



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

MEETING: Regular Meeting in October 2023

DATE: Tuesday, October 10, 2023, at 5:30 p.m.

**PLACE: Anaheim Campus Board Room
1830 W. Romneya Drive, Anaheim, CA 92801**

Access to the Board of Trustees meeting is available via the District YouTube channel by clicking on the following livestreaming link and selecting the “LIVE” video option:

<https://www.youtube.com/channel/UCsguBf7ndfQVQ6n0v9hrfiQ>

Welcome to this meeting of the North Orange County Community College District Board of Trustees. Anyone wishing to attend this meeting virtually may do so via the YouTube link listed on the agenda.

The Board respects the rights of members of the public to comment on matters under its jurisdiction. Members of the public may address the Board by completing a yellow card entitled, “Request to Address Board of Trustees” and submit it to the Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board. Those wishing to address matters not on the agenda can do so immediately prior to the adjournment to closed session or, in the absence of a closed session, at the conclusion of all other public session business. Public comments must comply with the three-minute time limit.

The Board reserves the right to change the order of the agenda items as the need arises. All Board meetings, excluding closed sessions, are electronically recorded.

AGENDA:

1.
 - a. **Pledge of Allegiance to the Flag**
 - b. **Board of Trustees Roll Call**
 - c. **Consider Non-Personnel block-vote items indicated by [] in Sections 3 & 4**
 - d. **Consider Personnel block-vote items indicated by [] in Section 5**
 Agenda items designated as block-vote items with [] are considered by the Board to either be routine or sufficiently supported by back-up information that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them.

 Block vote items will be enacted by one motion. Exceptions to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion or if an individual wishes to comment on a block-vote item. During either scenario the Board President will remove the item from block-vote consideration for separate discussion and a separate vote.

 Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public by contacting the Chancellor’s Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. – 5:00 p.m.).
 - e. **Chancellor’s Report**
2.
 - a. **Approval of Minutes of the Regular Meeting of September 26, 2023.**
 - b. **FIRST CLOSED SESSION (only if needed)**

3. FINANCE & FACILITIES

- [a] It is recommended that the Board ratify purchase orders and checks. **(The Purchase Orders and Checks are available for review in the District's Business Office.)**
- [b] Authorization is requested to accept new revenue and to make adjustments to General Fund, Child Development Fund, and Financial Aid Fund revenue and expenditure budgets in accordance with the revised and new fiscal year 2023-24 allocations and adopt resolutions pursuant to the California Code of Regulations Title 5 §58308.
- c. It is recommended that the Board receive the 2022-2023 Travel Expense Report.
- d. It is recommended that the Board review the calendar for the fiscal year 2024-25 Budget.
- e. It is recommended that the Board review the Public Self-Insurer's Annual Report for Fiscal Year 2022-23 and acknowledge the Estimated Future Liability of \$1,449,260 as reported to the State of California, Department of Industrial Relations, Division of Self-Insurance Plans.
- [f] Authorization is requested to enter into a Geotechnical Services agreement with RMA Group for the Fine Arts Renovation Project at Cypress College.
- [g] Authorization is requested to enter into an Architectural Services Agreement with SGH Architects for the Softball Field Renovation Project at Cypress College.
- [h] Authorization is requested to approve the contract with LinkedIn Learning.
- [i] Authorization is requested to enter into a travel arrangement with AIFS for the Cypress College and Fullerton College Summer 2024 Study Abroad Program in London, England.

4. INSTRUCTIONAL RESOURCES

- [a] It is recommended that the Board approve the summary of curriculum changes for Cypress College, to be effective Fall 2023 and Fall 2024.
- b. It is recommended that the Board receive as information the Draft Cypress College 2024 Institutional Self-Evaluation Report in support of reaffirmation of accreditation.

5. HUMAN RESOURCES

- [a] Request approval of the following items concerning academic personnel:

Change in Salary Classification
 Leaves of Absence
 Temporary Academic Hourly

[b] Request approval of the following items concerning classified personnel:

Retirement
 Resignation
 Probationary Release
 New Personnel
 Promotion
 Voluntary Changes in Assignment
 Professional Growth & Development
 Leaves of Absence

[c] Request approval of Professional Experts.

[d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

[e] Request approval of Volunteers.

f. Request approval to receive the initial proposal for a successor agreement from the District to United Faculty (CCA/CTA/NEA) for 2023-24 and set a public hearing.

g. Request approval to receive the initial proposal for a successor agreement from United Faculty (CCA/CTA/NEA) to the District for 2023-24 and set a public hearing.

h. It is recommended that the Board approve Chancellor Byron D. Clift Breland's contract through June 30, 2027 and increase his base salary.

6. **GENERAL**

a. It is recommended that the Board discuss any potential future agenda items.

7. **COMMENTS**

a. Chancellor's Staff Comments

b. Resource Table Personnel Comments

c. Members of the Board of Trustees Comments

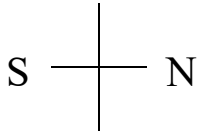
d. Public Comments on Non-agenda Items

8. **ADJOURN TO CLOSED SESSION:** Per the following sections of the Government Code:

a. Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

- b. Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.
- c. Per Section 54957: PUBLIC EMPLOYEE: Cypress College President.
- d. Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.



Board Room Seating Arrangement

Ed Lopez,
President

Jeffrey P. Brown,
Secretary

Evangelina Rosales,
Vice President

Jacqueline Rodarte,
Board Member

Dr. Barbara Dusheath,
Board Member

Ryan Bent,
Board Member

Stephen T. Blount,
Board Member

Trustees

Jesus Ramirez Jr.,
Student Member CC

Dr. Byron D. Clift Breland,
Chancellor

Chloe Serrano,
Student Member FC

Alba Recinos,
Recording Secretary

Seija Rohkea,
Adjunct Faculty United

Fred Williams, Vice Chancellor
Finance & Facilities

Pamela Spence,
CSEA

Irma Ramos, Vice Chancellor
Human Resources

Christie Diep,
United Faculty

Constituent Groups

Chancellor's Staff

Dr. Cherry Li-Bugg, Vice Chancellor
Educational Services & Technology

Jeanette Rodriguez,
FC Senate

Valentina Purtell,
President NOCE

Kathleen McAlister,
CC Senate

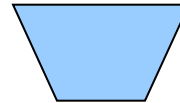
Dr. JoAnna Schilling,
President CC

Jennifer Oo,
NOCE Senate

Dr. Cynthia Olivo,
President FC

Treisa Cassens,
DMA

Kai Stearns,
Public & Governmental Affairs



Audience Seating

Entrance

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	October 10, 2023	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Ratification of Purchase Orders and Checks	Enclosure(s)	<u> X </u>

BACKGROUND: Pursuant to the Purchasing Policy for the North Orange County Community College District, a summary of purchase orders and checks shall be submitted to the Board of Trustees for ratification at the first meeting of the Board following the issuance or prior to issuance where required.

The purchase order numbers P0160850 - P0161497, check numbers C0055029 – C0055090; F0294329 – F0295618; 88538929 – 88539753; V0031958 – V0031965; 70125956 – 70125958; disbursements E9121525 – E9128231; and amended purchase orders have been processed since the previous Board meeting. Checks beginning with "C" are from the Cypress College Bursar's office; checks beginning with "F" are Fullerton College Bursar; checks beginning with "Q" are NOCE Bursar; checks beginning with "88" are District checks through the County Department of Education; checks beginning with "V" are District revolving checks; checks beginning with "7" are Cypress College Bursar's Office Student Refund Checks; and disbursements beginning with "E" are financial aid payments made electronically via the Bank Mobile disbursement process. These purchase orders and checks can be reviewed in the District's Business Office. All purchase orders and checks have been processed in accordance with the Plan of Implementation as approved by the Board pursuant to the concept of fiscal accountability.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Actual costs will be charged to applicable funds as goods and/or services are received.

RECOMMENDATION: It is recommended that the Board ratify purchase order numbers P0160850 - P0161497 through September 12, 2023, totaling \$7,473,210.95, and check numbers C0055029 – C0055090, totaling \$83,122.87; check numbers F0294329 – F0295618, totaling \$2,667,875.20; check numbers 88538929 – 88539753, totaling \$7,858,929.94; check numbers V0031958 – V0031965, totaling \$11,766.00; check numbers 70125956 – 70125958, totaling \$965.00; and disbursements E9121525 – E9128231, totaling \$10,819,263.38, through September 30, 2023.

Fred Williams

Recommended by


Approved for Submittal

3.a.1

Item No.

**BOARD RECAP
FOR THE PERIOD AUGUST 24, 2023 THROUGH SEPTEMBER 12, 2023
BOARD MEETING OCTOBER 10, 2023**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0160850	Amazon Business	\$ 472.05		NOCE	Instructional Materials
P0160895	Canon Medical Systems USA Inc	\$ 85,122.50		CC	Instructional Equipment
P0160902	CCCSAA	\$ 175.00		FC	Institutional Membership
P0160903	Sodexo Inc and Affiliates	\$ 11,131.75		FC	Meals for Students
P0160904	Fast Signs of Brea	\$ 711.15		FC	Flags
P0160905	Fullerton Ace Hardware	\$ 600.00		FC	Blanket Order for Instructional Materials
P0160907	Mels Sewing Service	\$ 3,000.00		FC	Blanket Order for Sewing Materials
P0160908	Developer Express Inc	\$ 890.99		FC	Annual Software Renewal
P0160909	Royal Plywood Co LLC	\$ 9,076.58		FC	Hardware Supplies
P0160910	Office Solutions	\$ 2,000.00		FC	Blanket Order for Office Supplies
P0160911	GST	\$ 354.95		FC	Equipment Rack
P0160912	Return to Work Partners Inc	\$ 1,400.00		AC	Accommodation Services
P0160913	Rose Brand Wipers Inc	\$ 3,000.00		FC	Blanket Order for Art Supplies
P0160914	IBM	\$ 8,509.22		FC	Software License Renewal
P0160914	IBM	\$ 6,136.72		CC	Software License Renewal
P0160915	Linde Gas & Equipment Inc	\$ 800.00		FC	Blanket Order for Instructional Supplies
P0160916	Fullerton Paint and Flooring	\$ 3,000.00		FC	Blanket Order for Paint Supplies
P0160917	Organization for Safety, Asepsis and Prevention	\$ 560.27		CC	Books
P0160918	Benner Metals Corp	\$ 2,500.00		FC	Blanket Order for Metal Supplies
P0160919	Daily Saw Service Inc	\$ 750.00		FC	Blanket Order for Instructional Supplies
P0160920	CDW Government Inc	\$ 877.61		FC	Computer Equipment
P0160921	BankMobile Technologies Inc	\$ 8,000.00		CC	Blanket Order for Financial Aid Disbursement Charges
P0160921	BankMobile Technologies Inc	\$ 8,000.00		FC	Blanket Order for Financial Aid Disbursement Charges
P0160922	Parchment LLC	\$ 1,883.10		FC	Student Transcript Fees
P0160923	Industrial Plastic Supply Inc	\$ 1,500.00		CC	Blanket Order for Art Supplies
P0160924	Western Graphics Plus	\$ 760.01		CC	Staff Shirts
P0160925	Office Solutions	\$ 1,000.00		CC	Blanket Order for Office Supplies
P0160926	J D Fields Lumber Co Inc	\$ 3,500.00		FC	Blanket Order for Lumber Supplies
P0160927	Home Depot	\$ 3,000.00		FC	Blanket Order for Hardware Supplies
P0160928	Top Hat Balloon Werks LLC	\$ 1,422.31		FC	Balloons for Welcome Week Event
P0160930	Ceramics and Crafts Warehouse	\$ 856.88		NOCE	Instructional Supplies
P0160931	Ludlow Kingsley	\$ 2,100.00		AC	Blanket Order for Website Hosting
P0160932	Ludlow Kingsley	\$ 3,500.00		AC	Blanket Order for Website Maintenance
P0160933	Sodexo Inc and Affiliates	\$ 33,545.35		FC	Meals for Students
P0160934	Sodexo Inc and Affiliates	\$ 804.70		FC	Catering for Tutoring Center
P0160935	Habit Restaurants LLC	\$ 1,768.14		CC	Catering for Student Resource Center Event
P0160936	Paessler AG	\$ 12,999.00		AC	Software Subscription
P0160946	Sodexo Inc and Affiliates	\$ 930.51		FC	Catering for Outreach Event
P0160947	Gabriela De La Cruz	\$ 1,311.26		CC	Reimbursement Financial Aid Office Student Snacks
P0160948	T-Mobile USA Inc	\$ 3,232.35		CC	WiFi HotSpot Fees
P0160949	CliftonLarsonAllen LLP	\$ 54,200.00		FC	Accounting Services for Friends of Fullerton College Foundation
P0160950	Corporate Business Interiors Inc	\$ 1,139.57	Capital Outlay	CC	Office Furniture
P0160951	Toshiba Business Solutions	\$ 46.22		FC	Copier Maintenance Agreement
P0160952	Sidepath Inc	\$ 940.69		CC	Laptop
P0160953	Amazon Business	\$ 764.21		CC	Instructional Supplies
P0160954	Amazon Business	\$ 56.23		CC	Instructional Supplies
P0160955	Amazon Business	\$ 96.96		FC	Office Supplies
P0160956	Amazon Business	\$ 657.49		CC	Instructional Supplies
P0160957	Amazon Business	\$ 137.88		FC	Sports Information Director Supplies

Item No. 3.a.2

**BOARD RECAP
FOR THE PERIOD AUGUST 24, 2023 THROUGH SEPTEMBER 12, 2023
BOARD MEETING OCTOBER 10, 2023**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0160958	Culture Clash	\$ 500.00		CC	Theatre Program Materials
P0160959	Del Palacio Piano Service LLC	\$ 600.00		FC	Piano Tuning Services
P0160960	Fast Signs of Brea	\$ 1,258.38		FC	Custom Signs
P0160961	Office Solutions	\$ 2,500.00		CC	Blanket Order for Office Supplies
P0160962	American Dental Association	\$ 777.22		CC	Instructional Supplies
P0160963	Poms & Associates Insurance Brokers LLC	\$ 1,517.00		AC	Utility Cart Training
P0160964	Thomson West	\$ 7,681.80		FC	Software Subscription
P0160965	Lexis Nexis	\$ 8,140.68		FC	Software Subscription
P0160966	Cinesamples Inc	\$ 1,499.00		FC	Software
P0160967	Progent Corporation	\$ 10,000.00		CC	Blanket Order for Ongoing Programming Services
P0160968	Scot Mann	\$ 2,000.00		FC	Guest Speaker for Theatre Arts
P0160969	Kimie Laird	\$ 2,500.00		FC	Guest Speaker for Theatre Arts
P0160970	Action Door Repair Corporation	\$ 11,000.00		CC	Blanket Order for Door Repair Services
P0160971	P R Construction Inc	\$ 18,088.80		FC	Demolition and Floor Replacement
P0160973	Office Solutions	\$ 1,500.00		NOCE	Blanket Order for Office Supplies
P0160974	Office Solutions	\$ 1,500.00		NOCE	Blanket Order for Office Supplies
P0160975	Office Solutions	\$ 500.00		NOCE	Blanket Order for Office Supplies
P0160976	ASCIP	\$ 877,145.00		AC	Workers Comp Annual Premium BA: 6/13/23
P0160977	BSN Sports LLC	\$ 1,249.99		FC	Athletic Shoes
P0160978	Buddy's All Stars, Inc.	\$ 8,686.00		FC	Athletic Supplies
P0160979	West Coast Promo Resource	\$ 3,166.23		NOCE	Promotional Supplies
P0160980	Fisher Scientific Co LLC	\$ 1,289.51		CC	Instructional Supplies
P0160981	The Wall Street Journal	\$ 709.37		FC	Journal Subscription
P0160982	Orange County Air Conditioning	\$ 11,835.00	Capital Outlay	AC	Air Conditioning Replacement
P0160983	Comdata Inc	\$ 4,030.00		FC	Meal Cards for Students
P0160984	Opus Inspection Inc	\$ 537.67		CC	Automotive Supplies
P0160985	Great Scott Tree Service Inc	\$ 52,204.75	Capital Outlay	AC	Tree Trimming Service
P0160986	Riddell	\$ 1,401.30		FC	Athletic Supplies
P0160987	iT1 Source LLC	\$ 10,862.13		NOCE	Computer Hardware
P0160988	McMurray Stern	\$ 1,446.00		CC	Equipment Maintenance Agreement
P0160989	GST	\$ 835.48		CC	Printer
P0160990	Amazon Business	\$ 31.13		FC	Non-Instructional Supplies
P0160991	Amazon Business	\$ 567.16		CC	Office Supplies
P0160992	eLumen Inc	\$ 53,760.00		FC	Software Subscription
P0160996	Office Solutions	\$ 1,200.00		NOCE	Blanket Order for Office Supplies
P0160997	Toshiba Business Solutions	\$ 1,000.00		NOCE	Blanket Order to Printer Services
P0160998	Full Compass Systems Ltd	\$ 1,000.00		FC	Blanket Order for Instructional Supplies
P0160999	Office Solutions	\$ 500.00		NOCE	Blanket Order for Instructional Supplies
P0161000	Home Depot	\$ 300.00		NOCE	Blanket Order for Non-Instructinoal Supplies
P0161001	Office Solutions	\$ 1,000.00		NOCE	Blanket Order for Office Supplies
P0161002	Office Solutions	\$ 1,000.00		NOCE	Blanket Order for Office Supplies
P0161003	Office Solutions	\$ 300.00		NOCE	Blanket Order for Office Supplies
P0161004	The Oak Co	\$ 6,621.00		FC	Class Schedules
P0161005	Buddy's All Stars, Inc.	\$ 1,280.62		FC	Athletic Supplies
P0161006	NetSupport, Inc	\$ 1,385.91		CC	Software
P0161007	BSN Sports LLC	\$ 1,220.25		CC	PE Supplies
P0161008	Habit Restaurants LLC	\$ 27,006.98		CC	Catering for Student Event
P0161009	Amazon Business	\$ 112.02		CC	Office Supplies
P0161010	Carolina Biological Supply Co	\$ 176.07		CC	Safety Supplies

Item No. 3.a.3

**BOARD RECAP
FOR THE PERIOD AUGUST 24, 2023 THROUGH SEPTEMBER 12, 2023
BOARD MEETING OCTOBER 10, 2023**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0161011	T&G Printing and Fulfillment	\$ 2,316.21		CC	Printing Supplies
P0161012	Saloncentric Inc	\$ 900.00		FC	Blanket Order for Instructional Supplies
P0161013	Riddell	\$ 12,870.39		FC	PE Equipment Maintenance
P0161014	Atkinson, Andelson, Loya, Ruud & Romo	\$ 75,000.00	Capital Outlay	AC	Blanket Order for Legal/Bond & Capital Outlay Fees
P0161015	SoCalGrad	\$ 5,495.25		CC	Softball Championship Rings
P0161016	Lybb LLC	\$ 1,435.00		CC	Tea Bar for Charger Experience Program
P0161017	Atkinson, Andelson, Loya, Ruud & Romo	\$ 50,000.00		AC	Blanket Order for General Legal Fees
P0161018	Lakeshore Learning Materials	\$ 1,500.00		NOCE	Blanket Order for Instructional Supplies
P0161019	FlagstoreUSA	\$ 204.62		NOCE	Office Supplies
P0161021	Amazon Business	\$ 396.31		CC	Instructional Materials
P0161022	La Habra Fence Co Inc	\$ 39,502.00	Bond	FC	Labor and Materials for Chain Link Fence at FC M&O
P0161023	Atkinson, Andelson, Loya, Ruud & Romo	\$ 138,575.00		AC	Blanket Order for Legal Services BA: 6/14/2022
P0161024	McKesson Medical-Surgical Government Solutions LLC	\$ 202.00		CC	Patient Supplies
P0161025	West Coast Promo Resource	\$ 1,008.36		AC	Employee Service Pins
P0161026	Dynamic Cultures LLC	\$ 90,000.00		NOCE	Leadership Team Consulting and Trainings
P0161027	VWR Funding Inc	\$ 1,249.69		CC	Instructional Supplies
P0161028	EKC Enterprises Inc	\$ 300,970.41		FC	Audiovisual Equipment Upgrade for 20 classrooms B/A 4/27/21
P0161029	Ware Disposal Company Inc.	\$ 199,200.00		AC	Trash Disposal Service B/A: 5/26/2020
P0161030	Kaeser Compressors Inc	\$ 5,000.00		CC	Blanket Order for On-Site Mechanic Services
P0161031	EKC Enterprises Inc	\$ 48,563.94		FC	Audiovisual System for 3 Classrooms
P0161032	ACCO Engineered Systems Inc	\$ 13,990.00		FC	Maintenance Agreement for Chiller Equipment
P0161034	Knorr Systems Int'l LLC	\$ 2,973.57		CC	Pool Supplies
P0161038	PPC Air Conditioning Inc	\$ 1,750.00		CC	HVAC Repairs
P0161040	Total Western Inc	\$ 6,750.00	Capital Outlay	AC	Testing Services for Boiler
P0161048	Corporate Business Interiors Inc	\$ 66,283.51	Capital Outlay	CC	Office Furniture
P0161049	Knorr Systems Int'l LLC	\$ 4,046.47		FC	Swimming Pool Maintenance Agreement
P0161052	Marla McBride	\$ 276.00		CC	Reimbursement for Software Subscription
P0161065	Sodexo Inc and Affiliates	\$ 699.89		FC	Catering for Student Orientation
P0161066	Amazon Business	\$ 32.39		CC	Instructional Supplies
P0161067	Amazon Business	\$ 546.54		NOCE	Office Supplies for Accommodations
P0161068	Amazon Business	\$ 38.76		NOCE	Safety Supplies
P0161069	S/P 2	\$ 624.00		FC	Software Subscription
P0161070	Office Solutions	\$ 2,500.00		CC	Blanket Order for Office Supplies
P0161071	Home Depot	\$ 5,000.00		FC	Blanket Order for Hardware Supplies
P0161072	The Lincoln Electric Company	\$ 5,000.00		FC	Blanket Order for Electrical Supplies
P0161073	A Alvarado Painting	\$ 1,600.00		FC	Painting Services
P0161074	Royal Plywood Co LLC	\$ 5,000.00		FC	Blanket Order for Wood Supplies
P0161075	eLumen Inc	\$ 23,690.00		NOCE	Software Agreement for NOCE -Outcomes Assessment
P0161076	Lowe's Companies Inc	\$ 1,500.00		FC	Blanket Order for Instructional Supplies
P0161077	PRG Lighting	\$ 1,500.00		FC	Blanket Order for Lighting Supplies
P0161078	Vital Link Orange County	\$ 105,000.00		AC	Entrepreneurship Workshops and Skill Developments
P0161079	Tennant Sales and Service Co	\$ 2,000.00		CC	Blanket Order for Vehicles Supplies
P0161080	Makita USA Inc	\$ 500.00		FC	Blanket Order for Instructional Materials
P0161081	Eagle Communications	\$ 3,000.00		CC	Blanket Order for Radio Supplies
P0161082	Simplot Partners	\$ 11,000.00		CC	Blanket Order for Grounds Supplies
P0161083	West Coast Sand & Gravel Inc	\$ 6,400.00		CC	Blanket Order for Grounds Supplies
P0161084	Office Solutions	\$ 2,500.00		CC	Blanket Order for Office Supplies
P0161085	CopWare Inc	\$ 258.94		FC	Subscription Renewal
P0161086	Maxient LLC	\$ 14,850.00		AC	Software Annual Service Fee

Item No. 3.a.4

**BOARD RECAP
FOR THE PERIOD AUGUST 24, 2023 THROUGH SEPTEMBER 12, 2023
BOARD MEETING OCTOBER 10, 2023**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0161087	United Volleyball Supply LLC	\$ 1,699.14		FC	Athletic Supplies
P0161088	Automotive Engine Builders Association	\$ 320.00		FC	Institutional Membership
P0161089	Computerland of Silicon Valley	\$ 66,211.00		FC	Annual Renewal of Creative Cloud ETLA Site License
P0161090	Amazing Bobbleheads WS LLC	\$ 5,872.38		FC	Custom Bobbleheads
P0161091	Sodexo Inc and Affiliates	\$ 2,681.85		FC	Catering for Drone Educational Event
P0161092	Orange County Air Conditioning	\$ 7,985.00	Capital Outlay	AC	Blower Motor Replacement
P0161093	Encore Gas and Supply	\$ 177.50		FC	Welding Supplies
P0161094	Wheatstone Corporation	\$ 4,050.40		FC	Software
P0161095	Camayak LTD	\$ 1,300.00		FC	Subscription Fees
P0161096	Optitex USA Inc	\$ 7,534.00		FC	Software Subscription
P0161097	Contract Decor Inc.	\$ 8,025.69	Bond	AC	Roller Shades Installation for Fullerton College
P0161098	Los Angeles Times	\$ 648.95		FC	Subscription Renewal
P0161099	NC3 - National Coalition of Certification Centers	\$ 1,000.00		NOCE	Membership B/A: 7/25/23
P0161100	County of Orange	\$ 533.00		CC	Hazardous Material Disposal Service
P0161101	CDW Government Inc	\$ 2,138.59		FC	Laptop
P0161102	CDW Government Inc	\$ 1,430.59		FC	Printer
P0161103	Orange County Department of Education	\$ 5,000.00		AC	AC Production - Courier Services
P0161104	Amazon Business	\$ 308.13		CC	Instructional Supplies
P0161105	Amazon Business	\$ 191.52		NOCE	Office Supplies
P0161106	Amazon Business	\$ 768.69		FC	Books
P0161107	Amazon Business	\$ 215.48		FC	Instructional Supplies
P0161108	Fiesta Gourmet	\$ 440.70		FC	Catering for Drone Event
P0161109	Alexander Brown	\$ 309.00		FC	Reimbursement for Virtual Recruitment Fair Fees
P0161110	David Whitlock Services Inc	\$ 4,000.00		FC	Blanket Order for Automotive Equipment Repairs
P0161111	KYA Services LLC	\$ 511.17		FC	Maintenance Supplies
P0161112	Pacos Piano Movers	\$ 400.00	Bond	AC	Moving Pianos for Fine Arts to Swing Space @ CC
P0161113	Identifix Inc	\$ 1,308.00		FC	Software Subscription
P0161114	City Of Anaheim-Fire Department	\$ 382.00		AC	Fire Alarm Inspection Fees
P0161115	Turf Star Inc	\$ 83.57		CC	Maintenance Parts
P0161116	Component Stockers USA	\$ 3,000.00		FC	Blanket Order for Instructional Supplies
P0161117	Computerland of Silicon Valley	\$ 1,320.00		AC	Annual Software Subscription
P0161118	Teamwork Sales Inc	\$ 600.00		FC	Blanket Order for Instructional Supplies
P0161119	Continental Computer Corporation	\$ 618.00		CC	Network License Renewal
P0161120	VMI Inc	\$ 5,660.61		FC	Media Equipment
P0161121	Control Air Enterprises LLC	\$ 59,753.00	Capital Outlay	CC	Building Automation System Installation
P0161122	EKC Enterprises Inc	\$ 69,731.17		FC	Computers
P0161123	Eduardo Garcia	\$ 1,800.00		CC	Honorarium
P0161124	Cardio Partners Inc.	\$ 10,902.11		CC	AED Equipment
P0161125	PrestoSports Inc	\$ 3,852.45		FC	Athletics Subscription Fee
P0161127	Doing Good Works	\$ 1,750.96		FC	Custom Tote Bags
P0161128	Harbor Freight Tools	\$ 3,000.00		FC	Blanket Order for Instructional Supplies
P0161129	State of California	\$ 100.00		CC	Smog License Renewal Fees
P0161130	State of California	\$ 200.00		CC	Repair Dealer License for the Auto Tech Department
P0161131	Pathways of Hope	\$ 218,365.00		FC	Food Bank B/A: 06/27/23
P0161133	Dezzertaholic LLC	\$ 313.38		FC	Catering for Drone Film Festival Event
P0161134	Zaw Inc.	\$ 4,000.00		FC	Video Production
P0161135	Toshiba Business Solutions	\$ 400.00		NOCE	Blanket Order for Print Management Supplies
P0161136	Toshiba Business Solutions	\$ 294.17		AC	Maintenance Agreement for Copier
P0161137	Smart & Final	\$ 500.00		FC	Blanket Order for Food Supplies

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**BOARD RECAP
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0161138	Garden Grove Chamber of Commerce	\$ 200.00		CC	Sponsorship Fees
P0161139	BSN Sports LLC	\$ 1,336.13		FC	Athletic Supplies
P0161140	Celeste Phelps	\$ 341.01		CC	Reimbursement for Disabled Services Materials
P0161141	Online Learning Consortium Inc	\$ 1,330.00		FC	Institutional Membership
P0161142	Intercollegiate Tennis Association	\$ 280.00		FC	Institutional Membership
P0161143	Parchment LLC	\$ 1,470.50		FC	Transcript Fees
P0161144	Orange County Air Conditioning	\$ 15,465.00	Capital Outlay	AC	Bleacher A/C Installation for Sherbeck Field
P0161145	Sunbelt Rental Inc	\$ 2,000.00		FC	Blanket Order for Instructional Supplies
P0161146	Mashonda Salsberry	\$ 83.29		FC	Reimbursement for FC Umoja Field Trip Meals
P0161147	Sodexo Inc and Affiliates	\$ 944.82		FC	Catering for Tech Division Meeting
P0161148	Chief Information Systems Officers Association	\$ 300.00		AC	Annual Membership Fee
P0161149	Sonocent LLC	\$ 2,682.34		FC	Software Subscription
P0161150	Music Theatre International	\$ 5,945.52		FC	Performance Rights Fees
P0161151	Shannon Gagnon	\$ 93.73		FC	Reimbursement for Student Supplies
P0161152	Krueger International Inc	\$ 5,419.40		FC	Work Station Furniture
P0161153	Association of California Community College	\$ 150.00		FC	Institutional Membership
P0161154	Instant Signs Cypress LLC	\$ 3,000.00		CC	Blanket Order for Signage
P0161155	Orange County Air Conditioning	\$ 11,930.00	Capital Outlay	AC	Air Conditioning Repair
P0161156	Ware Disposal Company Inc.	\$ 650.50		FC	Trash Disposal Services
P0161164	CCP Industries Inc	\$ 3,600.00		CC	Blanket Order for Instructional Supplies
P0161169	Club Car LLC	\$ 880.22		FC	Club Car Repairs
P0161170	Amazon Business	\$ 296.16		NOCE	Instructional Materials
P0161171	California Dept of Public Health	\$ 170.00		CC	Calif. Public Health License
P0161172	Yanet Garcia	\$ 266.35		CC	Reimbursement for Student Snacks
P0161173	Airgas USA LLC	\$ 193.27		CC	Patient Medical Supplies
P0161174	Corporate Business Interiors Inc	\$ 1,609.25		NOCE	Office Supplies
P0161175	Clery Center for Security On Campus	\$ 3,800.00		FC	Institutional Membership
P0161176	Pitsco Inc	\$ 781.32		FC	Drone Instructional Materials
P0161177	Sodexo Inc and Affiliates	\$ 838.85		FC	Catering for Honors Student Orientation
P0161178	OCLC Inc	\$ 577.83		FC	Library Subscription
P0161179	The Lampo Group Inc	\$ 1,899.80		CC	Textbooks
P0161180	David Okawa	\$ 1,742.95		CC	Reimbursement for New Student Event
P0161181	ASCIP	\$ 1,810,485.00		AC	Property & Liability Insurance Premium BA:6/13/23
P0161182	Emergency Vehicle Group Inc	\$ 1,468.10		FC	Vehicle Supplies and Installation
P0161183	Center for Research Libraries	\$ 1,730.40		FC	Subscription Renewal
P0161184	Molten USA Inc	\$ 1,433.43		CC	Athletic Supplies
P0161185	S&B Foods	\$ 500,000.00		CC	Blanket Order for Student Meals B/A: 3/20/2020
P0161186	Controlled Key Systems	\$ 719.52		NOCE	Access Entry Repairs
P0161187	DJO LLC	\$ 1,050.57		FC	Instructional Supplies
P0161188	Enco Systems, Inc.	\$ 1,932.66		FC	Software Subscription
P0161189	Veronica Osorio	\$ 1,730.40		CC	Blanket Order for Child Care Services
P0161190	Fun Minds Inc	\$ 2,750.72		CC	Blanket Order for Child Care Services
P0161191	KinderCare Learning Centers LLC	\$ 1,666.88		CC	Blanket Order for Child Care Services
P0161193	Links Sign Language & Interpreting Services	\$ 3,000.00		NOCE	Blanket Order for Interpreting Services
P0161194	El Capitan Environmental Services	\$ 67,765.00	Bond	AC	Lead Impacted Soil Removal Services at FC
P0161195	Amazon Business	\$ 28.64		CC	Instructional Supplies
P0161198	Office Solutions	\$ 800.00		NOCE	Blanket Order for Office Supplies
P0161199	Midwest Library Service	\$ 1,164.63		FC	Library Books
P0161200	Acoustics Group Inc	\$ 1,100.00	Capital Outlay	AC	Noise Survey for Sherbeck Field at FC

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**BOARD RECAP
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0161201	Huntington T Block Ins Agcy Inc	\$ 4,360.00		FC	Art Gallery Insurance
P0161202	BSN Sports LLC	\$ 7,267.77		FC	Athletic Supplies
P0161203	Signarama of Anaheim	\$ 135.92		FC	Signage for Exhibit Collection
P0161204	U S Immigration Law Group LLP	\$ 7,200.00		NOCE	Professional Immigration Legal Services
P0161205	A Alvarado Painting	\$ 37,335.00	Capital Outlay	AC	Painting Services
P0161206	Music Theatre International	\$ 992.63		FC	Musical Performance Royalties Fee
P0161207	Office Solutions	\$ 450.00		NOCE	Blanket Order for Office Supplies
P0161208	Desert Studies Consortium	\$ 3,000.00		FC	Field Trip - Desert Studies
P0161209	Collins Company	\$ 1,220.60		FC	Athletic Supplies
P0161210	Council on Aging-Southern California Inc	\$ 3,500.00		NOCE	Advertising
P0161211	Fisher Scientific Co LLC	\$ 888.94		CC	Instructional Materials
P0161212	Colleen Peralta	\$ 224.35		CC	Reimbursement - Nursing Dept Meeting
P0161213	Amazon Business	\$ 24.11		NOCE	Office Supplies
P0161214	Amazon Business	\$ 644.02		FC	Instructional Supplies
P0161215	Amazon Business	\$ 102.30		CC	Safety Supplies
P0161216	Amazon Business	\$ 80.75		NOCE	Instructional Supplies
P0161217	Amazon Business	\$ 115.75		NOCE	Instructional Supplies
P0161218	Amazon Business	\$ 29.23		AC	Office Supplies
P0161219	Action Wholesale Products Inc	\$ 174.85		FC	Storage Supplies
P0161220	Amazon Business	\$ 1,185.85		FC	Office Supplies
P0161221	Computerland of Silicon Valley	\$ 103,689.72		CC	Microsoft License Annual Renewal B/A: 4/27/2021
P0161221	Computerland of Silicon Valley	\$ 20,971.96		AC	Microsoft License Annual Renewal B/A: 4/27/2021
P0161222	Monoprice Inc	\$ 106.68		AC	Computer Hardware
P0161223	Ware Disposal Company Inc.	\$ 5,000.00		FC	Blanket Order for Waste Disposal Services
P0161224	Nth Generation Computing Inc	\$ 5,928.00		AC	Software License Renewal
P0161225	Amazon Business	\$ 273.64		CC	Instructional Supplies
P0161226	Constant Contact, Inc	\$ 6,721.80		NOCE	Software Subscription
P0161227	ARC Document Solutions LLC	\$ 3,000.00	Capital Outlay	CC	Blanket Order for Reprographic Services
P0161228	Mitsubishi Electric Power Products Inc	\$ 3,372.47		FC	Network Device Replacement
P0161229	OptiSigns Inc	\$ 12,000.00		CC	Blanket Order for Site Licensing Fees
P0161230	OptiSigns Inc	\$ 5,000.00		CC	Blanket Order for Supplies
P0161231	Fuller Engineering Inc	\$ 951.06		CC	Pool Supplies
P0161232	Bowen Technovation Inc	\$ 6,130.64		CC	Instructional Equipment
P0161233	Design Science Inc	\$ 1,694.40		CC	Software Subscription Renewal
P0161234	Amazon Business	\$ 218.84		CC	Office Supplies
P0161235	Toshiba Business Solutions	\$ 500.00		NOCE	Blanket Order for Printing Supplies
P0161236	Home Depot	\$ 1,200.00		CC	Blanket Order for Hardware Supplies
P0161237	Beach Paving Inc	\$ 5,700.00	Capital Outlay	CC	Parking Lot Repairs
P0161238	Office Solutions	\$ 2,000.00		CC	Blanket Order for Office Supplies
P0161239	Case & Sons Construction Inc	\$ 4,720.00		FC	Building Rooms Demo - Bldg 1200
P0161240	Office Solutions	\$ 500.00		CC	Blanket Order for Office Supplies
P0161241	Society of American Fight Directors	\$ 100.00		FC	Adjudication Testing Fee
P0161242	Krueger International Inc	\$ 1,372.98		FC	Workstation Screens
P0161243	Amita Suhrid	\$ 820.62		AC	Reimbursement - Team-Building Meal Chancellors Staff
P0161244	The Medalcraft Mint Inc	\$ 1,986.11		FC	FC President Medallion
P0161245	Walking Lunch Productions	\$ 750.00		FC	Photography/Videography
P0161246	Office Solutions	\$ 800.00		NOCE	Blanket Order for Instructional Supplies
P0161247	Office Solutions	\$ 500.00		NOCE	Blanket Order for Instructional Supplies
P0161248	Howard Industries	\$ 15,423.34	Capital Outlay	CC	Pool Heating Equipment

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**BOARD RECAP
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0161249	Toshiba Business Solutions	\$ 1,256.47		NOCE	Maintenance Agreement for Copier
P0161250	Toshiba Business Solutions	\$ 1,256.47		NOCE	Maintenance Agreement for Copier
P0161251	Carolina Biological Supply Co	\$ 71.65		CC	Instructional Supplies
P0161252	Rynoflip LLC	\$ 67.80		CC	Software Subscription
P0161253	Toshiba Business Solutions	\$ 1,256.47		NOCE	Maintenance Agreement for Copier
P0161255	ACCE	\$ 750.00		NOCE	Institutional Membership
P0161257	Toshiba Business Solutions	\$ 1,256.47		NOCE	Maintenance Agreement for Copier
P0161260	Smart & Final	\$ 300.00		CC	Blanket Order for Instructional Supplies
P0161261	Toshiba Business Solutions	\$ 1,975.05		AC	Maintenance Agreement for Copier
P0161262	McMurray Stern	\$ 2,000.00		FC	Maintenance Agreement - Chemistry Equipment
P0161263	Amazon Business	\$ 832.34		CC	Instructional Materials
P0161264	Amazon Business	\$ 137.50		CC	Instructional Supplies
P0161265	Amazon Business	\$ 215.89		CC	Instructional Materials
P0161266	Amazon Business	\$ 197.83		CC	Office Supplies
P0161267	Amazon Business	\$ 200.42		CC	Office Supplies
P0161268	Chefs Toys - Accusharp	\$ 20,881.95		CC	Dishwashing Machine
P0161270	Advexure LLC	\$ 16,484.69		FC	Drone Equipment
P0161276	Palomar Community College District	\$ 621.00		NOCE	Webinar
P0161277	Buddy's All Stars, Inc.	\$ 191.32		FC	Athletic Supplies
P0161281	Gardena Valley Printing	\$ 2,000.00		CC	Blanket Order for Printing Services
P0161283	Music Theatre International	\$ 2,277.08		FC	Theatre Royalty Fees
P0161286	B & H Photo Video Inc	\$ 651.12		FC	Touchscreen Monitors
P0161292	Sodexo Inc and Affiliates	\$ 1,200.00		FC	Student Meal Cards
P0161295	MVP Promotions	\$ 2,075.37		CC	Outreach Canopy and Banners
P0161296	Western Graphics Plus	\$ 4,000.00		CC	Blanket Order for Promotional Supplies
P0161297	American 3B Scientific	\$ 14,113.75		FC	Library Books
P0161301	Diversified Communications	\$ 6,750.00		FC	Trade Show Booth Rental Fee
P0161303	Riddell	\$ 435.09		FC	Athletic Supplies
P0161304	Erica Torres Photography	\$ 1,560.00		FC	Photography Services
P0161305	Jill Replogle	\$ 1,500.00		FC	Guest Speaking Services
P0161306	Grainger Inc	\$ 1,000.00		CC	Blanket Order for Instructional Supplies
P0161307	Cameron Welding Supply	\$ 1,000.00		CC	Blanket Order for Instructional Supplies
P0161308	Maria Torres Rojas	\$ 500.00		FC	Guest Performer for Aztec Dance
P0161309	Division of the State Architect	\$ 20,340.00		CC	DSA Filing Fees for Health & Wellness Center Project
P0161310	CDW Government Inc	\$ 6,465.00		FC	Headsets
P0161311	CDW Government Inc	\$ 2,858.42		CC	iPads
P0161312	Top Hat Balloon Werks LLC	\$ 1,002.07		FC	Balloons for Dedication Event
P0161313	Staples Inc	\$ 300.00		CC	Blanket Order for Office Supplies
P0161314	Schorr Metals Incorporated	\$ 1,030.00		CC	Blanket Order for Metal Supplies
P0161315	Sherwin-Williams Co	\$ 2,000.00		CC	Blanket Order for Paint Supplies
P0161316	Office Solutions	\$ 2,000.00		CC	Blanket Order for Office Supplies
P0161317	Refrigeration Supplies Distributor	\$ 2,000.00		CC	Blanket Order for Instructional Supplies
P0161318	Schorr Metals Incorporated	\$ 400.00		CC	Blanket Order for Instructional Supplies
P0161319	CDW Government Inc	\$ 1,045.98		CC	iPads
P0161321	Johnson Controls Fire Protection LP	\$ 25,247.00		FC	Fire Alarm Inspection Fees
P0161322	Henry Schein Inc	\$ 11,719.75		CC	Instructional Supplies
P0161323	Office Solutions	\$ 500.00		NOCE	Blanket Order for Non-Instructional Supplies
P0161324	Office Solutions	\$ 450.00		NOCE	Blanket Order for Non-Instructional Supplies
P0161325	Office Solutions	\$ 428.00		NOCE	Blanket Order for Non-Instructional Supplies

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0161326	Office Solutions	\$ 2,500.00		CC	Blanket Order for Instructional Supplies
P0161330	Hit Labs Inc	\$ 27,374.76		CC	Communication Software Subscription
P0161332	iT1 Source LLC	\$ 244.60		NOCE	Computer Hardware
P0161333	iT1 Source LLC	\$ 471.95		NOCE	Computer Hardware
P0161334	So Cal Embroidery LLC	\$ 171.43		CC	Custom Shirts
P0161335	Uline Inc	\$ 154.11		CC	Instructional Supplies
P0161336	AT & T Inc	\$ 1,094.40		AC	HR Hotspots Service
P0161337	Castle Branch Inc	\$ 70.00		CC	Laboratory Screenings
P0161339	CDW Government Inc	\$ 752.13		CC	Projector Screen
P0161340	Sodexo Inc and Affiliates	\$ 973.55		FC	Catering for Fall 2023 Fine Arts Division Meeting
P0161341	State of California	\$ 3,375.00		CC	Elevator Inspection Fees
P0161342	Scantron Corporation	\$ 974.00		CC	Scantron Machine Service
P0161343	Case & Sons Construction Inc	\$ 5,700.00		FC	Construction Demo - Window Install
P0161344	Kelvin LP	\$ 1,033.59		FC	Wood Supplies
P0161345	GST	\$ 1,027.94		NOCE	Instructional Supplies
P0161346	Budget Enterprises Inc	\$ 750.00	Capital Outlay	CC	Window Film Installation for Career Center
P0161347	United Camps	\$ 6,577.20		FC	Music Department Field Trip Fees
P0161348	Sodexo Inc and Affiliates	\$ 540.91		FC	Catering for Media Studies
P0161349	S/P 2	\$ 399.00		CC	Subscription
P0161350	Hammont LLC	\$ 2,197.03		CC	Culinary Supplies
P0161351	Doing Good Works	\$ 4,221.58		FC	Promotional Supplies
P0161352	Sodexo Inc and Affiliates	\$ 923.90		FC	Catering for Student Orientation
P0161353	Kaizen Collision Center	\$ 5,035.82		FC	Campus Safety Vehicle Repairs
P0161354	Big Game USA	\$ 1,619.80		FC	Athletic Balls
P0161355	Lybb LLC	\$ 653.00		CC	Catering for Collaborative Meeting Event
P0161356	Geary Pacific Supply	\$ 1,100.00		CC	Blanket Order for Instructional Supplies
P0161357	Pacific Lift and Equipment Co., Inc.	\$ 1,000.00		FC	Blanket Order for Automotive Equipment Repairs
P0161358	Suemy Gonzalez	\$ 1,000.00		FC	Guest Musician for Dedication Event
P0161359	Sodexo Inc and Affiliates	\$ 1,468.31		FC	Catering for CARE Orientation
P0161360	Rose Brand Wipers Inc	\$ 538.30		CC	Theatre Supplies
P0161361	Sodexo Inc and Affiliates	\$ 840.69		FC	Catering for Faculty Pilot Training Event
P0161362	SNO Sites	\$ 400.00		FC	Subscription
P0161365	Toshiba Business Solutions	\$ 315.18		FC	Copier Maintenance Agreement
P0161366	Amazon Business	\$ 259.68		CC	Patient Supplies
P0161367	Amazon Business	\$ 292.47		FC	Office Supplies
P0161368	Amazon Business	\$ 107.71		CC	Office Supplies
P0161369	Competitive Aquatic Supply Inc	\$ 655.73		FC	Athletic Supplies
P0161370	4imprint Inc	\$ 4,919.51		CC	Promotional Supplies
P0161371	Sodexo Inc and Affiliates	\$ 211.83		FC	Catering for Faculty Meeting
P0161372	Sodexo Inc and Affiliates	\$ 469.95		FC	Catering for Employee Farewell Event
P0161373	Toon Boom Animation Inc	\$ 8,645.00		FC	Software License
P0161374	Segundo Ortiz	\$ 1,100.00		FC	Guest Performer for Student Event
P0161375	Rose Brand Wipers Inc	\$ 4,000.00		CC	Blanket Order for Instructional Supplies
P0161376	Black Chamber of Orange County	\$ 1,500.00		AC	Event Sponsorship Fee
P0161377	BSN Sports LLC	\$ 2,861.33		CC	Athletic Supplies
P0161378	Synergy Sports Technology LLC	\$ 4,826.25		FC	Software Subscription Service
P0161379	Yanet Garcia	\$ 253.37		CC	Reimbursement for Student Snacks
P0161380	Follett Higher Education Group LLC	\$ 15,000.00		CC	Book Voucher Fees
P0161381	Adrienne Sanchez	\$ 59.17		CC	Reimbursement for Food for First Steps Program

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0161382	Full Compass Systems Ltd	\$ 134.57		FC	Audio Supplies
P0161383	Love at First Bite	\$ 2,397.22		CC	Lunch Buffet for Anaheim Union HS District
P0161384	Shawnnie White	\$ 155.40		CC	Reimbursement for Student Snacks
P0161385	The Myers-Briggs Company	\$ 597.50		CC	Textbooks
P0161386	Prudential Overall Supply	\$ 154.02		FC	Laundry Service for Shop Towels
P0161387	Graphaids Inc	\$ 1,000.00		CC	Blanket Order for Instructional Supplies
P0161388	Carrot-Top Industries Inc	\$ 1,777.98		CC	Flags
P0161389	Avalon Tent & Party Corporation	\$ 290.72		CC	Table Linen
P0161390	C and K Graphics Inc	\$ 2,831.00		CC	Custom Shirts
P0161391	Wilbert Funeral Services Inc	\$ 6,119.80		CC	Instructional Materials
P0161392	Cremation Association of North America	\$ 495.00		CC	Membership
P0161393	Orange County Designers Inc	\$ 2,413.61		FC	Promotional Materials
P0161394	Amazon Business	\$ 75.19		CC	Instructional Supplies
P0161395	Amazon Business	\$ 299.27		CC	Office Supplies
P0161396	Whittier Fertilizer Company	\$ 983.76		FC	Grounds Supplies
P0161397	Tuff Shed	\$ 4,679.32		FC	Instructional Equipment
P0161398	Carmona's Collision Repair	\$ 15,000.00		FC	Blanket Order for Off-site Auto Repairs
P0161399	Computerland of Silicon Valley	\$ 9,468.57		FC	WiFi Hotspot Devices
P0161400	Computerland of Silicon Valley	\$ 2,642.46		CC	Azure Cloud Usage Beyond Prepayment
P0161401	The Myers-Briggs Company	\$ 195.00		CC	Career Site Licenses
P0161402	CDW Government Inc	\$ 11,200.57		FC	Computer Hardware
P0161403	Elsevier Inc	\$ 3,267.00		CC	Clinical Software
P0161404	Joe Darin Coaching	\$ 1,400.00		AC	Speaker - Leadership Academy
P0161405	RJ Electric	\$ 1,700.00		AC	Electrical Repairs
P0161406	Facility Solutions Group Inc	\$ 129.84		AC	Lighting Supplies
P0161407	Astro Eclipse	\$ 1,325.00		FC	Horizontal Metal Blinds Installation
P0161408	Elizabeth Martinez	\$ 2,000.00		FC	Guest Speaker for President's Staff Retreat
P0161409	eRAD Inc	\$ 6,000.00		CC	Software Subscription for X-rays
P0161410	Carousel Preschool & Daycare Center Inc	\$ 5,002.88		CC	Blanket Order for Child Care
P0161411	Astro Eclipse	\$ 5,000.00		FC	Blanket Order for Window Film & Blinds
P0161412	Cart Mart, Inc	\$ 368.79		FC	Club Car Repairs
P0161413	Community College League of California	\$ 450.00		AC	Membership
P0161414	Office Solutions	\$ 2,500.00		FC	Blanket Order for Office Supplies
P0161415	CDW Government Inc	\$ 6,577.62		FC	Computer Hardware
P0161416	CDW Government Inc	\$ 6,782.28		FC	Laptops
P0161417	McMaster Carr Supply Co	\$ 314.98		FC	Instructional Supplies
P0161418	Coast Fitness Repair Shop Inc	\$ 8,000.00		FC	Blanket Order for Fitness Equipment Repairs
P0161419	Agiliti Health Inc	\$ 1,468.98		CC	Instructional Equipment
P0161420	iT1 Source LLC	\$ 22,992.79		NOCE	Computer Hardware
P0161421	Alexander Brown	\$ 784.00		FC	Institutional Membership
P0161422	Foundation for California Community Colleges	\$ 582.98		FC	Internet Service and Device Fees
P0161423	Health Services Association California Community College	\$ 150.00		FC	Membership
P0161424	Rondall Reynoso	\$ 950.00		FC	Guest Speaker for Dedication Event
P0161425	Del Palacio Piano Service LLC	\$ 2,500.00		CC	Blanket Order for Piano Tuning Services
P0161426	Sonrise Electric Inc	\$ 724.00		FC	Scoreboard Repairs
P0161427	Office Solutions	\$ 3,500.00		NOCE	Blanket Order for Office Supplies
P0161428	CDW Government Inc	\$ 391.23		FC	Printer
P0161429	Unisource Solutions Inc	\$ 1,011.22		AC	Office Equipment - Accommodations Request
P0161431	Amazon Business	\$ 99.27		CC	Instructional Supplies

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FOR THE PERIOD AUGUST 24, 2023 THROUGH SEPTEMBER 12, 2023
BOARD MEETING OCTOBER 10, 2023**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0161432	Amazon Business	\$ 915.71		FC	Instructional Supplies
P0161434	Transportation Charter Services Inc	\$ 813.50		FC	Field Trip Transportation Fees
P0161435	Microphone Madness Inc	\$ 3,658.44		FC	Audio Supplies
P0161436	Southern California Fitness Service	\$ 400.00		CC	Blanket Order for Fitness Supplies
P0161437	Carl Stanaway	\$ 543.53		FC	Reimbursement for Instructional Supplies
P0161438	Follett Higher Education Group LLC	\$ 1,000,000.00		CC	Blanket Order for eBook Subsidy B/A: 03/08/22
P0161439	Sodexo Inc and Affiliates	\$ 785.76		FC	Catering for Student Orientation
P0161440	Wawak Sewing Supplies	\$ 3,872.83		FC	Sewing Supplies
P0161441	Sodexo Inc and Affiliates	\$ 585.51		FC	Catering for Tutoring Trainings
P0161442	Sodexo Inc and Affiliates	\$ 1,452.47		FC	Catering for Professional Workshops
P0161443	Sodexo Inc and Affiliates	\$ 159.78		FC	Catering for FC Study Abroad Meeting
P0161444	Sasco Electric	\$ 1,415.00		FC	Structure Cabling for Bldg 2200 Room A
P0161445	La Habra Fence Co Inc	\$ 5,947.00	Capital Outlay	AC	Chain Link Fence Installation
P0161446	Mitsubishi Electric Power Products Inc	\$ 25,952.61		FC	Network Equipment Replacement
P0161447	Sodexo Inc and Affiliates	\$ 251.97		FC	Catering for Faculty Event
P0161448	Wheatstone Corporation	\$ 4,227.21		FC	Audio Supplies
P0161449	Signarama of Anaheim	\$ 89.32		FC	Art Supplies
P0161450	Benner Metals Corp	\$ 1,037.09		FC	Metal Supplies
P0161451	Fullerton Paint and Flooring	\$ 932.04		FC	Paint Supplies
P0161452	Rose Brand Wipers Inc	\$ 962.62		FC	Theatre Supplies
P0161453	C and K Graphics Inc	\$ 1,982.62		CC	Custom Shirts
P0161454	Acushnet Company	\$ 2,041.92		CC	Custom Golf Balls
P0161455	Ashleigh Burns	\$ 500.00		FC	Guest Speaker for Orientation Event
P0161456	Access Display Group, Inc.	\$ 819.00		FC	Signage
P0161457	Jane Walker	\$ 20.00		CC	Reimbursement - Mandatory TB Test
P0161469	Vernes Plumbing Inc	\$ 15,000.00		CC	Blanket Order for Drain Clearing & Pipe Repairs
P0161497	Mar Vac Electronics	\$ 3,000.00		CC	Blanket Order for Electronic & Locksmith Supplies
		\$ 7,473,210.95			

Approved by: _____
Fred Williams, Vice Chancellor

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 10, 2023

SUBJECT: Budget Adjustments and New Grants

Action	X
Resolution	X
Information	
Enclosure(s)	X

BACKGROUND: Revised 2023-2024 fiscal year allocations and amendments have been received for various federal- and state-funded programs, and local contracts. Based on these revisions, adjustments are needed to various General Fund, Child Development Fund, and Financial Aid Fund revenue and expenditure budgets that were previously approved by the Board.

Revised Grant Allocation Adjustments

The General Fund programs requiring adjustment are:

- Alliance of Schools for Cooperative Insurance Programs (ASCIP) Safety Grant
- Child Care Resource Center
- Financial Aid Technology
- National Science Foundation (NSF) - Harnessing the Data Revolution (HDR) Grant
- NextUp
- Strong Workforce Program (SWP) - Local
- VTEA (Perkins)

The Child Development Fund program requiring an adjustment is:

- Quality Rating and Improvement System (QRIS) Block Grant

The Financial Aid Fund programs requiring adjustment are:

- Emergency Financial Assistance
- Emergency Financial Assistance Supplemental
- State Fiscal Recovery Funds (SFRF) Emergency Financial Aid Assistance Grant
- Student Success Completion Grant (SSCG)

SITE	PROGRAM NAME	TOTAL ADJUSTMENT	SOURCE OF ADJUSTMENT
	GENERAL FUND		
AC	ASCIP Safety Grant	\$ 28	Correction to Carryover
	SWP - Local	(8,663)	Correction to Carryover
	VTEA (Perkins)	9,460	Updated Allocation
CC	Financial Aid Technology	42,407	Advance Allocation
	NextUp	197,855	Advance Allocation
	NSF - HDR Grant	58,640	Year 3 Funding
	VTEA (Perkins)	(56,864)	Updated Allocation

SITE	PROGRAM NAME	TOTAL ADJUSTMENT	SOURCE OF ADJUSTMENT
FC	Child Care Resource Center Financial Aid Technology NextUp	(8,934) 48,803 519,730	Correction to Carryover Advance Allocation Advance Allocation
	TOTAL – GENERAL FUND	\$ <u>802,462</u>	
	CHILD DEVELOPMENT FUND		
FC	QRIS Block Grant	\$ (1,267)	Correction to Carryover
	TOTAL – CHILD DEVELOPMENT FUND	\$ <u>(1,267)</u>	
	FINANCIAL AID FUND		
CC	Emergency Financial Assistance	\$ 50	Correction to Carryover
	Emergency Financial Assistance Supplemental	438	Correction to Carryover
	SFRF Emergency Financial Aid Assistance Grant	492	Correction to Carryover
	SSCG	(889,657)	Updated Allocation
FC	Emergency Financial Assistance	308	Correction to Carryover
	SFRF Emergency Financial Aid Assistance Grant	2,151	Correction to Carryover
	SSCG	<u>547,643</u>	Updated Allocation
	TOTAL – FINANCIAL AID FUND	\$ <u>(338,575)</u>	
	GRAND TOTAL BUDGET ADJUSTMENTS	\$ <u>462,620</u>	

New Grants

In addition, funding for new grants have been received for the following program.

- Cybersecurity Pre-Apprenticeship in the amount of \$120,000 allocated by the State to create new and innovative apprenticeship opportunities in priority and emerging industry sectors or areas in which apprenticeship training is not fully established or does not exist.
- Equitable Placement and Completion Grant Program in the amount of \$1,617,712 one-time funding allocated by the State to ensure the full implementation of equitable placement, support and completion policies and practices.
- Seamless Transfer of Ethnic Studies in the amount of \$97,390 one-time funding allocated by the State to ensure the seamless transfer of community college students to the California State University given the ethnic studies general education requirements, to collaborate with key stakeholder groups, to review regulations and standards and establish a plan for implementation, and to assist with advancing anti-racism initiatives at the California community colleges.

SITE	PROGRAM NAME	TOTAL FUNDING	SOURCE OF FUNDING
	GENERAL FUND		
CC	Equitable Placement and Completion Grant Program	\$ 798,289	Advance Allocation
	Seamless Transfer of Ethnic Studies	48,695	Advance Allocation
FC	Cybersecurity Pre-Apprenticeship	120,000	New Agreement
	Equitable Placement and Completion Grant Program	819,423	Advance Allocation
	Seamless Transfer of Ethnic Studies	<u>48,695</u>	Advance Allocation
	TOTAL – NEW GRANTS	\$ 1,835,102	

This agenda item was submitted by Ivy Hwee, District Manager, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction 4 – Collective Impact & Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 3280, Grants.

FUNDING SOURCE AND FINANCIAL IMPACT: Various programs have received revised 2023-2024 allocations and amendments since the adoption of the District Proposed Budget on September 12, 2023, or subsequent adoption of new agreements by the Board. Budget adjustments are being submitted to revise revenue and expenditure budgets totaling \$462,620 accordingly for the 2023-2024 fiscal year. Additionally, \$1,835,102 in funding has been received for new grants for use beginning in the current fiscal year.

RECOMMENDATION: Authorization is requested to accept new revenue and to make adjustments to General Fund, Child Development Fund, and Financial Aid Fund revenue and expenditure budgets in accordance with the revised and new fiscal year 2023-2024 allocations totaling \$2,297,722. It is further requested that resolutions be adopted to adjust budgets, to accept new revenue and authorize expenditures within the General Fund, Child Development Fund, and Financial Aid Fund pursuant to the California Code of Regulations Title 5, Section 58308. Authorization is further requested for the Vice Chancellor, Finance and Facilities, or the Executive Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

3.b.3

Item No.

**Budget Adjustments (October 10, 2023)
July 1, 2023 - June 30, 2024**

Note: All expenditure adjustments are being placed in one account for each program. Separate budget transfers will be processed to reallocate the adjustment amount to align with program plans.

<u>Campus</u>	<u>Fund</u>	<u>Account Title</u>	<u>Fund</u>	<u>Orgn</u>	<u>Account</u>	<u>Program</u>	<u>Acty</u>	<u>Locn</u>	<u>Adjustment</u>
<u>General Fund (0101)</u>									
AC	ASCIP Safety Grant	Supplies & Materials	19305	1377	40000	6770		\$	28.00
AC	ASCIP Safety Grant	Other Contract Services	19305	1377	88320	6770		\$	28.00
AC	SWP - Local	Other Operating Expenses	17242	1505	50000	6090		\$	(8,663.00)
AC	SWP - Local	State Revenues	17242	1505	86255	6090		\$	(8,663.00)
AC	VTEA (Perkins)	Other Operating Expenses	15414	1360	50000	6190		\$	9,460.00
AC	VTEA (Perkins)	Federal Revenues	15414	1360	81700	6190		\$	9,460.00
CC	Equitable Placement and Completion Grant Program	Other Operating Expenses	17796	XXXX	50000	XXXX		\$	798,289.00
CC	Equitable Placement and Completion Grant Program	State Revenues	17796	XXXX	86900	XXXX		\$	798,289.00
CC	Financial Aid Technology	Other Operating Expenses	17919	3410	50000	6460		\$	42,407.00
CC	Financial Aid Technology	State Revenues	17919	3410	86280	6460		\$	42,407.00
CC	NextUp	Other Operating Expenses	18085	3390	50000	6430		\$	197,855.00
CC	NextUp	State Revenues	18085	3390	86280	6430		\$	197,855.00
CC	NSF - HDR Grant	Other Operating Expenses	15503	2685	50000	1700		\$	58,640.00
CC	NSF - HDR Grant	Federal Revenues	15503	2685	81900	1700		\$	58,640.00
CC	Seamless Transfer of Ethnic Studies	Other Operating Expenses	17912	XXXX	50000	XXXX		\$	48,695.00
CC	Seamless Transfer of Ethnic Studies	State Revenues	17912	XXXX	86280	XXXX		\$	48,695.00
CC	VTEA (Perkins)	Other Operating Expenses	15414	4950	50000	6010		\$	(56,864.00)
CC	VTEA (Perkins)	Federal Revenues	15414	4950	81700	6010		\$	(56,864.00)
FC	Child Care Resource Center	Supplies & Materials	12110	5627	40000	6920		\$	(8,934.00)
FC	Child Care Resource Center	Other Contract Services	12110	5627	88320	6920		\$	(8,934.00)
FC	Cybersecurity Pre-Apprenticeship	Other Operating Expenses	17907	XXXX	50000	XXXX		\$	120,000.00
FC	Cybersecurity Pre-Apprenticeship	State Revenues	17907	XXXX	86543	XXXX		\$	120,000.00
FC	Equitable Placement and Completion Grant Program	Other Operating Expenses	17797	XXXX	50000	XXXX		\$	819,423.00
FC	Equitable Placement and Completion Grant Program	State Revenues	17797	XXXX	86900	XXXX		\$	819,423.00

<u>Campus</u>	<u>Fund</u>	<u>Account Title</u>	<u>Fund</u>	<u>Orgn</u>	<u>Account</u>	<u>Program</u>	<u>Actv</u>	<u>Locn</u>	<u>Adjustment</u>
FC	Financial Aid Technology	Other Operating Expenses	17929	6150	50000	6460			\$ 48,803.00
FC	Financial Aid Technology	State Revenues	17929	6150	86280	6460			\$ 48,803.00
FC	NextUp	Other Operating Expenses	18086	6130	50000	6430			\$ 519,730.00
FC	NextUp	State Revenues	18086	6130	86280	6430			\$ 519,730.00
FC	Seamless Transfer of Ethnic Studies	Other Operating Expenses	17913	XXXX	50000	XXXX			\$ 48,695.00
FC	Seamless Transfer of Ethnic Studies	State Revenues	17913	XXXX	86280	XXXX			\$ 48,695.00

Child Development Fund (1212)

FC	QRIS Block Grant	Supplies & Materials	31617	5626	40000	6920			\$ (1,267.00)
FC	QRIS Block Grant	State Revenues	31617	5626	86543	6920			\$ (1,267.00)

Financial Aid Fund (7474)

CC	Emergency Financial Assistance	Student Financial Aid	37683	3410	75000	6460			\$ 50.00
CC	Emergency Financial Assistance	Federal Revenues	37683	3410	81563	6460			\$ 50.00
CC	Emergency Financial Assistance Supplemental	Student Financial Aid	37689	3410	75000	6460			\$ 438.00
CC	Emergency Financial Assistance Supplemental	Federal Revenues	37689	3410	81563	6460			\$ 438.00
CC	SFRF Emergency Financial Aid Assistance Grant	Student Financial Aid	37686	3410	75000	6460			\$ 492.00
CC	SFRF Emergency Financial Aid Assistance Grant	Federal Revenues	37686	3410	81563	6460			\$ 492.00
CC	SSCG	Student Financial Aid	37541	3410	75000	7320			\$ (889,657.00)
CC	SSCG	State Revenues	37541	3410	86237	7320			\$ (889,657.00)
FC	Emergency Financial Assistance	Student Financial Aid	37684	6150	75000	7320			\$ 308.00
FC	Emergency Financial Assistance	Federal Revenues	37684	6150	81563	7320			\$ 308.00
FC	SFRF Emergency Financial Aid Assistance Grant	Student Financial Aid	37687	7650	75000	6720			\$ 2,151.00
FC	SFRF Emergency Financial Aid Assistance Grant	Federal Revenues	37687	7650	81563	6720			\$ 2,151.00
FC	SSCG	Student Financial Aid	37542	6150	75000	7320			\$ 547,643.00
FC	SSCG	State Revenues	37542	6150	86237	7320			\$ 547,643.00

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund (0101), for fiscal year 2023-2024, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8170	VTEA	\$ (47,404)
8199	Other Federal Revenues	58,640
8629	CalWORKs, TTIP, Other	897,522
8659	Other Reimbursable Categorical	120,000
8699	Other State Revenue	1,617,712
8830	Contract Services	(8,906)
	TOTALS	<u>\$ 2,637,564</u>

<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
4000	Supplies & Materials	\$ (8,906)
5000	Other Operating Expenses	2,646,470
	TOTALS	<u>\$ 2,637,564</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on October 10, 2023, and passed by a _____ vote of said Board.

Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools

by _____, Deputy
3.b.6

Item No.

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the Child Development Fund (1212), for fiscal year 2023-2024, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8659	Other Reimbursable Categorical	\$ (1,267)
	TOTALS	\$ <u>(1,267)</u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
4000	Supplies & Materials	\$ (1,267)
	TOTALS	\$ <u>(1,267)</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on October 10, 2023, and passed by a _____ vote of said Board.

Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools

by _____, Deputy

3.b.7

Item No.

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the Financial Aid Fund (7474), for fiscal year 2023-2024, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8150	Student Financial Aid	\$ 3,439
8629	CalWORKs, TTIP, Other	(342,014)
TOTALS		\$ <u>(338,575)</u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
7500	Student Financial Aid	\$ (338,575)
TOTALS		\$ <u>(338,575)</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on October 10, 2023, and passed by a _____ vote of said Board.

Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools

by _____, Deputy
3.b.8

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 10, 2023

SUBJECT: 2022-2023 Travel Expense Report

Action	
Resolution	
Information	X
Enclosure(s)	X

BACKGROUND: Every fiscal year the District prepares an annual Travel Expense Report for travel by Trustees, Chancellor’s Staff, and other Employees. This report summarizes all approved travel activities within the District. These activities are considered necessary for the enhancement of student success. In addition to the summary information, details of travel by Trustee and Chancellor’s Staff are provided. The report has been disseminated to all campus CEO’s and is included in the Board Agenda Backup.

For fiscal year 2022-2023, the total travel expenditures were as follows:

Trustees	\$	16,923.78
Chancellor’s Staff		68,384.74
Employees		788,794.04
Total Expenditures	\$	874,102.56

This agenda item was submitted by Kashmira Vyas, Executive Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6360, Travel.

FUNDING SOURCE AND FINANCIAL IMPACT: District travel expenses are funded by the General Fund and by Categorical Funding.

RECOMMENDATION: It is recommended that the Board receive this agenda item for information only regarding the 2022-2023 Travel Expense Report.

Fred Williams

Recommended by


 Approved for Submittal

3.c.1

Item No.

North Orange County Community College District

Travel Expenditures - Comparison to Prior Year

FY 22/23 versus FY 21/22

Categorical				
Description	FY 22/23	FY 21/22	Increase (Decrease)	% Change
Trustees	\$ -	\$ -	\$ -	0.00%
Chancellor's Staff	11,517.89	8,838.01	2,679.88	30.32%
Employees	332,671.21	219,758.77	112,912.44	51.38%
Total Categorical	\$ 344,189.10	\$ 228,596.78	\$ 115,592.32	50.57%

Unrestricted				
Description	FY 22/23	FY 21/22	Increase (Decrease)	% Change
Trustees	\$ 16,923.78	\$ 25,748.57	\$ (8,824.79)	-34.27%
Chancellor's Staff	56,866.85	21,397.05	35,469.80	165.77%
Employees	456,122.83	273,750.04	182,372.79	66.62%
Total Unrestricted	\$ 529,913.46	\$ 320,895.66	\$ 209,017.80	65.14%

Total				
Description	FY 22/23	FY 21/22	Increase (Decrease)	% Change
Trustees	\$ 16,923.78	\$ 25,748.57	\$ (8,824.79)	-34.27%
Chancellor's Staff	68,384.74	30,235.06	38,149.68	126.18%
Employees	788,794.04	493,508.81	295,285.23	59.83%
Total Expenditures	\$ 874,102.56	\$ 549,492.44	\$ 324,610.12	59.07%

North Orange County Community College District
Travel Expenditures - Categorical versus Unrestricted Funds
By Employee Classification
July 1, 2021 - June 30, 2022

Employee Classification	Categorical	Unrestricted	Grand Total
Trustees			
Member Board of Trustees	\$ -	\$ 16,923.78	\$ 16,923.78
Total - Trustees	\$ -	\$ 16,923.78	\$ 16,923.78
Chancellor's Staff			
Chancellor	2,359.42	19,127.15	21,486.57
Classified Managers	-	10,491.41	10,491.41
Executive Officer	9,158.47	27,248.29	36,406.76
Total - Chancellor's Staff	\$ 11,517.89	\$ 56,866.85	\$ 68,384.74
Employees			
Academic Administrator	36,622.17	101,895.24	138,517.41
Adjunct Faculty	12,519.88	18,764.74	31,284.62
Adjunct Hourly	6,233.36	7,865.21	14,098.57
Classified Employee FT	80,309.13	119,083.40	199,392.53
Classified Employee PT	2,678.91		2,678.91
Classified Managers	55,861.21	72,045.11	127,906.32
Confidential Employee		724.90	724.90
Tenure Track Faculty	3,815.26	12,531.67	16,346.93
Tenure Track Counselors	10,354.52	3,974.58	14,329.10
Hourly Employee	7,554.61	4,254.27	11,808.88
Tenured Faculty	80,536.09	90,705.81	171,241.90
Tenured Counselors	17,030.21	17,605.90	34,636.11
Retiree	-	125.00	125.00
Summer Intersession	-		-
Temp Special Project Admin	17,160.86	6,547.00	23,707.86
Temporary Faculty - 177 Days	1,995.00		1,995.00
Total - Employees	\$ 332,671.21	\$ 456,122.83	\$ 788,794.04
Total Expenditures	\$ 344,189.10	\$ 529,913.46	\$ 874,102.56

North Orange County Community College District
Travel Expense Report - Board of Trustees
July 1, 2022 - June 30, 2023

Conference	Organization	Total
Blount, Stephen T.		
ACSA Region 17 & OCSBA Joint Dinner Meeting	Association of California School Administrators Region 17 & Orange County School Boards Association	\$ 55.00
Blount, Stephen T. Total		\$ 55.00
Dunsheath, Barbara A.		
2022 Annual Convention	Community College League of California	1,885.28
2023 Annual Trustees Conference	Community College League of California	2,557.97
2023 Effective Trusteeship Workshop	Community College League of California	1,467.46
Dunsheath, Barbara A. Total		\$ 5,910.71
Rosales, Evangelina		
2023 Annual Trustees Conference	Community College League of California	2,304.98
2023 Effective Trusteeship & Board Chair Workshops and Annual Legislative Convention	Community College League of California	2,457.58
California Community Colleges Chancellor's Office Trustee Orientation	Community College League of California	1,211.12
ACSA Region 17 & OCSBA Joint Dinner Meeting	Association of California School Administrators Region 17 & Orange County School Boards Association	55.00
Rosales, Evangelina Total		\$ 6,028.68
Foster, Paloma, Student Trustee		
2022 Annual Convention	Community College League of California	2,192.45
2022 Student Trustee Workshop	Community College League of California	1,257.28
Foster, Paloma Total		\$ 3,449.73
Mehta, Kisha A., Student Trustee		
2022 Student Trustee Workshop	Community College League of California	824.20
Legislative Advocacy Trip	Nossaman LLP	655.46
Mehta, Kisha A. Total		\$ 1,479.66
Grand Total - Board of Trustees Travel		\$ 16,923.78

North Orange County Community College District
Travel Expense Report - Chancellor's Staff

July 1, 2022 - June 30, 2023

Conference	Organization	Total
Clift Breland, Byron D. Chancellor		
2022 Annual Convention	Community College League of California	\$ 1,966.08
2022 Basic Needs Summit	Community College League of California	150.00
2022 COLEGAS Annual Conference	National Community College Hispanic Council	450.00
2023 AACC Annual	American Association of Community Colleges	2,696.51
2023 Annual Legislative Conference	Community College League of California	1,830.47
2023 Annual Trustees Conference	Community College League of California	2,144.82
2023 Chief Executive Officers Symposium	Community College League of California	2,026.19
2023 Conference	Asian Pacific Americans in Higher Education	1,486.00
2023 National Conference on Race & Ethnicity in Higher Education	University of Oklahoma	2,359.42
A2MEND Summit	African American Male Education Network & Development	810.34
Apple Campus Visit	Apple Inc.	833.84
Black California Community Colleges Chief Executive Officer's Retreat	Wheelhouse at UC Davis	944.32
Black Educators Networking Event	San Diego City College	351.54
Board Meeting	Community College League of California	628.20
CEOCCC Hybrid Meeting & Award Ceremony for AACSA	Chief Executive Officers of the California Community Colleges and African American Community Service Agency	985.80
Legislative Advocacy Trip	Nossaman LLP	791.47
Trustee Orientation	California Community Colleges Chancellor's Office	1,031.57
Clift Breland, Byron D. Total		\$ 21,486.57
Li-Bugg, Wenying C. Vice Chancellor, Educational Services & Technology		
	Chief Information Systems Officers Association of the California Community Colleges	340.49
2022 Advanced Seminar	Community Colleges	340.49
2022 Annual Conference	Educause	199.00
2023 Annual Conference	Community College Baccalaureate Association	1,493.59
2023 National Conference	Asian Pacific Americans in Higher Education	400.00
2023 National Conference on Race & Ethnicity in Higher Education	University of Oklahoma	2,479.44
2023 Online Teaching Conference	California Community Colleges	449.00
Leapfrog User Conference 2023	Leapfrog Technologies	1,823.17
Li-Bugg, Wenying C. Total		\$ 7,184.69

North Orange County Community College District
Travel Expense Report - Chancellor's Staff

July 1, 2022 - June 30, 2023

Conference	Organization	Total
Olivo, Cynthia D. <i>President, Fullerton College</i>		
2023 AACC Annual	American Association of Community Colleges	2,619.43
2023 AAHHE Conference	American Association of Hispanics in Higher Education	357.08
2023 Annual Legislative Conference	Community College League of California	1,010.83
2023 APAHE Conference	Asian Pacific Americans in Higher Education	684.96
2023 Chief Executive Officers Leadership Academy	Community College League of California	1,172.96
2023 Chief Executive Officers Symposium	Community College League of California	3,078.59
A2MEND Summit	African American Male Education Network & Development	838.18
Equal Justice Initiative July Convening	Equal Justice Initiative	798.19
Olivo, Cynthia D. Total		\$ 10,560.22
Perez, Monte E. <i>Interim President, Fullerton College</i>		
Chief Executive Officers of the California Community Colleges Meeting	Community College League of California	462.96
Perez, Monte E. Total		\$ 462.96
Purtell, Valentina <i>President, North Orange Continuing Education</i>		
2023 APAHE Conference	Asian Pacific Americans in Higher Education	579.68
2023 Virtual Spring Conference	Association of Community and Continuing Education	125.00
NOCCCD Legislative Advocacy Day	North Orange County Community College District	277.95
Wheelhouse Summer Institute	Wheelhouse at UC Davis	1,936.18
Purtell, Valentina Total		\$ 2,918.81
Ramos, Irma <i>Vice Chancellor, Human Resources</i>		
2023 Annual Conference	Association of California Community College Administrators	950.62
2023 Consortium	Alliance of Schools for Cooperative Insurance Programs	43.20
2023 Employment Law Conference	Atkinson, Andelson, Loya, Ruud & Romo	179.00
2023 National Conference on Race & Ethnicity in Higher Education	University of Oklahoma	2,700.86
	Association of Chief Human Resource Officers/Equal Employment	
ACHRO/EEO 2022 Fall Training Institute	Opportunity Commission	2,251.87
CultureCon West Conference	CultureCon	249.50
OC Summit on Antisemitism and Hate	Jewish Federation of Orange County	41.20
Ramos, Irma Total		\$ 6,416.25

Recinos, Alba C. *Administrative, Support Manager*

North Orange County Community College District
Travel Expense Report - Chancellor's Staff

July 1, 2022 - June 30, 2023

Conference	Organization	Total
Executive Assistants Leadership Workshop	Community College League of California	1,697.31
Recinos, Alba C. Total		\$ 1,697.31
Schilling, JoAnna <i>President Cypress College</i>		
2022 Annual Convention	Community College League of California	1,204.21
2023 Chief Executive Officers Symposium	Community College League of California	1,183.80
A2MEND Summit	African American Male Education Network & Development	675.00
Awards Ceremony	Community College Facility Coalition	402.71
Board Meeting	Community College League of California	13.15
Board of Governor's Meeting	Community College League of California	1,046.50
Chief Executive Officers of the California Community Colleges Board Meeting	Community College League of California	327.96
Folsom Lake ISER Site Visit	The Accrediting Commission for Community and Junior Colleges	217.96
Schilling, JoAnna Total		\$ 5,071.29
Stearns, Kai M. <i>District Director, Public & Governmental Affairs</i>		
2022 Annual Conference	California Association of Public Information Officials	2,310.61
2022 Annual Convention	Community College League of California	1,271.20
2023 Annual Legislative Conference	Community College League of California	1,876.46
HOW Design Live 2023	Emerald X	3,335.83
Stearns, Kai M. Total		\$ 8,794.10
Williams, Fredrick G. <i>Vice Chancellor, Finance & Facilities</i>		
2022 Conference	California Community Internal Audit	85.00
2022 Fall Conference	Association of Chief Business Official	1,091.01
2023 Spring Conference	Association of Chief Business Official	1,460.61
2023 The Budget Workshop	Association of California Community College Administrators/Association of Chief Business Official	75.00
30th Annual Conference	Community College Facility Coalition	822.96
Rating Agency Meeting	North Orange County Community College District	257.96
Williams, Fredrick G. Total		\$ 3,792.54
Grand Total - Chancellor's Staff Travel		\$ 68,384.74

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: October 10, 2023
SUBJECT: Calendar for Fiscal Year 2024-25 Budget

Action	_____
Resolution	_____
Information	<u> X </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Pursuant to Board Policy 6200, Budget Preparation, a schedule must be provided to the Board that includes dates for presentation of the tentative budget, required public hearings, Board study sessions, and approval of the final budget. Accordingly, the attached budget calendar highlights significant dates for the 2024-25 budgeting cycle.

This agenda item was submitted by Kashmira Vyas, Executive Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6200, Budget Preparation.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board review the Calendar for the Fiscal Year 2024-25 Budget.

Fred Williams

Recommended by



Approved for Submittal

3.d.1

Item No.

Calendar for FY 2024-25 Budget

January 15, 2024	P-1 Apportionment Attendance Report Submission Due
January 23, 2024	Board review of Governor's January Budget and discussion on Priorities
February 15, 2024	Budget Centers are requested to start Position Clean up
February 24, 2024*	First Principal Apportionment Report Issued by State Chancellor's Office
March 11, 2024	CBF review of Tentative Budget Assumptions and Board Priorities
March 25, 2024	DCC review of Tentative Budget Assumptions and Board Priorities
April 8, 2024	CBF review of Tentative Budget Assumptions and Board Priorities
April 14, 2024	Budget Centers are requested to start Faculty Position Clean up
April 20, 2024	P-2 Apportionment Attendance Report Submission Due
April 22, 2024	DCC review of Tentative Budget Assumptions and Board Priorities
May 06, 2024	Personnel Change Forms due to Human Resources for Tentative Budget
May 13, 2024	CBF review of Tentative Budget Assumptions and Board Priorities
May 13, 2024	HR to complete processing all submitted Personnel Changes related to Tentative Budget (further changes are to be held until the data is rolled over to the Budget Tables (See May 20 below)
May 20, 2024	<ul style="list-style-type: none"> • HR & District Fiscal Affairs to clean up Position Control budget information related to Tentative Budget • District Fiscal Affairs to roll Position Budget data over to the Budget Tables • Budget Centers to start budget input for NONPOS phase
May 28, 2024	Report provided to Board on Governor's May Budget Revisions
June 05, 2024	Budget Centers to be complete with Budget inputs of NONPOS phase and reconciliation of budgets for Tentative Budget
June 06, 2024	Prepare GASB 54 Agenda item to be taken to the Board (if needed)
June 10, 2024	CBF review of Governor's May Budget Revisions and Proposed Budget Assumptions (if needed)
June 10, 2024	Completion of the Tentative Budget
June 07, 2024	Final changes for Position Control due to HR for Proposed Budget
June 14, 2024	HR to complete Personnel Changes related to Proposed Budget
June 23, 2024*	Second Principal Apportionment Report issued by State Chancellor's Office
June 21, 2024	HR & District Fiscal Affairs to clean up Position Control budget information related to Proposed Budget. (further permanent changes to NYSPBUP are to be held until the Tentative Budget is rolled over to the finance tables (See June 26 below)
June 24, 2024	DCC review of Proposed Budget Assumptions (if needed)
June 25, 2024	Board approval of the Tentative Budget
June 26, 2024	<ul style="list-style-type: none"> • District Fiscal Affairs to Feed Tentative Budget (TENTAT) to Operating Ledger to start the fiscal year • District Fiscal Affairs to roll Position Budget over to the Budget Tables. • HR can resume making permanent changes to NYSPBUP • Budget Centers can access NONPOS for updated budget input
July 15, 2024	Annual Apportionment Attendance Report Submission Due
July 31, 2024*	Year-end closing completed for District and Campus accounts
August 7, 2024*	Carryover balances completed and distributed
Aug. 13 or 27, 2024	Board review of the Proposed Budget Assumptions
August 15, 2024*	Budget Centers to complete Budget input of NONPOS phase and reconciliation of budgets for Proposed Budget
August 22, 2024*	Completion of Proposed Budget and close FINAL phase in Banner
August 23, 2024*	Public Notice published in the Orange County Register
Sept. 6-10, 2024	Proposed Budget available for public inspection
September 10, 2024	Public Hearing on the Proposed Budget at Board Meeting
September 11, 2024	District Fiscal Affairs to Feed Proposed Budget (FINADJ) to the Operating Ledger.

*Estimated Date

(as of 10/3/2024)

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
		Resolution	_____
DATE:	October 10, 2023	Information	X
		Enclosure(s)	X
SUBJECT:	Public Self-Insurer's Annual Report for Fiscal Year 2022-23		

BACKGROUND: Although the District has joined ACIP's Worker's Compensation program as of 7/1/2021 and is now fully insured, all the claims that occurred prior to this date remains the responsibility of the District. Until all the open claims are resolved, District is required to submit a Public Self-Insurer's Annual Report to the State of California, Department of Industrial Relations, Division of Self-Insurance Plans. This report contains workers' compensation financial information such as the amount incurred (total reserve amount), paid to date, and future liability. According to Labor Code Section 3702.6(b), the Board must be informed of the total liabilities reported in the Public Self-Insurer's Annual Report for Fiscal Year 2022-23. The funding of these liabilities is in compliance with the requirements of the Government Accounting Standards Board Publication 10.

This agenda item was submitted by Tami A. Oh, District Director, Risk Management.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6540, Insurance.

FUNDING SOURCE AND FINANCIAL IMPACT: A liability accrual is included in the Self-Insurance Fund to recognize estimated potential future workers' compensation liabilities.

RECOMMENDATION: It is recommended that the Board review the Public Self-Insurer's Annual Report for Fiscal Year 2022-23 and acknowledge the Estimated Future Liability of \$1,449,260 as reported to the State of California, Department of Industrial Relations, Division of Self-Insurance Plans.

Fred Williams

Recommended by


Approved for Submittal

3.e.1

Item No.



Public Self Insurers ER Annual Report

For Fiscal Year 2022-23

September 13, 2023
North Orange County Community College District
1830 W Romney Ave
Anaheim, CA 92801 1819

FORM AR-2 (1-2016)

State of California

Employer

General Information:

Certificate Number	7561	Period Of Report	Annual
(Period) From	07/01/2022	(Period) To	06/30/2023

Master Certificate Holder:

Name	North Orange County Community College District		
Address 1	1830 W Romneya Ave		
Address 2		FTIN	95-2394131
City	Anaheim	State	CA Zip 92801 1819
State of Incorporation			

State of California

During the reporting period of this report, has there been any of the following with respect to the Master Certificate Holder for any affiliate?

None

Any additions to the Self Insurance Program?

None

Employment and wages paid in current fiscal year:

Number of Employees 0

Total Wages and Salaries Paid \$0

Addressed Correspondence For Related Self-Insurance Matters:

Company Name	North Orange County Community College District			
Name	Tami Oh	Title	District Director of Risk Management	
Phone	(714) 808-4779	Fax	(714) 808-4744	
Email Address	toh@nocccd.edu			
Address 1	1830 W. Romneya Drive			
Address 2				
City	Anaheim	State	CA	Zip 92801
Web Site				

State of California

TPA Adjusting Locations:

Has there been a change in TPA Adjusting Locations during this reporting period that has not yet been reported to OSIP? No

Have you added any new TPA Adjusting Locations during this reporting period that has not yet been reported to OSIP? No

Record Storage:

Are there open and closed claims stored at a location other than the adjusting location? No

Insurance Coverage:

1) During this reporting period, does your company maintain a standard workers' compensation insurance policy to cover any of your California liabilities? No

2) During this reporting period, does your company have a specific excess workers' compensation policy in force to cover any of your California liabilities? No

3) Do you carry an aggregate(stop loss) workers' compensation insurance policy? No

Certification By Authorized Representative:

Company Name North Orange County Community College District

Name Tami Oh

Title District Director of Risk Management

Phone (714) 808-4779

Fax (714) 808-4744

Email Address toh@nocccd.edu

Address 1 1830 W. Romneya Drive

Address 2

City Anaheim

State CA **Zip** 92801

Name of Person Legally Responsible for this Electronic Signature:

Tami Oh (Date/Time of Signature) - 09/13/2023 18:43

State of California

Report Location Number:

Identification of Location

Certificate Holder

7561-01-048 A

ATHENS ADMINISTRATORS at CONCORD

North Orange County Community College District

CASES AND BENEFITS (to the nearest dollar)				From Date-	07/01/2022	To Date-	06/30/2023
		Incurred Liability		Paid To Date		Future Liability	
Date	#	Indemnity	Medical	Indemnity	Medical	Indemnity	Medical
1) Cases open as of 06/30/2023 reported prior to 2018/19	12	\$803,522	\$2,279,631	\$725,447	\$1,264,307	\$78,075	\$1,015,324
2) Open and closed Liabilities							
A) All Cases reported in 2018/19	34	\$64,185	\$249,638	\$28,227	\$124,616	\$35,958	\$125,022
2018/19 Cases open	4	\$64,185	\$203,422	\$28,227	\$78,400	\$35,958	\$125,022
B) All Cases reported in 2019/20	27	\$79,563	\$170,912	\$76,953	\$138,395	\$2,610	\$32,517
2019/20 Cases open	2	\$68,425	\$78,686	\$65,815	\$46,169	\$2,610	\$32,517
C) All Cases reported in 2020/21	13	\$28,260	\$192,393	\$17,721	\$68,178	\$10,539	\$124,215
2020/21 Cases open	5	\$27,915	\$160,049	\$17,376	\$35,834	\$10,539	\$124,215
D) All Cases reported in 2021/22	0	\$0	\$0	\$0	\$0	\$0	\$0
2021/22 Cases open	0	\$0	\$0	\$0	\$0	\$0	\$0
E) All Cases reported in 2022/23	1	\$0	\$25,000	\$0	\$0	\$0	\$25,000
2022/23 Cases open	1	\$0	\$25,000	\$0	\$0	\$0	\$25,000

	\$ Indemnity	\$ Medical
SUBTOTAL	\$127,182	\$1,322,078
TOTAL		\$1,449,260

3) Estimate Future Liability (Indemnity Plus Medical)

4) Total Benefits Paid During 2022/23 (Including all case expenditures). The indemnity amount includes the amount of LC § 4800/4850 benefits paid for the year (total of Lines 11 and 12)

	\$ Indemnity	\$ Medical
	\$47,386	\$96,187

5) Number of MEDICAL-ONLY Cases Reported in 2022/23

0

6) Number of INDEMNITY Cases Reported in 2022/23

1

7) Total of 5 and 6 (Also entered in 2E above)

1

8) Total Number of open Indemnity Cases (All Years)

24

9) Number of Fatality Cases Reported In 2022/23

0

10) (a) Number of FY 2022/23 claims for which the employer or administrator was notified of representation by an attorney or legal representative in 2022/23

0

10) (a) Number of non-FY 2022/23 claims for which the employer or administrator was notified of representation by an attorney or legal representative in 2022/23

0

11) Amount from salary continuation payments made pursuant to LC § 4800/4850 that is in excess of the applicable temporary disability rate for the period paid.

\$0

12) Amount from salary continuation payments made pursuant to LC § 4800/4850 capped at the temporary disability rate for the period paid.

\$0

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ALL Open Indemnity Claims (by reporting and by year) reported and with claims: Open Indemnity - Public.xlsx

Dual Jurisdiction Claims

Please note that California Labor Code Section 3702.2(b) requires that "... the annual report of a self-insured employer who has self-insured both state and federal workers' compensation liability shall also be set forth (1) amount of all compensation liability incurred, paid-to-date, the estimated future liability under both this chapter and under the federal longshore and Harbor Worker's Compensation Act (33 U.S.C Sec. 901 et seq.), and (2) the identity and the amount of the security deposit securing the employer's liability under state and federal self-insured programs."

Accordingly, please indicate all California exposure on your Self Insurer's Annual Report, and, in addition identify each Claim with dual jurisdiction on Separate List of Open Idemnity Claims. For those claims, indicate the incurred, paid-to-date, and estimated future liabilities for federal exposure. Please also indicate the amount and the type of security deposit securing those claims.

Instructions To Claims Administrator For Specific Excess Insurance

The TPA should provide a sum of the unpaid excess carrier excess liability under "Calculation of Specific Excess Coverage Entry for the Annual Reports". In addition, provide a list of claims for which specific excess credit is being claimed. This may be provided as a spreadsheet. Indicate in the list of claims the following information:

The list shall include the name of the claimant, claim number, date of injury, description of injury, carrier name and policy number, policy coverage period, retention level of policy and paid to date in indemnity or medical benefits, and the estimated future liability of the claim minus the total unpaid employer retention, which equals the total unpaid carrier liability, whether the claim has been reported to a carrier, if the claim has been accepted by the carrier, if the carrier has denied any part of the liability of the claim.

Refer to OSIP website for sample format of the Excess Credit Calculation form.

Calculation Of Specific Excess Coverage Entry For Annual Reports:

Enter the sum of the total unpaid carrier excess liability claimed from the "Specific Excess Insurance Policy Coverage". If none enter "0". \$

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Certification

Administrating Agency's Certificate Number 048

Or Self Administered

I declare under penalty of perjury that I have prepared or caused this report to be prepared and I have examined this liabilities report to be prepared and I have examined this liabilities report of this self insurer's worker's compensation liabilities. To the best of my knowledge and belief this report is true, correct and complete with respect to the worker's compensation liabilities incurred and paid. I further declare under the penalty of perjury that the estimates of future liability of worker's compensation claims made in this report reflect the administrator's best judgement as to the future liability of claims, using prevailing industry standards, and the signatory intends Self Insurance Plans to rely upon the representation.

Agency Name ATHENS ADMINISTRATORS

Name Douglas Gibb

Phone (925) 826-1283

Fax

Email Address dgibb@athensadmin.com

Address 1 2552 Stanwell Dr.

Address 2

City Concord

State CA **Zip** 94520

Name of Person Legally Responsible for this Electronic Signature:

Emily Hart (Date/Time of Signature) - 08/07/2023 13:46

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	_____
DATE:	October 10, 2023	Information	_____
		Enclosure(s)	_____
SUBJECT:	Enter into a Geotechnical Services Agreement with RMA Group for the Fine Arts Renovation Project at Cypress College <u>(Contingent upon State Chancellor Office Approval)</u>		

BACKGROUND: This is a new agreement for Geotechnical Testing and Inspection consulting services for the construction phase of the Fine Arts Renovation project. These services are mandated by the California Administrative Code (Title 24, Part 1). The Division of State Architect (“DSA”) Form 103, referred to as the 'Listing of Structural Tests and Special Inspections,' details the required structural tests and special inspections for this project. The material testing and special inspections will be performed by RMA Group as the Geotechnical Engineer of Record (“GEOR”). Their responsibilities include continuous and periodic inspection and testing of ground improvements, such as soil compaction, pile driving, caissons, and slab-on-grade inspections across various stages of construction. For non-geotechnical related special inspection and material testing, a separate consultant will be engaged.

The College issued Request for Proposal #CC2023-026 on July 18, 2023 to five firms from the District’s pool of prequalified geotechnical engineers. The College received responses from the following firms:

Firm	Hourly Rate for On-Site Technicians	Proposed Hourly, NTE Fee	Reimbursable/ Add Service Allowance	Total Hourly, NTE Fee
Geotechnical Solutions	\$125/hr	\$200,000	\$80,000	\$280,000
Koury	\$110/hr	\$46,043	\$80,000	\$126,043
Leighton	\$178/hr	\$205,353	\$80,000	\$285,353
RMA Group	\$120/hr	\$279,155	\$80,000	\$359,155

The screening panel convened on August 15, 2023 and was comprised of the following participants: Allison Coburn, Cypress Capital Project Manager; Alejandra Ramirez, Cypress Capital Assistant Project Manager; Richard Williams, District Director of Facilities and Construction; the architect of record; structural engineers; and construction manager. Interviews were held with Geotechnical Solutions and RMA Group on August 21, 2023.

The panel recommends RMA Group based upon a thorough review and the culmination of their response, specific project experience, team members, approach to the project, interview responses, and hourly rates. The total not-to-exceed fee is \$359,155, inclusive

of a reimbursable/add service allowance of \$80,000. The contract duration for the project is October 11, 2023 through DSA Certification and project close-out. If additional geotechnical inspection and oversight are requested by the DSA or regulatory authorities, the additional services will be charged based on the hourly rates in the agreement.

This agenda item was submitted by Allison Coburn, Campus Capital Projects Manager, and Dr. Stephen Schoonmaker, Interim Vice President, Administrative Services, Cypress College.

How does this relate to the five District Strategic Directions? This item responds to Direction #3 – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning; and Direction #5 – Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: This agreement is funded by Measure J and State Funding.

RECOMMENDATION: Authorization is requested to enter into a Geotechnical Services agreement with RMA Group in the amount not to exceed \$359,155, inclusive of reimbursable/add service allowance, for the Fine Arts Renovation Project at Cypress College. If additional geotechnical inspection and oversight are required, the additional services will be charged based on the hourly rates stated in the agreement. Authorization is further requested for the Vice Chancellor, Finance & Facilities or District Director, Purchasing to execute the agreement on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

3.f.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 10, 2023

SUBJECT: Enter into an Architectural Services Agreement with SGH Architects for the Cypress College Softball Renovation Project

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> </u>

BACKGROUND: This is a new agreement for architectural and engineering services for the Cypress College Softball Renovation project. In 2021 Cypress College completed enhancements to its baseball field, which encompassed the construction of a new team locker room, upgrades to the dugouts and batting cages, as well as improvements to fencing. Subsequently, in order to be Title IX compliant, the college's athletics division conducted a vote to determine which women's sports facilities to upgrade, and softball emerged as the priority.

Following this assessment, the college initiated a programming study of the existing softball facilities which was initiated in fall, 2022 and completed in February, 2023. Among the upgrade possibilities evaluated were:

- I. Installation of synthetic turf,
- II. Construction of new bleachers featuring a press box,
- III. Development of a new team locker room and restroom facilities
- IV. Implementation of ADA-compliant path of travel upgrades.

Item IV was determined as a mandatory component of the renovation project.

The overall budget allocated for the project amounts to \$4 million and the selected upgrades include:

- 1. Enhancements to field amenities, comprising of new bleachers, backstops, and a press box; and
- 2. New team locker room and restroom facilities; and
- 3. Necessary ADA path of travel upgrades

To select an architect for the project, the College issued Request for Proposal #CC2023-024 on July 13, 2023 to seventeen firms from the District's pool of prequalified architects.

The College received responses from the following firms:

Firm Name	Proposed Fixed Fee	Reimbursable/Add Service Allowance	Total Not to Exceed Fee
19Six Architects	\$373,100	\$30,000	\$403,100
LPA	\$326,000	\$30,000	\$356,000
Kardent Design	\$323,800	\$30,000	\$353,800
SGH Architects	\$296,947	\$30,000	\$326,947
Little Diversified	\$277,975	\$30,000	\$307,975
tBP Architecture	\$230,984	\$30,000	\$260,984
SVA Architects	\$225,000	\$30,000	\$255,000

The screening panel convened on August 17, 2023 and was comprised of the following participants: Colin Preston, Cypress Dean, Kinesiology, Athletics & Health Science; Anne Acurso, Project Manager; Allison Coburn, Manager, Campus Capital Project; and Alejandra Ramirez, Assistant Project Manager, Campus Capital Projects; Wes McCurtis, Director of Athletic Kinesiology; and Brad Pickler, Softball Coach/Kinesiology Instructor. Interviews were held on August 23rd and 25th, 2023. The following five firms were included in the interviews: 19six Architects, LPA, SGH Architects, tBP Architecture, and Kardent Design.

The panel recommends SGH Architects based upon their proposal specific project experience, team members, approach to the project, interview responses, and fee. The total not-to-exceed fee is \$326,947, inclusive of a reimbursable/add service allowance of \$30,000 for District approved reimbursable expenses and add service requests. The contract duration for the project is October 11, 2023 through DSA Certification and project close-out.

This agenda item was submitted by Anne Acurso, Project Manager, Cypress College; Allison Coburn, Manager, Capital Projects, Cypress College; and Dr. Stephen Schoonmaker, Interim Vice President, Administrative Services, Cypress College.

How does this relate to the five District Strategic Directions? This item responds to Direction #3 – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning; and Direction #5 – Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

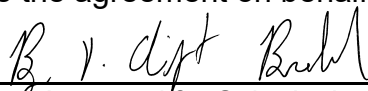
How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for this project is Measure J.

RECOMMENDATION: Authorization is requested to enter into an Architectural Services Agreement with SGH Architects in the amount not to exceed \$326,947 inclusive of reimbursable/add service allowance for District approved reimbursable expenses and add service requests, for the Softball Field Renovation Project at Cypress College. Authorization is further requested for the Vice Chancellor, Finance & Facilities or District Director of Purchasing to execute the agreement on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

3.g.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	October 10, 2023	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	North Orange Continuing Education Career Technical Education: LinkedIn Learning Partnership Agreement Renewal	Enclosure(s)	<u> </u>

BACKGROUND: North Orange Continuing Education is the fiscal agent for the Orange County Regional Work-Based Learning project funded by the Regional Strong Workforce Program funds. The project is a collaborative effort among all nine Orange County community colleges, NOCE, community partners, and employers engaged in developing a seamless platform to meet the needs of job seekers, employers, and the region.

LinkedIn Learning provides a unique online learning library with over 7,500 digital courses at no cost to students. The courses help prepare students for industry recognized certification exams, employment skills, and enhances existing curriculum. It is accessible any time on any device, can be linked to Canvas courses, provides student outcome data, and its linking ability to LinkedIn makes it a service that currently does not have competitors in the market. It will continue to provide an opportunity to develop Career Development and College Preparation (CDCP) noncredit courses and certificates, enhance credit career technical courses and programs, and better prepare our students for employment.

The Orange County Region has approved funding to renew the agreement with LinkedIn Learning for Higher Education. This platform will help service up to 74,000 student's region-wide at a total cost of \$191,000 for the period of October 18, 2023-October 17, 2024.

This agenda item was submitted by Kim Tang, Acting Associate Dean of Career Technical Education

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 1) Student Experience & Success—NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 3280: Grants.

FUNDING SOURCE AND FINANCIAL IMPACT: The contract and service is part of the Regional Strong Workforce Orange County Work-Based Learning project and paid for by the Regional Strong Workforce funds awarded to North Orange County Community College District, North Orange Continuing Education.

RECOMMENDATION: Authorization is requested to approve the contract with LinkedIn Learning in the amount of \$191,000 for the period of October 18, 2023–October 17, 2024. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams

Recommended by

B. V. dist BudM

Approved for Submittal

3.h.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution _____
DATE: October 10, 2023 Information _____
Enclosure(s) _____
SUBJECT: District Study Abroad Program
Summer 2024, London, England

BACKGROUND: Since 1987, the District has been running an International Education Program and during these years, has solicited proposals to provide travel arrangements. AIFS has been a good program and has been recommended to handle all travel arrangements for the proposed Summer 2024 Study Abroad Program in London, England.

The proposed Summer 2024 Study Abroad Program will begin on June 14, 2024, and end on July 19, 2024. The program will be open to all Cypress College and Fullerton College students who are in good standing and have completed a minimum of 12 units.

This board item was prepared by Dr. Dani Wilson, Dean of the Library/Learning Resources Instructional Support Programs and Services, and Administrator of the Fullerton College Study Abroad Program.

How does this relate to the five District Strategic Directions: This Study Abroad Program supports District Strategic Direction 1) Student Experience & Success: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals, and Strategic Direction 4) Collective Impact & Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: This item is in compliance with Board Policy/Administrative Procedure 4300, Field Trips and Excursions.

FUNDING SOURCE AND FINANCIAL IMPACT: Students will pay a basic program fee of \$5,495 which includes housing, some meals, travel excursions, and orientation.

RECOMMENDATION: Authorization is requested to enter into a travel arrangement with AIFS for the Cypress College and Fullerton College Summer 2024 Study Abroad Program in London, England. The basic program fee of \$5,495, which is to be paid by each student, includes housing, orientation, support staff, travel excursions, and some meals. Authorization is further requested for the Vice Chancellor, Facilities and Finance, to execute the agreement on behalf of the District. A signed copy of the travel contractor agreement will be on file in the District Business Office.

Fred Williams

Recommended by


Approved for Submittal

3.i

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution
DATE: October 10, 2023 Information
Enclosure(s) X
SUBJECT: Cypress College
Curriculum Matters

BACKGROUND: The divisions and the Curriculum Committee at Cypress College and the District Curriculum Coordinating Committee have approved the attached summary of new curriculum and curriculum revisions.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; (6) to provide greater consistency between Cypress and Fullerton courses; and (7) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review and approval prior to submission to the District Curriculum Coordinating Committee. This agenda item is submitted by Joyce Peacock, Chair of the Cypress College Curriculum Committee.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #1: Student Experience & Success - NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals. More specifically, Goal 1.1: The District will guide students to successfully navigate pathways for completion and lifelong learning.

How does this relate to Board Policy: This item is in compliance with Board Policy 4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Campus General Fund.

RECOMMENDATION: It is recommended that the Board approve the attached summary of curriculum changes for Cypress College, to be effective Fall 2023 and Fall 2024. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg

Recommended by


Approved for Submittal

4.a.1

Item No.

CYPRESS COLLEGE CURRICULUM

Board Agenda

October 10, 2023

(DCCC approved September 14, 2023)

Rearranged program title by placing “Associate in Science” or “Bachelor Science Degree”, to the end of program title.	
Program	EFF DATE
From Associate in Science Degree Career Technical Education-Tourism to Career Technical - Tourism Associate in Science Degree	Fall 2023
From Associate in Science Degree Computer Programming to Computer Programming Associate in Science Degree	Fall 2023
From Associate in Science Degree Mortuary Science to Mortuary Science Associate in Science Degree	Fall 2023
From Associate in Science Degree Pre-Engineering to Pre-Engineering Associate in Science Degree	Fall 2023
From Associate in Science Degree Psychiatric Technology to Psychiatric Technology Associate in Science Degree	Fall 2023
From Associate in Science Degree Travel/Tourism to Travel/Tourism Associate in Science Degree	Fall 2023
From Bachelor in Science Degree in Funeral Service to Funeral Service Bachelor in Science Degree	Fall 2023

DEACTIVATE COURSES		
COURSE ID	EFF DATE	JUSTIFICATION
ENGL 117 C Academic Reading and Study Strategies	2024 Fall	The course has not been offered due to low enrollment.

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ENGL 129 C Introduction to Novel Writing Units: 3 Lecture: 3 Laboratory: 0	*New Course *Distance Education: Fully and Partially *Prerequisite: None *Advisories: ENGL 100 C, or ENGL 100HC, or ENGL 101 C, or ESL 110 C, and ENGL 102 C, or ENGL 102HC, and ENGL 105 C *FSA: A95 (English) *UC/CSU Transfer	27	Evaluation mostly through writing assignments with a minimum of 6000-8000 words. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2024 Fall	This course will add to the variety of elective course offerings for the English ADT as well as for the creative writing sequence, which will, therefore, further enhance the Creative Writing Certificate Program.

RE-ACTIVATION COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ENGL 225 C Literary Journal Publication Units: 3 Lecture: 3 Laboratory: 0	*Course Update *Class size update from 30 to 27. *Add Distance Education: Fully and Partially. *Grading Option update to Pass/No Pass/Letter Grade	27	Evaluation mostly through writing assignments with a minimum of 6000-8000 words. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2024 Fall	The course will allow students to earn credits for contributing to the publication of the English Department's literary journals. The course teaches desirable/marketable job

RE-ACTIVATION COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
	Option. *Prerequisite removed *Add Advisory: ENGL 100 C, or ENGL 100HC, or ENGL 101 C, or ESL 110 C, and ENGL 102 C, or ENGL 102HC, and ENGL 105 C. *Catalog/Schedule Description Update *Textbook Update *UC/CSU Transfer *CSU GE: Area C2 *IGETC: Area 3B				skills in writing, editing, and graphic production. It will be an important addition to the creative writing certificate.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ENGL 105 C Introduction to Creative Writing Units: 3 Lecture: 3 Laboratory: 0	*Course Update *Prerequisite removed *Add Advisory: ENGL 102 C or ENGL 102HC *Catalog Description Update *CSU GE: Area C2 *IGETC: Area 3B	27	Evaluation mostly through writing assignments with a minimum of 6000-8000 words. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2024 Fall	Prerequisites removed, add advisories, and catalog description updated to better reflect course content.
ENGL 126 C Introduction to Screenwriting Units: 3 Lecture: 3 Laboratory: 0	*Course Update *Add Distance Education: Fully and Partially *Prerequisite removed *Add Advisory: ENGL 102 C, or ENGL 102 HC, and ENGL 105 C *Catalog Description Update	27	Evaluation through writing assignments with a word count of 6000-8000. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2024 Fall	Prerequisites removed, add advisories, add distance education, and catalog description updated to better reflect course content.
ENGL 127 C Introduction to Poetry Writing Units: 3 Lecture: 3 Laboratory: 0	*Course Update *Prerequisites removed *Add Advisories: ENGL 100 C, or ENGL 100 HC, or ENGL 101 C, or ESL 110 C, and ENGL 102 C, or ENGL 102 HC, and ENGL 105 C *Catalog/Schedule Description Update *Student Learning Outcomes Update *CSU GE: Area C2 *IGETC: Area 3B	27	Evaluation mostly through writing assignments with a minimum of 6000-8000 words. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2024 Fall	Prerequisites removed, add advisories, catalog/schedule description, and SLOs updated to better reflect course content.
ENGL 128 C Introduction to Short Story Writing Units: 3 Lecture: 3	*Course Update *Prerequisites removed *Add Advisories: ENGL 100 C, or ENGL 100 HC, or ENGL 101 C, or ESL 110 C, and ENGL 102 C,	27	Evaluation will be mostly through writing assignments with a minimum of 6000-8000 words. Writing assignments will be assessed for critical thinking,	2024 Fall	Prerequisites removed, add advisories, and catalog/schedule description updated to better reflect courses content. Delete ENGL 100 prerequisite because it poses a barrier to

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
Laboratory: 0	or ENGL 102 HC, and ENGL 105 C *Catalog/Schedule Description Update		conceptual understanding, structure, style and mechanics.		access for returning and non-traditional students, a demographic that comprises a large population of our creative writing students.
ENGL 130 C Introduction to Creative Nonfiction Writing Units: 3 Lecture: 3 Laboratory: 0	*Course Update *Prerequisites removed *Add Advisories: ENGL 100 C, or ENGL 100 HC, or ENGL 101 C, or ESL 110 C, and ENGL 102 C, or ENGL 102 HC, and ENGL 105 C *Catalog Description Update	27	Evaluation will be mostly through writing assignments with a minimum of 6000-8000 words. Writing assignments will be assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2024 Fall	Prerequisite removed, add advisories, and updated catalog description to better reflect course content. Delete ENGL 100 prerequisite because it poses a barrier to access for returning and non-traditional students, a demographic that comprises a large population of our creative writing students.
ENGL 222 C American Literature Since 1865 Units: 3 Lecture: 3 Laboratory: 0	*Course Update *Prerequisite revalidated *Advisory revalidated *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2024 Fall	Prerequisite revalidated, advisory revalidated, and textbook updated to better reflect course content.
ENGL 248 C Science Fiction Units: 3 Lecture: 3 Laboratory: 0	*Course Update *Prerequisite revalidated *Advisories revalidated *Student Learning Outcomes Update *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2024 Fall	Prerequisite revalidated, advisories revalidated, SLOs, and textbook updated to better reflect course content.
ENGL 310 C Advanced Writing in the Health Sciences Units: 4 Lecture: 4 Laboratory: 0	*Course Update *Prerequisite revalidated *Textbook Update	20	The Cypress College Baccalaureate Advisory Group recommends a maximum of 20 students for a seminar-style course to allow for in-depth class discussion and student presentations	2024 Fall	Prerequisite revalidated and textbook updated to better reflect course content.
ESL 052 C Intermediate ESL Grammar 1 Units: 3 Lecture: 3 Laboratory: 0	*Course Update *Prerequisite removed *CIP Code update *CB 21 code update *Catalog Description Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2024 Fall	Prerequisite removed, CIP Code, CB 21 code, and catalog description updated to better reflect course content. Removal of prereqs is the primary reason for revision.
ESL 053 C Intermediate ESL Grammar 2	*Course Update *Prerequisite removed *CIP Code update *CB 21 code update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each	2024 Fall	Prerequisite removed, CIP Code, CB 21 code, and catalog description updated to better reflect course content.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
Units: 3 Lecture: 3 Laboratory: 0	*Catalog Description Update		student individual instruction as the class proceeds.		Removal of prereqs is the primary reason for revision.
ESL 062 C Advanced ESL Grammar 1 Units: 3 Lecture: 3 Laboratory: 0	*Course Update *Prerequisite removed *CIP Code update *CB 21 code update *Catalog Description Update *Textbook Update	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2024 Fall	Prerequisite removed, CIP Code, CB 21 code, catalog description, and textbooks updated to better reflect course content. Removal of prereqs is the primary reason for revision.
ESL 063 C Advanced ESL Grammar 2 Units: 3 Lecture: 3 Laboratory: 0	*Course Update *Prerequisite removed *CIP Code update *CB 21 code update *Catalog Description Update *Textbooks Update	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2024 Fall	Prerequisites removed, CIP Code, CB 21 code, catalog description, and textbooks updated to better reflect course content. Removal of prereqs is the primary reason for revision.

MODIFY DEGREES/CERTIFICATES															
DEGREE		EFF DATE	JUSTIFICATION												
English	<p>Creative Writing Certificate</p> <p>This program is designed for students seeking a broad appreciation of literature and increased skills in communication. In particular, it provides students with the opportunity to pursue their interest in creative writing through intensive study and practice of the literary arts. Students will immerse themselves in a structured, focused, and multi-faceted curriculum of the writer's art by studying literature and honing their own writing skills to create original, polished works of poetry and prose. Students will read, write, and engage in dialogue about creative works in a supportive workshop environment. Students will also receive mentorship about opportunities for publication, performance, and recitation. To earn a certificate, students will complete the required courses as listed with a grade of C or better. At least 50% of all coursework must be completed at Cypress College. The certificate requires a total of 18 units.</p> <p>Required course (3 units):</p> <table border="1"> <tr> <td></td> <td></td> <td>Units</td> </tr> <tr> <td>ENGL105 C</td> <td>Introduction to Creative Writing</td> <td>3</td> </tr> </table> <p>Electives select 15 units from the following (15 units):</p> <table border="1"> <tr> <td></td> <td></td> <td>Units</td> </tr> <tr> <td>ENGL102 C</td> <td>Introduction to Literature</td> <td>3</td> </tr> </table>			Units	ENGL105 C	Introduction to Creative Writing	3			Units	ENGL102 C	Introduction to Literature	3	2024 Fall	<p>*Catalog Description Update *PSLOs Update ADD: ENGL 129 C, ENGL 225 C</p> <p>Total units remain the same</p>
		Units													
ENGL105 C	Introduction to Creative Writing	3													
		Units													
ENGL102 C	Introduction to Literature	3													

MODIFY DEGREES/CERTIFICATES

DEGREE		EFF DATE	JUSTIFICATION																											
	<table border="1"> <tr> <td></td> <td align="center">or</td> <td></td> </tr> <tr> <td>ENGL102HC</td> <td>Honors Introduction to Literature</td> <td align="right">3</td> </tr> <tr> <td>ENGL126 C</td> <td>Introduction to Screenwriting</td> <td align="right">3</td> </tr> <tr> <td>ENGL127 C</td> <td>Introduction to Poetry Writing</td> <td align="right">3</td> </tr> <tr> <td>ENGL128 C</td> <td>Introduction to Short Story Writing</td> <td align="right">3</td> </tr> <tr> <td>ENGL129 C</td> <td>Introduction to Novel Writing</td> <td align="right">3</td> </tr> <tr> <td>ENGL130 C</td> <td>Introduction to Creative Nonfiction Writing</td> <td align="right">3</td> </tr> <tr> <td>ENGL225 C</td> <td>Literary Journal Publication</td> <td align="right">3</td> </tr> <tr> <td colspan="2">Total Units</td> <td align="right">18</td> </tr> </table>		or		ENGL102HC	Honors Introduction to Literature	3	ENGL126 C	Introduction to Screenwriting	3	ENGL127 C	Introduction to Poetry Writing	3	ENGL128 C	Introduction to Short Story Writing	3	ENGL129 C	Introduction to Novel Writing	3	ENGL130 C	Introduction to Creative Nonfiction Writing	3	ENGL225 C	Literary Journal Publication	3	Total Units		18		
	or																													
ENGL102HC	Honors Introduction to Literature	3																												
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ENGL129 C	Introduction to Novel Writing	3																												
ENGL130 C	Introduction to Creative Nonfiction Writing	3																												
ENGL225 C	Literary Journal Publication	3																												
Total Units		18																												
English	<p>English Associate in Arts Degree for Transfer (AA-T) This curriculum is designed to provide an opportunity for the English major to achieve an English Associate in Arts Degree for Transfer (AA-T in English) which completes the first and second year requirements for transfer to a four-year public California institution. While at least a baccalaureate degree is recommended preparation for those considering professional careers, completion of this curriculum will demonstrate commitment to the field and provide comprehensive preparation for further academic study through upper-division course work. This degree is designed to prepare students to read and write critically about literature and to understand key historical and generic influences in the production and reception of literature and other cultural texts. This curriculum specifically prepares the prospective transfer student for upper division coursework in English or a similar major at a California State University (CSU) campus. Students should consult a counselor, the Transfer Center and the catalog of the transfer college or university to plan a specific program of study to meet the college or university's requirements. Note: Courses that fulfill major requirements for an Associate Degree for Transfer at Cypress College might not be the same as those required for completing the major at all transfer institutions offering a Baccalaureate Degree. The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The AA-T is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T) are guaranteed admission to the CSU system, but not to a particular campus or major. Students transferring to a CSU campus that does accept the AA-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is designated "high-unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements. The completion of this curriculum will demonstrate commitment to the English field and provide comprehensive preparation for upper-division work. To earn an AA-T in English students must complete the following requirements: (1) a minimum of 19 semester units or 28.5 quarter units in the English major with a grade of C or better; AP(Pass) grade is an acceptable grade for a course in the major only if the P is defined to be equivalent to a C or better(2) California State University General Education Breadth requirements (CSU GE Breadth) or the Intersegmental General Education Transfer Curriculum (CSU IGETC); (3) completion of 60 semester or 90 quarter units of CSU transferable coursework; and (4) have an overall GPA of 2.0.</p> <p>REQUIRED CORE: Literature and Critical Thinking (4-7 units)</p>	2024 Fall	*PSLOs update Add: ENGL 129 C, ENGL 225 C. Total units remain the same.																											

MODIFY DEGREES/CERTIFICATES

DEGREE		EFF DATE	JUSTIFICATION
	Select option 1: (7 units)		
		Units	
ENGL102 C	Introduction to Literature	3	
	or		
ENGL102HC	Honors Introduction to Literature	3	
	and		
ENGL103 C	Critical Reasoning and Writing	4	
	or		
ENGL103HC	Honors Critical Reasoning and Writing	4	
	Select option 2: (4 units)		
		Units	
ENGL104 C	Critical Analysis and Literature	4	
	or		
ENGL104HC	Honors Critical Analysis and Literature	4	
	LIST A: British and/or American Literature		
	Select two courses: (6 units)		
		Units	
ENGL211 C	English Literature to 1760	3	
ENGL212 C	English Literature Since 1760	3	
ENGL221 C	American Literature to 1865	3	
ENGL222 C	American Literature Since 1865	3	
	LIST B: Electives		
	Select courses based on option in REQUIRED CORE:		
	Option 1: 6 units		
	Option 2: 9 units		
		Units	
ENGL105 C	Introduction to Creative Writing	3	
ENGL110 C	Humanities: Ancient and Medieval	3	
	or		
INDS100 C	Humanities: Ancient and Medieval	3	
ENGL111 C	Humanities: Renaissance-Present	3	
	or		
INDS101 C	Humanities: Renaissance-Present	3	
ENGL125 C	The Film	3	
	or		
ENGL125HC	Honors Film	3	
ENGL126 C	Introduction to Screenwriting	3	
ENGL127 C	Introduction to Poetry Writing	3	
ENGL128 C	Introduction to Short Story Writing	3	
ENGL129 C	Introduction to Novel Writing	3	
ENGL130 C	Introduction to Creative Nonfiction Writing	3	
ENGL135 C	Grammar and Usage	3	
ENGL208 C	Asian American Literature	3	
ENGL223 C	World Literature to 1650	3	
ENGL224 C	World Literature Since 1650	3	
ENGL225 C	Literary Journal Publication	3	
ENGL234 C	Shakespeare	3	
	or		
ENGL234HC	Honors Shakespeare	3	
ENGL239 C	Survey-Children's Literature	3	
ENGL243 C	Mythology	3	
ENGL248 C	Science Fiction	3	
ENGL250 C	Latino/a/x Literature	3	
ENGL249 C	Fantasy Fiction	3	
ENGL255 C	African-American Literature I	3	

MODIFY DEGREES/CERTIFICATES				
DEGREE			EFF DATE	JUSTIFICATION
	ENGL256 C	African-American Literature II	3	
	ENGL260 C	Survey of Arabic Literature (in translation)	3	
		or		
	ENGL260HC	Honors Survey of Arabic Literature (in translation)	3	
	Total Units		19	
Engineering Technology	Mechatronics, Robotics and Automation Associate in Science Degree The Associate in Science in Mechatronics, Robotics and Automation is designed to prepare students for employment as smart operator or system technician depending on the pathway. The program prepares students for careers in the design, operation, and maintenance of mechatronics systems, industrial robots and industrial automation systems focusing on the local industries that utilize these technologies, such as food production, petroleum production, fabrication, and logistics etc. This program focuses on the application of electronics and computer technology to industrial automation systems, including instrumentation and control, industrial robotics, and process control systems. Significant emphasis is placed on project-based learning facilitated by significant laboratory work. To earn an Associate Degree students must complete: (1) all major course requirements with a minimum grade of "C"; (2) 25 units of General Education Graduation Requirements; (3) the Social Justice, Equity and Sustainability and reading requirements; (4) any elective courses needed to complete a minimum of 60 units; and, (5) have a minimum GPA of 2.0. At least 50% of all major course work must be completed at Cypress College. This major requires completion of 39-41 units, in addition to other degree requirements. Must take the required nine courses listed below in the suggested sequence (total of 29 units) plus choose one area of emphasis, (additional 10-12 units depending on emphasis selected).		2023 Fall	Total units corrected to 39-41 from 39-42, Board approved 1/22/2019
			Units	
	ENGT103 C	Introduction to Embedded Systems	3	
	ENGT105 C	Instrumentation and Process Control	3	
	ENGT107 C	Electricity and Electronics	3	
	ENGT109 C	Industrial Design and Graphics	4	
	ENGT115 C	Electric Motors and Controls	3	
	ENGT120 C	Mechanical Systems	3	
	ENGT125 C	Hydraulic and Pneumatic Systems	3	
	ENGT150 C	Digital Fundamentals and PLC Programming	4	
	ENGT160 C	Industrial Data Network and HMI	3	
	Mechatronics and Robotics Operator Emphasis:			
			Units	
	ENGT210 C	Principles of Robotics Systems	3	
	ENGT225 C	Robot and Automation Programming	4	
	ENGT240 C	Advanced Robotics	3	
	Mechatronics System Technician Emphasis:			Units
	ENGT250 C	Industrial Maintenance and Safety	3	
	ENGT255 C	Integrated Automation Systems	3	
	ENGT265 C	Manufacturing Operation Management	3	
	ENGT290 C	Industry 4.0, IIoT, Digitization	3	
	Total Units		39 - 41	

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
		Resolution	_____
DATE:	October 10, 2023	Information	X
		Enclosure(s)	X
SUBJECT:	Cypress College 2024 Institutional Self-Evaluation Report (ISER) - First Reading		

BACKGROUND: Each institution with the Accrediting Commission for Community and Junior Colleges (ACCJC) accepts the obligation to undergo evaluation through institutional self-evaluation and professional peer review. The cycle of evaluation requires a comprehensive self-evaluation every seven years and a visit by a team of peers.

Cypress College received its last accreditation site visit in October 2017. At that time, the Commission acted to Reaffirm Accreditation for 18 months and required a follow-up report due in March 2019. Following the 2019 Follow-Up Report, the Commission acted to find compliance and reaffirm accreditation for the remainder of the cycle. The College is currently working towards the completion of our current accreditation cycle under the 2014 Accreditation Standards.

The current ISER is due on December 15, 2023 in preparation for the team peer review in March 2024, and focused site visit during the week of September 16, 2024. Cypress College classified and confidential professionals, full-time and adjunct faculty members, managers, and students have participated in self-evaluation and contributed to the preparation of the ISER.

The ISER draft can be found on the [Cypress College Accreditation webpage](#).

Revisions and improvements to the draft ISER will continue. The final ISER will be presented to the Board on November 14, 2023, for approval. Links to the evidence files will be added prior to submission to the Commission.

This agenda item is being submitted by Bryan Ventura, Director of Institutional Research and Planning/Accreditation Liaison Officer, and Jill Bauer, Accreditation Faculty Chair, at Cypress College.

How does this relate to the District's Five Strategic Directions? This item responds to all District Strategic Directions.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 3200 Accreditation.

FUNDING SOURCE AND FINANCIAL IMPACT: Expenses related to the publication and submittal of the ISER will come from the Accreditation budget within the general fund of the Cypress College budget.

RECOMMENDATION: It is recommended that the Board of Trustees receive as information the Cypress College draft of the 2024 Institutional Self-Evaluation Report in support of reaffirmation of accreditation.

Cherry Li-Bugg
Recommended by

B. V. Dipt Breda
Approved for Submittal

4.b.2
Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 10, 2023

SUBJECT: Academic Personnel

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.a.1

Item No.

Academic Personnel
October 10, 2023

CHANGE IN SALARY CLASSIFICATION

Dadson, Guy	FC	Chemistry Instructor From: Class E To: Class F Eff. 08/17/2023
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LEAVE OF ABSENCE

@01345012	CC	AB 2393 Parental Leave (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 10/18/2023-11/30/2023
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@01605644	CC	Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted: Unpaid thereafter Eff. 09/18/2023-10/08/2023
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2023 FALL SEMESTER

Horejsi, Tangerine	FC	Column 1, Step 1
MacLean-Saucedo, Marisol	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Bonnand, George	FC	Got Data Professional Learning Day Stipend not to exceed \$120.00 Eff. 08/16/2023
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Kageyama, Jill	FC	Got Data Professional Learning Day Stipend not to exceed \$120.00 Eff. 08/16/2023
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Nagel, Anastasia	FC	Got Data Professional Learning Day Stipend not to exceed \$120.00 Eff. 08/16/2023
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Ramsey, Liliana	FC	Got Data Professional Learning Day Stipend not to exceed \$120.00 Eff. 08/16/2023
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Shyrokova, Anya	FC	Got Data Professional Learning Day Stipend not to exceed \$120.00 Eff. 08/16/2023
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Academic Personnel
October 10, 2023

Young, Gilene

FC

Got Data Professional Learning Day
Stipend not to exceed \$120.00
Eff. 08/16/2023

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action X

DATE: October 10, 2023

Resolution

Information

SUBJECT: Classified Personnel

Enclosure(s) X

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.b.1

Item No.

Classified Personnel
October 10, 2023

RETIREMENT

McKeown, Tania	FC	User Support Analyst 12-month position (100%) Eff. 10/20/2023 PN FCC707
Sands, Charles	FC	Groundskeeper (50%) Facilities Custodian I (50%) 12- month position Eff. 12/29/2023 PN FCC780 PN FCC781

RESIGNATION

Hatif, Mathear	AC	Building and Maintenance Coordinator 12-month position (100%) Eff. 09/28/2023 PN DEC960
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PROBATIONARY RELEASE

@01985774	FC	Facilities Custodian I 12-month position (100%) Eff. 09/22/2023 PN FCC560
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NEW PERSONNEL

Arredondo, Jorge	FC	Assistant Project Manager, Campus Capital Projects 12-month position (100%) Column 31, Step G Management Salary Schedule Eff. 10/01/2023 PN FCM949
Melendez, Suzanna	FC	Admissions and Records Specialist 12- month position (100%) Range 36, Step C Classified Salary Schedule Eff. 11/01/2023 PN FCC771

Classified Personnel
October 10, 2023

Mura, Larry CC Theater Technician
12-month position (100%)
Range 41, Step E
Classified Salary Schedule
Eff. 10/09/2023
PN CCC992

Pasua, Roland CC IT Technician I
12-month position (100%)
Range 41, Step E
Classified Salary Schedule
Eff. 10/16/2023
PN CCC662

PROMOTION

Teh, Edwin FC Instructional Aide/HS Lab
11-month position (100%)
PN SCC971

To: Admissions and Records Specialist
12-month position (100%)
Range 36, Step E + 5% Longevity + PG&D
Classified Salary Schedule
Eff. 10/16/2023
PN FCC984

VOLUNTARY CHANGES IN ASSIGNMENT

Jackson-Reed, Leslie NOCE Administrative Assistant II (100%)

Extension of Temporary Change in Assignment
To: FC Administrative Assistant III
12-month position (100%)
Range 41, Step D + 15% Longevity
Classified Salary Schedule
Eff. 10/01/2023 – 11/30/2023

Lee, Rebekah NOCE Testing and Assessment Specialist, ESL (100%)

Temporary Change in Assignment
To: Admissions and Records Specialist
12-month position (100%)
Range 36, Step D
Classified Salary Schedule
Eff. 11/01/2023 – 06/30/2024

PROFESSIONAL GROWTH & DEVELOPMENT

Teh, Edwin	NOCE	Instructional Aide/High School Lab (100%) 1 st Increment (\$400) Eff. 07/01/2023
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LEAVES OF ABSENCE

@01029453	Intermittent Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 08/21/2023 - 02/21/2024 (Intermittent Leave)
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@01150356	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 07/19/2023 - 11/19/2023 (Consecutive Leave)
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@00006907	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 10/30/2023 - 11/10/2023 (Consecutive Leave)
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@01546188	Intermittent Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 09/05/2023 – 11/30/2024 (Intermittent Leave)
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@01822194	Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 07/10/2023 – 09/29/2023 (Consecutive Leave)
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@01150356	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 07/19/2023 - 11/19/2023 (Consecutive Leave)
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NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 10, 2023

SUBJECT: Professional Experts

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

5.c.1

Item No.

Professional Experts
October 10, 2023

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Applequist Eagle, Anthony	FC	Assistant Coach 4	Assistant Coach – Track and Field	26	09/18/2023	12/16/2023
Arseo, Dylan	FC	Project Expert	Document Retention Project	26	09/24/2023	12/15/2023
Awad, Abigail	CC	Technical Expert II	Cypress College Accounting Program (CCAP) 2023-2024 Preparation Project	5	09/01/2023	06/30/2024
Chicas Gallardo	FC	Project Expert	Paralegal Studies Program ABA Data Processing	26	08/19/2023	12/16/2023
Dagdag, Jestoni	FC	Project Expert	Choreographer	4	09/18/2023	11/30/2023
Fuentes, Mario	FC	Project Expert	Educational Partnerships & Programs – Promise	26	10/02/2023	06/24/2024
Gargano, Amanda	CC	Technical Expert II	ZTC/OER Work Group	10	10/02/2023	06/15/2024
Gatica, Lindsey	FC	Project Coordinator	CARE Program Assistant/Coordinator	26	09/25/2023	12/17/2023
Gatica, Lindsey	FC	Project Coordinator	CARE Program Assistant/Coordinator	26	01/08/2024	03/22/2024
Gatica, Lindsey	FC	Project Coordinator	CARE Program Assistant/Coordinator	26	04/01/2024	06/28/2024
Gomez, Charley	FC	Assistant Coach 2	Assistant Coach – M Soccer	26	12/18/2023	01/15/2023
Gomez, Charley	FC	Assistant Coach 2	Assistant Coach – M Soccer	26	05/28/2024	06/30/2024
Grote, Silvie	CC	Technical Expert II	HRSA HCOP Grant	5	09/06/2023	06/30/2023
Huerta, Alyssa	CC	Assistant Coach 5	Athletic Team Assistant Coach	26	09/25/2023	12/04/2023
Huerta, Alyssa	CC	Assistant Coach 5	Athletic Team Assistant Coach	26	01/29/2024	06/24/2024
Kebulis, Patricia	FC	Project Coordinator	CARE Program Project Assistant/Coordinator	26	09/18/2023	12/17/2023
Kebulis, Patricia	FC	Project Coordinator	CARE Program Project Assistant/Coordinator	26	01/08/2024	03/22/2024
Kebulis, Patricia	FC	Project Coordinator	CARE Program Project Assistant/Coordinator	26	04/01/2024	06/21/2024
Kitchen, leisha	FC	Project Coordinator	Special Project Coordinator – Rising Scholars	26	09/18/2023	12/17/2023
Kitchen, leisha	FC	Project Coordinator	Special Project Coordinator – Rising Scholars	26	01/08/2024	03/22/2024
Kitchen, leisha	FC	Project Coordinator	Special Project Coordinator – Rising Scholars	26	04/01/2024	06/21/2024

Professional Experts
October 10, 2023

Lazarus, Laura	FC	Technical Expert II	FC Course Redesign for Equity Program	40	10/01/2023	06/30/2024
Lua Hernandez	FC	Project Expert	Special Admit/Dual Enrollment Support	26	10/02/2023	12/15/2023
Mande, Anupama	FC	Technical Expert II	Distance Education Division Representative	20	09/18/2023	12/09/2023
Mande, Anupama	FC	Technical Expert II	Distance Education Division Representative	20	01/29/2024	05/25/2024
Martinez, Randi	CC	Assistant Coach 5	Athletic Team Assistant Coach	26	08/21/2023	12/04/2023
Martinez, Randi	CC	Assistant Coach 5	Athletic Team Assistant Coach	26	01/29/2024	06/24/2024
Mayeaux, Grant	CC	Technical Expert I	Athletic Team Technical Expert	26	01/29/2024	06/24/2024
Medina, Luis	FC	Project Coordinator	Special Project Outreach Coordinator – Rising Scholars	26	09/18/2023	12/17/2023
Medina, Luis	FC	Project Coordinator	Special Project Outreach Coordinator – Rising Scholars	26	01/08/2024	03/22/2024
Medina, Luis	FC	Project Coordinator	Special Project Outreach Coordinator – Rising Scholars	26	04/01/2024	06/21/2024
Menton, Allen	FC	Technical Expert II	Curriculum Technical Development and Processing	10	08/21/2023	12/09/2023
Menton, Allen	FC	Technical Expert II	Curriculum Technical Development and Processing	10	01/29/2024	05/25/2024
Moto-Mireles, Jonathan	NOCE	Project Manager	Vocational Specialist	26	09/02/2023	09/29/2023
Ngo, Eric	FC	Project Expert	SSSP Related Data and Research Project	26	04/01/2024	06/28/2024
Nguyen, Hung	FC	Project Expert	SSSP Related Data and Research Project	26	01/02/2024	03/04/2024
Nguyen, Hung	FC	Project Expert	SSSP Related Data and Research Project	26	04/22/2024	06/28/2024
Pham, Danny	NOCE	Project Expert	CASAS/EL Civics Test Proctor (NOCE ESL)	26	09/25/2023	12/18/2023
Pham, Danny	NOCE	Project Expert	CASAS/EL Civics Test Proctor (NOCE ESL)	26	01/08/2024	06/17/2024
Ramos, Jaime	CC	Technical Expert II	Tutor for Psych Tech Students	6	09/01/2023	06/30/2024
Rangel, Jacquelyn	CC	Technical Expert II	HRSA HCOP Grant	5	09/06/2023	06/30/2024
Sampson, Kevin	FC	Technical Expert II	Distance Education Division Representative	20	09/18/2023	12/09/2023
Sampson, Kevin	FC	Technical Expert II	Distance Education Division Representative	20	01/29/2024	05/25/2024
Vargas, Monica	CC	Technical Expert I	Tutor for Psych Tech Students	3	09/01/2023	12/08/2023
Vaughan, Susanna	FC	Technical Expert II	Theatre Arts Department	6	08/21/2023	12/09/2023
Wilson, Jordan	CC	Assistant Coach 5	Athletic Team Assistant Coach	26	09/06/2023	12/04/2023

Professional Experts
October 10, 2023

Wilson, Jordan	CC	Assistant Coach 5	Athletic Team Assistant Coach	26	01/29/2024	06/24/2024
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NOCE TUITION PROGRAMS

Name	Salary	Semester	Max Permitted Hours per Week
Ebilane, Dominic	Tuition Rate	Fall, Spring	26
Gagne, Patrick	Tuition Rate	Fall, Spring	26
Mattoon, Joseph	Tuition Rate	Fall, Spring	26
Mattoon, Susan	Tuition Rate	Fall, Spring	26
Sabara, Danielle	Tuition Rate	Fall, Spring	26
Soske, Svetlana	Tuition Rate	Fall, Spring	26

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 10, 2023

SUBJECT: Hourly Personnel

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

5.d.1

Item No.

Hourly Personnel
October 10, 2023

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Negrete, Alexa	CC	Non-Direct Instr Support - Assist in Ceramics Dept	10/11/23	12/08/23	TE A 2
Negrete, Alexa	CC	Non-Direct Instr Support - Assist in Ceramics Dept	02/19/24	05/20/24	TE A 2
Valdez, Ruby	CC	Non-Direct Instr Support - Assist in Ceramics Dept	10/11/23	12/08/23	TE A 2
Valdez, Ruby	CC	Non-Direct Instr Support - Assist in Ceramics Dept	02/19/24	05/20/24	TE A 2
Eunica, Miceal	FC	Direct Instr Support - Assist in Biological Science Dept	10/11/23	06/15/24	TE B 2
Hernandez, Jackie	FC	Direct Instr Support - Assist in Biological Science Dept	10/11/23	06/15/24	TE B 2
Chartier, Camille	FC	Paraprof - On-call theater crew for campus/rental productions	10/11/23	06/30/24	TE J 4
Cisneros, Alexis	FC	Paraprof - On-call theater crew for campus/rental productions	10/11/23	06/30/24	TE A 1
Garnica, Johanny	FC	Paraprof - Assist with Child Development Center Lab	10/11/23	01/23/24	TE B 1
Linares, Angeline	FC	Technical - Assist in Fine Arts	10/25/23	06/29/24	TE J 1
Martinez, Nadia	FC	Paraprof - Assist with Child Development Center Lab	10/11/23	01/23/24	TE B 1
Montunna, Kendall	FC	Paraprof - On-call theater crew for campus/rental productions	10/11/23	06/30/24	TE B 4
Rau, Georgia	FC	Technical - Assist in Fine Arts	10/25/23	06/30/24	TE J 1
Villegas, Luz	CC	Technical - Assist in STEM	01/17/24	04/17/24	TE A 4

Professional Medical Employees

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Garcia, Mary Ann	FC	Medical - Certified Therapist for campus Health Center	10/11/23	06/30/24	ME C 4

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Longwood, Marilyn	FC	Direct Instr Support - Assist campus Math Lab	10/11/23	06/30/24	TE A 1

Hourly Personnel
October 10, 2023

Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Miyoshi, Alexander	CC	Technical - Substitute for vacant Laboratory Technican PN CCC854	10/11/23	01/16/24	TE A 2
Zamudio, Adrian	FC	Technical - Substitute for Classified employee on leave	10/05/23	03/29/23	TE B 1
Vigil De Vargas, Hilda	FC	Technical - Substitute for vacant Facilites Custodian I PN FCC560	10/11/23	01/11/24	TE B 2

Full Time Students and Work Study

Cardona Ramirez, Yuri	NOCE	Full-time Student - Assist in ESL Program	10/11/23	06/21/24	TE A 1
Salhi, Diana	FC	Full-time Student - Assist in Child Development Lab	10/11/23	01/23/24	TE B 1
Garcia, Isabella	FC	Full-time Student - Asssit in Fine Arts Department	10/25/23	06/29/24	TE J 1
Hoang, Eric	FC	Work Study Student - Assist in Admissions and Records	10/11/23	06/30/24	TE A 1
Mulder, Athena	FC	Work Study Student - Assist in Admissions and Records	10/11/23	06/30/24	TE A 1
Wang, Hao- Chang	FC	Full-time Student - Asssit in DSS Department	10/11/23	12/08/23	TE A 1
Agudelo, Maria	FC	Full-time Student Assist in Academic Support Center	10/11/23	06/30/24	TE A 1
Davis, Michael	FC	Work Study Student - Assist in Athletic Department	10/11/23	06/30/24	TE A 1
Martinez, Dayel	FC	Work Study Student - Assist in Athletic Department	10/11/23	06/30/24	TE A 1
Akers, Wendy	CC	Work Study Student - Assist in Cal Work/EOPS Office	10/11/23	06/15/24	TE A 2
Martinez, Nadia	FC	Full-time Student - Assist in Child Development Lab	10/11/23	01/23/24	TE B 1

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 10, 2023

SUBJECT: Volunteers

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

5.e.1

Item No.

Volunteer Personnel
October 10, 2023

Volunteers

Name	Site	Program	Begin	End
Damian, Adriana	CC	Fine Arts	10/11/23	05/25/24
Silva, Cynthia	NOCE	DSS - Personal Service Attendant	09/20/23	06/28/24

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: October 10, 2023
SUBJECT: District Proposal for a Successor Agreement to United Faculty (CCA/CTA/NEA) for 2023-2024

Action	_____
Resolution	_____
Information	X
Enclosure(s)	X

BACKGROUND: The collective bargaining agreement between United Faculty and the District expires June 30, 2024. The District submits its initial proposal for successor agreement negotiations.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees. #3 - The District will regularly evaluate and address salaries and benefits to ensure fair compensation for all employees.

How does this relate to Board Policy: This item relates to Board Policy and Administrative Procedure 2610, Presentation of Initial Collective Bargaining Proposals.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the initial proposal for a successor agreement from the District to United Faculty be received and that a public hearing on this proposal be set for October 24, 2023.

Irma Ramos

Recommended by


Approved for Submittal

5.f.1

Item No.

North Orange County Community College District Office of Human Resources

INTRADISTRICT CORRESPONDENCE

To: Christie Diep, United Faculty President

From: Irma Ramos, Vice Chancellor, Human Resources 

Date: October 3, 2023

Subject: Successor Agreement Negotiations

The current agreement between United Faculty and the District expires June 30, 2024. In accordance with the requirements of Article 1, Section 1.3.3 of the collective bargaining agreement, this will serve as notice of the District's intent to negotiate a successor agreement. With respect thereto, the following is a summary of the articles the District proposes to negotiate:

Article 1 – Agreement

Modify language related to flexible days.

Article 10 – Intersession Assignment

Modify language to include all intersessions and clarify process.

Article 14 – Sabbatical Leaves

Modify language related to assignments during sabbatical leave.

Article 15 – Transfers

Modify language to include timelines.

Article 17 – Evaluation of Probationary (Contract) Tenure-Track Unit Members (Tenure Review)

Incorporate evaluation language for distance education instruction.

Incorporate evaluation language for DEIA standards.

Article 18 – Evaluation of Tenured Unit Members (Peer Review)

Incorporate evaluation language for distance education instruction.

Incorporate evaluation language for DEIA standards.

Article 20 – Salary Provisions

Achieve a salary agreement that is fair and reasonable within the context of the District's current budget environment.

Article 22 – Distance Education

Modify language related to distance education assignments and responsibilities.

Article 24 – Grievances

Modify language related to notifications and documentation required.

Stipends

Add language to create a stipend schedule.

The District reserves the right to make proposals concerning other articles and issues as it deems necessary and appropriate. Additional subjects of meeting and negotiating arising after the presentation of this initial proposal shall be made public within 24 hours pursuant to Government Code section 3547(d).

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 10, 2023

SUBJECT: United Faculty (CCA/CTA/NEA) Proposal for a Successor Agreement to the District for 2023-2024

Action	_____
Resolution	_____
Information	X
Enclosure(s)	X

BACKGROUND: The collective bargaining agreement between United Faculty and the District expires June 30, 2024. United Faculty submits its initial proposal for successor agreement negotiations.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees. #3 - The District will regularly evaluate and address salaries and benefits to ensure fair compensation for all employees.

How does this relate to Board Policy: This item relates to Board Policy and Administrative Procedure 2610, Presentation of Initial Collective Bargaining Proposals.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the initial proposal for a successor agreement from United Faculty to the District be received and that a public hearing on this proposal be set for October 24, 2023.

Irma Ramos

Recommended by


Approved for Submittal

5.g.1

Item No.



October 2, 2023

To: Irma Ramos, NOCCCD Vice Chancellor, Human Resources

From: Christie Diep, President, United Faculty

The NOCCCD United Faculty (CCA/CTA/NEA) submits the following proposed successor agreement negotiation items.

1. Salary: Including COLA and comparability with contractually designated districts. Longevity bonuses.
2. Article 21 Employee Benefits.
3. Articles 8.4 and 10.5: Overload and Intersession pay comparability. Noncredit overload pay.
4. Article 20.5 Compensation for Additional Duty.
5. Article 7 Librarian Faculty.
6. Noncredit faculty office hours and instructional hours.
7. Article 16: Department Coordinator designation; duties; reassigned time.
8. Article 22 Distance Education: Flexible scheduling.

New Articles:

- a. Campus closure; natural disaster; emergency closure.
- b. Academic freedom.
- c. AI protections.

Clean-up Language:

- a. Add "faculty" to all Unit Members defined throughout the CBA (per BP 7210 Faculty).
- b. Update lab language throughout the CBA to reflect the Extensive Lab designation. Recommendations from ELC.
- c. Add tenure review timeline to appendices.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution
DATE: October 10, 2023 Information
Enclosure(s)
SUBJECT: Approval of Employment Contract for
Chancellor

BACKGROUND: Effective January 1, 2017, the Brown Act, at California Government Code section 54953(c)(3), as amended, requires that the local governing body shall, before taking final action, orally report a summary of the recommendation for final action on the salary, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive during the open meeting in which the final action is to be taken.

The Board recommends a new four year contract for Chancellor Breland, effective July 1, 2023 through June 30, 2027. This contract supersedes the Chancellor's previous contract, dated November 23, 2021. Effective October 1, 2023, Chancellor Breland's base salary will be increased to \$404,206, which is an 8 percent increase from Chancellor Breland's July 2022 base salary. In addition, Chancellor Breland will receive a doctoral stipend of \$3,500 per fiscal year.

The Chancellor's yearly optional fringe benefit dollar allowance shall be the same as that which is provided by the Board for the District's management employees. On May 10, 2022, the Board approved the Side Letter of Understanding between The District Management Association and the District that provided for two-thousand dollars (\$2,000.00) of the current fringe benefit allowance (\$4,646.10) to be moved to the Management Salary Schedule, effective July 1, 2022. The remaining balance of \$2,646.10 will remain as fringe benefit allowance.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees. #3 – The District will regularly evaluate and address salaries and benefits to ensure fair compensation for all employees.

How does this relate to Board Policy: This item relates to Board Policy 7130, Compensation, which states the Board will establish salary and benefits for employees.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the Board approve Chancellor Breland's contract for a term of four years, July 1, 2023 through June 30, 2027. Effective October 1, 2023, Chancellor Breland's base salary will be increased to \$404,206, which includes the \$2,000 shift of fringe benefits to base salary. The remaining balance of \$2,646.10 will remain as fringe benefit allowance, consistent with the amount provided to the District's management employees. In addition, Chancellor Breland will receive a doctoral stipend of \$3,500 per fiscal year.

Irma Ramos

Recommended by


Approved for Submittal

5.h.1

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: October 10, 2023

SUBJECT: Future Board Agenda Items

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

BACKGROUND: At the June 2018 Board and Chancellor planning retreat, the group discussed how to make Board meetings more effective and efficient. As a result of that discussion, it was agreed that a new *Future Board Agenda Items* section would be included in Board meeting agendas to provide an opportunity for trustees to discuss the possibility of adding topics or items of interest to future agendas.

This information item is presented to allow for discussion on any potential future Board agenda items.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: This item is in accordance with Board Policy 2310, Regular Meetings of the Board and Board Policy 2340, Agendas.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board discuss any potential future Board agenda items.

Byron D. Clift Breland
Recommended by


Approved for Submittal

6.a
Item No.

UNAPPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

September 26, 2023

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, September 26, 2023, at 5:30 p.m. in the Anaheim Campus Board Room with a YouTube livestream broadcast.

Board President Ed Lopez called the meeting to order at 5:31 p.m. and asked Trustee Jacqueline Rodarte to lead the Pledge of Allegiance.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Ed Lopez, Jacqueline Rodarte, Evangelina Rosales and Student Trustee Chloe Serrano. Absent: Trustee Barbara Dunsheath and Student Trustee Jesus Ramirez Jr.

RESOURCE PERSONNEL PRESENT: Byron D. Clift Breland, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Julie Kossick, Associate Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Cynthia Olivo, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns, District Director, Public & Governmental Affairs; Treisa Cassens, representing the District Management Association; Jennifer Oo, representing the North Orange Continuing Education Academic Senate; Jeanette Rodriguez, representing the Fullerton College Faculty Senate; Kathleen McAlister, representing the Cypress College Academic Senate; Pamela Spence, representing CSEA; Dash Johnson, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Paul de Dios, Marc Posner, and Kathleen Reiland from Cypress College; Naveen Kanal and José Ramón Nuñez from Fullerton College; and Yasmine Andrawis, Simone Brown Thunder, Danielle Davy, Geoff Hurst, Chelsea Salisbury, Gabrielle Stanco, Amita Suhrid, and Rick Williams from the District Office.

VISITORS: Adriene Davis, Mark Graham, Billy Maurer, Sharon Ormond, and Sterling Smith. Public participation was provided via YouTube livestream.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Evangelina Rosales that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.c, 3.e, 3.f

Motion carried with Trustees Bent, Blount, Brown, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Serrano's advisory vote.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Jeffrey P. Brown that the following personnel items be approved by block vote:

Human Resources: 4.a, 4.b, 4.c, 4.d, 4.e, 4.f

Motion carried with Trustees Bent, Blount, Brown, Lopez, Rodarte, and Rosales voting yes.

CHANCELLOR'S REPORT

Chancellor Byron D. Clift Breland reported that the District was well represented at the statewide Diversity, Equity, Inclusion, and Accessibility in Action Institute in San Diego and on his attendance at the first investiture event for **President Cynthia Olivo**: "African-American Transfer Tipping Point" presented by **Dr. Darla Cooper** highlighting success rates and opportunities to look at what's happening statewide versus within the District and how powerful language is and the impact it has. He encouraged attendance at the other investiture events with **Fiona Ma** on September 27 and the formal investiture ceremony on September 29. Dr. Clift Breland shared that Hispanic Heritage Month celebrations in the District kicked off with the **Cruz Reynoso** Building Dedication at Fullerton College and that activities in celebration of Asian American and Native American Pacific Islander Serving Institution (AANAPISI) Week were scheduled. He also reminded everyone that the District is co-hosting the "Vision 2030 – A Call to Action: Adult Education Summit" with the State Chancellor's Office and the San Diego College of Continuing Education to move policy into action.

Economic Impact Report: As part of the Chancellor's Report, Dr. Clift Breland introduced **Adriene Davis**, with the Orange County Regional Consortium, and **Sterling Smith**, Senior Consultant with Lightcast and they presented, "The Economic Value of the North Orange County Community College District" outlining Orange County and the District; the impact on the region of spending associated with operations, construction, and students; the impact of alumni earnings; the total impact by industry; and the impact on the region from student, taxpayer, and social perspectives.

In the ensuing question and answer period, Dr. Davis and Mr. Smith answered questions regarding actual figures versus conversions used; measuring results in income, not sales; whether calculations are the same regardless of the California region's economy; how NOCE was calculated compared to the Colleges since they don't offer degrees and how NOCE programs were factored; whether there are any exponential benefits or value in earning several AA degrees; whether graduates remain in Orange County; how the information will be shared and with who; how are new businesses being attracted; and whether student job retention is being tracked.

(See Supplemental Minutes #1326 for a copy of the presentation.)

MINUTES: It was moved by Trustee Ryan Bent and seconded by Trustee Evangelina Rosales to approve the Minutes of the Regular Meeting of September 12, 2023 with the noted correction to Trustee Stephen T. Blount's comments on Page 77. **Motion carried with Trustees Bent, Blount, Brown, Lopez, and Rosales voting yes, including Student Trustee Serrano's advisory vote, and Trustee Rodarte abstaining.**

FINANCE & FACILITIES

Item 3.a: By block vote, authorization was granted to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus

items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

Item 3.b: By block vote, authorization was granted to amend the consultant agreement with SVA Architects to increase the contract amount by \$4,000, for a total estimated value of \$129,950, to provide a DSA submittal Revision 01 for the Swing Space Interim Housing Project (“Project”) at the Anaheim Campus.

Further authorization was granted for the Vice Chancellor, Finance & Facilities or District Director, Purchasing, to execute the agreement on behalf of the District.

Item 3.c: By block vote, authorization was granted to approve Change Order #3, Bid #2223-05, Barrier Removal Project at Fullerton College with Golden Gate Steel, Inc., extending the project timeline from 199 days to 278 days.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute Change Order #3 on behalf of the District.

Item 3.d: It was moved by Trustee Stephen T. Blount and seconded by Trustee Jeffrey P. Brown to enter into an agreement with Simpson & Simpson Management Consulting in the amount not to exceed \$986,483 to provide construction management services for the Business Building 300 Modernization project at Fullerton College starting September 27, 2023, until expected project completion. If additional construction management services are requested by the District, the contract will be charged based on hourly rates submitted in the proposal.

During the discussion, Trustee Stephen T. Blount inquired why Cordoba Corporation didn't receive the bid over Simpson & Simpson given their dedication and understanding of community colleges.

It was then moved by Trustee Stephen T. Blount to amend the motion to enter into an agreement with Cordoba Corporation. There was no second and the motion failed.

Subsequent to the discussion, the original **motion carried with Trustees Bent, Brown, Lopez, Rodarte, and Rosales voting yes, with Trustee Blount voting no and Student Trustee Serrano abstaining.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Item 3.e: By block vote, authorization was granted to enter into a travel arrangement with AIFS for the Cypress College and Fullerton College Summer 2024 Study Abroad CTE pilot Program in Munich, Germany. The basic program fee of \$2,795, which is to be paid by each student, includes housing, an orientation, support staff, travel excursions, and some meals.

Further authorization was for the Vice Chancellor, Facilities & Finance, to execute the agreement on behalf of the District. A signed copy of the travel contractor agreement will be on file in the District Business Office.

Item 3.f: By block vote, authorization was granted to enter into an agreement with the North Orange County Regional Occupational Program to reimburse them in compliance with the

approved proposal from the North Orange County Regional Consortium under the California Adult Education Program in an amount not to exceed \$250,000.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

HUMAN RESOURCES

Item 4.a: By block vote, authorization was granted for the following academic personnel matters, which are within budget:

RETIREMENTS

Ishibashi, Jane	FC	Librarian Eff. 12/31/2023 PN FCF637
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CHANGE IN SALARY CLASSIFICATION

Sedrak, Afraim	NOCE	Business Education Noncredit Instructor From: Class B, Step 1 To: Class D, Step 10 Eff. 08/09/2023
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MANAGEMENT PROFESSIONAL GROWTH AND DEVELOPMENT

Fernandez, Margaret	CC	Interim Dean, Career Technical Education/Economic Development Doctoral Stipend (\$3,500) Eff. 10/01/2023
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Turner, Martha	FC	Interim Associate Dean I, LEAP Doctoral Stipend (\$3,500) Eff. 10/01/2023
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ADDITIONAL DUTY DAYS @ PER DIEM

Austin, Phil	FC	Asst. Coach, Football	11 days
Aviles, Greg	FC	Head Coach, Men's Soccer	13 days
Bevec, Gina	FC	Head Coach, M&W Cross Country	13 days
Byrnes, Tim	FC	Asst. Coach, Women's Water Polo	8 days
Campbell, Garrett	FC	Head Coach, Football	15 days
Crooks, Brian	FC	Asst. Coach, Football	11 days
Lewin, Pamela	FC	Head Coach, Women's Soccer	13 days
Rosa, Melanie	FC	Director of Dance Productions	8 days
Sheil, Sean	FC	Asst. Coach, M&W Cross Country	8 days

LEAVE OF ABSENCE

@00901532	NOCE	Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental
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Sick Leave until Exhausted; Unpaid thereafter
Eff. 09/04/2023-10/01/2023

Allen, Maala	CC	Biological Science Instructor Load Banking Leave With Pay (6.67%) Eff. 2023 Fall Semester
Dadson, Guy	FC	Chemistry Instructor Load Banking Leave With Pay (6.67%) Eff. 2023 Fall Semester
King, Kathryn	CC	English Instructor Rescind Load Banking Leave With Pay Eff. 2023 Fall Semester
Mihaylovich, Kristin	FC	Art Instructor Rescind Load Banking Leave With Pay Eff. 2023 Fall Semester
Pham, Kara	FC	Mathematics Instructor Load Banking Leave With Pay (100.00%) Eff. 2023 Fall Semester
Zaragoza, Juan	FC	Mathematics Instructor Load Banking Leave With Pay (5.83%) Eff. 2023 Fall Semester
Zarske, Cindy	FC	Mathematics Instructor Load Banking Leave With Pay (100.00%) Eff. 2023 Fall Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2023 FALL SEMESTER

Baclay, Romina	CC	Column 1, Step 1
Breckenridge, Allison	FC	Column 1, Step 1
Carmona, Renee	FC	Column 1, Step 1
Herod, Regina	CC	Column 1, Step 1
Mallman, Mary	FC	Column 1, Step 1
Mellody, Montana	FC	Column 1, Step 1
Torres, Jose A.	FC	Column 2, Step 1
Vega, Alexandria	FC	Column 1, Step 1
Vega, Jaime	FC	Column 1, Step 1
Wise, Nicole	CC	Column 1, Step 1

Item 4.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RESIGNATIONS

Cangiano, Victoria	AC	Human Resources Specialist 12-month position (100%)
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			Eff. 09/22/2023 PN DEN995
Itani, Mazen	CC	IT Technician II 12-month position (100%) Eff. 09/30/2023 PN CCC689	
Nguyen-Preciado, Stephanie	FC	Communications Specialist 12-month position (100%) Eff. 09/22/2023 PN FCC566	
Osborne, Catherine	FC	Math Laboratory Coordinator 12-month position (100%) Eff. 09/16/2023 PN FCC873	
Park, A. Hang	CC	Accounting Technician 12-month position (100%) Eff. 10/20/2023 PN CCC956	
Tran, Khang	CC	Laboratory Technician, Physical Science 12-month position (100%) Eff. 09/22/2023 PN CCC854	

NEW PERSONNEL

Diaz, Anthony	CC	Communications Specialist 12-month position (100%) Range 40, Step B Classified Salary Schedule Eff. 10/01/2023 PN CCC664	
Johnson, Emily	FC	Alternate Media Specialist 12-month position (100%) Range 41, Step C Classified Salary Schedule Eff. 08/01/2023 PN FCC627	
Martinez Infante, Marcela	CC	Administrative Assistant I 12-month position (100%) Range 33, Step B Classified Salary Schedule Eff. 10/01/2023 PN CCC842	

Thrift-Johnson, Anastasia CC Communications Specialist
 12-month position (100%)
 Range 40, Step E
 Classified Salary Schedule
 Eff. 10/01/2023
 PN CCC663

PROMOTION

Camacho, Sara FC Administrative Assistant II
 12-month position (100%)
 PN FCC579

To: Tutorial Services Coordinator
 12-month position (100%)
 Range 40, Step A
 Classified Salary Schedule
 Eff. 10/01/2023
 PN FCC792

VOLUNTARY TRANSFERS

Kim, AeYoung CC From: Executive Assistant, President's Office
 12-month position (100%)
 PN CCC923

To: Executive Assistant, MESA/STEM(2)
 12-month position (100%)
 Eff. 10/02/2023

VOLUNTARY CHANGES IN ASSIGNMENT

Boss, Brian FC Admissions and Records Specialist (100%)

Extension of Temporary Change in Assignment
 To: AC Office Coordinator
 12-month position (100%)
 Range 40, Step D + 5% Longevity + PG&D
 Classified Salary Schedule
 Eff. 10/01/2023 – 10/31/2023

Fayad, Sabrina CC Receptionist (50%)

Temporary Change in Assignment
 To: Administrative Assistant II
 12-month position (100%)
 Range 36, Step B
 Classified Salary Schedule
 Eff. 09/01/2023 – 02/29/2024

Hernandez, Carolina	NOCE	Admissions and Records Technician (100%) Extension of Temporary Change in Assignment To: Administrative Assistant II 12-month position (100%) Range 36, Step E + 5% Longevity + PG&D Classified Salary Schedule Eff. 10/01/2023 – 11/30/2023
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PROFESSIONAL GROWTH & DEVELOPMENT

Thomas, Jodie	CC	Health Sciences Coordinator (100%) 4 th Increment (\$400) Eff. 07/01/2024
Vorathavorn, Julie	CC	Health Services Specialist (100%) 1 st Increment (\$400) Eff. 07/01/2024
Wong, Jessica	NOCE	Administrative Assistant I 1 st Increment (\$400) Eff. 07/01/2023

STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Wong, Jessica	NOCE	Administrative Assistant I, DSS 6% Stipend Eff. 09/01/2023 – 06/30/2024
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LEAVES OF ABSENCE

@01628620	FC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 08/18/2023 – 08/30/2023 (Consecutive Leave)
@02001974	CC	Unpaid Personal Leave Eff. 08/24/2023 – 08/25/2023 (17 hours)
@00534385	FC	Family Medical Leave (FMLA/CFRA/CAPDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 09/30/2023 – 12/09/2023 (Consecutive Leave)

Item 4.c: By the block vote, authorization was granted to approve the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1326 for a copy of the professional expert personnel listing.)

Item 4.d: By the block vote, authorization was granted to approve the hourly listing.

(See Supplemental Minutes #1326 for a copy of the hourly personnel listing.)

Item 4.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1326 for a copy of the volunteer personnel listing.)

Item 4.f: By block vote, authorization was granted to revise the Nonclassified Short-Term Hourly Employee Rate Schedule, effective January 1, 2024,

(See Supplemental Minutes #1326 for a copy of the rate schedule.)

GENERAL

Item 5.a: The Board discussed options for alternative Board meeting sites while the Anaheim Campus first floor is closed for the upper deck parking lot repairs and considered Board Room renovations to the existing lighting and A/V systems, addressed ADA compliance issues, and considered potential seating for an NOCE Student Trustee.

Vice Chancellor Fred Williams introduced Mark Graham and Billy Maurer, from PBK Architects, to address trustee questions about the proposed schematic designs. During the discussion, trustees shared their opinions on the proposals and expressed concern about having all of the dais seats at the same level without a height advantage for trustees; accessibility issues due to a single point of entry; the purpose of the retaining/pony walls; consideration for keeping the dais seating to Trustees, Student Trustees, Chancellor, and the Recording Secretary with the Resource Table in the audience facing the dais; the need for better quality AV equipment to improve broadcasts including camera angles and sound quality; the purpose of the alternate door behind the dais; the need for a mechanism to notify speakers of time limits; and the necessary timeframe to come up with designs and a decision.

Board President Ed Lopez then formed a Board Subcommittee to consider the proposals and recommend an alternative which included Trustee Ryan Bent, Trustee Jeffrey P. Brown, and himself.

Trustees then discussed alternative meeting locations for the 18–24-month period of construction. After discussing District locations including the Cypress College Center, Fullerton College Cruz Reynoso Hall, and the Fullerton College Berkeley Center, the general consensus was to seek a dedicated space that wouldn't require moving back and forth between the campuses. Trustees suggested reaching out to local city councils and school districts to borrow their existing meeting spaces including the Anaheim Union High School District and the Fullerton Joint Union School District. It was agreed that staff would identify viable options and the Board Subcommittee can visit them.

Item 5.b: Board President Ed Lopez asked if there were any requests for potential future agenda items and there were none.

CHANCELLOR'S STAFF COMMENTS

Julie Kossick reported that Human Resources has been engaged in discussions with CSEA regarding the implementation of the IT job families study and recently resumed discussions with Adjunct Faculty. She thanked United Faculty for raising questions about the District

reimbursement rate calculations for health care and noted that the necessary adjustments will be made and notifications will be sent. She shared that the District open enrollment period is underway through October 13.

Valentina Purtell reported on the successful Power Up Resource Fair at Anaheim Campus on September 20 which was well attended and included vendors who provided qualifying students with cell phones, tablets, diapers, and food services. NOCE welcomed **Anaheim Mayor Pro Tem Natalie Rubalcava** who along with her team was on hand to share information about National Suicide Prevention Month. She shared that the CC TAP Program will launch a \$1.8 million State grant and on the CSP Subminimum Wage Kick-off Event on October 4 which **Congressman Lou Correa** is expected to attend and speak in support of the program.

JoAnna Schilling reported on the well attended “Pups and Pints” event and that the Cypress College Foundation received a \$1.2 million gift in support of the Cypress College Aviation program which will fund an expansion of the aviation simulator lab as well as a new cabin simulator and high-powered drone. She shared that the College has purchased a table at the Cypress Mayor’s Prayer Breakfast and encouraged trustees to attend. President Schilling announced that the Career Planning and Workforce Development Center had its grand opening earlier in the day and serves as a space for students to connect with career opportunities, pick out a professional outfit in the Career Closet, and identify the careers most suited to their interests.

Cynthia Olivo thanked **Trustee Evangelina Rosales** for attending the “African-American Transfer Tipping Point” presentation with **Darla Cooper** as part of her investiture week events, shared that the conversation with State Treasurer Fiona Ma would be on September 27, and her Investiture Ceremony on September 29 would include **Dolores Huerta** and **Gina Ann Garcia**. She congratulated Fullerton College faculty on their acceptance into the State Chancellor’s Office “Open for Antiracism” 2023-24 cohort, thanked the athletics department for participating in Title IX training, and to **Flor Huerta**, **Sam Foster**, and **Marcia Foster** for representing Fullerton College at the DEIA Conference in San Diego. President Olivo praised **Naomi Abesamis** for her leadership in developing a statewide webinar celebrating Filipino American History Month and congratulated the Hornet Football Team on their victory.

RESOURCE TABLE PERSONNEL COMMENTS

Treisa Cassens reported that the District Management Association will host the first “Coffee Talk” of the semester on October 5 to discuss remote/hybrid work schedules and training.

Jeanette Rodriguez celebrated **President Cynthia Olivo’s** Investiture Week noting that **Darla Cooper’s** presentation, “African-American Transfer Tipping Point” was a call to action for the entire district and thanked **Chancellor Cliff Breland** for highlighting the impact of language on students. She reported on the recent Fullerton College Faculty Senate meeting which included an accreditation update and a resolution in support of continuing digital books and adopting lower cost textbooks.

Pamela Spence reported that the CSEA Negotiations Committee recently met with the District, and that CSEA legal counsel concluded that the District is engaging in bad faith bargaining.

Dash Johnson reported that adjunct faculty have expressed an outpouring of gratitude for healthcare and are continuing advocacy efforts in order to continue benefits, and expressed concern over the compensation for members that coach, participate on shared governance committees, and office hours. He also noted that \$3 million in Board Room renovations is excessive—especially after hearing the budget presentation at the previous Board meeting—and would be better spent on adjunct faculty.

MEMBERS OF THE BOARD OF TRUSTEES COMMENTS

Student Trustee Chloe Serrano reported on Asian American and Native American Pacific Islander Serving Institution (AANAPISI) Week and expressed pride that Fullerton College meets the AANAPISI criteria with a 10% student population. She announced the Cruising to College event on September 29, congratulated the Fullerton College athletics teams, and reported on **President Cynthia Olivo's** Investiture Week events.

Trustee Ryan Bent reported on his recent attendance at the Fullerton College soccer match and football game, and looked forward to attending the golf tournament.

Trustee Jacqueline Rodarte reported on her attendance at the Fullerton Museum Center Association meeting and shared that the Museum will have a special **Leo Fender Gallery** exhibit in celebration of its 30th anniversary from December 9, 2023 – March 17, 2024.

Trustee Evangelina Rosales reported on her attendance at the “African American Transfer Tipping Point” presentation of **President Cynthia Olivo's** Investiture Week events and expressed interest in how Fullerton College would use the insightful data that was shared.

Trustee Stephen T. Blount encouraged everyone to get inoculated and enjoy the winter.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

Naveen Kanal, Fullerton College Golf Coach, invited all to attend the Women's golf match on October 16 where two players will be competing for the conference championship and looked forward to seeing everyone there.

Cherry Li-Bugg shared that Fullerton College was awarded a \$2 million Asian American and Native American Pacific Islander Serving Institution (AANAPISI) Grant from the federal government. **President Cynthia Olivo** noted that Fullerton College is awaiting a response on their \$5 million Hispanic Serving Institution (HSI) grant application in order to determine which grant they will accept since the federal government only allows colleges to accept one.

CLOSED SESSION: At 7:30 p.m., Board President Ed Lopez adjourned the meeting to closed session per the following sections of the Government Code and stated there would be a readout:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54957: PUBLIC EMPLOYEE: Cypress College President.

Per Section 54957.5: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Chancellor.

Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

RECONVENE MEETING: At 9:02 p.m., Board President Ed Lopez reconvened the meeting in open session.

ADJOURNMENT: At 9:02 p.m., it was moved by Trustee Jacqueline Rodarte and seconded by Trustee Stephen T. Blount to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Lopez, Rodarte, and Rosales voting yes.**

Prepared By Recording Secretary for
Jeffrey P. Brown, Secretary, Board of Trustees