



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

MEETING: Regular Meeting in October 2023

DATE: Tuesday, October 24, 2023, at 5:30 p.m.

**PLACE: Anaheim Campus Board Room
1830 W. Romneya Drive, Anaheim, CA 92801**

Access to the Board of Trustees meeting is available via the District YouTube channel by clicking on the following livestreaming link and selecting the “LIVE” video option:

<https://www.youtube.com/channel/UCsguBf7ndfQVQ6n0v9hrfiQ>

Welcome to this meeting of the North Orange County Community College District Board of Trustees. Anyone wishing to attend this meeting virtually may do so via the YouTube link listed on the agenda.

The Board respects the rights of members of the public to comment on matters under its jurisdiction. Members of the public may address the Board by completing a yellow card entitled, “Request to Address Board of Trustees” and submit it to the Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board. Those wishing to address matters not on the agenda can do so immediately prior to the adjournment to closed session or, in the absence of a closed session, at the conclusion of all other public session business. Public comments must comply with the three-minute time limit.

The Board reserves the right to change the order of the agenda items as the need arises. All Board meetings, excluding closed sessions, are electronically recorded.

AGENDA:

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Consider Non-Personnel block-vote items indicated by [] in Sections 4 & 5**
- d. **Consider Personnel block-vote items indicated by [] in Section 6**
 Agenda items designated as block-vote items with [] are considered by the Board to either be routine or sufficiently supported by back-up information that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them.

 Block vote items will be enacted by one motion. Exceptions to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion or if an individual wishes to comment on a block-vote item. During either scenario the Board President will remove the item from block-vote consideration for separate discussion and a separate vote.

 Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public by contacting the Chancellor’s Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. – 5:00 p.m.).
- e. **Chancellor’s Report**
 - * **Sustainability Update**
2. a. **Approval of Minutes of the Regular Meeting of October 10, 2023.**

- b. **FIRST CLOSED SESSION** (only if needed)

3. **PUBLIC HEARING**

- a. It is recommended that the Board receive comments from the public on the initial proposal for a successor agreement from the District to United Faculty.
- b. It is recommended that the Board receive comments from the public on the initial proposal for a successor agreement from United Faculty to the District.

4. **FINANCE & FACILITIES**

- [a] It is recommended that the Board approve Change Order #2, Bid #2122-12, Fullerton College 840 Restroom Renovation project with Dalke & Sons Construction, Inc.
- [b] Authorization is requested to file the Notice of Completion for Bid #2122-12, Fullerton College 840 Restroom Renovation Project and pay the final retention payment when due.
- [c] It is recommended that the Board approve Deductive Change Order #1, Bid #2223-14, Underground Tunnel Structural Repairs at Fullerton College with Golden Gate Steel, Inc.
- [d] Authorization is requested to file the Notice of Completion for Bid #2223-14, Underground Tunnel Structural Repairs at Fullerton College with Golden Gate Steel, Inc.
- [e] Authorization is requested to amend agreement #2021-09 with BNBuilders, Inc., for the design-build of the Chapman Newell Instructional Building and New Maintenance & Operations Building at Fullerton College.
- [f] Authorization is requested to approve agreements with Arthur J. Gallagher & Company and Captive Insurance for Public Agencies to obtain insurance for the Fullerton College Chapman Newell/Maintenance and Operations Building.
- [g] Authorization is requested to file the Notice of Completion for the Site Barrier Removal Project at Fullerton College with Golden Gate Construction and pay the final retention payment when due.
- [h] Authorization is requested to approve out-of-country travel for Leonor Cadena to attend the American Anthropology Association Annual Meeting in Ontario, Canada.
- [i] Authorization is requested to approve out-of-country travel for Frank Guthrie to attend the Annecy International Animation Film Festival in Annecy, France.
- [j] Authorization is requested for Fullerton College to accept donations to its divisions, departments, and/or programs.

5. INSTRUCTIONAL RESOURCES

- [a] It is recommended that the Board approve the summary of curriculum changes for Fullerton College, to be effective Fall 2024.
- [b] Authorization is requested for Cypress College to enter into an agreement with California Community Colleges to accept the Rising Scholars Network Juvenile Justice Campus Program Grant Agreement in the amount of \$1,545,454.
- c. It is recommended that the Board receive as information the Draft Fullerton College 2024 Institutional Self-Evaluation Report in support of reaffirmation of accreditation.

6. HUMAN RESOURCES

- [a] Request approval of the following items concerning academic personnel:
 - Extension of Temporary Management Contract
 - Change in Salary Classification
 - Additional Duty Days @ Per Diem
 - Leave of Absence
 - Temporary Academic Hourly
- [b] Request approval of the following items concerning classified personnel:
 - Resignations
 - Probationary Release
 - New Personnel
 - Promotion
 - Voluntary Changes in Assignment
 - Involuntary Changes in Assignment
 - Leaves of Absence
- [c] Request approval of Professional Experts.
- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.
- [e] Request approval of Volunteers.

7. GENERAL

- a. It is recommended that the Board adopt Resolution No. 23/24-06 to declare that the week of November 6-11, 2023 be observed as Veterans Appreciation Week.
- b. It is recommended that the Board adopt Resolution No. 23/24-07 verifying that Trustee Evangelina Rosales was absent on October 10, 2023 due to hardship.
- c. It is recommended that the Board discuss any potential future agenda items.

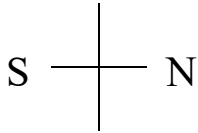
8. **COMMENTS**

- a. Chancellor's Staff Comments
- b. Resource Table Personnel Comments
- c. Members of the Board of Trustees Comments
- d. Public Comments on Non-agenda Items

9. **ADJOURN TO CLOSED SESSION:** Per the following sections of the Government Code:

- a. Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.
- b. Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.
- c. Per Section 54957: PUBLIC EMPLOYEE: Cypress College President.
- d. Per Section 54957.5: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: CHANCELLOR.
- e. Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.



Board Room Seating Arrangement

Ed Lopez,
President

Jeffrey P. Brown,
Secretary

Evangelina Rosales,
Vice President

Jacqueline Rodarte,
Board Member

Dr. Barbara Dusheath,
Board Member

Ryan Bent,
Board Member

Stephen T. Blount,
Board Member

Trustees

Jesus Ramirez Jr.,
Student Member CC

Dr. Byron D. Clift Breland,
Chancellor

Chloe Serrano,
Student Member FC

Alba Recinos,
Recording Secretary

Seija Rohkea,
Adjunct Faculty United

Fred Williams, Vice Chancellor
Finance & Facilities

Pamela Spence,
CSEA

Irma Ramos, Vice Chancellor
Human Resources

Christie Diep,
United Faculty

Constituent Groups

Chancellor's Staff

Dr. Cherry Li-Bugg, Vice Chancellor
Educational Services & Technology

Jeanette Rodriguez,
FC Senate

Valentina Purtell,
President NOCE

Kathleen McAlister,
CC Senate

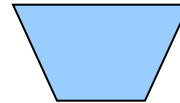
Dr. JoAnna Schilling,
President CC

Jennifer Oo,
NOCE Senate

Dr. Cynthia Olivo,
President FC

Treisa Cassens,
DMA

Kai Stearns,
Public & Governmental Affairs



Audience Seating

Entrance

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: October 24, 2023 Resolution
Information
SUBJECT: District Proposal for a Successor Enclosure(s) X
Agreement to United Faculty
(CCA/CTA/NEA) for 2023-2024

BACKGROUND: The collective bargaining agreement between United Faculty and the District expires June 30, 2024. The District submitted its initial proposal for successor agreement negotiations on October 10, 2023.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees. #3 - The District will regularly evaluate and address salaries and benefits to ensure fair compensation for all employees.

How does this relate to Board Policy: This item relates to Board and Administrative Procedure 2610, Presentation of Initial Collective Bargaining Proposals.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board receive comments from the public on the attached initial proposal for a successor agreement from the District to United Faculty and after providing the public with the opportunity to comment, adopt the District's initial proposal.

Irma Ramos

Recommended by


Approved for Submittal

3.a.1

Item No.

North Orange County Community College District Office of Human Resources

INTRADISTRICT CORRESPONDENCE

To: Christie Diep, United Faculty President

From: Irma Ramos, Vice Chancellor, Human Resources 

Date: October 3, 2023

Subject: Successor Agreement Negotiations

The current agreement between United Faculty and the District expires June 30, 2024. In accordance with the requirements of Article 1, Section 1.3.3 of the collective bargaining agreement, this will serve as notice of the District's intent to negotiate a successor agreement. With respect thereto, the following is a summary of the articles the District proposes to negotiate:

Article 1 – Agreement

Modify language related to flexible days.

Article 10 – Intersession Assignment

Modify language to include all intersessions and clarify process.

Article 14 – Sabbatical Leaves

Modify language related to assignments during sabbatical leave.

Article 15 – Transfers

Modify language to include timelines.

Article 17 – Evaluation of Probationary (Contract) Tenure-Track Unit Members (Tenure Review)

Incorporate evaluation language for distance education instruction.

Incorporate evaluation language for DEIA standards.

Article 18 – Evaluation of Tenured Unit Members (Peer Review)

Incorporate evaluation language for distance education instruction.

Incorporate evaluation language for DEIA standards.

Article 20 – Salary Provisions

Achieve a salary agreement that is fair and reasonable within the context of the District's current budget environment.

Article 22 – Distance Education

Modify language related to distance education assignments and responsibilities.

Article 24 – Grievances

Modify language related to notifications and documentation required.

Stipends

Add language to create a stipend schedule.

The District reserves the right to make proposals concerning other articles and issues as it deems necessary and appropriate. Additional subjects of meeting and negotiating arising after the presentation of this initial proposal shall be made public within 24 hours pursuant to Government Code section 3547(d).

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 24, 2023

SUBJECT: United Faculty (CCA/CTA/NEA) Proposal
for a Successor Agreement to the District
for 2023-2024

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____ X _____

BACKGROUND: The collective bargaining agreement between United Faculty and the District expires June 30, 2024. United Faculty submitted its initial proposal for successor agreement negotiations on October 10, 2023.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees. #3 - The District will regularly evaluate and address salaries and benefits to ensure fair compensation for all employees.

How does this relate to Board Policy: This item relates to Board and Administrative Procedure 2610, Presentation of Initial Collective Bargaining Proposals.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board receive comments from the public on the attached initial proposal for a successor agreement from United Faculty to the District.

Irma Ramos

Recommended by

B. J. Dipt Brad M

Approved for Submittal

3.b.1

Item No.



October 2, 2023

To: Irma Ramos, NOCCCD Vice Chancellor, Human Resources

From: Christie Diep, President, United Faculty

The NOCCCD United Faculty (CCA/CTA/NEA) submits the following proposed successor agreement negotiation items.

1. Salary: Including COLA and comparability with contractually designated districts. Longevity bonuses.
2. Article 21 Employee Benefits.
3. Articles 8.4 and 10.5: Overload and Intersession pay comparability. Noncredit overload pay.
4. Article 20.5 Compensation for Additional Duty.
5. Article 7 Librarian Faculty.
6. Noncredit faculty office hours and instructional hours.
7. Article 16: Department Coordinator designation; duties; reassigned time.
8. Article 22 Distance Education: Flexible scheduling.

New Articles:

- a. Campus closure; natural disaster; emergency closure.
- b. Academic freedom.
- c. AI protections.

Clean-up Language:

- a. Add "faculty" to all Unit Members defined throughout the CBA (per BP 7210 Faculty).
- b. Update lab language throughout the CBA to reflect the Extensive Lab designation. Recommendations from ELC.
- c. Add tenure review timeline to appendices.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: October 24, 2023 Resolution
Information
SUBJECT: Change Order #2 Enclosure(s)
Bid #2122-12, Fullerton College 840
Restroom Renovation Project

BACKGROUND: On December 14, 2021, the Board awarded a contract to Dalke & Sons Construction, Inc. in the amount of \$816,686 including an allowance of \$70,000 for the Fullerton College 840 Restroom Renovation project. Subsequently, on July 26, 2022, a change order #1 was approved by the Board in the amount of \$66,265.36 and it included an extension of the project timeline from 80 to 160 days.

Fullerton College is now requesting Board approval for change order 2 to further extend the project timeline from 160 days to 436 days. This additional extension is due to the subcontractor's failure to provide an HVAC equipment submittal commensurate with contract documents in a timely manner and equipment manufacturing time of over 11 months, despite the fact that the manufacturer indicated the equipment was readily available. This project is now complete.

This agenda item was submitted by Larry Lara, Fullerton College Director, Physical Plant/Facilities, and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: There is no cost impact to Capital Outlay.

RECOMMENDATION: It is recommended that the Board approve Change Order #2, Bid #2122-12, Fullerton College 840 Restroom Renovation project with Dalke & Sons Construction, Inc. extending the project timeline from 160 days to 436 days. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute Change Order #2 on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

4.a

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: October 24, 2023 Resolution
SUBJECT: Notice of Completion Information
Bid #2122-12, Fullerton College 840 Enclosure(s)
Restroom Renovation Project

BACKGROUND: On December 14, 2021, the Board awarded a contract to Dalke & Sons Construction, Inc. for Fullerton College 840 Restroom Renovation Project. The project is complete and filing of the Notice of Completion of Work is now required.

This agenda item was submitted by Larry Lara, Fullerton College Director, Physical Plant/Facilities and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Direction #3 – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning; and Direction #5 – Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: Once the contract is closed out, the final retention payment will be charged to Capital Outlay Fund.

RECOMMENDATION: Authorization is requested to file the Notice of Completion for Bid #2122-12, Fullerton College 840 Restroom Renovation Project and pay the final retention payment when due.

Fred Williams

Recommended by


Approved for Submittal

4.b

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: October 24, 2023 Resolution
Information
SUBJECT: Deductive Change Order #1 Enclosure(s)
Bid #2223-14, Underground Tunnel
Structural Repairs at Fullerton College

BACKGROUND: On March 28, 2023, the Board awarded a contract to Golden Gate Steel, Inc. in the amount of \$1,098,000 including an allowance of \$140,000 for the Underground Tunnel Structural Repairs at Fullerton College.

Fullerton College is seeking Board approval for Deductive Change Order #1, which addresses the unused allowance totaling \$62.66 and an extension of the project timeline from 73 days to 103 days. The allocated allowance was originally earmarked for addressing unforeseen conditions during the project. These conditions encompassed various challenges, such as the demolition and removal of a 40' x 8' wall of backfill slurry to facilitate the East side tunnel demolition, the handling of exceptionally oversized planter footings, the necessary removal and replacement of a storm drain encased in slurry, and the relocation of electrical conduit and water lines. This project is now complete.

This agenda item was submitted by Larry Lara, Fullerton College Director, Physical Plant/Facilities, and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: The deductive change order totaling \$62.66 will not be charged to the Capital Outlay fund.

RECOMMENDATION: It is recommended that the Board approve Deductive Change Order #1, Bid #2223-14, Underground Tunnel Structural Repairs at Fullerton College with Golden Gate Steel, Inc. This Change order reduces the contract amount by \$62.66, resulting in a new contract value of \$1,097,937.34. Additionally, it extends the contract timeline from 73 days to 103 days. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the change order on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

4.c

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: October 24, 2023 Resolution
SUBJECT: Notice of Completion Information
Bid #2223-14, Underground Tunnel Enclosure(s)
Structural Repairs at Fullerton College

BACKGROUND: On March 28, 2023, the Board awarded a contract to Golden Gate Steel, Inc. for the Underground Tunnel Structural Repairs at Fullerton College. The project is complete and filing of the Notice of Completion of Work is now required.

This agenda item was submitted by Larry Lara, Fullerton College Director, Physical Plant/Facilities, and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Direction #3 – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning; and Direction #5 – Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: Once the contract is closed out, the final retention payment will be charged to Capital Outlay Fund.

RECOMMENDATION: Authorization is requested to file the Notice of Completion for Bid #2223-14, Underground Tunnel Structural Repairs at Fullerton College with Golden Gate Steel, Inc. and pay the final retention payment when due.

Fred Williams

Recommended by


Approved for Submittal

4.d

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	
DATE:	October 24, 2023	Information	
		Enclosure(s)	
SUBJECT:	Amendment to Agreement with BNBuilders, Inc. for the FC Chapman Newell Instructional Building & New Maintenance & Operations Building Design-Build		

BACKGROUND: On July 27, 2021, the Board of Trustees awarded a contract to BNBuilders, Inc. (BNB) in the amount not to exceed \$28,833,781 for the design-build of the Fullerton College New Chapman Newell Instructional Building and New Maintenance and Operations Building project. On March 28, 2023, the Board of Trustees amended the contract to facilitate early order and release of long-lead equipment and material required for the project by adjusting the pre-construction services fee to incorporate these costs and adjust the contractual milestone completion date due to excusable, non-compensable delays during the design process and DSA review process.

The initial contract award was based on a cost per square foot estimate. At its March 28, 2023, Board meeting, staff forecasted and Board approved an increase to the original contract by \$7,960,291 for an estimated Guaranteed Maximum Price (GMP) of \$36,794,072. Below is a table identifying attributing factors for the increase, including soft cost:

Item Description	Estimated Cost
Escalation	\$ 6,798,412
Overhead & Profit Increase	422,682
City of Fullerton Requested Improvements	433,787
DSA revisions	250,000 (Allowance)
Off-Site Design Fee	55,410
TOTAL	\$ 7,960,291

Now that the drawings have been approved by the Division of the State Architect (DSA) and the remaining scope has been bid, the GMP has been finalized. The final negotiated GMP is \$37,884,359, which includes an additional increase of \$1,090,287 from what was projected.

Cost escalations due to material cost increases and current local market conditions, transfer of scope of District-provided telecommunications/AV material from the District to the design-builder, addition of a few District-requested added scope and the addition of necessary allowances to cover import and export of soil materials if needed comprise a major portion of the estimated increase.

The final GMP has been negotiated with BNB and the District staff with cost validation by the District's hired cost estimator.

Item Description	Estimated Cost
Original Estimated GMP – July 27, 2021	\$28,833,781
Amendment – March 28, 2023	\$7,960,291
Additional Costs for Reason Noted Above	\$1,090,287
Final Negotiated GMP	\$37,884,359

With regard to the total project cost, there are additional components that are also impacted that are not part of BNB's GMP contract. The total estimated project cost has increased as follows:

Chapman Newell and M & O Buildings	Estimated Cost 3/28/23	Estimated Cost 10/24/23	Difference
A. Total BNBuilder's Contract (Not to exceed)	\$36,794,072	\$37,884,359	\$1,090,287
B. Other Project's Soft & Hard Cost not part of BNBuilder's Contract	\$7,139,283	\$6,151,405	(\$987,878)
C. Total Project contingencies	\$3,365,770	\$3,460,867	\$95,097
TOTAL Estimated Project Cost	\$47,299,125	\$47,496,631	\$197,506

Below is a breakdown of the anticipated soft and hard costs not included in BNBuilder's contract.

Item Description	Estimated Cost
OCIP & Builder's Risk Budgeted cost	\$496,550
Testing & Inspection fees	\$1,571,118
DSA & Permitting Fees	\$523,706
Budgeted cost for FF&E, IT/AV	\$2,269,393
Cost Estimating & Scheduling	\$251,412
Design Build Consultant	\$80,000
Commissioning	\$42,650
FF&E Consultants	\$211,750
3rd Party A/E review of project RFI & submittals	\$50,845
Paleo/Arborist, Geotech, survey & other consultants	\$65,690
Budget for Legal consultations	\$56,571
Other budgeted Soft cost	\$120,000
Contaminated soil removal	\$67,765
Environmental Consultant + Hazmat	\$84,497.00
Move Services	\$235,660
Other costs	\$23,798
TOTAL	\$6,151,405

The revised total project estimate of \$47,496,631 takes the overall project above the identified budget by \$197,506 from what was projected on March 28, 2023. Staff anticipate using campus Measure J funds to cover the budget overage.

Staff also requests authorization to extend the contract date. The new completion date will be 15 months, the same contract duration, from the date of Notice to Proceed with Construction issued by the District.

This agenda item is submitted by Henry Hua, Interim Vice President of Administrative Services, Oscar Saghieh, Project Manager, Campus Capital Projects, Richard Williams, District Director, Facilities Planning and Construction, and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources - NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision making and integrated planning. And District Strategic Direction 5) Physical Environment - NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: All costs for this project will be paid with funding from Measure J Bond Fund & Local Funds.

RECOMMENDATION: Authorization is requested to amend agreement #2021-09 with BNBuilders, Inc., for the design-build of the Chapman Newell Instructional Building and New Maintenance & Operations Building at Fullerton College to modify the contractual substantial completion date to 15 months from the date of the District's issuance of the Notice to Proceed with construction; increase the total estimated amount not-to-exceed for the Guaranteed Maximum Price from \$36,794,072 to \$37,884,359. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the amendment to the agreement on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

4.e.3

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	
DATE:	October 24, 2023	Information	
		Enclosure(s)	
SUBJECT:	Approve Utilization of the Owner Controlled Insurance Program (OCIP) for District Construction Projects through Arthur J. Gallagher and Captive Insurance for Public Agencies		

BACKGROUND: At its November 8, 2022 meeting, the Board approved the use of the Owner Controlled Insurance Program (OCIP) through Arthur J. Gallagher with a deductible buy down through Captive Insurance for Public Agencies with the understanding that a future agenda item would be brought before the Board once quotes were obtained for either a District project or a series of construction projects. The District is moving forward now with the Chapman Newell/Maintenance and Operations Building at Fullerton College and will follow this project up with the Cypress College Fine Arts Renovation and Fullerton College 300 Building Renovation early next year.

The proposals received for the Chapman Newell and Maintenance and Operations Building, and the fee break down is as follows:

General Liability - \$25 million	\$ 277,131.16
OCIP Administration	30,000.00
Deductible Buy Down	30,000.00
Builder Risk - \$10,000 deductible	34,715.00
Contractors Pollution Wrap - \$5 million	41,386.29
Total insurance cost based on \$30 million hard cost. Will be adjusted at the end of the project to actual hard costs.	\$ 413,232.45

Rates for Cypress College Fine Arts Renovation and Fullerton College 300 building are expected to be 25% less due to economy of scale.

This agenda item was prepared by Fred Williams, Vice Chancellor, Finance & Facilities.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6540, Insurance.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for the coverage would be charged directly to the project. Premiums for general liability and builder's risk will be approximately 1% to 2% of hard construction cost. Additional coverage will be added when deemed necessary and the added cost will be added to the project.

RECOMMENDATION: Authorization is requested to approve agreements with Arthur J. Gallagher & Company and Captive Insurance for Public Agencies to obtain insurance for the Fullerton College Chapman Newell/Maintenance and Operations Building for the estimated amount of \$413,233. This amount will be adjusted at the end of the project based on actual hard constructions costs of the project. Authorization is further requested for the Vice Chancellor, Finance and Facilities or District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams

Recommended by

B. V. dist Brad M

Approved for Submittal

4.f.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: October 24, 2023
SUBJECT: Notice of Completion - Bid 2223-05, Site Barrier Removal Project at Fullerton College

Action X
Resolution
Information
Enclosure(s)

BACKGROUND: On November 8, 2022, the Board of Trustees awarded a contract to Golden Gate Construction for the Site Barrier Removal Project at Fullerton College. The project is complete and filing the Notice of Completion of Work is now required.

This agenda item was submitted by Larry Lara, Fullerton College Director, Physical Plant/Facilities, and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Once the contract is closed out, the final retention payment will be charged to Capital Outlay Fund.

RECOMMENDATION: Authorization is requested to file the Notice of Completion for the Site Barrier Removal Project at Fullerton College with Golden Gate Construction and pay the final retention payment when due.

Fred Williams

Recommended by


Approved for Submittal

4.g

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action X
Resolution _____
Information _____
Enclosure(s) _____

DATE: October 24, 2023

SUBJECT: Fullerton College – Social Science
Division Anthropology Department
Out-of-Country Travel

BACKGROUND: Per Board Policy 7400, Travel and Conference Attendance, all travel outside the United States must be approved in advance by the Board. To comply with the Board Policy, the CEO must approve the out of country travel before forwarding the request to the Vice-Chancellor, Finance and Facilities Office for submittal of the agenda item to the Board.

The following trip involves out-of-country travel:

- Instructor Leonor Cadena, Fullerton College, Fall 2023, American Anthropology Association Annual Meeting, Ontario Canada on November 15th through November 19th, 2023.

This conference offers a wide range of valuable learning experiences, insights, and opportunities for both seasoned anthropologists and newcomers to the field.

The attendee will have the opportunity to provide workshops for other faculty, incorporate content into their teaching, provide DEIAA trainings for the college at such events as FLEX Day, DEIAA Taskforce meetings, Latinx Summit, department trainings, and the Diversity Advisory Committee.

This agenda item was submitted by Jorge Gamboa, Dean of Social Sciences, Fullerton College.

How does this relate to the five District Strategic Directions? This item responds to Direction #5: The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 7400, Travel and Conference Attendance.

FUNDING SOURCE AND FINANCIAL IMPACT: There will be no additional cost to the District. Faculty member expenses will be covered through Staff Development.

RECOMMENDATION: Authorization is requested to approve out-of-country travel for Leonor Cadena to attend the American Anthropology Association Annual Meeting in Ontario, Canada for from November 15 through November 19, 2023.

Fred Williams

Recommended by


Approved for Submittal

4.h

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: October 24, 2023 Resolution _____
SUBJECT: Fullerton College Art Department (Digital Information _____
Art) Out-of-Country Travel Enclosure(s) _____

BACKGROUND: Per Board Policy 7400, Travel and Conference Attendance, all travel outside the United States must be approved in advance by the Board. To comply with the Board Policy, the CEO must approve the out of country travel before forwarding the request to the Vice-Chancellor, Finance and Facilities Office for submittal of the agenda item to the Board. The following trip involves out-of-country travel:

- Instructor Frank Guthrie, Fullerton College, Annecy International Animation Film Festival, Annecy, France from June 9 - 15, 2024.

The Annecy International Animation Film Festival is a global event dedicated to animation. For an entire week, the event gathers the biggest names in the sector and celebrates creative and diverse animation styles and techniques. There will be masterclasses, demonstrations, exhibitions, and screenings of new short and featured films, all by internationally known artists and animators. This opportunity will provide instructor Guthrie with the opportunity to learn new ways of teaching, new styles of animation, and the exploration of new technologies in an ever-changing animation landscape – all to the benefit of the students and certificate programs at Fullerton College.

This Board item was prepared by Grant Linsell, Dean of Fine Arts, Fullerton College.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 2) Employee Experience – NOCCCD will provide an inclusive, equitable, and welcoming environment to support the wellbeing and professional growth of all employees.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 7400, Travel and Conference Attendance.

FUNDING SOURCE AND FINANCIAL IMPACT: Faculty member expenses will be covered by the faculty member and Staff Development funds.

RECOMMENDATION: Authorization is requested to approve out-of-country travel for instructor Frank Guthrie to attend the Annecy International Animation Film Festival in Annecy, France from June 9 through June 15, 2024.

Fred Williams

Recommended by


Approved for Submittal

4.i

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: October 24, 2023
SUBJECT: Fullerton College Donations

Action X
Resolution
Information
Enclosure(s)

BACKGROUND: Businesses and individuals frequently make monetary donations or donate supplies and equipment that are of value to Fullerton College and its instructional programs.

This agenda item was submitted by Dr. Cynthia Olivo, President, Fullerton College.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 4) Collective Impact and Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: This item is in compliance with Board Policy 3820, Gifts and Donations.

FUNDING SOURCE AND FINANCIAL IMPACT: The monetary and supplies/equipment donations to Fullerton College will assist with expenses associated with the Fullerton College instructional programs and departments which would otherwise be funded through the division budgets.

RECOMMENDATION: Authorization is requested for Fullerton College to accept the following donations:

To the Fullerton College Physical Education Division:

- \$500 Check – Gerald Padilla

To the Fullerton College Physical Education Division, Men’s Soccer:

- \$100 Check – McCormack Family Trust, David McCormack, Sharon McCormack

To the Fullerton College Physical Education Division, Softball:

- \$500 Check – Game Ready Enterprises
- \$1,000 Check – Rosendo Mendoza, Isela Mendoza

To the Fullerton College Physical Education Division, Women’s Golf:

- \$345.62 Check – Weiquiang Wang, Min Tang
- \$616.56 Check – Mao-Chang Sun, Shu-Ling Chiang
- \$1,500 Check – The Flanagan Family Trust, Joseph L. Flanagan Trustee

**To the Fullerton College Tech & Engineering Division, Administration of Justice
Department:**

- *Various items for CSI Training Room – Ida Smith*
- *Various items for CSI Training Room – Kenneth L. Franks Family Trust*

Fred Williams

Recommended by

B. V. dist BndM

Approved for Submittal

4.j.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
		Resolution	<u> </u>
DATE:	October 24, 2023	Information	<u> </u>
		Enclosure(s)	<u> X </u>
SUBJECT:	Fullerton College Curriculum Matters		

BACKGROUND: The Office of Instruction and the Curriculum Committee at Fullerton College and the District Curriculum Coordinating Committee have approved the attached summary of curriculum changes. All changes serve the mission of Fullerton College and are within the allocated budget for staff and facilities.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; and (6) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review prior to submission to the District Curriculum Coordinating Committee.

This agenda item is submitted by John Ison, Fullerton College Curriculum Committee Chair and Dr. José Ramón Núñez, Vice President, Instruction.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #1: Student Experience & Success - NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals. More specifically, Goal 1.1: The District will guide students to successfully navigate pathways for completion and lifelong learning.

How does this relate to Board Policy: The curricula are being submitted to the Board for approval as outlined in Board Policy 4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for all curricula comes from the campus general fund.

RECOMMENDATION: It is recommended that the Board approve the attached summary of curriculum changes for Fullerton College, to be effective Fall 2024. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg

Recommended by


Approved for Submittal

5.a.2

Item No.



Board of Trustees
 Agenda Attachment
 Fullerton College Curriculum

October 24, 2023 | DCCC Approved on September 14, 2023

Proposed for Distance Education			
COURSE ID	COURSE TITLE	EFF DATE	JUSTIFICATION
PLEG 205 F	Probate, Wills and Trusts	Spring 2024	This course is being proposed for Distance Ed (online/hybrid).

NEW COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
BUS 190 F Supply Chain Management Fundamentals Units: 3 Lecture: 3 Laboratory: 0	Prerequisites: NONE GE: <ul style="list-style-type: none"> CSU Transfer Course Yes 	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2024 Fall	A new course and program recommended by our business advisory committee. Over the next five years, there is projected to be 1,528 jobs available annually in the region due to new job growth and replacements.
BUS 191 F Warehousing Operations Units: 3 Lecture: 3 Laboratory: 0	Prerequisites: NONE GE: <ul style="list-style-type: none"> CSU Transfer Course Yes 	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing	2024 Fall	New course being recommended by Business Advisory board. This is part of a new Supply Chain Management Certificate.

NEW COURSES					
			assignments are assessed mostly for concepts and structure.		
BUS 263 F Leadership for Women in Business Units: 3 Lecture: 3 Laboratory: 0	Prerequisites: NONE GE: <ul style="list-style-type: none"> • CSU Transfer Course • Yes 	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2024 Fall	New Course. A Girl Guiding study recently found that only 31% of 17-to-21-year-olds feel they have an equal chance of succeeding in business compared to their male colleagues. This leadership class is designed to empower women to reach the highest ranks in business and the community.

REVISED COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
BUS 240 F Legal Environment of Business Units: 3 Lecture: 3 Laboratory: 0	Prerequisites: NONE <ul style="list-style-type: none"> • CSU GE Addition • Catalog Description Update • GE: • Associate Degree General Education Requirements • Area D1: Social and Behavioral Sciences - Social, Political and Economic Institutions 	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2024 Fall	Proposed for CSU GE Area D. Other colleges with similar courses and CSU GE include Chaffey, Sierra, Saddleback, and Sacramento City College.
HIST 160 F Asian Civilizations I Units: 3	Prerequisites: NONE <ul style="list-style-type: none"> • Add Distance Education(hybrid) 	40	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or	2024 Fall	Six-Year Review.

Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> • Add Distance Education(online) • Assignments Revision • Catalog Description Update • Method of Evaluation • Method of Instruction • Six-Year Review • Student Learning Outcomes • Textbooks 		formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.		
HIST 161 F Asian Civilizations II Units: 3 Lecture: 3 Laboratory: 0	Prerequisites: NONE <ul style="list-style-type: none"> • Assignments Revision • Catalog Description Update • Method of Evaluation • Method of Instruction • Six-Year Review • Student Learning Outcomes • Textbooks 	40	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2024 Fall	Six-Year Review.
HIST 191 F History of the Americas II Units: 3 Lecture: 3 Laboratory: 0	Prerequisites: NONE <ul style="list-style-type: none"> • Assignments Revision • Catalog Description Update • Method of Evaluation • Method of Instruction • Schedule Description Update • Six-Year Review • Textbooks 	40	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2024 Fall	Six-Year Review.

DEACTIVATION OF COURSES		
COURSE ID	EFF DATE	JUSTIFICATION
PE 150 F Latin Cardiofit	2024 Fall	Course Deactivation. Deactivation without program impacts. Course no longer being taught.
PE 222 F Badminton - Women	2024 Fall	Course Deactivation. Fullerton College does not sponsor Badminton as a college sport.

NEW DEGREES/CERTIFICATES			
DEGREE		EFF DATE	JUSTIFICATION
Business	<p>Supply Chain Management Certificate</p> <p>The Supply Chain Management (SCM) Certificate prepares students for a wide variety of positions in industries that employ or rely upon supply chain management systems to execute mission strategies. Our SCM Certificate also helps prepare students that are already on a career path in SCM and are seeking ways to advance their career. Our program covers key roles including procurement, operations, coordination, distribution, inventory management, and channel development. The program also offers students the opportunity to expand their knowledge of the rapidly growing uses of technology and data analysis which are key to the management of global supply chains in general. Common areas of employment or advancement include careers as logistic analysts, production managers, wholesale and retail buyers, cargo and freight agents, production analysts, planning specialists, and clerical roles in expediting and brokerage. A grade of C or better is required in each course taken. This certificate requires 18-21 units.</p> <p>Required Courses (6 units) Units</p> <p>BUS 190 F Supply Chain Management Fundamentals 3</p> <p>BUS 191 F Warehousing Operations 3</p>	2024 Fall	A new program as recommend by the Business Advisory Board.

NEW DEGREES/CERTIFICATES

	<p>Select one ACCOUNTING course from the following (3-5 units):</p> <p align="center">Units</p> <p>ACCT 100 F Small Business Accounting 3</p> <p>ACCT 101AF Financial Accounting 5</p> <p>or</p> <p>ACCT 102HF Honors Financial Accounting 5</p> <p>Select one COMMUNICATIONS course from the following (3-4 units):</p> <p align="center">Units</p> <p>BUS 111 F Business Communications 3</p> <p>BUS 112 F Public Speaking for Business 4</p> <p>BUS 211 F Critical Reasoning and Writing for Business 3</p> <p>or</p> <p>BUS 211HF Honors Critical Reasoning and Writing for Business 3</p> <p>Select one MANAGEMENT course from the following (3 units):</p> <p align="center">Units</p> <p>BUS 100 F Introduction to Business 3</p> <p>BUS 180 F Small Business Management 3</p> <p>BUS 131 F Principles of International Business 3</p> <p>BUS 262 F Principles of Management 3</p> <p>BUS 266 F Human Relations in Organizations 3</p> <p>BUS 267 F Principles of Supervision 3</p> <p>BUS 268 F Human Resource Management 3</p> <p>BUS 271 F Leadership and Business Ethics 3</p>		
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NEW DEGREES/CERTIFICATES			
	Select one LEGAL course from the following (3 units): (See counselor for determination of correct course)		
	Units		
	BUS 240 F Legal Environment of Business	3	
	or		
	BUS 240HF Honors Legal Environment of Business	3	
	BUS 242 F International Business Law	3	
	BUS 245 F Business Law I	3	
	Total Units	18 - 21	

MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
Business	<ul style="list-style-type: none"> Removing Courses from "Required" Adding Courses to "Required" 	Business Networking and Sales Certificate The Business Networking and Sales Certificate is designed to prepare students for employment in any business. The opposite of networking is not working. And, when developed correctly, it can be a most important business skill. Every time you meet someone, there is an opportunity to learn from them and be a resource to them. In sales, networking is a necessary skill for finding new clients and centers of influence and building a strong referral pipeline. It is also a strategy used to open doors and build powerful relationships. This program is designed for future professionals who are individual members of a team and for those who manage a team or the sales function of a business; For sales managers or executives looking to effectively coach your team and	2024 Fall	Replacing PE 139 F with PE 139AF.

MODIFY DEGREES/CERTIFICATES

		<p>build a high-performing sales engine; Entrepreneurs looking to build a sales team and acquire customers; Business leaders who would like to be more persuasive and influential; Business development professionals who play a role in sales and managing relationships; and Professionals making a horizontal career shift into sales from another functional role. A grade of C or better is required for each course taken. This certificate requires 12-15 units.</p> <p>Required Courses (4 units)</p> <table border="0"> <tr> <td></td> <td align="center">Units</td> </tr> <tr> <td>MKT 208 F Principles of Selling</td> <td align="center">3</td> </tr> <tr> <td>PE 115 F Golf</td> <td align="center">1</td> </tr> <tr> <td>or</td> <td></td> </tr> <tr> <td>PE 139AF Beginning Tennis</td> <td align="center">1</td> </tr> </table> <p>Choose 8-11 units from the following courses:</p> <table border="0"> <tr> <td></td> <td align="center">Units</td> </tr> <tr> <td>BUS 111 F Business Communications</td> <td align="center">3</td> </tr> <tr> <td>or</td> <td></td> </tr> <tr> <td>BUS 112 F Public Speaking for Business</td> <td align="center">4</td> </tr> <tr> <td>or</td> <td></td> </tr> <tr> <td>BUS 211 F Critical Reasoning and Writing for Business</td> <td align="center">3</td> </tr> <tr> <td>or</td> <td></td> </tr> <tr> <td>BUS 211HF Honors Critical Reasoning and Writing for Business</td> <td align="center">3</td> </tr> <tr> <td>BUS 115 F Professional Business Etiquette</td> <td align="center">3</td> </tr> <tr> <td>BUS 295 F Business Internship</td> <td align="center">2 - 4</td> </tr> </table>		Units	MKT 208 F Principles of Selling	3	PE 115 F Golf	1	or		PE 139AF Beginning Tennis	1		Units	BUS 111 F Business Communications	3	or		BUS 112 F Public Speaking for Business	4	or		BUS 211 F Critical Reasoning and Writing for Business	3	or		BUS 211HF Honors Critical Reasoning and Writing for Business	3	BUS 115 F Professional Business Etiquette	3	BUS 295 F Business Internship	2 - 4		
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BUS 115 F Professional Business Etiquette	3																																	
BUS 295 F Business Internship	2 - 4																																	

MODIFY DEGREES/CERTIFICATES

		Total Units 12-15 units		
Computer Information Systems	<ul style="list-style-type: none"> Removing Courses from "Required" Adding Courses to "Required" 	<p>Programming Certificate</p> <p>The Programming Certificate is designed to prepare students for an entry-level job in the programming field. Students receive a grounding in a breadth of current programming languages and must select electives focusing on web programming, Java and mobile applications programming, database management, game programming or data analytics. A grade of C or better is required in each course taken. This certificate requires 34-35 units.</p> <p>Required Courses (10 units) Units</p> <p>CIS 201 F Introduction to Python Programming 3</p> <p>CIS 223 F Programming in C++ 3</p> <p>CIS 226 F Java Programming I 4</p> <p>For a focus on Java and mobile applications, select three courses for 10-11 units. Units</p> <p>CIS 212 F Robotic Programming 3</p> <p>CIS 228 F Java Programming II 4</p> <p>CIS 240 F Introduction to Mobile Apps 4</p> <p>CYBR 230 F Scripting Fundamentals 3</p> <p>or Units</p> <p>For a focus on web programming, select three courses for 9 units.</p>	2024 Fall	Removed CIS 222 F and replaced with CYBR 230 F.

MODIFY DEGREES/CERTIFICATES

		<p align="center">Units</p> <p>CIS 152 F Web Design I 3</p> <p>CIS 154 F JavaScript Programming I 3</p> <p>CIS 155 F Web Page Multimedia Design I 3</p> <p>CIS 230 F PHP and MySQL Programming 3</p> <p>or</p> <p align="center">Units</p> <p>For a focus on database management, select three courses for 8-9 units.</p> <p align="center">Units</p> <p>CIS 130 F Systems Analysis and Design 3</p> <p>CIS 142 F Database I 3</p> <p>CIS 213 F Python for Data Analytics 2</p> <p>CIS 215 F Excel for Data Analytics and Big Data 3</p> <p>or</p> <p align="center">Units</p> <p>For a focus on game programming, select three courses for 9 units.</p> <p align="center">Units</p> <p>CISG 110 F Introduction to Programming for Computer Games 3</p> <p>CISG 160 F C# for Game Programming 3</p> <p>CISG 165 F C++ For Game Programming 3</p> <p>CISG 170 F Java for Game Programming 3</p>		
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MODIFY DEGREES/CERTIFICATES

		<p>CISG 185 F Artificial Intelligence in Game Programming 3</p> <p>CISG 190 F Programming Multiuser Online Games 3</p> <p>or Units</p> <p>For a focus on Data Analytics, select three courses for 7-8 units. Units</p> <p>CIS 113 F Introduction to Big Data Analytics 2</p> <p>CIS 210 F Advanced Python Programming 3</p> <p>CIS 213 F Python for Data Analytics 2</p> <p>CIS 215 F Excel for Data Analytics and Big Data 3</p> <p>Total Units 34 - 35</p>		
Sociology	<ul style="list-style-type: none"> • Catalog Description Update • Adding Courses to "Restricted Electives" 	<p>Sociology Associate in Arts Degree</p> <p>The Sociology Associate in Arts Degree includes coursework in Sociology, the systematic, scientific study of society and social behavior. Sociologists look beyond individual events and experiences to the broader social patterns and variables that influence individuals. Sociologists study individual and group behaviors and social structures such as racism, sexism, poverty, health care, family, crime and deviance, population and the environment. An associate's degree is intended to lead to transfer to colleges and universities which offer bachelor's degrees in sociology. The sociology major is designed to</p>	2024 Fall	Revising Sociology AA degree to add new course, SOC 295 F.

MODIFY DEGREES/CERTIFICATES

		<p>provide preparation leading to careers in sociology, social work, law, criminal justice, marketing research and counseling. The Sociology Associate in Arts Degree requires a total of 18-20 units. NOTE: Students planning to transfer to a CSU should consider the Sociology AA-T Degree.</p> <p>Required Course (3 units) Units</p> <p>SOC 101 F Introduction to Sociology 3</p> <p>or</p> <p>SOC 101HF Honors Introduction to Sociology 3</p> <p>Required Courses Select any 2 courses (6-7 units) MATH 120 F/HF, PSY 161 F/HF and SOSC 120 F are considered equivalent courses; however, SOSC 120 F is recommended for this degree.</p> <p>Units</p> <p>SOC 102 F Social Problems 3</p> <p>SOSC 120 F Introduction to Probability and Statistics (2019) 4</p> <p>SOSC 125 F Introduction to Research Methods 3</p> <p>Restricted Electives (9 - 10 units) Units</p> <p>PSY 251 F Social Psychology 3</p> <p>or</p> <p>PSY 251HF Honors Social Psychology 3</p> <p>SOC 198 F Sociology Internship 1</p> <p>SOC 199 F Sociology Independent Study 1</p>		
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MODIFY DEGREES/CERTIFICATES

		<p>SOC 201 F Dying and Death 3</p> <p>SOC 230 F Sociology of Gender 3</p> <p>or</p> <p>SOC 230HF Honors Sociology of Gender 3</p> <p>SOC 250 F Sociology of Aging 3</p> <p>SOC 275 F Marriage and Family 3</p> <p>or</p> <p>SOC 275HF Honors Marriage and Family 3</p> <p>SOC 277 F Sociology of Religion 3</p> <p>or</p> <p>SOC 277HF Honors Sociology of Religion 3</p> <p>SOC 280 F Media, Culture and Society 3</p> <p>SOC 285 F Drugs and Society 3</p> <p>or</p> <p>SOC 285HF Honors Drugs and Society 3</p> <p>SOC 290 F Sociology of Race and Ethnicity 3</p> <p>or</p> <p>SOC 290HF Honors Sociology of Race and Ethnicity 3</p> <p>SOC 292 F Introduction to Criminology 3</p> <p>or</p> <p>SOC 292HF Honors Introduction to Criminology 3</p> <p>SOC 295 F Social Inequality 3</p> <p>SOC 299 F Sociology Independent Study: Advanced</p>		
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MODIFY DEGREES/CERTIFICATES

MODIFY DEGREES/CERTIFICATES				
		1		
		Total Units		
		18 - 20		
Social Sciences	<ul style="list-style-type: none"> • Program Unit Revision • Catalog Description Update • Six-Year Review 	<p>Research Fundamentals Skills Certificate</p> <p>The Research Fundamentals Skills Certificate emphasizes the skills needed to interpret research data and conduct basic research in accordance with the procedures and methods of social/behavioral science. The certificate is designed for students interested in learning research skills and for those who need assistance in improving these skills for academic and/or career advancement. This certificate requires a total of 11-12 units. A grade of C or better is required in each class taken.</p> <p>Required Courses (select one 4-unit course and one 1-unit course for a total of 5 units):</p> <p align="center">Units</p> <p>PSY 161 F Elementary Statistics for Behavioral Science (2018) 4</p> <p>or</p> <p>PSY 161HF Honors Elementary Statistics for Behavioral Science 4</p> <p>SOSC 120 F Introduction to Probability and Statistics (2019) 4</p> <p>LIB 100 F Introduction to Research 1</p> <p>or</p> <p>LIB 100HF Honors Introduction to Research 1</p> <p>List A (select 3 units):</p> <p align="center">Units</p> <p>PSY 101 F General Psychology</p>	2024 Fall	Six-Year Review. Added CIP code. Program units revised FROM 12 units TO 11-12 units.

MODIFY DEGREES/CERTIFICATES				
		<p style="text-align: center;">3</p> <p>or</p> <p>PSY 101HF Honors General Psychology</p> <p style="text-align: center;">3</p> <p>SOC 101 F Introduction to Sociology</p> <p style="text-align: center;">3</p> <p>or</p> <p>SOC 101HF Honors Introduction to Sociology</p> <p style="text-align: center;">3</p> <p>List B (select 3-4 units):</p> <p style="text-align: center;">Units</p> <p>PSY 202 F Research Methods in Psychology</p> <p style="text-align: center;">4</p> <p>or</p> <p>PSY 202HF Honors Research Methods in Psychology</p> <p style="text-align: center;">4</p> <p>SOSC 125 F Introduction to Research Methods</p> <p style="text-align: center;">3</p> <p>Total Units</p> <p style="text-align: center;">11 - 12</p>		
Social Sciences	<ul style="list-style-type: none"> • Catalog Description Update • Six-Year Review 	<p>Volunteer Services Skills Certificate</p> <p>The Volunteer Services Certificate offers students core courses in behavioral science, combined with at least one behavioral science course that offers service learning. The academic courses provide a fundamental understanding of human behavior. A course that includes service learning requires volunteering in the community combined with written reflection on the volunteer experience. This certificate emphasizes working directly with people in need within the service-learning tradition, and it integrates academics with practice. This certificate can enrich the service of experienced volunteers, guide those</p>	2024 Fall	Six-Year Review. Add CIP code.

MODIFY DEGREES/CERTIFICATES

		<p>interested in volunteering for the first time and transfer students interested in teaching and social service agency work, and provide early experience in public service. This certificate requires a total of 12 units. A grade of C or better is required in each class taken.</p> <p>Required Course: List A (select one 3-unit course)</p> <p align="center">Units</p> <p>PSY 101 F General Psychology 3</p> <p>or</p> <p>PSY 101HF Honors General Psychology 3</p> <p>SOC 101 F Introduction to Sociology 3</p> <p>or</p> <p>SOC 101HF Honors Introduction to Sociology 3</p> <p>Required Course: List B (select one 3-unit course)</p> <p align="center">Units</p> <p>PSY 219 F The Human Services 3</p> <p>SOC 102 F Social Problems 3</p> <p><i>*Service-learning required in PSY 219 F and/or SOC 102 F.</i></p> <p><i>*Service-learning required in PSY 219 F and/or SOC 102 F.</i></p> <p>Restricted Electives (select 6 units)</p> <p align="center">Units</p> <p>CDES 201 F Child in the Home and Community 3</p> <p>PSY 131 F Cross Cultural Psychology 3</p> <p>PSY 233 F The Psychology of Adjustment 3</p>		
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MODIFY DEGREES/CERTIFICATES

		PSY 251 F Social Psychology 3 or PSY 251HF Honors Social Psychology 3 SOC 250 F Sociology of Aging 3 SOC 275 F Marriage and Family 3 or SOC 275HF Honors Marriage and Family 3 SOC 285 F Drugs and Society 3 or SOC 285HF Honors Drugs and Society 3 SOC 290 F Sociology of Race and Ethnicity 3 or SOC 290HF Honors Sociology of Race and Ethnicity 3 Total Units 12		
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NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	October 24, 2023	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Cypress College Rising Scholars Network Juvenile Justice Campus Program Grants Agreement	Enclosure(s)	<u> X </u>

BACKGROUND: Cypress College has received a grant allocation from California Community Colleges for the Rising Scholars Network Juvenile Justice Campus Program Grants Agreement in the total amount of \$1,545,454 for a five-year period from September 1, 2023 to August 31, 2028. This grant agreement titled, Rising Scholars Network Juvenile Justice Campus Program, is just one of many initiatives aligned with the Vision for Success and Vision 2030 goals. Our Rising Scholars program’s overarching objective is to expand the number of juvenile justice-involved students participating and succeeding in the community colleges. The funding will augment previous grants supported our formerly incarcerated populations and will be used to support justice-impacted juveniles in our continuing education schools, early release programs, and to work in collaboration with Chaffey College in the Inland Empire and San Bernardino detention facilities.

This item was submitted by JoAnna Schilling, President, Cypress College.

How does this relate to the five District Strategic Directions? This funding supports the District’s Strategic Directions #1, #2, and #4.

How does this relate to Board Policy: This item is in compliance with Board Policy 3280, Grants, 1.0 and 2.0. The Board will be informed about all grants received by the District, and the Chancellor shall establish procedures to assure timely application and processing of grant applications and funds, and that the grants that are applied for directly support the purposes of the District.

FUNDING SOURCE AND FINANCIAL IMPACT: Cypress College has been awarded a total of \$1,545,454 from the California Community Colleges to be used by August 31, 2028, to expand the number of juvenile justice-involved students participating and succeeding in the community colleges.

RECOMMENDATION: Authorization is requested for Cypress College to enter into an agreement with California Community Colleges to accept the total Rising Scholars Network Juvenile Justice Campus Program Grant Agreement in the amount of \$1,545,454 to be used by August 31, 2028, to expand the number of juvenile justice-involved students participating and succeeding in the community colleges. Further authorization is requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Cherry Li-Bugg

Recommended by

B. V. Dipt Bredl

Approved for Submittal

5.b.1

Item No.

**Cypress College
 Rising Scholars Network - Juvenile Justice Program**

**September 1, 2023 to August 31, 2024
 Year 1**

<u>OBJECT OF EXPENDITURE</u>					<u>PROPOSED BUDGET</u>
50000 Other Operating Expenses & Services					
Other Operating Expenses & Services	18297	2606	50000	6490	295,454
				Total Expenses	\$ 295,454
80000 Revenue					
Other Reimbursable Categorical	18297	2606	86543	6490	\$ 295,454
				Total Revenues	\$ 295,454

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund (0101), for fiscal year 2023-2024, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8659	Other Reimbursable Categorical	\$ <u>295,454</u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
5000	Other Operating Expenses & Services	295,454
	TOTALS	\$ <u>295,454</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA))
) SS
COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on October 24, 2023, and passed by a _____ vote of said Board.

Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools

by _____, Deputy

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: October 10, 2023
SUBJECT: Fullerton College
2024 Institutional Self-Evaluation
Report (ISER) – First Reading

Action	_____
Resolution	_____
Information	<u> X </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Each institution with the Accrediting Commission for Community and Junior Colleges (ACCJC) accepts the obligation to undergo evaluation through institutional self-evaluation and professional peer review. The cycle of evaluation requires a comprehensive self-evaluation every seven years and a visit by a team of peers. Fullerton College received its last accreditation site visit in October 2017. At that time, the Commission acted to Reaffirm Accreditation for 18 months and required a follow-up report due in March 2019. Following the 2019 Follow-Up Report, the Commission acted to find compliance and reaffirm accreditation for the remainder of the cycle. The College is currently working towards the completion of our current accreditation cycle under the 2014 Accreditation Standards.

The current ISER is due on December 15, 2023, in preparation for the team peer review in March 2024, and a focused site visit during the week of September 16, 2024. **Fullerton College** classified, confidential professionals, full-time and adjunct faculty members, managers, and students have participated in self-evaluation and contributed to the preparation of the ISER.

The ISER draft can be found at the [Office of Institutional Effectiveness webpage](http://ie.fullcoll.edu) (ie.fullcoll.edu).

Revisions and improvements to the draft ISER will continue. The final ISER will be presented to the Board on November 14, 2023, for approval. Links to the evidence files will be added prior to submission to the Commission.

This item is being submitted by Daniel Berumen, Director of Institutional Research and Planning and Danielle Fouquette, Chair of the Accreditation Steering Committee.

How does this relate to the five District Strategic Directions? As accreditation is critical in maintaining college operations, this item responds to all five District Strategic Directions.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 3200 Accreditation.

FUNDING SOURCE AND FINANCIAL IMPACT: Expenses related to the publication and submittal of the ISER will come from the Accreditation budget within the general fund of the Fullerton College budget.

RECOMMENDATION: It is recommended that the Board of Trustees receive as information the Fullerton College draft of the 2024 Institutional Self-Evaluation Report in support of reaffirmation of accreditation.

Cherry Li-Bugg

Recommended by

B. V. dist Breda

Approved for Submittal

5.c.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 24, 2023

SUBJECT: Academic Personnel

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

6.a.1

Item No.

EXTENSION OF TEMPORARY MANAGEMENT CONTRACT

Fernandez, Margaret CC Interim Dean, Career Technical
Education/Economic Development
Range 32, Column F
Management Salary Schedule
Eff. 11/01/2023-12/31/2023

CHANGE IN SALARY CLASSIFICATION

Ortega, Valerie FC Speech (ADJ)
From: Column 1, Step 2
To: Column 1, Step 3
Eff. 08/21/2023

White, Shawnnie FC Counselor, Legacy, Temporary Contract (100%)
From: Class B, Step 1
To: Class D, Step 8
Eff. 08/21/2023

ADDITIONAL DUTY DAYS @ PER DIEM

Alhadeff, Andrew	CC	Head Coach, Men's Basketball	15 days
Austin, Phil	FC	Asst. Coach, Basketball	11 days
Canner, Mark	CC	Head Coach, Men's Water Polo	13 days
Canner, Mark	CC	Head Coach, Women's Water Polo	13 days
Mohr, Margaret	CC	Asst. Coach, Women's Basketball	11 days
Webster, Perry	FC	Head Coach, Basketball	15 days
Welliver, Nancy	CC	Head Coach, Women's Volleyball	13 days

LEAVE OF ABSENCE

@01546932 FC Family Medical Leave (FMLA/CFRA) (100%)
Paid Leave using Regular and Supplemental
Sick Leave until Exhausted; Unpaid thereafter
Eff. 08/17/2023-12/09/2023

@01923253 CC Family Medical Leave (FMLA/PDL) (100%)
Paid Leave using Regular and Supplemental
Sick Leave until Exhausted; Unpaid thereafter
Eff. 11/09/2023-01/11/2024

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2023 FALL SEMESTER

King, Kellan CC Column 1, Step1

Academic Personnel
October 24, 2023

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2024 SPRING SEMESTER

Woods, Ricklyn

NOCE Column 2, Step 1

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	October 24, 2023	Resolution	<u> </u>
SUBJECT:	Classified Personnel	Information	<u> </u>
		Enclosure(s)	<u> X </u>

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

6.b.1

Item No.

Classified Personnel
October 24, 2023

RESIGNATIONS

Orellana, Samy	AC	IT Security Analyst/ System Admin 12-month position (100%) Eff. 10/27/2023 PN ISC969
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PROBATIONARY RELEASE

@00827624	FC	Groundskeeper 12-month position (100%) Eff. 10/06/2023 PN FCC995
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NEW PERSONNEL

Barton, Pepe	FC	Temporary Interim Director, Campus Communications 12-month position (100%) Range 16, Column E Management Salary Schedule Eff. 10/30/2023 – 05/31/2024 PN FCM988
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Lane, Donovan	CC	Groundskeeper 12-month position (100%) Range 29, Step E Classified Salary Schedule Eff. 11/01/2023 PN CCC826
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Mendes, Mark	CC	Grounds Athletic Field Specialist 12-month position (100%) Range 31, Step E Classified Salary Schedule Eff. 11/01/2023 PN CCC787
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Morgan, Danielle	CC	Special Projects Manager, Student Support Services Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 11/01/2023 – 06/30/2024 PN CCT999
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Classified Personnel
October 24, 2023

Romero, Valerie AC Human Resources Coordinator/ EEO and Compliance
12-month position (100%)
Range 37C, Step F
Confidential Salary Schedule
Eff. 11/01/2023
PN DEN986

PROMOTION

Hua, Henry CC Division Dean, Business & CIS
12-month position (100%)
PN CCM971

To: FC Vice President, Administrative Services
12-month position (100%)
Range 37, Column F + PG&D
Management Salary Schedule
Eff. 11/01/2023
PN FCM958

Sandoval, Nydia CC Administrative Assistant I, Student Success & Equity
11-month position (100%)
PN CCC957

To: Student Services MIS Analyst
12-month position (100%)
Range 52, Step A
Classified Salary Schedule
Eff. 11/01/2023
PN CCC669

VOLUNTARY CHANGES IN ASSIGNMENT

Boss, Brian FC Admissions and Records Specialist (100%)

Extension of Temporary Change in Assignment
To: AC Office Coordinator
12-month position (100%)
Range 40, Step D + 5% Longevity + PG&D
Classified Salary Schedule
Eff. 11/01/2023 – 11/15/2023

INVOLUNTARY CHANGES IN ASSIGNMENT

Kahlon, Ismat	CC	From: User Support Analyst, Academic Computing Technologies 12-month position (100%) PN CCC786	To: User Support Analyst, Learning Resource Center 12-month position (100%) Eff. 08/21/223
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LEAVES OF ABSENCE

@01197765	NOCE	Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 09/01/2023 – 02/07/2024 (Intermittent Leave)
@01791581	FC	Family Medical Leave (FMLA/PDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 10/23/2023 – 12/21/2023 (Consecutive Leave)
@01098808	FC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 07/31/2023 – 10/14/2023 (Consecutive Leave)

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 24, 2023

SUBJECT: Professional Experts

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

6.c.1

Item No.

Professional Experts
 October 24, 2023

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Acosta, Cynthia	CC	Technical Expert II	Tutor for Psych Tech Students	3	09/01/2023	06/30/2024
Barsemian, Raymond	FC	Assistant Coach 5	Assistant Coach – Men Volleyball	26	01/02/2024	06/28/2024
Batres-Martinez, Sandra	FC	Project Coordinator	SARS Data Project Coordinator	26	10/03/2023	06/24/2024
Brown, Matthew	FC	Technical Expert I	Athletic Photographer	20	10/09/2023	05/24/2024
Campbell, Garrett	FC	Technical Expert II	Distance Education Division Representative	20	09/18/2023	12/09/2023
Campbell, Garrett	FC	Technical Expert II	Distance Education Division Representative	20	01/29/2024	05/25/2024
Castro, Alma	CC	Project Manager	Manager and Faculty Lead of NSF SoCal Data Science Program	26	09/13/2023	06/30/2024
Cobler, Timothy	FC	Technical Expert II	Fall 2023 Math Workshops and Review Sessions	3	09/01/2023	10/25/2023
Debin, Megan	FC	Technical Expert II	Distance Education Division Representative	20	09/18/2023	12/09/2023
Debin, Megan	FC	Technical Expert II	Distance Education Division Representative	20	01/29/2024	05/25/2024
Diaz, Roberto	FC	Technical Expert II	Distance Education Division Representative	20	09/18/2023	12/09/2023
Diaz, Roberto	FC	Technical Expert II	Distance Education Division Representative	20	01/29/2024	05/25/2024
Durning, Sadie	FC	Project Coordinator	Earth Science Laboratory Coordinator	26	09/27/2023	06/15/2024
Edwards, Arnette	FC	Technical Expert II	Distance Education Division Representative	20	09/18/2023	12/09/2023
Edwards, Arnette	FC	Technical Expert II	Distance Education Division Representative	20	01/29/2024	05/25/2024
Garcia, Christian	NOCE	Project Coordinator	LGBTQIA+ Project Coordinator	26	10/04/2023	12/20/2023
Giron, Abigail	NOCE	Project Coordinator	California Subminimum Wage Project (CSP) Vocational Specialist	26	10/16/2023	06/30/2024
Gonzalez, Celina	FC	Assistant Coach 4	Assistant Coach – Softball	26	10/09/2023	12/16/2023
Gunawan, Carissa	FC	Project Expert	Athletic Life Coach	18	10/02/2023	03/15/2024
Henke, Carol	FC	Technical Expert II	Career Exploration and Mentorship	10	10/01/2023	12/08/2023
Hernandez, Bibiana	FC	Technical Expert I	Registered Apprenticeship Admin Assistant	26	09/25/2023	12/15/2023

Professional Experts
October 24, 2023

Hernandez, Michael	FC	Project Expert	Assistant Concert Director	15	10/02/2023	11/30/2023
Hughes, Deidre	FC	Technical Expert II	Mindful Growth Co-Coordinator	10	09/25/2023	06/15/2024
Kavanaugh, Michael	CC	Technical Expert II	Planetarium Project Developer	10	09/27/2023	06/21/2024
Larsen, Chris	FC	Technical Expert II	Fall 2023 Math Workshops and Review Sessions	3	09/01/2023	10/26/2023
Lew, Zachary	FC	Assistant Coach 2	Assistant Coach – Baseball	26	09/27/2023	12/16/2023
Nelson, Terence	FC	Technical Expert II	Credit for Prior Learning for Student Veterans	26	10/01/2023	06/30/2024
Partida, Sophia	NOCE	Project Coordinator	California Subminimum Wage Project (CSP) Vocational Specialist	26	10/16/2023	06/30/2024
Perez, Danielle	FC	Project Expert	Choreographer	4	09/27/2023	11/30/2023
Rangel, Jacquelyn	CC	Technical Expert II	HRSA HCOP Grant	5	09/06/2023	06/30/2024
Saiza, Jillian	FC	Assistant Coach 2	Assistant Coach – Softball	26	10/09/2023	12/16/2023
Stokes, Daniel	FC	Assistant Coach 2	Assistant Coach – Track and Field	26	10/2/2023	12/16/2023
Ugland, Devin	FC	Assistant Coach 3	Assistant Coach – Men Basketball	8	10/16/2023	03/30/2024
Vandervort, Kim	FC	Technical Expert II	Accreditation Writing Team	10	08/21/2023	12/09/2023
Spooner, Stephanie	CC	Technical Expert II	Technical Curriculum Review	5	10/02/2023	12/01/2023
Spooner, Stephanie	CC	Technical Expert II	Technical Curriculum Review	5	01/29/2024	05/17/2024

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	October 24, 2023	Resolution	<u> </u>
SUBJECT:	Hourly Personnel	Information	<u> </u>
		Enclosure(s)	<u> X </u>

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

B. V. dist BrubM

Approved for Submittal

6.d.1

Item No.

Hourly Personnel
October 24, 2023

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Alcantar, Gisselle	CC	Technical - Assist in Art	10/11/23	12/08/23	TE A 2
Alcantar, Gisselle	CC	Technical - Assist in Art	02/19/24	05/20/24	TE A 2
Farmer, Nicole	CC	Technical - Assist in DSS	09/26/23	12/21/23	TE A 1
Githens, Madison	FC	Paraprof - On-call theater crew for campus productions	10/25/23	06/29/24	TE J 1
Josiff, Minerva	FC	Paraprof - On-call theater crew for campus productions	11/15/23	06/29/24	TE J 2
Kutz, Heidi	FC	Paraprof – Assist with Child Development Center Events	10/25/23	02/06/24	TE B 3
Llinas, Daisie	CC	Technical - Assist in Art	10/25/23	12/14/23	TE A 1
Llinas, Daisie	CC	Technical - Assist in Art	02/19/24	05/20/24	TE A 1
Miyoshi, Alexander	CC	Technical - Assist in SEM	01/17/24	04/17/24	TE A 2
Nguyen, Vytram	CC	Technical - Assist with Charger Food Pass Program	11/01/23	12/08/23	TE A 3
Percival, Andrew	FC	Paraprof – On-call theater crew for campup production	10/10/23	06/29/24	TE J 1
Rivera, Ainsly	CC	Technical - Assist in Art	10/25/23	12/14/23	TE A 1
Rivera, Ainsly	CC	Technical - Assist in Art	02/19/24	05/20/24	TE A 1
Tanabe, Bryan	CC	Technical - Assist in Office of Campus Communications	12/11/23	01/26/24	TE A 3
Tanabe, Bryan	CC	Technical - Assist in Office of Campus Communications	04/01/24	06/28/24	TE A 3
Uribe, Angel	CC	Technical - Assist in Office of Campus Communications	12/04/23	01/26/24	TE A 3
Uribe, Angel	CC	Technical - Assist in Office of Campus Communications	04/01/24	06/28/24	TE A 3
Urquieta, Carolina	CC	Paraprof - Athletic Program Assistant	09/27/23	06/12/24	TE I 3

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Correa, Apryl	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	10/25/23	06/30/24	TE E 1
Correa, Apryl	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	10/25/23	06/30/24	TE F 1
Davino, Dennis	NOCE	Direct Instr Support - Tutor for DSS students	10/25/23	06/30/24	TE B 2
Johnson, Kendric	CC	Direct Instr Support - Interpreter for hearing-impaired students	10/25/23	06/30/24	TE E 3
Mamaril, Bianca	NOCE	Direct Instr Support - Tutor for DSS students	10/25/23	06/30/24	TE B 1
McCullough, Patricia	NOCE	Direct Instr Support - Tutor for DSS students	10/25/23	06/30/24	TE B 3

Hourly Personnel
October 24, 2023

Murillo, Paulina	NOCE	Direct Instr Support - Tutor for DSS students	10/25/23	06/30/24	TE A 4
Stout, Grace	FC	Direct Intstr Support – Tutor for Hornets Tutoring Center	10/25/23	06/30/24	TE B 2

Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Eastman, Alexandra	FC	Technical – Substitute for Classified employe on leave	10/25/23	06/30/24	TE B 4
Villegas, Luz	CC	Technical - Substitute for vacant Labortory Technican PN CCC854	10/11/23	01/16/24	TE A 4

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Aguilar, Ricardo	FC	Work Study Student - Assist in Financial Aid Office	10/25/23	06/30/24	TE A 1
Ayyappan, Arjun	CC	Full-time Student - Student representative at Academic Senate	08/24/23	12/09/23	TE A 3
Ayyappan, Arjun	CC	Full-time Student - Student representative at Academic Senate	01/29/24	05/25/24	TE A 3
Baruch, Shaked	CC	Full-time Student - Assist in Campus Safety	10/25/23	06/30/24	TE A 4
Basil, David	FC	Work Study Student - Assist in Financial Aid Office	10/25/23	06/30/24	TE A 1
Bui, Lauren	CC	Full-time Student -Express Counseling Center	10/25/23	06/30/24	TE A 1
Calixto, David	FC	Full-time Student - Assist in Campus Theatre	11/15/23	06/29/24	TE J 1
Castaneda, Yadira	FC	Work Study Student - Assist in Food Bank	10/25/23	06/30/24	TE A 1
Dorsey-Williams, Alyssa	FC	Work Study Student - Assist in Financial Aid Office	10/25/23	06/30/24	TE A 1
Dos Santos, Megan	FC	Work Study Student - Assist in Capmus Theater	10/25/23	06/30/24	TE A 1
Dzul, Christian	FC	Work Study Student - Assist in Promise Program	10/25/23	06/30/24	TE A 1
Galindo, Faith	FC	Work Study Student - Assist in Financial Aid Office	10/25/23	06/30/24	TE A 1
Lee, Karissa	CC	Full-time Student - Assist in Bursar Office	10/25/23	06/30/24	TE A 1
Lopez, Ashley	FC	Work Study Student - Assist in Raymond Elementary Program	10/25/23	06/30/24	TE A 1
Ly, Daniella	FC	Work Study Student - Assist in Raymond Elementary Program	10/25/23	06/30/24	TE A 1
Ong, Ying Syuen	CC	Full-time Student -Express Counseling Center	10/25/23	06/30/24	TE A 1
Perez, Sara	FC	Work Study Student - Assist in Raymond Elementary Program	10/25/23	06/30/24	TE A 1
Tran, An	CC	Work Study Student - Express Counseling Center	10/25/23	06/15/24	TE A 1

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 24, 2023

SUBJECT: Volunteers

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

6.e.1

Item No.

Volunteer Personnel
October 24, 2023

Volunteers

Name	Site	Program	Begin	End
Alvarez, Ivory	CC	DSS - Personal Service Attendant	10/03/23	12/09/23
Correa, Maricela	CC	Library	10/25/23	12/07/23
Herrera, Sharon	NOCE	ESL Program	08/14/23	12/15/23
Hylsey, Jenna	NOCE	ESL Program	08/14/23	12/15/23
Lee, Heekyung	NOCE	ESL Program	08/14/23	12/15/23
Liles, Joseph	FC	Technology and Engineering	09/01/23	12/09/23
Logwood, Jacqueline	NOCE	ESL Program	08/14/23	12/15/23
Lopez, Jocelyn	NOCE	ESL Program	08/14/23	12/15/23
Nguyen, Kaden	NOCE	ESL Program	08/14/23	12/15/23
Surdilla, Abegail	NOCE	ESL Program	08/14/23	12/15/23
Suzer, Deniz	NOCE	ESL Program	08/14/23	12/15/23

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u> </u>
Enclosure(s)	<u>X</u>

DATE: October 24, 2023

SUBJECT: Resolution No. 23/24-06,
Veterans Appreciation Week

BACKGROUND: The North Orange County Community College District is privileged to serve thousands of student veterans each year at all three institutions. Both Fullerton College and Cypress College currently have Student Veteran’s Centers on campus in order to serve those growing populations. Our student veterans are some of our highest achieving and most committed students.

In recognition of those who have sacrificed so much for our country, the Board would like the week of November 6-11, 2023 to be observed as Veterans Appreciation Week.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Directions 1) Student Experience & Success – NOCCCD will provide comprehensive support, equitable opportunities, cocurricular programming, and clear pathways to ensure that students achieve their educational and career goals, and 2) Employee Experience – NOCCCD will provide an inclusive, equitable, and welcoming environment to support the wellbeing and professional growth of all employees.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board honor the contributions of past and present members of the Armed Forces in the state of California and in the North Orange County Community College District, and adopt Resolution No. 23/24-06 to declare that the week of November 6-11, 2023 be observed as Veterans Appreciation Week.

Byron D. Clift Breland

Recommended by



Approved for Submittal

7.a.1

Item No.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



Resolution No. 23/24-06, Veterans Appreciation Week

WHEREAS, the members of the Armed Forces have been instrumental to the preservation of the freedom, security, and prosperity enjoyed by the people of the United States; and

WHEREAS, throughout the generations, veterans' sacrifices have preserved our unique form of government dedicated to human rights and respect for the individual; and

WHEREAS, California is home to 1.8 million veterans, representing eight percent of the total U.S. veteran population and anticipates receiving an additional 30,000 discharged members of the armed services each year for the next several years – more than any other state; and

WHEREAS, the number of student veterans at the North Orange County Community College District has increased each year; and

WHEREAS, the North Orange County Community College District continually strives to provide relevant and needed campus services and resources to our student veterans; and

WHEREAS, the North Orange County Community College District's student veterans have been influential in bringing awareness to their campus communities through various Veterans Day events and celebrations; and

WHEREAS, student veterans deserve our appreciation for all they do, and have done, to protect our freedom; now,

THEREFORE, BE IT RESOLVED, that the North Orange County Community College District Board of Trustees hereby recognizes and wishes to honor the contribution of past and present members of the Armed Forces in the state of California and in the North Orange County Community College District and declares the week of November 6-11, 2023, be observed as Veterans Appreciation Week.

PASSED AND ADOPTED by the Governing Board of the North Orange Community College District, this 24th day of October 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

Ed Lopez
Board President

7.a.2
Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	October 24, 2023	Resolution	<u>X</u>
SUBJECT:	Resolution Board of Trustees Excused Absence	Information	<u> </u>
		Enclosure(s)	<u>X</u>

BACKGROUND: Pursuant to Board Policy 2725, Board Member Compensation, Board members may be paid for meetings when they are absent, if the Board adopts a Resolution verifying that the absence is excused.

Education Code Section 7425, Subdivision (c) reads as follows:

A member may be paid for any meeting when absent if the Board by resolution duly adopted and included in its minutes, finds that at that time of the meeting he or she is performing services outside of the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board. This compensation shall be a charge against the funds of the district.


How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is in accordance with Board Policy 2725, Board Member Compensation.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board adopt Resolution No. 23/24-07, Trustee Absence verifying that Trustee Evangelina Rosales was absent on October 10, 2023 due to hardship and, therefore, eligible to receive compensation for the Regular Board meeting held on that date. A signed affidavit from Trustee Rosales verifying her absence due to hardship will be on file in the Chancellor's Office.

Byron D. Clift Breland
Recommended by


Approved for Submittal

7.b.1
Item No.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



Resolution 23/24-07, Trustee Absence

WHEREAS, Education Code Section 72425(c) states:

(c) A member may be paid for any meeting when absent if the Board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board. This compensation shall be a charge against the funds of the District.

NOW, THEREFORE, BE IT RESOLVED that the Trustee named below was absent from the Board meeting of October 10, 2023, due to hardship, and therefore, eligible to receive compensation for the meeting held on that date.

TRUSTEE

Evangelina Rosales

AYES:

NOES:

ABSENT:

ABSTAINING:

DATE ADOPTED: October 24, 2023

7.b.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 24, 2023

SUBJECT: Future Board Agenda Items

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

BACKGROUND: At the June 2018 Board and Chancellor planning retreat, the group discussed how to make Board meetings more effective and efficient. As a result of that discussion, it was agreed that a new *Future Board Agenda Items* section would be included in Board meeting agendas to provide an opportunity for trustees to discuss the possibility of adding topics or items of interest to future agendas.

This information item is presented to allow for discussion on any potential future Board agenda items.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: This item is in accordance with Board Policy 2310, Regular Meetings of the Board and Board Policy 2340, Agendas.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board discuss any potential future Board agenda items.

Byron D. Clift Breland
Recommended by


Approved for Submittal

7.c
Item No.

UNAPPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

October 10, 2023

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, October 10, 2023, at 5:30 p.m. in the Anaheim Campus Board Room with a YouTube livestream broadcast.

Board President Ed Lopez called the meeting to order at 5:30 p.m. and asked Trustee Jeffrey P. Brown to lead the Pledge of Allegiance.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Jacqueline Rodarte, and Student Trustee Jesus Ramirez Jr. Student Trustee Chloe Serrano arrived at 5:37 p.m. Absent: Trustee Evangelina Rosales.

RESOURCE PERSONNEL PRESENT: Byron D. Clift Breland, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cynthia Olivo, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns, District Director, Public & Governmental Affairs; Treisa Cassens, representing the District Management Association; Jennifer Oo, representing the North Orange Continuing Education Academic Senate; Kathleen McAlister, representing the Cypress College Academic Senate; Jeanette Rodriguez, representing the Fullerton College Faculty Senate; Christie Diep, representing United Faculty; Pamela Spence, representing CSEA; Seija Rohkea, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Jill Bauer, Paul de Dios, Kathleen Reiland, Stephen Schoonmaker, and Bryan Ventura from Cypress College; Daniel Berumen, Henry Hua, Naveen Kanal and José Ramón Nuñez from Fullerton College; and Yasmine Andrawis, Yuvia Coleman, Danielle Davy, Julie Kossick, Tami Oh, and Rick Williams from the District Office.

VISITORS: Public participation was provided via YouTube livestream.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Stephen T. Blount that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.g, 3.h, 3.i

Instructional Resources: 4.a

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustee Ramirez's advisory vote.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Stephen T. Blount and seconded by Trustee Barbara Dunsheath that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes.

CHANCELLOR'S REPORT

Chancellor Byron D. Clift Breland thanked **NOCE President Valentina Purtell** and her team for co-hosting the Vision 2030 - A Call to Action: Adult Education Summit two-day event in San Diego. He announced that the District would host a summit on November 3 to lay out the Vision 2030 and will include participation by **State Chancellor Sonya Christian** and **Robert Johnstone**. Dr. Clift Breland congratulated **Fullerton College President Cynthia Olivo** on her magnificent investiture that featured **Dolores Huerta** and included Chancellor Christian, **Assemblywoman Sharon Quirk Silva**, and the official charge performed by **Trustee Evangelina Rosales**. He concluded his report by sharing that it was disheartening to see the escalated violence in Israel and Gaza, and extended his heart and prayers to everyone that has been impacted and continues to be impacted by the violence.

MINUTES: It was moved by Trustee Ryan Bent and seconded by Trustee Stephen T. Blount to approve the Minutes of the Regular Meeting of September 26, 2023 with the noted correction to the closed session listing on page 89. **Motion carried with Trustees Bent, Blount, Brown, Lopez, and Rodarte voting yes, including Student Trustees Ramirez and Serrano's advisory votes, and Trustee Dunsheath abstaining.**

FINANCE & FACILITIES

Item 3.a: By block vote, authorization was granted to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

Item 3.b: By block vote, authorization was granted to accept new revenue and make adjustments to General Fund, Child Development Fund, and Financial Aid Fund revenue and expenditure budgets in accordance with the revised and new fiscal year 2023-24 allocations totaling \$2,297,722, and adopt resolutions to adjust budgets, to accept new revenue and authorize expenditures within the General Fund, Child Development Fund, and Financial Aid Fund pursuant to the California Code of Regulations Title 5 §58308.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the Executive Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Item 3.c: The Board received and reviewed the 2022-23 Travel Expense Report.

Item 3.d: The Board received and reviewed the Calendar for the Fiscal Year 2024-25 Budget. Trustee Jacqueline Rodarte requested a Board Budget Workshop if there was support for one among trustees.

Item 3.e: The Board received and reviewed the Public Self-Insurer's Annual Report for Fiscal Year 2022-23 and acknowledged the Estimated Future Liability of \$1,449,260 as reported to the State of California, Department of Industrial Relations, Division of Self-Insurance Plans.

Item 3.f: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Stephen T. Blount to enter into a Geotechnical Services agreement with RMA Group in the amount not to exceed \$359,155, inclusive of reimbursable/add service allowance, for the Fine Arts Renovation Project at Cypress College. If additional geotechnical inspection and oversight are requested by the DSA or regulatory authorities, the additional services will be charged based on the hourly rates stated in the agreement.

Trustee Barbara Dunsheath clarified that the motion was to approve the recommendation as stated even though it was one of the more expensive options, but noted that there was sufficient information provided to explain why. She read into the record the details provided in the "Additional Information" which read, "When evaluating proposals for this particular scope of services, several critical factors take precedence, namely the hourly rates, specific project experience, and the capacity to conduct the necessary tests through a DSA certified laboratory of record ("LEA"). It's essential to emphasize that the number of hours and the extent of required tests remain constant for any selected geotechnical engineering firm, as these parameters are 1) prescribed by the relevant code, specifying when and what tests are obligatory, and 2) depend on the contractor's performance (i.e. failed testing means more testing; slow construction progress means the inspection period will be prolonged; etc.).

Further, this project will require the installation of new piles and caissons, which are anticipated to take at least six months for the contractor to install. During this time period, the geotechnical engineer will be required to be onsite for continuous inspection, as well as complete all required material testing for rebar and concrete. It is worth noting that despite the RFP specifying this obligation by the geotechnical engineer of record, all four firms initially overlooked the material testing component specific to piles and caissons. The screening panel, after review of all proposals, concluded that RMA best met the needs of the scope of work, held competitive hourly rates, and can complete all testing requirements within their own laboratory in lieu of requiring any subconsultants. Therefore, the screening panel requested for only RMA to revise their proposal to meet the required oversight and testing obligations. If all other firms were also asked to revise their proposal each would subsequently increase."

Subsequent to the clarification, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Ramirez and Serrano's advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities or District Director of Purchasing to execute the agreement on behalf of the District.

Item 3.g: By block vote, authorization was granted to enter into an Architectural Services Agreement with SGH Architects in the amount not to exceed \$326,947 inclusive of reimbursable/add service allowance for District approved reimbursable expenses and add service requests, for the Softball Field Renovation Project at Cypress College.

Further authorization was granted for the Vice Chancellor, Finance & Facilities or District Director, Purchasing to execute the agreement on behalf of the District.

Item 3.h: By block vote, authorization was granted to approve the contract with LinkedIn Learning in the amount of \$191,000 for the period of October 18, 2023 – October 17, 2024.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Item 3.i: By block vote, authorization was granted to enter into a travel arrangement with AIFS for the Cypress College and Fullerton College Summer 2024 Study Abroad Program in London, England. The basic program fee of \$5,495, which is to be paid by each student, includes housing, orientation, support staff, travel excursions, and some meals.

Further authorization was granted for the Vice Chancellor, Facilities and Finance, to execute the agreement on behalf of the District. A signed copy of the travel contractor agreement will be on file in the District Business Office.

INSTRUCTIONAL RESOURCES

Item 4.a: By block vote, authorization was granted to approve the summary of curriculum changes for Cypress College, to be effective Fall 2023 and Fall 2024. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Item 4.b: The Board received as information the Cypress College draft 2024 Institutional Self-Evaluation Report in support of reaffirmation of accreditation.

Cypress College President JoAnna Schilling introduced Jill Bauer, Accreditation Faculty Chair, and Bryan Ventura, Accreditation Liaison Officer, who presented an overview of the College's Institution Self-Evaluation Report (ISER) which included the guiding principles of re-engagement, shared understanding, and resilience. They highlighted areas in Standards I – VI; improvement plans for campus services SLO assessment, institutional effectiveness committee, catalog coordination, and information technology plan and guideline revisions; and their quality focus essay (QFE).

Trustees praised the report as one of the best they've read that included a great summary of key principles of the College and the District with crisp language and clear and current details. They encouraged both colleges to review the areas of the functional map that overlap, consider including an acronym page, and encourage work on the faculty code of ethics policy.

Board President Ed Lopez noted the report was well written and well presented, and stated that it was excellent work all the way around.

The Cypress College Institutional Self-Evaluation Report will return in November for the Board's consideration and approval.

(See Supplemental Minutes #1327 for a copy of the presentation.)

HUMAN RESOURCES

Item 5.a: By block vote, authorization was granted for the following academic personnel matters, which are within budget:

CHANGE IN SALARY CLASSIFICATION

Dadson, Guy

FC Chemistry Instructor

From: Class E
 To: Class F
 Eff. 08/17/2023

LEAVE OF ABSENCE

@01345012 CC AB 2393 Parental Leave (100%)
 Paid Leave using Regular and Supplemental
 Sick Leave until Exhausted; Unpaid thereafter
 Eff. 10/18/2023-11/30/2023

@01605644 CC Family Medical Leave (FMLA/CFRA) (100%)
 Paid Leave using Regular and Supplemental
 Sick Leave until Exhausted: Unpaid thereafter
 Eff. 09/18/2023-10/08/2023

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2023 FALL SEMESTER

Horejsi, Tangerine FC Column 1, Step 1
 MacLean-Saucedo, Marisol CC Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Bonnand, George FC Got Data Professional Learning Day
 Stipend not to exceed \$120.00
 Eff. 08/16/2023

Kageyama, Jill FC Got Data Professional Learning Day
 Stipend not to exceed \$120.00
 Eff. 08/16/2023

Nagel, Anastasia FC Got Data Professional Learning Day
 Stipend not to exceed \$120.00
 Eff. 08/16/2023

Ramsey, Liliana FC Got Data Professional Learning Day
 Stipend not to exceed \$120.00
 Eff. 08/16/2023

Shyrokova, Anya FC Got Data Professional Learning Day
 Stipend not to exceed \$120.00
 Eff. 08/16/2023

Young, Gilene FC Got Data Professional Learning Day
 Stipend not to exceed \$120.00
 Eff. 08/16/2023

Item 5.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RETIREMENT

McKeown, Tania FC User Support Analyst
12-month position (100%)
Eff. 10/20/2023
PN FCC707

Sands, Charles FC Groundskeeper (50%)
Facilities Custodian I (50%)
12- month position
Eff. 12/29/2023
PN FCC780
PN FCC781

RESIGNATION

Hatif, Mathear AC Building and Maintenance Coordinator
12-month position (100%)
Eff. 09/28/2023
PN DEC960

PROBATIONARY RELEASE

@01985774 FC Facilities Custodian I
12-month position (100%)
Eff. 09/22/2023
PN FCC560

NEW PERSONNEL

Arredondo, Jorge FC Assistant Project Manager, Campus Capital Projects
12-month position (100%)
Column 13, Step G
Management Salary Schedule
Eff. 10/01/2023
PN FCM949

Melendez, Suzanna FC Admissions and Records Specialist
12- month position (100%)
Range 36, Step C
Classified Salary Schedule
Eff. 11/01/2023
PN FCC771

Mura, Larry CC Theater Technician
12-month position (100%)
Range 41, Step E
Classified Salary Schedule
Eff. 10/09/2023
PN CCC992

Pasua, Roland CC IT Technician I
 12-month position (100%)
 Range 41, Step E
 Classified Salary Schedule
 Eff. 10/16/2023
 PN CCC662

PROMOTION

Teh, Edwin FC Instructional Aide/HS Lab
 11-month position (100%)
 PN SCC971

To: Admissions and Records Specialist
 12-month position (100%)
 Range 36, Step E + 5% Longevity + PG&D
 Classified Salary Schedule
 Eff. 10/16/2023
 PN FCC984

VOLUNTARY CHANGES IN ASSIGNMENT

Jackson-Reed, Leslie NOCE Administrative Assistant II (100%)

Extension of Temporary Change in Assignment
 To: FC Administrative Assistant III
 12-month position (100%)
 Range 41, Step D + 15% Longevity
 Classified Salary Schedule
 Eff. 10/01/2023 – 11/30/2023

Lee, Rebekah NOCE Testing and Assessment Specialist, ESL (100%)

Temporary Change in Assignment
 To: Admissions and Records Specialist
 12-month position (100%)
 Range 36, Step D
 Classified Salary Schedule
 Eff. 11/01/2023 – 06/30/2024

PROFESSIONAL GROWTH & DEVELOPMENT

Teh, Edwin NOCE Instructional Aide/High School Lab (100%)
 1st Increment (\$400)
 Eff. 07/01/2023

LEAVES OF ABSENCE

@01029453 Intermittent Family Medical Leave (FMLA/CFRA)
 Paid Leave Using Regular and Supplemental Sick
 Leave Until Exhausted; Unpaid Thereafter

Eff. 08/21/2023 - 02/21/2024 (Intermittent Leave)

@01150356

Family Medical Leave (FMLA/CFRA)
Paid Leave Using Regular and Supplemental Sick
Leave Until Exhausted; Unpaid Thereafter
Eff. 07/19/2023 - 11/19/2023 (Consecutive Leave)

@00006907

Family Medical Leave (FMLA/CFRA)
Paid Leave Using Regular and Supplemental Sick
Leave Until Exhausted; Unpaid Thereafter
Eff. 10/30/2023 - 11/10/2023 (Consecutive Leave)

@01546188

Intermittent Family Medical Leave (FMLA/CFRA)
Paid Leave Using Family Illness Leave and Personal
Necessity Leave Until Exhausted; Unpaid Thereafter
Eff. 09/05/2023 – 11/30/2024 (Intermittent Leave)

@01822194

Family Medical Leave (FMLA/CFRA)
Paid Leave Using Family Illness Leave and Personal
Necessity Leave Until Exhausted; Unpaid Thereafter
Eff. 07/10/2023 – 09/29/2023 (Consecutive Leave)

@01150356

Family Medical Leave (FMLA/CFRA)
Paid Leave Using Regular and Supplemental Sick
Leave Until Exhausted; Unpaid Thereafter
Eff. 07/19/2023 - 11/19/2023 (Consecutive Leave)

Item 5.c: By the block vote, authorization was granted to approve the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1327 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted to approve the hourly listing.
(See Supplemental Minutes #1327 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1327 for a copy of the volunteer personnel listing.)

Item 5.f: The Board received the initial proposal for a successor agreement as proposed by the District to United Faculty (CCA/CTA/NEA) and set a public hearing on the proposal for October 24, 2023.

(See Supplemental Minutes #1327 for a copy of the proposal by the District.)

Item 5.g: The Board received the initial proposal for a successor agreement as proposed by United Faculty (CCA/CTA/NEA) to the District and set a public hearing on the proposal for October 24, 2023.

(See Supplemental Minutes #1327 for a copy of the proposal to the District.)

Item 5.h: It was moved by Trustee Stephen T. Blount and seconded by Trustee Barbara Dunsheath to approve a new four-year contract for Chancellor Clift Breland, effective July 1, 2023 through June 30, 2027. This contract supersedes the Chancellor's previous contract, dated November 23, 2021. Effective October 1, 2023, Chancellor Clift Breland's base salary will be increased to \$404,206, which is an 8 percent increase from Chancellor Clift Breland's July 2022 base salary. In addition, Chancellor Clift Breland will receive a doctoral stipend of \$3,500 per fiscal year.

The Chancellor's yearly optional fringe benefit dollar allowance shall be the same as that which is provided by the Board for the District's management employees. On May 10, 2022, the Board approved the Side Letter of Understanding between the District Management Association and the District that provided for two-thousand dollars (\$2,000.00) of the current fringe benefit allowance (\$4,646.10) to be moved to the Management Salary Schedule, effective July 1, 2022. The remaining balance of \$2,646.10 will remain as fringe benefit allowance. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes.**

(This action was orally reported by the Board President Lopez per the Brown Act, at California Government Code section 54953(c)(3), as amended)

GENERAL

Item 6.a: Board President Ed Lopez asked if there were any requests for potential future agenda items and there were none.

CHANCELLOR'S STAFF COMMENTS

Fred Williams reported that the Anaheim Campus Upper Deck Parking Lot Project is progressing and proceeding on schedule.

Valentina Purtell reported on the CSP Kick-off Event on October 4 which was hosted in collaboration with the Department of Rehabilitation and the Vision 2030 - A Call to Action: Adult Education Summit in San Diego. She deemed the Summit a truly historic event that highlighted the critical importance of non-credit education in uplifting Californians living in or near poverty. She thanked **Chancellor Byron D. Clift Breland** for his attendance and participation on a panel about how leaders can support adult education on their campuses. President Purtell expressed her gratitude to the entire NOCE team who worked tirelessly with the San Diego team to host the event and noted that next year NOCE will host the event.

JoAnna Schilling acknowledged **President Valentina Purtell** on her momentous event and **President Cynthia Olivo** on her meaningful and powerful investiture, and expressed her gratitude to **Jill Bauer** and **Bryan Ventura** for their work on the Cypress College ISER. She reported on upcoming events including the Carrie theater production, the recent SUR: biennial gallery Latinx opening, the October 17 blue carpet event for the premier of The College Tour on Amazon Prime that features Cypress College, and a National Coming Out Day event on October 11 in the Pride Center. President Schilling also shared that she hosted **State Senator Janet Nguyen** on campus on October 9.

Cynthia Olivo reported that the Fullerton College Administration of Justice pathway program for dual enrollment was recently featured by KTLA News. She thanked the College for rallying together to offer Mellow into Midterms stress reduction events for students on the Quad, and

to **Carlos Ayon** for serving as a lead to support dual enrollment program efforts. She announced that a Homecoming pep rally is scheduled on October 25 for the October 28 football game and Dia De Los Muertos events for the whole family on October 26. She congratulated the outreach team for all of their amazing work and noted that the Campus Communications team is leading efforts with Motimatic to re-enroll students.

RESOURCE TABLE PERSONNEL COMMENTS

Kathleen McAlister reported that at a previous meeting concern about the role of the senates and consultation with them on winter intersession were voiced and she went on to read into the record the joint resolution that was approved by the Cypress College Academic Senate and the Fullerton College Faculty Senate. The resolution urged the District to recognize the authority of discipline faculty and Curriculum Committee in curricular matters, including the right to make determinations about course format, and to consult with discipline faculty and the Senate to make determinations about winter intersession offerings and scheduling.

She also reported that the resolution was discussed with Fullerton College Faculty Senate President Jeanette Rodriguez and also with Chancellor Byron D. Cliff Breland who has provided reassurances that the District will consult with the Senates.

(See Supplemental Minutes #1327 for a copy of the joint resolution.)

Jeanette Rodriguez stated that faculty stand united, urged consultation with the senates, and expressed unanimous support for the Winter Intersession resolution. She also shared that Undocumented Students Week would take place the following week and the events taking place.

Christie Diep made a statement for the record which stated that faculty have wanted winter intersession for many years and extensive documentation of shared governance discussions at the District level, including surveys, and a 2016 Fullerton College Associated Students resolution. The issue is finally being addressed because it is an important component for enrollment growth, and United Faculty hopes to see a concerted effort to publicize and widely promote this new opportunity. She emphasized that the decision to offer summer and winter intersessions belongs to the District as they are both outside of the academic calendar while the effects of the decision on full-time faculty are under the United Faculty scope of representation.

(See Supplemental Minutes #1327 for a copy of the statement.)

Pamela Spence reported on her attendance at **President Cynthia Olivo's** investiture, the status of negotiations with the District, and the next CSEA chapter meeting.

Seija Rohkea thanked **President Cynthia Olivo** for inviting the unions to participate in her investiture ceremony. She reported that Adjunct Faculty United continues to negotiate health benefits with the District and urged the Board to ensure that students have access through paid office hours for part-time faculty and to secure compensation for coaching assignments.

MEMBERS OF THE BOARD OF TRUSTEES COMMENTS

Student Trustee Chloe Serrano shared that she was honored to have participated in the investiture ceremony of **President Cynthia Olivo** and reported on several Fullerton College

events including those related to Indigenous Peoples Day, Dia de Los Muertos, a football team pep rally, and the “Mellow into Midterms” event. She expressed her gratitude to classified staff for their hard work and contributions to the campus.

Student Trustee Jesus Ramirez Jr. reported that the Cypress College Associated Students were hosting a civic engagement event on October 11 to help students register to vote.

Trustee Ryan Bent congratulated **President Cynthia Olivo** on her investiture noting how fun the event was.

Trustee Jacqueline Rodarte congratulated **President Cynthia Olivo** on her investiture and reported on the recent Retirement Board meeting which included discussion of the current portfolio value and whether to continue their partnership with Futuris or move to the Community College League of California (CCLC).

Trustee Jeffrey P. Brown echoed the congratulatory remarks regarding **President Cynthia Olivo’s** investiture.

Trustee Barbara Dunsheath noted that she was at the investiture in spirit and expressed happiness that **President Cynthia Olivo** is part of the District family. She urged the District to continue its use of land acknowledgements and add information to the website. She shared information from the State Chancellors Office’s sustainability webinar including the four categories of emphasis which gels nicely with the District’s policy.

Trustee Stephen T. Blount stated that the investiture of **President Cynthia Olivo** was the best event he’s attended in 60 years.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

Naveen Kanal, Fullerton College Golf Coach, shared a flyer for the Fullerton College Women’s Golf home game on October 16 and invited everyone to attend and wear pink to recognize Breast Cancer Awareness.

CLOSED SESSION: At 6:33 p.m., Board President Ed Lopez adjourned the meeting to closed session per the following sections of the Government Code and stated there would not be a readout:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54957: PUBLIC EMPLOYEE: Cypress College President.

Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

RECONVENE MEETING: At 8:08 p.m., Board President Ed Lopez reconvened the meeting in open session.

ADJOURNMENT: At 8:08 p.m., it was moved by Trustee Ryan Bent and seconded by Trustee Stephen T. Blount to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes.**

Prepared By Recording Secretary for
Jeffrey P. Brown, Secretary, Board of Trustees

UNAPPROVED