



NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING: First Meeting in September 2014
DATE: Tuesday, September 9, 2014, at 5:30 p.m.
PLACE: Anaheim Campus Board Room
1830 W. Romneya Drive, Anaheim, CA 92801

Welcome to this meeting of the North Orange County Community College District Board of Trustees. If you wish to address the Board, please complete a yellow card entitled "Request to Address Board of Trustees" and submit it to the Board's Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board, according to rules of the Board. Members of the public wishing to address matters not on the agenda will be invited to do so under "Comments: Members of the Audience" at the beginning of the meeting. The Board reserves the right to change the order of the agenda items as the need arises.

AGENDA:

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Comments: Members of the Audience** Members of the public may address the Board regarding items on the Agenda as such items are taken up, subject to regulations of the Board. All Board meetings, excluding closed sessions, shall be electronically recorded.
- d. **Consider Non-Personnel block-vote items indicated by [] in Sections 4 and 5**
- e. **Consider Personnel block-vote items indicated by [] in Section 6**
Agenda items designated as block-vote items with [] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion.

An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote. Members of the public completing a card entitled, "Request to Address Board of Trustees" on an item removed from block-vote consideration will be heard prior to the Board's vote on that item.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public at the Chancellor's Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. to 5:00 p.m.).

- f. **Reports:**
Chancellor
***District Vision, Mission, and Values Statements Review**
- g. **Comments:**
College Presidents/Provost
Resource Table Personnel
Members of the Board of Trustees

2. a. **Approval of Minutes of the Regular Meeting of August 26, 2014, and the Special Closed Session Board Meeting of August 30, 2014.**
- b. **CLOSED SESSION: Per the following sections of the Government Code:**

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 55957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54956.9(d)(2),(3) and (4), and (e)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One Case

3. **PUBLIC HEARING: Proposed 2014-15 District Budget**

- a. It is recommended that after the public hearing the Board adopt the 2014-2015 Proposed Budget, approve the Gann Appropriation Limit, and adopt a resolution to certify the approval of entering into agreements and any amendments with the California Department of Education and to authorize the Vice Chancellor, Finance & Facilities, or the District Director, Fiscal Affairs, to sign contract documents for fiscal year 2014-2015. **(The Resolution is available for review in the District's Business Office and at the Board Meeting.)**

4. **FINANCE & FACILITIES**

- [a] It is recommended that the Board ratify purchase orders and checks. **(The Purchase Orders and Checks are available for review in the District's Business Office.)**
- [b] It is recommended that the Board receive as an information item the Proposition 39 funding allocation for years 2014-2015 for three projects within the District.
- [c] Authorization is requested to enter into a contract with School Services of California, Inc. to conduct a Compensation Study.

5. **HUMAN RESOURCES**

- [a] Request approval of the following items concerning academic personnel:

Retirement
 Change in Salary Classification
 Payment for Independent Learning Contracts
 Leaves of Absence
 Temporary Academic Hourly

[b] Request approval of the following items concerning classified personnel:

Resignation

New Personnel

Promotion

Voluntary Changes in Assignment

New Classified Management Job Description

[c] Request approval of Professional Experts.

[d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

[e] Request approval of Volunteers.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact Violet Ayon, Recording Secretary of the Board, (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
		Resolution	<u>X</u>
DATE:	September 9, 2014	Information	<u> </u>
		Enclosure(s)	<u>X</u>
SUBJECT:	Public Hearing and Adoption of the Proposed Budget FY 2014-2015		

BACKGROUND: Pursuant to §58301 of Title 5 of the California Code of Regulations and in accordance with Board Policy 6200, Budget Preparation, the North Orange County Community College District (NOCCCD) shall hold a public hearing on the Proposed Budget prior to the Board adopting the budget. The 2014-2015 Proposed Budget is based on the best information available at the time of budget preparation. As such if future budget adjustments/revisions are needed after the preparation of the budget book, these adjustments will be brought to the Board for approval at a later date, as staff has done in the past.

This year’s budget book, which accompanies this agenda, contains the following:

- Budget narrative, which explains the assumptions used to prepare the 2014-2015 Proposed Budget and a new matrix identifying funds allocated to Strategic Directives with a General Fund Budget totaling \$255,297,801;
- General Fund Summary, which shows revenues and expenditures budgeted for 2014-2015 compared with 2013-2014 actuals, General Fund Summary by Fund Type, which shows the budgeted 2014-2015 categorized by Prior Year Funds, Current Year Funds, Self-Supporting Funds, and Categorical Funds;
- General Fund Ongoing Revenues and Expenses, which compare the 2013-2014 “ongoing” budgets against 2014-2015 Proposed Budget information. This schedule shows that NOCCCD has an ongoing surplus of \$3,861,120;
- General Fund Revenue Detail, which shows a line-item comparison between the estimated 2014-2015 revenues and 2013-2014 actuals;
- General Fund Summary by site, which shows the total General Fund expenditures categorized by District-wide, District Services, Information Services, Cypress College, Fullerton College, and the School of Continuing Education, including a narrative by budget center of budget priorities and planning items in accordance with the District-wide Strategic Plan;
- Current-year Grant Detail, which shows the Grant Budgets by site for the General, Child Development, and Financial Aid funds. Also, in this section is a short description of each of the grants;
- Analysis of the General Fund Ending Balances as of June 30, 2014, including a narrative by budget center of the use of carry-over funds;
- Comparison of the Proposed General Fund Budget with the preceding four fiscal years;

- Budget for Other District Funds, which shows the budget for the Bond Fund, Capital Outlay Fund, Child Development Fund, Financial Aid Fund, Retiree Benefit Fund, and the Self-Insurance Fund. Also, in this section is a listing of Bond and Capital Outlay projects;
- Budget for Auxiliary Funds, which shows the budget for Associated Students, Bookstores, Bursar Operations, Campus Services, Class Related Program Activities, Food Services, and Student Representation Fee;
- Hospitality expenditures for 2013-2014 and Hospitality budgets for 2014-2015; and
- CCFS-311 (Financial and Budget Report). This section also includes an explanation of the various sections of the report and the Gann Appropriation Limit. The Gann Appropriation Limit sets limitations of expenditures for state and local governments. For our District, the limitation is \$297,747,116 compared with our appropriations subject to the limit of \$150,654,390. This means our District's spending ability is \$147,092,726 under the limit.

In addition, Fullerton College Child Care Grants totaling \$101,507 which are included in this Proposed Budget, require a formal resolution be adopted by the Board. This resolution is to certify agreements with the California Department of Education to provide child care and development services to low-income children and their families, and to update facilities and equipment in the child care center. This agenda item was submitted by Rodrigo Garcia, District Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6200, Budget Preparation.

FUNDING SOURCE AND FINANCIAL IMPACT: After Board approval of the 2014-2015 Proposed Budget, the budget balances will be rolled into Banner and will become the Operating Budget for the fiscal year. Any subsequent budget transfers requiring Board approval and/or budget adjustments/revisions will be brought forward separately.

RECOMMENDATION: It is recommended that after the public hearing the Board adopt the 2014-2015 Proposed Budget with a General Fund Budget totaling \$255,297,801 and associated funds as summarized in the Proposed Budget Book. It is further requested that the Board approve the Gann Appropriation Limit, which is \$297,747,116. In addition, it is recommended that the Board adopt a resolution to certify the approval of entering into agreements and any amendments with the California Department of Education and to authorize the Vice Chancellor, Finance & Facilities, or the District Director, Fiscal Affairs, to sign contract documents for fiscal year 2014-2015.

Fred Williams

Recommended by

Approved for Submittal

3.a.2

Item No.

RESOLUTION

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services **and to authorize the designated personnel to sign contract documents for Fiscal Year 2014/15.**

BE IT RESOLVED that the Governing Board of the North Orange County Community College District authorizes entering into local agreement number/s CSPP-4323 and CRPM-2045 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
<u>Fred Williams</u>	<u>Vice Chancellor, Finance & Facilities</u>	_____
<u>Rodrigo Garcia</u>	<u>District Director, Fiscal Affairs</u>	_____
_____	_____	_____

PASSED AND ADOPTED THIS 9th day of September 2014, by the Governing Board of the North Orange County Community College District of Orange County, California.

I, Violet Ayon, Clerk of the Governing Board of the North Orange County Community College District, of Orange County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a September 9, 2014, meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk's signature)

(Date)

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	September 9, 2014	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Ratification of Purchase Orders and Checks	Enclosure(s)	<u>X</u>

BACKGROUND: Pursuant to the Purchasing Policy for the North Orange County Community College District, a summary of purchase orders and checks shall be submitted to the Board of Trustees for ratification at the first meeting of the Board following the issuance or prior to issuance where required.

The purchase order numbers P0096447 - P0097876, check numbers C0040721 – C0040814; F0179978 - F0180582; Q0003743 - Q0003774; 88430113 - 88430953; 70063731 - 70064106; disbursements E8541275 - E8547539; and amended purchase orders have been processed since the previous Board meeting. Checks beginning with "C" are from the Cypress College Bursar's office; checks beginning with "F" are Fullerton College Bursar; checks beginning with "Q" are SCE Bursar; checks beginning with "88" are District checks through the County Department of Education; checks beginning with "V" are District revolving checks; checks beginning with "7" are Cypress College Bursar's Office Student Refund Checks; and disbursements beginning with "E" are financial aid payments made electronically via the Higher One disbursement process. These purchase orders and checks can be reviewed in the District's Business Office. All purchase orders and checks have been processed in accordance with the Plan of Implementation as approved by the Board pursuant to the concept of fiscal accountability.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Actual costs will be charged to applicable funds as goods and/or services are received.

RECOMMENDATION: It is recommended that the Board ratify purchase order numbers P0096447 - P0097876 through August 27, 2014, totaling \$1,212,415.34, and check numbers C0040721 – C0040814, totaling \$3,224,417.36; check numbers F0179978 - F0180582, totaling \$815,864.59; check numbers Q0003743 - Q0003774, totaling \$2,528.00; check numbers 88430113 - 88430953, totaling \$7,056,852.74; check numbers 70063731 - 70064106, totaling \$44,853.18; and disbursements E8541275 - E8547539, totaling \$6,616,178.25, through August 31, 2014.

Fred Williams

Recommended by

Approved for Submittal

4.a

Item No.

**BOARD RECAP
FOR THE PERIOD AUGUST 5, 2014, THROUGH AUGUST 27, 2014
BOARD MEETING 9/9/2014**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0096447	Inland Transmissions	\$500.00		CC	Blanket Order for Automotive Repairs
P0096451	Ricoh USA	\$2,915.00		FC	Maintenance Agreement for Copier
P0096515	Martin Professional Inc	\$639.32		CC	Classroom Equipment Repairs
P0096804	SimplexGrinnell	\$5,000.00		CC	Blanket Order for Fire Alarm Repairs/Services
P0097344	Ohlone Community College District	\$300.00		CC	Online Subscription
P0097422	Patterson Dental Supply Inc	\$2,073.60		CC	Software Support & License
P0097474	South Coast Air Quality Management District	\$127.08		AC	Chiller Registration Fees
P0097478	Huntington T Block Ins Agcy Inc	\$850.00		CC	Renewal of Gallery Insurance Premium
P0097479	Community College League of California	\$34,861.00		AC	Annual Membership Dues
P0097480	Canon Solutions America Inc	\$32,334.00		AC	Maintenance Agreement for Copier
P0097481	Cell Business Equipment	\$630.48		CC	Maintenance Agreement for Copier
P0097482	Toshiba America Information Systems Inc	\$365.50		FC	Maintenance Agreement for Copier
P0097483	Total Access Group, Inc	\$500.00		FC	Blanket Order for Supplies
P0097484	Spectrum Gas Products Inc	\$1,200.00		FC	Blanket Order for Purchase of Liquid Nitrogen
P0097485	Parkhouse Tire Inc	\$1,500.00		CC	Blanket Order for the Pick Up and Recycling of Tires
P0097486	i.i. Fuels Inc	\$32,000.00		CC	Blanket Order for Unleaded Gas CC O&M Fuel Station
P0097487	i.i. Fuels Inc	\$14,000.00		CC	Red Dye Diesel Fuel for CC M&O Fuel Station
P0097488	Safety Kleen Corp	\$300.00		CC	Blanket Order to Pay for Removal of Hazardous Material
P0097489	Office Depot	\$2,000.00		CC	Blanket Order for Office Supplies
P0097490	New Chef Fashion Inc	\$1,000.00		CC	Blanket Order for Culinary Arts Student Uniforms
P0097491	Buddy's All Stars, Inc.	\$4,135.20		FC	Athletic Supplies
P0097494	RW Smith & Co	\$1,000.00		FC	Blanket Order for Onsite HVAC Repairs
P0097495	Special T's Marketing	\$1,260.39		SCE	Youth Tee Shirts
P0097497	Grainger Inc	\$988.42		CC	Storage Systems
P0097498	Accrediting Commission for Community and Junior Colleges	\$26,777.00		CC	Annual Dues
P0097499	Far Stone Technology Inc	\$13,900.00		FC	Software
P0097500	Comevo LLC	\$30,240.00		CC	Online Subscription Fee for CC, FC, and SCE; B/A 6/10/14
P0097502	International Graphics Solutions Inc	\$965.00		AC	Press Repairs
P0097503	S & S Interiors Inc	\$1,950.00		FC	Onsite Gym Floor Repairs
P0097504	Scantron Corporation	\$1,078.00		SCE	Equipment Repairs
P0097505	Patriot Paving Inc	\$27,975.00		FC	Onsite Concrete Work

**BOARD RECAP
FOR THE PERIOD AUGUST 5, 2014, THROUGH AUGUST 27, 2014**

BOARD MEETING 9/9/2014

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0097506	Case & Sons Construction Inc	\$21,210.00		FC	Onsite Painting Services
P0097507	Telvue Corporation	\$3,000.00		FC	Software Support
P0097508	Angelus Pacific Co	\$20,000.00		FC	Blanket Order for Parking Permits
P0097509	Apradox LLC	\$3,000.00		FC	Blanket Order for Administrative Adjudication
P0097510	FPC Graphics	\$2,000.00		FC	Blanket Order for Citation Paper
P0097511	Keystone Uniform Centers	\$5,000.00		FC	Blanket Order for Uniforms
P0097512	Letter Perfect Sign, Inc.	\$2,500.00		FC	Blanket Order for Campus Signs
P0097513	McCoy Mills Ford	\$1,500.00		FC	Blanket Order for Offsite Vehicle Services
P0097514	GPI CA-TII Inc	\$1,500.00		FC	Blanket Order for Offsite Vehicle Services
P0097515	Office Depot	\$5,000.00		FC	Blanket Order for Office Supplies
P0097516	Sprint Nextel	\$1,700.00		FC	Blanket Order for Wireless Phone Services
P0097517	Vision Communications Company	\$2,500.00		FC	Blanket Order for Radio Supplies
P0097518	White Bear Cleaners & Laundry	\$2,000.00		FC	Blanket Order for Dry Cleaning Services
P0097519	WT Cox Information Services	\$14,250.00		CC	Blanket Order for Library Subscriptions
P0097520	McMaster Carr Supply Co	\$1,750.00		FC	Blanket Order for Departmental Supplies
P0097521	Pearson Education Inc	\$818.65		SCE	Text Books
P0097522	Quinn Power System Associates	\$5,000.00		AC	Blanket Order for Onsite Power System Repairs
P0097523	Coast Fitness Repair Shop Inc	\$2,076.01		FC	Onsite Treadmill Repairs
P0097524	Coast Fitness Repair Shop Inc	\$1,112.69		FC	PE Supplies
P0097525	10-8 Retrofit	\$3,000.00		FC	Blanket Order for Vehicle Accessories
P0097526	International E-Z Up Inc	\$1,114.65		FC	PE Supplies
P0097527	Office Depot	\$2,000.00		FC	Blanket Order for Office Supplies
P0097528	Battery Systems Inc	\$401.72		CC	Parts for Electric Cart
P0097530	Club Car LLC	\$3,000.00		FC	Blanket Order for Onsite Club Car Repairs
P0097531	Club Car LLC	\$1,000.00		FC	Blanket Order for Onsite Club Car Repairs
P0097532	Office Depot	\$1,000.00		FC	Blanket Order for Office Supplies
P0097533	Environmental Management Technologies	\$2,447.20		FC	Onsite Waste Paint Removal
P0097535	Konica Minolta Business Solutions USA Inc	\$2,504.64		FC	Copier Lease Payments
P0097536	California Community Colleges Chief Instructional Officers	\$300.00		CC	Membership Dues
P0097537	Southwest Material Handling, Inc	\$436.62		CC	Forklift Seat

**BOARD RECAP
FOR THE PERIOD AUGUST 5, 2014, THROUGH AUGUST 27, 2014**

BOARD MEETING 9/9/2014

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0097538	Baker & Taylor Inc	\$8,500.00		FC	Blanket Order for Library Books
P0097540	Broadcast Supply Worldwide	\$10,897.00		FC	Radio Console Network
P0097543	Society for Human Resource Management	\$889.17		AC	Promotional Items
P0097544	Premier Chevrolet of Buena Park	\$1,500.00		FC	Blanket Order for Offsite Vehicle Servicing
P0097545	SimplexGrinnell	\$5,000.00		FC	Blanket Order for Onsite Fire Alarm Repairs
P0097546	SimplexGrinnell	\$3,821.37		FC	Fire Alarm System Monitoring
P0097547	Canon Solutions America Inc	\$3,734.06		AC	Charged for Copy Overage MA Allowance
P0097548	Follett Higher Education Group #1355	\$22,000.00		CC	Blanket Order for Book Vouchers
P0097549	Tomark Sports	\$252.37		CC	Athletic Turf
P0097550	Home Run Park Inc.	\$3,499.20		CC	Baseball Equipment
P0097558	Adorama	\$18,986.40		CC	Photographic Equipment
P0097559	IMS Refrigeration Inc	\$1,000.00		SCE	Blanket Order for Repairs & Services
P0097560	Best Equipment Service	\$500.00		FC	Blanket Order for Repairs & Services
P0097564	Uribes Furniture & Upholstery	\$4,200.00		CC	Blanket Order for Re-Upholstery Furniture
P0097565	WeFixPrinters.com	\$500.00		CC	Blanket Order for Repairs & Service
P0097566	I-Smile Dental Products	\$2,200.00		CC	Blanket Order for Dental Hygiene Supplies
P0097567	WMFY We Mail For You	\$604.81		AC	Printing Service
P0097568	Kawashima, Tony	\$6,000.00		FC	Blanket Order for Photography Services
P0097569	JE Halliday Sales Inc	\$761.33		AC	Printing Parts
P0097570	Apple Computer Inc	\$125.28		CC	Computer Supplies
P0097571	Prestige Golf Cars	\$1,490.96		CC	Golf Cart Supplies
P0097572	Broadcast Supply Worldwide	\$5,986.04		FC	Radio Equipment
P0097573	Scrip-safe Security Products Inc	\$1,321.57		FC	Security Paper for Transcripts
P0097574	Midwest Medical Supply Co LLC	\$308.55		CC	Health Science Lab Supplies
P0097575	Points of Light Institute	\$59.03		FC	President's Volunteer Service Awards
P0097576	Time Clock Sales & Service	\$300.00		AC	Blanket Order for Time Clock Repairs
P0097578	Marx Bros Fire Extinguisher Co Inc	\$621.51		AC	Onsite Fire Extinguisher Servicing
P0097580	VWR Funding Inc	\$1,437.55		CC	Physics Lab Supplies
P0097581	Ware Disposal Company Inc.	\$342.18		AC	Final Trash Removal and Bins Pick Up @ La Habra
P0097582	Arbor Scientific	\$1,535.26		CC	Physics Lab Supplies

**BOARD RECAP
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0097583	Amazon com	\$129.75		CC	Office Supplies
P0097584	Johnson Lift/Hyster	\$306.55		CC	Forklift Parts
P0097585	Pauls Tarpaulins & Merchandise Inc.	\$566.57		CC	Piping Supplies
P0097586	Controlled Key Systems	\$1,798.85		AC	Onsite Door Card Reader Installation
P0097588	Scantron Corporation	\$50.08		FC	Scantron Forms
P0097589	Amazon com	\$135.07		CC	Physics Lab Supplies
P0097590	Dallas Midwest	\$1,809.60		FC	File Cabinets
P0097591	Amazon com	\$237.58		CC	Physics Lab Supplies
P0097592	Pacific College Testing	\$1,296.00		CC	Software & Site License
P0097594	ACTT	\$495.00		CC	ESL Site License
P0097595	Computerized Assessment & Placement Programs Inc	\$1,800.00		CC	Software License
P0097596	Southland Medical	\$841.67		CC	Embalming Lab Supplies
P0097597	Psychological Assessment Resources Inc	\$1,539.65		SCE	Test Forms
P0097598	Pearson	\$7,884.32		SCE	Classroom supplies
P0097599	CDW Government Inc	\$349.39		AC	Scanner
P0097600	Midwest Medical Supply Co LLC	\$4,747.82		CC	Health Science Lab Supplies
P0097601	Toshiba America Information Systems Inc	\$233.28		FC	Copier Supplies
P0097602	Retrain America Corp	\$7,200.00		SCE	Training for Shale Exploration and Certification
P0097603	Brea Signs & Graphics Inc	\$162.00		FC	Custom Signs
P0097604	Amazon com	\$269.09		CC	Physics Lab Supplies
P0097605	Trebizo, Michael	\$440.00		FC	Reimbursement for Tow and Storage Fees
P0097606	Infante, Jonathan	\$7,500.00		FC	Videographer
P0097607	Vernes Plumbing Inc	\$440.00		AC	Onsite Backflow Plumbing Repairs
P0097608	Kneadle Inc	\$10,000.00		FC	Blanket Order for Marketing Services
P0097609	Home Depot	\$2,500.00		FC	Blanket Order for Hardware Supplies
P0097610	Office Depot	\$1,800.00		CC	Blanket Order for Office Supplies
P0097611	Office Depot	\$5,000.00		FC	Blanket Order for Office Supplies
P0097613	Ken Grody Ford	\$1,500.00		CC	Blanket Order for Auto Parts
P0097614	Daikin Applied	\$1,364.00		FC	Onsite HVAC Repairs
P0097615	Thomson West	\$521.65		AC	California Ed Code Books

**BOARD RECAP
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BOARD MEETING 9/9/2014**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0097616	Bearcom Wireless Worldwide	\$1,500.00		CC	Blanket Order for Radio Supplies
P0097617	Bearcom Wireless Worldwide	\$1,500.00		CC	Blanket Order for Repair Handheld Radios
P0097618	Ratex Business Solutions Inc	\$2,246.40		FC	Licenses for FC Bookstore POS System
P0097619	Crystal Factory	\$2,025.01		AC	Retiree Gifts
P0097620	CDW Government Inc	\$329.42		SCE	IPad Covers
P0097621	Scantron Corporation	\$539.00		SCE	Equipment Maintenance Agreement
P0097622	Higher Education Publications Inc.	\$268.93		AC	Directory
P0097623	Staples Inc	\$313.19		FC	Office Supplies
P0097624	Computype Inc	\$124.74		FC	Barcode Labels
P0097625	Ideapaint Inc	\$352.92		CC	Classroom Supplies
P0097626	Capitol Enquiry	\$93.57		AC	Congress Directory
P0097627	Los Angeles Times	\$572.00		FC	Subscription
P0097628	Scantron Corporation	\$220.78		FC	Testing Forms
P0097629	Aloha Island Cable Inc	\$4,940.00		CC	Testing Cable Fibers
P0097630	Baker & Taylor Inc	\$66.48		CC	Textbook
P0097631	E + D Miracles LLC	\$6,720.00		SCE	Lego Robotics Camp
P0097632	Coin Security Systems, Inc	\$2,974.00		FC	Key Safe
P0097633	Office Depot	\$3,000.00		SCE	Blanket Order for Office Supplies
P0097634	CDW Government Inc	\$858.21		FC	Office Supplies
P0097635	Sigma Internet Inc	\$335.36		CC	Computer Supplies
P0097637	Apple Computer Inc	\$16,499.66		CC	Computers
P0097643	JP Machine Tool Service	\$1,500.00		FC	Blanket Purchase Order for Repairs & Service
P0097644	Alley Kat Sheet Music Ctr	\$242.04		SCE	Sheet Music
P0097645	Novacoast Inc	\$21,918.60		CC	Software License
P0097646	Postmaster - Cypress	\$1,218.00		CC	Campus P.O. Box Fees
P0097647	Trend Offset Printing Services Inc	\$3,981.97		AC	Printing Service
P0097648	Creation Engine Inc	\$879.90		CC	Software License
P0097649	A Alvarado Painting	\$5,800.00		FC	Onsite Painting Services
P0097650	Sign-A-Rama	\$3,371.45		AC	Printing supplies
P0097651	Pierce Chemicals Royal Bond	\$363.97		CC	Embalming and Restorative Art Lab Supplies

**BOARD RECAP
FOR THE PERIOD AUGUST 5, 2014, THROUGH AUGUST 27, 2014
BOARD MEETING 9/9/2014**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0097652	Toshiba America Information Systems Inc	\$900.29		CC	Lease Copier Payments
P0097653	Anaheim Glass Inc	\$2,000.00		CC	Blanket Order for Repairs
P0097654	South Bay Document Destruction	\$1,200.00		AC	Blanket Order for Document Shredding
P0097655	Office Depot	\$1,500.00		CC	Blanket Order for Office Supplies
P0097656	Office Depot	\$2,500.00		CC	Blanket Order for Office Supplies
P0097657	Bourret's Glass & Screen Co	\$1,500.00		FC	Blanket Order for Glass Supplies
P0097658	Whittier Fertilizer Company	\$1,000.00		FC	Blanket Order for Lawn Care Supplies
P0097663	Division of the State Architect	\$605.00		CC	DSA Fees for CC Business Roof Antenna
P0097664	Vortex Industries Inc	\$1,265.50		CC	Onsite Door Repairs
P0097665	County of Orange	\$402.00		CC	Hazmat Fees
P0097666	CDW Government Inc	\$4,249.00		FC	Computers
P0097667	The Dodge Company	\$1,931.87		CC	Embalming Lab Supplies
P0097669	WB Construction	\$440.00		CC	Onsite Carpet Installation
P0097670	Green Power Company	\$2,825.28		CC	Custom LED Lights
P0097671	Vision Communications Company	\$1,000.00		FC	Blanket Order for Offsite Radio Repairs
P0097672	Atlas Holdings, Inc.	\$864.00		CC	Folding Chairs
P0097674	Pocket Nurse Enterprises Inc	\$1,070.45		CC	Nursing Program Lab Supplies
P0097675	Orange Coast Petroleum Equipment, Inc	\$585.00		CC	Annual AQMD Re-verification Test on M&O Fuel
P0097677	GST	\$368.29		CC	Office Supplies
P0097678	Jim Coleman LTD	\$60.41		CC	Health Science Supplies
P0097679	Society of Diagnostic Medical Sonographers	\$120.70		CC	Health Science Supplies
P0097680	National Council for Marketing and Public Relations	\$50.00		AC	Job Posting
P0097681	California Pro Sports	\$2,429.73		CC	Tennis Balls
P0097682	California Pro Sports	\$1,846.60		CC	Tennis Balls
P0097683	4imprint Inc	\$816.57		SCE	Student Materials
P0097685	All American Lock Corporation	\$379.24		CC	Onsite Gate Repairs
P0097686	Dell Marketing LP	\$201.11		CC	Computer Supplies
P0097687	Cynmar Corporation	\$47.89		CC	Biology Lab Supplies
P0097688	Amazon com	\$764.39		FC	Science Lab Supplies
P0097689	Amazon com	\$581.65		FC	Natural Science Lab Supplies

**BOARD RECAP
FOR THE PERIOD AUGUST 5, 2014, THROUGH AUGUST 27, 2014**

BOARD MEETING 9/9/2014

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0097690	Mitchell 1	\$1,375.90		CC	Software License
P0097691	WB Construction	\$4,720.00		CC	Onsite Door Installation
P0097693	Amazon com	\$77.56		CC	Physics Lab Supplies
P0097694	Amazon com	\$81.65		CC	Physics Lab Supplies
P0097695	Amazon com	\$56.33		CC	Physics Lab Supplies
P0097696	Amazon com	\$32.79		CC	Classroom Materials
P0097697	Incrediflix Inc	\$1,680.00		SCE	Animation Flix Camp
P0097698	Dell Marketing LP	\$4,642.11		CC	Computer
P0097699	Grainger Inc	\$4,500.00		AC	Blanket Order for Maintenance Supplies
P0097704	Olson, Kenneth	\$9,000.00		SCE	Develop Curriculum
P0097705	Vernes Plumbing Inc	\$2,066.59		AC	Onsite Plumbing Repairs
P0097706	Office Depot	\$3,500.00		FC	Blanket Order for Office Supplies
P0097707	Saloncentric Inc	\$3,000.00		FC	Blanket Order for Instructional Supplies
P0097708	VR Mason	\$2,392.04		AC	Onsite Signage Painting
P0097709	Buddy's All Stars, Inc.	\$454.72		FC	PE Supplies
P0097710	Office Depot	\$4,500.00		FC	Blanket Order for Office Supplies
P0097711	Office Depot	\$500.00		CC	Blanket Order for Office Supplies
P0097712	Konica Minolta Business Solutions USA Inc	\$10,554.10		SCE	Maintenance Agreement for Copiers
P0097713	Toshiba America Information Systems Inc	\$52.93		FC	Maintenance Agreement for Copier
P0097714	Cell Business Equipment	\$2,276.75		CC	Maintenance Agreement for Copier
P0097715	Cell Business Equipment	\$71.97		CC	Overage Charges on Maintenance Agreement Copiers
P0097717	Ricoh USA	\$8.67		FC	Overage Charges on Maintenance Agreement Copiers
P0097718	Fujitsu Computer Products of America Inc	\$1,295.00		FC	Maintenance Agreement for Scanner
P0097719	Computerized Assessment & Placement Programs Inc	\$5,992.50		CC	Online Assessment Tests
P0097721	Sigma Internet Inc	\$214.40		CC	Computer Supplies
P0097722	Home Depot	\$1,500.68		AC	Trash Cans
P0097723	Riddell/All American Sports Group	\$2,781.68		FC	Football Helmets
P0097724	Office Depot	\$51.29		SCE	Office Supplies
P0097725	B & M Lawn & Garden Center	\$250.00		AC	Blanket Order for Landscaping Supplies
P0097726	Glasby Maintenance Supply Co.	\$5,000.00		AC	Blanket Order for Paper Towels

**BOARD RECAP
FOR THE PERIOD AUGUST 5, 2014, THROUGH AUGUST 27, 2014**

BOARD MEETING 9/9/2014

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0097727	Buddy's All Stars, Inc.	\$274.20		FC	PE Supplies
P0097729	Amazon com	\$98.95		CC	Physics Lab Supplies
P0097730	The Circle Inc	\$7,000.00		AC	Printing Management Services
P0097731	Office Depot	\$2,000.00		AC	Blanket Order for Office Supplies
P0097732	Amazon com	\$71.52		CC	Physics Lab Supplies
P0097733	Amazon com	\$636.71		CC	Physics Lab Supplies
P0097734	Amazon com	\$242.92		CC	Physics Lab Supplies
P0097736	State of California	\$7,800.00		CC	Student Right-to-Know Reporting for CC and FC; B/A 6/11/96
P0097740	California Association for Nurse Practitioners	\$270.00		CC	Membership
P0097741	City of Anaheim	\$100.00		AC	Haz Mat Charge
P0097743	Amazon com	\$577.33		CC	Physics Lab Supplies
P0097749	ACCAA	\$378.74		AC	Professional Membership
P0097750	Snap-on Business Solutions	\$1,312.30		FC	Automotive Equipment
P0097751	Otto Systems LP	\$339.41		CC	Offsite Hoist Repairs
P0097752	American Association of Community Colleges	\$27,673.00		AC	Annual Membership Dues
P0097753	Associated Press	\$6,000.00		FC	Blanket Order for News Service
P0097754	Goodwill Industries of Orange County	\$40,000.00		FC	Blanket Order for Interpreting Services
P0097755	CollegeSource Inc	\$2,948.00		FC	Campus System Subscriptions
P0097757	Toshiba America Information Systems Inc	\$324.00		CC	Maintenance Agreement for Copier
P0097758	Thermal Combustion Innovators Inc	\$2,000.00		FC	Blanket Order for Infectious Medical Waste Removal
P0097759	Bio Rad Laboratories	\$4,695.53		FC	Science Lab Supplies
P0097760	National Council for Marketing and Public Relations	\$75.00		SCE	Entry Fees
P0097761	The Fullerton Collaborative	\$1,000.00		FC	Annual Dues
P0097762	Amazon com	\$272.00		CC	Physics Lab Supplies
P0097763	Office Depot	\$1,000.00		FC	Blanket Order for Office Supplies
P0097764	Corporate Business Interiors Inc	\$443.66		SCE	PC Desk Cart
P0097765	Easy English Times	\$48.00		FC	Classroom Subscription
P0097766	Grainger Inc	\$663.71		SCE	Bike Rack
P0097767	CDW Government Inc	\$673.52		FC	Office Supplies
P0097768	West Coast Promo Resource	\$317.09		SCE	Student Awards

**BOARD RECAP
FOR THE PERIOD AUGUST 5, 2014, THROUGH AUGUST 27, 2014
BOARD MEETING 9/9/2014**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0097769	Refrigeration Supplies Distributor	\$2,573.44		FC	Refrigeration Supplies
P0097770	Orange County Department of Education	\$3,700.00		AC	Courier Service
P0097771	Bremer's Plumbing & Boiler Services Inc	\$2,900.00		AC	Onsite Plumbing Services
P0097772	SimplexGrinnell	\$6,405.00		FC	Onsite Fire Alarm Repairs
P0097773	Infotox Inc	\$845.00		AC	Onsite Lead Based Paint Survey
P0097774	Penn-Jersey X-Ray	\$607.39		CC	Radiology Lab Supplies
P0097775	Nu/Age Development Inc	\$2,167.01		SCE	Cabinet Repairs & Replace
P0097777	CDW Government Inc	\$43,699.29		FC	Computers and Office Supplies
P0097778	Amazon com	\$56.68		CC	Physics Lab Supplies
P0097779	Amazon com	\$204.30		CC	Physics Lab Supplies
P0097780	Amazon com	\$130.03		CC	Physics Lab Supplies
P0097781	Ellis, Pilar	\$582.00		FC	Reimbursement for Field Trip Tickets
P0097782	Ellis, Pilar	\$375.00		FC	Reimbursement for Student Welcome Dinner
P0097790	Amazon com	\$121.99		CC	Physics Lab Supplies
P0097791	Office Depot	\$320.74		FC	Office Supplies
P0097792	Sign-A-Rama	\$1,616.77		SCE	Onsite Sign Installation
P0097793	Sign-A-Rama	\$348.07		AC	Onsite Sign Installation
P0097794	Adorama	\$25,980.60		CC	Photographic Equipment
P0097795	Sodexo Inc and Affiliates	\$47.25		FC	Catering
P0097796	Tutela Inc	\$340.00		AC	Onsite Camera Repairs
P0097797	CDW Government Inc	\$833.14		SCE	Head Sets
P0097798	Covoc Corp	\$3,751.01		AC	Replacement Window Shades
P0097799	Allsteel Inc	\$5,338.46		SCE	WorkStation
P0097800	Diamond Sharp Cutlery, Inc	\$191.95		CC	Onsite Vacuum Repairs
P0097801	Oriental Trading Company Inc	\$30.92		SCE	Instructional Supplies
P0097803	Amazon com	\$263.79		CC	Physics Lab Supplies
P0097804	Office Depot	\$278.93		SCE	Office Supplies
P0097805	Amazon com	\$209.59		CC	Physics Lab Supplies
P0097806	SCS Flooring Systems	\$4,025.00		AC	Onsite Flooring Repairs
P0097808	Cardiac Science Corporation	\$601.91		CC	Batteries

**BOARD RECAP
FOR THE PERIOD AUGUST 5, 2014, THROUGH AUGUST 27, 2014
BOARD MEETING 9/9/2014**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0097809	International Association of Campus Law Enforcement	\$225.00		CC	Annual Membership
P0097810	Randall Montgomery Stone Engraving	\$239.00		FC	Onsite Brick Engraving
P0097811	California College & University Police Chiefs Association	\$100.00		CC	Annual Membership
P0097817	Auto Body Tool Mart	\$539.42		FC	Automotive Equipment
P0097818	Amazon com	\$90.71		CC	Physics Lab Supplies
P0097819	Brea Trophy & Engraving	\$521.25		FC	Graduation Awards
P0097820	Kennedy, Taffia	\$768.90		SCE	Reimbursement for Classroom Materials
P0097821	Bremer's Plumbing & Boiler Services Inc	\$2,600.00		AC	Onsite Plumbing Repairs
P0097830	O'Reilly	\$1,500.00		CC	Blanket Order for Automotive Supplies
P0097831	Computerland of Silicon Valley	\$12,312.00		FC	Software Licenses
P0097832	Sodexo Inc and Affiliates	\$367.20		CC	Catering - Health Services Meeting
P0097833	Southland Medical	\$152.09		CC	Mortuary Science Lab Supplies
P0097834	Transportation Charter Services Inc	\$17,000.00		CC	Blanket Order for Transportation Services
P0097835	Enterprise Rent A Car	\$3,000.00		CC	Blanket Order for Transportation Services
P0097836	Southland Medical	\$145.07		CC	Mortuary Science Lab Supplies
P0097837	Home Depot	\$2,500.00		CC	Blanket Order for Hardware Supplies
P0097838	Trend Offset Printing Services Inc	\$4,422.61		AC	Printing Services
P0097839	Office Depot	\$335.91		CC	Office Supplies
P0097840	Office Depot	\$78.96		CC	Office Supplies
P0097841	Southland Medical	\$189.50		CC	Mortuary Science Embalming Lab Supplies
P0097842	Amazon com	\$206.13		CC	Physics Lab Supplies
P0097843	LAC+USC Medical Center	\$270.00		CC	Anatomical Specimens
P0097844	Gartner Inc	\$19,700.00		AC	Research Services
P0097845	Adorama	\$5,688.00		CC	Photography Equipment
P0097846	The Wolf Printing Company	\$3,500.00		FC	Blanket Order for Graphic Designs
P0097847	Acey Decy Equipment Co	\$34,598.89		FC	Theatrical Stage Equipment
P0097848	GST	\$1,317.90		FC	Computer
P0097849	Galaxy Int'l Connections Inc	\$84.51		CC	Classroom Supplies
P0097861	Machining Time Savers Inc	\$96,940.48		FC	Machining Equipment B/A: 8/26/14
P0097862	Computer Sports Medicine Inc	\$600.00		FC	Software Licensing

**BOARD RECAP
FOR THE PERIOD AUGUST 5, 2014, THROUGH AUGUST 27, 2014
BOARD MEETING 9/9/2014**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0097863	Apple Computer Inc	\$1,957.93		FC	Computer
P0097867	Russo, Bernard	\$175.00		FC	Honorarium - STEM speaker
P0097870	Hexagon Metrology Inc	\$58,784.40		FC	Software Education System
P0097876	Logicube, Inc	\$5,054.67		AC	Computer Hardware

\$1,212,415.34

Approved by: _____
Fred Williams, Vice Chancellor

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: September 9, 2014

SUBJECT: Prop 39 Funding

Action	
Resolution	
Information	X
Enclosure(s)	

BACKGROUND: On June 19, 2014, the District was notified that it had been allocated \$994,456 in Prop 39 Funds for 2014-15 to complete three projects within the District based on submitted applications.

Campus	Project	Projected Cost	Prop 39 Savings kWh/yr	Demand Savings (kW)
CC	HVAC Replacement	\$2,116,000	1,419,136	0.0
FC	Interior Lighting	204,051	54,149	19.0
FC	Chillers VFD Phase 2	215,000	318,146	117.8
Total		\$2,535,051	1,791,431	136.8

Estimated project cost	\$2,535,051
Prop 39 Funds	(994,456)
Utility incentives	(91,351)
District Match	\$1,449,244

As a condition for funding, each of these projects must be completed by June 30, 2015. Once completed, it is estimated that in the first year, the District would save a total of \$260,764, \$206,467 of that is in electricity savings and another \$48,381 in maintenance savings. After a year and a half the District would realize a net savings over each of the estimated 13.55 year of the equipment's effective useful life.

For the District match of \$1,449,244, staff will use a portion of the Capital Outlay Contingency and Scheduled Maintenance. Following is a short description of each of the projects:

CC HVAC Replacement: Replace antiquated HVAC equipment at the following Buildings, Gymnasium II, Tech II and Tech III.

FC Interior Lighting: Retrofit 32 watt T-8 fixtures in classrooms, offices, and meeting rooms throughout the campus with 18 watt LED.

FC VFD Phase 2: Installing a second phase of VFDs campus wide on the chillers to optimize chiller operation and set point control. The current speed of the chillers cannot modulate depending on the electrical demand load due to the lack of variable frequency drives. Controls will be added.

This agenda item was submitted by Rick Williams, District Director, Facilities Planning & Construction.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6250, Budget Management.

FUNDING SOURCE AND FINANCIAL IMPACT: \$994,814 is coming from State Prop 39 Funds with another \$91,351 coming from utility incentives. The balance of \$1,449,244 will come from the Capital Outlay Contingency and Scheduled Maintenance Fund.

RECOMMENDATION: It is recommended that the Board receive this agenda item for information only regarding the Proposition 39 funding allocation.

Fred Williams
Recommended by

Approved for Submittal

4.b.2
Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: September 9, 2014 Resolution _____
Information _____
Enclosure(s) _____
SUBJECT: Agreement with School Services of California,
Inc. for District-Wide Compensation Study

BACKGROUND: The District requested a proposal for a District-Wide Compensation Study to include the Full-Time Faculty, Part-Time Faculty, Management, Confidential and Classified positions. The goal is to align job descriptions with the current roles and responsibilities of positions and conduct a market analysis of compensation in similar or like jobs in other community college districts.

School Services of California, Inc. has responded to the District's request for a proposal for a District-Wide Compensation Study. School Services of California, Inc. is a statewide leader in helping public education in Fiscal and Management Consulting, Legislative Advocacy, Training, Collective Bargaining, and the Collection of Statewide Data. The District has used School Services of California, Inc. on other collective bargaining matters.

Areas to be considered during the Compensation Study will include:

- Identification of a list of eight to eleven community college districts in the geographical area for comparing positions and compensation.
- Identification and analysis of the job descriptions and salary levels offered for each of the benchmark positions.
- Determination of how each position compares to that of the other districts in terms of duties and salary levels.
- Comparative ranking of salaries offered for each position.
- Determination of other benefits offered by each district in the study, including health benefit contributions, any employer payment of the employee's retirement contribution, longevity, and stipends offered.
- Comparative ranking of health coverage and other benefits provided by each district in the study, including retiree benefits.

The cost to conduct the District-wide Compensation Study is as follows:

Management/Confidential	\$21,200
Classified	\$54,200
Part-time Faculty	\$28,600
Full-time Faculty	\$31,000
Total	\$135,000

The amount proposed for each component of the study will be augmented by actual and reasonable expenses. "Expenses" are defined as actual out-of-pocket expenses such as travel, meals, telephone charges, shipping and duplication of materials. If additional meetings or presentations are required, a charge of \$215 per consultant will be billed in addition to actual reasonable expenses.

The contract will begin on September 10, 2014, and run through May 31, 2015. The estimated completion time will be 8-10 weeks after the requested benchmark documentation has been received from surrounding community college districts.

This agenda item was submitted by Fred Williams, Vice Chancellor, Finance/Facilities.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: The expenses will be paid from District Services Carryover Funds.

RECOMMENDATION: Authorization is requested to enter into a contract with School Services of California, Inc. from September 10, 2014, through May 31, 2015, to conduct a Compensation Study, for the amount of \$135,000 plus additional reasonable expenses.

Further authorization is requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the contract on behalf of the District.

Fred Williams

Recommended by

Approved for Submittal

4.c.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: September 9, 2014 Resolution _____
Information _____
SUBJECT: Academic Personnel Enclosure(s) X

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.a.1

Item No.

Academic Personnel
September 9, 2014

RETIREMENT

Cebrian, Gayle	FC	Cosmetology Instructor Eff. 01/01/2015 PN FCF662
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CHANGE IN SALARY CLASSIFICATION

Bicksler, Bonnie	FC	Reading Instructor (ADJ) From: Column 1, Step 0 To: Column 2, Step 0 Eff. 08/25/2014
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Cagley, Janet	SCE	Non-Credit Instructor/High School From: Class B, Step 1 To: Class E, Step 10 Eff. 09/04/2014
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Lacy, Sunita	FC	Reading Instructor (ADJ) From: Column 1, Step 0 To: Column 2, Step 0 Eff. 08/25/2014
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Medina-Bernstein, Denise	CC	Nursing Instructor From: Class B To: Class C Eff. 08/22/2014
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PAYMENT FOR INDEPENDENT LEARNING CONTRACT-2014 SUMMER INTERSESSION

Grande, Jolena	CC	\$60.00
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LEAVES OF ABSENCE

Bianchino, Annie	FC	Chemistry Instructor Load Banking Leave With Pay (6.67%) Eff. 2014 Fall Semester
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Chan, Theodore	FC	Chemistry Instructor Load Banking Leave With Pay (3.33%) Eff. 2014 Fall Semester
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Chiang-Schultheiss, Darren	FC	English Instructor Load Banking Leave With Pay (6.66%) Eff. 2014 Fall Semester
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Academic Personnel
September 9, 2014

Cho, Leonard	FC	Mathematics Instructor Load Banking Leave With Pay (26.67%) Eff. 2014 Fall Semester
DuBois, Toni	FC	Vice President, Student Services Family Medical Leave (FMLA/CFRA) (Intermittent) Paid Leave using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 09/17/2014-09/25/2014
Grossman, David	FC	Dean, Physical Education Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 08/02/2014-10/05/2014

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2014 FALL SEMESTER,
TRIMESTER

Albrecht, Christopher	CC	Column 1, Step 0
Bergdale, Abbie	FC	Column 1, Step 0
Borbon, Eva	CC	Column 1, Step 0
Brandan, Melissa	CC	Column 1, Step 0
Browne, Lindsay	CC	Column 1, Step 0
Carey, Jamie	CC	Column 1, Step 3
Flint, Stephanie	FC	Column 1, Step 0
Funderburk, Michelle	FC	Column 1, Step 1
Gibson, Jess	CC	Column 3, Step 0
Gonzalez, Antonio	CC	Column 1, Step 0
Han, Il Gu	CC	Column 1, Step 0
Hawkins, Mark	FC	Column 1, Step 0
Hines, Joe	FC	Column 1, Step 0
Inthavong, Akhom	CC	Column 1, Step 0
Jones, Vita	FC	Column 1, Step 0
Lacuesta, George	SCE	Column 1, Step 0
Moe, Bryan	FC	Column 2, Step 0
Most, Rosemary	FC	Column 1, Step 0
Nava, Michelle	FC	Column 1, Step 0
Neis, Robert	FC	Column 1, Step 0
OBrite, Patricia	FC	Column 1, Step 0
Ortega, Mark	FC	Column 1, Step 0
Park, Sarah	SCE	Column 1, Step 0
Petrosspour, Solange	FC	Column 1, Step 0
Pineda, Edward	CC	Column 1, Step 0
Pinedo, Victor	CC	Column 2, Step 0

Academic Personnel
September 9, 2014

Reid, Michael	FC	Column 1, Step 0
Schulze, Michael	FC	Column 1, Step 0
Touchard, Blake	CC	Column 2, Step 0
Vu, Tim	CC	Column 1, Step 0
White, Tina	CC	Column 1, Step 0
Wilsey, Darren	FC	Column 1, Step 0
Winek, John	FC	Column 2, Step 0
Wolman, Jack	CC	Column 1, Step 0

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Maduena, Jeanette	CC	Column 2, Step 0
Patrick, Michelle	SCE	Column 1, Step 0

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Giroux, Randall	FC	Column 1, Step 0
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Adams, Virgil	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class E Not to exceed 9 hours Eff. 07/03/2014-07/09/2014
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Cadena, Maria	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class E Not to exceed 20 hours Eff. 06/16/2014-07/30/2014
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Chadwick, Janice	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 20 hours Eff. 06/16/2014-07/30/2014
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Academic Personnel
September 9, 2014

Orlijan, Kimberly	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 20 hours Eff. 06/16/2014-07/30/2014
Ssensalo, Renee	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class E Not to exceed 20.5 hours Eff. 07/01/2014-08/11/2014
Tebay, John	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class C Not to exceed 20 hours Eff. 06/16/2014-07/30/2014

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: September 9, 2014 Resolution _____
SUBJECT: Classified Personnel Information _____
Enclosure(s) X

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.b.1

Item No.

VOLUNTARY CHANGES IN ASSIGNMENT

Acierno, Darin	FC	Office Coordinator (87.5%) Permanent Increase in Months & Percent Employed From: 11.5 months, 87.5% To: 12 months, 100% Eff. 09/01/2014 PN FCC998
Crockrom, Lessie'	FC	Administrative Assistant II (100%) Permanent Increase in Months Employed From: 11 Months To: 12 Months Eff. 09/01/2014 PN FCC946
Cronin, Lori	FC	Health Services Assistant (100%) Temporary Change in Assignment To: FC Health Services Administrative Assistant 10.5-month position (100%) Range 36, Step E + 20% Longevity + PG&D Classified Salary Schedule Eff. 08/25/2014 – 12/31/2014
Hamblet, Nitzya	FC	Administrative Assistant I (100%) Temporary Increase in Months Employed From: 10 months To: 10 months + 7 days Eff. 07/28/2014 – 08/31/2014 Permanent Increase in Months Employed From: 10 Months To: 12 Months Eff. 09/01/2014 PN FCC716

Classified Personnel
September 9, 2014

Horrocks, Debbie	FC	Administrative Assistant I (50%)	
			Permanent Increase in Months & Percent Employed From: 10 months, 50% To: 12 months, 100% Eff. 09/01/2014 PN FCC887
Louie-Jeu, Kim	FC	Evaluator (75%)	
			Permanent Increase in Percent Employed From: 75% To: 100% Eff. 10/01/2014 PN FCC864
Perkins, Deborah	FC	Tutorial Services Coordinator (100%)	
			Permanent Increase in Months Employed From: 11 Months To: 12 Months Eff. 09/01/2014 PN FCC792

NEW CLASSIFIED MANAGEMENT JOB DESCRIPTION

District Manager, Internal Audit
(See pages 5.b.5 to 5.b.7)

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: September 9, 2014 Resolution _____
SUBJECT: Professional Experts Information _____
Enclosure(s) X

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.c.1

Item No.

Professional Experts
September 9, 2014

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Alcala, Claudia	FC	Project Expert	Student Diversity Success Initiative	14	08/04/2014	12/19/2014
Alcala, Claudia	FC	Project Expert	Incite-Academic Support for Student Athletes	12	08/11/2014	12/19/2014
Baca, Asher	SCE	Project Expert	Mobility Trainer/Vocational Specialist	26	09/02/2014	12/12/2014
Boocks, Elizabeth	FC	Project Expert	Centennial Archival Photography	20	07/14/2014	12/31/2014
Filip, Dragana	CC	Technical Expert I	PERKINS IV Enhancing Student Success	15	08/25/2014	12/12/2014
Gil, Eloisa	SCE	Project Coordinator	Curriculum Developer	14	08/25/2014	09/05/2014
Halverson, Heather	FC	Project Coordinator	ESP-Entering Scholars Program (BSI Project #4)	20	08/25/2014	06/30/2015
Hammons, Lyle	CC	Technical Expert I	PERKINS IV Enhancing Student Success	3	08/25/2014	05/15/2015
Hock, Richard	CC	Project Manager	Fall Online Management (backup support)	8	09/01/2014	12/13/2014
Hoefflin, Cindie	CC	Technical Expert I	PERKINS IV –enhancing Student Success	10.5	08/25/2014	12/12/2014
Huipe, Emmanuel	FC	Project Expert	Light and Audio Event Programmer	26	08/21/2014	12/06/2014
Kelly-Mandich, Linda	FC	Project Coordinator	ESP-Entering Scholars Program (BSI Project #4)	20	08/25/2014	06/30/2015
Kilroy, James	CC	Technical Expert I	English/Reading Mini Conference	6	08/18/2014	08/21/2014
Leigh, Alexander	CC	Technical Expert I	Piano Accompanist	10	08/25/2014	12/13/2014
Macarthur, Carl	FC	Project Expert	Student Diversity Success Initiative	12	08/04/2014	12/19/2014
Macarthur, Carl	FC	Project Expert	Incite-Academic Support for Student Services	12	08/11/2014	12/19/2014
Martin, Linda	CC	Technical Expert I	Nursing Enrollment Growth Grant	10	08/11/2014	12/12/2014
Martin, Linda	CC	Technical Expert I	PERKINS IV – Enhancing Student Success	11	08/11/2014	12/12/2014
McCormack, James	CC	Technical Expert I	Photographer (archives, publicity)	10	08/04/2014	12/13/2014
Meyri, Julie	SCE	Project Coordinator	Deaf Services Specialist	26	08/20/2014	09/30/2014
Miller, Jeanne	CC	Project Manager	Fall Online Management (backup support)	8	09/01/2014	12/13/2014

Professional Experts
September 9, 2014

Mills, Amy	FC	Project Coordinator	Supplemental Instruction Project Coordinator	26	07/28/2014	10/24/2014
Orozco, Luciano	CC	Technical Expert II	WIP Grant Coordinator	6	08/27/2014	11/30/2014
Pallarca, Alpha	CC	Project Expert	Perkins Grant – Tourism	5	08/27/2014	12/12/2014
Parker, Arlene	CC	Technical Expert I	PERKINS IV Enhancing Student Success	3	09/08/2014	12/12/2014
Peterson, Lucas	SCE	Project Coordinator	Curriculum Developer	15	08/25/2014	09/05/2014
Peterson, Queen	FC	Project Coordinator	Incite-Academic Support for Student Athletes	12	08/25/2014	06/15/2015
Peterson, Queen	FC	Project Coordinator	Fullerton College Student Diversity Success Initiative	12	08/25/2014	06/15/2015
Portillo Van Metre, N	FC	Project Expert	Graduate Student Internship Program	26	08/25/2014	12/12/2014
Primm, John	CC	Technical Expert I	Photographer (archives, publicity)	10	08/04/2014	12/13/2014
Reeves, Megan	SCE	Project Coordinator	C2C Coordinator	26	09/02/2014	11/21/2014
Reiland, Kathleen	CC	Project Manager	Perkins Grant- Tourism	4	08/27/2014	05/26/2015
Saunders, Mary Ann	CC	Project Expert	Perkins Grant Tourism	13	08/27/2014	12/12/2014
Simon, Pamela	FC	Project Expert	Graduate Student Internship Program	26	08/25/2014	12/12/2014
Smith, Nancy	CC	Technical Expert I	Perkins IV – Enhancing Student Success	8	08/11/2014	12/12/2014
Smith, Nancy	CC	Technical Expert I	Nursing Enrollment Growth Grant	15	08/25/2014	12/12/2014
Tuttle, Valerie	CC	Technical Expert I	English/Reading Dept Mini Conference Material	6	08/18/2014	08/21/2014
Valdez, Edilberto	CC	Technical Expert I	Perkins Grant Tourism	3	08/27/2014	05/26/2015
Wada, Kathryn	CC	Project Manager	AB86	10	08/18/2014	08/21/2014
Watson, Denise	CC	Technical Expert I	PERKINS IV – Enhancing Student Success	3	09/08/2014	12/12/2014

SCE TUITION PROGRAMS

Name	Salary	Trimester	Max Permitted Hours per Week
De La Rosa, Jason	Tuition Rate	Fall Trimester	26
De La Rosa, Jason	Tuition Rate	Winter Trimester	26

Professional Experts
September 9, 2014

De La Rosa, Jason	Tuition Rate	Spring Trimester	26
Eggan, Meredith	Tuition Rate	Fall Trimester	26
Eggan, Meredith	Tuition Rate	Winter Trimester	26
Eggan, Meredith	Tuition Rate	Spring Trimester	26
Gallegos, Ramon	Tuition Rate	Fall Trimester	26
Gallegos, Ramon	Tuition Rate	Winter Trimester	26
Gallegos, Ramon	Tuition Rate	Spring Trimester	26
Kyselka, Janet	Tuition Rate	Fall Trimester	26
Kyselka, Janet	Tuition Rate	Winter Trimester	26
Kyselka, Janet	Tuition Rate	Spring Trimester	26
Mosley, Felton	Tuition Rate	Summer Trimester	26
Parent, Wendy	Tuition Rate	Fall Trimester	26
Parent, Wendy	Tuition Rate	Winter Trimester	26
Parent, Wendy	Tuition Rate	Spring Trimester	26
Spack, Allison	Tuition Rate	Fall Trimester	26
Spack, Allison	Tuition Rate	Winter Trimester	26
Spack, Allison	Tuition Rate	Spring Trimester	26
Zawolkow, Esther	Tuition Rate	Fall Trimester	3
Zawolkow, Esther	Tuition Rate	Winter Trimester	3
Zawolkow, Esther	Tuition Rate	Spring Trimester	3

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: September 9, 2014 Resolution _____
Information _____
SUBJECT: Hourly Personnel Enclosure(s) X

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.d.1

Item No.

Hourly Personnel
September 09, 2014

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Gustavo, Lucatero	FC	Clerical/Secretarial - Assist HRC program with student outreach	09/24/14	12/12/14	TE A 4
Huerta, Liliana	FC	Clerical/Secretarial - Assist HRC program with student outreach	09/24/14	12/12/14	TE A 4
Kasinathan, Jeyalan	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	09/24/14	12/16/14	TE A 1
Kennon, Leonard	FC	Clerical/Secretarial - Assist in Student Affairs office	09/10/14	12/13/14	TE A 1
Key-Ketter, Leah	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	09/24/14	12/15/14	TE B 3
Kucukarslan, Gregory	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	09/24/14	12/16/14	TE A 1
Lara, Catherine	CC	Clerical/Secretarial - Assist in Social Sciences Division office	09/08/14	12/05/14	TE B 4
Lewis, Matthew	FC	Clerical/Secretarial - Assist with photo ID cards in Student Activities office	09/29/14	12/29/14	TE A 1
Lombardino, Marc	FC	Clerical/Secretarial - Piano accompanist for Music department	09/24/14	12/24/14	TE G 2
Loveless, Brandon	FC	Tech/Paraprof - Program assistant for Men's Water Polo	09/10/14	04/06/15	TE H 4
Luchansky, Jesse	FC	Tech/Paraprof - Program assistant for Men's Water Polo	09/10/14	04/06/15	TE H 4
Martinez, Marilyn	FC	Clerical/Secretarial - Assist HRC program with student outreach	09/24/14	12/12/14	TE A 4
Martinez, Nicole	FC	Clerical/Secretarial - Assist HRC program with student outreach	09/24/14	12/12/14	TE A 4
Mueller, Matthew	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	09/24/14	12/16/14	TE A 1
Nava, Crystal	SCE	Clerical/Secretarial - Assist in counseling office	09/10/14	12/12/14	TE B 2
Nunez, Amador	FC	Tech/Paraprof - Program assistant for Women's Soccer	09/10/14	03/30/15	TE H 4
Spencer, Danielle	FC	Clerical/Secretarial - Assist for ENGAGE with STEM and CTE grants	08/25/14	12/31/14	TE A 1
Tecero, Alison	FC	Clerical/Secretarial - Assist with photo ID cards in Student Activities office	09/22/14	12/22/14	TE A 1
Valladares, Calvin	FC	Tech/Paraprof - Program assistant for Men's Tennis	09/24/14	04/15/15	TE H 4
Zamorano, Karla	SCE	Direct Instr Support - Assist in Learning Center	09/10/14	12/05/14	TE B 2

Hourly Personnel
September 09, 2014

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Cho, Seol Hee	SCE	Direct Instr Support - Tutor DSPS students	09/10/14	12/12/14	TE A 1
Hafenstine, Rex	FC	Direct Instr Support - Tutor for WIP Biotech grant project	09/10/14	12/31/14	TE B 4
Hein, Michael	SCE	Direct Instr Support - Tutor students in ESL and citizenship preparation	09/08/14	06/30/15	TE A 1
Khwaja, Anisa	FC	Direct Instr Support - Tutor in English Success Center	09/10/14	12/13/14	TE B 1
Perry, Regina	FC	Direct Instr Support - Tutor in campus Tutoring Center	09/10/14	12/12/14	TE A 2
Richardson, Nicole	FC	Direct Instr Support - Tutor students for STEM grant project	09/10/14	12/31/14	TE A 1
Rosales, Robert	FC	Direct Instr Support - Tutor in campus Tutoring Center	09/10/14	12/12/14	TE A 2
Santa Maria, Linda	FC	Direct Instr Support - Tutor in campus Tutoring Center	09/10/14	12/12/14	TE B 4

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
DeRobles, Issac	FC	Clerical/Secretarial - Substitute for vacant Biology Lab Clerk PN FCC929	08/25/14	11/03/14	TE B 4

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Aguilar, Gabriele	FC	Work Study Student - Assist in CalWorks office	08/25/14	06/30/15	TE A 3
Aneke, Alvin	FC	Full-time Student - Assist in Student Affairs office	09/02/14	06/30/15	TE A 1
Armenta, Elizabeth	FC	Work Study Student - Assist in Admissions and Records	08/25/14	06/30/15	TE A 1
Avelino, Gerard	CC	Full-time Student - Assist in Admissions and Records	08/27/14	06/30/15	TE A 1
Bae, JongUn	FC	Full-time Student - Assist in International Student Center	08/25/14	06/30/15	TE A 1
Bakhom, Hoda	FC	Work Study Student - Assist in campus Tutoring Center	08/25/14	06/30/15	TE A 1
Berkley, John	FC	Full-time Student - Tutor for CTE project	08/25/14	06/30/15	TE A 1
Bouman, Daniel	FC	Full-time Student - Assist in the office of Special Programs	08/25/14	06/30/15	TE B 4
Burnette, David	FC	Full-time Student - Assist in the office of Special Programs	08/25/14	06/30/15	TE A 2

Hourly Personnel
September 09, 2014

Canas, Vanessa	FC	Work Study Student - Assist in Art gallery	08/25/14	06/30/15	TE A 1
Canizales, Marybel	CC	Work Study Student - Assist in DSPS office	09/02/14	06/30/15	TE A 1
Castro, Allyson	CC	Work Study Student - Assist in the Theater program	09/04/14	06/30/15	TE A 1
Chambers, Elba	FC	Work Study Student - Assist in the Tutoring Center	08/25/14	06/30/15	TE A 1
Chavez, Abigail	FC	Full-time Student - Assist in Counseling department	08/25/14	06/30/15	TE A 1
Corry, Brooke	FC	Full-time Student - Assist students conduct scientific research	09/02/14	06/30/15	TE A 1
Cuadra, Jenny	SCE	Full-time Student - Assist in Learning Center	08/25/14	06/30/15	TE A 1
Garcia, Luis	CC	Work Study Student - Assist in DSPS office	09/02/14	06/30/15	TE A 1
Gonzalez, Griselda	CC	Work Study Student - Assist in Culinary Art program	09/04/14	06/30/15	TE A 1
Ho, Duc	FC	Full-time Student - Assist in International Student Center	08/25/14	06/30/15	TE A 1
Ho, Huy	CC	Work Study Student - Assist in Counseling department	08/25/14	06/30/15	TE A 1
Howard, Nicole	FC	Full-time Student - Clerical assistance for EOPS reception desk	08/25/14	06/30/15	TE A 1
Huerta, Evelin	FC	Full-time Student - Assist in Campus Music Lab	09/29/14	06/30/15	TE A 1
Ingram, Jessica	FC	Clerical/Secretarial - Assist with photo ID cards in Student Activities office	08/25/14	06/30/15	TE A 1
Kim, Chanmie	FC	Full-time Student - Assist in International Student Center	08/25/14	06/30/15	TE A 1
Lagunas, Alfonso	FC	Work Study Student - Assist in campus library	08/25/14	06/30/15	TE A 1
Lam, Yen	CC	Full-time Student - Assist in Admissions and Records	08/25/14	06/30/15	TE A 1
Lanjewar, Kunal	FC	Full-time Student - Assist in International Student Center	08/25/14	06/30/15	TE A 1
Lilly-Clark, Sarah	CC	Work Study Student - Assist in CalWorks office	09/02/14	06/30/15	TE A 1
Manahan, Marcus	FC	Full-time Student - STEM Event Coach	08/25/14	06/30/15	TE A 2
Martinez, Michael	FC	Full-time Student - STEM Event Coach	08/25/14	06/30/15	TE A 1
Montanez, Blanca	FC	Full-time Student - Assist in Counseling department	08/25/14	06/30/15	TE A 1
Mooney, James	FC	Full-time Student - Score and timekeeper for water polo and swim events	08/25/14	06/30/15	TE A 1
Moore, Kimberly	FC	Work Study Student - Assist in Admissions and Records	08/25/14	06/30/15	TE A 1
Morales, Dayana	FC	Work-study Student - Assist in music lab	09/02/14	06/30/15	TE A 1
Nunez, Yadira	FC	Work Study Student - Assist in Admissions and Records	08/25/14	06/30/15	TE A 1
Ortiz, Johana	FC	Full-time Student - Assist in Counseling department	08/26/14	06/30/15	TE A 1
Palmer, Trevor	FC	Full-time Student - Assist in Student Affairs office	08/25/14	06/30/15	TE A 1

Hourly Personnel
September 09, 2014

Patino, Brenda	FC	Work Study Student - Assist in campus library	08/25/14	06/30/15	TE A 1
Perez, Mariana	FC	Full-time Student - Assist in International Student Center	08/25/14	06/30/15	TE A 1
Pesca, Phillip	FC	Full-time Student - STEM Event Coach	08/25/14	06/30/15	TE A 1
Phillip, Carool	CC	Work Study Student - Assist in DSPS office	09/02/14	06/30/15	TE A 1
Pollard, Yana	FC	Work Study Student - Assist in Women's Physical Education	08/25/14	06/30/15	TE A 1
Ramirez, Bibiana	FC	Full-time Student - Assist in Admissions and Records	08/25/14	06/30/15	TE A 1
Ramirez, Sara	FC	Full-time Student - Assist in Campus Safety office	09/08/14	06/30/15	TE B 1
Ramos, Norma	FC	Work Study Student - Assist in Writing Center	08/25/14	06/30/15	TE A 2
Rivera, Rocio	FC	Work Study Student - Assist in Admissions and Records	08/25/14	06/30/15	TE A 1
Rodriguez, Kimberly	FC	Full-time Student - STEM Event Coach	08/25/14	06/30/15	TE A 1
Ruiz, Daphne	FC	Full-time Student - Assist with students with campus information	08/25/14	06/30/15	TE A 1
Salas, Morgan	CC	Work Study Student - Assist in the Assessment office	09/02/14	06/30/15	TE A 1
Sanchez, Alicia	FC	Work Study Student - Assist in Admissions and Records	08/25/14	06/30/15	TE A 1
Sanzhez, Lorena	FC	Full-time Student - Clerical assistance for EOPS reception desk	08/25/14	06/30/15	TE A 1
Sattar, Nur	FC	Full-time Student - Assist in Honors program	09/08/14	06/30/15	TE A 1
Shabafroozan, P.	FC	Full-time Student - Assist in campus Tutoring Center	08/25/14	06/30/15	TE A 1
Sisay, Ruth	CC	Work Study Student - Assist in the Assessment office	09/02/14	06/30/15	TE A 1
Solorio, Donna	FC	Full-time Student - Assist in campus bookstore	09/18/14	06/30/15	TE A 1
Thomas, Tricina	CC	Work Study Student - Assist in Biology lab	09/02/14	06/30/15	TE A 1
Thompson, Jeremiah	CC	Full-time Student - Assist with various projects under Title V Grant	08/27/14	06/30/15	TE A 1
Truong, Doan	FC	Full-time Student - Assist with students with campus information	08/25/14	06/30/15	TE A 1
Tukhi, Ghorashka	CC	Work Study Student - Assist in DSPS office	09/02/14	06/30/15	TE A 1
Vargas, Kelsey	CC	Full-time Student - Assist with Associated Students Executive Secretary	08/25/14	06/30/15	TE A 1
Victor, Joseph	FC	Full-time Student - STEM Event Coach	08/25/14	06/30/15	TE A 1
Villa, Marc	CC	Full-time Student - Assist in Admissions and Records	08/25/14	06/30/15	TE A 1
Wong, Catherine	FC	Full-time Student - Tutor in campus Tutoring Center	09/02/14	06/30/15	TE A 1
Wong, Catherine	FC	Full-time Student - Clerical assistance for massage program	08/24/14	06/30/15	TE A 1
Youngblood, Robert	CC	Full-time Student - Assist instructors with Perkins Travel/Tourism	08/27/14	06/30/15	TE B 3
Zarate, Ana	FC	Full-time Student - Assist in Counseling department	08/25/14	06/30/15	TE A 1

Hourly Personnel
September 09, 2014

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: September 9, 2014

SUBJECT: Volunteers

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

BACKGROUND: The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.e.1

Item No.

Volunteer Personnel
September 9, 2014

VOLUNTEER PERSONNEL WITHOUT PAY

Name	Site	Program	Begin	End
Cano, Sandra	SCE	DSPS - Personal Care Attendant	09/08/2014	06/26/2015
Hernandez, Shelby	FC	DSS - Personal Services Attendant	08/25/2014	05/22/2015
Hutting, Anthony	CC	Physical Education - Baseball	09/10/2014	12/31/2014
McCormick, Chon Hee	FC	Physical Education - Football	08/28/2014	06/30/2015
McGraw, Derek	FC	Veterans Administration Work Study	08/25/2014	12/23/2014
Medlock, Michael	FC	DSS - Personal Services Attendant	08/25/2014	05/22/2015
Mejia, Jovannys	FC	Tutoring Center	09/02/2014	12/19/2014
Molina, Raymond	CC	Physical Education - Game Management	09/10/2014	12/31/2014
Nguyen, Loan	SCE	Intern Program - ESL	09/10/2014	11/27/2014
Parish, Rene	FC	DSS - Personal Services Attendant	08/25/2014	12/12/2014
Pettit, Christopher	CC	Physical Education - Baseball	09/10/2014	12/31/2014
Pfohl, Erich	CC	Physical Education - Baseball	09/10/2014	12/31/2014
Treanor, Matthew	CC	Physical Education - Baseball	09/10/2014	12/31/2014
Wade, Matthew	CC	Physical Education - Training Room	09/10/2014	12/31/2014
Wilson, Terry	SCE	DSPS - Personal Care Attendant	09/08/2014	06/26/2015