



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

MEETING: Regular Meeting in October 2016

DATE: Tuesday, October 11, 2016, at 5:30 p.m.

PLACE: Anaheim Campus Board Room
1830 W. Romneya Drive, Anaheim, CA 92801

Welcome to this meeting of the North Orange County Community College District Board of Trustees. If you wish to address the Board, please complete a yellow card entitled, "Request to Address Board of Trustees" and submit it to the Board's Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board, according to the rules of the Board. Members of the public wishing to address matters not on the agenda will be invited to do so under "Comments: Members of the Audience" at the beginning of the meeting. The Board reserves the right to change the order of the agenda items as the need arises.

AGENDA:

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Comments: Members of the Audience:** Members of the public may address the Board regarding items on the Agenda as such items are taken up, subject to regulations of the Board. All Board meetings, excluding closed sessions, shall be electronically recorded.
- d. **Consider Non-Personnel block-vote items indicated by [] in Sections 3 & 4**
- e. **Consider Personnel block-vote items indicated by [] in Section 5**
Agenda items designated as block-vote items with [] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion.

An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote. Members of the public completing a card entitled, "Request to Address Board of Trustees" on an item removed from block-vote consideration will be heard prior to the Board's vote on that item.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public at the Chancellor's Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. to 5:00 p.m.).

- f. **Reports:**
 Chancellor
 - g. **Comments:**
 College Presidents/Provost
 Resource Table Personnel
 Members of the Board of Trustees
2. a. **Approval of Minutes of the Regular Meeting of September 27, 2016.**

- b. **CLOSED SESSION: Per the following sections of the Government Code:**

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54957: PUBLIC EMPLOYEE APPOINTMENT: Provost, School of Continuing Education and Cypress College President

3. **FINANCE & FACILITIES**

- [a] It is recommended that the Board ratify purchase orders and checks. **(The Purchase Orders and Checks are available for review in the District's Business Office.)**
- [b] Authorization is requested that the agreement with R²A Architecture to provide design development, construction documents, construction administration and DSA certification services for the 1st floor warehouse area of the Anaheim Campus be amended to increase the contract amount and extend the term from July 1, 2016, through June 30, 2017.
- c. It is recommended that the Board review the Public Self-Insurer's Annual Report for Fiscal Year 2015-16, and acknowledge the Estimated Future Liability as reported to the State.
- [d] Authorization is requested to enter into a service agreement with ARC Document Solutions to provide document information management services.
- e. Authorization is requested to enter into an architectural consultant agreement with a LEED Certification option to be included into architect's agreement if the LEED Certification is approved by the Board, with LPA, Incorporated to begin the design process on the expansion of the Veterans' Resource Center/Student Activities Center Building at Cypress College using the Construction Manager at Risk delivery method.

4. **INSTRUCTIONAL RESOURCES**

- [a] It is recommended that the Board approve the summary of curriculum changes for Cypress College, to be effective Fall 2017.
- [b] It is recommended that the Board approve the summary of curriculum additions and revisions for the School of Continuing Education, to be effective in the Winter 2017 trimester.
- [c] Authorization is requested for Fullerton College to accept donations to its divisions/departments and library.

5. HUMAN RESOURCES

- [a] Request approval of the following items concerning academic personnel:

- Retirements
- Change in Salary Classification
- Payment for Independent Learning Contracts
- Leave of Absence
- Temporary Academic Hourly

- [b] Request approval of the following items concerning classified personnel:

- Retirements
- Resignations
- New Personnel
- Reclassifications
- Voluntary Change in Assignment
- Professional Growth & Development
- Leaves of Absence

- [c] Request approval of Professional Experts.

- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

- [e] Request approval of Volunteers.

- f. It is recommended that the Board receive the District Office of Human Resources Institutional Commitment to Diversity, Six Year Report 2010/11 – 2015/16.

6. GENERAL

- a. It is recommended that the Board receive as a first reading the proposed, revised Board Policies in Chapters 1, 2, 3, 4, 5, and 7.
- b. It is recommended that the Board adopt Resolution No. 16/17-02, Support of Proposition 51, the Kindergarten Through Community College Public Education Facilities Bond Act of 2016.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	October 11, 2016	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Ratification of Purchase Orders and Checks	Enclosure(s)	<u>X</u>

BACKGROUND: Pursuant to the Purchasing Policy for the North Orange County Community College District, a summary of purchase orders and checks shall be submitted to the Board of Trustees for ratification at the first meeting of the Board following the issuance or prior to issuance where required.

The purchase order numbers P0104384 - P0112995, check numbers C0044095-C0044236; F0204875-F0205751; Q0005119-Q0005138; 88455794-88456966; V0031393-V0031393; 70076764-70077970; disbursements E8654038-E8659049; and amended purchase orders have been processed since the previous Board meeting. Checks beginning with "C" are from the Cypress College Bursar's office; checks beginning with "F" are Fullerton College Bursar; checks beginning with "Q" are SCE Bursar; checks beginning with "88" are District checks through the County Department of Education; checks beginning with "V" are District revolving checks; checks beginning with "7" are Cypress College Bursar's Office Student Refund Checks; and disbursements beginning with "E" are financial aid payments made electronically via the Higher One disbursement process. These purchase orders and checks can be reviewed in the District's Business Office. All purchase orders and checks have been processed in accordance with the Plan of Implementation as approved by the Board pursuant to the concept of fiscal accountability.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Actual costs will be charged to applicable funds as goods and/or services are received.

RECOMMENDATION: It is recommended that the Board ratify purchase order numbers P0104384 - P0112995 through September 26, 2016, totaling \$3,466,302.67, and check numbers C0044095-C0044236, totaling \$3,181,841.96; check numbers F0204875-F0205751, totaling \$4,575,166.09; check numbers Q0005119-Q0005138, totaling \$1,640.00; check numbers 88455794-88456966, totaling \$6,166,973.31; check numbers V0031393-V0031393, totaling \$ 994.00; check numbers 70076764-70077970, totaling \$280,187.45; and disbursements E8654038-E8659049, totaling \$5,972,599.93, through September 30, 2016.

Fred Williams

Recommended by

Approved for Submittal

3.a

Item No.

BOARD RECAP
FOR THE PERIOD SEPTEMBER 2, 2016, THROUGH SEPTEMBER 26, 2016
BOARD MEETING 10/11/2016

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0104384	DLR Group	\$200,000.00	Capital Outlay	AC	Professional Architectural Consulting for CC; B/A 5/12/15
P0104640	DLR Group	\$200,000.00	Capital Outlay	AC	Professional Architectural Consulting for FC; B/A 2/24/15
P0111020	Intratek Computer Inc	\$5,000.00		CC	Blanket Order for Computer Equipment Maintenance/Repairs
P0111958	California Compressor Inc	\$699.87		FC	Maintenance Agreement for Welding Machine
P0112519	MaGuSas Family Daycare	\$2,167.59		CC	Blanket Order for Child Care
P0112524	Carolina Biological Supply Co	\$91.41		CC	Classroom Supplies
P0112525	Sign A Rama	\$443.99		SCE	Banners for English Second Language Dept.
P0112526	Ollivier Corporation	\$3,107.20		FC	Surveillance System Financial Aid Lobby
P0112527	Sodexo Inc and Affiliates	\$344.78		FC	Catering for Learning Resources Division Meeting
P0112528	Sherwin-Williams Co	\$688.30		CC	Automotive Paint Supplies
P0112529	Office Depot	\$1,500.00		CC	Blanket Order for Office Supplies
P0112531	CN School and Office Solutions Inc	\$12,275.71		FC	3 Modular Workstations for 3 EOPS Offices
P0112532	S&S Worldwide	\$74.89		SCE	Classroom Supplies
P0112533	CN School and Office Solutions Inc	\$8,716.25		FC	2 Modular Workstations for 2 EOPS Offices
P0112534	YSI Inc	\$74.80		CC	Classroom Lab Supplies
P0112535	Mometrix Media LLC	\$47.18		SCE	Classroom Supplies
P0112536	Acushnet Company	\$659.34		CC	Athletic Supplies
P0112537	Sidepath Inc	\$1,431.99		CC	Network Server Equipment
P0112538	Strata Information Group	\$15,000.00		AC	BANNER Software Upgrade and Support
P0112539	ACT Inc	\$6,930.00		FC	Software
P0112541	Hollinger Metal Edge Inc	\$62.20		FC	Storage Boxes
P0112542	Manduka LLC	\$1,283.04		FC	Athletic Mats
P0112543	Lakeshore Learning Materials	\$722.56		SCE	Parenting Class Materials
P0112544	CDW Government Inc	\$499.23		AC	Office Supplies
P0112545	American Library Association	\$2,000.00		FC	Institutional Membership
P0112546	McCoy Mills Ford	\$2,835.01		FC	15 Car Key Duplicates for Car Fleet
P0112547	Hilco Fastener Warehouse	\$600.00		CC	Blanket Order for Fastener Supplies
P0112548	National Council for Marketing and Public Relations	\$700.00		SCE	Medallion Award Entry Fees
P0112549	California Library Association	\$600.00		FC	Institutional Membership
P0112550	Sasco Electric	\$700.00		FC	Network Cabling Installation
P0112551	National Council for Marketing and Public Relations	\$500.00		SCE	Institutional Membership
P0112553	Masterstudies AS	\$2,361.28		CC	Web Marketing Subscription
P0112554	AutoNation SSC	\$1,000.00		CC	Blanket Order for Auto Parts
P0112555	Craig Crotty Arbor Culture LLC	\$3,500.00		CC	Consulting Services to Evaluate Conditions of Trees on Campus

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0112556	Amazon Business	\$115.73		CC	Lab Supplies
P0112557	Amazon Business	\$504.88		CC	Physics Lab Supplies
P0112558	O'Reilly Automotive Inc	\$500.00		CC	Blanket Order for Automotive Supplies
P0112559	B & H Photo Video Inc	\$66,882.88		FC	Photography Supplies & Equipment
P0112560	Tops Auto Supply	\$600.00		CC	Blanket Order for Auto Parts and Supplies
P0112561	Provantage	\$1,005.60		FC	Power Supply for Intercom System
P0112562	CI Solutions	\$1,390.00		AC	Maintenance Agreement for ID Card Printer
P0112563	Office Depot	\$1,000.00		SCE	Blanket Order for Office Supplies
P0112564	Westberg - White Inc	\$99,000.00	Capital Outlay	AC	Architectural Services for the Renovation Baseball @ CC; B/A 8/23/16
P0112565	Alonti Cafe & Catering	\$2,500.00		SCE	Catering for SCE Opening Day Events
P0112566	Redrock Software	\$949.00		CC	Software Support Programs
P0112567	Corporate Business Interiors Inc	\$608.76		SCE	Office Furniture
P0112568	EMC/Paradigm Publishing	\$143.65		SCE	Instructional Materials
P0112569	Please USE @01678014	\$253.63		SCE	Office Supplies
P0112576	Sodexo Inc and Affiliates	\$159.84		FC	Catering - Social Science Faculty Meeting
P0112577	Amazon Business	\$64.77		FC	Office Supplies
P0112578	Competitive Aquatic Supply Inc	\$2,098.90		CC	Aquatic Supplies
P0112579	California Community College Student Affairs Assoc	\$75.00		FC	Institutional Membership
P0112580	Verizon Wireless LA	\$681.44		AC	4 Samsung Phones for AC Security for Permits License Plate Recognition
P0112581	Verizon Wireless LA	\$2,200.00		AC	Annual PO for Monthly Cell Phones Charges
P0112582	California Automotive Teachers Association	\$50.00		FC	Membership
P0112583	California Automotive Teachers Association	\$50.00		FC	Membership
P0112584	Signature Flooring Inc	\$10,710.00	Capital Outlay	AC	FC Athletic Flooring Replacement
P0112590	Western Graphics Plus	\$21,748.85		CC	Promotional Supplies
P0112591	Alliance Printing Assoc	\$540.00		CC	Presentation Folders
P0112592	Trend Offset Printing Services Inc	\$3,634.21		AC	SCE Kids Catalog Printing
P0112593	Rodger's Catering	\$501.27		CC	Catering for Teachers Preparation Program
P0112595	Refrigeration Supplies Distributor	\$2,000.00		CC	Blanket Order for HVAC Supplies
P0112596	Griffith, Ashley	\$524.39		CC	Reimbursement for Student Equity Meeting
P0112597	Office Depot	\$444.00		CC	Blanket Order for Office Supplies
P0112598	Scantron Corporation	\$759.00		SCE	Maintenance Agreement for Scantron Machine
P0112599	Western Graphics Plus	\$8,264.75		CC	Promotional Materials
P0112600	Home Depot	\$150.00		CC	Blanket Order for Supplies and Materials
P0112601	Amazon Business	\$86.38		FC	Office Supplies
P0112602	Paralegal Today	\$28.00		FC	Magazine Subscription
P0112603	Stoneware Inc	\$124.00		FC	Software Annual License
P0112604	Sodexo Inc and Affiliates	\$333.72		FC	Catering for Math Division Meeting

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0112605	Riddell/All American Sports Group	\$270.00		FC	Football Uniform Repairs (90)
P0112606	Enthusiast Inc	\$2,700.00		FC	Website Design Fees
P0112607	Enthusiast Inc	\$1,400.00		FC	Website Design Fees
P0112608	Stepping in the Right Direction	\$2,500.00		CC	College Fair Representatives
P0112616	Meyers Fozi LLP	\$50,000.00		AC	District Legal Agreement - FC Police Academy; B/A 8/23/16
P0112618	California Association for Alcohol and Drug Educators	\$300.00		CC	Institutional Membership
P0112619	Sodexo Inc and Affiliates	\$90.71		FC	Catering - Social Science Adjunct Mtg.
P0112620	CAAHEP	\$550.00		CC	Accreditation Fee for Diagnostic Med. Sonography
P0112621	Amazon Business	\$148.94		CC	Computer Supplies
P0112622	Toshiba Business Solutions	\$158.77		FC	Office Supplies
P0112623	Best Buy Gov, LLC	\$809.66		SCE	Instructional Supplies
P0112624	Cannon, Merle	\$1,900.00	Capital Outlay	AC	District Planning Services - Space Inventory
P0112625	Konica Minolta Business Solutions USA Inc	\$700.34		CC	Maintenance Agreement for Copier
P0112626	Ganahl Lumber Co	\$1,500.00		FC	Blanket Order for Lumber Supplies
P0112627	PrintB3	\$17,478.47		CC	Building Window Graphics and Banners
P0112628	Psomas	\$1,182,878.00	Capital Outlay	AC	Utility Mapping and Infrastructure for CC & FC; B/A 4/12/16
P0112629	Fisher Scientific Co LLC	\$436.23		CC	Science Lab Supplies
P0112630	Sheet Music Plus	\$100.00		FC	Blanket Order for Music Materials
P0112631	Office Depot	\$500.00		CC	Blanket Order for Office Supplies
P0112632	Amazon Business	\$316.97		SCE	Books
P0112633	Amazon Business	\$74.87		SCE	Books
P0112634	Crystal Factory	\$162.00		SCE	Awards
P0112635	Office Depot	\$5,000.00		AC	Blanket Order for Office Supplies
P0112636	Society of Diagnostic Medical Sonographers	\$88.56		CC	Instructional Supplies
P0112637	Heart Smart Technology	\$162.00		CC	Defibrillator Pads
P0112638	Signature Flooring Inc	\$14,125.70	Capital Outlay	AC	Labor and Materials to Install New Carpet @ FC
P0112639	Variable Speed Solutions Inc	\$6,380.00	Capital Outlay	AC	Cogen Plant Test and Calibration @ CC
P0112640	Orange County Air Conditioning	\$7,480.00	Capital Outlay	AC	Energy Management System Test and Repair @ FC
P0112641	Total Western Inc	\$7,450.00	Capital Outlay	AC	Heat Exchanger Piping @ FC
P0112642	Day Construction Inspection	\$6,510.00	Capital Outlay	AC	Construction Inspection for CC Orchestra Pit Cover Replacement
P0112644	Totalplan, Inc	\$3,595.13	Capital Outlay	AC	Furniture for FC Veterans Resource Center
P0112645	Taylor, Charmain	\$185.54		FC	Reimbursement for Course Materials
P0112646	Variable Speed Solutions Inc	\$7,180.00	Capital Outlay	AC	Cogen Plant Part and Replacement @ CC
P0112647	Amazon Business	\$37.43		SCE	Instructional Materials
P0112648	RJ Electric	\$2,820.00		SCE	Electrical Installation
P0112649	Day Construction Inspection	\$40,810.00	Capital Outlay	AC	Inspection Services for CC Central Plant Project
P0112650	Taylor, Charmain	\$85.00		FC	Reimbursement for Course Materials

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0112651	California Compressor Inc	\$1,325.84		FC	Air Compressor Maintenance
P0112652	Deras, Emily	\$68.95		FC	Reimbursement for Course Materials
P0112653	Rainin Instrument	\$1,738.33		FC	Biotechnology Lab Supplies
P0112654	Davies Publishing Inc	\$208.00		CC	Instructional Media
P0112655	Ellis, Pilar	\$310.00		FC	Reimbursement for Field Trip Expenses
P0112656	DS Waters of America Inc	\$300.00		FC	Blanket Order for Drinking Water
P0112657	Academic Senate for CA Community Colleges	\$12,388.24		AC	Institutional Membership
P0112658	Geotechnical Solutions Inc	\$25,000.00	Capital Outlay	AC	Geotechnical Engineering Services CC Central Plant
P0112659	US Cutler Inc	\$519.38		CC	Vinyl Cutter Kit
P0112660	Herrera, Jasmin	\$61.00		FC	Reimbursement for Student Fees
P0112661	David Evans and Associates Inc	\$19,000.00	Capital Outlay	AC	Reimburse DSA Fees FC Parking Lot 4, 7, and 8
P0112662	Paper Depot	\$105.00		FC	Blanket Order for Paper Shredding Services
P0112663	Banneck, Steven	\$1,709.40		CC	Reimbursement for Items for the Fall Opening Day
P0112664	A&V Contractors Inc	\$24,000.00		FC	Blanket Order for FC HVAC Repairs & Maintenance
P0112665	Grainger Inc	\$106.40		CC	Hardware Supplies
P0112666	Veloz, Gypsy	\$49.00		FC	Reimbursement for Student Fees
P0112667	Parra, Denise	\$572.31		FC	Student Reimbursement for Course Supplies
P0112668	Fashion Supplies Inc	\$500.00		FC	Blanket Order for Equipment Repair
P0112669	Medco Supply Co	\$1,917.01		FC	Hydration System
P0112686	Grainger Inc	\$863.83		CC	Machine Shop Equipment
P0112687	Stage Accents & Performance Concepts	\$3,000.00		FC	Blanket Order for Music Materials
P0112688	Knowledgenet	\$1,990.00		FC	Software License
P0112689	CDW Government Inc	\$11,181.09		CC	(10) Computers
P0112690	CDW Government Inc	\$9,227.07		FC	Computer Network Server Storage
P0112691	GST	\$446.13		CC	Printer
P0112692	McMaster Carr Supply Co	\$1,000.00		FC	Blanket Order for Hardware Supplies
P0112693	Los Angeles Times	\$570.64		FC	Los Angeles Times Subscription
P0112694	Sodexo Inc and Affiliates	\$801.62		FC	Catering for Fall 2016 EOPS Mini Conference
P0112695	California Stage and Lighting Inc	\$15,654.61		FC	Projectors
P0112699	Sodexo Inc and Affiliates	\$151.20		FC	Catering for Hiring Committee
P0112700	Cerritos Dodge	\$530.57		CC	Facilities Vehicle Repairs
P0112701	California Colleges for International Education	\$450.00		FC	Institutional Membership
P0112702	Fullerton College	\$1,729.00		FC	Student Health Fees
P0112703	Sports Imports Inc	\$1,468.36		FC	Athletic Supplies
P0112704	Sodexo Inc and Affiliates	\$71.22		FC	Catering for Club Meeting
P0112705	Institute of International Education	\$375.00		FC	Institutional Membership
P0112706	Anaheim Union High School District	\$952.00		CC	Transportation Fees

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0112712	Computerland of Silicon Valley	\$93,074.50		AC	Microsoft License Renewal for CC, and SCE; B/A 11/14/2000
P0112713	Computerland of Silicon Valley	\$112,989.64		AC	Microsoft License Renewal for FC and SCE; B/A 11/14/2000
P0112714	Efficient Environmental Service Inc	\$500.00		SCE	Blanket Order for Waste Removal Services
P0112715	Sodexo Inc and Affiliates	\$86.40		FC	Catering for Business and CIS Division Speakers
P0112717	Fullerton College	\$4,840.00		FC	Child Care Fees
P0112718	Sodexo Inc and Affiliates	\$497.34		FC	Catering for Business and CIS Department
P0112719	ACEN	\$2,875.00		CC	Accreditation Fee
P0112720	Diablo Valley College	\$300.00		CC	Subscription Support Fee
P0112721	Penn State University Press	\$300.00		FC	Institutional Membership
P0112722	Cynmar Corporation	\$598.68		CC	Chemistry Lab Supplies
P0112723	Embalmers Supply Company	\$517.02		CC	Freight Charges for Supplies Donation
P0112725	Amazon Business	\$20.23		CC	Chemistry Lab Supplies
P0112726	Incotechnic Inc	\$76,000.00	Capital Outlay	AC	Bid 2016-14,CC Theater Arts Bldg Orchestra Pit Cover Replacement Project
P0112727	Aardvark Clay & Supplies Inc	\$1,200.00		SCE	Blanket Order for Instructional Supplies
P0112728	4imprint Inc	\$4,311.86		AC	Promotional Supplies
P0112730	Stationers Inc	\$350.00		FC	Blanket Order for Notebooks
P0112731	Western Highway Products	\$1,480.14		CC	Campus Parking Lot Signs
P0112732	Dimension Data	\$1,890.51		CC	Computer Network Power Supply
P0112733	Markertek Video Supply	\$907.16		FC	Video Supplies
P0112734	YBP Library Services	\$5,000.00		CC	Blanket Order for Library Materials
P0112735	Marx Bros Fire Extinguisher Co Inc	\$15,000.00		FC	Fire Extinguishers Annual Maintenance
P0112736	Fullerton College	\$923.50		FC	Associated Student Fees
P0112738	School Outfitters LLC	\$399.49		FC	Storage Cart
P0112739	Commercial Aquatic Services Inc	\$732.54		CC	Plumbing Repairs
P0112740	Marcive Inc.	\$1,485.00		CC	Annual Subscription
P0112741	Gaylord Bros	\$493.49		CC	Display Stands
P0112742	Scrip-safe Security Products Inc	\$2,254.40		FC	Security Paper for Transcripts
P0112743	Morrow Meadows Corp	\$4,040.00		AC	Parking Lot Emergency Call Module Repair
P0112744	Fisher Scientific Co LLC	\$1,500.00		FC	Blanket Order for Biology Lab Supplies
P0112745	Amazon Business	\$101.15		CC	Science Lab Supplies
P0112746	BSN Sports LLC	\$280.11		FC	Baseball Supplies
P0112747	BC Wire Rope & Rigging	\$1,177.28		FC	Hardware Supplies
P0112748	Amazon Business	\$104.20		SCE	Kids' College Books
P0112749	Flashingblinkylights.com Inc	\$96.81		SCE	Instructional Materials
P0112753	Russo, Bernard	\$175.00		FC	Honorarium for Mathematics Professor
P0112754	Garden Grove Chamber of Commerce	\$30.00		CC	Membership Breakfast Fees
P0112755	Columbia Dentoform Corp	\$640.02		CC	Dental Lab Supplies

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0112756	Apple Computer Inc	\$409.33		FC	Computer Network Storage
P0112757	Marcive Inc.	\$1,485.00		FC	Software Subscription
P0112758	2XL Corporation	\$1,155.17		FC	Gym Cleaning Supplies
P0112759	Continuant Inc	\$187.93		CC	Software License
P0112760	Russo, Bernard	\$175.00		FC	Honorarium for Math Research Speaker
P0112761	CDW Government Inc	\$1,424.66		FC	Projection Screens
P0112762	Soccer Central Inc.	\$213.84		FC	Soccer Supplies
P0112764	Foundation for California Community Colleges	\$31,836.00		FC	Blackboard License Renewal; B/A 8/23/16
P0112765	Computerland of Silicon Valley	\$89.00		CC	Software License
P0112766	Flashwholesaler LLC	\$1,888.28		CC	Computer Lab Supplies
P0112767	Guidance Software Inc	\$574.94		CC	Software Licenses
P0112768	Hi Standard Automotive LLC	\$196.60		CC	Vehicle Router Repairs
P0112770	Armstrong, Joanne	\$1,128.53		SCE	Reimbursement - Supporting Adults for Student Success Training Event
P0112772	Home Depot	\$68.98		CC	Classroom Supplies
P0112774	The University of Akron	\$500.00		FC	Music Sheets
P0112775	Tri-Star Gases LLC	\$2,958.19		FC	Hardware Supplies
P0112777	CDW Government Inc	\$274.91		FC	Laptop Batteries
P0112778	Case & Sons Construction Inc	\$2,500.00		CC	Electrical Wiring Project
P0112779	Spinitar Presentation Products Inc	\$939.80		FC	Audio Equipment
P0112780	School Services of California	\$4,200.00		AC	Consultant for HR Department
P0112781	Transportation Charter Services Inc	\$570.00		FC	Transportation for International Student Center
P0112782	Chefs Toys - Accusharp	\$19,796.42		CC	Convection Ovens for Culinary Art (3)
P0112783	Carolina Biological Supply Co	\$72.36		FC	Chemistry Lab Supplies
P0112784	Orange County Bar Association	\$75.00		FC	Institutional Membership
P0112785	Office Depot	\$602.64		FC	Workstation Chairs
P0112786	University of the Pacific	\$150.00		CC	Online Training
P0112787	Sahoo, Swadesh Kumar	\$175.00		FC	Honorarium - Math Seminar
P0112788	Guidotti, Patrick	\$175.00		FC	Honorarium for Math Lecture
P0112789	Hillyard	\$664.84		SCE	Office Supplies
P0112790	Boopsie Inc	\$6,995.00		CC	Annual Subscription
P0112791	Pasco Scientific	\$253.81		FC	Chemistry Lab Supplies
P0112792	John Wiley & Sons Inc	\$148.00		FC	Annual Subscription
P0112793	Jostens	\$8,082.58		FC	Diploma Printing & Mailing
P0112794	Emma Inc	\$4,032.00		CC	Marketing Services for Campus Public Information
P0112795	GST	\$727.92		CC	Printer
P0112796	SCIAC	\$100.00		CC	Annual Membership Fees
P0112797	St Justin Martyr School	\$864.00		CC	Blanket Order for Child Care Service

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0112798	CDW Government Inc	\$2,059.47		AC	Computer Equipment
P0112799	Totalplan, Inc	\$12,354.11		FC	Furniture for FC Veterans Resource Center
P0112800	Ricoh USA	\$302.95		SCE	Copier Repair
P0112801	American Association of Community Colleges	\$32,269.00		AC	Institutional Membership
P0112802	Track Field Training	\$734.44		FC	Athletic Equipment
P0112803	Fire Safety First	\$6,235.00		AC	Fire Sprinkler System Repairs
P0112804	Scantron Corporation	\$1,319.68		SCE	Testing Materials
P0112805	Amazon Business	\$539.84		SCE	Instructional Materials
P0112806	Sodexo Inc and Affiliates	\$4,976.11		FC	Catering for the FC Counseling Department
P0112807	Amazing Movers	\$240.00		FC	Piano Moving Services
P0112808	Grainger Inc	\$744.88		CC	Electrical Supplies
P0112809	Paredes, Lidia	\$4,009.92		CC	Blanket Order for Child Care Services
P0112810	Honors Transfer Council of California	\$120.00		CC	Institutional Membership
P0112811	Monoprice Inc	\$302.36		FC	Computer Monitor Cables
P0112812	Stroud, Liliann	\$480.28		CC	Reimbursement for Food for Orientation
P0112813	Allsteel Inc	\$2,839.12		SCE	Office Furniture
P0112814	Sodexo Inc and Affiliates	\$189.54		FC	Catering for Hiring Committee
P0112815	North Orange County Chamber	\$225.00		FC	Advertising Fees
P0112816	Willis of New York	\$4,836.00		CC	Insurance Premium for Artwork
P0112817	YBH Restaurants Inc	\$586.44		CC	Catering for Student Equity and Fine Arts
P0112818	Sodexo Inc and Affiliates	\$1,194.31		FC	Catering for Student Services
P0112819	Sodexo Inc and Affiliates	\$879.63		FC	Catering for FC Staff Development Event
P0112820	Cervantes, Omar	\$20.00		FC	Reimbursement for Course Material
P0112821	Gonzalez, Anthony	\$66.67		FC	Reimbursement for Course Material
P0112822	AWP	\$714.42		AC	Promotional Supplies
P0112823	GST	\$308.65		CC	Electronic Supplies
P0112825	Men & Mice	\$3,166.00		AC	Software Maintenance Renewal for AC and SCE
P0112826	CDW Government Inc	\$12.82		FC	Computer Cable
P0112829	Alonti Cafe & Catering	\$445.50		SCE	Catering for Grant Meeting
P0112831	Sodexo Inc and Affiliates	\$153.21		FC	Catering for the Jump Start Program
P0112846	iT1 Source LLC	\$3,861.91		SCE	Computers
P0112847	Pacific Parking Systems Inc	\$6,034.80		FC	Parking Pass Machine Upgrade
P0112848	WMFY We Mail For You	\$2,730.00		SCE	Mail Prep & Delivery Service of SCE Class Schedule
P0112849	State of California	\$7,800.00		CC	Student Right to Know Reporting for CC and FC
P0112850	iT1 Source LLC	\$264.38		SCE	Office Supplies
P0112855	Staples Inc	\$153.34		AC	Office Supplies
P0112856	Cambridge West Partnership LLC	\$121,000.00	Capital Outlay	AC	Consulting Services for Cap/Load Mgmt; BA 8/23/16

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0112857	Student Insurance	\$228,521.00		AC	Student & Athlete Accident Insurance; B/A 6/28/16
P0112858	Association of Career & Tech Educ	\$460.00		FC	Institutional Membership
P0112859	Scotts Screenprinting	\$1,558.47		FC	Athletic Uniforms
P0112860	Office Depot	\$2,800.00		CC	Blanket Order for Office Supplies
P0112861	PrestoSports Inc	\$3,000.00		FC	Website Hosting Fees
P0112862	Office Depot	\$500.00		CC	Blanket Order for Office Supplies
P0112863	Kosmet, Inc	\$1,000.00		FC	Blanket Order for Cosmetology Supplies
P0112864	Home Depot	\$2,160.20		FC	Electric Wall Oven with Built-In Microwave
P0112865	Staples Inc	\$92.87		CC	Folder Display Stand
P0112866	Industrial Networking Solutions	\$1,104.84		CC	Campus Safety Parking Scanner
P0112867	Spectrum Laboratory Products Inc	\$5,000.00		FC	Blanket Order for Chemistry Lab Supplies
P0112869	Angelo's & Vinci's Ristorante	\$2,115.63		FC	Puente Mentor & Student Dinner Fees
P0112870	Flinn Scientific Inc	\$62.89		CC	Science Lab Supplies
P0112871	Bio Corporation	\$2,723.65		CC	Biology Lab Supplies
P0112872	ServerSupply.com Inc	\$3,628.80		FC	Computer Components
P0112877	GST	\$410.80		FC	Computer Monitor
P0112878	Sodexo Inc and Affiliates	\$592.38		FC	Catering for Spring 2016 Welcome Event
P0112879	Izadi, Behzad	\$320.77		CC	Reimbursement for Food for Cyber Patriot Day
P0112880	Amazon Business	\$162.61		CC	Chemistry Lab Supplies
P0112882	Sodexo Inc and Affiliates	\$486.00		FC	Fall 2016 Info Booth Refreshments
P0112883	iT1 Source LLC	\$7,846.91		SCE	Computers
P0112884	Delta Biologicals	\$1,351.08		FC	Anatomy Lab Supplies
P0112893	BSN Sports LLC	\$561.60		CC	Athletic Supplies
P0112894	Sodexo Inc and Affiliates	\$1,154.47		FC	Catering for Puente Program
P0112895	Demco Inc	\$179.53		FC	Vinyl Tape
P0112896	Jazz Z Beauty Product	\$2,000.00		FC	Blanket Order for Cosmetic Supplies
P0112897	Jamex Inc	\$469.30		CC	Print Cards
P0112898	Midwest Library Service	\$1,000.00		CC	Blanket Order for Library Supplies
P0112899	National Association of Colleges and Employers	\$435.00		CC	Institutional Membership
P0112900	Sodexo Inc and Affiliates	\$1,432.54		AC	Catering - New Faculty Orientation
P0112901	College & Career Press LLC	\$75.00		CC	Subscription Renewal
P0112902	National Career Development Association	\$85.00		CC	Institutional Membership
P0112903	Garden Fresh Restaurant Corp.	\$566.44		CC	Catering for Cypress College EOPS
P0112904	U C Regents	\$440.00		CC	Catering for EOPS Students and Staff
P0112905	ACCCA	\$432.00		AC	Annual Membership Fees
P0112906	Anaheim Union High School District	\$396.00		SCE	Band Class Rental
P0112907	Amazon Business	\$24.24		CC	Book

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0112908	Caravan Canopy Int'l	\$1,326.24		FC	Canopy
P0112909	Jersey Mike's UTC	\$444.80		CC	Catering for EOPS Students
P0112910	Campus Career Counselor	\$99.00		CC	Subscription
P0112911	Amazon Business	\$85.25		CC	Physics Lab Supplies
P0112917	Ovalle, Joseph	\$8.00		FC	Reimbursement for Course Materials
P0112918	Transportation Charter Services Inc	\$2,200.00		CC	Transportation for the Puente Program Field Trip
P0112919	Amazon Business	\$493.29		FC	Student Supplies
P0112920	Fullerton College	\$1,470.00		FC	Parking Permits for FC EOPS Students
P0112921	Freestyle Camera	\$1,699.99		CC	Photography Supplies
P0112922	Ace Bindery Inc	\$390.00		AC	Binding Services
P0112923	Henry Schein Inc	\$59,501.41		CC	Dental Supplies
P0112924	Amazon Business	\$429.73		CC	Instructional Supplies
P0112925	Hampton Inn & Suites	\$3,547.60		CC	Field Trip Hotel Fees
P0112926	FujiFilm Graphic Systems USA Inc	\$279.66		FC	Printing Supplies
P0112927	Corporate Business Interiors Inc	\$472.42		CC	Office Furniture
P0112928	Anaheim Union High School District	\$2,517.02		SCE	Use of Facilities for ESL Workgroup
P0112929	BSN Sports LLC	\$1,593.43		FC	Athletic Uniforms
P0112930	Stored Value Marketing	\$10,130.00		FC	Gas Cards for EOPS Students
P0112931	Sign A Rama	\$1,074.52		CC	Digital Signage
P0112932	St Thomas, Corrine	\$120.00		FC	Honorarium for Presentation
P0112933	American Thermoform Corp	\$239.74		FC	Disabled Student Classroom Materials
P0112934	South Coast Higher Education Council	\$50.00		FC	Institutional Membership
P0112935	Fullerton College	\$19.00		FC	Fall 2016 Student Health Fee
P0112936	Fullerton College	\$12.00		FC	Associated Student Fees
P0112937	United States Plastic Corporation	\$800.00		FC	Blanket Order for Chemistry Lab Supplies
P0112938	Quest Diagnostics Inc	\$5,000.00		FC	Blanket Order for Laboratory Services
P0112939	National Community College Hispanic Council	\$1,500.00		AC	Silver Sponsor of Leadership Symposium
P0112940	Emma Inc	\$637.00		AC	Online Subscription
P0112942	4imprint Inc	\$646.93		FC	Instructional Materials
P0112943	Rodger's Catering	\$213.62		CC	Catering for the Cypress College Consortium
P0112944	The Town on Education Abroad	\$354.00		FC	Institutional Membership
P0112945	CDW Government Inc	\$28,921.13		FC	(23) Computers for Extended Opportunity Department
P0112946	Alliance of Career Resource Professionals Inc	\$400.00		CC	Institutional Membership
P0112947	Otto Systems LP	\$291.97		CC	Classroom Supplies
P0112948	Toshiba Business Solutions	\$162.02		FC	Office Supplies
P0112949	iT1 Source LLC	\$1,268.83		SCE	Computer
P0112950	Sodexo Inc and Affiliates	\$75.28		FC	Catering for FC Writing Center Tutor Training

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0112951	GST	\$3,046.81		FC	Computers
P0112952	Dunn, Samantha	\$130.00		FC	Reimbursement for Fall 2016 Course Materials
P0112953	Buelna, Franklin	\$84.89		FC	Reimbursement for Fall 2016 Course Materials
P0112954	Workrite	\$12,816.79		SCE	Classroom Furniture
P0112955	Allsteel Inc	\$3,954.57		SCE	Classroom Furniture
P0112956	3-D Fasteners Plus	\$300.00		CC	Blanket Order for Equipment Repairs
P0112957	ACE Saw & Supply	\$500.00		CC	Blanket Order for Equipment Repairs
P0112958	Smartsheet.com Inc	\$4,426.35		AC	Software License Renewal
P0112959	Ran Graphics Inc	\$34,808.40		SCE	Printing - SCE Winter Class Schedule
P0112960	Office Depot	\$600.00		FC	Blanket Order for Office Supplies
P0112961	Crestline Co Inc	\$257.91		FC	Custom Pens
P0112962	Amazon Business	\$210.61		CC	Safety Instructional Supplies
P0112963	Sonne, Kathryn	\$249.34		CC	Reimbursement for Student Dinners Before a Play
P0112964	Mosqueda-Ponce, Therese	\$545.00		CC	Reimbursement for Play Tickets for Puente Program
P0112965	Lakeshore Learning Materials	\$598.28		AC	Parenting Program Supplies
P0112966	IT1 Source LLC	\$383.94		SCE	Printer
P0112967	Office Depot	\$4,500.00		CC	Blanket Order for Office Supplies
P0112968	Office Depot	\$500.00		CC	Blanket Order for Office Supplies
P0112969	Grainger Inc	\$200.00		CC	Blanket Order for Auto Supplies
P0112970	Office Depot	\$1,000.00		CC	Blanket Order for Office Supplies
P0112971	Home Depot	\$500.00		CC	Blanket Order for Hardware and Materials
P0112972	Mailing Solutions	\$95.54		AC	Postal Supplies
P0112973	Toshiba Business Solutions	\$392.00		SCE	Maintenance Agreement for Copier
P0112974	Toshiba Business Solutions	\$268.93		SCE	Maintenance Agreement for Copier
P0112975	Toshiba Business Solutions	\$8,718.85		CC	Purchase Copier
P0112976	Toshiba Business Solutions	\$270.00		CC	Maintenance Agreement for Copier
P0112977	Leonard Chaidez Tree Service	\$7,650.00		CC	Tree Trimming and Stump Removal Services
P0112979	AT & T Inc	\$900.00		CC	Monthly Data Line for Parking System
P0112982	Marx Bros Fire Extinguisher Co Inc	\$15,000.00		FC	Blanket Order for Servicing Extinguisher
P0112983	Cal Pro Specialties	\$2,046.55		AC	Promotional Materials
P0112984	Orange County Department of Education	\$300.00		SCE	Sponsorship - Doing What Matters Conference
P0112985	Hyland Software Inc	\$34,860.00		AC	Software Maintenance Renewal; BA 05/12/15
P0112987	Cal Pro Specialties	\$299.21		AC	Promotional Materials
P0112988	Graybar Electric Co Inc	\$994.13		CC	Campus Emergency Telephone Replacement
P0112989	Barnes & Noble Inc	\$3,500.00		CC	Blanket Order for Library Supplies
P0112990	Computerland of Silicon Valley	\$330.00		CC	Software License
P0112991	Graybar Electric Co Inc	\$188.96		CC	Security Camera Mounts

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0112992	Teleperformance Rapidtext	\$267.01		CC	Closed Captioning Services
P0112993	Koury Engineering & Testing Inc	\$44,402.00	Capital Outlay	AC	Construction Inspection & Material Testing CC Central Plant Upgrade
P0112994	Office Depot	\$1,000.00		CC	Blanket Order for Office Supplies
P0112995	Penn-Jersey X-Ray	\$25.93		CC	Radiology Lab Supplies

\$3,466,302.67

Approved by: _____
Fred Williams, Vice Chancellor

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	October 11, 2016	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Amend Agreement with R ² A Architecture for Design and Construction Services for the Storage Area at the Anaheim Campus	Enclosure(s)	<u> </u>

BACKGROUND: On April 28, 2015, the Board authorized entering into an agreement with R²A Architecture (R²A) to provide design development, construction documents, construction administration and DSA certification services for the 2,486 square feet 1st floor warehouse area of the Anaheim Campus. This area is being converted into a Document Storage/Plan Room.

On September 8, 2015, the Board authorized amending the agreement with R²A to expand their scope of work to include:

- additional design for a new concrete slab-on grade to replace the existing concrete slab and for the associated detailing to support the existing storage racks; and
- additional design and detailing for seismic anchorage of the existing storage racks

In order for the District to be able to reinstall and utilize the existing pallet rack system, which will hold full size plans and drawings, it is necessary to obtain Division of State Architect (DSA) review and approval of the seismic stability of the system. R²A will provide the requested services for a fee not to exceed \$6,000, plus reimbursables not to exceed \$500. It is, therefore, requested that the agreement with R²A be amended to increase the contract amount by an amount not to exceed \$6,500 from \$50,336 to \$56,836 and extend the term from July 1, 2016, through June 30, 2017. All other terms of the agreement shall remain the same. This agenda item was submitted by Richard Williams, District Director, Facilities Planning & Construction.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6340, Contracts.

FUNDING SOURCE AND FINANCIAL IMPACT: The additional fixed fee of \$6,500 will be charged to the Measure X Capital Bond Program funds.

RECOMMENDATION: Authorization is requested that the agreement with R²A Architecture to provide design development, construction documents, construction administration and DSA certification services for the 2,486 square feet 1st floor warehouse area of the Anaheim Campus be amended to increase the contract amount by an amount not to exceed \$6,500 from \$50,336 to \$56,836, and extend the term from July 1, 2016, through June 30, 2017. The other terms of the agreement remain the same. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the amendment to the agreement on behalf of the District.

Fred Williams

Recommended by

Approved for Submittal

3.b.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
DATE:	October 11, 2016	Resolution	_____
		Information	X
SUBJECT:	Public Self-Insurer's Annual Report for Fiscal Year 2015-16	Enclosure(s)	X

BACKGROUND: As the District is self-insured for its Workers' Compensation program, it is a requirement to submit a Public Self-Insurer's Annual Report to the State of California, Department of Industrial Relations, Division of Self-Insurance Plans. This report contains workers' compensation financial information such as the amount incurred, paid to date, and future liability. According to Labor Code Section 3702.6(b), the Board must be informed of the total liabilities reported in the Public Self-Insurer's Annual Report for Fiscal Year 2015-16. The funding of these liabilities is in compliance with the requirements of the Government Accounting Standards Board Publication 10. This agenda item was submitted by Tami A. Oh, District Director, Risk Management.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6540, Insurance.

FUNDING SOURCE AND FINANCIAL IMPACT: A liability accrual is included in the Self-Insurance Fund to recognize estimated potential future workers' compensation liabilities.

RECOMMENDATION: It is recommended that the Board review the Public Self-Insurer's Annual Report for Fiscal Year 2015-16, and acknowledge the Estimated Future Liability of \$2,297,331 as reported to the State.

Fred Williams

Recommended by

Approved for Submittal

3.c

Item No.

State Of California



Public Self Insurers ER Annual Report

For Year 2015/2016

September 27, 2016
North Orange County Community College District
1830 W Romney Ave
Anaheim CA 92801 1819

State of California

Employer

General Information :

Certification Number 7561 **Period Of Report** Full Year
(Period) From- 07/01/2015 **(Period) To** 06/30/2016

Master Certificate Holder :

FTIN 95-2394131

Name North Orange County Community College District **Address1** 1830 W Romney Ave
City- Anaheim **State** CA **Zip** 92801-1819
Type of Public Agency School

Subsidiaries :

No Subsidiaries Added

During the reporting period of this report, has there been any of the following with respect to the Master Certificate Holder or any subsidiary?

A merger or unification? (No)
Changes in name or identity? Identity (No)
Any addition to Self Insurance Program Insurance Program (No)

If Yes, Explain :

N/A

Employment and wages paid in current fiscal year (If your certificate has been revoked for more than 3 fiscal years then indicate zeroes for both.) :

Number Of Employees 3,777
Total Wages And Salaries Paid \$147,249,571

Addressed Correspondence For Security Deposit and Financial Matters :

Name - Tami Oh **Position/Title -** District Director of Risk Management
Company Name - North Orange County Community College District **Email Address -** toh@nocccd.edu
Phone Number - 714-808-4779 ex **Fax Number -** 714-808-4744
Address- 1830 W. Romneya Drive
City - Anaheim **State-** CA **Zip -** 92801
Corporate Web Address - www.nocccd.edu

State of California

Record Storage :

Are Claim records stored at any location other than with the current administrator? (No)

Insurance Coverage :

Are any of your workers' compensation liabilities in California during the reporting period covered by a standard workers' compensation Insurance policy? (No)

Are any of your workers' compensation liabilities in California during the reporting period covered by a specific excess workers' compensation Insurance policy? (Yes)

1) New York Marine and General Insurance Company Policy Number WC2015EPP00066 Policy Issue Date
- - 07/01/2015
Retention Limit \$500,000

Do you carry an aggregate (stop loss) workers' compensation insurance policy? (No)

Name Of Company Officer-

Fred Williams

Street Address-

1830 W. Romneya Drive

Name Of Company-

North Orange County Community College District

City- Anaheim

State - CA

Zip - 92801

Phone Number - 714-808-4746 ex

Name Of Person Legally Responsible For This Electronic Signature :

Fred Williams

(Date/Time Of Signature) - 09/27/2016 08:16

Files Uploaded:

TPA:-

Liabilities By Reporting Location

Report Location Number: **7561-01-347** Identification of Location: **Hazlerigg Claims Management Services - Chino Hills** Certificate Holder: **North Orange County Community College District**

CASES AND BENEFITS (to the nearest dollar)				From Date-	07/01/2015	To Date-	06/30/2016
Date	#	Incurred Liability		Paid To Date		Future Liability	
		Indemnity	Medical	Indemnity	Medical	Indemnity	Medical
1) Cases open as of 06/30/2016 reported prior to 2011/2012	20	1,299,162	2,486,419	841,157	1,474,149	458,005	1,012,270
2) Open and Closed Cases							
A) All Cases reported in 2011/2012	28	100,279	193,032	81,452	126,852	18,827	66,180
2011/2012 Cases open	1	79,986	137,834	61,159	71,654	18,827	66,180
B) All Cases reported in 2012/2013	35	183,826	514,034	65,590	175,163	118,236	338,871
2012/2013 Cases open	3	149,410	474,602	31,174	135,731	118,236	338,871
C) All Cases reported in 2013/2014	34	85,743	183,495	71,676	107,055	14,067	76,440
2013/2014 Cases open	6	74,226	139,025	60,159	62,585	14,067	76,440
D) All Cases reported in 2014/2015	25	81,017	131,322	38,620	40,884	42,397	90,438
2014/2015 Cases open	4	78,383	118,648	35,986	28,210	42,397	90,438
E) All Cases reported in 2015/2016	33	22,527	83,137	12,000	32,064	10,527	51,073
2015/2016 Cases open	16	10,527	72,279	0	21,206	10,527	51,073

\$ Indemnity	\$ Medical
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SUBTOTAL **662,059** **1,635,272**

3) Estimate Future Liability (Indemnity Plus Medical) → TOTAL **2,297,331**

\$ Indemnity	\$ Medical
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4) Indemnity benefits paid to all employees, except for the part of LC §§ 4800/4850 benefits paid that are more than the temporary disability (TD) rate.

- Include the TD payments or salary in lieu thereof for all employees, permanent disability, life pensions, death benefits, and supplemental job displacement benefit vouchers.
- Please see LC §§ 4800/4850 for detailed information, including which employees should receive LC §§ 4800/4850 benefits.

153,885	271,168
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5) Number of MEDICAL-ONLY Cases Reported in 2015/2016 → **17**

6) Number of INDEMNITY Cases Reported in 2015/2016 → **16**

7) Total of 5 and 6 (Also entered in 2E above) → **33**

8) Total Number of open Indemnity Cases (All Years) → **44**

9) Number of Fatality Cases Reported In 2015/2016 → **0**

10) (a) Number of FY 2016 claims for which the employer or administrator was notified of representation by an attorney or legal representative in 2016 → **1**

10) (b) Number of non-FY 2016 claims for which the employer or administrator was notified of representation by an attorney or legal representative in 2016 → **0**

11) The amount paid to employees receiving LC § 4800/4850 benefits, not including the TD benefits they received. → **0**

12) TD benefits paid to employees while they were receiving LC § 4800/4850 benefits. → **0**

* Attach a List of ALL Open Indemnity Claims (by reporting location and by year) reported and with claims (in alphabetical order) → [7561-01-347-2016.pdf](#)

CERTIFICATION

I declare under penalty of perjury that I have prepared or caused this report to be prepared and I have examined this liabilities report of this self insurer's worker's compensation liabilities. To the best of my knowledge and belief this report is true, correct and complete with respect to the worker's compensation liabilities incurred and paid. I further declare under the penalty of perjury that the estimates of future liability of worker's compensation claims made in this report reflect the administrator's best judgment as to the future liability of claims, using prevailing industry standards, and the signatory intends Self Insurance Plans to rely upon the representation.

First Name	M.I.	Last	Agency Name
<input type="text" value="Sherry"/>	<input type="text" value="M"/>	<input type="text" value="Edwards"/>	<input type="text" value="Hazelrigg Claims Management Services"/>

Address 1

City	State	Zip Code	E-mail Address
<input type="text" value="Chino Hills"/>	<input type="text" value="CA"/>	<input type="text" value="91709"/>	<input type="text" value="sedwards@hazelriggclaims.com"/>

Phone Number	FAX Number	Date	Signature (Type your Full Name)
<input type="text" value="909-606-6373 ex"/>	<input type="text" value="909-606-0087"/>	<input type="text" value="09/20/2016"/>	<input type="text" value="Sherry M. Edwards"/>

Person legally responsible for this Electronic Signature

Files Uploaded:

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NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
		Resolution	<u> </u>
DATE:	October 11, 2016	Information	<u> </u>
		Enclosure(s)	<u> </u>
SUBJECT:	Enter Into Service Agreement with ARC Document Solutions		

BACKGROUND: It has been a long-time District plan to digitize and archive construction plans and project files in one centralized location. With the increased use of cloud computing, the District has embarked on digitizing construction documents currently in Plan Rooms at the Anaheim Campus, Cypress College, and Fullerton College locations and centrally storing the digitized copy on the Cloud.

District staff has requested ARC Document Solutions (ARC) to assist with this project and provide document information management services. ARC is a leading technology enabled content management company and has managed and archived documents for clients for decades utilizing advanced Cloud based solutions to extend rich content throughout the document lifecycle to stakeholders. The District has been utilizing the services of ARC for all its reprographic needs and, thus, will already have a copy of plans and specifications. These plans and specifications could easily be transferred into digital form and move them into the District's Cloud files.

ARC has already digitized plans and project files that were at the Anaheim Campus location and will be commencing digitization of plans and project files at the Cypress College and Fullerton College locations.

ARC proposed to provide the requisite services for an initial annual fee not to exceed \$150,000. This fee includes, among others: scanning; file indexing/renaming; full text OCR; document destruction pick-up and delivery; Cloud user licenses; Cloud storage. The annual fee shall be reduced for the succeeding years to an amount not to exceed \$50,000 per year for three (3) years. The term of the agreement commenced September 1, 2015, and will terminate September 30, 2019.

The amount of \$150,000 includes the previously approved contract by ARC to digitize and archive plans and project files located in the Anaheim Campus Plan Room. Staff did not seek Board approval for this contract because the Chancellor has appointed the Vice Chancellor, Finance & Facilities, and District Director, Purchasing, to approve contracts that do not exceed the amount specified by Public Contract Code Section 20651 (AP 6150). We are now requesting Board approval because adding the digitizing and archiving of plans and project files for the Cypress College and Fullerton College to the current contract amount will exceed the amount specified by Public Contract Code Section 20651. Renewal of the service agreement shall be upon approval of the Board. Upon the expiration of the term of the service agreement, or sooner upon the direction of District staff, the District shall take over the scanning and archiving of all plans and project files onto the Cloud storage. This agenda item

was submitted by Richard Williams, District Director, Facilities Planning & Construction.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6340, Contracts.

FUNDING SOURCE AND FINANCIAL IMPACT: The not to exceed annual fees of \$150,000 for the initial year; and the not to exceed amount of \$50,000 per year for the succeeding years up to three years shall be charged to Capital Outlay funds.

RECOMMENDATION: Authorization is requested to enter into a service agreement with ARC Document Solutions to provide document information management services for an initial annual fee not to exceed \$150,000, with the annual fee for the succeeding years reduced to an amount not to exceed \$50,000 per year for three (3) years. The term of the agreement commenced September 1, 2015, and will terminate September 30, 2019. Renewal of the service agreement shall be upon approval of the Board. Upon the expiration of the term of the service agreement, or sooner upon the direction of District staff, the District shall take over the scanning and archiving of all plans and project files onto the Cloud storage. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the amendment to the agreement on behalf of the District.

Fred Williams

Recommended by

Approved for Submittal

3.d.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> </u>

DATE: October 11, 2016

SUBJECT: Enter Into Architectural Consultant Agreement with LPA, Inc. for the expansion of the Veterans' Resource Center (VRC) including the Veterans' Memorial Plaza and renovation of the Student Activities Center (SAC) Project

BACKGROUND: The expansion of the Veteran's Resource Center, which includes the Veterans' Memorial Plaza, and renovation of the Student Activities Center (VRC/SAC) at Cypress College is one of the high priority projects that was listed in both the District's Facilities Master Plan and Measure J Bond. The Project will provide a central facility which will house services to Veteran students, including personalized counseling, job-placement support, job training and civilian workforce transition services. The Project will also provide additional space and efficiencies for our Associated Students and the College International Students programs.

Based on Cambridge West's Educational Programming analysis, it was found that 11,442 GSF is necessary to meet the needs of the expansion of the Veterans' Resource Center and renovation of the Student Activities Center to serve the current and future needs of the student veterans and programs. As part of the VRC relocating into the SAC, renovation and expansion of the existing SAC is necessary to house the growing number of student veterans and creating appropriate spaces for both programs which are expected to share spaces. In addition, the move of the VRC into the SAC will provide the student veterans a central location on the campus. A Veterans' Memorial Plaza is also a part of this Project which is intended to be a Memorial with naming opportunities to be included in the design.

On December 9, 2014, the Board approved the list of qualified Architectural firms for the construction, modernization, upgrade and new construction of facilities District-wide. Proposals were solicited for the VRC/SAC project from the approved qualified Architectural firms in accordance with the established protocol of the District. The following steps were taken:

1. An evaluation matrix, evaluating each firm for experience with projects similar to the VRC/SAC Project, was prepared based on submitted Statement of Qualifications (SOQs).
2. References for each firm with the best qualifying experience were phoned and reference responses were recorded.
3. A District Selection Committee was identified and composed of campus administrators, student veterans, student activities representative, Dean of Student Support Services & Physical Education, and District Director of Facilities Planning & Construction.
4. The evaluation matrix and reference records were distributed to the District Selection Committee members for their information.
5. The top five (5) scoring firms were invited to interview. Interviews were held on June 27, 2016 and June 28, 2016. One of the firms did not show up for the interview.

6. The District Selection Committee met on June 28, 2016 to review and rank the interviews.
7. The District Selection Committee unanimously voted to select the Architect based on their leading score in the evaluation process.

It was the consensus of the Committee that LPA, Incorporated be recommended for the position of the Design Architect and Architect of Record for the Cypress Veterans' Resource Center/Student Activities Center Project with a LEED Certification option to be included into LPA's Agreement if LEED Certification is approved by the Board. Staff's recommendation would be to not pursue LEED Certification due to the additional costs, but the optional LEED documentation service fee is noted below for full disclosure. The VRC/SAC Project will use the Construction Manager at Risk (CMAR) delivery method.

The proposed fee includes the following:

Design and Engineering: Architecture, Interior, Structural, Mechanical, Plumbing, Electrical, Lighting, Structured Cabling, Fire Sprinkler, Civil, Landscape, Irrigation.

Additional services included at no costs: Cost Estimating, Code Consulting, Construction Manager Selection Process and Inspector of Record Selection Process

Cost of Basic Services:	\$902,500
Reimbursables:	\$ 45,000

The Cost of Basic Service is calculated on a construction budget of \$9.5 million multiplied by 9.5%.

Additional Required Services include:

1. Furniture Design & Management Services	\$35,000
2. Construction Manager Bid Package Review (no cost)	\$ 0
3. Reimbursables	\$ 2,000

Optional LEED Documentation Services: \$35,000

LPA, Inc. proposed to provide the basic services, Program Validation phase through Project completion/close-out including Furniture Design & Management Services for a fee not to exceed \$937,500 plus reimbursable expenses not to exceed \$47,000.

With no additional increase of LPA's fees, LPA will include the assistance to Cypress College in launching a fundraising program for the Veterans' Memorial Plaza by preparing the required marketing materials at no extra charge for naming opportunities to be included as part of the design.

This agenda item was submitted by Susan Rittel, Project Manager Campus Capital Projects.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: The total estimated project budget is \$15 million for the Veterans' Resource Center/Student Activities Center Building which will come from Measure J funds. The Memorial Plaza and Bridge estimated project budget of \$1,500,800 includes \$100,800 in Measure J funds and \$1.4 million from a campus fundraising campaign. Architectural services include a not to exceed amount of \$937,500 plus \$47,000 for reimbursables.

RECOMMENDATION: Authorization is requested to enter into an architectural consultant Agreement in the amount not to exceed of \$937,500 and \$47,000 inclusive of reimbursables with a LEED Certification option to be included into Architect's Agreement if the LEED Certification is approved by the Board, with LPA, Incorporated to begin the design process on the expansion of the Veterans' Resource Center / Student Activities Center Building at Cypress College using the Construction Manager at Risk delivery method. The term of the agreement shall be effective October 12, 2016, through June 30, 2021. Authorization is further requested for the Vice-Chancellor, Finance & Facilities, to execute the agreement on behalf of the District.

Fred Williams
Recommended by

Approved for Submittal

3.e.3
Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action X

DATE: October 11, 2016

Resolution

Information

SUBJECT: Cypress College
Curriculum Matters

Enclosure(s) X

BACKGROUND: The divisions and the Curriculum Committee at Cypress College and the District Curriculum Coordinating Committee have approved the attached summary of new curriculum and curriculum revisions.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; (6) to provide greater consistency between Cypress and Fullerton courses; and (7) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review and approval prior to submission to the District Curriculum Coordinating Committee. This agenda item is submitted by Mark Majarian, Chair of the Cypress College Curriculum Committee.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses.

How does this relate to Board Policy: This item is in compliance with Board Policy 4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Campus General Fund.

RECOMMENDATION: It is recommended that the Board approve the attached summary of curriculum changes for Cypress College, to be effective Fall 2017. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg

Recommended by

Approved for Submittal

4.a.1

Item No.

CYPRESS COLLEGE CURRICULUM
Board Agenda
October 11, 2016

(DCCC approved September 9, 2016)

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ACCT 201 C Intermediate Accounting Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Catalog Description Update * Schedule Description Update * Prerequisite revalidated * Textbook Update * Content change	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2017 Fall	Program Review Outline, catalog, schedule & textbook updated to better reflect course content
ACCT 202 C Cost Accounting Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Prerequisite revalidated * Textbook Update * Minor Content Change	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Outline and textbook updated to better reflect course content
ACCT 204 C Accounting-Government and Nonprofit Entities Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Prerequisite revalidated * Textbook Update * Minor Content Change	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Outline and textbook updated to better reflect course content
ANTH 103 C Introduction to Archaeology Units: 3 Lecture: 3 Laboratory: 0	* Advisory revalidated * Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Textbook updated to better reflect course content

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ANTH 104 C Comparative Cultures Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Catalog Description Update * Schedule Description Update * Advisory revalidated * Textbook Update * Minor content revision * AA GE: Area D	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Outline, catalog, schedule and textbook updated to better reflect course content. Course has CSU and UC GE approval, adding Native AA/AS GE Category D
ANTH 210 C Introduction to Forensic Anthropology Units: 3 Lecture: 3 Laboratory: 0	* Advisory revalidated * Textbook Update * Minor content revision * Title expanded * AAGE: Area B1 * CSUGE: Area B2 * IGETC: Area 5B	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2017 Fall	Outline and textbook updated to better reflect course content. We are also resubmitting for Biological/Life Science credit at CSU and UC
ART 150 C Ceramics Handbuilding Units: 3 Lecture: 2 Laboratory: 4	* Outline Update * Catalog Description Update * Schedule Description Update * Textbook Update	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2017 Fall	Program Review Outline, catalog, schedule and textbook updated to better reflect course content
ART 151 C Ceramics Throwing Units: 3 Lecture: 2 Laboratory: 4	* Outline Update * Textbook Update * Minor Content Change	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2017 Fall	Program Review Outline and textbook updated to better reflect course content
ART 152 C Technical and Conceptual Ceramics Units: 3 Lecture: 2 Laboratory: 4	* Outline Update * Prerequisites revalidated * Title change (from / to and) * Textbook Update * Minor content change	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2017 Fall	Program Review Outline, title & textbook updated to better reflect course content

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ART 153 C Ceramic Studio Exploration Units: 3 Lecture: 2 Laboratory: 4	* Outline Update * Prerequisites revalidated * Textbook Update * Minor content change	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2017 Fall	Program Review Outline & textbook updated to better reflect course content
ART 154 C Ceramic Aesthetics and Finishes Units: 3 Lecture: 2 Laboratory: 4	* Outline Update * Prerequisite revalidated * Textbook Update * Minor Content Change	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2017 Fall	Program Review Outline & textbook updated to better reflect course content
ART 155 C Art - Open Lab Units: .5-2 Lecture: 0 Laboratory: 1.5-6	* Outline Update * Corequisite revalidated * Minor Content Change	50	Labs in which the instructor supervises students as they proceed in their work and answers questions, but does NOT provide extensive individualized feedback/evaluation on a regular basis.	2017 Fall	Program Review Outline updated to better reflect course content
ATC 132 C Private Pilot Units: 4 Lecture: 3 Laboratory: 3	* Catalog Description Update * Schedule Description Update * Textbook Update * Grading Option changed to Pass/No Pass/Letter Grade Option * Class Size from 35 to 25	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2017 Fall	This course provides private pilot students with a dynamic integration of three hours of lecture and three hours of individualized lab instruction to facilitate hands-on skill development in the flight simulators. The instructor must provide extensive individualized feedback/evaluation on a regular basis, to assure that students are able to pass FAA flight exams, demonstrate critical thinking, and resolve complex aviation scenarios, Student mistakes or failure to comprehend the material can have dire safety consequences. To assure competency, the advisory committee has strongly recommended greater use of hands-on simulation training, requiring greater supervision consistent with the 25 seat count for Lab – Individualized Feedback/Evaluation.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ATC 190 C Flight Training- Private Pilot Units: 2 Lecture: 0 Laboratory: 0	* Catalog Description Update * Schedule Description Update * Prerequisite revision * Textbook Update	1	Students are evaluated on an individual basis. This course is Credit by Exam only. There is no instructor pay for this course.	2017 Fall	Changing the pre-requisite to allow students who are currently enrolled in flight training to be able to enroll if they intend to complete the FAA Private Pilot Certificate.
ATC 193 C Flight Training- Flight Instructor Units: 1-5 Lecture: 0 Laboratory: 0	* Catalog Description Update * Schedule Description Update * Prerequisite revision * Textbook Update	1	Students are evaluated on an individual basis. This course is Credit by Exam only. Students must provide substantiation of FAA Flight Instructor Certificate to receive credit by examination. No instructor pay associated with course.	2017 Fall	Changing the pre-requisite to allow students who are currently enrolled in flight training to be able to enroll if they intend to complete and show substantiation of completion of, the FAA Instrument Rating.
ATC 194 C Flight Training Instrument Rating Units: 2 Lecture: 0 Laboratory: 0	* Catalog Description Update * Schedule Description Update * Prerequisite revision * Textbook Update	1	Students are evaluated on an individual basis. This course is Credit by Exam only. Students must provide documentation of FAA Instrument Flight Rating.	2017 Fall	Changing the pre-requisite to allow students who are currently enrolled in flight training to be able to enroll if they intend to complete and show substantiation of completion of, the FAA Instrument Rating.
ATC 195 C Flight Training Commercial Pilot Units: 2 Lecture: 0 Laboratory: 0	* Catalog Description Update * Schedule Description Update * Prerequisite revision * Textbook Update	1	Students are evaluated on an individual basis. This course is Credit by Exam only. Students must provide documentation of their FAA Commercial Flight Certificate.	2017 Fall	Changing the pre-requisite to allow students who are currently enrolled in flight training to be able to enroll if they intend to complete and show substantiation of completion of, the FAA Commercial Pilot Certificate.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
BIOL 174 C Biology of Cells and Tissues Units: 4 Lecture: 3 Laboratory: 3	* Outline Update * Prerequisites revalidated * Units from 5 to 4 * Lecture hours from 4 to 3 * Lab hours from 5 to 3 * Textbook Update * Course content change	25	This course includes a laboratory component in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports).	2017 Fall	Biology 174 C is part of the biology majors sequence. The biology majors sequence is being revised to better align with the state-mandated transfer AS-T degree.
BIOL 175 C Evolution and Biodiversity Units: 4 Lecture: 3 Laboratory: 3	* Outline Update * Catalog Description Update * Schedule Description Update * Prerequisites revalidated * Units from 5 to 4 * Lecture hours from 4 to 3 * Lab hours from 5 to 3 * Title change * Hybrid added * Course Content Change	25	This course includes a laboratory component in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports).	2017 Fall	Biology 175 C is part of the biology majors sequence. The biology majors sequence is being revised to better align with the state-mandated transfer AS-T degree
BIOL 276 C Ecology and Physiology Units: 4 Lecture: 3 Laboratory: 3	* Outline Update * Units from 5 to 4 * Lecture hours from 4 to 3 * Lab hours from 4 to 3 * Prerequisite revalidated	25	This course includes a laboratory component in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports).	2017 Fall	Biology 276 C is part of the biology majors sequence. The biology majors sequence is being revised to better align with the state-mandated transfer AS-T degree.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
CIS 107 C Introduction to Windows Units: 2 Lecture: 2 Laboratory: 1	* Add Distance Education * Minor Content Change	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2017 Fall	To include hybrid and online as an additional options for students to gain access to content remotely.
CIS 195 C Network Security Units: 3 Lecture: 3 Laboratory: 1	* Outline Update * Catalog Description Update * Schedule Description Update * Textbook Update * Student Learning Outcomes	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2017 Fall	Outline, catalog, schedule and textbook updated to better reflect course content.
CIS 196 C Anti-Hacking Network Security Units: 3 Lecture: 3 Laboratory: 1	* Outline Update * Catalog Description Update * Schedule Description Update * Distance Education * Student Learning Outcomes	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2017 Fall	Outline, catalog and schedule updated to better reflect course content. Online component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands.
COUN 144 C Women and Careers Units: 2 Lecture: 2 Laboratory: 0	* Outline Update * Catalog Description Update * Textbook Update * Student Learning Outcomes	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student Presentations.	2017 Fall	5 year review and update.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
DMS 172 C Sonography Externship Units: 5 Lecture: 0 Laboratory: 16	* Outline Update * Catalog Description Update * Schedule Description Update * Prerequisite revision * Corequisite deletion * Textbook Update * Student Learning Outcomes	25	Classes in which the instructor coordinates internship/field practice opportunities and supervises students individually at different locations.	2017 Fall	Program Review Outline, catalog, schedule & textbook updated to better reflect course content
DMS 207 C Clinical Education I Units: 10 Lecture: 0 Laboratory: 30	* Outline Update * Catalog Description Update * Schedule Description Update * Prerequisite revision * Corequisite deletion * Textbook Update	25	Classes in which the instructor coordinates internship/field practice opportunities and supervises students individually at different locations.	2017 Fall	Program Review Outline, catalog, schedule & textbook updated to better reflect course content
DMS 217 C Clinical Education II Units: 7 Lecture: 0 Laboratory: 22	* Outline Update * Catalog Description Update * Schedule Description Update * Prerequisite revision * Corequisite deletion * Textbook Update * Student Learning Outcomes	25	Classes in which the instructor coordinates internship/field practice opportunities and supervises students individually at different locations.	2017 Fall	Program Review Outline, catalog, schedule & textbook updated to better reflect course content

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
DMS 227 C Clinical Training III Units: 11 Lecture: 0 Laboratory: 34	* Outline Update * Catalog Description Update * Schedule Description Update * Prerequisite revision * Corequisite deletion * Lab hours from 33.5 to 34 * Textbook Update * Student Learning Outcomes	25	Classes in which the instructor coordinates internship/field practice opportunities and supervises students individually at different locations.	2017 Fall	Program Review Outline, catalog, schedule & textbook updated to better reflect course content
ECON 110 C Survey of Economics Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Catalog Description Update * Schedule Description Update * Textbook Update * Distance Education added	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Program Review Outline & textbook updated to better reflect course content Online component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands.
ECON 130 C Consumer Economics Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Textbook Update * Distance Education added	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Program Review Outline & textbook updated to better reflect course content Online component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands.
ETHS 101 C American Ethnic Studies Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Advisory revalidated * Textbook Update * Student Learning Outcomes	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Program Review and update

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ETHS 101HC Honors American Ethnic Studies Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Advisory revalidated * Textbook Update * Student Learning Outcomes	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honors course to allow for in-depth class discussion and student presentations	2017 Fall	Program Review and update
ETHS 129 C Introduction to African-American Studies Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Advisory revalidated * Textbook Update * Student Learning Outcomes * Minor Content Change	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams.	2017 Fall	Program Review Outline & textbook updated to better reflect course content
ETHS 150 C Introduction to Chicana-o Studies Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Advisory revalidated * Textbook Update * Title character change / to - * Student Learning Outcomes * Minor Content Change	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams.	2017 Fall	Program Review Outline & textbook updated to better reflect course content
ETHS 153 C Chicana-o Contemporary Issues Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Advisory revalidated * Textbook Update * Title character change / to - * Student Learning Outcomes * Minor Content Change	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams.	2017 Fall	Program Review Outline & textbook updated to better reflect course content

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ETHS 170 C Introduction to Asian Pacific American Studies Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Advisory revalidated * Textbook Update * Student Learning Outcomes * Minor Content Change	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams.	2017 Fall	Program Review Outline & textbook updated to better reflect course content
GEOG 102 C Physical Geography Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Textbook Update * Student Learning Outcomes	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2017 Fall	Program Review Outline and textbook updated to better reflect course content
GEOG 102LC Physical Geography - Lab Units: 1 Lecture: 0 Laboratory: 3	* Outline Update * Textbook Update * Prerequisite revalidated * Student Learning Outcomes	28	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2017 Fall	Program Review Outline and textbook updated to better reflect course content
GEOG 130 C California Geography Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Textbook Update * Student Learning Outcomes * AAGE: Area D	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Program Review Outline and textbook updated to better reflect course content. Course has CSU and UC GE approval, adding Native AA/AS GE Category D
GEOG 160 C Cultural Geography Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Textbook Update * Student Learning Outcomes	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Program Review Outline and textbook updated to better reflect course content

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
GEOG 202 C Field Geography - Physical Units: 1 Lecture: 1 Laboratory:0	* Outline Update * Textbook Update * Prerequisite revalidated * Student Learning Outcomes	25	Students in this class are out in the field and for safety reasons it requires additional supervising in the various environments explored	2017 Fall	Program Review Outline and textbook updated to better reflect course content
HIST 270 C Women in United States History Units: 3 Lecture: 3 Laboratory: 0	* Advisory revalidated * Textbook Update * Student Learning Outcomes * Minor Content Change	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Program Review Outline & textbook updated to better reflect course content
HS 145 C Survey of Medical Terminology Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Textbook Update * Student Learning Outcomes	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Program Review Outline & textbook updated to better reflect course content
HS 147 C Survey of Disease Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Prerequisites revalidated * Catalog Description Update * Student Learning Outcomes	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Program Review Outline, catalog & textbook updated to better reflect course content
HUSR 200 C Introduction to Human Services Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Textbook Update * AAGE: Area D	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Program Review Outline and textbook updated to better reflect course content. Course has CSU GE approval, adding Native AA/AS GE Category D
HUSR 211 C Advanced Fieldwork Units: 3 Lecture: 1 Laboratory: 7	* Outline Update * Lab hours from 6.75 to 7 * Prerequisite revalidated * Minor Content Change	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2017 Fall	Program Review Outline updated to better reflect course content

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
HUSR 215 C Introduction to Family Studies Units: 3 Lecture: 3 Laboratory: 0	* Add Distance Education * Student Learning Outcomes	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2017 Fall	Program Review Online component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands.
HUSR 222 C Group Leadership-Group Process Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Minor Content Change * Title character change / to -	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2017 Fall	Program Review Outline updated to better reflect course content
HUSR 223 C Helping Skills-Human Services Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Textbook Update * Minor Content Change * Student Learning Outcomes	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Program Review Outline and textbook updated to better reflect course content
HUSR 225 C Families and Substance Abuse Units: 3 Lecture: 3 Laboratory: 0	* Student Learning Outcomes * Minor Content Change * Add Distance Education	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Program Review Online component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands.
HUSR 226 C Behavior Modification Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Textbook Update * Student Learning Outcomes	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student Presentations.	2017 Fall	Program Review Outline and textbook updated to better reflect course content

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
HUSR 240 C Drugs and Alcohol in Our Society Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Add Distance Education * Student Learning Outcomes	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Program Review Online component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands.
HUSR 241 C Intervention Strategies Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Textbook Update * Add Distance Education * Student Learning Outcomes	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Program Review Online component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands.
HUSR 243 C Co-Occurring Disorders Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Textbook Update * Add Distance Education * Student Learning Outcomes	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Program Review Online component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands.
HUSR 275 C Ethical Issues in Human Services Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Textbook Update * Class Size from 30 to 35 * Add Distance Education * Minor Content Change	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2017 Fall	Program Review Online component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands.
HUSR 293 C Conflict Resolution-Mediation Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Student Learning Outcomes * Title character change / to -	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2017 Fall	Program Review Outline updated to better reflect course content

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
PHIL 100 C Introduction to Philosophy Units: 3 Lecture: 3 Laboratory: 0	* Advisory revalidated * Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Program Review and update
PHIL 100HC Honors Introduction to Philosophy Units: 3 Lecture: 3 Laboratory: 0	* Advisory revalidated * Textbook Update * Title expanded * Student Learning Outcomes	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honors course to allow for in-depth class discussion and student presentations	2017 Fall	Program Review and update
PHIL 101 C Introduction to Religious Studies Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Advisory add Eligibility for ENGL 100 C * Textbook Update * Student Learning Outcomes	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Program Review and update
PHIL 110 C Religions of the East Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Advisory add Eligibility for ENGL 100 C * Textbook Update * Student Learning Outcomes	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Program Review and update
PHIL 120 C Religions of the West Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Advisory revalidated * Student Learning Outcomes	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Program Review and update
PHIL 160 C Introduction to Ethics Units: 3 Lecture: 3 Laboratory: 0	* Advisory revalidated * Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Program Review and update

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
PHIL 175 C Symbolic Logic Units: 3 Lecture: 3 Laboratory: 0	* Advisory revalidated * AAGE: Area A2	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2017 Fall	Program Review and update. Course has CSU GE approval, adding Native AA/AS GE Category A2
PHIL 230 C Philosophy of Religion Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Advisory add Eligibility for ENGL 100 C * Student Learning Outcomes	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Program Review and update
PHIL 240 C Jesus and His Interpreters Units: 3 Lecture: 3 Laboratory: 0	* Advisory add Eligibility for ENGL 100 C * Textbook Update * Student Learning Outcomes * AAGE: Area C2	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Program Review and update. Course has CSU and UC GE approval, adding Native AA/AS GE Category C2
PSY 139 C Developmental Psychology Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Advisory revalidated * Textbook Update * AAGE: Area D	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Program Review and update. Course has CSU and UC GE approval, adding Native AA/AS GE Category D
PSY 145 C Child Psychology Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Advisory revalidated * Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2017 Fall	Program Review and textbook update

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
RADT 251 C Radiology Externship Units: 7 Lecture: 2 Laboratory: 16	* Outline Update * Catalog Description Update * Schedule Description Update * Prerequisite revision * Corequisite deletion * Textbook Update * Course Content Change * Student Learning Outcomes	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. They take 35 students in the Program.	2017 Fall	Program Review Outline, catalog, schedule & textbook updated to better reflect course content
RADT 252 C Radiobiology Units: 1.5 Lecture: 1.5 Laboratory: 0	* Outline Update * Catalog Description Update * Schedule Description Update * Prerequisite revision * Textbook Update * Student Learning Outcomes	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2017 Fall	Program Review Outline, catalog, schedule & textbook updated to better reflect course content
RADT 253 C Radiation Laws and Ethics Units: 1.5 Lecture: 1.5 Laboratory: 0	* Outline Update * Prerequisite revalidated * Textbook Update * Student Learning Outcomes	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2017 Fall	Program Review Outline & textbook updated to better reflect course content
RADT 260 C Fluoroscopy Permit Course Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Catalog Description Update * Schedule Description Update * Lecture hours from 2.5 to 3 * Lab hours from 1.5 to 0 * Prerequisite revision * Textbook Update * Student Learning Outcomes	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2017 Fall	Program Review Outline & textbook updated to better reflect course content The lab portion of the course has been deleted.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution _____
FROM: October 11, 2016 Information _____
Enclosure(s) _____
SUBJECT: School of Continuing Education
Curriculum Matters

BACKGROUND: The School of Continuing Education Curriculum Committee and the District Curriculum Coordinating Committee have approved the attached summary of curriculum additions and revisions. All additions and revisions are within allocated budget for staff and facilities.

The Educational Master Plan has indicated that “instructional programs need to be continually reviewed as to viability and priority” and that the curriculum “needs to provide state-of-the-art training in vocational programs.” The assessment process, mandated by the state, provides several reasons for the proposed curricular changes:

1. To meet changing employment requirements, as per the recommendations of both the faculty and advisory committees.
2. To expand and streamline certificate programs in keeping with state mandates.
3. To modernize the curriculum as per recommendations determined through the School of Continuing Education Curriculum Committee.
4. To provide specific courses to meet student needs.

All curriculum is submitted to the Provost’s Office for review prior to submission to the District Curriculum Coordinating Committee. This item is being submitted by Candace Lynch, Chair of the School of Continuing Education Curriculum Committee.

How does this relate to the five District Strategic Directions? Instructional programs provide the necessary basic skills training, current and relevant vocational skills, successful transfer preparation, and life-long learning option to meet the needs of our students and community.

How does this relate to Board Policy: This item is in compliance with BP4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Campus general fund.

RECOMMENDATION: It is recommended that the Board approve the attached summary of curriculum additions and revisions for the School of Continuing Education, to be effective in the Winter 2017 trimester. The curricula have been signed by the Campus Curriculum Committee Chairperson and the Provost, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg

Recommended by

Approved for Submittal

4.b.1

Item No.

School of Continuing Education 2016 - 2017

Approved by District Curriculum Coordinating Committee on May 13, 2016
Approved by School of Continuing Education Curriculum Committee on April 12, 2016

~~ New Course ~~

English as a Second Language

Course Id	Title	Hours	Justification	Effective Term
ESLA 1060	ESL for Academic Success: Reading and Writing I	120	Intermediate Low level students have demonstrated the need for academic level courses to prepare them to transition from noncredit to credit institutions or CTE programs.	Winter 2017
ESLA 1062	ESL for Academic Success: Listening and Speaking I	120	ESL students who have completed the Intermediate Low level preparing for higher level academic instruction have demonstrated a need for a listening/speaking ESL course that focuses on English for academic purposes as opposed to or in addition to English for general communication.	Winter 2017
ESLA 1065	ESL for Academic Success: Reading and Writing II	120	Reading/Writing for Academic Success is one of the sequenced courses comprising the ESL Academic Transitions (Success) track, a fully integrated program which aims to transfer ESL noncredit students to High School and college credit classes and includes language instruction, academic skills, and counseling. Reading/Writing for Academic Success integrates language skills and process approach to enable students to perform college-level reading and writing tasks.	Winter 2017
ESLA 1067	ESL for Academic Success: Listening and Speaking II	120	This course is one of the sequenced courses comprising the ESL Academic Transitions (Success) track, a fully integrated program which aims to transfer ESL noncredit students to High School and college credit classes and includes language instruction, academic skills, and counseling. Language skills and a process approach are integrated to enable students to perform college-level listening and speaking tasks. This course will replace the existing Listening/ Speaking for Academic Success course.	Winter 2017

Approved by District Curriculum Coordinating Committee on September 9, 2016
Approved by School of Continuing Education Curriculum Committee on June 14, 2016

~~ Revised Courses for Approved CDCP Program ~~

English as a Second Language

Revised CDCP Program: ESL Beginning (Program #24211)

Crs Id	Title	Hours	Course Descriptions	Effective Term
ESLA 200	ESL Beginning Low	120	6-year curriculum review and addition of SLOs	Winter 2017
ESLA 300	ESL Beginning High	120	6-year curriculum review and addition of SLOs	Winter 2017
English as a Second Language				
Revised CDCP Program: ESL Intermediate / Advanced (Program #24179)				
ESLA 400	ESL Intermediate Low	120	6-year curriculum review and addition of SLOs	Winter 2017

School of Continuing Education 2016 - 2017

~~ New CDCP Programs ~~

Program	Program Description	Effect Term	Justification
ESL for the Workplace, Basic	<p>The program is designed to help beginning to low intermediate level ESL students acquire the listening/speaking, reading/writing and technological skills necessary for success in an American workplace setting. The students will participate in a variety of listening/speaking and reading/writing activities on business related topics; these activities will often utilize related technology. The skills covered include resume writing, interviewing, meeting workplace expectations, using effective business communication, and giving presentations.</p> <p>This certificate program meets the above directions: improving certificate rates, making progress towards eliminating the achievement gap among underrepresented groups, and developing partnerships with the community's businesses.</p>	Winter 2017	This certificate program meets the above directions: improving certificate rates, making progress towards eliminating the achievement gap among underrepresented groups, and developing partnerships with the community's businesses.
	Core Courses Hours		
	ESLA 1052 ESL Workforce Readiness Skills, Basic 60		
	ESLA 1050 ESL Workplace Advancement Skills, Basic 60		
	Total Core Hours 120		
	Elective Courses <i>(must choose one of two)</i> Hours		
	ESLA 001 ESL Learning Center 36		
	ESLA 801 Computer Skills for ESL, Beginning 36		
	Total Elective Hours 36		
	Total Program Hours: 156		

Program	Program Description	Effect Term	Justification
ESL for the Workplace, Advanced	<p>The program is designed to help intermediate high to advanced level ESL students acquire the listening/speaking, reading/writing and technological skills necessary for success in an American workplace setting. The students will participate in a variety of listening/speaking and reading/writing activities on business related topics; these activities will often utilize related technology. The skills covered include resume writing, interviewing, meeting workplace expectations, using effective business communication, and giving presentations.</p> <p>The core courses can be taken concurrently or in any order (ESLA1056 first, ESLA 1062 second, or vice versa). The elective courses can be taken concurrently or in any order as well.</p>	Winter 2017	This certificate program meets the above directions: improving certificate rates, making progress towards eliminating the achievement gap among underrepresented groups, and developing partnerships with the community's businesses.
	Core Courses Hours		
	ESLA 1056 ESL Workforce Readiness Skills, Advanced 120		
	ESLA 1054 ESL Workplace Advancement Skills, Advanced 120		
	Total Core Hours: 240		
	Elective Courses <i>(must choose one of two)</i> Hours		
	ESLA 001 ESL Learning Center 36		
	ESLA 801 Computer Skills for ESL, Beginning 36		
	Total Elective Hours 36		
	Total Program Hours: 276		

School of Continuing Education 2016 - 2017

Program	Program Description	Effect Term	Justification		
ESL for Academic Success I	<p>The program is designed to help intermediate level ESL students acquire the listening/speaking and reading/writing skills necessary for academic success in higher level academic ESL courses, college, high school, GED, or career technical education programs. The students will participate in a variety of listening/speaking and reading/writing activities on high-interest academic topics. The skills covered include listening to lectures, note taking, presentation skills and critical thinking.</p> <p>(The core courses can be taken concurrently or in any order (ESLA1060 first, ESLA 1062 second, or vice versa). The elective courses can be taken concurrently or in any order as well.)</p>	Winter 2017	This certificate program meets the above directions: improving certificate rates, making progress towards eliminating the achievement gap among underrepresented groups, improving the success rates of ESL students moving into the next higher sequence of courses, and developing partnerships with the community's other educational institutions.		
	Core Courses			Hours	
	ESLA 1060			ESL for Academic Success: Reading & Writing I	120
	ESLA 1062			ESL for Academic Success: Listening & Speaking I	120
	Total Core Hours			240	
	Elective Courses <i>(must choose one of two)</i>			Hours	
	ESLA 001			ESL Learning Center	36
	ESLA 801			Computer Skills for ESL, Beginning	36
	Total Elective Hours			36	
	Total Program Hours:			276	

Program	Program Description	Effect Term	Justification		
ESL for Academic Success II	<p>The program is designed to help advanced level ESL students acquire the listening/speaking and reading/writing skills necessary for academic success in college, high school, GED, or career technical education programs. The students will participate in a variety of listening/speaking and reading/writing activities on high-interest, authentic academic topics. The skills covered include listening to academic lectures, note taking and organizing, presentation and public speaking skills and higher order thinking.</p> <p>The core courses can be taken concurrently or in any order (ESLA1065 first, ESLA 1067 second, or vice versa). The elective courses can be taken concurrently or in any order as well.</p>	Winter 2017	This certificate program meets the above directions: improving certificate rates, making progress towards eliminating the achievement gap among underrepresented groups, improving the success rates of ESL students moving into the next higher sequence of courses, and developing partnerships with the community's other educational institutions.		
	Core Courses			Hours	
	ESLA 1065			ESL for Academic Success: Reading & Writing II	120
	ESLA 1067			ESL for Academic Success: Listening & Speaking II	120
	Total Core Hours			240	
	Elective Courses <i>(must choose one of two)</i>			Hours	
	ESLA 001			ESL Learning Center	36
	ESLA 801			Computer Skills for ESL, Beginning	36
	Total Elective Hours			36	
	Total Program Hours:			276	

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	October 11, 2016	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Fullerton College Donations	Enclosure(s)	<u> X </u>

BACKGROUND: Businesses and individuals frequently make monetary donations or donate supplies and equipment that are of value to Fullerton College and its instructional programs.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #5: The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

How does this relate to Board Policy: This item is in compliance with Board Policy 3820, Gifts and Donations.

FUNDING SOURCE AND FINANCIAL IMPACT: The monetary and supplies/equipment donations to Fullerton College will assist with expenses associated with the Fullerton College instructional programs and departments which would otherwise be funded through the division budgets.

RECOMMENDATION: Authorization is requested for Fullerton College to accept the following donations:

To Fullerton College Business, CIS and Economic & Workforce Development:

- \$250 Cash Donation – Anaheim Public Library

To the Fullerton College Library:

- Five Japan Library Project Books – Japan Publishing Industry Foundation for Culture
- Two Books, 34 Periodicals – John Ayala
- Ten Books, One DVD – Bob Sherrill
- Three Books – Anonymous
- Fifteen Books – Jill Kageyama
- Two Books – Donald Mai

To the Fullerton College Physical Education Division, Athletic Hall of Fame:

- \$500 Cash Donation – Thomas Duff

To the Fullerton College Physical Education Division, Baseball:

- \$100 Cash Donation – Cartelli Unlimited
- \$100 Cash Donation – Black Chamber of Commerce
- \$200 Cash Donation – Colleen Pettegrew
- \$200 Cash Donation – Zuvich Corporate Advisors, Inc.

To the Fullerton College Physical Education Division, Dance:

- \$75 Cash Donation – Teresa L. Vidak Dance Arts
- \$1,000 Cash Donation – Michael Uraine

To the Fullerton College Physical Education Division, Football:

- \$50 Cash Donation – Jeffrey and Jan Young
- \$60 Cash Donation – Jacqueline and Andrew Caballero
- \$100 Cash Donation – Rick the Happy Plumber, Inc.
- \$100 Cash Donation – Patrick and Anna McGarvey

To the Fullerton College Physical Education Division, PE Activities:

- \$1,917 Cash Donation – Stephen and Lynn Valbuena
- \$12,000 Cash Donation – Thomas Duff

To the Fullerton College Physical Education Division, Men's Soccer:

- \$50 Cash Donation – Charles and Cheryl Johnson
- \$100 Cash Donation – Team Blaze Inc.
- \$100 Cash Donation – Gerard E. Abessolo
- \$250 Cash Donation – Dr. Barbara Onedera-Gregory and Dr. Robert Gregory
- \$250 Cash Donation – B. AAA dba A&A Recovery Service
- \$300 Cash Donation – Thomas and Della Grassi
- \$300 Cash Donation – Louis and Blanca Lares
- \$1,000 Cash Donation – Revolucion Restaurants Corporation

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: October 11, 2016 Resolution _____
Information _____
SUBJECT: Academic Personnel Enclosure(s) X

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.a.1

Item No.

Academic Personnel
October 11, 2016

RETIREMENTS

Chadwick, Janice	FC	Chemistry Instructor Eff. 12/31/2016 PN FCF956
McPherson, Debra	CC	English as a Second Language Instructor Eff. 05/28/2017 PN CCF867
See, Roger	FC	Physical Education Instructor Eff. 05/27/2017 PN FCF742
Simpson, Robert	CC	President Eff. 07/01/2017 PN CCX999

CHANGE IN SALARY CLASSIFICATION

Hickey, Charles	FC	Broadcasting Technology Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 08/22/2016
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PAYMENT FOR INDEPENDENT LEARNING CONTRACTS FALL 2016
SEMESTER

Floyd, Becky	CC	\$10.00
Freer, Carolee	CC	\$35.00
Goralski, Craig	CC	\$50.00
Martinez, Randy	CC	\$10.00
Mitts, Teri Lynn	CC	\$40.00
Molnar, Peter	CC	\$20.00
Mosqueda-Ponce, Therese	CC	\$20.00
Patti, Joyce	CC	\$10.00
Ramos, Jaime	CC	\$20.00
Rhymes, Regina	CC	\$10.00
Takahashi, K. Mariye	CC	\$30.00
Thibodeau, Jason	CC	\$10.00
Valencia, Wendy	CC	\$15.00

Academic Personnel
October 11, 2016

LEAVE OF ABSENCE

Wahbe, Randa	CC	English Instructor Load Banking Leave With Pay (6.67%) Eff. 2016 Fall Semester
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2016 FALL SEMESTER,
TRIMESTER

Cifaldi, Antonino	FC	Column 2, Step 1
Montgomery Kinsey, Susan	FC	Column 1, Step 1
Woodson, Bill	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2017 SPRING SEMESTER,
TRIMESTER

Hadobas, Paul	CC	Column 1, Step 1
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TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Hadobas, Paul	CC	Column 1, Step 1
Woodson, Bill	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Chiplunkar, Sujata	CC	Administer Lab Practicums for DSS Students Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2016-2017 Academic Year
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Gill, David	CC	Administer Lab Practicums for DSS Students Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2016-2017 Academic Year
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Gober, Joel	CC	Administer Lab Practicums for DSS Students Class F Lec Rat, Regular and Contract Faculty Overload Teaching Schedule Eff. 2016-2017 Academic Year
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Academic Personnel
October 11, 2016

Mintzer, Alex	CC	Administer Lab Practicums for DSS Students Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2016-2017 Academic Year
Ogoshi, Fumio	CC	Administer Lab Practicums for DSS Students Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2016-2017 Academic Year
Palmisano, Michelle	CC	Administer Lab Practicums for DSS Students Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2016-2017 Academic Year
Rajab, Adel	CC	Administer Lab Practicums for DSS Students Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2016-2017 Academic Year
Sanchez Duran, Jose	CC	Administer Lab Practicums for DSS Students Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2016-2017 Academic Year
Sato, Dee	CC	Administer Lab Practicums for DSS Students Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2016-2017 Academic Year
Shin, Gary	CC	Administer Lab Practicums for DSS Students Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2016-2017 Academic Year

Academic Personnel
October 11, 2016

Spooner, Stephanie

CC Administer Lab Practicums for DSS Students
Class D
Lec Rate, Regular and Contract Faculty
Overload Teaching Schedule
Eff. 2016-2017 Academic Year

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: October 11, 2016 Resolution _____
Information _____
SUBJECT: Classified Personnel Enclosure(s) X

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.b.1

Item No.

Classified Personnel
October 11, 2016

RETIREMENTS

Cotton, Angela	AC	Executive Assistant II 12-month position (100%) Eff. 12/31/2016 PN DEC996
Cox, Maria	FC	Clerical Assistant II 11.5-month position (100%) Eff. 12/31/2016 PN FCC728
Nguyen, Tien	CC	Facilities Custodian I 12-month position (100%) Eff. 12/01/2016 PN CCC867

RESIGNATION

Carrasco Cabrera, Jonathan	SCE	Special Projects Coordinator/CACT/TDI Temporary Special Project Coordinator (100%) Eff. 09/24/2016 PN SCT974
Wafer, Cynthia	FC	Administrative Assistant II 12-month position (100%) Eff. 11/01/2016 PN FCC697

NEW PERSONNEL

Gomez, Edgar	FC	Health Services Assistant 10-month position (100%) Range 33, Step A Classified Salary Schedule Eff. 10/24/2016 PN FCC945
Wong, Jessica	SCE	Administrative Assistant I 11-month position (100%) Range 33, Step A Classified Salary Schedule Eff. 10/19/2016 PN SCC984

Classified Personnel
October 11, 2016

Zamorano, Karla SCE Admissions and Records Technician
12-month position (100%)
Range 33, Step A
Classified Salary Schedule
Eff. 10/12/2016
PN SCC893

RECLASSIFICATIONS

Howard, Sharon FC Administrative Assistant II
12-month position (100%)
Range 36, Step D

To: FC Administrative Assistant III
12-month position (100%)
Range 41, Step D
Classified Salary Schedule
Eff. 04/01/2016
PN FCC740

Tran, Kevin FC Student Services Technician/Counseling
12-month position (100%)
Range 33, Step C

To: FC Student Services Specialist/Counseling
12-month position (100%)
Range 36, Step C
Classified Salary Schedule
Eff. 04/01/2016
PN FCC727

VOLUNTARY CHANGE IN ASSIGNMENT

Noland, Tyler AC Benefits Specialist (100%)

Temporary Change in Assignment
To: AC Benefits Coordinator
12-month position (100%)
Range 40, Step D
Classified Salary Schedule
Eff. 09/11/2016 – 06/30/2017

PROFESSIONAL GROWTH & DEVELOPMENT

Bongco, Timothy FC Laboratory Technician (100%)
1st Increment (\$350)
Eff. 07/01/2017

Gadalla, Ayman CC Instructional Assistant (100%)
2nd Increment (\$350)
Eff. 07/01/2017

Utsuki, Melissa AC Public Affairs Assistant (100%)
3rd Increment (\$350)
Eff. 07/01/2017

LEAVES OF ABSENCE

Brunner, Erin FC Child Care Teacher (100%)
Family Medical Leave (FMLA/PDL)
Paid Leave Using Sick Leave and Supplemental Sick
Leave Until Exhausted; Unpaid Thereafter
Eff. 07/30/2016 – 10/07/2016 (Consecutive Leave)
Family Medical Leave (FMLA/CFRA)
Paid Leave Using Personal Necessity Leave Until
Exhausted; Unpaid Thereafter
Eff. 10/10/2016 – 12/02/2016 (Consecutive Leave)

Cortez, Margaret CC Administrative Assistant I (100%)
Family Medical Leave (FMLA/CFRA)
Paid Leave Using Family Illness Leave and Personal
Necessity Leave Until Exhausted; Unpaid Thereafter
Eff. 09/19/2016 – 12/31/2016 (Intermittent Leave)

Salazar, Kellyann FC Health Education Coordinator (100%)
Unpaid Personal Leave
Eff. 10/14/2016 – 10/19/2016

Udell, Robyn CC Laboratory Technician (100%)
Family Medical Leave (FMLA/PDL)
Paid Leave Using Sick Leave and Supplemental Sick
Leave Until Exhausted; Unpaid Thereafter
Eff. 10/19/2016 – 11/29/2016 (Consecutive Leave)

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: October 11, 2016 Resolution _____
SUBJECT: Professional Experts Information _____
Enclosure(s) X

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.c.1

Item No.

Professional Experts
October 11, 2016

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Alexander, John	CC	Project Manager	Perkins Grant-Automotive Technology	4	09/30/2016	06/15/2017
Berry, Jason	SCE	Technical Expert I	Event and Classroom Photography	26	08/29/2016	12/03/2016
Berry, Jason	SCE	Technical Expert I	Event and Classroom Photography	26	01/16/2017	06/30/2017
Cadena, Maria Leonor	FC	Project Coordinator	Pathway Transformation Initiative, Content-Alignment (Project #5)	8	09/12/2016	12/10/2016
Cadilli, Jolina	CC	Technical Expert 1	Common Assessment	10	01/30/2017	06/30/2017
Castro, Alma	CC	Technical Expert I	Common Assessment	10	01/30/2017	06/30/2017
Eckenrode, Adam	CC	Technical Expert I	Common Assessment	10	01/30/2017	06/30/2017
Farley, John	FC	Project Coordinator	Pathway Transformation Initiative, Content-Alignment (Project #5)	8	09/12/2016	12/10/2016
Gottdank, Adam	SCE	Project Manager	Accreditation	26	08/01/2016	12/31/2016
Graves, Gary	FC	Technical Expert II	Student Equity Grant – Brown Bag/Career Closet/Career Res. Web	15	08/16/2016	06/30/2017
Hanson, Bruce	FC	Project Coordinator	Content-Alignment Transformation (Project #5)	8	10/03/2016	12/10/2016
Halverson, Heather	20	Project Coordinator	Entering Scholars Program (BSI Project #4)	20	09/15/2016	05/26/2017
Henderson, Angela	15	Project Manager	Online Teaching Certificate Program	15	09/13/2016	05/27/2017
Hill, Garet	CC	Technical Expert I	Common Assessment	10	01/30/2017	06/30/2017
Hofmann, Kelley	CC	Technical Expert I	PERKINS IV – Enhancing Student Success	5	09/28/2016	05/30/2017
Hughes, Deidre	FC	Project Coordinator	TAP Program Coordinating and Implementation	22	01/23/2017	01/26/2017
Ledesma, Nicole	CC	Technical Expert I	Common Assessment	10	01/30/2017	06/30/2017
Lee, Eunju	CC	Technical Expert 1	Common Assessment	10	01/30/2017	06/30/2017
Lee, Tania	SCE	Project Expert	Entry-Re-Entry Strategy Tutor	12	09/12/2016	12/02/2016
Levesque, Richard	FC	Project Coordinator	Tap Program Coordinating and Implementation	22	01/23/2017	01/26/2017
Mangan, Mike	FC	Project Coordinator	Tap Program Coordinating and Implementation	22	01/23/2017	01/26/2017

Professional Experts
October 11, 2016

McNay, Sally	CC	Technical Expert I	Nursing Proficiency Testing (Bursar Account 34170-97025)	5	10/10/2016	05/25/2017
Morvan, Laurie	CC	Technical Expert 1	Common Assessment	10	01/30/2017	06/30/2017
Nguyen, Kelly	CC	Technical Expert I	Common Assessment	10	01/30/2017	06/30/2017
Nusbaum, David	CC	Technical Expert I	Common Assessment	10	01/30/2017	06/30/2017
Okonyan, Stefani	FC	Project Coordinator	Tap Program Coordinating and Implementation	22	01/23/2017	01/26/2017
Ortega, Ryan	CC	Technical Expert I	Strategic Plan Funding	5	10/03/2016	12/09/2016
Paek, Sylvia	CC	Technical Expert 1	Common Assessment	10	01/30/2017	06/30/2017
Perez, Roger	FC	Project Manager	Online Teaching Certificate Program	15	08/22/2016	05/27/2017
Plett, Christina	CC	Technical Expert I	Common Assessment	10	01/30/2017	06/30/2017
Rodine, Jeff	FC	Project Coordinator	Tap Program Coordinating and Implementation	22	01/23/2017	01/26/2017
Satterwhite, Micaiah	FC	Project coordinator	Umoja Program	26	10/03/2016	12/16/2016
Saunders, Mary Ann	CC	Project Expert	TracDat SLO Support	10	10/10/2016	12/09/2016
Shiroma, Ryan	FC	Project Coordinator	Tap Program Coordinating and Implementation	22	01/23/2017	01/26/3027
Shrout, Cynthia	CC	Technical Expert I	Common Assessment	10	01/30/2017	06/30/2017
Standen, Kathy	FC	Technical Expert II	Brown Bag, Career Closet, Career Resource Website	15	08/16/2016	06/30/2017
Tran, Hoa	CC	Technical Expert 1	Common Assessment	10	01/30/2017	06/30/2017
Ward, Amy	CC	Technical Expert I	Common Assessment	10	01/30/2017	06/30/2017

SCE TUITION PROGRAMS

Name	Salary	Trimester	Max Permitted Hours per Week
Feltus, Bethany	Tuition rate	Fall, Winter, Spring	26
Innes, Jane	Tuition rate	Fall, Winter, Spring	26
Kuruppu, Maduka	Tuition rate	Fall, Winter, Spring	26
Martinez, Marcia	Tuition rate	Fall, Winter, Spring	26

Professional Experts
October 11, 2016

Murray, Kimberly	Tuition rate	Fall, Winter, Spring	26
Larsen, Kristen	Tuition rate	Fall, Winter, Spring	26
O'Toole, Danielle	Tuition rate	Fall, Winter, Spring	26
Rosenberger, David	Tuition rate	Summer	26
Struckman, Heidi	Tuition rate	Fall, Winter, Spring	26
Taylor, Ronnie	Tuition rate	Fall, Winter, Spring	26
Wills, Maralys	Tuition rate	Fall, Winter, Spring	26

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: October 11, 2016
SUBJECT: Hourly Personnel

Action X
Resolution _____
Information _____
Enclosure(s) X

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.d.1

Item No.

Hourly Personnel
October 11, 2016

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Alvarado, Alejandra	FC	Clerical/Secretarial - Assist Counseling Center with student outreach	10/12/16	01/18/17	TE A 2
Alvarado, Alejandra	FC	Clerical/Secretarial - Assist Counseling Center with student outreach	03/22/17	06/28/17	TE A 2
Coffey, Jennifer	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	10/12/16	06/30/17	TE A 1
Gobatie, Jordan	CC	Tech/Paraprof - Athletic Program Assistant for Men and Women's Tennis	10/13/16	12/30/16	TE H 4
Gobatie, Jordan	CC	Tech/Paraprof - Athletic Program Assistant for Men and Women's Tennis	01/03/17	05/27/17	TE H 4
Hoy, Kelly	FC	Clerical/Secretarial - Assist Counseling Center with student outreach	10/12/16	01/18/17	TE A 2
Hoy, Kelly	FC	Clerical/Secretarial - Assist Counseling Center with student outreach	03/22/17	06/28/17	TE A 2
Mulrooney, Matthew	FC	Tech/Paraprof - Athletic Program Assistant for Men's Tennis	10/12/16	05/10/17	TE H 1
Munoz, Daniel	FC	Direct Instr Support - Assist in ACT computer lab	10/12/16	12/10/16	TE A 1
Perez Mendez, F.	FC	Service/Maintenance - Assist M & O Department with various projects	09/13/16	12/13/16	TE B 2
Quiroz-Vega, Cindy	FC	Clerical/Secretarial - Assist in campus Bookstore	01/17/17	04/14/17	TE A 1
Quiroz-Vega, Cindy	FC	Clerical/Secretarial - Assist in campus Bookstore	06/19/17	06/30/17	TE A 1
Ramirez, Alexis	AC	Clerical/Secretarial - Clerical assistance for District Payroll office	10/10/16	01/10/17	TE A 1
Rios, Horacio	FC	Direct Instr Support - Assist with the Earth Sci Undergrad Research Institute	10/12/16	06/30/17	TE A 1
Salazar, Valerie	FC	Clerical/Secretarial - Assist Counseling Center with student outreach	10/12/16	01/18/17	TE A 2
Salazar, Valerie	FC	Clerical/Secretarial - Assist Counseling Center with student outreach	03/29/17	06/28/17	TE A 2
Silva, Matthew	FC	Tech/Paraprof - Athletic Program Assistant for Volleyball	10/12/16	05/10/17	TE H 1
Siy, James	FC	Tech/Paraprof - Assist athletic trainer	10/12/16	05/10/17	TE B 4
Straughn, Ronald	FC	Service/Maintenance - Assist M & O Department with groundskeeping	10/01/16	12/23/16	TE B 2
Tribolet, Lysa	SCE	Clerical/Secretarial - Clerical assistance for Cypress SCE Office	01/23/17	04/21/17	TE B 4
Wijesinghe, Aruni	SCE	Clerical/Secretarial - Clerical assistance for Cypress SCE Office	01/23/17	04/21/17	TE B 4
Yeme Casillas, Jonathan	FC	Direct Instr Support - Assist with the Earth Sci Undergrad Research Institute	10/12/16	06/30/17	TE A 1

Hourly Personnel
 October 11, 2016

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Grimmer, Haylee	FC	Direct Instr Support - Tutor for Teacher Pathway Program	10/12/16	06/30/17	TE A 3
Rehman, Faeza	SCE	Direct Instr Support - Tutor for the ESL department	10/12/16	06/30/17	TE A 1
Vaccher, Nicole	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	10/12/16	06/30/17	TE A 2

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Crisostomo Urzua, J.	FC	Service/Maint - Substitute for vacant Facilities Custodian I PN FCC990	10/03/16	01/06/17	TE B 2
McKenna, Sara	FC	Clerical/Secretarial - Substitute for vacant Clerical Assistant II PN FCC706	09/21/16	12/29/16	TE B 4
Tucker, Rachael	FC	Clerical/Secretarial - Substitute for vacant Financial Aid Tech PN FCC818	10/03/16	01/06/17	TE B 4

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Alkaisi, Rafid	CC	Work Study Student - Assist in the Admissions and Records Office	10/07/16	06/30/17	TE A 1
Armijo, Gabriel	FC	Full-time Student - Assist Campus Safety with various duties	10/03/16	06/30/17	TE B 1
Babad, Miles	FC	Full-time Student - Assist in campus Music Lab	09/16/16	06/30/17	TE A 3
Bhagat, Shiv	FC	Full-time Student - Assist with the Earth Sci Undergrad Research Institute	10/12/16	06/30/17	TE A 1
Cardenas, Victor	FC	Full-time Student - Assist in Student Activities Office	09/14/16	06/30/17	TE A 1
Carlos, Jamilah	CC	Work Study Student - Assist in the Counseling Department	09/23/16	06/30/17	TE A 1
Castrejon, Genesis	CC	Work Study Student - Assist in Disability Support Services	09/29/16	06/30/17	TE A 1
Chicas Gallardo, E.	FC	Full-time Student - Clerical assistance for the Career & Life Planning Center	09/26/16	06/30/17	TE A 4
Christou, Panayiotis	FC	Full-time Student - Tutor for the campus Tutoring Center	09/26/16	06/30/17	TE A 1
Crump, Craig	CC	Work Study Student - Assist in Disability Support Services	09/29/16	06/30/17	TE A 1
Flores, Lizette	FC	Work Study Student - Assist in the Wellness Center	09/13/16	06/30/17	TE A 2
Gamez, Marlon	FC	Full-time Student - Tutor for the campus Tutoring Center	09/19/16	06/30/17	TE A 1

Hourly Personnel
October 11, 2016

Giron Hernandez, X.	SCE	Full-time Student - Assist in the Campus ESL Learning Center	08/22/16	06/30/17	TE A 4
Hagemyer, Stacy	CC	Work Study Student - Assist in the Health Science Lab	09/26/16	06/30/17	TE A 1
Hernandez, Jose	CC	Work Study Student - Assist in the Culinary Arts Department	09/27/16	06/30/17	TE A 1
Hirao, Brenton	CC	Work Study Student - Assist in the Library	09/30/16	06/30/17	TE A 1
Kang, Marshall	FC	Full-time Student - Assist Campus Safety with various duties	10/02/16	06/30/17	TE B 3
Keller, August	CC	Work Study Student - Assist with Women's Basketball Program	10/13/16	12/30/16	TE A 1
Keller, August	CC	Work Study Student - Assist with Women's Basketball Program	01/03/17	05/26/17	TE A 1
Le Valley, Olivia	FC	Full-time Student - Assist in campus Music Lab	09/16/16	06/30/17	TE A 1
Le, Thomas-James	FC	Full-time Student - Assist in ACT computer lab	09/26/16	06/30/17	TE A 1
Lopez, Kimberly	FC	Full-time Student - Tutor for the campus Tutoring Center	09/19/16	06/30/17	TE A 1
Matalon, David	CC	Full-time Student - Tutor in the Learning Resource Center	09/20/16	06/30/17	TE A 1
Medina, Hector	FC	Full-time Student - Tutor for the campus Tutoring Center	09/26/16	06/30/17	TE A 1
Miranda, Vincent	FC	Full-time Student - Assist ACT with various projects	09/26/16	06/30/17	TE A 2
Monreal, Alyssa	FC	Work Study Student - Assist in the Physical Education Division	09/13/16	06/30/17	TE A 2
Nascimento, Sarah	FC	Full-time Student - Assist in campus Music Lab	09/16/16	06/30/17	TE A 1
Navarro, Adrian	SCE	Full-time Student - Assist in the Anaheim Learning Center	08/22/16	06/30/17	TE A 4
Navarro, Lisa	CC	Work Study Student - Assist in the CalWORKS Office	09/29/16	06/30/17	TE A 1
Nguyen, Duyen	CC	Full-time Student - Tutor in the Learning Resource Center	09/12/16	06/30/17	TE A 1
Prado, Andre	FC	Full-time Student - Assist in the Library	09/26/16	06/30/17	TE A 1
Saenz, Iram	SCE	Full-time Student - Assist in the Campus ESL Learning Center	08/22/16	06/30/17	TE A 1
Sanchez, Elizabeth	CC	Full-time Student - Assist in the Bursar Fee Station	10/01/16	06/30/17	TE A 1
Saril, Sarah	CC	Full-time Student - Assist in the Bursar Fee Station	09/16/16	06/30/17	TE A 1
Simbulan, Stacey	FC	Full-time Student - Assist in campus Music Lab	09/16/16	06/30/17	TE A 1
Siraj, Bilal	CC	Full-time Student - Assist in the Counseling Office	10/03/16	06/30/17	TE A 1
Smith, Nichole	FC	Full-time Student - Assist in campus Music Lab	09/16/16	06/30/17	TE A 2
Thurman, Joshua	FC	Full-time Student - Assist Campus Safety with various duties	09/28/16	06/30/17	TE B 1
Tran, Duyen	CC	Work Study Student - Assist in the Counseling Department	09/23/16	06/30/17	TE A 1
Tran, Hien	CC	Work Study Student - Assist in the Counseling Department	10/04/16	06/30/17	TE A 1
Vincent, Krystal	CC	Full-time Student - Assist in the Bursar Fee Station	10/01/16	06/30/17	TE A 1

Hourly Personnel
October 11, 2016

Vo, Thinh	FC	Work Study Student - Assist in the Skills Center	09/12/16	06/30/17	TE A 2
Zavala, Alexis	CC	Work Study Student - Assist in Physical Education/Gym	09/29/16	06/30/17	TE A 1

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 11, 2016

SUBJECT: Volunteers

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

BACKGROUND: The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.e.1

Item No.

Volunteer Personnel
October 11, 2016

VOLUNTEER PERSONNEL WITHOUT PAY

Name	Site	Program	Begin	End
Brown, Elizabeth Ann	FC	Tutoring Center	08/01/2016	12/10/2016
Chey, Danny	SCE	DSS - Personal Care Attendant	09/12/2016	06/30/2017
Desandro, Chris	FC	Internship - ESL Program	09/30/2016	12/02/2016
Diaz, Melody	SCE	DSS - Personal Care Attendant	09/12/2016	06/30/2017
Droher, Tamara	FC	Internship - ESL Program	09/30/2016	11/07/2016
Gonzalez, Jose	FC	DSS - Personal Assistant	08/22/2016	12/09/2016
Halchishak, Regina	FC	Tutoring Center	08/01/2016	12/10/2016
Kimball, Megan	CC	Internship - Theater Arts Department	08/30/2016	12/09/2016
Launethone, Judy	SCE	DSS - Personal Care Attendant	09/12/2016	06/30/2017
Lomeli, Roland	FC	Internship - ESL Program	09/30/2016	12/02/2016
Maina, Daisy	SCE	DSS - Personal Care Attendant	09/28/2016	06/30/2017
McMullen, Rebecca	FC	DSS - Personal Assistant	08/22/2016	12/09/2016
McMullen, Tim	CC	Fine Arts - Visiting Exhibition Designer	10/12/2016	12/08/2016
Pham, Vy	FC	Internship - ESL Program	09/30/2016	12/02/2016
Reyes, Betty	SCE	DSS - Personal Care Attendant	09/21/2016	06/30/2017
Rivera, Therese	FC	Tutoring Center	04/04/2016	05/27/2016
Rodriguez, Octavio	SCE	DSS - Personal Care Attendant	09/13/2016	06/30/2017
Rodriguez, Ralph	FC	Internship - ESL Program	09/30/2016	12/02/2016
Seifert, Debie	SCE	DSS - Personal Care Attendant	09/19/2016	06/30/2017
Sotomayor, Carla	FC	Internship - Counseling & Student Dev	10/03/2016	12/09/2016
Tolentino, Cecilia	SCE	DSS - Personal Care Attendant	09/12/2016	06/30/2017
Vasquez, Renata	FC	Internship - ESL Program	09/30/2016	12/02/2016

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 11, 2016

SUBJECT: Revised Board Policies

Action	_____
Resolution	_____
Information	X
Enclosure(s)	X

BACKGROUND: The Board Policies included in this agenda item were revised to reflect one or more of the following: 1) to update the appropriate SCE accreditation standard in the "Reference" section; 2) updates recommended by the Community College League of California (CCLC) Policy and Procedure Legal Updates #27 and #28 subscription service; 3) to include Baccalaureate Degree Pilot Program related language; and/or 4) to reflect minor updates or corrections.

The District Consultation Council reviewed, discussed, and reached consensus on the following revised Board Policies on September 26, 2016:

Chapter 1, The District

BP1001, District Mission, Vision & Values Statement: This policy was revised to update the SCE accreditation standard in the "Reference" section and add baccalaureate degree to Section 1.2.

Chapter 2, Board of Trustees

BP2010, Board Membership: This policy was revised to add an SCE accreditation standard in the "Reference" section and add Section 5.0 to include the restriction in Education Code Section 72104 that precludes Board members from serving on the governing body of high school district with coterminous boundaries to the District.

BP2432, Chancellor Selection: This policy was revised to add the Vice Chancellor of Educational Services and Technology to Section 2.3.

BP2710, Conflict of Interest: This policy was revised to update Section 1.0 to specify that employees as well as Board members are prohibited from having a financial interest in a contract made by them in their official capacity.

Chapter 3, General Institution

BP3200, Accreditation: This policy was revised to add an SCE accreditation standard in the "Reference" section and add the Accrediting Commission for Schools to Section 1.0.

BP3510, Workplace Violence Plan: The title of this policy was updated for clarity, from "Workplace Violence Plan" to "Workplace Violence."

BP3520, Local Law Enforcement: This policy was updated to reflect the new Education Code Section 67381.1 in the "Reference" section and language related to written agreements with local law enforcement agencies governing operational responsibilities for investigating violent crimes, sexual assaults, and hate crimes throughout the policy.

Chapter 4, Academic Affairs

BP4020, Program and Curriculum Development: This policy was revised to add an SCE accreditation standard in the “Reference” section and change the word “deletions” to “discontinuances” in Section 6.0.

BP4070, Course Auditing Classes and Auditing Fees: The title of this policy was updated for clarity, from “Auditing Classes and Auditing Fees” to “Course Auditing and Auditing Fees.”

Chapter 5, Student Services

BP5030, Fees: This policy was revised to add an SCE accreditation standard in the “Reference” section and updated to add a new fee that must be charged for students enrolled in a baccalaureate degree pilot program in Section 1.2. The renumbered Section 1.6 was also revised to change language related to instructional materials fees.

BP5140, Disabled Student Program and Services: This policy was updated to reflect the language used in the new and amended Title 5 Sections 56000 et seq. that went into effect on July 1, 2016.

BP5500, Standards of Student Conduct and Discipline: This policy was revised to add an SCE accreditation standard in the “Reference” section and updated to add sexual assault and sexual exploitation to the list of sample conduct that may result in discipline to Section 1.18.

Chapter 7, Human Resources

BP7330, Certification of Freedom From Communicable Disease: This policy was updated to clarify that newly hired employees must provide certification “within that past 60 days” that they are free from active tuberculosis in Section 2.0.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #4: The District will implement best practices related to planning, including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities

How does this relate to Board Policy: This item is in accordance with Board Policy 2410, Board Policies and Administrative Procedures.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board of Trustees receive the following proposed, revised Board Policies, and direct that they be placed on the October 25, 2016 Board meeting agenda for action:

- **BP1001, District Mission, Vision & Values Statement**
- **BP2010, Board Membership**
- **BP2432, Chancellor Selection**
- **BP2710, Conflict of Interest**
- **BP3200, Accreditation**
- **BP3510, Workplace Violence ~~Plan~~**
- **BP3520, Local Law Enforcement**
- **BP4020, Program and Curriculum Development:**
- **BP4070, Course Auditing ~~Classes~~ and Auditing Fees**
- **BP5030, Fees**
- **BP5140, Disabled Student Program and Services**
- **BP5500, Standards of Student Conduct and Discipline**
- **BP7330, Certification of Freedom From Communicable Disease**

Once adopted by the Board of Trustees, the revised policies will be placed on the District's website, where they will be readily accessible by students, employees, and the general public.

BP 1001 District Mission, Vision, & Values Statements

Reference:

ACCJC Accreditation Standard I.A
WASC/ACS Criterion 1, [Indicator 1.1](#)

1.0 Mission:

- 1.1 The mission of the North Orange County Community College District is to serve and enrich our diverse communities by providing a comprehensive program of educational opportunities that are accessible, relevant and academically excellent.
- 1.2 Cypress College and Fullerton College will offer associate degrees, [a baccalaureate degree](#), vocational certificates, and transfer education, as well as developmental instruction and a broad array of specialized training. The School of Continuing Education will offer non-college credit programs including high school diploma completion, basic skills, vocational certificates, and self-development courses. Specific activities in both the colleges and School of Continuing Education will be directed toward economic development within the community.
- 1.3 The mission is evaluated and revised every three years.

2.0 **Vision:** Our diverse learners will be prepared to shape their future and become engaged in our democracy.

3.0 Values – Shared Beliefs:

- 3.1 Service: We contribute to a vital and prosperous community through our educational and training services. We promote engaged and ethical participation in global, civil society.
- 3.2 High Standards: We uphold high standards in academics and promote joy in teaching, ~~and~~ learning, and work.
- 3.3 Adaptability: We respond to the changing needs of our communities in a global environment through continuous improvement and creative innovation.
- 3.4 Professionalism: We hold high standards for our faculty and staff and create an environment in which staff development and other continuing education are valued and promoted.
- 3.5 Stewardship: We uphold the responsibility for public trust of our mission and resources. We practice transparency and collegial consultation in decision making.
- 3.6 Respect: We cultivate an atmosphere of courtesy, civility, and collegiality with all students and employees in the District by promoting a willingness to collaborate and a responsibility for all to be engaged and collegial partners in carrying out the District's mission.

BP 1001 District Mission, Vision, & Values Statements

- 3.7 Inclusiveness: We welcome and respect the diverse backgrounds and beliefs of our students, faculty, and staff, and the many communities we serve.

Date of Adoption: June 12, 2001

Date of Last Revision: April 14, 2015
November 26, 2014, Chancellor's Staff
November 22, 2011
August 22, 2006

BP 2010 Board Membership

Reference:

Education Code Section 72023, 72103, and 72104;
~~WASC/ACCJC Accreditation Standard IV.C.6~~
[WASC/ACS Criterion 2, Indicator 2.1](#)

- 1.0 The Board shall consist of seven members elected by the qualified voters of the District. Beginning with the District's November 2012 election, and for all elections thereafter, each trustee will be registered to vote, and shall reside throughout his or her term, in one of seven specified trustee areas, and shall be elected by the voters residing in that area only. If a change in election methodology occurs prior to any subsequent election, any affected incumbent trustee shall serve out his or her term of office.
- 2.0 Any person who meets the criteria contained in law is eligible to be elected or appointed a member of the Board.
- 3.0 An employee of the District may not be sworn into office as an elected or appointed member of the Board unless he or she resigns as an employee.
- 4.0 No member of the Board shall, during the term for which he or she is elected, hold an incompatible office.
- 5.0 [No member of the Governing Board shall, during the term for which he or she was elected, be eligible to serve on the governing board of a high school district whose boundaries are coterminous with those of the community college district.](#)

Date of Adoption: June 24, 2003

Date of Last Revision: April 22, 2015 Chancellor's Staff
September 25, 2012

BP 2432 Chancellor Succession

Reference:

**Education Code Sections 70902(d); 72400;
Title 5 Section 53021(b)**

- 1.0 The Board delegates authority to the Chancellor to appoint an acting Chancellor to serve in his or her absence for short periods of time, not to exceed 30 days at a time.
- 2.0 In the absence of the Chancellor and when an acting Chancellor has not been named, administrative responsibility shall reside with (in order):
 - 2.1 Vice Chancellor, Finance & Facilities
 - 2.2 Vice Chancellor, Human Resources
 - 2.3 Vice Chancellor, Educational Services & Technology**
- 3.0 The Board shall appoint an acting Chancellor for periods exceeding 30 days.

Date of Adoption: June 24, 2003

BP 2710 Conflict of Interest

Reference:

Government Code Sections 1090, et seq.; 1126; 87200, et seq.;
Title 2, Sections 18730 et seq.

- 1.0 Board members **and employees** shall not have a financial interest in any contract made by ~~the~~ **them in their official capacity, Board** or in any ~~contract they make in their capacity as board members~~ **body or board of which they are members.**
- 2.0 A board member shall not be considered to have a financial interest in a contract if his or her interest is limited to those interests defined as remote under Government Code Section 1091 or is limited to interests defined by Government Code Section 1091.5.
- 3.0 A board member who has a remote interest in any contract considered by the Board shall disclose his or her interest during a board meeting and have the disclosure noted in the official board minutes. The board member shall not vote or debate on the matter or attempt to influence any other board member to enter into the contract.
- 4.0 A board member shall not engage in any employment or activity that is inconsistent with, incompatible with, in conflict with, or inimical (as defined in Government Code Section 1126) to his or her duties as an officer of the district. A board member shall not simultaneously hold two public offices that are incompatible.
- 5.0 Upon leaving the board, former members shall not, for a period of one-year act as an attorney, agent, or otherwise represent for compensation others appearing before the board.
- 6.0 In compliance with law and regulation, the Chancellor shall establish administrative procedures to provide for disclosure of assets of income of board members who may be affected by their official actions, and prevent members from making or participating in the making of board decisions which may foreseeably have a material effect on their financial interest.
 - 5.1 Board members shall file statements of economic interest with the filing officer identified by the administrative procedures.
- 6.0 Board members are encouraged to seek counsel from the District=s legal advisor, per Administrative Procedure 6364, Coordination and Direction of Legal Services, in every case where any question arises.

See Administrative Procedure 2710.

Date of Adoption: June 24, 2003

Date of Last Revision: July 25, 2006

BP 3200 Accreditation

Reference:

~~WASC/ACCJC Accreditation Eligibility Requirement 21 and Accreditation Standards I.C.12 and 13~~
[WASC/ACS Criterion 2, Indicator 2.1; Criterion 10, Indicator 10.2](#)
Title 5 Section 51016

- 1.0 The Chancellor shall ensure the District complies with the accreditation process and standards of the Accrediting Commission of Community and Junior Colleges, [the Accrediting Commission for Schools](#), and of the accrediting bodies of other District programs that seek special accreditation.
- 2.0 The Chancellor shall keep the Board informed of approved accrediting organizations and the status of accreditations.
- 3.0 The Chancellor shall ensure that the Board is involved in any accreditation process in which Board participation is required.
- 4.0 The Chancellor shall provide the Board with a summary of any accreditation report and any actions taken or to be taken in response to recommendations in an accreditation report.

See Administrative Procedure 3200.

Date of Adoption: March 23, 2004

Date of Last Revision: November 26, 2014 Chancellor's Staff
May 14, 2014, Chancellor's Staff
April 18, 2012, Chancellor's Staff

North Orange County Community College District
BOARD POLICY
Chapter 3
General Institution

BP 3510 Workplace Violence ~~Plan~~

Reference:

Cal/OSHA: Labor Code Sections 6300 et seq.;
8 California Code of Regulations Sections 3203;
“Workplace Violence Safety Act of 1994” (Code of Civil Procedure Section 527.8
and Penal Code Sections 273.6)

- 1.0 The Board is committed to providing a District work and learning environment that is free of violence and the threat of violence. The Board’s priority is the effective handling of critical workplace violence incidents, including those dealing with actual or potential violence.
- 2.0 The Chancellor shall establish administrative procedures that assure that employees are informed regarding what actions will be considered violent acts, and requiring any employee who is the victim of any violent conduct in the workplace, or is a witness to violent conduct to report the incident, and that employees are informed that there will be no retaliation for such reporting.

See Administrative Procedure 3510.

Date of Adoption: March 23, 2004

Date of Last Revision: April 22, 2015 Chancellor’s Staff

BP 3520 Local Law Enforcement

Reference:

Education Code Sections 67381 and 67381.1
34 Code of Federal Regulations Section 668.46(b)(4)

- 1.0 Each campus or center of the District shall enter into a written agreement with local law enforcement agencies. The agreement shall clarify operational responsibilities for investigations of Part I violent crimes, defined by law as willful homicide, forcible rape, robbery, and aggravated assault; **sexual assaults, including but not limited to rape, forced sodomy, forced oral copulation, rape by foreign object, sexual battery, or threat of any of these; and hate crimes as defined by law**, occurring at each location.
 - 1.1 The written agreement shall designate which law enforcement agency shall have operational responsibility for violent crimes, **sexual assaults, and hate crimes** and delineates the specific geographical boundaries of each agency's operational responsibility, including maps as necessary.
- 2.0 The written agreements required by this policy shall be public records and shall be made available for inspections by members of the public upon request.
- 3.0 The District encourages accurate and prompt reporting of all crimes to campus security and/or the appropriate police agencies.**

See Administrative Procedure 3520.

Date of Adoption: March 23, 2004

BP 4020 Program and Curriculum Development

Reference:

Education Code Section 70901(b), 70902(b), and 78016;

Title 5, Section 51000, 51022, 55100, 55130, and 55150

U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended;

34 Code of Federal Regulations Sections 600.2, 602.24, 603.24, and 668.8;

ACCJC Accreditation Standards II.A and II.A.9

[WASC/ACS Criterion 1, Indicator 1.6 and Criterion 4, Indicator 4.2](#)

- 1.0 Although curriculum proposals may originate at any point within the District, it is recognized that curriculum changes and new course proposals generally flow from the departmental level through the division to other points within the approval process.
- 2.0 Each college and the School of Continuing Education shall be responsible for adherence to its own intra-curricular process.
- 3.0 On completion of the campus process, curricular items will be presented to the District Curriculum Coordinating Committee by the appropriate curriculum committee chair or designee.
- 4.0 The programs and curricula of the District shall be of high quality, relevant to community and student needs, and evaluated regularly to ensure quality and currency. To that end, the Vice Chancellor, Educational Services & Technology, shall, in consultation with the faculty, establish procedures for the development and review of all curricular offerings, including their establishment, modification, or discontinuance. Furthermore, these procedures shall include:
 - 4.1 Appropriate involvement of the faculty and Academic Senate in all processes.
 - 4.2 Regular review of programs and courses.
 - 4.3 Opportunities for training for persons involved in aspects of curriculum development.
 - 4.4 Consideration of job market and other related information for vocational and occupational programs.
- 5.0 Definition of a Unit of Credit: Courses shall grant units of credit based upon a relationship specified by the Board between the number of units assigned to the course and the number of lecture and/or laboratory hours or performance criteria specified in the course outline. Each course requires a minimum of three hours of student work per week, per unit, including class time and/or demonstrated competency, for each unit of credit, prorated for short-term, laboratory, and activity courses.

North Orange County Community College District
BOARD POLICY
Chapter 4
Academic Affairs

BP 4020 Program and Curriculum Development

- 6.0 All new courses, programs, and program ~~deletions~~ **discontinuances** shall be approved by the Board unless this authority is delegated to the Chancellor.
- 7.0 After Board approval, all new courses that are not part of an existing approved program and all new programs shall be submitted to the Office of the Chancellor for the California Community Colleges for approval as required.
- 8.0 Credit Hour: Consistent with federal regulations applicable to federal financial aid eligibility, the District shall assess and designate each of its programs as either a “credit hour” program or a “clock hour” program.
- 8.1 The Vice Chancellor, Educational Services & Technology, will establish procedures, which prescribe the definition of “credit hour” consistent with applicable federal regulations, as they apply to community college districts.
- 8.2 The Vice Chancellor, Educational Services & Technology, shall establish procedures to assure that curricula in the District comply with the definition of “credit hour” or “clock hour,” where applicable. The Vice Chancellor, Educational Services & Technology, shall also establish procedures for using a clock-to-credit hour conversion formula to determine whether a credit hour program is eligible for federal financial aid. The conversion formula is used to determine whether such a credit-hour operation has an appropriate minimum number of clock hours of instruction for each credit hour it claims.

See Administrative Procedure AP 4020

Date of Adoption: June 22, 2004

Date of Last Revision: November 25, 2014
August 7, 2012 Chancellor's Staff
November 22, 2011
June 14, 2005

BP 4070 Course Auditing ~~Classes~~ and Auditing Fees

Reference:

Education Code Section 76370

- 1.0 Students in good standing may audit a course only if they are ineligible to take the course for credit.
- 2.0 If a fee for auditing is charged the fee shall be no more than \$15 per unit.
- 3.0 Students enrolled in classes to receive credit for ten (10) or more semester credit units shall not be charged a fee to audit three or fewer units per semester.
- 4.0 No student auditing a course may be permitted to change his or her enrollment in that course to receive credit for the course.
- 5.0 Priority in class enrollment shall be given to students desiring to take the course for credit towards a degree or certificate.
- 6.0 Classroom attendance of students auditing a course shall not be included in computing the apportionment due to the District.
- 7.0 The Chancellor shall establish procedures and criteria for the auditing of courses, and ensure that they are published in the college catalog.

See Administrative Procedure AP4070.

Date of Adoption: June 22, 2004

BP 5030 Fees

Reference:

Education Code Sections 76300, et seq.;
[Title 5 Section 58520;](#)
~~WASC/ACCJC Accreditation Standard I.C.6~~
[WASC/ACS Criterion 2, Indicator 2.4](#)

- 1.0 The Board authorizes the following fees. The Chancellor shall establish procedures for the collection, deposit, waiver, refund, and accounting for fees as required by law. The procedures shall also assure those exempt from or for whom the fee is waived are properly enrolled and accounted for. Fee amounts shall be published in the college catalogs.
- 1.1 Enrollment Fee (Education Code Section 76300): Each student shall be charged a fee for enrolling in credit courses as required by law.
- 1.2 Baccalaureate Degree Pilot Program Fees (Title 5 Section 58520): Each student shall be charged a fee in addition to an enrollment fee for upper division coursework in a baccalaureate degree pilot program.**
- 1.3** ~~1.2~~ Auditing Fee (Education Code Section 76370): Each student shall be charged a Board-approved auditing fee. The fee amount shall be adjusted proportionally based upon the term length. Students enrolled in classes to receive credit for 10 or more semester credit units shall not be charged this fee to audit three or fewer units per semester.
- 1.4** ~~1.3~~ Health Fee (Education Code Section 76355): Each full-time student shall be charged a health services fee as required by law.
- 1.5** ~~1.4~~ Parking Fee (Education Code 76360): Each student purchasing a parking permit shall be charged a Board-approved fee.
- 1.6** ~~1.5~~ Instructional Materials Fee (Education Code Section 76365; Title 5, Sections 59400, et seq.): Students may be required to ~~pay a fee for~~ **provide required** instructional and other materials for a credit or non-credit course, provided such materials are of continuing value to the student outside the classroom and provided that such materials are not solely or exclusively available from the District.
- 1.7** ~~1.6~~ Non-District Physical Education Facilities Fee (Education Code 76395): Where the District incurs additional expenses because a physical education course is required to use non-District facilities, students enrolled in the course shall be charged a fee for participating in the course. Such fee shall not exceed the student's calculated share of the additional expenses incurred by the District.
- 1.8** ~~1.7~~ Student Representation Fee (Education Code 76060.5): Students may be charged a fee per semester to be used to provide support for student governmental affairs representation. A student may refuse to pay the fee for religious, political, financial or moral reasons and shall submit such refusal in writing.

North Orange County Community College District
BOARD POLICY
Chapter 5
Student Services

BP 5030 Fees

1.9~~1-8~~ Transcript Fee (Education Code 76223): The District shall charge a reasonable amount for furnishing copies of any student record to a student or former student. The Chancellor is authorized to establish the fee, which shall not exceed the actual cost of furnishing copies of any student record. No charge shall be made for furnishing up to two transcripts of students' records, or for two verifications of various records. There shall be no charge for searching for or retrieving any student record.

1.10~~1-9~~ International Students Application Processing Fee (Education Code Section 76142): The District shall charge students who are both citizens and residents of a foreign country a fee to process their application for admission. This processing fee and regulations for determining economic hardship may be established by the Chancellor.

1.11~~1-10~~ International Students/Resident Capital Outlay Fee (Education Code Section 76141): The District may charge students who are both citizens and residents of a foreign country a capital outlay fee. The amount of the fee may not exceed the amount that was expended for capital outlay in the preceding fiscal year divided by the total full-time equivalent students in the preceding fiscal year. Additionally, the fee cannot be more than 50 percent of the nonresident tuition fee.

1.12~~1-11~~ Athletic Insurance: Student Athletes may be required to pay a fee to cover the cost of insurance for participation in an athletic program.

1.13~~1-12~~ Refund Processing Fee: The District shall retain a Board-approved amount from enrollment fees when a refund of such fees is processed.

See Administrative Procedure 5030

Date of Adoption: June 14, 2005

Date of Last Revision: April 22, 2015 Chancellor's Staff
August 26, 2014

BP 5140 Disabled Student Programs and Services

Reference:

**Education Code Sections 67310, [and 84850](#);
Title 5, Sections 56000 et seq. and 56027**

- 1.0 Students with verified disabilities shall receive reasonable accommodations pursuant to federal and state requirements in all applicable programs in the District.
- 2.0 The Disabled Students Programs and Services (DSPS) program shall be the primary provider resource for academic adjustments, auxiliary aids, services, or instruction ~~each campus to provide support for programs and services~~ that facilitate equal educational opportunities for students with disabilities as mandated by federal and state laws.
- 3.0 DSPS services and accommodations shall be available to students with verified disabilities. The services to be provided include, but are not limited to, academic adjustments, accessible facilities, accessible equipment and technologies, instructional programs, and specialized counseling.
- 4.0 No student with disabilities is required to participate in the Disabled Students Programs and Services program. However, students requesting accommodations are required to provide evidence verifying the disability.
- 5.0 The Chancellor shall assure that District DSPS programs conform to all requirements established by the relevant law and regulations. The Chancellor shall also establish procedures to implement this policy that assure response in a timely manner to accommodation requests involving academic adjustments and for an individualized review of each such request, and permits interim decisions on such request pending final resolution by the appropriate administrator or designee.

Date of Adoption: June 14, 2005

Date of Last Revision: January 22, 2013

BP 5500 Standards of Student Conduct and Discipline

Reference:

Education Code Section 66300 and 66301

~~WASC/ACCJC Accreditation Standards I.C.8 and 10~~

[WASC/ACS Criterion 2, Indicators 2.1, 2.2, and 2.4; Criterion 8, Indicator 8.4](#)

1.0 Standards of Student Conduct

For purposes of this policy, the term "District" as used herein means the North Orange County Community College District, Cypress College, Fullerton College, the School of Continuing Education, the Anaheim Campus, and other entities operated by, or property under the control of, the North Orange County Community College District.

Students enrolling in the programs and services of the North Orange County Community College District assume an obligation to conduct themselves in a manner compatible with the function of the colleges and the School of Continuing Education as educational institutions. A student who violates the standards of student conduct shall be subject to disciplinary action including, but not limited to, the removal, suspension or expulsion of the student. Misconduct, which constitutes "good cause" for disciplinary action includes, but is not limited to, the following:

- 1.1 Disruptive behavior, willful disobedience, habitual profanity or vulgarity, the open and persistent defiance of the authority of, or persistent abuse of, District personnel, or violating the rights of other students.
- 1.2 Failure to identify oneself when requested to do so by District officials acting in the performance of their duties.
- 1.3 Cheating, plagiarism in connection with an academic program (including plagiarism in a student publication), or engaging in other academic dishonesty.
- 1.4 Dishonesty, forgery, alteration, or misuse of District documents, records, or identification, or knowingly furnishing false information to the District.
- 1.5 Misrepresentation of oneself or of an organization to be an agent of the District.
- 1.6 Causing, attempting to cause, or threatening to cause physical injury or physical or verbal abuse or any threat of force or violence, to the person, property, or family of any member of the college community, whether on or off District property as defined above.
- 1.7 Willful misconduct which results in injury or death to a student or to District personnel, or which results in the cutting, defacing, or other damage to any real or personal property of the District.
- 1.8 Unauthorized entry into, unauthorized use of, or misuse of property of the District.

BP 5500 Standards of Student Conduct and Discipline

- 1.9 Stealing or attempting to steal District property or private property on District premises, or knowingly receiving stolen District property or stolen private property on District premises.
- 1.10 Causing or attempting to cause damage to District property, or to private property on District premises.
- 1.11 Unlawful use, sale, possession, offer to sell, furnishing, or being under the influence of any controlled substance listed in the California Health and Safety Code, section 11053 et seq., an alcoholic beverage, or an intoxicant of any kind, or any poison classified as such by Schedule D in Section 4160 of the Business and Professions Code or other State law defining controlled substance while on District property, or at a District function; or unlawful possession of, or offering, arranging or negotiating the sale of any drug paraphernalia, as defined in the California Health and Safety Code, section 11014.5.
- 1.12 Willful or persistent smoking in any area where smoking has been prohibited by law or by regulation of the District.
- 1.13 Possession, sale, use, or otherwise furnishing of explosives, dangerous chemicals, deadly weapons or other dangerous object including, but not limited to, any facsimile firearm, knife or explosive on District property, or at a District function, without prior written authorization of the Chancellor, college president, School of Continuing Education Provost, or authorized designee.
- 1.14 Engaging in lewd, indecent, or obscene behavior on District property, or at a District function.
- 1.15 Violation of municipal, state, or federal laws in connection with attendance in programs or services offered by the District, or while on District property or at District-sponsored activities.
- 1.16 Soliciting or assisting another to do any act (including the purchasing, transporting or consumption of any controlled substance), while under the supervision of a District official, which would subject a student to expulsion, suspension, probation, or other discipline pursuant to this policy.
- 1.17 Attempting any act constituting cause for disciplinary action as identified in the above sections of this policy.
- 1.18 Sexual assault or sexual exploitation regardless of the victim's affiliation with the District.**
- 1.19**~~1.18~~ Committing sexual harassment as defined by law or by District policies and procedures.

BP 5500 Standards of Student Conduct and Discipline

- 1.20**~~1.19~~ Engaging in harassing or discriminatory behavior based on disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other status protected by law.
- 1.21**~~1.20~~ Engaging in physical or verbal intimidation or harassment of such severity or pervasiveness as to have the purpose or effect of unreasonably interfering with a student's academic performance, or District employee's work performance, or of creating an intimidating, hostile or offensive educational or work environment.
- 1.22**~~1.21~~ Engaging in physical or verbal disruption of instructional or student services activities, administrative procedures, public service functions, authorized curricular or co-curricular activities or prevention of authorized guests from carrying out the purpose for which they are on District property.
- 1.23**~~1.22~~ Stalking, defined as a pattern of conduct by a student with intent to follow, alarm, or harass another person, and which causes that person to reasonably fear for his or her safety, and where the student has persisted in the pattern of conduct after the person has demanded that the student cease the pattern of conduct. Violation of a restraining order shall, without more, constitute stalking under this policy.
- 1.24**~~1.23~~ Persistent, serious misconduct where other means of correction have failed to bring about proper conduct or where the presence of the student causes a continuing danger to the physical safety of students or others.
- 1.25**~~1.24~~ Engaging in expression which is obscene, libelous, or slanderous according to current legal standards, or which so incites students as to create a clear and present danger of the commission of unlawful acts on District property, or the violation of the lawful administrative procedures of the District or the substantial disruption of the orderly operation of the District.
- 1.26**~~1.25~~ Use of the District's computer systems or electronic communication systems and services for any purpose prohibited by Administrative Procedure 3720, Computer & Electronic Communication Systems, or for any act constituting cause for disciplinary action as provided in this policy.
- 2.0 No student shall be suspended from a college or School of Continuing Education program or expelled unless the conduct for which the student is disciplined is related to college, School of Continuing Education or District activity or attendance.
- 3.0 Any violation of law, ordinance, regulation or rule regulating, or pertaining to, the parking of vehicles, shall not be cause for removal, suspension, or expulsion of a student.
- 4.0 The Chancellor shall establish procedures for the imposition of discipline on students in accordance with the requirements for due process of law. The procedures shall identify potential disciplinary actions including, but not limited to, the removal, suspension or expulsion of a student.

BP 5500 Standards of Student Conduct and Discipline

5.0 The Chancellor shall establish procedures by which all students are informed of the rules and regulations governing student behavior.

See Administrative Procedure 5500

Date of Adoption: January 28, 2003

Date of Last Revision: November 26, 2014 Chancellor's Staff
September 25, 2012
October 23, 2007

BP 7330 Certification of Freedom From Communicable Disease

Reference:

Education Code Section 87408; 87408.6

- 1.0 All newly hired academic employees who have not previously been employed in an academic position in the State of California shall have on file a medical certificate indicating freedom from communicable diseases making the applicant unfit to instruct or associate with students. Any offer of employment shall be subject to the submission of the required medical certificate.
- 2.0 All newly hired academic and classified employees must provide the District with medical certification to show that they have been examined within the past 60 days to determine that they are free of active tuberculosis. No academic or classified employee shall commence service until such medical certification has been provided to the District. All academic and classified employees shall be required to undergo an examination within four years of initial employment with the District and every four years thereafter, to determine that they are free of active tuberculosis.
- 3.0 These provisions shall not apply to employees not requiring certification qualifications who are employed for any period of time less than a college year whose functions do not require frequent or prolonged contact with students.
- 4.0 The provisions of section 3.0 notwithstanding, such examination and certification may be required of any employee or volunteer if, in the determination of the Chancellor, the presence of such person in and around college premises would constitute a health hazard to students.

See Administrative Procedures 7330, Communicable Disease Certification

Date of Adoption: October 23, 2007

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: October 11, 2016
SUBJECT: Resolution No. 16/17-02
Support of Proposition 51

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u> </u>
Enclosure(s)	<u> </u>

BACKGROUND: The Kindergarten Through Community College Public Education Facilities Bond Act of 2016, also known as Prop 51, is on the November 8, 2016 ballot as a key education initiative. A yes vote would authorize a \$9 billion state facilities bond for community colleges and K-12 schools. About \$2 billion of the bond would go to community colleges for construction of new classrooms to accommodate enrollment growth, repair of health and safety issues, equipping classrooms with essential technology, and renovation of facilities.

A statewide school bond has not been passed in ten years, resulting in a backlog of local school projects. Without the approval of Prop 51, local community college districts will be forced to raise funding for all facilities issues through passing general obligation bonds.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #4: The District will implement best practices related to planning, including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: While there is no financial impact for passing the resolution, the failure of Proposition 51 would negatively affect the NOCCCD facilities program for the foreseeable future. The District estimates that it could receive up to \$73.9 million in state funds under Prop 51. The addition of that money would extend our Measure J dollars significantly, allowing the District to complete many more facilities projects.

RECOMMENDATION: It is recommended that the Board of Trustees adopt Resolution No. 16/17-02, Support of Proposition 51, the Kindergarten Through Community College Public Education Facilities Bond Act of 2016.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



**RESOLUTION NO. 16/17-02, Support of Proposition 51, Kindergarten Through
Community College Public Education Facilities Bond Act of 2016**

WHEREAS, the California Community College system is the largest postsecondary system of education in the world, enrolling approximately 2.1 million students each year at 72 districts; and

WHEREAS, Article 1, Section 28 of the California Constitution states that public schools, including community colleges, shall be safe, secure and peaceful; and

WHEREAS, the primary mission of the California Community Colleges is to offer academic and vocational instruction. Colleges may grant associate in arts degrees, associate in science degrees, and select Baccalaureate Degrees; and

WHEREAS, California Community Colleges also perform essential functions in the State's interest by providing workforce training and improvement services, remedial instruction, English as a Second Language courses, adult noncredit instruction, and community service courses; and

WHEREAS, the State has met its historic policy of access to higher education by providing consistent State bond capital outlay resources; and

WHEREAS, the California Community College Chancellor's Office estimates unmet community college facilities needs of approximately \$29.2 billion through 2020-21; and

WHEREAS, the State has exhausted community college capital outlay bond funds and is unable to provide \$478 million for 21 projects approved by the Board of Governors for 2016-17; and

WHEREAS, the Kindergarten Through Community College Public Education Facilities Bond Act of 2016 provides \$2 billion to community colleges for construction of new classrooms to accommodate enrollment growth, repair of health and safety issues, equipping classrooms with essential technology, and renovation of facilities; and

WHEREAS, the California unemployment rate is greater than the national unemployment rate; and

WHEREAS, 13,000 middle class jobs are created for each \$1 billion in school facility infrastructure investment; and

WHEREAS, these jobs will be created throughout California and will include almost all building trades; and

WHEREAS, quality community college facilities enhance the education and training of a skilled 21st century workforce, in furtherance of the State's academic and economic goals; and

WHEREAS, the Kindergarten Through Community College Public Education Facilities Bond Act of 2016 will not raise State taxes; and

WHEREAS, the Kindergarten Through Community College Public Education Facilities Bond Act of 2016 State funds will reduce the need for additional local property taxes for school facilities.

THEREFORE, BE IT RESOLVED, that the North Orange County Community College District supports the Kindergarten Through Community College Public Education Facilities Bond Act of 2016.

Adopted by the Governing Board of the North Orange County Community College District on October 11, 2016, by the following vote of the Board:

AYES:

NOES:

ABSENT:

ABSTAINING:

Date Adopted: October 11, 2016

Molly McClanahan
Board Vice President