



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

MEETING: Regular Meeting in June 2022

DATE: Tuesday, June 14, 2022, at 5:30 p.m.

PLACE: Anaheim Campus Board Room
1830 W. Romneya Drive, Anaheim, CA 92801

Access to the Board of Trustees meeting is available via the District YouTube channel by clicking on the following livestreaming link and selecting the “LIVE” video option:

<https://www.youtube.com/channel/UCsguBf7ndfQVQ6n0v9hrfiQ>

Welcome to this meeting of the North Orange County Community College District Board of Trustees. Anyone wishing to attend this meeting virtually may do so via the YouTube link listed on the agenda.

The Board respects the rights of members of the public to comment on matters under its jurisdiction. Members of the public may address the Board by completing a yellow card entitled, “Request to Address Board of Trustees” and submit it to the Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board. Those wishing to address matters not on the agenda can do so immediately prior to the adjournment to closed session or, in the absence of a closed session, at the conclusion of all other public session business. Public comments must comply with the three-minute time limit.

The Board reserves the right to change the order of the agenda items as the need arises. All Board meetings, excluding closed sessions, are electronically recorded.

AGENDA:

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Consider Non-Personnel block-vote items indicated by [] in Sections 3 & 4**
- d. **Consider Personnel block-vote items indicated by [] in Section 5**

Agenda items designated as block-vote items with [] are considered by the Board to either be routine or sufficiently supported by back-up information that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them.

Block vote items will be enacted by one motion. Exceptions to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion or if an individual wishes to comment on a block-vote item. During either scenario the Board President will remove the item from block-vote consideration for separate discussion and a separate vote.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public by contacting the Chancellor’s Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. – 5:00 p.m.).

- e. **Chancellor’s Report**
 - * **Seating of New Student Trustee**
 - * **Honor Retirees**
 - * **Honor Employees with 25+ Years of Service with the District**

2. a. **Approval of Minutes of the Regular Meeting of May 24, 2022.**
- b. **FIRST CLOSED SESSION** (only if needed)

3. **FINANCE & FACILITIES**

- [a] It is recommended that the Board ratify purchase orders and checks. **(The purchase orders and checks are available for review in the District's Business Office.)**
- [b] Authorization is requested to accept new revenue and to make adjustments to General Fund revenue and expenditure budgets in accordance with the revised and new fiscal year 2021-22 allocations totaling \$126,676 and adoption of the resolutions to adjust budgets, to accept new revenue, and authorize expenditures within the General Fund pursuant to the California Code of Regulations Title 5, §58308. **(The resolutions are available for review in the District's Business Office.)**
- [c] Authorization is requested to approve the 2021-22 General Fund transfers netting to the amount of \$387,197 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5, §58307. **(The resolution is available for review in the District's Business Office.)**
- [d] It is recommended that the Board adopt the resolution authorizing the County Superintendent of Schools to make any necessary transfers between contingencies and expenditure classifications.
- [e] Authorization is requested to use the estimated \$43,081,754 of Education Protection Account proceeds resulting from the passage of Proposition 55 to partially fund instructional salaries and benefits.
- f. It is requested that the Board receive and review the Management Letters and annual Foundation audits of the District for fiscal year 2020-21.
- [g] Authorization is requested to renew the Workers Compensation and Property & Liability insurance coverage with the Alliance of Schools for Cooperative Insurance Programs and Schools Excess Liability Fund for FY 2022-23 at an estimated amount of \$2,438,896.
- [h] Authorization is requested to declare the proposed list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items.
- [i] Authorization is requested to approve the Institutional Memberships exceeding \$1,000 for the 2022-23 school year.
- [j] Authorization is requested to extend the agreement with the law firm Atkinson, Andelson, Loya, Ruud, and Romo, for a two-year agreement, effective July 1, 2022 through June 30, 2024.
- [k] Authorization is requested to approve the Facilities Consulting Services agreement with Cambridge West from July 1, 2022 through October 31, 2023.

- [l] Authorization is requested to enter into a three-year subscription agreement with KnowBe4 for security awareness training and phishing simulations from July 2022 to September 2025 in the amount of \$153,090.
- [m] Authorization is requested to enter into an agreement with Virus Geeks for Covid-19 testing from May 1, 2022 to December 31, 2022 for a not-to-exceed amount of \$185,000.
- [n] Authorization is requested to award Bid #2122-23, West Parking Lot Renovation Project at Anaheim Campus to Pave West as the lowest responsive and responsible bidder in the amount of \$795,438 including \$100,000 in allowance.
- [o] Authorization is requested to award Bid #2122-24, Cypress College Fine Arts Swing Space Project to New Dynasty Construction Co. as the lowest responsive and responsible bidder in the amount of \$2,005,000 including \$195,000 in allowances.
- [p] Authorization is requested to approve deductive change orders #2 and #3 for BNBuilders, Inc., Project #1718-13, Fullerton College Instructional Building and Central Plant Expansion.
- [q] Authorization is requested to file the Notice of Completion for Bid #1718-13, Fullerton College Instructional Building Project with BNBuilders, Inc. and pay the final retention payment when due.
- [r] Authorization is requested to approve a deductive change order in the amount of \$40,000 for the unused allowance for the agreement with Slater Waterproofing, Inc. for Bid #2122-13, Fullerton College Theater Arts Building Main Tower Spalling Falling Hazard Mitigation Project.
- [s] Authorization is requested to file the Notice of Completion for Bid #2122-13, Fullerton College Theater Arts Building Main Tower Spalling Falling Hazard Mitigation Project with Slater Waterproofing, Inc. and pay the final retention payment when due.
- [t] Authorization is requested to enter into a purchase agreement with ChargePoint to purchase 60 charging stations and the associated installation and service not to exceed the amount of \$500,000.00.
- [u] Authorization is requested for retroactive approval of the contract with Virtual Care Group to provide telehealth services at the cost of \$1.98/student in the estimated amount of \$150,000 from August 1, 2021 to June 30, 2022.
- [v] Authorization is requested to approve out-of-country travel for Dani Wilson and Angela Henderson to Donegal, Ireland, September 21–29, 2022 to attend the Institute of Study Abroad Ireland Professional Development Forum.
- [w] Authorization is requested to approve the contract with Ease Learning to provide additional training to NOCE Distance Education faculty and coordinator in the amount of \$380,950 for the period of July 1, 2022 to May 30, 2023.

4. **INSTRUCTIONAL RESOURCES**

- [a] It is recommended that the Board approve the summary of curriculum changes for NOCE, to be effective Summer 2022.
- [b] It is recommended that the Board adopt the list of Instructional Materials Fees provided by the District Curriculum Coordinating Committee.
- [c] Authorization is requested for Cypress College enter into an agreement with the University of California, Irvine to accept funds in the amount of \$399,985 to be used by August 31, 2026.
- [d] Authorization is requested for Cypress College and Fullerton College to enter into an agreement with the California Community Colleges Chancellor's Office to accept the total Basic Need Services Support funds in the amount of \$670,191.

5. **HUMAN RESOURCES**

- [a] Request approval of the following items concerning academic personnel:
 - Retirements
 - Resignation
 - New Personnel
 - Temporary Assignment
 - Change in Salary Classification
 - Extension of Temporary Management Contract
 - Additional Duty Days @ Per Diem
 - Payment for Independent Learning Contract – Spring 2022
 - Postponement of Sabbatical Leave
 - Temporary Academic Hourly
- [b] Request approval of the following items concerning classified personnel:
 - Resignation
 - New Personnel
 - Promotion
 - Voluntary Changes in Assignment
 - Stipend for Additional Administrative Duties
 - Leaves of Absence
 - Revised Classified Management Job Description
- [c] Request approval of Professional Experts.
- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.
- [e] Request approval of Volunteers.
- f. Request approval to receive reopeners for 2022-23 proposed by CSEA Chapter #167 to the District and to set a public hearing.

- g. Request approval to receive reopeners for 2022-23 and 2023-24 proposed by the District to CSEA Chapter #167 and to set a public hearing.

6. **GENERAL**

- a. It is recommended that the Board consider whether to continue or suspend the mask mandate for trustees and other attendees of Board meetings.
- b. It is recommended that the Board receive a first reading of revised BP 2725, Board Member Compensation.
- c. It is recommended that the Board receive as information new Administrative Procedure 3722, District Data Security Standards for End Users.
- d. It is recommended that the Board receive as information the revised Administrative Procedures in Chapter 7.
- e. It is recommended that the Board discuss any potential future agenda items.

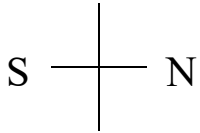
7. **COMMENTS**

- a. Chancellor's Staff Comments
- b. Resource Table Personnel Comments
- c. Members of the Board of Trustees Comments
- d. Public Comments on Non-agenda Items

8. **ADJOURN TO CLOSED SESSION:** Per the following sections of the Government Code:

- a. Per Section 59338: FINAL DISTRICT DECISION; APPEALS TO LOCAL GOVERNING BOARD.
- b. Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.
- c. Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.
- d. Per Section 54957: PUBLIC EMPLOYEE: Fullerton College President.
- e. Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.



Board Room Seating Arrangement

Jacqueline Rodarte,
President

Ed Lopez,
Vice President

Evangelina Rosales,
Secretary

Jeffrey P. Brown,
Board Member

Stephen T. Blount,
Board Member

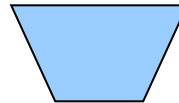
Ryan Bent,
Board Member

Dr. Barbara Dunsheath,
Board Member

Kisha Mehta,
Student Member CC

Dr. Byron D. Clift Breland,
Chancellor

Paloma Foster,
Student Member FC



Dr. JoAnna Schilling,
President CC

Alba Recinos,
Recording Secretary

Dr. Gil Contreras,
Interim President FC

Valentina Purtell,
President NOCE

Audience Seating

Constituent Group
Representatives

Chancellor's Staff

Entrance



NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	June 14, 2022	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Ratification of Purchase Orders and Checks	Enclosure(s)	<u> X </u>

BACKGROUND: Pursuant to the Purchasing Policy for the North Orange County Community College District, a summary of purchase orders and checks shall be submitted to the Board of Trustees for ratification at the first meeting of the Board following the issuance or prior to issuance where required.

The purchase order numbers P0149784 - P0151460, check numbers C0053728 – C0053839; F0284971 – F0285438; Q0007476 – Q0007477; 88522725 – 88523715; V0031866 – V0031868; 70121523 – 70121566; disbursements E8040557 – E8042110; and amended purchase orders have been processed since the previous Board meeting. Checks beginning with "C" are from the Cypress College Bursar's office; checks beginning with "F" are Fullerton College Bursar; checks beginning with "Q" are NOCE Bursar; checks beginning with "88" are District checks through the County Department of Education; checks beginning with "V" are District revolving checks; checks beginning with "7" are Cypress College Bursar's Office Student Refund Checks; and disbursements beginning with "E" are financial aid payments made electronically via the Bank Mobile disbursement process. These purchase orders and checks can be reviewed in the District's Business Office. All purchase orders and checks have been processed in accordance with the Plan of Implementation as approved by the Board pursuant to the concept of fiscal accountability.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Actual costs will be charged to applicable funds as goods and/or services are received.

RECOMMENDATION: It is recommended that the Board ratify purchase order numbers P0149784 - P0151460 through May 20, 2022, totaling \$10,246,402.89, and check numbers C0053728 – C0053839, totaling \$114,049.06; check numbers F0284971 – F0285438, totaling \$3,395,088.47; check numbers Q0007476 – Q0007477, totaling \$9,734.00; check numbers 88522725 – 88523715, totaling \$5,939,096.18; check numbers V0031866 – V0031868, totaling \$1,284.00; check numbers 70121523 – 70121566, totaling \$4,303.50; and disbursements E8040557 – E8042110, totaling \$1,744,300.97, through May 31, 2022.

Fred Williams

Recommended by


Approved for Submittal

3.a.1

Item No.

BOARD RECAP
FOR THE PERIOD APRIL 19, 2022 THROUGH MAY 20, 2022
BOARD MEETING JUNE 14, 2022

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0149784	Vital Inspection Services Inc	\$ 27,185.20	Capital Outlay	FC	Inspector of Records for FC New Starbucks
P0150061	Amazon Business	\$ 326.30		CC	Covid Check-in Supplies
P0150474	iT1 Source LLC	\$ 1,641.77		NOCE	Office Supplies
P0150689	FBA Engineering	\$ 13,200.00		CC	Engineering Services - CC Business Cyber Lab
P0150707	Amazon Business	\$ 1,819.30		FC	Instructional Materials
P0150708	Amazon Business	\$ 671.80		FC	Instructional Materials
P0150712	Case & Sons Construction Inc	\$ 42,309.00		FC	Construction Demo for FC #500 Building
P0150715	Amazon Business	\$ 1,033.76		FC	Instructional Supplies
P0150716	CDW Government Inc	\$ 752.88		FC	Computer Monitors (3)
P0150717	CDW Government Inc	\$ 610.03		FC	Printer
P0150718	Slack Technologies Inc	\$ 88.72		AC	Annual Software Subscription Renewal
P0150719	GST	\$ 2,848.91		CC	Memory Cards (200)
P0150720	Hardy Diagnostics	\$ 1,641.70		CC	Instructional Materials
P0150721	LinkedIn Corporation	\$ 255,000.00		NOCE	LinkedIn Learning Partnership Agreement BA:3/8/22
P0150724	Amazon Business	\$ 49.51		FC	Instructional Supplies
P0150725	Fisher Scientific Co LLC	\$ 1,650.44		CC	Instructional Materials
P0150726	Mikes Custom Flooring Inc	\$ 5,000.00		FC	Blanket Order for Flooring Repairs/Replacement
P0150727	Monoprice Inc	\$ 292.62		AC	Network Equipment
P0150728	Precept Environmental Inc	\$ 20,600.00	Capital Outlay	AC	Cooling Towers Maintenance at FC & Wilshire
P0150729	North Orange County ROP	\$ 10,000.00		NOCE	Reimbursement of Career Tech Ed Advisory Group
P0150730	Nossaman LLP	\$ 80,000.00		AC	Legislative Advocacy Services B/A: 3/22/22
P0150731	1st California Notary Services	\$ 161.63		NOCE	Instructional Materials
P0150732	Quark Glass LLC	\$ 1,024.66		CC	Instructional Materials
P0150733	Environmental Management Technologies	\$ 2,800.00		CC	Blanket Order for Hazardous Waste Disposal
P0150734	Amazon Business	\$ 594.87		CC	Instructional Supplies
P0150735	Amazon Business	\$ 898.66		CC	Instructional Supplies
P0150736	City of Anaheim	\$ 1,400.28		NOCE	Graduation Traffic Patrol Services
P0150737	Goodwill Industries of Orange County	\$ 20,000.00		FC	Blanket Order for Interpreting Services
P0150738	Vimeo.com	\$ 25,000.00		CC	Video Hosting Services
P0150739	B & H Photo Video Inc	\$ 9,186.86		FC	Music Course Equipment
P0150740	CDW Government Inc	\$ 26,126.88		FC	Laptop
P0150741	Nilfisk Inc	\$ 54,992.51		FC	Facilities Equipment
P0150742	Orange County Water District	\$ 5.57		CC	Late Penalty Fee
P0150743	Hardy Diagnostics	\$ 500.00		CC	Blanket Order for Instructional Supplies
P0150747	Shamrock Scientific Specialty Systems Inc	\$ 312.74		CC	Instructional Supplies
P0150748	edu Business Solutions Inc	\$ 2,948.40		AC	Software Renewal
P0150749	Office Solutions	\$ 4,000.00		CC	Blanket order for Office Supplies
P0150750	Office Solutions	\$ 699.30		FC	Cash Register
P0150751	Office Solutions	\$ 5,000.00		FC	Blanket Order for Office Supplies
P0150752	Doing Good Works	\$ 28,548.17		FC	Student Supply Kits
P0150753	Doing Good Works	\$ 30,154.30		FC	Promotional Products for Students
P0150754	Tandem Solar Systems Inc	\$ 5,634.57		FC	Instructional Supplies
P0150755	Amazon Business	\$ 572.23		CC	Instructional Materials
P0150756	Amazon Business	\$ 120.50		NOCE	Graduation Supplies
P0150757	Home Depot	\$ 1,716.82		FC	Music Studio Supplies

BOARD RECAP
FOR THE PERIOD APRIL 19, 2022 THROUGH MAY 20, 2022
BOARD MEETING JUNE 14, 2022

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0150758	ArbiterPay Trust Account	\$ 6,840.00		CC	Sports Officials Fees
P0150759	Blackhawk Networks Inc	\$ 10,023.00		CC	Student Gift Cards
P0150760	Comdata Inc	\$ 9,991.00		FC	Gift Cards for Students
P0150761	Doing Good Works	\$ 10,262.13		FC	Promotional Supplies
P0150762	Sierra Hegle	\$ 129.50		CC	Reimbursement for Software Subscription
P0150763	BGT Professional Detailing	\$ 3,200.00		CC	Blanket Order for Instructional Supplies
P0150764	Grainger Inc	\$ 728.26		FC	Instructional Supplies
P0150765	Los Angeles Dodgers LLC	\$ 8,022.00		CC	Baseball Game Tickets
P0150766	Amazon Business	\$ 612.87		FC	Instructional Supplies
P0150767	Home Depot	\$ 500.00		CC	Blanket Order for Instructional Materials
P0150768	Fisher Scientific Co LLC	\$ 400.00		CC	Blanket Order for Instructional Materials
P0150769	Carolina Biological Supply Co	\$ 500.00		CC	Blanket Order for Instructional Supplies
P0150770	Carolina Biological Supply Co	\$ 305.81		FC	Instructional Supplies
P0150771	Nu-bird Inc	\$ 374.11		CC	Instructional Supplies
P0150772	Marx Bros Fire Extinguisher Co Inc	\$ 2,350.00		AC	District-wide Fire Extinguisher Training
P0150773	Sweetwater Sound Inc	\$ 2,280.56		FC	Instructional Supplies
P0150774	Sharrica Miller	\$ 500.00		CC	Guest Speaker for Care Awareness Month
P0150775	Arturia SAS	\$ 1,507.75		FC	Music Synthesizer
P0150776	Lucy's Machine Company Inc	\$ 5,045.50		FC	Instructional Equipment
P0150777	All American Trophy & Engraving Co	\$ 1,041.40		FC	Award Plaques
P0150778	Lacefield Door Co	\$ 8,100.00	Capital Outlay	AC	Labor and Materials to Complete Installation of Doors at FC
P0150779	Foundation Building Materials Holding Company LLC	\$ 33,958.65	Capital Outlay	AC	Purchase Doors for FC Bldg 1000
P0150780	KNN Public Finance LLC	\$ 500.00		AC	Continuing Disclosure Annual Report
P0150781	CPO Commerce LLC	\$ 7,250.51		FC	Cabinet and Dust Collector
P0150782	Doing Good Works	\$ 900.74		FC	Signage
P0150783	P2S Engineering Inc	\$ 14,500.00	Capital Outlay	AC	Electrical Infrastructure Replacement at FC
P0150784	Pacific Parking Systems Inc	\$ 14,626.36	Capital Outlay	AC	Service and Software Updates for Parking Meters @ FC
P0150785	Sarah's Flowers	\$ 457.95		FC	Ribbon Cutting Event Flowers
P0150786	Cannon Corporation	\$ 10,144.00	Bond	AC	Land Surveying Services for CC HRC Program
P0150787	Brea/Orange County Plumbing	\$ 10,188.79	Capital Outlay	AC	Restoration and Plumbing at Fullerton College
P0150788	Buddy's All Stars, Inc.	\$ 9,949.74		FC	Athletic Uniforms
P0150789	Spring Field Banquet & Conference Center	\$ 3,551.48		FC	Catering for Choir Banquet Event
P0150790	Cone Instruments LLC	\$ 635.81		CC	Instructional Supplies
P0150791	FaNOCElla Finishes Inc	\$ 7,105.00	Capital Outlay	AC	Installation of Bullet Resistant Speak Thru Window
P0150792	Potentiality	\$ 25,800.00		CC	Emotional Intelligence Assessment Training Workshops
P0150793	Amazon Business	\$ 2,853.84		NOCE	Instructional Materials
P0150794	Amazon Business	\$ 467.48		CC	Instructional Materials
P0150795	Amazon Business	\$ 1,463.92		CC	Instructional Supplies
P0150796	Knott's Berry Farm	\$ 6,229.46		CC	STEM2 Program Transfer Ceremony Dinner Reception
P0150797	Qless Inc	\$ 1,500.00		FC	Software Subscription
P0150798	CollegeWear Inc	\$ 770.95		FC	Puente Program Shirts
P0150799	King Van & Storage Inc	\$ 500.00		NOCE	Instructional Materials
P0150800	Wallcur LLC	\$ 245.23		CC	Instructional Supplies
P0150801	Pitsco Inc	\$ 1,507.43		FC	Instructional Supplies
P0150803	Reelworld Productions Inc	\$ 1,035.00		FC	License Renewal for Radio Station

BOARD RECAP
FOR THE PERIOD APRIL 19, 2022 THROUGH MAY 20, 2022
BOARD MEETING JUNE 14, 2022

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0150804	4imprint Inc	\$ 500.87		CC	Custom Banner
P0150805	Mongoose Research Inc	\$ 32,550.00		FC	Software Subscription
P0150806	Knott's Berry Farm	\$ 9,001.68		FC	Banquet Room Fees
P0150807	WASFAA	\$ 50.00		FC	Institutional Membership
P0150808	Uline Inc	\$ 644.35		FC	Padlocks
P0150809	Candace Rock Photo	\$ 2,000.00		CC	Photographer for Cypress College Job Fair
P0150810	Garuda Promo and Branding Solutions	\$ 775.73		FC	Tote Bags with Logo
P0150811	Sodexo Inc and Affiliates	\$ 60,563.83		FC	Catering for Students
P0150812	Doing Good Works	\$ 11,010.44		FC	Promotional Products
P0150813	KNN Public Finance LLC	\$ 4,925.00		AC	Continuing Disclosure Annual Report
P0150814	TryHackMe Ltd	\$ 11,500.00		CC	Website User Fees
P0150818	Sodexo Inc and Affiliates	\$ 4,525.82		FC	Preschool Meals
P0150819	Pacific Southwest Collegiate Forensics Assoc	\$ 60.00		FC	Institutional Membership
P0150820	Enthusiast Inc	\$ 337.50		CC	PDF Flipbook Viewer
P0150821	Art Supply Warehouse	\$ 3,000.00		CC	Blanket Order for Instructional Supplies
P0150822	Digital Art Supplies	\$ 1,000.00		CC	Blanket Order for Art Supplies
P0150823	KYA Services LLC	\$ 56,152.83		AC	Installation of New Irrigation Controller at FC
P0150824	PureAire Monitoring Systems Inc	\$ 2,298.31		FC	Instructional Materials
P0150825	Intellitext LLC	\$ 6,825.00		FC	Blanket Order for Transcription Services
P0150826	Diamedical USA Equipment LLC	\$ 17,086.88		CC	Instructional Equipment and Supplies
P0150828	Amazon Business	\$ 1,235.50		FC	COVID 19 Social Distancing Supplies
P0150829	Amazon Business	\$ 73.26		CC	Instructional Supplies
P0150830	Amazon Business	\$ 278.43		NOCE	Instructional Supplies
P0150831	Amazon Business	\$ 371.58		CC	Non-instructional Supplies and Materials
P0150832	Amazon Business	\$ 713.60		FC	Instructional Equipment and Supplies
P0150833	Amazon Business	\$ 10.76		CC	Office Supplies
P0150834	Pocket Nurse Enterprises Inc	\$ 1,951.99		CC	Instructional Equipment
P0150835	Kodo Kids LLC	\$ 1,454.90		FC	Instructional Supplies
P0150847	Top Hat Balloon Werks LLC	\$ 711.03		FC	Balloons for Puente Celebration
P0150848	CDW Government Inc	\$ 19,361.30		FC	Computers (10)
P0150849	CDW Government Inc	\$ 4,696.47		FC	Computers (2)
P0150850	Nth Generation Computing Inc	\$ 14,384.00		AC	Software Maintenance Renewal
P0150851	Sessions & Kimball Client Trust Fund LLC	\$ 49,500.00		AC	Claim Settlement
P0150852	Diamedical USA Equipment LLC	\$ 3,803.46		NOCE	Instructional Equipment
P0150853	The Balloon Box	\$ 2,396.38		NOCE	Graduation Decorations
P0150854	Cal Pro Specialties	\$ 7,594.38		NOCE	Promotional Materials
P0150855	Lakeshore Learning Materials	\$ 267.60		FC	Instructional Supplies
P0150856	Oracle Corporation	\$ 170,801.80		AC	Software Update and License Support B/A: 05/23/17
P0150857	Sidepath Inc	\$ 1,060.78		CC	Computer Monitors (3)
P0150858	CDW Government Inc	\$ 101,716.27		FC	Computers (33)
P0150859	NMK Corporation	\$ 3,140.92		FC	Network Equipment
P0150860	CDW Government Inc	\$ 2,365.91		FC	Computers (2)
P0150861	City of Fullerton	\$ 231.00		FC	False Fire Alarms
P0150862	Doing Good Works	\$ 2,405.70		FC	Graduation Sashes
P0150863	B & H Photo Video Inc	\$ 234.71		FC	Instructional Supplies

BOARD RECAP
FOR THE PERIOD APRIL 19, 2022 THROUGH MAY 20, 2022
BOARD MEETING JUNE 14, 2022

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0150864	NMK Corporation	\$ 3,534.21		CC	Network Hardware Equipment
P0150865	CDW Government Inc	\$ 720.43		FC	Computer Monitors (3)
P0150866	CDW Government Inc	\$ 539.54		AC	Computer Monitor
P0150867	Sidepath Inc	\$ 30,975.52		CC	Computers (25)
P0150868	B & H Photo Video Inc	\$ 8,488.98		FC	Photography Equipment
P0150869	Fisher Scientific Co LLC	\$ 3,000.00		FC	Blanket Order for Instructional Supplies
P0150870	Sensus Aps	\$ 15,000.00		FC	Software Subscription
P0150871	National League for Nursing Inc	\$ 1,515.00		CC	Membership Renewal
P0150872	Freestyle Photographic Supplies	\$ 1,641.58		CC	Photography Supplies
P0150873	Aardvark Clay & Supplies Inc	\$ 2,000.00		CC	Blanket Order for Art Supplies
P0150874	MVP Promotions	\$ 1,370.00		CC	Custom Shirts
P0150875	Grubhub	\$ 155.00		CC	Blanket Order for Food Vouchers
P0150876	Ableton Inc	\$ 3,082.50		FC	Software
P0150877	Lightstyles	\$ 4,781.36		FC	Track Lights
P0150878	Cal Poly Pomona Foundation Inc	\$ 7,500.00		CC	Student Laboratory Supplies
P0150879	Avidex	\$ 405.00		AC	Rms 105 HMDI Connection & Rm 101A Crackling Audio
P0150880	Fullerton College	\$ 8,000.00		FC	Student Grant Payment
P0150881	Orange County Crating	\$ 521.00		FC	Artwork Shipping Fee
P0150882	Doing Good Works	\$ 614.97		FC	Student Planners
P0150883	Empowered Students LLC	\$ 21,500.00		NOCE	Online Books
P0150884	Economic Modeling LLC	\$ 19,500.00		NOCE	Program Demand Gap Analysis
P0150885	Amazon Business	\$ 341.98		FC	Office Supplies
P0150886	Amazon Business	\$ 130.28		FC	Instructional Materials
P0150887	Amazon Business	\$ 360.56		CC	Instructional Materials
P0150888	Amazon Business	\$ 263.12		CC	Instructional Supplies
P0150889	Amazon Business	\$ 3,958.87		FC	Instructional Materials & Books
P0150890	Amazon Business	\$ 55.76		CC	Instructional Supplies
P0150891	Office Solutions	\$ 5,000.00		CC	Blanket Order for Office Supplies
P0150892	Cantwell Productions	\$ 290.60		FC	Artwork Frames
P0150893	Pivot Point International Inc	\$ 3,800.00		FC	Blanket Order for Instructional Supplies
P0150894	Sodexo Inc and Affiliates	\$ 255.30		FC	Catering for Hybrid Classified Senate Meeting
P0150895	Journal of Visualized Experiments	\$ 20,000.00		CC	Software Subscription Renewal
P0150896	B & H Photo Video Inc	\$ 6,960.65		CC	Classroom Projector
P0150897	CDW Government Inc	\$ 610.03		FC	Printer
P0150898	Computing Technology Industry Association	\$ 1,680.00		CC	Exam Vouchers
P0150899	ScreenSteps	\$ 1,125.00		FC	Software
P0150900	AVTECH Software Inc	\$ 2,669.97		AC	Room Temperature Monitor
P0150901	Doing Good Works	\$ 2,994.62		FC	Custom Shirts
P0150902	Sidepath Inc	\$ 6,780.93		CC	Computers (8)
P0150903	GST	\$ 1,889.90		CC	Computer Tablet
P0150904	Doing Good Works	\$ 5,085.69		FC	Promotional Supplies
P0150905	Jasmine Kim	\$ 700.00		FC	Guest Speaker for Theatre Arts Event
P0150906	B & H Photo Video Inc	\$ 5,256.26		CC	Photography Supplies
P0150907	Woodcliff Corporation	\$ 3,570,000.00	Capital Outlay	AC	Bid #2122-21, FC Sherbeck Field Improvement Project B/A: 4/12/2022
P0150908	S&B Foods	\$ 284.60		CC	Catering for the Automotive Department

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0150909	All Data LLC	\$ 1,500.00		CC	Subscription Renewal
P0150910	Doing Good Works	\$ 583.35		FC	Custom Shirts
P0150911	University of Chicago Press	\$ 76.82		FC	Library Book
P0150912	Next Gen Web Solutions	\$ 9,680.00		FC	Software License Fee
P0150913	Doing Good Works	\$ 3,042.67		FC	Promotional Supplies
P0150914	Bruno Cilloniz	\$ 1,000.00		FC	Videographer Spring Concert
P0150915	Sodexo Inc and Affiliates	\$ 4,099.89		FC	Catering Services
P0150916	West-Lite Supply Co Inc	\$ 10,000.00		FC	Blanket Order for Lights and Lighting Supplies
P0150917	Henry Schein Inc	\$ 17,423.18		CC	Dental Equipment
P0150918	Academic Cap & Gown	\$ 4,681.75		CC	Graduation Supplies
P0150919	Top Hat Balloon Werks LLC	\$ 802.32		FC	Balloons for Ribbon Cutting Ceremony
P0150920	Diablo Valley College	\$ 300.00		CC	Subscription Fee
P0150921	Mikes Custom Flooring Inc	\$ 23,213.85	Capital Outlay	AC	Labor and Materials for Installation of Floors at FC
P0150922	David Evans and Associates Inc	\$ 16,900.00	Bond	AC	Topographic Survey for FC Music/Drama Complex
P0150923	Doing Good Works	\$ 4,677.83		FC	Graduation Sashes
P0150924	The Taco Man	\$ 900.00		FC	Catering for the Puente Program
P0150925	King Van & Storage Inc	\$ 58,165.00	Bond	AC	Move Management Services @ CC Fine Arts Swing Space
P0150926	California Metal X	\$ 3,998.28		FC	Art Supplies
P0150927	MVP Promotions	\$ 117.44		CC	Counseling Jackets
P0150928	Novasky Photography	\$ 500.00		FC	Photography Services
P0150929	Aardvark Clay & Supplies Inc	\$ 1,697.55		FC	Art Supplies
P0150930	College Reading & Learning Association	\$ 70.00		CC	Institutional Membership
P0150931	Doing Good Works	\$ 252.79		FC	Award Plaque
P0150932	Phi Theta Kappa Internat'l Honor Society	\$ 1,530.00		FC	Honors Membership Fees
P0150933	EBSCO	\$ 270.00		FC	Student Textbook
P0150934	Cengage Learning Inc	\$ 1,034.39		FC	Student eBooks
P0150935	Toshiba Business Solutions	\$ 7,717.07		FC	New Copier
P0150936	EBSCO	\$ 49.99		FC	Student E-Books
P0150937	Twenty Six Design LLC	\$ 800.00		FC	Software Subscription
P0150938	The Chronicle of Higher Education Inc	\$ 98.00		FC	Library Books
P0150939	Orange County Pump Company	\$ 13,751.01	Capital Outlay	AC	Labor and Materials for Pool Pump Repair @ FC
P0150940	Advantage Mailing, LLC	\$ 1,011.29		CC	Printing Services
P0150941	Orange County Air Conditioning	\$ 17,890.00	Capital Outlay	AC	Labor and Materials to Install VFD AT FC Bldg 700
P0150942	SoundExchange Inc	\$ 1,622.10		FC	Music Copywrite Fees for Radio Station
P0150943	Burman Industries	\$ 513.55		FC	Art Supplies
P0150944	Constant Contact, Inc	\$ 437.50		FC	Software Subscription
P0150947	Instant Signs Cypress LLC	\$ 17,499.08		CC	Signs and Installation
P0150948	Bearcom Wireless Worldwide	\$ 1,479.38		NOCE	Safety Equipment
P0150949	Morrow Meadows Corp	\$ 701.10		NOCE	Equipment Repairs
P0150950	Krueger International Inc	\$ 3,261.86		CC	Classroom Furniture
P0150951	Jordan Daniel	\$ 500.00		FC	Speaker - FC Earth Day
P0150952	Home Depot	\$ 700.00		FC	Blanket Order for Instructional Supplies
P0150953	Dale Girard	\$ 1,155.00		FC	Guest Performer for Theatre Arts
P0150954	Anthony Diaz	\$ 200.00		CC	Honorarium
P0150955	Next Gen Web Solutions	\$ 6,550.00		CC	Software Subscription

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0150956	Pink Creations Inc	\$ 144.39		FC	Award Plaques
P0150957	Caesar Martinez	\$ 850.00		CC	Guest Musician for Commencement
P0150958	Cumulus Technology Service Inc	\$ 38,000.00		AC	Information Security Review Services
P0150959	DynTek Services Inc	\$ 88,000.00		AC	Tenant Consolidation Analysis & Design for IT
P0150960	CDW Government Inc	\$ 508.89		FC	Printer
P0150961	National Associated Colleges of Mortuary Science, Inc.	\$ 500.00		CC	Institutional Membership
P0150962	Cosco Fire Protection Inc.	\$ 1,440.00		AC	Fire Flow Test Service
P0150963	Sasco Electric	\$ 23,900.00		FC	Security Access Installation
P0150964	Amazon Business	\$ 1,009.62		NOCE	Textbooks
P0150965	Amazon Business	\$ 427.42		FC	Instructional Supplies
P0150966	Guitar Center Inc	\$ 4,612.90		FC	Music Equipment
P0150967	O'Reilly Automotive Inc	\$ 3,000.00		CC	Blanket Order for Auto Supplies
P0150968	Bella Event Services	\$ 322.00		CC	Table Cloth Rentals
P0150969	Pocket Nurse Enterprises Inc	\$ 883.81		CC	Instructional Supplies
P0150970	Carlos Martin	\$ 500.00		CC	Guest Speaker for the Counseling Department
P0150971	Examity Inc	\$ 25.00		FC	Remote Assessments for Students
P0150972	Envision Education, LLC.	\$ 11,000.00		CC	Curriculum retreat for CC Nursing faculty
P0150973	Top Hat Balloon Werks LLC	\$ 484.89		FC	Graduation Balloons
P0150974	S&B Foods	\$ 88.75		CC	Catering for Spring 2022 Poetry Event
P0150975	Cengage Learning Inc	\$ 2,757.91		FC	Student eBooks
P0150977	VAE Industries Corp	\$ 1,308.10		FC	Canopies
P0150978	Rogers Athletic Co	\$ 9,359.66		FC	Athletic Equipment
P0150987	Humberto Ruiz	\$ 200.00		CC	Guest Performer for Commencement
P0150988	Nicole Merton	\$ 1,000.00		FC	Speaker - Virtual Artist Lecture & Popup Art
P0150989	FaNOCElla Finishes Inc	\$ 4,812.00		FC	Food Bank Rectangle Sails Installation
P0150990	School Outfitters LLC	\$ 561.56		NOCE	Instructional Supplies
P0150991	CSI Fullmer	\$ 2,522.28		CC	Instructional Supplies
P0150992	CDW Government Inc	\$ 2,453.35		FC	Laptop
P0150993	Ewing Irrigation Products Inc	\$ 1,500.00		FC	Blanket Order for Instructional Supplies
P0150994	The Graphic Edge	\$ 327.58		FC	Athletic Clothing
P0150995	David Pittel	\$ 200.00		CC	Guest Performer for Commencement
P0150996	Daniel Kaneyuki	\$ 200.00		CC	Guest performer for Commencement
P0150997	Eric Hagstrom	\$ 200.00		CC	Guest Performer for Commencement
P0150998	Joseph Harris	\$ 200.00		CC	Guest Musician for Commencement
P0150999	Vance Hu	\$ 2,000.00		CC	Guest performer for Commencement
P0151000	Ermanuel Navarro	\$ 200.00		CC	Guest Performer for Commencement
P0151001	Amazon Business	\$ 71.09		CC	Promotional Materials
P0151002	Pacific Lift and Equipment Co., Inc.	\$ 94,985.47		CC	Automotive Lift Equipment
P0151003	Thomson West	\$ 597.72		FC	Software Subscription
P0151004	Neway Manufacturing Inc	\$ 2,077.15		FC	Automotive Equipment
P0151005	Amazon Business	\$ 1,766.17		FC	Food Bank Supplies
P0151006	Doing Good Works	\$ 18,246.22		FC	Promotional Items
P0151007	Top Hat Balloon Werks LLC	\$ 380.00		FC	Graduation Ceremony Balloons
P0151008	Graduate Communications	\$ 50,000.00		FC	Marketing Services
P0151009	Pro-Craft Construction	\$ 217,000.00	Capital Outlay	AC	Bid #2122-17, FC Building 1200 Domestic Water Heater B/A: 4/12/2022

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0151010	Kanopy Inc	\$ 5,056.00		FC	Film Purchases
P0151011	Chefs Toys - Accusharp	\$ 2,723.88		CC	Culinary Supplies
P0151012	Doing Good Works	\$ 9,825.04		FC	Promotional Supplies
P0151013	Office Solutions	\$ 2,000.00		FC	Blanket Order for Office Supplies
P0151014	Ill Winds	\$ 500.00		FC	Blanket Order for Instrument Repairs
P0151015	The Reedery	\$ 500.00		FC	Blanket Order for Instrument Repairs
P0151016	S&B Foods	\$ 298.50		CC	Dinner for A2MEND Student Meeting
P0151017	Doing Good Works	\$ 11,993.74		FC	Promotional Supplies
P0151018	Digital River Education Services Inc	\$ 4,197.00		CC	Career Center Assessments
P0151019	Apple Computer Inc	\$ 352.35		CC	Charging Cables
P0151020	Sasco Electric	\$ 3,875.00		FC	Data Lines Installation
P0151021	Sasco Electric	\$ 5,400.00		CC	Data Lines Installation
P0151022	Otter.Ai Inc	\$ 3,000.00		CC	Software Subscription
P0151023	S&B Foods	\$ 800.00		CC	Blanket Order for Student Meals
P0151024	B & H Photo Video Inc	\$ 1,414.43		FC	Photography Equipment
P0151025	Nathan Fulmizi	\$ 200.00		CC	Guest Musician
P0151026	EKC Enterprises Inc	\$ 378,686.25	Capital Outlay	AC	AV System Upgrade Classrooms at FC Bldg 400 B/A: 4/12/2016
P0151027	Academic Cap & Gown	\$ 340.23		CC	Graduation Supplies
P0151028	S&B Foods	\$ 195.00		CC	Lunch for CSULB Transfer Tour Event
P0151029	National Community College Hispanic Council	\$ 100.00		AC	Membership
P0151030	Felipe Gopar	\$ 200.00		CC	Guest Musician for Commencement
P0151031	Ross Schodek	\$ 200.00		CC	Guest Musician for Commencement
P0151032	Blick Art Materials LLC	\$ 706.70		FC	Instructional Supplies
P0151033	Brett McDonald	\$ 200.00		CC	Guest Musician for Commencement
P0151035	Stirfry Seminars & Consulting	\$ 65.88		FC	Instructional Media Supplies
P0151036	Doing Good Works	\$ 10,512.98		FC	Promotional Supplies
P0151037	Cal Pro Specialties	\$ 518.75		AC	Promotional Materials
P0151038	BJ Fine Catering	\$ 2,661.43		CC	Catering for the Counseling Department
P0151039	Doing Good Works	\$ 6,317.14		FC	Promotional Supplies
P0151040	Pocket Nurse Enterprises Inc	\$ 2,000.00		CC	Blanket Order for Instructional Supplies
P0151041	Environmental Management Technologies	\$ 5,000.00		FC	Blanket Order for Hazardous Waste Removal
P0151042	Southern California News Group	\$ 3,067.89	Bond	AC	Advertisement of Bids for CC Project
P0151043	BeaconMedaes LLC	\$ 8,765.60	Capital Outlay	AC	Labor and Materials for Inspections of Lab Equipment @ FC
P0151044	Frank Guthrie	\$ 1,237.42		FC	Reimbursement for Instructional Supplies
P0151045	Safe-D-Needle LLC	\$ 142.38		CC	Instructional Materials
P0151046	Ricky Lacorte	\$ 500.00		CC	Guest Speaker for Legacy Program
P0151047	B & H Photo Video Inc	\$ 3,193.74		FC	Printer Ink
P0151048	Amazon Business	\$ 1,039.79		CC	Instructional Supplies
P0151049	Amazon Business	\$ 1,184.71		CC	Instructional Materials
P0151050	LiveU Inc	\$ 8,102.81		FC	Software Subscription
P0151051	4imprint Inc	\$ 625.83		FC	Paper Fans for Commencement
P0151052	S&B Foods	\$ 1,899.90		CC	Catering for CC DSS Grad Event
P0151053	NV5 West Inc	\$ 11,626.00	Capital Outlay	AC	Welding Inspections for FC Sherbeck Field Light
P0151054	Grubhub	\$ 400.00		CC	Blanket Order for Meals
P0151055	NMK Corporation	\$ 2,251.98		FC	Network Cables

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0151056	Homeboy Industries	\$ 4,398.39		CC	Custom Polo Shirts
P0151057	Sasco Electric	\$ 7,700.00		FC	Data Lines Installation
P0151058	Carl Stanaway	\$ 699.30		FC	Reimbursement for Art Department Catering
P0151059	JB Wholesale Roofing and	\$ 5,000.00		FC	Blanket Order for roofing materials and supplies
P0151060	Gina Houston	\$ 150.00		FC	Guest Speaker for EOPS Recognition Ceremony
P0151061	Leepfrog Technologies Inc	\$ 7,851.55		AC	Software License Renewal
P0151062	Printing Industries Association Inc	\$ 3,750.00		FC	Sponsorship Table at Graphics Night Event
P0151063	Donald Novasky	\$ 600.00		FC	Independent Contractor for Photography Services
P0151064	Leepfrog Technologies Inc	\$ 14,600.74		AC	Software License Renewal
P0151065	Cantwell Productions	\$ 150.85		FC	Framing for Art Department
P0151066	Vintage King Audio Inc	\$ 849.74		FC	Music Equipment
P0151067	Leepfrog Technologies Inc	\$ 10,101.28		AC	Software License Renewal
P0151068	Cal Pro Specialties	\$ 7,157.67		FC	Promotional Materials
P0151069	CDW Government Inc	\$ 356.22		AC	Computer Memory Module
P0151070	Flinn Scientific Inc	\$ 105.11		FC	Instructional Materials
P0151071	On Call Event Rentals	\$ 1,416.77		CC	Drape Rentals
P0151073	CDW Government Inc	\$ 926.10		FC	Computer Tablet
P0151074	CDW Government Inc	\$ 947.98		FC	Computer Tablet
P0151075	Amazon Business	\$ 1,179.98		CC	Office Supplies
P0151076	Lela Beck	\$ 290.34		CC	Reimbursement for Graduation Supplies
P0151077	Doing Good Works	\$ 1,109.53		FC	Custom Shirts
P0151078	Maas Companies Inc	\$ 450,300.00	Capital Outlay	AC	Construction Management Services Measure J Bond B/A 3/22/22
P0151079	Comdata Inc	\$ 5,722.50		FC	Food Bank Meal Cards
P0151080	VWR Funding Inc	\$ 13,638.18		FC	Instructional Equipment and Supplies
P0151081	VenTek International	\$ 352.10		FC	Maintenance on Parking Pay Machine
P0151082	Staged Cinema Productions Inc	\$ 2,500.00		FC	Blanket Order for Theatre Supplies
P0151083	Integrity Electric	\$ 12,463.03	Capital Outlay	AC	Installation of Lockable Poles at FC
P0151084	Kimball Midwest	\$ 3,500.00		CC	Blanket Order for Instructional Supplies
P0151085	B & H Photo Video Inc	\$ 7,100.51		FC	Photography Equipment
P0151086	S&B Foods	\$ 6,362.50		CC	Catering for Success Celebration Event
P0151087	WeFixPrinters.com	\$ 240.00		CC	Printer Repair Fees
P0151088	City of Fullerton	\$ 2,660.00		FC	Blanket Order for Fire Department Services
P0151089	Fisher Scientific Co LLC	\$ 45,907.78		FC	Instructional Equipment and Materials
P0151090	Doing Good Works	\$ 57,595.55		FC	Promotional Supplies for Students
P0151091	JM & J Contractors	\$ 2,750.00		AC	MiNOCELLaneous Repairs & New Toilet in Building B
P0151092	JM & J Contractors	\$ 2,400.00		AC	Chancellor Room Painting
P0151093	Vector Resources Inc	\$ 9,766.30		AC	Campus Backplane Connection to Core Switching - AC
P0151094	NMK Corporation	\$ 645.73		FC	Copper Cable Assembly
P0151095	Orange County Air Conditioning	\$ 8,190.00		AC	Rebuild Return Air Fan
P0151096	Juan Silva	\$ 2,000.00		CC	Contracted Painting of Puente Mural
P0151097	CDW Government Inc	\$ 331.82		FC	Computer Server Accessories
P0151098	B & H Photo Video Inc	\$ 11,288.13		CC	Video Prompter
P0151099	RJ Electric	\$ 400.00		CC	Culinary Warmer Repairs
P0151100	Home Depot	\$ 500.00		CC	Blanket Order for Hardware Supplies
P0151101	Ollivier Corporation	\$ 6,418.85	Bond	AC	Relocate Cameras at Fullerton College

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0151102	Knorr Systems Inc	\$ 12,756.39	Capital Outlay	AC	Labor and Materials to Replace Existing Feeders FC
P0151104	Life Technologies Corporation	\$ 72.40		FC	Instructional Supplies
P0151105	Amazon Business	\$ 337.08		NOCE	Office Supplies
P0151106	Amazon Business	\$ 64.14		FC	Instructional Materials
P0151107	Amazon Business	\$ 368.01		FC	Teacher Pathway Program Event Supplies
P0151108	S&B Foods	\$ 123.00		CC	Catering for Puente Program
P0151109	Conceptual Marketing	\$ 1,897.05		FC	Promotional Supplies
P0151110	VAE Industries Corp	\$ 2,592.48		FC	Custom Tents
P0151111	Pad System Technologies Inc	\$ 3,000.00		FC	Online Software Training
P0151112	Schneider Electric Buildings Americas Inc	\$ 8,880.00		FC	Instructional Equipment Repairs
P0151113	Academic Cap & Gown	\$ 266.95		CC	Graduation Supplies
P0151114	Jamie Shew	\$ 643.59		FC	Reimbursement for Instructional Supplies
P0151115	Jamie Shew	\$ 269.38		FC	Reimbursement for Instructional Supplies
P0151116	Markus Burger	\$ 271.86		FC	Reimbursement for Instructional Supplies
P0151117	Great Scott Tree Service Inc	\$ 31,915.00	Capital Outlay	AC	Tree Trimming and Removal at Fullerton College
P0151132	B & H Photo Video Inc	\$ 6,003.25		FC	Photography Supplies
P0151133	Emergency Lighting Equipment Services Co. Inc	\$ 12,706.38	Capital Outlay	AC	Repair Replace Defective Batteries at FC Metal Shop
P0151134	Professional Turf Specialties, Inc.	\$ 4,600.00		CC	Landscaping for Commencement Ceremony
P0151135	CDW Government Inc	\$ 47,626.48		FC	Hardware Equipment
P0151136	CDW Government Inc	\$ 14,606.06		FC	Hardware Equipment
P0151137	CDW Government Inc	\$ 10,188.74		FC	Hardware Equipment
P0151138	GST	\$ 20,154.87		FC	Audio Visual System Installation
P0151139	Align Technology Inc	\$ 37,707.12		CC	Dental Hardware Equipment
P0151140	Align Technology Inc	\$ 37,707.12		CC	Dental Hardware Equipment
P0151141	Jose Sanchez	\$ 565.90		CC	Reimbursement for campus outdoor event screens
P0151142	S&B Foods	\$ 1,604.45		CC	Dinner for Puente Program Graduation
P0151143	Academic Cap & Gown	\$ 264.00		CC	Graduation Cap and Gowns
P0151144	Top Hat Balloon Werks LLC	\$ 414.85		FC	Graduation Balloons
P0151145	Ready Store LLC	\$ 9,941.47		FC	Meals for Students
P0151146	Morrow Meadows Corp	\$ 6,170.00		AC	Chancellor's Office Remodel Wiring Layout
P0151147	Ganahl Lumber Co	\$ 528.64		FC	Lumber for Theatre
P0151148	Sidepath Inc	\$ 10,409.34		CC	Computers (4)
P0151149	Sidepath Inc	\$ 617.95		CC	Computers (2)
P0151150	McWil Sports Surfaces Inc	\$ 22,288.00	Capital Outlay	AC	Labor and Materials for Coating Wood Floor at FC Gym
P0151151	KT Industries Inc	\$ 1,898.45		AC	Facilities Equipment
P0151152	CSI Fullmer	\$ 15,655.49		NOCE	Storage
P0151153	CDW Government Inc	\$ 4,230.27		FC	Computer Monitors (10)
P0151154	B & H Photo Video Inc	\$ 683.87		CC	Wireless Microphone
P0151155	Waxie Sanitary Supply Inc	\$ 1,643.23		AC	Custodial Supplies
P0151156	CDW Government Inc	\$ 1,632.93		FC	Laptop
P0151157	Promotional Concepts Enterprises	\$ 8,048.51		CC	Promotional Supplies
P0151168	Pearson VUE	\$ 52.50		FC	Student Assessment Tests
P0151169	Edward Roth	\$ 267.89		FC	Reimbursement for Instructional Supplies
P0151170	Jetline Systems Corporation	\$ 37,726.56		CC	Flight Simulator System
P0151171	MaxKnowledge Inc	\$ 208.60		FC	Subscription Renewal

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0151172	Nicole Freerks	\$ 400.00		FC	Honorarium
P0151173	Ryan Davis	\$ 500.00		FC	Honorarium
P0151174	Jessica Chen	\$ 1,000.00		FC	Guest Speaker for Journalism Department
P0151175	Grubhub	\$ 800.00		CC	Blanket Order for Counseling Department Meals
P0151176	4imprint Inc	\$ 10,000.00		CC	Blanket Order for Marketing Materials
P0151195	Lights for Nights Inc	\$ 1,256.63		FC	Luminated Letters
P0151196	B & H Photo Video Inc	\$ 1,657.42		FC	Photography Supplies
P0151197	Siemens Industry Software Inc	\$ 10,000.00		CC	Software
P0151198	Grubhub	\$ 50.88		CC	Counseling Meeting Meals
P0151199	P R Construction Inc	\$ 24,681.60	Capital Outlay	AC	Wall Removal FC Building 500 Classroom 526N/528N
P0151201	A Alvarado Painting	\$ 10,400.00	Capital Outlay	AC	Labor and Materials to Repair Plaster FC Bldg 500
P0151202	Transportation Charter Services Inc	\$ 974.60		FC	Transportation for FC Counseling
P0151203	A Alvarado Painting	\$ 4,650.00		FC	Painting Services
P0151204	Avidex	\$ 12,623.72		AC	Chancellor's Office Wall Mount Installation
P0151205	Diversified Business Services	\$ 8,000.00		CC	Blanket Order for Marketing Materials
P0151206	Sanbon Pro Apparel	\$ 2,300.00		CC	Blanket Order for Marketing Materials
P0151207	RK Controls	\$ 9,913.00		CC	Software
P0151208	Demco Inc	\$ 2,221.06		FC	Library Books
P0151209	So Cal Embroidery LLC	\$ 2,524.46		CC	Custom Shirts
P0151210	Sodexo Inc and Affiliates	\$ 98.84		FC	Catering for Humanities Division
P0151211	Vector Resources Inc	\$ 38,803.07		FC	Additional Aruba Switching for 700 Building
P0151213	CDW Government Inc	\$ 298,351.75		FC	Computers B/A 4/27/21
P0151214	B & H Photo Video Inc	\$ 1,775.73		CC	Photography Supplies
P0151215	Amazon Business	\$ 188.45		FC	Instructional Supplies
P0151216	Office Solutions	\$ 1,607.30		CC	Office Supplies
P0151217	NMK Corporation	\$ 600.00		FC	Phone Directory Integration
P0151218	Amazon Business	\$ 231.65		FC	Teacher Pathway Program Event Supplies
P0151219	Republic Manufacturing	\$ 338.74		CC	Facilities Supplies
P0151220	Signarama of Anaheim	\$ 1,215.28		FC	Signage
P0151221	Substance Media Inc	\$ 12,983.00		FC	Commencement Streaming
P0151222	Alfa Tech Consulting Enterprises	\$ 34,200.00		FC	Electrical Engineering HVAC Replacement FC Bldgs
P0151223	Therese Mosqueda-Ponce	\$ 1,700.31		CC	Reimbursement for Puente Program Event Tickets
P0151224	Lela Beck	\$ 243.49		CC	Reimbursement for Puente Program Event Tickets
P0151225	Toshiba Business Solutions	\$ 10,201.98		FC	Purchase New Copier
P0151226	Sodexo Inc and Affiliates	\$ 102,959.90		FC	Catering for Students
P0151227	Western Graphics Plus	\$ 9,027.31		CC	Canopies
P0151229	Office Solutions	\$ 2,500.00		NOCE	Blanket Order for Office Supplies
P0151230	Players Choice	\$ 478.20		CC	Award Plaques
P0151231	Delta Biologicals	\$ 3,050.47		FC	Instructional Materials
P0151232	Liliann Stroud	\$ 317.87		CC	Reimbursement for Field Trip Meals
P0151233	Techsmith Corporation	\$ 71.12		FC	Software License
P0151234	Henry Schein Inc	\$ 2,635.75		CC	Dental Supplies
P0151235	Summer Justice	\$ 99.48		CC	Reimbursement for Supplies for DSS Grad Event
P0151236	California Geological Survey	\$ 3,600.00	Bond	AC	Geologic Hazard Report Fee for FC Chapman Newell Instructional Bldg
P0151237	Printed Stitches	\$ 412.84		CC	Custom Shirts

BOARD RECAP
FOR THE PERIOD APRIL 19, 2022 THROUGH MAY 20, 2022
BOARD MEETING JUNE 14, 2022

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0151238	Bluebeam Inc	\$ 745.00		FC	Software Subscription
P0151239	Burlington Safety Laboratory of California Inc	\$ 735.78		CC	Insulating Gloves
P0151240	Dentsply Rinn Division	\$ 1,000.19		CC	Dental Equipment
P0151241	A Alvarado Painting	\$ 2,350.00		FC	Painting Services
P0151243	Signarama of Anaheim	\$ 178.07		FC	Custom Signage
P0151244	Pearson Education Inc	\$ 35,977.50		NOCE	Online Books
P0151245	Instructure Inc	\$ 17,470.00		CC	Digital Badges Software
P0151246	Tina Wilkerson	\$ 3,189.60		CC	Blanket Order for Child Care
P0151247	Full Measure Education Inc	\$ 9,000.00		CC	Software License
P0151248	Siemens Industry Software Inc	\$ 8,268.00		CC	Software License Renewal
P0151249	Maintex Inc	\$ 2,763.39		AC	Custodial Equipment
P0151250	Go Professional Cases Inc	\$ 3,071.13		FC	Instructional Supplies
P0151251	Graduate Communications	\$ 89,425.00		CC	Independent Contractor for Marketing Services
P0151252	Amazon Business	\$ 113.49		FC	Office Supplies
P0151253	Amazon Business	\$ 212.99		AC	Office Supplies
P0151254	Intermountain Lock & Security Supply	\$ 768.88		FC	Software
P0151255	Action Trophy	\$ 909.30		FC	Trophys
P0151256	Office Solutions	\$ 3,500.00		FC	Blanket Order for Office Supplies
P0151257	P2S Engineering Inc	\$ 65,000.00	Capital Outlay	AC	Engineering Services - Closed-Circuit Cooling Tower
P0151258	Academic Cap & Gown	\$ 3,500.00		CC	Blanket Order for Graduation Supplies
P0151259	Grubhub	\$ 1,240.00		CC	Blanket Order for Catering
P0151260	Donald Use @01090416	\$ 4,900.00		CC	Guest Speaker for Graduation Event
P0151261	Buddy's All Stars, Inc.	\$ 742.14		FC	Custom Shirts
P0151262	Red River Press Inc	\$ 8,719.98		NOCE	Software Licenses
P0151263	Anaheim Union High School District	\$ 10,000.00		CC	Blanket Order for Transportation Fees
P0151264	Cambridge University Press	\$ 31,750.00		NOCE	Online Books
P0151265	ABC Unified School District	\$ 5,000.00		CC	Blanket Order for Transportation Fees
P0151266	Los Alamitos Unified School District	\$ 5,000.00		CC	Blanket Order for Transportation Fees
P0151267	Garden Grove Unified School District	\$ 2,000.00		CC	Blanket Order for Transportation Fees
P0151268	Fullerton Joint Union HSD	\$ 1,000.00		CC	Blanket Order for Transportation Fees
P0151269	Discus Dental, LLC.	\$ 83.03		CC	Instructional Materials
P0151270	Southland Instruments Inc.	\$ 8,999.67		FC	Instructional Equipment
P0151271	S&B Foods	\$ 25,000.00		CC	Blanket Order for Catering Services
P0151272	Blick Art Materials LLC	\$ 630.20		FC	Instructional Materials
P0151273	Jetline Systems Corporation	\$ 24,001.75		CC	Drone Equipment
P0151274	Lacefield Door Co	\$ 10,280.00	Capital Outlay	AC	Labor and Materials to Install Auto Equalizers at FC
P0151275	Sasco Electric	\$ 5,000.00		CC	Data Line Installation
P0151276	Veronica Osorio	\$ 3,118.40		CC	Blanket Order for Child Care
P0151277	Digital River Education Services Inc	\$ 4,994.43		CC	Career Assessments
P0151278	Gilda Nowparast	\$ 850.00		FC	Independent Contractor for Photography Services
P0151279	S&B Foods	\$ 250.00		CC	Puente Program Meals for Lunch Meeting
P0151282	Trinity Machinery Service Inc	\$ 5,000.00		FC	Blanket Order for Welding Equipment Repairs
P0151283	Amazon Business	\$ 407.06		NOCE	Books
P0151285	FaNOCElla Finishes Inc	\$ 1,670.00		FC	Service to remove reception desk and counter
P0151296	S & K Theatrical Draperies Inc	\$ 492.35		FC	Theatre Curtains

BOARD RECAP
FOR THE PERIOD APRIL 19, 2022 THROUGH MAY 20, 2022
BOARD MEETING JUNE 14, 2022

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0151300	Orange County Air Conditioning	\$ 48,152.00	Capital Outlay	AC	Engineering and Programing New AC System
P0151306	Rio Luna Inc	\$ 4,225.00		CC	Catering for Annual Charger Experience Program
P0151308	Addgene Inc	\$ 590.74		FC	Instructional Materials
P0151309	ATI	\$ 365.29		NOCE	Online eBooks
P0151310	Statt	\$ 3,375.00		FC	Referee Agreement for Spring 2022 Sports
P0151311	California Home Spas Inc	\$ 4,455.47		FC	Outdoor Side Tables
P0151312	Sticker Hub	\$ 519.60		FC	Custom Stickers
P0151313	Outdoor Sign Systems Inc	\$ 2,772.88		FC	Backstop Paddings for Baseball Field
P0151314	Frank Guthrie	\$ 282.17		FC	Reimbursement for Instructional Supplies
P0151315	Sodexo Inc and Affiliates	\$ 135.53		FC	Catering for Fullerton College (CARE) Workshop
P0151316	K&A Catering	\$ 1,258.41		AC	Professional Development Graduation Food
P0151317	Amazon Business	\$ 484.33		CC	Graduation Supplies
P0151318	Muriel Jones	\$ 500.00		CC	Guest Speaker to Juneteenth Event
P0151319	Jissele Demirjian	\$ 40.75		FC	Student Fees Reimbursement
P0151320	Paloma Foster	\$ 40.75		FC	Student Fees Reimbursement
P0151321	Academic Cap & Gown	\$ 504.28		FC	Graduation Stoles
P0151322	Synthax Inc	\$ 8,485.34		FC	Music Equipment
P0151323	B & H Photo Video Inc	\$ 2,429.09		FC	Music Equipment
P0151324	Trinity Sound Company	\$ 6,275.00		FC	Blanket Order for Music Equipment Rentals
P0151325	B & H Photo Video Inc	\$ 6,875.61		FC	Music Equipment
P0151326	A Alvarado Painting	\$ 6,480.00		FC	Painting Services
P0151327	Isaiah Reynoso	\$ 5.75		FC	Student Fee Reimbursements
P0151328	Sweetwater Sound Inc	\$ 1,109.83		FC	Music Equipment
P0151329	Cookies by Design Long Beach	\$ 585.00		CC	Puente Program Graduation Celebration Cookies
P0151330	Sodexo Inc and Affiliates	\$ 1,404.52		FC	Catering for Fullerton College EOPS/CARE Event
P0151331	Garden Grove Chamber of Commerce	\$ 80.00		CC	Annual Gala Dinner and Awards Event Fee
P0151332	Althea Waltes	\$ 100.00		FC	Guest Performer for the Music Department
P0151333	Henry Schein Inc	\$ 1,661.25		CC	Keyboards
P0151334	Cengage Learning Inc	\$ 10,000.00		FC	Blanket Order for Instructional Supplies
P0151335	Crystal Factory	\$ 650.00		FC	Blanket Order for Student Awards
P0151336	Deniz Fierro	\$ 270.00		FC	Reimbursement for Graduation Cupcakes
P0151337	ISE Inc	\$ 5,946.00		CC	Software Subscription for CC and FC
P0151338	Buddy's All Stars, Inc.	\$ 1,960.62		FC	Athletic Supplies
P0151339	Promotional Concepts Enterprises	\$ 1,886.26		CC	Promotional Supplies
P0151340	Avid Technology Inc	\$ 1,395.00		FC	Software
P0151341	CSI Fullmer	\$ 19,652.27		AC	Furniture
P0151342	Cal Pro Specialties	\$ 1,049.17		AC	Promotional Materials
P0151343	B & H Photo Video Inc	\$ 15,231.06		CC	Virtual Reality Device
P0151344	Virtue Design Group	\$ 4,269.59		FC	Signs for the Baseball Field
P0151345	Office Solutions	\$ 500.00		CC	Blanket Order for Office Supplies
P0151346	National Community College Hispanic Council	\$ 100.00		CC	Institutional Membership
P0151347	Symplcity Corporation	\$ 9,566.50		CC	Software Subscription
P0151348	Celebrations!	\$ 637.17		CC	Balloon Rentals
P0151349	Jane Walker	\$ 49.95		CC	Reimbursement - Background Check for Nursing Dept.
P0151350	Bio Corporation	\$ 803.57		FC	Instructional Materials

BOARD RECAP
FOR THE PERIOD APRIL 19, 2022 THROUGH MAY 20, 2022
BOARD MEETING JUNE 14, 2022

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0151351	Antonia Juhasz	\$ 2,000.00		FC	Guest Speaker - Earth Day Event
P0151359	Grubhub	\$ 126.57		CC	Meals for Charger Experience Planning Event
P0151360	CDW Government Inc	\$ 604.83		FC	Keyboard and Stylus
P0151361	ASCAP	\$ 603.00		FC	Annual License Fee for the Radio Station Program
P0151362	4AllPromos	\$ 8,146.97		CC	Promotional Supplies
P0151363	American River College	\$ 125.00		FC	Registration Fees for Student Event
P0151364	Grad Wear Inc	\$ 1,075.35		CC	Graduation Stoles
P0151365	Sodexo Inc and Affiliates	\$ 44.78		FC	Catering for FC Library Event
P0151366	Opus Inspection Inc	\$ 5,495.25		CC	Automotive Equipment Rental
P0151367	Cypress College	\$ 3,999.00		CC	Student Scholarship Awards
P0151368	Grubhub	\$ 500.00		CC	Blanket Order for Meals
P0151369	Truc Ha	\$ 1,000.00		FC	Speaker - Mental Health Awareness Month
P0151370	Conde Systems Inc	\$ 385.76		FC	Printer Ink
P0151371	B & H Photo Video Inc	\$ 2,000.00		FC	Blanket Order for Instructional Supplies
P0151372	North Orange County Chamber	\$ 110.00		FC	Business Expo Entry Fees
P0151373	Sierra Hegle	\$ 12.95		CC	Reimbursement for Subscription
P0151374	Examity Inc	\$ 100.00		FC	Remote Assessments for Students
P0151375	Opus Inspection Inc	\$ 206.88		CC	Gas Cylinders for Smog Machine
P0151376	Fieldpiece Instruments, Inc	\$ 10,015.37		CC	Instructional Equipment
P0151377	Sodexo Inc and Affiliates	\$ 455.44		FC	Catering for Veterans Resource Center
P0151378	4imprint Inc	\$ 10,076.19		CC	Promotional Supplies
P0151384	PPC Air Conditioning Inc	\$ 59,239.00	Capital Outlay	CC	Labor and Materials for Pump Replacement at CC
P0151385	ASSI Security	\$ 89,040.00	Bond	AC	Surveillance Upgrades for Cypress College Campus
P0151387	Callista Lee	\$ 436.50		AC	Sabbatical Reimbursement
P0151388	Michael Garcia	\$ 675.00		CC	Independent Contractor for Photography Services
P0151389	Case & Sons Construction Inc	\$ 10,700.00	Capital Outlay	AC	Labor and Materials to Repair Window Leak FC Bldg
P0151390	iT1 Source LLC	\$ 589.99		NOCE	Office Supplies
P0151392	Pamela Dunsmore	\$ 709.56		FC	Reimbursement for Field Trip Lunches
P0151396	Knorr Systems Inc	\$ 10,217.98	Capital Outlay	CC	Cryogenic Storage Tank for CC
P0151397	DermaCare Packaging and Private Label LLC	\$ 5,040.00		CC	Covid 19 Testing Kits
P0151400	Christine Araoka	\$ 1,000.00		FC	Musician for the Music Department
P0151401	Cole Sainburg	\$ 1,000.00		FC	Guest Musician for the Music Department
P0151402	Marriott Hotel	\$ 1,368.45		AC	Chancellor's Board Retreat
P0151404	Office Solutions	\$ 1,500.00		NOCE	Blanket Order for Office Supplies
P0151405	Office Solutions	\$ 1,500.00		NOCE	Blanket Order for Supplies
P0151406	Office Solutions	\$ 1,500.00		NOCE	Blanket Order for Office Supplies
P0151407	Eli Fantauzzi	\$ 1,300.00		FC	Speaker - FC Social Sciences Division
P0151408	Jodi Balma	\$ 1,859.82		FC	Reimbursement - FC Social Science Div. Field Trip
P0151409	Doing Good Works	\$ 762.32		FC	Graduation Cords
P0151411	Luis Vasquez	\$ 1,000.00		FC	Guest Performer for the Music Department
P0151412	Mose Lee	\$ 85.00		FC	EOPS Student Reimbursement
P0151413	Western Graphics Plus	\$ 4,723.77		CC	Graduation Stoles
P0151420	VWR Funding Inc	\$ 3,000.00		FC	Blanket Order for Instructional Supplies
P0151421	Bio Rad Laboratories	\$ 110.00		FC	Blanket Order for Instructional Materials
P0151422	Aloha Hawaiian BBQ	\$ 1,175.91		FC	Catering for Classified Senate Event

**BOARD RECAP
FOR THE PERIOD APRIL 19, 2022 THROUGH MAY 20, 2022
BOARD MEETING JUNE 14, 2022**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0151423	California Geological Survey	\$ 3,600.00	Bond	AC	Geological Hazard Report FC Music/Drama Complex
P0151424	Sodexo Inc and Affiliates	\$ 73.87		FC	Catering for Student Support Division
P0151426	Western State Design Inc	\$ 93.49		CC	Dryer Lint Screen
P0151427	Society of American Fight Directors	\$ 120.00		FC	Adjudicator Testing Fee
P0151428	Tamara Claiborne	\$ 3,500.00		AC	Art Expression Class -Classified Appreciation Week
P0151429	Comprehensive Emergency Management Services	\$ 125.00		AC	Emergency Management Consultant
P0151430	CTK Instruments LLC	\$ 24,952.52		FC	Instructional Materials and Equipment
P0151431	David Rodriguez	\$ 240.00		CC	Video Recording
P0151432	Plumbing & Industrial Supply	\$ 91,476.19		FC	Touch-Free Faucets & Sinks
P0151433	Controlled Key Systems	\$ 681.85		NOCE	Door Lock Replacement
P0151434	Toshiba Business Solutions	\$ 235.53		FC	Copier Lease Payments
P0151435	Honors Transfer Council of California	\$ 180.00		FC	Online Conference Fees for Honors Program
P0151436	Amazon Business	\$ 390.82		FC	Books
P0151437	C and K Graphix Inc	\$ 4,986.24		CC	Shirts for STEM Department
P0151441	Sodexo Inc and Affiliates	\$ 416.37		FC	Catering for Umoja Program Event
P0151442	S&B Foods	\$ 145.70		CC	Catering for Chancellor's Coffee Event
P0151443	Sodexo Inc and Affiliates	\$ 107,718.79		FC	Catering for Students during Covid 19 Pandemic
P0151444	Fullerton College	\$ 110.19		FC	Student Fees Reimbursement
P0151445	CDW Government Inc	\$ 6,150.93		FC	Computers
P0151446	CDW Government Inc	\$ 7,646.86		FC	Computers
P0151447	Aspira	\$ 29,000.00		NOCE	Career Services Assessment Consultant
P0151448	Taco Surf	\$ 2,041.87		AC	District Services Staff Appreciation Lunch
P0151449	Sodexo Inc and Affiliates	\$ 100.79		FC	Catering for Counseling Department Event
P0151450	Spectrum Reach LLC	\$ 44,030.00		CC	TV Advertising Services for Outreach
P0151451	A1 Event & Party Rental	\$ 55,000.00		FC	Blanket Order FC Commencement Seating Rentals
P0151452	The Oak Co	\$ 7,419.00		FC	Class Schedule Typesetting
P0151453	Morrow Meadows Corp	\$ 467.40		AC	Phone Line Troubleshooting
P0151454	The Myers-Briggs Company	\$ 5,536.14		CC	Career Assessments
P0151455	Avidex	\$ 13,327.17		AC	Wall Mount for Chancellor's Office
P0151456	Instructure Inc	\$ 10,694.74		FC	Software Subscription
P0151457	Gilda Nowparast	\$ 1,400.00		FC	Photography Services
P0151458	Regina Rhymes	\$ 282.61		CC	Reimbursement for Instructional Supplies
P0151460	Chapman Coast Roof Co Inc	\$ 639,886.00	Capital Outlay	CC	Bid #2122-22, CC Buildings #32 & #7 Roof Replacement B/A: 5/10/22
		\$ 10,246,402.89			

Approved by: _____
Fred Williams, Vice Chancellor

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 14, 2022

SUBJECT: Budget Adjustments and New Grant

Action	X
Resolution	X
Information	
Enclosure(s)	X

BACKGROUND: Revised 2021-2022 fiscal year allocations and amendments have been received for various federal- and state-funded programs, and local contracts. Based on these revisions, adjustments are needed to various General Fund revenue and expenditure budgets that were previously approved by the Board.

The General Fund programs requiring an adjustment are:

- Hispanic Serving Institutions (HSI)-STEM project Regional Alliance in STEM Education (RAISE) Grant
- Strong Workforce Program (SWP) - Regional Fund

Revised Allocation Adjustments

SITE	PROGRAM NAME	TOTAL ADJUSTMENT	SOURCE OF ADJUSTMENT
	GENERAL FUND		
CC	SWP - Regional Fund	\$ 16,676	Additional Funding
FC	HSI-STEM Project RAISE Grant	<u>10,000</u>	Additional Funding
	TOTAL – BUDGET ADJUSTMENTS	\$ <u>26,676</u>	

In addition, funding for new grant has been received for the following program.

- Calculus: A New Equitable Direction in the amount of \$100,000 funded by the Learning Lab, an initiative of the Governor’s Office of Planning and Research and administered by the Foundation for California Community Colleges to improve learning outcomes and close equity gaps across California’s public higher education segments, particularly in the STEM disciplines, by leveraging technology tools and the science of human learning to foster student success in online and hybrid course environments.

New Grant

SITE	PROGRAM NAME	TOTAL FUNDING	SOURCE OF FUNDING
	GENERAL FUND		
CC	Calculus: A New Equitable Direction	\$ <u>100,000</u>	New Agreement
	TOTAL – NEW GRANT	\$ <u>100,000</u>	

This agenda item was submitted by Ivy Hwee, District Manager, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction 4 – Collective Impact & Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 3280, Grants.

FUNDING SOURCE AND FINANCIAL IMPACT: Various programs have received revised 2021-2022 allocations and amendments since the adoption of the District Proposed Budget on September 14, 2021 or subsequent adoption of new agreements by the Board. Budget adjustments are being submitted to revise revenue and expenditure budgets totaling \$26,676 accordingly for the 2021-2022 fiscal year. Additionally, \$100,000 in funding has been received for new grant for use beginning in the current fiscal year.

RECOMMENDATION: Authorization is requested to accept new revenue and to make adjustments to General Fund revenue and expenditure budgets in accordance with the revised and new fiscal year 2021-2022 allocations totaling \$126,676. It is further requested that resolutions be adopted to adjust budgets, to accept new revenue and authorize expenditures within the General Fund pursuant to the California Code of Regulations Title 5, Section 58308. Authorization is further requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

3.b.2

Item No.

Budget Adjustments (Board Date June 14, 2022)
July 1, 2021 - June 30, 2022

Note: All expenditure adjustments are being placed in one account for each program. Separate budget transfers will be processed to reallocate the adjustment amount to align with program plans.

<u>Campus</u>	<u>Fund</u>	<u>Account Title</u>	<u>Fund</u>	<u>Orgn</u>	<u>Account</u>	<u>Program</u>	<u>Acty</u>	<u>Locn</u>	<u>Adjustment</u>
<u>General Fund (0101)</u>									
CC	Calculus: A New Equitable Direction	Other Operating Expenses	18293	2685	50000	1700			\$ 100,000.00
CC	Calculus: A New Equitable Direction	State Revenues	18293	2685	86543	1700			\$ 100,000.00
CC	SWP - Regional Fund	Other Operating Expenses	17251	2437	50000	6010	2318		\$ 16,676.00
CC	SWP - Regional Fund	State Revenues	17251	2437	86255	6010	2318		\$ 16,676.00
FC	HSI-STEM Project RAISE Grant	Other Operating Expenses	16620	5485	50000	6010			\$ 10,000.00
FC	HSI-STEM Project RAISE Grant	Federal Revenues	16620	5485	81900	6010			\$ 10,000.00

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund (0101), for fiscal year 2021-2022, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8199	Other Federal Revenues	\$ 10,000
8629	CalWORKs, TTIP, Other	16,676
8659	Other Reimbursable Categorical	100,000

	TOTALS	\$ <u>126,676</u>
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<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
5000	Other Operating Expenses	\$ 126,676

	TOTALS	\$ <u>126,676</u>
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AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on June 14, 2022, and passed by a _____ vote of said Board.

Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools

by _____, Deputy
3.b.4

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: June 14, 2022
SUBJECT: 2021-2022 Budget Transfers: General Fund

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u> </u>
Enclosure(s)	<u>X</u>

BACKGROUND: While all areas attempt to project their expenditures accurately, situations occur which require transfers to be made. Many times an amount is budgeted for a project but the specific areas of expenditures are not determined until a later date. In this case, the funds are then transferred to the specific accounts.

The attached transfers have been requested and only represent those that affect a contingency account, exceed \$10,000 and/or establish new revenue and expense budgets. In each case, a brief explanation is stated. Additional information will be provided upon request. Pursuant to the California Code of Regulations Title 5, §58307, transfers of funds may be made from reserve for contingencies to any expenditure classification or between expenditure classifications at any time by written resolution of the Board of Trustees. In addition, a resolution providing for the transfer from reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the members of the Board of Trustees.

This agenda item was submitted by Kashmira Vyas, District Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6250, Budget Management.

FUNDING SOURCE AND FINANCIAL IMPACT: Budget transfers will be made to the various funds and accounts, as listed.

RECOMMENDATION: Authorization is requested to approve the 2021-2022 General Fund transfers netting to the amount of \$387,197 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5, §58307.

Fred Williams

Recommended by


Approved for Submittal

3.c.1

Item No.

1. 17242: Strong Workforce Initiative - Local - AC

Transfer to align budget with approved program plans.

From:	5000 Other Operating Expenses & Services	(167,553)
To:	2100 Noninstructional Salaries	117,602
	3900 Benefits	48,338
	4000 Supplies & Materials	1,613

2. 11100: Prior Year Funds - FC

Transfer to cover salaries and benefits for hourly clerical staff for Admissions & Records.

From:	5000 Other Operating Expenses & Services	(16,000)
To:	2300 Noninstructional Salaries	14,628
	3900 Benefits	1,372

3. 17241: Strong Workforce Initiative - Local - FC

Transfer to align budget with approved program plans.

From:	7900 Reserve for Contingencies	(76,693)
To:	5000 Other Operating Expenses & Services	76,693

4. 11200: Current Year Funds - FC

Transfer to cover the cost of hiring adjunct faculty to cover the vacated position of the full-time instructor for Adaptive Computer Lab courses.

From:	1100 Instructional Salaries	(18,702)
To:	1300 Instructional Salaries	18,702

5. 17622: Disabled Student Programs and Services (DSPS) - FC

5.1 Transfer to cover personnel costs to provide mandated educational accommodations to students with professionally verified disabilities.

From:	5000 Other Operating Expenses & Services	(83,524)
To:	2200 Instructional Aides	5,571
	2400 Instructional Aides	70,340
	3900 Benefits	7,613

5.2 Transfer to cover personnel costs, classroom related supplies/materials, contracted agency interpreters, specialized equipment for students with auto-immune diseases to virtually attend in-person classes.

From:	5000 Other Operating Expenses & Services	(78,333)
To:	1200 Noninstructional Salaries	36,995
	2300 Noninstructional Salaries	27,807
	3900 Benefits	8,215
	4000 Supplies & Materials	3,366
	6000 Capital Outlay	1,950

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to make the budget transfers between the expenditure classifications as listed below, within the General Fund (0101), pursuant to the California Code of Regulations Title 5, §58307;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

FROM		TO	
Budget Classification	Amount	Budget Classification	Amount
1100	\$ 18,702	1200	\$ 38,497
5000	278,262	1300	18,702
7600	13,540	2100	117,602
7900	76,693	2200	5,571
		2300	40,149
		2400	68,088
		3900	68,410
		4000	17,903
		6000	12,275
TOTAL	\$ 387,197	TOTAL	\$ 387,197

AYES:
NOES:
ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on June 14, 2022, and passed by a _____ vote of said Board.

Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools

by _____, Deputy

3.c.3

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 14, 2022

SUBJECT: Resolution Authorizing the County Superintendent of Schools to Make Any Necessary Transfers Between Contingencies and Expenditure Classifications

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u> </u>
Enclosure(s)	<u>X</u>

BACKGROUND: At the close of each fiscal year, the County Superintendent of Schools requests that the District approve a resolution authorizing the County to transfer between Reserves for Contingency accounts and any expenditure classifications with a negative balance to comply with Education Code §42601.

This agenda item was submitted by Kashmira Vyas, District Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6250, Budget Management.

FUNDING SOURCE AND FINANCIAL IMPACT: Budget transfers will be made by the County, to the County general ledger system, as necessary.

RECOMMENDATION: It is recommended that the Board adopt the resolution authorizing the County Superintendent of Schools to make any necessary transfers between contingencies and expenditure classifications.

Fred Williams

Recommended by


Approved for Submittal

3.d.1

Item No.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



I, Ed Lopez, Vice President of the Board of Trustees of the North Orange County Community College District, hereby certify that the said Board at a regular meeting, held on the 14th day of June, 2022, adopted by a _____ vote of said Board, a resolution that, at the close of the 2021-2022 fiscal year, the County Superintendent of Schools may make such transfers between the Reserve for Contingencies and any expenditure classification or classifications, or balance any expenditure classification of the budget of the district for such school year as are necessary to permit the payment of obligations of the District incurred during such school year. (Education Code §42601).

I, Ed Lopez, Vice President, Board of Trustees
North Orange County Community College District

FOR SCHOOL FINANCIAL SERVICES USE

The transfers below were made to permit the payment of final obligations and recording of the current liabilities of the District for such school year per the resolution above.

Chris Beltz
Program Manager, District Accounting

3.d.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
		Resolution	<u> </u>
DATE:	June 14, 2022	Information	<u> </u>
		Enclosure(s)	<u> X </u>
SUBJECT:	Education Protection Account Funding and Expenditures		

BACKGROUND: Proposition 30, The Schools and Local Public Safety Protection Act of 2012 passed in November 2012. This proposition temporarily raised the sales and use tax by .25 cents and raised the income tax rate for high income earners to fund an Education Protection Account (EPA) in order to provide continuing funding for local school districts and community colleges. While the sales tax portion phased out December 31, 2016, the income tax portion continued through the end of 2018. Proposition 55, Extension of the Proposition 30 Income Tax Increase, passed in 2016 and continues to apply additional income tax rates to income above certain levels (\$263,000 for single filers and \$526,000 for joint filers). This increased income tax rate on high income earners having been extended, will be in effect from January 1, 2019, through the end of 2030.

Proposition 55 also continues the requirements on the use and reporting of funds established in Proposition 30. Accordingly, a community college district has the sole authority to determine how the moneys received from the EPA are spent, provided that the governing board shall make these spending determinations in open session of a public meeting of the governing board and shall not use any of the funds from the EPA for administrative salaries and benefits or any other administrative costs. Furthermore, each community college district receiving funds shall annually publish on its internet web site an accounting of how much money was received from the EPA and how that money was spent. Additionally, the annual independent financial and compliance audit required of community colleges shall ascertain and verify whether the funds provided from the EPA have been properly disbursed and expended as required by law. Expenses incurred to comply with these additional audit requirements may be paid from the EPA.

The District received the State Apportionment report that provided an estimate of \$43,081,754 that the District may receive from EPA funds.

Since the District now has the information needed to make a spending determination, the District is submitting this agenda item to comply with the Proposition 55 provision requiring the governing board to make the spending determination in an open session of a public meeting of the governing board. The estimated EPA funds that the District will receive are \$43,081,754 and the entire amount will be spent on instructional salaries and benefits. The EPA funds are NOT additional funds but rather are components of the "computational revenue" calculation.

The attached form identifies this \$43,081,754 as estimated proceeds from the EPA and the

District's intent to use these funds to partially fund instructional salaries. A final accounting of how much money was received from the Education Protection Account and how that money was spent will be published on the District's internet web site to meet the website posting requirements and will also be audited as part of the District's annual financial and compliance audit.

This agenda item was submitted by Kashmira Vyas, District Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision making and integrated planning.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: None. The EPA funds are NOT additional funds but rather are components of the "computational revenue" calculation.

RECOMMENDATION: Authorization is requested to use the estimated \$43,081,754 of Education Protection Account proceeds resulting from the passage of Proposition 55 to partially fund instructional salaries and benefits.

Fred Williams

Recommended by


Approved for Submittal

3.e.2

Item No.

North Orange County Community College District
Education Protection Account Proposed Spending Determination
Budget Year 2021-22

EPA Estimated Revenue	43,081,754
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Activity Classification	Activity Code	Salaries and Benefits	Operating Expenses	Capital Outlay	Unrestricted General Fund
		(Obj 1000-3000)	(Obj 4000-5000)	(Obj 6000)	Total
Instructional Activities	0100-5900	43,081,754	0	0	43,081,754
TOTAL		43,081,754	0	0	43,081,754

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 14, 2022

SUBJECT: Review of Foundation Audit Reports and Management Letters

Action	
Resolution	
Information	X
Enclosure(s)	X

BACKGROUND: At the January 25, 2022 Board meeting, in accordance with §59104 of Title 5 of the California Code of Regulations, the Board of Trustees reviewed the 2020-21 audit report, as well as the Proposition 39 financial and performance audit for the District Measure J Bond Program.

At that meeting, the Foundation reports for the Community College Foundation of North Orange County and Cypress College Foundation were not completed and staff was to present the information at a future time. No report will be forthcoming for the Fullerton College Foundation. The prior foundation is being dissolved and transfer of the assets to the Friends of Fullerton College Foundation has commenced and the first audit report shall be brought forth next year.

The following table summarizes the Foundation audits and Management Letters:

	Unmodified Opinion	Management Letter Issues
Community College Foundation of North Orange County	Yes	None
Cypress College Foundation	Yes	None

This agenda item was submitted by Kashmira Vyas, District Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6400, Audits.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is requested that the Board receive and review the Management Letters and annual Foundation audits of the District for fiscal year 2020-21.

Fred Williams

Recommended by


 Approved for Submittal

3.f.1

Item No.



January 26, 2022

To the Board of Directors
Community College Foundation of North Orange County
Anaheim, California

We have audited the financial statements of the Community College Foundation of North Orange County (the Foundation) as of and for the year ended June 30, 2021, and have issued our report thereon dated January 26, 2022. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our letter dated July 2, 2021, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of the Foundation solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, our firm, and other firms utilized in the engagement, if applicable, have complied with all relevant ethical requirements regarding independence.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the Foundation is included in Note 1 to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during the year ended June 30, 2021. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments. No such significant accounting estimates were identified.

Financial Statement Disclosures

The financial statement disclosures are neutral, consistent, and clear.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole. There were no uncorrected or corrected misstatements identified as a result of our audit procedures.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management that are included in the management representation letter dated January 26, 2022.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with the Foundation, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, business conditions affecting the entity, and business plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as the Foundation's auditors.

This report is intended solely for the information and use of the Board of Directors and management of the Foundation, and is not intended to be, and should not be, used by anyone other than these specified parties.

The image shows a handwritten signature in black ink that reads "Eide Bailly LLP". The signature is written in a cursive, flowing style.

Rancho Cucamonga, California



Financial Statements
June 30, 2021 and 2020

Community College Foundation of North Orange County

Community College Foundation of North Orange County

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June 30, 2021 and 2020

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Independent Auditor's Report

The Board of Directors
Community College Foundation of North Orange County
Anaheim, California

Report on the Financial Statements

We have audited the accompanying financial statements of the Community College Foundation of North Orange County (the Foundation) (a California nonprofit corporation), which comprise the statements of financial position as of June 30, 2021 and 2020, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Foundation's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Community College Foundation of North Orange County as of June 30, 2021 and 2020, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

A handwritten signature in black ink that reads "Eide Sully LLP". The signature is written in a cursive, flowing style.

Rancho Cucamonga, California
January 26, 2022

Community College Foundation of North Orange County
Statements of Financial Position
June 30, 2021 and 2020

	<u>2021</u>	<u>2020</u>
Assets		
Current Assets		
Cash and cash equivalents	\$ 112,910	\$ 119,761
Noncurrent Assets		
Investments	<u>95,503</u>	<u>93,980</u>
Total assets	<u>\$ 208,413</u>	<u>\$ 213,741</u>
Net Assets		
Without donor restrictions	\$ 36,498	\$ 39,836
With donor restrictions	<u>171,915</u>	<u>173,905</u>
Total net assets	<u>\$ 208,413</u>	<u>\$ 213,741</u>

Community College Foundation of North Orange County

Statements of Activities

Years Ended June 30, 2021 and 2020

	2021			2020		
	Without Donor Restrictions	With Donor Restrictions	Total	Without Donor Restrictions	With Donor Restrictions	Total
Revenues						
Contributions	\$ 5,238	\$ 25,462	\$ 30,700	\$ 25,000	\$ 30,481	\$ 55,481
Net assets released from restrictions	32,301	(32,301)	-	33,273	(33,273)	-
Total revenues	37,539	(6,839)	30,700	58,273	(2,792)	55,481
Expenses						
Program expenses						
District support	28,471	-	28,471	37,500	-	37,500
Scholarships and grants	8,947	-	8,947	12,686	-	12,686
Other program expenses	3,440	-	3,440	-	-	-
Management and administration						
State and Federal filing fees	25	-	25	145	-	145
Banking fees	15	-	15	85	-	85
Credit card processing fees	177	-	177	130	-	130
Miscellaneous expenses	60	-	60	-	-	-
Total expenses	41,135	-	41,135	50,546	-	50,546
Other Income						
Interest	258	4,849	5,107	536	4,724	5,260
Change in Net Assets	(3,338)	(1,990)	(5,328)	8,263	1,932	10,195
Net Assets, Beginning of Year	39,836	173,905	213,741	31,573	171,973	203,546
Net Assets, End of Year	\$ 36,498	\$ 171,915	\$ 208,413	\$ 39,836	\$ 173,905	\$ 213,741

Community College Foundation of North Orange County

Statements of Cash Flows

Years Ended June 30, 2021 and 2020

	<u>2021</u>	<u>2020</u>
Operating Activities		
Change in net assets	\$ (5,328)	\$ 10,195
Investing Activities		
Proceeds from sale of investments	<u>(1,523)</u>	<u>7,386</u>
Net Change in Cash and Cash Equivalents	(6,851)	17,581
Cash and Cash Equivalents, Beginning of Year	<u>119,761</u>	<u>102,180</u>
Cash and Cash Equivalents, End of Year	<u><u>\$ 112,910</u></u>	<u><u>\$ 119,761</u></u>

Note 1 - Organization and Summary of Significant Accounting Policies

Organization and Nature of Activities

The Community College Foundation of North Orange County (the Foundation) is a nonprofit public benefit corporation founded on September 8, 1987, with the express purpose of promoting and assisting the educational programs of North Orange County Community College District (the District) in accordance with the mission, policies, and priorities of the District. The Foundation is an independent foundation established under the laws of the State of California.

Financial Statement Presentation

The Foundation and the District are financial interrelated organizations as defined by Accounting Standards Codification (ASC) Topic 958-605, *Transfers of Assets to a Nonprofit or Charitable Trust that Holds Contributions for Others*. Under ASC Topic 958-605, the Foundation reflects contributions received for the benefit of the District as revenue in its financial statements. The expenses related to these contributions are accounted for under program and supporting services.

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (GAAP). The Financial Accounting Standards Board (FASB) has established the ASC as the source of authoritative accounting principles to be applied in the preparation of financial statements in accordance with GAAP. The financial statements include the accounts maintained by and directly under the control of the Foundation. In addition, the Foundation is required to present a statement of cash flows. The Foundation does not use fund accounting.

Net Asset Accounting

Net assets and revenues, expenses, gains, and losses are classified based on the existence or absence of donor imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions - Net assets available for general use and not subject to donor restrictions.

Net Assets With Donor Restrictions - Net assets that are contributions and endowment investment earnings subject to donor-imposed restrictions. Some donor-imposed restrictions are temporary in nature that may or will be met, either by actions of the Foundation and/or the passage of time. Other donor imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity.

Revenue and Revenue Recognition

The Foundation receives substantially all of its revenue from direct donations and pledges. Revenues are reported as increases in net assets without donor restrictions unless use of the related asset is limited by donor - imposed restrictions. Expenses are reported as decreases in net assets without donor restrictions. Realized gains/losses and unrealized gains/losses on investments and other assets or liabilities are reported as increases or decreases in net assets without donor restrictions unless their use is restricted by explicit donor stipulation or by law. Expiration of restrictions on net assets (i.e., the donor-stipulated purpose has been fulfilled and/or the stipulated time period has elapsed) is reported as assets released from restriction between the applicable classes of net assets.

Contributions are recognized when cash, securities or other assets, or an unconditional promise to give. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met. Contributions of assets other than cash are recorded at their estimated fair value at the time of the gift.

Estimates

The preparation of financial statements, in conformity with accounting principles generally accepted in the United States of America, requires management to make estimates and assumptions that affect reported amounts of assets and liabilities at the reporting date, and revenues and expenses during the reporting period. Actual results could differ from those estimates, and those differences could be material.

Income Taxes

The Foundation is a nonprofit public benefit corporation that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and classified by the Internal Revenue Service as other than a private foundation and qualifies for deductible contributions as provided in Section 170(b) (A) (vi). It is also exempt from State franchise and income taxes under Section 23701(d) of the California Revenue and Taxation Code.

The Foundation has adopted FASB ASC Topic 740 that clarifies the accounting for uncertainty in tax positions taken or expected to be taken on a tax return and provides that the tax effects from an uncertain tax position can be recognized in the financial statements only if, based on its merits, the position is more likely than not to be sustained on audit by the taxing authorities. Management believes that all tax positions taken to date are highly certain and, accordingly, no accounting adjustment has been made to the financial statements.

Community College Foundation of North Orange County

Notes to Financial Statements

June 30, 2021 and 2020

Cash and Cash Equivalents

All cash and highly liquid financial instruments with original maturities of three months or less are considered to be cash and cash equivalents. The Foundation maintains cash balances in financial institutions which are insured up to \$250,000. As of June 30, 2021 and 2020, all amounts held by the Foundation were fully insured.

Allocation of Functional Expenses

The costs of providing various programs and activities have been summarized on a functional basis in the statements of activities. Accordingly, there are no shared cost among the programs and support services that require allocation.

Note 2 - Liquidity and Availability

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position comprise of the following:

	<u>2021</u>	<u>2020</u>
Cash and cash equivalents	\$ 21,365	\$ 24,936
Investments	<u>15,133</u>	<u>14,960</u>
Total financial assets available within one year	<u>\$ 36,498</u>	<u>\$ 39,896</u>

Liquidity Management

To manage liquidity, the Foundation structures its financial assets to be available as its general expenditures, liabilities and other obligations come due. District staff on behalf of the Foundation management monitor daily cash balances.

Additionally, on behalf of the Foundation, the District has implemented cash management procedures, that include the monthly reconciliation of banked cash deposits and disbursements to related receipts and disbursement records.

Note 3 - Fair Value Measurements and Disclosures

The Foundation determines the fair market values of certain financial instruments based on the fair value hierarchy established in Statement of Financial Accounting Standards, Fair Value Measurements, which requires an entity to maximize the use of observable inputs and minimize the use of unobservable inputs when measuring fair value. The standard describes three levels of inputs that may be used to measure fair value.

The following provides a summary of the hierarchical levels used to measure fair value:

Level 1 - Quoted prices (unadjusted) in active markets for identical assets or liabilities that can be accessed at the measurement date.

Level 2 - Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly. These include quoted prices for similar assets or liabilities in active markets, quoted prices for identical or similar assets or liabilities in markets that are not active, inputs other than quoted prices that are observable for the asset or liability, and market-corroborated inputs.

Level 3 - Unobservable inputs for the asset or liability. In these situations, inputs are developed using the best information available in the circumstances.

Assets and Liabilities Recorded at Fair Value on a Recurring Basis

The following table presents the balances of the assets measured at fair value on a recurring basis as of June 30, 2021 and 2020.

	<u>2021</u>	<u>2020</u>
	Level 2	Level 2
Assets		
Certificates of deposit	<u>\$ 95,503</u>	<u>\$ 93,980</u>

The Foundation did not have any assets or liabilities recorded at fair value on a non-recurring basis for June 30, 2021 and 2020.

Note 4 - Related Party Transactions

The Foundation provides various levels of monetary support and service to the District. The transactions are recorded within the financial statements as program expenses. The District provides donated time and services to the Foundation in an effort to advance the programs and objectives of the Foundation. These services have not been recorded in the financial statements since there is no readily determined method of valuing services and the amount is minimal.

Community College Foundation of North Orange County

Notes to Financial Statements

June 30, 2021 and 2020

Note 5 - Net Assets with Donor Restrictions

Donor-restricted net assets with time and/or purpose restrictions consist of the following at June 30, 2021:

	Balance July 1, 2020	Net Change	Balance June 30, 2021
Walt Pray Memorial Scholarship Fund	\$ 25,072	\$ 1,474	\$ 26,546
Nilane Lee Scholarship Fund	21,189	(1,067)	20,122
R2A Book Award Fund	671	(93)	578
SCE Wilshire Players Fund	884	-	884
Community College Foundation of North Orange County	20,364	-	20,364
NOCE Scholarships and Grants Fund	15,425	(358)	15,067
SCE Sydney Shue Scholarship Fund	642	(249)	393
Ned Doffoney Scholarship Fund	2,910	(250)	2,660
Dr. McGuire Scholarship	790	(489)	301
SCE Christine Terry Fund	958	(958)	-
	<u>\$ 88,905</u>	<u>\$ (1,990)</u>	<u>\$ 86,915</u>
Total donor-restricted net assets	<u>\$ 88,905</u>	<u>\$ (1,990)</u>	<u>\$ 86,915</u>

Donor-restricted net assets with time and/or purpose restrictions consist of the following at June 30, 2020:

	Balance July 1, 2019	Net Change	Balance June 30, 2020
Walt Pray Memorial Scholarship Fund	\$ 23,692	\$ 1,380	\$ 25,072
Nilane Lee Scholarship Fund	22,375	(1,186)	21,189
R2A Book Award Fund	969	(298)	671
SCE Wilshire Players Fund	883	1	884
Community College Foundation of North Orange County	20,364	-	20,364
NOCE Scholarships and Grants Funds	-	15,425	15,425
SCE Sydney Shue Scholarship Fund	1,063	(421)	642
Ned Doffoney Scholarship Fund	2,910	-	2,910
Dr. McGuire Scholarship	1,023	(233)	790
SCE Christine Terry Fund	13,694	(12,736)	958
	<u>\$ 86,973</u>	<u>\$ 1,932</u>	<u>\$ 88,905</u>
Total donor-restricted net assets	<u>\$ 86,973</u>	<u>\$ 1,932</u>	<u>\$ 88,905</u>

Community College Foundation of North Orange County

Notes to Financial Statements

June 30, 2021 and 2020

Donor-restricted net assets with perpetual restrictions consist of the following at June 30, 2021:

	Balance July 1, 2020	Net Change	Balance June 30, 2021
Walt Pray Memorial Scholarship Fund	\$ 20,000	\$ -	\$ 20,000
Nilane Lee Scholarship Fund	65,000	-	65,000
Total donor-restricted net assets	\$ 85,000	\$ -	\$ 85,000

Donor-restricted net assets with perpetual restrictions consist of the following at June 30, 2020:

	Balance July 1, 2019	Net Change	Balance June 30, 2020
Walt Pray Memorial Scholarship Fund	\$ 20,000	\$ -	\$ 20,000
Nilane Lee Scholarship Fund	65,000	-	65,000
Total donor-restricted net assets	\$ 85,000	\$ -	\$ 85,000

Note 6 - Donor Designated Endowments

The Foundation has interpreted the California Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the date of the donor-restricted endowment funds, unless there are explicit donor stipulations to the contrary. At June 30, 2021 and 2020, there were no such donor stipulations. As a result of this interpretation, the Foundation retains in perpetuity (a) the original value of initial and subsequent gift amounts donated to the endowment and (b) any accumulations to the endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added. Donor-restricted amounts not retained in perpetuity are subject to appropriation for expenditure in a manner consistent with the standard of prudence prescribed by UPMIFA. The following factors are considered in making a determination to appropriate or accumulate donor-restricted endowment funds:

- a) The duration and preservation of the fund
- b) The mission of the Foundation and the purpose of the donor-restricted endowment fund
- c) General economic conditions
- d) The possible effect of inflation and/or deflation
- e) The expected total return from income and the appreciation of investments
- f) Other resources of the Foundation
- g) The investment policy of the Foundation

Risk Objectives and Risk Parameters

The Foundation has adopted an investment policy which actively safeguards the assets while maintaining some growth to ensure the donations will provide a benefit to the college and its student population. Endowment assets include those assets of donor-restricted funds that the Foundation must hold in perpetuity or for a donor-specified periods. Under this policy, as approved by the Board of Directors, the endowment assets are invested in a manner that is intended to prudently invest in financial instruments which provide a reasonable measure of principal stability. Actual returns in any given year may vary from this amount.

Strategies Employed for Achieving Objectives

To satisfy its long-term rate-of-return objectives, the Foundation targets a diversified asset allocation within prudent risk constraints.

Endowment net assets as of June 30, 2021, are as follows:

	<u>With Donor Restrictions</u>
Donor-restricted endowment funds	<u>\$ 85,000</u>

Endowment net assets as of June 30, 2020, are as follows:

	<u>With Donor Restrictions</u>
Donor-restricted endowment funds	<u>\$ 85,000</u>

Note 7 - District Support

District support identifies donations that were provided to the foundations maintained by the District's colleges in compliance with the provisions of the donor restrictions and approved by the Foundation Board. District support as of June 30, 2021, was provided as follows:

	<u>2021</u>
Cypress College Foundation	\$ 12,500
Fullerton College Foundation	<u>15,971</u>
Total District support	<u>\$ 28,471</u>

Note 8 - Subsequent Events

The Foundation's management has evaluated events or transactions that may occur for potential recognition or disclosure in the financial statements from the balance sheet date through January 26, 2022, which is the date the financial statements were available to be issued.

Effective October 9, 2021, the name of the Foundation was legally changed from Community College Foundation of North Orange County to North Orange County Community College District Foundation.



January 27, 2022

To the Board of Directors
Cypress College Foundation
Cypress, California

We have audited the financial statements of Cypress College Foundation (the Foundation) as of and for the year ended June 30, 2021, and have issued our report thereon dated January 27, 2022. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our letter dated July 2, 2021, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of the Foundation solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, our firm, and other firms utilized in the engagement, if applicable, have complied with all relevant ethical requirements regarding independence.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the Foundation is included in Note 1 to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during the year ended June 30, 2021. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

We evaluated the key factors and assumptions used to develop the estimates and determined that it is reasonable in relation to the basic financial statements taken as a whole.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the Foundation's financial statements relate to fair value of assets, promises to give, and composition of endowments.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole. No such misstatements were identified during the course of the audit.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management that are included in the management representation letter dated January 27, 2022.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with the Foundation, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, business conditions affecting the entity, and business plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as the Foundation's auditors.

This report is intended solely for the information and use of the Board of Directors and management of the Foundation, and is not intended to be, and should not be, used by anyone other than these specified parties.

A handwritten signature in cursive script that reads "Eide Bailly LLP".

Rancho Cucamonga, California
January 27, 2022



Financial Statements
June 30, 2021

Cypress College Foundation

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Independent Auditor's Report

Board of Directors
Cypress College Foundation
Cypress, California

Report on the Financial Statements

We have audited the accompanying financial statements of Cypress College Foundation (the Foundation) (a California nonprofit corporation), which comprise the statement of financial position as of June 30, 2021, and the related statements of activities, cash flows, and functional expenses for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Foundation's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Foundation as of June 30, 2021, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

A handwritten signature in black ink that reads "Eide Bailly LLP". The signature is written in a cursive, flowing style.

Rancho Cucamonga, California

January 27, 2022

Cypress College Foundation
Statement of Financial Position
June 30, 2021

Assets

Current Assets

Cash and cash equivalents	\$	52
Accounts receivable		<u>70,671</u>
Total current assets		<u>70,723</u>

Noncurrent Assets

Beneficial interest in assets held by the Foundation for California Community Colleges		321,638
Investments		<u>3,956,507</u>
Total noncurrent assets		<u>4,278,145</u>

Total assets		<u><u>\$ 4,348,868</u></u>
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Liabilities and Net Assets

Current Liabilities

Accounts payable	\$	15,197
Due to North Orange County Community College District		29,465
Amounts held for others		<u>275,748</u>
Total current liabilities		<u>320,410</u>

Net Assets

Without donor restrictions		34,021
With donor restrictions		<u>3,994,437</u>
Total net assets		<u>4,028,458</u>
Total liabilities and net assets		<u><u>\$ 4,348,868</u></u>

Cypress College Foundation
Statement of Activities
Year Ended June 30, 2021

	Without Donor Restrictions	With Donor Restrictions	Total
Revenues			
Contributions	\$ 210,620	\$ 220,792	\$ 431,412
President's Circle	20,160	-	20,160
Donated facilities	8,500	-	8,500
Special events	95,815	-	95,815
Other revenues	56,961	-	56,961
Assets released from restrictions	710,034	(710,034)	-
Total revenues	1,102,090	(489,242)	612,848
Expenses			
Program	652,659	-	652,659
Management and general	33,128	-	33,128
Fundraising	134,855	-	134,855
Total expenses	820,642	-	820,642
Other Income (Expense)			
Realized gain on investments	78,345	11,359	89,704
Unrealized gain (loss) on investments, net	(83,727)	674,913	591,186
Interest and dividends, net of fees	66,012	-	66,012
Change in beneficial interest in assets held by the Foundation for California Community Colleges	-	56,550	56,550
Total other income (expense)	60,630	742,822	803,452
Change in Net Assets	342,078	253,580	595,658
Net Assets (Deficit), Beginning of Year	(308,057)	3,740,857	3,432,800
Net Assets, End of Year	<u>\$ 34,021</u>	<u>\$ 3,994,437</u>	<u>\$ 4,028,458</u>

Cypress College Foundation
Statement of Cash Flows
Year Ended June 30, 2021

Operating Activities	
Change in net assets	\$ 595,658
Adjustments to reconcile change in net assets to net cash flows from operating activities	
Net unrealized gain/(loss) on investments	(591,186)
Realized gain on investments	(89,704)
Change in beneficial interest in assets held by the Foundation for California Community Colleges	(56,550)
Contributions and grants restricted for long-term purposes	(1,120)
Changes in assets and liabilities	
Accounts receivable	(58,819)
Accounts payable	15,197
Due to North Orange County Community College District	(59,810)
Other current liabilities	(330)
Amounts held for others	(39,689)
	<u>(286,353)</u>
Net Cash from Operating Activities	
Investing Activities	
Purchase of investments	(2,433,297)
Sale of investments	2,372,979
	<u>(60,318)</u>
Net Cash Flows From Investing Activities	
Financing Activities	
Collections of contributions and grants restricted for long-term purposes	1,120
	<u>1,120</u>
Change in Cash and Cash Equivalents	(345,551)
Cash and Cash Equivalents, Beginning of Year	<u>345,603</u>
Cash and Cash Equivalents, End of Year	<u><u>\$ 52</u></u>

Cypress College Foundation
Statement of Functional Expenses
Year Ended June 30, 2021

	Program	Management and General	Fundraising	Total
Salaries and benefits	\$ 194,026	\$ 14,552	\$ 33,954	\$ 242,532
Donated facilities	5,100	1,700	1,700	8,500
Scholarships	406,059	-	-	406,059
Capital improvement and equipment	2,160	-	-	2,160
Professional fees	13,612	4,125	2,888	20,625
Postage and printing	9,780	733	1,711	12,224
Banking expenses	306	20	-	326
Hospitality	1,321	99	231	1,651
Special events	-	5,749	90,066	95,815
Supplies	4,160	1,261	883	6,304
Services and other operating expense:	16,135	4,889	3,422	24,446
 Total expenses	 \$ 652,659	 \$ 33,128	 \$ 134,855	 \$ 820,642

Note 1 - Nature of Organization and Summary of Significant Accounting Policies

Organization and Nature of Activities

Cypress College Foundation (the Foundation) is a nonprofit organization founded in 1972 for the purpose of receiving contributions for the support and advancement of education on behalf of Cypress College (the College). The primary purpose of the Foundation is to assist in the institutional development and encourage community support to the College.

Financial Statement Presentation

The accompanying financial statements are presented in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 958-210-50. Under ASC 958-210-50, the Foundation is required to report information regarding its financial position and activities according to two classes of net assets: without donor restrictions and with donor restrictions. In addition, the Foundation is required to present a statement of cash flows. The Foundation does not use fund accounting. Revenues and expenses are recorded when incurred in accordance with the accrual basis of accounting.

The Foundation and the District are financial interrelated organizations as defined by Accounting Standards Codification (ASC) Topic 958-605, *Transfers of Assets to a Nonprofit or Charitable Trust that Holds Contributions for Others*. Under ASC Topic 958-605, the Foundation reflects contributions received for the benefit of the District as revenue in its financial statements. The expenses related to these contributions are accounted for under program and supporting services.

Net Asset Accounting

Net assets and revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets without Donor Restrictions - Net assets available for general operations and not subject to donor restrictions. Net assets without donor restrictions represents all resources over which the Board of Directors has discretionary control for use in operating the Foundation.

Net Assets with Donor Restrictions - Net assets that are contributions and endowment investment earnings subject to donor-imposed restrictions. Some donor-imposed restrictions are temporary in nature that may or will be met, either by actions of the Foundation and/or the passage of time. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity.

Fair Value Measurements

The fair value of equity and debt securities with readily determinable fair values approximates their respective quoted market prices. Because of the inherent uncertainty of valuation methods, those estimated values might differ significantly from those used had a market existed. All other financial instruments' fair values approximate their carrying amounts due to the short maturities of these instruments.

Revenue Recognition

In May 2014, the FASB issued guidance (Accounting Standards Codification [ASC] 606, *Revenue from Contracts with Customers*) which provides a five-step analysis of contracts to determine when and how revenue is recognized and replaces most existing revenue recognition guidance in U.S. generally accepted accounting principles. The core principle of the new guidance is that an entity should recognize revenue to reflect the transfer of goods and services to customers in an amount equal to the consideration the entity receives or expects to receive. The Foundation adopted ASC 606 with a date of the initial application of July 1, 2020, using the full-retrospective method.

As part of the adoption of ASC 606, the Foundation elected to use the following transition practical expedients: (1) revenue from contracts which begin and end in the same fiscal year has not been restated; (2) hindsight was used when determining the transaction price for contracts that include variable consideration, rather than estimating variable consideration amounts in the comparative reporting period; (3) the amount of transaction price allocated to unsatisfied performance obligations and when those amounts are expected to be recognized, for the reporting periods prior to the date of initial application of the guidance, have not been disclosed; and (4) all contract modifications that occurred prior to the date of initial application when identifying the satisfied and unsatisfied performance obligations, determining the transaction price, and allocating the transaction price have been reflected in the aggregate.

Membership dues, which are nonrefundable, are comprised of an exchange element based on the value of benefits provided, and a contribution element for the difference between the total dues paid and the exchange element. The Foundation recognizes the exchange portion of membership dues over the membership period, and the contribution portion immediately. The Foundation records special events revenue equal to the fair value of direct benefits to donors, and contribution income for the excess received when the event takes place.

The Foundation recognizes contributions when cash, securities or other assets; an unconditional promise to give; or a notification of a beneficial interest is received. Conditional promises to give - that is, those with a measurable performance or other barrier and a right of return - are not recognized until the conditions on which they depend have been met.

The adoption of ASC 606 did not have a significant impact on the Foundation's statement of financial position, results of its activities, or cash flows. The Foundation's revenue arrangements generally consist of a single performance obligation to transfer services. There are no significant contract assets, accounts receivable, or contract liabilities associated with these revenue streams. Based on the Foundation's evaluation of its contracts with customers, the timing and amount of revenue recognized previously is consistent with how revenue is recognized under the new standard. No changes were required to previously reported revenues as a result of the adoption.

Donated Assets, Services, and Facilities

The Foundation records the value of donated assets and facilities when there is an objective basis available to measure their value. Donated facilities are reflected as support in the accompanying statements at their estimated values at date of donation and fair market value of facilities for the year. Donated assets are capitalized at the stated donated value and depreciated in accordance with Foundation policies, unless they are passed through to the College.

During the year, many individuals, College staff, and administrators donate significant amounts of time and services to the Foundation in an effort to advance the programs and objectives of the Foundation. However, these donated services are not reflected in the financial statements since there is no readily determined method of valuing the services.

Estimates

The preparation of financial statements, in conformity with generally accepted accounting principles, requires management to make estimates and assumptions that affect reported amounts of assets and liabilities at the date of financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates, and those differences could be material.

Income Taxes

The Foundation is a nonprofit public benefit corporation that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and classified by the Internal Revenue Service as other than a private foundation and qualifies for deductible contributions as provided in Section 170(b) (A) (vi). It is also exempt from State franchise and income taxes under Section 23701(d) of the California Revenue and Taxation Code.

The Foundation has adopted FASB ASC Topic 740 that clarifies the accounting for uncertainty in tax positions taken or expected to be taken on a tax return and provides that the tax effects from an uncertain tax position can be recognized in the financial statements only if, based on its merits, the position is more likely than not to be sustained on audit by the taxing authorities. Management believes that all tax positions taken to date are highly certain and, accordingly, no accounting adjustment has been made to the financial statements.

Cash and Cash Equivalents

Cash and cash equivalents consist of cash held in checking and money market accounts and certificates of deposit with original maturities of less than 90 days, which are neither held for nor restricted by donors for long-term purposes.

For purposes of the statements of cash flows, the Foundation considers all highly liquid investments purchased with original maturities of three months or less to be cash equivalents.

Investments

Investments in marketable securities with readily determinable fair values are presented at their fair values in the statements of financial position. Unrealized gains and losses are included in the change in net assets. Investment income and gains restricted by a donor are reported as increases in net assets without donor restrictions if the restrictions are met (either by passage of time or by use) in the reporting period in which the income and gains are recognized.

Concentrations

The Foundation maintains cash and investment balances at banks in excess of Federal Deposit of Insurance Corporation (FDIC) and Securities Investor Protection Corporation (SIPC) limits. Deposit concentration risk is managed by placing cash and investment balances with financial institutions believed by the Foundation to be creditworthy. Management believes credit risk is limited.

Accounts Receivable

Accounts receivable consists primarily of interest and donations receivable. Bad debts are accounted for by the direct write-off method. Management has deemed all amounts as collectable; therefore, no allowance for doubtful accounts is considered necessary.

Allocation of Functional Expenses

The costs of providing various programs and activities have been summarized on a functional basis in the statement of functional expenses. Accordingly, based upon management's estimates, certain costs have been allocated among the programs, support services, and fundraising activities.

Management Fee

Endowments received by the Foundation are subject to a 0.6% annual investment management fee. A Cypress College Foundation management fee of 2% is charged on all investments, with the exception of Legacy Society Endowments, bank certificate of deposits, and funds held by others such as the Osher fund. A fee of 0.4% is charged for Legacy Society Endowments on the corpus value of the endowed asset. Additionally, all temporarily restricted and campaign contribution gifts received are subject to a 5.0% operational support expense fee, with the exception of gifts to named scholarship recipients. Revenues received from these management fees are used by the Foundation to further advancement efforts on behalf of Cypress College.

Note 2 - Liquidity and Availability

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date comprise of the following:

	2021
Cash and cash equivalents	\$ 52
Investments, at fair value	7,960
Accounts receivable	70,671
Total financial assets available within one year	\$ 78,683

The Foundation uses these sources to meet its ongoing obligations with respect to general expenditures, liabilities and other obligations as they become due. Cash in excess of daily requirements is invested in various short-term investments with maturities designed to meet obligations as they come due.

Note 3 - Investments

Investments are presented at fair value in the financial statements and are composed of the following at June 30, 2021:

	Fair Market Value
Mutual funds	\$ 3,756,817
Certificates of deposit	199,690
Total	\$ 3,956,507

The following schedule summarizes the investment return and its classification in the statement of activities for the year ended June 30, 2021:

Realized gain on investments, net	\$ 89,704
Unrealized gain on investments, net	591,186
Interest and dividends	80,565
Total investment income	761,455
Investment expenses	(14,553)
Total investment income, net of expenses	\$ 746,902

Note 4 - Beneficial Interest in Assets Held by the Foundation for California Community Colleges-Osher Endowment Scholarship

The Foundation for California Community Colleges (FCCC) has created a permanent endowment fund intended to provide scholarship support to California Community College students in perpetuity. The fund began in May 2008 with a \$25 million lead gift from The Bernard Osher Foundation. The Bernard Osher Foundation will provide scholarship matching funds annually to colleges that participate. In order to take advantage of this opportunity, the College and its donors have contributed \$227,295. As of June 30, 2021, the ending balance of the Osher Endowment Scholarship was \$321,638. The Foundation receives no additional interest or dividends on the balance held at the FCCC and does not participate in the investment management of the funds. All donations to the FCCC Osher Endowment Scholarship must remain in the fund permanently and cannot be returned or used for other purposes.

Note 5 - Fair Value Measurements and Disclosures

Certain assets are reported at fair value in the financial statements. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction in the principal, or most advantageous, market at the measurement date under current market conditions regardless of whether that price is directly observable or estimated using another valuation technique. Inputs used to determine fair value refer broadly to the assumptions that market participants would use in pricing the asset or liability, including assumptions about risk. Inputs may be observable or unobservable. Observable inputs are inputs that reflect the assumptions market participants would use in pricing the asset or liability based on market data obtained from sources independent of the reporting entity. Unobservable inputs are inputs that reflect the reporting entity's own assumptions about the assumptions market participants would use in pricing the asset or liability based on the best information available. A three-tier hierarchy categorizes the inputs as follows:

Level 1 - Quoted prices (unadjusted) in active markets for identical assets or liabilities that can be accessed at the measurement date.

Level 2 - Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly. These include quoted prices for similar assets or liabilities in active markets, quoted prices for identical or similar assets or liabilities in markets that are not active, inputs other than quoted prices that are observable for the asset or liability, and market-corroborated inputs.

Level 3 - Unobservable inputs for the asset or liability. In these situations, inputs are developed using the best information available in the circumstances.

The fair values of beneficial interests in charitable trusts are determined using present value techniques and risk-adjusted discount rates designed to reflect the assumptions market participants would use in pricing the underlying assets and are based on the fair values of trust investments as reported by the trustees. The fair value of the beneficial interest in assets held by the Foundation for California Community Colleges is based on the fair values of fund investments as reported by the Foundation. These are considered to be Level 3 measurements.

Assets and Liabilities Recorded at Fair Value on a Recurring Basis

The following table presents the balances of the assets measured at fair value on a recurring basis as of June 30, 2021. The Foundation did not have any liabilities measured at fair value on a recurring basis as of June 30, 2021.

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
Assets				
Mutual funds	\$ 3,756,817	\$ -	\$ -	\$ 3,756,817
Certificates of deposit	-	199,690	-	199,690
Beneficial interest in assets held by the Foundation for California Community Colleges	-	-	321,638	321,638
	<u>-\$ 3,756,817</u>	<u>\$ 199,690</u>	<u>\$ 321,638</u>	<u>\$ 4,278,145</u>
Total				

Note 6 - Amounts Held for Others

The Foundation acts as a fiscal agent for departments, organizations, and groups of Cypress College. Accordingly, at June 30, 2021, \$275,748 of the Foundation's assets belong to other parties. The Foundation does not have legal access nor any discretion over the amounts held for others behalf.

Note 7 - Net Assets with Donor Restrictions

Donor-restricted net assets with time and/or purpose restrictions consist of the following at June 30, 2021:

Scholarships and programs for the College	\$ 1,019,786
Student assistance	17,391
Title V Grant	1,705,088
Others	<u>198,637</u>
Total donor-restricted net assets	<u>\$ 2,940,902</u>

Donor-restricted net assets with perpetual restrictions consist of the following at June 30, 2021:

Scholarships and programs for the College	\$ 731,897
Osher scholarships	<u>321,638</u>
Total donor-restricted net assets	<u>\$ 1,053,535</u>

Note 8 - Endowment Grant

The District provided the Foundation with an endowment grant, which was awarded by the U.S. Department of Education in the fiscal year ended June 30, 2004. The grant was a Title V, Hispanic Serving Institution Grant and its purpose was to expand educational opportunities for, and improve the academic attainment of, Hispanic students, and expand and enhance the academic offerings, program quality, and institutional stability of colleges that are educating Hispanic students. The Foundation received \$300,000 over a five-year period ending June 30, 2010, upon certification that matching funds from acceptable resources were met. The corpus of the endowment was to be invested over a period of twenty years, and the Foundation may not spend more than 50% of the aggregate income earned in years six through twenty for allowable expenses. No earnings were allowed to be spent in years one through five. At the end of twenty years, the Foundation may use the corpus for any educational purpose.

Note 9 - Donor Designated Endowments

The Foundation has interpreted the California Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the date of the donor-restricted endowment funds, unless there are explicit donor stipulations to the contrary. At June 30, 2021 and 2020 there were no such donor stipulations. As a result of this interpretation, the Foundation retains in perpetuity (a) the original value of initial and subsequent gift amounts donated to the endowment and (b) any accumulations to the endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added. Donor-restricted amounts not retained in perpetuity are subject to appropriation for expenditure in a manner consistent with the standard of prudence prescribed by UPMIFA. The following factors are considered in making a determination to appropriate or accumulate donor-restricted endowment funds:

- a. The duration and preservation of the fund
- b. The mission of the Foundation and the purpose of the donor-restricted endowment fund
- c. General economic conditions
- d. The possible effect of inflation and/or deflation
- e. The expected total return from income and the appreciation of investments
- f. Other resources of the Foundation
- g. The investment policy of the Foundation

Risk Objectives and Risk Parameters

The Foundation has adopted an investment policy which actively safeguards the assets while maintaining some growth to ensure the donations will provide a benefit to the college and its student population. Endowment assets include those assets of donor-restricted funds that the Foundation must hold in perpetuity or for a donor-specified periods. Under this policy, as approved by the Board of Directors, the endowment assets are invested in a manner that is intended to prudently invest in financial instruments which provide a reasonable measure of principal stability. Actual returns in any given year may vary from this amount.

Strategies Employed for Achieving Objectives

To satisfy its long-term rate-of-return objectives, the Foundation targets a diversified asset allocation within prudent risk constraints.

Spending Policy

The Foundation’s spending policy requires a target total return of 7%, calculated based on a three-year rolling average for endowment funds.

Funds with Deficiencies

From time to time, certain endowment funds may have fair values less than the amount required to be maintained by donors or by law (underwater endowments). The Foundation has interpreted UPMIFA to permit spending from underwater endowments in accordance with prudent measures required under law. At June 30, 2021, there were no funds with original gift values that exceeded their fair values.

Changes in endowment net assets as of June 30, 2021, are as follows:

	With Donor Restrictions
Endowment net assets, beginning of year	\$ 2,435,574
Contributions	1,120
Investment income	392,965
Amounts appropriated for expenditures	(325,356)
Endowment net assets, end of year	\$ 2,504,303

Note 10 - Related Party Transactions

North Orange County Community College District

The North Orange County Community College District (the District) charges administrative services to the Foundation. Salaries and benefits for the Executive Director, administrative staff, and other services are paid by the District and reimbursed by the Foundation. At June 30, 2021, the Foundation owed the District \$29,465 for salaries and benefits.

The District provides office space for employees who perform services for the Foundation at no charge. The donated facilities for the fiscal year 2021 amounted to \$8,500 and have been reflected in the financial statements as donated facilities.

Note 11 - Subsequent Events

The Foundation's management has evaluated events or transactions that may occur for potential recognition or disclosure in the financial statements from June 30, 2021 through January 27, 2022, which is the date the financial statements were available to be issued.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	June 14, 2022	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Workers' Compensation and Property & Liability Insurance Coverage for 2022-23 through the Alliance of Schools for Cooperative Insurance Programs (ASCIP) and Schools Excess Liability Fund (SELF)	Enclosure(s)	<u> </u>

BACKGROUND: The District has been a member of Alliance of Schools for Cooperative Insurance Programs Joint Powers Authority (ASCIP JPA) since 1998-99 for the property and liability coverage and starting July 1, 2021, the Workers' Compensation Program joined ASCIP as the District transitioned from a stand-alone program with a self-retention amount of \$500,000 per claim to a zero-dollar coverage (no retention). This non-profit JPA is a self-insurance group that provides the broadest coverage at the most competitive cost. Through this JPA, the District is provided loss control services and coverage for Workers' Compensation, general liability, automobile comprehensive/collision/liability, cyber, professional liability, property, equipment breakdown, and employee dishonesty (Crime).

For Workers' Compensation coverage, ASCIP JPA covers in full, with no limitations and zero retention amount. The rate has been reduced to \$.506 from \$.560 per \$100 payroll due to the pools' favorable loss experience. The total premium will be based on the District's payroll amount, but the current estimated cost is \$849,865.

For general liability coverage, ASCIP JPA covers the first \$5 million, and Schools Excess Liability Fund (SELF), a statewide consortium of K-12 and community college districts (another JPA) provides the next layer of coverage up to \$55 million per occurrence. ASCIP's program also includes Cyber coverage, Terrorism, and Legal Defense Cost coverage (for excluded claims) with sub-limits ranging between \$50,000 - \$20 million.

SELF's rate continues to increase largely due to the rise in the sexual molestation claims in K-12 and the huge verdicts and the consequential increased settlement value associated with this type of claims. The major hike in rate started in 2015-16, and the upward trend in losses and rates have been continuous since then. In addition, the AB 218 has extended the statute of limitation for filing sexual assault and molestation claims from age 26 to 40, provide treble damages if a "cover up" can be proven, and significantly broaden the type of misconduct by changing the term "childhood sexual abuse" to "childhood sexual assault (CSA)". The rate for higher education is lower than the K-12 schools and the premium remains same as last year.

ASCIP JPA's Liability (general liability and auto liability) program premium decreased slightly due to the pool's loss experience, but it is offset by the increase in the District's fleet.

REVISED PAGE

Property coverage limit is \$500 million per occurrence. However, there are sub-limits to coverage for Fine Art, Pollutant Clean Up, Earthquake Sprinkler Leakage, Equipment Breakdown, Builder's Risk, and Crime (employee dishonesty) ranging between \$25,000 - \$100,000 per occurrence. The increase in the Property premium from last year is due to the increase in the property value per industry standard of 6%. The actual premium for this coverage will be higher than the current estimate once the Fullerton College's Humanities building gets incorporated in the District's Total Insurable Value.

The biggest change in the P&L program for 22-23 is Cyber coverage. There has been a change in the insurance marketplace for this coverage due to the significant increase in cybercrimes. Many carriers have decided to leave the marketplace altogether, and those that are still offering coverage are charging unreasonable rates. ASCIP has provided this coverage as part of general liability without additional costs over the years, but because of the current market status, ASCIP has separated this coverage and is charging a premium to self-insure for cyber losses.

The ASCIP-B is a Booster Club or Auxiliary Group coverage, and the District's Foundations are covered for liability through this program up to \$1 million.

Following is the District's coverage with the ASCIP JPA and SELF, the actual premium for FY 2021-22, and the estimated premium for FY 2022-23:

	<u>2021-22</u>	<u>2022-23</u>
Workers' Compensation (2021-22 premium is not final)	\$ 868,000	\$ 849,865
ASCIP Liability	564,407	563,486
SELF	327,087	321,549
Cyber (New as of 2022-23)		75,000
Property	575,514	610,045
Employee Dishonesty	12,927	12,927
Automobile Physical Damage	4,929	5,115
ASCIP-B (Booster/Auxiliary/Foundation Coverage)	825	909
TOTAL	<u>\$ 2,353,689</u>	<u>\$ 2,438,896</u>

This agreement will be on file in the District Business Office.

This agenda item was submitted by Tami A. Oh, District Director, Risk Management.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6540, Insurance.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding will be made through the Self Insurance Fund and will be included in the Annual Proposed Budget.

RECOMMENDATION: Authorization is requested to renew the Workers Compensation and Property & Liability insurance coverage with the Alliance of Schools for Cooperative Insurance Programs and Schools Excess Liability Fund for FY 2022-23 at an estimated amount of \$2,438,896. Further, authorization is requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the insurance policies on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

3.g.3

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 14, 2022

SUBJECT: Surplus and Obsolete Supplies and Equipment

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Education Code Section 81450 permits the Board of Trustees to declare District property as surplus if the property is not required for school purposes, is deemed to be unsatisfactory or not suitable for school use, or if it is being disposed of for the purposes of replacement. The attached list of surplus items has exceeded their useful life and are no longer suitable for the District. Other campuses were made aware of the surplus items and were given the opportunity to view and request various surplus equipment prior to Board approval. In the past, local high schools were made aware of the surplus items but these attempts received no response. In this instance, local high schools were not notified because the District deemed that these items would not be of use to them.

The Liquidation Company will conduct an auction for the sale of the attached list of surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

This agenda item was submitted by Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy? This item is submitted in accordance with Board Policy 6550, Disposal of District Personal Property.

FUNDING SOURCE AND FINANCIAL IMPACT: Proceeds from the sale of surplus items will be deposited into the General Fund.

RECOMMENDATION: Authorization is requested to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

Fred Williams

Recommended by


Approved for Submittal

3.h.1

Item No.

SURPLUS ITEMS

Qty.	Description	Location
1	Amplifier Module	AC
1	Armoire	AC
2	AV Modulators	AC
2	Bookshelves	AC
6	Chairs	AC
1	Coffee Machine	AC
24	Computers	AC
140	Computer Monitors	AC
1	Computer Station	AC
1	Conference Table	AC
3	Controllers	AC
1	Copier	AC
1	Counter	AC
1	CRT	AC
1	Desk w/Counter Top	AC
1	DVD	AC
1	DVR	AC
1	Electric hole punch	AC
6	Elimination Filters	AC
1	Fax Machine	AC
1	File Cabinet	AC
1	Hot water extractor	AC
13	Laptops	AC
1	Microwave Frequency	AC
1	Output Combiner	AC
3	Pushpin Boards	AC
4	Printers	AC
1	Processor	AC
23	Projectors	AC
1	Receiver	AC
1	Rolling chair	AC
3	Routers	AC
1	RS Descrambler	AC
1	Scanner	AC
1	Server	AC
4	Switches	AC
2	Switches/Cores	AC
1	Table	AC
1	Tape Drive	AC
2	Televisions	AC
1	TV Cart	AC
3	UPS	AC
2	VCR	AC

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 14, 2022 Resolution
Information
SUBJECT: Institutional Memberships FY 2022-2023 Enclosure(s) X

BACKGROUND: Historically, the North Orange County Community College District has maintained memberships in state and national organizations that represent and serve the interests of community colleges. Each year, the District pays the membership dues for these organizations, many of which are oriented toward a specific instructional area or toward the instructional program in general. Many of them are required or strongly recommended as part of an accreditation, while others provide professional development to staff or establish linkages between the District and the business or private sector.

The Board has delegated the approval process for memberships under \$1,000; consequently items presented for approval are those memberships that exceed \$1,000. The entire list of memberships is available for review in the District's Business Office. Line items that are shaded reflect new memberships. The amount shown corresponds to the latest information available for the individual membership. In some cases, it is the 2021-22 dues and in others it is the 2022-23 dues. The memberships have been organized into four general categories: Required for Accreditation/Certification, Strongly Recommended by Professional Associations, Professional Development, and Business/Private Linkages.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6100, Delegation of Authority.

FUNDING SOURCE AND FINANCIAL IMPACT: Membership dues will be charged to the appropriate funds and organization codes that best represent the purpose of the membership.

RECOMMENDATION: Authorization is requested to approve the Institutional Memberships exceeding \$1,000 for the 2022-2023 school year for the organizations listed.

Fred Williams

Recommended by


Approved for Submittal

3.i.1

Item No.

2021 - 2022 INSTITUTIONAL MEMBERSHIPS

		<u>COST</u>
CYPRESS COLLEGE		
<u>Required</u>		
11200-2505-52690-6010	Accreditation Commission for Education in Nursing, Inc.	\$ 3,000
11200-2125-52690-6090	Accrediting Commission of Community & Junior Colleges	34,622
11200-2505-52690-6010	American Board of Funeral Service Educators; includes site visit & accreditation fee	7,500
11200-2505-52690-6010	American Dental Association - Commission on Dental Accreditation	4,100
19110-4340-51400-6950	Clery Center for Security on Campus	3,500
11200-2505-52690-6010	Commission on Accreditation for Health Informatics & Info Mgt Ed (CAHIIM)	3,000
11200-2555-52710-6010	CA Department of Health Services Tube Registration (every 2 yrs)	3,566
11200-2505-52690-6010	Joint Review Committee on Education in Diagnostic Medical Sonography (JRC-DMS) includes site visit	1,500
11200-2505-52690-6010	Joint Review Committee on Education in Radiologic Tech.	2,520
11200-2505-51400-6010	National League for Nursing	1,500
Bursar 39150-95910	Orange Empire Conference	7,000
<u>Strongly Recommended by Professional Associations</u>		
17250-2415-51400-6010-1082	National Association for Community College Entrepreneurship (NACCE)	3,200
<u>Professional Development</u>		
11200-1110-51400-6600	Hispanic Association of Colleges & Universities (HACU)	10,255
18518-3410-51400-6460	National Association of Student Financial Aid Administrators (NASFAA)	2,332
11200-3005-51400-6600	National Behavioral Intervention Team Association (NaBITA)	1,433
11200-2125-51400-6600	#Real College California Coalition	5,000
<u>Business/Private Linkages</u>		
Bursar 1030-2185-51400-6710	OC Hispanic Chamber of Commerce	1,500
11200-2125-51400-6600	Rotary Club	1,200
Total Cypress College \$		<u>96,728</u>
 DISTRICT OFFICES		
<u>Required</u>		
11200-1110-51400-6600	Academic Senate for California Community Colleges	\$ 15,918
11200-1110-51400-6600	CCC Athletic Association (CCCAA)/Commission on Athletics (COA)	23,650
<u>Strongly Recommended by Professional Associations</u>		
11200-1110-51400-6600	American Association of Community Colleges	38,441
11200-1110-51400-6600	American Council on Education (ACE)	1,717
11200-1110-51400-6600	Community College League of California (CCLC)	48,742
11200-1405-51400-6730	Higher Education Human Resources (HERC)	5,000
11100-1420-51400-6750	National Institute for Staff and Organizational Development (NISOD)	1,025
11200-1700-51400-6780	Educause	1,380
11200-5125-51400-6600	League for Innovation in the Community College	1,800

2021 - 2022 INSTITUTIONAL MEMBERSHIPS

		<u>COST</u>
<u>Professional Development</u>		
11200-1110-51400-6600	Association of Community College Trustees (ACCT)	8,854
11200-1370-51400-6720	CA Association of School Business Officials (CASBO)	1,750
11200-1110-51400-6600	Hispanic Association of Colleges & Universities (HACU)	10,170
11200-1110-51400-6600	Network of California Community College Foundations (NCCCCF + Case)	1,805
11100-1420-51400-6750	Southern California Employment Relations Consortium (ERC)	3,570
<u>Business/Private Linkages</u>		
11200-1315-51400-6600	Community College Facility Coalition (CCFC)	1,383
11200-1110-51400-6600	North Orange County Chamber	1,000
11200-1110-51400-6600	Orange County Black Chamber	2,500
11200-1110-51400-6600	Orange County Business Council	5,000
11200-1110-51400-6600	Orange County Hispanic Chamber of Commerce (OCHCC)	1,500
Total District Education Center		\$ <u>175,205</u>

FULLERTON COLLEGE

<u>Required</u>		
11200-5265-51400-6010	Accreditation Council for Business Schools and Programs (ACBSP)	\$ 2,500
11200-7100-52690-6600	Accrediting Commission for Community and Junior Colleges	34,622
11200-5280-51400-1400	American Bar Association	1,500
19120-7250-51400-6950	Clery Center for Security on Campus	3,500
11200-5570-51400-0800	Orange Empire Conference	7,000
11200-5570-51400-0800	Southern CA Football Assn. (formerly Mission Conference)	2,700
<u>Strongly Recommended by Professional Associations</u>		
17279-5230-51400-6190-5509	American Association of Colleges for Teacher Education (AACTE) and National Association of Community College Teacher Education Programs (NACCTEP)	1,000
19220-5565-51400-6440	American College Health Association (ACHA)	1,275
11200-6060-51400-0612	American Library Association (ALA)	2,000
17270-5750-51400-0900-5507	Association for Career and Technical Education (ACTE)	2,500
17271-5495-51400-0400-5505	BioMADE (Biodustrial Manufacturing Innovation Insittute)	5,100
11200-7450-51400-6710	Council for Advancement and Support of Education (CASE)	2,500
17248-5765-51400-0600-5368	Counter UAS Coalition	1,000
15160-6150-5140-6460	National Assoc of Student Financial Aid Administrators (NASFAA)	2,096
19220-5565-51400-6440	National Assoc of Student Personnel Administrators (NASPA)	1,033
11200-5920-51400-6190	Online Learning Consortium (OLC)	1,190
17428-6130-51400-6430-0015	Phi Theta Kappa Honor Society	4,500
<u>Professional Development</u>		
11200-5905-51400-6600	American Assoc of Hispanics in Higher Education (AAHHE)	2,000
17279-5705-51400-0900-5600	Assoc for Career & Technical Education (ACTE)	2,500
11200-1110-51400-6600	Hispanic Association of Colleges & Universities (HACU)	10,890
11100-6105-52410-6490	National Association of Behaviorl Intervention and Threat Assistance (NABITA)	1,099
18522-6150-51400-6460	National Association of Student Financial Aid Administrators (NASFAA)	2,040
15410-5270-51400-00500-0300	VR/AR Association	1,800
17768-6105-51400-6490	#Real College California Coalition	5,000

2021 - 2022 INSTITUTIONAL MEMBERSHIPS

COST

FULLERTON COLLEGE

Business/Private Linkages

11200-5125-51400-6600	Fullerton Collaborative	1,000
Total Fullerton College		\$ <u>102,345</u>

NORTH ORANGE CONTINUING EDUCATION

Required

11200-9706-51400-67700	Clery Center	3,500
11200-9702-52690-6010	Western Assoc of Schools and Colleges (WASC)	1,100
11200-9777-52690-6190	American Society of Health-System Pharmacists (ASHP)	3,000

Professional Development

11200-9702-51400-6710	National Council for Marketing & Public Relations (NCMPR)	2,275
Total NOCE		\$ <u>9,875</u>

Grand Total District \$ 384,153

New membership

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 14, 2022 Resolution
Information
SUBJECT: Agreement for Legal Services, Atkinson, Enclosure(s)
Andelson, Loya, Ruud, and Romo

BACKGROUND: The District has been using the law firm Atkinson, Andelson, Loya, Ruud, and Romo as counsel for Human Resources, construction, real property, and general business matters since 2004. The firm has announced that it has increased its fee schedule. Following are the revised rates for fiscal year 2022-2023 & 2023-2024 compared with the previous year (2021-22) rates:

	2021-2022	2022-23	2023-24
Senior Partners	\$340	\$355	\$370
Partners/Senior Counsel	\$330	\$340	\$350
Senior Associates	\$320	\$330	\$340
Associates	\$310	\$320	\$330
Electronic Technology Litigation Specialist	\$275	\$280	\$285
Non-Legal Consultants	\$215	\$240	\$245
Senior Paralegals/Law Clerks	\$190	\$195	\$200
Paralegals/Legal Assistants	\$170	\$175	\$180

This agenda item was submitted by Fred Williams, Vice Chancellor, Finance & Facilities.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6340, Contracts.

FUNDING SOURCE AND FINANCIAL IMPACT: Actual attorney fees will be charged to applicable funds.

RECOMMENDATION: Authorization is requested to extend the agreement with the law firm Atkinson, Andelson, Loya, Ruud, and Romo, for a two-year agreement, effective July 1, 2022 through June 30, 2024, at the following hourly rates, plus reimbursable expenses:

	2022-23	2023-24
Senior Partners	\$355	\$370
Partners/Senior Counsel	\$340	\$350
Senior Associates	\$330	\$340
Associates	\$320	\$330
Electronic Technology Litigation Specialist	\$280	\$285
Non-Legal Consultants	\$240	\$245
Senior Paralegals/Law Clerks	\$195	\$200
Paralegals/Legal Assistants	\$175	\$180

Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to sign the agreement on behalf of the District.

Fred Williams

Recommended by

B. V. dist Bredl
 Approved for Submittal

3.j.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 14, 2022 Resolution
Information
SUBJECT: Consulting Agreement with Cambridge Enclosure(s)
West Partnerships, LLC

BACKGROUND: C.M. Brahmbhatt, Managing Director of Cambridge West Partnerships, LLC (Cambridge West), was Interim Vice Chancellor for the District during the period of March 1, 2015 through June 30, 2015. The District has been using Cambridge West to provide a number of services throughout the years including assistance for project approval and secure State Chancellor matching funds on projects at Fullerton College; 300 Building and Music/Drama Complex and Cypress College Fine Arts Renovation. Staff would like to enter into an agreement with Cambridge West for the following services:

Facilities Consulting Services – July 1, 2022 through October 31, 2023 in the amount not to exceed \$226,000, dependent upon FPP or IPP submittal or resubmittals.

Component A: Management of the Capacity/Load Ratios

1. 5 Year Construction Plan assistance (\$27,000)
2. Space Inventory Report 17: (\$27,000) and

Component B: Provide technical support for the District’s Building/Facilities Program not to exceed (\$72,000); and

Component C: Finance Resourcing – securing State financial support for the District’s capital construction projects-including preparing and submitting final project proposals (FPP) and/or initial project proposals (IPP) (\$100,000).

Staff is requesting to approve the above contracts for a total contract amount with Cambridge West of \$226,000.

This agenda item was submitted by Richard Williams, District Director, Facilities Planning & Construction

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse, and Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: Cambridge West's not-to-exceed fees of \$226,000 will be charged to the Capital Outlay Fund.

RECOMMENDATION: Authorization is requested to approve the Facilities Consulting Services agreement with Cambridge West Partnerships, LLC, from July 1, 2022 through October 31, 2023, for total fees not to exceed \$226,000. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

3.k.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: June 14, 2022
SUBJECT: Subscription agreement with KnowBe4 for District-wide security awareness training and phishing simulations

Action X
Resolution
Information
Enclosure(s)

BACKGROUND: The latest iteration of NOCCCD AP 3720 created a District-wide information security program. One of the core components of the program is security awareness training for all employees. The recent security incident highlighted once again the need to have this training in place. The technology committees along with the security and compliance workgroup have been reviewing different solutions for this training and KnowBe4, a subscription-based solution is the most cost-effective. Therefore, we are submitting a three-year subscription recommendation for Board approval. The vendor has provided the District with educational discounts as well as three free months of subscription, so even though the District is paying for 36 months, we are receiving 39 months of subscription in total. Please see detailed cost breakdown below:

PRODUCT DESCRIPTION	QTY	LIST PRICE	DISC. (%)	SALES PRICE	TOTAL PRICE
KnowBe4 Security Awareness Training Subscription Platinum	4,500	\$25.92	10	\$23.33	\$104,985
KnowBe4 PhishER Subscription	4,500	\$11.88	10	\$10.69	\$48,105
Grand Total					\$153,090

This agenda item was submitted by Cherry Li-Bugg, Vice Chancellor, Educational Services and Technology.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 2) Employee Experience – NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees; and 4) Collective Impact & Partnerships – NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse, and Board Policy 6340, Contracts.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for the subscription comes from District general funds, specifically one-time funds.

RECOMMENDATION: Authorization is requested to enter into a three-year subscription agreement with KnowBe4 for security awareness training and phishing simulations from July 2022 to September 2025 in the amount of \$153,090. Authorization is further requested for the Vice Chancellor, Finance & Facilities or District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams

Recommended by

B. V. dist Bredl

Approved for Submittal

3.1.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 14, 2022 Resolution _____
Information _____
SUBJECT: District-wide Contract with Virus Geeks for Enclosure(s) _____
Covid-19 Testing

BACKGROUND: The District has been using Virus Geeks for Covid-19 testing for both students and employees since October 2021. Virus Geeks has been providing free tests to our students and employees at all three major campuses in the District: Anaheim, Cypress and Fullerton. The District was able to take advantage of the Master Services Agreement with Virus Geeks by the California Community College Foundation until May 1 of this year. Not only has the Foundation contract lapsed but Virus Geeks is also no longer able to offer free testing to uninsured patients. There is now a \$37 charge per test for uninsured testers. Therefore, it is time for the District to enter into an agreement with Virus Geeks for testing services under the revised terms. The agreement with Virus Geeks is from May 1, 2022 to December 31, 2022 for up to 5,000 paid tests for uninsured patients for a total of not-to-exceed cost of \$185,000.

This agenda item was submitted by Cherry Li-Bugg, Vice Chancellor, Educational Services and Technology.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 1) Student Experience & Success – NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals; 2) Employee Experience – NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees; 4) Collective Impact & Partnerships – NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse, and Board Policy 6340, Contracts.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for the contract comes from federal and state funds designated for Covid-19 relief.

RECOMMENDATION: Authorization is requested to enter into an agreement with Virus Geeks for Covid-19 testing from May 1, 2022 to December 31, 2022 for a not-to-exceed amount of \$185,000. Authorization is further requested for the Vice Chancellor, Finance & Facilities or District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

3.m

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	_____
DATE:	June 14, 2022	Information	_____
		Enclosure(s)	_____
SUBJECT:	Award Bid #2122-23, West Parking Lot Renovation Project at Anaheim Campus		

BACKGROUND: On June 1, 2022, the Purchasing Department received five bids for the West Parking Lot Renovation Project at Anaheim Campus. The scope of the work includes the removal and replacement of existing asphalt concrete, base, and removal of all median trees and curbs. The trees and curbs are being removed in preparation for the installation of solar canopies at a later date. The parking lot will be re-striped once renovation is complete. The lowest responsive and responsible bidder was Pave West in the amount of \$795,438 including \$100,000 in allowance. The project cost estimate was \$1,300,000. Below is the bid summary.

COMPANY	BASE BID	ALLOWANCE	TOTAL
PaveWest	\$695,438	\$100,000	\$795,438
Ben's Asphalt, Inc.	\$712,000	\$100,000	\$812,000
Asphalt, Fabric & Engineering, Inc.	\$725,813	\$100,000	\$825,813
Century Paving	\$925,126	\$100,000	\$1,025,126
Deark E&C, Inc.	\$1,350,000	\$100,000	\$1,450,000

This agenda item was submitted by Cora Baldovino, District Facilities Planning, Maintenance & Construction Contracts and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Direction #3 – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning; and Direction #5 – Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: This project will be funded from capital outlay funds and parking funds.

RECOMMENDATION: Authorization is requested to award Bid #2122-23, West Parking

Lot Renovation Project at Anaheim Campus to Pave West as the lowest responsive and responsible bidder in the amount of \$795,438 including \$100,000 in allowance. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the contract on behalf of the District.

Fred Williams

Recommended by

B. V. dist Bredl

Approved for Submittal

3.n.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 14, 2022

SUBJECT: Award Bid #2122-24, Cypress College
Fine Arts Swing Space Project

Action X

Resolution

Information

Enclosure(s)

BACKGROUND: In November 2020, Cypress College began design efforts for the Fine Arts Building Renovation Project that was approved in the 2020/21 State Budget. In order for the renovation project to proceed into construction, the building occupants will be temporarily relocated to the existing Science, Engineering, and Math (SEM) Building. The project includes minor renovation such as wall demolition, new flooring and wall finishes, new signage, new automated door openers, and new casework to temporarily house the fine arts programs within the existing building.

On May 31, 2022, the Purchasing Department received four bids for the Cypress College Fine Arts Swing Space Project. The lowest responsive and responsible bidder was New Dynasty Construction Co. in the amount of \$2,005,000 including \$195,000 in allowances. The project cost estimate was \$3,000,000. Below is the bid summary.

COMPANY	BASE BID	ALLOWANCE (1)	ALLOWANCE (2)	ALLOWANCE (3)	TOTAL
New Dynasty Construction Co.	\$ 1,810,000	\$ 40,000	\$ 145,000	\$ 10,000	\$ 2,005,000
JR Universal Construction, Inc.	\$ 1,994,906	\$ 40,000	\$ 145,000	\$ 10,000	\$ 2,189,906
Newman Midland Corp.	\$ 2,003,940	\$ 40,000	\$ 145,000	\$ 10,000	\$ 2,198,940
Saifco Construction Company *	\$ 2,300,000	\$ 40,000	\$ 145,000	\$ 10,000	\$ 2,300,000

*Computation error in the total bid written amount

This agenda item was submitted by Allison Coburn, Campus Capital Projects Manager, and Alexander Porter, Vice President of Administrative Services at Cypress College; and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning; and Direction 5) – Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: This project is funded by Measure J.

RECOMMENDATION: Authorization is requested to award Bid #2122-24, Cypress College Fine Arts Swing Space Project to New Dynasty Construction Co. as the lowest responsive and responsible bidder in the amount of \$2,005,000 including \$195,000 in allowances. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the contract on behalf of the District.

Fred Williams

Recommended by

B. V. dist Bredm

Approved for Submittal

3.o.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 14, 2022

SUBJECT: Deductive Change Orders #2 and #3-
BNBuilders, Inc.
Project #1718-13, Fullerton College
Instructional Building and Central Plant
Expansion

Action	X
Resolution	
Information	
Enclosure(s)	

BACKGROUND: Pursuant to Public Contract Code §20659, the District and College are requesting Board approval for Deductive Change Orders #2 and #3 for BNBuilders, Inc.’s contract for the Instructional Building (IB) and Central Plant Expansion (CUP) projects at Fullerton College. Deductive Change Order #2 (CUP) decreases the contract amount by \$196,174, which is a credit back to the District for unused allowances, contingencies, and prior change order allocations. Deductive Change Order #3 (IB) decreases the contract amount by \$836,767, which is a credit back to the District for unused allowances, contingencies, and prior change order allocations. The final contract amount has been decreased from \$49,924,735 to \$48,891,794. If Deductive Change Orders #2 and 3 are approved, a Notice of Completion is on the same agenda for approval to close out the contract.

The table below shows the contract summary including this Change Order Request:

Date	Description	Amount
03/27/2018	Original Contract	\$ 49,645,753
01/26/2020	Change Order #1	\$ 278,982
11/31/2021	Change Order #2	\$ (196,174)
05/10/2022	Change Order #3	\$ (836,767)
Cumulative Proposed Contract Value		\$ 48,891,794

This agenda item was submitted by Oscar Saghieh, Project Manager, Campus Capital Projects, Fullerton College and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Strategic Direction #3): NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: Once the contract is closed out, the final

retention payment will be charged to Measure J Bond.

RECOMMENDATION: Authorization is requested to approve deductive change orders #2 and #3 for BNBuilders, Inc., Project #1718-13, Fullerton College Instructional Building and Central Plant Expansion.

Fred Williams

Recommended by

B. V. d. B. B.

Approved for Submittal

3.p.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: June 14, 2022
SUBJECT: Notice of Completion
Bid #1718-13, Fullerton College
Instructional Building

Action X
Resolution
Information
Enclosure(s)

BACKGROUND: On March 27, 2018, the Board awarded a contract to BNBuilders, Inc. for Fullerton College Instructional Building project. The project is complete and filing of the Notice of Completion of Work is now required.

This agenda item was submitted by Oscar Saghie, Project Manager, Campus Capital Projects, Fullerton College and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Strategic Direction #3): NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: Once the contract is closed out, the final retention payment will be charged to Measure J Bond.

RECOMMENDATION: Authorization is requested to file the Notice of Completion for Bid #1718-13, Fullerton College Instructional Building Project with BNBuilders, Inc. and pay the final retention payment when due.

Fred Williams

Recommended by


Approved for Submittal

3.q

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action X

DATE: June 14, 2022

Resolution

Information

Enclosure(s)

SUBJECT: Deductive Change Order for Bid #2122-13, Fullerton College Theater Arts Building Main Tower Spalling Falling Hazard Mitigation Project

BACKGROUND: On December 14, 2021, the Board approved to award Bid #2122-13, Fullerton College Theater Arts Building Main Tower Spalling Falling Hazard Mitigation Project to Slater Waterproofing, Inc. in the amount of \$245,000. The project has been completed. In order to pay retention and close out the contract, staff is requesting that the Board approve a deductive change order in the amount of \$40,000 for the unused allowance. The revised contract amount is \$205,000.

This agenda item was submitted by Larry Lara, Fullerton College Director, Physical Plant/Facilities and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: There is no financial impact. This agenda item is requesting approval of a deductive change order for the unused contingency.

RECOMMENDATION: Authorization is requested to approve a deductive change order in the amount of \$40,000 for the unused allowance for the agreement with Slater Waterproofing, Inc. for Bid #2122-13, Fullerton College Theater Arts Building Main Tower Spalling Falling Hazard Mitigation Project. Authorization is further requested for the Vice Chancellor, Finance and Facilities or District Director, Purchasing, to execute the deductive change order on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

3.r

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action X
Resolution
Information
Enclosure(s)

DATE: June 14, 2022

SUBJECT: Notice of Completion
Bid #2122-13, Fullerton College Theater
Arts Building Main Tower Spalling Falling
Hazard Mitigation Project

BACKGROUND: On December 14, 2021, the Board awarded a contract to Slater Waterproofing, Inc. for the Fullerton College Theater Arts Building Main Tower Spalling Falling Hazard Mitigation Project. The project is complete and filing of the Notice of Completion of Work is now required.

This agenda item was submitted by Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Once the contract is closed out, the final retention payment will be charged to Capital Outlay Funds.

RECOMMENDATION: Authorization is requested to file the Notice of Completion for Bid #2122-13, Fullerton College Theater Arts Building Main Tower Spalling Falling Hazard Mitigation Project with Slater Waterproofing, Inc. and pay the final retention payment when due.

Fred Williams

Recommended by


Approved for Submittal

3.s

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 14, 2022 Resolution
Information
Enclosure(s)
SUBJECT: Enter into Electric Vehicle (EV) Charging
Station Purchase and Installation
Agreement with ChargePoint

BACKGROUND: Southern California Edison (SCE), has been partnering with businesses, local governments, and other organizations through the ChargeReady program to help increase the availability of electric vehicle (EV) charging stations at locations where people park their cars for extended periods of time. SCE installs, maintains, and covers installation costs for charging infrastructure, while participants own, operate, and maintain the charging stations.

Cypress College has plans to install ChargePoint charging ports for permitted vehicles. Under the terms of the ChargeReady agreement, the campus is eligible to install 85 charging stations, with plans to install 60 charging stations in this first phase, and install additional stations after our Fine Arts construction is completed, also by ChargeReady-approved station vendor, ChargePoint, to accommodate campus demand for EV charging.

These stations and the associated installation and service will be sourced through NJPA/Sourcwell contract #051017-CPI for a total contract amount not to exceed \$500,000.00. The NJPA/Sourcwell contract is valid through July 25th, 2022.

This agenda item is submitted by Alexander Porter, Vice President of Administrative Services and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: All costs for this project will be paid with Capital Outlay funds.

RECOMMENDATION: Authorization is requested to enter into a purchase agreement with ChargePoint to purchase 60 charging stations and the associated installation and service not to exceed the amount of \$500,000.00. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

3.t

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 14, 2022 Resolution
Information
SUBJECT: Agreement with Virtual Care Group for Enclosure(s)
Telehealth Services at Cypress College

BACKGROUND: College students have been struggling with mental health issues which only intensified during the pandemic. The Cypress College Healthy Minds Survey done this past Spring 2022 semester has shown the biggest barriers in the past 12 months have been financial and mental health. This survey also showed that 71% of students experienced an increase in stress and anxiety, 36% considered leaving school because of mental health issues, 59% felt overwhelmed and could have benefited by seeking mental health services, and over 85% felt emotional or mental difficulties have hurt their academic performances.

Cypress College does not have a full-time Mental Health position and is using a Temporary Project Manager and hourly Mental Health Counselor positions to provide students with mental health counseling. Virtual Care Group was contracted to supplement health services and provide after-hours and weekend services to include mental health counseling 24/7. The service was originally going to higher-risk groups in the Fall 2021 semester. The service was open to all students due to the overwhelming need to support mental health for our students in the Spring 2022 semester. The cost is \$1.98/student per call for the service. The total cost is estimated at \$150,000. The contract will end on June 30, 2022.

This agenda item was submitted by Marla McBride, Director of Cypress College Student Health Services.

How does this relate to the five District Strategic Directions? This item relates to district Strategic Direction 1) Student Experience & Success – NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals; and 4) Collective Impact & Partnerships – NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: The cost of the service will come from HEERF funds.

RECOMMENDATION: Authorization is requested for retroactive approval of the contract with Virtual Care Group to provide telehealth services at the cost of \$1.98/student in the estimated amount of \$150,000 from August 1, 2021 to June 30, 2022. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the contract on behalf of the District.

Fred Williams

Recommended by

B. V. dist Bredm

Approved for Submittal

3.u.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 14, 2022 Resolution _____
Information _____
Enclosure(s) _____

SUBJECT: Fullerton College
Library/Learning Resources, Instructional
Support Programs and Services Division
Study Abroad Out-of-Country Travel

BACKGROUND: Per Board Policy 7400, Travel and Conference Attendance, all travel outside the United States must be approved in advance by the Board. Dani Wilson, Dean of Library/Learning Resources, Instructional Support Programs and Services (LLRISPS) and Administrator of the Fullerton College Study Abroad Program, and Angela Henderson, Fullerton College Faculty Member and Study Abroad Coordinator, propose to travel to Donegal, Ireland, September 21 – 29, 2022 to attend the Institute of Study Abroad Ireland Professional Development Forum. This forum includes guest speakers and workshops focused on rebooting study abroad programs, developing effective, equitable programs that increase students' global awareness, cultural competency and critical thinking, as well as providing the opportunity to open networks with other institutions and vendors for our study abroad programming.

This agenda item was submitted by Dani Wilson, Dean of LLRISPS, Fullerton College.

How does this relate to the five District Strategic Directions? This item relates to District Strategic Direction #1: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals; and District Strategic Direction #4: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 7400, Travel and Conference attendance.

FUNDING SOURCE AND FINANCIAL IMPACT: Expenses for this trip will be funded by the LLRISPS Division's general fund.

RECOMMENDATION: Authorization is requested to approve out-of-country travel for Dani Wilson and Angela Henderson to Donegal, Ireland, September 21 – 29, 2022 to attend the Institute of Study Abroad Ireland Professional Development Forum. The projected expense for each attendee is \$3,237 for a total of \$6,474, to be funded by the Fullerton College LLRISPS budget.

Fred Williams

Recommended by


Approved for Submittal

3.v

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	June 14, 2022	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	North Orange Continuing Education Distance Education – Contract with Ease Learning	Enclosure(s)	<u> </u>

BACKGROUND: North Orange Continuing Education (NOCE) established its Distance Education (DE) Program in March 2020 as NOCCCD campuses closed due to the COVID-19 pandemic stay-at-home order. NOCE quickly implemented a DE training program that provided training to 185 full-time and adjunct faculty from March 2020 to November 2020.

NOCE entered into an agreement with Ease Learning in March 2021 and again in September 2021 to develop courses in Canvas in collaboration with NOCE full-time and adjunct faculty and staff from Ease Learning. Learning modules were developed using Open Educational Resources in Canvas and accessible course content. Ease Learning uses a platform called Skillways which enables direct mapping from assessments to student learning outcomes. This real-time dashboard allows faculty to monitor student progress and to contact students to offer support during the course. Student progress data collection also allows for evaluation of the Canvas Learning activities to ensure continuous improvement of course content.

The contract with Ease Learning will provide training opportunities for up to ten faculty. The focus of this contract is to develop Canvas courses for the entire Business Information Worker I Certificate Program and to use Open Education Resources, eliminating or reducing the cost of electronic lab supports for teaching Microsoft Office applications. Additional high school diploma courses will also be developed in Health and Science. The NOCE Distance Education Faculty Coordinator will also receive training to edit and restructure existing math learning units for the purpose of embedding them into other programs as needed. NOCE's goal is to establish these courses as model blueprints for student use. Development of framework and learning units will enhance Distance Education course offerings, High School Diploma and CTE certificate completions, and FTES generation through student success.

Authorization is requested to approve the contract with Ease Learning in the amount of \$380,950. for the period of July 1, 2022, to May 30, 2023.

This board agenda item is submitted by Dr. Karen Bautista, Vice President of Instruction.

How does this relate to the five District Strategic Directions? This item responds to District Direction #1: Student Experience and Success: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear

pathways to ensure that students achieve their educational and career goals.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 4020 Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: This contract will be funded using CAEP Funds, supplemented by NOCE's carryover General Funds as needed.

RECOMMENDATION: Authorization is requested to approve the contract with Ease Learning to provide additional training to NOCE Distance Education faculty and coordinator in the amount of \$380,950 for the period of July 1, 2022 to May 30, 2023. Authorization is further requested for the Vice Chancellor, Finance & Facilities, District Director, Fiscal Affairs, or District Director, Purchasing, to execute the agreement and/or related documents on behalf of the District.

Fred Williams

Recommended by



Approved for Submittal

3.w.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
		Resolution	<u> </u>
DATE:	June 14, 2022	Information	<u> </u>
		Enclosure(s)	<u> X </u>
SUBJECT:	North Orange Continuing Education Curriculum Matters		

BACKGROUND: The Office of Instruction, Curriculum Committee, and the District Curriculum Coordinating Committee have approved the attached summary of curriculum changes. All changes serve the mission of North Orange Continuing Education and are within the allocated budget for staff and facilities.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; and (5) to restructure programmatic curricula.

All curriculum is submitted to the President's Office for review prior to submission to the District Curriculum Coordinating Committee. This agenda item is being submitted by Dr. Kimberley H. Stiemke, Chair of the North Orange Continuing Education Curriculum Committee and Dr. Karen Bautista, Vice President of Instruction.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #1: Student Experience & Success - NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals.

How does this relate to Board Policy: The curricula are being submitted to the Board for approval as outlined in Board Policy 4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for all curricula comes from the campus general fund.

RECOMMENDATION: It is recommended that the Board approve the attached summary of curriculum changes for the North Orange Continuing Education, to be effective Summer 2022. The curricula have been signed by the Campus Curriculum Committee Chairperson and the President, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg

Recommended by



Approved for Submittal

4.a.1

Item No.



North Orange Continuing Education Curriculum

Pending Board approval on June 14, 2022.
 Approved by District Curriculum Coordinating Committee on May 13, 2022.
 Approved by North Orange Continuing Education Curriculum Committee on May 10, 2022.

Revised Courses					
Course ID	Title	Hours	Course Description	Justification	Eff Date
IHSS 102	High School English 3	14.4-144	This course is an integrative course consisting of an array of subjects to address English language arts. Topics may include contextualized vocabulary, intermediate grammar, reading and composition, and literature. Instructional modules are assigned based on academic preparation, functional reading levels and vocational or educational goals. The content of this course is delivered in a modular format and in a lab environment. In compliance with Title V, high school credits previously earned in the same subject will be evaluated and counted towards the completion of this course.	Updated to reflect the addition of SLOs, an update to the methods of instruction and DE addendum, as well as course hours.	2022 Summer Term
IHSS 106	High School U.S. History	14.4-144	This United States history course covers the lives of America's people and aspects of their cultures, from early exploration through the beginning of the twenty-first century. The content of this course is delivered in a modular format and in a lab environment. In compliance with Title 5, high school credits previously earned in the same subject will be evaluated and counted towards the completion of this course.	Updated to reflect the addition of SLOs, the methods of instruction and DE addendum.	2022 Summer Term
IHSS 107	High School U.S. Government	14.4-72	This course is an individualized, self-paced study of U.S. government. It will cover the Constitution, the roles of the federal, state and local government, and modern economic and political systems. This course is used for NOCE High School Diploma credit and partial credits are available to satisfy graduation requirements. The content of this course is delivered in a modular format and in a lab environment. In compliance with Title 5, high school credits previously earned in the same subject will be evaluated and counted towards the completion of this course.	Updated to reflect the addition of SLOs, an update to the methods of instruction and DE addendum, as well as course hours.	2022 Summer Term
IHSS 109	High School World History	14.4-144	This course presents the history of the world's people and major cultures from early times to the present. This course is offered for the NOCE high school diploma and partial credits are available to satisfy graduation requirements. The content of this course is delivered in a modular format and in a lab environment. In compliance with Title 5, high school credits previously earned in the same subject will be evaluated and counted towards the completion of this course.	Updated to reflect the addition of SLOs, an update to the methods of instruction and DE addendum, as well as course hours.	2022 Summer Term
IHSS 111	High School Economics	14.4-72	This course explores the changing economic climate in the United States and globally. Economic systems, development and problems that affect daily life are covered. This course is offered for NOCE high school diploma credit and partial credits are available to satisfy graduation requirements. The content of this course is delivered in a modular format and in a lab environment. In compliance with Title 5, high school credits previously earned in the same subject will be evaluated and counted towards the completion of this course.	Updated to reflect the addition of SLOs, an update to the methods of instruction, DE addendum, and coding update.	2022 Summer Term
IHSS 123	High School Biology	14.4-144	This biology course is an individualized, self-paced study of living things including classification, survival, reproduction, growth, and development. Other topics explore ecological cycles, behaviors and evolution. The content of this course is delivered in a modular format and in a lab environment. In compliance with Title 5, high school	Updated to reflect the addition of SLOs, an update to the methods of instruction and DE	2022 Summer Term

			credits previously earned in the same subject will be evaluated and counted towards the completion of this course.	addendum, as well as course hours.	
IHSS 124	High School Health	14.4-144	This class is designed to give students an understanding of various facets of physical, mental, and social well being. The student will gain knowledge to promote wellness, identify causes of health problems and ways to prevent them. The content of this course is delivered in a modular format and in a lab environment. In compliance with Title V, high school credits previously earned in the same subject will be evaluated and counted towards the completion of this course.	Updated to reflect the addition of SLOs, an update to the methods of instruction and DE addendum.	2022 Summer Term
IHSS 174	High School Literature	14.4-144	This literature course offers a variety of literary works in a flexible format suitable for individualized self-paced coursework. Literary options include poetry, short stories, essays and complete novels. The content of this course is delivered in a modular format and in a lab environment. In compliance with Title V, high school credits earned in the same subject will be evaluated and counted towards the completion of this course.	Updated to reflect the addition of SLOs, an update to the methods of instruction, DE addendum and coding update, as well as course hours.	2022 Summer Term
IHSS 992	High School Art History - Artists and their Work	14.4-72	This course will explore art movements from the Italian Renaissance to American painters and sculptors of the twentieth century. Students will discover why some artists and their artwork retain prominence. They will be given the opportunity to expand their knowledge on a variety of art forms. The content of this course is delivered in a modular format and in a lab environment. In compliance with Title V, high school credits previously earned in the same subject will be evaluated and counted towards the completion of this course.	Updated to reflect the addition of SLOs and coding update, as well as course hours.	2022 Summer Term

Course Deactivations			
Course ID	Title	Eff Date	Justification
ABE 120	Improving Ind Skills Lab	2022 Summer	Replaced by ABED 100.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 14, 2022

SUBJECT: Adoption of Instructional Materials Fees

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Education Code §76365 allows districts to require students to provide various types of instructional materials for a credit or non-credit course and enables districts to sell such materials to students who wish to purchase the required materials from the District.

Section 76365 has been implemented by regulations of the Board of Governors found in §59400-59408 of Title 5 of the California Code of Regulations. The law provides that students can only be required to purchase materials which are of continuing value to the student outside of the classroom setting. The Chancellor's Office has determined that such materials include, but are not limited to, textbooks, tools, equipment, clothing, and those materials which are necessary for a student's vocational training and employment.

The regulations specify that the materials must not be solely or exclusively available from the district. A material will not be considered to be solely or exclusively available from the district if it is provided to the student at the district's actual cost, or there are health and safety reasons for the district being the provider, or if the district is providing the material cheaper than it is available elsewhere. Districts are required to periodically and systematically review the instructional materials they require students to purchase, and the instructional materials fees they charge, to ensure that all standards are being met. The attached Instructional Materials Fees have been reviewed and submitted by the District Curriculum Coordinating Committee. The Board of Trustees is required to take action on the list of Instructional Materials Fees for Cypress and Fullerton Colleges-no materials fees for NOCE at this time. Fullerton College is in the process of eliminating most, if not all of the materials fees listed in the enclosure; instead, the College is actively seeking alternative funding sources such as the lottery funds and/or fundraising via the Foundation to provide the materials to the students at no cost to them. The objective here is to minimize the cost of attending for the students.

This agenda item is submitted by Dr. Cherry Li-Bugg, Vice Chancellor, Educational Services and Technology.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 1: The District will provide comprehensive support, equitable opportunities, cocurricular programming, and clear pathways to ensure that students achieve their educational and career goals.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 5030, Fees; and Administrative Procedure 5031, Instructional Materials Fees.

FUNDING SOURCE AND FINANCIAL IMPACT: There is no material financial impact.

RECOMMENDATION: It is recommended that the Board adopt the list of Instructional Materials Fees provided by the District Curriculum Coordinating Committee.

Cherry Li-Bugg
Recommended by

B. V. Cliff Bush
Approved for Submittal

4.b.2
Item No.

CYPRESS COLLEGE

Subject	Course	Description	Amount
AC/R	120 C	Air Conditioning Fees	36.00
ACCT	190 C	Business Material Fee - CC	3.00
ACR	101 C	Auto Tech Material Fees	20.00
ACR	102 C	Auto Tech Material Fees	20.00
ACR	103 C	Auto Tech Material Fees	20.00
ACR	104 C	Auto Tech Material Fees	20.00
ACR	107 C	Auto Tech Material Fees	20.00
ACR	108 C	Auto Tech Material Fees	20.00
ACR	109 C	Auto Tech Material Fees	20.00
ACR	130 C	Auto Tech Material Fees	20.00
ART	120 C	Two-Dimensional Design Fee-CC	25.00
ART	121 C	Three-Dimensional Design Fee	20.00
ART	122 C	Digital Art - CC	25.00
ART	123 C	Color Theory Material Fee	25.00
ART	130 C	Printmaking Fee - CC	20.00
ART	131 C	Printmaking Fee - CC	20.00
ART	146 C	Ceramics Fee - CC	25.00
ART	147 C	Ceramics Fee - CC	25.00
ART	148 C	Ceramics Fee - CC	25.00
ART	150 C	Ceramics Fee - CC	20.00
ART	151 C	Ceramics Fee - CC	20.00
ART	152 C	Ceramics Fee - CC	20.00
ART	153 C	Ceramics Fee - CC	20.00
ART	154 C	Ceramics Fee - CC	20.00
ART	174 C	Jewelry Design Fee - CC	35.00
ART	175 C	Jewelry Design Fee - CC	35.00
ART	244 C	Illustration Fee	20.00
ART	245 C	Illustration Fee	20.00
ART	246 C	Illustration Fee	20.00
AT	050 C	Auto Tech Material Fees	30.00
AT	105 C	Auto Tech Material Fees	25.00
AT	106 C	Auto Tech Material Fees	25.00
AT	107 C	Auto Tech Material Fees	25.00
AT	109 C	Auto Tech Material Fees	25.00
AT	111 C	Auto Tech Material Fees	25.00

Subject	Course	Description	Amount
AT	115 C	Auto Tech Material Fees	25.00
AT	120 C	Auto Tech Material Fees	30.00
AT	130 C	Auto Tech Material Fees	30.00
AT	140 C	Auto Tech Material Fees	30.00
AT	150 C	Auto Tech Material Fees	30.00
AT	170 C	Auto Tech Material Fees	15.00
AT	200 C	Auto Tech Material Fees	30.00
AT	210 C	Auto Tech Material Fees	30.00
AT	223 C	Auto Tech Material Fees	30.00
AT	230 C	Auto Tech Material Fees	30.00
AT	254 C	Auto Tech Material Fees	30.00
AT	260 C	Auto Tech Material Fees	10.00
AT	270 C	Auto Tech Material Fees	25.00
AT	283 C	Auto Tech Material Fees	30.00
ATC	103 C	Travel Careers Fee - CC	5.00
ATC	192 C	Travel Careers Fee - CC	4.00
ATC	210 C	Travel Careers Fee - CC	100.00
CIS	075 C	Business Material Fee - CC	3.00
CIS	100 C	Business Material Fee - CC	3.00
CIS	102 C	Business Material Fee - CC	3.00
CIS	103 C	Business Material Fee - CC	3.00
CIS	110 C	Business Material Fee - CC	3.00
CIS	111 C	Business Material Fee - CC	3.00
CIS	116 C	Business Material Fee - CC	3.00
CIS	132 C	Business Material Fee - CC	3.00
CIS	142 C	Business Material Fee - CC	3.00
CIS	150 C	Business Material Fee - CC	3.00
CIS	160 C	Business Material Fee - CC	3.00
CIS	162 C	Business Material Fee - CC	3.00
CIS	164 C	Business Material Fee - CC	3.00
CIS	170 C	Business Material Fee - CC	3.00
CIS	172 C	Business Material Fee - CC	3.00
CIS	179 C	Business Material Fee - CC	3.00
CIS	185 C	Business Material Fee - CC	3.00
CIS	189 C	Business Material Fee - CC	3.00
CIS	191 C	Business Material Fee - CC	3.00
CIS	195 C	Business Material Fee - CC	3.00

Subject	Course	Description	Amount
CIS	196 C	Business Material Fee - CC	3.00
CIS	201 C	Business Material Fee - CC	3.00
CIS	202 C	Business Material Fee - CC	3.00
CIS	211 C	Business Material Fee - CC	3.00
CIS	216 C	Business Material Fee - CC	3.00
CIS	218 C	Business Material Fee - CC	3.00
CIS	220 C	Business Material Fee - CC	3.00
CIS	223 C	Business Material Fee - CC	3.00
CIS	225 C	Business Material Fee - CC	3.00
CIS	226 C	Business Material Fee - CC	3.00
CIS	230 C	Business Material Fee - CC	3.00
CIS	231 C	Business Material Fee - CC	3.00
CIS	232 C	Business Material Fee - CC	3.00
CIS	233 C	Business Material Fee - CC	3.00
CIS	234 C	Business Material Fee - CC	3.00
CIS	236 C	Business Material Fee - CC	3.00
CIS	239 C	Business Material Fee - CC	3.00
CIS	244 C	Business Material Fee - CC	3.00
CIS	245 C	Business Material Fee - CC	3.00
CIS	246 C	Business Material Fee - CC	3.00
CIS	247 C	Business Material Fee - CC	3.00
CIS	252 C	Business Material Fee - CC	3.00
CIS	257 C	Business Material Fee - CC	3.00
CIS	258 C	Business Material Fee - CC	3.00
CIS	261 C	Business Material Fee - CC	3.00
CIS	263 C	Business Material Fee - CC	3.00
CIS	264 C	Business Material Fee - CC	3.00
CIS	274 C	Business Material Fee - CC	3.00
CIS	276 C	Business Material Fee - CC	3.00
CIS	277 C	Business Material Fee - CC	3.00
CIS	278 C	Business Material Fee - CC	3.00
CIS	279 C	Business Material Fee - CC	3.00
CIS	280 C	Business Material Fee - CC	3.00
CIS	281 C	Business Material Fee - CC	3.00
COUN	139 C	Counseling Materials Fee - CC	6.00
COUN	151 C	Counseling Materials Fee - CC	3.00
CTRP	030 C	Business Material Fee - CC	3.00

Subject	Course	Description	Amount
DA	016 C	Dental Assisting Fee - CC	85.00
DA	063 C	Dental Assisting Fee - CC	90.00
DA	065 C	Dental Assisting Fee - CC	74.00
DA	066 C	Dental Assisting Fee - CC	69.00
DA	067 C	Dental Assisting Fee - CC	107.00
DA	070 C	Dental Assisting Fee - CC	5.00
DH	100 C	Dental Assisting Fee - CC	20.00
DH	106 C	Dental Hygiene Fee - CC	123.00
DH	109 C	Dental Hygiene Fee - CC	68.00
DH	116 C	Dental Hygiene Fee - CC	102.00
DH	220 C	Dental Hygiene Fee - CC	49.00
DH	221 C	Dental Hygiene Fee - CC	50.00
DH	255 C	Dental Hygiene Fee - CC	20.00
DMS	160 C	Diagnostic Medical Sonography	14.00
GEOG	230 C	Geography Info Systems Fee-CC	4.00
GEOG	231 C	Geography Info Systems Fee-CC	4.00
GEOG	232 C	Geography Info Systems Fee-CC	4.00
GEOG	233 C	Geography Info Systems Fee-CC	4.00
GEOG	234 C	Geography Info Systems Fee-CC	4.00
HI	101 C	H S Computer Fee - CC	4.00
HI	224 C	H S Computer Fee - CC	4.00
HI	245 C	H S Computer Fee - CC	4.00
HRC	125 C	Hotel, Restaurant, Culinary-CC	50.00
HRC	135 C	Hotel, Restaurant, Culinary-CC	95.00
HRC	136 C	Hotel, Restaurant, Culinary-CC	95.00
HRC	145 C	Hotel, Restaurant, Culinary-CC	120.00
HRC	155 C	Hotel, Restaurant, Culinary-CC	95.00
HRC	170 C	Hotel, Restaurant, Culinary-CC	35.00
HRC	235 C	Hotel, Restaurant, Culinary-CC	120.00
HRC	236 C	Hotel, Restaurant, Culinary-CC	95.00
HRC	246 C	Hotel, Restaurant, Culinary-CC	120.00
HRC	255 C	Hotel, Restaurant, Culinary-CC	95.00
HRC	265 C	Hotel, Restaurant, Culinary-CC	95.00
HS	168 C	H S Skills Open Lab Fee - CC	15.00
HS	268 C	H S Skills Open Lab Fee - CC	15.00
KIN	235 C	Red Cross Cert Fee - CC	27.00
KIN	255 C	Red Cross Cert Fee - CC	35.00

Subject	Course	Description	Amount
KIN	256 C	Red Cross Cert Fee - CC	52.00
MAD	100 C	Computer Graphics Fee - CC	20.00
MAD	102 C	Computer Graphics Fee - CC	20.00
MAD	104 C	Computer Graphics Fee - CC	20.00
MAD	106 C	Computer Graphics Fee - CC	20.00
MAD	107 C	Computer Graphics Fee - CC	20.00
MAD	108 C	Computer Graphics Fee - CC	20.00
MAD	112 C	Computer Graphics Fee - CC	20.00
MAD	114 C	Computer Graphics Fee - CC	20.00
MAD	116 C	Computer Graphics Fee - CC	20.00
MAD	117 C	Computer Graphics Fee - CC	20.00
MAD	118 C	Computer Graphics Fee - CC	20.00
MAD	120 C	Computer Graphics Fee - CC	20.00
MAD	124 C	Computer Graphics Fee - CC	20.00
MAD	125 C	Computer Graphics Fee - CC	20.00
MAD	132 C	Computer Graphics Fee - CC	20.00
MAD	134 C	Computer Graphics Fee - CC	20.00
MAD	136 C	Computer Graphics Fee - CC	20.00
MAD	150 C	Computer Graphics Fee - CC	20.00
MAD	156 C	Computer Graphics Fee - CC	20.00
MAD	176 C	Graphic Design Fee - CC	20.00
MAD	177 C	Computer Graphics Fee - CC	20.00
MAD	178 C	Computer Graphics Fee - CC	20.00
MAD	180 C	Computer Graphics Fee - CC	20.00
MAD	182 C	Computer Graphics Fee - CC	20.00
MAD	184 C	Computer Graphics Fee - CC	20.00
MAD	185 C	Computer Graphics Fee - CC	20.00
MAD	186 C	Computer Graphics Fee - CC	20.00
MAD	187 C	Computer Graphics Fee - CC	20.00
MAD	188 C	Computer Graphics Fee - CC	20.00
MAD	189 C	Computer Graphics Fee - CC	20.00
MAD	193 C	Computer Graphics Fee - CC	20.00
MAD	194 C	Computer Graphics Fee - CC	20.00
MAD	200 C	Computer Graphics Fee - CC	20.00
MAD	201 C	Computer Graphics Fee - CC	20.00
MAD	203 C	Computer Graphics Fee - CC	20.00
MAD	204 C	Computer Graphics Fee - CC	20.00

Subject	Course	Description	Amount
MAD	207 C	Computer Graphics Fee - CC	20.00
MAD	210 C	Computer Graphics Fee - CC	20.00
MORT	216 C	Mortuary Science Fee	170.00
MORT	288 C	Mortuary Science Fee	110.00
NURS	192 C	Nursing Fee - CC	15.00
NURS	193 C	Nursing Fee - CC	45.00
NURS	196 C	Nursing Fee - CC	85.00
NURS	197 C	Nursing Fee - CC	40.00
NURS	292 C	Nursing Fee - CC	55.00
NURS	297 C	Nursing Fee - CC	45.00
PHOT	050 C	Photography Fee - CC	20.00
PHOT	101 C	Photography Fee - CC	35.00
PHOT	103 C	Photography Fee - CC	35.00
PHOT	104 C	Photography Fee - CC	35.00
PHOT	106 C	Photography Fee - CC	35.00
PHOT	109 C	Photography Fee - CC	20.00
PHOT	118 C	Photography Fee - CC	35.00
PHOT	148 C	Photography Fee - CC	25.00
PHOT	149 C	Photography Fee - CC	30.00
PHOT	150 C	Photo Equipment Usage	30.00
PHOT	202 C	Photography Fee - CC	35.00
PHOT	203 C	Photography Fee - CC	20.00
PHOT	204 C	Photography Fee - CC	35.00
PHOT	206 C	Photography Fee - CC	35.00
PHOT	215 C	Photography Fee - CC	35.00
PHOT	216 C	Photography Fee - CC	35.00
PHOT	219 C	Photography Fee - CC	35.00
PHOT	220 C	Photography Fee - CC	45.00
PHOT	221 C	Photography Fee - CC	45.00
PHOT	222 C	Photography Fee - CC	45.00
PHOT	223 C	Photography Fee - CC	45.00
PHOT	227 C	Photography Fee - CC	45.00
PHOT	235 C	Photography Fee - CC	35.00
PHOT	236 C	Photography Fee - CC	35.00
PHOT	277 C	Photography Fee - CC	45.00
RADT	148 C	Radiology Fee - CC	50.00
RADT	150 C	Radiology Fee - CC	50.00

Subject	Course	Description	Amount
RADT	162 C	Radiology Fee - CC	22.00
RADT	247 C	Radiology Fee - CC	33.00
THEA	143 C	Stagecraft Material Fee	25.00
THEA	146 C	Scene Painting Fee - CC	30.00
THEA	247 C	Prosthetic Makeup Fee - CC	150.00

FULLERTON COLLEGE

Subject	Course	Description	Amount
Dance	151F	Latin Jazz	40.00
GRFX	230F	Advertising Design	15.00
GRFX	100F	Graphic Design	15.00
GRFX	150F	Graphic Design II	15.00
GRFX	200F	Graphic Design III	15.00
GRFX	250F	Graphic Design IV	15.00
GRFX	151F	History of Graphic Design	15.00
GRFX	240F	Packing Design	15.00
GRFX	160F	Publication Design	15.00
GRFX	120F	Typography I	15.00
GRFX	170F	Typography II	15.00
GRFX	270F	UI-UE User Experience Design	15.00
PE	127F	Racquetball – Indoors	60.00
PE	115F	Golf	5.00
PE	185F	Football – Defense	36.00
PE	186F	Football – Offense	36.00
PE	106F	Off Season Football Training	36.00
PE	143F	Essential of Football Defense	25.00
PE	140F	Football Fundamentals Defense	25.00
PE	137F	Triathlon	25.00
PE	207F	Intercollegiate Football	200.00
POSC	180F	Capital Field: Sacramento Seminar	200.00
POSC	180HF	Honors Capital Field Trip: Sacramento Seminar	200.00

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 14, 2022

SUBJECT: Cypress College
Building Energy Assessment
for Commercial Grant Award

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u> </u>
Enclosure(s)	<u>X</u>

BACKGROUND: Cypress College is pleased to report a grant subrecipient award from the University of California, Irvine (UCI) for a US Department of Energy grant program in the total amount of \$399,985 for a four-year period from September 1, 2022 to August 31, 2026. This grant program supports the development, deployment and validation of technologies and practices including increasing the productivity and competitiveness of American manufacturers and other large energy-using facilities and continuing the education and development of the US workforce of energy professionals.

As a subrecipient, the Cypress College Air Conditioning and Refrigeration Program, recently reaccredited by HVAC Excellence, will provide the hands-on training for the teams of students and faculty who will conduct the energy assessments for small- to medium-sized businesses in low-income areas.

This item was submitted by Lisa King, District Director, Grants, NOCCCD

How does this relate to the five District Strategic Directions? This funding supports the District's Strategic Directions #1, #2, and #4.

How does this relate to Board Policy: This item is in compliance with Board Policy 3280, Grants, 1.0 and 2.0. The Board will be informed about all grants received by the District, and the Chancellor shall establish procedures to assure timely application and processing of grant applications and funds, and that the grants that are applied for directly support the purposes of the District.

FUNDING SOURCE AND FINANCIAL IMPACT: Cypress College has been awarded a total of \$399,985 as a subrecipient of UCI's US Department of Energy grant program August 31, 2026, to support the development, deployment and validation of technologies and practices including increasing the productivity and competitiveness of American manufacturers and other large energy-using facilities and continuing the education and development of the US workforce of energy professionals.

RECOMMENDATION: Authorization is requested for Cypress College to enter into an agreement with UCI to accept the total funds in the amount of \$399,985 to be used by August 31, 2026, to the development, deployment and

validation of technologies and practices including increasing the productivity and competitiveness of American manufacturers and other large energy-using facilities and continuing the education and development of the US workforce of energy professionals. Further authorization is requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Cherry Li-Bugg
Recommended by

B. V. Dipt BredM
Approved for Submittal

4.c.2
Item No.

Cypress College
UCI Building Energy Assessment for Commercial

New Budget
09/01/2021 - 08/31/2026

<u>OBJECT OF EXPENDITURE</u>	<u>BUDGET ACCOUNT NUMBER</u>				<u>PROPOSED BUDGET</u>
50000 Other Operating Expenses & Services					
Other Operating Expenses & Services	16731	XXXX	50000	XXXX	\$ 399,985
			Total Expenses		\$ 399,985
80000 Revenue					
Other Federal Revenues	16731	XXXX	81900	XXXX	\$ 399,985
			Total Revenues		\$ 399,985

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund (0101), for fiscal year 2021-2022, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8199	Other Federal Revenues	\$ 399,985
	TOTALS	\$ <u>399,985</u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
5000	Other Operating Expenses	\$ 399,985
	TOTALS	\$ <u>399,985</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on June 14, 2022, and passed by a _____ vote of said Board.

Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools

by _____, Deputy

4.c.4

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	June 14, 2022	Resolution	<u>X</u>
SUBJECT:	Basic Need Services Support Allocations	Information	<u></u>
		Enclosure(s)	<u>X</u>

BACKGROUND: Cypress College and Fullerton College are pleased to report a one-time funding allocation from the California Community Colleges Chancellor's Office for the Basic Need Services Support in the total amount of \$670,191. Of the total awarded funds, Cypress College has been allocated \$290,194 and Fullerton College has been allocated the remaining \$379,977. As part of the Assembly Bill 132 (Postsecondary Education Trailer Bill), these funds help community colleges provide comprehensive basic needs services to reduce equity and achievement gaps among traditionally underrepresented student populations.

Through this allocation, funds maybe used for the following purposes: creating or expanding the Basic Needs Liaison role to an office or team; establishing clear pathways with instructions on navigating services to reduce barriers to accessing services; creating a webpage as a one-stop shop for students experiencing challenges meeting their basic needs; using welcoming, student-centric, non-stigmatizing language and imagery in announcements, social media posts, or videos; leveraging recent changes that expand CalFresh eligibility for students; starting or expanding a food pantry on campus; providing navigation services on campus to connect students with local programs, nonprofits, property owners and other who can provide affordable housing to students; disseminating information about utility discount programs; partnering with local hotels or motels to provide emergency housing vouchers; and additional strategies to encourage colleges to select services tailored to our students' needs.

This item was submitted by Lisa King, District Director, Grants, NOCCCD

How does this relate to the five District Strategic Directions? This funding supports the District's Strategic Directions #1, #3, #4, and #5.

How does this relate to Board Policy: This item is in compliance with Board Policy 3280, Grants, 1.0 and 2.0. The Board will be informed about all grants received by the District, and the Chancellor shall establish procedures to assure timely application and processing of grant applications and funds, and that the grants that are applied for directly support the purposes of the District.

FUNDING SOURCE AND FINANCIAL IMPACT: Cypress College and Fullerton College has been allocated a total of \$670,191 from the California Community Colleges Chancellor's Office to provide comprehensive basic needs services to reduce equity and achievement gaps among traditionally underrepresented student populations.

RECOMMENDATION: Authorization is requested for Cypress College and Fullerton College to enter into an agreement with the California Community Colleges Chancellor's Office to accept the total Basic Need Services Support funds in the amount of \$670,191 to provide comprehensive basic needs services to reduce equity and achievement gaps among traditionally underrepresented student populations. Further authorization is requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Cherry Li-Bugg
Recommended by

B. V. Dipt Bahl
Approved for Submittal

4.d.2
Item No.

**Cypress College and Fullerton College
Basic Need Services - Student Food and Housing Support**

**New Budget - One Time Funding
2/1/2022**

<u>OBJECT OF EXPENDITURE</u>	<u>BUDGET ACCOUNT NUMBER</u>				<u>PROPOSED BUDGET</u>
50000 Other Operating Expenses & Services					
Other Operating Expenses & Services	18080	3370	50000	6960	290,194
	18081	7650	50000	6720	379,977
			Total Expenses		\$ 670,171
80000 Revenue					
Basic Need Services Support	18080	3370	86288	6960	\$ 290,194
	18081	7650	86288	6720	\$ 379,977
			Total Revenues		\$ 670,171

RESOLUTION OF THE BOARD OF TRUSTEES
 OF
 NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
 OF
 ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund, for fiscal year 2021-2022, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

HEERF- II CRRSA Act

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>MOUNT</u>
8629	TANF, CalWorks, TTIP, Other	\$ 670,171
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
5000	Other Operating Expenses & Services	670,171
	TOTALS	<u>\$ 670,171</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA))
) SS
 COUNTY OF ORANGE))

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on June 14, 2022, and passed by a _____ vote of said Board.

 Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools
 by _____, Deputy

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 14, 2022

SUBJECT: Academic Personnel

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

B. V. dist Brub

Approved for Submittal

5.a.1

Item No.

Academic Personnel
June 14, 2022

RETIREMENTS

Henke, William	FC	Art Instructor Eff. 05/22/2022 PN FCF902
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RESIGNATION

Espinosa, Timothy	FC	Dramatic Arts Instructor Eff. 08/01/2022 PN FCF846
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NEW PERSONNEL

Hortua, Giovanni	CC	Ethnic Studies Instructor Second Year Probationary Contract Class F, Step 11 Eff. 08/18/2022 PN CCF687
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Preston, Colin	CC	Dean, Kinesiology/Athletics 12-month Position (100%) Range 32, Column D Management Salary Schedule Eff. 07/01/2022 PN CCM974
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TEMPORARY REASSIGNMENT

Wilson, Marcus	FC	Business Instructor
	To:	FC Interim Dean, Math & Computer Science Range 32, Column E + Doctorate (100%) Management Salary Schedule Eff. 07/01/2022-06/30/2023

CHANGE IN SALARY CLASSIFICATION

Kim, Edward	FC	Anatomy & Physiology Instructor From: Class B, Step 1 To: Class B, Step 5 Eff. 08/18/2022
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Academic Personnel
June 14, 2022

EXTENSION OF TEMPORARY MANAGEMENT CONTRACT

Schoonmaker, Stephen	CC	Interim Dean, Health Sciences Range 32, Column F + Doctorate (100%) Management Salary Schedule Eff. 07/01/2022-12/31/2022
Vakil, David	CC	Interim Dean, Science, Engineering and Math Range 32, Column G + Doctorate (100%) Management Salary Schedule Eff. 07/01/2022-12/31/2022

ADDITIONAL DUTY DAYS @ PER DIEM

Afra, Maha	CC	Dir. of Dance Production Performance	8 days
Coronado, Michael	CC	Campus Student Newspaper Advisor	6 days
Gopar, Gary	CC	Director of Jazz/Swing Band	11 days
		Director of Concert Band, Vocal Jazz Ensemble, and Chamber Singers	8 days
		Director of Master Chorale and Jazz Ensemble	6 days
Hampton, Bradley	CC	Director of Concert Band, Vocal Jazz Ensemble, and Chamber Singers	8 days
		Director of Master Chorale and Jazz Ensemble	6 days
Hormel, James	CC	Artistic Dir.-Resident Theater Company	11 days
		Managing Director of Theater Programming	5 days
		Theater Technical Director	5 days
Jackson, Donald	CC	Resident Designer	13 days
		Managing Director of Theater Programming	5 days
		Theater Technical Director	5 days

Academic Personnel
June 14, 2022

McMillan, Marcus	CC	Director of Concert Band, Vocal Jazz Ensemble, and Chamber Singers	8 days
McMillin, Jennifer	CC	Managing Director of Theater Programming	5 days
		Theater Technical Director	5 days
		Director of Drama Productions	6 days
Rusich, Clinton	CC	Director of Master Chorale and Jazz Ensemble	6 days

PAYMENT FOR INDEPENDENT LEARNING CONTRACT-SPRING 2022

Daniel, William	FC	\$30.00
Klippenstein, Stephen	FC	\$20.00
Langlois, Jessica	FC	\$20.00
Markley, Karen	FC	\$10.00
Young, Renee	FC	\$60.00

POSTPONEMENT OF SABBATICAL LEAVE

Wilson, Marcus	FC	Business Instructor
		From: 2022 Fall Semester
		To: 2024 Spring Semester

LEAVE OF ABSENCE

@01812183	NOCE	Director SB 114 (SPSL) Paid Leave using Supplemental Paid Sick Leave Eff. 04/22/2022 (4 hours)
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2022 SUMMER INTERSESSION

Iordanov, Danko	CC	Column 2, Step 1
Johnson, Marshall	FC	Column 2, Step 1
Macias-Reza, Teresa	NOCE	Column 2, Step 1
Price, Rhett	FC	Column 2, Step 1
Sampedro, Liliana	FC	Column 1, Step 1
Soto-Ortiz, Luis	NOCE	Column 3, Step 1
Ugland, Devin	FC	Column 2, Step 1
Whang, Insung	NOCE	Column 2, Step 1
White, Conrad	FC	Column 2, Step 1
Zipstein, Roy	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2022 FALL SEMESTER

Atkinson, Anne	FC	Column 2, Step 1
Campbell, Brooke	CC	Column 1, Step 1
Carrillo, Mackenzie	FC	Column 1, Step 2
Dowers, Michaelene	CC	Column 1, Step 1
Fagundes, Matthew	FC	Column 1, Step 1
Friess, Megan	CC	Column 1, Step 1
Hallare, Mary Grace	FC	Column 1, Step 1
Hart, Danae	FC	Column 3, Step 1
Hinton, Olivia	FC	Column 1, Step 1
Hoppock, Megan	CC	Column 1, Step 1
Jimenez, Irwing	FC	Column 1, Step 1
Jordan, Blake	CC	Column 1, Step 1
Kato, Kumiko	FC	Column 1, Step 1
Mahguib, Jermaine	CC	Column 3, Step 1
Miller, Daniel	CC	Column 1, Step 1
Quintanilla, Carolina	FC	Column 1, Step 1
Pennings, Megan	FC	Column 1, Step 1
Piotrowski, Cody	FC	Column 2, Step 1
Prutyanov, Victor	FC	Column 3, Step 1
Ray, Jeffrey	FC	Column 1, Step 1
Salcido, Sarah	FC	Column 1, Step 1
Simmons Diez, Blanca	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Anderson-McGill, Taylor	CC	Proctor Lab Practicums for DSS Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2022-2023 Academic Year
Beck Anne-Marie	CC	Future Instructor Training (FIT) Program Stipend not to exceed \$800.00 Eff. 01/19/2022-05/21/2022
Chiplunkar, Sujata	CC	Proctor Lab Practicums for DSS Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2022-2023 Academic Year
Clark, Lisa	CC	HRC Program Temporary Relocation Project Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 4 hours Eff. 06/01/2022-08/10/2022

Academic Personnel
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Cutrona, Sergio	CC	Future Instructor Training (FIT) Program Stipend not to exceed \$800.00 Eff. 01/19/2022-05/21/2022
De Roo, Robin	CC	Future Instructor Training (FIT) Program Stipend not to exceed \$800.00 Eff. 01/19/2022-05/21/2022 Administer Chemistry Proficiency Exams and Proctor Lab Practicums for DSS Students Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2022-2023 Academic Year
Draganov, Torri	CC	Administer Chemistry Proficiency Exams and Proctor Lab Practicums for DSS Students Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2022-2023 Academic Year
Estrada, Steven	CC	Future Instructor Training (FIT) Program Stipend not to exceed \$800.00 Eff. 01/19/2022-05/21/2022
Fee, Richard	CC	Administer Chemistry Proficiency Exams and Proctor Lab Practicums for DSS Students Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2022-2023 Academic Year
Gargano, Amanda	CC	HRC Program Temporary Relocation Project Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 4 hours Eff. 06/01/2022-08/10/2022
Gober, Joel	CC	Proctor Lab Practicums for DSS Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2022-2023 Academic Year
Gotoh, Akiko	CC	Administer Chemistry Proficiency Exams and Proctor Lab Practicums for DSS Students Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2022-2023 Academic Year

Academic Personnel
June 14, 2022

Jones, Jeanette	CC	HRC Program Temporary Relocation Project Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 4 hours Eff. 06/01/2022-08/10/2022
Kominek, Bridget	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 24 hours Eff. 05/23/2022-08/05/2022
Landis, Lenore	CC	Administer Chemistry Proficiency Exams and Proctor Lab Practicums for DSS Students Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2022-2023 Academic Year
Larson, Chris	FC	Future Instructor Training (FIT) Program Stipend not to exceed \$800.00 Eff. 01/19/2022-05/21/2022
Lebdeh, Layal	CC	Hiring Committee Service Lab Rate, Adjunct Faculty Salary Schedule Column 1, Step 2 Not to exceed 27.5 hours Eff. 02/04/2022-04/30/2022
Letcher, Annette	CC	Future Instructor Training (FIT) Program Stipend not to exceed \$800.00 Eff. 01/19/2022-05/21/2022
Magginetti, Jaclyn	CC	Future Instructor Training (FIT) Program Stipend not to exceed \$800.00 Eff. 01/19/2022-05/21/2022
Mays-Larson, Phyllis	CC	Administer Chemistry Proficiency Exams and Proctor Lab Practicums for DSS Students Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2022-2023 Academic Year
Mendoza, Armando	CC	Future Instructor Training (FIT) Program Stipend not to exceed \$800.00 Eff. 01/19/2022-05/21/2022

Academic Personnel
June 14, 2022

Mosqueda Ponce, Therese	CC	Future Instructor Training (FIT) Program Stipend not to exceed \$800.00 Eff. 01/19/2022-05/21/2022
Ogoshi, Fumio	CC	Proctor Lab Practicums for DSS Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2022-2023 Academic Year
Palmisano, Michelle	CC	Proctor Lab Practicums for DSS Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2022-2023 Academic Year
Perez, Francisco	CC	Proctor Lab Practicums for DSS Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2022-2023 Academic Year
Peters, Jeremy	CC	HRC Program Temporary Relocation Project Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 4 hours Eff. 06/01/2022-08/10/2022
Rajab, Adel	CC	Proctor Lab Practicums for DSS Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2022-2023 Academic Year
Rosati, Stephanie	CC	HRC Program Temporary Relocation Project Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 4 hours Eff. 06/01/2022-08/10/2022
Sabau, Bianca	FC	Future Instructor Training (FIT) Program Stipend not to exceed \$800.00 Eff. 01/19/2022-05/21/2022
Sanchez-Duran, Antonio Jose	CC	Proctor Lab Practicums for DSS Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2022-2023 Academic Year

Academic Personnel
June 14, 2022

Sato, Dee Ann	CC	Proctor Lab Practicums for DSS Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2022-2023 Academic Year
Shin, Gary	CC	Proctor Lab Practicums for DSS Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2022-2023 Academic Year
Spooner, Stephanie	CC	Proctor Lab Practicums for DSS Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2022-2023 Academic Year
Stanton, Kathy	FC	Future Instructor Training (FIT) Program Stipend not to exceed \$800.00 Eff. 01/19/2022-05/21/2022
Taylor, Matthew	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 24 hours Eff. 06/02/2022-08/17/2022
Tomooka, Craig	CC	Administer Chemistry Proficiency Exams and Proctor Lab Practicums for DSS Students Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2022-2023 Academic Year
Ward, Amy	CC	Future Instructor Training (FIT) Program Stipend not to exceed \$800.00 Eff. 01/19/2022-05/21/2022

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action X

DATE: June 14, 2022

Resolution _____

Information _____

SUBJECT: Classified Personnel

Enclosure(s) X

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

B. V. Dipt Brad M

Approved for Submittal

5.b.1

Item No.

Classified Personnel
June 14, 2022

RESIGNATION

Maciag, Andrea	FC	Student Services Specialist, Veterans Resources Ctr. 12-month position (100%) Eff. 05/30/2022 PN FCC599
Porter, Alexander	CC	Vice President, Administrative Services 12-month position (100%) Eff. 06/30/2022 PN CCM962

NEW PERSONNEL

Van Andel, Stephen	CC	Campus Safety Officer 12-month position (100%) Range 31 , Step E + 5% Shift Classified Salary Schedule Eff. 06/15/2022 PN CCC827
Garbisch, John	CC	Campus Safety Officer 12-month position (100%) Range 31 , Step E Classified Salary Schedule Eff. 06/15/2022 PN CCC876
Garcia, Alan	FC	Facilities Custodian I 12-month position (100%) Range 27, Step E + 10% Shift Classified Salary Schedule Eff. 07/05/2022 PN FCC891
Jenkins, Neshia	NOCE	Special Projects Coordinator, President's Office Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 06/15/2022 – 06/30/2022 PN SCT949

Classified Personnel
June 14, 2022

Martina Cruz, Maria	FC	Facilities Custodian I 12-month position (100%) Range 27, Step E + 10% Shift Classified Salary Schedule Eff. 07/05/2022 PN FCC749
Pierce, Daniel	CC	Locksmith 12-month position (100%) Range 42, Step B Classified Salary Schedule Eff. 06/15/2022 PN CCC969
Simental, Kacie	FC	Student Services Specialist, Transfer Center 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 06/15/2022 PN FCC587
Stroud, Kyle	FC	Student Services Coordinator 12-month position (100%) Range 43, Step B Classified Salary Schedule Eff. 07/05/2022 PN FCC557
Torres, Benjamin	FC	Manager, Campus Accounting 12-month position (100%) Range 16, Column G Management Salary Schedule Eff. 07/18/2022 PN FCM987

PROMOTION

Cranz, Jon	FC	Groundskeeper 12-month position (100%) PN FCC995
		To: Landscape Coordinator 12-month position (100%) Range 33, Step D Classified Salary Schedule Eff. 06/15/2022 PN FCC995

VOLUNTARY CHANGES IN ASSIGNMENT

Domingo, Diana	CC	Administrative Assistant II (100%)
		Temporary Change in Months Employed and Assignment From: 11- months, Health Science To: 12-months, Institutional Research and Planning Eff. 07/01/2022
Felipe, Victoria	CC	Administrative Assistant II
		Temporary Change in Employment Percentage From: 50% To: 100%

STIPEND FOR ADDITIONAL AMINISTRATIVE DUTIES

Khan, Rabia	FC	Student Services Specialist 6% Stipend Eff. 03/01/2022 – 06/30/2022
Schoepf, Julie	NOCE	Executive Assistant III (100%) Extension of 6% Stipend Eff. 07/01/2022 – 06/30/2023

LEAVES OF ABSENCE

@01878940	FC	Special Project Manager, UMOJA (100%) SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/29/2022 – 05/06/2022 (48 hours)
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Classified Personnel
June 14, 2022

@01216737	CC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 05/05/2022 – 06/03/2022 (Consecutive Leave)
@00005057	NOCE	Grants & Special Projects Assistant (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 05/05/2022 – 11/05/2022 (Intermittent Leave)
@01150954	FC	Facilities Custodian II (100%) SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/05/2022 – 04/06/2022 (16 hours)
@01264193	FC	Building Maintenance Coordinator (100%) SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 05/16/2022 – 05/20/2022 (40 hours)
@00780124	NOCE	Admissions and Records Specialist (100%) SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 02/09/2022 – 02/11/2022 (24 hours)
@00342535	FC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 01/03/2022 – 06/14/2022 (Consecutive Leave)
@01622020	AC	District Accounting Specialist (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 05/27/2022 – 06/17/2022 (Consecutive Leave)
@01323193	FC	Admissions and Records Specialist (100%) Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 06/22/2022 – 07/01/2022 (Consecutive Leave)

Classified Personnel
June 14, 2022

REVISED CLASSIFIED MANAGEMENT JOB DESCRIPTION

District Manager, Environmental Health and Safety
Range 13
Management Salary Schedule

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

Job Title:	District Manager, Environmental Health and Safety	Range: 09 13 (CL)	Management Schedule
Date Revised:		Date Approved:	July 22, 2008
THIS IS A DESIGNATED CLASSIFIED MANAGEMENT POSITION SUBJECT TO A ONE-YEAR SIX-MONTH PROBATIONARY PERIOD			

PRIMARY PURPOSE

Under the direction of the ~~Vice-Chancellor of Finance and Facilities or designee~~ District Director, Risk Management, this position is responsible for performing a variety of ~~responsible~~ duties related to the development, management and supervision of major and complex safety and environmental programs and emergency preparedness programs ~~on a~~ District-wide basis, providing subject matter expertise and performing related work as required.

ESSENTIAL FUNCTIONS

Examples of essential functions are interpreted as being descriptive and not restrictive in nature.

1.	Provides leadership in the development, implementation and coordination of the District's environmental, safety, and training programs, including illness and injury prevention, hazardous materials, and emergency response; ensures compliance with federal and state laws and regulations.
2.	Researches, develops and implements, direct, manage, maintain and update District-wide environmental safety compliance programs, including accident investigation and prevention, illness and injury prevention, building and equipment safety, ergonomics, confined space, hearing conservation, respiratory protection, fire protection, chemical hygiene plan, and environmental recycling, hazardous waste management, hazardous waste incident response and reporting, and Hazardous Material Disclosure and Business Emergency Plan ; works closely with administrators and staff to support implementation of health and safety regulations and programs; coordinates overall safety programs with various departments and assists managers with safety and environmental issues; advises regarding provide specifications for necessary safety and safety-related equipment.
3.	Coordinates loss prevention activities including identifying, evaluating, controlling and minimizing potential hazards and sources of injury to employees and property; coordinates District-wide facilities inspection and environmental audit programs to ensure that hazards are identified and corrected; performs building, worksite and equipment inspections; coordinates the investigation of hazard complaints and recommends corrective action to mitigate unsafe conditions and practices.
4.	Develops resources and conducts a variety of staff development environmental and safety training programs, collaborating with District Professional Development; monitors employee training requirements and compliance; designs and disseminates safety/environmental bulletins, newsletters, and handbooks.
5.	Evaluates employee accident and injury reports, recommends remedial action, and follows up to ensure appropriate action is taken; collects and maintains appropriate accident and injury statistics and other regulatory documentation; continually evaluates the effectiveness of environmental safety compliance programs in promoting a safe and healthful environment.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

6.	Maintain s current knowledge of CAL/OSHA, AQMD and other local, state and federal environmental health and safety standards and regulations; serve s as the chemical hygiene officer for the District; serve s as liaison with government regulators conducting compliance inspections of District properties and facilities and with officials of other governmental agencies and industry organizations.
7.	Research, develop, implement, manage, update and maintain the District-wide Emergency Preparedness Plan and the Hazard Mitigation Plan; coordinate the activities of the District Emergency Management Planning Committee and participate in various external emergency preparedness planning networks.
7-8.	Develop s and prepar e s the annual preliminary budgets for assigned programs; monitor s and control s budget expenditures; directs the preparation and review maintenance of detailed and comprehensive reports, records and files regarding programs, operations, and activities.
8-9.	Determine s appropriate equipment and supplies for assigned programs in accordance with established policies; monitor s and control s inventories.
9-10.	Train s , supervi s e, evaluate s and direct s the work of personnel as assigned; participat e s in selection and hiring processes.
10-11.	Plan s , organiz e s and arrang e s appropriate training and staff development activities; provides participat e in orientation for new employees.
11-12.	Organiz e s, attend s or chair s a variety of meetings as required; serve s on committees and special projects as assigned; coordinat e s programs and services as appropriate with other District and college personnel.
12-13.	Learn s and apply ies emerging technologies and advances (e.g., computer software applications) as necessary to perform duties in an efficient, organized, and timely manner.
13-14.	Provide leadership in District/College efforts to increase the diversity of faculty and staff, to address student achievement gaps, and in the creation of a welcoming and inclusive work and educational environment.
14-15.	Assist and promote the growth and success of a diverse population of students and employees through the development of interculturally competent and equity minded management and leadership abilities. The ideal candidate should have experience in this area with African Americans, Latinx, Native Americans, Pacific Islanders and other disproportionately impacted students and employees.
15-16.	Perform s related duties as assigned.

OTHER FUNCTIONS

In addition to the essential functions, the District Manager, Environmental Health and Safety may participate in the development and administration of supplemental grants related to assigned programs.

WORKING RELATIONSHIPS

The District Manager, Environmental Health and Safety maintains frequent contact with various District and college personnel, vendors, and representatives from governmental agencies.

EDUCATION AND EXPERIENCE

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

Minimum Qualifications

Bachelor's degree from a regionally accredited institution, preferably with major coursework in occupational safety, industrial hygiene, environmental science, or related field. ~~or equivalent combination of education and experience.~~

Minimum of three (3) years of ~~progressively responsible~~ experience in developing, planning and administering environmental health and safety programs ~~in a large organization, preferably a school or college environment.~~

Minimum of two (2) years of experience in emergency planning or disaster management in a large organization, preferably a school or college environment.

Commitment to diversity. All applicants must have demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and staff. The applicant must be able to demonstrate how their experience with these factors relates to successfully achieving the goals of the position.

Desirable Qualifications

Prior experience in approaching work and interactions with colleagues and/or students in an equity minded manner. Ability to provide an inclusive and welcoming work/educational environment.

Valid DOT HAZMAT Transportation Certification; DOT refresher every three years.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of District organization, operations, policies and objectives

Knowledge of local, state and federal safety, environmental and hazardous waste codes and regulations

Knowledge of biological and chemical safety standards and practices, laboratory safety procedures, physical hazard and safety engineering

Knowledge of emergency preparedness planning

Knowledge of methods and practices for conducting accident and workplace safety audits and investigations

Knowledge of appropriate software and databases

Knowledge of record keeping procedures

Knowledge of correct English usage, grammar, spelling, punctuation, and vocabulary

Ability to develop and present effective employee training programs and materials

Ability to assess and evaluate workplace situations and hazards and recommend appropriate corrective measures

Ability to respond to emergency situations in an organized and effective manner and take appropriate action

Ability to interpret, apply and explain rules, regulations, policies and procedures

Ability to develop and implement policies and procedures

Ability to assess, analyze, implement and evaluate research project activities

Ability to analyze situations accurately and adopt an effective course of action

Ability to plan, organize and prioritize work

Ability to meet schedules and time lines

Ability to work independently with little direction

Ability to understand and follow oral and written directions

Ability to communicate effectively, both orally and in writing

Ability to supervise, train and provide work direction to others

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
JOB DESCRIPTION**

Ability to establish and maintain effective working relationships with others

SPECIAL REQUIREMENTS

Valid California Driver's License

Valid First Aid and CPR Certification issued by the American Red Cross **or equivalent**

Valid 40 Hour HAZWOPER Certification; annual 8 Hour HAZWOPER Refresher

~~Valid DOT HAZMAT Transportation Certification; DOT refresher every three years~~

WORKING CONDITIONS

Indoor and outdoor environment under various weather conditions; requires off-site duties and activities; sitting for long periods at a time (up to 2-3 hours); regularly requires walking, stooping, standing, bending, and climbing up and down stairs; occasionally requires lifting 15-50 pounds when conducting field investigations, safety audits, and training; subject to exposure to hazardous materials and conditions during safety inspections. **This position is expected to be available to respond to District emergencies as needed and provide training to employees in various shifts, which may require work after regular hours and on weekends.**

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 14, 2022

SUBJECT: Professional Experts

Action	<u>X</u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u>X</u>

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

5.c.1

Item No.

Professional Experts
June 14, 2022

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Acosta, Cynthia	CC	Technical Expert I	Psych Tech Summer 2022 Remediation and Mentoring Plan	11	06/02/2022	06/17/2022
Afra, Maha	CC	Technical Expert II	Accreditation – ISER Development	3	06/06/2022	06/30/2022
Afra, Maha	CC	Technical Expert II	Accreditation – ISER Development	3	07/01/2022	08/12/2022
Aguet, Jacqueline	CC	Technical Expert II	Accreditation – ISER Development	3	06/06/2022	06/30/2022
Aguet, Jacqueline	CC	Technical Expert II	Accreditation – ISER Development	3	07/01/2022	08/12/2022
Alexander, Stephen	CC	Project Manager	MLC Coordinator	26	07/11/2022	07/14/2022
Alexander, Stephen	CC	Project Manager	MLC Coordinator	26	07/25/2022	07/28/2022
Alofaituli, Kimberly	CC	Technical Expert I	Psych Tech Summer 2022 Remediation and Mentoring Plan	11	06/01/2022	06/17/2022
Anderson-McGill, Taylor	CC	Technical Expert II	Accreditation – ISER Development	3	06/06/2022	06/30/2022
Anderson-McGill, Taylor	CC	Technical Expert II	Accreditation – ISER Development	3	07/01/2022	08/12/2022
Apuntar, Janelle	NOCE	Project Expert	Vaccination Mandate & Outreach Support	26	05/28/2022	06/30/2022
Apuntar, Janelle	NOCE	Project Expert	Vaccination Mandate & Outreach Support	26	07/01/2022	08/06/2022
Ashenmiller, Joshua	FC	Technical Expert II	Accreditation Writing Team	15	05/23/2022	06/30/2022
Ashenmiller, Joshua	FC	Technical Expert II	Accreditation Writing Team	25	07/01/2022	08/18/2022
Bates, Benjamin	FC	Technical Expert II	Guided Pathways Workdays	14	05/23/2022	06/03/2022
Bauer, Jill	CC	Technical Expert II	Accreditation Faculty Chair	20	07/01/2022	08/12/2022
Bauer, Jill	CC	Technical Expert II	Chair, Accreditation Steering Committee	40	07/01/2022	08/17/2022
Baum, Chad	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Biganeh, Maryam	FC	Technical Expert II	Guided Pathways Workdays	14	05/23/2022	06/03/2022
Blumer, Collette	FC	Technical Expert II	Guided Pathways Workdays	14	05/23/2022	06/03/2022
Brito, Brianna	NOCE	Project Expert	COVID-19 Student Support Coordinator	26	07/01/2022	12/31/2022

Professional Experts
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Brune, Ariel	NOCE	Project Expert	Vaccine Mandate & Outreach Support	26	04/02/2022	04/30/2022
Buggs, Charlene	CC	Project Coordinator	SI Coordinator	26	06/06/2022	06/10/2022
Buggs, Charlene	CC	Project Coordinator	SI Coordinator	26	07/01/2022	07/22/2022
Bui, Minh	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Calsita, Ciara	NOCE	Project Coordinator	C2C Project Coordinator	12	06/01/2022	06/21/2022
Cano, Tania	CC	Project Expert	Academic Success Coach	26	05/26/2022	06/30/2022
Carlin, Anna	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Carter, Kelly	CC	Technical Expert II	Accreditation – ISER Development	3	06/06/2022	06/30/2022
Carter, Kelly	CC	Technical Expert II	Accreditation – ISER Development	3	07/01/2022	08/12/2022
Castellanos, Kenneth	FC	Assistant Coach 4	Assistant Coach – M Soccer	14	05/24/2022	06/30/2022
Castro, Alma	CC	Project Manager	Manager and Faculty Lead of NSF CADET Grant	26	07/01/2022	08/05/2022
Cedeno, Jose	FC	Technical Expert II	Guided Pathways Workdays	14	05/23/2022	06/03/2022
Clark, Lisa	CC	Technical Expert II	Strategic Program Development and Growth	4	06/06/2022	06/30/2022
Clark, Lisa	CC	Technical Expert II	Strategic Program Development and Growth	4	07/05/2022	08/12/2022
Clasby, Candice	FC	Technical Expert II	Purpose and Belonging FIG	6	05/01/2022	06/30/2022
Cobb, Tonya	CC	Technical Expert II	ESL Summer Boost/Welcome Week	15	07/05/2022	08/19/2022
Cobb, Tonya	CC	Technical Expert II	ESL Summer Boost/Welcome Week	15	12/12/2022	01/20/2023
Coopman, Jennifer	CC	Technical Expert II	SLO	10	06/06/2022	06/30/2022
Coopman, Jennifer	CC	Technical Expert II	SLO	10	07/01/2022	08/19/2022
Costello, Jeanne	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Davis, Aidan	FC	Assistant coach 1	Assistant Coach – Men’s Water Polo	26	07/05/2022	12/10/2022
De La Cruz, Damon	CC	Technical Expert II	Accreditation – ISER Development	3	06/06/2022	06/30/2022
De La Cruz, Damon	CC	Technical Expert II	Accreditation – ISER Development	3	07/01/2022	08/12/2022
Dobyns, Sheilah	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Doman, Monica	CC	Technical Expert II	Library Alma/Primo/Alma D	20	06/01/2022	06/30/2022

Professional Experts
June 14, 2022

Doman, Monica	CC	Technical Expert II	Library Alma/Primo/Alma D	20	07/01/2022	12/31/2022
Dunsmore, Pamela	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Eisner, Douglas	FC	Technical Expert II	Accreditation Writing Team	15	05/23/2022	06/30/2022
Eisner, Douglas	FC	Technical Expert II	Accreditation Writing Team	25	07/01/2022	08/18/2022
Elgin, Rachael	CC	Project Expert	College Program Leader	26	05/25/2022	06/20/2022
England, Elli	FC	Technical Expert II	Purpose and Belonging FIG	15	05/01/2022	06/30/2022
Foster, Marcia	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Fouquette, Danielle	FC	Technical Expert II	Accreditation Writing Lead	15	05/23/2022	06/30/2022
Fouquette, Danielle	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Fouquette, Danielle	FC	Technical Expert II	Accreditation Writing Team Lead	25	07/01/2022	08/18/2022
Gamble, Malcolm	FC	Technical Expert II	Guided Pathways Workdays	14	05/23/2022	06/03/2022
Gandara, Michael	FC	Project Expert	Transfer Ambassador	26	03/28/2022	06/03/2022
Gargano, Amanda	CC	Technical Expert II	Strategic Program Development and Growth	4	06/06/2022	06/30/2022
Gargano, Amanda	CC	Technical Expert II	Strategic Program Development and Growth	4	07/05/2022	08/12/2022
Ghidella, Richard	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Gonzalez, Amber	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Gonzalez, Raylene	FC	Technical Expert II	Guided Pathways Workdays	14	05/23/2022	06/03/2022
Gonzalez Marin, Gilbert	CC	Project Expert	Cybersecurity College Program Leader	26	07/01/2022	11/19/2022
Gonzalez Marin, Gilbert	CC	Project Expert	Cybersecurity College Program Leader	26	11/28/2022	12/10/2022
Gonzalez Marin, Gilbert	CC	Project Expert	Cybersecurity College Program Leader	26	01/09/2023	03/04/2023
Gonzalez Marin, Gilbert	CC	Project Expert	Cybersecurity College Program Leader	26	03/27/2023	05/25/2023
Goralski, Craig	CC	Technical Expert II	Accreditation – ISER Development	3	06/06/2022	06/30/2022
Goralski, Craig	CC	Technical Expert II	Accreditation – ISER Development	3	07/01/2022	08/12/2022
Graves, Gary	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022

Professional Experts
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Gregorio, Aline	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Guss, Heidi	FC	Project manager	Writing Center Faculty Coordinator Training and Support	17	05/23/2022	06/30/2022
Hamilton, Synclaire	CC	Certified Athletic Trainer	Certified Athletic Trainer	26	07/24/2022	12/15/2022
Henke, Carol	FC	Technical Expert II	Purpose and Belonging FIG	7.5	05/01/2022	06/30/2022
Hoil, Jesus	CC	Project Expert	Project RAISE	26	07/01/2022	12/21/2022
Hui, Arthur	FC	Project Manager	Writing Center Faculty Coordinator Training and Support	7	05/23/2022	06/30/2022
Ikeda, Nancy	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Imaku, Brittany	CC	Project Expert	Program Manager, Mohr Hoops Basketball Camp	22	06/15/2022	06/30/2022
Ishibashi, Jane	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Jagodina, Marianna	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Jepson, Jane	CC	Technical Expert II	Accreditation – ISER Development	3	06/06/2022	06/30/2022
Jepson, Jane	CC	Technical Expert II	Accreditation – ISER Development	3	07/01/2022	08/12/2022
Jones, Jeanette	CC	Technical Expert II	Strategic Program Development and Growth	4	06/06/2022	06/30/2022
Jones, Jeanette	CC	Technical Expert II	Strategic Program Development and Growth	4	07/05/2022	08/12/2022
Kageyama, Jill	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Kemp, Darnell	FC	Technical Expert II	Distance Education Technical Expert/Coordinator	40	05/23/2022	06/30/2022
Kemp, Darnell	FC	Technical Expert II	Distance Education Technical Expert/Coordinator	40	07/01/2022	08/21/2022
Klyde, Michael	CC	Technical Expert II	Regional VSL-Advanced Transportation & Logistics	40	06/06/2022	06/30/2022
Koeppel, Liana	CC	Technical Expert II	Accreditation – Shared Governance	8	06/06/2022	06/30/2022
Koeppel, Liana	CC	Technical Expert II	Accreditation – Shared Governance	8	07/01/2022	08/12/2022
Kominek, Bridget	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Kresse, Doug	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Lee, Eunju	CC	Project Manager	MLC Project Manager	26	07/01/2022	06/30/2023
Letcher, Annette	CC	Technical Expert II	Accreditation – ISER Development	3	06/06/2022	06/30/2022
Letcher, Annette	CC	Technical Expert II	Accreditation – ISER Development	3	07/01/2022	08/12/2022

Professional Experts
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Lopez, Ruben	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Maher, Tony	CC	Technical Expert II	Accreditation – ISER Development	3	06/06/2022	06/30/2022
Maher, Tony	CC	Technical Expert II	Accreditation – ISER Development	3	07/01/2022	08/12/2022
Manafi, Sima	FC	Technical Expert II	Guided Pathways Workdays	14	05/23/2022	06/03/2022
Miller, Tania	CC	Project Manager	MLC Coordinator	26	07/04/2022	07/07/2022
Miller, Tania	CC	Project Manager	MLC Coordinator	26	07/18/2022	07/21/2022
Mix, Kevin	CC	Project Coordinator	COVID Technology & Kiosk	26	07/05/2022	07/29/2022
Mix, Kevin	CC	Project Coordinator	COVID Technology & Kiosk	26	08/15/2022	11/11/2022
Mix, Kevin	CC	Project Coordinator	COVID Technology & Kiosk	26	11/28/2022	12/16/2022
Mix, Kevin	CC	Project Coordinator	COVID Technology & Kiosk	26	01/17/2023	03/17/2023
Mix, Kevin	CC	Project Coordinator	COVID Technology & Kiosk	26	04/03/2023	05/19/2023
Mix, Kevin	CC	Project Coordinator	COVID Technology & Kiosk	26	06/05/2023	06/30/2023
Mohr, Margaret	CC	Technical Expert II	Accreditation – ISER Development	3	06/06/2022	06/30/2022
Mohr, Margaret	CC	Project Manager	Program Executive Director, Mohr Hoops Basketball Camp	20	06/15/2022	06/30/2022
Mohr, Margaret	CC	Technical Expert II	Accreditation – ISER Development	3	07/01/2022	08/12/2022
Molnar, Peter	CC	Technical Expert II	Accreditation – ISER Development	3	06/06/2022	06/30/2022
Molnar, Peter	CC	Technical Expert II	Accreditation – ISER Development	3	07/01/2022	08/12/2022
Montoya, Andrea	CC	Project Manager	ESC Coordinator	26	07/04/2022	07/08/2022
Montoya, Andrea	CC	Project Manager	ESC Coordinator	26	07/18/2022	07/22/2022
Moore, Michael	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Nguyen, Gregory	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Nguyen, Kelly	CC	Project Manager	MLC Project Manager	26	07/01/2022	06/30/2023
Nielson, Toni	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
O'Daniel, Amy	FC	Project Expert	Re-Entry Connect	26	08/15/2022	12/17/2022
O'Daniel, Amy	FC	Project Expert	Re-Entry Connect	26	01/16/2023	03/17/2023

Professional Experts
June 14, 2022

O'Daniel, Amy	FC	Project Expert	Re-Entry Connect	26	03/27/2023	05/19/2023
O'Daniel, Amy	FC	Project Expert	Re-Entry Connect	26	06/05/2023	06/30/2023
Okonyan, Stefani	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Oropeza, Cira	CC	Technical Expert I	SWP Aviation, Travel – Interactive Computer Based	13	05/23/2022	06/15/2022
O'Rourke, Margaret	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Orozco, Luciano	CC	Technical Expert II	Regional VSL-Advanced Transportation & Logistics	40	06/13/2022	06/30/2022
Ortega, Valerie	FC	Technical Expert II	Guided Pathways Workdays	14	05/23/2022	06/03/2022
Palmer, Leslie	CC	Technical Expert II	Accreditation – ISER Development	3	06/06/2022	06/30/2022
Palmer, Leslie	CC	Technical Expert II	Accreditation – ISER Development	3	07/01/2022	08/12/2022
Peacock, Joyce	CC	Technical Expert II	Curriculum	5	06/06/2022	06/30/2022
Peacock, Joyce	CC	Technical Expert II	Curriculum	5	07/01/2022	08/19/2022
Perez, Xavier	FC	Technical Expert II	Guided Pathways Workdays	14	05/23/2022	06/03/2022
Peters, Jeremy	CC	Technical Expert II	Strategic Program Development and Growth	4	06/06/2022	06/30/2022
Peters, Jeremy	CC	Technical Expert II	Strategic Program Development and Growth	4	07/05/2022	08/12/2022
Pham, Kara	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Pham, Thu	CC	Technical Expert II	Accreditation – ISER Development	3	06/06/2022	06/30/2022
Pham, Thu	CC	Technical Expert II	Accreditation – ISER Development	3	07/01/2022	08/12/2022
Phan, Huyvu	FC	Technical Expert II	Guided Pathways Workdays	14	05/23/2022	06/03/2022
Powers, Miguel	FC	Technical Expert II	Purpose and Belonging FIG	15	05/01/2022	06/30/2022
Ramos, Jaime	CC	Technical Expert I	Psych Tech Summer 2022 Remediation and Mentoring Plan	26	05/31/2022	06/17/2022
Rangel, Jacquelyn	FC	Technical Expert II	Career Ed. Pathway Alignment and Promotion	15	06/06/2022	06/30/2022
Rangel, Jacquelyn	FC	Technical Expert II	SWP Local Pathways/Marketing-Across All	10	07/05/2022	12/16/2022
Reyes, Tommy	FC	Technical Expert II	Video Instruction on AutoCAD for Mac	26	05/23/2022	06/05/2022
Roberts, Martha	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Rodriguez, Jeanette	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022

Professional Experts
June 14, 2022

Rogers, Joseph	CC	Project Manager	ESC Coordinator	26	07/11/2022	07/22/2022
Rosales, Alexandria	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Rosati, Stephanie	CC	Technical Expert II	Strategic Program Development and Growth	4	06/06/2022	06/30/2022
Rosati, Stephanie	CC	Technical Expert II	Strategic Program Development and Growth	4	07/05/2022	08/12/2022
Rossi, Nicole	FC	Technical Expert II	Purpose and Belonging FIG	7.5	05/01/2022	06/30/2022
Ruiz, Carlos	FC	Project Manager	Permaculture Design Expert/Nursery Manager	10	05/25/2022	06/30/2022
Ruiz-Lopez, Tracy	FC	Project Expert	Transfer Center Assistant	26	03/28/2022	05/27/2022
Salazar, Kellyann	FC	Project Manager	Mindful Growth/Well-Being Coordination	26	05/20/2022	06/30/2022
Samano, Jeffrey	FC	Technical Expert II	Purpose and Belonging FIG	15	05/01/2022	06/30/2022
Scott, Ming-yin	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Semichy, Joslyn	FC	Technical Expert II	Guided Pathways Workdays	14	05/23/2022	06/03/2022
Shah, Ketan	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Shyrokova, Anya	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Sifuentes, Michelle	FC	Technical Expert II	Guided Pathways Workdays	14	05/23/2022	06/03/2022
Smith, Arnetta	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Smith, Rena	FC	Assistant Coach 4	Assistant Coach – W Volleyball	26	07/05/2022	08/21/2022
Smith, Rena	FC	Assistant Coach 4	Assistant Coach – W Volleyball	12	08/22/2022	12/10/2022
Standen, Kathleen	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Straughan, Katy	CC	Technical Expert I	SWP Aviation, Travel – Interactive Computer Based	13	05/23/2022	06/15/2022
Taguchi-Trieu, Tanomo	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Taylor, Matthew	FC	Technical Expert II	Guided Pathways Leadership	20	05/23/2022	06/30/2022
Tran, Brandon	FC	Technical Expert II	Guided Pathways Leadership	14	06/01/2022	06/30/2022
Tribbe, Matthew	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Truong, Phat	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Valentine, Marie	FC	Technical Expert II	Guided Pathways Workdays	14	05/23/2022	06/03/2022

Professional Experts
June 14, 2022

Vandervort, Kimberly	FC	Technical Expert II	First-year Experience (FYE) Faculty Coordinator	20	07/01/2022	08/17/2022
Vo, Dao	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Wada, Kathryn	CC	Technical Expert II	Accreditation – ISER Development	3	06/06/2022	06/30/2022
Wada, Kathryn	CC	Technical Expert II	Accreditation – ISER Development	3	07/01/2022	08/12/2022
Weathers, Stormi	FC	Project Manager	Irrigation Expert	14	05/25/2022	06/30/2022
Wells, Diana	NOCE	Project Expert	Project Expert, Student Access/Outreach	26	06/01/2022	06/30/2022
Young, Renee	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022
Zaragoza, Juan	FC	Technical Expert II	Guided Pathways Workdays	14	06/01/2022	06/30/2022

NOCE TUITION PROGRAMS

Name	Salary	Trimester	Max Permitted Hours per Week
Cowley, Virginia	Tuition Rate	Summer	26
Martinez, Marcia	Tuition Rate	Summer	26

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 14, 2022

SUBJECT: Hourly Personnel

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District's administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

5.d.1

Item No.

Hourly Personnel
June 14, 2022

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Camargo, Marbelle	CC	Technical - Assist in Transfer Center	06/15/22	06/30/22	TE A 1
Campos, John	CC	Technical - Assist in Campus Communications	06/15/22	06/30/22	TE A 4
Carbajal, Tanya	CC	Technical - Assist with Mohr Youth Basketball	06/15/22	06/30/22	TE I 1
Castillo, Junior	FC	Technical - Assist in Digital Arts Labs	06/15/22	06/30/22	TE A 1
Gabb, Sabrina	CC	Technical - Assist with Mohr Youth Basketball	06/15/22	06/30/22	TE I 1
Goldsmith, Malia	CC	Technical - Assist with Mohr Youth Basketball	06/15/22	06/30/22	TE I 1
Lantin, Patricia	CC	Technical - Assist with Mohr Youth Basketball	06/15/22	06/30/22	TE I 1
McFee, Jacob	FC	Technical – Assist with the equipment in Construction	06/16/22	06/30/22	TE B 1
Mecusker, Kayla	FC	Technical – Assist Horticulture Department & Plant Nursery	06/15/22	06/30/22	TE A 1
Torres, Teresa	CC	Technical - Assist with Mohr Youth Basketball	06/15/22	06/30/22	TE I 1
Tran, Jacklynn	CC	Technical - Assist with Mohr Youth Basketball	06/15/22	06/30/22	TE I 1

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Herrera, Ashley	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	06/15/22	06/30/22	TE E 1
Herrera, Ashley	NOCE	Direct Instr Support - Interpreter for hearing-impaired students	06/15/22	06/30/22	TE F 1

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Corona, Christina	NOCE	Technical - Substitute for vacant Admin and Records Tech PN SCC893	06/15/22	06/30/22	TE B 1
Murillo, Paulina	NOCE	Technical - Substitute for vacant Admin and Records Tech PN SCC893	06/15/22	06/30/22	TE B 1

Hourly Personnel
June 14, 2022

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Kerr, Selina	FC	Work-Study Student - Assist in the CARE Program	06/15/22	06/30/22	TE A 1
Tun, Wai Lin	FC	Work-Study Student - Assist in the International Students Center	06/15/22	06/30/22	TE A 1

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 14, 2022

SUBJECT: Volunteers

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

BACKGROUND: The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

B. V. dist Brad M

Approved for Submittal

5.e.1

Item No.

Volunteer Personnel
June 14, 2022

Name	Site	Program	Begin	End
Rounds, Hallie	FC	Physical Education - Athletic Trainer	07/27/2022	06/30/2022

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: June 14, 2022
SUBJECT: CSEA Chapter #167 Reopeners for 2022/2023

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____ X _____

BACKGROUND: The collective bargaining agreement between CSEA Chapter #167 and the District provides that during a multiple-year agreement, either party shall have the right to reopen the agreement each fiscal year on one article of the agreement. CSEA Chapter #167 has submitted the attached reopeners for Article 10 Hours and Overtime.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees. #3 – The District will regularly evaluate and address salaries and benefits to ensure fair compensation for all employees.

How does this relate to Board Policy: This item is in compliance with Board and Administrative Policies 2610, Presentation of Initial Bargaining Proposals.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the attached reopener proposal by CSEA Chapter #167 to the District be received by the Board and that a public hearing on this proposal be set for June 28, 2022.

Irma Ramos

Recommended by


Approved for Submittal

5.f.1

Item No.

**THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
and its
NOCCCD Chapter 167**

(REOPENER YEAR 2022-2023)

INITIAL CONTRACT REOPENER PROPOSAL

June 14, 2022



Presented to NOCCCD Membership for approval 5/24/2022.

June 14, 2022

The California School Employees Association and its NOCCCD Chapter 167 (CSEA) present their initial proposal to reopen the current bargaining agreement.

CSEA desires to alter or amend the following articles as indicated and presents our proposals for public discussion in accordance with Government Code § 3547:

Article 10: Hours and overtime

10.2 Workweek/workday schedule - CSEA has an interest in adding language for hybrid work schedule(s).

10.2.3 Alternative workweek/workday schedule for the summer session - CSEA has an interest in adding language for hybrid work schedule(s)

10.2.3.5 - CSEA has an interest in changing some of the alternative week/workday schedule for Summer session exceptions.

10.2.3.5.1 and **10.2.3.5.2** CSEA has an interest in updating NOCE name change and updating and revising the exception list.

10.2.3.10 - CSEA has an interest in clarifying language of holiday pay to the July 4th annual holiday.

10.6.5 - CSEA has an interest in modifying language to ensure overtime distribution equitably.

10.6.6 - CSEA has an interest in modifying language regarding mandatory overtime.

10.7.1 - CSEA has an interest in clarifying language regarding compensatory time-off payments.

10.10.5 - CSEA has an interest in changing the stand-by language for rotation assignments.

10.14 - CSEA has an interest in adding language regarding classified members teaching within the District.

CSEA reserves the right to add, delete, or modify these proposals as determined through the negotiation process.

Should you have any questions or concerns, please do not hesitate to contact us. Please feel free to proceed with any requirements for posting prior to negotiations.

Sincerely,

A handwritten signature in black ink, appearing to read 'Pamela Spence', written in a cursive style.

Pamela Spence
President CSEA Chapter 167
Presidentcsea167@outlook.com

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 14, 2022

SUBJECT: District Reopeners to CSEA Chapter #167 for
2022/2023 and 2023/2024

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____ X _____

BACKGROUND: The collective bargaining agreement between CSEA Chapter #167 and the District provides that during a multiple-year agreement, either party shall have the right to reopen the agreement each fiscal year on one article of the agreement. The District has submitted the attached reopeners for Article 9 Pay and Allowance, Article 11 Employee Benefits and Article 26 Negotiations.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees. #3 – The District will regularly evaluate and address salaries and benefits to ensure fair compensation for all employees.

How does this relate to Board Policy: This item is in compliance with Board and Administrative Policies 2610, Presentation of Initial Collective Bargaining Proposals.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the attached reopener proposal by the District to CSEA Chapter #167 be received by the Board and that a public hearing on this proposal be set for June 28, 2022.

Irma Ramos

Recommended by


Approved for Submittal

5.g.1

Item No.



Office of Human Resources

INTRADISTRICT CORRESPONDENCE

To: Pamela Spence, President, CSEA Chapter 167
From: Julie Kossick, Associate Vice Chancellor, Human Resources
Date: June 3, 2022
Subject: District Negotiations California School Employees Association

Pursuant to the provisions of Article 26 of the Agreement between CSEA Chapter 167 and the District, this will serve as notice of the District's intent to negotiate an agreement to the current collective bargaining agreement, which included the 2022-2023 and 2023-2024 years . The District proposes the following:

Article 9 - Pay and Allowances

Achieve a salary agreement that is fair and reasonable within the context of the District's current budget environment.

Article 11 – Employee Benefits

Achieve a benefits agreement that is fair and reasonable within the context of the District's current budget environment.

Article 26 – Negotiations

Modify current language to change successor agreement timeline.

The District reserves the right to make proposals concerning other articles and issues as it deems necessary and appropriate. Additional subjects of meeting and negotiating arising after the presentation of this initial proposal shall be made public within 24 hours pursuant to Government Code section 3547(d).

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 14, 2022 Resolution
Information
SUBJECT: Mask Mandate for Board of Trustees Enclosure(s)
Meetings

BACKGROUND: At the December 14, 2021 Board of Trustees meeting, the Board took action to resume in-person Board meetings with a live broadcast where meetings would take place in the traditional, pre-pandemic manner with a livestream of the meeting via the District YouTube channel and a mask mandate in place for all attendees.

At that time, in accordance with CDC guidelines, the District had a mask mandate in place requiring all individuals wear face coverings while in indoor public settings due to the high transmission rates in Orange County. After careful review of District and community COVID levels and vaccination rates, the District requirement for students, faculty, and staff to wear face coverings while indoors on campus and in District facilities was lifted on June 1, 2022.

In light of the Chancellor’s decision to lift the administrative mask mandate, the Board may wish to consider whether to continue or suspend the mask mandate for Board meetings.

This agenda item was prepared and submitted by Trustee Ed Lopez.

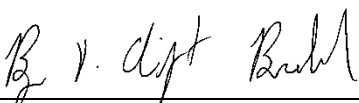
How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is in accordance with Board Policy 2200, Board Duties and Responsibilities.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board consider whether to continue or suspend the mask mandate for trustees and other attendees of Board meetings.

Byron D. Clift Breland
Recommended by


Approved for Submittal

6.a
Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: June 14, 2022
SUBJECT: Revised Board Policy 2725,
Board Member Compensation

Action	_____
Resolution	_____
Information	X
Enclosure(s)	X

BACKGROUND: Board Policy 2725, Board Member Compensation was revised to include the 5% compensation increase for trustees and student trustees that was authorized by the Board of Trustees on May 10, 2022.

The District Consultation Council reviewed, discussed, and reached consensus on BP 2725 on May 23, 2022.


How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is in accordance with Board Policy 2410, Board Policies and Administrative Procedures.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board receive a first reading of revised BP 2725, Board Member Compensation, and direct that it be placed on a future Board meeting agenda for action.

Byron D. Clift Breland
Recommended by


Approved for Submittal

6.b.1
Item No.

BP 2725 Board Member Compensation

Reference:

Education Code Section 72024

- 1.0 In accordance with provisions of the Education Code stipulating compensation based on average daily attendance between 25,000 and 60,000, members of the Board of Trustees who attend all Board meetings in a given month shall receive ~~\$787.50~~ **\$826.88** per month and the student member, ~~\$393.75~~ **\$413.44** per month. A member of the Board of Trustees who does not attend all meetings held by the Board of Trustees in any month shall receive, as compensation, an amount not greater than the pro rata share of the number of meetings actually attended.
- 2.0 A member of the Board of Trustees may be paid for a meeting when absent if the Board, by resolution, finds that at the time of the meeting, the member is performing services outside the meeting for the District, is ill, on jury duty, or the absence is due to a hardship deemed acceptable by the Board.
- 3.0 The Board of Trustees may, on an annual basis, increase the compensation of board members by up to five percent. However, any increase is subject to rejection in a referendum by a majority of the voters in the District.

Date of Adoption: June 24, 2003

Date of Last Revision: June 11, 2019
June 16, 2013 Chancellor's Staff
June 26, 2007
June 13, 2006
July 22, 2003

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
		Resolution	_____
DATE:	June 14, 2022	Information	X
		Enclosure(s)	X
SUBJECT:	New Administrative Procedure 3722, District Data Security Standards for End Users		

BACKGROUND: Administrative Procedure 3722, District Data Security Standards for End Users is a new procedure that was developed to address the long-standing need to define data standards, especially for end users, as a component of the District's data governance framework and to promote the proper and secure use of District data in all forms. AP 3722 was developed through the IT governance process via the District Technology Committee (DTC), the District Technology Roundtable (DTR), the Technology Implementation Committee (TIC), and the Institutional Effectiveness Coordinating Council (IECC).

The District Consultation Council reviewed, discussed, and reached consensus on AP 3722 on May 23, 2022.

The adopted procedure is provided to the Board as information in compliance with Board Policy 2410, Board Policies and Administrative Procedures.

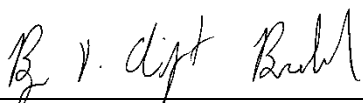
How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: This item is in accordance with Board Policy 2410, Board Policies and Administrative Procedures.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board receive as information new Administrative Procedure 3722, District Data Security Standards for End Users.

Byron D. Clift Breland
Recommended by


Approved for Submittal

6.c.1
Item No.

AP 3722 District Data Security Standards for End Users

Reference:

Family Educational Rights and Privacy Act Regulations, 34 CFR Section 99.3;
Education Code Sections 76200 et seq.;
California Assembly Bill No. 1130 Personal information: Data breaches;
Title 5 Section 59020 et seq.

1.0 This procedure applies to all District students, faculty, and staff and to others granted use of District information and data assets (electronic and paper). An information asset is a definable piece of information that is created, collected, stored, manipulated, transmitted or otherwise used in the pursuit of the District's mission, regardless of the ownership, location, or format of the information. Specific protection requirements are mandated for certain types of data, such as credit card information (PCI), personally identifiable information (PII), or financial data. Consistent use of this procedure will help to ensure that we maintain robust data protection for all District information assets.

2.0 Personally Identifiable Information

2.1 Personally Identifiable Information (PII) is information that either alone or combined could directly identify an individual or make the individual's identity easily traceable. PII includes information that is unique to an individual (Direct Identifier) or can be combined with other information to identify a specific individual (Indirect Identifier). For purposes of this procedure, PII means an individual's first name or first initial and last name in combination with any one Direct Identifier or any combination of Direct/Indirect Identifiers that permits a person's identity to be reasonably inferred by someone who does not have personal knowledge of the relevant circumstances.

2.1.1 Direct Identifiers: Information that relates specifically to an individual, such as: name, social security number, student or employee id, driver's license number, address, telephone number, username or e-mail address, account number, credit card number, and biometric record (e.g., fingerprints).

2.1.2 Indirect Identifiers: Information that is not unique to an individual but that can be combined with other information to identify specific individuals, such as date of birth, place of birth, mother's maiden name, gender, race/ethnicity, geographic indicator, verification data (pet's name, etc.), and passwords.

3.0 Information Classification Guidelines

3.1 The District identifies three classification levels based on information's value, legal requirements, sensitivity, and availability to the public. Aggregate information is classified based upon the most secure classification level. That is, when information of mixed classifications exists in the same file, document, or other written form, then the entire file, document, etc. shall be classified at the most secure classification level. For example, a document with both Level 1 –

AP 3722 District Data Security Standards for End Users

Confidential and Level 2 – General information would be classified as Level 1-Confidential.

3.1.1 Level 1 – Confidential: Information used by District operations that may contain SSN's, PII, financial, health, or other sensitive data such as passwords that may harm or damage the District or users if exposed to the public or to unauthorized subjects. Confidential data is intended solely for use within the District and limited to those with a "business need-to-know". These data must be secured and protected at all times and only authorized personnel may access such data. Examples of Level 1 – Confidential Information include:

- 3.1.1.1 Social Security Number;
- 3.1.1.2 Driver's license or California identification card number;
- 3.1.1.3 Account number, credit, or debit card number, in combination with the required security code or password;
- 3.1.1.4 Medical information (medical history, conditions, etc.);
- 3.1.1.5 Biometric information (e.g., fingerprints);
- 3.1.1.6 Private key (digital certificate);
- 3.1.1.7 Personal health insurance information (e.g., individual policy number, claims, etc.);
- 3.1.1.8 Personal financial information (e.g., tax exemptions, deductions, etc.);
- 3.1.1.9 Protected health information;
- 3.1.1.10 Law enforcement records (e.g., criminal background check results);
- 3.1.1.11 Legal information (e.g., investigations, attorney/client communication, etc.);
- 3.1.2.12 Contract information (e.g., sealed bids).

3.1.2 Level 2 – General: Other information not specifically protected, but may result in financial loss, legal action, damage to the District's reputation, or violate an individual's privacy rights if released. General information is vital to District operations and not intended for public knowledge or consumption. General classification includes information only for internal

AP 3722 District Data Security Standards for End Users

use within the District that must be protected due to proprietary, ethical, or privacy considerations. Examples of Level 2 – General Information include:

- 3.1.2.1 Banner ID;
- 3.1.2.2 Student information (e.g., address, gender, date of birth, etc.);
- 3.1.2.3 Employee information (e.g., home address, personal telephone numbers, race/ethnicity, employment history, etc.);
- 3.1.2.4 Alumni information (same as student and employee information);
- 3.1.2.5 Job applicant information (same as employee information);
- 3.1.2.6 Donor/patron information (same as employee information);
- 3.1.2.7 NOCCCD Research (intellectual property);
- 3.1.2.8 Student directory information – release must comply with AP 5040 and FERPA regulations (student’s name, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, the most recent previous public or private school attended by the student);
- 3.1.2.9 Student educational records – release must comply with AP 5040 and FERPA regulations (grades, GPA, test scores, etc.).

3.1.3 Level 3 – Public: Information prepared and approved for the public knowledge and consumption, which is either explicitly defined as public information or intended to be available to individuals both on and off campus. Examples of Level 3 – Public Information include:

- 3.1.3.1 Employee information (title; work email address, location, and telephone number; position classification; gross salary);
- 3.1.3.2 Marketing materials;
- 3.1.3.3 Materials created for public release.

4.0 Standards for Data Ownership

4.1 All District employees are considered data stewards and are responsible for properly handling District data within information systems.

AP 3722 District Data Security Standards for End Users

- 4.2 Managers are responsible for ensuring the information collected in their areas is being stored, used, shared, and retained in accordance with this procedure.

5.0 Standards for Data Collection

- 5.1 Information collection should only be made where such collections are essential to meet the authorized business purpose and mission of the District. Examples of information collection include web forms, surveys, account creation, payment transactions, etc.
- 5.2 All District employees should regularly review their data collection procedures and purpose to determine whether it is still relevant and necessary for the District's business. Regular review should take place each semester at a minimum.

6.0 Standards for Data Storage

- 6.1 All District employees should use a District-managed secure storage system as their primary data storage location.
- 6.2 Data from the Level 1 – Confidential category should always be stored in a District-managed secure storage system. Level 1 – Confidential information should never be stored outside of the District-managed secure storage system, such as on a personal hard drive, removable media (USB Drive), personal cloud storage, etc.
- 6.3 Data from the Level 2 – General categories may only be stored on removable media (e.g., USB Drive, personal cloud storage, external hard drive, etc.) for specific business purposes and need to be encrypted.

7.0 Standards for Data Use and Transmission

- 7.1 All District employees should perform day-to-day work using the minimum appropriate level of information. For example, if work only requires Level 2 – General information, do not include Level 1 – Confidential information in the task.
- 7.2 All District employees should use a secure connection to access institutional information systems (e.g., Banner, Argos).
- 7.3 All District employees should use an NOCCCD-managed secure storage system to transmit and share Level 1 – Confidential and Level 2 – General data with other authorized users. Level 1 – Confidential and Level 2 – General information may also be shared using other electronic transmission (e.g., email) so long as the file is encrypted and/or anonymized (PII removed from the file).

8.0 Standards for Data Retention

- 8.1 All District employees should regularly review their holdings of previously collected Level 1 – Confidential and Level 2 – General information to determine whether it

AP 3722 District Data Security Standards for End Users

is still relevant and necessary for the District's business purpose. Regular review should take place at a minimum of once per semester.

- 8.2 All District employees should delete and/or anonymize (remove PII from the file for long-term storage) any electronic records no longer necessary for the District's business purpose.
- 8.3 Federal, state, or other programs, including various student aid or grant programs, may require longer retention periods and such program requirements shall take precedence over the requirements contained herein. Managers are responsible for ensuring the information in their area is retained according to the most appropriate requirements.

9.0 Standards for Data Sharing and Data Agreements

- 9.1 Third parties who will access unitary Level 1 – Confidential or Level 2 – General District information to perform a service will sign the NOCCCD Confidentiality and Nondisclosure Agreement and return to the Vice Chancellor of Educational Services and Technology before gaining access to such information.
- 9.2 Third parties interested in requesting unitary District data for research and educational program improvement purposes should enter into a data-sharing agreement specifying the data need, data purpose, data scope, method of secure information transfer (e.g., secure ftp server), and plan for reliable and secure data storage and destruction. Data sharing agreements shall be approved by the Vice Chancellor of Educational Services and Technology before any data are shared. Alternatively, third parties could request to participate in the local research review process for project-specific requests at one of the District institutions or the District site for approval.
- 9.3 All shared information shall remain the property of the District and shall not be disclosed to any outside institution or individual not specifically mentioned in the NOCCCD Confidentiality and Nondisclosure Agreement and/or Data-Sharing Agreement.

Date of Adoption: May 23, 2022 District Consultation Council

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
DATE:	June 14, 2022	Resolution	_____
SUBJECT:	Revised Administrative Procedures in Chapter 7	Information	X
		Enclosure(s)	X

BACKGROUND: The Administrative Procedures included in this agenda item were reviewed and revised to update language related to previously agreed upon matters. The District Consultation Council reviewed, discussed, and reached consensus on the noted Administrative Procedures on May 23, 2022.

The approved procedures are provided to the Board as information in compliance with Board Policy 2410, Board Policies and Administrative Procedures.

Chapter 7, Human Resources

AP 7130-2, District Health and Welfare Benefits Plan: Revised to update the additional District contribution toward dependent care medical premiums, fringe benefits allowance paid as compensation, date changes consistent with CalPERS medical requirements, and requiring new employee to have 50 years of service credit to be eligible for retiree benefits consistent with collective bargaining agreements and Side Letters of Understanding with District employee groups.

AP 7240-10, Management Employees – Salary Provisions: Revised to remove use of the term “Provost” and correcting the doctoral stipend to reflect changes based on the Side Letter of Understanding between the District and the District Management Association in 2021.


How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is in accordance with Board Policy 2410, Board Policies and Administrative Procedures.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board receive as information the revised Administrative Procedures in Chapter 7.

Byron D. Clift Breland
Recommended by


Approved for Submittal

6.d.1
Item No.

AP 7130-2 District Health and Welfare Benefits Plan

Reference:

Government Code Section 53200

1.0 **Employee Benefits:** Eligible employees may participate in the District's health and welfare plan, which provides the following benefits:

1.1 Hospitalization and Medical Care Plan

1.1.1 The District participates in the CalPERS Hospital and Medical Care plan which allows eligible employees to select from several plans for their hospitalization and medical care.

1.1.2 The District pays the full cost of the employee-only premium for eligible employees whose percentage of employment is at least fifty (50) percent. The District will contribute a negotiated amount towards dependent care medical premiums for eligible employees. The contribution amount for represented employees shall be the negotiated amount, and the contribution amount for unrepresented employees shall be established by the Board of Trustees, and shall be prorated based on the employee's percentage of employment.

1.1.3 If the total cost of the employee's and dependent(s) benefit choice(s) exceeds the District contribution, the cost in excess of the allowance amount will be deducted from the employee's paycheck in accordance with established District payroll procedure.

1.1.4 An eligible employee who elects not to participate in the District's hospitalization and medical care plan will receive an addition of three hundred (300) dollars to the annual fringe benefit allowance.

1.2 Fringe Benefit Allowance

1.2.1 The District provides an annual fringe benefit allowance to eligible employees. The amount of the allowance shall be the negotiated amount, for represented employees, and the amount established by the Board of Trustees, for unrepresented employees, and shall be prorated based on the employee's percentage of employment.

1.2.2 Effective January 1, 2016, the fringe benefit allowance for eligible employees will be paid as compensation. This allowance may be allocated towards the NOCCCD Section 125 Plan and/or a qualified tax-sheltered annuity.

1.3 Third-Party Administrator

1.3.1 Employee selection of a 403(b) or 457 investment plan option must be from the list of approved District vendors. Employees may contact SchoolsFirst

AP 7130-2 District Health and Welfare Benefits Plan

Federal Credit Union, the District's third-party administrator, for options and enrollment documents. Employees are responsible for contacting the investment company and completing the necessary paperwork to establish an account.

2.0 Retiree Benefits

- 2.1 The District pays the full cost of the retiree-only premium for the CalPERS hospitalization and medical care plan selected by an eligible retiree, subject to the provisions of the California Government Code and CalPERS regulations, and contingent upon the following:
- 2.1.1 At the time of retirement, the employee must be employed in a District position in a category of employment eligible to participate in the District's health and welfare plan, as provided in section 4.0 of this procedure.
 - 2.1.2 At the time of retirement, the employee has fulfilled the requirements to receive a retirement benefit under the Public Employees Retirement System or the State Teachers Retirement System and retires within 120 days of separation of employment from the District.
 - 2.1.3 Employees Hired Prior to July 1, 1993: An employee who was hired by the District prior to July 1, 1993, in a category of employment eligible to participate in the District's health and welfare plan as provided in section 4.0 of this procedure, shall be eligible for the District-paid post-retirement hospitalization and medical plan benefit if the employee meets the criteria specified in sections 2.1.1 and 2.1.2.
 - 2.1.4 Employees Hired On or After July 1, 1993: An employee who was hired by the District on or after July 1, 1993, in a category of employment eligible to participate in the District's health and welfare plan as provided in section 4.0 of this procedure, shall be eligible for the District-paid post-retirement hospitalization and medical plan benefit if the employee meets the criteria specified in sections 2.1.1 and 2.1.2, and either of the following:
 - 2.1.4.1 The employee has been employed full-time one hundred (100) percent and retires from the District with a minimum of fifteen (15) years of credited service in a position(s) in a category of employment eligible to participate in the District's health and welfare plan as provided in section 4.0 of this procedure.
 - 2.1.4.2 The employee has been employed less than one hundred (100) percent and retires from the District with the accumulated pro rata equivalent of fifteen (15) years of credited service, or twenty (20) years of service, whichever occurs sooner, in a position(s) in a category of employment eligible to participate in the District's health and welfare plan as provided in section 4.0 of this procedure.

AP 7130-2 District Health and Welfare Benefits Plan

- 2.2 Classified, Confidential, and Management employees hired on or after January 1, 2019 and Full-time Faculty hired on or after July 1, 2021 in a category of employment eligible to participate in the District's health and welfare plan as provided in section 4.0 of this procedure, shall be eligible for the District-paid post-retirement hospitalization and medical plan benefit if the employee meets the criteria specified in sections 2.1.1 and 2.1.2 and either one of the following:
- 2.2.1 The employee has been employed by the District and retires with a minimum of fifty (50) years of District credited service in a position(s) in a category of employment eligible to participate in the District's health and welfare plan as provided in section 4.0 of this procedure.
 - 2.2.2 The employee qualifies for a disability retirement under the Public Employees Retirement System or the State Teachers Retirement System shall qualify for one hundred (100%) percent District-paid post-retirement medical benefits as if they had qualified under the provisions of section 2.1.3 or 2.1.4.
- 2.3 The District pays the full cost of the retiree-only premium for the CalPERS hospitalization and medical care plan, subject to the provisions of the California Government Code and CalPERS regulations, for an annuitant who receives a pension benefit under the Public Employees Retirement System or the State Teachers Retirement System as a result of the death of a District retiree's death.

3.0 Domestic Partners

- 3.1 Domestic partners of eligible employees or annuitants of the District, as defined by section 297 of the California Family Code, shall be eligible to enroll in the District's CalPERS Hospital and Medical Care plan, subject to the provisions of the California Government Code and CalPERS regulations.
- 3.2 Domestic partners of eligible employees or annuitants of the District, as defined by section 297 of the California Family Code, shall be eligible to enroll in the District's dental and vision insurance plans, subject to the regulations of the plan providers.
- 3.3 Where an eligible employee elects to enroll a qualified domestic partner in the CalPERS Hospital and Medical Care plan, or in a District dental or vision insurance plan, the cost of the premiums for the domestic partner's dependent coverage shall be paid by after-tax salary deductions from the employee's paycheck. Deductions will be made in accordance with District payroll procedures.

4.0 Categories of Employees Eligible to Participate in Health and Welfare Benefits Plan

- 4.1 The following categories of employees are generally eligible to participate in the District's Health and Welfare Benefits plan:
- 4.1.1 Regular and probationary (tenure-track) faculty.
 - 4.1.2 Classified employees.

AP 7130-2 District Health and Welfare Benefits Plan

- 4.1.3 Confidential employees.
 - 4.1.4 Administrators employed in regular management positions.
 - 4.1.5 Temporary management and faculty employed at least 75% of a college year.
 - 4.2 Individual employees in positions within the above categories shall be eligible to participate in the District's hospital and medical care plan and to receive the fringe benefit allowance in accordance with the provisions of sections 1.1 and 1.2 of this procedure.
- 5.0 **Categories of Employees Ineligible to Participate in Health and Welfare Benefits Plan:**
- 5.1 The following categories of employees are not eligible to participate in the District's Health and Welfare Benefits plan:
 - 5.1.1 Part-time hourly academic (adjunct faculty).
 - 5.1.2 Short-term employees, substitute employees, professional experts and student employees employed pursuant to the provisions of Education Code section 88003.
 - 5.1.3 Temporary management and faculty employed less than 75% of a college year.
 - 5.1.4 Other persons employed on a temporary or short-term basis, regardless of the category of employment.
 - 5.2 Individual employees in positions within the above categories shall be ineligible to participate in the District's hospital and medical care plan and shall be ineligible to receive the fringe benefit allowance, regardless of the percentage of employment, unless otherwise specifically provided by the policies and procedures of the Board of Trustees.

Date of Adoption: January 28, 2008 Chancellor's Cabinet

Date of Last Revision: May 24, 2022 District Consultation Council
April 27, 2016 Chancellor's Staff (Reference only)
March 25, 2013 District Consultation Council

AP 7240-10 Management Employees – Salary Provisions

1.0 Regular (Nontemporary) Management Employees

1.1 Regular Rate of Pay: The regular rate of pay for each management employee shall be in accordance with the rate established for the position on the Management Salary Schedule, prorated by the percentage and months of employment.

1.2 Initial Salary Placement

1.2.1 New Employees

1.2.1.1 Initial salary placement on the Management Salary Schedule for management employees new to the District shall be at Column A of the appropriate salary range for their position. Exceptions to placement on Column A may be considered if recommended by the Chancellor or President, as applicable, and approved by the Vice Chancellor of Human Resources, subject to the following:

1.2.1.1.1 The employee has recent employment experience (within one year of the hire date) in a full-time position that is directly related or equivalent to the management position. A on e-column increment may be granted for each year of full-time experience that satisfies this criterion.

1.2.1.1.2 The employee's most recent annual base salary (within one year of the hire date), exclusive of overtime and other premiums, exceeds the salary rate for Column A.

1.2.1.2 If all of the conditions specified above are satisfied, the employee may be recommended for the first salary column wherein the rate of pay is not less than the most recent annual base salary as specified in section 1.2.1.1.2 Evidence substantiating past salary and related employment experience must be submitted to the District Office of Human Resources. Submission of documentation satisfactory to the District is the responsibility of the employee.

1.2.1.3 A management employee who holds an earned doctorate or LLB/JD degree at the time of employment shall receive a stipend in the amount of \$3,500 per fiscal year, prorated by percent of employment. The degree must have been awarded by an accredited institution listed in the directory of Accredited Institutions of Postsecondary Education, published for the Council on Education. The LLB/JD degree must have been received on the basis of a four (4) year baccalaureate degree from an accredited institution, as provided herein, and three (3) years of graduate law school.

AP 7240-10 Management Employees – Salary Provisions

1.2.2 Promotions

- 1.2.2.1 A regular (nontemporary) employee of the District who is promoted to a management position from a non-management position or from a management position at a lower salary range shall be placed on the first column of the appropriate salary range for the new position, which results in an increase in pay of at least four percent of the regular rate of pay for the position from which the employee is promoted, exclusive of professional growth.
- 1.2.2.2 An employee who holds an earned doctorate or LLB/JD degree at the time of promotion shall receive a doctoral stipend in accordance with the provisions of section 1.2.1.3.
- 1.2.2.3 An employee who does not qualify for the doctoral stipend at the time of promotion, but who is receiving compensation for professional growth increments in conjunction with the position from which the employee is promoted, shall receive, in lieu thereof, the management professional growth increment in the amount of \$400 for each such increment, not to exceed payment for five (5) increments.

1.3 Salary Calculation for Academic Managers Employed Fewer than Twelve Months

- 1.3.1 The regular annual salary for academic management employees who are employed fewer than twelve months per fiscal year shall be calculated in accordance with the following provisions, which incorporate pro rate vacation pay by including it in the daily salary rate:
 - 1.3.1.1 The daily salary rate shall be determined by dividing the annual salary amount for the appropriate range and column of the Management Salary Schedule by a divisor of 218. This divisor represents the average number of duty days for 12-month management employees (244), less the annual number of vacation days (26).
 - 1.3.1.2 The annual salary amount shall be determined by multiplying the daily salary rate by the number of assigned duty days for the position.
- 1.3.2 Duty days shall be scheduled subject to the approval of the President or designee.

- 1.4 Salary Column Advancement: A management employee shall be advanced to the next column of the salary schedule on July 1 of the subsequent fiscal year if, during the previous fiscal year, the employee served in paid status for at least four hours per day for at least fifty (50) percent of the regular number of duty days for the employee's position.

AP 7240-10 Management Employees – Salary Provisions

1.5 Salary Placement Upon Reclassification

1.5.1 A management employee whose position is reclassified to a higher salary range shall be placed on the same salary column at the new salary range.

1.5.2 A management employee whose position is reclassified to a lower salary range will be “Y-rated.”

1.5.2.1 The employee’s salary will not be decreased, but will be fixed (Y-rated) at the salary amount prior to the reclassification until either a salary column increment or an increase to the salary schedule, based on the lower (reclassified) salary range, causes the salary at the lower range to exceed the Y-rated salary.

1.6 Salary Placement Upon Demotion: A management employee who accepts a management position at a lower salary range, or who is demoted to a management position at a lower salary range, shall be placed on the same salary column at the new salary range.

1.7 Compensation for Additional Responsibilities

1.7.1 A regular management employee who is employed full-time (100%) shall receive additional compensation when assigned significant additional responsibilities outside of the employee’s primary duties. The management employee may receive up to ten (10) percent additional salary for the duration of the additional assignment. The assignment must exceed 30 days and shall not exceed 24 months. Any exceptions must be approved by the Chancellor.

1.7.2 Recommendation for such compensation shall be the responsibility of the immediate management supervisor and the appropriate Chancellor’s Staff member. The written recommendation of the appropriate Chancellor’s Staff member shall be forwarded to the Vice Chancellor of Human Resources at least one month prior to the first duty day of eligible service.

1.8 Reemployment

1.8.1 Management employees who were on permanent status at the time of separation from the District and are reemployed in a regular (nontemporary) management position in the District within 39 months after the last day of paid service will be credited with their unused accumulated sick leave and earned seniority. Employee who are reemployed in a management position at a salary range equal to or lower than that of the previous management position held in the District will be placed on the same salary column on the Management Salary Schedule held at the time of separation. Employees who are reemployed in a management position at a salary range higher than that of the previous management position held in the District will be placed at the appropriate salary column on the

AP 7240-10 Management Employees – Salary Provisions

Management Salary Schedule in accordance with the provisions of section 1.2.2 of this procedure regarding promotions.

- 1.8.2 In all other cases of reemployment occurring later than 39 months after the employee's last day of paid service with the District, the employee shall be placed on the Management Salary Schedule in accordance with the provisions of section 1.2.1 of this procedure regarding initial salary placement for new employees and will not be credited with any previous accumulated sick leave or seniority perquisites.
- 1.8.3 Temporary management employees of the District who are reemployed in a regular management position will be placed on the Management Salary Schedule in accordance with the provisions of section 1.2.1 of this procedure regarding initial salary placement for new employees.

2.0 Executive Officers

- 2.1 The regular rate of pay for the Chancellor shall be fixed by the Board of Trustees.
- 2.2 The regular rate of pay for the Vice Chancellors and Presidents shall be in accordance with the rates established for their positions on the Executive Officer Schedule.

2.2.1 New Employees

2.2.1.1 Initial salary placement on the Executive Officer Salary Schedule for Executive Officers new to the District shall be at Column A of the appropriate salary range for their position. Exceptions to placement on Column A may be considered if recommended by the Chancellor, subject to the following:

2.2.1.1.1 The employee has recent employment experience (within one year of the hire date) in a full-time position that is directly related or equivalent to the management position. A one-column increment may be granted for each year of full-time experience that satisfies this criterion.

2.2.1.1.2 The employee's most recent annual salary (within one year of the hire date), inclusive of any additional compensation in recognition of the earned doctorate or LLB/JD degree, but exclusive of overtime and other premiums, exceeds the salary rate for Column A. Compensation in recognition of the earned doctorate or LLB/JD degree will be considered for purposes of salary placement only if the degree has been awarded by an accredited institution listed in the directory of Accredited Institutions of

AP 7240-10 Management Employees – Salary Provisions

Postsecondary Education, published for the Council of Postsecondary Accreditation by the American Council on Education. The LLB/JD degree must have been received on the basis of a four (4) baccalaureate degree from an accredited institution, as provided herein, and three (3) years of graduate law school.

2.2.1.2 If all of the conditions specified above are satisfied, the employee may be recommended for the first salary column wherein the rate of pay is not less than the most salary as specified in section 2.2.1.1.2. Evidence substantiating past salary and related employment experience must be submitted to the District Office of Human Resources. Submission of documentation satisfactory to the District is the responsibility of the employee.

2.2.2 Promotions: A regular (nontemporary) employee of the District who is promoted to an Executive officer position from a non-management position or from a management position at a lower salary range shall be placed on the first column of the appropriate salary range for the new position, which results in an increase in pay of at least four percent of the rate of pay for the position from which the employee is promoted, inclusive of any additional compensation in recognition of the earned doctorate or LLB/JD degree or for professional growth increments, but exclusive of overtime and other premiums.

2.2.3 Salary Column Advancement: The Board of Trustees may, if recommended by the Chancellor in consideration of the Executive officer's performance, advance the employee to the next column of the Executive Officer Salary Schedule, effective July 1 of any year, provided that during the previous fiscal year the employee has served in paid status for at least seventy-five (75) percent of the regular number of duty days for the employee's position.

3.0 Temporary Management Employees

3.1 The regular rate of pay for any person employed in a Temporary Special Project Administrator position shall be in accordance with the rate established for the position on the Temporary Special Project Administrator Daily Rate Schedule, prorated by the percentage of employment.

3.2 The regular rate of pay and salary placement for any person employed in a regular management position on a temporary basis as an interim appointment shall be in accordance with the provisions of section 1.0 of this procedure.

3.3 The regular rate of pay for any person employed in an Executive Officer position on a temporary basis as an interim appointment shall be in accordance with the provisions of section 2.0 of this procedure.

North Orange County Community College District
ADMINISTRATIVE PROCEDURES
Chapter 7
Human Resources

AP 7240-10 Management Employees – Salary Provisions

Date of Adoption: May 27, 2008

Date of Last Revision: May 24, 2022 District Consultation Council
October 23, 2017 District Consultation Council
September 22, 2014 District Consultation Council

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 14, 2022

SUBJECT: Future Board Agenda Items

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

BACKGROUND: At the June 2018 Board and Chancellor planning retreat, the group discussed how to make Board meetings more effective and efficient. As a result of that discussion, it was agreed that a new *Future Board Agenda Items* section would be included in Board meeting agendas to provide an opportunity for trustees to discuss the possibility of adding topics or items of interest to future agendas.

This information item is presented to allow for discussion on any potential future Board agenda items.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: This item is in accordance with Board Policy 2310, Regular Meetings of the Board and Board Policy 2340, Agendas.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board discuss any potential future Board agenda items.

Byron D. Clift Breland
Recommended by


Approved for Submittal

6.e
Item No.

UNAPPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

May 24, 2022

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, May 24, 2022, at 5:30 p.m. in the Anaheim Campus Board Room with a YouTube livestream broadcast.

Board President Jacqueline Rodarte called the meeting to order at 5:35 p.m. and led the Pledge of Allegiance.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Jacqueline Rodarte, Evangelina Rosales, and Student Trustees Erin Lacorte and Meena Pandian. Absent: None.

RESOURCE PERSONNEL PRESENT: Byron D. Clift Breland, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Kai Stearns, District Director, Public & Governmental Affairs; Gil Contreras, Interim President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Raine Hambly, representing the District Management Association; Jennifer Oo, representing the North Orange Continuing Education Academic Senate; Christie Diep, representing United Faculty; Pamela Spence, representing CSEA; Dash Johnson, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Jill Bauer, Lori Collings, Angela de Dios, Paul de Dios, Beena Eapen, Jolena Grande, Anthony Hall, Christine Hoang, Donny Jackson, Annette Letcher, Alex Porter, Marc Posner, and Kathleen Reiland from Cypress College; Mohammad Abdel Haq, Albert Abutin, Cristina Arellano Dueñas, Nick Arman, Carlos Ayon, Jodi Balma, Daniel Berumen, Adriana Currie, Nicola Dedmon, Spiridon Dimitratos, Pamela Dunsmore, Rod Garcia, Scott Giles, Mark Greenhalgh, Aline Gregorio, Seung Ji, Jonathan Keller, Jennifer LaBounty, Elisa Latourelle, Elaine Lipiz Gonzalez, Marwin Luminarias, Valentin Macias, Robert Maine, Summer Marquardt, Jose Ramon Nuñez, Wendy Perez, Timothy Ream, Jeanette Rodriguez, Alexandria Rosales, Oscar Saghieh, Bridget Salzameda, Michael Sheehan, Ken Starkman, Jefferson Tiangco, Dana Timmermans, Ana Tovar, Phat Truong, Chad Willis, and Dani Wilson from Fullerton College; Margie Abab, Mary Helen Albrecht, Karen Bautista, Janet Cagley, Jennifer Carey, Dennis Davino, April Fante, Adam Gottdank, Hailie Hurtado, Erika Larsen, Raquel Murillo, Alice Niyondagara, Deb Perkins, Megan Reeves, Erin Sherard, Casey Sousa, Kimberley Stiemke, Alli Stanojkovic, Ivan Stanojkovic, Rosie Vasquez, and Courtnie Voet from North Orange Continuing Education; and Simone Brown Thunder, Danielle Davy, Geoff Hurst, Tami Oh, Chelsea Salisbury, Amita Suhrid, and Rick Williams from the District Office.

VISITORS: Diana Barstad, Melissa Bruckner, Alex Burkat, Moshe Cirt, Bill Collins, David Eliezrie, Stella Eliezrie, Paloma Foster, Guy Hopshtein Mali Leitner, Yoni Leitner, Clifford Lester, Sam Letcher, Curtis Paradzick, Joel Salcedo, Roy Schwarz, Robert Simpson,

Christine Willis, Judy Willis, and Christine Zarske. Public participation was provided via YouTube livestream.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath that the following non-personnel items be approved by block vote:

Instructional Resources: 4.a, 4.b, 4.c

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Lacorte and Pandian's advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Evangelina Rosales and seconded by Trustee Barbara Dunsheath that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e, 5.f

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.

CHANCELLOR'S REPORT: Chancellor Byron D. Clift Breland reported on his attendance at the Cypress College and Fullerton College Commencements, congratulated all of the students who recently graduated, and shared that he looked forward to attending the upcoming NOCE graduation. He also expressed his gratitude to faculty and staff for their efforts that helped students with their achievements.

Tenure Recognition: As part of the Chancellor's Report, the following faculty members were recognized for achieving tenure in 2020, 2021, and 2022:

Cypress College

Jill Bauer, English as a Second Language
Lori Collins, Mortuary Science
Angela De Dios, Psychology
Beena Eapen, Nursing
Anthony Hall, Physics
Christine Hoang, Nursing
Donny Jackson, Theater Arts
Annette Letcher, English

Fullerton College

Mohammad Abdel Haq, Sociology
Cristina Arellano Dueñas, Counselor
Adriana Currie, Applied Design
Spiridon Dimitratos, Biological Sciences
Pamela Dunsmore, English
Aline Gregorio, Geography
Jonathan Keller, Construction Technology
Elisa Latourelle, Counselor
Seung Ji, Physics
Valentin Macias, Librarian

Robert Maine, Automotive Technology
Wendy Perez, Cosmetology
Timothy Ream, Librarian
Jeanette Rodriguez, Speech
Alexandria Rosales, Counselor
Michael Sheehan, Art/Computer Graphics
Jefferson Tiangco, English as a Second Language
Ana Tovar, Counselor
Phat Truong, Business
Chad Willis, Music

North Orange Continuing Education

Jennifer Carey, Literacy Lab
Megan Reeves, DSPS
Erin Sherard, AEBG Parenting
Casey Sousa, Counselor
Alli Stanojkovic, DSPS
Kimberly Stiemke, Learning Center

Recognition of Student Trustees: As part of the Chancellor's Report, **Cypress College Student Trustee Meena Pandian** and **Fullerton College Student Trustee Erin Lacorte** were recognized upon completion of their student terms on the Board of Trustees.

ADJOURN TO RECESS: At 6:23 p.m., Board President Jacqueline Rodarte adjourned the meeting to a ten-minute recess.

RECONVENE MEETING: At 6:42 p.m., Board President Jacqueline Rodarte reconvened the meeting in open session.

Governor's May Revise Update: As part of the Chancellor's Report, **Fred Williams**, Vice Chancellor of Finance & Facilities, conducted a presentation outlining the Governor's May Revise of 2022-23 Proposed Budget. Highlights included the following:

- Major Takeaways: A final budget is expected by mid-June; a State surplus is expected; caution because the budget was developed prior to the recent stock market declines; and COLA is 6.56%.
- Student Centered Funding Formula: Base increase of \$250 million; a basic allocation of \$125 million; and rates increased by 9.89%. The additional increases will not provide the District with additional revenue, but will instead increase our earned portion while reducing the hold harmless funding. A benefit will materialize when enrollments improve. Allocations were based on the 2021-22 P-2 actual reported FTES.
- Deferred Maintenance: \$1.5 billion in funding, but the budget contains no provision for housing funds, and some may be shifted to address that.
- Discretionary Block Grants: \$750 million in funding and recommended for the buydown of pension liabilities and COVID-19 costs.
- Technology: \$25 million in on-going and \$75 million in one-time funding.
- Part-time Faculty Health Insurance Program: \$200 million in on-going funding. Expect to reach reimbursement cap of 50% of submitted claims; currently submitted claims are only reimbursed at 3%.

- Capital Outlay: \$11.18 million for the Anaheim Campus Tower; \$20.89 million for the Cypress College Fine Arts Renovation; \$14.06 million for the Fullerton College Business 300 Building; and \$43.79 million for the Fullerton College Music/Drama Complex.
- Joint Analysis: The State Chancellor's Office recommends that Districts adopt policies to maintain sufficient unrestricted reserves with a suggested minimum of two months of general fund operating expenditures or revenues. For the District that would be increase from \$13.5 million to \$23.5 million.

During the discussion, Vice Chancellor Williams responded to inquiries related to Capital Outlay funding, keeping students at the forefront of decision-making, hold harmless funding readjustments, and the focus of the technology funding. Trustees commended the recommendation to have two months of reserves and requested budget scenarios that illustrate what the District budget would look like without hold harmless funding.

Mr. Williams noted that the Tentative Budget will be presented at the June 28 Board meeting which will also include a budget study session.

(See Supplemental Minutes #1298 for a copy of the presentation.)

MINUTES: It was moved by Trustee Jeff Brown and seconded by Trustee Barbara Dunsheath to approve the Minutes of the Regular Meeting of May 10, 2022. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Lacorte and Pandian's advisory votes.**

FINANCE & FACILITIES

Item 3.a: It was moved by Trustee Ryan Bent and seconded by Trustee Evangelina Rosales to approve the Change Order 3.2 for the Districtwide Network Refresh Project for a not to exceed cost of \$70,201, bringing the total revised cost to \$22,209,464; the total estimated project cost of \$25,000,000 still stands and further approve the extension of the project completion timeline to January 2023.

Cherry Li-Bugg, Vice Chancellor of Educational Services & Technology, and Geoff Hurst, District Director of Enterprise IT Applications Support and Development, conducted a short presentation on the Districtwide Network Refresh which included a progress update, accomplishments, and unforeseen challenges related to COVID-19 and supply chain issues that caused the completion date to be pushed back to January 2023.

Subsequent to addressing questions related to secondary connections and uniform user experiences, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Lacorte and Pandian's advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement and/or related documents on behalf of the District.

Item 3.b: It was moved by Trustee Stephen T. Blount and seconded by Trustee Jeffrey P. Brown to enter into an agreement with Westberg White Architects to provide architectural consultant services in the amount of \$1,101,500 to complete the remaining project scope through Project completion/close-out for the Business-Humanities Complex 300 Building

Renovation Project at Fullerton College. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Lacorte and Pandian's advisory votes.**

Further authorization was granted for the Vice-Chancellor, Finance & Facilities or the District Director, Purchasing, to execute the agreement on behalf of the District.

Item 3.c: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Stephen T. Blount to enter into an agreement with Pfeiffer Partners Architects, Inc. to provide architectural consultant services for a fee not to exceed \$151,400 plus \$10,000 of reimbursable expenses for the Schematic Design phase through Project completion / close-out for the Wilshire Chiller Relocation Project at Fullerton College.

Vice Chancellor Fred Williams and Rod Garcia, Fullerton College Vice President of Administrative Services, led a presentation outlining the Fullerton College New Performing Arts Project and Ancillary Projects to provide updated project phases, budget projections, budget gap mitigation efforts, and next steps. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Lacorte and Pandian's advisory votes.**

Further authorization was granted for the Vice-Chancellor, Finance & Facilities or District Director, Purchasing, to execute the agreement on behalf of the District.

Item 3.d: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Stephen T. Blount to enter into an agreement with Pfeiffer Partners Architects, Inc. to provide architectural consultant services for a total fee not to exceed \$116,800 plus \$10,000.00 of reimbursable expenses for the Schematic Design phase through Project completion / close-out for the Parking Lot 10 Improvements Project at Fullerton College.

Subsequent to staff providing clarification on the parking improvements, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Lacorte and Pandian's advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance and Facilities or District, Director of Purchasing, to execute the agreement on behalf of the District.

INSTRUCTIONAL RESOURCES

Item 4.a: By block vote, authorization was granted to approve the summary of curriculum changes for Cypress College, to be effective Fall 2022 and Fall 2023. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Item 4.b: By block vote, authorization was granted to approve the summary of curriculum changes for Fullerton College, to be effective Fall 2022 and Fall 2023. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Item 4.c: By block vote, authorization was granted to approve the Workability III grant augmentation in the amount of \$182,000 and adopt a resolution to authorize the Vice

Chancellor of Finance & Facilities and the District Director of Fiscal Affairs to sign and execute all documents required by the Department of Rehabilitation.

HUMAN RESOURCES

Item 5.a: By block vote, authorization was granted for the following academic personnel matters, which are within budget:

CHANGE IN RETIREMENT DATE

Greenhalgh, Mark	FC	Dean, Mathematics/Computer Science From: 06/30/2022 To: 07/01/2022 PN FCM973
Young, Eldon	CC	Dean, Language Arts From: 06/30/2022 To: 07/01/2022 PN CCM982

NEW PERSONNEL

Dower, Kellori	CC	Dean, Fine Arts 12-month Position (100%) Range 32, Column G + Doctorate Management Salary Schedule Eff. 07/01/2022 PN CCM985
Jacobson, David	FC	Anthropology Instructor Second Year Probationary Contract Class B, Step 8 Eff. 08/18/2022 PN FCF630
Kim, Edward	FC	Anatomy & Physiology Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/18/2022 PN FCF577
Ranada, Raymond	CC	Radiology Technology Instructor (Clinical Coordinator) First Year Probationary Contract Class B, Step 1 Eff. 08/18/2022 PN CCF731

TEMPORARY MANAGEMENT CONTRACT

Fernandez, Margaret	CC	Interim Dean, Career Technical Education/Economic Development 12-month Position (100%) Range 32, Column E Management Salary Schedule Eff. 07/01/2022-12/31/2022 PN CCM970-TR
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ADDITIONAL DUTY DAYS @ PER DIEM

Babad, Bruce	FC	Director of Jazz Ensemble Director of Jazz Band	6 days 11 days
Clasby, Candice	FC	Managing Dir. of Theatre Programming Director of Drama/Musical Production Coord. High School Theater Festival	3 days 6 days 2 days
Clowes, Keven	FC	Theater Technical Director Resident Designer Managing Dir. of Theatre Programming Coord. High School Theater Festival	15 days 13 days 3 days 1 day
Dedmon, Nicola	FC	Director of Concert Choir Director of Chamber Singers	11 days 8 days
Espinosa, Timothy	FC	Managing Dir. of Theatre Programming Director of Drama/Musical Production Coord. High School Theater Festival	3 days 6 days 1 day
Harless, Zachary	FC	Managing Dir. of Theatre Programming Resident Designer Coord. High School Theater Festival	3 days 13 days 1 day
Lopez, David	FC	Director of Concert Band	8 days
Mueller, Michael	FC	Managing Dir. of Theatre Programming Director of Drama/Musical Production Coord. High School Theater Festival	3 days 6 days 1 day
Scott, Michael	FC	Director of Jazz Ensemble Director of Jazz Band	6 days 11 days
Shew, Jamie	FC	Director of Vocal Jazz Ensemble	16 days

LEAVE OF ABSENCE

@01386311	FC	Faculty Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 05/09/2022-05/20/2022
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2022 SUMMER INTERSESSION

Carmona, Mirta	NOCE	Column 2, Step 1
Fishman, Robyn	NOCE	Column 2, Step 1
Pena Ramos, Leopoldo	CC	Column 3, Step 1
Rossi, Samantha	FC	Column 1, Step 1
Snyder, Peter	FC	Column 3, Step 1
Wright, Raquel	NOCE	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2022 FALL SEMESTER

Smith, Rena	FC	Column 1, Step 1
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TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Betts, Robert	NOCE	Column 2, Step 1
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Carter, Teryn	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 05/20/2022
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Donahue, Dustin	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 05/20/2022
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Eapen, Beena	CC	Nursing Program Curriculum Retreat Stipend not to exceed \$400.00 Eff. 07/15/2022-07/16/2022
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Faraci, Michael	CC	Nursing Program Curriculum Retreat Stipend not to exceed \$400.00 Eff. 07/15/2022-07/16/2022
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Galich, Jennifer	CC	Nursing Program Curriculum Retreat Stipend not to exceed \$400.00 Eff. 07/15/2022-07/16/2022
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Gonzalez, Raylene	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 05/20/2022
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Hartman, Deanna	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 05/20/2022
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Hayner, William	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 05/20/2022
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Hoang, Christine	CC	Nursing Program Curriculum Retreat Stipend not to exceed \$400.00 Eff. 07/15/2022-07/16/2022
Ji, Shinah	CC	Nursing Program Curriculum Retreat Stipend not to exceed \$400.00 Eff. 07/15/2022-07/16/2022
Lessing, Angela	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 05/20/2022
Montero, Vanessa	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 05/20/2022
McNay, Sally	CC	Nursing Program Curriculum Retreat Stipend not to exceed \$400.00 Eff. 07/15/2022-07/16/2022
Ortega, Ryan	CC	Nursing Program Curriculum Retreat Stipend not to exceed \$400.00 Eff. 07/15/2022-07/16/2022
Pham, Thu	CC	Nursing Program Curriculum Retreat Stipend not to exceed \$400.00 Eff. 07/15/2022-07/16/2022
Putman, Elizabeth	CC	Nursing Program Curriculum Retreat Stipend not to exceed \$400.00 Eff. 07/15/2022-07/16/2022
Terrazas, Cassandra	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 05/20/2022
Walker, Jane	CC	Nursing Program Curriculum Retreat Stipend not to exceed \$400.00 Eff. 07/15/2022-07/16/2022
Wilkinson, David	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 05/20/2022
Williams, Marredda	CC	Nursing Program Curriculum Retreat Stipend not to exceed \$400.00 Eff. 07/15/2022-07/16/2022

Item 5.b: By block vote, authorization was granted for the following classified personnel matters, which are within budget:

RESIGNATION

Cruz, Jazmin	CC	Special Projects Coordinator, Covid Testing Temporary Management Position (100%) Eff. 05/09/2022 CCT702
Kiesselbach, Kenneth	NOCE	Special Projects Manager, CAEP Temporary Management Position (100%) Eff. 05/27/2022 PN SCT967

NEW PERSONNEL

Mora, Denise	NOCE	Career Center Coordinator II 12-month position (100%) Range 45, Step E Classified Salary Schedule Eff. 06/01/2022 PN SCC829
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PROMOTION

Hoang, Oanh	FC	Library Assistant II 12-month position (100%) PN FCC889 To: FC Library Assistant III 12-month position (100%) Range 39, Step E + 25% Longevity + PG&D Classified Salary Schedule Eff. 06/15/2022 PN FCC889
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REVISION TO CONTRACT

Aiello, Miles	CC	Special Project Coordinator, Covid Tracking Temporary Management Position (100%) From: 11/01/2021 – 06/30/2022 To: 11/01/2021 – 04/08/2022 PN CCT701
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VOLUNTARY CHANGES IN ASSIGNMENT

Cao, Khanh	CC	Instructional Assistant, Business & CIS (50%) Return To Regular Assignment Eff. 06/01/2022
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Dominguez, Ernesto	CC	Administrative Assistant II (100%) Temporary Increase in Months Employed From: 11 months To: 12 months
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STIPEND FOR ADDITIONAL AMINISTRATIVE DUTIES

Minakha, Wachiraya	CC	Evaluator (100%) Extension of 6% Stipend Eff. 07/01/2022 – 12/31/2022
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LEAVES OF ABSENCE

@01201830	AC	IT Project Leader (100%) SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/19/2022 – 04/20/2022 (16 hours)
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@00958856	AC	Printer (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/19/2022 – 10/19/2022 (Intermittent Leave)
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@01411884	NOCE	Program Coordinator (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 05/11/2022 – 05/10/2023 (Intermittent Leave)
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@01949584	FC	Facilities Custodian I (100%) Unpaid Personal Leave of Absence Eff. 07/16/2022
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@00007934	NOCE	Instructional Assistant, ESL SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/25/2022 (2.5 hours)
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@01938186	FC	Communications Specialist (100%) SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/04/2022 – 04/06/2022 (18 hours)
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@00955785	FC	Electrician (100%) SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 05/04/2022 – 05/05/2022 (16 hours)
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@00119388	FC	Student Services Technician, CalWORKs (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 06/21/2022 – 07/19/2022 (Consecutive Leave)
@00342535	FC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 01/03/2022 – 05/18/2022 (Consecutive Leave)

Item 5.c: By the block vote, authorization was granted to approve the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1298 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted to approve the hourly listing.

(See Supplemental Minutes #1298 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1298 for a copy of the volunteer listing.)

Item 5.f: By block vote, authorization was granted to approve the revised 2022-23 Academic Calendar for Credit and Noncredit.

(See Supplemental Minutes #1298 for a copy of the academic calendar.)

GENERAL

Item 6.a: The Board received and reviewed the 2022 Board assessment summaries.

Trustee Barbara Dunsheath commented that it was easy to compare the results to last year and noted that, as a whole, the Board's self-evaluation reflected lower scores when compared to last year, while the exact opposite was true for scores from the resource table and audience.

Student Trustee Erin Lacorte noted that when the majority of the Board doesn't provide a report it gives the impression that they need to be more active and inquired about the minimum level of professional development required for trustees.

Board President Jacqueline Rodarte stated that the assessment results will be looked at more thoroughly at the Board's upcoming retreat.

Item 6.b: It was moved by Trustee Ryan Bent and seconded by Trustee Evangelina Rosales that in lieu of having a COVID-19 vaccine and booster mandate, the Board of Trustees adopt a position of strongly recommending, rather than mandating, boosters for all employees and students, beginning June 1, 2022.

Prior to the discussion, trustees received the following public comments:

Jodi Balma, Fullerton College Faculty, stated she was 100% supportive of the COVID-19 vaccine mandate when it was first implemented, but noted that no one anticipated a fourth year of a pandemic. She urged the Board to re-evaluate their policies when neighboring districts are moving in the opposite direction, noted the delays in uploading vaccination records which can impact enrollment, and cautioned that students are going elsewhere due to frustration with the mask mandate.

Marwin Luminarias, Fullerton College Staff, advocated on behalf of Veteran students who are at risk of receiving a fraction of their student benefits if they cannot take classes and urged the Board to keep in mind that District mandates and course modality impact the lives of our student veterans.

Christine Zarske, Fullerton College Student, addressed the Board and provided a statement for the record, highlighting that students are not willing to get a COVID-19 vaccine booster or endure another semester of daily check-ins, and noted that students will opt to transfer to other community colleges who do not have those requirements. She requested the lifting of the requirements and more online classes for students not comfortable going on campus.

(See Supplemental Minutes #1298 for the full statement.)

During the discussion, it was moved by Trustee Ryan Bent and seconded by Trustee Stephen T. Blount to amend the recommendation to strongly recommend, but not mandate, the COVID-19 vaccine and booster, and mask and testing requirements for all employees and students, beginning June 1, 2022.

Chancellor Cliff Breland noted that a mask requirement has not historically been included in Board action, and that action has already been taken to lift it on June 1.

Trustee Ryan Bent stated that neighboring districts have removed their restrictions, that mandating vaccines is wrong and will cost the District students, and that strongly recommending is the way to go so that we do not create barriers for students.

Trustee Jeffrey P. Brown stated that trustees must balance two things: keeping people safe and not unduly inconveniencing people as to impact student enrollment. He expressed disappointment at not having a reading of what the constituent groups are saying on the matter and cautioned against ignoring how things were three years ago. He also expressed discomfort with doing away with every requirement because people are still getting sick and being hospitalized. A reasonable compromise would be to maintain the vaccine requirement, but not the booster.

Trustee Ed Lopez expressed his continued support for a vaccine and booster requirement and noted that he was not aware of any recommendations that should persuade the District to change course. He reiterated that vaccinations are the strongest tool to prevent death and stop the spread of infection in Orange County. He noted that the South Orange County Community College District is continuing their vaccine requirement through December 31 and has a policy stating that if the Centers for Disease Control (CDC) adds the booster to their recommendations, they will also require it, and suggested that perhaps the District should adopt the same course.

Student Trustee Meena Pandian agreed with Trustees Brown and Lopez, noting that students fear for their safety and want masks and safety measures in place.

Student Trustee Erin Lacorte stated that Fullerton College Associated Students support a booster requirement based on public safety, demographics, and health care access.

Trustee Barbara Dunsheath expressed support for the original recommendation, but not the amendment, noting that it is a middle ground. She stated that infection rates are down because of all of the measures that have been taken and it is important to do anything to help.

Trustee Stephen T. Blount expressed no change to his position.

Trustee Ryan Bent inquired about the vaccination rates for incoming K-12 students and whether they would have enough time to get vaccinated with a mandate in place, whether information about exemptions is shared with students, and cited a recent District survey that notes that 17-18% of current students plan to take fewer classes or not enroll because of the vaccine mandate.

Student Trustee Meena Pandian inquired about vaccination and exemption statistics for students, and it was shared that 72% of students districtwide are vaccinated, 4% have exemptions, and the remaining are likely online.

Trustee Ed Lopez referenced a Los Angeles Times article that mentioned a significant increase in infection rates which raised concerns about a significant increase this summer and that hospitalization rates are still relatively low but rising, and that people are still dying. While there may be inconveniences associated with the District mandate, preventing death is more important than enrollment.

Trustee Evangelina Rosales inquired why the K-12 vaccine mandate was pushed back, what the protocol is when someone tests positive or is exposed, and whether testing would still be in place.

Board President Jacqueline Rodarte stated that as we continue to look at the next semester, safety should be the priority and because of that she could not support the amendment.

The Board voted on the motion to amend the original recommendation and the **motion failed with Trustees Bent and Blount voting yes, and Trustees Brown, Dunsheath, Lopez, Rodarte, and Rosales voting no including Student Trustees Lacorte and Pandian's advisory votes.**

Subsequent to clarification that COVID testing will continue and that students are not precluded from registering under the District's vaccine mandate, the Board then voted on the original motion to strongly recommend, rather than mandate, boosters for all employees and students, beginning June 1, 2022. **Motion carried with Trustees Bent, Blount, Dunsheath, Rodarte, and Rosales voting yes, including Student Trustees Lacorte and Pandian's advisory votes, and with Trustees Brown and Lopez voting no.**

Item 6.c: Board President Jacqueline Rodarte asked if there were any requests for potential future Board agenda items. Student Trustee Erin Lacorte Proposed a future agenda item to discuss Assembly Bills 705 and 1705 regarding remedial placement tests and policies.

CHANCELLOR'S STAFF COMMENTS

Valentina Purtell reported that NOCE hosted their Classified Appreciation Lunch which was the first in-person gathering after two years and thanked everyone who attended. President Purtell congratulated the Colleges on their successful commencements and shared that NOCE would celebrate their Commencement and Student Success Event on May 27 where 635 graduates would receive high school diplomas and program certificates.

Gil Contreras thanked those who attended the Fullerton College Commencement on May 21 and acknowledged those who helped coordinate the event including **Naomi Abesamis** and **Elaine Lipiz-Gonzalez**. Dr. Contreras reported that the President's Advisory Council endorsed naming the 200 Building after the late California Supreme Court Justice **Cruz Reynoso** and extended his thoughts and prayers to those affected by the Ulvalde elementary school shooting in Texas on May 24.

JoAnna Schilling extended her appreciation to those who attended the Cypress College Commencement on May 20 and to everyone involved with coordination including **Paul de Dios** and **Marc Posner**. She announced that the campus celebrated its first-ever Lavender Graduation for current, former, and future LGBTQ+ students and that Cypress College is celebrating Classified Appreciation Week with wellness events sponsored by SchoolsFirst Credit Union and an annual luncheon event on May 25.

RESOURCE TABLE PERSONNEL COMMENTS

Christie Diep stated that it was wonderful to see tenured faculty being honored at the Board meeting and reported that United Faculty is working on efforts to prepare faculty to submit applications next semester related to lecture/lab parity that was included in the ratified Tentative Agreement with the District.

Pamela Spence expressed gratitude for the Classified Appreciation Week celebrations, announced the upcoming CSEA Breakfast on June 1, and highlighted classified shared governance participation with over 75 members across the District.

MEMBERS OF THE BOARD OF TRUSTEES COMMENTS

Student Trustee Erin Lacorte read a congratulatory thank you statement from the Student Senate for California Community Colleges, congratulated faculty achieving tenure, thanked the campuses for the Commencement ceremonies, and expressed thanks and words of advice to the Board.

Student Trustee Meena Pandian reported on the Associated Students General Election, and thanked everyone who supported her over the year, including Associated Students, the Board, and **Cypress College President JoAnna Schilling**.

Trustee Evangelina Rosales congratulated the tenured faculty, expressed her appreciation for Classified staff, and wished the Student Trustees the best of luck.

Trustee Stephen T. Blount reported that he looked forward to the upcoming Cypress College Foundation Board of Directors meeting.

Trustee Barbara Dunsheath congratulated faculty achieving tenure and graduating students—including Student Trustees **Meena Pandian** and **Erin Lacorte**—and reported on her attendance at the Cypress College Scholarship Awards Ceremony.

Board President Jacqueline Rodarte congratulated the faculty members who received tenure and thanked the student trustees for their service on the Board.

NON-AGENDA PUBLIC COMMENTS

Rabbi David Eliezrie addressed the Board to state he was deeply saddened to have to address the Board regarding a letter distributed by the District on behalf of the South West Asian, North African (SWANA) Faculty and Staff Association that included falsehoods, distortions of reality, and antisemitism. He noted that there is nothing wrong with criticizing Israel, but antisemitism goes beyond that and calls for the destruction of Israel. He said that the District has not shared letters for other issues and is holding Israel to a different standard. He demanded the letter be retracted and that the person who sent it should be terminated.

Alex Burkat addressed the Board regarding the SWANA letter noting that the reporter's death was a tragic event, but the statement was wrong and hurtful with its claims. He noted that statistics of deaths of journalists in the most dangerous countries are available, but the only statement issued by SWANA is the one associated with Israel because their intent was to single out and malign the Jewish state.

Nick Arman, Fullerton College Interim Dean, addressed the Board regarding the SWANA letter that was antisemitic and biased, and which the District had no business propagating. In light of the District's anti-racist efforts and anti-hatred statement, it cannot, and should not tolerate or endorse antisemitic and political propaganda. He urged the Board to retract the letter and apologize for this propagation of hate speech.

Clifford Lester addressed the Board and shared that he is the creator of the Cypress College Holocaust Memorial in memory of his mother. He stated that antisemitism is at its highest, that it happens in many ways and manifests when we do nothing, and that it is rearing its ugly head here with the SWANA letter and statement on the District website. He noted that the Board had three options: do nothing, send out letters placating the Jewish community, or take a stand this evening by apologizing and holding those involved accountable. He urged them to be courageous and not be bystanders.

Moshe Cirt addressed the Board regarding the SWANA statement to provide context noting when the reporter was killed, Palestinians also shot and killed an Israeli, and that Israel requested an autopsy and to claim responsibility if needed, but there was a refusal to comply.

Eileen Schneider read a statement from the Anti-Defamation League of Long Beach in response to the SWANA letter which made many problematic claims and biased assumptions, and urged people to recognize the distinction between Israel's policies and the extinction of the Jewish state. She expressed concern with promotion of the statement by the District, its devastating effect, and the District's responsibility to reflect and send a clear message to support the entire community.

Melissa Bruckner addressed the Board and stated that the destruction of Israel seeks to destroy Jewish people and there should be no place for hatred anywhere. She said that

SWANA and the District should be ashamed if this is what they support, and should use this moment as an opportunity for change.

Yoni Leitner addressed the Board to express outrage over the SWANA letter that was replete with rhetoric, hatred, and untruths. He urged that the person who sent the letter be held accountable and people boycott SWANA for the lies that are being shared because there is no place for hate speech in our community or country.

Mali Leitner, Past President of the Jewish Community Center of Orange County, asked how it is possible for a state-funded organization to send misinformation with hate towards Israel and lies about how the poor journalist was killed. She noted that the Israeli army does not have the authority to just shoot people, and that despite having Muslim members in the Israeli parliament, Israel is still being called an apartheid state. She called the journalist being killed an unbelievable tragedy, and stated that Israel called for a joint investigation, but the Palestinians refused.

Stella Eliezrie addressed the Board to share that the Jewish community does not need the love of the world, but they also do not need their hate because they have a long history of being hated. She inquired how SWANA is funded, urged the Board to take her words to heart, and wished the District continued success in their noble work.

David Halahmy, Chair of the Cypress College History Department, shared that Jewish history includes persecution, torture, and murder, but also the development of modern-day Israel. He noted that the Holocaust happened because the safe space that is Israel did not exist at that time. The SWANA letter stated that Israel should not exist, and that outrageous message was then shared by the District Diversity Office. He stated that the District now has a duty and responsibility to call out the antisemitic message and not merely respond that the letter should not have been shared.

At the conclusion of the public comments, Board President Jacqueline Rodarte stated that the Board does not typically respond to public comments, but noted that the District does not endorse any antisemitic behavior. She shared that the District is looking into the matter and will follow-up within the next few days, and expressed her appreciation for their patience.

CLOSED SESSION: At 9:34 p.m., Board President Jacqueline Rodarte adjourned the meeting to closed session per the following sections of the Government Code and stated there would not be a read out:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54957: PUBLIC EMPLOYEE: Fullerton College President.

Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

Per Section 54957(a): THREAT TO PUBLIC SERVICES OR FACILITIES: Consultation with Security Consultant.

RECONVENE MEETING: At 10:57 p.m., Board President Jacqueline Rodarte reconvened the meeting in open session.

ADJOURNMENT: At 10:57 p.m., it was moved by Trustee Barbara Dunsheath and seconded by Trustee Stephen T. Blount to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

Prepared By Recording Secretary for
Evangalina Rosales, Secretary, Board of Trustees

UNAPPROVED