

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

October 27, 2015

The Board of Trustees of the North Orange County Community College District met for its meeting on Tuesday, October 27, 2015, at 5:30 p.m. in the Anaheim Campus Board Room.

Board President M. Tony Ontiveros called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Jeffrey P. Brown, Barbara Dunsheath, Leonard Lahtinen, Molly McClanahan, M. Tony Ontiveros, Jacqueline Rodarte, and Student Trustees Francisco Aviles Pino and Tanya Washington. Trustee Jeffrey P. Brown arrived at 5:32 p.m. Absent: None.

RESOURCE PERSONNEL PRESENT: Fred Williams, Interim Chancellor; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Julie Kossick, District Director, Human Resources; Greg Schulz, Interim President, Fullerton College; Bob Simpson, President, Cypress College; Valentina Purtell, Interim Provost, School of Continuing Education; Deborah Ludford; District Director, Information Services; Richard Fee, representing the District Management Association; Adam Gottdank, representing the School of Continuing Education Academic Senate; Jolena Grande, representing Cypress College Academic Senate; Pete Snyder, representing Fullerton College Faculty Senate; Tina Johannsen, representing United Faculty; Rod Lusch, representing CSEA; Kent Stevenson, representing ADFAC; and Violet Ayon, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Carlos Ayon, Savannah Jones, Jose Ramon Nuñez, and Olivia Veloz from Fullerton College; Santanu Bandyopadhyay, Karen Cant, Philip Dykstra, and Ty Volcy from Cypress College; Lorenze Legaspi from the School of Continuing Education; and Tami Oh, Kai Stearns Moore, Alba Recinos, Melissa Utsuki, Kashu Vyas, and Rick Williams from the District Office.

VISITORS: Chuck Allan, Gilbert Ayon, Nicole Bernard, Giovanni Cruz, Bert Leos, Travis Mahaffey, and Louis Raprager.

COMMENTS: MEMBERS OF THE AUDEIENCE: **Giovanni Cruz, Travis Mahaffey,** and **Louis Raprager** each addressed the Board regarding the Veterans' Resource Centers. They each recalled the minimum veterans' services that were available and are happy with expanded services. They intend to provide services to the general veteran population in the off-campus community

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Molly McClanahan and seconded by Trustee Barbara Dunsheath that the following non-personnel items be approved by block vote:

Finance & Facilities: 4.a, 4.b, 4.c
Instructional Resources: 5.b

Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Aviles Pino and Washington's advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jacqueline Rodarte that the following personnel items be approved by block vote:

Human Resources: 6.a, 6.b, 6.c, 6.d, 6.e

Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes.

REPORTS

A. **Retiree Recognition:** As part of the Chancellor's Report, the Board honored **Violet Ayon**, Executive Administrative Aide to the Chancellor, upon her retirement after 42 years of service to the District.

B. **Interim Chancellor Fred Williams** reported that agenda item 7.a requests the Board's adoption of Resolution No. 15/16-05, Authorizing of All-Mail Ballots for the Special Election to Fill the Vacancy in Trustee Area 3. The resolution will be forwarded to the Orange County Registrar of Voters in order for them to update the election process and provide the public with a revised calendar and timeline. As of October 27, 2015, three candidates have filed a declaration of candidacy for the special election.

(See Supplemental Minutes #1159 for a copy of the Chancellor's full report.)

E. **Bob Simpson**, Cypress College President, reported on the college's Superintendents and Principals Breakfast, which includes individuals from its local high school districts. He also reported on the recent Great Shakeout, the President's Circle Evening at the Theater, the upcoming Americana Kick-Off, and the current Theater production.

(See Supplemental Minutes #1159 for a copy of President Simpson's full report.)

F. **Greg Schulz**, Fullerton College Interim President, reported on upcoming Day of the Dead celebration, the Measure J community forums, the Veterans Resource Center care package drive, the annual Classified Senate Meet and Greet, and the California Commission on Peace Officer Standards and Training suspension of certification for the Fullerton College Police Academy. As a part of his report, he introduced Nicole Bernard, the new Fullerton College Foundation Board President.

(See Supplemental Minutes #1159 for a copy of President Schulz's full report.)

- G. **Valentina Purtell**, School of Continuing Education Interim Provost, reported on the California Community Colleges Career Technical Education Employment Outcomes survey, the SCE Helping Hand Clothing Closet, the Great Shake Out, and the Citizenship Fair scheduled for November 7.

(See Supplemental Minutes #1159 for a copy of Provost Purtell's full report.)

COMMENTS

- A. **Richard Fee** congratulated Violet Ayon and expressed exasperation at the amount of the categorical funding available and lack of direction on how it is to be spent.
- B. **Adam Gottdank** applauded the Human Resources' online application training session.
- C. **Jolena Grande** spoke of the upcoming State Academic Senate Plenary Session and reported that the Academic Senate is looking at accrediting bodies other than the Accrediting Commission for Community and Junior Colleges.
- D. **Pete Snyder** reported on the expansion of the Fullerton College Distance Education Committee because of the increased enrollment in Distance Education courses. He also reported that the college's accreditation committees are in full swing in the accreditation process throughout the campus.
- E. **Tina Johannsen** also congratulated Violet Ayon on her retirement and echoed Adam Gottdank's comments regarding the People Admin software being used by Human Resources for the online application process.
- F. **Rod Lusch** congratulated Violet Ayon and recalled reading about her involvement in CSEA during the 1980's. He added that CSEA has a number of memorandum of understanding (MOUs) pending with the District.
- G. **Kent Stevenson** reported on the ADFAC lunch with some members of the Board of Trustees where they discussed the personal development program. He added that ADFAC will interview the candidates to fill the vacancy in Trustee Area 3.
- H. **Student Trustee Tanya Washington** reported on a variety of Cypress College campus activities.
- I. **Student Trustee Francisco Aviles Pino** extended his congratulations to Violet Ayon and reported on various Fullerton College campus activities.
- J. **Trustee Jacqueline Rodarte** echoed other's comments in congratulating Violet Ayon and reported on her attendance at the ADFAC lunch, the Fullerton College Foundation Dinner, and the Cypress College musical performance of Avenue Q.
- K. **Trustee Barbara Dunsheath** reported on her attendance at the Association of Community College Trustees Annual congress and encouraged everyone to purchase the book *The Urgency of Now – Lessons for Trustees on How Community Colleges Must Change to Serve 21st Century Students*. She also

commented on the recent Cypress College Foundation meeting and announced that the Americana Kick-Off is scheduled for November 18.

- L. **Trustee Molly McClanahan** also reported on the ADFAC lunch and commended Greg Schulz on his diplomatic responses to difficult questions at the recent Fullerton College Measure J Open Forum.
- M. **Trustee Leonard Lahtinen** reported on the recent “Key to the County Breakfast” and noted that next year will be the 100th celebration of this event.
- N. **Trustee Jeffrey P. Brown** extended his congratulations to Violet Ayon and reported on his attendance at the Fullerton College Open Forum where topics of discussion included parking and the football stadium.
- O. **Trustee M. Tony Ontiveros** also congratulated Violet Ayon on her 42 years with the District and her upcoming retirement. He also noted that Frank Feldhaus, former Anaheim City Councilmember and Americana Citizen of the Year recipient, recently passed away.

MIINUTES: It was moved by Trustee Leonard Lahtinen and seconded by Trustee Molly McClanahan to approve the Minutes of the Regular Meeting of October 13, 2015. **Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Aviles Pino and Washington’s advisory votes.**

PUBLIC HEARING:

At 6:50 p.m., Board President M. Tony Ontiveros opened the public hearing on the initial proposals for a successor agreement between United Faculty (CCA/CTA/NEA) and the North Orange County Community College District. There were no comments from the public.

At 6:53 p.m., Board Present M. Tony Ontiveros declared the public hearing closed.

Item 3.a: The Board provided an opportunity for public comments on the initial proposal for a successor agreement submitted by United Faculty to the District, however there were no comments.

Item 3.b: After providing the public with the opportunity to comment, it was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte that the Board adopt the initial proposal submitted by the District. **Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Aviles Pino and Washington’s advisory votes.**

FINANCE & FACILITES

Item 4.a: By block vote, authorization was granted to enter into an agreement with R²A Architecture to provide design development, construction documents, DSA submittal and plan approval, bid support, construction support, and close-out services for the build out of the 7th and 10th floors of the Anaheim Campus for a fee not to exceed \$258,639 plus reimbursables not to exceed \$10,000. The term of the

agreement shall commence on November 2, 2015, and terminate on December 30, 2016. **Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Aviles Pino and Washington's advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Item 4.b: By block vote, authorization was granted to receive additional revenue within the Capital Outlay Fund in the amount of \$763,821 for Prop 39 projects. It is further requested that a resolution be adopted to adjust budgets and authorize expenditures within the Capital Outlay Fund, pursuant to the California Code of Regulations Title 5, §58308. **Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Aviles Pino and Washington's advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Facilities Planning & Construction, to execute any agreements and related documents on behalf of the District.

Item 4.c: By block vote, the Board adopted Resolution No. 15/16-06, to Solicit Proposals from Qualified Vendors to Perform Recommended Service and Maintenance of the Co-Generation Plant Engine at Cypress College Without Competitive Bids.

INSTRUCTIONAL RESOURCES

Item 5.a: The Board received as information the North Orange County Community College District 2015 Progress Report on the District-wide Strategic Plan 2014-2017. Vice Chancellor Cherry Li-Bugg presented a video on the District's 2015 Progress Report on the District-wide Strategic Plan 2014-2017. The Board commended staff for the video and offered the following suggestions: 1) that an executive summary be added at the beginning of the document; 2) that the three college and SCE logos be added; 3) a list of contributors be added; and 4) page headers/footers be added.

Item 5.b: By block vote, authorization was granted for the STEM Special Projects Director and three (3) Student Presenters to attend the SACNAS National Conference in Washington DC from October 28, 2015 to November 1, 2015. The field trip fee of \$4,706.72, which includes conference registration, airfare, lodging, ground travel, and meals for one student and the STEM Special Projects Director, will be paid for through Cypress College Carryover Funds.

HUMAN RESOURCES

Item 6.a: By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

RETIREMENTS

Daniels, Joan

CC English Instructor
Eff. 05/29/2016

PN CCF955

DeLeon, Sharon FC Early Childhood Education Instructor
 Eff. 06/30/2016
 PN FCF930

PAYMENT FOR INDEPENDENT LEARNING CONTRACTS-2015 FALL SEMESTER

Floyd, Becky	CC	\$ 10.00
Goralski, Craig	CC	\$ 50.00
Grande, Jolena	CC	\$ 20.00
Martinez, Randy	CC	\$ 10.00
Medina-Bernstein, Denise	CC	\$ 20.00
Mosqueda-Ponce, Therese	CC	\$ 15.00
Paient, Paul	CC	\$ 10.00
Patti, Joyce	CC	\$ 60.00
Pinkham, Bill	CC	\$130.00
Plett, Christina	CC	\$ 5.00
Ramos, Jaime	CC	\$ 40.00
Reiland, Kathleen	CC	\$ 35.00
Schulps, Molly	CC	\$ 10.00
Takahashi, Mariye	CC	\$ 35.00

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2015 FALL SEMESTER, TRIMESTER

Diaz, Martha	CC	Column 1, Step 1
Jepsen, Mandy	SCE	Column 2, Step 1
Saldana, Denise	CC	Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Garcia, Jacqueline	CC	Column 1, Step 1
Miranda, Rousana	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Diaz, Martha	CC	Column 1, Step 1
Gipson, Juliet	SCE	Column 2, Step 1
Jepsen, Mandy	SCE	Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Charleston, Giovanna	CC	Dental Accreditation Visit Stipend not to exceed \$115.00 Eff. 09/30/2015
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Item 6.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RETIREMENTS

Ault, Marilyn SCE Administrative Assistant II
 12-month position (100%)
 Eff. 12/30/2015
 PN SCC994

Coykendall, Kathleen FC Bookstore Assistant
 12-month position (100%)
 Eff. 12/31/2015
 PN FCC947

NEW PERSONNEL

Gonzalez, Adela AC Human Resources Specialist
 12-month position (100%)
 Range 24C, Step F
 Confidential Salary Schedule
 Eff. 11/09/2015
 PN DEN998

Montagne, Lisa FC Special Project Manager/Distance Education
 Temporary Management Position (100%)
 Range 2, Special Project Admin Daily Rate Schedule
 Eff. 11/02/2015 – 06/30/2016
 PN FCT975

Pham, Chinh CC Director, Financial Aid
 12-month position (100%)
 Range 20, Column A
 Management Salary Schedule
 Eff. 11/02/2015
 PN CCM980

Tran, Luu CC Special Project Coordinator/Assessment & Orientation
 Temporary Management Position (100%)
 Range 1, Special Project Admin Daily Rate Schedule
 Eff. 11/02/2015 – 06/30/2016
 PN CCT981

PROMOTIONS

Nguyen, Jeanne AC Administrative Assistant I
 12-month position (100%)
 PN DEC985

To: AC Human Resources Specialist
 12-month position (100%)
 Range 24C, Step A
 Confidential Salary Schedule
 Eff. 01/04/2016
 PN DEN999

McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustees Aviles Pino and Washington's advisory votes.

CLOSED SESSION: At 7:17 p.m., Board President M. Tony Ontiveros adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; - Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54957: PUBLIC EMPLOYEE APPOINTMENTS: Chancellor and Fullerton College President

Per Section 94956.9(a): CONFERENCE WITH LEGAL COUNSEL: Liability Claim

Claimant: Anissa Villagomez
Agency Claimed Against: NOCCCD

Per Section 54956.8: CONFERENCE WITH REAL PROPERTY NEGOTIATOR:

Property: 416 E. Chapman, Fullerton, CA
Negotiating Party: Brian Fahnestock, Interim Vice Chancellor, Finance & Facilities
Under Negotiation: Terms and Conditions of Purchase

RECONVENE MEETING: At 9:09 p.m., Board President M. Tony Ontiveros reconvened the meeting in open session and reported the following action taken in closed session:

It was moved by Trustee Molly McClanahan and seconded by Trustee Jacqueline Rodarte that the Board take action to approve a resignation agreement with a management employee (Banner ID @01232360) under which the employee retired effective December 31, and shall be on paid administrative leave from November 3 to December 29, 2015. The parties further release and waive all claims they may have had against each other. **Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes.**

It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath that the Board take action to approve a resignation agreement with a classified employee (Banner ID @00006404) under which the employee resigned effective August 31, 2015, and was on paid administrative leave from April 29 to August 30, 2015. The parties further release and waive all claims they may have had against each other. **Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes.**

It was moved by Trustee Molly McClanahan and seconded by Trustee Jeffrey P. Brown that the Board adopt a hearing officer's recommended decision to sustain the termination of a classified employee (Banner ID @01354394) effective October 14,

2014, and directed the Vice Chancellor of Human Resources or designee to send out appropriate legal notices. **Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes.**

It was moved by Trustee Molly McClanahan and seconded by Trustee Jeffrey P. Brown to approve the settlement as recommended in the matter of Anissa Villagomez. **Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes.**

ADJOURN: At 9:11 p.m., it was moved by Trustee Barbara Dunsheath and seconded by Trustee Leonard Lahtinen to adjourn the Board Meeting. **Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes.**

Prepared By Recording Secretary for
Molly McClanahan, Secretary, Board of Trustees