



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

MEETING: Regular Meeting in June 2018

DATE: Tuesday, June 12, 2018, at 5:30 p.m.

PLACE: Anaheim Campus Board Room
1830 W. Romneya Drive, Anaheim, CA 92801

Welcome to this meeting of the North Orange County Community College District Board of Trustees. If you wish to address the Board, please complete a yellow card entitled, "Request to Address Board of Trustees" and submit it to the Board's Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board, according to the rules of the Board. Members of the public wishing to address matters not on the agenda will be invited to do so under "Comments: Members of the Audience" at the beginning of the meeting. The Board reserves the right to change the order of the agenda items as the need arises.

AGENDA:

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Comments: Members of the Audience:** Members of the public may address the Board regarding items on the Agenda as such items are taken up, subject to regulations of the Board. All Board meetings, excluding closed sessions, shall be electronically recorded.
- d. **Consider Non-Personnel block-vote items indicated by [] in Sections 3 & 4**
- e. **Consider Personnel block-vote items indicated by [] in Section 5**
Agenda items designated as block-vote items with [] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion.

An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote. Members of the public completing a card entitled, "Request to Address Board of Trustees" on an item removed from block-vote consideration will be heard prior to the Board's vote on that item.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public at the Chancellor's Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. to 5:00 p.m.).

- f. **Reports:**
 - Chancellor**
 - * **Seating of New Student Trustee**
 - * **Budget Update**
 - By: Fred Williams, Vice Chancellor, Finance & Facilities**
- g. **Comments:**
 - College Presidents/Provost**
 - Resource Table Personnel**
 - Members of the Board of Trustees**

- h. **Approval of Minutes of the Regular Meeting of May 22, 2018, and the Special Meeting of June 1, 2018.**
- i. **CLOSED SESSION: Per the following sections of the Government Code:
Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54956.9(a) CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.**

3. FINANCE & FACILITIES

- [a] It is recommended that the Board ratify purchase orders and checks. **(The Purchase Orders and Checks are available for review in the District's Business Office.)**
- [b] It is recommended that the Board adopt a resolution establishing separate bank, saving, clearing, and revolving accounts pursuant to the California Community College Budget and Accounting Manual as authorized by §84030 of the Education Code, and in accordance with Education Code §58311 of Title 5 of the California Code of Regulations. **(The Resolution is available for review in the District's Business Office.)**
- [c] Authorization is requested to make adjustments to the General Fund, Child Development Fund, and Financial Aid Fund revenue and expenditure budgets in accordance with the revised fiscal year 2017-2018 allocations. **(The Resolution is available for review in the District's Business Office.)**
- [d] Authorization is requested for the 2017-2018 General Fund and Capital Outlay Fund transfers and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5, §58307. **(The Resolution is available for review in the District's Business Office.)**
- [e] It is recommended that the Board adopt the resolution authorizing the County Superintendent of Schools to make any necessary transfers between contingencies and expenditure classifications. **(The Resolution is available for review in the District's Business Office.)**
- [f] Authorization is requested for the Institutional Memberships exceeding \$1,000 for the 2018-2019 school year for the organizations listed.
- [g] Authorization is requested to authorize the Vice Chancellor, Finance & Facilities, to make any needed administrative modifications to the Fullerton Cooperative Agreement.

- [h] Authorization is requested to purchase laptop computer equipment for North Orange Continuing Education in the amount not-to-exceed \$137,489.00 plus shipping and tax using the State of California, SYNEX-NCPA Cooperative Purchasing Program Contract #01-65, to iT1 Source LLC, an authorized Lenovo Computer Dealer.
- [i] Authorization is requested to renew a one-year support agreement from CDW-G Technologies, Inc. for Cisco Systems, Inc. network hardware and software beginning July 1, 2018, through June 30, 2019, for a total cost of \$103,853.70 plus tax.
- [j] Authorization is requested to purchase the interior and exterior energy efficient LED fixtures from GonLED through the Foundation for California Community Colleges LED Luminaries contract in the amount of \$189,186.71.
- [k] Authorization is requested to utilize the NASPO Valuepoint Master Agreement, Number 3091, State of California Participating Addendum No. 7-15-70-29 with Toshiba America Business Solutions, Inc. for all Toshiba Purchase/Lease copier equipment.
- [l] Authorization is requested for the disposal of Class 3 Disposable Records after July 1, 2018, from the District's Business Office, and the respective Bursar's Office of Cypress and Fullerton Colleges and North Orange Continuing Education pursuant to Title 5, §59020 of the California Administrative Code.
- [m] Authorization is requested to enter into Cost Estimating and Scheduling Services for District-wide projects with O'Connor effective July 1, 2018 through June 30, 2021 with an option to renew for additional two (2) years.

4. **INSTRUCTIONAL RESOURCES**

- [a] It is recommended that the Board approve the summary of curriculum changes for North Orange Continuing Education, to be effective the Fall 2018 trimester.
- [b] It is recommended that the Board approve the summary of curriculum changes for Cypress College, to be effective Fall 2018 and Fall 2019.
- [c] It is recommended that the Board approve the Fullerton Education Partnership Agreement.
- [d] It is recommended that the Board approve the Strategic Partner Agreement between the University of Redlands and Fullerton College/NOCCCD.
- [e] It is recommended that the Board approve the North Orange County Community College District District-wide Strategic Plan 2018-2020.

5. **HUMAN RESOURCES**

- [a] Request approval of the following items concerning academic personnel:

Change in Retirement Date
 Resignation
 New Personnel
 Professional Growth & Development
 Payment for Independent Learning Contracts
 Leave of Absence
 Temporary Academic Hourly

[b] Request approval of the following items concerning classified personnel:

Retirement
 Change in Retirement Date
 Resignation
 New Personnel
 Rehires
 Promotion
 Extension of Contract
 Voluntary Changes in Assignment
 Professional Growth & Development
 Leaves of Absence
 Stipend for Additional Administrative Duties
 Stipend for Additional Management Duties

[c] Request approval of Professional Experts.

[d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

[e] Request approval of Volunteers.

[f] Request approval of a salary and fringe benefit adjustment for District Management Association employees for the 2018-2019 and 2019-2020 fiscal years.

[g] Request approval of a salary and fringe benefit adjustment for Confidential employees for the 2018-2019 and 2019-2020 fiscal years.

h. Request approval of a salary and fringe benefit adjustment for Executive Officers for the 2018-2019 and 2019-2020 fiscal years.

i. Request approval for Executive Officer salary column advancement and contract extensions for W. Cherry Li-Bugg, Valentina Purtell, JoAnna Schilling and Gregory Schulz.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution _____
DATE: June 12, 2018 Information _____
Enclosure(s) X
SUBJECT: Ratification of Purchase Orders and Checks

BACKGROUND: Pursuant to the Purchasing Policy for the North Orange County Community College District, a summary of purchase orders and checks shall be submitted to the Board of Trustees for ratification at the first meeting of the Board following the issuance or prior to issuance where required.

The purchase order numbers P0122956 – P0124379, check numbers C0047539 – C0047758; F0224768 – F0225214; Q0006068 – Q0006103; 88477024 – 88478338; V0031535 – V0031536; 70088082 – 70088309; disbursements E8747445 – E8747918; and amended purchase orders have been processed since the previous Board meeting. Checks beginning with "C" are from the Cypress College Bursar's office; checks beginning with "F" are Fullerton College Bursar; checks beginning with "Q" are SCE Bursar; checks beginning with "88" are District checks through the County Department of Education; checks beginning with "V" are District revolving checks; checks beginning with "7" are Cypress College Bursar's Office Student Refund Checks; and disbursements beginning with "E" are financial aid payments made electronically via the Higher One disbursement process. These purchase orders and checks can be reviewed in the District's Business Office. All purchase orders and checks have been processed in accordance with the Plan of Implementation as approved by the Board pursuant to the concept of fiscal accountability.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Actual costs will be charged to applicable funds as goods and/or services are received.

RECOMMENDATION: It is recommended that the Board ratify purchase order numbers P0122956 - P0124379 through May 10, 2018, totaling \$8,283,323.79, and check numbers C0047539 – C0047758, totaling \$ 589,551.81; check numbers F0224768 – F0225214, totaling \$207,028.58; check numbers Q0006068 – Q0006103, totaling \$9,386.79; check numbers 88477024 – 88478338, totaling \$5,079,650.06; check numbers V0031535 – V0031536, totaling \$3,281.00; check numbers 70088082 – 70088309, totaling \$9,693.30; and disbursements E8747445 – E8747918, totaling \$ 729,213.99, through May 31, 2018.

Fred Williams

Recommended by

Approved for Submittal

3.a

Item No.

BOARD RECAP
FOR THE PERIOD APRIL 12, 2018, THROUGH MAY 10, 2018
BOARD MEETING 6/12/18

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0122956	Enviser	\$ 45,830.00	Capital Outlay	AC	Parking Lot Underground Piping Project @ FC
P0123096	Sanders Paving Inc	\$ 7,200.00		CC	Blanket Order for Paving Repair
P0123353	Transportation Charter Services Inc	\$ 645.00		NOCE	Bus Transportation for NOCE Field Trip
P0123495	Awards Etc.	\$ 1,018.54		CC	Graduation Award Pins
P0123546	Fisher Scientific Co LLC	\$ 29,380.08		CC	Science Lab Equipment
P0123570	Quick Source Learning	\$ 3,315.47		CC	Publication Materials
P0123581	Uniscience Corp	\$ 768.13		FC	Lab Supplies
P0123582	Engine Components & Machine	\$ 1,550.00		FC	Blanket Order for Automotive Supplies
P0123583	Corporate Business Interiors Inc	\$ 275.12		NOCE	Chair Installation and Delivery
P0123584	Weidemann Water Conditioners	\$ 5,000.00		AC	Blanket Order for Repair Water Softener
P0123585	The Huddleston Group LLC	\$ 19,200.00		AC	Consultant for Program Planning & Philanthropic Assessment
P0123586	Jersey Mike's UTC	\$ 335.00		CC	Catering for the Educational Opportunity Program Southern Field Trip
P0123587	Ran Graphics Inc	\$ 2,889.86		FC	Printing of Summer 2018 FC Class Schedule
P0123588	Embalmers Supply Company	\$ 582.66		CC	Freight Charges for Supply Donation
P0123590	VWR Funding Inc	\$ 2,981.34		FC	Lab Supplies
P0123594	Placentia Yorba Linda USD	\$ 410.00		FC	Transportation Fees for Teacher Pathway Program
P0123595	North Orange County ROP	\$ 338.33		FC	Substitute Teacher Fees for Teacher's Conference
P0123596	Apple Computer Inc	\$ 428.75		FC	Computer Components
P0123597	Pin Crafters LTD	\$ 2,097.25		FC	Marketing Materials
P0123598	Vital Link Orange County	\$ 50.00		CC	Exhibitor Fee for Medical Careers in Action Event
P0123600	Computer Comforts Inc	\$ 114.71		FC	Instructional Materials
P0123602	Oracle Corporation	\$ 150,296.00		AC	Campus Oracle Database Software - B/A: 05/23/17
P0123603	Gerald Padilla	\$ 290.98		FC	Reimbursement for Office Supplies
P0123604	USA Scientific Inc	\$ 4,366.66		FC	Lab Supplies
P0123605	Brianda Rodriguez	\$ 315.00		FC	CARE Auto Maintenance Reimbursement
P0123606	Gisela Gonzalez	\$ 216.87		FC	CARE Auto Maintenance Reimbursement
P0123607	Jennifer Reilly	\$ 44.96		FC	CARE Auto Maintenance Reimbursement
P0123608	Ammo Rayne	\$ 353.06		FC	CARE Auto Maintenance Reimbursement
P0123609	Linda Ochoa	\$ 450.00		FC	CARE Auto Maintenance Reimbursement
P0123610	Jesse Barker	\$ 19.00		FC	CARE Health Fee Reimbursement
P0123611	Amazon Business	\$ 33.88		FC	Office Supplies
P0123612	Amazon Business	\$ 316.33		FC	Lab Supplies
P0123613	Amazon Business	\$ 54.94		FC	Instructional Supplies
P0123614	Henry Schein Inc	\$ 773.17		CC	Lab Supplies
P0123615	ACS DivCHED Examinations Institute	\$ 152.51		FC	Instructional Materials
P0123616	QIAGEN Inc	\$ 871.88		FC	Lab Supplies
P0123617	Gabriela Ramos	\$ 223.45		FC	CARE Auto Maintenance Reimbursement
P0123618	Heather Guzman	\$ 561.36		FC	CARE Auto Maintenance Reimbursement
P0123619	Shawntel Palacios	\$ 168.35		FC	CARE Auto Maintenance Reimbursement
P0123620	Jamie Byrne	\$ 278.11		FC	CARE Auto Maintenance Reimbursement
P0123621	Lucia Martinez	\$ 64.50		FC	CARE Health Fee Reimbursement
P0123622	Corey Lamb	\$ 70.39		FC	CARE Auto Maintenance Reimbursement

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0123623	Christine Favela	\$ 196.35		FC	CARE Auto Maintenance Reimbursement
P0123624	Noemi Viramontes Garzon	\$ 37.57		FC	CARE Auto Maintenance Reimbursement
P0123625	Michell Galvan	\$ 85.00		FC	CARE Honor Society Fee Reimbursement
P0123626	Alejandra Escobar	\$ 76.27		FC	CARE Auto Maintenance Reimbursement
P0123627	Jeanne Herrera	\$ 397.92		FC	CARE Auto Maintenance Reimbursement
P0123628	The Sausage Maker Inc	\$ 3,741.50		CC	Instructional Equipment
P0123629	Skill Scan	\$ 521.30		CC	Software
P0123630	Home Depot	\$ 214.43		FC	Instructional Supplies
P0123631	Heather Simmons	\$ 45.44		FC	CARE Auto Maintenance Reimbursement
P0123632	Iris Media Group	\$ 2,500.00		FC	Photography Services
P0123633	Sidney Cosby	\$ 500.00		FC	College Prep Motivational Speaker
P0123634	Acey Decy Equipment Co	\$ 3,580.77		FC	Instructional Supplies
P0123635	Transportation Charter Services Inc	\$ 855.00		CC	Transportation Fees for Legacy Program Field Trip
P0123636	Diversified Business Services	\$ 3,067.54		CC	Graduation Sashes
P0123637	Fullerton Observer Community Newspaper	\$ 480.00		FC	Marketing Materials Fee
P0123638	4imprint Inc	\$ 3,960.07		CC	Marketing Materials
P0123639	Office Depot	\$ 1,025.30		CC	Office Supplies
P0123640	Stanley Black & Decker Inc	\$ 1,619.85		FC	Classroom Supplies
P0123641	Global Equipment Co	\$ 1,016.51		CC	Instructional Materials
P0123642	North Orange County ROP	\$ 75.18		FC	Reimbursement for Substitute Teacher Fee
P0123643	Fullerton Joint Union HSD	\$ 660.08		FC	Teaching Matters Conference Transportation Fees
P0123644	Toshiba Business Solutions	\$ 225.00		NOCE	Moving Services
P0123645	Ware Disposal Company Inc.	\$ 198.00		FC	Waste Removal Services
P0123646	Office Depot	\$ 500.00		FC	Blanket Order for Office Supplies
P0123647	Office Depot	\$ 2,500.00		CC	Blanket Order for Purchase Office Supplies
P0123648	Office Depot	\$ 5,000.00		FC	Blanket Order for Purchase Office Supplies
P0123649	Office Depot	\$ 2,000.00		CC	Blanket Order for Office Supplies
P0123650	VWR Funding Inc	\$ 569.49		FC	Lab Supplies
P0123651	Amazon Business	\$ 384.50		CC	Instructional Supplies
P0123652	Anasazi Instruments, Inc	\$ 3,038.75		CC	Lab Equipment Repair Services
P0123653	Cal Pro Specialties	\$ 1,208.32		FC	Promotional Supplies
P0123654	Regina Rhymes	\$ 74.13		CC	Reimbursement for Office Supplies
P0123655	Regina Rhymes	\$ 410.00		CC	Reimbursement for Office Supplies
P0123656	Regina Rhymes	\$ 189.56		CC	Reimbursement for Office Supplies
P0123657	American 3B Scientific	\$ 796.15		FC	Lab Supplies
P0123658	Careeramerica LLC	\$ 6,666.67		FC	Video Production Services
P0123659	Transportation Charter Services Inc	\$ 470.00		CC	Transportation for Tiger Woods Learning Center Field Trip
P0123660	JK Electronics Inc	\$ 2,500.00		CC	Blanket Order to Purchase Automotive Supplies
P0123661	Kimball Midwest	\$ 2,500.00		CC	Blanket Order for Automotive Supplies
P0123662	CCP Industries Inc	\$ 3,500.00		CC	Blanket Order for Automotive Supplies
P0123663	AES	\$ 3,250.00		FC	Blanket Order for Instructional Supplies
P0123664	Pep Boys	\$ 500.00		FC	Blanket Order for Instructional Supplies

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0123665	Orvac Electronics	\$ 3,000.00		FC	Blanket Order for Electronics Supplies
P0123666	Orvac Electronics	\$ 5,000.00		FC	Blanket Order for Welding Supplies
P0123667	Orvac Electronics	\$ 1,000.00		FC	Blanket Order for Purchase Electronic Parts
P0123668	Flinn Scientific Inc	\$ 240.67		CC	Lab Supplies
P0123669	Henry Schein Inc	\$ 844.34		CC	Lab Supplies
P0123670	Kelly Paper Co	\$ 615.53		FC	Classroom Supplies
P0123671	Christie Diep	\$ 66.16		CC	Reimbursement for Office Supplies
P0123673	Amazon Business	\$ 1,383.13		FC	Classroom Supplies
P0123674	Liliana Barabas	\$ 389.00		AC	Sabbatical Reimbursement
P0123675	Amazon Business	\$ 1,065.95		FC	Computer Supplies
P0123676	Christie Diep	\$ 356.01		CC	Reimbursement for English Dept. Conference Catering
P0123677	International E-Z Up Inc	\$ 674.38		FC	Marketing Materials
P0123678	Corporate Business Interiors Inc	\$ 1,195.52		CC	Table Installation Services
P0123679	Airgas USA LLC	\$ 51.28		CC	Instructional Supplies
P0123680	Sodexo Inc and Affiliates	\$ 27.48		FC	Catering for the College Re-entry Connect Event
P0123681	Sodexo Inc and Affiliates	\$ 315.13		FC	Catering for Catalog & Scheduling Meeting
P0123682	Myers Tire Supply	\$ 1,233.81		CC	Instructional Supplies
P0123683	Chefs Toys - Accusharp	\$ 1,038.28		CC	Lab Supplies
P0123684	Henry Hua	\$ 178.51		CC	Reimbursement for CyberPatriot Event Catering
P0123685	Henry Hua	\$ 149.55		CC	Reimbursement for CyberPatriot Event Catering
P0123686	BSN Sports LLC	\$ 541.06		FC	Athletic Supplies
P0123687	On Deck Sports	\$ 728.83		FC	Athletic Supplies
P0123688	Buddy's All Stars, Inc.	\$ 2,113.80		FC	Athletic Uniforms
P0123689	Sodexo Inc and Affiliates	\$ 367.35		FC	Catering for Program Review Meeting
P0123690	The Oak Co	\$ 2,084.60		FC	Fullerton College Summer 2018 Schedule Printing Fees
P0123691	Sodexo Inc and Affiliates	\$ 279.07		FC	Catering for Spring 2018 Input Meeting
P0123692	Transportation Charter Services Inc	\$ 990.00		FC	Transportation fees for CARE Conference
P0123693	Edward Gonzales	\$ 1,500.00		CC	Speaker for Science Tech Engineering and Math Program Event
P0123694	Office Depot	\$ 1,525.70		FC	Office Chairs
P0123695	Guitar Center Inc	\$ 484.86		CC	Instructional Supplies
P0123696	Keen Edge Knives	\$ 1,009.53		FC	Knives for the Dramatic Arts Department
P0123697	Gopher Sport	\$ 857.49		FC	Athletic Supplies
P0123698	Research Products International	\$ 3,271.98		FC	Lab Supplies
P0123699	Pierce Company	\$ 273.31		CC	Shipping Cost for Mortuary Lab Supplies Donation
P0123700	Home Depot	\$ 760.12		CC	Office Supplies
P0123701	MSC Industrial Supply Co Inc	\$ 3,246.33		FC	Tool Cabinets for the Machine Technology Dept.
P0123724	Ratex Business Solutions Inc	\$ 2,979.75		FC	Software Maintenance Renewal
P0123725	ACCO Brands USA LLC	\$ 141.41		FC	Office Supplies
P0123726	Canon USA Inc	\$ 1,500.00		FC	Camera Repairs Services
P0123727	Varidesk LLC	\$ 404.07		FC	Desk
P0123728	Sodexo Inc and Affiliates	\$ 130.35		FC	Catering for Child Development Tours
P0123729	Guitar Center Inc	\$ 958.98		CC	Instructional Equipment

BOARD RECAP
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0123730	Kidsguide Inc	\$ 495.00		NOCE	Advertising Services
P0123731	Ideal Lighting Supply Inc	\$ 352.12		CC	Instructional Supplies
P0123732	The Oak Co	\$ 2,600.00		CC	Typesetting for Summer 2018 Class Schedule
P0123733	ACS DivCHED Examinations Institute	\$ 343.25		CC	Instructional Materials
P0123734	Office Depot	\$ 408.71		FC	Office Supplies
P0123735	Refrigeration Unltd Inc	\$ 307.71		FC	Ice Machine Repairs Services
P0123736	Scantron Corporation	\$ 114.75		CC	Office Supplies
P0123737	Amazon Business	\$ 161.52		FC	Computer Supplies
P0123741	Art with Impact	\$ 1,200.00		CC	Mental Health Workshop
P0123742	GST	\$ 23,235.63		FC	Classroom Media System
P0123743	Amazon Business	\$ 1,069.35		FC	Lab Supplies
P0123744	Vernier Software & Technology	\$ 2,519.04		FC	Lab Supplies
P0123746	Fujitsu Computer Products of America Inc	\$ 398.00		FC	Maintenance Agreement for Scanner Machines
P0123747	Johnson Controls Fire Protection LP	\$ 49,237.00	Capital Outlay	CC	Annual Monitoring of Fire Alarm System
P0123748	ADI	\$ 2,909.20		FC	Emergency Campus Phones
P0123749	U S Postal Service	\$ 1,260.00		AC	Postal Service Fee
P0123750	Kashmira Vyas	\$ 82.92		AC	Reimbursement for Office Supplies
P0123751	Mailing Solutions	\$ 101.47		AC	Postal Supplies
P0123752	Fullerton School District	\$ 111.25		AC	Production Supplies
P0123753	WMFY We Mail For You	\$ 2,046.20		AC	Printing Services
P0123754	Carolina Biological Supply Co	\$ 3,603.24		FC	Lab Supplies
P0123755	Novasky Photography	\$ 600.00		FC	Independent Contractor for Photography Services
P0123756	NMK Corporation	\$ 32,358.42		NOCE	Wireless Internet Installation Project
P0123757	Home Depot	\$ 75.39		FC	Moving Dolly
P0123758	Sidepath Inc	\$ 5,537.31		CC	Computer Monitors
P0123759	Smith Seating Co Inc	\$ 68,766.32		FC	Seating for Graduation Ceremony
P0123760	Orange County Air Conditioning	\$ 7,838.32		AC	Air Conditioner Repair Services
P0123761	RJ Electric	\$ 1,100.00		AC	Electrical Cabling Installation
P0123762	Jetline Systems Corporation	\$ 55,267.26		CC	Drone Control Simulator for Aviation Career Dept.
P0123763	Glasby Maintenance Supply Co.	\$ 1,389.71		AC	Facilities Equipment
P0123764	One Diversified LLC	\$ 1,588.53		CC	Projector
P0123765	Jetline Systems Corporation	\$ 15,535.00		CC	Drone Control Sets for the Aviation Career Dept.
P0123766	Laerdal Medical Corp	\$ 1,987.62		CC	Computer
P0123767	GST	\$ 1,540.80		FC	Speakers
P0123768	Automotive Equipment Solutions	\$ 33,156.57		CC	Instructional Equipment
P0123769	Vintage King Audio Inc	\$ 4,713.22		CC	Drum Set
P0123770	Fullerton Ace Hardware	\$ 500.00		FC	Blanket Order for Supplies
P0123771	Nikon Instruments Inc	\$ 1,363.73		FC	Lab Supplies
P0123772	Warren Distributing Inc	\$ 140.00		FC	Blanket Order for Instructional Supplies
P0123773	Phi Theta Kappa Internat'l Honor Society	\$ 3,400.00		FC	Membership Fee
P0123774	Tracey Wallace	\$ 200.00		FC	Guest Performer for the Educational Opportunity Recognition Ceremony
P0123775	Aldwin Galang	\$ 100.00		FC	Guest Performer for the Educational Opportunity Recognition Ceremony

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0123776	Quest Diagnostics Inc	\$ 2,515.41		FC	Lab Supplies
P0123777	CTK Instruments LLC	\$ 700.00		CC	Blanket Order for Offsite Microscope Repairs
P0123778	Balloons Pluss	\$ 249.73		FC	Balloons for Scholarship Event
P0123779	Office Depot	\$ 500.00		NOCE	Blanket Order for Office Supplies
P0123790	Santa Clarita Community College District	\$ 2,819.71		CC	Presenter Sponsor Fees for Leadership Conference
P0123791	Cal Pro Specialties	\$ 4,746.32		NOCE	Promotional Items
P0123792	Constant Contact, Inc	\$ 2,472.87		NOCE	Online Subscription
P0123793	Instant Signs Cypress LLC	\$ 531.36		CC	Signage
P0123794	Office Depot	\$ 742.38		FC	Classroom Supplies
P0123795	4imprint Inc	\$ 441.10		CC	Award Pins for Graduation Ceremony
P0123796	Office Depot	\$ 603.39		FC	Desk
P0123797	King Van & Storage Inc	\$ 472.00		NOCE	Moving Expenses
P0123798	Robert Davidson	\$ 250.00		FC	Guest Artist for the Symphonic Winds
P0123799	Amazon Business	\$ 156.01		NOCE	Supplies
P0123800	YBH Restaurants Inc	\$ 355.60		AC	Catering for Diversity Immigration Panel
P0123801	Discount School Supply	\$ 507.74		NOCE	Instructional Supplies
P0123802	Interact Communications Inc	\$ 539,200.00		CC	RFQ&P#1718-16, CTE Branding, Online Promotion Consulting BA : 03/27/18
P0123804	Michael Crane	\$ 100.00		FC	Guest Speaker for Educational Opportunity Recognition Ceremony
P0123805	Press-Telegram	\$ 990.00		CC	Advertising Fees for the Presidents Office
P0123806	Crystalline Tran	\$ 500.00		FC	Guest Artist for the Symphonic Winds Event
P0123807	North Orange County ROP	\$ 338.33		FC	Substitute Teacher Fee for Field Trip
P0123808	Buddy's All Stars, Inc.	\$ 326.17		FC	Athletic Uniforms
P0123810	Golf Team Products Inc	\$ 311.41		FC	Athletic Supplies
P0123811	4imprint Inc	\$ 2,250.54		CC	Marketing Materials
P0123812	Fullerton Joint Union HSD	\$ 731.80		FC	Santiago Canyon College Trip Transportation Fees
P0123813	Office Depot	\$ 5,447.49		FC	Classroom Supplies
P0123814	Dick Blick Co	\$ 268.39		FC	Lab Supplies
P0123815	Emily Day	\$ 354.00		CC	Reimbursement for Windshield Repairs
P0123816	GST	\$ 2,502.65		FC	Computer Display
P0123817	Henry Hua	\$ 99.43		CC	Reimbursement for Committee Meeting Catering
P0123818	Stephanie Teer	\$ 93.95		CC	Reimbursement for Committee Meeting Catering
P0123819	GST	\$ 1,585.84		FC	Computer
P0123820	Sodexo Inc and Affiliates	\$ 1,688.98		FC	Catering for Major Declaration Day
P0123821	Office Depot	\$ 1,000.00		CC	Blanket Order for Office Supplies
P0123822	Island Advertising Specialties	\$ 4,333.02		FC	Marketing Materials
P0123823	GST	\$ 555.72		FC	Printer
P0123824	Cal Poly Pomona Foundation Inc	\$ 4,531.74		FC	Catering for Student Leadership Retreat
P0123825	Sodexo Inc and Affiliates	\$ 303.05		FC	Catering for Student Athlete Summer Camp
P0123826	Urban Cultivator Inc	\$ 9,975.95		CC	Lab Equipment
P0123827	GST	\$ 6,456.76		FC	Classroom Multimedia Control Panel
P0123828	Sasco Electric	\$ 2,700.00		FC	Electrical Cable Installation
P0123830	GST	\$ 2,787.71		FC	Computer Server Upgrade

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0123831	Cactus USA	\$ 825.58		FC	Computer Components
P0123832	GST	\$ 396.21		FC	Printer
P0123833	Sasco Electric	\$ 600.00		FC	Computer Data Cable Installation
P0123834	Stored Value Marketing	\$ 20,023.05		CC	Gas Cards for the Educational Opportunity Program Department
P0123835	Western Graphics Plus	\$ 385.97		CC	Promotional Materials
P0123836	Fullerton Joint Union HSD	\$ 280.00		FC	Transportation Fees to Fullerton College
P0123837	Computerland of Silicon Valley	\$ 403.57		CC	Software License
P0123838	GST	\$ 1,058.85		FC	Computer
P0123839	NMK Corporation	\$ 6,039.47		FC	Data Center Cabling and Connectors
P0123840	Bigeframe/Deskflags	\$ 459.93		FC	Classroom Supplies
P0123841	GST	\$ 276.91		CC	Classroom Supplies
P0123842	GST	\$ 525.49		FC	Printer
P0123843	Western Graphics Plus	\$ 393.25		CC	Promotional Materials
P0123844	GST	\$ 270.09		FC	Printer
P0123845	Hilja Keading	\$ 3,500.00		CC	Independent Contractor for Video Editing Services
P0123846	TypeMatrix Keyboards Inc	\$ 128.53		FC	Office Supplies
P0123848	Arbor Scientific	\$ 833.81		FC	Lab Supplies
P0123849	Staples Inc	\$ 4,202.24		CC	Office Equipment
P0123850	Knott's Berry Farm	\$ 6,917.77		CC	Catering for Science Tech Engineering Year End Banquet
P0123852	VWR Funding Inc	\$ 514.82		FC	Lab Supplies
P0123863	Ninyo & Moore Geotechnical	\$ 8,794.00	Bond	AC	Materials Testing and Inspection 2 and 5 Floors @ AC
P0123864	Sho Fujieda	\$ 250.00		FC	Guest Performer for the FC Symphonic Winds
P0123865	Corporate Business Interiors Inc	\$ 1,640.00		NOCE	Workstation Assembly Services
P0123871	Claire Bertram	\$ 175.00		FC	Guest Performer for the FC Symphonic Winds
P0123872	Jasmine Kim	\$ 500.00		FC	Guest Performer for the FC Symphonic Winds
P0123874	Image Grafics	\$ 1,163.71		CC	Promotional Materials
P0123875	Fullerton School District	\$ 1,000.00		AC	Blanket Order for Printing Services
P0123877	Office Depot	\$ 1,000.00		CC	Blanket Order for Office Supplies
P0123878	Alexander Hahn	\$ 400.00		FC	Guest Performer for the Concert Hour Event
P0123879	Pacwest Security Services	\$ 8,925.00	Bond	AC	Security Services Fee for 2nd & 5th Floor Project @ AC
P0123880	Aardvark Clay & Supplies Inc	\$ 1,500.00		CC	Blanket Order for Instructional Supplies/Materials
P0123881	Restaurant Depot	\$ 4,000.00		CC	Blanket Order for Lab Supplies
P0123882	Ingardia Bros Produce Inc	\$ 3,000.00		CC	Blanket Order for Culinary Supplies
P0123883	Office Depot	\$ 500.00		FC	Blanket Order for Office Supplies
P0123884	VWR Funding Inc	\$ 8,462.93		FC	Water Purifier System
P0123885	Office Depot	\$ 389.00		CC	Blanket Order for Office Supplies
P0123886	Amazon Business	\$ 150.83		FC	Office Security Supplies
P0123887	Erica Powell	\$ 300.00		FC	Guest Performer for the Symphonic Winds Event
P0123888	Christopher McCarthy	\$ 500.00		FC	Guest Performer for the Symphonic Winds Event
P0123889	Yuyao Li	\$ 500.00		FC	Guest Performer for the Symphonic Winds Event
P0123890	Apple Computer Inc	\$ 22,409.76		NOCE	Computers
P0123891	Khoi Tran	\$ 235.00		FC	Reimbursement for Automotive Windshield Damage

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0123892	Jostens	\$ 60.14		FC	Degrees Certificates
P0123893	Jones School Supply Co Inc	\$ 81.89		CC	Graduation Medals for the Disability Student Services Department
P0123894	R2A Architecture	\$ 59,333.00	Capital Outlay	AC	Sewer Line Design Services @ FC
P0123895	Apple Computer Inc	\$ 2,112.85		CC	Computer
P0123896	GST	\$ 270.09		FC	Printer
P0123897	GST	\$ 2,834.86		CC	Computer
P0123898	School Datebooks Inc	\$ 13,487.20		CC	Textbooks
P0123899	Keyence Corporation of America	\$ 3,897.04		FC	Lab Supplies
P0123900	Island Advertising Specialties	\$ 499.18		FC	Educational Opportunity Honors Alliance Medallions for 2018 Graduates
P0123901	Crescendo Interactive Inc	\$ 7,000.00		AC	Software Renewal
P0123902	Hu-Friedy Mfg Co LLC	\$ 513.00		CC	Lab Supplies
P0123903	The Dodge Company	\$ 403.57		CC	Instructional Supplies
P0123904	Cal Pro Specialties	\$ 1,289.05		NOCE	Promotional Items
P0123905	Snap-on Business Solutions	\$ 2,760.29		CC	Instructional Supplies
P0123906	Vintage King Audio Inc	\$ 8,174.12		CC	Instructional Equipment
P0123907	Kent Adhesive Products Co	\$ 647.94		FC	Office Supplies
P0123908	Promotional Concepts Enterprises	\$ 339.42		CC	Promotional Materials
P0123909	JT Print It	\$ 233.00		FC	Promotional Materials
P0123910	JT Print It	\$ 233.00		FC	Promotional Materials
P0123911	Customink LLC	\$ 398.59		FC	Promotional Materials
P0123912	White Dove Release	\$ 350.00		FC	Blanket Order for FC Commencement Dove Release
P0123913	Amazon Business	\$ 861.77		FC	Instructional Supplies
P0123914	Refrigeration Supplies Distributor	\$ 5,459.12		CC	Instructional Equipment
P0123916	Amazon Business	\$ 234.95		NOCE	Lab Supplies
P0123917	Vernier Software & Technology	\$ 3,190.68		FC	Lab Supplies
P0123918	Diversified Business Services	\$ 1,090.04		FC	Graduation Sashes for the Educational Opportunity Department
P0123919	Diversified Business Services	\$ 6,024.70		FC	Graduation Sashes for the Educational Opportunity Department
P0123920	Diversified Business Services	\$ 5,891.10		FC	Marketing Materials
P0123921	Gemini Blo Products	\$ 5,868.07		FC	Lab Supplies
P0123922	Sign A Rama	\$ 565.74		NOCE	Promotional Materials
P0123923	Fisher Scientific Co LLC	\$ 6,145.84		FC	Lab Supplies
P0123924	King Van & Storage Inc	\$ 620.00		NOCE	Container Rental Fee & Moving Fees
P0123925	Corporate Business Interiors Inc	\$ 168.10		FC	Office Supplies
P0123926	Sodexo Inc and Affiliates	\$ 15,000.00		FC	CARE Spring 2018 Campus Dining Meal Cards
P0123927	Accrediting Commission for Community and Junior Colleges	\$ 10,344.20		CC	Accreditation Site Visit for Cypress College
P0123928	Apple Computer Inc	\$ 1,946.57		FC	Computers
P0123929	Sodexo Inc and Affiliates	\$ 805.43		FC	Catering for the CARE Teen Parent Outreach Event
P0123930	Medco Supply Co	\$ 44.21		FC	Athletic Supplies
P0123931	LA Business Journal	\$ 179.95		FC	Publication Subscription
P0123932	Sodexo Inc and Affiliates	\$ 27.48		FC	Catering for FC College Re-entry Connect Event
P0123933	The Oak Co	\$ 5,774.68		FC	Fullerton Fall 2018 Schedule Typesetting
P0123934	Pilar Ellis	\$ 835.00		FC	Reimbursement for Disneyland Field Trip Tickets

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0123935	Fullerton Joint Union HSD	\$ 415.00		FC	Troy HS to Fullerton College Transportation Fees
P0123936	Lakeshore Learning Materials	\$ 103.62		NOCE	Instructional Supplies
P0123937	Toshiba Business Solutions	\$ 8,534.52		FC	Purchase Copier
P0123938	Toshiba Business Solutions	\$ 10,126.78		FC	Purchase Copiers
P0123939	S&S Worldwide	\$ 35.52		NOCE	Instructional Supplies
P0123940	Apple Computer Inc	\$ 22,409.76		NOCE	Computers
P0123941	Apple Computer Inc	\$ 3,752.89		CC	Computer
P0123942	Apple Computer Inc	\$ 12,190.72		FC	Computer
P0123944	Apple Computer Inc	\$ 1,344.59		NOCE	Computers
P0123945	B & H Photo Video Inc	\$ 2,929.85		FC	Instructional Supplies
P0123946	Lawson Screen & Digital Products Inc	\$ 352.87		FC	Instructional Supplies
P0123947	B & H Photo Video Inc	\$ 5,262.83		FC	Instructional Equipment
P0123948	Conde Systems Inc	\$ 725.66		FC	Classroom Supplies
P0123949	Broadcast Supply Worldwide	\$ 2,988.54		FC	Instructional Supplies
P0123950	GST	\$ 1,344.91		FC	Computer
P0123951	Transportation Charter Services Inc	\$ 1,470.00		NOCE	Bus Transportation
P0123952	Amazon Business	\$ 68.80		NOCE	Instructional Supplies
P0123953	Amazon Business	\$ 433.16		FC	Office Supplies
P0123955	Tam Cao	\$ 73.00		FC	Reimbursement for Student Fees
P0123956	CTK Instruments LLC	\$ 640.68		FC	Lab Supplies
P0123957	Thermal Combustion Innovators Inc	\$ 170.00		NOCE	Blanket Order for Biohazard Waste Disposal
P0123958	Fullerton Joint Union HSD	\$ 280.00		FC	Student Transportation Fees to College Prep Event
P0123959	VWR Funding Inc	\$ 6,737.28		FC	Lab Supplies
P0123960	Cameron Welding Supply	\$ 500.00		CC	Blanket Order for Automotive Supplies
P0123961	Praxair Distribution Inc	\$ 1,000.00		FC	Blanket Order for Laboratory Supplies
P0123963	Fisher Scientific Co LLC	\$ 1,000.00		FC	Blanket Order for Laboratory Supplies
P0123964	Factory Motor Parts	\$ 400.00		FC	Blanket Order For Automotive Supplies
P0123965	GST	\$ 1,063.08		FC	Computer
P0123966	GST	\$ 15,801.50		FC	Computer
P0123967	Northern Tool & Equipment	\$ 2,200.00		FC	Blanket Order for Automotive Supplies
P0123968	Office Depot	\$ 2,000.00		CC	Blanket Order for Office Supplies
P0123969	Ojai Valley Tennis Club	\$ 810.00		FC	State Championship Fees for Athletic Department
P0123970	JM & J Contractors	\$ 1,400.00		AC	Cabinet Installation
P0123971	Holiday Inn Express	\$ 2,782.40		FC	Hotel Fees for the Tennis Championships
P0123974	Office Depot	\$ 400.00		FC	Blanket Order for Office Supplies
P0123976	Kelly Paper Co	\$ 5,000.00		FC	Blanket Order for Printing Paper
P0123977	Lowe's Companies Inc	\$ 1,500.00		FC	Blanket Order for Supplies
P0123979	Orvac Electronics	\$ 2,100.00		FC	Blanket Order for Electronic Parts & Materials
P0123980	Pearson Education Inc	\$ 776.92		NOCE	Textbooks
P0123981	WMFY We Mail For You	\$ 2,730.00		NOCE	Mailing Services for 2018 Summer Class Schedule
P0123982	Turner Designs, Inc	\$ 19,758.45		FC	Instructional Equipment
P0123984	Stephanie Paramore	\$ 250.00		NOCE	Reimbursement for Annual Retreat

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0123985	Ran Graphics Inc	\$ 42,304.81		NOCE	NOCE Summer 2018 Class Schedule Printing Services
P0123986	Thanh Ly	\$ 113.11		NOCE	Reimbursement for District Counselor In-Service
P0123987	NMK Corporation	\$ 14,448.21		FC	Network Switch
P0123988	Music Theatre International	\$ 1,106.12		FC	Musical Performance Royalties Fee
P0123989	Spinitar Presentation Products Inc	\$ 154.02		CC	Office Supplies
P0123990	Transportation Charter Services Inc	\$ 932.50		CC	Transportation Fees to Cal Poly Pomona
P0123991	Transportation Charter Services Inc	\$ 817.50		CC	Transportation Fees to UC Irvine
P0123992	The Mathworks Inc	\$ 360.00		CC	Software License
P0123993	Transportation Charter Services Inc	\$ 655.00		FC	Transportation Fees for Museum Field Trip
P0123994	Transportation Charter Services Inc	\$ 10,000.00		FC	Blanket Order for Transportation Fees
P0123995	NMK Corporation	\$ 26,496.32		FC	Redundancy Switch for Data Center
P0123996	Technical Safety Services Inc	\$ 560.00		FC	Testing and Certification of Biosafety Cabinets
P0123997	Dawn Foor	\$ 200.00		FC	Honorarium
P0123998	Sidpath Inc	\$ 415,495.00		CC	Laptops, Comp Carts, Servers, Software - BA: 04/24/18
P0123999	Phantom 48	\$ 5,343.93		CC	Software License
P0124000	Logic Design Inc	\$ 5,162.50		CC	Software License
P0124001	Cal Pro Specialties	\$ 1,111.98		NOCE	Promotional Materials
P0124002	Emergency Lighting Equipment Services Co. Inc	\$ 787.50		CC	Semi Annual Lighting Preventative Maintenance
P0124003	Pasco Scientific	\$ 567.85		FC	Lab Supplies
P0124004	Jeanne Costello	\$ 138.00		AC	Workers Compensation Insurance for Travel Abroad
P0124005	Philip Mayfield	\$ 138.00		AC	Workers Compensation Insurance for Travel Abroad
P0124006	Mary Forman	\$ 57.50		AC	Workers Compensation Insurance for Travel Abroad
P0124007	Callista Lee	\$ 138.00		AC	Workers Compensation Insurance for Travel Abroad
P0124008	Canyon Catering & Events Inc	\$ 1,559.89		NOCE	Catering for Dream your Future Event
P0124009	Dimension Data	\$ 9,760.70		CC	Network Switch
P0124010	GST	\$ 1,011.65		CC	Network Gateway
P0124011	GST	\$ 3,409.57		CC	Computer
P0124012	Community Playthings and Rifton Equipment	\$ 1,658.28		FC	Lab Equipment
P0124013	Amazon Business	\$ 840.83		FC	Lab Supplies
P0124014	Acey Decy Equipment Co	\$ 269,820.82		FC	Bid#1718-21, Theatrical Lighting and Materials for the Theater - B/A: 04/24/18
P0124015	Western Graphics Plus	\$ 846.08		CC	Marketing Materials
P0124016	KE2 Therm Solutions Inc	\$ 4,800.27		CC	Refrigeration Controls for A/C & Refrigeration
P0124017	Adorama	\$ 18,706.40		CC	Scanner and Film Processor for the Multimedia Department
P0124018	VWR Funding Inc	\$ 3,793.78		FC	Lab Supplies
P0124019	CDW Government Inc	\$ 11,403.62		NOCE	Printers
P0124020	Rug Rats	\$ 1,590.37		FC	Promotional Materials
P0124021	Office Depot	\$ 500.00		NOCE	Blanket Order for Office Supplies
P0124022	Office Depot	\$ 500.00		FC	Blanket Order for Office Supplies
P0124023	YBH Restaurants Inc	\$ 1,825.30		CC	Catering for the Shark Tank Presentation
P0124024	Perkin Elmer Informatics Inc	\$ 1,560.00		CC	Software License
P0124025	Information Technology Partners, Inc.	\$ 7,000.00		AC	Maintenance Renewal
P0124026	Regina Rhymes	\$ 25.00		CC	Reimbursement for Student Parking Fees

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0124027	Luxion Inc	\$ 1,495.00		FC	Software Licenses
P0124034	GST	\$ 14,044.44		FC	Computers
P0124035	MSC Industrial Supply Co Inc	\$ 4,000.00		FC	Blanket Order for Instructional Supplies
P0124036	McMaster Carr Supply Co	\$ 918.00		FC	Blanket Order for Instructional Supplies
P0124037	Goodson Manufacturing Company	\$ 800.00		CC	Blanket Order for Automotive Supplies
P0124038	B & H Photo Video Inc	\$ 1,000.00		FC	Blanket Order for Instructional Supplies
P0124039	Home Depot	\$ 500.00		FC	Blanket Order for Instructional Supplies
P0124040	MSC Industrial Supply Co Inc	\$ 4,000.00		FC	Blanket Order for Instructional Supplies
P0124041	LKQ Lakenor Auto Salvage	\$ 3,000.00		FC	Blanket Order for Instructional Supplies
P0124042	Tri-Star Gases LLC	\$ 5,000.00		FC	Blanket Order for Instructional Supplies
P0124043	Carolina Biological Supply Co	\$ 1,500.00		FC	Blanket Order for Instructional Supplies
P0124044	B & H Photo Video Inc	\$ 5,000.00		FC	Blanket Order for Instructional Supplies
P0124045	Bishop Co	\$ 1,700.00		FC	Blanket Order for Instructional Supplies
P0124046	VWR Funding Inc	\$ 4,000.00		FC	Blanket Order for Laboratory Supplies
P0124047	Apple Computer Inc	\$ 6,543.30		CC	Computer
P0124048	Global Equipment Co	\$ 1,030.27		FC	Workbench for the Art Department
P0124049	Global Equipment Co	\$ 1,581.31		FC	Workbench for the Art Department
P0124050	Amazon Business	\$ 594.93		FC	Lab Supplies
P0124051	Lampline	\$ 190.20		FC	Classroom Supplies
P0124052	Amazon Business	\$ 296.46		FC	Promotional Materials
P0124053	Provantage	\$ 14,326.50		FC	Redundant Power Strips
P0124054	RobotShop Inc	\$ 3,670.19		CC	Lab Equipment
P0124055	One Diversified LLC	\$ 7,455.21		CC	Projector
P0124056	Elisabeth Congdon	\$ 16,765.00		FC	Artist in Residence Art Work Sales
P0124057	ALLEGORITHMIC sas	\$ 2,370.00		FC	Software License
P0124058	Sodexo Inc and Affiliates	\$ 228.21		FC	Catering for Region 8 Student Equity Group Meeting
P0124059	American Printing & Promotions	\$ 2,515.10		FC	Graduation Sash for the Veterans Administration
P0124060	Vivantio Inc	\$ 5,000.00		FC	Software Maintenance Services
P0124061	Anaheim Union High School District	\$ 1,332.00		FC	Transportation Fees for Workforce Development Dept.
P0124062	GST	\$ 45,495.01		FC	Computer Components
P0124063	GST	\$ 16,418.56		FC	Server Additional Memory
P0124064	GST	\$ 16,033.23		FC	Printers
P0124065	California Facility Specialties Inc	\$ 35,985.00	Capital Outlay	AC	Indoor Telescoping Bleachers for Gym @ FC
P0124066	Hardy Diagnostics	\$ 968.87		FC	Lab Supplies
P0124067	Amazon Business	\$ 231.67		FC	Office Supplies
P0124068	Bluebeam Inc	\$ 748.00		FC	Software License
P0124069	Bluebeam Inc	\$ 298.00		FC	Software License
P0124070	Balloons Pluss	\$ 269.12		NOCE	Decoration for Dream Your Future Event
P0124071	King's Flowers	\$ 290.15		NOCE	Decoration for Dream Your Future Event
P0124072	Pink Creations Inc	\$ 1,486.95		CC	Graduation Sash for Science Tech Engineering Math Dept.
P0124073	Safety Kleen Corp	\$ 1,592.47		CC	Cleaning Services
P0124074	Amazon Business	\$ 3,183.18		FC	Instructional Materials

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0124075	Instant Signs Cypress LLC	\$ 1,200.36		CC	Campus Signage
P0124076	Safe Hearing America Inc	\$ 175.00		AC	Hearing Evaluation
P0124077	4imprint Inc	\$ 331.28		FC	Office Supplies
P0124079	Transtar Industries Inc	\$ 1,500.00		FC	Blanket Order for Instructional Supplies
P0124080	ABC School Equipment Inc	\$ 777.12		NOCE	Marker Board Installation
P0124081	Stephanie Rosati	\$ 284.58		CC	Reimbursement for Culinary Expenses
P0124082	Brinfern Photography	\$ 275.00		FC	Photography for the Business Department
P0124083	Ricoh USA	\$ 152,872.11		FC	Bid#1718-23, Wide Format Printer for Printing Technology - BA: 04/24/2018
P0124084	YBH Restaurants Inc	\$ 387.91		CC	Catering for Graduation Celebration Event
P0124085	CMS Magnetics Inc	\$ 45.26		FC	Lab Supplies
P0124087	Allsteel Inc	\$ 3,766.24		CC	Tables
P0124088	Amazon Business	\$ 328.67		NOCE	Instructional Supplies
P0124089	Henry Schein Inc	\$ 13,788.90		CC	Instructional Equipment
P0124090	Amazon Business	\$ 19.75		NOCE	Textbooks
P0124091	Amazon Business	\$ 40.93		FC	Office Supplies
P0124092	Educational Policy Improvement Center	\$ 3,000.00		AC	Independent Contractor for Integrated Planning
P0124093	Amazon Business	\$ 362.38		FC	Textbooks
P0124094	Alonti Cafe & Catering	\$ 331.11		AC	Catering for District Diversity Seminar
P0124095	Parisi & Venturini Corp	\$ 10,317.07		CC	Instructional Materials
P0124096	Victory Custom Athletic Inc	\$ 9,570.28		FC	Athletic Uniforms
P0124097	Avid Technology Inc	\$ 9,375.00		CC	Software License Renewal
P0124098	American Red Cross	\$ 179.52		CC	Athletic Supplies
P0124114	Orange County Register	\$ 1,372.74		FC	Advertising Fees for the Marketing Department
P0124115	GST	\$ 19,689.97		FC	Computers
P0124116	Sodexo Inc and Affiliates	\$ 346.39		FC	Catering for FC Staff Development Event
P0124117	Pearson VUE	\$ 774.60		NOCE	Assessment Tests
P0124118	Apple Computer Inc	\$ 10,488.82		FC	Computer
P0124119	Brea Trophy & Engraving	\$ 316.94		FC	Award Plaques for the Humanities Department Ceremony
P0124121	American Chemical Society	\$ 109.19		CC	Instructional Media
P0124122	AT & T Inc	\$ 4,000.00		NOCE	Blanket Order for Office Internet Service
P0124123	GST	\$ 932.04		FC	Printer
P0124124	Office Depot	\$ 53.87		FC	Office Supplies
P0124125	GST	\$ 762.28		FC	Printer
P0124126	GST	\$ 286.71		FC	Printer
P0124127	Monoprice Inc	\$ 140.57		CC	Computer Components
P0124128	Opus Inspection Inc	\$ 5,495.25		CC	Barcode Reader Rental for the Auto Technology
P0124130	Dentsply Rinn Division	\$ 10,245.72		CC	Radiology Equipment Repair Services
P0124131	Department of Consumer Affairs	\$ 412.50		CC	Smog Certificate Order for Auto Technology
P0124132	CCP Industries Inc	\$ 1,350.77		CC	Instructional Supplies
P0124133	Jostens	\$ 20.06		FC	Degrees Certificates
P0124134	Jostens	\$ 46.61		FC	Degrees Certificates
P0124135	Vintage King Audio Inc	\$ 25,540.87		CC	Instructional Equipment

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0124136	Houghton Mifflin Harcourt Publishing Company	\$ 608.25		NOCE	Assessment Materials
P0124137	iT1 Source LLC	\$ 451.30		NOCE	Office Supplies
P0124138	Chefs Toys - Accusharp	\$ 4,123.17		CC	Instructional Supplies
P0124139	Exchange Press	\$ 534.99		FC	Reference Materials
P0124140	VWR Funding Inc	\$ 1,033.00		FC	Lab Supplies
P0124147	Fascella Finishes Inc	\$ 3,370.00		FC	Shelving Installation
P0124148	Sodexo Inc and Affiliates	\$ 38.79		FC	Catering for the Humanities Department Live Wire Event
P0124149	Posit Science Corporation	\$ 2,160.00		NOCE	Software
P0124150	Transportation Charter Services Inc	\$ 1,470.00		NOCE	Bus Transportation
P0124151	Cell Business Equipment	\$ 8,982.50		FC	Software License
P0124152	GST	\$ 3,488.42		FC	Computer
P0124153	GST	\$ 160.19		FC	Computer Monitor
P0124154	Ran Graphics Inc	\$ 7,901.29		FC	Fall Class Schedules Publication for the Instruction Office
P0124155	GST	\$ 1,093.88		FC	Computer
P0124156	Sodexo Inc and Affiliates	\$ 2,814.86		FC	Catering for Classified Staff Development Day
P0124157	Tire Profiles LLC	\$ 4,293.84		CC	Tire Scanner for Automotive Technology Department
P0124158	NHA	\$ 42,750.00		NOCE	Online Pharmacy Tech Tests
P0124159	Everest/Soady Company	\$ 5,812.64		CC	Student Supplies for the Educational Opportunity Program Department
P0124160	Division of the State Architect	\$ 10,250.00	Capital Outlay	AC	DSA Review Baseball Clubhouse Project @ CC
P0124161	Sasco Electric	\$ 3,800.00	Capital Outlay	AC	Labor and Materials for Structured Cabling @ FC
P0124162	WMFY We Mail For You	\$ 743.47		AC	Printing Services
P0124163	Source Graphics	\$ 4,914.43		FC	Printer
P0124164	Dick Blick Co	\$ 351.77		FC	Instructional Materials
P0124165	Sarah's Flowers	\$ 231.66		FC	Decorations for the Spring Principals Lunch Event
P0124166	Computer Protection Technology, Inc.	\$ 83,503.08	Capital Outlay	AC	Power Supply Replacement for Campus Data Center @ FC
P0124167	Rose Brand Wipers Inc	\$ 87.50		FC	Classroom Supplies
P0124168	BCT Entertainment	\$ 816.79		FC	Classroom Supplies
P0124169	ASCAP	\$ 557.00		FC	Annual License Fee for the Radio & Television Dept.
P0124170	Freestyle Camera	\$ 982.74		FC	Instructional Supplies
P0124171	4imprint Inc	\$ 2,752.78		FC	Promotional Materials
P0124172	Allsteel Inc	\$ 133,907.19	Bond	AC	Furniture for 7th Floor @ AC
P0124173	Corporate Business Interiors Inc	\$ 4,233.51	Bond	AC	Shelving for 7th Floor @ AC
P0124174	The Hotel Fullerton	\$ 1,644.07		AC	Catering and Room Rental for Chancellor's Board Retreat
P0124175	Amazon Business	\$ 581.83		CC	Office Supplies
P0124176	Corporate Business Interiors Inc	\$ 65,950.08	Bond	AC	Installation of Furniture for 7th Floor @ AC
P0124177	Matthew Brown	\$ 600.00		FC	Blanket Order for Photography of Athletic Games
P0124178	Love and Logic Institute Inc	\$ 3,187.26		NOCE	Instructional Materials
P0124179	Diane Komos	\$ 317.07		FC	Lab Supplies
P0124180	Schindler Elevator Corporation	\$ 17,956.54		CC	Emergency Elevator Repair
P0124181	Secure by Design Inc	\$ 4,800.00		CC	Software License
P0124183	Ortiz Tractor Service	\$ 3,450.00		FC	Wall Drilling Services
P0124184	Coast Arbor	\$ 475.00		AC	Tree Trimming Service

BOARD RECAP
FOR THE PERIOD APRIL 12, 2018, THROUGH MAY 10, 2018
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0124185	Apple Computer Inc	\$ 2,228.63		FC	Computer
P0124186	Apple Computer Inc	\$ 513.93	Capital Outlay	CC	Computer
P0124187	iT1 Source LLC	\$ 1,381.36		NOCE	Computer
P0124189	CDW Government Inc	\$ 489.28		FC	Printer
P0124190	D'Vine	\$ 4,913.40		FC	CARE Recognition Luncheon
P0124192	FujiFilm Graphic Systems USA Inc	\$ 229.21		FC	Office Supplies
P0124193	Scuba World	\$ 3,463.00		FC	Athletic Equipment Repair Services
P0124198	Apex Audio Inc	\$ 4,661.67		FC	Instructional Equipment
P0124200	Flower Allie	\$ 398.68		FC	Decoration for Student Distinction Event
P0124201	YBH Restaurants Inc	\$ 1,012.85		CC	Catering for Parent Night Event
P0124202	Allsteel Inc	\$ 631.02		CC	Chairs
P0124203	Corporate Business Interiors Inc	\$ 151.17		CC	Chair Delivery and Setup Fee
P0124207	Hi Standard Automotive LLC	\$ 4,000.00		FC	Blanket Order for Safety Vehicle Repair
P0124209	B & H Photo Video Inc	\$ 5,000.00		FC	Blanket Order for Media Supplies
P0124210	Dans Machine Tool	\$ 1,000.00		CC	Blanket Order for Classroom Supplies
P0124211	Best Buy Co Inc	\$ 495.63		FC	Office Supplies
P0124212	Steven King	\$ 2,650.00		CC	Independent Contractor for Promotional Video
P0124213	Cal Pro Specialties	\$ 2,822.36		NOCE	Promotional Materials
P0124214	April Guajardo	\$ 698.00		NOCE	Reimbursement for Office Supplies
P0124215	John Wiley & Sons Inc	\$ 1,295.44		FC	Textbooks
P0124216	Amazon Business	\$ 163.67		FC	Textbooks
P0124217	Computerland of Silicon Valley	\$ 5,085.82		FC	Software License
P0124218	Amazon Business	\$ 593.12		FC	Textbooks
P0124219	National Associated Colleges of Mortuary Science, Inc.	\$ 500.00		CC	Institutional Membership
P0124220	American Dental Association	\$ 3,850.00		CC	Dental Accreditation Fees
P0124221	Geary Pacific Supply	\$ 23,295.55		CC	Instructional Equipment
P0124222	Pharmacy Technician Certification Board	\$ 16,679.70		NOCE	Pharmacy Technician Exam Vouchers
P0124223	Leader Promotion Inc	\$ 979.23		FC	Marketing Materials
P0124224	4imprint Inc	\$ 211.15		FC	Marketing Materials
P0124225	YBH Restaurants Inc	\$ 25,000.00		CC	CalWORKs Meal Vouchers For Charger Cafe
P0124226	Efficient IP Inc	\$ 7,404.00		FC	Maintenance Subscription Renewal
P0124227	Sidepath Inc	\$ 826.93		CC	Computer
P0124230	ITU Corporation	\$ 16,440.87		CC	Control Training Systems for the Engineering Dept.
P0124231	Varidesk LLC	\$ 1,131.39		FC	Desk
P0124232	Varidesk LLC	\$ 10,462.20		FC	Desks
P0124233	Sodexo Inc and Affiliates	\$ 136.84		FC	Catering for Student Services Admins Meeting
P0124234	Vital Link Orange County	\$ 208.00		FC	STEM and the Arts Showcase Exhibitor Fees
P0124235	Amazon Business	\$ 172.30		CC	Supplies
P0124236	Sodexo Inc and Affiliates	\$ 130.35		FC	Catering for TPP Child Development Tours
P0124237	Global Equipment Co	\$ 355.52		CC	Office Supplies
P0124238	CDW Government Inc	\$ 1,153.82		NOCE	Software License
P0124239	PSA Print Group	\$ 3,625.21		FC	Printing Services for the Journalism Department

BOARD RECAP
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0124240	Medco Supply Co	\$ 2,472.87		CC	Athletic Table for the PE Department
P0124241	Sasco Electric	\$ 1,250.00		FC	Network Cabling Installation
P0124242	Ollivier Corporation	\$ 11,046.21		FC	Security Camera Installation
P0124243	iT1 Source LLC	\$ 2,583.63		NOCE	Computer
P0124244	Sasco Electric	\$ 2,050.00		FC	Network Cabling Installation
P0124245	VWR Funding Inc	\$ 21,861.90		FC	Biology Lab Equipment
P0124246	Pascale Marcelli	\$ 800.00		FC	Guest Speaker for Food Justice Symposium
P0124247	VWR Funding Inc	\$ 41,681.78		FC	Lab Workstation
P0124248	GST	\$ 10,220.46		FC	Computer
P0124249	GST	\$ 1,254.07		FC	Computer
P0124250	iT1 Source LLC	\$ 14,974.58		NOCE	Computer Components
P0124251	Staples Inc	\$ 40.10		NOCE	Instructional Materials
P0124252	Pivot Interiors Inc	\$ 1,023.63		FC	Chairs
P0124254	Fully Inc	\$ 312.48		FC	Desk
P0124255	Nth Generation Computing Inc	\$ 3,395.00		FC	Software Maintenance Renewal
P0124257	Henry Schein Inc	\$ 3,472.51		CC	Medical Supplies
P0124259	Nth Generation Computing Inc	\$ 13,984.00		AC	Maintenance Renewal
P0124260	Sasco Electric	\$ 14,945.00	Capital Outlay	CC	Electrical Wiring Installation
P0124261	Keyence Corporation of America	\$ 59,596.10		FC	Measurement System and Software for Machine Technology Department
P0124262	Post Up Stand	\$ 467.34		FC	Office Supplies
P0124263	Geary Pacific Supply	\$ 59,995.20		CC	Ground Source Heat Pumps for Instructional Use
P0124268	Wayfair LLC	\$ 77.57		CC	Marketing Materials
P0124269	Stephanie Davalos	\$ 260.21		CC	Book Grant Reimbursement
P0124270	Lela Beck	\$ 264.97		CC	Reimbursement for Field Trip Catering
P0124271	PJ of Southern California LP	\$ 1,721.30		CC	Catering for Senior Day Event
P0124272	Wayfair LLC	\$ 348.02		CC	Furniture for the Fine Arts Division
P0124273	NogginLLC	\$ 3,250.00		NOCE	Software License
P0124274	Hung Anh Phan	\$ 500.00		CC	Scholarship for International Student Program
P0124275	Ran Graphics Inc	\$ 6,930.48		CC	2018 Fall Class Schedule Printing
P0124276	Vital Link Orange County	\$ 372.00		CC	Art Showcase Exhibitor Fee
P0124277	The Oak Co	\$ 4,330.00		CC	Fall 2018 Class Schedule Typesetting
P0124278	Home Depot	\$ 1,764.95		FC	Lab Equipment
P0124279	B & H Photo Video Inc	\$ 3,933.40		FC	Display Monitor
P0124280	Transportation Charter Services Inc	\$ 575.00		NOCE	Transportation for Student College Fair
P0124281	Sodexo Inc and Affiliates	\$ 188.56		FC	Catering for Student Activities Staff Training
P0124282	B & H Photo Video Inc	\$ 4,467.44		FC	Instructional Supplies
P0124283	One Diversified LLC	\$ 7,911.00		CC	Presentation System Upgrade
P0124284	Ergoprise	\$ 252.20		FC	Office Supplies
P0124286	New Day Psychotherapy Group	\$ 5,000.00		FC	Mental Health Therapy Services
P0124287	Nikon Instruments Inc	\$ 7,063.59		FC	Lab Equipment
P0124288	Broadcast Supply Worldwide	\$ 6,267.33		FC	Instructional Equipment
P0124289	YBH Restaurants Inc	\$ 297.39		CC	Catering for Visiting Author Event

BOARD RECAP
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0124290	Haas Factory Outlet	\$ 7,305.45		FC	Instructional Equipment
P0124291	Hexagon Metrology Inc	\$ 5,340.00		FC	Software Licenses
P0124292	OCLC Inc	\$ 3,500.00		FC	Publication Subscription
P0124293	Cerritos High School	\$ 97.00		CC	Transportation Fee for High School Students
P0124296	North Orange County ROP	\$ 665.35		FC	Chaperone Fee for Teaching Matters Event
P0124297	Fullerton Joint Union HSD	\$ 536.72		FC	Substitute Teacher Fees for Special Programs
P0124298	Kollege Town Sports	\$ 4,392.85		FC	Athletic Uniforms
P0124299	Loretta Jordan	\$ 1,500.00		NOCE	Guest Speaker for Annual Retreat
P0124300	CI Solutions	\$ 125.00		NOCE	Software License
P0124301	Sodexo Inc and Affiliates	\$ 3,636.56		FC	Catering for Spring Convocation
P0124303	Scantron Corporation	\$ 125.49		FC	Classroom Supplies
P0124304	Sodexo Inc and Affiliates	\$ 1,337.94		FC	Catering for Spring Principals Luncheon
P0124305	The Fullerton Collaborative	\$ 30.00		FC	Marketing Materials
P0124306	Cypress Chamber of Commerce	\$ 500.00		CC	2017/2018 Business Directory Advertising Fees
P0124307	Cox Matthews & Associates	\$ 1,170.00		CC	Advertising Fees for the President's Office
P0124308	Accrediting Commission for Community and Junior Colleges	\$ 13,195.39		FC	Comprehensive Site Visit for Fullerton College
P0124309	Kyaw Htet Win	\$ 750.00		CC	International Student Program Scholarship
P0124310	Chae Eun Lee	\$ 500.00		CC	International Student Program Scholarship
P0124311	Myeong Seob Kim	\$ 750.00		CC	International Student Program Scholarship
P0124312	Spinitar Presentation Products Inc	\$ 594.08		CC	Office Supplies
P0124313	Diversified Business Services	\$ 7,470.23		FC	Graduation Sash for VP Instruction Office
P0124314	South Coast Air Quality Management District	\$ 126.61		AC	Annual Air Quality Emissions Fee
P0124315	Nth Generation Computing Inc	\$ 19,946.42		AC	Software Maintenance Renewal
P0124316	Nth Generation Computing Inc	\$ 592.64		AC	Software Maintenance Renewal
P0124317	Apple Computer Inc	\$ 9,724.93		FC	Computers
P0124318	Varidesk LLC	\$ 3,830.52		AC	Desks
P0124319	Jonathan Davis	\$ 250.00		FC	Guest Speaker for Social Science Division
P0124320	Paula Crisostomo	\$ 500.00		FC	Guest Speaker for the Chicano Movement
P0124321	Henry Schein Inc	\$ 6,894.45		CC	Instructional Equipment
P0124322	Sodexo Inc and Affiliates	\$ 998.55		AC	Leadership Academy Meals
P0124323	South Coast Air Quality Management District	\$ 128.61		FC	Annual Air Quality Emissions Fee
P0124324	HALO Branded Solutions Inc	\$ 566.82		FC	Promotional Supplies
P0124325	GST	\$ 16,408.30		FC	Computers
P0124335	Software House International	\$ 8,159.00		FC	Software License
P0124336	GST	\$ 5,495.50		FC	Computers
P0124337	Pivot Point International Inc	\$ 1,800.00		FC	Trainer Class for the Cosmetology Department
P0124338	Home Depot	\$ 784.43		AC	Refrigerator
P0124339	Black Gold Golf Club	\$ 700.38		NOCE	Catering for Retreat Facility
P0124340	FlagstoreUSA	\$ 474.85		CC	Signage
P0124341	iT1 Source LLC	\$ 1,034.36		NOCE	Office Supplies
P0124342	The Daily Titan	\$ 1,350.00		FC	Advertising Fees for the Marketing Department
P0124343	Varidesk LLC	\$ 484.88		FC	Desk

BOARD RECAP
FOR THE PERIOD APRIL 12, 2018, THROUGH MAY 10, 2018
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0124344	Diondre Hollingsworth	\$ 116.55		CC	Reimbursement for Transportation Costs
P0124345	Ashley Berry	\$ 50.25		CC	Guardian Scholars Program Food Reimbursement
P0124346	Alan Reza	\$ 192.50		CC	Reimbursement for Educational Opportunity Southern Trip Meals
P0124347	GST	\$ 45,233.85	Capital Outlay	CC	Presentation and Speaker System Installation
P0124348	Antonio Banks	\$ 943.14		FC	Reimbursement for Training Retreat Shirts
P0124349	MSC Industrial Supply Co Inc	\$ 9,379.35		FC	Instructional Equipment
P0124350	Ashley Berry	\$ 64.82		CC	Reimbursement for Food for Scholar Support Group
P0124351	Frantones Inc	\$ 2,949.75		CC	Catering for Student Success Celebration
P0124352	GST	\$ 8,255.00		NOCE	Computer Installation Services
P0124353	Sodexo Inc and Affiliates	\$ 105.03		AC	Catering for District Health Fair
P0124354	Tableau Software Inc	\$ 18,750.00		AC	Software Training
P0124355	Ware Disposal Company Inc.	\$ 198.00		FC	Waste Removal Services
P0124356	Shirt City Sports	\$ 6,249.50		CC	Graduation Awards
P0124357	Alonti Cafe & Catering	\$ 186.12		AC	Catering for Equal Opportunity Representative Training
P0124363	Formax	\$ 650.00		CC	Office Equipment
P0124364	National Assoc. of Community College Teacher Ed Program	\$ 300.00		FC	Institutional Membership
P0124365	Eva Palomares	\$ 310.26		CC	Reimbursement for Food Purchase for CARE Seminar
P0124366	MSC Industrial Supply Co Inc	\$ 7,408.17		FC	Instructional Equipment
P0124367	Maven Products LLC	\$ 1,184.78		FC	Instructional Supplies
P0124368	Ambient Environmental Inc	\$ 4,000.00	Capital Outlay	AC	Repair Fireproofing at Bldg. 1300 @ FC
P0124369	Integrated Interiors Inc	\$ 7,800.00	Bond	CC	Removal of Drywall Student Activity Swing Space Gym II
P0124373	Los Alamitos High School	\$ 220.00		CC	Transportation Fee for High School Senior Day
P0124374	Darren Chiang-Schultheiss	\$ 240.04		FC	Reimbursement for Sacramento Field Trip Expenses
P0124375	BN Builders	\$ 3,947,873.00	Bond	FC	Design Services for FC New Instructional Building B/A: 3/27/18
P0124377	Source Graphics	\$ 5,170.97		FC	3D Printer Package for the Art Department
P0124378	MSC Industrial Supply Co Inc	\$ 3,181.15		FC	Instructional Equipment
P0124379	Educational Credit Management Corporation	\$ 7,500.00		FC	Software License

\$8,283,323.79

Approved by: _____
Fred Williams, Vice Chancellor

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
		Resolution	<u>X</u>
DATE:	June 12, 2018	Information	<u></u>
		Enclosure(s)	<u>X</u>
SUBJECT:	Separate Bank and Investment Accounts		

BACKGROUND: Pursuant to §84030 of the Education Code and in accordance with §58311 of Title 5 of the California Code of Regulations, it is the intent of the Legislature, Board of Governors, and the State Chancellor's Office to encourage sound fiscal management practices among community college districts. To that end, the Board of Governors has recognized district needs to maintain authorized bank accounts for certain types of district/college functions and activities. Accordingly, the governing board of any community college district may, for the purpose of expediting business service transactions and in accordance with sound business practices, establish separate bank accounts. All income derived from governing-board-approved activities or functions shall be deposited in these accounts for authorized expenditures in accordance with rules and regulations of the governing board.

In addition, the governing board of any community college district may establish clearing accounts for the deposit of any miscellaneous receipts (including receipts from the sale of property or materials pursuant to §81457 or §81458 of the Education Code) and provide for withdrawals from such accounts. All money in any such bank accounts shall be paid into the appropriate county treasury within a reasonable time period. However, cashier's checks, certified checks, and money placed in the custody of the community college district as security that a bidder will faithfully perform a contract may be deposited in a bank account, but shall not be paid into the county treasury unless forfeited or not claimed by the bidder for a period of 12 months. Also, the governing board of a community college district may establish a revolving cash fund account for the payment of services, material purchases, and supplemental salary payments when it has been determined that an error has been made in calculating or reporting employee payrolls.

This agenda item was submitted by Ivy Hwee, Interim District Manager, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6150, Designation of Authorized Signatures.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board adopt a resolution establishing

separate bank, saving, clearing, and revolving accounts pursuant to the California Community College Budget and Accounting Manual as authorized by §84030 of the Education Code, and in accordance with Education Code §58311 of Title 5 of the California Code of Regulations.

It is further requested that previous resolutions be rescinded and that any accounts not listed on this resolution and still open be closed immediately. It is further requested that in order to adequately safeguard and manage District assets, two authorized signatures be required on each check on every account. It is further requested that account signers, banks, and credit unions not be authorized to issue counter checks or cashier's checks on any of the accounts.

Fred Williams

Recommended by

Approved for Submittal

3.b.2

Item No.

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish separate bank, saving, clearing and revolving accounts and;

WHEREAS, pursuant to the California Community College Budget and Accounting Manual as authorized by **§84030 of the Education Code**, and in accordance with **§58311 of Title 5 of the California Code of Regulations**, the Board of Trustees is authorized to establish such accounts;

NOW, THEREFORE, BE IT RESOLVED that the accounts and custodians/account signers listed are duly authorized and approved.

EXISTING ACCOUNTS:

Bank of America

401 N. Harbor Blvd., Fullerton, CA 92832

Account Name: NOCCCD Clearing Fund

Account #: XXXXX-X2727

Type: Checking Account

Purpose: Clearing account for the deposit and withdrawal of miscellaneous receipts. This account is maintained at the County Department of Education's request. Due to the large volume of checks received by NOCCCD each month, those checks received which are under \$1,000 are deposited into this account which is cleared out every month with a single check sent to the County.

This account is also used to accept any monies via wire transfer that cannot be received as a check since some organizations only make payments via wire transfers. The County does not currently permit ongoing, regular receipt of wire transfers in lieu of checks for deposit. These payments are cleared out as they are received and sent to the County.

Authorized (two signatures required)

Signatures: Fred Williams, Jenney Ho, Irma Ramos, Julie Kossick, Cheryl Marshall, Kashmira Vyas

Account Name: NOCCCD Workers' Compensation Account

Account #: XXXXXXXX7030

Type: Checking Account

Purpose: This revolving cash account of \$50,000 is maintained for payment of Workers' Compensation claims.

Hazelrigg Claims Management Services Inc. (HCMS)

Authorized (two signatures required)

Signatures: (Checks greater than \$2,000 must also have a third signature.)

Fred Williams, Kashmira Vyas, Tami A. Oh, Arlene Hazelrigg, Dan Madrigal

CapitalOne 360**P.O. Box 160, St. Cloud, MN 56302**

Account Name: NOCCCD dba Fullerton College
Account #: XXXXX7133
Type: Savings Account
Purpose: Investment/Interest Income
Authorized: (two signatures required)
Signatures: Cynthia Grein, Linh Quan

Local Agency Investment Fund (LAIF)**P. O. Box 942809, Sacramento, CA 94209-0001**

Account Name: LAIF
Account #: XX-X0-009
Type: Investment Account
Authorized: Password required; transfers only to and from the District's Clearing
Signatures: Account or directly with the Orange County Treasurer's Office.
Fred Williams, Kashmira Vyas, Ivy Hwee, Cheryl Marshall

NuVision Federal Credit Union**7812 Edinger Ave, Huntington Beach, CA 92647**

Account Name: Cypress College Bursar's Office
Account #: XXXXXXXXX-XX3841 (Numbers change with renewal)
Type: CD
Purpose: Investment/Interest Income
Authorized: (two signatures required)
Signatures: Joanna Schilling, Emily Day, Dao Do

SchoolsFirst Federal Credit Union**P. O. Box 11547, Santa Ana, CA 92711-1547**

Account Name: Community College Foundation of North Orange County
Account #: XX0626
Type: Savings Account
Purpose: This is a holding account for revenue generated from contributions to special scholarship funds and general unrestricted foundation funds.
Authorized: (two signatures required)
Signatures: Kai Stearns Moore, Terry Cox, Kashmira Vyas, Chelsea Salisbury

Account Name: Cypress College Bursar (ASB)
Account #: XXXX93-40
Type: CD
Purpose: CDs are rolled over usually on alternating three year terms to be used for A.S. approved expenditures if needed. These numbers change with renewal.
Authorized: (two signatures required)
Signatures: Joanna Schilling, Emily Day, Dao Do

Account Name: Cypress College Bursar's Office
Account #: XXXX93-41 (Numbers change with renewal)
Type: CD
Purpose: Investment/Interest Income
Authorized: (two signatures required)
Signatures: Joanna Schilling, Emily Day, Dao Do

**SchoolsFirst Federal Credit Union (continued)
P. O. Box 11547, Santa Ana, CA 92711-1547**

Account Name: Cypress College Foundation
Account #: XX4605
Type: CD
Purpose: Investment/Interest Income
Authorized: (two signatures required)
Signatures: Joanna Schilling, Emily Day, Dao Do, Gail Taylor

Account Name: North Orange County Community College District - Fullerton College
Account #: XX2554
Type: CD
Purpose: CDs are rolled over usually on alternating three year terms to be used for A.S. approved expenditures if needed. Numbers change with renewal.
Authorized: (two signatures required)
Signatures: Cyndi Grein, Linh Quan, Catalina Olmedo

**Union Bank
445 S. Figueroa Street, 8th floor, Los Angeles, CA 90071**

Account Name: North Orange County CCD (NOCCCD) North Orange Continuing Education (NOCE) Clearing Account
Account #: XXXXX6063
Type: Checking Account
Purpose: All tuition and lab fees are deposited in this account.
Authorized: (two signatures required)
Signatures: Valentina Purtell, Martha Gutierrez, Terry Cox, Karen Bautista

Account Name: North Orange County CCD (NOCCCD) North Orange Continuing Education (NOCE) Savings Account
Account #: XXXXXX6071
Type: Savings Account
Purpose: Holding funds from previously issued student refund checks which have expired.
Authorized: (two signatures required)
Signatures: Valentina Purtell, Martha Gutierrez, Terry Cox, Karen Bautista

**Union Bank
1980 Saturn Street, Monterey Park, CA 91755-7417**

Account Name: NOCCCD Fullerton College
Account #: XXXXXX6098
Type: Checking Account
Purpose: This is the general checking account used for Bursar, Bookstore, Food Services, and Campus Services.
Authorized: (two signatures required)
Signatures: Cyndi Grein, Linh Quan, Rodrigo Garcia, Catalina Olmedo

Union Bank (continued)**1980 Saturn Street, Monterey Park, CA 91755-7417**

Account Name: Cypress College General
Account #: XXXXXX6101
Type: Checking Account
Purpose: General checking account used for Associated Students account, club accounts, Bookstore, Food Services, Bursar's Office, and Bursar holding accounts, CRPA, and Financial Aid Loan Fund.
Authorized Signatures: (two signatures required)
Joanna Schilling, Emily Day, Dao Do

Account Name: Cypress College Credit Card Depository
Account #: XXXXXX6128
Type: Checking Account
Purpose: Clearing account for all credit card activities
Authorized Signatures: (two signatures required)
Joanna Schilling, Emily Day, Dao Do

Account Name: Cypress College Bursar's Office
Account #: XXXXXX4668 (Numbers change with renewal)
Type: CD
Purpose: Investment/Interest Income
Authorized Signatures: (two signatures required)
Joanna Schilling, Emily Day, Dao Do

Account Name: Cypress College Foundation
Account #: XXXXXX6136
Type: Checking Account
Purpose: General checking account for the Foundation Office including scholarship funds and other Foundation holding accounts.
Authorized Signatures: (two signatures required)
Joanna Schilling, Emily Day, Dao Do, Gail Taylor

Wells Fargo Bank**1300 SW Fifth Avenue, Ste 2500, Portland, OR 97201**

Account Name: North Orange County Community College District, Corvel Corporation as Agent
Account #: XXXXXX5354
Type: Commercial Checking Account Public Funds
Purpose: This revolving cash account of \$25,000 is maintained for payment of self-insurance claims.
Authorized Signatures: (two signatures required) Checks over \$5,000 require District approval prior to issuance.
Fred Williams, Kashmira Vyas, Tami A. Oh, Fritz Heirich, Russell O'Donnell, Lynn Tuong, Jo Ann Sprague

Wells Fargo Bank**2131 N. Harbor Blvd, Fullerton, CA 92835**

Account Name: NOCCCD Revolving Fund
Account #: XXXX-XX2859
Type: Checking Account
Purpose: Revolving cash fund for securing or purchasing services, materials, and payment of supplemental salary due to payroll errors.
Authorized (two signatures required)
Signatures: Cheryl Marshall, Fred Williams, Jenney Ho, Kashmira Vyas
Irma Ramos, Julie Kossick

Wells Fargo Bank, N.A. (through the Treasurer's Office)**3440 Flair Drive, 5th Floor, El Monte, CA 91731**

Account Name: County of Orange, Department of Education, Accounts Payable
Account #: XXXXXX8619
Internal Account Name: Cash in County Treasury
County Designation For District: 88
Type: Checking/Depository Account
Purpose: Checking account used for operations including disbursement to vendors, payroll and financial aid.
Authorized (two signatures required)
Signatures for Checks: Fred Williams, Chery Marshall
Authorized (two signatures required)
Signatures for Wire Transfers: Fred Williams, Jenney Ho, Irma Ramos,
Julie Kossick, Cheryl Marshall, Kashmira Vyas

Account Name: County Superintendent of Schools
Account #: XXXXXX5122
Internal Account Name: Cash in County Treasury
County Designation For District: 88
Type: Investment/Depository Account
Purpose: Cash concentration account used for the Orange County Education Investment Pool, which earns interest on these funds.

Authorized
Signatures: Transactions are managed by the Department of Education.

East West Bank**9300 Flair Drive, Suite 106, El Monte, CA 91731**

Account Name: Cypress College Bursar's Office
Account #: XX-XXXX1940
Type: CD
Purpose: Investment/Interest Income
Authorized (two signatures required)
Signatures: Joanna Schilling, Emily Day, Dao Do

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 12, 2018

SUBJECT: Budget Adjustments

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u> </u>
Enclosure(s)	<u>X</u>

BACKGROUND: Revised 2017-2018 fiscal year allocations and amendments have been received for various federal- and state-funded programs. Based on these revised amounts, adjustments are needed to various General Fund, Child Development Fund, and Financial Aid Fund revenue and expenditure budgets that were previously approved by the Board.

The General Fund programs requiring an adjustment are:

- Adult Education & Family Literacy Act Grant (AEFLA)
- Advanced Technological Education (ATE) Grant
- Basic Skills
- Community College Basic Skills & Students Outcome Transformation Program (CCBS & SOT Program Grant)
- English Literacy & Civics Grant (EL CIVICS)
- Job Access/Reverse Commute Grant (JARC Grant)
- Puente Project
- Strong Workforce Program (SWP) - Regional Fund
- Student Success & Support Program (SSSP)
- Temporary Assistance for Needed Families (TANF)
- U-ACRE 3.0 Grant

The Child Development Fund programs requiring an adjustment are:

- General Child Care
- Quality Rating and Improvement System (QRIS) Block Grant

The Financial Aid Fund programs requiring an adjustment are:

- Full-Time Student Success Grant (FTSSG)
- Community College (CC) Completion Grant

This agenda item was submitted by Ivy Hwee, Interim District Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities; and Direction #5: The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 3280, Grants.

FUNDING SOURCE AND FINANCIAL IMPACT: Various programs have received revised 2017-2018 allocations and amendments since the adoption of the District Proposed Budget on September 12, 2017 or subsequent adoption of new agreements by the Board. Budget adjustments are being submitted to revise revenue and expenditure budgets accordingly for the 2017-2018 fiscal year.

RECOMMENDATION: Authorization is requested to make adjustments to General Fund, Child Development Fund, and Financial Aid Fund revenue and expenditure budgets in accordance with the revised fiscal year 2017-2018 allocations. It is further requested that a resolution be adopted to adjust budgets and authorize expenditures within the General Fund, Child Development Fund, and Financial Aid Fund pursuant to the California Code of Regulations Title 5, Section 58308. Authorization is further requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

SITE	PROGRAM NAME	TOTAL ADJUSTMENT	SOURCE OF ADJUSTMENT
GENERAL FUND			
CC	Revised Allocation Adjustment		
	Basic Skills	132,189	P-1 Allocation
	Puente Project	1,500	Most Recent Agreement
	SSSP	250,876	P-1 Allocation
	SWP - Regional Fund	15,000	Most Recent Agreement
	TANF	3,730	P-1 Allocation
FC	Revised Allocation Adjustment		
	ATE Grant	54,258	Most Recent Agreement
	Basic Skills	(129,290)	P-1 Allocation
	CCBS & SOT Program Grant	50,000	Correction to Carryover
	Puente Project	1,500	Most Recent Agreement
	SSSP	(250,876)	P-1 Allocation
	SWP-Regional Fund	15,000	Most Recent Agreement
	TANF	4,831	P-1 Allocation
	U-ACRE 3.0 Grant	812	Correction to Carryover
NOCE	Revised Allocation Adjustment		
	AEFLA	(509,688)	Most Recent Agreement
	Basic Skills	(39,180)	P-1 Allocation
	EL CIVICS	(81,793)	Most Recent Agreement
	JARC Grant	(16,508)	Correction to Carryover
GRAND TOTAL – GENERAL FUND		(497,639)	

SITE	PROGRAM NAME	TOTAL ADJUSTMENT	SOURCE OF ADJUSTMENT
	CHILD DEVELOPMENT FUND		
FC	Revised Allocation Adjustment General Child Care QRIS Block Grant	(33,517) (2,020)	Most Recent Contract Correction to Carryover
	GRAND TOTAL – CHILD DEVELOPMENT	<u>(35,537)</u>	
	FINANCIAL AID FUND		
FC	Revised Allocation Adjustment CC Completion Grant FTSSG	20,000 40,000	P-2 Allocation P-2 Allocation
	GRAND TOTAL – FINANCIAL AID FUND	<u>60,000</u>	

Fred Williams
Recommended by

Approved for Submittal

3.c.3
Item No.

Budget Adjustments (Board Date June 12, 2018) July 1, 2017 - June 30, 2018

Note: All expenditure adjustments are being placed in one account for each program. Separate budget transfers will be processed to reallocate the adjustment amount to align with program plans.

<u>Campus</u>	<u>Fund</u>	<u>Account Title</u>	<u>Fund</u>	<u>Orgn</u>	<u>Account</u>	<u>Program</u>	<u>Acty</u>	<u>Locn</u>	<u>Adjustment</u>
<u>General Fund (0101)</u>									
CC	Basic Skills	Other Operating Expenses	18158	4800	50000	6720			\$ 132,189.00
CC	Basic Skills	State Revenues	18158	4800	86133	6720			\$ 132,189.00
CC	Puente Project	Other Operating Expenses	18930	2605	50000	6310			\$ 1,500.00
CC	Puente Project	State Revenues	18930	2605	86280	4900			\$ 1,500.00
CC	SSSP	Other Operating Expenses	17718	3230	50000	6320			\$ 250,876.00
CC	SSSP	State Revenues	17718	3230	86277	6320			\$ 250,876.00
CC	SWP - Regional Fund	Capital Outlay	17257	2785	60000	0900	7100		\$ 15,000.00
CC	SWP - Regional Fund	State Revenues	17257	2785	86255	0900	7100		\$ 15,000.00
CC	TANF	Supplies & Materials	15618	3430	40000	6490			\$ 3,730.00
CC	TANF	Federal Revenues	15618	3430	81400	6490			\$ 3,730.00
FC	ATE Grant	Instructional Supplies & Materials	15570	5485	43000	6010			\$ 54,258.00
FC	ATE Grant	Federal Revenues	15570	5485	81900	6010			\$ 54,258.00
FC	Basic Skills	Other Operating Expenses	18158	7850	50000	6720			\$ (129,290.00)
FC	Basic Skills	State Revenues	18158	7850	86133	6720			\$ (129,290.00)
FC	CCBS & SOT Program Grant	Supplies & Materials	18127	6060	40000	6120			\$ 50,000.00
FC	CCBS & SOT Program Grant	State Revenues	18127	7850	86133	6720			\$ 50,000.00
FC	Puente Project	Noninstructional Supplies, Material	18940	6000	44110	4900			\$ 1,500.00
FC	Puente Project	State Revenues	18940	6000	86280	4900			\$ 1,500.00

<u>Campus</u>	<u>Fund</u>	<u>Account Title</u>	<u>Fund</u>	<u>Orgn</u>	<u>Account</u>	<u>Program</u>	<u>Acty</u>	<u>Locn</u>	<u>Adjustment</u>
FC	SSSP	Other Operating Expenses	17728	5980	50000	6320			\$ (250,876.00)
FC	SSSP	State Revenues	17728	5980	86277	6320			\$ (250,876.00)
FC	SWP - Regional Fund	Capital Outlay	17278	5750	60000	0900	5502		\$ 15,000.00
FC	SWP - Regional Fund	State Revenues	17278	5750	86255	0900	5502		\$ 15,000.00
FC	TANF	Other Operating Expenses	15628	5975	50000	6470			\$ 4,831.00
FC	TANF	Federal Revenues	15628	5975	81400	6470			\$ 4,831.00
FC	U-ACRE 3.0 Grant	Other Operating Expenses	16325	5485	50000	6010			\$ 812.00
FC	U-ACRE 3.0 Grant	Federal Revenues	16325	5485	81900	6010			\$ 812.00
NOCE	AEFLA	Other Operating Expenses	15708	9060	50000	6010			\$ (509,688.00)
NOCE	AEFLA	Federal Revenues	15708	9060	81900	6010			\$ (509,688.00)
NOCE	Basic Skills	Supplies & Materials	18158	9060	40000	6010			\$ (39,180.00)
NOCE	Basic Skills	State Revenues	18158	9060	86133	6010			\$ (39,180.00)
NOCE	EL CIVICS	Supplies & Materials	15718	9060	40000	4900			\$ (81,793.00)
NOCE	EL CIVICS	Federal Revenues	15718	9060	81900	4900			\$ (81,793.00)
NOCE	JARC Grant	Capital Outlay	16805	8910	60000	6420			\$ (16,508.00)
NOCE	JARC Grant	Federal Revenues	16805	8910	81900	6420			\$ (16,508.00)
<u>Child Development Fund (1212)</u>									
FC	General Child Care	Other Operating Expenses	31558	5626	50000	6920			\$ (33,517.00)
FC	General Child Care	State Revenues	31558	5626	86210	6920			\$ (33,517.00)
FC	QRIS Block Grant	Supplies & Materials	31617	5626	40000	6920			\$ (2,020.00)
FC	QRIS Block Grant	State Revenues	31617	5626	86543	6920			\$ (2,020.00)

<u>Campus</u>	<u>Fund</u>	<u>Account Title</u>	<u>Fund</u>	<u>Orgn</u>	<u>Account</u>	<u>Program</u>	<u>Acty</u>	<u>Locn</u>	<u>Adjustment</u>
<u>Financial Aid Fund (7474)</u>									
FC	CC Completion Grant	Student Financial Aid	37540	6150	75000	7320			\$ 20,000.00
FC	CC Completion Grant	State Revenues	37540	6150	86236	7320			\$ 20,000.00
FC	FTSSG	Student Financial Aid	37520	6150	75000	7320			\$ 40,000.00
FC	FTSSG	State Revenues	37520	6150	86235	7320			\$ 40,000.00

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the Child Development Fund (1212), for fiscal year 2017-2018, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8621	Child Development	\$ (33,517)
8659	Other Reimbursable Categorical	(2,020)
	TOTALS	<u>\$ (35,537)</u>

<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
4000	Supplies & Materials	\$ (2,020)
5000	Other Operating Expenses	(33,517)
	TOTALS	<u>\$ (35,537)</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on June 12, 2018, and passed by a _____ vote of said Board.

Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools
by _____, Deputy

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the Financial Aid Fund (7474), for fiscal year 2017-2018, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8629	CaWORKs, TTIP, Other	\$ <u>60,000</u>
	TOTALS	\$ <u><u>60,000</u></u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
7500	Student Financial Aid	\$ 60,000
	TOTALS	\$ <u><u>60,000</u></u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on June 12, 2018, and passed by a _____ vote of said Board.

Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools
by _____, Deputy

3.c.9

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
		Resolution	<u>X</u>
DATE:	June 12, 2018	Information	<u></u>
		Enclosure(s)	<u>X</u>
SUBJECT:	2017-2018 Budget Transfers: General Fund and Capital Outlay Fund		

BACKGROUND: While all areas attempt to project their expenditures accurately, situations occur which require transfers to be made. Many times an amount is budgeted for a project but the specific areas of expenditures are not determined until a later date. In this case, the funds are then transferred to the specific accounts.

The attached transfers have been requested and only represent those that affect a contingency account, exceed \$10,000 and/or establish new revenue and expense budgets. In each case, a brief explanation is stated. Additional information will be provided upon request. Pursuant to the California Code of Regulations Title 5, §58307, transfers of funds may be made from reserve for contingencies to any expenditure classification or between expenditure classifications at any time by written resolution of the Board of Trustees. In addition, a resolution providing for the transfer from reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the members of the Board of Trustees.

This agenda item was submitted by Kashmira Vyas, District Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6250, Budget Management.

FUNDING SOURCE AND FINANCIAL IMPACT: Budget transfers will be made to the various funds and accounts, as listed.

RECOMMENDATION: Authorization is requested for the 2017-2018 General Fund and Capital Outlay Fund transfers netting to the amount of \$926,180 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5, §58307.

Fred Williams

Recommended by

Approved for Submittal

3.d.1

Item No.

Budget Transfers
06-12-2018

1. 17748: Student Equity Program - FC

Transfer to provide budget for Puente program for tutoring, supplies, hospitality, and field trip costs in accordance with approved program proposals.

From:	5000 Other Operating Expenses & Services	(21,720)
To:	2400 Instructional Aides	5,000
	3900 Benefits	460
	4000 Supplies & Materials	16,260

2. 17748: Student Equity Program - CC

Transfer to STEM program for salaries and benefits for activity associated with goals of the Student Equity plan.

From:	4000 Supplies & Materials	(130,000)
To:	2100 Noninstructional Salaries	116,623
	3900 Benefits	13,377

3. 17247: Strong Workforce Initiative - Local - FC

Transfer to cover purchase of instruction equipment to support the Precision Machining and Metrology project as part of an approved Strong Workforce Initiative proposal.

From:	2300 Noninstructional Salaries	(64,102)
To:	6000 Capital Outlay	64,102

4. 17748: Student Equity Program - FC

Transfer to provide budget to the Disability Support Services department for tutoring, supplies, and computer services in accordance with approved program proposals.

From:	5000 Other Operating Expenses & Services	(20,455)
To:	2400 Instructional Aides	15,427
	3900 Benefits	2,376
	4000 Supplies & Materials	2,652

5. 15418: Perkins IV - CC

Budget transfer to cover professional expert expenses for Program Review activities.

From:	5000 Other Operating Expenses & Services	(22,000)
To:	2300 Noninstructional Salaries	22,000

6. 17247: Strong Workforce Initiative - Local - CC

Budget transfer to cover approved plan expenditures for the advanced manufacturing and engineering technology program for personnel costs and computer-related supplies and equipment towards helping students build skills associated with technology manufacturing.

From:	2300 Noninstructional Salaries	(13,000)
	3900 Benefits	(1,000)
	4000 Supplies & Materials	(844)
	5000 Other Operating Expenses & Services	(13,706)
To:	6000 Capital Outlay	28,550

7. 17247: Strong Workforce Initiative - Local - FC

Transfer to cover purchase of instructional supplies to support the approved proposal for the Precision Machining & Metrology project.

From:	5000 Other Operating Expenses & Services	(28,377)
To:	4000 Supplies & Materials	28,377

8. 18344: Innovation & Effectiveness Grant - FC

Transfer to align budget with approved application.

From:	5000 Other Operating Expenses & Services	(50,000)
To:	2300 Noninstructional Salaries	50,000

9. 11100: Prior Year Funds - CC

Transfer to allocate funds for various safety-related projects across the campus.

From:	6000 Capital Outlay	(249,555)
To:	4000 Supplies & Materials	6,713
	5000 Other Operating Expenses & Services	242,842

10. 17748: Student Equity Program - FC

Transfer to provide budget for approved proposals to the Honors program for hourly staff, supplies, and field trips. Additionally, for the services of a Educators for Equity program professional expert to support faculty training towards embedding equity-focused practices into classrooms.

From:	5000 Other Operating Expenses & Services	(11,780)
To:	1400 Noninstructional Salaries	5,920
	2300 Noninstructional Salaries	5,000
	3900 Benefits	591
	4000 Supplies & Materials	269

11. 17748: Student Equity Program - FC

Transfer to provide budget for approved activities for the Summer Bridge Program and for the Males Achieving Success program.

From:	5000 Other Operating Expenses & Services	(28,400)
To:	2300 Noninstructional Salaries	23,450
	3900 Benefits	4,730
	4000 Supplies & Materials	220

12. 17748: Student Equity Program - FC

Transfer for provide budget for professional expert for the Physical Education department to provide guidance, support and direction to student athletes, focusing on at-risk athletes needs.

From:	5000 Other Operating Expenses & Services	(32,667)
To:	2300 Noninstructional Salaries	29,662
	3900 Benefits	3,005

13. 17748: Student Equity Program - FC

Transfer to provide budget for supplies for approved psychology project activities.

From:	5000 Other Operating Expenses & Services	(12,000)
To:	4000 Supplies & Materials	12,000

14. 17748: Student Equity Program - CC

To realign budget with costs associated with approved activities in the Dual Enrollment Management department.

From:	2100 Noninstructional Salaries	(54,029)
	4000 Supplies & Materials	(18,900)
	6000 Capital Outlay	(9,866)
To:	1400 Noninstructional Salaries	7,153
	2300 Noninstructional Salaries	39,665
	3900 Benefits	27,730
	5000 Other Operating Expenses & Services	8,247

15. 15418: Perkins IV - AC/CC

Transfer of administrative allowance budget from the District budget to Cypress College for use in supporting the Perkins program.

From:	5000 Other Operating Expenses & Services	(11,197)
To:	1200 Noninstructional Salaries	11,197

16. 18157: Basic Skills - CC

Transfer to cover various costs for the Basic Skills activities including purchase of mobile computing cart, computer warranty, Cisco data, and conference travel for the English departments.

From:	5000 Other Operating Expenses & Services	(14,446)
To:	6000 Capital Outlay	14,446

17. 18158: Basic Skills - CC

Transfer to cover the purchase of computers, computer carts, and software, as well as graphing calculators for use by students in the classroom.

From:	5000 Other Operating Expenses & Services	(214,016)
To:	4000 Supplies & Materials	185,625
	6000 Capital Outlay	28,391

18. 17247: Strong Workforce Initiative - Local - CC

Transfer to cover the cost associated with the purchase of audio software and equipment for the approved Music Teachers Technology project.

From:	6000 Capital Outlay	(14,399)
To:	2300 Noninstructional Salaries	2,640
	3900 Benefits	250
	4000 Supplies & Materials	9,661
	5000 Other Operating Expenses & Services	1,848

19. 18157/8: Basic Skills - CC

Transfer to cover costs of professional experts to revise English Directed learning activities for the English Success Center and to determine the Common Assessment Competencies for courses in the English department. Additionally, to cover the costs of instructional aides for the Tutoring Center.

From:	5000 Other Operating Expenses & Services	(101,639)
	5000 Other Operating Expenses & Services	(52,097)
To:	2300 Noninstructional Salaries	6,947
	2400 Instructional Aides	86,701
	2400 Instructional Aides	48,186
	3900 Benefits	7,991
	3900 Benefits	3,911

20. 17247: Strong Workforce Initiative - Local - CC

Transfer to provide funding for tutoring services and to develop skills assessments and reviews and learning films to support various Career Technical Education programs.

From:	1100 Instructional Salaries	(253,795)
To:	1200 Noninstructional Salaries	76,000
	2300 Noninstructional Salaries	123,000
	2400 Instructional Aides	39,795
	3900 Benefits	15,000

21. 4xxxx: Capital Outlay Funds - FC

Transfer to cover purchase of drives for campus computers and for services related to installing cabling to extend Wi-Fi to softball field area.

From:	6000 Capital Outlay	(68,152)
To:	4000 Supplies & Materials	40,961
	5000 Other Operating Expenses & Services	27,191

22. 4xxxx: Capital Outlay Funds - CC

Transfer to provide funding for various projects across the campus, including planned computing storage and server hardware refresh costs, fire alarm services agreement, replacement of equipment and components for the cooling tower, hydrant valves, and auto body shop air compressor, and purchase of custodial and grounds equipment.

From:	6000 Capital Outlay	(78,872)
To:	4000 Supplies & Materials	7,472
	5000 Other Operating Expenses & Services	71,400

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 12, 2018

SUBJECT: Resolution Authorizing the County Superintendent of Schools to Make Any Necessary Transfers Between Contingencies and Expenditure Classifications

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u> </u>
Enclosure(s)	<u>X</u>

BACKGROUND: At the close of each fiscal year, the County Superintendent of Schools requests that the District approve a resolution authorizing the County to transfer between Reserves for Contingency accounts and any expenditure classifications with a negative balance to comply with Education Code §42601. This agenda item was submitted by Kashmira Vyas, District Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6250, Budget Management.

FUNDING SOURCE AND FINANCIAL IMPACT: Budget transfers will be made by the County, to the County general ledger system, as necessary.

RECOMMENDATION: It is recommended that the Board adopt the resolution authorizing the County Superintendent of Schools to make any necessary transfers between contingencies and expenditure classifications.

Fred Williams

Recommended by

Approved for Submittal

3.e.1

Item No.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



On motion of Jacqueline Rodarte, duly seconded, it is hereby resolved that, at the close of the 2017-2018 fiscal year, the County Superintendent of Schools may make such transfers between the Reserve for Contingencies and any expenditure classification or classifications, or balance any expenditure classification of the budget of the district for such school year as are necessary to permit the payment of obligations of the District incurred during such school year. (Education Code §42601).

Jacqueline Rodarte, President

Jeffrey P. Brown, Vice President

Ryan Bent, Secretary

Stephen T. Blount, Member

Barbara Dunsheath, Member

Ed Lopez, Member

Molly McClanahan, Member

FOR SCHOOL FINANCIAL SERVICES USE

The transfers below were made to permit the payment of final obligations and recording of the current liabilities of the District for such school year per the resolution above.

Anne Beem
Accounting Supervisor

2018 - 2019 INSTITUTIONAL MEMBERSHIPS

		<u>COST</u>
CYPRESS COLLEGE		
<u>Required</u>		
11200-2505-52690-6010	Accreditation Commission for Education in Nursing, Inc.	\$ 2,875
11200-2125-52690-6090	Accrediting Commission of Community & Junior Colleges	33,943
11200-2505-52690-6010	American Board of Funeral Service Educators; includes site visit & accreditation fee	6,000
11200-2505-52690-6010	Commission on Accreditation for Health Informatics & Info Mgt Ed (CAHIIM)	2,500
11200-2555-52710-6010	CA Department of Health Services Tube Registration (every 2 yrs)	2,714
11200-2505-52690-6010	Commission on Dental Accreditation; American Dental Association	3,510
11200-2505-52690-6010	Joint Review Committee on Education in Diagnostic Medical Sonography (JRC-DMS) includes site visit	1,500
11200-2505-52690-6010	Joint Review Committee on Education in Radiologic Tech.	2,140
11200-2505-51400-6010	National League for Nursing	1,440
Bursar 39150-95910	Orange Empire Conference	5,500
<u>Professional Development</u>		
11200-1110-51400-6600	Hispanic Association of Colleges & Universities (HACU)	10,255
18518-3410-51400-6460	National Association of Student Financial Aid Administrators (NASFAA)	1,746
11100-2570-51400-6010	Umoja Community of CA Community Colleges Consortium - Foundation for CA Community Colleges	1,000
Total Cypress College \$		<u>75,123</u>
 DISTRICT OFFICES		
<u>Required</u>		
11200-1110-51400-6600	Academic Senate for California Community Colleges	\$ 13,167
11200-1110-51400-6600	CCC Athletic Association (CCCAA)/Commission on Athletics (COA)	21,250
<u>Strongly Recommended by Professional Associations</u>		
11200-1110-51400-6600	American Association of Community Colleges	35,468
11200-1110-51400-6600	American Council on Education (ACE)	1,667
11200-1110-51400-6600	Community College League of California	43,390
11200-1700-51400-6780	Educause	1,380
11200-5125-51400-6600	League for Innovation in the Community College	2,025
<u>Professional Development</u>		
11200-1110-51400-6600	Association of Community College Trustees (ACCT)	8,246
11100-1420-51400-6750	Southern California Employment Relations Consortium	3,400
<u>Business/Private Linkages</u>		
11200-1315-51400-6600	Community College Facility Coalition	1,155
11200-1110-51400-6600	Orange County Business Council	5,000
Total District Education Center \$		<u>136,148</u>

2018 - 2019 INSTITUTIONAL MEMBERSHIPS

		<u>COST</u>
FULLERTON COLLEGE		
<u>Required</u>		
11200-5265-51400-6010	Accreditation Council for Business Schools and Programs	\$ 1,350
11200-7100-52690-6600	Accrediting Commission of Community and Junior Colleges	39,846
11200-5280-51400-1400	American Bar Association	1,250
11200-5570-51400-0800	Orange Empire Conference	5,500
11200-5570-51400-0800	Southern CA Football Assn. (formerly Mission Conference)	2,500
<u>Strongly Recommended by Professional Associations</u>		
Bursar 34710-95995	American College Dance Festival	1,200
19220-5565-51400-6440	American College Health Association (ACHA)	1,275
11200-6060-51400-0612	American Library Association (ALA)	2,000
32200-7550-51400-6910	Independent College Bookstore Association (ICBA)	1,800
32200-7550-51400-6910	National Association of College Stores	1,000
19220-5565-51400-6440	National Association of Student Personnel Administrators (NASPA)	1,033
11200-5640-51400-6010	UMOJA (Kiswahili word meaning unity)	1,000
<u>Professional Development</u>		
11200-1110-51400-6600	Hispanic Association of Colleges & Universities (HACU)	10,675
<u>Business/Private Linkages</u>		
32220-7550-51400-6910	Connect 2 One	2,100
11200-5125-51400-6600	Fullerton Collaborative	1,000
Total Fullerton College \$		<u>73,529</u>
Grand Total District \$		<u><u>284,800</u></u>

New membership

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
		Resolution	<u> </u>
DATE:	June 12, 2018	Information	<u> </u>
		Enclosure(s)	<u> </u>
SUBJECT:	RDA – Related Compensation Agreements with City of Fullerton		

BACKGROUND: Former redevelopment agencies (“RDAs”) were dissolved on February 1, 2012 pursuant to the “RDA Dissolution Law.” RDA obligations to make “Pass-Through Payments” to affected taxing entities (including the District) were transferred from the RDAs to the County Auditor-Controller (and most Pass-Throughs will continue for many years into the future). However, the remaining enforceable obligations and assets of the RDAs were transferred to “successor agencies,” typically the City that sponsored the RDA. The City of Fullerton is the successor agency (“SA”) for the former Fullerton RDA, and is a separate municipal corporation distinct from the City.

Among other things, RDA Dissolution Law requires that each SA prepare a long range property management plan (“LRPMP”), approved by the Oversight Board and ultimately by the State Department of Finance (“DOF”), governing future disposition and use of real properties owned by the former RDA. The LRPMP for the Fullerton SA was approved by DOF on December 22, 2015.

The LRPMP identifies five real property assets consisting of 26 assessor parcels to be transferred to the City “for future development.” The LRPMP also identifies 10 real property assets consisting of 29 assessor parcels to be transferred to the City “for governmental use.”

Per the RDA Dissolution Law, “if a city. . . wishes to retain [*sic*] any properties or other assets for future redevelopment activities, funded from its own funds and under its own auspices, it must reach a compensation agreement with the other taxing entities to provide payments to them in proportion to their shares of the base property tax” (Health and Safety Code § 34180(f)(1)).

The City has prepared a Compensation Agreement for the five real property assets designated “for future development.”

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: The District is entitled to receive its pro rata property tax share of the “Net Unrestricted Proceeds” from disposition of the five real property assets designated “for future development.” Public Economics, Inc., the District’s redevelopment consultant, estimates the District’s pro rata property tax share at about 6.95%.

Per the RDA Dissolution Law, the District’s share of “Net Unrestricted Proceeds” is received as Asset Liquidation Revenues. However, as a totally locally funded (i.e., non-basic aid) CCD, 100% of Asset Liquidation Revenues received are offset against State Aid (per Education Code §§ 84751 and 84751.6).

Accordingly, the net fiscal impacts on the District from receipt of Asset Liquidation Revenues will ultimately be zero. That is, receipt of Asset Liquidation Revenues ultimately impacts the State, not the District. And non-receipt of Asset Liquidation Revenues (including decreases of same to zero), ultimately impacts the State, not the District.

RECOMMENDATION: Authorization is requested to authorize the Vice Chancellor, Finance & Facilities, to make any needed administrative modifications to the Fullerton Cooperative Agreement. Future authorization is requested to authorize the Vice Chancellor, Finance & Facilities, to execute the Fullerton Cooperative Agreement.

Fred Williams

Recommended by

Approved for Submittal

3.g.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> </u>

DATE: June 12, 2018

SUBJECT: Approval of Laptop Computer Equipment for North Orange Continuing Education Using the State of California NCPA Cooperative Purchasing Program

BACKGROUND: The District is preparing for the purchase, and delivery of 400 laptop computer equipment for North Orange Continuing Education. The laptop computer equipment will be utilized in ESL off-site classes to improve digital literacy. Classes that will benefit from this purchase include: K-12 classrooms, churches, and community centers where ESL learners do not have access to computers. To make the purchase of the required computer equipment, the piggyback contracting method has been selected. Public Contract Code Section 20652 authorizes the use of this method when it is in the best interest of the District.

The SYNEX Corporation has formed a cooperative purchasing organization, the National Cooperative Purchasing Alliance (NCPA), to manage a cooperative purchasing program approved by the California's State Chief Procurement Official and make contracts available to authorized governmental entities such as public schools and institutions of higher education. The SYNEX-NCPA contract planned for this use is the computer contract #01-65 with Lenovo. This piggyback contract utilizes a previously conducted bidding process and contract award to SYNEX-NCPA members. The equipment cost is \$137,489.00 plus shipping and tax.

This agenda item was submitted by Jenney Ho, District Director, Purchasing and Morgan Beck, Manager, Instructional Technology Services.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse, and Board Policy 6340, Contracts.

FUNDING SOURCE AND FINANCIAL IMPACT: North Orange Continuing Education computer equipment purchase will be charged to the Workforce and Opportunity Act, Title II: AEFLA (Adult Education and Family Literacy Act) Fund.

RECOMMENDATION: Authorization is requested that the Board of Trustees approve the laptop computer equipment for North Orange Continuing Education in the amount of \$137,489.00 plus shipping and tax using the State of California, SYNEX-NCPA Cooperative

Purchasing Program Contract #01-65, to iT1 Source LLC, an authorized Lenovo Computer Dealer. It is further recommended that the Board of Trustees authorize the District Director, Purchasing, to execute the purchase order on behalf of the District.

Fred Williams

Recommended by

Approved for Submittal

3.h.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution _____
DATE: June 12, 2018 Information _____
Enclosure(s) _____
SUBJECT: Support Agreement with CDW-G Technologies,
Inc. for Cisco Systems, Inc. Network Hardware
and Software Support

BACKGROUND: On June 13, 2017, the Board approved a one-year agreement with CDW-G Technologies, Inc. for Cisco Systems, Inc. network hardware and software support. The agreement included replacement parts for failed hardware, software upgrades and patches, and 24-hour direct access to Cisco Technical Support for services. CDW-G is a Cisco approved dealer and is able to provide the District with continued Cisco maintenance coverage on the hardware and software. The contract is due to expire on June 30, 2018. The campus Academic Computing Technology and Information Services Departments are requesting to renew a one-year contract with CDW-G to provide the District with continued Cisco maintenance coverage on the hardware and software support beginning July 1, 2018, through June 30, 2019 in the amount of \$103,853.70 plus tax.

This agenda item was submitted by Nick Wilkening, District Manager, IT Technical Support in consultation with the campus Academic Computing Managers

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: The cost will be paid out of the general fund.

RECOMMENDATION: Authorization is requested to renew a one-year support agreement from CDW-G Technologies, Inc. for Cisco Systems, Inc. network hardware and software beginning July 1, 2018, through June 30, 2019, for a total cost of \$103,853.70 plus tax. Authorization is further requested for the Vice Chancellor, Finance & Facilities or District Director, Purchasing, to execute the agreements on behalf of the District.

Fred Williams

Recommended by

Approved for Submittal

3.i

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: June 12, 2018
SUBJECT: Fullerton College Energy Efficient LED Fixtures Purchase

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> </u>

BACKGROUND: The year 5 Proposition 39 energy savings project at Fullerton College is the replacement of existing interior and exterior light fixtures across campus with energy efficient LED fixtures. The fixtures and controls for the project will be purchased from GonLED through the Foundation for California Community Colleges LED Luminaries Contract in accordance with Public Contract Code Section 20652, which allows the District to piggyback the purchase through other public agency. The Fixtures are compliant with Proposition 39 product requirements. The total cost for the purchase is \$189,186.71. Integrity Electric will install the light fixtures in the amount of \$44,895.

This agenda item was prepared by Jenney Ho, District Director, Purchasing, and Larry Lara, Fullerton College Director of Facilities & Physical Plant.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: The cost of \$189,186.71 will be charged to the Proposition 39 Fund.

RECOMMENDATION: Authorization is requested to purchase the interior and exterior energy efficient LED fixtures from GonLED through the Foundation for California Community Colleges LED Luminaries contract in the amount of \$189,186.71. Authorization is requested for the District Director, Purchasing, to issue a purchase order on behalf of the District.

Fred Williams

Recommended by

Approved for Submittal

3.j

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution _____
DATE: June 12, 2018 Information _____
Enclosure(s) _____
SUBJECT: Purchase/Lease Copier Equipment with
Toshiba America Business Solutions, Inc.

BACKGROUND: Per Public Contract Code §20652, the governing board of any community college district, without advertising for bids and when determined by that Board that it is in the best interest of the District, may authorize by contract to lease and/or purchase materials and equipment utilizing piggyback contracts. Utilizing piggyback contracts is considered a best practice for public agencies to reduce the cost of procurement.

The District would like to utilize the National Association of State Procurement Officials (NASPO) ValuePoint Master Agreement, Number 3091, State of California Participating Addendum No. 7-15-70-29 with Toshiba America Business Solutions, Inc. for all Toshiba Purchase/Lease copier equipment. There is no fee to utilize the contract.

This agenda item is submitted by Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Actual costs will be charged to applicable funds as goods and services are received.

RECOMMENDATION: Authorization is requested to utilize the NASPO Valuepoint Master Agreement, Number 3091, State of California Participating Addendum No. 7-15-70-29 with Toshiba America Business Solutions, Inc. for all Toshiba Purchase/Lease copier equipment. The agreement term ends on December 31, 2019, with an option for the State of California to extend the agreement after the ending date. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to utilize the agreement on behalf of the District.

Fred Williams

Recommended by

Approved for Submittal

3.k

Item No.

CLASS 3 DISPOSABLE RECORDS
DESTROY AFTER JULY 1, 2018

Anaheim Campus

Warrant Registers	2012-2013
Journal Entries and Bank Statements	2012-2013
Warrants	2012-2013
County Ledgers	2012-2013
Classified Timecards and Timesheets	2012-2013
Miscellaneous	2012-2013
Cash Receipts	2012-2013
Certificated Timecards	2012-2013
Bid Recaps	2012-2013
Purchase Orders	2012-2013
Purchase Requisitions	2012-2013
Quotations	2012-2013
Warehouse Picking Tickets	2012-2013
Warehouse Stock Records	2012-2013

Campus Bursar Office

Bank Statements and Reconciliations with Checks	2012-2013
Journal Entries	2012-2013
Cash Receipts and Reconciliations	2012-2013
Purchase Orders and Requisitions	2012-2013
Cash Register Tapes and Reconciliations	2012-2013

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> </u>

DATE: June 12, 2018

SUBJECT: RFP #1718-06, Request for Proposal for Construction Scheduling Services and Construction Cost Estimating Services for District-wide Projects

BACKGROUND: In December 2017, the District issued a request for proposals (RFP) for Construction Scheduling Services and Construction Cost Estimating Services for District-wide Construction Projects. The District received proposals from the following firms:

Construction Scheduling Services (Senior Scheduler/Hourly Rate)

PROPOSER	TOTAL SCORE (500)	COST
O'Connor Construction Management, Inc.	379.45	\$160
Resolution Management Consultants, Inc.	362.45	\$175
Cumming Construction Management, Inc.	330.28	\$195

Construction Cost Estimating Services (Senior Estimator/Hourly Rate)

PROPOSER	TOTAL SCORE (500)	COST
O'Connor Construction Management, Inc.	384.45	\$160
Cumming Construction Management, Inc.	331.95	\$175
Lenax Construction Services, Inc.	322.3	\$175
EQS Consultants, Inc.	314.5	\$148

A district selection committee (Committee) was formed to review the submitted proposals. The Committee was comprised of Project Manager Campus Capital Projects, Director of Physical Plant & Facilities, and the District Director of Facilities Planning & Construction. After the Committee reviewed and scored the Proposals, O'Connor Construction Management, Inc. received the highest score based on the criteria below:

- Experience
- Years of experience of principal/of the firm
- Sample Estimate Reconciliation Report
- Sample Baseline Schedule Analysis Report
- Experience with Legal Proceedings
- Litigation Issues
- Financial
- Insurance
- Fee

It is the consensus of the Committee to recommend O'Connor Construction Management,

3.m.1

Item No.

Inc. to provide Scheduling and Cost Estimating services for Districtwide construction projects.

This agenda item was submitted by Jenney Ho, District Director, Purchasing and Richard Williams, District Director, Facilities Planning & Construction.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Costs will be charged to projects as they are incurred and will be included in the overall project budget.

RECOMMENDATION: Authorization is requested to enter into Cost Estimating and Scheduling Services for District-wide projects with O'Connor Construction Management, Inc. The term of the agreement shall be effective June 15, 2018 through June 30, 2021 with an option to renew for additional two (2) years. Authorization is further requested for the Vice Chancellor, Finance & Facilities or District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams

Recommended by

Approved for Submittal

3.m.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 12, 2018 Resolution
Information
SUBJECT: North Orange Continuing Education Enclosure(s)
Curriculum Matters

BACKGROUND: The North Orange Continuing Education Curriculum Committee and the District Curriculum Coordinating Committee have approved the attached summary of curriculum additions, revisions, and deletions. All additions and revisions are within allocated budget for staff and facilities.

The Educational Master Plan has indicated that “instructional programs need to be continually reviewed as to viability and priority” and that the curriculum “needs to provide state-of-the-art training in vocational programs.” The assessment process, mandated by the state, provides several reasons for the proposed curricular changes:

1. To meet changing employment requirements, as per the recommendations of both the faculty and advisory committees.
2. To expand and streamline certificate programs in keeping with state mandates.
3. To modernize the curriculum as per recommendations determined through the North Orange Continuing Education Curriculum Committee.
4. To provide specific courses to meet student needs.

All curriculum is submitted to the Provost’s Office for review prior to submission to the District Curriculum Coordinating Committee. This item is being submitted by Candace Lynch, Chair of the North Orange Continuing Education Curriculum Committee.

How does this relate to the five District Strategic Directions? Instructional programs provide the necessary basic skills training, current and relevant vocational skills, successful transfer preparation, and life-long learning option to meet the needs of our students and community.

How does this relate to Board Policy: This item is in compliance with BP4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Campus general fund.

RECOMMENDATION: It is recommended that the Board approve the curriculum additions and revisions for the North Orange Continuing Education, to be effective in the Fall 2018 trimester. The curricula have been signed by the Campus Curriculum Committee Chairperson and the Provost, and have been approved by the District Curriculum Coordinating Committee.

North Orange Continuing Education 2017 – 2018

Approved by District Curriculum Coordinating Committee on May 11, 2017
Approved by North Orange Continuing Education Curriculum Committee on April 10, 2018

~~ New Courses for New CDCP Program ~~

English as a Second Language Program				
Crs Id	Title	Hours	Justification	Effective Term
ESLA 160	ESL Fundamentals, Beginning Low	168	Each level of the ESL program has been divided into two courses: ESL Fundamentals and ESL and Civics Education in order to deliver instruction in both core language instruction as well as the application of language skills towards civic needs.	<i>Fall 2018</i>
ESLA 161	ESL Fundamentals, Beginning High	168	Each level of ESL has been divided into two courses, ESL Fundamentals and ESL and Civics Education in order to deliver instruction in both core language instruction as well as application of learned language skills towards civics needs.	<i>Fall 2018</i>
ESLA 162	ESL Fundamentals, Intermediate Low	168	Each level of ESL has been divided into two courses, ESL Fundamentals and ESL and Civics Education in order to deliver instruction in both core language acquisition as well as application of language skills towards civics needs.	<i>Fall 2018</i>
ESLA 163	ESL Fundamentals, Intermediate High	168	In order to help students, move through our levels more efficiently, the ESL program is changing its schedule from 2.5 hour to 3.5 hour classes 4 times a week. We are dividing our classes into a fundamentals class for each level which covers the language skills and structure appropriate to that level and a civics-based class for each level with a focus on using acquired language skills in accessing community resources. This course is the first of a sequence of two for Int high ESL students.	<i>Fall 2018</i>
ESLA 164	ESL Fundamentals, Advanced	168	The ESL program is restructuring its core classes from 2.5 hour classes to 3.5 hour classes four times a week. The intent is to move students through levels more efficiently and provide enough in class practice activities to enable students to acquire the skills needed to successfully move through the levels. This is the first of a sequence of two classes to complete the Advanced level in ESL. The second is focused on applying language skills to civics education.	<i>Fall 2018</i>
ESLA 170	ESL and Civics Education, Beginning Low	84	The ESL program is adding a separate civics component to the core ESL program in which students will apply learned language skills to those specific community-based topics.	<i>Fall 2018</i>
ESLA 171	ESL and Civics Education, Beginning Low	84	The ESL program is adding a separate civics component to the core ESL program in which students will apply learned language skills to those specific community-based topics.	<i>Fall 2018</i>
ESLA 172	ESL and Civics Education, Intermediate Low	84	The ESL program is adding a separate civics component to the core ESL program in which students will apply learned language skills to those specific community-based topics.	<i>Fall 2018</i>
ESLA 173	ESL and Civics Education, Intermediate High	84	Each level of ESL has been divided into two courses, ESL Fundamentals and ESL and Civics Education in order to deliver instruction in both core language acquisition as well as application of language skills towards civics needs.	<i>Fall 2018</i>
ESLA 174	ESL and Civics Education, Advanced	84	Each level of ESL has been divided into two courses, ESL Fundamentals and ESL Civics Education in order to deliver instruction in both core language instruction as well as application of language skills towards civic needs.	<i>Fall 2018</i>
ESLA 1070	ESL Academic Distance Learning	120-168	It is part of our AEFLA Technology plan to the state. Distance learning courses were recommended by WASC.	<i>Fall 2018</i>

North Orange Continuing Education 2017 – 2018

CTE: Electrical Technology Program				
Crs Id	Title	Hours	Justification	Effective Term
ELET 175	Electrical Trades Mathematics I	48	This course will provide the foundational knowledge required to apply for and take the C-10 electrical contractor certification by the state of California.	<i>Fall 2018</i>
ELET 176	Electrical Trades Mathematics II	48	This course will provide the upper level of math knowledge required to apply for and take the C-10 electrical contractor certification by the state of California.	<i>Fall 2018</i>
ELET 178	OSHA Standards for Construction	32	To ensure all electrical students understand OSHA policies, procedures, and standards for working within the construction industry.	<i>Fall 2018</i>
ELET 180	Electrical Conduit Bending	36	To provide students in the Electrical Technology certificate program a course in how to properly use conduit bending equipment using industry and National Electrical Code standards.	<i>Fall 2018</i>
ELET 205	Electrical Fundamentals I - Residential	48	To provide students in the Electrical Technology certificate program a course on the electrical fundamental skills needed to work in residential type construction.	<i>Fall 2018</i>
ELET 206	Electrical Fundamentals II - Commercial	48	To provide students in the Electrical Technology certificate program a course on the electrical fundamental skills needed to work in commercial type construction.	<i>Fall 2018</i>
ELET 207	Electrical Fundamentals III - Industrial	48	To provide students in the Electrical Technology certificate program a course on the electrical fundamental skills needed to work in industrial type construction.	<i>Fall 2018</i>
ELET 210	Electrical Laboratory Practices I	36	To provide students in the Electrical Technology certificate program a "hands-on" laboratory course on the electrical fundamental skills needed to practice the skills and knowledge obtained in residential type construction as covered in Electrical Fundamental I - Residential.	<i>Fall 2018</i>
ELET 211	Electrical Laboratory Practices II	36	To provide students in the Electrical Technology certificate program a "hands-on" laboratory course on the electrical fundamental skills needed to practice the skills and knowledge obtained in commercial type construction as covered in Electrical Fundamental II – Commercial.	<i>Fall 2018</i>
ELET 212	Electrical Laboratory Practices III	36	To provide students in the Electrical Technology certificate program a "hands-on" laboratory course on the electrical fundamental skills needed to practice the skills and knowledge obtained in industrial type construction as covered in Electrical Fundamental III - Industrial.	<i>Fall 2018</i>

CTE: Business Information Worker (Program # Pending)				
Crs Id	Title	Hours	Justification	Effective Term
OPEC 110	Business Math for Office Technology	24	Needed to complete the Business Information Workers Certificate	<i>Fall 2018</i>

North Orange Continuing Education

2017 – 2018

~~ New CDCP Programs with new Courses~~

English as a Second Language					
Program	Program Description		Effect Term	Justification	
ESL Beginning Low	<p>This is an integrated language program. The program has three required courses: ESL Fundamentals, Beginning Low; ESL and Civics Education, Beginning Low; and ESL Learning Center. The Fundamentals course is designed to give students the practice to develop skills in speaking, listening, reading and writing based on topics relevant to their lives, experiences and goals. The Civics Education applies language skills within the context of civics-related topics with the goals of helping students learn about community resources and identify the tools needed to become active community participants. The ESL Learning Center provides students with individualized skill building activities to reinforce the learning objectives covered in the required courses.</p>		Fall 2018	<p>The main goal of the ESL Beginning Low certificate program is to assist ESL students at the Beginning Low level of ESL in developing the language skills needed to communicate their immediate needs in many different settings. The core ESL classes aim at building all four language skills: reading, writing, listening, and speaking. The topics are based on adult learners' needs in navigating through many different aspects of an English-speaking setting. Grammar, vocabulary, and pronunciation are covered within the context of those topics.</p> <p>Our ESL students desire to be complete members of our community with the same access to all opportunities available to native speakers of English. The ESL Beginning Low courses are designed to help students begin to bridge any language and cultural gaps that exist as a result of not having been educated in the U.S. system. Students will have opportunities to develop their skills through a variety of skill building activities.</p>	
	ESLA 160	ESL Fundamentals, Beginning Low			168
	ESLA 170	ESL and Civics Education, Beginning Low			84
	ESLA 001	ESL Learning Center			12
	Total Program Hours:				264
ESL Beginning High	<p>This is an integrated language program. The program has three required courses: ESL Fundamentals, Beginning High; ESL and Civics Education, Beginning High and ESL Learning Center. The Fundamentals course is designed to give students the practice to develop skills in speaking, listening, reading and writing based on topics relevant to their lives, experiences and goals. The Civics Education applies language skills within the context of civics-related topics with the goals of helping students access community resources and develop the tools needed to become active community participants. The ESL Learning Center provides students with individualized skill building activities to reinforce the learning objectives covered in the required courses.</p>		Fall 2018	<p>The main goal of the ESL Beginning High certificate program is to assist ESL students at the Beginning High level of ESL in developing the language skills needed to address their basic needs in many different settings. The core ESL classes aim at building all four language skills: reading, writing, listening, and speaking. The topics are based on adult learners' needs in navigating through many different aspects of an English-speaking setting. Grammar, vocabulary, and pronunciation are covered within the context of those topics.</p> <p>Our ESL students desire to be complete members of our community with the same access to all opportunities available to native speakers of English. The ESL Beginning High courses are designed to help students begin to bridge any language and cultural gaps that exist as a result of not having been educated in the U.S. system. Students will have opportunities to improve their skills through a variety of skill building activities.</p>	
	ESLA 161	ESL Fundamentals, Beginning High			168
	ESLA 171	ESL and Civics Education, Beginning High			84
	ESLA 001	ESL Learning Center			12
	Total Program Hours:				264

North Orange Continuing Education 2017 – 2018

<p>ESL Intermediate Low</p>	<p>This is an integrated language program. The program has three required courses: ESL Fundamentals, Intermediate Low; ESL and Civics Education, Intermediate Low and ESL Learning Center. The Fundamentals course is designed to give students the practice to build proficiency in speaking, listening, reading and writing based on topics relevant to their lives, experiences and goals. The Civics Education applies language skills within the context of civics-related topics with the goals of helping students access community resources and increase the accessibility of becoming active community participants. The ESL Learning Center, provides students with individualized skill building activities to reinforce the learning objectives covered in the required courses.</p> <table border="1" data-bbox="289 583 901 819"> <tbody> <tr> <td>ESLA 162</td> <td>ESL Fundamentals, Intermediate Low</td> <td>168</td> </tr> <tr> <td>ESLA 172</td> <td>ESL and Civics Education, Intermediate Low</td> <td>84</td> </tr> <tr> <td>ESLA 001</td> <td>ESL Learning Center</td> <td>12</td> </tr> <tr> <td colspan="2">Total Program Hours:</td> <td>264</td> </tr> </tbody> </table>	ESLA 162	ESL Fundamentals, Intermediate Low	168	ESLA 172	ESL and Civics Education, Intermediate Low	84	ESLA 001	ESL Learning Center	12	Total Program Hours:		264	<p>Fall 2018</p>	<p>The main goal of the ESL Intermediate Low certificate program is to assist ESL students at the intermediate low level of ESL in developing the language skills needed to function independently as community members in many different settings. The core ESL classes aim at building proficiency in all four language skills: reading, writing, listening, and speaking. The topics are based on adult learners' needs in navigating through many different aspects of an English-speaking setting. Grammar, vocabulary, and pronunciation are covered within the context of those topics.</p> <p>Our ESL students desire to be complete members of our community with the same access to all opportunities available to native speakers of English. The ESL Intermediate Low courses are designed to help students bridge any language and cultural gaps that exist as a result of not having been educated in the U.S. system. Students will have opportunities to increase their skills through a variety of fluency building activities.</p>
ESLA 162	ESL Fundamentals, Intermediate Low	168													
ESLA 172	ESL and Civics Education, Intermediate Low	84													
ESLA 001	ESL Learning Center	12													
Total Program Hours:		264													
<p>ESL Intermediate High</p>	<p>This is an integrated language program. The program has three required courses: ESL Fundamentals, Intermediate High; ESL and Civics Education, Intermediate High; and ESL Learning Center. The Fundamentals course is designed to give students the practice to build their fluency in speaking, listening, reading and writing based on topics relevant to their lives, experiences and goals. The Civics Education applies language skills within the context of civics-related topics with the goals of helping students access community resources and have the tools needed to become active community participants. The ESL Learning Center provides students with individualized skill building activities to reinforce the learning objectives covered in the required courses.</p> <table border="1" data-bbox="289 1392 901 1627"> <tbody> <tr> <td>ESLA 163</td> <td>ESL Fundamentals, Intermediate High</td> <td>168</td> </tr> <tr> <td>ESLA 173</td> <td>ESL and Civics Education, Intermediate High</td> <td>84</td> </tr> <tr> <td>ESLA 001</td> <td>ESL Learning Center</td> <td>12</td> </tr> <tr> <td colspan="2">Total Program Hours:</td> <td>264</td> </tr> </tbody> </table>	ESLA 163	ESL Fundamentals, Intermediate High	168	ESLA 173	ESL and Civics Education, Intermediate High	84	ESLA 001	ESL Learning Center	12	Total Program Hours:		264	<p>Fall 2018</p>	<p>The main goal of the ESL Intermediate High certificate program is to assist ESL students at the advanced level of ESL in developing the language fluency skills needed to function effectively as community members in many different settings. The core ESL classes aim at improving fluency in all four language skills: reading, writing, listening, and speaking. The topics are based on adult learners' needs in navigating through many different aspects of an English-speaking setting. Grammar, vocabulary, and pronunciation are covered within the context of those topics.</p> <p>Our ESL students desire to be complete members of our community with the same access to all opportunities available to native speakers of English. The ESL Intermediate High courses are designed to help students bridge any language and cultural gaps that exist as a result of not having been educated in the U.S. system. Students will have opportunities to increase their skills through a variety of fluency building activities.</p>
ESLA 163	ESL Fundamentals, Intermediate High	168													
ESLA 173	ESL and Civics Education, Intermediate High	84													
ESLA 001	ESL Learning Center	12													
Total Program Hours:		264													

North Orange Continuing Education 2017 – 2018

ESL Advanced	This is an integrated language program. The program has three required courses: ESL Fundamentals, Advanced; ESL and Civics Education, Advanced; and ESL Learning Center. The Fundamentals course is designed to give students the practice to improve their fluency in speaking, listening, reading and writing based on topics relevant to their lives, experiences and goals. The Civics Education applies language skills within the context of civics-related topics with the goals of helping students access community resources and have the tools needed to become active community participants. The ESL Learning Center provides students with individualized skill building activities to reinforce the learning objectives covered in the required courses.		Fall 2018	The main goal of the ESL Advanced certificate program is to assist ESL students at the advanced level of ESL in developing the language fluency skills needed to fully function as community members in many different settings. The core ESL classes aim at developing fluency in all four language skills: reading, writing, listening, and speaking. The topics are based on adult learners' needs in navigating through many different aspects of an English-speaking setting. Grammar, vocabulary, and pronunciation are covered within the context of those topics. Our ESL students desire to be complete members of our community with the same access to all opportunities available to native speakers of English. The ESL Advanced courses are designed to help students bridge any language and cultural gaps that exist as a result of not having been educated in the U.S. system. Students will have opportunities to hone their skills through a variety of fluency building activities.	
	ESLA 164	ESL Fundamentals, Advanced			168
	ESLA 174	ESL and Civics Education, Advanced			84
	ESLA 001	ESL Learning Center			12
	Total Program Hours:				264

CTE

Electrical Technology	Students prepare for entry-level employment in numerous electrical and electrically related trades. Upon completion of the Electrical Technology program, the student will be able to install, maintain, and repair electrical equipment and systems in a safe and workmanlike manner. Students prepare for careers as Electricians, Electrician Trainees, Electrician's Helper, Electrical Technician, and Electrical Repair Person. This program is applying beginning the Fall 2018 term to be approved to offer whole general electrician curriculum as established by the Department of Industrial Relations – Division of Labor Standards Enforcement. If approved, a student who earns the Certificate of Completion for Electrical Technology, will be allowed to register to take the General Electrician's Certification Exam. The California Contractor's License requirements recognize the courses listed below as partial fulfillment of the experience requirements.		Fall 2018	Students prepare for entry-level employment in numerous electrical and electrically related trades. Upon completion of the Electrical Technology program, the student will be able to install, maintain, and repair electrical equipment and systems in a safe and workmanlike manner. This program is applying beginning the Fall 2018 term to be approved to offer whole general electrician curriculum as established by the Department of Industrial Relations – Division of Labor Standards Enforcement. If approved, a student who earns the Certificate of Completion for Electrical Technology, will be allowed to register to take the General Electrician's Certification Exam. The California Contractor's License requirements recognize the courses listed below as partial fulfillment of the experience requirements.	
	ELET 175	Electrical Trades Mathematics I			48
	ELET 178	OSHA Standards for Construction			32
	ELET 205	Electrical Fundamentals I – Residential			48
	ELET 210	Electrical Laboratory Practices I			36
	ELET 176	Electrical Trades Mathematics II			48
	ELET 206	Electrical Fundamentals II – Commercial			48
	ELET 211	Electrical Laboratory Practices II			36
	ELET 180	Electrical Conduit Bending			36
	ELET 207	Electrical Fundamentals III – Industrial			48
	ELET 212	Electrical Laboratory Practices III			36
	Total Program Hours:				416

North Orange Continuing Education 2017 – 2018

~~ Revised Courses to Approved CDCP Program ~~

GED/HiSet Test Preparation (Program #24258)				
Crs Id	Title	Hours	Justification	Effective Term
ABE 405	GED: Mathematics	30-60	To update course to reflect current material, addition of SLO's and distance education method of instruction.	Fall 2018
ABE 410	GED: Reading	30-60	To update course to reflect current material, addition of SLO's and distance education method of instruction.	Fall 2018
ABE 415	GED: Science	30-60	To update course to reflect current material, addition of SLO's and distance education method of instruction.	Fall 2018
ABE 420	GED: Social Studies	30-60	To update course to reflect current material, addition of SLO's and distance education method of instruction.	Fall 2018
ABE 425	GED: Language Arts and Writing	30-60	To update course to reflect current material, addition of SLO's and distance education method of instruction.	Fall 2018

Approved by District Curriculum Coordinating Committee on April 11, 2018
Approved by North Orange Continuing Education Curriculum Committee on February 13, 2018

~~ New Courses ~~

Parenting				
Crs Id	Title	Hours	Justification	Effective Term
PARN 265	Parenting with Love and Logic	12-18	Based on regional needs assessment, the surrounding community and students need social emotional support to help young people succeed both personally and academically.	Fall 2018
PARN 267	Love & Logic Early Childhood; Parenting Made Fun!®	15	Based on a regional needs assessment, the community has requested social emotional support to help parents of young children succeed both personally and academically.	Fall 2018

Approved by District Curriculum Coordinating Committee on December 8, 2017
Approved by North Orange Continuing Education Curriculum Committee on October 10, 2017

~~ New Courses for New CDCP Program ~~

<ul style="list-style-type: none"> • Business Information Worker (program #Pending) • Administrative Professional (Program #Pending) 				
Crs Id	Title	Hours	Justification	Effective Term
OTEC 100	Office Essentials	24	This course is being proposed develop the office and customer service skills needed to work in an office environment as part of the Business Information Worker certificate program.	Fall 2018
OTEC 105	Microsoft Outlook Fundamentals	36	New course to meet business and industry training needs in Microsoft Outlook and align with the Business Information Worker certificate.	Fall 2018
OTEC 210	Computer Concepts and Applications I	36	New course to meet business and industry training needs and create three new certificate options that lead to 3rd party industry certifications and 21st century workforce training skills	Fall 2018

North Orange Continuing Education 2017 – 2018

Crs Id	Title	Hours	Justification	Effective Term
O TEC 211	Computer Concepts and Applications II	60	New course to align with the Microsoft Office Specialist certification and the skills needed in Windows, the Internet, Word, and Excel for working in a business environment.	Fall 2018
O TEC 212	Computer Concepts and Applications III	36	New course to align with skills needed to use Access and PowerPoint in a business environment. Will be part of the Business Information Worker II and Administrative Professional certificates.	Fall 2018
O TEC 225	Microsoft Office Integrated Projects	36	New course to provide students hands on training and align with business and industry 21st century workforce skills.	Fall 2018

Parenting

PARN 535	Parenting with Love and Logic	18	Based on regional needs assessment, the surrounding community and students need social emotional support to help young people succeed both personally and academically.	Spring 2018
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~~ Revised Courses for Approved CDCP Program ~~

- Pharmacy Technician Certificate Program (#24219)
- Pharmacy Technician Registration Program (#32816)

Course Id	Title	Hours	Justification	Effective Term
MEOC 104	Medical Terminology	48	To update course to reflect current material and Subject Code Realignment	Fall 2018
PTEC 105	Pharmacy Operations Lab	36	To update course to reflect current material and Subject Code Realignment	Fall 2018
PTEC 100	Pharmacy Technician, Introduction	60	To update course to reflect current material and Subject Code Realignment	Fall 2018
PTEC 110	Pharmaceutical Mathematics	36	To update course to reflect current material and Subject Code Realignment	Fall 2018
PTEC 115	Pharmacology I	36	To update course to reflect current material and Subject Code Realignment	Fall 2018
PTEC 120	Pharmacology II	36	To update course to reflect current material and Subject Code Realignment	Fall 2018
PTEC 125	Human Relations for Healthcare Workers	36	To update course to reflect current material and Subject Code Realignment	Fall 2018
PTEC 200	Pharmacy Technician, Lab for the In-Patient	48	To update course to reflect current material and Subject Code Realignment	Fall 2018
PTEC 205	Pharmacy Technician, Lab for the Out-Patient	48	To update course to reflect current material and Subject Code Realignment	Fall 2018
PTEC 300	Pharmacy Technician, Externship for the In-Patient	24	To update course to reflect current material and Subject Code Realignment	Fall 2018
PTEC 305	Pharmacy Technician, Externship for the Out-Patient	24	To update course to reflect current material and Subject Code Realignment	Fall 2018

North Orange Continuing Education 2017 – 2018

~~ New CDCP Programs with new Courses~~

Program	Program Description	Effect Term	Justification		
Business Information Worker	The Business Information Worker I (BIW I) certificate is designed, as the first level in a series of certificate options, to prepare students for entry-level office and administrative support in a variety of job positions, including general office clerks, retail salesperson, customer service representatives, receptionist, and information clerks. Students can be expected to learn the following: basic oral and written communications; basic computer application skills, including beginning Excel, Word, and Outlook; fundamentals of computer systems; and critical thinking and problem-solving skills. With a solid foundation in Microsoft Windows and Office, as well as strong digital and web literacy skills, students will be better prepared to meet the workforce demands of today's business environment. Students completing this program will be eligible to take the Microsoft Office Specialist (MOS) certifications in Word, Excel and Outlook.	Fall 2018	The Business Information Worker I (BIW I) certificate is designed, as the first level in a series of certificate options, to prepare students for entry-level office and administrative support. Students completing this program will be eligible to take the Microsoft Office Specialist (MOS) certifications.		
	Core Courses			Hours	
	COMP 685			Beginning Keyboarding	36
	OTEC 210			Computer Concepts and Applications I	36
	OTEC 100			Office Essentials	24
	OTEC 211			Computer Concepts and Applications II	60
	OTEC 105			Microsoft Outlook Fundamentals	12
	BMGR 415			Written Communications	18
Total Program Hours:		186			

Program	Program Description	Effect Term	Justification		
Administrative Professional Certificate	The Administrative Professional certificate is designed to build upon the skills learned in the Business Information Worker I (BIW I) certificate program to prepare students for the next level of office and administrative support positions, including administrative assistant, administrative associate, administrative secretary, administrative specialist, administrative technician, clerk typist, department secretary, office assistant, secretary, and staff assistant. Students can be expected to learn the following: basic oral and written communications; practical keyboarding skills; fundamental computers and information processing skills; basic computer application skills, including beginning Excel, Word, Access, PowerPoint, and Outlook; fundamentals of the internet, digital ethics and awareness, and cloud computing, critical thinking and problem-solving skills; and hands-on practice integrating Microsoft Office software into real world simulations. Students completing this program will be eligible to take the Microsoft Office Specialist (MOS) certifications in Word, Excel, Access, PowerPoint, and Outlook and the IC3 Digital Literacy certification. This training is also ideal for incumbent workers to be able to update their existing knowledge and skills relating to this field for more advanced career opportunities.	Fall 2018	The Administrative Professional certificate is designed to build upon the skills learned in the Business Information Worker I (BIW I) certificate program to prepare students for the next level of office and administrative support. Students completing this program will be eligible to take the Microsoft Office Specialist (MOS) certifications in Word, Excel, Access, PowerPoint, and Outlook and the IC3 Digital Literacy certification. This training is also ideal for incumbent workers to be able to update their existing knowledge and skills relating to this field for more advanced career opportunities.		
	Core Courses			Hours	
	COMP 685			Beginning Keyboarding	36
	OTEC 210			Computer Concepts and Applications I	36
	OTEC 100			Office Essentials	24
	COMP 510			Keyboarding Mastery I	30
	OTEC 211			Computer Concepts and Applications II	60
	OTEC 105			Microsoft Outlook Fundamentals	12
	COMP 511			Keyboarding Mastery II	30
	OTEC 212			Computer Concepts and Applications III	36
	BMGR 415			Written Communications	18
	OTEC 225			Office Integrated Projects	36
	Total Program Hours:			318	

**North Orange Continuing Education
2017 – 2018**

~~ New Courses ~~

Disabilities Support Services				
Crs Id	Title	Hours	Justification	Effective Term
DSPS 538	Photography/Applied Technology	30-60	This course is needed to provide students with disabilities the skills to participate in creative photography and basic photo editing. Through the medium of photography and photo editing students will gain technology and reasoning skills, increased independence and the ability to participate more fully in the community as well as personal enrichment.	Fall 2018
DSPS 542	Academic Writing: The Five Paragraph Essay	60	This course is the last in a series of courses aimed at giving students necessary skills to succeed in college level courses. It focuses on both academic reading and academic writing, combining the two into a critical reading and writing course.	Fall 2018

~~ Revised Courses ~~

Computers				
Crs Id	Title	Hours	Justification	Effective Term
COMP 645	Integrated Computer Projects	36	The course needs to be updated due to the changes in technology and the elements needed to meet the requirements of the Executive Assistant Certificate	Fall 2018
Disabilities Support Services				
Crs Id	Title	Hours	Justification	Effective Term
DSPS 535	Photoshop: Digital Camera Operations and Basic Photo Editing	60	This course is needed to provide students with disabilities the skills to participate in creative photography and basic photo editing. Through these mediums students will gain technology and reasoning skills, increased independence and the ability to participate more fully in the community as well as providing personal enrichment.	Fall 2018
DSPS 536	Digital Arts and Graphics	60	This course is needed to provide students with disabilities the skills to participate in creating original digital art and graphics. Through these mediums students will gain technology and reasoning skills, increased independence and the ability to participate more fully in the community as well as providing personal enrichment.	Fall 2018
DSPS 537	Photoshop: Additional Program Features and Internet Options	60	This course is needed to provide students with disabilities additional skills to participate in creative photography, photo editing, digital art, graphics and online options for tutorials, stock photos, clip art and photo sharing and storage. Through these mediums students will gain technology and reasoning skills, increased independence and the ability to participate more fully in the community as well as providing personal enrichment.	Fall 2018

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	June 12, 2018	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Cypress College Curriculum Matters	Enclosure(s)	<u> X </u>

BACKGROUND: The divisions and the Curriculum Committee at Cypress College and the District Curriculum Coordinating Committee have approved the attached summary of new curriculum and curriculum revisions.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; (6) to provide greater consistency between Cypress and Fullerton courses; and (7) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review and approval prior to submission to the District Curriculum Coordinating Committee. This agenda item is submitted by Mark Majarian, Chair of the Cypress College Curriculum Committee.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses.

How does this relate to Board Policy: This item is in compliance with Board Policy 4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Campus General Fund.

RECOMMENDATION: It is recommended that the Board approve the attached summary of curriculum changes for Cypress College, to be effective Fall 2018 and Fall 2019. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg

Recommended by

Approved for Submittal

4.b.1

Item No.

CYPRESS COLLEGE CURRICULUM

Board Agenda

June 12, 2018

(DCCC approved May 11, 2018)

Effective Fall 2018

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
KIN 132 C Hatha Yoga Units: .5-1 Lecture: 0 Laboratory: 1.5-3	<ul style="list-style-type: none"> * Catalog Description Update * Schedule Description Update * Grading Option to Pass/No Pass/Letter Grade Option * Classification and SAM codes changed to Occupational Education * TOPS & CIP codes changed * FSAs B40 – Health, B55 Humanities, and C30-Philosophy added 	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2018 Fall	Catalog and schedule, updated and codes changed to Occupational. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.
KIN 284 C Contemporary Personal Health Units: 3 Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> * Outline Update * Catalog Description Update * Schedule Description Update 	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2018 Fall	Outline, catalog and schedule updated to better reflect course content.

REACTIVATE COURSE					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
HRC 295 C Hospitality Internship Lecture: 3 Laboratory: 15	<ul style="list-style-type: none"> * Outline Update * Catalog Description Update * Schedule Description Update * Class size from 24 to 25 * Distance Education added * Textbook Update * Student Learning Outcomes 	25	Classes in which the instructor coordinates internship/field practice opportunities and supervises students individually at different locations.	2018 Fall	Reactivate course so students can benefit from increased hospitality, culinary, baking and special event internships. Hospitality employer partners are increasingly offering meaningful internships. Update includes catalog/schedule update, SLO, program review and addition of distance education.

Effective Fall 2019

DELETE COURSES/CERTIFICATES		
COURSE ID	EFF DATE	JUSTIFICATION
KIN 196 C	2019 Fall	Course no longer valid
ESL 044 C	2019 Fall	Skills at this level can be addressed in NOCE (non-credit).
REC 103 C	2019 Fall	Course no longer valid
REC 104 C	2019 Fall	Course no longer valid
REC 107 C	2019 Fall	Course no longer valid

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
KIN 115 C Springboard Diving- Intermediate- Advanced Units:.5-1 Lecture:0 Laboratory:1.5-3	* New Course * Prerequisite: Demonstrate ability to swim * Advisory: KIN 114 C * UC/Credit Limitation/CSU * AAGE: Area E * CSUGE: Area E	20	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds. This class provides intensive one on one instruction for divers. Only two (1) meter boards available. Safety concerns	2019 Fall	AA Degree Requirement
KIN 153 C Spinning- Advanced Units:.5-1 Lecture:0 Laboratory:1.5-3	* New Course * Advisory: KIN 152 C * UC/Credit Limitation/CSU * AAGE: Area E * CSUGE: Area E	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	AA unit requirement.
KIN 175 C Pickleball- Intermediate Units:.5-1 Lecture:0 Laboratory:1.5-3	* New Course * Advisory: KIN 174 C * UC/Credit Limitation/CSU * AAGE: Area E * CSUGE: Area E	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2019 Fall	AA unit requirement.
KIN 176 C Pickleball- Advanced Units:.5-1 Lecture:0 Laboratory:1.5-3	* New Course * Advisory: KIN 175 C * UC/Credit Limitation/CSU * AAGE: Area E * CSUGE: Area E	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2019 Fall	AA unit requirement.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ESL 081 C Low Intermediate Academic Reading/Writing Units: 5 Lecture: 5 Laboratory: 0	* Outline Update * Title change * Catalog Description Update * Schedule Description Update * Prerequisite revision * Textbook Update * Student Learning Outcomes	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction and repeated individualized feedback as the class proceeds.	2019 Fall	Program Review Outline, catalog, schedule, title & textbook updated to better reflect course content.
ESL 182 C Intermediate Academic Reading/Writing Units: 5 Lecture: 5 Laboratory: 0	* Outline Update * Catalog Description Update * Schedule Description Update * Prerequisites revalidated * Textbook Update * Student Learning Outcomes	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction and repeated individualized feedback as the class proceeds.	2019 Fall	Program Review Outline, catalog, schedule & textbook updated to better reflect course content.
ESL 183 C High Intermediate Academic Reading/Writing Units: 5 Lecture: 5 Laboratory: 0	* Outline Update * Catalog Description Update * Schedule Description Update * Prerequisites revalidated * Textbook Update * Student Learning Outcomes	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction and repeated individualized feedback as the class proceeds.	2019 Fall	Program Review Outline, catalog, schedule & textbook updated to better reflect course content.
ESL 184 C Advanced Academic Reading/Writing 1 Units: 5 Lecture: 5 Laboratory: 0	* Outline Update * Catalog Description Update * Schedule Description Update * Prerequisites revalidated * CSUGE: Area C2 * IGETC: Area 3B and 6A * Textbook Update * Student Learning Outcomes	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction and repeated individualized feedback as the class proceeds.	2019 Fall	Program Review Outline, catalog, schedule & textbook updated to better reflect course content.

ESL 185 C Advanced Academic Reading/Writing 2 Units: 5 Lecture: 5 Laboratory: 0	* Outline Update * Catalog Description Update * Schedule Description Update * Prerequisites revalidated * CSUGE: Area C2 * IGETC: Area 3B and 6A * Textbook Update * Student Learning Outcomes	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction and repeated individualized feedback as the class proceeds.	2019 Fall	Program Review Outline, catalog, schedule & textbook updated to better reflect course content.
ESL 186 C College Writing Preparation for Non-Native Speakers Units: 5 Lecture: 5 Laboratory: 0	* Outline Update * Catalog Description Update * Schedule Description Update * Prerequisites revalidated * CSUGE: Area C2 * IGETC: Area 3B and 6A * Textbook Update * Student Learning Outcomes	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction and repeated individualized feedback as the class proceeds.	2019 Fall	Program Review Outline, catalog, schedule & textbook updated to better reflect course content.
HRC 100 C Nutrition Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Catalog Description Update * Schedule Description Update * Student Learning Outcomes * Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2019 Fall	Update catalog and schedule description, course content, textbook and SLO to reflect most recent industry expectations as recommended by the Hotel, Restaurant, Culinary Arts Advisory Board.
HRC 101 C Introduction to Hospitality Management Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Title change * Catalog Description Update * Schedule Description Update * Prerequisite Deletion * Student Learning Outcomes	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2019 Fall	Update course content to reflect most recent industry expectations as recommended by the Hotel, Restaurant, Culinary Arts Advisory Board (12/6/17) and to facilitate CID approval for pending AD-T Hospitality Management. Deletion of "eligibility for ENGL 60 prerequisite" due to state changes with use of placement tests, so as to not present enrollment barriers for incoming students.

HRC 120 C Sanitation and Safety Units: 2 Lecture: 2 Laboratory: 0	* Outline Update * Lecture hours changed from 3 to 2 * Units from 3 to 2 * Catalog Description Update * Schedule Description Update * Prerequisite Deletion * Textbook Update * Student Learning Outcomes	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2019 Fall	Change of unit count from 3 units to 2 units to facilitate transfer and CID approval. Update of content based on current industry standards, approved by HRC advisory board, 12/6/17. Deletion of "eligibility for ENGL 60 prerequisite" due to state changes with use of placement tests, so as to not present enrollment barriers for incoming students.
HRC 125 C Restaurant Management Units: 3 Lecture: 2 Laboratory: 4	* Outline Update * Catalog Description Update * Schedule Description Update * Prerequisite revalidated * Add Hybrid * Student Learning Outcomes	25	Labs in which the instructor provides extensive individualized feedback/ evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports	2019 Fall	Update catalog, schedule, course content, and SLO to reflect most recent industry expectations. Add distance education hybrid option as recommended by the Hotel, Restaurant, Culinary Arts Advisory Board.
HRC 135 C Culinary Fundamentals I Units: 3 Lecture: 2 Laboratory: 4	* Outline Update * Prerequisite revalidated * Student Learning Outcomes	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports	2019 Fall	Update course to reflect most recent industry expectations as recommended by the Hotel, Restaurant, Culinary Arts Advisory Board.
HRC 136 C Baking Fundamentals I Units: 3 Lecture: 2 Laboratory: 4	* Outline Update * Catalog Description Update * Schedule Description Update * Prerequisite revalidated * Student Learning Outcomes	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports	2019 Fall	Update to course based on advisory meeting and course evolution with the advanced baking courses
HRC 145 C The Art of Garde Manger Units: 3 Lecture: 2 Laboratory: 4	* Outline Update * Catalog Description Update * Prerequisite revalidated * Student Learning Outcomes	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports	2019 Fall	Update course content, catalog and SLO to reflect most recent industry expectations as recommended by the Hotel, Restaurant, Culinary Arts Advisory Board.

HRC 152 C Menu Planning and Purchasing Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Title change * Catalog Description Update * Schedule Description Update * Prerequisite revalidated * Add Hybrid * Student Learning Outcomes	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2019 Fall	Update course content, title, catalog, schedule and SLO to reflect most recent industry expectations as recommended by the Hotel, Restaurant, Culinary Arts Advisory Board. Add distance education hybrid option.
HRC 160 C Hotel Operations Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Catalog Description Update * Schedule Description Update * Prerequisite revalidated * Textbook Update * Student Learning Outcomes	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2019 Fall	Update course content, catalog, schedule, textbook and Student Learning Outcome to reflect most recent industry expectations as recommended by the Hotel, Restaurant, Culinary Arts Advisory Board, as well as, facilitate student matriculation for transfer.
HRC 164 C Hospitality Law Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Catalog Description Update * Schedule Description Update * Prerequisite revalidated * Textbook Update * Student Learning Outcomes	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2019 Fall	Update schedule/ catalog description, course content, textbook and SLO to reflect most recent industry expectations as recommended by the Hotel, Restaurant, Culinary Arts Advisory Board.
HRC 170 C Beverage Management Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Prerequisite revalidated	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2019 Fall	Update course to reflect most recent industry expectations as recommended by the Hotel, Restaurant, Culinary Arts Advisory Board.

HRC 230 C Hospitality Leadership Units: 3 Lecture: 3 Laboratory: 0	* Catalog Description Update * Schedule Description Update * Prerequisite revalidated * Advisory revalidated * Textbook Update * Student Learning Outcomes	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2019 Fall	Update, catalog, schedule, textbook and Student Learning Outcomes to reflect most recent industry expectations as recommended by the Hotel, Restaurant, Culinary Arts Advisory Board.
HRC 231 C Cost Control in Hospitality Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Catalog Description Update * Schedule Description Update * Advisory revalidated * Add Hybrid * Student Learning Outcomes	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2019 Fall	Update course content, catalog, schedule, and Student Learning Outcomes based on current industry expectations and to facilitate CID approval. Addition of Hybrid. Approved by HRC Advisory Board, 12/6/17.
HRC 232 C Special Event Management Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Add Hybrid * Prerequisite revalidated * Student Learning Outcomes	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams.	2019 Fall	Update course per program review and advisory board, minor course content change, SLO assessment update and instructional methodologies to include distance education, hybrid.
HRC 235 C Culinary Fundamentals II Units: 3 Lecture: 2 Laboratory: 4	* Outline Update * Prerequisites revalidated * Student Learning Outcomes	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2019 Fall	Update course outline and SLO to reflect most recent industry expectations as recommended by the Hotel, Restaurant, Culinary Arts Advisory Board.
HRC 236 C Baking Fundamentals II Units: 3 Lecture: 2 Laboratory: 4	* Outline Update * Catalog Description Update * Prerequisites Updated/Revalidated * Textbook Update * Student Learning Outcomes	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2019 Fall	Outline, catalog, textbook and SLO update based on advisory recommendations and to build a more seamless course evolution between all baking courses

HRC 246 C Pastry Arts Units: 3 Lecture: 2 Laboratory: 4	* Outline Update * Catalog Description Update * Schedule Description Update * Prerequisite revalidated * Textbook Update * Student Learning Outcomes	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2019 Fall	Update outline, catalog, schedule, textbook and SLO based on advisory meeting and course evolution with Baking Fundamentals I and Baking Fundamentals II
HRC 255 C American Regional Cuisine Units: 3 Lecture: 2 Laboratory: 4	* Outline Update * Catalog Description Update * Prerequisites revalidated * Hybrid removed * Textbook Update * Student Learning Outcomes	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2019 Fall	Update outline, catalog, textbook, SLO to reflect most recent industry expectations as recommended by the Hotel, Restaurant, Culinary Arts Advisory Board.
HRC 265 C World Culture and Cuisine Units: 3 Lecture: 2 Laboratory: 4	* Outline Update * Title change * Catalog Description Update * Schedule Description Update * Prerequisites revalidated * Fee from \$75 to \$95 * Classification code change * AAGE: Cultural Diversity added * Textbook Update * Student Learning Outcomes	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2019 Fall	Outline, catalog, schedule, title, fee, textbook updated to reflect most recent industry expectations as recommended by the Hotel, Restaurant, Culinary Arts Advisory Board. Fee increase due to increase cost of commodities required to reach our student learning outcomes. Add Cultural Diversity
HRC 290 C Hospitality Career Capstone Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Prerequisite revalidated * Advisory revalidated * Student Learning Outcomes	30	Individualized Instruction/Group Learning/ Student Presentations Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2019 Fall	Program Review Outline and Student Learning Outcomes update

KIN 110 C Surfing Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Class size from 25 to 20	20	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.		Class size reduction per discussion with the President and the agreement to increase class sizes on other courses.
KIN 111 C Swimming Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Grading Option to Pass/No Pass/Letter Grade Option * Classification and SAM codes changed to Occupational Education * FSA M35 Coaching added	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Catalog and schedule, updated and codes changed to Occupational. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.
KIN 112 C Swimming - Intermediate-Advanced Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Prerequisite revalidate * Advisory revalidated * Grading Option to Pass/No Pass/Letter Grade Option * Classification and SAM codes changed to Occupational Education * FSA M35 Coaching added	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Catalog and schedule, updated and codes changed to Occupational. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.
KIN 116 C Swim for Fitness Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Prerequisite revalidate * Grading Option to Pass/No Pass/Letter Grade Option * Classification and SAM codes changed to Occupational Education * TOPS & CIP codes changed	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Catalog and schedule, updated and codes changed to Occupational. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.

<p>KIN 117 C Water Aerobics Units: .5-1 Lecture: 0 Laboratory: 1.5-3</p>	<p>* Catalog Description Update * Schedule Description Update * Grading Option to Pass/No Pass/Letter Grade Option * Classification and SAM codes changed to Occupational Education * TOPS & CIP codes changed</p>	<p>30</p>	<p>Class time focuses on individualized instruction, student presentation time, and/or group learning.</p>	<p>2019 Fall</p>	<p>Catalog and schedule, updated and codes changed to Occupational. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.</p>
<p>KIN 120 C Kick-Boxing Units: .5-1 Lecture: 0 Laboratory: 1.5-3</p>	<p>* Catalog Description Update * Schedule Description Update * Grading Option to Pass/No Pass/Letter Grade Option * Classification and SAM codes changed to Occupational Education * TOPS & CIP codes changed</p>	<p>30</p>	<p>Class time focuses on individualized instruction, student presentation time, and/or group learning.</p>	<p>2019 Fall</p>	<p>Catalog and schedule, updated and codes changed to Occupational. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.</p>
<p>KIN 121 C Self Defense Units: .5-1 Lecture: 0 Laboratory: 1.5-3</p>	<p>* Catalog Description Update * Schedule Description Update * Grading Option to Pass/No Pass/Letter Grade Option * Classification and SAM codes changed to Occupational Education * TOPS & CIP codes changed</p>	<p>30</p>	<p>Class time focuses on individualized instruction, student presentation time, and/or group learning.</p>	<p>2019 Fall</p>	<p>Catalog and schedule, updated and codes changed to Occupational. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.</p>
<p>KIN 130 C Yoga Units: .5-1 Lecture: 0 Laboratory: 1.5-3</p>	<p>* Catalog Description Update * Schedule Description Update * Grading Option to Pass/No Pass/Letter Grade Option * Classification and SAM codes changed to Occupational Education * TOPS & CIP codes changed</p>	<p>30</p>	<p>Class time focuses on individualized instruction, student presentation time, and/or group learning.</p>	<p>2019 Fall</p>	<p>Catalog and schedule, updated and codes changed to Occupational. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.</p>

KIN 131 C Restorative Yoga Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Grading Option to Pass/No Pass/Letter Grade Option * Classification and SAM codes changed to Occupational Education * TOPS & CIP codes changed	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Catalog and schedule, updated and codes changed to Occupational. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.
KIN 133 C Cardiovascular Conditioning Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Grading Option to Pass/No Pass/Letter Grade Option	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Catalog and schedule updated. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.
KIN 134 C Walking for Fitness Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Grading Option to Pass/No Pass/Letter Grade Option	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Catalog and schedule updated. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.
KIN 135 C Cardio Step Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Title change * Grading Option to Pass/No Pass/Letter Grade Option * Classification and SAM codes changed to Occupational Education * TOPS & CIP codes changed	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Catalog, schedule and title updated and codes changed to Occupational. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.
KIN 136 C Cardio Step- Intermediate Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Title change * Grading Option to Pass/No Pass/Letter Grade Option * Classification and SAM codes changed to Occupational Education * TOPS & CIP codes changed	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Catalog, schedule and title updated and codes changed to Occupational. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.

KIN 138 C Body Sculpt Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Grading Option to Pass/No Pass/Letter Grade Option * Classification and SAM codes changed to Occupational Education * TOPS & CIP codes changed	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Catalog and schedule updated and codes changed to Occupational. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.
KIN 139 C Cardio Blast Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Grading Option to Pass/No Pass/Letter Grade Option * Classification and SAM codes changed to Occupational Education * TOPS & CIP codes changed	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Catalog and schedule updated and codes changed to Occupational. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.
KIN 140 C Fitness Training Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Grading Option to Pass/No Pass/Letter Grade Option * Classification and SAM codes changed to Occupational Education * TOPS & CIP codes changed	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Catalog and schedule updated and codes changed to Occupational. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.
KIN 142 C Power Training Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Grading Option to Pass/No Pass/Letter Grade Option * Classification and SAM codes changed to Occupational Education * TOPS & CIP codes changed	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Catalog and schedule updated and codes changed to Occupational. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.
KIN 143 C Strength Training Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Grading Option to Pass/No Pass/Letter Grade Option * Classification and SAM codes changed to Occupational Education * TOPS & CIP codes changed	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Catalog and schedule updated and codes changed to Occupational. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.

<p>KIN 144 C HIIT- High Intensity Interval Training Units: .5-1 Lecture: 0 Laboratory: 1.5-3</p>	<p>* Catalog Description Update * Schedule Description Update * Grading Option to Pass/No Pass/Letter Grade Option * Classification and SAM codes changed to Occupational Education * TOPS & CIP codes changed</p>	<p>30</p>	<p>Class time focuses on individualized instruction, student presentation time, and/or group learning.</p>	<p>2019 Fall</p>	<p>Catalog and schedule updated and codes changed to Occupational. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.</p>
<p>KIN 145 C Boot Camp Workout Units: .5-1 Lecture: 0 Laboratory: 1.5-3</p>	<p>* Catalog Description Update * Schedule Description Update * Grading Option to Pass/No Pass/Letter Grade Option * Classification and SAM codes changed to Occupational Education * TOPS & CIP codes changed</p>	<p>30</p>	<p>Class time focuses on individualized instruction, student presentation time, and/or group learning.</p>	<p>2019 Fall</p>	<p>Catalog and schedule updated and codes changed to Occupational. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.</p>
<p>KIN 146 C Cardio Core Units: .5-1 Lecture: 0 Laboratory: 1.5-3</p>	<p>* Catalog Description Update * Schedule Description Update * Grading Option to Pass/No Pass/Letter Grade Option * Classification and SAM codes changed to Occupational Education * TOPS & CIP codes changed</p>	<p>30</p>	<p>Class time focuses on individualized instruction, student presentation time, and/or group learning.</p>	<p>2019 Fall</p>	<p>Catalog and schedule updated and codes changed to Occupational. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.</p>
<p>KIN 147 C Body Building and Development Units: .5-1 Lecture: 0 Laboratory: 1.5-3</p>	<p>* Catalog Description Update * Schedule Description Update * Grading Option to Pass/No Pass/Letter Grade Option * Classification and SAM codes changed to Occupational Education * TOPS & CIP codes changed</p>	<p>30</p>	<p>Class time focuses on individualized instruction, student presentation time, and/or group learning.</p>	<p>2019 Fall</p>	<p>Catalog and schedule updated and codes changed to Occupational. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.</p>

KIN 148 C Total Body Fitness Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Grading Option to Pass/No Pass/Letter Grade Option * Classification and SAM codes changed to Occupational Education * TOPS & CIP codes changed	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Catalog and schedule updated and codes changed to Occupational. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.
KIN 149 C Weight Training and Lifting Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Grading Option to Pass/No Pass/Letter Grade Option * Classification and SAM codes changed to Occupational Education * TOPS & CIP codes changed	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Catalog and schedule updated and codes changed to Occupational. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.
KIN 159 C Fitness Testing with Exercise Prescription Units: 2 Lecture: 1 Laboratory: 3	* Catalog Description Update * Schedule Description Update * Prerequisite revalidated * Grading Option to Pass/No Pass/Letter Grade Option * Classification and SAM codes changed to Occupational Education * TOPS & CIP codes changed	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Catalog and schedule updated and codes changed to Occupational. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.
KIN 163 C Table Tennis Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Grading Option to Pass/No Pass/Letter Grade Option	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Catalog and schedule updated. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.
KIN 164 C Bowling - Beginning Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Grading Option to Pass/No Pass/Letter Grade Option	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2019 Fall	Catalog and schedule updated. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.

KIN 165 C Bowling - Intermediate Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Advisory revalidated * Grading Option to Pass/No Pass/Letter Grade Option	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2019 Fall	Catalog and schedule updated. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.
KIN 166 C Bowling - Advanced Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Advisory revalidated * Grading Option to Pass/No Pass/Letter Grade Option	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2019 Fall	Catalog and schedule updated. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.
KIN 168 C Tennis - Beginning Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Grading Option to Pass/No Pass/Letter Grade Option	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Catalog and schedule updated. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.
KIN 169 C Tennis- Intermediate Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Advisory revalidated * Grading Option to Pass/No Pass/Letter Grade Option	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Catalog and schedule updated. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.
KIN 170 C Tennis- Advanced Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Advisory revalidated * Grading Option to Pass/No Pass/Letter Grade Option	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Catalog and schedule updated. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.

<p>KIN 171 C Golf-Beginning Units: .5-1 Lecture: 0 Laboratory: 1.5-3</p>	<p>* Catalog Description Update * Schedule Description Update * Grading Option to Pass/No Pass/Letter Grade Option * Class size from 30 to 25</p>	<p>25</p>	<p>Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.</p>	<p>2019 Fall</p>	<p>Catalog and schedule updated. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion. Class size reduction per discussion with the President and the agreement to increase class sizes on other courses.</p>
<p>KIN 172 C Golf-Intermediate Units: .5-1 Lecture: 0 Laboratory: 1.5-3</p>	<p>* Catalog Description Update * Schedule Description Update * Advisory revalidated * Class size from 30 to 25 * Grading Option to Pass/No Pass/Letter Grade Option</p>	<p>25</p>	<p>Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.</p>	<p>2019 Fall</p>	<p>Catalog and schedule updated. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion. Class size reduction per discussion with the President and the agreement to increase class sizes on other courses.</p>
<p>KIN 173 C Golf-Advanced Units: .5-1 Lecture: 0 Laboratory: 1.5-3</p>	<p>* Catalog Description Update * Schedule Description Update * Advisory revalidated * Class size from 30 to 25 * Grading Option to Pass/No Pass/Letter Grade Option</p>	<p>25</p>	<p>Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.</p>	<p>2019 Fall</p>	<p>Catalog and schedule updated. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion. Class size reduction per discussion with the President and the agreement to increase class sizes on other courses.</p>
<p>KIN 180 C Futsal-Beginning Units: .5-1 Lecture: 0 Laboratory: 1.5-3</p>	<p>* Catalog Description Update * Schedule Description Update * Title change * Grading Option to Pass/No Pass/Letter Grade Option</p>	<p>30</p>	<p>Class time focuses on individualized instruction, student presentation time, and/or group learning.</p>	<p>2019 Fall</p>	<p>Catalog, schedule and title updated. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.</p>

KIN 181 C Futsal- Intermediate Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Advisory revalidated * Grading Option to Pass/No Pass/Letter Grade Option	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Catalog and schedule updated. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.
KIN 182 C Futsal-Advanced Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Advisory revalidated * Grading Option to Pass/No Pass/Letter Grade Option	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Catalog and schedule updated. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.
KIN 183 C Volleyball - Beginning Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Grading Option to Pass/No Pass/Letter Grade Option	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Catalog and schedule updated. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.
KIN 184 C Volleyball - Intermediate Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Prerequisite revalidated * Advisory revalidated * Grading Option to Pass/No Pass/Letter Grade Option	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Catalog and schedule updated. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.
KIN 185 C Volleyball - Advanced Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Advisory revalidated * Grading Option to Pass/No Pass/Letter Grade Option	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Catalog and schedule updated and codes changed to Occupational. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.

KIN 186 C Beach Volleyball - Beginning Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Class size from 30 to 25 * Grading Option to Pass/No Pass/Letter Grade Option	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2019 Fall	Catalog and schedule updated. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion. Class size reduction per discussion with the President and the agreement to increase class sizes on other courses.
KIN 187 C Beach Volleyball - Intermediate Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Advisory revalidated * Class size from 30 to 25 * Grading Option to Pass/No Pass/Letter Grade Option	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2019 Fall	Catalog and schedule updated. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion. Class size reduction per discussion with the President and the agreement to increase class sizes on other courses.
KIN 188 C Beach Volleyball - Advanced Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Advisory revalidated * Class size from 30 to 25 * Grading Option to Pass/No Pass/Letter Grade Option	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2019 Fall	Catalog and schedule updated. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion. Class size reduction per discussion with the President and the agreement to increase class sizes on other courses.
KIN 189 C Basketball - Beginning Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Grading Option to Pass/No Pass/Letter Grade Option	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Catalog and schedule updated. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.
KIN 190 C Basketball - Intermediate Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Advisory revalidated * Grading Option to Pass/No Pass/Letter Grade Option	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Catalog and schedule updated and codes changed to Occupational. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.

KIN 191 C Basketball - Advanced Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Advisory revalidated * Grading Option to Pass/No Pass/Letter Grade Option	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Catalog and schedule updated. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.
KIN 192 C Water Polo Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Prerequisite revalidated * Grading Option to Pass/No Pass/Letter Grade Option	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Catalog and schedule updated. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.
KIN 193 C Soccer Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Title change * Grading Option to Pass/No Pass/Letter Grade Option	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Catalog. Schedule and title updated. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.
KIN 194 C Softball Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Grading Option to Pass/No Pass/Letter Grade Option	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Catalog and schedule updated. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.
KIN 195 C Baseball Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Grading Option to Pass/No Pass/Letter Grade Option	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Catalog and schedule updated. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.
KIN 197 C Flag Football Units: .5-1 Lecture: 0 Laboratory: 1.5-3	* Catalog Description Update * Schedule Description Update * Grading Option to Pass/No Pass/Letter Grade Option	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Catalog and schedule updated. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.

KIN 198 C Athletic Weight Training Units: .5-3 Lecture: 0 Laboratory: 1.5-9	* Catalog Description Update * Schedule Description Update * Prerequisites revalidated * Class size from 35 to 30 * Grading Option to Pass/No Pass/Letter Grade Option	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Catalog and schedule updated. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion. Class size reduction per discussion with the President and the agreement to increase class sizes on other courses.
KIN 199 C Conditioning for Athletes Units: .5-3 Lecture: 0 Laboratory: 1.5-9	* Catalog Description Update * Schedule Description Update * Prerequisites revalidated * Grading Option to Pass/No Pass/Letter Grade Option	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2019 Fall	Catalog and schedule updated. Changed the grading option to Pass/No Pass/Standard letter grade, per students' feedback and Division discussion.
KIN 202 C Intercollegiate Baseball Units: 3 Lecture: 0 Laboratory: 10	* Class size from 30 to 40	40	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2019 Fall	Class size increase per discussion with the President and the agreement to decrease class sizes on other courses.
KIN 203 C Intercollegiate Basketball-Men Units: 1.5-3 Lecture: 0 Laboratory: 5-10	* Class size from 20 to 25	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.		Class size increase per discussion with the President and the agreement to decrease class sizes on other courses.
KIN 204 C Intercollegiate Basketball- Women Units: 1.5-3 Lecture: 0 Laboratory: 5-10	* Class size from 20 to 25	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.		Class size increase per discussion with the President and the agreement to decrease class sizes on other courses.
KIN 205 C Intercollegiate Beach Volleyball- Women Units: 3 Lecture: 0 Laboratory: 10	* Class size from 15 to 20	20	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.		Class size increase per discussion with the President and the agreement to decrease class sizes on other courses.

KIN 215 C Intercollegiate Tennis Units: 3 Lecture: 0 Laboratory: 10	* Class size from 15 to 20	20	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.		Class size increase per discussion with the President and the agreement to decrease class sizes on other courses.
KIN 217 C Intercollegiate Volleyball- Women Units: 3 Lecture: 0 Laboratory: 10	* Class size from 15 to 20	20	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.		Class size increase per discussion with the President and the agreement to decrease class sizes on other courses.
KIN 218 C Intercollegiate Water Polo- Women Units: 3 Lecture: 0 Laboratory: 10	* Class size from 18 to 25	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.		Class size increase per discussion with the President and the agreement to decrease class sizes on other courses.
KIN 230 C Introduction to Kinesiology Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Class size from 45 to 40 * Hybrid removed	40	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2019 Fall	Class size reduction per discussion with the President and the agreement to increase class sizes on other courses.
KIN 231 C Elementary School Movement- Kinesiology Units: 3 Lecture: 2 Laboratory: 3	* Class size from 30 to 25	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2019 Fall	Class size reduction per discussion with the President and the agreement to increase class sizes on other courses.
KIN 235 C First Aid, CPR and Emergencies Units: 3 Lecture: 3 Laboratory: 0	* Outline Update	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Outline Update
KIN 241 C Theory of Coaching Basketball Units: 3 Lecture: 2 Laboratory: 3	* Hybrid added * Class size from 35 to 30	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Class size reduction per discussion with the President and the agreement to increase class sizes on other courses.

KIN 242 C Theory of Coaching Baseball Units: 3 Lecture: 2 Laboratory: 3	* Class size from 35 to 30	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Class size reduction per discussion with the President and the agreement to increase class sizes on other courses.
KIN 248 C Psychology of Sport Units: 3 Lecture: 3 Laboratory: 0	* Class size from 45 to 35	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.		Class size reduction per discussion with the President and the agreement to increase class sizes on other courses.
REC 100 C Foundations of Recreation and Leisure Services Units: 3 Lecture: 3 Laboratory: 0	* Class size from 35 to 32	32	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Class size reduction per discussion with the President and the agreement to increase class sizes on other courses.
REC 101 C Principles of Community Recreation Units: 3 Lecture: 3 Laboratory: 0	* Class size from 35 to 32	32	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Class size reduction per discussion with the President and the agreement to increase class sizes on other courses.
REC 102 C Recreation Leadership and Diverse Groups Units: 3 Lecture: 3 Laboratory: 0	* Class size from 35 to 32	32	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Class size reduction per discussion with the President and the agreement to increase class sizes on other courses.
REC 106 C Outdoor Recreation and Camp Counseling Units: 3 Lecture: 3 Laboratory: 0	* Class size from 35 to 32	32	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2019 Fall	Class size reduction per discussion with the President and the agreement to increase class sizes on other courses.

NEW DEGREES/CERTIFICATES

DEGREE		EFF DATE	JUSTIFICATION																																																																														
Hotel, Restaurant, Culinary Arts	<p>Associate in Science in Hospitality Management for Transfer Degree (AS-T) Required CORE Course (3 units)</p> <table border="1"> <tr> <td></td> <td></td> <td align="right">Units</td> </tr> <tr> <td>HRC101 C</td> <td>Introduction to Hospitality Management</td> <td align="right">3</td> </tr> <tr> <td colspan="3"> </td> </tr> <tr> <td colspan="3">List A: Select 8-9 units or three courses from the following:</td> </tr> <tr> <td></td> <td></td> <td align="right">Units</td> </tr> <tr> <td>ECON105 C</td> <td>Principles of Economics-Micro</td> <td align="right">3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ECON105HC</td> <td>Honors Principles of Economics</td> <td align="right">3</td> </tr> <tr> <td>HRC120 C</td> <td>Sanitation and Safety</td> <td align="right">2</td> </tr> <tr> <td>HRC231 C</td> <td>Cost Control in Hospitality</td> <td align="right">3</td> </tr> <tr> <td>HRC125 C</td> <td>Restaurant Management</td> <td align="right">3</td> </tr> <tr> <td>HRC160 C</td> <td>Hotel Operations</td> <td align="right">3</td> </tr> <tr> <td>HRC164 C</td> <td>Hospitality Law</td> <td align="right">3</td> </tr> <tr> <td>HRC135 C</td> <td>Culinary Fundamentals I</td> <td align="right">3</td> </tr> <tr> <td colspan="3"> </td> </tr> <tr> <td colspan="3">List B: Select 7-8 units or two courses from the below or any courses from List A not already used.</td> </tr> <tr> <td></td> <td></td> <td align="right">Units</td> </tr> <tr> <td>ACCT101 C</td> <td>Financial Accounting</td> <td align="right">4</td> </tr> <tr> <td>MATH120 C</td> <td>Introduction to Probability and Statistics</td> <td align="right">4</td> </tr> <tr> <td>HRC100 C</td> <td>Nutrition</td> <td align="right">3</td> </tr> <tr> <td>HRC152 C</td> <td>Menu Planning and Purchasing</td> <td align="right">3</td> </tr> <tr> <td>HRC230 C</td> <td>Hospitality Leadership</td> <td align="right">3</td> </tr> <tr> <td>HRC232 C</td> <td>Special Event Management</td> <td align="right">3</td> </tr> <tr> <td>HRC235 C</td> <td>Culinary Fundamentals II</td> <td align="right">3</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="2">Total Units</td> <td align="right">18-20</td> </tr> </table>			Units	HRC101 C	Introduction to Hospitality Management	3				List A: Select 8-9 units or three courses from the following:					Units	ECON105 C	Principles of Economics-Micro	3		or		ECON105HC	Honors Principles of Economics	3	HRC120 C	Sanitation and Safety	2	HRC231 C	Cost Control in Hospitality	3	HRC125 C	Restaurant Management	3	HRC160 C	Hotel Operations	3	HRC164 C	Hospitality Law	3	HRC135 C	Culinary Fundamentals I	3				List B: Select 7-8 units or two courses from the below or any courses from List A not already used.					Units	ACCT101 C	Financial Accounting	4	MATH120 C	Introduction to Probability and Statistics	4	HRC100 C	Nutrition	3	HRC152 C	Menu Planning and Purchasing	3	HRC230 C	Hospitality Leadership	3	HRC232 C	Special Event Management	3	HRC235 C	Culinary Fundamentals II	3				Total Units		18-20	2019 Fall	Implementation of newly approved Transfer Model Curriculum for Hospitality Management
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Hotel, Restaurant, Culinary Arts	Associate in Science in Nutrition and Dietetics for Transfer Degree (AS-T)		2019 Fall	AS-T in Nutrition and Dietetics allows students greater options for timely and seamless transfer.	
	Required Core: (20 units)				
					Units
	HRC100 C	Nutrition			3
		or			
	KIN270 C	Nutrition Science and Application			3
	PSY101 C	Introduction to Psychology			3
		or			
	PSY101HC	Honors Introduction to Psychology			3
	<hr/>				
	CHEM111AC	General Chemistry I			5
		and			
	CHEM111BC	General Chemistry II			5
	BIOL220 C	Medical Microbiology			4
	<hr/>				
	LIST A: Select one course from the following (4 units)				
					Units
	<hr/>				
	BIOL231 C	General Human Anatomy			4
	BIOL241 C	General Human Physiology			4
	MATH120 C	Introduction to Probability and Statistics			4
	PSY161 C	Probability and Statistics-Social Sciences			4
		or			
	PSY161HC	Honors Probability and Statistics-Social Sciences			4
	SOC161 C	Probability and Statistics-Social Sciences			4
		or			
	SOC161HC	Honors Probability and Statistics-Social Sciences			4
<hr/>					
LIST B: Complete the following course (3 units)					
		Units			
HRC135 C	Culinary Fundamentals I	3			
Total Units		27			

REVISED DEGREES/CERTIFICATES

DEGREE		EFF DATE	JUSTIFICATION																																																						
Hotel, Restaurant, Culinary Arts	<p>ASSOCIATE IN SCIENCE DEGREE BAKING AND PASTRY ARTS</p> <p>Required courses are listed in suggested sequence:</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>HRC100 C</td> <td>Nutrition</td> <td>3</td> </tr> <tr> <td>HRC101 C</td> <td>Introduction to Hospitality Management</td> <td>3</td> </tr> <tr> <td>HRC120 C</td> <td>Sanitation and Safety</td> <td>2</td> </tr> <tr> <td>HRC135 C</td> <td>Culinary Fundamentals I</td> <td>3</td> </tr> <tr> <td>HRC136 C</td> <td>Baking Fundamentals I</td> <td>3</td> </tr> <tr> <td>HRC145 C</td> <td>The Art of Garde Manger</td> <td>3</td> </tr> <tr> <td>HRC152 C</td> <td>Menu Planning and Purchasing</td> <td>3</td> </tr> <tr> <td>HRC231 C</td> <td>Cost Control in Hospitality</td> <td>3</td> </tr> <tr> <td>HRC232 C</td> <td>Special Event Management</td> <td>3</td> </tr> <tr> <td>HRC236 C</td> <td>Baking Fundamentals II</td> <td>3</td> </tr> <tr> <td>HRC246 C</td> <td>Pastry Arts</td> <td>3</td> </tr> <tr> <td>HRC255 C</td> <td>American Regional Cuisine</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>HRC265 C</td> <td>World Culture and Cuisine</td> <td>3</td> </tr> <tr> <td>HRC290 C</td> <td>Hospitality Career Capstone</td> <td>3</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Total Units</td> <td></td> <td>38</td> </tr> </tbody> </table>			Units	HRC100 C	Nutrition	3	HRC101 C	Introduction to Hospitality Management	3	HRC120 C	Sanitation and Safety	2	HRC135 C	Culinary Fundamentals I	3	HRC136 C	Baking Fundamentals I	3	HRC145 C	The Art of Garde Manger	3	HRC152 C	Menu Planning and Purchasing	3	HRC231 C	Cost Control in Hospitality	3	HRC232 C	Special Event Management	3	HRC236 C	Baking Fundamentals II	3	HRC246 C	Pastry Arts	3	HRC255 C	American Regional Cuisine	3		or		HRC265 C	World Culture and Cuisine	3	HRC290 C	Hospitality Career Capstone	3				Total Units		38	2019 Fall	HRC 120 C from 3 to 2 units per HRC Advisory Board recommendation. HRC 101C title change. HRC 152C title change. Add HRC 145 C and HRC 265 C. Total units from 36 to 38.
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HRC290 C	Hospitality Career Capstone	3																																																	
ECON105 C	Principles of Economics-Micro	3																																																	
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Kinesiology	FITNESS SPECIALIST CERTIFICATE		2019 Fall	This is an update to program coursework requirements in order to stay abreast trends in the fitness industry. KIN 270 C, KIN 271 C, KIN 273 C moved from required to electives KIN 249 C added to electives Total units from 18 to 16	
	Required courses:				
		Units			
	KIN235 C	First Aid, CPR and Emergencies			3
	KIN272 C	Strength and Conditioning			3
	KIN274 C	Exercise Testing and Prescription			3
	Select 7 units from electives listed below				
		Units			
	Activity courses KIN 100 - 199				0.5 - 1
	KIN236 C	Athletic Injuries-Prevention and Care			3
	KIN248 C	Psychology of Sport			3
	KIN249 C	Sport and United States Society			3
	KIN270 C	Nutrition Science and Application			3
	KIN271 C	Movement Anatomy			3
	KIN273 C	Exercise Physiology			3
Total Units		16			

DELETE DEGREES/CERTIFICATES					
DEGREE		EFF DATE	JUSTIFICATION		
Hotel, Restaurant, Culinary Arts	RESTAURANT/LODGING ENTREPRENEUR CERTIFICATE		2019 Fall	Certificate is no longer relevant option.	
	Required courses are listed in suggested sequence:				
		Units			
	HRC101 C	Introduction to Hospitality Careers			3
	HRC152 C	Hospitality Purchasing			3
	HRC160 C	Hotel Operations			3
	MKT222 C	Principles of Marketing			3
	MGT261 C	Small Business Management			3
Total Units		15			

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	June 12, 2018	Resolution	<u> </u>
SUBJECT:	Fullerton College Fullerton Education Partnership Agreement	Information	<u> </u>
		Enclosure(s)	<u> X </u>

BACKGROUND: The development of the Fullerton Education Partnership began in September 2016 and includes the Fullerton Joint Union High School District (FJUHSD), Fullerton College/North Orange County Community College District (NOCCCD), and California State University, Fullerton (CSUF). The goals of this partnership are to increase the number of student eligible to transfer to CSUF from FJUHSD and/or Fullerton College and to increase the number of students who transfer from FJUHSD to Fullerton College. In addition, this partnership is designed to expedite the time to completion, especially among low-income and first-generation students.

All partners will work cooperatively to increase interorganizational information sharing, including information pertaining to: A-G preparation, college fairs, the college application process, admission and application requirements, and Associate Degree for Transfer (ADT). The three partners will provide professional development opportunities to faculty, staff, and administrators. All partners are willing to share institutional data in order to facilitate evaluation efforts (and ultimately strengthening) of the Partnership's collaborations. The three institutions will collaborate to create a "Data Sharing Agreement" to achieve this goal. All partners agree to carry out the activities detailed in the Implementation Plan created at the commencement of the Partnership. The partners have agreed to regularly visit, revise, and evaluate implementation progress and plans.

This agreement will be initially implemented during the fall semester of 2019. The NOCCCD Board of Trustees reviewed this agreement as an information item at their May 22, 2018 meeting.

This agenda item was prepared by Dr. José Ramón Núñez, Vice President, Instruction, Fullerton College.

How does this relate to the five District Strategic Directions? This item responds to all five District Strategic Directions.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 3250: Institutional Planning

FUNDING SOURCE AND FINANCIAL IMPACT: One of the elements of this partnership is dual enrollment. AB 288 makes it possible for community college districts to collect

apportionment for CCAP Partnership Agreement classes offered at high schools provided that attendance requirements for high schools are met; therefore, this has the potential to not only increase student access but also generate more funding for NOCCCD.

RECOMMENDATION: It is recommended that the Board approve the Fullerton Education Partnership Agreement.

Cherry Li-Bugg
Recommended by

Approved for Submittal

4.c.2
Item No.

MEMORANDUM OF UNDERSTANDING

California State University, Fullerton (CSUF)
and
Fullerton College (FC)
and
Fullerton Joint Union High School District (FJUHSD)

I. RATIONALE AND GOALS

The Fullerton Higher Education Pathway Partnership will promote student success by creating a pipeline that will enhance college going and transfer rates for students from Fullerton Joint Union High School District (FJUHSD) and Fullerton College (FC). Through this pathway, the partnership will:

- *Create a formalized partnership between the aforementioned educational institutions*
- *Increase the number of Cal State Fullerton (CSUF) eligible students*
- *Expedite time to degree*
- *Serve low-income and first-generation students*

II. PURPOSE OF MEMORANDUM OF UNDERSTANDING

The purpose of this Memorandum of Understanding (MOU) is to establish the responsibilities of each party related to the Fullerton Education Partnership (“Partnership”) and any applicable rules of conduct that must be followed in order to ensure a successful collaborative partnership and ultimately help Fullerton students succeed in higher education.

ROLES AND RESPONSIBILITIES

It is understood that all partners have a desire to engage in the Partnership and build relationships between one another, see the benefits of this Partnership, and operate under the assumption that each party is essential to accomplish the goals outlined above. The following establishes the roles and responsibilities of CSUF, FC and FJUHSD.

A. ADMISSIONS, RECRUITMENT, FINANCIAL AID AND ORIENTATION

California State University, Fullerton, Fullerton College, and Fullerton Joint Union High School District will work in collaboration to provide students, parents, and staff with resources promoting higher education and supporting students and parents in the transition through three possible pathways: 1: FJUHSD to FC to CSUF, 2: FJUHSD to CSUF, and 3: FJUHSD to FC. This includes providing resources, workshops, and services for students in grades 9th through 12th and parent workshops on A-G, financial aid and the admission process for higher education and California State University.

Outreach, Recruitment & Orientation (ORO)

All partners will work cooperatively to increase inter-organizational information-sharing; in particular, information pertaining to:

- A-G Preparation
- College Fairs

- Information about college application process
- College Readiness
- CSUF admission requirements
- CSUF application requirements
- Finish in 4
- Associate Degree for Transfer (ADT)

Partners will provide professional development opportunities including: a) promote *existing* training opportunities currently available to the Partnership (e.g. 'Early Start' breakfast training) that apply to CSUF preparation, admissions and readiness and b) provide *new* ORO professional development opportunities on CSUF preparation, admissions and readiness to relevant Partnership staff, c) Annual Counselor 1-Day Conference (CSUF will conduct an annual conference for relevant Partnership staff to provide information and training on CSUF preparation, admissions and readiness).

CSUF will consider, on an annual basis, the option of an Admission Advantage for FJUHS students who apply directly to CSUF and FJUHS students who attend Fullerton College and who then apply directly to CSUF. CSUF will provide all FJUHS graduates and FC students who enroll at CSUF with support onto graduation.

B. DATA-SHARING

Data sharing and evaluation

All partners agree to openly share institutional data in order to facilitate evaluation efforts (and ultimately strengthening) of Partnerships efforts. Specifically:

- A. CSUF admission offices will create a ***Partnership Cohort*** within the CSUF student tracking system so that trends regarding retention, graduation rates, and time to degree can be understood. Partnerships cohort data will have an ability to be aggregated and disaggregated based on a variety of criteria, such as: year of enrollment, ethnicity, etc.
- B. Additional outcome reports pertaining to Partnership cohorts may be completed throughout this partnership. All partners will remain open to sharing institutional data to facilitate said evaluations.
- C. In 2017-18, CSUF will assess current Associate Degrees for Transfer (ADT) support systems to identify why ADTs have higher student success rates and which systems have greatest impact on ADT's success. This information will be shared with the Partnership.
- D. Partners will communicate so that students and their support systems at FCC or FJUHS are knowledgeable about their acceptance to CSUF.

C. COMMUNICATIONS

The partners will engage in frequent communications to build trust, discuss progress, address concerns, and maintain accountability.

Internal Communications

Staff from the three institutions will provide relevant contact information for key staff positions so that a thorough and up-to-date phone tree and email contact list is available for ongoing communications. Partners commit to updating the contact list regularly to ensure constant communication.

Quarterly meetings

Staff from the three institutions will meet regularly to support the Partnership's efforts, discussing progress, addressing concerns, and maintaining accountability. In Year 1, partners will agree to a *host rotation schedule* for the Partnership's Quarterly meetings. Meetings will focus on partner updates regarding Implementation Plan progress. Agreement to the Partnership renewal will be discussed annually.

Messaging & Branding

Partners commit to the creation of a formal partnership name and co-brand. All Partners will commit to ensuring that all three Partnership partners are explicitly referenced in any communications about the Partnership; this is especially true for communications with any new potential partners and supporters.

Partners commit to raising the visibility of the partnership

Partners commit to raising the visibility of the partnership by engaging the business community so that business partners can be engaged at the 'end of the pipeline' for students coming through the partnership.

D. IMPLEMENTATION

All partners agree to carry out the activities detailed in the Implementation Plans created at the commencement of the Partnership. Partners agree to regularly revisit, revise and evaluate implementation progress and plans.

III. TERMS AND CONDITIONS

It is mutually understood and agreed that:

- a. The partners shall each be solely responsible for any and all costs associated with their responsibilities under this MOU.
- b. Each party takes legal and financial responsibility for the actions of its respective employees, officers, agents, representatives and volunteers. Each party agrees to indemnify, defend and hold harmless the other to the fullest extent permitted by law from and against any and all demands, claims, actions, liabilities, losses, damages, and costs, including reasonable attorney's fees, arising out of or resulting from the indemnifying party's acts or omissions related to its participation under this Memorandum of Understanding, and each party shall bear the proportionate cost of any damages attributable to the fault of such party, its officers, agents, employees and independent contractors. It is the intention of the partners that, where fault is determined to have been contributory, principles of comparative fault will be applied.
- c. Each party, at its sole cost and expense, shall carry insurance or self-insure to cover its activities in connection with this MOU, and obtain, keep in force and maintain, insurance

or equivalent programs of self-insurance, for general liability, workers compensation and business automobile liability adequate to cover its potential liabilities hereunder.

- d. If at any time a dispute arises within the Fullerton Higher Education Pathway Partnership, CSUF, FC and FJUHSD will agree to initiate a dispute resolution process as soon as possible.

IV. AMENDMENTS AND TERMINATION

This MOU may be amended by mutual agreement of the partners in a written modification signed by all parties. This MOU may be terminated by mutual agreement of the partners in a written agreement signed by all parties.

V. EFFECTIVE DATE AND SIGNATURE.

This MOU requires the signature of the President of California State University, Fullerton, President of Fullerton College, and Superintendent of Fullerton Joint Union High School District.

Partners indicate agreement with this Memorandum of Understanding by their signatures below. This Memorandum of Understanding shall be effective upon the date the last signature is acquired.

NAME
President
California State University, Fullerton

NAME
President
Fullerton College

NAME
Superintendent
Fullerton Joint Union High School District

Community College Agreement: Employee & Student

This Memorandum of Understanding (MOU) between the University of Redlands and Fullerton College and North Orange County Community College District (herein referred to as “NOCCCD”) documents the commitment of all parties to enter into a mutually beneficial education and training agreement.

Through this agreement, University of Redlands offers discounted tuition, customized education and training opportunities including classroom instruction at Fullerton College, special events and other benefits to Fullerton College and NOCCCD students as well as benefit-eligible employees, spouses and domestic partners of employees.

This agreement includes the tuition discount (outlined below) to Fullerton College students who transfer directly to the University of Redlands School of Business and attend one of the University of Redlands’ regional campus locations, as well as those taking courses through the Fullerton College – University of Redlands Bachelor’s Degree Program held on-site at Fullerton College.

Fullerton College offers opportunities for University of Redlands to promote programs and recruit students. Such promotion and recruitment may include on-site information meetings, education fairs, and advertisements as approved by Fullerton College; use of Fullerton College Partner designation in University of Redlands printed materials and on the University of Redlands website; and other means of promotion and recruitment mutually supported by University of Redlands and Fullerton College.

Discounts:

School of Business

Fullerton College students who have earned at least 21 credits at Fullerton College and transfer into the **Fullerton College – University of Redlands Bachelor’s Degree Program offered on-site at Fullerton College** or who enroll at any of the school’s locations shall receive a 30% discount. Fullerton College and NOCCCD employees, spouses and domestic partners of employees shall receive a 30% tuition discount for all programs offered by the School of Business.

School of Continuing Studies

Fullerton College and NOCCCD students, employees, spouses and domestic partners of employees shall receive a discount of 10% for courses or programs offered by the School of Continuing Studies (students enrolling in continuing studies courses must contact the School of Continuing Studies office prior to registration).

School of Education

Fullerton College and NOCCCD employees, spouses and domestic partners of employees shall receive a 15% tuition discount for all graduate programs offered by the School of Education.

Tuition discounts may not exceed 30%

Program Delivery: Each course and program has unique requirements, and prospective students should examine all requirements before registering.

Academic Policies: All policies stated in the current *University of Redlands Catalog* apply. These policies pertain to graduation requirements, academic honesty, withdrawal, re-enrollment, grade disputes and other policies important to all students undertaking degree work at the University of Redlands.

Application, Admission and Registration Requirements: Where applicable, students must meet all current application, admission and registration requirements.

Verification of Employment Status: University of Redlands may, at any time, require verification of current employee status of any Fullerton College student receiving the above listed discounts. Verification must be supplied directly from Fullerton College, not the student.

Transcripts: Where applicable, prospective undergraduate students must provide official transcripts from each college or university ever attended. Prospective graduate students must provide an official transcript from each institution from which they earned a degree.

Tuition and Fees: Tuition and fees are charged according to the *University of Redlands Catalog* in effect at the time of the student's enrollment. Tuition and fees are subject to change.

Additional Fees: Student Services fee is \$30 per course
 Matriculation fee (added to first course) is \$150
 Textbook costs vary by course and instructor

*Tuition and fees are subject to annual increases, but 30% discount applies throughout.

Payments and Billing Statements: Students enrolled in the School of Business or School of Education are billed directly by University of Redlands for tuition and fees. Students are responsible for submitting payment within 45 days and are solely liable for payment of all tuition and fees regardless of financial aid or Fullerton College tuition remission/reimbursement policies. Students enrolled in the School of Continuing Studies are required to pay for courses before attending their first class.

FACILITIES

Fullerton College will provide adequate classroom space at its facilities, to conduct the instruction and do so without charge to University of Redlands or students. Fullerton College warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.

Fullerton College facilities may be used subject to mutual agreement by the parties via the submission of a Fullerton College - University of Redlands Pre-Approval for Facility Use – Course Offerings form (Exhibit A). University of Redlands agrees to complete and submit the form for each course offering (Exhibit A).

For any other events outside of the classroom, University of Redlands will consult with the appropriate Fullerton College Administrator and through mutual agreement, Fullerton College will facilitate securing the event through the Fullerton College Master Calendar regular processes and procedures without charge.

INDEMNIFICATION

University of Redlands agrees to and shall indemnify, save and hold harmless Fullerton College and NOCCCD and its governing board, officers, employees, administrators, independent contractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses (including reasonable attorney fees), damages, causes of action, losses, and judgements, arising out of University of Redlands performance of this Agreement. The obligation to indemnify by University of Redlands shall extend to all claims and losses in connection with any negligence of University of Redlands, its officers, employees, independent contractors, subcontractors, agents and other representatives.

Fullerton College and NOCCCD agrees to and shall indemnify, save and hold harmless University of Redlands and its governing board, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses (including reasonable attorney fees), damages, causes of action, losses, and judgements, arising out of NOCCCD and Fullerton College's performance of this Agreement. The obligation to indemnify by NOCCCD and Fullerton College shall extend to all claims and losses in connection with any negligence of NOCCCD, Fullerton College, and the officers, employees, independent contractors, subcontractors, agents and other representatives of each.

INSURANCE

University of Redlands, in order to protect the NOCCCD, its agents, employees and officers against claims and liability for death, injury, loss and damage arising out of or in any manner connected with the performance and operation of the terms of this agreement, shall secure and maintain in force during the entire term of this agreement, general liability insurance coverage or comparable coverage through an approved program of self-insurance in the amount of not less than ONE MILLION DOLLARS (\$1,000,000) per occurrence/THREE MILLION DOLLARS (\$3,000,000) aggregate to cover bodily injury, property damage, advertising injury and contractual liability of University of Redlands in connection to this Agreement. Such coverage may be procured through commercial insurance provided by an admitted California insurer duly licensed to engage in the business of insurance in the State of California, self-insurance as indicated above, or public entity risk management Joint Powers Authority (JPA) risk pool. Said policy of insurance, insurance coverage through a public entity risk management JPA, or program of self-insurance shall expressly name and cover Fullerton College and NOCCCD, its agents, employees and officers as an additional insured for the purposes of this Agreement. A certificate of insurance including a separate endorsement shall be furnished to Fullerton College and to NOCCCD prior to the commencement of services by University of Redlands.

For the purpose of Workers' Compensation, University of Redlands shall be the "primary employer" for all its personnel who perform services as instructors and support staff. University of Redlands shall be solely

responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective University of Redlands personnel made in connection with performing services and receiving instruction under this Agreement. University of Redlands agrees to hold harmless, indemnify, and defend Fullerton College and NOCCCD, its directors, officers, agents, and employees from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by University of Redlands personnel connected with providing services under this Agreement, and further agrees to waive any right of subrogation University of Redlands may have, or any insurer of University of Redlands may have, in connection to such indemnification. University of Redlands is not responsible for personnel who may serve as instructors or students who are not affiliated with University of Redlands. Fullerton College and NOCCCD reserve the right to request proof of workers' compensation and employer's liability coverage providing the protection herein stated -prior to the commencement of services by University of Redlands.

MOU EXPIRATION

The initial term of this agreement is (3) years, and shall automatically renew thereafter for successive one year periods by executing a new agreement. Either party may terminate this agreement upon 30 days written notice, provided that any then in-term courses are completed.

ENTIRE AGREEMENT

This MOU contains all of the agreements and understandings relating to this educational partnership and obligations between Fullerton College and University of Redlands in connection therewith and neither party and no agent thereof has made or is making, and neither party in executing and delivering this MOU is relying upon, any warranties, promises or agreements, except as set forth in this MOU. All understandings and agreements heretofore between Fullerton College and University of Redlands relating to educational programs are merged in this MOU, which alone fully and completely express their agreement.

UNIVERSITY OF REDLANDS CONTACT

For all issues regarding this MOU, please contact the Associate Vice President for Enrollment Management, 1200 E. Colton Avenue, Redlands, CA 92373-0999, (909) 748-8739.

FULLERTON COLLEGE CONTACT

For all issues regarding this MOU, please contact the Vice President for Instruction, 321 E. Chapman Avenue, Fullerton, CA 92832, (714) 992-7030.

Agreed

Agreement effective academic years 2018 – 2019, 2019 – 2020, and 2020 – 2021. Executed on May 22, 2018.

For the University of Redlands:

Nancy C. Svenson
AVP for Enrollment Management
Nancy_Svenson@redlands.edu

Date: _____

For Fullerton College:

Greg Schulz, Ed.D.
President, Fullerton College

Date: _____

Address: 321 East Chapman Avenue
Fullerton, CA 92832

For North Orange County Community College District:

Cheryl Marshall, Ed.D.
Chancellor, North Orange County Community College District

Date: _____

Address: 1830 W. Romneya Drive
Anaheim, CA 92801-1819

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
		Resolution	<u> </u>
DATE:	June 12, 2018	Information	<u> </u>
		Enclosure(s)	<u> X </u>
SUBJECT:	NOCCCD District-wide Strategic Plan 2018-2020		

BACKGROUND: The *North Orange County Community College District Integrated Planning Manual* stipulates a 10-year period for master planning purposes and designated three years as the time period for District-wide strategic plans. Strategic plans are short term plans that identify the specific actions that NOCCCD intends to take in order to achieve the District Strategic Directions identified in the *North Orange County Community College District 2011 Comprehensive Master Plan*. The District-wide Strategic Plan 2018-2020 is the final installment over this current master planning cycle of 2011 to 2020.

Early in fall 2017, the District Consultation Council authorized a District Strategic Plan Workgroup with representation from District-wide constituency groups. The Workgroup has been meeting since then to draft the District-wide Strategic Plan 2018-2020. A number of governance committees at the District level have worked on the various iterations of the draft strategic plan including the Institutional Effectiveness Coordinating Council, which conducted two working sessions in March and April 2018, the VP Council, Chancellor's Staff and the District Consultation Council (DCC). DCC approved the draft of this strategic plan at its May 21, 2018 meeting. First reading by the Board occurred on May 22, 2018. This item is now ready for second reading and approval by the Board.

How does this relate to the five District Strategic Directions? This item meets District Strategic Direction 4 by supporting strategic and comprehensive planning activities at the campus and District levels.

How does this relate to Board Policy: This item responds to BP 3250: Institutional Planning.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable

RECOMMENDATION: It is recommended that the Board approve the *North Orange County Community College District District-wide Strategic Plan 2018-2020*.

Cherry Li-Bugg

Recommended by

Approved for Submittal

4.e.1

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 12, 2018 Resolution _____
Information _____
SUBJECT: Academic Personnel Enclosure(s) X

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.a.1

Item No.

Academic Personnel
June 12, 2018

CHANGE IN RETIREMENT DATE

McAllister, George	FC	Accounting Instructor From: 06/30/2018 To: 07/22/2018 PN FCF817
McCament, David	CC	Mortuary Science Instructor From: 06/01/2018 To: 08/01/2018 PN CCF752
Woll, Gregory	FC	Music Instructor From: 06/30/2018 To: 05/27/2018 PN FCF696

RESIGNATION

Bandyopadhyay, Santanu	CC	Executive Vice President, Educational Programs & Student Services Eff. 07/12/2018 PN CCM983
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NEW PERSONNEL

Eapen, Beena	CC	Nursing Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/16/2018 PN CCF816
Hoang, Christine	CC	Nursing Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/16/2018 PN CCF905
Jackson, Donald	CC	Technical Theater and Design Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/16/2018 PN CCF824

Academic Personnel
June 12, 2018

Manjarrez, Janeth	NOCE	Director, NOCE Adult Education Block Grant Consortium 12-month Position (100%) Range 24, Column A Management Salary Schedule Eff. 06/13/2018 PN SCM973
Widmann, Peter	FC	Physics Instructor First Year Probationary Contract Class F, Step 10 Eff. 08/16/2018 PN FCF604

MANAGEMENT PROFESSIONAL GROWTH AND DEVELOPMENT

LaBounty, Jennifer	FC	Director, EOPS/CARE/CalWORKS Doctoral Stipend (\$2,600) Eff. 07/01/2018
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PAYMENT FOR INDEPENDENT LEARNING CONTRACTS SPRING 2018

Assef, Celia	FC	\$110.00
Bouza, Laura	FC	\$ 10.00
Daniel, William	FC	\$ 70.00
Davidson, Deborah	FC	\$ 10.00
Goldstein, Jay	FC	\$ 70.00
Gonzalez, Mario	FC	\$ 70.00
Kirby, Brendon	FC	\$ 10.00
Klippenstein, Steve	FC	\$ 60.00
Markley, Karen	FC	\$ 10.00
Maxwell, Jordan	FC	\$ 20.00
McGrew, Patrick	FC	\$ 20.00
Minton, Jeffrey	FC	\$ 30.00
Shiroma, Ryan	FC	\$ 40.00
Siskind, Jeremy	FC	\$ 10.00
Willis, Chad	FC	\$ 10.00
Young, Renee	FC	\$ 20.00

LEAVE OF ABSENCE

Lehmeier, Marisa	CC	Counselor Pregnancy Disability Leave (PDL) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted: Unpaid thereafter Eff. 06/12/2018-07/24/2018
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Academic Personnel
June 12, 2018

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2018 SUMMER
INTERSESSION

De Magalhaes, Nzuji	CC	Column 1, Step 1
Gale, Michael	CC	Column 1, Step 1
Glennie, Megan	FC	Column 1, Step 1
Kuhl, William	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2018 FALL SEMESTER,
TRIMESTER

Nobuhara, Mutsumi	CC	Column 1, Step 1
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TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Allenegui, Jeanell	FC	Column 1, Step 1
Bobadilla, Lizett	FC	Column 1, Step 1
Castillo, Lovrina	FC	Column 1, Step 1
Chavez, Lorena	FC	Column 1, Step 1
Conway, Jason	FC	Column 1, Step 1
Garcia, Cecilia	FC	Column 1, Step 1
Lucero, Andreina	FC	Column 1, Step 1
Nersisyan, Hayarpi	FC	Column 1, Step 1
Rodriguez, Luis	FC	Column 1, Step 1
Rosado, Melissa	FC	Column 1, Step 1
Zapata, Roland	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Baker, Deborah	FC	Column 1, Step 1
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Aguet Graham, Jacqueline	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Alexander, John	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Alhadeff, Andrew	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018

Academic Personnel
June 12, 2018

Alvarez, Jessica	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Amend, Rex	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Angelov, Katalin	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Beard, Mike	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Bilotta, John	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Blumer, Collette	FC	Humanities Division Professional Learning Stipend not to exceed \$100.00 Eff. 06/07/2018
Borissova, Svetlana	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Bower, Glenn	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Brown, Anthony	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Brown, Dana	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Buck, Peter	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018

Academic Personnel
June 12, 2018

Campbell, Kristin	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Castle, Victoria	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Chang, Wayne	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Charleston, Giovanni	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Chiplunkar, Sujata	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Choi, Hong	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Chrispens, Adriana	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Clark, Lisa	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Clarke, Bret	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Co, Jeff	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Coburn, Sarah	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018

Academic Personnel
June 12, 2018

Coopman, Jennifer	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Crumb, Linda	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Curtin, Brian	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
De La Cruz, Damon	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Dickinson, Amy	FC	Humanities Division Professional Learning Stipend not to exceed \$100.00 Eff. 06/07/2018
Doman, Monica	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Domke, Kirk	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Dougherty, Sarah	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Draganov, Torri	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Duenas, Yolanda	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Emard, Jennifer	FC	Humanities Division Professional Learning Stipend not to exceed \$100.00 Eff. 06/07/2018

Academic Personnel
June 12, 2018

Espinoza-Lopez, Carolina	FC	Humanities Division Professional Learning Stipend not to exceed \$100.00 Eff. 06/07/2018
Faraci, Michael	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Fitch, Alexander	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Gabourie, Lillian	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Gargano, Amanda	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Gober, Joel	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Gomez, Rebecca	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Gotoh, Allison	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Gracia-Iris, Holly	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Grande, Jolena	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Grote, Silvie	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018

Academic Personnel
June 12, 2018

Guevara, Daniela	FC	Humanities Division Professional Learning Stipend not to exceed \$100.00 Eff. 06/07/2018
Hall, Anthony	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Hannah, Michael	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Hare, Will	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Hartouni, Kristine	FC	Humanities Division Professional Learning Stipend not to exceed \$100.00 Eff. 06/07/2018
Harvey, Carol	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Heller, Rosanne	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Hernandez, Justin	FC	Humanities Division Professional Learning Stipend not to exceed \$100.00 Eff. 06/07/2018
Hielckert-Acosta, Cynthia	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Hill, Garet	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Hock, Richard	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018

Academic Personnel
June 12, 2018

Hogan, Faith	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Holmes, Ian	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Hua, Henry	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Huss, Brad	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Hutting, Anthony	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Isaacs, David	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Ivey, Marilyn	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Izadi, Ben	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Jaquibino, Alicia	FC	Humanities Division Professional Learning Stipend not to exceed \$100.00 Eff. 06/07/2018
Jepson, Jane	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Jianto, Susana	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018

Academic Personnel
June 12, 2018

Jo, Jiewoon Jeannie	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Johannsen, Christina	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Johansen, Greg	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Johnson, Jacqueline	FC	Humanities Division Professional Learning Stipend not to exceed \$100.00 Eff. 06/07/2018
Jones, Caleb	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Jones, Jeanette	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Kaimikaua, Charmaine	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Klyde, Michael	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Kung, Alvin	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Laguana, Renay	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Lam, Mymy	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018

Academic Personnel
June 12, 2018

Landis, Lenore	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Larez, Jennie	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Lawrence, Roberta	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Ledesma, Nicole	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Lee, Christine	FC	Humanities Division Professional Learning Stipend not to exceed \$100.00 Eff. 06/07/2018
Leonor, Henry	FC	Humanities Division Professional Learning Stipend not to exceed \$100.00 Eff. 06/07/2018
Lobasso, Lily	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Lobasso, Michael	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Majarian, Mark	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Manjra, Samreen	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Mark, Allison	FC	Humanities Division Professional Learning Stipend not to exceed \$100.00 Eff. 06/07/2018

Academic Personnel
June 12, 2018

Marquardt, Marcus	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
McCament, David	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
McKnight, Richard	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
McMillan, Marcus	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
McNay, Sally	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Michelle, Deborah	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Middleton, Donna	FC	Humanities Division Professional Learning Stipend not to exceed \$100.00 Eff. 06/07/2018
Moady, Alireza	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Molnar, Peter	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Moradi, Mahnaz	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Morvan, Laurie	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018

Academic Personnel
June 12, 2018

Muldrow, Alica	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Navarro, Oscar	FC	Humanities Division Professional Learning Stipend not to exceed \$100.00 Eff. 06/07/2018
Nguyen, Dai	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Nguyen, Kelly	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Nguyen, Sheila	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Nichols, Stephen	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Ogoshi, Fumio	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Orr, Alyesse	FC	Humanities Division Professional Learning Stipend not to exceed \$100.00 Eff. 06/07/2018
Pacheco, Elizabeth	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Palicz, Iwalani	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Palmer, Leslie	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018

Academic Personnel
June 12, 2018

Palmisano, Michelle	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Parda, Kriska	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Pashaie, William	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Peacock, Joyce	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Pedersen, Samantha	FC	Humanities Division Professional Learning Stipend not to exceed \$100.00 Eff. 06/07/2018
Pelachik, Patty	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Peluso, Stephen	FC	Humanities Division Professional Learning Stipend not to exceed \$100.00 Eff. 06/07/2018
Peters, Jeremy	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Petyo, Michael	FC	Humanities Division Professional Learning Stipend not to exceed \$100.00 Eff. 06/07/2018
Phelps, Carlos	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Plett, Christina	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018

Academic Personnel
June 12, 2018

Putman, Elizabeth	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Rajab, Adel	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Ramos, Jaime	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Rangel, Jackie	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Ravenscroft, Carrie	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Reiland, Kathleen	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Reza, Adriana	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Reza, Alan	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Richards, Heather	FC	Humanities Division Professional Learning Stipend not to exceed \$100.00 Eff. 06/07/2018
Rosa, Steve	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Rosati, Stephanie	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018

Academic Personnel
June 12, 2018

Rossi, Erin	FC	Humanities Division Professional Learning Stipend not to exceed \$100.00 Eff. 06/07/2018
Rucker, Nancy	FC	Humanities Division Professional Learning Stipend not to exceed \$100.00 Eff. 06/07/2018
Salcedo, Joel	FC	Humanities Division Professional Learning Stipend not to exceed \$100.00 Eff. 06/07/2018
Saleh, Massoud	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Sallade, Doug	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Sato, Dee Ann	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Selitrennikoff, Patrick	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Semichy, Joslyn	FC	Humanities Division Professional Learning Stipend not to exceed \$100.00 Eff. 06/07/2018
Sheridan-Solis, Ann	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Shiba, Lisa	FC	Humanities Division Professional Learning Stipend not to exceed \$100.00 Eff. 06/07/2018
Shimanek, Thomas	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018

Academic Personnel
June 12, 2018

Shin, Gary	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Shrout, Cynthia	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Silva, Joel	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Simmons, James	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Snyder, Katie	FC	Humanities Division Professional Learning Stipend not to exceed \$100.00 Eff. 06/07/2018
Spitler, Patricia	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Spooner, Stephanie	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Stevenson, Kent	FC	Humanities Division Professional Learning Stipend not to exceed \$100.00 Eff. 06/07/2018
Tira, Diana	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Tran, Steve	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Truong, Phat	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018

Academic Personnel
June 12, 2018

Urquidi, Carlos	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Valdez, Ediberto	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Van Herk, Tracy	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Vazquez, Juan	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Vu, Phi	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Walker, Heather	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Wilhelm, Carol	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Wilson, Natalie	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Woo, Donna	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Woodson, Bill	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018
Wu, Penn	CC	Course Redesign Stipend not to exceed \$100.00 Eff. 01/01/2018-05/01/2018

Academic Personnel
June 12, 2018

Zhou, Jerry

CC Course Redesign
Stipend not to exceed \$100.00
Eff. 01/01/2018-05/01/2018

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 12, 2018 Resolution _____
Information _____
SUBJECT: Classified Personnel Enclosure(s) X

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.b.1

Item No.

Classified Personnel
June 12, 2018

RETIREMENT

Huber, Edward	FC	Theater Production Coordinator 12-month position (100%) Eff. 06/02/2018 PN FCC885
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CHANGE IN RETIREMENT DATE

Peterson, Mark	CC	Piano Accompanist (100%) From: 06/30/2018 To: 07/01/2018 PN CCC798
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RESIGNATION

Miller, Jeffrey	FC	Campus Safety Officer 12-month position (100%) Eff. 05/30/2018 PN FCC797
Thomas, Janet	AC	District Manager, Human Resources 12-month position (100%) Eff. 06/12/2018 PN DEM986

NEW PERSONNEL

Ortiz, Triseinge	NOCE	Interim Registrar 12-month position (100%) Range 19, Column E Management Salary Schedule Eff. 06/13/2018 PN SIM987
Mejia, Rosa	CC	Special Project Coordinator, STEM Grant Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2018 – 06/30/2019 PN CCT999
Petkova, Ivelina	NOCE	Administrative Assistant II 12-month position (100%) Range 36, Step C Classified Salary Schedule Eff. 06/13/2018 PN SCC850

Classified Personnel
June 12, 2018

Webb, Ralph CC Director, Campus Public Safety
12-month position (100%)
Range 11, Column G
Management Salary Schedule
Eff. 06/04/2018
PN CCM966

REHIRES

Banks, Antonio FC Special Project Manager, UMOJA
Temporary Management Position (100%)
Range 2, Special Project Admin Daily Rate Schedule
Eff. 07/01/2018 – 06/30/2019
PN FCT976

Garcia, Michelle FC Special Project Director, Educational Partnerships
Temporary Management Position (100%)
Range 3, Special Project Admin Daily Rate Schedule
Eff. 07/01/2018 – 06/30/2019
PN FCT977

Gleason, Terence CC Special Project Manager, Distance Education
Temporary Management Position (100%)
Range 2, Special Project Admin Daily Rate Schedule
Eff. 07/01/2018 – 06/30/2019
PN CCT727

Guy, Lorri NOCE Special Project Manager, Disabled Student Services
Temporary Management Position (100%)
Range 2, Special Project Admin Daily Rate Schedule
Eff. 07/01/2018 – 06/30/2019
PN SCT975

Johnson, Jessica FC Special Project Manager, Supplemental Instruction
Temporary Management Position (100%)
Range 2, Special Project Admin Daily Rate Schedule
Eff. 07/01/2018 – 06/30/2019
PN FCT979

Landin, Esther NOCE Special Project Manager, AEBG Workforce
Temporary Management Position (100%)
Range 2, Special Project Admin Daily Rate Schedule
Eff. 07/01/2018 – 06/30/2019
PN SCT971

Neiswender, Cathryn NOCE Special Project Manager, Staff Development & SLO
Temporary Management Position (100%)

Classified Personnel
June 12, 2018

		Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2018 – 06/30/2019 PN SCT979
Payan-Hernandez, Martha	FC	Special Project Director, Technology & Engineering Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2018 – 06/30/2019 PN FCT971
Perkins, Deborah	FC	Special Project Director, Student Equity Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2018 – 06/30/2019 PN FCT978
Rivera, Hilda	NOCE	Special Project Coordinator, ESL Mentorship Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2018 – 06/30/2019 PN SCT969
Rodriguez, Cassandra	CC	Special Project Manager, Health Science Outreach Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2018 – 06/30/2019 PN CCT729
Semana, Sonia	FC	Special Project Manager, Child Development Lab Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2018 – 06/30/2019 PN FCT970
Stanojkovic, Ivan	NOCE	Special Project Manager, AEBG DSS Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2018 – 06/30/2019 PN SCT972
Suhrid-Cherewick Amita	AC	Special Project Director, Professional Development Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2018 – 12/31/2018 PN DET995

Classified Personnel
June 12, 2018

Verduzco, Gisela CC Special Project Director, Charger Experience
Temporary Management Position (100%)
Range 3, Special Project Admin Daily Rate Schedule
Eff. 07/01/2018 – 06/30/2019
PN CCT728

PROMOTION

Thompson, Jeanne CC Student Services Technician
12-month position (100%)
PN CCC831

To: CC Financial Aid Technician
12-month position (100%)
Range 36, Step E + 10% Longevity
Eff. 07/01/2018
PN CCC874

Tuufuli, Patrick CC Evaluator
12-month position (100%)
PN CCC699

To: CC Evaluator Specialist
12-month position (100%)
Range 37, Step E
Eff. 06/13/2018
PN CCC998

EXTENSION OF CONTRACT

Ramos, Irma AC Vice Chancellor, Human Resources
Extension of Contract through 06/30/2021

Taylor, Gail CC Interim Executive Director, College Foundation
Extension of Contract through 08/31/2018

Williams, Fred AC Vice Chancellor, Finance and Facilities
Extension of Contract through 06/30/2021

VOLUNTARY CHANGES IN ASSIGNMENT

Abelon, John FC Student Services Technician (100%)

Extension of Temporary Change in Assignment
To: FC Financial Aid Technician
12-month position (100%)
Range 36, Step E + 10% Longevity

Classified Salary Schedule
Eff. 07/01/2018 – 09/30/2018

Bal, Lucy	NOCE	Instructional Aide (50%) Permanent Increase in Percent Employed From: 50% To: 100% Eff. 08/01/2018 PN SCC874
Cotton, Antionese	FC	Student Services Specialist, EOPS & CARE 12-month position (100%) PN FCC720 Permanent Lateral Transfer To: FC Administrative Assistant II 12-month position (100%) Eff. 06/18/2018 PN FCC743
Esquivel, Roland	CC	Campus Safety Officer Coordinator (100%) Return to Regular Assignment Eff. 06/01/2018
Howard, Adam	AC	Systems Analyst, Application (100%) Extension of Temporary Change in Assignment To: AC Interim Manager, IT Application Support 12-month position (100%) Range 27, Column D + PG&D Management Salary Schedule Eff. 07/01/2018 – 12/31/2018
Mai, Donald	FC	Library Assistant I (100%) Temporary Change in Assignment To: FC Library Assistant II 12-month position (100%) Range 36, Step D Classified Salary Schedule Eff. 06/01/2018 – 06/30/2018 Eff. 07/01/2018 – 12/31/2018

Classified Personnel
June 12, 2018

Manchik, Victor	FC	Sr. Research and Planning Analyst (100%) Extension of Temporary Change in Assignment To: AC Interim Director, Institutional Research 12-month position (100%) Range 30, Column B Management Salary Schedule Eff. 07/01/2018 – 12/31/2018
Olmedo, Catalina	FC	Accounting Specialist 12-month position (100%) PN DEC989 Permanent Lateral Transfer To: FC Business Office Specialist 12-month position (100%) Eff. 06/01/2018 PN FCC854
San Roman, Robin	NOCE	Instructional Aide (100%) Permanent Decrease in Percent Employed From: 100% To: 50% Eff. 08/01/2018 PN SCC943
Villegas, Fatima	FC	Financial Aid Technician (100%) Extension of Temporary Change in Assignment To: FC Financial Aid Coordinator 12-month position (100%) Range 40, Step D + 10% Longevity Classified Salary Schedule Eff. 07/01/2018 – 09/30/2018

PROFESSIONAL GROWTH & DEVELOPMENT

Aikin, Carmen	AC	Executive Assistant II (100%) 2 nd Increment (\$400) Eff. 07/01/2018
Boss, Brian	FC	Evaluator (100%) 4 th Increment (\$350) Eff. 07/01/2020

Classified Personnel
June 12, 2018

Galvez, Curtis	NOCE	IT Technician (100%) 1 st Increment (\$350) Eff. 07/01/2018
Kvenbo, Marisa	AC	Benefits Coordinator (100%) 1 st Increment (\$350) Eff. 07/01/2018
Lee, Jenny	CC	Accounting Technician (100%) 2 nd Increment (\$350) Eff. 07/01/2018
Nguyen, Tim	AC	Systems Analyst, Technology (100%) 1 st Increment (\$350) Eff. 07/01/2018
Park, Lily	NOCE	Admissions & Records Specialist (100%) 2 nd Increment (\$350) Eff. 07/01/2019
Phan, Michelle	FC	Evaluator (100%) 4 th Increment (\$350) Eff. 07/01/2020
Veloz, Gypsy	NOCE	Instructional Aide/High School Lab (50%) 2 nd Increment (\$175) Eff. 07/01/2019
Willie, Gemena	FC	Admissions and Records Technician (100%) 1 st Increment (\$350) Eff. 07/01/2018

LEAVES OF ABSENCE

Abelon, John	FC	Student Services Technician (100%) Military Leave without Pay (USERRA) Eff. 05/18/2018
Dorado, Armando	CC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 05/09/2018 – 05/21/2018 (Consecutive Leave)
Coggi, Anita	FC	Administrative Assistant II (100%) Military Leave with Pay (USERRA) Eff. 06/07/2018 – 06/19/2018 (Consecutive Leave)

Classified Personnel
June 12, 2018

Gerardo, Rosanne	AC	Executive Assistant III (100%) Unpaid Personal Leave Eff. 06/11/2018 – 06/13/2018 (Consecutive Leave)
Reid, John	FC	Facilities Custodian II (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/30/2018 – 05/28/2018 (Consecutive Leave)
Resendiz, Beatriz	FC	Student Services Technician (100%) Family Medical Leave (FMLA/CFRA/PDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 06/30/2018 – 09/10/2018 (Consecutive Leave)
Tagley, Megan	FC	Research Analyst (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/23/2018 – 05/01/2018 (Intermittent Leave)
Wilkening, Nicholas	AC	District Manager, IT Technical Support Military Leave with Pay Eff. 05/31/2018 – 06/01/2018

STIPEND FOR ADDITIONAL ADMINSTRATIVE DUTIES

Zamorano, Karla	NOCE	Admissions and Records Technician (100%) 6% Stipend Eff. 05/01/2018 – 06/30/2018
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STIPEND FOR ADDITIONAL MANAGEMENT DUTIES

Ayon, Carlos	FC	Director, Institutional Research and Planning (100%) 10% Stipend Eff. 07/01/2018 – 12/31/2018
Martinez Stluka, Rena	FC	Registrar (100%) 10% Stipend Eff. 07/01/2017 – 06/30/2018 Eff. 07/01/2018 – 06/30/2019

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 12, 2018

SUBJECT: Professional Experts

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.c.1

Item No.

Professional Experts
June 12, 2018

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Banda, Sergio	AC	Technical Expert II	Diversity and Inclusion Faculty Fellow Program	15	02/26/2018	06/30/2018
Cadilli, Jolina	CC	Technical Expert I	Contextualized Directed Learning Activities for Math Learning Ctr.	40	05/26/2018	06/30/2018
Cadilli, Jolina	CC	Technical Expert I	eDLAs and O.E.R. Resources	20	06/01/2018	06/30/2018
Cain, Joyce	FC	Project Coordinator	Humanities Division Professional Learning Day – Summer 2018	5	06/05/2018	06/07/2018
Campos, Hugo	CC	Project Manager	MLC Coordinator	26	06/18/2018	06/28/2018
Castellon, Raquel	NOCE	Project Expert	Mobility Trainer	26	06/01/2018	06/30/2018
Castro, Alma	CC	Technical Expert I	Contextualized Directed Learning Activities for Math Learning Ctr.	40	05/26/2018	06/30/2018
Castro, Alma	CC	Technical Expert I	eDLAs and O.E.R. Resources	20	06/01/2018	06/30/2018
Coopman, Jennifer	CC	Technical Expert I	eDLAs and O.E.R. Resources	20	06/01/2018	06/30/2018
Costello, Jeanne	FC	Project Coordinator	Humanities Division Professional Learning Day – Summer 2018	5	06/05/2018	06/07/2018
Diep, Christie	CC	Technical Expert I	Summer Boost for Fall 2018 – 1 st Session	26	05/24/2018	06/13/2018
Eckenrode, Adam	CC	Technical Expert I	eDLAs and O.E.R. Resources	20	06/01/2018	06/30/2018
Enochs, Bradley	FC	Project Expert	Electrician	26	05/28/2018	06/30/2018
Espinoza-Lopez, Carolina	FC	Project Coordinator	Basic Skills Summer Embedded Tutoring (SET) Program	8	05/29/2018	06/01/2018
Fierro, Deniz	FC	Project Expert	Project Coordinator for Anaheim Pledge Program	20	05/23/2018	06/15/2018
Ford, Edward	FC	Technical Expert II	Advance Technical for KBPK	26	06/01/2018	06/29/2018
Fouquette, Danielle	FC	Project Coordinator	Basic Skills Summer Embedded Tutoring (SET) Program	8	05/29/2018	06/01/2018
Gaitatjis, Elizabeth	FC	Project Coordinator	Basic Skills Summer Embedded Tutoring (SET) Program	8	05/29/2018	06/01/2018
Gonzalez, Amber	NOCE	Technical Expert I	Dream Your Future Event – April 30, 2018	40	04/26/2018	04/30/2018
Henderson, Angela	FC	Project Coordinator	Humanities Division Professional Learning Day – Summer 2018	5	06/07/2018	06-07-2018
Herzog, Anne	CC	Technical Expert I	Bursar Proficiency Testing Account	26	05/29/2018	06/07/2018

Professional Experts
June 12, 2018

Hui, Arthur	FC	Project Coordinator	Humanities Division Professional Learning Day – Summer 2018	5	06/05/2018	06/07/2018
Jones, Jeanette	CC	Technical Expert I	Perkins Grant – Hotel Restaurant Culinary	20	05/28/2018	06/10/2018
Kelley, Paul	CC	Technical Expert I	Contextualized Directed Learning Activities for Math Learning Ctr.	5	05/26/2018	06/30/2018
Kemp, Darnell	FC	Project Coordinator	Humanities Division Professional Learning Day – Summer 2018	5	06/05/2018	06/07/2018
King, Kathryn	CC	Technical Expert I	Summer Boost for Fall 2018 – 1 st Session	20	05/29/2018	06/08/2018
Koeppel, Liana	CC	Project Manager	Chair, Accreditation Self Study	16	05/29/2018	06/30/2018
Lee, Eunju	CC	Technical Expert I	eDLAs and O.E.R. Resources	20	06/01/2018	06/30/2018
Leis, Corey	CC	Technical Expert I	Summer Boost for Fall 2018 – 1 st Session	20	05/29/2018	06/08/2018
Letcher, Annette	AC	Technical Expert II	Diversity and Inclusion Faculty Fellow Program	15	04/02/2018	06/30/2018
Liu, Annie	FC	Project Coordinator	Basic Skills Summer Embedded Tutoring (SET) Program	8	05/29/2018	06/01/2018
Mangan, Michael	FC	Project Coordinator	Humanities Division Professional Learning Day – Summer 2017	5	06/05/2018	06/07/2018
Miller, Tania	CC	Project Manager	MLC Coordinator	26	06/11/2018	06/21/2018
Nguyen, Kelly	CC	Technical Expert I	eDLAs and O.E.R. Resources	20	06/01/2018	06/30/2018
Nielson, Toni	FC	Project Coordinator	Humanities Division Professional Learning Day – Summer	2	06/05/2018	06/07/2018
Nussbaum, David	CC	Technical Expert I	Common Assessment/Multiple Measures/AB 705	20	06/01/2018	06/30/2018
Nussbaum, David	CC	Technical Expert I	eDLAs and O.E.R. Resources	20	06/01/2018	06/30/2018
Parseghian, Levon	CC	Technical Expert I	Summer Boost for Fall 2018 – 1 st Session	20	05/29/2018	06/08/2018
Roby, Scott	CC	Technical Expert I	Contextualized Directed Learning Activities for Math Learning Ctr.	40	05/26/2018	06/30/2018
Roby, Scott	CC	Technical Expert I	eDLAs and O.E.R. Resources	20	06/01/2018	06/30/2018
Rodriguez, Jeanette	FC	Project Coordinator	Humanities Division Professional Learning Day – Summer 2018	2	06/05/2018	06/07/2018
Sabau, Bianca	FC	Project Coordinator	Basic Skills Summer Embedded Tutoring (SET) Program	8	05/29/2018	06/01/2018
Samano, Jeffrey	FC	Project Coordinator	Humanities Division Professional Learning Day – Summer 2018	6	06/05/2018	06/07/2018
Sanchez, Adriana	FC	Project Coordinator	Basic Skills Summer Embedded Tutoring (SET) Program	8	05/29/2018	06/01/2018
Shrout, Cynthia	CC	Technical Expert I	Contextualized Directed Learning Activities for Math Learning Ctr.	40	05/26/2018	06/30/2018
Shrout, Cynthia	CC	Technical Expert I	eDLAs and O.E.R. Resources	20	06/01/2018	06/30/2018

Professional Experts
June 12, 2018

Sowizdrzal, Judy	NOCE	Project Coordinator	NOCE LEAP Swim Program	26	06/18/2018	06/29/2018
Tran, Hoa	CC	Technical Expert I	eDLAs and O.E.R. Resources	20	06/01/2018	06/30/2018
Urquidi, Carlos	CC	Technical Expert I	Contextualized Directed Learning Activities for Math Learning Ctr.	5	05/26/2018	06/30/2018
Valdez, Ediberto	CC	Technical Expert I	Contextualized Directed Learning Activities for Math Learning Ctr.	5	05/26/2018	06/30/2018
Wada, Kathryn	CC	Technical Expert I	Contextualized Directed Learning Activities for English Success Ctr.	40	06/01/2018	06/30/2018
Ward, Amy	CC	Technical Expert I	eDLAs and O.E.R. Resources	20	06/01/2018	06/30/2018
Wu, Jo	FC	Technical Expert II	Strong Workforce Grant-“Improving Biotechnology Pathway Enrollment & Quality with Lab and Teaching Internships”	40	04/23/2018	06/30/2018
Wu, Jo	FC	Technical Expert II	Perkins Grant – VTEA “Biotechnology” Grant Project	40	04/23/2018	06/30/2018

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 12, 2018 Resolution _____
SUBJECT: Hourly Personnel Information _____
Enclosure(s) X

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.d.1

Item No.

Hourly Personnel
June 12, 2018

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Alam, Tasmia	CC	Clerical/Secretarial - Assist with Outreach/Student Ambassador Program	07/01/18	09/01/18	TE A 1
Alamilla, Jasmine	NOCE	Direct Instr Support - Assist with Kids College camp set-up	06/06/18	06/29/18	TE B 2
Alsunna, Helen	CC	Clerical/Secretarial - Assist in campus Counseling Center	07/02/18	10/01/18	TE A 1
Alvarez, Andrew	CC	Clerical/Secretarial - Assist with Outreach/Student Ambassador Program	07/01/18	09/01/18	TE A 1
Alvarez, Maria	CC	Clerical/Secretarial - Assist with Outreach/Student Ambassador Program	07/01/18	09/01/18	TE A 1
Arata, Maycoll	CC	Clerical/Secretarial - Assist in Admissions & Records	07/01/18	09/01/18	TE A 1
Armenta, Jocelyn	FC	Clerical/Secretarial - Assist in campus Bookstore	07/02/18	10/01/18	TE A 1
Armstrong, Holly	CC	Clerical/Secretarial - Data Entry Support - Basketball Camp	07/02/18	08/03/18	TE A 1
Avila, Xiomara	FC	Clerical/Secretarial - Assist in campus Bookstore	07/02/18	10/01/18	TE A 1
Azizi, Tina	CC	Clerical/Secretarial - Assist in Admissions & Records	07/01/18	09/01/18	TE A 1
Baker, Marcia	CC	Tech/Paraprof - On-call theater crew for campus productions	07/01/18	06/30/19	TE A 4
Baker, Marcia	CC	Tech/Paraprof - On-call theater crew for rental productions	07/01/18	06/30/19	TE B 4
Bangi, Ruben	CC	Tech/Paraprof - On-call theater crew for campus productions	07/01/18	06/30/19	TE A 1
Bangi, Ruben	CC	Tech/Paraprof - On-call theater crew for rental productions	07/01/18	06/30/19	TE B 1
Barbosa, Aurelia	AC	Clerical/Secretarial - Clerical assistance for Accounting department	07/02/18	10/01/18	TE A 2
Barner, Devyn	CC	Clerical/Secretarial - Assist with Outreach/Student Ambassador Program	07/01/18	09/01/18	TE A 1
Barrios, Carlos	CC	Direct Instr Support - Athletic Program Assistant - Men's Soccer	06/25/18	06/29/18	TE H 2
Barrios, Carlos	CC	Direct Instr Support - Athletic Program Assistant - Men's Soccer	07/02/18	08/15/18	TE H 2
Bertrand, Joi	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	06/13/18	06/29/18	TE H 1
Bertrand, Joi	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	07/02/18	07/20/18	TE H 1
Bhargava, RunJhun	FC	Tech/Paraprof - Assist in the Printing department	07/02/18	07/19/18	TE A 4
Bhargava, RunJhun	FC	Tech/Paraprof - Assist in the Printing department	06/26/18	06/30/18	TE A 4
Boctor, Nadine	FC	Clerical/Secretarial - Assist in Admissions & Records	07/02/18	08/19/18	TE A 1
Bowen, Brooke	FC	Clerical/Secretarial - Assist in Admissions & Records	07/02/18	08/19/18	TE A 2
Brantley, Robert Alan	FC	Clerical/Secretarial - Assist Pathway Transformation Initiative	07/01/18	08/09/18	TE A 3
Briseno, Victor	FC	Clerical/Secretarial - Assist in campus Bookstore	07/02/18	10/01/18	TE A 1

Hourly Personnel
June 12, 2018

Brown, Dominique	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	06/13/18	06/29/18	TE H 1
Brown, Dominique	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	07/02/18	07/20/18	TE H 1
Bui, Huy-Tam	CC	Clerical/Secretarial - Assist in Admissions & Records	07/01/18	09/01/18	TE A 1
Cannon, Nichole	CC	Clerical/Secretarial - Athletic Program Assistant - Women's Volleyball	07/16/18	08/14/18	TE H 3
Carbajal, Gabrielle	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	06/13/18	06/29/18	TE H 1
Carbajal, Gabrielle	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	07/02/18	07/20/18	TE H 1
Castaneda, Melissa	FC	Clerical/Secretarial - Assist Pathway Transformation Initiative	07/01/18	08/09/18	TE A 2
Castellanos, Kenneth	FC	Tech/Paraprof - Assist soccer coach with program	07/01/18	02/03/19	TE H 4
Chaulagain, Abhiruchi	CC	Clerical/Secretarial - Assist with Outreach/Student Ambassador Program	07/01/18	09/01/18	TE A 1
Chavez, Laura	FC	Clerical/Secretarial - Assist in the Music Lab	08/08/18	10/31/18	TE A 1
Cheadle, Abigail	CC	Tech/Paraprof - On-call theater crew for rental productions	07/01/18	06/30/19	TE B 3
Cheadle, Abigail	CC	Tech/Paraprof - On-call theater crew for campus productions	07/01/18	06/30/19	TE A 3
Chen, Jasper	CC	Direct Instr Support - Assist with CyberPatriot program	07/01/18	08/20/18	TE A 2
Concepcion, Charmaine	FC	Clerical/Secretarial - Student Ambassador for Pathway Transformation	06/13/18	06/30/18	TE A 2
Contreras, Jesse	FC	Clerical/Secretarial - Assist in campus Bookstore	07/02/18	10/01/18	TE A 1
Costescu, Diana	CC	Clerical/Secretarial - Assist in campus Transfer Center	07/09/18	08/17/18	TE A 1
Culhuno, Dominique	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	06/13/18	06/29/18	TE H 1
Culhuno, Dominique	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	07/02/18	07/20/18	TE H 1
Daily, Faith	FC	Clerical/Secretarial - Assist in campus Bookstore	07/02/18	10/01/18	TE A 1
Dalusang, Francis	CC	Clerical/Secretarial - Assist in Admissions & Records	07/01/18	09/01/18	TE A 1
De Leon, Erika	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	06/13/18	06/29/18	TE H 1
De Leon, Erika	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	07/02/18	07/20/18	TE I 1
Del Real, Jessica	CC	Clerical/Secretarial - Assist with Outreach/Student Ambassador Program	07/01/18	09/01/18	TE A 1
Di Pasqua, Alexis	FC	Clerical/Secretarial - Assist in campus Bookstore	07/02/18	10/01/18	TE A 1
Dickson, Casey	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	06/13/18	06/29/18	TE H 1
Dickson, Casey	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	07/02/18	07/20/18	TE H 1
Domingo, Diana	AC	Clerical/Secretarial - Assist with the Leadership Academy	07/01/18	12/14/18	TE A 3
Domingo, Diana	AC	Clerical/Secretarial - Assist with the Leadership Academy	01/28/19	05/31/19	TE A 3
Enciso, Jennifer	FC	Clerical/Secretarial - Assist in campus Library	07/01/18	08/17/18	TE A 3

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Fajardo, Deshields	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	06/13/18	06/29/18	TE H 1
Fajardo, Deshields	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	07/02/18	07/20/18	TE H 1
Francis, Chandre Lynn	FC	Clerical/Secretarial - Assist in campus Bookstore	07/02/18	10/01/18	TE A 1
Franco, Noelle	NOCE	Direct Instr Support - Assist with Kids College camp set-up	06/06/18	06/29/18	TE B 2
Frias, Christopher M.	FC	Tech/Paraprof - Swim staff for community summer swim program	06/18/18	06/30/18	TE A 1
Frias, Christopher M.	FC	Tech/Paraprof - Swim staff for community summer swim program	07/01/18	07/26/18	TE A 1
Gaetje, Taylor	FC	Clerical/Secretarial - Assist in campus Bookstore	07/02/18	10/01/18	TE A 1
Garcia, Ashley	FC	Tech/Paraprof - Swim staff for community summer swim program	06/18/18	06/30/18	TE A 1
Garcia, Ashley	FC	Tech/Paraprof - Swim staff for community summer swim program	07/01/18	07/26/18	TE A 1
Garcia, Natalie	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	06/13/18	06/29/18	TE H 1
Garcia, Natalie	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	07/02/18	07/20/18	TE H 1
Gatpandan, Yves Brian	FC	Clerical/Secretarial - Assist Pathway Transformation Initiative	07/01/18	08/09/18	TE A 2
Gavarini, Nathalie	FC	Clerical/Secretarial - Assist Pathway Transformation Initiative	07/01/18	08/09/18	TE A 2
Ghasemzadeh, Seyedeh	FC	Clerical/Secretarial - Assist the International Student Center	07/01/18	08/24/18	TE A 1
Givens, Alexander	FC	Instr Research Assistant - Assist Horticulture Dept with plant nursery	07/02/18	10/12/18	TE A 1
Gomez, Christopher	CC	Direct Instr Support - Athletic Program Assistant - Women's Volleyball	07/16/18	08/14/18	TE H 3
Gonzalez Marin, G.	CC	Direct Instr Support - Assist with CyberPatriot program	06/13/18	06/30/18	TE A 3
Gonzalez Marin, G.	CC	Direct Instr Support - Assist with CyberPatriot program	07/01/18	09/29/18	TE A 2
Gonzalez, Elizabeth	CC	Clerical/Secretarial - Assist with Outreach/Student Ambassador Program	07/01/18	09/01/18	TE A 1
Gonzalez, Gisela	FC	Clerical/Secretarial - Assist in Admissions & Records	07/02/18	08/19/18	TE A 1
Gonzalez, Moises	CC	Clerical/Secretarial - Assist with Outreach/Student Ambassador Program	07/01/18	09/01/18	TE A 1
Guterrez, Henry	FC	Clerical/Secretarial - Assist in campus Bookstore	07/02/18	10/01/18	TE A 1
Hamamoto, Jordan	CC	Direct Instr Support - Athletic Program Assistant - Men's Basketball	06/13/18	06/29/18	TE H 3
Hamamoto, Jordan	CC	Direct Instr Support - Athletic Program Assistant - Men's Basketball	07/02/18	08/08/18	TE H 3
Hernandez, Amber	FC	Tech/Paraprof - Swim staff for community summer swim program	06/18/18	06/30/18	TE A 1
Hernandez, Amber	FC	Tech/Paraprof - Swim staff for community summer swim program	07/01/18	07/26/18	TE A 1
Hernandez, Annelise	FC	Tech/Paraprof - Swim staff for community summer swim program	06/18/18	06/30/18	TE A 1
Hernandez, Annelise	FC	Tech/Paraprof - Swim staff for community summer swim program	07/01/18	07/26/18	TE A 1
Herrera, Beatriz	CC	Clerical/Secretarial - Assist in Admissions & Records	07/01/18	09/01/18	TE A 1

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Hinton, Chase	CC	Tech/Paraprof - On-call theater crew for rental productions	07/01/18	06/30/19	TE B 2
Hinton, Chase	CC	Tech/Paraprof - On-call theater crew for campus productions	07/01/18	06/30/19	TE A 2
Hong, Lauren	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	06/13/18	06/29/18	TE H 1
Hong, Lauren	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	07/02/18	07/20/18	TE H 1
Hood, Emma	CC	Tech/Paraprof - On-call theater crew for rental productions	07/01/18	06/30/19	TE B 1
Hood, Emma	CC	Tech/Paraprof - On-call theater crew for campus productions	07/01/18	06/30/19	TE A 1
Howard, Nicole	FC	Clerical/Secretarial - Assist the campus EOPS office	06/13/18	06/30/19	TE A 3
Hunter, Lauren	FC	Clerical/Secretarial - Assist in campus Bookstore	07/02/18	10/01/18	TE A 1
Hurby, Yanina	CC	Clerical/Secretarial - Assist in Admissions & Records	07/01/18	09/01/18	TE A 1
Imaku, Brittany	CC	Clerical/Secretarial - Athletic Support - Basketball Camp	06/13/18	06/29/18	TE A 1
Imaku, Brittany	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	07/02/18	08/17/18	TE H 1
Jimenez, Cassandra	FC	Clerical/Secretarial - Assist in campus Bookstore	07/02/18	10/01/18	TE A 1
Kahle, Bruce	CC	Tech/Paraprof - On-call theater crew for campus productions	07/01/18	06/30/19	TE A 1
Kahle, Bruce	CC	Tech/Paraprof - On-call theater crew for rental productions	07/01/18	06/30/19	TE B 1
Kahle, Jaylyn	CC	Tech/Paraprof - On-call theater crew for rental productions	07/01/18	06/30/19	TE B 1
Kahle, Jaylyn	CC	Tech/Paraprof - On-call theater crew for campus productions	07/01/18	06/30/19	TE A 1
Katsumata, Jake	CC	Clerical/Secretarial - Assist in Admissions & Records	07/01/18	09/01/18	TE A 1
Kobular, John	FC	Instr Research Assistant - Assist Horticulture Dept with plant nursery	07/02/18	10/12/18	TE A 1
Lamb, Corey	FC	Clerical/Secretarial - Assist Pathway Transformation Initiative	07/01/18	08/09/18	TE A 2
Larson, Caitlynn	FC	Clerical/Secretarial - Assist in campus Bookstore	07/02/18	10/01/18	TE A 1
Lazor, Quinley	CC	Tech/Paraprof - On-call theater crew for rental productions	07/01/18	06/30/19	TE B 1
Lazor, Quinley	CC	Tech/Paraprof - On-call theater crew for campus productions	07/01/18	06/30/19	TE A 1
Le, Brandon	CC	Clerical/Secretarial - Assist in campus Transfer Center	07/09/18	08/17/18	TE A 1
Lee, Olivia	FC	Clerical/Secretarial - Assist in Admissions & Records	07/02/18	08/19/18	TE A 1
Lee, Roy	CC	Clerical/Secretarial - Assist in Admissions & Records	07/01/18	09/01/18	TE A 1
Lehane, Stephanie	CC	Tech/Paraprof - On-call theater crew for campus productions	07/01/18	06/30/19	TE A 1
Lehane, Stephanie	CC	Tech/Paraprof - On-call theater crew for rental productions	07/01/18	06/30/19	TE B 1
Liang, Chunrong	CC	Clerical/Secretarial - Assist in the Learning Resource Center	08/20/18	11/16/18	TE A 3
Liddi, Brianna	CC	Tech/Paraprof - On-call theater crew for rental productions	07/01/18	06/30/19	TE B 1

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Liddi, Brianna	CC	Tech/Paraprof - On-call theater crew for campus productions	07/01/18	06/30/19	TE A 1
Luo, Leon	CC	Direct Instr Support - Assist with CyberPatriot program	07/01/18	09/29/18	TE A 2
Magana, Jeana	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	06/13/18	07/29/18	TE H 1
Magana, Jeana	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	07/02/18	07/20/18	TE H 1
Manzanares, Melissa	CC	Clerical/Secretarial - Assist in campus Counseling Center	07/02/18	10/01/18	TE A 1
Martinez, Alyssa	FC	Tech/Paraprof - Swim staff for community summer swim program	06/18/18	06/30/18	TE A 1
Martinez, Lizette	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	06/13/18	06/29/18	TE H 1
Martinez, Lizette	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	07/02/18	07/20/18	TE H 1
Martinez, Randi	CC	Direct Instr Support - Athletic Program Assistant - Women's Soccer	07/12/18	08/15/18	TE H 3
Mass, Hailey	CC	Tech/Paraprof - On-call theater crew for rental productions	07/01/18	06/30/19	TE B 1
Mass, Hailey	CC	Tech/Paraprof - On-call theater crew for campus productions	07/01/18	06/30/19	TE A 1
Medina, Emily	FC	Clerical/Secretarial - Assist in campus Library	07/01/18	08/17/18	TE A 1
Mitchell, Dupree	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	06/13/18	06/29/18	TE H 1
Mitchell, Dupree	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	07/02/18	07/20/18	TE H 1
Montez, Margarita	CC	Non-Direct Instr Support - Assist with Dental Clinic translations	09/04/18	11/30/18	TE B 4
Montez, Margarita	CC	Non-Direct Instr Support - Assist with Dental Clinic translations	02/04/19	05/17/19	TE B 4
Moran, Brian	FC	Tech/Paraprof - Swim staff for community summer swim program	06/18/18	06/30/18	TE A 1
Moran, Brian	FC	Tech/Paraprof - Swim staff for community summer swim program	07/01/18	07/26/18	TE A 1
Movchan, Alyssa	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	06/13/18	06/29/18	TE H 1
Movchan, Alyssa	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	07/02/18	07/20/18	TE H 1
Mumolo, Jacqueline	CC	Tech/Paraprof - On-call theater crew for campus productions	07/01/18	06/30/19	TE A 1
Mumolo, Jacqueline	CC	Tech/Paraprof - On-call theater crew for rental productions	07/01/18	06/30/19	TE B 1
Munoz, Diego	FC	Tech/Paraprof - Swim staff for community summer swim program	06/18/18	06/30/18	TE A 1
Munoz, Diego	FC	Tech/Paraprof - Swim staff for community summer swim program	07/01/18	07/26/18	TE A 1
Munoz, Miguel	FC	Tech/Paraprof - Swim staff for community summer swim program	06/18/18	06/30/18	TE A 1
Munoz, Miguel	FC	Tech/Paraprof - Swim staff for community summer swim program	07/01/18	07/26/18	TE A 1
Munoz, Stephanie	FC	Tech/Paraprof - Swim staff for community summer swim program	06/18/18	06/30/18	TE A 1
Munoz, Stephanie	FC	Tech/Paraprof - Swim staff for community summer swim program	07/01/18	07/26/18	TE A 1
Murano, Anthony	CC	Tech/Paraprof - On-call theater crew for rental productions	07/01/18	06/30/19	TE I 4

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Murano, Anthony	CC	Tech/Paraprof - On-call theater crew for campus productions	07/01/18	06/30/19	TE A 4
Nilsen, Erika	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	06/13/18	06/30/18	TE H 1
Nilsen, Erika	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	07/02/18	07/20/18	TE H 1
Oishi, Rita	FC	Tech/Paraprof - Assist in the Printing department	07/02/18	07/19/18	TE B 2
Oishi, Rita	FC	Tech/Paraprof - Assist in the Printing department	06/26/18	06/30/18	TE B 2
Padilla, Samantha	FC	Clerical/Secretarial - Assist in Admissions & Records	07/02/18	08/19/18	TE A 1
Perez, Mayra	FC	Clerical/Secretarial - Clerical assistance for EOPS Office	07/02/18	08/24/18	TE B 1
Perez, Mayra	FC	Clerical/Secretarial - Clerical assistance for EOPS Office	06/13/18	06/29/18	TE B 2
Pesqueira, Natalie	CC	Tech/Paraprof - On-call theater crew for rental productions	07/01/18	06/30/19	TE B 1
Pesqueira, Natalie	CC	Tech/Paraprof - On-call theater crew for campus productions	07/01/18	06/30/19	TE A 1
Phan, Khoa	CC	Clerical/Secretarial - Assist in campus Counseling Center	07/02/18	10/01/18	TE A 1
Plum, Kaysee	FC	Tech/Paraprof - Swim staff for community summer swim program	06/18/18	06/30/18	TE A 3
Plum, Kaysee	FC	Tech/Paraprof - Swim staff for community summer swim program	07/01/18	07/26/18	TE A 3
Purzycki, Conner	CC	Tech/Paraprof - On-call theater crew for rental productions	07/01/18	06/30/19	TE A 4
Purzycki, Conner	CC	Tech/Paraprof - On-call theater crew for rental productions	07/01/18	06/30/19	TE I 2
Qui, Yiyi	FC	Clerical/Secretarial - Assist the International Student Center	07/01/18	08/24/18	TE A 1
Ramirez, Amy	FC	Clerical/Secretarial - Assist in campus Bookstore	07/02/18	10/01/18	TE A 1
Rao, Sarah	FC	Clerical/Secretarial - Assist Pathway Transformation Initiative	07/01/18	08/09/18	TE A 2
Ratib, Mark	CC	Direct Instr Support - Assist with CyberPatriot program	07/01/18	08/20/18	TE A 2
Rodriguez, David	CC	Direct Instr Support - Assist with CyberPatriot program	07/01/18	08/20/18	TE A 2
Rojas, Jose	FC	Tech/Paraprof - Swim staff for community summer swim program	06/18/18	06/30/18	TE A 2
Rojas, Jose	FC	Tech/Paraprof - Swim staff for community summer swim program	07/01/18	07/26/18	TE A 2
Romero, Natalie	FC	Instr Research Assistant - Assist Horticulture Dept with plant nursery	07/02/18	10/12/18	TE A 1
Rosales Jimenez, Nayeli	FC	Instr Research Assistant - Assist Horticulture Dept with plant nursery	07/21/18	10/12/18	TE A 1
Rus, Marius	FC	Tech/Paraprof - Assist soccer coach with program	07/01/18	02/03/19	TE H 4
Saavedra, Angel	CC	Tech/Paraprof - On-call theater crew for rental productions	07/01/18	06/30/19	TE B 1
Saavedra, Angel	CC	Tech/Paraprof - On-call theater crew for campus productions	07/01/18	06/30/19	TE A 1
Salcedo, Andres	CC	Direct Instr Support - Assist with CyberPatriot program	07/01/18	08/20/18	TE A 2
Salgado, Elizabeth	FC	Clerical/Secretarial - Assist in campus Library	07/01/18	08/17/18	TE A 1

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Sanchez, Elizabeth	CC	Clerical/Secretarial - Assist in Bursar fee station for student registration	12/04/18	03/21/19	TE A 2
Sanchez, Fernando	CC	Clerical/Secretarial - Assist in Bursar fee station for student registration	08/06/18	11/05/18	TE A 1
Sanchez, Fernando	CC	Clerical/Secretarial - Assist in Bursar fee station for student registration	01/14/19	04/15/19	TE A 1
Sanchez-Martinez, L.	FC	Clerical/Secretarial - Assist the campus EOPS office	06/13/18	06/30/19	TE A 3
Saril, Sarah	CC	Clerical/Secretarial - Assist in the Bursar Fee station	07/09/18	10/08/18	TE A 2
Saril, Sarah	CC	Clerical/Secretarial - Assist in the Bursar Fee station	12/12/18	03/28/18	TE A 2
Serrano, Camille	FC	Clerical/Secretarial - Clerical assistance for the Honors Program	07/01/18	08/17/18	TE A 1
Sims, Torey	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	06/13/18	06/29/18	TE H 1
Sims, Torey	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	07/02/18	07/20/18	TE H 1
Sinohui- Mead	CC	Clerical/Secretarial - Assist in Bursar fee station for student registration	08/13/18	11/12/18	TE A 1
Sinohui- Mead	CC	Clerical/Secretarial - Assist in Bursar fee station for student registration	01/28/19	04/26/19	TE A 1
Smith, Nathan	FC	Clerical/Secretarial - Assist in campus Bookstore	07/02/18	10/01/18	TE A 1
Smith, Steven	CC	Tech/Paraprof - On-call theater crew for rental productions	07/01/18	06/30/19	TE B 1
Smith, Steven	CC	Tech/Paraprof - On-call theater crew for campus productions	07/01/18	06/30/19	TE A 1
Tannery, Hunter	FC	Clerical/Secretarial - Assist in campus Bookstore	07/02/18	10/01/18	TE A 1
Torres, Marissa	FC	Clerical/Secretarial - Assist in campus Bookstore	07/02/18	10/01/18	TE A 1
Tucker, Jaclyn	FC	Clerical/Secretarial - Assist in Admissions & Records	07/02/18	08/19/18	TE A 1
Valenzuela, Vladmir	FC	Clerical/Secretarial - Assist in campus Bookstore	07/02/18	10/01/18	TE A 1
Vasquez, Leilani	FC	Tech/Paraprof - Swim staff for community summer swim program	06/18/18	06/30/18	TE B 3
Vasquez, Leilani	FC	Tech/Paraprof - Swim staff for community summer swim program	07/01/18	07/26/18	TE B 3
Vazquez, Marisela	FC	Clerical/Secretarial - Assist Pathway Transformation Initiative	07/01/18	08/09/18	TE A 2
Veith, Maria	FC	Clerical/Secretarial - Assist in the Admissions & Records Office	07/02/18	08/19/18	TE A 1
Veith, Maria	FC	Clerical/Secretarial - Assist in Admissions & Records	07/02/18	08/19/18	TE A 1
Veloso, Rae	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	06/14/18	06/29/18	TE H 1
Veloso, Rae	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	07/02/18	07/20/18	TE H 1
Vernola, Julia	FC	Clerical/Secretarial - Clerical assistance for the Honors Program	07/01/18	08/17/18	TE A 1
Villacarillo, Sarah	CC	Tech/Paraprof - On-call theater crew for rental productions	07/01/18	06/30/19	TE B 1
Villacarillo, Sarah	CC	Tech/Paraprof - On-call theater crew for campus productions	07/01/18	06/30/19	TE A 1
Villegas, Daisy	FC	Clerical/Secretarial - Assist in Admissions & Records	07/02/18	08/19/18	TE A 1

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Villegas, Isabel	FC	Clerical/Secretarial - Assist in Admissions & Records	07/02/18	08/19/18	TE A 1
Viray, Jene	CC	Clerical/Secretarial - Assist in International Student Center	07/02/18	08/20/18	TE A 1
Vo, Thi Thanh	FC	Clerical/Secretarial - Assist in Admissions & Records	07/02/18	08/19/18	TE A 1
Voss, William	FC	Instr Research Assistant - Assist Horticulture Dept with plant nursery	07/25/18	10/24/18	TE A 1
Ward, Marshay	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	06/13/18	06/30/18	TE H 1
Ward, Marshay	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	07/02/18	07/20/18	TE H 1
Washington, Elizabeth	CC	Clerical/Secretarial - Assist in campus Counseling Center	07/02/18	10/01/18	TE A 1
Wilcox, Shelby	CC	Tech/Paraprof - On-call theater crew for rental productions	07/01/18	06/30/19	TEB 1
Wilcox, Shelby	CC	Tech/Paraprof - On-call theater crew for rental productions	07/01/18	06/30/19	TE A 1
Woods, Shelby	FC	Clerical/Secretarial - Assist in campus Library	07/01/18	08/17/18	TE A 1
Yoon, Sangjun	FC	Clerical/Secretarial - Assist the International Student Center	07/01/18	08/24/18	TE A 1
You, Hyehun	CC	Clerical/Secretarial - Assist in the Learning Resource Center	07/01/18	06/30/18	TE A 2

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Abou Khzam, Mirna	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 1
Agreda-Chavarry, S.	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 2
Aguillon, Yadira	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 2
Ahrens, Lisa	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/18	06/30/19	TE D 4
Ahrens, Lisa	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/18	06/30/19	TE E 4
Alcala, Elizabeth	FC	Direct Instr Support - Tutor for Chemistry PUMP Program	08/01/18	06/23/19	TE B 4
Alvarez, Luz (Lucy)	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 1
Araiza Sanchez, I.	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 1
Arauz, Kimberly	FC	Direct Instr Support - Tutor for the Student Diversity Success Initiative	07/01/18	06/30/19	TE A 3
Ascencio, Diana	FC	Direct Instr Support - Tutor for the Student Diversity Success Initiative	07/01/18	06/30/19	TE A 3
Baek, Jueun	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 1
Baker, Christopher	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 1
Balin, Alex	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 2

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Barraza, Emily	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 1
Bennett, Tenele	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/18	06/30/19	TE D 4
Bennett, Tenele	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/18	06/30/19	TE E 4
Bonace, Patrick	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 2
Brown, Robert	FC	Direct Instr Support - Tutor for the Graduate Student Mentor Program	08/13/18	12/07/18	TE B 1
Brune, Sara	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 1
Byrne, Haylee	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 3
Cabrera, Michelle	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 1
Campbell, Rebecca	FC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/18	06/30/19	TE D 2
Campbell, Rebecca	FC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/18	06/30/19	TE E 2
Cao, Tam	FC	Direct Instr Support - Tutor for Natural Sciences Division	08/01/18	06/30/19	TE B 4
Carberry, Baillie	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 1
Carey, Susan	FC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/18	06/30/19	TE E 4
Carey, Susan	FC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/18	06/30/19	TE D 4
Carrillo, Andrew	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 1
Chavarin, Jesse	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 1
Cho, Eric	FC	Direct Instr Support - Tutor for Veterans Students	06/13/18	06/30/18	TE A 2
Cuellar, Richard	FC	Direct Instr Support - Tutor for the Student Diversity Success Initiative	07/01/18	06/30/19	TE A 2
Cuellar, Richard	FC	Direct Instr Support - Tutor for the Student Diversity Success Initiative	07/01/18	06/30/19	TE A 3
Damar, Mouminat	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 4
Davis, Brandye	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 2
Doan, Johnny	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 1
Dunn, Amber	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/18	06/30/19	TE D 3
Dunn, Amber	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/18	06/30/19	TE E 3
Duong, Vincent	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 3
Eckert, Sara	CC	Direct Instr Support - Tutor for Psych 161	07/01/18	06/30/19	TE A 2
Edmondson, Christina	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 4
Escobedo, Abigail	FC	Direct Instr Support - Tutor for the Student Diversity Success Initiative	07/01/18	06/30/19	TE A 2
Galvez, Berenice	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 3
Galvez, Neledy	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 2

Hourly Personnel
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Garcia, Pablo	FC	Direct Instr Support - Tutor for the Student Diversity Success Initiative	07/01/18	06/30/19	TE A 2
Gill, Jazmyne	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 3
Golledge, Brooke	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 1
Gonzalez, Diana	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 1
Guilford, Mindy	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 1
Gutierrez Estrada, A.	FC	Direct Instr Support - Tutor for the Student Diversity Success Initiative	07/01/18	06/30/19	TE A 3
Gutierrez, Genesis	FC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/18	06/30/19	TE D 2
Gutierrez, Genesis	FC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/18	06/30/19	TE E 2
Gutierrez, Nicholas	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 3
Haisley, Miles	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 4
Harris, James	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/18	06/30/19	TE D 3
Harris, James	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/18	06/30/19	TE E 3
Hebert, Alex	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 1
Hernandez, Lupita	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 1
Herzog, Raymond	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 3
Huy, Katie Ann	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 2
Innouye, Chris	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/18	06/30/19	TE D 3
Innouye, Chris	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/18	06/30/19	TE E 3
Iwama, Jason	FC	Direct Instr Support - Tutor for the Graduate Student Mentor Program	08/13/18	12/07/18	TE B 1
Jorda, Anna	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 3
Kaump, Sarah	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 3
Kim, Ki Wan	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 1
Kim, Sungeun	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 1
Kim, Victoria	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 1
Knowles, Kevin	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 4
Lai, Aaron	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 3
Lainson, Marisa	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 3
Lara, Yesenia	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 2
Lee, Gichan	FC	Direct Instr Support - Tutor for Natural Sciences Division	08/01/18	06/30/19	TE B 4
Lee, Nicolas	FC	Direct Instr Support - Tutor for the Natural Science Division	08/01/18	06/30/19	TE B 1
Leomiti, Alika	CC	Direct Instr Support - Interpreter for hearing-impaired students	06/13/18	06/30/18	TE D 4

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Leomiti, Alika	CC	Direct Instr Support - Interpreter for hearing-impaired students	06/13/18	06/30/18	TE E 4
Leomiti, Alika	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/18	06/30/19	TE D 4
Leomiti, Alika	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/18	06/30/19	TE E 4
Lim, Linnara	FC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/18	06/30/19	TE E 2
Lopez, Denise	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/18	06/30/19	TE D 3
Lopez, Denise	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/18	06/30/19	TE E 3
Lorenzini, Lukas	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 2
Lozano, Rosa	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 1
MacKenzie, Aryn	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 2
Maki, Mohammed	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 3
Maniazewal, Merid	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 3
Martinez, Sonia	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 3
Matsunaga, Zorayda	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/18	06/30/19	TE D 1
Matsunaga, Zorayda	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/18	06/30/19	TE E 1
Medina Munera, P.	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 2
Meza, Ariana	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 1
Miller, Pamela	FC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/18	06/30/19	TE E 4
Miller, Pamela	FC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/18	06/30/19	TE D 4
Mitra, Ross	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 1
Montes, Michelle	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 3
Moore, Thomas	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 3
Morales, Jessica	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 1
Moreno, Hunter	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 1
Munro, Sarah	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/18	06/30/19	TE D 4
Munro, Sarah	CC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/18	06/30/19	TE E 4
Nelson, Megan	FC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/18	06/30/19	TE D 3
Nelson, Megan	FC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/18	06/30/19	TE E 3
Nguyen, Louis	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 3
Nguyen, Nancy	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 3

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Nguyen, Olivia	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 1
Ochoa, Judith	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 1
Olimberio, Kathryn	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 1
Ordaz, Natalia	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 2
Ortega Arroyo, A.	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 1
Ortiz, Samuel	FC	Direct Instr Support - Tutor for the Graduate Student Mentor Program	08/13/18	12/07/18	TE B 1
Pacheco, Susan	FC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/18	06/30/19	TE D 3
Pacheco, Susan	FC	Direct Instr Support - Interpreter for hearing-impaired students	07/01/18	06/30/19	TE E 3
Perez, Victor	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 1
Plavdjian, Hripsime	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 3
Prieto, Vanessa	FC	Direct Instr Support - Tutor for the Student Diversity Success Initiative	07/01/18	06/30/19	TE A 2
Ramirez, Robert	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 2
Rangel, Sarah	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 1
Reinart, Julia	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 1
Reyna, Bryan	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 3
Roberts, Kaitlin	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 4
Rosales, Hector	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 1
Rowland, Cody	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 1
Schlosser, Patricia	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 2
Schwenke, Karen	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 4
Segovia, Denise	FC	Direct Instr Support - Tutor for Chemistry PUMP Program	08/01/18	06/30/19	TE B 4
Shatlova, Marina	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 1
Shen, Shulin	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 3
Sovilla, Diana	FC	Direct Instr Support - Tutor for the Student Diversity Success Initiative	07/01/18	06/30/19	TE A 2
Stanley, Hunter	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 1
Ta, Thuyet	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 1
Tangunan, Kaitlyn	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 1
Tawa, Joshua	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 3
Thompson, Lia	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 1

Hourly Personnel
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Thompson, Miranda	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 3
Thow, Andric	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 3
Tomlinson, Drea	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 1
Torres, Manuel	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 3
Truong, Annabella	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 1
Urrez-Catro, Yubeli	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 4
Vandever, Nicole	FC	Direct Instr Support - Tutor for the Graduate Student Mentor Program	08/13/18	12/07/18	TE B 1
Velasco, Cassandra	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 4
Vergara Ramirez, J.	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 2
Villa, Beatriz	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 4
Walker, Nicholas	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 3
Walti, Corina	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/18	06/30/19	TE B 1
Watermeier, David	FC	Direct Instr Support - Tutor for Chemistry PUMP Program	08/01/18	06/30/19	TE B 4
Yslas, Anali	FC	Direct Instr Support - Tutor for the Entering Scholars Program	08/13/18	06/30/19	TE A 1

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Arias, Claudia	FC	Service/Maint - Substitute for vacant Facilities Custodian I FCC609	07/01/18	07/25/18	TE B 2
Arias Carbajal, Maria	FC	Service/Maint - Substitute for vacant Facilities Custodian I FCC609	07/01/18	07/25/18	TE B 2
Lopez, Karina	CC	Clerical/Secretarial - Substitute for Classified employee on leave	07/09/18	10/08/18	TE B 4
Lopez, Gustavo	FC	Service/Maint - Substitute for vacant Groundskeeper FCC995	07/02/18	08/20/18	TE B 1
Solis, Brian	FC	Service/Maint - Substitute for vacant Campus Safety Officer FCC797	05/29/18	06/30/18	TE B 4

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Aguirre, Carly	CC	Work Study Student - Assist in Financial Aid Office	07/01/18	06/30/19	TE A 1
Amarillas, Cindy	FC	Work Study Student - Clerical assistance for EOPS	07/02/18	06/30/19	TE A 3

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Camarillo, Yanett	FC	Full-time Student - Clerical assistance for EOPS	07/02/18	06/28/19	TE A 3
Gutierrez, Andrea	CC	Work Study Student - Assist in Financial Aid Office	07/01/18	06/30/19	TE A 1
Hurtado, Brianna	FC	Work Student Student - Assistant at the Horticulture Department	07/02/18	06/30/19	TE A 1
Lopez, Geraldine	CC	Work Study Student - Assist in Financial Aid Office	07/01/18	06/30/19	TE A 1
Malacara, Jennifer	FC	Work Study Student - Assist in Admissions and Records	07/01/18	06/30/19	TE A 2
Mallari, Renz	CC	Work Study Student - Assist in Financial Aid Office	07/01/18	06/30/19	TE A 1
Munoz, Vanessa	CC	Work Study Student - Assist in Financial Aid Office	07/01/18	06/30/19	TE A 1
Nguyen, Chi	CC	Full-time Student - Assist in International Student Center	08/20/18	06/30/18	TE A 1
Rodriguez Solis, A.	CC	Full-time Student - Front Counter Assistant in Learning Resource Center	08/20/18	06/30/18	TE A 1
San Elias, Daniela	FC	Work Study Student - Assist in Admissions and Records	07/01/18	06/30/19	TE A 1
Tailor, Zaeem	CC	Work Study Student - Assist in Financial Aid Office	07/01/18	06/30/19	TE A 1
Tapia, Nancy	FC	Work Study Student - Assist in Admissions and Records	07/01/18	06/30/19	TE A 1
Vernola, Julia	FC	Full-time Student - Clerical assistance for the FC Honors Program	08/20/18	06/30/18	TE A 1
Viray, Jene	CC	Full-time Student - Assist in International Student Center	08/20/18	06/30/19	TE A 1
Vu, Zoey	CC	Work Study Student - Assist in Financial Aid Office	07/01/18	06/30/19	TE A 1

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 12, 2018

SUBJECT: Volunteers

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

BACKGROUND: The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.e.1

Item No.

Volunteer Personnel
June 12, 2018

Name	Site	Program	Begin	End
Altamirano, Celine	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Alvarez, Eicente	CC	Physical Education - Women's Soccer	06/13/2018	06/30/2018
Alvarez, Michel	CC	Physical Education - Women's Soccer	06/13/2018	06/30/2018
Arrizon, Everardo	FC	Internship- EOPS Program	06/27/2018	08/16/2018
Atencio, Tawni	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Avilla-McArthur, Hannah	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Berberabe, Stephanie	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Bisignano, Teresa	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Bivens, Nyla	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Blanco, Pressila	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Campbell, Rachel	FC	Veterans Administration Work Study	06/13/2018	12/21/2018
Carbayal, Tanya	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Chin, Nathan	FC	Veterans Administration Work Study	06/13/2018	12/21/2018
Connor, India	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Cruz, Nataly	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Dunga, Jessica	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Evans, Christa	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Fierro, Rick	CC	Physical Education - Aquatics	06/13/2018	06/30/2018
Garcia, Sylvia	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Garnett, Finley	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Gatica, Nicolas	FC	Veterans Administration Work Study	06/13/2018	12/21/2018
Gomer, Cassandra	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Gonzales, Cassie	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Gordon, Robert	FC	Automotive Department	07/02/2018	06/30/2019
Gorman, Haley	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Hanson, Megan	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Hudson, Tyrian	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Johnson, Cyrstal	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Jordan, Daniel	CC	Physical Education - Aquatics	06/13/2018	06/30/2018
Juarez, Ashley	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Katz, Richard	FC	Physical Education - Women's Basketball	05/23/2018	06/30/2018
La Guerre, Alex	FC	Veterans Administration Work Study	06/13/2018	12/21/2018
Lara, Vivian	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Lopez, Doreen	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Maciag, Andrea	FC	Veterans Administration Work Study	06/13/2018	12/21/2018
Mahaffey, Travis	FC	Veterans Administration Work Study	06/13/2018	12/21/2018
Marquez, Joana	CC	Physical Education-Women's Water Polo	06/13/2018	06/30/2018
Mendival, Samantha	FC	Veterans Administration Work Study	06/13/2018	12/21/2018
Mendoza, Dalilah	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Mesa, Monique	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Miller, Nikki	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018

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Mohr, Anthony	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Mohr, James	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Mohr, Joe	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Mohr, Kerri	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Mohr, Larry	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Munoz, Naysla	FC	Physical Education - Women's Soccer	07/01/2018	06/30/2019
Nelson, Alison	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Nguyen, Sam	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Oritz, Destiny	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Paulo, Asloupe	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Pounds, Jordan	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Ramirez, Natalia	FC	Internship- Physical Anthropology	06/11/2018	07/11/2018
Reyes, Ana	FC	Veterans Administration Work Study	06/13/2018	12/21/2018
Rikard, Cory	CC	Internship - Counseling & Student Dev	06/06/2018	05/31/2019
Roche, Kaitlynn	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Rogers, Tyler	FC	Veterans Administration Work Study	06/13/2018	12/21/2018
Sanders, Tess	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Sarmiento, David	FC	Counselor- Veterans Resource Center	06/13/2018	12/22/2018
Serrano, Kendra	CC	Physical Education -Women's Soccer	06/13/2018	06/30/2018
Silva, Bianca	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Simbeck, Briana	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Simbeck, Caitlin	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Simbeck, Cathy	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Taylor, Savannah	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Teaboot, Arielle	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Thomas, Steven	CC	Physical Education - Athletic Trainer	06/13/2018	06/30/2018
Torres, Teresa	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Tran, Jacklynn	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Turner, Sloan	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Valencia, Stephany	CC	Internship - Counseling & Student Dev	06/06/2018	05/31/2019
Van Voorhis, Mallory	FC	Physical Education - Women's Soccer	07/01/2018	06/30/2019
Walton, Chelsea	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018
Weber, Sara	CC	Women's Basketball Summer Camp	06/13/2018	06/29/2018

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
		Resolution	<u> </u>
DATE:	June 12, 2018	Information	<u> </u>
		Enclosure(s)	<u>X</u>
SUBJECT:	Salary and Fringe Benefit Adjustment for District Management Association		

BACKGROUND: On May 22, 2018, the Board authorized an agreement between the District and the District Management Association. The Side Letter of Understanding provides for an increase towards fringe benefits and an on-schedule salary increase of one percent (1.0%) for fiscal year 2018-2019, and a one-time off schedule salary payment equal to one percent (1.0%) for fiscal year 2019-2020.

In addition, the Side Letter of Understanding notes the change in Administrative Procedure 7130-2 District Health and Welfare Benefits Plan, relating to Retiree Benefits effective January 1, 2019, and an increase in the doctoral stipend amount in Administrative Procedure 7240-6 Management Employee – Professional Growth and Development Plan.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: This item relates to Board Policy 7130, Compensation, which states the Board will establish salary and benefits for employees.

FUNDING SOURCE AND FINANCIAL IMPACT: Implementation of the salary adjustment is within budget.

RECOMMENDATION: It is recommended that the Side Letter of Understanding between the District Management Association and the District with respect to negotiations for the 2018-2019 and 2019-2020 fiscal years be approved as follows:

ADJUSTMENT FOR THE 2018-2019 FISCAL YEAR

An increase of \$3,242.29 will be applied towards fringe benefits for a total of \$8,028.00 annually on an on-going basis effective July 1, 2018.

Management Employees will be provided an on-schedule salary increase equal to one percent (1.0%) across the schedule, effective July 1, 2018.

ADJUSTMENT FOR THE 2019-2020 FISCAL YEAR

Management Employees will be provided a one-time off schedule salary payment equal to one percent (1.0%). This one-time off schedule salary payment shall not apply to any Management Employee who was terminated, who resigned his/her employment with the District, or who resigned his/her employment with the District pursuant to any compromise and release settlement agreement, or otherwise not employed as of July 1, 2019.

DISTRICT HEALTH AND WELFARE BENEFITS PLAN (AP 7130-2)

2.0 Retiree Benefits

2.1.3 Employees Hired Prior to ~~July 1, 1993~~ ~~May 1, 1994~~: An employee who was hired by the District prior to ~~July 1, 1993~~ ~~May 1, 1994~~, in a category of employment eligible to participate in the District's health and welfare plan as provided in section 4.0 of this procedure, shall be eligible for the District-paid post-retirement hospitalization and medical plan benefit if the employee meets the criteria specified in sections 2.1.1 and 2.1.2.

2.1.4 Employees Hired On or After ~~July 1, 1993~~ ~~May 1, 1994~~: An employee who was hired by the District on or after ~~July 1, 1993~~ ~~May 1, 1994~~, in a category of employment eligible to participate in the District's health and welfare plan as provided in section 4.0 of this procedure, shall be eligible for the District-paid post-retirement hospitalization and medical plan benefit if the employee meets the criteria specified in sections 2.1.1 and 2.1.2, and either of the following:

2.2 Employees Hired On or After January 1, 2019: An employee who was hired by the District on or after January 1, 2019 in a category of employment eligible to participate in the District's health and welfare plan as provided in section 4.0 of this procedure, shall be eligible for the District-paid post-retirement hospitalization and medical plan benefit if the employee meets the criteria specified in sections 2.1.1 and 2.1.2 and either of the following:

2.2.1 The employee has been employed by the District and retires with a minimum of fifty (50) years of District credited service in a position(s) in a category of employment eligible to participate in the District's health and welfare plan as provided in section 4.0 of this procedure.

2.2.2 The employee qualifies for a disability retirement under the Public Employees Retirement System or the State Teachers Retirement System shall qualify for one-hundred (100) percent District-paid post-retirement medical benefits as if they had qualified under the provisions of section 2.1.3.

MANAGEMENT EMPLOYEE – PROFESSIONAL GROWTH AND DEVELOPMENT PLAN (AP 7240-6)

4.0 Earned Doctorate

4.1 Upon verification of the award of an earned doctorate or LLB/JD degree, a management employee shall be eligible to receive a stipend in the amount of ~~\$2,600~~ \$3,500 per fiscal year.

(See Supplemental Minutes #1216 for a copy of the Side Letter of Understanding.)

It is further recommended that the attached Management Employee Annual Salary Schedule which reflects the one percent (1.0%) on-schedule increase effective July 1, 2018, be approved.

Irma Ramos

Recommended by

Approved for Submittal

5.f.2

Item No.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
MANAGEMENT ANNUAL SALARY SCHEDULE
Effective July 1, 2018**

Range	COLUMN							Range
	A	B	C	D	E	F	G	
1	53,688	55,836	58,070	60,392	62,807	65,320	67,932	1
2	56,232	58,480	60,819	63,254	65,782	68,414	71,150	2
3	58,777	61,129	63,572	66,116	68,761	71,512	74,372	3
4	61,323	63,775	66,328	68,980	71,738	74,610	77,592	4
5	63,869	66,424	69,080	71,843	74,718	77,705	80,815	5
6	66,415	69,071	71,833	74,706	77,695	80,805	84,036	6
7	68,960	71,719	74,587	77,569	80,673	83,902	87,258	7
8	71,503	74,365	77,339	80,432	83,649	86,993	90,476	8
9	74,049	77,011	80,092	83,297	86,630	90,092	93,697	9
10	76,596	79,660	82,844	86,158	89,604	93,190	96,919	10
11	79,142	82,306	85,599	89,021	92,582	96,285	100,136	11
12	81,687	84,954	88,353	91,886	95,561	99,384	103,360	12
13	84,231	87,601	91,106	94,749	98,540	102,480	106,579	13
14	86,778	90,250	93,860	97,613	101,519	105,579	109,802	14
15	89,323	92,895	96,614	100,478	104,495	108,676	113,021	15
16	91,869	95,544	99,366	103,339	107,474	111,773	116,243	16
17	94,414	98,191	102,118	106,205	110,452	114,869	119,464	17
18	96,960	100,837	104,870	109,065	113,429	117,969	122,687	18
19	99,505	103,486	107,624	111,930	116,407	121,063	125,903	19
20	102,052	106,132	110,378	114,794	119,385	124,159	129,125	20
21	104,596	108,778	113,130	117,654	122,363	127,259	132,348	21
22	107,141	111,425	115,884	120,519	125,339	130,353	135,566	22
23	109,686	114,074	118,638	123,383	128,317	133,450	138,788	23
24	112,232	116,721	121,391	126,246	131,296	136,546	142,009	24
25	114,777	119,368	124,143	129,109	134,274	139,646	145,233	25
26	117,324	122,015	126,896	131,972	137,250	142,739	148,450	26
27	119,868	124,662	129,648	134,834	140,228	145,836	151,670	27
28	122,413	127,311	132,402	137,698	143,208	148,934	154,892	28
29	124,959	129,955	135,155	140,562	146,183	152,032	158,113	29
30	127,504	132,604	137,909	143,424	149,162	155,127	161,334	30
31	130,049	135,251	140,665	146,289	152,140	158,227	164,554	31
32	132,594	137,899	143,416	149,153	155,120	161,323	167,777	32
33	135,139	140,546	146,167	152,013	158,093	164,420	170,994	33
34	137,685	143,192	148,919	154,878	161,072	167,516	174,216	34
35	140,231	145,839	151,673	157,741	164,052	170,612	177,438	35
36	142,776	148,488	154,426	160,603	167,027	173,710	180,661	36
37	145,321	151,136	157,180	163,465	170,005	176,806	183,878	37
38	147,866	153,782	159,934	166,331	172,984	179,903	187,100	38
39	150,413	156,431	162,687	169,195	175,962	183,000	190,319	39

Where less than 12 calendar months of service are required, the salary is prorated in proportion to the service required.

A management employee who holds an earned doctorate or LLB/JD from an accredited institution listed in the directory of Accredited Institutions of Postsecondary Education, published for the Council of Postsecondary Accreditation by the American Council on Education, shall receive an additional doctoral stipend of \$3,500. The LLB/JD degree must have been received on the basis of a four-year baccalaureate degree and three years of advanced legal training in an accredited law school. Where a qualifying degree is obtained during any contract year, the stipend will become effective July 1 of the subsequent fiscal year.

A management employee who does not qualify for the doctoral stipend may receive up to five professional growth incentive increments of \$400 each pursuant to the policy for management professional growth.

Board Approved:

**SIDE LETTER OF UNDERSTANDING BETWEEN
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AND
DISTRICT MANAGEMENT ASSOCIATION EMPLOYEES**

May 23, 2018

Subject to adoption by the Board of Trustees, the District Management Association and the North Orange County Community College District hereby agree to the following for the 2018-2019 and 2019-2020 fiscal years:

ADJUSTMENT FOR THE 2018-2019 FISCAL YEAR

An increase of \$3,242.29 will be applied towards fringe benefits for a total of \$8,028.00 annually on an on-going basis.

The Management Salary Schedule will be increased by one percent (1.0%) across the schedule, effective July 1, 2018.

ADJUSTMENT FOR THE 2019-2020 FISCAL YEAR

Unit Members will be provided a one-time off schedule salary payment equal to one percent (1.0%). This one-time off schedule salary payment shall not apply to any Unit Member who was terminated, who resigned his/her employment with the District, or who resigned his/her employment with the District pursuant to any compromise and release settlement agreement, or otherwise not employed as of July 1, 2019.

DISTRICT HEALTH AND WELFARE BENEFITS PLAN (AP 7130-2)

2.0 Retiree Benefits

2.1 The District will pay the full cost of the retiree-only premium for the CalPERS hospitalization and medical care plan selected by an eligible retiree, subject to the provisions of the California Government Code and CalPERS regulations, and contingent upon the following:

2.1.1 At the time of retirement, the employee must be employed in a District position in a category of employment eligible to participate in the District's health and welfare plan, as provided in section 4.0 of this procedure.

2.1.2 At the time of retirement, the employee has fulfilled the requirements to receive a retirement benefit under the Public Employees Retirement System or the State Teachers Retirement System and retires within 120 days of separation of employment from the District.

2.1.3 Employees Hired Prior to July 1, 1993 ~~May 1, 1994~~: An employee who was hired by the District prior to July 1, 1993 ~~May 1, 1994~~, in a category of employment eligible to participate in the District's health and welfare plan as provided in section 4.0 of this procedure, shall be eligible for the District-paid post-retirement hospitalization and medical plan benefit if the employee meets the criteria specified in sections 2.1.1 and 2.1.2.

2.1.4 Employees Hired On or After July 1, 1993 ~~May 1, 1994~~: An employee who was hired by the District on or after July 1, 1993 ~~May 1, 1994~~, in a category of employment eligible to participate in the District's health and welfare plan as provided in section 4.0 of this procedure, shall be eligible for the District-

paid post-retirement hospitalization and medical plan benefit if the employee meets the criteria specified in sections 2.1.1 and 2.1.2, and either of the following:

2.1.4.1 The employee has been employed full-time (100) and retires from the District with a minimum of fifteen (15) years of credited service in a position(s) in a category of employment eligible to participate in the District's health and welfare plan as provided in section 4.0 of this procedure.

2.1.4.2 The employee has been employed less than one hundred (100) percent and retires from the District with the accumulated pro rata equivalent of fifteen (15) years of credited service, or twenty (20) years of service, whichever occurs sooner, in a position(s) in a category of employment eligible to participate in the District's health and welfare plan as provided in section 4.0 of this procedure.

2.2 Employees Hired On or After January 1, 2019: An employee who was hired by the District on or after January 1, 2019 in a category of employment eligible to participate in the District's health and welfare plan as provided in section 4.0 of this procedure, shall be eligible for the District-paid post-retirement hospitalization and medical plan benefit if the employee meets the criteria specified in sections 2.1.1 and 2.1.2 and either of the following:

2.2.1 The employee has been employed by the District and retires with a minimum of fifty (50) years of District credited service in a position(s) in a category of employment eligible to participate in the District's health and welfare plan as provided in section 4.0 of this procedure.

2.2.2 The employee qualifies for a disability retirement under the Public Employees Retirement System or the State Teachers Retirement System shall qualify for one-hundred (100) percent District-paid post-retirement medical benefits as if they had qualified under the provisions of section 2.1.3.

MANAGEMENT EMPLOYEE – PROFESSIONAL GROWTH AND DEVELOPMENT PLAN
(AP 7240-6)

4.0 Earned Doctorate


4.1 Upon verification of the award of an earned doctorate or LLB/JD degree, a management employee shall be eligible to receive a stipend in the amount of ~~\$2,600~~ \$3,500 per fiscal year.

This Agreement, if adopted by the Board of Trustees, shall constitute the complete and final Agreement of the parties for the 2018-2019 and 2019-2020 fiscal years.

For the District:

 6-5-18
Irma Ramos, Vice Chancellor
Human Resources Date

For the District Management Association:

 6/6/18
Eldon Young Date

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
DATE:	June 12, 2018	Resolution	_____
		Information	_____
SUBJECT:	Salary and Fringe Benefit Adjustment for the Confidential Employees Group	Enclosure(s)	X

BACKGROUND: On May 22, 2018, the Board authorized an agreement between the District and the Confidential Employees Group. The Side Letter of Understanding provides for an increase towards fringe benefits and an on-schedule salary increase of one percent (1.0%) for fiscal year 2018-2019, and a one-time off schedule salary payment equal to one percent (1.0%) for fiscal year 2019-2020.

In addition, the Side Letter of Understanding notes the change in Administrative Procedure 7130-2 District Health and Welfare Benefits Plan, relating to Retiree Benefits effective January 1, 2019, and the addition of a doctoral stipend amount of \$3500.00 for qualified employees effective July 1, 2018 to Administrative Procedure 7230-6 Confidential Employee – Professional Growth and Development Plan.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: This item relates to Board Policy 7130, Compensation, which states the Board will establish salary and benefits for employees.

FUNDING SOURCE AND FINANCIAL IMPACT: Implementation of the salary adjustment is within budget.

RECOMMENDATION: It is recommended that the Side Letter of Understanding between the Confidential Employee Group and the District with respect to negotiations for the 2018-2019 and 2019-2020 fiscal years be approved as follows:

ADJUSTMENT FOR THE 2018-2019 FISCAL YEAR

An increase of \$3,915.06 will be applied towards fringe benefits for a total of \$8,028.00 annually on an on-going basis effective July 1, 2018.

In addition, a doctoral stipend of \$3,500.00 will be given to qualified employees effective July 1, 2018.

Confidential Employees will be provided an on-schedule salary increase equal to one percent (1.0%) across the schedule, effective July 1, 2018.

ADJUSTMENT FOR THE 2019-2020 FISCAL YEAR

Confidential Employees will be provided a one-time off schedule salary payment equal to one

percent (1.0%). This one-time off schedule salary payment shall not apply to any Confidential Employee who was terminated, who resigned his/her employment with the District, or who resigned his/her employment with the District pursuant to any compromise and release settlement agreement, or otherwise not employed as of July 1, 2019.

CONFIDENTIAL EMPLOYEE – PROFESSIONAL GROWTH AND DEVELOPMENT PLAN (AP 7230-6)

2.3 Limitations

2.3.1 The total number of increments which can be earned and accumulated is five (5), except as provided in 2.3.3.

2.3.2 A maximum of ~~one (1) additional~~ two (2) increments shall be approved for payment in any one fiscal year.

2.3.3 Effective July 1, 2018, a sixth increment shall be awarded for completion of a Bachelor or Master degree earned.

4.0 Earned Doctorate

4.1 Upon verification of the award of an earned doctorate or LLB/JD degree, a confidential employee shall be eligible to receive a stipend in the amount of \$3,500 per fiscal year.

4.1.1 The stipend shall be prorated by percent of employment.

4.1.2 The stipend will be paid in lieu of any professional growth increments for which the confidential employee may be eligible.

4.2 The degree must be awarded by an accredited institution listed in the directory of Accredited Institutions of Postsecondary Education, published for the Council of Postsecondary Accreditation by the American Council on Education. The LLB/JD degree must have been received on the basis of a four (4) year baccalaureate degree from an accredited institution, as provided above, and three (3) years of graduate law school.

4.3 The doctoral stipend will become effective at the start of the fiscal year immediately following the fiscal year in which the degree is awarded. The stipend will not be implemented during the fiscal year.

DISTRICT HEALTH AND WELFARE BENEFITS PLAN (AP 7130-2)

2.0 Retiree Benefits

2.1.3 Employees Hired Prior to ~~July 1, 1993~~ ~~May 1, 1994~~: An employee who was hired by the District prior to ~~July 1, 1993~~ ~~May 1, 1994~~, in a category of employment eligible to participate in the District's health and welfare plan as provided in section 4.0 of this procedure, shall be eligible for the District-paid

post-retirement hospitalization and medical plan benefit if the employee meets the criteria specified in sections 2.1.1 and 2.1.2.

- 2.1.4 Employees Hired On or After ~~July 1, 1993~~ May 1, 1994: An employee who was hired by the District on or after ~~July 1, 1993~~ May 1, 1994, in a category of employment eligible to participate in the District's health and welfare plan as provided in section 4.0 of this procedure, shall be eligible for the District-paid post-retirement hospitalization and medical plan benefit if the employee meets the criteria specified in sections 2.1.1 and 2.1.2, and either of the following:

2.2 Employees Hired On or After January 1, 2019: An employee who was hired by the District on or after January 1, 2019 in a category of employment eligible to participate in the District's health and welfare plan as provided in section 4.0 of this procedure, shall be eligible for the District-paid post-retirement hospitalization and medical plan benefit if the employee meets the criteria specified in sections 2.1.1 and 2.1.2 and either of the following:

2.2.1 The employee has been employed by the District and retires with a minimum of fifty (50) years of District credited service in a position(s) in a category of employment eligible to participate in the District's health and welfare plan as provided in section 4.0 of this procedure.

2.2.2 The employee qualifies for a disability retirement under the Public Employees Retirement System or the State Teachers Retirement System shall qualify for one-hundred (100) percent District-paid post-retirement medical benefits as if they had qualified under the provisions of section 2.1.3.

(See Supplemental Minutes #1216 for a copy of the Side Letter of Understanding.)

It is further recommended that the attached Confidential Employee Annual Salary Schedule which reflects the one percent (1.0%) on-schedule increase effective July 1, 2018, be approved.

Irma Ramos

Recommended by

Approved for Submittal

5.g.3

Item No.

CONFIDENTIAL MONTHLY SALARY SCHEDULE
Effective July 1, 2018

STEP

RANGE	A	B	C	D	E	F	RANGE
18C	4,035	4,235	4,450	4,677	4,916	5,165	18C
19C	4,133	4,340	4,561	4,796	5,038	5,293	19C
20C	4,235	4,450	4,677	4,916	5,165	5,428	20C
21C	4,340	4,561	4,796	5,038	5,293	5,567	21C
22C	4,450	4,677	4,916	5,165	5,428	5,696	22C
23C	4,561	4,796	5,038	5,293	5,567	5,840	23C
24C	4,677	4,916	5,165	5,428	5,696	5,989	24C
25C	4,796	5,038	5,293	5,567	5,840	6,137	25C
26C	4,916	5,165	5,428	5,696	5,989	6,288	26C
27C	5,038	5,293	5,567	5,840	6,137	6,441	27C
28C	5,165	5,428	5,696	5,989	6,288	6,604	28C
29C	5,293	5,567	5,840	6,137	6,441	6,764	29C
30C	5,428	5,696	5,989	6,288	6,604	6,937	30C
31C	5,567	5,840	6,137	6,441	6,764	7,105	31C
32C	5,696	5,989	6,288	6,604	6,937	7,279	32C
33C	5,839	6,139	6,446	6,770	7,109	7,461	33C
34C	5,984	6,293	6,606	6,939	7,288	7,648	34C
35C	6,135	6,449	6,772	7,112	7,470	7,839	35C
36C	6,288	6,610	6,941	7,290	7,657	8,036	36C
37C	6,445	6,777	7,114	7,473	7,848	8,236	37C
38C	6,605	6,946	7,292	7,660	8,044	8,443	38C

CLASSIFICATIONS

19C Senior Technician
 24C Human Resources Specialist
 24C Executive Assistant I
 27C Executive Assistant II
 30C Executive Assistant III
 37C Human Resources Coordinator

LONGEVITY PAY

Five years of continuous service = 5% of present step
 Ten years of continuous service = 10% of present step
 Fifteen years of continuous service = 15% of present step
 Twenty years of continuous service = 20% of present step
 Twenty-five years of continuous service = 25% of present step
 Thirty years of continuous service = 30% of present step

Step advancements are awarded on a yearly basis on the employee's anniversary date. The anniversary date is the first day of the month following twelve (12) full months of employment.

Board Approved:

**SIDE LETTER OF UNDERSTANDING BETWEEN
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AND
CONFIDENTIAL EMPLOYEE GROUP**

May 23, 2018

Subject to adoption by the Board of Trustees, the Confidential Employees Group and the North Orange County Community College District hereby agree to the following for the 2018-2019 and 2019-2020 fiscal years:

ADJUSTMENT FOR THE 2018-2019 FISCAL YEAR

An increase of \$3,915.06 will be applied towards fringe benefits for a total of \$8,028.00 annually on an on-going basis.

The Confidential Salary Schedule will be increased by one percent (1.0%) across the schedule, effective July 1, 2018.

ADJUSTMENT FOR THE 2019-2020 FISCAL YEAR

Unit Members will be provided a one-time off-schedule salary payment equal to one percent (1.0%). This one-time off schedule salary payment shall not apply to any Unit Member who was terminated, who resigned his/her employment with the District, or who resigned his/her employment with the District pursuant to any compromise and release settlement agreement, or otherwise not employed as of July 1, 2019.

**CONFIDENTIAL EMPLOYEE – PROFESSIONAL GROWTH AND DEVELOPMENT PLAN
(AP 7230-6)**

2.3 **Limitations**

2.3.1 The total number of increments which can be earned and accumulated is five (5), except as provided in 2.3.3.

2.3.2 A maximum of ~~one (1)~~ additional two (2) increments shall be approved for payment in any one fiscal year.

2.3.3 Effective July 1, 2018, a sixth increment shall be awarded for completion of a Bachelor or Master degree earned.

4.0 **Earned Doctorate**

4.1 Upon verification of the award of an earned doctorate or LLB/JD degree, a confidential employee shall be eligible to receive a stipend in the amount of \$3,500 per fiscal year.

4.1.1 The stipend shall be prorated by percent of employment.

4.1.2 The stipend will be paid in lieu of any professional growth increments for which the confidential employee may be eligible.

4.2 The degree must be awarded by an accredited institution listed in the directory of Accredited Institutions of Postsecondary Education, published for the Council of Postsecondary Accreditation by the American Council on Education. The LLB/JD degree must have been received on the basis of a four (4) year baccalaureate degree from an accredited institution, as provided above, and three (3) years of graduate law school.

- 4.3 The doctoral stipend will become effective at the start of the fiscal year immediately following the fiscal year in which the degree is awarded. The stipend will not be implemented during the fiscal year.

DISTRICT HEALTH AND WELFARE BENEFITS PLAN (AP 7130-2)

2.0 Retiree Benefits

- 2.1 The District will pay the full cost of the retiree-only premium for the CalPERS hospitalization and medical care plan selected by an eligible retiree, subject to the provisions of the California Government Code and CalPERS regulations, and contingent upon the following:

2.1.1 At the time of retirement, the employee must be employed in a District position in a category of employment eligible to participate in the District's health and welfare plan, as provided in section 4.0 of this procedure.

2.1.2 At the time of retirement, the employee has fulfilled the requirements to receive a retirement benefit under the Public Employees Retirement System or the State Teachers Retirement System and retires within 120 days of separation of employment from the District.

2.1.3 Employees Hired Prior to ~~July 1, 1993~~ ~~May 1, 1994~~: An employee who was hired by the District prior to ~~July 1, 1993~~ ~~May 1, 1994~~, in a category of employment eligible to participate in the District's health and welfare plan as provided in section 4.0 of this procedure, shall be eligible for the District-paid post-retirement hospitalization and medical plan benefit if the employee meets the criteria specified in sections 2.1.1 and 2.1.2.

2.1.4 Employees Hired On or After ~~July 1, 1993~~ ~~May 1, 1994~~: An employee who was hired by the District on or after ~~July 1, 1993~~ ~~May 1, 1994~~, in a category of employment eligible to participate in the District's health and welfare plan as provided in section 4.0 of this procedure, shall be eligible for the District-paid post-retirement hospitalization and medical plan benefit if the employee meets the criteria specified in sections 2.1.1 and 2.1.2, and either of the following:

2.1.4.1 The employee has been employed full-time (100) and retires from the District with a minimum of fifteen (15) years of credited service in a position(s) in a category of employment eligible to participate in the District's health and welfare plan as provided in section 4.0 of this procedure.

2.1.4.2 The employee has been employed less than one hundred (100) percent and retires from the District with the accumulated pro rata equivalent of fifteen (15) years of credited service, or twenty (20) years of service, whichever occurs sooner, in a position(s) in a category of employment eligible to participate in the District's health and welfare plan as provided in section 4.0 of this procedure.

- 2.2 Employees Hired On or After January 1, 2019: An employee who was hired by the District on or after January 1, 2019 in a category of employment eligible to participate in the District's health and welfare plan as provided in section 4.0 of this procedure, shall be eligible for the District-paid post-retirement hospitalization and

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	June 12, 2018	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Executive Officer Off-Schedule Salary Payment and Fringe Benefit Increase	Enclosure(s)	<u>X</u>

BACKGROUND: Effective January 1, 2017, the Brown Act, at California Government Code section 54953(c)(3), as amended, requires that the local governing body shall, before taking final action, orally report a summary of the recommendation for final action on the salary, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive during the open meeting in which the final action is to be taken.

Executive Officers will receive an increase towards fringe benefits and an on-schedule salary increase of one percent (1.0%) for fiscal year 2018-2019, and a one-time off schedule salary payment equal to one percent (1.0%) for fiscal year 2019-2020.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: This item is in compliance with Chapter 7, Human Resources, Administrative Procedure 7240-10, Section 2.0, and Board Policy 7130 Compensation, which states the Board will establish salary and benefits for employees.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended the Board approve the following salary and benefits increase for executive officers for the 2018-19 and 2019-2020 fiscal years:

ADJUSTMENT FOR THE 2018-2019 FISCAL YEAR

Executive Officers will be provided an on-schedule salary increase equal to one percent (1.0%) across the schedule, effective July 1, 2018.

An increase of \$3,242.29 will be applied towards fringe benefits for a total of \$8,028.00 annually on an on-going basis effective July 1, 2018.

The \$8,028.00 annual fringe benefit dollar allowance shall be the same as that which is provided for the District's twelve-month management employees, plus two percent (2%) of the Executive Officer's annual contract salary. The above amount is in addition to the standard medical benefits available to District employees.

ADJUSTMENT FOR THE 2019-2020 FISCAL YEAR

Executive Officers will be provided a one-time off schedule salary payment equal to one percent (1.0%). This one-time off schedule salary payment shall not apply to any Executive Officer who was terminated, who resigned his/her employment with the District, or who resigned his/her employment with the District pursuant to any compromise and release settlement agreement, or otherwise not employed as of July 1, 2019.

It is further recommended that the attached Executive Officer Salary Schedule which reflects the one percent (1.0%) on-schedule increase effective July 1, 2018, be approved.

Irma Ramos

Recommended by

Approved for Submittal

5.h.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

EXECUTIVE OFFICER ANNUAL SALARY SCHEDULE

Effective July 1, 2018

VICE CHANCELLOR / PRESIDENT

<u>Step A</u>	<u>Step B</u>	<u>Step C</u>	<u>Step D</u>	<u>Step E</u>	<u>Step F</u>	<u>Step G</u>	<u>Step H</u>
195,772	202,985	210,484	218,285	226,400	234,834	243,610	252,736

PROVOST

<u>Step A</u>	<u>Step B</u>	<u>Step C</u>	<u>Step D</u>	<u>Step E</u>	<u>Step F</u>	<u>Step G</u>	<u>Step H</u>
187,722	194,612	201,779	209,232	216,983	225,042	233,424	242,143

Initial salary placement for executive officers new to the District shall be Step A, provided that an exception to placement on Step A may be considered, if recommended by the Chancellor, subject to the following:

- (1) The employee has recent experience (within one year of hire date) in a full-time position that is directly related or equivalent to the executive officer position. This full-time experience must equal the number of years represented by the recommended step;

AND

- (2) The employee's most recent base salary (within one year of hire date) is greater than the Step A salary amount.

Where the employee qualifies under (1) and (2) above, the employee may be recommended for the first step wherein there is no decrease in base pay.

A current employee who is promoted to an executive officer position from a non-management position or from a lower level management position shall be placed on the first step which results in an increase in base pay of at least four percent, except the employee may not be placed on a step higher than the employee's current step.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	June 12, 2018	Resolution	<u> </u>
SUBJECT:	Executive Officer Salary Column Advancement and Fringe Benefit Increase	Information	<u> </u>
		Enclosure(s)	<u> </u>

BACKGROUND: Effective January 1, 2017, the Brown Act, at California Government Code section 54953(c)(3), as amended, requires that the local governing body shall, before taking final action, orally report a summary of the recommendation for final action on the salary, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive during the open meeting in which the final action is to be taken.

AP 7240-10 provides for salary column advancement for Executive Officers if recommended by the Chancellor, effective July 1 of the fiscal year.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: This item is in compliance with Chapter 7, Human Resources, Administrative Procedure 7240-10, Section 2.0, and Board Policy 7130 Compensation, which states the Board will establish salary and benefits for employees.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: The following salary column advancements will be effective July 1, 2018:

W. Cherry Li-Bugg, Vice Chancellor, Educational Services and Technology from Step E to Step F, Two Hundred Thirty-Four Thousand, Eight Hundred Thirty-Four and no/100 Dollars (\$234,834).

Valentina Purtell, Provost, School of Continuing Education from Step C to Step D, Two Hundred Nine Thousand, Two Hundred Thirty-Two and no/100 Dollars (\$209,232).

JoAnna Schilling, President, Cypress College from Step B to Step C, Two Hundred Ten Thousand, Four Hundred Eight-Four and no/100 Dollars (\$210,484).

Gregory Schulz, President, Fullerton College from Step G to Step H, Two Hundred Fifty-Two Thousand, Seven Hundred Thirty-Six and no/100 Dollars (\$252,736).

In addition, the contract period is extended through June 30, 2021, and the original employment contracts amended to reflect the salary advancement and extension.

Irma Ramos

Recommended by

Approved for Submittal

5.i

Item No.