



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

MEETING: Only Regular Meeting in July 2020

DATE: Tuesday, July 28, 2020, at 5:30 p.m.

PLACE: Zoom Teleconference

Access to the Board of Trustees meeting is available via the District YouTube channel by clicking on the following livestreaming link and selecting the “LIVE” video option:

<https://www.youtube.com/channel/UCsguBf7ndfQVQ6n0v9hrfiQ>

Welcome to this meeting of the North Orange County Community College District Board of Trustees. Anyone wishing to attend this meeting may do so virtually via the YouTube link listed on the agenda.

Public comments for Zoom teleconference meetings will only be accepted via email. Submissions should be sent to chancellor@nocccd.edu with “Public Comment” noted in the email subject line and must be received by 5:00 p.m. the day of the Board meeting. All submissions received will be read into the record at the Board meeting and must comply with the three-minute time limit.

The Board of Trustees reserves the right to change the order of the agenda items as the need arises.

All Board meetings, excluding closed sessions, shall be electronically recorded.

AGENDA:

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Comments: Members of the Audience:** The Board respects the rights of members of the public to comment on matters under its jurisdiction. Members of the public may address the Board via email submissions which must be received by 5:00 p.m. the day of the Board meeting. All submissions received will be read into the record at the Board meeting and must comply with the three-minute time limit. The Board does not condone any defamatory accusations or complaints, including remarks which reflect adversely on the political, religious, or economic views, character, or motives of any person. Members of the audience bear the sole legal responsibility for any defamation actions that may be brought as a result of their comments or allegations.
- d. **Consider Non-Personnel block-vote items indicated by [] in Sections 3 & 4**
- e. **Consider Personnel block-vote items indicated by [] in Section 5**
Agenda items designated as block-vote items with [] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion. An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public by contacting the Chancellor’s Office.
- f. **Chancellor’s Report**
- g. **Comments:**

**Chancellor's Staff
Resource Table Personnel
Members of the Board of Trustees**

2. a. **Approval of Minutes of the Regular Meeting of June 23, 2020.**

b. **CLOSED SESSION: Per the following sections of the Government Code:**

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54956.9(a): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

Per Section 54957.5: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: CHANCELLOR

3. **FINANCE & FACILITIES**

[a] It is recommended that the Board ratify purchase orders and checks. **(The Purchase Orders and Checks are available for review in the District's Business Office.)**

[b] It is recommended that the Board consider opting to participate in the Mandate Block Grant for the fiscal year 2020-21.

[c] Authorization is requested to retroactively extend the agreement with the law firm Atkinson, Andelson, Loya, Ruud, and Romo, effective July 1, 2020 through June 30, 2021, at the listed rates.

[d] Authorization is requested to renew the service agreement with MAAS Companies, Inc. for an initial three-year term, effective October 1, 2020, with a two one-year renewal option. MAAS' total fees shall not exceed \$6,876,663 inclusive of reimbursables.

[e] Authorization is requested to file the Notice of Completion for the Anaheim Campus LED Lighting Retrofit Project with Illuminart.

[f] It is recommended that the Board approve the North Orange County Community College District's 2022/23-2026/27 Five-Year Construction Plan and adopt Resolution No. 20/21-01, Anaheim Campus Water Intrusion Project IPP/FPP prepared and submitted in compliance with California Education Code §81800, et. al. and the California Community Colleges Chancellor's Office directives to meet the submittal deadline of August 1, 2020.

- [g] Authorization is requested to continue the master agreement with Strata Information Group based on mutually agreed-upon hourly rate of \$170 with an estimated increase of \$5 per hour annually, plus agreed upon reimbursables through June 30, 2023.
- [h] Authorization is requested to enter into a retroactive agreement with Pathways of Hope in the amount of \$140,486 from July 1, 2020 through June 30, 2021.
- [i] Authorization is requested to retroactively extend the consultant agreement with Porter Consulting, LLC at an hourly rate of \$185 for project management services, effective July 1, 2020 through September 30, 2021, for an amount not to exceed \$474,601.
- j. Authorization is requested for the Board to participate in a presentation on the status of the Science, Engineering and Math project and the Veteran's Resource Center, Student Activities Center, Tribute Garden/Memorial Bridge, and Pond Refurbishment at Cypress College.
- k. It is recommended that the Board approve Change Order No. 2 for Project #2016-13, Cypress College Veterans Resource Center, Student Activities Center, Tribute Garden/Bridge, Pond Refurbishment, with Sundt Construction, Inc., in the amount of \$222,333 increasing the contract from \$92,429,587 to \$92,651,920.
- l. Authorization is requested to amend the architectural consultant services agreement with LPA, Inc. for the Science, Engineering, & Math project at Cypress College to increase the contract amount by \$105,905 from \$4,721,981 to \$4,827,885.
- m. Authorization is requested for the Board to authorize amending the architectural consultant services agreement with LPA, Inc. for the expansion of the Veterans' Resource Center including the Veterans' Memorial Plaza and renovation of the Student Activities Center project and increase the contract amount by \$52,722 from \$1,149,895 to \$1,202,617.
- [n] Authorization is requested to file the Notice of Completion for Bid #1920-09, Fullerton College 300-500 Sewer Replacement Project with Los Angeles Engineering, Inc. and pay the final retention payment when due.

4. **INSTRUCTIONAL RESOURCES**

- [a] It is recommended that the Board approve the amendment to the 2020-2021 Cypress College and Garden Grove Unified School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.
- [b] It is recommended that the Board approve the amendment to the 2020-2021 Cypress College and Los Alamitos Unified School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.

- [c] It is recommended that the Board approve the amendment to the 2018-2021 NOCCCD and Placentia Yorba Linda Unified School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.
- [d] It is recommended that the Board approve the summary of curriculum changes for Fullerton College, to be effective Fall 2020 or Fall 2021.
- [e] It is recommended that Karen Bautista serve as the NOCCCD Alternative Board Designee at the NOCRC Executive Committee meetings.
- [f] Authorization is requested to enter into a cooperative agreement with the Department of Rehabilitation for the NOCE College to Career Program from July 1, 2020 - June 30, 2023 in the amount of \$290,000.
- g. It is recommended that the Board receive as information the NOCE Guided Pathways Scale of Adoption Assessment (SOAA) Progress Report.
- [h] It is recommended that the Board approve the amendment to the 2019-21 NOCCCD and Anaheim Union High School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.
- [i] It is recommended that the Board approve the summary of curriculum changes for Cypress College, to be effective Summer 2020, Fall 2020, and Fall 2021.

5. **HUMAN RESOURCES**

- [a] Request approval of the following items concerning academic personnel:

New Personnel
 Extension of Temporary Management Contract
 Change in Salary Classification
 Payment for Independent Learning Contract
 Leaves of Absence
 Postponement of Sabbatical Leave
 Temporary Academic Hourly
 Correction to June 23, 2020 Board Agenda – Stipend for Administrative Duties

- [b] Request approval of the following items concerning classified personnel:

Retirement
 New Personnel
 Voluntary Changes in Assignment
 Professional Growth & Development
 Stipend for Additional Administrative Duties
 Leaves of Absence
 Correction to June 23, 2020 Board Agenda – Title and Rate

- [c] Request approval of Professional Experts.

- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.
- [e] Request approval of Volunteers.
- [f] Request approval of the Tentative Agreement with respect to negotiations for the 2019-2020 fiscal year, inclusive of all terms and conditions specified in the written Tentative Agreements between CSEA and its Chapter #167 and the District.
- [g] Request approval of the negotiated Tentative Agreement inclusive of all terms and conditions specified in the written Tentative Agreement between Adjunct Faculty United and the District.
- h. Request approval for the Elimination of Classified Position and Layoff of Classified Employee(s).

6. **GENERAL**

- a. It is recommended that the Board adopt the NOCCCD Educational and Facilities Master Plan 2021-2030.
- b. It is recommended that the Board formally rescind the delegation of emergency authority originally granted to the Chancellor by Resolution No. 2019/20-17.
- c. It is recommended that the Board adopt the proposed, revised Board Policies in Chapter 3.
- d. It is recommended that the Board receive the results of the Board Assessment Subcommittee's review of the 2020 Board Assessment.
- e. It is recommended that the Board review Resolution No. 20/21-02, Celebrating the 100th Anniversary of the Passage and Ratification of the 19th Amendment, Providing for Women's Suffrage, to the Constitution of the United States.
- f. It is recommended that the Board discuss any potential future agenda items.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	July 28, 2020	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Ratification of Purchase Orders and Checks	Enclosure(s)	<u> X </u>

BACKGROUND: Pursuant to the Purchasing Policy for the North Orange County Community College District, a summary of purchase orders and checks shall be submitted to the Board of Trustees for ratification at the first meeting of the Board following the issuance or prior to issuance where required.

The purchase order numbers P0139389 - P0140571, check numbers C0051682 - C0051743; F0260250 - F0262607; Q0007307 - Q0007320; 88504348 - 88505552; V0031812 - V0031812; 70108984 - 70109235; disbursements E8868346 - E8874163; and amended purchase orders have been processed since the previous Board meeting. Checks beginning with "C" are from the Cypress College Bursar's office; checks beginning with "F" are Fullerton College Bursar; checks beginning with "Q" are NOCE Bursar; checks beginning with "88" are District checks through the County Department of Education; checks beginning with "V" are District revolving checks; checks beginning with "7" are Cypress College Bursar's Office Student Refund Checks; and disbursements beginning with "E" are financial aid payments made electronically via the Bank Mobile disbursement process. These purchase orders and checks can be reviewed in the District's Business Office. All purchase orders and checks have been processed in accordance with the Plan of Implementation as approved by the Board pursuant to the concept of fiscal accountability.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Actual costs will be charged to applicable funds as goods and/or services are received.

RECOMMENDATION: It is recommended that the Board ratify purchase order numbers P0139389 - P0140571 through July 6, 2020, totaling \$11,792,251.28, and check numbers C0051682 - C0051743, totaling \$289,962.71; check numbers F0260250 - F0262607, totaling \$524,482.26; check numbers Q0007307 - Q0007320, totaling \$4,523.41; check numbers 88504348 - 88505552, totaling \$10,000,461.56; check numbers V0031812 - V0031812, totaling \$0.25; check numbers 70108984 - 70109235, totaling \$38,379.82; and disbursements E8868346 - E8874163, totaling \$5,448,754.50, through June 30, 2020.

Fred Williams

3.a

Recommended by

Approved for Submittal

Item No.

BOARD RECAP
FOR THE PERIOD MAY 14, 2020, THROUGH JULY 6, 2020
BOARD MEETING 7/28/20

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0139389	3 Day Blinds Corporation	\$ 2,000.00		FC	Blanket Order for Window Blinds
P0139390	A Alvarado Painting	\$ 15,000.00		FC	Blanket Order for Painting Services
P0139391	AAA Electric Motor Sales & Service Inc	\$ 15,000.00		FC	Blanket Order for Facilities Supplies
P0139392	AAA Electric Motor Sales & Service Inc	\$ 10,000.00		FC	Blanket Order for Offsite Repair of Equipment
P0139393	AAF International	\$ 10,000.00		FC	Blanket Order for Facilities Supplies
P0139394	ACCO Engineered Systems	\$ 15,000.00		FC	Blanket Order for Water System Repairs
P0139395	Action Door Controls Inc.	\$ 15,000.00		FC	Blanket Order for Door Repair Services
P0139396	ADI	\$ 2,000.00		FC	Blanket Order for Facilities Supplies
P0139397	Air Treatment Corporation	\$ 4,000.00		FC	Blanket Order for Ventilation Repairs and Parts
P0139398	Airgas-West Inc	\$ 25,000.00		FC	Blanket Order for Facilities Supplies
P0139399	Acoustical Material Services	\$ 3,000.00		FC	Blanket Order for Facilities Supplies
P0139400	America's Tire Company	\$ 6,000.00		FC	Blanket Order for Tire Repair Services
P0139401	Anaheim Glass Inc	\$ 10,000.00		FC	Blanket Order for Facilities Supplies
P0139402	Atlas Smog Center	\$ 800.00		FC	Blanket Order for Smog Testing Services
P0139403	A Alvarado Painting	\$ 15,000.00		FC	Blanket Order for Painting Services
P0139404	B & M Lawn & Garden Center	\$ 5,000.00		FC	Blanket Order for Lawn Machinery Repairs
P0139405	B & M Lawn & Garden Center	\$ 7,500.00		FC	Blanket Order for Facilities Supplies
P0139406	Barr Commercial Door Repair Inc	\$ 5,000.00		FC	Blanket Order for Facilities Supplies
P0139407	Backflow Apparatus & Valve Co	\$ 10,000.00		FC	Blanket Order for Facilities Supplies
P0139408	Backflow Apparatus & Valve Co	\$ 15,000.00		FC	Blanket Order for Plumbing Services
P0139409	Bay City Electric Works	\$ 7,000.00		FC	Blanket Order for Facilities Supplies
P0139410	Bearings & Drives Inc	\$ 1,000.00		FC	Blanket Order for Facilities Supplies
P0139411	Bell Pipe & Supply Co	\$ 10,000.00		FC	Blanket Order for Facilities Supplies
P0139412	Bell Roof Co Inc	\$ 10,000.00		FC	Blanket Order for Roofing Repairs
P0139413	Boman Forklift	\$ 2,500.00		FC	Blanket Order for Forklift Repairs
P0139414	Booster Fuels Inc	\$ 10,000.00		FC	Blanket Order for Fuel for Campus Vehicles
P0139415	Brea/Orange County Plumbing	\$ 15,000.00		FC	Blanket Order for Plumbing Repairs
P0139469	Fast Signs	\$ 4,000.00		FC	Blanket Order for Signage
P0139470	California Facility Specialties Inc	\$ 10,000.00		FC	Blanket Order for Field Equipment Repairs
P0139471	Carmona's Collision Repair Inc	\$ 10,000.00		FC	Blanket Order for Auto Repair Services
P0139472	Certapro Painters of Huntington Beach	\$ 15,000.00		FC	Blanket Order for Painting Services
P0139473	Blick Art Materials LLC	\$ 452.00		CC	Art Supplies
P0139474	Apple Computer Inc	\$ 19,848.98		CC	(33) iPads with Cart for Financial Aid Dept.
P0139475	Apple Computer Inc	\$ 5,564.24		CC	(2) Computers
P0139476	People Admin Inc	\$ 32,624.80		AC	Software License Renewal
P0139477	Leader Promotion Inc	\$ 461.42		FC	Medical Masks
P0139479	CDW Government Inc	\$ 1,279.19		FC	Computer
P0139480	Scantron Corporation	\$ 300.00		NOCE	Annual Software Renewal
P0139481	CDW Government Inc	\$ 1,209.83		FC	Laptop
P0139482	Twenty Six Design LLC	\$ 800.00		FC	Software Maintenance Subscription
P0139483	Carousel Digital Signage	\$ 25,219.00		FC	Software License
P0139484	Promotional Concepts Enterprises	\$ 1,494.55		CC	Promotional Materials

**BOARD RECAP
FOR THE PERIOD MAY 14, 2020, THROUGH JULY 6, 2020
BOARD MEETING 7/28/20**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0139485	Sasco Electric	\$ 14,630.00		FC	Data Cabling Installation
P0139486	Howard Technology Solutions	\$ 10,156.79		FC	Computer Display
P0139487	JM & J Contractors	\$ 3,700.00		FC	Water Damage Repair
P0139488	NMK Corporation	\$ 25,644.50		FC	Computer Components
P0139489	Toshiba Business Solutions	\$ 138.48		FC	Software License
P0139490	Cypress College	\$ 14,500.00		CC	Student Grants
P0139491	Amazon Business	\$ 203.97		CC	Lab Supplies
P0139492	Amazon Business	\$ 4,019.70		FC	Textbooks
P0139493	US Bank	\$ 968.00		AC	Fees Related to 2013 General Obligation Bond
P0139494	B & H Photo Video Inc	\$ 609.67		FC	Audio Supplies
P0139495	Western Graphics Plus	\$ 5,597.19		CC	Graduation Stoles
P0139496	Follett Higher Education Group	\$ 9,046.69		CC	Diploma Frames
P0139503	Hardy Diagnostics	\$ 2,071.36		CC	Lab Supplies
P0139504	Amazon Business	\$ 4.58		CC	Lab Supplies
P0139505	Kneadle Inc	\$ 6,525.00		FC	Independent Contractor for Website Services
P0139506	Markertek Video Supply	\$ 3,008.38		FC	Audio Supplies
P0139507	Vintage King Audio Inc	\$ 851.23		FC	Audio Supplies
P0139508	Gary Graves	\$ 5,995.00		FC	Reimbursement for Student Assessment Codes
P0139509	Sidepath Inc	\$ 26,302.20		CC	(20) Computers
P0139510	CITI Program	\$ 4,500.00		FC	Subscription Renewal
P0139511	Westberg + White Inc	\$ 18,500.00	Capital Outlay	AC	Redesign Conduit Pathways Audio System at FC
P0139512	4imprint Inc	\$ 6,111.42		CC	Promotional Supplies
P0139513	Community College League of California	\$ 97,225.95		FC	Book Database License Fees
P0139514	Integrity Electric	\$ 3,250.00		FC	Electrical Installation Service
P0139515	CDW Government Inc	\$ 1,163.95		FC	Computer
P0139516	Howard Technology Solutions	\$ 13,765.08		FC	Digital Signage
P0139517	NMK Corporation	\$ 5,000.00		FC	Remote Diagnostic Services
P0139518	Kurzweil and Intellitools	\$ 9,000.00		CC	Software Subscription Renewal
P0139519	ConvergeOne Inc	\$ 5,995.00		CC	Software Subscription Renewal
P0139522	Buddy's All Stars, Inc.	\$ 2,176.50		FC	Facemasks
P0139523	Buddy's All Stars, Inc.	\$ 5,430.00		FC	Facemasks
P0139524	Buddy's All Stars, Inc.	\$ 557.25		FC	Facemasks
P0139525	Trane	\$ 545,985.00	Capital Outlay	AC	Upgrade Energy Management Sys at AC - BA: 4/14/20
P0139526	Buddy's All Stars, Inc.	\$ 180.07		FC	Athletic Supplies
P0139527	CDW Government Inc	\$ 2,366.71		FC	Computer
P0139528	CDW Government Inc	\$ 4,032.49		FC	(4) Computers for COVID
P0139529	Sidepath Inc	\$ 3,008.01		CC	Computer
P0139530	VWR Funding Inc	\$ 1,005.95		CC	Lab Supplies
P0139531	Olympus America Inc	\$ 47,589.10		CC	Lab Equipment
P0139532	Benner Metals Corp	\$ 342.65		CC	Instructional Supplies
P0139533	Clarence Ross	\$ 250.00		CC	Guest Performer

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0139534	B & H Photo Video Inc	\$ 1,169.28		FC	Instructional Materials
P0139535	Ivonne Blas De La Tejera	\$ 28.16		CC	Student Fee Reimbursement
P0139536	Encore Welding and Industrial Supply LLC	\$ 3,795.83		FC	Instructional Equipment
P0139537	The Oak Co	\$ 1,364.88		FC	Class Schedule
P0139538	4AllPromos	\$ 5,044.23		CC	Promotional Supplies
P0139539	4imprint Inc	\$ 3,306.40		CC	Promotional Supplies
P0139540	J W Pepper of Los Angeles	\$ 1,700.00		CC	Blanket Order for Instructional Supplies
P0139541	Airgas USA LLC	\$ 800.00		CC	Blanket Order for Automotive Supplies
P0139542	Certified Enterprises Inc	\$ 240.00		FC	Waste Disposal Fees
P0139543	Online Learning Consortium Inc	\$ 11,500.00		FC	Online Workshop
P0139544	Aspira	\$ 750.00		NOCE	Speaker for Job Strategies
P0139546	Amazon Business	\$ 429.93		FC	Instructional Supplies
P0139547	Amazon Business	\$ 3,596.63		FC	Lab Supplies
P0139548	Sidepath Inc	\$ 4,021.87		CC	Computers
P0139549	CDW Government Inc	\$ 1,684.98		FC	Computer
P0139550	Sunbelt Control Inc	\$ 17,262.84		CC	Instructional Modules
P0139551	CDW Government Inc	\$ 3,195.82		FC	(3) Tablets for COVID 19
P0139552	CDW Government Inc	\$ 430.23		FC	(2) Computer Monitors
P0139575	B & H Photo Video Inc	\$ 13,595.59		CC	Theater Equipment
P0139576	Los Angeles Engineering Inc	\$ 499,500.00	Bond	AC	Bid #1920-09, FC 300/500 Sewer Replacement Project - BA: 5/12/20
P0139577	Jostens	\$ 7.19		FC	Graduation Supplies
P0139578	Opus Inspection Inc	\$ 199.31		CC	Rental Fee
P0139579	Jenna Lumar	\$ 28.61		CC	Student Fee Reimbursement
P0139580	Sweetwater Sound Inc	\$ 326.50		FC	Instructional Supplies
P0139581	Jamie Shew	\$ 418.69		FC	Reimbursement for Instructional Materials
P0139582	GST	\$ 777.74		CC	Computer Accessories
P0139583	WMFY We Mail For You	\$ 250.00		AC	Printing Supplies
P0139584	B & H Photo Video Inc	\$ 561.62		FC	Instructional Supplies
P0139585	Adriana Caridad	\$ 53.54		CC	Reimbursement for Charger Experience Supplies
P0139586	Lela Beck	\$ 226.88		CC	Reimbursement for CC Counseling Division Event
P0139587	Kilgore International Inc	\$ 2,463.70		CC	Instructional Materials
P0139588	Hu-Friedy Mfg Co LLC	\$ 1,998.18		CC	Instructional Supplies
P0139589	Henry Schein Inc	\$ 2,313.30		CC	Instructional Supplies
P0139590	Acadental Inc	\$ 921.03		CC	Instructional Supplies
P0139591	NMK Corporation	\$ 1,719.69		FC	Network Storage Controller
P0139592	CliftonLarsonAllen LLP	\$ 15,600.00		CC	Consultant Services for Financial Reporting
P0139593	Carolina Biological Supply Co	\$ 861.52		CC	Lab Supplies
P0139594	Environmental Management Technologies	\$ 2,160.39		FC	Hazardous Waste Removal Service
P0139595	Sodexo Inc and Affiliates	\$ 7,226.20		FC	Food Bank Distribution
P0139596	Sodexo Inc and Affiliates	\$ 10,642.39		FC	Food Bank Distribution
P0139597	Buddy's All Stars, Inc.	\$ 2,176.50		FC	Face Masks

**BOARD RECAP
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0139598	Doing Good Works	\$ 9,998.47		FC	Promotional Supplies
P0139599	Fisher Scientific Co LLC	\$ 12,264.88		CC	Lab Equipment
P0139601	Toshiba Business Solutions	\$ 714.39		FC	Maintenance Agreement for Copier
P0139602	Office Solutions	\$ 5,000.00		FC	Blanket Order for Office Supplies
P0139603	Coastal Carbonic	\$ 10,000.00		FC	Blanket Order for Pool Supplies
P0139604	Controlled Key Systems	\$ 2,500.00		FC	Blanket Order for Locksmith Supplies
P0139605	Cummins Inc	\$ 1,000.00		FC	Blanket Order for Generators Parts
P0139606	DMG Corporation	\$ 5,000.00		FC	Blanket Order for Facilities Supplies
P0139607	Dunn Edwards Corp	\$ 500.00		FC	Blanket Order for Medical Supplies
P0139608	Bio Rad Laboratories	\$ 800.00		FC	Blanket Order for Instructional Supplies
P0139609	Carolina Biological Supply Co	\$ 500.00		FC	Blanket Order for Instructional Supplies
P0139610	Duran, Wheaton, Kimble	\$ 1,000.00		FC	Blanket Order for Instructional Supplies
P0139611	Amber Gonzalez	\$ 1,058.40		FC	Reimbursement for Graduation Supplies
P0139612	edu Business Solutions Inc	\$ 2,948.40		AC	Software Renewal
P0139613	The Oak Co	\$ 325.49		CC	Class Schedules
P0139614	Rodriguez Engineering Inc	\$ 8,700.00	Capital Outlay	AC	Structural Engineering Services HVAC Replacement @ FC
P0139616	MRC Smart Technology Solutions	\$ 10,000.00		NOCE	Printing Management Services
P0139617	KBC Tools & Machinery	\$ 5,000.00		FC	Blanket Order for Instructional Supplies
P0139618	Food Makers Bakery Equipment Inc	\$ 342.50		CC	Blanket Order for Repairs Kitchen Equipment
P0139619	Ambient Environmental Inc	\$ 15,000.00		FC	Blanket Order for Asbestos Testing
P0139620	Bremer's Plumbing & Boiler Services Inc	\$ 15,000.00		FC	Blanket Order for Plumbing Repairs
P0139621	Bremer's Plumbing & Boiler Services Inc	\$ 5,000.00		FC	Blanket Order for Facilities Supplies
P0139622	Clean Harbors Environmental Services Inc	\$ 15,000.00		FC	Blanket Order for Cleaning Services
P0139623	Club Car LLC	\$ 3,000.00		FC	Blanket Order for Cart Repairs
P0139624	Coastal Carbonic	\$ 1,000.00		FC	Blanket Order for Inspection Services
P0139625	CSI Fullmer	\$ 815.08		FC	Food Bank Cabinet
P0139626	Home Depot	\$ 2,702.37		CC	Counter Tops
P0139627	Homeboy Industries	\$ 1,399.23		CC	Promotional Materials
P0139628	Doing Good Works	\$ 1,063.97		FC	Table Covers
P0139629	Carolina Biological Supply Co	\$ 7,390.79		FC	Bench Chairs
P0139630	ScreenCast-O-matic	\$ 1,560.00		FC	Software License
P0139631	Jennifer McMillin	\$ 36.95		CC	Reimbursement for Classroom Supplies
P0139632	Donald Jackson	\$ 240.75		CC	Reimbursement for Instructional Supplies
P0139633	Donald Jackson	\$ 55.99		CC	Reimbursement for Instructional Supplies
P0139634	Lynette Young	\$ 1,710.59		CC	Reimbursement for Instructional Materials
P0139635	Lynette Young	\$ 216.82		CC	Reimbursement for Hospitality Supplies
P0139636	Lynette Young	\$ 368.42		CC	Reimbursement for Classroom Supplies
P0139637	Lynette Young	\$ 137.30		CC	Reimbursement for Postage
P0139638	B & H Photo Video Inc	\$ 1,437.05		FC	Theatre Supplies
P0139639	Stored Value Marketing	\$ 10,030.00		FC	Grocery Gift Cards for Students
P0139640	Gisela Verduzco	\$ 269.73		CC	Reimbursement for Hospitality Supplies

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0139641	B & H Photo Video Inc	\$ 7,085.14		FC	Theatre Equipment
P0139642	ISE Inc	\$ 2,973.00		CC	Software Maintenance Renewal
P0139642	ISE Inc	\$ 2,973.00		FC	Software Maintenance Renewal
P0139643	Passion Planner LLC	\$ 2,230.15		FC	Student Planners
P0139644	ELB US Inc	\$ 5,461.42		FC	Multimedia Display
P0139645	Controlled Key Systems	\$ 5,000.00		FC	Blanket Order for Door Repairs
P0139646	CrossLink NanoCoatings Inc	\$ 500.00		FC	Blanket Order for Facilities Supplies
P0139647	Cummins Inc	\$ 4,000.00		FC	Blanket Order for Generator Repairs
P0139648	DB Sales & Service	\$ 5,000.00		FC	Blanket Order for Ventilation Repairs
P0139649	Economic Alternatives Inc	\$ 4,000.00		FC	Blanket Order for Ventilation Repairs
P0139650	Judge Netting Inc	\$ 157,300.00	Capital Outlay	AC	Bid #1920-13, Sports Field Perimeter Netting @ FC BA: 5/12/20
P0139651	Total Western Inc	\$ 4,450.00		FC	Boiler Testing Services
P0139652	CDW Government Inc	\$ 14,152.33		FC	(17) Computers for COVID19
P0139653	CDW Government Inc	\$ 19,989.21		FC	(18) Computers for COVID19
P0139654	Sasco Electric	\$ 9,800.00		FC	Cabling Installation Project
P0139655	Allied Path Consulting LLC	\$ 4,125.00		CC	Calling Service Fee
P0139656	Albertson's LLC	\$ 6,578.75		FC	Grocery Gift Cards
P0139657	Electric Car Sales and Service Inc	\$ 12,678.74		FC	Club Car
P0139658	Daily Journal Corp	\$ 919.11		FC	Annual Subscription
P0139659	Amazon Business	\$ 33,719.04		CC	Instructional Equipment
P0139660	Milagro Marketing LLC	\$ 30,000.00		AC	Consultant - Title IX Campaign Project for AC, CC, FC, and NOCE
P0139661	Devarsh Patel	\$ 28.61		CC	Cap and Gown Reimbursement for Student
P0139662	Toshiba Business Solutions	\$ 5,484.48		NOCE	Photocopier
P0139670	The Myers-Briggs Company	\$ 208.50		FC	Instructional Materials
P0139671	4AllPromos	\$ 1,081.40		CC	Promotional Supplies
P0139672	Aspira	\$ 6,500.00		NOCE	Staff Training for Virtual Speaker
P0139673	JRR Shop	\$ 639.28		FC	Instructional Materials
P0139674	Gall's	\$ 3,000.00		NOCE	Blanket Order for Safety Apparel and Equipment
P0139675	Office Solutions	\$ 2,000.00		NOCE	Blanket Order for Office Supplies
P0139676	Home Depot	\$ 500.00		NOCE	Blanket Order for Office Supplies
P0139677	Illumen Group	\$ 33,700.00		AC	Committee Recruitment Transfer for eLearning Project
P0139678	Eberhard Equipment	\$ 15,000.00		FC	Blanket Order for Equipment Repairs
P0139679	Electric Car Sales and Service Inc	\$ 15,000.00		FC	Blanket Order for Car Repair Services
P0139680	Emergency Lighting Equipment Services Co. Inc	\$ 2,500.00		FC	Blanket Order for Lighting Repairs
P0139681	Environmental Management Technologies	\$ 5,000.00		FC	Blanket Order for Hazardous Waste Removals
P0139682	Enviser	\$ 15,000.00		FC	Blanket Order for Ventilation Repairs
P0139683	Ewing Irrigation Products Inc	\$ 10,000.00		FC	Blanket Order for Facilities Supplies
P0139684	Executive Environmental Services Corporation	\$ 3,000.00		FC	Blanket Order for Testing Services
P0139685	Foundation Building Materials LLC	\$ 15,000.00		FC	Blanket Order for Facilities Supplies
P0139686	Foundation Building Materials LLC	\$ 15,000.00		FC	Blanket Order for Facilities Supplies
P0139687	African American Male Education Network and Developn	\$ 750.00		FC	Field Trip Fees

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0139688	Amazon Business	\$ 4,892.29		FC	CARE Resource Materials
P0139689	CDW Government Inc	\$ 72,736.71		NOCE	(61) Computers for Lab.
P0139690	On Course Inc	\$ 3,500.00		CC	Guest Speaking Services
P0139691	South Coast Air Quality Management District	\$ 137.63		AC	Air Quality Control Fees
P0139692	Paul Russell	\$ 1,200.00		FC	Lot Appraisal Report
P0139693	iT1 Source LLC	\$ 18,183.18		NOCE	(12) Computers
P0139694	MaxKnowledge Inc	\$ 10,430.00		FC	Subscription Renewal
P0139695	American Printing & Promotions	\$ 2,499.99		FC	Custom Signs
P0139696	VRAR Association	\$ 1,800.00		FC	Institutional Membership
P0139697	GST	\$ 401.63		CC	Printer
P0139698	Citrix Systems Inc	\$ 18,749.79		FC	Software License Renewal
P0139699	Bourret's Glass & Screen Co	\$ 756.61		AC	Window Repair
P0139700	Amazon Business	\$ 1,517.37		FC	Instructional Supplies
P0139701	Andrew Mileusnic	\$ 8,540.00		CC	Software License
P0139702	Freestyle Camera	\$ 1,972.86		FC	Photography Supplies
P0139703	Grainger Inc	\$ 21,470.28		NOCE	Electrical Trainee Certificate Program Equipment
P0139704	Cintas Corporation	\$ 5,000.00		FC	Blanket Order for Clothing Supplies
P0139705	Excelsior Elevator	\$ 5,000.00		FC	Blanket Order for Elevator Repairs
P0139706	Fuller Engineering Inc	\$ 10,000.00		FC	Blanket Order for Pool Chemicals
P0139707	Fullerton Ace Hardware	\$ 5,000.00		FC	Blanket Order for Hardware Supplies
P0139708	Gale Supply Co	\$ 60,000.00		FC	Blanket Order for Custodial Supplies
P0139709	Ganahl Lumber Co	\$ 1,000.00		FC	Blanket Order for Lumber Supplies
P0139710	General Air Compressors Inc	\$ 15,000.00		FC	Blanket Order for Air Compressor Repairs
P0139711	George Yardley Co Inc	\$ 15,000.00		FC	Blanket Order for Lab Equipment Repairs
P0139712	Gilbert & Stearns Inc	\$ 10,000.00		FC	Blanket Order for Electrical Repairs
P0139713	Glasby Maintenance Supply Co.	\$ 30,000.00		FC	Blanket Order for Custodial Supplies
P0139714	Gorm Inc	\$ 5,000.00		FC	Blanket Order for Facilities Equipment Repairs
P0139715	Grainger Inc	\$ 20,000.00		FC	Blanket Order for Parts and Supplies
P0139716	Graybar Electric Co Inc	\$ 1,000.00		FC	Blanket Order for Electrical Supplies
P0139717	Great Scott Tree Service Inc	\$ 5,000.00		FC	Blanket Order for Tree Trimming Services
P0139718	Home Depot	\$ 20,000.00		FC	Blanket Order for Hardware Supplies
P0139719	Howard Roofing Company Inc	\$ 15,000.00		FC	Blanket Order Roofing Supplies and Repairs
P0139720	Integrity Electric	\$ 5,000.00		FC	Blanket Order for Electrical Repairs
P0139721	Intermountain Lock & Security Supply	\$ 15,000.00		FC	Blanket Order for Door and Lock Supplies
P0139722	Interstate Batteries	\$ 8,000.00		FC	Blanket Order for Batteries
P0139723	JB Bostick Company Inc	\$ 15,000.00		FC	Blanket Order for Asphalt Repairs
P0139724	JM & J Contractors	\$ 15,000.00		FC	Blanket Order for General Contractor Services
P0139725	J Sheet Metal	\$ 2,000.00		FC	Blanket Order for Hardware Supplies
P0139726	Textron Inc	\$ 3,000.00		FC	Blanket Order for Grounds Supplies
P0139727	Johnson Controls Fire Protection LP	\$ 15,000.00		FC	Blanket Order for Fire Alarm System Repairs
P0139728	Karcher Insulation Inc	\$ 10,000.00		FC	Blanket Order for Insulation Services

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0139729	Knorr Systems Inc	\$ 25,000.00		FC	Blanket Order for Pool Repairs
P0139730	La Habra Fence Co Inc	\$ 15,000.00		FC	Blanket Order for Fence Installation
P0139731	Leslie's Swimming Pool Supplies	\$ 5,000.00		FC	Blanket Order for Pool Chemicals
P0139732	Lowes Companies Inc	\$ 5,000.00		FC	Blanket Order for Hardware Supplies
P0139733	Marx Bros Fire Extinguisher Co Inc	\$ 10,000.00		FC	Fire Extinguisher Repairs
P0139734	Marx Bros Fire Extinguisher Co Inc	\$ 10,000.00		FC	Blanket Order for Fire Extinguisher Supplies
P0139735	McCoy Mills Ford	\$ 15,000.00		FC	Blanket Order for Offsite Vehicle Repairs
P0139736	McMaster Carr Supply Co	\$ 2,500.00		FC	Blanket Order for Facilities Supplies
P0139737	Mercury Disposal System Inc	\$ 3,000.00		FC	Blanket Order for Disposal Services
P0139738	Montgomery Hardware	\$ 15,000.00		FC	Blanket Order for Door Repairs and Replacement
P0139739	MSC Industrial Supply Co Inc	\$ 5,000.00		FC	Blanket Order for Hardware Supplies
P0139740	NSWC Mechanical Service LLC	\$ 15,000.00		FC	Blanket Order for Ventilation Repairs
P0139741	Orange County Farm Supply	\$ 13,000.00		FC	Blanket Order for Grounds Supplies
P0139742	Orange County Air Conditioning	\$ 4,000.00		FC	Blanket Order for Ventilation Supplies
P0139743	Orange County Air Conditioning	\$ 15,000.00		FC	Blanket Order for Air Conditioning Repairs
P0139744	Orange County Fire Protection	\$ 15,000.00		FC	Blanket Order for Fire Prevention System Repairs
P0139746	Orvac Electronics	\$ 5,000.00		FC	Blanket Order for Electrical Parts
P0139747	Pacwest Air Filter LLC	\$ 5,000.00		FC	Blanket Order for Air Filters
P0139748	Pep Boys	\$ 2,500.00		FC	Blanket Order for Automotive Supplies
P0139749	Pioneer Manufacturing Company	\$ 3,000.00		FC	Blanket Order for Paint Supplies
P0139750	Plumbing & Industrial Supply	\$ 10,000.00		FC	Blanket Order for Plumbing Supplies
P0139752	Pump Engineering Co.	\$ 10,000.00		FC	Blanket Order for Compressor Supplies
P0139753	Radiant Floor Systems Inc	\$ 20,000.00		FC	Blanket Order for Facilities Supplies
P0139754	Radiant Floor Systems Inc	\$ 8,000.00		FC	Blanket Order for Facilities Supplies
P0139756	RPW Services Inc	\$ 3,000.00		FC	Blanket Order for Pest Control Services
P0139757	Refrigeration Supplies Distributor	\$ 20,000.00		FC	Blanket Order for Facilities Supplies
P0139758	Schindler Elevator Corporation	\$ 10,000.00		FC	Blanket Order for Elevator Repair Services
P0139759	Shiffler Equipment Sales Inc	\$ 1,000.00		FC	Blanket Order for Facilities Supplies
P0139760	Signs and Lucite Products	\$ 2,000.00		FC	Blanket Order for Facilities Supplies
P0139761	Metal Bars Inc	\$ 5,000.00		FC	Blanket Order for Instructional Supplies
P0139762	Grainger Inc	\$ 1,300.00		FC	Blanket Order for Instructional Supplies
P0139763	McMaster Carr Supply Co	\$ 5,000.00		FC	Blanket Order for Instructional Supplies
P0139764	US Shop Tools	\$ 2,500.00		FC	Blanket Order for Instructional Supplies
P0139765	Metalcenter	\$ 5,000.00		FC	Blanket Order for Instructional Supplies
P0139766	B & H Photo Video Inc	\$ 3,000.00		FC	Blanket Order for Instructional Supplies
P0139767	B & H Photo Video Inc	\$ 2,000.00		FC	Blanket Order for Instructional Supplies
P0139768	Scantron Corporation	\$ 1,160.00		NOCE	Maintenance Agreement for Scranton Machines
P0139769	Paul Hadobas	\$ 3,199.73		CC	Reimbursement for Student Supplies
P0139770	Amazon Business	\$ 3,072.28		FC	Instructional Supplies
P0139771	Amazon Business	\$ 3,930.56		FC	Instructional Supplies
P0139772	Gorm Inc	\$ 60,000.00		FC	Blanket Order for Facilities Supplies

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0139773	Knorr Systems Inc	\$ 60,000.00		FC	Blanket Order for Facilities Supplies
P0139774	Maintex Inc	\$ 60,000.00		FC	Blanket Order for Facilities Supplies
P0139775	Sigler Wholesale Distributors	\$ 5,000.00		FC	Blanket Order for Facilities Supplies
P0139776	SiteOne Landscape Supply LLC	\$ 8,000.00		FC	Blanket Order for Facilities Supplies
P0139777	Sprint Nextel	\$ 13,000.00		FC	Blanket Order for Cellular Service
P0139778	Sunny Hills Car Wash	\$ 6,000.00		FC	Blanket Order for Car Washes for Campus Vehicles
P0139779	Terry's Automotive Inc	\$ 5,000.00		FC	Blanket Order for Vehicle Repair Services
P0139780	Total Environmental Management Inc	\$ 15,000.00		FC	Blanket Order for Air Conditioner Rental Services
P0139781	Total Western Inc	\$ 10,000.00		FC	Blanket Order for Ventilation Repairs
P0139782	Total Western Inc	\$ 5,000.00		FC	Blanket Order for Facilities Supplies
P0139783	Turf Star Inc	\$ 10,000.00		FC	Blanket Order for Facilities Supplies
P0139784	US Air Conditioning Distributors LLC	\$ 10,000.00		FC	Blanket Order for Facilities Supplies
P0139785	United Rentals	\$ 5,000.00		FC	Blanket Order for Lighting Supplies
P0139786	Cal Pro Specialties	\$ 3,965.55		NOCE	Graduation Promotional Supplies
P0139787	Franklin Covey Client Sales Inc	\$ 21,750.00		AC	Software License
P0139788	GradImages	\$ 5,279.75		CC	Independent Contractor for Photography Services
P0139789	Oak Hall Ind	\$ 1,513.72		NOCE	Graduation Supplies
P0139790	Interact Communications Inc	\$ 20,038.75		NOCE	Graduation Gift Design and Assembly
P0139791	PhytoTech Labs Inc	\$ 1,614.63		FC	Lab Supplies
P0139792	Carolina Biological Supply Co	\$ 2,276.93		FC	Lab Supplies
P0139793	Tuff Shed	\$ 5,495.27		FC	Storage Shed
P0139794	Enviser	\$ 130,982.00	Capital Outlay	AC	Bid 1920-14, Domestic Cold Water System Upgrade @ AC
P0139795	Vertical Solutions Inc	\$ 5,000.00		FC	Blanket Order for Facilities Supplies
P0139796	VFS Fire & Security Services	\$ 5,000.00		FC	Blanket Order for Fire System Repairs
P0139797	Vision Communications Company	\$ 1,000.00		FC	Blanket Order for Facilities Supplies
P0139798	Vision Communications Company	\$ 1,000.00		FC	Blanket Order for Radio Repairs
P0139799	Vista Paint Corporation	\$ 1,000.00		FC	Blanket Order for Paint Supplies
P0139800	West-Lite Supply Co Inc	\$ 45,000.00		FC	Blanket Order for Facilities Supplies
P0139801	Whittier Fertilizer Company	\$ 15,000.00		FC	Blanket Order for Facilities Supplies
P0139802	TRL Systems Inc	\$ 20,000.00		FC	Blanket Order for Fire System Repairs
P0139803	Turf Star Inc	\$ 15,000.00		FC	Blanket Order for Facilities Supplies
P0139804	MetroMedia, Inc.	\$ 890.00		CC	Advertising Fees
P0139805	MetroMedia, Inc.	\$ 890.00		CC	Advertising Fees
P0139806	The Research & Planning Group for CCC	\$ 500.00		CC	Institutional Membership
P0139807	Amazon Business	\$ 339.39		FC	Office Supplies
P0139808	Doing Good Works	\$ 8,988.64		FC	Promotional Supplies
P0139809	Encore Welding and Industrial Supply LLC	\$ 6,044.85		FC	Welding Equipment
P0139810	Stored Value Marketing	\$ 11,290.00		FC	Gift Cards for Students
P0139812	Vital Inspection Services Inc	\$ 17,248.00	Bond	FC	Inspection of Record for Greenhouse Replacement @ FC
P0139813	Ambient Environmental Inc	\$ 14,500.00	Bond	FC	Removal of Lead Containing Ceramic Tile & Wood @ FC
P0139814	CDW Government Inc	\$ 2,689.27		AC	Computer

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0139815	Ram Air Engineering Inc	\$ 4,278.82		AC	Ventilation Repair Services
P0139816	City of Anaheim	\$ 382.00		AC	Fire Safety Inspection Services
P0139817	United Site Services of CA Inc	\$ 12,000.00		FC	Blanket Order for Portable Toilet Rental
P0139818	Total Western Inc	\$ 18,225.00		FC	Blanket Order for Facilities Inspection Services
P0139819	P2S Engineering Inc	\$ 33,000.00	Capital Outlay	AC	Engineering Service for Boiler Replacement Project @ AC
P0139820	American Printing & Promotions	\$ 1,832.54		FC	Promotional Materials
P0139821	Jostens	\$ 21.63		FC	College Degrees
P0139822	ACCO Engineered Systems	\$ 16,800.00		FC	Maintenance Subscription Renewal
P0139823	Language Network Inc	\$ 765.00		AC	District Diversity Consultant Services for Translations
P0139824	Sidepath Inc	\$ 2,482.39		CC	(2) Computers for COVID-19
P0139825	Johnson Controls Fire Protection LP	\$ 5,000.00		AC	Blanket Order for Fire Alarm System Repairs
P0139826	Cosco Fire Protection Inc.	\$ 10,000.00		AC	Blanket Order for Fire System & backflow Repairs
P0139827	Coast Arbor	\$ 5,000.00		AC	Blanket Order for Landscape & Irrigation Repairs
P0139828	Walters Wholesale Electric Co	\$ 5,000.00		FC	Blanket Order for Facilities Supplies
P0139829	Amazon Business	\$ 789.88		CC	Instructional Supplies
P0139830	Design Science Inc	\$ 619.56		CC	Software License
P0139831	Computerland of Silicon Valley	\$ 6,400.00		AC	Software Maintenance Renewal
P0139832	Jostens	\$ 28.86		FC	College Degrees
P0139833	Civitas Learning Inc	\$ 909.40		CC	Training Fees
P0139834	Educause	\$ 2,000.00		AC	Software License Renewal
P0139835	Optiv Security Inc	\$ 4,117.75		AC	Software License Renewal
P0139836	American Printing & Promotions	\$ 1,327.50		FC	Custom Awards
P0139838	Coast Arbor	\$ 14,950.00		AC	Tree Trimming Services
P0139839	Waxie Sanitary Supply Inc	\$ 2,000.00		FC	Blanket Order for Facilities Supplies
P0139842	South Coast Air Quality Management District	\$ 1,240.53		CC	Air Quality Management Fees
P0139843	Apple Computer Inc	\$ 6,887.36		CC	Computer
P0139844	Rodriguez Engineering Inc	\$ 4,700.00		FC	Structural Engineering Services
P0139845	Marc Willis	\$ 405.02		FC	Reimbursement for Office Supplies
P0139846	Henry Schein Inc	\$ 178,464.19		CC	Dental Equipment
P0139847	Henry Schein Inc	\$ 16,035.37		CC	Dental Equipment
P0139848	Heart Smart Technology	\$ 278.00		CC	Medical Supplies
P0139849	Trinity Sound Company	\$ 13,370.42		CC	Theater Equipment and Installation
P0139850	Science Interactive Group LLC	\$ 5,618.11		FC	Lab Supplies
P0139851	Roto-Rooter	\$ 5,000.00		FC	Blanket Order for Plumbing Repair
P0139852	Guy L. Warden & Sons	\$ 5,000.00		FC	Blanket Order for Facilities Supplies
P0139853	Weidemann Water Conditioners	\$ 6,000.00		FC	Blanket Order for Facilities Supplies
P0139854	MMS - Medical Supply Company	\$ 759.65		CC	Lab Supplies
P0139855	Doing Good Works	\$ 15,294.79		FC	Promotional Supplies
P0139856	Home Depot	\$ 1,000.00		NOCE	Blanket Order for Office Supplies
P0139857	Office Solutions	\$ 1,000.00		NOCE	Blanket Order for Office Supplies
P0139858	Office Solutions	\$ 4,000.00		NOCE	Blanket Order for Office Supplies

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0139859	Amazon Business	\$ 290.87		FC	Instructional Supplies
P0139860	DTNTech	\$ 1,346.88		AC	Hand Sanitizer
P0139861	Weidemann Water Conditioners	\$ 4,000.00		FC	Blanket Order for Plumbing Repairs
P0139862	Wood Oil Company of California LLC	\$ 3,000.00		FC	Blanket Order for Fuel for Campus Vehicles
P0139863	Yale Chase Equipment and Service Inc	\$ 500.00		FC	Blanket Order for Facilities Supplies
P0139864	Sidpath Inc	\$ 4,692.13		CC	(2) Computers
P0139866	Doing Good Works	\$ 5,589.47		FC	Promotional Items
P0139867	Community College League of California	\$ 3,229.00		FC	Online Library Access Codes
P0139868	Doing Good Works	\$ 6,340.57		FC	Promotional Items
P0139869	Doing Good Works	\$ 800.35		FC	Table Covers
P0139870	LexisNexis Matthew Bender	\$ 4,516.28		FC	Paralegal Support Materials
P0139871	Brodart Co	\$ 2,081.73		FC	Library Subscription Renewal
P0139872	Oxford University Press	\$ 33,600.00		NOCE	Software License
P0139873	Pearson Education Inc	\$ 67,500.00		NOCE	Software Licenses
P0139874	DTNTech	\$ 7,327.00		NOCE	Covid19 Safety Supplies
P0139875	Smart & Final	\$ 3,000.00		NOCE	Blanket Order for Food Supplies
P0139876	Johnson Controls Fire Protection LP	\$ 47,920.00	Capital Outlay	AC	Fire Alarm Upgrade @ AC
P0139877	Press-Telegram	\$ 975.00		CC	Advertisement Fees
P0139878	Amazon Business	\$ 39.77		NOCE	Instructional Supplies
P0139879	Screencast-O-matic	\$ 1,560.00		NOCE	Software
P0139880	CDW Government Inc	\$ 3,000.00		FC	Blanket Order for Computer Supplies
P0139881	NMK Corporation	\$ 1,000.00		FC	Blanket Order for Remote Support Services
P0139882	MRC Smart Technology Solutions	\$ 50,000.00		FC	Blanket Order for Printing Services
P0139885	BSN Sports LLC	\$ 872.97		FC	Custom Face Masks
P0139886	CDW Government Inc	\$ 955.00		FC	Software License Renewal
P0139888	CDW Government Inc	\$ 466.45		FC	Computer Tablet
P0139889	BSN Sports LLC	\$ 157.24		FC	Athletic Uniform
P0139890	Vital Inspection Services Inc	\$ 2,427.52		FC	Inspection Services for Anchorage Project
P0139891	Cleaver-Brooks Inc	\$ 72,122.14	Capital Outlay	CC	Boiler Replacement @ CC
P0139892	WMFY We Mail For You	\$ 16,633.88		AC	Printing Postcards and Mailing Service
P0139914	Stater Bros Markets - A CA Corp	\$ 500.00		NOCE	Blanket Order for Office Supplies
P0139915	Verizon Wireless LA	\$ 1,560.00		NOCE	Blanket Order for Cell Phone Services
P0139916	Verizon Wireless Messaging Services	\$ 3,000.00		NOCE	Blanket Order for Phone & Equipment Services
P0139917	CRB Architects-Engineers PC	\$ 44,330.00	Bond	AC	Parking Deck Water Intrusion Assessment Project @ AC
P0139918	Fullerton College	\$ 3,500.00		FC	Student Scholarships
P0139919	S/P 2	\$ 225.00		CC	Subscription
P0139920	Cosco Fire Protection Inc.	\$ 980.00		AC	Water Backflow Testing Services
P0139921	Cranium Cafe LLC	\$ 38,281.75		CC	Software License Renewal
P0139922	Community College League of California	\$ 7,461.70		FC	Subscription Renewal
P0139923	Computerized Assessment & Placement Programs Inc	\$ 1,800.00		CC	Software License Renewal
P0139924	SARS Software Products Inc	\$ 7,550.00		CC	Software License Renewal

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0139925	Atlassian Pty Ltd	\$ 3,876.25		AC	Software License Renewal
P0139926	CurrlQunet	\$ 7,883.33		CC	Annual Maintenance and Support Fee
P0139926	CurrlQunet	\$ 7,883.33		FC	Annual Maintenance and Support Fee
P0139926	CurrlQunet	\$ 7,883.34		NOCE	Annual Maintenance and Support Fee
P0139927	RJ Electric	\$ 2,000.00		NOCE	Blanket Order for Parking Lot Light Repairs
P0139928	Certified Enterprises Inc	\$ 600.00		CC	Waste Removal Services
P0139929	Leepfrog Technologies Inc	\$ 5,000.00		AC	Software License
P0139930	Airgas-West Inc	\$ 665.64		AC	Cleaning Covid19 Supplies
P0139931	Cypress College	\$ 4,095.00		CC	Student Scholarships
P0139932	Sodexo Inc and Affiliates	\$ 390.49		FC	Catering for Hungry Hornets Drive
P0139933	Accu-Chart Plus Healthcare Systems Inc	\$ 379.72		NOCE	Lab Supplies
P0139934	Sodexo Inc and Affiliates	\$ 119.24		FC	Catering for Hungry Hornets Drive
P0139935	Sodexo Inc and Affiliates	\$ 390.49		FC	Catering for Hungry Hornets Drive
P0139936	Sodexo Inc and Affiliates	\$ 222.56		FC	Catering for Hungry Hornets Drive
P0139937	NASFAA	\$ 2,332.00		CC	Institutional Membership
P0139938	Vital Inspection Services Inc	\$ 11,520.00	Capital Outlay	CC	Inspector of Records Baseball Field Improvement @ CC
P0139942	R T Contractor Corp	\$ 1,293,000.00	Bond	AC	Bid #1920-12, Greenhouse Replacement Project - BA: 5/12/20 @ FC
P0139943	Amazon Business	\$ 74.33		CC	Office Supplies
P0139944	Pacwest Security Services	\$ 3,000.00		NOCE	Blanket Order for Security Services
P0139945	Verizon Wireless LA	\$ 1,980.00		NOCE	Blanket Order for Monthly Cell Service
P0139949	eLumen Inc	\$ 89,751.00		CC	Software License Renewal for CC, FC, and NOCE
P0139950	Astro Eclipse	\$ 1,376.75		FC	Window Repair Services
P0139951	Maintex Inc	\$ 4,296.64		FC	Facilities Supplies
P0139952	Qualtrics LLC	\$ 5,775.00		AC	Software License
P0139953	Oracle Corporation	\$ 20,966.44		AC	Software Update and License Support
P0139954	Brian Kaneko	\$ 433.24		FC	Reimbursement for Teaching Supplies
P0139955	New Dimension General Construction	\$ 28,374.83		FC	Wall Repair Services
P0139956	Excel Gov - LLC	\$ 10,000.00		AC	Consultant for Management Review Audit Project
P0139960	Educause	\$ 77.00		AC	Website Domain License Renewal, Domain Name Licensing Renewal
P0139961	Jennifer LaBounty	\$ 280.12		FC	Reimbursement for Office Supplies
P0139962	CAAHEP	\$ 600.00		CC	Accreditation Fee
P0139963	Airgas USA LLC	\$ 748.92		NOCE	Cleaning Supplies
P0139964	Oracle Corporation	\$ 17,822.45		AC	Software Update and License Support
P0139965	CDW Government Inc	\$ 488.97		CC	Computer Accessories
P0139966	Ellucian Company LP	\$ 529,309.00		AC	BANNER Software Maintenance - BA: 09/24/19
P0139967	Alix Plum	\$ 317.64		FC	Institutional Membership
P0139968	Toshiba Business Solutions	\$ 831.18		FC	Software Renewal
P0139969	Johnson Controls Fire Protection LP	\$ 2,271.00		FC	Fire System Repair Services
P0139970	Verizon Wireless LA	\$ 3,130.00		NOCE	Blanket Order for Wireless Services
P0139971	Stored Value Marketing	\$ 27,585.00		FC	Student Gift Cards
P0139973	Pacwest Security Services	\$ 14,578.82		NOCE	Blanket Order for NOCE - AC -Security Services

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0139974	Mariechris Dulay	\$ 28.16		CC	Cap & Gown Reimbursement for EOPS Student
P0139975	Design Science Inc	\$ 1,601.50		CC	Software License Renewal
P0139976	Johnson Controls Fire Protection LP	\$ 63,670.00		CC	Monitoring Fire and Smoke Alarm Systems @ CC
P0139977	Evisions Inc	\$ 15,603.00		AC	Software License Renewal
P0139978	ComPsych Corporation	\$ 300.00		NOCE	Training
P0139979	CliftonLarsonAllen LLP	\$ 13,000.00		FC	Consulting Agreement
P0139980	Sodexo Inc and Affiliates	\$ 8,334.57		FC	Catering for Food Bank Distribution
P0139981	Lauren Weedman	\$ 950.00		FC	Guest Speaker for Theatre Arts
P0139982	Toshiba Business Solutions	\$ 630.35		FC	Maintenance Agreement for Copier
P0139983	Toshiba Business Solutions	\$ 294.17		AC	Maintenance Agreement for Copier
P0139984	Toshiba Business Solutions	\$ 1,596.86		FC	Maintenance Agreement for Copier
P0139985	Humanware USA	\$ 641.12		FC	Maintenance Agreement for Classroom Equipment
P0139986	Sodexo Inc and Affiliates	\$ 12,198.21		FC	Catering for Food Bank Distribution
P0139987	Sodexo Inc and Affiliates	\$ 7,534.38		FC	Catering for Food Bank
P0139988	CSI Fullmer	\$ 17,415.65		CC	Furniture and Installation
P0139989	CSI Fullmer	\$ 3,612.64		CC	Furniture and Installation
P0139990	SolarWinds Inc	\$ 13,578.00		CC	Software License Renewal
P0139991	JRH Construction Company Inc	\$ 1,828,961.00	Capital Outlay	CC	Bid 1920-15, Baseball Field Improvements - BA: 6/9/20
P0139992	Ontario Winnelson Company	\$ 5,006.83	Capital Outlay	CC	Sinks for CC Tech Ed III Modernization
P0139993	National Association of Student Financial Aid Administrat	\$ 2,018.00		FC	Institutional Membership
P0139994	Kurzweil and Intellitools	\$ 3,000.00		FC	Software Subscription
P0139995	Geotechnical Solutions Inc	\$ 60,000.00	Capital Outlay	CC	Geotechnical Engineering for Baseball Field Improvement @ CC
P0139996	Johnstone Supply	\$ 16,989.81	Capital Outlay	CC	Luminous Heater @ CC
P0139997	Schindler Elevator Corporation	\$ 29,340.00		FC	Full Elevator Preventative Maintenance Services
P0139998	DynTek Services Inc	\$ 5,000.00		CC	Technology Services Security Assistance Support
P0140005	Airgas-West Inc	\$ 15,000.00		FC	Blanket Order for Safety Equipment Supplies
P0140075	B & M Lawn & Garden Center	\$ 8,500.00		FC	Blanket Order for Landscaping Supplies
P0140125	Spectrum Business	\$ 10,675.08		FC	Blanket Order for Data Circuit Services
P0140189	Bligh Roof Company Inc	\$ 17,745.00		AC	Maintenance Agreement on Various Roof Areas @ AC
P0140190	Eberhard Equipment	\$ 5,000.00		FC	Blanket Order for Parts and Materials
P0140191	Electric Car Sales and Service Inc	\$ 8,000.00		FC	Blanket Order to Purchase Utility Carts Parts
P0140192	Coast Arbor	\$ 26,000.00		AC	Campuswide Landscaping Services
P0140193	Toshiba Business Solutions	\$ 94.55		FC	Maintenance Agreement for Copier
P0140194	Lowes Companies Inc	\$ 100.00		FC	Blanket Order for Instructional Supplies
P0140195	Flinn Scientific Inc	\$ 1,000.00		FC	Blanket Order for Instructional Supplies
P0140196	Gatehouse MSI LLC	\$ 1,872.00		FC	Maintenance Agreement for Spacesaver Power System
P0140197	Orange County Air Conditioning	\$ 25,920.00		FC	FC HVAC Maintenance Agreement for Johnson EMS
P0140198	Johnson Controls Fire Protection LP	\$ 902.00		AC	Maintenance Agreement for Fire Alarm Monitoring AC
P0140199	McKinley Equipment Corp	\$ 360.00		AC	Maintenance Dock Leveler & Roll Up Doors
P0140200	Gatehouse MSI LLC	\$ 1,368.00		AC	Maintenance Agreement for Spacesaver Power Assist Storage System
P0140201	MMC Inc	\$ 12,100.00		AC	Maintenance Agreement for the Storm Station at AC

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0140202	Signature Flooring Inc	\$ 11,871.00	Capital Outlay	AC	Bldg. 1700 Locker Room Floor Replacement @ FC
P0140203	A Alvarado Painting	\$ 21,400.00	Capital Outlay	AC	Repaint Bldg. 100 @ FC
P0140204	Office Solutions	\$ 5,000.00		FC	Blanket Order for Office Supplies
P0140205	Orvac Electronics	\$ 100.00		FC	Blanket Order for Instructional Supplies
P0140206	Spectrum Laboratory Products Inc	\$ 5,000.00		FC	Blanket Order for Instructional Supplies
P0140207	Smart & Final	\$ 500.00		FC	Blanket Order for Instructional Supplies
P0140208	Cosco Fire Protection Inc.	\$ 11,030.00		AC	Annual Fire Sprinkler Testing
P0140211	Alhambra US	\$ 1,209.00		FC	Annual Software Renewal
P0140212	Faronics Technologies USA Inc	\$ 335.00		FC	Annual Software Renewal
P0140213	Toshiba Business Solutions	\$ 79.20		FC	Maintenance Agreement for Copier
P0140214	Toshiba Business Solutions	\$ 198.98		FC	Maintenance Agreement for Copier
P0140215	Progress Software Corporation	\$ 1,528.36		FC	Annual Software Renewal
P0140216	Citrix Systems Inc	\$ 1,050.00		FC	Annual Software Renewal
P0140217	Computer Protection Technology, Inc.	\$ 14,211.00		FC	Computer Equipment Maintenance
P0140218	NMK Corporation	\$ 5,929.00		FC	InformaCast Maintenance Subscription
P0140219	Ollivier Corporation	\$ 5,367.45		FC	Annual Support Plan Renewal
P0140220	Software House International	\$ 13,138.80		FC	Annual Software Renewal
P0140221	Office Solutions	\$ 1,000.00		FC	Blanket Order for Office Supplies
P0140222	Office Solutions	\$ 3,500.00		FC	Blanket Order for Office Supplies
P0140223	Stater Bros Markets - A CA Corp	\$ 1,200.00		FC	Blanket Order for Office Supplies
P0140224	Smart & Final	\$ 15,700.00		FC	Blanket Order for Groceries
P0140225	Dairy Depot Inc	\$ 2,600.00		FC	Blanket Order for Groceries
P0140226	Office Solutions	\$ 5,000.00		FC	Blanket Order for Office Supplies
P0140227	Rowman & Littlefield Publishing Group	\$ 600.00		FC	Blanket Order for Purchasing Library Books
P0140228	Midwest Library Service	\$ 2,200.00		FC	Blanket Order for Purchasing Library Books
P0140229	Tajen Graphics Inc	\$ 3,500.00		FC	Blanket Order for Design Financial Aid Flyers
P0140230	Office Solutions	\$ 2,000.00		FC	Blanket Order for Office Supplies
P0140231	WMFY We Mail For You	\$ 16,633.88		AC	NOCE Fall Postcard and Mail to Residents
P0140232	Canon Solutions America Inc	\$ 9,816.16		AC	Maintenance Agreement for Copier
P0140233	Office Solutions	\$ 5,000.00		FC	Blanket Order for Office Supplies
P0140234	Duff & Phelps LLC	\$ 31,000.00		AC	Inventory Service for Fixed Assets
P0140236	Office Solutions	\$ 2,500.00		FC	Blanket Order for Office Supplies
P0140237	Office Solutions	\$ 5,000.00		FC	Blanket Order for Office Supplies
P0140239	Illuminart Group	\$ 4,633.25		AC	Facilities Supplies
P0140242	Oracle Corporation	\$ 6,552.44		AC	Software Update and License Support
P0140243	Association of American Colleges & Universities	\$ 4,200.00		FC	Virtual WEBINAR Conference
P0140244	Stamats Communications Inc	\$ 59,487.00		NOCE	Website Digital Analytics Contract
P0140245	Quinn Power System Associates	\$ 7,131.00		AC	Maintenance Agreement for Emergency Generator @ AC
P0140246	Trane	\$ 18,872.00		AC	Maintenance Agreement for (2) Trane Chillers @ AC
P0140247	Economic Alternatives Inc	\$ 16,200.00		AC	Chemical & Water Treatment Weekly Service at AC
P0140248	Facilities Protection Systems Inc	\$ 2,782.00		AC	Maintenance Agreement for Clean Agent Fire System

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0140249	Toshiba Business Solutions	\$ 1,322.21		FC	Maintenance Agreement for Copier
P0140250	Howard Ridley Co Inc	\$ 250,175.00	Capital Outlay	CC	Bid #1920-16, Piazza Deck Repairs at CC - BA: 6/9/20
P0140251	Toshiba Business Solutions	\$ 105.06		FC	Maintenance Agreement for Copier
P0140252	Amber Gonzalez	\$ 90.00		FC	Reimbursement for Field Trip Registration
P0140253	Rodriguez Engineering Inc	\$ 4,200.00		FC	Structural Engineering Services
P0140254	CDW Government Inc	\$ 1,683.83		AC	Computer
P0140255	McKesson Medical-Surgical Government Solutions LLC	\$ 2,493.86		NOCE	Medical Assistant Lab Supplies
P0140256	Anaheim Embroidery Inc	\$ 257.57		AC	Badge Embroidery Service
P0140257	Academic Cap & Gown	\$ 14,007.50		CC	Diploma Covers
P0140258	Veolia ES Technical Solutions LLC	\$ 900.00		NOCE	Blanket Order for Biohazard Waste Disposal
P0140267	Aeromark	\$ 500.00		AC	Blanket Order for Production Supplies
P0140268	Ace Bindery Inc	\$ 10,000.00		AC	Blanket Order for Window Blinds
P0140269	Burnett Engraving	\$ 3,500.00		AC	Blanket Order for Production Services
P0140270	Fullerton School District	\$ 500.00		AC	Blanket Order for Printing Services
P0140271	Gans Ink & Supply	\$ 2,500.00		AC	Blanket Order for Production Supplies
P0140272	General Binding Corp	\$ 1,500.00		AC	Blanket Order for Binding Supplies
P0140273	Kelly Paper Co	\$ 15,000.00		AC	Blanket Order for Paper Supplies
P0140274	Lowes Companies Inc	\$ 1,000.00		AC	Blanket Order for Instructional Supplies
P0140275	Office Solutions	\$ 1,500.00		AC	Blanket Order for Office Supplies
P0140276	Prudential Overall Supply	\$ 3,000.00		AC	Blanket Order for Cleaning Supplies
P0140277	Sidepath Inc	\$ 10,630.37		CC	Software License Renewal
P0140278	Ellucian Company LP	\$ 15,385.00		AC	Software License Renewal
P0140279	Runner Technologies Inc	\$ 17,654.53		AC	Software Support
P0140280	A Alvarado Painting	\$ 3,400.00		FC	Painting Services
P0140281	Signature Flooring Inc	\$ 2,870.00		FC	Flooring Services
P0140282	edmentum Holdings Inc	\$ 78,355.50		NOCE	Renewal of Instructional Software for NOCE
P0140283	Toshiba Business Solutions	\$ 756.41		FC	Maintenance Agreement for Copier
P0140284	Toshiba Business Solutions	\$ 630.34		FC	Maintenance Agreement for Copier
P0140285	Toshiba Business Solutions	\$ 1,386.75		FC	Maintenance Agreement for Copier
P0140286	Toshiba Business Solutions	\$ 312.14		FC	Maintenance Agreement for Copier
P0140287	Toshiba Business Solutions	\$ 156.07		FC	Maintenance Agreement for Copier
P0140288	Accruent LLC	\$ 10,608.82		AC	Software Maintenance
P0140289	Computerland of Silicon Valley	\$ 6,063.00		AC	Software License Renewal
P0140290	Pacific Plumbing Company of Santa ana	\$ 4,170.00		AC	Maintenance Agreement for Sewage Lift Station @ AC
P0140291	Toshiba Business Solutions	\$ 210.12		AC	Maintenance Agreement for Copier
P0140292	Smoke Guard California Inc	\$ 7,300.00		AC	Maintenance Agreement for Smoke Guard Curtains @AC
P0140293	Orange County Department of Education	\$ 39,240.00		AC	Dept. of Education - Co-Location Tech Fees
P0140294	Office Solutions	\$ 1,000.00		CC	Blanket Order for Office Supplies
P0140295	Office Solutions	\$ 5,000.00		FC	Blanket Order for Office Supplies
P0140296	Office Solutions	\$ 5,000.00		FC	Blanket Order for Office Supplies
P0140297	Office Solutions	\$ 1,000.00		CC	Blanket Order for Office Supplies

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0140298	Canon Solutions America Inc	\$ 13,292.04		AC	Lease Copier Payments
P0140299	Crown Lift Trucks	\$ 650.00		AC	Maintenance Agreement for Multi-ton Pallet Jack
P0140300	Total Western Inc	\$ 2,100.00		AC	Maintenance Agreement for Universal Boiler
P0140301	Southwest Material Handling, Inc	\$ 572.00		AC	Blanket Order for Forklift Repairs
P0140302	Otis Elevator Co	\$ 17,985.36		AC	Maintenance Agreement for Elevators
P0140303	Performance Health Supply Inc	\$ 2,140.43		CC	Medical Supplies
P0140304	Fullerton Ace Hardware	\$ 1,000.00		FC	Blanket Order for Computer Supplies
P0140305	Toshiba Business Solutions	\$ 263.99		FC	Maintenance Agreement for Copier
P0140306	Crown Lift Trucks	\$ 1,000.00		AC	Quarterly Maintenance on Forklift
P0140307	Horizon Mechanical Contractors of California	\$ 16,898.00	Capital Outlay	AC	Pool Pump Replacement Installation at AC
P0140308	RJ Electric	\$ 15,000.00		AC	Blanket Order for Electrical Repairs
P0140309	Thomson West	\$ 6,882.00		FC	Blanket Order for Library Books
P0140310	Educational Credit Management Corporation	\$ 36,000.00		FC	Student Loan Tracking Service Fees
P0140311	Federal Express	\$ 200.00		AC	Blanket Order for Postage
P0140312	Grainger Inc	\$ 1,500.00		AC	Blanket Order for Maintenance Supplies
P0140313	Home Depot	\$ 1,500.00		AC	Blanket Order for Hardware Supplies
P0140314	KT Industries Inc	\$ 3,000.00		AC	Blanket Order for High Voltage Electrical Service
P0140315	La Habra Fence Co Inc	\$ 3,000.00		AC	Blanket Order for Chain Link Fence Repairs
P0140316	Office Solutions	\$ 2,000.00		AC	Blanket Order for Office Supplies
P0140317	Refrigeration Supplies Distributor	\$ 15,000.00		AC	Blanket Order for HVAC Supplies & Parts
P0140318	Orvac Electronics	\$ 3,000.00		FC	Blanket Order for Electronics Supplies
P0140319	Spectrum Business	\$ 11,000.00		FC	Data Circuit at FC Franklin House
P0140320	Pacific Plumbing Company of Santa ana	\$ 2,000.00		AC	Blanket Order for Equipment Repairs
P0140321	Bell Pipe & Supply Co	\$ 5,000.00		AC	Blanket Order for Facilities Supplies
P0140322	King Van & Storage Inc	\$ 1,596.00		NOCE	Furniture Moving Services
P0140323	Software House International	\$ 44,090.07		AC	Web/Cloud Support Services
P0140324	Totty Printing	\$ 3,500.00		AC	Blanket Order for Printing Services
P0140325	TEquipment.net	\$ 6,448.84		FC	Thermal Scanning Unit
P0140326	Business Innovations Worldwide LLC	\$ 5,484.58		CC	Medical Supplies
P0140327	Albertson's LLC	\$ 9,500.00		FC	Grocery Gift Cards
P0140328	Renegade Brands USA, Inc.	\$ 4,598.52		CC	Cleaning Supplies
P0140329	MaxKnowledge Inc	\$ 10,430.00		FC	Online Subscription
P0140330	GST	\$ 8,356.02		NOCE	Computer Accessories
P0140331	CDW Government Inc	\$ 3,246.30		CC	Computer Monitor
P0140332	Gorm Inc	\$ 9,176.83		AC	Disinfectant Sprayer
P0140333	Dell Marketing LP	\$ 8,555.99		CC	Software Maintenance Renewal
P0140334	Leapfrog Technologies Inc	\$ 7,259.00		AC	Software License Renewal
P0140335	Pumpman LLC	\$ 975.00		AC	Plumbing Services
P0140336	Canon Solutions America Inc	\$ 91.54		AC	User Tax Recovery Fee
P0140337	Office Solutions	\$ 2,000.00		NOCE	Blanket Order for Office Supplies
P0140338	B & M Lawn & Garden Center	\$ 500.00		NOCE	Blanket Order for Lawn Supplies

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0140339	Office Solutions	\$ 3,500.00		FC	Blanket Order for Office Supplies
P0140340	Continuant Inc	\$ 3,000.00		CC	Technical Support on Dfinity Phone System
P0140341	Morrow Meadows Corp	\$ 3,000.00		CC	Blanket Order for Cable Installation
P0140342	Pelco by Schneider Electric	\$ 2,000.00		CC	Blanket Order for Security Camera Repairs
P0140343	Sasco Electric	\$ 5,000.00		CC	Labor and Materials for Cabling
P0140344	Sasco Electric	\$ 2,000.00		CC	Blanket Order for Data Cabling
P0140345	Sasco Electric	\$ 2,000.00		CC	Blanket Order for Data Cabling
P0140346	Scott Electric	\$ 5,000.00		CC	Blanket Order for Light Bulbs
P0140347	Office Solutions	\$ 5,000.00		FC	Blanket Order for Office Supplies
P0140348	South Bay Document Destruction	\$ 1,000.00		FC	Blanket Order for Shredding Service
P0140349	Colter & Peterson Inc	\$ 2,500.00		AC	Blanket Order for Equipment Repairs
P0140350	Sodexo Inc and Affiliates	\$ 6,291.29		FC	Catering for Food Bank Distribution
P0140351	Community College League of California	\$ 9,792.12		CC	Online Subscription Renewals
P0140352	F C And Sons Roofing Inc	\$ 38,847.00	Capital Outlay	CC	Labor and Materials to Install Composite Roof System at CC
P0140353	California Fashion Association	\$ 600.00		FC	Institutional Membership
P0140354	Online Learning Consortium Inc	\$ 11,500.00		FC	Online Workshops
P0140355	Sodexo Inc and Affiliates	\$ 5,550.02		FC	Food Bank Distribution
P0140356	Canon Solutions America Inc	\$ 28,381.35		AC	Lease Copier Payments
P0140357	Accrediting Commission for Community and Junior Colleg	\$ 37,633.00		FC	Institutional Membership
P0140358	Blake Ward	\$ 700.00		FC	Honorarium Pay
P0140359	Sodexo Inc and Affiliates	\$ 772.71		FC	Catering for Buzzy Bundle Volunteer Lunch
P0140360	Hill Ranch Partnership	\$ 121,777.56		FC	Parking Lot Lease Agreement
P0140361	Hubert Company LLC	\$ 1,184.22		FC	Food Supplies
P0140362	Pitney Bowes Inc	\$ 1,000.00		AC	Blanket Order for Postage Meter Supplies
P0140363	LA Grinding	\$ 500.00		AC	Blanket Order for Equipment Repairs & Supplies
P0140364	Presentation Folder Inc	\$ 2,500.00		AC	Blanket Order for Finishing Services
P0140365	City of Fullerton	\$ 192.00		FC	Fire Permit Fees
P0140366	Pitney Bowes Inc	\$ 1,500.00		AC	Blanket Order for Postal Meter Rental
P0140367	Lacefield Door Co	\$ 2,400.00		FC	Door Installation Services
P0140368	SC Fuels	\$ 2,000.00		AC	Blanket Order for Red Diesel Fuel
P0140369	AT&T Mobility	\$ 3,000.00		FC	Blanket Order for Cellular Service
P0140370	DS Waters of America Inc	\$ 1,500.00		FC	Blanket Order for Office Supplies
P0140371	Printer's Parts Store	\$ 1,500.00		AC	Blanket Order for Printing Supplies
P0140372	DS Waters of America Inc	\$ 850.00		AC	Blanket Order for Bottled Water Delivery
P0140373	Signarama of Anaheim	\$ 2,500.00		AC	Blanket Order for Signage
P0140374	Spicers Paper Inc	\$ 15,000.00		AC	Blanket Order for Paper Supplies
P0140375	Verizon Wireless LA	\$ 840.00		NOCE	Blanket Order for Cell Services
P0140376	Vintage King Audio Inc	\$ 658.94		FC	Music Supplies
P0140377	Yanet Garcia	\$ 270.60		CC	Reimbursement for Postage Fees
P0140378	Pilar Ellis	\$ 764.00		FC	Reimbursement for Institutional Membership
P0140379	Rosetta Stone Ltd.	\$ 12,705.57		NOCE	Subscription Support Renewal

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0140380	Southern California Football Association	\$ 2,400.00		FC	Institutional Membership
P0140381	CopWare Inc	\$ 615.00		FC	Software License
P0140382	WMFY We Mail For You	\$ 2,089.82		AC	Mailing Service
P0140383	SARS Software Products Inc	\$ 10,150.00		FC	Software License
P0140384	New Relic Inc	\$ 3,600.00		AC	Software License Renewal
P0140385	Computerland of Silicon Valley	\$ 2,880.90		AC	Software License
P0140386	LDP Associates Inc	\$ 13,200.00		CC	Software Maintenance Renewal
P0140387	Computerland of Silicon Valley	\$ 42,118.50		CC	Software License Renewal
P0140388	Jostens	\$ 14.40		FC	College Degree Supplies
P0140389	Jostens	\$ 7.19		FC	College Degree Supplies
P0140390	Jostens	\$ 21.63		FC	College Degree Supplies
P0140391	Jostens	\$ 28.86		FC	College Degree Supplies
P0140392	Ruevac Property Services Inc	\$ 7,050.00		NOCE	Contracted Parking Lot Sweeping Services
P0140393	Toshiba Business Solutions	\$ 210.12		FC	Maintenance Agreement for Copier
P0140394	Toshiba Business Solutions	\$ 210.12		FC	Maintenance Agreement for Copier
P0140395	Office Solutions	\$ 5,000.00		FC	Blanket Order for Office Supplies
P0140396	Leapfrog Technologies Inc	\$ 9,339.20		AC	Software License Renewal
P0140397	Computerland of Silicon Valley	\$ 60,049.50		FC	Software License Renewal
P0140398	Otis Elevator Co	\$ 5,000.00		AC	Blanket Order for Elevator Repairs
P0140399	ARC Document Solutions LLC	\$ 1,000.00		AC	Blanket Order for Printing Services
P0140400	Controlled Key Systems	\$ 1,000.00		AC	Blanket Order for Building Keys
P0140401	Leapfrog Technologies Inc	\$ 13,499.20		AC	Software License Renewal
P0140402	Toshiba Business Solutions	\$ 70.91		CC	Maintenance Agreement for Copier
P0140403	Software House International	\$ 8,000.00		AC	Cloud Optimization
P0140404	Association of Community College Trustees	\$ 8,596.00		AC	Institutional Membership
P0140405	Stamats Communications Inc	\$ 175,000.00		NOCE	Advertising Enrollment Growth Plan B/A: 4/28/2020
P0140406	GlaxoSmithKline Company	\$ 4,000.00		FC	Blanket Order for Patient Medical Supplies
P0140407	McKesson Medical-Surgical Government Solutions LLC	\$ 5,000.00		FC	Blanket Order for Patient Medical Supplies
P0140408	Quest Diagnostics Inc	\$ 5,000.00		FC	Blanket Order for Patient Medical Supplies
P0140409	DS Waters of America Inc	\$ 1,000.00		FC	Blanket Order for Office Supplies
P0140410	Pharmedix	\$ 5,000.00		FC	Blanket Order for Patient Medical Supplies
P0140411	Print & Finishing Solutions	\$ 5,000.00		AC	Blanket Order for Equipment Repair Service
P0140425	CDW Government Inc	\$ 105,963.04		AC	Software License Renewal for AC, CC, FC, and NOCE - BA: 05/26/2020
P0140426	Faronics Technologies USA Inc	\$ 8,888.64		CC	Software License Renewal
P0140427	KYA Services LLC	\$ 7,676.70	Capital Outlay	CC	Epoxy Floors @ CC
P0140428	Canon Solutions America Inc	\$ 20,505.08		AC	Maintenance Agreement for Copier
P0140429	Toshiba Business Solutions	\$ 315.17		FC	Maintenance Agreement for Copier
P0140430	Puretec Industrial Water	\$ 973.44		FC	Maintenance Agreement High Purity Water System
P0140432	Bligh Roof Company Inc	\$ 3,000.00		AC	Blanket Order for Roof Repairs
P0140433	Cone Instruments LLC	\$ 838.77		CC	Lab Supplies
P0140434	Controlled Key Systems	\$ 5,000.00		AC	Blanket order for Building Access Repairs

**BOARD RECAP
FOR THE PERIOD MAY 14, 2020, THROUGH JULY 6, 2020
BOARD MEETING 7/28/20**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0140435	Dunn Edwards Corp	\$ 500.00		AC	Blanket Order for Facilities Supplies
P0140436	Progressive Surface Solutions Inc	\$ 17,223.20	Capital Outlay	CC	Labor and Materials for Flooring @ CC
P0140437	Office Solutions	\$ 2,000.00		FC	Blanket Order for Office Supplies
P0140438	Office Solutions	\$ 650.00		CC	Blanket Order for Office Supplies
P0140439	DS Waters of America Inc	\$ 200.00		CC	Blanket Order for Office Supplies
P0140440	Office Solutions	\$ 3,000.00		FC	Blanket Order for Office Supplies
P0140441	DS Waters of America Inc	\$ 199.00		AC	Blanket Order for Office Supplies
P0140442	Office Solutions	\$ 3,000.00		FC	Blanket Order for Office Supplies
P0140443	Spectrum Gas Products Inc	\$ 1,200.00		FC	Blanket Order for Liquid Nitrogen
P0140444	ePromos Promotional Products Inc	\$ 3,000.00		FC	Blanket Order for Promotional Supplies
P0140445	Education Training Research Associates	\$ 3,000.00		FC	Blanket Order for Instructional Supplies
P0140446	Health Promotions Now	\$ 5,000.00		FC	Blanket Order for Promotional Supplies
P0140447	Positive Promotions	\$ 3,000.00		FC	Blanket Order for Promotional Supplies
P0140448	Quest Diagnostics Inc	\$ 5,000.00		FC	Blanket Order for Instructional Supplies
P0140449	Total Access Group, Inc	\$ 1,500.00		FC	Blanket Order for Instructional Supplies
P0140450	Office Solutions	\$ 1,500.00		FC	Blanket Order for Office Supplies
P0140451	Office Solutions	\$ 5,000.00		FC	Blanket Order for Office Supplies
P0140452	MMC Inc	\$ 2,000.00		AC	Blanket Order for Sensor Repairs
P0140453	Orange County Air Conditioning	\$ 8,300.00		AC	Maintenance Agreement for Exhaust Fans @ AC
P0140454	Fisher Scientific Co LLC	\$ 5,000.00		FC	Blanket Order for Instructional Supplies
P0140455	VWR Funding Inc	\$ 5,000.00		FC	Blanket Order for Instructional Supplies
P0140456	Carolina Biological Supply Co	\$ 1,500.00		FC	Blanket Order for Instructional Supplies
P0140457	Comevo Inc	\$ 5,190.00		NOCE	Hosting Services Renewal
P0140457	Comevo Inc	\$ 9,863.00		FC	Hosting Services Renewal
P0140457	Comevo Inc	\$ 15,642.00		CC	Hosting Services Renewal
P0140458	Jonathan Keller	\$ 1,005.60		FC	Reimbursement for Air Filtration Unit
P0140459	CSI Fullmer	\$ 11,046.19		FC	Office Furniture
P0140460	Shimadzu Scientific Instruments Inc	\$ 738.00		FC	Instructional Equipment Maintenance
P0140461	CDW Government Inc	\$ 1,489.98		FC	Computer
P0140462	CDW Government Inc	\$ 25,635.94		FC	(18) Computers for COVID
P0140463	Hyland Software Inc	\$ 49,045.96		AC	Support Maintenance Renewal for AC, CC, FC, and NOCE
P0140464	Orkin Pest Control	\$ 3,000.00		AC	Blanket Order for Pest Removal Services
P0140465	Fisher Scientific Co LLC	\$ 2,000.00		CC	Blanket Order for Lab Supplies
P0140466	Office Solutions	\$ 1,500.00		AC	Blanket Order for Office Supplies
P0140467	Smart & Final	\$ 1,000.00		AC	Blanket Order for Lab Groceries
P0140468	Stater Bros Markets - A CA Corp	\$ 600.00		CC	Blanket Order for Lab Groceries
P0140469	Illuminart Group	\$ 42,730.00		AC	Campus Lighting Repair Project
P0140470	Quinn Power System Associates	\$ 5,000.00		AC	Blanket Order for Emergency Generator Repairs
P0140471	ServiceFirst	\$ 10,000.00		AC	Blanket Order for onsite Plumbing Repair Services
P0140472	Time Clock Sales & Service	\$ 500.00		AC	Blanket Order for OFFSITE Time Clock Repairs
P0140473	Trane	\$ 5,000.00		AC	Blanket Order for HVAC Repairs

**BOARD RECAP
FOR THE PERIOD MAY 14, 2020, THROUGH JULY 6, 2020
BOARD MEETING 7/28/20**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0140474	Orange County Air Conditioning	\$ 5,000.00		AC	Blanket Order for Fire Damper Repairs
P0140475	Verizon Wireless LA	\$ 2,340.00		AC	Blanket Order for Wireless Phone Service
P0140476	Total Western Inc	\$ 5,000.00		AC	Blanket Order for Universal Boiler repairs
P0140477	Glasby Maintenance Supply Co.	\$ 31,900.00		AC	Blanket Order for Custodial Supplies
P0140478	Precept Environmental Inc	\$ 10,600.00		AC	Cooling Tower Disinfection Services
P0140479	A Alvarado Painting	\$ 14,350.00	Capital Outlay	FC	Painting Various Areas at Bldg. 100 @ FC
P0140480	Scantron Corporation	\$ 1,774.00		NOCE	Maintenance Agreement for Scranton Machines
P0140481	Scantron Corporation	\$ 832.00		NOCE	Maintenance Agreement for Scranton Machine
P0140482	Scantron Corporation	\$ 1,664.00		NOCE	Maintenance Agreement for Scranton Machines
P0140483	Toshiba Business Solutions	\$ 252.14		FC	Maintenance Agreement for Copier
P0140484	Toshiba Business Solutions	\$ 794.07		FC	Maintenance Agreement for Copier
P0140485	Toshiba Business Solutions	\$ 378.21		FC	Maintenance Agreement for Copier
P0140486	Toshiba Business Solutions	\$ 513.57		FC	Maintenance Agreement for Copier
P0140487	Toshiba Business Solutions	\$ 256.79		FC	Maintenance Agreement for Copier
P0140488	Toshiba Business Solutions	\$ 256.79		FC	Maintenance Agreement for Copier
P0140489	Toshiba Business Solutions	\$ 256.79		FC	Maintenance Agreement for Copier
P0140490	Toshiba Business Solutions	\$ 840.45		NOCE	Maintenance Agreement for Copier
P0140501	Kristen Fong	\$ 10,000.00		CC	Independent Contractor Agreement
P0140514	Sigma-Aldrich Inc	\$ 1,000.00		CC	Blanket Order for Lab Supplies
P0140515	Stater Bros Markets - A CA Corp	\$ 200.00		CC	Blanket Order for Lab Supplies
P0140516	Home Depot	\$ 400.00		CC	Blanket Order for Lab Supplies
P0140517	Reinbold Gallery Photography Inc	\$ 3,000.00		AC	Blanket Order for Photography Services
P0140518	Fullerton Photographics	\$ 500.00		AC	Blanket Order for Photography Services
P0140519	West Coast Promo Resource	\$ 500.00		AC	Blanket Order for Misc. Awards
P0140520	Culligan of Santa Ana	\$ 575.00		CC	Blanket Order for Water Softening Service
P0140521	BSN Sports LLC	\$ 9,994.27		CC	Athletic Supplies
P0140522	4imprint Inc	\$ 661.36		CC	Promotional Supplies
P0140523	BSN Sports LLC	\$ 1,737.93		FC	Masks for Students and Staff
P0140524	Intercollegiate Tennis Association	\$ 300.00		FC	Institutional Membership
P0140525	Vintage King Audio Inc	\$ 2,202.14		FC	Audio Equipment
P0140526	Orange County Department of Education	\$ 2,364.11		AC	Imaging Annual Maintenance
P0140527	VWR Funding Inc	\$ 2,000.00		CC	Blanket Order for Lab Supplies
P0140528	Hardy Diagnostics	\$ 1,000.00		CC	Blanket Order for Lab Supplies
P0140529	Hillyard	\$ 1,000.00		AC	Blanket Order for Equipment Repair Services
P0140530	Sodexo Inc and Affiliates	\$ 1,356.57		FC	Catering for Classified Appreciation Drive-Thru
P0140531	Puretec Industrial Water	\$ 301.34		FC	Blanket Order for Purified Water Tank Rental
P0140532	Carolina Biological Supply Co	\$ 1,200.00		CC	Blanket Order for Lab Supplies
P0140533	Fisher Scientific Co LLC	\$ 1,500.00		CC	Blanket Order for Lab Supplies
P0140534	Toshiba Business Solutions	\$ 2,419.85		FC	Copier Lease Payments
P0140535	South Bay Document Destruction	\$ 2,748.00		FC	Blanket Order for Shredding Services
P0140539	AramSCO Inc	\$ 1,000.00		CC	Blanket Order for Custodial Supplies

**BOARD RECAP
FOR THE PERIOD MAY 14, 2020, THROUGH JULY 6, 2020
BOARD MEETING 7/28/20**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0140541	Glasby Maintenance Supply Co.	\$ 4,000.00		CC	Blanket Order for Custodial Supplies
P0140542	Gorm Inc	\$ 40,000.00		CC	Blanket Order for Custodial Supplies
P0140543	Hillyard	\$ 6,000.00		CC	Blanket Order for Custodial Supplies
P0140544	Home Depot	\$ 3,000.00		CC	Blanket Order for Custodial Supplies
P0140545	Industrial Formulators Inc	\$ 1,000.00		CC	Blanket Order for Soap Supplies
P0140546	Maintex Inc	\$ 20,000.00		CC	Blanket Order for Custodial Supplies
P0140547	Waxie Sanitary Supply Inc	\$ 1,000.00		CC	Blanket Order for Custodial Supplies
P0140548	A-S Medication Solutions LLC	\$ 5,000.00		FC	Blanket Order for Medical Supplies
P0140549	Morrow Meadows Corp	\$ 1,500.00		AC	Blanket Order for Electric Repairs
P0140554	Pacific Interpreters Inc	\$ 500.00		FC	Blanket Order for Interpreter Services
P0140555	Office Solutions	\$ 5,000.00		FC	Blanket Order for Office Supplies
P0140556	Foundation Building Materials LLC	\$ 5,404.54	Capital Outlay	FC	Door Replacement at Bldg. 1300 @ FC
P0140557	Launch Your Career	\$ 19,395.00		NOCE	Workbooks
P0140559	PLT4M	\$ 2,155.00		CC	Software Subscription
P0140560	One Source Distributors Inc	\$ 1,995.20		FC	Software Subscription
P0140561	NAFSA: Association of International Educators	\$ 459.00		CC	Institutional Membership
P0140563	USA Sealing Inc	\$ 270.73		NOCE	Safety Supplies
P0140566	Science Take-Out LLC	\$ 2,769.44		CC	Lab Supplies
P0140567	Verizon Wireless Messaging Services	\$ 491.47		CC	Monthly Service Charge for the Verizon Hotspot
P0140568	Cal Poly Pomona Foundation Inc	\$ 5,000.00		CC	Research Summer Program
P0140570	Amazon Business	\$ 176.98		FC	Covid19 Disinfectant
P0140571	Interact Communications Inc	\$ 39,330.00		CC	Independent Contractor for Marketing Services

\$ 11,792,251.28

Approved by: _____
Fred Williams, Vice Chancellor

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action X

DATE: July 28, 2020

Resolution

Information

SUBJECT: Opting to Participate in the 2020-21
Mandate Block Grant

Enclosure(s)

BACKGROUND: Assembly Bill 1464 in the 2012-13 Budget created a Mandate Block Grant (MBG) that gave community colleges the option of choosing between two methods of mandate cost reimbursement: the traditional reimbursement claim process or the MBG, which would reimburse Districts on a \$30.16 per funded full time equivalent student (FTES) basis for fiscal year 2020-21.

In order to take advantage of “guaranteed” funding, the North Orange County Community College District (NOCCCD) chose to participate in the MBG since the inception of the program. The estimated revenue for fiscal year 2020-21 is \$1,017,468. The option to participate will be made on a year-by-year basis.

This agenda item was submitted by Kashmira Vyas, District Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6300, Fiscal Management.

FUNDING SOURCE AND FINANCIAL IMPACT: The NOCCCD would receive approximately \$1,017,468.

RECOMMENDATION: It is recommended that the Board consider opting to participate in the Mandate Block Grant for the fiscal year 2020-21. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Fiscal Affairs, to execute the participation request to the Chancellor’s Office on behalf of the District.

Fred Williams

3.b

Recommended by

Approved for Submittal

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution
DATE: July 28, 2020 Information
Enclosure(s)
SUBJECT: Agreement for Legal Services, Atkinson,
 Andelson, Loya, Ruud, and Romo

BACKGROUND: The District has been using the law firm Atkinson, Andelson, Loya, Ruud, and Romo as counsel for Human Resources, construction, real property, and general business matters since 2004. The firm has announced that it has increased its fee schedule. Following are the revised rates for fiscal year 2020-2021 compared with the previous year (2019-20) rates:

	2019-2020	2020-2021
Senior Partners	\$325	\$330
Partners/Senior Counsel	\$315	\$320
Senior Associates	\$305	\$310
Associates	\$295	\$300
Electronic Technology Litigation Specialist	\$270	\$270
Non-Legal Consultants	\$205	\$210
Senior Paralegals/Law Clerks	\$185	\$185
Paralegals/Legal Assistants	\$165	\$165

This agenda item was submitted by Fred Williams, Vice Chancellor, Finance & Facilities.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6340, Contracts.

FUNDING SOURCE AND FINANCIAL IMPACT: Actual attorney fees will be charged to applicable funds.

RECOMMENDATION: Authorization is requested to retroactively extend the agreement with the law firm Atkinson, Andelson, Loya, Ruud, and Romo, effective July 1, 2020 through June 30, 2021, at the following hourly rates:

	2020-2021
Senior Partners	\$330
Partners/Senior Counsel	\$320
Senior Associates	\$310
Associates	\$300
Electronic Technology Litigation Specialist	\$270
Non-Legal Consultants	\$210
Senior Paralegals/Law Clerks	\$185
Paralegals/Legal Assistants	\$165

Authorization is further requested for reimbursement to the law firm for costs and expenses in connection with the services to be rendered, including but not limited to messenger, mail, expenses, phone charges, photocopying charges, mileage, and travel expenses. Authorization is also requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to sign the agreement on behalf of the District.

Fred Williams

Recommended by

3.c.2

Approved for Submittal

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action	X
Resolution	
Information	
Enclosure(s)	

DATE: July 28, 2020

SUBJECT: Bond Program Manager Contract Extension

BACKGROUND: On September 22, 2015, the Board of Trustees authorized the District to enter into agreement with MAAS Companies Inc. to provide program management services for the Measure J Bond Program. The scope of services for this agreement included program-wide management, support for design consultant selection, design management; bid management; construction management, post-construction and occupancy management; project finance; and reporting.

The agreement was structured with an initial three-year term and two one-year renewal options. Although MAAS is capable of providing full-service program management services, the District instead desired to narrow their contract scope to provide staff augmentation. This method of efficient program management minimizes unnecessary and duplicative efforts and costs. To date, the bond program management fee expenses have totaled only \$4,019,706, well under the original five-year \$6,000,000 budget.

District staff is requesting to renew the service agreement with MAAS Companies, Inc. to continue providing program management services for the Measure J Bond Program. MAAS' fees for the next three-year term of the Agreement shall be in an amount not to exceed \$4,074,508, inclusive of reimbursables. MAAS' total fees shall not exceed \$6,876,663 inclusive of reimbursables for the entire five-year duration of the agreement and renewal options. The fee shall be based on the following hourly rates:

	2015-2020	2020-2025
Principal	\$185	\$194
Senior Program Manager	NA	\$184
Associate Program Manager	\$165	\$173
Senior Project Manager	\$155	\$162
Project Manager	\$145	\$152
Assistant Project Manager	\$110	\$100
Estimator	\$140	\$147
Scheduler	\$135	\$135
Finance Manager	\$135	\$142
Project Account	\$120	\$126
Document Control Clerk	\$90	\$95
Accounting Assistant	\$85	\$89
Contracts Specialist	\$85	\$89
Administrative Staff	\$70	\$74

This agenda item was submitted by Richard Williams, District Director, Facilities Planning & Construction.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: The not-to-exceed fee of \$6,876,663 inclusive of reimbursables shall be charged to Measure J Bond funds.

RECOMMENDATION: Authorization is requested to renew the service agreement with MAAS Companies, Inc. for an initial three-year term, effective October 1, 2020, with a two one-year renewal option. MAAS' total fees shall not exceed \$6,876,663 inclusive of reimbursables for the entire five-year duration of the agreement and renewal options. Authorization is further requested for the Vice Chancellor, Finance & Facilities, to execute the agreement on behalf of the District.

Fred Williams

Recommended by

Approved for Submittal

3.d.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: July 28, 2020 Resolution
SUBJECT: Notice of Completion Information
Anaheim Campus LED Lighting Retrofit Enclosure(s)
Project

BACKGROUND: On September 24, 2019, the Board awarded a contract to Illuminart for the Anaheim Campus LED Lighting Retrofit Project. The project is complete and filing of the Notice of Completion of Work is now required.

In August 2019, Illuminart evaluated and surveyed the Anaheim Campus and concluded that replacing all existing interior and exterior lighting fixtures with energy efficient lighting fixtures and systems could potentially save the District approximately \$311,104 annually. At the time of the survey, the District was paying roughly \$450,000 annually towards electricity. Although we are not be able to calculate actual savings at this time because of the campus being shuttered, we anticipate meeting the energy savings projected once the campus is fully re-opened. The total cost of the project was \$199,648. The District received lighting incentives totaling \$99,824 from the City of Anaheim.

This agenda item was submitted by Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: None. No retention is due.

RECOMMENDATION: Authorization is requested to file the Notice of Completion for the Anaheim Campus LED Lighting Retrofit Project with Illuminart.

Fred Williams

3.e

Recommended by

Approved for Submittal

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: July 28, 2020

SUBJECT: Accept the 2022/23-2026/27 Five-Year Construction Plan and the 2022/23 First State Funding Year Projects

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u> </u>
Enclosure(s)	<u>X</u>

BACKGROUND: The Five-Year Construction Plan (5YCP) is an annual summary of current and proposed capital outlay projects that exceed \$250,000, regardless of the funding source (local vs. state), as mandated by the Community College Construction Act of 1980, pursuant to California Education Code §81800, et al. The 2022/23-2026/27 5YCP is due before August 1, 2020 to the California Community Colleges Chancellor's Office.

The 5YCP is a useful tool, which not only incorporates years 2022/23 through 2026/27, but also includes data from two prior years. The information collected allows the District to measure the utilization of facilities by the capacity of facilities to the demands created by the actual projected enrollment of a college or center. It serves as the foundation for capital outlay funding applications by delineating the capacity-load ratios for five categories of space, as defined in Title 5 of the California Administrative Code: lecture, lab, office, library, and audio-visual/TV media. It also communicates to the State Legislature, through control agencies, the capital outlay needs of a community college district over a five-year period.

The District's 5YCP project listing and priority order were provided by Rodrigo Garcia, Fullerton College, Alexander Porter, Cypress College and Martha Gutierrez, NOCE. The project listing is determined by the project scope, proposed budget, anticipated time frame and justification for the project's given condition, capacity adequacy, cost efficiency, as well as funding source. The project list serves two purposes:

- 1) Establish the basis to justify the projects for which Initial Project Proposals (IPPs) and Final Project Proposals (FPPs) are being prepared.
- 2) Provide the California Community Colleges Chancellor's Office with an understanding of the overall need for each project.

The District is submitting 18 projects in its 2022/23 5YCP using both local and state funding. The funding schedule covers preliminary plans (P), working drawings (W), construction (C), and equipment (E). The total cost does not include consultant management fees (program and construction).

The District has been approved by the California Community Colleges Chancellor's Office to submit the following documents with the 2021/22 5YCP:

- 2022/23 Anaheim Campus: Anaheim Campus Water Intrusion Project (FPP) This proposal is an 80% - 20%, meaning it is expected that the State would provide

3.f.1

\$9,934,000 and the local match is \$2,483,000 for this project.

- 2025/26 Fullerton College: STEM Vocational Center (IPP)
- 2026/27 Cypress College: Career & Technical Education Complex (IPP).

This agenda item was submitted by Richard Williams, District Director, Facilities Planning & Construction.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse, and Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: There is no financial impact related to submitting the District's 5YCP.

RECOMMENDATION: It is recommended that the Board of Trustees approve the North Orange County Community College District's 2022/23-2026/27 Five-Year Construction Plan and adopt Resolution No. 20/21-01, Anaheim Campus Water Intrusion Project IPP/FPP prepared and submitted in compliance with California Education Code §81800, et. al. and the California Community Colleges Chancellor's Office directives to meet the submittal deadline of August 1, 2020.

Fred Williams

Recommended by

Approved for Submittal

3.f.2

Item No.

North Orange County Community College District 860

No. Project			Schedule of Funds						
Campus	Source	Total Cost	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
1 Business 300 and Humanities 500 Modernization									
Fullerton College									
Occupancy: 2023-24	STATE:	\$15,369,000							
Net ASF: -2,146	DISTRICT:	\$15,808,000							
2 Fine Arts Renovation									
Cypress College									
			Phases P, W	Phases C, E					
Occupancy: 2024-25	STATE:	\$14,295,000	\$1,410,000	\$12,885,000					
Net ASF: 416	DISTRICT:	\$9,834,000	\$854,000	\$8,980,000					
3 Music-Drama Complex - Bldgs1100 & 1300 Replacement									
Fullerton College									
			Phases P, W	Phases C, E					
Occupancy: 2025-26	STATE:	\$33,335,000	\$2,802,000	\$30,533,000					
Net ASF: 0	DISTRICT:	\$9,736,000	\$700,000	\$9,036,000					
4 Science Engineering Math Bldg 3 Reconstruction									
Cypress College									
			Phases C, E						
Occupancy: 2021-22	STATE:	\$0	\$0	\$0					
Net ASF: 13,620	DISTRICT:	\$94,784,000	\$90,741,000						
5 Language Arts Instructional Bldg									
Fullerton College									
			Phase E						
Occupancy: 2021-22	STATE:	\$0	\$0						
Net ASF: 13,136	DISTRICT:	\$53,588,000	\$283,000						
6 Veteran's and Associated Students Resource Center									
Cypress College									
Occupancy: 2020-21	STATE:	\$0							
Net ASF: 1,500	DISTRICT:	\$13,500,000							
7 Anaheim Campus First Floor Water Intrusion Remediation									
District Office at Anaheim*									
					Phases E, P, W	Phase C			
Occupancy: 2023-24	STATE:	\$9,934,000			\$776,000	\$9,158,000			
Net ASF: 0	DISTRICT:	\$2,483,000			\$194,000	\$2,289,000			
8 Baseball Clubhouse, and Field Fencing Replacement									
Cypress College									
			Phase C						
Occupancy: 2020-21	STATE:	\$0	\$0						
Net ASF: 0	DISTRICT:	\$2,000,000	\$2,000,000						
9 STEM Vocational Center									
Fullerton College									
					Phases P, W		Phases C, E		
Occupancy: 2025-26	STATE:	\$11,827,000			\$885,000		\$10,942,000		
Net ASF: 22,201	DISTRICT:	\$13,146,000			\$885,000		\$12,262,000		
10 Career & Technical Education Complex									
Cypress College									
					Phase P	Phase W	Phases C, E		
Occupancy: 2026-27	STATE:	\$35,000,000			\$0	\$0	\$35,000,000		
Net ASF: 0	DISTRICT:	\$35,000,000			\$0	\$0	\$35,000,000		
11 New Instructional Building (Chapman/Newell)									
Fullerton College									
			Phase W		Phases C, E				
Occupancy: 2023-24	STATE:	\$0	\$0		\$0				
Net ASF: 0	DISTRICT:	\$30,002,000	\$1,500,000		\$27,252,000				
12 M&O Building									
Fullerton College									
			Phase P	Phase W	Phases C, E				
Occupancy: 2023-24	STATE:	\$0	\$0	\$0	\$0				
Net ASF: 15,158	DISTRICT:	\$14,759,000	\$230,000	\$323,000	\$14,205,000				



District Projects Priority Order (2020 - 2026)

North Orange County Community College District 860

No. Project			Schedule of Funds						
Campus	Source	Total Cost	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
13 Parking Structure 2									
Fullerton College			Phase P	Phase W	Phase C				
Occupancy: 2023-24	STATE:	\$0	\$0	\$0	\$0				
Net ASF: 0	DISTRICT:	\$33,205,000	\$600,000	\$900,000	\$31,705,000				
14 Pool Renovation									
Cypress College									
Occupancy: 2023-24	STATE:	\$0							
Net ASF: 0	DISTRICT:	\$4,876,000							
15 Fire Alarm/Mass Communication/Security System Upgrade									
Cypress College									
Occupancy: 2021-22	STATE:	\$0							
Net ASF: 0	DISTRICT:	\$4,086,000							
16 Repurpose Childcare									
School of Continuing Education							Phase C		
Occupancy: 2024-25	STATE:	\$0					\$0		
Net ASF: 0	DISTRICT:	\$1,246,000					\$1,246,000		
17 Gym I Building 7 / Gym II Building 11 Renovation									
Cypress College						Phases P, W	Phases C, E		
Occupancy: 2025-26	STATE:	\$0				\$0	\$0		
Net ASF: -2,453	DISTRICT:	\$4,838,000				\$680,000	\$4,158,000		
18 LLRC Expansion									
Cypress College						Phases P, W	Phases C, E		
Occupancy: 2026-27	STATE:	\$0				\$0	\$0		
Net ASF: 5,350	DISTRICT:	\$15,000,000				\$2,081,000	\$12,919,000		
GRAND TOTALS									
		Total Cost	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
	STATE:	\$119,760,000	\$1,410,000	\$15,687,000	\$31,309,000	\$10,043,000	\$0	\$45,942,000	\$0
	DISTRICT:	\$357,891,000	\$96,208,000	\$10,903,000	\$82,392,000	\$5,935,000	\$18,323,000	\$47,262,000	\$0

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



RESOLUTION NO. 20/21-01, Approval of one Final Project Proposals for 2022/23 Fiscal Funding Year for the Anaheim Campus Water Intrusion Project

WHEREAS, under provisions of Education Code §81800, et al, of the California Community College Construction Act of 1980, North Orange County Community College District is required to submit a Final Project Proposal, as requested for the 2022/23 fiscal funding year and,

WHEREAS, the requested projects are part of the District's 2022/23-2026/27 Five-Year Construction Plan;

NOW, THEREFORE, BE IT RESOLVED that the President and Secretary of the Board be, and they are hereby, authorized to submit the proposed projects, as directed by the State of California, California Community Colleges Chancellor's Office, under said Act, and to execute the necessary applications, assurance, and authentication forms for the following projects:

#07 Anaheim Campus Water Intrusion Project

ADOPTED, SIGNED, AND APPROVED twenty-eighth Day of July 2020.

BOARD OF TRUSTEES OF THE NORTH ORANGE
COUNTY COMMUNITY COLLEGE DISTRICT

By _____
Board President

Attest: _____
Board Secretary

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Ryan Bent, do hereby certify that the foregoing is a true and correct copy of the Resolution No. 20/21-01, which was duly adopted by the Board of Trustees of the North Orange County Community College District at meeting thereof held on the twenty-eighth Day of July 2020, and that it was adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTENTIONS:

By _____
Board Secretary

APPROVAL PAGE

Final Project Proposal

Budget Year
2022 -2023

District: North Orange County Community College District

Project Location: Anaheim Campus
(College or Center)

Project: Anaheim Campus First Floor Water Intrusion Remediation

The district proposes funds for inclusion in the state capital outlay budget (check items):
preliminary plans , working drawings , construction , equipment

District Certification

Contact Person: Fred Williams **Telephone:** (714)808-4746
(Facilities, Planning and Development)

E-Mail Address: fwilliams@nocccd.edu **Fax:** (714)808-4888

Approved for submission: _____ **Date:** _____
(Chancellor/President/Superintendent Signature)

District Board of Trustees Certification

The Governing Board of the District approves the submission of this application to the Board of Governors of the California Community Colleges and promises to fulfill the succeeding list of Project Terms and Conditions.

(President of the Board of Trustees Signature and Date)

(Secretary of the Board of Trustees Signature and Date)

Attach a copy of the Board Resolution that substantiates approval of the application and promises to fulfill the Project Terms and Conditions.

Submit proposal to:
Facilities Planning and Utilization
Chancellor's Office
California Community Colleges
1102 Q Street, Suite 4550
Sacramento, CA 95811-6549

Chancellor's Office Certification

Reviewed by _____

Date Completed _____

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	July 28, 2020	Resolution	<u> </u>
SUBJECT:	Master Agreement with Strata Information Group (SIG)	Information	<u> </u>
		Enclosure(s)	<u> </u>

BACKGROUND: In 2000, the Board approved the District to enter into a master agreement with Strata Information Group (SIG) to provide the District and the campuses with post-implementation consultation, technical assistance and training with regards to Banner. This past year, the master agreement was amended and allowed the District to hire SIG consultants to work on the following projects:

- DegreeWorks scribing/upgrade/setup
- Financial Aid programming for both credit colleges
- Banner Back to Basics Workshops in HR, Payroll and Finance

The master agreement is recommended to be extended through June 30, 2023. The terms of the extension are as follows:

1. The District is to pay SIG an hourly rate of \$170 with allowable annual increases of \$5 per hour
2. The District is to pay SIG a full day (\$66) or partial day (\$49.50) per diem when SIG consultants are onsite
3. A not-to-exceed cap amount of \$150,000 is to be established for each year of the extension of the master agreement

District Information Services staff have conducted due diligence with the renewal of this agreement by reaching out to two additional vendors. One is a brand-new vendor that the District has not worked with before and their hourly rate starts at \$250. The other is long time vendor from whom we have sought professional services in the past on two major projects. The experiences by District staff with the consultant on these two occasions were less than satisfactory, resulting in the projects not being completed at all or not being completed fully. The experience by District Staff with SIG has been uniformly positive, resulting in additional programs and/or services for students and staff alike.

Therefore, District Information Services is requesting the Board to approve a three-year extension to the Master Agreement with SIG through June 30, 2023.

This Board Agenda Item is being submitted by Cherry Li-Bugg, Vice Chancellor, Educational Services and Technology.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #4: The District will implement best practices related to planning, including transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is in compliance with Board Policy 6340: Bids and Contracts.

FUNDING SOURCE AND FINANCIAL IMPACT: SIG projects can come from a variety of funding sources from the District and the campuses.

RECOMMENDATION: Authorization is requested to continue the master agreement with Strata Information Group based on mutually agreed-upon hourly rate of \$170 with an estimated increase of \$5 per hour annually, plus agreed upon reimbursables. The agreement will continue through June 30, 2023. Further authorization is requested for the Vice Chancellor, Finance and Facilities, or the District Director, Purchasing, to execute any agreement and related documents and any amendment to modify the agreement on behalf of the District.

Fred Williams

Recommended by

Approved for Submittal

3.g.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action X

DATE: July 28, 2020

Resolution

Information

SUBJECT: Agreement with Pathways of Hope

Enclosure(s)

BACKGROUND: Pathways of Hope is a non-profit organization that provides access to food, shelter, and housing to individuals experiencing hunger and homelessness in Orange County. An initial one-year agreement with Pathways of Hope was approved by the Board of Trustees on May 14, 2019, in the amount of \$197,800, to operate food banks at Cypress College, Fullerton College and Anaheim Campus for NOCE

According to the #RealCollege survey for California Community Colleges conducted by the Hope Center for College, Community, and Justice at Temple University, 50% of students system-wide experience food insecurity. By partnering with Pathways of Hope, the District is able to better address the needs of students who struggle to meet basic needs such as food and housing.

Following the campus closures in response to COVID-19, the services provided by Pathways of Hope were modified to include access to their Hub of Hope in Fullerton, drive-by food distributions and issuance of vouchers to local grocery stores, rather than operating the on-campus food pantries. In addition, one of the service navigator staff members that staffed our campuses resigned, and Cypress College and NOCE have agreed to share a service navigator staff member in the short-term. This resulted in the overall cost reduction for 2020/21.

The District recommends continuing a partnership with Pathways of Hope to serve the District's most vulnerable students struggling with food insecurity and extending the contract through 2020/21, in the amount of \$140,486.

This Board agenda item is being submitted by the Campus CEOs.

How does this relate to the five District Strategic Directions? This item responds to Direction #1, #2, and #5. District Strategic Direction #1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses. District Strategic Direction #2: The District will annually make progress toward eliminating the documented achievement gap among race/ethnicity groups. District Strategic Direction #5: The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

How does this relate to Board Policy: N/A

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for this district-wide partnership would come from the Hunger Free Campus Initiative provided by the California Community College Chancellor's Office or other designated district or campus funding.

RECOMMENDATION: Authorization is requested to enter into a retroactive agreement with Pathways of Hope in the amount of \$140,486 from July 1, 2020 through June 30, 2021. Authorization is further requested for the Vice Chancellor, Finance and Facilities or District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams

Recommended by

Approved for Submittal

3.h.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	
DATE:	July 28, 2020	Information	
		Enclosure(s)	
SUBJECT:	Agreement with Porter Consulting, LLC.		

BACKGROUND: On January 22, 2019, the Board extended the consulting agreement with Porter Consulting, LLC, to assist the campus with current and future work related to the New Science, Engineering, Mathematics (SEM) Building and the Veterans Resource Center/Student Activities (VRC) Building by providing staff to temporarily fulfill the Project Manager, Campus Capital Projects position.

The original intent of this consultant hire was to be a temporary, full-time, Project Manager, Campus Capital Projects, until the permanent position was filled with a District employee. Due to the excellent performance of the consultant, professional expertise, and complexities of the gross maximum price delivery method, the college recommends retaining Porter, LLC to work exclusively on the SEM/VRC projects through project completion, estimated project closeout is September 2021.

The estimated cost for Porter Consulting, LLC is as follows:

Original agreement – February 2018 to June 2018	\$ 98,000
First amendment – July 2018 to December 2019	538,740
January 2020 to June 2020	125,036
July 2020 – September 2021	<u>474,601</u>
Total Estimated Cost	<u>\$1,236,377</u>

The Project Manager, Campus Capital Projects position was to be recruited during Spring, 2020 with hire by July, 2020. Due to the COVID-19 pandemic the District suspended hiring efforts on several recruitments, including the Projects Manager, Campus Capital Projects.

The college has received permission to restart recruitment for a permanent Project Manager, Campus Capital Projects. Upon hire, the position will be focused on the balance of the capital construction programs (Measure J) remaining budgeted projects (total \$118 million), while the consultant finishes work on the SEM/VRC project. Recruiting for this position is expected to restart in August, 2020.

This agenda item was submitted by Alexander Porter, Vice President, Administrative Services, Cypress College.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6340, Contracts.

FUNDING SOURCE AND FINANCIAL IMPACT: The project management fee at an hourly rate of \$185 to be paid to Porter Consulting, LLC shall be paid from Capital Outlay Funds.

RECOMMENDATION: Authorization is requested to retroactively extend the consultant agreement with Porter Consulting, LLC at an hourly rate of \$185 for project management services, effective July 1, 2020 through September 30, 2021, for an amount not to exceed \$474,601. Should there be a further need for the consultant's services, the District and Porter Consulting, LLC (Parties) shall have the option to renew the agreement on a month-to-month basis. The Parties mutually understand that the agreement may be terminated by either party upon thirty (30) days' written notice. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the agreement on behalf of the District.

JoAnna Schilling

Recommended by

Approved for Submittal

3.i.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action _____
		Resolution _____
DATE:	July 28, 2020	Information <u> X </u>
		Enclosure(s) _____
SUBJECT:	Cypress College Science, Engineering and Math Project and Veteran's Resource Center, Student Activities Center, Tribute Garden/Memorial Bridge and Pond Refurbishment	

BACKGROUND: At the January 22, 2019 Board meeting, authorization was granted to enter into the Guaranteed Maximum Price (GMP) agreement with Sundt Companies, Inc. in the amount of \$92,052,341. Since that time, on February 11, 2020, Change Order #1 was approved for \$377,246 for additions to the Veteran's Resource Center (VRC) portion of the project and in tonight's agenda item, Change Order #2, also for the VRC portion, is \$222,333, bringing the total contract value to \$92,651,920.

This agenda item and supporting presentation will update the Board on the current status of the project, including percentage of completion, uses of contingencies and allowances, expected completion dates, and discussion on any other gaps and concerns related to the project. This will also be a time for the Board to ask questions of the project team.

Contingency/Allowance	Initial Balance	Current Available	% Available
SEM-CM Contingency	\$ 1,437,988	\$ 1,279,403	89.0%
SEM-CM Allowance	\$ 1,031,360	\$ 918,556	89.1%
SEM-District Allowance	\$ 1,858,120	\$ 791,495	42.6%
VRC/SAC-CM Contingency	\$ 168,797	\$ 116,064	68.8%
VRC/SAC-CM Allowance	\$ 257,840	\$ 167,364	64.9%
VRC/SAC-District Allowance	\$ 214,530	\$ 22,170	10.3%
VMB/TG-CM Contingency	\$ 19,538	\$ 51,587	264.0%
Pond-CM Contingency	\$ 9,379	\$ 23,244	247.8%
Total Contingency/Allowance	\$ 4,997,552	\$ 3,369,883	67.4%

This agenda item was submitted by Fred Williams, Vice Chancellor, Finance and Facilities.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: N/A

FUNDING SOURCE AND FINANCIAL IMPACT: This agenda item has no financial impact, information only.

RECOMMENDATION: Authorization is requested for the Board to participate in a presentation on the status of the Science, Engineering and Math project and the Veteran's Resource Center, Student Activities Center, Tribute Garden/Memorial Bridge, and Pond Refurbishment at Cypress College.

Fred Williams

Recommended by

Approved for Submittal

3.j.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	
DATE:	July 28, 2020	Information	
		Enclosure(s)	
SUBJECT:	Contract Change Order – Sundt Construction, Inc. (Project #2016-13) Veteran’s Resource Center, Student Activities Center, Tribute Garden/Bridge, and Pond Refurbishment		

BACKGROUND: The Board awards contracts for various public works projects. Public Contract Code §20659 requires Board approval for a Change Order to a Public Works Bid. Funding is available through different sources such as state-supported programs, District bond proceeds, local funding, etc.

District Campus staff have recommended changes to the construction scope of work. The Change Order Request requires Board approval pursuant to Public Contract Code §20659. Change Orders must not exceed 10% of the original contract amount approved by the Board or \$15,000, whichever is greater. Therefore, the Change Order Request, in the total amount of \$222,333 is in conformance with Public Contract Code §20659. The original contract amount was \$92,052,341. On February 11, 2020 the Board approved Change Order no. 1 in the amount of \$377,246. The revised contract amount, including Change Order no. 2, is \$92,624,433.

This Change Order Request includes current and potential change orders (PCOs), associated with the original scope of construction and additional items added by the college for the VRC/SAC, only. The college has augmented the scope to include additional network upgrades in the VRC/SAC that are not included in the District-wide network refresh project (\$209,235), additional structural revisions to the Veteran’s Memorial Bridge, deteriorated hardscape, and replacement pond equipment (\$13,098). The table below shows a list of items included in the Change Order Request:

Project Type	Description	Approved Amount
VRC/SAC Design Revisions	RFI V0168 - SAC Clerestory Window & Top of Concrete Wall Revised Sill Detail	\$ 2,700
VRC/SAC Design Revisions	ISP Duct Revisions (CCD BV-019)	\$ 4,033
VRC/SAC Design Revisions	RFI V0280 - VRC - CCD BV-009 Drain Invert Conflicts with CHW Encasement	\$ 3,256
VRC/SAC Design Revisions	RFI V0282 - Glass Markerboard Clarification	\$ 4,538
IT/Network & Security Coord. & Imp.	RFI V0260 - Additional Conduit Sweeps and Cable Tray into BDF Room (CCD BV-023)	\$ 48,457
IT/Network & Security Coord. & Imp.	Additional Data and Networking Scope of Work	\$ 116,687

IT/Network & Security Coord. & Imp.	RFI V0293 - Existing Opening 152 Hardware Revisions	\$ 3,501
IT/Network & Security Coord. & Imp.	RFI V0304 - WP-A Box Removal at VRC S-W Corner	\$ 673
IT/Network & Security Coord. & Imp.	25 Port to 48 Port Patch Panel Materials Changes	\$ 3,401
IT/Network & Security Coord. & Imp.	VRC - Selective Demolition & New Concrete at Pond Equipment Area (ROM)	\$ 21,989
Tribute Garden (Non-Measure J)	RFI V0291 - Exterior Floor Box Change For Circuit Compatibility (NON-J)	\$ 7,600
Bridge (Non-Measure J)	CCD BV-028 - Bridge Slab Alignment (ROM)	\$ 5,498
TOTAL		\$ 222,333

This agenda item was submitted by Alexander Porter, Cypress College, Vice President, Administrative Services.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: The cost of the change orders charged against Measure J bond funds will be (\$209,235) and non-Measure J Funds (\$13,098).

RECOMMENDATION: It is recommended that the Board approve Change Order No. 2 for Project #2016-13, Cypress College Veterans Resource Center, Student Activities Center, Tribute Garden/Bridge, Pond Refurbishment, with Sundt Construction, Inc., in the total amount of \$222,333 increasing the contract from \$92,429,587 to \$92,651,920. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the change orders on behalf of the District.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action X

DATE: July 28, 2020

Resolution

Information

Enclosure(s)

SUBJECT: Amend Architectural Consultant Agreement with LPA, Inc. for the Science, Engineering, & Math (SEM) project at Cypress College

BACKGROUND: In May 2016, the Board authorized LPA, Inc. (LPA) to provide architectural services for the SEM project at Cypress College for the program validation phase in the amount of \$460,689.

In August 2016, the Board approved for the District to enter into an architectural consultant agreement with LPA to continue on to the project's next phase from schematic design to project completion/close-out. In April and December 2018, the Board approved adjustments to LPA's agreement in the amount of \$219,770 bringing the total contract to \$4,721,981.

LPA's total contract amount for both phases, program validation and architectural consultant services, is \$5,182,670.

A summary of the new changes for LPA's Professional Services Authorization's (PSA) are as follows:

PSA #	Description	Amount
6	Fee for Cost Estimating Services	\$7,875
7	Fee for Cost Estimating Services	\$6,300
9	Cost Estimate Update - DSA Changes & VE Scope	\$7,500
10	Short Term Noise and Vibration Measurements	\$2,850
11	ADA Path Re-Design	\$4,195
12	Fee for Deductive Alternates	\$15,010
13	Fee FF&E Coordination	\$14,750
14	Fee for Dome Changes During Construction	\$5,250
15	Fee for CCD's During Construction (NIC)	\$42,175
	TOTAL ADDITIONAL FEES	\$105,905

Staff is requesting to amend the architectural consultant services agreement with LPA, Inc. for the Science, Engineering, & Math project at Cypress College to increase the contract amount by \$105,905 from \$4,721,981 to \$4,827. Bringing the total contract value for LPA to \$5,288,575.

This agenda item was submitted by Alex Porter, Vice President, Administrative Services and Michael Zari, Project Manager, Cypress College.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: LPA's additional fee for \$105,905 shall be charged to Measure J bond funds within the existing design contingency budget of \$186,240.

RECOMMENDATION: Authorization is requested to amending the architectural consultant services agreement with LPA, Inc. for the Science, Engineering, & Math project at Cypress College to increase the contract amount by \$105,905 from \$4,721,981 to \$4,827,885. The total contract value for services is \$5,288,575. All other terms of the agreement remain the same. Authorization is further requested for the Vice Chancellor, Finance & Facilities, to executive the amendment to the agreement on behalf of the District.

Fred Williams

Recommended by

Approved for Submittal

3.1.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	_____
DATE:	July 28, 2020	Information	_____
		Enclosure(s)	_____
SUBJECT:	Amend architectural consultant agreement with LPA, Inc. for the expansion of the Veterans' Resource Center (VRC) including the Veterans' Memorial Plaza and renovation of the Student Activities Center (SAC) Project		

BACKGROUND: In October 2016, the Board approved to enter into an architectural consultant agreement with LPA, Inc. (LPA) for the design of the expansion of the Veterans' Resource Center / Student Activities Center building at Cypress College using the construction manager at risk delivery method in the amount of \$984,500.

In April and December 2018, the Board approved adjustments to LPA's agreement in the amount of \$165,395 bringing the total contract to \$1,149,895.

Staff recommends amending LPA's architectural consultant services agreement with the District to increase the contract amount by \$52,722 from \$1,149,895 to \$1,202,617 as follows:

Pond Renovation – Design and Documentation	\$19,000
FF&E Deduct Revised Scope of Work	(\$35,000)
Cost Estimating – DSA Changes	\$6,000
Redesign of Main Reception Desk	\$3,500
Redesign and Rework due to Deductive Alternate	\$7,450
Animation Fly-Through of VRC	\$6,000
Redesign Rework CCD's Changes During Const.	\$15,400
Plaza Redesign & Donor Pavers	\$5,683
VRC Interior Donor Wall Design	\$7,464
Concept Design and Phasing of Legacy Courtyard	\$17,225
Subtotal of additional Costs	\$52,722

All other terms of the agreement remain the same.

This agenda item was submitted by Alex Porter, Vice President, Administrative Services and Michael Zari, Project Manager, Cypress College.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: LPA's additional fee in the amount of \$52,722 shall be charged to Measure J bond funds and pond refurbishment funds within the existing design contingency budget of \$67,495.

RECOMMENDATION: Authorization is requested for the Board to authorize amending the architectural consultant services agreement with LPA, Inc. for the expansion of the Veterans' Resource Center including the Veterans' Memorial Plaza and renovation of the Student Activities Center project and increase the contract amount by \$52,722 from \$1,149,895 to \$1,202,617. Authorization is further requested for the Vice Chancellor, Finance & Facilities, to execute the amendment to the agreement on behalf of the District.

Fred Williams

Recommended by

Approved for Submittal

3.m.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: July 28, 2020 Resolution
SUBJECT: Notice of Completion Information
Bid #1920-09, Fullerton College 300-500 Enclosure(s)
Sewer Replacement Project

BACKGROUND: On May 12, 2020, the Board awarded a contract to Los Angeles Engineering, Inc. for Fullerton College 300-500 Sewer Replacement project. The project is complete and filing of the Notice of Completion of Work is now required.

This agenda item was submitted by Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: Once the contract is closed out, the final retention payment will be charged to Measure J Bond.

RECOMMENDATION: Authorization is requested to file the Notice of Completion for Bid #1920-09, Fullerton College 300-500 Sewer Replacement Project with Los Angeles Engineering, Inc. and pay the final retention payment when due.

Fred Williams

3.n

Recommended by

Approved for Submittal

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	_____
DATE:	July 28, 2020	Information	_____
		Enclosure(s)	X
SUBJECT:	Amendment of Cypress College and GGUSD CCAP Dual Enrollment Partnership Agreement 2020-2021		

BACKGROUND: On November 5, 2015, the Governor signed into legislation AB 288 that established the College and Career Access Pathways (CCAP) Act to authorize California Community College districts to enter into formal partnership agreements with local high school districts to expand access to dual enrollment opportunities for high school students. The goals of offering or expanding opportunities are to:

- Increase exposure to college coursework and environments for students who may not already be college bound or who are underrepresented in higher education,
- Develop seamless pathways from high school to community college for career technical education or preparation for transfer,
- Improve high school graduation rates, and
- Assist high school students in achieving college and career readiness.

The community college is prohibited from providing physical education course opportunities to high school students participating in the AB 288 CCAP Partnership Agreement or any other courses that do not assist in the attainment of at least one of these goals.

In addition to college exposure and becoming more college and career ready, high school students enrolled in CCAP Partnership Agreement courses will not incur tuition or fees; potentially reducing a significant portion of the cost of their college degree.

Cypress College has received requests from Garden Grove Unified School District to add the proposed courses/programs to supplement those that are currently approved in the original CCAP agreement. The additional courses/programs are in support of the aforementioned goals of AB288.

This agenda item was prepared by Dr. Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology.

How does this relate to the five District Strategic Directions? This item responds to all five District Strategic Directions from student completion to reducing the achievement gap to student success in pathways to planning best practices to community partnerships.

How does this relate to Board Policy? This item is submitted in accordance with Board Policy 3250: Institutional Planning.

FUNDING SOURCE AND FINANCIAL IMPACT: AB 288 makes it possible for community college districts to collect apportionment for CCAP Partnership Agreement classes offered at high schools provided that attendance requirements for high schools are met; therefore, this has the potential to not only increase student access but also generate more funding for NOCCCD.

RECOMMENDATION: It is recommended that the Board approve the amendment of the Cypress College and GGUSD CCAP Dual Enrollment Partnership Agreement 2020-2021.

Cherry Li-Bugg
Recommended by

Approved for Submittal

4.a.2
Item No.

**AMENDMENT TO
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
COLLEGE AND CAREER ACCESS PATHWAYS
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT
2019-2021**

As of July 28, 2020, the agreement entitled “College and Career Access Pathways Partnership Agreement (CCAP Agreement)” between Cypress College (“COLLEGE”) a college of the North Orange County Community College District, (NOCCCD) and Garden Grove Unified School District (“SCHOOL DISTRICT”) will be amended by adding eight educational programs (ADDENDUM A).

This change is only the addition of eight educational programs; the entire remainder of the original agreement remains in full force.

This Amendment may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

Executed on July 28, 2020.

By: _____
Garden Grove Unified School District
Rick Nakano
Assistant Superintendent Business Services

By: _____
Cypress College
Dr. Joanna Schilling
President

By: _____
North Orange County Community College District
Cherry Li-Bugg, Ph.D.
Vice Chancellor, Educational Services and Technology

North Orange County Community College District Board Meeting: *July 28, 2020*

School District Board Meeting: *TBD after July 1, 2020*

Note: All referenced Sections from AB 288 (Education Code 76004)

3. CCAP AGREEMENT PROGRAM YEAR - college has identified the following: program year, educational program(s) and course(s) to be offered at the said date, time and location; the total number of students to be served and projected FTES; and the instructor and employer of record.

PROGRAM YEAR: 2020-21

COLLEGE: Cypress College

EDUCATIONAL PROGRAMS: Cybersecurity, Computer Information Systems, Counseling (Automotive has been temporarily removed)

SCHOOL DISTRICT **Garden Grove Unified School District**

HIGH SCHOOLS: **Rancho Alamitos**

TOTAL NUMBER OF STUDENTS TO BE SERVED: 70				TOTAL PROJECTED FTES: 7			
COURSE NAME	COURSE NUMBER	TERM	TIME	DAYS	INSTRUCTOR	EMPLOYER	LOCATION
Academic Life and Success	COUN 150 C	Fall 2020 Spring & Summer 2021	Remote	Remote	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS Remote
Cybersecurity Fundamentals	CIS 190C	Fall 2020 Spring & Summer 2021	Remote	Remote	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS Remote
Network Security	CIS 195C	Fall 2020 Spring & Summer 2021	Remote	Remote	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS Remote
Ethical Hacking	CIS 196C	Fall 2020 Spring & Summer 2021	Remote	Remote	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS Remote
Cisco Networking 1	CIS 230C	Fall 2020 Spring & Summer 2021	Remote	Remote	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS Remote
Python Programming	CIS 247C	Fall 2020 Spring & Summer 2021	Remote	Remote	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS Remote

Principles of Management	MGT 262C	Fall 2020 Spring & Summer 2021	Remote	Remote	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS Remote
Introduction to Business	MGT 161C	Fall 2020 Spring & Summer 2021	Remote	Remote	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS Remote

Required: Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered (*Sec. 2 (c)(1)*):

The courses are offered to help students participating in the coursework to start successfully in college through engaging students in General Education or CTE Pathways, in this particular case computer science, business, and automotive.

4. BOOKS AND INSTRUCTIONAL MATERIALS - The total cost of books and instructional materials for school district students participating as part of this CCAP agreement will be borne by school district.

CYPRESS COLLEGE:

COURSE NAME	TEXT	COST	OTHER INSTRUCTIONAL ITEMS	COST
MGT 161	“BUSN ¹¹ ”: Introduction to Business (with MindTap access card) ISBN 9781337407120	\$80.00		
MGT 262	“MGMT ¹⁰ ”: Principles of Management (with online access card) ISBN 9781337116756	\$180.00		
COUN 150	P.O.W.E.R Learning: Strategies for Success in College and Life, 8th Edition. By Robert Feidman	\$110.00		

Note: All referenced Sections from AB 288 (Education Code 76004)

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	_____
DATE:	July 28, 2020	Information	_____
		Enclosure(s)	X
SUBJECT:	Amendment of Cypress College and LAUSD CCAP Dual Enrollment Partnership Agreement 2020-2021		

BACKGROUND: On November 5, 2015, the Governor signed into legislation AB 288 that established the College and Career Access Pathways (CCAP) Act to authorize California Community College districts to enter into formal partnership agreements with local high school districts to expand access to dual enrollment opportunities for high school students. The goals of offering or expanding opportunities are to:

- Increase exposure to college coursework and environments for students who may not already be college bound or who are underrepresented in higher education,
- Develop seamless pathways from high school to community college for career technical education or preparation for transfer,
- Improve high school graduation rates, and
- Assist high school students in achieving college and career readiness.

The community college is prohibited from providing physical education course opportunities to high school students participating in the AB 288 CCAP Partnership Agreement or any other courses that do not assist in the attainment of at least one of these goals.

In addition to college exposure and becoming more college and career ready, high school students enrolled in CCAP Partnership Agreement courses will not incur tuition or fees; potentially reducing a significant portion of the cost of their college degree.

Cypress College has received requests from Los Alamitos Unified School District to add the proposed courses/programs to supplement those that are currently approved in the original CCAP agreement. The additional courses/programs are in support of the aforementioned goals of AB288.

This agenda item was prepared by Dr. Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology.

How does this relate to the five District Strategic Directions? This item responds to all five District Strategic Directions from student completion to reducing the achievement gap to student success in pathways to planning best practices to community partnerships.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 3250: Institutional Planning.

FUNDING SOURCE AND FINANCIAL IMPACT: AB 288 makes it possible for community college districts to collect apportionment for CCAP Partnership Agreement classes offered at high schools provided that attendance requirements for high schools are met; therefore, this has the potential to not only increase student access but also generate more funding for NOCCCD.

RECOMMENDATION: It is recommended that the Board approve the amendment of the Cypress College and LAUSD CCAP Dual Enrollment Partnership Agreement 2020-2021.

Cherry Li-Bugg
Recommended by

Approved for Submittal

4.b.2
Item No.

**AMENDMENT TO
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
COLLEGE AND CAREER ACCESS PATHWAYS
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT
2019-2021**

As of July 28, 2020, the agreement entitled “College and Career Access Pathways Partnership Agreement (CCAP Agreement)” between Cypress College (“COLLEGE”), a college of the North Orange County Community College District (NOCCCD), and Los Alamitos Unified School District (“SCHOOL DISTRICT”) will be amended by adding eighteen additional courses for Fall 2020 (ADDENDUM A) to develop pathways and provide transfer approved IGETC courses for students at Los Alamitos High School.

This change is only the addition of eighteen educational programs; the entire remainder of the original agreement remains in full force.

This amendment may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

Executed on July 28, 2020.

By: _____
Los Alamitos Unified School District
Ondrea Reed, M.Ed.
Assistant Superintendent, Educational Services

By: _____
Cypress College
Dr. JoAnna Schilling
President

By: _____
North Orange County Community College District
Cherry Li-Bugg, Ph.D.
Vice Chancellor, Educational Services and Technology

North Orange County Community College District Board Meeting: *July 28, 2020*
School District Board Meeting: *July 14, 2020 and August 11, 2020*

Note: All referenced Sections from AB 288 (Education Code 76004)

3. CCAP AGREEMENT PROGRAM YEAR - college has identified the following: program year, educational program(s) and course(s) to be offered at the said date, time and location; the total number of students to be served and projected FTES; and the instructor and employer of record.

PROGRAM YEAR: 2020-21

COLLEGE: Cypress College

EDUCATIONAL PROGRAMS: Cybersecurity, Computer Information Systems, Counseling, Business

SCHOOL DISTRICT **Los Alamitos Unified School District**

HIGH SCHOOLS: **Los Alamitos**

TOTAL NUMBER OF STUDENTS TO BE SERVED: 60				TOTAL PROJECTED FTES: 10			
COURSE NAME	COURSE NUMBER	TERM	TIME	DAYS	INSTRUCTOR	EMPLOYER	LOCATION
Network Security (new)	CIS 195 C	Fall 2020, Spring 2021, Summer 2021	Remote	Remote	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS Remote
Ethical Hacking (new)	CIS 196 C	Fall 2020, Spring 2021, Summer 2021	Remote	Remote	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS Remote
Python Programming (new)	CIS 247 C	Fall 2020, Spring 2021, Summer 2021	Remote	Remote	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS Remote
Introduction to Criminal Justice (new)	AJ 110 C	Fall 2020, Spring 2021, Summer 2021	Remote	Remote	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS Remote
Concepts of Criminal Law (new)	AJ 120 C	Fall 2020, Spring 2021, Summer 2021	Remote	Remote	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS Remote
Cultural Anthropology (new)	ANTH 102 C	Fall 2020, Spring 2021, Summer 2021	Remote	Remote	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS Remote
American Ethnic Studies (new)	ETHS 101	Fall 2020, Spring 2021, Summer 2021	Remote	Remote	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS Remote

Nutrition (new)	HRC 100 C	Fall 2020, Spring 2021, Summer 2021	Remote	Remote	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS Remote
Computer Information Systems	CIS 111 C	Fall 2020, Spring 2021, Summer 2021	Remote	Remote	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS Remote
Cybersecurity Fundamentals	CIS 190 C	Fall 2020, Spring 2021, Summer 2021	Remote	Remote	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS Remote
Cisco Networking 1	CIS 230 C	Fall 2020, Spring 2021, Summer 2021	Remote	Remote	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS Remote
Academic Life and Success	COUN 150 C	Fall 2020, Spring 2021, Summer 2021	Remote	Remote	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS Remote
Multivariable Calculus	MATH 250 AC	Fall 2020, Spring 2021, Summer 2021	Remote	Remote	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS Remote
Linear Algebra / Differential Equations	MATH 250 BC	Fall 2020, Spring 2021, Summer 2021	Remote	Remote	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS Remote
Introduction to Business	MGT 161 C	Fall 2020, Spring 2021, Summer 2021	Remote	Remote	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS Remote
Legal Environment of Business	MGT 240 C	Fall 2020, Spring 2021, Summer 2021	Remote	Remote	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS Remote
History of Rock Music	MUS 119 C	Fall 2020, Spring 2021, Summer 2021	Remote	Remote	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS Remote
Introduction to Sociology	SOC 101 C	Fall 2020, Spring 2021, Summer 2021	Remote	Remote	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS Remote

Required: Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered (*Sec. 2 (c)(1)*):

The courses are offered to help students participating in the coursework to start successfully in college through engaging students in General Education or CTE Pathways.

4. BOOKS AND INSTRUCTIONAL MATERIALS - The total cost of books and instructional materials for school district students participating as part of this CCAP agreement will be borne by school district.

CYPRESS COLLEGE:

COURSE NAME	TEXT	COST	OTHER INSTRUCTIONAL ITEMS	COST
Nutrition 101	Nutrition for Foodservice and Culinary Professionals: 9781119148494	182.00		
ETHS 101	A Different Mirror: A History of Multicultural America	15.00		
AJ 110	Introduction to Law Enforcement and Criminal Justice, 12 th Edition; 9781305968769	160.00		
AJ 120	A Brief Introduction to Criminal Law Today by Carlan, Nored, & Downey (2 nd Edition) 9781284056112	110.00		
ANTH 102	Perspectives: An Open Invitation to Cultural Anthropology	Online/free		
MUS 119	What's That Sound? An Introduction to Rock and Its History // ISBN: 9780393937251	\$75.00	n/a	
COUN 150	P.O.W.E.R Learning: Strategies for Success in College and Life, 8th Edition. By Robert Feidman.	\$110.00		
MGT 161	“BUSN ¹¹ ”: Introduction to Business (with MindTap access card) ISBN 9781337407120	\$80.00		
MGT 240	Legal Environment of Business	\$180.00		
SOC 101	Sociology: A Down-to-Earth Approach, 13th Ed.	\$244.75		

MATH 250 AC	Multivariable Calculus: Larson ISBN 9781285060293 (2014) Cengage Learning	\$286		
MATH 250 BC	Linear Algebra/Differential Equations: Goode ISBN 9780321964670 (2016) Pearson Education	\$180		
CIS 111	NORDELL LSC CC CMB LL MS OFF; SMNT 1 2020	\$175.00		

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	_____
DATE:	July 28, 2020	Information	_____
		Enclosure(s)	X
SUBJECT:	Amendment of Fullerton College NOCCCD PYLUSD CCAP Dual Enrollment Partnership Agreement 2018-2021		

BACKGROUND: At its August 14, 2018 meeting, the NOCCCD Board of Trustees approved the NOCCCD PYLUSD CCAP Dual Enrollment Partnership Agreement 2018-2021.

As of July 28, 2020, the CCAP agreement between NOCCCD - Fullerton College and PYLUSD will be amended by the addition of one educational program: PHIL 100 F "Introduction to Philosophy" at Esperanza High School. This amendment was created in response to a request received from PYLUSD regarding expanding course offerings. This change is limited to the addition of one educational program listed; the remainder of the entire original agreement remains in full force.

This agenda item was prepared by Dr. José Ramón Núñez, Vice President, Instruction.

How does this relate to the five District Strategic Directions? This item responds to all five District Strategic Directions from student completion to reducing the achievement gap to student success in pathways to planning best practices to community partnerships.

How does this relate to Board Policy? This item is submitted in accordance with Board Policy 3250: Institutional Planning

FUNDING SOURCE AND FINANCIAL IMPACT: AB 288 makes it possible for community college districts to collect apportionment for CCAP Partnership Agreement classes offered at high schools provided that attendance requirements for high schools are met; therefore, this has the potential to not only increase student access but also generate more funding for NOCCCD.

RECOMMENDATION: It is recommended that the Board approve the amendment of the 2018-NOCCCD PYLUSD CCAP Dual Enrollment Partnership Agreement 2018-2021.

Cherry Li-Bugg
Recommended by

Approved for Submittal

4.c.1
Item No.

**AMENDMENT TO
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
COLLEGE AND CAREER ACCESS PATHWAYS
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT
2018-2021**

As of July 28, 2020, the agreement entitled “College and Career Access Pathways Partnership Agreement (CCAP Agreement)” between Fullerton College (“COLLEGE”) a college of the North Orange County Community College District, (NOCCCD) and Placentia-Yorba Linda Unified School District (“SCHOOL DISTRICT”) will be amended by adding one educational program (ADDENDUM A).

This change is only the addition of one educational program; the entire remainder of the original agreement remains in full force.

This Amendment may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

Executed on July 28, 2020

By: _____
Placentia-Yorba Linda Unified School District
Mr. David Giordano
Assistant Superintendent, Business Services

By: _____
Fullerton College
José Ramón Núñez, Ph.D.
Vice President, Instruction

By: _____
North Orange County Community College District
Cherry Li-Bugg, Ph.D.
Vice Chancellor, Educational Services and Technology

North Orange County Community College District Board Meeting: *July 28, 2020*
School District Board Meeting: *August 11, 2020*

Note: All referenced Sections from AB 288 (Education Code 76004)

ADDENDUM A

1. **CCAP AGREEMENT PROGRAM YEAR** – college has identified the following: program year, educational program(s) and course(s) to be offered at the said date, time and location; the total number of students to be served and projected FTES; and the instructor; and employer of record.

PROGRAM YEAR: 2020-2021

COLLEGE: Fullerton College

EDUCATIONAL PROGRAMS: **Philosophy**

SCHOOL DISTRICT: **Placentia-Yorba Linda Unified School District**

HIGH SCHOOLS: **Esperanza**

TOTAL NUMBER OF STUDENTS TO BE SERVED: 30 students	TOTAL PROJECTED FTES: 3 FTES
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COURSE NAME	COURSE NUMBER	TERM	TIME	DAYS	INSTRUCTOR	EMPLOYER	LOCATION
1. Introduction to Philosophy	PHIL 100 F	Fall 2020	3:15 – 5:05	T/TH	Rob Allison	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Esperanza HS

Required: Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered (*Sec. 2 (c)(1)*):

The courses have been offered previously to college bound high school students to support a successful transition into college level coursework and improve matriculation.

2. **BOOKS AND INSTRUCTIONAL MATERIALS** - The total cost of books and instructional materials for school district students participating as part of this CCAP agreement will be borne by school district.

COURSE NAME	TEXT	COST	OTHER INSTRUCTIONAL MATERIALS	COST
1. Introduction to Philosophy	TBD	TBD	TBD	TBD

Note: All referenced Sections from AB 288 (Education Code 76004)

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution _____
DATE: July 28, 2020 Information _____
Enclosure(s) X
SUBJECT: Fullerton College
Curriculum Matters

BACKGROUND: The Office of Instruction and the Curriculum Committee at Fullerton College and the District Curriculum Coordinating Committee have approved the attached summary of curriculum changes. All changes serve the mission of Fullerton College and are within the allocated budget for staff and facilities.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; and (6) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review prior to submission to the District Curriculum Coordinating Committee. This agenda item was submitted by Dr. Jennifer Combs, Fullerton College Curriculum Committee Chair and Dr. José Ramón Núñez, Vice President, Instruction.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses.

How does this relate to Board Policy: The curricula are being submitted to the Board for approval as outlined in Board Policy 4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for all curricula comes from the campus general fund.

RECOMMENDATION: It is recommended that the Board approve the attached summary of curriculum changes for Fullerton College, to be effective [Fall 2020](#) or [Fall 2021](#). The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg
Recommended by

Approved for Submittal

4.d.1
Item No.

Curriculum

Board of Trustees

Agenda Attachment

July 28, 2020 | DCCC approved: June 11, 2020

NEW COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ANTH 215 F Global Issues in Anthropological Perspective	Units: 3 Lecture: 3 Laboratory: 0 GE: Associate Degree General Education Requirements Area D1: Social and Behavioral Sciences - Social, Political and Economic Institutions	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	This new course explores anthropological perspective on issues pertaining to globalizations, including transnationalism, migration, development, sustainability, cultural contact & change, ethnic conflict, assimilation theories & pressures, religious pluralism, and media studies (social media engagement) and other issues surrounding overall globalization. The focus being an anthropological perspective on the complexity and dynamic nature of these topics. Proposed for CSU and UC transfer, AA GE Area D1, CSU GE Area D, IGETC Area 4A. Proposed for Distance Ed (Online) and Distance Ed (hybrid).
TECH 160 F Infrared Thermography	Units: 2 Lecture: 2 Laboratory: 0 Advisory: TECH 150 F	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	New course that is part of the Drone Tech program. The cross-discipline course can be applied to many areas and programs in CTE. In order to teach TECH 160 F, instructors need to have a Part 107 certificate from the Federal Aviation Administration (FAA).

REVISED COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ANTH 102 F Cultural Anthropology Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> • Assignments Revision • Catalog Description Update • Course Content (that do not change the overall scope of the course) • Method of Evaluation • Method of Instruction • Multicultural Requirement • Objectives Revision • Schedule Description Update • Six-Year Review • Student Learning Outcomes • Textbooks • GE: • Associate Degree General Education Requirements • Area D2: Social and Behavioral Sciences - Social Behavior and Self-Understanding 	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Six-Year Review. Textbooks. Already approved for Multicultural (updating C-Net records). Revised Distance Ed (hybrid and online) Contact Types. Revised CSU GE approval of Area D1 to Area D.
ANTH 211 F Celtic Cultures Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> • Add Distance Education(hybrid) • Catalog Description Update • Course Content (that do not change the overall scope of the course) • Method of Instruction • Schedule Description Update • Six-Year Review • Textbooks 	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Six-Year Review. Textbooks. Revision of CSU GE Area FROM Area D1: Social, Political, and Economic Institutions and Behavior; Historical Background - Anthropology and Archaeology TO Area D: Social Sciences. Proposed for Distance Ed (hybrid).

REVISED COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
AUTO 131 F Automotive Fundamentals Units: 4.5 Lecture: 4 Laboratory: 2	<ul style="list-style-type: none"> ● Add Distance Education(hybrid) ● Add Distance Education(online) ● Assignments Revision ● Catalog Description Update ● Class Size Revision ● Course Content (that do not change the overall scope of the course) ● Method of Evaluation ● Method of Instruction ● Objectives Revision ● Schedule Description Update ● Six-Year Review ● Student Learning Outcomes ● Textbooks ● Unit Revision 	20	<p>Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports). Automotive Advisory Committee recommended a 20 student maximum class size because of the intensity of laboratory activities. Minutes are attached in which the advisory committee discussed and compared the training class sizes of vehicle manufacturers (some of which are committee members). They concluded that the safe and effective teaching of students in the area of automotive technology is no more than 20 students per instructor. This class is taught with a rigorous laboratory component with work conducted on live vehicles. A close supervision by the instructor is needed and more than 20 students would negatively affect this aspect of safe supervision by the instructor.</p>	2021 Fall	<p>Six-Year Review. Textbooks. Unit revision FROM 4 units TO 4.5 units per Automotive faculty request to match lecture and lab hours, as the 2 hours lab per week is needed for hands on instruction and student lab practice. A justification for units and hours is located in Attached Files. Class size revision FROM 25 TO 20, per advisory committee. Unit revision impacts the following programs: Automotive Technology Certificate (FY 2021) and Industrial Technology AS (FY 2020): curriculum office update. Unit revision impacts the following programs (as required courses): Automotive Technology AS (FY 2021); Automotive Fabrication Specialist Certificate (FY 2021); Automotive Service Advisor Certificate (R 2021); Automotive Management Certificate (FY 2021). Proposed for Distance Ed (hybrid and online).</p>

REVISED COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
CDES 208 F Working with Families of Children with Special Needs Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> • Add Distance Education(hybrid) • Add Distance Education(online) • Assignments Revision • Catalog Description Update • Class Size Revision • Course Content (that do not change the overall scope of the course) • Method of Instruction • Objectives Revision • Schedule Description Update • Six-Year Review • Student Learning Outcomes • Textbooks 	30	Class time focuses on individual instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking.	2021 Fall	Six-Year Review. Textbooks. Class size revision FROM 40 TO 30, because students participate, in-part, in group projects, weekly small group discussions, and small group presentations. These presentations involve research and off-site visits in preparation of their final assignment.
CIS 142 F Database I Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> • Hours (WSCH Lecture and/or Lab) 	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Directed in-class computer presentations at individual student workstations. This will include individualized software demonstrations, directed project initiation, and demonstration of application debugging strategies	2020 Fall	FAST TRACK PROPOSAL. Removing the incorrect LAB hours. Unit change FROM 54 hours lecture and 18 hours lab per term" TO "54 hours lecture." UNITS remain at 3 units.
ESC 190 F Environmental Geology Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> • Catalog Description Update • Course Content (that do not change the overall scope of the course) 	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2021 Fall	Six-year Review. Textbooks.

REVISED COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
	<ul style="list-style-type: none"> • Assignments Revision • Schedule Description Update • Six-Year Review • Student Learning Outcomes • Textbooks 		Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.		
MATH 290 F Pure Mathematics Seminar Units: 2 Lecture: 2 Laboratory: 0	<ul style="list-style-type: none"> ○ Prerequisite: <ul style="list-style-type: none"> • MATH 040 F ○ • Assignments Revision • Catalog Description Update • Course Content (that do not change the overall scope of the course) • Hours (WSCH Lecture and/or Lab) • Method of Evaluation • Method of Instruction • Prerequisite Revision • Six-Year Review • Textbooks • Unit Revision 	25	Small group interactions are required due to the sophisticated nature of the material and the emphasis on undergraduate research, including 1 on 1 mentoring.	2021 Fall	Six-Year Review. Textbooks. Units revised FROM 0.5-4 units TO 2 units. Prerequisite revision FROM "Prerequisite: MATH 040 F with a grade of " C " or better" TO "Prerequisite: MATH 040 F with a grade of C or better or by assessment through the college multiple measures placement processes." Course has historically been offered at 2 units per term and this seems to be the best number of units for student to take for this sort of course. Added "or by assessment through the college multiple measures placement processes. The new wording is recommended by the statewide curriculum committee for all community college math courses to better reflect the placement processes used under AB 705.

REVISED COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
MATH 290HF Honors Pure Mathematics Seminar Units: 2 Lecture: 2 Laboratory: 0	<ul style="list-style-type: none"> ○ Prerequisite: <ul style="list-style-type: none"> ● MATH 040 F ○ <ul style="list-style-type: none"> ● Catalog Description Update ● Method of Evaluation ● Prerequisite Revision ● Prerequisite Validation ● Six-Year Review ● Textbooks ● Unit Revision 	25	The Fullerton College Honors Advisory Board recommends a class size of 25 for honors courses. Course will be taught in a seminar/colloquium-style format and will heavily involve one-on-one and small group faculty-student and student-student interaction. Students will be giving talks and writing papers, often jointly with faculty. Since the projects will involve open mathematical research problems and involves extensive faculty mentoring of students in their presentations and familiarization with research as an endeavor, small class size for this course is essential.	2021 Fall	Six-Year Review. Prerequisite revision FROM "Prerequisite: MATH 040 F with a grade of "C" or better" TO "Prerequisite: MATH 040 F with a grade of C or better or by assessment through the college multiple measures placement processes." Unit revision FROM 0.5-3 TO 2. Course has historically been offered at 2 units per term and this seems to be the best number of units for student to take for this sort of course. Added "or by assessment through the college multiple measures placement processes." The new wording is recommended by the statewide curriculum committee for all community college math courses to better reflect the placement processes used under AB 705.
MATH 291 F Applied and Mathematics Seminar Units: 2 Lecture: 2 Laboratory: 0	<ul style="list-style-type: none"> ○ Prerequisite: <ul style="list-style-type: none"> ● MATH 040 F ○ <ul style="list-style-type: none"> ● Catalog Description Update ● Method of Evaluation ● Prerequisite Revision ● Six-Year Review ● Textbooks ● Unit Revision 	25	This course is offered in a seminar-style format and includes individual and small group interactions that not possible to hold in a larger class.	2021 Fall	Six-Year Review. Textbooks. Prerequisite revision FROM "Prerequisite: MATH 040 F with a grade of "C" or better" TO "Prerequisite: MATH 040 F with a grade of C or better or by assessment through the college multiple measures placement processes." Unit revision

REVISED COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
					FROM .5-4 units lecture and 0-9 units lab TO 2 units lecture. Course has historically been offered at 2 units per term and this seems to be the best number of units for student to take for this sort of course. Added "or by assessment through the college multiple measures placement processes." The new wording is recommended by the statewide curriculum committee for all community college math courses to better reflect the placement processes used under AB 705.
MATH 291HF Honors Applied Mathematics Seminar Units: 2 Lecture: 2 Laboratory: 0	<ul style="list-style-type: none"> ○ Prerequisite: <ul style="list-style-type: none"> ● MATH 040 F ○ ● Catalog Description Update ● Method of Evaluation ● Prerequisite Revision ● Six-Year Review ● Textbooks ● Unit Revision 	25	The Fullerton College Honors Advisory Board recommends a class size of 25 for honors courses. Course will be taught in a seminar/colloquium-style format and will heavily involve one-on-one and small group faculty-student and student-student interaction. Students will be giving talks and writing papers, often jointly with faculty. Since the projects will involve open mathematical research problems and involves extensive faculty mentoring of students in their presentations and familiarization with research as an endeavor,	2021 Fall	Six-Year Review. Textbooks. Course has historically been offered at 2 units per term and this seems to be the best number of units for student to take for this sort of course. Prerequisite revision FROM "MATH 040 F with a grade of " C " or better." TO "MATH 040 F with a grade of C or better or by assessment through the college multiple measures placement processes." The new wording is recommended by the statewide curriculum committee for all community college math courses to better reflect

REVISED COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
			small class size for this course is essential.		the placement processes used under AB 705.
MATH 295 F General Mathematics Seminar Units: 2 Lecture: 2 Laboratory: 0	<ul style="list-style-type: none"> ○ Prerequisite: <ul style="list-style-type: none"> ● MATH 040 F ○ ● Catalog Description Update ● Hours (WSCH Lecture and/or Lab) ● Method of Evaluation ● Prerequisite Revision ● Six-Year Review ● Textbooks ● Unit Revision 	25	The course is offered in a seminar-style format and involves individual and small group interactions and collaborations, as well as research projects.	2021 Fall	<p>Six-Year Review. Textbooks. Hours revised FROM 0.5-4 hours lecture and 0-9 hours lab TO 2 hours lecture and 0 hours lab. Units revised FROM 0.5-4 units TO 2 units. Course has historically been offered at 2 units per term and this seems to be the best number of units for student to take for this sort of course.</p> <p>Prerequisite revision FROM "Prerequisite: MATH 040 F with a grade of "C" or better" TO "Prerequisite: MATH 040 F with a grade of C or better or by assessment through the college multiple measures placement processes." Added "or by assessment through the college multiple measures placement processes." The new wording is recommended by the statewide curriculum committee for all community college math courses to better reflect the placement processes used under AB 705.</p>

REVISED COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
MATH 295HF Honors General Mathematics Seminar Units: 2 Lecture: 2 Laboratory: 0	<ul style="list-style-type: none"> ○ Prerequisite: <ul style="list-style-type: none"> ● MATH 040 F ○ <ul style="list-style-type: none"> ● Catalog Description Update ● Hours (WSCH Lecture and/or Lab) ● Method of Evaluation ● Prerequisite Revision ● Six-Year Review ● Textbooks ● Unit Revision 	25	Course will be taught in a seminar/colloquium-style format and will heavily involve one-on-one and small group faculty-student and student-student interaction. Students will be giving talks and writing papers, often jointly with faculty. Since the projects will involve open mathematical research problems and involves extensive faculty mentoring of students in their presentations and familiarization with research as an endeavor, small class size for this course is essential.	2021 Fall	Six-Year Review. Prerequisite revision FROM "Prerequisite: MATH 040 F with a grade of " C " or better" TO "Prerequisite: MATH 040 F with a grade of C or better or by assessment through the college multiple measures placement processes." Hours revised FROM 0.5-4 hours lecture and 0-9 hours lab TO 2 hours lecture and 0 hours lab. Course has historically been offered at 2 units per term and this seems to be the best number of units for student to take for this sort of course. Added "or by assessment through the college multiple measures placement processes." The new wording is recommended by the statewide curriculum committee for all community college math courses to better reflect the placement processes used under AB705.

REVISED COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
PE 235 F First Aid, CPR, and Safety Education Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> • Add Distance Education(hybrid) • Add Distance Education(online) • Catalog Description Update • Course Content (that do not change the overall scope of the course) • Method of Evaluation • Method of Instruction • Schedule Description Update • Six-Year Review • Student Learning Outcomes • Textbooks 	25	Individualized instruction provided as students practice first aid and CPR to develop skills.	2021 Fall	Six-Year Review. Textbooks. Proposed for Distance Ed (hybrid and online).
PHIL 250 F The Religion of Islam Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> • Textbooks • Student Learning Outcomes 	35	Lecture /Discussion/ Group Learning / Student Presentations. While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Updating student learning outcomes and textbooks.
PSY 110 F Introduction to Applied Psychology Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> • Catalog Description Update • Textbooks 	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Though some objective exams may be used, evaluation is primarily through writing assignments and projects. Writing assignments are	2021 Fall	Added instructor-student and student-student interaction to DE Contact Types.

REVISED COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
			assessed mostly for concepts and structure. Class size is being changed from 30 to 35 as per the Class Size Document.		
THEA 109 F Modern Dramatic Literature Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> • Assignments Revision • Catalog Description Update • Course Content (that do not change the overall scope of the course) • Method of Evaluation • Method of Instruction • Objectives Revision • Schedule Description Update • Six-Year Review • Student Learning Outcomes • Textbooks 	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	This proposal is for the six-year review of this course with minor changes and updates. Textbooks. SLOs.
THEA 127 F Oral Interpretation Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> • Catalog Description Update • Method of Evaluation • Method of Instruction • Schedule Description Update • Six-Year Review • Textbooks 	25	During this class the students are engaged in practicing the skill(s) they are learning. Students will rehearse, develop and perform their individual oral presentations. The instructor will give each student individual feedback as the course proceeds.	2021 Fall	Six-Year Review. Textbooks. SLOs.
THEA 148 F Introduction to Theatre Crafts Lab Units: 1-2 Lecture: 0	<ul style="list-style-type: none"> • Assignments Revision • CIP Code Revision • Catalog Description Update • Course Content (that do not change the 	15	Through project based learning, the instructor of this course supervises and instructs students on an individual basis. During lab sessions, instructors provide individualized	2021 Fall	Six-Year Review. Textbooks. SLOs.

REVISED COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
Laboratory: 3-6	<p>overall scope of the course)</p> <ul style="list-style-type: none"> • Method of Instruction • Six-Year Review • Student Learning Outcomes • Textbooks 		<p>instruction and supervision on a regular basis as the students practice the skills they are learning. Students work as carpenters, electricians, sewers, cutters, drapers, painters and scenic artists. Students will use various types of equipment, including power and hand tools, sewing machines, steam irons, lighting, painting and audio equipment throughout the Theatre Arts shops and facilities. While involved in the construction and implementation of the designs for theatrical productions. Students will often work overhead, climbing ladders, using mast and scissor lifts, as they operate the rigging, lighting and audio systems of the theatres in the Theatre Arts building.</p>		
THEA 196HF Honors Creative Arts- Theatre Units: 3 Lecture: 3 Laboratory: 1	<ul style="list-style-type: none"> • Course Content (that do not change the overall scope of the course) • Method of Instruction • Schedule Description Update • Six-Year Review • Textbooks • Catalog Description Update 	25	<p>This Honors course is taught as a seminar course. Class time focuses on lecture and demonstration as well student and group presentations. As an Honors course the evaluations of this course mostly consist of writing assignments which are assessed for critical</p>	2021 Fall	<p>Six-Year Review. Textbooks. Also a minor spelling change in the title from "Theater" to "Theatre" to maintain consistency with the course content.</p>

REVISED COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
			thinking, conceptual understanding, structure, style and mechanics.		
WELL 230 F The Body-Mind Connection Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> ● Add Distance Education(hybrid) ● Add Distance Education(online) ● Assignments Revision ● Catalog Description Update ● Course Content (that do not change the overall scope of the course) ● Method of Evaluation ● Method of Instruction ● Objectives Revision ● Six-Year Review ● Student Learning Outcomes ● Textbooks 	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Six-Year Review. Textbooks. Proposing course for new AA GE Area E. Adding CSU GE Area E to update CNET records.

DELETE COURSES/CERTIFICATES		
COURSE ID	EFF DATE	JUSTIFICATION
ACCT 100AF	2020 Fall	This course is being deleted. It is no longer needed. Program Impacts: Business Management Certificate, Industrial Technology Certificate. For the Industrial Technology Certificate, curriculum office update (remove from Restricted Electives; program units unchanged).
ENVS 143 F	2021 Fall	Six-year review. Professors who taught this course have retired. No professors available to teach this course. No program impacts with deletion.
ENVS 144 F	2021 Fall	Six-year review. Professors who taught this course retired. No professors available to teach this course. No program impacts with deletion.

ENVS 170 F	2021 Fall	Six-year review. Low enrollments. No professors available to teach this course. No program impacts with deletion.
PE 147 F	2020 Fall	Course no longer offered
SOC 225 F	2021 Fall	Course is outdated. All program impacts have been addressed.
SOC 225HF	2021 Fall	Course is outdated. All Program impacts have been addressed.

NEW DEGREES/CERTIFICATES									
DEGREE	PROPOSAL TYPES	EFF DATE	JUSTIFICATION						
Business	<p>The Business Networking and Sales Certificate is designed to prepare students for employment in any business. The opposite of networking is not working. And, when developed correctly, it can be a most important business skill. Every time you meet someone, there is an opportunity to learn from them and be a resource to them. In sales, networking is a necessary skill for finding new clients and centers of influence and building a strong referral pipeline. It is also a strategy used to open doors and build powerful relationships. This program is designed for future professionals who are individual members of a team and for those who manage a team or the sales function of a business; For sales managers or executives looking to effectively coach your team and build a high-performing sales engine; Entrepreneurs looking to build a sales team and acquire customers; Business leaders who would like to be more persuasive and influential; Business development professionals who play a role in sales and managing relationships; and Professionals making a horizontal career shift into sales from another functional role. This certificate requires 12-15 units.</p> <p>Business Networking and Sales Certificate</p> <p>Choose from the following courses for a minimum of 12-15 units</p> <table style="margin-left: 40px;"> <tr> <td></td> <td style="text-align: center;">Units</td> </tr> <tr> <td>MKT208 F Principles of Selling</td> <td style="text-align: center;">3</td> </tr> <tr> <td>PE115 F Golf</td> <td style="text-align: center;">1</td> </tr> </table>		Units	MKT208 F Principles of Selling	3	PE115 F Golf	1	2021 Fall	A new program recommended by business advisory group to help students navigate and communicate better in the world of business.
	Units								
MKT208 F Principles of Selling	3								
PE115 F Golf	1								

NEW DEGREES/CERTIFICATES

DEGREE	PROPOSAL TYPES	EFF DATE	JUSTIFICATION
	or PE139 F Tennis 1 BUS111 F Business Communications 3 or BUS112 F Public Speaking for Business 4 or BUS211 F Critical Reasoning and Writing for Business 3 or BUS211HF Honors Critical Reasoning and Writing for Business 3 BUS115 F Professional Business Etiquette 3 BUS295 F Business Internship 2 - 4 Total Units 12 – 15		
Business	<p>The Finance Certificate is designed to prepare students for employment in the financial services industry or who are responsible for making financial decisions. The focus of the program helps students to gain a solid foundation in the principles of finance, becoming well informed of topics critical to financial planning, implementation, measurement, and investment. Emphasis on building advanced knowledge of economic theory, corporate finance, mergers and acquisitions, international markets, and risk management to prepare students for employment. A grade of C or better is required in each course taken. This certificate requires 18-19 units.</p> <p>Finance Certificate</p> <p>Select 9 units from the following:</p> <p style="text-align: center;">Units</p> BUS101 F Personal Financial Management 3	2021 Fall	New program to meet employment opportunities in Southern CA.

NEW DEGREES/CERTIFICATES			
DEGREE	PROPOSAL TYPES	EFF DATE	JUSTIFICATION
	BUS201 F Financial Investments 3 or BUS251 F Business Finance 3 or RE202 F Real Estate Finance 3 BUS240 F Legal Environment of Business 3 or BUS240HF Honors Legal Environment of Business 3 or BUS245 F Business Law I 3 Select 9-10 units from the following: Units BUS162 F Business Economics 3 BUS201 F Financial Investments 3 BUS251 F Business Finance 3 BUS226 F International Finance 3 BUS186 F Funding Special Projects and New Ventures 1 RE202 F Real Estate Finance 3 ACCT101AF Financial Accounting 5 or ACCT102HF Honors Financial Accounting 5 Total Units 18 – 19		
Business	The Finance Skills Certificate is designed to prepare students for employment in the financial services industry or responsibility for making financial decisions. Students will gain	2021 Fall	New Program to meet occupational demands

NEW DEGREES/CERTIFICATES			
DEGREE	PROPOSAL TYPES	EFF DATE	JUSTIFICATION
	<p>the foundational knowledge and tools needed for financial analysis and decision making. The focus of the program is skill building in areas such as capital markets and investments, mergers and acquisitions, international corporate governance, investment theory, and real estate to prepare students for employment. A grade of C or better is required in each course. This certificate requires 12-14 units.</p> <p>Finance Skills Certificate</p> <p>Complete 6 units from the following:</p> <p style="text-align: center;">Units</p> <p>BUS101 F Personal Financial Management 3</p> <p>BUS201 F Financial Investments 3</p> <p>or</p> <p>BUS251 F Business Finance 3</p> <p>or</p> <p>RE202 F Real Estate Finance 3</p> <p>Complete 6-8 units from the following:</p> <p style="text-align: center;">Units</p> <p>BUS162 F Business Economics 3</p> <p>BUS201 F Financial Investments 3</p> <p>BUS251 F Business Finance 3</p> <p>BUS240 F Legal Environment of Business 3</p> <p>or</p> <p>BUS240HF Honors Legal Environment of Business 3</p> <p>or</p> <p>BUS245 F Business Law I 3</p> <p>BUS226 F International Finance 3</p> <p>BUS186 F Funding Special Projects and New Ventures</p>		

NEW DEGREES/CERTIFICATES

DEGREE	PROPOSAL TYPES	EFF DATE	JUSTIFICATION
	<p style="text-align: center;">1</p> <p>ACCT101AF Financial Accounting</p> <p style="text-align: center;">5</p> <p>or</p> <p>ACCT102HF Honors Financial Accounting</p> <p style="text-align: center;">5</p> <p>RE202 F Real Estate Finance</p> <p style="text-align: center;">3</p> <p>Total Units</p> <p style="text-align: center;">12 – 14</p>		
Business	<p>The Marketing Management Skills Certificate is designed for students who intend to seek immediate employment in the field of marketing and/or business, and those presently employed in marketing but seeking advancement. Graduates of this program may be employed in a number of jobs and career areas such as Advertising and Promotions Manager, Marketing Manager, Agent and Business Manager of Artists, Performers, and Athletes, Market Research Analyst and Marketing Specialist. A minimum grade of C is required in each course taken. This certificate requires 15 units.</p> <p>Marketing Management Skills Certificate</p> <p>Required CORE MARKETING Courses (6 units)</p> <p style="text-align: center;">Units</p> <p>MKT100 F Introduction to Marketing</p> <p style="text-align: center;">3</p> <p>MKT151 F Digital Marketing</p> <p style="text-align: center;">3</p> <p>Choose MARKETING SPECIALITY courses for a minimum of 9 units:</p> <p style="text-align: center;">Units</p> <p>MKT103 F Principles of Advertising</p> <p style="text-align: center;">3</p> <p>MKT201 F Small Business Promotions</p> <p style="text-align: center;">3</p> <p>MKT203 F Principles of Retail Management</p> <p style="text-align: center;">3</p> <p>MKT205 F Understanding Multicultural Markets in the U.S.</p> <p style="text-align: center;">3</p>	2021 Fall	New SKILLS program to meet industry demands and increase hourly wages of entry-level workers in this field.

NEW DEGREES/CERTIFICATES			
DEGREE	PROPOSAL TYPES	EFF DATE	JUSTIFICATION
	MKT208 F Principles of Selling 3 MKT161 F Web Design for Digital Marketing 1 MKT162 F Search Engine Optimization 1 MKT163 F Search Engine Marketing 1 MKT164 F Online Advertising 1 MKT165 F Content Considerations for Digital Marketing 1 MKT166 F Social Media Marketing 1 MKT167 F Email Marketing 1 MKT168 F Digital Analytics Tools 1 MKT169 F Digital Marketing CAPSTONE: Strategy and Execution 1 Total Units 15		
Ethnic Studies	<p>The American Indian and Indigenous Studies Associate in Arts Degree is designed to provide students a holistic and transdisciplinary education with a focus on the historical and contemporary experiences of Indigenous peoples of North America. American Indian and Indigenous Studies (AIIS) is committed to critical theorizations of settler colonialism, indigeneity, gender, sexuality, and sovereignty and to the interrogation of interlocking systems of oppression in order to unsettle and disrupt them. AIIS cultivates activist-scholars by providing students opportunities to bridge academic study with community engagement. Graduates develop a decolonial and liberatory vision for social change, an understanding of Indigenous core values and leadership models, and acquire skills in media literacy, critical and creative thinking, and an ability to advance sovereignty for Indigenous peoples. The major prepares students for transfer and career</p>	2021 Fall	Proposing this new degree to expand the Ethnic Studies offerings. The following courses included in this proposal have proposed title changes: ETHS 160 F, ETHS 170F, and ETHS 171F. The following included in this proposal is proposed as a new course: ETHS 202 F.

NEW DEGREES/CERTIFICATES			
DEGREE	PROPOSAL TYPES	EFF DATE	JUSTIFICATION
	<p>pathways that serve Indigenous populations in areas/fields such as education and research, cultural and resource management, health and human services, marketing and communications, tribal law and policy, fine and performing arts, American Indian affairs, and more. This degree requires a total of 18 units.</p> <p>American Indian and Indigenous Studies Associate in Arts Degree (FY 2021)</p> <p>Required Courses (12 units) Units</p> <p>ETHS101 F American Ethnic Studies 3</p> <p>or</p> <p>ETHS101HF Honors American Ethnic Studies 3</p> <p>ETHS111 F Women of Color in the U.S. 3</p> <p>ETHS159 F Introduction to American Indian Studies 3</p> <p>ETHS160 F American Indian History 3</p> <p>Restricted Electives (6 units) Units</p> <p>ETHS129 F Introduction to African-American Studies 3</p> <p>ETHS130 F African-American History I 3</p> <p>ETHS131 F African-American History II 3</p> <p>ETHS150 F Introduction to Chicana/o Studies 3</p> <p>ETHS151 F Chicana/o History I 3</p> <p>ETHS152 F Chicana/o History II 3</p> <p>ETHS153 F Chicana/o and Latina/o Contemporary Issues 3</p> <p>or</p> <p>ETHS153HF Honors Chicana/o and Latina/o Contemporary Issues</p>		

NEW DEGREES/CERTIFICATES			
DEGREE	PROPOSAL TYPES	EFF DATE	JUSTIFICATION
	<p style="text-align: center;">3</p> <p>ETHS170 F Introduction to Asian/Pacific Islander American Studies</p> <p style="text-align: center;">3</p> <p>ETHS171 F Asian/Pacific Islander American History</p> <p style="text-align: center;">3</p> <p>ETHS202 F Race, Ethnicity, and Popular Culture</p> <p style="text-align: center;">3</p> <p>ETHS235 F Contemporary Social Justice Movements</p> <p style="text-align: center;">3</p> <p>or</p> <p>ETHS235HF Honors Contemporary Social Justice Movements</p> <p style="text-align: center;">3</p> <p>ENGL251 F Survey of Native American Literature</p> <p style="text-align: center;">3</p> <p>Total Units</p> <p style="text-align: center;">18</p>		
Ethnic Studies	<p>The Asian/Pacific Islander American Studies Associate in Arts Degree is designed to provide students a holistic and transdisciplinary education with a focus on the historical and contemporary experiences of Asian Americans and Pacific Islanders in the United States and across the global diaspora. APIA Studies is committed to critical theorizations of race, ethnicity, class, gender, and sexuality and to the interrogation of interlocking systems of oppression in order to unsettle and disrupt them. APIA Studies cultivates activist-scholars by providing students opportunities to bridge academic study with community engagement. Graduates develop a liberatory vision for social change and acquire skills in community-centered leadership, media literacy, critical and creative thinking, and an ability to advance social justice for Asian Americans, Pacific Islanders, and API diasporic communities. The major prepares students for transfer and career pathways that serve APIA populations in areas/fields such as education and research, community advocacy, union organizing, city planning and housing development, health and</p>	2021 Fall	Proposing this new degree to expand the Ethnic Studies offerings.

NEW DEGREES/CERTIFICATES			
DEGREE	PROPOSAL TYPES	EFF DATE	JUSTIFICATION
	<p>human services, mediation and conflict resolution, marketing and communications, law and policy, fine and performing arts, multicultural affairs, and more. This degree requires a total of 18 units.</p> <p>Asian/Pacific Islander American Studies Associate in Arts Degree (FY 2021)</p> <p>Required Courses (12 units) Units</p> <p>ETHS101 F American Ethnic Studies 3 or</p> <p>ETHS101HF Honors American Ethnic Studies 3</p> <p>ETHS111 F Women of Color in the U.S. 3</p> <p>ETHS170 F Introduction to Asian/Pacific Islander American Studies 3</p> <p>ETHS171 F Asian/Pacific Islander American History 3</p> <p>Restricted Electives (6 units) Units</p> <p>ETHS129 F Introduction to African-American Studies 3</p> <p>ETHS130 F African-American History I 3</p> <p>ETHS131 F African-American History II 3</p> <p>ETHS150 F Introduction to Chicana/o Studies 3</p> <p>ETHS151 F Chicana/o History I 3</p> <p>ETHS152 F Chicana/o History II 3</p> <p>ETHS153 F Chicana/o and Latina/o Contemporary Issues 3</p> <p>or</p> <p>ETHS153HF Honors Chicana/o and Latina/o Contemporary Issues 3</p>		

NEW DEGREES/CERTIFICATES

DEGREE	PROPOSAL TYPES	EFF DATE	JUSTIFICATION
	ETHS159 F Introduction to American Indian Studies 3 ETHS160 F American Indian History 3 ETHS202 F Race, Ethnicity, and Popular Culture 3 ETHS235 F Contemporary Social Justice Movements 3 or ETHS235HF Honors Contemporary Social Justice Movements 3 ART212 F Art History: The Art of Asia 3 HIST160 F Asian Civilizations I 3 or HIST161 F Asian Civilizations II 3 PHIL270 F Introduction to Asian Religions 3 Total Units 18		
Political Science	<p>The Practical Politics Certificate is designed for students who intend to become political practitioners and to augment their background and skills through exposure to political science frameworks and concepts, with a focus on local campaign strategies, campaign management, data analysis, and messaging. Students are expected to sharpen the skills and understanding required of thoughtful and effective practitioners in elective and appointive public service. Instruction involves public speaking and communication skills; public relations and media relations; statistical analysis and understanding of polling data; GIS, mapping, and data analysis; and the practical skills of campaigns. The Practical Politics Certificate requires a total of 16-17 units.</p> <p>Practical Politics Certificate</p> <p>Required courses:</p>	2021 Fall	This new certificate will provide students interested in politics the opportunity to attain experience in the field.

NEW DEGREES/CERTIFICATES			
DEGREE	PROPOSAL TYPES	EFF DATE	JUSTIFICATION
	<p style="text-align: center;">Units</p> <p>COMM105 F Interpersonal Communication 3</p> <p>GEOG230 F Introduction to Geographic Information Systems 3</p> <p>or</p> <p>SOSC120 F Introduction to Probability and Statistics (2020) 4</p> <p>JOUR110 F Mass Media Survey 3</p> <p>JOUR150 F Social Media Communications 3</p> <p>POSC135 F Campaigns and Elections 3</p> <p>POSC198 F Political Campaign Internship 1</p> <p>or</p> <p>POSC199 F Public Policy Internship 1</p> <p>or</p> <p>POSC299 F Political Science Independent Study 1</p> <p>Total Units 16-17</p>		
Social Justice Studies	<p>The Social Justice Studies: Gender and Sexuality Associate in Arts Degree for Transfer prepares students to transfer to CSU campuses and/or other colleges/universities that offer bachelor's degrees in Gender Studies; Sociology - Concentration Race, Class and Gender; Critical Race, Gender and Sexuality Studies; Women, Gender and Sexuality Studies; and Women's Studies. The Social Justice Studies: Gender and Sexuality Associate in Arts Degree for Transfer allows students to gain knowledge and experience to work with culturally-diverse populations, and to understand how social justice issues affect various communities. An associate's degree is intended to lead to transfer to colleges and universities offering bachelor's degrees in Social Justice Studies. Students earning this degree may transfer and pursue</p>	2021 Fall	<p>This new Social Justice Studies: Gender and Sexuality Associate in Arts Degree for Transfer prepares students to transfer to CSU campuses and/or other colleges/universities that offer bachelor's degrees in Gender Studies; Sociology - Concentration Race, Class and Gender; Critical Race, Gender and Sexuality Studies; Women, Gender and Sexuality Studies; and Women's Studies.</p>

NEW DEGREES/CERTIFICATES			
DEGREE	PROPOSAL TYPES	EFF DATE	JUSTIFICATION
	<p>bachelor's degrees and career pathways including women's studies, social work, education, government services, human rights, immigration, child advocacy, environmental justice, criminal justice, disability rights, health care, and more. The Associate in Arts in Social Justice Studies for Transfer degree is designed to prepare students for a seamless transfer into the CSU system to complete a bachelor's degree in Social Justice Studies and related majors. Ed Code Section 66746-66749 states students earning the Social Justice Studies: Gender and Sexuality Associate in Arts Degree for Transfer will be granted priority for admission as a Social Justice Studies or related major to a local CSU, as determined by the CSU campus to which the student applies. The following is required for all AA-T or AS-T degrees, and there are no additional graduation requirements: (1) Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following: (a) The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education – Breadth Requirements. (b) A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district. (2) Obtainment of a minimum grade point average of 2.0. (3) ADTs also require that students must earn a C or better in all courses required for the major or area of emphasis. A “P” (Pass) grade is not an acceptable grade for courses in the major. The Social Justice Studies: Gender and Sexuality Associate in Arts Degree for Transfer requires a total of 18-20 units.</p> <p>Social Justice Studies: Gender and Sexuality Associate in Arts Degree for Transfer</p> <p>Required Core Courses - Select 3 Courses (9 units)</p> <p style="text-align: center;">Units</p>		

NEW DEGREES/CERTIFICATES

DEGREE	PROPOSAL TYPES	EFF DATE	JUSTIFICATION
	<p>Section 1 - one course from the following: Units</p> <p>ETHS101 F American Ethnic Studies 3</p> <p>or</p> <p>ETHS101HF Honors American Ethnic Studies 3</p> <p>ETHS235 F Contemporary Social Justice Movements 3</p> <p>or</p> <p>ETHS235HF Honors Contemporary Social Justice Movements 3</p> <p>SOC290 F Sociology of Race and Ethnicity 3</p> <p>or</p> <p>SOC290HF Honors Sociology of Race and Ethnicity 3</p> <p>Section 2 - one course from the following: Units</p> <p>ETHS111 F Women of Color in the U.S. 3</p> <p>SOC230 F Sociology of Gender 3</p> <p>or</p> <p>SOC230HF Honors Sociology of Gender 3</p> <p>SOSC130 F Introduction to LGBTQ Studies 3</p> <p>WMNS100 F Introduction to Women's Studies 3</p> <p>or</p> <p>WMNS100HF Honors Introduction to Women's Studies 3</p> <p>Section 3 - one course not already used from the previous sections Units</p> <p>List A - Select 3 courses (9-11 units) from at least two of the following areas:</p>		

NEW DEGREES/CERTIFICATES			
DEGREE	PROPOSAL TYPES	EFF DATE	JUSTIFICATION
	<p style="text-align: center;">Units</p> <p>Area 1: History or Government</p> <p style="text-align: center;">Units</p> <p>HIST270 F Women in United States History 3</p> <p>POSC250 F Gender and Politics 3</p> <p>Area 2: Arts and Humanities</p> <p style="text-align: center;">Units</p> <p>ART211 F Women in the Arts 3</p> <p>PHIL135 F Social and Political Philosophy 3</p> <p>PHIL195 F Women's Issues in Philosophy 3</p> <p>Area 3: Social Science</p> <p style="text-align: center;">Units</p> <p>PSY120 F Human Sexuality 3</p> <p>Area 4: Quantitative Reasoning and Research Methods</p> <p>MATH 120 F/HF, PSY 161F/HF, and SOSC 120 F are equivalent courses; however, SOSC 120 F is recommended for this degree.</p> <p style="text-align: center;">Units</p> <p>MATH120 F Introductory Probability and Statistics 4</p> <p>or</p> <p>MATH120HF Honors Introductory Probability and Statistics 4</p> <p>or</p> <p>PSY161 F Elementary Statistics for Behavioral Science (2019) 4</p> <p>or</p> <p>PSY161HF Honors Elementary Statistics for Behavioral Science (2019) 4</p> <p>or</p>		

NEW DEGREES/CERTIFICATES			
DEGREE	PROPOSAL TYPES	EFF DATE	JUSTIFICATION
	0.5 - 3		
	and		
	THEA141 F Introduction to Technical Theatre		
	4		
	or		
	THEA143 F Stagecraft		
	4		
	or		
	THEA146 F Scene Painting		
	3		
	or		
	THEA148 F Introduction to Theatre Crafts Lab		
	1 - 2		
	or		
	THEA151 F Properties: Design and Construction		
	3		
	or		
	THEA152 F Beginning Theatre Crafts Lab		
	1 - 2		
	or		
	THEA160 F Introduction to Sound Technology		
	3		
	or		
	THEA161 F Sound Reinforcement Techniques		
	2		
	or		
	THEA162 F Sound Design for the Theatre		
	2		
	or		
	THEA170 F Beginning Theatrical Lighting		
	3		
	or		
	THEA171 F Beginning Theatrical Costuming and Design		
	3		
	or		
	THEA172 F Stage Makeup		
	3		
	or		
	THEA244 F Intermediate Theatrical Lighting		
	3		
	or		
	THEA246 F Intermediate Theatrical Costuming		
	3		
	or		

NEW DEGREES/CERTIFICATES			
DEGREE	PROPOSAL TYPES	EFF DATE	JUSTIFICATION
	THEA252 F Intermediate Theatre Crafts Lab 1 - 2		
	or THEA253 F Advanced Theatre Crafts Lab 1 - 2		
	or THEA256 F 16-18th Century Theatrical Costume Construction 3		
	or THEA257 F 19th Century Theatrical Costume Construction 3		
	or THEA258 F 20th Century Theatrical Costume Construction 3		
	or THEA259 F Pre-16th Century Theatrical Costume Construction 3		
	or THEA265 F Theatre Management 2		
	or THEA266 F Stage Management 3		
	Restricted electives: (1-3 units) Units		
	THEA108 F Multicultural Perspectives in American Theatre 3		
	or THEA109 F Modern Dramatic Literature 3		
	or THEA122 F Improvisation for Television, Film and Theatre 2		
	or THEA127 F Oral Interpretation 3		
	or THEA130 F Acting Workshop		

NEW DEGREES/CERTIFICATES			
DEGREE	PROPOSAL TYPES	EFF DATE	JUSTIFICATION
	<p style="text-align: center;">3</p> <p>or</p> <p>THEA131 F Theatre Workshop 1 - 3</p> <p>or</p> <p>THEA134 F Beginning Theatre Practicum 1 - 2</p> <p>or</p> <p>THEA197 F Introduction to Stage Combat 3</p> <p>or</p> <p>THEA222 F Acting for the Camera 3</p> <p>or</p> <p>THEA299 F Theatre Arts Independent Study 1 - 3</p> <p>Total Units 19.5-22.5</p>		
Theatre Arts	<p>The Stage and Screen Combat Certificate is designed to prepare the student for entry-level performance competency and employment in the field of stage combat and stunts, with specific areas of employment in regional theatre, television, film, theme parks and education. Students will integrate voice, mind, and body techniques toward character development, train and employ a variety of techniques specific to armed and unarmed staged violence, integrate choreography into the context of scripted scene work, and be adjudicated for proficiency and recognition by an internationally recognized organization (Society of American Fight Directors). This certificate requires a total of 18.5-22.5 units.</p> <p>Stage and Screen Combat Level 1 Certificate</p> <p>Required courses (12 units) Units</p> <p>THEA180 F Beginning Principles of Acting 3</p> <p>THEA181 F Intermediate Principles of Acting 3</p>	2021 Fall	<p>The Stage and Screen Combat Certificate Level 1 Program is designed to prepare the student for entry-level performance competency in the field of stage combat and stunts and lead to specific areas of employment in regional theatre, television, film, theme parks and education. Related career opportunities include, but are not limited to performer, stage manager, director and choreographer. The certificate program requires between 18.5-22.5 units and creates a scaffolded pathway toward the Stage and Screen Combat Level 2 Certificate (currently pending) for specialized advanced training. Required courses provide a basic understanding of safety, biomechanics,</p>

NEW DEGREES/CERTIFICATES			
DEGREE	PROPOSAL TYPES	EFF DATE	JUSTIFICATION
	THEA197 F Introduction to Stage Combat 3		discipline specific techniques, performance, and the business concerns of making a living as an Actor/Combatant.
	THEA198 F Beginning Principles of Stage Combat 3		
	Concurrent enrollment courses (2.5-4.5 units) Units		
	THEA153 F Introduction to Stage Crew Activity 0.5 - 3		
	and		
	THEA141 F Introduction to Technical Theatre 4		
	or		
	THEA143 F Stagecraft 4		
	or		
	THEA146 F Scene Painting 3		
	or		
	THEA148 F Introduction to Theatre Crafts Lab 1 - 2		
	or		
	THEA151 F Properties: Design and Construction 3		
	or		
	THEA152 F Beginning Theatre Crafts Lab 1 - 2		
	or		
	THEA160 F Introduction to Sound Technology 3		
	or		
	THEA161 F Sound Reinforcement Techniques 2		
	or		
	THEA162 F Sound Design for the Theatre 2		
	or		
	THEA170 F Beginning Theatrical Lighting 3		
	or		
	THEA171 F Beginning Theatrical Costuming and Design 3		
	or		
	THEA172 F Stage Makeup 3		

NEW DEGREES/CERTIFICATES			
DEGREE	PROPOSAL TYPES	EFF DATE	JUSTIFICATION
	or THEA244 F Intermediate Theatrical Lighting 3		
	or THEA246 F Intermediate Theatrical Costuming 3		
	or THEA252 F Intermediate Theatre Crafts Lab 1 - 2		
	or THEA253 F Advanced Theatre Crafts Lab 1 - 2		
	or THEA256 F 16-18th Century Theatrical Costume Construction 3		
	or THEA257 F 19th Century Theatrical Costume Construction 3		
	or THEA258 F 20th Century Theatrical Costume Construction 3		
	or THEA259 F Pre-16th Century Theatrical Costume Construction 3		
	or THEA265 F Theatre Management 2		
	or THEA266 F Stage Management 3		
	Restricted electives (4-6 units) Units		
	THEA121 F Movement for Actors 3		
	and THEA100 F Introduction to the Theatre 3		
	or THEA108 F Multicultural Perspectives in American Theatre		

NEW DEGREES/CERTIFICATES			
DEGREE	PROPOSAL TYPES	EFF DATE	JUSTIFICATION
	3		
	or THEA122 F Improvisation for Television, Film and Theatre		
	2		
	or THEA127 F Oral Interpretation		
	3		
	or THEA129 F Voice for the Actor		
	3		
	or THEA130 F Acting Workshop		
	3		
	or THEA131 F Theatre Workshop		
	1 - 3		
	or THEA134 F Beginning Theatre Practicum		
	1 - 2		
	or THEA222 F Acting for the Camera		
	3		
	or THEA299 F Theatre Arts Independent Study		
	1 - 3		
	Total Units. 18.5 - 22.5		

MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
Automotive	<ul style="list-style-type: none"> Program Unit Revision Catalog Description Update 	The Automotive Fabrication Specialist Certificate is designed to provide the student with entry level skills needed to gain employment in the automotive custom and fabrication area. Students will learn techniques of design, manufacturing, fabrication, and repair of automotive related	2021 Fall	Program unit revision FROM 27 units TO 27.5 units due to AUTO 131 F Automotive Fundamentals increase from 4 units to 4.5 units. Revised Catalog description accordingly to update units. Updated Program Block Definition

MODIFY DEGREES/CERTIFICATES																						
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION																		
		<p>components. A student can seek employment in new car dealerships, specialty repair shops, custom repair or fabrication shops, automotive restoration shops, and franchise automotive repair facilities. This certificate requires a total of 27.5 units. A minimum grade of C is required in each course taken.</p> <p>Automotive Fabrication Specialist Certificate (FY 2021)</p> <p>Required courses (27.5 units)</p> <table border="0"> <tr> <td>Units</td> <td></td> </tr> <tr> <td>AUTO065 F Automotive Electrical and Electronic Systems</td> <td>5</td> </tr> <tr> <td>AUTO083 F Brake and Suspension Systems Repair</td> <td>8</td> </tr> <tr> <td>AUTO131 F Automotive Fundamentals</td> <td>4.5</td> </tr> <tr> <td>DRAF171 F Fundamentals of Drafting</td> <td>2</td> </tr> <tr> <td>MACH116 F Machine Tools</td> <td>2</td> </tr> <tr> <td>WELD100 F Introduction to Welding</td> <td>3</td> </tr> <tr> <td>WELD120 F Gas Shielded Arc Welding</td> <td>3</td> </tr> <tr> <td>Total Units</td> <td>27.5</td> </tr> </table>	Units		AUTO065 F Automotive Electrical and Electronic Systems	5	AUTO083 F Brake and Suspension Systems Repair	8	AUTO131 F Automotive Fundamentals	4.5	DRAF171 F Fundamentals of Drafting	2	MACH116 F Machine Tools	2	WELD100 F Introduction to Welding	3	WELD120 F Gas Shielded Arc Welding	3	Total Units	27.5		(Restricted Electives) to update AUTO 131 F Automotive Fundamentals.
Units																						
AUTO065 F Automotive Electrical and Electronic Systems	5																					
AUTO083 F Brake and Suspension Systems Repair	8																					
AUTO131 F Automotive Fundamentals	4.5																					
DRAF171 F Fundamentals of Drafting	2																					
MACH116 F Machine Tools	2																					
WELD100 F Introduction to Welding	3																					
WELD120 F Gas Shielded Arc Welding	3																					
Total Units	27.5																					
Automotive	<ul style="list-style-type: none"> Program Unit Revision Catalog Description Update 	<p>This Automotive Management Certificate is designed to provide the student with entry level employment skills needed in the area of automotive management. A student can seek employment as</p>	2021 Fall	Program unit revision FROM 36-43 units TO 36.5-43.5 units due to AUTO 131 F Automotive Fundamentals increase from 4 units to 4.5 units.																		

MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
		<p>a service consultant, service manager, or service department dispatcher at new car dealerships, specialty repair shops, franchise automotive repair facilities, or as a sole proprietor. The course work will develop a student's understanding of the major automotive systems and thereby enhance their ability to communicate repair recommendations to customers. The proper calculations of repair costs and the management of industry recognized documents associated with vehicle repairs will be covered in the required courses. This certificate requires a total of 36.5-43.5 units.</p> <p>Automotive Management Certificate</p> <p>Required Courses (9.5 units)</p> <p style="padding-left: 40px;">Units</p> <p>AUTO055 F Automotive Business Management 5</p> <p>AUTO131 F Automotive Fundamentals 4.5</p> <p>Restricted Electives (27-34 units) Complete at least 27 units from the following restricted electives list:</p> <p style="padding-left: 40px;">Units</p> <p>AUTO051 F Internship in Automotive 2 - 4</p> <p>AUTO060 F Automotive Powertrains 5</p> <p>AUTO065 F Automotive Electrical and Electronic Systems 5</p>		<p>Revised catalog description accordingly to update units. Updated program block definition to update AUTO 131 F Automotive Fundamentals.</p>

MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
		AUTO081 F Engine Rebuilding and Repair 8 AUTO082 F Automotive Engine Performance and Driveability 8 AUTO083 F Brake and Suspension Systems Repair 8 AUTO084 F Automatic Transmissions 8 AUTO086 F Automatic Transmission Fundamentals 3 AUTO089 F Automotive Air Conditioning 4 BUS151 F Business Mathematics (2019 fast track) 3 BUS180 F Small Business Management 3 BUS266 F Human Relations in Organizations 3 CIS100 F Introduction to Personal Computers 4 TECH081 F Technical Mathematics I 3 Total Units 36.5-43.5		
Automotive	<ul style="list-style-type: none"> Program Unit Revision Catalog Description Update 	The Automotive Service Advisor Certificate is designed to provide the student with entry level employment skills needed in the area of automotive service advising, service consulting, customer greeting, and repair order dispatching. A student can seek employment in new car	2021 Fall	Program unit revision FROM 18-22 units TO 18.5-22.5 units due to AUTO 131 F Automotive Fundamentals increase from 4 units to 4.5 units. Revised catalog description accordingly to update units. Updated

MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
		<p>dealerships, specialty repair shops, and franchise automotive repair facilities. The course work will develop a student's understanding of the major automotive systems and their ability to communicate malfunctions to a customer. The proper calculations of repair costs and the completion of industry recognized repair orders will also be covered in the course work. This certificate requires a total of 18.5-22.5 units. A minimum grade of C is required in each course taken.</p> <p>Automotive Service Advisor Certificate</p> <p>Required Courses (9.5 units) Units</p> <p>AUTO131 F Automotive Fundamentals 4.5</p> <p>CIS148 F Introduction to Personal Computer Communications 2</p> <p>MKT208 F Principles of Selling 3</p> <p>Restricted Electives (9-13 Units) Units</p> <p>AUTO051 F Internship in Automotive 2 - 4</p> <p>AUTO055 F Automotive Business Management 5</p> <p>AUTO060 F Automotive Powertrains 5</p> <p>AUTO065 F Automotive Electrical and Electronic Systems 5</p> <p>AUTO081 F Engine Rebuilding and Repair</p>		<p>program block definition to update AUTO 131 F Automotive Fundamentals.</p>

MODIFY DEGREES/CERTIFICATES

DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
		8 AUTO082 F Automotive Engine Performance and Driveability 8 AUTO083 F Brake and Suspension Systems Repair 8 AUTO086 F Automatic Transmission Fundamentals 3 AUTO089 F Automotive Air Conditioning 4 BUS180 F Small Business Management 3 BUS266 F Human Relations in Organizations 3 Total Units 18.5 - 22.5		
Automotive	<ul style="list-style-type: none"> • Program Unit Revision • Catalog Description Update 	<p>The Automotive Technology Associate in Science degree is designed to provide the student with the knowledge and skills needed for employment in the following automotive industry areas: Engine Repair, Automatic Transmissions/Transaxles Repair, Manual Drive Trains and Axles Repair, Suspension and Steering Repair, Brakes Repair, Electrical and Electronics Repair, Heating and Air Conditioning Repair, Engine Performance Repair, Service Consulting, Service Management, and Parts Control. This degree requires a total of 46.5-52.5 units.</p> <p>Automotive Technology Associate in Science Degree</p> <p>Required Courses (36.5 units) Units</p>	2021 Fall	Program unit revision FROM 46-52 units TO 46.5-52.5 units due to AUTO 131 F Automotive Fundamentals increase from 4 units to 4.5 units. Revised Catalog description accordingly to update units. Updated Program Block Definition to update AUTO 131 F Automotive Fundamentals.

MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
		AUTO081 F Engine Rebuilding and Repair 8		
		AUTO082 F Automotive Engine Performance and Driveability 8		
		AUTO083 F Brake and Suspension Systems Repair 8		
		AUTO084 F Automatic Transmissions 8		
		AUTO131 F Automotive Fundamentals 4.5		
		Restricted Electives (10-16 units) Units		
		AUTO050 F Automotive Specialty Practice 2		
		AUTO051 F Internship in Automotive 2 - 4		
		AUTO055 F Automotive Business Management 5		
		AUTO060 F Automotive Powertrains 5		
		AUTO065 F Automotive Electrical and Electronic Systems 5		
		AUTO070 F Engine Reconditioning 7		
		AUTO072 F Automotive Engine Performance 7		
		AUTO073 F Brake Systems Repair 7		
		AUTO086 F Automatic Transmission Fundamentals 3		

MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
		AUTO088 F Fuel Systems and Advanced Drivability Diagnosis 4 AUTO089 F Automotive Air Conditioning 4 AUTO090 F Emission Control Systems and Advanced Diagnosis 6 AUTO091 F Cylinder Head Repair 4 AUTO096 F Performance Technology 4 WELD100 F Introduction to Welding 3 Total Units 46.5 - 52.5		
Automotive	<ul style="list-style-type: none"> • Program Unit Revision • Catalog Description Update 	The Automotive Technology Certificate allows the student flexibility to study in all areas of automotive repair or to focus on a series of courses in a particular area of repair. It incorporates electives for students to acquire skills in other Career Technical Education areas that are often required in the automotive career path. The Automotive Technology Certificate Program is designed to prepare students for employment in the automotive industry as automotive technicians, apprentice mechanics, automotive parts distributor or salesperson, or specialists in one of the many areas in, or jobs related to, the automotive industry. This certificate requires a total of 33.5-41.5 units. A minimum grade of C is required in each course taken. At least half the units toward the	2021 Fall	Program unit revision FROM 33-41 units TO 33.5-41.5 units. Revised catalog description accordingly to update units. Updated program block definition (restricted electives) to update AUTO 131 F Automotive Fundamentals.

MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
		certificate must be taken at Fullerton College. Automotive Technology Certificate Restricted Electives Select 28.5-35.5 units of AUTO courses: <div style="padding-left: 40px;">Units</div> AUTO050 F Automotive Specialty Practice <div style="padding-left: 80px;">2</div> AUTO051 F Internship in Automotive <div style="padding-left: 80px;">2 - 4</div> AUTO060 F Automotive Powertrains <div style="padding-left: 80px;">5</div> AUTO065 F Automotive Electrical and Electronic Systems <div style="padding-left: 80px;">5</div> AUTO070 F Engine Reconditioning <div style="padding-left: 80px;">7</div> AUTO072 F Automotive Engine Performance <div style="padding-left: 80px;">7</div> AUTO073 F Brake Systems Repair <div style="padding-left: 80px;">7</div> AUTO081 F Engine Rebuilding and Repair <div style="padding-left: 80px;">8</div> AUTO082 F Automotive Engine Performance and Driveability <div style="padding-left: 80px;">8</div> AUTO083 F Brake and Suspension Systems Repair <div style="padding-left: 80px;">8</div> AUTO084 F Automatic Transmissions <div style="padding-left: 80px;">8</div> AUTO086 F Automatic Transmission Fundamentals <div style="padding-left: 80px;">3</div>		

MODIFY DEGREES/CERTIFICATES

DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
		<p>AUTO088 F Fuel Systems and Advanced Drivability Diagnosis 4</p> <p>AUTO089 F Automotive Air Conditioning 4</p> <p>AUTO090 F Emission Control Systems and Advanced Diagnosis 6</p> <p>AUTO091 F Cylinder Head Repair 4</p> <p>AUTO131 F Automotive Fundamentals 4.5</p> <p>Select an additional 5-6 units from the list below:</p> <p style="text-align: center;">Units</p> <p>MACH116 F Machine Tools 2</p> <p>WELD100 F Introduction to Welding 3</p> <p>WELD120 F Gas Shielded Arc Welding 3</p> <p>TECH081 F Technical Mathematics I 3</p> <p>Total Units 33.5 - 41.5</p>		
Business	<ul style="list-style-type: none"> • Program Unit Revision • Catalog Description Update • Removing Courses from "Required" 	<p>The Business Management Associate in Science Degree is designed to prepare students for employment in a business capacity. The focus of the program is skill building in the areas of communication, decision-making, planning, organizing, and evaluating. Emphasis on problem solving, leadership, and critical thinking skills is stressed to prepare students for employment and or transfer to a four-year college or</p>	2021 Fall	Updating program with course changes. Changed units from 31-34 to 24-25 to ensure achievement of 60 units in two years.

MODIFY DEGREES/CERTIFICATES

DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
		<p>university. This degree requires 24-28 units</p> <p>Business Management Associate in Science Degree</p> <p>One MANAGEMENT course from the following for a total of 3 units:</p> <p align="center">Units</p> <p>BUS100 F Introduction to Business 3</p> <p>BUS131 F Principles of International Business 3</p> <p>BUS180 F Small Business Management 3</p> <p>One ACCOUNTING course from the following for a total of 3-5 units:</p> <p align="center">Units</p> <p>ACCT100 F Small Business Accounting 3</p> <p>ACCT101AF Financial Accounting 5</p> <p>or</p> <p>ACCT102HF Honors Financial Accounting 5</p> <p>One COMMUNICATIONS course from the following for a total of 3-4 units:</p> <p align="center">Units</p> <p>BUS111 F Business Communications 3</p> <p>BUS112 F Public Speaking for Business 4</p> <p>BUS211 F Critical Reasoning and Writing for Business 3</p> <p>or</p>		

MODIFY DEGREES/CERTIFICATES

DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
		<p>BUS211HF Honors Critical Reasoning and Writing for Business 3</p> <p>One ECONOMICS course from the following for a total of 3 units: Units</p> <p>BUS162 F Business Economics 3</p> <p>ECON101 F Principles of Economics - Micro 3</p> <p style="text-align: center;">OR</p> <p>ECON101HF Honors Principles of Economics - Micro</p> <p>BUS251 F Business Finance 3</p> <p>One LAW course from the following for a total of 3 units: (See counselor for determination of correct course) Units</p> <p>BUS240 F Legal Environment of Business 3</p> <p style="text-align: center;">Or</p> <p>BUS240HF Honors Legal Environment of Business 3</p> <p>BUS245 F Business Law I 3</p> <p>One MARKETING course from the following for a total of 3 units: Units</p> <p>MKT100 F Introduction to Marketing 3</p> <p>MKT151 F Digital Marketing 3</p> <p>BUS224 F International Marketing 3</p>		

MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
		<p>Two LEADERSHIP courses from the following for a total of 6-7 units:</p> <p style="text-align: center;">Units</p> <p>BUS112 F Public Speaking for Business 4</p> <p>BUS225 F International Management 3</p> <p>BUS262 F Principles of Management 3</p> <p>BUS266 F Human Relations in Organizations 3</p> <p>BUS267 F Principles of Supervision 3</p> <p>BUS268 F Human Resource Management 3</p> <p>BUS271 F Leadership and Business Ethics 3</p> <p>Total Units 24 - 28</p>		
Business	<ul style="list-style-type: none"> Removing Courses from "Required" Adding Courses to "Required" Adding Courses to "Restricted Electives" Removing Courses from "Restricted Electives" 	<p>The Business Management Certificate is designed to prepare students for employment in a business capacity. The focus of the program is skill building in the areas of communication, decision-making, planning, organizing, and evaluating. Emphasis on problem solving, leadership, and critical thinking skills is stressed to prepare students for employment. A minimum grade of C is required in each course. This certificate requires 24-28 units.</p> <p>Business Management Certificate</p>	2021 Fall	Updating program to match revised degree program. Removed ACCT 100AF Financial Accounting Principle, and added ACCT 100 F Small Business Accounting.

MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
		<p>One MANAGEMENT course from the following for a total of 3 units:</p> <p style="text-align: center;">Units</p> <p>BUS100 F Introduction to Business 3</p> <p>BUS131 F Principles of International Business 3</p> <p>BUS180 F Small Business Management 3</p> <p>One ACCOUNTING course from the following for a total of 3-5 units:</p> <p style="text-align: center;">Units</p> <p>ACCT100 F Small Business Accounting 3</p> <p>ACCT101AF Financial Accounting 5</p> <p>or</p> <p>ACCT102HF Honors Financial Accounting 5</p> <p>One COMMUNICATIONS course from the following for a total of 3-4 units:</p> <p style="text-align: center;">Units</p> <p>BUS111 F Business Communications 3</p> <p>BUS112 F Public Speaking for Business 4</p> <p>BUS211 F Critical Reasoning and Writing for Business 3</p> <p>or</p> <p>BUS211HF Honors Critical Reasoning and Writing for Business 3</p>		

MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
		<p>One ECONOMICS course from the following for a total of 3 units: Units BUS162 F Business Economics 3 ECON101 F Principles of Economics - Micro 3 OR ECON101HF Honors Principles of Economics - Micro 3 BUS251 F Business Finance 3</p> <p>One LAW course from the following for a total of 3 units: (See counselor for determination of correct course) Units BUS240 F Legal Environment of Business 3 or BUS240HF Honors Legal Environment of Business 3 BUS245 F Business Law I 3</p> <p>One MARKETING course from the following for a total of 3 units: Units MKT100 F Introduction to Marketing 3 MKT151 F Digital Marketing 3 BUS224 F International Marketing 3</p>		

MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
		Two LEADERSHIP courses from the following for a total of 6-7 units: Units BUS112 F Public Speaking for Business 4 BUS225 F International Management 3 BUS262 F Principles of Management 3 BUS266 F Human Relations in Organizations 3 BUS267 F Principles of Supervision 3 BUS268 F Human Resource Management 3 BUS271 F Leadership and Business Ethics 3 Total Units 24 – 28		
Business	<ul style="list-style-type: none"> • Program Unit Revision • Removing Courses from "Required" • Adding Courses to "Required" • Adding Courses to "Restricted Electives" • Removing Courses from 	The Marketing Management Associate in Science Degree is designed for students who intend to seek immediate employment in the field of marketing and/or business, and those presently employed in marketing but seeking advancement. Graduates of this program may be employed in a number of jobs and career areas such as Advertising and Promotions Manager, Marketing Manager, Agent and Business Manager of Artists, Performers, and Athletes, Market Research Analyst and Marketing Specialist. This degree requires 24-25 units.	2021 Fall	Units changed from 31-34 to 24-25 due to course review for career demands.

MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
	"Restricted Electives"	<p>Marketing Management Associate in Science Degree</p> <p>Required CORE MARKETING Courses (6 units)</p> <p style="padding-left: 40px;">Units</p> <p>MKT100 F Introduction to Marketing 3</p> <p>MKT151 F Digital Marketing 3</p> <p>Choose MARKETING SPECIALITY courses for a minimum of 9 units:</p> <p style="padding-left: 40px;">Units</p> <p>MKT103 F Principles of Advertising 3</p> <p>MKT151 F Digital Marketing 3</p> <p>MKT201 F Small Business Promotions 3</p> <p>MKT203 F Principles of Retail Management 3</p> <p>MKT205 F Understanding Multicultural Markets in the U.S. 3</p> <p>MKT208 F Principles of Selling 3</p> <p>BUS112 F Public Speaking for Business 4</p> <p>BUS224 F International Marketing 3</p> <p>One COMMUNICATIONS course for a total of 3-4 units:</p> <p style="padding-left: 40px;">Units</p> <p>BUS111 F Business Communications 3</p> <p>BUS112 F Public Speaking for Business</p>		

MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
		<p style="text-align: center;">4</p> <p>BUS211 F Critical Reasoning and Writing for Business</p> <p style="text-align: center;">3</p> <p>or</p> <p>BUS211HF Honors Critical Reasoning and Writing for Business</p> <p style="text-align: center;">3</p> <p>One MANAGEMENT course for a total of 3 units:</p> <p style="text-align: center;">Units</p> <p>BUS100 F Introduction to Business</p> <p style="text-align: center;">3</p> <p>BUS131 F Principles of International Business</p> <p style="text-align: center;">3</p> <p>BUS180 F Small Business Management</p> <p style="text-align: center;">3</p> <p>One LAW course from the following for a total of 3 units: (See counselor for determination of correct course)</p> <p style="text-align: center;">Units</p> <p>BUS240 F Legal Environment of Business</p> <p style="text-align: center;">3</p> <p>or</p> <p>BUS240HF Honors Legal Environment of Business</p> <p style="text-align: center;">3</p> <p>BUS245 F Business Law I</p> <p style="text-align: center;">3</p> <p>Total Units</p> <p style="text-align: center;">24 - 25</p>		
Business	<ul style="list-style-type: none"> • Program Unit Revision • Removing Courses from 	The Marketing Management Certificate is designed for students who intend to seek immediate employment in the field of marketing and/or business, and	2021 Fall	Updating programs for units update and improve competitiveness. Removed ACCT 100BF

MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
	"Restricted Electives"	<p>those presently employed in marketing but seeking advancement. Graduates of this program may be employed in a number of jobs and career areas such as Advertising and Promotions Manager, Marketing Manager, Agent and Business Manager of Artists, Performers, and Athletes, Market Research Analyst and Marketing Specialist. A minimum grade of C is required in each course taken. This certificate requires 24-25 units.</p> <p>Marketing Management Certificate</p> <p>Required CORE MARKETING Courses (6 units)</p> <p style="padding-left: 40px;">Units</p> <p>MKT100 F Introduction to Marketing 3</p> <p>MKT151 F Digital Marketing 3</p> <p>Choose MARKETING SPECIALITY courses for a minimum of 9 units:</p> <p style="padding-left: 40px;">Units</p> <p>MKT103 F Principles of Advertising 3</p> <p>MKT201 F Small Business Promotions 3</p> <p>MKT205 F Understanding Multicultural Markets in the U.S. 3</p> <p>MKT203 F Principles of Retail Management 3</p> <p>MKT208 F Principles of Selling 3</p> <p>BUS224 F International Marketing 3</p>		Financial Accounting Principle.

MODIFY DEGREES/CERTIFICATES

DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
		MKT161 F Web Design for Digital Marketing 1 MKT162 F Search Engine Optimization 1 MKT163 F Search Engine Marketing 1 MKT164 F Online Advertising 1 MKT165 F Content Considerations for Digital Marketing 1 MKT166 F Social Media Marketing 1 MKT167 F Email Marketing 1 MKT168 F Digital Analytics Tools 1 MKT169 F Digital Marketing CAPSTONE: Strategy and Execution 1 One COMMUNICATIONS course for a total of 3-4 units: Units BUS111 F Business Communications 3 BUS112 F Public Speaking for Business 4 BUS211 F Critical Reasoning and Writing for Business 3 or BUS211HF Honors Critical Reasoning and Writing for Business 3 One MANAGEMENT course for a total of 3 units: Units BUS100 F Introduction to Business 3		

MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
		<p>BUS180 F Small Business Management 3</p> <p>BUS131 F Principles of International Business 3</p> <p>One LAW course from the following for a total of 3 units: (See counselor for determination of correct course) Units</p> <p>BUS240 F Legal Environment of Business 3</p> <p>BUS240HF Honors Legal Environment of Business 3</p> <p>BUS245 F Business Law I 3</p> <p>Total Units 24 - 25</p>		
Ethnic Studies	<ul style="list-style-type: none"> • Course Title Revision • Catalog Description Update • Program SLOA Revision • Removing Courses from "Required" • Adding Courses to "Required" • Adding Courses to "Restricted Electives" • Removing Courses from 	<p>The Ethnic Studies Associate in Arts Degree is designed to provide students a holistic and transdisciplinary education with a focus on the historical and contemporary relational experiences of Black, Indigenous, and People of Color (BIPOC) in the United States. Ethnic Studies is committed to critical theorizations of race, racism, and white supremacy as foundational elements of modern social formations. Through an intersectional analysis, students examine ethnicity, class, gender, and sexuality and interrogate interlocking systems of oppression in order to unsettle and disrupt them. Ethnic Studies cultivates activist-scholars by providing students opportunities to bridge academic study with community</p>	2021 Fall	Adding newly proposed course ETHS 202 to required core, replacing revised courses ETHS 160, 170, 171 in electives. Moved courses between core and electives to create an AA degree that more accurately reflects comparative ethnic studies.

MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
	"Restricted Electives"	<p>engagement. Graduates develop a liberatory vision for social change and acquire skills in community-centered leadership, media literacy, critical and creative thinking, and an ability to advance social justice for BIPOC. The major prepares students for transfer and career pathways that serve BIPOC populations in areas/fields such as education and research, community advocacy, union organizing, city planning and housing development, health and human services, mediation and conflict resolution, marketing and communications, law and policy, fine and performing arts, multicultural affairs, and more. This degree requires a total of 18 units.</p> <p>Ethnic Studies Associate in Arts Degree</p> <p>Required Courses (12 units) Units</p> <p>ETHS101 F American Ethnic Studies 3</p> <p>or</p> <p>ETHS101HF Honors American Ethnic Studies 3</p> <p>ETHS111 F Women of Color in the U.S. 3</p> <p>ETHS202 F Race, Ethnicity, and Popular Culture 3</p> <p>ETHS235 F Contemporary Social Justice Movements 3</p> <p>or</p> <p>ETHS235HF Honors Contemporary Social Justice Movements</p>		

MODIFY DEGREES/CERTIFICATES

DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
		3		
		Restricted Electives. Must choose courses from two different subfields (6 units) Units Subfield I: Africana Studies ETHS129 F Introduction to African-American Studies 3 ETHS130 F African-American History I 3 ETHS131 F African-American History II 3 Subfield II: Chicanx/Latinx Studies ETHS150 F Introduction to Chicana/o Studies 3 ETHS151 F Chicana/o History I 3 ETHS152 F Chicana/o History II 3 ETHS153 F Chicana/o and Latina/o Contemporary Issues 3 or ETHS153HF Honors Chicana/o and Latina/o Contemporary Issues 3 Subfield III: American Indian & Indigenous Studies ETHS159 F Introduction to American Indian Studies 3 ETHS160 F American Indian History 3 Subfield IV: Asian/Pacific Islander American Studies		

MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
		ETHS170 F Introduction to Asian/Pacific Islander American Studies 3 ETHS171 F Asian/Pacific Islander American History 3 Total Units 18		
Social Justice Studies	<ul style="list-style-type: none"> • Program Title Revision • Catalog Description Update • Removing Courses from "Required" • Adding Courses to "Required" • Adding Courses to "Restricted Electives" 	<p>Social Justice Studies: General Associate in Arts Degree for Transfer prepares students to transfer to CSU and other college/university campuses that offer bachelor's degrees in Social Justice Studies; Modern Jewish Studies; Sociology - Concentration in Critical Race Studies; Sociology – Concentration Race, Class, and Gender; Sociology with Inequalities and Diversity Option; Social Science with Emphasis in Islamic and Arabic Studies. Ed Code Section 66746-66749 states students earning the Social Justice Studies: General Associate in Arts Degree for Transfer will be granted priority for admission as a Social Justice Studies major to a local CSU, as determined by the CSU campus to which the student applies. This degree requires students complete 60 CSU transferable units including completion of CSU GE or IGETC and 18-20 units in the major with a cumulative GPA of 2.0 or better. Title 5 requires that students earn a grade of C or better in all major coursework. There are no additional graduation requirements. Social Justice Studies: General Associate in Arts</p>	2021 Fall	Revising program title to clarify this to match TOP code as "general" SJS ADT.

MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
		<p>Degree for Transfer allows students to gain knowledge and experience to work with culturally-diverse populations, and understand how social justice issues affect various communities. An associate's degree is intended to lead to transfer to colleges and universities offering bachelor's degrees in Social Justice Studies. Students earning this degree may transfer and pursue bachelor's degrees and careers in social service, social policy analysis, mediation and intervention, and social justice advocacy. Social Justice Studies: General Associate in Arts Degree for Transfer requires a total of 18-20 units.</p> <p>Social Justice Studies: General Associate in Arts Degree for Transfer</p> <p>Required Core Courses - Select 3 Courses (9 units)</p> <p style="text-align: center;">Units</p> <p>Section 1 - one course from the following:</p> <p>ETHS101 F American Ethnic Studies 3</p> <p>or</p> <p>ETHS101HF Honors American Ethnic Studies 3</p> <p>ETHS235 F Contemporary Social Justice Movements 3</p> <p>or</p> <p>ETHS235HF Honors Contemporary Social Justice Movements 3</p>		

MODIFY DEGREES/CERTIFICATES

DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
		<p>SOC290 F Sociology of Race and Ethnicity 3</p> <p>or</p> <p>SOC290HF Honors Sociology of Race and Ethnicity 3</p> <p>Section 2 - one course from the following:</p> <p>ETHS111 F Women of Color in the U.S. 3</p> <p>SOC230 F Sociology of Gender 3</p> <p>or</p> <p>SOC230HF Honors Sociology of Gender 3</p> <p>SOSC130 F Introduction to LGBTQ Studies 3</p> <p>WMNS100 F Introduction to Women's Studies 3</p> <p>or</p> <p>WMNS100HF Honors Introduction to Women's Studies 3</p> <p>Section 3 - one course not already used from the previous sections</p> <p>List A - Select 3 courses (9-11 units) from at least two of the following areas:</p> <p align="center">Units</p> <p>Area 1: History or Government</p> <p>ETHS130 F African-American History I 3</p> <p>ETHS131 F African-American History II</p>		

MODIFY DEGREES/CERTIFICATES

DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
		3		
		ETHS151 F Chicana/o History I		
		3		
		ETHS152 F Chicana/o History II		
		3		
		ETHS160 F American Indian History		
		3		
		ETHS171 F Asian/Pacific Islander American History		
		3		
		HIST154 F Ancient Egypt		
		3		
		HIST160 F Asian Civilizations I		
		3		
		HIST161 F Asian Civilizations II		
		3		
		HIST165 F Introduction to the Middle East		
		3		
		or		
		HIST165HF Honors Introduction to the Middle East		
		3		
		HIST270 F Women in United States History		
		3		
		POSC110 F Contemporary American Politics		
		3		
		or		
		POSC110HF Honors Contemporary American Politics		
		3		
		POSC250 F Gender and Politics		
		3		
		Area 2: Arts and Humanities		
		ART211 F Women in the Arts		
		3		
		PHIL135 F Social and Political Philosophy		
		3		
		PHIL195 F Women's Issues in Philosophy		

MODIFY DEGREES/CERTIFICATES

DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
		3		
		Area 3: Social Science		
		PSY131 F Cross Cultural Psychology		
		3		
		SOC102 F Social Problems		
		3		
		SOC277 F Sociology of Religion		
		3		
		or		
		SOC277HF Honors Sociology of Religion		
		3		
		Area 4: Quantitative Reasoning and Research Methods (MATH 120 F/HF, PSY 161F/HF, and SOSC 120 F are equivalent courses; however, SOSC 120 F is recommended for this degree)		
		MATH120 F Introductory Probability and Statistics		
		4		
		or		
		MATH120HF Honors Introductory Probability and Statistics		
		4		
		or		
		PSY161 F Elementary Statistics for Behavioral Science (2018)		
		4		
		or		
		PSY161HF Honors Elementary Statistics for Behavioral Science (2018)		
		4		
		or		
		SOSC120 F Introduction to Probability and Statistics (2019)		
		4		
		PSY202 F Research Methods in Psychology		
		4		
		or		

MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
		PSY202HF Honors Research Methods in Psychology 4 or SOSC125 F Introduction to Research Methods 3 Area 5: Major Preparation ETHS129 F Introduction to African-American Studies 3 ETHS150 F Introduction to Chicana/o Studies 3 ETHS153 F Chicana/o and Latina/o Contemporary Issues 3 or ETHS153HF Honors Chicana/o and Latina/o Contemporary Issues 3 ETHS170 F Introduction to Asian/Pacific Islander American Studies 3 SOC101 F Introduction to Sociology 3 or SOC101HF Honors Introduction to Sociology 3 Total Units 18 - 20		
Sociology	<ul style="list-style-type: none"> • Program Unit Revision • Catalog Description Update • Six-Year Review 	The Sociology Associate in Arts Degree includes coursework in Sociology, the systematic, scientific study of society and social behavior. Sociologists look beyond individual events and experiences to the broader social patterns and variables that influence individuals. Sociologists study individual and	2021 Fall	Revising Sociology AA degree to remove SOC 225 F and SOC 225HF. Added new course SOC 280 F and also honors courses where appropriate. Added PSY 251 F/HF. Program unit

MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
	<ul style="list-style-type: none"> • Program SLOA Revision • Adding Courses to "Restricted Electives" • Removing Courses from "Restricted Electives" 	<p>group behaviors and social structures such as racism, sexism, poverty, health care, family, crime and deviance, population and the environment. An associate's degree is intended to lead to transfer to colleges and universities which offer bachelor's degrees in sociology. The sociology major is designed to provide preparation leading to careers in sociology, social work, law, criminal justice, marketing research and counseling. The Sociology Associate in Arts Degree requires a total of 18-20 units. NOTE: Students planning to transfer to a CSU should consider the Sociology AA-T Degree.</p> <p>Sociology Associate in Arts Degree</p> <p>Required Course (3 units) Units SOC101 F Introduction to Sociology 3 or SOC101HF Honors Introduction to Sociology 3</p> <p>Required Courses Select any 2 courses (6-7 units) MATH 120 F/HF, PSY 161 F/HF and SOSC 120 F are considered equivalent courses; however, SOSC 120 F is recommended for this degree.</p> <p>Units SOC102 F Social Problems 3 SOSC120 F Introduction to Probability and Statistics (2019) 4</p>		change FROM: 19-21, TO: 18-20.

MODIFY DEGREES/CERTIFICATES

DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
		SOSC125 F Introduction to Research Methods 3 Restricted Electives (9 - 10 units) Units PSY251 F Social Psychology 3 or PSY251HF Honors Social Psychology 3 SOC198 F Sociology Internship 1 SOC199 F Sociology Independent Study 1 SOC201 F Dying and Death 3 SOC230 F Sociology of Gender 3 or SOC230HF Honors Sociology of Gender 3 SOC250 F Sociology of Aging 3 SOC275 F Marriage and Family 3 or SOC275HF Honors Marriage and Family 3 SOC277 F Sociology of Religion 3 or SOC277HF Honors Sociology of Religion 3 SOC280 F Media, Culture and Society 3 SOC285 F Drugs and Society 3		

MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
		<p>group behaviors and social structures such as racism, sexism, poverty, health care, family, crime and deviance, population and the environment. The sociology major is designed to provide preparation leading to careers in sociology, social work, law, criminal justice, marketing research and counseling. The following is required for all AA-T or AS-T degrees, and there are no additional graduation requirements: (1) Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following: (a) The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education – Breadth Requirements. (b) A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district. (2) Obtainment of a minimum grade point average of 2.0. (3) ADTs also require that students must earn a C or better in all courses required for the major or area of emphasis. A “P” (Pass) grade is not an acceptable grade for courses in the major. The Sociology Associate in Arts Degree for Transfer requires a total of 18-19 units.</p> <p>Sociology Associate in Arts Degree for Transfer</p> <p>REQUIRED CORE: (3 units) Units SOC101 F Introduction to Sociology 3</p>		

MODIFY DEGREES/CERTIFICATES

DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
		<p>or SOC101HF Honors Introduction to Sociology 3</p> <p>REQUIRED CORE: Select two (6-7 units) MATH 120 F/HF, PSY 161 F/HF and SOSC 120 F are considered equivalent courses; however, SOSC 120 F is recommended for this degree.</p> <p align="center">Units</p> <p>SOC102 F Social Problems 3</p> <p>SOSC120 F Introduction to Probability and Statistics (2020) 4</p> <p>SOSC125 F Introduction to Research Methods 3</p> <p>LIST A: Select two (6 units) Select any REQUIRED CORE course not already used, or any course from the list below.</p> <p align="center">Units</p> <p>PSY251 F Social Psychology 3</p> <p>or PSY251HF Honors Social Psychology 3</p> <p>SOC230 F Sociology of Gender 3</p> <p>or SOC230HF Honors Sociology of Gender 3</p> <p>SOC275 F Marriage and Family 3</p> <p>or SOC275HF Honors Marriage and Family</p>		

MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
		<p style="text-align: center;">3</p> <p>SOC290 F Sociology of Race and Ethnicity</p> <p style="text-align: center;">3</p> <p>or</p> <p>SOC290HF Honors Sociology of Race and Ethnicity</p> <p style="text-align: center;">3</p> <p>SOC292 F Introduction to Criminology</p> <p style="text-align: center;">3</p> <p>or</p> <p>SOC292HF Honors Introduction to Criminology</p> <p style="text-align: center;">3</p> <p>LIST B: Select one (3 units) Select any course not already used from REQUIRED CORE or List A, or any course from the list below.</p> <p style="text-align: center;">Units</p> <p>SOC201 F Dying and Death</p> <p style="text-align: center;">3</p> <p>SOC250 F Sociology of Aging</p> <p style="text-align: center;">3</p> <p>SOC277 F Sociology of Religion</p> <p style="text-align: center;">3</p> <p>or</p> <p>SOC277HF Honors Sociology of Religion</p> <p style="text-align: center;">3</p> <p>SOC280 F Media, Culture and Society</p> <p style="text-align: center;">3</p> <p>SOC285 F Drugs and Society</p> <p style="text-align: center;">3</p> <p>or</p> <p>SOC285HF Honors Drugs and Society</p> <p style="text-align: center;">3</p> <p>Total Units. 18 – 19</p>		

MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
Technology-Related Courses	<ul style="list-style-type: none"> • Program Unit Revision • Catalog Description Update • Adding Courses to "Required" 	<p>The Industrial Maintenance Technician Certificate is designed to provide fundamental, hands-on training on industrial systems and equipment. Students will study the basic principles, applications, concepts and functions of manufacturing, measurement systems, electrical components and motors, programmable logic controllers, mechanical components, and hydraulic/pneumatic systems. This certificate requires a total of 46-50 units. A minimum of grade of C is required in each course taken. At least one half of the units toward the certificate must be completed at Fullerton College.</p> <p>Industrial Maintenance Technician Certificate</p> <p>Required Courses (36 units) Units</p> <p>CSTR028 F Introduction to Alternative Energy 3</p> <p>DRAF101 F Blueprint Reading for Manufacturing 2</p> <p>DRAF140 F AutoCAD For Industry 3</p> <p>MACH101 F Introduction to Machine Tools 5</p> <p>MACH180 F Introduction to Metrology 3</p> <p>TECH081 F Technical Mathematics I 3</p> <p>TECH108 F Manufacturing Processes 3</p> <p>TECH127 F Industrial Safety</p>	2021 Fall	<p>The Industrial Maintenance Technology program prepares students to install, adjust, troubleshoot and repair a variety of industrial machinery used in manufacturing settings. Technicians may work in factories that manufacture, finish or assemble many different types of products. Students study the basic operations common to production equipment used in industry today. Electricity and electronics are emphasized because most modern manufacturing equipment is electrically operated. Pneumatic, hydraulic and mechanical power are also covered. This highly skilled trade offers many employment opportunities. Since each production facility has different needs, the program allows students to select technical electives specific to a particular production area.</p>

MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
		2 TECH131 F Basic Electricity and Basic Electronics 2 TECH132 F Basics of Electric Motor Controls 2 TECH135 F Introduction to Programmable Logic Controllers 2 TECH136 F Computer Integrated Manufacturing and Advanced PLC 3 WELD100 F Introduction to Welding 3 Restricted Electives (10-14 units) Units DART104 F Introduction to Maya 3D 3 DART120 F 3D Modeling 3 DRAF141 F Advanced CAD for Industry 3 DRAF143 F 3D Applications Using AutoCAD 3 MACH102 F Intermediate Machine Tools 5 MACH103 F Advanced Machine Tools 5 MACH104 F Advanced Topics in Machine Technology 5 Total Units 46 - 50		
Technology-Related Courses	<ul style="list-style-type: none"> • Program Unit Revision • Catalog Description Update 	The Industrial Technology Associate in Science degree is designed to give students a broad understanding of communications, business finance, graphics,	2021 Fall	Required units for Certificate changed FROM 19-22 TO 18-21.5 units due to AUTO 131 F increase from 4 units to

MODIFY DEGREES/CERTIFICATES

DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
	<ul style="list-style-type: none"> • Program SLOA Revision • Adding Courses to "Restricted Electives" • Removing Courses from "Restricted Electives" 	<p>construction, manufacturing, and transportation systems, as well as many other subjects that are found in today's industry. Students are given instructions in various skill areas that can be applied directly in the workforce, such as in the manufacturing of products; designing of products with computer-aided design (CAD) software; constructions of buildings; repairing of automobiles; printing; photography; and other communication media skills for various TV, film, internet, print shops, and entertainment industries. A variety of businesses and industries are in need of individuals who have the knowledge and flexibility to learn, implement and manage new technology within complex business environments. Schools need well prepared industrial and technology education teachers to help educate and guide young men and women into high technology careers. On the business and industry side, Industrial Technology majors assume roles as "Industrial Technologists" in a wide variety of industrial and business settings and they understand managerial concepts and principles. Common to all Industrial Technologists is the focus on continuous improvement in the areas of productivity and quality. Technologists apply management theory and practice with technical skills to solve problems. Students typically go on to a four-year institution to further their studies in specialties related to industry needs. At least one half</p>		<p>4.5 units. Revised Catalog description accordingly to update units. Updated Program Block Definition (Restricted Electives) to update AUTO 131 F. Removed ACCT 100AF Financial Accounting Principle, and added ACCT 100 F Small Business Accounting.</p>

MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
		<p>of the units toward the degree must be completed at Fullerton College. This degree requires a total of 18-21.5 units.</p> <p>Industrial Technology Associate in Science Degree</p> <p>Select 18-21.5 units from the following list:</p> <p style="padding-left: 40px;">Units</p> <p>ACCT100 F Small Business Accounting 3</p> <p>AUTO131 F Automotive Fundamentals 4.5</p> <p>BUS151 F Business Mathematics (2019 fast track) 3</p> <p>CRTV118 F Introduction to Radio, TV and Film 3</p> <p>CSTR100 F Residential Construction 4</p> <p>DRAF171 F Fundamentals of Drafting 2</p> <p>MACH116 F Machine Tools 2</p> <p>PHOT101 F Introduction to Photography 3</p> <p>PRNT101 F Introduction to Printing 3</p> <p>TECH127 F Industrial Safety 2</p> <p>WELD100 F Introduction to Welding 3</p> <p>Total Units. 18 - 21.5</p>		

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: July 28, 2020

SUBJECT: North Orange County Regional Consortium
Adult Education Block Grant
Appointment of Alternate Designee

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> </u>

BACKGROUND: Since 2015-2016 the State Budget has included an annual and ongoing \$500 Million specifically for the Adult Education Block Grant (AEBG) to be allocated among the 71 regional consortia. The AEBG consortia are governed by the State AEBG Office through AB 104, which identifies the program areas of adult education that can be funded through this allocation and the necessary decision-making structure. Specifically, AB 104, Article 9, Section 84905(a) authorizes a community college district, school district, county office of education, or any joint powers authority to join the local adult education consortium as a member; Section 84905(c) states that a member of the consortium shall be represented only by an official designated by the governing board of the member; and Section 84905(d)(1) describes the decision-making procedures including a requirement that all members of the consortium shall participate in any decision made by the consortium, Section 84905(d)(1)(A).

The North Orange County Regional Consortium for Adult Education (NOCRC) is comprised of eight equal members, the North Orange County Community College District; Anaheim Union High School District; Fullerton Joint Union School District; Garden Grove Unified School District; Los Alamitos Unified School District; Placentia-Yorba Linda Unified School District; North Orange County ROP; and the Orange County Department of Education, all of whom also have appointed one Board-approved designee and in some cases, a Board-approved alternate who acts as a substitute when the Board-approved designee is unable to attend an Executive Committee meeting. On August 22, 2017, NOCCCD Board of Trustees designated Valentina Purtell, NOCE President, to serve as the NOCCCD Board Designee. It is recommended that Karen Bautista, NOCE Vice President of Instruction, serve as the NOCCCD Alternative Board Designee ensuring that the District always have a vote at the NOCRC Executive Committee meetings.

This agenda item was submitted by Valentina Purtell, NOCE President.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction V: The District will develop and sustain collaborative projects and partnership with the community's education institutions, civic organizations, and businesses.

How does this relate to Board Policy? This item relates to Board Policy 4027, Philosophy and Criteria for Continuing Education.

FUNDING SOURCE AND FINANCIAL IMPACT: Adult Education Block Grant (AEBG) funding. The regional consortia cannot receive implementation funding until each consortium member has a Board-approved designee.

RECOMMENDATION: It is recommended that Karen Bautista, NOCE Vice President of Instruction, serve as the NOCCCD Alternative Board Designee ensuring that the District always have a vote at the NOCRC Executive Committee meetings.

Cherry Li-Bugg

Recommended by

Approved for Submittal

4.e.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	July 28, 2020	Resolution	<u>X</u>
SUBJECT:	North Orange Continuing Education Disability Support Services (DSS) College to Career Cooperative Agreement	Information	<u> </u>
		Enclosure(s)	<u> </u>

BACKGROUND: The North Orange Continuing Education (NOCE), Disabled Support Services (DSS) received a College to Career Cooperative Agreement for fiscal years 2020/21 - 2022/23. Funded through the Department of Rehabilitation (DOR), this project promotes movement from college to employment through participation in postsecondary education/inclusion and vocational services. Twenty students will be selected each fiscal year and provided up to five years of College to Career services. Students will complete an educational plan consisting of an inclusive course(s) that may result in a certificate and/or degree at the postsecondary level, building the necessary skills to secure and maintain integrated competitive employment. Students will also receive vocational services in the form of employment preparation, job development and/or placement, job retention, follow-up and non-supported employment job coaching. NOCE staff will work closely with the DOR counselor through the eligibility, planning, and follow-up processes to ensure that coordinated services will lead to successful employment outcomes.

This agenda item was submitted by April Fante, Disability Support Services Program Manager.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses; and District Strategic Direction 5: The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

How does this relate to Board Policy? This item is submitted in accordance with Board Policy 3280, Grants.

FUNDING SOURCE AND FINANCIAL IMPACT: North Orange Continuing Education is a recipient of a three-year College to Career Cooperative Agreement from the Department of Rehabilitation for the period of July 1, 2020 - June 30, 2023, in the amount of \$290,000.

RECOMMENDATION: Authorization is requested to enter into a cooperative agreement with the Department of Rehabilitation for the North Orange Continuing Education's College to Career program from July 1, 2020 - June 30, 2023 in the amount of \$290,000. It is further requested that a resolution be adopted to accept new revenue and authorize expenditures

within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Cherry Li-Bugg

Recommended by

Approved for Submittal

4.f.2

Item No.

RESOLUTION

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Rehabilitation for the purpose of providing services to promote movement from college to employment, **and to authorize the designated personnel to sign contract documents for Fiscal Years 2020/21-2022/23.**

RESOLUTION

BE IT RESOLVED that the Governing Board of the North Orange County Community College District authorizes entering into local agreement number 31467 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
<u>Fred Williams</u>	<u>Vice Chancellor, Finance & Facilities</u>	_____
<u>Kashmira Vyas</u>	<u>District Director, Fiscal Affairs</u>	_____
_____	_____	_____

PASSED AND ADOPTED THIS 28th day of July 2020, by the Governing Board of the North Orange County Community College District of Orange County, California.

I, Alba Recinos, Clerk of the Governing Board of the North Orange County Community College District, of Orange County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a July 28, 2020, meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk's signature)

(Date)

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
DATE:	July 28, 2020	Resolution	_____
SUBJECT:	Guided Pathways Scale of Adoption Assessment (SOAA)--NOCE	Information	X
		Enclosure(s)	X

BACKGROUND: At its December 12, 2017 meeting, the Board had an opportunity to review Cypress College, Fullerton College, and NOCE's Guided Pathways self-assessment. The State Chancellor's Office requires all credit colleges to submit a progress report on their Guided Pathways Scale of Adoption Assessment on an annual basis. NOCE is not required to complete or submit a plan to the State Chancellors Office; however, by completing the plan, NOCE is able to report on Guided Pathways progress as well as provide evidence for the next accreditation. The last Scale of Adoption Plan was submitted for Board review in May 2019.

NOCE has worked with faculty, staff, administrators, and students to update the plan and has gone through the shared governance process of presenting the plan at Academic Senate and President's Cabinet. It is being presented to the Board as information and review prior to the submission to the State Chancellor's Office.

This agenda item was submitted by Deborah Perkins, Interim Director, Student Equity and Success.

How does this relate to the five District Strategic Directions? This item responds to all five District Strategic Directions from student completion, reducing the achievement gap, student success in pathways, planning best practices, and community partnerships.

How does this relate to Board Policy: This item is being submitted in accordance with Board Policy 3250: Institutional Planning.

FUNDING SOURCE AND FINANCIAL IMPACT: All institutions in the District will be allocated funding from the Guided Pathways Award program to implement their multi-year plans.

RECOMMENDATION: It is recommended that the Board receive as information NOCE's Guided Pathways Scale of Adoption Assessment (SOAA) progress report.

Preview

Details

College

North Orange Continuing Education

Assurances

Guided Pathways

I have read and adhere to the [Guided Pathways Legislation and Goals](#).

Yes

Student Success Metrics

I am familiar with the [Student Success Metrics](#).

Yes

Contacts

Project Director

Deb Perkins

dperkins@noce.edu

Alternate Project Contact

Melisa Morales

mimorales@noce.edu

Alternate Project Contact

Martha Gutierrez

Dean of Instruction

mgutierrez@noce.edu

Item No. 4.g.2

(714) 808-4660

Approvers

Chancellor/President

Valentina Purtell
President
vpurtell@noce.edu
(714) 808-4670

Awaiting Submittal

Academic Senate President

Jennifer Oo
joo@noce.edu

Awaiting Submittal

Data Sharing

The Student Success Metrics (SSM) will be shared with the campus stakeholders as part of the Guided Pathways process.

SSM Data Sharing

I agree with the SSM data sharing.

Yes

Item No. 4.g.3

Pillar 1. Clarify the Path

Practice A

Programs are organized and marketed in broad career-focused academic and communities or "meta-majors". (Note: This practice was added to the SOAA in February 2019).

Scale of Adoption at Our College

Planning to scale

Progress to Date

Progress to Date Implementing Practice

- 1) An NOCE Career Interest Workgroup identified program clusters (meta-majors) to further facilitate career exploration. Career Interest clusters have been shared with the Counseling and Student Services department and SEA Program Workgroup during 2019-2020.
- 2) NOCE is redesigning its website to improve navigation and the student experience from onboarding to completion. Grant funds were leveraged to revamp the Career Technical Education (CTE) home and program pages. Through the Strong Workforce Initiative, NOCE implemented Career Coach for students to discover majors, in-demand careers, and educational opportunities. NOCE and Districtwide programs are organized by industry sectors and career clusters in this career exploration platform. Prospective and current students may access career coach through the NOCE website, including information about projected earnings and employment outlook.
- 3) NOCE faculty and program directors have been working on revising and developing CDCP certificates aligned with current employment outlook, in-demand careers, and industry areas. A number of certificates have been approved and several others are pending approval. Certificate course requirements were posted on the newly revamped NOCE website site for the CTE program.

Timeline for Progress to Date

Term and Year

Not Entered

Next Steps

Timeline for Next Steps

Next Steps Toward Implementing Practice at Scale

1) Vet and adopt NOCE career interest clusters and incorporate as part of the NOCE's school-wide program mapping effort and promote to create a common language across departments.

Term and Year

Fall - 2021

Term - Detail (optional)

Not Entered

Next Steps Toward Implementing Practice at Scale

2) The new NOCE website will feature a program/goal finder, a guided pathways tool where community members can funnel information on the site based on their interests/goals, who they are, or where they want to take classes. The new site will also have robust search and translation features. Create greater awareness among faculty, staff and students on the new website features and program information available. Incorporate information on earnings, college transition, and career pathways across all program pages where relevant. Ensure information is accessible students underrepresented and underserved in higher education.

Term and Year

Summer - 2020

Term - Detail (optional)

Not Entered

Next Steps Toward Implementing Practice at Scale

3) As with CTE program certificates, ensure program guides listing requirements for completion are posted on the website and promoted to students in classes taken at the beginning of a student's first term. Make program guides readily available to student services team members and faculty.

Term and Year

Fall - 2020

Term - Detail (optional)

Not Entered

Support

No support requested

Practice B

Every program is well designed to guide and prepare students to enter employment and further education in fields of importance to the college's service area.

Scale of Adoption at Our College

Scaling in progress

Progress to Date

Progress to Date Implementing Practice

- 1) NOCE CTE certificates are developed based on the Labor Market Information findings. CTE is in the process of developing pathways to credit bearing programs in the same discipline, e.g., Funeral Assistant and Early Childhood Education. Work-based learning opportunities continue to expand.
- 2) To meet AB 705 requirements, the Basic Skills Program began offering lecture-based math courses at Cypress College. In collaboration with Cypress and Fullerton Colleges, NOCE built six college prep courses and is currently offering four College Prep Math courses and one College Prep English course. NOCE College Prep English and Math courses are open to students in all programs. In addition, NOCE has been State approved to offer Math Skills 1, 2,& 3 CDCP programs. ESL Academic Success program bridges ESL students with college programs to function successfully in this academic setting.
- 3) CTE and ESL are working closely with student services to guide students in their exploration of further education and career opportunities. For example, CTE and ESL students participate in Fullerton and Cypress College tours through the ACCT program. Integrated Education and Training (IET) Program for Medical Assistant, Pharmacy Technician, ECE and Management paths was piloted for ESL students.
- 4) DSS programs are designed to guide and prepare students for employment and transitioning to other educational goals (noncredit CTE, credit instruction) including: DSS classes, Workability III, College to Career, Mobility, ARISE Lab, CAEP Job Development and Workforce, Equity Coaching, Transition Training, etc.
- 5) Career training for older adults provided through the Emeritus Program by LEAP includes individual goal setting and technology skills for re-careering adults.

Timeline for Progress to Date

Term and YearFall - 2018

Next Steps**Timeline for Next Steps****Next Steps Toward Implementing Practice at Scale**

1) Expand capacity to provide work-based learning opportunities for students, for example, Launch Your Career Academy to assist students with preparing and obtaining internships.

Term and Year

Spring - 2020

Term - Detail (optional)Not Entered

Next Steps Toward Implementing Practice at Scale

2) Expand noncredit pre-collegiate basic skills offerings, develop new CTE certificates to meet current labor market demands and create additional IET programs to match current NOCE CTE offerings.

Term and Year

Fall - 2021

Term - Detail (optional)Not Entered

Next Steps Toward Implementing Practice at Scale

3) Increase and improve articulation agreements with Cypress College and Fullerton College through curriculum development and alignment of courses as well as partnering with sister colleges to deliver transition to college course offerings.

Term and Year

Summer - 2021

Term - Detail (optional)

Not Entered

Support

No support requested

Practice C

Detailed information is provided on the college's website on the employment and further education opportunities targeted by each program.

Scale of Adoption at Our College

Planning to scale

Progress to Date**Progress to Date Implementing Practice**

- 1) Regional SWP marketing project included NOCE CTE in the Future Built campaign consisting of a publication View Book and a website mapping CTE offerings of all community colleges in OC plus NOCE. The Careers.noce.edu website was also created. It includes program requirements and job prospects, including salary, for every NOCE CTE certificate.
- 2) Career Coach, which is available to all NOCE current and perspective students, is an interactive career exploration and resource tool which gives salary and job outlook information through careers.noce.edu site.

Timeline for Progress to Date**Term and Year**

Not Entered

Next Steps

Timeline for Next Steps

Next Steps Toward Implementing Practice at Scale

1) Continue to refine communication about NOCE offerings to students, including mapping to colleges. NOCE will be including self-paced exploratory features in the new NOCE website and noncredit CCCApply MyPath application as well moving forward with implementing the use of a mobile app.

Term and Year

Fall - 2021

Term - Detail (optional)

Not Entered

Next Steps Toward Implementing Practice at Scale

2) The revised NOCE website will include pages for career resources and transition to college.

Term and Year

Summer - 2020

Term - Detail (optional)

Not Entered

Support

No support requested

Practice D

Programs are clearly mapped out for students. Students know which courses they should take and in what sequence. Courses critical for success in each program and other key progress milestones are clearly identified. All this information is easily accessible on the college's website.

Scale of Adoption at Our College

Planning to scale

Progress to Date

Progress to Date Implementing Practice

- 1) Sequences of courses for NOCE certificates and HSDP are published in the NOCE catalog. In fall 2019, a new fully online format of the catalog became available on the website. The new catalog features interactive links with certificate requirements, certificate plan of study, and a list of courses for each certificate.
- 2) ESL core classes and CDCP certificates are listed in the class schedule each term. CTE also includes the required courses for each certificate in the certificate Program Guide available on the careers.noce.edu website.
- 3) Counselors use Degree Works when developing educational plans to advise students.

Timeline for Progress to Date

Term and Year

Not Entered

Next Steps

Timeline for Next Steps

Next Steps Toward Implementing Practice at Scale

- 1) Implementation of Modo app to increase student engagement on smartphones/ devices and unify student information experiences with personalization possibilities. This is a communication and resource tool in progress.

Term and Year

Fall - 2021

Term - Detail (optional)

Not Entered

Next Steps Toward Implementing Practice at Scale

2) NOCE is working to increase awareness of course requirements and Career Development and College Preparation (CDCP) certificates, which includes CTE, ESL, and Basic Skills, by ensuring that information is easily accessible on the website. Increase in class promotion by faculty members or department representatives.

Term and Year

Summer - 2020

Term - Detail (optional)

Not Entered

Next Steps Toward Implementing Practice at Scale

3) NOCE is working towards DegreeWorks serving as a tool to provide auto awarding. This project includes a comprehensive clean-up of DegreeWorks to include all certificate possibilities.

Term and Year

Summer - 2022

Term - Detail (optional)

Not Entered

Support

No support requested

Practice E

Required math courses are appropriately aligned with the student's field of study (Note: This essential practice was moved from Area 2).

Scale of Adoption at Our College

Scaling in progress

Progress to Date

Progress to Date Implementing Practice

CTE, DSS, & HSDP math courses are properly aligned and contextualized with the requirements of the field. Additionally, students wishing to upgrade their basic math skills can access customized Math modules through Math direct instruction, NOCE Learning Centers, and the College Prep Basic Math curriculum.

Timeline for Progress to Date

Term and Year

Fall - 2019

Next Steps

Timeline for Next Steps

Next Steps Toward Implementing Practice at Scale

Further work needs to be done in developing a fitting instructional model to assist NOCE CTE students with the mastery of Math skills required for their programs of study. There is exploration of additional Math opportunities along the CTE pathway

Term and Year

Fall - 2021

Term - Detail (optional)

Not Entered

Support

No support requested

Pillar 2. Get on the Path

Practice A

Every new student is helped to explore career/college options, choose a program of study, and develop a full-time program plan as soon as possible.

Scale of Adoption at Our College

Scaling in progress

Progress to Date

Progress to Date Implementing Practice

1) Programs offering certificates of completion, like ESL, HSDP, DSS and CTE require at least an orientation and in most cases educational planning. The HSDP requires new students to complete an educational plan at the start of their program and many CTE programs have created an assignment or course requirement for students to meet with a counselor. ESL students are also encouraged to meet with a counselor early in their program. DSS Counselors meet with each new student to conduct an intake interview that includes orientation, disability verification, identification of needed accommodations, development of educational and vocational goals. They collaborate closely with general counselors.

2) All NOCE student have access to the Career Resource Center and the ACCT program. The Career Resource Center offers a variety of career exploration workshops and resources, including Career Coach which allows students to take a career assessment, browse careers, and see programs available at NOCE and the two credit colleges in our district. The ACCT Program provides opportunities for college and career transition exploration through workshops and college tours.

Timeline for Progress to Date

Term and Year

Fall - 2018

Next Steps

Timeline for Next Steps

Next Steps Toward Implementing Practice at Scale

1) The new NOCE website, which is scheduled to launch summer 2020, will include self-paced exploratory features. CCCApply MyPath is being explored as a way to engage new students during the onboarding process. The new mobile app will also provide exploratory options for NOCE students.

Term and Year

Summer - 2020

Term - Detail (optional)

Not Entered

Next Steps Toward Implementing Practice at Scale

2) Expand access to career exploration through workshops and classes. For example, the ESL department is working to reintroduce and offer existing career exploration classes for ELLs: “ESL Workforce Readiness Skills” and “ESL Workplace Advancement Skills.” Students enrolled in these classes can also be referred to the Career Resource Center for additional, targeted support.

Term and Year

Fall - 2021

Term - Detail (optional)

Not Entered

Support

No support requested

Practice B

Special supports are provided to help academically underprepared students to succeed in the "gateway" courses for the college's major program areas.

Scale of Adoption at Our College

Scaling in progress

Progress to Date

Progress to Date Implementing Practice

- 1) Students with disabilities who enrolled in CTE courses received tutoring and additional support from educational coaches. Education coaching varies based on student and their individual needs. DSS identifies and provides accommodations for students based on their area of disability and educational limitation.
- 2) All students are encouraged to use the ESL and Basic Skills Learning Centers.
- 3) Additional support for students includes I-BEST options for selected CTE gateway courses, embedded counseling services at offsite HS Labs, IET for intermediate/advanced level ESL students, and an ESL mentorship program.

Timeline for Progress to Date

Term and Year

Fall - 2018

Next Steps

Timeline for Next Steps

Next Steps Toward Implementing Practice at Scale

- 1) Expand I-BEST offerings and IET pathways to cover all CTE certificates. Increase targeted outreach and marketing so ESL students are aware of the I-BEST offerings and support specifically for ELLs.

Term and Year

Summer - 2021

Term - Detail (optional)

Not Entered

Next Steps Toward Implementing Practice at Scale

2) As NOCE launches online classes, develop ways to offer students support services online.

Term and Year

Fall - 2020

Term - Detail (optional)

Not Entered

Next Steps Toward Implementing Practice at Scale

3) Institutionalize support programs such as ESL mentorship and educational coaches. Explore the possibility of expanding the current mentorship program beyond ESL to also support students in HDSP and CTE programs.

Term and Year

Fall - 2021

Term - Detail (optional)

Not Entered

Support

No support requested

Practice C

Special supports are provided to help academically underprepared students to succeed in the program-relevant "gateway" math courses by the end of their first year. (Note: This practice was added to the SOAA in February 2019).

Scale of Adoption at Our College

Scaling in progress

Progress to Date

Progress to Date Implementing Practice

In addition to repeatability of noncredit courses, Math direct instruction, academic support in the Learning Centers, and self-paced studies in HS labs help students meet math requirements. Students have access to one-on-one or group math tutoring and embedded counseling which includes career and educational planning.

The College Prep Math program enables students to improve their math skills through offering Basic Math, Pre-Algebra, and Elementary Algebra courses. Students in this program may receive additional academic support and free tutoring service through the Basic Skills Learning Centers.

The Basic Skills GED/HiSet Prep program's Math/Science lecture style classes provide the math readiness skills needed for students to succeed academically.

Timeline for Progress to Date

Term and Year

Fall - 2018

Next Steps

Timeline for Next Steps

Next Steps Toward Implementing Practice at Scale

Offer additional sections of noncredit lecture-based math courses on credit campuses.

Term and Year

Fall - 2021

Term - Detail (optional)

Not Entered

Support

No support requested

Practice D

Special supports are provided to help academically underprepared students to succeed in the "gateway" English courses by the end of their first year. (Note: This practice was added to the SOAA in February 2019).

Scale of Adoption at Our College

Scaling in progress

Progress to Date

Progress to Date Implementing Practice

In addition to repeatability of noncredit courses, English direct instruction at the Anaheim HS Lab, Learning Centers with embedded tutoring and self-paced studies in HS labs supports help academically underprepared students meet the language arts, reading and writing requirements. ESL Academic Success Program focuses on academic reading and writing for noncredit students wishing to transition to credit bearing courses. Students can receive additional support through the ESL lab and learning center.

The College Prep English program provides the reading and writing skills needed for students to succeed academically. Students in this program may receive additional academic support and free tutoring service through the Basic Skills Learning Centers.

The Basic Skills GED/HiSet Prep program's English/Social Science lecture style classes enable students to gain the literacy, reading and writing skills needed to succeed in their coursework.

Timeline for Progress to Date

Term and Year

Fall - 2019

Next Steps

Timeline for Next Steps

Next Steps Toward Implementing Practice at Scale

Offer additional noncredit lecture-based English courses on the Cypress College credit campus.

Term and Year

Fall - 2021

Term - Detail (optional)

Not Entered

Support

No support requested

Practice E

Intensive support is provided to help very poorly prepared students to succeed in college-level courses as soon as possible.

Scale of Adoption at Our College

At scale

Progress to Date**Progress to Date Implementing Practice**

Helping poorly prepared students to succeed in college-level courses is a major part of the mission of noncredit education. In addition to the direct instruction courses, students can utilize Learning Centers for math, English, and ESL. Student can also utilize the computer skills lab for computer-related assistance.

Tutors, Instructional Assistants, and faculty are available to assist students in the Learning Centers with their academic needs on a one-on-one basis or in groups at no cost to students. ESL students can sign up for the mentoring or Grads to Be Program. Support is available from former noncredit students (now mentors) for everything from financial aid to college applications to completing the ESL program. Mentors provide referrals to programs and services within NOCE and in the community. Students with disabilities who enrolled in CTE courses received tutoring and additional support from educational coaches.

Timeline for Progress to Date**Term and Year**

Fall - 2018

Next Steps**Timeline for Next Steps**

Next Steps Toward Implementing Practice at Scale

1) Increase awareness of Learning Centers and promote them to all NOCE students.

Term and Year

Fall - 2020

Term - Detail (optional)

Not Entered

Next Steps Toward Implementing Practice at Scale

2) Expand and institutionalize current support programs to reach a larger number of students.

Term and Year

Fall - 2021

Term - Detail (optional)

Not Entered

Support

No support requested

Practice F

The college works with high schools and other feeders to motivate and prepare students to enter college-level coursework in a program of study when they enroll in college.

[Scale of Adoption at Our College](#)

Scaling in progress

Progress to Date

Progress to Date Implementing Practice

NOCE has been involved in long-term and extensive partnerships with all feeder HS districts in the following ways: offsite HS labs, ESL and parenting classes offered at K12 sites, transitional DSS counseling located at local high schools, NOCE Career Day for AUHSD students, DSS Life After High School events, and Anaheim Pledge night. CTE Career Day event is attended by HS students of the feeder K12 districts. Flyers for community service offerings, including college prep for high school students, are delivered to all feeder K12 districts.

Timeline for Progress to Date

Term and Year

Fall - 2018

Next Steps

Timeline for Next Steps

Next Steps Toward Implementing Practice at Scale

1) Continue with the development and promotion of the North Orange Promise pipeline for NOCE students and students from feeder HS districts wanting to enroll at NOCE.

Term and Year

Fall - 2020

Term - Detail (optional)

Not Entered

Next Steps Toward Implementing Practice at Scale

2) In fall 2019, a new full-time Transition counselor position was approved. This counselor, housed under the Counseling and Student Services department, will work with high schools and credit colleges to create transition opportunities into NOCE and from NOCE to credit institutions.

Term and Year

Spring - 2021

Term - Detail (optional)

Not Entered

Support

No support requested

Pillar 3. Stay on the Path

Practice A

Advisors monitor which program every student is in and how far along the student is toward completing the program requirements.

Scale of Adoption at Our College

Not systematic

Progress to Date

Progress to Date Implementing Practice

- 1) Advisory services are available for a limited number of programs, such as ESL, CTE, DSS and HSDP and must be initiated by students. Students in ESL, CTE, and the HSDP are encouraged to meet with counselors in the Counseling and Student Services Department to discuss their educational goals, develop an educational plan, and discuss career and college transition options. High School Diploma students are required to meet with counselors and have an Educational Plan on file prior to initiating their coursework in the high school labs. OIRP tracks the number and percentage of students in ESL, CTE, and HSDP who have completed an SEP.
- 2) DSS is the only program requiring educational (student success) plans for every student.
- 3) NOCE does not currently have the capacity, including counselors, facilities, and technology, to expand advisory services to every student.

Timeline for Progress to Date

Term and Year

Not Entered

Next Steps

Timeline for Next Steps

Next Steps Toward Implementing Practice at Scale

1) Work with OIRP to learn more about the students from each program who have not completed an SEP and increase outreach to students about completing an SEP.

Term and Year

Fall - 2020

Term - Detail (optional)

Not Entered

Next Steps Toward Implementing Practice at Scale

2) Explore and implement the degree audit feature of DegreeWorks. As Banner 9 self-service is rolled out, explore the student plan features and how students can use both Banner 9 and DegreeWorks in educational planning.

Term and Year

Spring - 2022

Term - Detail (optional)

Not Entered

Support

No support requested

Practice B

Students can easily see how far they have come and what they need to do to complete their program.

Scale of Adoption at Our College

Planning to scale

Progress to Date

Progress to Date Implementing Practice

- 1) Students have access to printed materials, such as CTE program guides with completion steps and the ESL flowchart with a sequence of classes and transitional points.
- 2) HSDP students can check their progress anytime when studying in the HS lab.
- 3) Students who have created an educational plan have access to their plan through DegreeWorks, which is available to all students in their student portal. Instructions are being made more widely available to guide students in accessing their plan.

Timeline for Progress to Date

Term and Year

Not Entered

Next Steps

Timeline for Next Steps

Next Steps Toward Implementing Practice at Scale

- 1) Ensure that certificate information is updated in DegreeWorks to accurately create student educational plans.

Term and Year

Spring - 2022

Term - Detail (optional)

Not Entered

Next Steps Toward Implementing Practice at Scale

2 Explore easy and accessible ways for students to check their progress anytime and anywhere. In addition to promoting counseling appointments, provide training for support staff and faculty to support students in accessing their educational plan through DegreeWorks.

Term and Year

Spring - 2021

Term - Detail (optional)

Not Entered

Next Steps Toward Implementing Practice at Scale

3) Use CTE Program Guides as a model for other CDCP certificate program. Create awareness about program guides and the completion steps among NOCE faculty, staff, and mentors to be able to promote these to students.

Term and Year

Summer - 2020

Term - Detail (optional)

Not Entered

Next Steps Toward Implementing Practice at Scale

4) Create opportunities for students to meet with a counselor to update their ed plan at various times throughout their programs.

Term and Year

Fall - 2020

Term - Detail (optional)

Not Entered

Support

No support requested

Practice C

Advisors and students are alerted when students are at risk of falling off their program plans and have policies and supports in place to intervene in ways that help students get back on track.

Scale of Adoption at Our College

Not systematic

Progress to Date

Progress to Date Implementing Practice

Currently, NOCE does not have an early alert system.

DSS Instructors notify DSS Counselors when students are struggling. Both instructors and counselors can meet with students to identify issues that put students at risk for falling off their program plans, and for identifying steps to help the students stay on-track. Many students utilize the ARISE lab when they are feeling overwhelmed, over-stimulated, anxiety, depression, etc. The ARISE lab faculty and staff are able to intervene and help students stay on track in real time, and they are skilled and making sure each student has the supports they need on campus and at home to be successful.

Timeline for Progress to Date

Term and Year

Not Entered

Next Steps

Timeline for Next Steps

Next Steps Toward Implementing Practice at Scale

Explore and identify an early alert model fitting the needs of NOCE students and faculty.

Term and Year

Fall - 2021

Term - Detail (optional)

Not Entered

Support

No support requested

Practice D

Assistance is provided to students who are unlikely to be accepted into limited-access programs, such as nursing or culinary arts, to redirect them to another more viable path to credentials and a career.

Scale of Adoption at Our College

Not systematic

Progress to Date**Progress to Date Implementing Practice**

NA – noncredit programs are open access.

Timeline for Progress to Date**Term and Year**

Not Entered

Next Steps

Timeline for Next Steps

Next Steps Toward Implementing Practice at Scale

Learning Centers faculty and staff assist students in all programs and direct them to available resources based on students' interests. Wait-listed classes are accommodated through community-based sites.

Term and Year

Fall - 2020

Term - Detail (optional)

Not Entered

Support

No support requested

Practice E

The college schedules courses to ensure students can take the courses they need when they need them, can plan their lives around school from one term to the next, and can complete their programs in as short a time as possible.

Scale of Adoption at Our College

Scaling in progress

Progress to Date

Progress to Date Implementing Practice

1) NOCE courses are offered year-round. Beginning 2020-2021, NOCE will move from a trimester calendar to a semester calendar to better align with the k-12 and credit college calendar system. Most programs offer courses in the morning and at night. Additionally, multiple community-based sites promote accessibility of NOCE

offerings. NOCE will begin offering a limited number of distance education courses, beginning fall 2020 to capture working adults and other students who are unable to attend in-person.

2) CTE creates annual plans for each CDCP to provide information to counselors and students to ensure the courses are offered for students to stay on track. Continue utilizing student feedback through CTE course request forms and ESL Career Pathways Interest Survey to inform scheduling decisions.

3) Students who take DSS classes meet with their counselors at least one time per year to map out their next year of courses (including pre-registration) and to review their long-term plan for graduation from the DSS classes. Students who take inclusive classes (noncredit CTE, credit) meet with their DSS counselor every term to identify accommodations and to help make sure the student understands and can follow their educational plan

Timeline for Progress to Date

Term and Year

Fall - 2019

Next Steps

Timeline for Next Steps

Next Steps Toward Implementing Practice at Scale

1) Expand faculty training for online teaching to increase the distance education offerings.

Term and Year

Summer - 2020

Term - Detail (optional)

Not Entered

Next Steps Toward Implementing Practice at Scale

2) Research and procure online instructional materials for students.

Term and Year

Fall - 2020

Term - Detail (optional)

Not Entered

Next Steps Toward Implementing Practice at Scale

3) For highly specialized areas (e.g. Medical Assisting-Back Office, Pharmacy Technician-Lab, Electrical Technology) expand adjunct faculty pool to be able assign additional sections or fill in as substitutes when needed.

Term and Year

Fall - 2021

Term - Detail (optional)

Not Entered

Next Steps Toward Implementing Practice at Scale

4) Pilot CTE cohorts to move students through programs more quickly.

Term and Year

Summer - 2021

Term - Detail (optional)

Not Entered

Support

No support requested

Item No. 4.g.30

Pillar 4. Ensuring Learning

Practice A

Program learning outcomes are aligned with the requirements for success in the further education and employment outcomes targeted by each program.

Scale of Adoption at Our College

Scaling in progress

Progress to Date

Progress to Date Implementing Practice

The recentness of designing NOCE program learning outcomes (within the last two years) is one of the indicators that current PLOs are aligned with the requirements of success for each program. According to the design of the NOCE SLO assessment cycle, each program selects at least one PLO to be assessed every term.

In August of 2019, NOCE contracted with eLumen to utilize the SLO portion of their software. This system will provide information to support faculty as they evaluate their classes and complete program review as well as allow the research department to utilize the information needed to analyze institutional effectiveness.

Timeline for Progress to Date

Term and Year

Fall - 2019

Next Steps

Timeline for Next Steps

Next Steps Toward Implementing Practice at Scale

To enable faculty to address learning gaps, acquire or develop a technological solution to minimize manual labor in tracking PLO assessment results and to make PLO assessment results more accessible to faculty.

Term and Year

Fall - 2021

Term - Detail (optional)

Not Entered

Support

No support requested

Practice B

Instruction across programs (especially in program introductory courses) engages students in active and applied learning, encouraging them to think critically, solve meaningful problems, and work and communicate effectively with others. (Note: This practice was added to SOAA in February 2019).

Scale of Adoption at Our College

Planning to scale

Progress to Date**Progress to Date Implementing Practice**

When reviewing new and revised courses, NOCE Curriculum Committee ensures that course SLOs include critical thinking and applied learning. It is required that each course SLO is aligned with at least one institutional SLO. Institutional SLOs include communication skills. New World of Work 21st Century Skills workshops offered at Career Resource Center include problem solving and communication skills.

Timeline for Progress to Date**Term and Year**

Not Entered

Next Steps**Timeline for Next Steps**

Next Steps Toward Implementing Practice at Scale

Faculty are working on incorporating college and career readiness skills into course curricula. Specifically, ESL faculty are planning on including New World of Work skills in new and revised ESL courses.

Term and Year

Fall - 2021

Term - Detail (optional)

Not Entered

Support

No support requested

Practice C

Students have ample opportunity to apply and deepen knowledge and skills through projects, internships, co-ops, clinical placements, group projects outside of class, service learning, study abroad, and other experiential learning activities that program faculty intentionally embed into coursework.

Scale of Adoption at Our College

Planning to scale

Progress to Date

Progress to Date Implementing Practice

- 1) Noncredit programs do not qualify for many opportunities for applied learning listed in section C. However, the Pharmacy Tech and Medical Assistant programs offer externships. Additionally, NOCE took a lead in coordinating the regional SWP Work-Based Learning strategy.
- 2) The DSS Program provides job placement services and hold annual Community Conversations event promoting employment of individuals with disabilities.
- 3) ESL students can deepen knowledge through workforce training with concurrent language development in context, through the ESL/CTE partnership in our I-BEST program.

Timeline for Progress to Date

Term and Year

Not Entered

Next Steps

Timeline for Next Steps

Next Steps Toward Implementing Practice at Scale

1) Unfortunately, current state policies prevent noncredit from fully participating in the applied learning options. However, the regional SWP Work-Based Learning project will help with the exposure of noncredit students to experiential learning.

Term and Year

Spring - 2022

Term - Detail (optional)

Not Entered

Next Steps Toward Implementing Practice at Scale

2) Expand capacity to provide work-based learning opportunities for students, for example, Launch Your Career Academy to assist students with preparing and obtaining internships.

Expand I-BEST offerings and targeted outreach/marketing to ELLs.

Term and Year

Fall - 2021

Term - Detail (optional)

Not Entered

Support

No support requested

Practice D

Faculty/programs assess whether students are mastering learning outcomes and building skills across each program, in both arts and sciences and career/technical programs.

Scale of Adoption at Our College

Planning to scale

Progress to Date

Progress to Date Implementing Practice

NOCE is almost 100% compliant with course SLO assessments every term. However, more work needs to be done in assessing program-level learning and transferring skills across programs.

Timeline for Progress to Date

Term and Year

Not Entered

Next Steps

Timeline for Next Steps

Next Steps Toward Implementing Practice at Scale

In winter 2020, a Program Review Taskforce was formed. This workgroup, a subgroup of the Institutional Effectiveness Committee, will work on developing a program review template, timeline of completion, and review process for program review.

Term and Year

Fall - 2021

Term - Detail (optional)

Not Entered

Support

No support requested

Practice E

Results of learning outcomes assessments are used to improve teaching and learning through program review, professional development, and other intentional campus efforts.

Scale of Adoption at Our College

Not systematic

Progress to Date

Progress to Date Implementing Practice

NOCE implemented a program-level SLO assessment process and is working on full participation by all programs. A Program SLO Action Plan template has not been finalized yet.

Timeline for Progress to Date

Term and Year

Not Entered

Next Steps

Timeline for Next Steps

Next Steps Toward Implementing Practice at Scale

Finalize and implement a Program SLO Action Plan template for faculty to identify and address learning gaps through curriculum modification, updated instructional models, and professional development.

Term and Year

Fall - 2021

Term - Detail (optional)

Not Entered

Support

No support requested

Practice F

The college helps students document their learning for employers and universities through portfolios and other means beyond transcripts.

Scale of Adoption at Our College

Planning to scale

Progress to Date**Progress to Date Implementing Practice**

NOCE is in the pilot stage of issuing digital badges for mastering career readiness skills through New World of Work. The digital badges are accessible to students and employees. The plans are underway to expand digital learning through a LinkedIn Learning partnership. Portfolium, an electronic portfolio system for students, is being piloted for students to highlight their experiences and work.

Timeline for Progress to Date**Term and Year**

Not Entered

Next Steps

Timeline for Next Steps

Next Steps Toward Implementing Practice at Scale

Solidify, expand, and promote digital learning opportunities through New World of Work and LinkedIn Learning. Expand and promote Portfolium throughout NOCE.

Term and Year

Fall - 2021

Term - Detail (optional)

Not Entered

Support

No support requested

Practice G

The college assesses effectiveness of educational practice (e.g. using CCSSE or SENSE, etc.) and uses the results to create targeted professional development.

Scale of Adoption at Our College

Planning to scale

Progress to Date

Progress to Date Implementing Practice

1) The Professional Development Committee actively coordinates and provides workshop opportunities, in person and online, within NOCE and in partnership with the District for all faculty and staff throughout the year. NOCE's Professional Development (PD) offerings are based on the results of the employee PD needs survey. Topics include classroom technology, equity, instructional support, and workplace management. Additionally, NOCE provides two days of mandatory flex activities covering the following topics: improvement of teaching, technical knowledge skills, program efficacy, and upward mobility.

2) With the shift to remote instruction, new trainings have been made available to help faculty and staff to continue to provide instruction and services to students.

3) The Office of Institutional Research and Planning coordinates the administration of the campus climate survey, which allows students to share their experience in instructional and student service areas as well as the physical environment/safety.

Timeline for Progress to Date

Term and Year

Not Entered

Next Steps

Timeline for Next Steps

Next Steps Toward Implementing Practice at Scale

1) Increase the number of respondents to the PD needs survey, especially adjunct faculty. Continue to explore different methods of participation, including remote methods, to provide professional development. Increase participation of adjunct faculty in professional development.

Term and Year

Fall - 2020

Term - Detail (optional)

Not Entered

Next Steps Toward Implementing Practice at Scale

2) Continue administering the campus climate survey and broadly sharing the results throughout NOCE.

Term and Year

Fall - 2021

Term - Detail (optional)

Not Entered

Support

No support requested

Student Engagement & Support

Student Engagement: Implementation

In what ways are you continually engaging students in the planning and implementation of Guided Pathways on your campus? (Minimum of one required)

- Students serve on campus GP advisory committee(s)

Engagement Efforts - Details

The NOCE Student Leadership Program is designed to develop student leadership skills, promote greater student engagement, and empower students to have an active role in the decision-making and planning process of our institution. Student leaders are assigned to various committees and work groups, including: President’s Cabinet, Budget Committee, Institutional Effectiveness Committee, Student Equity and Achievement Program Workgroup, Community Relations Team/Marketing, and Districtwide advisory groups. Each student leader is coached and guided by a mentor from the NOCE administrative team and participates in NOCE and District-sponsored conferences, events, and meetings throughout the year.

Course Alignment

We do not currently have systems in place to align course offerings with student educational plans. A degree audit component of DegreeWorks is being explored but has not been implemented. We will also be working to create a systematic method of communicating between the Counseling department and the CTE department to more accurately track student course requests.

Item No. 4.g.40

Year 2 Self-Assessment Upload

Document Title	Type	Uploaded	Comment
 NOCE Guided Pathways Scale of Adoption 2019.pdf	Self-Assessment	7/7/2020, 4:34:35 PM	NOCE 2019 Scale of Adoption Plan

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
DATE:	July 28, 2020	Resolution	_____
SUBJECT:	Amendment of NOCCCD and AUHSD CCAP Dual Enrollment Partnership Agreement 2019-2021	Information	_____
		Enclosure(s)	X

BACKGROUND: On November 5, 2015, the Governor signed into legislation AB 288 that established the College and Career Access Pathways (CCAP) Act to authorize California Community College districts to enter into formal partnership agreements with local high school districts to expand access to dual enrollment opportunities for high school students. The goals of offering or expanding opportunities are to:

- Increase exposure to college coursework and environments for students who may not already be college bound or who are underrepresented in higher education,
- Develop seamless pathways from high school to community college for career technical education or preparation for transfer,
- Improve high school graduation rates, and
- Assist high school students in achieving college and career readiness.

The community college is prohibited from providing physical education course opportunities to high school students participating in the AB 288 CCAP Partnership Agreement or any other courses that do not assist in the attainment of at least one of these goals.

In addition to college exposure and becoming more college and career ready, high school students enrolled in CCAP Partnership Agreement courses will not incur tuition or fees; potentially reducing a significant portion of the cost of their college degree.

Cypress College has received additional requests from Anaheim Union High School District to add the proposed courses/programs to supplement those that are currently approved in the original CCAP agreement. The additional courses/programs are in support of the aforementioned goals of AB288.

This agenda item was prepared by Dr. Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology.

How does this relate to the five District Strategic Directions? This item responds to all five District Strategic Directions from student completion to reducing the achievement gap to student success in pathways to planning best practices to community partnerships.

How does this relate to Board Policy? This item is submitted in accordance with Board Policy 3250: Institutional Planning

FUNDING SOURCE AND FINANCIAL IMPACT: AB 288 makes it possible for community college districts to collect apportionment for CCAP Partnership Agreement classes offered at high schools provided that attendance requirements for high schools are met; therefore, this has the potential to not only increase student access but also generate more funding for NOCCCD.

RECOMMENDATION: It is recommended that the Board approve the amendment of the NOCCCD and AUHSD CCAP Dual Enrollment Partnership Agreement 2019-2021.

**AMENDMENT TO
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
COLLEGE AND CAREER ACCESS PATHWAYS
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT
2019-2021**

As of July 28, 2020, the agreement entitled “College and Career Access Pathways Partnership Agreement (CCAP Agreement)” between Cypress College and Fullerton College (“COLLEGE”), colleges of the North Orange County Community College District (NOCCCD), and Anaheim Union High School District (“SCHOOL DISTRICT”) will be amended by adding one educational program (ADDENDUM A) from Cypress College.

This change is only the addition of one program; the entire remainder of the original agreement remains in full force.

This amendment may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

Executed on July 28, 2020.

By: _____
Anaheim Union High School District
Dr. Jaron Fried
Assistant Superintendent, Education Services

By: _____
Cypress College
Dr. Joanna Schilling
President

By: _____
North Orange County Community College District
Cherry Li-Bugg, Ph.D.
Vice Chancellor, Educational Services and Technology

North Orange County Community College District Board Meeting: *July 28, 2020*
School District Board Meeting: *August 13, 2020*

Note: All referenced Sections from AB 288 (Education Code 76004)

ADDENDUM A

- 1. CCAP AGREEMENT PROGRAM YEAR** – college has identified the following: program year, educational program(s) and course(s) to be offered at the said date, time and location; the total number of students to be served and projected FTES; and the instructor; and employer of record.

PROGRAM YEAR: 2020-2021

COLLEGE: Cypress College

EDUCATIONAL PROGRAMS: Computer Information Systems (Cyber Security)

SCHOOL DISTRICT **Anaheim Union High School District**

HIGH SCHOOLS: **Magnolia, Oxford Academy, Kennedy, Cypress, Western, Savanna, Cambridge Virtual Academy**

TOTAL NUMBER OF STUDENTS TO BE SERVED: 20				TOTAL PROJECTED FTES:			
COURSE NAME	COURSE NUMBER	TERM	TIME	DAYS	INSTRUCTOR	EMPLOYER	LOCATION
CCNA Bootcamp	CIS 239 C	Fall 2020, Spring 2021, Summer 2021	Remote 6:00- 9:00 PM	Remote Tue/Thur	B. Izadi	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS

The course is offered to support student interest and outcomes of designated career technical programs that lead to successful graduation rates, employment opportunities, and preparation for transfer to a four-year institution. .

Note: All referenced Sections from AB 288 (Education Code 76004)

2. **BOOKS AND INSTRUCTIONAL MATERIALS** - The total cost of books and instructional materials for school district students participating as part of this CCAP agreement will be borne by school district.

CYPRESS COLLEGE:

COURSE NAME	TEXT	COST	OTHER INSTRUCTIONAL MATERIALS	COST
1. CIS 239	None	\$0	N/A	N/A

Note: All referenced Sections from AB 288 (Education Code 76004)

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	_____
DATE:	July 28, 2020	Information	_____
		Enclosure(s)	X
SUBJECT:	Cypress College Curriculum Matters		

BACKGROUND: The divisions and the Curriculum Committee at Cypress College and the District Curriculum Coordinating Committee have approved the attached summary of new curriculum and curriculum revisions.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; (6) to provide greater consistency between Cypress and Fullerton courses; and (7) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review and approval prior to submission to the District Curriculum Coordinating Committee. This agenda item is submitted by Silvie Grote, Chair of the Cypress College Curriculum Committee.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses.

How does this relate to Board Policy: This item is in compliance with Board Policy 4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Campus General Fund.

RECOMMENDATION: It is recommended that the Board approve the attached summary of curriculum changes for Cypress College, to be effective Summer 2020, Fall 2020, and Fall 2021. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg

Recommended by

Approved for Submittal

4.i.1

Item No.

EMERGENCY DISTANCE EDUCATION COURSES		
COURSE	TITLE	EFF DATE
AC/R137 C	Blueprints & Dimen. Analysis	2020 Summer
ART100 C	Fundamentals of Art	2020 Summer
ART182 C	Beginning Drawing	2020 Summer
ART183 C	Intermediate Drawing	2020 Summer
ART184 C	Advanced Drawing	2020 Summer
ASTR117 C	Astronomy Lab	2020 Summer
AT105 C	Automotive Electrical I	2020 Summer
AT106 C	Automotive Electrical II	2020 Summer
AT109 C	Intro to Toyota Auto Tech	2020 Summer
AT110 C	Intro to Automotive Technology	2020 Summer
AT115 C	Automotive Air Conditioning	2020 Summer
BIOL101 C	General Biology	2020 Summer
BIOL231 C	General Human Anatomy	2020 Summer
BIOL241 C	General Human Physiology	2020 Summer
CIS190 C	Cybersecurity Comp. Fundamentals	2020 Summer
COMM100 C	Human Communication	2020 Summer
COUN100 C	College Orientation	2020 Summer
CTRP030 C	CR Beginning Practice Lab	2020 Summer
CTRP031 C	CR Intermediate Practice Lab	2020 Summer
CTRP035 C	Advanced Practice Lab	2020 Summer
CTRP036 C	CR High Speed Proficiency Lab	2020 Summer
CTRP037 C	CR Qualifier Lab	2020 Summer
CTRP038 C	Computer Aided Trans. Lab	2020 Summer
CTRP074 C	CSR-RPR-CBC-CCP Exam Prep.	2020 Summer
CTRP075 C	Simulated Courtroom	2020 Summer
CTRP077 C	Dictation/Transcription	2020 Summer
CTRP093 C	Information Technology - CTRP	2020 Summer
DANC101 C	Multicultural Dance in the US	2020 Summer
DH100 C	Intro to Dental Hygiene	2020 Summer
DH275 C	Clinical Dental Hygiene 1A	2020 Summer
DH276 C	Clinical Dental Hygiene 2A	2020 Summer
DMS160 C	Introduction to Sonography	2020 Summer
DMS188 C	Doppler Techniques	2020 Summer
DMS217 C	Clinical Education II	2020 Summer
ENGR102 C	Engineering Design Graphics	2020 Summer
ESL062 C	Advanced ESL Grammar I	2020 Summer
ESL066 C	Advanced ESL Reading	2020 Summer
ETHS101 C	American Ethnic Studies	2020 Summer
GEOG102 C	Physical Geography	2020 Summer
GEOG102LC	Physical Geography - Lab	2020 Summer
GEOL100 C	Physical Geology	2020 Summer
GEOL101 C	Physical Geology Laboratory	2020 Summer
GEOL130 C	Introduction to Oceanography	2020 Summer
GEOL190 C	Environmental Geology	2020 Summer
HIST110 C	Western Civilizations I	2020 Summer
HRC101 C	Intro to Hospitality Mgmt	2020 Summer
HUSR200 C	Introduction to Human Services	2020 Summer
KIN140 C	Fitness Training	2020 Summer
KIN147 C	Body Building and Development	2020 Summer
KIN148 C	Total Body Fitness	2020 Summer
KIN195 C	Baseball	2020 Summer
KIN199 C	Conditioning for Athletes	2020 Summer
KIN299 C	Kinesiology-Independent Study	2020 Summer
MATH141 C	College Algebra	2020 Summer
MATH250AC	Multivariable Calculus	2020 Summer
MORT236 C	Funeral Svs Ethics/Laws II	2020 Summer
MUS101 C	Music Fundamentals	2020 Summer
MUS298 C	Music Seminar	2020 Summer

NURS104 C	Intro to ECG Interpretation	2020 Summer
PT080 C	Sel Topics/Psychiatric Technol	2020 Summer
RADT142 C	Radiologic Electronics	2020 Summer
RADT146 C	Introduction to Radiography	2020 Summer
RADT153 C	Radiography Patient Care	2020 Summer
RADT196 C	Selected Topics I	2020 Summer
RADT254 C	Clinical Internship I	2020 Summer
RADT299 C	Imaging Independent Study	2020 Summer

DEACTIVATE COURSES

COURSE ID	EFF DATE	JUSTIFICATION
MORT 100 C	2021 Fall	New ASMS degree program effective fall 2018 no longer includes this course
MORT 163 C	2021 Fall	Program clean-up of old courses per department.
MORT 164 C	2021 Fall	Program clean-up of old courses per department.
MORT 165 C	2021 Fall	Program clean-up of old courses per department.
MORT 170 C	2021 Fall	Program clean-up of old courses per department.
MORT 261 C	2021 Fall	Program clean-up of old courses per department.
MORT 262 C	2021 Fall	Program clean-up of old courses per department.
MORT 263 C	2021 Fall	Program clean-up of old courses per department.
MORT 265 C	2021 Fall	Program clean-up of old courses per department.
MORT 271 C	2021 Fall	Program clean-up of old courses per department.
MORT 272 C	2021 Fall	Program clean-up of old courses per department.
MORT 274 C	2021 Fall	Program clean-up of old courses per department.
MORT 275 C	2021 Fall	Program clean-up of old courses per department.
MORT 281 C	2021 Fall	Program clean-up of old courses per department.
MORT 285 C	2021 Fall	Program clean-up of old courses per department.
MORT 292 C	2021 Fall	Program clean-up for old courses per department.
MORT 294 C	2021 Fall	Program clean-up of old courses per department.

NEW COURSES

COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
HRC 105 C Careers in Dietetics and Food Science Units: 2 Lecture: 2 Laboratory: 0	*New Course *Distance Education/Hybrid *Prerequisite: None *CSU Transfer	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2021 Fall	Ongoing recommendation of HRC Advisory Board since 2018

REVISED COURSES

COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ANTH 104 C Comparative Cultures Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Advisory revalidated *Catalog Description Update *Textbook Update	45	Standard lecture class. The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Four-year revision. Outline, advisory revalidated, catalog description and textbook updated to better reflect course content.
ANTH 210 C Introduction to Forensic Anthropology Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Advisory revalidated *Catalog/Schedule Description Update *Textbook Update	35	35 is the standard class size for a course of this nature "While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations."	2021 Fall	Four-year revision. Outline, advisory revalidated, catalog/schedule description and textbook updated to better reflect course content.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
BIOL 276 C Ecology and Physiology Units: 4 Lecture: 3 Laboratory: 3	*Outline Update *Prerequisite revalidated *Catalog/Schedule Description Update *Instructor Pay: Lecture from 4 to 3, Lab hours from 2 to 3 *Textbook Update	25	This course includes a laboratory component in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports).	2021 Fall	Outline, prerequisite, catalog/schedule description and textbook updated to better reflect course content.
COMM 050 C Effective Communication Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Hybrid removed *CIP Code change *Schedule Description Update *Textbook Update	27	This course fits best in the Individualized Instruction category in that most of the time students are engaged in practicing the communication skills they are learning and the instructor gives each student individual instruction as the class proceeds. However, since we also engage in other methods of instruction we feel that we are able to accomplish our goals with a higher-class size of 27.	2021 Fall	Required 6-year review Outline, hybrid removed, CIP code, schedule description and textbook updated to better reflect course content.
DH 109 C Pre-Clinical Dental Hygiene Units: 5 Lecture: 3 Laboratory: 6	*Outline Update *Prerequisite revalidated *Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update	20	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceed. Faculty/student ration 1:5(see attached files)	2021 Fall	Outline, prerequisite revalidated, catalog/schedule description update, SLOs and textbook updated to better reflect course content.
ECON 110 C Survey of Economics Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2021 Fall	5-year review. Outline and textbook updated to better reflect course content.
ECON 120 C International Economics Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prerequisite revalidated *Catalog/Schedule Description Update *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2021 Fall	5 Year Revision Outline, prerequisite revalidated, catalog/schedule description and textbook updated to better reflect course content.
EDU 200 C Elementary School Teaching Units: 3 Lecture: 2 Laboratory: 3	*Outline Update *Advisory revalidated *Course Classification Code change from A to I *TOPS Code change *CIP Code change *SAM code change	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Due to the course content change no longer requiring the instructor to make onsite fieldwork visits, the class size is being raised to the normal guideline of 35 for fieldwork classes.	2021 Fall	Outline, advisory revalidated, course classification, TOPS code, CIP code and SAM code updated to better reflect course content.
ENGL 239 C Survey-Children's Literature Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prerequisite revalidated *SAM Code change *Catalog Description Update *Student Learning Outcomes Update *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or informal student presentations. Evaluation primarily through objective exam. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Outline, prerequisite revalidated, SAM code, catalog description, SLOs and textbook updated to better reflect course content.
FREN 101 C Elementary French I Units: 5 Lecture: 5 Laboratory: 0	*Outline Update *Distance Education/Hybrid added *Schedule Description Update *Student Learning Outcomes Update *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure	2021 Fall	Outline, distance education/hybrid added, schedule description, SLOs and textbook updated to better reflect course content. Online component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
FREN 102 C Elementary French II Units: 5 Lecture: 5 Laboratory: 0	*Outline Update *Distance Education/Hybrid added *Prerequisite revalidated *Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2021 Fall	Outline, distance education/hybrid added, prerequisite revalidated, catalog/schedule description, SLOs and textbook updated to better reflect course content. Online component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands
FREN 200 C Conversational French Units: 2 Lecture: 2 Laboratory: 0	*Outline Update *Prerequisite revalidated *Textbook Update	30	This meets one of the criteria set forth in the Fullerton/Cypress class size document: "Class time focuses on individualized instruction, student presentation time, and/or group learning."	2021 Fall	Outline, prerequisite and textbook updated to better reflect course content.
FREN 203 C Intermediate French III Units: 4 Lecture: 4 Laboratory: 0	*Outline Update *Distance Education/Hybrid added *Prerequisite revalidated *Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure	2021 Fall	Outline, distance education/hybrid added, prerequisite revalidated, catalog/schedule description, SLOs and textbook updated to better reflect course content. Online component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands
FREN 204 C Intermediate French IV Units: 4 Lecture: 4 Laboratory: 0	*Outline Update *Distance Education/Hybrid added *Prerequisite revalidated *Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2021 Fall	Outline, distance education/hybrid added, prerequisite revalidated, catalog/schedule description, SLOs and textbook updated to better reflect course content. Online component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands.
GEOG 100 C World Geography Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Outline and textbook updated to better reflect course content.
GEOG 100HC Honors World Geography Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Textbook Update	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honors course to allow for in-depth class discussion and student presentations.	2021 Fall	Outline and textbook updated to better reflect course content.
GEOG 102 C Physical Geography Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2021 Fall	Five-Year Cycle Outline and textbook updated to better reflect course content.
GEOG 102LC Physical Geography - Lab Units: 1 Lecture: 0 Laboratory: 3	*Outline Update *Prerequisite revalidated *Textbook Update	28	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2021 Fall	Five-Year Cycle Outline, prerequisite revalidated and textbook updated to better reflect course content.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
GEOG 120 C Introduction to Spatial Reasoning Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Classification code change from A to I *Textbook Update	45	Lecture - Discussion The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Five-Year Cycle Outline, course classification code and textbook updated to better reflect course content.
GEOG 130 C California Geography Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2021 Fall	Curriculum Review Outline and textbook updated to better reflect course content.
GEOG 140 C Weather and Climate Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Student Learning Outcomes Update *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Five-Year Cycle Outline, SLOs and textbook updated to better reflect course content.
GEOG 160 C Cultural Geography Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Student Learning Outcomes	45	*The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Curriculum Review Outline and SLOs updated to better reflect course content.
GEOG 202 C Field Geography - Physical Units: 1 Lecture: 1 Laboratory: 0	*Outline Update *Prerequisite revalidated *Student Learning Outcomes Update	25	Most of the time the students are engaged in practicing the skills they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Curriculum Review Outline, prerequisite revalidated and SLOSs updated to better reflect course content.
GEOG 230 C Introduction to GIS Units: 3 Lecture: 2 Laboratory: 3	*Outline Update *Course Classification code change from A to I	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics	2021 Fall	Curriculum Review Outline and course classification code updated to better reflect course content.
GEOG 232 C GIS: Analysis and Modeling Units: 3 Lecture: 2 Laboratory: 3	*Outline Update *Prerequisite revalidated *Course Classification Code change from A to I *Catalog Description Update	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills.	2021 Fall	Curriculum Review Outline, prerequisite revalidated, course classification code and catalog description updated to better reflect course content.
GEOG 234 C Current Topics in GIS Units: 3 Lecture: 2 Laboratory: 3	*Outline Update *Hybrid added *Course Classification Code change from A to I *Catalog Description Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Curriculum Review Outline, hybrid added, course classification code change and catalog description updated to better reflect course content.
GEOL 101 C Physical Geology Laboratory Units: 1 Lecture: 0 Laboratory: 3	*Outline Update *Prerequisite revalidated *Outside class hours change from 108 to 0 *Total learning hours change from 162 to 54 *Schedule Description Update *Textbook Update	25	This is a lab class in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2021 Fall	Outline, prerequisite revalidated, outside class hours, total learning hours, schedule description and textbook updated to better reflect course content.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
HRC 170 C Beverage Management Units: 3 Lecture: 2.5 Laboratory: 1.5	*Outline Update *Class size change from 35 to 25 *Lab added *Class fee from \$0 to \$35 *Prerequisite removed *Student contact hours change from 54 to 72 *Outside class hours change from 108 to 90 *Lecture hours change from 3 to 2.50 *Lab hours change from 0 to 1.50 *TOPS Code change *CIP Code change *Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update	25	Lab - Individualized Feedback/ Evaluation Labs in which the instructor provides extensive individualized feedback/ evaluation on a regular basis.	2021 Fall	Revise course to include lecture and laboratory per recommendation from the HRC Advisory Board 11/19/2019. Outline, class size, class fee, prerequisite removed, student contact hours, outside class hours, lecture hours, lab hours, TOPS code, CIP code, catalog/schedule description, SLOs and textbook updated
HRC 231 C Cost Control in Hospitality Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Distance Education added *Prerequisite added: HRC 101 C *Advisory revalidated *Catalog Description Update *Student Learning Outcomes Update *Textbook Update	35	Lecture /Discussion/ Group Learning / Student Presentations While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Add prerequisite of HRC 101 Introduction to Hospitality Management as approved by HRC Advisory Board 11/19/2019. Outline, prerequisite added, distance education added, advisory revalidated, catalog description, SLOs and textbook updated to better reflect course content.
HRC 255 C American Regional Cuisine Units: 3 Lecture: 2 Laboratory: 4	*Outline Update *Hybrid added *Prerequisite revalidated *Catalog Description Update	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2021 Fall	Outline, hybrid added, prerequisite revalidated and catalog description updated to better reflect course content.
JAPN 101 C Elementary Japanese I Units: 5 Lecture: 5 Laboratory: 0	*Outline Update *Distance Education added *SAM Code change *Student Learning Outcomes Update *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Outline, distance education added, SAM code, SLOs and textbook updated to better reflect course content. Online component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands.
JAPN 102 C Elementary Japanese II Units: 5 Lecture: 5 Laboratory: 0	*Outline Update *Distance Education added *Prerequisite revalidated *Catalog Description Update *Student Learning Outcomes Update *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Outline, distance education added, prerequisite revalidated, catalog description, SLOs and textbook updated to better reflect course content. Online component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands.
JAPN 201 C Study of Kanji Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Distance Education added *Prerequisite revalidated *Catalog Description Update *Student Learning Outcomes Update *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning and/or formal/informal student presentations. Evaluation primarily through objective exams. writing assignments are assessed mostly for concepts and structure.	2021 Fall	Outline, distance education added, prerequisite revalidated, catalog description, SLOs and textbook updated to better reflect course content. Online component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
JAPN 203 C Intermediate Japanese III Units: 4 Lecture: 4 Laboratory: 0	*Outline Update *Distance Education added *Prerequisite revalidated *Catalog Description Update *Student Learning Outcomes Update *Textbook Update	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2021 Fall	Outline, distance education added, prerequisite revalidated, catalog description, SLOs and textbook updated to better reflect course content. Online component requested to increase the distance education offerings at Cypress College, to increase student access and meet student demands.
JAPN 204 C Intermediate Japanese IV Units: 4 Lecture: 4 Laboratory: 0	*Outline Update *Prerequisite revalidated *Catalog Description Update *Student Learning Outcomes Update *Textbook Update	30	Class time focuses on individualized student presentation time, and/or group learning	2021 Fall	Outline, prerequisite revalidated. Catalog description, SLOs and textbook updated to better reflect course content.
PHIL 100 C Introduction to Philosophy Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Advisory revalidated	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. • Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Outline and advisory revalidated to better reflect course content.
PHIL 100HC Honors Introduction to Philosophy Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Advisory revalidated	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honors course to allow for in-depth class discussion and student presentations.	2021 Fall	Outline and advisory revalidated to better reflect course content.
PHIL 160 C Introduction to Ethics Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Advisory revalidated	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Outline and advisory revalidated to better reflect course content.
PSY 101 C Introduction to Psychology Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Advisory revalidated *Catalog Description Update *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning	2021 Fall	Outline, advisory revalidated, catalog description and textbook updated to better reflect course content.
PSY 131 C Cross-Cultural Psychology Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Advisory revalidated *Textbook Updated	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Outline and advisory revalidated to better reflect course content.
PSY 139 C Developmental Psychology Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Advisory revalidated *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2021 Fall	Outline and advisory revalidated to better reflect course content.
PSY 222 C Abnormal Psychology Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prerequisite revalidated *Advisory revalidated *Catalog Description Update *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2021 Fall	Outline, prerequisite revalidated, advisory revalidated, catalog description and textbook updated to better reflect course content.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
SPAN 204 C Intermediate Spanish IV Units: 4 Lecture: 4 Laboratory:0	*Outline Update *Prerequisite revalidated *Catalog Description Update *Student Learning Outcomes Update *Textbook Update	30	Instructors need time to evaluate students' oral production. This conforms to District seat count guidelines: "Class-time focuses on individualized instruction, student presentation time, and/or group learning."	2021 Fall	Outline, prerequisite, catalog description, SLOs and textbook updated to better reflect course content.

NEW DEGREES/CERTIFICATES																													
DEGREE		EFF DATE	JUSTIFICATION																										
Ethnic Studies	<p>Social Justice Studies: Native American Studies Associate in Arts Degree for Transfer</p> <p>This curriculum is designed to provide an opportunity for the Native American Studies major to achieve a Social Justice Studies: Native American Studies Associate in Arts for Transfer (AA-T in Social Justice Studies: Native American Studies) which completes the first- and second-year requirements for transfer to a four-year public California institution. While at least a baccalaureate degree is recommended preparation for those considering professional careers, completion of this curriculum will demonstrate commitment to the field and provide comprehensive preparation for further academic study through upper-division course work. This curriculum specifically prepares the prospective transfer student for upper division coursework in Native American Studies or a similar major at a California State University (CSU) campus. Students should consult a counselor, the Transfer Center and the catalog of the transfer college or university to plan a specific program of study to meet the college or university's requirements. Note: Courses that fulfill major requirements for an Associate Degree for Transfer at Cypress College might not be the same as those required for completing the major at all transfer institutions offering a Baccalaureate Degree. The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The AA-T is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T) are guaranteed admission to the CSU system, but not to a particular campus or major. Students transferring to a CSU campus that does accept the AA-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is designated "high-unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements. Students successfully completing the AA-T in Social Justice Studies: Native American Studies will acquire a multidisciplinary and interdisciplinary knowledge base of the Native American experience in the United States. This degree will allow students to analyze historical themes and contemporary issues among Native Americans and Indigenous peoples while holistically developing a critical, intersectional understanding of indigeneity, race, ethnicity, class, gender, sexuality, power, and sovereignty in American society. The major prepares students for both transfer and graduate studies as well as careers that serve the Native American community in areas/fields such as cultural resource management, human and health services, marketing and communications, research and education, politics and government, fine and performing arts and multicultural and/or Native American affairs. To earn an AA-T in Social Justice Studies: Native American Studies students must complete the following requirements: (1) a minimum of 18 semester units or 27 quarter units in the Social Justice Studies: Native American Studies major course requirements with a grade of C or better; (2) California State University General Education Breadth requirements (CSU GE Breadth) or the Intersegmental General Education Transfer Curriculum (IGETC) requirements; (3) elective courses to complete a minimum of 60 units of CSU transferable coursework; (4) have an overall GPA of 2.0. This degree requires a total of 18 units.</p> <p>Required Courses (9 units)</p> <table border="1"> <thead> <tr> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ETHS101 C American Ethnic Studies</td> <td>3</td> </tr> <tr> <td>or</td> <td></td> </tr> <tr> <td>ETHS101HC Honors American Ethnic Studies</td> <td>3</td> </tr> <tr> <td>SOC225 C Sociology of Women</td> <td>3</td> </tr> <tr> <td>ETHS159 C Introduction to Native American Studies</td> <td>3</td> </tr> </tbody> </table> <p>List A. Select 3 courses from the following (9 units):</p> <table border="1"> <thead> <tr> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ETHS160 C Native American History I</td> <td>3</td> </tr> <tr> <td>ETHS161 C Native American History II</td> <td>3</td> </tr> <tr> <td>ANTH121 C Native North America</td> <td>3</td> </tr> <tr> <td>or</td> <td></td> </tr> <tr> <td>ETHS235 C American Social Justice Movements</td> <td>3</td> </tr> <tr> <td>Total Units</td> <td>18</td> </tr> </tbody> </table>		Units	ETHS101 C American Ethnic Studies	3	or		ETHS101HC Honors American Ethnic Studies	3	SOC225 C Sociology of Women	3	ETHS159 C Introduction to Native American Studies	3		Units	ETHS160 C Native American History I	3	ETHS161 C Native American History II	3	ANTH121 C Native North America	3	or		ETHS235 C American Social Justice Movements	3	Total Units	18	2021 Fall	The creation of the AA-T in Social Justice Studies: Native American Studies will facilitate transfer opportunities for students who wish to pursue a baccalaureate degree in Native American Studies or Ethnic Studies at the California State University (CSU).
	Units																												
ETHS101 C American Ethnic Studies	3																												
or																													
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MODIFY DEGREES/CERTIFICATES

DEGREE		EFF DATE	JUSTIFICATION																																																																									
Anthropology	<p>Anthropology Associate in Arts Degree for Transfer</p> <p>This curriculum is designed to provide an opportunity for the Anthropology major to achieve an Associate in Arts in Anthropology (AA-T in Anthropology) which completes the first- and second-year requirements for transfer to a four-year public California institution. This degree is designed to provide students with a comprehensive introduction to the four major fields of anthropology in order to give them the background knowledge needed by undergraduate anthropology majors. The coursework emphasizes the practical applications of anthropological skills and knowledge in a diversity of careers and the utility of anthropological perspectives as a life-long learning tool for interpreting world events. Students successfully completing the AA-T in Anthropology will acquire a fundamental knowledge base of anthropology, learn basic knowledge and skills in data analysis and research methods, and possess a basic understanding of areas that have an interdisciplinary association to Anthropology. This degree will provide students with an introduction to the field including its scientific foundations and applied areas. While at least a baccalaureate degree is recommended preparation for those seeking professional careers, completion of this degree is excellent general preparation for careers in academic and applied anthropology, museums, contract archaeology, zoos, education, academic counseling, international business, corporations, research, translation, government, journalism and technical writing, non-profit organizations, and many other careers. It gives students a solid basis for many career paths and can be enhanced with multidisciplinary study in related fields. This curriculum specifically prepares the prospective transfer student for upper division coursework in Anthropology or a similar major at a California State University (CSU) campus. At the baccalaureate level students can continue an education in various areas of anthropology including biological/physical anthropology, socio-cultural anthropology, archaeology and linguistic anthropology. Graduate study is important in Anthropology. Those holding a Master's or Doctoral degree may find employment in college and university teaching and other educational institutions such as museums and tribal relations, public and private research, ethnography, archaeology, primatology, museum curation, linguistics, forensic anthropology, and related fields. Those without a graduate degree will find limited career opportunity in direct areas of Anthropology. Students should consult a counselor, the Transfer Center and the catalog of the transfer-college or university to plan a specific program of study to meet the college or university's requirements. Note: Courses that fulfill major requirements for an Associate Degree for Transfer at Cypress College might not be the same as those required for completing the major at all transfer institutions offering a Baccalaureate Degree. The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. Students completing the AA-T are guaranteed admission to the CSU system, but not to a particular campus or major. Students transferring to a CSU campus that does accept the AA-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is designated "high-unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. To earn an AA-T in Anthropology students must complete: (1) a minimum of 19-21 semester units or 28-31.5 quarter units in the major or area of emphasis as determined by the community college district, (2) earn a grade of C or better in all courses required for the major or area of emphasis, (3) the California State University General Education Breadth requirements (CSU GE-Breadth) or the Intersegmental General Education Transfer Curriculum (IGETC) pattern, (4) 60 semester or 90 quarter CSU-transferable units, and (5) attainment of a minimum grade point average (GPA) of 2.0. This degree requires a total of 19-21 units.</p> <p>Required Core: (9 units)</p> <table border="1" data-bbox="256 1213 954 1434"> <thead> <tr> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ANTH101 C</td> <td>Biological Anthropology</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ANTH101HC</td> <td>Honors Biological Anthropology</td> <td>3</td> </tr> <tr> <td>ANTH102 C</td> <td>Cultural Anthropology</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ANTH102HC</td> <td>Honors Cultural Anthropology</td> <td>3</td> </tr> <tr> <td>ANTH103 C</td> <td>Introduction to Archaeology</td> <td>3</td> </tr> </tbody> </table> <p>List A - Select three courses: (7-8 units) (ANTH 101LC plus two more)</p> <table border="1" data-bbox="256 1482 954 1944"> <thead> <tr> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ANTH101LC</td> <td>Biological Anthropology Lab</td> <td>1</td> </tr> <tr> <td></td> <td>and</td> <td></td> </tr> <tr> <td>ANTH105 C</td> <td>Introduction to Linguistic Anthropology</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ANTH106 C</td> <td>Human Prehistory and Ancient Civilizations</td> <td>3</td> </tr> <tr> <td>ANTH107 C</td> <td>Magic, Witchcraft and Religion</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ANTH121 C</td> <td>Native North America</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>MATH120 C</td> <td>Introduction to Probability and Statistics</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>MATH120PC</td> <td>Introduction to Probability and Statistics</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PSY161 C</td> <td>Probability and Statistics-Social Sciences</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PSY161HC</td> <td>Honors Probability and Statistics-Social Sciences</td> <td>4</td> </tr> </tbody> </table>		Units	ANTH101 C	Biological Anthropology	3		or		ANTH101HC	Honors Biological Anthropology	3	ANTH102 C	Cultural Anthropology	3		or		ANTH102HC	Honors Cultural Anthropology	3	ANTH103 C	Introduction to Archaeology	3		Units	ANTH101LC	Biological Anthropology Lab	1		and		ANTH105 C	Introduction to Linguistic Anthropology	3		or		ANTH106 C	Human Prehistory and Ancient Civilizations	3	ANTH107 C	Magic, Witchcraft and Religion	3		or		ANTH121 C	Native North America	3		or		MATH120 C	Introduction to Probability and Statistics	4		or		MATH120PC	Introduction to Probability and Statistics	4		or		PSY161 C	Probability and Statistics-Social Sciences	4		or		PSY161HC	Honors Probability and Statistics-Social Sciences	4	2021 Fall	Adding: MATH 120PC
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Biology	<p>Biology Associate in Science Degree for Transfer Biology Associate in Science Degree for Transfer (AS-T) provides lower division major and general education preparation for students interested in transferring to CSU campuses that offer a bachelor's degree in biology. Careers related to this field include biotechnology, medicine, pharmacy, dentistry, optometry, physician's assistant, biomedical engineering, agriculture, and forestry as well as many other related careers. While at least a baccalaureate degree is recommended preparation for those considering professional careers, completion of this curriculum will demonstrate commitment to the field and provide comprehensive preparation for further academic study through upper-division course work. Students should consult a counselor, the Transfer Center, and the catalog of the transfer college or university to plan a specific program of study to meet the college or university's requirements. Note: Courses that fulfill major requirements for an Associate Degree for Transfer at Cypress College might not be the same as those required for completing the major at all transfer institutions offering a Baccalaureate Degree. The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The AS-T is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. Students transferring to a CSU campus that does accept the AS-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is designated "high-unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. To earn the Biology AS-T students must complete: (1) a minimum of 34 semester units or 51 quarter units in the major or area of emphasis as determined by the community college district, (2) earn a grade of C or better in all courses required for the major or area of emphasis, (3) the California State University General Education Breadth requirements* (CSU GE-Breadth) or the Intersegmental General Education Transfer Curriculum* (IGETC) pattern, (4) 60 semester or 90 quarter CSU-transferable units, and (5) obtainment of a minimum grade point average (GPA) of 2.0. *Note: Due to the high unit value of this degree, it is eligible for CSU GE for STEM or IGETC for STEM which allows students to defer completion of 6 units (3 units in Arts/Humanities and 3 units in Social Sciences) until after transfer. Students should consult with a major counselor. This degree requires a total of 34 units.</p> <p>Required Core Courses are listed in the suggested sequence (12 units):</p> <table border="1"> <tr> <td></td> <td></td> <td>Units</td> </tr> <tr> <td>BIOL174 C</td> <td>Biology of Cells and Tissues</td> <td>4</td> </tr> <tr> <td>BIOL175 C</td> <td>Evolution and Biodiversity</td> <td>4</td> </tr> <tr> <td>BIOL276 C</td> <td>Ecology and Physiology</td> <td>4</td> </tr> </table> <p>List A: Required supporting science and mathematics courses (22 units)</p> <table border="1"> <tr> <td></td> <td></td> <td>Units</td> </tr> <tr> <td>CHEM111AC</td> <td>General Chemistry I</td> <td>5</td> </tr> <tr> <td>CHEM111BC</td> <td>General Chemistry II</td> <td>5</td> </tr> <tr> <td>MATH150AC</td> <td>Calculus I</td> <td>4</td> </tr> <tr> <td>PHYS201 C</td> <td>College Physics I</td> <td>4</td> </tr> <tr> <td></td> <td>and</td> <td></td> </tr> <tr> <td>PHYS202 C</td> <td>College Physics II</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PHYS221 C</td> <td>General Physics I</td> <td>4</td> </tr> <tr> <td></td> <td>and</td> <td></td> </tr> <tr> <td>PHYS222 C</td> <td>General Physics II</td> <td>4</td> </tr> <tr> <td>Total Units Required</td> <td></td> <td>34</td> </tr> </table> <p>Optional additional UC major preparation courses are listed below and are not included in the required major or total degree units. Students are strongly advised to see a counselor and check university major requirements in ASSIST.org.</p> <table border="1"> <tr> <td></td> <td></td> <td>Units</td> </tr> </table>			Units	BIOL174 C	Biology of Cells and Tissues	4	BIOL175 C	Evolution and Biodiversity	4	BIOL276 C	Ecology and Physiology	4			Units	CHEM111AC	General Chemistry I	5	CHEM111BC	General Chemistry II	5	MATH150AC	Calculus I	4	PHYS201 C	College Physics I	4		and		PHYS202 C	College Physics II	4		or		PHYS221 C	General Physics I	4		and		PHYS222 C	General Physics II	4	Total Units Required		34			Units	2021 Fall	The Mathematics Department has recently added a new course that can be added to the optional additional major preparation courses in the Biology AS-T. This change is to add that new option of Math 120PC among the list of optional courses. Another change was a reordering of the title of this program to align better with the norms of the district. Adding: MATH 120PC
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English as a Second Language	<p>ESL Milestone Certificate: Pathway to Business and Computer Information Systems</p> <p>The Guided Pathways ESL Milestone certificate program is designed to prepare English language learners (ELLs) for the academic rigor of degree-applicable coursework in various Guided Pathways areas. Students completing these certificates have achieved academic English reading and writing skills at an advanced, post-secondary level; they have also achieved success in prerequisite or introductory coursework in a variety of degree, certificate, or general education patterns. These two elements combine to demonstrate significant achievement of a milestone along their Business and Computer Information Systems (CIS) pathways to degrees, certificates, or transfer. To earn a certificate, complete the required courses as listed with a grade of C or better. At least 50% of all course work must be completed at Cypress College. This certificate requires a total of 18-19 units.</p> <p>Complete the required ESL courses listed in sequence (15 units):</p> <table border="1"> <thead> <tr><th></th><th>Units</th></tr> </thead> <tbody> <tr><td>ESL184 C</td><td>Advanced Academic Reading/Writing 1</td><td>5</td></tr> <tr><td>ESL185 C</td><td>Advanced Academic Reading/Writing 2</td><td>5</td></tr> <tr><td>ESL186 C</td><td>College Writing Preparation for Non-Native Speakers</td><td>5</td></tr> </tbody> </table> <p>Complete one of the following Business or Computer Information Science courses (3-4 units):</p> <table border="1"> <thead> <tr><th></th><th>Units</th></tr> </thead> <tbody> <tr><td>CIS111 C</td><td>Computer Information Systems</td><td>3</td></tr> <tr><td>CIS101 C</td><td>Introduction MS Word/Document Formatting</td><td>4</td></tr> <tr><td>MGT161 C</td><td>Introduction to Business</td><td>3</td></tr> <tr><td>Total Units</td><td></td><td>18-19</td></tr> </tbody> </table>		Units	ESL184 C	Advanced Academic Reading/Writing 1	5	ESL185 C	Advanced Academic Reading/Writing 2	5	ESL186 C	College Writing Preparation for Non-Native Speakers	5		Units	CIS111 C	Computer Information Systems	3	CIS101 C	Introduction MS Word/Document Formatting	4	MGT161 C	Introduction to Business	3	Total Units		18-19	2020 Fall	<p>Correction: CIS 101 C back to 4 units</p> <p>CIS 101 C did not change units-</p> <p>Total units back to original from 18-19.</p>														
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Health Science	<p>General Studies Health Sciences Associate in Arts Degree</p> <p>The Health Sciences Associate in Arts Degree provides students with a scope of knowledge and broad overview for attaining the communication skills, practical knowledge, and training necessary for a variety of careers in the Health Science area. Students completing this degree will develop a basic understanding of the healing arts and healthcare professions and how they interrelate. The Health Sciences Associate in Arts Degree empowers the student to see Dental, Funeral Service, Health Information, Nursing, Psychiatric Technology, and Radiology Technology, through the prism of healthcare professions. Key concepts in general education are reinforced by their connection to the helping professions in healthcare. Bridging the wisdom of the ages with contemporary innovations, this program offers a well-rounded education with insight to opportunities in our modern world. Requirements for the General Studies Degree in Health Sciences are listed under the Health Science section of this catalog, and include: • Cypress College Native General Education requirements; California State University General Education Breadth requirements (CSU GE Breadth) or IGETC General Education requirements; • Three (3) units of Social Justice. These units must be chosen from the Social Justice list; Completion of Reading Proficiency requirement; • Completion of at least 18 units. (Note: Where appropriate, courses may also be counted for a GE area). At least 50% of all course work must be completed at Cypress College; • Completion of additional degree-applicable classes for a total of 60 units (see Non-Degree Credit Courses for description of classes that are non-degree applicable); • A 2.0 (C) overall GPA and a 2.0 (C) in all courses taken in the Area of Emphasis. NOTE: This degree is not intended for students pursuing other Health Science major degrees. This degree requires a total of 18 units.</p> <p>Students must complete 9 units from the following restricted list of courses:</p> <table border="1"> <thead> <tr><th></th><th>Units</th></tr> </thead> <tbody> <tr><td>CHEM101 C</td><td>Chemistry for Health Science Majors I</td><td>4.5</td></tr> <tr><td>BIOL231 C</td><td>General Human Anatomy</td><td>4</td></tr> <tr><td>BIOL160 C</td><td>Integrated Medical Science</td><td>3</td></tr> <tr><td>BIOL210 C</td><td>Anatomy and Physiology</td><td>5</td></tr> <tr><td>PSY101 C</td><td>Introduction to Psychology</td><td>3</td></tr> <tr><td></td><td>or</td><td></td></tr> <tr><td>PSY101HC</td><td>Honors Introduction to Psychology</td><td>3</td></tr> </tbody> </table>		Units	CHEM101 C	Chemistry for Health Science Majors I	4.5	BIOL231 C	General Human Anatomy	4	BIOL160 C	Integrated Medical Science	3	BIOL210 C	Anatomy and Physiology	5	PSY101 C	Introduction to Psychology	3		or		PSY101HC	Honors Introduction to Psychology	3	2021 Fall	<p>Course number changed: DH 205 C to DH 105 C</p> <p>Removed: MORT 100 C, MORT 170 C, MORT 163 C, MORT 164 C, MORT 165 C, MORT 263 C, MORT 265 C</p>																
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	or		
	SOC101 C Introduction to Sociology 3		
	or		
	SOC101HC Honors Introduction to Sociology 3		
	HS145 C Survey of Medical Terminology 3		
	HS147 C Survey of Disease 3		
	HS161 C Dying/Death and Grief/Mourning 3		
	ENGL100 C College Writing 4		
	or		
	ENGL100HC Honors College Writing 4		
	COMM050 C Effective Communication 3		
	COMM100 C Human Communication 3		
	or		
	COMM100HC Honors Human Communication 3		
	MATH040 C Intermediate Algebra 4		
	MATH041 C Combined Algebra I and II 6		
	Electives:		
	To complete all course requirements, students must complete 9 additional units from the list below.		
	Health Science concentration:		
		Units	
	HS277 C Cultural Awareness and the Health Care System 3		
	HS165 C Ethical and Legal Issues 1.5		
	HS161 C Dying/Death and Grief/Mourning 3		
	HS147 C Survey of Disease 3		
	HS099 C Health Science Independent Study 0.5 - 2		
	HS070 C Health Care Communication 0.5 - 1		
	HS076 C CPR for Health Care Providers 1		
	HS050 C Preparation for Health Science 3		
	CIS111 C Computer Information Systems 3		
	Dental concentration:		
		Units	
	DA016 C Dental Materials 3		
	DA061 C Oral Anatomy/Dental Assisting 3		
	DA062 C Preventive Dental Health-Basics 3		
	DA063 C Chairside Assisting I 3		
	DA065 C Radiology/Dental Assisting 3		
	DA066 C Radiology II/Dental Assisting 1		
	DH101 C Dental Anatomy and Morphology 2		
	DH104 C Oral Health Assessment 3		
	DH106 C Radiology Technician - Hygienists 3		
	DH109 C Pre-Clinical Dental Hygiene 5		
	DH105 C Oral Embryology and Histology 2		
	Health Records concentration:		
		Units	
	HI100 C Trends in Health Care Delivery 3		
	HI101 C Health Information Management 3		
	HI102 C Legal Aspects of Health Care 3		
	HI103 C Healthcare Data Analysis 3		
	HI114 C Beginning ICD-10-CM and ICD-10-PCS Coding 3		
	HI203 C Medical Quality Management 3		
	Funeral Service concentration:		
		Units	
	MORT201 C Funeral Directing 5		
	MORT202 C Funeral Service Administration I 4		
	MORT203 C Methods of Disposition 4		
	Imaging concentration:		
		Units	
	RADT142 C Radiologic Electronics 4		
	RADT153 C Radiography Patient Care 3		
	CIS111 C Computer Information Systems 3		
	DMS160 C Introduction to Sonography 2		

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	DMS170 C	Sonography Physics	3.5																																									
	DMS175 C	Abdomen Sonography	4																																									
	RADT146 C	Introduction to Radiography	4																																									
	RADT148 C	Radiology Imaging Techniques	4																																									
	RADT150 C	Radiographic Positioning I	5																																									
	Nursing Patient Care concentration:																																											
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	NURS191 C	Pharmacology in Nursing I	1																																									
	NURS192 C	Fundamentals of Nursing	4.5																																									
	NURS193 C	Introduction to Medical-Surgical/Gero Nursing	3.5																																									
	NURS195 C	Pharmacology in Nursing II	1																																									
	NURS196 C	Medical-Surgical Nursing I	5																																									
	NURS197 C	Maternal/Newborn Nursing	3.5																																									
	NURS090 C	Nursing Transitions	3.5																																									
	PT110 C	Nursing Science I	7																																									
	PT115 C	Nursing Science II	7																																									
	Total Units			18																																								
Mathematics	<p>Mathematics Associate in Science Degree for Transfer</p> <p>This curriculum is designed to provide an opportunity for the Mathematics major to achieve an Associate in Science in Mathematics for Transfer (AS-T in Mathematics) which completes the first- and second-year requirements for transfer to a four-year public California institution. Students with a degree in mathematics may pursue careers in a variety of industries such as education, finance, insurance, information technology, engineering and operations, manufacturing, consulting, analysis, research, and more. While at least a baccalaureate degree is recommended preparation for those considering professional careers, completion of this curriculum will demonstrate commitment to the field and provide comprehensive preparation for further academic study through upper-division course work. This curriculum specifically prepares the prospective transfer student for upper division coursework in Mathematics or a similar major at a California State University (CSU) campus. Students should consult a counselor, the Transfer Center and the catalog of the transfer college or university to plan a specific program of study to meet the college or university's requirements. Note: Courses that fulfill major requirements for an Associate Degree for Transfer at Cypress College might not be the same as those required for completing the major at all transfer institutions offering a Baccalaureate Degree. The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The AS-T is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. Students transferring to a CSU campus that does accept the AS-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is designated "high-unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements. The completion of this curriculum will demonstrate commitment to the Mathematics field and provide comprehensive preparation for upper-division work. To earn an AS-T in Mathematics students must complete the following requirements: (1) a minimum of 21 semester units or 31.5 quarter units in the major or area of emphasis as determined by the community college district, (2) earn a grade of C or better in all courses required for the major or area of emphasis, (3) the California State University General Education Breadth requirements (CSU GE-Breadth) or the Intersegmental General Education Transfer Curriculum (IGETC) pattern, (4) 60 semester or 90 quarter CSU-transferable units, and (5) attainment of a minimum grade point average (GPA) of 2.0. This degree requires a total of 21 units.</p> <p>Required Courses: (12 units)</p> <table border="1" data-bbox="256 1503 954 1612"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>MATH150AC</td> <td>Calculus I</td> <td>4</td> </tr> <tr> <td>MATH150BC</td> <td>Calculus II</td> <td>4</td> </tr> <tr> <td>MATH250AC</td> <td>Multivariable Calculus</td> <td>4</td> </tr> </tbody> </table> <p>List A (5 units)</p> <table border="1" data-bbox="256 1640 954 1692"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>MATH250BC</td> <td>Linear Algebra and Differential Equations</td> <td>5</td> </tr> </tbody> </table> <p>List B: Choose one course from the following: (4 units)</p> <table border="1" data-bbox="256 1719 954 1913"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>PHYS221 C</td> <td>General Physics I</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>MATH120 C</td> <td>Introduction to Probability and Statistics</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>MATH120PC</td> <td>Introduction to Probability and Statistics</td> <td>4</td> </tr> <tr> <td colspan="2">Total Units</td> <td>21</td> </tr> </tbody> </table>					Units	MATH150AC	Calculus I	4	MATH150BC	Calculus II	4	MATH250AC	Multivariable Calculus	4			Units	MATH250BC	Linear Algebra and Differential Equations	5			Units	PHYS221 C	General Physics I	4		or		MATH120 C	Introduction to Probability and Statistics	4		or		MATH120PC	Introduction to Probability and Statistics	4	Total Units		21	2021 Fall	Adding: Math 120PC
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MODIFY DEGREES/CERTIFICATES

DEGREE		EFF DATE	JUSTIFICATION																																																																														
Theatre Arts	<p>Acting and Film Video Production Certificate The Acting and Film Production Certificate consists of theater courses and multimedia arts courses and enables the student to develop the skills in acting and basic digital video production necessary for professional competency in the entertainment industry. The required courses (18 units) must be completed with a grade of C or better. At least 50% of the course work must be completed at Cypress College. This certificate requires a total of 20-21 units.</p> <p>Required courses are listed in suggested sequence (18 units):</p> <table border="1" data-bbox="261 415 956 688"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>THEA120 C</td> <td>Acting I</td> <td>3</td> </tr> <tr> <td>THEA128 C</td> <td>Acting for the Camera</td> <td>2</td> </tr> <tr> <td>THEA228 C</td> <td>Advanced Acting for the Camera</td> <td>2</td> </tr> <tr> <td>THEA230 C</td> <td>Directing Actors for Film and TV</td> <td>2</td> </tr> <tr> <td>MAD188 C</td> <td>Beginning Single Camera Prod</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>MAD109 C</td> <td>Digital Video Production I-Mac</td> <td>3</td> </tr> <tr> <td>MAD194 C</td> <td>Beginning Motion Picture Prod</td> <td>3</td> </tr> <tr> <td>THEA124 C</td> <td>Acting II</td> <td>3</td> </tr> </tbody> </table> <p>Select one of the following courses (2-3 units):</p> <table border="1" data-bbox="261 716 956 932"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>THEA133 C</td> <td>Rehearsal Performance I</td> <td>2 - 3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>THEA236 C</td> <td>Summer Theater Workshop I</td> <td>2</td> </tr> <tr> <td>THEA129 C</td> <td>Voice and Diction</td> <td>3</td> </tr> <tr> <td>THEA108 C</td> <td>Playwriting</td> <td>3</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Total Units</td> <td></td> <td>20 - 21</td> </tr> </tbody> </table>			Units	THEA120 C	Acting I	3	THEA128 C	Acting for the Camera	2	THEA228 C	Advanced Acting for the Camera	2	THEA230 C	Directing Actors for Film and TV	2	MAD188 C	Beginning Single Camera Prod	3		or		MAD109 C	Digital Video Production I-Mac	3	MAD194 C	Beginning Motion Picture Prod	3	THEA124 C	Acting II	3			Units	THEA133 C	Rehearsal Performance I	2 - 3		or		THEA236 C	Summer Theater Workshop I	2	THEA129 C	Voice and Diction	3	THEA108 C	Playwriting	3				Total Units		20 - 21	2020 Fall	<p>Program Revision</p> <p>Title change: THEA 108 C Total number of units remain the same.</p>																								
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NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: January 28, 2020
SUBJECT: Academic Personnel

Action X
Resolution _____
Information _____
Enclosure(s) X

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.a.1

Item No.

Academic Personnel
July 28, 2020

NEW PERSONNEL

Fraboni, Americo	FC	Organic Chemistry Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/20/2020 PN FCF593
Lopez, Corinna	NOCE	ESL Non-Credit Instructor (EL Civics) First Year Probationary Contract Class B, Step 1 Eff. 08/13/2020 PN SCF965
Yu, Kenneth	NOCE	Older Adults Program Non-Credit Instructor Second Year Probationary Contract Class E, Step 11 Eff. 08/13/2020 PN SCF981

EXTENSION OF TEMPORARY MANAGEMENT CONTRACT

Perkins, Deborah	NOCE	Interim Director, Student Equity and Success Range 24, Step D (100%) Management Salary Schedule Eff. 07/01/2020-04/20/2021
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CHANGE IN SALARY CLASSIFICATION

Ahmed, Md Riffat	NOCE	Non Credit Business Education Instructor (ADJ) From: Column 1, Step 2 To: Column 2, Step 2 Eff. 08/17/2020
Angelov, Katalin	CC	Art Instructor From: Class D To: Class E Eff. 08/20/2020
Beu, Kurt	CC	Automotive Technology Instructor (ADJ) From: Column 1, Step 2 To: Column 2, Step 2 Eff. 08/24/2020

Academic Personnel
July 28, 2020

Chan, Theodore	FC	Chemistry Instructor From: Class D To: Class E Eff. 08/20/2020
Coronado, Michael	CC	Journalism Instructor From: Class B To: Class C Eff. 08/20/2020
Curiel, Larry	CC	Sociology Instructor From: Class B To: Class C Eff. 08/20/2020
Delshad, Archie	FC	Political Science Instructor From: Class E To: Class F Eff. 08/20/2020
Deon, Letitia	CC	English Instructor (ADJ) From: Column 1, Step 2 To: Column 2, Step 2 Eff. 08/24/2020
Garcia, Amy	FC	Reading Instructor From: Class D To: Class E Eff. 08/20/2020
Heimes, Peter	NOCE	Non Credit Basic Skills Instructor (ADJ) From: Column 1, Step 3 To: Column 2, Step 3 Eff. 08/17/2020
Hill, Garet	CC	Mathematics Instructor From: Class B To: Class C Eff. 08/20/2020
Ji, Shinah	CC	Nursing Instructor From: Class C To: Class D Eff. 08/20/2020

Academic Personnel
July 28, 2020

Jo, Jiewoon Jeannie	CC	Marketing Instructor From: Class B To: Class C Eff. 08/20/2020
Keller, Jonathan	FC	Construction Technology Instructor From: Class C To: Class D Eff. 08/20/2020
Nevarez, Rachel	FC	Fashion Technology Instructor From: Class B To: Class C Eff. 08/20/2020
Olivos-Munoz, Tamara	NOCE	Non Credit ESL (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 08/17/2020
Phillips, Dewetha	CC	Nursing Instructor (ADJ) From: Column 1, Step 1 To: Column 3, Step 1 Eff. 08/24/2020
Ramirez, Cynthia	NOCE	Non Credit Basic Skills Instructor (ADJ) From: Column 1, Step 3 To: Column 2, Step 3 Eff. 08/17/2020
Rodriguez, Luciano	FC	Computer Science Instructor From: Class B To: Class F Eff. 08/20/2020
Sheridan-Solis, Ann	CC	Accounting Instructor From: Class C To: Class D Eff. 08/20/2020
Tran, Brandon	FC	Accounting Instructor From: Class C To: Class D Eff. 08/20/2020

PAYMENT FOR INDEPENDENT LEARNING CONTRACT

Chiaromonte, Thomas	FC	\$30.00
Cuatt, Benjamin	FC	\$10.00
Daniel, William	FC	\$30.00
Guardado, Cynthia	FC	\$20.00
Kirby, Brendon	FC	\$10.00
Lee, Callista	FC	\$10.00
Lopez, Brian	FC	\$10.00
Minton, Jeffrey	FC	\$10.00
Nevarez, Rachel	FC	\$10.00
Seidel, Jay	FC	\$60.00
Young, Renee	FC	\$10.00

LEAVES OF ABSENCE

Chan, Theodore	FC	Chemistry Instructor Load Banking Leave With Pay (6.67%) Eff. 2020 Fall Semester
Draganov, Torri	CC	Chemistry Instructor Load Banking Leave With Pay (6.67%) Eff. 2020 Fall Semester
Gotoh, Akiko	CC	Chemistry Instructor Load Banking Leave With Pay (16.67%) Eff. 2020 Fall Semester

POSTPONEMENT OF SABBATICAL LEAVE

Graves, Gary	FC	Business Management Instructor From: 2021 Spring Semester To: 2022 Spring Semester
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2020 SUMMER INTERSESSION

Mathur, Sneha	CC	Column 1, Step 1
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2020 FALL SEMESTER

Albright, Austin	FC	Column 1, Step 1
Khamo, Vani	FC	Column 1, Step 1
Stanojkovic, Ivan	NOCE	Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Adams, Virgil	CC	Equity Leadership Alliance Stipend not to exceed \$300.00 Eff. 06/15/2020, 06/24/2020 and 07/30/2020
Afra, Maha	CC	Equity Leadership Alliance Stipend not to exceed \$300.00 Eff. 06/15/2020, 06/24/2020 and 07/30/2020
Austin, Phil	FC	Equity Leadership Alliance Stipend not to exceed \$100.00 Eff. 06/15/2020
Balma, Jodi	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class D Not to exceed 5 hours Eff. 06/01/2020 - 06/30/2021
Bove, Gina	FC	Hiring Committee Service Adjunct Faculty Salary Schedule Column 2, Step 2 Not to exceed 25 hours Eff. 05/28/2020 - 08/19/2021
Brydges, Michael	CC	Title V Peer Data Coach Training Stipend not to exceed \$750.00 Eff. 07/23/2020 - 08/18/2020
Cadena, Maria Leonor	FC	Equity Leadership Alliance Stipend not to exceed \$100.00 Eff. 06/15/2020
Carnahan, Alanna	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 06/04/2020
Chan, Theodore	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class D Not to exceed 11 hours Eff. 06/19/2020 - 06/22/2021

Academic Personnel
July 28, 2020

Cherney, Julia	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class E Not to exceed 15 hours Eff. 05/26/2020 - 08/19/2020
Clark, Lisa	CC	Title V Peer Data Coach Training Stipend not to exceed \$750.00 Eff. 07/23/2020 - 08/18/2020
Cobb, Tonya	CC	ESL Retraining for New Course Sequence Stipend not to exceed \$200.00 Eff. 06/02/2020-06/04/2020
Collins, Lori	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class B Not to exceed 5 hours Eff. 05/27/2020 - 06/30/2020
Cutrona, Piero Sergio	CC	Title V Peer Data Coach Training Stipend not to exceed \$750.00 Eff. 07/23/2020 - 08/18/2020
De Dios, Angela	CC	Title V Peer Data Coach Training Stipend not to exceed \$750.00 Eff. 07/23/2020 - 08/18/2020
De La Cruz, Damon	CC	Equity Leadership Alliance Stipend not to exceed \$300.00 Eff. 06/15/2020, 06/24/2020 and 07/30/2020 Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 5 hours Eff. 05/27/2020 - 06/30/2020
Delgado, Ziza	FC	Equity Leadership Alliance Stipend not to exceed \$100.00 Eff. 06/15/2020

Academic Personnel
July 28, 2020

Donahue, Dustin	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 06/04/2020
Edwards, Arnette	FC	Equity Leadership Alliance Stipend not to exceed \$100.00 Eff. 06/15/2020
Estrada, Steven	CC	Equity Leadership Alliance Stipend not to exceed \$300.00 Eff. 06/15/2020, 06/24/2020 and 07/30/2020 Title V Peer Data Coach Training Stipend not to exceed \$750.00 Eff. 07/23/2020 - 08/18/2020
Farol, Ronald	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class B Not to exceed 25 hours Eff. 05/28/2020 - 08/19/202
Fernandez, Christopher	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class B Not to exceed 11 hours Eff. 06/19/2020 - 06/22/2021
Fouquette, Danielle	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class E Not to exceed 5 hours Eff. 06/01/2020 - 06/30/2021
Gonzalez, Amber	FC	Equity Leadership Alliance Stipend not to exceed \$100.00 Eff. 06/15/2020

Academic Personnel
July 28, 2020

Grande, Jolena	CC	Title V Peer Data Coach Training Stipend not to exceed \$750.00 Eff. 07/23/2020 - 08/18/2020 Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class E Not to exceed 20 hours Eff. 05/27/2020 - 06/30/2020
Gray, Richard	CC	ESL Retraining for New Course Sequence Stipend not to exceed \$200.00 Eff. 06/02/2020-06/04/2020
Guardado, Cynthia	FC	Equity Leadership Alliance Stipend not to exceed \$100.00 Eff. 06/15/2020
Gutierrez, Ruth	CC	Equity Leadership Alliance Stipend not to exceed \$300.00 Eff. 06/15/2020, 06/24/2020 and 07/30/2020
Henderson, Angela	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class E Not to exceed 5 hours Eff. 06/01/2020 - 06/30/2021
Howard, Donivan	CC	Equity Leadership Alliance Stipend not to exceed \$300.00 Eff. 06/15/2020, 06/24/2020 and 07/30/2020
Hutting, Anthony	CC	Title V Peer Data Coach Training Stipend not to exceed \$750.00 Eff. 07/23/2020 - 08/18/2020
Jones, Sarah	CC	Title V Peer Data Coach Training Stipend not to exceed \$750.00 Eff. 07/23/2020 - 08/18/2020

Academic Personnel
July 28, 2020

Lawrence, Roberta	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class E Not to exceed 15 hours Eff. 05/26/2020 - 08/19/2020
Letcher, Annette	CC	Equity Leadership Alliance Stipend not to exceed \$300.00 Eff. 06/15/2020, 06/24/2020 and 07/30/2020
Marquardt, Marcus	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class D Not to exceed 5 hours Eff. 05/27/2020 - 06/30/2020
Matthis, Greg	CC	ESL Retraining for New Course Sequence Stipend not to exceed \$200.00 Eff. 06/02/2020-06/04/2020
McGuthry, Katheryn	FC	Equity Leadership Alliance Stipend not to exceed \$100.00 Eff. 06/15/2020
Moady, Alireza	CC	Title V Peer Data Coach Training Stipend not to exceed \$750.00 Eff. 07/23/2020 - 08/18/2020
Molnar, Peter	CC	Title V Peer Data Coach Training Stipend not to exceed \$750.00 Eff. 07/23/2020 - 08/18/2020
Nobles, Stephanie	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class C Not to exceed 11 hours Eff. 06/19/2020 - 06/22/2021
Nusbaum, David	CC	Title V Peer Data Coach Training Stipend not to exceed \$750.00 Eff. 07/23/2020 - 08/18/2020

Academic Personnel
July 28, 2020

Orlijan, Kim	FC	Equity Leadership Alliance Stipend not to exceed \$100.00 Eff. 06/15/2020
Owen Driggs, Janet	CC	Title V Peer Data Coach Training Stipend not to exceed \$750.00 Eff. 07/23/2020 - 08/18/2020
Peterson, Queen	FC	Equity Leadership Alliance Stipend not to exceed \$100.00 Eff. 06/15/2020
Pham, Thu	CC	Title V Peer Data Coach Training Stipend not to exceed \$750.00 Eff. 07/23/2020 - 08/18/2020
Porter, Deidre	CC	Equity Leadership Alliance Stipend not to exceed \$300.00 Eff. 06/15/2020, 06/24/2020 and 07/30/2020 Title V Peer Data Coach Training Stipend not to exceed \$100.00 Eff. 08/04/2020 - 08/18/2020
Reyna, Bryan	CC	ESL Retraining for New Course Sequence Stipend not to exceed \$200.00 Eff. 06/02/2020-06/04/2020
Rodriguez, Jeanette	FC	Equity Leadership Alliance Stipend not to exceed \$100.00 Eff. 06/15/2020
Rosati, Stephanie	CC	Title V Peer Data Coach Training Stipend not to exceed \$750.00 Eff. 07/23/2020 - 08/18/2020
Salzameda, Bridget	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 11 hours Eff. 06/19/2020 - 06/22/2021

Academic Personnel
July 28, 2020

Shahin, Mohammad	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class B Not to exceed 11 hours Eff. 06/19/2020 - 06/22/2021
Silva, Joel	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class E Not to exceed 15 hours Eff. 05/26/2020 - 08/19/2020
Smith, Arnetta	FC	Equity Leadership Alliance Stipend not to exceed \$100.00 Eff. 06/15/2020
Smith, Susan	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class B Not to exceed 5 hours Eff. 05/26/2020 - 06/30/2020
Snyder, Peter	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 5 hours Eff. 06/01/2020 - 06/30/2021
Tran, Stephanie	CC	Title V Peer Data Coach Training Stipend not to exceed \$750.00 Eff. 07/23/2020 - 08/18/2020
Velasco, Kendra	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class E Not to exceed 15 hours Eff. 05/26/2020 - 08/19/2020

Academic Personnel
July 28, 2020

Villasenor, Carole Doreen	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class C Not to exceed 5 hours Eff. 05/27/2020 - 06/30/2020
Wada, Kathryn	CC	Title V Peer Data Coach Training Stipend not to exceed \$750.00 Eff. 07/23/2020 - 08/18/2020
Westerbeek, Amanda	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 06/04/2020
Yimenu, Tilahun	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 11 hours Eff. 06/19/2020 - 06/22/2021

CORRECTION TO BOARD AGENDA OF JUNE 23, 2020
STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Abab, Marjaneh	NOCE	Director, Basic Skills 6% Stipend From: Eff. 07/01/2020-12/30/2020 To: Eff. 07/01/2020-12/31/2020
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NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: January 28, 2020 Resolution _____
SUBJECT: Classified Personnel Information _____
Enclosure(s) X

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.b.1

Item No.

Classified Personnel
July 28, 2020

RETIREMENT

Armendariz, Nellie	NOCE	Instructional Assistant/ESL 12-month position (100%) Eff. 08/21/2020 PN SCC991
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NEW PERSONNEL

Alvarado, Alejandra	FC	Student Services Specialist/EOPS 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 08/03/2020 PN FCC869
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Aviles, Benjamin	FC	IT Technician II 12-month position (100%) Range 44, Step E Classified Salary Schedule Eff. 08/03/2020 PN FCC569
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Baron, German	FC	Student Services Specialist/EOPS 12-month position (100%) Range 36, Step C Classified Salary Schedule Eff. 08/03/2020 PN FCC570
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Galaviz, Graciela	FC	Student Services Specialist/Student Support Services 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 08/03/2020 PN FCC572
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Gutierrez, Nicholas	CC	Special Project Coordinator, Veterans Center Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2020 – 06/30/2021 PN CCT710
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Classified Personnel
July 28, 2020

Truong, Pryscilla CC Special Project Coordinator, Charger Experience
Temporary Management Position (100%)
Range 1, Special Project Admin Daily Rate Schedule
Eff. 08/01/2020 – 06/30/2021
PN CCT720

VOLUNTARY CHANGES IN ASSIGNMENT

Arroyo, Hilda NOCE Admissions & Records Technician (100%)

Temporary Decrease in Percent Employed
From: 50%
To: 100%
Eff. 07/01/2020

Dominguez, Ernesto CC Administrative Assistant II (100%)

Temporary Increase in Months Employed
From: 11 months
To: 12 months
Eff. 07/01/2020 – 07/31/2020

Gonzales, Vanessa CC Accounting Technician (100%)

Extension of Temporary Change in Assignment

To: Administrative Assistant III
12-month position (100%)
Range 41, Step D + 10% Longevity + PG&D
Classified Salary Schedule
Eff. 07/01/2020 – 09/30/2020

Haddad, Eileen CC Senior Research and Planning Analyst (100%)

Extension of Temporary Change in Assignment

To: Interim Dir., Institutional Research and Planning
12-month position (100%)
Range 30, Column B + Doctorate
Management Salary Schedule
Eff. 07/01/2020 – 06/30/2021

Classified Personnel
July 28, 2020

Isaac, George	AC	IT Specialist, Systems Applications (100%) Temporary Change in Assignment To: IT Project Leader 12-month position (100%) Range 57, Column A + 5% Longevity+ PG&D Classified Salary Schedule Eff. 07/01/2020 – 06/30/2021
Khan, Tamara	FC	Health Services Specialist (50%) Extensions of Temporary Increase in Percentage and Months Employed From: 9-months, 50% To: 10-months, 80% Eff: 07/01/2020 – 06/30/2021
Mix, Christina	CC	Administrative Assistant III (100%) Extension of Temporary Change in Assignment To: Executive Assistant III 12-month position (100%) Range 30C, Step D Confidential Salary Schedule Eff. 07/01/2020 – 09/30/2020
Ramirez, Fabiola	FC	Administrative Assistant I (100%) Extension of Temporary Change in Assignment To: Administrative Assistant II 12-month position (100%) Range 36, Step E + 5% Longevity + PG&D Classified Salary Schedule Eff. 07/01/2020 – 12/31/2020
Resendiz, Beatriz	FC	Student Services Technician (100%) Extension of Temporary Change in Assignment To: EOPS Program Coordinator 12-month position (100%) Range 40, Step C + 5% Longevity Classified Salary Schedule Eff. 07/01/2020 – 12/31/2020

Classified Personnel
July 28, 2020

Tucker, Rachel	FC	Clerical Assistant I (40%) Return to Regular Assignment Eff. 12/31/2020
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PROFESSIONAL GROWTH & DEVELOPMENT

Abutin, Roxanne	NOCE	Student Services Tech/SSSP (100%) 3 rd Increment (\$400) Eff. 07/01/2020
Barbaro, Danielle	NOCE	Alternate Media Specialist (100%) 5 th Increment (\$400) Eff. 07/01/2020
Bates, Miranda	NOCE	Campus Marketing /Outreach Assistant (100%) 2 nd Increment (\$400) Eff. 07/01/2020
Dowdle, Temperence	CC	Student Services Specialist, Counseling (100%) Doctoral Stipend (\$3500) Eff. 07/01/2020
Feaster, Joshua	NOCE	Instructional Assistant/DSS (100%) 2 nd Increment (\$400) Eff. 07/01/2020
Fisher, Shauna	FC	Administrative Assistant II (100%) 3 rd Increment (\$400) Eff. 07/01/2021
Martinez Stluka, Rena	FC	Registrar (100%) 5 th Increment (\$400) Eff. 07/01/2020
Orellana, Samy	AC	IT Security Analyst/Systems Admin (100%) 4 th Increment (\$400) Eff. 07/01/2020
Prell, Megan	NOCE	Instructional Aid/DSS (75%) 3 rd Increment (\$300) 4 th Increment (\$300) Eff. 07/01/2020

Classified Personnel
July 28, 2020

Somoano, Dominique	CC	Administrative Assistant I (100%) 1 st increment (\$400) Eff. 07/01/2020
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STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Gomez, Edgar	FC	Health Services Assistant (100%) Extension of 6% Stipend Eff. 07/01/2020 – 12/31/2020
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Schoepf, Julie	NOCE	Executive Assistant III (100%) Extension of 6% Stipend Eff. 07/01/2020 – 06/01/2021
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Tee, Lee Yean	NOCE	Accounting Technician (100%) Extension of 6% Stipend Eff. 07/01/2020 – 12/31/2020
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Triefenbach, Laurie	AC	Catalog & Schedule Coordinator (100%) Extension of 6% Stipend Eff. 07/01/2020 – 12/31/2020
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LEAVES OF ABSENCE

Aguilar, Freddy	FC	Electrician (100%) Family Medical Leave (FMLA/CFRA/FFCRA) Paid Leave Using FFCRA Until Exhausted; Unpaid Thereafter Eff. 06/20/2020 – 07/04/2020
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Anzures, Remedios	CC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA/FFCRA) Paid Leave Using FFCRA Until Exhausted; Unpaid Thereafter Eff. 06/24/2020 – 07/07/2020
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Aponte, Zola	CC	Instructional Assistant, Career Center (100%) Family Medical Leave (FMLA/CFRA/CAPDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 06/20/2020 – 08/12/2020 (Consecutive Leave)
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Classified Personnel
July 28, 2020

Bonilla, Irma	FC	Campus Safety Officer Coordinator (100%) Family Medical Leave (FMLA/CFRA/FFCRA) Paid Leave Using FFCRA Until Exhausted; Unpaid Thereafter Eff. 06/15/2020 – 06/18/2020; 07/06/2020 – 07/10/2020
Carnes, Matthew	CC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 06/15/2020 – 06/24/2020 (Consecutive Leave)
Cazales, Yadira	CC	Production Center Coordinator (100%) Unpaid Personal Leave Eff. 06/15/2020 – 07/12/2020
Coman, Lidia	CC	Auto Technology Coordinator (50%) Lab Technician, Auto Technology (50%) Family Medical Leave (FMLA/CFRA/FFCRA) Paid Leave Using FFCRA Until Exhausted; Unpaid Thereafter Eff. 06/24/2020 – 07/07/2020
Evans, Malyna	NOCE	Admissions and Records Technician (100%) Family Medical Leave (FMLA/CFRA/CAPDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 06/29/2020 – 08/23/2020 (Consecutive Leave)
Fowler, Anthony	CC	Manager, Maintenance/Operations Military Leave With Pay (USERRA) Eff. 07/20/2020 – 08/31/2020
Gonzales, Daniel	CC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA/FFCRA) Paid Leave Using FFCRA Until Exhausted; Unpaid Thereafter Eff. 06/26/2020 – 07/09/2020
Hwee, Ivy	AC	District Manager, Fiscal Affairs (100%) Family Medical Leave (FMLA/CFRA/FFCRA) Paid Leave Using FFCRA Until Exhausted; Unpaid Thereafter Eff. 06/26/2020 – 07/09/2020

Classified Personnel
July 28, 2020

Jara, Jaqueline	FC	Admissions and Records Technician (100%) Family Medical Leave (FMLA/CFRA/CAPDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 07/07/2020 – 09/13/2020 (Consecutive Leave)
Ochoa, Victor	CC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA/FFCRA) Paid Leave Using FFCRA Until Exhausted; Unpaid Thereafter Eff. 06/24/2020 – 07/07/2020
Reyes, Linnet	FC	Facilities Custodian Coordinator II (100%) Family Medical Leave (FMLA/CFRA/FFCRA) Paid Leave Using FFCRA Until Exhausted; Unpaid Thereafter Eff. 06/26/2020 – 07/09/2020
Salcedo, Jacqueline	AC	Accounting Technician (100%) Family Medical Leave (FMLA/CFRA/FFCRA) Paid Leave Using FFCRA Until Exhausted; Unpaid Thereafter Eff. 06/30/2020 – 07/13/2020

CORRECTION TO TITLE AND RATE FOR BOARD AGENDA OF JUNE 23, 2020

Eberhart, Laurie	NOCE	From: Special Projects Manager, OC Work Based Learning and Job Placement Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/20201 – 12/31/2020 PN SCT951 To: Special Projects Director, OC Work Based Learning and Job Placement Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/20201 – 12/31/2020 PN SCT951
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Classified Personnel
July 28, 2020

Roberts, Nicole

NOCE

From: Instructional Assistant/DSS
11-month position (75%)
Range 36, Step E
Classified Salary Schedule + 5% Longevity
Eff. 07/01/2020
PN SCM836

To: Instructional Assistant/DSS
11-month position (75%)
Range 36, Step C
Classified Salary Schedule + 5% Longevity
Eff. 07/01/2020
PN SCM836

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: January 28, 2020

SUBJECT: Professional Experts

Action	X
Resolution	_____
Information	_____
Enclosure(s)	X

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.c.1

Item No.

Professional Experts
July 28, 2020

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Abreu, Kassandra	CC	Project Coordinator	Charger Experience Program Coordinator	26	07/09/2020	07/31/2020
Acuna, Paige	FC	Project Coordinator	Promise Center Services	26	07/13/2020	09/25/2020
Acuna, Paige	FC	Project Coordinator	Promise Center Services	26	10/05/2020	10/30/2020
Acuna, Paige	FC	Project Coordinator	Promise Center Services	26	11/09/2020	12/09/2020
Acuna, Paige	FC	Project Coordinator	Promise Center Services	26	01/04/2021	01/29/2021
Acuna, Paige	FC	Project Coordinator	Promise Center Services	26	02/08/2021	03/19/2021
Acuna, Paige	FC	Project Coordinator	Promise Center Services	26	04/05/2021	04/09/2021
Acuna, Paige	FC	Project Coordinator	Promise Center Services	26	04/19/2021	05/07/2021
Acuna, Paige	FC	Project Coordinator	Promise Center Services	26	05/17/2021	05/28/2021
Acuna, Paige	FC	Project Coordinator	Promise Center Services	26	06/07/2021	06/11/2021
Acuna, Paige	FC	Project Coordinator	Promise Center Services	26	06/21/2021	06/30/2021
Adams, Virgil	CC	Technical Expert II	BFSA Task Force	20	06/08/2020	06/30/2020
Adams, Virgil	CC	Technical Expert II	BFSA Task Force	20	07/01/2020	08/19/2020
Alrubaya, Wasan	NOCE	Technical Expert I	NOCE Online Teaching Certificate Boot Camp Cohort 3 Facilitator	26	07/01/2020	07/17/2020
Alvarado, Alejandra	FC	Project Expert	Promise Program	26	07/13/2020	07/30/2020
Armstrong, Holly	CC	Technical Expert II	Testing KIN 235 students for full Summer Red Cross Certifications	6	07/11/2020	07/15/2020
Baker, Michael	FC	Technical Expert II	Implementation of New Safety Procedures During Covid-19	10	07/01/2020	06/30/2021
Balma, Jodi	FC	Technical Expert II	Guided Pathways Planning	10	06/15/2020	06/30/2020
Beamer, Joy	NOCE	Project Expert	Mobility Trainer	26	07/01/2020	07/17/2020
Beamer, Joy	NOCE	Project Expert	Mobility Trainer	26	08/17/2020	11/20/2020
Brydges, Michael	CC	Technical Expert II	Distance Education Equivalency Reviewer	6	05/26/2020	06/19/2020

Professional Experts
July 28, 2020

Brydges, Michael	CC	Technical Expert II	Professional Development Summer Work	30	07/01/2020	08/19/2020
Buggs, Charlene	CC	Project Coordinator	Projcet Coordinator	26	07/01/2020	07/15/2020
Buggs, Charlene	CC	Project Coordinator	Projcet Coordinator	26	08/10/2020	12/11/2020
Buggs, Charlene	CC	Project Coordinator	Projcet Coordinator	26	01/11/2021	05/21/2021
Bui, Tuan	FC	Project Expert	SSSP Related Data and Research Project	26	07/01/2020	12/22/2020
Butler, Spencer	FC	Project Coordinator	Umoja Program Coordinator	26	07/01/2020	12/18/2020
Butler, Spencer	FC	Project Coordinator	Umoja Program Coordinator	26	01/11/2021	03/26/2021
Butler, Spencer	FC	Project Coordinator	Umoja Program Coordinator	26	04/15/2021	04/29/2021
Cagley, Janet	NOCE	Technical Expert II	Administer Pilot Boot Camp Training Facilitator	20	03/16/2020	04/03/2020
Cagley, Janet	NOCE	Technical Expert II	Distance Education Training and Curriculum	26	06/29/2020	06/30/2020
Cagley, Janet	NOCE	Technical Expert II	Distance Education Training and Curriculum	26	07/01/2020	08/07/2020
Calsita, Ciara	NOCE	Project Coordinator	C2C Project Coordinator	26	07/01/2020	08/14/2020
Campbell, Garrett	FC	Technical Expert II	Coordinator: Online Teaching Certificate Program	10	07/01/2020	06/30/2021
Cangiano, Dya	CC	Project Manager	ESC Coordinator	26	07/13/2020	07/30/2020
Canner, Mark	CC	Technical Expert II	Testing KIN 235 students for full Summer Red Cross Certifications	6	07/15/2020	07/15/2020
Carey, Jennifer	NOCE	Technical Expert I	Distance Education addenda for online courses	14	07/10/2020	08/12/2020
Carlin, Anna	FC	Technical Expert II	DOD CASCADE Grant student internship/faculty externship project	20	07/01/2020	12/31/2020
Carlisle, Teresa	NOCE	Project Expert	Career Pathway Specialist	22	07/07/2020	08/06/2020
Carlisle, Teresa	NOCE	Project Expert	Career Pathway Specialist	22	08/17/2020	11/19/2020
Carlisle, Teresa	NOCE	Project Expert	Career Pathway Specialist	22	11/30/2020	12/03/2020
Carlisle, Teresa	NOCE	Project Expert	Career Pathway Specialist	22	12/14/2020	12/18/2020
Carlisle, Teresa	NOCE	Project Expert	Career Pathway Specialist	22	01/19/2021	02/11/2021
Carlisle, Teresa	NOCE	Project Expert	Career Pathway Specialist	22	02/22/2021	03/26/2021
Carlisle, Teresa	NOCE	Project Expert	Career Pathway Specialist	22	04/05/2021	04/08/2021
Carlisle, Teresa	NOCE	Project Expert	Career Pathway Specialist	22	04/19/2021	05/13/2021

Professional Experts
July 28, 2020

Carlisle, Teresa	NOCE	Project Expert	Career Pathway Specialist	22	05/24/2021	05/28/2021
Carlisle, Teresa	NOCE	Project Expert	Career Pathway Specialist	22	06/07/2021	06/17/2021
Carrithers, Joseph	FC	Technical Expert II	Assoc. Students & Club Council Faculty Advisor	15	07/01/2020	08/16/2020
Cintron, Nicole	FC	Project Expert	CTE Strong Workforce Project	26	08/31/2020	12/11/2020
Cobb, Tonya	CC	Technical Expert II	BFSA Black Lives Matter	10	06/08/2020	06/30/2020
Cobb, Tonya	CC	Technical Expert II	BFSA Black Lives Matter	10	07/01/2020	08/10/2020
Combs, Jennifer	FC	Technical Expert II	Curriculum Committee Chair Work	25	06/01/2020	06/30/2020
Costello, Jeanne	FC	Technical Expert II	Professional Learning Coordinator	10	07/01/2020	08/19/2020
Cruz, Saul	CC	Project Expert	Certified Athletic Trainer	26	07/15/2020	12/20/2020
Dawson, Bradley	FC	Technical Expert II	Implementation of New Safety Procedures During Covid-19	10	07/01/2020	06/30/2021
De Jesus, Roman	FC	Technical Expert II	Distance Education Division Representative	10	07/13/2020	12/15/2020
De Martino, Sarah	CC	Project Manager	eDLA , MLC Project Manager	26	07/01/2020	06/30/2021
Doman, Monica	CC	Project Manager	Online Education Resources Project Manager	40	07/29/2020	12/30/2020
Eckenrode, Adam	CC	Project Manager	eDLA, MLC Project Manager	26	07/01/2020	06/30/2021
Edwards, Arnette	FC	Technical Expert II	Distance Education Division Representative	10	07/13/2020	12/15/2020
Espinosa, Timothy	FC	Technical Expert II	Distance Education Division Representative	10	07/13/2020	12/15/2020
Farina, Juliana	NOCE	Project Expert	College Prep and HSDP Support	26	07/01/2020	12/20/2020
Farina, Juliana	NOCE	Project Expert	College Prep and HSDP Support	26	01/11/2021	04/17/2021
Feaster, Jeffery	FC	Technical Expert II	Greenhouse/Horticulture Project	10	07/01/2020	06/30/2021
Fernandez, Christopher	FC	Technical Expert II	Chemistry Online Boot Camp Coordinator – CHEM 107	10	07/01/2020	06/30/2021
Floerke, Brandon	FC	Project Manager	Hornets Tutoring Faculty Coordinator	10	07/01/2020	08/21/2020
Flores, Kassandra	FC	Project Expert	Data & Reports Specialist	26	07/20/2020	12/11/2020
Flores, Nancy	NOCE	Project Expert	NOCE Website Redesign and Analytics Development	26	07/01/2020	12/11/2020
Flores-Fegozo, Ana	FC	Project Expert	Review and Revise Schedule Documents and Software	26	07/06/2020	10/10/2020
Flores-Fregozo, Ana	FC	Project Expert	Review and Revise Schedule Documents and Software	26	11/02/2020	12/19/2020

Professional Experts
July 28, 2020

Fouquette, Danielle	FC	Technical Expert II	Accreditation Writing Lead	10	06/01/2020	06/30/2020
Fouquette, Danielle	FC	Technical Expert II	Accreditation Writing Lead	10	07/13/2020	08/19/2020
Goralski, Craig	CC	Technical Expert II	Academic Senate President	24	05/28/2020	06/30/2020
Goralski, Craig	CC	Technical Expert II	Academic Senate President	24	07/01/2020	08/19/2020
Gould, Sam	CC	Technical Expert II	SWP – Fitness And Recreation Career Pathways and Innovation	13	07/01/2020	08/22/2020
Gould, Sam	CC	Technical Expert II	HRSA HCOP grant	13	07/01/2020	08/22/2020
Graves, Gary	FC	Technical Expert II	DOD CASCADE Grant student internship/faculty externship project	20	07/01/2020	12/31/2020
Grote, Silvie	CC	Technical Expert II	HRSA HCOP Grant	10	07/01/2020	05/31/2021
Gulmesoff, Monika	NOCE	Project Coordinator	Mobility Coordinator	26	07/01/2020	09/18/2020
Gutierrez, Monica	FC	Project Expert	Promise Career Pathways – Peer Mentor	26	07/13/2020	07/24/2020
Gutierrez, Monica	FC	Project Expert	Promise Career Pathways – Peer Mentor	26	08/03/2020	08/14/2020
Gutierrez, Monica	FC	Project Expert	Promise Career Pathways – Peer Mentor	26	08/24/2020	09/11/2020
Gutierrez, Monica	FC	Project Expert	Promise Career Pathways – Peer Mentor	26	09/28/2020	10/16/2020
Gutierrez, Monica	FC	Project Expert	Promise Career Pathways – Peer Mentor	26	10/26/2020	12/18/2020
Gutierrez, Monica	FC	Project Expert	Promise Career Pathways – Peer Mentor	26	01/04/2021	02/11/2021
Gutierrez, Monica	FC	Project Expert	Promise Career Pathways – Peer Mentor	26	02/22/2021	03/19/2021
Gutierrez, Monica	FC	Project Expert	Promise Career Pathways – Peer Mentor	26	04/05/2021	04/16/2021
Gutierrez, Monica	FC	Project Expert	Promise Career Pathways – Peer Mentor	26	04/26/2021	05/11/2021
Gutierrez, Monica	FC	Project Expert	Promise Career Pathways – Peer Mentor	26	05/24/2021	06/30/2021
Gutierrez, Ruth	CC	Technical Expert II	Professional Development Co-Coordinator	40	07/06/2020	08/19/2020
Haro, Patricia	NOCE	Project Expert	Career Pathway Specialist	26	07/07/2020	08/07/2020
Haro, Patricia	NOCE	Project Expert	Career Pathway Specialist	26	07/07/2020	08/07/2020
Haro, Patricia	NOCE	Project Expert	Career Pathway Specialist	26	08/17/2020	11/20/2020
Haro, Patricia	NOCE	Project Expert	Career Pathway Specialist	26	11/30/2020	12/18/2020
Haro, Patricia	NOCE	Project Expert	Career Pathway Specialist	26	01/25/2021	02/08/2021

Professional Experts
July 28, 2020

Haro, Patricia	NOCE	Project Expert	Career Pathway Specialist	26	02/15/2021	03/12/2021
Haro, Patricia	NOCE	Project Expert	Career Pathway Specialist	26	03/22/2021	03/26/2021
Haro, Patricia	NOCE	Project Expert	Career Pathway Specialist	26	04/05/2021	04/23/2021
Haro, Patricia	NOCE	Project Expert	Career Pathway Specialist	26	05/10/2021	05/28/2021
Haro, Patricia	NOCE	Project Expert	Career Pathway Specialist	26	06/14/2021	06/30/2021
Hattabaugh, Jon M	FC	Technical Expert II	Promise Career Pathways: STEM Case Manager	6	06/16/2020	06/30/2020
Hedayati, Farzaneh	FC	Technical Expert II	Behavioral Intervention Team (BIT) – Resources Manager	26	07/01/2020	08/14/2020
Hedayati, Farzaneh	FC	Technical Expert II	Behavioral Intervention Team (BIT) – Resources Manager	26	08/24/2020	12/11/2020
Hedayati, Farzaneh	FC	Technical Expert II	Behavioral Intervention Team (BIT) – Resources Manager	26	01/25/2021	03/26/2021
Hedayati, Farzaneh	FC	Technical Expert II	Behavioral Intervention Team (BIT) – Resources Manager	26	04/05/2021	05/21/2021
Henderson, Angela	FC	Technical Expert II	Coordinator: Online Teaching Certificate Program	10	07/01/2020	06/30/2021
Henderson, Angela	FC	Technical Expert II	Distance Education Division Representative	10	07/13/2020	12/15/2020
Herman, Jenelle	CC	Technical Expert I	ESL Writing Diagnostic Pilot Project	10	07/01/2020	09/30/2020
Hill, Garet	CC	Project Manager	eDLA, MLC Project Manager	26	07/01/2020	06/30/2021
Hong, Song	NOCE	Project Coordinator	EL Civics Distance Education Curriculum Development	10	07/01/2020	08/07/2020
Howard, Donivan	CC	Technical Expert II	Black Lives Matter – BFSA	10	06/08/2020	06/30/2020
Howard, Donivan	CC	Technical Expert II	Black Lives Matter – BFSA	10	07/01/2020	08/19/2020
Hurtado, Hailie	NOCE	Project Expert	ARISE Lab Project Expert	26	07/01/2020	07/24/2020
Hurtado, Hailie	NOCE	Project Expert	ARISE Lab Project Expert	26	08/18/2020	12/18/2020
Ikeda, Nancy	FC	Technical Expert II	Provide Online/Remote Training for Math Instructors	3	07/08/2020	08/01/2020
Jackson, Donald	CC	Technical Expert II	Black Lives Matter Task Force – BFSA	10	06/08/2020	06/30/2020
Jackson, Donald	CC	Technical Expert II	Black Lives Matter – BFSA	10	07/01/2020	08/19/2020
Jo, Jeannie	CC	Technical Expert II	Distance Education Equivalency Reviewer	10	07/01/2020	07/15/2020
Johnson, Jessica	FC	Project Manager	Hornets Tutoring Manager	26	07/20/2020	11/20/2020
Johnson, Jessica	FC	Project Manager	Hornets Tutoring Manager	26	11/30/2020	12/11/2020

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Johnson, Jessica	FC	Project Manager	Hornets Tutoring Manager	26	01/11/2021	03/26/2021
Johnson, Jessica	FC	Project Manager	Hornets Tutoring Manager	26	04/05/2021	05/21/2021
Kemp, Darnell	FC	Technical Expert II	Distance Education Coordinator	10	07/13/2020	12/15/2020
Kroupa, Kaitlin	FC	Technical Expert II	Implementation of New Safety Procedures During Covid-19	10	07/01/2020	06/30/2021
Landry, Erin	CC	Technical Expert II	Black Lives Matter Task Force – BFSA	10	06/08/2020	06/30/2020
Landry, Erin	CC	Technical Expert II	Black Lives Matter Task Force – BFSA	10	07/01/2020	08/19/2020
Letcher, Annette	CC	Technical Expert II	BFSA Task Force	20	06/08/2020	06/30/2020
Letcher, Annette	CC	Technical Expert II	BFSA Task Force	20	07/01/2020	08/19/2020
Lind, Daniel	CC	Technical Expert II	BFSA Task Force	20	06/08/2020	06/30/2020
Lind, Daniel	CC	Technical Expert II	BFSA Task Force	20	07/01/2020	08/19/2020
Llanes, Jasmin	NOCE	Project Expert	Mobility Trainer	26	07/01/2020	07/31/2020
Llanes, Jasmin	NOCE	Project Expert	Mobility Trainer	26	08/31/2020	10/07/2020
Lopez, Corinna	NOCE	Technical Expert I	EL Civics planning for 2020/2021	26	07/27/2020	08/12/2020
Luangrath, Kevin	FC	Technical Expert II	Behavioral Intervention Team (BIT) – Resources Manager	26	08/01/2020	11/20/2020
Luangrath, Kevin	FC	Technical Expert II	Behavioral Intervention Team (BIT) – Resources Manager	26	12/01/2020	12/11/2020
Luangrath, Kevin	FC	Technical Expert II	Behavioral Intervention Team (BIT) – Resources Manager	26	01/18/2021	03/26/2021
Luangrath, Kevin	FC	Technical Expert II	Behavioral Intervention Team (BIT) – Resources Manager	26	04/05/2021	06/18/2021
Lynch, Candace	NOCE	Technical Expert I	ESL Course Alignment	7	03/16/2020	06/15/2020
MacGill, Kenneth	AC	Technical Expert I	Maintenance & Operations	26	07/02/2020	12/18/2020
Mahlstede, Adrian	FC	Project Coordinator	VPSS Office Website & Social Media Development	26	07/13/2020	12/04/2020
Mahlstede, Adrian	FC	Project Coordinator	VPSS Office Website & Social Media Development	26	01/25/2021	05/22/2021
Mande, Anupama	FC	Technical Expert II	Distance Education Division Representative	10	07/13/2020	12/15/2020
Mann, Cheyenne	FC	Project Expert	Professional Expert - Counseling, Internship, and Workforce	26	07/01/2020	12/19/2020
Marinello, Nicolette	CC	Project Expert	Certified Athletic Trainer	26	07/15/2020	12/20/2020
Martinez, Veronica	NOCE	Project Expert	Mobility Trainer	26	07/01/2020	10/09/2020

Professional Experts
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McClurkin, Tina	NOCE	Technical Expert II	Accreditation/SLO Co-Chair	26	07/01/2020	08/07/2020
Miller, Tania	CC	Project Manager	MLC Coordinator	26	07/06/2020	07/09/2020
Miller, Tania	CC	Project Manager	MLC Coordinator	26	07/20/2020	07/23/2020
Mills, Amelia	FC	Project Coordinator	Hornets Tutoring Mentor Coordinator	26	07/20/2020	09/04/2020
Mills, Amelia	FC	Project Coordinator	Hornets Tutoring Mentor Coordinator	26	09/09/2020	11/09/2020
Mills, Amelia	FC	Project Coordinator	Hornets Tutoring Mentor Coordinator	26	11/13/2020	11/20/2020
Mills, Amelia	FC	Project Coordinator	Hornets Tutoring Mentor Coordinator	26	11/30/2020	12/18/2020
Molnar, Peter	CC	Technical Expert II	Distance Education Equivalency Reviewer	10	07/01/2020	07/15/2020
Morvan, Laurie	CC	Project Manager	eDLA, MLC Project Manager	26	07/01/2020	06/30/2021
Moto-Mireles, Jonathan	NOCE	Project Coordinator	Workability III Coach	20	07/01/2020	10/30/2020
Neel, Ginger	NOCE	Technical Expert II	Regional Strong Workforce Work-Based Learning & Job Placement Program	26	07/07/2020	12/23/2020
Ngo, Eric	FC	Project Expert	SSSP Related Data and Research Project	26	07/01/2020	12/22/2020
Nguyen, Amanda	FC	Project Expert	SSSP Related Data and Research Project	26	07/01/2020	12/22/2020
Nguyen, Hung	FC	Project Expert	SSSP Related Data and Research Project	26	07/01/2020	12/22/2020
Nguyen, Kelly	CC	Project Manager	eDLA, MLC Project Manager	26	07/01/2020	06/30/2021
Niazi, Zyrah	FC	Project Expert	Transfer Center Assistant	26	07/20/2020	11/30/2020
Niazi, Zyrah	FC	Project Expert	Transfer Center Assistant	26	04/05/2021	06/07/2021
Niyondagara, Alice	NOCE	Technical Expert I	ESL Course Alignment	7	03/16/2020	05/15/2020
Odebunmi, Mary	CC	Technical Expert II	BFSA Task Force	20	06/08/2020	06/30/2020
Odebunmi, Mary	CC	Technical Expert II	BFSA Task Force	20	07/01/2020	08/19/2020
Oo, Jennifer	NOCE	Technical Expert II	Academic Senate President Summer Assignment	24	07/01/2020	08/07/2020
Paek, Sylvia	CC	Project Manager	eDLA, MLC Project Manager	26	07/01/2020	06/30/2021
Park, Jihyun	FC	Technical Expert I	Korean Language Curriculum Development	26	07/01/2020	08/15/2020
Partida, Francisco	CC	Project Expert	Certified Athletic Trainer	26	07/15/2020	12/20/2020
Pascua, Roland	NOCE	Technical Expert I	NOCE IT project and operational support	26	07/01/2020	03/26/2021

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Patino, Gabriela	NOCE	Project Expert	Job Coach	26	07/01/2020	08/07/2020
Peacock, Joyce	CC	Project Manager	Online Education Resources Project Manager	40	07/29/2020	12/30/2020
Perez, Roger	FC	Technical Expert II	Manager of Online Teaching Certificate Program	10	07/01/2020	06/30/2021
Porter, Deidre	CC	Technical Expert II	BFSA Task Force	20	06/08/2020	06/30/2020
Porter, Deidre	CC	Technical Expert II	BFSA Task Force	20	07/01/2020	08/19/2020
Porter, Deidre	CC	Technical Expert II	Title V Peer and Data Coach Training	40	07/23/2020	08/13/2020
Powers, Miguel	FC	Technical Expert II	Guided Pathways Planning	10	06/15/2020	06/30/2020
Ramirez, Angel	FC	Project Expert	Promise Career Pathways – Peer Mentor	26	07/20/2020	08/07/2020
Ramirez, Angel	FC	Project Expert	Promise Career Pathways – Peer Mentor	26	08/17/2020	09/25/2020
Ramirez, Angel	FC	Project Expert	Promise Career Pathways – Peer Mentor	26	10/05/2020	10/23/2020
Ramirez, Angel	FC	Project Expert	Promise Career Pathways – Peer Mentor	26	11/02/2020	11/20/2020
Ramirez, Angel	FC	Project Expert	Promise Career Pathways – Peer Mentor	26	11/30/2020	12/18/2020
Ramirez, Angel	FC	Project Expert	Promise Career Pathways – Peer Mentor	26	01/04/2021	01/22/2021
Ramirez, Angel	FC	Project Expert	Promise Career Pathways – Peer Mentor	26	02/01/2021	02/26/2021
Ramirez, Angel	FC	Project Expert	Promise Career Pathways – Peer Mentor	26	03/08/2021	03/26/2021
Ramirez, Angel	FC	Project Expert	Promise Career Pathways – Peer Mentor	26	04/05/2021	04/30/2021
Ramirez, Angel	FC	Project Expert	Promise Career Pathways – Peer Mentor	26	05/17/2021	06/30/2021
Ramos, Juan	FC	Project Expert	Promise Program	26	07/27/2020	09/11/2020
Ramos, Juan	FC	Project Expert	Promise Program	26	09/21/2020	10/09/2020
Ramos, Juan	FC	Project Expert	Promise Program	26	10/19/2020	11/13/2020
Ramos, Juan	FC	Project Expert	Promise Program	26	11/23/2020	12/18/2020
Ramos, Juan	FC	Project Expert	Promise Program	26	01/04/2021	01/29/2021
Ramos, Juan	FC	Project Expert	Promise Program	26	02/08/2021	03/12/2021
Ramos, Juan	FC	Project Expert	Promise Program	26	03/29/2021	04/16/2021
Ramos, Juan	FC	Project Expert	Promise Program	26	04/26/2021	06/18/2021

Professional Experts
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Ramos, Juan	FC	Project Expert	Promise Program	26	06/28/2021	06/30/2021
Rangel, Jacquelyn	CC	Technical Expert II	HRSA HCOP Grant	5	07/01/2020	05/31/2021
Reyna, Carla	NOCE	Project Coordinator	Workability III Coach	20	07/07/2020	08/28/2020
Rhymes, Regina	CC	Technical Expert II	Legacy Coordinator	24	06/08/2020	06/30/2020
Rhymes, Regina	CC	Technical Expert II	Legacy Coordinator	24	07/01/2020	08/19/2020
Roach, Brian	FC	Technical Expert II	DOD CASCADE Grant student internship/faculty externship project	20	07/01/2020	12/31/2020
Robertson, Alison	CC	Technical Expert I	ESL Writing Diagnostic Pilot Project	10	07/01/2020	09/30/2020
Roby, Scott	CC	Project Manager	eDLA, MLC project Manager	26	07/01/2020	06/30/2021
Sampson, Kevin	FC	Technical Expert II	Distance Education Division Representative	10	07/13/2020	12/15/2020
Sanabria, Rolando	FC	Project Manager	Educational Partnerships Contract Education/Student Equity	10	07/01/2020	06/30/2021
Sanchez Tapia, Lenine	FC	Project Expert	SSSP Related Data and Research Project	26	07/01/2020	12/22/2020
Sanchez-Landeros, Belinda	NOCE	Project Coordinator	AUHSD Pledge Coordinator	26	07/20/2020	12/20/2020
Sanchez-Landeros, Belinda	NOCE	Project Coordinator	AUHSD Pledge Coordinator	26	01/19/2021	05/14/2021
Sandoval, Miriam	FC	Project Expert	Promise Career Pathways – Peer Mentor	26	07/13/2020	07/24/2020
Sandoval, Miriam	FC	Project Expert	Promise Career Pathways – Peer Mentor	26	08/03/2020	08/14/2020
Sandoval, Miriam	FC	Project Expert	Promise Career Pathways – Peer Mentor	26	08/24/2020	09/11/2020
Sandoval, Miriam	FC	Project Expert	Promise Career Pathways – Peer Mentor	26	09/28/2020	10/16/2020
Sandoval, Miriam	FC	Project Expert	Promise Career Pathways – Peer Mentor	26	10/26/2020	12/18/2020
Sandoval, Miriam	FC	Project Expert	Promise Career Pathways – Peer Mentor	26	01/04/2021	02/11/2021
Sandoval, Miriam	FC	Project Expert	Promise Career Pathways – Peer Mentor	26	02/22/2021	03/19/2021
Sandoval, Miriam	FC	Project Expert	Promise Career Pathways – Peer Mentor	26	04/05/2021	04/16/2021
Sandoval, Miriam	FC	Project Expert	Promise Career Pathways – Peer Mentor	26	04/26/2021	05/11/2021
Sandoval, Miriam	FC	Project Expert	Promise Career Pathways – Peer Mentor	26	05/24/2021	06/30/2021
Saucedo-Daniel, Jorge	NOCE	Technical Expert II	OTC Training and Template/Worksheet Development	26	07/01/2020	08/16/2020

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Shellenbarger, Annika	FC	Project Expert	Promise Program	26	07/13/2020	07/31/2020
Shellenbarger, Annika	FC	Project Expert	Promise Program	26	08/10/2020	09/04/2020
Shellenbarger, Annika	FC	Project Expert	Promise Program	26	09/21/2020	10/16/2020
Shellenbarger, Annika	FC	Project Expert	Promise Program	26	10/26/2020	12/18/2020
Shellenbarger, Annika	FC	Project Expert	Promise Program	26	01/04/2021	01/29/2021
Shellenbarger, Annika	FC	Project Expert	Promise Program	26	02/15/2021	03/26/2021
Shellenbarger, Annika	FC	Project Expert	Promise Program	26	04/05/2021	04/30/2021
Shellenbarger, Annika	FC	Project Expert	Promise Program	26	05/10/2021	06/18/2021
Shrout, Cindy	CC	Project Manager	eDLA, MLC Project Manager	26	07/01/2020	06/30/2021
Simmons, Samantha	CC	Technical Expert I	ESL Writing Diagnostic Pilot Project	10	07/01/2020	09/30/2020
Simmons, Samantha	NOCE	Technical Expert I	ESL Course Alignment	7	03/16/2020	06/15/2020
Soukaseume, Robert	CC	Technical Expert II	Virtual Cyber Math Workshops	20	07/01/2020	08/28/2020
Ssensalo, Renee	CC	Technical Expert II	BFSA Task Force	20	06/08/2020	06/30/2020
Ssensalo, Renee	CC	Technical Expert II	BFSA Task Force	20	07/01/2020	08/19/2020
Stackhouse, Daniel	NOCE	Technical Expert I	Distance Education addenda for online courses	6	07/10/2020	08/12/2020
Stanojkovic, Ivan	NOCE	Project Coordinator	DSS California Adult Education Program (CAEP)	26	07/01/2020	08/14/2020
Stiemke, Kimberly	NOCE	Technical Expert I	Emergency Curriculum work due to COVID-19	26	07/01/2020	08/12/2020
Stivers, Matthew	NOCE	Technical Expert I	Distance Education addenda for online courses	10	07/10/2020	08/12/2020
Surowski, Peter	FC	Technical Expert II	Strong Workforce Website Development/Maintenance	8	07/06/2020	08/14/2020
Tarleton, Heather	CC	Technical Expert II	HRSA HCOP grant	5	09/15/2020	05/15/2021
Taylor, Matthew	FC	Technical Expert II	Guided Pathways Planning	10	06/15/2020	06/30/2020
Thompson, Miranda	CC	Project Manager	MLC Coordinator	26	07/01/2020	07/02/2020

Professional Experts
July 28, 2020

Thompson, Miranda	CC	Project Manager	MLC Coordinator	26	07/13/2020	07/16/2020
Thompson, Miranda	CC	Project Manager	MLC Coordinator	26	07/27/2020	07/30/2020
Torres, Denise	CC	Project Expert	Maxient Professional Expert	15	07/07/2020	11/07/2020
Tran, Boa	CC	Project Expert	Strong Workforce CTE Marketing/Branding	26	07/20/2020	12/31/2020
Tran, Hoa	CC	Project Manager	eDLA, MLC Project Manager	26	07/01/2020	06/30/2021
Trevino, Joseph	CC	Project Manager	eDLA, MLC Project Manager	26	07/01/2020	06/30/2021
Truong, Pryscilla	CC	Project Coordinator	Charger Experience Program Coordinator	26	07/09/2020	07/31/2020
Valdovinos, Melisa	FC	Project Expert	Grads To Be Program Assistant	26	08/03/2020	12/14/2020
Valdovinos, Melisa	FC	Project Expert	Grads To Be Program Assistant	26	01/11/2021	03/26/2021
Valdovinos, Melisa	FC	Project Expert	Grads To Be Program Assistant	26	04/04/2021	05/31/2021
Vandervort, Kimberly	FC	Technical Expert II	Coordinator: Online Teaching Certificate Program	10	07/01/2020	06/30/2021
Vanherk, Tracy	CC	Technical Expert II	Testing KIN 235 students for full Summer Red Cross Certifications	3	07/18/2020	07/28/2020
Vazquez, Rosa	NOCE	Project Expert	Job Coach	26	07/20/2020	08/07/2020
Vazquez, Rosa	NOCE	Project Expert	Job Coach	26	08/17/2020	11/23/2020
Velasco, Cassandra	CC	Project Manager	ESC Coordinator	26	07/01/2020	07/12/2020
Vilchis, Rosemary	FC	Project Expert	Organize New Student Orientations/Center Promotion	26	07/06/2020	11/14/2020
Vilchis, Rosemary	FC	Project Expert	Organize New Student Orientations/Center Promotion	26	11/30/2020	12/19/2020
Vilchis, Rosemary	FC	Project Expert	Organize New Student Orientations/Center Promotion	26	01/11/2021	02/13/2021
Vilchis, Rosemary	FC	Project Expert	Organize New Student Orientations/Center Promotion	26	02/22/2021	03/20/2021
Vilchis, Rosemary	FC	Project Expert	Organize New Student Orientations/Center Promotion	26	04/26/2021	05/08/2021
Vilchis, Rosemary	FC	Project Expert	Organize New Student Orientations/Center Promotion	26	05/17/2021	05/22/2021
Vilchis, Rosemary	FC	Project Expert	Organize New Student Orientations/Center Promotion	26	05/31/2021	06/12/2021
Voet, Courtnie	NOCE	Project Coordinator	DSS Project Coordinator	26	07/08/2020	09/25/2020
Wada, Kathryn	CC	Technical Expert I	ESL Writing Diagnostic Pilot Project	10	07/01/2020	09/30/2020
Zarske, Cindy	FC	Technical Expert II	Provide Online/Remote Training for Math Instructors	3	07/08/2020	08/01/2020

Professional Experts
July 28, 2020

NOCE TUITION PROGRAMS

Name	Salary	Trimester	Max Permitted Hours per Week
Austin, Lance	Tuition	Summer	26
Casullo Burnes, Lisa	Tuition	Summer	26
Gagne, Patrick	Tuition	Summer	26
Gandhi, Manish	Tuition	Summer	26
Knighton, Sandra	Tuition	Summer	26
Kuruppu, Maduka	Tuition	Summer	26
Mattoon, Susan	Tuition	Summer	26
Ortega, Marilu	Tuition	Summer	26
Paradiso, Joseph	Tuition	Summer	26
Weidman, Candace	Tuition	Summer	26
Zapata, Rodrigo	Tuition	Summer	26

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: January 28, 2020 Resolution _____
Information _____
SUBJECT: Hourly Personnel Enclosure(s) X

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.d.1

Item No.

Hourly Personnel
July 28, 2020

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Acosta, Carolina	NOCE	Technical – Assist with High School Equivalency GED Program	07/01/20	08/07/20	TE A 1
Acosta, Carolina	NOCE	Technical – Assist with High School Equivalency GED Program	07/17/20	06/30/21	TE A 2
Aly, Mireya	CC	Technical - Assist with Cranium Café	07/01/20	08/31/20	TE A 1
Amarillas, Cindy	FC	Technical - Remote outreach for the Promise High School recruitment	07/29/20	10/28/20	TE A 2
Amarillas, Cindy	FC	Technical - Remote outreach for the Promise High School recruitment	01/04/21	04/05/21	TE A 2
Arata, Maycoll	CC	Technical - Assist with Cranium Café	07/01/20	08/31/20	TE A 1
Awadallah, Raed	CC	Technical - Assist with Dual Enrollment and Cyber Patriot programs	07/29/20	10/28/20	TE A 4
Awadallah, Raed	CC	Technical - Assist with Dual Enrollment and Cyber Patriot programs	01/11/21	04/09/21	TE A 4
Azizi, Tina	CC	Technical - Assist with Cranium Café	07/01/20	08/31/20	TE A 1
Bersumian, Haylee	CC	Technical - Assist with social media and workshops for future students	07/01/20	08/31/20	TE A 1
Bomar, Katelyn	CC	Technical - Assist with social media and workshops for future students	07/01/20	08/31/20	TE A 1
Dalusung, Francis	CC	Technical - Assist with Cranium Café	07/01/20	08/31/20	TE A 1
Del Castillo, Sean	CC	Technical - Assist with social media and workshops for future students	07/01/20	08/31/20	TE A 1
Escobar, William	FC	Technical - Assist the Student Activities Office remotely	07/29/20	08/21/20	TE A 1
Ferinac, Isabella	CC	Technical - Assist with social media and workshops for future students	07/01/20	08/31/20	TE A 1
Filopos, Rafiq	CC	Technical - Assist with Cranium Café	07/01/20	08/31/20	TE A 1
Garcia, Alex	CC	Technical - Assist with Cranium Café	07/01/20	08/31/20	TE A 1
Garciamayan, Alberto	CC	Technical - Assist with Cranium Café	07/01/20	08/31/20	TE A 1
Gonzalez-Solis, V.	CC	Technical - Assist with Dual Enrollment and Cyber Patriot programs	07/29/20	10/28/20	TE A 4
Gonzalez-Solis, V.	CC	Technical - Assist with Dual Enrollment and Cyber Patriot programs	01/11/21	04/09/21	TE A 4
Huett, Ryan	CC	Technical - Assist with Dual Enrollment and Cyber Patriot programs	07/29/20	10/28/20	TE A 4
Huett, Ryan	CC	Technical - Assist with Dual Enrollment and Cyber Patriot programs	01/11/21	04/09/21	TE A 4
Juarez, Lizbeth	NOCE	Technical – Assist with ESL Program	07/01/20	09/30/20	TE B 4
Lopez, Karina	CC	Technical - Assist with Dual Enrollment and Cyber Patriot programs	07/29/20	10/28/20	TE B 3
Lopez, Karina	CC	Technical - Assist with Dual Enrollment and Cyber Patriot programs	01/11/21	04/09/21	TE B 3

Hourly Personnel
July 28, 2020

Macasohot, Michaela	CC	Technical - Assist with Cranium Café	07/01/20	08/31/20	TE A 1
Martinez, Randi	CC	Paraprof - Athletic Program Assistant - Women's Intercollegiate Soccer	07/29/20	03/31/21	TE I 4
Naber, Bellar	FC	Technical - Assist the Student Activities Office remotely	07/29/20	08/15/20	TE A 1
Neil, Hanson	FC	Technical - Assist the Ant Project for Natural Sciences	07/29/20	06/30/21	TE A 1
Nguyen , Bill	CC	Technical - Assist with social media and workshops for future students	07/01/20	08/31/20	TE A 1
Ortiz, Emily	CC	Technical - Assist with Dual Enrollment and Cyber Patriot programs	07/29/20	10/28/20	TE A 4
Ortiz, Emily	CC	Technical - Assist with Dual Enrollment and Cyber Patriot programs	01/11/21	04/09/21	TE A 4
Perea, Marcelino	CC	Technical - Assist with social media and workshops for future students	07/01/20	08/31/20	TE A 1
Perez, Emilee	FC	Technical - Assist with the campus Bookstore	07/29/20	10/09/20	TE A 1
Pleasant, Mariah	CC	Technical - Assist with Cranium Café	07/01/20	08/31/20	TE A 1
Suleiman, Jude	CC	Technical - Assist with social media and workshops for future students	07/01/20	08/31/20	TE A 1
Tieu, Vivian	CC	Technical - Assist with social media and workshops for future students	07/01/20	08/31/20	TE A 1
Torres, Diane	CC	Technical - Assist with Cranium Café	07/01/20	08/31/20	TE A 1

Professional Medical Employees

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Chavez-Camacho, K.	CC	Medical - Health Services Specialist (RN) for campus Health Center	08/01/20	06/30/21	ME A 4

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Castaneda, Iran	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Chavez Escobedo, E.	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Naveed, Urooj	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Albassaleh, Mona	NOCE	Direct Instr Support – Tutor for ESL	07/01/20	09/30/21	TE A 3
Abila, Alexis	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Aguilera-Olmos, Arlin	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1

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Alcaraz, Carolina	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
An, Sangjoon	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Arredondo, Roberto	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Arriaga, Eileen	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Arya, Simren	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Aure, Kylie	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Balin, Alex	CC	Direct Instr Support - Tutor in the Learning Resource Center	08/24/20	06/30/21	TE B 1
Bansal, Virah	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Banuelos, Javier	CC	Direct Instr Support - Tutor in the Math Learning Center	08/24/20	06/30/21	TE B 1
Barrantes, Brooke	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 3
Ben-Yisrael, C.	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Bewli, Bewli	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Bharucha, Mahnur	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 3
Bonace, Patrick	CC	Direct Instr Support - Tutor in the Learning Resource Center	08/24/20	06/30/21	TE A 4
Botros, Joy	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Bounacdary, Laylah	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Brandon, Shane	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 3
Brewster, Sheree	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Brezoi, Andrea	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Brito, Giselle	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Burley, Aislinn	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Carias, Evelyn	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Carrera, Yui	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Casey, Aubrey Kiqiang	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Cashin, Erin	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Castaneda, Ariel	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Castelan, Juan	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Castillo, Oscar	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2

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Castorena, Raymond	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Ceballo, Kimberly	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Ceja, Joseph	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Cenora, Jessica	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Chavarin, Jesse	CC	Direct Instr Support - Tutor in the Math Learning Center	08/24/20	06/30/21	TE B 2
Choi, Joseph	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Contreras, Zindy	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 3
Cordero Villalta, Edwin	CC	Direct Instr Support - Tutor in the English Success Center	08/24/20	06/30/21	TE A 3
Cortes, Carolina	CC	Direct Instr Support - Tutor in the Math Learning Center	08/24/20	06/30/21	TE A 3
Costoulas, Aristotelis	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Cruz, Stephanie	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Dajani, Omar	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Dang, Anh	CC	Direct Instr Support - Tutor in the Learning Resource Center	08/24/20	06/30/21	TE A 4
Davis, Brandye	CC	Direct Instr Support - Tutor in the Learning Resource Center	08/24/20	06/30/21	TE B 2
Delgado, Melodie	CC	Direct Instr Support - Tutor in the English Success Center	08/24/20	06/30/21	TE A 3
Doan, Johnny	CC	Direct Instr Support - Tutor in the Learning Resource Center	08/24/20	06/30/21	TE A 4
Dreyer, Kaleigh	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Duchesneau, Kayla	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 3
Duong, Vincent	CC	Direct Instr Support - Tutor in the Learning Resource Center	08/24/20	06/30/21	TE B 2
Escoto Garcia, Mariana	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Estrada, Holly	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Fernando, Sofia Anne	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Ferraro, Gabriella	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Fouts, Ciara	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Frank, Sam	CC	Direct Instr Support - Tutor in the Learning Resource Center	08/24/20	06/30/21	TE A 4
Galindo, Stephanie	CC	Direct Instr Support - Tutor in the English Success Center	08/24/20	06/30/21	TE A 3
Galvez, Berenice	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 3
Gamboa, Tatiana	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1

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Garcia, Arlene	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Garcia-Espino, Batseba	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Gomez, Victor	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 3
Gonzalez Hurtado, A.	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Gonzalez, Angela	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Gonzalez, Angela	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Gonzalez, Monica	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Goodman, Hannah	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Hamm, Aidan	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Hasan, Rua	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
He, Jaiden Jiatian	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Hernandez, Adam	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Hernandez, Karina	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Hernandez, Kristopher	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Hernandez, Carolina	CC	Direct Instr Support - Tutor in the English Success Center	08/24/20	06/30/21	TE B 1
Herrera, Alexis	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Hill, Madyson	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Hoang, Nam	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Hsueh, Diana	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Hue, Vinh	CC	Direct Instr Support - Tutor in the Learning Resource Center	08/24/20	06/30/21	TE B 1
Huynh, David	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Jang, Angela	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Jin, Heeoh	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Johnson, Kyle	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Jorda, Anna	CC	Direct Instr Support - Tutor in the English Success Center	08/24/20	06/30/21	TE B 2
Kamper, Alexis	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Kang, Kristi Megan	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Karina, Soto	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1

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Kejejyan, Harut	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Khant, Aung	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Kim, Matt Minjae	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Kintzle, Samantha	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Krieg, Brandon	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 3
Kugelman, Tayler	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Labra, Yulissa	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Lalunio, Lee	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Lambert, Jessica	CC	Direct Instr Support - Tutor in the Learning Resource Center	08/24/20	06/30/21	TE A 4
Lanham, Julia	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Lanphar, Christopher	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 3
Le, Hieu Ngoc Anh	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Le, Hieu Ngoc Anh	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Le, Manh	CC	Direct Instr Support - Tutor in the Math Learning Center	08/24/20	06/30/21	TE A 3
Lee, Jake	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Lemieux, Sarah	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Lucero, Chris	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 3
Macias, Mimi Teresa	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Maehara, Lani	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Magboo, Tim	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Maki, Mohammed	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/20	07/31/20	TE A 4
Maki, Mohammed	CC	Direct Instr Support - Tutor in the Learning Resource Center	08/24/20	06/30/21	TE B 2
Martin, Mason Jenna	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Martinez, Jennave	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Martinez, Krystal	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
McCluskie, Tabitha	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
McGuire, Ruth	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Mckechnie, Anne	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1

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McKowan, Chante	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Meade, Robert	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Meza, Arianna	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Meza, Jonathan	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Miller, Hannah	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Milliken, Tyler	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Mitchell, Kaley	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Montoya, Andrea	CC	Direct Instr Support - Tutor in the English Success Center	08/24/20	06/30/21	TE A 4
Moore, Thomas	CC	Direct Instr Support - Tutor in the English Success Center	08/24/20	06/30/21	TE B 2
Moreida, Allessa	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Moshi, Robert	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 3
Murillo, Felicia	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Nava, Emily	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Nava, Jasmin	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Naveed, Urooj	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Nguyen Anh	CC	Direct Instr Support - Tutor in the Math Learning Center	08/24/20	06/30/21	TE A 4
Nguyen, Cindy	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Noonan, Bryan	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Ochoa, Judith	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Olimberio, Kathryn	CC	Direct Instr Support - Tutor in the English Success Center	07/01/20	07/31/20	TE A 2
Olimberio, Kathryn	CC	Direct Instr Support - Tutor in the English Success Center	08/24/20	06/30/21	TE A 4
Oliver, Lizzy	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Ong, Jeanette	CC	Direct Instr Support - Tutor in the Learning Resource Center	08/24/20	06/30/21	TE B 1
Ordaz, Natalia	CC	Direct Instr Support - Tutor in the English Success Center	08/24/20	06/30/21	TE A 4
Oropeza, Edward	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Ortega, Frank	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Ortega, Matthew	CC	Direct Instr Support - Tutor in the Learning Resource Center	08/24/20	06/30/21	TE A 4
Ortiz, John	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1

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Padron, Nick	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Paiste, Josephine	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Pena, Evelyn	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Pham, Nhi	CC	Direct Instr Support - Tutor in the Math Learning Center	07/01/20	07/31/20	TE A 2
Pham, Nhi	CC	Direct Instr Support - Tutor in the Math Learning Center	08/24/20	06/30/21	TE A 4
Pineda, Jorel	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Ramirez, Leonardo	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Ramirez, Robert	CC	Direct Instr Support - Tutor in the Math Learning Center	08/24/20	06/30/21	TE A 4
Rankin, Riley	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Richter, Angela	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Rifcky Jabbar, H.	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Roberto Arredondo, R.	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Robles, Raymond	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Rodriguez, Alyssa	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Rogers, Joseph	CC	Direct Instr Support - Tutor in the English Success Center	08/24/20	06/30/21	TE A 4
Rogness, Jessica	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Rouly, Kyle James	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Salvatierra, Natasha	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Samuel Phillips, C.	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Sanchez , TJ	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Sanchez, Laura	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Schwenke, Karen	CC	Direct Instr Support - Tutor in the English Success Center	08/24/20	06/30/21	TE B 2
Scott, Joshua	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Serna, Daisy	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Serna, Laura	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Shen, Shulin	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Singh, Sabina	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Sorensen, Catherine	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1

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Soto, Jake	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Stonehenge, Marci	CC	Direct Instr Support - Tutor in the Math Learning Center	07/01/20	07/31/20	TE A 4
Stonehenge, Marci	CC	Direct Instr Support - Tutor in the Math Learning Center	08/24/20	06/30/21	TE B 2
Swenson, Daniel	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Tangunan, Kaitlyn	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Tawakuly, Melika	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Teutla, Tiara	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Thow, Andric	CC	Direct Instr Support - Tutor in the Learning Resource Center	08/24/20	06/30/21	TE B 2
Tillett, Bertram	NOCE	Direct Instr Support – Tutor for High School Equivalency GED Program	07/01/20	08/07/20	TE A 2
Tillett, Bertram	NOCE	Direct Instr Support – Tutor for High School Equivalency GED Program	08/17/20	06/30/21	TE A 2
Tomlinson, Drea	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 3
Torres, Sergio	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Tran, Thi Hong	CC	Direct Instr Support - Tutor in the English Success Center	08/24/20	06/30/21	TE A 4
Tran, Thien	CC	Direct Instr Support - Tutor in the Math Learning Center	08/24/20	06/30/21	TE A 3
Trinh, Tracy	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Truong, Annabelle	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Truong, Vinh	CC	Direct Instr Support - Tutor in the Math Learning Center	08/24/20	06/30/21	TE B 1
Valle, Elsi	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Van Amburgh, Cody	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 3
Van Ginkel, Austin	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Vaucher, Heidi	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Vega, Alex	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Villa, Lissette	CC	Direct Instr Support - Tutor in the Math Learning Center	07/01/20	07/31/20	TE A 2
Villareal, Ryan	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Villegas, Nicole	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Volz, Robert	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Walker, Nicholas	CC	Direct Instr Support - Tutor in the English Success Center	08/24/20	06/30/21	TE B 1
Weil, Johnny	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 3

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Wettgen, Joseph	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Woods, Megan	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 3
Yada, Michael	CC	Direct Instr Support - Tutor in the Learning Resource Center	08/24/20	06/30/21	TE B 1
Yamamoto, Airi	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Younis, Malath	NOCE	Direct Instr Support - Tutor for Anaheim Learning Center	07/01/20	06/30/21	TE A 2
Yousefnejad, Arshin	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 1
Yungman, Hannah	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2
Zapata, Hannah	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/12/20	06/30/21	TE A 2

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Alcaraz, Ashley	CC	Technical - Substitute for Classified employee on leave	06/24/20	06/30/20	TE B 3
Alcaraz, Ashley	CC	Technical - Substitute for Classified employee on leave	07/01/20	10/30/20	TE B 3
Gilbert, Melissa	CC	Technical - Substitute for Classified employee on leave	06/24/20	06/30/20	TE B 3
Gilbert, Melissa	CC	Technical - Substitute for Classified employee on leave	07/01/20	10/30/20	TE B 3
Sanchez, Elizabeth	CC	Technical - Substitute for Classified employee on leave	07/01/20	12/23/20	TE A 3
Sanchez, Fernando	CC	Technical - Substitute for Classified employee on leave	07/01/20	12/23/20	TE A 2

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Hughes, Jazmine	CC	Work Study Student - Assist in EOPS Office	08/17/20	06/15/21	TE A 1
Masilungan, Marcelo	CC	Work Study Student - Assist in Financial Aid Office	07/01/20	06/30/21	TE A 1
Nguyen, Thi	CC	Work Study Student - Assist in EOPS Office	08/17/20	06/15/21	TE A 1
Nguyen, Van	CC	Work Study Student - Assist in EOPS Office	08/17/20	06/15/21	TE A 1
Romero, Diego	CC	Full-time Student - Assist in DSS Office	08/24/20	06/30/21	TE A 4
Thompson, Lia	CC	Full-time Student - Tutor in the Learning Resource Center	08/24/20	06/30/21	TE A 4

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: January 28, 2020
SUBJECT: Volunteers

Action X
Resolution _____
Information _____
Enclosure(s) X

BACKGROUND: The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.e.1

Item No.

Volunteer Personnel
July 28, 2020

Name	Site	Program	Begin	End
Adem, Kamilia	CC	Intern - Dual Enrollment/CIS Division	07/29/2020	12/18/2020
Anderson, Jake	FC	Veterans Administration Work Study	07/01/2020	12/23/2020
Bruhl, David	CC	Intern - Dual Enrollment/CIS Division	07/29/2020	12/18/2020
Chin, Nathan	FC	Veterans Administration Work Study	07/01/2020	12/23/2020
Doyel, Roy	FC	Veterans Administration Work Study	07/01/2020	12/23/2020
Kim, Robyn	CC	Intern - Dual Enrollment/CIS Division	07/29/2020	12/18/2020
Kubinski, Nathan	FC	Veterans Administration Work Study	07/01/2020	12/23/2020
Mahaffey, Travis	FC	Veterans Administration Work Study	07/01/2020	12/23/2020
Martinez, Cristina	CC	Intern - Dual Enrollment/ CIS Division	07/29/2020	12/18/2020
McManus, Joshua	FC	Veterans Administration Work Study	07/01/2020	12/23/2020
Mendivel, Samantha	FC	Veterans Administration Work Study	07/01/2020	12/23/2020
Robles, David	FC	Veterans Administration Work Study	07/01/2020	12/23/2020
Solis, Omar	CC	Physical Ed. Kinesiology Men's Soccer	07/29/2020	06/30/2021
Vidal, Cybil	CC	Intern - Dual Enrollment/CIS Division	07/29/2020	12/18/2020
Wang, Samantha	CC	Intern - Dual Enrollment/CIS Division	07/29/2020	12/18/2020

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution _____
DATE: July 28, 2020 Information _____
Enclosure(s) X
SUBJECT: Negotiated Tentative Agreement Between
CSEA and its Chapter #167 and the District

BACKGROUND: CSEA and its Chapter #167 and the District have reached an agreement with respect to negotiations for the 2019-2020 fiscal year. The Agreement provides for modifications to Articles 3 - CHECK OFF AND ORGANIZATIONAL SECURITY and 19 - UNIT MEMBER EVALUATION. The CSEA membership has ratified the Agreement.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: This item is in compliance with Board Policy and Administrative Procedure 2610, Presentation of Initial Collective Bargaining Proposals.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Tentative Agreement with respect to negotiations for the 2019-2020 fiscal year, inclusive of all terms and conditions specified in the written Tentative Agreements between CSEA and its Chapter #167 and the District, be approved.

Irma Ramos

Recommended by

Approved for Submittal

5.f

Item No.

**Tentative Agreement
Between
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
TO THE
California School Employees Association and Its Chapter 167
June 8, 2020**

This Tentative Agreement is entered into by and between the North Orange County Community College District ("NOCCCD") and California School Employees Association and its Chapter 167 ("CSEA"). NOCCCD and CSEA may be referred to herein as "Party" or collectively as "Parties."

Any issue, subject, or matter discussed by the District and CSEA during negotiations over the 2019-2020 bargaining proposals not contained in this document shall be considered withdrawn by the party presenting it. Any "oral agreement" or "understanding" not reflected in writing herein shall have no force or effect.

NOW, THEREFORE, the Parties hereto agree as follows:

The provisions of this agreement, if ratified by CSEA membership and adopted by the Board of Trustees, shall constitute the complete and final settlement and obligation of the parties with respect to negotiations for the 2019-2020 fiscal year are closed.

ARTICLE 3

**CHECK OFF AND ORGANIZATIONAL
SECURITY**

Article 3 Organizational Security shall remain unchanged except for the following amendment(s):

3.1 Check Off: CSEA shall have the sole and exclusive right to have membership dues, initiation, and ~~member~~ ~~service~~ fees deducted for Unit Members who are CSEA members by the District. The District shall, upon appropriate written authorization from any Unit Member, deduct and make appropriate remittance for insurance premiums, credit union payments, charitable donations, and other plans or programs jointly approved by CSEA and the District. The District shall pay to the designated payee, within a reasonable amount of time, all sums so deducted.

3.2 Dues Deduction

~~3.2.1~~ The District shall deduct in accordance with the current CSEA dues and

~~current service fee schedule, dues from the wages of all Unit Members who are members of CSEA on the date of the execution of this Agreement, and who have submitted a dues authorization form. to the District.~~

3.2.2 The District shall deduct the initiation fee and dues in accordance with the dues and service fee schedule, from the wages of all Unit Members who, ~~after the date of execution of this Agreement~~ become members of CSEA and submit to the District a dues authorization form.

3.2.3 **The District shall immediately refer all unit member requests to cancel membership to the CSEA Labor Relations Representative.** ~~The District shall immediately notify CSEA if any Unit Member revokes a dues authorization.~~

~~3.2.3~~ • **3.2.3.1 The District shall rely on information provided by CSEA staff regarding the cancellation of membership. CSEA staff shall confirm all membership dues cancellations in writing to the District Payroll Department within (30) days of notification by the unit member's notice of cancellation of CSEA membership or as soon as practicable. Payroll adjustments shall occur within the following pay period or within thirty (30) days of notification from CSEA.**

~~3.3~~ Service Fee

~~3.3.1 Each Unit Member shall contribute equally toward the cost of administration of this Agreement by CSEA and for the representation of Unit Members by CSEA.~~

~~3.3.2 Unit Members who are not members of CSEA on the effective date of this Agreement and Unit Members who hereafter come into the bargaining unit shall, either within twenty (20) working days of the date of this Agreement or their employment, apply for membership and execute an authorization for dues deduction on a form provided by CSEA, or in the alternative, the Unit Members not applying for membership in CSEA, shall submit to CSEA the service fees or authorize the District, on form provided by the District, to deduct from their salaries service fees.~~

~~3.3.3 In the event any Unit Member shall fail to tender periodic dues or service fees, CSEA shall give notice in writing to the District requesting the discharge of such Unit Member. The District shall notify the Unit Member~~

~~of the receipt of such letter, and if the Unit Member shall not tender the dues or service fee within five (5) working days after service of notice on the District, the District shall be required to discharge the Unit Member. Such discharged Unit Member shall not be reemployed until the District has been notified in writing by CSEA that the discharged Unit Member has become a member in good standing or executed a written authorization for the deduction of a service fee as provided in section 3.3.2 of this Article, except as provided in section 3.4.~~

~~3.4 Religious Objection: If a Unit Member belongs to a recognized religious sect which does not permit its members to pay a service fee to any employee organization, such Unit Member shall submit to the District an amount equal to the service fee or authorize the District, on forms provided by the District, to deduct from the Unit Member's salary an amount equal to the service fee. Any amounts so derived shall be divided equally between the Cypress College Foundation and the Fullerton College Foundation. CSEA shall establish internal procedures for resolving religious objection issues. It shall be the sole responsibility of CSEA to resolve such issues.~~

3.3 Hold Harmless Clause: CSEA shall indemnify, defend, and hold the District harmless from any and all claims, demands, suits, or any other action arising out of the check-off and organizational security provisions contained herein. **The parties each agree to cooperate with each other and to promptly furnish any information needed by the other party to respond to any and all claims, costs, demands, suits or any other action arising from the implementation of the provisions of this Article.** It is the expressed intent of the parties that any dispute or claim by a Unit Member arising under the provisions of this Article shall be specifically excluded from the grievance procedures in Article 22 of this Agreement.

ARTICLE 19

UNIT MEMBER EVALUATION

ARTICLE 19 Unit Member Evaluation, shall remain unchanged except for the following amendment(s):

19.1 Evaluation of Permanent Unit Members

19.1.1 Purpose of Evaluation:

19.1.1.1 The purpose of the evaluation process for permanent Unit Members is to strengthen communication between the Unit Member and the Immediate Management Supervisor **and provide constructive feedback by** in working together to successfully **identify and** fulfill work-related goals by providing a useful and substantive assessment of performance, recognition and acknowledgment of good performance, and enhancement of performance by identification of areas needing improvement **to strengthen the employee's performance.**

19.1.1.2 It is the intent of the parties that evaluations are to be conducted in a supportive, collegial and nonpunitive manner. **The performance evaluation shall be based on job related criteria and workplace behavior, which shall include input from the Unit Member, direct observation, and related to the Unit Member's job classification.**

19.1.2 Frequency of Evaluation

All permanent Unit Members shall be evaluated once every two (2) fiscal years, as scheduled by the District. The evaluation shall be made upon the Performance Evaluation Form **either on paper/electronic platform** for Permanent Unit Members (Appendix H). Except where prescribed, time lines for accomplishing evaluation procedures may be established such that the evaluation process is completed within the fiscal year for which the evaluation is scheduled.

19.1.3 Evaluation Procedure

19.1.3.1 Notification of Evaluation

19.1.3.1.1 During the fiscal year in which the evaluation is to occur, the Immediate Management Supervisor will provide Unit Members to be evaluated with and evaluation packet consisting of the following:

19.1.3.1.1.1 instructions which outline the evaluation process;

19.1.3.1.1.2 copy of the Performance Evaluation Form; **to**

**be completed by the unit member
as their self-evaluation prior to
the evaluation conference:**

19.1.3.1.1.3 notification of the date, time, and place of the evaluation conference between the Unit Member and the Immediate Management Supervisor.

19.1.3.1.2 Notification will be provided to the Unit Member **as soon as practicable, but** at least five ~~(5)~~ **seven (7)** working days prior to the date of the evaluation conference.

19.1.3.1.3 The Unit Member will complete a self-evaluation prior to the evaluation conference. The Unit Member shall submit the self-evaluation to their Immediate Management Supervisor at least two (2) business days prior to the evaluation conference. The unit member may waive the opportunity of completing the self-evaluation by checking the appropriate box and signing Section VI on the self-evaluation form and submitting it to their Immediate Management Supervisor at least two (2) days prior to the evaluation conference.

19.1.3.1.4. Prior to the evaluation conference, the Immediate Management Supervisor will complete a preliminary evaluation on the Performance Evaluation Form **and the Unit Member shall complete a self-evaluation or waive the opportunity as stated in Article 19.1.3.1.3.** In formulating the preliminary evaluation, the Immediate Management Supervisor will consider information provided by supervising bargaining Unit Members and/or supervising faculty members.

19.1.3.1.2 Notification will be provided to the Unit member at least five (5) working days prior to the date of the evaluation conference.

19.1.1.1 19.1.3.2 Evaluation Conference

~~19.1.1.1.1 Prior to the evaluation conference, the Immediate Management Supervisor will complete a preliminary evaluation on the Performance Evaluation Form. In formulating the preliminary evaluation, the Immediate Management Supervisor will consider information provided by supervising bargaining Unit Members and/or supervising faculty members.~~

19.1.3.2.2 The Immediate Management Supervisor shall conduct an evaluation conference with the Unit Member to discuss **both** the preliminary evaluation **and the unit member's self-evaluation**. During the evaluation conference, the Immediate Management Supervisor and the Unit Member may identify potential changes in the emphasis of duties which may serve as the basis for the next evaluation.

~~19.1.3.2.3 The Unit Member may provide, not later than ten (10) working days after the evaluation conference, information which may bear upon the evaluation to be used by the Immediate Management Supervisor in formulating the final evaluation.~~

19.1.1.2 Preparation of Final Performance Evaluation Form

19.1.1.2.1 After the evaluation conference, the Immediate Management Supervisor shall prepare a final written evaluation utilizing the Performance Evaluation Form. In formulating the final evaluation, the Immediate Management Supervisor will consider information provided by the Unit Member.

19.1.1.2.2 The final Performance Evaluation Form should address each performance standard, as appropriate, outline areas of strength and include recommendations for improvement, if warranted.

19.1.1.2.2.1 Where a “**C**” rating is indicated for any performance standard, recommendations for improvement must be entered in PART II of the Performance Evaluation Form.
Recommendations for improvement shall

address the performance standards and shall include the following:

19.1.3.3.2.1.1 definition of the area needing improvement;

19.1.3.3.2.1.2 time line for addressing the recommendations;

19.1.3.3.2.1.3 criteria for determining satisfactory performance.

19.1.1.2.3 The final Performance Evaluation Form shall also include the following:

19.1.1.2.3.1 An assessment of the Unit Member's progress in addressing any recommendations for improvement in conjunction with unsatisfactory ratings from the previous evaluation;

19.1.1.2.3.2 Potential changes in the emphasis of duties which may serve as the basis for the next evaluation, which shall be entered in PART III of the Performance Evaluation Form.

19.1.1.2.4 The completed final Performance Evaluation Form shall be forwarded to the Unit Member for review and signature.

19.1.1.3 Evaluation Response

19.1.1.3.1 Within ten (10) working days of receipt of the final Performance Evaluation Form, the Unit Member shall sign the form as an acknowledgment that the Unit Member has been apprised of the content of the evaluation and return the Performance Evaluation Report Form to the Immediate Management Supervisor. The Unit Member's signature shall not necessarily imply agreement with the content thereof.

19.1.1.3.2 The Unit Member may respond to the Immediate Management Supervisor's assessment by completing PART IV of the Performance Evaluation Form. The Unit Member may attach additional pages as necessary **not to exceed five (5) pages.**

~~19.1.1.3.3~~ The Unit Member may request a review of the evaluation, as provided in section 19.1.4, of any unsatisfactory ratings, including negative comments pertaining to the unsatisfactory rating, by completing the appropriate section in PART V of the Performance Evaluation Form.

~~19.1.4~~ Appeal of Evaluation

~~19.1.4.1~~ If the Unit Member requests a review of the evaluation as provided in section 19.1.3.4.3, the next level administrator will schedule a meeting with the Unit Member and the Immediate Management Supervisor to review the evaluation. The Unit Member may contact CSEA for appointment of a representative who may be present at the meeting. If the Unit Member elects to have CSEA representation, the next level administrator will coordinate the scheduling of the meeting with CSEA. Within twenty (20) working days of the conclusion of the meeting, the next level administrator will provide the Unit Member with a written response.

~~19.1.4.2~~ If not satisfied with the response by the next level administrator, the Unit Member may request a review by the Vice Chancellor of Human Resources or designee. Such request must be submitted within fifteen (15) working days of the Unit Member's receipt of the response by the next level administrator. The decision of the Vice Chancellor or designee shall be final.

~~19.1.4.3~~ Comments, assessments, performance standard ratings and conclusions included in the current evaluation which are based on the Unit Member's prior evaluation shall not be subject to review or appeal.

~~19.1.4.4~~ Except as provided in section 19.1.4 of this Article, the substantive findings of the District contained in the evaluation shall not be subject to review or appeal and shall not be grievable under the provisions of Article 22 of this Agreement.

19.1.5 Disposition of Evaluation Report Form: At the conclusion of the evaluation process, including an appeal, if requested, the final

Evaluation Report Form ~~Form~~, Unit Member's self-evaluation, and evaluation shall ~~response if provided~~ shall be submitted electronically by the Immediate Management Supervisor through established administrative channels to the District Office of Human Resources and the Unit Member for inclusion in the Unit Member's personnel file.

19.2 Evaluation of Probationary Unit Members

- 19.2.1 Probationary Unit Members are evaluated at the end of four months of service, eight months of service, and two weeks prior to the end of the twelve-month probationary period.
- 19.2.2 The evaluation shall be made upon the Performance Evaluation Form for Probationary Unit Members (Appendix I).
- 19.2.3 The substantive findings of the District contained in the evaluation shall not be subject to review or appeal and shall not be grievable under the provisions of Article 22 of this Agreement.
- 19.2.4 Disposition of Evaluation Report Form: The final Evaluation Report Form shall be submitted electronically by the Immediate Management Supervisor through established administrative channels to the District Office of Human Resources and the Unit Member for inclusion in the Unit Member's personnel file.

North Orange County Community College District
CLASSIFIED EMPLOYEE PERFORMANCE EVALUATION

Employee Name:

Page of

PART V. CERTIFICATION

I have reviewed this evaluation with my Immediate Management Supervisor and have been provided with a copy of this evaluation. My signature acknowledges that I have received this evaluation but does not necessarily imply that I agree with the evaluation.

Employee Signature

Date

Supervising Faculty Coordinator/Bargaining Unit Lead (if applicable)

Date

Immediate Management Supervisor Signature

Date

Site CEO/Designee Signature

Date

PART VI Waiver of Self-Evaluation

[] I waive my opportunity to complete a self-evaluation. I understand that my evaluation will be completed without my input. My signature below satisfies the provisions of Article 19.1.3.1.3.

Employee Signature

Date

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES		Action <u> X </u>
			Resolution <u> </u>
DATE:	July 28, 2020		Information <u> </u>
			Enclosure(s) <u> X </u>
SUBJECT:	Negotiated Agreement Between Adjunct Faculty United and the District		

BACKGROUND: Adjunct Faculty United and the District have negotiated a Tentative Agreement for the 2020-2021 academic year. Provisions include organizational security, Pilot Memorandum of Understanding (MOU) regarding reemployment preference for adjunct faculty assignments and MOU which provides for compensation. The Adjunct Faculty United membership has ratified the Agreement.

Compensation includes stipends to be paid to adjunct faculty who complete their Fall 2020 semester assignments: \$600.00 for one class completed, \$900.00 for two classes completed, and \$1200.00 for three classes completed. This will be paid on the December 2020 payroll.

This Agreement concludes negotiations for the 2020-2021 academic year.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: This item relates to Board Policy 7130, Compensation, which states the Board will establish salary and benefits for employees.

FUNDING SOURCE AND FINANCIAL IMPACT: Implementation of the stipends for adjunct faculty is within budget.

RECOMMENDATION: It is recommended that the Board of Trustees approve the negotiated Tentative Agreement inclusive of all terms and conditions specified in the written Tentative Agreement between Adjunct Faculty United and the District.

Irma Ramos

Recommended by

Approved for Submittal

5.g.1

Item No.

**TENTATIVE AGREEMENT BETWEEN
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AND
ADJUNCT FACULTY UNITED**

July 1, 2020

This Tentative Agreement is entered into by and between the North Orange County Community College District ("NOCCCD") and Adjunct Faculty United ("Adjunct Faculty"). NOCCCD and Adjunct Faculty United may be referred to herein as "Party" or collectively as "Parties."

Any issue, subject, or matter discussed by the District and the Adjunct Faculty United not contained in this document shall be considered withdrawn by the party presenting it. Any "oral agreement" or "understanding" not reflected in writing herein shall have no force or effect.

NOW, THEREFORE, the Parties hereto agree as follows:

The provisions of the agreement, if ratified by Adjunct Faculty United membership and adopted by the Board of Trustees, shall constitute the complete and final settlement and obligation of the parties with respect to negotiations for the 2019-2020 fiscal year are closed

ARTICLE 4

ORGANIZATIONAL SECURITY

- 4.1 ~~Upon receipt of written notice from the Union, the District will implement the provisions of SB1960 (Chapter 893, Statutes of 2000) regarding membership dues and fair share service fees ("service fees") as provided in the Article.~~
- 4.1.1 ~~Except as expressly exempted herein, all bargaining unit employees who do not maintain membership in the Union are required as a condition of continued employment to pay service fees to the Union.~~
- 4.1.2 The Union has the exclusive right to have employee organization membership dues and Committee on Political Education ("COPE") contributions ~~and service fees~~ deducted by the District from the wages or salary of employees in the bargaining unit in accordance with the provisions of this Article.
- 4.2.1.3 ~~Upon request for implementation of the provisions of SB 1960 by the Union, the District will implement automatic~~ make payroll deductions for all current bargaining unit employees who are members of the union in accordance with the District's procedures and the Union's dues and service fees schedule and COPE contributions schedule. ~~or payments to a designated charitable fund in lieu of service fees in case of an employee's bona fide religious objection.~~ Payroll deductions shall be processed in accordance with standard District operating procedures from the first day of the month following 45 calendar days after receipt by the District of the written notice by the Union of unit members who have joined the union, as provided in section 4.1. ~~The District will implement automatic payroll deductions for new bargaining unit employees upon employment.~~

- ~~4.1.4~~ Bargaining unit employees, in lieu of payroll deductions, may pay dues or service fees directly to the Union or, in the case of bona fide religious objection, provide proof of payment to a designated charitable fund. In the event an employee pays dues or service fees directly to the Union, the District shall cease automatic payroll deduction, in accordance with standard District operating procedures, after receipt of written notice from the Union specifying the names of the unit employees.
- ~~4.31.5~~ The Union may specify a change in the amount of the dues and COPE contributions or service fees provided an authorized Union officer submits a written notice to the District for such adjustment. Revised payroll deductions will be processed in accordance with standard District operating procedures from the first day of the month following 45 calendar days after receipt by the District of the Union's written notice for adjustment.
- ~~4.4~~ Upon written notification by the Union of that a bargaining unit employees ~~revocation~~ has revoked their union membership, the District shall cease the deductions within the next pay period.
- ~~4.5~~ Bargaining unit employees' requests to join, revoke, or otherwise amend their Union membership status or payroll deduction authorizations shall be directed to the Union.
- ~~4.61.6~~ The District shall, without charge, transmit to the Union the sums deducted under this Article, ~~except that the District shall transmit to a designated charitable fund sums deducted in lieu of service fees in the case of an employee's bona fide religious objection.~~
- 4.2 Any employee who has a bona fide religious objection, as defined in Government Code section 3546.3, to the payment of service fees in support of an "employee organization," as defined in Government Code section 3540.1(d), shall not be required to join, maintain membership in, or pay dues or service fees required as a condition of employment. However, such employee shall be required, in lieu of service fees required by this Article, to pay sums equal to such service fees to any one of the following four designated nonreligious, nonlabor, charitable funds exempt from taxation under section 501(c)(3) of Title 26 of the United States Internal Revenue Code:
- ~~4.2.1~~ Cypress College Foundation
 - ~~4.2.2~~ Fullerton College Foundation
 - ~~4.2.3~~ Children's Hospital of Orange County
 - ~~4.2.4~~ Latino Health Access
- ~~4.3~~ Any employee claiming this religious exemption shall, as a condition of continued exemption, furnish to the Union and to the District a written statement of objection along with verifiable evidence of membership in a religious body whose traditional tenets of teachings set forth objections to joining or financially supporting employee organizations.
- 4.74 The Union shall establish internal complaint procedures for resolving issues Unit Member complaints concerning the deductions and contributions made pursuant to this Article. ~~such as the appropriateness of service fees.~~ It shall be the sole responsibility of the Union to resolve such complaints, and it is the expressed intent of the parties that any such dispute or claim shall be specifically excluded from the grievance procedure as provided in this Agreement.
- 4.85 The Union agrees to indemnify and financially hold harmless the District, its ~~Governing~~ Board of Trustees, officers and administrators against any and all claims, demands, costs, lawsuits, including attorney fees incurred in defending said persons or District, or any other form of liability or expense,

including but not limited to, all court or administrative agency costs, that may arise out of or by reason of action taken by the District for the purpose of complying with this Article. The Union shall have the exclusive right to determine whether any such action or proceeding shall or shall not be compromised, resisted, defended, tried, or appealed. This indemnification and hold harmless duty shall not apply to actions related to compliance with this section brought by the exclusive representative of district employees against the public school employer.

ARTICLE 6

ASSIGNMENT AND SCHEDULING

The parties have agreed to a pilot program Memorandum of Understanding concerning changes to reemployment preference for adjunct faculty unit members for teaching assignments ("Pilot Program MOU"). The Pilot Program MOU shall be in effect for the 2020-21 (Reemployment Preference List only), 2021-22, 2022-23 and 2023-24 academic years. During the term of the Pilot Program MOU, the Parties agree that negotiations concerning Article 6 of the collective bargaining agreement shall be closed. Not later than six (6) months prior to the expiration of the Pilot Program MOU, the Parties agree to open Article 6 with the intent of either incorporating the provisions of the Pilot Program MOU into the collective bargaining agreement or renegotiating the provisions of Article 6. A copy of the Pilot Program MOU is attached as Attachment A.

MAY 22, 2020 MEMORANDUM OF UNDERSTANDING

The Parties have agreed to a Memorandum of Understanding ("MOU") which provides for stipends paid to adjunct faculty unit members who complete their Fall 2020 Semester assignments. This MOU also closes negotiations for the 2020-21 academic year, with all provisions of the current collective bargaining agreement remaining status quo. A copy of the May 22, 2020 MOU is attached as Attachment B.


Date: July 1, 2020

NORTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT



Irma Ramos, Vice Chancellor of HR

ADJUNCT FACULTY UNITED



Lauren Mata, President

ATTACHMENT A

**MEMORANDUM OF UNDERSTANDING
BETWEEN
ADJUNCT FACULTY UNITED
AND
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

June 16, 2020

This Memorandum of Understanding (“MOU”) is between the North Orange County Community College District (“District”) and the Adjunct Faculty United (“Adjunct Faculty”), collectively (“the Parties”).

WHEREAS, the Parties desire to conduct a pilot program concerning changes to reemployment preference for adjunct faculty assignments (“Pilot Program”).

NOW, THEREFORE, the Parties agree as follows:

1. The Pilot Program shall be in effect for the 2020-21 (Reemployment Preference List only), 2021-22, 2022-23 and 2023-24 academic years.
2. The Pilot Program consists of the following elements:
 - a. Reemployment Preference List. Once a year, in the Fall semester, the Immediate Management Supervisor (“IMS”) will publish a list of adjunct faculty unit members who have met the eligibility criteria for reemployment preference for teaching, counseling and librarian assignments for the next academic year (“RP List”). The RP List shall be sorted alphabetically by AF Date, with ties to be broken in accordance with Article 6.2.3. Human Resources will distribute the RP List. Unit members may update their availability time frame and courses desired to teach on the Adjunct Faculty Assignment Request Form (“AFAR Form”) up to the point where the scheduling process is initiated as determined by the IMS.
 - b. AF Date. The first date of actual assignment as an adjunct faculty. In the event that an adjunct faculty unit member does not perform an adjunct faculty assignment for a period of 18 months or more, the AF Date will be the date of assignment after being rehired into an adjunct faculty assignment.
 - c. Eligibility. In order to meet the eligibility requirements for reemployment preference, unit members must complete teaching, counseling or librarian assignments for four (4) regular semesters/six (6) regular trimesters with overall satisfactory evaluations and without a break in service of two consecutive semesters/three consecutive trimesters. In addition, unit members must submit the completed AFAR Form before the deadline for each semester. The District approved AFAR Form shall be exclusively used by all District departments and programs.
 - d. Evaluation. If a unit member receives an overall “needs improvement” evaluation, the unit member will be provided with recommendations for improvement and will be evaluated in the next semester by the IMS or designee.

e. Teaching Load. Unit members who meet the eligibility requirements for reemployment preference and whose name appears on the RP List shall be entitled to receive an assignment of at least twenty percent (20%) of a full teaching load based on AF Date, so long as the unit member is available to teach the class and there are sufficient class sections available. An assignment offered to and accepted by a unit member may not be preempted to fill either a canceled overload assignment or an overload request made after finalization of the assignment of a contract or regular faculty member. In addition, unit members may request and may be provided up to a load of sixty-seven percent (67%).

f. Assignment for Counselors and Librarians. For Counselors and Librarians, the priority shall be for an assignment (teaching/non-teaching) of at least twenty percent (20%) of a full counselor/librarian load

g. Applicability. Reemployment preference for an assignment shall apply to the initial scheduling process for each semester.

h. Ties. When insufficient teaching assignments are available for unit members who have established reemployment preference, ties shall be resolved using the methodology set forth in Article 6.2.3 of the collective bargaining agreement between the District and the Adjunct Faculty.

i. Statement of Reasons. Each semester, if a unit member meets reemployment preference requirements and who is on the RP List and does not receive the teaching/assignment load requested, the unit member shall be entitled to request and receive a statement of reasons from the unit member's IMS.

j. Loss of Reemployment preference Eligibility. Reemployment preference eligibility may be lost in the following ways: (1) Failure to timely submit a completed AFAR Form; (2) receiving an overall unsatisfactory evaluation; (3) receiving an overall needs improvement evaluation for two consecutive semesters; and (4) unit member has not taught for two consecutive semesters. In the event that a unit member loses his/her reemployment preference eligibility, the unit member will be required to reestablish reemployment preference pursuant to the first sentence of this section (c).

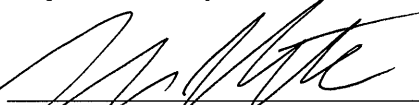
k. Problem Solving Meetings. During the term of the Pilot Program, the Parties agree to meet at least one-time per semester in order to hold problem-solving discussions concerning the Pilot Program. The Parties may, but will not be required to, modify the Pilot Program as a result of these discussions. Any modifications of the Pilot Program or the provisions of this MOU shall be in writing and signed by the Adjunct Faculty United President and the Vice Chancellor of Human Resources.

l. Pilot Program Not Subject to the Grievance Procedure. The Parties understand and agree that the Pilot Program and any teaching assignment(s) arising therefrom shall not be subject to the grievance procedure of the collective bargaining agreement.

3. To the extent that there is any conflict between the provisions of this MOU and the provisions of the collective bargaining agreement, the provisions of this MOU shall prevail.
4. During the term of this MOU (and any extension thereof pursuant to Section 7), the Parties agree that negotiations concerning Article 6 of the collective bargaining agreement shall be closed.
5. If the District and the Adjunct Faculty do not mutually agree to extend this MOU beyond the 2023-24 academic year, the provisions of Article 6 will revert to the language contained in Article 6 of the 2017-2020 Adjunct Faculty collective bargaining agreement as revised January 2019.
6. Not later than six (6) months prior to the expiration of this MOU, the Parties agree to open Article 6 with the intent of either incorporating the provisions of this MOU into the collective bargaining agreement or renegotiating the provisions of Article 6.
7. This MOU is effective on the date fully approved through the conclusion of the 2023-24 academic year, and shall expressly expire unless extended by mutual written agreement of the Parties.
8. This Memorandum of Understanding is unique to its own circumstances and shall not constitute a precedent for any other agreement in the future, and furthermore, no party hereto shall cite to this MOU or its terms as a past practice for any purpose in the future, except to enforce the terms and conditions of this MOU.


Date: June 17, 2020

Adjunct Faculty United



Lauren Mata, President

**North Orange County Community
College District**



Irma Ramos, Vice Chancellor, HR

ATTACHMENT B

**MEMORANDUM OF UNDERSTANDING
BETWEEN
ADJUNCT FACULTY UNITED
LOCAL 6106 AFT/AFL/CIO
AND
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

May 22, 2020

This Memorandum of Understanding (“MOU”) is entered into by and between the North Orange County Community College District (“District”) and the Adjunct Faculty United (“Adjunct Faculty”), sometimes hereinafter referred to individually as “Party” and collectively as the “Parties.”

THE PARTIES AGREE AS FOLLOWS:

1. Credit and Noncredit unit members who fully complete their Fall 2020 Semester assignment(s) will receive a stipend as follows: one class completed \$600.00; two classes completed \$900.00; and three classes completed \$1200.00. Credit and Noncredit counselors, lab instructors, and librarians shall receive a stipend of \$600.00. The maximum that any one unit member can receive under this provision is a maximum total of \$1200.00. This will be paid on the December 2020 payroll. The intent of the stipend is to recognize unit members dedication to the District.

2. The District and Adjunct Faculty agree to a one-year settlement of the successor negotiations for the 2020-21 academic year. All successor negotiations for the 2020-2021 academic year are closed and all provisions of the collective bargaining agree shall be status quo.

3. The District and Adjunct Faculty agree to extend expiration of the current collective bargaining agreement to June 30, 2021.

4. Negotiations for a successor collective bargaining agreement shall commence after the District and Adjunct Faculty sunshine their respective proposals. The District and Adjunct Faculty agree to submit their respective sunshine proposals not earlier than six (6) months prior to the expiration date of the Agreement.


5. This MOU is unique unto its own circumstances and shall in no way set a precedent for any other employee in the future, and furthermore, no party hereto shall cite this MOU or its terms as past practice for any purpose in the future.

6. This MOU contains the sole and entire agreement and understanding of the Parties with respect to the entire subject matter hereof, and any and all prior discussions, negotiations, commitments and understandings related hereto are hereby merged herein. No representations, oral or otherwise, express or implied, other than those contained herein have been made by any Party hereto. No other agreements not specifically referred to herein, oral or otherwise, shall be deemed to exist or to bind any of the Parties.

APPROVED AND ACCEPTED.

Date: May 22, 2020

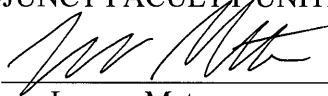
NORTH ORANGE COUNTY COMMUNITY COLLEGE
DISTRICT

By: 

Irma Ramos
Vice Chancellor, Human Resources

Date: May 22, 2020

ADJUNCT FACULTY UNITED

By: 

Lauren Mata
President

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
DATE:	July 28, 2020	Resolution	X
SUBJECT:	Elimination of Classified Management Position and Layoff of Classified Employee(s)	Information	
		Enclosure(s)	X

BACKGROUND: Due to a lack of funds and/or lack of work, the Board of Trustees of the North Orange County Community College District hereby finds that it is in the best interest of the District that certain services now being provided by the District be eliminated at the end of the current academic year, namely Director, Campus Public Safety (NOCE).

In the opinion of this Board, the services performed by the classified employee in the foregoing position must similarly be eliminated effective September 30, 2020.

The following resolution requires Board approval in order to implement the change effective September 30, 2020:

- **Resolution No. 20/21-03:** Elimination of Classified Position and Layoff of Classified Employee(s).

How does this relate to the five District Strategic Directions? The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the Board adopt Resolution No. 20/21-03 for the elimination and layoff of the classified position effective September 30, 2020.

Irma Ramos

Recommended by

Approved for Submittal

5.h.1

Item No.

**RESOLUTION NO. 20/21-03
BEFORE THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**ELIMINATION OF CLASSIFIED POSITION AND
LAYOFF OF CLASSIFIED EMPLOYEE(S)**

WHEREAS, due to a lack of funds and/or lack of work, the Board of Trustees of the **North Orange County Community College District** hereby finds that it is in the best interest of the District that certain services now being provided by the District be eliminated at the end of the current academic year, namely Director, Campus Public Safety; and

WHEREAS, in the opinion of this Board, the services performed by the classified employee in the foregoing position must similarly be eliminated effective September 30, 2020.

NOW, THEREFORE, IT IS RESOLVED AND ORDERED by this Board of Trustees that the position listed above shall be eliminated effective **September 30, 2020** based on lack of funds and/or lack of work pursuant to Education Code sections 88017 and 88127.

BE IT FURTHER RESOLVED that the Chancellor or her designee is directed to give a notice of layoff to affected classified employee(s), considering displacement or bumping rights, if any, as required by the Education Code.

APPROVED, PASSED AND ADOPTED by the Board of Trustees of the **North Orange County Community College District** this 28th day of July, 2020, by the following vote:

AYES:
NOES
ABSENT:
ABSTAINED:

Ryan Bent
President of the Board of Trustees
North Orange County Community College District

I, Jacqueline Rodarte, Secretary of the Board of Trustees of the **North Orange County Community College District**, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Board of Trustees of the North Orange County Community College District at a regular meeting thereof held on July 28, 2020, by the above described vote of the Board of Trustees.

Jacqueline Rodarte
Secretary of the Board of Trustees
North Orange County Community College District

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	July 28, 2020	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	NOCCCD Educational and Facilities Master Plan 2021-2030	Enclosure(s)	<u>X</u>

BACKGROUND: In April 2019, the District awarded a contract to Brailsford & Dunlavy and Moore Ruble Yudell to assist in preparing a ten (10) year Educational and Facilities Master Plan (EFMP) for 2021-2030. The educational component of the plan is designed to project the long-term development of programs and services and describes strategic directions and goals. It provides a framework for the planning of facilities, shorter-term strategic plans, and program review. The facilities component of the plan is intended to validate existing building projects and provide aspirational and practical direction for future space planning.

The year-long process was guided by the 30-member Steering Committee comprised of managers, faculty, classified professionals, and students. Engagement with over 7,000 constituents including employees, students, community members, and alumni was a critical part of the process. Various drafts of the plan were shared with campus committees, academic senates, and student groups for review and input and the District Consultation Council approved the draft plan on May 18, 2020.

The Board received the draft EFMP as a first reading at its June 9 meeting and provided recommendations. The consultants incorporated the feedback received and provided the updates and revisions to the draft EFMP to the Board at its June 23 meeting. Subsequent to that meeting, additional revisions were made to the EFMP and the Diversity, Equity, Inclusion, and Anti-Racism chapter was further revised with input from faculty.

The EFMP is available on the District website: <https://www.nocccd.edu/draft-efmp>

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #4: The District will implement best practices related to planning, including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is in accordance with Board Policy 3250, Institutional Planning.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable at this time.

RECOMMENDATION: It is recommended that the Board adopt the NOCCCD Educational and Facilities Master Plan 2021-2030.



Date: July 22, 2020

To: Board of Trustees
North Orange County Community College District

Re: Revisions made to the draft Educational & Facilities Master Plan

Following is a summary of the actions taken to revise the EFMP through the public review process at the Board of Trustees meetings.

Tuesday, June 9, 2020: At its meeting, the Board of Trustees heard a presentation regarding the draft Educational & Facilities Master Plan, given by consultants Brailsford & Dunlavey and MRY Architects. The Board Members had received the document a week earlier, and commented on the document via email or vocally during the Board Meeting. After the Board Meeting, the requested changes were incorporated into the document, and the changes were sent to the EFMP Steering Committee for review.

June 17, 2020: The EFMP Steering Committee members reviewed the changes requested by the BOT, and provided additional comments. The comments from the Steering Committee were incorporated into the document.

June 23, 2020: At its meeting, the Board of Trustees reviewed the revised EFMP. To speed review, the consultants provided a master list of changes. After discussion, the Board of Trustees provided the following direction: The Chancellor was asked to request that the ethnic studies faculty at each campus review and provide feedback on the “Diversity, Equity, Inclusion and Anti-Racism” chapter.

July 22, 2020: Written comments and suggested changes were received from the ethnic studies faculty at NOCE and Fullerton College, and these have been incorporated into the document.

Following is the Master List of Changes to the EFMP. Please note:

- * The asterisk denotes items that were changed after the June 23, 2020 Board Meeting.
- The complete revised DEI&A chapter is also being included for review.

Educational Master Plan Changes

- Page 3: The names of the Board of Trustee members have been added to this page; it is traditional that major projects memorialize the trustees who are on the Board at the time of adoption.
- Page 8: A paragraph has been added to describe “the District” as including the campus community -- students, faculty, staff, and administrators.
- Page 14: This language was added:
“The Mission, Vision, and Core Values statements are revised every three years. This section will be revisited in fall 2020.”
- Page 18: The map has been updated to accurately reflect the trustee areas within the District, and to add the freeways. Standard numbers have replaced Roman numerals to designate trustee areas.



Page 59: A recommendation was added that supports future exploration into providing student housing, in order to respond to the housing insecurity and homelessness reported across all campuses. This language was added:

"Housing insecurity and homelessness emerged as a primary concern for students across all campuses. While community colleges in California have not traditionally provided on-campus residential facilities, there may be an opportunity to explore providing student housing through public-private partnerships or cooperative relationships with local non-profit organizations."

Page 61: Language was added to include the idea of running a shuttle service between campuses to accommodate students and faculty members who have classes at more than one campus, per trustee recommendation. This language was added:

"The District could also consider an intra-campus shuttle service to accommodate students or faculty who have classes at more than one campus."

Page 74: * The Board of Trustees, the Steering Committee, and the ethnic studies faculty at NOCE and Fullerton College provided guidance for the Diversity, Equity, Inclusion & Anti-Racism chapter, and several changes have been made. Please see the complete revised chapter attached.

Page 84: A programmatic recommendation was added to encourage the District to monitor the success and popularity of the Bachelor's degree program, for possible expansion in the future, per trustee recommendation. This recommendation was added:

"Monitor the success and popularity of the existing Bachelor's degree program for possible expansion in the future. The expansion would depend on educational capacity and availability of funding but should be explored at a divisional, campus and District level."

Page 84: A paragraph was added to explain the need to annually revisit classroom space needs, funding eligibility, and capacity load ratios as they relate to enrollment figures. This sentence was added to this section:

"Lastly, in order to adequately determine future classroom space needs and state funding eligibility, the campuses should annually assess capacity/load ratios and enrollment changes."

Page 97: A section was added to explain the role of the Board of Trustees in the District. In addition, the role of the Board of Trustees in approving the EFMP is included in the EFMP process on page 10. This language was added:

"The North Orange County Community College District is governed by seven elected trustees who establish all policies that guide the general operation of the District. Student trustees representing each of the colleges also sit on the Board."

The Chancellor has responsibility for carrying out the decisions and directions of the Board. The District Vice Chancellors, and the Presidents of Cypress College, Fullerton College, and North Orange Continuing Education, oversee the operations of their respective areas and work closely with the Chancellor in the management of the District."



Page 101: As it relates to internet improvements on all campuses, the third bullet was changed to accurately reflect *“high availability network at all District sites.”*

Facilities Master Plan Changes

FMP-9: * Added language to address Social Justice Conference Rooms *and Student Cultural Spaces*

FMP-16,
18 and 21: Language was added to Pilot Project Solar Panel Shading Devices, Outdoor Leisure Seating, and Campus Path Enhancements to incorporate quiet places for studying and reflection.

FMP-19: Community Garden pilot project was replaced with the following:

“Brighten Paving: Dark paving absorbs heat and adds to the heat island effect. Replacing paving or applying a light gray asphalt topping coat to dark surfaces is a simple, cost effective, and sustainable solution to providing more thermally comfortable space. This could reduce heat island effect by 10-12%.”

CC-6: Image caption was updated to replace the word “interstitial environments” with “outdoor environments”

CC-7: Duplicate words were deleted.

CC-41: * Added language to address Social Justice Conference Rooms *and Student Cultural Spaces*

CC-44: * Added language to address Social Justice Conference Rooms *and Student Cultural Spaces*

CC-44: Faculty and Adjunct Shared Offices Pilot Project was highlighted as a priority.

CC-62: * Added language to address Social Justice Conference Rooms *and Student Cultural Spaces*

CC-72 and
NOCE- 82: Language was added to incorporate Farm to Table for Cypress Bistro, with some of the food being grown in the community garden(s).

CC-82: Added language regarding an opportunity to build new student housing along the abandoned railroad tracks.

FC-39: Revised the names of projects to “New STEM Vocational Center” and “New CDES Lab School Building,” as requested by campus faculty and leadership.

FC-39: * Added language to address Social Justice Conference Rooms *and Student Cultural Spaces*

FC-41 and
FC-44: * Added language to address Social Justice Conference Rooms *and Student Cultural Spaces*



NOCE-11: Revised land use map to show commercial zone at southwest corner of Romneya and Euclid.

NOCE-36: Added language regarding consideration of building a pedestrian bridge across Romneya under the United Medical Imaging Healthcare property acquisition opportunity.

NOCE-41

and

NOCE-44: * Added language to address Social Justice Conference Rooms *and Student Cultural Spaces*

In closing, an Executive Summary is currently in development. However, the contents depend upon contents in the full-length EFMP, and so the larger document must receive final approval before the Executive Summary can be compiled.

- **B&D/MRY**

EDUCATIONAL INITIATIVES

Diversity, Equity, Inclusion & Anti-Racism

NOCCCD is comprised of diverse communities and cultures. In order to serve these diverse communities effectively, the District must address these essential challenges:

- Creating a culture of inclusion, with attention paid to communication, practices, and facilities that allow historically marginalized groups to bring their full cultural selves to campus without harm.
- Creating an environment that is clearly anti-racist and is supportive of policies and programs that remove systemic barriers for students, staff, and faculty of color. Barriers should also be removed for students with disabilities, LGBTQ, low-income, undocumented, and formerly incarcerated students.
- Setting clear expectations for inclusive leadership behaviors among the campus community.
- Aligning the mission of the District with the broader equity challenges being faced by students, staff, and the community.

The loss of George Floyd's life and the protests that followed prompted the District to affirm the importance of active anti-racism.

This is defined as the active process of identifying and eliminating racism by changing systems, organizational structures, policies, practices, and attitudes, so that power is redistributed and shared equitably.¹



¹NAC International Perspectives: Women and Global Solidarity, www.aclrc.com/antiracism-defined

Diversity, equity, inclusion, and anti-racism should be seen as an **essential part** of the District's educational delivery, something that NOCCCD cannot function without.



The District’s Diversity and Inclusion Faculty Fellows are already working on many fronts to increase and enhance DEI&A for the whole campus community—students, faculty and staff.

Their stated goal is to “decrease the success and achievement disparities, increase diversity parity between faculty and student populations, and increase diversity at all campus and district leadership levels.”

One of those goals—diversity parity between faculty and student populations—is illustrated in the table (at right). A diverse staff benefits the campus by providing role models to a broad population of students and colleagues and a visible representation of the District’s commitment to racial equity and diversity.

The Fellows point out that DEI&A is not represented by a statistic, a committee, a class, or a single event: “The approach should be that DEI is everyone’s responsibility, not just the responsibility of the various committees and departments specifically assigned DEI work. Each department should have DEI goals ...”

DIVERSITY OF CAMPUS POPULATION, FALL 2019

	Student Count	Student Count (%)	Employee Count	Employee Count (%)
African-American	1,332	2.64%	100	3.76%
American Indian/Alaskan Native	94	.19%	7	.26%
Asian	7,205	14.29%	378	14.2%
Filipino	1,821	3.61%	35	1.3%
Hispanic	23,782	47.16%	706	26.54%
Multi-Ethnicity	1,320	2.62%	85	3.20%
Pacific Islander	144	.29%	11	.41%
Unknown	6,397	12.69%	199	7.48%
White Non-Hispanic	8,333	16.52%	1,142	42.93%



BRINGING EQUITY-MINDEDNESS TO THE CAMPUS COMMUNITY

One commonly cited goal of DEI&A is to develop students who are interculturally proficient, meaning they have the tools and knowledge to be successful in a diverse and global world. They must at a minimum have an understanding of diversity, equity, inclusion, anti-racism, and multiculturalism. However, faculty and staff also must be interculturally proficient, in order to create successful learning outcomes for students.

Faculty/staff associations (Black, Latinx, Asian/Pacific Islander, and GLADE-Gay and Lesbian Association) raise scholarships for students and create community for diverse employees. These associations should continue as an integral part of the DEI and anti-racism effort.

To ensure success across its culturally diverse student populations, the District must apply solutions in a customized and flexible way, taking into account each student’s background, current challenges, and financial means, among other factors. This requires coordination between instructors and student services professionals and those who have regular contact with students.

INTEGRATING DEI&A THROUGHOUT PROGRAMS AND CURRICULA

Successful implementation of DEI and anti-racism depends on making curricular and co-curricular multi-cultural experiences available at all campuses.

The goal in intercultural instruction is to integrate concepts into all types of classes so that all students benefit.

It also requires that the District’s students be reflected in what is being taught. This has multiple benefits:

- Students are exposed to experiences and viewpoints different than their own and can develop diverse and different perspectives.
- Students who are underrepresented or marginalized can feel represented and understood, and fully realize their potential both academically and socially.

To broaden the DEI&A perspective, the District will facilitate and support the faculty to integrate DEI&A content into all classes, especially in fields that are historically not pursued by women and minority populations, such as Science, Technology, Engineering, and Math (the STEM fields).

Currently, the District’s Office of Diversity and Compliance offers a week-long seminar for faculty to learn DEI integration. A specific anti-racism component will be developed and added to this seminar. The program delivery format should be revised into shorter segments over the course of the entire academic year so that more faculty are able to access the seminar. At one of the District forums, several staff members requested “equity-minded training for staff, faculty and administrators.”



ONLINE EDUCATION AND EQUITY

As the District moves some student services and classes online, the online environment becomes a space in itself. Care will need to be given to providing guidance in different languages and with sensitivity to factors such as ethnicity, religion, ability, sexual orientation, and age.

In addition, the District cannot presume that access to technology, such as laptops, and connectivity to the Internet is available for all students. In fact, we know from the District's survey on "needs for remote instruction" in spring 2020 that 650 students in the District did not have a computer they could use at home, and more than 700 students did not have reliable access to the Internet at home. Creative solutions must include assessment and provision of technology, as well as convenient and welcoming ways for students to ask for help.

Online learning should include training for faculty to ensure that diversity, equity, inclusion, and anti-racism are communicated clearly.

There should be no assumption that all students have "technological aptitude." Many will still need training on how to use the technology. By planning this support in advance, it can be delivered immediately to new students or to students who, because of changed circumstances, suddenly need the support. For more information on this topic, please refer to the *Online Learning* section.

SUPPORTING INDIVIDUAL RATES OF COMPLETION

Not all students at NOCCCD complete their goals in two years. Some are parents, or working full-time, or are re-entry students, and they may need more time to complete their programs. This will require the District to continue developing educational and career pathways in order to monitor the success of all students and help bolster persistence and retention.

As noted by the Diversity and Inclusion Faculty Fellows, "There need to be multiple versions/ definitions of success that parallel multiple pathways ... to account for and accommodate students who are not full-time and not achieving /seeking transfer, degree or program completion in two years."



PHYSICAL SPACES TO REFLECT DEI&A

The design of physical spaces plays an important role in the success of diversity, equity, inclusion, and anti-racism and can be accomplished with projects of varying sizes and investments. Photos, quotes, and artwork reflecting diverse ethnicities and genders are small capital investments that can help students to visualize their own success.

At the same time, students at the forums and in survey responses said they would like to see “multicultural centers” or “social justice centers” at all campuses.

These spaces are seen as safe spaces for students, as well as places where students from different cultural or social backgrounds can learn to be “global citizens.”

In the student survey, 533 students—5%—requested multicultural/resource centers on campus. For instance, one student requested “a place where Muslims can pray on time by bringing our own prayer mats.” Another said, “I am gay and I need a place to go where I feel safe and accepted.”

In the staff survey, a respondent noted, “It would be very helpful to have affinity spaces for our disproportionately impacted groups (undocumented, LGBTQ+ students, etc.) that are safe spaces for students to talk and build community.”

The implementation of multicultural, affinity, or social justice spaces will be explored by each campus during specific plan development, which will occur after the finalization of the *Master Plan*. These spaces are further explored in the *Facilities Master Plan* portion of this document.



DISTRICT-WIDE PROGRAMMATIC RECOMMENDATIONS:

⦿ **Develop a District-wide Diversity, Equity, Inclusion, and Anti-Racism Council:**

Incorporate the many groups addressing DEI&A, including ethnic studies faculty, student equity units, diversity and equity committees, EEOAC, and the Office of Diversity with campus professional development programs. Coordinate with external groups such as Los Amigos, OCAPICA, the NAACP Orange County Chapter, the LGBTQ Center of Orange County, Black Lives Matter Chapter of Orange County, Native Voices of Orange County Coalition, the Korean Resource Center, and Resilience Orange County, as well as other appropriate community groups.

⦿ **Develop a Common Vocabulary for DEI&A Concepts and Components:**

A common vocabulary would allow students, faculty, staff and administrators to converse easily on key concepts such as equity-mindedness, critical race theory, anti-racism, intersectionality and cultural humility. This vocabulary would be developed by the DEI&A Council.

⦿ **Incorporate DEI&A Into Facilities Planning and Implementation:**

Every project should incorporate inclusion, equity, accessibility, and sustainability. These can be small and large projects, as all sizes of projects can have a large impact on DEI&A. The method of engagement can be developed by the District-wide Diversity, Equity, Inclusion, and Anti-Racism Council.

⦿ **Provide Equity and Anti-Racism Training to Faculty and Staff:**

DEI&A content and teaching approaches should be integrated into the curriculum and co-curricular programs. To increase intercultural proficiency, unconscious bias, anti-racism, and equity training should be integral to all professional training, workshops, and events. Training should be spaced throughout the year so more employees can attend.

⦿ **Create a Virtual Student Success Center:**

With the rise in online learning, a virtual Student Success Center would deliver student services and resources online that are intuitive, easy to use, and offered in different languages.

⦿ **Engage Students in Service Learning:**

Student service learning projects or volunteer opportunities would allow students to work with community-based organizations, and gain valuable experience with other cultures, thereby broadening their cultural literacy and the lens through which they see the world.



★ SPOTLIGHT: **DISABILITY SUPPORT SERVICES (DSS)**

In the California Community College system, NOCE's Disability Support Services (DSS) is unusual in the breadth and depth of programs offered. In total, the program serves more than 1,100 students and there are over 700 students who have Intellectual Disabilities (ID) or autism spectrum disorder (ASD).

Classes focus on **employment readiness, self-advocacy**, and the skills needed to take inclusive academic and career education courses.

Programs help students gain employment, thereby earning their own income and furthering their ability to live independently. Social and emotional support empower students to persist and complete their education. Student and parent training bolsters family relationships and provides the support necessary for successful student transition to postsecondary education and employment.

Students in the DSS program are served by 85 staff members, including full-time and adjunct instructional and counseling faculty, sign language interpreters, job developers, alternate media specialist, educational coaches, and administrative staff. One major goal for DSS is to increase the number of students taking inclusive classes at Fullerton College, Cypress College and NOCE by expanding educational coaching and services that help students succeed.



NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: July 28, 2020 Resolution _____
Information _____
SUBJECT: Rescind Delegation of Emergency Enclosure(s) _____
Authority to the Chancellor

BACKGROUND: On March 4, 2020, the Governor of California declared a State of Emergency due to the outbreak and spread of a novel Coronavirus (COVID-19). In response, the District implemented measures to respond to the potential further spread of COVID-19 and the Board of Trustees approved Resolution 2019/20-17, *Declaring a State of Emergency and Delegating Authority to the Chancellor to Act in Response to the Novel Coronavirus (COVID-19) Crisis on March 20, 2020.*

The resolution authorized Chancellor Marshall, for the duration of the state of emergency, in her discretion, to take any and all actions consistent with law and necessary to ensure the continuation of public education, and the health and safety of the students and District employees, including, but not limited to: ordering, as needed, the full or partial closure of District and campus centers, campuses, offices, and facilities; provision of alternative education program options as available; instituting alternative temporary work environments and/or schedules for fulltime employees for the duration of the State of Emergency; directing staff to serve as disaster service workers pursuant to Government Code 3100; and/or to make alterations, repairs, or improvement to campus property.

While the California State of Emergency has not been lifted, the District has continued to maintain operations and conduct Board meetings, and the delegation of emergency authority to the Chancellor is no longer necessary.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #4: The District will implement best practices related to planning, including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board formally rescind the delegation of emergency authority originally granted to the Chancellor by Resolution No. 2019/20-17.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	July 28, 2020	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Revised Board Policies	Enclosure(s)	<u> X </u>

BACKGROUND: The Board Policies included in this agenda item were reviewed and revised to reflect content revisions recommended by Jane Wright, CCLC Consultant and by District staff.

The District Consultation Council reviewed, discussed, and reached consensus on the following revised Board Policies on April 27, 2020, and the Board had a first reading on June 23, 2020:

Chapter 3, General Institution

BP 3720, Computer and Electronic Communication Systems: This policy was reviewed as part of the 6-year review cycle and revised to update the “Reference” section and update the corresponding administrative procedure.

BP 3810, Claims Against the District: This policy was reviewed as part of the 6-year review cycle and revised to update the “Reference” section; make minor grammatical corrections; and cite the corresponding board policies and administrative procedure.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #4: The District will implement best practices related to planning, including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is in accordance with Board Policy 2410, Board Policies and Administrative Procedures.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board adopt the following proposed, revised Board Policies:

- BP 3720, Computer and Electronic Communication Systems
- BP 3810, Claims Against the District

Once adopted by the Board of Trustees, the revised policies will be placed on the District’s website, where they will be readily accessible by students, employees, and the general public.

BP 3720 Computer and Electronic Communication Systems

Reference:

Education Code Section 70902;
17 U.S.C. [Code Sections](#) 101 et seq.;
Penal Code Section 502;
Cal. Const., Art. 1 Section 1;
Government Code Section 3543.1(b)

- 1.0 The District owns and operates computer and electronic communication systems that support the District's mission of providing instruction and support services to students. Employees and students who use District computers and networks and the information they contain, and related resources, have a responsibility to not abuse those resources and to respect the rights of others. The Chancellor shall establish procedures that provide guidelines to students and staff for the appropriate use of information technologies. The procedures shall include that users must respect software copyrights and licenses, respect the integrity of computer-based information resources, refrain from seeking to gain unauthorized access, and respect the rights of other computer users.

See Administrative Procedure 3720, [Computer and Electronic Communication Systems](#).

Date of Adoption: March 23, 2004

BP 3810 Claims Against the District

Reference:

Education Code Section 72502;
Government Code Sections 900, et seq. [and 910](#)

- 1.0 Any claims against the District for money or damages, which are not governed by any other statutes or regulations expressly relating thereto, shall be presented and acted upon in accordance with Title I, Division 3.6, Part 3, Chapter 1 (commencing with Section 900) and Chapter 2 (commencing with Section 910) of the ~~California~~ Government Code.
- 2.0 Claims must be presented on the District's approved claim form according to this policy and related procedures as a prerequisite to filing suit against the District.
- 3.0 Claims that are subject to the requirements of this policy and related procedures, include the following, to the extent such claims are not governed by other statutes or regulations expressly relating thereto:
 - 3.1 Claims by Public Entities: Claims by the state or by a state department or agency or by another public entity.
 - 3.2 Claims for Fees, Wages, and Allowances: Claims for fees, salaries, or wages, mileage, or other expenses and allowances.
 - 3.3 Claims for Principal or Interest: Claims for principal or interest upon any bonds, notes, warrants, or other evidences of indebtedness.
 - 3.4 Claims Arising Under Contract: Claims for damages, including liquidated damages, arising from any contractual agreement, whether oral or written, express or implied.

Such claims shall further be subject to the provisions of Government Code Sections 945.5 and 945.6 relating to the prohibition of suits in the absence of the presentation of claims and action thereon by the District.

- 4.0 The designated place for services of claims, lawsuits, or other types of legal process upon the District is:

Office of the Vice Chancellor, Finance and Facilities
North Orange County Community College District
Anaheim Campus
1830 W. Romneya Drive
Anaheim, CA 92801

See Administrative Procedure 3810, [Claims Against the District](#).

Date of Adoption: March 23, 2004

Date of Last Revision: October 11, 2005

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: July 28, 2020

SUBJECT: Board Assessment Subcommittee
Findings and Recommendations

Action	_____
Resolution	_____
Information	X
Enclosure(s)	X

BACKGROUND: At its meeting of May 26, 2020, the Board of Trustees received the results of the 2020 Board Assessment summaries. The Board agreed to convene a new Board Assessment Subcommittee to analyze the ratings and comments, and use the results to recommend any improvements. The Subcommittee, composed of Trustees Ryan Bent, Stephen T. Blount, and Barbara Dunsheath, met and drafted their findings and recommendations which are presented for review and discussion by the Board of Trustees.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #4: The District will implement best practices related to planning, including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is in accordance with Board Policy 2745, Board Self-Evaluation.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board receive the results of the Board Assessment Subcommittee's review of the 2020 Board Assessment.

Cheryl Marshall

Recommended by

Approved for Submittal

6.d.1

Item No.

2020 Board of Trustees Evaluation Subcommittee

Meeting Dates: June 15, 5:00-7:00 p.m. and June 22, 4:00-6:00 p.m.

Attendees: Ryan Bent, Stephen T. Blount, and Barbara Dunsheath

Reference Materials:

- ACCJC Standards IV.C
- Board of Trustees Handbook, CCLC
- Board Evaluation 2019, 2017, 2015
- Board Subcommittee Reports 2019, 2017, 2016
- BP 2715

General Comments

1. All Board members (6) participated in the 2020 evaluation including two Student Trustees.
2. 13 members of the Resource Table/Audience Members participated which is the same as 2019.
3. Overall in comparison to the 2019 evaluation there was not much change. Some areas may have increased slightly with fewer numbers in the “Needs Improvement” category. **It should be noted that the 2019 evaluation had lower ranking than the 2017, and much lower ranking than 2015. The Subcommittee discussed possible rationale for why there seems to be some discontent. One member said the NOCCCD board is better than some other boards. One member said the discontent stems from the newer members.**
4. Comments from the Resource Table/Audience Members (RTAM) seemed to respect various viewpoints and at times contradicted themselves. For example, some said the Board only reflected views of district administration and others said the Board catered to special interests.

Comments on Specific Questions

1. In section A, “The Board is responsible for establishing policies to assure the quality, integrity, and effectiveness of the student learning program and services all questions were marked “Excellent/Acceptable” except five (of 10) had one “Needs Improvement” and 3a had two “Needs Improvement.” The RTAM rated questions 5, 7, and 8 as “Unsatisfactory”.
 - a. It is not clear if the “Needs improvement” is coming from one member or different members.

- b. Comments from the Resource Table/Audience Members included:
 - i. Stephen Blount lacks ethical standards. **The Board Subcommittee spent a considerable amount of time discussing Trustee Blount's document regarding Sherbeck Field particularly the last couple pages.**
 - ii. Many board members don't seem to understand anything beyond what they are told or what's given to them by management.
 - iii. There was a long comment about classified staffing and the concern over professional experts. **This comment has been raised multiple times in public meetings by one member of the Resource Table. The Board has been provided with efforts by the Chancellor to respond to this allegation.**
 - iv. The Board seems to create processes as it goes along. Also, there does not seem to be sufficient oversight of the Bond budgets that are managed by the Vice Chancellor of Finance. **This comment about lack of oversight of the Bond fund has been raised during public comment. Please see the website and monthly reports from the Bond Oversight Committee.**
- c. The Subcommittee discussed a request sent June 18, 2020 by some members of the Resource table regarding concerns about Trustee Bent's comments from June 9, 2020 meeting about anti-racism. This request relates to Board Evaluation #5 "The Board upholds a code of ethics and conflict of interest policy and individual Board members adhere to the code." It should be noted that all members of the Board rated this number as either excellent or acceptable. This was an area that the RTAM ranked the Board much lower. While the Subcommittee may differ in opinion from Trustee Bent's opinions, they agreed all trustees have a right of free speech which does not violate BP 2715. Issues listed under comments from RTAM citing instances of breaching confidentiality regarding closed session and undermining the Board and staff regarding Sherbeck Field EIR are more egregious offenses of Board misconduct.

2. 3b – **it should be noted that the Mission/Vision Statements will be coming to the Board soon. The Mission should be reviewed every three years and is part of the EFMP process.**

3. In Section B, "As an independent policy-making body that reflects the public interest, the Board acts as a whole. The Board advocates for and defends the institution and protects it from undue influence or political pressures." All were rated "Excellent" or "Acceptable" except two had one "Needs Improvement" and 14 had two "Needs Improvement." Several comments highlighted actions about a minority of the Board including:

a. Some Board members do not respect minority views. One Board member has even said that members should not vote based on their "opinions."

b. A minority seem to extend discussion to be argumentative rather than to be productive.

c. A minority disrespects the Chancellor and other professionals who are employed for their expertise to run the District.

d. One member is catering to special interest requests.

e. A minority of the Board regularly tries to undermine that delegation of authority and micromanage the District's administration.

- f. Some staff and Board members may not fully appreciate the distinction between legislative and executive authority. **This comment is repeated from last year.**
- g. **The Subcommittee recommends additional training about the Board's role in delegating authority to the Chancellor. It should be noted that the Excellence in Trusteeship program lists Board/CEO relations as a mandatory category needing training.**
- h. **The Subcommittee recommends reviewing comments "Suggestions about Civility" item 6.a.5 on August 27, 2019* listed below. Debates are healthy in respecting differences in opinion, but ALL should temper comments. This is a repeated comment from the 2019 Evaluation Subcommittee.**

Suggestions About Civility

- Err on the side of "being nice."
 - Personal attacks are unacceptable by anyone at a meeting and should be censured by the Board President.
 - While all have a right to free speech, individuals should censure their own comments. Having a right to say what is on one's mind is not the same as should one say every thought. Excessive, long-winded comments attacking the Board, a single trustee, a member of Chancellor's Staff, or a Resource Member is not productive and should be called out by the Board President. Such behavior is counter to the values of the District and the ethical values listed in "The Ethical and Lawful Board of Trustees." In addition, excessive, long-winded attacks impede well-run meetings, inflame rancor, and disservice your constituency. Differences in opinion are respected more when stated professionally.
 - All attendees at the meetings should pause for self-reflection on what they can do to facilitate civil, courageous conversations that address differences of opinion respectfully.
 - Remember the goal of the meeting is to: establish policies to assure the quality, integrity, and effectiveness of student learning programs and services.
4. Ratings from the RTAM were more critical of the Board. Questions 9 and 10 had two "Unsatisfactory" and questions 13 and 14 had three "Unsatisfactory." Comments included:
- a. Board members disparage one another.
 - b. It is clearly evident that the Board is not on the same page. They are disrespectful to each other and not collaborative. It's clear that they all have their own agenda.
 - c. Not all trustees deal respectfully with the Chancellor or allocate duties to her collegially.
 - d. The Board appears to have delegated ALL authority.
- * Note c and d contradict each other.**
5. In Section C, "Board meetings run effectively. More than 50% of Board ratings for this section in every question was excellent. Question 17 a and b regarding professional development had one "Unsatisfactory" and three "Needs Improvement."

- a. Comments included:
- i. At times, matters that concern Board responsibility do not come to the Board.
 - ii. The Board has delegated such issues to the Chancellor in a manner inconsistent with Board Policy. Under Board Policy the Chancellor is delegated only executive, not legislative authority. **This comment mirrors a comment from question 14 – most likely attributed to one Board member.**

b. **One member of the Subcommittee reached out to the Student Trustee to understand the rating. The Student Trustee had begun her time mid-year and unfortunately did not receive adequate preparation that normally is given to student trustees.**

c. **The subcommittee recommends ALL trustees complete the Excellence in Trusteeship Program (ETP) which can be obtained through attendance at conferences, independent study, and district study sessions. *NOTE: This is a repeat recommendation from the 2019 Evaluation Subcommittee Report.**

d. **Improvement of Board professional development was an area that accreditation made during its last visit.**

e. **It was suggested that Board leadership roles only be given to board members who have completed the ETP.**

- f. The RTAM's ranked the Board mostly "Excellent" or "Acceptable." Comments included:
- i. Too much time is spent on updates and reports.
 - ii. Question 16 – All but Trustee Lopez
 - iii. Board members seem uninformed about negotiations and Bond oversight.

6. In Section D, Board members are actively knowledgeable about and engaged in the District community. Overall in this category, one member consistently rated the Board low, averaging 1.87, two members rated the Board "Acceptable" and three members rated the Board "Excellent."

a. Only three questions received more than one response either "Needing Improvement" or "Unsatisfactory" – question 24 and 30 mirrored each other: "The Board acts as an advocate for community colleges/district"; and "The Board understands the collective bargaining process and its role in the process."

b. Ratings from the RTAM were lower than by the Board itself. Three ranked the Board 4, four ranked it 3, and one ranked it 2. However in question 36, four out of nine stated, the Board "Needs Improvement" as a whole. Comments from the RTAM focused on negotiations, such as question 31 "No effort is made to interact with the unions in this area" and question 36 "The Board seems to care very little about serious faculty and classified staff issues" – as well as several others.

- c. Suggestions for improvement:
- i. Provide Board members with "talking points" – some basic statistics about the District and comments about major initiatives underway – so that each of us could speak knowledgably about the District and present a unified voice.
 - ii. Due in part to COVID, the Board feels like they have lost the ability for informal dialog with members of the District and would like to explore avenues to be able to informally check in with district members such as the former, Coffee with the Chancellor and Board.

- iii. A study session on collective bargaining. It seems there is misunderstanding about the Board's role. For example, there was a comment that the Board should negotiate directly with the bargaining unions – this is incorrect. Another comment said, "Most Board members are unresponsive to comments sent to them." "Some Board members seem disconnected on many issues," and "The only process that can be readily seen is public commentary, which is easily and regularly disregarded by Board members." In the current situation, of fact-finding, it should be noted that the Board is significantly limited in what it can say regarding the situation. Issues regarding collective bargaining are routinely discussed in closed session which according to law is not public and should NOT be shared outside of closed session.
- iv. The Board does not respond to public comment but often discusses what members have heard through other venues that are not noticeable to those making the comment. We suggest that a statement be drafted to be read at the beginning of public comment summarizing that the Board will not respond to individual claims made, but may refer issues to appropriate district staff. Lack of response at the time, does not infer lack of hearing and understanding of public comments made.

Overall Comments

1. A couple years ago, Trustee Rodarte wrote up a list of goals for Board members including participating in professional development, engagement with our community, and review and approve reports related to student success. Board members should annually report their progress toward these duties.
2. The Board should remain razor-focused on Diversity, Equity, Inclusion and Anti-Racism as a key value of the EFMP. It should lead as a policy-making Board to ensure that NOCCCD is committed to putting these values into all district practices.
3. A key value of the district is "Respect: We cultivate an atmosphere of courtesy, civility, and collegiality with all students and employees in the District by promoting a willingness to collaborate and a responsibility for all to be engaged and collegial partners in carrying out the District's mission." Current disagreements, specifically regarding union negotiations have cast much negativity throughout the District. Disagreements can be healthy and the Board respects collective bargaining rights. Advocating for one's views can and should be respectful for all involved including Board members. In the end we need to all work together for the good of the District, our students, and our community.

Action

1. These comments should be reviewed by the Board of Trustees as a whole.
2. The Board of Trustees should create a list of actions from this evaluation, and a timeline for implementation for items it wishes to adopt.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
		Resolution	_____ X _____
DATE:	July 28, 2020	Information	_____ X _____
		Enclosure(s)	_____ X _____
SUBJECT:	Resolution No. 20/21-02, 100th Anniversary of the 19th Amendment Providing for Women's Suffrage		

BACKGROUND: The year 2020 marks the 100th anniversary of the passage of the 19th Amendment, guaranteeing and protecting women’s constitutional right to vote. Today, more than 68 million women vote in elections because of the courageous suffragists who never gave up the fight for equality. In the words of feminist leader and women’s rights activist Alice Paul, “I never doubted that equal rights was the right direction. Most reforms, most problems are complicated. But to me, there is nothing complicated about ordinary equality.”

In accordance with its goals to promote equality and diversity within its practices, NOCCCD wishes to commemorate this milestone of democracy with the following Board of Trustees resolution.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #4: The District will implement best practices related to planning, including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board review Resolution No. 20/21-02, Celebrating the 100th Anniversary of the Passage and Ratification of the 19th Amendment, Providing for Women's Suffrage, to the Constitution of the United States.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



Resolution No. 20/21-02, Celebrating the 100th Anniversary of the Passage and Ratification of the 19th Amendment, Providing for Women's Suffrage, to the Constitution of the United States

WHEREAS, Congress passed the 19th Amendment to the Constitution of the United States, guided by the shared ideals of freedom, sovereignty, democracy, civil liberties, and individual rights; and

WHEREAS, from 1919 to 1920, the 66th Congress debated, and State legislatures considered, an amendment to the Constitution to provide suffrage for women; and

WHEREAS, on May 21, 1919, the House of Representatives approved a proposed amendment, followed by the Senate a few weeks later on June 4, 1919; and

WHEREAS, the introduction, passage, and ultimate ratification of the 19th Amendment were the culmination of decades of work and struggle by advocates for the rights of women across the United States and worldwide; and

WHEREAS, the ratification of the 19th Amendment ensured women could more fully participate in our democracy and fundamentally changed the role of women in the civic life of our Nation; and

WHEREAS, the struggle for Women of Color to vote extended beyond passage of the 19th amendment; and

WHEREAS, August 18, 2020, marks the centennial of the ratification of the 19th Amendment by three-fourths of the States, providing the support necessary under Article V of the Constitution of the United States; and

WHEREAS, August 26, 2020, marks the centennial of the 19th Amendment becoming a part of the Constitution of the United States, providing for women's suffrage; and

WHEREAS, the centennial anniversary of the ratification of the 19th Amendment represents a historical milestone to be lauded and celebrated as well as a time to reflect on ongoing efforts to further advance democratic participation; and

WHEREAS, according to the *NOCCCD Educational and Facilities Master Plan* 58% of our students are women and the District upholds Diversity, Equity, Inclusion and Anti-Racism as a core value.

THEREFORE, BE IT RESOLVED, that the North Orange County Community College District Board of Trustees in collaboration with faculty, staff, students and administrators—

- (1) celebrates the 100th anniversary of the passage and ratification of the 19th Amendment, providing for women's suffrage, to the Constitution of the United States;
- (2) honors the role of the ratification of the 19th Amendment in further promoting the core values of our democracy as promised by the Constitution of the United States;
- (3) reaffirms the opportunity for people in the United States to learn about and commemorate the efforts of the women's suffrage movement and the role of women in our democracy; and
- (4) reaffirms the desire of NOCCCD to continue strengthening democratic participation, especially the right to vote and to inspire future generations to cherish and preserve the historic precedent established under the 19th Amendment.

Dated:

AYES:

NOES:

ABSENT:

ABSTAINING:

Ryan Bent
Board President

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: July 28, 2020
SUBJECT: Future Board Agenda Items

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

BACKGROUND: At the June 2018 Board and Chancellor planning retreat, the group discussed how to make Board meetings more effective and efficient. As a result of that discussion, it was agreed that a new *Future Board Agenda Items* section would be included in Board meeting agendas to provide an opportunity for trustees to discuss the possibility of adding topics or items of interest to future agendas.

This information item is presented to allow for discussion on any potential future Board agenda items.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #4: The District will implement best practices related to planning, including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is in accordance with Board Policy 2310, Regular Meetings of the Board and Board Policy 2340, Agendas.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board discuss any potential future Board agenda items.

UNAPPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

June 23, 2020

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, June 23, 2020, at 5:30 p.m. via Zoom teleconference and YouTube livestream.

President Ryan Bent called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Jacqueline Rodarte, and Student Trustees Ester Plavdjian and Chloe Reyes. Absent: None.

RESOURCE PERSONNEL PRESENT: Cheryl Marshall, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Greg Schulz, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns Moore, District Director, Public & Governmental Affairs; Lisa Gaetje, representing the District Management Association; Jennifer Oo, representing the North Orange Continuing Education Academic Senate; Craig Goralski, representing the Cypress College Academic Senate; Kim Orlijan, representing the Fullerton College Faculty Senate; Christie Diep, representing United Faculty; Dawnmarie Neate, representing CSEA; Lauren Mata, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Paul de Dios and Alex Porter from Cypress College; Gil Contreras, Rod Garcia, Jose Ramon Nuñez, and Joe Ramirez from Fullerton College; Terry Cox from North Orange Continuing Education; and Gail Arriola-Nickell, Morgan Beck, Danielle Davy, and Kashu Vyas from the District Office.

VISITORS: Jenny Derry, Carissa Oyedele, Curtis Paradzick, and Andrew Perez via Zoom teleconference, with public participation provided via YouTube livestream.

COMMENTS: MEMBERS OF THE AUDIENCE: The following public comments were received via email and were read into the record by the Recording Secretary:

- A. **Jodi Balma**, Fullerton College Faculty, provided a statement to the Board in response to the June 9 Board meeting discussion regarding the definition of the term anti-racism being proposed for inclusion in the Educational and Facilities Master Plan (EFMP) and quoted **Ibram X. Kendi** to define the term. She stated that being antiracist means identifying inequities that give any racial group material advantages over people of color and that systemic racism means that those inequities exist even when there are zero racists involved so we must change the systems in place.

(See Supplemental Minutes #1257 for a copy of the statement.)

- B. **Latino Faculty and Staff Association of the District** provided a statement to the Board standing in solidarity with their Black brothers and sisters during this difficult time and expressing their support for racial diversity as a whole with no tolerance for any kind of discrimination. They also requested a response from the Board on how they plan on being antiracist with actions and words.

(See Supplemental Minutes #1257 for a copy of the statement.)

- C. **Kim Orlijan**, Fullerton College Faculty, provided a statement to the Board stating that Board President **Ryan Bent** should not broadcast a video that promotes police brutality and state-sanctioned and supported violence on a Facebook page named “Board President Ryan Bent” but rather on a personal page. She also encouraged him to take a Fullerton College course to learn that the term “antiracist” is not something that needs to be reviewed before being added to the EFMP and that it is not a term that suddenly appeared or a term that could become synonymous with racism. He would learn that antiracist is a term and an idea that the District and its leaders need to embrace and work actively toward becoming.

(See Supplemental Minutes #1257 for a copy of the statement.)

- D. **Aline Gregorio**, Fullerton College Faculty, provided a statement to the Board expressing her outrage over the public messaging of Board President **Ryan Bent** who “consistently criminalizes vulnerable communities – namely Black, Indigenous, and people of color” and referenced his Facebook page dedicated to his role in NOCCCD. She stated that the selective messaging of the Board President shows indifference to facts, complete histories, and universal human rights and his omission and trivialization of the historical oppression has caused embarrassment and anguish among students and employees of this District.

(See Supplemental Minutes #1257 for a copy of the statement.)

- E. **Caralee Ellis**, a 2020 Student of Distinction at Fullerton College, provided a statement to the Board expressing her passion for Fullerton College and those that represent it. She stated that it was there that she realized that American laws have historically supported and upheld racism in many ways, but her professors at Fullerton College have educated their students to ensure that they are on the right side of today’s history. She expressed her outrage over Board President **Ryan Bent’s** statements regarding the term “anti-racist,” the use of his public Facebook page to condemn “domestic terrorism” in regard to ANTIFA and their protests in the Black Lives Matter movement, and his implicit bias.

(See Supplemental Minutes #1257 for a copy of the statement.)

- F. **Students for Equitable Sustainability** provided a statement to the Board to express a statement of no confidence in the leadership of Trustee **Ryan Bent** based on his remarks demonstrating ignorance and indifference to the racial inequalities present in America and asked that the Board consider action to remediate the shame and pain his comments have caused. They stated that the right to life and freedom from discrimination is a human right, not subject to political opinions, and “we deserve leaders who understand that. We deserve leaders that are empathetic to the mission

of guaranteeing every person, regardless of their color or citizenship, their unalienable and universal human rights.”

(See Supplemental Minutes #1257 for a copy of the statement.)

- G. **Markus Berger**, Fullerton College Faculty, provided a statement to the Board regarding the dissatisfaction of faculty with the way they have been treated by the Board and the District. He stated that it is time the Board reward faculty –the people doing the work responsible for the District’s stockpile of money– and compensate them fairly with COLA, healthcare, and a seat at the table.

(See Supplemental Minutes #1257 for a copy of the statement.)

- H. **District Office of Diversity and Compliance** and the **Diversity and Inclusion Faculty Fellows** provided a statement to the Board in solidarity with the protests against racism and violence against African Americans/Blacks, and their commitment to leading the District in the efforts to promote transformative change as a result of the current social justice movement. They expressed the need for the District to recognize that “not being racist” is not enough, but to become an anti-racist institution and dismantle systemic racism by replacing policies and practices that perpetuate inequality with those that are anti-racist by design. They asked that the District and Board take concrete steps that go beyond mere proclamations and work towards the goal of racial equity and social justice.

(See Supplemental Minutes #1257 for a copy of the statement.)

- I. **Grads to Be Advisory Team**, provided a statement to the Board requesting that the Board reaffirm their commitment to undocumented students and the work to support them which they deemed important due to the national context and violence and anti-immigrant sentiments witnessed in the United States in recent years. They requested that the Board reaffirm its commitment to undocumented students and denounce racist, xenophobic, and ignorant statements when they arise as they jeopardize efforts to best serve an already vulnerable student population.

(See Supplemental Minutes #1257 for a copy of the statement.)

- J. **Fullerton College Ethnic Studies Department** provided a statement to the Board stating that rhetorical commitments to change are not enough to create change and how individuals within an institution must be held accountable for racist words and actions. They stated that Trustee **Ryan Bent** has posted deliberately racially polarizing and white nationalist propaganda in a public online forum, and has publicly made anti-immigrant remarks. They expressed a statement of no confidence in Trustee Bent because his racist and anti-immigrant ideologies have no place in the District. They asked the Board to reaffirm its commitments to denounce institutional and interpersonal racism, to dismantle the racist structures and culture of the District, and to take accountability for upholding them. They also asked the Board to publicly commit to prioritizing the voices of Black, Indigenous, and People of Color as we work to build a more racially just district.

(See Supplemental Minutes #1257 for a copy of the statement.)

- K. **Fullerton College United** provided a statement to the Board to request their reaffirmed commitment to keep undocumented students safe. They stated that a promise of safety and protection seems like a small gesture but in the national context, it is needed now more than ever due to the surge of anti-immigrant sentiment through the rescission of DACA and the separation of families at the border. Privacy is extremely important for undocumented students in maintaining security and forming the thin wall protecting them from deportation.

(See Supplemental Minutes #1257 for a copy of the statement.)

- L. **Mohammad Abdel Haq**, Fullerton College Faculty, provided a statement to the Board to share his outrage and disappointment in Board President **Ryan Bent** who has a troubling history of racist comments and actions while serving as a trustee for the District. In direct opposition to the proclaimed values of the District, he has publicly vilified and demonized the undocumented student population with no public apology or denunciations of his actions. He stated that undocumented students and colleagues do not feel safe when a person with decision-making power for the District is publicly attacking them and referenced the silence of those closest to him, while he continues sharing troubling social media posts under his title as Board President.

(See Supplemental Minutes #1257 for a copy of the statement.)

- M. **Josh Ashenmiller**, Fullerton College Faculty, provided a statement to the Board sharing his experience teaching US History at Fullerton College where often students express dismay that the history of this country has seldom been a story of expanding democracy and equity, but instead variations on themes of subjugation, militarism, and oppression. However, he also teaches his students that there have been moments when Americans have made long strides toward democracy and equity. Today we are in such a moment and he urged the Board and the entire District to take advantage of this moment to help our District and society make strides toward fairness and justice.

(See Supplemental Minutes #1257 for a copy of the statement.)

- N. **Scott Begneski**, Former Fullerton College Student Trustee, provided a statement to the Board expressing his concern about the Board, particularly **Ryan Bent's** behavior and how he represents the District. He pointed to Trustee Bent's past comments, recent posts on social media, and his commentary at a Board meeting during the 2016-17 year which he perceived to be directed to the District's undocumented students. He concluded his statement by noting that education is important for everyone.

(See Supplemental Minutes #1257 for a copy of the statement.)

- O. **Cynthia Guardado**, Fullerton College Faculty, provided a statement to the Board calling for **Trustee Ryan Bent** to resign or be removed from the Board due to his inflammatory social media statements on an account that bears the title Board President.

(See Supplemental Minutes #1257 for a copy of the statement.)

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.b, 3.c, 3.d

Instructional Resources: 4.a, 4.b, 4.c, 4.d

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Stephen T. Blount and seconded by Trustee Jeffrey P. Brown that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes.

COMMENTS

- A. **Fred Williams** thanked Payroll department staff for their extra efforts to process payroll timely with the all of the new MOUs, and reported that the District website has a link to submit applications to serve on the Citizens' Oversight Committee. Applications are due by 4:40 p.m. on Friday, July 31, 2020.
- B. **Valentina Purtell** expressed relief that the US Supreme Court upheld the decision on DACA and pride that NOCE is the only non-credit institution offering the Grads to Be Program. She reported that the State Chancellor's Office circulated a legal notice regarding the preliminary injunction establishing eligibility of all community college students including credit and non-credit students to receive financial assistance under the CARE Act. In light of the budget climate, NOCE has been engaged in budget discussions and using guiding principles in decision-making to meet budget goals as an institution, while maximizing our capacity to serve students.
- C. **JoAnna Schilling** reported that the campus community has been deeply affected by the social unrest and demands for change in equitable treatment in the country and at Cypress College. She stated that talking about equity and justice is not enough, and the College remains committed to efforts to create transformational changes to the structures and systems that perpetuate anti-Blackness and erode their commitment to social justice. The College has joined 59 other community colleges in the Community College Equity Leadership Alliance, supported by the USC Race and Equity Center, which will provide access to curriculum, an online resource library, and guidance to design action plans and climate surveys. She shared that the College's mobile app has been nominated for two *2020 Appademy Awards* in the "best student driven app" and "best app for student engagement" categories, and thanked **Lisa Gaetje** for her service and leadership as DMA President.
- D. **Greg Schulz** highlighted two brief items that were not included in his written report to the Board. The first, on June 25 the Fullerton College Classified Senate in partnership with Fullerton College managers invites all classified professionals to a Classified

Appreciation Drive Thru. The event will be offered for daytime and evening staff, and Spring 2020 recognition award nominees will be honored. Second, the Fullerton College Fall Class Schedule is now accessible online. Fall registration will begin July 7 and the College anticipates another semester of strong enrollment growth and high demand for classes. As of last week, 2,032 first-time college students have signed a promise agreement with Fullerton College and will be attending tuition free for the next two years.

- E. **Jennifer Oo** reported that the NOCE Academic Senate is relieved for students and their families that the Supreme Court decision upheld the Deferred Action for Childhood Arrivals (DACA) program. NOCE is in the final week of their third trimester of the 19-20 academic year and will transition to a semester schedule in the 20-21 academic year. Faculty have been nimble and the distance education workgroup has ensured faculty have training via a rigorous boot camp model. She reported that **Carlos Diaz** will serve as NOCE Academic Senate Vice President and **Khanh Ninh** will continue as Secretary.
- F. **Craig Goralski** echoed the sentiments expressed on behalf of the DACA ruling, and reported on his attendance at the initial meeting of the Community College Equity Leadership Alliance, the Academic Senate for California Community College (ASCCC) Leadership Institute, and the Cypress College COVID-19 Task Force meeting. He shared that he called for a special Senate meeting to discuss policies and procedures under the Senate's "10+1" purview related to the Fall 2020 semester and the COVID-19 response, and to also discuss how the Senate can better promote equity, diversity, inclusion, anti-racism, and social justice and how to further those goals over the Summer and Fall 2020 semester.
- G. **Kim Orlijan** reported that she and many of her colleagues participated in "An Open Conversation about Race, Injustice, our Campus and our Community" facilitated by the USC Race and Equity Center, and 20 colleagues also participated in a convening to launch the Community College Equity Leadership Alliance which are important steps in the ongoing effort to become an anti-racist institution. She also reported on her virtual attendance at the National Conference on Race and Ethnicity (NCORE) where she heard the keynote address by the iconic activist **Dolores Huerta**, and the ASCCC Leadership Institute along with Faculty Senate President Elect **Jennifer Combs**.
- H. **Christie Diep** reported that faculty want justification why executive administrators are receiving a salary raise and bonus while the District is at impasse with United Faculty? Why do they need a bonus? District faculty make \$8,000-10,000 less per year than the surrounding districts, haven't had a raise in three years, and that's not including the dependent health coverage that all others provide. The District has kept COLA of 2.71% and 3.26% that is taxpayer money meant to maintain a standard of living for employees.

She stated that the resource table –**Christie Diep, Dawnmarie Neate, Lauren Mata, Craig Goralski, and Kim Orlijan**– sent a statement to the Board on June 18 regarding Trustee **Ryan Bent's** comments at the June 9 Board meeting. She read the statement requesting that Board President Bent recant his statements denying the fact that pervasive racism exists in America because they do not reflect the truth or reality about institutional racism. The group requested the Board censure Trustee Bent for his damaging comments and expected a public recantation and apology. With the

exception of Trustee **Stephen T. Blount**, the letter has been met with silence. She stated that the damage has been done and needs to be accounted for, and asked the Board what they are going to do.

- I. **Dawnmarie Neate** stated that the extension of contracts for executive officers during a state and national financial crisis is in sharp contrast to the District asking the campuses to plan for a minimum cut of 10%. She stated that CSEA expects that the Board will also guarantee that there will be no cuts to classified positions for that same time period. She expressed her ongoing concern over the use of Thunderbird Consulting to develop an organizational structure without any input from Human Resources and now the company is developing job descriptions that will impact classified employees. As we move towards transitioning staff onsite she requested that the Board direct Human Resources to develop and coordinate the process so that the campuses or managers do not make independent decisions which can lead to risks for classified employees.
- J. **Lauren Mata** thanked the public commenters and her fellow resource table members for their eloquent and passionate denouncement of racist statements. She cited **Angela Davis** that it is not enough to be non-racist, we must be anti-racist and seek to be the change we want to see. She reported that after three years of negotiations, Adjunct Faculty United have signed an MOU with the District for rehire rights which helps to provide the consistency and stability that part time faculty deserve.
- K. **Student Trustee Chloe Reyes** reported that she felt compelled to speak up against the dismissive actions that Board President **Ryan Bent** has shown in the past because leaders and public figures hold a responsibility to care and empathize with the people they serve. She stated that as a society we must do better and all put in the effort to dismantle the systematic oppression and police violence in America, and the change starts with our district. As a woman of color, she said she is heartbroken and uncomfortable to have to work under this kind of leadership because it definitely does not illustrate what she believes in, and more importantly, what she fights for.
- L. **Student Trustee Ester Plavdjian** reported that Cypress College Associated Students hosted a student forum in support of racial equity on June 10. She thanked the organizers and participants and noted that valuable insight was gained.
- M. **Trustee Jeffrey P. Brown** reported on the US Supreme Court decision to allow DACA to continue, but shared that it is important to note that the court's decision was based on the process that was used by the administration. While DACA is with us now, it is not firmly established, and he urged supporters to go to the polls in November.
- N. **Trustee Barbara Dunsheath** welcomed Jennifer Oo to her first Board meeting and echoed the comments about DACA. She reported on her attendance at her first California Community College Trustees (CCCT) Board meeting where she was sworn in to office. The CCCT Board discussed upcoming legislation including the possibility of making Ethnic Studies a community college requirement, and prioritizing securing a base apportionment and keeping it during these difficult budget times. She also reported on her attendance at the ACES Advisory Committee and shared that the Student Trustee Workshop will be in August, the CCLC Annual Convention will take place online in November, and the addition of a diversity, equity, and inclusion

requirement to the Excellence in Trusteeship Program. Lastly, she reported that the Board Evaluation Subcommittee met and plans to bring forward a report soon.

- O. **Trustee Jacqueline Rodarte** reported on her participation in a CCLC virtual meeting which included a look inside student housing including what Orange Coast College did. Student housing was captured in the EFMP and the District will have to look at it more seriously in the future due to need.
- P. **Trustee Stephen T. Blount** shared that he was raised in New Mexico after his family settled there after the Civil War, the childhood lessons he learned, and as a result he is unable to tolerate racism or the mistreatment of people.
- Q. **Trustee Ryan Bent** stated he heard a lot of things about him that have been mischaracterized and with information left out. He questioned the addition of a term and asked that it be defined and reviewed by **Arturo Ocampo** who is the District authority on the subject. At no point did he ever suggest that racism doesn't exist and he was not questioning the term.

MINUTES: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath to approve the Minutes of the Regular Meeting of June 9, 2020 with the noted corrections to the discussion on the draft Educational and Facilities Master Plan on page 93. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.**

FINANCE & FACILITIES

Item 3.a: Fred Williams, Vice Chancellor of Finance & Facilities, and Kashu Vyas, District Director of Fiscal Affairs, presented the District's 2020-21 Tentative Budget. The presentation included an overview of the Governor's May Revise, the State Legislative Proposal, the tentative budget, budget assumptions, the on-going structural deficit, the resource allocation model, and the general fund ending balance. Mr. Williams noted that it is expected that additional modifications will be made closer to October when the Proposed Budget is presented.

Governor's May Revise

	State	NOCCCD
SCFF Reductions		
SCFF Base Reductions (8%)	\$ (593,000,000)	\$ (17,000,000)
No COLA (2.31%)	\$ (167,700,000)	\$ (5,000,000)
No Growth Funding (.5%)	\$ (31,900,000)	\$ 0
Reduced PT Faculty Comp/Office Hours (15%)	\$ (7,300,000)	\$ (210,000)
Cash Deferrals		
From 2019-20 to 2020-21	\$ (330,000,000)	\$ (10,000,000)
From 2020-21 to 2021-22	\$ (662,000,000)	\$ (20,000,000)

The SCFF base, COLA, and growth funding reductions will be removed if federal funding materializes.

Legislative Proposal

- Approved by the legislative deadline of June 15, 2020
- Is a placeholder budget
- Does provide for 2.31% COLA and growth
- Provides a \$75 million block grant for additional COVID-19 related costs
- Cash Deferrals of \$1.072 billion (\$38.2 million to NOCCCD)
- \$739.9 million goes away if Federal funds are received
- Is a different approach than the Governor's May Revise
- Assumes that Federal funds will materialize by October. If they do not, then more deferrals.

May Revise vs Legislative Action

	Governor	Legislature
SCFF Base Reduction (8%)	\$ (593,000,000)	\$ 17,000,000
COLA (2.31%)	\$ (167,700,000)	\$ 167,744,000
Growth (.5%)	\$ (31,900,000)	\$ 31,856,000
Apprenticeship	\$ (83,200,000)	\$ 20,000,000
Strong Workforce Local Program	\$ (135,600,000)	\$ 0
SEAP	\$ (68,800,000)	\$ 0
Elimination of Proposals/Tech. Adjustment	\$ (36,600,000)	\$ 5,990,000
PT Faculty Compensation /Office Hours	\$ (7,300,000)	\$ 10,600,000
Calbright College	\$ (3,000,000)	\$ (117,000,000)
Cash Deferrals	\$ (662,000,000)	\$ (1,071,900,000)
Dreamer Resource Liaisons	\$ 0	\$ 5,800,000
Basic Needs/Learning/COVID-19	\$ 0	\$ 75,000,000
Food Pantries	\$ 0	\$ 11,400,000

Under the Governor's proposal, SCFF, COLA, growth, Strong Workforce, SEAP, and part-time faculty compensation reductions will be removed if federal funding materializes.

	May Revise	Legislative Version	Expected Budget
Tentative Budget Revenue	\$ 200,249,716	\$ 200,249,716	\$ 200,249,716
Apportionment 8% Additional	\$ -	\$ 17,000,000	\$ 17,000,000
COLA	\$ -	\$ 5,000,000	\$ -
Revenue Projection	\$ 200,249,176	\$ 222,249,176	\$ 217,249,176
Expenditures	\$ 209,734,639	\$ 209,734,639	\$ 209,734,639
Revenue Less Expenditures	\$ (9,484,923)	\$ 12,515,537	\$ 7,515,537
Hold Harmless	\$ 9,484,923	\$ 10,139,757	\$ 10,139,757
Difference	\$ 0	\$ 22,654,284	\$ 17,654,284

Under the May Revise, the District would have a \$9.48 million structural deficit, but the budget was balanced with \$9.48 million in hold harmless funding. The expected budget should be approved by the end of the week, and would include a \$7.5 million surplus for the District in addition to the hold harmless dollars.

Cash Deferrals	May Revise	Legislative	Compromise
2019-20	\$ 10,000,000	\$ 10,000,000	\$ 10,000,000
2020-21	\$ 20,000,000	\$ 38,157,000	\$ 43,600,000

The 2020-21 deferral could be reduced by \$23.7 million if Congress approves a fourth stimulus package by October 1, 2020.

Tentative Budget

The Tentative Budget is a rollover placeholder budget that provides allocations to start the new fiscal year. This year it also includes a new Resource Allocation Model (RAM) that has been discussed at the Council on Budget and Facilities (CBF), the District Consultation Council (DCC), Chancellor's Staff, and presented to the Board. Using the new allocation model for 2020-21 will allow staff to resolve any unanticipated issues with it.

Budget Assumptions Tied to the Tentative Budget

The budget assumptions include the items provided in the Governor's May Revise, but the changes that have not materialized have not been incorporated. The assumptions included do not include salary schedules increases, but does include increases in step and column advances and longevity pay and benefit rates. The use of one-time 2020-21 hold harmless funds were applied to supplement budget deficit.

On-going Structural Deficit

Revenues	\$ 200,249,716
Expenditures	\$ 209,734,639
Revenue Less Expenditures	(9,484,923)

Using an estimated \$9,484,932 in 2020-21 hold harmless dollars to supplement the on-going structural deficit.

Comparison of On-going structural Deficit Between New and Prior Allocations Models

	New Model	Prior Model
Revenues	\$ 200,249,716	\$ 200,249,716
Expenditures	\$ 209,734,639	\$ 208,308,507
Revenue Less Expenditures	\$ (9,484,923)	\$ (8,058,791)

Resource Allocation Model

The new resource allocation model focuses on estimated on-going resources that includes on-going and self-supported revenue. It assigns four budget centers, one to each campus and one to District Services, and each budget center participates in covering the shared districtwide costs.

General Fund Ending Balance

The ending balance for 2018-19 was \$102.4 million. After reductions of \$9 million for approved campus facilities projects and \$3 million for COVID-related expenditures, the 2019-20 general fund ending balance is estimated at \$90.4 million and is comprised of the following:

Unallocated One-time Funds	\$ 29,879,537
Allocated One-time Funds	\$ 6,276,000
Budget Center Carryovers	\$ 30,000,000
Board Policy Contingency	\$ 12,270,000
Committed Fund Balance	\$ 6,337,728
Restricted Fund Balance	\$ 5,000,000
Reserved Fund Balance	\$ 232,166

The ending balance could increase with CARES funding, and additional budget center and categorical program carryovers. The ending balance could also decrease due to additional MOUs, COVID-related expenditures, additional expenses at the campuses, and a continued statewide deficit.

What's Next

- Close the books for 2019-20
- Follow the State budget development
- Follow outlooks on the recession and recovery
- Incorporate personnel adjustments
- Negotiations
- Continued refinement of the new Resource Allocation Model

Vice Chancellor Williams received comments and responded to questions related to the budget presentation that included:

- Praise for the use of the different models and interaction with the different funds, and the expanded explanation of the budget when compared to previous years.
- What the District's cash flow is? \$40 million
- The impact of the State's deferrals on cash flow? Staff is evaluating and will prepare a cash flow analysis to determine where we think we might have a deficit.
- What does "no increases to salary schedules" refer to on page 8? A number wasn't included because there isn't a figure to utilize at this time.
- Where did the faculty stipends related to COVID come from? Currently from one-time dollars, but CARES dollars can also be used since they are an allowable expense.
- Are the step increases like those on tonight's agenda one-time or ongoing increases? The step increases are rolled into position control, but the 1% off-schedule are one-time.
- What percentage is common or comparable among other multi-college districts for district services? All districts calculate it differently, but the range available in November 2019 varied from 9.34% at the low end to 24.61% at the high end. The NOCCCD percentage was the lowest among the 14 different districts that were reviewed.
- How much of the \$3,000,000 in COVID-related expenses was for management stipends at \$1,500 each? A quick estimate of \$150,000-175,000 was provided based on approximately 100 managers.

Subsequent to the presentation, it was moved by Trustee Stephen T. Blount and seconded by Trustee Jacqueline Rodarte to approve the Tentative Budget for Fiscal Year 2020-21 for all funds of the District. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.**

Further authorization was granted to set a public hearing for October 27, 2020, at the Anaheim Campus Board Room at or about 6:00 p.m. pursuant to §58301 of Title 5, California Code of Regulations, to provide the public with an opportunity to comment on the budget prior to the adoption of the Proposed Budget.

(See Supplemental Minutes #1257 for a copy of the presentation.)

Item 3.b: By block vote, authorization was granted to declare the list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

Item 3.c: By block vote, authorization was granted to enter into agreements with Anthem Blue Cross and Philadelphia Insurance through Student Insurance for student accident and intercollegiate athletic accident insurance for 2020-21 in the amount of \$202,644 for basic coverage and \$14,457 for catastrophic coverage, for Cypress College and Fullerton College, effective August 1, 2020.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to bind the insurance policies on behalf of the District.

Item 3.d: By block vote, authorization was granted to adopt Resolution No. 19/20-23 to authorize the Districtwide Network Refresh Project for an increased cost of \$314,539.67 to the original amount of \$18,650,875.08 for a new total of \$18,965,414.75.

Further authorization was granted for the Vice Chancellor, Finance & Facilities or District Director, Purchasing to issue purchase orders or execute any agreement on behalf of the District.

INSTRUCTIONAL RESOURCES

Item 4.a: By block vote, authorization was granted to approve the NOCCCD and Anaheim Union High School District College and Career Access Pathways Dual Enrollment Partnership Addendum 2020-2021.

Item 4.b: By block vote, authorization was granted to approve the Cypress College and Fullerton Joint Union High School District College and Career Access Pathways Dual Enrollment Partnership Addendum 2020-2021.

Item 4.c: By block vote, authorization was granted to approve the Cypress College and Los Alamitos Unified School District College and Career Access Pathways Dual Enrollment Partnership Addendum 2020-2021.

Item 4.d: By block vote, authorization was granted to the summary of curriculum changes for the North Orange Continuing Education, to be effective Fall 2020. The curricula have been signed by the Campus Curriculum Committee Chairperson and the President, and have been approved by the District Curriculum Coordinating Committee.

HUMAN RESOURCES

Item 5.a: By block vote, authorization was granted for the following academic personnel matters which are within budget:

RESIGNATION

Phelps, Celeste	CC	Director, Disability Support Services Eff. 07/10/2020 PN CCM998
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NEW PERSONNEL

Davis, Troy	CC	Dean, Counseling & Student Development 12-month Position (100%) Range 32, Column E + Doctorate Management Salary Schedule Eff. 07/01/2020 PN CCM696
Haynes, Corinne	FC	Disability Support Services (Adaptive Computer Technology) Instructor Second Year Probationary Contract Class B, Step 3 Eff. 08/20/2020 PN FCF811
Gabaldon, Nadia	FC	Learning Disability Specialist First Year Probationary Contract Class D, Step 10 Eff. 07/01/2020 PN FCF578

CHANGE IN SALARY CLASSIFICATION

Garcia, Juan	CC	Counselor From: Class D To: Class F Eff. 07/01/2020
Lehmeier, Marisa	CC	Counselor From: Class D To: Class E Eff. 07/01/2020
Marquez, Lorena	FC	Counselor From: Class B To: Class C Eff. 07/01/2020
Rangel, Jacquelyn	CC	Counselor From: Class D To: Class E

Eff. 07/01/2020

Rodriguez, Cassandra CC Counselor
From: Class B
To: Class C
Eff. 07/01/2020

Villasenor, Carole CC Counselor
From: Class C
To: Class D
Eff. 07/01/2020

STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Abab, Marjaneh NOCE Director, Basic Skills
6% Stipend
Eff. 07/01/2020-12/30/2020

MANAGEMENT PROFESSIONAL GROWTH AND DEVELOPMENT

Phelps, Celeste CC Director, Disability Support Services
Second Increment (\$400)
Eff. 07/01/2020

LEAVES OF ABSENCE

Clahane, Dana FC Mathematics Instructor
Load Banking Leave With Pay (34.00%)
Eff. 2020 Fall Semester

Dedic, James CC Sociology Instructor
Load Banking Leave With Pay (100%)
Eff. 2020 Fall Semester

Kaneko, Brian FC Applied Design Instructor
Load Banking Leave With Pay (100%)
Eff. 2020 Fall Semester

Latourelle, Elisa FC Counselor
Family Medical Leave (FMLA/PDL) (100%)
Paid Leave using Regular and Supplemental
Sick Leave until Exhausted; Unpaid thereafter
Eff. 06/19/2020-08/10/2020

Lozinsky, Richard FC Earth Sciences Instructor
Load Banking Leave With Pay (100%)
Eff. 2020 Fall Semester

Morvan, Laurie CC Mathematics Instructor
Load Banking Leave With Pay (100%)
Eff. 2020 Fall Semester

Class E
Not to exceed 3.5 hours
Eff. 05/28/2020

Grote, Silvie CC Hiring Committee Service
Lab Rate, Regular and Contract Faculty
Overload Teaching Schedule
Class F
Not to exceed 22 hours
Eff. 06/15/2020 – 07/15/2020

Jepson, Jane CC Hiring Committee Service
Lab Rate, Regular and Contract Faculty
Overload Teaching Schedule
Class F
Not to exceed 13 hours
Eff. 06/03/2020 – 07/07/2020

Kelley, Paul CC Hiring Committee Service
Lab Rate, Regular and Contract Faculty
Overload Teaching Schedule
Class E
Not to exceed 17 hours
Eff. 06/03/2020 – 07/09/2020

Klyde, Michael CC Hiring Committee Service
Lab Rate, Regular and Contract Faculty
Overload Teaching Schedule
Class E
Not to exceed 17 hours
Eff. 06/03/2020 – 07/09/2020

Nelson-Wright, Kelly FC Hiring Committee Service
Lab Rate, Regular and Contract Faculty
Overload Teaching Schedule
Class B
Not to exceed 3.5 hours
Eff. 05/28/2020

Orozco, Luciano M. CC Hiring Committee Service
Lab Rate, Regular and Contract Faculty
Overload Teaching Schedule
Class E
Not to exceed 17 hours
Eff. 06/03/2020 – 07/09/2020

Thibodeau, Jason CC Hiring Committee Service
Lab Rate, Regular and Contract Faculty
Overload Teaching Schedule
Class F
Not to exceed 22 hours

Eff. 06/15/2020 – 07/15/2020

Valdez, Edilberto CC Hiring Committee Service
 Lab Rate, Regular and Contract Faculty
 Overload Teaching Schedule
 Class B
 Not to exceed 13 hours
 Eff. 06/03/2020 – 07/07/2020

Item 5.b: By block vote, authorization was granted for the following classified personnel matters which are within budget:

REHIRES

Afshar, David NOCE Special Projects Manager, Basic Skills Workgroup
 Temporary Management Position (100%)
 Range 2, Special Project Admin Daily Rate Schedule
 Eff. 07/01/2020 – 12/31/2020
 PN SCT952

Arias Miller, Tina AC Special Projects Director, Ed Services
 Temporary Management Position (100%)
 Range 3, Special Project Admin Daily Rate Schedule
 Eff. 07/01/2020 – 12/31/2020
 PN DEM993

Day, Tammy Renee NOCE Special Projects Manager, Supporting Adults for
 Student Success
 Temporary Management Position (100%)
 Range 2, Special Project Admin Daily Rate Schedule
 Eff. 07/01/2020 – 12/31/2020
 PN SCT961

Eberhart, Laurie NOCE Special Projects Manager, OC Work Based
 Learning and Job Placement
 Temporary Management Position (100%)
 Range 2, Special Project Admin Daily Rate Schedule
 Eff. 07/01/2020 – 12/31/2020
 PN SCT951

Hunter, Brent AC Special Projects Director, Planned Giving
 Temporary Management Position (100%)
 Range 3, Special Project Admin Daily Rate Schedule
 Eff. 07/01/2020 – 06/30/2021
 PN DET991

Gleason, Terence CC Special Project Manager, Distance Learning
 Temporary Management Position (100%)
 Range 2, Special Project Admin Daily Rate Schedule
 Eff. 07/01/2020 – 06/30/2021
 PN CCT727

Guy, Lorri	NOCE	Special Projects Manager, DSS Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2020 – 12/31/2020 PN SCT975
Keisselbach, Kenneth	NOCE	Special Projects Manager, NOCRC Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2020 – 12/31/2020 PN SCT967
Mora, Denise	NOCE	Special Projects Coordinator, CTE Strong Workforce Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2020 – 12/31/2020 PN SCT957
Rivera, Hilda	NOCE	Special Projects Coordinator, NOCRC Support Services and Transition Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2020– 06/30/2021 PN SCT968

PROMOTION

Roberts, Nicole	NOCE	Instructional Aide/DSS 11-month position (75%) PN SCC882
		To: Instructional Assistant/DSS 11-month position (75%) Range 36, Step E Classified Salary Schedule + 5% Longevity Eff. 07/01/2020 PN SCM836

VOLUNTARY CHANGES IN ASSIGNMENT

Abutin, Allan	AC	IT Project Leader (100%) Extension of Temporary Change in Assignment
		To: NOCE Interim Manager, Instructional Technology Services 12-month position (100%) Range 19, Column G + 15% Longevity + PG&D Management Salary Schedule Eff. 07/01/2020 – 06/30/2021

Beck, Morgan	NOCE	<p>Manager, Instructional Technology Services (100%)</p> <p>Temporary Change in Assignment</p> <p>To: AC Interim District Director, Information Technology Infrastructure and Operations 12-month position (100%) Range 31, Column B Management Salary Schedule Eff. 07/01/2020 – 12/31/2020</p>
Cao, Khanh	CC	<p>Instructional Assistant (50%)</p> <p>Temporary Increase in Percent Employed From: 50% To: 100% Eff. 07/01/2020 – 06/30/2021</p>
Gomez, Monica	NOCE	<p>Administrative Assistant II (100%)</p> <p>Extension of Temporary Change in Assignment</p> <p>To: Administrative Assistant III 12-month position (100%) Range 41, Step D Classified Salary Schedule Eff. 07/01/2020 – 03/31/2021</p>
Haugh, Angela	CC	<p>Student Services MIS Analyst (100%)</p> <p>Extension of Temporary Change in Assignment</p> <p>To: Senior Research and Planning Analyst 12-month position (100%) Range 57, Step D Classified Salary Schedule Eff. 07/01/2020 – 12/31/2020</p>
Hsieh, Larry	AC	<p>IT Security Analyst/System Administrator (100%)</p> <p>Extension of Temporary Change in Assignment</p> <p>To: IT Project Leader 12-month position (100%) Range 57, Step D + PG&D Classified Salary Schedule Eff. 07/01/2020 – 08/31/2020</p>
Leos, Nigel	NOCE	<p>Testing and Assessment Specialist (100%)</p> <p>Extension of Temporary Change in Assignment</p>

Temporary Decrease in Percent Employed
 From: 100%
 To: 90%
 Eff. 07/01/2020 – 06/30/2021

Sandoval, Enrique

NOCE

IT Services Coordinator I (100%)

Extension of Temporary Change in Assignment

To: AC IT Security Analyst/System Administrator
 12-month position (100%)
 Range 55, Step C + PG&D
 Classified Salary Schedule
 Eff. 07/01/2020 – 09/30/2020

Uppal, Harpreet

NOCE

Research Analyst (100%)

Extension of Temporary Change in Assignment

To: Senior Research Analyst
 12-month position (100%)
 Range 57, Step B+ Doctorial Stipend
 Classified Salary Schedule
 Eff. 07/01/2020 – 06/30/2021

PROFESSIONAL GROWTH & DEVELOPMENT

Abesamis, Naomi

FC

Director, Student Activities (100%)
 3rd Increment (\$400)
 Eff. 07/01/2020
 4th Increment (\$400)
 Eff. 07/01/2021

Aikin, Carmen

AC

Executive Assistant II (100%)
 5th Increment (\$400)
 Eff. 07/01/2020

Boss, Brian

FC

Evaluator (100%)
 5th Increment (\$400)
 6th Increment (\$400)
 Eff. 07/01/2020

Davis, Julia

AC

Human Resources Technician (100%)
 3rd Increment (\$400)
 Eff. 07/01/2020

Fisher, Shauna

FC

Administrative Assistant II (100%)
 1st Increment (\$400)
 2nd Increment (\$400)
 Eff. 07/01/2020

Hegle, Sierra	CC	Student Services Specialist, Transfer Center 4 th Increment (\$400) Eff. 07/01/2020
Jimenez, Martin	FC	HVAC Mechanic I (100%) 2 nd Increment (\$400) Eff. 07/01/2020
Justice, Summer	CC	Student Services Coordinator (100%) 1 st Increment (\$400) Eff. 07/01/2020
Kagawa, Marcie	CC	Communications Specialist (100%) 2 nd Increment (\$400) 3 rd Increment (\$400) Eff. 07/01/2020
Lee, Albin	FC	Evaluator (100%) 2 nd Increment (\$400) Eff. 07/01/2020
McKamy, James	FC	Campus Safety Officer Coordinator (100%) 4 th Increment (\$400) Eff. 07/01/2020
Pham, Thomas	NOCE	Buyer II (100%) 5 th Increment (\$400) Eff. 07/01/2020
Rodriguez Valadez, Juan	CC	Instructional Aide, LRC (100%) 1 st Increment (\$400) Eff. 07/01/2020
Shrack, Amy	FC	Administrative Assistant III (100%) 4 th Increment (\$400) Eff. 07/01/2020
Thomason, Michelle	FC	Administrative Assistant II (100%) 1 st Increment (\$400) Eff. 07/01/2020
Yanez, Julie	FC	Student Services Technician (45%) 1 st Increment (\$180) Eff. 07/01/2020

STIPEND FOR ADDITIONAL ADMINSTRATIVE DUTIES

Booze, David	CC	Registrar (100%) Extension of 10% Stipend Eff. 07/01/2020 – 12/31/2020
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Hsieh, Larry	AC	IT Project Leader (100%) Extension of 6% Stipend Eff. 07/01/2020 – 06/30/2021
Martinez Stluka, Rena	FC	Registrar (100%) Extension of 10% Stipend Eff. 07/01/2020 – 12/31/2020
Ortiz, Triseinge	NOCE	Registrar (100%) Extension of 10% Stipend Eff. 07/01/2020 – 06/30/2021
Zamorano, Karla	NOCE	Admissions & Records Technician Extension of 6% Stipend Eff. 07/01/2020 – 06/30/2021

LEAVES OF ABSENCE

Coggi, Anita	FC	Administrative Assistant II (100%) Military Leave With Pay (USERRA) Eff. 05/28/2020 – 06/05/2020
Dam, Linh	AC	Payroll Specialist (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 07/07/2020 – 08/26/2020 (Consecutive Leave)

CORRECTION TO TITLE AND RATE FOR BOARD AGENDA OF JUNE 9, 2020

Perret-Martinez, Erika	CC	From: Special Project Coordinator, College Foundation Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2020 – 06/30/2021 PN CCT713 To: Special Project Manager, College Foundation Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2020 – 06/30/2021 PN CCT713
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Item 5.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1257 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted for the hourly listing.

(See Supplemental Minutes #1257 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1257 for a copy of the volunteer listing.)

Item 5.f: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte to approve the Confidential Employee's salary adjustment of a one-time off-schedule salary payment of 1.0% for fiscal year 2020-2021.

During the discussion, Trustee Stephen T. Blount requested clarification regarding the purpose of the one-time payment, the timing of it, and whether it was related to COVID-19. Chancellor Marshall stated that the 1% off-schedule, one-time payment for managers and confidential employees is not related to remote work and that the District is still at the negotiating table with CSEA and United Faculty.

Trustee Ed Lopez asked if the current District offer to the other groups is the same, and subsequent to brief discussion on whether that information could be disclosed publically due to negotiations being at impasse, Christie Diep shared that the offer to United Faculty was the status quo and 1% for each 19-20 and 20-21.

Trustee Barbara Dunsheath stated that historically the District has always treated the employee raises equally unless there was an adjustment requested by the bargaining unit.

Subsequent to the discussion, the **motion carried with Trustees Bent, Brown, Dunsheath, Lopez, and Rodarte voting yes, and Trustee Blount voting no.**

Item 5.g: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath to approve the District Management Association salary adjustment of a one-time off-schedule salary payment of 1.0% for fiscal year 2020-2021.

Subsequent to Trustee Stephen T. Blount stating that an increase sends the wrong message in the current budget climate, the **motion carried with Trustees Bent, Brown, Dunsheath, Lopez, and Rodarte voting yes, and Trustee Blount voting no.**

Item 5.h: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte to approve a one-time off-schedule salary payment of one (1%) for fiscal year 2020-2021 and extend the contract period through June 30, 2023 for the following Executive Officers:

Cherry Li-Bugg, Vice Chancellor, Educational Services and Technology
Valentina Purtell, President, North Orange Continuing Education
Irma Ramos, Vice Chancellor, Human Resources
JoAnna Schilling, President, Cypress College
Greg Schulz, President, Fullerton College
Fred Williams, Vice Chancellor, Finance and Facilities

In addition, the following salary column advancements will be effective July 1, 2020:

W. Cherry Li-Bugg, Vice Chancellor, Educational Services and Technology from Step G to Step H, Two Hundred Fifty-Two Thousand, Seven Hundred Thirty-Six Dollars (\$252,736).

JoAnna Schilling, President, Cypress College from Step D to Step E, Two Hundred Twenty-Six Thousand, Four Hundred Dollars (\$226,400).

Valentina Purtell, President, North Orange Continuing Education from Step E to Step F, Two Hundred Thirty-Four Thousand, Eight Hundred Thirty-Four Dollars (\$234,834).

Subsequent to Trustee Stephen T. Blount noting that an increase at this time is an off-schedule award and Trustee Ed Lopez stating that it is not the right time for the highest paid to receive an increase, the **motion carried with Trustees Bent, Brown, Dunsheath, and Rodarte voting yes, and Trustees Blount and Lopez voting no.**

(This action was orally reported by the Board President Ryan Bent per the Brown Act, at California Government Code section 54953(c)(3), as amended.)

Item 5.i: It was moved by Trustee Stephen T. Blount and seconded by Trustee Barbara Dunsheath to approve Chancellor Marshall's contract through June 30, 2024 with no salary adjustment for the 2020-2021 fiscal year and no recommendation for changes to the fringe benefits allowance. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes.**

(This action was orally reported by the Board President Ryan Bent per the Brown Act, at California Government Code section 54953(c)(3), as amended.)

GENERAL

Item 6.a: The Board received and reviewed an updated Draft Educational and Facilities Master Plan (EFMP) 2021-2030 which incorporated feedback received at its June 9 meeting. Jenny Derry, with Brailsford & Dunlavey, shared that the consultants listened to what was shared at the last Board meeting, went through the transcript, and forwarded changes to the Steering Committee who provided additional comments.

Trustee Ed Lopez stated that he suggested that it would be nice to include 10-year projections for student and facility needs. Chancellor Marshall clarified that they were not included because projections beyond five-years need to be addressed in a different documents. Andrew Perez, with Brailsford & Dunlavey, also noted that additional language was incorporated for reports and analysis on a regular two-year basis.

Christie Diep, United Faculty President, requested that the phrase "Creating an environment that is clearly anti-racist and is supportive of policies and programs that remove systemic barriers for students of all races" in the Diversity, Equity, Inclusion, and Anti-Racism chapter be reviewed by the College's Ethnic Studies departments.

The general consensus of the Board was to have the Ethnic Studies department faculty review that specific language in order to provide input and Chancellor Marshall offered to initiate communication with them. The nature of their recommendations will determine if the EFMP returns as an information or action item at the July Board meeting.

Item 6.b: It was moved by Trustee Barbara Dunsheath and seconded Trustee Jacqueline Rodarte to adopt the following proposed, revised Board Policies:

- BP 3560, Alcoholic Beverages
- BP 3600, Auxiliary Organizations

During the discussion, it was requested to not make the change to Section 2.0, so that it remains “Board” (instead of the originally proposed “Chancellor”). **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian’s advisory votes.**

Once adopted by the Board of Trustees, the revised policies will be placed on the District’s website, where they will be readily accessible by students, employees, and the general public.

Item 6.c: The Board received as information the following revised Administrative Procedures:

- AP 3720, Computer and Electronic Communication Systems
- AP 3740, Websites
- AP 3750, Use of Copyrighted Material
- AP 3810, Claims Against the District
- AP 3820, Gifts and Donations
- AP 3900, Speech: Time, Place, and Manner

During the discussion, it was requested that AP 3720 be corrected to replace NOCE Provost, with NOCE President. Two grammar related revisions to AP 3900 in Sections 5.5 and 5.8 were recommended and agreed to by the Board.

Additional questions were posed regarding the language in AP 3900, Section 4.0 regarding what is meant by “laws on illegal harassment and discrimination” and whether that pertains to “hate speech” which is protected. Also discussed was whether “incite or create” in the same section should read “incite and create” since that is required by law. It was requested that staff refer both matters to legal counsel for clarification.

The revised Administrative Procedures are available on the District’s website, where they are readily accessible by students, employees, and the general public.

Item 6.d: The Board received and reviewed the following proposed, revised Board Policies, and directed that they be placed on a future Board meeting agenda for action:

- BP 3720, Computer and Electronic Communication Systems
- BP 3740, Websites
- BP 3810, Claims Against the District
- BP 3820, Gifts and Donations
- BP 3900, Speech: Time, Place, and Manner

During the discussion, trustees inquired about website ADA compliance with regard to BP 3740 and whether language of that nature should be addressed in the board policy or administrative procedure. It was requested that staff refer to CCLC for further guidance.

Trustees inquired whether a dollar amount should be included to BP 3820 so that the Board does not have to review minor amounts. It was suggested that the dollar amount mirror the political contributions threshold of \$100. It was requested that staff refer to CCLC for further guidance.

Trustee Ed Lopez stated that he had several recommendations related to BP 3900 that he would submit to the Chancellor after the meeting, but during the meeting, he provided the following:

- Section 8.0: The language should be “inciting or producing the commission of unlawful acts, **and** which is likely to incite or produce **imminent lawless action...**” (instead of “inciting or producing the commission of unlawful acts, **or** which is likely to incite or produce...”) because the standard calls for both inciting and doing something to actually cause imminent lawless action.
- Section 9.0: Unclear what this section is referring to and need to have examples of what could be legal harassment, threats, or intimidation that would violate this policy.
- Section 12.0: Deletion of this section because it is addressed in other board policies and does not belong in this policy.

It was requested that staff refer all recommendations to BP 3900 to legal counsel for clarification.

Item 6.e: The Board received and reviewed the following proposed, revised Board Policies from the Board Policy Subcommittee:

- BP 2200, Board Duties and Responsibilities
- BP 2740, Board ~~Education~~ [Professional Development](#)

During the discussion of BP 2740, it was recommended that Section 1.1 be revised to read “in the relevant areas” instead of “in the following areas...” in order to not limit the topics to those noted in the board policy, and that “CEO and Board relations” and “diversity” be added to the list of topics. It was also recommend that “and student trustees” be added to Section 1.2 after “trustees.”

When discussing BP 2200, trustees inquired about the background materials used to make the suggested language revisions, and subcommittee members stated the revisions were based on the Education Code, but they also looked at ACCJC Accreditation Standards and the CCLC Trustee Handbook.

Trustee Barbara Dunsheath expressed concern that there were a couple of areas where new language is used that is not common and seems to be in conflict with ACCJC Accreditation Standards. She highlighted Section 3.0 regarding delegation of authority to someone besides the Chancellor and Section 2.4 which conflicts with BP/AP 2510, Participation in Local Decision-making and its process that is independent from the Board.

Subcommittee members noted that the Education Code does not limit delegation to the Chancellor and requested that the Education Code be cited in the references. They also encouraged trustees to read the Education Code, and stated their intent with BP 2200 was to outline duties in order to avoid having to refer to the actual Education Code for guidance.

Trustee Barbara Dunsheath noted that the District is part of the CCLC policy listserv. She pulled several policies from other Boards and the proposed language is a big departure from what others are doing. She requested that the revisions be reviewed by legal counsel. Board President Ryan Bent agreed to a legal review and agreed that he did not want to include language that would be in conflict with accreditation standards.

Craig Goralski, Cypress College Academic Senate President, shared that Sections 2.4 and 2.9, regarding the establishment of policies related to instruction and student conduct, and local governance procedures, are also cited in the Education Code and should also be linked.

In the concluding discussion it was clarified that subsequent to legal review, the policy would return to the Board as an information item, and then proceed to the District Consultation Council for their review.

Item 6.f: It was moved by Trustee Ed Lopez and seconded by Trustee Jacqueline Rodarte that the Board adopt Resolution No. 19/20-24, Affirm that Black Lives Matter.

Trustee Ed Lopez placed the resolution on the agenda and stated that in the midst of a national conversation on racial injustice, it would be appropriate and desirable for the District to affirm the sentiment that Black Lives Matter and express support.

In the ensuing discussion, Trustee Barbara Dunsheath stated that while she was happy to support the resolution, she suggested delaying approval in order to develop a collective and more powerful statement that includes data and a commitment to racial justice and action.

Board President Ryan Bent requested a review of the resolution noting that typically resolutions come to the Board for a first reading and time to see the resolution approved by CCLC. He expressed the desire to stay away from support of violent protests, differentiating between the Black Lives Matter movement and the Black Lives Matter organization, and the need for a non-partisan resolution.

Christie Diep, United Faculty President, expressed her frustration with the direction of the discussion regarding the definition of protests, the use of red herrings, making the resolution political, and the need for the Board to do what is right for the community.

Trustee Barbara Dunsheath stated that the conversation was turning into a different one, one that may be necessary, but not the right venue for it at the moment, and reiterated her desire to have another set of eyes review the resolution along with other documents, and have it return to the Board. Trustee Jeffrey P. Brown shared his concern with delaying approval in order to further develop the resolution because it is imperative that the Board make their own statement now. He suggested approving the resolution and drafting an additional resolution.

Trustee Ed Lopez deemed the resolution simple and modest, noting that it did not state support for protests. He stated that it was fine if others wanted to introduce other resolutions, but that should not interfere with the current resolution.

Student Trustee Chloe Reyes wondered why there was a debate on the resolution and stated that it was disheartening for students to see that they were debating support for the resolution.

Trustee Jacqueline Rodarte expressed her support for the resolution. She noted that it is meaningful for the Board to take steps to approve the current resolution in order to affirm that Black Lives Matter and stated that any suggested language should be made now.

Kim Orlijan, Fullerton College Faculty Senate President, appreciated the resolution, agreed on its importance, and stated that although it does not go far enough, it is important for the Board pass it.

Upon conclusion of the discussion, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.**

(See Supplemental Minutes #1257 for a copy of the signed resolution.)

Item 6.g: Board President Ryan Bent asked if there were any requests for potential future Board agenda items. Christie Diep, United Faculty President, stated that she has had many members ask if Board meeting video and audio recordings are available on the website. Board President Ryan Bent stated that the current practice is to not post them, and that would continue unless there is a change in procedure.

CLOSED SESSION: At 9:35 p.m., Board President Ryan Bent adjourned the meeting to closed session per the following sections of the Government Code and stated that there would not be a readout:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54956.9(a): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

RECONVENE MEETING: At 10:02 p.m., Board President Ryan Bent reconvened the meeting in open session.

ADJOURNMENT: At 10:02 p.m., it was moved by Trustee Stephen T. Blount and seconded by Trustee Jeffrey P. Brown to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes.**