

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

September 25, 2018

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, September 25, 2018, at 5:30 p.m. in the Anaheim Campus Board Room.

Board Vice President Jeffrey P. Brown called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Molly McClanahan, and Student Trustee Pascual Castillo. Jacqueline Rodarte arrived at 6:05 p.m. Absent: None.

RESOURCE PERSONNEL PRESENT: Cheryl Marshall, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Greg Schulz, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, Provost, North Orange Continuing Education; Chelsea Salisbury, Communications Coordinator; Richard Fee, representing the District Management Association; Tina McClurkin, representing the North Orange Continuing Education Academic Senate; Craig Goralski, representing the Cypress College Academic Senate; Josh Ashenmiller, representing the Fullerton College Faculty Senate; Dana Clahane, representing United Faculty; Rod Lusch, representing CSEA; Kent Stevenson, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Rod Garcia, Jose Ramon Nuñez, Olivia Perez, Miguel Powers, and Ruth Sipple from Fullerton College; Phil Dykstra and Cindy ShROUT from Cypress College; Terry Cox from North Orange Continuing Education; and Joyce Carrigan, Julie Kossick, Tami Oh, and Kashu Vyas from the District Office.

VISITORS: Lisa Campbell, Clifford Lester, Andrew McClurkin, Emily McClurkin, Ronald McClurkin, and Andrew Washington.

COMMENTS: MEMBERS OF THE AUDIENCE: There were no comments from members of the audience.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Molly McClanahan and seconded by Trustee Ryan Bent that the following non-personnel items be approved by block vote:

Finance & Facilities: 4.b
Instructional Resources: 5.c

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and McClanahan voting yes including Student Trustee Castillo's advisory vote.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Molly McClanahan that the following personnel items be approved by block vote:

Human Resources: 6.a, 6.b, 6.c, 6.d, 6.e

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and McClanahan voting yes.

REPORTS

- A. **Employees of the Year:** As part of the Chancellor's Report, the following employees were honored for their selection as an Employee of the Year:

Cypress College

Outstanding Full-time Faculty: **Cindy Shrout**

Outstanding Adjunct Faculty: **Wayne Chang**

Charger Award: **Regina Rhymes**

Fullerton College

Faculty of the Year: **Miguel Powers**

Classified Professional of the Year: **Olivia Perez**

Administrators of the Year: **Lisa Campbell**

North Orange Continuing Education

Outstanding Colleagues of the Year: **Lori Dodson, Tina McClurkin, Jennifer Perry, and Erin Sherard**

- B. **Sabbatical Report:** The following sabbatical leave report was also presented as part of the Chancellor's Report:

"The Voice of the Holocaust Survivor": **Clifford Lester**, retired Cypress College Photography Faculty, presented highlights of his photographic journal that captured the voices of Holocaust survivors and was inspired by his late mother, **Ursula Lowenbach Foster**, who was a Holocaust survivor. Professor Lester shared the impact of his sabbatical on students, the District, and its community, and noted that as a result of his work, there is a Holocaust Survivors Photo Gallery at Cypress College and a Holocaust Survivors website (www.RememberTheHolocaust.org). Subsequent to his presentation, the Board thanked Mr. Lester for his work on such an important and impactful project.

- C. **Chancellor's Report:** Chancellor Marshall reported on being nominated by her colleagues to serve on the State's Community College Student Centered Funding Formula Oversight Committee that will provide reports and recommendations to the State Legislature. Dr. Marshall also provided copies of an article highlighting the benefits of dual enrollment for a diverse audience and included district data provided by **Victor Manchik** in the Office of Educational Services & Technology.

COMMENTS

- A. **Richard Fee** shared his experience attending the inaugural Yom HaShoah event at Cypress College and that the DMA Executive Board will plan districtwide events centered around the theme of unleashing the power of hope.
- B. **Tina McClurkin** reported the student survey regarding a transition from a trimester calendar to semester calendar has already received over 500 respondents, with the final report expected at the end of the year.
- C. **Craig Goralski** reported on the Cypress College Academic Senate's winter intersession discussion and thanked **Chancellor Marshall** for her ongoing support for communication. The Senate also discussed **President Schilling's** proposal to reorganize the College's vice president structure and a proposed rubric for the faculty prioritization process.
- D. **Josh Ashenmiller** reported that the Fullerton College Faculty Senate met last week and elected members to the Guided Pathways Steering Committee and also reaffirmed its encouragement for faculty to adopt zero cost online textbooks and other course materials. He noted that the Statewide Academic Senate is collecting data and also encouraging adoption of zero cost materials.
- E. **Dana Clahane** commended **Professor Lester** for his moving sabbatical presentation, congratulated all of the employees of the year, and reported on the upcoming United Faculty Representative Council meeting, plans to fill the vacant Vice President role via special election, and ongoing negotiations meetings.
- F. **Kent Stevenson** thanked **Trustees Dunsheath, Lopez, and McClanahan** for attending the Adjunct Faculty United party and to the District for bringing **Tim Wise** to speak at Fullerton College. He also shared that he invited a non-partisan group who was already on campus registering students to vote into his classroom where they were able to register 15 of his students to vote.
- G. **Student Trustee Pascual Castillo** reported that Fullerton College recently hosted a leadership and training event at Cal State Fullerton that was well attended, and that Associated Students held elections to fill several vacancies.
- H. **Trustee Stephen T. Blount** reported on his recent attendance at several events, including the Key to the County football game against Santa Ana College, the Fullerton College President's Forum, and a breakfast meeting hosted by Assemblywoman **Sharon Quirk-Silva** at the Anaheim Campus.
- I. **Trustee Molly McClanahan** praised the work of **Clifford Lester** noting that what he has done for Cypress College and the larger community will resonate for years to come. She also applauded **Tim Wise** for his approach to handling those with differing opinions so beautifully at his campus speaking event.
- J. **Trustee Jeffrey P. Brown** reported on his attendance at the "Civil Rights in the 21st Century" AALRR workshop which covered several pertinent law topics that might impact the board policy discussion on the agenda.

- K. **Trustee Barbara Dunsheath** thanked AdFac for hosting a lovely evening, reported on the intellectually stimulating **Tim Wise** event, and echoed **Trustee Brown's** sentiments on the AALRR workshop. She noted that it was Voter Registration Day and urged everyone to register to vote, and shared information for the Cypress College Foundation Legacy Society and encouraged trustees to consider membership.

Dr. Dunsheath also reported on her appointment as Co-Chair of the Advisory Committee on Education Services (ACES), a committee for CCLC, and encouraged attendance at the upcoming CCLC conference in Rancho Mirage.

MINUTES: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Molly McClanahan to approve the Minutes of the Regular Meeting of September 11, 2018. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustee Castillo's advisory vote.**

STUDY SESSION

Item 3.a: The Board conducted a study session to review and discuss the District policy development process and any board policies that warrant revision. Chancellor Marshall initiated the discussion by stating that the purpose of the study session was to have a dialogue in order to prioritize those board policies that require revisions, to identify how to move forward, and what the role of the Board will be in the process.

The general consensus among trustees was that the Board meeting was not the appropriate forum to craft board policy language, and instead a Board subcommittee should be tasked with that. It was agreed that the trustees would attempt to gain a mutual understanding of what needs to be updated, and run down the list of identified board policies to determine priority and future action.

BP 2200, Board Duties and Responsibilities: BP 2200 was identified at the Board retreat as a candidate for general review. Trustees discussed the whether or not citations from the Education Code needed to be added to the "Reference" section, whether or not the Board's responsibilities (as outlined in sections 2.1 – 2.7) needed to be revised and/or expanded, and whether the statements should be intentionally broad or more specific.

BP 2200 was referred to the Board Subcommittee for review and will return for discussion at a later date.

BP 2310, Regular Meetings of the Board: BP 2310 was requested for review by Trustee Rodarte who noted it was not an urgent priority, but was brought forward due to previous discussions about how meetings are conducted. Trustees discussed whether the use of parliamentary procedures needs to be addressed in this policy and suggested that clarification was needed in section 6.0 regarding what "may provide" refers to and at whose discretion, and whether or not the language was part of the Education Code.

During the discussion, constituent group representatives expressed concern with the Board potentially bypassing the review and approval by the District Consultation Council, which allows for input from all District constituencies. They also requested that the Board

provide ample time for review and discussion by constituent groups in order to reflect the best practices of shared governance.

Chancellor Marshall recommended that the Board Subcommittee review this policy in order to develop parameters and language that the entire Board can support before going through the shared governance process and ultimately coming back for final Board approval.

BP 2310 was referred to the Board Subcommittee for review and will return for discussion at a later date.

BP 2410, Board Policies and Administrative Procedures: BP 2410 was at the Board retreat as a candidate for general review. Trustees discussed the need to include language that identifies how often policies are reviewed and codifies a continuous review cycle process. Also discussed was the Board's role in the review and approval process for administrative procedures with some trustees noting that, per accreditation standards, they are not the domain of the Board, while others felt that trustees should review them in order to assure that they carry out the intent of the Board.

Recommendations for changes to BP 2410 will be addressed by the District Consultation Council.

BP 2510, Participation in Local Decision-making: BP 2510 was requested for review by Trustee Rodarte in order to incorporate language regarding the Board's role in approving the District's federal and state legislative priorities. During the discussion, Chancellor Marshall noted that perhaps a better fit for that language might be BP 2716, Political Activity.

BP 2715, Code of Ethics/Standards of Practice: BP 2715 was identified at the Board retreat as a candidate for general review. Trustees discussed the need to reorganize BP 2715 to better reflect the differences between ethics related items and standards of practice (as outlined in sections 1.1 – 1.12). The policies of the San Diego Community College District and Cabrillo College were provided as recommendations to review for this specific policy.

BP 2715 was referred to the Board Subcommittee for review and will return for discussion at a later date.

BP 2740, Board Education: BP 2740 was identified at the Board retreat as a candidate for general review and possible incorporation of changes to professional development plans for trustees. Trustees discussed the need to add more substance to the policy versus keeping it broad; the accreditation recommendation that both the board policy and administrative procedure needed to be reviewed; the need for better balance between ongoing education and new trustee education between both the BP and AP; consideration of a new title (Professional Development?); and the need to capture the elements of what CCLC wants trustees to do and local programming.

BP 2740 was referred to the Board Subcommittee for review and will return for discussion at a later date.

BP 2745, Board Self-Evaluation: BP 2745 was identified at the Board retreat as a candidate for general review and to update to reflect an annual review process.

Recommendations for changes to BP 2745 will be addressed by Chancellor Marshall.

BP 3900, Speech: Time, Place, and Manner: BP 3900 requires updates to reflect legal rulings on free speech protection and zones. Chancellor Marshall noted that there is a District subcommittee already working on this policy, along with legal counsel, to develop a policy that is legally compliant and still asserts campus control over free speech areas.

BP 5010, Admissions and Concurrent Enrollment and BP 5055, Enrollment Priorities: BP 5010 and BP 5055 were identified for general review to determine how to incorporate the North Orange Promise in both. Trustees requested clarification on the 60-day notice (in section 5.1 of BP 5010), review of the "Admission" title (in section 4.0 of BP 5010), and review of the age requirement (in section 1.1 of BP 5010). Discussion also included whether or not dual enrollment would be included in the BP (currently contained in the AP) and whether concurrent enrollment would also be defined.

BP 6600, Capital Construction: BP 6600 was requested for review by Trustee Rodarte and while she noted that it was a low priority, other trustees voiced interest in possibly including a broad statement related to sustainability and requested a presentation related to it. Chancellor Marshall responded that a construction study session would be built into the calendar to address sustainability. In the ensuing discussion, it was requested that the pros and cons of Project Labor Agreements (PLAs) also be included in the construction study session.

BP 6620, Naming Facilities & Properties: BP 6620 was identified at the Board retreat as a candidate for general review to include possible revisions to naming opportunities. Chancellor Marshall noted that as the District builds and looks for donors, there should be consistency and parameters for ranges of donations for different naming opportunities which are currently not in place.

BP 6740, Citizens' Oversight Committee: BP 6740 was requested for review by Trustee Rodarte but she noted that it was not an urgent matter.

Administrative Guide Policy #3010, Adjunct Faculty Hiring Policy and Procedures: This policy was identified at the District Consultation Council meeting as one that needs to be updated. Josh Ashenmiller, Fullerton College Faculty Senate President, stated that the Senate brought this policy up due to the big discrepancies that exist in the policy, specifically as it relates to the development of a hiring pool of adjunct faculty. Chancellor Marshall agreed that the policy, along with four other Administrative Guide policies, are outdated and need to be revised.

The study session concluded with the understanding that the Board Subcommittee, comprised of Trustees Bent, Lopez, and Rodarte, will determine when and how to meet, and with Chancellor Marshall's office providing any needed references and resources.

FINANCE & FACILITIES

Item 4.a: The Board received and reviewed the calendar for the 2019-2020 budget which noted the significant dates for the budget cycle.

Item 4.b: By block vote, authorization was granted to pre-approve out-of-country travel for Jeremy Siskind to Shanghai, China on October 5–12, 2018.

INSTRUCTIONAL RESOURCES

Item 5.a: The Board received as information the highlights related to the Cypress College 2018-2019 Professional Development Program. The program's expenditures are estimated to include, but are not limited to:

- \$50,000 for conferences, workshops and on-campus speakers and presentations
- \$7,000 for Adjunct Orientation, New Faculty Seminar, and other on-campus events
- \$19,000 for Professional Expert Pay for Coordinator(s)
- \$3,000 for supplies
- \$6,000 for Clerical support (2 thirteen week Adult Hourly)

During the discussion, trustees inquired about coordination of plans among both colleges to avoid duplication of efforts and programming, whether individuals in the District have individual plans, the role of distance education and technology, and how objectives are evaluated and measured.

Item 5.b: The Board received as information the highlights related to the Fullerton College 2018-2019 Staff Development Program. The program's expenditures are estimated to include, but are not limited to:

- \$5,000 for software and equipment updates/repairs in the Teaching Effectiveness Center
- \$10,000 for books, supplies, materials, refreshments, and memberships (4C/SD)
- \$35,000 for campus speakers/presenters and academy coordination/expenses
- \$75,000 for conference attendance (which supports workshop facilitation for flex day, professional learning days, and OTC/TLC programs)

During the discussion, Fullerton College was commended for providing an excellent background statement and relation to the District's five strategic directions.

Item 5.c: By block vote, authorization was granted to approve the addendum with Interact Communications, Inc. for consultant services and development/implementation of a marketing plan for AEP/NOCRC in the amount of \$219,500. The timeline for the project will be September 26, 2018-December 31, 2019.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director of Purchasing, to execute any agreement on behalf of the District.

HUMAN RESOURCES

Item 6.a: By block vote, authorization was granted for the following academic personnel, which are within budget:

CHANGE IN SALARY CLASSIFICATION

Flores, Jessica	FC	EOPS Counselor Temporary Contract (100%) From: Class B, Step 1 To: Class B, Step 3 Eff. 07/01/2018-06/30/2019
Gentry, Anna	CC	Dental Hygiene Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 08/20/2018
Kelley, Paul	CC	Automotive Technology Instructor From: Class D To: Class E Eff. 08/16/2018
Latourelle, Elisa	FC	Counselor Temporary Contract (100%) From: Class B, Step 1 To: Class B, Step 4 Eff. 07/01/2018-06/30/2019
Reyes, Tommy	FC	Architecture Instructor Temporary Contract (100%) From: Class E, Step 1 To: Class E, Step 8 Eff. 08/16/2018-05/25/2019
Ruano, Nancy	FC	Counselor (ADJ) From: Column 1, Step 1 To: Column 1, Step 2 (Schedule B only) Eff. 08/20/2018
Sonne, Kathryn	CC	English Instructor From: Class B To: Class C Eff. 08/16/2018
White, Shelby	NOCE	Older Adults Noncredit Instructor From: Class B, Step 1 To: Class D, Step 10 Eff. 09/06/2018

ADDITIONAL DUTY DAYS @ PER DIEM

Alhadeff, Andrew	CC	Head Coach, Men's Basketball	15 days
Mohr, Margaret	CC	Head Coach, Women's Basketball	15 days

Welliver, Nancy	CC	Head Coach, Women's Volleyball	13 days
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LEAVES OF ABSENCE

Blanche, Giselle	FC	Sociology Instructor Load Banking Leave With Pay (6.67%) Eff. 2018 Fall Semester
Melella, Laura	FC	Office Technology Instructor Rescind Load Banking Leave With Pay Eff. 2018 Fall Semester
Taguchi-Trieu, Tanomo	FC	Mathematics Instructor Load Banking Leave With Pay (20.00%) Eff. 2018 Fall Semester

ADMINISTRATIVE LEAVE WITH PAY

@00004009	FC	Physical Education Instructor Eff. 09/14/2018 until further notice
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2018 FALL SEMESTER, TRIMESTER

Bennett, Jessica	NOCE	Column 2, Step 1
Cervantes, Julissa	NOCE	Column 1, Step 1
Chavez, Araceli	NOCE	Column 1, Step 1
Gilmore, Dawn	NOCE	Column 2, Step 1
Hamilton Harrill, Jodi	CC	Column 1, Step 1
Harge, Tracy	NOCE	Column 2, Step 1
Herrera, Nicole	NOCE	Column 2, Step 1
Hunter, John	FC	Column 1, Step 4
Kim, Hannah	NOCE	Column 2, Step 1
Kong, Katherine	CC	Column 1, Step 1
Lay, Nancy	NOCE	Column 2, Step 1
Lim, Geu Rim	NOCE	Column 2, Step 1
Moore, Catherine	NOCE	Column 1, Step 1
Ngo, Kristine	FC	Column 1, Step 1
Quintanar, Gilbert	NOCE	Column 2, Step 1
Quintanilla, Melissa	NOCE	Column 2, Step 1
Rezai, Maryam	NOCE	Column 2, Step 1
See, Roger	FC	Column 2, Step 1
Thurman, Chelsi	FC	Column 1, Step 1
Windle, Debra	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Madru, Lyndsay	CC	Column 1, Step 1
Sanzon Perez, Erick	CC	Column 1, Step 1

CORRECTION TO BOARD AGENDA OF AUGUST 28, 2018
CHANGE IN SALARY CLASSIFICATION

Lakeman, Christina	NOCE	Counselor (ADJ) From: Column 1, Step 2 To: Column 2, Step 2 Eff. 09/10/2018
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Item 6.b: by block vote, authorization was granted for the following classified personnel matters which are within budget:

RESIGNATION

Armstrong, Joanne	NOCE	Manager, LEAP 12-month position (100%) Eff. 10/01/2018 PN SCM988
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Roberts, Ryan	CC	Facilities Custodian I 12-month position (100%) Eff. 09/12/2018 PN CCC908
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NEW PERSONNEL

Gonzalez, Rolando	FC	Campus Safety Officer 12-month position (100%) Range 31, Step E + 5% Shift Classified Salary Schedule Eff. 09/26/2018 PN FCC699
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Kummerman, Howard	CC	Executive Director, College Foundations and Community Relations 12-month position (100%) Range 25, Column F Management Salary Schedule Eff. 09/26/2018 PN CCM967
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Murray, John	CC	Facilities Custodian I 12-month position (100%) Range 27, Step E + 10% Shift Classified Salary Schedule Eff. 09/26/2018 PN CCC867
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Obidah, Ruth	CC	Special Project Coordinator, Dual Enrollment Temporary Management Position (100%) Range 1, Special Proj Admin Daily Rate Schedule
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Eff. 10/01/2018 – 06/30/2019
PN CCT726

Ochoa, Victor CC Facilities Custodian I
12-month position (100%)
Range 27, Step E + 10% Shift
Classified Salary Schedule
Eff. 09/26/2018
PN CCC946

Solis-Oliveras, Brian FC Campus Safety Officer
12-month position (100%)
Range 31, Step C + 10% Shift
Classified Salary Schedule
Eff. 09/26/2018
PN FCC797

Toral, Celena CC Facilities Custodian I
12-month position (100%)
Range 27, Step A + 10% Shift
Classified Salary Schedule
Eff. 09/26/2018
PN CCC905

PROMOTION

Duran, Sonia FC Student Services Specialist, EOPS
12-month position (100%)
PN FCC869

To: FC EOPS Coordinator
12-month position (100%)
Range 40, Step D + 10% Longevity + PGD
Classified Salary Schedule
Eff. 09/26/2018
PN FCC592

VOLUNTARY CHANGES IN ASSIGNMENT

Critchlow, Adam FC Theater Technician (100%)

Extension of Temporary Change in Assignment
To: FC Theater Production Coordinator
12-month position (100%)
Range 45, Step C
Classified Salary Schedule
Eff. 11/01/2018 - 1/31/2018

Ebright, Jami	FC	Accounting Technician (100%) Temporary Change in Assignment To: FC Accounting Technician 12-month position (50%) Range 36, Step E +10% Longevity + PGD FC Administrative Assistant II 12-month position (50%) Range 36, Step E + 10% Longevity + PGD Classified Salary Schedule Eff. 09/11/2018 (8 hours)
Patterson, Ryan	FC	Administrative Assistant I (100%) Temporary Change in Assignment To: FC Theater Technician 12-month position (100%) Range 41, Step B + 15% Longevity + PGD Classified Salary Schedule Eff. 09/26/2018 - 01/31/2018
Ramirez, Fabiola	FC	Administrative Assistant I (100%) Temporary Change in Assignment To: FC Administrative Assistant II 12-month position (100%) Range 36, Step E + 5% Longevity + PGD Classified Salary Schedule Eff. 07/16/2018 – 09/04/2018
Sontag, Dawn	CC	Administrative Assistant I (100%) Temporary Change in Assignment To: CC Administrative Assistant I 12-month position (50%) Range 33, Step E + 15% Longevity CC Administrative Assistant II 12-month position (50%) Range 36, Step E + 15% Longevity Classified Salary Schedule Eff. 08/16/2018 – 10/31/2018
Stockwell, Charles	AC	Production Center Specialist (100%) Extension of Temporary Change in Assignment To: AC District Mailroom Coordinator 12-month position (100%) Range 31, Step E + 20% Longevity + PGD Classified Salary Schedule Eff. 10/01/2018 – 10/15/2018

PROFESSIONAL GROWTH & DEVELOPMENT

Apelu, Mathew	FC	Student Services Specialist, Counseling (100%) 1 st Increment (\$400) Eff. 07/01/2019
Aponte, Zola	CC	Instructional Assistant, Career Center (100%) 4 th increment (\$400) 5 th increment (\$400) Eff. 07/01/2019
Barnett, Chynna	FC	Library Assistant I (100%) 4 th Increment (\$400) 5 th Increment (\$400) Eff. 07/01/2019
Boss, Brian	FC	Evaluator (100%) 3 rd Increment (\$400) 4 th Increment (\$400) Eff. 07/01/2019
Flores, Hugo	FC	Admissions and Records Coordinator (100%) 2 nd Increment (\$400) 3 rd Increment (\$400) Eff. 07/01/2019
Haddad, Eileen	CC	Senior Research and Planning Analyst (100%) Doctoral Stipend (\$3500) Eff. 10/01/2018
Howard, Sharon	FC	Administrative Assistant III (100%) 3 rd Increment (\$400) 4 th Increment (\$400) Eff. 07/01/2019
Isaac, George	AC	IT Specialist, System Applications (100%) 6 th Increment (\$400) Eff. 07/01/2019
Kelly, Sharon	FC	Executive Assistant (100%) 6 th Increment (\$400) Eff. 07/01/2019
Megginson, Zoe	CC	Instructional Assistant 6 th increment (\$400) Eff. 07/01/2019
Osborne, Catherine	FC	Instructional Assistant/Math (100%) 1 st Increment (\$400) 2 nd Increment (\$400)

Eff. 07/01/2019

Phan, Michelle	FC	Evaluator (100%) 3 rd Increment (\$400) 4 th Increment (\$400) Eff. 07/01/2019
Russell, Regina	CC	Administrative Assistant II (100%) 2 nd increment (\$400) 3 rd increment (\$400) Eff. 07/01/2019
Sanchez, Alicia	FC	Administrative Assistant I (100%) 4 th Increment (\$400) 5 th Increment (\$400) Eff. 07/01/2019
Thompson, Scott	FC	Student Services Specialist (100%) 3 rd Increment (\$400) 4 th Increment (\$400) Eff. 07/01/2019
Tran, Kevin	FC	Student Services Specialist (100%) 3 rd Increment (\$400) 4 th Increment (\$400) Eff. 07/01/2019

LEAVES OF ABSENCE

Abou Khoudou, Hussein	AC	Skilled Maintenance Mechanic (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 10/05/2018–10/18/2018 (Consecutive Leave)
Ramirez, Joseph	FC	Research Analyst (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 10/02/2018–10/08/2018 and 10/16/2018– 10/19/2018 (Consecutive Leave)

STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Villegas, Fatima	FC	Financial Aid Technician (100%) 6% Stipend Eff. 10/01/2018 – 06/30/2019
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Item 6.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1222 for a copy of the professional expert personnel listing.)

Item 6.d: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1222 for a copy of the hourly personnel listing.)

Item 6.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1222 for a copy of the volunteer listing.)

GENERAL

Item 7.a: The Board discussed the proposed 2018-19 Board of Trustees Goals as drafted by Board President Rodarte to define measures for the Board. During the discussion trustees inquired as to whether the bullet points for each goal were examples of what can be done or what should be done.

It was suggested that Goal 4 (Review and approve reports related to student success) should be worded similarly to Chapter 20 of the CCLC Trustee Handbook which notes monitoring student success as a Board responsibility. Additional suggestions included adding the EEO report to the list and adding “monitor” to the goal (Monitor, review, and approve reports...).

There was some concern expressed with being able to measure Goal 3 (Engage with our community) due to the employment responsibilities of some trustees that limits their participation. It was suggested that the goal be changed to “Engage with our campus community and external community” in order to reflect both constituencies and also include mention of advocating on their behalf.

Generally, trustees were supportive of the goals, but had some uncertainty of how the goals would be tracked and monitored. The discussion concluded with Board President Rodarte stating that she would continue to work on the goals based on the suggestions provided, and the Board thanking her for her work.

Item 7.b: Board President Rodarte asked if there were any requests for potential future Board agenda items, and trustees reiterated their desire to see a presentation that addressed construction related sustainability efforts and Project Labor Agreements.

CLOSED SESSION: At 8:26 p.m. Board President Jacqueline Rodarte adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; - Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54956.9(a) CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

Per Section 54957.5: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Chancellor

RECONVENE MEETING: At 10:13 p.m., Board President Jacqueline Rodarte reconvened the meeting in open session.

ADJOURNMENT: At 10:13 p.m., it was moved by Trustee Stephen T. Blount and seconded by Trustee Ryan Bent to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.**

Prepared By Recording Secretary for
Ryan Bent, Secretary, Board of Trustees