland, or Timberland Production Zoning

The project site is designated public land. The surrounding land consists of commercial and residential uses. All construction would take place within the existing Sherbeck Field on the Fullerton College campus, and the proposed project would not conflict with existing zoning or cause rezoning of any of any forest or timberland, as none of those land types are located within the vicinity of the project site; no impact would occur.

Loss or Conversion of Forestland

The proposed project is located in an urban, developed area and is not located within or in the vicinity of forest land. The closest forests are located in Chino Hills State Park and Cleveland National Forest, approximately 5.5 miles northeast and 13.8 miles southeast, respectively, of the project site (USFS 2017). The proposed project would not contribute to the loss of forest land, and no impact would occur.

Changes in the Existing Environment Resulting in Conversion of Forestland or Farmland

No Farmland or Forestland exists within the vicinity of the proposed project site. Therefore, no Farmland or Forestland would be converted for non-agricultural or non-forest use due to the proposed project. No impact on Farmland or Forestland would occur due to the proposed project; therefore, no further analysis is required.

Cumulative Agricultural and Forestry Resource Impacts

As analyzed above, the proposed project would experience less than significant impacts related to all agricultural and forestry resource issue areas. Considering the proposed project would not be located within the vicinity of farmland or forestland, the proposed project would not combine with cumulative projects resulting in a significant impact to an agricultural or forestry resource. Therefore, impacts to agricultural and forestry resources would not be cumulatively considerable.

Finding

The District finds that, based upon substantial evidence in the record, the proposed project would have a less than significant impact on agriculture and forestry resources; therefore, no mitigation is required.

4.3.3 Air Quality

Applicable Air Quality Plan

The project site is located within the South Coast Air Basin (SCAB) and under the jurisdiction of the South Coast Air Quality Management District (SCAQMD), which is the local agency for administration and enforcement of air quality regulations for the area. SCAQMD has established criteria for determining consistency with the 2016 Air Quality Management Plan (AQMP) in Chapter 12, Sections 12.2 and 12.3, in SCAQMD's CEQA Air Quality Handbook (SCAQMD 1993). The criteria are as follows:

- **Consistency Criterion No. 1:** The proposed project will not result in an increase in the frequency or severity of existing air quality violations or cause or contribute to new violations, or delay the timely attainment of air quality standards of the interim emissions reductions specified in the AQMP.

- **Consistency Criterion No. 2:** The proposed project will not exceed the assumptions in the AQMP or increments based on the year of project buildout and phase.

Consistency Criterion No. 1 – Increase in the Frequency or Severity of Violations?

Based on the air quality modeling analysis completed for the proposed project, construction and operational emissions would not result in a significant and unavoidable impact associated with the violation of an air quality standard. Because the proposed project would not result in an increase in the frequency or severity of existing air quality violations or cause or contribute to new violations, the project would not conflict with Consistency Criterion No. 1 of the SCAQMD CEQA Air Quality Handbook.

Consistency Criterion No. 2 – Exceed Assumptions in the AQMP?

While striving to achieve the National Ambient Air Quality Standards (NAAQS) for ozone (O₃) and fine particulate matter (PM_{2.5}) and the California Ambient Air Quality Standards (CAAQS) for O₃, coarse particulate matter (PM₁₀), and PM_{2.5} through a variety of air quality control measures, the 2016 AQMP also accommodates planned growth in the SCAB. Projects are considered consistent with, and would not conflict with or obstruct implementation of, the AQMP if the growth in socioeconomic factors (e.g., population, employment) is consistent with the underlying regional plans used to develop the AQMP (per Consistency Criterion No. 2 of the SCAQMD CEQA Air Quality Handbook). As discussed in Section 4.2.2, Relevant Plans, Policies, and Ordinances, of the Draft EIR, the demographic growth forecasts for various socioeconomic categories (e.g., population, housing, employment by industry) developed by SCAG for their 2016–2040 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS), which are based on general plans for cities and counties in the SCAB, were used to estimate future emissions in the 2016 AQMP (SCAQMD 2017). Accordingly, the 2016 AQMP is generally consistent with local government plans.

The project site is zoned for Public Land (P-L); and, since the project would not change the site’s zoning designations or land use designations, the project would be consistent with the existing general plan, and in turn the assumptions utilized in SCAG’s RTP/SCS and SCAQMD’s AQMP. Additionally, given the nature of the activity uses associated with the project, the project would not change the population, housing, or employment forecast considered by the SCAG and SCAQMD in their regional planning documents. Therefore, implementation of the proposed project would not result in a conflict with, or obstruct implementation of, the applicable air quality plan (i.e., the 2016 AQMP). Accordingly, the project would meet Consistency Criterion No. 2 of SCAQMD’s CEQA Air Quality Handbook.

Cumulatively Considerable Net Increase of Criteria Pollutants

Air pollution is largely a cumulative impact. The nonattainment status of regional pollutants is a result of past and present development, and SCAQMD develops and implements plans for future attainment of ambient air quality standards. Based on these considerations, project-level thresholds of significance for criteria pollutants are relevant in the determination of whether a project’s individual emissions would have a cumulatively significant impact on air quality.

When considering cumulative impacts from a proposed project in the SCAB, the analysis must specifically evaluate the project’s contribution to the cumulative increase in pollutants for which the SCAB is designated as nonattainment for the CAAQS and NAAQS. If a project’s emissions would exceed the SCAQMD significance thresholds, it would be considered to have a cumulatively considerable contribution to nonattainment status in the

SCAB. Conversely, projects that do not exceed the project-specific thresholds are generally not considered to be cumulatively significant (SCAQMD 2003).

Construction and operation of the proposed project would result in emissions of criteria air pollutants from mobile, area, and/or stationary sources, which may cause exceedances of federal and state ambient air quality standards or contribute to existing nonattainment of ambient air quality standards. The following discussion identifies potential short-term construction and long-term operational impacts that would result from implementation of the project.

Construction

Construction of the project would result in the temporary addition of pollutants to the local airshed caused by on-site sources (i.e., off-road construction equipment, soil disturbance, and VOC off-gassing) and off-site sources (i.e., vendor trucks and worker vehicle trips). Construction emissions can vary substantially from day to day depending on the level of activity, the specific type of operation, and for dust, the prevailing weather conditions. Therefore, such emission levels can only be approximately estimated with a corresponding uncertainty in precise ambient air quality impacts.

Construction criteria air pollutant emissions associated with the proposed project's temporary construction activities were quantified using the California Emissions Estimator Model (CalEEMod). Construction emissions were calculated for the estimated worst-case day associated with each phase of the approximately 4-month construction period and reported as the maximum daily emissions estimated during the calendar year in which construction would occur (2020). Construction schedule assumptions, including phase type, duration, and sequencing, were based on information default values provided in CalEEMod and are intended to represent a reasonable scenario based on the best information available.

Construction activities associated with the proposed project would not generate emissions in excess of the SCAQMD daily construction emissions thresholds for VOC, NO_x, carbon monoxide (CO), sulfur oxides (SO_x), PM₁₀, and PM_{2.5}. As such, impacts would be less than significant.

Cumulative localized impacts would potentially occur if project-related construction were to occur concurrently with construction activities associated with another, off-site project. Construction schedules for potential future projects near the project site are currently unknown; therefore, potential construction impacts associated with two or more simultaneous projects would be speculative.⁵ However, future projects would be subject to air quality analysis prepared in accordance with CEQA and, where necessary (i.e., the project exceeds SCAQMD thresholds), mitigation. Criteria air pollutant emissions associated with construction activity of future projects also would be reduced through implementation of control measures required by SCAQMD. For example, cumulative PM₁₀ and PM_{2.5} emissions would be reduced because all future projects would be subject to SCAQMD Rule 403 (Fugitive Dust), which sets forth general and specific requirements for all construction sites in the SCAQMD. Based on the previous considerations, the project would not result in a cumulatively considerable localized increase in emissions of nonattainment pollutants. Impacts would be less than significant.

Operational

⁵ The CEQA Guidelines state that if a particular impact is too speculative for evaluation, the agency should note its conclusion and terminate discussion of the impact (14 CCR 15145). This discussion is nonetheless provided in an effort to show good-faith analysis and comply with CEQA's information disclosure requirements.

The project involves the operation of a press box, stadium lighting, and sound system, as well as expanded use of Sherbeck Field. Operation of the project would generate VOC, NO_x, CO, SO_x, PM₁₀, and PM_{2.5} emissions from mobile sources, including vehicle trips from students and event attendees; area sources, including the use of consumer products, architectural coatings for repainting, and landscape maintenance equipment; and energy sources, including electricity for the lighting and sound systems as well as the press box and storage building.

Pollutant emissions associated with long-term operations were quantified using CalEEMod. CalEEMod default values were used to estimate emissions from the project area sources. Energy source emissions were based on CalEEMod defaults and information provided by the District to account for the energy demand of the lighting stations and sound system. Mobile source and on-site road vehicular emissions associated with the project were modeled using the trip-generation rates from the project's traffic impact analysis. The proposed project would not exceed the SCAQMD thresholds for VOC, NO_x, CO, SO_x, PM₁₀, or PM_{2.5}. Therefore, impacts during operation of the proposed project would be less than significant.

Under the "South Coast Air Basin Attainment Classification," the SCAB has been designated as a federal nonattainment area for O₃ and PM_{2.5} and a state nonattainment area for O₃, PM₁₀, and PM_{2.5}. The nonattainment status is the result of cumulative emissions from various sources of air pollutants and their precursors within the SCAB, including motor vehicles, off-road equipment, and commercial and industrial facilities. Construction and operation of the project would generate VOC and NO_x emissions (which are precursors to O₃) and emissions of PM₁₀ and PM_{2.5}. However, project-generated construction and operational emissions, respectively, would not exceed the SCAQMD emission-based significance thresholds for VOC, NO_x, PM₁₀, or PM_{2.5}.

Based on the previous considerations, the project would not result in a cumulatively considerable increase in emissions of nonattainment pollutants. Impacts would be less than significant.

Expose Sensitive Receptors to Substantial Pollutant Concentrations

Localized Significance Thresholds Analysis

Sensitive receptors are those individuals more susceptible to the effects of air pollution than the population at large. According to SCAQMD, sensitive receptors include residences, schools, playgrounds, childcare centers, long-term healthcare facilities, rehabilitation centers, convalescent centers, and retirement homes (SCAQMD 1993). The project is located in close proximity to several single-family homes, which are approximately 85 feet to the east of the project site.

An LST analysis has been prepared to determine potential impacts to nearby sensitive receptors during construction of the project. The impacts of the proposed project were analyzed using methods consistent with those in the SCAQMD's Final LST Methodology (SCAQMD 2008). According to the localized significance thresholds analysis of the EIR, construction activities would not generate emissions in excess of site-specific localized significance thresholds; therefore, site-specific construction impacts during construction of the project would be less than significant.

Carbon Monoxide Hotspots

Mobile source impacts occur on two scales of motion. Regionally, project-related travel would add to regional trip generation and increase the vehicle miles traveled within the local air shed and the SCAB. Locally, project-generated traffic would be added to the City of Fullerton's roadway system near the project site. If such traffic occurs during periods of poor atmospheric ventilation, is composed of a large number of vehicles cold-started and operating at pollution-inefficient speeds, and operates on roadways already crowded with non-project traffic, there is a potential

for the formation of microscale CO hotspots in the area immediately around points of congested traffic. Because of continued improvement in vehicular emissions at a rate faster than the rate of vehicle growth and/or congestion, the potential for CO hotspots in the SCAB is steadily decreasing.

Projects contributing to adverse traffic impacts may result in the formation of CO hotspots. To verify that the proposed project would not cause or contribute to a violation of the CO standard, a screening evaluation of the potential for CO hotspots was conducted. The potential for CO hotspots was evaluated based on the results of the project-specific traffic impact analysis and in accordance with Caltrans Institute of Transportation Studies' CO Protocol (Caltrans 2010). CO hotspots are typically evaluated when (1) the level of service (LOS) of an intersection decreases to LOS E or worse; (2) signalization and/or channelization is added to an intersection; and (3) sensitive receptors such as residences, schools, and hospitals are located in the vicinity of the affected intersection or roadway segment.

Based on the CO hotspot screening evaluation, the intersections that exceeded the CO hotspot screening criteria shown above all have similar geometries and are signalized. Therefore, three intersections with an LOS of F that exceeded the CO hotspot screening criteria were evaluated. The potential impact of the project on local CO levels was assessed at this intersection with the Caltrans CL4 interface based on the California LINE Source Dispersion Model (CALINE4), which allows microscale CO concentrations to be estimated along each roadway corridor or near intersections.

The maximum CO concentration measured at the Anaheim monitoring station over the last 3 years was 6.1 parts per million, which was measured in 2017. The 1-hour average CO concentration was added the ambient concentration to compare to the CAAQS. The 8-hour average CO concentration was added to the SCAQMD 8-hour CO ambient concentration of 4.6 parts per million for 2017 from the Anaheim monitoring station to compare to the CAAQS.

The maximum CO concentration predicted for the 1-hour averaging period at the studied intersections would be 4.1 ppm, which is below the 1-hour CO CAAQS of 20 ppm (CARB 2016). The maximum predicted 8-hour CO concentration of 2.90 ppm at the studied intersections would be below the 8-hour CO CAAQS of 9.0 ppm (CARB 2016). Neither the 1-hour nor 8-hour CAAQS would be equaled or exceeded at any of the intersections studied. Accordingly, the project would not cause or contribute to violations of the CAAQS, and would not result in exposure of sensitive receptors to localized high concentrations of CO. As such, impacts would be less than significant to sensitive receptors with regard to potential CO hotspots resulting from project contribution to cumulative traffic-related air quality impacts.

Health Effects of Other Criteria Air Pollutants

Construction and operational emissions of the project would not exceed the SCAQMD thresholds for any criteria air pollutants, including VOC, NO_x, CO, SO_x, PM₁₀, and PM_{2.5}.

Health effects associated with O₃ include respiratory symptoms, worsening of lung disease leading to premature death, and damage to lung tissue (CARB 2019). VOCs and NO_x are precursors to O₃, for which the SCAB is designated as nonattainment with respect to the NAAQS and CAAQS. The contribution of VOCs and NO_x to regional ambient O₃ concentrations is the result of complex photochemistry. The increases in O₃ concentrations in the SCAB due to O₃ precursor emissions tend to be found downwind of the source location because of the time required for the photochemical reactions to occur. Further, the potential for exacerbating excessive O₃ concentrations would also depend on the time of year that the VOC emissions would occur, because exceedances of the O₃ NAAQS and CAAQS tend to occur between April and October when solar radiation is highest. Due to the lack of quantitative

methods to assess this complex photochemistry, the holistic effect of a single project's emissions of O₃ precursors is speculative. That being said, because the proposed project would not exceed the SCAQMD thresholds and would be subject to applicable rules and regulations for the reduction of O₃ precursors (e.g., SCAQMD Rule 1113, Architectural Coatings), the proposed project would not contribute to health effects associated with O₃.

Health effects associated with NO_x include lung irritation and enhanced allergic responses (CARB 2019). Because project-related NO_x emissions would not exceed the SCAQMD mass daily thresholds, and because the SCAB is a designated attainment area for NO₂ and the existing NO₂ concentrations in the area are well below the NAAQS and CAAQS standards, it is not anticipated that the proposed project would contribute to exceedances of the NAAQS and CAAQS for NO₂ or result in potential health effects associated with NO₂ and NO_x.

Health effects associated with CO include chest pain in patients with heart disease, headache, light-headedness, and reduced mental alertness (CARB 2019). CO tends to be a localized impact associated with congested intersections. The associated potential for CO hotspots was discussed previously and determined to be less than significant. Thus, the project's CO emissions would not contribute to significant health effects associated with this pollutant.

Health effects associated with PM₁₀ include premature death and hospitalization, primarily for worsening of respiratory disease (CARB 2019). Construction and operation of the project would not exceed thresholds for PM₁₀ or PM_{2.5}, would not contribute to exceedances of the NAAQS and CAAQS for particulate matter, and would not obstruct the SCAB from coming into attainment for these pollutants. The project would also not result in substantial DPM emissions during construction and operation. Additionally, the project would be required to comply with SCAQMD Rule 403, which limits the amount of fugitive dust generated during construction. Due to the minimal contribution of particulate matter during construction and operation, the project is not anticipated to result in health effects associated with PM₁₀ or PM_{2.5}.

In summary, construction and operation of the proposed project would not result in exceedances of the SCAQMD significance thresholds for criteria pollutants, and potential health effects associated with criteria air pollutants would be less than significant.

Health Impacts of Toxic Air Contaminants

Project impacts may result from emissions of pollutants identified by the state and federal government as TACs or HAPs, respectively.

The greatest potential for TAC emissions during construction would be DPM emissions from heavy equipment operations and heavy-duty trucks during construction of the project and the associated health impacts to sensitive receptors. The closest sensitive receptors are existing residences located approximately 85 feet from the project site's eastern boundary. Maximum daily particulate matter (PM₁₀ or PM_{2.5}) emissions generated by construction equipment operation during site preparation (exhaust particulate matter, or DPM), combined with fugitive dust generated by equipment operation and vehicle travel, would be well below the SCAQMD significance thresholds. Moreover, total construction of the project would last approximately 4 months, after which project-related TAC emissions would cease.

No residual TAC emissions and corresponding cancer risk are anticipated after construction, and no long-term sources of TAC emissions are anticipated during operation of the project. Thus, the project would not result in a long-term (i.e., 9-year, 30-year, or 70-year) source of TAC emissions. Therefore, the exposure of sensitive receptors to project-related TAC emission impacts would be less than significant.

Other Emissions

The occurrence and severity of potential odor impacts depends on numerous factors. The nature, frequency, and intensity of the source; the wind speeds and direction; and the sensitivity of receiving location each contribute to the intensity of the impact. Although offensive odors seldom cause physical harm, they can be annoying and cause distress among the public and generate citizen complaints.

Odors would potentially be generated from vehicles and equipment exhaust emissions during construction of the project. Potential odors produced during construction would result from concentrations of unburned hydrocarbons from tailpipes of construction equipment, architectural coatings, and asphalt pavement application. Such odors would disperse rapidly from the project site and generally occur at magnitudes that would not affect substantial numbers of people. Therefore, impacts associated with odors during construction would be less than significant.

Land uses and industrial operations associated with odor complaints include agricultural uses, wastewater treatment plants, food-processing plants, chemical plants, composting operations, refineries, landfills, dairies, and fiberglass molding facilities (SCAQMD 1993). The project entails operation of a sports field and would not result in the creation of a land use that is commonly associated with odors. Therefore, project operations would result in an odor impact that would be less than significant.

Cumulative Air Quality Impact

Based on the cumulative nature of air quality impacts, cumulative impacts to air quality are addressed above under 'Cumulatively Considerable Net Increase of Criteria Pollutants.' Cumulative localized impacts would potentially occur if project-related construction were to occur concurrently with construction activities associated with another, off-site project. Construction schedules for potential future projects near the project site are currently unknown; therefore, potential construction impacts associated with two or more simultaneous projects would be speculative. However, future projects would be subject to air quality analysis prepared in accordance with CEQA and, where necessary (i.e., if the project exceeds SCAQMD thresholds), mitigation. Criteria air pollutant emissions associated with construction activity of future projects also would be reduced through implementation of control measures required by SCAQMD. With regard to operational cumulative impacts associated with nonattainment pollutants, the nonattainment status is the result of cumulative emissions from various sources of air pollutants and their precursors within the SCAG, including motor vehicles, off-road equipment, and commercial and industrial facilities. Project-generated construction and operational emissions, respectively, would not exceed the SCAQMD emission-based significance thresholds for VOC, NO_x, PM₁₀, or PM_{2.5}. Therefore, the proposed project would not result in a cumulatively considerable contribution to the nonattainment pollutants in the SCAB, and this impact would be less than significant.

Finding

The District finds that, based upon substantial evidence in the record, the proposed project would have a less than significant impact on air quality as it relates to an applicable air quality plan, a cumulatively considerable net increase of criteria pollutants, an exposure of sensitive receptors to substantial pollution concentration, other emissions, and a cumulative air quality impact; therefore, no mitigation is required.

4.3.4 Biological Resources

Candidate, Sensitive, or Special-Status Species

According to the general biological investigation, which was prepared and included in the Draft EIR, no special-status species were observed within the study area during the site visit. The project site does not support any special-status plant species. Based on the species ranges, the types of land covers (i.e., developed, ornamental, ruderal, and transportation), and the soils present on site, there is no potential for special-status plant species to occur. A total of 50 special-status wildlife species were reported in the California Natural Diversity Database and U.S. Fish and Wildlife Service's environmental online system as occurring in the vicinity of the study area. However, no special-status wildlife species were observed within the study area during the site visit. Therefore, based on the lack of suitable habitat and the developed nature of the study area, there would be no direct or indirect impacts associated with special-status plant species.

The project site does not support any special-status wildlife species. Based on the species ranges, the types of land covers (i.e., developed, ornamental, ruderal, and transportation), and the soils present on site, there is no potential for special-status wildlife species to occur. A total of 50 special-status wildlife species were reported in the California Natural Diversity Database and U.S. Fish and Wildlife Service's environmental online system as occurring in the vicinity of the study area. However, no special-status wildlife species were observed within the study area during the site visit. Therefore, based on the lack of suitable habitat and the developed nature of the study area, there would be no direct or indirect impacts to special-status wildlife species.

Because the study area is composed of ornamental landscaping that supports mature trees, there are limited nesting habitats for raptors. Foraging opportunities may occur outside the project site within the ruderal grassland areas. No raptor species were observed within the study area during the site visit. Although the proposed project would not involve the removal or substantial trimming of trees, the proposed project would be required to comply with the Migratory Bird Treaty Act to reduce impacts to nesting bird habitat. Upon compliance with the Migratory Bird Treaty Act, impacts to candidate, sensitive, or special-status species would be less than significant.

Riparian Habitat or Sensitive Natural Community

Sherbeck Field site consists of developed land, ornamental plantings, and transportation uses. These are not natural vegetation communities considered sensitive by the California Department of Fish and Wildlife or the U.S. Fish and Wildlife Service. The project site is not located in riparian habitat or a sensitive natural community, and the project would not have an adverse effect on these habitats. Therefore, no impacts would occur.

Protected Wetlands

The project site does not support any aquatic resources regulated by the Army Corps of Engineers or the California Department of Fish and Wildlife as jurisdictional wetlands, "waters of the U.S.," or "waters of the State." No drainages were observed within the study area. The closest aquatic resource is Brea Creek (concrete box channel or wash) located 0.12 miles to the west of Fullerton College at its closest approach. Therefore, the proposed project would have no adverse effect on federally protected wetlands.

Interfere with the Movement of any Native Resident or Migratory Fish or Wildlife Species

No wildlife corridors or habitat linkages were identified near the general biological investigation study area. Given the extent of existing development north, east, south, and west of the project site and the Fullerton College campus' location between several busy vehicular thoroughfares, the study area is expected to support limited wildlife movement, and lacks intact connectivity to other major habitat reserve areas. Therefore, the proposed project would have a less than significant impact on the migratory movement of any wildlife species. No impacts would occur.

Local Policies or Ordinances Protecting Biological Resources

Dudek contacted the City on October 10, 2016 to determine the potential locations of landmark trees within the study area. The City stated that there are currently no official landmark trees as designated by the past or present City Council decree. Therefore, there are no landmark trees within the study area or project site, and there would be no impact.

Habitat Conservation Plan, Natural Community Conservation Plan, or other Conservation Plan

Exhibit 25 of the City of Fullerton General Plan does not identify habitat conservation areas within the vicinity of the project site (City of Fullerton 2012c). The project site is not identified on a regional or state conservation plan. Consequently, the project would not conflict with provisions of an adopted habitat conservation plan or natural community conservation plan. There would be no impact.

Cumulative Biological Resources Impacts

A significant adverse cumulative biological resources impact would occur where the construction or operation of the cumulative projects would encroach into areas containing sensitive biological resources, affect the movement of wildlife species, or affect the functionality of a planned conservation area. The proposed project would take place in a highly urbanized area in the city. Developed and previously disturbed areas dominate the study area and include impervious surfaces and ornamental landscaping. Overall wildlife abundance and species richness appear to be low because of the urbanized nature of the study area. No special-status plant species were identified during the biological evaluation.

Projects surrounding the Fullerton College campus may have birds protected under the Migratory Bird Treaty Act but these determinations would be made on a case-by-case basis, and the effects of cumulative development on nesting birds would be mitigated to the extent feasible in accordance with CEQA and other applicable legal requirements. Therefore, cumulative adverse effects on species identified as a candidate, sensitive, or special-status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Wildlife or U.S. Fish and Wildlife Service would be less than significant.

Finding

The District finds that, based upon substantial evidence in the record, the proposed project would have a less than significant impact on biological resources as it relates to a candidate or special-status species, riparian habitat, or sensitive natural community; protected wetlands; the interference with the movement of any native resident or migratory fish or wildlife species; local policies or ordinances protecting biological resources; a habitat conservation plan, natural community conservation, plan, or other conservation plan; and cumulative impacts to biological resources. Therefore, no mitigation is required.

4.3.5 Cultural Resources

Historical Resources

As part of the Cultural Resources Report, which was prepared and included as part of the Draft EIR, documents and photos available online through the Fullerton College library, available reports and historic documents on file with Fullerton College or the District, local newspapers, historic aerials, and other sources of information regarding the history and development of the campus were reviewed. In addition, a California Historical Resources Information System (CHRIS) records search of the Fullerton College campus and a 0.5-mile radius at the South Central Coastal Information Center occurred on December 14, 2016. The CHRIS search included a review of the National Register of Historic Places, the California Register of Historical Resources (CRHR), the California Points of Historical Interest list, the California Historical Landmarks list, the Archaeological Determinations of Eligibility list, and the California State Historic Resources Inventory list.

The Cultural Resources Report did not identify Sherbeck Field or any of its components as historical resources under CEQA. In addition, the proposed project would not involve demolition, relocation, or alteration of any structures. Therefore, no impacts to historical resources would occur.

Archaeological Resources

No archaeological resources were identified on or adjacent to the project site as a result of the CHRIS records search or the Native American coordination efforts. However, it is always possible that intact archaeological deposits are present at subsurface levels and could be uncovered during ground-disturbing activities. Therefore, in the event that archaeological resources (sites, features, or artifacts) are exposed during construction activities for the proposed project, all construction work occurring within 100 feet of the find would be required to immediately stop until a qualified archaeologist, meeting the Secretary of the Interior's Professional Qualification Standards, can evaluate the significance of the find and determine whether additional study is warranted, as required by California Public Resources Code, Section 21082. Depending on the significance of the find under CEQA, the archaeologist may simply record the find and allow work to continue. If the discovery proves significant under CEQA, additional work, such as preparation of an archaeological treatment plan, testing, or data recovery, may be warranted. If any unanticipated archaeological resources are discovered during project construction, they would be handled in accordance with all applicable laws regulating archaeological resources; therefore, impacts would be less than significant.

Paleontological Resource

According to the Los Angeles County History Museum records search results (McLeod 2016), there are no documented fossil localities within a 1-mile radius of the Fullerton College campus. Geological mapping and geotechnical investigations indicate that the site is underlain by Quaternary alluvium, including older, Pleistocene-age deposits anticipated at depth, and the Pleistocene La Habra Formation at the surface in the northwestern Fullerton College campus. Older Pleistocene alluvium and the La Habra Formation have produced numerous plant and animal fossils in the region; therefore, these geological units should be considered to have a high potential to contain significant paleontological resources (McLeod 2016). However, Quaternary alluvium is too young to yield fossils. Proposed excavation would reach a depth of up to 3 feet. Because only Quaternary alluvium is present at a depth of 3 feet at the project site, project construction is not anticipated to encounter paleontological resources. Therefore, impacts associated with paleontological resources are less than significant.

Disturbance of Human Remains

There is no evidence of human remains on the project site, and the potential for the inadvertent discovery of human remains on the project site is very low because there is no evidence of any historical camps or human settlement on the site. Additionally, existing regulations through California Health and Safety Code, Section 7050.5, et seq. state that if human remains are discovered during project construction, no further disturbance shall occur until the Orange County coroner has made the necessary findings as to origin. Further, pursuant to California Public Resources Code, Section 5097.98(b), remains shall be left in place and free from disturbance until a final decision as to the treatment and disposition has been made (California Public Resources Code, Section 5097.9 et seq.). If the county coroner determines the remains to be Native American, the Native American Heritage Commission shall be contacted within a reasonable time. Subsequently, the Native American Heritage Commissions shall identify the Most Likely Descendant. The Most Likely Descendant shall then make recommendations and engage in consultations concerning the treatment of the remains as provided in California Public Resources Code, Section 5097.98. Given the very low potential for human remains on the project site and required compliance with existing regulations pertaining to the discovery of human remains, the proposed project would result in less than significant impacts to human remains.

Cumulative Cultural Resources Impact

Cumulative impacts on cultural resources evaluate whether impacts of the proposed project and related projects, when taken as a whole, substantially diminish the number of cultural resources within the same or similar context or property type. As analyzed above, the proposed project would experience less than significant impacts related to all cultural resource issue areas. In the event that related projects would result in potentially significant impacts to cultural resources, then the proposed project would contribute to cumulatively considerable impacts. These determinations would be made on a case-by-case basis, and the effects of cumulative development on cultural resources would be mitigated to the extent feasible, in accordance with CEQA and other applicable legal requirements. Therefore, impacts to cultural resources would not be cumulatively considerable.

Finding

The District finds that, based upon substantial evidence in the record, the proposed project would have a less than significant impact on cultural resources as it relates to historical resources, archaeological resources, paleontological resources, and the disturbance of human remains; therefore, no mitigation is required.

4.3.6 Geology and Soils

Expose People or Structures to Fault Rupture, Strong Seismic Ground Shaking, Liquefaction, or Landslides

The project site is located in the La Habra Quadrangle. No active fault lies directly underneath the project site; however, the Whittier Fault Zone is located 4.5 miles northeast of the proposed project site (DOC 2010). Due to the proximity to this fault zone, the project site could be vulnerable to the effects of fault rupture, but the potential for direct surface ground rupture is considered very unlikely (Geotechnical Solutions Inc. 2018). In addition, the proposed project would occur entirely within the existing Sherbeck Field and would involve construction of only small structures and improvements, including bleachers, lighting stanchions, a press box, and a storage building. All improvements would be designed, fabricated, and constructed in accordance with applicable seismic standards and regulations, including the Division of the State Architect requirements and the California Building Standards Code. These codes impose design standards and requirements that seek to minimize the damage associated with

seismic events. With adherence to applicable standards and regulations, the proposed project would not expose people or structures to substantial adverse risks associated with fault rupture or seismic ground shaking. The project site is also not identified as susceptible to liquefaction or landslides according to Exhibit 27 of the City of Fullerton General Plan Natural Environment Element (City of Fullerton 2012c) and has been identified as outside a potential liquefaction zone (Geotechnical Solutions Inc. 2018). For these reasons, the potential impacts of the proposed project would be less than significant.

Soil Erosion or Loss of Topsoil

Grading associated with the proposed project would consist of over-excavation within the bleacher areas, ramp areas, storage building area, and within proposed paved areas to a depth of 3 feet. Thus, the proposed project would involve minimal excavation and grading activities that would expose soils. As such, the proposed project would comply with the measures outlined in the District's Storm Water Management Plan (SWMP) (Ninyo & Moore 2015). The SWMP requires that the construction management team or contractor inspect the project site on a weekly basis to prevent erosion and stormwater runoff from occurring. Additionally, project construction would be subject to erosion best management practices (BMPs). Therefore, impacts related to soil erosion or loss of topsoil would be less than significant.

Located on or Would Cause Unstable Soil

The project site is located in Southern California, which is an area that is generally seismically active. The project site's proximity to various faults, as previously described, means that there is an unavoidable potential for the geologic unit to become unstable. However, the proposed project site is not underlain by any known earthquake faults. The project site is also not identified as susceptible to liquefaction or landslides according to Exhibit 27 of the City of Fullerton General Plan Natural Environment Element (City of Fullerton 2012c) and has been identified as outside a potential liquefaction zone (Geotechnical Solutions Inc. 2018). Additionally, the scope of project improvements is relatively limited and would involve construction of only small structures and improvements, including bleachers, lighting stanchions, a press box, and a storage building, which do not have the potential to cause the geologic unit to become unstable. The proposed project would be designed, fabricated, and constructed in accordance with applicable seismic standards and regulations, including the Division of the State Architect requirements and the California Building Standards Code, which would minimize damage if the geologic unit becomes unstable. Therefore, the proposed project would not result in on- or off-site landslide, lateral spreading, subsidence, liquefaction, or collapse.

Located on Expansive Soil

The underlying soil on the project site is classified as very low expansive soil (Geotechnical Solutions Inc. 2018). Nonetheless, the scope of the project improvements is relatively limited and would result in new installations rather than new building construction. Additionally, the proposed project would comply with the Uniform Building Code of 1994 (now the International Building Code), which would minimize risks to life and property in relation to expanding soils. Therefore, the proposed project would not create a substantial risk to life or property as a result of being located on expansive soils; and impacts would be less than significant.

Soils Incapable of Supporting Septic Tanks

The proposed project does not include septic tanks or alternative wastewater disposal systems; therefore, no impact would occur.

Cumulative Geological Resource or Soil Impact

The geographic extent considered for potential cumulative impacts to people and structures related to geologic and seismic hazards is localized and site-specific. The proposed project would experience less than significant impacts related to all geological and soil issue areas. Impacts related to earthquakes and adverse soil conditions would be less than significant as a result of the required compliance with applicable building codes and geologic hazard regulations. Geologic/soil issues relate to local, site-specific soil conditions, ground response to earthquakes, and the potential for adverse soil conditions to damage the project's structural components. Although impacts identified as less than significant can compound to generate a significant cumulative impact, the geology and soils impacts of the proposed project are not cumulative in nature. The only projects in the cumulative scenario that would contribute to or compound the identified impacts would be those that are overlapping or adjacent to the proposed project. Such projects would likewise be subject to the CBC and geologic hazard regulations, and would, thus, be designed and constructed to avoid substantial adverse impacts with respect to geology, soils, and seismic hazards. For this reason, cumulative impacts with respect to geologic and seismic hazards would be less than significant.

Finding

The District finds that, based upon substantial evidence in the record, the proposed project would have a less than significant impact on geological resources or soils; therefore, no mitigation is required.

4.3.7 Greenhouse Gas Emissions

Generation of Greenhouse Gas Emissions

The CEQA Guidelines do not prescribe specific methodologies for performing an assessment, do not establish specific thresholds of significance, and do not mandate specific mitigation measures. Rather, the CEQA Guidelines emphasize the lead agency's discretion to determine the appropriate methodologies and thresholds of significance consistent with the manner in which other impact areas are handled in CEQA (CNRA 2009). To address impacts associated with greenhouse gas (GHG) emissions generated by the proposed project, the analysis conducted as part of the Draft EIR uses the SCAQMD recommended (not adopted) numeric CEQA significance thresholds for GHG emissions for lead agencies to use in assessing GHG impacts of residential and commercial development projects. The proposed project's net GHG emissions was conservatively compared to the SCAQMD recommendation of a project-level screening threshold for commercial projects 1,400 metric tons carbon dioxide equivalent (MT CO_{2e}) per year.

Construction of the proposed project would result in GHG emissions that would primarily be associated with the use of off-road construction equipment, on-road hauling and vendor trucks, and worker vehicles. Per the SCAQMD guidance, construction emissions should be amortized over the operational life of the project, which is assumed to be 30 years, and added to the total operational emissions for comparison with the GHG significance threshold of 1,400 MT CO_{2e} per year (SCAQMD 2009).

The estimated total GHG emissions during construction would be approximately 176 MT CO_{2e} in 2020. Estimated project-generated construction emissions amortized over 30 years would be approximately 6 MT CO_{2e} per year. As with project-generated construction criteria air pollutant emissions, GHG emissions generated during construction of the project would be short term in nature, lasting only for the duration of the construction period, and would not represent a long-term source of GHG emissions.

Operation of the proposed project would generate GHG emissions through motor vehicle trips to and from the project site; landscape maintenance equipment operation; energy use (natural gas and generation of electricity

consumed by the project); solid waste disposal; stationary sources, and generation of electricity associated with water supply, treatment, and distribution and wastewater treatment. Estimated annual project-generated operational emissions in 2020 plus amortized project construction emissions would be approximately 1,067 MT CO₂e per year. The project would not exceed the proposed SCAQMD threshold of 1,400 MT CO₂e for commercial sources. Therefore, compared to SCAQMD's threshold, the proposed project would have a less than significant on GHG emissions.

Conflict with an Applicable Plan, Policy, or Regulation

Consistency with the City Climate Action Plan

The City adopted its Climate Action Plan (CAP) in February 2012, which is a long-range plan to reduce GHG emissions from municipal operations and community activities within the City. The CAP would also help the City adapt to effects of climate change. The City is committed to reducing its GHG emissions by 15% below 2009 levels by 2020, consistent with AB 32.

To reduce City-wide GHG emissions, the CAP identifies a series of climate action strategies that guide the City in four focus areas (transportation and mobile strategy, energy and conservation strategy, water use and efficiency strategy, and solid waste and recycling strategy) (City of Fullerton 2012a). However, most of the measures outlined in the CAP would not be directly applicable to the proposed project and are intended for the City to implement. Measures applicable to the proposed project include compliance with green building standards identified in Title 24, installation of energy-efficient lighting and equipment, and diversion of construction and demolition debris. For solid waste, the proposed project would comply with the 75% waste diversion requirement consistent with AB 341. Therefore, the proposed project would not conflict with the City's CAP.

Consistency with the SCAG 2016 RTP/SCS

SCAG's 2016 RTP/SCS is a regional growth-management strategy that targets per capita GHG reduction from passenger vehicles and light-duty trucks in the Southern California region. The 2016 RTP/SCS incorporates local land use projections and circulation networks in city and county general plans. The 2016 RTP/SCS is not directly applicable to the proposed project because the underlying purpose of the 2016 RTP/SCS is to provide direction and guidance by making the best transportation and land use choices for future development. In this case, the proposed project involves focused improvements to an existing athletic field that would enhance its athletic, academic and institutional functionalities, and does not propose to site a new land use in a new location. However, development of the proposed project would support goals of the 2016 RTP/SCS by using energy-efficient design, including conforming to the CALGreen code and installing low-flow plumbing fixtures. Additionally, the project is located near existing bus routes, which allows for the use of multimodal transportation options by users of and visitors to the field.

Consistency with the CARB Scoping Plan

The Scoping Plan, approved by CARB in 2008 and updated in 2014 and 2017, provides a framework for actions to reduce California's GHG emissions and requires CARB and other state agencies to adopt regulations and other initiatives to reduce GHG emissions. The Scoping Plan also requires CARB and other state agencies to adopt regulations and other initiatives to reduce GHGs. The Scoping Plan is not directly applicable to specific projects, nor is it intended to be used

for project-level evaluations.⁶ Under the Scoping Plan, however, there are several state regulatory measures aimed at the identification and reduction of GHG emissions. CARB and other state agencies have adopted many of the measures identified in the Scoping Plan. Most of these measures focus on area source emissions (e.g., energy usage, high-GWP GHGs in consumer products) and changes to the vehicle fleet (i.e., hybrid, electric, and more fuel-efficient vehicles) and associated fuels (e.g., Low Carbon Fuel Standard), among others.

The Scoping Plan recommends strategies for implementation at the statewide level to meet the goals of AB 32 and establishes an overall framework for the measures that will be adopted to reduce California's GHG emissions. The proposed project would be consistent with the applicable strategies and measures in the Scoping Plan. As such, the proposed project would not conflict with the Scoping Plan.

The project also would not impede the attainment of the GHG reduction goals for 2030 or 2050 identified in Executive Order (EO) S-3-05 and Senate Bill (SB) 32. EO S-3-05 establishes the following goals: GHG emissions should be reduced to 2000 levels by 2010, to 1990 levels by 2020, and to 80% below 1990 levels by 2050. SB 32 establishes for a statewide GHG emissions reduction target whereby CARB, in adopting rules and regulations to achieve the maximum technologically feasible and cost-effective GHG emissions reductions, shall ensure that statewide GHG emissions are reduced to at least 40% below 1990 levels by December 31, 2030. While there are no established protocols or thresholds of significance for that future year analysis, CARB forecasts that compliance with the current Scoping Plan puts the state on a trajectory toward meeting these long-term GHG goals, although the specific path to compliance is unknown (CARB 2014).

To begin, CARB has expressed optimism with regard to both the 2030 and 2050 goals. It states in the First Update that "California is on track to meet the near-term 2020 GHG emissions limit and is well positioned to maintain and continue reductions beyond 2020 as required by AB 32" (CARB 2014). With regard to the 2050 target for reducing GHG emissions to 80% below 1990 levels, the First Update states the following (CARB 2014):

This level of reduction is achievable in California. In fact, if California realizes the expected benefits of existing policy goals (such as 12,000 megawatts of renewable distributed generation by 2020, net zero energy homes after 2020, existing building retrofits under AB 758, and others) it could reduce emissions by 2030 to levels squarely in line with those needed in the developed world and to stay on track to reduce emissions to 80% below 1990 levels by 2050. Additional measures, including locally driven measures and those necessary to meet federal air quality standards in 2032, could lead to even greater emission reductions.

In other words, CARB believes that the state is on a trajectory to meet the 2030 and 2050 GHG reduction targets set forth in AB 32, SB 32, and EO S-3-05. This is confirmed in the 2017 Scoping Plan, which states (CARB 2017):

This Scoping Plan builds upon the successful framework established by the Initial Scoping Plan and First Update, while identifying new, technologically feasible, and cost-effective strategies to ensure that California meets its GHG reduction targets in a way that promotes and rewards innovation, continues to foster economic growth, and delivers improvements to the environment and public health, including in disadvantaged communities.

The proposed project would not interfere with implementation of any of the above-described GHG reduction goals for 2030 or 2050 because the project would not exceed SCAQMD's recommended draft interim threshold of 1,400

⁶ The Final Statement of Reasons for the amendments to the CEQA Guidelines reiterates the statement in the Initial Statement of Reasons that "[t]he Scoping Plan may not be appropriate for use in determining the significance of individual projects because it is conceptual at this stage and relies on the future development of regulations to implement the strategies identified in the Scoping Plan" (CNRA 2009).

MT CO_{2e} per year (SCAQMD 2008). Additionally, the proposed project would not change the existing land use and would improve the existing facilities at the project site to better serve the college's needs, thereby reducing the need for the campus to use off-site facilities and amenities to accommodate its operations. This analysis provides support for the conclusion that the project would not impede the state's trajectory toward the above-described statewide GHG reduction goals for 2030 or 2050.

In addition, because the specific path to compliance for the state with regard to long-term goals will likely require development of technology or other changes that are not currently known or available, specific additional mitigation measures for the proposed project would be speculative and cannot be identified at this time. The project's consistency with the Scoping Plan would assist in meeting the City's contribution to GHG emission reduction targets in California. With respect to future GHG targets under SB 32 and EO S-3-05, CARB has also made clear its legal interpretation that it has the requisite authority to adopt whatever regulations are necessary, beyond the AB 32 horizon year of 2020, to meet SB 32's 40% reduction target by 2030 and EO S-3-05's 80% reduction target by 2050; this legal interpretation by an expert agency provides evidence that future regulations will be adopted to continue the state on its trajectory toward meeting these future GHG targets. Based on the above considerations, the proposed project would not conflict with an applicable plan, policy, or regulation adopted for the purpose of reducing the emissions of GHGs, and no mitigation is required. This impact would be less than significant.

Cumulative GHG Impacts

GHG and climate changes impacts are by nature considered cumulative. The proposed project's contribution to global GHG emissions and the resultant effect on global climate should thus be evaluated on a cumulative basis. Under CEQA, a project would have a significant cumulative impact caused by the combined impact of past, present, and probable future projects if its incremental impact represents a "cumulatively considerable" contribution to such cumulative impacts (14 CCR 15064(h)). The proposed project would generate GHG emissions that would not contribute to potential cumulative impacts of GHG emissions on climate change. In light of the previous conclusions regarding the proposed project's estimated annual project-generated operational emissions in 2020 plus amortized project construction emissions would be approximately 1,067 MT CO_{2e} per year, the project would not exceed the proposed SCAQMD threshold of 1,400 MT CO_{2e} for commercial sources. Therefore, the project's GHG contribution would be not cumulatively considerable and is less than significant.

Finding

The District finds that, based upon substantial evidence in the record, the proposed project would have a less than significant impact on GHG emissions; therefore, no mitigation is required.

4.3.8 Hazards and Hazardous Materials

Routine Transport, Use, or Disposal of Hazardous Materials

Hazardous substances and wastes could be transported to and stored, used, and generated on the project site during construction. These may include fuels for machinery and vehicles, motor oil, cleaning solvents, paints, and other substances and wastes typical of a construction site. However, these materials would be transported, used, and disposed of in accordance with all federal, state, and local laws regulating the management and use of hazardous materials. All waste would be removed and transported to a permitted waste facility for treatment, storage, or disposal. Use of these materials for their intended purposes during construction activities would not pose a significant risk to the public or the environment.

The proposed project would involve very little transport, storage, use, or disposal of hazardous materials, and would be associated with janitorial, maintenance, and repair activities (e.g., commercial cleaners, lubricants, or paints and household cleaning supplies). Use of these materials would be limited, and transport, storage, use, and disposal of these materials would be subject to all federal, state, and local laws regulating the management and use of hazardous materials. Because hazardous materials/chemicals used during operations would be transported, used, and disposed of in accordance with all federal, state, and local laws regulating the management and use of hazardous materials, impacts would be less than significant.

Release of Hazardous Materials

Hazardous substances and wastes could be stored and used on the proposed project site during construction. Accidental spills, leaks, fires, explosions, or pressure releases involving hazardous materials represent a potential threat to human health and the environment if not properly treated. The most likely spills or releases of hazardous materials during construction would involve petroleum products, such as diesel fuel, oils, and lubricants. All storage, handling, and disposal of these materials are regulated by the Department of Toxic Substances Control (DTSC), the U.S. Environmental Protection Agency, the Occupational Safety and Health Administration, and the City of Fullerton and Orange County Fire Departments.

The proposed project would involve very little use of hazardous materials, which would be associated with janitorial, maintenance, and repair activities (e.g., commercial cleaners, lubricants, or paints and household cleaning supplies). Use of these materials would be subject to all federal, state, and local laws regulating the management and use of hazardous materials. Because hazardous materials/chemicals used during operations would be in accordance with all federal, state, and local laws regulating the management and use of hazardous materials, impacts would be less than significant.

Hazardous Materials within One-Quarter mile of an Existing or Proposed School

The proposed project site is within 0.25 miles of Fullerton Union High School and Raymond Elementary School. However, with adherence to applicable laws, regulations, and standards, the proposed project would not create a significant risk to the public or the environment related to the use or upset of hazardous materials. As such, it would not create a risk to nearby schools. Impacts would be less than significant.

Near an Airport or within an Airport Land Use Plan

The Airport Land Use Commission for Orange County has adopted the Airport Environs Land Use Plan. The project site is located approximately 3.4 miles east of the Fullerton Municipal Airport. The project site is not located within the planning area for Fullerton Municipal Airport or any other land use plan (ALUC 2005). Proposed project activities would not pose a hazard for people residing or working in the project area. Although the proposed project would include construction of bleachers and lighting stanchions, the project site is not located within the height restriction zone for Fullerton Municipal Airport or any other airport. Therefore, impacts would not occur.

Within the Vicinity of a Private Airstrip

The proposed project is not located within the vicinity of a private airstrip. No private airstrips exist within 2 miles of the proposed project site; therefore, there would be no impact.

Impair or Interfere with an Adopted Emergency Response Plan or Emergency Evacuation Plan

Construction of the proposed project would not involve road closures and would not interfere with emergency response or evacuation plans. Operation of the proposed project may result in additional traffic on surrounding roadways and within campus parking lots, especially during football games and special events. Additional traffic would increase the difficulty of evacuating the campus population and the project site in the event of an emergency. However, the proposed project is not anticipated to significantly impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan. Permitting requirements mandate that the fire department and the Division of the State Architect perform a fire and life safety review and an access compliance review, respectively, prior to approval of proposed project drawings and specification documents. Therefore, emergency response and evacuation as a result of the proposed project would be adequately evaluated to ensure the safest possible conditions for students, staff, and visitors to Sherbeck Field and the Fullerton College campus. Implementation of the proposed project would not interfere with an adopted emergency response or evacuation plan. Impacts would be less than significant.

Wildland Fires

It is unlikely that the project would expose people or structures to a significant risk of loss, injury, or death involving wildland fires, including where wildlands are adjacent to urbanized areas or where residences are intermixed with wildlands. The proposed project is in an urbanized area with no adjacent wildlands (City of Fullerton 2012c). Additionally, the area surrounding the project site is generally urbanized and developed. Therefore, impacts would be less than significant.

Finding

The District finds that, based upon substantial evidence in the record, the proposed project would have a less than significant impact on hazards and hazardous materials as it relates to routine transport, use, or disposal of hazardous materials; accidental release of hazardous materials; hazardous materials within one-quarter mile of an existing school or proposed school; the proximity of the project to an airport or an airport land use plan, the proximity of the project to a private airstrip, the interference with an adopted emergency response plan or emergency evacuation plan, and wildland fires; therefore, no mitigation is required.

4.3.9 Hydrology and Water Quality

Violate Water Quality Standards or Waste Discharge Requirements

Impacts to water quality could result from short-term effects of construction activities (e.g., erosion and sedimentation due to land disturbances, uncontained material and equipment storage areas, and improper handling of hazardous materials). Grading would consist of over-excavation within the bleacher areas, ramp areas, storage building area, and within proposed paved areas to a depth of 3 feet. Therefore, the proposed project would involve minimal excavation and grading activities that would expose soils. Additionally, the proposed project would comply with the measures outlined in the District's SWMP (Ninyo and Moore 2015). The SWMP requires that the construction management team or contractor inspect the project site on a weekly basis to prevent erosion and stormwater runoff from occurring. Additionally, project construction would be subject to stormwater BMPs. Therefore, impacts related to violation of water quality standards or waste discharge requirements would be less than significant.

Deplete Groundwater Supplies or Interfere with Groundwater Recharge

The City's water utility provides water services to the Fullerton College campus. The City receives its water from two main sources: (1) local well water from the Lower Santa Ana River Groundwater Basin, which is managed by the Orange County Water District (OCWD), (2) and imported water from the Metropolitan Water District of Southern California (City of Fullerton 2016a). Water supply from the City's groundwater wells accessing the Orange County Groundwater Basin is constrained by the allowable "basin production percentage,"⁷ which is set by the OCWD on an annual basis. The OCWD has been the primary agency managing the groundwater basin since 1933. The OCWD works collaboratively with the Metropolitan Water District and other local water districts, such as the City, to implement a program to manage the groundwater basin to ensure a safe and sustainable supply.

Under the existing condition, the project site consists of a turf football field that is surrounded by a 400-meter track, a two-story field house on the western edge of the field, a scoreboard on the eastern end of the field, and an existing sound system. The proposed project would involve installation of bleachers, lighting, a sound system, a press box, and a storage building. These project components would not result in an increase in water demand. Thus, the proposed project would not require additional water utility services from the City, and would not increase groundwater demand. Because the proposed project would not generate increased water demands that could substantially deplete groundwater supplies, and because OCWD actively manages groundwater basin supplies, the proposed project would result in less than significant impacts to groundwater resources.

Alter Existing Drainage Pattern Resulting in Erosion, Siltation, or Flooding

Increases in impervious areas associated with the project could alter the types and levels of pollutants that could be present in project site runoff. Under existing conditions, stormwater that is not infiltrated through landscaped areas moves as sheet flow toward street gutters, swales, and the inlets of underground storm drains. The storm drains direct runoff to the City storm drain system and the Fullerton Creek channel, and eventually into the Pacific Ocean through Coyote Creek/Lower San Gabriel River. Under proposed conditions, stormwater runoff would generally behave in the same manner, and drainage plans would ensure that hydrologic and water quality standards are met. The site would continue to direct stormwater to the City's storm drain system.

The project site consists of a turf football field that is surrounded by a 400-meter track, a two-story field house, and existing scoreboard and sound system. The project site consists largely of impervious areas, such as the field house, track, and walkways. The proposed installations would include bleachers, lighting, a sound system, a press box, and a storage building. Due to the developed nature of the project site, and since the installations would occur largely on impervious areas, much of the new construction and installations that would occur would not substantially increase the amount of impervious areas at the project site.

Additionally, because the project site is largely built-out, is located on level or gently sloping topography, and is surrounded by urban land uses, the proposed project is not anticipated to substantially modify existing topography or runoff patterns. Further, the proposed project would be subject to the most current standards for drainage design and the SWMP, which requires appropriate BMPs for erosion control measures. Therefore, impacts associated with alteration of drainage patterns resulting in erosion, siltation, or flooding on or off site would be less than significant.

⁷ The basin pumping percentage is the ratio of groundwater production to total water demand, expressed as a percentage.

Exceed Capacity of Existing or Planned Stormwater Drainage System

The potential for the project to alter drainage patterns is low due to the built-out nature of the project site and because the change in impervious surfaces would be relatively minor. The proposed project would not modify existing topography, drainage sheds, or runoff rates/patterns. Therefore, the project is not anticipated to exceed the capacity of the stormwater drainage systems. On-site modifications would be required to comply with the District's SWMP to include appropriate BMPs. For these reasons, impacts related to the capacity of stormwater drainage systems would be less than significant.

Otherwise Degrade Water Quality

Construction activities associated with the proposed project would involve the construction and installation of bleachers, lighting, a sound system, press box, and a storage building. The SWMP would incorporate BMPs to prevent or reduce, to the greatest extent feasible, adverse impacts to water quality related to the project. Thus, required compliance with the District's SWMP would ensure that water quality impacts resulting from construction-related activities would be less than significant.

Introduction of Housing within Flood Hazard Area

According to the Federal Emergency Management Agency's Flood Insurance Rate Map (06059C0043J), the project site is not located within the 100-year flood hazard area, and is outside of the 0.2% annual chance floodplain (FEMA 2009). Additionally, the proposed project does not include a housing component. Therefore, the proposed project would not locate housing within a 100-year flood hazard area. Impacts would not occur.

Introduction of Structures within Flood Hazard Area to Redirect Flood Flows

According to the Federal Emergency Management Agency's Flood Insurance Rate Map, the project site is not located within the 100-year flood hazard area, and is outside of the 0.2% annual chance floodplain (FEMA 2009). Therefore, the proposed project would not place structures that would impede or redirect flood flows in a 100-year flood hazard area. Impacts would not occur.

Loss, Injury, or Death Due to Dam or Levee Failure

The project site is located in the vicinity of two dams: the Brea Dam (1 mile away) and the Fullerton Dam (2.5 miles away). Both dams are owned by the U.S. Army Corps of Engineers and are typically kept almost empty; the flood control storage for the Brea and Fullerton Reservoirs are 7,420 acre-feet and 1,342 acre-feet, respectively (County of Orange 2011). The failure of either of these dams would cause downstream flooding and would likely result in loss of life and property, but the potential for such a failure to occur is extremely low. This is a preexisting environmental condition and the project would have no effect on the likelihood, severity, or extent of the dam failure/inundation. Because the project would have no effect on the likelihood, severity, or extent of the dam failure/inundation, would not disproportionately induce growth in an area subject to dam inundation, and because emergency plans and procedures are in place, the proposed project would have a less than significant impact with regard to dam and levee failure hazards.

Seiche, Tsunami, or Mudflow

The proposed project site is approximately 14 miles from the Pacific Ocean, and the City of Fullerton is approximately 150 feet above mean sea level; therefore, the project site would not be exposed to impacts from a tsunami (City of

Fullerton 2016c). The project site is not in the vicinity of any surface waters or potential mudflow sources. Additionally, according to the City of Fullerton's Local Hazard Mitigation Plan, earthquake-induced seiches are not considered a risk in the City of Fullerton (City of Fullerton 2010). No impacts would occur.

Cumulative Hydrology and Water Quality Impacts

The primary pollutants of concern on a college campus are associated with private vehicle maintenance (e.g., car washing and grease/oils associated with maintenance/repairs), landscaping/grounds work (e.g., improper/excessive use of pesticides, herbicides, and/or fertilizers), and/or trash (e.g., due to improper waste disposal). Because the cumulative effects of past projects have resulted in substantial water quality problems in the region's major waterways, and because water quality problems are generally cumulative in nature, all efforts must be made to reduce pollutant concentrations within stormwater discharges to the maximum extent practicable, even if the impact of an individual project appears inconsequential. However, since the proposed project would result in less than significant impacts with regard to hydrology and water quality, impacts would not be cumulatively considerable.

Finding

The District finds that, based upon substantial evidence in the record, the proposed project would have a less than significant impact on hydrology and water quality as it relates to the depletion of groundwater supplies; the introduction of housing within a flood hazards area; the introduction of structures within a flood hazard area to redirect flood flows; the loss, injury, or death due to a dam or levee failure; and seiche, tsunami, or mudflow. Therefore, no mitigation is required.

4.3.10 Land Use and Planning

Physically Divide an Established Community

The proposed project would involve construction and installation of bleachers, lighting, a sound system, a press box, and a storage building. None of the proposed elements would divide or isolate an established community. Therefore, impacts would be less than significant.

Conflict with an Applicable Land Use Plan, Policy, or Regulation

The project site currently has a zoning designation of public land (P-L), and the community development type is school; no change in zoning is proposed. The District in general, and Fullerton College specifically, are not subject to local government planning and land use plans, policies, or regulations. Therefore, impacts would be less than significant.

Conflict with any Applicable Habitat Conservation Plan or Natural Community Conservation Plan.

The proposed project is not located within any adopted habitat conservation plan, natural community conservation plan, or local or regional habitat conservation plan areas. Since the proposed project is not located within any approved plan areas, the proposed project would not impact the goals and objectives of any adopted plans. Therefore, impacts would not occur.

Cumulative Land Use and Planning Impacts

As analyzed above, the proposed project would experience less than significant impacts related to all land use and planning issue areas. Considering the proposed project would not divide an established community, conflict with an applicable land use plan, and would not conflict with an applicable habitat conservation plan, the proposed project would not combine with cumulative projects resulting in a significant impact to land use. Therefore, impacts to land use and planning would not be cumulatively considerable.

Finding

The District finds that, based upon substantial evidence in the record, the proposed project would have a less than significant impact on land use and planning as it related to division of an established community and compatibility with an applicable land use or conservation plan.

4.3.11 Mineral Resources

Loss of Availability of a Known Mineral Resource

According to the State of California Department of Conservation, Division of Oil, Gas, and Geothermal Resources, there are no gas, geothermal, or other known wells located on or in the vicinity of the project site. The nearest oil wells are located approximately 0.5 miles north of the project site and are operated by Dolke-Thomas Oil Syndicate (CDC 2017). The proposed project would not result in a land use conflict with the existing oil extraction, nor would it preclude future oil extraction on underlying deposits. The project site does not contain mineral resources; therefore, the proposed project would not result in a loss of availability of a known mineral resource and no impact would occur.

Loss of Availability of a Locally Important Mineral Resource Recovery Site

No mineral resource recovery sites are delineated in The Fullerton Plan (City of Fullerton 2012d). The proposed project would not result in a land use conflict with existing oil extraction, nor would it preclude future oil extraction on underlying deposits. Therefore, the proposed project would not result in the loss of availability of a locally important mineral resource, and no impact would occur.

Cumulative Mineral Resource Impacts

As analyzed above, the proposed project would experience less than significant impacts related to all mineral resource issue areas. Considering the proposed project would not be located within the vicinity of a known mineral resource or a locally important mineral resource recovery site, the proposed project would not combine with cumulative projects resulting in a significant impact to mineral resources. Therefore, impacts to mineral resources would not be cumulatively considerable.

Finding

The District finds that, based upon substantial evidence in the record, the proposed project would have a less than significant impact on mineral resources; therefore, no mitigation is required.

4.3.12 Noise

Excessive Groundborne Vibration or Groundborne Noise Levels

Construction activities that might generate excessive groundborne vibration or groundborne noise could cause a potentially significant impact. Groundborne vibration information related to construction activities has been collected by Caltrans. This information indicates that continuous vibrations with a peak particle velocity of approximately 0.1 in/sec begin to annoy people (Caltrans 2004). Groundborne vibration is typically attenuated over short distances. The closest residences to the demolition/construction areas would be approximately 85 feet away. More typically, residential land uses would be located approximately 250 feet or more from demolition and construction activities. The heavier pieces of construction equipment, such as large bulldozers and loaded trucks, would have peak particle velocities of approximately 0.089 in/sec or less at a distance of 25 feet (FTA 2006). At a distance of 85 feet and beyond, the peak particle velocity with the anticipated construction equipment would be approximately 0.014 in/sec or less. At 250 feet, the peak particle velocity with the anticipated construction equipment would be approximately 0.003 in/sec. Thus, the vibration levels from demolition and construction activities would be below 0.1 inches per second at the adjacent residences. Vibration is very subjective. Continuous vibration levels near the level of perception (or approximately a peak particle velocity of 0.01 inches per second) can be annoying to some. However, construction activities are not anticipated to result in continuous vibration levels that would reach a peak particle velocity of 0.01 inches per second; therefore, the vibration impact would be less than significant.

Pile driving, blasting, or other special construction techniques are not anticipated to be used for construction of the proposed project; therefore, excessive groundborne vibration and groundborne noise would not be generated. Additionally, groundborne vibration would not be associated with the proposed project following construction activities and no impacts related to excessive groundborne vibration would occur.

Expose People Residing or Working in Airport Land Use Plan to Excessive Noise Levels

The project site is not located within the planning area for Fullerton Municipal Airport or any other airport land use plan (ALUC 2005), and Fullerton Municipal Airport is approximately 3.1 miles west of the project site. Therefore, there is little potential to expose people residing or working in the project area to excessive noise levels. Therefore, the impact is less than significant.

Expose People Residing or Working within the Vicinity of a Private Airstrip to Excessive Noise Levels

The proposed project is not located within the vicinity of a private airstrip. No private airstrips exist within 2 miles of the proposed project site. People residing or working in the proposed project area would not be exposed to excessive noise levels from a private airstrip. No impacts would occur.

Finding

The District finds that, based upon substantial evidence in the record, the proposed project would have a less than significant impact on noise as it relates to excessive groundborne vibration or groundborne noise levels, a permanent increase in ambient noise levels, exposing people residing or working within an airport land use plan to excessive noise levels, exposing people residing or working within the vicinity of a private airstrip to excessive noise levels, and cumulative noise impacts; therefore, no mitigation is required.

4.3.13 Population and Housing

Induce Substantial Population Growth

The proposed project would involve improvements to Sherbeck Field, including the construction and installation of bleachers, lighting, a sound system, a press box, and a storage building. Although the field improvements would accommodate future growth, the proposed project would not directly or indirectly induce population growth. The field improvements would not involve habitable structures, the construction of which could generate residents. Additionally, campus programs would remain largely the same, without requiring additional campus employees. The project site is in a developed portion of the City with existing infrastructure and roads that could serve the project, and the project would not generate additional utility and service demands. Therefore, this impact would be less than significant.

Displace Substantial Numbers of Existing Housing

The proposed project would not displace existing housing. The project would involve construction and installation of bleachers, lighting, a sound system, a press box, and a storage building on an existing field. No housing units currently exist on campus. No impact would occur.

Displace Substantial Numbers of Existing People

The proposed project would not displace substantial numbers of people. There are no plans to move any facilities that would result in the displacement of people from the project area. No impact would occur.

Cumulative Population and Housing Impacts

Cumulative impacts to population and housing would result from a combination of projects that induce population growth, displace substantial numbers of housing, or displace substantial numbers of people. The proposed project would result in new student and employee growth. The City is highly urbanized, and cumulative projects are primarily urban infill projects that would not substantially induce new growth into the area. In combination with the proposed project, impacts to population growth or housing availability would not be cumulatively considerable.

Finding

The District finds that, based upon substantial evidence in the record, the proposed project would have a less than significant impact on population and housing; therefore, no mitigation is required.

4.3.14 Public Services

Expansion of Government Facilities

Fire

The proposed project would generate additional demand for fire protection and emergency medical services by adding additional uses to Sherbeck Field. Based on information from Orange County Fire Authority and Fullerton Fire Department, the proposed project is anticipated to generate one additional call for service during the fiscal year. In 2017, the Fullerton Fire Department responded to 14,644 total incidents (fire, emergency medical, etc.). In

comparison, the proposed project's increase in annual calls represents 0.007%. Considering this nominal increase, the proposed project would have a less than significant impact to fire protection and emergency medical services.

In 2017 and 2018, the Fullerton Fire Department had average response times of 8 minutes and 49 seconds, and 8 minutes and 47 seconds, respectively (Ramirez, pers. comm. 2019). Thus, the Fullerton Fire Department does not currently meet its objective response time at 6 minutes and 30 seconds. However, considering the proposed project represents 0.007% of the Fullerton Fire Department's annual calls, the proposed project would not substantially impact the Fullerton Fire Department's ability to maintain response time goals.

Because the proposed project would result in a limited number of additional calls for fire or emergency medical service, in combination with the fact that the project would not result in the need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts, the proposed project would have a less than significant impact on fire protection or emergency medical services.

Police

The proposed project would generate additional demand for fire protection and emergency medical services by adding additional uses to Sherbeck Field. Based on information from Orange County Fire Authority and Fullerton Fire Department, the proposed project is anticipated to generate one additional call for service during the fiscal year. In 2017, the Fullerton Fire Department responded to 14,644 total incidents (fire, emergency medical, etc.). In comparison, the proposed project's increase in annual calls represents 0.007%. Considering this nominal increase, the proposed project would have a less than significant impact to fire protection and emergency medical services.

In 2017 and 2018, the Fullerton Fire Department had average response times of 8 minutes and 49 seconds, and 8 minutes and 47 seconds, respectively (Ramirez pers. comm. 2019). Thus, the Fullerton Fire Department does not currently meet its objective response time at 6 minutes and 30 seconds. However, considering the proposed project represents 0.007% of the Fullerton Fire Department's annual calls, the proposed project would not substantially impact the Fullerton Fire Department's ability to maintain response time goals.

Because the proposed project would result in a limited number of additional calls for fire or emergency medical service, in combination with the fact that the project would not result in the need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts, the proposed project would have a less than significant impact on fire protection or emergency medical services.

Schools

The proposed project would not involve the development of campus housing that would generate additional students. Although the field lighting would allow for more evening class options for the physical education program to meet student demand, the project would not directly or indirectly induce substantial population growth. Therefore, the Fullerton School District and Fullerton Joint Union High School District located in the City would not experience adverse impacts resulting from the proposed project. Impacts would be less than significant.

Parks

The proposed project would not result in an increase in the use of existing parks. The project would involve improvements to Sherbeck Field, the Fullerton College campus recreational facility, so athletic activities and games could remain on campus. Therefore, nearby parks would not experience an increase in visitors and acceptable service ratios would be maintained. No impacts to parks would occur.

Other Public Facilities

The proposed project would have no impact on libraries or other public facilities. The nearest library is the Fullerton Public Library, which is located approximately 1 mile southwest of the project site. The project would not generate new permanent residents in the City who would use public facilities. As such, the proposed project would not increase demand in capacity of existing libraries or other public facilities. No impacts would occur.

Cumulative Public Service Impacts

The geographic extent for the analysis of cumulative impacts associated with public services consists of the City, because fire and police protection services are provided by the City. Considering that the proposed project would result in a nominal, if any, increase in calls, the proposed project would not significantly contribute to a cumulatively considerable impact associated with fire protection and emergency medical services. Cumulative development projects could result in cumulatively considerable impacts to the Fullerton Fire Department and Fullerton Police Department. However, all development plans would be required to comply with all applicable fire code and ordinance requirements for construction access, water mains, fire flow, and hydrants. In addition, the City reviews budget on an annual basis to plan for fire demand and police associated with future growth. Funding for fire and police services and facilities would be paid in part by developer fees. This would ensure that new development would not reduce the staffing, response times, or existing levels of service within the Fullerton Fire Department and Fullerton Police Department service area. Therefore, cumulative impacts to fire and police protection services would be less than significant.

The proposed project does not involve the development of campus housing, and thus, would not generate a demand for additional park and other public facilities. The proposed project is not anticipated to have a significant impact with regard to schools. Therefore, the proposed project would not contribute to a significant cumulative impact to public services.

Finding

The District finds that, based upon substantial evidence in the record, the proposed project would have a less than significant impact on public services; therefore, no mitigation is required.

4.3.15 Recreation

Increase the Use of an Existing Neighborhood, Regional Park, or Recreational Facility

The project would involve improvements to Sherbeck Field, the Fullerton College campus recreational facility, so athletic activities and games could remain on campus. Therefore, off-site recreational facilities would not experience physical deterioration due to an increase of use. No impacts to recreational facilities would occur.

Finding

The District finds that, based upon substantial evidence in the record, the proposed project would have a less than significant impact on recreation; therefore, no mitigation is required.

4.3.16 Transportation

Design Hazards

The proposed project would not involve construction of any transportation-related elements, nor would operations involve incompatible uses to the transportation system. The project site would continue to be used as an athletic field. No impacts related to hazardous design features or incompatible uses would occur.

Inadequate Emergency Access

Vehicular access to the parking lots adjacent to Sherbeck Field (i.e., student parking lots 4, 5, and 6) would continue to be provided from the existing unsignalized driveways located along Berkeley Avenue (i.e., Centennial Way/Berkeley Avenue (key study intersection no. 26), Berkeley Avenue/College Driveway No. 1 (key study intersection no. 28), and Berkeley Avenue/College Driveway No. 2 (key study intersection no. 29)); key study intersection no. 29 (i.e., Berkeley Avenue/College Driveway No. 2) was assumed to only provide egress movements from the campus in the Year 2030, consistent with the Fullerton College Master Plan Traffic Study. As such, the proposed project would not adversely affect emergency access. In addition, consistent with state and local fire codes, adequate turning radius and vertical clearance would be maintained on internal driveways, roads, drive aisles, and parking lots. Therefore, impacts associated with emergency access would be less than significant.

Finding

The District finds that, based upon substantial evidence in the record, the proposed project would have a less than significant impact on traffic and circulation as it relates to design hazards and inadequate emergency access. Therefore, no mitigation is required.

4.3.17 Tribal Cultural Resources

Register of Historical Resources

As part of the Cultural Resources Report prepared for the Fullerton College Facilities Master Plan, all buildings and structures were photographed, researched, and evaluated for historical significance in consideration of the California Register of Historical Resources (CRHR) and City designation criteria. No listed, or eligible for listing, tribal cultural resources were identified on the project site as a result of the CHRIS records search, Native American Heritage Commission Sacred Lands File search, or Native American consultation. Therefore, no impacts associated with historical resources listed or eligible for listing in the CRHR or a local register would occur pertaining to the Sherbeck Field site.

Cumulative Tribal Cultural Resources Impacts

An evaluation of the potential for cumulative impacts on tribal cultural resources considers whether impacts of the proposed project and related projects, when taken as a whole, substantially diminish the tribal cultural resources within the same or similar context or property type. The project site is located in a predominantly developed part of the City of Fullerton, consisting of residential, commercial, and educational uses. Ongoing development and growth in the broader project area may result in a cumulatively significant impact to cultural resources due to the continuing disturbance of undeveloped areas, which could contain significant buried archaeological, paleontological, or tribal cultural resources. However, the proposed project would be constructed on a developed campus on a developed site, and that campus has been subject to previous ground-disturbing activities, which greatly limits the potential for buried, unrecorded cultural resources to underlie the project site. It is anticipated that any tribal cultural resources potentially affected by related projects would also be subject to the same requirements of CEQA as the proposed project, and that the proponents of such projects would mitigate for impacts resulting from their projects,

if applicable. The determinations of significance would be made on a case-by-case basis, and the effects of cumulative development on tribal cultural resources would be mitigated to the extent feasible in accordance with CEQA and other applicable legal requirements. In this instance, the proposed project would not contribute to a cumulatively considerable impact associated with tribal cultural resources, and impacts would be less than significant.

Finding

The District finds that, based upon substantial evidence in the record, the proposed project would have a less than significant impact on tribal cultural as it relates to being listed or eligible for listing in the CRHR or a local register. Therefore, no mitigation is required.

4.3.18 Utilities and Service Systems

Require Construction of New Water, Wastewater Treatment, Stormwater Drainage, Electric Power, Natural Gas, or Telecommunications Facilities

Water

Water service for the proposed project is and would continue to be obtained through purchase of municipal water from the City. The field house is the only water-using feature on the project site. Based on the monthly water bills provided by Fullerton College for January 2009 through January 2016, the average annual water use for the Fullerton College campus is estimated to be 102,000 gallons per day (gpd). The estimated annual indoor water use for the field house is estimated to be 1,361 gpd. The proposed installations would include bleachers, lighting, a sound system, a press box, and a storage building. The proposed installations would allow for additional evening physical education classes, and five regular and up to two playoff football games per year. The evening classes would allow up to 32 students additional students to patronize the water-using features in the field house, while the football games could allow up to 4,417 students.⁸ As such, the greatest water demand resulting from the proposed project would likely be during up to seven football games. This increase in use at Sherbeck Field could increase the annual indoor water use for the field house.

The field house is currently the only water-using feature on the project site. The water-using devices at the field house include 29 toilets (1.6 gallons per flush), 4 urinals (1.5 gallons per flush), 25 sinks, and 6 water fountains (Moscol, pers. comm. 2018). The proposed project would generate a water demand of 15,360 gallons per year for academic instruction and 136,740 gallons per year for field events, for a total of 152,100 gallons per year.

According to the City of Fullerton's 2015 Urban Water Management Plan, institutional/governmental uses accounted for 605 acre-feet (or 197,140,114 gallons per year) in fiscal year 2014-15. The projected 2020, 2025, 2030, 2035, and 2040 water demand by institutional/government uses is estimated to be 593 acre-feet, 636 acre-feet, 641 acre-feet, 641 acre-feet, and 642 acre-feet, respectively (City of Fullerton 2017b). Using the actual water demand from fiscal year 2014-15, the project's projected increase in water demand would be 0.08% of the total water use for institutional/governmental use. Thus, the proposed project's contribution to water demand is considered nominal. Additionally, the 2015 Urban Water Management Plan determined that due to the diversified

⁸ This conservatively assumes the maximum attendance for games based on additional 4,417 seats. However, based on attendance at off-site games, there have been approximately 1,600 attendees for a regular season football game and approximately 3,000 attendees for a playoff game (Saghieh, pers. comm. 2017).

supply and conservation measures, the water supply would meet demand for projected years between 2020 and 2040 under the multiple dry years' scenario (City of Fullerton 2017b).

Because the City's water demand can be met under multiple dry years, and because supply would meet projected demand due to diversified supply and conservation measures, the proposed project's water demands would be served by the City's projected current and future supplies, especially since the proposed project would use a relatively nominal percentage of the projected supplies available to the City moving forward. Therefore, the proposed project would not result in the relocation or construction of any new or expanded water facilities, and impacts associated with water facilities and supplies would be less than significant.

Wastewater

City sewer lines operating on the Fullerton College campus are connected to Orange County Sanitation District (OCSD) trunk lines, and effluent is treated by the OCSD treatment plants in Huntington Beach and Fountain Valley.

The OCSD treatment plants have a combined primary treatment capacity of 372 million gallons per day (MGD) and are currently processing approximately 187 MGD (OCSD 2009, 2016). Reclamation Plant No. 1, located in Fountain Valley, has a primary capacity of 204 MGD and treats water to be reclaimed by Orange County Water District for landscape irrigation use and groundwater replenishment. To avoid overloading Reclamation Plant No. 1, wastewater can also be diverted to Treatment Plant No. 2, in Huntington Beach, where effluents are mixed, dechlorinated with sodium bisulfite, and disposed of in the ocean (OCSD 2011).

As discussed in Section 4.10.1 of the Draft EIR, the average sewer flow for the Fullerton College campus, calculated based on annual water use, was determined to be 65 gpd per thousand square feet. The existing field house is approximately 20,940 GSF and thus generates approximately 1,361 gpd of sewer flow (Psomas 2017).

The proposed project would not result in the construction of new buildings, which would generate new indoor water uses and subsequently sewer flows. However, the additional academic instruction and field events resulting from the proposed project would result in additional water demand of 152,100 gallons per year, which would subsequently enter the City's sewer lines, then OCSD's trunk lines. The existing trunk lines at Sherbeck Field includes a 6-inch sewer line located just east of the existing field house, which gravity flows into an 8-inch pipe that runs along North Berkeley Avenue (Psomas 2017).

Given that the OCSD treatment plants have a remaining capacity of 185 MGD, the proposed project's maximum peak daily flow of 13,674 gallons per day represents 0.007% of the remaining capacity, and thus, would not exceed treatment capacity of the OCSD treatment plants. In addition, the proposed project would generate the same types of municipal wastewater that are currently generated throughout the City. Therefore, the proposed project would not result in the relocation or construction of any new or expanded wastewater facilities, and impacts associated with wastewater treatment facilities would thus be less than significant.

Electric Power

The proposed project's operational phase would require electricity for building operation (appliances, lighting, etc.). The project is estimated to have a total electrical demand 10,010 kilowatt-hours per year (or 0.01 gigawatt-hours (GWh) per year. The non-residential electricity demand in 2017 13,285 GWh for Orange County (County) (CEC 2018). The project would be built in accordance with the current Title 24 standards at the time of construction and CalGreen. The energy-using fixtures within the proposed project would likely be newer technologies, utilizing less electricity power.

Therefore, the proposed project would not result in increased energy demand that would necessitate the relocation or construction of new or expanded off-site distribution systems, local or regional energy supplies, or power generating capacity, and no significant impacts would result from the proposed project.

Natural Gas

Natural gas consumption during operation would be required for various purposes, including, but not limited to, building heating and cooling of the field house. The proposed project involves the installation of bleachers, lighting, a sound system, a press box, and a storage building. As such, the proposed improvements would not generate a substantial increase in natural gas use, such that construction or relocation of new or expanded facilities is required. Additionally, the applicant would ensure that the project would meet Title 24 requirements applicable at that time, as required by state regulations through their plan review process. Therefore, no significant impacts associated with natural gas facilities would result from the proposed project.

Telecommunications

The proposed project involves the installation of bleachers, lighting, a sound system, a press box, and a storage building. Since the project site is in an urbanized area and within the existing Fullerton College campus, there are existing telecommunication facilities that would be able to serve the project site. The proposed installations requiring telecommunication services (e.g., the press box) would be able to connect to existing telecommunication services without the need for expansion or construction on new facilities. Therefore, impacts would be less than significant.

Solid Waste

The Orange County Solid Waste Management System is composed of three landfills: Olinda Alpha Landfill, Frank R. Bowerman Landfill, and Prima Deshecha Landfill. Collected waste from the project site would be transported to Madison Resource Recovery Facility in Santa Ana, which recovers upward of 75% of materials transported to this facility (Ware Disposal Company 2017). The residual solid waste stream recovered from the Madison Resource Recovery Facility is then transported to the Frank R. Bowerman Landfill in Irvine and Olinda Alpha Landfill in Brea (Ware, pers. comm. 2016). The Frank R. Bowerman Landfill permits a maximum of 11,500 tons of waste per day, and does not accept public dumping. Olinda Alpha accepts public dumping and permits a maximum of 8,000 tons per day (County of Orange 2017).

All collection, transportation, and disposal of solid waste generated by the proposed project would comply with all applicable federal, state, and local statutes and regulations. In particular, AB 341 requires that at least 75% of solid waste generated by a jurisdiction be diverted from landfill disposal through source reduction, recycling, or composting by 2020. Regional agencies, counties, and cities are required to develop a waste management plan that would achieve a 75% diversion from landfills (California Public Resources Code, Section 40000 et seq.).

The proposed project would not involve demolition of any existing structures. In addition, given the maximum tons of waste accepted per day at the landfill, any waste generated by the proposed project would represent a nominal percentage of the maximum waste accepted. Therefore, the project could be served by a landfill with sufficient permitted capacity, and impacts would be less than significant.

Cumulative Utilities and Service Systems Impact

As analyzed above, the proposed project would experience less than significant impacts related to water, wastewater, electric power, natural, telecommunications, and solid waste. Considering the proposed project would

not be located within the vicinity of farmland or forestland, the proposed project would not combine with cumulative projects resulting in a significant impact to an agricultural or forestry resource. Therefore, impacts to agricultural and forestry resources would not be cumulatively considerable.

Finding

The District finds that, based upon substantial evidence in the record, the proposed project would have a less than significant impact on utility and service systems, as it relates to water, wastewater, electric power, natural, telecommunications, and solid waste; therefore, no mitigation is required.

4.3.19 Energy

Wasteful, Inefficient, or Unnecessary Consumption of Energy

Implementation of the project would increase the demand for electricity and natural gas at the project site and gasoline consumption in the region during construction and operation.

Electricity

The proposed project would utilize electricity during temporary construction activities and the operational phase of the proposed project. The amount of electricity used during construction would be minimal; typical demand would stem from the use of electrically powered hand tools and several construction trailers by managerial staff during the hours of construction activities. The operational phase would require electricity for multiple purposes including, but not limited to, building heating and cooling, lighting, appliances, and electronics. The project would be built in accordance with the current Title 24 standards at the time of construction and CALGreen. Therefore, due to the limited amount of electricity use compared to that generated by the project, and the inherent increase in efficiency of building code regulations, the project would not result in a wasteful use of energy. Impacts associated with electricity use would be less than significant.

Natural Gas

Natural gas is not anticipated to be required during construction of the project. Natural gas consumption during operation would be required for various purposes, including, but not limited to, building heating and cooling. The project is subject to statewide mandatory energy requirements as outlined in Title 24, Part 6, of the California Code of Regulations. Title 24, Part 11, contains additional energy measures that are applicable to project under CALGreen. Prior to project approval, the applicant would ensure that the project would meet Title 24 requirements applicable at that time, as required by state regulations through their plan review process. Thus, the natural gas consumption of the project would not be considered inefficient or wasteful. Impacts associated with natural gas use would be less than significant.

Petroleum

Petroleum would be consumed throughout construction of the project. Fuel consumed by construction equipment would be the primary energy resource expended over the course of construction, and VMT associated with the transportation of construction materials and construction worker commutes would also result in petroleum consumption. The project is estimated to consume 294,825 gallons of petroleum during the construction phase. By comparison, approximately 6.14 billion gallons of petroleum would be consumed in California over the course of the project's construction phase based on the California daily petroleum consumption estimate of approximately

52.9 million gallons per day (CEC 2016). By comparison, Countywide total petroleum use by vehicles is expected to be 1.4 billion gallons per year by 2020 (CARB 2018). The project would be required to comply with CARB's Airborne Toxics Control Measure, which restricts heavy-duty diesel vehicle idling time to 5 minutes. Therefore, because petroleum use during construction would be temporary and relatively minimal, and would not be wasteful or inefficient.

The fuel consumption resulting from the project's operational phase would be attributable to employees and visitors traveling to and from the project site. Mobile sources from the project would result in approximately 1.08 million gallons of gasoline per year beginning in 2020. By comparison, California as a whole consumes approximately 19.3 billion gallons of petroleum per year (CEC 2016). Countywide total petroleum use by vehicles is expected to be 1.4 billion gallons per year by 2020 (CARB 2018). Over the lifetime of the project, the fuel efficiency of the vehicles being used by the employees and visitors is expected to increase. As such, the amount of petroleum consumed as a result of vehicular trips to and from the project site during operation would decrease over time. There are numerous regulations in place that require and encourage increased fuel efficiency. For example, CARB has adopted an approach to passenger vehicles by combining the control of smog-causing pollutants and GHG emissions into a single, coordinated package of standards. The approach also includes efforts to support and accelerate the number of plug-in hybrids and zero-emissions vehicles in California (CARB 2013). Additionally, in response to SB 375, CARB adopted the goal of reducing per-capita GHG emissions from 2005 levels by 8% by 2020, and 13% by 2035 for light-duty passenger vehicles in the planning area for the Southern California Association of Governments. As such, operation of the project is expected to use decreasing amounts of petroleum over time due to advances in fuel economy. Impacts related to petroleum use would be less than significant.

Conflict with Plan for Renewable Energy or Energy Efficiency

Title 24 of the California Code of Regulations contains energy efficiency standards for residential and non-residential buildings based on a state mandate to reduce California's energy demand. Specifically, Title 24 addresses a number of energy efficiency measures that impact energy used for lighting, water heating, heating, and air conditioning, including the energy impact of the building envelope such as windows, doors, wall/floor/ceiling assemblies, and roofs.

Part 6 of Title 24 specifically establishes energy efficiency standards for residential and non-residential buildings constructed in the State of California in order to reduce energy demand and consumption. The project would comply with Title 24, Part 6, per state regulations. Based on the foregoing, the proposed project would not conflict with or obstruct a state or local plan for renewable energy or energy efficiency; therefore, impacts during construction and operation of the proposed project would be less than significant.

Cumulative Energy Impacts

Cumulative projects that could exacerbate the proposed project's impacts include any projects that could result in wasteful, inefficient, or unnecessary use of energy. However, the proposed project would not result in wasteful, inefficient, or unnecessary use of energy, in large part due to the short-term and temporary nature of the construction period, and because there is no alternative location to obtain the necessary construction materials that would result in the use of less petroleum. Additionally, the operational activity would be minimized through energy reduction strategies pursuant to Title 24. Therefore, cumulative impacts to energy use would be less than significant.

Finding

The District finds that, based upon substantial evidence in the record, the proposed project would have a less than significant impact on energy as it relates to inefficient or wasteful energy use, and conflict with a state or local plan for renewable energy or energy efficiency; therefore, no mitigation is required.

4.3.20 Wildfire

Impair an Adopted Emergency Response Plan

According to CAL FIRE's Fire Hazard Severity Zone Map, the project site is not located within a Very High Fire Hazard Severity Zone (VFHSZ) (CAL FIRE 2019). The project site is located approximately 2 miles from lands classified as VHFHSZ. As such, the project site is not located in a VHFHSZ area. In addition, the areas between the project site and the nearest VHFHSZ are built-out and connected via local roads. Further, mandated fire department and Division of the State Architect fire and life safety review on the project plans would ensure implementation of the proposed project would not interfere with an adopted emergency response or evacuation plan. Therefore, emergency access would be ensured and the proposed project would not interfere with an adopted emergency response or evacuation plan. Impacts would be less than significant.

Exacerbate Wildfire Risk Due to Slope, Prevailing Winds, and Other Factors

The project site is not located in a VHFHSZ area. In addition, the project site and surrounding area is urbanized and relatively flat. Therefore, the proposed project would not due to slope, prevailing winds, and other factors, exacerbate wildfire risks. Impacts would be less than significant.

Exacerbate Fire Risk from Installation or Maintenance of Associated Infrastructure

The project site is located approximately 2 miles from lands classified as VHFHSZ. As such, the project site is not located in a VHFHSZ area. The proposed project involves the installation of bleachers, lighting, a sound system, a press box, and a storage building within the existing Sherbeck Field at the Fullerton College campus. Since the project site is within a developed portion of the City, the proposed project would not require the installation or maintenance of infrastructure that may exacerbate fire risk. Impacts would be less than significant.

Expose People or Structure to Significant Risks

The project site and surrounding area is urbanized and relatively flat. The project site is not within a VHFHSZ and is located two miles away from a VHFHSZ. There are no existing drainage features located on the project site that would be subject to downstream flooding. Additionally, the project site is already developed and would not experience runoff, post-fire slope instability, or drainage changes as a result of being located in or near a VHFHSZ. Impacts would be less than significant.

Cumulative Wildfire Impacts

The project site is not susceptible to wildland fires. The proposed project and cumulative projects are located within an urbanized portion of the City surrounded by other developed uses; therefore, impacts related to wildfires are small. In addition, the proposed project and cumulative project plans would be reviewed by the Fullerton Fire Department, and comply with fire codes and regulations. Through the proposed project's and cumulative projects'

compliance with the numerous fire-related regulations, and incorporation of fire protection features, the potential cumulative impacts from wildland fires would be less than significant.

Finding

The District finds that, based upon substantial evidence in the record, the proposed project would have a less than significant impact on wildfire as it relates to impairing an adopted emergency response plan; exacerbating fire risk due to slope, prevailing winds, and other factors; exacerbating fire risk from installation or maintenance of associated infrastructure; and exposing people or structure to significant risks. Therefore, no mitigation is required.

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5 Findings on Project Alternatives

Section 15126.6(a) of the CEQA Guidelines requires the discussion of “a reasonable range of alternatives to a project, or the location of a project, which would feasibly attain most of the basic objectives of the project but would avoid or substantially lessen any of the significant effects of the project and evaluate the comparative merits of the alternatives.” Chapter 6 of the Draft EIR identified and considered the following reasonable range of feasible alternatives to the proposed project, which would be capable, to varying degrees, of reducing identified impacts:

- No Project Alternative: No Development/Continued Use of Yorba Linda High School
- Reduced Project Alternative
- Alternative Site Location at California State University, Fullerton
- Alternative Site Location at Fullerton Union High School

These alternatives are evaluated for their ability to avoid or substantially lessen the impacts of the proposed project identified in the EIR, as well as consideration of their ability to meet the basic objectives of the proposed project as described in the Final EIR. These alternatives include the following:

5.1 No Project Alternative: No Development/Continued Use of Yorba Linda High School

Description

Section 15126.6(e) of the CEQA Guidelines requires that an EIR evaluate and analyze the impacts of a no project alternative. The “purpose of describing and analyzing a no project alternative is to allow decision makers to compare the impacts of approving the proposed project with the impacts of not approving the proposed project” (14 CCR 15126.6(e)(1)). When defining the no project alternative, the analysis shall be informed by “what would be reasonably expected to occur in the foreseeable future if the project were not approved, based on current plans and consistent with available infrastructure and community services” (14 CCR 15126.6(e)(2)).

Here, the No Project Alternative: No Development/Continued Use of Yorba Linda High School (No Project Alternative) consists of no changes to the existing Sherbeck Field and the continued use of Yorba Linda High School for certain campus-related functions (e.g., football). Under the No Project Alternative, the bleachers, PA sound system, and press box associated with the proposed project would *not* be added to the existing field. Rather, the field would remain as it is today: class offerings would be capped at sunset; temporary bleacher seating would be rented each year for commencement ceremonies; regular football games would not be played at Fullerton College (but rather would be hosted at Yorba Linda High School’s field for as long as the SCFA allows it); and Fullerton College would continue to find a non-high school field in compliance with Rule 1, Section 2 of the NCAA Football Rulebook for playoff games.⁹ Football practice, soccer practice and Friday evening soccer games, and track and field practice and events would occur at Sherbeck Field under the No Project Alternative, as a continuation of the existing operations. In addition, with the No Project Alternative, Fullerton College would continue to rent out Sherbeck Field to private schools and organizations to host athletic competitions and practices, and the Fullerton College annual commencement ceremony would continue to take place at Sherbeck Field.

⁹ There are approximately five regular and up to two playoff football games per year (Saghieh, pers. comm. 2017).

Finding

The District rejects the No Project Alternative as undesirable as it fails to satisfy the project's underlying purpose and to meet most project objectives, and because specific economic, legal, social, technological or other considerations make the alternative infeasible.

Rationale

The No Project Alternative would be environmentally superior to the proposed project in almost all resource areas. It would be environmentally neutral compared to the proposed project with regard to public services and tribal cultural resources. Although it is part of the existing condition, Yorba Linda High School is approximately 7 miles from the campus, and it is not environmentally efficient from a mobile emissions standpoint or time standpoint, to have an entire team, support staff, and spectators drive to Yorba Linda for Fullerton College football games.

The adoption of the No Project Alternative would not meet the project objectives identified by the District for providing field lighting to allow for more evening class options for the physical education program to meet student demand at Fullerton College; it would not provide a football field for the Fullerton College football program that meets the sizing requirements of the California Community College Athletic Association Regulations, Bylaw 4.2.6A; it is not certain that the California Community College Athletic Association would continue to permit waivers for regular and non-playoff games at high school fields; and it would not install permanent bleachers so that Fullerton College can host regular season and playoff football games at the College and reduce the costs associated with renting bleachers for the annual Fullerton College commencement ceremony. Additionally, the No Project Alternative would not include construction of a storage building to address the inadequacy of the current storage of football equipment and track and field equipment at the field house. Although the No Project Alternative would be environmentally superior to the proposed project, it would not meet the District's project objectives.

5.2 Reduced Project Alternative

Description

The Reduced Project Alternative represents a reduction in the proposed project with fewer permanent, prefabricated aluminum bleachers. The Reduced Project Alternative chosen for analysis is one with capacity for 2,000 seats (1,500 home spectators and 500 visitor spectators) because it has the least noise impact of all the reduced project alternatives analyzed by Veneklasen Associates, compared to the proposed project, which would install 4,417 seats (2,861 home spectators and 1,556 visitor spectators). A series of reduced project alternatives between 2,000 and 3,500 seats were considered in the noise analysis conducted by Veneklasen Associates, none of which reduced the significant and adverse noise impacts of the proposed project. As with the proposed project, the Reduced Project Alternative would involve the installation of bleachers, six field lighting stanchions, a sound system, a press box, and a storage building.

Finding

The District rejects the Reduced Project Alternative as undesirable as it fails to satisfy the proposed project's underlying purpose and to meet most project objectives, and because specific economic, legal, social, technological or other considerations make the alternative infeasible.

Rationale

The Reduced Project Alternative would be considered environmentally superior to the proposed project in two resource areas (air quality and greenhouse gas emissions) and would be environmentally neutral compared to the proposed project in eight areas (aesthetics, hazards and hazardous materials, noise, public services, recreation, transportation, tribal cultural resources, and utilities and service systems).

The adoption of the Reduced Project Alternative would not meet the objectives identified by the District because it would not provide the number of bleacher seats needed to accommodate regular season and playoff game football attendance at the College or provide enough seating to meaningfully reduce the costs associated with bleacher rental during commencement. Although the Reduced Project Alternative would be environmentally superior to the proposed project, it would not meet the District's project objectives.

5.3 Alternative Site Location at California State University, Fullerton

Description

The Alternative Site Location at California State University, Fullerton (CSUF Site Alternative), considers relocating the proposed football games that would result from the new improvements at Sherbeck Field to the CSUF Titan Stadium. Titan Stadium is located approximately 1.7 miles northeast of Fullerton College, or 2.2 miles via local roads. The CSUF Titan Stadium can accommodate collegiate play and 10,000 spectators.

The proposed project would allow Fullerton College to add more evening class options at Sherbeck Field. Under the CSUF Site Alternative, it is not anticipated that the proposed academic instruction would be relocated onto the CSUF campus due to the distance and potential conflict with CSUF evening activities. With regard to other athletic activities, football practice, soccer practice and Friday evening soccer games, and track and field practice and events would continue to occur at Sherbeck Field under the CSUF Site Alternative. In addition, Fullerton College would continue to rent out Sherbeck Field to private schools and organizations to host athletic courses and practice, and the Fullerton College annual commencement ceremony would continue to take place at Sherbeck Field. However, regular season football games would no longer be held at the Yorba Linda High School field, and playoff and state champion games would no longer have to be secured at another non-high school field in compliance with Rule 1, Section 2 of the NCAA Football Rulebook. Instead both regular and playoff games would be relocated to Titan Stadium.

Of note, CSUF does not encourage football at their stadium, which is rented out to soccer teams for practice and games. CSUF also has communicated to Fullerton College that they would charge a substantial fee to rent the field in order to provide sufficient funds for repair of the turf should damage occur during football games. These factors adversely influence the feasibility of the CSUF Site Alternative.

Finding

The District rejects the CSUF Site Alternative as undesirable as it fails to satisfy the proposed project's underlying purpose and to meet most project objectives, and because specific economic, legal, social, technological or other considerations make the alternative infeasible.

Rationale

The CSUF Site Alternative would be considered environmentally superior in almost all resources areas. It would be environmentally neutral compared to the proposed project for air quality, greenhouse gas emissions, public services impacts and tribal cultural resources impacts.

The adoption of the CSUF Site Alternative would not meet the project objectives identified by the District because it would not provide field lighting to allow for more evening class options for the physical education program to meet student demand at Fullerton College; and, it would not include the installation of permanent bleachers so that Fullerton College can host regular season and playoff football games at the College or reduce the costs associated with renting bleachers for the annual Fullerton College commencement ceremony. Additionally, the CSUF Site Alternative would not include the construction of a storage building to address the inadequacy of the current storage of football equipment and track and field equipment at the field house. Although the CSUF Site Alternative would be environmentally superior to the proposed project, it would not meet the District's project objectives.

5.4 Alternative Site Location at Fullerton Union High School

Description

The Alternative Site Location at Fullerton Union High School (FUHS Site Alternative) considers relocating the proposed football games that would result from the new improvements at Sherbeck Field to Fullerton Union High School Stadium. The Fullerton Union High School Stadium is located approximately 0.27 miles from the Fullerton College campus.

The proposed project would not allow Fullerton College to add more evening class options at Sherbeck Field. Under the FUHS Site Alternative, it is not anticipated that the proposed academic instruction would be relocated onto the Fullerton Union High School campus; therefore, academic instruction at Sherbeck Field would be capped at sunset. With regard to other athletic activities, football practice, soccer practice and Friday evening soccer games, and track and field practice and events would continue to occur at Sherbeck Field under the FUHS Site Alternative. In addition, Fullerton College would continue to rent out Sherbeck Field to private schools and organizations to host athletic courses and practice, and the Fullerton College annual commencement ceremony would continue to take place at Sherbeck Field. However, regular season Fullerton College football games would no longer be held at the Yorba Linda High School field, and would instead be relocated to the Fullerton Union High School Stadium. Fullerton College would need to continue to find a non-high school field in compliance with Rule 1, Section 2 of the NCAA Football Rulebook for playoff games.

Finding

The District rejects the FUHS Site Alternative as undesirable as it fails to satisfy the proposed project's underlying purpose and to meet most project objectives, and because specific economic, legal, social, technological or other considerations make the alternative infeasible.

Rationale

The FUHS Site Alternative would be considered environmentally superior in almost all resource areas. It would be environmentally neutral in noise, public services, transportation, and tribal cultural resources.

The adoption of the FUHS Site Alternative would not meet the project objectives identified by the District for providing a football field at Fullerton College for regular season and playoff games that would meet the sizing requirements of the California Community College Athletic Association Regulations, Bylaw 4.2.6A; it would not provide lighting to allow for more evening classes for the physical education program; and it would not include the installation of permanent bleachers so that Fullerton College can host regular season and playoff football games at the college or reduce the costs associated with renting bleachers for the annual Fullerton College commencement ceremony. Additionally, the FUHS Site Alternative would not construct a storage building to address the inadequacy of the current storage of football equipment and track and field equipment at the field house. In addition, the locker rooms at FUHS would need to be modified to accommodate the larger-sized football teams for collegiate play, along with separation of opposing teams, and it would require the approval of these improvements by Fullerton Union High School, which is not under the jurisdictional control of the Board of Trustees. The logistics of having two teams practice and play at the same field would be challenging from a scheduling perspective. Lastly, the SCFA may not continue to grant waivers for Fullerton College to play on high school fields. Although the FUHS Site Alternative would be environmentally superior to the proposed project, it would not meet the District’s project objectives.

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6 General CEQA Findings

6.1 Mitigation Monitoring and Reporting Program

Based on the entire record before the District and having considered the significant and unavoidable impacts of the proposed project, the District hereby determines that all feasible mitigation within the responsibility and jurisdiction of Fullerton College has been adopted to reduce or avoid the potentially significant impacts identified in the Final EIR, and that no additional feasible mitigation is available to further reduce significant impacts. The feasible mitigation measures are discussed in Section 4, above, and are set forth in the Mitigation Monitoring, and Reporting Program.

Section 21081.6 of the California Public Resources Code requires the District to adopt a monitoring or compliance program regarding the changes in the project and mitigation measures imposed to lessen or avoid significant effects on the environment. The Mitigation Monitoring Program for the Sherbeck Field Improvements Project is hereby adopted by the District because it fulfills the CEQA mitigation monitoring requirements:

- The Mitigation Monitoring Program is designed to ensure compliance with the changes in the project and mitigation measures imposed on the project during project implementation; and
- Measures to mitigate or avoid significant effects on the environment

6.2 CEQA Guidelines Sections 15091 And 15092 Findings

Based on the foregoing findings and the information contained in the administrative record, the District has made one or more of the following findings with respect to each of the significant effects of the project:

1. Changes or alterations have been required in, or incorporated into, the project which mitigate or avoid the significant effects on the environment.
2. Those changes or alterations are within the responsibility and jurisdiction of another public agency and such changes can and should be adopted by such other agency.

Based on the foregoing findings and the information contained in the administrative record, and as conditioned by the foregoing:

1. All significant effects on the environment due to the project have been eliminated or substantially lessened where feasible.
2. Any remaining significant effects that have been found to be unavoidable are acceptable due to the overriding considerations set forth herein.

6.3 Findings Regarding Recirculation

The District finds that the Draft EIR does not require recirculation under CEQA (CEQA Section 21092.1, CEQA Guidelines Section 15088.5). CEQA Guidelines Section 15088.5 requires recirculation of an EIR prior to certification of the Final EIR when “significant new information is added to the EIR after public notice is given of the availability of the draft EIR for public review.” As described in CEQA Guidelines Section 15088.5:

New information added to an EIR is not “significant” unless the EIR is changed in a way that deprives the public of a meaningful opportunity to comment upon a substantial adverse environmental effect of the project or a feasible way to mitigate or avoid such an effect (including a feasible project alternative) that the project’s proponents have declined to implement. “Significant new information” requiring recirculation includes, for example, a disclosure showing that:

1. A new significant environmental impact would result from the project or from a new mitigation measure proposed to be implemented;
2. A substantial increase in the severity of an environmental impact would result unless mitigation measures are adopted that reduce the impact to a level of insignificance;
3. A feasible project alternative or mitigation measure considerably different from others previously analyzed would clearly lessen the significant environmental impacts of the project, but the project’s proponents decline to adopt it;
4. The draft EIR was so fundamentally and basically inadequate and conclusory in nature that meaningful public review and comment were precluded.

In addition, CEQA Guidelines Section 15088.5(b) provides that “recirculation is not required where the new information added to the EIR merely clarifies and amplifies or makes insignificant modifications in an adequate EIR.” Recirculation also is not required simply because new information is added to the EIR — indeed, new information is oftentimes added given CEQA’s public/agency comment and response process and CEQA’s post-Draft EIR circulation requirement of proposed responses to comments submitted by public agencies. In short, recirculation is “intended to be an exception rather than the general rule.” (*Laurel Heights Improvement Assn. v. Regents of University of California* (1993) 6 Cal.4th 1112, 1132.)

As such, the District makes the following findings:

1. None of the public comments submitted to the District regarding the Draft EIR present any significant new information that would require the Draft EIR to be recirculated for public review.
2. No new or modified mitigation measures are proposed that would have the potential to create new significant environmental impacts.
3. The Draft EIR adequately analyzed project alternatives and there are no feasible project alternatives or mitigation measures considerably different from others previously analyzed that would clearly lessen the significant environmental impacts of the project.
4. The Draft EIR was not fundamentally and basically inadequate and conclusory in nature and did not preclude meaningful public review and comment.

In this legal context, the District finds that recirculation of the Draft EIR prior to certification is not required. In addition to providing responses to comments, the Final EIR includes revisions to expand upon information presented in the Draft EIR; explain or enhance the evidentiary basis for the Draft EIR’s findings; update information; and to make clarifications, amplifications, updates, or helpful revisions to the Draft EIR. The Final EIR’s revisions, clarifications and/or updates do not result in any new significant impacts or increase the severity of a previously identified significant impact.

In sum, the Final EIR demonstrates that the proposed project would not result in any new significant impacts or increase the severity of a significant impact, as compared to the analysis presented in the Draft EIR. The changes

reflected in the Final EIR also do not indicate that meaningful public review of the Draft EIR was precluded in the first instance. Accordingly, recirculation of the EIR is not required as revisions to the EIR are not significant as defined in Section 15088.5 of the CEQA Guidelines.

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7 Statement of Overriding Considerations

Pursuant to California Public Resources Code, Section 21081(b), and CEQA Guidelines Section 15093(a) and (b), the decision-making agency is required to balance, as applicable, the economic, legal, social, technological, or other benefits of the project against its unavoidable environmental risks when determining whether to approve a project. If the specific economic, legal, social, technological, or other benefits of the project outweigh the unavoidable adverse environmental effects, those effects may be considered “acceptable” (14 CCR 15093 (a)). CEQA requires the agency to support, in writing, the specific reasons for considering a project acceptable when significant impacts are not avoided or substantially lessened. Those reasons must be based on substantial evidence in the Final EIR or elsewhere in the administrative record (14 CCR 15093(b)).

Courts have upheld overriding considerations that were based on a variety of policy considerations including, but not limited to, new jobs, stronger tax base, and implementation of an agency’s economic development goals, growth management policies, redevelopment plans, the need for housing and employment, conformity to community plan, and provision of construction jobs. See *Towards Responsibility in Planning v. City Council* (1988) 200 Cal App. 3d 671; *Dusek v. Redevelopment Agency* (1985) 173 Cal App. 3d 1029; *City of Poway v City of San Diego* (1984) 155 Cal App. 3d 1037; *Markley v. City Council* (1982) 131 Cal App.3d 656. In accordance with the requirements of CEQA and the CEQA Guidelines, the District finds that the mitigation measures identified in the Final EIR and the MMRP, when implemented, will avoid or substantially lessen virtually all of the significant effects identified in the Final EIR for the Sherbeck Fields Improvements Project. However, certain significant impacts of the proposed project are unavoidable even after incorporation of all feasible mitigation measures. These significant unavoidable impacts result from noise impacts due to periodic operations of the proposed project and cumulative noise impacts; construction of recreational facilities and cumulative recreation impacts; and operational impacts to City of Fullerton and Caltrans intersections, along with cumulative transportation impacts (see Section 4.1, Impacts Determined to Be Significant and Unavoidable).

The District finds that all feasible mitigation measures identified in the Final EIR that are within the purview of the District would be implemented with the proposed project, and that the remaining significant unavoidable effects are outweighed and are found to be acceptable due to the following specific overriding economic, legal, social, technological, or other benefits, based upon the facts set forth above, the Final EIR, and the record, as follows:

- a. The proposed project would allow Fullerton College to provide a facility for the Fullerton College football program to meet the college field and goalpost sizing requirements of the California Community College Athletic Association Regulations, Bylaw 4.6A, and so that Fullerton College does not have to request a waiver from Southern California Football association for full-season play.
- b. The proposed project would provide an on-campus facility with field lighting to allow for more evening class options for the physical education program to meet student demand, and to allow for evening soccer games, athletic team practices, and occasional evening football games.
- c. The proposed project would provide a facility with permanent bleachers so that Fullerton College can host regular season and playoff football games at Fullerton College, and can reduce costs associated with renting bleachers for the annual Fullerton College commencement ceremony.

- d. The proposed project would provide a facility for the Fullerton College football program that includes a press box, which is required for football games in order to house football coaching staff, media, and statisticians.
- e. The proposed project would provide a facility address the inadequacy of the current storage of football equipment and track and field equipment at the field house.

On balance, the District finds that there are specific economic, legal, social, technological, and other considerations associated with the proposed project that serve to override and outweigh the significant unavoidable effects of the proposed project and, thus, the adverse effects are considered acceptable. Therefore, the District hereby adopts this Statement of Overriding Considerations.

8 Certification of the EIR

The District finds that it has been presented with the Final EIR, which it has reviewed and considered, and further finds that the Final EIR is an accurate and objective statement that has been completed in full compliance with CEQA, and that the Final EIR reflects the independent judgment and analysis of the District.

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9 References

- 14 CCR 15000 et seq. and Appendices A–L. Guidelines for Implementation of the California Environmental Quality Act, as amended.
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RESOLUTION 19/20-12 EXHIBIT B

CHAPTER 4 MITIGATION MONITORING AND REPORTING PROGRAM

California Public Resources Code Section 21081.6 requires that, upon certification of an Environmental Impact Report, “the public agency shall adopt a reporting or monitoring program for the changes made to the project or conditions of project approval, adopted in order to mitigate or avoid significant effects on the environment. The reporting or monitoring program shall be designed to ensure compliance during project implementation.”¹

This Mitigation Monitoring and Reporting Program has been developed in compliance with Section 21081.6 of the California Public Resources Code, and Section 15097 of the California Environmental Quality Act Guidelines,² and includes the following information:

- A list of mitigation measures
- The party responsible for implementing or monitoring the mitigation measures
- The timing for implementation of the mitigation measures
- The date of completion of monitoring

The North Orange County Community College District must adopt this Mitigation Monitoring and Reporting Program, or an equally effective program, if it approves the proposed Sherbeck Field Improvements Project (project) with the mitigation measures that were adopted or made conditions of project approval.

¹ California Public Resources Code, Section 21000–21177. California Environmental Quality Act, as amended.

² 14 CCR 15000–15387 and Appendices A–L. Guidelines for Implementation of the California Environmental Quality Act, as amended.

**Table 4-1
Mitigation Monitoring and Reporting Program**

Mitigation Measure	Implementation Timing	Agency Responsible for Monitoring	Date of Completion
<i>Aesthetics</i>			
<p>PDF-AES-1 <u>During operation of field lighting at Sherbeck Field, the football/soccer field shall be lit to a maximum of 50 horizontal footcandles, with a uniformity ratio of 2:1, which is consistent with the on-field lighting levels at the nearby Fullerton Union High School stadium. The track shall be lit to a maximum of 30 horizontal footcandles with a uniformity ratio of 3:1, and bleachers shall be lit to a maximum of approximately 10 footcandles with a 1-footcandle minimum for egress. The light levels for the field and track shall be consistent with the NCAA Best Lighting Practices for Intercollegiate Play, and conform to the Engineering Society of North America recommended practices for Class II facilities (defined as college, semi-professional, sports clubs, amateur leagues, and high schools for facilities with spectator capacity of fewer than 5,000).</u></p>	During operations	North Orange County Community College District (District)	
<p>PDF-AES-2 <u>All light fixtures installed on stanchions at Sherbeck Field shall be hooded and directed downward onto their targeted areas (i.e., football/soccer field, track, and bleachers).</u></p>			
<p>PDF-AES-3 <u>Fullerton College will implement a lighting curfew similar to other parks and public facilities in the City of Fullerton. The only exceptions would be during the week when classes are in session on the field until 9:15 p.m., for graduation in the event that it is held in the evening, or a Saturday football game that has to be held at night due to extenuating circumstances (e.g., hot weather, opposing team schedule).</u></p>			
<i>Hazards and Hazardous Materials</i>			
<p>MM-HAZ-1 <u>The North Orange County Community College District is responsible for ensuring the proposed Sherbeck Field project complies with applicable procedures set forth in the</u></p>	During construction	District	

**Table 4-1
Mitigation Monitoring and Reporting Program**

Mitigation Measure	Implementation Timing	Agency Responsible for Monitoring	Date of Completion
<p>Hazardous Materials Contingency Plan for Fullerton College, 321 East Chapman Avenue Fullerton, California 92832, and dated February 2018. The Hazardous Materials Contingency Plan, as it applies to the Sherbeck Field project, shall be followed during construction activities.</p>			
<i>Noise</i>			
<p>MM-NOI-1 Prior to initiation of construction on the Fullerton College campus, the North Orange County Community College District shall approve a construction noise mitigation program to include the following:</p> <ul style="list-style-type: none"> • The Construction equipment shall be properly outfitted and maintained with feasible noise-reduction devices to minimize construction-generated noise. • Stationary noise sources such as generators shall be located away from noise-sensitive land uses if feasible. • Laydown and construction vehicle staging areas shall be located away from noise-sensitive land uses if feasible. • A temporary construction noise barrier shall be constructed at the eastern boundary of the project site. The noise barrier shall be a minimum of 8 feet in height, must have a surface density of at least 4 pounds per square foot, and be free of openings and cracks. • Whenever possible, academic, administrative, and residential areas that will be subject to construction noise shall be informed 1 week before the start of construction. • <u>Compliance with the City's Noise Control Ordinance regarding normal hours for construction activities (Monday through Saturday, 7:00 a.m. to 8:00 p.m.). No construction activities would occur on Sundays or on City-recognized holidays.</u> 	<p>Pre-construction</p>	<p>District</p>	

**Table 4-1
Mitigation Monitoring and Reporting Program**

Mitigation Measure	Implementation Timing	Agency Responsible for Monitoring	Date of Completion
<ul style="list-style-type: none"> All construction pursuant to the proposed project shall be required to implement the above measures for control of construction noise. North Orange County Community College District shall be responsible for making sure the construction contractor implements this measure. Compliance shall be tracked through weekly inspections during construction and reported in a Mitigation Monitoring and Reporting Program document. 			
<p>MM-NOI-2 The Fullerton College Athletic Department shall require the Facilities Department and any rental agreements to restrict field events at Sherbeck Field to occur only during the following times:</p> <ul style="list-style-type: none"> Spring Semester: Monday through Thursday between 6:00 a.m. to 9:15 p.m.; Friday between 6:00 a.m. to 8:00 p.m.; Saturday and Sunday between 8:00 a.m. to 8:00 p.m. Summer Semester: Monday through Thursday between 6:00 a.m. to 9:15 p.m.; Friday between 6:00 a.m. to 8:00 p.m.; Saturday and Sunday between 8:00 a.m. to 8:00 p.m. Fall Semester: Monday through Thursday between 6:00 a.m. to 9:15 p.m.; Friday between 6:00 a.m. to 8:00 p.m.; Saturday and Sunday between 8:00 a.m. to 8:00 p.m. (with the exception of up to two Fullerton College football games per year from 7:00 p.m. to 10:00 p.m.). Third party rentals will also be required to use the College's PA system during the rental period. Outside groups using the field are prohibited from using any public address or sound amplification systems. North Orange County Community College District will be responsible for making sure the rental parties comply with their rental agreements in which these timelines will be stipulated and also through compliance with the project's MMRP. 	Post-construction	District	

**Table 4-1
Mitigation Monitoring and Reporting Program**

Mitigation Measure	Implementation Timing	Agency Responsible for Monitoring	Date of Completion
MM-NOI-3 <u>The speaker system used at Sherbeck Field will not exceed 91 A-weighted decibels sound pressure level in the bleachers at any events. North Orange County Community College District will be responsible for making sure the speaker system does not exceed 91 A-weighted decibels sound pressure level. This will be accomplished either by limiting the levels during final speaker system design and installation, or by periodic testing of the system prior to large games.</u>	During operations	District	
MM-NOI-4 <u>Programming for each of the uses on Sherbeck Field is required to comply with the North Orange County Community College District's Administrative Procedures Chapter 6, Business and Fiscal Affairs, 5.0 Sherbeck Field Usage. Regulations governing Sherbeck Field usage are as follows:</u> <ul style="list-style-type: none"> • <u>No Fullerton College football games shall be played on Friday evening.</u> • <u>No high school football games shall be played at Sherbeck Field.</u> <ul style="list-style-type: none"> o <u>Exceptions may be made for temporary use during extenuating circumstances.</u> • <u>Field lighting shall not be used for any outside groups at any time on Saturday and Sunday.</u> • <u>No field rentals for the purpose of musical performances or concerts by outside groups or individuals will be permitted.</u> • <u>The public address system is only for use by Fullerton College. Outside groups using the field are prohibited from using any public address or sound amplification systems.</u> 	During operations	District	
<i>Transportation</i>			
MM-TRA-1 <u>Construction Management Plan Criteria: To ensure impacts to the surrounding street system are less than significant, the</u>	Pre-construction	N/A	N/A

**Table 4-1
Mitigation Monitoring and Reporting Program**

Mitigation Measure	Implementation Timing	Agency Responsible for Monitoring	Date of Completion
<p>North Orange County Community College District, in coordination with the City of Fullerton, shall, prior to the commencement of construction activities, develop a Construction Management Plan to be implemented during project construction. The Construction Management Plan shall include the following components:</p> <ul style="list-style-type: none"> • Implement traffic control for any street closure, detour, or other disruption to traffic circulation. • Identify the routes that construction vehicles will utilize to access the site for the delivery of construction materials to minimize to the extent feasible traffic-related impacts, traffic controls and detours, and proposed construction phasing plan for the project. • Specify the hours during which transport activities can occur and methods to minimize construction-related impacts to adjacent streets. • Require that the hauling or transport of oversize loads be limited to the non-peak hours of 9:00 a.m. to 4:00 p.m. only, Monday through Friday, unless approved otherwise by the City Engineer. • Use of local collector street (as defined by Exhibit 6 of The Fullerton Built Environment) by construction vehicles shall be prohibited. • Haul trucks entering or exiting public streets shall at all times yield to public traffic. • All construction-related parking and staging of vehicles shall be kept out of the adjacent public roadways and occur on site. • The Construction Management Plan shall meet standards established in the current California Manual on Uniform Traffic Control Devices as well as City of Fullerton requirements, <u>and requires approval by the City Traffic Engineer and Public Works Department.</u> 			

**Table 4-1
Mitigation Monitoring and Reporting Program**

Mitigation Measure	Implementation Timing	Agency Responsible for Monitoring	Date of Completion
<p>MM-TRA-2 The North Orange County Community College District shall implement a Traffic Management Plan (TMP) during the Friday and Saturday field event arrival and departure periods, as applicable, at the intersections of Lemon Street/Berkeley Avenue, Lemon Street/Fullerton College Drive, Berkeley Avenue/College Driveway No. 1, and Berkeley Avenue/College Driveway No. 2. The TMP shall be implemented in coordination with the City of Fullerton and <u>requires approval by the City Traffic Engineer and shall include, as necessary: the placement of police department staff or staff with equivalent training at the affected intersections to manage traffic flow; intersection signal timing adjustments to further improve traffic flow; routing of traffic via traffic cones/delineators; and/or the implementation of programmable changeable message signs. If Fullerton police officers are employed for traffic control purposes it requires a request be made to the Police Department and is dependent on the availability of off-duty officers. The District will be responsible for the cost of services received.</u></p>	<p>During Friday and Saturday field event arrivals</p>	<p>District</p>	
<p>MM-TRA-3 Prior to 2030, the North Orange County Community College District shall pay its proportional “fair share” (24.9%) of the costs to implement the following improvements at the intersection of State College Boulevard/Chapman Avenue: Widen and/or restripe the westbound approach of Chapman Avenue to provide a second westbound left-turn lane; And modify the existing traffic signal as necessary</p>	<p>Post-construction and prior to 2030</p>	<p>District</p>	
<p>MM-TRA-5 Prior to 2030, the North Orange County Community College District shall pay its proportional “fair share” (0.6%) of the costs to implement the following improvements at the intersection of the State Route (SR) 57 Northbound (NB) Ramps and Chapman Avenue: widen and/or restripe the westbound approach of Chapman Avenue to provide a third</p>	<p>Post-construction and prior to 2030</p>	<p>District</p>	

**Table 4-1
Mitigation Monitoring and Reporting Program**

Mitigation Measure	Implementation Timing	Agency Responsible for Monitoring	Date of Completion
westbound through lane; and, modify the existing traffic signal as necessary.			
<i>Tribal Cultural Resources</i>			
MM-TRC-1 In the event that archaeological resources (sites, features, or artifacts) are exposed during construction activities for the proposed project, all construction work occurring within 100 feet of the find shall immediately stop until a qualified archaeologist, meeting the Secretary of the Interior's Professional Qualification Standards, can evaluate the significance of the find and determine whether additional study is warranted. Depending on the significance of the find under the California Environmental Quality Act (CEQA), the archaeologist may simply record the find and allow work to continue. If the discovery proves significant under CEQA, additional work, such as preparation of an archaeological treatment plan, testing, or data recovery, may be warranted.	During construction	District	
<i>Utilities and Service Systems</i>			
MM-UTL-1 Based on the Orange County Technical Guidance Document and site characteristics, the proposed project would ensure that the site runoff is captured and directed into bioswales on the northern and southern sides of the site. Each swale shall be designed as a trapezoid with side slopes of no more than 2:1, with a 3-foot base width, as shown in the preliminary drainage analysis prepared for the proposed project. All overflow drainage in excess of the water quality treatment flow requirements will be directed into the existing curb and gutter system around the site.	Post-construction	District	

N/A = not applicable

TABLE OF CONTENTS

<u>Section</u>	<u>Page No.</u>
CHAPTER 4 MITIGATION MONITORING AND REPORTING PROGRAM.....	1
TABLE	
Table 4-1 Mitigation Monitoring and Reporting Program	2