



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

**MEETING:** First Meeting in November 2014

**DATE:** Tuesday, November 11, 2014, at 5:30 p.m.

**PLACE:** Anaheim Campus Board Room  
1830 W. Romneya Drive, Anaheim, CA 92801

Welcome to this meeting of the North Orange County Community College District Board of Trustees. If you wish to address the Board, please complete a yellow card entitled "Request to Address Board of Trustees" and submit it to the Board's Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board, according to rules of the Board. Members of the public wishing to address matters not on the agenda will be invited to do so under "Comments: Members of the Audience" at the beginning of the meeting. The Board reserves the right to change the order of the agenda items as the need arises.

**AGENDA:**

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Comments: Members of the Audience** Members of the public may address the Board regarding items on the Agenda as such items are taken up, subject to regulations of the Board. All Board meetings, excluding closed sessions, shall be electronically recorded.
- d. **Consider Non-Personnel block-vote items indicated by [ ] in section 4**
- e. **Consider Personnel block-vote items indicated by [ ] in Section 6**

Agenda items designated as block-vote items with [ ] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion.

An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote. Members of the public completing a card entitled, "Request to Address Board of Trustees" on an item removed from block-vote consideration will be heard prior to the Board's vote on that item.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public at the Chancellor's Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. to 5:00 p.m.).

- f. **Reports:**  
    **Chancellor**
  - \* **Cypress College Annual Report and Institutional Effectiveness Report**  
    **By: Bob Simpson, College President**
- g. **Comments:**  
    **College Presidents/Provost**  
    **Resource Table Personnel**  
    **Members of the Board of Trustees**

2.
  - a. **Approval of Minutes of the Regular Meeting of October 28, 2014.**
  - b. **CLOSED SESSION: Per the following sections of the Government Code: Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**  
  
**Per Section 55957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.**  
  
**Per Section 54957: PUBLIC EMPLOYEE APPOINTMENT: Chancellor.**
3. **PUBLIC HEARINGS:** Re-openers from United Faculty, the District, and Adjunct Faculty United.
  - a. It is recommended that the Board receive comments from the public on the initial 2014-15 reopeners proposal submitted by United Faculty (CCA/CTA/NEA).
  - b. It is recommended that the Board receive comments from the public on the initial 2014-15 reopeners proposal submitted by the District to United Faculty (CCA/CTA/NEA) and after providing the public with the opportunity to comment, adopt the District's initial proposal.
  - c. It is recommended that the Board receive comments from the public on the initial 2014-15 reopeners proposal submitted by Adjunct Faculty United (AFT/CFT).
4. **FINANCE & FACILITIES**
  - [a] It is recommended that the Board ratify purchase orders and checks. **(The Purchase Orders and Checks are available for review in the District's Business Office.)**
  - [b] Authorization is requested for the 2014-2015 General Fund, Bond Building Fund, and Capital Outlay Fund budget transfers and adoption of the resolutions showing the summary, pursuant to the California Code of Regulations, Title 5, §58307. **(The Resolutions are available for review in the District's Business Office.)**
  - c. It is recommended that the Board review the District's Quarterly Financial Status Report for the quarter ended September 30, 2014, as required by §58310 of Title 5.
  - d. It is recommended that the Board receive the Quarterly Investment Report for the quarter ended September 30, 2014.
  - e. It is recommended that the Board review the Public Self-Insurer's Annual Report for Fiscal Year 2013-2014, and acknowledge the Estimated Future Liability as reported to the State.

- [f] Authorization is requested to enter into a consultant agreement with Cordoba Corporation plus reimbursables for the preparation of a Districtwide ADA Transition Plan.
- [g] Authorization is requested to enter into a consultant agreement with Ninyo & Moore for the preparation of a Districtwide Storm Water Management Program.
- [h] It is recommended that the Board of Trustees reject the submitted bid for the sale of the La Habra Property.

## 5. **INSTRUCTIONAL RESOURCES**

- a. It is recommended that the Board approve the recommendation from the District Curriculum Coordinating Committee and the Chancellor to submit an "intent to apply" to the State Chancellor's Office for the Baccalaureate Degree Pilot Program.

## 6. **HUMAN RESOURCES**

- [a] Request approval of the following items concerning academic personnel:

- Retirement
- Change in Salary Classification
- Payment for Independent Learning Contracts
- Stipend for Additional Administrative Duties
- Leave of Absence
- Temporary Academic Hourly

- [b] Request approval of the following items concerning classified personnel:

- Retirement
- Resignation
- New Personnel
- Promotion
- Voluntary Changes in Assignment
- Leave of Absence
- Suspension without Pay for Disciplinary Action

- [c] Request approval of Professional Experts.
- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.
- [e] Request approval of Volunteers.
- f. It is recommended that the Board receive the reopeners for 2014-15 proposed by the District to Adjunct Faculty United and that a public hearing on this proposal be set for November 25, 2014.

**7. GENERAL**

- a. It is recommended that the Board receive proposed, revised Board Policy 4020, Program and Curriculum Development, and direct that it be placed on the November 25, 2014, Board meeting agenda for action.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact Violet Ayon, Recording Secretary of the Board, (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** November 11, 2014  
**SUBJECT:** United Faculty (CCA/CTA/NEA) Reopeners for 2014-2015

Action X  
Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
Enclosure(s) X

**BACKGROUND:** The collective bargaining agreement between United Faculty (CCA/CTA/NEA) and the District provides that during a multiple-year agreement, either party shall have the right to reopen the agreement each fiscal year regarding the academic calendar, salaries and benefits and two other articles of the agreement. United Faculty has submitted the attached reopeners.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** This item relates to Board and Administrative Procedure 2610, Presentation of Initial Collective Bargaining Proposals.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board receive comments from the public on the attached reopener proposal from United Faculty (CCA/CTA/NEA) to the District.

Irma Ramos

Recommended by

Approved for Submittal

3.a.1

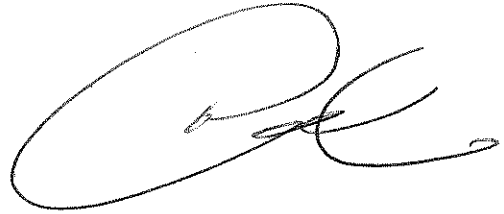
Item No.

October 14, 2014

To: Irma Ramos, Vice Chancellor of Human Resources

From: Dale Craig, President, United Faculty

Re: 2014-15 Negotiations Reopeners

A handwritten signature in black ink, appearing to be 'Dale Craig', written in a cursive style.

Per the Settlement Agreement between the United Faculty and the District, signed December 20, 2013, United Faculty wishes to commence negotiations on the following items:

- Salary and Benefits,
- Academic Calendars for 2015-16 and 2016-2017, and
- Continued Negotiation of Articles:
  - 2 – Definitions
  - 4 – Faculty Rights
  - 6 – Counselor Workload
  - 7 – Librarian Workload
  - 11 – Class Size/Multiple Sections
  - 12 – Class Cancellation
  - 16 – Evaluation of Tenured Unit Members (Peer Review)

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** November 11, 2014 Resolution \_\_\_\_\_  
**SUBJECT:** District Reopeners to United Faculty Information \_\_\_\_\_  
(CCA/CTA/NEA) for 2014-2015 Enclosure(s) X

**BACKGROUND:** The collective bargaining agreement between United Faculty (CCA/CTA/NEA) and the District provides that during a multiple-year agreement, either party shall have the right to reopen the agreement each fiscal year regarding the academic calendar, salaries and benefits and two other articles of the agreement. The District has submitted the attached reopeners.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** This item relates to Board and Administrative Procedure 2610, Presentation of Initial Collective Bargaining Proposals.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board receive comments from the public on the attached reopener proposal from the District to United Faculty (CCA/CTA/NEA). It is further recommended that after providing the public with the opportunity to comment, the Board adopt the District's initial proposal.

Irma Ramos

Recommended by

Approved for Submittal

3.b.1

Item No.

**North Orange County Community College District  
Office of Human Resources**

**INTRADISTRICT CORRESPONDENCE**

To: Dale Craig, United Faculty President

From: Irma Ramos, Vice Chancellor, Human Resources 

Date: October 15, 2014

Subject: 2014-2015 Contract Reopeners

Pursuant to the provisions of Article 1, Section 1.3.1.2 of the collective bargaining agreement between United Faculty and the District, either party shall have the right to reopen the Agreement each fiscal year regarding the academic calendar, salaries and benefits, and two other articles of the Agreement.

The District proposes the following reopeners for the 2014-2015 fiscal year:

Academic Calendar

Negotiate the academic calendar for the 2015-16 and 2016-17 academic years.

Salary and Benefits

Achieve a salary agreement that is fair and reasonable within the context of the District's current budget environment.

Negotiate the parameters for implementation of a Section 125 plan.

Negotiate the operating parameters of the Retiree Benefit Fund.

Article 17 – Evaluation of Probationary (Contract) Tenure-Track Unit Members (Tenure Review)

Develop a noncredit faculty evaluation instrument and noncredit student evaluation instrument.

Modify language for classroom/worksite observation process.

Incorporate evaluation language for online instruction.

Article 18 – Evaluation of Tenured Unit Members (Peer Review)

Add provisions to incorporate student evaluations as part of the administrative evaluation process.

Develop a noncredit faculty evaluation instrument and noncredit student evaluation instrument.

Modify language for classroom/worksite observation process.

Incorporate evaluation language for online instruction.

*The District reserves the right to make proposals concerning other articles and issues as it deems necessary and appropriate. Additional subjects of meeting and negotiating arising after the presentation of this initial proposal shall be made public within 24 hours pursuant to Government Code section 3547(d).*



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action X  
Resolution \_\_\_\_\_  
**DATE:** November 11, 2014 Information \_\_\_\_\_  
Enclosure(s) X  
**SUBJECT:** Adjunct Faculty United (AFT/CFT)  
Reopeners for 2014-2015

**BACKGROUND:** The collective bargaining agreement between Adjunct Faculty United (AFT/CFT) and the District provides that during a multiple-year agreement, either party shall have the right to reopen the agreement each fiscal year regarding salaries and benefits and two other articles of the agreement. Adjunct Faculty United has submitted the attached reopeners.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** This item relates to Board and Administrative Procedure 2610, Presentation of Initial Collective Bargaining Proposals.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board receive comments from the public on the attached reopener proposal from Adjunct Faculty United (AFT/CFT) to the District.

Irma Ramos

Recommended by

Approved for Submittal

3.c.1

Item No.



# ADJUNCT FACULTY UNITED AFT/CFT

305 N. Harbor Blvd., Suite 313, Fullerton, CA 92832  
(714) 526-5759 fax (714) 526-5337 union@adfacunited.org

October 1, 2014

Ms. Irma Ramos  
Vice Chancellor, Human Resources  
North Orange County Community College District  
1830 West Romneya Drive  
Anaheim, CA 92801-1819

Re: Negotiations

Dear Irma:

Adjunct Faculty United, the union representing part-time faculty at North Orange County Community College District, wishes to formally inform you that it desires to commence negotiations for the 2014-2015 academic year.

As per Section 1.2.1 of our Collective Bargaining Agreement, we wish to open:

- Article 11: Salary
- Article 12: Benefits
- Article 7: Working Conditions
- Article 13: Office Hours

A priority goal of the Union remains movement towards equal pay for equal work in comparison to full-time faculty, having equivalent degrees, experience, and perform the same duties.

Sincerely,

Sam Russo  
President

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** November 11, 2014

**SUBJECT:** Ratification of Purchase Orders and Checks

Action	X
Resolution	
Information	
Enclosure(s)	X

**BACKGROUND:** Pursuant to the Purchasing Policy for the North Orange County Community College District, a summary of purchase orders and checks shall be submitted to the Board of Trustees for ratification at the first meeting of the Board following the issuance or prior to issuance where required.

The purchase order numbers P0097911-P0098767, check numbers C0040936-C0041043; F0181765-F0184521; Q0003815-Q0003881; 88431930-88432908; V0031251-V0031256; 70064108-70065920; disbursements E8552643-E8564890; and amended purchase orders have been processed since the previous Board meeting. Checks beginning with "C" are from the Cypress College Bursar's office; checks beginning with "F" are Fullerton College Bursar; checks beginning with "Q" are SCE Bursar; checks beginning with "88" are District checks through the County Department of Education; checks beginning with "V" are District revolving checks; checks beginning with "7" are Cypress College Bursar's Office Student Refund Checks; and disbursements beginning with "E" are financial aid payments made electronically via the Higher One disbursement process. These purchase orders and checks can be reviewed in the District's Business Office. All purchase orders and checks have been processed in accordance with the Plan of Implementation as approved by the Board pursuant to the concept of fiscal accountability.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Actual costs will be charged to applicable funds as goods and/or services are received.

**RECOMMENDATION:** It is recommended that the Board ratify purchase order numbers P0097911-P0098767 through October 20, 2014, totaling \$2,164,384.45, and check numbers C0040936-C0041043, totaling \$151,300.50; check numbers F0181765-F0184521, totaling \$691,102.85; check numbers Q0003815-Q0003881, totaling \$5,588.32; check numbers 88431930-88432908, totaling \$4,190,311.04; check numbers V0031251-V0031256, totaling \$4,592.62; check numbers 70064108-70065920, totaling \$307,208.24; and disbursements E8552643-E8564890, totaling \$14,232,555.05, through October 31, 2014.

Fred Williams  
 \_\_\_\_\_  
 Recommended by

\_\_\_\_\_  
 Approved for Submittal

4.a  
 \_\_\_\_\_  
 Item No.

**BOARD RECAP**  
**FOR THE PERIOD SEPTEMBER 13, 2014, THROUGH OCTOBER 20, 2014**  
**BOARD MEETING 11/11/2014**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0097911	Signature Flooring Inc	\$16,708.25	Capital Outlay	FC	Install carpet Tile @ FC Student Counseling Center
P0097976	Office Depot	\$1,000.00		SCE	Blanket Order for Office Supplies
P0098139	ACEN	\$2,625.00		CC	Annual Accreditation Fee for Nursing Program
P0098140	The Oak Co	\$3,110.20		FC	Catalog Typesetting
P0098143	Hyland Software Inc	\$32,690.36		CC	STARRS Software Maintenance for CC, FC, and SCE
P0098144	Allround Automations	\$180.00		AC	Software Maintenance
P0098146	Totalplan, Inc	\$3,622.00		FC	Onsite Furniture and Cabling Installation
P0098147	Media Education Foundation	\$113.16		FC	Instructional Media
P0098148	Pasco Scientific	\$786.99		CC	Physics Lab Supplies
P0098150	CDW Government Inc	\$1,811.70		AC	Computer
P0098161	CDW Government Inc	\$10,615.00		FC	Computers
P0098162	Sprint Nextel	\$364.51		FC	Cellular Phone Accessories
P0098163	John Wiley & Sons Inc	\$144.00		FC	Annual Publication Subscription
P0098164	Dooley, Ashley	\$1,807.84		CC	Blanket Order for CalWORKs Child Care
P0098165	Gods Image	\$4,920.00		CC	Blanket Order for CalWORKs Child Care
P0098166	Office Depot	\$121.91		FC	Office Supplies
P0098167	Marcive Inc.	\$1,485.00		CC	Annual Library Subscription
P0098168	Orange County Register	\$527.90		FC	Annual Publication Subscription
P0098169	Honors Transfer Council of California	\$120.00		FC	Annual Membership
P0098170	Sodexo Inc and Affiliates	\$37.77		FC	Catering Services for Tutoring Center Meeting
P0098171	GST	\$215.80		CC	Office Supplies
P0098172	Henry Schein Inc	\$261.28		FC	Lab Supplies
P0098173	Staples Inc	\$98.61		FC	Equipment Parts and Maintenance
P0098174	Coast Fitness Repair Shop Inc	\$1,335.77		FC	Bicycle Parts and Maintenance
P0098175	Insight Investments LLC	\$996.64		CC	Office Supplies
P0098176	Environmental Management Technologies	\$302.40		AC	Waste Removal
P0098177	WMFY We Mail For You	\$3,240.02		AC	Printing Service
P0098178	Huntington T Block Ins Agency Inc	\$4,360.00		FC	Insurance Policy Renewal
P0098179	Pearson Education Inc	\$1,581.12		SCE	Printing Service
P0098180	Broadcast Supply Worldwide	\$4,973.76		FC	Radio Equipment
P0098181	Staples Inc	\$500.00		CC	Blanket Order for Office Supplies

**BOARD RECAP**  
**FOR THE PERIOD SEPTEMBER 13, 2014, THROUGH OCTOBER 20, 2014**  
**BOARD MEETING 11/11/2014**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0098182	CA Organization of Associate Degree Nursing Program South	\$100.00		CC	Annual Membership
P0098183	Monjaras & Wismeyer Group Inc	\$10,000.00		AC	Disability Compliance Consultant Services for Human Resources
P0098184	Colter & Peterson Inc	\$395.00		AC	Equipment Repair
P0098186	Office Depot	\$3,500.00		CC	Blanket Order for Office Supplies
P0098187	Valle De Valle, Rufina	\$2,536.00		CC	Blanket Order for CalWORKs Child Care
P0098188	Tomark Sports	\$5,924.92		FC	Baseball Field Bleachers
P0098190	SARS Software Products Inc	\$3,000.00		CC	Software License
P0098191	Refrigeration Supplies Distributor	\$1,206.55		FC	Refrigeration Supplies
P0098192	Sodexo Inc and Affiliates	\$388.80		FC	Catering for Info Booths
P0098193	Sodexo Inc and Affiliates	\$3,746.25		FC	Catering for Fall 2014 Convocation
P0098194	POSmicro	\$164.34		SCE	Transaction Equipment
P0098195	Sodexo Inc and Affiliates	\$40.50		FC	Catering for Tutor Meeting
P0098196	Toshiba America Information Systems Inc	\$1,031.45		SCE	Maintenance Agreement for Copier
P0098197	Total Compensation Systems Inc	\$8,200.00		AC	Consulting Services for Actuarial Study
P0098198	Amazon com	\$51.52		FC	Classroom Supplies
P0098199	Columbia Dentoform Corp	\$1,081.38		CC	Dental Lab Supplies
P0098200	Lowe's Companies Inc	\$200.00		FC	Blanket Order for Supplies
P0098201	Guitar Center Inc	\$2,000.00		FC	Blanket Order for Instrument Repairs
P0098203	JCS Plumbing and Backflow Serv	\$264.00		FC	Onsite Plumbing Repairs
P0098204	CI Solutions	\$4,958.20		AC	Photo ID Equipment and Services
P0098205	Borracho Tacos	\$600.00		CC	Catering for STEM Meeting
P0098206	CDW Government Inc	\$1,158.78		AC	Computers
P0098207	Qiedu-Associates	\$32,600.00		SCE	Faculty Seminars
P0098208	Roto-Rooter	\$1,139.80		FC	Onsite Plumbing Services
P0098224	Hillco Fastener Warehouse	\$1,500.00		CC	Blanket Order for Instructional Supplies
P0098225	Home Depot	\$2,000.00		CC	Blanket Order for instructional Supplies
P0098226	WMFY We Mail For You	\$2,730.00		SCE	Publication Mailing
P0098227	Coast Fitness Repair Shop Inc	\$2,019.00		FC	Gym Equipment
P0098228	B & H Photo Video Inc	\$2,176.73		AC	Classroom Equipment
P0098229	Ran Graphics Inc	\$29,144.13		SCE	Promotional Items
P0098231	California Community College Chief Student	\$300.00		FC	Annual Membership

**BOARD RECAP**  
**FOR THE PERIOD SEPTEMBER 13, 2014, THROUGH OCTOBER 20, 2014**  
**BOARD MEETING 11/11/2014**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0098232	Special T's Marketing	\$799.56		AC	Publication Printing
P0098233	CDW Government Inc	\$2,939.07		AC	Computer Equipment
P0098234	Office Depot	\$545.93		CC	Office Supplies
P0098235	Buddy's All Stars, Inc.	\$1,050.88		FC	Athletic Uniforms
P0098237	Cal Pro Specialties	\$648.93		AC	Promotional Items
P0098238	Zoro Tools Inc	\$233.26		CC	Automotive Equipment
P0098239	Pete's Road Service Inc	\$884.22		FC	Automotive Maintenance
P0098240	Academic Senate for CA Community Colleges	\$10,431.00		AC	Annual Membership
P0098241	Amazon com	\$138.64		CC	Chemistry Lab Supplies
P0098242	Riverside Publishing	\$1,842.79		FC	Classroom Equipment
P0098243	Southern 30/EEDEC	\$300.00		AC	Annual Membership
P0098244	Marx Bros Fire Extinguisher Co Inc	\$11,400.00		FC	Onsite Fire Systems Testing
P0098245	Education Training Research Associates	\$270.60		CC	Publication Supplies
P0098246	Penn-Jersey X-Ray	\$42.27		CC	Radiology Lab Supplies
P0098247	Transportation Charter Services Inc	\$5,292.00		FC	Charter Bus Service - STEM Summer Camp Program
P0098248	ACCCA	\$612.00		AC	Annual Membership
P0098249	Battery Systems Inc	\$253.93		CC	Disabled Cart Equipment
P0098250	State of California	\$190.00		CC	Fluoroscopy Permit fee
P0098251	South Coast Higher Education Council	\$50.00		FC	Annual Membership
P0098252	Hernandez, Alejandrina	\$6,248.48		CC	Childcare for CalWORKs Student
P0098253	ABC Development Preschool	\$1,856.00		CC	Childcare for CalWORKs Student
P0098254	Noble, Katlin	\$1,207.00		CC	Childcare for CalWORKs Student
P0098255	Azurduy, Blanca	\$2,857.12		CC	Childcare for CalWORKs Student
P0098257	Signature Flooring Inc	\$3,344.45		FC	Onsite Carpet Installation
P0098258	YBH Restaurants Inc	\$505.46		CC	Catering for Student Social Event
P0098259	Office Depot	\$1,000.00		FC	Blanket Order for Office Supplies
P0098260	State of California	\$1,840.00		CC	Certificate Fee
P0098261	Office Depot	\$425.04		CC	Office Supplies
P0098262	Office Depot	\$1,000.00		CC	Blanket Order for Office Supplies
P0098263	Staples Inc	\$482.74		CC	Office Supplies
P0098264	CDW Government Inc	\$2,317.56		AC	Computer Equipment

**BOARD RECAP**  
**FOR THE PERIOD SEPTEMBER 13, 2014, THROUGH OCTOBER 20, 2014**  
**BOARD MEETING 11/11/2014**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0098265	Epic Sports Inc	\$208.80		SCE	Athletic Equipment
P0098266	Kaman Industrial Technologies	\$1,341.56		CC	Automotive Equipment
P0098267	GoEngineer Inc	\$1,620.00		FC	Software Subscription
P0098268	Daikin Applied	\$4,941.00		FC	Onsite HVAC Repairs
P0098269	Norberts Athletic Products	\$462.44		SCE	Gymnastics Equipment
P0098270	Amazon com	\$31.33		CC	Biology Lab Supplies
P0098271	City of Fullerton	\$210.00		FC	False Alarm Fees
P0098275	Computerland of Silicon Valley	\$93,295.00		FC	Microsoft License Renewal for AC, FC & SCE
P0098276	Computerland of Silicon Valley	\$60,165.00		CC	Microsoft License Renewal for Cypress College
P0098277	CDW Government Inc	\$798.85		FC	Office Supplies
P0098278	ACCO Engineered Systems	\$797.00		FC	Equipment Repair
P0098279	Grainger Inc	\$242.48		CC	Office Supplies
P0098280	National Collegiate Honors Council	\$650.00		FC	Workshop Fees
P0098281	ACCO Engineered Systems	\$9,337.00		CC	Motor Equipment and Installation
P0098282	Vortex Industries Inc	\$3,720.02		CC	Door Repair
P0098283	Howards TV & Appliance Inc	\$1,419.12		SCE	Classroom Equipment
P0098284	CDW Government Inc	\$2,694.61		FC	Power Backup Equipment
P0098285	Scantron Corporation	\$406.90		CC	Instructional Supplies
P0098286	Academic Advertising LLC	\$2,082.50		AC	Advertisement
P0098287	CDW Government Inc	\$440.20		FC	Computer Equipment
P0098288	California Community College Chief Student	\$300.00		CC	Annual Membership
P0098289	Howards TV & Appliance Inc	\$1,038.67		FC	Office Equipment
P0098290	CDW Government Inc	\$1,262.82		FC	Computer
P0098291	Luminaud Inc	\$88.56		SCE	Instructional Supplies
P0098293	Foundation for California Community Colleges	\$1,000.00		FC	Annual Membership
P0098294	Mailing Solutions	\$412.12		AC	Repair Service
P0098295	Uline Inc	\$175.48		FC	Printing Supplies
P0098296	Heidelberg USA Inc.	\$492.40		FC	Printing Supplies
P0098297	Journalism Assoc of Community Colleges	\$600.00		FC	Annual Membership
P0098298	National Council for Marketing and Public Relations	\$750.00		AC	Annual Membership
P0098299	Refrigeration Unltd Inc	\$397.17		FC	Equipment Repair

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0098300	Jaywill Software Development Inc	\$1,394.31		SCE	Library Supplies
P0098301	Toshiba America Information Systems Inc	\$1,058.40		FC	Maintenance Agreement for Copier
P0098304	GST	\$1,314.05		FC	Computer Equipment
P0098314	Henry Schein Inc	\$13,613.41		CC	Radiology Equipment
P0098317	Orange County Sanitation District	\$2,064.60	Bond	AC	Fee for Technology & Engineering Complex
P0098318	Rodriguez Engineering Inc	\$4,500.00	Capital Outlay	AC	Structural Engineering Services for AC Power Plant
P0098319	Westberg - White Inc	\$3,200.00	Capital Outlay	AC	AC Power Plant Building Due-Diligence Study
P0098320	Patriot Paving Inc	\$19,157.00	Capital Outlay	AC	Handicap Ramp Excavation @ FC
P0098321	Pyramed Health Systems	\$9,437.80		CC	Annual License Agreement
P0098322	Best Buy Gov, LLC	\$489.17		FC	Media Supplies
P0098323	MSC Industrial Supply Co Inc	\$1,246.32		FC	Classroom Equipment
P0098324	Shinder, David	\$15,950.00		SCE	Facilitating, Develop/Analyze Curriculum
P0098325	Trench Shoring Company	\$595.00	Capital Outlay	AC	Equipment Rental
P0098326	CDW Government Inc	\$710.55		CC	Computer
P0098327	Scantron Corporation	\$210.61		FC	Test Forms
P0098328	Kindercare	\$3,127.04		CC	Blanket Order for CalWORKs Childcare
P0098329	Contemporary Drama Service	\$29.10		SCE	Instructional Materials
P0098330	Cengage Learning Inc	\$2,690.82		SCE	Classroom Supplies
P0098331	CDW Government Inc	\$1,996.00		AC	Computer and Accessories
P0098332	Cengage Learning Inc	\$948.92		SCE	Classroom Supplies
P0098333	Cengage Learning Inc	\$5,381.65		SCE	Classroom Supplies
P0098334	Office Depot	\$1,157.80		CC	Office Supplies
P0098335	Cengage Learning Inc	\$1,211.76		SCE	Classroom Supplies
P0098336	Cengage Learning Inc	\$1,158.31		SCE	Classroom Supplies
P0098337	Cengage Learning Inc	\$2,690.82		SCE	Classroom Supplies
P0098338	Office Depot	\$65.68		CC	Office Supplies
P0098339	Office Depot	\$299.94		CC	Office Supplies
P0098340	Pearson Education Inc	\$920.05		SCE	Classroom Supplies
P0098341	Apple Computer Inc	\$8,856.76		AC	Computers and Equipment
P0098342	Cell Business Equipment	\$2,863.92		CC	Copier Overages
P0098344	Apple Computer Inc	\$2,754.03		AC	Computer and Equipment



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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0098345	A T Kratter & Co	\$1,152.86		FC	Computer Equipment
P0098346	International E-Z Up Inc	\$2,070.34		FC	Custom Canopy
P0098347	Show sage LLC	\$16,189.22		FC	Computer and Theater Equipment
P0098348	Amazon com	\$316.92		CC	Classroom Supplies
P0098349	American Reprographics Co LLC	\$31.28		CC	Reprographics Services
P0098351	Gilbert & Stearns Inc	\$11,484.00		FC	Electrical Repairs
P0098352	Stryker Sales Corporation	\$14,989.10		FC	Evacuation Equipment
P0098353	Atkinson, Andelson, Loya, Ruud & Romo	\$5,699.50		AC	Leadership Training Program
P0098354	Pro Fitness Repair	\$240.00		FC	Machine Installation
P0098363	Allsteel Inc	\$49.25		CC	Lock Replacement Kit
P0098364	Krueger International Inc	\$4,929.66		AC	Furniture Reupholster for AC and SCE
P0098365	Sodexo Inc and Affiliates	\$380.94		FC	Catering for Faculty Meeting
P0098366	Sodexo Inc and Affiliates	\$376.95		FC	Catering for Training Sessions
P0098367	Buddy's All Stars, Inc.	\$3,256.41		FC	Athletic Uniforms
P0098368	Enterprise Rent A Car	\$1,000.00		FC	Blanket Order for Van Rentals
P0098370	Office Depot	\$71.31		CC	Office Supplies
P0098371	Marcive Inc.	\$1,350.00		FC	Computer Software Support
P0098372	Paper Associates	\$13,055.04		AC	Copier Paper Stock
P0098373	CDW Government Inc	\$4,261.56		AC	Computers and Equipment
P0098374	Toshiba America Information Systems Inc	\$343.00		SCE	Maintenance Agreement for Copier
P0098375	Toshiba America Information Systems Inc	\$3,294.98		SCE	Copy Machine with Maintenance Plan
P0098376	Toshiba America Information Systems Inc	\$3,319.48		SCE	Copy Machine with Maintenance Plan
P0098377	Toshiba America Information Systems Inc	\$3,319.48		SCE	Copy Machine with Maintenance Plan
P0098378	Toshiba America Information Systems Inc	\$7,620.48		CC	Maintenance Agreement for Copy Machines
P0098380	Best Buy Gov, LLC	\$1,227.08		FC	Media Equipment
P0098381	CDW Government Inc	\$367.60		AC	Software Licenses
P0098383	Baker & Taylor Inc	\$8,000.00		FC	Blanket Order for Library Books
P0098384	Apple Computer Inc	\$75,072.75		FC	Computers
P0098385	DeWitte, Sharon	\$200.00		CC	Event Guest Speaker Fee
P0098386	Office Depot	\$462.33		CC	Office Supplies
P0098387	PSI Engineering Consulting Testing	\$3,000.00		CC	Blanket Order for Mixing Paint Project

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0098390	ASCIP	\$93,320.00	Capital Outlay	AC	Closeout Billing for FC Tech & Engineering Complex (OCIP)
P0098392	Snap-on Business Solutions	\$1,684.41		CC	Automotive Supplies
P0098393	Kimball Midwest	\$881.07		CC	Automotive Supplies
P0098394	Sodexo Inc and Affiliates	\$191.29		FC	Catering for New Faculty STEM
P0098395	Hotsy of Southern California	\$625.74		FC	Automotive Cleaning Supplies
P0098396	Office Depot	\$464.36		AC	Office Supplies
P0098397	Office Depot	\$300.00		FC	Blanket Order for Office Supplies
P0098398	Lowe's Companies Inc	\$200.00		FC	Blanket Order for Department Supplies
P0098399	Computerland of Silicon Valley	\$534.61		CC	Computer Software
P0098400	California Tool & Welding Supply	\$5,000.00		FC	Blanket Order for Welding Supplies
P0098401	Woltz, Randall	\$1,000.00		FC	Blanket Order for Repairs and Service
P0098402	Cell Business Equipment	\$396.00		CC	Maintenance Agreement for Copy Machine
P0098403	Total Western Inc	\$7,250.00		FC	Annual Inspection on Boilers
P0098404	B & M Lawn & Garden Center	\$1,350.00		CC	Blanket Order for Repairs of Lawn Mower
P0098405	Day Construction Inspection	\$8,850.00		CC	Inspection Services
P0098406	Anaheim Glass Inc	\$2,650.00		CC	Blanket Order for Installation of Glass
P0098407	McCoy Mills Ford	\$700.00		CC	Blanket Order for Vehicles Repair
P0098408	Signature Flooring Inc	\$1,552.00		FC	Carpet Repairs
P0098409	Fuller Truck Accessories	\$1,195.57		FC	Office Equipment
P0098410	Sodexo Inc and Affiliates	\$390.84		FC	Catering for Orientation
P0098411	Bell Pipe & Supply Co	\$645.93		CC	Plumbing Supplies
P0098412	Ratex Business Solutions Inc	\$2,500.00		FC	Software Upgrade
P0098413	Paper Depot	\$300.00		FC	Blanket Order for Onsite Document Shredding
P0098414	Tomark Sports	\$58.99		CC	Facilities Equipment
P0098415	KaTom Restaurant Supply	\$3,648.96		FC	Ice Machine
P0098416	Flynn Plumbing Company, Inc	\$860.00		FC	Onsite Plumbing Repairs
P0098417	Fighting Chance Solutions LLC	\$85.62		AC	Office Supplies
P0098418	Gale Supply Co	\$2,621.81		AC	Office Supplies
P0098419	Western Graphics Plus	\$2,834.80		CC	Custom Mouse Pads
P0098420	Sodexo Inc and Affiliates	\$127.42		FC	Catering for Honors Program Meeting
P0098421	Southwest Material Handling, Inc	\$1,000.00		AC	Blanket Order for Forklift Repairs

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0098422	Sodexo Inc and Affiliates	\$434.70		FC	Catering for Honors Program Meeting
P0098423	J W Pepper of Los Angeles	\$1,500.00		FC	Blanket Order for Instructional Supplies
P0098424	Toshiba America Information Systems Inc	\$416.50		SCE	Maintenance Agreement for Copier
P0098425	Mark Andy Inc	\$6,549.12		FC	Additional Press Part
P0098433	Woodland Hills Camera and Telescope	\$537.50		CC	Science Lab Equipment Repairs
P0098434	Sodexo Inc and Affiliates	\$699.79		FC	Catering for Faculty Meeting
P0098435	Sasco Electric	\$11,750.00		FC	Onsite Data Line Installation
P0098436	Sodexo Inc and Affiliates	\$302.40		FC	Catering for Natural Science Meeting
P0098437	BackupWorks.com Inc	\$1,188.00		AC	Network Supplies
P0098438	Riddell/All American Sports Group	\$400.00		FC	Clean and Repair Athletic Uniforms
P0098439	Corporate Business Interiors Inc	\$1,295.00		AC	Furniture Inventory & New Plan
P0098440	Gall's	\$757.91		FC	Security Uniforms
P0098441	Facilities Planning & Program Services Inc	\$176,980.00	Capital Outlay	AC	Consultant Service for Master Plan B/A: 8/26/14
P0098442	A Alvarado Painting	\$5,180.00	Capital Outlay	AC	Patch/Repaint FC Bldg 200
P0098445	South Coast Higher Education Council	\$50.00		CC	Annual Membership
P0098447	Pearson Education Inc	\$396.38		CC	Classroom Supplies
P0098448	KBI & Associates	\$545.28		FC	Athletic Uniforms
P0098449	Garza Industries Inc	\$127.78		AC	Office Supplies
P0098457	Shred-It California	\$1,100.00		FC	Blanket Order for Shredding Documents
P0098458	WB Construction	\$3,300.00		CC	Onsite Carpet Installation
P0098461	Pacwest Security Services	\$4,475.00		SCE	Agreement for on-site Security Services
P0098462	PhonicsQ	\$276.75		SCE	Instructional Supplies
P0098463	WMFY We Mail For You	\$11,960.00		AC	Informational Mailer Printing
P0098464	R2A Architecture	\$52,500.00	Bond	AC	Programming & Preliminary Plan Design Svcs AC B/A:8/26/14
P0098468	Babcock, Susan	\$2,000.00		FC	Blanket Order for Piano Service
P0098469	Case & Sons Construction Inc	\$2,450.00		FC	Onsite Installation of Hand Rails
P0098470	WB Construction	\$1,820.00		CC	Onsite Gym Floor Repairs
P0098471	Markley, Karen	\$284.50		AC	Sabbatical Bond Reimbursement
P0098472	Humanscale	\$2,385.67		CC	Office Equipment
P0098475	Allsteel Inc	\$4,864.51		CC	Office Furniture
P0098476	Office Depot	\$2,193.54		CC	Office Supplies

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0098477	Genesis Technologies Inc	\$3,886.93		FC	Software
P0098478	Tomark Sports	\$96.78		CC	Baseball Field Rake
P0098479	Nasco Modesto	\$1,139.40		FC	Biology Lab Supplies
P0098480	Toshiba America Information Systems Inc	\$3,368.48		SCE	Copier Purchase
P0098481	The Circle Inc	\$538.93		SCE	Printer Machine
P0098482	Flashwholesaler LLC	\$2,189.61		CC	Digital Art Lab Supplies
P0098483	Pioneer Drama Service Inc	\$562.65		SCE	Classroom Supplies
P0098484	Sasco Electric	\$420.00		FC	Cabling Repair Work
P0098485	Transportation Charter Services Inc	\$4,943.00		CC	Transportation Services
P0098486	Magnus International Trade Services Corp	\$7,789.00		SCE	Tuition for Students
P0098487	Amazon com	\$306.34		FC	Classroom Supplies
P0098488	Barrons Educational Series Inc	\$855.01		SCE	Instructional Supplies
P0098489	CDW Government Inc	\$10,279.46		CC	Computer Equipment & Supplies
P0098490	EMC/Paradigm Publishing	\$1,146.60		SCE	Classroom Supplies
P0098491	Apple Computer Inc	\$1,238.64		SCE	Computer
P0098492	Snap-on Business Solutions	\$6,017.49		CC	Instructional Equipment
P0098493	Careeramerica LLC	\$3,500.00		FC	Financial Aid Subscription
P0098494	Montgomery Hardware	\$2,197.66		FC	Onsite Door Installation
P0098495	BSN Sports Inc	\$3,762.24		CC	Athletic Supplies
P0098496	Ace Bindery Inc	\$6,507.10		AC	Bindery Service
P0098497	Cerritos Lane Preschool	\$2,345.28		CC	Blanket Order for Child Care Payments
P0098498	Kelly Paper Co	\$3,603.74		AC	Printing Supplies
P0098499	Mailing Solutions	\$94.92		AC	Shipping Labels
P0098500	Grainger Inc	\$151.16		AC	Warehouse Supplies
P0098501	YBH Restaurants Inc	\$1,036.80		CC	Catering for Mentor Event
P0098502	Apple Computer Inc	\$702.76		CC	Computer Equipment & Supplies
P0098503	Scantron Corporation	\$76.82		FC	Scantron Forms
P0098504	National Association of Colleges and Employers	\$425.00		CC	Annual Membership
P0098505	CDW Government Inc	\$858.21		FC	Office Supplies
P0098506	Bourret's Glass & Screen Co	\$1,195.37		CC	Onsite Glass Repairs
P0098508	Spinitar Presentation Products Inc	\$28,870.78		FC	Classroom Equipment

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0098510	Amazon com	\$329.58		CC	Auto Collision Supplies
P0098511	Office Depot	\$306.34		CC	Office Supplies
P0098512	ACCO Engineered Systems	\$3,559.99		FC	Onsite Interface Board Replacement
P0098513	Sodexo Inc and Affiliates	\$310.50		FC	Catering for Conference
P0098514	Sodexo Inc and Affiliates	\$567.01		FC	Catering for Conference
P0098515	Southland Medical	\$260.85		CC	Embalming Lab Supplies
P0098516	Uptodate Inc	\$514.00		FC	Annual Subscription
P0098517	American Association of Collegiate	\$132.00		FC	FERPA Guide
P0098518	Oxford University Press	\$3,074.17		SCE	Classroom Supplies
P0098519	Pearson Education Inc	\$2,371.76		SCE	Classroom Supplies
P0098520	Pearson Education Inc	\$3,891.52		SCE	Classroom Supplies
P0098522	Wagoner, Richard	\$5,000.00		FC	Facilitation of Planning and Student Equity
P0098523	Cynmar Corporation	\$86.81		CC	Biology Lab Supplies
P0098524	Carolina Biological Supply Co	\$40.99		CC	Biology Lab Supplies
P0098525	Aztec Security Products & Coverings	\$4,611.70		FC	Classroom Supplies
P0098526	Pyramed Health Systems	\$4,440.32		FC	Mental health/counseling Module License
P0098527	Duncan-Andrade, Jeff	\$9,850.00		AC	Speaker at the Achievement Gap Summit
P0098528	Sew True	\$1,224.24		FC	Instructional Supplies
P0098529	Lids Team Sports	\$5,013.78		CC	Athletic Supplies
P0098530	Spinitar Presentation Products Inc	\$140.35		CC	Office Supplies
P0098531	Scantron Corporation	\$183.60		CC	Testing Materials
P0098532	Simulation Training Systems Inc	\$326.65		FC	Simulation Training Systems
P0098533	Airgas-West Inc	\$432.00		AC	Blanket Order for First Aid Supplies
P0098534	Pro Fitness Repair	\$317.92		FC	Onsite Fitness Equipment Installation
P0098535	Pivot Point International Inc	\$305.41		FC	Classroom Supplies
P0098536	Jazz Z Beauty Product	\$294.73		FC	Teacher Trainee Kit
P0098537	Sports Imports Inc	\$269.10		FC	Athletic Equipment
P0098538	2XL Corporation	\$762.09		FC	Gym Equipment
P0098539	Transportation Charter Services Inc	\$827.50		FC	Transportation Services
P0098552	GST	\$1,389.73		SCE	Computers
P0098553	Headsets.com	\$656.48		AC	Office Supplies

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0098554	Bank of America	\$1,038.68		AC	IPad for Chancellors Office
P0098556	O'Reilly Automotive Inc	\$88.00		CC	Automotive Supplies
P0098557	Valley Crest Tree Care Services	\$255.00		CC	Onsite Tree Trimming Services
P0098558	CDW Government Inc	\$138.97		AC	Computer Supplies
P0098559	Transportation Charter Services Inc	\$923.41		SCE	Field Trip Transportation
P0098560	Office Depot	\$161.95		FC	Office Supplies
P0098561	Frazee Industries Inc	\$300.00		CC	Blanket Order for Supplies
P0098562	McCoy Mills Ford	\$1,250.00		CC	Blanket Order for Vehicles Repair
P0098563	Toshiba America Information Systems Inc	\$105.84		FC	Maintenance Agreement for Copier
P0098564	Bell Pipe & Supply Co	\$408.83		CC	Plumbing Supplies
P0098565	Spectrum Laboratory Products Inc	\$250.61		FC	Chemistry Lab Supplies
P0098566	Commercial Door Metal Systems Inc	\$13,842.00		CC	Onsite Door Installation
P0098567	GST	\$309.46		CC	Printer Machine
P0098572	S & S Interiors Inc	\$2,110.00		FC	Onsite Gym Floor Repairs
P0098573	Case & Sons Construction Inc	\$945.30		FC	Onsite Stair Repairs
P0098575	Konica Minolta Business Solutions USA Inc	\$444.96		FC	Copy Machine Parts
P0098576	Sodexo Inc and Affiliates	\$415.64		FC	Catering for Staff Meeting
P0098577	Ollivier Corporation	\$700.00		FC	Blanket Order for Key Access Cards
P0098579	Gnomon Workshop Inc	\$1,233.54		FC	Instructional Supplies
P0098580	Staples Inc	\$63.94		SCE	Office Supplies
P0098582	PL Studios Inc	\$7,900.20		FC	Software License
P0098583	Battery Systems Inc	\$1,000.25		CC	Automotive Batteries
P0098584	Marx Bros Fire Extinguisher Co Inc	\$270.00		AC	Onsite Fire Riser Pipe Repairs
P0098585	Jimni System Inc	\$9,530.00	Capital Outlay	AC	Anaheim Campus Storm Drain Project: Video Scoping
P0098586	California Assoc of Comm College Registrars & Adm Officers	\$200.00		CC	Annual Membership
P0098588	Variable Speed Solutions Inc	\$4,141.20		CC	Onsite Pump Repairs
P0098589	Vistamation Inc	\$5,459.07		CC	Pallet Rack System
P0098590	Master Lock Co	\$57.21		CC	Master Lock Keys
P0098591	Fisher Scientific Co LLC	\$174.21		CC	Biology Lab Supplies
P0098592	Freestyle Camera	\$1,886.20		CC	Photographic Supplies
P0098593	CAE Healthcare Inc	\$15,219.36		CC	Radiology Ultrasound Equipment

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0098594	Scantron Corporation	\$203.60		CC	Test Forms
P0098595	Richard the Thread	\$567.79		FC	Theatrical Supplies
P0098596	GST	\$463.33		CC	Office Supplies
P0098597	Apple Computer Inc	\$4,122.45		FC	Computer
P0098598	Education To Go Inc	\$3,191.00		SCE	Student Tuition & Registration Fees
P0098599	Lifesigns Inc	\$1,410.00		CC	Interpreting Services
P0098600	Office Depot	\$1,079.18		CC	Office Supplies
P0098601	Bergman Dacey Goldsmith	\$3,513.00	Capital Outlay	AC	Measure X Bond Debrief Workshop
P0098602	Bergman Dacey Goldsmith	\$35,000.00	Capital Outlay	AC	Blanket Order for Professional Legal Services
P0098603	SimplexGrinnell	\$8,395.54	Capital Outlay	AC	Fire Alarm System Service Repair at FC
P0098605	Montgomery Hardware	\$9,811.74	Capital Outlay	AC	Door Installation at FC
P0098606	Consolidated Electrical Distributors Inc	\$43,109.50	Capital Outlay	AC	Lighting Fixtures for FC LED Lighting Project
P0098608	Office Depot	\$2,000.00		CC	Blanket Order for Office Supplies
P0098609	AAA Lead Consultants and Inspections Inc	\$6,160.00	Capital Outlay	AC	Lead Paint Consultants and Inspections @ AC
P0098610	Flynn Plumbing Company, Inc	\$5,000.00		FC	Blanket Order for Onsite Plumbing Repairs
P0098611	Animoto Inc	\$249.00		FC	Annual Software License
P0098612	Staples Inc	\$769.45		FC	Office Equipment
P0098613	Orvac Electronics	\$200.00		FC	Blanket Order for Instructional Supplies
P0098614	GST	\$1,120.59		SCE	Computer
P0098615	Snap-on Business Solutions	\$1,000.00		FC	Blanket Order for Instructional Supplies
P0098616	Jackson's Auto Supply	\$1,000.00		FC	Blanket Order for Instructional Supplies
P0098617	The Research & Planning Group for CCC	\$350.00		FC	Institutional Membership
P0098618	Anaheim Union High School District	\$396.00		SCE	Room Rental
P0098619	Computerland of Silicon Valley	\$1,061.00		FC	Software License
P0098620	Demco Inc	\$20.38		FC	Classroom Supplies
P0098621	BG PetroSpecs Inc	\$1,254.53		CC	Automotive Supplies
P0098622	Newleaf California LLC	\$3,500.00		AC	Seminar/Speaker Fees
P0098623	CDW Government Inc	\$798.85		FC	Office Supplies
P0098624	Matco Tools	\$213.12		CC	Cleaning Supplies
P0098625	CDW Government Inc	\$625.02		AC	Office Supplies
P0098626	Smart & Final	\$500.00		FC	Blanket Order for Supplies

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0098627	Office Depot	\$500.00		CC	Blanket Order for Office Supplies
P0098628	State of California	\$200.00		CC	License Renewal
P0098629	State of California	\$100.00		CC	License Renewal
P0098630	Refrigeration Supplies Distributor	\$2,082.00		CC	Blanket Order for Instructional Supplies
P0098632	Apple Computer Inc	\$1,292.29		FC	Computer Supplies
P0098633	Typecare Office Machine Service	\$300.00		FC	Blanket Order for Onsite Typewriter Repairs
P0098634	Cengage Learning Inc	\$426.51		FC	Cosmetology Supplies
P0098635	The Cross Preschool	\$850.00		FC	Blanket Order for CalWORKs Child Care
P0098636	California Preschool	\$2,500.00		FC	Blanket Order for CalWORKs Child Care
P0098637	Brodart Co	\$1,000.00		CC	Blanket Order for Library Supplies
P0098646	Cal Pro Specialties	\$5,265.01		SCE	Promotional Items
P0098647	Staples Inc	\$63.94		SCE	Office Supplies
P0098648	GameTime	\$551.44		SCE	Decorative Barrier Bundle
P0098649	Anthem Sports LLC	\$561.49		FC	Athletic Supplies
P0098650	Gale Cengage Learning	\$12,000.00		CC	Blanket Order to purchase Library Materials
P0098651	Gaylord Bros	\$1,000.00		CC	Blanket Order for Library Supplies
P0098652	GST	\$12,606.63		FC	Computers
P0098653	California Education Theatre Association-CETA	\$75.00		FC	Institutional Membership
P0098657	Bremer's Plumbing & Boiler Services Inc	\$2,100.00		AC	Onsite Plumbing Repairs
P0098659	Bremer's Plumbing & Boiler Services Inc	\$2,425.20		AC	Onsite Plumbing Repairs
P0098660	Specialty Equipment Market Association	\$150.00		CC	Annual Membership
P0098661	K-12 Specialties Inc	\$8,873.50		FC	Onsite Carpet Cleaning
P0098662	Junior Library Guild	\$197.65		CC	Library Books
P0098663	West-Lite Supply Co Inc	\$5,000.00		FC	Blanket Order for Lighting Supplies
P0098664	Gall's	\$200.00		FC	Blanket Order for Uniforms
P0098665	College Health Services, LLC	\$6,300.00		FC	Software License
P0098666	Varidesk Inc	\$858.00		AC	Office Supplies
P0098667	Balma, Jodi	\$680.40		FC	Reimbursement for Field Trip Airfare
P0098668	Office Depot	\$500.00		CC	Blanket Order for Office Supplies
P0098669	Supply Doc Inc	\$5,000.00		CC	Blanket Order for Dental Hygiene Supplies
P0098671	People Magazine	\$250.71		CC	Publication Subscription



**BOARD RECAP**  
**FOR THE PERIOD SEPTEMBER 13, 2014, THROUGH OCTOBER 20, 2014**  
**BOARD MEETING 11/11/2014**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0098672	Cypress Auto Body & Paint Inc	\$1,000.00		CC	Blanket Order for Offsite Vehicle Repairs
P0098673	Hillco Fastener Warehouse	\$800.00		CC	Blanket Order for Automotive Parts
P0098674	Newegg.com	\$256.78		FC	Barcode Scanners
P0098676	BOXX Technologies Inc	\$4,886.92		FC	Computer Equipment
P0098682	Scantron Corporation	\$247.22		CC	Test Forms
P0098684	BSN Sports Inc	\$3,837.88		CC	Athletic Uniforms
P0098685	Air Conditioning Control System Inc	\$44,900.00	Capital Outlay	AC	Automated Control system for lightings at CC
P0098686	Orange County Register	\$966.00	Capital Outlay	AC	Bid Advertisement for CC Main Entry Digital Sign Structure Project
P0098687	SARS Software Products Inc	\$7,100.00		FC	Annual Software License Renewal
P0098688	A&V Contractors Inc	\$7,770.00	Capital Outlay	AC	Labor and Materials to Remove Asbestos @ FC Basement
P0098689	Daktronics Inc	\$132,300.00	Capital Outlay	AC	Digital Sign for CC Marquee Project B/A: 10/14/14
P0098690	DB Mechanical Inc	\$11,300.00	Capital Outlay	AC	Doors Installation @ FC
P0098691	A&V Contractors Inc	\$2,500.00	Capital Outlay	AC	Removal of Asbestos @ FC Gym
P0098692	Montgomery Hardware	\$9,123.46	Capital Outlay	AC	Installation of Doors @ FC
P0098693	Orange County Air Conditioning	\$48,250.00	Capital Outlay	AC	Extended Application Data Server Upgrade @ FC
P0098694	A&V Contractors Inc	\$11,060.00	Capital Outlay	AC	Remove of Asbestos @ FC
P0098695	The Machado Environmental Corp	\$27,890.00	Capital Outlay	AC	Cleaning FC 1300 Building HVAC System
P0098696	PRG Lighting	\$12,800.88		FC	Theater Equipment
P0098698	The Reedery	\$1,350.00		FC	Musical Instrument Repairs
P0098699	Related Visual Inc	\$474.00		FC	Equipment & Rental
P0098700	FlagstoreUSA	\$151.37		SCE	Flags
P0098701	National Council for Marketing and Public Relations	\$105.00		SCE	NCMPR Paragon Entries
P0098702	Office Depot	\$120.96		CC	Office Supplies
P0098703	Office Depot	\$112.31		CC	Office Supplies
P0098707	Music Maker Studio Inc	\$291.60		SCE	Portable Keyboard
P0098708	WB Construction	\$2,085.00		CC	Onsite Cabinet Installation
P0098709	Kindercare	\$850.00		FC	CaWORKs Child Care
P0098710	Office Depot	\$900.00		CC	Blanket Order for Office Supplies
P0098711	Apple Computer Inc	\$3,397.57		AC	Computers
P0098712	Maxxout Design	\$1,288.00		FC	Athletic Uniforms
P0098713	Leon Picture Frames	\$621.88		FC	Picture Frames

**BOARD RECAP**  
**FOR THE PERIOD SEPTEMBER 13, 2014, THROUGH OCTOBER 20, 2014**  
**BOARD MEETING 11/11/2014**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0098714	Mountain Measurement Inc	\$375.00		CC	Publication Subscription
P0098715	Transportation Charter Services Inc	\$14,000.00		CC	Blanket Order for Transportation Services for Swim Team
P0098717	Transportation Charter Services Inc	\$10,000.00		CC	Blanket Order for Transportation Services for Play-Offs
P0098718	CDW Government Inc	\$62,514.72		FC	Network Supplies
P0098720	Corporate Business Interiors Inc	\$428.76		CC	Office Furniture and Onsite Installation
P0098721	ASCAP - American Society of Composers Authors & Publishers	\$2,215.94		CC	Music Copyright Materials Annual Fee
P0098722	Council of Chief Librarians	\$150.00		CC	Annual Membership
P0098738	Computerland of Silicon Valley	\$243.00		CC	Software License
P0098739	Dell Marketing LP	\$238.91		CC	Computer Supplies
P0098740	Cynmar Corporation	\$191.79		CC	Biology Lab Supplies
P0098741	GST	\$516.47		CC	Office Supplies
P0098742	Apple Computer Inc	\$2,725.93		CC	Computer
P0098743	Chefs Toys - Accusharp	\$2,558.30		CC	Culinary Supplies
P0098744	Scantron Corporation	\$405.52		FC	Test Forms
P0098745	Home Depot	\$335.94		CC	Window Blinds
P0098747	Community College League of California	\$13,603.00		CC	Online Database Subscriptions
P0098748	Ellis, Pilar	\$159.00		FC	Reimbursement for Webinar
P0098757	Office Depot	\$1,500.00		CC	Blanket Order for Office Supplies
P0098766	P2S Engineering Inc	\$9,500.00	Capital Outlay	FC	Engineering Fee for Emergency Lighting Upgrades Utility Tunnels @ FC
P0098767	Orange County Air Conditioning	\$11,835.00	Capital Outlay	FC	Equipment Repairs

\$2,123,019.45

Approved by: \_\_\_\_\_

Fred Williams, Vice Chancellor

RESOLUTION OF THE BOARD OF TRUSTEES  
OF  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
OF  
ORANGE COUNTY, CALIFORNIA  
\*\*\*

WHEREAS, the Board of Trustees finds there is a need to make the budget transfers between the expenditure classifications as listed below, within the General Fund (0101), pursuant to the California Code of Regulations Title 5, §58307;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

FROM		TO	
Budget Classification	Amount	Budget Classification	Amount
2100	\$ 116,000	1200	\$ 9,000
3900	22,498	1400	1,705
4000	123,537	2300	99,153
7900	698,656	2400	9,072
		5000	321,754
		6000	20,007
		7300	500,000
<b>TOTAL</b>	<b>\$ 960,691</b>	<b>TOTAL</b>	<b>\$ 960,691</b>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA) )  
  ) SS  
COUNTY OF ORANGE ) )

I, Fredrick G. Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on November 11, 2014, and passed by a \_\_\_\_\_ vote of said Board.

\_\_\_\_\_  
Vice Chancellor, Finance and Facilities

The above transfer approved on the \_\_\_\_\_ day of \_\_\_\_\_.

Al Mijares, Ph.D., County Superintendent of Schools

by \_\_\_\_\_, Deputy

RESOLUTION OF THE BOARD OF TRUSTEES  
OF  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
OF  
ORANGE COUNTY, CALIFORNIA  
\*\*\*

WHEREAS, the Board of Trustees finds there is a need to make the budget transfers between the expenditure classifications as listed below, within the Bond Building Fund (2121), pursuant to the California Code of Regulations Title 5, §58307;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<b>FROM</b>						<b>TO</b>	
Budget Classification	Amount			Budget Classification	Amount		
5000	\$ 15,925			6000	\$ 15,925		
<b>TOTAL</b>		<b>\$</b>	<b>15,925</b>	<b>TOTAL</b>		<b>\$</b>	<b>15,925</b>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA) )  
  ) SS  
COUNTY OF ORANGE )

I, Fredrick G. Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on November 11, 2014, and passed by a \_\_\_\_\_ vote of said Board.

\_\_\_\_\_  
Vice Chancellor, Finance and Facilities

The above transfer approved on the \_\_\_\_\_ day of \_\_\_\_\_.

Al Mijares, Ph.D., County Superintendent of Schools  
by \_\_\_\_\_, Deputy

RESOLUTION OF THE BOARD OF TRUSTEES  
 OF  
 NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
 OF  
 ORANGE COUNTY, CALIFORNIA  
 \*\*\*

WHEREAS, the Board of Trustees finds there is a need to make the budget transfers between the expenditure classifications as listed below, within the Capital Outlay Fund (4040), pursuant to the California Code of Regulations Title 5, §58307;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<b>FROM</b>		<b>TO</b>	
Budget Classification	Amount	Budget Classification	Amount
6000	\$ 455,944	4000	\$ 48,250
		5000	407,694
<b>TOTAL</b>	<b>\$ 455,944</b>	<b>TOTAL</b>	<b>\$ 455,944</b>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)  
 ) SS  
 COUNTY OF ORANGE )

I, Fredrick G. Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on November 11, 2014, and passed by a \_\_\_\_\_ vote of said Board.

\_\_\_\_\_  
 Vice Chancellor, Finance and Facilities

The above transfer approved on the \_\_\_\_\_ day of \_\_\_\_\_.

Al Mijares, Ph.D., County Superintendent of Schools  
 by \_\_\_\_\_, Deputy

## NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>  X  </u>
		Resolution	<u>  X  </u>
<b>DATE:</b>	November 11, 2014	Information	<u>          </u>
		Enclosure(s)	<u>  X  </u>
<b>SUBJECT:</b>	2014-2015 Budget Transfers: General Fund, Bond Building Fund, and Capital Outlay Fund.		

**BACKGROUND:** While all areas attempt to project their expenditures accurately, situations occur which require transfers to be made. Many times an amount is budgeted for a project but the specific areas of expenditures are not determined until a later date. In this case, the funds are then transferred to the specific accounts.

The attached transfers have been requested and only represent those that affect a contingency account, exceed \$10,000, and/or establish new revenue and expense budgets. In each case, a brief explanation is stated. Additional information will be provided upon request. Pursuant to the California Code of Regulations Title 5, §58307, transfers of funds may be made from reserve for contingencies to any expenditure classification or between expenditure classifications at any time by written resolution of the Board of Trustees. In addition, a resolution providing for the transfer from reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the members of the Board of Trustees. This agenda item was submitted by Rodrigo Garcia, District Director, Fiscal Affairs.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This agenda item is submitted in accordance with Board Policy 6250, Budget Management.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Budget transfers will be made to the various funds and accounts, as listed.

**RECOMMENDATION:** Authorization is requested for the 2014-2015 General Fund, Bond Building Fund and Capital Outlay Fund budget transfers netting to the amount of \$1,432,560 and adoption of the resolutions showing the summary, pursuant to the California Code of Regulations, Title 5, §58307.

Fred Williams  


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 Recommended by

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 Approved for Submittal

4.b.1  


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 Item No.

Budget Transfers  
11-11-14

1.	From:	17625-6120-44110-6420	FC	Noninstructional Supplies – DSPS	50,000
	To:	17625-6120-60000-6420	FC	Equipment – DSPS	50,000
		Transfer to cover the purchase of equipment for students with various disabilities including hearing and visual impairments.			
2.	From:	11200-1315-79430-6600	AC	Other Reserve for Contingencies – Current Year Fund	10,415
	To:	11200-1320-52570-6530	AC	Laundry Services – Current Year Fund	10,415
		Transfer to cover the cost of the weekly mop and rag laundry service for Anaheim Campus.			
3.	From:	11100-7650-79430-6720	FC	Other Reserve for Contingencies – Prior Year Fund	56,000
	To:	11100-5965-12300-6310	FC	Counselors Salaries – Prior Year Fund	35,000
		11100-5965-23xxx-6310	FC	Noninstructional Salaries – Prior Year Fund	9,900
		11100-5965-44110-6310	FC	Noninstructional Supplies – Prior Year Fund	6,500
		11100-5965-519xx-6310	FC	Contracted Services – Prior Year Fund	4,600
		Transfer to cover the cost of the Jump Start Program at Fullerton College.			
4.	From:	11200-4800-52230-6720	CC	Maintenance Agreements – Current Year Fund	20,000
	To:	11200-2xxx-43000-xxxx	CC	Instructional Supplies & Materials – Current Year Fund	20,000
		Transfer to cover the purchase of copy supplies for division offices.			
5.	From:	11100-9703-79430-6010	SCE	Other Reserve for Contingencies – Prior Year Fund	9,960
	To:	11100-9703-64110-6010	SCE	Equipment – Prior Year Fund	9,960
		Transfer to cover the purchase of five Toshiba copiers for SCE Basic Skills High School Diploma Program.			
6.	From:	17050-xxxx-40000-xxxx	CC	Supplies and Materials – Restricted Lottery Fund	15,000
	To:	17050-3310-63000-6120	CC	Library Books – Restricted Lottery Fund	15,000
		Transfer to provide one-time funding for special projects for the current fiscal year.			
7.	From:	11100-xxxx-60000-xxxx	CC	Equipment – Prior Year Fund	230,066
	To:	11100-3430-14200-6490	CC	Noninstructional Hourly Counselor Salaries –Prior Year Fund	1,705
		11100-3430-30000-6490	CC	H&W Benefits – Prior Year Fund	228
		11100-xxxx-40000-xxxx	CC	Supplies and Materials – Prior Year Fund	3,712
		11100-xxxx-5xxxx-6xxx	CC	Other Operating Expenses – Prior Year Fund	224,421
		Transfer to cover the costs of the library database funding, critical infrastructure replacement project for the Science Department, soundproofing of High School classroom walls in the Health Science Department and the tinting of windows on west side of the Library and Learning Resource Center as well as providing additional counseling services for the Bridge program.			

Budget Transfers  
11-11-14

8.	From:	17825-9140-79200-6310	SCE	Personnel Contingencies – Non-Credit Student Success & Support Program	400
	To:	17825-9140-52230-6310	SCE	Maintenance Agreements – Non-Credit Student Success & Support Program	400
	Transfer to cover cost of monthly maintenance printing charges.				
9.	From:	11100-1315-79300-6600	AC	Budget Center – Prior Year Fund	500,000
	To:	11100-1315-73000-6720	AC	Interfund Transfers Out – Prior Year Fund	500,000
	Transfer to cover costs of power plant restoration and storm drain pump replacement at Anaheim Campus.				
10.	From:	11100-4800-64000-6720	CC	Equipment – Prior Year Fund	38,106
	To:	11100-4310-44110-6510	CC	Noninstructional Supplies – Prior Year Fund	1,854
		11100-4xxx-5xxxx-6xxx	CC	Other Operating Expenses – Prior Year Fund	26,427
		11100-43xx-6xxxx-6xxx	CC	Equipment – Prior Year Fund	9,825
	Transfer to provide one-time funding for special projects for the current fiscal year.				
11.	From:	11200-1405-79430-6730	AC	Other Reserve for Contingencies – Current Year Fund	4,037
	To:	11200-1405-5xxxx-6730	AC	Other Operating Expenses – Current Year Fund	4,037
	Transfer to cover costs for membership dues, equipment maintenance agreement, additional costs for employee TB testing, and costs for the Human Resources Department retreat.				
12.	From:	11200-1405-79430-6730	AC	Other Reserve for Contingencies – Current Year Fund	7,500
	To:	11200-1405-64120-6730	AC	Equipment – Current Year Fund	7,500
	Transfer to cover the cost of additional computers and related equipment for new staff and for online applicant tracking software.				
13.	From:	11100-3360-12300-6490	CC	Counselors Salaries – Prior Year Fund	26,000
		11100-3360-21xxx-6490	CC	Noninstructional Salaries – Prior Year Fund	116,000
		11100-3360-30000-6490	CC	H&W Benefits – Prior Year Fund	33,243
	To:	11100-4800-60000-6720	CC	Equipment – Prior Year Fund	175,243
	Transfer to re-allocate budgets to the appropriate accounts.				
14.	From:	11100-9703-79430-6010	SCE	Other Reserve for Contingencies – Prior Year Fund	7,000
	To:	11100-8910-64310-6420	SCE	Computer Equipment – Prior Year Fund	7,000
	Transfer to purchase one Toshiba copier for SCE's DSPS office at Cypress College.				
15.	From:	18154-7xxx-79200-6xxx	FC	Personnel Contingencies – Basic Skills	103,344
	To:	18154-7xxx-23xxx-6xxx	FC	Noninstructional Salaries – Basic Skills	84,685
		18154-7215-24100-6110	FC	Hourly Instructional Aide Salaries/Direct Instruction – Basic Skills	9,072
		18154-7xxx-30000-6xxx	FC	H&W Benefits – Basic Skills	9,587
	Transfer to re-allocate budgets to the appropriate accounts.				



Budget Transfers  
11-11-14

16.	From:	17625-6120-44110-6420	FC	Noninstructional Supplies – DSPS	89,000
	To:	17625-6120-51900-6420	FC	Personal & Consultant Services – DSPS	89,000
		Transfer to cover the cost of interpreting services for students with disabilities who are deaf and/or hard of hearing.			
17.	From:	49048-1340-51610-7100	AC	Insurance Premiums – Bond Fund	14,689
	To:	49048-1340-62100-7100	AC	Buildings – Bond Fund	14,689
		Transfer to cover the cost of installation services and for future purchases at the Fullerton College Technology & Engineering Complex Project.			
18.	From:	45402-1340-62xxx-7100	AC	Buildings – Capital Outlay Fund	93,320
	To:	45402-1340-51610-7100	AC	Insurance Premiums – Capital Outlay Fund	93,320
		Transfer to cover the cost of additional insurance for the Fullerton College Technology & Engineering Complex Project and for lead/asbestos abatement and inspection service for the Fullerton College Swing Space.			
19.	From:	41153-1340-61200-7100	AC	Site Improvements – Capital Outlay Fund	35,600
	To:	41153-1340-51900-7100	AC	Personal & Consultant Services – Capital Outlay Fund	35,600
		Transfer to cover the cost of fire alarm service and repair, to replace a door and the cost of replacing 2 5-ton condensing units at Fullerton College 1200 Building.			
20.	From:	45500-1340-6xxxx-7100	AC	Equipment – Capital Outlay Fund	42,945
	To:	45500-1340-51xxx-7100	AC	Other Operating Expenses – Capital Outlay Fund	42,945
		Transfer to cover the cost of professional services related to Bond Debrief workshop and other general bond program issues. To cover the cost of consulting services for the Master Plan and for facilities planning and construction for all campuses.			
21.	From:	41976-1340-60000-7100	AC	Equipment – Capital Outlay Fund	198,686
	To:	41153-1340-41000-7100	AC	Software – Capital Outlay Fund	48,250
		41153-1340-51900-7100	AC	Personal & Consultant Services – Capital Outlay Fund	150,436
		Transfer to cover costs for designated scheduled maintenance projects at Fullerton College.			
22.	From:	41976-1340-60000-7100	AC	Equipment – Capital Outlay Fund	75,000
	To:	41917-1340-51900-7100	AC	Personal & Consultant Services – Capital Outlay Fund	75,000
		Transfer to cover the cost of repairs for Fullerton College 840 Building Meeting Room.			

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	_____
		Resolution	_____
<b>DATE:</b>	November 11, 2014	Information	X
		Enclosure(s)	X
<b>SUBJECT:</b>	Quarterly Financial Status Report Ended September 30, 2014		

**BACKGROUND:** Pursuant to §58310 of Title 5 of the California Code of Regulations, the Chief Executive Officer of each community college district shall submit a report showing the financial and budgetary conditions of the district, including outstanding obligations, to the governing board on a quarterly basis.

The Chief Executive Officer of each community college district shall also prepare a quarterly report based on measurements and standards as established by the Board of Governors of the California Community Colleges and certified on forms provided by the State Chancellor. It is further required that this report be reviewed by the district governing board and entered into the minutes of a regularly scheduled meeting.

Accordingly, attached is the California Community Colleges Quarterly Financial Status Report form CCFS-311Q for the quarter ended September 30, 2014. This agenda item was submitted by Rodrigo Garcia, District Director, Fiscal Affairs.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6300, Fiscal Management.

**FUNDING SOURCE AND FINANCIAL IMPACT:** The State Chancellor's Office requires that the District file a quarterly financial status report known as the CCFS-311Q. This agenda item does not result in any financial impact to the District.

**RECOMMENDATION:** It is recommended that the Board review the District's Quarterly Financial Status Report for the quarter ended September 30, 2014, as required by §58310 of Title 5.

Fred Williams  
\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

4.c.1  
\_\_\_\_\_  
Item No.

CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q

VIEW QUARTERLY DATA

CHANGE THE PERIOD

Fiscal Year: 2014-2015

District: (860) NORTH ORANGE

Quarter Ended: (Q1) Sep 30, 2014

As of June 30 for the fiscal year specified

Line	Description	Actual 2011-12	Actual 2012-13	Actual 2013-14	Projected 2014-2015
<b>I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:</b>					
A.	<b>Revenues:</b>				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	156,394,337	158,388,978	171,384,348	178,135,730
A.2	Other Financing Sources (Object 8900)	78,618	57,224	14,225	363,865
A.3	<b>Total Unrestricted Revenue (A.1 + A.2)</b>	<b>156,472,955</b>	<b>158,446,202</b>	<b>171,398,573</b>	<b>178,499,595</b>
B.	<b>Expenditures:</b>				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	153,081,500	156,512,817	160,353,104	175,851,701
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	2,956,229	6,603,893	9,538,770	8,388,646
B.3	<b>Total Unrestricted Expenditures (B.1 + B.2)</b>	<b>156,037,729</b>	<b>163,116,710</b>	<b>169,891,874</b>	<b>184,240,347</b>
C.	<b>Revenues Over(Under) Expenditures (A.3 - B.3)</b>	<b>435,226</b>	<b>-4,670,508</b>	<b>1,506,699</b>	<b>-5,740,752</b>
D.	<b>Fund Balance, Beginning</b>	<b>46,427,440</b>	<b>46,862,666</b>	<b>42,192,158</b>	<b>43,698,857</b>
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	<b>Adjusted Fund Balance, Beginning (D + D.1)</b>	<b>46,427,440</b>	<b>46,862,666</b>	<b>42,192,158</b>	<b>43,698,857</b>
E.	<b>Fund Balance, Ending (C. + D.2)</b>	<b>46,862,666</b>	<b>42,192,158</b>	<b>43,698,857</b>	<b>37,958,105</b>
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	30%	25.9%	25.7%	20.6%

**II. Annualized Attendance FTES:**

G.1	Annualized FTES (excluding apprentice and non-resident)	33,280	32,542	35,593	35,714
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		As of the specified quarter ended for each fiscal year			
III. Total General Fund Cash Balance (Unrestricted and Restricted)		2011-12	2012-13	2013-14	2014-2015
H.1	Cash, excluding borrowed funds		41,489,945	36,839,846	60,162,439
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1+ H.2)	44,854,674	41,489,945	36,839,846	60,162,439

**IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:**

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I.	<b>Revenues:</b>				
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	178,135,730	178,135,730	30,513,411	17.1%
I.2	Other Financing Sources (Object 8900)	363,865	363,865	0	
I.3	<b>Total Unrestricted Revenue (I.1 + I.2)</b>	<b>178,499,595</b>	<b>178,499,595</b>	<b>30,513,411</b>	<b>17.1%</b>
J.	<b>Expenditures:</b>				
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	175,738,989	175,851,701	35,362,406	20.1%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	7,888,646	8,388,646	537,226	6.4%
J.3	<b>Total Unrestricted Expenditures (J.1 + J.2)</b>	<b>183,627,635</b>	<b>184,240,347</b>	<b>35,899,632</b>	<b>19.5%</b>
K.	<b>Revenues Over(Under) Expenditures (I.3 - J.3)</b>	<b>-5,128,040</b>	<b>-5,740,752</b>	<b>-5,386,221</b>	
L	Adjusted Fund Balance, Beginning	43,698,857	43,698,857	43,698,857	
L.1	<b>Fund Balance, Ending (C. + L.2)</b>	<b>38,570,817</b>	<b>37,958,105</b>	<b>38,312,636</b>	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	21%	20.6%		

V. Has the district settled any employee contracts during this quarter? **NO**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic		Classified			
			Permanent		Temporary			
	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
<b>a. SALARIES:</b>								
Year 1:								
Year 2:								
Year 3:								
<b>b. BENEFITS:</b>								
Year 1:								
Year 2:								
Year 3:								

\* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? **NO**  
 This year? **NO**  
 Next year? **NO**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	_____
		Resolution	_____
<b>DATE:</b>	November 11, 2014	Information	X
		Enclosure(s)	X
<b>SUBJECT:</b>	Quarterly Investment Report as of September 30, 2014		

**BACKGROUND:** The Quarterly Investment Report for the quarter ended September 30, 2013, is submitted in accordance with Section 53646 (b) of the Government Code. During the quarter, there has been no change to Board Policy 6320, Investments.

1. **The Orange County Treasurer's Money Market Educational Investment Pool.** As of September 30, 2014, the District had **\$179,112,154.50** on deposit. The total of the Orange County Treasurer's Combined Educational Investment Pool, at net book value, was **\$3,440,943,983** and the market value was **\$3,440,929,376**. This represents an unrealized loss for accounting purposes of approximately 0.00%, which equates to **\$760** for the District. This paper loss is the result of an increase in interest rates, which caused the values to decrease. The average net interest rate for the quarter ended September 30, 2014, was **0.33%**. Net interest earned for the quarter totaled **\$149,139.02**.
2. **Cypress College and Fullerton College Investments.** As of September 30, 2014, the colleges' investments total **\$2,052,623.64**. Of this amount, **\$1,948,556.02** was invested in certificates of deposit and **\$104,067.62** was invested in savings or money market accounts. The interest rates vary from **0.30%** to **1.59%**.

Investments in the Orange County Treasurer's Money Market Educational Investment Pool and the Cypress and Fullerton colleges' investments meet Board Policy 6320, Investments, adopted by the Board of Trustees on February 12, 2002, and revised on June 14, 2005. This agenda item was submitted by Rodrigo Garcia, District Director, Fiscal Affairs.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6320, Investments.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Interest earnings can be used for purposes specified within the funds where they are earned.

**RECOMMENDATION:** It is recommended that the Board receive the Quarterly Investment Report for the quarter ended September 30, 2014.

Fred Williams  
\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

4.d  
\_\_\_\_\_  
Item No.

Cash in County Treasury  
As of September 30, 2014

General Fund	\$ 60,162,438.64
Child Development Fund	118,540.16
FC Bursar Fund	3,079,439.94
CC Bursar Fund	1,021,783.98
Capital Outlay Fund	23,863,511.91
Self Insurance Fund	22,467,032.99
Retiree Benefit Fund	59,985,525.31
Student Financial Aid Fund	3,712,054.45
Bond Fund	4,701,827.27
Total	<u>\$ 179,112,154.65</u>

**ORANGE COUNTY TREASURER-TAX COLLECTOR**  
**INVESTMENT POOL STATISTICS**  
 FOR THE MONTH AND QUARTER ENDED: SEPTEMBER 30, 2014

**INVESTMENT STATISTICS - By Investment Pool\*\*\***

DESCRIPTION	CURRENT BALANCES	Average Days to Maturity	Daily Yield as of 09/30/14	MONTHLY Gross Yield	QUARTER Gross Yield	Current NAV
<b>COMBINED POOL BALANCES (includes the Extended Fund)</b>						
Orange County Investment Pool (OCIP)	MARKET Value \$	3,051,215,673	448	0.43%		1.00
	COST (Capital) \$	3,054,596,375			0.43%	
	MONTHLY AVG Balance \$	3,071,400,622			0.41%	
	QUARTERLY AVG Balance \$	3,100,325,515				
	BOOK Value \$	3,051,236,048				
Orange County Educational Investment Pool (OCEIP)	MARKET Value \$	3,440,929,376	409	0.40%		1.00
	COST (Capital) \$	3,444,559,598			0.40%	
	MONTHLY AVG Balance \$	3,417,417,696			0.41%	
	QUARTERLY AVG Balance \$	3,410,495,130				
	BOOK Value \$	3,440,943,983				

**INVESTMENT STATISTICS - Non Pooled Investments \*\***

DESCRIPTION	CURRENT BALANCE	BOOK BALANCE BY INVESTMENT TYPE
<b>Specific Investment</b>		
<b>Funds:</b>		
100, 15B, 283, 505, 529	MARKET Value \$ 75,809,121	Refunded Municipal Bonds \$ 19,455,187
	COST (Capital) \$ 75,987,338	Money Market Mutual Funds 5,320,538
	MONTHLY AVG Balance \$ 73,555,738	Repurchase Agreement 1,081,500
	QUARTERLY AVG Balance \$ 67,595,686	John Wayne Airport Investment Pool 50,035,482
	BOOK Value \$ 75,909,154	GNMA Mortgage-Backed Securities 94,631
		<b>\$ 75,987,338</b>

**MONTH END TOTALS**

INVESTMENTS & CASH		FUND ACCOUNTING & SPECIFIC INVESTMENTS	
<b>COUNTY MONEY MARKET FUND (OCMMF)</b>			
County Money Market Fund	\$ 573,260,713	County Funds	\$ 3,061,038,241
County Cash	6,441,866	Educational Funds	3,449,432,199
<b>EXTENDED FUND</b>	<b>4,999,335,662</b>	Specific Investment Funds	75,987,338
<b>EDUCATIONAL MONEY MARKET FUND (OCEMMF)</b>			
Educational Money Market Fund	926,559,598		
Educational Cash	4,872,601		
<b>NON-POOLED INVESTMENTS</b>			
Non Pooled Investments @ Cost	75,987,338		
	<b>\$ 6,586,457,778</b>		<b>\$ 6,586,457,778</b>

**KEY POOL STATISTICS**

INTEREST RATE YIELD		WEIGHTED AVERAGE MATURITY (WAM)	
OCMMF - MONTHLY GROSS YIELD	0.09%	OCMMF	53
OCEMMF - MONTHLY GROSS YIELD	0.07%	OCEMMF	54
JOHN WAYNE AIRPORT - MONTHLY GROSS YIELD	0.12%	JOHN WAYNE AIRPORT WAM	51
OCIP - YTD NET YIELD****	0.34%	LGIP WAM (Standard & Pools)	45
OCEIP - YTD NET YIELD****	0.34%		
90-DAY T-BILL YIELD - MONTHLY AVERAGE	0.02%		



**ORANGE COUNTY TREASURER-TAX COLLECTOR  
INVESTMENT POOL STATISTICS  
FOR THE MONTH AND QUARTER ENDED: SEPTEMBER 30, 2014**

**INVESTMENT STATISTICS - By Investment Fund\***

DESCRIPTION	CURRENT BALANCES	Average Days to Maturity	Daily Yield as of 09/30/14	MONTHLY Gross Yield	QUARTER Gross Yield	Current NAV
<u>County Money Market Fund (OCMMF)</u>	MARKET Value \$ 573,108,869	53	0.08%	0.09%	0.09%	1.00
	COST (Capital) \$ 573,260,713					
	MONTHLY AVG Balance \$ 594,263,916					
	QUARTERLY AVG Balance \$ 623,922,402					
	BOOK Value \$ 573,058,230					
<u>Educational Money Market Fund (OCEMMF)</u>	MARKET Value \$ 926,205,944	54	0.06%	0.07%	0.10%	1.00
	COST (Capital) \$ 926,559,598					
	MONTHLY AVG Balance \$ 859,830,696					
	QUARTERLY AVG Balance \$ 714,925,914					
	BOOK Value \$ 926,148,486					
<u>Extended Fund</u>	MARKET Value \$ 4,992,830,237	540	0.52%	0.51%	0.49%	1.00
	COST (Capital) \$ 4,999,335,662					
	MONTHLY AVG Balance \$ 5,034,723,706					
	QUARTERLY AVG Balance \$ 5,171,972,328					
	BOOK Value \$ 4,992,973,315					
<b>ALLOCATION OF EXTENDED FUND</b>						
<u>Extended Fund</u> <i>OCIP Share</i>	MARKET Value \$ 2,478,106,804	540	0.52%	0.51%	0.49%	1.00
	COST (Capital) \$ 2,481,335,662					
	MONTHLY AVG Balance \$ 2,477,136,706					
	QUARTERLY AVG Balance \$ 2,476,403,113					
	BOOK Value \$ 2,478,177,819					
<i>OCEIP Share</i>	MARKET Value \$ 2,514,723,433	540	0.52%	0.51%	0.50%	1.00
	COST (Capital) \$ 2,518,000,000					
	MONTHLY AVG Balance \$ 2,557,587,000					
	QUARTERLY AVG Balance \$ 2,695,569,215					
	BOOK Value \$ 2,514,795,496					
<i>Modified Duration</i>	1.47					

- \* Book Value is computed as Cost reduced by amortization of premium and increased by the accretion of discount of the Investment Portfolio. Net Asset Value (NAV) is equal to Market Value divided by Book Value.
- \*\* Specific non pooled investments are reported in compliance with Government Code Section 53646 (b)(1). Detailed descriptions are included in the inventory listing in Section VII of this report.
- \*\*\* The Combined Pool Balances include the County and Educational Money Market Funds and their respective portions of the Extended Fund.
- \*\*\*\* The Net Yield differs from the monthly average yield as it includes the Treasury administration fees.

**CYPRESS COLLEGE INVESTMENTS  
MONTH ENDING SEP 30, 2014**

<i>FUND</i>	<i>TYPE</i>	<i>ISSUER</i>	<i>MATURITY DATE</i>	<i>DOLLAR VALUE</i>	<i>INTEREST RATE</i>	
<i>Bursar's Office</i>	<i>(6 mos - 2 years)</i>	CD # OBP-774145	Union Banc	2/22/2016	\$ 800,000.00	0.30%-0.50%
	<i>(3 years)</i>	CD # 911593-41	School 1st FCU	1/22/2017	\$ 100,894.59	1.290%
	<i>(3 years)</i>	CD # 0092620172-1000	OC's Credit Union	1/21/2017	\$ 250,000.00	1.045%
	<i>(3 years)</i>	CD # 920880751-293841	NuVision FCU	1/22/2017	<u>\$ 252,238.83</u>	1.292%
<i>Total Bursar Investments</i>					<u>\$ 1,403,133.42</u>	
<i>Associated Students</i>		CD # 911593-40 (3 Years CD)	School 1st FCU	10/8/2016	\$ 151,013.35	1.19%
<i>Total Associated Students</i>					<u>\$ 151,013.35</u>	
<i>Total Investments</i>					<u><u>\$ 1,554,146.77</u></u>	

Note: \$1,000,000 invested in OC Investment Pool through District

**Fullerton College  
Investment Report  
For Period Ended 9/30/14**

Fund	Investment Type	Issuer	Interest Rate	Maturity Date	Estimated Value
Assoc. Students	Savings	CapitalOne 360	0.399	N/A	1,911.43
Bursar	Savings	CapitalOne 360	0.399	N/A	102,156.19
Assoc. Students	CD	Orange County's Credit Union	1.000	7/29/2017	197,232.16
Assoc. Students	CD	Schools First Credit Union	1.590	8/13/2019	197,177.09
					<u>\$ 498,476.87</u>

Note: \$3,000,000 invested with County Department of Education

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	_____
		Resolution	_____
<b>DATE:</b>	November 11, 2014	Information	X
		Enclosure(s)	X
<b>SUBJECT:</b>	Public Self-Insurer's Annual Report for Fiscal Year 2013-14		

**BACKGROUND:** As the District is self-insured for its Workers' Compensation program, it is a requirement to submit a Public Self-Insurer's Annual Report to the State of California, Department of Industrial Relations, Division of Self-Insurance Plans. This report contains workers' compensation financial information such as the amount incurred, paid to date, and future liability. According to Labor Code Section 3702.6(b), the Board must be informed of the total liabilities reported in the Public Self-Insurer's Annual Report for Fiscal Year 2012-2013. The funding of these liabilities is in compliance with the requirements of the Government Accounting Standards Board Publication 10. This agenda item was submitted by Tami A. Oh, District Director, Risk Management.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This agenda item is submitted in accordance with Board Policy 6540, Insurance.

**FUNDING SOURCE AND FINANCIAL IMPACT:** A liability accrual is included in the Self-Insurance Fund to recognize estimated potential future workers' compensation liabilities.

**RECOMMENDATION:** It is recommended that the Board review the Public Self-Insurer's Annual Report for Fiscal Year 2013-2014, and acknowledge the Estimated Future Liability of \$1,961,900 as reported to the State.

Fred Williams  
\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

4.e  
\_\_\_\_\_  
Item No.

State Of California



**OSIP**

**Office of Self Insurance Plans**

# Public Self Insurers ER Annual Report

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For Year 2013/2014

September 30,2014  
North Orange County Community College District  
1830 W Romneya Ave  
Anaheim CA 92801 1819

State of California

**Employer**

General Information :

**Certification Number** 7561 **Period Of Report** Full Year  
**(Period) From-** 07/01/2013 **(Period) To** 06/30/2014

Master Certificate Holder :

**FTIN** 95-2394131

**Name** North Orange County Community College District **Address1** 1830 W Romney Ave  
**City-** Anaheim **State** CA **Zip** 92801-1819  
**Type of Public Agency** School

Subsidiaries :

No Subsidiaries Added

During the reporting period of this report, has there been any of the following with respect to the Master Certificate Holder or any subsidiary?

**A merger or unification?** (No)  
**Changes in name or identity? Identity** (No)  
**Any addition to Self Insurance Program Insurance Program** (No)

If Yes, Explain :

N/A

Employment and wages paid in current fiscal year (If your certificate has been revoked for more than 3 fiscal years then indicate zeroes for both.) :

**Number Of Employees** 3,415  
**Total Wages And Salaries Paid** \$123,410,679

Addressed Correspondence For Security Deposit and Financial Matters :

**Name -** Tami Oh **Position/Title -** District Director of Risk Management  
**Company Name -** North Orange County Community College District **Email Address -** toh@nocccd.edu  
**Phone Number -** 714-808-4779 ex **Fax Number -** 714-808-4744  
**Address-** 1830 W. Romneya Drive  
**City -** Anaheim **State-** CA **Zip -** 92801  
**Corporate Web Address -** www.nocccd.edu

State of California

Record Storage :

Are Claim records stored at any location other than with the current administrator? (No)

Insurance Coverage :

Are any of your workers' compensation liabilities in California during the reporting period covered by a standard workers' compensation Insurance policy? (No)

Are any of your workers' compensation liabilities in California during the reporting period covered by a specific excess workers' compensation Insurance policy? (Yes)

1) New York Marine and General Insurance Company Policy Number WC2013EPP00066 Policy Issue Date  
- - 07/01/2013  
Retention Limit \$500,000

Do you carry an aggregate (stop loss) workers' compensation insurance policy? (No)

**Name Of Company Officer-**

Fred Williams

**Street Address-**

1830 W. Romneya Drive

**Name Of Company-**

North Orange County Community College District

**City-** Anaheim

**State -** CA

**Zip -** 92801

**Phone Number -** 714-808-4746 ex

**Name Of Person Legally Responsible For This Electronic Signature :**

Fred Williams

**( Date/Time Of Signature ) -** 09/30/2014 13:55



# TPA:-

## Liabilities By Reporting Location

Report Location Number: **7561-01-347** Identification of Location: **Hazlerigg Claims Management Services - Chino Hills** Certificate Holder: **North Orange County Community College District**

CASES AND BENEFITS (to the nearest dollar)				From Date-	07/01/2013	To Date-	06/30/2014
Date	#	Incurred Liability		Paid To Date		Future Liability	
		Indemnity	Medical	Indemnity	Medical	Indemnity	Medical
1) Cases open as of 06/30/2014 reported prior to 2009/2010	24	1,384,647	2,304,147	1,043,933	1,521,017	340,714	783,130
2) Open and Closed Cases							
A) All Cases reported in 2009/2010	37	69,356	219,792	42,385	116,399	26,971	103,393
2009/2010 Cases open	3	34,223	136,904	7,252	33,511	26,971	103,393
B) All Cases reported in 2010/2011	48	95,843	354,862	83,275	154,332	12,568	200,530
2010/2011 Cases open	7	88,229	278,265	75,661	77,735	12,568	200,530
C) All Cases reported in 2011/2012	28	84,801	160,242	70,279	87,079	14,522	73,163
2011/2012 Cases open	4	75,888	117,305	61,366	44,142	14,522	73,163
D) All Cases reported in 2012/2013	35	149,928	297,608	65,590	137,101	84,338	160,507
2012/2013 Cases open	4	123,660	261,799	39,322	101,292	84,338	160,507
E) All Cases reported in 2013/2014	34	40,201	190,956	29,013	40,080	11,188	150,876
2013/2014 Cases open	17	40,201	180,007	29,013	29,131	11,188	150,876

						\$ Indemnity	\$ Medical
						490,301	1,471,599

3) Estimate Future Liability (Indemnity Plus Medical) → TOTAL 1,961,900

		\$ Indemnity	\$ Medical
		95,413	253,021

4) Total Benefits Paid During 2013/2014 (Including all case expenditures) The indemnity amount is for all employees including any LC § 4800/4850 amounts reported on line 12. Amounts reported on line 11 should not be included.

- 5) Number of MEDICAL-ONLY Cases Reported in 2013/2014 → 20
- 6) Number of INDEMNITY Cases Reported in 2013/2014 → 14
- 7) Total of 5 and 6 (Also entered in 2E above) → 34
- 8) Total Number of open Indemnity Cases (All Years) → 54
- 9) Number of Fatality Cases Reported In 2013/2014 → 0
- 10) (a) Number of FY 2014 claims for which the employer or administrator was notified of representation by an attorney or legal representative in 2014 → 1
- 10) (b) Number of non-FY 2014 claims for which the employer or administrator was notified of representation by an attorney or legal representative in 2014 → 0
- 11) Insert the full amount of any vocational rehabilitation maintenance or salary continuance payments made pursuant to LC § 4800/4850 (this amount should not include any 'capped' benefit amounts reported below on line 12). → 0
- 12) Insert the LC § 4800/4850 benefits amount paid if the benefits paid were capped at the applicable temporary disability rate. → 0

\* Attach a List of ALL Open Indemnity Claims (by reporting location and by year) reported and with claims (in alphabetical order) → [7561-01-347-2014.pdf](#)

**CERTIFICATION**

I declare under penalty of perjury that I have prepared or caused this report to be prepared and I have examined this liabilities report of this self insurer's worker's compensation liabilities. To the best of my knowledge and belief this report is true, correct and complete with respect to the worker's compensation liabilities incurred and paid. I further declare under the penalty of perjury that the estimates of future liability of worker's compensation claims made in this report reflect the administrator's best judgment as to the future liability of claims, using prevailing industry standards, and the signatory intends Self Insurance Plans to rely upon the representation.

<b>First Name</b>	<b>M.I.</b>	<b>Last</b>	<b>Agency Name</b>
<input type="text" value="Delina"/>	<input type="text" value="M"/>	<input type="text" value="Gonzaga"/>	<input type="text" value="Hazelrigg Claims Management Services"/>

**Address 1**

<b>City</b>	<b>State</b>	<b>Zip Code</b>	<b>E-mail Address</b>
<input type="text" value="Chino Hills"/>	<input type="text" value="CA"/>	<input type="text" value="91709"/>	<input type="text" value="dgonzaga@hazelriggclaims.com"/>

<b>Phone Number</b>	<b>FAX Number</b>	<b>Date</b>	<b>Signature (Type your Full Name)</b>
<input type="text" value="909-606-6373 ex"/>	<input type="text" value="909-606-0087"/>	<input type="text" value="09/24/2014"/>	<input type="text" value="Delina M. Gonzaga"/>

Person legally responsible for this Electronic Signature

**Files Uploaded:**

1)7561-01-347-2014.pdf

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	X
		Resolution	
<b>DATE:</b>	November 11, 2014	Information	
		Enclosure(s)	
<b>SUBJECT:</b>	Enter into Consultant Agreement with Cordoba Corporation for the Development of a Districtwide American with Disabilities Act (ADA) Transition Plan		

**BACKGROUND:** The District seeks to prepare an ADA Transition Plan to fulfill the requirements set forth in Title III of the ADA, which states a public accommodation must provide a plan for removing barriers and making facilities readily accessible to and usable by persons with disabilities. The Transition Plan will identify architectural barriers at all its facilities, inclusive of buildings, structures, or any part of real property that involves a specific use by persons. Specifically, the Transition Plan will include:

- a list of the physical barriers in all facilities that limit the accessibility of its programs, activities, or services to individuals with disabilities;
- a detailed description of the method to be used to remove the identified barriers and make the facility accessible;
- a prioritization, schedule, and the cost of removal of the barriers to achieve compliance with ADA, Title III; and
- the individual or individuals responsible for the implementation of the Transition Plan.

The District requested proposals from several consultants to prepare a Districtwide ADA Transition Plan. The following companies submitted proposals. Their proposed fees for the requested services are noted below:

	Fee	Reimbursable	Total
Cordoba Corporation	\$366,220	\$17,600	\$383,820
Vanir Construction Management	\$445,000	included	\$445,000
NAC Architecture	\$470,640	included	\$470,640
Martin Brothers Construction	\$693,000	included	\$693,000

Staff is recommending Cordoba Corporation (Cordoba). Cordoba is a civil engineering, construction management, program management, and planning firm specializing in education, transportation, and water. The company is involved in the development of projects statewide and has successfully completed hundreds of projects throughout its nearly 30 year history. It is, therefore, recommended that the Board approve to enter into a consultant agreement with Cordoba Corporation in the amount of \$366,220, plus reimbursables in the amount of \$17,600. This agenda item was submitted by Richard Williams, District Director, Facilities Planning & Construction.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

**FUNDING SOURCE AND FINANCIAL IMPACT:** The consultant's fee of \$366,220, plus reimbursables in the amount of \$17,600, will be charged to capital outlay funds.

**RECOMMENDATION:** Authorization is requested to enter into a consultant agreement with Cordoba Corporation in the amount of \$366,220, plus reimbursables in the amount of \$17,600 for the preparation of a Districtwide ADA Transition Plan. The term of the contract shall commence on November 17, 2014, and terminate on June 30, 2015. Authorization is further requested for the Vice Chancellor, Finance & Facilities, to execute the agreement on behalf of the District.

Fred Williams  
\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

4.f.2  
\_\_\_\_\_  
Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	X
		Resolution	
<b>DATE:</b>	November 11, 2014	Information	
		Enclosure(s)	
<b>SUBJECT:</b>	Enter into Consultant Agreement with Ninyo & Moore to Prepare a Districtwide Storm Water Management Program		

**BACKGROUND:** The District intends to align with the U.S. EPA Phase II NPDES (National Pollutant Discharge Elimination System) requirements promulgated under the Clean Water Act, and specifically to align with the Phase II Small Municipal Separate Storm Sewer System (MS4) Program's Phase II Small MS4 Permit (Order No. 2013-0001 DWQ) (Permit), which was adopted on February 5, 2013, by the State Water Resources Control Board, and became effective on July 1, 2013. A non-traditional MS4 is defined by the Permit as an entity that is operated similarly to a traditional MS4, but is operated at a separate campus or facility. Examples of non-traditional MS4s, but are not limited to, universities, state hospitals, state prisons, military installations, school districts, and other special districts.

The District, therefore, has requested several consultants to submit proposals to prepare a Districtwide Storm Water Management Program (SWMP). Proposals were received from the following:

	Fee	Reimbursable	Total
Cordoba Corporation	\$105,000	Included	\$105,000
Hall & Foreman	\$92,000	\$950	\$92,950
Ninyo & Moore	\$19,320	Included	\$19,320

Staff is recommending Ninyo & Moore (Ninyo) to prepare the Districtwide SWMP. The goal of the SWMP will be to:

- identify the various sources (pollutant and constructed facilities) that could potentially affect the quality and quantity of storm water discharges from the campuses;
- provide Best Management Practices (BMPs) for municipal and construction activities; and
- provide education and training to onsite personnel to reduce contamination in storm water.

Ninyo provides geotechnical and environmental engineering, soil and materials testing, and inspection services to clients in the governmental (federal, state, and local), commercial, and private sectors. The firm employs over 400 professionals, including registered geotechnical and civil engineers, geologists, hydro-geologists, engineering geologists, geophysicists, environmental scientists, industrial hygienists, field technicians, special deputy inspectors and specialists in fields such as regulatory issues and interpretation, hazardous waste management, health and safety, and remedial action planning.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

**FUNDING SOURCE AND FINANCIAL IMPACT.** The consultant's fee of \$19,320, which includes printing costs and field vehicle usage, will be charged to capital outlay funds.

**RECOMMENDATION:** Authorization is requested to enter into a consultant agreement with Ninyo & Moore for the preparation of a Districtwide Storm Water Management Program in the amount of \$19,320 which includes printing costs and field vehicle usage. The term of the contract shall commence on November 17, 2014, and terminate on January 30, 2015. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams  
\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

4.g.2  
\_\_\_\_\_  
Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>  X  </u>
<b>DATE:</b>	November 11, 2014	Resolution	<u>          </u>
		Information	<u>          </u>
<b>SUBJECT:</b>	Receipt and Consideration of All Bids and Discussion of Disposition Options, Sale of La Habra Property	Enclosure(s)	<u>          </u>

**BACKGROUND:** On November 3, 2014, the Purchasing Department received one bid for the sale of the La Habra Property, located at 1000 S Leslie St., La Habra, California 90631, in the amount of \$1,500,000. The minimum bid price the District offered to sell the La Habra Property for was \$5,500,000. After reviewing the submitted bid, staff determined that it would be in the best of interest of the District to reject the bid. Therefore, it is recommended that the bid be rejected and that options for the disposition of the La Habra Property be discussed. This agenda item was submitted by Jenney Ho, District Director, Purchasing.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

**FUNDING SOURCE AND FINANCIAL IMPACT:** This item has no financial impact.

**RECOMMENDATION:** It is recommended that the Board of Trustees reject the submitted bid for the sale of the La Habra Property. It is further recommended that the Board of Trustees discuss and consider all options for the disposition of the La Habra Property.

Fred Williams

Recommended by

Approved for Submittal

4.h

Item No.



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>X</u>
<b>DATE:</b>	November 11, 2014	Resolution	<u>X</u>
		Information	<u>          </u>
<b>SUBJECT:</b>	Baccalaureate Degree Pilot Program	Enclosure(s)	<u>          </u>

**BACKGROUND:** The Governor of California signed into law Senate Bill 850 on September 29, 2014, authorizing the California Community College system to initiate a Baccalaureate Degree Pilot Program no later than the 2017-2018 academic year.

The pilot is limited to 15 districts and the Board of Governors has worked out the application process including a timeline with the State Chancellor’s Office. The timeline of the process calls for an initial submission by interested districts of an “Intent to apply” by November 12, 2014.

The Academic/Faculty Senates of both Cypress and Fullerton colleges and the faculty at large on both campuses have been holding ongoing discussions on this topic. The Senates and the faculty are all in favor of the District pursuing this opportunity to provide even greater access and affordability to the students who desire to achieve a four-year degree. The Academic Senate and faculty of the School of Continuing Education, while not directly playing a role in this process, are also in support of this project.

The Senates on both college campuses have vetted a single proposal from each and forwarded them to the District Curriculum Coordinating Committee (DCCC). DCCC held a special meeting on November 7, 2014, to recommend one proposal from the District to move forward in the Baccalaureate Degree Pilot Program.

This item is submitted by Dr. Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology, who will also oversee the pilot project for the District.

**How does this relate to the five District Strategic Directions?** This item responds to Strategic Direction 1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses; Strategic Direction 2: The District will annually make progress toward eliminating the documented achievement gap among race/ethnicity groups; and Strategic Direction 5: The District will develop and sustain collaborative projects and partnerships with the community’s educational institutions, civic organizations, and businesses.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 4020: Program and Curriculum Development

**FUNDING SOURCE AND FINANCIAL IMPACT:** If accepted into the Baccalaureate Degree Pilot Program, the District will have to self-fund any additional expenditure associated with the pilot.

**RECOMMENDATION:** In order to provide greater and more affordable educational opportunities for the District's community, it is recommended that the Board of Trustees approve the recommendation from the District Curriculum Coordinating Committee and the Chancellor to submit an "intent to apply" to the State Chancellor's Office for the Baccalaureate Degree Pilot Program.

Cherry Li-Bugg

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Recommended by

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Approved for Submittal

5.a.2

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Item No.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** November 11, 2014 Resolution \_\_\_\_\_  
**SUBJECT:** Academic Personnel Information \_\_\_\_\_  
Enclosure(s) X

**BACKGROUND:** Academic personnel matters within budget.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

6.a.1

\_\_\_\_\_  
Item No.

Academic Personnel  
November 11, 2014

RETIREMENTS

Doffoney, Ned	AC	Chancellor Eff. 02/28/2015 PN DEX999
Jenson, Robert	FC	Dean, Fine Arts Eff. 07/01/2015 PN FCM996

CHANGE IN SALARY CLASSIFICATION

Clovis, David	CC	Music Instructor (ADJ) From: Column 1, Step 0 To: Column 2, Step 0 Eff. 09/12/2014
Jones, Savannah	FC	Interim Vice President, Student Services From: Range 37, Column A + Doctorate To: Range 37, Column B + Doctorate Eff. 11/01/2014
Jones, Vita	FC	Child Development/Early Childhood (ADJ) From: Column 1, Step 0 To: Column 3, Step 0 Eff. 08/25/2014

PAYMENT FOR INDEPENDENT LEARNING CONTRACT-2014 FALL SEMESTER

Andrus, Angela	FC	\$ 10.00
Assef, Celia	FC	\$ 10.00
Balma, Jodi	FC	\$ 50.00
Cadena, Maria	FC	\$ 10.00
Davidson, Deborah	FC	\$ 10.00
Dowdalls, James	FC	\$ 50.00
Goldstein, Jay	FC	\$ 30.00
Hanson, Bruce	FC	\$ 10.00
Jewell, Joseph	FC	\$ 10.00
Klippenstein, Stephen	FC	\$ 20.00
Kyle, Diana	FC	\$ 10.00
Mazzaferro, Anthony	FC	\$ 70.00
Shew, Jaime	FC	\$ 20.00
Walzer, Amanda	FC	\$110.00
Ward, Carol	FC	\$ 30.00
Young, Renee	FC	\$ 30.00

STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

McKenzie, Scott	FC	Dean, Technology & Engineering 10% Stipend (Dean, Business/CIS & Economic Workforce) Eff. 11/01/2014-12/31/2014
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LEAVE OF ABSENCE

Palmisano, Michelle	CC	Biology Instructor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 10/27/2014-12/13/2014 Eff. 01/23/2015-02/27/2015
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2014 FALL SEMESTER,  
TRIMESTER

Lough, Rodger	CC	Column 3, Step 0
Ward, Jesse	SCE	Column 1, Step 0

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2015 SPRING SEMESTER,  
WINTER/SPRING TRIMESTER

Eaves, Stephanie	CC	Column 1, Step 0
Evans, Tracy	CC	Column 1, Step 3
Gabriel, Diane	CC	Column 1, Step 0
Lee, David	CC	Column 1, Step 0
Nelson, Lisa	FC	Column 1, Step 0
Newton, John	CC	Column 1, Step 2
Roueintan, Masoud	FC	Column 1, Step 0
Swallows, Nicole	SCE	Column 1, Step 0
Zamora, Jose	CC	Column 1, Step 0

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Huynh, Jordan	CC	Column 1, Step 0
Jenkins, Sabrina	FC	Column 1, Step 0
Krause, Alana	CC	Column 1, Step 0
Lam, Mymy	FC	Column 1, Step 0
Lopez, Angelica	FC	Column 1, Step 0
Olmos, Robert	FC	Column 1, Step 0
Palmer, Leslie	CC	Column 1, Step 0
Pan, Angela	FC	Column 1, Step 0

Academic Personnel  
November 11, 2014

Tharani, Deepa	FC	Column 1, Step 0
Yeganeh Shakib, Reza	FC	Column 3, Step 0

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** November 11, 2014 Resolution \_\_\_\_\_  
**SUBJECT:** Classified Personnel Information \_\_\_\_\_  
Enclosure(s) X

**BACKGROUND:** Classified personnel matters within budget.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

6.b.1

\_\_\_\_\_  
Item No.

Classified Personnel  
November 11, 2014

RETIREMENT

O'Brien, Carol                      CC    Campus Safety Officer  
12-month position (100%)  
Eff. 02/17/2015  
PN CCC864

RESIGNATION

Do, Nghia                              CC    Accounting Technician  
12-month position (100%)  
Eff. 11/29/2014  
PN CCC737

Quilizapa, Claudia                      FC    Admissions & Records Technician  
12-month position (100%)  
Eff. 11/06/2014  
PN FCC982

Stone, Claudia                              FC    Student Services Specialist/Financial Aid  
12-month position (100%)  
Eff. 11/15/2014  
PN FCC789

NEW PERSONNEL

Anguiano, Eileen                              AC    Administrative Assistant II  
12-month position (50%)  
Range 36, Step A  
Eff. 11/12/2014  
PN DEC973

Aponte, Zola                                      CC    Instructional Assistant/Career Center  
12-month position (100%)  
Range 36, Step A  
Classified Salary Schedule  
Eff. 11/12/2014  
PN CCC725

Arslanian, Allen                                      CC    Groundskeeper  
12-month position (100%)  
Range 29, Step A  
Classified Salary Schedule  
Eff. 11/12/2014  
PN CCC978



Classified Personnel  
November 11, 2014

Espitia, Henry	AC	Facilities Custodian I 12-month position (100%) Range 27, Step A Classified Salary Schedule Eff. 11/12/2014 PN DEC956
Gomez, Rosalva	AC	Facilities Custodian I 12-month position (100%) Range 27, Step A Classified Salary Schedule Eff. 11/12/2014 PN DEC945
Jackson, Monica	CC	Special Project Director/Distance Education Temporary Management Position (100%) Range 3, Special Project Administrator Daily Rate Schedule Eff. 11/12/2014 – 06/30/2015 PN CCT990
Pickler, Kirk	CC	Instructional Assistant/Visual Arts 10-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 11/12/2014 PN CCC835

PROMOTION

Murray, Elizabeth	FC	Library Assistant I 12-month position (100%) PN FCC943
	To:	FC Library Assistant III 12-month position (100%) Range 39, Step C + 5% Longevity Classified Salary Schedule Eff. 11/12/2014 PN FCC793

Classified Personnel  
November 11, 2014

Teipe, Peter                               SCE   IT Services Coordinator II  
12-month position (100%)  
PN SCC923

To:   AC IT Project Leader  
12-month position (100%)  
Range 57, Step D + 10% Longevity + PG&D  
Classified Salary Schedule  
Eff. 11/12/2014  
PN ISC972

VOLUNTARY CHANGE IN ASSIGNMENT

O'Connor, Michael                      CC    Campus Safety Office  
12-month position (100%)  
PN CCC778

Permanent Lateral Transfer  
To:   FC Campus Safety Officer  
12-month position (100%)  
Eff. 12/01/2014  
PN FCC699

Peters, Lowell                          FC    Facilities Assistant (100%)

Extension of Temporary Change in Assignment  
To:   FC Facilities Coordinator  
12-month position (100%)  
Range 36, Step B + 5% Longevity + PG&D  
Classified Salary Schedule  
Eff. 10/27/2014 (one additional day)

Sorensen, Jeanette                      FC    Administrative Assistant I (100%)

Temporary Change in Assignment  
To:   FC Administrative Assistant II  
12-month position (100%)  
Range 36, Step B  
Classified Salary Schedule  
Eff. 11/03/2014 – 12/31/2014

LEAVES OF ABSENCE

Coggi, Anita                              FC    Administrative Assistant II (100%)  
Military Leave With Pay  
Eff. 11/03/2014 – 11/07/2014

Classified Personnel  
November 11, 2014

Hollier, David	FC	HVAC Mechanic I (100%) Military Leave With Pay Eff. 11/03/2014 – 11/07/2014
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SUSPENSIONS WITHOUT PAY FOR DISCIPLINARY ACTION

Castro, Jeri	SCE	Facilities Custodian I (100%) Three (3) Days Eff. 11/12/2014 – 11/14/2014
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Johnson, Cathy	SCE	High School Records Technician (100%) Four (4) Days Eff. 11/13/2014 – 11/18/2014
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**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** November 11, 2014 Resolution \_\_\_\_\_  
**SUBJECT:** Professional Experts Information \_\_\_\_\_  
Enclosure(s) X

**BACKGROUND:** Professional Experts within budget.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

6.c.1

Item No.

Professional Experts  
November 11, 2014

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Anderson, Janna	FC	Project Coordinator	The Humanities Faculty Inquiry Group (BSI Project #9)	11	12/01/2014	05/22/2015
Baek, Natalie	FC	Project Expert	Biotechnology Outreach Program	20	11/12/2014	12/18/2014
Dobyns, Sheilah	FC	Project Expert	The Humanities Faculty Inquiry Group (BSI Project #9)	15	10/27/2014	05/22/2015
Fouquette, Danielle	FC	Project Coordinator	The Humanities Faculty Inquiry Group (BSI Project #9)	11	12/01/2014	05/22/2015
Klein, Margaret	CC	Project Manager	Just-in-Time Reading and Study Skills	15	10/29/2014	05/15/2015
Kvaska, Colleen	FC	Project Expert	Natural Sciences Faculty Inquiry Group (BSI Project #9)	15	10/27/2014	05/22/2015
Mintzer, Alex	CC	Technical Expert I	Just-in-Time Reading and Study Skills	8	10/29/2014	05/15/2015
Ogoshi, Fumio	CC	Technical Expert I	Just-in-Time Reading and Study Skills	8	10/29/2014	05/15/2015
O'Hara, Stacie	FC	Technical Expert I	Dance Program – Lighting Designer	20	11/01/2014	05/20/2015
Paul, Verna	FC	Project Expert	Student Diversity Success Initiative	16	10/22/2014	06/03/2015
Paul, Verna	FC	Project Expert	Incite – Academic Support for Student Athletes	10	10/22/2014	06/03/2015
Pinkowitz, Barbara	CC	Technical Expert II	CTE Transitions	5	10/27/2014	06/15/2015
Powers, Miguel	FC	Project Coordinator	The Humanities Faculty Inquiry Group (BSI Project #9)	11	10/27/2014	05/22/2015
Richardson, Kristy	FC	Project Expert	Natural Sciences Faculty Inquiry Group (BSI Project #9)	15	10/27/2014	05/22/2015
Smead, Richardson	AC	Technical Expert	Single Sign-On	12	08/18/2014	09/30/2014
Vescial, Keith	CC	Technical Expert I	Just-in-Time Reading and Study Skills	20	10/29/2014	05/15/2015
Wright, Nancy	SCE	Project Coordinator	Curriculum Developer	18	08/25/2014	09/05/2014

SCE TUITION PROGRAMS

Name	Salary	Trimester	Max Permitted Hours per Week
Cooper, Susan	Tuition Rate	Fall Trimester	26

Professional Experts  
November 11, 2014

Cooper, Susan	Tuition Rate	Winter Trimester	26
Cooper, Susan	Tuition Rate	Spring Trimester	26
Marken, Alec	Tuition Rate	Winter Trimester	26
Marken, Alec	Tuition Rate	Spring Trimester	26

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** November 11, 2014 Resolution \_\_\_\_\_  
**SUBJECT:** Hourly Personnel Information \_\_\_\_\_  
Enclosure(s) X

**BACKGROUND:** Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

6.d.1

Item No.

Hourly Personnel  
November 11, 2014

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Abarca, Xochitl	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1
Acosta, Stephanie	FC	Direct Instr Support - Assist in ACT computer lab	11/12/14	02/07/15	TE A 1
Angeles, Stephany	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1
Aquino, Jamie	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1
Arenas, Guillermo	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1
Ascencio, Adam	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1
Bergen, Nicholette	FC	Clerical/Secretarial - Assist in Admissions and Records	01/05/15	03/27/15	TE A 1
Bergen, Nicholette	FC	Clerical/Secretarial - Assist in Admissions and Records	06/01/15	06/30/15	TE A 1
Felipe, Robert	FC	Service/Maint - Assist in campus custodial department	09/28/14	10/01/14	TE B 2
Finney, Jeniece	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1
Flores, Hugo	FC	Clerical/Secretarial - Assist in Admissions and Records	01/05/15	03/27/15	TE A 2
Flores, Hugo	FC	Clerical/Secretarial - Assist in Admissions and Records	06/01/15	06/30/15	TE A 2
Flores, Joshua	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1
Flores-Fregozo, Ana	FC	Clerical/Secretarial - Assist in Counseling department	11/12/14	02/04/15	TE A 4
Gaona, Briseyda	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1
Garcia, Danielle	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1
Gomez, Miriam	SCE	Clerical/Secretarial - Assist in Admissions and Records	01/05/15	04/03/15	TE B 2
Henderson, Kaleigh	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1
Hernandez, Edgar	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1
Hernandez, Mia	FC	Clerical/Secretarial - Assist in campus bookstore	11/12/14	01/30/15	TE A 1
Jimenez, Alicia	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1
King, Sarah	FC	Clerical/Secretarial - Assist in campus bookstore	12/01/14	02/27/15	TE A 1
Lagazo, Mario	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1
Lara, Catherine	CC	Clerical/Secretarial - Assist in Social Sciences Division office	02/09/15	05/08/15	TE B 4
Lewicki, Susanna	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1



Hourly Personnel  
November 11, 2014

Ma, Cathy	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1
Margaret, Fnu	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1
Martinez, Lorena	FC	Clerical/Secretarial - Clerical assistance for EOPS front desk	10/29/14	01/28/15	TE A 1
Mendoza, Anthony	FC	Clerical/Secretarial - Assist in campus bookstore	12/01/14	02/27/15	TE A 1
Mooney, James	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1
Morales, Seth	FC	Clerical/Secretarial - Assist in campus bookstore	12/01/14	02/27/15	TE A 1
Murillo, Icsamar	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1
Osborne, Catherine	FC	Clerical/Secretarial - Assist in Math lab	09/14/14	12/16/14	TE B 4
Paliani, Sarah	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1
Perera, Shenali	FC	Clerical/Secretarial - Assist in campus Communications department	11/18/14	12/23/14	TE A 1
Pham, Lena	FC	Clerical/Secretarial - Assist in Counseling department	01/12/15	04/11/15	TE A 1
Plescher, Sarah	FC	Clerical/Secretarial - Assist in Admissions and Records	01/05/15	03/27/15	TE A 2
Plescher, Sarah	FC	Clerical/Secretarial - Assist in Admissions and Records	06/01/15	06/30/15	TE A 2
Riley, Angie	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1
Rivera, Julia	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1
Safe, Christina	FC	Clerical/Secretarial - Assist in campus bookstore	11/12/14	01/30/15	TE B 2
Salelesi, Misiluti	FC	Clerical/Secretarial - Assist in campus bookstore	12/01/14	02/27/15	TE A 1
Salvatierra, Rosa	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1
Sevillano, James	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1
Shanks, Mariah	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1
Stoermer, Curtis	FC	Clerical/Secretarial - Assist in Admissions and Records	01/05/15	03/27/15	TE A 2
Stoermer, Curtis	FC	Clerical/Secretarial - Assist in Admissions and Records	06/01/15	06/30/15	TE A 2
Tellez, Arely	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1
Torres, Luis	FC	Clerical/Secretarial - Assist in campus bookstore	01/20/15	04/17/15	TE A 1

Hourly Personnel  
November 11, 2014

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Cho, Jenny	FC	Direct Instr Support - Assist visually impaired students for DSPS	12/01/14	12/13/14	TE A 4
Garcia, Cassandra	FC	Direct Instr Support - Tutor for Basic Skills Program	11/12/14	05/22/15	TE A 3
Ju, Chenfang	CC	Direct Instr Support - Tutor DSPS students	11/12/14	11/26/14	TE A 1
Ju, Chenfang	CC	Direct Instr Support - Tutor DSPS students	01/05/15	03/27/15	TE A 1
Reed, Mandee	FC	Direct Instr Support - Interpreter for hearing-impaired students	12/01/14	12/12/14	TE D 3
Reed, Mandee	FC	Direct Instr Support - Interpreter for hearing-impaired students	01/26/15	03/27/15	TE D 3
Reed, Mandee	FC	Direct Instr Support - Interpreter for hearing-impaired students	04/06/15	05/22/15	TE D 3
Siegrist, Steven	CC	Direct Instr Support - Tutor student in campus Tutoring Center	11/12/14	05/22/15	TE A 1
Vasquez, Rosa	SCE	Direct Instr Support - Tutor DSPS students	12/01/14	06/30/15	TE A 1

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Lund, Antoinette	FC	Tech/Paraprof - Substitute for classified employee on temp reassignment	11/01/14	12/18/14	TE B 4
Righetti, Stephanie	FC	Clerical/Secretarial – Substitute for vacant Admin. Assistant I PN FCC810	11/03/14	12/23/14	TE A 2
Taylor, Kelly	FC	Service/Maint - Substitute for vacant Facilities Custodian I PN FCC913	10/22/14	12/23/14	TE B 2

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Barker, Jayson	FC	Full-time Student - Assist in Honors Program	11/16/14	06/30/15	TE A 2
Correia, Sabrina	CC	Work Study Student - Assist in the gym with PE department	10/28/14	06/30/15	TE A 1
Custodio, Kelly	CC	Full-time Student - Assist at the Learning Resource Center counter	10/22/14	06/30/15	TE A 1
Davis, Jordan	FC	Full-time Student - Assist the "Students for a Greener Planet" project	11/03/14	06/30/15	TE A 1
Estrosos, Monica	FC	Work Study Student - Assist in Skill Center	10/23/14	06/30/15	TE A 1
Garza, Heriberto	FC	Full-time Student - Tutor students in campus Math lab	10/29/14	06/30/15	

Hourly Personnel  
November 11, 2014

Gieser, Kaylee	FC	Full-time Student - Tutor in campus Tutoring Center	10/20/14	06/30/15	TE A 1
Hollingshead, Alex	FC	Work Study Student - Assist in the Library	10/24/14	06/30/15	TE A 1
McCray, Eric	FC	Work Study Student - Assist in the Wellness Center	10/30/14	06/30/15	TE A 1
Mugica, Robert	CC	Full-time Student - Clerical assistant for Title V Grant projects	11/03/14	06/30/15	TE A 1
Nguyen, Maegan	CC	Work Study Student - Assist in Student Activities Center	11/11/14	06/30/15	TE A 1
Payton, Emily	FC	Full-time Student - Clerical assistance in Library	10/27/14	06/30/15	TE A 1
Phung, Frances	FC	Full-time Student - Clerical assistance for Biotech Program	11/03/14	06/30/15	TE A 1
Redd, Lona	CC	Work Study Student - Assist in Student Activities Center	11/11/14	06/30/15	TE A 1
Rivera, Luis	FC	Full-time Student - STEM Event Coach	11/03/14	06/30/15	TE A 1
Ruckman, Eric	FC	Full-time Student - On-call theater crew for campus/rental productions	10/27/14	06/30/15	TE B 4
Sayeski, Christopher	FC	Full-time Student - Assist campus safety department with various duties	10/27/14	06/30/15	TE B 4
Serna, Melissa	FC	Work Study Student - Assist in the Library	10/22/14	06/30/15	TE A 1
Simon, Jona	FC	Full-time Student - Assist the "Students for a Greener Planet" project	11/03/14	06/30/15	TE A 1
Ta, Phuc	FC	Full-time Student - Tutor students in campus Tutoring Center	11/03/14	06/30/15	TE A 1
Trevino, Anthony	FC	Work Study Student - Assist in art gallery	10/27/14	06/30/15	TE A 1
White, Najee	FC	Full-time Student - Tutor for Basic Skills Program	10/29/14	06/30/15	TE A 1
Wu-Woods, Jessica	FC	Full-time Student - Assist in lab/stockroom daily operations	11/12/14	06/30/15	TE A 1

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** November 11, 2014  
**SUBJECT:** Volunteers

Action X  
Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
Enclosure(s) X

**BACKGROUND:** The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** Not applicable.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

6.e.1

Item No.

Volunteer Personnel  
November 11, 2014

VOLUNTEER PERSONNEL WITHOUT PAY

<b>Name</b>	<b>Site</b>	<b>Program</b>	<b>Begin</b>	<b>End</b>
Allenegui, Jeanell	CC	Internship - Counseling & Student Dev	11/12/2014	06/30/2015
Eteaki, Elisepa	CC	Physical Education - Women's Basketball	11/12/2014	12/31/2014
Gutierrez, Jesus	SCE	DSPS - Personal Care Attendant	09/08/2014	06/26/2015
Hawkins, Allie	CC	Physical Education - Training Room	11/12/2014	12/31/2014
Hernandez, Michelle	FC	DSS - Personal Service Attendant	10/20/2014	05/22/2015
Rojas, Blanca	CC	Physical Education - Game Management	11/12/2014	12/31/2014
Salhus, Tera	CC	Physical Education - Women's Basketball	11/12/2014	12/31/2014

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

TO: BOARD OF TRUSTEES

DATE: November 11, 2014

SUBJECT: Chapter 4, Academic Affairs  
Revised Board Policy  
4020, Program and Curriculum Development

Action	_____
Resolution	_____
Information	X
Enclosure(s)	X

**BACKGROUND:** Board Policy 4020, Program and Curriculum Development, was revised to reflect that the Vice Chancellor, Educational Services & Technology, will assume responsibility at the District Level for coordination of program and curriculum development.

The District Consultation Council reached consensus on revised Board Policy 4020 on October 27, 2014.

**How does this relate to the five District-wide Strategic Directions?** This item responds to District Strategic IV: The District will implement best practices related to planning including; transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy?** This item is in accordance with Board Policy 2410, Policy and Administrative Procedures.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable

**RECOMMENDATION:** It is recommended that the Board receive proposed, revised Board Policy 4020, Program and Curriculum Development, and direct that it be placed on the November 25, 2014, Board meeting agenda for action. Once adopted by the Board, the revised policy will be placed on the District's web site, where it will be readily accessible by students, employees, and the general public.

Ned Doffoney

Recommended by

Approved for Submittal

5.a.1

Item No.

## **BP 4020 Program and Curriculum Development**

Reference:

**Education Code Section 70901(b), 70902(b), and 78016;  
Title 5, Section 51000, 51022, 55100, 55130, and 55150  
U.S. Department of Education regulations on the integrity of Federal Student Financial  
Aid Programs under Title IV of the Higher Education Act of 1965, as amended;  
34 Code of Federal Regulations Sections 600.2, 602.24, 603.24, and 668.8**

- 1.0 Although curriculum proposals may originate at any point within the District, it is recognized that curriculum changes and new course proposals generally flow from the departmental level through the division to other points within the approval process.
- 2.0 Each college and the School of Continuing Education shall be responsible for adherence to its own intra-curricular process.
- 3.0 On completion of the campus process, curricular items will be presented to the District Curriculum Coordinating Committee by the appropriate curriculum committee chair or designee.
- 4.0 The programs and curricula of the District shall be of high quality, relevant to community and student needs, and evaluated regularly to ensure quality and currency. To that end, the **Vice** Chancellor, **Educational Services & Technology**, shall, in consultation with the faculty, establish procedures for the development and review of all curricular offerings, including their establishment, modification, or discontinuance. Furthermore, these procedures shall include:
  - 4.1 Appropriate involvement of the faculty and Academic Senate in all processes.
  - 4.2 Regular review of programs and courses.
  - 4.3 Opportunities for training for persons involved in aspects of curriculum development.
  - 4.4 Consideration of job market and other related information for vocational and occupational programs.
- 5.0 Definition of a Unit of Credit: Courses shall grant units of credit based upon a relationship specified by the Board between the number of units assigned to the course and the number of lecture and/or laboratory hours or performance criteria specified in the course outline. Each course requires a minimum of three hours of student work per week, per unit, including class time and/or demonstrated competency, for each unit of credit, prorated for short-term, laboratory, and activity courses.
- 6.0 All new courses, programs, and program deletions shall be approved by the Board unless this authority is delegated to the Chancellor.
- 7.0 After Board approval, all new courses that are not part of an existing approved program and all new programs shall be submitted to the Office of the Chancellor for the California Community Colleges for approval as required.

## **BP 4020 Program and Curriculum Development**

- 8.0 Credit Hour: Consistent with federal regulations applicable to federal financial aid eligibility, the District shall assess and designate each of its programs as either a “credit hour” program or a “clock hour” program.
- 8.1 The Vice Chancellor, Educational Services & Technology, will establish procedures, which prescribe the definition of “credit hour” consistent with applicable federal regulations, as they apply to community college districts.
- 8.2 The Vice Chancellor Educational Services & Technology, shall establish procedures to assure that curricula in the District comply with the definition of “credit hour” or “clock hour,” where applicable. The Vice Chancellor, Educational Services & Technology, shall also establish procedures for using a clock-to-credit hour conversion formula to determine whether a credit hour program is eligible for federal financial aid. The conversion formula is used to determine whether such a credit-hour operation has an appropriate minimum number of clock hours of instruction for each credit hour it claims.

See Administrative Procedure AP 4020

**Date of Adoption:** June 22, 2004

**Date of Last Revision:** August 7, 2012 Chancellor’s Staff  
November 22, 2011  
June 14, 2005