



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

**MEETING:** Only Regular Meeting in July 2018

**DATE:** Tuesday, July 24, 2018, at 5:30 p.m.

**PLACE:** Anaheim Campus Board Room  
1830 W. Romneya Drive, Anaheim, CA 92801

Welcome to this meeting of the North Orange County Community College District Board of Trustees. If you wish to address the Board, please complete a yellow card entitled, "Request to Address Board of Trustees" and submit it to the Board's Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board, according to the rules of the Board. Members of the public wishing to address matters not on the agenda will be invited to do so under "Comments: Members of the Audience" at the beginning of the meeting. The Board reserves the right to change the order of the agenda items as the need arises.

**AGENDA:**

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Comments: Members of the Audience:** Members of the public may address the Board regarding items on the Agenda as such items are taken up, subject to regulations of the Board. All Board meetings, excluding closed sessions, shall be electronically recorded.
- d. **Consider Non-Personnel block-vote items indicated by [ ] in Sections 3 & 4**
- e. **Consider Personnel block-vote items indicated by [ ] in Section 5**  
Agenda items designated as block-vote items with [ ] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion.

An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote. Members of the public completing a card entitled, "Request to Address Board of Trustees" on an item removed from block-vote consideration will be heard prior to the Board's vote on that item.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public at the Chancellor's Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. to 5:00 p.m.).

- f. **Reports:**
  - Chancellor**
  - \* **Legislative Update**
  - By: Ashley Walker, Policy Advisor, Nossaman LLP**
- g. **Comments:**
  - Resource Table Personnel**
  - Members of the Board of Trustees**

2. a. **Approval of Minutes of the Regular Meeting of June 26, 2018.**
- b. **CLOSED SESSION: Per the following sections of the Government Code:**  
**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**
- Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.**
- Per Section 54956.9(a): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.**
- Per Section 54956.9(a): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case. SIGNIFICANT EXPOSURE TO LITIGATION Per Section 54956.9(d)(2)**
- Claimant: John Kolbas**  
**Agency Claimed Against: NOCCCD**
- Per Section 54957.5: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Chancellor**

### 3. **FINANCE & FACILITIES**

- [a] It is recommended that the Board ratify purchase orders and checks. **(The Purchase Orders and Checks are available for review in the District's Business Office.)**
- [b] Authorization is requested to enter into agreements with Anthem Blue Cross and AIG Insurance through Student Insurance for student accident and intercollegiate athletic accident insurance for 2018-19.
- [c] Authorization is requested to continue with the legal services provided by Currier & Hudson at the hourly rate of \$205 plus reimbursable expenses, effective July 1, 2018 through June 30, 2020.
- [d] Authorization is requested that the consultant agreement with R<sup>2</sup>A Architecture to provide architectural and engineering services for the Anaheim Campus Upper Deck Parking Lot and the Foundation Leak Pre-Design Study be amended, and the contract amount increased by \$30,000.
- [e] Authorization is requested to amend the architectural services agreement with Westberg & White for the Renovation of the Existing Baseball Field and Supporting Structures at Cypress College in the amount of \$32,000.
- [f] It is recommended that the Board approve the North Orange County Community College District 2020/21-2024/25 Five-Year Construction Plan prepared and submitted in compliance with California Education Code §81800, et. al. and the California Community Colleges Chancellor's Office directives.

- [g] Authorization is requested to pre-approve out-of-country travel for Carol Henke, William Henke, Pete Snyder, Anupama Mande, and Cathee Mang.
- [h] Authorization is requested to allow the Fullerton College Foundation to host the North Orange County Chamber of Commerce Sunset Mixer on the college campus on August 15, 2018 and allow them to serve alcoholic beverages.
- [i] Authorization is requested to allow the Cypress College Foundation to host the Cypress Chamber of Commerce Community Festival Mixer on the college campus on July 26, 2018 and allow them to serve alcoholic beverages.
- [j] Authorization is requested to approve the purchase of Rosetta Stone licenses in the amount of \$104,991.00, plus applicable taxes.
- [k] Authorization is requested to increase the purchase order for Innovative Performance Solutions, Inc. (IPS) from \$130,000 to \$138,103.17. The terms of the agreement remain July 1, 2017 to June 30, 2018.

#### 4. **INSTRUCTIONAL RESOURCES**

- a. It is recommended that the Board review and discuss the NOCCCD and Anaheim Union High School District (AUHSD) College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement 2018-19.
- b. It is recommended that the Board review and discuss the Cypress College CCAP Dual Enrollment Partnership Agreement 2018-21 with the Los Alamitos Unified School District.
- c. It is recommended that the Board review and discuss the Fullerton College CCAP Dual Enrollment Partnership Agreement 2018-21 with the Brea Olinda Unified School District.
- d. It is recommended that the Board review and discuss the Fullerton College CCAP Dual Enrollment Partnership Agreement 2018-21 with the Fullerton Joint Union High School District.
- e. It is recommended that the Board review and discuss the Fullerton College CCAP Dual Enrollment Partnership Agreement 2018-21 with the Placentia-Yorba Linda Unified School District.
- f. It is recommended that the Board receive as information the Fullerton School District and NOCCCD/Fullerton College Educational Consulting Agreement.
- [g] It is recommended that Board approve the summary of curriculum changes for Fullerton College, to be effective Fall 2018.
- [h] Authorization is requested for Fullerton College to accept donations to its divisions, departments, programs, and library.

## 5. HUMAN RESOURCES

[a] Request approval of the following items concerning academic personnel:

Resignation  
 New Personnel  
 Temporary Contract  
 Change in Salary Classification  
 Leaves of Absence  
 Temporary Academic Hourly

[b] Request approval of the following items concerning classified personnel:

Resignations  
 New Personnel  
 Rehires  
 Extension of Contract  
 Change in Salary Step  
 Reclassification  
 Voluntary Changes in Assignment  
 Professional Growth & Development  
 Leaves of Absence  
 Stipend for Additional Administrative Duties  
 Stipend for Additional Management Duties  
 Administrative Leave with Pay

[c] Request approval of Professional Experts.

[d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

[e] Request approval of Volunteers.

## 6. GENERAL

a. It is recommended that the Board discuss the proposed schedule for 2018-19 Board meeting presentations and activities.

b. It is recommended that the Board discuss the proposed Board of Trustees Professional Development Program.

c. It is recommended that the Board adopt Resolution No. 18/19-01, Trustee Absence, verifying that Trustee Stephen T. Blount was absent on June 26, 2018 due to illness.

d. It is recommended that the Board discuss any potential future agenda items.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>    X    </u>
<b>DATE:</b>	July 24, 2018	Resolution	<u>          </u>
		Information	<u>          </u>
<b>SUBJECT:</b>	Ratification of Purchase Orders and Checks	Enclosure(s)	<u>    X    </u>

**BACKGROUND:** Pursuant to the Purchasing Policy for the North Orange County Community College District, a summary of purchase orders and checks shall be submitted to the Board of Trustees for ratification at the first meeting of the Board following the issuance or prior to issuance where required.

The purchase order numbers P0122738 - P0125963, check numbers C0047759 – C0047985; F0225215 – F0225944; Q0006104 - Q0006117; 88478339 – 88479820; V0031537 – V0031553; 70088310 – 70089407; disbursements E8747919 – E8750890; and amended purchase orders have been processed since the previous Board meeting. Checks beginning with "C" are from the Cypress College Bursar's office; checks beginning with "F" are Fullerton College Bursar; checks beginning with "Q" are SCE Bursar; checks beginning with "88" are District checks through the County Department of Education; checks beginning with "V" are District revolving checks; checks beginning with "7" are Cypress College Bursar's Office Student Refund Checks; and disbursements beginning with "E" are financial aid payments made electronically via the Higher One disbursement process. These purchase orders and checks can be reviewed in the District's Business Office. All purchase orders and checks have been processed in accordance with the Plan of Implementation as approved by the Board pursuant to the concept of fiscal accountability.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Actual costs will be charged to applicable funds as goods and/or services are received.

**RECOMMENDATION:** It is recommended that the Board ratify purchase order numbers P0122738 - P0125963 through July 5, 2018, totaling \$15,214,202.30, and check numbers C0047759 – C0047985, totaling \$2,446,245.98; check numbers F0225215 – F0225944, totaling \$308,841.36; check numbers Q0006104 – Q0006117, totaling \$161,502.53; check numbers 88478339 – 88479820, totaling \$7,019,758.53; check numbers V0031537 – V0031553, totaling \$26,639.73; check numbers 70088310 – 70089407, totaling \$197,335.21; and disbursements E8747919 – E8750890, totaling \$26,639.73, through June 30, 2018.

Fred Williams

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Recommended by

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Approved for Submittal

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Item No.

**BOARD RECAP  
FOR THE PERIOD MAY 11, 2018, THROUGH JULY 5, 2018  
BOARD MEETING 7/24/18**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0122738	A Alvarado Painting	\$ 9,500.00	Capital Outlay	FC	Repair Pool Diving Board
P0123441	Vital Inspection Services Inc	\$ 10,414.00	Bond	AC	Inspection of Record Services for AC 5th Floor
P0123915	KNN Public Finance LLC	\$ 5,975.00		AC	Disclosure Annual Report Services
P0124208	CTK Instruments LLC	\$ 1,500.00		FC	Blanket Order for Laboratory Equipment Repair
P0124228	Toshiba Business Solutions	\$ 2,278.20		FC	Maintenance Agreement for Copier
P0124295	Plumbing Piping & Construction Inc	\$ 23,836.00	Capital Outlay	CC	Bypass Modifications and Repair Plumbing Pumps
P0124370	Johnson Controls Fire Protection LP	\$ 44,112.00		AC	Annual Fire Alarm Tests and Inspections Service
P0124371	Johnson Controls Fire Protection LP	\$ 902.00		AC	Fire Alarm System Monitoring Fee
P0124372	Bligh Roof Company Inc	\$ 16,900.00		AC	Roof Maintenance Services
P0124376	GST	\$ 10,095.52		FC	Computers
P0124377	Source Graphics	\$ 5,170.97		FC	Software License
P0124378	MSC Industrial Supply Co Inc	\$ 3,181.15		FC	Tools for the Machine Technology Department
P0124379	Educational Credit Management Corporation	\$ 7,500.00		FC	Software License
P0124380	iT1 Source LLC	\$ 4,144.08		NOCE	Computers
P0124381	Airgas USA LLC	\$ 3,491.44		AC	Safety Supplies
P0124382	Amazon Business	\$ 229.44		FC	Supplies
P0124383	Amazon Business	\$ 177.08		NOCE	Instructional Supplies
P0124385	Manduka LLC	\$ 1,008.54		CC	Athletic Supplies
P0124387	4imprint Inc	\$ 3,739.65		CC	Promotional Supplies
P0124388	Creative Plant Rentals LLC	\$ 1,535.00		FC	Blanket Order for Plant Rentals
P0124389	Academic Cap & Gown	\$ 12,768.38		FC	Graduation Supplies for Commencement
P0124390	Janet Zadina	\$ 4,000.00		CC	Guest Speaker for Trauma Sensitive Classroom
P0124391	4imprint Inc	\$ 2,681.16		CC	Marketing Materials for the Workforce Prep Center
P0124392	Tier Five Solutions Group Inc	\$ 4,952.00		AC	File Scanning Services
P0124393	California Funeral Directors Association	\$ 1,200.00		CC	Convention Fees
P0124394	Heidelberg USA Inc.	\$ 197.40		FC	Office Supplies
P0124395	Campus Logic Inc	\$ 115,000.00		CC	Software for the CC and FC Financial Aid Department - BA: 05/09/17
P0124396	Acey Decy Equipment Co	\$ 184,131.49		CC	Theater Lighting for The Dramatic Arts Department - BA: 05/08/18
P0124397	Saloncentric Inc	\$ 4,930.60		FC	Lab Supplies
P0124398	Symplicity Corporation	\$ 45,125.00		CC	Software Subscription
P0124399	Fisher Scientific Co LLC	\$ 8,612.56		FC	Biology Lab Equipment and Supplies
P0124400	Pearson VUE	\$ 60,000.00		CC	Maintenance Services Renewal
P0124401	Harmony Studios	\$ 750.00		FC	Independent Contractor for Sound Equipment Setting
P0124416	Academic Cap & Gown	\$ 570.00		FC	Graduation Supplies for Commencement
P0124417	Veronica Neal	\$ 2,500.00		CC	Guest Speaker for Spring Opening Event
P0124418	GST	\$ 710.96		FC	Computer Cables
P0124419	BeaconMedaes LLC	\$ 10,256.61		FC	Instructional Equipment
P0124420	4imprint Inc	\$ 7,909.57		CC	Marketing Materials for the Workforce Prep Center
P0124421	Toshiba Business Solutions	\$ 633.57		CC	Maintenance Agreement for Copier
P0124422	Toshiba Business Solutions	\$ 633.57		CC	Maintenance Agreement for Copier
P0124423	Toshiba Business Solutions	\$ 1,477.89		CC	Maintenance Agreement for Copier

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**BOARD MEETING 7/24/18**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0124424	Toshiba Business Solutions	\$ 79.84		FC	Maintenance Agreement for Copier
P0124425	Toshiba Business Solutions	\$ 1,470.79		FC	Maintenance Agreement for Copier
P0124426	Economic Alternatives Inc	\$ 16,975.00		AC	Chemical & Water Treatment Service
P0124427	Amazon Business	\$ 4,714.96		FC	Radio Supplies & Equipment
P0124428	Fullerton School District	\$ 301.19		AC	Printing Services
P0124429	Engineered Air Services Inc	\$ 800.00		FC	Blanket Order for Onsite Air Compressor Repairs
P0124430	Sodexo Inc and Affiliates	\$ 1,907.07		FC	Catering for KinderCaminata Event
P0124431	Edmars Entrance Solution Inc	\$ 1,500.00		AC	Maintenance Agreement for Automatic Doors
P0124432	Sasco Electric	\$ 11,410.00	Bond	AC	Voice and Data Line Installation @ CC
P0124433	Crown Security Products LLC	\$ 523.15		FC	Security Products
P0124434	Dovetail Decision Consultants Inc	\$ 139,250.00	Bond	AC	Planning Services for FC Bldgs. 300 and 500
P0124435	Dovetail Decision Consultants Inc	\$ 150,900.00	Bond	AC	Coordination Services for FC Instructional Bldgs.
P0124436	Ravenswood Leather	\$ 1,845.82		FC	Classroom Supplies
P0124437	Total Compensation Systems Inc	\$ 15,230.00		AC	Accounting Actuarial Report Services
P0124438	P&S Sales Inc	\$ 646.50		CC	Polisher for the Auto Technology Department
P0124439	YBH Restaurants Inc	\$ 1,381.57		CC	Catering for Puente Program Graduation Dinner
P0124440	Anaheim Union High School District	\$ 216.00		FC	Transportation for Tomorrow's Teachers Conference
P0124441	Umoja Community Education Foundation	\$ 140.00		CC	Southern Calif. Regional Symposia Registration Fee
P0124442	Lowe's Companies Inc	\$ 2,000.00		FC	Blanket Order for Tool Supplies
P0124443	Home Depot	\$ 2,000.00		FC	Blanket Order for Tool Supplies
P0124444	Ganahl Lumber Co	\$ 1,000.00		FC	Blanket Order for Lumber Supplies
P0124445	Office Depot	\$ 300.00		FC	Blanket Order for Office Supplies
P0124446	MSC Industrial Supply Co Inc	\$ 6,000.00		FC	Blanket Order for Instructional Supplies
P0124447	A&V Contractors Inc	\$ 10,000.00		FC	Blanket Order for HVAC Services
P0124448	A Alvarado Painting	\$ 15,000.00		FC	Blanket Order for Emergency Painting
P0124451	ACCO Engineered Systems	\$ 10,000.00		FC	Blanket Order for Water Tank Repairs
P0124452	Action Door Controls Inc.	\$ 15,000.00		FC	Blanket Order for Electronic Door Supplies
P0124453	ADI	\$ 2,000.00		FC	Blanket Order for Alarm System Maintenance
P0124454	Air Treatment Corporation	\$ 4,000.00		FC	Blanket Order for HVAC Repairs
P0124455	Airgas-West Inc	\$ 3,000.00		FC	Blanket Order for Safety Equipment
P0124456	Toshiba Business Solutions	\$ 350.00		FC	Blanket Order for Office Supplies
P0124457	Office Depot	\$ 5,000.00		FC	Blanket Order for Office Supplies
P0124458	America's Tire Company	\$ 3,000.00		FC	Blanket Order for Tire Replacement
P0124459	Ambient Environmental Inc	\$ 10,000.00		FC	Blanket Order for Asbestos Testing Services
P0124460	Anaheim Glass Inc	\$ 5,500.00		FC	Blanket Order for Window/Glass Replacements
P0124461	Atlas Smog Center	\$ 800.00		FC	Blanket Order for Smog Checks
P0124462	B & M Lawn & Garden Center	\$ 5,000.00		FC	Blanket Order for Equipment Repairs
P0124463	Stater Bros Markets - A CA Corp	\$ 600.00		FC	Blanket Order for Biology Supplies
P0124464	B & M Lawn & Garden Center	\$ 7,500.00		FC	Blanket Order for Landscaping Supplies
P0124465	Barr Commercial Door Repair Inc	\$ 3,000.00		FC	Blanket Order for Door Repairs
P0124466	BAVCO	\$ 5,000.00		FC	Blanket Order for Lawn Supplies

**BOARD RECAP**  
**FOR THE PERIOD MAY 11, 2018, THROUGH JULY 5, 2018**  
**BOARD MEETING 7/24/18**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0124467	BAVCO	\$ 14,999.00		FC	Blanket Order for Lawn Repairs
P0124468	Bearings & Drives Inc	\$ 2,000.00		FC	Blanket Order for HVAC Supplies
P0124469	Bell Pipe & Supply Co	\$ 20,000.00		FC	Blanket Order for Plumbing Supplies
P0124470	Bell Roof Co Inc	\$ 5,000.00		FC	Blanket Order for Roof Repairs
P0124471	Boman Forklift	\$ 2,500.00		FC	Blanket Order for Forklift Repairs
P0124473	Brea/Orange County Plumbing	\$ 15,000.00		FC	Blanket Order for Plumbing Repairs
P0124476	Bremer's Plumbing & Boiler Services Inc	\$ 15,000.00		FC	Blanket Order for Plumbing Supplies and Repairs
P0124477	Orkin Pest Control	\$ 2,600.00		CC	Blanket Order for Pest Control Services
P0124481	Electromechanical Services	\$ 1,000.00		FC	Blanket Order for Equipment Repairs
P0124482	ServiceFirst	\$ 5,000.00		CC	Blanket Order for onsite Repairs of Refrigerators
P0124483	Club Car LLC	\$ 3,000.00		FC	Blanket Order for Onsite Repair/Services Club Car
P0124484	Coastal Carbonic	\$ 18,000.00		FC	Blanket Order for Pool Chemical
P0124485	CrossLink NanoCoatings Inc	\$ 500.00		FC	Blanket Order for Glass Shield
P0124486	Marcive Inc.	\$ 250.00		CC	Blanket Order for Online Catalog
P0124487	Fisher Scientific Co LLC	\$ 5,000.00		FC	Blanket Order for Laboratory Supplies & Materials
P0124488	VWR Funding Inc	\$ 5,000.00		FC	Blanket Order for Laboratory Supplies & Materials
P0124489	RD Systems Inc	\$ 1,111.70		FC	Electrified Door Hinge Installation
P0124490	CDW Government Inc	\$ 1,946.32		AC	Computer
P0124492	ServiceFirst	\$ 1,467.62		AC	Plumbing Repairs
P0124493	BeaconMedaes LLC	\$ 560.00		FC	Vacuum Inspection Services
P0124494	Transportation Charter Services Inc	\$ 735.00		FC	Transportation for the Cadena Cultural Center
P0124495	Strata Information Group	\$ 9,720.00		AC	BANNER Functional and Technical Support Services
P0124496	One Diversified LLC	\$ 7,455.21		CC	Classroom Media System Installation
P0124497	YBH Restaurants Inc	\$ 1,240.21		CC	Catering for Legacy Program Graduation Dinner
P0124498	Embassy Suites	\$ 1,339.10		FC	Hotel Rooms for Educational Opportunity Program Field Trip
P0124499	GST	\$ 678.84		FC	Laptop Cart
P0124500	Comfort Inn and Suites	\$ 2,156.00		FC	Hotel Rooms for Educational Opportunity Program Field Trip
P0124501	GST	\$ 947.60		FC	Printer
P0124502	GST	\$ 7,032.47		FC	Database Group Server
P0124503	Sasco Electric	\$ 8,330.00		FC	Computer Cabling Installation
P0124504	Avalon Tent & Party Corporation	\$ 4,232.11		CC	Staging for 2018 Graduation Ceremony
P0124505	Nth Generation Computing Inc	\$ 6,855.87		AC	Computer Storage Unit
P0124506	Acey Decy Equipment Co	\$ 8,012.33		FC	Work Lights for the Campus Theatre
P0124507	Pink Creations Inc	\$ 140.08		FC	Award Plaques for Student of the Year
P0124508	Sodexo Inc and Affiliates	\$ 157.85		FC	Catering for Cadena Cultural & Transfer Center
P0124509	Trade Supplies Inc	\$ 400.00		CC	Blanket Order for Culinary Supplies
P0124510	Sodexo Inc and Affiliates	\$ 263.87		FC	Catering for Student Diversity Success Initiative Welcome Celebration
P0124511	Gear Connection	\$ 4,010.00		CC	Sound System Rental for the Graduation Ceremony
P0124512	Stradling Yocca Carlson & Rauth	\$ 25,000.00		AC	Legal Services for Sherbeck Field Project @ FC
P0124513	Media Education Foundation	\$ 831.08		AC	Instructional Media
P0124514	Fisher Scientific Co LLC	\$ 11,021.65		FC	Biology Lab Equipment



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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0124515	C & A Safety Consultants	\$ 1,250.21		FC	First Aid Certification Training Fees
P0124516	Academic Cap & Gown	\$ 5,603.00		FC	Commencement 2018 Diploma Covers
P0124520	Toshiba Business Solutions	\$ 264.74		FC	Maintenance Agreement for Copier
P0124521	Toshiba Business Solutions	\$ 10,922.50		AC	Copier
P0124522	Fujitsu Computer Products of America Inc	\$ 199.00		FC	Maintenance Agreement for Scanner
P0124523	Scantron Corporation	\$ 150.00		FC	Maintenance Agreement for Scantron Machine
P0124524	edmentum Holdings Inc	\$ 78,355.50		NOCE	Software Renewal Licenses Fee
P0124525	Klein Educational Systems LLC	\$ 69,086.14		CC	Engineering Department Mechanical Learning System
P0124526	Parisi & Venturini Corp	\$ 8,949.72		NOCE	Medical Assisting Lab Equipment
P0124528	American 3B Scientific	\$ 11,901.66		NOCE	Medical Assisting Lab Equipment
P0124529	Kimberly Orlijan	\$ 13.94		FC	Field Trip Meal Expense Reimbursement
P0124530	Jennifer Merchant	\$ 38.97		FC	Field Trip Meal Expense Reimbursement
P0124531	Toshiba Business Solutions	\$ 2,857.53		FC	Maintenance Agreement for Copier
P0124532	Elsa Perez	\$ 478.13		FC	Field Trip Meal Reimbursement
P0124533	Nick Arman	\$ 66.95		FC	Field Trip Meal Expense Reimbursement
P0124534	Sodexo Inc and Affiliates	\$ 45.24		FC	Catering for One Book One College Event
P0124535	Southern California Fitness Service	\$ 374.16		FC	Fitness Machine Repairs for the PE Department
P0124537	Academic Cap & Gown	\$ 11,190.00		CC	Blanket Order for Graduation Supplies
P0124538	Jeffrey Samano	\$ 50.00		FC	Reimbursement for Field Trip Entry Fees
P0124539	Jeffrey Samano	\$ 130.00		FC	Reimbursement for Field Trip Expenses
P0124540	Stryker Sales Corporation	\$ 3,991.33		AC	Safety Equipment
P0124541	Sodexo Inc and Affiliates	\$ 90.47		FC	Catering for Social Science Scholarship Celebration
P0124542	Jostens	\$ 3,899.22		FC	Degrees for the Admissions and Records Department
P0124543	McGraw-Hill Global Education LLC	\$ 1,200.00		FC	Software Maintenance Renewal
P0124544	PrintB3	\$ 2,353.99		CC	Promotional Materials
P0124545	PrintB3	\$ 9,329.81		CC	Grand Format Print Installation for Humanities
P0124546	Concentric Sky Inc	\$ 20,000.00		CC	Software Development for Career Technical Ed.
P0124547	Quality Suites Hotel	\$ 1,781.16		CC	Hotel Fees for Science Tech Engineering Math Field Trip to Colleges
P0124548	Chabot-Las Positas Community College District	\$ 75.00		FC	Student Workshop Fee
P0124553	Holiday Inn Hotel & Suites	\$ 2,357.76		CC	Hotel Fees for Science Tech Engineering Math Field Trip to Colleges
P0124562	Print Technology Solutions	\$ 96.98		FC	Promotional Materials
P0124563	Sodexo Inc and Affiliates	\$ 159.42		FC	Catering for the Honors Program
P0124564	Sodexo Inc and Affiliates	\$ 1,730.03		FC	Catering for Classified Senate Event
P0124565	Newegg.com	\$ 1,728.98		FC	Computer Components
P0124566	Orange County Air Conditioning	\$ 4,540.00		AC	Maintenance Agreement for Main Air Handlers
P0124567	Orange County Air Conditioning	\$ 6,250.00		AC	Maintenance Agreement for Exhaust Fans
P0124568	Orange County Air Conditioning	\$ 7,385.00		AC	Preventive Maintenance on Air Conditioning Equipment
P0124569	Orange County Air Conditioning	\$ 7,176.00		AC	Preventive Maintenance on Data Air Units
P0124570	Orange County Air Conditioning	\$ 24,960.00		AC	Emergency Management System Services
P0124571	Facilities Protection Systems Inc	\$ 2,582.00		AC	Maintenance Agreement for Clean Agent Fire System
P0124572	Workrite	\$ 3,888.92	Bond	AC	Furniture for 7th Floor

**BOARD RECAP**  
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0124573	LA Computer Company	\$ 63.58		FC	Computer Battery for Printing Technology
P0124574	PrintB3	\$ 9,235.12		CC	Window Graphic Installation
P0124576	Anatomy Warehouse	\$ 7,982.39		NOCE	Lab Equipment
P0124577	Parisi & Venturini Corp	\$ 23,147.95		NOCE	Lab Equipment
P0124579	Verizon Wireless LA	\$ 15.50		NOCE	Mobile Phone Supplies
P0124580	Sodexo Inc and Affiliates	\$ 169.72		FC	Catering for College Re-entry Connect Event
P0124581	Sodexo Inc and Affiliates	\$ 386.80		FC	Catering for New Faculty Seminar
P0124582	Sodexo Inc and Affiliates	\$ 314.86		FC	Catering for Women in Math Event
P0124583	ConvergeOne Inc	\$ 48,772.92		CC	Instructional Lab Materials
P0124584	Margaret O Rourke	\$ 45.46		FC	Field Trip Meal Expense Reimbursement for Counseling Dept.
P0124585	Eva Palomares	\$ 136.03		CC	Reimbursement for Food for Field Trip for Educational Opportunity Program
P0124586	Anuradha Edirisinghe	\$ 900.00		AC	Grant Writer Services
P0124587	Transportation Charter Services Inc	\$ 4,887.50		FC	Transportation for Counseling Department
P0124588	MSC Industrial Supply Co Inc	\$ 34,507.69		FC	Tools for the Machine Technology Department
P0124589	GST	\$ 2,907.71		FC	Computers
P0124590	LA High Tech Enterprises Inc	\$ 1,427.70		CC	Camera Installation
P0124591	Strata Information Group	\$ 16,500.00		AC	BANNER Functional and Technical Support Services
P0124592	Golden Bear Construction	\$ 1,524,549.30	Bond	AC	Bid 1718-24 Parking Lot 5 Expansion @ CC B/A: 04/24/18
P0124593	Nth Generation Computing Inc	\$ 11,210.15		AC	Computer Network Power Supply
P0124594	Sasco Electric	\$ 8,100.00		FC	Computer Data Line Installation
P0124595	Orange County Air Conditioning	\$ 6,368.58		AC	Chiller Water Valve Repair
P0124596	Trinity Sound Company	\$ 2,650.00		FC	Live Sound for FC 2018 Graduation
P0124597	GST	\$ 160.19		FC	Computer Monitor
P0124598	GST	\$ 1,292.68	Capital Outlay	CC	Printer
P0124599	Gale Supply Co	\$ 10,000.00		CC	Blanket Order for Custodial Supplies
P0124600	Hillyard	\$ 10,000.00		CC	Blanket order for Custodial Supplies
P0124601	Glasby Maintenance Supply Co.	\$ 1,000.00		CC	Blanket Order for Custodial Supplies
P0124602	Hillyard	\$ 1,000.00		CC	Blanket Order for Custodial Floor Machine Repair
P0124603	Home Depot	\$ 2,000.00		CC	Blanket Order for Custodial Supplies
P0124605	Maintex Inc	\$ 10,000.00		CC	Blanket Order for Custodial Supplies
P0124606	Waxie Sanitary Supply Inc	\$ 10,000.00		CC	Blanket Order for Custodial Supplies
P0124607	B & M Lawn & Garden Center	\$ 500.00		CC	Blanket Order for Grounds Supplies
P0124608	Coastal Carbonic	\$ 5,000.00		CC	Blanket order for Facilities Supplies
P0124609	Coastal Carbonic	\$ 1,800.00		CC	Blanket order for Pool Cleaning Machine Rental
P0124611	Fuller Engineering Inc	\$ 10,000.00		CC	Blanket Order for Chlorine/Acid for Physical Plant
P0124612	Gail Materials	\$ 1,500.00		CC	Blanket Order for Grounds Supplies
P0124613	Bee Removers	\$ 500.00		CC	Blanket Order for Bee Hive Removal Services
P0124614	Carson Landscape Supply	\$ 2,500.00		CC	Blanket Order for Irrigation Supplies
P0124615	Kellogg Supply Inc	\$ 1,700.00		CC	Blanket Order for Grounds Supplies
P0124617	Knorr Systems Inc	\$ 1,500.00		CC	Blanket Order for Pool Equipment Repairs
P0124618	Martinez Nursery	\$ 1,000.00		CC	Blanket Order for Grounds Supplies

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0124619	Orange County Farm Supply	\$ 500.00		CC	Blanket Order for Grounds Supplies
P0124620	P T I Sand & Gravel Inc	\$ 1,000.00		CC	Blanket Order for Grounds Supplies
P0124621	Sea Clear Pools Inc	\$ 1,000.00		CC	Blanket Order for Pool Equipment Service
P0124622	Simplot Partners - Fullerton Branch	\$ 3,000.00		CC	Blanket order for Grounds keeping Supplies
P0124623	SiteOne Landscape Supply LLC	\$ 500.00		CC	Blanket Order for Equipment Repairs
P0124624	SiteOne Landscape Supply LLC	\$ 2,000.00		CC	Blanket Order for Supplies
P0124625	Treeco Arborist Inc	\$ 1,000.00		CC	Blanket Order for Supplies
P0124626	Turf Star Inc	\$ 1,500.00		CC	Blanket Order for Equipment Repair/Service
P0124627	Ware Disposal Company Inc.	\$ 3,000.00		CC	Blanket Order for Equipment Rental
P0124628	Waterline Technologies Inc	\$ 500.00		CC	Blanket Order for Water Supplies
P0124629	Zephyr Turfcare Equipment	\$ 1,000.00		CC	Blanket Order for Equipment Rentals
P0124630	AAA Electric Motor Sales & Service Inc	\$ 1,000.00		CC	Blanket Order for Motor Supplies
P0124631	Air Conditioning Control System Inc	\$ 5,000.00		CC	Blanket Order for EMS Repair Service
P0124632	Air Conditioning Control System Inc	\$ 5,000.00		CC	Blanket Order for Heating Parts
P0124633	Acoustical Material Services	\$ 1,000.00		CC	Blanket Order for Heating Supplies
P0124634	Access Hardward Supply	\$ 1,000.00		CC	Blanket Order for Hardware Supplies
P0124635	Action Door Controls Inc.	\$ 2,000.00		CC	Blanket Order for Door Repairs
P0124636	Airgas USA LLC	\$ 500.00		CC	Blanket Order for Ventilation Supplies
P0124637	Allied Exhaust Systems Inc	\$ 500.00		CC	Blanket Order for Ventilation Parts & Supplies
P0124638	American Rentals Inc	\$ 2,000.00		CC	Blanket Order for Equipment Parts
P0124639	American Rentals Inc	\$ 1,000.00		CC	Blanket Order for Equipment Rentals
P0124641	Office Depot	\$ 5,000.00		FC	Blanket Order for Office Supplies
P0124642	South Bay Document Destruction	\$ 1,000.00		FC	Blanket Order for Document Destruction
P0124643	Cummins Pacific LLC	\$ 4,000.00		FC	Blanket Order for Generators Repair
P0124645	NSWC Mechanical Service LLC	\$ 5,000.00		FC	Blanket Order for Equipment Repairs
P0124646	Dunn Edwards Corp	\$ 1,000.00		FC	Blanket Order for Purchase of Paint
P0124647	Economic Alternatives Inc	\$ 5,000.00		FC	Blanket Order for Equipment Repairs
P0124648	EB Bradley Co	\$ 500.00		FC	Blanket Order for Shelving Parts and Supplies
P0124649	Environmental Management Technologies	\$ 5,000.00		FC	Blanket Order for Environmental Clean Up
P0124650	Orange County Register	\$ 15,000.00		AC	Blanket Order to Pay for Advertisement of Bids
P0124654	Lillian Gabourie	\$ 334.27		CC	Reimbursement for Transfer Celebration Food
P0124655	Transportation Charter Services Inc	\$ 895.00		FC	Transportation Fees for the Cadena Cultural Center
P0124656	Thermal Combustion Innovators Inc	\$ 129.16		NOCE	Biohazard Waste Disposal Collection
P0124657	Sasco Electric	\$ 1,000.00		FC	Network Cabling Installation
P0124660	Division of the State Architect	\$ 3,255.00	Capital Outlay	AC	DSA Reviews Fee for Bldg. 3100 HVAC Replacement Project
P0124661	GST	\$ 23,217.41	Bond	AC	Audio Visual System for Classroom @ NOCE
P0124662	GST	\$ 69,826.02	Bond	AC	Installation of Audio Visual System for Assessment @ NOCE
P0124663	Henry Schein Inc	\$ 615.22		CC	Athletic Supplies
P0124664	The Trailerzone.com	\$ 2,769.50	Capital Outlay	CC	Transportation Trailer for Facilities Dept.
P0124665	Sasco Electric	\$ 1,250.00		CC	Electrical Wiring Installation
P0124666	Tamara Claiborne	\$ 875.00		AC	Staff Appreciation Art Class

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0124667	Sasco Electric	\$ 1,250.00		CC	Electrical Wiring Installation
P0124668	Sodexo Inc and Affiliates	\$ 100.18		FC	Catering for Science Tech Engineering and Math Event
P0124669	Commodity Resource & Environmental Inc	\$ 732.70		CC	Lab Supplies
P0124670	Conceptual Marketing	\$ 811.99		FC	Promotional Materials
P0124671	Nth Generation Computing Inc	\$ 18,540.73		AC	Network Storage Server and Maintenance
P0124672	Integrated Interiors Inc	\$ 12,470.00		CC	Electrical Wiring Project
P0124673	American Rentals Inc	\$ 500.00		CC	Blanket Order for Equipment Parts
P0124674	American Tire Depot	\$ 2,000.00		CC	Blanket Order for Tire Replacement
P0124675	Anaheim Glass Inc	\$ 1,500.00		CC	Blanket Order for Window Repairs
P0124676	Angelus Pacific Co	\$ 1,000.00		CC	Blanket Order for Classroom Supplies
P0124677	Anixter Inc	\$ 1,000.00		CC	Blanket Order for Classroom Supplies
P0124678	B L Wallace Distributor Inc	\$ 500.00		CC	Blanket Order for Classroom Supplies
P0124679	B & M Lawn & Garden Center	\$ 1,000.00		CC	Blanket Order for Equipment Repairs
P0124680	B&K Electric Wholesale	\$ 1,000.00		CC	Blanket Order for Electronic Supplies
P0124681	Holiday Inn Hotel & Suites	\$ 1,867.32		CC	Hotel Accommodations for Science Tech Engineer and Math University Trip
P0124685	Bearcom Wireless Worldwide	\$ 1,500.00		CC	Blanket Order for Radio Supplies
P0124686	Bearcom Wireless Worldwide	\$ 1,500.00		CC	Blanket Order for Radio Repairs
P0124687	Bearings & Drives Inc	\$ 1,000.00		CC	Blanket Order for Hardware Supplies
P0124688	Bell Pipe & Supply Co	\$ 3,000.00		CC	Blanket Order for Hardware Supplies
P0124689	Benner Metals Corp	\$ 300.00		CC	Blanket Order for Hardware Supplies
P0124690	Bobcat of Cerritos	\$ 500.00		CC	Blanket Order for Tractor Part and Supplies
P0124691	Brine Solutions Inc	\$ 12,000.00		CC	Blanket Order for Water Pump Treatment
P0124692	Cameron Welding Supply	\$ 1,000.00		CC	Blanket Order for Welding Parts and Supplies
P0124693	Club Car LLC	\$ 500.00		CC	Blanket Order for Golf Cart Parts
P0124694	Dick Munns Co	\$ 500.00		CC	Blanket Order for Equipment Maintenance
P0124695	Diversified Thermal Services Inc	\$ 1,000.00		CC	Blanket Order for Equipment Maintenance
P0124696	DS Waters of America Inc	\$ 750.00		CC	Blanket Order for Facilities Supplies
P0124697	Eberhard Equipment	\$ 500.00		CC	Blanket Order for Facilities Supplies
P0124698	Eberhard Equipment	\$ 500.00		CC	Blanket Order for Equipment Repairs
P0124699	Florence Filter Corp	\$ 4,000.00		CC	Blanket Order for Air Conditioning Unit Supplies
P0124700	Fullerton Diesel Electric	\$ 500.00		CC	Blanket Order for Vehicle Parts and Supplies
P0124701	Ganahl Lumber Co	\$ 1,000.00		CC	Blanket Order for Hardware Supplies
P0124702	Garys Radiator	\$ 500.00		CC	Blanket Order for Vehicle Repairs
P0124703	Garys Radiator	\$ 500.00		CC	Blanket Order for Vehicle Parts
P0124704	California Facility Specialties Inc	\$ 10,000.00		FC	Blanket Order for Sports Field Equipment Repairs
P0124710	Coast Arbor	\$ 375.00		AC	Landscaping Services
P0124711	Manley's Boiler Repair Inc	\$ 2,799.46		CC	Annual Inspection and Service for Hot Water Boiler
P0124712	Otis Elevator Co	\$ 16,928.70		AC	Maintenance Agreement for Elevators
P0124713	Trane	\$ 15,446.00		AC	Maintenance Agreement for Water Chillers
P0124714	Total Western Inc	\$ 1,480.00		AC	Maintenance Agreement for Water Boiler
P0124715	Smoke Guard California Inc	\$ 7,300.00		AC	Maintenance Agreement for Smoke Guard Curtains

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0124716	Getinge USA Inc	\$ 7,497.00		FC	Maintenance Agreement for Laboratory Equipment
P0124717	Covoc Corp	\$ 1,447.99	Bond	AC	Installation of Window Shades Gym @ CC
P0124718	King Van & Storage Inc	\$ 5,944.00	Bond	AC	Relocation Services for Student Center @ CC
P0124719	Sodexo Inc and Affiliates	\$ 64.61		FC	Catering for Senate Meet & Greet Reception
P0124720	Bio Rad Laboratories	\$ 37,148.99		FC	Biology Lab Equipment & Books
P0124732	Federal Express	\$ 42.99		AC	Overnight Shipping Fees
P0124733	County of Orange	\$ 280.00		CC	Certification Renewal Fee
P0124735	Orange County Air Conditioning	\$ 11,731.58		AC	Ventilation Controller System Panel Installation
P0124736	NCX Group Inc	\$ 7,500.00		AC	Computer Threat Assessment
P0124737	William Chamberlin	\$ 130.44		FC	Reimbursement Natural Science Field Trip Fees
P0124738	South Coast Air Quality Management District	\$ 127.46		CC	Annual Air Quality Emissions Fee
P0124739	South Coast Air Quality Management District	\$ 868.39		CC	Annual Air Quality Emissions Fee
P0124740	Orange County Fire Authority	\$ 100.00		CC	Fire Alarm Fees
P0124741	South Coast Air Quality Management District	\$ 127.46		CC	Annual Air Quality Emissions Fee
P0124742	Apex Audio Inc	\$ 9,481.07		FC	Audio Supplies for the Campus Theatre
P0124743	Pacific Floor Co Inc	\$ 16,643.00	Capital Outlay	CC	Gym 1 & 2 Floor Re-coating
P0124744	La Habra Fence Co Inc	\$ 43,446.00		CC	Soft Ball Field Safety Net Project
P0124745	Sodexo Inc and Affiliates	\$ 389.25		AC	Catering for Chancellors Leadership Group
P0124746	Earthlyn Manuel	\$ 3,450.00		CC	Guest Speaker for the English Department
P0124747	Sidepath Inc	\$ 20,963.84		CC	Wireless Network Switch
P0124748	Artech Inc	\$ 1,477.42		FC	Transportation of Artwork for the Art Department
P0124749	Sodexo Inc and Affiliates	\$ 442.47		FC	Catering for the Counseling Department
P0124751	Ambient Environmental Inc	\$ 29,997.00	Capital Outlay	AC	Removal of Vinyl Flooring @ FC
P0124752	Corporate Business Interiors Inc	\$ 15,406.07	Bond	AC	Reactive Swing Space Project @ CC
P0124753	Quinn Power System Associates	\$ 7,976.00		AC	Maintenance Agreement for Emergency Generator
P0124754	Allsteel Inc	\$ 3,766.93	Bond	AC	Reactive Swing Space Services @ CC
P0124755	Pacific Plumbing Company of Santa ana	\$ 4,020.00		AC	Maintenance Agreement for Sewage Lift Station
P0124756	Incotechnic Inc	\$ 17,000.00	Capital Outlay	AC	ADA Upgrades to Mens Restroom Theater/Orchestra @ CC
P0124757	KT Industries Inc	\$ 2,458.00	Capital Outlay	AC	Verification of Transformer at Building 500 @ FC
P0124761	JB Bostick Company Inc	\$ 5,000.00		CC	Blanket Order for Parking Lot Repairs
P0124763	Cerritos Dodge	\$ 200.00		CC	Blanket Order for Automotive Repairs
P0124764	Continuant Inc	\$ 3,000.00		CC	Blanket Order for Call Support on Phone System
P0124766	Environmental Management Technologies	\$ 3,000.00		CC	Blanket Order for Removal of Hazardous Waste
P0124777	Cell Business Equipment	\$ 5,000.00		CC	Reprographics Overages of Maintenance Agreement
P0124778	Cell Business Equipment	\$ 3,000.00		CC	Blanket Order for Services of Ricoh Copier
P0124779	Sodexo Inc and Affiliates	\$ 86.74		FC	Catering for Disabled Student Services Recognition Ceremony
P0124780	Transportation Charter Services Inc	\$ 5,700.00		CC	Bus Transportation Field Trip for Science Tech Engineering at Math Dept.
P0124781	Monica Hagmaier	\$ 405.09		FC	Catering for Math Award Ceremony
P0124783	Air Conditioning Control System Inc	\$ 5,000.00	Capital Outlay	AC	Repair/Services for Cogen Plant @ CC
P0124784	NSWC Mechanical Service LLC	\$ 33,492.00	Capital Outlay	AC	Maintenance Agreement for Cogen Plant @ CC
P0124785	Fire Safety First	\$ 16,500.00		AC	Maintenance Agreement for Fire Sprinkler @ AC

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0124786	MMC Inc	\$ 10,000.00		AC	Maintenance Agreement for the Storm Station @ AC
P0124787	Buena Park School District	\$ 1,080.00		CC	CalWORKs Childcare
P0124788	Los Angeles Times	\$ 648.00		FC	Advertising Fees for the Marketing Department
P0124789	Southwest Material Handling, Inc	\$ 5,000.00		AC	Blanket Order for Forklift Repairs
P0124792	Computerland of Silicon Valley	\$ 162.00		AC	Software Licenses
P0124793	Sodexo Inc and Affiliates	\$ 80.81		FC	Catering for Science Tech Engineer Math Open House
P0124794	Cosmoprof	\$ 19,969.58		FC	Dryers for the Cosmetology Department
P0124795	Sasco Electric	\$ 24,990.00	Bond	AC	Reactive Swing Space Project @ CC
P0124796	Sodexo Inc and Affiliates	\$ 356.89		FC	Catering for the Exam Event
P0124797	Oracle Corporation	\$ 189,283.81		AC	Oracle Software Licenses for AC and NOCE - BA: 05/08/2018
P0124799	Jennifer LaBounty	\$ 352.96		FC	Reimbursement for Supplies for the Educational Opportunity Ceremony
P0124800	Christi ODaniel	\$ 133.02		FC	Reimbursement for Supplies for the Educational Opportunity Ceremony
P0124802	Apple Computer Inc	\$ 16,323.24		NOCE	Computers
P0124803	Opti-Fit International Inc	\$ 71,307.78	Capital Outlay	CC	Fitness Equipment for the PE Department @ CC
P0124804	Scantron Corporation	\$ 1,287.11		NOCE	Instructional Supplies
P0124809	Alicia Mendibles	\$ 600.00		CC	Guest Performer for the Dramatic Arts Department
P0124810	Carolyn Heath	\$ 19.10		FC	Reimbursement Nature Center Field Trip Parking
P0124811	Sodexo Inc and Affiliates	\$ 151.37		FC	Catering for Social Science Event
P0124812	Sesac Inc	\$ 178.66		FC	Fullerton College Music Licensing Fees
P0124813	Vortex Industries Inc	\$ 10,279.11		CC	Roll Up Door Replacement
P0124814	Fast Signs	\$ 2,000.00		FC	Blanket Order for Sign Supplies
P0124815	Office Depot	\$ 5,000.00		FC	Blanket Order for Office Supplies
P0124818	Hardy Diagnostics	\$ 3,000.00		FC	Blanket Order for Science Supplies
P0124819	Office Depot	\$ 5,000.00		FC	Blanket Order for Office Supplies
P0124820	Aramco Inc	\$ 750.00		CC	Blanket Order for Custodial Supplies
P0124821	Battery Systems Inc	\$ 3,000.00		CC	Blanket Order for Batteries
P0124822	Bearcom Wireless Worldwide	\$ 500.00		CC	Blanket Order for Radio Supplies
P0124823	Bearcom Wireless Worldwide	\$ 500.00		CC	Blanket Order for Radio Repairs
P0124824	AAA Electric Motor Sales & Service Inc	\$ 10,000.00		FC	Blanket Order for HVAC/Electric supplies
P0124825	AAF International	\$ 15,000.00		FC	Blanket Order for HVAC filters
P0124826	Knorr Systems Inc	\$ 1,000.00		CC	Blanket Order for Pool Supplies
P0124827	American Type Culture Collection	\$ 2,699.83		FC	Biology Lab Supplies
P0124828	Apple Computer Inc	\$ 2,191.46		FC	Computer
P0124829	Chabot-Las Positas Community College District	\$ 75.00		CC	Guided Pathways Event Fees
P0124830	RK Controls	\$ 11,915.00		CC	Enclosed Training Units for the Engineering Dept.
P0124831	Toshiba Business Solutions	\$ 525.28		AC	Maintenance Agreement for Copier
P0124832	Toshiba Business Solutions	\$ 525.28		AC	Maintenance Agreement for Toshiba Copier
P0124833	Office Depot	\$ 5,000.00		FC	Blanket Order for Office Supplies
P0124834	Office Depot	\$ 500.00		FC	Blanket Order for Office Supplies
P0124837	Home Depot	\$ 1,000.00		CC	Blanket Order for Hardware Supplies
P0124838	Transportation Charter Services Inc	\$ 90,000.00		CC	Blanket Order for Transportation Services

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0124839	Enterprise Rent A Car	\$ 3,000.00		CC	Blanket Order for Vehicle Rentals
P0124840	John Wiley & Sons Inc	\$ 1,313.28		FC	Textbooks for the Library
P0124841	Jodi Balma	\$ 240.00		FC	Reimbursement for Fullerton Observer Ad Fee
P0124842	Chabot-Las Positas Community College District	\$ 75.00		CC	Student Workshop Fees
P0124843	Toshiba Business Solutions	\$ 80.82		FC	Staples for the Special Programs Department
P0124844	Sodexo Inc and Affiliates	\$ 1,026.28		FC	Catering for Honors Certified Lunch
P0124845	Sodexo Inc and Affiliates	\$ 263.99		FC	Catering for Advertising & Graphic Design Event
P0124846	Sodexo Inc and Affiliates	\$ 197.99		FC	Catering for the Theatre Committee Meeting
P0124847	Corporate Business Interiors Inc	\$ 6,750.00		NOCE	Office Furniture Storage Fees
P0124848	Bio Rad Laboratories	\$ 9,686.10		FC	Biology Lab Equipment & Supplies
P0124849	Association for Unmanned Vehicle	\$ 600.00		FC	Institutional Membership
P0124850	Clarus Corporation	\$ 16,300.00		CC	District Software License Agreements
P0124851	Sodexo Inc and Affiliates	\$ 486.65		FC	Catering for Re-Entry Connect Program
P0124852	Kathryn Sonne	\$ 811.87		CC	Reimbursement for Puente Program Field Trip
P0124856	Ward Smith	\$ 1,000.00		AC	ELUNA Conference Reimbursement
P0124857	GST	\$ 3,199.10		FC	Computer Components
P0124858	Peter Maharaj	\$ 416.00		CC	Reimbursement for Software Purchase
P0124859	CDW Government Inc	\$ 55,786.82		NOCE	(49) Computers
P0124860	Cal Poly Pomona Foundation Inc	\$ 22,500.00		CC	Science Tech Engineering Math Program - Research Summer Program
P0124861	WMFY We Mail For You	\$ 2,014.94		AC	Printing Services
P0124862	Association of Community College Trustees	\$ 10,000.00		AC	Board Retreat Facilitator
P0124863	The Original Taco Girls	\$ 1,350.00		NOCE	Catering for NOCE Classified Luncheon
P0124894	Ashley Berry	\$ 58.96		CC	Reimburse for Food for Education Opportunity Department Meeting
P0124895	Sodexo Inc and Affiliates	\$ 523.60		FC	Catering for Fullerton College Counseling Dept.
P0124896	Sodexo Inc and Affiliates	\$ 273.68		FC	Catering for Student Services Managers Meeting
P0124897	Yolanda Duron	\$ 473.00		FC	Reimburse for Catering for the Tennis Championships
P0124898	Ann Marie Ruelas	\$ 320.00		CC	Reimbursement for Parking Fees for Field Trip
P0124899	Jodi Balma	\$ 274.76		FC	Reimbursement for Honors Graduation Medals
P0124900	Marc Posner	\$ 271.40		CC	Reimbursement for Student Picture Frames
P0124901	Sodexo Inc and Affiliates	\$ 342.62		FC	Catering for Ambassador Celebration Luncheon
P0124902	Sodexo Inc and Affiliates	\$ 656.18		FC	Catering for Entering Scholars Program
P0124903	Sodexo Inc and Affiliates	\$ 177.22		FC	Catering for Honors Poster Session
P0124904	Hanh Vo	\$ 1,000.00		FC	International Student Center Transfer Scholarship for Student
P0124905	GST	\$ 698.07		FC	Computer Monitors
P0124906	Eunice Sou	\$ 2,000.00		FC	International Student Center Transfer Scholarship for Student
P0124907	Sodexo Inc and Affiliates	\$ 472.73		FC	Catering for New Faculty Seminar
P0124909	LexisNexis Matthew Bender	\$ 3,762.86		FC	Textbooks
P0124910	All American Trophy & Engraving Co	\$ 804.25		FC	2018 Retirement Awards
P0124911	Venus Textiles	\$ 3,642.70		CC	Athletic Supplies
P0124912	Computer Sports Medicine Inc	\$ 600.00		CC	Software Licenses
P0124913	Riddell	\$ 4,990.75		FC	Football Helmet Reconditioning for the PE Dept.

**BOARD RECAP**  
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0124931	American Red Cross	\$ 6,000.00		CC	Blanket Order for American Red Cross Cards
P0124932	Office Depot	\$ 5,000.00		FC	Blanket Order for Office Supplies
P0124933	Office Depot	\$ 1,000.00		CC	Blanket Order for Office Supplies
P0124935	Marx Bros Fire Extinguisher Co Inc	\$ 15,000.00		FC	Blanket Order for Supplies or Repairs
P0124936	Marx Bros Fire Extinguisher Co Inc	\$ 24,000.00		FC	Blanket Order for Equipment Maintenance
P0124938	McCoy Mills Ford	\$ 5,000.00		FC	Blanket Order for Vehicle Maintenance
P0124939	McMaster Carr Supply Co	\$ 3,000.00		FC	Blanket Order for HVAC Supplies
P0124940	Mercury Disposal System Inc	\$ 3,000.00		FC	Blanket Order for Recycling Services
P0124941	MSC Industrial Supply Co Inc	\$ 5,000.00		FC	Blanket Order for Facilities Supplies
P0124942	Orange County Farm Supply	\$ 9,000.00		FC	Blanket Order for Grounds keeping Supplies
P0124943	Factory Motor Parts	\$ 2,000.00		FC	Blanket Order for Motor Parts
P0124944	Office Depot	\$ 5,000.00		FC	Blanket Order for Office Supplies
P0124945	Orvac Electronics	\$ 5,500.00		FC	Blanket Order for Electronic Supplies
P0124946	Pep Boys	\$ 2,500.00		FC	Blanket Order for Auto Parts and Supplies
P0124947	Pioneer Manufacturing Company	\$ 3,000.00		FC	Blanket Order for Plumbing Supplies
P0124948	Plumbing & Industrial Supply	\$ 45,000.00		FC	Blanket Order for Plumbing Supplies
P0124949	Powertech Engines Inc	\$ 1,000.00		FC	Blanket Order for Equipment Repairs
P0124950	Radiant Floor Systems Inc	\$ 10,000.00		FC	Blanket Order for Equipment Repairs
P0124951	Glasby Maintenance Supply Co.	\$ 29,500.00		AC	Blanket Order for Custodial Supplies
P0124952	American Chemical & Sanitary Supply	\$ 1,000.00		AC	Blanket Order for Custodial Supplies
P0124953	Home Depot	\$ 1,500.00		AC	Blanket Order for Custodial Supplies
P0124954	RPW Services Inc	\$ 3,000.00		FC	Blanket Order for Pest Control Services
P0124955	Regency Lighting	\$ 3,500.00		AC	Blanket Order for Lighting Supplies
P0124956	West-Lite Supply Co Inc	\$ 3,500.00		AC	Blanket Order for Custodial Supplies
P0124957	Grainger Inc	\$ 500.00		AC	Blanket Order for Facilities Supplies
P0124958	Gorm Inc	\$ 500.00		AC	Blanket Order for Facilities Supplies
P0124959	Waxie Sanitary Supply Inc	\$ 5,000.00		AC	Blanket Order for Facilities Supplies
P0124960	Mercury Disposal System Inc	\$ 1,000.00		AC	Blanket Order for Recycling Service
P0124961	Office Depot	\$ 1,300.00		CC	Blanket Order for Office Supplies
P0124962	Office Depot	\$ 500.00		CC	Blanket Order for Office Supplies
P0124964	Office Depot	\$ 500.00		CC	Blanket Order for Office Supplies
P0124965	Sabina Motors and Controls	\$ 1,000.00		FC	Blanket Order for Motor Supplies
P0124966	La Habra Fence Co Inc	\$ 10,000.00		FC	Blanket Order for Installation of Fence
P0124967	Orange County Pump Company	\$ 10,000.00		FC	Blanket Order for Replacement of Pump
P0124969	Toshiba Business Solutions	\$ 315.17		FC	Maintenance Agreement for Copier
P0124970	Biometrics4ALL Inc	\$ 960.00		AC	Software Maintenance Agreement
P0124971	Toshiba Business Solutions	\$ 10,436.91		CC	Copier
P0124972	Buddy's All Stars, Inc.	\$ 302.77		FC	Athletic Uniforms
P0124973	Henry Schein Inc	\$ 3,332.73		CC	Medical Supplies
P0124974	Yuyao Li	\$ 200.00		FC	Performer for the Music Department
P0124975	Knott's Berry Farm	\$ 1,582.91		CC	Catering Science Tech Engineering Math Transfer Celebration



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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0124976	Siri Bloom	\$ 200.00		FC	Performer for the Music Department
P0124977	Redrock Software	\$ 999.00		CC	Software License
P0124978	Medco Supply Co	\$ 4,498.17		CC	Medical Supplies
P0124979	GST	\$ 1,549.30		FC	Computer
P0124981	City of Fullerton	\$ 192.00		FC	Annual Fire Department Tank Permit
P0124982	Total Computing Solutions LLC	\$ 4,344.56		FC	Consultant Travel Expenses
P0124983	NetSupport, Inc	\$ 268.94		CC	Software Maintenance
P0124985	Bear Images Photographic Inc	\$ 64,303.07		FC	Photography Equipment for the Photography Dept.
P0124986	ONLC Training Centers	\$ 5,390.00		NOCE	Online Training
P0124987	Fumie Motoki	\$ 200.00		FC	Performer for the Music Department
P0124988	Noriko Yamaga	\$ 100.00		FC	Performer for the Music Department
P0124989	Jacob Benitez	\$ 300.00		FC	Performer for the Music Department
P0124990	Montgomery Hardware	\$ 25,000.00		FC	Blanket Order for Hardware Supplies
P0124991	NASFAA	\$ 1,738.00		CC	Institutional Membership
P0124996	Raka Consulting	\$ 22,400.00		AC	Consulting Services for Educational Services
P0124997	Alembic Analytics	\$ 24,000.00		AC	Independent Contractor for Educational Services
P0124998	Sunnen Products Co	\$ 1,518.20		CC	Hardware Supplies for Auto Technology
P0124999	Community College League of California	\$ 34,410.85		CC	Online Database Subscriptions for the Library
P0125000	Porta Phone Company Inc	\$ 8,598.90		FC	Wireless Headsets
P0125001	Visual Apex Inc	\$ 8,976.66		FC	Instructional Equipment
P0125002	Karli VanGunst	\$ 500.00		FC	International Student Center Transfer Scholarship
P0125003	Regina Rhymes	\$ 447.10		CC	Reimbursement for Legacy Program Event Supplies
P0125004	Eastern Shore Broadcasting	\$ 6,746.49		FC	Photography Equipment for Radio and Television
P0125005	Sodexo Inc and Affiliates	\$ 45.24		FC	Catering for One Book, One College Event
P0125006	Cummins Pacific LLC	\$ 3,500.00		FC	Blanket Order for Generators Parts
P0125007	Jeffrey Samano	\$ 136.00		FC	Reimbursement for Catering for Speech Debate
P0125008	Sodexo Inc and Affiliates	\$ 1,099.05		FC	Catering for Umoja Celebration
P0125009	Sodexo Inc and Affiliates	\$ 598.00		FC	Catering for Humanities Scholarship Tea Event
P0125010	Sodexo Inc and Affiliates	\$ 59.89		FC	Catering for the Library Department
P0125011	Spectrum Laboratory Products Inc	\$ 4,000.00		FC	Blanket Order for Lab Supplies
P0125012	Tri-Star Gases LLC	\$ 5,000.00		FC	Blanket Order for Helium Supplies
P0125013	Office Depot	\$ 5,000.00		FC	Blanket Order for Office Supplies
P0125014	JM & J Contractors	\$ 15,000.00		FC	Blanket Order for Painting Services
P0125015	Knorr Systems Inc	\$ 13,000.00		FC	Blanket Order for Pool Equipment Repairs
P0125016	Knorr Systems Inc	\$ 40,000.00		FC	Blanket Order for Pool Supplies
P0125017	Montgomery Hardware	\$ 15,000.00		FC	Blanket Order for Door Repairs/Replacements
P0125018	Roto-Rooter	\$ 15,000.00		FC	Blanket Order for Plumbing Repair Services
P0125019	Glasby Maintenance Supply Co.	\$ 3,500.00		AC	Blanket Order for Equipment Repairs
P0125020	Schindler Elevator Corporation	\$ 5,000.00		FC	Blanket Order for Elevator Parts
P0125021	Shiffler Equipment Sales Inc	\$ 900.00		FC	Blanket Order for Facilities Supplies
P0125022	Bonded Cleaners and Laundry	\$ 1,500.00		CC	Blanket Order for Laundry Services

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0125023	Sabina Motors and Controls	\$ 15,000.00		FC	Blanket Order for Motor Repair
P0125024	Sign A Rama	\$ 5,000.00		FC	Blanket Order for Campus Signage and Setup
P0125025	Signs and Lucite Products	\$ 2,000.00		FC	Blanket Order for Campus Signage
P0125026	Johnson Controls Fire Protection LP	\$ 10,000.00		FC	Blanket Order for Fire Safety Supplies
P0125027	Sprint Nextel	\$ 13,000.00		FC	Blanket Order for Monthly Mobile Phone Service
P0125028	Sunny Hills Car Wash	\$ 2,000.00		FC	Blanket Order for Campus Vehicle Maintenance
P0125029	Terry's Automotive Inc	\$ 5,000.00		FC	Blanket Order for Campus Vehicle Repairs
P0125030	Total Environmental Management Inc	\$ 10,000.00		FC	Blanket Order for Air Conditioner Rental
P0125031	Total Western Inc	\$ 1,000.00		FC	Blanket Order for Heating and Air Supplies
P0125032	Turf Star Inc	\$ 15,000.00		FC	Blanket Order for Cart Repairs
P0125033	Turf Star Inc	\$ 2,100.00		FC	Blanket Order for Cart Parts
P0125034	US Air Conditioning Distributors LLC	\$ 20,000.00		FC	Blanket Order for HVAC Supplies
P0125035	United Rentals	\$ 5,000.00		FC	Blanket Order for Heavy Equipment Rentals
P0125037	United Site Services of CA Inc	\$ 12,000.00		FC	Blanket Order for Portable Toilet Rentals
P0125038	Village Nurseries	\$ 10,000.00		FC	Blanket Order for Grounds Supplies
P0125039	CDW Government Inc	\$ 34,923.37	Bond	AC	Computer Network Server
P0125040	Weidemann Water Conditioners	\$ 1,436.00		AC	Maintenance for Water Softener
P0125041	JM & J Contractors	\$ 4,400.00	Capital Outlay	AC	Wall Removal & New Slat Shelving Bookstore @ FC
P0125042	Schindler Elevator Corporation	\$ 25,942.08		FC	Full Elevator Preventative Maintenance Services
P0125043	Psomas	\$ 24,800.00	Capital Outlay	AC	Utility Survey Support for Instructional Bldg. @ FC
P0125044	Verizon Wireless LA	\$ 304.24		AC	Facilities Mobile Phone Equipment
P0125045	Realvolleyball	\$ 1,257.15		CC	Athletic Supplies
P0125046	Anaheim Elementary School District	\$ 1,800.00		FC	Transportation for KinderCaminata Event
P0125063	Toshiba Business Solutions	\$ 336.19		FC	Maintenance Agreement for Copier
P0125064	Air Conditioning Control System Inc	\$ 5,000.00	Capital Outlay	AC	Blanket Order for HVAC Parts and Materials @ CC
P0125065	edu Business Solutions Inc	\$ 2,948.40		AC	Software License Renewal
P0125066	SCMS Inc	\$ 11,577.77		FC	Broadcasting Equipment for Radio Television Dept.
P0125067	Total Western Inc	\$ 8,100.00	Capital Outlay	AC	Labor and Materials to Repair Leaking Pipe @ FC
P0125068	Global Knowledge	\$ 2,495.00		NOCE	Online Training
P0125069	Sodexo Inc and Affiliates	\$ 242.44		FC	Catering for CalWORKs Workshop
P0125070	GST	\$ 1,905.95		FC	Computer
P0125071	Fire Safety First	\$ 2,590.00		AC	Fire Sprinkler Repair
P0125072	Coast Arbor	\$ 575.00		AC	Concrete Repair
P0125073	BSN Sports LLC	\$ 1,088.92		CC	Athletic Supplies
P0125074	Fine Awards.com	\$ 1,311.19		AC	Awards Plaques
P0125075	TruWest Inc	\$ 1,552.21		CC	Athletic Uniforms
P0125076	BSN Sports LLC	\$ 1,858.25		CC	Athletic Supplies
P0125077	Kuder Inc	\$ 1,500.00		CC	Software License Renewal
P0125078	Vocational Biographies Inc	\$ 325.00		CC	Software License Renewal
P0125079	Eastbay	\$ 1,481.48		CC	Athletic Supplies
P0125080	Xello	\$ 2,724.00		CC	Software License Renewal

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0125081	Bridges Transitions Co	\$ 2,000.00		CC	Software License Renewal
P0125082	Chronicle Guidance Publications, Inc	\$ 231.00		CC	Software License Renewal
P0125085	Bearcom Wireless Worldwide	\$ 500.00		AC	Blanket Order for Communication Supplies
P0125086	Federal Express	\$ 200.00		AC	Blanket Order for Postal Services
P0125087	Florence Filter Corp	\$ 5,000.00		AC	Blanket Order for HVAC System Filters
P0125088	Grainger Inc	\$ 2,000.00		AC	Blanket Order for Maintenance Supplies
P0125089	Home Depot	\$ 1,500.00		AC	Blanket Order for Hardware Supplies
P0125090	Office Depot	\$ 3,000.00		FC	Blanket Order for Office Supplies
P0125091	Office Depot	\$ 2,500.00		AC	Blanket Order for Office Supplies
P0125093	Vision Communications Company	\$ 1,000.00		FC	Blanket Order for Radio Supplies
P0125094	Vision Communications Company	\$ 1,000.00		FC	Blanket Order for Radio Repairs
P0125095	Vista Paint Corporation	\$ 3,500.00		FC	Blanket Order for Paint Supplies
P0125096	Guy L. Warden & Sons	\$ 5,000.00		FC	Blanket Order for HVAC Supplies
P0125097	Office Depot	\$ 4,000.00		FC	Blanket Order for Office Supplies
P0125098	Office Depot	\$ 2,500.00		FC	Blanket Order for Office Supplies
P0125099	Office Depot	\$ 4,000.00		FC	Blanket Order for Office Supplies
P0125100	CPP Inc	\$ 195.00		CC	Software License Renewal
P0125101	West Coast Netting Inc	\$ 1,156.56		CC	Athletic Supplies
P0125102	Eureka The California Career Information System	\$ 2,749.62		CC	Software License Renewal
P0125103	Old Hickory Bat Company	\$ 149.30		CC	Athletic Supplies
P0125104	Career Dimensions Inc	\$ 1,314.00		CC	Software License Renewal
P0125105	Infobase Publishing	\$ 3,268.84		CC	Software License Renewal
P0125117	The Chronicle of Higher Education Inc	\$ 141.00		FC	Publication Subscription
P0125118	Western Graphics Plus	\$ 7,158.51		CC	Marketing Materials
P0125119	Roto-Rooter	\$ 2,068.93		CC	Bio-Rooter Drain Maintainer for Culinary Arts
P0125120	Department of Social Services	\$ 484.00		FC	License Renewal
P0125121	Therese Mosqueda-Ponce	\$ 1,885.72		CC	Reimbursement for Hotel and Lodging College Field Trip
P0125122	Elsa Perez	\$ 501.01		FC	Reimbursement for Puente Picnic Supplies
P0125123	Darren Chiang-Schultheiss	\$ 2,574.40		FC	Reimbursement for Catalyst Convention Fee
P0125124	Sodexo Inc and Affiliates	\$ 113.14		FC	Catering for Dean of Counseling Hiring Committee
P0125125	Carolyn Heath	\$ 245.50		FC	Reimbursement Earth Sciences Field Trip/Channel Islands
P0125126	Royden Hobbs	\$ 185.50		FC	Reimbursement Earth Sciences Field Trip/Channel Islands
P0125127	Trane	\$ 11,995.00		AC	Chiller Tank Cleaning Services
P0125128	Modo Labs Inc	\$ 81,566.00		CC	Software License - BA: 05/08/2018
P0125129	Stoneware Inc	\$ 782.50		FC	Software License
P0125130	Pioneer Manufacturing Company	\$ 2,893.47		CC	Athletic Supplies
P0125131	Brodart Co	\$ 2,081.73		FC	Book Lease Service for the Library
P0125132	American Red Cross	\$ 455.29		CC	Athletic Supplies
P0125133	Toshiba Business Solutions	\$ 630.34		FC	Maintenance Agreement for Copier
P0125134	Toshiba Business Solutions	\$ 315.17		FC	Maintenance Agreement for Copier
P0125135	Toshiba Business Solutions	\$ 315.17		FC	Maintenance Agreement for Copier

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0125136	Toshiba Business Solutions	\$ 315.17		FC	Maintenance Agreement for Copier
P0125137	Monkey Sports Inc	\$ 2,327.46		CC	Athletic Supplies
P0125138	JB Bostick Company Inc	\$ 3,840.00		NOCE	Parking Lot Handicap Parking Painting
P0125139	KT Industries Inc	\$ 29,014.23	Capital Outlay	CC	Electric Meter Installations
P0125140	Office Depot	\$ 1,000.00		CC	Blanket Order to Office Supplies
P0125141	Fromuth Tennis	\$ 603.70		CC	Athletic Supplies
P0125142	M-F Athletic Company Inc	\$ 592.34		CC	Athletic Supplies
P0125143	BSN Sports LLC	\$ 506.86		CC	Athletic Supplies
P0125144	A Alvarado Painting	\$ 2,250.00		FC	Conference Room Wall Patching and Painting
P0125145	Rockfire Grill	\$ 1,777.88		AC	Catering for District Staff Appreciation Lunch
P0125146	Total Computing Solutions LLC	\$ 35,877.57		FC	Bookstore Point of Sale & Inventory Management -BA:11/14/17
P0125147	Acey Decy Equipment Co	\$ 9,719.72		FC	Instructional Supplies
P0125148	Soccer Central Inc.	\$ 1,593.35		CC	Athletic Supplies
P0125149	Therese Mosqueda-Ponce	\$ 243.78		CC	Reimbursement for Puente Program Lunch
P0125150	Federal Express	\$ 52.55		CC	Shipping Fees
P0125151	State of California	\$ 3,566.00		CC	Radiation Tube Registration
P0125152	Office Depot	\$ 5,000.00		CC	Blanket Order to Purchase Office Supplies
P0125153	Office Depot	\$ 1,000.00		CC	Blanket Order for Office Supplies
P0125154	Walters Wholesale Electric Co	\$ 9,000.00		FC	Blanket Order for Electrical Supplies
P0125155	Waxie Sanitary Supply Inc	\$ 30,000.00		FC	Blanket Order for Custodial Supplies
P0125156	Weidemann Water Conditioners	\$ 6,000.00		FC	Blanket Order for Salt Delivery Service
P0125157	South Bay Document Destruction	\$ 1,000.00		CC	Blanket Order for Shredding Services
P0125158	DS Waters of America Inc	\$ 200.00		CC	Blanket Order for Distilled Water
P0125159	Exacta Dental Products Inc	\$ 1,000.00		CC	Blanket Order for Dental Supplies
P0125160	Columbia Dentoform Corp	\$ 700.00		CC	Blanket Order for Dental Supplies
P0125161	Home Depot	\$ 300.00		CC	Blanket Order for Hardware Supplies
P0125162	Mar Vac Electronics	\$ 2,000.00		CC	Blanket Order for Electronic Supplies
P0125163	Scott Electric	\$ 5,000.00		CC	Blanket Order for Media Supplies
P0125164	Texas Depot	\$ 3,000.00		CC	Blanket Order for Media Supplies
P0125167	NMK Corporation	\$ 6,031.86		FC	Computer Network Switch
P0125168	Competitive Aquatic Supply Inc	\$ 2,599.25		CC	Athletic Uniforms
P0125169	Kathryn Sonne	\$ 518.07		CC	Reimbursement for Field Trip Tickets and Food
P0125170	Kathryn Sonne	\$ 380.63		CC	Reimbursement for Shirts for the Honors Program
P0125171	YBH Restaurants Inc	\$ 622.80		CC	Catering for the Honors Awards
P0125172	SolarWinds Inc	\$ 12,809.00		CC	Maintenance Renewal
P0125173	Dell Marketing LP	\$ 8,440.44		CC	Software Maintenance Renewal
P0125174	Weidemann Water Conditioners	\$ 1,539.94		AC	Water Softener Salt for Facilities Dept.
P0125175	Computer Comforts Inc	\$ 46,297.76		FC	Furniture for the Welding Technology Department
P0125176	Office Depot	\$ 250.00		NOCE	Blanket Order for Office Supplies
P0125177	Henry Schein Inc	\$ 5,000.00		CC	Blanket Order for Office Supplies
P0125178	GPI CA-TII Inc	\$ 1,000.00		NOCE	Blanket Order for Car Supplies & Service

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0125179	Prudential Overall Supply	\$ 300.00		CC	Blanket Order for Laundry Service
P0125180	Pierce Company	\$ 3,379.96		CC	Lab Supplies
P0125181	Rosanne Gerardo	\$ 464.04		AC	Reimbursement
P0125183	KT Industries Inc	\$ 4,800.00		AC	Breaker Shutdown, Electrical Circuit Breaker Maintenance
P0125185	Micro Focus (US) Inc.	\$ 2,153.85		AC	Support and Maintenance Renewal
P0125186	American Bar Association	\$ 250.00		FC	Program Change Fee for Paralegal Studies
P0125187	Sodexo Inc and Affiliates	\$ 497.81		FC	Catering for Honors Program
P0125188	Jonathan Keller	\$ 279.38		FC	Reimbursement for Construction Supplies
P0125189	Nth Generation Computing Inc	\$ 2,946.00		AC	Computer Network Switch
P0125190	William Lyle	\$ 150.00		CC	Guest Performer for Commencement Ceremony
P0125191	Nth Generation Computing Inc	\$ 6,021.00		AC	Software Maintenance Renewal
P0125192	ProQuest Information and Learning	\$ 581.00		CC	Software License Renewal
P0125193	Florence Filter Corp	\$ 5,000.00		AC	Air Filters for Facility Maintenance
P0125194	Daniel Kaneyuki	\$ 150.00		CC	Guest Performer for Commencement Ceremony
P0125195	David Pittel	\$ 150.00		CC	Guest Performer for Commencement Ceremony
P0125196	Ellucian Company LP	\$ 39,425.00		AC	Software Maintenance Renewal - BA: 11/10/2015
P0125197	Ellucian Company LP	\$ 431,261.00		AC	BANNER Maintenance&Support Renewal - BA:06/28/2011
P0125198	Kerry Loeschen	\$ 150.00		CC	Guest Performer for Commencement Ceremony
P0125199	HealthFirst Medical Group of Santa Fe Springs	\$ 210.00		AC	Audiograms
P0125200	Caesar Martinez	\$ 150.00		CC	Guest Performer for Commencement Ceremony
P0125201	Nth Generation Computing Inc	\$ 1,002.00		AC	Software Maintenance Renewal
P0125202	Sodexo Inc and Affiliates	\$ 532.82		FC	Catering for Initiative Small Business Day Event
P0125203	Computerland of Silicon Valley	\$ 3,150.00		AC	Software License Renewal
P0125204	Oracle Corporation	\$ 16,477.86		AC	Software Update and License Support
P0125205	Faronics Technologies USA Inc	\$ 24,300.01		NOCE	Software
P0125206	Toshiba Business Solutions	\$ 1,491.80		NOCE	Maintenance Agreement for Copier
P0125207	Toshiba Business Solutions	\$ 1,050.57		NOCE	Maintenance Agreement for Copier
P0125208	Scantron Corporation	\$ 805.00		NOCE	Maintenance Agreement for Scantron Machine
P0125224	Strata Information Group	\$ 9,900.00		AC	Banner Degree Works Scribing Services
P0125239	Oracle Corporation	\$ 6,058.12		AC	Software Update and License Support
P0125240	EMS Software LLC	\$ 9,357.67		AC	Annual Software Support Agreement
P0125241	Evisions Inc	\$ 12,016.00		AC	Software License Renewal
P0125242	Nth Generation Computing Inc	\$ 35,658.00		AC	Software Maintenance Renewal
P0125243	Amy Rowe	\$ 150.00		CC	Guest Performer for Commencement Ceremony
P0125244	Integrity Electric	\$ 44,564.00		AC	LED Lighting Retrofit Project @ Fullerton College
P0125245	Tina Arias Miller	\$ 250.00		AC	Reimbursement for English & Spanish Translation
P0125246	Honors Transfer Council of California	\$ 120.00		CC	Institutional Membership
P0125247	Spinitar Presentation Products Inc	\$ 154.02		CC	Copier Paper for ISP Orientation and Events
P0125248	3M Company	\$ 4,494.13		CC	Software License Renewal
P0125251	PrestoSports Inc	\$ 3,350.00		CC	License Renewal
P0125252	Pearson Education Inc	\$ 43,200.00		NOCE	(UUEGi,FEGi, BEGi), Software Renewal

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0125253	Elevate Tomorrow LLC	\$ 23,950.00		CC	Independent Contractor for Dual Enrollment Program
P0125254	Integrated Interiors Inc	\$ 2,250.00		CC	Electrical Wiring Installation
P0125255	Anaheim Union High School District	\$ 825.85		NOCE	AEBG Offsite Custodial Fees
P0125257	Western Specialty Contractors	\$ 173,747.00	Capital Outlay	AC	Bid 1718-27, Upper deck parking Lot Testing & Repairs
P0125258	Oracle Corporation	\$ 19,384.65		AC	Software License Renewal
P0125259	Acey Decy Equipment Co	\$ 1,537.00		CC	Lighting Supplies for the Theater Department
P0125260	Joseph Harris	\$ 150.00		CC	Musician for the Commencement Ceremony
P0125261	Altaware Inc	\$ 2,750.00		CC	Software Maintenance Renewal
P0125262	Sodexo Inc and Affiliates	\$ 407.50		FC	Catering for Incite/PE Award Event
P0125263	Sodexo Inc and Affiliates	\$ 313.53		FC	Catering for Paralegal Studies Advisory Committee
P0125264	Sodexo Inc and Affiliates	\$ 189.63		FC	Catering for Educators for Equity Training Event
P0125265	Sodexo Inc and Affiliates	\$ 1,568.84		FC	Catering for the Annual Transfer Celebration
P0125266	Continuant Inc	\$ 9,566.88		AC	Phone Service Maintenance Renewal
P0125266	Continuant Inc	\$ 22,257.96		CC	Phone Service Maintenance Renewal
P0125267	Micro Focus (US) Inc.	\$ 11,100.00		AC	Software License Renewal
P0125268	GONLED	\$ 189,186.72	Capital Outlay	AC	Energy Efficient LED Fixtures for FC
P0125269	EMS Software LLC	\$ 9,269.39		AC	Software License Renewal
P0125270	Transportation Charter Services Inc	\$ 645.00		NOCE	Bus Transportation
P0125271	Educause	\$ 40.00		AC	Domain Name Renewal
P0125272	Internet Software Sciences	\$ 1,332.00		CC	Software Support Renewal
P0125273	Micro Focus (US) Inc.	\$ 10,246.00		AC	Software License Renewal
P0125274	Edrisinghe, Anuradha	\$ 2,700.00		AC	Writing Grant Supports
P0125275	AT&T Mobility	\$ 3,000.00		FC	Blanket Order for Mobile Phone Service
P0125276	GST	\$ 5,000.00		AC	Blanket Order for Computer Parts
P0125277	Dimension Data	\$ 5,000.00		FC	Blanket Order for Computer Parts
P0125278	DS Waters of America Inc	\$ 2,000.00		FC	Blanket Order for Drinking Water - Staff Funded
P0125279	Fullerton Ace Hardware	\$ 1,000.00		FC	Blanket Order for Computing Hardware Supplies
P0125280	NMK Corporation	\$ 3,000.00		FC	Blanket Order for Network Support Services
P0125281	Ollivier Corporation	\$ 5,000.00		FC	Blanket Order for Electrical Services
P0125282	Orvac Electronics	\$ 5,000.00		FC	Blanket Order for Electronic Supplies
P0125283	Provantage	\$ 5,000.00		FC	Blanket Order for Electronic Parts
P0125284	Sasco Electric	\$ 5,000.00		FC	Blanket Order for Electrical Parts and Services
P0125285	The Circle Inc	\$ 50,000.00		FC	Blanket Order for Toner and Printing Services
P0125286	Spectrum Business	\$ 10,000.00		FC	Blanket Order for Data Services
P0125287	Cambridge University Press	\$ 11,732.89		NOCE	Textbooks
P0125297	Haye's Handpiece Co	\$ 2,000.00		CC	Blanket Order for Dental Equipment Cleaning
P0125298	Henry Schein Inc	\$ 5,000.00		CC	Blanket Order for Dental Chair Cleaning
P0125299	Leeper Brothers Inc	\$ 500.00		CC	Blanket Order Dental Equipment Repairs
P0125300	Legend Pump & Well Service Inc	\$ 2,000.00		CC	Blanket Order for Dental Lab Vacuum Pumps
P0125301	Safety Kleen Corp	\$ 2,500.00		CC	Blanket Order for Hazard Waste Removal
P0125302	Office Depot	\$ 1,000.00		CC	Blanket Order for Office Supplies

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0125304	Office Depot	\$ 1,500.00		FC	Blanket Order for Office Supplies
P0125305	Office Depot	\$ 2,500.00		FC	Blanket Order for Office Supplies
P0125306	Bluebeam Inc	\$ 99.00		FC	Online Training Course for Administrative Services
P0125307	Wood Oil Company of California LLC	\$ 3,000.00		FC	Blanket Order for Fuel for Campus Vehicles
P0125308	Office Depot	\$ 5,000.00		FC	Blanket Order for Office Supplies
P0125309	Moore Medical Corp	\$ 35,000.00		CC	Blanket Order for Pharmaceutical Supplies
P0125310	Office Depot	\$ 4,000.00		CC	Blanket Order for Office Supplies
P0125311	Home Depot	\$ 2,000.00		CC	Blanket Order for Hardware Supplies
P0125312	Home Depot	\$ 700.00		CC	Blanket Order for Hardware Supplies
P0125313	Art Supply Warehouse	\$ 500.00		CC	Art Supplies for the Art Department
P0125314	Office Depot	\$ 500.00		CC	Blanket Order for Office Supplies
P0125315	Office Depot	\$ 230.00		CC	Blanket Order for Office Supplies
P0125316	Art Supply Warehouse	\$ 1,000.00		CC	Blanket Order for Art Supplies
P0125317	Digital Art Supplies	\$ 3,000.00		CC	Blanket Order for Art Supplies
P0125318	Lyon Supply Co	\$ 700.00		CC	Blanket Order for Art Supplies
P0125319	Art Supply Warehouse	\$ 700.00		CC	Blanket Order for Art Supplies
P0125320	Home Depot	\$ 600.00		CC	Blanket Order for Hardware Supplies
P0125321	Art Supply Warehouse	\$ 540.00		CC	Blanket Order for ArtSupplies
P0125322	Pharmedix	\$ 40,000.00		CC	Blanket Order for Pharmaceutical Supplies
P0125323	Quest Diagnostics Inc	\$ 35,000.00		CC	Blanket Order for Medical Lab Services
P0125324	DS Waters of America Inc	\$ 400.00		CC	Blanket Order for Bottled Water, Rental & Services
P0125325	DS Waters of America Inc	\$ 570.00		AC	Blanket Order for Bottled Water & Service
P0125326	Office Depot	\$ 1,000.00		AC	Blanket Order for Office Supplies
P0125327	Office Depot	\$ 2,000.00		CC	Blanket Order for Office Supplies
P0125328	RJ Electric	\$ 5,000.00		NOCE	Blanket Order for Parking Lot Light Repairs
P0125330	Heart Smart Technology	\$ 1,030.09		CC	Supplies for Public Safety
P0125331	Optiv Security Inc	\$ 3,318.25		AC	Software License
P0125332	Cambridge University Press	\$ 11,149.81		NOCE	Textbooks
P0125333	Stater Bros Markets - A CA Corp	\$ 2,400.00		NOCE	Blanket Order for Instructional Supplies
P0125334	Stater Bros Markets - A CA Corp	\$ 2,500.00		NOCE	Blanket Order for Lab Supplies
P0125335	Stater Bros Markets - A CA Corp	\$ 3,100.00		NOCE	Blanket Order for Supplies
P0125336	Stater Bros Markets - A CA Corp	\$ 2,000.00		NOCE	Blanket Order for Lab Supplies
P0125337	Office Depot	\$ 500.00		NOCE	Blanket Order for Supplies
P0125338	Total Computing Solutions LLC	\$ 24,912.00		FC	SmartSuite Annual Support & Maintenance for POS FC
P0125339	Kathryn Sonne	\$ 30.00		CC	Reimbursement for Field Trip Dinner
P0125340	CASE Systems Inc	\$ 2,200.00		CC	Maintenance Agreement for Call Boxes
P0125341	Southern California Fitness Service	\$ 1,500.00		CC	Maintenance Agreement for Fitness Lab Equipment
P0125342	Sports Facilities Group Inc	\$ 7,000.00		CC	Maintenance Agreement for Gym Bleachers
P0125343	JM & J Contractors	\$ 15,500.00	Capital Outlay	AC	Scheduled Maintenance for Cypress College
P0125344	Howard Roofing Company Inc	\$ 10,965.00	Capital Outlay	AC	Labor and Materials for Roofing & Gutter FC Bldg. 1
P0125345	Raka Consulting	\$ 18,000.00		NOCE	Consulting Services for Educational Services

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0125346	Western Graphics Plus	\$ 1,344.86		CC	Promotional Materials
P0125347	Cal Poly Pomona Foundation Inc	\$ 15,000.00		CC	Meal Vouchers - STEM Summer Research Program
P0125348	King Van & Storage Inc	\$ 110.00		NOCE	Storage Container Rental Fee
P0125350	iT1 Source LLC	\$ 139,489.00		NOCE	(400) Laptop Computers for AEBG - BA: 06/12/2018
P0125351	Gregory Flores	\$ 150.00		CC	Musician for the Commencement Ceremony
P0125352	Michael Czaja	\$ 150.00		CC	Musician for the Commencement Ceremony
P0125353	Juan C Rodriguez de la Ro	\$ 150.00		CC	Musician for the Commencement Ceremony
P0125354	Office Depot	\$ 500.00		CC	Blanket Order for Office Supplies
P0125355	Radiation Detection Company	\$ 2,160.00		CC	Blanket Order for Radiation Monitoring Badges
P0125356	Rawlings Sporting Goods Co Inc	\$ 3,670.50		CC	Baseball Supplies for the PE Department
P0125374	Eaton Corporation	\$ 4,961.00		AC	Maintenance Agreement for Powerware Equipment @ AC
P0125376	Blackboard, Inc	\$ 32,505.00		AC	Student Engagement Campaign Services
P0125377	Links Sign Language & Interpreting Services	\$ 1,500.00		NOCE	Blanket Order for Interpreting Services
P0125378	Office Depot	\$ 2,000.00		NOCE	Blanket Order for Office Supplies
P0125379	Office Depot	\$ 1,000.00		NOCE	Blanket Order for Instructional Supplies
P0125380	Engage Sporting LLC	\$ 894.96		CC	Athletic Supplies for PE Department
P0125382	GI Energy	\$ 16,160.00	Capital Outlay	AC	CC Cogen - Labor to Repair & Install Waukesha @ CC
P0125383	JM & J Contractors	\$ 10,500.00	Capital Outlay	AC	Labor and Materials for Window Replacement @ FC
P0125384	Lowes Companies Inc	\$ 6,000.00		FC	Blanket Order for Supplies
P0125385	A-S Medication Solutions LLC	\$ 5,000.00		FC	Blanket Order for Medical Supplies
P0125386	California Yellow Cab	\$ 200.00		FC	Blanket Order for Patient Transportation
P0125387	GlaxoSmithKline Company	\$ 4,000.00		FC	Blanket Order for Patient Medical Supplies
P0125388	OC Medical Supply Inc	\$ 1,000.00		AC	Blanket Order for Wheelchair Repairs
P0125389	Flinn Scientific Inc	\$ 1,000.00		FC	Blanket Order for Instructional Supplies
P0125390	Lowes Companies Inc	\$ 100.00		FC	Blanket Order for Supplies
P0125391	Orvac Electronics	\$ 100.00		FC	Blanket Order for Supplies
P0125392	VWR Funding Inc	\$ 4,000.00		FC	Blanket Order for Supplies
P0125393	Fisher Scientific Co LLC	\$ 4,000.00		FC	Blanket Order for Supplies
P0125394	United States Plastic Corporation	\$ 800.00		FC	Blanket Order for Instructional Supplies
P0125396	Toshiba Business Solutions	\$ 80.82		AC	Office Supplies
P0125397	Yale Chase Equipment and Service Inc	\$ 500.00		FC	Blanket Order for Automotive Supplies
P0125398	Sign A Rama	\$ 1,500.00		AC	Blanket Order for Signs and Installation
P0125399	Verizon Wireless LA	\$ 960.00		AC	Blanket Order for Wireless Phone Service
P0125400	Bligh Roof Company Inc	\$ 5,000.00		AC	Blanket Order for Roof Repairs
P0125401	Bremer's Plumbing & Boiler Services Inc	\$ 1,500.00		AC	Blanket Order for Plumbing Services
P0125402	Dunn Edwards Corp	\$ 1,000.00		AC	Blanket Order to Purchase Paint
P0125406	Fire Safety First	\$ 10,000.00		AC	Blanket Order for Fire System & backflow Repairs
P0125407	Culligan of Santa Ana	\$ 535.00		CC	Blanket Order for Water Softening Services
P0125408	Goldenwest Tire	\$ 200.00		AC	Blanket Order for Vehicle Tire Services
P0125410	KT Industries Inc	\$ 3,000.00		AC	Blanket Order for High Voltage Electrical Service
P0125413	Praxair Distribution Inc	\$ 500.00		CC	Blanket Order for Instructional Supplies



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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0125414	Office Depot	\$ 1,000.00		CC	Blanket Order for Office Supplies
P0125415	Matter Hackers Inc	\$ 200.00		CC	Blanket Order for Art Supplies
P0125416	Aardvark Clay & Supplies Inc	\$ 4,000.00		CC	Blanket Order for Art Supplies
P0125417	Aardvark Clay & Supplies Inc	\$ 2,000.00		CC	Blanket Order for Art Supplies
P0125418	Aardvark Clay & Supplies Inc	\$ 2,500.00		CC	Blanket Order for Ceramic Supplies
P0125419	Dick Blick Co	\$ 300.00		CC	Blanket Order for Classroom Supplies
P0125420	Rio Grande	\$ 700.00		CC	Blanket Order for Classroom Supplies
P0125421	Industrial Metal Supply Co	\$ 300.00		CC	Blanket Order for Classroom Supplies
P0125422	Graphic Chemical & Ink Co	\$ 200.00		CC	Blanket Order for Lab Supplies
P0125423	Art Supply Warehouse	\$ 200.00		CC	Blanket Order for Classroom Supplies
P0125424	Dick Blick Co	\$ 200.00		CC	Blanket Order for Lab Supplies
P0125425	Nova Color	\$ 600.00		CC	Blanket Order for Classroom Supplies
P0125427	Art Supply Warehouse	\$ 400.00		CC	Blanket Order for Classroom Supplies
P0125428	Orange County Air Conditioning	\$ 15,000.00		AC	Blanket Order for Air Conditioner Repairs
P0125429	Otis Elevator Co	\$ 5,000.00		AC	Blanket Order for Elevator Repairs
P0125430	Pacific Plumbing Company of Santa ana	\$ 3,000.00		AC	Blanket Order for Sewage Equipment Repairs
P0125431	Quinn Power System Associates	\$ 5,000.00		AC	Blanket Order for Emergency Generator Repairs
P0125432	RJ Electric	\$ 15,000.00		AC	Blanket Order for Electrical Repairs
P0125433	ServiceFirst	\$ 15,000.00		AC	Blanket Order for Plumbing Repair Services
P0125434	Johnson Controls Fire Protection LP	\$ 5,000.00		AC	Blanket Order for Fire Alarm System Repairs
P0125435	Waxie Sanitary Supply Inc	\$ 3,500.00		AC	Blanket Order for Equipment Repairs
P0125436	Time Clock Sales & Service	\$ 300.00		AC	Blanket Order for Repair Time Clocks
P0125437	Total Western Inc	\$ 5,000.00		AC	Blanket Order for Emergency Boiler Repairs
P0125438	Cutting Edge Systems Inc	\$ 41,713.55		FC	Cutting Laser for Machine Technology Department
P0125439	Darnell Kemp	\$ 358.50		AC	Sabbatical Bond Reimbursement
P0125443	Evan Corcoran	\$ 200.00		FC	Guest Speaker for FC Administration of Justice
P0125444	Sodexo Inc and Affiliates	\$ 171.74		FC	Catering for Novatime Training
P0125445	Sodexo Inc and Affiliates	\$ 428.85		FC	Catering for Staff Development Humanities Adjunct
P0125446	Sodexo Inc and Affiliates	\$ 157.85		FC	Catering for Staff Development Humanities Adjunct
P0125447	Sodexo Inc and Affiliates	\$ 3,199.00		FC	Catering for Classified Staff Appreciation Lunch
P0125448	Sodexo Inc and Affiliates	\$ 194.76		FC	Catering for Administrative Assistants Training
P0125449	Sodexo Inc and Affiliates	\$ 24.24		FC	Catering for Transfer Advisory Committee
P0125450	Computerized Assessment & Placement Programs Inc	\$ 1,800.00		CC	Software Maintenance Renewal
P0125451	Typefocus Internet Inc	\$ 1,195.00		CC	Software License Recovery
P0125452	KT Industries Inc	\$ 14,532.90		AC	Circuit Breaker Repair and Recondition
P0125453	Hillyard	\$ 8,053.24		AC	Floor Scrubber for Facilities Department
P0125454	Aeromark	\$ 500.00		AC	Blanket Order for Production Supplies
P0125455	Ace Bindery Inc	\$ 10,000.00		AC	Blanket Order for Bindery Services
P0125456	AT&T Mobility	\$ 500.00		AC	Blanket Order for Cell Phone Service
P0125457	Gans Ink & Supply	\$ 5,000.00		AC	Blanket Order for Supplies
P0125458	General Binding Corp	\$ 1,500.00		AC	Blanket Order for Supplies

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0125459	Montgomery Hardware	\$ 3,432.92		NOCE	Locks
P0125460	Sodexo Inc and Affiliates	\$ 114.22		FC	Catering - Geography Forum
P0125461	GST	\$ 2,897.09	Capital Outlay	FC	Replacement Light Bulbs for Classroom Projectors
P0125462	Toshiba Business Solutions	\$ 134.47		FC	Maintenance Agreement for Copier
P0125463	Toshiba Business Solutions	\$ 2,008.68		AC	Maintenance Agreement for Copier
P0125464	Canon Solutions America Inc	\$ 19,740.00		AC	Maintenance Agreement for Production Copier
P0125465	Canon Solutions America Inc	\$ 9,450.00		AC	Maintenance Agreement for Production Copier
P0125466	Canon Solutions America Inc	\$ 13,292.04		AC	Production Monthly Copier Lease Payments
P0125467	Crown Lift Trucks	\$ 500.00		AC	Blanket Order for Repair / Service Forklift
P0125468	Crown Lift Trucks	\$ 480.00		AC	Maintenance Agreement for Forklift
P0125469	Office Depot	\$ 5,000.00		CC	Blanket Order for Office Supplies
P0125470	Moore Medical Corp	\$ 1,500.00		FC	Blanket Order for Medical Supplies
P0125471	Pharmedix	\$ 5,000.00		FC	Blanket Order for Medical Supplies
P0125472	Quest Diagnostics Inc	\$ 5,000.00		FC	Blanket Order for Lab Testing Services
P0125473	Spectrum Gas Products Inc	\$ 1,200.00		FC	Blanket Order for Oxygen Tank Refill
P0125474	A-S Medication Solutions LLC	\$ 5,000.00		FC	Blanket Order for Medical Supplies
P0125475	DS Waters of America Inc	\$ 1,000.00		FC	Blanket Order for Medical Use Purified Water
P0125476	ePromos Promotional Products Inc	\$ 3,000.00		FC	Blanket Order for Promotional Materials
P0125477	Education Training Research Associates	\$ 3,000.00		FC	Blanket Order for Medical Publication Materials
P0125478	McKesson Medical-Surgical Inc	\$ 5,000.00		FC	Blanket Order for Medical Supplies
P0125479	Pacific Interpreters Inc	\$ 500.00		FC	Blanket Order for Translation Services
P0125480	Pharmedix	\$ 5,000.00		FC	Blanket Order for Medical Supplies
P0125481	Positive Promotions	\$ 3,000.00		FC	Blanket Order for Educational Supplies
P0125482	Quest Diagnostics Inc	\$ 5,000.00		FC	Blanket Order for Laboratory Services
P0125483	Thermal Combustion Innovators Inc	\$ 2,000.00		FC	Blanket Order for Medical Waste Removal
P0125484	Total Access Group, Inc	\$ 1,500.00		FC	Blanket Order for Patient Medical Supplies
P0125485	Office Depot	\$ 1,000.00		FC	Blanket Order for Office Supplies
P0125486	Vertical Solutions Inc	\$ 7,000.00		FC	Blanket Order for HVAC Supplies
P0125487	West-Lite Supply Co Inc	\$ 45,000.00		FC	Blanket Order for Lighting Supplies
P0125488	Whittier Fertilizer Company	\$ 10,000.00		FC	Blanket Order for Lawn Care Supplies
P0125489	Gilbert & Stearns Inc	\$ 5,000.00		FC	Blanket Order for Electrical Repairs
P0125492	Office Depot	\$ 5,000.00		FC	Blanket Order for Office Supplies
P0125493	Office Depot	\$ 2,500.00		FC	Blanket Order for Office Supplies
P0125494	Office Depot	\$ 1,500.00		AC	Blanket Order for Office Supplies
P0125495	Smart & Final	\$ 1,500.00		AC	Blanket Order for Food Supplies
P0125496	Federal Express	\$ 500.00		AC	Blanket Order for Shipping Services
P0125497	Federal Express	\$ 150.00		FC	Blanket Order for Shipping Services
P0125498	Fullerton Ace Hardware	\$ 500.00		FC	Blanket Order for Hardware Supplies
P0125499	Access Computer Floors Inc	\$ 1,950.00		FC	Floor Platform Installation
P0125500	Office Depot	\$ 1,000.00		NOCE	Blanket Order for Supplies
P0125501	Office Depot	\$ 500.00		NOCE	Blanket Order for Office Supplies

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P0125502	Office Depot	\$ 6,000.00		NOCE	Blanket Order for Office Supplies
P0125503	Office Depot	\$ 2,000.00		NOCE	Blanket Order for Office Supplies
P0125504	Radiation Detection Company	\$ 300.00		CC	Blanket Order for Dental Assisting Supplies
P0125505	eLumen Inc	\$ 67,167.00		CC	Software License Renewal for CC and FC
P0125506	Print Manager	\$ 1,201.50		FC	Software Maintenance Renewal
P0125507	System Tools Software, Inc.	\$ 265.00		FC	Software Maintenance Renewal
P0125508	Singlewire Software LLC	\$ 5,512.50		FC	Software Maintenance Renewal
P0125509	Total Western Inc	\$ 4,680.00		FC	Plumbing Services
P0125510	JM & J Contractors	\$ 2,000.00		FC	Water Irrigation Repairs
P0125511	Marc Willis	\$ 100.00		FC	Reimbursement for Design Services
P0125512	Honors Transfer Council of California	\$ 600.00		FC	Registration Fees for Honors Transfer Council
P0125513	Sodexo Inc and Affiliates	\$ 107.97		FC	Catering for Advisory Meeting
P0125515	William Chamberlin	\$ 270.40		FC	Reimbursement - Field Trip - Monterey Aquarium
P0125516	William Chamberlin	\$ 126.99		FC	Reimbursement - Field Trip
P0125517	AMATYC	\$ 508.00		FC	Institutional Membership
P0125518	Acushnet Company	\$ 730.55		CC	Custom Golf Balls for PE Department
P0125519	Toshiba Business Solutions	\$ 794.23		CC	Maintenance Agreement for Copier
P0125520	Toshiba Business Solutions	\$ 794.23		CC	Maintenance Agreement for Copier
P0125521	Toshiba Business Solutions	\$ 1,868.32		CC	Maintenance Agreement for Copier
P0125522	Toshiba Business Solutions	\$ 790.03		CC	Maintenance Agreement for Copier
P0125523	Toshiba Business Solutions	\$ 790.03		CC	Maintenance Agreement for Copier
P0125524	Toshiba Business Solutions	\$ 790.03		CC	Maintenance Agreement for Copier
P0125525	Toshiba Business Solutions	\$ 790.03		CC	Maintenance Agreement for Copier
P0125526	Kathryn Sonne	\$ 59.57		CC	Reimbursement for Honors Program Meeting Supplies
P0125527	R2A Architecture	\$ 2,000.00		NOCE	NOCE Anaheim Campus Egress Plans
P0125528	Dust Collector Services, Inc.	\$ 43,673.47		CC	Replacement Dust Collector System
P0125529	Wheatstone Corporation	\$ 13,472.02		FC	Console Blade for the Radio Television Department
P0125530	CAAHEP	\$ 550.00		CC	Accreditation Fee - Diagnostic Medical Sonography
P0125531	RingCentral Inc	\$ 2,500.00		NOCE	Telephone Service Agreement
P0125532	Atlassian Pty Ltd	\$ 6,520.00		AC	Software Licenses for VC Educational Services
P0125533	Orange County Air Conditioning	\$ 15,000.00		FC	Blanket Order for Air Conditioner Repair
P0125534	Orange County Air Conditioning	\$ 4,000.00		FC	Blanket Order for Heating Supplies
P0125535	Refrigeration Supplies Distributor	\$ 20,000.00		FC	Blanket Order for Air Conditioning Supplies
P0125536	Johnson Controls Fire Protection LP	\$ 15,000.00		FC	Blanket Order for Fire Sprinkler Repairs
P0125537	Total Western Inc	\$ 10,000.00		FC	Blanket Order for Ventilation Repairs
P0125538	Weidemann Water Conditioners	\$ 4,000.00		FC	Blanket Order for Water Conditioner Repairs
P0125539	Sigler Wholesale Distributors	\$ 5,000.00		FC	Blanket Order for Air Conditioner Parts
P0125540	DB Sales & Service	\$ 10,000.00		FC	Blanket Order for Heating Repairs
P0125541	Placentia Yorba Linda USD	\$ 412.00		FC	Tomorrow's Teachers Conference Transportation Fees
P0125542	Federal Express	\$ 250.00		AC	Blanket Order for Overnight Mail Services
P0125543	Kelly Paper Co	\$ 2,000.00		AC	Blanket Order for Office Supplies

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0125544	Liebert Cassidy Whitmore	\$ 10,000.00		AC	Legal Services
P0125545	Monjaras & Wismeyer Group Inc	\$ 20,000.00		AC	Disability Compliance Consulting Services
P0125546	Biometrics4ALL Inc	\$ 1,000.00		AC	Blanket Order for Fingerprinting Reports
P0125547	California Department of Justice	\$ 20,000.00		AC	Blanket Order for Fingerprinting Services
P0125552	Grainger Inc	\$ 1,000.00		CC	Blanket Order for Maintenance Supplies
P0125553	Graybar Electric Co Inc	\$ 1,000.00		CC	Blanket Order for Electrical Supplies
P0125554	Harbor Wholesale Electronic Supply Inc	\$ 1,000.00		CC	Blanket Order for Electrical Supplies
P0125555	Refrigeration Supplies Distributor	\$ 1,000.00		CC	Blanket Order for HVAC Supplies
P0125556	Environmental Management Technologies	\$ 5,215.00		FC	Hazardous Waste Removal
P0125557	Pearson Education Inc	\$ 11,480.65		NOCE	Textbooks
P0125558	Pearson Education Inc	\$ 26,425.21		NOCE	Textbooks
P0125559	Rollings Automotive	\$ 800.00		CC	Blanket Order for Automotive Repairs
P0125560	Marlette Bailey	\$ 155.00		FC	Reimbursement for Sewing Machine Repairs
P0125561	Rollings Automotive	\$ 200.00		CC	Blanket Order for Automotive Parts and Supplies
P0125562	All American Trophy & Engraving Co	\$ 107.75		FC	2018 Retirement Acrylic Award
P0125563	CDW Government Inc	\$ 103,853.70		AC	Hardware and Software Support Renewal for AC, CC, FC, and NOCE - BA: 06/12/18
P0125564	Office Depot	\$ 5,000.00		FC	Blanket Order for Office Supplies
P0125565	Sodexo Inc and Affiliates	\$ 128.15		FC	Catering for Printing Advisory Meeting
P0125566	Pilar Ellis	\$ 754.00		FC	Reimbursement for Membership Fees
P0125567	Cameron Welding Supply	\$ 500.00		CC	Blanket Order for Welding Supplies
P0125568	Southern California Football Association	\$ 2,400.00		FC	Institutional Membership
P0125569	Red Ball Hardware	\$ 3,000.00		CC	Blanket Order for Hardware Supplies
P0125570	AT&T Mobility	\$ 5,000.00		NOCE	Blanket Order for Wired & Wireless Services
P0125571	Dennis Davino	\$ 390.94		NOCE	Reimbursement - Awards
P0125572	Office Depot	\$ 3,500.00		FC	Blanket Order for Office Supplies
P0125573	Office Depot	\$ 2,000.00		FC	Blanket Order for Office Supplies
P0125574	California State Polytechnic University Pomona	\$ 385.00		CC	Parking Permit for CC STEM student Summer Research
P0125575	Westberg + White Inc	\$ 47,750.00		CC	Architectural Services for Automotive Car Lifts @ CC
P0125576	Kathryn Sonne	\$ 201.41		CC	Reimbursement for Field Trip Fees
P0125577	Fred Feldon	\$ 200.00		FC	Guest Speaker for the Math Department
P0125578	Vavrinek, Trine, Day & Co., LLP	\$ 2,800.00		AC	Annual NOCCCD Foundation Audit B/A: 6/12/18
P0125579	Vavrinek, Trine, Day & Co., LLP	\$ 6,000.00		AC	Measure X Bond Performance Audit B/A: 4/12/16
P0125580	Vavrinek, Trine, Day & Co., LLP	\$ 6,000.00		AC	Measure J Bond Performance Audit B/A: 4/12/16
P0125581	Vista Paint Corporation	\$ 2,500.00		CC	Blanket Order for Painting Supplies
P0125582	Nth Generation Computing Inc	\$ 12,109.52		FC	Maintenance Renewal
P0125583	Fire Safety First	\$ 3,975.00		AC	Fire Sprinkler Repairs
P0125584	Sunbelt Control Inc	\$ 500.00		CC	Blanket Order for HVAC Supplies
P0125587	Greatlike Media	\$ 3,000.00		FC	Website Development for the Photography Program
P0125588	Vavrinek, Trine, Day & Co., LLP	\$ 97,600.00		AC	Annual NOCCCD Financial Audit
P0125589	HRC Catering	\$ 41.70		NOCE	Catering for Culinary Arts Program Event
P0125590	Sodexo Inc and Affiliates	\$ 715.45		FC	Catering for Honors Transfer Council of CA Meeting

**BOARD RECAP**  
**FOR THE PERIOD MAY 11, 2018, THROUGH JULY 5, 2018**  
**BOARD MEETING 7/24/18**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0125591	Sodexo Inc and Affiliates	\$ 214.42		FC	Catering for Technology Training Workshop
P0125592	Sodexo Inc and Affiliates	\$ 2,696.44		FC	Catering for Fine Arts Division Meeting
P0125593	WMFY We Mail For You	\$ 700.38		AC	Brochure Printing
P0125594	Sodexo Inc and Affiliates	\$ 323.25		FC	Catering for Basic Skills Integrated Planning Meeting
P0125595	Fullerton College	\$ 5,025.00		FC	Cap and Gowns for the EOPS Department
P0125596	Spectrum Business	\$ 700.00		FC	Blanket Order for Electronic Circuit Repairs
P0125597	Wheatstone Corporation	\$ 3,604.78		FC	Audio Blade for the Radio Television Department
P0125598	Statewide California Electronic Library Consortium Inc	\$ 112.00		FC	Software License Fee for the Math Department
P0125599	Schindler Elevator Corporation	\$ 2,972.00		FC	Elevator Repair Services
P0125600	Qualtrics LLC	\$ 4,500.15		AC	Software License
P0125601	GST	\$ 981.23		FC	Computer
P0125602	David Shinder	\$ 4,680.00		NOCE	Consultant to Revise Tool-kit Development
P0125604	Imecom Group Inc	\$ 1,209.00		FC	Software License Renewal
P0125605	Faronics Technologies USA Inc	\$ 3,055.50		FC	Software Maintenance Renewal
P0125606	Paton Miller LLC	\$ 2,400.00		FC	Software Maintenance Renewal
P0125607	Vero Software Inc	\$ 510.54		FC	Software Maintenance Renewal
P0125608	City of Anaheim	\$ 33.00		AC	Business Tax Renewal Notice
P0125609	Sodexo Inc and Affiliates	\$ 499.96		FC	Catering - STEM Pathway Mixer
P0125610	Western Highway Products	\$ 500.00		CC	Blanket Order for Campus Signs
P0125611	Romac Supply Co	\$ 1,500.00		CC	Blanket Order for Electrical Supplies
P0125612	Postmaster - Cypress	\$ 225.00		CC	Blanket Order for Mailing Services
P0125613	New Day Psychotherapy Group	\$ 50,000.00		FC	Mental Health Therapy Services
P0125614	Theresa Tapia	\$ 6,000.00		FC	FC Health Services - Mental Health Counseling
P0125615	Office Depot	\$ 5,000.00		FC	Blanket Order for Office Supplies
P0125616	Scantron Corporation	\$ 3,000.00		FC	Blanket Order for Scantron Supplies
P0125618	Pete's Road Service Inc	\$ 500.00		CC	Blanket Order for Tire Repairs
P0125619	Robertson's Ready Mix Ltd	\$ 3,000.00		CC	Blanket Order for Concrete Materials
P0125620	Roseburrough Tool Inc	\$ 500.00		CC	Blanket Order for Hardware Supplies
P0125621	Roto-Rooter	\$ 1,000.00		CC	Blanket Order for Plumbing Services
P0125622	Safelite Auto Glass	\$ 500.00		CC	Blanket Order for Windshield Replacement/Repairs
P0125623	Schindler Elevator Corporation	\$ 5,000.00		CC	Blanket Order for Elevator Repairs
P0125624	Schorr Metals Incorporated	\$ 1,500.00		CC	Blanket Order for Welding Supplies
P0125625	Shiffler Equipment Sales Inc	\$ 200.00		CC	Blanket Order for Hardware Supplies
P0125626	Sigler Wholesale Distributors	\$ 500.00		CC	Blanket Order for HVAC Supplies
P0125627	Smoke Guard California Inc	\$ 3,000.00		CC	Blanket Order for Smoke Guard System Maintenance
P0125628	Sunbelt Control Inc	\$ 1,000.00		CC	Blanket Order for HVAC Repairs
P0125629	Tennant Sales and Service Co	\$ 300.00		CC	Blanket Order for Vehicle Parts
P0125630	Thermal Combustion Innovators Inc	\$ 11,000.00		CC	Blanket Order for Biohazard Waste Disposal
P0125631	Tiffanys Glass & Mirror Inc	\$ 1,500.00		CC	Blanket Order for Window Repairs
P0125633	Verizon Wireless LA	\$ 7,000.00		CC	Blanket Order for Monthly Cell Phone Charges
P0125649	Opus Inspection Inc	\$ 2,000.00		CC	Blanket Order for Smog Equipment Repairs

**BOARD RECAP**  
**FOR THE PERIOD MAY 11, 2018, THROUGH JULY 5, 2018**  
**BOARD MEETING 7/24/18**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0125650	Otto Systems LP	\$ 500.00		CC	Blanket Order for Winch Motor Repairs
P0125651	Pacific Coast Entertainment	\$ 500.00		CC	Blanket Order for Theater Supplies
P0125652	McKesson Medical-Surgical Inc	\$ 5,000.00		FC	Blanket Order for Medical Supplies
P0125653	Health Promotions Now	\$ 5,000.00		FC	Blanket Order for Patient Educational Supplies
P0125654	Blue Cable Inc	\$ 1,400.00		CC	Blanket Order for Cable and Audio System Repairs
P0125655	GST	\$ 2,000.00		CC	Blanket Order for Computer/Media Supplies
P0125656	Spectrum Business	\$ 5,000.00		CC	Blanket Order for Cable Services
P0125657	Sasco Electric	\$ 5,000.00		CC	Blanket Order for Data Cabling Services
P0125658	Morrow Meadows Corp	\$ 3,000.00		CC	Blanket Order for Data Cabling Services
P0125659	Angelus Pacific Co	\$ 20,000.00		FC	Blanket Order for Parking Permits
P0125661	Club Car LLC	\$ 1,200.00		FC	Blanket Order for Club Car Repairs
P0125662	Eagle Communications	\$ 1,500.00		FC	Blanket Order for Emergency Radios
P0125663	Eagle Communications	\$ 2,500.00		FC	Blanket Order for Emergency Radio Repairs
P0125687	Toshiba Business Solutions	\$ 3,361.80		AC	Maintenance Agreement for Copier
P0125688	Toshiba Business Solutions	\$ 9,938.32		FC	Maintenance Agreement for Copiers
P0125689	Toshiba Business Solutions	\$ 2,340.59		FC	Copier Lease Payments
P0125690	Toshiba Business Solutions	\$ 995.93		FC	Maintenance Agreement for Copier
P0125691	Toshiba Business Solutions	\$ 474.85		FC	Maintenance Agreement for Copier
P0125692	Scantron Corporation	\$ 1,052.00		NOCE	Maintenance Agreement for Scantron Machines
P0125693	Scantron Corporation	\$ 300.00		NOCE	Software for Scantron Machines
P0125694	Home Depot	\$ 5,000.00	Capital Outlay	AC	Blanket Order for Rock Salt for CC Central Plant
P0125695	HAZ Party Rentals	\$ 605.00		NOCE	Graduation Event Supplies/Services
P0125696	Ace Bindery Inc	\$ 635.00		AC	Bindery Services
P0125697	Environmental Management Technologies	\$ 664.44		AC	Hazardous Waste Disposal Service
P0125698	Anaheim Place Partners LP	\$ 140.00		NOCE	Access Cards
P0125699	VWR Funding Inc	\$ 2,000.00		CC	Blanket Order for Lab Supplies
P0125700	Hardy Diagnostics	\$ 600.00		CC	Blanket Order for Lab Supplies
P0125701	Carolina Biological Supply Co	\$ 1,000.00		CC	Blanket Order for Lab Supplies
P0125702	Fisher Scientific Co LLC	\$ 1,000.00		CC	Blanket Order for Lab Supplies
P0125703	Stater Bros Markets - A CA Corp	\$ 600.00		CC	Blanket Order for Groceries
P0125704	Office Depot	\$ 400.00		NOCE	Blanket Order for Office Supplies
P0125705	Office Depot	\$ 1,100.00		NOCE	Blanket Order for Non-Instructional Supplies
P0125706	Office Depot	\$ 400.00		NOCE	Blanket Order for Supplies
P0125707	Office Depot	\$ 400.00		NOCE	Blanket Order for Office Supplies
P0125708	Office Depot	\$ 600.00		NOCE	Blanket Order for Instructional Supplies
P0125709	Kelly Paper Co	\$ 10,000.00		AC	Blanket order for Paper Supplies
P0125710	LA Grinding	\$ 500.00		AC	Blanket Order for Production Supplies
P0125711	Lowes Companies Inc	\$ 1,500.00		AC	Blanket Order for Supplies
P0125712	Office Depot	\$ 1,500.00		AC	Blanket Order for Supplies
P0125713	DS Waters of America Inc	\$ 850.00		AC	Blanket Order for Water Service
P0125714	ATI	\$ 58.00		CC	Online Test

**BOARD RECAP**  
**FOR THE PERIOD MAY 11, 2018, THROUGH JULY 5, 2018**  
**BOARD MEETING 7/24/18**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0125715	Celeste Phelps	\$ 291.73		CC	Reimbursement for Catering for Disabled Student Services Retreat
P0125716	BSN Sports LLC	\$ 68.35		FC	Team Woven Pant Black, Clothing for the PE Department
P0125718	CDW Government Inc	\$ 9,162.38		AC	Computers
P0125719	Orange County Department of Education	\$ 39,240.00		AC	Service Maintenance Renewal
P0125720	Palomar Community College District	\$ 2,000.00		FC	Online Course for FC VP Instruction Office
P0125721	New Leaf Publishing Group Inc	\$ 106.68		FC	Textbooks for the Math Department
P0125722	SCIAC	\$ 100.00		FC	Institutional Membership
P0125723	N4A Region V Conference	\$ 225.00		FC	Institutional Membership
P0125724	Toshiba Business Solutions	\$ 378.21		NOCE	Maintenance Agreement for Copier
P0125725	Toshiba Business Solutions	\$ 294.16		NOCE	Maintenance Agreement for Copier
P0125726	Toshiba Business Solutions	\$ 1,055.95		AC	Maintenance Agreement for Copier
P0125727	Anaheim High School	\$ 846.00		FC	Transportation for Savanna High School to FC
P0125728	Therese Mosqueda-Ponce	\$ 546.64		CC	Reimbursement for Student Conference Hotel Fees
P0125729	Lee Consulting	\$ 15,900.00		NOCE	Strategic Planning Retreat Facilitator
P0125730	iT1 Source LLC	\$ 188,140.28		NOCE	(400) Laptop Computers & (12) Carts- BA-06/26/2018
P0125731	P2C Solutions LLC	\$ 2,100.00		NOCE	Strategic Pre-Planning for Retreat
P0125732	Toshiba Business Solutions	\$ 861.46		FC	Maintenance Agreement for Copier
P0125733	Toshiba Business Solutions	\$ 794.23		FC	Maintenance Agreement for Copier
P0125734	Toshiba Business Solutions	\$ 1,214.45		FC	Maintenance Agreement for Copier
P0125735	Toshiba Business Solutions	\$ 264.61		FC	Maintenance Agreement for Copier
P0125736	Toshiba Business Solutions	\$ 158.77		FC	Maintenance Agreement for Copier
P0125737	Toshiba Business Solutions	\$ 158.77		FC	Maintenance Agreement for Copier
P0125738	Ipswitch Inc	\$ 547.80		FC	Support Maintenance Renewal
P0125739	GST	\$ 595.93		FC	Printer
P0125740	Pacwest Security Services	\$ 2,295.00		CC	Security Services for Cypress College
P0125741	GST	\$ 1,585.76		FC	Computer Accessory
P0125742	Rachel Roschel	\$ 168.00		FC	Reimbursement for Facility Rental Deposit
P0125743	Sodexo Inc and Affiliates	\$ 411.57		FC	Catering for New Faculty Seminar
P0125744	Canon Solutions America Inc	\$ 28,381.35		AC	Lease Copier Payments
P0125745	Antonio Banks	\$ 480.03		FC	Reimbursement for UMOJA Program Year End Awards
P0125746	Cal Pro Specialties	\$ 304.01		FC	Custom Table Cloth for the Library
P0125747	Sodexo Inc and Affiliates	\$ 484.88		AC	Catering for Educational Services & Technology
P0125748	CurrlQunet	\$ 21,500.00		NOCE	Support Maintenance Renewal
P0125749	Ollivier Corporation	\$ 5,083.00		FC	Software Support Renewal
P0125750	Total Computing Solutions LLC	\$ 2,170.54		FC	Reimbursement for Training Services
P0125751	Pacific College Testing	\$ 646.50		CC	Support Maintenance Renewal
P0125752	ACTT	\$ 533.37		CC	Software Maintenance Renewal
P0125753	GST	\$ 791.45		FC	Printer
P0125754	Computerland of Silicon Valley	\$ 36,708.00		CC	Software License Renewal
P0125755	CollegeSource Inc	\$ 4,611.00		CC	Software License Renewal
P0125756	Layton Technology, Inc	\$ 477.40		FC	Software Maintenance Renewal

**BOARD RECAP**  
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0125757	Hyland Software Inc	\$ 44,485.95		FC	Software Maintenance Renewal for AC, CC, FC and NOCE
P0125758	Computer Protection Technology, Inc.	\$ 654.77		FC	Computer Cables
P0125759	Computerland of Silicon Valley	\$ 52,497.00		FC	Software Maintenance Renewal
P0125760	Fire Safety First	\$ 600.00		AC	Water Backflow Testing Services
P0125763	Accrediting Commission for Community and Junior College	\$ 36,895.00		FC	Institutional Membership
P0125764	KT Industries Inc	\$ 14,603.50		AC	Electrical Services for Power Outage
P0125765	Jostens	\$ 474.70		CC	Diploma Gold Honors Sticker Seals
P0125766	Maintex Inc	\$ 3,500.00		AC	Blanket Order for Custodial Supplies
P0125767	Office Depot	\$ 1,000.00		NOCE	Blanket Order for Office Supplies
P0125768	Office Depot	\$ 4,000.00		NOCE	Blanket Order for Office Supplies
P0125769	Office Depot	\$ 5,000.00		CC	Blanket Order for Office Supplies
P0125770	Office Depot	\$ 2,500.00		FC	Blanket Order for Office Supplies
P0125771	Office Depot	\$ 1,500.00		CC	Blanket Order for Office Supplies
P0125772	Office Depot	\$ 4,999.00		FC	Blanket Order for Office Supplies
P0125773	Gail Materials	\$ 1,500.00		CC	Blanket Order for Ground Supplies
P0125774	P T I Sand & Gravel Inc	\$ 1,500.00		CC	Blanket Order for Ground Supplies
P0125775	Bishop Co	\$ 200.00		CC	Blanket Order for Ground Supplies
P0125777	Cengage Learning Inc	\$ 22,223.48		NOCE	Textbooks
P0125778	Cengage Learning Inc	\$ 19,201.05		NOCE	Textbooks
P0125779	Cengage Learning Inc	\$ 21,784.93		NOCE	Textbooks
P0125785	Printer's Parts Store	\$ 2,500.00		AC	Blanket Order for Parts
P0125786	Prudential Overall Supply	\$ 3,000.00		AC	Blanket Order for Supplies
P0125787	Toshiba Business Solutions	\$ 705.98		FC	Maintenance Agreement for Copier
P0125788	The Circle Inc	\$ 9,500.00		NOCE	Printing Management Services for NOCE
P0125789	ACCO Engineered Systems	\$ 7,300.00	Capital Outlay	AC	Replaced 500 Bldg. Chiller Computer @ FC
P0125791	Corporate Business Interiors Inc	\$ 25,497.59	Bond	AC	Furniture for CTE Lab AC 5th Floor
P0125795	Allsteel Inc	\$ 12,487.79	Bond	AC	Furniture for CTE Lab AC 5th Floor
P0125796	Vital Inspection Services Inc	\$ 5,262.00	Capital Outlay	AC	Project Inspector of Record and Testing @ FC Bldgs.
P0125798	Valley Power Systems Inc	\$ 45,328.63	Capital Outlay	AC	Parts and Materials for CC Cogen Plant
P0125799	Integrated Security Holdings Group LLC	\$ 12,846.71	Bond	AC	Installation of Security Doors @ CC
P0125800	Koury Engineering & Testing Inc	\$ 5,000.00	Bond	AC	Inspection and Testing for CC Parking 5 Project
P0125803	Toshiba Business Solutions	\$ 440.70		CC	Maintenance Agreement for Copier
P0125804	Toshiba Business Solutions	\$ 1,000.96		NOCE	Maintenance Agreement for Copiers
P0125805	Four Winds Interactive LLC	\$ 5,269.32		CC	Software Maintenance Renewal
P0125806	Joint Commission Resources	\$ 3,200.00		CC	Software License Renewal
P0125807	Storagecraft Technology Corporation	\$ 16,830.00		FC	Software Maintenance Renewal
P0125809	Office Depot	\$ 2,500.00		NOCE	Blanket Order for Office Supplies
P0125810	Office Depot	\$ 5,000.00		FC	Blanket Order for Office Supplies
P0125811	Amazon Business	\$ 383.46		NOCE	Books
P0125812	Home Depot	\$ 10,000.00		CC	Blanket Order for Facilities Parts and Supplies
P0125813	McCoy Mills Ford	\$ 1,000.00		CC	Blanket Order for Offsite Vehicle Repairs



**BOARD RECAP**  
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0125814	McCoy Mills Ford	\$ 500.00		CC	Blanket Order for Vehicle Parts
P0125815	Ideal Lighting Supply Inc	\$ 5,000.00		CC	Blanket Order for Facilities Supplies
P0125816	Inland Transmissions	\$ 500.00		CC	Blanket Order for Vehicle Supplies
P0125818	Integrated Security Holdings Group LLC	\$ 500.00		CC	Blanket Order for Facilities Parts and Supplies
P0125819	Johnstone Supply	\$ 2,000.00		CC	Blanket Order for Heating Parts and Supplies
P0125820	KT Industries Inc	\$ 1,000.00		CC	Blanket order for Electrical Services
P0125822	La Habra Fence Co Inc	\$ 1,000.00		CC	Blanket Order for Fence Repairs
P0125823	Lee & Son Alignment Service	\$ 500.00		CC	Blanket Order for Vehicle Maintenance Services
P0125824	Leonard Chaidez Tree Service	\$ 2,000.00		CC	Blanket Order for Tree Trimming Services
P0125825	Los Alamitos Auto Parts	\$ 2,000.00		CC	Blanket Order for Auto Parts and Supplies
P0125826	Marx Bros Fire Extinguisher Co Inc	\$ 5,000.00		CC	Blanket Order for Fire Equipment Services
P0125827	Mercury Disposal System Inc	\$ 1,000.00		CC	Blanket Order for Waste Disposal Services
P0125828	Montgomery Hardware	\$ 2,000.00		CC	Blanket Order for Electrical Supplies
P0125830	O'Reilly Automotive Inc	\$ 3,000.00		CC	Blanket Order for Automotive Supplies
P0125831	Powertech Engines Inc	\$ 500.00		CC	Blanket Order for Engine Repairs
P0125832	Powertech Engines Inc	\$ 500.00		CC	Blanket Order for Motor Parts and Supplies
P0125833	RF MacDonald	\$ 3,000.00		CC	Blanket Order for Boiler Repairs
P0125834	Ontario Winnelson Company	\$ 2,000.00		CC	Blanket Order for Facilities Parts and Supplies
P0125835	SC Fuels	\$ 32,000.00		CC	Blanket Order for Campus Vehicle Fuel
P0125836	SC Fuels	\$ 14,000.00		CC	Blanket Order for Campus Vehicle Fuel
P0125837	ComPsych Corporation	\$ 35,000.00		AC	Blanket Order for Employee Assistance Program
P0125838	Jobelephant.com Inc	\$ 50,000.00		AC	Blanket Order for Employment Advertisement
P0125839	Atkinson, Andelson, Loya, Ruud & Romo	\$ 200,000.00		AC	Blanket Order for Human Resources Legal Services
P0125840	California Stage and Lighting Inc	\$ 1,000.00		CC	Blanket Order for Lighting Supplies
P0125841	Philips Electronics North America Corporation	\$ 5,000.00		CC	Blanket Order for Radiology Equipment Repairs
P0125842	ProMed Solutions Inc	\$ 5,000.00		CC	Blanket Order for Radiology Equipment Supplies
P0125843	Safety Kleen Corp	\$ 2,000.00		CC	Blanket Order for Automotive Parts Disposal
P0125844	Safety Kleen Corp	\$ 3,000.00		CC	Blanket Order for Water Pump Maintenance
P0125845	Safety Kleen Corp	\$ 1,000.00		CC	Blanket Order for Campus Dining Cleaning Services
P0125846	Samy's Camera Inc	\$ 500.00		CC	Blanket Order for Camera Repairs
P0125856	St Claire Enterprises	\$ 500.00		CC	Blanket Order for Automotive Supplies
P0125858	Sunbelt Rental Inc	\$ 500.00		CC	Blanket Order for Theater Lift Repairs
P0125859	Tom Black Service Center	\$ 2,000.00		CC	Blanket Order for Spectrophometer Repairs
P0125860	U.S. Industrial Tool & Supply	\$ 500.00		CC	Blanket Order for Automotive Equipment Repairs
P0125861	West Coast Upholstery	\$ 2,000.00		CC	Blanket Order for Fitness Lab Equipment Repairs
P0125864	Johnson Controls Fire Protection LP	\$ 5,000.00		CC	Blanket Order for Fire Alarm Repairs
P0125865	Gall's	\$ 5,000.00		CC	Blanket Order for Uniforms
P0125866	Educational Credit Management Corporation	\$ 8,500.00		CC	Blanket Order for Educational Credit Management
P0125867	Intermountain Lock & Security Supply	\$ 800.00		CC	Blanket Order for Locksmithing Supplies
P0125874	Dans Machine Tool	\$ 1,000.00		CC	Blanket Order for Microscope Repairs
P0125877	MSC Industrial Supply Co Inc	\$ 500.00		FC	Blanket Order for Industrial Supplies

**BOARD RECAP**  
**FOR THE PERIOD MAY 11, 2018, THROUGH JULY 5, 2018**  
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0125878	Anaheim Embroidery Inc	\$ 1,200.00		CC	Blanket Order for Promotional Materials
P0125884	Ortiz Tractor Service	\$ 44,650.00	Capital Outlay	AC	Remove and Replace Concrete at FC Bldg. 100 S Bridge
P0125885	JM & J Contractors	\$ 39,500.00	Capital Outlay	AC	Repair Horticulture Trellis Greenhouse @ FC
P0125886	Lacy Construction	\$ 3,523.00		FC	Equipment Anchorage Project
P0125888	KT Industries Inc	\$ 23,168.26		AC	Electrical Circuit Breaker Replacement
P0125898	Office Depot	\$ 2,500.00		NOCE	Blanket Order for Office Supplies
P0125913	Stater Bros Markets - A CA Corp	\$ 1,000.00		FC	Blanket Order for Groceries
P0125914	Dairy Depot Inc	\$ 2,000.00		FC	Blanket Order for Groceries
P0125917	Stater Bros Markets - A CA Corp	\$ 300.00		CC	Blanket Order for Supplies
P0125918	Home Depot	\$ 400.00		CC	Blanket Order for Supplies
P0125919	Fisher Scientific Co LLC	\$ 2,000.00		CC	Blanket Order for Lab Supplies
P0125920	Sigma-Aldrich Inc	\$ 1,000.00		CC	Blanket Order for Supplies
P0125921	Cynmar Corporation	\$ 500.00		CC	Blanket Order for Lab Materials
P0125930	Interact Communications Inc	\$ 153,820.00		NOCE	Marketing & Communications Services B/A: 6/27/18
P0125931	Glumac	\$ 50,950.00	Bond	AC	Commissioning Services for the Renovation Project
P0125932	Toshiba Business Solutions	\$ 2,420.49		FC	Maintenance Agreement for Copier
P0125933	United of Omaha Life Insurance Company	\$ 4,568,890.00		AC	Supplemental Employee Retirement Plan, BA 2/13/18
P0125935	Eyepax IT Consulting LLC	\$ 21,000.00		CC	Annual Software Hosting Fees for Public Safety
P0125936	PJ of Southern California LP	\$ 99.96		CC	Catering for Summer Recruitment Event
P0125950	Office Depot	\$ 1,500.00		AC	Blanket Order for Office Supplies
P0125951	Smart & Final	\$ 1,000.00		AC	Blanket Order for Supplies
P0125952	PJ of Southern California LP	\$ 1,812.14		CC	Catering for Charger Friday Events
P0125953	Sodexo Inc and Affiliates	\$ 67.56		FC	Catering for Drafting Advisory Meeting
P0125954	Sodexo Inc and Affiliates	\$ 422.37		AC	Catering for the Emerging Technologies Symposium
P0125955	Sodexo Inc and Affiliates	\$ 129.30		FC	Catering for the End-of-Semester Celebration
P0125956	Sodexo Inc and Affiliates	\$ 1,788.87		FC	Catering for Commencement Events
P0125958	Sodexo Inc and Affiliates	\$ 4,444.69		FC	Catering for Students of Distinction
P0125959	Sodexo Inc and Affiliates	\$ 145.39		FC	Catering for Student of Distinction Event
P0125960	Sodexo Inc and Affiliates	\$ 398.68		FC	Catering for Student Activities Finals Week
P0125961	Jostens	\$ 12.77		FC	Diploma Printing and Mailing Fees
P0125962	Corporate Business Interiors Inc	\$ 425.00		CC	Reconfiguration of Front Counter in Student Center
P0125963	Office Depot	\$ 5,000.00		FC	Blanket Order for Office Supplies

**\$ 15,214,202.30**

Approved by: \_\_\_\_\_  
Fred Williams, Vice Chancellor

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action     X      
Resolution \_\_\_\_\_  
**DATE:** July 24, 2018 Information \_\_\_\_\_  
Enclosure(s) \_\_\_\_\_  
**SUBJECT:** Student Accident and Intercollegiate  
Athletic Accident Insurance for 2018-19

**BACKGROUND:** Student accident insurance provides coverage for injuries to students on campus and athletes during practice and competition. The District participates in Student and Athlete Insurance Network (S.A.I.N.) program, a medical insurance plan underwritten by Anthem Blue Cross. This is a risk pool plan with approximately forty (40) other colleges, and the premium is based on the number of enrolled students/athletes rather than the claims/loss experience. This program offers spread of risk, more stability, and is slower to react to adverse claims experience and fluctuating market conditions. The number of participating physicians are vast through the Blue Cross network, and the discount on charges is significantly more than the conventional insurance programs. The catastrophic insurance is provided by AIG Insurance with uninterrupted coverage of up to \$1,000,000.

Access to the desired providers is easy, and the average annual PPO discount in costs is 68%. Due to the deep discounts, the District's average loss-pay ratio to the premium is 58%, (not including the 2017-18 losses, which have not matured yet). While the District's loss ratio does not directly impact the premium in this program, the loss trend and the combined losses for S.A.I.N. will affect insurance rates for future years, for all members. The District's true loss ratio (before the discounts) are as follows: 2013-14, 296%; 2014-15, 107%; 2015-16, 190%; 2016-17, 142%; and 2017-18, 55%, although this year's claims will not mature until next year. As is evident, the cost of claims exceeded the amount of premium paid each year. In a traditional student accident insurance, the premium would have increased by 50% or more. Therefore, participating in the S.A.I.N. program has served the District well.

The risk pool performed well due to better utilization of the Anthem Blue Cross network by all members. In addition, two new members to the network increased the base and there is a 4% premium decrease for 2018-19. As expected, the majority of claims were from football, followed by soccer and basketball. The injuries mostly resulted from contact/collision and while jumping, running and pivoting, which are the essential aspects of these sports. All efforts have been made to mitigate athlete injuries such as the concussion and conditioning programs, diligent use of braces, and maximum services by the athletic trainers before, during, and after the sports season. The athletic departments and District personnel also meet at the end of each year to review the claims reports and discuss strategies, including implementation of pilot programs to mitigate the losses as much as possible.

The catastrophic insurance rate from AIG (commercial insurance) has increased by 5% based on its nationwide aggregate loss experience.

The premium amounts for the multiple layers of coverage for the previous years and the new fiscal year are as follows:

	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
Basic Student	\$210,960	\$214,600	\$200,401	\$191,884
Basic Catastrophic	5,366	5,742	5,856	6,148
Athletes	Included	Included	Included	Included
Athletes Catastrophic	7,644	8,179	8,343	8,760
<b>Total</b>	<b>\$223,970</b>	<b>\$228,521</b>	<b>\$214,600</b>	<b>\$206,792</b>

This agreement will be on file in the District Business Office.

This agenda item was submitted by Tami A. Oh, District Director, Risk Management.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 5205, Student Accident Insurance.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Funding will be made through the District-wide available on-going resources.

**RECOMMENDATION:** Authorization is requested to enter into agreements with Anthem Blue Cross and AIG Insurance through Student Insurance for student accident and intercollegiate athletic accident insurance for 2018-19 in the amount of \$191,884 for basic coverage and \$14,908 for catastrophic coverage, for Cypress and Fullerton colleges, effective August 1, 2018. Further authorization is requested for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to bind the insurance policies on behalf of the District.

Fred Williams

3.b.2

Recommended by

Approved for Submittal

Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action  X   
**DATE:** July 24, 2018 Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
**SUBJECT:** Agreement for Legal Services with Currier Enclosure(s) \_\_\_\_\_  
& Hudson

**BACKGROUND:** The District is presently using the law firm Currier & Hudson as counsel to various matters and litigation in the area of employer/employee relations, labor relations, personnel administration, pupil rights and responsibilities, general operations and educational related issues. The District is requesting to continue with the services provided by Currier & Hudson at the hourly rate of \$205 plus reimbursable expenses. The legal services will be billed in increments of 1/10th of an hour unless some alternative arrangement, such a single fee, is agreed to between the District and Currier & Hudson.

This agenda item was submitted by Fred Williams, Vice Chancellor, Finance & Facilities.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy, 6340, Contracts.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Actual legal services fee will be charged to applicable funds.

**RECOMMENDATION:** Authorization is requested to continue with the legal services provided by Currier & Hudson at the hourly rate of \$205 plus reimbursable expenses. The term of the agreement is July 1, 2018 through June 30, 2020. Authorization is further requested for the Vice Chancellor, Finance & Facilities or the District Director, Purchasing, to sign the agreement on behalf of the District.

Fred Williams

3.c

Recommended by

Approved for Submittal

Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>    X    </u>
<b>DATE:</b>	July 24, 2018	Resolution	<u>          </u>
		Information	<u>          </u>
<b>SUBJECT:</b>	Amend Consultant Agreement with R <sup>2</sup> A Architecture (R <sup>2</sup> A) for Architectural and Engineering Services for the Anaheim Campus Upper Deck Parking and Foundation Leak Pre-Design Study	Enclosure(s)	<u>          </u>

**BACKGROUND:** On January 23, 2018, the Board approved to enter into a consultant agreement with R2A Architecture to provide architectural and engineering services for the Anaheim Campus Upper Deck Parking Lot and Foundation Leak Pre-Design Study. The destructive probing and required repairs commenced on June 15, 2018 and has been ongoing. The District requested R2A and Alana Buick & Bers (ABBAE), the water intrusion specialist, and Rodriguez Engineering, Inc., the structural engineer, (the three parties together herein referred to as “the Observation Team”) to provide site observations during the demolition work in order to monitor the contractor’s work and evaluate the condition of the opened locations. The on-site observations enabled the Observation Team to document the demolition by diligent measuring, photographic means, and with drawings & sketches.

Through the process of discovery and destructive testing, the scope of the areas of improvement have increased extensively. The once small blistered and valley areas have grown enormously in size. Also, surmising from differing sectional profiles observed from one test pit on the deck to another in as little as eight feet apart, the Observation Team noted that the deck might not have been built pursuant to the Office of Statewide Health Planning and Development (OSHDP) approved drawings.

Now that the project scale has increased, the Observation Team is required to more closely monitor and document the assembly of the original construction, which requires the Observation Team to be on the site with a greater frequency and duration. It is requested that the consultant agreement with R2A be amended and the contract amount increased by \$30,000 from \$118,766 to \$148,766. The real-time information derived from the Observation Team’s annotations are critical to the accuracy of the Findings Report and the resulting recommendation/s for the resolution of the water intrusion that has been a continuing concern for the District due to the safety hazards it creates.

In addition, staff has requested R2A to provide additional architectural and engineering services to evaluate the existing upper deck parking lot as it pertains to the load capacity of the parking deck to: 1) support fire trucks per the Orange County Fire Authority Standards; 2) maintain its current use as staff parking, and 3) support the installation of solar arrays. Further, the findings from the evaluation may be essential in making a determination as to what step the District will take once the Findings Report from the Foundation Leak Pre-Design Study is finalized.

R2A proposes to provide the additional services for a fee of \$20,025, plus reimbursables in a not-to-exceed amount of \$800. R2A's fee shall be invoiced on an hourly basis. A separate contract will be issued for this scope of work. This information is being presented to the Board for information only.

This agenda item was submitted by Fred Williams, Vice Chancellor, Finance & Facilities.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

**FUNDING SOURCE AND FINANCIAL IMPACT:** The increase in R2A's fees of \$30,000 shall be charged to Capital Outlay funds.

**RECOMMENDATION:** Authorization is requested that the consultant agreement with R2A Architecture to provide architectural and engineering services for the Anaheim Campus Upper Deck Parking Lot and the Foundation Leak Pre-Design Study be amended, and the contract amount increased by \$30,000 from \$118,766 to \$148,766. All other terms of the agreement remain the same. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams

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Recommended by

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Approved for Submittal

3.d.2

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Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action     X      
**DATE:** July 24, 2018 Resolution             
Information             
Enclosure(s)             
**SUBJECT:** Amend Agreement with Westberg & White  
for the Renovation of the Existing Baseball  
Field and Supporting Structures at  
Cypress College

**BACKGROUND:** On August 23, 2016, the Board authorized an agreement with Westberg & White for the renovation of the existing baseball field and supporting structures at Cypress College in the amount of \$97,000 plus \$2,000 reimbursable expenses.

The project originally planned to bid in two phases. However, in order to minimize the impact on instruction, the project needs to be separated into three phases. The first phase of Field Leveling was completed during the summer of 2017. The second phase is the baseball dugouts, bullpen, practice areas and site accessibility upgrades. The third phase will comprise of the Relocatable building and installation related construction. By splitting the project into three phases, it allows the baseball program to function as required with limited interruption.

Additional fees of \$32,000 is required for the additional phase and includes the following architectural services:

- Separate and modify architectural and engineering documents to reflect the required changes.
- Submit the new phase of work to DSA for review and approval.
- Assist the College with the bidding phase for support infrastructure for relocatable installation.
- Provide construction administration during the construction phase for relocatable installation and supporting infrastructure.
- Provide required project closeout activity for all phases.

This agenda item was submitted by Robert Riffle, Interim Director of Facilities & Physical Plant at Cypress College.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6600, Capital Construction.



**FUNDING SOURCE AND FINANCIAL IMPACT:** The additional architectural service fee of \$32,000 will be charged to Capital Outlay fund.

**RECOMMENDATION:** Authorization is requested to amend the architectural services agreement with Westberg & White for the Renovation of the Existing Baseball Field and Supporting Structures at Cypress College in the amount of \$32,000. The amended amount will bring the total contract to \$129,000 plus \$2,000 reimbursable expenses. The term of the agreement shall be extended through June 30, 2019. Authorization is further requested for the Vice Chancellor, Finance & Facilities or District Director, Purchasing, to execute the amendment agreement on behalf of the District.

Fred Williams

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Recommended by

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Approved for Submittal

3.e.2

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Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>    X    </u>
<b>DATE:</b>	July 24, 2018	Resolution	<u>          </u>
		Information	<u>          </u>
<b>SUBJECT:</b>	Accept the 2020/21-2024/25 Five-Year Construction Plan and the 2020/21 First State Funding Year Projects	Enclosure(s)	<u>    X    </u>

**BACKGROUND:** The Five-Year Construction Plan (5YCP) is an annual summary of current and proposed capital outlay projects that exceed \$250,000, regardless of the funding source (local vs. state), as mandated by the Community College Construction Act of 1980, pursuant to California Education Code §81800, et al. The 2020/21-2024/25 5YCP is due before August 1, 2018 to the California Community Colleges Chancellor’s Office.

The 5YCP is a useful tool, which not only incorporates years 2020/21 through 2024/25, but also includes data from two years prior. The information collected allows the District to measure the utilization of facilities by the capacity of facilities to the demands created by the actual projected enrollment of a college or center. It serves as the foundation for capital outlay funding applications by delineating the capacity-load ratios for five categories of space, as defined in Title 5 of the California Administrative Code: lecture, lab, office, library, and audio-visual/TV media. It also communicates to the State Legislature, through control agencies, the capital outlay needs of a community college district over a five-year period.

The District’s 5YCP project priority order is determined by the project scope, proposed budget, anticipated time frame, justification for the project’s given condition, capacity adequacy, and cost efficiency, as well as funding source. The project list serves two purposes:

- 1) Establish the basis to justify the projects for which Initial Project Proposals (IPPs) and Final Project Proposals (FPPs) are being prepared.
- 2) Provide the California Community Colleges Chancellor’s Office with an understanding of the overall need for each project.

The District is submitting 19 projects in its 2020/21 5YCP using both local and state funding. The funding schedule covers preliminary plans (P), working drawings (W), construction (C), and equipment (E). The total cost does not include consultant management fees (program and construction).

The District has been approved by the California Community Colleges Chancellor’s Office to submit the following documents with the 2020/21 5YCP:

- One 2020/21 Initial Project Proposals (IPP) Fullerton College Performing Arts Complex

- One Cypress College 2020/21 Final Project Proposal (FPP) resubmittal for Cypress College Fine Arts Building #2 Renovation. Previously submitted IPPs and FPPs remain the same.

This agenda item was submitted by Richard Williams, District Director, Facilities Planning & Construction.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse, and Board Policy 6600, Capital Construction.

**FUNDING SOURCE AND FINANCIAL IMPACT:** There is no financial impact related to submitting the District's 5YCP.

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the North Orange County Community College District's 2020/21-2024/25 Five-Year Construction Plan prepared and submitted in compliance with California Education Code §81800, et. al. and the California Community Colleges Chancellor's Office directives to meet the submittal deadline of August 1, 2018. Previously submitted IPPs and FPPs remain the same.

Fred Williams

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Recommended by

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Approved for Submittal

3.f.2

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Item No.

Priority	Project Title	Campus	Cat.	Occupy Date	Status
1	Business 300 and Humanities 500 Modernization	Fullerton College	C	2021/2022	FPP-Approved
2	Language Arts Instructional Bldg	Fullerton College	B	2021/2022	Locally Funded or Future
3	Fine Arts Renovation	Cypress College	C	2022/2023	FPP-Preparing
4	Science Engineering Math Bldg 3 Reconstruction	Cypress College	B	2023/2024	Locally Funded or Future
5	Veteran's and Associated Students Resource Center	Cypress College	E	2021/2022	Locally Funded or Future
6	7 <sup>th</sup> & 10 <sup>th</sup> Floors Buildout	Anaheim Campus	C	2018/2019	Locally Funded or Future
7	Parking Structure 2	Fullerton College	D2	2022/2023	Locally Funded or Future
8	Music-Drama Complex - Bldgs 1100 & 1300 Replacement	Fullerton College	C	2024/2025	IPP-Preparing
9	Memorial Bridge/Pond Renovation	Cypress College	E	2021/2022	Locally Funded or Future
10	Repurpose Childcare	Anaheim Campus	C	2019/2020	Locally Funded or Future
11	M&O Building	Fullerton College	D2	2022/2023	Locally Funded or Future
12	LLRC Expansion	Cypress College	B	2023/2024	Locally Funded or Future
13	Pool Renovation	Cypress College	D1	2022/2023	Locally Funded or Future
14	Fire Alarm/Mass Communication/Security System Upgrade	Cypress College	C	2020/2021	Locally Funded or Future
15	Gym I Building 7/Gym II Building 11 Renovation	Cypress College	D1	2024/2025	Locally Funded or Future
16	Gate Way Phase I	Cypress College	F	2022/2023	Locally Funded or Future
17	Lab School	Fullerton College	D1	2022/2023	Locally Funded or Future
18	Horticulture Modernization	Fullerton College	C	2022/2023	Locally Funded or Future
19	North Science Building 600 Renovation	Fullerton College	C	2024/2025	Locally Funded or Future

Category Key:

- C Modernization Instruction Space
- D1 D2 Complete Campus Experience – Facilities, Gym, Pool
- F Site Improvements/Modernize/Infrastructure
- B Growth/Expansion Instruction
- E Growth Instructional Support

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** July 24, 2018

**SUBJECT:** Sabbatical - Out-of-Country Travel

Action	<u>    X    </u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>          </u>

**BACKGROUND:** Per Board Policy 7400, Travel and Conference Attendance, all travel outside the United States must be approved in advance by the Board. On March 27, 2018, the Board approved sabbatical requests for faculty members across the District. Although there will not be any travel expenses incurred by the District, there is a need to obtain approval for any out-of-country travel.

The following are the trips which involve out-of-country travel:

- Instructor Carol Henke, Fullerton College, Fall 2018, Travel Study of Art Historical Objects and their Exhibition, Italy, France and Spain;
- Instructor William Henke, Fullerton College, Fall 2018, Travel Study of Historic and Contemporary Ceramics, France, Spain and Italy;
- Coach Pete Snyder, Fullerton College, Fall 2018, The Transmission of Aquatic Curriculum to secondary schools, colleges and sports organizations, Peru, Colombia, Uruguay, and Argentina;
- Instructor Anupama Mande, Fullerton College, Spring 2019, How Faculty can Create a Student-Centered and Engaging Learning Experience, India;
- Instructor Cathee Mang, NOCE, Fall 2018, Balinese Mask Making and Masked Dance for ESL, Bali, Indonesia.

This agenda item was submitted by Dr. José Ramón Núñez, Vice President, Instruction, Fullerton College.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 7400, Travel and Conference Attendance.

**FUNDING SOURCE AND FINANCIAL IMPACT:** There will be no additional cost to the District.

**RECOMMENDATION:** Authorization is requested to pre-approve out-of-country travel for Carol Henke, William Henke, Pete Snyder, Anupama Mande, and Cathee Mang. Authorization is further requested for the Vice Chancellor, Finance & Facilities or District Director, Purchasing, to execute any agreement on behalf of the District, if necessary.

Fred Williams

3.g

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Recommended by

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Approved for Submittal

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Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action     X      
**DATE:** July 24, 2018 Resolution                       
Information                       
Enclosure(s)                       
**SUBJECT:** Fullerton College Foundation Request to  
Host Chamber of Commerce Mixer Event  
and Serve Alcoholic Beverages

**BACKGROUND:** The Fullerton College Foundation proposes to host the North Orange County Chamber of Commerce Sunset Mixer on the Fullerton College campus on August 15, 2018. The North Orange County Chamber of Commerce is dedicated to the economic vitality and prosperity of members and the community. The Chamber Sunset Mixers are evening networking events for members and potential members in a casual, after-hours setting. The mixers typically take place on the second Wednesday of every month and nearly 100 business owners and their representatives gather to mingle with colleagues. The event will be held from 5-7 p.m. Admission to the event is free for members and for first-time guests.

The Foundation is requesting permission to serve alcoholic beverages, including beer and wine, to the guests. The Foundation will obtain all required permits including the City of Fullerton and the State of California Alcoholic Beverage Control approval. The Foundation will be responsible for all costs associated with the event, including insurance and permits.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction #5: The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

**How does this relate to Board Policy:** This item relates to Board Policy 3560 Alcoholic Beverages

**FUNDING SOURCE AND FINANCIAL IMPACT:** None.

**RECOMMENDATION:** Authorization is requested to allow the Fullerton College Foundation to host the North Orange County Chamber of Commerce Sunset Mixer on the college campus on August 15, 2018 and to allow them to serve alcoholic beverages to attendees.

Greg Schulz

Recommended by

Approved for Submittal

3.h

Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action  X   
**DATE:** July 24, 2018 Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
**SUBJECT:** Cypress College Foundation Request to Enclosure(s) \_\_\_\_\_  
Host Chamber of Commerce Mixer Event  
and Serve Alcoholic Beverages

**BACKGROUND:** The Cypress College Foundation proposes to host the Cypress Chamber of Commerce Community Festival Mixer on the Cypress College campus on July 26, 2018. The Cypress Chamber of Commerce is dedicated to the economic vitality and prosperity of members and the community. The Chamber Mixers are evening networking events for members and potential members in a casual, after-hours setting. The mixer will include over 50 business owners and their representatives to gather to mingle with colleagues. The event will be held from 5:30-7 p.m. Admission to the event is free for members and for first-time guests.

The Foundation is requesting permission to serve alcoholic beverages, including beer and wine, to the guests. The Foundation will obtain all required permits including the City of Cypress and the State of California Alcoholic Beverage Control approval. The Foundation will be responsible for all costs associated with the event, including insurance and permits.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction #5: The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

**How does this relate to Board Policy:** This item relates to Board Policy 3560 Alcoholic Beverages.

**FUNDING SOURCE AND FINANCIAL IMPACT:** None.

**RECOMMENDATION:** Authorization is requested to allow the Cypress College Foundation to host the Cypress Chamber of Commerce Community Festival Mixer on the college campus on July 26, 2018 and to allow them to serve alcoholic beverages to attendees.

JoAnna Schilling

Recommended by

Approved for Submittal

3.i

Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action     X      
**DATE:** July 24, 2018 Resolution             
Information             
**SUBJECT:** Rosetta Stone Online Access Licenses for Enclosure(s)             
North Orange Continuing Education

**BACKGROUND:** The District is preparing for the purchase of 1,499, three-year Rosetta Stone licenses for the North Orange Continuing Education (NOCE) English as a Second Language (ESL) students. Students have been requesting more flexible offerings as well as the ability to practice the English language from home. The purchase of the Rosetta Stone licenses will allow for further flexibility and accessibility to classes for NOCE ESL students as well as integration of distance learning within courses. Access to Rosetta Stone online software will be available to NOCE ESL students at the three NOCE campus locations, as well as 20 plus community locations where NOCE ESL courses are offered. The licensing is for 36 months for the cost of \$104,991, plus applicable taxes.

This agenda item was submitted by Janeth Manjarrez, Director, Adult Education Program.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6340, Contracts.

**FUNDING SOURCE AND FINANCIAL IMPACT:** The purchase of the Rosetta Stone licenses for North Orange Continuing Education will be charged to the Adult Education Program fund (formally Adult Education Block Grant (AEBG)).

**RECOMMENDATION:** Authorization is requested that the Board of Trustees approve the purchase of Rosetta Stone licenses in the amount of \$104,991.00, plus applicable taxes. The cost of the licensing is for 36 months. It is further recommended that the Board of Trustees authorize the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams

Recommended by

Approved for Submittal

3.j

Item No.



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action     X      
**DATE:** July 24, 2018 Resolution             
Information             
Enclosure(s)             
**SUBJECT:** Innovative Performance Solutions, Inc.  
Increase in Purchase Order for 2017-2018

**BACKGROUND:** Innovative Performance Solutions, Inc. (IPS) was retained by the Office of Human Resources to assist with the design, implementation and processes needed for several HR technology initiatives, including position management, onboarding, learning management systems and performance evaluation modules. Principal Nicola Perry serves as liaison and coordinator for HR and other District Services departments, software/technology vendors, and Ellucian/Banner, in the development of business process changes, software acquisition, design and implementation, and training for staff.

More time than initially anticipated was required for various projects. An example of a significant project that required additional time is the Online Time and Attendance program, built for student and hourly workers. This project included Finance, Payroll, IS and HR; and included multiple campus and end-user visits to build a responsive and accurate system that met the needs of the campus communities.

In addition to these HR-based projects, IPS was subsequently asked to assist the Chancellor's Office and Office of Educational Services and Technology in business process and other projects. Vice Chancellor Dr. Li-Bugg and Chancellor Marshall have asked Nicola Perry to provide business process analysis (BPA) services regarding the NOCCCD new student onboarding, technology-based solutions to student onboarding and assistance with various Guided Pathways initiatives. Student Engagement at all three institutions in the District is being explored via the use of a single mobile application created with three distinct instances to accommodate the unique Cypress, Fullerton and NOCE student populations.

The additional required time for HR-based projects as well as the increased scope to assist the Educational Services and Technology Office and the Chancellor's Office have required increases to the initial purchase order.

The hourly rate is \$65.00 per hour and the approved contract is from July 1, 2017 to June 30, 2018. The original blanket purchase order was for \$80,000. On March 13, the Board approved a request to increase the purchase order by \$50,000 to cover the estimated increase in costs. An additional increase of \$8,103.17 is now requested to complete this purchase order for services provided this fiscal year. The total amount of the contract is \$138,103.17.

This agenda item was submitted by Irma Ramos, Vice Chancellor of Human Resources.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses. With a focus on objective 1.2, initiatives that IPS is currently charged with are expected to utilize new technologies to assemble and coordinate information about curricular offerings in an attempt to increase student success.

This item also responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6340, Contracts.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Funding will come from Institutional Effectiveness Partnership Initiative (IEPI) and General funds.

**RECOMMENDATION:** Authorization is requested to increase the purchase order for Innovative Performance Solutions, Inc. (IPS) from \$130,000 to \$138,103.17. The terms of the agreement remain July 1, 2017 to June 30, 2018. Authorization is also requested for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to amend the agreement on behalf of the District.

Fred Williams

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Recommended by

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Approved for Submittal

3.k.2

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Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	_____
<b>DATE:</b>	July 24, 2018	Resolution	_____
<b>SUBJECT:</b>	NOCCCD AUHSD CCAP Dual Enrollment Partnership Agreement 2018-2019	Information	X
		Enclosure(s)	X

**BACKGROUND:** At its May 8, 2018 meeting, the NOCCCD Board of Trustees reviewed and adopted the NOCCCD CCAP Dual Enrollment Partnership Agreement template for 2018-2021. Cypress and Fullerton Colleges have since been using the template to craft an agreement with Anaheim Union High School District (AUHSD) for the 2018-2019 academic year. Since both colleges conduct dual enrollment classes with Anaheim Union, it was requested by the school district to have a District to District agreement, inclusive of dual enrollment offerings by both Colleges for the 2018-2019 academic year. This agreement is being submitted to the Board for first reading and discussion. This item was prepared by Dr. Cherry Li-Bugg, Vice Chancellor, Educational Services and Technology.

**How does this relate to the five District Strategic Directions?** This item responds to all five District Strategic Directions from student completion to reducing the achievement gap to student success in pathways to planning best practices to community partnerships.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 3250: Institutional Planning

**FUNDING SOURCE AND FINANCIAL IMPACT:** AB 288 makes it possible for community college districts to collect apportionment for CCAP Partnership Agreement classes offered at high schools provided attendance requirements for high schools are met; therefore, this has the potential to not only increase student access and success but also generate more funding for NOCCCD.

**RECOMMENDATION:** It is recommended that the Board review and discuss the NOCCCD AUHSD CCAP Dual Enrollment Partnership Agreement 2018-2019.

**COLLEGE AND CAREER ACCESS PATHWAYS  
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT  
2018-2019**

This is a College and Career Access Pathways Partnership Agreement (CCAP) hereinafter known as “Agreement” between **Cypress College and Fullerton College** (“COLLEGE”) colleges of the North Orange County Community College District, (NOCCCD), 1830 W. Romneya Drive, Anaheim, CA 92801, and **Anaheim Union High School District** (“SCHOOL DISTRICT”).

WHEREAS, the mission of the COLLEGE includes providing educational programs and services that are responsive to the needs of the students and communities within the North Orange County Community College District; and

WHEREAS, students who complete college credit while enrolled in high school are more likely to earn high school diplomas, to enroll in community colleges and four-year colleges, to attend post-secondary education on a full-time basis, and to complete degrees in those institutions than students without these experiences; and

WHEREAS, SCHOOL DISTRICT is a public school district serving grades 9-12 located in North Orange County and within the regional service area of NOCCCD, unless otherwise specified and agreed to as specified in Sec. 2 (e); and

WHEREAS, NOCCCD and SCHOOL DISTRICT desire to enter into this CCAP Agreement for the purpose of offering or expanding dual enrollment opportunities, consistent with the provisions of AB 288, for high school students “who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer improving high school graduation rates, and assisting high school pupils to achieve college and career readiness” Sec. 2 (a) and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” Sec. 1 (d)

WHEREAS, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by applicable law, the California Community College Chancellor’s Office, NOCCCD and COLLEGE;

WHEREAS, participation in the CCAP Agreement is consistent with the core mission of the community colleges pursuant to Section 66010.4, and that pupils participating in a CCAP Agreement will not lead to enrollment displacement of otherwise eligible adults in the community college; Sec. 2 (k)(3)

NOW THEREFORE, NOCCCD, the COLLEGE and SCHOOL DISTRICT agree as follows:

**1. TERM OF AGREEMENT**

- 1.1 The term of this CCAP Agreement shall be for three years beginning on July 1, 2018 and ending on June 30, 2019, and requires renewal every year by July 1, unless otherwise terminated in accordance with Section 21 of this Agreement.

*Note: All referenced Sections from AB 288 (Education Code 76004)*

- 1.2 This CCAP Agreement outlines the terms of the Agreement. The CCAP Agreement Appendix shall specify additional detail regarding, but not be limited to, the total number of high school students to be served and the total number of full-time equivalent students projected to be claimed by the community college district for those students; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of pupils to benefit from those courses. The CCAP Agreement Appendix shall identify a point of contact for the participating community college district and school district partner. Sec. 2 (c)(2)
- 1.3 A copy of the COLLEGE AND SCHOOL DISTRICT CCAP Agreement shall be filed with the office of the Chancellor of the California Community Colleges and with the department [California Department of Education] before the start of the CCAP partnership. Sec. 2 (c)(3)
- 1.4 The governing board of each district, at a subsequent open public meeting of that board, shall take comments from the public and approve or disapprove the proposed agreement.
- 1.5 COLLEGE and SCHOOL DISTRICT shall ensure that two public (informational and adoption) meetings are held in the review and approval of this CCAP Agreement. Sec. 2 (b)

## **2. COMMUNITY COLLEGE DISTRICTS AUTHORIZING THE CCAP PARTNERSHIPS WITH SCHOOL DISTRICTS DEFINITIONS**

- 2.1 CCAP Agreement Courses - Courses offered as part of this CCAP Agreement shall be community college courses acceptable towards a career technical education credential or certificate, or preparation for transfer, or appropriate to improve high school graduation rates or help high school pupils achieve college and career readiness. All community college courses offered at the SCHOOL DISTRICT have been approved in accordance with the policies and guidelines of NOCCCD and applicable law. Sec. 2 (a)
- 2.2 High school pupils enrolled in a course offered through a CCAP partnership shall not be assessed any fee that is prohibited by Section 49011.
- 2.3 Pupil or Student - A resident or nonresident student attending high school in California. Pursuant to SB 150 Concurrent enrollment in secondary school and community college: nonresident tuition exemption: Effective January 1, 2014, concurrently enrolled students (high school students enrolled in college classes) who are classified as nonresident students for tuition purposes may be eligible for the SB 150 waiver of nonresident tuition while still in high school. Students must be special admit part-time students who are attending high school in California.

*Note: All referenced Sections from AB 288 (Education Code 76004)*

### **3. STUDENT ELIGIBILITY, SELECTION AND ENROLLMENT, ADMISSION, REGISTRATION, MINIMUM SCHOOL DAY**

- 3.1 Student Eligibility - Students who “may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, and assisting high school pupils to achieve college and career readiness” Sec. 2 (a) and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” Sec. 1 (d)
- 3.2 Student Selection and Enrollment - Enrollment shall be open to all eligible students as part of the CCAP Agreement who have been admitted to the COLLEGE and who meet all applicable prerequisites. Student selection criteria may be further specified in the CCAP Agreement Appendix. Applicable prerequisite courses, training, or experience and standards required as preparation for courses offered through the CCAP Agreement will be determined by COLLEGE and shall be in compliance with applicable law and NOCCCD standards and policies.
- 3.3 College Admission and Registration - Procedures for students participating in the CCAP Agreement shall be governed by the COLLEGE and shall be in compliance with the admissions and registration guidelines set forth in applicable law and NOCCCD policy.
- 3.4 Student Records – It is the responsibility of the student to follow the COLLEGE process when requesting an official COLLEGE transcript for grade submission to the SCHOOL DISTRICT unless otherwise specified in the Appendix.
- 3.5 Priority Enrollment - A COLLEGE participating in this CCAP Agreement may assign priority course registration to a pupil seeking to enroll in a community college course that is required for the pupil’s CCAP partnership program that is equivalent to the priority assigned to a pupil attending middle college high school as described in Section 11300 and consistent with middle college high school provisions in Section 76001. Sec. 2 (3)(g)
- 3.6 As part of a CCAP Agreement, a participating community college district shall not provide physical education course opportunities to high school students or any other course opportunities that do not assist in the attainment of the goals associated with career technical education or preparation for transfer, improving high school graduation rates, or helping high school students achieve career and college readiness. Sec. 2 (d)
- 3.7 Students participating in a CCAP Agreement may enroll in up to a maximum of 15 units per term per conditions specified in AB 288, Sec. 2 (p)(1)(2)(3). Specifically, the units must constitute no more than four community college courses per term and be part of an academic program that is part of the Agreement designed to award

*Note: All referenced Sections from AB 288 (Education Code 76004)*

students with both a high school diploma and an associate degree or certificate or a credential.

- 3.8 Students will only be able to enroll into one Dual Enrollment class under this agreement. If they wish to enroll into an additional Dual Enrollment course, they must obtain approval by the high school by filling out the authorization form.
- 3.9 Minimum School Day - The SCHOOL DISTRICT shall certify that it shall teach SCHOOL DISTRICT students participating as part of a CCAP Agreement no less than the number of instructional minutes required to complete a minimum school day pursuant to Education Code §§ 46141 and 46142.

#### **4. COLLEGE APPLICATION PROCEDURE**

- 4.1 The COLLEGE will be responsible for processing student applications.
- 4.2 The COLLEGE will provide the necessary admission and registration forms and procedures and both COLLEGE and SCHOOL DISTRICT will jointly ensure that each applicant accepted has met all the enrollment requirements, including liability and medical care coverage requirements, if any.
- 4.3 The SCHOOL DISTRICT agrees to assist COLLEGE in the admission and registration of SCHOOL DISTRICT students as may be necessary and requested by COLLEGE.

#### **5. PARTICIPATING STUDENTS**

- 5.1 A high school student enrolled in a course offered through a CCAP Agreement shall not be assessed any fee that is prohibited by Education Code Section 49011. See also Sec. 2 (f)(q). The NOCCCD governing board shall exempt special part-time students described in subdivision (p) from the fee requirements in Sections 76060.5, 76140, 76223, 76300, 76350, and 79121.
- 5.2 The total cost of books and instructional materials for SCHOOL DISTRICT students who enroll in a COLLEGE course offered as part of this CCAP Agreement will be specified in the Appendix to this Agreement. Costs will be borne by SCHOOL DISTRICT.
- 5.3 Both COLLEGE and SCHOOL DISTRICT will insure that ancillary and support services are provided for students (e.g. Counseling and Guidance, Placement Assistance, Assessment, and Tutoring).

#### **6. CCAP AGREEMENT COURSES**

- 6.1 COLLEGE may limit enrollment in a community college course solely to eligible high school students if the course is offered at a high school campus during the regular school day and the community college course is offered pursuant to this CCAP Agreement. Sec. 2 (o)(1)

*Note: All referenced Sections from AB 288 (Education Code 76004)*

- 6.2 The COLLEGE is responsible for all courses and educational programs offered as part of this CCAP Agreement regardless of whether the course and educational program is offered on site at the SCHOOL DISTRICT or at the COLLEGE.
- 6.3 Degree and certificate programs that are included in the CCAP agreement must have been approved by the California Community College Chancellor's Office and courses offered at the SCHOOL DISTRICT shall adhere to the official course outline of record and the student learning outcomes established by the associated academic department within the COLLEGE, approved by the COLLEGE Curriculum Committee and COLLEGE Board and submitted to the Chancellor's office, unless course is a standalone class. Course outlines will be provided to the SCHOOL DISTRICT.
- 6.4 The scope, nature, time, location, and listing of courses offered by the COLLEGE shall be determined by COLLEGE with the approval of the NOCCCD Governing Board and will be recorded in the Appendix to this Agreement. Sec. 2 (c)(1)
- 6.5 Courses must meet the number of hours sufficient to meet the stated performance objectives as outlined in the course outlines provided to the SCHOOL DISTRICT on a semester bases.
- 6.6 Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be of the same quality and rigor as those offered on COLLEGE campus and shall be in compliance with NOCCCD academic standards.
- 6.7 Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be listed in the COLLEGE catalog with the same department designations, course descriptions, numbers, titles, and credits.

Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall adhere to the official course outline of record and the student learning outcomes established by the associated COLLEGE academic department and approved by the COLLEGE curriculum committee, the NOCCCD Board of Trustees and the state Chancellor's Office.

- 6.8 Courses offered as part of this CCAP Agreement and taught by SCHOOL DISTRICT instructor are part of an approved Instructional Service Agreement as required by NOCCCD Administrative Procedure 4610.
- 6.9 Courses offered as part of this CCAP Agreement will comply with all applicable regulations, policies, procedures, prerequisites and standards applicable to NOCCCD and COLLEGE as well as any corresponding policies, practices, and requirements of the SCHOOL DISTRICT. In the event of a conflict between NOCCCD and/or COLLEGE course related regulations, policies, procedures, prerequisites and standards and SCHOOL DISTRICT policies, practices and requirements, the NOCCCD regulations, policies, procedures, prerequisites, and standards, shall prevail.

*Note: All referenced Sections from AB 288 (Education Code 76004)*



- 6.10 Site visits and instructor evaluations by one or more representatives of the COLLEGE and/or NOCCCD shall be permitted by the SCHOOL DISTRICT to ensure that courses offered as part of this CCAP Agreement in the SCHOOL DISTRICT are the same as the courses offered on the COLLEGE campus and in compliance with NOCCCD academic standards.
- 6.11 A student's withdrawal prior to completion of a course offered as part of this CCAP Agreement shall be in accordance with NOCCCD and COLLEGE guidelines, policies, pertinent statutes and regulations.
- 6.12 Supervision and evaluation of students enrolled in courses offered as part of this CCAP Agreement shall be in accordance with NOCCCD guidelines, policies, pertinent statutes, and regulations.
- 6.13 COLLEGE has the sole right to control and direct the instructional activities of all instructors, including those who are SCHOOL DISTRICT employees.
- 6.14 This CCAP Agreement certifies that any remedial course taught by community college faculty at a partnering high school campus shall be offered only to high school students who do not meet their grade level standard in math, English, or both on an interim assessment in grade 10 or 11, as determined by the partnering SCHOOL DISTRICT, and shall involve collaborative effort between the SCHOOL DISTRICT and the COLLEGE faculty to deliver an innovative remediation course as an intervention in the student's junior or senior year to ensure the student is prepared for college-level work upon graduation. Sec. 2 (n)

## **7. INSTRUCTOR(S)**

- 7.1 All instructors teaching COLLEGE courses offered as part of this CCAP Agreement must meet the minimum qualifications for instruction in a California community college as set forth in Title 5 California Code of Regulations, Sections 53410 and 58060 or as amended and be hired by the NOCCCD and become NOCCCD employees or be provided by the District and be District employees. Faculty provided by the SCHOOL DISTRICT must also sign an Instructional Service Agreement- Instructor and get approved by the NOCCCD Board before the start of the course.
- 7.2 The SCHOOL DISTRICT shall be solely responsible for all salaries, wages, and benefits due to dual enrollment faculty who are SCHOOL DISTRICT employees.
- 7.3 The COLLEGE shall be solely responsible for all salaries, wages, and benefits due to dual enrollment faculty who are COLLEGE employees.
- 7.4 The COLLEGE shall be responsible for faculty salaries associated with the instructional class time of the classes conducted under this Agreement for faculty that are not SCHOOL DISTRICT employees. Any supplemental instruction related to the material presented in classes conducted under this Agreement by COLLEGE

*Note: All referenced Sections from AB 288 (Education Code 76004)*

Employees, that extends beyond the college schedule, is the SCHOOL DISTRICT's responsibility.

- 7.5 The CCAP Agreement Appendix shall specify which participating SCHOOL DISTRICT or COLLEGE will be the employer of record for purposes of assignment monitoring and reporting to the county office of education. Sec. 2 (m)(1)
- 7.6 This CCAP Agreement specifies the SCHOOL DISTRICT will assume reporting responsibilities pursuant to applicable federal teacher quality mandates. Sec. 2 (m)(2)
- 7.7 Instructors who teach COLLEGE courses shall comply with the fingerprinting requirements set forth in Ed Code § 45125 or as amended, and the tuberculosis testing and risk assessment requirements of California Health and Safety Code § 121525 or as amended. In addition to any other prohibition or provision, no person who has been convicted of a violent or serious felony shall be eligible to teach any courses offered as part of this CCAP Agreement or otherwise provide services on a SCHOOL DISTRICT site.
- 7.8 Prior to teaching, faculty provided by the SCHOOL DISTRICT shall receive discipline-specific training and orientation from COLLEGE regarding, but not limited to, course curriculum, assessment criteria, pedagogy, course philosophy, testing and grading procedures record keeping, and other instructional responsibilities. Said training shall be approved by and provided by the COLLEGE.
- 7.9 Faculty provided by the SCHOOL DISTRICT will participate in professional development activities sponsored by the COLLEGE as required by the terms and condition of the contract and shall be encouraged to participate in ongoing collegial interaction to include, but not limited to, course content, course delivery, assessment, evaluation, and/or research and development in the field.
- 7.10 Faculty performance shall be evaluated by the COLLEGE using the adopted evaluation process and standards for faculty of the COLLEGE, subject to the approval of NOCCCD.
- 7.11 Faculty provided by the SCHOOL DISTRICT who don't comply with the policies, regulations, standards, and expectations of the COLLEGE shall be ineligible to teach dual enrollment courses.
- 7.12 The COLLEGE may select instructors from SCHOOL DISTRICT personnel. SCHOOL DISTRICT personnel selected to be instructors remain employees of the SCHOOL DISTRICT, subject to the authority of the SCHOOL DISTRICT, but will also be subject to the authority of NOCCCD specifically with regard to their duties as instructors.

*Note: All referenced Sections from AB 288 (Education Code 76004)*

- 7.13 The COLLEGE will be the employer of record for all community college-paid faculty teaching at the SCHOOL DISTRICT.

## **8. ASSESSMENT OF LEARNING AND CONDUCT**

- 8.1 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same standards of achievement as students in courses taught on the COLLEGE campus.
- 8.2 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same grading standards as those expected of students in courses taught on the COLLEGE campus.
- 8.3 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be assessed using the same methods (e.g., papers, portfolios, quizzes, labs, etc.) as students in courses taught on the COLLEGE campus.
- 8.4 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same behavioral standards as those expected of students in courses taught on the COLLEGE campus.
- 8.5 Students who withdraw from a dual enrollment course will not receive any COLLEGE credit for work completed and must submit appropriate information/paperwork by all published deadlines to avoid a “W” on their transcript.
- 8.6 A dropped class will follow the COLLEGE drop date deadlines and may appear on the high school transcript as a college course depending on when the class was dropped. A student may complete the course to receive high school credit.

## **9. LIAISON AND COORDINATION OF RESPONSIBILITIES**

- 9.1 The COLLEGE shall appoint an educational administrator, to be specified in the Appendix to this CCAP Agreement, who will serve as point of contact to facilitate coordination and cooperation between COLLEGE and SCHOOL DISTRICT in conformity with NOCCCD policies and standards. Sec. 2 (c)(2)
- 9.2 The SCHOOL DISTRICT shall appoint an educational administrator, to be specified in the Appendix to this CCAP Agreement, who will serve as point of contact to facilitate coordination and cooperation between SCHOOL DISTRICT and COLLEGE in conformity with SCHOOL DISTRICT policies and standards. Sec. 2 (c)(2)
- 9.3 This CCAP Agreement requires an annual report as specified in the Appendix, to the office of the Chancellor of the California Community Colleges by each participating COLLEGE and SCHOOL DISTRICT on all the following information: Sec. 2 (t)(1)(A-D)

*Note: All referenced Sections from AB 288 (Education Code 76004)*

- The total number of high school students by school site enrolled in each partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws. Sec. 2 (t)(1)(A)
- The total number of community college courses by course category and type and by school site enrolled in by CCAP partnership participants. Sec. 2 (t)(1)(B)
- The total number and percentage of successful course completions, by course category and type and by school site, of CCAP partnership participants. Sec. 2 (t)(C)
- The total number of full-time equivalent students generated by CCAP partnership community college district participants. Sec. 2 (t)(1)(D)

## **10. APPORTIONMENT**

- 10.1 NOCCCD shall include the students enrolled in a CCAP Agreement course in its report of full-time equivalent students (FTES) for purposes of receiving state apportionments when the course(s) complies with current requirements for dual enrollment under applicable California law.
- 10.2 For purposes of allowances and apportionments from Section B of the State School Fund, a community college district conducting a closed course on a high school campus shall be credited with those units of full-time equivalent students attributable to the attendance of eligible high school pupils. Sec. 2 (o)(2)
- 10.3 NOCCCD shall not receive a state allowance or apportionment for an instructional activity for which the partnering district has been, or shall be, paid an allowance or apportionment. Sec. 2 (r)
- 10.4 The attendance of a high school pupil at a community college as a special part-time or full-time student pursuant to this section is authorized attendance for which the community college shall be credited or reimbursed pursuant to Section 48802 or 76002, provided that no school district has received reimbursement for the same instructional activity. Sec. 2 (s) Standard FTES computation rules, support documentation, Course selection tabulations, and record retention requirement continue to apply, including as prescribed by Cal. Code Regs. and Title.5.

## **11. CERTIFICATIONS**

- 11.1 The SCHOOL DISTRICT certifies that the direct education costs of the courses offered as part of this CCAP Agreement are not being fully funded through other sources.
- 11.2 NOCCCD certifies that it has not received full compensation for the direct education costs for the conduct of the courses offered as part of this CCAP Agreement from other sources.

*Note: All referenced Sections from AB 288 (Education Code 76004)*

- 11.3 The SCHOOL DISTRICT agrees and acknowledges that NOCCCD will claim apportionment for the SCHOOL DISTRICT students enrolled in community college course(s) under this CCAP Agreement.
- 11.4 This CCAP Agreement certifies that any COLLEGE instructor teaching a course on a SCHOOL DISTRICT campus has not been convicted of any sex offense as defined in Ed Code § 87010 or as amended, or any controlled substance offense as defined in Ed Code § 87011 or as amended. Sec. 2 (h)
- 11.5 This CCAP Agreement certifies that any community college instructor teaching a course at the partnering high school campus has not displaced or resulted in the termination of an existing high school teacher teaching the same course on that high school campus. Sec. 2 (i)
- 11.6 This CCAP Agreement certifies that a qualified high school teacher teaching a course offered for college credit at a high school campus has not displaced or resulted in the termination of an existing community college faculty member teaching the same course at the partnering community college campus. Sec. 2 (j)
- 11.7 The COLLEGE certifies that:
- A community college course offered for college credit at the participating SCHOOL DISTRICT does not reduce access to the same course offered at the partnering COLLEGE. Sec. 2 (k)(1)
  - A community college course that is oversubscribed or has a waiting list shall not be offered or included in this Agreement. Sec. 2 (k)(2)
  - The Agreement is consistent with the core mission of the COLLEGE pursuant to Section 66010.4, and that students participating in this Agreement will not lead displacement of otherwise eligible adults at the COLLEGE. Sec. 2 (k)(3)
- 11.8 This Agreement certifies that the SCHOOL DISTRICT and COLLEGE comply with local collective bargaining agreements and all state and federal reporting requirements regarding the qualifications of the teacher or faculty member teaching a CCAP Agreement course offered for high school credit. Sec. 2 (l)

## **12. PROGRAM IMPROVEMENT**

- 12.1 The COLLEGE and the SCHOOL DISTRICT may annually conduct surveys of participating SCHOOL DISTRICT pupils, instructors, principals, and guidance counselors for the purpose of informing practice, making adjustments, and improving the quality of courses offered as part of this CCAP Agreement.

*Note: All referenced Sections from AB 288 (Education Code 76004)*

### **13. RECORDS**

- 13.1 Permanent records of student attendance, grades and achievement will be maintained by SCHOOL DISTRICT for SCHOOL DISTRICT students who enroll in a course(s) offered as part of this CCAP Agreement. Permanent records of student enrollment, grades and achievement for COLLEGE students shall be maintained by COLLEGE.
- 13.2 College shall provide the SCHOOL DISTRICT with a roster of participants and their final grades.
- 13.3 Each party shall maintain records pertaining to this CCAP Agreement as may be required by federal and state law. Each party may review and obtain a copy of the other party's pertinent records subject to federal and state privacy statutes.

### **14. CCAP AGREEMENT DATA MATCH AND REPORTING**

- 14.1. COLLEGE and SCHOOL DISTRICT shall ensure operational protocols consistent with the collection of participating student data and the timely submission of the data.
- 14.2. COLLEGE shall report all program and participating student data to the office of the Chancellor of the California Community Colleges. Note: All referenced Sections from AB 288 (Education Code § 76004) 13 | Page 005142.00043 13951870.1 15.

### **15. PRIVACY OF STUDENT RECORDS**

- 15.1. COLLEGE and SCHOOL DISTRICT understand and agree that education records of students enrolled in the CCAP course and personally identifiable information contained in those educational records are subject to the Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 C.F.R. Part 99, including the disclosure provisions of § 99.30 and state law as set forth in Education Code §§ 49064 and 49076). COLLEGE and SCHOOL DISTRICT agree to hold all student education records generated pursuant to this CCAP Agreement in strict confidence, and further agrees not to re-disclose such records except as authorized by applicable law or regulation or by the parent or guardian's prior written consent. (34 C.F.R. § 99.33 (a), (b); 34 C.F.R. § 99.34(b) and Education Code §§ 49064 and 49076.)
- 15.2. Limitation on Use. COLLEGE and SCHOOL DISTRICT shall use each student education record that he or she may receive pursuant to this CCAP Agreement solely for a purpose(s) consistent with his or her authority to access that information pursuant to Federal and State law, as may be as applicable. (34 C.F.R. § 99.31, 34 C.F.R. § 99.34, and Education Code § 49076.)
- 15.3. Recordkeeping Requirements. COLLEGE and SCHOOL DISTRICT shall comply with the requirements governing maintenance of records of each request for access to and each disclosure of, student education records set forth under Title 34, Code

*Note: All referenced Sections from AB 288 (Education Code 76004)*

of Federal Regulations § 99.32 and under Education Code § 49064 as applicable.  
d. Acknowledgement of Receipt of Notice of FERPA Regulations. By signature of its authorized representative or agent on this Agreement, COLLEGE and SCHOOL DISTRICT hereby acknowledges that it has been provided with the notice required under 34 C.F.R. § 99.33(d) that it is strictly prohibited from redisclosing student education records to any other person or entity except as authorized by applicable law or regulation or by the parent or guardian's prior written consent.

## **16 REIMBURSEMENT**

16.1 The financial arrangements implied herein may be adjusted annually by a duly adopted written Appendix to this CCAP Agreement.

## **17 FACILITIES**

- 17.1 The SCHOOL DISTRICT will provide adequate classroom space at its facilities, or other mutually agreed upon location, to conduct the instruction and do so without charge to NOCCCD or students. SCHOOL DISTRICT agrees to clean, maintain, and safeguard SCHOOL DISTRICT's premises. SCHOOL DISTRICT warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.
- 17.2 The SCHOOL DISTRICT will furnish, at its own expense, all course materials, specialized equipment, books and other necessary equipment for all SCHOOL DISTRICT students. The parties understand that such equipment and materials are SCHOOL DISTRICT's sole property. The instructor shall determine the type, make, and model of all equipment, books and materials to be used during each course offered as part of this CCAP Agreement. SCHOOL DISTRICT understands that no equipment or materials fee may be charged to students except as may be provided for by Education Code 49011.
- 17.3 The COLLEGE facilities may be used subject to mutually agreement by the parties as expressed in the Appendix to this Agreement.

## **18 INDEMNIFICATION**

- 18.1 The SCHOOL DISTRICT agrees to and shall indemnify, save and hold harmless the COLLEGE and NOCCCD and its governing board, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of SCHOOL DISTRICT's performance of this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of the SCHOOL DISTRICT, its officers, employees, independent contractors, subcontractors, agents and other representatives.
- 18.2 The NOCCCD agrees to and shall indemnify, save and hold harmless the SCHOOL DISTRICT and its governing board, officers, employees, administrators,

*Note: All referenced Sections from AB 288 (Education Code 76004)*

independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of NOCCCD and COLLEGE'S performance of this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of the NOCCCD and COLLEGE its officers, employees, independent contractors, subcontractors, agents and other representatives.

## **19 INSURANCE**

- 19.1 The SCHOOL DISTRICT, in order to protect the NOCCCD, its agents, employees and officers against claims and liability for death, injury, loss and damage arising out of or in any manner connected with the performance and operation of the terms of this agreement, shall secure and maintain in force during the entire term of this agreement, insurance coverage or an approved program of self-insurance in the amount of not less than ONE MILLION DOLLARS (\$1,000,000) per incident/THREE MILLION DOLLARS (\$3,000,000) aggregate, and property damage insurance of not less than ONE HUNDRED THOUSAND DOLLARS (\$100,000) per accident with an admitted California insurer duly licensed to engage in the business of insurance in the State of California, or public entity risk management Joint Powers Authority, authorized to provide public liability and property damage insurance in the state of California. Said policy of insurance, insurance coverage through a public entity risk management JPA or program of self-insurance shall expressly name the COLLEGE and NOCCCD, its agents, employees and officers as an additional insured for the purposes of this Agreement. A certificate of insurance including a separate endorsement shall be furnished to the COLLEGE and to NOCCCD.
- 19.2 For the purpose of Workers' Compensation, SCHOOL DISTRICT shall be the "primary employer" for all its personnel who perform services as instructors and support staff. SCHOOL DISTRICT shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective SCHOOL DISTRICT personnel made in connection with performing services and receiving instruction under this Agreement. SCHOOL DISTRICT agrees to hold harmless, indemnify, and defend COLLEGE and NOCCCD, its directors, officers, agents, and employees from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by SCHOOL DISTRICT personnel connected with providing services under this Agreement. SCHOOL DISTRICT is not responsible for non-School District personnel who may serve as instructors or students who are not affiliated with the SCHOOL DISTRICT.

*Note: All referenced Sections from AB 288 (Education Code 76004)*



## **20 NON-DISCRIMINATION**

- 20.1 Neither the SCHOOL DISTRICT nor the COLLEGE and NOCCCD shall discriminate on the basis of race or ethnicity, gender, nationality, physical or mental disability, sexual orientation, religion, or any other protected class under California State or federal law.

## **21 TERMINATION**

- 21.1 Either party may terminate this Agreement by giving written notice specifying the effective date and scope of such termination. The termination notice must be presented by January 15 for the following fall semester and by September 1 for the following spring semester. Written notice of termination of this Agreement shall be addressed to the responsible person listed in Section 20 below.
- 21.2 This CCAP Agreement sets forth the entire agreement between the Parties relating to the subject matter of this CCAP Agreement. All Note: All referenced Sections from AB 288 (Education Code § 76004) 16 | Page 005142.00043 13951870.1 agreements or representations, express or implied, oral or written, of the Parties with regard to the subject matter hereof are incorporated into this Agreement.

## **22 NOTICES**

- 22.1 Any and all notices required to be given hereunder shall be deemed given when personally delivered or deposited in the U.S. Mail, postage to be prepaid, to the following addresses:

COLLEGE  
Cypress College  
9200 Valley View Street  
Cypress, CA 90630  
Attn: Dr. Schilling, President

COLLEGE  
Fullerton College  
321 E. Chapman Avenue  
Fullerton, CA 92832  
Attn: Jose Ramon Nunez, Ph.D. Vice President, Instruction

NOCCCD  
North Orange County Community College District  
1830 W. Romneya Dr., Anaheim, CA 92801  
Attn: Cherry Li-Bugg, PhD. Vice Chancellor, Educational Services and Technology

*Note: All referenced Sections from AB 288 (Education Code 76004)*

SCHOOL DISTRICT  
Anaheim Union High School District  
501 N. Crescent Way  
Anaheim, CA 92801  
Attn: Dr. Jaron Fried, Assistant Superintendent, Educational Services

## **23 INTEGRATION**

- 23.1 This CCAP Agreement sets forth the entire agreement between the Parties relating to the subject matter of this CCAP Agreement. All agreements or representations, express or implied, oral or written, of the Parties with regard to the subject matter hereof are incorporated into this Agreement.

## **24 MODIFICATION AND AMENDMENT**

- 24.1 No modifications or amendments of any of the terms or provisions of this CCAP Agreement shall be binding unless made in writing and signed by the Parties.

## **25 GOVERNING LAWS**

- 25.1 This agreement shall be interpreted according to the laws of the State of California.

## **26 COMMUNITY COLLEGE DISTRICT BOUNDARIES**

- 26.1 For locations outside the geographical boundaries of NOCCCD, COLLEGE will comply with the requirements of Title 5 of the California Code of Regulations, Sections 53000 et seq. or as amended, concerning approval by adjoining high school or community college districts and use of non-district facilities.

## **27 SEVERABILITY**

- 27.1 This CCAP Agreement shall be considered severable, such that if any provision or part of the CCAP Agreement is ever held invalid under any law or ruling, that provision or part of the CCAP Agreement shall remain in force and effect to the extent allowed by law, and all other provisions or parts shall remain in full force and effect.

*Note: All referenced Sections from AB 288 (Education Code 76004)*

## 28 COUNTERPARTS

28.1 This CCAP Agreement may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

Executed on \_\_\_\_\_2018

By: Dr. Jaron Fried  
SCHOOL DISTRICT: AUHSD

By: Dr. JoAnna Schilling  
COLLEGE: CYPRESS

By: Dr. Jose Ramon Nunez  
COLLEGE: FULLERTON

By: Dr. Cherry Li-Bugg  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

North Orange County Community College District Board Meetings:

- (a) Information Board Meeting Date: *July 24, 2018*
- (b) Public Comment Board Meeting Date: *August 14, 2018*

School District Board Meetings:

- (a) Information Board Meeting Date: *July 12, 2018*
- (b) Public Comment Board Meeting Date: *August 16, 2018*

*Note: All referenced Sections from AB 288 (Education Code 76004)*

## APPENDIX

### COLLEGE AND CAREER ACCESS PATHWAYS (CCAP) A DUAL ENROLLMENT PARTNERSHIP AGREEMENT

WHEREAS, the COLLEGE and the SCHOOL DISTRICT agree to record COLLEGE and SCHOOL DISTRICT specific components of the CCAP Agreement using the Appendix for purposes of addressing mandated reporting requirements to include, but not limited to, the total number of high school students to be served and the total number of full-time equivalent students projected to be claimed by the community college district for those students; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of pupils to benefit from those courses; and Sec. 2 (c)(1)

WHEREAS, the CCAP Agreement Appendix shall also be used to record protocols for information sharing in compliance with all applicable state and federal privacy laws, joint facilities use, and parental consent for high school pupils to enroll in community college courses; and Sec. 2 (c)(1)

NOW THEREFORE, NOCCCD, the COLLEGE and SCHOOL DISTRICT agree as follows:

#### 1. NOCCCD, COLLEGE and SCHOOL DISTRICT Point of Contact:

LOCATION	NAME	TELEPHONE	EMAIL
NOCCCD:	W. Cherry Li-Bugg, PhD	714-808-4787	clibugg@nocccd.edu
Cypress College	Dr. JoAnna Schilling	714-484-7308	jschilling@cypresscollege.edu
Fullerton College	Dr. Jose Ramon Nunez	714-992-7030	jnunez@fullcoll.edu
School District:	Dr. Jaron Fried	714-999-3557	fried_ja@auhsd.us

#### 2. CCAP AGREEMENT EDUCATIONAL PROGRAM(S) AND COURSE(S)

- a. COLLEGE is responsible for all educational program(s) and course(s) and offered as part of this CCAP Agreement whether the educational program(s) and course(s) are offered at the SCHOOL DISTRICT or the COLLEGE.

*Note: All referenced Sections from AB 288 (Education Code 76004)*

**3. CCAP AGREEMENT PROGRAM YEAR** - college has identified the following: program year, educational program(s) and course(s) to be offered at the said date, time and location; the total number of students to be served and projected FTES; and the instructor and employer of record.

**PROGRAM YEAR: 2018-2019**

**COLLEGE: Cypress College**

EDUCATIONAL PROGRAMS: Administration of Justice, Art, Automotive Technology, Chinese, Computer Information Systems (Cyber Security), Counseling, Ethnic Studies, Dance, Hotel, Restaurant, Culinary Arts (HRC), Human Services, Management, Music, Sociology, Theater Arts

SCHOOL DISTRICT **Anaheim Union High School District**

HIGH SCHOOLS: **Magnolia, Oxford Academy, Kennedy, Cypress, Western, Savanna**

TOTAL NUMBER OF STUDENTS TO BE SERVED: 1,000				TOTAL PROJECTED FTES: 150			
COURSE NAME	COURSE NUMBER	TERM	TIME	DAYS	INSTRUCTOR	EMPLOYER	LOCATION
Introduction to Criminal Justice	AJ 110C	Fall 2018 & Spring 2019	11:50AM-1:15PM	Tues/Thurs	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
Introduction to Criminal Justice	AJ 110C	Fall 2018, Spring 2019 & Summer 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Concepts of Criminal Law	AJ 120C	Fall 2018, Spring 2019 & Summer 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Criminal Investigation	AJ 140C	Fall 2018, Spring 2019 & Summer 2019	TBD	TBD	Thomas Mellana	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Community and the Justice System	AJ 160C	Spring 2019, Summer 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Fundamentals of Art	ART 100C	Spring 2019 & Summer 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Automotive Electrical 1	AT 105C	Spring 2019 & Summer 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS

*Note: All referenced Sections from AB 288 (Education Code 76004)*

Introduction to Automotive Technology	AT 110C	Fall 2018 & Summer 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Introduction to Automotive Technology	AT 110C	Fall 2018 & Summer 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Elementary Chinese - Mandarin 1	CHIN 101C	Fall 2018	7:55AM - 9:20AM	Tues/Thurs	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
Elementary Chinese - Mandarin 1	CHIN 101C	Fall 2018	6:00PM - 8:30PM	Mon/Wed	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Elementary Chinese - Mandarin 2	CHIN 102C	Spring 2019	7:55AM - 9:20AM	Tues/Thurs	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
Elementary Chinese - Mandarin 2	CHIN 102C	Spring 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Computer Information Systems	CIS 111C	Spring 2019	9:25AM-10:50AM	Thurs	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
Computer Information Systems	CIS 111C	Fall 2018, Spring 2019 & Summer 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Spreadsheet - Excel for Windows	CIS 132C	Fall 2018	7:55AM - 9:20AM	Wed	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
Spreadsheet - Excel for Windows	CIS 132C	Fall 2018	9:25AM-10:50AM	Wed	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
Database - Access for Windows	CIS 142C	Spring 2019	7:55AM - 9:20AM	Wed	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
Database - Access for Windows	CIS 142C	Spring 2019	9:25AM-10:50AM	Wed	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
Cybersecurity Competition Fundamentals	CIS 190C	Fall 2018 & Spring 2019	9:00AM-12:30PM	Sat	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Cybersecurity Competition Fundamentals	CIS 190C	Spring 2019	11:50AM-1:15PM	Thurs	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
Cybersecurity Competition Fundamentals	CIS 190C	Fall 2018	3:15AM-5:15PM	Mon/Wed	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Magnolia

Note: All referenced Sections from AB 288 (Education Code 76004)

Network Security	CIS 195C	Fall 2018, Spring 2019 & Summer 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Anti-Hacking Network Security	CIS 196C	Spring 2019 & Summer 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Introduction to Programming (Section 1)	CIS 211C	Fall 2018	7:55AM- 9:20AM	Tues	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
Introduction to Programming (Section 2)	CIS 211C	Fall 2018	9:25AM- 10:50AM	Tues	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
CISCO Networking 1	CIS 230C	Fall 2018 & Summer 2019	9:00AM- 12:30PM	Sat	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
CISCO Networking 1	CIS 230C	Spring 2019	3:15AM- 5:15PM	Mon/Wed	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Magnolia
CISCO Networking 2	CIS 231C	Fall 2018, Spring 2019 & Summer 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
CISCO Networking 3	CIS 232C	Spring 2019 & Summer 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
CISCO Networking 4	CIS 233C	Spring 2019 & Summer 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Python Programming	CIS 247C	Fall 2018	11:50AM- 1:15PM	Thurs	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
Python Programming	CIS 247C	Spring 2018	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Mobile Application Development (Section 1)	CIS 254C	Spring 2019	7:55AM- 9:20AM	Tues	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
Mobile Application Development (Section 2)	CIS 254C	Spring 2019	9:25AM- 10:50AM	Tues	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
Stress & Anxiety Management	COUN 105C	Spring 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD

*Note: All referenced Sections from AB 288 (Education Code 76004)*

Career Exploration	COUN 139C	Fall 2018, Spring 2019 & Summer 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Career Exploration (Section 1)	COUN 139C	Fall 2018	7:55AM- 9:20AM	Wed	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
Career Exploration (Section 2)	COUN 139C	Fall 2018	11:50AM- 1:15PM	Wed	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
Career Exploration (Section 3)	COUN 139C	Fall 2018	1:20PM- 2:45PM	Wed	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
Career Exploration (Section 1)	COUN 139C	Spring 2019	7:55AM- 9:20AM	Wed	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
Career Exploration (Section 2)	COUN 139C	Spring 2019	11:50AM- 1:15PM	Wed	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
Career Exploration (Section 3)	COUN 139C	Spring 2019	1:20PM- 2:45PM	Wed	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
Educational Planning	COUN 140C	Fall 2018, Spring 2019 & Summer 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Basic Vocabulary Development	CTRP 67C	Fall 2018	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Advanced Vocabulary Development	CTRP 68C	Fall 2018	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Spelling for Modern Business	CTRP 073AC	Spring 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Punctuation – Court Reporting	CTRP 073BC	Spring 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Formatting, Style and Usage	CTRP 073CC	Summer 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Proofreading	CTRP 073DC	Summer 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS

*Note: All referenced Sections from AB 288 (Education Code 76004)*



Multicultural Dance in the US	DANC 101C	Fall 2018, Spring 2019 & Summer 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Performance Class I	DANC 141C	Fall 2018	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
American Ethnic Studies	ETHS 101C	Fall 2018	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Cypress
American Ethnic Studies	ETHS 101C	Spring 2019	11:50AM- 1:15PM	Tues/Thurs	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
Introduction to Chicano Studies	ETHS 150C	Fall 2018, Spring 2019 & Summer 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Asian Pacific American History	ETHS 171C	Fall 2018, Spring 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Introduction to World Geography	GEOG 100C	Fall 2018, Spring 2019 & Summer 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Nutrition	HRC 100	Summer 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Introduction to Hospitality Careers	HRC 101	Fall 2018	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Sanitation and Safety	HRC 120	Spring 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Cultural Awareness and the Health Care System	HS 277C	Fall 2018, Spring 2019 & Summer 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
First Aid, CPR, & Emergencies	KIN 235	Fall 2018, Spring 2019 & Summer 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Kinesiology: Lifeguarding	KIN 255C	Summer 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Introduction to Research	LIB 100C	Spring 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS

*Note: All referenced Sections from AB 288 (Education Code 76004)*

Business English	MGT 055C	Fall 2018	7:00PM-10:10PM	Wed	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
History of Rock Music	MUS 119C	Fall 2018	11:50AM-1:15PM	Tues/Thurs	Amy Rowe	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
History of Rock Music	MUS 119C	Fall 2018, Spring 2019 & Summer 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Introduction to Sociology	SOC 101C	Fall 2018, Spring 2019 & Summer 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Introduction to Sociology	SOC 101C	Fall 2018 & Spring 2019	11:50AM-1:15PM	Tues/Thurs	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
Introduction to the Theater	THEA 100C	Fall 2018, Spring 2019 & Summer 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Acting 1	THEA 120C	Fall 2018, Spring 2019 & Summer 2019	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Musical Theater Performance I	THEA 132C	Fall 2018	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Rehearsal Performance I	THEA 133C	Fall 2018	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS

**Required:** Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered (*Sec. 2 (c)(1)*):

The courses have been offered previously to college bound AUHSD students. The courses are offered to help students participating in the coursework to start successfully in college. Administration of Justice, Art, Automotive Technology, Chinese, Computer Information Systems (Cyber Security), Counseling, Ethnic Studies, Dance, Hotel, Restaurant, Culinary Arts (HRC), Human Services, Management, Music, Sociology, and Theater Arts are courses that help engage students in General Education or CTE Pathways and pursue higher education.

*Note: All referenced Sections from AB 288 (Education Code 76004)*

**PROGRAM YEAR: 2018-2019**

**COLLEGE: Fullerton College**

EDUCATIONAL PROGRAM: Counseling, Ethnic Studies, Sociology, Communication Studies, Music Appreciation, Fashion, Automotive, and Business

SCHOOL DISTRICT: **Anaheim Union High School District**

HIGH SCHOOL: **Savanna HS, Anaheim HS, Katella HS, and Loara HS**

TOTAL NUMBER OF STUDENTS TO BE SERVED: 1290	TOTAL PROJECTED FTES: 101
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COURSE NAME	COURSE NUMBER	TERM	TIME	DAYS	INSTRUCTOR	EMPLOYER OF RECORD	LOCATION
1. College Orientation	COUN 100 F	Fall 2018 & Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Savanna HS
2. College Orientation	COUN 100 F	Fall 2018 & Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Savanna HS
3. College Orientation	COUN 100 F	Fall 2018 & Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Savanna HS
4. College Orientation	COUN 100 F	Fall 2018 & Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Katella HS
5. College Orientation	COUN 100 F	Fall 2018 & Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Anaheim HS
6. College Orientation	COUN 100 F	Fall 2018 & Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Anaheim HS
7. College Orientation	COUN 100 F	Fall 2018 & Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Anaheim HS

*Note: All referenced Sections from AB 288 (Education Code 76004)*

8. College Orientation	COUN 100 F	Fall 2018 & Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Loara HS
9. Introduction to Chicano/Chicana Studies	ETHS 150 F	Fall 2018 & Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Savanna HS
10. Introduction to Chicano/Chicana Studies	ETHS 150 F	Fall 2018 & Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Loara HS
11. Introduction to Chicano/Chicana Studies	ETHS 150 F	Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Katella HS
12. Introduction to Sociology	SOC 101 F	Fall 2018 & Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Savanna HS
13. Introduction to Sociology	SOC 101 F	Fall 2018 & Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Katella HS
14. Introduction to Sociology	SOC 101 F	Fall 2018 & Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Anaheim HS
15. Introduction to Sociology	SOC 101 F	Fall 2018 & Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Loara HS
16. Public Speaking	COMM 100 F	Fall 2018 & Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Savanna HS
17. Public Speaking	COMM 100 F	Fall 2018 & Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Anaheim
18. Public Speaking	COMM 100 F	Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Katella HS
19. Music Appreciation	MUS 116 F	Fall 2018 & Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Katella HS

*Note: All referenced Sections from AB 288 (Education Code 76004)*

20. Careers in Fashion	FASH 50 F	Fall 2018 & Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Anaheim HS
21. Introduction to the Fashion Industry	FASH 150 F	Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Anaheim HS
22. Basic Electricity and Basic Electronics	TECH 131 F	Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Savanna HS
23. Solidworks	DRAF 944 F	Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Loara HS
24. Business Internship	BUS 295 F	Summer 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD

**Required:** Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered (*Sec. 2 (c)(1)*):

The courses have been offered previously to college bound AUHSD students to support a successful transition into college level coursework and improve matriculation. Fashion, Technology, Drafting and Business courses are also available to students to introduce CTE Pathways and pursue higher education.

*Note: All referenced Sections from AB 288 (Education Code 76004)*

**4. BOOKS AND INSTRUCTIONAL MATERIALS** - The total cost of books and instructional materials for school district students participating as part of this CCAP agreement will be borne by school district.

**CYPRESS COLLEGE:**

<b>COURSE NAME</b>	<b>TEXT</b>	<b>COST</b>	<b>OTHER INSTRUCTIONAL ITEMS</b>	<b>COST</b>
Introduction to Criminal Justice	Introduction to Law Enforcement and Criminal Justice 12th edition	\$208.00	n/a	n/a
Concepts of Criminal Law	Criminal Law Today	\$168.50	n/a	n/a
Criminal Investigation	“Criminal Investigation” (9781284082852)	\$154.94	n/a	n/a
Fundamentals of Art	Living with Art (9th Ed.; 2010)	\$175.25	n/a	n/a
Introduction to Automotive Technology	Intro to Automotive Service (CC Custom)	\$109.75	n/a	n/a
Elementary Chinese - Mandarin 1	New Practical Chinese Reader (w/CD) (V1); New Practical Chinese Reader (Wkbk)(w/CD) (V1)	\$11.25; \$4.88	n/a	n/a
Elementary Chinese - Mandarin 2	TBD	TBD	n/a	n/a
Computer Information Systems	Discovering Computers 2017 Enhanced Edition; Learning Microsoft Office (Campus printed LAB manual)	\$171.50; \$30.00	n/a	n/a
Spreadsheet - Excel for Windows	Cengage Unlimited 4-Month Excel	\$119.99	n/a	n/a
Database - Access for Windows	Cengage Unlimited 4-Month Access	\$119.99	n/a	n/a
Introduction to Programming	CIS 211 Lab Manual (CUSTOM)	\$44.95	n/a	n/a

*Note: All referenced Sections from AB 288 (Education Code 76004)*

Career Exploration	n/a	n/a	Assessment Fees	\$15.00
American Ethnic Studies	A Different Mirror // Author: Takaki ISBN: 9780316022361	TBD	n/a	n/a
Formatting, Style and Usage	Eskew, Michael. Court Reporter's Style Manual. Norco: Professional Educational Distributors, 2008; Eskew, Michael. Court Reporter's Style Manual Student Workbook. Norco: Professional Educational Distributors, 2008.	\$80.00; \$30.75	n/a	n/a
Proofreading	Proofreading for Professionals by Bea Turnage, publisher: Prof. Ed. Dist., 2012 edition	\$30.75	n/a	n/a
Introduction to Chicano Studies	The Chicano Studies Reader ISBN: 9780895511232	\$21.95	n/a	n/a
Introduction to World Geography	Geography (w/out Access) Author: Deblij	\$186.75	n/a	n/a
Nutrition	Nutrition: Concepts and Controversies 14th Edition ISBN: 1305639383	TBD	n/a	n/a
Intro to Hospitality Careers	Exploring the Hospitality Industry // Author: Walker ISBN: 9780133762778	TBD	n/a	n/a
Sanitation and Safety	National Restaurant Association Educational Foundation (2012). ServSafe Coursebook (Sixth ed) Chicago: Prentice Hall.	TBD	n/a	n/a
Cultural Awareness and the Health Care System	Multicultural Health	\$99.95	n/a	n/a
First Aid, CPR and Emergencies	Pocket Mask ARC; Responding to Emergencies ISBN: 9781584805540	\$20.00; \$66.75	CPR Certification	\$35.00
History of Rock Music	What's That Sound? An Introduction to Rock and Its History // ISBN: 9780393937251	\$102.25	n/a	n/a
Introduction to Sociology	Sociology: A Down-to-Earth Approach, 13th Ed.	\$244.75	n/a	n/a
Introduction to the Theater	The Shape of Things by Niel Labute	\$10.95	n/a	n/a

*Note: All referenced Sections from AB 288 (Education Code 76004)*

**FULLERTON COLLEGE:**

COURSE NAME	TEXT	COST	OTHER INSTRUCTIONAL MATERIALS	COST
1. College Orientation	N/A			
2. Introduction to Chicano/Chicana Studies	<i>Chicanos, Latinos and Cultural Diversity: An Anthology</i> Editors Dionne Espinoza, et. al. Kendall/Hunt Publishing Co. (2004) ISBN: 978-0-7575-1128-8	\$103.00	N/A	
3. Introduction to Sociology	<i>Sociology: A Brief Introduction.</i> Richard Schaefer. McGraw-Hill Higher Education (2014). 11ed. ISBN 978-0-07-802710-9	\$128.70	N/A	
4. Public Speaking	<i>Lucas, The Art of Public Speaking.</i> McGraw-Hill, 12 <sup>th</sup> ed. ISBN: 9780073523910	\$30.00	N/A	
5. Solidworks	<i>Parametric Modeling with SOLIDWORKS 2016.</i> Paul Schilling and Randy Shih. ISBN: 1585039985	\$75.00	N/A	
6. Careers in Fashion	Fashion Careers Course Pack			
25. Introduction to the Fashion Industry	<i>The Dynamics of Fashion</i> Elaine Stone. Bloomsbury Academic ISBN 9781609015008	\$55.58	Fashion Course Pack	
26. Basic Electricity and Basic Electronics	TBD			
27. Music Appreciation	<i>Music: An Appreciation.</i> Roger Kamien. McGraw-Hill Professional Publishing. 12 <sup>th</sup> ed. ISBN: 978-1259892707	\$85.65		

*Note: All referenced Sections from AB 288 (Education Code 76004)*



**5. FACILITIES USE**

5.1 COLLEGE and SCHOOL DISTRICT shall adhere to the terms outlined in Section 17, Facilities, of this CCAP Agreement.

5.2 COLLEGE, as part of Section 15.3 of this CCAP Agreement, shall extend access and use of the following COLLEGE facilities:

<b>BUILDING</b>	<b>CLASSROOM</b>	<b>DAYS</b>	<b>HOURS</b>

*Note: All referenced Sections from AB 288 (Education Code 76004)*

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	_____
		Resolution	_____
<b>DATE:</b>	July 24, 2018	Information	X
		Enclosure(s)	X
<b>SUBJECT:</b>	Cypress College CCAP Dual Enrollment Partnership Agreement 2018-2021 with Los Alamitos Unified School District		

**BACKGROUND:** On November 5, 2015, the Governor signed into legislation AB 288 that established the College and Career Access Pathways (CCAP) Act to authorize California Community College districts to enter into formal partnership agreements with local high school districts to expand access to dual enrollment opportunities for high school students.

The goals of offering or expanding opportunities are to:

- Increase exposure to college coursework and environments for students who may not already be college bound or who are underrepresented in higher education,
- Develop seamless pathways from high school to community college for career technical education or preparation for transfer,
- Improve high school graduation rates, and
- Assist high school students in achieving college and career readiness.

The community college is prohibited from providing physical education course opportunities to high school students participating in the AB 288 CCAP Partnership Agreement or any other courses that do not assist in the attainment of at least one of these goals.

In addition to college exposure and becoming more college and career ready, high school students enrolled in CCAP Partnership Agreement courses will not incur a fee, potentially reducing a significant cost of their college degree. This agreement is submitted to the Board for first reading and discussion. This item was prepared by Henry Hua, Dean of Business and CIS.

**How does this relate to the five District Strategic Directions?** This item responds to all five District Strategic Directions from student completion to reducing the achievement gap to student success in pathways to planning best practices to community partnerships.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 3250: Institutional Planning

**FUNDING SOURCE AND FINANCIAL IMPACT:** AB 288 makes it possible for community college districts to collect apportionment for CCAP Partnership Agreement classes offered at

high schools provided attendance requirements for high schools are met; therefore, this has the potential to not only increase student access and success but also generate more funding for NOCCCD.

**RECOMMENDATION:** It is recommended that the Board review and discuss the Cypress College CCAP Dual Enrollment Partnership Agreement 2018-2021 with Los Alamitos Unified School District.

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Cherry Li-Bugg  
Recommended by

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Approved for Submittal

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4.b.2  
Item No.

**COLLEGE AND CAREER ACCESS PATHWAYS  
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT  
2018-2021**

This is a College and Career Access Pathways Partnership Agreement (CCAP) hereinafter known as "Agreement" between **Cypress College** ("COLLEGE") a college of the North Orange County Community College District, (NOCCCD), 10293 Bloomfield St, Los Alamitos, CA 90720, and **Los Alamitos Unified School District** ("SCHOOL DISTRICT").

WHEREAS, the mission of the COLLEGE includes providing educational programs and services that are responsive to the needs of the students and communities within the North Orange County Community College District; and

WHEREAS, students who complete college credit while enrolled in high school are more likely to earn high school diplomas, to enroll in community colleges and four-year colleges, to attend post-secondary education on a full-time basis, and to complete degrees in those institutions than students without these experiences; and

WHEREAS, SCHOOL DISTRICT is a public school district serving grades 9-12 located in North Orange County and within the regional service area of NOCCCD, unless otherwise specified and agreed to as specified in Sec. 2 (e); and

WHEREAS, NOCCCD and SCHOOL DISTRICT desire to enter into this CCAP Agreement for the purpose of offering or expanding dual enrollment opportunities, consistent with the provisions of AB 288, for high school students "who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer improving high school graduation rates, and assisting high school pupils to achieve college and career readiness" Sec. 2 (a) and "underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate." Sec. 1 (d)

WHEREAS, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by applicable law, the California Community College Chancellor's Office, NOCCCD and COLLEGE;

WHEREAS, participation in the CCAP Agreement is consistent with the core mission of the community colleges pursuant to Section 66010.4, and that pupils participating in a CCAP Agreement will not lead to enrollment displacement of otherwise eligible adults in the community college; Sec. 2 (k)(3)

NOW THEREFORE, NOCCCD, the COLLEGE and SCHOOL DISTRICT agree as follows:

**1. TERM OF AGREEMENT**

- 1.1 The term of this CCAP Agreement shall be for three years beginning on July 1, 2018 and ending on June 30, 2021, and requires renewal every three years by July 1, unless otherwise terminated in accordance with Section 21 of this Agreement.

- 1.2 This CCAP Agreement outlines the terms of the Agreement. The CCAP Agreement Appendix shall specify additional detail regarding, but not be limited to, the total number of high school students to be served and the total number of full-time equivalent students projected to be claimed by the community college district for those students; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of pupils to benefit from those courses. The CCAP Agreement Appendix shall identify a point of contact for the participating community college district and school district partner. Sec. 2 (c)(2)
- 1.3 A copy of the COLLEGE AND SCHOOL DISTRICT CCAP Agreement shall be filed with the office of the Chancellor of the California Community Colleges and with the department [California Department of Education] before the start of the CCAP partnership. Sec. 2 (c)(3)
- 1.4 The governing board of each district, at a subsequent open public meeting of that board, shall take comments from the public and approve or disapprove the proposed agreement.
- 1.5 COLLEGE and SCHOOL DISTRICT shall ensure that two public (informational and adoption) meetings are held in the review and approval of this CCAP Agreement. Sec. 2 (b)

**2. COMMUNITY COLLEGE DISTRICTS AUTHORIZING THE CCAP PARTNERSHIPS WITH SCHOOL DISTRICTS DEFINITIONS**

- 2.1 CCAP Agreement Courses - Courses offered as part of this CCAP Agreement shall be community college courses acceptable towards a career technical education credential or certificate, or preparation for transfer, or appropriate to improve high school graduation rates or help high school pupils achieve college and career readiness. All community college courses offered at the SCHOOL DISTRICT have been approved in accordance with the policies and guidelines of NOCCCD and applicable law. Sec. 2(a)
- 2.2 High school pupils enrolled in a course offered through a CCAP partnership shall not be assessed any fee that is prohibited by Section 49011.
- 2.3 Pupil or Student - A resident or nonresident student attending high school in California. Pursuant to SB 150 Concurrent enrollment in secondary school and community college: nonresident tuition exemption: Effective January 1, 2014, concurrently enrolled students (high school students enrolled in college classes) who are classified as nonresident students for tuition purposes may be eligible for the SB 150 waiver of nonresident tuition while still in high school. Students must be special admit part-time students who are attending high school in California.

**3. STUDENT ELIGIBILITY, SELECTION AND ENROLLMENT, ADMISSION, REGISTRATION, MINIMUM SCHOOLDAY**

- 3.1 Student Eligibility - Students who "may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, and assisting high school pupils to achieve college and career readiness" Sec. 2 (a) and "underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate." Sec. 1 (d)
- 3.2 Student Selection and Enrollment - Enrollment shall be open to all eligible students as part of the CCAP Agreement who have been admitted to the COLLEGE and who meet all applicable prerequisites. Student selection criteria may be further specified in the CCAP Agreement Appendix. Applicable prerequisite courses, training, or experience and standards required as preparation for courses offered through the CCAP Agreement will be determined by COLLEGE and shall be in compliance with applicable law and NOCCCD standards and policies.
- 3.3 College Admission and Registration - Procedures for students participating in the CCAP Agreement shall be governed by the COLLEGE and shall be in compliance with the admissions and registration guidelines set forth in applicable law and NOCCCD policy.
- 3.4 Student Records - It is the responsibility of the student to follow the COLLEGE process when requesting an official COLLEGE transcript for grade submission to the SCHOOL DISTRICT unless otherwise specified in the Appendix.
- 3.5 Priority Enrollment - A COLLEGE participating in this CCAP Agreement may assign priority course registration to a pupil seeking to enroll in a community college course that is required for the pupil's CCAP partnership program that is equivalent to the priority assigned to a pupil attending middle college high school as described in Section 11300 and consistent with middle college high school provisions in Section 76001. Sec. 2(3)(g)
- 3.6 As part of a CCAP Agreement, a participating community college district shall not provide physical education course opportunities to high school students or any other course opportunities that do not assist in the attainment of the goals associated with career technical education or preparation for transfer, improving high school graduation rates, or helping high school students achieve career and college readiness. Sec. 2 (d)
- 3.7 Students participating in a CCAP Agreement may enroll in up to a maximum of 15 units per term per conditions specified in AB 288, Sec. 2 (p)(1)(2)(3). Specifically, the units must constitute no more than four community college courses per term and be part of an academic program that is part of the Agreement designed to award

students with both a high school diploma and an associate degree or certificate or a credential.

- 3.8 Students will only be able to enroll into one Dual Enrollment class under this agreement. If they wish to enroll into an additional Dual Enrollment course, they must obtain approval by the high school by filling out the authorization form.
- 3.9 Minimum School Day - The SCHOOL DISTRICT shall certify that it shall teach SCHOOL DISTRICT students participating as part of a CCAP Agreement no less than the number of instructional minutes required to complete a minimum school day pursuant to Education Code §§ 46141 and 46142.

#### **4. COLLEGE APPLICATION PROCEDURE**

- 4.1 The COLLEGE will be responsible for processing student applications.
- 4.2 The COLLEGE will provide the necessary admission and registration forms and procedures and both COLLEGE and SCHOOL DISTRICT will jointly ensure that each applicant accepted has met all the enrollment requirements, including liability and medical care coverage requirements, if any.
- 4.3 The SCHOOL DISTRICT agrees to assist COLLEGE in the admission and registration of SCHOOL DISTRICT students as may be necessary and requested by COLLEGE.

#### **5. PARTICIPATING STUDENTS**

- 5.1 A high school student enrolled in a course offered through a CCAP Agreement shall not be assessed any fee that is prohibited by Education Code Section 49011. See also Sec. 2 (f)(q). The NOCCCD governing board shall exempt special part-time students described in subdivision (p) from the fee requirements in Sections 76060.5, 76140, 76223, 76300, 76350, and 79121.
- 5.2 The total cost of books and instructional materials for SCHOOL DISTRICT students who enroll in a COLLEGE course offered as part of this CCAP Agreement will be specified in the Appendix to this Agreement. Costs will be borne by SCHOOL DISTRICT.
- 5.3 Both COLLEGE and SCHOOL DISTRICT will insure that ancillary and support services are provided for students (e.g. Counseling and Guidance, Placement Assistance, Assessment, and Tutoring).

#### **6. CCAP AGREEMENT COURSES**

- 6.1 COLLEGE may limit enrollment in a community college course solely to eligible high school students if the course is offered at a high school campus during the regular school day and the community college course is offered pursuant to this CCAP Agreement. Sec. 2 (o)(1)

- 6.2 The COLLEGE is responsible for all courses and educational programs offered as part of this CCAP Agreement regardless of whether the course and educational program is offered on site at the SCHOOL DISTRICT or at the COLLEGE.
- 6.3 Degree and certificate programs that are included in the CCAP agreement must have been approved by the California Community College Chancellor's Office and courses offered at the SCHOOL DISTRICT shall adhere to the official course outline of record and the student learning outcomes established by the associated academic department within the COLLEGE, approved by the COLLEGE Curriculum Committee and COLLEGE Board and submitted to the Chancellor's office, unless course is a standalone class. Course outlines will be provided to the SCHOOL DISTRICT.
- 6.4 The scope, nature, time, location, and listing of courses offered by the COLLEGE shall be determined by COLLEGE with the approval of the NOCCCD Governing Board and will be recorded in the Appendix to this Agreement. Sec. 2 (c)(1)
- 6.5 Courses must meet the number of hours sufficient to meet the stated performance objectives as outlined in the course outlines provided to the SCHOOL DISTRICT on a semester bases.
- 6.6 Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be of the same quality and rigor as those offered on COLLEGE campus and shall be in compliance with NOCCCD academic standards.
- 6.7 Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be listed in the COLLEGE catalog with the same department designations, course descriptions, numbers, titles, and credits.

Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall adhere to the official course outline of record and the student learning outcomes established by the associated COLLEGE academic department and approved by the COLLEGE curriculum committee, the NOCCCD Board of Trustees and the state Chancellor's Office.

- 6.8 Courses offered as part of this CCAP Agreement and taught by SCHOOL DISTRICT instructor are part of an approved Instructional Service Agreement as required by NOCCCD Administrative Procedure 4610.
- 6.9 Courses offered as part of this CCAP Agreement will comply with all applicable regulations, policies, procedures, prerequisites and standards applicable to NOCCCD and COLLEGE as well as any corresponding policies, practices, and requirements of the SCHOOL DISTRICT. In the event of a conflict between NOCCCD and/or COLLEGE course related regulations, policies, procedures, prerequisites and standards and SCHOOL DISTRICT policies, practices and requirements, the NOCCCD regulations, policies, procedures, prerequisites, and standards, shall prevail.

- 6.10 Site visits and instructor evaluations by one or more representatives of the



COLLEGE and/or NOCCCD shall be permitted by the SCHOOL DISTRICT to ensure that courses offered as part of this CCAP Agreement in the SCHOOL DISTRICT are the same as the courses offered on the COLLEGE campus and in compliance with NOCCCD academic standards.

- 6.11 A student's withdrawal prior to completion of a course offered as part of this CCAP Agreement shall be in accordance with NOCCCD and COLLEGE guidelines, policies, pertinent statutes and regulations.
- 6.12 Supervision and evaluation of students enrolled in courses offered as part of this CCAP Agreement shall be in accordance with NOCCCD guidelines, policies, pertinent statutes, and regulations.
- 6.13 COLLEGE has the sole right to control and direct the instructional activities of all instructors, including those who are SCHOOL DISTRICT employees.
- 6.14 This CCAP Agreement certifies that any remedial course taught by community college faculty at a partnering high school campus shall be offered only to high school students who do not meet their grade level standard in math, English, or both on an interim assessment in grade 10 or 11, as determined by the partnering SCHOOL DISTRICT, and shall involve collaborative effort between the SCHOOL DISTRICT and the COLLEGE faculty to deliver an innovative remediation course as an intervention in the student's junior or senior year to ensure the student is prepared for college-level work upon graduation. Sec. 2 (n)

## **7. INSTRUCTOR(S)**

- 7.1 All instructors teaching COLLEGE courses offered as part of this CCAP Agreement must meet the minimum qualifications for instruction in a California community college as set forth in Title 5 California Code of Regulations, Sections 53410 and 58060 or as amended and be hired by the NOCCCD and become NOCCCD employees or be provided by the District and be District employees. Faculty provided by the SCHOOL DISTRICT must also sign an Instructional Service Agreement- Instructor and get approved by the NOCCCD Board before the start of the course.
- 7.2 The SCHOOL DISTRICT shall be solely responsible for all salaries, wages, and benefits due to dual enrollment faculty who are SCHOOL DISTRICT employees.
- 7.3 The COLLEGE shall be solely responsible for all salaries, wages, and benefits due to dual enrollment faculty who are COLLEGE employees.
- 7.4 The COLLEGE shall be responsible for faculty salaries associated with the instructional class time of the classes conducted under this Agreement for faculty that are not SCHOOL DISTRICT employees. Any supplemental instruction related to the material presented in classes conducted under this Agreement by COLLEGE

employees, that extends beyond the college schedule, is the SCHOOL DISTRICT's responsibility.

- 7.5 The CCAP Agreement Appendix shall specify which participating SCHOOL DISTRICT or COLLEGE will be the employer of record for purposes of assignment monitoring and reporting to the county office of education. Sec. 2 (m)(1)
- 7.6 This CCAP Agreement specifies the SCHOOL DISTRICT will assume reporting responsibilities pursuant to applicable federal teacher quality mandates. Sec. 2 (m)(2)
- 7.7 Instructors who teach COLLEGE courses shall comply with the fingerprinting requirements set forth in Ed Code § 45125 or as amended, and the tuberculosis testing and risk assessment requirements of California Health and Safety Code § 121525 or as amended. In addition to any other prohibition or provision, no person who has been convicted of a violent or serious felony shall be eligible to teach any courses offered as part of this CCAP Agreement or otherwise provide services on a SCHOOL DISTRICT site.
- 7.8 Prior to teaching, faculty provided by the SCHOOL DISTRICT shall receive discipline-specific training and orientation from COLLEGE regarding, but not limited to, course curriculum, assessment criteria, pedagogy, course philosophy, testing and grading procedures record keeping, and other instructional responsibilities. Said training shall be approved by and provided by the COLLEGE.
- 7.9 Faculty provided by the SCHOOL DISTRICT will participate in professional development activities sponsored by the COLLEGE as required by the terms and condition of the contract and shall be encouraged to participate in ongoing collegial interaction to include, but not limited to, course content, course delivery, assessment, evaluation, and/or research and development in the field.
- 7.10 Faculty performance shall be evaluated by the COLLEGE using the adopted evaluation process and standards for faculty of the COLLEGE, subject to the approval of NOCCCD.
- 7.11 Faculty provided by the SCHOOL DISTRICT who don't comply with the policies, regulations, standards, and expectations of the COLLEGE shall be ineligible to teach dual enrollment courses.
- 7.12 The COLLEGE may select instructors from SCHOOL DISTRICT personnel. SCHOOL DISTRICT personnel selected to be instructors remain employees of the SCHOOL DISTRICT, subject to the authority of the SCHOOL DISTRICT, but will also be subject to the authority of NOCCCD specifically with regard to their duties as instructors.

- 7.13 The COLLEGE will be the employer of record for all community college-paid faculty teaching at the SCHOOL DISTRICT.

## **8. ASSESSMENT OF LEARNING AND CONDUCT**

- 8.1 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same standards of achievement as students in courses taught on the COLLEGE campus.
- 8.2 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same grading standards as those expected of students in courses taught on the COLLEGE campus.
- 8.3 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be assessed using the same methods (e.g., papers, portfolios, quizzes, labs, etc.) as students in courses taught on the COLLEGE campus.
- 8.4 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same behavioral standards as those expected of students in courses taught on the COLLEGE campus.
- 8.5 Students who withdraw from a dual enrollment course will not receive any COLLEGE credit for work completed and must submit appropriate information/paperwork by all published deadlines to avoid a "W" on their transcript.
- 8.6 A dropped class will follow the COLLEGE drop date deadlines and may appear on the high school transcript as a college course depending on when the class was dropped. A student may complete the course to receive high school credit.

## **9. LIAISON AND COORDINATION OF RESPONSIBILITIES**

- 9.1 The COLLEGE shall appoint an educational administrator, to be specified in the Appendix to this CCAP Agreement, who will serve as point of contact to facilitate coordination and cooperation between COLLEGE and SCHOOL DISTRICT in conformity with NOCCCD policies and standards. Sec. 2 (c)(2)
- 9.2 The SCHOOL DISTRICT shall appoint an educational administrator, to be specified in the Appendix to this CCAP Agreement, who will serve as point of contact to facilitate coordination and cooperation between SCHOOL DISTRICT and COLLEGE in conformity with SCHOOL DISTRICT policies and standards. Sec. 2 (c)(2)
- 9.3 This CCAP Agreement requires an annual report as specified in the Appendix, to the office of the Chancellor of the California Community Colleges by each participating COLLEGE and SCHOOL DISTRICT on all the following information: Sec. 2(t)(1)(A-D)
- The total number of high school students by school site enrolled in each

partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws. Sec. 2 (t)(I)(A)

- The total number of community college courses by course category and type and by school site enrolled in by CCAP partnership participants. Sec. 2 (t)(I)(B)
- The total number and percentage of successful course completions, by course category and type and by school site, of CCAP partnership participants. Sec. 2(t)(C)
- The total number of full-time equivalent students generated by CCAP partnership community college district participants. Sec. 2 (t)(I)(D)

## **10. APPORTIONMENT**

- 10.1 NOCCCD shall include the students enrolled in a CCAP Agreement course in its report of full-time equivalent students (FTES) for purposes of receiving state apportionments when the course(s) complies with current requirements for dual enrollment under applicable California law.
- 10.2 For purposes of allowances and apportionments from Section B of the State School Fund, a community college district conducting a closed course on a high school campus shall be credited with those units of full-time equivalent students attributable to the attendance of eligible high school pupils. Sec. 2 (o)(2)
- 10.3 NOCCCD shall not receive a state allowance or apportionment for an instructional activity for which the partnering district has been, or shall be, paid an allowance or apportionment. Sec. 2 (r)
- 10.4 The attendance of a high school pupil at a community college as a special part-time or full-time student pursuant to this section is authorized attendance for which the community college shall be credited or reimbursed pursuant to Section 48802 or 76002, provided that no school district has received reimbursement for the same instructional activity. Sec. 2 (s) Standard FTES computation rules, support documentation, Course selection tabulations, and record retention requirement continue to apply, including as prescribed by Cal. Code Regs. and Title.5.

## **11. CERTIFICATIONS**

- 11.1 The SCHOOL DISTRICT certifies that the direct education costs of the courses offered as part of this CCAP Agreement are not being fully funded through other sources.
- 11.2 NOCCCD certifies that it has not received full compensation for the direct education costs for the conduct of the courses offered as part of this CCAP Agreement from other sources.

- 11.3 The SCHOOL DISTRICT agrees and acknowledges that NOCCCD will claim apportionment for the SCHOOL DISTRICT students enrolled in community college course(s) under this CCAP Agreement.
- 11.4 This CCAP Agreement certifies that any COLLEGE instructor teaching a course on a SCHOOL DISTRICT campus has not been convicted of any sex offense as defined in Ed Code § 87010 or as amended, or any controlled substance offense as defined in Ed Code§ 87011 or as amended. Sec. 2(h)
- 11.5 This CCAP Agreement certifies that any community college instructor teaching a course at the partnering high school campus has not displaced or resulted in the termination of an existing high school teacher teaching the same course on that high school campus. Sec. 2 (i)
- 11.6 This CCAP Agreement certifies that a qualified high school teacher teaching a course offered for college credit at a high school campus has not displaced or resulted in the termination of an existing community college faculty member teaching the same course at the partnering community college campus. Sec. 2 (j)
- 11.7 The COLLEGE certifies that:
- A community college course offered for college credit at the participating SCHOOL DISTRICT does not reduce access to the same course offered at the partnering COLLEGE. Sec. 2(k)(1)
  - A community college course that is oversubscribed of has a waiting list shall not be offered or included in this Agreement. Sec. 2 (k)(2)
  - The Agreement is consistent with the core mission of the COLLEGE pursuant to Section 66010.4, and that students participating in this Agreement will not lead displacement of otherwise eligible adults at the COLLEGE. Sec. 2 (k)(3)
- 11.8 This Agreement certifies that the SCHOOL DISTRICT and COLLEGE comply with local collective bargaining agreements and all state and federal reporting requirements regarding the qualifications of the teacher or faculty member teaching a CCAP Agreement course offered for high school credit. Sec. 2(1)

## **12. PROGRAM IMPROVEMENT**

- 12.1 The COLLEGE and the SCHOOL DISTRICT may annually conduct surveys of participating SCHOOL DISTRICT pupils, instructors, principals, and guidance counselors for the purpose of informing practice, making adjustments, and improving the quality of courses offered as part of this CCAP Agreement.

### **13. RECORDS**

- 13.1 Permanent records of student attendance, grades and achievement will be maintained by SCHOOL DISTRICT for SCHOOL DISTRICT students who enroll in a course(s) offered as part of this CCAP Agreement. Permanent records of student enrollment, grades and achievement for COLLEGE students shall be maintained by COLLEGE.
- 13.2 College shall provide the SCHOOL DISTRICT with a roster of participants and their final grades.
- 13.3 Each party shall maintain records pertaining to this CCAP Agreement as may be required by federal and state law. Each party may review and obtain a copy of the other party's pertinent records subject to federal and state privacy statutes.

### **14. CCAP AGREEMENT DATA MATCH AND REPORTING**

- 14.1. COLLEGE and SCHOOL DISTRICT shall ensure operational protocols consistent with the collection of participating student data and the timely submission of the data.
- 14.2. COLLEGE shall report all program and participating student data to the office of the Chancellor of the California Community Colleges. Note: All referenced Sections from AB 288 (Education Code § 76004) 13 | Page 005142.00043 13951870.1 15.

### **15. PRIVACY OF STUDENT RECORDS**

- 15.1. COLLEGE and SCHOOL DISTRICT understand and agree that education records of students enrolled in the CCAP course and personally identifiable information contained in those educational records are subject to the Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 C.F.R. Part 99, including the disclosure provisions of § 99.30 and state law as set forth in Education Code §§ 49064 and 49076). COLLEGE and SCHOOL DISTRICT agree to hold all student education records generated pursuant to this CCAP Agreement in strict confidence, and further agrees not to re-disclose such records except as authorized by applicable law or regulation or by the parent or guardian's prior written consent. (34 C.F.R. § 99.33 (a), (b); 34 C.F.R. § 99.34(b) and Education Code §§ 49064 and 49076.)
- 15.2. Limitation on Use. COLLEGE and SCHOOL DISTRICT shall use each student education record that he or she may receive pursuant to this CCAP Agreement solely for a purpose(s) consistent with his or her authority to access that information pursuant to Federal and State law, as may be as applicable. (34 C.F.R. § 99.31, 34 C.F.R. § 99.34, and Education Code § 49076.)
- 15.3. Recordkeeping Requirements. COLLEGE and SCHOOL DISTRICT shall comply with the requirements governing maintenance of records of each request for access to and each disclosure of, student education records set forth under Title 34, Code of Federal Regulations § 99.32 and under Education Code § 49064 as applicable.
  - d. Acknowledgement of Receipt of Notice of FERPA Regulations. By signature of

its authorized representative or agent on this Agreement, COLLEGE and SCHOOL DISTRICT hereby acknowledges that it has been provided with the notice required under 34 C.F.R. § 99.33(d) that it is strictly prohibited from redisclosing student education records to any other person or entity except as authorized by applicable law or regulation or by the parent or guardian's prior written consent.

## **16 REIMBURSEMENT**

16.1 The financial arrangements implied herein may be adjusted annually by a duly adopted written Appendix to this CCAP Agreement.

## **17 FACILITIES**

17.1 The SCHOOL DISTRICT will provide adequate classroom space at its facilities, or other mutually agreed upon location, to conduct the instruction and do so without charge to NOCCCD or students. SCHOOL DISTRICT agrees to clean, maintain, and safeguard SCHOOL DISTRICT's premises. SCHOOL DISTRICT warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.

17.2 The SCHOOL DISTRICT will furnish, at its own expense, all course materials, specialized equipment, books and other necessary equipment for an SCHOOL DISTRICT students. The parties understand that such equipment and materials are SCHOOL DISTRICT's sole property. The instructor shall determine the type, make, and model of all equipment, books and materials to be used during each course offered as part of this CCAP Agreement. SCHOOL DISTRICT understands that no equipment or materials fee may be charged to students except as may be provided for by Education Code 49011.

17.3 The COLLEGE facilities may be used subject to mutually agreement by the parties as expressed in the Appendix to this Agreement.

## **18 INDEMNIFICATION**

18.1 The SCHOOL DISTRICT agrees to and shall indemnify, save and hold harmless the COLLEGE and NOCCCD and its governing board, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of SCHOOL DISTRICT's performance of this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of the SCHOOL DISTRICT, its officers, employees, independent contractors, subcontractors, agents and other representatives.

18.2 The NOCCCD agrees to and shall indemnify, save and hold harmless the SCHOOL DISTRICT and its governing board, officers, employees, administrators,

independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action,

losses, and judgments, arising out of NOCCCD and COLLEGE'S performance of this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of the NOCCCD and COLLEGE its officers, employees, independent contractors, subcontractors, agents and other representatives.

## **19 INSURANCE**

- 19.1 The SCHOOL DISTRICT, in order to protect the NOCCCD, its agents, employees and officers against claims and liability for death, injury, loss and damage arising out of or in any manner connected with the performance and operation of the terms of this agreement, shall secure and maintain in force during the entire term of this agreement, insurance coverage or an approved program of self-insurance in the amount of not less than ONE MILLION DOLLARS (\$1,000,000) per incident/THREE MILLION DOLLARS (\$3,000,000) aggregate, and property damage insurance of not less than ONE HUNDRED THOUSAND DOLLARS (\$100,000) per accident with an admitted California insurer duly licensed to engage in the business of insurance in the State of California, or public entity risk management Joint Powers Authority, authorized to provide public liability and property damage insurance in the state of California. Said policy of insurance, insurance coverage through a public entity risk management *IPA* or program of self-insurance shall expressly name the COLLEGE and NOCCCD, its agents, employees and officers as an additional insured for the purposes of this Agreement. A certificate of insurance including a separate endorsement shall be furnished to the COLLEGE and to NOCCCD.
- 19.2 For the purpose of Workers' Compensation, SCHOOL DISTRICT shall be the "primary employer" for all its personnel who perform services as instructors and support staff. SCHOOL DISTRICT shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective SCHOOL DISTRICT personnel made in connection with performing services and receiving instruction under this Agreement. SCHOOL DISTRICT agrees to hold harmless, indemnify, and defend COLLEGE and NOCCCD, its directors, officers, agents, and employees from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by SCHOOL DISTRICT personnel connected with providing services under this Agreement. SCHOOL DISTRICT is not responsible for non-School District personnel who may serve as instructors or students who are not affiliated with the SCHOOL DISTRICT.



## 20 NON-DISCRIMINATION

- 20.1 Neither the SCHOOL DISTRICT nor the COLLEGE and NOCCCD shall discriminate on the basis of race or ethnicity, gender, nationality, physical or mental disability, sexual orientation, religion, or any other protected class under California State or federal law.

## 21 TERMINATION

- 21.1 Either party may terminate this Agreement by giving written notice specifying the effective date and scope of such termination. The termination notice must be presented by January 15 for the following fall semester and by September 1 for the following spring semester. Written notice of termination of this Agreement shall be addressed to the responsible person listed in Section 20 below.
- 21.2 This CCAP Agreement sets forth the entire agreement between the Parties relating to the subject matter of this CCAP Agreement. All Note: All referenced Sections from AB 288 (Education Code § 76004) 16 | Page 005142.00043 13951870.1 agreements or representations, express or implied, oral or written, of the Parties with regard to the subject matter hereof are incorporated into this Agreement.

## 22 NOTICES

- 22.1 Any and all notices required to be given hereunder shall be deemed given when personally delivered or deposited in the U.S. Mail, postage to be prepaid, to the following addresses:

COLLEGE  
Cypress College  
9200 Valley View Street  
Cypress, CA 90630  
Attn: JoAnna Schilling, PhD. President

NOCCCD  
North Orange County Community College District  
1830 W. Romneya Dr., Anaheim, CA 92801  
Attn: Cherry Li-Bugg, PhD. Vice Chancellor, Educational Services and  
Technology

SCHOOL DISTRICT  
Los Alamitos Unified School District  
10293 Bloomfield St,  
Anaheim, CA 92801  
Attn: Sherry Kropp, Ed.D. Superintendent

## **23 INTEGRATION**

23.1 This CCAP Agreement sets forth the entire agreement between the Parties relating to the subject matter of this CCAP Agreement. All agreements or representations, express or implied, oral or written, of the Parties with regard to the subject matter hereof are incorporated into this Agreement.

## **24 MODIFICATION AND AMENDMENT**

24.1 No modifications or amendments of any of the terms or provisions of this CCAP Agreement shall be binding unless made in writing and signed by the Parties.

## **25 GOVERNING LAWS**

25.1 This agreement shall be interpreted according to the laws of the State of California.

## **26 COMMUNITY COLLEGE DISTRICT BOUNDARIES**

26.1 For locations outside the geographical boundaries of NOCCCD, COLLEGE will comply with the requirements of Title 5 of the California Code of Regulations, Sections 53000 et seq. or as amended, concerning approval by adjoining high school or community college districts and use of non-district facilities.

## **27 SEVERABILITY**

27.1 This CCAP Agreement shall be considered severable, such that if any provision or part of the CCAP Agreement is ever held invalid under any law or ruling, that provision or part of the CCAP Agreement shall remain in force and effect to the extent allowed by law, and all other provisions or parts shall remain in full force and effect.

## **28 COUNTERPARTS**

28.1 This CCAP Agreement may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

Executed on \_\_\_\_\_2018

By: Dr. Sherry Kropp  
SCHOOL DISTRICT

By: Dr. JoAnna Schilling  
COLLEGE

By: Dr. Cherry Li-Bugg   
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

North Orange County Community College District Board Meetings:

- (a) Information Board Meeting Date: ...
- (b) Public Comment Board Meeting Date: ...

School District Board Meetings:

- (a) Information Board Meeting Date: ...
- (b) Public Comment Board Meeting Date: ...

## APPENDIX

### COLLEGE AND CAREER ACCESS PATHWAYS (CCAP) A DUAL ENROLLMENT PARTNERSHIP AGREEMENT

WHEREAS, the COLLEGE and the SCHOOL DISTRICT agree to record COLLEGE and SCHOOL DISTRICT specific components of the CCAP Agreement using the Appendix for purposes of addressing mandated reporting requirements to include, but not limited to, the total number of high school students to be served and the total number of full-time equivalent students projected to be claimed by the community college district for those students; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of pupils to benefit from those courses; and Sec. 2 (c)(1)

WHEREAS, the CCAP Agreement Appendix shall also be used to record protocols for information sharing in compliance with all applicable state and federal privacy laws, joint facilities use, and parental consent for high school pupils to enroll in community college courses; and Sec. 2 (c)(1)

NOW THEREFORE, NOCCCD, the COLLEGE and SCHOOL DISTRICT agree as follows:

#### **1. NOCCCD, COLLEGE and SCHOOL DISTRICT Point of Contact:**

<b>LOCATION</b>	<b>NAM E</b>	<b>TELEPHONE</b>	<b>EMAIL</b>
NOCCCD:	Dr. W. Cherry Li-Bugg	714-808-4787	clibugg@nocccd.edu
College:	Dr. JoAnna Schilling	714-484-7308	jschilling@cypresscollege.edu
School District:	Dr. Sherry Kropp	562-799-4700	skropp@losal.org

#### **2. CCAP AGREEMENT EDUCATIONAL PROGRAM(S) AND COURSE(S)**

- a. COLLEGE is responsible for all educational program(s) and course(s) and offered as part of this CCAP Agreement whether the educational program(s) and course(s) are offered at the SCHOOL DISTRICT or the COLLEGE.

**3. CCAP AGREEMENT PROGRAM YEAR-** college has identified the following: program year, educational program(s) and course(s) to be offered at the said date, time and location; the total number of students to be served and projected FTES; and the instructor and employer of record.

PROGRAM YEAR: **2018-2021**

COLLEGE: **Cypress College**

EDUCATIONAL PROGRAMS: Computer Information Systems (Cyber Security), Counseling, Mathematics, Management, Music, Sociology

SCHOOL DISTRICT **Los Alamitos Unified School District**

HIGH SCHOOL: **Los Alamitos High School**

TOTAL NUMBER OF STUDENTS TO BE SERVED: 250	TOTAL PROJECTED FTES: 37
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COURSE	COURSE NUMBER	TERM	TIME	DAYS	INSTRUCTOR	EMPLOYER OF RECORD	LOCATION
Computer Information Systems	CIS 11 IC	Fall 2018	3:00 PM - 5:35 PM (tentative)	Wed	Staff	181cc <input type="checkbox"/> HS	<input type="checkbox"/> cc 181 IIS Los Alamitos IIS
Cybersecurity Competition Fundamentals	CIS 190C	Fall 2018	9:00 AM - 12:30 PM	Sat	Dr. Ben Izadi	181cc <input type="checkbox"/> HS	181cc <input type="checkbox"/> IIS
CISCO Networking 1	CIS 230C	Spring 2019	9:00 AM - 12:30 PM	Sat	Dr. Ben Izadi	181cc <input type="checkbox"/> IIS	181cc <input type="checkbox"/> IIS
Cypress Counseling Experience: Career Explorations	COUN 139C	Fall 2018 & Spring 2019	3:15PM-5:50 PM (tentative)	Mon or Wed	Staff	181cc <input type="checkbox"/> HS	D CC 181 HS Los Alamitos IIS
Cypress Counseling Experience: Educational Planning	COUN 140C	Fall 2018 & Spring 2019	3:15PM-5:50 PM (tentative)	Mon or Wed	Jovana Ramos	181cc <input type="checkbox"/> IIS	<input type="checkbox"/> cc 181 HS Los Alamitos HS
Multivariable Calculus	MATH250AC	Fall 2018	7:50 AM-8:50 AM	M through F	Sondra Bright	181cc <input type="checkbox"/> IIS	<input type="checkbox"/> cc 181 IIS Los Alamitos IIS

Linear Algebra / Differential Equations	MATH250BC	Spring 2019	7:50 AM-8:50 AM	M through F	Sondra Bright	<input type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input type="checkbox"/> HS Los Alamitos IIS
Introduction to Business	MGT 161C	Fall 2018; Spring 2019	3:00 PM - 5:35 PM	Wed	Jeannie Jo	<input type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input type="checkbox"/> HS Los Alamitos IIS
Legal Environment of Business	MGT240C	Spring 2019	3:00 PM - 5:35 PM	Wed	Staff	<input type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input type="checkbox"/> HS Los Alamitos IIS
History of Rock Music	MUS 119C	Fall 2018 & Spring 2019	3:15 PM - 5:45 PM	Tues & Thur	Staff	<input type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input type="checkbox"/> HS Los Alamitos IIS
Introduction to Sociology	SOC 101C	Fall 2018 & Spring 2019	3:15 PM - 5:45 PM	Tues & Thur	Staff	<input type="checkbox"/> CC <input type="checkbox"/> HS	DCC <input type="checkbox"/> HS Los Alamitos IIS

**Required:** Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered (5;ec. 2 (c)(l):

The courses are offered to help students participating in the coursework to start successfully in college. Computer Information Systems (Cyber Security), Counseling, Mathematics, Management, Music, and Sociology are courses that help engage students in General Education or CTE Pathways and pursue higher education.

**4. BOOKS AND INSTRUCTIONAL MATERIALS** - The total cost of books and instructional materials for school district students participating as part of this CCAP agreement will be borne by school district.

COURSE	TEXT	COST	OTHER INSTRUCTIONAL MATERIALS	COST
Computer Information Systems	Discovering Computers 2017 Enhanced Edition	\$132.00	n/a	n/a
	Learning Microsoft Office Lab Manual	\$29.95		
Cypress Counseling Experience: Career Explorations	n/a	n/a	Assessment Fees	\$15.00

Multivariable Calculus	Author: Larson ISBN: 9781285060293 Copyright Year: 2014 Publisher: Cengage Learning	\$286.75	n/a	n/a
Linear Algebra / Differential Equations	Author: Goode ISBN: 9780321964670 Copyright Year: 2016 Publisher: Pearson Education	\$180.75	n/a	n/a
Introduction to Business	Author: Kelly ISBN: 9781337116695 Copyright Year: 2018 Publisher: Cengage Learning	\$75.00	n/a	n/a
Legal Environment of Business	Author: Cross ISBN: 9781305967304 Copyright Year: 2018 Publisher: Cengage Learning	\$233.00	n/a	n/a
History of Rock Music	Author: Covach ISBN: 9780393937251 What's That Sound? An Introduction to Rock and Its History Copyright Year: 2015	\$102.25	n/a	n/a
Introduction to Sociology	Author: Henslin ISBN: 9780134205571 Sociology: A Down-to-Earth Approach, 13th Ed.	\$244.75	n/a	n/a

**5. FACILITIES USE**

5.1 COLLEGE and SCHOOL DISTRICT shall adhere to the terms outlined in Section 17, Facilities, of this CCAP Agreement.

5.2 COLLEGE, as part of Section 15.3 of this CCAP Agreement, shall extend access and use of the following COLLEGE facilities:

<b>BUILDING</b>	<b>CLASSROOM</b>	<b>DAYS</b>	<b>HOURS</b>



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	_____
		Resolution	_____
<b>DATE:</b>	July 24, 2018	Information	X
		Enclosure(s)	X
<b>SUBJECT:</b>	Fullerton College CCAP Dual Enrollment Partnership Agreement 2018-2021 with Brea Olinda Unified School District		

**BACKGROUND:** On November 5, 2015, the Governor signed into legislation AB 288 that established the College and Career Access Pathways (CCAP) Act to authorize California Community College districts to enter into formal partnership agreements with local high school districts to expand access to dual enrollment opportunities for high school students.

The goals of offering or expanding opportunities are to:

- Increase exposure to college coursework and environments for students who may not already be college bound or who are underrepresented in higher education,
- Develop seamless pathways from high school to community college for career technical education or preparation for transfer,
- Improve high school graduation rates, and
- Assist high school students in achieving college and career readiness.

The community college is prohibited from providing physical education course opportunities to high school students participating in the AB 288 CCAP Partnership Agreement or any other courses that do not assist in the attainment of at least one of these goals.

In addition to college exposure and becoming more college and career ready, high school students enrolled in CCAP Partnership Agreement courses will not incur a fee; potentially reducing a significant cost of their college degree. This agreement is submitted to the Board for first reading and discussion. This item was prepared by Dr. José Ramón Núñez, Vice President, Instruction, Fullerton College.

**How does this relate to the five District Strategic Directions?** This item responds to all five District Strategic Directions from student completion to reducing the achievement gap to student success in pathways to planning best practices to community partnerships.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 3250: Institutional Planning

**FUNDING SOURCE AND FINANCIAL IMPACT:** AB 288 makes it possible for community college districts to collect apportionment for CCAP Partnership Agreement classes offered at

high schools provided attendance requirements for high schools are met; therefore, this has the potential to not only increase student access and success but also generate more funding for NOCCCD.

**RECOMMENDATION:** It is recommended that the Board review and discuss the Fullerton College CCAP Dual Enrollment Partnership Agreement 2018-2021 with Brea Olinda Unified School District.

**COLLEGE AND CAREER ACCESS PATHWAYS  
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT  
2018-2021**

This is a College and Career Access Pathways Partnership Agreement (CCAP) hereinafter known as “Agreement” between Fullerton College (“COLLEGE”) a college of the North Orange County Community College District, (NOCCCD), 1830 W. Romneya Drive, Anaheim, CA 92801, and Brea Olinda Unified School District (“SCHOOL DISTRICT”).

WHEREAS, the mission of the COLLEGE includes providing educational programs and services that are responsive to the needs of the students and communities within the North Orange County Community College District; and

WHEREAS, students who complete college credit while enrolled in high school are more likely to earn high school diplomas, to enroll in community colleges and four-year colleges, to attend post-secondary education on a full-time basis, and to complete degrees in those institutions than students without these experiences; and

WHEREAS, SCHOOL DISTRICT is a public school district serving grades 9-12 located in North Orange County and within the regional service area of NOCCCD, unless otherwise specified and agreed to as specified in Sec. 2 (e); and

WHEREAS, NOCCCD and SCHOOL DISTRICT desire to enter into this CCAP Agreement for the purpose of offering or expanding dual enrollment opportunities, consistent with the provisions of AB 288, for high school students “who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer improving high school graduation rates, and assisting high school pupils to achieve college and career readiness” Sec. 2 (a) and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” Sec. 1 (d)

WHEREAS, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by applicable law, the California Community College Chancellor’s Office, NOCCCD and COLLEGE;

WHEREAS, participation in the CCAP Agreement is consistent with the core mission of the community colleges pursuant to Section 66010.4, and that pupils participating in a CCAP Agreement will not lead to enrollment displacement of otherwise eligible adults in the community college; Sec. 2 (k)(3)

NOW THEREFORE, NOCCCD, the COLLEGE and SCHOOL DISTRICT agree as follows:

**1. TERM OF AGREEMENT**

- 1.1 The term of this CCAP Agreement shall be for three years beginning on July 1, 2018 and ending on June 30, 2021, and requires renewal every three years by July 1, unless otherwise terminated in accordance with Section 21 of this Agreement.

*Note: All referenced Sections from AB 288 (Education Code 76004*

- 1.2 This CCAP Agreement outlines the terms of the Agreement. The CCAP Agreement Appendix shall specify additional detail regarding, but not be limited to, the total number of high school students to be served and the total number of full-time equivalent students projected to be claimed by the community college district for those students; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of pupils to benefit from those courses. The CCAP Agreement Appendix shall identify a point of contact for the participating community college district and school district partner. Sec. 2 (c)(2)
- 1.3 A copy of the COLLEGE AND SCHOOL DISTRICT CCAP Agreement shall be filed with the office of the Chancellor of the California Community Colleges and with the department [California Department of Education] before the start of the CCAP partnership. Sec. 2 (c)(3)
- 1.4 The governing board of each district, at a subsequent open public meeting of that board, shall take comments from the public and approve or disapprove the proposed agreement.
- 1.5 COLLEGE and SCHOOL DISTRICT shall ensure that two public (informational and adoption) meetings are held in the review and approval of this CCAP Agreement. Sec. 2 (b)

## **2. COMMUNITY COLLEGE DISTRICTS AUTHORIZING THE CCAP PARTNERSHIPS WITH SCHOOL DISTRICTS DEFINITIONS**

- 2.1 CCAP Agreement Courses - Courses offered as part of this CCAP Agreement shall be community college courses acceptable towards a career technical education credential or certificate, or preparation for transfer, or appropriate to improve high school graduation rates or help high school pupils achieve college and career readiness. All community college courses offered at the SCHOOL DISTRICT have been approved in accordance with the policies and guidelines of NOCCCD and applicable law. Sec. 2 (a)
- 2.2 High school pupils enrolled in a course offered through a CCAP partnership shall not be assessed any fee that is prohibited by Section 49011.
- 2.3 Pupil or Student - A resident or nonresident student attending high school in California. Pursuant to SB 150 Concurrent enrollment in secondary school and community college: nonresident tuition exemption: Effective January 1, 2014, concurrently enrolled students (high school students enrolled in college classes) who are classified as nonresident students for tuition purposes may be eligible for the SB 150 waiver of nonresident tuition while still in high school. Students must be special admit part-time students who are attending high school in California.

*Note: All referenced Sections from AB 288 (Education Code 76004*

### **3. STUDENT ELIGIBILITY, SELECTION AND ENROLLMENT, ADMISSION, REGISTRATION, MINIMUM SCHOOL DAY**

- 3.1 Student Eligibility - Students who “may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, and assisting high school pupils to achieve college and career readiness” Sec. 2 (a) and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” Sec. 1 (d)
- 3.2 Student Selection and Enrollment - Enrollment shall be open to all eligible students as part of the CCAP Agreement who have been admitted to the COLLEGE and who meet all applicable prerequisites. Student selection criteria may be further specified in the CCAP Agreement Appendix. Applicable prerequisite courses, training, or experience and standards required as preparation for courses offered through the CCAP Agreement will be determined by COLLEGE and shall be in compliance with applicable law and NOCCCD standards and policies.
- 3.3 College Admission and Registration - Procedures for students participating in the CCAP Agreement shall be governed by the COLLEGE and shall be in compliance with the admissions and registration guidelines set forth in applicable law and NOCCCD policy.
- 3.4 Student Records – It is the responsibility of the student to follow the COLLEGE process when requesting an official COLLEGE transcript for grade submission to the SCHOOL DISTRICT unless otherwise specified in the Appendix.
- 3.5 Priority Enrollment - A COLLEGE participating in this CCAP Agreement may assign priority course registration to a pupil seeking to enroll in a community college course that is required for the pupil’s CCAP partnership program that is equivalent to the priority assigned to a pupil attending middle college high school as described in Section 11300 and consistent with middle college high school provisions in Section 76001. Sec. 2 (3)(g)
- 3.6 As part of a CCAP Agreement, a participating community college district shall not provide physical education course opportunities to high school students or any other course opportunities that do not assist in the attainment of the goals associated with career technical education or preparation for transfer, improving high school graduation rates, or helping high school students achieve career and college readiness. Sec. 2 (d)
- 3.7 Students participating in a CCAP Agreement may enroll in up to a maximum of 15 units per term per conditions specified in AB 288, Sec. 2 (p)(1)(2)(3). Specifically, the units must constitute no more than four community college courses per term and be part of an academic program that is part of the Agreement designed to award

*Note: All referenced Sections from AB 288 (Education Code 76004*

students with both a high school diploma and an associate degree or certificate or a credential.

- 3.8 Students will only be able to enroll into one Dual Enrollment class under this agreement. If they wish to enroll into an additional Dual Enrollment course, they must obtain approval by the high school by filling out the authorization form.
- 3.9 Minimum School Day - The SCHOOL DISTRICT shall certify that it shall teach SCHOOL DISTRICT students participating as part of a CCAP Agreement no less than the number of instructional minutes required to complete a minimum school day pursuant to Education Code §§ 46141 and 46142.

#### **4. COLLEGE APPLICATION PROCEDURE**

- 4.1 The COLLEGE will be responsible for processing student applications.
- 4.2 The COLLEGE will provide the necessary admission and registration forms and procedures and both COLLEGE and SCHOOL DISTRICT will jointly ensure that each applicant accepted has met all the enrollment requirements, including liability and medical care coverage requirements, if any.
- 4.3 The SCHOOL DISTRICT agrees to assist COLLEGE in the admission and registration of SCHOOL DISTRICT students as may be necessary and requested by COLLEGE.

#### **5. PARTICIPATING STUDENTS**

- 5.1 A high school student enrolled in a course offered through a CCAP Agreement shall not be assessed any fee that is prohibited by Education Code Section 49011. See also Sec. 2 (f)(q). The NOCCCD governing board shall exempt special part-time students described in subdivision (p) from the fee requirements in Sections 76060.5, 76140, 76223, 76300, 76350, and 79121.
- 5.2 The total cost of books and instructional materials for SCHOOL DISTRICT students who enroll in a COLLEGE course offered as part of this CCAP Agreement will be specified in the Appendix to this Agreement. Costs will be borne by SCHOOL DISTRICT.
- 5.3 Both COLLEGE and SCHOOL DISTRICT will insure that ancillary and support services are provided for students (e.g. Counseling and Guidance, Placement Assistance, Assessment, and Tutoring).

#### **6. CCAP AGREEMENT COURSES**

- 6.1 COLLEGE may limit enrollment in a community college course solely to eligible high school students if the course is offered at a high school campus during the regular school day and the community college course is offered pursuant to this CCAP Agreement. Sec. 2 (o)(1)

*Note: All referenced Sections from AB 288 (Education Code 76004*

- 6.2 The COLLEGE is responsible for all courses and educational programs offered as part of this CCAP Agreement regardless of whether the course and educational program is offered on site at the SCHOOL DISTRICT or at the COLLEGE.
- 6.3 Degree and certificate programs that are included in the CCAP agreement must have been approved by the California Community College Chancellor's Office and courses offered at the SCHOOL DISTRICT shall adhere to the official course outline of record and the student learning outcomes established by the associated academic department within the COLLEGE, approved by the COLLEGE Curriculum Committee and COLLEGE Board and submitted to the Chancellor's office, unless course is a standalone class. Course outlines will be provided to the SCHOOL DISTRICT.
- 6.4 The scope, nature, time, location, and listing of courses offered by the COLLEGE shall be determined by COLLEGE with the approval of the NOCCCD Governing Board and will be recorded in the Appendix to this Agreement. Sec. 2 (c)(1)
- 6.5 Courses must meet the number of hours sufficient to meet the stated performance objectives as outlined in the course outlines provided to the SCHOOL DISTRICT on a semester bases.
- 6.6 Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be of the same quality and rigor as those offered on COLLEGE campus and shall be in compliance with NOCCCD academic standards.
- 6.7 Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be listed in the COLLEGE catalog with the same department designations, course descriptions, numbers, titles, and credits.

Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall adhere to the official course outline of record and the student learning outcomes established by the associated COLLEGE academic department and approved by the COLLEGE curriculum committee, the NOCCCD Board of Trustees and the state Chancellor's Office.

- 6.8 Courses offered as part of this CCAP Agreement and taught by SCHOOL DISTRICT instructor are part of an approved Instructional Service Agreement as required by NOCCCD Administrative Procedure 4610.
- 6.9 Courses offered as part of this CCAP Agreement will comply with all applicable regulations, policies, procedures, prerequisites and standards applicable to NOCCCD and COLLEGE as well as any corresponding policies, practices, and requirements of the SCHOOL DISTRICT. In the event of a conflict between NOCCCD and/or COLLEGE course related regulations, policies, procedures, prerequisites and standards and SCHOOL DISTRICT policies, practices and requirements, the NOCCCD regulations, policies, procedures, prerequisites, and standards, shall prevail.

*Note: All referenced Sections from AB 288 (Education Code 76004*

- 6.10 Site visits and instructor evaluations by one or more representatives of the COLLEGE and/or NOCCCD shall be permitted by the SCHOOL DISTRICT to ensure that courses offered as part of this CCAP Agreement in the SCHOOL DISTRICT are the same as the courses offered on the COLLEGE campus and in compliance with NOCCCD academic standards.
- 6.11 A student's withdrawal prior to completion of a course offered as part of this CCAP Agreement shall be in accordance with NOCCCD and COLLEGE guidelines, policies, pertinent statutes and regulations.
- 6.12 Supervision and evaluation of students enrolled in courses offered as part of this CCAP Agreement shall be in accordance with NOCCCD guidelines, policies, pertinent statutes, and regulations.
- 6.13 COLLEGE has the sole right to control and direct the instructional activities of all instructors, including those who are SCHOOL DISTRICT employees.
- 6.14 This CCAP Agreement certifies that any remedial course taught by community college faculty at a partnering high school campus shall be offered only to high school students who do not meet their grade level standard in math, English, or both on an interim assessment in grade 10 or 11, as determined by the partnering SCHOOL DISTRICT, and shall involve collaborative effort between the SCHOOL DISTRICT and the COLLEGE faculty to deliver an innovative remediation course as an intervention in the student's junior or senior year to ensure the student is prepared for college-level work upon graduation. Sec. 2 (n)

## **7. INSTRUCTOR(S)**

- 7.1 All instructors teaching COLLEGE courses offered as part of this CCAP Agreement must meet the minimum qualifications for instruction in a California community college as set forth in Title 5 California Code of Regulations, Sections 53410 and 58060 or as amended and be hired by the NOCCCD and become NOCCCD employees or be provided by the District and be District employees. Faculty provided by the SCHOOL DISTRICT must also sign an Instructional Service Agreement- Instructor and get approved by the NOCCCD Board before the start of the course.
- 7.2 The SCHOOL DISTRICT shall be solely responsible for all salaries, wages, and benefits due to dual enrollment faculty who are SCHOOL DISTRICT employees.
- 7.3 The COLLEGE shall be solely responsible for all salaries, wages, and benefits due to dual enrollment faculty who are COLLEGE employees.
- 7.4 The COLLEGE shall be responsible for faculty salaries associated with the instructional class time of the classes conducted under this Agreement for faculty that are not SCHOOL DISTRICT employees. Any supplemental instruction related to the material presented in classes conducted under this Agreement by COLLEGE

*Note: All referenced Sections from AB 288 (Education Code 76004*



employees that extends beyond the college schedule is the SCHOOL DISTRICT's responsibility.

- 7.5 The CCAP Agreement Appendix shall specify which participating SCHOOL DISTRICT or COLLEGE will be the employer of record for purposes of assignment monitoring and reporting to the county office of education. Sec. 2 (m)(1)
- 7.6 This CCAP Agreement specifies the SCHOOL DISTRICT will assume reporting responsibilities pursuant to applicable federal teacher quality mandates. Sec. 2 (m)(2)
- 7.7 Instructors who teach COLLEGE courses shall comply with the fingerprinting requirements set forth in Ed Code § 45125 or as amended, and the tuberculosis testing and risk assessment requirements of California Health and Safety Code § 121525 or as amended. In addition to any other prohibition or provision, no person who has been convicted of a violent or serious felony shall be eligible to teach any courses offered as part of this CCAP Agreement or otherwise provide services on a SCHOOL DISTRICT site.
- 7.8 Prior to teaching, faculty provided by the SCHOOL DISTRICT shall receive discipline-specific training and orientation from COLLEGE regarding, but not limited to, course curriculum, assessment criteria, pedagogy, course philosophy, testing and grading procedures record keeping, and other instructional responsibilities. Said training shall be approved by and provided by the COLLEGE.
- 7.9 Faculty provided by the SCHOOL DISTRICT will participate in professional development activities sponsored by the COLLEGE as required by the terms and condition of the contract and shall be encouraged to participate in ongoing collegial interaction to include, but not limited to, course content, course delivery, assessment, evaluation, and/or research and development in the field.
- 7.10 Faculty performance shall be evaluated by the COLLEGE using the adopted evaluation process and standards for faculty of the COLLEGE, subject to the approval of NOCCCD.
- 7.11 Faculty provided by the SCHOOL DISTRICT who don't comply with the policies, regulations, standards, and expectations of the COLLEGE shall be ineligible to teach dual enrollment courses.
- 7.12 The COLLEGE may select instructors from SCHOOL DISTRICT personnel. SCHOOL DISTRICT personnel selected to be instructors remain employees of the SCHOOL DISTRICT, subject to the authority of the SCHOOL DISTRICT, but will also be subject to the authority of NOCCCD specifically with regard to their duties as instructors.

*Note: All referenced Sections from AB 288 (Education Code 76004*

- 7.13 The COLLEGE will be the employer of record for all community college-paid faculty teaching at the SCHOOL DISTRICT.

## **8. ASSESSMENT OF LEARNING AND CONDUCT**

- 8.1 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same standards of achievement as students in courses taught on the COLLEGE campus.
- 8.2 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same grading standards as those expected of students in courses taught on the COLLEGE campus.
- 8.3 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be assessed using the same methods (e.g., papers, portfolios, quizzes, labs, etc.) as students in courses taught on the COLLEGE campus.
- 8.4 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same behavioral standards as those expected of students in courses taught on the COLLEGE campus.
- 8.5 Students who withdraw from a dual enrollment course will not receive any COLLEGE credit for work completed and must submit appropriate information/paperwork by all published deadlines to avoid a “W” on their transcript.
- 8.6 A dropped class will follow the COLLEGE drop date deadlines and may appear on the high school transcript as a college course depending on when the class was dropped. A student may complete the course to receive high school credit.

## **9. LIAISON AND COORDINATION OF RESPONSIBILITIES**

- 9.1 The COLLEGE shall appoint an educational administrator, to be specified in the Appendix to this CCAP Agreement, who will serve as point of contact to facilitate coordination and cooperation between COLLEGE and SCHOOL DISTRICT in conformity with NOCCCD policies and standards. Sec. 2 (c)(2)
- 9.2 The SCHOOL DISTRICT shall appoint an educational administrator, to be specified in the Appendix to this CCAP Agreement, who will serve as point of contact to facilitate coordination and cooperation between SCHOOL DISTRICT and COLLEGE in conformity with SCHOOL DISTRICT policies and standards. Sec. 2 (c)(2)
- 9.3 This CCAP Agreement requires an annual report as specified in the Appendix, to the office of the Chancellor of the California Community Colleges by each participating COLLEGE and SCHOOL DISTRICT on all the following information: Sec. 2 (t)(1)(A-D)

*Note: All referenced Sections from AB 288 (Education Code 76004*

- The total number of high school students by school site enrolled in each partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws. Sec. 2 (t)(1)(A)
- The total number of community college courses by course category and type and by school site enrolled in by CCAP partnership participants. Sec. 2 (t)(1)(B)
- The total number and percentage of successful course completions, by course category and type and by school site, of CCAP partnership participants. Sec. 2 (t)(C)
- The total number of full-time equivalent students generated by CCAP partnership community college district participants. Sec. 2 (t)(1)(D)

## **10. APPORTIONMENT**

- 10.1 NOCCCD shall include the students enrolled in a CCAP Agreement course in its report of full-time equivalent students (FTES) for purposes of receiving state apportionments when the course(s) complies with current requirements for dual enrollment under applicable California law.
- 10.2 For purposes of allowances and apportionments from Section B of the State School Fund, a community college district conducting a closed course on a high school campus shall be credited with those units of full-time equivalent students attributable to the attendance of eligible high school pupils. Sec. 2 (o)(2)
- 10.3 NOCCCD shall not receive a state allowance or apportionment for an instructional activity for which the partnering district has been, or shall be, paid an allowance or apportionment. Sec. 2 (r)
- 10.4 The attendance of a high school pupil at a community college as a special part-time or full-time student pursuant to this section is authorized attendance for which the community college shall be credited or reimbursed pursuant to Section 48802 or 76002, provided that no school district has received reimbursement for the same instructional activity. Sec. 2 (s) Standard FTES computation rules, support documentation, Course selection tabulations, and record retention requirement continue to apply, including as prescribed by Cal. Code Regs. and Title.5.

## **11. CERTIFICATIONS**

- 11.1 The SCHOOL DISTRICT certifies that the direct education costs of the courses offered as part of this CCAP Agreement are not being fully funded through other sources.
- 11.2 NOCCCD certifies that it has not received full compensation for the direct education costs for the conduct of the courses offered as part of this CCAP Agreement from other sources.

*Note: All referenced Sections from AB 288 (Education Code 76004*

- 11.3 The SCHOOL DISTRICT agrees and acknowledges that NOCCCD will claim apportionment for the SCHOOL DISTRICT students enrolled in community college course(s) under this CCAP Agreement.
- 11.4 This CCAP Agreement certifies that any COLLEGE instructor teaching a course on a SCHOOL DISTRICT campus has not been convicted of any sex offense as defined in Ed Code § 87010 or as amended, or any controlled substance offense as defined in Ed Code § 87011 or as amended. Sec. 2 (h)
- 11.5 This CCAP Agreement certifies that any community college instructor teaching a course at the partnering high school campus has not displaced or resulted in the termination of an existing high school teacher teaching the same course on that high school campus. Sec. 2 (i)
- 11.6 This CCAP Agreement certifies that a qualified high school teacher teaching a course offered for college credit at a high school campus has not displaced or resulted in the termination of an existing community college faculty member teaching the same course at the partnering community college campus. Sec. 2 (j)
- 11.7 The COLLEGE certifies that:
- A community college course offered for college credit at the participating SCHOOL DISTRICT does not reduce access to the same course offered at the partnering COLLEGE. Sec. 2 (k)(1)
  - A community college course that is oversubscribed of has a waiting list shall not be offered or included in this Agreement. Sec. 2 (k)(2)
  - The Agreement is consistent with the core mission of the COLLEGE pursuant to Section 66010.4, and that students participating in this Agreement will not lead displacement of otherwise eligible adults at the COLLEGE. Sec. 2 (k)(3)
- 11.8 This Agreement certifies that the SCHOOL DISTRICT and COLLEGE comply with local collective bargaining agreements and all state and federal reporting requirements regarding the qualifications of the teacher or faculty member teaching a CCAP Agreement course offered for high school credit. Sec. 2 (l)

## **12. PROGRAM IMPROVEMENT**

- 12.1 The COLLEGE and the SCHOOL DISTRICT may annually conduct surveys of participating SCHOOL DISTRICT pupils, instructors, principals, and guidance counselors for the purpose of informing practice, making adjustments, and improving the quality of courses offered as part of this CCAP Agreement.

### **13. RECORDS**

- 13.1 Permanent records of student attendance, grades and achievement will be maintained by SCHOOL DISTRICT for SCHOOL DISTRICT students who enroll in a course(s) offered as part of this CCAP Agreement. Permanent records of student enrollment, grades and achievement for COLLEGE students shall be maintained by COLLEGE.
- 13.2 College shall provide the SCHOOL DISTRICT with a roster of participants and their final grades.
- 13.3 Each party shall maintain records pertaining to this CCAP Agreement as may be required by federal and state law. Each party may review and obtain a copy of the other party's pertinent records subject to federal and state privacy statutes.

### **14. CCAP AGREEMENT DATA MATCH AND REPORTING**

- 14.1. COLLEGE and SCHOOL DISTRICT shall ensure operational protocols consistent with the collection of participating student data and the timely submission of the data.
- 14.2. COLLEGE shall report all program and participating student data to the office of the Chancellor of the California Community Colleges. Note: All referenced Sections from AB 288 (Education Code § 76004) 13 | Page 005142.00043 13951870.1 15.

### **15. PRIVACY OF STUDENT RECORDS**

- 15.1. COLLEGE and SCHOOL DISTRICT understand and agree that education records of students enrolled in the CCAP course and personally identifiable information contained in those educational records are subject to the Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 C.F.R. Part 99, including the disclosure provisions of § 99.30 and state law as set forth in Education Code §§ 49064 and 49076). COLLEGE and SCHOOL DISTRICT agree to hold all student education records generated pursuant to this CCAP Agreement in strict confidence, and further agrees not to re-disclose such records except as authorized by applicable law or regulation or by the parent or guardian's prior written consent. (34 C.F.R. § 99.33 (a), (b); 34 C.F.R. § 99.34(b) and Education Code §§ 49064 and 49076.)
- 15.2. Limitation on Use. COLLEGE and SCHOOL DISTRICT shall use each student education record that he or she may receive pursuant to this CCAP Agreement solely for a purpose(s) consistent with his or her authority to access that information pursuant to Federal and State law, as may be as applicable. (34 C.F.R. § 99.31, 34 C.F.R. § 99.34, and Education Code § 49076.)
- 15.3. Recordkeeping Requirements. COLLEGE and SCHOOL DISTRICT shall comply with the requirements governing maintenance of records of each request for access to and each disclosure of, student education records set forth under Title 34, Code

*Note: All referenced Sections from AB 288 (Education Code 76004*

of Federal Regulations § 99.32 and under Education Code § 49064 as applicable.  
d. Acknowledgement of Receipt of Notice of FERPA Regulations. By signature of its authorized representative or agent on this Agreement, COLLEGE and SCHOOL DISTRICT hereby acknowledges that it has been provided with the notice required under 34 C.F.R. § 99.33(d) that it is strictly prohibited from redisclosing student education records to any other person or entity except as authorized by applicable law or regulation or by the parent or guardian's prior written consent.

## **16 REIMBURSEMENT**

16.1 The financial arrangements implied herein may be adjusted annually by a duly adopted written Appendix to this CCAP Agreement.

## **17 FACILITIES**

- 17.1 The SCHOOL DISTRICT will provide adequate classroom space at its facilities, or other mutually agreed upon location, to conduct the instruction and do so without charge to NOCCCD or students. SCHOOL DISTRICT agrees to clean, maintain, and safeguard SCHOOL DISTRICT's premises. SCHOOL DISTRICT warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.
- 17.2 The SCHOOL DISTRICT will furnish, at its own expense, all course materials, specialized equipment, books and other necessary equipment for all SCHOOL DISTRICT students. The parties understand that such equipment and materials are SCHOOL DISTRICT's sole property. The instructor shall determine the type, make, and model of all equipment, books and materials to be used during each course offered as part of this CCAP Agreement. SCHOOL DISTRICT understands that no equipment or materials fee may be charged to students except as may be provided for by Education Code 49011.
- 17.3 The COLLEGE facilities may be used subject to mutually agreement by the parties as expressed in the Appendix to this Agreement.

## **18 INDEMNIFICATION**

- 18.1 The SCHOOL DISTRICT agrees to and shall indemnify, save and hold harmless the COLLEGE and NOCCCD and its governing board, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of SCHOOL DISTRICT's performance of this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of the SCHOOL DISTRICT, its officers, employees, independent contractors, subcontractors, agents and other representatives.

*Note: All referenced Sections from AB 288 (Education Code 76004*

- 18.2 The NOCCCD agrees to and shall indemnify, save and hold harmless the SCHOOL DISTRICT and its governing board, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of NOCCCD and COLLEGE'S performance of this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of the NOCCCD and COLLEGE its officers, employees, independent contractors, subcontractors, agents and other representatives.

## 19 INSURANCE

- 19.1 The SCHOOL DISTRICT, in order to protect the NOCCCD, its agents, employees and officers against claims and liability for death, injury, loss and damage arising out of or in any manner connected with the performance and operation of the terms of this agreement, shall secure and maintain in force during the entire term of this agreement, insurance coverage or an approved program of self-insurance in the amount of not less than ONE MILLION DOLLARS (\$1,000,000) per incident/THREE MILLION DOLLARS (\$3,000,000) aggregate, and property damage insurance of not less than ONE HUNDRED THOUSAND DOLLARS (\$100,000) per accident with an admitted California insurer duly licensed to engage in the business of insurance in the State of California, or public entity risk management Joint Powers Authority, authorized to provide public liability and property damage insurance in the state of California. Said policy of insurance, insurance coverage through a public entity risk management JPA or program of self-insurance shall expressly name the COLLEGE and NOCCCD, its agents, employees and officers as an additional insured for the purposes of this Agreement. A certificate of insurance including a separate endorsement shall be furnished to the COLLEGE and to NOCCCD.
- 19.2 For the purpose of Workers' Compensation, SCHOOL DISTRICT shall be the "primary employer" for all its personnel who perform services as instructors and support staff. SCHOOL DISTRICT shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective SCHOOL DISTRICT personnel made in connection with performing services and receiving instruction under this Agreement. SCHOOL DISTRICT agrees to hold harmless, indemnify, and defend COLLEGE and NOCCCD, its directors, officers, agents, and employees from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by SCHOOL DISTRICT personnel connected with providing services under this Agreement. SCHOOL DISTRICT is not responsible for non-School District personnel who may serve as instructors or students who are not affiliated with the SCHOOL DISTRICT.

## 20 NON-DISCRIMINATION

- 20.1 Neither the SCHOOL DISTRICT nor the COLLEGE and NOCCCD shall discriminate on the basis of race or ethnicity, gender, nationality, physical or mental disability, sexual orientation, religion, or any other protected class under California State or federal law.

## 21 TERMINATION

- 21.1 Either party may terminate this Agreement by giving written notice specifying the effective date and scope of such termination. The termination notice must be presented by January 15 for the following fall semester and by September 1 for the following spring semester. Written notice of termination of this Agreement shall be addressed to the responsible person listed in Section 20 below.
- 21.2 This CCAP Agreement sets forth the entire agreement between the Parties relating to the subject matter of this CCAP Agreement. All Note: All referenced Sections from AB 288 (Education Code § 76004) 16 | Page 005142.00043 13951870.1 agreements or representations, express or implied, oral or written, of the Parties with regard to the subject matter hereof are incorporated into this Agreement.

## 22 NOTICES

- 22.1 Any and all notices required to be given hereunder shall be deemed given when personally delivered or deposited in the U.S. Mail, postage to be prepaid, to the following addresses:

Fullerton College  
321 E. Chapman Avenue  
Fullerton, CA 92832  
Attn: José Ramón Núñez, Ph. D. Vice President, Instruction

NOCCCD  
North Orange County Community College District  
1830 W. Romneya Dr., Anaheim, CA 92801  
Attn: Cherry Li-Bugg, PhD. Vice Chancellor, Educational Services and Technology

Brea Olinda Unified School District  
1 Civic Center Circle, Level 2  
Brea, CA 92821  
Attn: Dr. Brad Mason, Superintendent of Schools

*Note: All referenced Sections from AB 288 (Education Code 76004*



## **23 INTEGRATION**

- 23.1 This CCAP Agreement sets forth the entire agreement between the Parties relating to the subject matter of this CCAP Agreement. All agreements or representations, express or implied, oral or written, of the Parties with regard to the subject matter hereof are incorporated into this Agreement.

## **24 MODIFICATION AND AMENDMENT**

- 24.1 No modifications or amendments of any of the terms or provisions of this CCAP Agreement shall be binding unless made in writing and signed by the Parties.

## **25 GOVERNING LAWS**

- 25.1 This agreement shall be interpreted according to the laws of the State of California.

## **26 COMMUNITY COLLEGE DISTRICT BOUNDARIES**

- 26.1 For locations outside the geographical boundaries of NOCCCD, COLLEGE will comply with the requirements of Title 5 of the California Code of Regulations, Sections 53000 et seq. or as amended, concerning approval by adjoining high school or community college districts and use of non-district facilities.

## **27 SEVERABILITY**

- 27.1 This CCAP Agreement shall be considered severable, such that if any provision or part of the CCAP Agreement is ever held invalid under any law or ruling, that provision or part of the CCAP Agreement shall remain in force and effect to the extent allowed by law, and all other provisions or parts shall remain in full force and effect.

## **28 COUNTERPARTS**

- 28.1 This CCAP Agreement may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

Executed on \_\_\_\_\_2018

By: \_\_\_\_\_ By: \_\_\_\_\_  
Brea Olinda Unified School District Fullerton College  
Dr. Brad Mason José Ramón Núñez, Ph. D.  
Superintendent of Schools Vice President, Instruction

By: \_\_\_\_\_  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
Cherry Li-Bugg, Ph.D.  
Vice Chancellor, Educational Services and Technology

North Orange County Community College District Board Meetings:

- (a) Information Board Meeting Date: *July 24, 2018*
- (b) Public Comment Board Meeting Date: *August 14, 2018*

School District Board Meetings:

- (a) Information Board Meeting Date: *July 9, 2018*
- (b) Public Comment Board Meeting Date: *July 23, 2018*

*Note: All referenced Sections from AB 288 (Education Code 76004*

## APPENDIX

### COLLEGE AND CAREER ACCESS PATHWAYS (CCAP) A DUAL ENROLLMENT PARTNERSHIP AGREEMENT

WHEREAS, the COLLEGE and the SCHOOL DISTRICT agree to record COLLEGE and SCHOOL DISTRICT specific components of the CCAP Agreement using the Appendix for purposes of addressing mandated reporting requirements to include, but not limited to, the total number of high school students to be served and the total number of full-time equivalent students projected to be claimed by the community college district for those students; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of pupils to benefit from those courses; and Sec. 2 (c)(1)

WHEREAS, the CCAP Agreement Appendix shall also be used to record protocols for information sharing in compliance with all applicable state and federal privacy laws, joint facilities use, and parental consent for high school pupils to enroll in community college courses; and Sec. 2 (c)(1)

NOW THEREFORE, NOCCCD, the COLLEGE and SCHOOL DISTRICT agree as follows:

#### 1. NOCCCD, COLLEGE and SCHOOL DISTRICT Point of Contact:

<b>LOCATION</b>	<b>NAME</b>	<b>TELEPHONE</b>	<b>EMAIL</b>
NOCCCD:	W. Cherry Li-Bugg, Ph. D.	714-808-4787	<a href="mailto:clibugg@nocccd.edu">clibugg@nocccd.edu</a>
College:	José Ramón Núñez, Ph. D.	714-992-7031	<a href="mailto:jnunez@fullcoll.edu">jnunez@fullcoll.edu</a>
School District:	Dr. Brad Mason	714-990-7800	<a href="mailto:bmason@bousd.us">bmason@bousd.us</a>

#### 2. CCAP AGREEMENT EDUCATIONAL PROGRAM(S) AND COURSE(S)

- a. COLLEGE is responsible for all educational program(s) and course(s) and offered as part of this CCAP Agreement whether the educational program(s) and course(s) are offered at the SCHOOL DISTRICT or the COLLEGE.

**3. CCAP AGREEMENT PROGRAM YEAR** - college has identified the following: program year, educational program(s) and course(s) to be offered at the said date, time and location; the total number of students to be served and projected FTES; and the instructor and employer of record.

PROGRAM YEAR: 2018-2019

COLLEGE: Fullerton College

EDUCATIONAL PROGRAM: Sociology, Counseling, Music and Communication Studies

SCHOOL DISTRICT: Brea Olinda Unified School District

HIGH SCHOOL: Brea Olinda HS

TOTAL NUMBER OF STUDENTS TO BE SERVED: 270	TOTAL PROJECTED FTES: 16
--	--------------------------

COURSE NAME	COURSE NUMBER	TERM	TIME	DAYS/HOURS	INSTRUCTOR	EMPLOYER OF RECORD	LOCATION
1. Introduction to Sociology	SOC 101 F	Fall 2018	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Brea Olinda HS
2. College Orientation	COUN 100	Fall 2018 & Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Brea Olinda HS
3. College Orientation	COUN 100	Fall 2018 & Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Brea Olinda HS
4. College Orientation	COUN 100	Fall 2018 & Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Brea Olinda HS
5. Music Appreciation	MUS 116 F	Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Brea Olinda HS
6. Public Speaking	COMM 100	Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Brea Olinda HS

*Note: All referenced Sections from AB 288 (Education Code 76004*

**Required:** Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered (*Sec. 2 (c)(1)*):

These course has been offered previously to college bound high school students. It helped those students to start college successfully.

**4. BOOKS AND INSTRUCTIONAL MATERIALS** - The total cost of books and instructional materials for school district students participating as part of this CCAP agreement will be borne by school district.

COURSE NAME	TEXT	COST	OTHER INSTRUCTIONAL MATERIALS	COST
1. Introduction to Sociology	<i>Sociology: A Brief Introduction.</i> Richard Schaefer. McGraw-Hill Higher Education (2014). 11ed. ISBN 978-0-07-802710-9	\$128.70	N/A	
2. College Orientation	N/A			
3. Music Appreciation	<i>Music: An Appreciation.</i> Roger Kamien. McGraw-Hill Professional Publishing. 12 <sup>th</sup> ed. 2015.  ISBN: 978-125989270-7	\$88.28	N/A	
4. Public Speaking	<i>Lucas, The Art of Public Speaking.</i> McGraw-Hill, 12 <sup>th</sup> ed. ISBN: 9780073523910	\$30.00	N/A	

*Note: All referenced Sections from AB 288 (Education Code 76004)*

**5. FACILITIES USE**

5.1 COLLEGE and SCHOOL DISTRICT shall adhere to the terms outlined in Section 17, Facilities, of this CCAP Agreement.

5.2 COLLEGE, as part of Section 15.3 of this CCAP Agreement, shall extend access and use of the following COLLEGE facilities:

<b>BUILDING</b>	<b>CLASSROOM</b>	<b>DAYS</b>	<b>HOURS</b>

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*Note: All referenced Sections from AB 288 (Education Code 76004)*

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	_____
		Resolution	_____
<b>DATE:</b>	July 24, 2018	Information	X
		Enclosure(s)	X
<b>SUBJECT:</b>	Fullerton College CCAP Dual Enrollment Partnership Agreement 2018-2021 with Fullerton Joint Union High School District		

**BACKGROUND:** On November 5, 2015, the Governor signed into legislation AB 288 that established the College and Career Access Pathways (CCAP) Act to authorize California Community College districts to enter into formal partnership agreements with local high school districts to expand access to dual enrollment opportunities for high school students. The goals of offering or expanding opportunities are to:

- Increase exposure to college coursework and environments for students who may not already be college bound or who are underrepresented in higher education,
- Develop seamless pathways from high school to community college for career technical education or preparation for transfer,
- Improve high school graduation rates, and
- Assist high school students in achieving college and career readiness.

The community college is prohibited from providing physical education course opportunities to high school students participating in the AB 288 CCAP Partnership Agreement or any other courses that do not assist in the attainment of at least one of these goals.

In addition to college exposure and becoming more college and career ready, high school students enrolled in CCAP Partnership Agreement courses will not incur a fee; potentially reducing a significant cost of their college degree. This agreement is submitted to the Board for first reading and discussion. This item was prepared by Dr. José Ramón Núñez, Vice President, Instruction, Fullerton College.

**How does this relate to the five District Strategic Directions?** This item responds to all five District Strategic Directions from student completion to reducing the achievement gap to student success in pathways to planning best practices to community partnerships.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 3250: Institutional Planning

**FUNDING SOURCE AND FINANCIAL IMPACT:** AB 288 makes it possible for community college districts to collect apportionment for CCAP Partnership Agreement classes offered at

high schools provided attendance requirements for high schools are met; therefore, this has the potential to not only increase student access and success but also generate more funding for NOCCCD.

**RECOMMENDATION:** It is recommended that the Board review and discuss the Fullerton College CCAP Dual Enrollment Partnership Agreement 2018-2021 with Fullerton Joint Union High School District.



**COLLEGE AND CAREER ACCESS PATHWAYS  
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT  
2018-2021**

This is a College and Career Access Pathways Partnership Agreement (CCAP) hereinafter known as “Agreement” between Fullerton College (“COLLEGE”) a college of the North Orange County Community College District, (NOCCCD), 1830 W. Romneya Drive, Anaheim, CA 92801, and Fullerton Joint Union High School District (“SCHOOL DISTRICT”).

WHEREAS, the mission of the COLLEGE includes providing educational programs and services that are responsive to the needs of the students and communities within the North Orange County Community College District; and

WHEREAS, students who complete college credit while enrolled in high school are more likely to earn high school diplomas, to enroll in community colleges and four-year colleges, to attend post-secondary education on a full-time basis, and to complete degrees in those institutions than students without these experiences; and

WHEREAS, SCHOOL DISTRICT is a public school district serving grades 9-12 located in North Orange County and within the regional service area of NOCCCD, unless otherwise specified and agreed to as specified in Sec. 2 (e); and

WHEREAS, NOCCCD and SCHOOL DISTRICT desire to enter into this CCAP Agreement for the purpose of offering or expanding dual enrollment opportunities, consistent with the provisions of AB 288, for high school students “who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer improving high school graduation rates, and assisting high school pupils to achieve college and career readiness” Sec. 2 (a) and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” Sec. 1 (d)

WHEREAS, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by applicable law, the California Community College Chancellor’s Office, NOCCCD and COLLEGE;

WHEREAS, participation in the CCAP Agreement is consistent with the core mission of the community colleges pursuant to Section 66010.4, and that pupils participating in a CCAP Agreement will not lead to enrollment displacement of otherwise eligible adults in the community college; Sec. 2 (k)(3)

NOW THEREFORE, NOCCCD, the COLLEGE and SCHOOL DISTRICT agree as follows:

**1. TERM OF AGREEMENT**

- 1.1 The term of this CCAP Agreement shall be for three years beginning on July 1, 2018 and ending on June 30, 2021, and requires renewal every three years by July 1, unless otherwise terminated in accordance with Section 21 of this Agreement.

*Note: All referenced Sections from AB 288 (Education Code 76004*

- 1.2 This CCAP Agreement outlines the terms of the Agreement. The CCAP Agreement Appendix shall specify additional detail regarding, but not be limited to, the total number of high school students to be served and the total number of full-time equivalent students projected to be claimed by the community college district for those students; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of pupils to benefit from those courses. The CCAP Agreement Appendix shall identify a point of contact for the participating community college district and school district partner. Sec. 2 (c)(2)
- 1.3 A copy of the COLLEGE AND SCHOOL DISTRICT CCAP Agreement shall be filed with the office of the Chancellor of the California Community Colleges and with the department [California Department of Education] before the start of the CCAP partnership. Sec. 2 (c)(3)
- 1.4 The governing board of each district, at a subsequent open public meeting of that board, shall take comments from the public and approve or disapprove the proposed agreement.
- 1.5 COLLEGE and SCHOOL DISTRICT shall ensure that two public (informational and adoption) meetings are held in the review and approval of this CCAP Agreement. Sec. 2 (b)

## 2. COMMUNITY COLLEGE DISTRICTS AUTHORIZING THE CCAP PARTNERSHIPS WITH SCHOOL DISTRICTS DEFINITIONS

- 2.1 CCAP Agreement Courses - Courses offered as part of this CCAP Agreement shall be community college courses acceptable towards a career technical education credential or certificate, or preparation for transfer, or appropriate to improve high school graduation rates or help high school pupils achieve college and career readiness. All community college courses offered at the SCHOOL DISTRICT have been approved in accordance with the policies and guidelines of NOCCCD and applicable law. Sec. 2 (a)
- 2.2 High school pupils enrolled in a course offered through a CCAP partnership shall not be assessed any fee that is prohibited by Section 49011.
- 2.3 Pupil or Student - A resident or nonresident student attending high school in California. Pursuant to SB 150 Concurrent enrollment in secondary school and community college: nonresident tuition exemption: Effective January 1, 2014, concurrently enrolled students (high school students enrolled in college classes) who are classified as nonresident students for tuition purposes may be eligible for the SB 150 waiver of nonresident tuition while still in high school. Students must be special admit part-time students who are attending high school in California.

*Note: All referenced Sections from AB 288 (Education Code 76004*

**3. STUDENT ELIGIBILITY, SELECTION AND ENROLLMENT, ADMISSION, REGISTRATION, MINIMUM SCHOOL DAY**

- 3.1 Student Eligibility - Students who “may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, and assisting high school pupils to achieve college and career readiness” Sec. 2 (a) and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” Sec. 1 (d)
- 3.2 Student Selection and Enrollment - Enrollment shall be open to all eligible students as part of the CCAP Agreement who have been admitted to the COLLEGE and who meet all applicable prerequisites. Student selection criteria may be further specified in the CCAP Agreement Appendix. Applicable prerequisite courses, training, or experience and standards required as preparation for courses offered through the CCAP Agreement will be determined by COLLEGE and shall be in compliance with applicable law and NOCCCD standards and policies.
- 3.3 College Admission and Registration - Procedures for students participating in the CCAP Agreement shall be governed by the COLLEGE and shall be in compliance with the admissions and registration guidelines set forth in applicable law and NOCCCD policy.
- 3.4 Student Records – It is the responsibility of the student to follow the COLLEGE process when requesting an official COLLEGE transcript for grade submission to the SCHOOL DISTRICT unless otherwise specified in the Appendix.
- 3.5 Priority Enrollment - A COLLEGE participating in this CCAP Agreement may assign priority course registration to a pupil seeking to enroll in a community college course that is required for the pupil’s CCAP partnership program that is equivalent to the priority assigned to a pupil attending middle college high school as described in Section 11300 and consistent with middle college high school provisions in Section 76001. Sec. 2 (3)(g)
- 3.6 As part of a CCAP Agreement, a participating community college district shall not provide physical education course opportunities to high school students or any other course opportunities that do not assist in the attainment of the goals associated with career technical education or preparation for transfer, improving high school graduation rates, or helping high school students achieve career and college readiness. Sec. 2 (d)
- 3.7 Students participating in a CCAP Agreement may enroll in up to a maximum of 15 units per term per conditions specified in AB 288, Sec. 2 (p)(1)(2)(3). Specifically, the units must constitute no more than four community college courses per term and be part of an academic program that is part of the Agreement designed to award

*Note: All referenced Sections from AB 288 (Education Code 76004*

students with both a high school diploma and an associate degree or certificate or a credential.

- 3.8 Students will only be able to enroll into one Dual Enrollment class under this agreement. If they wish to enroll into an additional Dual Enrollment course, they must obtain approval by the high school by filling out the authorization form.
- 3.9 Minimum School Day - The SCHOOL DISTRICT shall certify that it shall teach SCHOOL DISTRICT students participating as part of a CCAP Agreement no less than the number of instructional minutes required to complete a minimum school day pursuant to Education Code §§ 46141 and 46142.

#### 4. COLLEGE APPLICATION PROCEDURE

- 4.1 The COLLEGE will be responsible for processing student applications.
- 4.2 The COLLEGE will provide the necessary admission and registration forms and procedures and both COLLEGE and SCHOOL DISTRICT will jointly ensure that each applicant accepted has met all the enrollment requirements, including liability and medical care coverage requirements, if any.
- 4.3 The SCHOOL DISTRICT agrees to assist COLLEGE in the admission and registration of SCHOOL DISTRICT students as may be necessary and requested by COLLEGE.

#### 5. PARTICIPATING STUDENTS

- 5.1 A high school student enrolled in a course offered through a CCAP Agreement shall not be assessed any fee that is prohibited by Education Code Section 49011. See also Sec. 2 (f)(q). The NOCCCD governing board shall exempt special part-time students described in subdivision (p) from the fee requirements in Sections 76060.5, 76140, 76223, 76300, 76350, and 79121.
- 5.2 The total cost of books and instructional materials for SCHOOL DISTRICT students who enroll in a COLLEGE course offered as part of this CCAP Agreement will be specified in the Appendix to this Agreement. Costs will be borne by SCHOOL DISTRICT.
- 5.3 Both COLLEGE and SCHOOL DISTRICT will insure that ancillary and support services are provided for students (e.g. Counseling and Guidance, Placement Assistance, Assessment, and Tutoring).

#### 6. CCAP AGREEMENT COURSES

- 6.1 COLLEGE may limit enrollment in a community college course solely to eligible high school students if the course is offered at a high school campus during the regular school day and the community college course is offered pursuant to this CCAP Agreement. Sec. 2 (o)(1)

*Note: All referenced Sections from AB 288 (Education Code 76004*

- 6.2 The COLLEGE is responsible for all courses and educational programs offered as part of this CCAP Agreement regardless of whether the course and educational program is offered on site at the SCHOOL DISTRICT or at the COLLEGE.
- 6.3 Degree and certificate programs that are included in the CCAP agreement must have been approved by the California Community College Chancellor's Office and courses offered at the SCHOOL DISTRICT shall adhere to the official course outline of record and the student learning outcomes established by the associated academic department within the COLLEGE, approved by the COLLEGE Curriculum Committee and COLLEGE Board and submitted to the Chancellor's office, unless course is a standalone class. Course outlines will be provided to the SCHOOL DISTRICT.
- 6.4 The scope, nature, time, location, and listing of courses offered by the COLLEGE shall be determined by COLLEGE with the approval of the NOCCCD Governing Board and will be recorded in the Appendix to this Agreement. Sec. 2 (c)(1)
- 6.5 Courses must meet the number of hours sufficient to meet the stated performance objectives as outlined in the course outlines provided to the SCHOOL DISTRICT on a semester bases.
- 6.6 Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be of the same quality and rigor as those offered on COLLEGE campus and shall be in compliance with NOCCCD academic standards.
- 6.7 Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be listed in the COLLEGE catalog with the same department designations, course descriptions, numbers, titles, and credits.

Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall adhere to the official course outline of record and the student learning outcomes established by the associated COLLEGE academic department and approved by the COLLEGE curriculum committee, the NOCCCD Board of Trustees and the state Chancellor's Office.

- 6.8 Courses offered as part of this CCAP Agreement and taught by SCHOOL DISTRICT instructor are part of an approved Instructional Service Agreement as required by NOCCCD Administrative Procedure 4610.
- 6.9 Courses offered as part of this CCAP Agreement will comply with all applicable regulations, policies, procedures, prerequisites and standards applicable to NOCCCD and COLLEGE as well as any corresponding policies, practices, and requirements of the SCHOOL DISTRICT. In the event of a conflict between NOCCCD and/or COLLEGE course related regulations, policies, procedures, prerequisites and standards and SCHOOL DISTRICT policies, practices and requirements, the NOCCCD regulations, policies, procedures, prerequisites, and standards, shall prevail.

*Note: All referenced Sections from AB 288 (Education Code 76004*

- 6.10 Site visits and instructor evaluations by one or more representatives of the COLLEGE and/or NOCCCD shall be permitted by the SCHOOL DISTRICT to ensure that courses offered as part of this CCAP Agreement in the SCHOOL DISTRICT are the same as the courses offered on the COLLEGE campus and in compliance with NOCCCD academic standards.
- 6.11 A student's withdrawal prior to completion of a course offered as part of this CCAP Agreement shall be in accordance with NOCCCD and COLLEGE guidelines, policies, pertinent statutes and regulations.
- 6.12 Supervision and evaluation of students enrolled in courses offered as part of this CCAP Agreement shall be in accordance with NOCCCD guidelines, policies, pertinent statutes, and regulations.
- 6.13 COLLEGE has the sole right to control and direct the instructional activities of all instructors, including those who are SCHOOL DISTRICT employees.
- 6.14 This CCAP Agreement certifies that any remedial course taught by community college faculty at a partnering high school campus shall be offered only to high school students who do not meet their grade level standard in math, English, or both on an interim assessment in grade 10 or 11, as determined by the partnering SCHOOL DISTRICT, and shall involve collaborative effort between the SCHOOL DISTRICT and the COLLEGE faculty to deliver an innovative remediation course as an intervention in the student's junior or senior year to ensure the student is prepared for college-level work upon graduation. Sec. 2 (n)

## 7. INSTRUCTOR(S)

- 7.1 All instructors teaching COLLEGE courses offered as part of this CCAP Agreement must meet the minimum qualifications for instruction in a California community college as set forth in Title 5 California Code of Regulations, Sections 53410 and 58060 or as amended and be hired by the NOCCCD and become NOCCCD employees or be provided by the District and be District employees. Faculty provided by the SCHOOL DISTRICT must also sign an Instructional Service Agreement- Instructor and get approved by the NOCCCD Board before the start of the course.
- 7.2 The SCHOOL DISTRICT shall be solely responsible for all salaries, wages, and benefits due to dual enrollment faculty who are SCHOOL DISTRICT employees.
- 7.3 The COLLEGE shall be solely responsible for all salaries, wages, and benefits due to dual enrollment faculty who are COLLEGE employees.
- 7.4 The COLLEGE shall be responsible for faculty salaries associated with the instructional class time of the classes conducted under this Agreement for faculty that are not SCHOOL DISTRICT employees. Any supplemental instruction related to the material presented in classes conducted under this Agreement by COLLEGE Employees, that extends beyond the college schedule, is the SCHOOL DISTRICT's responsibility.

*Note: All referenced Sections from AB 288 (Education Code 76004*

- 7.5 The CCAP Agreement Appendix shall specify which participating SCHOOL DISTRICT or COLLEGE will be the employer of record for purposes of assignment monitoring and reporting to the county office of education. Sec. 2 (m)(1)
- 7.6 This CCAP Agreement specifies the SCHOOL DISTRICT will assume reporting responsibilities pursuant to applicable federal teacher quality mandates. Sec. 2 (m)(2)
- 7.7 Instructors who teach COLLEGE courses shall comply with the fingerprinting requirements set forth in Ed Code § 45125 or as amended, and the tuberculosis testing and risk assessment requirements of California Health and Safety Code § 121525 or as amended. In addition to any other prohibition or provision, no person who has been convicted of a violent or serious felony shall be eligible to teach any courses offered as part of this CCAP Agreement or otherwise provide services on a SCHOOL DISTRICT site.
- 7.8 Prior to teaching, faculty provided by the SCHOOL DISTRICT shall receive discipline-specific training and orientation from COLLEGE regarding, but not limited to, course curriculum, assessment criteria, pedagogy, course philosophy, testing and grading procedures record keeping, and other instructional responsibilities. Said training shall be approved by and provided by the COLLEGE.
- 7.9 Faculty provided by the SCHOOL DISTRICT will participate in professional development activities sponsored by the COLLEGE as required by the terms and condition of the contract and shall be encouraged to participate in ongoing collegial interaction to include, but not limited to, course content, course delivery, assessment, evaluation, and/or research and development in the field.
- 7.10 Faculty performance shall be evaluated by the COLLEGE using the adopted evaluation process and standards for faculty of the COLLEGE, subject to the approval of NOCCCD.
- 7.11 Faculty provided by the SCHOOL DISTRICT who don't comply with the policies, regulations, standards, and expectations of the COLLEGE shall be ineligible to teach dual enrollment courses.
- 7.12 The COLLEGE may select instructors from SCHOOL DISTRICT personnel. SCHOOL DISTRICT personnel selected to be instructors remain employees of the SCHOOL DISTRICT, subject to the authority of the SCHOOL DISTRICT, but will also be subject to the authority of NOCCCD specifically with regard to their duties as instructors.
- 7.13 The COLLEGE will be the employer of record for all community college-paid faculty teaching at the SCHOOL DISTRICT.

*Note: All referenced Sections from AB 288 (Education Code 76004*

## 8. ASSESSMENT OF LEARNING AND CONDUCT

- 8.1 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same standards of achievement as students in courses taught on the COLLEGE campus.
- 8.2 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same grading standards as those expected of students in courses taught on the COLLEGE campus.
- 8.3 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be assessed using the same methods (e.g., papers, portfolios, quizzes, labs, etc.) as students in courses taught on the COLLEGE campus.
- 8.4 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same behavioral standards as those expected of students in courses taught on the COLLEGE campus.
- 8.5 Students who withdraw from a dual enrollment course will not receive any COLLEGE credit for work completed and must submit appropriate information/paperwork by all published deadlines to avoid a “W” on their transcript.
- 8.6 A dropped class will follow the COLLEGE drop date deadlines and may appear on the high school transcript as a college course depending on when the class was dropped. A student may complete the course to receive high school credit.

## 9. LIAISON AND COORDINATION OF RESPONSIBILITIES

- 9.1 The COLLEGE shall appoint an educational administrator, to be specified in the Appendix to this CCAP Agreement, who will serve as point of contact to facilitate coordination and cooperation between COLLEGE and SCHOOL DISTRICT in conformity with NOCCCD policies and standards. Sec. 2 (c)(2)
- 9.2 The SCHOOL DISTRICT shall appoint an educational administrator, to be specified in the Appendix to this CCAP Agreement, who will serve as point of contact to facilitate coordination and cooperation between SCHOOL DISTRICT and COLLEGE in conformity with SCHOOL DISTRICT policies and standards. Sec. 2 (c)(2)
- 9.3 This CCAP Agreement requires an annual report as specified in the Appendix, to the office of the Chancellor of the California Community Colleges by each participating COLLEGE and SCHOOL DISTRICT on all the following information: Sec. 2 (t)(1)(A-D)
  - The total number of high school students by school site enrolled in each partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws. Sec. 2 (t)(1)(A)

*Note: All referenced Sections from AB 288 (Education Code 76004*



- The total number of community college courses by course category and type and by school site enrolled in by CCAP partnership participants. Sec. 2 (t)(1)(B)
- The total number and percentage of successful course completions, by course category and type and by school site, of CCAP partnership participants. Sec. 2 (t)(C)
- The total number of full-time equivalent students generated by CCAP partnership community college district participants. Sec. 2 (t)(1)(D)

## 10. APPORTIONMENT

- 10.1 NOCCCD shall include the students enrolled in a CCAP Agreement course in its report of full-time equivalent students (FTES) for purposes of receiving state apportionments when the course(s) complies with current requirements for dual enrollment under applicable California law.
- 10.2 For purposes of allowances and apportionments from Section B of the State School Fund, a community college district conducting a closed course on a high school campus shall be credited with those units of full-time equivalent students attributable to the attendance of eligible high school pupils. Sec. 2 (o)(2)
- 10.3 NOCCCD shall not receive a state allowance or apportionment for an instructional activity for which the partnering district has been, or shall be, paid an allowance or apportionment. Sec. 2 (r)
- 10.4 The attendance of a high school pupil at a community college as a special part-time or full-time student pursuant to this section is authorized attendance for which the community college shall be credited or reimbursed pursuant to Section 48802 or 76002, provided that no school district has received reimbursement for the same instructional activity. Sec. 2 (s) Standard FTES computation rules, support documentation, Course selection tabulations, and record retention requirement continue to apply, including as prescribed by Cal. Code Regs. and Title.5.

## 11. CERTIFICATIONS

- 11.1 The SCHOOL DISTRICT certifies that the direct education costs of the courses offered as part of this CCAP Agreement are not being fully funded through other sources.
- 11.2 NOCCCD certifies that it has not received full compensation for the direct education costs for the conduct of the courses offered as part of this CCAP Agreement from other sources.
- 11.3 The SCHOOL DISTRICT agrees and acknowledges that NOCCCD will claim apportionment for the SCHOOL DISTRICT students enrolled in community college course(s) under this CCAP Agreement.

*Note: All referenced Sections from AB 288 (Education Code 76004*

- 11.4 This CCAP Agreement certifies that any COLLEGE instructor teaching a course on a SCHOOL DISTRICT campus has not been convicted of any sex offense as defined in Ed Code § 87010 or as amended, or any controlled substance offense as defined in Ed Code § 87011 or as amended. Sec. 2 (h)
- 11.5 This CCAP Agreement certifies that any community college instructor teaching a course at the partnering high school campus has not displaced or resulted in the termination of an existing high school teacher teaching the same course on that high school campus. Sec. 2 (i)
- 11.6 This CCAP Agreement certifies that a qualified high school teacher teaching a course offered for college credit at a high school campus has not displaced or resulted in the termination of an existing community college faculty member teaching the same course at the partnering community college campus. Sec. 2 (j)
- 11.7 The COLLEGE certifies that:
- A community college course offered for college credit at the participating SCHOOL DISTRICT does not reduce access to the same course offered at the partnering COLLEGE. Sec. 2 (k)(1)
  - A community college course that is oversubscribed of has a waiting list shall not be offered or included in this Agreement. Sec. 2 (k)(2)
  - The Agreement is consistent with the core mission of the COLLEGE pursuant to Section 66010.4, and that students participating in this Agreement will not lead displacement of otherwise eligible adults at the COLLEGE. Sec. 2 (k)(3)
- 11.8 This Agreement certifies that the SCHOOL DISTRICT and COLLEGE comply with local collective bargaining agreements and all state and federal reporting requirements regarding the qualifications of the teacher or faculty member teaching a CCAP Agreement course offered for high school credit. Sec. 2 (l)

## **12. PROGRAM IMPROVEMENT**

- 12.1 The COLLEGE and the SCHOOL DISTRICT may annually conduct surveys of participating SCHOOL DISTRICT pupils, instructors, principals, and guidance counselors for the purpose of informing practice, making adjustments, and improving the quality of courses offered as part of this CCAP Agreement.

## **13. RECORDS**

- 13.1 Permanent records of student attendance, grades and achievement will be maintained by SCHOOL DISTRICT for SCHOOL DISTRICT students who enroll in a course(s) offered as part of this CCAP Agreement. Permanent records of student enrollment, grades and achievement for COLLEGE students shall be maintained by COLLEGE.

*Note: All referenced Sections from AB 288 (Education Code 76004*

- 13.2 College shall provide the SCHOOL DISTRICT with a roster of participants and their final grades.
- 13.3 Each party shall maintain records pertaining to this CCAP Agreement as may be required by federal and state law. Each party may review and obtain a copy of the other party's pertinent records subject to federal and state privacy statutes.

#### 14. CCAP AGREEMENT DATA MATCH AND REPORTING

- 14.1. COLLEGE and SCHOOL DISTRICT shall ensure operational protocols consistent with the collection of participating student data and the timely submission of the data.
- 14.2. COLLEGE shall report all program and participating student data to the office of the Chancellor of the California Community Colleges. Note: All referenced Sections from AB 288 (Education Code § 76004) 13 | Page 005142.00043 13951870.1 15.

#### 15. PRIVACY OF STUDENT RECORDS

- 15.1. COLLEGE and SCHOOL DISTRICT understand and agree that education records of students enrolled in the CCAP course and personally identifiable information contained in those educational records are subject to the Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 C.F.R. Part 99, including the disclosure provisions of § 99.30 and state law as set forth in Education Code §§ 49064 and 49076). COLLEGE and SCHOOL DISTRICT agree to hold all student education records generated pursuant to this CCAP Agreement in strict confidence, and further agrees not to re-disclose such records except as authorized by applicable law or regulation or by the parent or guardian's prior written consent. (34 C.F.R. § 99.33 (a), (b); 34 C.F.R. § 99.34(b) and Education Code §§ 49064 and 49076.)
- 15.2. Limitation on Use. COLLEGE and SCHOOL DISTRICT shall use each student education record that he or she may receive pursuant to this CCAP Agreement solely for a purpose(s) consistent with his or her authority to access that information pursuant to Federal and State law, as may be as applicable. (34 C.F.R. § 99.31, 34 C.F.R. § 99.34, and Education Code § 49076.)
- 15.3. Recordkeeping Requirements. COLLEGE and SCHOOL DISTRICT shall comply with the requirements governing maintenance of records of each request for access to and each disclosure of, student education records set forth under Title 34, Code of Federal Regulations § 99.32 and under Education Code § 49064 as applicable.  
d. Acknowledgement of Receipt of Notice of FERPA Regulations. By signature of its authorized representative or agent on this Agreement, COLLEGE and SCHOOL DISTRICT hereby acknowledges that it has been provided with the notice required under 34 C.F.R. § 99.33(d) that it is strictly prohibited from redisclosing student education records to any other person or entity except as authorized by applicable law or regulation or by the parent or guardian's prior written consent.

#### 16 REIMBURSEMENT

*Note: All referenced Sections from AB 288 (Education Code 76004*

16.1 The financial arrangements implied herein may be adjusted annually by a duly adopted written Appendix to this CCAP Agreement.

## 17 FACILITIES

- 17.1 The SCHOOL DISTRICT will provide adequate classroom space at its facilities, or other mutually agreed upon location, to conduct the instruction and do so without charge to NOCCCD or students. SCHOOL DISTRICT agrees to clean, maintain, and safeguard SCHOOL DISTRICT's premises. SCHOOL DISTRICT warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.
- 17.2 The SCHOOL DISTRICT will furnish, at its own expense, all course materials, specialized equipment, books and other necessary equipment for all SCHOOL DISTRICT students. The parties understand that such equipment and materials are SCHOOL DISTRICT's sole property. The instructor shall determine the type, make, and model of all equipment, books and materials to be used during each course offered as part of this CCAP Agreement. SCHOOL DISTRICT understands that no equipment or materials fee may be charged to students except as may be provided for by Education Code 49011.
- 17.3 The COLLEGE facilities may be used subject to mutually agreement by the parties as expressed in the Appendix to this Agreement.

## 18 INDEMNIFICATION

- 18.1 The SCHOOL DISTRICT agrees to and shall indemnify, save and hold harmless the COLLEGE and NOCCCD and its governing board, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of SCHOOL DISTRICT's performance of this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of the SCHOOL DISTRICT, its officers, employees, independent contractors, subcontractors, agents and other representatives.
- 18.2 The NOCCCD agrees to and shall indemnify, save and hold harmless the SCHOOL DISTRICT and its governing board, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of NOCCCD and COLLEGE'S performance of this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of the NOCCCD and COLLEGE its officers, employees, independent contractors, subcontractors, agents and other representatives.

*Note: All referenced Sections from AB 288 (Education Code 76004*

## 19 INSURANCE

- 19.1 The SCHOOL DISTRICT, in order to protect the NOCCCD, its agents, employees and officers against claims and liability for death, injury, loss and damage arising out of or in any manner connected with the performance and operation of the terms of this agreement, shall secure and maintain in force during the entire term of this agreement, insurance coverage or an approved program of self-insurance in the amount of not less than ONE MILLION DOLLARS (\$1,000,000) per incident/THREE MILLION DOLLARS (\$3,000,000) aggregate, and property damage insurance of not less than ONE HUNDRED THOUSAND DOLLARS (\$100,000) per accident with an admitted California insurer duly licensed to engage in the business of insurance in the State of California, or public entity risk management Joint Powers Authority, authorized to provide public liability and property damage insurance in the state of California. Said policy of insurance, insurance coverage through a public entity risk management JPA or program of self-insurance shall expressly name the COLLEGE and NOCCCD, its agents, employees and officers as an additional insured for the purposes of this Agreement. A certificate of insurance including a separate endorsement shall be furnished to the COLLEGE and to NOCCCD.
- 19.2 For the purpose of Workers' Compensation, SCHOOL DISTRICT shall be the "primary employer" for all its personnel who perform services as instructors and support staff. SCHOOL DISTRICT shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective SCHOOL DISTRICT personnel made in connection with performing services and receiving instruction under this Agreement. SCHOOL DISTRICT agrees to hold harmless, indemnify, and defend COLLEGE and NOCCCD, its directors, officers, agents, and employees from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by SCHOOL DISTRICT personnel connected with providing services under this Agreement. SCHOOL DISTRICT is not responsible for non-School District personnel who may serve as instructors or students who are not affiliated with the SCHOOL DISTRICT.

## 20 NON-DISCRIMINATION

- 20.1 Neither the SCHOOL DISTRICT nor the COLLEGE and NOCCCD shall discriminate on the basis of race or ethnicity, gender, nationality, physical or mental disability, sexual orientation, religion, or any other protected class under California State or federal law.

## 21 TERMINATION

- 21.1 Either party may terminate this Agreement by giving written notice specifying the effective date and scope of such termination. The termination notice must be presented by January 15 for the following fall semester and by September 1 for the following spring semester. Written notice of termination of this Agreement shall be addressed to the responsible person listed in Section 20 below.
- 21.2 This CCAP Agreement sets forth the entire agreement between the Parties relating to the subject matter of this CCAP Agreement. All Note: All referenced Sections from AB 288 (Education Code § 76004) 16 | Page 005142.00043 13951870.1 agreements or representations, express or implied, oral or written, of the Parties with regard to the subject matter hereof are incorporated into this Agreement.

## 22 NOTICES

- 22.1 Any and all notices required to be given hereunder shall be deemed given when personally delivered or deposited in the U.S. Mail, postage to be prepaid, to the following addresses:
- Fullerton College  
321 E. Chapman Avenue  
Fullerton, CA 92832  
Attn: José Ramón Núñez, Ph. D. Vice President, Instruction
- NOCCCD  
North Orange County Community College District  
1830 W. Romneya Dr., Anaheim, CA 92801  
Attn: Cherry Li-Bugg, PhD. Vice Chancellor, Educational Services and Technology
- Fullerton Joint Union High School District  
1051 W. Bastanchury Road  
Fullerton, CA 92833  
Attn: Sylvia Kaufman, Assistant Superintendent of Schools

## 23 INTEGRATION

- 23.1 This CCAP Agreement sets forth the entire agreement between the Parties relating to the subject matter of this CCAP Agreement. All agreements or representations, express or implied, oral or written, of the Parties with regard to the subject matter hereof are incorporated into this Agreement.

*Note: All referenced Sections from AB 288 (Education Code 76004*

## 24 MODIFICATION AND AMENDMENT

- 24.1 No modifications or amendments of any of the terms or provisions of this CCAP Agreement shall be binding unless made in writing and signed by the Parties.

## 25 GOVERNING LAWS

- 25.1 This agreement shall be interpreted according to the laws of the State of California.

## 26 COMMUNITY COLLEGE DISTRICT BOUNDARIES

- 26.1 For locations outside the geographical boundaries of NOCCCD, COLLEGE will comply with the requirements of Title 5 of the California Code of Regulations, Sections 53000 et seq. or as amended, concerning approval by adjoining high school or community college districts and use of non-district facilities.

## 27 SEVERABILITY

- 27.1 This CCAP Agreement shall be considered severable, such that if any provision or part of the CCAP Agreement is ever held invalid under any law or ruling, that provision or part of the CCAP Agreement shall remain in force and effect to the extent allowed by law, and all other provisions or parts shall remain in full force and effect.

## 28 COUNTERPARTS

- 28.1 This CCAP Agreement may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

Executed on \_\_\_\_\_2018

By: \_\_\_\_\_ By: \_\_\_\_\_  
Fullerton Joint Union HS District Fullerton College  
Dr. Sylvia Kaufman José Ramón Núñez, Ph. D.  
Assistant Superintendent, Educational Vice President, Instruction  
Services

By: \_\_\_\_\_  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
Cherry Li-Bugg, Ph.D.  
Vice Chancellor, Educational Services and Technology

North Orange County Community College District Board Meetings:

- (a) Information Board Meeting Date: *July 24, 2018*
- (b) Public Comment Board Meeting Date: *August 14, 2018*

School District Board Meetings:

- (a) Information Board Meeting Date: *July 10, 2018*
- (b) Public Comment Board Meeting Date: *August 7, 2018*

*Note: All referenced Sections from AB 288 (Education Code 76004*



## APPENDIX

### COLLEGE AND CAREER ACCESS PATHWAYS (CCAP) A DUAL ENROLLMENT PARTNERSHIP AGREEMENT

WHEREAS, the COLLEGE and the SCHOOL DISTRICT agree to record COLLEGE and SCHOOL DISTRICT specific components of the CCAP Agreement using the Appendix for purposes of addressing mandated reporting requirements to include, but not limited to, the total number of high school students to be served and the total number of full-time equivalent students projected to be claimed by the community college district for those students; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of pupils to benefit from those courses; and Sec. 2 (c)(1)

WHEREAS, the CCAP Agreement Appendix shall also be used to record protocols for information sharing in compliance with all applicable state and federal privacy laws, joint facilities use, and parental consent for high school pupils to enroll in community college courses; and Sec. 2 (c)(1)

NOW THEREFORE, NOCCCD, the COLLEGE and SCHOOL DISTRICT agree as follows:

#### 1. NOCCCD, COLLEGE and SCHOOL DISTRICT Point of Contact:

LOCATION	NAME	TELEPHONE	EMAIL
NOCCCD:	W. Cherry Li-Bugg, PhD	714-808-4787	<a href="mailto:clibugg@nocccd.edu">clibugg@nocccd.edu</a>
College:	José Ramón Núñez, Ph. D.	714-992-7031	<a href="mailto:jnunez@fullcoll.edu">jnunez@fullcoll.edu</a>
School District:	Sylvia Kaufman, Ed. D.	714-870-2840	<a href="mailto:skaufman@fjuhsd.org">skaufman@fjuhsd.org</a>

#### 2. CCAP AGREEMENT EDUCATIONAL PROGRAM(S) AND COURSE(S)

- a. COLLEGE is responsible for all educational program(s) and course(s) and offered as part of this CCAP Agreement whether the educational program(s) and course(s) are offered at the SCHOOL DISTRICT or the COLLEGE.

**3. CCAP AGREEMENT PROGRAM YEAR** - college has identified the following: program year, educational program(s) and course(s) to be offered at the said date, time and location; the total number of students to be served and projected FTES; and the instructor and employer of record.

PROGRAM YEAR: 2018-2019

COLLEGE: Fullerton College

EDUCATIONAL PROGRAM: Sociology, Counseling, Early Child Development & Educational Studies, Library Technology, and Communication Studies

SCHOOL DISTRICT: Fullerton Joint Union High School District

HIGH SCHOOL: Fullerton HS, La Vista HS, La Habra HS, Buena Park HS, Sunny Hills HS, Sonora HS, Troy HS

TOTAL NUMBER OF STUDENTS TO BE SERVED: 810				TOTAL PROJECTED FTES:36			
COURSE NAME	COURSE NUMBER	TERM	TIME	DAYS/HOURS	INSTRUCTOR	EMPLOYER OF RECORD	LOCATION
1. College Orientation	COUN 100	Fall 2018 & Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Fullerton HS
2. College Orientation	COUN 100	Fall 2018 & Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Fullerton HS
3. College Orientation	COUN 100	Fall 2018 & Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Fullerton HS
4. College Orientation	COUN 100	Fall 2018 & Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Fullerton HS

5. College Orientation	COUN 100	Fall 2018 & Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS La Vista HS
6. College Orientation	COUN 100	Fall 2018 & Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS La Habra HS
7. College Orientation	COUN 100	Fall 2018 & Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Buena Park HS
8. College Orientation	COUN 100	Fall 2018 & Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Buena Park HS
9. College Orientation	COUN 100	Fall 2018 & Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Sunny Hills HS
10. College Orientation	COUN 100	Fall 2018 & Spring 2019	3:15-6:35pm	Tuesday	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Sonora HS
11. College Orientation	COUN 100	Fall 2018 & Spring 2019	3:15-6:35pm	Thursday	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Troy HS
12. Introduction to Sociology	SOC 101 F	Fall 2018 & Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Fullerton HS
13. Introduction to Early Childhood Education Curriculum	CDES 115 F	Fall 2018 & Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS La Vista HS

*Note: All referenced Sections from AB 288 (Education Code 76004*

14. Public Speaking	COMM 100 F	Fall 2018 & Spring 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Buena Park HS
15. Introduction to Research	LIB 100 F	Summer 2019	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Buena Park HS

**Required:** Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered (*Sec. 2 (c)(1)*):

Some of these courses have been offered previously to college bound high school students. They have helped student start a successful college career.

**4. BOOKS AND INSTRUCTIONAL MATERIALS** - The total cost of books and instructional materials for school district students participating as part of this CCAP agreement will be borne by school district.

COURSE NAME	TEXT	COST	OTHER INSTRUCTIONAL MATERIALS	COST
1. College Orientation	N/A			
2. Introduction to Sociology	<i>Sociology: A Brief Introduction.</i> Richard Schaefer. McGraw-Hill Higher Education (2014). 11ed. ISBN 978-0-07-802710-9	\$128.70	N/A	
4. Public Speaking	<i>Lucas, The Art of Public Speaking.</i> McGraw-Hill, 12 <sup>th</sup> ed. ISBN: 9780073523910	\$30.00	N/A	
5. Introduction to Early Childhood Education Curriculum	<i>Reflecting Children's Lives: A Handbook for Planning Child-Centered Curriculum</i> Deb Curtis and Margie Carter ISBN: 978-188483427-1	\$19.25	N/A	
6. Introduction to Research	N/A			

*Note: All referenced Sections from AB 288 (Education Code 76004*

**5. FACILITIES USE**

5.1 COLLEGE and SCHOOL DISTRICT shall adhere to the terms outlined in Section 17, Facilities, of this CCAP Agreement.

5.2 COLLEGE, as part of Section 15.3 of this CCAP Agreement, shall extend access and use of the following COLLEGE facilities:

<b>BUILDING</b>	<b>CLASSROOM</b>	<b>DAYS</b>	<b>HOURS</b>

*Note: All referenced Sections from AB 288 (Education Code 76004*

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	_____
		Resolution	_____
<b>DATE:</b>	July 24, 2018	Information	X
		Enclosure(s)	X
<b>SUBJECT:</b>	Fullerton College CCAP Dual Enrollment Partnership Agreement 2018-2021 with Placentia – Yorba Linda Unified School District		

**BACKGROUND:** On November 5, 2015, the Governor signed into legislation AB 288 that established the College and Career Access Pathways (CCAP) Act to authorize California Community College districts to enter into formal partnership agreements with local high school districts to expand access to dual enrollment opportunities for high school students. The goals of offering or expanding opportunities are to:

- Increase exposure to college coursework and environments for students who may not already be college bound or who are underrepresented in higher education,
- Develop seamless pathways from high school to community college for career technical education or preparation for transfer,
- Improve high school graduation rates, and
- Assist high school students in achieving college and career readiness.

The community college is prohibited from providing physical education course opportunities to high school students participating in the AB 288 CCAP Partnership Agreement or any other courses that do not assist in the attainment of at least one of these goals.

In addition to college exposure and becoming more college and career ready, high school students enrolled in CCAP Partnership Agreement courses will not incur a fee; potentially reducing a significant cost of their college degree. This agreement is submitted to the Board for first reading and discussion. This item was prepared by Dr. José Ramón Núñez, Vice President, Instruction, Fullerton College.

**How does this relate to the five District Strategic Directions?** This item responds to all five District Strategic Directions from student completion to reducing the achievement gap to student success in pathways to planning best practices to community partnerships.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 3250: Institutional Planning

**FUNDING SOURCE AND FINANCIAL IMPACT:** AB 288 makes it possible for community college districts to collect apportionment for CCAP Partnership Agreement classes offered at

high schools provided attendance requirements for high schools are met; therefore, this has the potential to not only increase student access and success but also generate more funding for NOCCCD.

**RECOMMENDATION:** It is recommended that the Board review and discuss the Fullerton College CCAP Dual Enrollment Partnership Agreement 2018-2021 with Placentia-Yorba Linda Unified School District.

**COLLEGE AND CAREER ACCESS PATHWAYS  
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT  
2018-2021**

This is a College and Career Access Pathways Partnership Agreement (CCAP) hereinafter known as “Agreement” between Fullerton College (“COLLEGE”) a college of the North Orange County Community College District, (NOCCCD), 1830 W. Romneya Drive, Anaheim, CA 92801, and Placentia-Yorba Linda Unified School District (“SCHOOL DISTRICT”).

WHEREAS, the mission of the COLLEGE includes providing educational programs and services that are responsive to the needs of the students and communities within the North Orange County Community College District; and

WHEREAS, students who complete college credit while enrolled in high school are more likely to earn high school diplomas, to enroll in community colleges and four-year colleges, to attend post-secondary education on a full-time basis, and to complete degrees in those institutions than students without these experiences; and

WHEREAS, SCHOOL DISTRICT is a public school district serving grades 9-12 located in North Orange County and within the regional service area of NOCCCD, unless otherwise specified and agreed to as specified in Sec. 2 (e); and

WHEREAS, NOCCCD and SCHOOL DISTRICT desire to enter into this CCAP Agreement for the purpose of offering or expanding dual enrollment opportunities, consistent with the provisions of AB 288, for high school students “who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer improving high school graduation rates, and assisting high school pupils to achieve college and career readiness” Sec. 2 (a) and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” Sec. 1 (d)

WHEREAS, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by applicable law, the California Community College Chancellor’s Office, NOCCCD and COLLEGE;

WHEREAS, participation in the CCAP Agreement is consistent with the core mission of the community colleges pursuant to Section 66010.4, and that pupils participating in a CCAP Agreement will not lead to enrollment displacement of otherwise eligible adults in the community college; Sec. 2 (k)(3)

NOW THEREFORE, NOCCCD, the COLLEGE and SCHOOL DISTRICT agree as follows:

*Note: All referenced Sections from AB 288 (Education Code 76004)*



## **1. TERM OF AGREEMENT**

- 1.1 The term of this CCAP Agreement shall be for three years beginning on July 1, 2018 and ending on June 30, 2021, and requires renewal every three years by July 1, unless otherwise terminated in accordance with Section 21 of this Agreement.
- 1.2 This CCAP Agreement outlines the terms of the Agreement. The CCAP Agreement Appendix shall specify additional detail regarding, but not be limited to, the total number of high school students to be served and the total number of full-time equivalent students projected to be claimed by the community college district for those students; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of pupils to benefit from those courses. The CCAP Agreement Appendix shall identify a point of contact for the participating community college district and school district partner. Sec. 2 (c)(2)
- 1.3 A copy of the COLLEGE AND SCHOOL DISTRICT CCAP Agreement shall be filed with the office of the Chancellor of the California Community Colleges and with the department [California Department of Education] before the start of the CCAP partnership. Sec. 2 (c)(3)
- 1.4 The governing board of each district, at a subsequent open public meeting of that board, shall take comments from the public and approve or disapprove the proposed agreement.
- 1.5 COLLEGE and SCHOOL DISTRICT shall ensure that two public (informational and adoption) meetings are held in the review and approval of this CCAP Agreement. Sec. 2 (b)

## **2. COMMUNITY COLLEGE DISTRICTS AUTHORIZING THE CCAP PARTNERSHIPS WITH SCHOOL DISTRICTS DEFINITIONS**

- 2.1 CCAP Agreement Courses - Courses offered as part of this CCAP Agreement shall be community college courses acceptable towards a career technical education credential or certificate, or preparation for transfer, or appropriate to improve high school graduation rates or help high school pupils achieve college and career readiness. All community college courses offered at the SCHOOL DISTRICT have been approved in accordance with the policies and guidelines of NOCCCD and applicable law. Sec. 2 (a)
- 2.2 High school pupils enrolled in a course offered through a CCAP partnership shall not be assessed any fee that is prohibited by Section 49011.
- 2.3 Pupil or Student - A resident or nonresident student attending high school in California. Pursuant to SB 150 Concurrent enrollment in secondary school and community college: nonresident tuition exemption: Effective January 1, 2014,

*Note: All referenced Sections from AB 288 (Education Code 76004)*

concurrently enrolled students (high school students enrolled in college classes) who are classified as nonresident students for tuition purposes may be eligible for the SB 150 waiver of nonresident tuition while still in high school. Students must be special admit part-time students who are attending high school in California.

### **3. STUDENT ELIGIBILITY, SELECTION AND ENROLLMENT, ADMISSION, REGISTRATION, MINIMUM SCHOOL DAY**

- 3.1 Student Eligibility - Students who “may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, and assisting high school pupils to achieve college and career readiness” Sec. 2 (a) and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” Sec. 1 (d)
- 3.2 Student Selection and Enrollment - Enrollment shall be open to all eligible students as part of the CCAP Agreement who have been admitted to the COLLEGE and who meet all applicable prerequisites. Student selection criteria may be further specified in the CCAP Agreement Appendix. Applicable prerequisite courses, training, or experience and standards required as preparation for courses offered through the CCAP Agreement will be determined by COLLEGE and shall be in compliance with applicable law and NOCCCD standards and policies.
- 3.3 College Admission and Registration - Procedures for students participating in the CCAP Agreement shall be governed by the COLLEGE and shall be in compliance with the admissions and registration guidelines set forth in applicable law and NOCCCD policy.
- 3.4 Student Records – It is the responsibility of the student to follow the COLLEGE process when requesting an official COLLEGE transcript for grade submission to the SCHOOL DISTRICT unless otherwise specified in the Appendix.
- 3.5 Priority Enrollment - A COLLEGE participating in this CCAP Agreement may assign priority course registration to a pupil seeking to enroll in a community college course that is required for the pupil’s CCAP partnership program that is equivalent to the priority assigned to a pupil attending middle college high school as described in Section 11300 and consistent with middle college high school provisions in Section 76001. Sec. 2 (3)(g)
- 3.6 As part of a CCAP Agreement, a participating community college district shall not provide physical education course opportunities to high school students or any other course opportunities that do not assist in the attainment of the goals associated with career technical education or preparation for transfer, improving high school graduation rates, or helping high school students achieve career and college readiness. Sec. 2 (d)

*Note: All referenced Sections from AB 288 (Education Code 76004)*

- 3.7 Students participating in a CCAP Agreement may enroll in up to a maximum of 15 units per term per conditions specified in AB 288, Sec. 2 (p)(1)(2)(3). Specifically, the units must constitute no more than four community college courses per term and be part of an academic program that is part of the Agreement designed to award students with both a high school diploma and an associate degree or certificate or a credential.
- 3.8 Students will only be able to enroll into one Dual Enrollment class under this agreement. If they wish to enroll into an additional Dual Enrollment course, they must obtain approval by the high school by filling out the authorization form.
- 3.9 Minimum School Day - The SCHOOL DISTRICT shall certify that it shall teach SCHOOL DISTRICT students participating as part of a CCAP Agreement no less than the number of instructional minutes required to complete a minimum school day pursuant to Education Code §§ 46141 and 46142.

#### **4. COLLEGE APPLICATION PROCEDURE**

- 4.1 The COLLEGE will be responsible for processing student applications.
- 4.2 The COLLEGE will provide the necessary admission and registration forms and procedures and both COLLEGE and SCHOOL DISTRICT will jointly ensure that each applicant accepted has met all the enrollment requirements, including liability and medical care coverage requirements, if any.
- 4.3 The SCHOOL DISTRICT agrees to assist COLLEGE in the admission and registration of SCHOOL DISTRICT students as may be necessary and requested by COLLEGE.

#### **5. PARTICIPATING STUDENTS**

- 5.1 A high school student enrolled in a course offered through a CCAP Agreement shall not be assessed any fee that is prohibited by Education Code Section 49011. See also Sec. 2 (f)(q). The NOCCCD governing board shall exempt special part-time students described in subdivision (p) from the fee requirements in Sections 76060.5, 76140, 76223, 76300, 76350, and 79121.
- 5.2 The total cost of books and instructional materials for SCHOOL DISTRICT students who enroll in a COLLEGE course offered as part of this CCAP Agreement will be specified in the Appendix to this Agreement. Costs will be borne by SCHOOL DISTRICT.
- 5.3 Both COLLEGE and SCHOOL DISTRICT will insure that ancillary and support services are provided for students (e.g. Counseling and Guidance, Placement Assistance, Assessment, and Tutoring).

*Note: All referenced Sections from AB 288 (Education Code 76004)*

## 6. CCAP AGREEMENT COURSES

- 6.1 COLLEGE may limit enrollment in a community college course solely to eligible high school students if the course is offered at a high school campus during the regular school day and the community college course is offered pursuant to this CCAP Agreement. Sec. 2 (o)(1)
- 6.2 The COLLEGE is responsible for all courses and educational programs offered as part of this CCAP Agreement regardless of whether the course and educational program is offered on site at the SCHOOL DISTRICT or at the COLLEGE.
- 6.3 Degree and certificate programs that are included in the CCAP agreement must have been approved by the California Community College Chancellor's Office and courses offered at the SCHOOL DISTRICT shall adhere to the official course outline of record and the student learning outcomes established by the associated academic department within the COLLEGE, approved by the COLLEGE Curriculum Committee and COLLEGE Board and submitted to the Chancellor's office, unless course is a standalone class. Course outlines will be provided to the SCHOOL DISTRICT.
- 6.4 The scope, nature, time, location, and listing of courses offered by the COLLEGE shall be determined by COLLEGE with the approval of the NOCCCD Governing Board and will be recorded in the Appendix to this Agreement. Sec. 2 (c)(1)
- 6.5 Courses must meet the number of hours sufficient to meet the stated performance objectives as outlined in the course outlines provided to the SCHOOL DISTRICT on a semester bases.
- 6.6 Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be of the same quality and rigor as those offered on COLLEGE campus and shall be in compliance with NOCCCD academic standards.
- 6.7 Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be listed in the COLLEGE catalog with the same department designations, course descriptions, numbers, titles, and credits.  
  
Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall adhere to the official course outline of record and the student learning outcomes established by the associated COLLEGE academic department and approved by the COLLEGE curriculum committee, the NOCCCD Board of Trustees and the state Chancellor's Office.
- 6.8 Courses offered as part of this CCAP Agreement and taught by SCHOOL DISTRICT instructor are part of an approved Instructional Service Agreement as required by NOCCCD Administrative Procedure 4610.

*Note: All referenced Sections from AB 288 (Education Code 76004)*

- 6.9 Courses offered as part of this CCAP Agreement will comply with all applicable regulations, policies, procedures, prerequisites and standards applicable to NOCCCD and COLLEGE as well as any corresponding policies, practices, and requirements of the SCHOOL DISTRICT. In the event of a conflict between NOCCCD and/or COLLEGE course related regulations, policies, procedures, prerequisites and standards and SCHOOL DISTRICT policies, practices and requirements, the NOCCCD regulations, policies, procedures, prerequisites, and standards, shall prevail.
- 6.10 Site visits and instructor evaluations by one or more representatives of the COLLEGE and/or NOCCCD shall be permitted by the SCHOOL DISTRICT to ensure that courses offered as part of this CCAP Agreement in the SCHOOL DISTRICT are the same as the courses offered on the COLLEGE campus and in compliance with NOCCCD academic standards.
- 6.11 A student's withdrawal prior to completion of a course offered as part of this CCAP Agreement shall be in accordance with NOCCCD and COLLEGE guidelines, policies, pertinent statutes and regulations.
- 6.12 Supervision and evaluation of students enrolled in courses offered as part of this CCAP Agreement shall be in accordance with NOCCCD guidelines, policies, pertinent statutes, and regulations.
- 6.13 COLLEGE has the sole right to control and direct the instructional activities of all instructors, including those who are SCHOOL DISTRICT employees.
- 6.14 This CCAP Agreement certifies that any remedial course taught by community college faculty at a partnering high school campus shall be offered only to high school students who do not meet their grade level standard in math, English, or both on an interim assessment in grade 10 or 11, as determined by the partnering SCHOOL DISTRICT, and shall involve collaborative effort between the SCHOOL DISTRICT and the COLLEGE faculty to deliver an innovative remediation course as an intervention in the student's junior or senior year to ensure the student is prepared for college-level work upon graduation. Sec. 2 (n)

## **7. INSTRUCTOR(S)**

- 7.1 All instructors teaching COLLEGE courses offered as part of this CCAP Agreement must meet the minimum qualifications for instruction in a California community college as set forth in Title 5 California Code of Regulations, Sections 53410 and 58060 or as amended and be hired by the NOCCCD and become NOCCCD employees or be provided by the District and be District employees. Faculty provided by the SCHOOL DISTRICT must also sign an Instructional Service Agreement- Instructor and get approved by the NOCCCD Board before the start of the course.

*Note: All referenced Sections from AB 288 (Education Code 76004)*

- 7.2 The SCHOOL DISTRICT shall be solely responsible for all salaries, wages, and benefits due to dual enrollment faculty who are SCHOOL DISTRICT employees.
- 7.3 The COLLEGE shall be solely responsible for all salaries, wages, and benefits due to dual enrollment faculty who are COLLEGE employees.
- 7.4 The COLLEGE shall be responsible for faculty salaries associated with the instructional class time of the classes conducted under this Agreement for faculty that are not SCHOOL DISTRICT employees. Any supplemental instruction related to the material presented in classes conducted under this Agreement by COLLEGE Employees, that extends beyond the college schedule, is the SCHOOL DISTRICT's responsibility.
- 7.5 The CCAP Agreement Appendix shall specify which participating SCHOOL DISTRICT or COLLEGE will be the employer of record for purposes of assignment monitoring and reporting to the county office of education. Sec. 2 (m)(1)
- 7.6 This CCAP Agreement specifies the SCHOOL DISTRICT will assume reporting responsibilities pursuant to applicable federal teacher quality mandates. Sec. 2 (m)(2)
- 7.7 Instructors who teach COLLEGE courses shall comply with the fingerprinting requirements set forth in Ed Code § 45125 or as amended, and the tuberculosis testing and risk assessment requirements of California Health and Safety Code § 121525 or as amended. In addition to any other prohibition or provision, no person who has been convicted of a violent or serious felony shall be eligible to teach any courses offered as part of this CCAP Agreement or otherwise provide services on a SCHOOL DISTRICT site.
- 7.8 Prior to teaching, faculty provided by the SCHOOL DISTRICT shall receive discipline-specific training and orientation from COLLEGE regarding, but not limited to, course curriculum, assessment criteria, pedagogy, course philosophy, testing and grading procedures record keeping, and other instructional responsibilities. Said training shall be approved by and provided by the COLLEGE.
- 7.9 Faculty provided by the SCHOOL DISTRICT will participate in professional development activities sponsored by the COLLEGE as required by the terms and condition of the contract and shall be encouraged to participate in ongoing collegial interaction to include, but not limited to, course content, course delivery, assessment, evaluation, and/or research and development in the field.
- 7.10 Faculty performance shall be evaluated by the COLLEGE using the adopted evaluation process and standards for faculty of the COLLEGE, subject to the approval of NOCCCD.

*Note: All referenced Sections from AB 288 (Education Code 76004)*

- 7.11 Faculty provided by the SCHOOL DISTRICT who don't comply with the policies, regulations, standards, and expectations of the COLLEGE shall be ineligible to teach dual enrollment courses.
- 7.12 The COLLEGE may select instructors from SCHOOL DISTRICT personnel. SCHOOL DISTRICT personnel selected to be instructors remain employees of the SCHOOL DISTRICT, subject to the authority of the SCHOOL DISTRICT, but will also be subject to the authority of NOCCCD specifically with regard to their duties as instructors.
- 7.13 The COLLEGE will be the employer of record for all community college-paid faculty teaching at the SCHOOL DISTRICT.

## **8. ASSESSMENT OF LEARNING AND CONDUCT**

- 8.1 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same standards of achievement as students in courses taught on the COLLEGE campus.
- 8.2 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same grading standards as those expected of students in courses taught on the COLLEGE campus.
- 8.3 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be assessed using the same methods (e.g., papers, portfolios, quizzes, labs, etc.) as students in courses taught on the COLLEGE campus.
- 8.4 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same behavioral standards as those expected of students in courses taught on the COLLEGE campus.
- 8.5 Students who withdraw from a dual enrollment course will not receive any COLLEGE credit for work completed and must submit appropriate information/paperwork by all published deadlines to avoid a "W" on their transcript.
- 8.6 A dropped class will follow the COLLEGE drop date deadlines and may appear on the high school transcript as a college course depending on when the class was dropped. A student may complete the course to receive high school credit.

## **9. LIAISON AND COORDINATION OF RESPONSIBILITIES**

- 9.1 The COLLEGE shall appoint an educational administrator, to be specified in the Appendix to this CCAP Agreement, who will serve as point of contact to facilitate coordination and cooperation between COLLEGE and SCHOOL DISTRICT in conformity with NOCCCD policies and standards. Sec. 2 (c)(2)

*Note: All referenced Sections from AB 288 (Education Code 76004)*

- 9.2 The SCHOOL DISTRICT shall appoint an educational administrator, to be specified in the Appendix to this CCAP Agreement, who will serve as point of contact to facilitate coordination and cooperation between SCHOOL DISTRICT and COLLEGE in conformity with SCHOOL DISTRICT policies and standards. Sec. 2 (c)(2)
- 9.3 This CCAP Agreement requires an annual report as specified in the Appendix, to the office of the Chancellor of the California Community Colleges by each participating COLLEGE and SCHOOL DISTRICT on all the following information: Sec. 2 (t)(1)(A-D)
- The total number of high school students by school site enrolled in each partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws. Sec. 2 (t)(1)(A)
  - The total number of community college courses by course category and type and by school site enrolled in by CCAP partnership participants. Sec. 2 (t)(1)(B)
  - The total number and percentage of successful course completions, by course category and type and by school site, of CCAP partnership participants. Sec. 2 (t)(C)
  - The total number of full-time equivalent students generated by CCAP partnership community college district participants. Sec. 2 (t)(1)(D)

## **10. APPORTIONMENT**

- 10.1 NOCCCD shall include the students enrolled in a CCAP Agreement course in its report of full-time equivalent students (FTES) for purposes of receiving state apportionments when the course(s) complies with current requirements for dual enrollment under applicable California law.
- 10.2 For purposes of allowances and apportionments from Section B of the State School Fund, a community college district conducting a closed course on a high school campus shall be credited with those units of full-time equivalent students attributable to the attendance of eligible high school pupils. Sec. 2 (o)(2)
- 10.3 NOCCCD shall not receive a state allowance or apportionment for an instructional activity for which the partnering district has been, or shall be, paid an allowance or apportionment. Sec. 2 (r)
- 10.4 The attendance of a high school pupil at a community college as a special part-time or full-time student pursuant to this section is authorized attendance for which the community college shall be credited or reimbursed pursuant to Section 48802 or 76002, provided that no school district has received reimbursement for the same instructional activity. Sec. 2 (s) Standard FTES computation rules, support

*Note: All referenced Sections from AB 288 (Education Code 76004)*



documentation, Course selection tabulations, and record retention requirement continue to apply, including as prescribed by Cal. Code Regs. and Title.5.

## 11. CERTIFICATIONS

- 11.1 The SCHOOL DISTRICT certifies that the direct education costs of the courses offered as part of this CCAP Agreement are not being fully funded through other sources.
- 11.2 NOCCCD certifies that it has not received full compensation for the direct education costs for the conduct of the courses offered as part of this CCAP Agreement from other sources.
- 11.3 The SCHOOL DISTRICT agrees and acknowledges that NOCCCD will claim apportionment for the SCHOOL DISTRICT students enrolled in community college course(s) under this CCAP Agreement.
- 11.4 This CCAP Agreement certifies that any COLLEGE instructor teaching a course on a SCHOOL DISTRICT campus has not been convicted of any sex offense as defined in Ed Code § 87010 or as amended, or any controlled substance offense as defined in Ed Code § 87011 or as amended. Sec. 2 (h)
- 11.5 This CCAP Agreement certifies that any community college instructor teaching a course at the partnering high school campus has not displaced or resulted in the termination of an existing high school teacher teaching the same course on that high school campus. Sec. 2 (i)
- 11.6 This CCAP Agreement certifies that a qualified high school teacher teaching a course offered for college credit at a high school campus has not displaced or resulted in the termination of an existing community college faculty member teaching the same course at the partnering community college campus. Sec. 2 (j)
- 11.7 The COLLEGE certifies that:
  - A community college course offered for college credit at the participating SCHOOL DISTRICT does not reduce access to the same course offered at the partnering COLLEGE. Sec. 2 (k)(1)
  - A community college course that is oversubscribed of has a waiting list shall not be offered or included in this Agreement. Sec. 2 (k)(2)
  - The Agreement is consistent with the core mission of the COLLEGE pursuant to Section 66010.4, and that students participating in this Agreement will not lead displacement of otherwise eligible adults at the COLLEGE. Sec. 2 (k)(3)

*Note: All referenced Sections from AB 288 (Education Code 76004)*

- 11.8 This Agreement certifies that the SCHOOL DISTRICT and COLLEGE comply with local collective bargaining agreements and all state and federal reporting requirements regarding the qualifications of the teacher or faculty member teaching a CCAP Agreement course offered for high school credit. Sec. 2 (l)

## **12. PROGRAM IMPROVEMENT**

- 12.1 The COLLEGE and the SCHOOL DISTRICT may annually conduct surveys of participating SCHOOL DISTRICT pupils, instructors, principals, and guidance counselors for the purpose of informing practice, making adjustments, and improving the quality of courses offered as part of this CCAP Agreement.

## **13. RECORDS**

- 13.1 Permanent records of student attendance, grades and achievement will be maintained by SCHOOL DISTRICT for SCHOOL DISTRICT students who enroll in a course(s) offered as part of this CCAP Agreement. Permanent records of student enrollment, grades and achievement for COLLEGE students shall be maintained by COLLEGE.
- 13.2 College shall provide the SCHOOL DISTRICT with a roster of participants and their final grades.
- 13.3 Each party shall maintain records pertaining to this CCAP Agreement as may be required by federal and state law. Each party may review and obtain a copy of the other party's pertinent records subject to federal and state privacy statutes.

## **14. CCAP AGREEMENT DATA MATCH AND REPORTING**

- 14.1. COLLEGE and SCHOOL DISTRICT shall ensure operational protocols consistent with the collection of participating student data and the timely submission of the data.
- 14.2. COLLEGE shall report all program and participating student data to the office of the Chancellor of the California Community Colleges. Note: All referenced Sections from AB 288 (Education Code § 76004) 13 | Page 005142.00043 13951870.1 15.

## **15. PRIVACY OF STUDENT RECORDS**

- 15.1. COLLEGE and SCHOOL DISTRICT understand and agree that education records of students enrolled in the CCAP course and personally identifiable information contained in those educational records are subject to the Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 C.F.R. Part 99, including the disclosure provisions of § 99.30 and state law as set forth in Education Code §§ 49064 and 49076). COLLEGE and SCHOOL DISTRICT agree to hold all student education records generated pursuant to this CCAP Agreement in strict confidence,

*Note: All referenced Sections from AB 288 (Education Code 76004)*

and further agrees not to re-disclose such records except as authorized by applicable law or regulation or by the parent or guardian's prior written consent. (34 C.F.R. § 99.33 (a), (b); 34 C.F.R. § 99.34(b) and Education Code §§ 49064 and 49076.)

- 15.2. Limitation on Use. COLLEGE and SCHOOL DISTRICT shall use each student education record that he or she may receive pursuant to this CCAP Agreement solely for a purpose(s) consistent with his or her authority to access that information pursuant to Federal and State law, as may be as applicable. (34 C.F.R. § 99.31, 34 C.F.R. § 99.34, and Education Code § 49076.)
- 15.3. Recordkeeping Requirements. COLLEGE and SCHOOL DISTRICT shall comply with the requirements governing maintenance of records of each request for access to and each disclosure of, student education records set forth under Title 34, Code of Federal Regulations § 99.32 and under Education Code § 49064 as applicable.
  - d. Acknowledgement of Receipt of Notice of FERPA Regulations. By signature of its authorized representative or agent on this Agreement, COLLEGE and SCHOOL DISTRICT hereby acknowledges that it has been provided with the notice required under 34 C.F.R. § 99.33(d) that it is strictly prohibited from redisclosing student education records to any other person or entity except as authorized by applicable law or regulation or by the parent or guardian's prior written consent.

## **16 REIMBURSEMENT**

16.1 The financial arrangements implied herein may be adjusted annually by a duly adopted written Appendix to this CCAP Agreement.

## **17 FACILITIES**

- 17.1 The SCHOOL DISTRICT will provide adequate classroom space at its facilities, or other mutually agreed upon location, to conduct the instruction and do so without charge to NOCCCD or students. SCHOOL DISTRICT agrees to clean, maintain, and safeguard SCHOOL DISTRICT's premises. SCHOOL DISTRICT warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.
- 17.2 The SCHOOL DISTRICT will furnish, at its own expense, all course materials, specialized equipment, books and other necessary equipment for all SCHOOL DISTRICT students. The parties understand that such equipment and materials are SCHOOL DISTRICT's sole property. The instructor shall determine the type, make, and model of all equipment, books and materials to be used during each course offered as part of this CCAP Agreement. SCHOOL DISTRICT understands that no equipment or materials fee may be charged to students except as may be provided for by Education Code 49011.
- 17.3 The COLLEGE facilities may be used subject to mutually agreement by the parties as expressed in the Appendix to this Agreement.

*Note: All referenced Sections from AB 288 (Education Code 76004)*

## 18 INDEMNIFICATION

- 18.1 The SCHOOL DISTRICT agrees to and shall indemnify, save and hold harmless the COLLEGE and NOCCCD and its governing board, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of SCHOOL DISTRICT's performance of this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of the SCHOOL DISTRICT, its officers, employees, independent contractors, subcontractors, agents and other representatives.
- 18.2 The NOCCCD agrees to and shall indemnify, save and hold harmless the SCHOOL DISTRICT and its governing board, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of NOCCCD and COLLEGE'S performance of this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of the NOCCCD and COLLEGE its officers, employees, independent contractors, subcontractors, agents and other representatives.

## 19 INSURANCE

- 19.1 The SCHOOL DISTRICT, in order to protect the NOCCCD, its agents, employees and officers against claims and liability for death, injury, loss and damage arising out of or in any manner connected with the performance and operation of the terms of this agreement, shall secure and maintain in force during the entire term of this agreement, insurance coverage or an approved program of self-insurance in the amount of not less than ONE MILLION DOLLARS (\$1,000,000) per incident/THREE MILLION DOLLARS (\$3,000,000) aggregate, and property damage insurance of not less than ONE HUNDRED THOUSAND DOLLARS (\$100,000) per accident with an admitted California insurer duly licensed to engage in the business of insurance in the State of California, or public entity risk management Joint Powers Authority, authorized to provide public liability and property damage insurance in the state of California. Said policy of insurance, insurance coverage through a public entity risk management JPA or program of self-insurance shall expressly name the COLLEGE and NOCCCD, its agents, employees and officers as an additional insured for the purposes of this Agreement. A certificate of insurance including a separate endorsement shall be furnished to the COLLEGE and to NOCCCD.

*Note: All referenced Sections from AB 288 (Education Code 76004)*

- 19.2 For the purpose of Workers' Compensation, SCHOOL DISTRICT shall be the "primary employer" for all its personnel who perform services as instructors and support staff. SCHOOL DISTRICT shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective SCHOOL DISTRICT personnel made in connection with performing services and receiving instruction under this Agreement. SCHOOL DISTRICT agrees to hold harmless, indemnify, and defend COLLEGE and NOCCCD, its directors, officers, agents, and employees from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by SCHOOL DISTRICT personnel connected with providing services under this Agreement. SCHOOL DISTRICT is not responsible for non-School District personnel who may serve as instructors or students who are not affiliated with the SCHOOL DISTRICT.

## **20 NON-DISCRIMINATION**

- 20.1 Neither the SCHOOL DISTRICT nor the COLLEGE and NOCCCD shall discriminate on the basis of race or ethnicity, gender, nationality, physical or mental disability, sexual orientation, religion, or any other protected class under California State or federal law.

## **21 TERMINATION**

- 21.1 Either party may terminate this Agreement by giving written notice specifying the effective date and scope of such termination. The termination notice must be presented by January 15 for the following fall semester and by September 1 for the following spring semester. Written notice of termination of this Agreement shall be addressed to the responsible person listed in Section 20 below.
- 21.2 This CCAP Agreement sets forth the entire agreement between the Parties relating to the subject matter of this CCAP Agreement. All Note: All referenced Sections from AB 288 (Education Code § 76004) 16 | Page 005142.00043 13951870.1 agreements or representations, express or implied, oral or written, of the Parties with regard to the subject matter hereof are incorporated into this Agreement.

## **22 NOTICES**

- 22.1 Any and all notices required to be given hereunder shall be deemed given when personally delivered or deposited in the U.S. Mail, postage to be prepaid, to the following addresses:  
Fullerton College

*Note: All referenced Sections from AB 288 (Education Code 76004)*

321 E. Chapman Avenue  
Fullerton, CA 92832  
Attn: José Ramón Núñez, Ph. D. Vice President, Instruction

NOCCCD  
North Orange County Community College District  
1830 W. Romneya Dr., Anaheim, CA 92801  
Attn: Cherry Li-Bugg, PhD. Vice Chancellor, Educational Services and  
Technology

Placentia-Yorba Linda Unified School District  
1301 East Orangethorpe Ave.  
Placentia, CA 92870  
Attn: Cary Johnson, Director, Secondary Education/Alternative Programs

## **23 INTEGRATION**

- 23.1 This CCAP Agreement sets forth the entire agreement between the Parties relating to the subject matter of this CCAP Agreement. All agreements or representations, express or implied, oral or written, of the Parties with regard to the subject matter hereof are incorporated into this Agreement.

## **24 MODIFICATION AND AMENDMENT**

- 24.1 No modifications or amendments of any of the terms or provisions of this CCAP Agreement shall be binding unless made in writing and signed by the Parties.

## **25 GOVERNING LAWS**

- 25.1 This agreement shall be interpreted according to the laws of the State of California.

## **26 COMMUNITY COLLEGE DISTRICT BOUNDARIES**

- 26.1 For locations outside the geographical boundaries of NOCCCD, COLLEGE will comply with the requirements of Title 5 of the California Code of Regulations, Sections 53000 et seq. or as amended, concerning approval by adjoining high school or community college districts and use of non-district facilities.

*Note: All referenced Sections from AB 288 (Education Code 76004)*

**27 SEVERABILITY**

27.1 This CCAP Agreement shall be considered severable, such that if any provision or part of the CCAP Agreement is ever held invalid under any law or ruling, that provision or part of the CCAP Agreement shall remain in force and effect to the extent allowed by law, and all other provisions or parts shall remain in full force and effect.

**28 COUNTERPARTS**

28.1 This CCAP Agreement may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

Executed on \_\_\_\_\_2018

By: \_\_\_\_\_  
Placentia-Yorba Linda USD  
David Giordano  
Assistant Superintendent, Business  
Services

By: \_\_\_\_\_  
Fullerton College  
José Ramón Núñez, Ph. D.  
Vice President, Instruction

By: \_\_\_\_\_  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
Cherry Li-Bugg, Ph.D.  
Vice Chancellor, Educational Services and Technology

North Orange County Community College District Board Meetings:

- (a) Information Board Meeting Date: *July 24, 2018*
- (b) Public Comment Board Meeting Date: *August 14, 2018*

School District Board Meetings:

- (a) Information Board Meeting Date: *July 10, 2018*
- (b) Public Comment Board Meeting Date: *August 14, 2018*

*Note: All referenced Sections from AB 288 (Education Code 76004)*

## APPENDIX

### COLLEGE AND CAREER ACCESS PATHWAYS (CCAP) A DUAL ENROLLMENT PARTNERSHIP AGREEMENT

WHEREAS, the COLLEGE and the SCHOOL DISTRICT agree to record COLLEGE and SCHOOL DISTRICT specific components of the CCAP Agreement using the Appendix for purposes of addressing mandated reporting requirements to include, but not limited to, the total number of high school students to be served and the total number of full-time equivalent students projected to be claimed by the community college district for those students; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of pupils to benefit from those courses; and Sec. 2 (c)(1)

WHEREAS, the CCAP Agreement Appendix shall also be used to record protocols for information sharing in compliance with all applicable state and federal privacy laws, joint facilities use, and parental consent for high school pupils to enroll in community college courses; and Sec. 2 (c)(1)

NOW THEREFORE, NOCCCD, the COLLEGE and SCHOOL DISTRICT agree as follows:

#### 1. NOCCCD, COLLEGE and SCHOOL DISTRICT Point of Contact:

<b>LOCATION</b>	<b>NAME</b>	<b>TELEPHONE</b>	<b>EMAIL</b>
NOCCCD:	W. Cherry Li-Bugg, PhD	714-808-4787	<a href="mailto:clibugg@nocccd.edu">clibugg@nocccd.edu</a>
College:	José Ramón Núñez, Ph. D.	714-992-7031	<a href="mailto:jnunez@fullcoll.edu">jnunez@fullcoll.edu</a>
School District:	Cary Johnson	714-985-8669	<a href="mailto:cjohnson@pylusd.org">cjohnson@pylusd.org</a>

#### 2. CCAP AGREEMENT EDUCATIONAL PROGRAM(S) AND COURSE(S)

- a. COLLEGE is responsible for all educational program(s) and course(s) and offered as part of this CCAP Agreement whether the educational program(s) and course(s) are offered at the SCHOOL DISTRICT or the COLLEGE.

*Note: All referenced Sections from AB 288 (Education Code 76004)*



**3. CCAP AGREEMENT PROGRAM YEAR** - college has identified the following: program year, educational program(s) and course(s) to be offered at the said date, time and location; the total number of students to be served and projected FTES; and the instructor and employer of record.

PROGRAM YEAR: 2018-2019

COLLEGE: Fullerton College

EDUCATIONAL PROGRAM: Counseling, Music, Business, Ethnic Studies, and Art History

SCHOOL DISTRICT: Placentia-Yorba Linda Unified School District

HIGH SCHOOL: Yorba Linda HS, Valencia HS, El Dorado HS, Esperanza HS, La Entrada HS

TOTAL NUMBER OF STUDENTS TO BE SERVED: 540	TOTAL PROJECTED FTES: 38
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COURSE NAME	COURSE NUMBER	TERM	T
1. College Orientation	COUN 100	Fall 2018 & Spring 2019	TBD
2. College Orientation	COUN 100	Fall 2018 & Spring 2019	TBD
3. College Orientation	COUN 100	Fall 2018 & Spring 2019	TBD
4. College Orientation	COUN 100	Fall 2018 & Spring 2019	TBD
5. Introduction to Chicano/a Studies	ETHS 150 F	Fall 2018 & Spring 2019	TBD
6. Art History: American Art	ART 117 F	Fall 2018 & Spring 2019	TBD
7. Art History: The Art of Mexico	ART 116 F	Fall 2018 & Spring 2019	TBD
8. Introduction to Business	BUS 100 F	Fall 2018 & Spring 2019	TBD

*Note: All referenced Sections from AB 288 (Education Code 76004)*

9. Music Appreciation	MUS 116 F	Fall 2018 & Spring 2019	TBD
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**Required:** Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered (*Sec. 2 (c)(1)*):

These course has been offered previously to college bound high school students. Courses helped those students to access college and be successful as they begin their college career.

**4. BOOKS AND INSTRUCTIONAL MATERIALS** - The total cost of books and instructional materials for school district students participating as part of this CCAP agreement will be borne by school district.

COURSE NAME	TEXT	COST	OTHER INSTRUCTIONAL MATERIALS	COST
1. Music Appreciation	<i>Music: An Appreciation.</i> Roger Kamien. McGraw-Hill Professional Publishing. 12 <sup>th</sup> ed. 2015.  ISBN: 978-125989270-7	\$88.28	N/A	
2. Introduction to Chicano/a Studies	<i>Chicanos, Latinos and Cultural Diversity: An Anthology</i> Editors Dionne Espinoza, et. al. Kendall/Hunt Publishing Co. (2004) ISBN: 978-0-7575-1128-8	\$103.00	N/A	
3. Introduction to Business	<i>M: Business.</i> O. C. Ferrel, G. Hirt, L. Ferrel. McGraw Hill Education. 5 <sup>th</sup> Ed. 2017 ISBN 978-1-259-57814-4	\$71.00	Connect Codes	\$50.00
4. Art History: The Art of Mexico	TBD			

*Note: All referenced Sections from AB 288 (Education Code 76004)*

5. Art History: American Art	TBD			
6. College Orientation	N/A			

*Note: All referenced Sections from AB 288 (Education Code 76004)*

**5. FACILITIES USE**

5.1 COLLEGE and SCHOOL DISTRICT shall adhere to the terms outlined in Section 17, Facilities, of this CCAP Agreement.

5.2 COLLEGE, as part of Section 15.3 of this CCAP Agreement, shall extend access and use of the following COLLEGE facilities:

<b>BUILDING</b>	<b>CLASSROOM</b>	<b>DAYS</b>	<b>HOURS</b>
N/A			

*Note: All referenced Sections from AB 288 (Education Code 76004)*

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** July 24, 2018

**SUBJECT:** Fullerton College  
Fullerton School District and NOCCCD/Fullerton  
College Contract Education Agreement

Action	_____
Resolution	_____
Information	X
Enclosure(s)	X

**BACKGROUND:** Fullerton College has been working with the Fullerton School District (K-8) to provide courses for middle school students in order to explore career pathways. All of the classes have been offered using a contract education model and Fullerton School District reimburses the College for the cost of instruction. Specifically, in Spring 2017 and Spring 2018, Introduction to Programming was offered at Parks Junior High School and the effectiveness led to a request for additional courses during the 2018/19 school year:

- Parks Junior High School – Introduction to Computer Game Design (CISG 100) and Introduction to Programming for Computer Games (CISG 110)
- Nicholas Junior High School – Introduction to Digital Art (DART 100) and Introduction to Maya 3D (DART 104)
- Ladera Vista Junior High School of the Arts – Acting for the Camera (THEA 222)

This item was prepared by Dr. José Ramón Núñez, Vice President, Instruction, Fullerton College.

**How does this relate to the five District Strategic Directions?** This item responds to all five District Strategic Directions.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 3250: Institutional Planning

**FUNDING SOURCE AND FINANCIAL IMPACT:** There will be no cost to the District since the Fullerton School District is covering all related expenses as outlined in this agreement.

**RECOMMENDATION:** It is recommended that the Board receive as information the Fullerton School District and NOCCCD/Fullerton College Educational Consulting Agreement.

\_\_\_\_\_  
Cherry Li-Bugg  
Recommended by

\_\_\_\_\_  
Approved for Submittal

\_\_\_\_\_  
4.f.1  
Item No.

**FULLERTON SCHOOL DISTRICT and NOCCCD**  
**1401 W. Valencia Dr.**  
**Fullerton, CA 92833**

**EDUCATIONAL CONSULTING AGREEMENT**  
**College Orientation Program**

This educational consulting agreement (the "Agreement") is made and entered into between **Fullerton School District**, hereinafter referred to as (the "FSD") and **North Orange County Community College District** serving in the role of professional services provider, hereinafter referred to as (the "NOCCCD") as of the date that this Agreement is executed by all parties (the "Effective Date").

**RECITALS**

The NOCCCD's Fullerton College provides advisory education through its Introduction to Computer Game Design (CISG 100), Introduction to Programming for Computer Games (CISG 110), Introduction to Digital Art (DART 100), Introduction to Maya 3D (DART 104), and Acting for the Camera (THEA 222) (the "Courses"); and

FSD is in need of such Courses for its junior high school students who are also able to earn 3 units per course during the session in which they enrolled; and

The Courses are offered on a limited basis during the 2018 fall and 2019 spring semesters *by* the NOCCCD's Fullerton College at Parks Junior High School, Nicolas Junior High School, and Ladera Vista Junior High School of the Arts; and

The NOCCCD is specially trained, experienced, and competent to provide the Courses; and

The parties now find it to be mutually beneficial for the Courses to be made available to FSD students.

The purpose of this Agreement is to set forth the terms and conditions pursuant to which the parties will institute the Courses at the NOCCCD.

**THE PARTIES AGREE AS FOLLOWS:**

**I. GENERAL INFORMATION ABOUT THE PROGRAM**

- A. The commencement date for the provision of services under this agreement shall be August 17, 2018 but no sooner than the Effective Date, with all services performed and completed no later than May 31, 2019;
- B. Students participating in classes will enroll through the NOCCCD's Fullerton College in accordance with established college registration procedures for Concurrent Special Admit Students;
- C. The length of courses is a total of 54 hours for CISG 100 and CISG 110, 90 hours for DART 100 and DART 104, and 108 hours for THEA 222;

- D. Both the NOCCCD and FSD agree that a total number of 30 students in each course section are expected to participate;
- E. Classes offered pursuant to this Agreement will be conducted on such days and times and at such locations as mutually agreed upon by the NOCCCD and FSD, provided that no instruction shall occur on any day established as holidays for either the NOCCCD or FSD.

## II. RESPONSIBILITIES OF THE NOCCCD

- A. **Academic Responsibility.** The NOCCCD shall provide credit instruction for a total of:

Fall 2018

- Two (2) college courses of Introduction to Computer Game Design (CISG 100) – Parks Junior High School
- One (1) college course of Introduction to Digital Art (DART 100) - Nicolas Junior High School
- One (1) college course of Acting for the Camera (THEA 222) – Ladera Vista Junior High School of the Arts

Spring 2019

- One (1) college course of Introduction to Programming for Computer Games (CISG 110) – Parks Junior High School
- One (1) college course of Introduction to Maya 3D (DART 104) – Nicolas Junior High School
- One (1) college course of Acting for the Camera (THEA 222) – Ladera Vista Junior High School of the Arts

Classes offered shall be accessible to junior high school students from the sites at which the classes are offered as well as to students from other sites as determined by NOCCCD.

- i. NOCCCD will provide instruction for the specified classes in compliance with the NOCCCD's designated curriculum and class schedule and in compliance with instructional policies and procedures.
- ii. NOCCCD shall document all student enrollment and attendance.
- iii. NOCCCD shall create an effective teaching-learning environment and maintain effective communication with FSD and junior high school campus staff.

- B. **NOCCCD Classification.** NOCCCD's employees shall in no way be deemed employees of FSD. NOCCCD shall be under the control of FSD as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.

- C. **NOCCCD Supervision.** All instruction provided by the NOCCCD shall be under the supervision and control of appropriately credentialed employees.

- D. **Compliance.** NOCCCD shall comply with applicable federal, state and local laws, rules, regulations, and ordinances including workers' compensation requirements.

- E. **Registration Fee.** NOCCCD shall not collect a registration fee from any student enrolled pursuant to this agreement nor claim state apportionment FTES for any student enrolled.

### III. RESPONSIBILITIES

OF

FSD

- A. **Student Outreach.** FSD shall be responsible for providing services with respect to student outreach and recruitment of students for the program.
- B. **Technical Support.** FSD shall provide and maintain facilities, equipment, textbooks and instructional supplies and materials that are necessary for the provision of instruction by the NOCCCD pursuant to this Agreement, without charge to the NOCCCD, or without charge to any student receiving instruction pursuant hereto.
- C. **NOCCCD Fee and Timing of Such Payment.** FSD shall pay NOCCCD an amount not to exceed Four thousand six hundred dollars (\$4,600) per CISG 100 or CISG 110 course, Seven thousand dollars (\$7,000) per DART 100 or DART 104 course, and Eight thousand two hundred dollars (\$8,200) per THEA 222 course. The maximum payment shall include all related administrative and instruction costs. Payment to NOCCCD shall be made no later than thirty (30) days after submission of invoice to FSD.

### IV. INSURANCE

- A. **Insurance.** Both the NOCCCD and FSD each agree to secure and maintain at all times throughout the term of this Agreement, each at its sole cost and expense, comprehensive general liability insurance in amounts reasonably necessary to protect itself against liability arising from any and all negligent acts, or omissions of its employees, officers or volunteers in the performance of this Agreement. Coverage under such professional and commercial general liability insurance shall not be less than one million dollars (\$1,000,000) per occurrence, and three million dollars (\$3,000,000) in aggregate.
- B. It is expected that both the NOCCCD and FSD will provide the necessary worker's compensation for its own employees and students, if appropriate.

### V. INDEMNIFICATION

The NOCCCD agrees to defend all claims of loss, indemnify and hold harmless FSD and its officers, agents and employees from any and all liability for personal injury, damages, wrongful death or other losses and costs, including but not limited to reasonable attorney fees and defense costs, arising out of the negligent acts or omissions, willful misconduct of the NOCCCD or its employees, officers, or volunteers in the performance of this Agreement.

The FSD agrees to defend all claims of loss, indemnify and hold harmless NOCCCD and its officers, agents and employees from any and all liability for personal injury, damages, wrongful death or other losses and costs, including but not limited to reasonable attorney fees and defense costs, arising out of the negligent acts or omissions, willful misconduct of the FSD or its employees, officers, or volunteers in the performance of this Agreement.

### VI. ASSIGNMENT

This Agreement is not assignable without written consent of the parties hereto.



## VII. TERM AND TERMINATION

**Term.** This Agreement shall remain in full force and effect beginning on the Effective Date of this Agreement through May 31, 2019.

**Termination.** This Agreement may be terminated at any time by written Agreement or upon 30 days' advance written notice by one party or the other, PROVIDED, HOWEVER, that in no event shall termination take effect with respect to currently enrolled FSD students who shall be permitted to complete their course for any semester in which termination would otherwise occur.

## VIII. GENERAL PROVISIONS

- A. **Assignment.** Neither party shall voluntarily or by operation of law, assign or otherwise transfer this Agreement without the other party's prior written consent. Any purported validity of this Agreement or any of its provisions.
- B. **Captions.** Captions and headings in this Agreement are solely for the convenience of the parties, are not a part of this Agreement and shall not be used to interpret or determine the validity of this Agreement or any of its provisions.
- C. **Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all such counterparts together shall constitute one and the same instrument.
- D. **Entire Agreement.** This Agreement is the entire Agreement between the parties. No other Agreements, oral or written, have been entered into with respect to the subject matter of this Agreement.
- E. **Governing Law.** The validity, interpretation and performance of this Agreement shall be governed by and construed in accordance with the laws of the State of California.
- F. **Notices.** Notices required under this Agreement shall be sent to the parties by certified or registered mail, return receipt requested at the addresses set forth below:

**TO NOCCCD:**

North Orange County Community College  
District  
1830 W. Romneya Drive  
Anaheim, CA 92801-1819  
Attn: Vice Chancellor, Finance and Facilities

**TO FSD**

Fullerton School District  
1401 W. Valencia Dr.  
Fullerton, CA 92833  
Attn: Trang Lai, Director Educational  
Services

**IX. EXECUTION**

By signing below, each of the following represent that they have the authority to execute this Agreement and to bind the party on whose behalf their signature is made.

**NORTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT:**

**FULLERTON SCHOOL DISTRICT:**

By: \_\_\_\_\_  
Fred Williams  
Vice Chancellor, Finance & Facilities

By: \_\_\_\_\_  
Robert R. Coghlan  
Assistant Superintendent  
Business Services

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

By: \_\_\_\_\_  
José Ramón Núñez  
Vice President, Instruction

\_\_\_\_\_  
Date

Federal Tax ID # 952394131

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>    X    </u>
		Resolution	<u>          </u>
<b>DATE:</b>	July 24, 2018	Information	<u>          </u>
		Enclosure(s)	<u>    X    </u>
<b>SUBJECT:</b>	Fullerton College Curriculum Matters		

**BACKGROUND:** The Office of Instruction and the Curriculum Committee at Fullerton College and the District Curriculum Coordinating Committee have approved the attached summary of curriculum changes. All changes serve the mission of Fullerton College and are within the allocated budget for staff and facilities.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; and (6) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review prior to submission to the District Curriculum Coordinating Committee. This agenda item is submitted by Dr. Jennifer Combs, Fullerton College Curriculum Committee Chair and Dr. José Ramón Núñez, Vice President, Instruction.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction #1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses.

**How does this relate to Board Policy:** The curricula are being submitted to the Board for approval as outlined in Board Policy 4020, Program and Curriculum Development.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Funding for all curricula comes from the campus general fund.

**RECOMMENDATION:** It is recommended that the Board approve the attached summary of curriculum changes for Fullerton College, to be effective Fall 2018. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg  

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Recommended by

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Approved for Submittal

4.g.1  

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Item No.



**Board of Trustees Meeting**  
**July 10, 2018**  
*(Approved by DCCC on May 11, 2018)*

NEW COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ART 225 F Illustrating Literature	Units: 3 Lecture: 2 Laboratory: 4 Advisory: ART 137 F ART 182 F or ART 243 F and GE: CSU Transfer Course Yes	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2019 Fall	This is a new course designed to be included in the newly proposed Visual Storytelling and Sequential Art Certificates, two new CTE programs to be proposed in 2018.
ART 280 F Rendering II	Units: 3 Lecture: 2 Laboratory: 4 Prerequisite: ART 182 F GE: CSU Transfer Course Yes	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds. This course requires a great deal of interaction between the students and the instructor. The current student/teacher ratio should be maintained in order for the students to receive the required amount of personalized instruction and in-class	2019 Fall	This new course will complement the CTE programs in Illustration and Entertainment Arts. There is too much information to be covered in one semester of Rendering, so this second semester will allow the student to refine their skills of perception, creativity, and visual presentation.

NEW COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
			practice on a "one on one" basis with the Instructor. The Instructor will spend time individually with each student demonstrating techniques personalized for the student's imagery. Assessment of student work is through written evaluations of student projects, not standardized tests.		
ART 281 F Drawing from the Masters II	Units: 3 Lecture: 3 Laboratory: 0 Advisory: ART 182 F ART 186 F and GE: CSU Transfer Course Yes	30	Although there is a lecture component to the course, there is also a great amount of time in which the Instructor supervises, observes, and assesses student presentations, and/or group learning. The student presentations need to be assessed by the Instructor on an individual and group basis. There are no assessments through standardized tests.	2019 Fall	This is a new course that will complement the CTE programs in Illustration and Entertainment Arts, as well as the Fine Arts drawing, painting, and Art history areas. There is too much information to be covered in one semester of the ART 181 F course, so this second semester is a necessity for the students' success.

NEW COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
MUSA 202 F Applied Private Instruction	Units: 1 Lecture: 1 Laboratory: 0 GE: CSU Transfer Course Yes	25	This private instruction course is based on the premise of an instructor providing individualized instruction and supervision to one student. At the state university level, students studying applied music are required to have one-on-one instruction.	2018 Fall	This new course is intended to fulfill a transfer requirement for students transferring into applied music/music education programs at the university level. In order to transfer into a university applied music/music education program at the junior level, students must have already had at least four semesters of applied private instruction. This course will provide that requirement. Designed as repeatable three times, since at the state university level, students studying applied music are required to enroll in private applied instruction every semester.
ETHS 101HF Honors American Ethnic Studies	Units:3 Lecture:3 Laboratory:0  Prerequisites: NONE	25	The Fullerton College Honors Advisory Board recommends a class size of 25, to encourage a seminar environment, in which there is extensive instructor-student interaction, as well as extensive interaction between students.	2019 Fall	Adding new ETHS 101HF honors course to align with the revision course proposal for ETHS 101F. This honors-enhanced course will be led seminar-style, including small group discussion, individualized instruction and individualized feedback on student work. Students will complete an original research paper and present their findings at the end of the semester in an oral presentation.
ETHS 235HF Honors Contempora ry Social Justice Movements	Units:3 Lecture:3 Laboratory:0  Prerequisites: NONE	25	The Fullerton College Honors Advisory Board recommends a class size of 25, to encourage a seminar environment, in which there is extensive instructor-student interaction, as well as extensive interaction between students.	2019 Fall	Adding new ETHS 235HF honors course to align with the new course proposal for ETHS 235F. This honors-enhanced course will be led seminar-style, including small group discussion, individualized instruction and individualized feedback on student work. Students will complete an original research paper and present their findings at the end of the semester in an oral presentation.

NEW COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
TECH 150 F Basic Drone Piloting	Units:2 Lecture:1 Laboratory:3 GE: CSU Transfer Course Yes	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2019 Fall	The course is part of a new cross-discipline CTE program on drones and drone usage.
TECH 151 F Applied Drone Piloting	Units:3 Lecture:2 Laboratory:3 GE: CSU Transfer Course Yes	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2019 Fall	This course is part of a new CTE area on drone usage.
WELD 100 F Introduction to Welding	Units:3 Lecture:2 Laboratory:3  Prerequisites: NONE	20	Welding students use tools and equipment involving flame, high heat, sharp and heavy objects. These present a danger to students if the correct methods and procedures are not used, hence proper supervision of students is essential. For these reasons advisory committee endorses 20 students in welding classes, see attached meeting minutes.	2019 Fall	This new course is replacing deleted course WELD 121A F

NEW COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
WELD 120 F Gas Shielded Arc Welding	Units:3 Lecture:1 Laboratory:6 Corequisite: WELD 100 F	20	Welding students use tools and equipment involving flame, high heat, sharp and heavy objects. These present a danger to students if the correct methods and procedures are not used, hence proper supervision of students is essential. Maximum number of students allowed for safety concerns and per the request of the advisory committee is 20. This number is also in alignment with the National Science Teacher Association Safety Advisory Board Study in 2014 which shows that injuries increase dramatically with class sizes above 20. Advisory Committee minutes and NSTA Safety study are posted in Attached Files in Curricunet.	2019 Fall	This new course is replacing deleted course WELD 121BF



REVISED COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
MUSA 200 F Applied Music- Individual Private Study Units: 1 Lecture: 1 Laboratory: 0	<ul style="list-style-type: none"> <li>● Advisory Addition</li> <li>● Assignments Revision</li> <li>● Basic Skills Status Revision</li> <li>● CIP Code Revision</li> <li>● Catalog Description Update</li> <li>● Class Size Revision</li> <li>● Corequisite Deletion</li> <li>● Course Content (that do not change the overall scope of the course)</li> <li>● Method of Evaluation</li> <li>● Method of Instruction</li> <li>● Objectives Revision</li> <li>● Prerequisite Deletion</li> <li>● SAMS Code Revision</li> <li>● Schedule Description Update</li> <li>● Student Learning Outcomes</li> <li>● Textbooks</li> </ul>	25	Individualized instruction places the student in direct one-on-one coaching, lessons, critiqued performance preparation, and performance juries adjudicated by all faculty teaching in that area of music instruction. Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2018 Fall	This course revision reflects the latest consultations among the Music faculty to better describe and delineate the activities involved in private instruction for music major transfer students. At the university level throughout the state music students are required to take private instruction every semester. Changed prerequisite of audition to an advisory because faculty will have an opportunity to assess students during first week of classes. Removed corequisite of MUSA 100 F since faculty work with students directly on enrollment into private instruction courses.
READ 127 F <b>College Literacy Skills</b> Units: 2 Lecture: 2 Lab: 0	<ul style="list-style-type: none"> <li>● Add Distance Education(hybrid)</li> <li>● Add Distance Education(online)</li> <li>● Assignments Revision</li> <li>● CIP Code Revision</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical	2018 Fall	Six Year Review. This revision emphasizes the literacy needs of our current college students. Title change FROM College Study Skills TO College Literacy Skills: the course content and scope reflects this. Class size change FROM 25 TO 30: the department wants to offer courses to support student success across the disciplines and provide additional

REVISED COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
	<ul style="list-style-type: none"> <li>● Catalog Description Update</li> <li>● Class Size Revision</li> <li>● Course Content (Changing the overall scope of the course)</li> <li>● Method of Evaluation</li> <li>● Method of Instruction</li> <li>● Objectives Revision</li> <li>● Prerequisite Deletion</li> <li>● Schedule Description Update</li> <li>● Six-Year Review</li> <li>● Student Learning Outcomes</li> <li>● TOPS Code Revision</li> <li>● Textbooks</li> <li>● Title Revision</li> </ul>		<p>thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.</p>		<p>access, so we have increased class size. We are dropping the READ 096 F prerequisite as this course is designed to be a stand alone course to support students across the disciplines. The California Acceleration Project demonstrates that students can be successful in a course when just-in-time remediation techniques and other pedagogical approaches are utilized. The reading department has utilized this model and has the expertise to support students at any reading level to be successful in this class. Therefore, a reading placement test score for READ 096 F (existing prerequisite) is no longer deemed necessary. With AB 705 students may require "additional concurrent support courses" which READ 127 F would fit this requirement. Additionally, we added distance education to allow various ways of offering the course to students again to increase access. Removed 1 hour lab from master database to correct Curricunet records - arranged lab hour was previously removed.</p>
THEA 197 F Introduction to Stage Combat *Launched*	Units: 2 Lecture: 1 Laboratory: 3 GE: UC/CSU Transfer Course Yes	25	The instructor of this course provides extensive individualized feedback and evaluation of presented scene work as well as individualized instruction as	2018 Fall	Creating THEA 198 F to enhance program offering and provide students with techniques to enhance performance abilities and ensure student safety on stage and in the classroom.  <u>Note:</u> <i>This course was originally numbered "THEA 198 F" but it was re-numbered</i>

REVISED COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
			students are taught principles and applications of safe and effective stage violence techniques and choreography. The instructor also monitors each group of students as they rehearse and perform.		<i>to "THEA 197" because "199" is reserved for independent study courses only. The faculty wanted to keep the two sequential stage combat courses so that they follow each other numerically.</i>
THEA 198 F Beginning Principles of Stage Combat *Launched*	Units: 2 Lecture: 1 Laboratory: 3 Prerequisite: THEA 198 F GE: UC/CSU Transfer Course Yes	25	The instructor of this course provides extensive individualized feedback and evaluation of presented scene work as well as individualized instruction as students are taught principles and applications of safe and effective stage violence techniques and choreography. The instructor also monitors each group of students as they rehearse and perform.	2018 Fall	Creating THEA 199 F to enhance program offering and provide students with techniques to enhance performance abilities and ensure student safety on stage and in the classroom.  <u>Note:</u> <i>This course was originally numbered "THEA 199 F" but it was re-numbered to "THEA 198" because "199" is reserved for independent study courses only. The faculty wanted to keep the two sequential stage combat courses so that they follow each other numerically.</i>
ART 114 F Art History: Impressionism to Present Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>• Textbooks</li> <li>• Six-Year Review</li> </ul>	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluations are primarily through	2019 Fall	Six year review. Update textbooks. Updated objectives to more accurately reflect course content and pedagogical goals. Updated methods to include field trips. Updated student learning outcomes and assessment to more accurately

REVISED COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
			objective exams. Writing assignments are assessed mostly for concepts and structure.		assess learning. Updated course content. Updates do not change scope of the course.
ART 116 F Art History: The Art of Mexico Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>● Add Distance Education(hybrid)</li> <li>● Add Distance Education(online)</li> <li>● Catalog Description Update</li> <li>● Course Content (that do not change the overall scope of the course)</li> <li>● Grading Options Revision</li> <li>● Method of Instruction</li> <li>● Textbooks</li> </ul>	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluations are primarily taught through objective exams. Writing assignments are assessed mostly for concept and structure.	2019 Fall	This proposal is for adding the ability to teach our art history courses online, as we are seeing a growing number of students interested in earning GE credit through this method. Our online art history courses fill and allow us to reach a wider student population, increasing our department's efficiency.
ART 212 F Art History: The Art of Asia *Launched* Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>● Add Distance Education(hybrid)</li> <li>● Add Distance Education(online)</li> <li>● Catalog Description Update</li> <li>● Course Content (that do not change the overall scope of the course)</li> <li>● Grading</li> </ul>	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluations are primarily through objective exams. Writing assignments are assessed mostly for concept and structure.	2019 Fall	This proposal is for adding the ability to teach our art history courses online, as we are seeing a growing number of students interested in earning GE credit through this method. Our online art history courses fill and allow us to reach a wider student population, increasing our department's efficiency.

REVISED COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
	<ul style="list-style-type: none"> <li>Options</li> <li>Revision</li> <li>• Method of Evaluation</li> <li>• Method of Instruction</li> <li>• Textbooks</li> </ul>				
COSM 055BF Cosmetology: Level 2 *Pending* Units: 11 Lecture: 7.5 Laboratory: 11.5	<ul style="list-style-type: none"> <li>• Prerequisite: COSM 055AF</li> <li>• Assignments Revision</li> <li>• Advisory Validation</li> <li>• Catalog Description Update</li> <li>• Course Content (that do not change the overall scope of the course)</li> <li>• Method of Instruction</li> <li>• Prerequisite Validation</li> <li>• Schedule Description Update</li> <li>• Six-Year Review</li> <li>• Student Learning Outcomes</li> <li>• Textbooks</li> </ul>	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2019 Fall	Six Year Review
GEOG 100 F Global Geography *Pending* Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>• Catalog Description Update</li> <li>• Course Content (that do not change the overall scope of the</li> </ul>	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing	2019 Fall	Six-Year Review: Catalog Description Update; Textbooks; Added class size justification to correct CurricUNET records; Course Content (edits do not change the overall scope of the course); Method of Evaluation; Method of Instruction; Schedule Description Update; Course is

REVISED COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
	<ul style="list-style-type: none"> <li>course)</li> <li>• Method of Evaluation</li> <li>• Method of Instruction</li> <li>• Multicultural Requirement</li> <li>• Schedule Description Update</li> <li>• Six-Year Review</li> <li>• Textbooks</li> <li>• GE:</li> <li>• Associate Degree General Education Requirements</li> <li>• Area D1: Social and Behavioral Sciences - Social, Political and Economic Institutions</li> </ul>		assignments are assessed mostly for concepts and structure.		already approved for Multicultural requirement, just updated CurricUNET records. CSU GE Area D5 changed to Area D to update CurricUNET records since CSU no longer has sub-areas for Area D.
LIB 100 F Introduction to Research *Launched* Units: 1 Lecture: 1 Laboratory: 0	<ul style="list-style-type: none"> <li>• Advisory:</li> <li>• ENGL 060 F and</li> <li>• ENGL 099 F or</li> <li>• ESL 186 F or</li> <li>• Catalog Description Update</li> <li>• Method of Instruction</li> <li>• Schedule Description Update</li> <li>• Six-Year Review</li> <li>• Textbooks</li> <li>• Advisory Validation</li> </ul>	35	While the instructor does lecture, much of the time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2019 Fall	Six-Year Review. Update textbooks.

REVISED COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
LIB 100HF Honors Introduction to Research *Launched* Units: 1 Lecture: 1 Laboratory: 0	<ul style="list-style-type: none"> <li>• Advisory:</li> <li>• ENGL 060 F and</li> <li>• ENGL 099 F or</li> <li>• ESL 186 F or</li> <li>• Catalog Description Update</li> <li>• Method of Instruction</li> <li>• Schedule Description Update</li> <li>• Six-Year Review</li> <li>• Textbooks</li> <li>• Advisory Validation</li> </ul>	25	The Fullerton College Honors Advisory Board recommends a maximum number of 25 students for a seminar-style honors. Compared to the non-honors section, in this honors course section there is more emphasis on collaborative learning, individual research, and student-driven discussions.	2019 Fall	Six-Year Review. Update textbooks.
MATH 120 F Introductory Probability and Statistics (2019) Units: 4 Lecture: 4 Laboratory: 0		35	Class time includes lecture, discussion, group learning, guided practice and individualized instruction, and student presentations of problems. Includes three or more exams and multiple homework assignments requiring demonstration of problem solving ability.	2019 Fall	Proposal was previously approved for 2018 and includes a prerequisite revision to allow MATH 024, 040, 041 or 043 as prerequisite options. Due to UC and CSU timelines for GE approval of the prerequisite revision, this proposal changes the effective date of the prerequisite revision to 2019. Effective date is the only change in this proposal.
MATH 120HF Honors Introductory Probability and Statistics	<ul style="list-style-type: none"> <li>• Catalog Description Update</li> <li>• Prerequisite Revision</li> </ul>	25	The Fullerton College Honors Advisory Board recommends a class size of 25 for honors courses. Class	2018 Fall	Previous proposal to allow additional courses to be used as prerequisite options for 2018 needs to be delayed until 2019 due to UC and CSU timelines for GE approval of the

REVISED COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
(2018) Units: 4 Lecture: 4 Laboratory: 0			time includes lecture, discussion, group learning, guided practice and individualized instruction, and student presentations of problems. Requires three or more written exams and multiple homework assignments using advanced analytical and critical thinking skills. Exams and assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics. The emphasis on individual research, collaborative learning and student-driven discussions is much stronger in this honors section than in a non-honors class.		prerequisite revision. This proposal changes the prerequisite back to only MATH 040 F for 2018.
MATH 120HF Honors Introductory Probability and Statistics (2019) Units: 4 Lecture: 4		25	The Fullerton College Honors Advisory Board recommends a class size of 25 for honors courses. Class time includes lecture, discussion, group learning,	2019 Fall	Proposal was previously approved for 2018 and includes a prerequisite revision to allow MATH 024, 040, 041 or 043 as prerequisite options. Due to UC and CSU timelines for GE approval of the prerequisite revision, this proposal changes the effective date of the prerequisite revision to



REVISED COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
Laboratory: 0			guided practice and individualized instruction, and student presentations of problems. Requires three or more written exams and multiple homework assignments using advanced analytical and critical thinking skills. Exams and assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics. The emphasis on individual research, collaborative learning and student-driven discussions is much stronger in this honors section than in a non-honors class.		2019. Effective date is the only change in this proposal.
MATH 120 F Introductory Probability and Statistics (2018) Units: 4 Lecture: 4 Laboratory: 0	<ul style="list-style-type: none"> <li>• Catalog Description Update</li> <li>• Prerequisite Revision</li> </ul>	35	Class time includes lecture, discussion, group learning, guided practice and individualized instruction, and student presentations of problems. Includes three or more exams and multiple	2018 Fall	Previous proposal to allow additional courses to be used as prerequisite options for 2018 needs to be delayed until 2019 due to UC and CSU timelines for GE approval of the prerequisite revision. This proposal restores the current prerequisite of only MATH 040 F for 2018.

REVISED COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
			<p>homework assignments requiring demonstration of problem solving ability.</p> <p>--</p> <p>There was discussion as to why MATH 120 is being approved for Fall 2018.</p> <p>Notify Laurie after approval from COCI.</p>		
<p>NUTR 210 F Human Nutrition *Launched* Units: 3 Lecture: 3 Laboratory: 0</p>	<ul style="list-style-type: none"> <li>• Catalog Description Update</li> <li>• Course Content (that do not change the overall scope of the course)</li> <li>• Objectives Revision</li> <li>• Schedule Description Update</li> <li>• Textbooks</li> <li>• Add Distance Education(hybrid)</li> </ul>	40	<p>While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.</p>	2019 Fall	Adding distance education (hybrid) as a method of instruction.
<p>PSY 161 F Elementary Statistics for Behavioral Science (2018) Units: 4 Lecture: 4</p>	<ul style="list-style-type: none"> <li>• Catalog Description Update</li> <li>• Prerequisite Revision</li> </ul>	35	<p>While the instructor does lecture, much of the class time focuses on discussion, group learning, completing worksheets, and /or formal/informal</p>	2018 Fall	Previous proposal to allow additional courses to be used as prerequisite options for 2018 needs to be delayed until 2019 due to UC and CSU timelines for GE approval of the prerequisite revision. This proposal changes the prerequisite back to only MATH 040 F for 2018.

REVISED COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
Laboratory: 0			student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.		
PSY 161 F Elementary Statistics for Behavioral Science (2019) Units: 4 Lecture: 4 Laboratory: 0		35	While the instructor does lecture, much of the class time focuses on discussion, group learning, completing worksheets, and /or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2019 Fall	Proposal was previously approved for 2018 and includes a prerequisite revision to allow MATH 024, 040, 041 or 043 as prerequisite options. Due to UC and CSU timelines for GE approval of the prerequisite revision, this proposal changes the effective date of the prerequisite revision to 2019. Effective date is the only change in this proposal.
PSY 161HF Honors Elementary Statistics for Behavioral Science (2018) Units: 4 Lecture: 4 Laboratory: 0	<ul style="list-style-type: none"> <li>• Catalog Description Update</li> <li>• Prerequisite Revision</li> </ul>	25	While the instructor does lecture, much of the class time focuses on discussion, group learning, completing worksheets, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing	2018 Fall	Previous proposal to allow additional courses to be used as prerequisite options for 2018 needs to be delayed until 2019 due to UC and CSU timelines for GE approval of the prerequisite revision. This proposal changes the prerequisite back to only MATH 040 F for 2018.

REVISED COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
			assignments are assessed mostly for concepts and structure.		
PSY 161HF Honors Elementary Statistics for Behavioral Science (2019) Units: 4 Lecture: 4 Laboratory: 0		25	While the instructor does lecture, much of the class time focuses on discussion, group learning, completing worksheets, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2019 Fall	Proposal was previously approved for 2018 and includes a prerequisite revision to allow MATH 024, 040, 041 or 043 as prerequisite options. Due to UC and CSU timelines for GE approval of the prerequisite revision, this proposal changes the effective date of the prerequisite revision to 2019. Effective date is the only change in this proposal.
SOSC 120 F Introduction to Probability and Statistics (2018) Units: 4 Lecture: 4 Laboratory: 0	<ul style="list-style-type: none"> <li>• Catalog Description Update</li> <li>• Prerequisite Revision</li> </ul>	35	Class time includes lecture, discussion, group learning, guided practice and individualized instruction, and student presentations of problems. Includes multiple exams and homework assignments requiring demonstration of problem solving ability.	2018 Fall	Previous proposal to allow additional courses to be used as prerequisite options for 2018 needs to be delayed until 2019 due to UC and CSU timelines for GE approval of the prerequisite revision. This proposal changes the prerequisite back to only MATH 040 F for 2018.

REVISED COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
SOSC 120 F Introduction to Probability and Statistics (2019) Units: 4 Lecture: 4 Laboratory: 0		35	Class time includes lecture, discussion, group learning, guided practice and individualized instruction, and student presentations of problems. Includes multiple exams and homework assignments requiring demonstration of problem solving ability.	2019 Fall	Proposal was previously approved for 2018 and includes a prerequisite revision to allow MATH 024, 040, 041 or 043 as prerequisite options. Due to UC and CSU timelines for GE approval of the prerequisite revision, this proposal changes the effective date of the prerequisite revision to 2019. Effective date is the only change in this proposal.
SOC 299 F Sociology Independent Study: Advanced *Launched* Units: 1 Lecture: 0 Laboratory: 3	<ul style="list-style-type: none"> <li>• Add Distance Education(hybrid)</li> <li>• Add Distance Education(online)</li> <li>• Schedule Description Update</li> <li>• Six-Year Review</li> <li>• Textbooks</li> </ul>	25	Independent study courses in the Social Sciences are based on the premise of one-to-one instructor-student interaction and supervision, and include extensive individualized feedback on student work.	2019 Fall	Six-Year Review.
SPAN 201 F Spanish for the Spanish Speaker *Pending* Units: 5 Lecture: 5 Laboratory: 0	<ul style="list-style-type: none"> <li>• Advisory Addition</li> <li>• Assignments Revision</li> <li>• Catalog Description Update</li> <li>• Class Size Revision</li> <li>• Method of Instruction</li> <li>• Prerequisite</li> </ul>	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills.	2019 Fall	Six-Year Review. Textbooks. Class size revised from 25 to 30 in order to reflect the writing assignments and instructional methods of the Class Size Planning and Resource Document. Change from prerequisite to advisory, as students can obtain language proficiency in a variety of ways.

REVISED COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
	Deletion <ul style="list-style-type: none"> <li>Schedule Description Update</li> <li>Six-Year Review</li> <li>Textbooks</li> </ul>		Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.		
WELL 265 F Movement Anatomy *Pending* Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>Add Distance Education(hybrid)</li> <li>Add Distance Education(online)</li> <li>CIP Code Revision</li> <li>Catalog Description Update</li> <li>Method of Evaluation</li> <li>Method of Instruction</li> <li>Six-Year Review</li> <li>Student Learning Outcomes</li> <li>TOPS Code Revision</li> <li>Textbooks</li> <li>Title Revision</li> </ul>	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2019 Fall	Six Year Review, title revision from Kinesiology to Movement Anatomy. This course is part of the Pilates Certificate and Therapeutic Massage Therapy I only. Proposals for the programs are in the approval process for same effective year. Not part of Kinesiology ADT.

DELETE COURSES/CERTIFICATES		
COURSE ID	EFF DATE	JUSTIFICATION
CDES 261LF	2018 Fall	Deleting course due to revision/unit increase for CDES 261.

DELETE DEGREES/CERTIFICATES		
DEGREE	EFF DATE	JUSTIFICATION
Offset Duplicator Training Skills Certificate	2018 Fall	Delete certificate. No longer current with industry.

MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
Architecture	<ul style="list-style-type: none"> <li>Catalog Description Update</li> <li>Program SLOA Revision</li> <li>Six-Year Review</li> </ul>	<p><b>Architecture Associate in Science Degree</b></p> <p>Required Courses (32-34 units) Units</p> <p>ARCH 111 F Introduction to Architecture 3</p> <p>ARCH 113 F Architectural Drawing I 3</p> <p>ARCH 114 F Architectural Materials and Methods 3</p> <p>ARCH 124 F Architectural CAD I 3</p> <p>ARCH 125 F Design Studio I 4</p> <p>ARCH 215 F Design Studio II 4</p> <p>ARCH 225 F Design Studio III 4</p> <p>ARCH 227 F Internship in Architecture 2 - 4</p> <p>ARCH 924 F Architectural CAD II 3</p> <p>ARCH 934 F Architectural CAD III 3</p> <p>Total Units 32 - 34</p>	2019 Fall	Six Year Review.
Automotive	<ul style="list-style-type: none"> <li>Program Title Revision</li> <li>Program Unit Revision</li> </ul>	The Automotive Maintenance Specialist Certificate is designed to provide the student with entry level employment skills needed in the area of automotive maintenance. A student can seek employment in new car dealerships,	2019 Fall	Six year review; program unit revision FROM 19 units TO 22 units). Program title revision FROM Automotive Maintenance Specialist

**MODIFY DEGREES/CERTIFICATES**

DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
	<ul style="list-style-type: none"> <li>● Catalog Description Update</li> <li>● Six-Year Review</li> <li>● Program SLOA Revision</li> <li>● Program SLOA Addition</li> <li>● Removing Courses from "Required"</li> <li>● Adding Courses to "Required"</li> </ul>	<p>specialty repair shops, and franchise automotive repair facilities. The program work will develop a student's understanding of general automotive diagnosing, servicing and repair/replacement of automotive components. This certificate requires a total of 22 units. A minimum grade of C is required in each course taken.</p> <p><b>Automotive Maintenance Skills Certificate</b></p> <p>Required Courses (22 units)</p> <p style="text-align: center;">Units</p> <p>AUTO 070 F Engine Reconditioning 7</p> <p>AUTO 073 F Brake Systems Repair 7</p> <p>AUTO 082 F Automotive Engine Performance and Driveability 8</p> <p>Total Units 22</p>		<p>Skills Certificate TO Automotive Maintenance Skills Certificate. Added to Required Courses: AUTO 070 F, AUTO 073 F. Removed from Required Courses: AUTO 050 F, 065 F, 089 F.</p>
Physical Education	<ul style="list-style-type: none"> <li>● Course Title Revision</li> </ul>	<p>The Pilates Certificate is designed to educate and prepare students to become Certificated Pilates Instructors in the health and wellness industry. Upon successful completion, students will earn a certificate and be qualified to teach matwork and exercises utilizing Pilates equipment, including Reformer, Cadillac, Spine Corrector and Chair at facilities which offer Pilates. Students must present current CPR and First Aid cards to receive certificate. This certificate requires a total of 18 units.</p> <p><b>Pilates Certificate (FY 2019)</b></p> <p>Required Courses (18 units)</p> <p style="text-align: center;">Units</p> <p>PE 223 F Pilates Mat I 1</p>	2019 Fall	Update Title of WELL 265 F FROM Kinesiology TO Movement Anatomy.





MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
		WELL 110 F Pathology: The Massage Connection 3 WELL 230 F The Body-Mind Connection 3 WELL 232 F Basic Introduction to Massage 4 WELL 233 F Intermediate Massage 3 WELL 234 F Advanced Massage 3 WELL 236 F Sports Massage 3 WELL 240 F Massage and Bodywork Skills Lab 2 WELL 250 F Clinical Massage and Bodywork 2 WELL 265 F Movement Anatomy 3 WELL 270 F Sports Internship 2 WELL 290 F Adaptive Therapeutic Massage and Bodywork 2  Total Units 34		
Political Science	<ul style="list-style-type: none"> <li>● Catalog Description Update</li> <li>● Adding Courses to "Restricted Electives"</li> <li>● Removing Courses from "Restricted Electives"</li> </ul>	The Political Science Associate in Arts Degree is designed to prepare students to acquire basic historical, constitutional, theoretical, governmental knowledge and academic skills both to transfer to a four year institution and to understand the causes of past and present social and political events. This degree requires a total of 18 - 19 units. <b>Political Science Associate in Arts Degree (FY 2019)</b>  Required Courses: 3 units Units POSC 100 F American Government	2019 Fall	Revising POSC AA to more closely parallel POSC ADT. Added courses to restricted electives, and removed courses from restricted electives.

**MODIFY DEGREES/CERTIFICATES**

DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
		3 or POSC 100HF Honors American Government 3 List A: 9 -10 units (Select three courses) Units POSC 120 F Introduction to Political Theory 3 POSC 200 F Introduction to the Study of Politics 3 POSC 215 F Comparative Politics 3 POSC 230 F Introduction to International Relations 3 SOSC 120 F Introduction to Probability and Statistics 4 List B: 6 units Units POSC 110 F Contemporary American Politics 3 or POSC 110HF Honors Contemporary American Politics 3 POSC 150 F California Government and Politics 3 POSC 180 F Capital Field Trip: Sacramento Seminar 3 or POSC 180HF Honors Capital Field Trip: Sacramento Seminar 3 POSC 198 F Political Campaign Internship		

MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
		<p style="text-align: center;">1 POSC 199 F Public Policy Internship</p> <p style="text-align: center;">1 POSC 216 F Government and Politics of the Middle East</p> <p style="text-align: center;">3 POSC 220 F Introduction to Public Administration</p> <p style="text-align: center;">3 POSC 275 F Introduction to Public Law</p> <p style="text-align: center;">3 POSC 299 F Political Science Independent Study</p> <p style="text-align: center;">1</p> <p>Total Units</p> <p style="text-align: center;">18-19</p>		
International Business Skills Certificate	<ul style="list-style-type: none"> <li>Program Unit Revision</li> </ul>	<p>The International Business Skills Certificate is designed to develop students' skills in doing business internationally, and to develop an understanding of the nature of globalization and the differences in cultures and business practices. A minimum grade of C is required in each course taken. This certificate requires 9 units.</p> <p>Required Courses (6 units) Units</p> <p>BUS 131 F Principles of International Business 3</p> <p>BUS 132 F Principles of Import/Export 3</p> <p>One course from the following for a total of 3 units:</p> <p>BUS 224 F International Marketing 3</p> <p>BUS 225 F International Management 3</p> <p>BUS 226 F International Finance 3</p> <p>BUS 242 F International Business Law 3</p> <p>Total Units 9</p>	Fall 2018	Six-Year Review. classes added:BUS226 (International Finance) Description Updated. Updated CIP code as per crosswalk.

NEW DEGREES/CERTIFICATES			
DEGREE		EFF DATE	JUSTIFICATION
Paralegal Studies	<p>The <b>Independent/Freelance Paralegal Specialty</b> Certificate is designed to prepare students for self-employment in the legal environment. The focus of the coursework for this certificate is skill building in the areas of starting a freelance business, accounting, marketing, planning, scheduling, refining, and customizing legal work-services in the legal environment. Emphasis on interpersonal communications, problem-solving, legal analysis, leadership and critical thinking skills is stressed to prepare students for managing their own employment. A minimum grade of C is required in each course taken. This program is designed for students who already possess a paralegal studies certificate awarded by an American Bar Association approved paralegal or legal studies program or a Juris Doctor degree from an accredited law school or university. This certificate requires 15 units.</p> <p>Independent/Freelance Paralegal Specialization Certificate</p> <p>Total Units (15) Units            PLEG 225 F Law Office Management 3            ACCT 001 F Accounting for Small Business 3            BUS 100 F Introduction to Business 3            BUS 180 F Small Business Management 3            MKT 100 F Introduction to Marketing 3</p> <p>Total Units 15</p>	2017 Fall	New certificate. This program is designed for advanced and returning students to increase the marketability and career opportunities of our graduates and alumni as well as other paralegal students through specialized training.
Paralegal Studies	<p>The <b>Personal Injury/Civil Litigation Specialization</b> Certificate is designed to prepare students for employment in a particular and specialized legal environment. The focus of the coursework for this certificate is skill building in the areas of legal drafting, communication, decision-making, planning, scheduling, refining, and customizing legal work-product for the personal injury/civil litigation legal environment. Emphasis on interpersonal communications, problem-solving, legal analysis, leadership and critical thinking skills is stressed to prepare students for employment. A minimum grade of C is required in each course taken. This program is designed for students who already possess a paralegal studies certificate awarded by an American Bar Association approved paralegal or legal studies program or a Juris Doctor degree from an accredited law school or university. This certificate requires 14 units.</p> <p>Personal Injury/Civil Litigation Specialization Certificate</p>	2018 Fall	New certificate. This program is designed for advanced and returning students to increase the marketability and career opportunities of our graduates and alumni as well as other paralegal students through specialized training.

NEW DEGREES/CERTIFICATES			
DEGREE		EFF DATE	JUSTIFICATION
	Program Requirements (14 units) Units PLEG 203 F Personal Injury 3 PLEG 212 F Medical Records Review 2 PLEG 214 F Contract Law and Procedure 3 PLEG 215 F Discovery in Electronic Age 3 CIS 160 F Introduction to Cyber Security 3  Total Units 14		

<b>ENGL 101 fast-tracks: Adding ENGL 101 F as an alternative prerequisite for all courses with ENGL 100 F as a prerequisite. ENGL 101 F is a 5 unit version of ENGL 100 F to facilitate success in College Writing of students who are less prepared.</b>	
BUS 112 F BUS 211 F BUS 211HF CDES 242 F ENGL 102 F ENGL 102HF ENGL 103 F ENGL 103HF ENGL 104 F ENGL 105 F ENGL 201 F ENGL 203 F ENGL 204 F ENGL 207 F ENGL 208 F ENGL 210 F ENGL 211 F ENGL 211HF ENGL 212 F ENGL 212HF ENGL 221 F ENGL 221HF ENGL 222 F ENGL 222HF	ENGL 224 F ENGL 224HF ENGL 225 F ENGL 225HF ENGL 234 F ENGL 234HF ENGL 239 F ENGL 240 F ENGL 243 F ENGL 243HF ENGL 245 F ENGL 246 F ENGL 248 F ENGL 249 F ENGL 251 F ENGL 299 F ENGR 110 F HUM 299 F JOUR 101 F PHIL 172 F PLEG 105 F

## NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>    X    </u>
<b>DATE:</b>	July 24, 2018	Resolution	<u>          </u>
<b>SUBJECT:</b>	Fullerton College Donations	Information	<u>          </u>
		Enclosure(s)	<u>          </u>

**BACKGROUND:** Businesses and individuals frequently make monetary donations or donate supplies and equipment that are of value to Fullerton College and its instructional programs.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction #5: The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

**How does this relate to Board Policy:** This item is in compliance with Board Policy 3820, Gifts and Donations.

**FUNDING SOURCE AND FINANCIAL IMPACT:** The monetary and supplies/equipment donations to Fullerton College will assist with expenses associated with the Fullerton College instructional programs and departments which would otherwise be funded through the division budgets.

**RECOMMENDATION:** Authorization is requested for Fullerton College to accept the following donations:

**To Fullerton College Foster Youth Success Initiative (FYSI):**

- *\$200 Cash Donation* – Fullerton College Foundation
- *\$50 Cash Donation* – Robert Miranda
- *\$50 Cash Donation* – Jeanne Costello
- *\$50 Cash Donation* – Ruth Sipple
- *\$400 Cash Donation* – Advance! On To College

**To the Fullerton College Fine Arts Division, Art Gallery:**

- *Lisa Congdon, Milk Moon, 2017, acrylic on wood panel, 24"x30"* – Lisa Congdon

**To the Fullerton College Fine Arts Division, Music Department:**

- *Microwave* – Lou Kavanaugh
- *Olds Ambassador Cornet S/N: 870729* – Chad Willis

**To the Fullerton College Humanities Division:**

- *One 37"x25" framed traditional Chinese character pictograph calligraphy artwork* –Delin Shang

**To the Fullerton College Library:**

- *Four Cartons of Miscellaneous Books* – Patricia Green
- *Nine Bags of Miscellaneous Books* – Dani Wilson
- *Seven Miscellaneous Books* – Bob Sherrill
- *Democratizing America: Shaf Nader and the Founding of the Impossible College (1 Book)* – Ralph Nader
- *Color and Fire* – Megan Debin
- *One Box Miscellaneous Books* – Jane Ishibashi
- *Thirty Periodicals, Two Calendars* – John Ayala
- *Eighteen Miscellaneous Books* - Anonymous

**To the Fullerton College Natural Sciences Division, Horticulture Scholarship Program:**

- *\$500 Cash Donation* – Larry and Alexandra Nakata

**To the Fullerton College Physical Education Division, Men’s Soccer:**

- *\$1000 Cash Donation* – Rehmani Associates

**To the Fullerton College Physical Education Division, Women’s Basketball:**

- *\$200 Cash Donation* – Lisa J Ulmer

**To the Fullerton College Physical Education Division, Women’s Golf:**

- *\$1,000 Cash Donation* – King & Joy Foundation

**To the Fullerton College Technology & Engineering Division, Construction Technology Department:**

- *\$5,000 Cash Donation* – ASA American Subcontractors Association, Inc.



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** July 24, 2018 Resolution \_\_\_\_\_  
**SUBJECT:** Academic Personnel Information \_\_\_\_\_  
Enclosure(s) X

**BACKGROUND:** Academic personnel matters within budget.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.a.1

Item No.

Academic Personnel  
July 24, 2018

RESIGNATION

Bower, Glenn	CC	Mortuary Science Instructor Eff. 05/27/2018 PN CCF975
Liss, Julie Patel	FC	Journalism Instructor Eff. 06/28/2018 PN FCF935

NEW PERSONNEL

Collins, Lori	CC	Mortuary Science Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/16/2018 PN CCF805
White, Shelby	NOCE	Older Adults Noncredit Instructor First Year Probationary Contract Class B, Step 1 Eff. 09/06/2018 PN SCF981

TEMPORARY CONTRACT

Flores, Jessica	FC	EOPS Counselor Temporary Contract (100%) Pursuant to E.C. 87482 Class B, Step 1 Eff. 07/01/2018-06/30/2019
Ji, Sueng	FC	Physics Instructor Temporary Contract (100%) Pursuant to E.C. 87482 Class B, Step 1 Eff. 08/16/2018-05/25/2019

CHANGE IN SALARY CLASSIFICATION

Arellano-Duenas, Christina	FC	Counselor, EOPS From: Class C To: Class D Eff. 07/01/2018
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Academic Personnel  
July 24, 2018

Boyd, Angela	CC	Librarian From: Class B To: Class C Eff. 08/16/2018
De Magalhaes,Nzujj	CC	Art Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 06/11/2018
Duenas, Yolanda	CC	Counselor From: Class B To: Class C Eff. 07/01/2018
Farley, John	FC	Automotive Technology Instructor From: Class D To: Class E Eff. 08/16/2018
Gamboa, Robert	FC	Counselor From: Class D To: Class F Eff. 07/01/2018
Garcia, Juan	CC	Counselor, Veteran Resources From: Class B To: Class C Eff. 07/01/2018
Hoang, Christine	CC	Nursing Instructor From: Class B, Step 1 To: Class F, Step 10 Eff. 08/16/2018
Jepson, Jane	CC	Counselor From: Class E To: Class F Eff. 07/01/2018
King, Steven	CC	Photography Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 08/20/2018

Academic Personnel  
July 24, 2018

Larez, Jennie	CC	Health Information Technology Instructor From: Class C To: Class D Eff. 08/16/2018
Lehmeier, Marisa	CC	Counselor, DSPS From: Class C To: Class D Eff. 07/01/2018
Loney, Laura	FC	Mathematics Instructor From: Class B To: Class C Eff. 08/16/2018
Palomares, Eva	CC	Counselor From: Class D To: Class E Eff. 07/01/2018
Pavelek, Karin	FC	Early Childhood Education Instructor From: Class B To: Class C Eff. 08/16/2018
Perez, Roger	FC	English Instructor From: Class C To: Class D Eff. 08/16/2018
Plum, Alix	FC	Physical Education Instructor From: Class D To: Class E Eff. 08/16/2018
Rangel, Jacquelyn	CC	Counselor, Articulation Officer From: Class B To: Class C Eff. 07/01/2018
Romero-Hernandez, Abraham	FC	Mathematics Instructor From: Class C To: Class D Eff. 08/16/2018

Academic Personnel  
July 24, 2018

Rosales, Alexandria	FC	Temporary Counselor From: Class B, Step 1 To: Class B, Step 10 Eff. 07/01/2018
Rossi, Nicole	FC	Mathematics Instructor From: Class C To: Class D Eff. 08/16/2018
Spooner, Stephanie	CC	Biological Science Instructor From: Class D To: Class E Eff. 08/16/2018
Standen, Kathleen	FC	Business Management Instructor From: Class D To: Class E Eff. 08/16/2018
St. John, Paul	FC	Accounting Instructor From: Class D To: Class E Eff. 08/16/2018
Truong, Phat	FC	Accounting Instructor From: Class B, Step 1 To: Class B, Step 8 Eff. 08/16/2018
Van Gelder, Matthew	NOCE	NC DSPS Instructor From: Class C To: Class D Eff. 09/06/2018
Ward, Amy	CC	Mathematics Instructors From: Class B To: Class C Eff. 08/16/2018
<u>LEAVES OF ABSENCE</u>		
Barabas, Liliana	FC	Physics Instructor Load Banking Leave With Pay (20.00%) Eff. 2018 Fall Semester

Academic Personnel  
July 24, 2018

Carter, Danny	FC	Drafting Technology Instructor Load Banking Leave With Pay (48.33%) Eff. 2018 Fall Semester
Chan, Theodore	FC	Chemistry Instructor Load Banking Leave With Pay (6.67%) Eff. 2018 Fall Semester
Felender, Julie	FC	Psychology Instructor Load Banking Leave With Pay (20.00%) Eff. 2018 Fall Semester
Flores, Christy	FC	English Instructor Load Banking Leave With Pay (6.67%) Eff. 2018 Fall Semester
Goldstein, Jay	FC	Communications Instructor Load Banking Leave With Pay (5.00%) Eff. 2018 Fall Semester
Kominek, Bridget	FC	English Instructor Load Banking Leave With Pay (40.00%) Eff. 2018 Fall Semester
Lee, Eunju	CC	Mathematics Instructor Load Banking Leave With Pay (20.00%) Eff. 2018 Fall Semester
Lehmeier, Marisa	CC	Counselor Pregnancy Disability Leave (PDL) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted: Unpaid thereafter Eff. 06/03/2018-07/14/2018  AB 2393 Parental Leave (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 07/15/2018-09/14/2018
Linggi, Edward	FC	Foreign Language Instructor Load Banking Leave With Pay (33.33%) Eff. 2018 Fall Semester
Markley, Karen	FC	Anthropology Instructor Load Banking Leave With Pay (100%) Eff. 2018 Fall Semester

Academic Personnel  
July 24, 2018

Marquez, Lorena	FC	Counselor Pregnancy Disability Leave (PDL) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted: Unpaid thereafter Eff. 07/02/2018-08/22/2018
Melella, Laura	FC	Office Technology Instructor Load Banking Leave With Pay (10.00%) Eff. 2018 Fall Semester
Phillips, Eileen	NOCE	High School Programs NC Instructor Load Banking Leave With Pay (13.00%) Eff. 2018 Fall Trimester
Plett, Christina	CC	Mathematics Instructor Load Banking Leave With Pay (6.67%) Eff. 2018 Fall Semester
Richardson, Kristy	FC	Nutrition & Foods Instructor Load Banking Leave With Pay (100%) Eff. 2018 Fall Semester
St. John, Paul	FC	Accounting Instructor Load Banking Leave With Pay (30.00%) Eff. 2018 Fall Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2018 SUMMER  
INTERSESSION

Morgan, Robin	NOCE	Column 2, Step 2
Nunez-Mason, Eleanor	NOCE	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2018 FALL SEMESTER,  
TRIMESTER

Aceves, Natalie	FC	Column 1, Step 1
Carter, Santalia	FC	Column 1, Step 1
Chien, Jason	CC	Column 3, Step 1
Cipriano, Anthony	CC	Column 1, Step 1
ConawayBennison, Rachel	FC	Column 1, Step 1
Drury, Derrick	CC	Column 1, Step 1
Gavitt, Erika	FC	Column 1, Step 1
Saito, Saeko	CC	Column 1, Step 1
Salgado, Martin	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Abdel-Latif, Alia A.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Acevedo, Cristina	FC	Basic Skills Acceleration/Enhanced Instruction Training Stipend not to exceed \$480.00 Eff. 08/06/2018-08/09/2018
Aceves, Natalie	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/07/2018-08/08/2018
Aguet Graham, Jacqueline	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Ahrens, Jeremy R.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Ajluni, Amber	FC	Basic Skills Acceleration/Enhanced Instruction Training Stipend not to exceed \$480.00 Eff. 08/06/2018-08/09/2018
	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/07/2018-08/08/2018
Al-Shawa, Ahmad A.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Aispuro, Enrique A.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Ali, Alefiyah	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018



Academic Personnel  
July 24, 2018

Alizadeh, Rassoul	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Altebarmakian, Tamar A.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Alvarez, Jessica M.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Alvarez, Jose L.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Amend, Rex A.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Anand, Preetha	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Anderson, Terry P.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Anglin, Marie M.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Armstead, Laron D.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Armstrong, Eric R.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Aronna, Alejandro E.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018

Academic Personnel  
July 24, 2018

Arriola-Nickell, Gail E.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Asbell, Jessica L.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Ayala, Eduardo	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/07/2018-08/08/2018
Barcello, Roxana P.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Barragan, Valeria R.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Barretto, Jacqueline G.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Beck, Anne-Marie	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Beierle, Mary E.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Bettencourt, Michelle	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/07/2018-08/08/2018
Beu, Kurt A.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Beyer, Lavaun E.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018

Academic Personnel  
July 24, 2018

Bilotta, John J.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Boles, Ian R.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Boling, Jess E.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Borbon, Eva E.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Borissova, Svetlana	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Bove, Gina	FC	Basic Skills Acceleration/Enhanced Instruction Training Stipend not to exceed \$480.00 Eff. 08/06/2018-08/09/2018
Brackett, Arlene	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Brainard, Todd M.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Bravo, Leonor C.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Brewer, Justin S.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Broberg, Duane A.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018

Academic Personnel  
July 24, 2018

Brown, Dana L.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Buck, Peter G.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Bugrov, Maksim	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Campbell, Kristin A.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Canner, Mark G.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Carrell, Kenneth K.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Castagna, Curt G.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Chang, Bethany	FC	Basic Skills Acceleration/Enhanced Instruction Training Stipend not to exceed \$480.00 Eff. 08/06/2018-08/09/2018
Chang, Wayne W.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Charleston, Giovanna	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Chatham, Lynne M.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018

Academic Personnel  
July 24, 2018

Chavez-Appel, Mercedes E.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Chen, Kevin H.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Cho, Byung H.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Cho, Richard	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/07/2018-08/08/2018
Choi, Hong	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Choi, Timothy H.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Chrispens, Adriana	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Christenson, Peter G.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Co, Jeffrey	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Cobb, Tonya L.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Cocca, Stephanie M.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018

Academic Personnel  
July 24, 2018

Coley, Karen	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Corea, Jose R.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Crumb, Linda G.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Cruz, Caroline	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/07/2018-08/08/2018
Cummins, Megan S.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Cunningham, Zoran	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Curtin, Brian T.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Daigle, Maurice J.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Daugherty, Sarah M.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Delgado, Emanuel E.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Demchik, Lisa	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018

Academic Personnel  
July 24, 2018

Deon, Letitia E.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Donia, Richard L.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Dorrrough, Mark T.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Dougherty, Sarah M.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Dupuy, John R.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Eastham, Jeanine L.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Easton, Benjamin E.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Eaves, Stephanie	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/07/2018-08/08/2018
Edmund, Adira	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Embrey, Nicole S.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Eng, Sit Y.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018

Academic Personnel  
July 24, 2018

Ennis, Elizabeth A.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Eperjesi, Kevin J.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Estephan, Joseph J.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Estrada, David	FC	Basic Skills Acceleration/Enhanced Instruction Training Stipend not to exceed \$480.00 Eff. 08/06/2018-08/09/2018
Farol, Ronald P.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Finau, Eileen	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/07/2018-08/08/2018
Fitch, Alexander L.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Flores, Dia Nanette A.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Flores-Salcido, Dahlia R.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Folayan, Elaine S.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Ford, Diane M.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018



Academic Personnel  
July 24, 2018

Forsythe, Christopher W.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Gabriel, Diane L.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Gallegos, Dennise L.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Gavitt, Erika	FC	Basic Skills Acceleration/Enhanced Instruction Training Stipend not to exceed \$480.00 Eff. 08/06/2018-08/09/2018
Gil, Nicholas J.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Godwin, Angelina	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Gomez, Bruce	FC	Basic Skills Acceleration/Enhanced Instruction Training Stipend not to exceed \$480.00 Eff. 08/06/2018-08/09/2018
Gomez, Patricia M.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Gonzalez, Sonia V.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Gracia-Iris, Holly	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018

Academic Personnel  
July 24, 2018

Grande, Jolena	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class E Not to exceed 2 hours Eff. 07/31/2018
Green, George F.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Griswold, Jack L.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Gross, Jane A.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Gruzglina, Yekaterina	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/07/2018-08/08/2018
Gurrola, Deanna M.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Hacholski, Matthew J.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Hack, Lawrence J.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Hadobas, Paul W.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Hale, Raelynne	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/07/2018-08/08/2018
Halford, Dennis A.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018

Academic Personnel  
July 24, 2018

Hamamura, Mark J.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Hamza, Mark H.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Han, Il Gu	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Hannah, Michael J.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Harn, Chiang Horng	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Harris, Jonathan C.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Harris, Lee J.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Hathenbruck, Brian W.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Heller, Rosanne L.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Ho, Jen Y.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Hogan, Faith E.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018

Academic Personnel  
July 24, 2018

Hor, Rattana	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Hugenberger, Scott G.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Hunter, Susan V.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Hurtarte, Erick J.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Huss, Bradley H.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Huynh, Paul P.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Huynh, Timothy T.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Ibrahim, Sakina N.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Ingato, Dominique A.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Isaacs, David N.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Ivey, Marilyn J.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018

Academic Personnel  
July 24, 2018

Jackson, Donald D.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Jackson, Michael W.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Jacobs, Jennifer A.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Jacobsen, David M.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Jasso, Steven A.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Jones, Jeanette E.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Kalamian, Jenifer G.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Kdeiss, Raymond E.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Kensingler, David A.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Khong, San N.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Kilroy, James C.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018

Academic Personnel  
July 24, 2018

Kinoshita, Aya	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/07/2018-08/08/2018
Kung, Alvin	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Lam, Tracy T.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Larson, Jenna D.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Larson, Mary Ann	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Latson, Jack W.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Le, Due	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Le, Octavian T.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Le, Sunny N.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Lee, Ryan P.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Leongson, Jaime A.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018

Academic Personnel  
July 24, 2018

Leslie, Julia M.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Liebenau, Lama	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Little, Lisa M.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
LoBasso, Lily S.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Lobasso, Michael N.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Loy, Amy K.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Lucier, Bradley J.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Ly, Tuyen K.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Lynch, Dixie L.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Lynn, Gregory T.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Lyrse II, Barry K.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018

Academic Personnel  
July 24, 2018

Macias, Raymond A.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Macmillan, Kurt T.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Magginetti, Giovanni A.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Magginetti, Jaclyn R.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Mai, Hao X.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Makino, Mark K.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Mallory, Fernando P.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Martin, James L.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Martinez, Marcos	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Mathur, Raghu P.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Mays-Larson, Phyllis J.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018



Academic Personnel  
July 24, 2018

McMillin, Jennifer L.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Mellana, Thomas D.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Merlo, Adrienne S.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Middleton, Donna	FC	Basic Skills Acceleration/Enhanced Instruction Training Stipend not to exceed \$480.00 Eff. 08/06/2018-08/09/2018
Migan, Michael J.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Mohr, Lawrence V.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Mooney, Rachael G.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Moradi Nargesi, Mahnaz	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Morales, Gretchen A.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Morgan, Kaitlin A.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Moriarty, Kathleen A.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018

Academic Personnel  
July 24, 2018

Morris, Markell R.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Morrison, Anna C.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Muldrow, Alica M.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Navarro, Arturo F.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Nesheiwat, Abraham A.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Neves, Douglas S.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Newton, John T.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Neyman, Ilya	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Nguyen, Dai P.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Nguyen, Hanh T.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Nguyen, Hien D.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018

Academic Personnel  
July 24, 2018

Nguyen, Hoang M.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Nguyen, Sang T.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Oeser, Paul R.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Ogden, Beckett A.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Oropeza, Cira M.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Palicz, Iwalani M.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Parda, Kriska F.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Parekh, Nitin G.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Parker, Juliana C.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Parseghian, Levon A.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Patron, Manuel H.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018

Academic Personnel  
July 24, 2018

Pazargadi, Fatima M.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Pham, Jacqueline Nha T.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Phan, Vu H.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Pineda, Edward M.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Pomeroy, Diana L.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Ponzillo, Gizelle d.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Provenzano, Maureen L.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Putman, Elizabeth	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class E Not to exceed 2 hours Eff. 07/31/2018
Ramos, Jaime	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class E Not to exceed 2 hours Eff. 07/31/2018
Rasmussen, Amy C.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018

Academic Personnel  
July 24, 2018

Ravenscroft, Carrie	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Reed, Cyrian A.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Reeves, Mallory N.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Reynolds II, Thomas J.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Reza, Adriana E.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Rinaldi, Francesca	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/07/2018-08/08/2018
Robertson, Scott M.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Rocha, Nina C.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Romero, Maria T.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Rosa, Steve	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Ryan, John K.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018

Academic Personnel  
July 24, 2018

Salcido, Carla	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/07/2018-08/08/2018
Salsitz, Maureen J.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Samuels, Charlotte S.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Schmid, Andrea R.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Schonken, Michelle	FC	Adjunct Academy Workshop Stipend not to exceed \$200.00 Eff. 08/07/2018-08/08/2018
Selitrennikoff, Patrick P.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Shieh, Harrison A.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Shihabi, Azzam M.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Shulman, S. E.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Siddiq, Aisha	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Simmons, Jim M.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018

Academic Personnel  
July 24, 2018

Smith Norman, Ravipan I.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Sotomayor, Andrew D.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Stanfield, Alexa K.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Stauber, Michael B.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Stevenson, Anthony W.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Sutfin, Thomas J.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Tahir, Mujib	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Takeuchi, Kevin M.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Terwilliger, Edward H.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Tran, Duy Q.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Tran, Vinh D.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018

Academic Personnel  
July 24, 2018

Trittin, James S.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Truong, Derek D.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Truong, Phat G.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Tuggle, Scott P.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Uberoi, Niharika	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Ulloa, Daniel	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Vanherk, Tracy R.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Varisco, Michael J.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Vazquez, Juan J.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Velarde, Reyna M.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Villa, Beatriz	FC	Basic Skills Acceleration/Enhanced Instruction Training Stipend not to exceed \$480.00 Eff. 08/06/2018-08/09/2018



Academic Personnel  
July 24, 2018

Vonsoosten, Craig L.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Vu, Phi A.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Vu, Tim D.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Wagner, Helene C.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Walker, Jane	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class C Not to exceed 2 hours Eff. 07/31/2018
Walker, Lynn M.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Wan, James X.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Warren, Ann L.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Watts, Suzanne H.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Waugh, Evan A.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Weitzel, John L.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018

Academic Personnel  
July 24, 2018

Whitsett, Catherine V.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Wilcox, James R.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Wilhelm, Carol Ann D.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Wilson, Demetrius A.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Winston, Greg	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Witt, Jason D.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Wolfson, Mary H.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Woodson, Billy A.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Young, Martin C.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Yu, Andy S.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Zajack, Gregory F.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018

Academic Personnel  
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Zhou, Jerry J.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018
Zweig, Julie I.	CC	Student Learning Outcome Training Stipend not to exceed \$50.00 Eff. 06/06/2018

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES Action X  
**DATE:** July 24, 2018 Resolution \_\_\_\_\_  
**SUBJECT:** Classified Personnel Information \_\_\_\_\_  
Enclosure(s) X

**BACKGROUND:** Classified personnel matters within budget.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

5.b.1

\_\_\_\_\_  
Item No.

Classified Personnel  
July 24, 2018

RESIGNATIONS

Day, Emily	CC	Vice President, Administrative Services 12-month position (100%) Eff. 07/27/2018 PN CCM962
Fronk, Justin	CC	Facilities Custodian I 12-month position (100%) Eff. 07/28/2018 PN CCC754
Pham, Tu	CC	Assistant Project Manager, Campus Capital Projects 12-month position (100%) Eff. 08/01/2018 PN CCM953

NEW PERSONNEL

Brown-Thunder, Simone	AC	District Manager, Human Resources 12-month position (100%) Range 17, Column G Management Salary Schedule Eff. 08/13/2018 PN DEM986
Campos, Amparo	FC	Facilities Custodian I 11-month position (45%) Range 27, Step E Classified Salary Schedule Eff. 07/25/2018 PN FCC874
Easter, Judith	FC	Facilities Custodian I 12-month position (55%) Range 27, Step E Classified Salary Schedule Eff. 07/26/2018 PN FCC990
Gonzalez-Solis, Veronica	CC	Special Project Coordinator, Cyber Security Program Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2018 – 06/30/2019 PN CCT721

Classified Personnel  
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Hsieh, Larry	AC	IT Security Analyst, Systems Administrator 12-month position (100%) Range 55, Step C Classified Salary Schedule Eff. 07/25/2018 PN ISC973
Lee, Albin	FC	Evaluator 12-month position (100%) Range 36, Step C Classified Salary Schedule Eff. 07/30/2018 PN FCC604
Timmermans, Dana	FC	Special Projects Director, Student Health & Wellness Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 08/01/2018 – 06/30/2019 PN FCT599

REHIRES

Nunez, Vincent	CC	Special Project Manager, Dual Enrollment Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2018 – 06/30/2019 PN CCT725
Pham, Andy	CC	Special Project Coordinator, Dual Enrollment Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 08/07/2018 – 06/30/2019 PN CCT726
Sanchez, Belinda	NOCE	Special Project Coordinator, Anaheim Pledge Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/25/2018 – 06/30/2019 PN SCT956
Teer, Stephanie	CC	Special Project Director, Dual Enrollment Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2018 – 06/30/2019 PN CCT730



Classified Personnel  
July 24, 2018

Garcia, Ana	FC	Clerical Assistant I (100%)  Temporary Change in Assignment To: FC Financial Aid Technician 12-month position (100%) Range 36, Step C + 10% Longevity Classified Salary Schedule Eff. 07/15/2018 – 09/30/2018
Gomez, Monica	NOCE	Administrative Assistant I (100%)  Temporary Change in Assignment To: NOCE Administrative Assistant III 12-month position (100%) Range 41, Step A Classified Salary Schedule Eff. 07/01/2018 – 07/06/2018
Felipe, Victoria	CC	Administrative Assistant II (50%)  Temporary Change in Assignment To: CC Administrative Assistant II (20%) Range 36, Step D CC Administrative Assistant III (30%) Range 41, Step C Classified Salary Schedule Eff. 07/01/2018 – 01/31/2019
Kelley, Chad	FC	Laboratory Clerk/Radio (100%)  Extension of Temporary Change in Assignment To: FC Radio Broadcast Technician 12-month position (100%) Range 40, Step A + 5% Shift Classified Salary Schedule Eff. 07/01/2018 – 10/31/2018
Kiely, Janae	FC	Administrative Assistant II (100%)  Temporary Change in Assignment To: FC Office Coordinator, ASC 12-month position (100%) Range 40, Step D Classified Salary Schedule Eff. 08/01/2018 – 12/31/2018



Classified Personnel  
July 24, 2018

Miralles, Giselle	FC	Instructional Assistant (100%)  Temporary Increase in Months Employed From: 10 months To: 11 months Eff. 07/09/2018 – 08/07/2018
O'Daniel, Christi	FC	Administrative Assistant II (100%)  Temporary Change in Assignment To: FC Administrative Assistant III 12-month position (100%) Range 41, Step D + 10% Longevity Classified Salary Schedule Eff. 08/06/2018 – 09/28/2018
Perkins, Ryann	FC	Instructional Assistant (100%)  Temporary Increase in Months Employed From: 10 months To: 10 months + 6 days Eff. 07/30/2018 – 08/07/2018
Uppal, Harpreet	NOCE	Research Analyst (100%)  Temporary Change in Assignment To: NOCE Senior Research Analyst 12-month position (100%) Range 57, Step A Classified Salary Schedule Eff. 07/25/2018 – 06/30/2019
Young, Lynette	CC	Administrative Assistant II (80%)  Temporary Increase in Percent Employed From: 80% To: 100% Eff. 07/01/2018 – 07/31/2018  Temporary Increase in Months Employed From: 10 months To: 12 months Eff. 07/01/2018 – 07/31/2018

PROFESSIONAL GROWTH & DEVELOPMENT

Armstrong, Joanne	NOCE	Manager, LEAP Doctoral Stipend (\$3,500) Eff. 07/01/2018
Hegle, Sierra	CC	Student Services Technician (100%) 1 <sup>st</sup> Increment (\$350) Eff. 07/01/2018
Hoang, Lisa	CC	Student Service Technician (100%) 1 <sup>st</sup> increment (\$350) Eff. 07/01/2018
Huynh, Thydan	FC	Student Services Counseling (100%) 2 <sup>nd</sup> Increment (\$350) Eff. 07/01/2019
Merida, Diana	NOCE	Student Services Technician (100%) 1 <sup>st</sup> Increment (\$350) Eff. 07/01/2018

LEAVES OF ABSENCE

Coggi, Anita	FC	Administrative Assistant II (100%) Military Leave With Pay (USERRA) Eff. 06/20/2018
Cortez, Margaret	CC	Administrative Assistant I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 07/02/2018 -- 07/18/2018 (Consecutive Leave)  Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 07/01/2018 -- 12/31/2018 (Intermittent Leave)
Crockrom, Nichole	FC	Administrative Assistant II (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 07/13/2018 -- 08/24/2018 (Consecutive Leave)

Classified Personnel  
July 24, 2018

Davis, Susan	CC	Administrative Assistant III (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 06/13/2018 -- 10/08/2018 (Intermittent Leave)
Del Zotto, Enrico	NOCE	Instructional Assistant, High School Lab (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 06/14/2018 -- 07/27/2018 (Consecutive Leave)
Shah, Gita	FC	Accounting Technician (100%) Unpaid Personal Leave Eff. 08/26/2018
Taylor, Kela	FC	Facilities Custodian (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 06/07/2018 -- 07/29/2018 (Consecutive Leave)
Vitharanage, Malmi	AC	Accounting Specialist (100%) Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 11/26/2018 – 12/26/2018 (Consecutive Leave)
Wilkening, Nicholas	AC	District Manager, IT Technical Support (100%) Military Leave With Pay Eff. 06/27/2018

STIPEND FOR ADDITIONAL ADMINSTRATIVE DUTIES

McKeown, William	CC	IT Services Coordinator I (100%) 6% Stipend Eff. 07/01/2018 – 06/30/2019
Petkova, Ivelina	NOCE	Administrative Assistant II (100%) 6% Stipend Eff. 07/09/2018 – 01/31/2019

Classified Personnel  
July 24, 2018

STIPEND FOR ADDITIONAL MANAGEMENT DUTIES

Sanchez, Lizeth	AC	Human Resources Coordinator (100%) 10% Stipend Eff. 06/12/2018 – 08/31/2018
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ADMINISTRATIVE LEAVE OF ABSENCE WITH PAY

@01726779	CC	Eff. 07/09/2018 – 07/31/2018
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# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** July 24, 2018  
**SUBJECT:** Professional Experts

Action X  
Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
Enclosure(s) X

**BACKGROUND:** Professional Experts within budget.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.c.1

Item No.

Professional Experts  
July 24, 2018

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Abreu, Cassandra	CC	Project Expert	Welcome Center Adviser	26	12/03/2018	12/07/2018
Abreu, Cassandra	CC	Project Expert	Welcome Center Adviser	26	07/07/2019	03/22/2019
Abreu, Cassandra	CC	Project Expert	Welcome Center Adviser	26	04/01/2019	04/15/2019
Abreu, Cassandra	CC	Project Expert	Welcome Center Adviser	26	04/22/2019	05/24/2019
Aiello, Miles	FC	Project Expert	Food Bank Coordinator	26	07/09/2018	12/07/2018
Aiello, Miles	FC	Project Expert	Food Bank Coordinator	26	01/21/2019	04/12/2019
Aiello, Miles	FC	Project Expert	Food Bank Coordinator	26	04/22/2019	05/25/2019
Ali, Sharene	NOCE	Technical Expert I	PTCB Test Prep Workshop	26	07/13/2018	09/07/2018
Altoma, Noor	CC	Project Expert	Student Development Success Coordinator	20	07/09/2018	12/14/2018
Anderson, Janna	FC	Project Coordinator	PTI – Faculty Inquiry Group (English)	7	07/01/2018	08/17/2018
Angelov, Katalin	CC	Project Manager	Strong Workforce Initiative MAD Projection Mapping/Motion Design	4	07/02/2018	12/31/2018
Aranda, Brittany	FC	Project Expert	FC Athletic Life Coach	26	07/02/2018	12/07/2018
Ashenmiller, Joshua	FC	Technical Expert II	Accreditation: Distance Education Compliance	10	06/12/2018	06/30/2018
Ashenmiller, Joshua	FC	Technical Expert II	Accreditation: Distance Education Compliance	10	07/01/2018	08/15/2018
Ayala, Jesus	CC	Project Coordinator	Multiple Measures Assessment Specialist	26	07/16/2018	11/16/2018
Ayala, Jesus	CC	Project Coordinator	Multiple Measures Assessment Specialist	26	11/26/2018	12/14/2018
Barajas, Olivia	FC	Technical Expert II	Provide outreach, recruiting & counseling service for current and potential CTE students	15	07/01/2018	12/30/2018
Baron, German	FC	Project Expert	Special Projects Assistant	24	08/16/2018	12/14/2018
Baron, German	FC	Project Expert	Special Project Assistant	27	01/21/2019	06/01/2019
Beinig, Kulvir	NOCE	Project Expert	AEBG Data and Assessment Collection	26	07/02/2018	07/27/2018
Beinig, Kulvir	NOCE	Project Expert	AEBG Data and Assessment Collection	26	08/27/2018	12/07/2018

Professional Experts  
July 24, 2018

Beinig, Kulvir	NOCE	Project Expert	AEBG Data and Assessment Collection	26	01/21/2019	04/12/2019
Beinig, Kulvir	NOCE	Project Expert	AEBG Data and Assessment Collection	26	04/22/2019	05/10/2019
Beinig, Kulvir	NOCE	Project Expert	AEBG Data and Assessment Collection	26	05/20/2019	06/21/2019
Bhari, Sony	NOCE	Project Expert	Career Pathways Specialist	26	07/02/2018	08/01/2018
Bringman, Michelle	NOCE	Project Expert	Career Pathways Specialist	26	07/16/2018	08/10/2018
Brydges, Michael	CC	Technical Expert II	Professional Development Co-Coordinator	30	07/01/2018	08/16/2018
Cadena, Maria	NOCE	Technical Expert II	Diversity and Inclusion Faculty Fellow Program	10	07/01/2018	12/20/2018
Callahan, Lina	FC	Technical Expert I	Coordinate Online Teaching Certificate Program	15	07/01/2018	06/30/2019
Carlisle, Teresa	NOCE	Project Expert	Career Pathways Specialist	22	07/02/2018	07/13/2018
Chandler, Scott	NOCE	Project Expert	ARISE Lab Project Expert	26	07/30/2018	08/10/2018
Chandler, Scott	NOCE	Project Expert	ARISE Lab Project Expert	26	09/10/2018	11/30/2018
Chicas Gallardo, Evangelina	FC	Technical Expert I	FC Career Connect Internship Program	26	07/09/2018	11/16/2018
Chicas Gallardo, Evangelina	FC	Technical Expert I	FC Career Connect Internship Program	26	11/26/2018	11/30/2018
Chicas Gallardo, Evangelina	FC	Technical Expert I	FC Career Connect Internship Program	26	12/17/2018	12/21/2018
Chicas Gallardo, Evangelina	FC	Technical Expert I	FC Career Connect Internship Program	26	01/14/2019	03/29/2019
Chicas Gallardo, Evangelina	FC	Technical Expert I	FC Career Connect Internship Program	26	04/08/2019	04/12/2019
Chicas Gallardo, Evangelina	FC	Technical Expert I	FC Career Connect Internship Program	26	04/22/2019	04/26/2019
Chicas Gallardo, Evangelina	FC	Technical Expert I	FC Career Connect Internship Program	26	05/13/2019	06/12/2019
Clark, Lisa	CC	Technical Expert I	Perkins Grant – Hotel, Restaurant, Culinary	4	08/01/2018	06/01/2019
Combs, Jennifer	FC	Technical Expert II	Curriculum Committee Chair Work	25	06/04/2018	06/30/2018
Combs, Jennifer	FC	Technical Expert II	Curriculum Committee Chair Work	25	07/01/2018	08/15/2018
Costello, Jeanne	FC	Project Coordinator	PTI – Faculty Inquiry Group (English)	7	07/01/2018	08/17/2018

Professional Experts  
July 24, 2018

Costello, Jeanne	FC	Project Coordinator	Basic Skills Accelerated Developmental & Enhanced Instruction Training – ENGL 99 & 100 EI	30	07/01/2018	08/10/2018
Dobyns, Sheilah	FC	Project Coordinator	PTI – Faculty Inquiry Group (English)	7	07/01/2018	08/17/2018
Dunsmore, Pamela	FC	Project Coordinator	PTI – Faculty Inquiry Group (English)	7	07/01/2018	08/17/2018
Dunsmore, Pamela	FC	Project Coordinator	ESP-Entering Scholars Program (BSI Project #4)	10	08/13/2018	06/07/2019
Eisner, Doug	FC	Project Coordinator	Basic Skills Accelerated Developmental & Enhanced Instruction Training – ENGL 99 & 100 EI	30	07/01/2018	08/10/2018
Fenter, Laurie	AC	Not-For-Credit-Instr I	Assist HR Benefits	26	07/05/2018	02/01/2018
Floerke, Brandon	FC	Project Coordinator	PTI – Faculty Inquiry Group (English)	7	07/01/2018	08/17/2018
Flores, Carolina	FC	Project Expert	High School Outreach Project Expert	26	07/02/2018	07/31/2018
Flores, Jose M.	FC	Project Expert	High School Outreach Project Expert	26	07/02/2018	07/31/2018
Flores, Nancy	NOCE	Project Expert	Professional Expert	26	07/02/2018	12/14/2018
Fouquette, Danielle	FC	Technical Expert II	Accreditation Writing Team Lead	40	07/01/2018	08/16/2018
Fouquette, Danielle	FC	Project Coordinator	ESP-Entering Scholars Program (BSI Project #4)	10	08/13/2018	06/07/2019
Fouquette, Danielle	FC	Project Coordinator	PTI – Faculty Inquiry Group (English)	7	07/01/2018	08/17/2018
Gabourie, Lillian	CC	Technical Expert II	Mental Health Counselor	12	07/01/2018	06/30/2019
Gaitatjis, Elizabeth	FC	Project Coordinator	ESP-Entering Scholars Program (BSI Project #4)	10	08/13/2018	05/24/2019
Galaviz, Graciela	FC	Project Expert	Student Support Services Health & Safety Project	26	08/06/2018	12/21/2018
Galaviz, Graciela	FC	Project Expert	Student Support Services Health & Safety Project	26	01/21/2019	05/30/2019
Gargano, Amanda	CC	Technical Expert I	Contextualized Directed Learning Activities for Math Learning Center	5	07/01/2018	12/08/2018
Gargano, Amanda	CC	Technical Expert I	Perkins Grant – Hotel, Restaurant, Culinary	4	08/01/2018	06/01/2019
Gonzalez-Stone, Debra	NOCE	Technical Expert I	PTCB Test Prep Workshop	26	07/13/2018	09/07/2018
Gopar, Gary	CC	Project Coordinator	Strong Workforce Initiative Music Teacher Technology	40	07/23/2018	07/27/2018
Grande, Jolena	CC	Technical Expert I	Baccalaureate Degree Pilot Program	15	06/01/2018	06/30/2018
Grande, Jolena	CC	Technical Expert I	Baccalaureate Degree Pilot Program	15	07/01/2018	08/22/2018
Griffo-Kennelly	CC	Technical Expert II	CTE Transitions	16	08/13/2018	12/10/2018



Professional Experts  
July 24, 2018

Guardado, Cynthia	FC	Project Coordinator	ESP-Entering Scholars Program (BSI Project #4)	10	08/13/2018	06/07/2019
Gulmesoff, Monika	NOCE	Project Coordinator	Mobility Coordinator	26	07/02/2018	08/17/2018
Gutierrez, Ruth	CC	Technical Expert II	Professional Development Co-Coordinator	30	07/01/2018	08/16/2018
Guss, Heidi	FC	Project Coordinator	ESP-Entering Scholars Program (BSI Project #4)	10	08/13/2018	05/24/2019
Harris, Remy	NOCE	Project Expert	Career Pathways Specialist	26	07/16/2018	08/10/2018
Hefferan, Tracy	NOCE	Project Expert	Mobility Trainer	26	07/02/2018	08/10/2018
Henderson, Angela	FC	Project Manager	Manage new Online Teaching Certificate Program	15	07/01/2018	06/30/2019
Henein, Mary	FC	Technical Expert II	Group Therapy – Expansion of Mental Health Services	20	07/09/2018	08/10/2018
Higgins, Rita	FC	Technical Expert II	Accreditation: Distance Education Compliance	10	06/12/2018	06/30/2018
Higgins, Rita	FC	Technical Expert II	Accreditation: Distance Education Compliance	10	07/01/2018	08/15/2018
Hill, Garet	CC	Technical Expert II	Creation of Basic Accelerated Math Course – Math 44	20	07/01/2018	06/30/2019
Holmes, Ian	CC	Project Manager	Strong Workforce Initiative MAD Projection Mapping/Motion Design	4	07/02/2018	12/31/2018
Holmes, Ian	CC	Project Manager	Perkins IV-Digital Cinema Program	4	07/02/2018	06/28/2019
Hughes, Deidre	FC	Project Coordinator	Project Coordinator (FIG)	20	07/01/2018	05/30/2019
Hughes, Deidre	FC	Project Coordinator	Project Coordinator – Habits of Mind	20	07/01/2018	05/30/2019
Hughes, Deidre	FC	Project Coordinator	Pathway Transformation Initiative – Student Support Transformation (Project #6)	10	08/01/2018	05/31/2019
Hughes, Deidre	FC	Project Coordinator	ESP-Entering Scholars Program (BSI Project #4)	10	08/13/2018	05/24/2019
Hui, Arthur	FC	Project Coordinator	ESP-Entering Scholars Program (BSI Project #4)	10	08/13/2018	05/24/2019
Hurdle, Terra	CC	Project Coordinator	Strong Workforce Initiative Music Teacher Technology	40	07/23/2018	07/27/2018
Izadi, Behzad	CC	Technical Expert II	PACE Implementation (Pathway to Advancement of Cyber Security Education)	20	07/09/2018	06/30/2019
Johnstone, Deborah	NOCE	Project Coordinator	SoCal Sheet Metal JATC	26	06/28/2018	06/30/2018
Johnstone, Deborah	NOCE	Project Coordinator	SoCal Sheet Metal JATC	26	07/01/2018	07/16/2018
Kelley, Paul	CC	Technical Expert I	Contextualized Directed Learning Activities for Math Learning Center	5	07/01/2018	12/08/2018
Kemp, Darnell	FC	Project Coordinator	ESP-Entering Scholars Program (BSI Project #4)	10	08/13/2018	05/24/2019
Kemp, Darnell	FC	Technical Expert II	Distance Education Technical Expert/Coordinator	40	07/01/2018	08/15/2018

Professional Experts  
July 24, 2018

King, Kathryn	FC	Project Coordinator	PTI – Faculty Inquiry Group (English)	7	07/01/2018	08/17/2018
King, Kathryn	FC	Project Coordinator	ESP-Entering Scholars Program (BSI Project #4)	10	08/13/2018	06/07/2019
King, Kathryn	FC	Project Coordinator	Basic Skills Accelerated Developmental & Enhanced Instruction Training – ENGL 99 & 100 EI	10	07/01/2018	08/10/2018
Koeppel, Liana	CC	Project Manager	Chair, Accreditation Self Study	16	07/02/2018	08/10/2018
Kominek, Bridget	FC	Project Coordinator	PTI – Faculty Inquiry Group (English)	7	07/01/2018	08/17/2018
Kominek, Bridget	FC	Project Coordinator	Basic Skills Accelerated Developmental & Enhanced Institution Training – ENGL 99 & 100 EI	30	07/01/2018	08/10/2018
Krag, Samantha	FC	Project Coordinator	PTI – Faculty Inquiry Group (English)	7	07/01/2018	08/17/2018
Lazarus, Laura	FC	Technical Expert II	Yearly Boot Camps, Open Houses, STEM/Science Events	8	07/01/2018	06/30/2019
Ledesma, Nicole	CC	Technical Expert II	Creation of Basic Accelerated Math Course – Math 44	40	07/01/2018	06/30/2019
Lee, Eunju	CC	Technical Expert I	eDLAs and O.E.R. Resources	20	07/01/2018	12/31/2018
Lee, Tania	NOCE	Project Expert	AEBG Data and Assessment Collection	26	07/02/2018	07/27/2018
Letcher, Annette	NOCE	Technical Expert II	Diversity and Inclusion Faculty Fellow Program	10	07/01/2018	12/20/2018
Levesque, Richard	FC	Project Coordinator	Graduate Student Internship Program (BSI Project #8)	10	08/13/2018	12/14/2018
Loney, Laura	FC	Project Coordinator	Adjunct Academy Program Coordinator	15	07/01/2018	09/07/2018
Loney, Laura	FC	Project Coordinator	ESP-Entering Scholars Program (BSI Project #4)	10	08/13/2018	06/07/2019
Lozinsky, Richard	FC	Technical Expert II	Yearly Boot Camps, Open Houses, STEM/Science Events	8	07/01/2018	06/30/2019
Malloy, Scott	FC	Project Coordinator	Graduate Student Internship Program (BSI Project #8)	10	08/13/2018	12/14/2018
Mangan, Michael	FC	Technical Expert II	Accreditation: Distance Education Compliance	10	06/12/2018	06/30/2018
Mangan, Michael	FC	Project Coordinator	PTI – Faculty Inquiry Group (English)	7	07/01/2018	08/17/2018
Mangan, Michael	FC	Project Coordinator	ESP-Entering Scholars Program (BSI Project #4)	10	08/13/2018	06/07/2019
Mangan, Michael	FC	Technical Expert II	Accreditation: Distance Education Compliance	10	07/01/2018	08/15/2018
Martinez, Veronica	NOCE	Project Expert	Mobility Trainer	26	07/01/2018	10/12/2018
Matti, Nora	CC	Project Expert	College Transition Leader	26	06/20/2018	06/30/2018
Matti, Nora	CC	Project Expert	College Transition Leader	26	07/02/2018	08/30/2018
McAlister, Kathleen	CC	Project Coordinator	Distance Education Coordinator	40	07/01/2018	08/15/2018

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McGuthry, Katheryn	FC	Project Coordinator	Project Coordinator Focus Inquiry Group (FIG)	10	07/01/2018	12/30/2018
McIntosh, Sarah	FC	Technical Expert II	Group Therapy – Expansion of Mental Health Services	20	07/09/2018	08/10/2018
McMillan, Marcus	CC	Project Coordinator	Strong Workforce Initiative Music Teacher Technology	40	07/09/2018	07/27/2018
Mota-Mireles, Jonathan	NOCE	Project Coordinator	Job Development Employer-Student Network Coordinator	26	07/02/2018	11/16/2018
Neel, Ginger	CC	Technical Expert II	OC Career Pathways	26	07/25/2018	08/09/2018
Neider, Kayli	NOCE	Project Expert	Mobility Trainer	26	08/13/2018	12/14/2018
Nguyen, Kelly	CC	Technical Expert I	eDLAs and O.E.R. Resources	20	07/01/2018	12/31/2018
Nguyen, Kelly	CC	Technical Expert II	Creation of Basic Accelerated Math Course – Math 44	20	07/01/2018	06/30/2019
Nilkanth, Gitanjali	FC	Project Coordinator	Adjunct Academy Program Coordinator	15	07/01/2018	09/07/2018
Nilkanth, Gitanjali	FC	Technical Expert II	Yearly Boot Camps, Open Houses, STEM/Science Events	8	07/01/2018	06/30/2019
Nobles, Stephanie	FC	Technical Expert II	Yearly Boot Camps, Open Houses, STEM/Science Events	8	07/01/2018	06/30/2019
Nusbaum, David	CC	Technical Expert I	eDLAs and O.E.R. Resources	20	07/01/2018	12/31/2018
Nusbaum, David	CC	Technical Expert I	Common Assessment/Multiple Measures/AB 705	20	07/01/2018	12/31/2018
Nusbaum, David	CC	Technical Expert II	Creation of Basic Accelerated Math Course – Math 44	20	07/01/2018	06/30/2019
Okonyan, Stefani	FC	Project Coordinator	PTI – Faculty Inquiry Group (English)	7	07/01/2018	08/17/2018
Orlijan, Kimberly	FC	Project Coordinator	PTI – Faculty Inquiry Group (English)	7	07/01/2018	08/17/2018
Orlijan, Kimberly	FC	Project Coordinator	Basic Skills Accelerated Developmental & Enhanced Instruction Training – ENGL 99 & 100 EI	16	07/01/2018	08/10/2018
O'Rourke, Margaret	FC	Project Coordinator	Project Coordinator Focus Inquiry Group (FIG)	10	07/01/2018	12/30/2018
O'Rourke, Margaret	FC	Project Coordinator	Graduate Student Internship Program (BSI Project #8)	10	08/13/2018	12/14/2018
O'Rourke, Margaret	FC	Project Coordinator	Basic Skills Accelerated Developmental & Enhanced Instruction Training – ENGL 99 & 100 EI	30	07/01/2018	08/10/2018
Orozco, Luciano	CC	Technical Expert II	Strong Workforce Automotive/Transportation Round 1 Yr. 1	30	07/09/2018	08/31/2018
Padilla, Debra	NOCE	Project Coordinator	DSN/CACT Advanced Manufacturing Center	15	07/20/2018	10/31/2018
Paek, Sylvia	CC	Technical Expert I	eDLAs and O.E.R. Resources	20	07/01/2018	12/31/2018
Paek, Sylvia	CC	Technical Expert II	Creation of Basic Accelerated Math Course – Math 44	20	07/01/2018	06/30/2019

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Parikh, Jalpa	FC	Project Coordinator	H.O.R.N.E.T.S.L.A.B: Innovation Fund Grant	20	07/01/2018	06/30/2019
Perera, Ranmalee	NOCE	Technical Expert II	Diversity and Inclusion Faculty Fellow Program	18	07/01/2018	12/20/2018
Perez, Roger	FC	Project Manager	Manager of new Online Teaching Certificate Program	15	07/01/2018	06/30/2019
Perez, Roger	FC	Project Coordinator	ESP-Entering Scholars Program (BSI Project #4)	10	08/13/2018	06/07/2019
Perez, Roger	FC	Technical Expert II	Accreditation: Distance Education Compliance	10	07/01/2018	08/15/2018
Peters, Jeremy	CC	Technical Expert I	Perkins Grant – Hotel, Restaurant, Culinary	4	08/01/2018	06/01/2019
Peterson, Queen	FC	Project Coordinator	Project Coordinator Focus Inquiry Group (FIG)	10	07/01/2018	12/30/2018
Powers, Miguel	FC	Project Coordinator	Pathway Transformation Initiative – Student Support Transformation (Project #6)	10	06/25/2018	06/30/2018
Powers, Miguel	FC	Project Coordinator	PTI – Faculty Inquiry Group (English)	7	07/01/2018	08/17/2018
Powers, Miguel	FC	Project Coordinator	Project Coordinator (Habits of Mind)	20	07/01/2018	05/30/2019
Powers, Miguel	FC	Project Coordinator	Project Coordinator (FIG)	20	07/01/2018	05/30/2019
Powers, Miguel	FC	Project Coordinator	Pathway Transformation Initiative – Student Support Transformation (Project #6)	10	07/02/2018	06/30/2019
Rauda, Iris	FC	Technical Expert II	Yearly Boot Camps, Open Houses, STEM/Science Events	8	07/01/2018	06/30/2019
Roby, Scott	CC	Technical Expert I	eDLAs and O.E.R. Resources	20	07/01/2018	12/31/2018
Roby, Scott	CC	Technical Expert I	Contextualized Directed Learning Activities for Math Learning Center	40	07/01/2018	12/08/2018
Rodriguez, Alaine	FC	Project Expert	Re-entry Connect	20	07/25/2018	12/05/2018
Rodriguez, Alaine	FC	Project Expert	Re-entry Connect	20	02/04/2019	06/08/2019
Rodriguez, Jeanette	FC	Project Coordinator	Project Coordinator Focus Inquiry Group (FIG)	10	07/01/2018	12/30/2018
Rosati, Stephanie	CC	Project Manager	Perkins Grant – Hotel, Restaurant, Culinary	4	08/01/2018	06/01/2019
Rosen, Ellen	FC	Project Coordinator	ESP-Entering Scholars Program (BSI Project #4)	10	08/13/2018	05/24/2019
Sabau, Bianca	FC	Project Coordinator	Basic Skills Accelerated Developmental & Enhanced Instruction Training – ENGL 99 & 100 EI	30	07/01/2018	08/10/2018
Salcedo, Daniel	FC	Project Coordinator	Support Campus CTE and Strong Workforce Projects	26	06/27/2018	06/30/2018
Salcedo, Daniel	FC	Project Coordinator	Support Campus CTE and Strong Workforce Projects	26	07/01/2018	09/30/2018
Salzameda, Bridget	FC	Technical Expert II	Yearly Boot Camps, Open Houses, STEM/Science Events	8	07/01/2018	06/30/2019

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Salzameda, Bridget	FC	Project Manager	Chemistry PUMP	20	07/01/2018	06/30/2019
Salzameda, Nicholas	FC	Project Manager	Chemistry PUMP Program	26	08/20/2018	05/10/2019
Sanchez, Adriana	FC	Project Coordinator	Project Coordinator Focus Inquiry Group (FIG)	10	07/01/2018	12/30/2018
Sanchez, Adriana	FC	Project Coordinator	Graduate Student Internship Program (BSI Project #8)	10	08/13/2018	12/14/2018
San Roman, Catherine	CC	Project Expert	Avaya Training & User Support	26	07/09/2018	11/16/2018
San Roman, Catherine	CC	Project Expert	Avaya Training & User Support	26	01/14/2019	02/15/2019
San Roman, Catherine	CC	Project Expert	Avaya Training & User Support	26	02/25/2019	3/22/2019
San Roman, Catherine	CC	Project Expert	Avaya Training & User Support	26	04/01/2019	04/26/2019
San Roman, Catherine	CC	Project Expert	Avaya Training & User Support	26	05/06/2019	05/31/2019
San Roman, Catherine	CC	Project Expert	Avaya Training & User Support	26	06/10/2019	06/26/2019
Sauceda, Gabriel	FC	Project Coordinator	Strong Workforce Project Coordinator	26	07/16/2018	12/07/2018
Scarpa, Daniel	FC	Project Coordinator	Project Coordinator Focus Inquiry Group (FIG)	10	07/01/2018	12/30/2018
Scarpa, Daniel	FC	Project Coordinator	PTI – Faculty Inquiry Group (English)	7	07/01/2018	08/17/2018
Schulze, Michael	FC	Project Coordinator	ESP-Entering Scholars Program (BSI Project #4)	10	08/13/2018	05/24/2019
Shafer, Julie	CC	Project Manager	Perkins-Imaging and Digital Media	5	07/02/2018	06/30/2019
Shah, Ketan	FC	Project Coordinator	Project Coordinator Focus Inquiry Group (FIG)	10	07/01/2018	12/30/2018
Shideler, Linda	FC	Technical Expert I	Fullerton College Math Institute for Learning Enhancement Success	25	06/25/2018	06/30/2018
Shideler, Linda	FC	Technical Expert I	Fullerton College Math Institute for Learning Enhancement Success	25	07/01/2018	07/12/2018
Shiroma, Ryan	FC	Project Coordinator	ESP-Entering Scholars Program (BSI Project #4)	10	08/13/2018	05/24/2019
Shrout, Cynthia	CC	Technical Expert I	Contextualized Directed Learning Activities for Math Learning Center	40	07/01/2018	12/08/2018
Shrout, Cynthia	CC	Technical Expert I	eDLAs and O.E.R. Resources	20	07/01/2018	12/31/2018
Shrout, Cynthia	CC	Technical Expert II	Creation of Basic Accelerated Math Course – Math 44	20	07/01/2018	06/30/2019
Smith, Geoffrey	FC	Project Coordinator	ESP-Entering Scholars Program (BSI Project #4)	10	08/13/2018	05/24/2019

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Spitler, Patricia	CC	Technical Expert II	Health Information Technician Summer Coverage	15	06/04/2018	06/30/2018
Spitler, Patricia	CC	Technical Expert II	Health Information Technician Summer Coverage	10	07/01/2018	08/15/2018
Stanton, Gretchen	FC	Technical Expert II	Yearly Boot Camps, Open Houses, STEM/Science Events	8	07/01/2018	06/30/2019
Thompson, Alisia	CC	Technical Expert II	Teacher Preparation Pipeline Grant	26	07/09/2018	08/16/2018
Thompson, Milinda	CC	Project Expert	Experimental Development and Modification	26	07/30/2018	12/21/2018
Thrift-Thompson, Anastasia	CC	Project Coordinator	CTE/SWP Communication and Marketing	26	07/01/2018	12/31/2018
Tiangco, Jefferson	FC	Project Coordinator	ESP-Entering Scholars Program (BSI Project #4)	10	08/13/2018	05/24/2019
Timmermans, Dana	FC	Technical Expert II	Student Services Resources Manager	26	08/13/2018	12/21/2018
Timmermans, Dana	FC	Technical Expert II	Student Services Resources Manager	26	01/21/2019	06/06/2019
Tran, Hoa	CC	Technical Expert I	eDLAs and O.E.R. Resources	20	07/01/2018	12/31/2018
Tran, Hoa	CC	Technical Expert II	Creation of Basic Accelerated Math Course – Math 44	20	07/01/2018	06/30/2019
Tran, Luu	CC	Project Expert	Student Success and Support Program Assistant	20	06/18/2018	06/28/2018
Urquidi, Carlos	CC	Technical Expert I	Contextualized Directed Learning Activities for Math Learning Center	5	07/01/2018	12/08/2018
Valdez, Edilberto	CC	Technical Expert I	Contextualized Directed Learning Activities for Math Learning Center	5	07/01/2018	12/08/2018
Vandervort, Kimberly	FC	Project Coordinator	PTI – Faculty Inquiry Group (English)	7	07/01/2018	08/17/2018
Vandervort, Kimberly	FC	Project Coordinator	ESP-Entering Scholars Program (BSI Project #4)	10	08/13/2018	06/07/2019
Vazquez, Rosa	NOCE	Project Expert	Job Coach	26	09/10/2018	12/07/2018
Vo, Dao	FC	Project Coordinator	Project Coordinator Focus Inquiry Group (FIG)	10	07/01/2018	12/30/2018
Vo, Dao	FC	Project Coordinator	ESP-Entering Scholars Program (BSI Project #4)	10	08/13/2018	06/07/2019
Wada, Kathryn	CC	Technical Expert I	Contextualized Directed Learning Activities for English Success Ctr.	40	07/01/2018	12/08/2018
Ward, Amy	CC	Technical Expert I	eDLAs and O.E.R. Resources	20	07/01/2018	12/31/2018
Williams, Courtney	NOCE	Project Expert	Job Coach	26	09/10/2018	12/07/2018
Wu, Jo	FC	Technical Expert II	Biotechnology Industry Sector Projects in Common (SPIC)	20	07/01/2018	06/30/2019
Young, Gilene	FC	Technical Expert II	Yearly Boot Camps, Open Houses, STEM/Science Events	10	07/01/2018	06/30/2019

Professional Experts  
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NOCE TUITION PROGRAMS

<b>Name</b>	<b>Salary</b>	<b>Trimester</b>	<b>Max Permitted Hours per Week</b>
Austin, Lance	Tuition Rate	Fall, Winter, Spring	26
Bolden, Ian	Tuition Rate	Summer	26
Bruland, Arren	Tuition Rate	Fall, Winter, Spring	26
Lin, Dolly	Tuition Rate	Fall, Winter, Spring	26
Martinez, Marcia	Tuition Rate	Summer	26
Reed, Rosalba	Tuition Rate	Fall, Winter, Spring	26
Torres, Elizabeth	Tuition Rate	Summer	26
Webb, Raymond	Tuition Rate	Summer	26

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** July 24, 2018  
**SUBJECT:** Hourly Personnel

Action X  
Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
Enclosure(s) X

**BACKGROUND:** Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.d.1

Item No.



Hourly Personnel  
July 24, 2018

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Acevedo, Ofelia	AC	Clerical/Secretarial - Clerical assistance for Anaheim ESL Services	07/25/18	10/26/18	TE B 3
Alvarado, Alejandra	FC	Clerical/Secretarial - Assist Educational Partnerships/Counseling Center	07/25/18	10/24/18	TE A 4
Banal, Justine Elise	FC	Clerical/Secretarial - Assist in the Transfer Center with Student Equity	08/31/18	11/30/18	TE A 2
Baquera, Marisol	FC	Clerical/Secretarial - Clerical assistance for the Financial Aid office	07/25/18	09/28/18	TE B 3
Barrios, Christina	CC	Clerical/Secretarial - Clerical assistance for EOPS/CARE/CalWORKS office	09/10/18	12/07/18	TE B 4
Barrios, Christina	CC	Clerical/Secretarial - Clerical assistance for EOPS/CARE/CalWORKS office	03/18/19	06/15/19	TE B 4
Bauer, Aurora	FC	Tech/Paraprof - On-call theater crew for campus productions	08/08/18	06/30/19	TE B 3
Camberos, Jacqueline	NOCE	Clerical/Secretarial - Clerical assistance for AEBG ESL mentor	07/25/18	10/24/18	TE A 1
Cano, Erica	FC	Clerical/Secretarial - Assist Campus Safety with various duties	08/20/18	11/17/18	TE B 4
Cano, Erica	FC	Clerical/Secretarial - Assist Campus Safety with various duties	02/04/19	05/04/19	TE B 4
Cappelli, Nicholas	FC	Tech/Paraprof - On-call theater crew for campus productions	08/08/18	06/30/19	TE I 2
Costa, Dionisio	CC	Service/Maint - Assist with general grounds for campus	10/02/18	01/11/19	TE A 2
Day, Neal	FC	Tech/Paraprof - Athletic Program Assistant	07/25/18	04/17/19	TE H 4
Diaz, Anna	FC	Clerical/Secretarial - Clerical assistance for the Financial Aid office	07/25/18	09/28/18	TE A 3
Erazo, Christina	FC	Tech/Paraprof - On-call theater crew for campus productions	07/26/18	06/30/19	TE B 4
Finch, Christopher	FC	Clerical/Secretarial - Assist in campus Bookstore	08/08/18	12/21/18	TE A 1
Garica, Edwin	NOCE	Tech/Paraprof - Maintenance and assistance to campus grounds	07/25/18	12/22/18	TE B 4
Gerlach, Kaiden	FC	Tech/Paraprof - On-call theater crew for campus productions	08/08/18	06/30/19	TE B 2
Giron, Hernandez	AC	Clerical/Secretarial - Clerical assistance for Anaheim ESL Program	08/27/18	11/21/18	TE A 3
Godinez Ayala, Miriam	FC	Clerical/Secretarial - Assist Educational Partnerships/Counseling Center	07/25/18	10/24/18	TE A 4
Gonzalez, Diana	FC	Clerical/Secretarial - Clerical assistance for the Counseling Department	07/25/18	08/17/18	TE A 2
Grater, Nathan	FC	Tech/Paraprof - On-call theater crew for campus productions	08/08/18	06/30/19	TE I 3
Gray, Chase	FC	Clerical/Secretarial - Assist in the Music Lab	08/08/18	10/31/18	TE A 1
Hoffski, James	CC	Non-Direct Instr Support - Model for Life Drawing class	08/20/18	05/25/19	TE F 4
Howard, Elvie	FC	Clerical/Secretarial - Clerical assistance for the Financial Aid office	07/25/18	09/28/18	TE A 3
Iseed, Madlain	FC	Clerical/Secretarial - Clerical assistance for the Cadena Transfer Center	07/25/18	10/24/18	TE A 1

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Jones, Doreen	FC	Tech/Paraprof - On-call theater crew for campus productions	07/25/18	06/30/19	TE B 4
Kang, Marshall	FC	Service/Maint - Assist Campus Safety Dept with various duties	08/20/18	11/17/18	TE B 3
Kang, Marshall	FC	Service/Maint - Assist Campus Safety Dept with various duties	02/17/19	05/25/19	TE B 3
Mancillia, Yesenia	AC	Clerical/Secretarial - Assist in Admissions & Records	07/30/18	10/26/18	TE A 4
Mancillia, Yesenia	AC	Clerical/Secretarial - Assist in Admissions & Records	01/02/18	03/29/18	TE A 4
Martinez, Carlos	CC	Tech/Paraprof - Assist with media/smart classroom equipment	07/25/18	10/24/18	TE B 4
Martinez, Carlos	CC	Tech/Paraprof - Assist with media/smart classroom equipment	01/07/19	04/05/19	TE B 4
Mencias, Raymund	FC	Service/Maint - Assist Campus Safety Dept with various duties	08/27/18	11/24/18	TE B 4
Mencias, Raymund	FC	Service/Maint - Assist Campus Safety Dept with various duties	02/17/19	05/24/19	TE B 4
Mendoza Avilvez, Noemi	AC	Clerical/Secretarial - Clerical assistance for Anaheim ESL Program	07/25/18	10/24/18	TE A 1
Mool, Praguayee	NOCE	Clerical/Paraprof- Regional Consortium Adult Education Block Grant	08/01/18	11/30/18	TE A 4
Moreno, Daniel	AC	Clerical/Secretarial - Clerical assistance for Anaheim ESL Program	07/25/18	10/24/18	TE A 2
Moreno, Lillian	AC	Clerical/Secretarial - Clerical assistance for Anaheim ESL Program	07/25/18	10/24/18	TE A 1
Mueller, Matthew	FC	Tech/Paraprof - On-call theater crew for campus productions	07/01/18	06/30/19	TE I 2
Munoz, Matthew	FC	Clerical/Secretarial - Clerical assistance for the Counseling Department	09/04/18	12/01/18	TE A 1
Munoz, Matthew	FC	Clerical/Secretarial - Clerical assistance for the Counseling Department	02/04/19	05/04/19	TE A 1
Navarro, David	CC	Service/Maint - Assist with general grounds for campus	10/02/18	01/11/19	TE A 3
Olivarria, Joshua	FC	Clerical/Secretarial - Clerical assistance for the Counseling Department	09/04/18	12/01/18	TE A 1
Olivarria, Joshua	FC	Clerical/Secretarial - Clerical assistance for the Counseling Department	02/04/19	05/04/19	TE A 1
Ortiz, Emily	FC	Clerical/Secretarial - Assist in the Transfer Center with Student Equity	08/31/18	11/30/18	TE A 2
Patterson, Jill	FC	Tech/Paraprof - On-call theater crew for campus productions	07/26/18	06/30/19	TE B 4
Price, Anabelle	FC	Clerical/Secretarial - Clerical assistance for the Counseling Department	07/25/18	10/17/18	TE A 3
Price, Anabelle	FC	Clerical/Secretarial - Clerical assistance for the Counseling Department	01/02/19	03/27/19	TE A 3
Ramirez, Alexis	AC	Clerical/Secretarial - Clerical assistance for District Payroll Office	07/01/18	08/17/18	TE A 1
Ramos, Juan	FC	Clerical/Secretarial - Assist Educational Partnerships/Counseling Center	07/25/18	10/24/18	TE A 4
Ramos, Monika	FC	Tech/Paraprof - On-call theater crew for campus productions	07/01/18	06/30/19	TE A 2
Rikard, Cory	CC	Clerical/Secretarial - Assist with CTE programs	07/25/18	10/24/18	TE A 4
Roberts, Camille	FC	Tech/Paraprof - On-call theater crew for campus productions	08/08/18	06/30/19	TE I 2
Rodriguez Lopez, A.	CC	Clerical/Secretarial - Assist with CTE programs	07/25/18	08/19/18	TE A 4

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Ruckman, Eric	FC	Tech/Paraprof - On-call theater crew for campus productions	07/01/18	06/30/19	TE I 2
Salazar, Valerie	FC	Clerical/Secretarial - Assist Educational Partnerships/Counseling Center	07/25/18	10/24/18	TE A 4
Sanchez, Brenda	FC	Clerical/Secretarial - Assist in campus Bookstore	08/08/18	12/21/18	TE A 1
Shellenbarger, Annika	FC	Clerical/Secretarial - Assist Educational Partnerships/Counseling Center	07/25/18	10/24/18	TE A 4
Shipp, Isaac	FC	Tech/Paraprof - Assist football coach with program	07/25/18	01/28/19	TE A 4
Sinohui-Mead, Katrina	CC	Clerical/Secretarial - Assist in Bursar fee station for student registration	08/13/18	11/12/18	TE A 1
Sinohui-Mead, Katrina	CC	Clerical/Secretarial - Assist in Bursar fee station for student registration	01/28/19	04/26/18	TE A 1
Smith, Julia	FC	Clerical/Secretarial - Clerical assistance for the Cadena Transfer Center	07/25/18	10/24/18	TE A 1
St. Romain, Rhonda	FC	Tech/Paraprof - On-call theater crew for campus productions	07/01/18	06/30/19	TE I 2
Stephens, Andrew	FC	Tech/Paraprof - On-call theater crew for campus productions	08/08/18	06/30/19	TE I 3
Thaker, Prerana	CC	Tech/Paraprof - Assist with CTE programs	07/25/18	10/24/18	TE A 4
Thomas, Rachel	CC	Clerical/Secretarial - Assist with CTE programs	07/25/18	10/24/18	TE A 4
Tovalino, Leanne	FC	Clerical/Secretarial - Clerical assistance for the Cadena Transfer Center	09/04/18	12/04/18	TE A 1
Tran, Bao	CC	Clerical/Secretarial - Assist with CTE programs	07/25/18	10/24/18	TE A 4
Tran, Duy	AC	Clerical/Secretarial - Clerical assistance for Anaheim ESL Program	07/25/18	10/24/18	TE A 1
Vallejo, Jennifer	CC	Clerical/Secretarial - Assist in Court Reporting program	07/25/18	10/24/18	TE A 1
Vasquez, Gonzalo	AC	Clerical/Secretarial - Clerical assistance for Anaheim ESL Program	07/25/18	10/24/18	TE A 3
Wu, Connie	FC	Tech/Paraprof - Athletic Program Assistant	07/25/18	12/04/18	TE H 1

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Abdullah, Jameela	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	08/13/18	06/30/19	TE A 3
Abou Khzam, Mirna	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/08/18	06/30/19	TE A 1
Aladjani, Lana	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/25/18	06/30/19	TE B 1
Albasaleh, Mona	AC	Direct Instr Support - Tutor for ESL FL and citizenship preparation	07/25/18	08/09/18	TE A 3
Albasaleh, Mona	AC	Direct Instr Support - Tutor for ESL FL and citizenship preparation	09/10/18	06/28/19	TE A 3
Anderson, Christina	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	08/13/18	06/30/19	TE A 1
Anguiano, Claudia	FC	Direct Instr Support - Pathway Transformation Initiative/Student Ambassador	08/13/18	06/30/19	TE A 2

Hourly Personnel  
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Anguiano, Wendy	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/08/18	06/30/19	TE A 2
Araya, Maria	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/08/18	06/30/19	TE A 2
Aziz, Aliya	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 2
Barragan, Jessica	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	08/13/18	06/30/19	TE A 2
Batres Martinez, Sandra	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/08/18	06/30/19	TE A 2
Bennett, Charles	FC	Full-time Student - Tutor students in the campus Tutoring Center	08/13/18	06/30/19	TE A 1
Bodily, Jacob	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/08/18	06/30/19	TE A 3
Brune, Sara	FC	Direct Instr Support - Tutor students in the campus Writing Center	08/22/18	06/30/19	TE A 3
Buggs, Charlene	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/25/18	06/30/19	TE B 1
Bullard, Michelle	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	08/13/18	06/30/19	TE B 3
Cardreon, Rasia	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/08/18	06/30/19	TE A 1
Caylor, Carla	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	08/13/18	06/30/19	TE A 3
Chiv, Pheng	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/25/18	06/30/19	TE B 1
Cho, Eric	FC	Direct Instr Support - STEM Tutor for Veteran Students	07/25/18	06/30/19	TE A 2
Cobain, SeaAnne	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/08/18	06/30/19	TE A 2
Concepcion, Charmaine	FC	Direct Instr Support - Pathway Transformation Initiative/Student Ambassador	08/13/18	06/30/19	TE A 2
Cruz, Jared	FC	Full-time Student - Tutor students in the campus Tutoring Center	08/13/18	06/30/19	TE A 1
Duchesneau, Kayla	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/08/18	06/30/19	TE A 2
Edgar, Matthew	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/25/18	06/30/19	TE B 1
El soufi, Hadil	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	08/13/18	06/30/19	TE A 3
Elassal, Justin	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/25/18	06/30/19	TE B 1
Esparza, Alberto	FC	Direct Instr Support - Tutor students in the Biotechnology Program	07/25/18	06/30/19	TE B 4
Esparza, Jasmine	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/08/18	06/30/19	TE A 2
Flores, Anthony	FC	Direct Instr Support - Tutor students in the campus Math Lab	08/20/18	06/30/19	TE A 2
Flores, Samantha	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	08/13/18	06/30/19	TE A 2
Ganzon, Brenna	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	08/13/18	06/30/19	TE A 2
Garcia, Catherine	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/25/18	06/30/19	TE B 2
Garcia, Janet	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/25/18	06/30/19	TE B 1
Garcia, Sara	FC	Direct Instr Support - Tutor students in the Biotechnology Program	07/25/18	06/30/19	TE B 4

Hourly Personnel  
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Garcia-Yocute, B.	FC	Direct Instr Support - Tutor students in the Biotechnology Program	07/25/18	06/30/19	TE B 4
Gavarini, Nathalie	FC	Direct Instr Support - Pathway Transformation Initiative/Student Ambassador	08/13/18	06/30/19	TE A 2
Gaynor, Melanie	FC	Direct Instr Support - Tutor students in the campus Writing Center	08/22/18	06/30/19	TE A 2
Gonzales Vela, Alejandro	FC	Direct Instr Support - Tutor students in the campus Writing Center	08/22/18	06/30/19	TE A 2
Gonzalez, Diana	FC	Direct Instr Support - Tutor students in the campus Writing Center	08/22/18	06/30/19	TE A 2
Gonzalez, Gabriel	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 2
Gonzalez, Luis	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/08/18	06/30/19	TE A 3
Gonzalez, Roselia	NOCE	Direct Instr Support - Tutor for Anaheim Learning Center	09/10/18	06/30/19	TEA 2
Guerrero, Maria	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/08/18	06/30/19	TE A 2
Guillen, Lauren	FC	Direct Instr Support - Tutor for Writing and English	08/22/18	12/08/18	TE A 1
Gutierrez, Hailey	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/08/18	06/30/19	TE A 2
Hanna, Phoebe	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	08/13/18	06/30/19	TE A 2
Harris, Valeri	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	08/13/18	06/30/19	TE B 3
Hebert, Alexander	FC	Direct Instr Support - Tutor students in the campus Writing Center	08/13/18	06/30/19	TE A 2
Hebert, Eli	FC	Direct Instr Support - Tutor for the Veterans Resources Center	08/22/18	11/21/18	TE B 2
Hernandez, Maricruz	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/08/18	06/30/19	TE A 2
Ho, Tsai Tien	FC	Full-time Student - Tutor students in the campus Tutoring Center	08/13/18	06/30/19	TE A 1
Huynh, David	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	08/13/18	06/30/19	TE A 3
Jin, Dehao	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	08/13/18	12/08/18	TE A 2
Jones, Nathaniel	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/25/18	06/30/19	TE B 1
Kim, Angel	FC	Direct Instr Support - Tutor students in the campus Writing Center	08/08/18	06/30/19	TE A 2
Krieg, Brandon	FC	Direct Instr Support - Tutor students in the campus Writing Center	08/22/18	06/30/19	TE A 2
Kruegel, Trenton	FC	Direct Instr Support - Tutor for Math	07/25/18	06/30/19	TE A 1
Lakhany, Safiyah	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/08/18	06/30/19	TE A 2
Lamb, Corey	FC	Direct Instr Support - Pathway Transformation Initiative/Student Ambassador	08/13/18	06/30/19	TE A 2
Lanphar, Christopher	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/08/18	06/30/19	TE A 2
Lavong, Bovie	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/08/18	06/30/19	TE A 2
Le, Anh	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/25/18	06/30/19	TE A 3
Lee, Elise	FC	Full-time Student - Tutor students in the campus Tutoring Center	08/13/18	06/30/19	TE A 1

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Leyva, Clarissa	FC	Direct Instr Support - Tutor for the Student Diversity Success Initiative	07/25/18	06/30/19	TE A 1
Little, Jaclyn	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 2
Liu, Elizabeth	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/08/18	06/30/19	TE A 2
Liwanag, Erica	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/08/18	06/30/19	TE A 2
Lucero, Christian	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/08/18	06/30/19	TE A 2
Lusinsky, Cadence	FC	Full-time Student - Tutor students in the campus Tutoring Center	08/13/18	06/30/19	TE A 1
Macias, Irma	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	08/13/18	06/30/19	TE A 2
Magana, Alexis	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/08/18	06/30/19	TE A 2
Mezzano, Aaron	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/08/18	06/30/19	TE B 4
Morales, Sarai	FC	Direct Instr Support - Tutor students in the campus Writing Center	08/22/18	06/30/19	TE A 2
Morand, Alex	FC	Direct Instr Support - Tutor students in the Biotechnology Program	07/25/18	06/30/19	TE B 4
Natera, Vanessa	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/25/18	06/30/19	TE B 1
Nguyen, Minh	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/25/18	06/30/19	TE B 1
Nguyen, Newton	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/25/18	06/30/19	TE B 1
Nguyen, Thu	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/08/18	06/30/19	TE A 3
Ochoa, Judith	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 1
O'Connor, Timothy	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/25/18	06/30/19	TE B 1
Okajima, Maiko	FC	Full-time Student - Tutor students in the campus Tutoring Center	08/13/18	06/30/19	TE A 2
Ong, Christian	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/25/18	06/30/19	TE B 1
Paredes, Heather	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	08/13/18	12/08/18	TE A 2
Paz, Stephanie	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/08/18	06/30/19	TE A 3
Perez, Victor	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 1
Ramlaoui, Dema	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/08/18	06/30/19	TE A 2
Rao, Sarah	FC	Direct Instr Support - Pathway Transformation Initiative/Student Ambassador	08/13/18	06/30/19	TE A 3
Raze, Rebecca	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/08/18	06/30/19	TE A 2
Rouly, Kyle	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/08/18	06/30/19	TE A 2
Salazar, Alexia	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/08/18	06/30/19	TE A 2
Scott, Samantha	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/18/18	06/30/19	TE A 2
Serrano, Jennifer	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	08/13/18	06/30/19	TE A 2

Hourly Personnel  
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Shabafroozan, Shabnam	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	08/13/18	06/30/19	TE A 2
Shah, Gitty	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/08/18	06/30/19	TE A 2
Shen, Shulin	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	08/13/18	06/30/19	TE A 4
Shin, Ju Eun (June)	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/08/18	06/30/19	TE A 2
Simeral, Hannah	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/08/18	06/30/19	TE A 2
Soto, Jonathan	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	08/13/18	06/30/19	TE A 2
Stuart, Robert	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	08/13/18	06/30/19	TE B 3
Tafolla-Cunningham, C.	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	08/13/18	06/30/19	TE A 2
Torres-Figueroa, J.	CC	Direct Instr Support - Assist in Adaptive PE class	07/01/18	06/30/19	TE A 4
Tran, Trung	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/25/18	06/30/19	TE B 1
Vazquez, Marisela	FC	Direct Instr Support - Pathway Transformation Initiative/Student Ambassador	08/13/18	06/30/19	TE A 2
Ventura, Emily	FC	Direct Instr Support - Tutor students in the Biotechnology Program	07/25/18	06/30/19	TE B 4
Villanueva, Janley	NOCE	Direct Instr Support - Tutor for NOCE Cypress Learning Center	09/10/18	06/30/19	TEA 2
Willig, Abbee	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/08/18	06/30/19	TE A 4
Wu-Woods, Jessica	FC	Direct Instr Support - Tutor students in the Biotechnology Program	07/25/18	06/30/19	TE B 4
Yang, David	FC	Direct Instr Support - Tutor students in the campus Writing Center	08/22/18	06/30/19	TE A 2
Zamudio, Ismael	CC	Direct Instr Support - Tutor for Supplemental Instruction	07/25/18	06/30/19	TE B 1
Zapata, Hannah	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	07/01/18	06/30/19	TE A 2

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Argueta, Andrea	FC	Technical/Paraprof – Sub. for vacant Child Care Teacher I PN FCC912	07/09/18	12/09/18	TE B 2
Beck, Mary Ann	FC	Technical/Paraprof – Sub. for vacant Child Care Teacher I PN FCC954	07/17/18	06/30/19	TE B 4
Costa, Dionisio	CC	Service/Maint - Substitute for vacant Groundskeeper PN CCC907	07/02/18	10/01/18	TE A 2
Cranz, Jon	FC	Service/Maint - Substitute for vacant Groundskeeper PN FCC601	07/02/18	10/01/18	TE B 4
Mezzano, Aaron	FC	Clerical/Secretarial - Substitute for vacant Admin Assistant II PN FCC757	08/06/18	12/31/18	TE B 4
Navarro, David	CC	Service/Maint - Substitute for vacant Groundskeeper PN CCC907	07/02/18	10/01/18	TE A 3
Pavlenko, Joseph	FC	Clerical/Secretarial - Substitute for Classified employee on leave	07/02/18	10/05/18	TE A 4

Hourly Personnel  
July 24, 2018

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Anderson, Vodrick	FC	Full-time Student - Assist in the campus UMOJA Office	08/08/18	12/14/18	TE A 2
Anderson, Vodrick	FC	Full-time Student - Assist in the campus UMOJA Office	01/28/19	06/15/19	TE A 2
Arellano, Leslie	FC	Full-time Student - Assist in campus Bookstore	08/06/18	12/21/18	TE A 1
Arismendy, A.	FC	Full-time Student - Assist in campus Bookstore	08/06/18	12/21/18	TE A 1
Avalos, Sandra	FC	Full-time Student - Clerical assistance for the campus Library	08/20/18	06/30/19	TE A 1
Barragan, Alma	FC	Full-time Student - Assist in campus Bookstore	08/06/18	12/21/18	TE A 1
Boctor, Nadine	FC	Full-time Student - Assist in the Admissions & Records Office	08/20/18	06/30/19	TE A 1
Carcich, Valentina	FC	Full-time Student - Assist in campus Bookstore	08/06/18	12/21/18	TE A 1
Chang, Harry	FC	Full-time Student - Assist in campus Bookstore	08/06/18	12/21/18	TE A 1
Clay, Christy	FC	Full-time Student - Assist in campus Bookstore	08/06/18	12/21/18	TE A 1
Contreras, Jesse	FC	Full-time Student - Assist in campus Bookstore	08/20/18	06/30/19	TE A 1
Crump, Craig	CC	Work Study Student - Assist in DSS office	08/13/18	06/30/19	TE A 2
Daily, Faith	FC	Full-time Student - Assist in campus Bookstore	08/20/18	06/30/19	TE A 1
Di Pasqua, Alexis	FC	Full-time Student - Assist in campus Bookstore	08/20/18	06/30/19	TE A 1
Duarte, Maria	FC	Full-time Student - Assist in campus Bookstore	08/08/18	12/21/18	TE A 1
Duran, Pedro	NOCE	Full-time Student - Assist in the ESL Mentorship Program	07/24/18	06/30/19	TE A 2
Esciso, Jennifer	FC	Full-time Student - Clerical assistance for the campus Library	08/20/18	06/30/19	TE A 1
Esparza, Adolfo	FC	Full-time Student - Assist in campus Bookstore	08/08/18	12/21/18	TE A 1
Frances, Chandre L.	FC	Full-time Student - Assist in campus Bookstore	08/20/18	06/30/19	TE A 1
Gaetje, Taylor	FC	Full-time Student - Assist in campus Bookstore	08/20/18	06/30/19	TE A 1
Garcia, Brianna	FC	Full-time Student - Assist in campus Bookstore	08/06/18	12/21/18	TE A 1
Gochangco, J.	FC	Full-time Student - Assist in campus Bookstore	08/06/18	12/21/18	TE A 1
Gomez, Katya	FC	Full-time Student - Assist in campus Bookstore	08/06/18	12/21/18	TE A 1
Gonzalez, Diana	FC	Full-time Student - Assist in Counseling Center	08/20/18	06/30/19	TE A 1
Gonzalez, Gisela	FC	Full-time Student - Assist in the Admissions & Records Office	08/20/18	06/30/19	TE A 1
Gonzalez, Jocelyne	FC	Full-time Student - Assist in campus Bookstore	08/06/18	12/21/18	TE A 1



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Greene, Camille	FC	Full-time Student - Assist in campus Bookstore	08/06/18	12/21/18	TE A 1
Gutierrez, Henry	FC	Full-time Student - Assist in campus Bookstore	08/20/18	06/30/19	TE A 1
Hernandez, Edgar	FC	Full-time Student - Assist in campus Bookstore	08/20/18	06/30/19	TE A 1
Jimenez, Cassandra	FC	Full-time Student - Assist in campus Bookstore	08/20/18	06/30/19	TE A 1
Kanaan, Hend	CC	Work Study Student - Assist in Assessment Center	08/20/18	06/30/19	TE A 1
Kelly, Steven	FC	Full-time Student - Assist in campus Bookstore	08/06/18	12/21/18	TE A 1
Khasacrnei, Moham.	FC	Full-time Student - Assist in campus Bookstore	08/08/18	12/21/18	TE A 1
Khim, Chandararath	FC	Full-time Student - Assist in campus Bookstore	08/06/18	12/21/18	TE A 1
Lagazo, Mario	FC	Full-time Student - Assist in campus Bookstore	08/20/18	06/30/19	TE A 1
Larson, Caitlynn	FC	Full-time Student - Assist in campus Bookstore	08/20/18	06/30/19	TE A 1
Lee, Olivia	FC	Full-time Student - Assist in the Admissions & Records Office	08/20/18	06/30/19	TE A 1
Longo-Gomez, S.	FC	Full-time Student - Assist in campus Bookstore	08/06/18	12/21/18	TE A 1
Lopez, Alexander	FC	Full-time Student - Assist in campus Bookstore	08/08/18	12/21/18	TE A 1
Lopez, Leam	FC	Work Study Student - Assist in Student Activities	07/01/18	06/30/19	TE A 1
Medina, Emily	FC	Full-time Student - Clerical assistance for the campus Library	08/20/18	06/30/19	TE A 1
Mora, Daniel	FC	Full-time Student - Assist in campus Bookstore	08/06/18	12/21/18	TE A 1
Morales Sibaja, M.	FC	Full-time Student - Assist in campus Bookstore	08/06/18	12/21/18	TE A 1
Ortega, Ivan	FC	Full-time Student - Assist in campus Bookstore	08/08/18	12/21/18	TE A 1
Ortiz, Rosalinda	FC	Full-time Student - Assist in campus Bookstore	08/08/18	12/21/18	TE A 1
Padilla, Samantha	FC	Full-time Student - Assist in the Admissions & Records Office	08/20/18	06/30/19	TE A 1
Patel, Neha	FC	Full-time Student - Assist in campus Bookstore	08/08/18	12/21/18	TE A 1
Picado, Roshellee	FC	Full-time Student - Clerical assistance for the campus Library	08/20/18	06/30/19	TE A 1
Plantier, Korwin	FC	Full-time Student - Clerical assistance for the campus Library	08/20/18	06/30/19	TE A 1
Pulido, Carmen	NOCE	Full-time Student - Assist in the ESL Mentorship Program	07/24/18	06/30/19	TE A 2
Ramerez, Amy	FC	Full-time Student - Assist in campus Bookstore	08/20/18	06/30/19	TE A 1
Ramirez, Viviana	FC	Full-time Student - Assist in campus Bookstore	08/08/18	12/21/18	TE A 1
Rodriguez, Anthony	FC	Full-time Student - Assist in campus Bookstore	08/06/18	12/21/18	TE A 1
Rodriguez, Ryan	FC	Full-time Student - Assist in campus Bookstore	08/06/18	12/21/18	TE A 1
Russell, Cody	FC	Full-time Student - Assist in campus Bookstore	08/06/18	12/21/18	TE A 1

Hourly Personnel  
 July 24, 2018

Sandoval, Cristal	FC	Full-time Student - Assist in campus Bookstore	08/08/18	12/21/18	TE A 1
Sosa, Karen	FC	Full-time Student - Assist in campus Bookstore	08/06/18	12/21/18	TE A 1
Sotelo, Chelsea	FC	Full-time Student - Assist in campus Bookstore	08/06/18	12/21/18	TE A 1
Terrones, Vladimir	FC	Full-time Student - Assist in campus Bookstore	08/08/18	12/21/18	TE A 1
Valenzuela, Vladimir	FC	Full-time Student - Assist in campus Bookstore	08/20/18	06/30/19	TE A 1
Valles, Celena	FC	Full-time Student - Assist in campus Bookstore	08/08/18	12/21/18	TE A 1
Villegas, Daisy	FC	Full-time Student - Assist in the Admissions & Records Office	08/20/18	06/30/19	TE A 1
Villegas, Isabel	FC	Full-time Student - Assist in the Admissions & Records Office	08/20/18	06/30/19	TE A 1
Xian, Hongfei	FC	Full-time Student - Clerical assistance for the campus Library	08/20/18	06/30/19	TE A 1
Yepez, Lenira	FC	Full-time Student - Clerical assistance for the campus Library	08/20/18	06/30/19	TE A 1

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** July 24, 2018

**SUBJECT:** Volunteers

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

**BACKGROUND:** The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** Not applicable.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

\_\_\_\_\_  
Recommended by

\_\_\_\_\_  
Approved for Submittal

5.e.1

\_\_\_\_\_  
Item No.

Volunteer Personnel  
July 24, 2018

Name	Site	Program	Begin	End
Aljibeh, Deema	CC	Fine Arts- Ceramics	06/25/2018	07/23/2018
Almaodovar-Sole, Laura	FC	Internship- Counseling & Student Dev	08/20/2018	05/25/2018
Aragao, Cecilia	FC	Women's Volleyball & Beach Volleyball	07/01/2018	06/30/2019
Bergquist, Margaret	FC	Technology Lab	06/11/2018	07/11/2018
Blackney, David	FC	Technology Lab	06/11/2018	07/11/2018
Cataneda, Andrew	FC	DSS - Personal Service Assistant	08/20/2018	12/08/2018
Chou, Viviana	FC	Technology Lab	06/13/2018	07/11/2018
Cruz, Jared	FC	Tutoring Center -Earth Science	06/11/2018	07/31/2018
Davila, Jaime	FC	DSS -Personal Service Assistant	06/11/2018	05/24/2019
Esqueda-Ponce, Jose A	FC	Physical Education - Training Room	08/20/2018	12/08/2018
Evans, Kaley	FC	Physical Education - Training Room	08/20/2018	12/08/2018
Flanagan, Timothy	FC	Physical Education - Training Room	08/20/2018	12/09/2018
Ho, Tien Tsai	FC	Tutoring Center - Accounting Tutor	06/11/2018	07/31/2018
Lee, Elise	FC	Tutoring Center- Political Science Tutor	06/11/2018	07/31/2018
Lester, Clifford	CC	Volunteer- Photo Gallery	07/01/2018	06/30/2019
Mariscal, George	FC	Technology Lab	06/12/2018	06/28/2019
Nguyen, Richard	NOCE	Personal Care Attendant	07/01/2018	06/30/2019
Payne, Chris Ann	FC	Women's Basketball Program	07/01/2018	06/30/2019
Remmi, Reny	CC	Women's Water Polo	07/25/2018	08/17/2018
Ryono, Christian	NOCE	DSS - Personal Care Attendant	07/02/2018	06/29/2019
Suen, Rebecca	CC	Fine Art - Ceramics Department	06/25/2018	07/23/2018
Vandiver, Samantha	CC	Women's Softball	07/25/2018	08/17/2018
Vargas, Benjamin	FC	Physical Education - Training Room	08/20/2018	12/08/2018
Vigario, Holly	FC	Physical Education - Training Room	08/20/2018	12/08/2018
Voo, Donna	CC	Business and CIS Division	07/01/2018	12/08/2018
Wenlock, Haley	CC	Physical Education -Sports Information	07/25/2018	05/26/2019
Willey, Michael	CC	Women's Softball	07/25/2018	08/17/2018
Williams, Lauren	FC	Internship - Counseling & Student Dev	07/25/2018	08/31/2018
Yi, Jessica	FC	Tutoring Center - Cosmetology Tutor	06/11/2018	07/31/2018

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** July 24, 2018  
**SUBJECT:** 2018-19 Board Meeting  
Presentations and Activities

Action	_____
Resolution	_____
Information	X
Enclosure(s)	X

**BACKGROUND:** In early June, the Trustees held their annual planning retreat. During the session, discussion took place on ways to make Board meetings more effective and efficient. There is a strong interest in providing more opportunities for in-depth discussions on specific topics before action items are placed on the agenda. In addition, the Board wants to provide evidence of its growth to Accrediting Commission for Community and Junior Colleges (ACCJC).

One of the primary changes will be a distinction between business meetings and study sessions. The first meeting of the month will be focused on business items. Some presentations will take place as needed or required. The second meeting of the month will be dedicated to study sessions with critical business items included as necessary.

A proposed schedule for the 2018-19 academic year is provided for review and discussion.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction #4: The District will implement best practices related to planning, including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is in accordance with Board Policy 2310, Regular Meetings of the Board.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board discuss the proposed schedule for 2018-19 Board meeting presentations and activities.

Cheryl Marshall  
Recommended by

Approved for Submittal

6.a.1  
Item No.



## 2018-19 Board Meeting Presentations & Activities

Date	Presentations & Activities
July 24	<b>Board Meeting: Business/Discussion</b> <ul style="list-style-type: none"><li>Legislative Update by Ashley Walker</li><li>Board Meetings: Schedule of Presentations and Activities (Information Item)</li><li>Board Professional Development Plan (Information Item)</li><li>Resource Table Reports</li><li>Chancellor's Evaluation (Closed Session)</li></ul>
August 14	<b>Board Meeting: Business</b> <ul style="list-style-type: none"><li>Board Goals (Information Item)</li><li>EMSI Economic Impact Presentation</li></ul>
August 28	<b>Board Meeting: Discussion</b> <ul style="list-style-type: none"><li><u>Study Session</u>: Structural Analysis/SERP/Restructure</li><li>Resource Table Reports</li></ul>
September 11	<b>Board Meeting: Business</b> <ul style="list-style-type: none"><li>Public Hearing on Proposed District Budget &amp; Approval of 2018-19 Budget</li></ul>
September 25	<b>Board Meeting: Discussion</b> <ul style="list-style-type: none"><li><u>Study Session</u>: Policy (with DCC membership invited to attend)</li><li>Honor CC, FC, &amp; NOCE Employees of the Year</li><li>Sabbatical Reports</li><li>Resource Table Reports</li></ul>
October 9	<b>Board Meeting: Business</b> <ul style="list-style-type: none"><li>Human Resources Diversity Update</li><li>Annual Travel Expense Report</li></ul>
October 23	<b>Board Meeting: Discussion</b> (Chancellor not attending meeting) <ul style="list-style-type: none"><li><u>Study Session</u>: Student Success/Equity: Onboarding, Mobile App, AB 705, and Strong Workforce</li><li>Resource Table Reports</li></ul>
November 13	<b>Board Meeting: Business</b> <ul style="list-style-type: none"><li>Districtwide Planning Presentation</li><li>Evaluation of District Law Firms</li></ul>
November 27	<b>Board Meeting: Discussion</b> <ul style="list-style-type: none"><li><u>Study Session</u>: Student Success/Equity: Guided Pathways, the Anaheim Pledge, Dual Enrollment, and Scorecard Presentation.</li><li>Resource Table Reports</li></ul>
December 11	<b>Board Meeting: Business/Organizational</b> <ul style="list-style-type: none"><li>Swearing in of Trustees</li><li>Election of Board Officers &amp; Committee Appointments</li><li>Resource Table Reports</li></ul>

Date	Presentations & Activities
January 22	<b>Board Meeting: Business/Discussion</b> <ul style="list-style-type: none"> <li>• <u>Study Session</u>: Parameters for Educational Master Plan and RFP</li> <li>• CC Annual Report &amp; Institutional Effectiveness Report</li> <li>• Resource Table Reports</li> </ul>
February 12	<b>Board Meeting: Business</b> <ul style="list-style-type: none"> <li>• FC Annual Report &amp; Institutional Effectiveness Report</li> </ul>
February 26	<b>Board Meeting: Discussion</b> <ul style="list-style-type: none"> <li>• <u>Study Session</u>: Fiscal Update/Budget</li> <li>• Review Board Assessment Form</li> <li>• Resource Table Reports</li> </ul>
March 12	<b>Board Meeting: Business</b> <ul style="list-style-type: none"> <li>• NOCE Annual Report &amp; Institutional Effectiveness Report</li> </ul>
March 26	<b>Board Meeting: Discussion</b> <ul style="list-style-type: none"> <li>• <u>Study Session</u>: Technology</li> <li>• Adoption of Revised Board Assessment Form</li> <li>• Resource Table Reports</li> </ul>
April 9	<b>Board Meeting: Business</b> <ul style="list-style-type: none"> <li>• Strategic Conversation #20</li> <li>• Distribute Board Assessment</li> </ul>
April 23	<b>Board Meeting: Discussion</b> <ul style="list-style-type: none"> <li>• <u>Study Session</u>: CC/FC/NOCE Campus Presentations</li> <li>• Board Evaluation Assessment Form distributed</li> <li>• Recognize Faculty Achieving Tenure</li> <li>• Resource Table Reports</li> </ul>
May 14	<b>Board Meeting: Business</b> <ul style="list-style-type: none"> <li>•</li> </ul>
May 28	<b>Board Meeting: Discussion</b> <ul style="list-style-type: none"> <li>• <u>Study Session</u>: TBD</li> <li>• Board Evaluation Assessment Results (Information Item)</li> <li>• Honor Retirees &amp; Employees with 25+ Years of Service</li> <li>• Recognition of Student Trustees</li> <li>• Resource Table Reports</li> </ul>
June 11	<b>Board Meeting: Business</b> <ul style="list-style-type: none"> <li>•</li> </ul>
June 25	<b>Board Meeting: Discussion</b> <ul style="list-style-type: none"> <li>• <u>Study Session</u>: TBD</li> <li>• District 2019-20 Tentative Budget Presentation</li> <li>• Resource Table Reports</li> </ul>

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	_____
		Resolution	_____
<b>DATE:</b>	July 24, 2018	Information	X
		Enclosure(s)	X
<b>SUBJECT:</b>	Board of Trustees Professional Development Program		

**BACKGROUND:** Cypress College and Fullerton College completed their ACCJC External Evaluation Team Visits in October 2017. In the Evaluation Team Report, one of the recommendations for improvement to the District stated:

In order to increase effectiveness, the governing board should review both its BP 2740 and AP 2740 to create a clear direction for the ongoing training program for board development. Both policy and administrative procedures should reflect that all Board members engage in ongoing training program for board development, including new member orientation.

At its June retreat, the Trustees and Chancellor began discussions to address this recommendation. The attached draft professional development program includes topics from the California Community College League (CCLC) recommended topic areas, additional mandatory training, and options for learning about each.

This information item is presented to allow for further discussion and revisions to proposed Board of Trustees Professional Development Program.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction #4: The District will implement best practices related to planning, including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is in accordance with Board Policy 2740, Board Education.

**FUNDING SOURCE AND FINANCIAL IMPACT:** No significant financial impact beyond the normal trustee conference attendance.

**RECOMMENDATION:** It is recommended that the Board discuss the proposed Board of Trustees Professional Development Program.





Board of Trustees Professional Development Program

Competency Topics	ACCT Webinars	Training/Retreat/ Study Session	Conference Attendance	Readings/ Publications	CCLC Trustee Handbook Reference
<b>Accreditation</b> <u>Subtopics</u> : accreditation, student success, policy development, institutional effectiveness	"Accreditation and Community College Trustees"	ACCJC Accreditation Basics Online Training Certificate			Chapters 11, 12, 13, 14, 17, 18, 19, 20, 21, 22, 30, 31
<b>Board/CEO Relations &amp; Evaluations</b> <u>Subtopics</u> : roles and responsibilities, expectations, goals, board meeting effectiveness	TBD	Retreat: Special Board Meeting (6/1-2/18)			Chapters 14, 23, 24, 25
<b>Brown Act</b> <u>Subtopics</u> : open and public meetings law	TBD	CCLC Webinar: Introduction to the Brown Act			Chapter 6
<b>Ethics</b> <u>Subtopics</u> : AB 1234 training, conflict of interest	TBD	District Training (or employer training)  FPPC Local Ethics Online Training Certificate	CCLC Ethics Training Workshop		Chapter 13
<b>Fiscal Responsibility</b> <u>Subtopics</u> : state and local budget management, advocacy, policy, collective bargaining	TBD	Study Session: Fiscal Update Budget (2/26/19)		CCLC Introduction to Fiscal Responsibilities: Chapters 2, 5, 6, 7, 9, 10, 11)	Chapters 25, 28, 29, 30, 31, 32
<b>Governance</b> <u>Subtopics</u> : policy and local decision-making roles, participatory governance, collective bargaining	TBD			CCLC Introduction to Fiscal Responsibilities: Chapters 1, 4, 8, & Appendices	Chapters 17, 18, 19, 20, 21, 27, 28

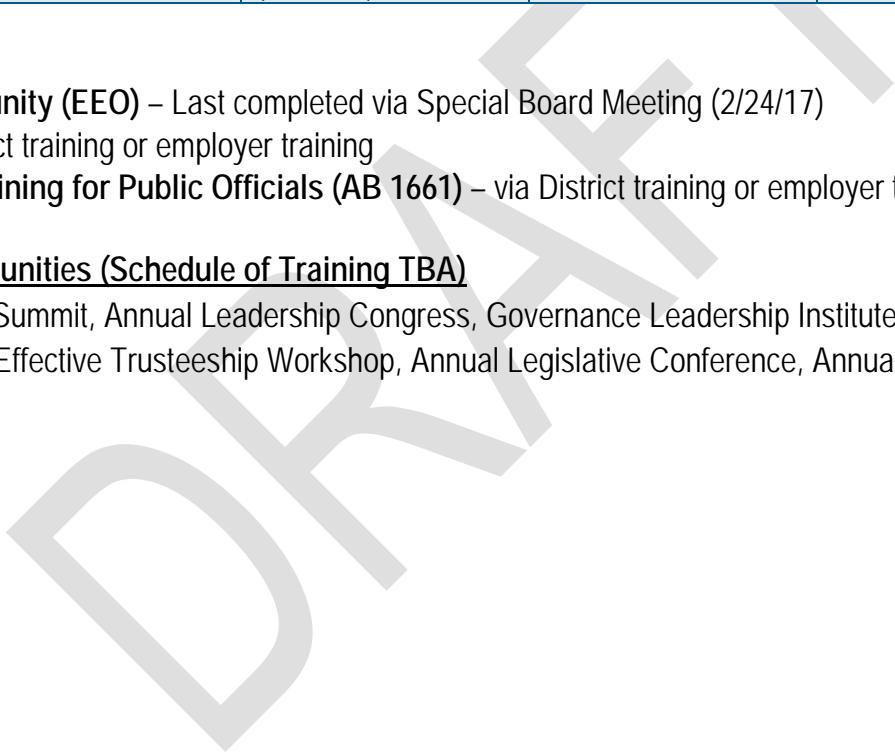
<b>Student Success &amp; Equity</b> <u>Subtopics:</u> accountability and institutional effectiveness, advocacy and community relations	TBD	Study Session: Onboarding, Mobile App, AB 705, & Strong Workforce (10/23/18)  Study Session: Guided Pathways, Anaheim Pledge, & Dual Enrollment (11/27/18)			Chapters 11, 12, 17, 18, 19, 20, 21
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**Mandatory District Training**

- **Equal Employment Opportunity (EEO)** – Last completed via Special Board Meeting (2/24/17)
- **Ethics (AB 1234)** – via District training or employer training
- **Harassment Prevention Training for Public Officials (AB 1661)** – via District training or employer training

**Conference Attendance Opportunities (Schedule of Training TBA)**

- **ACCT** – National Legislative Summit, Annual Leadership Congress, Governance Leadership Institute
- **CCLC** – Annual Convention, Effective Trusteeship Workshop, Annual Legislative Conference, Annual Trustees Conference



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** July 24, 2018

**SUBJECT:** Resolution  
Board of Trustees  
Excused Absence

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u>  </u>
Enclosure(s)	<u>X</u>

**BACKGROUND:** Pursuant to Board Policy 2725, Board Member Compensation, Board members may be paid for meetings when they are absent, if the Board adopts a Resolution verifying that the absence is excused.

Education Code Section 7425, Subdivision (c) reads as follows:

A member may be paid for any meeting when absent if the Board by resolution duly adopted and included in its minutes, finds that at that time of the meeting he or she is performing services outside of the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction #4: The District will implement best practices related to planning, including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is in accordance with Board Policy 2725, Board Member Compensation.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board adopt Resolution No. 18/19-01, Trustee Absence, verifying that Trustee Stephen T. Blount was absent on June 26, 2018 due to illness and, therefore, eligible to receive compensation for the Regular Board meeting held on that date. A signed affidavit from Mr. Blount verifying his absence due to illness will be on file in the Chancellor's Office.

Cheryl Marshall  
Recommended by

Approved for Submittal

6.c.1  
Item No.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



**Resolution 18/19-01, Trustee Absence**

**WHEREAS**, Education Code Section 72425(c) states:

(c) A member may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district.

**NOW, THEREFORE, BE IT RESOLVED** that the Trustee named below was absent from the Regular Board meeting of June 26, 2018, due to illness, and therefore, eligible to receive compensation for the meeting held on that date.

**TRUSTEE**

**Stephen T. Blount**

AYES:

NOES:

ABSENT:

ABSTAINING:

DATE ADOPTED: July 24, 2018

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** July 24, 2018  
**SUBJECT:** Future Board Agenda Items

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

**BACKGROUND:** During the June annual Board and Chancellor planning retreat, the group discussed how to make Board meetings more effective and efficient. As a result of that discussion, it was agreed that a new *Future Board Agenda Items* section would be included in Board meeting agendas to provide an opportunity for trustees to discuss the possibility of adding topics or items of interest to future agendas. When there is consensus among trustees, the proposed items will be placed on a future agenda.

This information item is presented to allow for discussion on any potential future Board agenda items.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction #4: The District will implement best practices related to planning, including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

**How does this relate to Board Policy:** This item is in accordance with Board Policy 2310, Regular Meetings of the Board and Board Policy 2340, Agendas.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board discuss any potential future Board agenda items.