



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

MEETING: Regular Meeting in June 2017

DATE: Tuesday, June 13, 2017, at 5:30 p.m.

PLACE: Anaheim Campus Board Room
1830 W. Romneya Drive, Anaheim, CA 92801

Welcome to this meeting of the North Orange County Community College District Board of Trustees. If you wish to address the Board, please complete a yellow card entitled, "Request to Address Board of Trustees" and submit it to the Board's Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board, according to the rules of the Board. Members of the public wishing to address matters not on the agenda will be invited to do so under "Comments: Members of the Audience" at the beginning of the meeting. The Board reserves the right to change the order of the agenda items as the need arises.

AGENDA:

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Comments: Members of the Audience:** Members of the public may address the Board regarding items on the Agenda as such items are taken up, subject to regulations of the Board. All Board meetings, excluding closed sessions, shall be electronically recorded.
- d. **Consider Non-Personnel block-vote items indicated by [] in Sections 3 & 4**
- e. **Consider Personnel block-vote items indicated by [] in Section 5**
Agenda items designated as block-vote items with [] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion.

An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote. Members of the public completing a card entitled, "Request to Address Board of Trustees" on an item removed from block-vote consideration will be heard prior to the Board's vote on that item.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public at the Chancellor's Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. to 5:00 p.m.).

- f. **Reports:**
 - Chancellor**
 - * **Seating of New Student Trustees**
 - * **Honor Retirees**
 - * **North Star Award**
- g. **Comments:**
 - College Presidents/Provost**
 - Resource Table Personnel**

Members of the Board of Trustees

2. a. **Approval of Minutes of the Regular Meeting of May 23, 2017.**
- b. **CLOSED SESSION: Per the following sections of the Government Code:
Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**
- Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.**
- Per Section 54956.8: CONFERENCE WITH REAL PROPERTY NEGOTIATOR:**
- Property: 410 E. Chapman Avenue, Fullerton, CA 92832**
Negotiating Party: Fred Williams, Vice Chancellor, Finance & Facilities
Under Negotiation: Terms and Conditions of Purchase

3. **FINANCE & FACILITIES**

- [a] It is recommended that the Board ratify purchase orders and checks. **(The Purchase Orders and Checks are available for review in the District's Business Office.)**
- [b] Authorization is requested for the 2016-2017 General Fund and Capital Outlay Fund transfers and adoption of the resolutions showing the summary, pursuant to the California Code of Regulations, Title 5, §58307. **(The Resolutions are available for review in the District's Business Office.)**
- [c] It is recommended that the Board adopt the resolution authorizing the County Superintendent of Schools to make any necessary transfers between contingencies and expenditure classifications. **(The Resolution is available for review in the District's Business Office.)**
- [d] Authorization is requested for the Institutional Memberships exceeding \$1,000 for the 2017-2018 school year for the organizations listed.
- [e] Authorization is requested to enter into a consultant agreement with Dudek for the preparation of the Fullerton College Sherbeck Field Improvements California Environmental Quality Act document.
- [f] Authorization is requested to enter into a one-year support agreement from CDW-G for Cisco Systems, Inc. network hardware and software maintenance beginning July 1, 2017, through June 30, 2018.
- [g] Authorization is requested to enter into a contract with Emsi for an Economic Modeling Platform to include an economic impact study, economic impact analysis, investment analysis, demand gap analysis, career coach, and the alumni insight tool for three years starting July 1, 2017, through June 30, 2020.

- [h] Authorization is requested to enter into contract with Love & Logic Institute, for the development of six approximately ninety-minute curriculum modules especially focused and substantively addressing the needs of adults supporting K-12 Foster and Adopted youth and additional content for adults supporting K-12 children with special needs.
- [i] Authorization is requested for the disposal of Class 3 Disposable Records after July 1, 2017, from the District's Business Office, and the respective Bursar's Office of Cypress and Fullerton Colleges and the School of Continuing Education pursuant to Title 5, §59020 of the California Administrative Code.

4. **INSTRUCTIONAL RESOURCES**

- [a] It is recommended that the Board approve the *North Orange County Community College IEPI Goals for Year-Three*
- [b] It is recommended that the Board approve the summary of curriculum changes for Cypress College, to be effective Fall 2017.
- [c] It is recommended that the Board approve the summary of curriculum changes for Fullerton College, to be effective Fall 2017.
- [d] Authorization is requested to accept new revenue from the CyberWatch West NSF Grant funds in the amount of \$35,976.
- e. To satisfy accreditation requirements, it is requested that the Board formally approve the revised Fullerton College mission statement previously approved by the College's Faculty Senate and President's Advisory Council.
- [f] It is recommended that the Board approve the summary of curriculum changes for the School of Continuing Education, to be effective in the Fall 2017 trimester.

5. **HUMAN RESOURCES**

- [a] Request approval of the following items concerning academic personnel:

- New Personnel
- Temporary Reassignment
- Extension of Temporary Management Contracts
- Payment for Independent Learning Contracts
- Leave of Absence
- Temporary Academic Hourly

- [b] Request approval of the following items concerning classified personnel:

- Retirement
- New Personnel
- Rehires
- Change in Salary Step
- Extension of Contract

Reclassification
 Voluntary Changes in Assignment
 Professional Growth & Development
 Stipend for Additional Management Duties
 Leaves of Absence

- [c] Request approval of Professional Experts.
- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.
- [e] Request approval of Volunteers.
- [f] Request approval of a salary adjustment for Confidential Employees Group of three percent (3.00%) plus statutory COLA of one point five six percent (1.56%), effective July 1, 2017.
- [g] Request approval of a salary adjustment for the District Management Association of three percent (3.00%) plus statutory COLA of one point five six percent (1.56%), effective July 1, 2017.
- h. Request approval of a salary adjustment Executive Officers of three percent (3.00%) plus statutory COLA of one point five six percent (1.56%), effective July 1, 2017.
- [i] Request approval of a salary adjustment for CSEA Chapter 167 Classified employees of three percent (3.00%) plus statutory COLA of one point five six percent (1.56%), effective July 1, 2017.
- [j] Request approval fir of a salary adjustment for United Faculty CTA/CCA/NEA of three percent (3.56%) across the schedule, and a one percent (1.0%) increase in the amount of \$991.92 annually to the fringe benefit allowance, effective July 1, 2017.
- k. Request approval for Executive Officer salary column advancement, salary and benefits, and contract extension for W. Cherry Li-Bugg, Valentina Purtell, Irma Ramos, and Gregory Schulz, effective July 1, 2017.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution _____
DATE: June 13, 2017 Information _____
Enclosure(s) X
SUBJECT: Ratification of Purchase Orders and Checks

BACKGROUND: Pursuant to the Purchasing Policy for the North Orange County Community College District, a summary of purchase orders and checks shall be submitted to the Board of Trustees for ratification at the first meeting of the Board following the issuance or prior to issuance where required.

The purchase order numbers P0110522 - P0117302, check numbers C0045379 - C0045701; F0213639 - F0214010; Q0005366 - Q0005430; 88464078 - 88465555; V0031424 - V0031430; 70081554 - 70081560; disbursements E8693672 - E8694893; and amended purchase orders have been processed since the previous Board meeting. Checks beginning with "C" are from the Cypress College Bursar's office; checks beginning with "F" are Fullerton College Bursar; checks beginning with "Q" are SCE Bursar; checks beginning with "88" are District checks through the County Department of Education; checks beginning with "V" are District revolving checks; checks beginning with "7" are Cypress College Bursar's Office Student Refund Checks; and disbursements beginning with "E" are financial aid payments made electronically via the Higher One disbursement process. These purchase orders and checks can be reviewed in the District's Business Office. All purchase orders and checks have been processed in accordance with the Plan of Implementation as approved by the Board pursuant to the concept of fiscal accountability.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Actual costs will be charged to applicable funds as goods and/or services are received.

RECOMMENDATION: It is recommended that the Board ratify purchase order numbers P0110522 - P0117302 through May 12, 2017, totaling \$3,162,124.00, and check numbers C0045379 - C0045701, totaling \$ 150,504.36; check numbers F0213639 - F0214010, totaling \$ 1,192,888.72; check numbers Q0005366 - Q0005430, totaling \$8,983.84; check numbers 88464078 - 88465555, totaling \$ 5,950,777.24; check numbers V0031424 - V0031430, totaling \$ 13,563.00; check numbers 70081554 - 70081560, totaling \$4,661.51; and disbursements E8693672 - E8694893, totaling \$ 750,076.65, through May 31, 2017.

Fred Williams

Recommended by

Approved for Submittal

3.a

Item No.

BOARD RECAP
For the Period April 13, 2017, through May 12, 2017
Board Meeting 6/11/2017

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0110522	Hunter Parts & Service	\$5,500.00		CC	Blanket Order for Automotive Equipment Repairs
P0110749	Air Treatment Corporation	\$5,000.00		FC	Blanket Order for HVAC Parts & Repairs
P0115382	Fire Safety First	\$80,443.00	Capital Outlay	AC	Fire Sprinkler System Repairs
P0116425	ARN Machine Tool Rebuilding Inc	\$500.00		CC	Blanket Order for Machine Repairs
P0116427	Orange County Air Conditioning	\$27,159.60	Capital Outlay	AC	Control Dampers for FC Building 500
P0116428	Allsteel Inc	\$3,296.29		CC	Office Furniture for Admissions and Records Dept.
P0116429	2nd Gear LLC	\$10,368.05		CC	Computers
P0116430	Ellison Technologies Inc	\$4,000.00		FC	Blanket Order for Computer Numeric Control Machine Supplies
P0116431	Northern Tool & Equipment	\$1,400.00		FC	Blanket Order for Automotive Tools and Supplies
P0116432	American Red Cross	\$1,138.68		CC	First Aid Supplies for the Tech Ed Department
P0116435	iT1 Source LLC	\$959.93		SCE	Printer
P0116438	Amazon Business	\$319.67		SCE	Instructional Supplies
P0116443	Moore Medical Corp	\$2,112.97		SCE	Pharmacy Tech Lab Equipment
P0116445	Amazon Business	\$145.38		CC	Physics, Engineering and Astronomy Lab Supplies
P0116448	GST	\$3,952.87		FC	Computer
P0116449	CDW Government Inc	\$11,117.62		FC	Computers
P0116450	B & H Photo Video Inc	\$2,600.00		FC	Blanket Order for Media Equipment
P0116451	CDW Government Inc	\$5,114.49		FC	Printer
P0116452	GST	\$11,531.39		FC	Computers
P0116453	iT1 Source LLC	\$9,276.28		SCE	Computers
P0116454	CDW Government Inc	\$1,022.44		FC	Printer
P0116457	CDW Government Inc	\$992.05	Capital Outlay	FC	Computer Accessories
P0116458	CDW Government Inc	\$9,261.54		FC	Computers
P0116459	CN School and Office Solutions Inc	\$29,479.46		FC	Furniture for Classified Staff Lounge
P0116460	CDW Government Inc	\$3,020.50		FC	Computer
P0116462	Lowe's Companies Inc	\$1,000.00		FC	Blanket Order for Hardware Supplies
P0116463	Home Depot	\$1,500.00		FC	Blanket Order for Construction Hardware Supplies
P0116464	Wallace, Tracey	\$200.00		FC	Performer for Educational Opportunity Program Recognition Ceremony
P0116480	Allsteel Inc	\$10,557.13		FC	Classroom Tables & Chairs for Nutrition Dept.
P0116481	Corporate Business Interiors Inc	\$1,473.84		FC	Installation of Classroom Tables & Chairs for Biological Science Dept.
P0116482	WMFY We Mail For You	\$1,950.00		AC	Bulk Mail Services
P0116483	Sign A Rama	\$749.00		AC	Signs

BOARD RECAP
For the Period April 13, 2017, through May 12, 2017
Board Meeting 6/11/2017

PO	VENDOR NAME	AMOUNT	FUND	SITE DESCRIPTION
P0116484	YBH Restaurants Inc	\$200.00		AC Catering - Unlearning Racism Event
P0116485	Renton Technical College	\$2,500.00		SCE Training Services Agreement for Adult Educational Block Grant
P0116486	Innovative Educators	\$2,985.00		SCE Software Subscription
P0116487	Thomas Scientific Inc	\$122.33		CC Biology Lab Supplies
P0116488	Amazon Business	\$1,595.95		CC Science Lab Instructional Supplies
P0116489	Variable Speed Solutions Inc	\$1,820.00		CC Heating and Air Conditioning Machine Repairs
P0116490	Mohawk Resources Ltd	\$8,561.10		FC Bench Lathe for Automotive Technology Department
P0116491	Perez, Veronica	\$80.00		FC CARE Student Honor Society Fee Reimbursement
P0116492	Fabus, Jason	\$500.00		FC Performer for Concert Hour Class
P0116493	Kuhn, Bret	\$400.00		FC Performer for Percussion Class
P0116494	ADI	\$2,279.95	Capital Outlay	FC Emergency Telephone Call Station Repair
P0116495	Sodexo Inc and Affiliates	\$37.71		FC Catering for Business and Computer Systems Meeting
P0116496	Sodexo Inc and Affiliates	\$629.91		FC Catering for Basic Skills Student Support Expo
P0116497	Palacios, Shawntel	\$27.06		FC CARE Student Textbook Reimbursement
P0116498	Variable Speed Solutions Inc	\$4,490.00		CC Replacement Ventilation Fan Project
P0116499	Davisson, Marissa	\$499.18		FC CARE Student Auto Repair Reimbursement
P0116500	Estrada, Geraldine	\$45.99		FC CARE Student Auto Repair Reimbursement
P0116501	iT1 Source LLC	\$1,791.92		SCE Computer
P0116502	Esqueda, Janet	\$202.56		FC CARE Student Auto Repair Reimbursement
P0116503	Hildebrandt, Von	\$437.33		FC CARE Student Auto Repair Reimbursement
P0116504	Juarez, Mayte	\$1,000.00		FC CARE Student Auto Repair Reimbursement
P0116505	Sasco Electric	\$920.00		FC Electrical and Data Outlets Installation
P0116506	Michael, Kimberly	\$780.68		FC CARE Student Auto Repair Reimbursement
P0116507	Perez, Veronica	\$485.41		FC CARE Student Auto Repair Reimbursement
P0116508	Variable Speed Solutions Inc	\$1,075.00		CC Electrical Repair at Campus Pool
P0116509	San Elias, Daniela	\$407.15		FC CARE Student Auto Repair Reimbursement
P0116510	Viramontes Garzon, Noemi	\$859.59		FC CARE Student Auto Repair Reimbursement
P0116511	iT1 Source LLC	\$4,482.25		SCE Computer
P0116512	Hi Standard Automotive LLC	\$7,366.75		CC Automotive Lights for the Campus Safety Department
P0116513	CDW Government Inc	\$5,179.70		CC Computers
P0116514	Apple Computer Inc	\$1,236.89		SCE Computer
P0116515	Apple Computer Inc	\$2,473.78		SCE Computer

BOARD RECAP
For the Period April 13, 2017, through May 12, 2017
Board Meeting 6/11/2017

PO	VENDOR NAME	AMOUNT	FUND	SITE DESCRIPTION
P0116516	Vintage King Audio Inc	\$71,731.82	CC	Musical Instruments for the Music Department
P0116517	Alonti Cafe & Catering	\$3,500.00	SCE	Blanket Order for Catering Services
P0116518	OCLC Inc	\$3,500.00	FC	Subscription Payment
P0116519	Anaheim Union High School District	\$187.00	FC	Transportation Fees from Katella High School to FC
P0116520	Novasky Photography	\$600.00	FC	Independent Contractor for Photography Services
P0116521	Office Depot	\$70.19	FC	Office Supplies for the Library
P0116522	Integrated Interiors Inc	\$6,255.00	CC	Electrical Installation for Fire Curtain
P0116523	Komos, Diane	\$392.35	FC	Reimbursement for Horticulture Lab Supplies
P0116524	Collins Company	\$19,507.00	CC	Tennis Court Wind Screen Replacement Project
P0116525	Knott's Berry Farm	\$4,737.83	CC	Catering for Science Tech Engineering & Math Transfer Celebration
P0116526	YBH Restaurants Inc	\$1,156.16	CC	Catering for Science Tech Engineering and Math Dept.
P0116527	Anaheim Union High School District	\$272.00	FC	Transportation Fees for Gilbert High School to Fullerton College
P0116528	Uline Inc	\$232.68	FC	Anti-Fatigue Floor Mats for the Skills Center
P0116529	Clean Air America Inc	\$48,071.25	CC	Welding Tables for Auto Collision Department
P0116530	Forestry Suppliers Inc	\$2,688.77	FC	Oceanography Lab Supplies
P0116531	Sodexo Inc and Affiliates	\$26.09	FC	Catering for Academic Support Center Meeting
P0116532	CDW Government Inc	\$575.81	FC	Computer Hard Drive
P0116533	BSN Sports LLC	\$657.81	CC	Uniforms for the Financial Aid Department
P0116534	CDW Government Inc	\$1,878.44	FC	Computer Accessories
P0116535	Ganahl Lumber Co	\$1,000.00	FC	Blanket Order for Hardware Supplies
P0116536	Western Graphics Plus	\$5,456.15	CC	Marketing Materials for Financial Aid Department
P0116537	Lumigrow Inc	\$3,211.69	FC	Earth Science Lab Supplies
P0116538	Dick Blick Co	\$256.83	FC	Instructional Materials
P0116539	Health Care Logistics Inc	\$590.32	SCE	Pharmacy Tech Lab Supplies
P0116540	Transportation Charter Services Inc	\$1,220.00	FC	Transportation for Puente Program to San Diego
P0116541	Aramark Dallas Lockbox	\$452.55	CC	Catering for the Transfer Center
P0116542	Amazon Business	\$5,777.29	FC	Textbooks
P0116543	Transportation Charter Services Inc	\$1,335.00	CC	Transfer Center Transportation Fees to UCLA
P0116544	Transportation Charter Services Inc	\$2,095.00	CC	Transfer Center Transportation Fees to CSULB
P0116545	Amazon Business	\$109.70	SCE	Textbooks
P0116546	Amazon Business	\$403.71	SCE	Office Supplies
P0116547	Toshiba Business Solutions	\$10,875.84	FC	Purchase Copier

BOARD RECAP
For the Period April 13, 2017, through May 12, 2017
Board Meeting 6/11/2017

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0116548	U S Postal Service	\$1,240.00		AC	Post Office Box Rental
P0116549	Ortiz Tractor Service	\$44,500.00	Capital Outlay	AC	Remove & Replace of Drainage Channel @ FC Bldg. 600
P0116559	Office Depot	\$500.00		FC	Blanket Order for Office Supplies
P0116560	Amazon Business	\$448.59		CC	Office Supplies
P0116561	Canon USA Inc	\$3,000.00		FC	Blanket Order for Equipment Service and Repairs
P0116563	Vernier Software & Technology	\$5,057.16		FC	Physics Lab Supplies
P0116564	Sidepath Inc	\$4,586.97		CC	Computers
P0116565	Next Gen Web Solutions	\$8,000.00		FC	Software for the Financial Aid Department
P0116566	Transportation Charter Services Inc	\$4,225.00		FC	Transportation-Educational Opportunity Program Conference Field Trip
P0116567	Kresse, Douglas	\$318.00		FC	Reimbursement for Pacific Southwest Collegiate Fee
P0116568	Sodexo Inc and Affiliates	\$350.72		FC	Catering for the Math Hiring Committee
P0116569	CDW Government Inc	\$1,531.43		FC	Computers
P0116570	CDW Government Inc	\$397.22		FC	Computer Monitors
P0116571	CDW Government Inc	\$1,912.55		FC	Printer
P0116572	Vital Link Orange County	\$374.00		CC	Science Tech Engineering and Math Career Showcase Registration
P0116574	GST	\$3,325.17		CC	Audio and Video Equipment for Academic Computing Dept.
P0116576	Promotional Concepts Enterprises	\$1,052.81		CC	Puente Program Lapel Pins
P0116578	K-Log Inc	\$839.42		FC	Furniture for the Writing Center
P0116579	MSC Industrial Supply Co Inc	\$1,500.00		FC	Blanket Order for Tech and Machine Supplies
P0116580	Ran Graphics Inc	\$2,854.30		FC	Print Fullerton College Summer 2017 Class Schedule
P0116581	Crystal Factory	\$650.00		FC	Blanket Order for Award Plaques
P0116583	VMI Inc	\$800.00		FC	Blanket Order for Broadcast Supplies
P0116585	Amazon Business	\$195.73		FC	Instructional Materials
P0116586	Loda Enterprises Inc	\$700.00		FC	Blanket Order for Horticulture Lab Supplies
P0116590	Barbizon Light	\$229.95		FC	Lighting Supplies for the Dramatic Arts Department
P0116591	Gear Connection	\$22,267.50		CC	Equipment Rental for Holocaust Remembrance Day
P0116592	Cengage Learning Inc	\$1,653.43		SCE	English as a Second Language Textbooks
P0116593	Dick Blick Co	\$658.53		SCE	Kids' College Art Supplies
P0116594	Printing Industries Association Inc	\$800.00		SCE	Table Sponsorship Printing Industries Association - Graphics Night
P0116595	Moore Medical Corp	\$283.95		SCE	Medical Assistant Lab Supplies
P0116596	The Oak Co	\$1,851.69		FC	Fullerton College Summer 2017 Schedule
P0116597	Office Depot	\$1,500.00		SCE	Blanket Order for Office Supplies

BOARD RECAP
For the Period April 13, 2017, through May 12, 2017
Board Meeting 6/11/2017

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0116598	Klinger Educational Products Corp	\$2,817.98		FC	Physics Lab Supplies
P0116599	Sigma-Aldrich Inc	\$1,250.00		FC	Blanket Order for Biology Lab Supplies
P0116600	Klinger Educational Products Corp	\$1,000.00		FC	Blanket Order for Physics Lab Supplies
P0116601	Industrial Fiber Optics	\$1,000.00		FC	Blanket Order for Physics Lab Supplies
P0116602	Digi-Key Corporation	\$58.34		FC	Blanket Order for Physics Lab Supplies
P0116603	E-Z Up Direct.com LLC	\$309.71		FC	Canopy
P0116604	Scantron Corporation	\$332.62		FC	Instructional Supplies
P0116605	OCLC Inc	\$2,265.99		FC	Software License Renewal
P0116606	tk1sc Inc	\$207,750.00	Bond	AC	Commissioning Services for CC SEM and VRC Projects; B/A 3/28/17
P0116607	Academic Cap & Gown	\$65.00		FC	Blanket Order for Graduation Supplies
P0116608	The Container Store Inc	\$370.22		FC	Science Lab Storage Supplies
P0116609	2XL Corporation	\$577.87		FC	Athletic Supplies
P0116610	Cole-Parmer Instrument Co	\$5,403.21		FC	Instructional Equipment
P0116611	FileMaker Inc	\$1,236.00		FC	Software Maintenance
P0116612	Rosa, Melanie	\$948.40		FC	Reimbursement for Field Trip Lodging
P0116613	CPP Inc	\$14,825.00		FC	Software License
P0116614	Sodexo Inc and Affiliates	\$132.00		FC	Catering for Hiring Committee
P0116615	Mellis, Rachel	\$200.00		FC	Performance Agreement for Concert Hour Class
P0116617	MacDonald, Glen	\$800.00		FC	Honorarium - Speaker for Climate Change Symposium
P0116618	Acey Decy Equipment Co	\$2,047.25		FC	Lighting Supplies for the Theatre Department
P0116619	The Harloff Company Inc	\$3,778.30		SCE	Classroom Equipment
P0116620	Black Rocket Productions	\$29,060.00		SCE	Software Subscription
P0116621	Johnson, Anne	\$275.00		CC	Guest speaker for Pathway Teacher Workforce
P0116622	Bright Agrotech LLC	\$1,336.73		FC	Instructional Equipment
P0116623	LSC Communications Inc	\$3,687.00		FC	Publication Subscription for Journalism
P0116624	Marshall, Renee	\$1,200.00		CC	Guest Speaker for the Teacher Prep Program
P0116625	Stoneware Inc	\$494.00		FC	Software License
P0116626	Corporate Business Interiors Inc	\$592.23		CC	Furniture Installation for Disabled Student Services Program
P0116627	VMI Inc	\$1,490.38		FC	Video Equipment for the Radio Television Dept.
P0116628	K-Log Inc	\$8,096.14		FC	Office Furniture for the Applied Design Department
P0116629	JM & J Contractors	\$5,737.50	Capital Outlay	AC	Labor and Materials for Removal of Flooring @ FC
P0116630	JM & J Contractors	\$13,760.00	Capital Outlay	AC	Labor & Materials to Polish Concrete Floor @ FC

BOARD RECAP
For the Period April 13, 2017, through May 12, 2017
Board Meeting 6/11/2017

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0116631	A Alvarado Painting	\$21,000.00	Capital Outlay	AC	Labor and Materials to Repaint FC Bldgs. 1820 & 183
P0116632	Krueger International Inc	\$3,846.68		CC	Furniture for the Disabled Student Services Department
P0116633	Padilla, Gerald	\$296.20		FC	Reimbursement - Cesar Chavez Celebration
P0116634	Garuda Promo and Branding Solutions	\$4,996.64		FC	Promotional Materials
P0116635	Moore Medical Corp	\$1,303.17		SCE	Medical Assistant Lab Supplies
P0116636	Amazon Business	\$381.70		FC	Office Supplies
P0116637	Amazon Business	\$648.65		CC	Office Supplies
P0116638	Amazon Business	\$441.54		SCE	Textbooks
P0116639	Sign A Rama	\$2,785.70	Capital Outlay	AC	Aluminum Signs for FC Berkeley Center
P0116640	Amazon Business	\$1,723.98		FC	Classroom Supplies
P0116641	Pearson Education Inc	\$11,981.55		SCE	Textbooks
P0116642	CN School and Office Solutions Inc	\$2,792.94		FC	Chairs for the Skills Center
P0116643	Flower Allie	\$504.10		FC	Marketing Materials for Student Affairs Department
P0116644	MD Design	\$1,220.00	Capital Outlay	CC	Graphic Design for AC Culinary
P0116645	Harris Equipment Corporation	\$700.00		FC	Blanket Order for Automotive Supplies
P0116646	CN School and Office Solutions Inc	\$4,304.63		FC	Office Furniture for Administrative Services
P0116647	Pacific Parking Systems Inc	\$495.00		FC	Software License
P0116648	Bluebeam Inc	\$1,296.00		FC	Software License
P0116649	Sodexo Inc and Affiliates	\$10,413.73		FC	Catering for the Orange Empire Conference Basketball Meeting
P0116650	National League for Nursing Inc	\$1,804.00		CC	Nursing Examinations for Nursing Dept.
P0116651	CDW Government Inc	\$221.42		SCE	Office Supplies
P0116652	Amazon Business	\$87.24		FC	Classroom Supplies
P0116653	Pearson Education Inc	\$16,818.32		SCE	Textbooks
P0116654	Judaica Engraving International Inc	\$202.50		CC	Marketing Materials for Business Department
P0116655	Sweetwater Sound Inc	\$2,569.84		FC	Keyboard for Music Department
P0116656	Fullerton College	\$2,420.00		FC	Child Care Fees for Educational Opportunity Services Department
P0116657	Cypress S B Car Spa Inc	\$500.00		CC	Blanket Order for Car Wash Services for Public Safety Dept
P0116658	Duarte, Rebecca	\$420.00		FC	CARE Student Auto Repair Reimbursement
P0116659	Perez, Mayra	\$405.91		FC	CARE Student Auto Repair Reimbursement
P0116660	Livermore High School Athletic Booster	\$1,158.50		FC	Reimbursement for Damaged Property
P0116661	Build A Sign LLC	\$241.75		FC	Signage for the Library
P0116662	Frey Scientific	\$1,067.41		FC	Lab Supplies

BOARD RECAP
For the Period April 13, 2017, through May 12, 2017
Board Meeting 6/11/2017

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0116663	Loda Enterprises Inc	\$2,119.28		FC	Classroom Supplies
P0116665	Costume Inventory Resources	\$479.50		FC	Classroom Supplies
P0116666	LAB Corporation	\$15,516.00		FC	Table Top Conveyer for Machine Technology
P0116667	Relampago del Cielo Inc	\$350.00		CC	Guest Performance for Anniversary Celebration
P0116668	VWR Funding Inc	\$1,182.82		FC	Classroom Supplies
P0116669	Burlington English Inc	\$1,920.00		SCE	Software
P0116670	Amazon Business	\$211.87		SCE	Textbooks
P0116671	Amazon Business	\$1,464.28		CC	Computer Monitor
P0116672	Outdoor Dimensions	\$1,911.91		CC	Banners for the Softball Team
P0116673	Broadcast Music Inc	\$2,378.26		CC	Broadcasting Fees for Radio Department
P0116688	Yary Sports Ltd	\$327.56		FC	Photography for Students of Distinction
P0116689	Onset Computer Corporation	\$1,504.58		FC	Lab Supplies
P0116691	United Scope LLC	\$5,054.70		FC	Lab Supplies
P0116692	Smith Seating Co Inc	\$67,094.00		FC	Seating for Graduation Ceremony
P0116693	Pink Creations Inc	\$140.08		FC	Award Plaques for Student of the Year
P0116694	Diversified Business Services	\$2,991.96		FC	Marketing Materials for the Counseling Department
P0116695	HALO Branded Solutions Inc	\$566.82		FC	Marketing Materials for Student Affairs Department
P0116696	Sign A Rama	\$207.53		AC	Campus Parking Sign
P0116697	McBain Systems	\$69,305.35		FC	Instructional Biology Lab Equipment
P0116698	Carolina Biological Supply Co	\$358.14		FC	Lab Supplies
P0116699	iT1 Source LLC	\$2,981.98		SCE	Computer Accessories
P0116700	iT1 Source LLC	\$4,671.07		SCE	Computer
P0116701	iT1 Source LLC	\$3,015.43		SCE	Computers
P0116707	GST	\$12,311.63		SCE	Computers
P0116708	The Oak Co	\$2,800.00		CC	Typesetting for Summer 2017 Class Schedule
P0116709	Sidepath Inc	\$714.58		CC	Computer
P0116710	The Oak Co	\$5,116.00		CC	Fall 2017 Class Schedules
P0116711	Apple Computer Inc	\$2,212.63		FC	Computer
P0116712	Sasco Electric	\$1,595.00		CC	Electrical Wiring Installation Project
P0116713	Schindler Elevator Corporation	\$1,763.00		FC	Elevator Smoke Alarm Testing
P0116714	3D Systems Inc	\$429.93		FC	Scanner for the Dramatic Arts Department
P0116716	ARC Document Solutions LLC	\$55,603.00	Capital Outlay	AC	Document Information Management Services; B/A 10/11/16

BOARD RECAP
For the Period April 13, 2017, through May 12, 2017
Board Meeting 6/11/2017

PO	VENDOR NAME	AMOUNT	FUND	SITE DESCRIPTION
P0116718	Western Graphics Plus	\$2,308.66	CC	Marketing Materials for Counseling Department
P0116719	Anaheim Union High School District	\$701.48	FC	Chaperone for the Teaching Matters Conference
P0116720	Transportation Charter Services Inc	\$10,680.00	CC	Learning Communities Field Trip Transportation
P0116721	Sodexo Inc and Affiliates	\$103.35	FC	Catering for Writing Center Tutor Program
P0116722	Amazon Business	\$406.12	FC	Office Supplies
P0116723	Amazon Business	\$243.97	SCE	Kids College Summer Camp Supplies
P0116724	Amazon Business	\$33.89	FC	Computer Supplies
P0116725	Sodexo Inc and Affiliates	\$2,849.88	FC	Catering for Staff Development Event
P0116726	Tutela Inc	\$20,646.90	CC	Emergency Main Door Lock Control Panel Replacement
P0116727	Anaheim Union High School District	\$1,020.00	FC	Transportation for Teaching Matters Conference
P0116728	Sanders Paving Inc	\$17,500.00	CC	Concrete Pavement for Student Access in Courtyard
P0116729	Allsteel Inc	\$340.73	CC	Office Furniture for Student Center
P0116730	CDW Government Inc	\$19,502.75	SCE	Classroom Equipment
P0116731	Corporate Business Interiors Inc	\$154.97	CC	Installation of Office Furniture
P0116732	Sodexo Inc and Affiliates	\$42.02	FC	Catering for Leisure Reading Book Group
P0116733	Sodexo Inc and Affiliates	\$538.46	FC	Catering for Staff Development Event
P0116734	Sodexo Inc and Affiliates	\$403.78	FC	Catering for Grads-to-Be Program
P0116735	The Wall Street Journal	\$479.39	FC	Publication Subscription for the Library
P0116736	Gregorio, Aline	\$530.38	FC	Event Office Supplies
P0116737	California State University Long Beach	\$300.00	SCE	Autism Workshop Training
P0116738	Anatomy Warehouse	\$529.10	FC	Classroom Supplies
P0116739	Western Graphics Plus	\$1,034.75	CC	Marketing Materials for Counseling Department
P0116740	Ruiz, Kevin	\$195.00	FC	Honorarium for Presentation in Law Enforcement
P0116741	Gear Connection	\$4,010.00	CC	Sound System for Graduation Ceremony
P0116742	Mark Andy Inc	\$388.71	FC	Instructional Supplies for Printing Class
P0116743	VMI Inc	\$4,941.07	FC	Video Equipment for the Radio/TV Department
P0116744	Screen Printers Resource Inc	\$5,646.90	FC	Printing Hardware for Printing Technology Dept.
P0116745	Pivot Point International Inc	\$1,200.00	FC	Blanket Order for Trainers Fee
P0116747	Corcoran, Evan	\$195.00	FC	Honorarium for Forensics Presentation
P0116748	Sodexo Inc and Affiliates	\$130.84	FC	Catering for the Printing Advisory Meeting
P0116750	Sealmaster of Southern California	\$9,832.99	CC	Tennis Court Surface Coating
P0116751	Heidelberg USA Inc.	\$104.35	FC	Instructional Materials for Printing Technology Dept.

BOARD RECAP
For the Period April 13, 2017, through May 12, 2017
Board Meeting 6/11/2017

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0116752	Pivot Interiors Inc	\$2,254.22		FC	Desk Chairs
P0116753	LSC Communications Inc	\$3,655.00		FC	Publication Subscription for Journalism Department
P0116754	Solmetric Corporation	\$4,910.25		FC	Shade Measurement Tool for Construction Technology
P0116755	Amazon Business	\$1,464.28		CC	Computer Monitor
P0116756	Pitsco Inc	\$971.10		FC	Instructional Materials for Applied Design Class
P0116757	McCoy Mills Ford	\$47,091.85	Capital Outlay	FC	Wheel Chair Ability Van for Administrative Services Dept.
P0116758	Stout, Debra	\$5,000.00		FC	Guest Speaker for the Special Programs Department
P0116759	Design Science Inc	\$61.42		CC	Software License
P0116760	Barrientos, Gabriel	\$6,000.00		FC	Software Configuration Services
P0116762	Universal Resource Supply/SoCal Tents & Events	\$16,139.84		FC	Graduation Tent and Event Rentals
P0116763	GST	\$50,243.11		SCE	Computers for SCE Strong Workforce Program Lab
P0116764	GST	\$2,441.82		FC	Computer
P0116765	Leon Picture Frames	\$1,050.57		FC	Office Supplies
P0116766	Softerra Inc	\$165.00		AC	Software License
P0116767	Light Bulbs & More	\$714.75		FC	Lighting Supplies for Applied Design Department
P0116768	iT1 Source LLC	\$31,001.74		SCE	Computers for SCE - Classroom AC313
P0116769	Sidepath Inc	\$1,000.22		CC	Computer
P0116771	GST	\$10,796.51		SCE	Computers for SCE Limited Exam and Appoint Program
P0116772	Apple Computer Inc	\$2,052.65		FC	Computer
P0116773	iT1 Source LLC	\$44,220.10		SCE	Computers for SCE Classroom CC211
P0116774	GST	\$12,196.33		SCE	Computers for SCE for Disabled Student Services
P0116775	Engineered Air Services Inc	\$1,245.27		FC	Print shop Air Compressor Repairs
P0116776	Vivantio Inc	\$14,557.40	Capital Outlay	FC	Software License
P0116777	GST	\$15,398.02		SCE	Computers for SCE Student Success & Support Program
P0116778	Kurzweil and Intellitools	\$9,000.00		CC	Software Subscription Renewal
P0116779	ALLEGORITHMIC sas	\$4,482.00		FC	Software for the Art Department
P0116780	Werble, Devon	\$250.00		FC	Honorarium for Workshop Presenter
P0116781	Qless Inc	\$19,000.00		FC	Software License
P0116792	ARC Document Solutions LLC	\$1,624.76	Capital Outlay	AC	Software Subscription Services
P0116793	ARC Document Solutions LLC	\$1,528.93	Capital Outlay	AC	Americans with Disabilities Act Transition Plan Project at AC
P0116794	B & H Photo Video Inc	\$5,984.38		FC	Photography Supplies for the Journalism Department
P0116795	Klinger Educational Products Corp	\$3,054.46	Capital Outlay	CC	Lab Supplies

BOARD RECAP
For the Period April 13, 2017, through May 12, 2017
Board Meeting 6/11/2017

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0116796	Bioquip Products Inc	\$605.17		FC	Lab Supplies
P0116797	Lafayette Instrument	\$744.61		FC	Lab Supplies
P0116798	AT & T Inc	\$900.00		CC	Monthly Data Line for Parking System
P0116799	Amazon Business	\$81.25		SCE	Office Supplies
P0116800	Transportation Charter Services Inc	\$1,100.00		SCE	Blanket Order for Transportation Services
P0116801	The Lincoln Electric Company	\$12,243.09		FC	Welding Electrodes for Welding Technology Dept.
P0116802	Ramirez, Stephen	\$200.00		FC	Guest Speaker for Mestizo-Indigenous Event
P0116803	iT1 Source LLC	\$1,970.51		SCE	Computer Supplies
P0116804	United Scope LLC	\$468.64		FC	Lab Supplies
P0116805	Vernier Software & Technology	\$1,581.84		FC	Lab Supplies
P0116806	Newegg.com	\$2,857.22		CC	Electronic Supplies for the Forensics Department
P0116807	GST	\$564.56		FC	Computer Monitor
P0116808	Amazon Business	\$74.45		SCE	Textbooks
P0116809	Rollings Automotive	\$2,500.00		AC	Blanket Order for Automotive Repairs
P0116810	CDW Government Inc	\$1,849.38		FC	Printer
P0116811	GST	\$1,043.31		CC	Scanner
P0116812	NuStep Inc	\$8,310.76		CC	Fitness Equipment for Physical Education
P0116813	Sonne, Kathryn	\$730.00		CC	Reimbursement for Theatre Tickets for Field Trip
P0116816	Sodexo Inc and Affiliates	\$33.40		FC	Catering for College Re-Entry Connect Event
P0116818	CDW Government Inc	\$3,085.63		FC	Computer Monitors
P0116819	Los Angeles Press Club	\$250.00		FC	Academic Membership
P0116820	CDW Government Inc	\$28,606.90	Capital Outlay	FC	Computer Components
P0116821	Honors Transfer Council of California	\$120.00		FC	Institutional Membership
P0116822	Sodexo Inc and Affiliates	\$66.80		FC	Catering for Reentry Support Program Group
P0116823	Amazon Business	\$44.24		SCE	Office Supplies
P0116824	Amazon Business	\$279.94		SCE	Classroom Supplies
P0116825	Amazon Business	\$406.31		FC	Lab Supplies
P0116826	Amazon Business	\$73.02		SCE	Office Supplies
P0116827	Amazon Business	\$623.00		FC	Theatre Arts Instructional Supplies
P0116828	Amazon Business	\$368.36		CC	Office Supplies
P0116829	Amazon Business	\$754.52		FC	Lab Supplies
P0116830	iT1 Source LLC	\$3,232.29		SCE	Classroom Supplies

BOARD RECAP
For the Period April 13, 2017, through May 12, 2017
Board Meeting 6/11/2017

PO	VENDOR NAME	AMOUNT	FUND	SITE DESCRIPTION
P0116831	Western Graphics Plus	\$982.43		CC Canopy for the Transfer Center
P0116840	Tandem Solar Systems Inc	\$7,139.86		FC Hardware Supplies for Construction Technology Dept.
P0116841	ACTT	\$534.60		CC Software License
P0116843	Pasco Scientific	\$940.67		FC Lab Supplies
P0116844	GST	\$31,794.36		SCE Computers for SCE Cypress Center Computer Update
P0116845	Izadi, Behzad	\$402.23		CC Reimbursement for Food for Cyber Patriot Event
P0116846	GST	\$428.85		CC Printer
P0116847	Jung, Somang	\$650.00		CC International Student Program Scholarship
P0116848	Rey, John	\$500.00		CC International Student Program Scholarship
P0116849	Beer, Gerald	\$175.00		FC Honorarium
P0116850	Im, Junhyeok	\$275.00		CC International Student Program Scholarship
P0116851	Le, Thy	\$650.00		CC International Student Program Scholarship
P0116852	Nguyen, Duyen	\$650.00		CC International Student Program Scholarship
P0116853	Phan, Tu	\$275.00		CC International Student Program Scholarship
P0116854	Sodexo Inc and Affiliates	\$49.52		FC Catering for Business and Computer Systems Event
P0116855	Hernandez, Philip	\$100.00		FC Indian Culture Lecturer for Social Sciences Dept.
P0116856	Global Equipment Co	\$9,909.45		FC Warehouse Equipment for Campus Theatre
P0116857	Colfax International	\$2,756.85	Capital Outlay	FC Computer Network Card Servers
P0116858	Sodexo Inc and Affiliates	\$385.41		FC Catering for Jump Start Project Event
P0116859	Symplicity Corporation	\$666.67		FC Software License
P0116860	Amazon Business	\$97.52		CC Office Supplies
P0116861	Anzoategui, Karen	\$1,000.00		CC Guess Speaker for Student Equity Department
P0116862	CDW Government Inc	\$993.77	Capital Outlay	FC Computer
P0116862	CDW Government Inc	\$1,127.65		FC Computer
P0116863	Pearson Education Inc	\$15,624.37		SCE Textbooks
P0116872	Alonti Cafe & Catering	\$472.18		AC Catering of Diversity & Equity Event
P0116873	Lehmeier, Marisa	\$78.65		CC Reimbursement for Disabled Student Services Graduation Supplies
P0116874	Phelps, Celeste	\$131.57		CC Reimbursement for Food for Disabled Student Services Parent Night
P0116875	GST	\$2,226.11		FC Computer
P0116876	Salcedo, Donald	\$500.00		FC Native American Guest Speaker for Social Sciences Dept.
P0116877	B & H Photo Video Inc	\$1,675.90		FC Classroom Supplies
P0116879	Tutela Inc	\$930.96		CC Radio Transmitter Installation for Facilities Dept.

BOARD RECAP
For the Period April 13, 2017, through May 12, 2017
Board Meeting 6/11/2017

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0116880	Southwestern Bag Co LP	\$1,225.88		FC	Paper Rolls for the Art Department
P0116881	Office Depot	\$5,000.00		AC	Blanket Order for Office Supplies
P0116882	California Department of Justice	\$25,000.00		AC	Blanket Order for LiveScan Fingerprinting Services
P0116883	Academic Cap & Gown	\$5,000.00		CC	Blanket Order for Graduation Supplies
P0116886	iT1 Source LLC	\$1,268.87		SCE	Computer Supplies
P0116887	JM McConkey Co Inc	\$2,533.01		FC	Lab Supplies
P0116888	CDW Government Inc	\$28,956.31		SCE	Computer Hard Drives
P0116889	Edmars Entrance Solution Inc	\$888.32		AC	Computer Screen Replacement
P0116890	Verizon Wireless LA	\$476.06		CC	Cellular Communication Equipment for Facilities Dept.
P0116891	Kelly Paper Co	\$2,000.00		AC	Blanket Order for Paper Supplies
P0116892	Quinn Power System Associates	\$3,832.22		AC	Maintenance Agreement for Emergency Generator
P0116893	Greatlike Media	\$9,450.00		FC	Website Development for Photography Department
P0116894	Ascend Partners Group	\$4,500.00		CC	Consulting Services for Veterans Resource Center
P0116895	Certiport Inc.	\$48,060.00		SCE	Software Licenses
P0116896	Cengage Learning Inc	\$39,602.15		SCE	Textbooks
P0116897	Burley, Virginia	\$6,000.00		AC	Consultant for Conflict Resolution for Chancellor Office
P0116898	Henry Schein Inc	\$286.40		CC	Lab Supplies
P0116899	Lumigrow Inc	\$3,897.32		FC	Lab Supplies
P0116900	City of Anaheim	\$32.00		SCE	Business License Fee
P0116901	Amazon Business	\$494.74		FC	Lab Supplies
P0116902	Koury Engineering & Testing Inc	\$3,532.00		CC	Campus Cellular Antenna Testing
P0116903	Liebert Cassidy Whitmore	\$15,000.00		AC	Blanket Order for Legal Services
P0116905	Apple Computer Inc	\$3,600.88		CC	Computer
P0116906	Federal Express	\$500.00		AC	Blanket Order for Federal Express Services
P0116907	Anaheim Community Foundation	\$100.00		SCE	Health Fare Registration Fee
P0116908	Apple Computer Inc	\$2,715.72		FC	Computer
P0116909	La Ran Products	\$250.00		FC	Blanket Order for Beauty Supplies
P0116910	CDW Government Inc	\$679.27		FC	Printer
P0116911	Hi-Pod Inc	\$5,385.35		FC	Photography Equipment for Physical Education
P0116912	GST	\$3,952.87		FC	Computer
P0116913	Academic Senate for CA Community Colleges	\$672.91		AC	Reimbursement for Academic Senate Program
P0116914	NMK Corporation	\$6,361.56	Capital Outlay	FC	Computer Network Server Transceivers

BOARD RECAP
For the Period April 13, 2017, through May 12, 2017
Board Meeting 6/11/2017

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0116915	CDW Government Inc	\$18,751.66	Capital Outlay	FC	Computer Server Network Storage
P0116917	Sodexo Inc and Affiliates	\$38.79		FC	Catering for the Humanities Division
P0116918	Integrity Electric	\$3,291.00		FC	Electrical Wiring Installation for Bldg. 700 Rm 710
P0116919	Cypress College	\$184.13		CC	Catering for Counseling Luncheon
P0116920	Community College League of California	\$29,636.00		CC	Database Subscription
P0116921	Rainin Instrument	\$2,500.00		FC	Blanket Order for Biology Lab Supplies
P0116922	Office Depot	\$2,049.85		CC	Classroom Supplies
P0116923	Amazon Business	\$1,224.27		CC	Classroom Supplies
P0116925	GST	\$712.38		CC	Computer Monitors
P0116926	Sodexo Inc and Affiliates	\$540.34		FC	Catering for Staff Development Event
P0116927	Fullerton Joint Union HSD	\$451.00		FC	Transportation Fees for College Prep Event at FC
P0116928	Sodexo Inc and Affiliates	\$170.50		FC	Catering for Fullerton Partnership Meeting
P0116929	Vital Inspection Services Inc	\$340.00		FC	Automotive Lift Inspection Services
P0116932	Placentia Yorba Linda USD	\$146.00		FC	Transportation for Early Commitment Program
P0116933	CDW Government Inc	\$27,623.48	Capital Outlay	FC	Computer Network Server
P0116934	Honors Transfer Council of California	\$600.00		FC	Honors Transfer Council of California Fees
P0116935	Johnny's Selected Seeds	\$454.90		FC	Lab Supplies
P0116936	McBain Systems	\$1,500.00		FC	Blanket Order for Biology Equipment Repairs
P0116937	Amazon Business	\$59.97		SCE	Lab Supplies
P0116938	Sasco Electric	\$3,000.00		CC	Blanket Order for Miscellaneous Data Cabling
P0116939	Paramount Seeds Inc	\$331.59		FC	Lab Supplies
P0116940	Diversified Business Services	\$384.80		FC	Signage for the Educational Opportunity Program Department
P0116942	Compview	\$4,223.78		FC	Computer Monitor
P0116943	Moore Medical Corp	\$5,781.89		SCE	Lab Supplies
P0116944	GST	\$2,420.49		CC	Printer
P0116945	CDW Government Inc	\$9,764.01		SCE	Projectors Setup for Classrooms
P0116946	GST	\$10,695.29		SCE	Projector Wiring and Installation for SCE Rm CC103
P0116947	Scantron Corporation	\$973.90		FC	Classroom Supplies
P0116952	Aguilar, Carlos	\$300.00		FC	Chicano Guest Speaker for Social Sciences Department
P0116953	US Bank	\$1,233.00		SCE	School Accreditation for Provost Office
P0116954	The Oak Co	\$5,542.02		FC	Typesetting of Fall 2017 Class Schedule
P0116955	Ran Graphics Inc	\$7,740.76		FC	Printing of Fall 2017 Schedule

BOARD RECAP
For the Period April 13, 2017, through May 12, 2017
Board Meeting 6/11/2017

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0116956	Rosati, Stephanie	\$465.59		CC	Reimbursement for Culinary Arts Supplies
P0116957	Coast Arbor	\$3,675.00		AC	Landscaping Project at Northside Stairway
P0116958	Office Depot	\$981.86		AC	Office Furniture
P0116959	Eyepax IT Consulting LLC	\$22,101.96		CC	Annual Software Hosting Fees for Public Safety
P0116960	ISE Inc	\$7,716.20		CC	Software Maintenance
P0116961	Dobbin, Elizabeth	\$250.00		FC	Honorarium for Musical Performance
P0116962	Carolina Biological Supply Co	\$509.55		FC	Lab Supplies
P0116963	Atkinson, Sean	\$200.00		FC	Honorarium for Musical Performance for Humanities Dept.
P0116964	Cervantes, Jonah	\$200.00		FC	Honorarium for Musical Performance for Humanities Dept.
P0116965	Dimension Data	\$12,926.78		FC	Software License Renewal
P0116966	Rockfire Grill	\$646.50		AC	Catering for Emerging Technologies Symposium
P0116967	National Associated Colleges of Mortuary Science, I	\$500.00		CC	Institutional Membership
P0116968	Amazon Business	\$418.07		FC	Office Supplies
P0116969	Economic Alternatives Inc	\$873.90		AC	Rooftop Water Cooler Repair
P0116970	CDW Government Inc	\$1,859.36		FC	Printer
P0116971	CDW Government Inc	\$2,949.87		FC	Computers
P0116972	Action Awnings Inc	\$3,490.00		FC	Swimming Pool Awning Repairs
P0116974	Henry Schein Inc	\$2,212.93		CC	Lab Supplies
P0116975	Sodexo Inc and Affiliates	\$110.98		AC	Catering for Sexual Harassment Training
P0116976	Airgas USA LLC	\$235.28		FC	Lab Supplies
P0116978	CDW Government Inc	\$12,772.35		FC	Printer
P0116979	Graybar Electric Co Inc	\$8,070.32		CC	Campus Security Cameras
P0116980	Sodexo Inc and Affiliates	\$188.56		FC	Catering for Librarian Hiring Committee
P0116981	Sea Clear Pools Inc	\$1,400.00		CC	Blanket Order for Pool Equipment Repairs
P0116982	Sidepath Inc	\$51,616.27		CC	Computer Network Storage Server
P0116983	The Original Taco Girls	\$1,000.00		SCE	Catering for Classified Luncheon
P0116984	McGraw-Hill Global Education LLC	\$2,409.71		FC	Software License
P0116985	PPNNE Education	\$176.63		FC	Instructional Supplies
P0116986	ATI	\$2,963.13		CC	Online Examinations
P0116987	Community College League of California	\$3,315.90		CC	Software License
P0116988	Sodexo Inc and Affiliates	\$107.75		FC	Catering for the Office of Special Programs
P0116989	Executive Environmental Services Corporation	\$11,500.00		FC	Blanket Order for Hazardous Waste

BOARD RECAP
For the Period April 13, 2017, through May 12, 2017
Board Meeting 6/11/2017

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0116990	Stroud, Liliann	\$325.92		CC	Reimbursement for Alumni Reunion Event
P0116991	Griffith, Ashley	\$512.95		CC	Reimbursement for Supplies for Science Institute
P0116992	Hardiman, Wintonnette	\$3,000.00		CC	Guest Speaker for Disabled Student Services Department
P0116993	Foster, Dyrell	\$3,000.00		CC	Guest Speaker for Science and Engineering
P0116994	YBH Restaurants Inc	\$301.70		CC	Catering for Student Awards Event
P0116995	KT Industries Inc	\$31,155.50	Capital Outlay	AC	Infrared, Ultrasonic & Grounding Testing @ FC
P0116996	Airgas USA LLC	\$314.76		AC	First Aid Cabinet Supplies
P0116997	Transportation Charter Services Inc	\$1,622.50		FC	Bus Transportation for Anthropology Department
P0116998	The CPR Hero Training Center	\$2,400.00		SCE	Training for Heartsaver Pediatric First Aid
P0116999	Transportation Charter Services Inc	\$6,220.00		FC	Transportation for Puente Program Field Trip
P0117000	Gebru, Amanuel	\$3,000.00		CC	Guest Speaker for Training and Science Department
P0117001	D'Vine	\$4,176.39		FC	Catering for CARE/CalWORKs Recognition
P0117002	Sodexo Inc and Affiliates	\$38.79		FC	Catering for Office of Special Programs
P0117003	Sodexo Inc and Affiliates	\$1,233.96		FC	Catering for Principals Lunch
P0117004	South Coast Air Quality Management District	\$125.47		AC	Annual Air Quality Emissions Fee
P0117005	Mobility Research Inc	\$19,407.10		CC	Athletic Equipment for the Physical Education Dept.
P0117006	Formlabs Inc	\$9,599.11		FC	Printing Materials for the Art Department
P0117007	Office Depot	\$1,700.00		CC	Blanket Order for Office Supplies
P0117008	Good Neighbors Fence	\$1,160.00		FC	Fence Installation at Soccer Field
P0117009	Burlington English Inc	\$39,936.00		SCE	Software
P0117010	GST	\$11,435.52		SCE	Projector Installation in Room CC103
P0117011	Jobelephant.com Inc	\$75,000.00		AC	Blanket Order for Employment Advertising
P0117012	Amazon Business	\$612.56		FC	Physics Lab Supplies
P0117013	Sidepath Inc	\$639.58		CC	Computer
P0117014	Mueller, Eric	\$1,956.98		FC	Reimbursement for Student Affairs Audio Supplies
P0117016	Harmony Studios	\$700.00		FC	Independent Contractor for Sound System Operation
P0117017	Transportation Charter Services Inc	\$7,135.00		FC	Blanket Order for Transportation Services
P0117018	Ex Libris (USA) Inc	\$1,071.30		AC	Software Maintenance
P0117020	Toshiba Business Solutions	\$300.00		FC	Maintenance Agreement for Copier
P0117021	Treeco Arborist Inc	\$172.41		AC	Landscaping Materials for Physical Plant
P0117022	CDW Government Inc	\$9,301.30	Capital Outlay	FC	Software License
P0117023	Hudl	\$1,616.25		FC	Software License

BOARD RECAP
For the Period April 13, 2017, through May 12, 2017
Board Meeting 6/11/2017

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0117024	Westberg - White Inc	\$102,000.00	Bond	AC	Expansion of Parking Lots 4 & 5 @ CC; B/A 4/11/17
P0117037	ABC Family Child Care	\$1,315.60		CC	Blanket Order for CalWORKs Child Care Service
P0117053	Articulate Global Inc	\$1,658.17		FC	Software License
P0117054	Varidesk LLC	\$901.23		FC	Office Supplies
P0117055	Sodexo Inc and Affiliates	\$736.54		FC	Catering for Guest Speaker Reception
P0117056	WMFY We Mail For You	\$2,730.00		SCE	2017 Summer Class Schedule Preparation
P0117057	Trend Offset Printing Services Inc	\$5,972.59		AC	Printing for Kids College Summer 2017 Catalog
P0117058	Medical Billing Technologies Inc	\$800.00		FC	Medical Billing Surveys
P0117059	Jostens	\$6.51		FC	Degree Printing Service for Admissions and Records
P0117060	Vital Link Orange County	\$8,000.00		SCE	Career Fair Consultant
P0117061	OCLC Inc	\$7,000.00		CC	Subscription Payment for Library Services
P0117062	Ran Graphics Inc	\$37,569.20		SCE	2017 Summer Class Schedule Printing
P0117063	Printing Industries Association Inc	\$1,500.00		SCE	Catering for Printing Student Awards Banquet
P0117064	Crystal Factory	\$2,020.32		AC	Retiree Plaques
P0117065	YBH Restaurants Inc	\$1,143.23		CC	Catering for Legacy Program Grad Dinner
P0117066	Sodexo Inc and Affiliates	\$197.15		FC	Catering for the Asian & Pacific Islander Forum
P0117067	Jostens	\$25.83		FC	Degree Printing for Admissions and Records
P0117068	Last Chance Performance Marine Inc	\$5,532.98		FC	Boat for Natural Science Dept.
P0117069	Jostens	\$19.35		FC	Degree Printing for Admissions and Records
P0117070	Sodexo Inc and Affiliates	\$1,182.60		FC	Catering for Puente Program End of Year Banquet
P0117079	Classic Party Rentals	\$4,370.31		CC	Stage Rental Items for Graduation Ceremony
P0117080	BCT Entertainment	\$102,153.74	Capital Outlay	CC	Theatrical Lighting for Cypress College
P0117081	Sodexo Inc and Affiliates	\$614.25		FC	Catering for Puente Program Summer Retreat
P0117082	Sodexo Inc and Affiliates	\$33.40		FC	Catering for Counseling and Student Development
P0117084	Amazon Business	\$164.64		SCE	Lab Supplies
P0117085	Office Depot	\$1,000.00		CC	Blanket Order for Office Supplies
P0117086	Thermal Combustion Innovators Inc	\$1,000.00		FC	Blanket Order for Biohazardous Disposal
P0117087	Rotary Club of Cypress	\$900.00		CC	Annual Membership Fees
P0117088	Sodexo Inc and Affiliates	\$243.79		FC	Catering for Fall Planning Meeting
P0117089	Sodexo Inc and Affiliates	\$540.00		FC	Catering for English Second Language Projecting Planning Meeting
P0117090	Optimal Fish Food LLC	\$270.00		FC	Lab Supplies
P0117091	NetSupport, Inc	\$268.94		CC	Software Renewal

BOARD RECAP
For the Period April 13, 2017, through May 12, 2017
Board Meeting 6/11/2017

PO	VENDOR NAME	AMOUNT	FUND	SITE DESCRIPTION
P0117092	Chronicle Guidance Publications, Inc	\$172.00	FC	Software License Renewal
P0117093	4imprint Inc	\$301.09	AC	Marketing Supplies
P0117094	Placentia Yorba Linda USD	\$3,135.48	SCE	Adult Education Block Grant Childcare Reimbursements
P0117095	Mity-Lite Inc	\$5,595.61	FC	Classroom Chairs
P0117097	GST	\$5,717.78	SCE	Classroom Audio and Video Upgrade for SCE Rm 510
P0117098	Advanced Technologies Consultants	\$12,563.99	FC	3D Printer Materials for the Art Department
P0117099	Sasco Electric	\$1,595.00	CC	Electrical Wiring Installation for Library Center
P0117100	Sasco Electric	\$976.00	CC	Computer Data line Installation for Library Center
P0117101	Santana, Citlally	\$59.95	FC	Reimbursement for Field Trip Meals
P0117102	Dominguez, Elias	\$440.21	FC	Reimbursement for Student Field Trip Meals
P0117103	Dominguez, Elias	\$50.12	FC	Reimbursement for Field Trip Meals
P0117104	CDW Government Inc	\$4,349.06	FC	Computers
P0117105	AVTECH Software Inc	\$99.95	AC	Software Subscription Renewal
P0117107	Canyon Catering & Events Inc	\$982.31	AC	Catering for Women in Action Symposium
P0117108	Villalobos, Bobbi	\$3,500.00	FC	Independent Contractor for Self-Evaluation Report
P0117109	Sodexo Inc and Affiliates	\$42.02	FC	Catering for Leisure Reading Book Group
P0117110	Asenas, Jennifer	\$180.00	CC	Guest Speaker for the Challenge for Campus Community Event
P0117111	Campus Logic Inc	\$100,000.00	FC	Software License
P0117112	State of California	\$1,500.00	SCE	Classroom Supplies
P0117113	Cuenza-Uvas, Aida	\$200.00	AC	Speaker for Asian Pacific Islander Association
P0117115	Toshiba Business Solutions	\$2,818.74	FC	Maintenance Agreement for Copier
P0117302	Nikon	\$69,305.35	FC	Instructional Camera for Biology Lab Equipment

\$3,162,124.00

Approved by: _____

Fred Williams, Vice Chancellor

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	X
DATE:	June 13, 2017	Information	
		Enclosure(s)	X
SUBJECT:	2016-2017 Budget Transfers: General Fund and Capital Outlay Fund		

BACKGROUND: While all areas attempt to project their expenditures accurately, situations occur which require transfers to be made. Many times an amount is budgeted for a project but the specific areas of expenditures are not determined until a later date. In this case, the funds are then transferred to the specific accounts.

The attached transfers have been requested and only represent those that affect a contingency account, exceed \$10,000 and/or establish new revenue and expense budgets. In each case, a brief explanation is stated. Additional information will be provided upon request. Pursuant to the California Code of Regulations Title 5, §58307, transfers of funds may be made from reserve for contingencies to any expenditure classification or between expenditure classifications at any time by written resolution of the Board of Trustees. In addition, a resolution providing for the transfer from reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the members of the Board of Trustees. This agenda item was submitted by Kashmira Vyas, Interim District Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6250, Budget Management.

FUNDING SOURCE AND FINANCIAL IMPACT: Budget transfers will be made to the various funds and accounts, as listed.

RECOMMENDATION: Authorization is requested for the 2016-2017 General Fund and Capital Outlay Fund transfers netting to the amount of \$1,203,126 and adoption of the resolutions showing the summary, pursuant to the California Code of Regulations, Title 5, §58307.

Fred Williams
Recommended by

Approved for Submittal

3.b.1
Item No.

Budget Transfers
06-13-2017

1. 11200: Current Year Funds - FC

Transfer to cover furniture and computer replacement for Counseling Division.

From:	4000 Supplies & Materials	(40,000)
	5000 Other Operating Expenses & Services	(6,200)
To:	6000 Capital Outlay	46,200

2. 18527: Board Financial Assistance Program - FC

Transfer to cover hourly salaries, membership, Qless software maintenance and consultation fees in support of financial aid activities.

From:	2100 Noninstructional Salaries, Reg Status	(19,978)
	3900 Benefits	(31,931)
	4000 Supplies & Materials	(20,570)
To:	2300 Noninstructional Salaries, Other	1,150
	5000 Other Operating Expenses & Services	71,329

3. 11100: Prior Year Funds - CC

Transfer to reallocate budgets to cover cost of professional expert and computer purchases for Distance Education Department.

From:	5000 Other Operating Expenses & Services	(14,200)
To:	2300 Noninstructional Salaries, Other	4,000
	3900 Benefits	200
	6000 Capital Outlay	10,000

4. 17247: Strong Workforce Initiative - CC

Transfer to align budget with program plan.

From:	1100 Instruct Salaries, Cont/Reg	(600,165)
	3900 Benefits	(156,700)
To:	2300 Noninstructional Salaries, Other	17,000
	4000 Supplies & Materials	5,000
	5000 Other Operating Expenses & Services	192,000
	6000 Capital Outlay	542,865

5. 11100: Prior Year Funds - CC

Transfer to provide budget for unanticipated departmental operational needs across the campus.

From:	6000 Capital Outlay	(29,544)
To:	4000 Supplies & Materials	3,455
	5000 Other Operating Expenses & Services	26,089

Budget Transfers
06-13-2017

6. 11100: Prior Year Funds - CC

Transfer to allocate budget for safety-related expenditures including camera mounts, handheld radios upgrade, locks, and hazardous waste removal.

From:	6000 Capital Outlay	(312,968)
To:	4000 Supplies & Materials	47,662
	5000 Other Operating Expenses & Services	265,306

7. 18517: Board Financial Assistance Program - CC

Transfer budget in support of program goals.

From:	2100 Noninstructional Salaries, Reg Status	(30,000)
To:	5000 Other Operating Expenses & Services	30,000

8. 17247: Strong Workforce Initiative - CC

Transfer to align budget with program plan.

From:	1100 Instruct Salaries, Cont/Reg	(70,000)
To:	2400 Reserve for Contingencies	70,000

9. 11100: Prior Year Funds - AC

To provide budget for Districtwide Manager's Retreat.

From:	7900 Reserve for Contingencies	(32,000)
To:	5000 Other Operating Expenses & Services	32,000

10. 11100: Prior Year Funds - CC

To provide budget for student hourlies for summer schedule for Admissions & Records Office.

From:	4000 Supplies & Materials	(25,000)
To:	2300 Noninstructional Salaries, Other	25,000

11. 4xxxx: Capital Outlay Fund - AC

To transfer budget to appropriate accounts for approved Capital Outlay projects.

From:	4000 Supplies & Materials	(386)
	6000 Capital Outlay	(24,286)
To:	5000 Other Operating Expenses & Services	24,672

12. 4xxxx: Capital Outlay Fund - AC/FC

To transfer budget to appropriate accounts for approved Capital Outlay projects.

From:	6000 Capital Outlay	(169,206)
To:	5000 Other Operating Expenses & Services	169,206

Budget Transfers
06-13-2017

13. 4xxxx: Capital Outlay Fund - CC

To transfer budget to appropriate accounts for approved Capital Outlay projects.

From:	6000 Capital Outlay	(13,846)
To:	4000 Supplies & Materials	11,380
	5000 Other Operating Expenses & Services	2,466

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to make the budget transfers between the expenditure classifications as listed below, within the General Fund (0101), pursuant to the California Code of Regulations Title 5, §58307;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

FROM		TO	
Budget Classification	Amount	Budget Classification	Amount
1100	\$ 670,165	1400	\$ 4,000
1200	4,000	2300	48,055
2100	51,298	2400	70,800
3900	191,539	5000	619,063
4000	46,786	6000	253,870
7900	32,000		
TOTAL	\$ 995,788	TOTAL	\$ 995,788

AYES: Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, & Rodarte
NOES: None
ABSENT: None

STATE OF CALIFORNIA))
) SS
COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on June 13, 2017, and passed by a unanimous vote of said Board.

Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools

by _____, Deputy

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



On motion of Molly McClanahan, duly seconded, it is hereby resolved that, at the close of the 2016-2017 fiscal year, the County Superintendent of Schools may make such transfers between the Reserve for Contingencies and any expenditure classification or classifications, or balance any expenditure classification of the budget of the district for such school year as are necessary to permit the payment of obligations of the District incurred during such school year. (Education Code §42601).

Molly McClanahan, President

Jacqueline Rodarte, Vice President

Jeffrey P. Brown, Secretary

Ryan Bent, Member

Stephen T. Blount, Member

Barbara Dunsheath, Member

Ed Lopez, Member

FOR SCHOOL FINANCIAL SERVICES USE

The transfers below were made to permit the payment of final obligations and recording of the current liabilities of the District for such school year per the resolution above.

Anne Beem
Accounting Supervisor

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
		Resolution	<u> </u>
DATE:	June 13, 2017	Information	<u> </u>
		Enclosure(s)	<u> </u>
SUBJECT:	Enter into Consultant Agreement with Dudek For the Preparation of the Fullerton College Sherbeck Field Improvements California Environmental Quality Act (CEQA) Documents		

BACKGROUND: On April 6, 2017, Dudek submitted a proposal to the District for the preparation of the Fullerton College Sherbeck Field Improvements California Environmental Quality Act document. Based on the recent public scoping comments during the release of the Fullerton College Facilities Master Plan Notice of Preparation and Initial Study, the proposed field improvements (the addition of 4,500 bleacher seats, sound system, and lighting) have generated interest and discussion from neighboring residents and the City of Fullerton. Dudek recommends an Environmental Impact Report (EIR) as the most prudent approach. The environmental documents will comply with the 2017 CEQA Statute and Guidelines Appendix G and include the following condensed scope of work:

Task 1. Prepare Project Description

A detailed project description of activities to occur at the field and the hours of operation will be important given community controversy and opposition to this project. Likewise, the development of specific project objectives will also be important for the CEQA document since these will also drive the choice of alternatives to be analyzed in the EIR.

Task 2. Prepare Initial Study/Notice of Preparation and Scoping

Dudek will prepare a draft of the Initial Study for the District's review. The technical analyses described in Task 3 below will form the basis of the draft Initial Study. Although other environmental issues aside from those mentioned previously may cause environmental impacts, these impacts can likely be mitigated and would be handled within the larger Initial Study preparation effort and are not expected to be controversial.

Task 3. Prepare Administrative Draft EIR

Based on public scoping comments, Dudek anticipates preparation of a focused EIR that will analyze the following areas in depth: aesthetics, air quality, greenhouse gas (GHG) emissions, noise, recreation, public services (e.g., emergency services), and traffic. It is anticipated the following issues to be screened out during the scoping process: agriculture and forestry resources, biological resources, cultural resources, geology and soils, hazards and hazardous materials, hydrology and water quality, land use and planning, mineral resources, population and housing, and utilities and service systems.

Task 4. Prepare Public Review Draft EIR

A focused EIR, primarily focused on the seven issues addressed above would be prepared. Dudek would prepare and distribute the Notice of Preparation and the finalized Initial Study

to the public to solicit scoping comments. Dudek would then evaluate comments received to help inform the approach to each environmental technical area outlined above. The Notice of Preparation will “scope out” several sections to allow for preparation of a focused EIR.

Task 5. Prepare Final EIR

Upon completion of the 45-day public review, Dudek would prepare draft responses to comments; a draft Mitigation Monitoring and Reporting Program; a Statement of Overriding Considerations, if applicable; Findings of Fact; and a Notice of Determination.

Task 6. Project Management and Meetings

This scope of work includes up to four meetings/conference calls during the course of the project for coordination. This task also includes time for the Dudek project manager to manage the team, including sub consultants and coordinate with the District.

Dudek proposes to provide the required services for a fee of \$181,190. It is, therefore, requested that the Board approve entering into a consulting agreement with Dudek in the amount of \$181,190, inclusive of direct expenses, for the preparation of the Fullerton College Sherbeck Field Improvements California Environmental Quality Act document. The agreement will commence on June 15, 2017, and terminate on December 15, 2017. This agenda item was submitted by Richard Williams, District Director, Facilities Planning & Construction.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse, and Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: The consultant’s fees in the amount of \$181,190 will be charged to the Capital Outlay Fund.

RECOMMENDATION: Authorization is requested to enter into a consultant agreement with Dudek in the amount of \$181,190, inclusive of direct expenses, for the preparation of the Fullerton College Sherbeck Field Improvements California Environmental Quality Act document. The term of the agreement shall commence on June 15, 2017, and terminate on December 15, 2017. Authorization is also requested for the Vice Chancellor, Finance & Facilities, to execute the consultant agreement on behalf of the District.

Fred Williams
Recommended by

Approved for Submittal

3.e.2
Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	_____
DATE:	June 13, 2017	Information	_____
		Enclosure(s)	_____
SUBJECT:	Support Agreement with CDW-G for Cisco Systems, Inc. Network Hardware and Software Support		

BACKGROUND: On June 28, 2016, the Board approved a one-year agreement with MTM Technologies, Inc. for Cisco Systems, Inc. network hardware and software support, which will expire on June 30, 2017. The agreement included replacement parts for failed hardware, software upgrades and patches, and 24-hour direct access to Cisco Technical Support for services. To prepare for the expiration of the contract, District Information Services obtained quotes from two additional vendors. MTM Technologies, Inc. provided a quote in the amount of \$113,486.98, Dimension Data provided a quote of \$110,376.74 and CDW-G provided the lowest cost quote of \$108,738.15. CDW-G is a Cisco approved dealer and is able to provide the District with continued Cisco maintenance coverage on the hardware and software. The campus Academic Computing Technology and Information Services departments are requesting to enter into a one-year contract with CDW-G to provide the District with continued Cisco maintenance coverage on the hardware and software support beginning July 1, 2017, continuing through June 30, 2018, in the amount of \$108,738.15 plus tax.

This agenda item was submitted by Deborah Ludford, District Director, Information Services in consultation with the campus Academic Computing Managers.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: The cost will be paid out of the General Fund.

RECOMMENDATION: Authorization is requested to enter into a one-year support agreement from CDW-G for Cisco Systems, Inc. network hardware and software maintenance beginning July 1, 2017, through June 30, 2018, for a total cost of \$108,738.15 plus tax. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Deborah Ludford _____ Recommended by	_____ Approved for Submittal	3.f _____ Item No.
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NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
		Resolution	<u> </u>
DATE:	June 13, 2017	Information	<u> </u>
		Enclosure(s)	<u> </u>
SUBJECT:	North Orange County Regional Consortium (NOCRC) Adult Education Block Grant (AEBG) Emsi Economic Modeling Platform		

BACKGROUND: In aligning data gathering tools to support current initiatives through LAOC Regional Consortium and Regional Center of Excellence, NOCRC's Executive Committee has approved using AEBG funding to support current strategies by utilizing Emsi services for data, student career pathways and employment opportunities in the region to support Strong Workforce Regional Plan and District goals. The Los Angeles/Orange County Center of Excellence utilizes Emsi as one of their core platforms for data analytics because there are no other services that offer the same level of resources in employment data, student coaching, services and alumni tools that is already integrated across the CA Community College system. Emsi is a data analytic platform that supports colleges in meeting their regional economy and drive student success through data connecting colleges to students and employers. Emsi works with many California Community Colleges by providing data in Launch Board and is collaborating on the Education Planning Initiative state-wide in providing data analytics. There are no equivalent competitors in this market space that have the same level of real time labor market information contextualizing labor market information with job postings while also supporting high level of customer service to maximize utilization of the tools and supporting in understanding.

Emsi will provide a comprehensive analysis of both oversupplied and undersupplied fields of study through Program Demand Gap Analysis by generating a report that suggests where NOCCCD institutions can focus their efforts for programs that are in need in high demand occupations. The report will also indicate unmet high-demand occupations that regional institutions are not currently training. This will allow SCE and NOCCCD to recommend new programs to support these regional needs and determine career outcomes that are oversaturated in our region. This objective data will help inform recommendations to increase CTE program impact in supplying graduates in high need field.

Additionally, the Career Coach platform helps students achieve their career goals through SCE programs. Emsi maps all of SCE programs to careers, and provides corresponding regional labor market information, which helps a student see a clear path through SCE's institution, to their end career goal. The annual 3-year commitment will lock in the current rate and reduce the current price by 10% per year. This 3 year-commitment will allow students seamless access from year to year.

The Alumni Insight tool is a software that provides access to more than 65 million professional profiles filterable by location, job title, occupation, industry, company, college, skill, and certification. This platform is tailored to SCE graduates and assists in matching current and

past student records to Emsi database to provide employer, job title, skills, and location. The three year annual subscription not only increases saving at 10% per year and locks in current pricing but provides 3 years of racked data to ensure that SCE is capturing data on graduate outcomes.

The total overall cost of this platform is \$146,700 for a 3-year contract, which reduces the annual cost and provides additional savings. This includes five items: Program Demand Gap Analysis report (PDGA), Career Coach, Analyst License Analytics, Alumni Network Insight Software and Program Outcome Excel Analyst. The Program Demand Gap Analysis a deep look into all SCE, Cypress and Fullerton College programs at the cost of \$12,000 per institution and a total cost of \$36,000 (this includes 20% discount for multiple PGDA's. Career Coach includes a Career Coach customized for NOCCCD, SCE. The annual subscription includes a 10% discount for multiple year commitment at \$27,000. Analyst license for SCE for two users that includes a 5-country data zip code level package job positing analytics pricing annual subscription for 10% discount for multiple year commitment for a total of \$36,450. Alumni Insight Premium: software and program outcome excel analysis to access over 65 million profiles to provide insight on students outcomes for employment. This will match past student records to current database to provide employer, job title, skills and location for a multiyear 10% discount for a total of \$47,250. The total for the Emsi platform comes to \$146,700.

This board agenda item is submitted by Jesse Crete, Special Projects Director, NOCRC, Adult Education Block Grant.

How does this relate to the five District Strategic Directions? This item responds to Direction #1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses; and Direction # 5: The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

How does this relate to Board Policy: N/A.

FUNDING SOURCE AND FINANCIAL IMPACT: The contract is part of the CTE and Workforce Development Strategies under AEBG and will be completely paid for by the Adult Education Block Grant.

RECOMMENDATION: Authorization is requested to enter into a contract with Emsi for an Economic Modeling Platform to include an economic impact study, economic impact analysis, investment analysis, demand gap analysis, career coach, and the alumni insight tool, at a cost not to exceed \$146,700 for three years starting July 1, 2017, through June 30, 2020. Further authorization is requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams
Recommended by

Approved for Submittal

3.g.2
Item No.



North Orange County CCD, School of Continuing Education (NOCCCD-SCE) Emsi Proposal

Submitted: April 6, 2017

Christina Ryan Rodriquez,

Economic Modeling Specialists International (Emsi) is pleased to submit this proposal to NOCCCD-SCE.

Below you will find the pricing information for each of the Emsi products and services requested. We are grateful for this opportunity and look forward to serving NOCCCD-SCE. I welcome any questions or comments about the information presented in this proposal.

I am happy to provide you with more information on multi product, multi college or multiyear discount pricing as we go forward.

Sincerely,

Ralph Plaza
Senior Account Executive



409 S. Jackson
Moscow, ID 83843 USA
Tel: 208.260.5480
Fax: 208-882-3317
economicmodeling.com

*Pls. open RQ
for \$150,000
for the work in
this proposal.*

Budget # 171166-9023-XXXXX-6190-

*[Signature]
04/06/17
0032*

Table of Contents

- 1 Program Demand Gap Analysis.....3
- 2 Career Coach.....3
- 3 Analyst.....3
- 4 Alumni Insight.....4
- 5 Costs5-6

1 Program Demand Gap Analysis Report (PDGA)

The Program Demand Gap Analysis report provides expert analysis and real economic data to show colleges and other education institutions how well all your programs are equipping workers with the specific workforce needs of the local economy. Emsi will provide you a comprehensive analysis of both oversupplied and undersupplied fields of study, the report suggests where your institution should redirect its resources. It also indicates the high-demand occupations that regional institutions aren't currently training for, which gives your institution a competitive edge.

2 Career Coach

Career Coach helps students achieve their career goals through your programs. For most students, education is not about the degree, but the career that follows. Emsi maps all of your programs to careers, and provides corresponding regional labor market information which helps a student see a clear path through your institution, to their end goal.

CAREER COACH INCLUDES:

- Development, implementation, and guidance in the successful launch of your Career Coach site
- Customized website that fits your branding strategy and offers seamless navigation for users
- Maintenance and on-going management of your site by our development team, including bi-annual data releases and up-to-date projections
- Analytics to identify prospective and current students' most-searched programs and occupations
- On-going training and support by Emsi's expert client services team
- 800+ careers covered by employment data from your region
- Employment data specific to your service area
- Resume builder
- Assessment tool that helps students get focused (based on John Holland Codes)
- Map any occupation to your academic programs with custom CIP- O*NET mapping

3 Description of Analyst (labor market research annual subscription tool)

Most California community colleges use Analyst, which is a web-based tool that aggregates labor market information (LMI) of industry and occupation data that provides an understanding of the relationship between your programs and your regional economy. We tie this LMI data with program data from all the colleges in your region giving you a powerful easy to use research tool that helps you analyze your programs and how they relate to your regional economy. Analyst allows clients to tap into a comprehensive set of labor market information,

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
		Resolution	<u> </u>
DATE:	June 13, 2017	Information	<u> </u>
		Enclosure(s)	<u> </u>
SUBJECT:	North Orange County Regional Consortium Adult Education Block Grant Love & Logic Institute		

BACKGROUND: North Orange County Regional Consortium (NOCRC) for Adult Education’s Supporting Adults for Student Success (SASS) Workgroup (WG) has cultivated their Curriculum Exploration strategy over the past two years. It originated from a detailed, region-wide needs assessment that resulted in an eminent need for social emotional support for adults supporting K-12 students per the AB104 allowable area (*Programs for adults, including, but not limited to, older adults, that are primarily designed to develop knowledge and skills to assist elementary and secondary school children to succeed academically in school*). Throughout the research phase of addressing this gap, the SASS WG focused on identifying a strategy that showed a direct correlation between providing social emotional support to adults and the affect it has on the academic success of K-12 students being supported by the adult learner. The SASS WG found overwhelming evidence of this correlation in the research conducted and cited by the Love & Logic Institute, which is the only institution offering fully developed curriculum with built-in outcomes and success measures.

The Love & Logic philosophy and multifaceted approach to developing healthy, loving relationships with children has proven to meet this need in our region via the numerous workshops and professional development events conducted by the SASS WG. NOCRC’s current program consists of three workshop offerings (*Parenting the Love & Logic Way, Parenting the Love & Logic Way: Early Childhood Edition, and 9 Essential Skills for the Love & Logic Classroom*) that are presented in a variety of settings to meet the needs of adult learners in our community. The current Love & Logic curriculum is being prepared to be submitted to the curriculum review process with the goal that once it is approved, the SASS WG will begin offering apportionment-generating courses. In the interim, all of the workshops and events are funded through the Adult Education Block Grant (AEBG).

The needs assessment as well as the last two annual NOCRC Partners’ Breakfast events demonstrated that more additional curriculum is needed to address specific regional needs. Hence, NOCRC, along with the SCE collaborating with Dr. Charles Fay, CEO and President of the Love & Logic Institute, to create two new sets of curriculum: (1) Love and Logic Techniques for Adults Supporting Children with Special Needs and (2) Love and Logic Techniques for Adults Supporting Foster/Adopted Youth and Trauma Informed Practices. The curriculum is being created especially for NOCRC and its Members. The contract includes six approximately ninety-minute curriculum modules; each module will include approximately four Love & Logic videos (approximately ten minutes in length); approximately two sets of readings; and approximately two skill practice and development

exercises/discussion sessions and related visuals (one Facilitator's Guide, ten Participant Workbooks, and three to five additional sections of content for adults supporting K-12 special education students, including approximately three to five videos, readings, and exercised for such adults and instructions for integrating this content into existing *Parenting the Love & Logic Way* curriculum).

Ultimately, this curriculum will also go through the curriculum review process and be used to offer apportionment-generating courses. AEBG funding will be used to offer the curriculum in the pilot phase. NOCCCD has approved a full-time, tenured faculty position for SCE's LEAP program that will be funded through AEBG specifically to teach the Love & Logic courses.

This agenda item is submitted by Jesse Crete, Special Projects Director, NOCRC, Adult Education Block Grant.

How does this relate to the five District Strategic Directions? This item responds to Direction #1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses.

How does this relate to Board Policy: This item relates to Board Policy BP 4020 – Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: The contract is part of the approved Supporting Adults for Student Success Curriculum Exploration Strategy under Adult Education Block Grant and will be paid for with the AEBG allocation.

RECOMMENDATION: Authorization is requested to enter into a contract with Love & Logic Institute, for the development of six approximately ninety-minute curriculum modules especially focused and substantively addressing the needs of adults supporting K-12 Foster and Adopted youth and additional content for adults supporting K-12 children with special needs, from May 1, 2017, through December 30, 2017, in the amount of \$200,000. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams
Recommended by

Approved for Submittal

3.h.2
Item No.

INDEPENDENT CONTRACTOR AGREEMENT (ICA)

(This agreement is not a construction contract within the meaning of Civil Code Section 2783, and is not an agreement for the provision of construction services within the meaning of Public Contract Code section 20651.)

THIS AGREEMENT is hereby entered into by the NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT, hereinafter referred to as DISTRICT, and;

The Love & Logic Institute				84-0930256
CONTRACTOR				TAXPAYER I.D. NO./SSN
2207 Jackson Street	Golden	CO	80401-2300	303-489-7799
Mailing Address	City	State	Zip	Telephone

hereinafter referred to as CONTRACTOR.

1. Services. Per professional service agreement (Exhibit A) dated 04/25/2017:

CONTRACTOR shall create, author, produce and deliver to DISTRICT the Love and Logic Curricula, which shall be comprised of the following curricula package ("Curricula Package"):

(i) Six (6) approximately ninety (90) minute modules ("Modules"); each Module will include (x) approximately four (4) "Love and Logic Videos" (as such term is defined in Section 1(b)(iii) below) (approximately 10 minutes in length), (y) approximately two

(2) sets of readings (approximately one and one-half (1½) pages in length), and (z) approximately two (2) skill practice and development exercises/discussion sessions and related visuals;

(ii) One (1) Facilitator's Guide with step-by-step instructions for teaching and facilitating each Module;

(iii) Ten (10) Participant Workbooks; and

(iv) Three (3) to five (5) additional sections of content for adults supporting K-12 special education students, including approximately three (3) to five (5) videos, readings and exercises for such adults and instructions for integrating this content into the existing Parenting the Love & Logic Way curriculum.

Contractor hereby agrees to perform the professional services set forth in Exhibit "A", attached hereto and incorporated herein by reference, to the satisfaction of the District. Scope of Work details/Exhibit "A" must be provided.

CONTRACTOR will determine the method, details, and means of performing the above-described services. The DISTRICT shall not control the manner or determining the method of accomplishing CONTRACTOR'S services.

CONTRACTOR shall, at CONTRACTOR'S own expense, employ such individuals as CONTRACTOR deems necessary to perform the services required by the DISTRICT. The DISTRICT may not control, direct, or supervise CONTRACTOR'S employees in the performance of those services. CONTRACTOR shall supply all materials, equipment, supplies, tools and instrumentalities required to perform and complete the services required by the DISTRICT.

2. Term. CONTRACTOR shall commence providing services under this agreement on **May 1, 2017** and will diligently perform as required and complete performance by **December 31, 2017**.

3. **Payment.** The DISTRICT shall pay the CONTRACTOR a fee not to exceed \$200,000, for services rendered pursuant to this Agreement. **Payment shall be made upon submission of an invoice in a form acceptable to the DISTRICT.** Such fee shall include any costs and expenses paid or incurred by CONTRACTOR in performing services for the DISTRICT.
4. **Relationship of the Parties.** CONTRACTOR, in the performance of this Agreement, shall be and act as an independent contractor. CONTRACTOR understands and agrees that CONTRACTOR and all of CONTRACTOR'S employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT'S employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of CONTRACTOR'S employees or agents as they relate to the services to be provided under this agreement. CONTRACTOR shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR'S employees.

CONTRACTOR, if an employee of another public agency, certifies that CONTRACTOR will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.

5. **Funding.** This agreement is contingent upon the approval of, receipt of funds from, and obligation of funds by the applicable funding agency to the North Orange County Community College District.
6. **Originals.** CONTRACTOR agrees that all materials including, but not limited to, technologies, procedures, processes, methods, works, writings, ideas, dialogues, compositions, artwork, recordings, teleplays, and video productions prepared for, written for, submitted to the DISTRICT, and/or used in connection with this Agreement shall be wholly original to CONTRACTOR and shall not be copied in whole or in part from any other source, except that submitted to CONTRACTOR by DISTRICT as a basis for such materials.
7. **Ownership.** CONTRACTOR hereby grants to DISTRICT a non-exclusive, perpetual, irrevocable (except in the event of DISTRICT's breach of its obligations herein), right and license to utilize the Curricula Package for teaching in the area of Love and Logic for Adults supporting K-12 Foster and Adopted Youth and Love and Logic for adults supporting K-12 children with special needs.

All rights which are not expressly granted herein to DISTRICT are hereby reserved exclusively by and unto CONTRACTOR. For emphasis, no rights are granted herein to DISTRICT to reproduce; lend; sublicense; prepare "derivative works" (as such term is defined in the United States Copyright Act of 1976, as amended (the "Copyright Act")); distribute copies; perform publicly; or display publicly the Love and Logic Curricula or the Curricula Package in whole or in part.

For further emphasis, DISTRICT acknowledges and agrees that the rights granted to DISTRICT hereunder are non-exclusive. Accordingly, CONTRACTOR is and shall be free to use the Love and Logic Curricula and the Curricula Package in whole or in part, and to exercise all rights of copyright under the Copyright Act as to the Love and Logic Curricula and Curricula Package as their sole and exclusive owner of copyright and related intellectual property rights throughout the world.

8. **Termination.** DISTRICT may, at any time, for any reason terminate this Agreement and compensate CONTRACTOR only for services rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONTRACTOR. Notice shall be deemed given when received by the CONTRACTOR or no later than three days after the day of mailing, whichever is sooner.
9. **Indemnification.** CONTRACTOR agrees to and does hereby indemnify and hold harmless the DISTRICT and its Board of Trustees, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

- a. Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense rising out of (1) or (2) above, sustained by the CONTRACTOR or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract upon or in connection with the services called for in this Agreement, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.
- b. Any injury to or death of any person(s), including the DISTRICT'S officers, employees and agents, or damage to or loss of any property, caused by any act, neglect, default, or omission of the CONTRACTOR, or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this Agreement, whether said injury or damage occurs either on or off DISTRICT'S property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.
- c. Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopied matter or patented or unpatented invention under this Agreement.
- d. The CONTRACTOR, at CONTRACTOR'S expense, cost, and risk, shall defend any and all actions, suits or other proceedings that may be brought or instituted against the DISTRICT, its Board of Trustees, officers, agents, or employees on any such claim, demand, or liability arising out of or in any way connected with any services covered by this Agreement, and shall pay or satisfy any judgment that may be rendered against the DISTRICT or its Board of Trustees, officers, agents, or employees in any such action, suit, or other proceeding as a result thereof.

10. Insurance. CONTRACTOR agrees to procure, pay for, and keep in full force and effect, the following types of insurance:

- a. Comprehensive general liability: No less than \$1,000,000 per occurrence and \$3,000,000 aggregate.
- b. Automobile liability insurance per accident for bodily injury and property damage shall be for no less than \$1,000,000 per occurrence with no annual aggregate limit.
- c. Workers' Compensation Insurance
- d. Professional liability insurance (Errors and Omissions), shall be for no less than One Million Dollars (\$1,000,000) per occurrence.

Such insurance must be in a form mutually acceptable to both parties to protect CONTRACTOR and DISTRICT against liability which may arise out of this Agreement. In addition, CONTRACTOR agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." No later than fourteen (14) days from execution of this Agreement by the DISTRICT and CONTRACTOR, CONTRACTOR shall provide DISTRICT with certificates of insurance evidencing all coverages and the endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONTRACTOR agrees to name DISTRICT and its Board of Trustees, officers, agents and employees as additional insureds under said policy.

11. Assignment. CONTRACTOR shall not assign or delegate the performance of any services required under this Agreement or any part of this Agreement. Any such assignment or delegation shall be null and void.

12. Compliance with Applicable Laws. CONTRACTOR and all CONTRACTOR'S employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this Agreement. The services required herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT'S general right of inspection and supervision to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all DISTRICT policies and

procedures and all federal, state and local laws, rules and regulations that are now, or may in the future become applicable to CONTRACTOR, CONTRACTOR'S business, equipment, and personnel engaged in services covered by this Agreement or accruing out of the performance of such services.

13. **Non - Discrimination.** CONTRACTOR agrees that it will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, or age of such persons.
14. **Non-Waiver.** The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.
15. **Notice.** All notices or demands to be given under this Agreement by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received, if personally served, or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section.
16. **Debarment.** Contractor agrees to comply with 45 CFR Part 76, Appendix B – Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion – Lower Tier Covered Transactions. Contractor certifies by signing this agreement, to the best of his or her knowledge and belief, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Changes.** This agreement constitutes the entire agreement between the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the transactions contemplated. It may be amended only by a written instrument executed by all of the parties to the Agreement.
19. **Warranty.** Contractor warrants that it shall provide all services required hereunder in a reasonable and competent fashion which meets or exceeds any and all applicable industry standards for such work. Contractor agrees that District's payment obligation hereunder is conditioned on Contractor's completion of all of its work unless otherwise specified hereunder. District's remedies for breach of warranty shall include any and all remedies under law including without limitation, covering and suing for damages, and equitable relief.
20. **Governing Law.** The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California. This Agreement is made in and shall be performed in Orange County, California.
21. **Entire Agreement.** This agreement and any exhibits attached hereto constitute the entire agreement between the parties and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the Agreement.

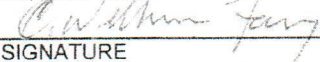
THIS AGREEMENT IS ENTERED INTO THIS ___May___, ___1___, 2017__.

CONTRACTOR:

NORTH ORANGE COUNTY COMMUNITY

The Love & Logic Institute
2207 Jackson Street
Golden, CO, 80401-2300

COLLEGE DISTRICT

By: 
SIGNATURE
PRINTED NAME: Dr. Charles Fay
PRINTED TITLE: President of The Love & Logic
Institute
DATE: May 1, 2017

By: _____
SIGNATURE
PRINTED NAME: _____
PRINTED TITLE: _____
DATE: _____

District Guidelines Independent Contractor or Employee Questionnaire

You are required to provide a "yes" or "no" answer for each question. If you feel that further explanation is necessary to support your answer, please provide explanations on page 3.

Describe the skill level required for this engagement:

PART I

	YES	NO														
1. Has this category of worker already been classified an "employee" by the IRS? *	<input type="checkbox"/>	<input checked="" type="checkbox"/>														
<p>The IRS has held that the following types of workers are employees: (IRS Pub. SWR-40)</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Administrators</td> <td style="width: 50%;">Teachers/Instructors</td> </tr> <tr> <td>Substitute teachers/instructors</td> <td>School bus drivers</td> </tr> <tr> <td>Driver education instructors</td> <td>Clerical staff</td> </tr> <tr> <td>Athletic coaches</td> <td>Cafeteria works</td> </tr> <tr> <td>Tutors</td> <td>Counselors</td> </tr> <tr> <td>Custodians</td> <td>Examination monitors</td> </tr> <tr> <td>Proctors</td> <td>Librarians</td> </tr> </table>			Administrators	Teachers/Instructors	Substitute teachers/instructors	School bus drivers	Driver education instructors	Clerical staff	Athletic coaches	Cafeteria works	Tutors	Counselors	Custodians	Examination monitors	Proctors	Librarians
Administrators	Teachers/Instructors															
Substitute teachers/instructors	School bus drivers															
Driver education instructors	Clerical staff															
Athletic coaches	Cafeteria works															
Tutors	Counselors															
Custodians	Examination monitors															
Proctors	Librarians															
2. Is the individual already an employee of the District in another capacity?	<input type="checkbox"/>	<input checked="" type="checkbox"/>														
3. Has the individual performed substantially the same service for the District as an employee in the past? <i>Is the individual retired, returning to substitute, or train, etc.?</i>	<input type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>														
4. Are there currently employees of the District doing substantially the same services as will be required of this individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>														
5. Is the District expected to provide detailed instructions to carry out the task? <i>The extent of the District's instructions is to describe the end product and provide the time and the place to perform the engagement. The details of performing the task are left entirely to the discretion of the independent contractor. If any additional instructions are provided, please explain in the comment section.</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>														
6. Are the services being provided an integral part of school business? <i>Are the services being provided necessary to the operation of the school, program, project, etc.? This indicates the District has an interest in the method of performance and implies the need for an employee.</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>														

If the answer to any of the above questions is "YES,"

STOP HERE

Do not complete the rest of the questionnaire. The individual should be a District employee and must be paid and reported accordingly.

If all of the above are **NO**, continue...

District Guidelines Independent Contractor or Employee Questionnaire

PART II	YES	NO
7. Must the required services be performed by this individual? <i>Consider whether or not the individual may designate someone else to do the work without the District's knowledge or approval. Need to correlate with required skill level.</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Does the District have a continuing relationship with this individual? <i>Is this a "one shot deal" or will the District continue to use this individual in the future?</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Can this relationship be terminated by either party? <i>The contractor is responsible for satisfactory completion of the job and may legally be obligated to compensate the hiring firm for failure to complete.</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If the answer to question 7, 8, or 9 is "YES," there is a good possibility that an employment relationship exists. Questions 7 and 8 are indicators of District control that, in conjunction with other factors, imply an employment relationship. Go back to PART I and re-evaluate each question. If questions 1 - 6 are still all "NO," continue...

10. Does the individual operate an independent trade or business that is available to the general public? <i>A determining factor in judging independence is the performance of services to the general public. NOTE: Possession of a business license or incorporation does not automatically satisfy this requirement. Conversely, there are instances where an individual runs a small business and may not perform services on a full-time basis but functions independently and offers services to a wide array of institutions, if needed. Please explain further, as necessary, in the comments section.</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Does the individual have a substantial investment in his/her business, i.e. maintains a facility, equipment, etc.? <i>This is indicative of economic risk inherent in business enterprises. An independent contractor must be able to make a profit or sustain a loss. Conversely, as in #10, this may be a small business with minimal investment required. Please explain situation further as necessary.</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

If either 10 or 11 are "NO," there is a strong possibility that the individual does not qualify as an independent contractor and must be paid as a District employee. If this is so, STOP HERE.

If 10 and 11 are both "YES," (as justified in the comments section, if necessary) continue...

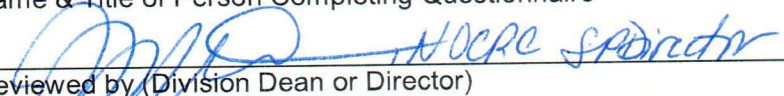
12. Does the individual provide all materials and support services necessary for the performance of this service? <i>The District should not be providing office space, clerical, secretarial, or any other support for this individual such as materials, copying, printing, office supplies, etc. Any necessary assistance would be hired by the individual.</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13. Is this paid by the job? <i>While a flat rate is descriptive of compensation to Independent Contractors, hourly rates may be used to engage certain professionals such as lawyers.</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14. Does the individual bear the cost of any travel and business expenses incurred to perform this service? <i>Generally, these types of expenses are paid by an employer, however, some contracts provide for payment of airfare, mileage, etc. for consultants.</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If 10 and 11 are "YES," 12 through 14 should also be "YES" and are items that should be written into the contract. This individual is an independent contractor.

Erin Sherard – Professional Expert – SASS
Name & Title of Person Completing Questionnaire

4/25/2017

Date


Reviewed by (Division Dean or Director)

05/05/2017
Date

**District Guidelines
Independent Contractor or Employee Questionnaire**

Provide additional information (if necessary), referencing the question #.

Question number 14 – It is written into the contract that there is \$10,000 approved to supplement the cost of Dr. Charles Fay's travel expenses for two (2) trips to Anaheim, CA as part of the curriculum writing, collaboration, and development process.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

DATE: June 13, 2017

SUBJECT: Destruction of Class 3 Disposable Records

BACKGROUND: The District periodically destroys nonessential records such as quotations, bid recaps, etc., that are no longer of value or have no legal consequence as part of a routine records management procedure. The District has reviewed the classification of documents and in compliance with Title 5, §59020 of the California Administrative Code, has identified those documents that may now be destroyed. Board approval is required prior to the destruction of the records indicated on the attached inventory. This agenda item was submitted by Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Actual costs will be charged to applicable funds as goods and/or services are received.

RECOMMENDATION: Authorization is requested for the disposal of Class 3 Disposable Records after July 1, 2017, from the District's Business Office, and the respective Bursar's Office of Cypress and Fullerton colleges and the School of Continuing Education as listed on the attached inventory pursuant to Title 5, §59020 of the California Administrative Code.

Fred Williams

Recommended by

Approved for Submittal

3.i.1

Item No.

CLASS 3 DISPOSABLE RECORDS
DESTROY AFTER JULY 1, 2017

Anaheim Campus

Warrant Registers	2011-2012
Journal Entries and Bank Statements	2011-2012
Warrants	2011-2012
County Ledgers	2011-2012
Classified Timecards and Timesheets	2011-2012
Miscellaneous	2011-2012
Cash Receipts	2011-2012
Certificated Timecards	2011-2012
Bid Recaps	2011-2012
Purchase Orders	2011-2012
Purchase Requisitions	2011-2012
Quotations	2011-2012
Warehouse Picking Tickets	2011-2012
Warehouse Stock Records	2011-2012

Campus Bursar Office

Bank Statements and Reconciliations with Checks	2011-2012
Journal Entries	2011-2012
Cash Receipts and Reconciliations	2011-2012
Purchase Orders and Requisitions	2011-2012
Cash Register Tapes and Reconciliations	2011-2012

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 13, 2017 Resolution _____
Information _____
Enclosure(s) _____
SUBJECT: Adoption of Institutional Effective (IE) Goals
Framework and 2017-18 College/District
Goals

BACKGROUND: In 2014, the California legislature established a system of indicators and goals to encourage California community colleges and districts to improve fiscal and operational effectiveness, while also reducing accreditation sanctions and audit findings. Pursuant to Education Code section 84754.6, the Board of Governors (BOG) adopted the Year-Three goals framework at its November 14, 2016, meeting to measure the ongoing condition of a community college's operational environment.

This statute also requires that, as a condition of receipt of Student Success and Support Program funds, each college develop, adopt and post a goals framework that addresses, at a minimum, the following four areas: 1) student performance and outcomes, 2) accreditation status, 3) fiscal viability, and 4) programmatic compliance with state and federal guidelines. In accordance with statute, the Chancellor will also post system-wide goals adopted by the BOG along with the locally developed and adopted college/district goals by Friday, June 30, 2017.

Each college should adopt the framework of indicators approved by the BOG, and colleges/districts should set both short-term (1-year) and long-term (6-year) goals for each of the Year-Three indicators marked as "Required" in the Indicator Portal. In addition to the required goals, colleges/districts may choose to adopt some or all of the goals marked as "Optional." In Year-Three, there are eight new optional college-level goals and three district-level goals, but there are no new required goals.

Both the District and the Colleges have decided to set goals on the required indicators in Year - Three.

At its May 15, 2017 meeting, the Institutional Effectiveness Coordinating Committee unanimously adopted the following District wide goals:

1. Fiscal Viability

Fund Balance - Ending unrestricted general fund balance as a percentage of total expenditures. NOCCCD's proposed short-term (1 year) goal is 5% and long-term (6 year) goals is also 5%

2. District Programmatic Compliance with State and Federal Guidelines

Audit Findings:

- Audit Opinion Financial Statement- NOCCCD's proposed short-term (1 year) and long-term (6 year) goals are Unmodified or Unqualified
- State Compliance - NOCCCD's proposed short-term (1 year) and long-term (6 year) goals are Unmodified or Unqualified

- Federal Award/Compliance - NOCCCD's proposed short-term (1 year) and long-term (6 year) goals are Unmodified or Unqualified

Cypress College, through their collegial consultation process, has set the following short-term (1 year) and long-term (6 year) goals:

Successful course completion

1 year goal – 71.1%

6 year goal – 72.1%

Accreditation

Short-term (1 year) Goal – Fully accredited – Reaffirmation of accreditation

Long-term (6 year) Goal – Fully accredited – No Action

Required college choice – unprepared student completers

1 year goal - 45.7%

6 year goal – 46.7%

Fullerton College, through their collegial consultation process, has set the following short-term (1 year) and long-term (6 year) goals:

Successful course completion

1 year goal – 68.0%

6 year goal – 70.0%

Accreditation

Short-term (1 year) Goal – Fully accredited – Reaffirmation of accreditation

Long-term (6 year) Goal – Fully accredited – No Action

Required college choice – unprepared student completers

1 year goal – 44.0%

6 year goal – 50.0%

The Colleges and the District are required by the State to post this information by June 15, 2017, in the IEPI Indicator portal at the State Chancellor's Office.

How does this relate to the District-wide Strategic Plan? This item responds to District Strategic Direction 4: The District will implement best practices related to planning including transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 3200: Accreditation and Board Policy 3250: Institutional Planning

FUNDING SOURCE AND FINANCIAL IMPACT: This item is required by the State Chancellor's Office as a condition of the District/colleges receiving SSSP monies.

RECOMMENDATION: It is recommended that the Board approve the *North Orange County Community College District IEPI Goals for Year-Three*.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 13, 2017

SUBJECT: Cypress College
Curriculum Matters

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: The divisions and the Curriculum Committee at Cypress College and the District Curriculum Coordinating Committee have approved the attached summary of new curriculum and curriculum revisions.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; (6) to provide greater consistency between Cypress and Fullerton courses; and (7) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review and approval prior to submission to the District Curriculum Coordinating Committee. This agenda item is submitted by Mark Majarian, Chair of the Cypress College Curriculum Committee.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses.

How does this relate to Board Policy: This item is in compliance with Board Policy 4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Campus General Fund.

RECOMMENDATION: It is recommended that the Board approve the attached summary of curriculum changes for Cypress College, to be effective Fall 2017. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg

Recommended by

Approved for Submittal

4.b.1

Item No.

CYPRESS COLLEGE CURRICULUM

Board Agenda

June 13, 2017

(DCCC approved May 12, 2017)

RESCIND deactivation			
DEGREE		EFF DATE	JUSTIFICATION
Art	ASSOCIATE IN ARTS DEGREE GRAPHIC DESIGN	2017 Fall	Rescind deactivation - Board approved 11/8/16. The rescind of the deactivation of this program is to allow for sufficient time to revise the degree. We must rescind the deactivation due to student's requesting completions of this degree. This will give the department coordinator in Media Arts Design sufficient time to revise the degree to shift it into his program where graphic design classes live rather than in the Art Department's program.

MODIFY DEGREES/CERTIFICATES																																																																																							
DEGREE		EFF DATE	JUSTIFICATION																																																																																				
Art	ASSOCIATE IN ARTS DEGREE GRAPHIC DESIGN Required courses are listed in suggested sequence: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width: 15%;"></th> <th style="width: 75%;"></th> <th style="width: 10%; text-align: center;">Units</th> </tr> </thead> <tbody> <tr> <td>ART182 C</td> <td>Beginning Drawing</td> <td style="text-align: center;">3</td> </tr> <tr> <td>ART110 C</td> <td>Introduction to Art</td> <td style="text-align: center;">3</td> </tr> <tr> <td></td> <td style="text-align: center;">or</td> <td></td> </tr> <tr> <td>ART 100 C</td> <td>Fundamentals of Art</td> <td style="text-align: center;">3</td> </tr> <tr> <td>ART120 C</td> <td>Two-Dimensional Design</td> <td style="text-align: center;">3</td> </tr> <tr> <td>ART185 C</td> <td>Beginning Life Drawing</td> <td style="text-align: center;">3</td> </tr> <tr> <td>MAD140 C</td> <td>DeskTop Publishing I-Mac</td> <td style="text-align: center;">3</td> </tr> <tr> <td>MAD 116 C</td> <td>Graphic Design I</td> <td style="text-align: center;">3</td> </tr> <tr> <td>MAD 117 C</td> <td>Graphic Design II</td> <td style="text-align: center;">3</td> </tr> <tr> <td>MAD 118 C</td> <td>Graphic Design III</td> <td style="text-align: center;">3</td> </tr> <tr> <td>MAD112 C</td> <td>Electronic Illustration-Mac</td> <td style="text-align: center;">3</td> </tr> <tr> <td></td> <td style="text-align: center;">or</td> <td></td> </tr> <tr> <td>MAD113 C</td> <td>Electronic Illustration-Win</td> <td style="text-align: center;">3</td> </tr> <tr> <td>ART244 C</td> <td>Illustration</td> <td style="text-align: center;">3</td> </tr> <tr> <td>ART111 C</td> <td>Survey of Art History I</td> <td style="text-align: center;">3</td> </tr> <tr> <td>ART112 C</td> <td>Survey of Art History II</td> <td style="text-align: center;">3</td> </tr> <tr> <td>MAD100 C</td> <td>Introduction to Media Arts Design-Mac</td> <td style="text-align: center;">3</td> </tr> <tr> <td></td> <td style="text-align: center;">or</td> <td></td> </tr> <tr> <td>MAD101 C</td> <td>Introduction to Media Arts Design-Win</td> <td style="text-align: center;">3</td> </tr> <tr> <td colspan="3">Electives: Select a minimum of 9 units from the elective courses listed below</td> </tr> <tr> <th style="width: 15%;"></th> <th style="width: 75%;"></th> <th style="width: 10%; text-align: center;">Units</th> </tr> <tr> <td>ART130 C</td> <td>Introduction to Printmaking</td> <td style="text-align: center;">3</td> </tr> <tr> <td>PHOT101 C</td> <td>Introduction to Photography</td> <td style="text-align: center;">3</td> </tr> <tr> <td>MKT103 C</td> <td>Principles of Advertising</td> <td style="text-align: center;">3</td> </tr> <tr> <td>MAD190 C</td> <td>Contemporary Art Studio</td> <td style="text-align: center;">3</td> </tr> <tr> <td>ART166 C</td> <td>Contemporary Art Studio</td> <td style="text-align: center;">3</td> </tr> <tr> <td colspan="2">Total Units</td> <td style="text-align: center;">48</td> </tr> </tbody> </table>			Units	ART182 C	Beginning Drawing	3	ART110 C	Introduction to Art	3		or		ART 100 C	Fundamentals of Art	3	ART120 C	Two-Dimensional Design	3	ART185 C	Beginning Life Drawing	3	MAD140 C	DeskTop Publishing I-Mac	3	MAD 116 C	Graphic Design I	3	MAD 117 C	Graphic Design II	3	MAD 118 C	Graphic Design III	3	MAD112 C	Electronic Illustration-Mac	3		or		MAD113 C	Electronic Illustration-Win	3	ART244 C	Illustration	3	ART111 C	Survey of Art History I	3	ART112 C	Survey of Art History II	3	MAD100 C	Introduction to Media Arts Design-Mac	3		or		MAD101 C	Introduction to Media Arts Design-Win	3	Electives: Select a minimum of 9 units from the elective courses listed below					Units	ART130 C	Introduction to Printmaking	3	PHOT101 C	Introduction to Photography	3	MKT103 C	Principles of Advertising	3	MAD190 C	Contemporary Art Studio	3	ART166 C	Contemporary Art Studio	3	Total Units		48	2017 Fall	Minor changes on numbers and titles of courses revised *ART 140 C to MAD 116 C & title from Graphic Design 1 to I *MAD 140 C title from DeskTop Publishing 1/Mac to DeskTop Publishing I-Mac *MAD 144 C to MAD 117 C & title from Graphic Design 2 to II *MAD 145 C to MAD 118 C & title from Graphic Design 3 to Graphic Design III *MAD 112 C title from slash/ Mac to dash- Mac *MAD 113 C title from slash/ Win to Dash- Win *MAD 100 C title from Introduction to Computer Graphics-Mac to Introduction to Media Arts Design-Mac *MAD 101 C title from Introduction to Computer Graphics-Win to Introduction to Media Arts Design-Win
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NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
		Resolution	<u> </u>
DATE:	June 13, 2017	Information	<u> </u>
		Enclosure(s)	<u> X </u>
SUBJECT:	Fullerton College Curriculum Matters		

BACKGROUND: The Office of Instruction and the Curriculum Committee at Fullerton College and the District Curriculum Coordinating Committee have approved the attached summary of curriculum changes. All changes serve the mission of Fullerton College and are within the allocated budget for staff and facilities.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; and (6) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review prior to submission to the District Curriculum Coordinating Committee. This agenda item is submitted by Dr. Jennifer Combs, Fullerton College Curriculum Committee Chair and Dr. José Ramón Núñez, Vice President, Instruction.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses.

How does this relate to Board Policy: The curricula are being submitted to the Board for approval as outlined in Board Policy 4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for all curricula comes from the campus general fund.

RECOMMENDATION: It is recommended that the Board approve the attached summary of curriculum changes for Fullerton College, to be effective Fall 2017. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg
Recommended by

Approved for Submittal

4.c.1
Item No.

**Board of Trustees Agenda
Attachment
June 13, 2017**

Approved by DCCC 5/12/2017

NEW COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
CIS 100HF Honors Introduction to Personal Computers	Units: 4 Lecture: 4 Laboratory: 0 AA GE Area A2	25	Class size of 25 recommended by the Fullerton College Honors Committee.	2018 Fall	Student and program need. This course will use a project-based seminar teaching style which will take advantage of the smaller class size. Assignments will be adjusted to accommodate individual student skills.
CIS 182 F Computer Certification Preparation II	Units: 3 Lecture: 3 Laboratory: 0 CSU Transfer Course	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2018 Fall	New class as determined by community advisement committee, Industry need and student demand.
JOUR 215 F UAV/Drone Reporting	Units: 3 Lecture: 2 Laboratory: 3 Advisory: JOUR 101 F CSU Transfer Course	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2018 Fall	New course developed to help train students on emerging technology and its application to the journalism profession. The course is for new students and professionals in the industry to learn how to use the technology. The Journalism Advisory Committee recommended the development of more courses including and embracing new technologies.

REVISED COURSES

COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
CIS 177 F Web Design III Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> ▪ Advisory Validation ▪ Catalog Description Update ▪ Course Content (that do not change the overall scope of the course) ▪ Hours (WSCH Lecture and/or Lab) (Lab 2 to 0) ▪ Method of Instruction ▪ Textbooks 	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics	2018 Fall	Removing lab hours due to increased availability of computers in the classroom and at home. Activities previously scheduled as lab hours on campus in a separate computer lab are now incorporated into class lecture time and assigned as homework. Change to LAB hours has NO impact to programs.
CRTV 290 F	<ul style="list-style-type: none"> ▪ Hours (WSCH Lecture 	25	Classes in which the instructor	2018	Catalog Description updated.

REVISED COURSES

COURSE ID	PROPOSAL TYPES	CLAS S SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
Internship in Communication I Units: 2-4 Lecture: 1 Laboratory: 3-9	and/or Lab) (Lab 5-15 to 3-9) ▪ Schedule Description Update ▪ Textbooks ▪ Catalog Description Update		coordinates internship/field practice opportunities and supervises students individually at different locations.	Fall	Corrected internship lab hours FROM Lab Min 5 Max 15 TO Lab Min 3 Max 9 as per state internship guidelines. Updated Schedule Description, Textbooks, Comparable Course, Distance Education Contact Types
DANC 130 F Afro-Caribbean Dance Units: 1 Lecture: 0 Laboratory: 3	▪ Assignments Revision ▪ Catalog Description Update ▪ Class Size Revision (35 to 25) ▪ Course Content (that do not change the overall scope of the course) ▪ Method of Evaluation ▪ Method of Instruction ▪ Objectives Revision ▪ Schedule Description Update ▪ Six-Year Review ▪ Textbooks	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2018 Fall	Six-Year Review, Class size from 35 to 25 to comply with class size guide lines for activity/lab/dance classes.
DRAF 171 F Fundamentals of Drafting Units: 2 Lecture: 1 Laboratory: 3	▪ Assignments Revision ▪ CIP Code Revision (151301.00) ▪ Catalog Description Update ▪ Class Size Revision (20 to 25) ▪ FSA Code Revision (remove A90, Q20) ▪ Method of Evaluation ▪ Method of Instruction ▪ Objectives Revision ▪ Schedule Description Update ▪ Six-Year Review ▪ Student Learning Outcomes ▪ Textbooks	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports) Class size increase to align with the Class Size Planning Document.	2018 Fall	Six-Year Review. SLO added. Catalog Description Update. Schedule Description Update. Textbook. Class size increase from 20 to 25 to align with the Class Size Planning Document.
ESL 035 F Intermediate English Grammar for Non-Native Speakers Units: 3 Lecture: 3 Laboratory: 0	▪ Assignments Revision ▪ CIP Code Revision (320108.00) ▪ Catalog Description Update ▪ Class Size Revision (25 to 30) ▪ Course Content (that do not change the overall scope of the course) ▪ Method of Evaluation ▪ Method of Instruction ▪ Objectives Revision ▪ Schedule Description Update ▪ Six-Year Review	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style, and mechanics.	2018 Fall	Six-Year Review, CIP Code revision. Textbooks. Class size revision from 25 to 30 in order to reflect the design of the class in accordance with the guidelines of the class size document. Title revision from Intermediate English Grammar to Intermediate English Grammar for Non-Native Speakers.

REVISED COURSES

COURSE ID	PROPOSAL TYPES	CLAS S SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
	<ul style="list-style-type: none"> ▪ Textbooks ▪ Title Revision ▪ Basic Skills Levels: (B-2 Levels below) 				
ESL 045 F Advanced English Grammar for Non-Native Speakers Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> ▪ Assignments Revision ▪ CIP Code Revision (320108.00) ▪ Catalog Description Update ▪ Class Size Revision (25 to 30) ▪ Course Content (that do not change the overall scope of the course) ▪ Method of Evaluation ▪ Method of Instruction ▪ Objectives Revision ▪ Schedule Description Update ▪ Six-Year Review ▪ Textbooks ▪ Title Revision ▪ Basic Skills Levels: (B-2 Levels below) 	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style, and mechanics.	2018 Fall	Six-Year Review, CIP code revision. Textbooks. Class size revision from 25 to 30 in order to reflect the design of the class in accordance with the guidelines of the class size document. Title revision from Advanced English Grammar to Advanced English Grammar for Non-Native Speakers.
JOUR 101 F Reporting and Writing Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> ▪ Prerequisite Revision: ENGL 100 F or ENGL 100HF ▪ Assignments Revision ▪ Catalog Description Update ▪ Method of Evaluation ▪ Method of Instruction ▪ Six-Year Review ▪ Textbooks 	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2018 Fall	Six-Year Review. Updating textbooks and catalog description, method of instruction, updating and changing prerequisites (per advisory committee) and updating student learning outcomes and methods of evaluation. Prerequisite revision FROM ENGL 060 F or ESL 186 F TO ENGL 100 F or ENGL 100HF. The prerequisite revision is being made at the suggestion of the advisory committee due to the fact that students in journalism should have a college-level understanding of English in order for students to succeed in journalism.
JOUR 108 F Feature Writing Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> ▪ Prerequisite Addition: ENGL 060 F or ENGL 099 F or ESL 186 F or ESL 190 F ▪ Advisory Deletion (in college level reading and writing) ▪ Catalog Description Update ▪ Course Content (that do not change the overall scope of the course) 	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2018 Fall	Six-Year Review, catalog description, schedule description and textbook updated. Advisory deletion and addition of ENGL/ESL courses as prerequisites (matching ENGL 100 F prerequisite) as these skills are necessary for the course. Cleaning up of text in course content. Updating methods of instruction and evaluation.

REVISED COURSES

COURSE ID	PROPOSAL TYPES	CLAS S SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
	<ul style="list-style-type: none"> ▪ Method of Evaluation ▪ Method of Instruction ▪ Prerequisite Validation ▪ Schedule Description Update ▪ Six-Year Review ▪ Student Learning Outcomes ▪ Textbooks 				
<p>JOUR 140 F Public Relations/Publicity Units: 3 Lecture: 3 Laboratory: 0</p>	<ul style="list-style-type: none"> ▪ Advisory Deletion (In college level reading and writing) ▪ Assignments Revision ▪ Catalog Description Update ▪ Course Content (that do not change the overall scope of the course) ▪ Method of Evaluation ▪ Method of Instruction ▪ Schedule Description Update ▪ Six-Year Review ▪ Student Learning Outcomes ▪ Textbooks 	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2018 Fall	Six-Year Review. Advisory deletion to update Cnet records (JOUR 140 does not currently have an advisory in the catalog). SLO format update only (remove opening phrase). Added CSU Transfer to GE screen to update records.
<p>PHOT 290 F Internship in Photography I Units: 2-4 Lecture: 1 Laboratory: 3-9</p>	<ul style="list-style-type: none"> ▪ CIP Code Revision (100201.00) ▪ Catalog Description Update ▪ Course Content (that do not change the overall scope of the course) ▪ Hours (WSCH Lecture and/or Lab) (Lab 5-15 to 3-9) ▪ Method of Instruction ▪ Prerequisite Validation ▪ Schedule Description Update ▪ Six-Year Review ▪ Student Learning Outcomes ▪ Textbooks 	25	Classes in which the instructor coordinates internship/field practice opportunities and supervises students individually at different locations.	2018 Fall	Six-Year Review. Catalog Description updated. Corrected internship lab hours FROM Lab Min 5 Max 15 TO Lab Min 3 Max 9 to conform to state internship hour's guidelines. Updated Schedule Description, Textbooks, Comparable Course, Distance Education Contact Types.
<p>PHOT 291 F Internship in Photography II Units: 2-4 Lecture: 1 Laboratory: 3-9</p>	<ul style="list-style-type: none"> ▪ Hours (WSCH Lecture and/or Lab) (Lab 5-15 to 3-9) ▪ Prerequisite Validation ▪ Textbooks ▪ Catalog Description Update 	25	Classes in which the instructor coordinates internship/field practice opportunities and supervises students individually at different locations.	2018 Fall	Catalog Description update. Corrected internship lab hours FROM Lab Min 5 Max 15 TO Lab Min 3 Max 9 to conform to state internship hours guidelines.
<p>PHOT 292 F Internship in Photography III Units: 2-4 Lecture: 1 Laboratory: 3-9</p>	<ul style="list-style-type: none"> ▪ Catalog Description Update ▪ Course Content (that do not change the overall scope of the course) ▪ Hours (WSCH Lecture 	25	Classes in which the instructor coordinates internship/field practice opportunities and supervises students individually at different locations.	2018 Fall	Corrected internship lab hours FROM Lab Min 5 Max 15 TO Lab Min 3 Max 9 to conform to state internship hour's guidelines.

REVISED COURSES

COURSE ID	PROPOSAL TYPES	CLAS S SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
	and/or Lab) (Lab 5-15 to 3-9) <ul style="list-style-type: none"> ▪ Prerequisite Validation ▪ Textbooks 				
PHOT 293 F Internship in Photography IV Units: 2-4 Lecture: 1 Laboratory: 3-9	<ul style="list-style-type: none"> ▪ Catalog Description Update ▪ Hours (WSCH Lecture and/or Lab) (Lab 5-15 to 3-9) ▪ Prerequisite Validation ▪ Textbooks 	25	Classes in which the instructor coordinates and supervises students individually at different locations	2018 Fall	Catalog Description updated. Corrected internship lab hours FROM Lab Min 5 Max 15 TO Lab Min 3 Max 9 to conform to state internship hour's guidelines.
PRNT 101 F Introduction to Printing Units: 3 Lecture: 2 Laboratory: 4	<ul style="list-style-type: none"> ▪ Assignments Revision ▪ Catalog Description Update ▪ Course Content (that do not change the overall scope of the course) ▪ Method of Evaluation ▪ Method of Instruction ▪ Objectives Revision ▪ Schedule Description Update ▪ Six-Year Review ▪ Student Learning Outcomes ▪ Textbooks 	20	Students operate offset presses that have gears, rollers, cylinders and many moving parts that can cause serious injury. The Printing Technology Advisory Board highly recommended that printing classes that utilize printing presses be limited to 20 students. This course will require the use of highly specialized equipment, which can cause serious and sometimes permanent injury to the student. Adequate guidance and instruction cannot be performed with more than 20 students. Students operate large format label and offset presses that have many moving parts creating nip points that can cause serious personal injury. Students operating offset presses and using other printing chemicals require strict supervision and increasing class size would create an unsafe environment for students. See attached file.	2018 Fall	Six-Year Review. Updating Textbook, Catalog Description, Schedule Description, and Course Content.

DELETED COURSES

COURSE ID	EFF DATE	JUSTIFICATION
JOUR 126 F	2018 Fall	Course is not relevant to journalism program and is being taught by other department on campus.

NEW DEGREES/CERTIFICATES

DEGREE	PROPOSAL TYPES	EFF DATE	JUSTIFICATION																		
Paralegal Studies	<p>Bankruptcy Specialization Certificate The Bankruptcy Specialization Certificate is designed to prepare students for employment in a particular and specialized legal environment. The focus of the coursework for this certificate is skill building in the areas of legal drafting, communication, and decision-making, planning, scheduling, refining, and customizing legal work-product for the bankruptcy legal environment. Emphasis on interpersonal communications, problem-solving, legal analysis, leadership and critical thinking skills is stressed to prepare students for employment. A minimum grade of C is required in each course taken. This program is designed for students who already possess a paralegal studies certificate awarded by an American Bar Association approved paralegal or legal studies program or a Juris Doctor degree from an accredited law school or university. This certificate requires 12 units.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Program Requirements (12 units)</td> <td style="text-align: right;">Units</td> </tr> <tr> <td>PLEG 204 F Family Law</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG 205 F Probate, Wills and Trusts</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG 206 F Bankruptcy Law and Procedure</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG 211 F Real Property Law and Procedures</td> <td style="text-align: right;">3</td> </tr> <tr> <td>Total Units</td> <td style="text-align: right;">12</td> </tr> </table>	Program Requirements (12 units)	Units	PLEG 204 F Family Law	3	PLEG 205 F Probate, Wills and Trusts	3	PLEG 206 F Bankruptcy Law and Procedure	3	PLEG 211 F Real Property Law and Procedures	3	Total Units	12	2017 Fall	<p>New certificate. This program is designed for students who already possess a paralegal studies certificate awarded by an American Bar Association approved paralegal or legal studies program or a Juris Doctor degree from an accredited law school or university. Certificates are less than 16 units and only require local approval.</p> <p>Please see additional attachment for more detailed justification for all of the new Paralegal Specialization Certificates.</p>						
Program Requirements (12 units)	Units																				
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PLEG 205 F Probate, Wills and Trusts	3																				
PLEG 206 F Bankruptcy Law and Procedure	3																				
PLEG 211 F Real Property Law and Procedures	3																				
Total Units	12																				
Paralegal Studies	<p>Corporate Law/Business Litigation/Workers' Comp Specialization Certificate The Corporate Law/Business Litigation/Workers' Comp Specialization Certificate is designed to prepare students for employment in a particular and specialized legal environment. The focus of the coursework for this certificate is skill building in the areas of legal drafting, communication, decision-making, planning, scheduling, refining, and customizing legal work-product for the corporate law/business litigation/workers' comp legal environment. Emphasis on interpersonal communications, problem-solving, legal analysis, leadership and critical thinking skills is stressed to prepare students for employment. A minimum grade of C is required in each course taken. This program is designed for students who already possess a paralegal studies certificate awarded by an American Bar Association approved paralegal or legal studies program or a Juris Doctor degree from an accredited law school or university. This certificate requires 15 units.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Program Requirements (15 units)</td> <td style="text-align: right;">Units</td> </tr> <tr> <td>PLEG 208 F Workers' Compensation Law</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG 213 F Employment and Labor Law</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG 214 F Contract Law and Procedure</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG 219 F Intellectual Property</td> <td style="text-align: right;">3</td> </tr> <tr> <td>BUS 240 F Legal Environment of Business</td> <td style="text-align: right;">3</td> </tr> <tr> <td>or</td> <td></td> </tr> <tr> <td>BUS 240HF Honors Legal Environment of Business</td> <td style="text-align: right;">3</td> </tr> <tr> <td>Total Units</td> <td style="text-align: right;">15</td> </tr> </table>	Program Requirements (15 units)	Units	PLEG 208 F Workers' Compensation Law	3	PLEG 213 F Employment and Labor Law	3	PLEG 214 F Contract Law and Procedure	3	PLEG 219 F Intellectual Property	3	BUS 240 F Legal Environment of Business	3	or		BUS 240HF Honors Legal Environment of Business	3	Total Units	15	2017 Fall	<p>New certificate. This program is designed for students who already possess a paralegal studies certificate awarded by an American Bar Association approved paralegal or legal studies program or a Juris Doctor degree from an accredited law school or university. Certificates are less than 16 units and only require local approval.</p> <p>Please see additional attachment for more detailed justification for all of the new Paralegal Specialization Certificates.</p>
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BUS 240 F Legal Environment of Business	3																				
or																					
BUS 240HF Honors Legal Environment of Business	3																				
Total Units	15																				
Paralegal Studies	<p>Criminal Law Specialization Certificate The Criminal Law Specialization Certificate is designed to prepare students for employment in a particular and specialized legal environment. The focus of the coursework for this certificate is skill building in the areas of legal drafting, communication, decision-making, planning, scheduling, refining, and customizing legal work-product for a particular legal environment. Emphasis on interpersonal communications, problem-solving, legal analysis, leadership and critical thinking skills is stressed to prepare students for employment. A minimum grade of C is required in each course taken. This program is designed for students who already possess a paralegal studies certificate awarded by an American Bar Association approved paralegal or legal studies program or a Juris</p>	2017 Fall	<p>New certificate. This program is designed for students who already possess a paralegal studies certificate awarded by an American Bar Association approved paralegal or legal studies program or a Juris Doctor degree from an accredited law school or university. Certificates are less than 16 units and only require local approval.</p>																		

NEW DEGREES/CERTIFICATES

DEGREE	PROPOSAL TYPES	EFF DATE	JUSTIFICATION														
	<p>Doctor degree from an accredited law school or university. This certificate requires 12 units.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Program Requirements (12 units)</td> <td style="text-align: right;">Units</td> </tr> <tr> <td>PLEG 203 F Personal Injury</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG 209 F Criminal Law and Procedures</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG 215 F Discovery in Electronic Age</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG 226 F Constitutional Law</td> <td style="text-align: right;">3</td> </tr> <tr> <td>Total Units</td> <td style="text-align: right;">12</td> </tr> </table>	Program Requirements (12 units)	Units	PLEG 203 F Personal Injury	3	PLEG 209 F Criminal Law and Procedures	3	PLEG 215 F Discovery in Electronic Age	3	PLEG 226 F Constitutional Law	3	Total Units	12		Please see additional attachment for more detailed justification for all of the new Paralegal Specialization Certificates.		
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PLEG 215 F Discovery in Electronic Age	3																
PLEG 226 F Constitutional Law	3																
Total Units	12																
Paralegal Studies	<p>Family Law/Estate Planning Specialization Certificate The Family Law/Estate Planning Specialization Certificate is designed to prepare students for employment in a particular and specialized legal environment. The focus of the coursework for this certificate is skill building in the areas of legal drafting, communication, decision-making, planning, scheduling, refining, and customizing legal work-product for the family law and estate planning legal environment. Emphasis on interpersonal communications, problem-solving, legal analysis, leadership and critical thinking skills is stressed to prepare students for employment. A minimum grade of C is required in each course taken. This program is designed for students who already possess a paralegal studies certificate awarded by an American Bar Association approved paralegal or legal studies program or a Juris Doctor degree from an accredited law school or university. This certificate requires 15 units.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Program Requirements (15 units)</td> <td style="text-align: right;">Units</td> </tr> <tr> <td>PLEG 204 F Family Law</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG 205 F Probate, Wills and Trusts</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG 211 F Real Property Law and Procedures</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG 214 F Contract Law and Procedure</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG 220 F Elder Law</td> <td style="text-align: right;">3</td> </tr> <tr> <td>Total Units</td> <td style="text-align: right;">15</td> </tr> </table>	Program Requirements (15 units)	Units	PLEG 204 F Family Law	3	PLEG 205 F Probate, Wills and Trusts	3	PLEG 211 F Real Property Law and Procedures	3	PLEG 214 F Contract Law and Procedure	3	PLEG 220 F Elder Law	3	Total Units	15	2017 Fall	New certificate. This program is designed for students who already possess a paralegal studies certificate awarded by an American Bar Association approved paralegal or legal studies program or a Juris Doctor degree from an accredited law school or university. Certificates are less than 16 units and only require local approval. Please see additional attachment for more detailed justification for all of the new Paralegal Specialization Certificates.
Program Requirements (15 units)	Units																
PLEG 204 F Family Law	3																
PLEG 205 F Probate, Wills and Trusts	3																
PLEG 211 F Real Property Law and Procedures	3																
PLEG 214 F Contract Law and Procedure	3																
PLEG 220 F Elder Law	3																
Total Units	15																
Paralegal Studies	<p>Law School Track (1st year Prep) Specialization Certificate The Legal Studies/Pre-Law Specialization Certificate is designed to prepare students for employment in a legal environment or as a foundation for those who plan on enrolling in law school and who seek to attain a Juris Doctor degree. The focus of the coursework for this certificate is skill building in the basics of various areas of the law and the legal environment of business and will learn to identify the factual situation in which to apply that law, including analyzing facts, determining which aspects of the law are pertinent, applying the law to those facts, and drawing a conclusion. Emphasis on interpersonal communications, problem-solving, legal analysis, leadership and critical thinking skills is stressed to prepare students for employment. Students who complete this program will have completed the course work typically taught in the first year of law school. A minimum grade of C is required in each course taken. This program is designed especially for students who already possess a paralegal studies certificate awarded by an American Bar Association approved paralegal or legal studies program. This certificate requires 15 units.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Program Requirements (15 units)</td> <td style="text-align: right;">Units</td> </tr> <tr> <td>PLEG 203 F Personal Injury</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG 209 F Criminal Law and Procedures</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG 211 F Real Property Law and Procedures</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG 214 F Contract Law and Procedure</td> <td style="text-align: right;">3</td> </tr> <tr> <td>BUS 245 F Business Law I</td> <td style="text-align: right;">3</td> </tr> <tr> <td>Total Units</td> <td style="text-align: right;">15</td> </tr> </table>	Program Requirements (15 units)	Units	PLEG 203 F Personal Injury	3	PLEG 209 F Criminal Law and Procedures	3	PLEG 211 F Real Property Law and Procedures	3	PLEG 214 F Contract Law and Procedure	3	BUS 245 F Business Law I	3	Total Units	15	2017 Fall	New certificate. This program is designed for students who already possess a paralegal studies certificate awarded by an American Bar Association approved paralegal or legal studies program as well as other students who plan to apply for law school or legal office employment. Certificates are less than 16 units and only require local approval.
Program Requirements (15 units)	Units																
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PLEG 211 F Real Property Law and Procedures	3																
PLEG 214 F Contract Law and Procedure	3																
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Total Units	15																
Paralegal Studies	<p>Real Estate Law Specialization Certificate The Real Estate Law Specialization Certificate is designed to prepare students for employment in a particular and specialized legal</p>	2017 Fall	New certificate. This program is designed for students who already possess a paralegal														

NEW DEGREES/CERTIFICATES

DEGREE	PROPOSAL TYPES	EFF DATE	JUSTIFICATION														
	<p>environment. The focus of the coursework for this certificate is skill building in the areas of legal drafting, communication, decision-making, planning, scheduling, refining, and customizing legal work-product for the real estate legal environment. Emphasis on interpersonal communications, problem-solving, legal analysis, leadership and critical thinking skills is stressed to prepare students for employment. A minimum grade of C is required in each course taken. This program is designed for students who already possess a paralegal studies certificate awarded by an American Bar Association approved paralegal or legal studies program or a Juris Doctor degree from an accredited law school or university. This certificate requires 15 units.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Program Requirements (15 units)</td> <td style="text-align: right;">Units</td> </tr> <tr> <td>PLEG 204 F Family Law</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG 205 F Probate, Wills and Trusts</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG 211 F Real Property Law and Procedures</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG 214 F Contract Law and Procedure</td> <td style="text-align: right;">3</td> </tr> <tr> <td>RE 101 F Principles of Real Estate</td> <td style="text-align: right;">3</td> </tr> <tr> <td>Total Units</td> <td style="text-align: right;">15</td> </tr> </table>	Program Requirements (15 units)	Units	PLEG 204 F Family Law	3	PLEG 205 F Probate, Wills and Trusts	3	PLEG 211 F Real Property Law and Procedures	3	PLEG 214 F Contract Law and Procedure	3	RE 101 F Principles of Real Estate	3	Total Units	15		<p>studies certificate awarded by an American Bar Association approved paralegal or legal studies program or a Juris Doctor degree from an accredited law school or university. Certificates are less than 16 units and only require local approval.</p> <p>Please see additional attachment for more detailed justification for all of the new Paralegal Specialization Certificates.</p>
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PLEG 211 F Real Property Law and Procedures	3																
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RE 101 F Principles of Real Estate	3																
Total Units	15																
Paralegal Studies	<p>Transactional Law Specialization Certificate</p> <p>The Transactional Law Specialization Certificate is designed to prepare students for employment in a particular and specialized legal environment. The focus of the coursework for this certificate is skill building in the areas of legal drafting, communication, decision-making, planning, scheduling, refining, and customizing legal work-product for transactional law legal environment. Emphasis on interpersonal communications, problem-solving, legal analysis, leadership and critical thinking skills is stressed to prepare students for employment. A minimum grade of C is required in each course taken. This program is designed for students who already possess a paralegal studies certificate awarded by an American Bar Association approved paralegal or legal studies program or a Juris Doctor degree from an accredited law school or university. This certificate requires 12 units.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Program Requirements (12 units)</td> <td style="text-align: right;">Units</td> </tr> <tr> <td>PLEG 205 F Probate, Wills and Trusts</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG 206 F Bankruptcy Law and Procedure</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG 207 F Computer Assisted Legal Research</td> <td style="text-align: right;">3</td> </tr> <tr> <td>PLEG 214 F Contract Law and Procedure</td> <td style="text-align: right;">3</td> </tr> <tr> <td>Total Units</td> <td style="text-align: right;">12</td> </tr> </table>	Program Requirements (12 units)	Units	PLEG 205 F Probate, Wills and Trusts	3	PLEG 206 F Bankruptcy Law and Procedure	3	PLEG 207 F Computer Assisted Legal Research	3	PLEG 214 F Contract Law and Procedure	3	Total Units	12	2017 Fall	<p>New certificate. This program is designed for students who already possess a paralegal studies certificate awarded by an American Bar Association approved paralegal or legal studies program or a Juris Doctor degree from an accredited law school or university. Certificates are less than 16 units and only require local approval.</p> <p>Please see additional attachment for more detailed justification for all of the new Paralegal Specialization Certificates.</p>		
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PLEG 205 F Probate, Wills and Trusts	3																
PLEG 206 F Bankruptcy Law and Procedure	3																
PLEG 207 F Computer Assisted Legal Research	3																
PLEG 214 F Contract Law and Procedure	3																
Total Units	12																

REVISED DEGREES/CERTIFICATES

DEGREE	REVISION TYPE	EFF DATE	JUSTIFICATION
Cinema, Radio and Television	<ul style="list-style-type: none"> • Course Title Revision • Program Title Revision • Catalog Description Update • Removing Courses from "Required" • Adding Courses to "Required" • Adding Courses to "Restricted Electives" 	<p>Television and Film Associate in Arts Degree</p> <p>The Television and Film Associate in Arts Degree prepares students for careers in the Motion Picture/Television Industry. The program provides a professional, technical and creative foundation to help students enter into the industry while also providing a historical/theoretical background that promotes critical thinking and culturally conscious media makers. Students are given the opportunity to work with industry-standard film and TV equipment and to explore their interests through various courses. From film and TV production classes to screenwriting and internship opportunities, students are given the knowledge, skills and experience to explore meaningful career</p>	<p>2018 Fall</p> <p>Updated Program Title from "Television/Film Associate in Arts Degree" to "Television and Film Associate in Arts Degree". With the launching of the Film, Television, and Electronic Media ADT, we have shaped this traditional degree to be more vocational. Updated Top Code. Reorganized degree into four categories. Moved CRTV 118 F from Restricted Electives to Required Courses. Moved CRTV 150 F from Required Courses to Restricted Electives. Removed</p>

REVISED DEGREES/CERTIFICATES

DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
	<ul style="list-style-type: none"> Removing Courses from "Restricted Electives" 	<p>paths. This degree program requires a total of 18-22 units.</p> <p>Required Courses (6 units) Units</p> <p>CRTV118 F Introduction to Radio, TV and Film 3</p> <p>CRTV120 F Media Aesthetics 3</p> <p>Restricted Electives</p> <p>Production Courses - select one course from the following list (3 units) Units</p> <p>CRTV150 F Television Studio Production 3</p> <p>CRTV157 F Digital Production/Non-Linear Editing for Video/Film 3</p> <p>Writing Courses - select one course from the following list (3 units) Units</p> <p>CRTV127 F Screenwriting 3</p> <p>CRTV128 F Writing for Radio, TV and Film 3</p> <p>Select 6-10 units from the following list that have not been selected previously (6-10 units)</p> <p>CRTV121 F American Cinema to the 1960's 3</p> <p>CRTV126AF World Cinema to 1945 3</p> <p>CRTV126BF World Cinema 1946 to Present 3</p> <p>CRTV127 F Screenwriting 3</p> <p>CRTV128 F Writing for Radio, TV and Film 3</p> <p>CRTV131 F Contemporary American Cinema 3</p> <p>CRTV150 F Television Studio Production 3</p> <p>CRTV157 F Digital Production/Non-Linear Editing for Video/Film 3</p> <p>CRTV160 F Introduction to 16mm Film Production and Digital Cinematography 3</p> <p>CRTV164 F Advanced Digital Production/Non-Linear Editing for Video 3</p> <p>CRTV175 F Documentary Filmmaking 3</p> <p>CRTV227 F Intermediate Screenwriting 3</p> <p>CRTV280 F Television Production Workshop 2 - 5</p> <p>CRTV290 F Internship in Communications I 2 - 4</p> <p>Total Units 18 - 22</p>		<p>from Restricted Electives: CRTV 122 F, CRTV 130 F, CRTV 196 F, CRTV 245AF, CRTV 245BF, JOUR 110 F. Added to Restricted Electives: CRTV 150 F and CRTV 227 F. Updated Program Description. Unit revision FROM 18 units TO 18-22 units.</p>

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u> </u>
Enclosure(s)	<u> </u>

DATE: June 13, 2017

SUBJECT: Fullerton College
Business and CIS;
Economic and Workforce Development
Award; CyberWatch West NSF Grant

BACKGROUND: Fullerton College is the recipient of CyberWatch West / NSF Grant Funds in the amount of \$35,976, as a sub-recipient of Whatcom Community College. Cyber Watch West is part of a National Science Foundation national grant to lead Cyber Security training in the western United States. The focus of Fullerton College's participation in the grant is to establish a model cyber security education internship program at Fullerton College and create corresponding resources and materials to be shared with CWW membership for adaption. The one-time funds may only be used for improvements to Fullerton College's Cyber Security program.

This item is being submitted by Dr. Doug Benoit, Dean of Business, Computer Information Systems, and Economic Workforce Development.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Directions #1 and #5: Strategic Direction 1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses. Strategic Direction 5: The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

How does this relate to Board Policy: Board Policy 3280 (1.0) The Board will be informed about all grants received by the District; and, (2.0) The Chancellor shall establish procedures to assure timely application and processing of grant applications and funds, and that the grants that are applied for directly support the purposes of the District.

FUNDING SOURCE AND FINANCIAL IMPACT: New grant revenue to improve Fullerton College's Cyber Security Program.

RECOMMENDATION: Authorization is requested to accept new revenue from the CyberWatch West NSF Grant funds in the amount of \$35,976. It is also requested that a resolution be adopted to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308. Authorization is requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Cherry Li-Bugg

Recommended by

Approved for Submittal

4.d

Item No.

Fullerton College
 CyberWatch West Grant (NSF-Whatcom Community College)

Budget
 April 25, 2017 - June 30, 2017

Object of Expenditure	Fund	Orgn	Acct	Prog	Acty	Locn	Proposed Budget
10000 Academic Salaries							
Instruct Salaries, Cont/Reg	15512	5275	11100	0700	0300		11,854.00
30000 Employee Benefits							
Employee Benefits	15512	5275	30000	0700	0300		4,200.00
40000 Supplies and Materials							
Instructional Supplies and Materials	15512	5275	43000	0700	0300		1,200.00
50000 Other Operating Expenses and Services							
Publications	15512	5275	50000	0700	0300		300.00
Computer Services	15512	5275	51200	0700	0300		500.00
Travel	15512	5275	52415	0700	0300		9,098.00
Indirect Costs	15512	5275	51950	0700	0300		8,824.00
Total Expenses							35,976.00
80000 Revenue							
Other Federal Revenues	15512	5275	81900	0700	0300		35,976.00
Total Revenue							35,976.00

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund, for fiscal year 2016-17, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

CYBERWATCH WEST GRANT

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8199	Other Federal Revenues	\$ 35,976
	TOTALS	\$ <u>35,976</u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
1100	Instruct Salaries, Cont/Reg	\$ 11,854
3100	Benefits	\$ 4,200
4000	Supplies & Materials	\$ 1,200
5000	Other Operating Expenses	\$ <u>18,722</u>
	TOTALS	\$ <u>35,976</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA))
) SS
COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on June 13, 2017 and passed by a _____ vote of said Board.

Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools

by _____, Deputy

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	June 13, 2017	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Fullerton College Mission, Vision, and Core Values	Enclosure(s)	<u> X </u>

BACKGROUND: ACCJC accreditation standards require that an institution review its mission statement on a regular basis and revise as necessary. During the 2016-17 academic year, Fullerton College conducted a comprehensive review of its mission statement. At the direction of the President’s Advisory Council, a mission statement workgroup was formed and charged with leading a campus wide effort to develop a new mission statement in alignment with ACCJC accreditation standards. The workgroup gathered ideas using a campus wide survey as well as information gathered during the mission statement breakout sessions held on Convocation Day to inform a draft mission statement, vision statement and values. The updated statements were presented at various shared governance committees and constituent group meetings across campus and later during two mission statement forums held in early May which were open to all campus constituents. After incorporating feedback received at the forums, the final draft was presented to and approved by the Faculty Senate and the President’s Advisory Council in May. The final version is now being forwarded to the Board of Trustees for review and approval. This agenda item is submitted by Carlos Ayon, Director of Institutional Research and Planning.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #4: The District will implement best practices related to planning including transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is in compliance with Board Policy 3200, Accreditation; and Board Policy 3250, Institutional Planning.

FUNDING SOURCE AND FINANCIAL IMPACT: This item has no financial impact.

RECOMMENDATION: To satisfy accreditation requirements, it is requested that the Board of Trustees formally accept and approve the revised Fullerton College mission statement previously approved by the College’s Faculty Senate and President’s Advisory Council.



Fullerton College

Mission, Vision and Values Statements

MISSION

Fullerton College advances student learning and achievement by developing flexible pathways for students from our diverse communities who seek educational and career growth, certificates, associate degrees, and transfer. We foster a supportive and inclusive environment for students to be successful learners, responsible leaders, and engaged community members.

VISION

Fullerton College will transform lives and inspire positive change in the world.

VALUES

Community

We promote a sense of community that enhances the well-being of our campus and surrounding areas.

Diversity

We embrace and value the diversity of our entire community.

Equity

We commit to equity for all we serve.

Excellence

We honor and build upon our tradition of excellence.

Growth

We expect everyone to continue growing and learning.

Inclusivity

We support the involvement of all in the decision-making process.

Innovation

We support innovation in teaching and learning.

Integrity

We act in accordance with personal integrity and high ethical standards.

Partnership

We work together with our educational and community partners.

Respect

We support an environment of mutual respect and trust that embraces the individuality of all.

Responsibility

We accept our responsibility for the betterment of the world around us.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: June 13, 2017
SUBJECT: School of Continuing Education
Curriculum Matters

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: The School of Continuing Education Curriculum Committee and the District Curriculum Coordinating Committee have approved the attached summary of curriculum additions, revisions, and deletions. All additions and revisions are within allocated budget for staff and facilities.

The Educational Master Plan has indicated that “instructional programs need to be continually reviewed as to viability and priority” and that the curriculum “needs to provide state-of-the-art training in vocational programs.” The assessment process, mandated by the state, provides several reasons for the proposed curricular changes:

1. To meet changing employment requirements, as per the recommendations of both the faculty and advisory committees.
2. To expand and streamline certificate programs in keeping with state mandates.
3. To modernize the curriculum as per recommendations determined through the School of Continuing Education Curriculum Committee.
4. To provide specific courses to meet student needs.

All curriculum is submitted to the Provost’s Office for review prior to submission to the District Curriculum Coordinating Committee. This item is being submitted by Candace Lynch, Chair of the School of Continuing Education Curriculum Committee.

How does this relate to the five District Strategic Directions? Instructional programs provide the necessary basic skills training, current and relevant vocational skills, successful transfer preparation, and life-long learning option to meet the needs of our students and community.

How does this relate to Board Policy: This item is in compliance with BP4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Campus general fund.

RECOMMENDATION: It is recommended that the Board approve the attached summary of curriculum changes for the School of Continuing Education, to be effective in the Fall 2017 trimester. The curricula have been signed by the Campus Curriculum Committee Chairperson and the Provost, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg
Recommended by

Approved for Submittal

4.f.1
Item No.

School of Continuing Education

2016 - 2017

Approved by District Curriculum Coordinating Committee on May 12, 2017
 Approved by School of Continuing Education Curriculum Committee on April 11, 2017

~~ New Courses for New CDCP Program ~~

<ul style="list-style-type: none"> • Business Information Worker (Program #Pending) • Administrative Professional (Program #Pending) 				
Crs Id	Title	Hours	Justification	Effective Term
BPCP 203	MS Office Integrated Projects	36	New course to provide students hands on training and align with business and industry 21st century workforce skills.	Fall 2017
BPCP 205	Microsoft Outlook Fundamentals	36	New course to meet business and industry training needs in Microsoft Outlook and align with the Business Information Worker certificate.	Fall 2017
BPCP 210	Computer Concepts and Applications I	36	New course to meet business and industry training needs and create three new certificate options that lead to 3rd party industry certifications and 21st century workforce training skills.	Fall 2017
BPCP 211	Computer Concepts and Applications II	60	New course to align with the Microsoft Office Specialist certification and the skills needed in Windows, the Internet, Word, and Excel for working in a business environment.	Fall 2017
BPCP 212	Computer Concepts and Applications III	36	New course to align with skills needed to use Access and PowerPoint in a business environment. Will be part of the Business Information Worker II and Administrative Professional certificates.	Fall 2017

~~ Revised Course ~~

Older Adult Program				
Crs Id	Title	Hours	Justification	Effective Term
SAFE 205	Mature Driver Improvement	8	Mature Driver Improvement Course meets the DMV established standards criteria designed for senior drivers. This class provides a service to the community by keeping senior drivers safe and in compliance with current laws.	Fall 2017

~~ Revised Courses for Approved CDCP Program ~~

Funeral Service Assistant (#33698)				
Crs Id	Title	Hours	Justification	Effective Term
FSRV 100	Introduction to Funeral Service Practice	36-60	This is a revision to remove the co-requisite for this course.	Fall 2017

School of Continuing Education 2016 - 2017

- Pharmacy Technician Certificate Program (#24219)
- Pharmacy Technician Registration Program (#32816)

Crs Id	Title	Hours	Justification	Effective Term
MEDO 220	Out-Patient Lab: Pharmacy Technician	48	To update course to reflect current material	Fall 2017
MEDO 221	In-Patient Lab: Pharmacy Technician	48	To update course to reflect current material	Fall 2017
MEDO 230	Pharmacy Operations	36	To update course to reflect current material	Fall 2017
MEDO 220	Pharmacy Operations	36 - 60	To update course to reflect current material	Fall 2017
MEDO 316	In-Patient Externship for the Pharmacy Technician	36 - 60	To update course to reflect current material	Fall 2017
MEDO 317	Out-Patient Externship for the Pharmacy Technician	36 - 60	To update course to reflect current material	Fall 2017
MEOC 104	Medical Terminology	48	To update course to reflect current material	Fall 2017
MEOC 121	Pharmacology I	36 - 60	To update course to reflect current material	Fall 2017
MEOC 122	Pharmacology II	36	To update course to reflect current material	Fall 2017
MEOC 130	Introduction to Pharmacy Technician	60	To update course to reflect current material	Fall 2017
MEOC 135	Human Relations for Healthcare Workers	36	To update course to reflect current material	Fall 2017
MEOC 140	Pharmaceutical Mathematics	36	To update course to reflect current material	Fall 2017

~~ New CDCP Programs with new Courses~~

Program	Program Description	Effect Term	Justification
Business Information Worker	The Business Information Worker I (BIW I) certificate is designed, as the first level in a series of certificate options, to prepare students for entry-level office and administrative support in a variety of job positions, including general office clerks, retail salesperson, customer service representatives, receptionist, and information clerks. Students can be expected to learn the following: basic oral and written communications; basic computer application skills, including beginning Excel, Word, and Outlook; fundamentals of computer systems; and critical thinking and problem solving skills. With a solid foundation in Microsoft Windows and Office, as well as strong digital and web literacy skills, students will be better prepared to meet the workforce demands of today's business environment. Students completing this program will be eligible to take the Microsoft Office Specialist (MOS) certifications in Word, Excel and Outlook.	Fall 2017	The Business Information Worker I (BIW I) certificate is designed, as the first level in a series of certificate options, to prepare students for entry-level office and administrative support. Students completing this program will be eligible to take the Microsoft Office Specialist (MOS) certifications
	Core Courses Hours		
	COMP 685 Beginning Keyboarding 36		
	BPCP 210 Computer Concepts and Applications I 36		
	BPCP 201 Office Essentials 24		
	BPCP 211 Computer Concepts and Applications II 60		
	BPCP 205 Microsoft Outlook Fundamentals 12		
	BMGR 415 Written Communications 18		
	Total Program Hours: 186		

**School of Continuing Education
2016 - 2017**

Program	Program Description	Effect Term	Justification		
Administrative Professional Certificate	The Administrative Professional certificate is designed to build upon the skills learned in the Business Information Worker I (BIW I) certificate program to prepare students for the next level of office and administrative support positions, including administrative assistant, administrative associate, administrative secretary, administrative specialist, administrative technician, clerk typist, department secretary, office assistant, secretary, and staff assistant. Students can be expected to learn the following: basic oral and written communications; practical keyboarding skills; fundamental computers and information processing skills; basic computer application skills, including beginning Excel, Word, Access, PowerPoint, and Outlook; fundamentals of the internet, digital ethics and awareness, and cloud computing, critical thinking and problem solving skills; and hands-on practice integrating Microsoft Office software into real world simulations. Students completing this program will be eligible to take the Microsoft Office Specialist (MOS) certifications in Word, Excel, Access, PowerPoint, and Outlook and the IC3 Digital Literacy certification. This training is also ideal for incumbent workers to be able to update their existing knowledge and skills relating to this field for more advanced career opportunities.	Fall 2017	<p>The Administrative Professional certificate is designed to build upon the skills learned in the Business Information Worker I (BIW I) certificate program to prepare students for the next level of office and administrative support.</p> <p>Students completing this program will be eligible to take the Microsoft Office Specialist (MOS) certifications in Word, Excel, Access, PowerPoint, and Outlook and the IC3 Digital Literacy certification. This training is also ideal for incumbent workers to be able to update their existing knowledge and skills relating to this field for more advanced career opportunities.</p>		
	Core Courses			Hours	
	COMP 685			Beginning Keyboarding	36
	BPCP 210			Computer Concepts and Applications I	36
	BPCP 201			Office Essentials	24
	COMP 510			Keyboarding Mastery I	30
	BPCP 211			Computer Concepts and Applications II	60
	BPCP 205			Microsoft Outlook Fundamentals	12
	COMP 511			Keyboarding Mastery II	30
	BPCP 212			Computer Concepts and Applications III	36
	BMGR 415			Written Communications	18
	BPCP 203			Office Integrated Projects	36
	Total Program Hours:			318	

**Approved by District Curriculum Coordinating Committee on May 12, 2017
Approved by School of Continuing Education Curriculum Committee on November 8, 2016**

~~ New Courses ~~

Disability Support Services				
Crs Id	Title	Hours	Justification	Effective Term
DSPS 590	Open Lab for Students served by DSS	2 - 60	To provide additional educational supports to students enrolled in SCE, Cypress or Fullerton College.	Fall 2017
DSPS 615	Intro to DSS and College Life	30	A new course to help students transition from high school and prepare for the DSS program and college life.	Fall 2017
DSPS 620	Personal Health and Wellness	30	A course to help students learn and practice living a healthier lifestyle.	Fall 2017
DSPS 622	Healthy Living	60	A course to provide students with the information necessary to make the appropriate choices regarding their health and well being.	Winter 2018
DSPS 624	Caring for Your Health	60	A course to help students learn and practice a healthier lifestyle.	Spring 2018

School of Continuing Education
2016 - 2017

Disability Support Services				
Crs Id	Title	Hours	Justification	Effective Term
DSPS 185	Social Opportunities	30	BSI recoding and Additions of SLOs	Fall 2017
DSPS 195	Have Internet; Will Travel	36	BSI recoding and Additions of SLOs	Fall 2017
DSPS 200	Rules of the Road	30	BSI recoding and Additions of SLOs	Fall 2017
DSPS 205	Money Skills	30	BSI recoding and Additions of SLOs	Fall 2017
DSPS 220	Summer Cooking	30	BSI recoding and Additions of SLOs	Fall 2017
DSPS 225	Actor's Workshop	30	BSI recoding and Additions of SLOs	Fall 2017
DSPS 245	Exercise for Healthy Living	200	BSI recoding and Additions of SLOs	Fall 2017
DSPS 250	Healthy Living Skills	200	BSI recoding and Additions of SLOs	Fall 2017
DSPS 295	Computer Assisted Instruction Lab-Intermediate Level	180	BSI recoding and Additions of SLOs	Fall 2017
DSPS 305	Fitness and Nutrition	205	BSI recoding and Additions of SLOs	Fall 2017
DSPS 315	Healthy Relationships	180	BSI recoding and Additions of SLOs	Fall 2017
DSPS 320	Human Sexuality	180	BSI recoding and Additions of SLOs	Fall 2017
DSPS 327	Workplace Safety Skills	36	BSI recoding and Additions of SLOs	Fall 2017
DSPS 350	Job Skills Field Work	36	BSI recoding and Additions of SLOs	Fall 2017

~~ **Course Deactivations** ~~

Disability Support Services		
Crs Id	Title	Effective Term
DSPS 106	Braille Transcribing	Fall 2017
DSPS 111	Exploratory Arts	Fall 2017
DSPS 115	Music for Communication	Fall 2017
DSPS 116	Nutrition & Exercise	Fall 2017
DSPS 119	Kinesthetic PE/Visually Imp	Fall 2017
DSPS 120	Career Preparation & Life Management	Fall 2017
DSPS 125	Daily Living Skills	Fall 2017
DSPS 126	Basic Reading for the Disabled	Fall 2017
DSPS 128	Improving Individual Skills	Fall 2017
DSPS 129	Community Resources	Fall 2017
DSPS 131	Basic Cooking	Fall 2017
DSPS 134	Banking for Apartment Living	Fall 2017

School of Continuing Education
2016 - 2017

Approved by District Curriculum Coordinating Committee on April 7, 2017
Approved by School of Continuing Education Curriculum Committee on February 14, 2017

~~ Revised Course ~~

English as a Second Language				
Crs Id	Title	Hours	Course Descriptions	Justification
ESLA 803	Citizenship Preparation	36 - 60	Updating course content and adding SLO's	<i>Fall 2017</i>

~~ Revised Courses for Approved CDCP Program ~~

English as a Second Language				
• ESL Oral Communication Skills (Program #24062)				
Crs Id	Title	Hours	Course Descriptions	Justification
ESLA 814	Intermediate Vocabulary Review	36 - 60	Updating course content and adding SLO's	<i>Fall 2017</i>
English as a Second Language				
• ESL Work Readiness (Program #24063)				
Crs Id	Title	Hours	Course Descriptions	Justification
ESLA 801	Computer Skills for ESL, Beginning	36	Updating course content and adding SLO's	<i>Fall 2017</i>
ESLA 815	Computer Skills for ESL, Advanced	36	Updating course content and adding SLO's	<i>Fall 2017</i>

English as a Second Language				
• ESL Written Communication Skills (Program #24117)				
Crs Id	Title	Hours	Course Descriptions	Justification
ESLA 813	Intermediate Grammar Review	36	Updating course content and adding SLO's	<i>Fall 2017</i>

High School Diploma Program and Basic Skills Program				
• High School Diploma (Program #31595)				
• Secondary Education Certificate of Completion (Program #24208)				
Crs Id	Title	Hours	Course Descriptions	Justification
IHSS 102	High School English 3	14-144 Hours or 1-10 Credits	Course has been updated to reflect current teaching materials. This course fulfills the graduation requirements for the core English 3 coursework for the SCE High School Diploma Program.	<i>Fall 2017</i>

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 13, 2017 Resolution _____
Information _____
SUBJECT: Academic Personnel Enclosure(s) X

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.a.1

Item No.

Academic Personnel
June 13, 2017

NEW PERSONNEL

Clasby, Candace	FC	Theatre Arts/Acting Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/24/2017 PN FCF591
Heredia, Ernesto	CC	Counselor, SEM Temporary Contract (100%) Specially-Funded Pursuant to E.C. 87470 Class B, Step 1 Eff. 07/01/2017-06/30/2018 PN CCF720
Jimenez, Gary	SCE	NC Counselor, SSSP First Year Probationary Contract Class B, Step 1 Eff. 07/01/2017 PN SCF967
Jo, Jeannie	CC	Management/Marketing Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/24/2017 PN CCF889
Khaefi, Arian	FC	Music/Choral Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/24/2017 PN FCF720
Mihaylovich, Kristin	FC	Art History Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/24/2017 PN FCF595
Shafer, Julie	CC	Photography Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/24/2017 PN CCF895

Academic Personnel
June 13, 2017

Rangel, Jacquelyn	CC	Counselor, Articulation Officer First Year Probationary Contract Class B, Step 1 Eff. 07/01/2017 PN CCF746
Realista, Katy	CC	Dean, Fine Arts 12-month Position (100%) Range 32, Column B + Doctorate Management Salary Schedule Eff. 07/01/2017 PN CCM985
Ream, Tim	FC	Librarian – Systems First Year Probationary Contract Class B, Step 1 Eff. 08/24/2017 PN FCF843

TEMPORARY REASSIGNMENT

Gomez, Rebecca	CC	Health Sciences Instructor To: Interim Dean, Health Sciences Division Range 32, Column A (100%) Management Salary Schedule Eff. 05/30/2017-06/30/2017
Reiland, Kathleen	CC	Aviation and Travel Careers Instructor To: Interim Dean, Career Technical Education, Economic Development and Grants Range 32, Column A (100%) Management Salary Schedule Eff. 05/30/2017-06/30/2017

EXTENSION OF TEMPORARY MANAGEMENT CONTRACTS

Gomez, Rebecca	CC	Interim Dean, Health Sciences Division Eff. 07/01/2017-06/30/2018
Lipiz Gonzalez, Elaine	FC	Interim Dean, Student Support Services Range 32, Column B + Doctorate (100%) Management Salary Schedule Eff. 07/01/2017-09/30/2017

Academic Personnel
June 13, 2017

Reiland, Kathleen CC Interim Dean, Career Technical Education,
Economic Development and Grants
Eff. 07/01/2017-06/30/2018

PAYMENT FOR INDEPENDENT LEARNING CONTRACTS-2017 SPRING SEMESTER

Faraci, Michael	CC	\$15.00
Grande, Jolena	CC	\$100.00
Martinez, Randy	CC	\$10.00
Mosqueda-Ponce, Therese	CC	\$10.00
Paient, Paul	CC	\$10.00
Pinkham, Bill	CC	\$65.00
Plett, Christina	CC	\$20.00
Ramos, Jaime	CC	\$60.00
Reiland, Kathleen	CC	\$150.00
Schulps, Molly	CC	\$30.00
Thibodeau, Jason	CC	\$10.00

LEAVE OF ABSENCE

Ward, Amy CC Mathematics Instructor
Family Medical Leave (FMLA/CA PDL) (100%)
Regular and Supplemental Sick Leave
Until Exhausted; Unpaid Thereafter
Eff. 05/15/2017-05/27/2017

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2017 SUMMER INTERSESSION

Gurtovoy, Jason	CC	Column 2, Step 1
Kaefer, Felica	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2017 SPRING SEMESTER, TRIMESTER

Krie, Mary SCE Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

McMillian, Chanee SCE Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Collette, Blumer	FC	Professional Learning Activity Stipend not to exceed \$100.00 Eff. 06/08/2017
Bove, Gina	FC	Professional Learning Activity Stipend not to exceed \$100.00 Eff. 06/08/2017
Burnham, Stephanie	FC	Professional Learning Activity Stipend not to exceed \$100.00 Eff. 06/08/2017
Casteel, Sheila	FC	Professional Learning Activity Stipend not to exceed \$100.00 Eff. 06/08/2017
Castellanos, Ralph	FC	Professional Learning Activity Stipend not to exceed \$100.00 Eff. 06/08/2017
Chang, Chiu-Chin	FC	Professional Learning Activity Stipend not to exceed \$100.00 Eff. 06/08/2017
Corp, Sarah	FC	Professional Learning Activity Stipend not to exceed \$100.00 Eff. 06/08/2017
Davis, Michelle	FC	Professional Learning Activity Stipend not to exceed \$100.00 Eff. 06/08/2017
Douglass, Julie	FC	Professional Learning Activity Stipend not to exceed \$100.00 Eff. 06/08/2017
Espinoza-Lopez, Carolina	FC	Professional Learning Activity Stipend not to exceed \$100.00 Eff. 06/08/2017
Garavito, Christine	FC	Professional Learning Activity Stipend not to exceed \$100.00 Eff. 06/08/2017

Academic Personnel
June 13, 2017

Gray, Sarah	FC	Professional Learning Activity Stipend not to exceed \$100.00 Eff. 06/08/2017
Greuel, Jamie	FC	Professional Learning Activity Stipend not to exceed \$100.00 Eff. 06/08/2017
Jaquino, Alicia	FC	Professional Learning Activity Stipend not to exceed \$100.00 Eff. 06/08/2017
McKennon, Anna	FC	Professional Learning Activity Stipend not to exceed \$100.00 Eff. 06/08/2017
Middleton, Donna	FC	Professional Learning Activity Stipend not to exceed \$100.00 Eff. 06/08/2017
Mithcell-Lambert, Janet	FC	Professional Learning Activity Stipend not to exceed \$100.00 Eff. 06/08/2017
Montgomery, Forrest	FC	Professional Learning Activity Stipend not to exceed \$100.00 Eff. 06/08/2017
Navarro, Oscar	FC	Professional Learning Activity Stipend not to exceed \$100.00 Eff. 06/08/2017
Nguyen, Christina	FC	Professional Learning Activity Stipend not to exceed \$100.00 Eff. 06/08/2017
Obrite, Patricia	FC	Professional Learning Activity Stipend not to exceed \$100.00 Eff. 06/08/2017
Petyo, Michael	FC	Professional Learning Activity Stipend not to exceed \$100.00 Eff. 06/08/2017

Academic Personnel
June 13, 2017

Plake, Clayton	FC	Professional Learning Activity Stipend not to exceed \$100.00 Eff. 06/08/2017
Ramseyer, Diana	FC	Professional Learning Activity Stipend not to exceed \$100.00 Eff. 06/08/2017
Shiba, Lisa	FC	Professional Learning Activity Stipend not to exceed \$100.00 Eff. 06/08/2017
Snyder, Katie	FC	Professional Learning Activity Stipend not to exceed \$100.00 Eff. 06/08/2017
Takakura, Takeshi	FC	Professional Learning Activity Stipend not to exceed \$100.00 Eff. 06/08/2017
Takeuchi, Shannon	FC	Professional Learning Activity Stipend not to exceed \$100.00 Eff. 06/08/2017
Uchida, Yoshiko	FC	Professional Learning Activity Stipend not to exceed \$100.00 Eff. 06/08/2017
Wilson, Jacob	FC	Professional Learning Activity Stipend not to exceed \$100.00 Eff. 06/08/2017
Zeledon, Selena	FC	Professional Learning Activity Stipend not to exceed \$100.00 Eff. 06/08/2017

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 13, 2017 Resolution _____
SUBJECT: Classified Personnel Information _____
Enclosure(s) X

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.b.1

Item No.

Classified Personnel
June 13, 2017

RETIREMENT

Leopold, Maureen	CC	Accounting Specialist 12-month position (100%) Eff. 07/21/2017 PN CCC906
Ridley, Erin	AC	User Support Analyst 12-month position (100%) Eff. 09/06/2017 PN ISC992
Ridley, Malcolm	AC	IT Specialist, Network 12-month position (100%) Eff. 09/16/2017 PN ISC980

NEW PERSONNEL

De Santos, Jennifer	SCE	Student Support Specialist/Adult Education Block Grant 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 06/14/2017 PN SCC865
Heim, Tracy	AC	Benefits Coordinator 12-month position (100%) Range 40, Step E Classified Salary Schedule Eff. 06/14/2017 PN DEC994
Hoang, Lisa	CC	Student Services Technician 12-month position (100%) Range 33, Step A Classified Salary Schedule Eff. 07/05/2017 PN CCC728
Sherard, Erin	SCE	Special Project Manager/Supporting Adults for Student Success Workgroup Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 06/02/2017 - 6/30/2017 PN SCT962

Classified Personnel
June 13, 2017

REHIRES

Bass, Darrylette	SCE	Special Project Manager/Basic Skills & GED Prep. Prog. Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2017 – 6/30/2018 PN SCT980
Dollar, Natalya	SCE	Special Project Director/ESL Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2017 – 6/30/2018 PN SCT985
Fimbres, Ralph	SCE	Special Project Coordinator/Student Equity Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2017 - 06/30/2018 PN SCT964
Garcia, Michelle	FC	Special Project Director/Educational Partnerships Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2017 – 6/30/2018 PN FCT977
Garcia, Yanet	CC	Special Project Director/STEM Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2017 – 6/30/2018 PN CCT993
Griffith, Ashley	CC	Special Project Director/Student Equity Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2017 – 6/30/2018 PN CCT985
Isturis, Michelle	CC	Special Project Manager/Admissions and Records Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2017 – 12/31/2017 PN CCT987

Classified Personnel
June 13, 2017

Montagne, Lisa	FC	Special Project Manager/Distance Education Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2017 – 06/30/2018 PN FCT975
Page, Ana	FC	Special Project Manager/Child Development Lab Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2017 – 06/30/2018 PN FCT974
Perkins, Deborah	FC	Special Project Director/Student Equity Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2017 – 06/30/2018 PN FCT978
Smoots, Cedric	SCE	Special Project Manager/Student Equity Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2017 - 04/18/2018 PN SCT970
Uppal, Harpreet	SCE	Special Project Manager/Institutional Research Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2017 - 06/30/2018 PN SCT965

CHANGE IN SALARY STEP

Vargas, Adrian	FC	Facilities Custodian (45%) From: Range 27, Step A To: Range 27, Step E Eff. 05/01/2017
Vo, Hai	FC	Skilled Maintenance Mechanic (100%) From: Range 41, Step A To: Range 41, Step E Eff. 06/14/2017

EXTENSION OF CONTRACT

Williams, Fred	AC	Vice Chancellor, Finance and Facilities Extension of Contract Through 6/30/2020
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RECLASSIFICATION

Hamblin, Paul	CC	IT Technician 12-month position (100%) Range 43, Step E + 15% Longevity	To: CC IT Technician II 12-month position (100%) Range 44, Range E + 15% Longevity Classified Salary Schedule Eff. 04/01/2017 PN CCC930
McCurtis, Wesley	CC	Sports Information Marketing Representative 12-month position (100%) Range 36, Step B	To: CC Sports Marketing Representative II 12-month position (100%) Range 38, Step B Classified Salary Schedule Eff. 04/01/2017 PN CCC902
Moore-Farmer, Shelia	SCE	Administrative Assistant II 12-month position (100%) Range 36, Step E + 10% Longevity	To: SCE Catalog & Schedule Coordinator 12-month position (100%) Range 40, Step D + 10% Longevity Classified Salary Schedule Eff. 04/01/2017 PN SCC888
Noland, Tyler	AC	Benefits Specialist 12-month position (100%) Range 36, Step E	To: AC Benefits Coordinator 12-month position (100%) Range 40, Step D Classified Salary Schedule Eff. 04/01/2017 PN DEC933

Classified Personnel
June 13, 2017

Tran, Long FC IT Technician
12-month position (100%)
Range 41, Step E + 10% Longevity + PG&D

To: FC IT Technician II
12-month position (100%)
Range 44, Range E + 10% Longevity + PG&D
Classified Salary Schedule
Eff. 04/01/2017
PN FCC902

VOLUNTARY CHANGES IN ASSIGNMENT

Bates, Beatrice AC Payroll Lead (100%)

Extension of Temporary Change in Assignment
To: AC Interim District Manager, Payroll
12-month position (100%)
Range 17, Column A + PG&D
Management Salary Schedule
Eff. 07/01/2017 - 09/30/2017

Brito, Sammie AC Facilities Security Officer (100%)

Temporary Change in Assignment
To: AC Campus Safety Officer Coordinator
12-month position (100%)
Range 34, Step E + 5% Longevity
Classified Salary Schedule
Eff. 06/12/2017 - 12/31/2017

McMath, Christopher CC Facilities Custodian I
10-month position (100%)
PN CCC870

Permanent Lateral Transfer
To: CC Physical Plant and Facilities
12-month position (100%)
Eff. 07/17/2017
PN CCC869

Classified Personnel
June 13, 2017

O'Daniel, Christi	FC	Administrative Assistant I (100%) Extension of Temporary Change in Assignment To: FC Administrative Assistant II 12-month position (100%) Range 36, Step E + 5% Longevity + PG&D Classified Salary Schedule Eff. 07/01/2017 – 12/31/2017
Resendiz, Beatriz	FC	Student Services Technician (100%) Temporary Change in Assignment To: FC Administrative Assistant II 12-month position (100%) Range 36, Step C Classified Salary Schedule Eff. 07/01/2017 - 07/31/2017
Zerue, Adam	FC	Facilities Custodian I (100%) Extension of Temporary Change in Assignment To: FC Facilities Custodian Coordinator II 12-month position (100%) Range 34, Step C + 10% Shift + 15% Longevity Classified Salary Schedule Eff. 07/01/2017 – 12/31/2017

PROFESSIONAL GROWTH & DEVELOPMENT

Allen, Belinda	CC	Instructional Assistant/Career Center (100%) 1 st Increment (\$350) Eff. 07/01/2017
Aponte, Lance	AC	IT Specialist, Systems Applications 2 nd Increment (\$350) Eff. 07/01/2017
Aponte, Zola	CC	Instructional Assistant/ Career Center (100%) 2 nd Increment (\$350) Eff. 07/01/2017
Morales, Melisa	SCE	Administrative Assistant II (100%) 3 rd Increment (\$350) Eff. 07/01/2018
Smith, Deborah	SCE	Student Services Specialist/DSS(100%) 2nd Increment (\$350) Eff. 07/01/2017

Classified Personnel
June 13, 2017

Marquardt, Summer	FC	Account Clerk II (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 05/19/2017 – 07/23/2017 (Consecutive Leave)
Olmos, Pearl	AC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 05/11/2017 – 05/21/2017 (Consecutive Leave)

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 13, 2017 Resolution _____
Information _____
SUBJECT: Professional Experts Enclosure(s) X

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.c.1

Item No.

Professional Experts
June 13, 2017

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Bhari, Sony	SCE	Project Expert	Career Pathways Specialist	26	05/22/2017	06/30/2017
Bringman, Michelle	SCE	Project Expert	Career Pathways Specialist	26	05/22/2017	06/30/2017
Brydges, Michael	CC	Technical Expert II	Professional Development Co-Coordinator	25	06/12/2017	06/30/2017
Carlisle, Teresa	SCE	Project Expert	Career Pathways Specialist	26	05/22/2017	06/30/2017
Diep, Christie	CC	Technical Expert I	Summer Boost for Fall 2017 – 1 st Session	26	05/26/2017	06/09/2017
Dunsmore, Pamela	CC	Technical Expert I	Summer Boost for Fall 2017 – 1 st Session	20	05/29/2017	06/09/2017
Egigian, Ruth	FC	Project Coordinator	Foreign Language Embedded Tutor Pilot (FLETP)	5	05/22/2017	06/30/2017
England, Elli	FC	Project Coordinator	Pathway Transformation Initiative – English Dept. Activities	8	5/30/2017	6/16/2017
Enochs, Bradley	FC	Project Expert	Electrician	26	06/01/2017	06/30/2017
Enochs, Bradley	FC	Project Expert	Electrician	26	07/01/2017	07/30/2017
Espinoza, Lopez, Carolina	FC	Project Coordinator	Basic Skills Summer Embedded Tutoring (SET) Program	10	05/30/2017	06/11/2017
Fouquette, Danielle	FC	Project Coordinator	Pathway Transformation Initiative – English Dept. Activities	8	05/30/2017	06/16/2017
Fouquette, Danielle	FC	Technical Expert II	Accreditation Writing Team Lead	40	07/01/2017	08/23/2017
Guardado, Cynthia	FC	Project Coordinator	Pathway Transformation Initiative – English Dept. Activities	8	05/30/2017	06/16/2017
Gutierrez, Ruth	CC	Technical Expert II	Professional Development Co-Coordinator	25	06/12/2017	06/30/2017
Henderson, Angela	FC	Project Coordinator	Pathway Transformation Initiative-Content-Alignment Transformation	10	07/01/2017	12/16/2017
Hornell, Klaus	FC	Project Expert	Foreign Language Embedded Tutor Pilot (FLETP)	5	05/22/2017	06/30/2017
Hui, Arthur	FC	Project Coordinator	Pathway Transformation Initiative-Content-Alignment Transformation	10	07/01/2017	12/16/2017
King, Kathryn	CC	Technical Expert I	Summer Boost for Fall 2017 – 1 st Session	20	05/29/2017	06/09/2017
Kireeva, Oxana	SCE	Project Expert	EL Civics Grader	26	05/29/2017	06/09/2017
Kominek, Bridget	FC	Project Coordinator	Basic Skills Program Coordination	10	05/30/2017	06/30/2017

Professional Experts
June 13, 2017

Kominek, Bridget	FC	Project Coordinator	Basic Skills Program Coordination	16	07/01/2017	12/21/2017
Kong, Wei-Ping	FC	Project Expert	Foreign Language Embedded Tutor Pilot (FLETP)	5	05/22/2017	06/30/2017
Loney, Laura	FC	Project Coordinator	Adjunct Academy Program Coordinator	15	07/01/2017	09/03/2017
Mejia, Rosa	CC	Project Coordinator	STEM Project Coordinator	26	06/12/2017	06/22/2017
Mohr, Margaret	CC	Project Manager	Program Executive Director, Mohr Hoops Basketball Camp	20	06/19/2017	06/30/2017
Nilkanth, Gitanjali	FC	Project Coordinator	Adjunct Academy Program Coordinator	15	07/01/2017	09/01/2017
Okonyan, Stefani	FC	Project Coordinator	Pathway Transformation Initiative – English Dept. Activities	8	05/30/2017	06/16/2017
Oppenheim, Noriko	FC	Project Expert	Foreign Language Embedded Tutor Pilot (FLETP)	5	05/22/2017	06/30/2017
Orozco, Luciano	CC	Technical Expert II	Strategic Plan Fund Coordinator	40	05/26/2017	06/30/2017
Palmer, Kendyl	CC	Technical Expert I	Summer Boost for Fall 2017 – 1 st Session	20	05/26/2017	06/09/2017
Parseghian, Levon	CC	Technical Expert I	Summer Boost for Fall 2017 – 1 st Session	20	05/29/2017	06/09/2017
Price, Rhett	FC	Project Manager	Project Manager/Supervisor of the Summer Swim Program	40	06/19/2017	06/30/2017
Price, Rhett	FC	Project Manager	Project Manager/Supervisor of the Summer Swim Program	40	07/01/2017	08/01/2017
Reinhardt-Zacair, Catherine	FC	Project Expert	Foreign Language Embedded Tutor Pilot (FLETP)	5	05/22/2017	06/30/2017
Ruiz, Rosalinda	FC	Project Coordinator	Basic Skills Summer Embedded Tutoring (SET) Program	10	05/30/2017	06/11/2017
Sabau, Bianca	FC	Project Coordinator	Basic Skills Summer Embedded Tutoring (SET) Program	10	05/30/2017	06/11/2017
Smith, Geoffrey	FC	Project Coordinator	Basic Skills Summer Embedded Tutoring (SET) Program	10	05/30/2017	06/11/2017
Snyder, Katie	FC	Project Coordinator	Basic Skills Embedded Tutoring (SET) Program	10	05/30/2017	06/11/2017
Taylor, Matthew	FC	Technical Expert II	Standard III Self Evaluation Report Writer – Accreditation Support	10	01/17/2017	05/23/2017
Tiangco, Jefferson	FC	Project Coordinator	ESP-Entering Scholars Program (BSI project #4)	10	08/21/2017	05/26/2018
Vandervort, Kimberly	FC	Project Coordinator	Pathway Transformation Initiative – English Dept. Activities	8	05/30/2017	06/16/2017
Vernon, Karen	FC	Technical Expert I	Kinder Caminata	26	05/01/2017	05/31/2017
Wahbe, Randa	CC	Technical Expert I	Summer Boost for Fall 2017 – 1 st Session	26	05/26/2017	06/09/2017
Walker, Julia	FC	Project Expert	Student Diversity Success Initiative	26	06/01/2017	06/30/2017

Professional Experts
June 13, 2017

SCE TUITION PROGRAMS

Name	Salary	Trimester	Max Permitted Hours per Week
Canape, Gina	Tuition Rate	Summer	26

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 13, 2017 Resolution
SUBJECT: Hourly Personnel Information
Enclosure(s) X

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.d.1

Item No.

Hourly Personnel
June 13, 2017

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Acevedo, Ofelia	SCE	Clerical/Secretarial - Assist in the Anaheim Campus Resource Room	07/01/17	09/29/17	TE A 4
Alhosari, Bayan	CC	Clerical/Secretarial - Assist in EOPS/CalWORKS office	07/03/17	08/25/17	TE A 1
Alobaid, Amirah	CC	Clerical/Secretarial - Assist in the Financial Aid Office	07/01/17	08/25/17	TE A 1
Alonso, Arlene	FC	Clerical/Secretarial - Assist at the front desk in the EOPS Office	07/03/17	09/29/17	TE A 1
Arata, Maycoll	CC	Clerical/Secretarial - Assist in Admission and Records Office	07/01/17	09/01/17	TE A 1
Arjon-Garcia, Sitaly	CC	Clerical/Secretarial - Assist in the Financial Aid Office	07/01/17	08/25/17	TE A 1
Azizi, Tina	CC	Clerical/Secretarial - Assist in Admission and Records Office	07/01/17	10/01/17	TE A 1
Baker, Marcia	CC	Tech/Paraprof - On-call theater crew for rental productions	07/01/17	06/30/18	TE B 4
Baker, Marcia	CC	Tech/Paraprof - On-call theater crew for campus productions	07/01/17	06/30/18	TE A 4
Beck, Jonathan	CC	Non-Direct Instr Support - Model for Life Drawing art classes	08/28/17	05/25/18	TE F 4
Bhargava, RunJhun	FC	Clerical/Secretarial - Assist in the Printing Department	06/14/17	06/30/17	TE A 3
Bock, Andrew	FC	Tech/Paraprof - Athletic Program Assistant - Basketball	05/30/17	06/30/17	TE H 4
Bock, Andrew	FC	Tech/Paraprof - Athletic Program Assistant - Basketball	07/01/17	08/25/17	TE H 4
Brantley, Robert	FC	Clerical/Sec - Pathway Transformation Initiative/Student Ambassador	07/03/17	08/25/17	TE B 1
Brantley, Robert	FC	Clerical/Sec - Pathway Transformation Initiative/Student Ambassador	07/03/17	08/17/17	TE B 2
Brito, Randy	FC	Tech/Paraprof - Swim staff for community summer swim program	06/14/17	06/30/17	TE A 3
Brito, Randy	FC	Tech/Paraprof - Swim staff for community summer swim program	07/01/17	08/01/17	TE A 2
Brown, Dominique	CC	Direct Instr Support - Athletic Program Assisant for Women's Basketball	06/14/17	06/30/17	TE H 1
Brown, Dominique	CC	Direct Instr Support - Athletic Program Assisant for Women's Basketball	07/03/17	08/03/17	TE H 1
Bui, Minh	CC	Clerical/Secretarial - Assist in the Admissions and Records Office	07/01/17	10/01/17	TE A 1
Carmona, Celeste	CC	Clerical/Secretarial - Assist with front desk operations	07/01/17	08/25/17	TE A 4
Castrejon, Genesis	CC	Clerical/Secretarial - Assist with front desk operations	07/01/17	08/25/17	TE A 2
Cheadle, Abigail	CC	Tech/Paraprof - On-call theater crew for rental productions	07/01/17	06/30/18	TE B 3
Cheadle, Abigail	CC	Tech/Paraprof - On-call theater crew for campus productions	07/01/17	06/30/18	TE A 3
Coffey, Jennifer	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	07/01/17	06/30/18	TE A 2

Hourly Personnel
June 13, 2017

Cortez, Brittany	CC	Clerical/Secretarial - Assist in the Admission and Records Office	07/01/17	10/01/17	TE A 1
Crump, Craig	CC	Clerical/Secretarial - Assist with front desk operations	07/01/17	08/25/17	TE A 2
Dabu, Joseph Patrick	FC	Clerical/Secretarial - PTI Student Ambassador	07/03/17	08/25/17	TE B 1
Degen, Kyle	FC	Tech/Paraprof - Swim staff for community summer swim program	06/14/17	06/30/17	TE A 2
Degen, Kyle	FC	Tech/Paraprof - Swim staff for community summer swim program	07/01/17	08/01/17	TE A 1
Duran, Pedro	SCE	Clerical/Secretarial - Mentor for the Adult Education Block Grant Program	06/14/17	06/30/17	TE A 3
Eslami, Aidin	CC	Clerical/Secretarial - Assist in the Admission and Records Office	07/01/17	09/01/17	TE A 1
Espinoza, Christian	CC	Clerical/Secretarial - Assist in the Transfer Center	07/12/17	10/10/17	TE A 1
Estrada, Dominique	CC	Clerical/Secretarial - Assist in the Social Sciences Division Office	09/11/17	12/08/17	TE B 4
Fajardo, Deshields	CC	Direct Instr Support - Athletic Program Assisant for Women's Basketball	06/14/17	06/30/17	TE H 1
Fournier, Chad	FC	Clerical/Secretarial - Assist in Construction Department	08/30/17	11/22/17	TE A 2
Galang, Aldwin	FC	Clerical/Sec - Pathway Transformation Initiative/Student Ambassador	07/03/17	08/25/17	TE B 1
Garcia, Cassandra	FC	Clerical/Secretarial - Clerical support for the Academic Support Center	07/05/17	10/03/17	TE A 3
Garcia, Natalie	CC	Direct Instr Support - Athletic Program Assisant for Women's Basketball	06/14/17	06/30/17	TE H 1
Gardner, Lauren	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	07/01/17	06/30/18	TE B 3
Gatpandan, Yves Brian	FC	Clerical/Sec - Pathway Transformation Initiative/Student Ambassador	07/03/17	08/25/17	TE B 1
Gonzalez, Margarita	CC	Clerical/Secretarial - Assist in the Financial Aid Office	07/01/17	08/25/17	TE A 1
Hasan, Mahin	CC	Clerical/Secretarial - Assist in the EOPS/CARE/CalWORKS Office	07/03/17	08/25/17	TE B 3
Haviland, Elizabeth	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	07/01/17	06/30/18	TE B 4
Hernandez, Amber	FC	Tech/Paraprof - Swim staff for community summer swim program	06/14/17	06/30/17	TE A 1
Hernandez, Amber	FC	Tech/Paraprof - Swim staff for community summer swim program	07/01/17	08/01/17	TE A 1
Hinton, Chase	CC	Tech/Paraprof - On-call theater crew for rental productions	07/01/17	06/30/18	TE B 2
Hinton, Chase	CC	Tech/Paraprof - On-call theater crew for campus productions	07/01/17	06/30/18	TE A 2
Hughes, Elizabeth	FC	Tech/Paraprof - Swim staff for community summer swim program	06/14/17	06/30/17	TE A 2
Hughes, Elizabeth	FC	Tech/Paraprof - Swim staff for community summer swim program	07/01/17	08/01/17	TE A 1
Jenkins, Jason	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	07/01/17	06/30/18	TE A 1
Juarez, Araceli	FC	Tech/Paraprof - Swim staff for community summer swim program	06/14/17	06/30/17	TE A 1
Juarez, Araceli	FC	Tech/Paraprof - Swim staff for community summer swim program	07/01/17	08/01/17	TE A 1
Kabiri, Rohia	CC	Clerical/Secretarial - Assist in the Financial Aid Office	07/01/17	08/25/17	TE A 1

Hourly Personnel
June 13, 2017

Kahle, Bruce	CC	Tech/Paraprof - On-call theater crew for campus productions	06/28/17	06/30/17	TE A 1
Kahle, Bruce	CC	Tech/Paraprof - On-call theater crew for rental productions	07/01/17	06/30/18	TE B 1
Kahle, Bruce	CC	Tech/Paraprof - On-call theater crew for campus productions	07/01/17	06/30/18	TE A 1
Kahle, Jaylyn	CC	Tech/Paraprof - On-call theater crew for campus productions	06/28/17	06/30/17	TE A 1
Kahle, Jaylyn	CC	Tech/Paraprof - On-call theater crew for rental productions	07/01/17	06/30/18	TE B 1
Kahle, Jaylyn	CC	Tech/Paraprof - On-call theater crew for campus productions	07/01/17	06/30/18	TE A 1
Kahle, Jaylyn	CC	Tech/Paraprof - On-call theater crew for rental productions	06/28/17	06/30/17	TE B 1
Kaiwi, Nicole	CC	Clerical/Secretarial - Assist in EOPS/CalWORKS office	07/03/17	08/25/17	TE A 1
Katsumata, Jake	CC	Clerical/Secretarial - Assist in Admission and Records Office	07/01/17	09/01/17	TE A 1
Kepley, Brandon	FC	Tech/Paraprof - Swim staff for community summer swim program	06/14/17	06/30/17	TE A 2
Kepley, Brandon	FC	Tech/Paraprof - Swim staff for community summer swim program	07/01/17	08/01/17	TE A 1
Lara, Betsaida	SCE	Non-Direct Instr Support - Assist with Kids College summer swim program	06/10/17	06/30/17	TE B 1
Lara, Betsaida	SCE	Non-Direct Instr Support - Assist with Kids College summer swim program	07/03/17	08/19/17	TE B 1
Lee, Roy	CC	Clerical/Secretarial - Assist in the Admission and Records Office	07/01/17	09/01/17	TE A 1
Legaspi, Connie	CC	Clerical/Secretarial - Assist in the Language Arts Division Office	08/28/17	11/22/17	TE B 4
Lehane, Stephanie	CC	Tech/Paraprof - On-call theater crew for campus productions	07/01/17	06/30/18	TE A 1
Lehane, Stephanie	CC	Tech/Paraprof - On-call theater crew for rental productions	07/01/17	06/30/18	TE B 1
Leon, Jackline	FC	Clerical/Secretarial - Assist at the front desk in the EOPS Office	07/03/17	08/25/17	TE A 1
Liddi, Brianna	CC	Tech/Paraprof - On-call theater crew for rental productions	07/01/17	06/30/18	TE B 1
Liddi, Brianna	CC	Tech/Paraprof - On-call theater crew for campus productions	07/01/17	06/30/18	TE A 1
Lopez Gaspar, Gabriela	FC	Clerical/Secretarial - Assist in the Admissions & Records Office	07/18/17	10/14/17	TE A 1
Lopez, Mayra	FC	Clerical/Secretarial - Assist at the front desk in the EOPS Office	08/28/17	11/24/17	TE B 3
Lopez-Alvarez, Gabriel	CC	Tech/Paraprof - On-call theater crew for campus productions	07/01/17	06/30/18	TE A 1
Lopez-Alvarez, Gabriel	CC	Tech/Paraprof - On-call theater crew for rental productions	07/01/17	06/30/18	TE B 1
Luna, Veronica	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	07/01/17	06/30/18	TE A 1
Ma, Kevin	CC	Clerical/Secretarial - Assist in the EOPS/CARE/CalWORKS Office	07/03/17	08/25/17	TE B 3
Macedo, Araceli	FC	Clerical/Secretarial - Assist in campus Bookstore	07/01/17	09/29/17	TE A 1
Mallari, Renz	CC	Clerical/Secretarial - Assist in the Financial Aid Office	07/01/17	08/25/17	TE A 1
Martinez, Lizette	CC	Direct Instr Support - Athletic Program Assisant for Women's Basketball	06/14/17	06/30/17	TE H 1

Hourly Personnel
June 13, 2017

Martinez, Lizette	CC	Direct Instr Support - Athletic Program Assisant for Women's Basketball	07/03/17	08/03/17	TE H 1
Martinez, Maria	FC	Clerical/Secretarial - Assist in campus Music Lab	08/24/17	11/18/17	TE A 1
Mass, Hailey	CC	Tech/Paraprof - On-call theater crew for rental productions	07/01/17	06/30/18	TE B 1
Mass, Hailey	CC	Tech/Paraprof - On-call theater crew for campus productions	07/01/17	06/30/18	TE A 1
Mendoza, Andrea	CC	Clerical/Secretarial - Assist in EOPS/CalWORKS office	07/03/17	08/25/17	TE A 1
Meza, Alyssa	FC	Clerical/Secretarial - Assist in campus Music Lab	08/24/17	11/18/17	TE A 1
Moore, Tayla	CC	Direct Instr Support - Athletic Program Assisant for Women's Basketball	06/14/17	06/30/17	TE H 1
Moore, Tayla	CC	Direct Instr Support - Athletic Program Assisant for Women's Basketball	07/03/17	08/03/17	TE H 1
Movchan, Alyssa	CC	Direct Instr Support - Athletic Program Assisant for Women's Basketball	06/14/17	06/30/17	TE H 1
Movchan, Alyssa	CC	Direct Instr Support - Athletic Program Assisant for Women's Basketball	07/03/17	08/03/17	TE H 1
Mueller, Matthew	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	07/01/17	06/30/18	TE B 4
Mumolo, Jacqueline	CC	Tech/Paraprof - On-call theater crew for rental productions	06/28/17	06/30/17	TE B 1
Mumolo, Jacqueline	CC	Tech/Paraprof - On-call theater crew for campus productions	06/28/17	06/30/17	TE A 1
Mumolo, Jacqueline	CC	Tech/Paraprof - On-call theater crew for rental productions	07/01/17	06/30/18	TE B 1
Mumolo, Jacqueline	CC	Tech/Paraprof - On-call theater crew for campus productions	07/01/17	06/30/18	TE A 1
Munoz, Diana	SCE	Non-Direct Instr Support - Assist with Kids College summer swim program	07/03/17	08/19/17	TE B 1
Munoz, Miguel	FC	Tech/Paraprof - Swim staff for community summer swim program	06/14/17	06/30/17	TE B 4
Munoz, Vanessa	CC	Clerical/Secretarial - Assist in the Financial Aid Office	07/01/17	08/25/17	TE A 1
Murano, Anthony	CC	Tech/Paraprof - On-call theater crew for campus productions	07/01/17	06/30/18	TE A 4
Murano, Anthony	CC	Tech/Paraprof - On-call theater crew for rental productions	07/01/17	06/30/18	TE I 2
Muratalla, Jessica	FC	Tech/Paraprof - Swim staff for community summer swim program	06/14/17	06/30/17	TE A 2
Muratalla, Jessica	FC	Tech/Paraprof - Swim staff for community summer swim program	07/01/17	08/01/17	TE A 1
Nakoula, Matthew	CC	Clerical/Secretarial - Assist in the Financial Aid Office	07/01/17	08/25/17	TE A 1
Nascimento, Sarah	FC	Clerical/Secretarial - Assist in campus Music Lab	08/24/17	11/18/17	TE A 1
Nasser Jaramillo, Farid	FC	Non-Direct Instr Support - Assist Biology Lab Technician in the stockroom	06/14/17	06/30/17	TE A 3
Nasser Jaramillo, Farid	FC	Non-Direct Instr Support - Assist Biology Lab Technician in the stockroom	07/03/17	09/15/17	TE A 3
Nguyen, Chi	CC	Clerical/Secretarial - Assist in the International Student Center	07/01/17	08/28/17	TE A 1
Nguyen, Thu	FC	Clerical/Sec - Pathway Transformation Initiative/Student Ambassador	07/03/17	08/17/17	TE B 1
Noel, Cari	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	07/01/17	06/30/18	TE A 2

Hourly Personnel
June 13, 2017

Noriega, Justin	AC	Clerical/Secretarial - Assist in the Payroll Office	07/03/17	09/01/17	TE B 3
O'Daniel, Amy	FC	Clerical/Secretarial - Assist at the front desk in the EOPS Office	07/03/17	09/29/17	TE A 2
O'Daniel, Amy	FC	Clerical/Secretarial - Assist at the front desk in the EOPS Office	12/01/17	03/05/18	TE A 2
Ortega, Alexa	CC	Clerical/Secretarial - Assist in the Admission and Records Office	07/01/17	09/01/17	TE A 1
Oueichek, Maya	FC	Clerical/Secretarial - Peer health educator/health care advocate for students	08/14/17	06/30/18	TE A 1
Paradis-Sorensen, M.	CC	Clerical/Secretarial - Assist in Social Sciences Division Office	08/25/17	09/08/17	TE B 4
Paradis-Sorensen, M.	CC	Clerical/Secretarial - Assist in Social Sciences Division Office	12/11/17	12/15/17	TE B 4
Parks, Tim	CC	Tech/Paraprof - Artist Model for Art Department classes	08/28/17	05/25/18	TE F 4
Patel, Mihir	CC	Clerical/Secretarial - Assist in EOPS/CalWORKS office	07/03/17	08/25/17	TE A 1
Perez, Bryan	CC	Clerical/Secretarial - Assist in the Financial Aid Office	07/01/17	08/25/17	TE A 1
Perrault, Roxanne	CC	Clerical/Secretarial - Assist in the Admission and Records Office	07/01/17	09/01/17	TE A 1
Pesqueira, Natalie	CC	Tech/Paraprof - On-call theater crew for campus productions	07/01/17	06/30/18	TE A 1
Pesqueira, Natalie	CC	Tech/Paraprof - On-call theater crew for rental productions	07/01/17	06/30/18	TE B 1
Phan, Anh	CC	Clerical/Secretarial - Assist in the International Student Center	07/01/17	08/28/17	TE A 1
Phan, Tu	CC	Clerical/Secretarial - Assist in the Admission and Records Office	07/01/17	10/01/17	TE A 1
Plum, Kaysee	FC	Tech/Paraprof - Swim staff for community summer swim program	06/14/17	06/30/17	TE A 3
Plum, Kaysee	FC	Tech/Paraprof - Swim staff for community summer swim program	07/01/17	08/01/17	TE A 2
Poloa, Corina	CC	Clerical/Secretarial - Assist with front desk operations	07/01/17	08/25/17	TE A 2
Pulido, Carmen	SCE	Clerical/Secretarial - Mentor for the Adult Education Block Grant Program	06/14/17	06/30/17	TE A 3
Ramirez, Alexis	AC	Clerical/Secretarial - Assist in the Payroll Office	07/01/17	08/25/17	TE A 1
Ramirez, Christine	CC	Clerical/Secretarial - Assist in EOPS/CalWORKS office	07/03/17	08/25/17	TE A 1
Rojas, Jose	FC	Tech/Paraprof - Swim staff for community summer swim program	06/14/17	06/30/17	TE A 1
Rojas, Jose	FC	Tech/Paraprof - Swim staff for community summer swim program	07/01/17	08/01/17	TE A 1
Romines, Keana	CC	Clerical/Secretarial - Assist in the Counseling Division Office	07/12/17	10/10/17	TE A 1
Ruckman, Eric	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	07/01/17	06/30/18	TE I 2
Sadiki, Abdulatif	FC	Clerical/Secretarial - Clerical support for the International Student Center	07/01/17	08/25/17	TE A 1
San Elias Cervantes, D.	FC	Clerical/Secretarial - Assist in Admission and Records Office	07/03/17	08/25/17	TE A 1
Sandoval, Neyva	FC	Clerical/Secretarial - Assist in campus Music Lab	08/24/17	11/18/17	TE A 1
Sebo, Grace	FC	Clerical/Secretarial - Assist at the front desk in the EOPS Office	07/03/17	09/29/17	TE A 2

Hourly Personnel
June 13, 2017

Sebo, Grace	FC	Clerical/Secretarial - Assist at the front desk in the EOPS Office	12/01/17	03/05/18	TE A 2
Smith, Nichole	FC	Clerical/Secretarial - Assist in campus Music Lab	08/24/17	11/18/17	TE A 2
Solis, Jonathan	FC	Clerical/Secretarial - Peer health educator/health care advocate for students	08/14/17	06/30/18	TE A 1
St Romain, Rhonda	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	07/01/17	06/30/18	TE I 1
Stys, Kaitlyn	FC	Tech/Paraprof - Swim staff for community summer swim program	06/14/17	06/30/17	TE A 1
Stys, Kaitlyn	FC	Tech/Paraprof - Swim staff for community summer swim program	07/01/17	08/01/17	TE A 1
Sukhadia, Janki	FC	Clerical/Secretarial - Peer health educator/health care advocate for students	08/14/17	06/30/18	TE A 1
Thach, Jenny	CC	Clerical/Secretarial - Assist in the Financial Aid Office	07/01/17	08/25/17	TE A 1
Torres, Diane	CC	Clerical/Secretarial - Assist in Admission and Records Office	07/01/17	09/01/17	TE A1
Trinh, Annie	CC	Clerical/Secretarial - Assist in the Admission and Records Office	07/01/17	10/01/17	TE A 1
Valerio, Susana	SCE	Non-Direct Instr Support - Assist with Kids College summer swim program	06/10/17	06/30/17	TE B 1
Valerio, Susana	SCE	Non-Direct Instr Support - Assist with Kids College summer swim program	07/03/17	08/19/17	TE B 1
Vazquez, Leilani	FC	Tech/Paraprof - Swim staff for community summer swim program	06/14/17	06/30/17	TE B 3
Vazquez, Leilani	FC	Tech/Paraprof - Swim staff for community summer swim program	07/01/17	08/01/17	TE B 2
Veloso, Rae Ashley	CC	Direct Instr Support - Athletic Program Assisant for Women's Basketball	06/14/17	06/30/17	TE H 1
Veloso, Rae Ashley	CC	Direct Instr Support - Athletic Program Assisant for Women's Basketball	07/03/17	08/03/17	TE H 1
Viray, Jene	CC	Clerical/Secretarial - Assist in the International Student Center	07/01/17	08/28/17	TE A 1
Vu, Zoey	CC	Clerical/Secretarial - Assist in the Financial Aid Office	07/01/17	08/25/17	TE A 1
Ward, Marshay	CC	Direct Instr Support - Athletic Program Assisant for Women's Basketball	06/14/17	06/30/17	TE H 1
Ward, Marshay	CC	Direct Instr Support - Athletic Program Assisant for Women's Basketball	07/03/17	08/03/17	TE H 1
Warren, Makayla	FC	Clerical/Sec - Pathway Transformation Initiative/Student Ambassador	07/03/17	08/25/17	TE B 1
Wilcox, Shelby	CC	Tech/Paraprof - On-call theater crew for rental productions	07/01/17	06/30/18	TE B 1
Wilcox, Shelby	CC	Tech/Paraprof - On-call theater crew for campus productions	07/01/17	06/30/18	TE A 1
Woelke, Aaron	FC	Clerical/Secretarial - Assist EOPS with student data projects	06/14/17	06/30/17	TE A 4
Woelke, Aaron	FC	Clerical/Secretarial - Assist EOPS with student data projects	07/03/17	09/29/17	TE A 3

Hourly Personnel
June 13, 2017

Professional Medical Employees

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Alvarez-Miller, Maria	FC	Medical - Clinical Psychologist for campus Health Center	08/21/17	06/30/18	ME D 4
Chela, Rashpal	FC	Medical - Nurse Practitioner for campus Health Center	07/01/17	06/30/18	ME C 4
Izadi, Michael	FC	Medical - Clinical Psychologist for campus Health Center	08/21/17	06/30/18	ME D 4
McIntosh, Sarah	FC	Medical - Clinical Psychologist for campus Health Center	07/01/17	06/30/18	ME D 4
Rojas-Cooley, Maria	CC	Medical - Nurse Practitioner for campus Health Center	07/01/17	06/30/18	ME C 4
Stefanelli, Stephanie	FC	Medical - Clinical Psychologist for campus Health Center	08/21/17	06/30/18	ME D 4
Ullrich, Theresa	FC	Medical - Nurse Practitioner for campus Health Center	07/01/17	06/30/18	ME C 4
White, Christine	FC	Medical - Health Services Specialist (RN) for campus Health Center	08/21/17	06/30/18	ME B 4

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Agreda-Chavarry, S.	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/21/17	06/30/18	TE A 2
Aguillon, Yadira	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/21/17	06/30/18	TE A 2
Ahn, Gloria	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/21/17	06/30/18	TE A 2
Ahrens, Lisa	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/17	06/30/18	TE E 4
Ahrens, Lisa	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/17	06/30/18	TE D 4
Arauz, Kimberly	FC	Direct Instr Support - Tutor for the Student Diversity Success Initiative	06/14/17	06/30/17	TE A 3
Arauz, Kimberly	FC	Direct Instr Support - Tutor for the Student Diversity Success Initiative	07/01/17	06/30/18	TE A 3
Berridge, Kylee	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/21/17	06/30/18	TE A 2
Blaine, James	FC	Direct Instr Support - Tutor for Disability Support Services	07/05/17	06/30/18	TE B 4
Bonace,Patrick	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 3
Botello, Stacy	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/21/17	06/30/18	TE A 2
Brantley, Alan	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/21/17	06/30/18	TE A 2
Brown, Robert	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/21/17	06/30/18	TE A 2
Brul, Quiyet	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/21/17	06/30/18	TE A 2

Hourly Personnel
June 13, 2017

Bruno, Joanna	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/21/17	06/30/18	TE A 2
Byrne, Haylee	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/21/17	06/30/18	TE A 4
Campbell, Rebecca	FC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/17	06/30/18	TE E 2
Campbell, Rebecca	FC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/17	06/30/18	TE D 2
Carey, Susan	FC	Direct Instr Support - Interpreter for hearing-impaired students	08/28/17	06/30/18	TE E 4
Carey, Susan	FC	Direct Instr Support - Interpreter for hearing-impaired students	08/28/17	06/30/18	TE D 4
Chatterton, Drew	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/21/17	06/30/18	TE A 2
Chavarin, Jesse	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 1
Chavez, Adriana	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/21/17	06/30/18	TE A 2
Choi, MinJin	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/21/17	06/30/18	TE A 2
Crady, Kathleen	FC	Direct Instr Support - Tutor for Disability Support Services	08/28/17	06/30/18	TE B 4
Cuellar, Richard	FC	Direct Instr Support - Tutor for the Student Diversity Success Initiative	06/14/17	06/30/17	TE A 3
Cuellar, Richard	FC	Direct Instr Support - Tutor for the Student Diversity Success Initiative	07/01/17	07/27/17	TE A 3
Damer, Mouminat	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 3
Diaz, Rosa	FC	Direct Instr Support - Assist visually impaired students for DSS	08/28/17	06/30/18	TE B 4
Do, Chi	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 4
Dunn, Amber	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/17	06/30/18	TE E 3
Dunn, Amber	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/17	06/30/18	TE D 3
Duong, Vincent	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 3
Echeverria, Gisselle	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/21/17	06/30/18	TE A 2
Edmondson, Andrew	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 3
Escamilla, Ashley	FC	Direct Instr Support - Tutor for Biotechnology Workshops	07/17/17	06/30/18	TE B 4
Escamilla, Ashley	FC	Direct Instr Support - Tutor for Biotechnology Workshops	06/14/17	06/30/17	TE B 4
Forcucci, Hope	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/21/17	06/30/18	TE A 2
Francis, Trey	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 4
Frias, Jason	FC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/17	06/30/18	TE E 4
Frias, Jason	FC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/17	06/30/18	TE D 4
Galindo, Andrea	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/21/17	06/30/18	TE A 2
Galvez, Berenice	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/21/17	06/30/18	TE A 3

Hourly Personnel
June 13, 2017

Galvez, Neledy	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/21/17	06/30/18	TE A 3
Garcia Alvarez, Pablo	FC	Direct Instr Support - Tutor for the Student Diversity Success Initiative	06/14/17	06/30/17	TE A 3
Garcia Alvarez, Pablo	FC	Direct Instr Support - Tutor for the Student Diversity Success Initiative	07/01/17	06/30/18	TE A 3
Geiger, Amanda	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/21/17	06/30/18	TE A 4
Gill, Jazmyne	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 3
Gomez, Patricia	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/21/17	06/30/18	TE A 2
Gonzalez, Daniela	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/21/17	06/30/18	TE A 3
Gonzalez, Jocelyn	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/21/17	06/30/18	TE A 2
Gutaskus, Mary	FC	Direct Instr Support - Tutor for Disability Support Services	08/28/17	06/30/18	TE B 4
Gutierrez, Genesis	FC	Direct Instr Support - Interpreter for hearing-impaired students	08/28/17	06/30/18	TE E 2
Gutierrez, Genesis	FC	Direct Instr Support - Interpreter for hearing-impaired students	08/28/17	06/30/18	TE D 2
Gutierrez, Nicholas	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 3
Harris, James	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/17	06/30/18	TE E 3
Harris, James	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/17	06/30/18	TE D 3
Hart, Danae	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/21/17	06/30/18	TE A 2
Herzog, Raymond	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 2
Hsieh, Brandon	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 2
Huy, Katie Ann	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/21/17	06/30/18	TE A 2
Huynh, Tho	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	08/25/17	TE B 3
Inouye, Chris	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/17	06/30/18	TE E 3
Inouye, Chris	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/17	06/30/18	TE D 3
Islas, Kevin	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/21/17	06/30/18	TE A 2
Johnson, Shane	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 1
Jorda, Anna	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 3
Joseph, Deneyce	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 2
Kang, Daniel	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 1
Kaump, Sarah	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/21/17	06/30/18	TE A 4
Kim, Debbie	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 1
Knowles, Kevin	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 3

Hourly Personnel
June 13, 2017

Lara, Yesenia	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 1
Leyva, Clarissa	FC	Direct Instr Support - Tutor for the Student Diversity Success Initiative	07/01/17	07/27/17	TE A 2
Lim, Linnara	FC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/17	06/30/18	TE D 2
Llacsca, Karen	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 1
Lopez, Denise	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/17	06/30/18	TE E 3
Lopez, Denise	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/17	06/30/18	TE D 3
Lopez, Miriam	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/21/17	06/30/18	TE A 3
Lorenzini, Lukas	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 2
Ludford, Victoria	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 3
MacKenzie, Aryn	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/21/17	06/30/18	TE A 3
Maki, Mohammed	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 3
Maniazewal, Merid	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 3
Martinez, Sonia	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/21/17	06/30/18	TE A 4
Maynard, Lauren	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/21/17	06/30/18	TE A 2
Meissner, Ashley	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/21/17	06/30/18	TE A 2
Merritt, Maria	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/21/17	06/30/18	TE A 2
Miller, Pam	FC	Direct Instr Support - Interpreter for hearing-impaired students	08/28/17	06/30/18	TE E 4
Miller, Pam	FC	Direct Instr Support - Interpreter for hearing-impaired students	08/28/17	06/30/18	TE D 4
Mistry, Vandana	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/21/17	06/30/18	TE A 2
Mitra, Ross	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 1
Montes, Michelle	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 3
Morales, Erick	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 1
Moreno, Hunter	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/21/17	06/30/18	TE A 2
Munro, Sarah	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/17	06/30/18	TE E 4
Munro, Sarah	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/17	06/30/18	TE D 4
Nelson, Gwendolyn	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/21/17	06/30/18	TE A 2
Nelson, Megan	FC	Direct Instr Support - Interpreter for hearing-impaired students	08/28/17	06/30/18	TE E 3
Nelson, Megan	FC	Direct Instr Support - Interpreter for hearing-impaired students	08/28/17	06/30/18	TE D 3
Nguon, Melody	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 2

Hourly Personnel
June 13, 2017

Nguyen, Jack	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 1
Nguyen, Louis	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 2
Nguyen, Minh	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 1
Nguyen, Nancy	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 3
Nguyen, Thu	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/21/17	06/30/18	TE A 2
Nguyen, Vy	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 1
Noel, Pavielle	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/17	06/30/18	TE E 4
Noel, Pavielle	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/17	06/30/18	TE D 4
Ordaz, Natalia	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 1
Ostreicher, Audrey	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/21/17	06/30/18	TE A 2
Pacheco, Susan	FC	Direct Instr Support - Interpreter for hearing-impaired students	08/28/17	06/30/18	TE E 3
Pacheco, Susan	FC	Direct Instr Support - Interpreter for hearing-impaired students	08/28/17	06/30/18	TE D 3
Paliani, Sarah	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/21/17	06/30/18	TE A 3
Pena, Isabella	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/21/17	06/30/18	TE A 2
Plavdjian, Hripsime	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 3
Pomeroy, Elizabeth	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 3
Portillo, Ana	FC	Direct Instr Support - Tutor for the Student Diversity Success Initiative	07/01/17	07/27/17	TE A 1
Preciado, Lucia	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/21/17	06/30/18	TE A 2
Ramirez, Jorge	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 2
Ramirez, Robert	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 2
Ramirez, Stephanie	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/21/17	06/30/18	TE A 2
Reinhart, Julia	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 2
Reyna, Bryan	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/21/17	06/30/18	TE A 2
Rivera, Clarissa	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/21/17	06/30/18	TE A 2
Roberts, Kaitlin	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 2
Rodriguez, Melissa	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 2
Russo, Haley	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/21/17	06/30/18	TE A 2
Schlosser, Patricia	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 1
Schwenke, Karen	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 3

Hourly Personnel
June 13, 2017

Shen, Shulin	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/21/17	06/30/18	TE A 4
Solvilla, Diana	FC	Direct Instr Support - Tutor for the Student Diversity Success Initiative	07/01/17	06/30/18	TE A 2
Sotelo, Sophia	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/21/17	06/30/18	TE A 3
Sprague, Michael	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/21/17	06/30/18	TE A 3
Stephens, Jessie	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/21/17	06/30/18	TE A 3
Stoffers, Jonah	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/21/17	06/30/18	TE A 4
Swenson, Daniel	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/21/17	06/30/18	TE A 3
Tawa, Joshua	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 2
Teutla, Tiara	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	08/21/17	06/30/18	TE A 2
Thompson, Miranda	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 3
Torres, Manuel	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 3
Toy, Christina	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 3
Tran, James	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 1
Tran, Thien	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 4
Tran, Truing	CC	Direct Instr Support - Tutor in the Learning Resource Center	05/25/17	06/30/17	TE A 4
Tran, Trung	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE A 4
Urrea, Yubeli	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 4
You, Hyehyun	CC	Direct Instr Support - Tutor in the Learning Resource Center	07/01/17	06/30/18	TE B 1
Zapata, Hannah	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/21/17	06/30/18	TE A 2

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Noriega, Justin	AC	Clerical/Secretarial - Substitute for vacant Payroll Lead PN DEC931	06/05/17	06/30/17	TE B 4
Shadram, Malous	CC	Clerical/Secretarial - Substitute for Classified employee on leave	07/01/17	12/21/17	TE A 3
Shadram, Malous	CC	Clerical/Secretarial - Substitute for Classified employee on leave	01/02/18	04/03/18	TE A 3

Hourly Personnel
June 13, 2017

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Herrera, Jasmin	FC	CalWORKS Student - Assist with EOPS and FYSI Programs	05/16/17	06/30/17	TE A 2
Herrera, Jasmin	FC	CalWORKS Student - Assist with EOPS and FYSI Programs	07/03/17	06/30/18	TE A 1

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 13, 2017

SUBJECT: Volunteers

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

BACKGROUND: The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.e.1

Item No.

Volunteer Personnel
June 13, 2017

Name	Site	Program	Begin	End
Anderson, Daniel	SCE	DSS - Personal Care Attendant	07/01/2017	06/29/2018
Angel, Kaitlynn	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Atencio, Tawni	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Bakhom, Hoda	FC	Disability Support Services	08/28/2017	05/26/2018
Ballestero, Lillian	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Barner, Devyn	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Benitez, Gabriela	FC	Veterans Administration Work Study	06/14/2017	12/22/2017
Bertrand, Joi	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Carbayal, Gabby	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Castro, Rosangelica	FC	Internship - Counseling & Student Dev	07/01/2017	06/30/2018
Chin, Nathan	FC	Veterans Administration Work Study	06/14/2017	12/22/2017
Cruz, Marvin	FC	Veterans Administration Work Study	06/14/2017	12/22/2017
Deleon, Erika	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Dungca, Jessica	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Evans, Christa	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Feraren, Krizia Claire	FC	Veterans Administration Work Study	06/14/2017	12/22/2017
Fierro, Rick	CC	Physical Education - Aquatics	06/13/2017	06/30/2017
Fuller, Brianna	SCE	DSS - Personal Care Attendant	05/23/2017	06/30/2017
Garcia, Sylvia	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Ginev, Stefania	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Gonzales, Cassie	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Gorman, Haley	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Gray, La'jaye	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Hanson, Megan	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Hara, Gary	FC	Internship - Counseling & Student Dev	08/28/2017	05/31/2018
Hong, Lauren	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Hudson, Tyrian	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Ibarra, Barry	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Johnson, Crystal	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Jordan, Daniel	CC	Physical Education - Aquatics	06/13/2017	06/30/2017
Juarez, Ashley	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Kanamoto, Katey	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Lara, Vivian	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Lopez, Doreen	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Luna, Julie	CC	Physical Education - Women's Water Polo	06/13/2017	06/30/2017
Maciag, Andrea	FC	Veterans Administration Work Study	06/14/2017	12/22/2017
Magana, Jeana	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Mahaffey, Travis	FC	Veterans Administration Work Study	06/14/2017	12/22/2017
Martinez, Lizette	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
McArther, Hanna	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Mendivel, Samantha	FC	Veterans Administration Work Study	06/14/2017	12/22/2017
Mesa, Monique	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017

Volunteer Personnel
June 13, 2017

Miller, Nikki	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Mohr, Anthony	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Mohr, James	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Mohr, Joe	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Mohr, Kerri	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Mohr, Larry	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Montes, Carolina	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Moss, Jackie	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Murillo, Bridget	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Nante, Taylor	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Navarro, Amy	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Nguyen, Sam	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Nilsen, Erika	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Pope, Sherry	FC	Veterans Administration Work Study	06/14/2017	12/22/2017
Remme, Raney	CC	Physical Education - Women's Water Polo	06/13/2017	06/30/2017
Reyes, Ana	FC	Veterans Administration Work Study	06/14/2017	12/22/2017
Reyes, Destiny	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Roche, Kaitlynn	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Rodgers, Tyler	FC	Veterans Administration Work Study	06/14/2017	12/22/2017
Ruiz-Reyes, Lesley	FC	Internship - Counseling	07/01/2017	06/30/2018
Ruiz-Reyes, Lesley	FC	Internship - Counseling	06/01/2017	06/30/2017
Sagiao-Jones, Patrice	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Sanders, Tess	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Silva, Bianca	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Simbeck, Briana	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Simbeck, Caitlin	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Simbeck, Cathy	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Taylor, Savannah	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Thomas, Selena	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Torres, Teresa	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Tran, Kien	FC	Internship - Counseling & Student Dev	08/28/2017	05/31/2018
Turner, Sloan	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Vaccher, Nicole	FC	Internship - Career & Life Planning Ctr	06/01/2017	07/25/2017
Walton, Chelsea	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Ward, Monet	CC	Women's Basketball Summer Camp	06/14/2017	06/30/2017
Zamora, Maritza	FC	Internship - Counseling	07/01/2017	06/30/2018
Zamora, Maritza	FC	Internship - Counseling	05/23/2017	06/30/2017

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 13, 2017 Resolution _____
Information _____
SUBJECT: Salary Adjustment for the Confidential Enclosure(s) X
Employees Group

BACKGROUND: On June 14, 2016, the Board approved the 2017-2018 fiscal year salary and benefits agreement between the District and the Confidential Employees Group. The Agreement provided for a three percent (3.0%) plus statutory COLA, if any, increase effective July 1, 2017. Per the Agreement, if statutory COLA is received there would be no increase to the fringe benefit allowance.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: This item relates to Board Policy 7130, Compensation, which states the Board will establish salary and benefits for employees.

FUNDING SOURCE AND FINANCIAL IMPACT: Implementation of the salary adjustment is within budget.

RECOMMENDATION: It is recommended that the Board approve a salary adjustment of three percent (3.00%) plus statutory COLA of one point five six percent (1.56%), effective July 1, 2017. There is no increase to the current fringe benefit allowance.

It is further recommended that the attached Confidential Salary Schedule which reflects the four point five six percent (4.56%) on-schedule adjustment effective July 1, 2017, be approved.

Irma Ramos

Recommended by

Approved for Submittal

5.f.1

Item No.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
CONFIDENTIAL EMPLOYEE MONTHLY SALARY SCHEDULE
Effective July 1, 2017**

STEP

RANGE	A	B	C	D	E	F	RANGE
18C	3,995	4,193	4,406	4,631	4,867	5,114	18C
19C	4,092	4,297	4,516	4,749	4,988	5,241	19C
20C	4,193	4,406	4,631	4,867	5,114	5,374	20C
21C	4,297	4,516	4,749	4,988	5,241	5,512	21C
22C	4,406	4,631	4,867	5,114	5,374	5,640	22C
23C	4,516	4,749	4,988	5,241	5,512	5,782	23C
24C	4,631	4,867	5,114	5,374	5,640	5,930	24C
25C	4,749	4,988	5,241	5,512	5,782	6,076	25C
26C	4,867	5,114	5,374	5,640	5,930	6,226	26C
27C	4,988	5,241	5,512	5,782	6,076	6,377	27C
28C	5,114	5,374	5,640	5,930	6,226	6,539	28C
29C	5,241	5,512	5,782	6,076	6,377	6,697	29C
30C	5,374	5,640	5,930	6,226	6,539	6,868	30C
31C	5,512	5,782	6,076	6,377	6,697	7,035	31C
32C	5,640	5,930	6,226	6,539	6,868	7,207	32C
33C	5,781	6,078	6,382	6,703	7,039	7,387	33C
34C	5,925	6,231	6,541	6,870	7,216	7,572	34C
35C	6,074	6,385	6,705	7,042	7,396	7,761	35C
36C	6,226	6,545	6,872	7,218	7,581	7,956	36C
37C	6,381	6,710	7,044	7,399	7,770	8,154	37C
38C	6,540	6,877	7,220	7,584	7,964	8,359	38C

CLASSIFICATIONS

19C Senior Technician
 24C Human Resources Specialist
 24C Executive Assistant I
 27C Executive Assistant II
 30C Executive Assistant III
 37C Human Resources Coordinator

LONGEVITY PAY

Five years of continuous service = 5% of present step
 Ten years of continuous service = 10% of present step
 Fifteen years of continuous service = 15% of present step
 Twenty years of continuous service = 20% of present step
 Twenty-five years of continuous service = 25% of present step
 Thirty years of continuous service = 30% of present step

Step advancements are awarded on a yearly basis on the employee's anniversary date. The anniversary date is the first day of the month following twelve (12) full months of employment.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: June 13, 2017
SUBJECT: Salary Adjustment for District Management Association

Action X
Resolution _____
Information _____
Enclosure(s) X

BACKGROUND: On June 14, 2016, the Board approved the 2017-2018 fiscal year salary and benefits agreement between the District and District Management Association. The Agreement provided for a three percent (3.0%) plus statutory COLA, if any, increase effective July 1, 2017. Per the Agreement, if statutory COLA is received there would be no increase to the fringe benefit allowance.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: This item relates to Board Policy 7130, Compensation, which states the Board will establish salary and benefits for employees.

FUNDING SOURCE AND FINANCIAL IMPACT: Implementation of the salary adjustment is within budget.

RECOMMENDATION: It is recommended that the Board approve the salary increase of three percent (3.00%) plus statutory COLA of one point five six percent (1.56%), effective July 1, 2017. There is no increase to the current fringe benefit allowance.

It is further recommended that the attached Management Salary Schedule which reflects the four point five six percent (4.56%) on-schedule adjustment effective July 1, 2017, be approved.

Irma Ramos

Recommended by

Approved for Submittal

5.g.1

Item No.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
MANAGEMENT EMPLOYEE ANNUAL SALARY SCHEDULE
Effective July 1, 2017**

Range	COLUMN							Range
	A	B	C	D	E	F	G	
1	53,156	55,283	57,495	59,794	62,185	64,673	67,259	1
2	55,675	57,901	60,217	62,628	65,131	67,737	70,446	2
3	58,195	60,524	62,943	65,461	68,080	70,804	73,636	3
4	60,716	63,144	65,671	68,297	71,028	73,871	76,824	4
5	63,237	65,766	68,396	71,132	73,978	76,936	80,015	5
6	65,757	68,387	71,122	73,966	76,926	80,005	83,204	6
7	68,277	71,009	73,849	76,801	79,874	83,071	86,394	7
8	70,795	73,629	76,573	79,636	82,821	86,132	89,580	8
9	73,316	76,249	79,299	82,472	85,772	89,200	92,769	9
10	75,838	78,871	82,024	85,305	88,717	92,267	95,959	10
11	78,358	81,491	84,751	88,140	91,665	95,332	99,145	11
12	80,878	84,113	87,478	90,976	94,615	98,400	102,337	12
13	83,397	86,734	90,204	93,811	97,564	101,465	105,524	13
14	85,919	89,356	92,931	96,647	100,514	104,534	108,715	14
15	88,439	91,975	95,657	99,483	103,460	107,600	111,902	15
16	90,959	94,598	98,382	102,316	106,410	110,666	115,092	16
17	93,479	97,219	101,107	105,153	109,358	113,732	118,281	17
18	96,000	99,839	103,832	107,985	112,306	116,801	121,472	18
19	98,520	102,461	106,558	110,822	115,254	119,864	124,656	19
20	101,042	105,081	109,285	113,657	118,203	122,930	127,847	20
21	103,560	107,701	112,010	116,489	121,151	125,999	131,038	21
22	106,080	110,322	114,737	119,326	124,098	129,062	134,224	22
23	108,600	112,945	117,463	122,161	127,047	132,129	137,414	23
24	111,121	115,565	120,189	124,996	129,996	135,194	140,603	24
25	113,641	118,186	122,914	127,831	132,945	138,263	143,795	25
26	116,162	120,807	125,640	130,665	135,891	141,326	146,980	26
27	118,681	123,428	128,364	133,499	138,840	144,392	150,168	27
28	121,201	126,050	131,091	136,335	141,790	147,459	153,358	28
29	123,722	128,668	133,817	139,170	144,736	150,527	156,548	29
30	126,242	131,291	136,544	142,004	147,685	153,591	159,737	30
31	128,761	133,912	139,272	144,841	150,634	156,660	162,925	31
32	131,281	136,534	141,996	147,676	153,584	159,726	166,116	32
33	133,801	139,154	144,720	150,508	156,528	162,792	169,301	33
34	136,322	141,774	147,445	153,345	159,477	165,857	172,491	34
35	138,843	144,395	150,171	156,179	162,428	168,923	175,681	35
36	141,362	147,018	152,897	159,013	165,373	171,990	178,872	36
37	143,882	149,640	155,624	161,847	168,322	175,055	182,057	37
38	146,402	152,259	158,350	164,684	171,271	178,122	185,248	38
39	148,924	154,882	161,076	167,520	174,220	181,188	188,435	39

Where less than 12 calendar months of service are required, the salary is prorated in proportion to the service required.

A management employee who holds an earned doctorate or LLB/JD from an accredited institution listed in the directory of Accredited Institutions of Postsecondary Education, published for the Council of Postsecondary Accreditation by the American Council on Education, shall receive an additional doctoral stipend of \$2,600. The LLB/JD degree must have been received on the basis of a four-year baccalaureate degree and three years of advanced legal training in an accredited law school. Where a qualifying degree is obtained during any contract year, the stipend will become effective July 1 of the subsequent fiscal year.

A management employee who does not qualify for the doctoral stipend may receive up to five professional growth incentive increments of \$400 each pursuant to the policy for management professional growth.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
DATE:	June 13, 2017	Resolution	_____
		Information	_____
SUBJECT:	Salary Adjustment for Executive Officers	Enclosure(s)	X

BACKGROUND: Effective January 1, 2017, the Brown Act, at California Government Code section 54953(c)(3), as amended, requires that the local governing body shall, before taking final action, orally report a summary of the recommendation for final action on the salary, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive during the open meeting in which the final action is to be taken.

On June 14, 2016, the Board approved a salary adjustment for the Executive Officers for the 2017-2018 fiscal year. The adjustment included a three percent (3.0%) plus statutory COLA, if any, effective July 1, 2017. There is no increase to the current fringe benefit allowance.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: This item relates to Board Policy 7130, Compensation, which states the Board will establish salary and benefits for employees.

FUNDING SOURCE AND FINANCIAL IMPACT: Implementation of the salary adjustment is within budget.

RECOMMENDATION: It is recommended that the Board approve a salary adjustment of three percent (3.0%) plus statutory COLA of one point five six percent (1.56%), effective July 1, 2017.

The yearly optional fringe benefit dollar allowance shall be the same as that which is provided for the District's twelve-month management employees, plus two percent (2%) of the Executive Officer's annual contract salary. The above amount is in addition to the standard medical benefits available to District employees.

It is further recommended that the attached Executive Officer Salary Schedule, which reflects the total four point five six percent (4.56%) on-schedule adjustment effective July 1, 2017, be approved.

Irma Ramos

Recommended by

Approved for Submittal

5.h.1

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

EXECUTIVE OFFICER ANNUAL SALARY SCHEDULE

Effective July 1, 2017

VICE CHANCELLOR / PRESIDENT

<u>Step A</u>	<u>Step B</u>	<u>Step C</u>	<u>Step D</u>	<u>Step E</u>	<u>Step F</u>	<u>Step G</u>	<u>Step H</u>
193,834	200,975	208,400	216,124	224,158	232,509	241,198	250,234

PROVOST

<u>Step A</u>	<u>Step B</u>	<u>Step C</u>	<u>Step D</u>	<u>Step E</u>	<u>Step F</u>	<u>Step G</u>	<u>Step H</u>
185,863	192,685	199,781	207,160	214,835	222,814	231,113	239,746

Initial salary placement for executive officers new to the District shall be Step A, provided that an exception to placement on Step A may be considered, if recommended by the Chancellor, subject to the following:

- (1) The employee has recent experience (within one year of hire date) in a full-time position that is directly related or equivalent to the executive officer position. This full-time experience must equal the number of years represented by the recommended step;

AND

- (2) The employee's most recent base salary (within one year of hire date) is greater than the Step A salary amount.

Where the employee qualifies under (1) and (2) above, the employee may be recommended for the first step wherein there is no decrease in base pay.

A current employee who is promoted to an executive officer position from a non-management position or from a lower level management position shall be placed on the first step which results in an increase in base pay of at least four percent, except the employee may not be placed on a step higher than the employee's current step.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: June 13, 2017
SUBJECT: Salary Adjustment for CSEA Chapter 167
Classified Employees

Action X
Resolution _____
Information _____
Enclosure(s) X

BACKGROUND: On June 14, 2016, the Board approved the 2017-2018 fiscal year salary and benefits agreement between the District and CSEA Chapter 167 classified employees. The Agreement provided for a three percent (3.0%) plus statutory COLA, if any, increase effective July 1, 2017. Per the Agreement, if statutory COLA is received there would be no increase to the fringe benefit allowance.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: This item relates to Board Policy 7130, Compensation, which states the Board will establish salary and benefits for employees.

FUNDING SOURCE AND FINANCIAL IMPACT: Implementation of the salary adjustment is within budget.

RECOMMENDATION: It is recommended that the Board approve a salary adjustment of three percent (3.00%) plus statutory COLA of one point five six percent (1.56%)

It is further recommended that the attached Classified Salary Schedule which reflects the four point five six percent (4.56%) on-schedule adjustment effective July 1, 2017, be approved.

Irma Ramos

Recommended by

Approved for Submittal

5.i.1

Item No.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
CLASSIFIED EMPLOYEE MONTHLY SALARY SCHEDULE
EFFECTIVE JULY 1, 2017**

STEP RANGE	A	B	C	D	E	RANGE
1	1828	1924	2020	2125	2222	1
2	1875	1970	2067	2174	2277	2
3	1924	2020	2125	2222	2340	3
4	1970	2067	2174	2277	2398	4
5	2020	2125	2222	2340	2454	5
6	2067	2174	2277	2398	2507	6
7	2125	2222	2340	2454	2566	7
8	2174	2277	2398	2507	2635	8
9	2222	2340	2454	2566	2702	9
10	2277	2398	2507	2635	2765	10
11	2340	2454	2566	2702	2834	11
12	2398	2507	2635	2765	2892	12
13	2454	2566	2702	2834	2952	13
14	2507	2635	2765	2892	3028	14
15	2566	2702	2834	2952	3119	15
16	2635	2765	2892	3028	3190	16
17	2702	2834	2952	3119	3266	17
18	2765	2892	3028	3190	3344	18
19	2834	2952	3119	3266	3419	19
20	2892	3028	3190	3344	3499	20
21	2952	3119	3266	3419	3587	21
22	3028	3190	3344	3499	3668	22
23	3119	3266	3419	3587	3753	23
24	3190	3344	3499	3668	3844	24
25	3266	3419	3587	3753	3944	25
26	3344	3499	3668	3844	4041	26
27	3419	3587	3753	3944	4140	27
28	3499	3668	3844	4041	4240	28
29	3587	3753	3944	4140	4347	29
30	3668	3844	4041	4240	4442	30
31	3753	3944	4140	4347	4547	31
32	3844	4041	4240	4442	4657	32
33	3944	4140	4347	4547	4771	33
34	4041	4240	4442	4657	4886	34
35	4140	4347	4547	4771	5008	35
36	4240	4442	4657	4886	5139	36
37	4347	4547	4771	5008	5263	37
38	4442	4657	4886	5139	5391	38
39	4547	4771	5008	5263	5521	39
40	4657	4886	5139	5391	5650	40
41	4771	5008	5263	5521	5789	41
42	4886	5139	5391	5650	5933	42
43	5008	5263	5521	5789	6087	43
44	5139	5391	5650	5933	6233	44
45	5263	5521	5789	6087	6382	45
46	5391	5650	5933	6233	6542	46
47	5521	5789	6087	6382	6698	47
48	5650	5933	6233	6542	6872	48
49	5789	6087	6382	6698	7035	49
50	5933	6233	6542	6872	7212	50
51	6087	6382	6698	7035	7382	51
52	6233	6542	6872	7212	7567	52
53	6382	6698	7035	7382	7748	53
54	6542	6872	7212	7567	7942	54
55	6698	7035	7382	7748	8140	55
56	6872	7212	7567	7942	8340	56
57	7035	7382	7748	8140	8543	57
58	7212	7567	7942	8340	8757	58
59	7382	7748	8140	8543	8971	59
60	7567	7942	8340	8757	9196	60
68	9178	9639	10120	10625	11158	68

Premium Pay:	Swing Shift - 5% premium pay	
	Graveyard Shift - 10% premium pay	
	Five years of continuous service	----- 5% of present step
	Ten years of continuous service	----- 10% of present step
	Fifteen years of continuous service	----- 15% of present step
	Twenty years of continuous service	----- 20% of present step
	Twenty-five years of continuous service	----- 25% of present step
	Thirty years of continuous service	----- 30% of present step

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	June 13, 2017	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Salary Adjustment for United Faculty CTA/CCA/NEA	Enclosure(s)	<u>X</u>

BACKGROUND: On June 28, 2016, the Board approved the 2017-2018 fiscal year salary and benefits agreement between the District and United Faculty CTA/CCA/NEA, including an on-schedule adjustment as follows:

The Regular and Contract Faculty (Instructor/Librarian) Salary Schedule will be increased by three (3.0%) percent across the schedule, effective July 1, 2017.

The Regular and Contract Faculty (Counselor) Salary Schedule will be increased by three (3.0%) percent across the schedule, effective July 1, 2017.

The Regular and Contract Faculty (Instructor/Librarian) Overload Teaching Salary Schedule will be increased by three (3.0%) percent across the schedule, effective August 28, 2017.

The Regular and Contract Faculty (Counselor) Overload Nonteaching Salary Schedule will be increased by three (3.0%) percent across the schedule, effective August 28, 2017.

In addition, the Agreement provided that any statutory funded COLA up to one percent (1.00%) of faculty salaries, up to a maximum of \$1,250.00, will be applied towards fringe benefits on an on-going basis. The balance of the faculty proportionate share of statutory funded COLA, if any, would be applied towards salary or fringe on an ongoing basis, at the discretion of United Faculty.

The 2017-18 COLA received was one point five six (1.56%) percent. One percent (1.0%) will be applied to the current fringe benefit allowance. The remaining point five six (0.56%) will be added to the attached salary schedules, as designated by United Faculty. The on-schedule salary increase is three point five six (3.56%) percent.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: This item relates to Board Policy 7130, Compensation, which states the Board will establish salary and benefits for employees.

FUNDING SOURCE AND FINANCIAL IMPACT: Implementation of the salary adjustment is within budget.

RECOMMENDATION: It is recommended that the Board approve a salary adjustment of three percent (3.56%) effective July 1, 2017, and a one percent (1.0%) increase in the amount of \$991.92 annually to the fringe benefit allowance effective July 1, 2017.

It is further recommended that the attached 2017-2018 Faculty (Instructor/Librarian and Counselor) Salary Schedules with respective effective dates, which reflect the three point five six (3.56%) percent on-schedule adjustment, be approved.

Irma Ramos

Recommended by

Approved for Submittal

5.j.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
REGULAR AND CONTRACT FACULTY (INSTRUCTOR/LIBRARIAN)
ANNUAL SALARY SCHEDULE (177 DAYS)

Effective July 1, 2017

<u>STEP</u>	<u>CLASS B</u>	<u>CLASS C</u>	<u>CLASS D</u>	<u>CLASS E</u>	<u>CLASS F</u>	<u>STEP</u>
1	64,236	67,137	70,035	72,929	76,963	1
2	64,236	67,137	70,035	72,929	76,963	2
3	64,236	67,137	70,035	72,929	76,963	3
4	67,137	70,035	72,929	75,832	79,859	4
5	70,035	72,929	75,832	78,729	82,760	5
6	72,929	75,832	78,729	81,629	85,656	6
7	75,832	78,729	81,629	84,528	88,555	7
8	78,729	81,629	84,528	87,427	91,455	8
9	81,629	84,528	87,427	90,321	94,354	9
10	84,528	87,427	90,321	93,223	97,252	10
11	87,427	90,321	93,223	96,121	100,153	11
12	90,321	93,223	96,121	99,019	103,046	12
13	93,223	96,121	99,019	101,917	105,947	13
16	-	99,019	101,917	104,818	108,848	16
18	-	-	104,818	107,717	111,744	18
20	-	-	107,717	110,611	114,642	20
22	-	-	110,611	113,513	117,539	22
25	96,121	101,917	113,513	116,412	120,438	25

CLASS B Minimum Qualifications
CLASS C Minimum Qualifications plus 18 semester units
CLASS D Minimum Qualifications plus 36 semester units
CLASS E Minimum Qualifications plus 54 semester units
CLASS F Earned Doctorate

INITIAL SALARY PLACEMENT

Initial salary placement is established on the basis of the minimum qualifications for the discipline of initial assignment as a contract faculty member.

Initial CLASS placement is established using the candidate's highest academic degree specified in the minimum qualifications. Approved units beyond those used to satisfy the minimum qualifications may be used for advanced class placement; applicable coursework must be obtained from an accredited postsecondary institution.

Initial STEP placement is established on the basis of previous experience as an academic employee and related full-time occupational experience, exclusive of any years of experience used in meeting the minimum qualifications. A maximum of nine (9) years of step credit may be granted for any combination of the following:

One year of step credit may be granted for each year of full-time contract academic employment with an accredited institution.

One year of step credit may be granted for each thirty (30) semester units of part-time academic employment with an accredited institution. A maximum of six (6) years of step credit may be granted for part-time academic employment. Substitute teaching, summer intersession teaching, and teaching compensated at part-time, extended-day or lecturer rates will be considered part-time academic experience.

One year of step credit may be granted for each three (3) years of full-time occupational experience directly related to the discipline.

Service as a teaching assistant, teaching intern, instructional aide or similar employment may not be applied toward advanced step placement.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
REGULAR AND CONTRACT FACULTY (COUNSELOR)
ANNUAL SALARY SCHEDULE (195 Days)
 Effective July 1, 2017

STEP	CLASS B	CLASS C	CLASS D	CLASS E	CLASS F	STEP
1	70,768	73,964	77,157	80,345	84,790	1
2	70,768	73,964	77,157	80,345	84,790	2
3	70,768	73,964	77,157	80,345	84,790	3
4	73,964	77,157	80,345	83,544	87,980	4
5	77,157	80,345	83,544	86,735	91,176	5
6	80,345	83,544	86,735	89,930	94,367	6
7	83,544	86,735	89,930	93,124	97,560	7
8	86,735	89,930	93,124	96,318	100,755	8
9	89,930	93,124	96,318	99,506	103,949	9
10	93,124	96,318	99,506	102,703	107,142	10
11	96,318	99,506	102,703	105,896	110,338	11
12	99,506	102,703	105,896	109,089	113,525	12
13	102,703	105,896	109,089	112,281	116,721	13
16	-	109,089	112,281	115,477	119,917	16
18	-	-	115,477	118,671	123,108	18
20	-	-	118,671	121,859	126,300	20
22	-	-	121,859	125,057	129,492	22
25	105,896	112,281	125,057	128,250	132,686	25

<u>CLASS B</u>	<u>Minimum Qualifications</u>
<u>CLASS C</u>	<u>Minimum Qualifications plus 18 semester units</u>
<u>CLASS D</u>	<u>Minimum Qualifications plus 36 semester units</u>
<u>CLASS E</u>	<u>Minimum Qualifications plus 54 semester units</u>
<u>CLASS F</u>	<u>Earned Doctorate</u>

INITIAL SALARY PLACEMENT

Initial salary placement is established on the basis of the minimum qualifications for the discipline of initial assignment as a contract faculty member.

Initial CLASS placement is established using the candidate's highest academic degree specified in the minimum qualifications. Approved units beyond those used to satisfy the minimum qualifications may be used for advanced class placement; applicable coursework must be obtained from an accredited postsecondary institution.

Initial STEP placement is established on the basis of previous experience as an academic employee and related full-time occupational experience, exclusive of any years of experience used in meeting the minimum qualifications. A maximum of nine (9) years of step credit may be granted for any combination of the following:

One year of step credit may be granted for each year of full-time contract academic employment with an accredited institution.

One year of step credit may be granted for each thirty (30) semester units of part-time academic employment with an accredited institution. A maximum of six (6) years of step credit may be granted for part-time academic employment. Substitute teaching, summer intersession teaching, and teaching compensated at part-time, extended-day or lecturer rates will be considered part-time academic experience.

One year of step credit may be granted for each three (3) years of full-time occupational experience directly related to the discipline.

Service as a teaching assistant, instructional aide or similar employment may not be applied toward advanced step placement.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
REGULAR AND CONTRACT FACULTY (INSTRUCTOR/LIBRARIAN/COUNSELOR)
OVERLOAD TEACHING HOURLY SALARY SCHEDULE

Effective August 28, 2017

	COLUMN I Salary Classes B and C		COLUMN II Salary Classes D and E		COLUMN III Salary Classes F	
	Unit Rate	Hrly Rate	Unit Rate	Hrly Rate	Unit Rate	Hrly Rate
Lecture	1,118.42	63.909	1,171.71	66.954	1,227.24	70.127
Laboratory	894.75	51.128	937.30	53.560	981.79	56.102

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
REGULAR AND CONTRACT FACULTY (COUNSELOR/LIBRARIAN)
OVERLOAD NONTEACHING HOURLY SALARY SCHEDULE

Effective August 28, 2017

Step	CLASS B	CLASS C	CLASS D	CLASS E	CLASS F	Step
01	38.218	40.116	42.010	43.906	46.540	01
02	40.116	42.010	43.906	45.801	48.438	02
03	42.010	43.906	45.801	47.698	50.333	03
04	43.906	45.801	47.698	49.592	52.229	04
05	45.801	47.698	49.592	51.492	54.123	05
06	47.698	49.592	51.492	53.387	56.020	06
07	49.592	51.492	53.387	55.280	57.915	07
08	51.492	53.387	55.280	57.177	59.812	08
09	53.387	55.280	57.177	59.072	61.711	09
10	55.280	57.177	59.072	60.968	63.604	10
11	57.177	59.072	60.968	62.865	65.502	11
12	59.072	60.968	62.865	64.760	67.395	12
13	60.968	62.865	64.760	66.657	69.293	13
17		64.760	66.657	68.551	71.190	17
22			68.551	70.447	73.083	22
27	62.865	66.657	70.447	72.343	74.979	27

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: June 13, 2017
SUBJECT: Executive Officer Salary Column Advancement

Action X
Resolution _____
Information _____
Enclosure(s) _____

BACKGROUND: Effective January 1, 2017, the Brown Act, at California Government Code section 54953(c)(3), as amended, requires that the local governing body shall, before taking final action, orally report a summary of the recommendation for final action on the salary, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive during the open meeting in which the final action is to be taken. AP 7240-10 provides for salary column advancement for Executive Officers if recommended by the Chancellor, effective July 1 of the fiscal year.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: This item is in compliance with Chapter 7, Human Resources, Administrative Procedure 7240-10, Section 2.0.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: The following salary column advancements will be effective July 1, 2017:

W. Cherry Li-Bugg, Vice Chancellor, Educational Services and Technology from Step D to Step E, Two Hundred Twenty-Four Thousand, One Hundred Fifty-Eight and no/100 Dollars (\$224,158)

Valentina Purtell, Provost, School of Continuing Education from Step B to Step C, One Hundred Ninety-Nine Thousand, Seven Hundred Eight-One and no/100 Dollars (\$199,781)

Irma Ramos, Vice Chancellor, Human Resources from Step G to Step H, Two Hundred Fifty Thousand, Two Hundred Thirty-Four and no/100 Dollars (\$250,234)

Gregory Schulz, President, Fullerton College from Step F to Step G, Two Hundred Forty-One Thousand, One Hundred Ninety-Eight and no/100 Dollars (\$241,198).

In addition, the contract period is extended through June 30, 2020, and the original employment contracts amended to reflect the salary advancement and extension.

Irma Ramos

Recommended by

Approved for Submittal

5.k

Item No.