



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

**MEETING:** Regular Meeting in August 2021

**DATE:** Tuesday, August 24, 2021, at 5:30 p.m.

**PLACE:** Zoom Teleconference

Access to the Board of Trustees meeting is available via the District YouTube channel by clicking on the following livestreaming link and selecting the “LIVE” video option:

<https://www.youtube.com/channel/UCsguBf7ndfQVQ6n0v9hrfiQ>

Welcome to this meeting of the North Orange County Community College District Board of Trustees. Anyone wishing to attend this meeting may do so virtually via the YouTube link listed on the agenda.

Public comments for Zoom teleconference meetings will only be accepted via email. Submissions should be sent to [chancellor@nocccd.edu](mailto:chancellor@nocccd.edu) with “Public Comment” noted in the email subject line and must be received by 4:00 p.m. the day of the Board meeting. All submissions received will be read into the record at the Board meeting and must comply with the three-minute time limit.

The Board of Trustees reserves the right to change the order of the agenda items as the need arises.

All Board meetings, excluding closed sessions, shall be electronically recorded.

**AGENDA:**

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Comments: Members of the Audience:** The Board respects the rights of members of the public to comment on matters under its jurisdiction. Members of the public may address the Board via email submissions which must be received by 4:00 p.m. the day of the Board meeting. All submissions received will be read into the record at the Board meeting and must comply with the three-minute time limit. The Board does not condone any defamatory accusations or complaints, including remarks which reflect adversely on the political, religious, or economic views, character, or motives of any person. Members of the audience bear the sole legal responsibility for any defamation actions that may be brought as a result of their comments or allegations.
- d. **Consider Non-Personnel block-vote items indicated by [ ] in Section 4**
- e. **Consider Personnel block-vote items indicated by [ ] in Section 5**  
 Agenda items designated as block-vote items with [ ] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion. An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote.  
  
 Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public by contacting the Chancellor’s Office.
- f. **Chancellor’s Report**  
 \* **Redistricting Presentation**

- g. **Comments:**
  - Chancellor's Staff**
  - Resource Table Personnel**
  - Members of the Board of Trustees**

2. a. **Approval of Minutes of the Regular Meeting of August 10, 2021.**

b. **CLOSED SESSION: Per the following sections of the Government Code:**

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.**

**Per Section 54957: PUBLIC EMPLOYEE APPOINTMENT: Chancellor and Fullerton College President.**

**Per Section 54956.9(a): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: Two (2) Potential Cases.**

**Per Section 54956.9(a)(d)(1): CONFERENCE WITH LEGAL COUNSEL: Pending Litigation**

**Claimant: Stephanie Muchard**  
**Agency Claimed Against: NOCCCD**

**Per Section 54956.8: CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

**Property: East Chapman Ave, Fullerton, CA, APN 033-211-04**  
**Negotiating Party: Fred Williams, Vice Chancellor, Finance & Facilities**  
**Under Negotiations: Terms & Conditions of Purchase and Sale**

3. **PUBLIC HEARING**

- a. It is recommended that the Board receive comments from the public on applying for the Enhanced Mobility for Seniors and Disabled (EMSD) Grant through the Orange County Transit Authority (OCTA) and after the public hearing the Board adopt a resolution to certify the authorization to submit a grant application to the OCTA and to execute all documents required for such application.

4. **FINANCE & FACILITIES**

- [a] Authorization is requested for the Board to enter into an agreement with Stamats Communications, Inc. in the amount not to exceed \$295,000 for digital strategy services and development of digital marketing campaign for enrolment growth to recruit new adult students for sustaining long-term growth at NOCE.

- [b] Authorization is requested for Fullerton College to accept donations to its divisions, departments, and/or programs.

## 5. HUMAN RESOURCES

- [a] Request approval of the following items concerning academic personnel:

- New Personnel
- Temporary Contract
- Temporary Reassignment
- Change in Salary Classification
- Leaves of Absence
- Temporary Academic Hourly

- [b] Request approval of the following items concerning classified personnel:

- Retirement
- New Personnel
- Voluntary Changes in Assignment
- Stipend for Additional Administrative Duties
- Leaves of Absence

- [c] Request approval of Professional Experts.

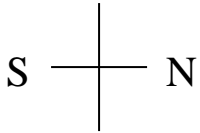
- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

- [e] Request approval of Volunteers.

## 6. GENERAL

- a. It is recommended that the Board direct the District to ensure that all employees and students who come on campus are fully vaccinated with allowance for religious or medical exemptions as defined by law.
- b. It is recommended that the Board adopt a resolution to bestow upon Dr. Cheryl A. Marshall the distinction of Chancellor Emeritus.
- c. It is recommended that the Board approve the amended and restated Citizens' Bond Oversight Committee By-laws.
- d. It is recommended that the Board adopt resolutions verifying that Trustees Ryan Bent and Ed Lopez were absent on August 10, 2021 due to hardship.
- e. It is recommended that the Board discuss any potential future agenda items.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.



# Board Room Seating Arrangement

## Trustees

Dr. Barbara Dunsheath,  
President

Jacqueline Rodarte,  
Vice President

Ed Lopez,  
Secretary

Jeffrey P. Brown,  
Board Member

Stephen T. Blount,  
Board Member

Ryan Bent,  
Board Member

Evangelina Rosales  
Board Member

Meena Pandian,  
Student Member CC

Dr. Cheryl A. Marshall,  
Chancellor

Erin Lacorte,  
Student Member FC

Alba Recinos,  
Recording Secretary

Dash Johnson,  
Adjunct Faculty United

Fred Williams, Vice Chancellor  
Finance & Facilities

Joseph Vasquez,  
CSEA

Irma Ramos, Vice Chancellor  
Human Resources

Christie Diep,  
United Faculty

## Constituent Groups

## Chancellor's Staff

Dr. Cherry Li-Bugg, Vice Chancellor  
Educational Services & Technology

Dr. Kim Orlijan,  
FC Senate

Valentina Purtell,  
President NOCE

Dr. Damon De La Cruz,  
CC Senate

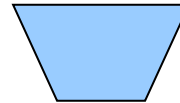
Dr. JoAnna Schilling,  
President CC

Jennifer Oo,  
NOCE Senate

Dr. Gil Contreras,  
Interim President FC

Raine Hambly,  
DMA

Kai Stearns,  
Public & Governmental Affairs



## Audience Seating

Entrance

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** August 24, 2021

**SUBJECT:** Public Hearing on NOCE and Orange County Transit Authority Enhanced Mobility for Seniors and Disabled Grant

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u>  </u>
Enclosure(s)	<u>X</u>

**BACKGROUND:** North Orange Continuing Education (NOCE) Disability Support Services (DSS) department is applying for the Orange County Transit Authority (OCTA) Enhanced Mobility for Seniors and Disabled (EMSD) Grant. This grant will provide funding through September of 2023, with the possibility of renewal. The EMSD grant will be written as a continuation and expansion to NOCE's current Mobility Program funded through the Job Access and Reverse Commute (JARC) grant program. The goal of the EMSD grant is to enable the DSS program to offer assistance to any student with a verified disability who attends a North Orange County Community College District school in learning how to navigate the public transit system. This grant will be written in an effort to expand mobility services throughout Orange County and increase coordination between community partners and non-profit organizations. As a requirement of the grant application, NOCE is requested to hold a public hearing to ensure other transportation non-profits or organizations are permitted to offer comments about the proposed project and its services.

This agenda item was prepared by Dr. Adam Gottdank, DSS Program Director and submitted by Lisa King, District Director, Grants.


**How does this relate to the five District Strategic Directions?** This item responds to Strategic Direction #5): The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

**How does this relate to Board Policy:** This item is in accordance with Board Policy and Administrative Procedure 3280, Grants.

**FUNDING SOURCE AND FINANCIAL IMPACT:** This grant has a maximum allocation of \$250,000 over a two-year funding duration and requires a certified or cash match of 10% of the total project budget. Acceptance of the grant award will require Board approval, which will be brought forward separately.

**RECOMMENDATION:** It is recommended that the Board receive comments from the public on applying for the Enhanced Mobility for Seniors and Disabled (EMSD) Grant through the Orange County Transit Authority (OCTA) and after the public hearing the Board adopt a resolution to certify the authorization to submit a grant application to the OCTA and to execute all documents required for such application.

Cherry Li-Bugg  
Recommended by

  
Approved for Submittal

3.a.1  
Item No.



**RESOLUTION OF THE GOVERNING BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

A RESOLUTION CERTIFYING A PUBLIC HEARING WAS CONDUCTED FOR THE  
NORTH ORANGE CONTINUING EDUCATION'S (NOCE) ENHANCED MOBILITY FOR  
SENIORS AND DISABLED (EMSD) GRANT APPLICATION

**RESOLUTION NO. 21/22-05**

**WHEREAS**, the public agency employer identified as North Orange Continuing Education needs to submit a resolution stating that a formal public hearing was conducted as required by the Orange County Transportation Authority's (OCTA) Enhanced Mobility for Seniors and Disabled (EMSD) grant application.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees as follows: That the above-named public is authorized and empowered to submit an application to the Orange County Transportation Authority in order to provide Mobility Management services to seniors and persons with disabilities, and representatives of Agency are authorized to execute all documents required for such application.

**APPROVED, PASSED AND ADOPTED** by the Governing Board of the North Orange County Community College District this 24<sup>th</sup> day of August, 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Barbra Dunsheath, President of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

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President of the Board of Trustees  
North Orange County Community College District

I, Alba Recinos, Clerk of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Governing Board at a regular meeting thereof held on the 24th day of August, by the above described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the North Orange County Community College District Governing Board this 24<sup>th</sup> day of August, 2021.

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(Clerk's signature)

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(Date)

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>    X    </u>
<b>DATE:</b>	August 24, 2021	Resolution	<u>          </u>
		Information	<u>          </u>
<b>SUBJECT:</b>	North Orange Continuing Education Stamats Communications, Inc.	Enclosure(s)	<u>          </u>

**BACKGROUND:** North Orange Continuing Education (NOCE), although pivoting quite substantially to host nearly all classes online, experienced a 20 percent decline in enrollment from 2019/20 to 2020/21. With Stamats Communications, Inc. (Stamats) assisting NOCE for the latter part of 2020 with a comprehensive digital marketing campaign, awareness for NOCE programming was up and specific programs even saw slight growth or at least maintained enrollment despite the economic and life-changing struggles during the pandemic.

Key campaign figures on the current contract with Stamats for 2021 Spring/Summer (combined April/May/June):

- Awareness (number of ad impressions): 2,479,383
- Consideration (number of clicks on ads): 20,112
- Interest (number of Request for Information (RFI) forms and call conversions): 2,403
- Intent (number of clicks to apply): 297

The pandemic exacerbated the enrollment growth challenge. NOCE is seeking to renew the digital strategy and marketing contract with Stamats to continue the important work of guiding the institution to aggressively pursue enrollment recovery for noncredit education. The digital strategy and marketing project would continue the work started in looking at NOCE's enrollment processes, providing a roadmap for digital marketing, and engaging in a digital media buy to increase enrollment in all NOCE apportionment area programs including basic skills, high school diploma, career technical education, English as a Second Language and citizenship, disability support services, emeritus, and parenting.

The new contract would include two components:

Digital Strategy and Support Consultation: (September 1, 2021–August 30, 2022) This component would renew the contract to provide digital analytical assessment and strategy for the NOCE website and digital marketing strategy as a whole. In this second year of the Digital Strategy and Analytics Retainer, Stamats will review the digital analytics audit, assessment, and goal configuration; will update and maintain the Google Data Studio Dashboards; develop a strategic digital enhancement plan that includes executive reports, KPI tracking, user journey audits, competitor insights, technical audits, content audits, and social media audits. Stamats will analyze the plan using the current state of NOCE's Google Analytics and Tag Manager implementation and work toward a more mature web analytics strategy. This is a 12-month strategy retainer at the Strategic Level for \$59,484 investment.



Digital Marketing Campaign and Media Plan for Enrollment Growth: (October 1, 2021–June 30, 2022) This component includes campaign development for 10 program-specific campaigns plus an overall NOCE brand campaign. The campaign development process outlines goals, key performance indicators, target audiences, media tactics, campaign budget development, and campaign timeline. Google Analytics, Tag Manager and tracking pixels will be developed. Campaign landing pages will be evaluated and updated to reflect the newest information. Once developed, Stamats will concurrently launch the 10 digital marketing campaigns plus one general brand awareness campaign through various media outlets. Stamats will provide ongoing campaign management, testing, optimization, and monthly reporting for nine months. Statmats will also provide ongoing management of digital marketing channels and oversight of media spend budget. Media buys would include Internet display, search, and retargeting advertising; social media advertising; digital video advertising; and digital audio advertising. Stamats will also ensure the campaign performance dashboard is up to date with 24/7 access for staff. This is a nine-month campaign development and management professional service for \$89,100 + \$146,250 media buy (advertising funds) investment.

The NOCE Digital Marketing for Enrollment Growth project with Stamats Communications, Inc. is in the amount not to exceed \$295,000 for the duration of September 1, 2021 through August 30, 2022.

This agenda item was submitted by Jennifer Perez, Director, Campus Communications, North Orange Continuing Education.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 4: The District will implement best practices related to planning including transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Funding for this project comes from NOCE carry-over funds.

**RECOMMENDATION:** Authorization is requested for the Board of Trustees to enter into an agreement with Stamats Communications, Inc. in the amount not to exceed \$295,000 for digital strategy services and development of digital marketing campaign for enrolment growth to recruit new adult students for sustaining long-term growth at NOCE.

The timeline for the project will be:

- Digital Strategy & Support Retainer: September 1, 2021 through August 30, 2022
- Media Plan for Enrollment Growth: October 1, 2021 through June 30, 2022

Authorization is further requested for the Vice Chancellor, Finance and Facilities, or the District Director of Purchasing, to execute the agreement on behalf of the District.

Fred Williams

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Recommended by



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Approved for Submittal

4.a.2

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Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** August 24, 2021 Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
**SUBJECT:** Fullerton College Donations Enclosure(s) \_\_\_\_\_

**BACKGROUND:** Businesses and individuals frequently make monetary donations or donate supplies and equipment that are of value to Fullerton College and its instructional programs.

This agenda item was submitted by Dr. Gilbert Contreras, Interim President, Fullerton College.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 4) Collective Impact and Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community based organizations, and businesses to create positive change in the region.

**How does this relate to Board Policy:** This item is in compliance with Board Policy 3820, Gifts and Donations.

**FUNDING SOURCE AND FINANCIAL IMPACT:** The monetary and supplies/equipment donations to Fullerton College will assist with expenses associated with the Fullerton College instructional programs and departments which would otherwise be funded through the division budgets.

**RECOMMENDATION:** Authorization is requested for Fullerton College to accept the following donations:

**To the Fullerton College Library/Learning Resources and Instructional Support Programs & Services Division:**

- *Japan Institute of International Affairs (JIIA), 13 titles – Kenishiro Sasae, President JIIA*
- *Your Husband My Lover, 1 title – Frost Publishing*

**To the Fullerton College Tech & Engineering Division, Machine Technology Department:**

- *Various engraving and engineering tools and equipment - Mr. Neal and Cheri Butschke*

**To the Fullerton College P.E. Division, Men's Soccer:**

- *\$500 Check – Claudia Villarreal*

**To the Fullerton College Fine Arts Division, Music Department:**

- *\$1,125 Check – Aram V. Barsamian, Instructor, Fullerton College Music Department*
- *\$200 Check – Johannes Mueller Stosch and Clara Stosch*

Fred Williams

Recommended by



Approved for Submittal

4.b

Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** August 24, 2021  
**SUBJECT:** Academic Personnel

Action X  
Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
Enclosure(s) X

**BACKGROUND:** Academic personnel matters within budget.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.a.1

Item No.

Academic Personnel  
August 24, 2021

NEW PERSONNEL

Doria, Alaric	FC	Physics Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2021 PN FCF753
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TEMPORARY CONTRACT

Hortua, Giovanni	CC	Ethnic Studies Instructor Temporary Contract (100%) Pursuant to E.C. 87482 Class F, Step 1 Eff. 08/19/2021-05/21/2022
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Kar, Rosie	FC	Ethnic Studies Instructor Temporary Contract (100%) Pursuant to E.C. 87482 Class F, Step 1 Eff. 08/19/2021-05/21/2022
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TEMPORARY REASSIGNMENT

Reiland, Kathleen	CC	Dean, Career Technical Education
	To:	Interim Vice President, Instruction Range 37, Column F + Doctorate (100%) Management Salary Schedule Eff. 08/25/2021-01/31/2022

CHANGE IN SALARY CLASSIFICATION

Afra, Maha	CC	Dance Instructor From: Class B To: Class C Eff. 08/19/2021
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Aguirre, Crystal	FC	Physical Education Instructor/Head Softball Coach From: Class B, Step 1 To: Class B, Step 10 Eff. 08/19/2021
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Academic Personnel  
August 24, 2021

Alcala, Jessica	FC	Counselor From: Class D To: Class E Eff. 07/01/2021
Bauer, Jill	CC	ESL Instructor From: Class B To: Class C Eff. 08/19/2021
Bogan, Mary	FC	English Instructor From: Class B To: Class C Eff. 08/19/2021
Castro, Alma	CC	Mathematics Instructor From: Class B To: Class C Eff. 08/19/2021
Cisco Reuter, Hilary	CC	Psychology Instructor From: Class B, Step 1 To: Class F, Step 10 Eff. 08/19/2021
Cuttrona, Piero Sergio	CC	Kinesiology Instructor From: Class B To: Class C Eff. 08/19/2021
Dadson, Guy	CC	Chemistry Instructor From: Class B To: Class C Eff. 08/19/2021
Debin, Megan	FC	Art Instructor From: Class E To: Class F Eff. 08/19/2021
Eapen, Beena	CC	Nursing Instructor From: Class D To: Class F Eff. 08/19/2021

Academic Personnel  
August 24, 2021

Foster, Marcia	CC	Physical Education Instructor From: Class D To: Class E Eff. 08/19/2021
Hampton, Bradley	CC	Vocal Jazz & Theory Instructor From: Class B, Step 1 To: Class B, Step 10 Eff. 08/19/2021
Henke, Carol	FC	Art Instructor From: Class C To: Class D Eff. 08/19/2021
Hill, Garet	CC	Mathematics Instructor From: Class C To: Class D Eff. 08/19/2021
Ignatovski, Stefan	FC	Accounting Instructor From: Class B, Step 1 To: Class F, Step 10 Eff. 08/19/2021
Jacobsen, David	FC	Anthropology Instructor From: Class B, Step 1 To: Class B, Step 7 Eff. 08/19/2021
Kroupa, Kaitlin	FC	Biological Sciences From: Class C To: Class D Eff. 08/19/2021
Larez, Jennie	CC	Health Information Technology Instructor From: Class D To: Class E Eff. 08/19/2021
Loney, Laura	FC	Mathematics Instructor From: Class C To: Class D Eff. 08/19/2021

Academic Personnel  
August 24, 2021

Lopez, Corinna	NOCE	ESL Noncredit Instructor From: Class B To: Class C Eff. 08/12/2021
Loy, Michelle	FC	Nutrition & Foods Instructor From: Class D To: Class E Eff. 08/19/2021
Luther, Mihoko	CC	Foreign Language Instructor From: Class B To: Class C Eff. 08/19/2021
Maine, Robert	CC	Automotive Technology Instructor From: Class C To: Class D Eff. 08/19/2021
Mays-Larson, Phyllis	CC	Chemistry Instructor From: Class B, Step 1 To: Class B, Step 10 Eff. 08/19/2021
Nevarez, Rachel	FC	Applied Design Instructor From: Class C To: Class D Eff. 08/19/2021
Ortiz, Aydinaneth	CC	Photography Instructor From: Class B, Step 1 To: Class B, Step 7 Eff. 08/19/2021
Payne, John D.	CC	English Instructor From: Class D To: Class E Eff. 08/19/2021
Peacock, Joyce	CC	Librarian From: Class C To: Class D Eff. 08/19/2021

Academic Personnel  
August 24, 2021

Perez, Roger	FC	English Instructor From: Class D To: Class E Eff. 08/19/2021
Politanoff, Ashton	CC	English Instructor From: Class B To: Class C Eff. 08/19/2021
Sheridan-Solis, Ann	CC	Accounting Instructor From: Class D To: Class E Eff. 08/19/2021
Shew, Jamie	FC	Music Instructor From: Class B To: Class C Eff. 08/19/2021
Simmons, Samantha	CC	ESL Instructor From: Class B To: Class C Eff. 08/19/2021
Swayzer, Luellen	FC	Horticulture Instructor From: Class B, Step 1 To: Class C, Step 6 Eff. 08/19/2021
Tiangco, Jefferson	FC	ESL Instructor From: Class B To: Class C Eff. 08/19/2021
Tran, Brandon	FC	Business Instructor From: Class D To: Class E Eff. 08/19/2021
Van Gelder, Matthew	NOCE	DSPS Noncredit Instructor From: Class D To: Class E Eff. 08/12/2021



Academic Personnel  
August 24, 2021

Vandervort, Kim	FC	English Instructor From: Class D To: Class E Eff. 08/19/2021
Young, Annette	CC	Librarian From: Class C To: Class D Eff. 08/19/2021
Zepeda, Charles	CC	Automotive Technology Instructor From: Class D To: Class E Eff. 08/19/2021

LEAVES OF ABSENCE

Allen, Maala	FC	Biological Science Instructor Load Banking Leave With Pay (16.67%) Eff. 2021 Fall Semester
Barsamian, Aram	FC	Music Instructor Load Banking Leave With Pay (10.00%) Eff. 2021 Fall Semester
Bayz, Kalthoum	CC	Biological Sciences Instructor Family Medical Leave (FMLA/PDL) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 09/13/2021-10/14/2021
Castro, Alma	CC	Mathematics Instructor Load Banking Leave With Pay (40.00%) Eff. 2021 Fall Semester
Costello, Jeanne	FC	English Instructor Load Banking Leave With Pay (20.00%) Eff. 2021 Fall Semester
Dadson, Guy	FC	Chemistry Instructor Load Banking Leave With Pay (16.67%) Eff. 2021 Fall Semester
England, Elli	FC	English Instructor Load Banking Leave With Pay (6.67%) Eff. 2021 Fall Semester

Academic Personnel  
August 24, 2021

Fernandez, Christopher	FC	Chemistry Instructor Load Banking Leave With Pay (6.67%) Eff. 2021 Fall Semester
Fouquette, Danielle	FC	English Instructor Load Banking Leave With Pay (6.67%) Eff. 2021 Fall Semester
Gotoh, Akiko	CC	Chemistry Instructor Load Banking Leave With Pay (15.00%) Eff. 2021 Fall Semester
Guss, Heidi	FC	English Instructor Load Banking Leave With Pay (6.67%) Eff. 2021 Fall Semester
Henke, William	FC	Art Instructor Load Banking Leave With Pay (33.33%) Eff. 2021 Fall Semester
Hormel, James	CC	Theatre Arts Instructor Load Banking Leave With Pay (6.67%) Eff. 2021 Fall Semester
Hui, Arthur	FC	ESL Instructor Load Banking Leave With Pay (33.33%) Eff. 2021 Fall Semester
Ikeda, Nancy	FC	Mathematics Instructor Load Banking Leave With Pay (34.00%) Eff. 2021 Fall Semester
Liu, Annie	FC	English Instructor Load Banking Leave With Pay (20.00%) Eff. 2021 Fall Semester
Markley, Karen	FC	Anthropology Instructor Load Banking Leave With Pay (80.00%) Eff. 2021 Fall Semester
Okonyan, Stefani	FC	English Instructor Load Banking Leave With Pay (100.00%) Eff. 2021 Fall Semester

Academic Personnel  
August 24, 2021

Paige, Deborah	FC	English Instructor Load Banking Leave With Pay (20.00%) Eff. 2021 Fall Semester
Robertson, Alison	CC	ESL Instructor Load Banking Leave With Pay (6.67%) Eff. 2021 Fall Semester
Rosen, Ellen	FC	ESL Instructor Load Banking Leave With Pay (1.67%) Eff. 2021 Fall Semester
Samano, Jeffrey	FC	Speech Instructor Load Banking Leave With Pay (18.33%) Eff. 2021 Fall Semester
Sapiro, Jacob	FC	Biological Science Instructor Load Banking Leave With Pay (100.00%) Eff. 2021 Fall Semester
Van Ry, Michele	CC	Art Instructor Load Banking Leave With Pay (33.33%) Eff. 2021 Fall Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2021 FALL SEMESTER

Aguilera, Marcela	FC	Column 1, Step 1
Amaya Munoz, Max	CC	Column 1, Step 1
Candiani, Ana	FC	Column 1, Step 1
Cantu, Larry	CC	Column 1, Step 1
Cheng, Vanessa	CC	Column 1, Step 1
Douglas, Jamal	CC	Column 1, Step 1
Hatami, Leili	CC	Column 3, Step 1
Fanning, Charles	FC	Column 2, Step 1
Jaurequi, Lena	FC	Column 1, Step 1
Javaherian, Shayan	CC	Column 1, Step 1
Kazim, Amir	CC	Column 3, Step 1
Kinrade, Michael	CC	Column 1, Step 1
May, Ariel	FC	Column 1, Step 1
McEachin, Shawn	CC	Column 1, Step 1
Pak-Suh, Young	CC	Column 3, Step 1
Seraile, Jersten	FC	Column 1, Step 1
Shedden, Jennifer	CC	Column 1, Step 1
Tran, Benjamin	CC	Column 3, Step 1
Vang, Fredrick	FC	Column 1, Step 1
Ward, Thomas	CC	Column 1, Step 1

Academic Personnel  
August 24, 2021

Whittenberg, Sarah	NOCE	Column 1, Step 1
Zhang, Dan	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Aguilera, Marcela	FC	Column 1, Step 1
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Celo, Jennika	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Charlston, Hayan	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Conrad, Brad	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Creanga, Emilia	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Cucuruto, Jordan	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Dedic, Breann	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
DeWitt, Stan	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Donahue, Dustin	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Fanning, Charles	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021

Academic Personnel  
August 24, 2021

Filimon, Ilinca	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Fraidany, Apollo	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Furlong, Eric	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Gonzalez, Raylene	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Gutierrez, Lorena	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Hashima, Lawrence	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Hunter, John	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Iglesias, Tasha	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Jimenez, Janette	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Kaeser, Amy	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Khamo, Vani	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021

Academic Personnel  
August 24, 2021

Kirkwood, Kyra	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Ledezma, Eva	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Lessing, Angela	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Macafee, Lisa	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Mendoza, Marcela	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Montero, Vanessa	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Moon, Hochin	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Moreno, Anthony	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Nguyen, Field	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Nguyen, Tuyen	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Ninmer, Andrew	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021

Academic Personnel  
August 24, 2021

Pada, Orvic	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Pak, Jesse	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Ramirez, Christina	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Rowe, Jeff	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Shiba, Lisa	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Southern, Jennifer	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Terrazas, Cassandra	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Tran, Michael	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021
Winer, Canton	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2021

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** August 24, 2021  
**SUBJECT:** Classified Personnel

Action X  
Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
Enclosure(s) X

**BACKGROUND:** Classified personnel matters within budget.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.b.1

Item No.



Classified Personnel  
August 24, 2021

RETIREMENT

Kelly, Sharon                      FC                      Executive Assistant  
12-month position (100%)  
Eff. 12/31/2021  
PN FCC662

NEW PERSONNEL

Loza, Cindy                      CC                      Special Project Coordinator, STEM  
Temporary Management Position (100%)  
Range 1, Special Project Admin Daily Rate Schedule  
Eff. 09/01/2021 – 06/30/2022  
PN CCT722

Ysidoro, Christine                      CC                      Special Project Coordinator, CTE Grants  
Temporary Management Position (100%)  
Range 1, Special Project Admin Daily Rate Schedule  
Eff. 09/01/2021 – 06/30/2022  
PN CCT999

VOLUNTARY CHANGES IN ASSIGNMENT

Dao, Chau                      FC                      Financial Aid Technician (100%)  
  
Temporary Change in Assignment  
To:    Financial Aid Coordinator  
12-month position (100%)  
Range 40, Step A  
Classified Salary Schedule  
Eff. 09/01/2021 – 12/31/2021

Padilla, Jayme                      FC                      Evaluator (100%)  
  
Extension of Temporary Change in Assignment  
To:    Executive Assistant II  
12-month position (100%)  
Range 44, Step B + 10% Longevity  
Classified Salary Schedule  
Eff. 09/01/2021 – 12/31/2021

STIPEND FOR ADDITIONAL ADMINSTRATIVE DUTIES

Haddad, Eileen                      CC                      Senior Research and Planning Analyst (100%)  
6% Stipend  
Eff. 07/01/2021 –10/15/2021

Classified Personnel  
August 24, 2021

Le, Lynn	AC	Accounting Specialist (100%) 6% Stipend Eff. 09/01/2021 – 12/31/2021
Maertens, Tina	FC	Admissions and Records Technician (100%) Extension of 6% Stipend Eff. 07/01/2021 – 06/30/2022
Vitharanage, Malmi	AC	Accounting Specialist (100%) 6% Stipend Eff. 09/01/2021 – 12/31/2021

LEAVES OF ABSENCE

Abelon, John	FC	Financial Aid Technician (100%) Military Leave With Pay (USERRA) Eff. 09/01/2021 – 09/27/2021; 07/01/2022 – 08/23/2022 Military Leave Without Pay Eff. 09/28/2021 – 06/30/2021; 08/24/2022 – 09/01/2022
Bernal, Joseph	AC	Production Center Specialist (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 07/30/2021 – 10/27/2021 (Consecutive Leave)
De Santiago, Luisa	AC	Human Resources Technician (100%) Family Medical Leave (FMLA/CFRA/CAPDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 08/06/2021 – 09/19/2021 (Consecutive Leave)
Do, Kimberly	AC	Buyer II (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 07/14/2021 – 09/14/2021 (Intermittent Leave)
Johnson, Jessica	FC	Manager, Tutoring Programs (100%) Family Medical Leave (FMLA/CFRA/CAPDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 09/06/2021 – 10/29/2021 (Consecutive Leave)

Classified Personnel  
August 24, 2021

Mai, Thao Duy	AC	IT Project Leader (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 08/16/2021 – 08/22/2021 (Consecutive Leave)
Tran, Jeanne	AC	Human Resources Specialist (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 08/04/2021 – 08/18/2021 (Consecutive Leave)
Tran, Nghia	AC	Purchasing Technician (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 08/04/2021 – 08/18/2021 (Consecutive Leave)
Valadez, Anne-Marie	CC	Campus Safety Officer (100%) Family Medical Leave (FMLA/CFRA/CAPDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 08/28/2021 – 10/19/2021 (Consecutive Leave)
West, Deborah	FC	Campus Safety Officer (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 08/09/2021 – 08/29/2021 (Consecutive Leave)

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** August 24, 2021 Resolution \_\_\_\_\_  
**SUBJECT:** Professional Experts Information \_\_\_\_\_  
Enclosure(s) X

**BACKGROUND:** Professional Experts within budget.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.c.1

Item No.

Professional Experts  
August 24, 2021

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Adem, Kamilia	FC	Project Expert	Ed. Partnerships & Programs (Promise)	26	08/25/2021	11/19/2021
Adem, Kamilia	FC	Project Expert	Ed. Partnerships & Programs (Promise)	26	11/29/2021	12/17/2021
Anderson, James	FC	Assistant Coach 5	Assistant Coach - Men's Volleyball	8	08/23/2021	12/11/2021
Assef, Celia	FC	Technical Expert II	Cosmetology State Board Exam Development	10	08/01/2021	08/15/2021
Beebee, Elizabeth	NOCE	Technical Expert II	Curricula and Lesson Plan Development	26	08/16/2021	12/17/2021
Bianchino, Annie	FC	Technical Expert II	Administrator of Boot Camps, Lab Skills Workshops, and STEM/ Science Events	10	07/28/2021	06/30/2022
Buis, Turner	FC	Assistant Coach 3	Assistant Coach – Baseball	26	08/23/2021	12/11/2021
Chan, Theodore	FC	Technical Expert II	Yearly Boot Camps, STEM/Science Events	10	07/28/2021	06/30/2022
DeDios, Angela	CC	Project Manager	Starfish Implementation Team	30	07/01/2021	08/18/2021
Desmond, Daniel	FC	Assistant Coach 5	Assistant Coach – Women's Basketball	7	08/23/2021	05/13/2022
Esparza-Newcomb, Evergisla	NOCE	Project Coordinator	ESL Re-engagement/Outreach & Remote Testing Specialist	26	08/02/2021	12/03/2021
Esparza-Newcomb, Evergisla	NOCE	Project Coordinator	ESL Re-engagement/Outreach & Remote Testing Specialist	26	01/10/2022	05/27/2022
Farina, Juliana	NOCE	Project Expert	College Prep and HSDP Support	26	08/02/2021	12/17/2021
Farina, Juliana	NOCE	Project Expert	College Prep and HSDP Support	26	01/10/2022	03/18/2022
Foster, Samuel	FC	Technical Expert II	Lab Skills Workshops	10	07/28/2021	06/30/2022
Fouquette, Danielle	FC	Technical Expert II	Guided Pathways Workgroup	30	01/04/2021	01/24/2021
Garcia, Alan	FC	Technical Expert I	Professional Sectional Rehearsal Leader	7.5	07/26/2021	07/29/2021
Gardea, Carlos	FC	Assistant Coach 2	Assistant Coach Men's Soccer	26	08/11/2021	12/11/2021
Gorrell, Thomas	FC	Assistant Coach 5	Assistant Coach – Men's Basketball	18	08/23/2021	05/13/2022
Hart, Deion	FC	Assistant Coach 3	Assistant Football Coach	26	08/11/2021	12/11/2021

Professional Experts  
August 24, 2021

Hebert, Eli	FC	Project Expert	Graphic Designer for SSS Division & Department Website & Social Media Development	26	07/26/2021	10/08/2021
Hebert, Eli	FC	Project Expert	Graphic Designer for SSS Division & Department Website & Social Media Development	26	10/18/2021	11/19/2021
Hebert, Eli	FC	Project Expert	Graphic Designer for SSS Division & Department Website & Social Media Development	26	11/29/2021	12/17/2021
Hebert, Eli	FC	Project Expert	Graphic Designer for SSS Division & Department Website & Social Media Development	26	01/24/2022	04/01/2022
Hebert, Eli	FC	Project Expert	Graphic Designer for SSS Division & Department Website & Social Media Development	26	04/11/2022	06/06/2022
Jackson, Oliver	FC	Assistant Coach 4	Assistant Baseball Coach	26	08/23/2021	12/11/2021
Ji, Seung	FC	Technical Expert II	Physics Boot Camps, STEM/Science Events	10	07/28/2021	06/30/2022
Johnstone, Deborah	NOCE	Project Coordinator	CTE SoCal Sheet Metal JATC	26	08/18/2021	09/03/2021
Johnstone, Deborah	NOCE	Project Coordinator	CTE SoCal Sheet Metal JATC	26	09/15/2021	10/01/2021
Juarez, Vanessa	NOCE	Technical Expert I	Cranium Café Technical Expert	20	08/01/2021	12/23/2021
Keller, Jonathan	FC	Technical Expert II	CTE Marketing & Outreach	40	08/02/2021	08/18/2021
Kennedy, Allan	FC	Assistant Coach 2	Assistant Baseball Coach	26	08/23/2021	12/11/2021
Khoshnoud, Farbod	CC	Technical Expert II	SWP Regional Adv. Manufacturing Engineering	26	08/09/2021	08/23/2021
Kikkawa, Stacey	FC	Technical Expert I	Professional Sectional Rehearsal Leader	7.5	07/26/2021	07/29/2021
King, Hailey	FC	Project Expert	FC-Athletic Life Coach	7	08/23/2021	12/11/2021
King, Hailey	FC	Assistant Coach 5	Assistant Coach – Basketball	7	08/23/2021	05/13/2022
Koeppel, Liana	CC	Technical Expert II	Classified Professionals Training Academy Core 7 Session	10	08/12/2021	08/12/2021
Lamm, David	FC	Project Expert	Drone Pilot	20	08/23/2021	12/11/2021
Lazarus, Laura	FC	Technical Expert II	Chem 111B Boot Camp, STEM/Science Events	10	07/28/2021	06/30/2022
Lee, Juliet	NOCE	Project Expert	Enrollment Management Specialist	26	09/01/2021	12/10/2021
Lee, Juliet	NOCE	Project Expert	Enrollment Management Specialist	26	01/04/222	06/17/2022
Lowery, Jordan	FC	Project Expert	Strong Workforce Center for Academic Internships Career Closet Prof Expert	26	08/16/2021	12/17/2021
Martinez Cuadra,	NOCE	Project Coordinator	ESL Re-engagement/Outreach & Remote Testing Specialist	26	08/02/221	12/03/2021

Professional Experts  
August 24, 2021

Jenny						
Martinez Cuadra, Jenny	NOCE	Project Coordinator	ESL Re-engagement/Outreach & Remote Testing Specialist	26	01/10/2022	05/27/2022
Mastin, Ursula	AC	Technical Expert I	Anti-Racism Poster Campaign Development Ad Hoc Committee	10	07/16/2021	09/15/2021
Miller, Tania	CC	Project Manager	MLC Coordinator	26	08/09/2021	11/19/2021
Miller, Tania	CC	Project Manager	MLC Coordinator	26	11/29/2021	12/10/2021
Nobles, Stephanie	FC	Technical Expert II	Lab Skills Workshops	10	07/28/2021	06/30/2022
Oh, Stacy	FC	Technical Expert I	Professional Sectional Rehearsal Leader	7.5	07/26/2021	07/29/2021
Omidzalar, Alejandro	CC	Technical Expert II	English Curriculum Review	10	08/19/2021	09/30/2021
Oo, Jennifer	NOCE	Technical Expert II	CTE Curriculum Development and Outreach	26	07/26/2021	08/11/2021
Padilla, Debra	NOCE	Project Coordinator	CTE SoCal Sheet Metal JATC	26	08/18/2021	09/03/2021
Padilla, Debra	NOCE	Project Coordinator	CTE SoCal Sheet Metal JATC	26	09/15/2021	10/01/2021
Parker, Steve	FC	Project Expert	Drone Pilot	20	08/23/2021	12/11/2021
Perera, Ranmalee	AC	Technical Expert II	Diversity & Inclusion Faculty Fellow Program	15	08/16/2021	11/19/2021
Perera, Ranmalee	AC	Technical Expert II	Diversity & Inclusion Faculty Fellow Program	15	11/29/2021	12/10/2021
Perera, Ranmalee	AC	Technical Expert II	Diversity & Inclusion Faculty Fellow Program	15	01/13/2021	03/18/2022
Perera, Ranmalee	AC	Technical Expert II	Diversity & Inclusion Faculty Fellow Program	15	03/28/2022	06/30/2022
Ponce, Yolanda	NOCE	Project Manager	ESL Re-engagement/Outreach & Remote Testing Coordinator	26	08/02/2021	12/03/2021
Ponce, Yolanda	NOCE	Project Manager	ESL Re-engagement/Outreach & Remote Testing Coordinator	26	01/10/2022	05/27/2022
Powers, Miguel	FC	Technical Expert II	Guided Pathways Workgroup	15	06/01/2021	06/30/2021
Powers, Miguel	FC	Technical Expert II	Guided Pathways Workgroup	15	07/01/2021	08/25/2021
Rauda, Iris	FC	Technical Expert II	Chem 107 Boot Camp, STEM/Science Events	10	07/28/2021	06/30/2022
Rogers, Benjamin	FC	Assistant Coach 2	Assistant Coach 2 – Men's Soccer	26	07/26/2021	12/10/2021
Ruiz Lopez, Tracy	FC	Project Expert	Transfer Center Assistant	26	07/19/2021	12/03/2021
Saleh, Massoud	CC	Technical Expert II	SWP Regional Advanced Manufacturing Engineering	15	08/09/2021	12/15/2021
Sanabria, Rolando	FC	Project Manager	Education Partnerships Contract Education/Student Equity	35	07/01/2021	06/30/2022

Professional Experts  
August 24, 2021

Sanchez-Landeros, Belinda	NOCE	Project Coordinator	Promise Program Coordinator	26	08/02/2021	12/17/2021
Sanchez-Landeros, Belinda	NOCE	Project Coordinator	Promise Program Coordinator	26	01/10/2022	03/18/2022
Santander Azpeitia, Maricruz	FC	Project Expert	Ed. Partnerships & Programs (Promise)	26	08/25/2021	11/19/2021
Santander Azpeitia, Maricruz	FC	Project Expert	ED. Partnerships & Programs (Promise)	26	11/29/2021	12/17/2021
Shahin, Mohammad	FC	Technical Expert II	Chem 111A Boot Camp, STEM/Science Events	10	07/28/2021	06/30/2022
Sothorn, John	FC	Assistant Coach 5	Assistant Baseball Coach	8	08/23/2021	12/11/2021
Stinson, Felicia	FC	Project Coordinator	Strong Workforce Center for Academic Internships-Career Launch Coordinator	15	08/09/2021	12/17/2021
Taplin, Audrey	FC	Project Expert	Application Data Base Expert	26	08/16/2021	12/20/2021
Taylor, Matthew	FC	Technical Expert II	Guided Pathways Workgroup	20	06/01/2021	06/30/2021
Taylor, Matthew	FC	Technical Expert II	Guided Pathways Workgroup	20	07/01/2021	06/30/2022
Taylor, Matthew	FC	Technical Expert II	Classified Professionals Training Academy Core 7 Session	10	08/12/2021	08/12/2021
Thompson, Miranda	CC	Project Manager	MLC Coordinator	26	08/02/2021	08/06/2021
Thompson, Miranda	CC	Project Manager	MLC Coordinator	26	08/16/2021	08/20/2021
Tomicic, Filip	FC	Assistant Coach 3	Assistant Women's Volleyball Coach	26	08/11/2021	12/11/2021
Tovar, Ana	FC	Technical Expert II	Guided Pathways Workgroup	15	06/01/2021	06/30/2021
Tovar, Ana	FC	Technical Expert II	Guided Pathways Workgroup	15	07/01/2021	08/25/2021
Trader, Amie	FC	Project Expert	CTE Ambassador	15	07/15/2021	10/29/2021
Ugland, Devin	FC	Assistant Coach 2	Assistant Men's Basketball Coach	26	08/23/2021	05/13/2022
Valdovinos, Melisa	FC	Project Expert	Grads to be Program Assistant	26	08/09/2021	12/13/2021
Valdovinos, Melisa	FC	Project Expert	Grads to be Program Assistant	26	01/10/2022	03/18/2022
Valdovinos, Melisa	FC	Project Expert	Grads to be Program Assistant	26	03/28/2022	05/18/2022
Vazquez, Rosa	NOCE	Project Expert	Job Coach	26	08/16/2021	12/17/2021
Velazquez, Mauricio	FC	Assistant Coach 3	Assistant Coach – Men's Water Polo	26	08/11/2021	12/11/2021



Professional Experts  
August 24, 2021

Villeza, Kaipō	FC	Project Expert	FC-Athletic Life Coach	26	08/02/2021	12/11/2021
Way, Chase	AC	Technical Expert I	Anti-Racism Poster Campaign Development Ad Hoc Committee	10	07/01/2021	08/31/2021
Yeon, Hwa (Jennifer)	NOCE	Technical Expert II	Pharmacy Tech Curriculum Development	26	08/16/2021	09/19/2021
Young, Gilene	FC	Technical Expert II	Biology: Writing and Reading Boot Camps, and Science Events	10	07/28/2021	06/30/2022

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** August 24, 2021

**SUBJECT:** Hourly Personnel

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

**BACKGROUND:** Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District's administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.d.1

Item No.

Hourly Personnel  
August 24, 2021

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Berges, Daniella	CC	Technical - Assist in Financial Aid Office	09/14/21	12/10/21	TE A 1
Heraldez, Katrina	CC	Service/Maintenance - Lab assistant in Culinary program	01/31/22	04/29/22	TE B 1
Heraldez, Katrina	CC	Service/Maintenance - Lab assistant in Culinary program	08/23/21	11/19/21	TE B 1
Hernandez, Randy	CC	Technical - Assist in EOPS office	08/25/21	11/23/21	TE A 4
Hernandez, Randy	CC	Technical - Assist in EOPS office	01/26/22	04/26/22	TE A 4
Jaimes Davila, Selina	CC	Technical - Assist in EOPS office	01/24/22	04/22/22	TE A 4
Jaimes Davila, Selina	CC	Technical - Assist in EOPS office	08/25/21	11/19/21	TE A 4
Magee, Carter	CC	Direct Instr Support - Athletic Program Assistant - Athlete Success Center	08/25/21	06/01/22	TE I 3
Zimmerman, Allyson	CC	Technical - Student Outreach Coordinator	08/25/21	11/19/21	TE A 2
Zimmerman, Allyson	CC	Technical - Student Outreach Coordinator	01/24/22	04/22/22	TE A 2

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Shah, Akash	FC	Direct Instr Support - Tutor students in the campus Writing Center	09/14/21	06/30/22	TE A 2

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Hagstrom, Greg	AC	Technical - Substitute for Classified employee on leave	08/16/21	10/15/21	TE B 4
King, Elliott	FC	Technical - Substitute for Classified employee on leave	10/04/21	01/07/22	TE B 4
Malacara, Jennifer	FC	Technical - Substitute for Classified employee on leave	10/04/21	01/07/22	TE A 4

Hourly Personnel  
August 24, 2021

Full Time Students and Work Study

<b>Name</b>	<b>Site</b>	<b>Title and Description of Service</b>	<b>Begin</b>	<b>End</b>	<b>Grade/Step</b>
Ahamed, Ehssan	CC	Work Study Student - Assist in Admission and Records o	09/15/21	06/30/22	TE A 1
Bustos, Julianna	FC	Full-time Student - Tutor students in the campus Tutoring Center	08/25/21	06/30/22	TE A 2
Clifton, Mackenzie	FC	Full-time Student - Assist in Admissions and Records	09/14/21	06/30/21	TE A 1
Cortez, Crystal	CC	Work Study Student - Assist in DSS office	08/25/21	06/30/22	TE A 1
Hofstetter, Andrew	CC	Full-time Student - Assist in Photography Lab	08/23/21	06/10/22	TE A 3
Lopez, Guadalupe	CC	Work Study Student - Assist in Financial Aid office	09/14/21	06/30/22	TE A 1
Lua, Edgar	FC	Full-time Student - Assist in Admissions and Records	08/25/21	06/30/22	TE A 1
Nguyen, This	CC	Work Study Student - Assist in EOPS program	08/25/21	06/30/22	TE A 1
Park, Su	CC	Work Study Student - Assist in Financial Aid office	08/25/21	06/30/22	TE A 1
Patel, Smit	CC	Work Study Student - Assist in DSS office	08/25/21	06/30/22	TE A 1
Young, Jordyn	CC	Work Study Student - Assist in DSS office	08/25/21	06/30/22	TE A 1
Truong, Julie	CC	Work Study Student - Assist in the Learning Resource Center	08/25/21	06/30/22	TE A 1
Valle, Merrybeth	CC	Work Study Student - Assist in the Learning Resource Center	08/25/21	06/30/22	TE A 1

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** August 24, 2021

**SUBJECT:** Volunteers

Action	<u>X</u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>X</u>

**BACKGROUND:** The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** Not applicable.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.e.1

Item No.

Volunteer Personnel  
August 24, 2021

<b>Name</b>	<b>Site</b>	<b>Program</b>	<b>Begin</b>	<b>End</b>
Benavidez, Jesus	CC	Physical Education - Men's Soccer	08/25/2021	06/30/2022
De-Guzman, Dannica	FC	Physical Education - Athletic Training	09/11/2021	12/11/2021
Dennis, Charity	FC	Physical Education - Women's Volleyball	08/25/2021	06/30/2022
Eyman, Casey	FC	Physical Education- Athletic Training	08/25/2021	12/12/2021
Green, Thurman	CC	Internship - Business and CIS Division	09/15/2021	12/30/2021
Hart, Deion	FC	Physical Education - Athletic Training	08/25/2021	12/11/2021
Lee, Albin	FC	Intern - Student Services Leadership	08/25/2021	12/11/2021
Munoz, Anthony	FC	Internship - Counseling & Student Dev	09/14/2021	12/17/2021
Saucedo, Andreas	CC	Physical Education - Men's Soccer	08/25/2021	06/30/2022
Sta Ana, Stephen	FC	Physical Education - Athletic Training	08/25/2021	12/12/2021
Tagayun, Anisa	FC	Internship- Counseling & Student Dev	08/25/2021	12/12/2021

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** August 24, 2021

**SUBJECT:** Mandating Vaccinations

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	_____

**BACKGROUND:** The North Orange County Community College District is committed to protecting the health and wellbeing of students, faculty, staff, administrators, and the communities it serves. Over the course of the pandemic, the District has implemented a variety of safety protocols following guidelines from the Center for Disease Control (CDC), Cal OSHA, and other agencies including physical distancing, use of face coverings, and frequent cleaning. Most employees have been working remotely over the past year and faculty have taught the majority of courses online. We have encouraged our students to take classes online, as appropriate.

Up to this point, the District has encouraged all employees to be vaccinated and provided options for obtaining the shot including onsite vaccination clinics. On July 27 and August 10, 2021, the Trustees discussed the possibility of mandating vaccinations for employees and students beginning in fall 2021 and asked for an action item to be placed on the August 24 Board meeting agenda. The following information has been gathered to help inform the decision.

## Increases in Employer Vaccination Mandates

Many educational institutions are now mandating vaccinations for COVID-19 along with private companies. Twenty-eight districts in the California Community College System have mandated or are in the process of mandating vaccinations and more are being added daily:

- Allan Hancock College
- Cabrillo College
- Cerritos College
- Compton CCD
- Foothill-DeAnza CCD
- Gavilan College
- Grossmont-Cuyamaca CCD
- Kern CCD
- Lake Tahoe Community College
- Long Beach City College
- Los Angeles CCD
- Los Rios CCD
- College of Marin
- MiraCosta College
- Mt. San Antonio College
- Palomar College
- Pasadena City College
- Peralta CCD
- Rancho Santiago CCD
- College of the Redwoods
- Riverside CCD
- Santa Barbara City College
- Santa Clarita CCD
- San Diego CCD
- Santa Monica College
- Sonoma County CCD
- Southwestern College
- Ventura CCD

On July 27, 2021, the California Community College Chancellor's Office urged all local community college districts to exercise their authority to adopt vaccination requirements. The University of California and California State University systems have mandated vaccinations for the fall term for employees and students who are accessing on-campus facilities and programs. On July 26, 2021, the State of California announced it will require all state workers, workers in health care, and K-12 employees to show proof of full vaccination or be subject to strict COVID-19 mitigation protocols including weekly testing. The State encouraged all local government and other employers to adopt a similar protocol.

#### Effectiveness of the Vaccine

According to the CDC, the Pfizer and Moderna vaccines have proven to be over 90% effective against infection, severe disease, and death ([Science Brief: COVID-19 Vaccines and Vaccination \(cdc.gov\)](#)). The CDC also states that available evidence shows that the vaccine also helps combat the newest variants of the virus. Over 168 million individuals over the age of 18 (61%) have been vaccinated in the United States.

In Orange County, about 3.8 million doses of the vaccines have been administered. About 2 million people have had at least one dose and about 1.83 million are fully vaccinated (57.9%) in the county of 3.7 million people. As of August 18, the vaccination rate by age group is:

- 65 and older: 73.9%
- 50-64: 76.5%
- 18-49: 63.7%
- 12-17: 46.8%

#### Legal Precedent

A federal District Court recently found that Indiana University could require students to be vaccinated and that those who have an exemption are subject to additional safety requirements ([Klaassen v. Trustees of Indiana University, No. 21-2326 \(7th Cir. 2021\)](#)) and Supreme Court Justice Amy Coney Barrett declined a request to block the mandate ([Justice Amy Coney Barrett declines to block Indiana University's vaccine mandate](#)). The District Court decision stated that the University had a legitimate interest in protecting the public health and that there is a rational basis to conclude that the vaccine is safe.

According to the District's legal counsel, the District may require vaccinations for all employees and students provided the District reasonably accommodates individuals with disabilities/medical conditions or religious beliefs that prevent them from getting vaccinated.

#### Anticipated FDA Approval

According to news stories, the Federal Drug Administration (FDA) anticipates approval of the Pfizer vaccine in September ([F.D.A. Aims to Give Final Approval to Pfizer Vaccine by Early Next Month](#)). The manufacturer of Moderna is in the process of preparing a submittal for full approval.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.



**How does this relate to Board Policy:** This item is in accordance with Board Policy 2200, Board Duties and Responsibilities.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Costs related to the COVID-19 pandemic have been covered with Federal and State Emergency Funds and General Funds.


**RECOMMENDATION:** It is recommended that the Board direct the District to ensure that all employees and students who come on campus are fully vaccinated by the following dates with allowance for religious or medical exemptions as defined by law:

- November 1 as the date for employees and volunteers to provide proof of vaccination against COVID-19 with participation in regular testing until proof is shown
- November 1 as the date for adult students enrolled in fall on-campus classes to provide proof of vaccination against COVID-19 with participation in regular testing until proof is shown
- At the time of registration and no later than the start of the spring term as the date for adult students enrolled in spring on-campus classes to provide proof of vaccination against COVID-19
- An accommodation process for employees and students who cannot receive the vaccine due to disabilities/medical conditions or religious beliefs and that these employees and students with exemptions participate in regular testing

It is further recommended that the Board delegate authority to the Interim Chancellor and Chancellor to take any and all actions necessary to develop and implement a COVID-19 vaccine requirement including processes for testing, record keeping, use of campus facilities, accommodations, and other related items.

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Cheryl Marshall  
Recommended by

  
Approved for Submittal

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6.a.3  
Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u>        </u>
Enclosure(s)	<u>X</u>

**DATE:** August 24, 2021

**SUBJECT:** Resolution Honoring  
Chancellor Cheryl A. Marshall

**BACKGROUND:** Inasmuch as Dr. Cheryl A. Marshall, Chancellor, has announced her retirement effective September 1, 2021, the Board of Trustees wishes to recognize her contributions to the District during her five-year tenure and present her with a resolution honoring her years of service and bestowing upon her the distinction of North Orange County Community College District Chancellor Emeritus.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** Not applicable.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board adopt Resolution 21/22-02 honoring Dr. Cheryl A. Marshall, Chancellor, for her five years of service and contributions to the District and bestow upon her the distinction of North Orange County Community College District Chancellor Emeritus.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



**Resolution No. 21/22-02, Honoring Dr. Cheryl A. Marshall  
as North Orange County Community College District Chancellor Emeritus**

**WHEREAS**, Dr. Cheryl A. Marshall has provided exemplary leadership as Chancellor of the North Orange County Community College District for five years; and

**WHEREAS**, Dr. Marshall has led the District in many outstanding achievements, including development of the *2021-2030 District-wide Educational and Facilities Master Plan*, the establishment of the Anaheim Pledge and the North Orange Promise Scholars Program; and

**WHEREAS**, Dr. Marshall has led the District in expanding programs and facilities in order to better prepare a 21st century workforce, including overseeing the creation and renovation of the SEM and VRC buildings at Cypress College and the Humanities building at Fullerton College with the funds from Measure J bond; and

**WHEREAS**, Dr. Marshall has been a tireless advocate of non-credit instruction at the state and local levels and has supported the restructuring of NOCE's senior management structure to better reflect its value to the District; and

**WHEREAS**, Dr. Marshall's leadership and commitment to the District and community college education has been demonstrated by serving on committees throughout the State of California, including being elected as the Vice President for Southern California of the Chief Executive Officers Board of the California Community Colleges (CEOCCC) and being appointed as the region 8 representative to the CEO Student-Centered Funding Formula Taskforce; and

**WHEREAS**, Dr. Marshall has repeatedly championed employee opportunities and growth by leading the development of the Professional Development Department including the foundation of the NOCCCD Leadership Academy, the Classified Professionals Training Program, the Mentorship Program, and the Management Development Program; and

**WHEREAS**, Dr. Marshall has grown the fundraising capability of NOCCCD by establishing the District-wide Grants and Resource Development Office to oversee the research and management of grant opportunities, including identifying and evaluating grant opportunities, planning and writing competitive proposals, and submitting grant applications at the county, state and federal level; and

**WHEREAS**, Dr. Marshall has improved internal processes and operations by implementing the new District-wide resource allocation model to promote fair and equitable fund distribution to the campuses, supporting the pursuit of capital construction resources from the state, and provided strong leadership in overall data management work in MIS data collection, validation, and reporting; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees joins the students, faculty, and staff of the North Orange County Community College District in extending its deepest appreciation to Dr. Marshall upon her retirement and bestows upon her the distinction of North Orange County Community College District Chancellor Emeritus.

**PASSED AND ADOPTED** by the Governing Board of the North Orange Community College District, this 24<sup>th</sup> day of August 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

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Barbara Dunsheath  
Board President

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>X</u>
<b>DATE:</b>	August 24, 2021	Resolution	<u>X</u>
		Information	<u>          </u>
<b>SUBJECT:</b>	Citizens' Oversight Committee By-laws	Enclosure(s)	<u>X</u>

**BACKGROUND:** At its August 10, 2021, Board meeting, staff brought an information item for the Citizens' Bond Oversight Committee appointment process and application. Upon Board review, a Trustee requested that the Bylaws of the Oversight Committee be amended to remove reference to the District's Measure X Bond program, since that program was completed in 2019.

Per direction of legal counsel, in order to Amend the Bylaws of the Citizens' Bond Oversight Committee, the Board must take formal action by passing a resolution that approves the Amended and Restated Bylaws.

This agenda item was prepared by Fred Williams, Vice Chancellor, Finance and Facilities.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

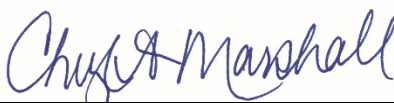
**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6740, Citizens' Oversight Committee.

**FUNDING SOURCE AND FINANCIAL IMPACT:** This item has no financial impact.

**RECOMMENDATION:** It is recommended that the Board approve the Amended and Restated Citizens' Bond Oversight Committee By-laws.

Fred Williams

Recommended by



Approved for Submittal

6.c.1

Item No.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**RESOLUTION NO. 21/22-04**

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE NORTH ORANGE  
COUNTY COMMUNITY COLLEGE DISTRICT APPROVING AMENDED  
AND RESTATED BYLAWS FOR THE MEASURE J INDEPENDENT  
CITIZENS' BOND OVERSIGHT COMMITTEE**

**WHEREAS**, the Board of Trustees (the "Board") of the North Orange County Community College District (the "District") previously established an independent citizens' bond oversight committee (the "Committee") in connection with issuance of bonds under Measure X, approved by the voters on March 5, 2002, and concurrently approved Bylaws governing actions of the Committee ("Bylaws"); and

**WHEREAS**, on November 4, 2014, voters approved Measure J, a \$574,000,000 general obligation bond authorization ("Measure J");

**WHEREAS**, following the approval Measure J the Board amended the Bylaws to provide that the responsibilities of the Committee would include a review of bond expenditures under both Measure X and Measure J; and

**WHEREAS**, since the District has fully expended and accounted for the proceeds of bonds issued under Measure X, the Board of Trustees of the District desires to amend and restate the Bylaws (so amended and restated, the "Amended and Restated Bylaws") to limit the jurisdiction of the Committee exclusively to Measure J; and

**NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT DOES HEREBY FIND, DETERMINE AND CERTIFY AS FOLLOWS:**

Section 1. Authorization. Measure J was authorized pursuant to paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution and subdivision (b) of Section 18 of Article XVI of the California Constitution in accordance with the requirements of the Strict Accountability In Local School Construction Bonds Act of 2000 (the "Act").

Section 2. Measure X. The Board determines that all bond proceeds of Measure X have been fully expended and accounted for and Measure X no longer requires the oversight of the Committee.

Section 3. Amended and Restated Bylaws. The Committee shall operate pursuant to the Board of Trustee approved Bylaws. The Committee shall have only those responsibilities granted to them in the Act and in such Bylaws. The Amended and Restated Bylaws, as submitted herewith and attached hereto are hereby approved. The previous Bylaws related to Measure X and Measure J are rescinded and of no further force and effect.

ADOPTED, SIGNED AND APPROVED this 24th day of August, 2021.

BOARD OF TRUSTEES OF THE NORTH  
ORANGE COUNTY COMMUNITY COLLEGE  
DISTRICT

---

President, Board of Trustees

**NORTH ORANGE COUNTY COMMUNITY COLLEGE  
DISTRICT  
INDEPENDENT CITIZENS' BOND OVERSIGHT COMMITTEE  
AMENDED AND RESTATED BYLAWS**

**Section 1. Committee Established.** The North Orange County Community College District (the "District") ~~was successful at the election conducted on March 5, 2002 (the "2002 Election") in obtaining authorization from the District's voters to issue up to \$239,000,000 aggregate principal amount of the District's general obligation bonds ("Measure X"). A Bond Oversight Committee for Measure X has been established (the "Measure X Committee"). The District~~ was successful at the election conducted on November 4, 2014 (the "2014 Election") in obtaining authorization from the District's voters to issue up to \$574,000,000 aggregate principal amount of the District's school facilities bond ("Measure J"). ~~Measure X and Measure J are hereinafter referred to as the "Measures," and the 2002 Election and the 2014 Election are referred to as the "Elections".~~ The Elections were conducted under Proposition 39, being chaptered as the Strict Accountability in Local School Construction Bonds Act of 2000, at Section 15264 et seq. of the Education Code of the State ("Prop 39"). Pursuant to Section 15278 of the Education Code, the District is obligated to establish an Independent Citizens' Bond Oversight Committee for Measure J (the "Committee") in order to satisfy the accountability requirements of Prop 39. ~~The Committee District hereby confirms that the Independent Citizens' Bond Oversight Committee initially established for Measure X shall be reconstituted as a new Committee (the "Committee") which shall have the duties and rights set forth in these Bylaws with oversight responsibility for both Measure X and Measure J.~~ The Committee does not have legal capacity independent from the District.

**Section 2. Purposes.** The purposes of the Committee are set forth in Prop 39, and these Bylaws are specifically made subject to the applicable provisions of Prop 39 as to the duties and rights of the Committee. The Committee shall be deemed to be subject to the Ralph M. Brown Public Meetings Act of the State of California and shall conduct its meetings in accordance with the provisions thereof. The District shall provide necessary administrative support to the Committee as shall be consistent with the Committee's purposes, as set forth in Prop 39.

The proceeds of general obligation bonds issued pursuant to the Elections are hereinafter referred to as "bond proceeds." The Committee shall confine itself specifically to bond proceeds generated under the Measure Js. Regular and deferred maintenance projects and all monies generated under other sources shall fall outside the scope of the Committee's review.

**Section 3. Duties.** To carry out its stated purposes, the Committee shall perform only the duties set forth in Sections 3.1, 3.2, and 3.3 hereof, and shall refrain from those activities set forth in Sections 3.4 and 3.5.

3.1 Inform the Public. The Committee shall inform the public concerning the District's expenditure of bond proceeds. In fulfilling this duty, all official communications to either the Board or the public shall come from the Chair acting on behalf of the Committee. The Chair shall only release information that reflects the majority view of the Committee.



3.2 Review Expenditures. The Committee shall review expenditure reports produced by the District to ensure that (a) bond proceeds were expended only for the purposes set forth in ~~Measure X and Measure J, respectively~~; and (b) no bond proceeds were used for teacher or administrative salaries or other operating expenses in compliance with Attorney General Opinion 04-110, issued on November 9, 2004.

3.3 Annual Report. The Committee shall present to the Board of Trustees of the District (the “Board”) in public session, an annual written reports for ~~each of the~~ Measure Js which shall include the following:

- (a) A statement indicating whether the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution; and
- (b) A summary of the Committee’s proceedings and activities for the preceding year.

3.4 Duties of the Board or Chancellor. Either the Board or the Chancellor, as the Board shall determine, shall have the following powers reserved to it, and the Committee shall have no jurisdiction over the following types of activities:

- (i) Review or approval of contracts;
- (ii) Review or approval of change orders;
- (iii) Expenditure of bond funds;
- (iv) Handling of all legal matters;
- (v) Approval of project plans and schedules;
- (vi) Approval of all deferred maintenance plans; and
- (vii) Approval of the sale of bonds.

3.5 ~~Measure X and Measure J~~ Projects Only. In recognition of the fact that the Committee is only charged with reviewing the prior expenditure of bond proceeds, the Board has not charged the Committee with responsibility for:

- (a) Projects financed through the State of California, developer fees, redevelopment tax increment, certificates of participation, lease/revenue bonds, the general fund or the sale of surplus property without bond proceeds shall be outside the authority of the Committee.
- (b) The establishment of priorities and order of construction for the bond projects, which shall be made by the Board in its sole discretion.
- (c) The selection of architects, engineers, soils engineers, construction managers, project managers, CEQA consultants and such other professional service firms as

are required to complete the project based on District criteria established by the Board in its sole discretion.

- (d) The approval of the design for each project including exterior materials, paint color, interior finishes, site plan and construction methods (modular vs. permanent) which shall be determined by the Board in its sole discretion.
- (e) The selection of independent audit firm(s), performance audit consultants and such other consultants as are necessary to support the activities of the Committee.
- (f) The approval of an annual budget for the Committee that is sufficient to carry out the activities set forth in Prop 39 and included herein.
- (g) The appointment or reappointment of qualified applicants to serve on the Committee, subject to legal limitations, and based on criteria adopted in the Board's sole discretion as part of carrying out its function under Prop 39.

#### **Section 4. Authorized Activities.**

4.1 In order to perform the duties set forth in Section 3, the Committee may engage in the following authorized activities:

- (a) Receive copies of the District's annual, independent performance audit and annual, independent financial audit required by Prop 39 (Article XIII A of the California Constitution) (together, the "Audits") at the same time said Audits are submitted to the District, and review the Audits, and no later than by March 31<sup>st</sup> of each year.
- (b) Inspect District facilities and grounds for which bond proceeds have been or will be expended, in accordance with any access procedure established by the District's Chancellor.
- (c) Review copies of deferred maintenance plans developed by the District.
- (d) Review efforts by the District to maximize bond proceeds by implementing various cost-saving measures.
- (e) Receive from the Board, within three months of the District receiving the Audits, responses to any and all findings, recommendations, and concerns addressed in the Audits, and review said responses.

#### **Section 5. Membership.**

##### 5.1 Number.

The Committee shall consist of at least seven (7) members appointed by the Board from a list of candidates submitting written applications, and based on criteria established by Prop 39, to wit:

- One (1) student enrolled and active in a community college support group, such as student government.
- One (1) member active in a business organization representing the business community located in the District.
- One (1) member active in a senior citizens' organization.
- One (1) member active in a bona-fide taxpayers association.
- One (1) member active in a support organization for the college, such as a foundation.
- Two (2) members of the community at-large.

5.2 Qualification Standards.

- (a) To be a qualified person, he or she must be at least 18 years of age.
- (b) The Committee may not include any employee, official of the District or any vendor, contractor or consultant of the District.

5.3 Ethics: Conflicts of Interest.

(a) Members of the Committee are not subject to the Political Reform Act (Gov. Code §§ 81000 et seq.), and are not required to complete Form 700; but each member shall comply with the Committee Ethics Policy attached as “Attachment A” to these Bylaws.

(b) Pursuant to Section 35233 of the Education Code, the prohibitions contained in Article 4 (commencing with Section 1090) of Division 4 of Title 1 of the Government Code (“Article 4”) and Article 4.7 (commencing with Section 1125) of Division 4 of Title 1 of the Government Code (“Article 4.7”) are applicable to members of the Committee. Accordingly:

(i) Members of the Committee shall not be financially interested in any contract made by them in their official capacities or by the Committee, nor shall they be purchasers at any sale or vendors at any purchase made by them in their official capacity, all as prohibited by Article 4; and

(ii) Members of the Committee shall not engage in any employment, activity, or enterprise for compensation which is inconsistent, incompatible, in conflict with, or inimical to duties as a member of the Committee or with the duties, functions, or responsibilities of the Committee or the District. A member of the Committee shall not perform any work, service, or counsel for compensation where any part of his or her efforts will be subject to approval by any other officer, employee, board, or commission of the District’s Board, except as permitted under Article 4.7.

5.4 Term. Except as otherwise provided herein, each member shall serve a term of two (2) years, commencing as of the date of appointment by the Board. No member may serve more than three (3) consecutive terms. At the Committee's first meeting, members will draw lots or otherwise select a minimum of two members to serve for an initial one (1) year term and the remaining members for an initial two (2) year term. Members whose terms have expired may continue to serve on the Committee until a successor has been appointed. ~~Members of the Measure X Committee may be appointed to the Committee and be entitled to new terms as described herein, regardless of their period of service on the Measure X Committee.~~

5.5 Appointment. Members of the Committee shall be appointed by the Board through the following process: (a) the District may advertise in the local newspapers, on its website, and in other customary forums, as well as solicit appropriate local groups for applications; (b) the Chancellor will review the applications; and (c) the Chancellor will make recommendations to the Board.

5.6 Removal; Vacancy. The Board may remove any Committee member for any reason, including failure to attend two consecutive Committee meetings without reasonable excuse or for failure to comply with the Committee Ethics Policy. Upon a member's removal, his or her seat shall be declared vacant. The Board, in accordance with the established appointment process shall fill any vacancies on the Committee. The Board shall seek to fill vacancies within 90 days of the date of occurrence of a vacancy.

5.7 Compensation. The Committee members shall not be compensated for their services.

5.8 Authority of Members. (a) Committee members shall not have the authority to direct staff of the District; (b) individual members of the Committee retain the right to address the Board, either on behalf of the Committee or as an individual; (c) the Committee shall not establish sub-committees for any purpose; and (d) the Committee shall have the right to request and receive copies of any public records relating to projects funded by the Measures.

## **Section 6. Meetings of the Committee.**

6.1 Regular Meetings. The Committee shall meet at least once a year, but shall not meet more frequently than quarterly.

6.2 Location. All meetings shall be held within the boundaries of the North Orange County Community College District.

6.3 Procedures. All meetings shall be open to the public in accordance with the Ralph M. Brown Act, Government Code Section 54950 et seq. Meetings shall be conducted according to such additional procedural rules as the Committee may adopt. A majority of the number of Committee members shall constitute a quorum for the transaction of any business of the Committee.

**Section 7. District Support.**

7.1 The District shall provide to the Committee necessary technical and administrative assistance as follows:

- (a) preparation of and posting of public notices as required by the Brown Act, ensuring that all notices to the public are provided in the same manner as notices regarding meetings of the District Board;
- (b) provision of a meeting room, including any necessary audio/visual equipment;
- (c) preparation, translation and copies of any documentary meeting materials, such as agendas and reports; and
- (d) retention of all Committee records, and providing public access to such records on an Internet website maintained by the District.

7.2 District staff and/or District consultants shall attend Committee proceedings in order to report on the status of projects and the expenditure of bond proceeds.

**Section 8. Reports.** In addition to the Annual Report required in Section 3.3, the Committee may report to the Board from time to time in order to advise the Board on the activities of the Committee. Such report shall be in writing and shall summarize the proceedings and activities conducted by the Committee.

**Section 9. Officers.** The Chancellor shall appoint the initial Chair. Thereafter, the Committee shall elect a Chair and a Vice-Chair who shall act as Chair only when the Chair is absent. The Chair and Vice-Chair shall serve in such capacities for a term of one year and may be re-elected by vote of a majority of the members of the Committee.

**Section 10. Amendment of Bylaws.** Any amendment to these Bylaws shall be approved by a majority vote of the Board.

**Section 11. Termination.** The Committee shall automatically terminate and disband concurrently with the Committee's submission of the final respective Annual Report which reflects the final accounting of the expenditure of all ~~Measure X and~~ Measure J monies.

## **CITIZENS' BOND OVERSIGHT COMMITTEE ETHICS POLICY STATEMENT**

This Ethics Policy Statement provides general guidelines for Committee members in carrying out their responsibilities. Not all ethical issues that Committee members face are covered in this Statement. However, this Statement captures some of the critical areas that help define ethical and professional conduct for Committee members. The provisions of this Statement were developed from existing laws, rules, policies and procedures as well as from concepts that define generally accepted good business practices. Committee members are expected to strictly adhere to the provisions of this Ethics Policy.

### **POLICY**

- **CONFLICT OF INTEREST.** A Committee member shall not make or influence a District decision related to: (1) any contract funded by bond proceeds, or (2) any construction project which will benefit the Committee member's outside employment, business, or a personal finance or benefit an immediate family member, such as a spouse, child or parent.
- **OUTSIDE EMPLOYMENT.** A Committee member shall not use his or her authority over a particular matter to negotiate future employment with any person or organization that relates to: (1) any contract funded by bond proceeds, or (2) any construction project. A Committee member shall not make or influence a District decision related to any construction project involving the interest of a person with whom the member has an agreement concerning current or future employment, or remuneration of any kind. For a period of two (2) years after leaving the Committee, a former Committee member may not represent any person or organization for compensation in connection with any matter pending before the District that, as a Committee member, he or she participated in personally and substantially. Specifically, for a period of two (2) years after leaving the Committee, a former Committee member and the companies and businesses for which the member works shall be prohibited from contracting with the District with respect to: (1) bidding on projects funded by the bond proceeds; and (2) any construction project.
- **COMMITMENT TO UPHOLD LAW.** A Committee member shall uphold the federal and California Constitutions, the laws and regulations of the United States and the State of California (particularly the Education Code) and all other applicable government entities, and the policies, procedures, rules and regulations of North Orange County Community College District.
- **COMMITMENT TO DISTRICT.** A Committee member shall place the interests of the District above any personal or business interest of the member.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>X</u>
<b>DATE:</b>	August 24, 2021	Resolution	<u>X</u>
<b>SUBJECT:</b>	Resolutions Board of Trustees Excused Absences	Information	<u>        </u>
		Enclosure(s)	<u>X</u>

**BACKGROUND:** Pursuant to Board Policy 2725, Board Member Compensation, Board members may be paid for meetings when they are absent, if the Board adopts a Resolution verifying that the absence is excused.

Education Code Section 7425, Subdivision (c) reads as follows:

A member may be paid for any meeting when absent if the Board by resolution duly adopted and included in its minutes, finds that at that time of the meeting he or she is performing services outside of the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board. This compensation shall be a charge against the funds of the district.


**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item is in accordance with Board Policy 2725, Board Member Compensation.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board adopt Resolution No. 21/22-06, Trustee Absence, and Resolution No. 21/22-07, Trustee Absence, verifying that Trustees Ryan Bent and Ed Lopez were absent on August 10, 2021 due to hardship and, therefore, eligible to receive compensation for the Regular Board meeting held on that date. Signed affidavits from Mr. Bent and Mr. Lopez verifying their absences due to hardship will be on file in the Chancellor's Office.

Cheryl Marshall  
Recommended by

  
Approved for Submittal

6.d.1  
Item No.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



**Resolution 21/22-06, Trustee Absence**

**WHEREAS**, Education Code Section 72425(c) states:

(c) A member may be paid for any meeting when absent if the Board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board. This compensation shall be a charge against the funds of the district.

**NOW, THEREFORE, BE IT RESOLVED** that the Trustee named below was absent from the Regular Board meeting of August 10, 2021, due to hardship, and therefore, eligible to receive compensation for the meeting held on that date.

**TRUSTEE**

**Ryan Bent**

AYES:

NOES:

ABSENT:

ABSTAINING:

DATE ADOPTED: August 24, 2021



**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



**Resolution 21/22-07, Trustee Absence**

**WHEREAS**, Education Code Section 72425(c) states:

(c) A member may be paid for any meeting when absent if the Board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board. This compensation shall be a charge against the funds of the district.

**NOW, THEREFORE, BE IT RESOLVED** that the Trustee named below was absent from the Regular Board meeting of August 10, 2021, due to hardship, and therefore, eligible to receive compensation for the meeting held on that date.

**TRUSTEE**

**Ed Lopez**

AYES:

NOES:

ABSENT:

ABSTAINING:

DATE ADOPTED: August 24, 2021

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** August 24, 2021

**SUBJECT:** Future Board Agenda Items

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

**BACKGROUND:** At the June 2018 Board and Chancellor planning retreat, the group discussed how to make Board meetings more effective and efficient. As a result of that discussion, it was agreed that a new *Future Board Agenda Items* section would be included in Board meeting agendas to provide an opportunity for trustees to discuss the possibility of adding topics or items of interest to future agendas.

This information item is presented to allow for discussion on any potential future Board agenda items.


**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** This item is in accordance with Board Policy 2310, Regular Meetings of the Board and Board Policy 2340, Agendas.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board discuss any potential future Board agenda items.

Cheryl Marshall  
Recommended by

  
Approved for Submittal

6.e  
Item No.

**UNAPPROVED**  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

August 10, 2021

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, August 10, 2021, at 5:30 p.m. via Zoom teleconference and YouTube livestream.

President Barbara Dunsheath called the meeting to order at 5:32 p.m. and led the Pledge of Allegiance to the Flag.

**TRUSTEE ROLL CALL:** Present: Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Jacqueline Rodarte, Evangelina Rosales, and Student Trustees Erin Lacorte and Meena Pandian. Absent: Ryan Bent and Ed Lopez.

**RESOURCE PERSONNEL PRESENT:** Cheryl Marshall, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Gil Contreras, Interim President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns, District Director, Public & Governmental Affairs; Ty Volcy, representing the District Management Association; Jennifer Oo, representing the NOCE Academic Senate; Damon De La Cruz, representing the Cypress College Academic Senate; Kim Orlijan, representing the Fullerton College Faculty Senate; Christie Diep, representing United Faculty; Tonya Cobb, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

**OTHER ADMINISTRATORS AND EMPLOYEES PRESENT:** Paul De Dios and Alex Porter from Cypress College; Rod Garcia and Jose Ramon Nuñez from Fullerton College; Karen Bautista and Terry Cox from North Orange Continuing Education; and Danielle Davy and Julie Kossick from the District Office.

**VISITORS:** Public participation was provided via YouTube livestream.

**COMMENTS: MEMBERS OF THE AUDIENCE:** The following public comments were received via email and read into the record by staff.

- A. **Danielle Fouquette**, Fullerton College Faculty, provided a statement to the Board encouraging the Board to approve a coronavirus vaccine requirement for all faculty, staff, and students before returning to campus in order to protect the colleges, local communities, and the family members of those on campus. She also encouraged the Board to limit exemptions to only those that are documented by a medical professional.
- B. **Bridget Kominek**, Fullerton College Faculty, provided a statement to the Board in support of a vaccination requirement for all who will be working or attending classes on campus, with an exception for medical reasons. She stated that a vaccine mandate for those who are physically on campus is a way to not only protect everyone on campus, but also those who are immunocompromised or high-risk for complications

and the vulnerable people everyone goes home to and interacts with in their communities.

- C. **Jodi Balma**, Fullerton College Faculty, provided a statement to the Board expressing concern that without a vaccine mandate Fall campus classes will be interrupted with positive COVID tests. She urged the Board to implement a vaccine mandate for those returning to campus much like the UC system, CSU systems, and some local community colleges who already have one in place.
- D. **Kim Orlijan**, Fullerton College Faculty, provided a statement to the Board strongly encouraging them to require that all faculty, staff, and students who return to campus be fully vaccinated against COVID-19 in order to protect the campus community. She urged that logistics be put in place now on how to implement a mandate before the August 24 Board meeting, that the target date for implementation be changed because the proposed date of October 15 is far too late, and that mask requirements for all be in place regardless of vaccine status.
- E. **Andre Jagodin** provided a statement to the Board requesting that information regarding the District's current stance on mandated COVID vaccinations for students and employees returning on campus be shared with the public via access to Board meeting discussions and recordings, and that future discussions be announced on the District website, social media, and e-mail distribution lists.
- F. **Dale Craig**, Fullerton College Faculty, provided a statement to the Board encouraging them to consider a vaccine requirement for all staff and students due to the recent occurrence of the Covid-19 Delta-variant and the higher chances of transmission to the vaccinated and unvaccinated people. A vaccine requirement would clearly indicate that the Board is committed to the health and safety of everyone at NOCCCD.
- G. **Nicole Swallows**, Parenting Instructor, provided a statement to the Board asking them not to force her colleagues to vaccinate in order to alleviate the fears of those who are already protected by the vaccine. She highlighted the fears and valid concerns that many have about the vaccine and urged freedom of choice.
- H. **Vicki Sodman** provided a statement to the Board to share her concerns regarding a vaccine mandate which included having the freedom of choice, use of the current experimental shot, and the resulting impact on student enrollment, loss of faculty and staff, and legal liabilities. She encouraged the Board to consider not mandating the vaccine and instead provide alternatives to those who are unable to, unsure of its overall safety and effectiveness, or have civil rights to refuse it.
- I. **Darlene Alquiza** provided a statement to the Board to clarify her previous remarks on behalf of NOCE Parenting faculty, noting that their opposition to a vaccine mandate included vaccinated faculty who feel it is unethical to mandate vaccinations. She highlighted the risks of vaccination and cited the COVID vaccine related deaths and hospitalizations in the United States per the VAERS database. She cautioned that people are not being fully informed and that the vaccine is safe for most, but it is not safe for everyone.
- J. **Jeffrey Barke**, Board Certified Primary Care Physician, provided a statement to the Board to share his opposition to any COVID-19 vaccine mandate which he stated does

not make sense from a health standpoint and is contrary to the personal freedoms of the United States. He noted that those that are vaccinated should not care about the personal choices of those who choose differently and that those that have recovered from COVID-19 have broad-based, long-lasting immunity and do not need to be vaccinated. He cited vaccine-related risks from the VAERS website, his own treatment of patients for COVID-19 vaccination injury, and the liability from employee injuries resulting from mandated vaccines since vaccine companies are immune from liability.

- K. **Roxanne Golkar** provided a statement to the Board to note her vaccine mandate concerns because every person should have the option to choose if the vaccine is right for them given their specific health conditions and circumstances.
- L. **Calen Petrie** provided a statement to the Board noting that any COVID-19 vaccination requirement should include other ways for students and employees who are not vaccinated to still be able to participate in on campus activities, such as undergoing regular COVID-19 testing. Employees and students who cannot receive the vaccine due to disabilities, medical conditions, or religious beliefs should be provided with accommodations, as well as those who choose to not get vaccinated in light of vaccines not being fully FDA approved yet.
- M. **Deborah Reitler** provided a statement to the Board to express her concerns and opposition to a vaccine mandate, noting that everyone should still have the right to choose what they put into their bodies.
- N. **Brigitte M.** provided a statement to the Board to voice her concern about a COVID-19 vaccination mandate and stated that no one should be forced to take an experimental vaccine with the government making the decision for people.
- O. The Board received an **Anonymous** statement noting that vaccine mandates hurt those who are not healthy enough to receive vaccines and that tax dollars should not pay for any institution who forces vaccines.
- P. **Scott Malloy**, Fullerton College Faculty, provided a statement urging the Board to abandon plans to mandate COVID vaccines for students and staff because they are not safe, effective, or necessary. He noted a previous vaccine program that resulted in death and injury and was later deemed rushed, cited VAERS statistics related to adverse events due to COVID vaccines, and deemed the vaccines “all-risk and no benefit.”
- Q. **Marieke Claassen** provided a statement to the Board strongly in favor of mandating Covid-19 vaccinations for all on campus because vaccines have proven to be effective protection against getting infected, reduce transmission to others, and are effective against getting severe illness. Those with valid medical or religious exemptions should be required to get tested regularly and wear a mask indoors when social distancing is not possible. A vaccine mandate should be announced as soon as possible for the Spring semester to provide ample opportunity for a full vaccination cycle.
- R. **Star Edwards** provided a statement to the Board noting her objection to a vaccine mandate and no one should be forced to receive an experimental drug. She implored trustees to visit the VAERS website and review the vaccine-related deaths which she stated have exceeded the number of COVID deaths during a one-week period.

- S. **Julianne Erickson** provided a statement to the Board to share her concerns about a COVID vaccine mandate and asked the Board to not violate “our rights to our own bodies” and instead offer alternatives for those with concerns about the vaccines.
- T. **Joe Ruiz** provided a statement to the Board regarding his concerns pertaining to COVID-19 mandatory testing, vaccines, and masks for students and employees. He stated that the vaccines have not been approved by the FDA for regular use and have only been given emergency use authorization. He urged the Board to not issue a mandate which he stated would go against the Constitution and Bill of Rights.
- U. **Jennie Brown** provided a statement to the Board to express concern with plans for a vaccination policy for staff and students and urged the Board to reconsider a vaccine mandate. She stated that with only emergency use authorization a mandate is not legal, but should not be mandated even after licensure and that staff and students should have the right to decide on vaccinations without needing a religious or medical exemption due to medical freedom.
- V. **Larry Wallace** provided a statement to the Board to express concern for requiring and showing proof of COVID vaccination status when vaccines are still under clinical trials and its data continues to be analyzed to determine the effectiveness and side effects. He highlighted concerns related to liability for vaccine-related injuries, expenses, and lost wages, and also noted concerns for violation of harassment policies against those who can't receive the vaccine due to medical or religious reasons as well as those who choose not to receive it. He stated that medical decisions should be retained between a medical professional and their patient, not educational institutions.
- W. **Kenna Brandt** provided a statement to the Board noting that the citizens of the United States and the State of California do not support a tyrannical vaccination mandate or vaccination passports and will fight for the freedom of choice.
- X. **Chip Stockwell**, District Employee, provided a statement to the Board in opposition to the District mandating vaccinations and urged trustees to keep open minds and listen to others opinions. He stated that vaccine data reflects that both vaccinated and unvaccinated are getting sick and cautioned about the District being able to handle the workload, fallout, and implications that will result from a vaccine requirement. He asked the Board to have careful consideration because the decision would affect the lives of not only District employees, but their families, and those of students and their families.
- Y. **Devyn Hartnett** provided a statement to the Board to express concern over mandated COVID vaccines for community colleges, the right of every individual person to choose what medical procedures they allow into their body, and that mandating any vaccine or medical procedure is not the right protocol for employment and education.

(See Supplemental Minutes #1281 for copies of all of the statements received.)

**BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS:** It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Jeffrey P. Brown that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.c, 3.d, 3.e

**Motion carried with Trustees Blount, Brown, Dunsheath, Rodarte, and Rosales voting yes, including Student Trustees Lacorte and Pandian's advisory votes.**

**BLOCK VOTE APPROVAL OF PERSONNEL ITEMS:** It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Evangelina Rosales that the following personnel items be approved by block:

Human Resources: 4.a, 4.c, 4.d, 4.e, 4.f

**Motion carried with Trustees Brown, Dunsheath, Rodarte, and Rosales voting yes, and Trustee Blount voting no.**

## COMMENTS

- A. **Irma Ramos** thanked **Tonya Cobb** and her team for working collaboratively to reach an Adjunct Faculty United successor agreement with the District.
- B. **Valentina Purtell** announced that NOCE has re-opened all three of its centers at limited capacity and expressed her excitement to welcome back faculty and staff. She reported on the use of *Cranium Café* to provide virtual appointments for students, the mailing of an extended schedule for the first time since the pandemic, and on the campaigns and strategies developed with Stamats Communications to boost enrollment. President Purtell invited all to attend the NOCE Opening Day virtual event on August 13.
- C. **JoAnna Schilling** reported that Cypress College welcomed employees back to campus last week and thanked those involved for their work to have a successful reopening. She invited everyone to attend the Cypress College Opening Day virtual event on August 20 that will feature a keynote address with **Anthony Ray Hinton**. Dr. Schilling also provided COVID-19 updates that included an on-campus vaccine clinic, campus efforts to provide signage and necessary supplies to meet demand, and a Flex Day breakout session for faculty on August 19 to address questions related to preparations for Fall semester.
- D. **Gil Contreras** extended an invitation to the Fullerton College Convocation event on August 20 in the Campus Theater, that will follow mask and social distancing protocols, and will also be livestreamed. He reported that a taskforce has been convened to explore details related to a vaccine mandate should the Board decide to implement one. Dr. Contreras acknowledged **Elsa Perez** and **Citlally Santana** for leading a comprehensive on-boarding training for part-time counseling faculty.
- E. **Kim Orlijan** thanked **Jeanette Rodriguez** for attending the previous Board meeting on her behalf, publically congratulated **Gil Contreras** on his appointment as Fullerton College Interim President, and recognized **Joe Ramirez** for his work in leading the Office of Institutional Research and wished him the best of luck in his new position.
- F. **Tonya Cobb** reported that Adjunct Faculty United reached agreement with the District and its membership voted to adopt the new agreement. She shared that AdFac: looks forward to building on the improvements, stands in solidarity with its sister unions as they fight for fair contracts, and supports mandatory masking. She noted that it would be her last Board meeting with **Dash Johnson** attending meetings moving forward.

- G. **Student Trustee Erin Lacorte** shared results from a Fullerton College student survey conducted August 1-9 by Associated Students regarding mandatory vaccinations. Over 90% of respondents indicated they would feel more comfortable returning to campus if proof of vaccination was required and also supported proof of vaccination with remote options available for the unvaccinated. Student Trustee Lacorte urged the prioritization of student voices when making a vaccine mandate determination.

**MINUTES:** It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte to approve the Minutes of the Regular Meeting of July 27, 2021. **Motion carried with Trustees Blount, Brown, Dunsheath, Rodarte, and Rosales voting yes, including Student Trustees Lacorte and Pandian's advisory votes.**

## **FINANCE & FACILITIES**

**Item 3.a:** By block vote, authorization was granted to ratify purchase order numbers P0145901 - P0146938 through July 26, 2021, totaling \$9,144,859.81, and check numbers C0052981 – C0053051, totaling \$47,242.49; check numbers F0275890 – F0276995, totaling \$276,732.66; check numbers Q0000000 – Q0000000, totaling \$0.00; check numbers 88514516 – 88515100, totaling \$10,313,607.82; check numbers V0031841 – V0031843, totaling \$35,825.00; check numbers 70116883 – 70117164, totaling \$34,611.05; and disbursements E8969868 – E8972443, totaling \$1,138,595.80, through July 31, 2021.

**Item 3.b:** By block vote, authorization was granted to adopt a resolution establishing separate bank, saving, clearing, and revolving accounts pursuant to the California Community College Budget and Accounting Manual as authorized by §84030 of the Education Code, and in accordance with Education Code §58311 of Title 5 of the California Code of Regulations.

**Item 3.c:** By the block vote, authorization was granted to approve the Facilities Consulting Services agreement from August 11, 2021 through October 31, 2022 with Cambridge West Partnerships, LLC, for total fees not to exceed \$226,000.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the agreement on behalf of the District.

**Item 3.d:** By block vote, authorization was granted to file the Notice of Completion for the Energy Management System Upgrade for 7th and 10th Floor at Anaheim Campus with Trane and pay the final retention payment when due.

**Item 3.e:** By block vote, authorization was granted to award RFP #2021-16, Request for Proposal for the Management of the Fullerton College bookstore, to Follett Higher Education Group for a five-year period beginning on or around November 1, 2021, with an option for an additional five-year period upon board approval.

Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the contract on behalf of the District.

**Item 3.f:** It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Evangelina Rosales to authorize District staff to provide a Notification of Intent to Hire New Full-time Faculty to the State Chancellor's Office by August 15, 2021, informing them that NOCCCD will participate in the 2021-22 Full-time Faculty Hiring Allocation.



During the discussion, trustees requested clarification on the need to hire additional new full-time faculty with a high District Faculty Obligation Number (FON) that impacts salary increases, funding for the new positions, the areas that would hire faculty, the District's artificial FON and FTES figures due to the reported pre-pandemic figures, and whether the option to participate is offered annually. Trustees also stated that while studies reflect that student success increases when there are larger numbers of full-time faculty, the downside for the District is that it is hard to compete with other districts due to the much higher FON. The District is forced to decide between hiring new faculty or working towards increasing salaries for existing employees.

Vice Chancellor Fred Williams stated that he was not as concerned with being over the FON because that number would self-correct over time with retirements and the use of one-time dollars. His concern was with the on-going costs for the District that include a \$29,000 per position loss for each of the 32 new positions that equals to almost \$1 million. With no COLA applied to the funding and with future STRS increases, the deficit will further increase in the future. He noted that it was a difficult decision to make with pros and cons, but that from a fiscal perspective, the District should probably not accept the funding allocation.

Board President Barbara Dunsheath pointed out that the District already does more to hire full-time faculty, highlighting that NOCE faculty do not count towards the FON, and urged trustees to write to the State Chancellor's Office requesting equitable distribution of the FON and to count non-credit faculty. She requested that the District's lobbyist work with the State Chancellor's Office to inform them of the constraints that the funding allocation would impose on the District and emphasize that it is already unequitable because the District already hires more faculty for a district of its size and also hires non-credit faculty.

Subsequent to the discussion, the **motion failed with Trustees Blount, Brown, Dunsheath, Rodarte, and Rosales voting no, including Student Trustees Lacorte and Pandian's advisory votes.**

## HUMAN RESOURCES

**Item 4.a:** By block vote, authorization was granted for the following academic personnel

### PROMOTION

Adakai, Ericka	FC	Executive Assistant II
	To:	FC Director, Educational Partnerships & Programs/ Dual Enrollment 12-month Position (100%) Range 20, Column B Management Salary Schedule Eff. 08/01/2021 PN FCM946

### CHANGE IN SALARY CLASSIFICATION

Schwartz, Aaron	CC	Physics Instructor
	From:	Class B, Step 1
	To:	Class B, Step 2

Eff. 08/19/2021

POSTPONEMENT OF SABBATICAL LEAVE

Graves, Gary	FC	Business Management Instructor From: 2022 Spring Semester To: 2023 Spring Semester
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LEAVE OF ABSENCE

Zager, Gary	CC	Human Services Instructor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 08/19/2021-10/14/2021
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2021 FALL SEMESTER

Castillo, Rachel	CC	Column 1, Step 1
Clifton, Andrew	CC	Column 2, Step 1
Do, Michelle	FC	Column 3, Step 1
Magrann, Tracey	CC	Column 3, Step 1
Nerhus, Alisha	CC	Column 1, Step 1
Orr, Jane	FC	Column 1, Step 1
Preger, Elizabeth	CC	Column 1, Step 1
Replogle, Jill	FC	Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Bacon, Hilary	FC	Column 1, Step 1
Castillo, Kevin	FC	Column 1, Step 1
Fascella, Cynthia	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Baloy, Czarina	CC	Supervising Dentist (Dental Hygiene Program) Column 3, Step 1 Lecture Rate, Adjunct Faculty Salary Schedule Eff. 2021 Fall Semester
Ford, Julie	CC	Supervising Dentist (Dental Assisting Program) Column 3, Step 3 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2021 Fall Semester
Galich, Jennifer	CC	Nursing Department Mandatory Orientation and Training at Clinical Sites Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 16 hours Eff. 08/11/2021-08/17/2021

Im, Robin	CC	Supervising Dentist (Dental Hygiene Program) Column 3, Step 1 Lecture Rate, Adjunct Faculty Salary Schedule Eff. 2021 Fall Semester
Kazim, Amir	CC	Supervising Dentist (Dental Hygiene Program) Column 3, Step 1 Lecture Rate, Adjunct Faculty Salary Schedule Eff. 2021 Fall Semester
Pham, Thu	CC	Nursing Department Mandatory Orientation and Training at Clinical Sites Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 16 hours Eff. 08/11/2021-08/17/2021
Walker, Jane	CC	Nursing Department Mandatory Orientation and Training at Clinical Sites Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Class D Not to exceed 16 hours Eff. 08/11/2021-08/17/2021
Welch Wheatley, Janine	CC	Supervising Dentist (Dental Hygiene Program) Column 3, Step 4 Lecture Rate, Adjunct Faculty Salary Schedule Eff. 2021 Fall Semester

**Item 4.b:** It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Jeffrey P. Brown to approve the following classified personnel matters, which are within budget:

RETIREMENT

Aguirre, Gabriela	FC	Facilities Custodian I 12-month position (100%) Eff. 09/01/2021 PN FCC996
Barba, Yolanda	NOCE	Administrative Assistant II 12-month position (100%) Eff. 09/08/2021 PN SCC889
Sanchez, Mary	FC	Child Care Kitchen Attendant 12-month position (60%) Eff. 08/11/2021 PN FCC782

RESIGNATION

Leos, Nigel	NOCE	Testing and Assessment Specialist 12-month position (100%) Eff. 07/23/2021 PN SCC866
Ramirez, Joseph	FC	Senior Research and Planning Analyst 12-month position (100%) Eff. 08/13/2021 PN FCC626
Rivera, Hilda	NOCE	Special Projects Coordinator, CAEP/AEBG ESL Temporary Project Manager Position (100%) Eff. 08/17/2021 PN SCT968

NEW PERSONNEL

Lowe, Erica	NOCE	Instructional Assistant, High School Lab 11-month position (40%) Range 36, Step A + 5% Shift Differential Classified Salary Schedule Eff. 08/11/2021 PN SCC858
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VOLUNTARY CHANGES IN ASSIGNMENT

Nguyen, Hai	FC	IT Specialist Network (100%)  Temporary Change in Assignment To: IT Services Coordinator II 12-month position (100%) Range 52, Step E + 25% Longevity Classified Salary Schedule Eff. 08/11/2021 – 06/30/2022
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PROFESSIONAL GROWTH & DEVELOPMENT

Shah, Gita	FC	Accounting Technician (100%) 1st Increment (\$400) Eff. 07/01/2022
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DOCTORAL STIPEND

Stanco, Gabrielle	AC	District Director, Research, Planning, and Data Management (100%) Doctoral Stipend (\$3,500) Eff. 08/28/2019
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STIPEND FOR ADDITIONAL ADMINSTRATIVE DUTIES

Barnett, Chynna	FC	Administrative Assistant II (100%) 6% Stipend Eff. 08/01/2021 – 10/31/2021
Jara, Jacqueline	FC	Admissions and Records Technician (100%) 6% Stipend Eff. 08/01/2021 – 12/31/2021

STIPEND FOR ADDITIONAL MANAGEMENT DUTIES

Hwee, Ivy	AC	District Manager, Fiscal Affairs 10% Stipend Eff. 09/01/2021 – 12/31/2021
Vyas, Kashmira	AC	District Director, Fiscal Affairs 10% Stipend Eff. 09/01/2021 – 12/31/2021

LEAVES OF ABSENCE

Bonilla, Irma	FC	Campus Safety Officer Coordinator (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 06/11/2021 – 12/11/2021 (Intermittent Leave)
Cortez, Margaret	CC	Administrative Assistant I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 07/19/2021 – 09/18/2021 (Consecutive Leave)

ADMINISTRATIVE REORGANIZATION – ASSIGNMENT OF SALARY AND POSITION  
WITHIN JOB DUTIES

Bush, Garett	NOCE	Campus Safety Officer Coordinator 12-month position (100%) Range 34, Step E + 5% Shift Differential  To: Range 40, Step C + 5% Shift Differential Classified Salary Schedule Eff. 06/23/2021 PN SCC833
Esquivel, Roland	NOCE	Campus Safety Officer Coordinator 12-month position (100%) Range 34, Step E + 5% Longevity  To: Range 40, Step C + 5% Longevity Classified Salary Schedule Eff. 06/23/2021 PN SCC849

During the discussion, Trustee Evangelina Rosales inquired why Vice Chancellor Fred Williams would continue his involvement in certain finance matters during his tenure as Interim Chancellor, expressed concern with his continued involvement, and the need for an Interim Vice Chancellor.

Board President Barbara Dunsheath clarified that the motion did not include Vice Chancellor Williams' roles, but noted that the Chancellor must always oversee the financial integrity of the District. Chancellor Marshall reiterated her comments from the July 24 Board meeting and also noted that Ivy Hwee and Kashu Vyas will assume responsibility for the financial portions of the Vice Chancellor's role. Vice Chancellor Williams further clarified that an informal interview process was taking place to determine which two Accounting Specialists will pick up additional duties and also receive stipends and outlined the areas that naturally overlap between Chancellor and Vice Chancellor responsibility and authority.

Subsequent to the discussion, the **motion carried with Trustees Blount, Brown, Dunsheath, Rodarte, and Rosales voting yes.**

**Item 4.c:** By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1281 for a copy of the professional expert personnel listing.)

**Item 4.d:** By the block vote, authorization was granted for the hourly listing.

(See Supplemental Minutes #1281 for a copy of the hourly personnel listing.)

**Item 4.e:** By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1281 for a copy of the volunteer listing.)

**Item 4.f:** By block vote, authorization was granted to approve the negotiated Successor Tentative Agreement between Adjunct Faculty United/AFT/AFL-CIO Local 6106 and the District dated July 28, 2021, for the 2021-22 and 2022-23 academic years, all of its provisions, and the Adjunct Faculty Salary Schedules (A, B and C).

(See Supplemental Minutes #1281 for a copy of the Agreement, Evaluation form and Salary Schedule.)

## **GENERAL**

**Item 5.a:** The Board discussed the possibility and implications of a vaccine mandate for employees and students. Board President Barbara Dunsheath introduced the discussion by stating that there were two main points to discuss: masks and vaccines. She noted that since the printing of the Board meeting agenda, two additional college districts have approved a vaccine mandate. She highlighted the information letter by the Los Angeles Community College District which outlined several valid points in favor of a vaccine mandate including the safety of staff and students and the availability of online education opportunities. She expressed support for requiring vaccinations for those who opt to come to campus, with

allowable medical and religious exemptions, and to continue to allow a large number of people to participate remotely.

During the discussion, individual trustees made the following statements:

- False information was contained in the public comments. Individuals should visit the CDC website to learn that COVID vaccines are safe and effective; the VAERS database is not accurate and needs to be fact-checked.
- Students who opt to not vaccinate will have the option to participate remotely.
- The Board has to protect the faculty, staff, and students of the District and assumes a legal liability for not providing the safest environment.
- Appreciation for the public comments.
- Support for a vaccine mandate due to safety and to mitigate concerns of COVID outbreaks on the campuses.
- Concern with the constitutional rights of being forced vaccinated.
- The District requires a tuberculosis vaccine and this vaccine is not different. (It was later clarified that the District requires proof of being tuberculosis free.)
- The need to protect students, especially since the majority of students who are BIPOC are living in multi-generational households.
- While the District should mandate the vaccine, concerns about enrollment dropping.
- There should be online options for students.
- Questions about logistics were voiced with the understanding that process answers remain unknown.
- In light of the legal opinion and the Indiana University case, would the District be liable if someone who is vaccinated came to campus and contracted COVID on campus?
- Whether the implementation require an MOU.
- While the effects of a vaccine mandate are negotiable, those can be negotiated even if the mandate is in place.
- The District can be liable and sued for not providing the safest environment possible.
- If the District is seeking full protection by October 15, then vaccine administration would need to take place by September 1. Students need to be made aware that if they plan to take a Fall in-person class that they need to expect to be vaccinated.
- The CSU system has already begun asking students to start uploading their vaccine information.
- The District needs to figure out a process to start documenting.
- A reminder that trustees set policy and the rest is left to the administration.
- In California 53% of the population is fully vaccinated.
- Vaccines are the only way that we are going to get back to “normal.”

Julie Kossick, Associate Vice Chancellor of Human Resources, stated that a vaccine requirement could have a chilling effect on already declining enrollment, that a majority of students have not succeeded in a remote environment, a strong civil liability due to vaccine reactions for the self-insured District and individual trustees, and that District COVID questionnaire data reflects that over 95% of those who have gotten COVID have been fully vaccinated. In response, Interim President Gil Contreras noted that the student success assertion was incorrect and cited last year's Fullerton College graduating class which was the largest in the College's history. Vice Chancellor Fred Williams also clarified that the District is not self-insured, but part of a JPA which shares in any risk with those districts that are also

part of the pool. He also noted the big distinction between requiring vaccines and requiring vaccines when individuals come on campus.

Board President Barbara Dunsheath concluded the discussion by stating that there appeared to be a direction and an action item will return to the Board.

**Item 5.b:** The Board reviewed the Citizens' Bond Oversight Committee appointment process and the application for the independent Citizens' Bond Oversight Committee.

Trustees requested that the by-laws be revised so that any language referencing Measure X can be removed since those have all been spent, that staff consider advertising the vacancies in the Fullerton Observer and senior citizen newspapers, and that the application link be shared with them once it is posted on the District website.

Vice Chancellor Fred Williams asked trustees to consider soliciting any interested parties to serve, especially for the tax payer organization category.

**Item 5.c:** Board President Barbara Dunsheath asked if there were any requests for potential future Board agenda items and there were none.

**CLOSED SESSION:** At 7:42 p.m., Board President Barbara Dunsheath adjourned the meeting to closed session per the following sections of the Government Code and stated that there would be no read out:

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**Per Section 54957: PUBLIC EMPLOYEE APPOINTMENT: Chancellor and Fullerton College President.**

**Per Section 54956.9(a): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.**

**RECONVENE MEETING:** At 8:45 p.m., Board President Barbara Dunsheath reconvened the meeting in open session.

**ADJOURNMENT:** At 8:45 p.m., it was moved by Trustee Stephen T. Blount and seconded by Trustee Evangelina Rosales to adjourn the meeting. **Motion carried with Trustees Blount, Brown, Dunsheath, Rodarte, and Rosales voting yes.**