



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

MEETING: Regular Meeting in May 2019

DATE: Tuesday, June 11, 2019, at 5:30 p.m.

**PLACE: Anaheim Campus Board Room
1830 W. Romneya Drive, Anaheim, CA 92801**

Welcome to this meeting of the North Orange County Community College District Board of Trustees. If you wish to address the Board, please complete a yellow card entitled, "Request to Address Board of Trustees" and submit it to the Board's Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board, according to the rules of the Board. Members of the public wishing to address matters not on the agenda will be invited to do so under "Comments: Members of the Audience" at the beginning of the meeting. The Board reserves the right to change the order of the agenda items as the need arises.

AGENDA:

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Comments: Members of the Audience:** Members of the public may address the Board regarding items on the Agenda as such items are taken up, subject to regulations of the Board. All Board meetings, excluding closed sessions, shall be electronically recorded.
- d. **Consider Non-Personnel block-vote items indicated by [] in Sections 4 & 5**
- e. **Consider Personnel block-vote items indicated by [] in Section 6**
Agenda items designated as block-vote items with [] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion.

An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote. Members of the public completing a card entitled, "Request to Address Board of Trustees" on an item removed from block-vote consideration will be heard prior to the Board's vote on that item.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public at the Chancellor's Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. to 5:00 p.m.).

- f. **Reports:**
 Chancellor
 * **Seating of New Student Trustees**
 - g. **Comments:**
 Resource Table Personnel
 Members of the Board of Trustees
2. a. **Approval of Minutes of the Regular Meeting of May 28, 2019.**

- b. **CLOSED SESSION: Per the following sections of the Government Code:**

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

3. **PUBLIC HEARING**

- a. It is recommended that the Board receive comments from the public on the initial reopener proposals submitted by CSEA Chapter #167 to the District.
- b. It is recommended that the Board receive comments from the public on the initial reopener proposals submitted by the District to CSEA Chapter #167, and to adopt the District's initial proposal after providing an opportunity for public comment.

4. **FINANCE & FACILITIES**

- [a] It is recommended that the Board ratify purchase orders and checks. **(The Purchase Orders and Checks are available for review in the District's Business Office.)**
- [b] Authorization is requested to make adjustments to Child Development Fund revenue and expenditure budgets in accordance with the revised fiscal year 2018-2019 allocations and adopt a resolution to adjust budgets and authorize expenditures within the Child Development Fund pursuant to the California Code of Regulations Title 5, §58308. **(The Resolution is available for review in the District's Business Office.)**
- [c] Authorization is requested for the 2018-2019 General Fund transfers netting to the amount of \$520,922 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5, §58307. **(The Resolution is available for review in the District's Business Office.)**
- [d] It is recommended that the Board adopt the resolution authorizing the County Superintendent of Schools to make any necessary transfers between contingencies and expenditure classifications. **(The Resolution is available for review in the District's Business Office.)**
- [e] Authorization is requested to establish budgets in Measure J Bond Funds in the amount of \$150,000,000 to properly reflect the additional available funds from the issuance of the second series of the Measure J Bonds sold, and adopt a resolution to adjust budgets and authorize expenditures within the Bond Fund, pursuant to the California Code of Regulations Title 5, §58308. **(The Resolution is available for review in the District's Business Office.)**
- [f] Authorization is requested to renew the property and liability insurance coverage with the Alliance of Schools for Cooperative Insurance Programs and Schools Excess Liability Fund for FY 2019-20 at the estimated amount of \$1,177,118.

- [g] Authorization is requested to enter into an agreement with Arthur J. Gallagher & Co. to purchase excess Workers' Compensation insurance coverage through Safety National Casualty Corporation beginning July 1, 2019, through June 30, 2020, at the rate of .01074 per \$100 payroll with \$500,000 SIR and \$6,000 for the broker fee.
- [h] It is recommended that the Board approve Deductive Change Order #1 for Bid # Bid 2017-05, Fullerton College Paving Repairs Lots 4, 7 & 8, with Ben's Asphalt, Inc. in the amount of \$21,955 for a revised contract amount of \$541,435.
- [i] Authorization is requested for the institutional memberships exceeding \$1,000 for the 2019-2020 school year for the organizations listed.
- [j] Authorization is requested to extend the agreement with the law firm Atkinson, Andelson, Loya, Ruud, and Romo, effective July 1, 2019 through June 30, 2020, at the rates listed.
- [k] It is recommended that the individuals listed be appointed to serve for a term of two years, and for a maximum of three consecutive terms, without compensation, on the Citizens' Oversight Committee for the District bond projects.
- [l] Authorization is requested that the agreement with R2A to provide design development, construction documents, DSA submittal and plan approval, bid support, construction support, and close-out services be amended and the contract term extended through December 31, 2019.
- [m] Authorization is requested for the District Director, Purchasing, to issue a purchase order to David Evans and Associates to provide landscape architectural, engineering and surveying services for the upgrade of the Anaheim Campus irrigation system, the renovation of the West Parking Lot, and the grinding down and rebuilding of approximately 17 speed bumps in the Main Parking Lot in the amount of \$119,800 from June 12, 2019 through June 30, 2020.

5. INSTRUCTIONAL RESOURCES

- [a] It is recommended that the Board approve the summary of curriculum changes for Cypress College, to be effective Fall 2019, Spring and Fall 2020.
- b. It is recommended that the Board grant authorization to award an Honorary Certificate for the successful completion of the Early Childhood Education Certificate Program in remembrance of Maria Isabel Duarte.
- c. It is recommended that the Board review and discuss the NOCCCD and Anaheim Union High School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement 2019-2022.
- d. It is recommended that the Board receive as information the Cypress College and Fullerton College Student Equity Plans.

6. HUMAN RESOURCES

[a] Request approval of the following items concerning academic personnel:

Resignation
 New Personnel
 Extension of Temporary Management Contract
 Payment for Independent Learning Contracts Spring 2019
 Leaves of Absence
 Temporary Academic Hourly
 Correction to Board Agendas – Salary Placements

[b] Request approval of the following items concerning classified personnel:

Resignation
 New Personnel
 Promotion
 Voluntary Changes in Assignment
 Professional Growth & Development
 Leaves of Absence
 Stipend for Additional Administrative Duties

[c] Request approval of Professional Experts.

[d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

[e] Request approval of Volunteers.

[f] Request adoption of the North Orange County Community College District Equal Opportunity Plan for the 2019/2020 – 2021/2022 fiscal years.

g. Request approval of a salary increase for the Chancellor.

h. Request approval of contract amendments for Executive Officers.

7. **GENERAL**

a. It is recommended that the Board adopt Resolution No. 18/19-25 to declare that the month of June 2019 be observed as LGBT Pride Month.

b. It is recommended that the Board adopt the proposed, revised Board Policies in Chapter 2.

c. It is recommended that the Board discuss the voting process for the proposed establishment of a Merit System.

d. It is recommended that the Board discuss any potential future agenda items.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
		Resolution	_____
DATE:	June 11, 2019	Information	X
		Enclosure(s)	X
SUBJECT:	CSEA Chapter #167 Reopeners for 2019/2020		

BACKGROUND: The collective bargaining agreement between CSEA Chapter #167 and the District provides that during a multiple-year agreement, either party shall have the right to reopen the agreement each fiscal year on one article of the agreement. For the 2019-2020 fiscal year, reopeners exclude wages, health and welfare benefits and fringe benefits. CSEA Chapter #167 has submitted the attached reopeners.

How does this relate to the five District Strategic Directions? Strategic Direction #4 - The District will implement best practices related to planning, including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is in compliance with Board and Administrative Policies 2610, Presentation of Initial Collective Bargaining Proposals.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: : It is recommended that the Board receive comments from the public on the attached reopener proposal by CSEA Chapter #167 to the District, as submitted by CSEA Chapter #167.

Irma Ramos

Recommended by

Approved for Submittal

3.a.1

Item No.

Initial Contract Reopener Proposal of
THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
And Its
North Orange County Community College District Chapter 167
2019-2020
March 20, 2019

The California School Employees Association (CSEA) and its North Orange County Community College District Chapter 167, in accordance with Article 26 Negotiations of the Collective Bargaining Agreement notifies the North Orange County Community College District (District) of CSEA's intent to modify or amend the contract and negotiate per Article 26.5. Per the agreement for the 2018-2021 Successor Contract between CSEA and the District, reopener negotiations for the 2019-2020 year will exclude salary, health and welfare benefits, and fringe benefits. CSEA desires to alter or amend the following articles as indicated and is presenting our proposal for public discussion in accordance with Government Code §3547:

Article 15 – Leaves

15.1

- CSEA has an interest in establishing parameters defining abuse of sick leave.
- CSEA has an interest in clarifying managerial verification on the usage of sick leave.

15.11

- CSEA has an interest in expanding bereavement leave to include stepparents.
- CSEA has an interest in establishing parameters on managerial verification of bereavement leave.

CSEA reserves the right to open additional articles mutually agreed upon by CSEA and the District.

Should you have any questions or concerns please contact me.

Sincerely,



Dawnmarie Neate
President, CSEA Chapter 167

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X _____
		Resolution	_____
DATE:	June 11, 2019	Information	X _____
		Enclosure(s)	X _____
SUBJECT:	District Reopeners to CSEA Chapter #167 for 2019/2020		

BACKGROUND: The collective bargaining agreement between CSEA Chapter #167 and the District provides that during a multiple-year agreement, either party shall have the right to reopen the agreement each fiscal year on one article of the agreement. For the 2019-2020 fiscal year, reopeners exclude wages, health and welfare benefits and fringe benefits. The District has submitted the attached reopeners.

How does this relate to the five District Strategic Directions? Strategic Direction #4 - The District will implement best practices related to planning, including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is in compliance with Board and Administrative Policies 2610, Presentation of Initial Collective Bargaining Proposals.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board receive comments from the public on the attached reopener proposal by the District to CSEA Chapter #167 as submitted by the District. It is further recommended that after providing the public with an opportunity to comment, the Board adopt the District's initial proposal.

Irma Ramos

Recommended by

Approved for Submittal

3.b.1

Item No.



NORTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

Greatness. Achieved.

Office of Human Resources

INTRADISTRICT CORRESPONDENCE

To: Dawnmarie Neate, President, CSEA Chapter 167

From: Irma Ramos, Vice Chancellor, Human Resources *IRamos*

Date: May 20, 2019

Subject: District Contract Reopeners for 2019-2020

Pursuant to the provisions of Article 26 of the Agreement between CSEA Chapter 167 and the District, this will serve as notice of the District's proposed contract reopeners on any one article of the agreement excluding wages, health and welfare benefits, and fringe benefits. The District proposes the following:

Article 19 – Unit Members Evaluations

Modify current language to improve/streamline the evaluation process.

The District reserves the right to make proposals concerning other articles and issues as it deems necessary and appropriate. Additional subjects of meeting and negotiating arising after the presentation of this initial proposal shall be made public within 24 hours pursuant to Government Code section 3547(d).

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	June 11, 2019	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Ratification of Purchase Orders and Checks	Enclosure(s)	<u>X</u>

BACKGROUND: Pursuant to the Purchasing Policy for the North Orange County Community College District, a summary of purchase orders and checks shall be submitted to the Board of Trustees for ratification at the first meeting of the Board following the issuance or prior to issuance where required.

The purchase order numbers P0130891 - P0132295, check numbers C0049573 - C0049971; F0235135 - F0235439; Q0006446 - Q0006490; 88490922 - 88492190; V0031730 - V0031740; 70093719 - 70093719; disbursements E8797762 – E8798726; and amended purchase orders have been processed since the previous Board meeting. Checks beginning with "C" are from the Cypress College Bursar's office; checks beginning with "F" are Fullerton College Bursar; checks beginning with "Q" are NOCE Bursar; checks beginning with "88" are District checks through the County Department of Education; checks beginning with "V" are District revolving checks; checks beginning with "7" are Cypress College Bursar's Office Student Refund Checks; and disbursements beginning with "E" are financial aid payments made electronically via the Bank Mobile disbursement process. These purchase orders and checks can be reviewed in the District's Business Office. All purchase orders and checks have been processed in accordance with the Plan of Implementation as approved by the Board pursuant to the concept of fiscal accountability.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Actual costs will be charged to applicable funds as goods and/or services are received.

RECOMMENDATION: It is recommended that the Board ratify purchase order numbers P0130891- P0132295 through May 15, 2019, totaling \$5,861,149.94, and check numbers C0049573-C0049971, totaling \$3,326,079.56; check numbers F0235135-F0235439, totaling \$187,274.99; check numbers Q0006446-Q0006490, totaling \$8,190.05; check numbers 88490922-88492190, totaling \$10,884,625.86; check numbers V0031730-0031740, totaling \$48,362.00; check numbers 70093719 - 70093719999, totaling \$153.00; and disbursements E8797762 - E8798726, totaling \$1,210,965.00, through May 31, 2019.

Fred Williams

4.a

Recommended by

Approved for Submittal

Item No.

**BOARD RECAP
FOR THE PERIOD APRIL 13, 2019, THROUGH MAY 15, 2019
BOARD MEETING 6/11/19**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0130891	Motors and Controls Warehouse Inc	\$ 21,657.75	Capital Outlay	AC	Tower Fan VFD Replacements @ FC
P0131532	4Wall Entertainment, Inc.	\$ 29,369.82		FC	Ladder Installation for the Theatre Department
P0131545	Passport Labs Inc	\$ 40,125.00		CC	Software Subscription Services
P0131547	Full Compass Systems Ltd	\$ 41,513.03		FC	Audio Equipment for the Theatre Department
P0131548	RC3 Pizza LLC	\$ 701.40		CC	Catering for Spring Career Fair
P0131549	Sodexo Inc and Affiliates	\$ 33.70		CC	Catering for Access California Service Speak Panel
P0131550	MVP Promotions	\$ 1,034.40		CC	Marketing Materials
P0131551	Toshiba Business Solutions	\$ 11,566.61		NOCE	Copier
P0131552	Keh Inc	\$ 1,450.32		CC	Instructional Supplies
P0131553	Anaheim Union High School District	\$ 288.00		CC	Transportation for High School to Cypress College
P0131554	YBH Restaurants Inc	\$ 866.34		CC	Catering for the Business & CIS Division
P0131555	Sodexo Inc and Affiliates	\$ 90.45		FC	Catering for the Writing Center Tutor Training
P0131556	Thunderbird Leadership Consulting	\$ 137,063.00		AC	IT Operations Consulting Services - BA: 03/26/2019
P0131557	Lone Star Percussion	\$ 4,773.33		FC	Drum Set for the Music Department
P0131558	Uline Inc	\$ 366.57		FC	Office Supplies
P0131559	ALLEGORITHMIC sas	\$ 2,370.00		FC	Software Licenses
P0131560	Vermed Inc	\$ 244.14		CC	Lab Supplies
P0131561	CDW Government Inc	\$ 404.76		AC	Office Supplies
P0131562	YBH Restaurants Inc	\$ 72.19		AC	Catering for Employee Health Fair
P0131563	Home Depot	\$ 141.45		FC	Instructional Supplies
P0131564	Cantwell Productions	\$ 609.87		FC	Instructional Supplies
P0131566	Michael Zepeda	\$ 550.00		FC	Men's Basketball Highlight Reel Video Package
P0131567	Villa Building Inc	\$ 8,800.00		CC	Instructional Equipment for Tech Ed
P0131568	EMS Software LLC	\$ 8,000.00		AC	Software Maintenance Services
P0131569	Dilia Ortega	\$ 400.00		FC	Earth Day Performer
P0131570	Manuel Pastor	\$ 3,500.00		FC	Speaker Fee for Earth Day Event
P0131571	Najia Ayoubi	\$ 400.00		FC	Speaker Fee for Earth Day Event
P0131572	B & H Photo Video Inc	\$ 175.72		FC	Classroom Supplies
P0131573	Blick Art Materials LLC	\$ 971.68		FC	Instructional Supplies
P0131574	Promotional Concepts Enterprises	\$ 1,777.88		CC	Marketing Materials
P0131575	Sidepath Inc	\$ 3,564.35		CC	(3) Computers
P0131576	Scantron Corporation	\$ 696.27		FC	Scantron for the Math Department
P0131577	The Circle Inc	\$ 8.62		FC	Printer Repair Services
P0131578	Pacwest Security Services	\$ 1,000.00		AC	Blanket Order for Security Services
P0131579	Animal Boy Trapping Services	\$ 700.00		AC	Blanket Order for Animal Trapping Services
P0131580	Western Graphics Plus	\$ 5,000.00		CC	Blanket Order for Instructional Supplies
P0131581	Samy's Camera Inc	\$ 600.00		CC	Blanket Order for Equipment Repairs
P0131582	B & H Photo Video Inc	\$ 1,000.00		CC	Blanket Order for Instructional Supplies
P0131583	Rickly Hydrological Company Inc	\$ 4,235.45		FC	Lab Equipment & Supplies
P0131584	Cypress High School	\$ 1,200.00		CC	Dinner Fees for CyberPatriot Award Ceremony

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0131585	Celebrations ! Party Rentals	\$ 5,480.93		CC	Equipment Rentals for the Career Fair
P0131586	US Shop Tools	\$ 8,750.00		FC	Blanket Order for Instructional Supplies
P0131587	B & H Photo Video Inc	\$ 12,570.06		CC	Cameras for the Multimedia Department
P0131588	LinkedIn Corporation	\$ 469,200.00		SCE	Vocational Learning Site License B/A: 3/12/19
P0131589	Careeramerica LLC	\$ 19,250.00		FC	Financial Aid TV Services
P0131590	Federal Express	\$ 6.59		NOCE	Shipping Services
P0131591	Division of the State Architect	\$ 167,799.58	Bond	AC	DSA Plan Review FC Instructional 300-500 Bldg. B/A: 3/27/18
P0131592	HALO Branded Solutions Inc	\$ 587.02		FC	Marketing Materials
P0131593	Amazon Business	\$ 77.43		CC	Office Supplies
P0131594	Oracle Corporation	\$ 154,804.88		AC	Oracle Software License Renewal - BA: 05/23/2017
P0131595	Best Buy Gov. LLC	\$ 599.88		CC	Instructional Supplies
P0131596	Vernier Software & Technology	\$ 2,177.33		FC	Lab Supplies
P0131597	Western Psychological Association	\$ 270.00		FC	Student Registration Fees for Convention
P0131598	Nth Generation Computing Inc	\$ 3,395.00		FC	Software Support Renewal
P0131599	Bremer's Plumbing & Boiler Services Inc	\$ 5,400.00		AC	Plumbing Repair Services
P0131600	City of Anaheim	\$ 370.00		AC	Fire Inspection Services
P0131601	Envisie	\$ 10,000.00		FC	Blanket Order for Equipment Repairs
P0131602	Academic Cap & Gown	\$ 5,000.00		CC	Blanket Order to Purchase Cap and Gown
P0131603	Weidemann Water Conditioners	\$ 6,100.00		AC	Water Filter System Replacement
P0131604	B & H Photo Video Inc	\$ 330.36		FC	Blu Ray Player
P0131605	ISE Inc	\$ 4,012.00		CC	Software Maintenance Renewal
P0131605	ISE Inc	\$ 4,013.00		FC	Software Maintenance Renewal
P0131606	Office Depot	\$ 2,000.00		CC	Blanket Order for Office Supplies
P0131607	Campus Logic Inc	\$ 130,000.00		FC	Software License B/A: 5/9/17
P0131608	MyTy Inc	\$ 1,066.73		CC	Catering for the Spring Career Fair
P0131609	Next Gen Web Solutions	\$ 8,800.00		FC	Software License
P0131626	NMK Corporation	\$ 86,979.47		FC	Software License
P0131628	Amazon Business	\$ 322.16		CC	Instructional Supplies
P0131629	Sodexo Inc and Affiliates	\$ 130.67		FC	Catering for Transitions Articulation Meeting
P0131630	The Oak Co	\$ 5,955.00		FC	Fall Class Schedules
P0131632	A Alvarado Painting	\$ 8,400.00	Capital Outlay	AC	Paint and Repairs Exterior Bldg. 1700 @ FC
P0131633	Orange County Air Conditioning	\$ 5,885.00	Capital Outlay	AC	Replace Controller 1200 Faculty Lounge @ FC
P0131634	Plumbing & Industrial Supply	\$ 13,862.49	Capital Outlay	AC	Bottle Filler Stations Project @ FC
P0131635	Pana Kit Corporation	\$ 388.50		FC	Electronic Adapter for the Business Office
P0131637	Pacific Coast Entertainment	\$ 8,076.08		FC	Projection Screen Kit for Campus Theatre
P0131638	Sodexo Inc and Affiliates	\$ 213.33		FC	Catering for Webinar
P0131639	Nth Generation Computing Inc	\$ 34,368.00		CC	Software Subscription Renewal
P0131640	Krueger International Inc	\$ 19,292.37		NOCE	Classroom Furniture
P0131641	Desert Studies Consortium	\$ 1,817.00		FC	Field Trip for Desert Studies
P0131642	CDW Government Inc	\$ 23,724.23		FC	(30) Laptops
P0131643	GST	\$ 6,798.47		FC	(29) Computer Monitors
P0131644	Melanie Rosa	\$ 504.33		FC	Reimbursement for Spring Dance Concert Supplies
P0131645	Acey Decy Equipment Co	\$ 38,982.01		FC	Rigging Supplies for the Theatre Department

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0131646	Gisela Verduzco	\$ 81.50		CC	Reimbursement for Spring Flex Day Refreshments
P0131647	Howard Technology Solutions	\$ 15,371.63		FC	(13) Projectors
P0131648	Cassandra Rodriguez	\$ 96.95		CC	Reimbursement for Catering for Health Science Dept.
P0131650	Sign A Rama	\$ 550.63		NOCE	Banners
P0131651	iT1 Source LLC	\$ 1,820.99		NOCE	Computer
P0131652	Printing Industries Association Inc	\$ 1,000.00		FC	Sponsorship Table at the 2019 Graphics Night Event
P0131654	Amazon Business	\$ 81.76		CC	Office Supplies
P0131655	Talia Medina	\$ 172.19		FC	CARE Auto Maintenance Reimbursement
P0131656	Cambridge West Partnership LLC	\$ 64,000.00		AC	Consulting Services for Budget Allocation Model
P0131657	Passion Planner LLC	\$ 1,815.66		FC	Planners for CARE Students
P0131658	Home Depot	\$ 1,819.85		NOCE	Lab Supplies
P0131659	Stevan Vargas	\$ 326.59		CC	Reimbursement for Supplies for Mentor Event
P0131660	Liliann Stroud	\$ 349.24		CC	Reimbursement for Food for CARE Seminar
P0131661	Sodexo Inc and Affiliates	\$ 2,119.83		FC	Catering for KinderCaminata
P0131662	iT1 Source LLC	\$ 787.66		NOCE	Laptop Charging Cart
P0131663	Faronics Technologies USA Inc	\$ 24,390.00		NOCE	Software Maintenance Renewal
P0131664	DIY Awards LLC	\$ 425.55		NOCE	Diploma Supplies
P0131665	Toshiba Business Solutions	\$ 200.00		AC	Moving Services
P0131666	iT1 Source LLC	\$ 805.97		NOCE	Printer
P0131667	KT Industries Inc	\$ 25,940.82	Capital Outlay	AC	Wilshire Chiller Plant Repairs @ FC
P0131668	Certified Enterprises Inc	\$ 360.00		FC	Waste Disposal Fee
P0131669	Nth Generation Computing Inc	\$ 4,252.56		FC	Software Maintenance Renewal
P0131670	Amazon Business	\$ 1,400.62		CC	Theater Equipment
P0131671	Sasco Electric	\$ 1,390.00		FC	Data Cabling Installation
P0131672	CDW Government Inc	\$ 2,899.21		FC	Computer
P0131673	Auto Body Tool Mart	\$ 850.00		FC	Blanket Order for Instructional Supplies
P0131674	Rossi Automotive Equipment Corp	\$ 1,450.00		FC	Blanket Order for Instructional Supplies
P0131675	Lowes Companies Inc	\$ 1,200.00		FC	Blanket Order for Instructional Supplies
P0131676	Advanced Technologies Consultants	\$ 37,098.33		FC	3D Scanner and Accessories for the Art Department
P0131678	MMS - Medical Supply Company	\$ 100.35		CC	Lab Supplies
P0131679	Eivate	\$ 716.76		NOCE	Instructional Supplies
P0131680	Placentia Yorba Linda USD	\$ 3,000.00		NOCE	CARE Agreement for Childcare Services
P0131681	Bear Images Photographic Inc	\$ 39,285.66		FC	Camera and Accessories for the Photography Dept.
P0131682	Robin Harrington	\$ 3,000.00		CC	Independent Contractor for Training Sessions
P0131683	GST	\$ 1,281.96		FC	Computer
P0131684	Gisela Verduzco	\$ 342.51		CC	Reimbursement for Supplies for Charger Events
P0131685	CDW Government Inc	\$ 288.81		FC	Computer Monitor
P0131686	Sweetwater Sound Inc	\$ 4,060.03		FC	Musical Supplies for the Music Department
P0131687	Pickard Incorporated	\$ 8,542.50		FC	Automation Training Unit for the Engineering Dept.
P0131688	Gomc Inc	\$ 1,562.38		FC	Drum Case Vault for the Music Department
P0131703	Concentric Sky Inc	\$ 87,150.00		CC	Software Development for Career Technical Ed.
P0131704	Alonti Cafe & Catering	\$ 821.37		NOCE	Catering Community Conversations Event
P0131709	La Palma Broadcasting LLC	\$ 3,280.00		FC	Media Streaming Services Fee

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0131710	Cosco Fire Protection Inc.	\$ 11,650.00		AC	Fire Alarm System Services
P0131711	Scantron Corporation	\$ 79.90		CC	Instructional Supplies
P0131712	Refrigeration Supplies Distributor	\$ 1,686.29		AC	Ventilation Supplies for Facilities Dept.
P0131713	Kodo Kids LLC	\$ 1,384.56		FC	Instructional Equipment & Supplies
P0131714	Refrigeration Supplies Distributor	\$ 568.92		AC	Facilities Supplies
P0131715	Apple Computer Inc	\$ 2,896.68		FC	Laptop
P0131716	Educational Credit Management Corporation	\$ 7,500.00		FC	Financial Aid Department Software Service Fee
P0131717	Edward Kim	\$ 704.80		FC	Reimbursement for Instructional Supplies
P0131718	CDW Government Inc	\$ 144.40		FC	Computer Monitor
P0131719	Diversified Business Services	\$ 4,975.47		CC	Graduation Sashes
P0131720	Office Depot	\$ 1,000.00		CC	Blanket Order for Office Supplies
P0131721	Vision Marking Devices	\$ 65.05		AC	Office Supplies
P0131722	GST	\$ 983.22		CC	Printer
P0131723	GST	\$ 7,838.37		CC	Computer Components
P0131724	Sidepath Inc	\$ 7,061.29		CC	(36) Computer Monitors
P0131725	Scrip-safe Security Products Inc	\$ 3,316.51		CC	Diplomas for the Admissions and Records Department
P0131726	Sasco Electric	\$ 1,250.00		CC	Data Cable Installation
P0131727	Sodexo Inc and Affiliates	\$ 361.51		AC	Catering for Educational Workshop
P0131728	YBH Restaurants Inc	\$ 218.18		AC	Catering for Mens Health Panel
P0131730	Brea Trophy & Engraving	\$ 224.20		FC	Award Supplies
P0131731	Integrity Electric	\$ 3,390.00		FC	Electrical Installation Services
P0131732	Sheena Graveen	\$ 65.21		FC	Field Trip Reimbursement for Student
P0131733	Sydney Hughes	\$ 69.88		FC	Field Trip Reimbursement for Student
P0131734	Jennifer Oseguera	\$ 45.94		FC	Field Trip Reimbursement for Student
P0131735	Laura Sanchez	\$ 37.71		FC	Field Trip Reimbursement for Student
P0131736	Pilar Ellis	\$ 2,413.00		FC	International Students Field Trip Reimbursement
P0131737	Transportation Charter Services Inc	\$ 4,000.00		NOCE	Blanket Order for Transportation
P0131738	American System Integrators	\$ 6,227.75		NOCE	Lock Installations
P0131739	The Black Book Depot	\$ 190.56		FC	Textbooks
P0131740	Jeanette Rodriguez	\$ 300.00		FC	Reimbursement for Membership Fees
P0131741	Marlene De Anda	\$ 90.95		FC	KinderCaminata Supplies Reimbursement
P0131742	Promotional Concepts Enterprises	\$ 1,436.67		CC	Promotional Materials
P0131743	Techsmith Corporation	\$ 973.44		FC	Software License
P0131744	Amazon Business	\$ 501.91		CC	Promotional Supplies
P0131745	Sweetwater Sound Inc	\$ 5,278.68		FC	Sound Processor for the Music Department
P0131746	Faronics Technologies USA Inc	\$ 509.12		FC	Software License
P0131747	New Pig Corporation	\$ 1,000.00		CC	Blanket Order for Automotive Supplies
P0131748	Spectrum Laboratory Products Inc	\$ 1,500.00		FC	Blanket Order for Laboratory Supplies
P0131749	Booster Fuels Inc	\$ 2,000.00		FC	Blanket Order for Fueling Services
P0131750	Office Depot	\$ 500.00		NOCE	Blanket Order for Office Supplies
P0131751	MVP Promotions	\$ 5,000.00		CC	Blanket Order for Office Supplies
P0131752	Smart & Final	\$ 15,000.00		CC	Blanket Order for Lab Supplies
P0131753	Studio Depot	\$ 6,008.81		CC	Instructional Supplies

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0131754	Heart Smart Technology	\$ 1,048.42		FC	Lab Supplies
P0131757	Sweetwater Sound Inc	\$ 915.88		FC	Instructional Supplies
P0131758	Redrock Software	\$ 999.00		CC	Software Support Renewal
P0131760	B & H Photo Video Inc	\$ 2,000.48		CC	Photography Equipment for the Media Department
P0131761	Astro Eclipse	\$ 787.87		FC	Installation of Window Tint at FC Bldg. 1000
P0131762	Western Graphics Plus	\$ 465.01		CC	Promotional Material
P0131763	Collins Company	\$ 5,920.87		FC	Athletic Training Equipment
P0131765	Stratays Inc	\$ 4,379.09		FC	Instructional Supplies
P0131766	Promotional Concepts Enterprises	\$ 1,907.19		CC	Promotional Materials
P0131767	Midwest Sports Supply Inc	\$ 2,289.67		FC	Athletic Training Equipment
P0131768	VAE Industries Corp	\$ 554.92		FC	Promotional Materials
P0131769	Samy's Camera Inc	\$ 2,300.00		FC	Blanket Order for Instructional Supplies
P0131770	B & H Photo Video Inc	\$ 3,300.00		FC	Blanket Order for Instructional Supplies
P0131771	Home Depot	\$ 2,400.00		FC	Blanket Order for Instructional Supplies
P0131772	Lows Companies Inc	\$ 1,500.00		FC	Blanket Order for Instructional Supplies
P0131773	National Ready Mixed Concrete Company	\$ 800.00		FC	Blanket Order for Instructional Supplies
P0131774	The Total Signs	\$ 10,000.00		CC	Blanket Order to Purchase Campus Signage
P0131775	Apex Audio Inc	\$ 6,674.99		FC	Audio Equipment for the Theatre Department
P0131776	1000Bulbs.com	\$ 119.07		NOCE	Lab Supplies
P0131776	1000Bulbs.com	\$ 144.68		FC	Lab Supplies
P0131777	Cal Pro Specialties	\$ 1,943.62		NOCE	Promotional Materials
P0131778	Source Graphics	\$ 1,710.54		FC	Lab Supplies
P0131792	Amazon Business	\$ 344.59		CC	Lab Supplies
P0131793	MVP Promotions	\$ 867.39		CC	Promotional Materials
P0131794	Office Depot	\$ 603.29		FC	Computer Accessories
P0131795	MVP Promotions	\$ 490.27		CC	Promotional Materials
P0131796	Home Depot	\$ 1,055.76		NOCE	Lab Supplies
P0131797	Automation FX Inc	\$ 9,256.97		FC	Stage Upgrade for Theater Department
P0131798	Print & Finishing Solutions	\$ 60,150.88		AC	Printer
P0131799	WMFY We Mail For You	\$ 3,216.34		AC	Printing Services
P0131800	Fisher Scientific Co LLC	\$ 2,634.62		FC	Lab Supplies
P0131801	Y Squared Electronics Inc	\$ 4,612.84		CC	Instructional Supplies
P0131802	Allied Electronics Inc	\$ 2,891.41		NOCE	Lab Supplies
P0131803	Amazon Business	\$ 413.63		FC	Office Supplies
P0131804	PSA Print Group	\$ 4,258.43		FC	Publication Subscription
P0131811	American Printing & Promotions	\$ 516.94		FC	Graduation Diplomas
P0131812	Buddy's All Stars, Inc.	\$ 570.75		FC	Marketing Supplies
P0131813	American Printing & Promotions	\$ 2,531.54		FC	Graduation Supplies
P0131814	Oliver Grahl	\$ 75.37		FC	Software License
P0131815	ConvergeOne Inc	\$ 193.95		CC	Computer Components
P0131816	Knott's Berry Farm	\$ 7,565.12		CC	Catering for Science and Technology Event
P0131817	Western Graphics Plus	\$ 1,799.42		CC	Promotional Materials
P0131818	Burlington English Inc	\$ 29,280.00		NOCE	Software Licenses

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0131819	Sodexo Inc and Affiliates	\$ 419.90		FC	Catering for Follow the Yellow Brick Road Workshop
P0131820	Sodexo Inc and Affiliates	\$ 149.74		FC	Catering for Mindfulness Institute for Students
P0131821	Amazon Business	\$ 2,022.14		CC	Instructional Supplies
P0131822	Amazon Business	\$ 105.80		CC	Instructional Supplies
P0131823	Sodexo Inc and Affiliates	\$ 149.74		FC	Catering for Mindfulness Institute for Students
P0131824	Sodexo Inc and Affiliates	\$ 134.34		FC	Catering for Mindfulness Institute for Students
P0131825	Linder Caster & Truck Inc	\$ 852.82		FC	Instructional Supplies
P0131826	Ram Air Engineering Inc	\$ 4,986.00		AC	Water Cooler Repair and Cleaning
P0131827	Royal Plywood Co LLC	\$ 624.87		FC	Instructional Supplies
P0131828	Shasta-Tehama-Trinity Joint Community	\$ 20,000.00		NOCE	Workshop Fees
P0131829	YBH Restaurants Inc	\$ 662.23		CC	Catering for CARE / CalWORKs Advisory Meeting
P0131830	Western Graphics Plus	\$ 1,985.33		CC	Promotional Supplies
P0131831	Transportation Charter Services Inc	\$ 757.00		FC	Field Trip Transportation Fees
P0131832	iT1 Source LLC	\$ 1,008.54		NOCE	Printer
P0131833	Sodexo Inc and Affiliates	\$ 117.77		FC	Catering for Distance Ed Student Panel Project
P0131834	GST	\$ 2,447.94		FC	Computers
P0131835	Krueger International Inc	\$ 2,386.04		FC	Computer Table
P0131836	Atlas Holdings, Inc.	\$ 5,087.50		CC	Folding Chairs
P0131837	iT1 Source LLC	\$ 21,177.82		NOCE	(10) Laptop and (4) Printers
P0131838	Geary Pacific Supply	\$ 8,020.03		CC	Instructional Materials
P0131839	Amazon Business	\$ 184.68		CC	Event Decorations
P0131842	CDW Government Inc	\$ 71,309.99		AC	(51) Computers
P0131843	GST	\$ 10,775.09		CC	Conference Room Media Installation
P0131844	Rodriguez Engineering Inc	\$ 4,700.00		FC	Engineering Services for Anchorage Project
P0131845	Western Graphics Plus	\$ 2,992.24		CC	Promotional Materials
P0131846	VWR Funding Inc	\$ 60.97		CC	Lab Supplies
P0131847	YBH Restaurants Inc	\$ 330.24		AC	Catering for Leadership Academy
P0131848	Amazon Business	\$ 1,146.02		FC	Instructional Supplies
P0131849	JT Print It	\$ 1,757.56		FC	Promotional Materials
P0131850	Sodexo Inc and Affiliates	\$ 21.54		FC	Catering for Spring College Fair
P0131851	Ashley Berry	\$ 170.33		CC	Reimbursement for Catering for Educational Opportunities Event
P0131852	Emblem Enterprises Inc	\$ 295.77		NOCE	Athletic Supplies
P0131853	U S Postal Service	\$ 655.00		AC	Post Office Fee
P0131854	Kilgore International Inc	\$ 820.80		CC	Lab Supplies
P0131855	Amazon Business	\$ 2,800.43		FC	Theatre Equipment
P0131856	Embassy Suites	\$ 19,514.95		AC	Management Retreat Fee
P0131857	Hummert International Inc	\$ 2,527.84		FC	Lab Supplies
P0131858	Yosimar Reyes	\$ 400.00		FC	Guest Speaker for Earth Day Event
P0131860	Sasco Electric	\$ 1,683.25		NOCE	Security Cameras Data Cabling Installation
P0131862	GST	\$ 2,130.87		CC	Computer
P0131863	Alberto Solano	\$ 15,000.00		CC	Independent Contractor for Grant Proposal Services
P0131864	GST	\$ 252.04		CC	Printer
P0131865	GST	\$ 1,972.58		CC	Printer

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0131867	GST	\$ 9,407.26		CC	Smart Classroom Installation
P0131868	Krueger International Inc	\$ 6,113.65		CC	Chairs
P0131869	WCI	\$ 1,788.18		CC	Assisted Listening Devices for the Disability Student Services Dept.
P0131870	Sidepath Inc	\$ 2,625.75		CC	Computer
P0131871	Federal Express	\$ 500.00		AC	Blanket Order for Mailing Services
P0131872	YBH Restaurants Inc	\$ 498.88		CC	Catering for Legacy Event
P0131873	IT1 Source LLC	\$ 511.80		NOCE	Computer Monitor
P0131875	PaperClip Communications Inc	\$ 389.00		FC	Webinar Fees
P0131876	Case & Sons Construction Inc	\$ 37,967.00	Capital Outlay	AC	Installation of Drinking Fountains @ FC
P0131877	Nick Arman	\$ 891.84		FC	Field Trip Fees Reimbursement
P0131878	Fullerton College	\$ 114.00		FC	Fullerton College Health Fees Reimbursement
P0131879	Ralph Sandoval	\$ 500.00		FC	Guest Speaker for Earth Day Summit
P0131880	Susie Woo	\$ 300.00		FC	Guest Speaker for Earth Day Summit
P0131881	Fullerton College	\$ 24.00		FC	Reimbursement for Associated Students Benefit Fees
P0131882	Stored Value Marketing	\$ 5,020.95		FC	Gas Cards for the Foster Youth Student Program
P0131883	Fullerton College	\$ 90.00		FC	Reimbursement for Parking Permit Fees
P0131884	Passion Planner LLC	\$ 2,716.17		FC	Academic Elite Planners for the Education Opportunity Dept.
P0131885	Khary Darlington	\$ 300.00		FC	Speaker for Ethnic Studies Summit
P0131886	Doing Good Works	\$ 7,875.52		FC	Promotional Supplies
P0131887	Angelo's & Vinci's Ristorante	\$ 4,990.42		FC	Hornet Recognition Luncheon Fees
P0131896	Ultimate Globes	\$ 527.90		FC	Office Supplies
P0131897	Information Technology Partners, Inc.	\$ 7,000.00		AC	Software License Renewal
P0131898	4imprint Inc	\$ 1,411.88		FC	Marketing Materials
P0131899	Office Depot	\$ 1,041.10		CC	Office Supplies
P0131900	Gengage Learning Inc	\$ 3,342.41		NOCE	Textbooks
P0131901	Henry Schein Inc	\$ 662.36		CC	Lab Supplies
P0131902	Cambridge University Press	\$ 1,339.13		NOCE	Textbooks
P0131903	Bioquip Products Inc	\$ 2,218.19		FC	Lab Supplies
P0131904	Transportation Charter Services Inc	\$ 757.00		FC	Transportation Fees for University Tour
P0131905	Apple Computer Inc	\$ 11,593.00		CC	(33) Tablets with Charging Cart
P0131906	Apple Computer Inc	\$ 6,001.23		NOCE	(10) Tablets with Warranties
P0131907	Apple Computer Inc	\$ 3,321.66		CC	(2) Tablets with Accessories
P0131908	Bremer's Plumbing & Boiler Services Inc	\$ 15,000.00		FC	Blanket Order for Plumbing Supplies
P0131909	Office Depot	\$ 476.00		FC	Blanket Order for Office Supplies
P0131910	Promotional Concepts Enterprises	\$ 975.14		CC	Marketing Materials
P0131911	Source Graphics	\$ 1,684.20		FC	Instructional Supplies
P0131912	JT Print It	\$ 1,867.80		FC	Marketing Materials
P0131913	JT Print It	\$ 456.24		FC	Marketing Materials
P0131914	Science First LLC	\$ 1,194.63		FC	Lab Supplies
P0131915	Home Depot	\$ 409.44		NOCE	Office Supplies
P0131916	BSN Sports LLC	\$ 1,171.82		FC	Marketing Materials
P0131917	BSN Sports LLC	\$ 1,501.56		FC	Marketing Materials
P0131918	B & H Photo Video Inc	\$ 693.80		FC	Camera for the Journalism Department

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0131919	Diversified Business Services	\$ 5,071.65		FC	Marketing Materials
P0131920	Jeffrey Samano	\$ 781.14		FC	Field Trip Fees Reimbursement
P0131921	California Teachers Association	\$ 53.88		FC	Graduation Supplies
P0131922	McGraw-Hill Global Education LLC	\$ 12,500.00		FC	Textbook Access Codes
P0131923	Flower Allie	\$ 495.65		FC	Graduation Supplies
P0131926	Pasco Scientific	\$ 8,420.67		FC	Lab Supplies
P0131927	Industrial Fiber Optics	\$ 4,729.80		FC	Lab Supplies
P0131928	Amazon Business	\$ 1,718.62		FC	Workshop Supplies
P0131929	Amazon Business	\$ 2,184.96		FC	CARE Program Materials
P0131930	Amazon Business	\$ 322.18		CC	Office Supplies
P0131931	Harmony Studios	\$ 750.00		FC	Independent Contractor for Sound System Services
P0131932	Arbor Scientific	\$ 1,654.05		FC	Lab Supplies
P0131933	Top Hat Balloon Werks LLC	\$ 1,330.73		FC	Graduation Supplies
P0131934	VWR Funding Inc	\$ 1,104.20		FC	Lab Supplies
P0131935	Orange County Air Conditioning	\$ 4,896.52		AC	Air Conditioning Repair and Replacement Services
P0131936	Crescendo Interactive Inc	\$ 7,000.00		AC	Software License
P0131937	Wendy Bailey	\$ 117.00		FC	Reimbursement for Webinar Fees
P0131938	Celebrations ! Party Rentals	\$ 894.10		CC	Rentals for Pledge Night Event
P0131939	Celebrations ! Party Rentals	\$ 446.00		CC	Graduation Supplies
P0131940	Integrated Interiors Inc	\$ 12,685.00		CC	Electrical and Lighting Installation
P0131941	Rose Brand Wipers Inc	\$ 293.10		FC	Instructional Materials for Theatre Arts
P0131942	Cal Pro Specialties	\$ 1,793.27		FC	Promotional Materials for the CTE Programs
P0131943	Samy's Camera Inc	\$ 5,415.52		FC	Cameras for the Administration Justice Dept.
P0131944	Orange County Air Conditioning	\$ 4,873.00		FC	Electrical Ventilation System Installation
P0131945	Displays2Go	\$ 1,186.82		FC	Display Units for the CTE Programs
P0131946	J D Fields Lumber Co Inc	\$ 2,449.29		FC	Lumber for the Theatre Arts Department
P0131947	VER Sales Inc	\$ 1,136.77		FC	Instructional Materials for the Theatre Department
P0131948	Amazon Business	\$ 525.99		NOCE	Testing Materials
P0131949	CDW Government Inc	\$ 149.84		NOCE	Software License
P0131950	Ollivier Corporation	\$ 23,704.00		NOCE	Upgrade Surveillance Cameras
P0131951	Placentia Yorba Linda USD	\$ 2,544.00		NOCE	Custodial Services & Supplies
P0131952	McMaster Carr Supply Co	\$ 701.40		FC	Hardware Supplies for the Theatre Arts Department
P0131953	Interior Office Solutions Inc	\$ 2,022.68		FC	Task Chairs for Faculty Offices
P0131954	Western Graphics Plus	\$ 283.99		CC	Table Drape for the Health Science Department
P0131955	Vintage King Audio Inc	\$ 5,169.85		FC	Microphone Kit for the Music Department
P0131956	Lone Star Percussion	\$ 2,035.68		FC	Cymbals for the Music Department
P0131957	Amazon Business	\$ 391.52		FC	Lab Supplies
P0131958	Vintage King Audio Inc	\$ 3,430.59		FC	Audio Supplies for the Music Department
P0131959	Amazon Business	\$ 128.49		FC	Instructional Supplies
P0131960	Ableton Inc	\$ 4,339.63		FC	Software License
P0131961	Amazon Business	\$ 510.59		CC	Instructional Supplies
P0131962	Screen Print Etc	\$ 1,131.38		FC	Marketing Materials
P0131963	YBH Restaurants Inc	\$ 1,284.04		CC	Catering for Graduation Dinner Event

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0131964	Cengage Learning Inc	\$ 6,857.26		NOCE	Textbooks
P0131965	Canyon Catering & Events Inc	\$ 250.68		NOCE	Catering for Student Equity Plan
P0131966	Sodexo Inc and Affiliates	\$ 3,970.85		FC	Catering for Major Declaration Day
P0131967	Sodexo Inc and Affiliates	\$ 287.49		FC	Catering for Jump Start-Magnolia HS Event
P0131968	Amazon Business	\$ 4,299.85		NOCE	Lab Supplies
P0131969	Slate of California	\$ 170.00		CC	Mandated State Health Certificate Fees
P0131970	Leonard Chaidez Tree Service	\$ 16,210.00		CC	Tree Trimming Services
P0131971	Amazon Business	\$ 1,846.49		FC	Lab Supplies
P0131972	GST	\$ 15,374.83		NOCE	(9) Computer and Components
P0131973	CDW Government Inc	\$ 23,724.23		FC	(30) Computers with Warranties
P0131974	Orange County Air Conditioning	\$ 15,000.00		FC	Blanket Order for Electrical Repairs
P0131975	School Datebooks Inc	\$ 13,782.53		CC	School Datebooks for the English Department
P0131976	GST	\$ 10,255.72		FC	(8) Computers
P0131977	Eberhard Equipment	\$ 2,316.63		FC	Landscaping Supplies
P0131978	CDW Government Inc	\$ 5,651.92		FC	(5) Printers
P0131979	Elaine Lipiz Gonzalez	\$ 30.00		FC	Field Trip Fees Reimbursement
P0131980	Knott's Berry Farm	\$ 8,341.68		FC	Annual Educational Opportunity Recognition Ceremony Fees
P0131981	edmentum Holdings Inc	\$ 78,355.50		NOCE	Software License Renewal
P0131982	Rodriguez Engineering Inc	\$ 8,700.00	Capital Outlay	AC	Structural Engineering Services for Bldg. 1800 @ FC
P0132001	Vernier Software & Technology	\$ 3,357.43		FC	Lab Supplies
P0132002	Arbor Scientific	\$ 2,090.88		FC	Lab Supplies
P0132004	ProSound and Stage Lighting	\$ 3,546.35		CC	Audio Equipment for the PE Department
P0132005	HealthFirst Medical Group of Santa Fe Springs	\$ 30.00		AC	Audiogram Services
P0132006	Nanabah Kadenehil	\$ 200.00		FC	Guest Performer for Earth Day Summit
P0132007	Siobhan King	\$ 300.00		FC	Guest Speaker for Earth Day Summit
P0132008	Smith Seating Co Inc	\$ 76,578.00		FC	Seating for Graduation Ceremony
P0132009	Riddell	\$ 10,330.00		FC	Reconditioning of Football Helmets
P0132010	Howard Technology Solutions	\$ 5,222.65		FC	Projector Screen Replacement
P0132011	Trashcans Unlimited	\$ 968.72		FC	(4) Trash Cans
P0132012	Pearson Education Inc	\$ 10,169.84		NOCE	Textbooks
P0132013	Aircraft Owners and Pilots Association	\$ 5,250.00		CC	Magazine Advertising Fees
P0132014	Home Depot	\$ 2,378.48		NOCE	Electrical Trainee Certificate Program Supplies
P0132015	Modo Labs Inc	\$ 650,826.00		AC	Modo Labs Software License Renewal - BA: 04/09/19
P0132016	GST	\$ 12,734.31		FC	(8) Computers with Printers
P0132017	GST	\$ 2,959.02		FC	Laptop
P0132018	Avalon Tent & Party Corporation	\$ 5,125.36		CC	Rental Equipment for Graduation Event
P0132019	California Compressor Inc	\$ 1,213.58		FC	Air Compressor Repairs
P0132020	Performance Health Supply Inc	\$ 9,999.21		FC	Ice Machines for the PE Department
P0132023	Carrie Marks	\$ 900.00		AC	Honorarium for 2019 Equity Symposium
P0132024	Brock Klein	\$ 500.00		AC	Honorarium for 2019 Equity Symposium
P0132025	Cynthia Olivo	\$ 500.00		AC	Honorarium for 2019 Equity Symposium
P0132026	Jesus Guzman	\$ 900.00		AC	Honorarium for 2019 Equity Symposium
P0132027	Apple Computer Inc	\$ 2,774.58		FC	Computer

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0132029	Pivot Point International Inc	\$ 1,200.00		FC	Long Hair Workshop for the Cosmetology Department
P0132030	Amazon Business	\$ 4,165.74		FC	Instructional Supplies
P0132031	Sodexo Inc and Affiliates	\$ 248.69		FC	Catering for Natural Sciences Meeting
P0132032	Sidepath Inc	\$ 30,593.98		CC	(10) Computers
P0132033	Buy Rite Beauty	\$ 27,769.28		FC	Barber Chairs for the Cosmetology Department
P0132034	CDW Government Inc	\$ 36,509.47		NOCE	(35) Computers
P0132035	CDW Government Inc	\$ 4,776.67		FC	Software License Renewal
P0132036	Howard Technology Solutions	\$ 6,294.76		FC	Computer Components
P0132037	DMG Corporation	\$ 3,172.29		AC	Facilities Supplies
P0132038	Transportation Charter Services Inc	\$ 1,105.00		NOCE	Bus Transportation
P0132039	Yale Chase Equipment and Service Inc	\$ 4,094.50		FC	Hauling Services
P0132040	Ikea California LLC	\$ 370.02		FC	Instructional Supplies
P0132041	Jostens	\$ 7.04		FC	College Degree for Student
P0132042	Jostens	\$ 7.03		FC	College Degree for Student
P0132043	GST	\$ 1,777.75		CC	Computer Multimedia Display
P0132044	Full Compass Systems Ltd	\$ 60,868.65		CC	Audio Equipment for Campus Theater
P0132046	Balloons Plus	\$ 249.73		FC	Decoration Supplies for Social Science Scholarship Event
P0132047	Presentation Folder Inc	\$ 1,500.00		AC	Blanket Order for Printing Services
P0132048	Yosimar Reyes	\$ 800.00		FC	Guest Speaker for Student Leadership Development
P0132049	Qless Inc	\$ 26,489.00		FC	Financial Aid Interactive Remote Mobile Queuing
P0132050	Bear Images Photographic Inc	\$ 953.07		FC	Instructional Supplies
P0132051	Freestyle Camera	\$ 1,450.76		FC	Instructional Supplies
P0132052	Cypress College	\$ 1,800.00		CC	Student Scholarship Awards
P0132053	Canyon Catering & Events Inc	\$ 246.51		NOCE	Catering for Equity Plan Meeting
P0132054	Amazon Business	\$ 348.05		FC	Lab Supplies
P0132055	Donald Novasky	\$ 600.00		FC	Independent Contractor for Photography Services
P0132056	Martha Trujillo	\$ 100.00		FC	Guest Speaker for Recognition Ceremony
P0132057	Kelly Hoy	\$ 100.00		FC	Guest Speaker for Recognition Ceremony
P0132058	iT1 Source LLC	\$ 2,968.43		NOCE	Computers
P0132059	Corey Lamb	\$ 100.00		FC	Guest Speaker for Recognition Ceremony
P0132060	Advanced Specialties	\$ 700.38		CC	Upholstery Services for Campus Safety
P0132061	GST	\$ 24,728.79		FC	(10) Computers with Accessories
P0132062	because I said I would	\$ 1,750.00		FC	Independent Contractor for Speaking Services
P0132063	Transportation Charter Services Inc	\$ 875.00		NOCE	Bus Transportation for Getty Field Trip
P0132064	CDW Government Inc	\$ 2,670.52		FC	Computer
P0132065	Orange County Air Conditioning	\$ 15,000.00		FC	Blanket Order for Air Conditioning Repairs
P0132066	Apple Computer Inc	\$ 18,172.70		NOCE	(40) Tablets with Warranties
P0132067	Elizabeth Johnson	\$ 200.00		FC	Guest Musician for Humanities Scholarship Event
P0132068	Apple Computer Inc	\$ 18,172.70		NOCE	(40) Tablets with Warranties
P0132069	Elizabeth Dobbins	\$ 250.00		FC	Guest Musician for Humanities Scholarship Event
P0132070	Apple Computer Inc	\$ 9,086.35		NOCE	(20) Tablets with Warranties
P0132071	Tredent Data Systems Inc	\$ 4,318.63		CC	Network Switch
P0132072	Electric Car Sales and Service Inc	\$ 10,658.75		CC	Club Car for the Disability Student Services Dept.

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0132073	4imprint Inc	\$ 9,878.93		CC	Promotional Supplies
P0132074	4imprint Inc	\$ 1,507.53		FC	Promotional Supplies
P0132075	4imprint Inc	\$ 2,600.02		CC	Promotional Supplies
P0132076	The Titan Group	\$ 3,000.00		AC	Blanket Order for Human Resources Investigative Services
P0132077	Sodexo Inc and Affiliates	\$ 1,251.14		FC	Catering for Spring 2019 Principals Luncheon
P0132078	4imprint Inc	\$ 2,173.86		CC	Promotional Supplies
P0132079	Ricoh USA	\$ 2,019.29		FC	Promotional Supplies
P0132080	Home Depot	\$ 643.27		FC	Dining Set for Associated Students
P0132081	Toshiba Business Solutions	\$ 92.77		FC	Office Supplies
P0132082	4imprint Inc	\$ 10,353.95		CC	Promotional Supplies
P0132083	The Circle Inc	\$ 160.81		FC	Printer Repair Services
P0132084	Crestline Co Inc	\$ 775.23		FC	Graduation Supplies
P0132085	Signature Flooring Inc	\$ 6,950.00	Capital Outlay	AC	Flooring Services for Bldg. 100 @ FC
P0132086	Sarah's Flowers	\$ 193.95		FC	Flowers for Principals Luncheon Event
P0132087	Pearson Education Inc	\$ 3,524.88		NOCE	Textbooks
P0132088	Ran Graphics Inc	\$ 43,254.30		NOCE	2019 Summer Class Schedule Printing
P0132089	Transportation Charter Services Inc	\$ 990.00		NOCE	Bus Transportation for UCLA Field Trip
P0132090	FedEx Freight West Inc	\$ 129.00		FC	Shipping Costs
P0132091	CDW Government Inc	\$ 57.44		NOCE	Software License
P0132092	Home Depot	\$ 10,444.86		NOCE	Electrical Trainee Certificate Program Supplies
P0132093	GST	\$ 14,842.83		NOCE	(15) Laptops
P0132094	Extron Electronics	\$ 650.00		CC	Computer Repair Services
P0132095	YBH Restaurants Inc	\$ 3,631.70		CC	Catering for Cypress Ideathon Event
P0132097	Sonova USA Inc	\$ 2,719.60		CC	Hearing Devices for the Disability Services Department
P0132098	ePRINTit.Com Corp	\$ 1,152.00		FC	Software License
P0132099	Audio Interviewal Design	\$ 1,278.29		FC	Audio Supplies for the Music Department
P0132116	One Source Distributors Inc	\$ 2,359.73		FC	Software License
P0132117	WWD	\$ 425.00		FC	Site License for the Applied Design
P0132118	Ran Graphics Inc	\$ 8,709.15		FC	Printing of Class Schedule Fees
P0132119	Doing Good Works	\$ 130.28		FC	Campus Signage
P0132120	Spinlitar Presentation Products Inc	\$ 154.02		CC	Paper for the Transfer Center
P0132123	Transportation Charter Services Inc	\$ 875.00		NOCE	Bus Transportation for Huntington Library Field Trip
P0132124	ePRINTit.Com Corp	\$ 10,130.00		FC	Printing Kiosk
P0132125	B & H Photo Video Inc	\$ 5,000.00		CC	Blanket Order for Media Supplies
P0132126	N2N Services Inc	\$ 48,000.00		AC	Software Subscription Renewal
P0132128	Grainger Inc	\$ 42,630.63		NOCE	Electrical Supplies for Electrical Trainee Program
P0132129	Dawna DeMartini	\$ 900.00		AC	Honorarium for 2019 Equity Symposium
P0132130	Sim Barhourm	\$ 800.00		AC	Honorarium for 2019 Equity Symposium
P0132131	Connor Keese	\$ 600.00		AC	Honorarium for 2019 Equity Symposium
P0132132	HRC Catering	\$ 257.77		CC	Catering for District Strong Workforce Meeting
P0132138	Audio Interviewal Design	\$ 7,456.30		FC	Audio Equipment for the Music Technology Program
P0132139	Louella Nelson	\$ 1,155.70		CC	Reimbursement for Guided Pathways Lunch Summit
P0132140	Canyon Catering & Events Inc	\$ 235.01		NOCE	Catering for Student Equity Planning Meeting

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0132141	Vital Link Orange County	\$ 75.00		CC	Advisory Board Meeting Registration Fee
P0132143	because I said I would	\$ 279.38		FC	Textbooks
P0132150	Sodexo Inc and Affiliates	\$ 194.20		FC	Catering for Child Development Lab School
P0132151	Stored Value Marketing	\$ 32,450.00		FC	Fuel Cards for the Educational Opportunity Dept.
P0132152	Sodexo Inc and Affiliates	\$ 145.37		FC	Catering for Accreditation Follow-Up Visit Event
P0132153	Sodexo Inc and Affiliates	\$ 242.28		FC	Catering for Accreditation Follow Up Visit Lunch
P0132156	CDW Government Inc	\$ 74,379.56		FC	(32) Computers with Accessories
P0132157	MRC Smart Technology Solutions	\$ 700.00		CC	Blanket Order for Copier Supplies
P0132158	Anaheim Union High School District	\$ 1,321.00		CC	Transportation for High School to Cypress College
P0132159	Gear Connection Inc	\$ 4,231.66		CC	DJ Equipment Rentals for Graduation Event
P0132160	Doing Good Works	\$ 15,349.55		FC	Graduation Supplies for CARE Students
P0132161	Rockfire Grill	\$ 603.40		AC	Catering for Leadership Academy Lunch
P0132162	Passion Planner LLC	\$ 2,773.77		FC	Planners for CalWORKs Students
P0132163	Sodexo Inc and Affiliates	\$ 36.61		FC	Catering for One Book One College Event
P0132164	City of Fullerton	\$ 2,067.00		FC	Staffing for Commencement Event
P0132165	Sodexo Inc and Affiliates	\$ 494.21		FC	Catering for Counseling and Student Development
P0132166	Sodexo Inc and Affiliates	\$ 787.09		FC	Catering for Counseling and Student Development
P0132167	Amazon Business	\$ 1,532.52		FC	Instructional Supplies
P0132168	Sodexo Inc and Affiliates	\$ 676.18		FC	Catering for Counseling and Student Development
P0132169	Amazon Business	\$ 246.18		FC	Instructional Supplies
P0132170	Sodexo Inc and Affiliates	\$ 272.13		FC	Catering for Women in Math
P0132171	WMFY We Mail For You	\$ 2,563.44		AC	Printing Services
P0132172	Economic Modeling LLC	\$ 292,500.00		NOCE	Software Subscription/License B/A: 3/26/19
P0132173	Sports Facilities Group Inc	\$ 11,183.63		FC	Gym Score Board Replacement
P0132174	CSI Fullmer	\$ 4,960.56		FC	Furniture and Installation Services
P0132176	Amazon Business	\$ 102.99		NOCE	Instructional Supplies
P0132177	Daily Journal Corp	\$ 900.79		FC	Subscription for the Paralegal Studies Program
P0132178	Pinmart	\$ 713.15		NOCE	Staff Development Supplies
P0132179	Amazon Business	\$ 209.08		FC	Office Supplies
P0132180	Transportation Charter Services Inc	\$ 851.00		FC	Transportation for San Diego Zoo Field Trip
P0132181	CSI Fullmer	\$ 8,628.17		CC	Furniture and Installation for the Health Center
P0132182	CSI Fullmer	\$ 1,450.77		CC	Furniture and Installation Services
P0132183	Canyon Catering & Events Inc	\$ 212.68		NOCE	Catering for Planning Meeting
P0132184	ELI	\$ 1,485.00		FC	Instructional Material
P0132185	Tams Art	\$ 875.00		AC	Art class Instructor for Staff Appreciation Week
P0132186	Sodexo Inc and Affiliates	\$ 36.61		FC	Catering for Live Wire Open Mic Night
P0132187	Sodexo Inc and Affiliates	\$ 117.59		FC	Catering for Student Equity Plan Writing Meeting
P0132188	CSI Fullmer	\$ 1,267.75		CC	Conference Chairs Rental
P0132189	GST	\$ 3,750.96		FC	Computer
P0132190	CSI Fullmer	\$ 549.38		CC	Storage Cabinet Installation
P0132191	Verizon Wireless LA	\$ 150.54		AC	Cellular Phone for Maintenance Staff
P0132192	eWaste Disposal Inc	\$ 2,500.00	Bond	AC	Asbestos Clean-Ups @ CC
P0132193	AAA Electric Motor Sales & Service Inc	\$ 764.30		FC	Facilities Supplies

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0132194	Dudek	\$ 15,180.00	Capital Outlay	AC	Addendum Scope of Work for Master Facilities @ CC
P0132195	Signature Flooring Inc	\$ 5,705.00	Capital Outlay	AC	Installation of Flooring for Bldg. 2000 @ FC
P0132196	SoCal Property Services	\$ 19,675.00	Capital Outlay	AC	Pressure Washing at Parking Lots @ FC
P0132197	Vital Inspection Services Inc	\$ 682,912.00	Bond	AC	Inspector of Records for SEM VRC/SAC Bldgs. @ CC - BA: 3/12/19
P0132198	Amazon Business	\$ 4,000.19		FC	Instructional Equipment & Supplies
P0132200	Penner Partition	\$ 415.83		AC	Facilities Supplies
P0132201	Case & Sons Construction Inc	\$ 15,630.00		FC	Demolition and Electrical Installation Services
P0132202	Integrity Electric	\$ 10,962.00		FC	Electrical Wiring Services
P0132203	iT1 Source LLC	\$ 3,523.57		NOCE	Charging Cart
P0132204	CSI Fullmer	\$ 1,601.75		CC	Furniture and Installation Services
P0132206	iT1 Source LLC	\$ 3,523.57		NOCE	Charging Cart
P0132208	Judy Wu	\$ 300.00		FC	Guest Speaker Social Justice Summit
P0132209	Kenneth Songco	\$ 600.00		AC	Honorarium for 2019 Equity Symposium
P0132211	Apple Computer Inc	\$ 17,927.80		NOCE	(40) Tablets with Warranty
P0132212	Action Door Controls Inc.	\$ 794.34		FC	Door Repair Services
P0132213	CDW Government Inc	\$ 4,525.50		FC	Computer Components
P0132214	CSI Fullmer	\$ 971.43		FC	Computer Monitor Arms
P0132215	Toolbarn.com	\$ 510.73		FC	Instructional Supplies
P0132216	GST	\$ 1,223.97		FC	Computer
P0132217	iT1 Source LLC	\$ 3,523.57		NOCE	Laptop Charging Cart
P0132218	Northern Hydraulics Inc	\$ 158.26		CC	Facilities Supplies
P0132219	South Coast Air Quality Management District	\$ 132.98		FC	Annual Air Quality Emissions Fee
P0132220	GST	\$ 35,844.02		NOCE	(32) Computers with Imaging Service
P0132221	Source Graphics	\$ 10,354.11		FC	3D Printer for the Art Department
P0132222	Canyon Catering & Events Inc	\$ 212.62		NOCE	Catering for Planning Meeting
P0132223	Pearson VUE	\$ 2,880.00		CC	Online Exam Fees for Mortuary Science
P0132241	Federal Express	\$ 22.96		AC	Shipping Fees
P0132245	Sodexo Inc and Affiliates	\$ 488.45		FC	Catering for Transfer Day Event
P0132246	Stationers Inc	\$ 350.00		FC	Classroom Instructional Materials
P0132247	Montgomery Hardware	\$ 1,153.51		NOCE	Office Supplies & Equipment
P0132248	Nth Generation Computing Inc	\$ 15,058.00		FC	Software License Renewal
P0132250	Artek Company Inc	\$ 2,344.18		FC	Cleaning Station for the Art Department
P0132251	In-Bin T-Shirt LLC	\$ 117.41		FC	Promotional Materials
P0132252	Nth Generation Computing Inc	\$ 20,385.44		AC	Software License Renewal
P0132253	Grainger Inc	\$ 73.88		FC	Batteries for Instructional Media
P0132254	Gonzalo Garcia	\$ 1,000.00		AC	Reimbursement for Conference Fee
P0132271	North State Environmental	\$ 2,125.78		NOCE	Environmental Waste Removal
P0132272	ASCIP	\$ 3,782.50		AC	District- Risk Management Consultation Services
P0132273	Advanced Technologies Consultants	\$ 38,643.13		FC	Training Equipment for Technology and Engineering
P0132274	Vital Inspection Services Inc	\$ 16,336.50	Capital Outlay	FC	Inspector of Record for Underground Utility Structural
P0132275	Magnolia Environmental LLC	\$ 1,610.00	Bond	AC	Monitoring / Oversight of Abatement SEM/VRC @ CC
P0132276	Magnolia Environmental LLC	\$ 4,841.00	Bond	AC	Asbestos Sample Collection and Survey SEM / VRC @ CC
P0132277	Global Equipment Co	\$ 850.81		FC	Instructional Supplies for the Art Department

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0132278	Sportzcast LLC	\$ 329.00		FC	Software License
P0132279	Denise San Elias	\$ 52.50		FC	Reimbursement for Spring 2019 Student Fees
P0132280	Diversified Business Services	\$ 873.01		FC	Promotional Supplies
P0132281	Ran Graphics Inc	\$ 4,639.38		CC	Fall Class Schedules
P0132282	WMFY We Mail For You	\$ 2,730.00		NOCE	2019 Summer Class Schedule Processing Fee
P0132283	Posit Science Corporation	\$ 6,480.00		NOCE	Software Subscriptions
P0132285	Grainger Inc	\$ 9,604.78		NOCE	Electrical Program Equipment
P0132286	Jordan Knab	\$ 2,650.00		NOCE	Guest Speaker for Disability Student Services
P0132287	Canyon Catering & Events Inc	\$ 230.54		NOCE	Catering for Planning Meeting
P0132289	South Coast Air Quality Management District	\$ 132.98		AC	Annual Air Quality Emissions Fee
P0132290	Old California Lighting	\$ 37,927.00	Bond	FC	Light Fixtures Bldgs. 300 500 @ FC
P0132293	Embl Tec	\$ 7,987.63		FC	Lab Supplies
P0132295	edu Business Solutions Inc	\$ 2,948.40		AC	Software License Renewal
		\$ 5,861,149.94			

Approved by:

Fred Williams, Vice Chancellor

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 11, 2019

SUBJECT: Budget Adjustments

Action	X
Resolution	X
Information	
Enclosure(s)	X

BACKGROUND: Revised 2018-2019 fiscal year allocations and amendments have been received for various federal- and state-funded programs. Based on these revised amounts, adjustments are needed to various Child Development Fund revenue and expenditure budgets that were previously approved by the Board.

The Child Development Fund programs requiring an adjustment are:

- Quality Rating and Improvement System (QRIS) Block Grant

Revised Allocation Adjustments

SITE	PROGRAM NAME	TOTAL ADJUSTMENT	SOURCE OF ADJUSTMENT
CHILD DEVELOPMENT FUND			
FC	QRIS Block Grant	10,000	Most Recent Contract
GRAND TOTAL BUDGET ADJUSTMENTS		<u>10,000</u>	

This agenda item was submitted by Ivy Hwee, District Manager, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities; and Direction #5: The District will develop and sustain collaborative projects and partnerships with the community’s educational institutions, civic organizations, and businesses.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 3280, Grants.

FUNDING SOURCE AND FINANCIAL IMPACT: Various programs have received revised 2018-2019 allocations and amendments since the adoption of the District Proposed Budget on September 11, 2018 or subsequent adoption of new agreements by the Board. Budget adjustments are being submitted to revise revenue and expenditure budgets accordingly for the 2018-2019 fiscal year.

RECOMMENDATION: Authorization is requested to make adjustments to Child Development Fund revenue and expenditure budgets in accordance with the revised fiscal year 2018-2019 allocations. It is further requested that a resolution be adopted to adjust

budgets and authorize expenditures within the Child Development Fund pursuant to the California Code of Regulations Title 5, Section 58308. Authorization is further requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Fred Williams

Recommended by

Approved for Submittal

4.b.2

Item No.

**Budget Adjustments (Board Date June 11, 2019)
July 1, 2018 - June 30, 2019**

Note: All expenditure adjustments are being placed in one account for each program. Separate budget transfers will be processed to reallocate the adjustment amount to align with program plans.

<u>Campus Fund</u>	<u>Account Title</u>	<u>Fund</u>	<u>Orgn</u>	<u>Account</u>	<u>Program</u>	<u>Acty</u>	<u>Locn</u>	<u>Adjustment</u>
<u>Child Development Fund (1212)</u>								
FC	QRIS Block Grant	31617	5626	40000	6920			\$ 10,000.00
FC	QRIS Block Grant	31617	5626	86543	6920			\$ 10,000.00

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the Child Development Fund (1212), for fiscal year 2018-2019, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8659	Other Reimbursable Categorical	\$ 10,000
	TOTALS	\$ <u>10,000</u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
4000	Supplies & Materials	\$ 10,000
	TOTALS	\$ <u>10,000</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on June 11, 2019, and passed by a _____ vote of said Board.

Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools
by _____, Deputy

4.b.4

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: June 11, 2019
SUBJECT: 2018-2019 Budget Transfers: General Fund

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u> </u>
Enclosure(s)	<u>X</u>

BACKGROUND: While all areas attempt to project their expenditures accurately, situations occur which require transfers to be made. Many times an amount is budgeted for a project but the specific areas of expenditures are not determined until a later date. In this case, the funds are then transferred to the specific accounts.

The attached transfers have been requested and only represent those that affect a contingency account, exceed \$10,000 and/or establish new revenue and expense budgets. In each case, a brief explanation is stated. Additional information will be provided upon request. Pursuant to the California Code of Regulations Title 5, §58307, transfers of funds may be made from reserve for contingencies to any expenditure classification or between expenditure classifications at any time by written resolution of the Board of Trustees. In addition, a resolution providing for the transfer from reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the members of the Board of Trustees.

This agenda item was submitted by Kashmira Vyas, District Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6250, Budget Management.

FUNDING SOURCE AND FINANCIAL IMPACT: Budget transfers will be made to the various funds and accounts, as listed.

RECOMMENDATION: Authorization is requested for the 2018-2019 General Fund transfers netting to the amount of \$520,922 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5, §58307.

Fred Williams

Recommended by

Approved for Submittal

4.c.1

Item No.

1. 18127: Community Colleges Basic Skills and Student Outcomes Transformation Program - FC

Transfer to align budget with approved program plans.

From:	4000 Supplies & Materials	(393,520)
To:	1200 Noninstructional Salaries	155,000
	1400 Noninstructional Salaries	4,320
	2300 Noninstructional Salaries	40,000
	2400 Instructional Aides	72,500
	3900 Benefits	42,550
	5000 Other Operating Expenses & Services	79,150

2. 15419: Perkins IV - CC

Transfer to align budget with approved program plans.

From:	2300 Noninstructional Salaries	(20,337)
To:	5000 Other Operating Expenses & Services	19,542
	6000 Capital Outlay	795

3. 19210: Health Services - CC

To provide budget for hourly professional expert salaries and pharmaceutical supplies for the services provided by the Health Center.

From:	6000 Capital Outlay	(75,404)
To:	2300 Noninstructional Salaries	45,000
	4000 Supplies & Materials	30,404

4. 17749: Student Equity Program - CC

Transfer to cover costs of online tutoring with Link-Systems International (LSI) Net-Tutor.

From:	2200 Instructional Aides	(58,750)
To:	5000 Other Operating Expenses & Services	58,750

5. 17277: Strong Workforce Program - Regional - FC

Transfer to provide funding for hourly personnel in support of Biotech program.

From:	2100 Noninstructional Salaries	(16,750)
To:	2400 Instructional Aides	16,750

6. 18324: Education Futures Initiative: Teacher Preparation Pipeline Program - CC

Transfer to align budget with approved program plans.

From:	5000 Other Operating Expenses & Services	(25,880)
To:	1200 Noninstructional Salaries	1,100
	2300 Noninstructional Salaries	19,215
	2400 Instructional Aides	660
	3900 Benefits	4,905

7. 17259: Strong Workforce Program - Regional - CC

Transfer to align budget with approved program plans.

From:	5000 Other Operating Expenses & Services	(16,700)
To:	2300 Noninstructional Salaries	14,000
	3900 Benefits	2,700

RESOLUTION OF THE BOARD OF TRUSTEES
 OF
 NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
 OF
 ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to make the budget transfers between the expenditure classifications as listed below, within the General Fund (0101), pursuant to the California Code of Regulations Title 5, §58307;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

FROM		TO	
Budget Classification	Amount	Budget Classification	Amount
2100	\$ 20,129	1200	\$ 148,987
2200	58,750	1400	4,320
4000	367,464	2300	101,692
6000	74,579	2400	96,490
		3900	57,828
		5000	111,605
TOTAL	\$ 520,922	TOTAL	\$ 520,922

AYES:
 NOES:
 ABSENT:

STATE OF CALIFORNIA))
) SS
 COUNTY OF ORANGE))

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on June 11, 2019, and passed by a _____ vote of said Board.

 Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools

by _____, Deputy

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 11, 2019

SUBJECT: Resolution Authorizing the County Superintendent of Schools to Make Any Necessary Transfers Between Contingencies and Expenditure Classifications

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u> </u>
Enclosure(s)	<u>X</u>

BACKGROUND: At the close of each fiscal year, the County Superintendent of Schools requests that the District approve a resolution authorizing the County to transfer between Reserves for Contingency accounts and any expenditure classifications with a negative balance to comply with Education Code §42601.

This agenda item was submitted by Kashmira Vyas, District Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6250, Budget Management.

FUNDING SOURCE AND FINANCIAL IMPACT: Budget transfers will be made by the County, to the County general ledger system, as necessary.

RECOMMENDATION: It is recommended that the Board adopt the resolution authorizing the County Superintendent of Schools to make any necessary transfers between contingencies and expenditure classifications.

Fred Williams

Recommended by

Approved for Submittal

4.d.1

Item No.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



On motion of Jeffrey P. Brown, duly seconded, it is hereby resolved that, at the close of the 2018-2019 fiscal year, the County Superintendent of Schools may make such transfers between the Reserve for Contingencies and any expenditure classification or classifications, or balance any expenditure classification of the budget of the district for such school year as are necessary to permit the payment of obligations of the District incurred during such school year. (Education Code §42601).

Jeffrey P. Brown, President

Ryan Bent, Vice President

Barbara Dunsheath, Secretary

Stephen T. Blount, Member

Ed Lopez, Member

Molly McClanahan, Member

Jacqueline Rodarte, Member

FOR SCHOOL FINANCIAL SERVICES USE

The transfers below were made to permit the payment of final obligations and recording of the current liabilities of the District for such school year per the resolution above.

Anne Beem
Accounting Supervisor

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	June 11, 2019	Resolution	<u>X</u>
		Information	<u> </u>
SUBJECT:	Establishment of Measure J Bond Fund Initial Budget for Second Series Issuance	Enclosure(s)	<u>X</u>

BACKGROUND: An election was held in the North Orange County Community College District on November 4, 2014 for the issuance and sale of general obligation bonds of the District for various purposes in the maximum amount of \$574,000,000 (the “Measure J”).

The District issued its first series of bonds under Measure J in an amount not-to-exceed \$100,000,000. This first series of Measure J bonds were sold on June 2, 2016.

The District has several Measure J-funded projects that are now in various stages of development and construction. Contracts and purchase orders associated with active projects have been issued in excess of the remaining funds from the first series of Measure J bonds. Accordingly, the District has issued its second series of bonds under Measure J in an amount not-to-exceed \$150,000,000, which were sold on May 29, 2019.

Both of these series of Measure J bonds have been sold for the purpose of providing funds to finance projects approved by Measure J and to pay the costs of issuing the Bonds. It is necessary to establish the \$150,000,000 budget in the District’s Measure J Bond Fund to properly reflect the additional available funds.

This agenda item was submitted by Kashmira Vyas, District Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6250, Budget Management.

FUNDING SOURCE AND FINANCIAL IMPACT: There is no fiscal impact to the General Fund resulting from the issuance of the Bonds.

RECOMMENDATION: Authorization is requested to establish budgets in Measure J Bond Funds in the amount of \$150,000,000 to properly reflect the additional available funds from the issuance of the second series of the Measure J Bonds sold. It is further requested that a resolution be adopted to adjust budgets and authorize expenditures within the Bond Fund, pursuant to the California Code of Regulations Title 5, §58308. Authorization is further requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents on behalf of the District.

Fred Williams

4.e.1

Recommended by

Approved for Submittal

Item No.

**North Orange County CCD
Measure J Bond Funds**

**Initial Budget for Second Series Issuance
For Fiscal Year ended June 30, 2019**

<u>OBJECT OF EXPENDITURE</u>	<u>BUDGET ACCOUNT NUMBER</u>	<u>BUDGET</u>
60000 Capital Outlay		
Buildings	49xxx 1340 60000 7100	\$ 150,000,000
80000 Revenue		
Gain/(Loss) from Sale of Bond	49750 1340 89200 7100	\$ 150,000,000

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the Bond Fund 2123, for fiscal year 2018-2019, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
6000	Capital Outlay	150,000,000
	TOTALS	<u>\$ 150,000,000</u>
<u>INCOME ACCOUNT</u>		
8941	Gain/(Loss) from Sale of Bond	\$ 150,000,000
	TOTALS	<u>\$ 150,000,000</u>

AYES:
NOES:
ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on June 11, 2019, and passed by a _____ vote of said Board.

Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools

by _____, Deputy

4.e.3
Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution
DATE: June 11, 2019 Information
Enclosure(s)
SUBJECT: Property & Liability Insurance Coverage
for 2019-20 through the Alliance of
Schools for Cooperative Insurance
Programs (ASCIP) and Schools Excess
Liability Fund (SELF)

BACKGROUND: The District has been a member of Alliance of Schools for Cooperative Insurance Programs Joint Powers Authority (ASCIP JPA) since 1998-99. This non-profit JPA is a self-insurance group that provides the broadest coverage at the most competitive cost. Through this JPA, the District is provided loss control services and coverage for general liability, automobile comprehensive/collision/liability, professional liability, property, equipment breakdown, and employee dishonesty (Crime).

For liability coverage, ASCIP JPA covers the first \$5 million, and Schools Excess Liability Fund (SELF), a statewide consortium of K-12 and community college districts (another JPA) provides the next layer of coverage up to \$55 million per occurrence. In the past several years, SELF's core program capped at \$30 million and the District purchased Optional Excess coverage of \$25 million. However, in light of the fact that the jury verdicts and settlements continue to skyrocket with little promise of relief on the horizon, SELF has increased its core program to \$55 million. ASCIP's program also includes Cyber coverage, Terrorism, and Legal Defense Cost coverage (for excluded claims) with sub-limits ranging between \$50,000 - \$20 million.

SELF's rate continues to increase largely due to the rise in the molestation claims in K-12 and the huge verdicts and the consequential increased settlement value associated with these type of claims. The major hike in rate started in 2015-16, and the upward trend in losses and rates have been continuous since then. For 2019-20, the rate went up another 14.3% to \$5.85/FTES. However, the SELF's Lottery ADA/FTES number (SELF uses its own formula to determine this number) is lower than the last year and thus, there is a slight premium decrease.

ASCIP JPA's Liability program rate also increased by 3.5% due to the overall pool performance. In addition, District's loss experience modification (ExMod) factor for 2019-20 has increased from 0.688 to 0.74 due the cost associated with the trial of a discrimination case last year. ExMod is a discount rate (unless we reach 1.0), which reduces the District's cost for the General Liability coverage from the base premium. Another factor for increase in the premium is the increase in FTES by 2.4%.

Property coverage limit is \$600 million per occurrence. However, there are sub-limits to coverage for Fine Art, Pollutant Clean Up, Earthquake Sprinkler Leakage, Equipment Breakdown, Builder's Risk, and Crime (employee dishonesty) ranging between \$25,000 -

\$100,000 per occurrence. Property rate went up by 7% from last year due to the large losses in the pool, and the District property value has increased by ASCIP's inflationary adjustment of \$37,117,000 (5%) since its valuation last year.

The ASCIP-B is a Booster Club or Auxiliary Group coverage, and the District's Foundations are covered for liability through this program up to \$1 million.

Following is the District's coverage with the ASCIP JPA and SELF, the actual premium for FY 2018-19, and the estimated premium for FY 2019-20:

	<u>2018-19</u>	<u>2019-20</u>
General Liability (\$25,000 Deductible) up to \$5,000,000 (ASCIP)	\$451,154	\$514,359
SELF \$5,000,001 to \$55,000,000	172,042	171,627
Property (\$5,000 Deductible)	393,368	443,735
Employee Dishonesty (Crime-\$500 Deductible)	12,598	12,903
Automobile Liability (\$25,000 Deductible)	30,156	29,776
Automobile Physical Damage (\$1,500 Deductible)	3,698	3,931
ASCIP-B (Booster/Auxiliary/Foundation Coverage)	750	788
TOTAL	<u>\$1,063,766</u>	<u>\$1,177,118</u>

This agreement will be on file in the District Business Office.

This agenda item was submitted by Tami A. Oh, District Director, Risk Management.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6540, Insurance.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding will be made through the General Fund and will be included in the Annual Proposed Budget.

RECOMMENDATION: Authorization is requested to renew the property and liability insurance coverage with the Alliance of Schools for Cooperative Insurance Programs (ASCIP) and Schools Excess Liability Fund (SELF) for FY 2019-20 at the estimated amount of \$1,177,118. Further, authorization is requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the insurance policies on behalf of the District.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	June 11, 2019	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Workers' Compensation (WC) Excess Insurance Coverage for 2019-20	Enclosure(s)	<u> </u>

BACKGROUND: District switched insurance carrier from ACE American Ins. Co. (ACE) to New York Marine & General Insurance Company (NYMaGIC) starting 2009-10, as ACE proposed a 32% increase to compensate for the for what it felt was an over reduction (44%) in the prior year. NYMaGiC was testing the Workers Compensation insurance market in California at that time and offered an incredible rate, below ACE's best rate in 2008-09.

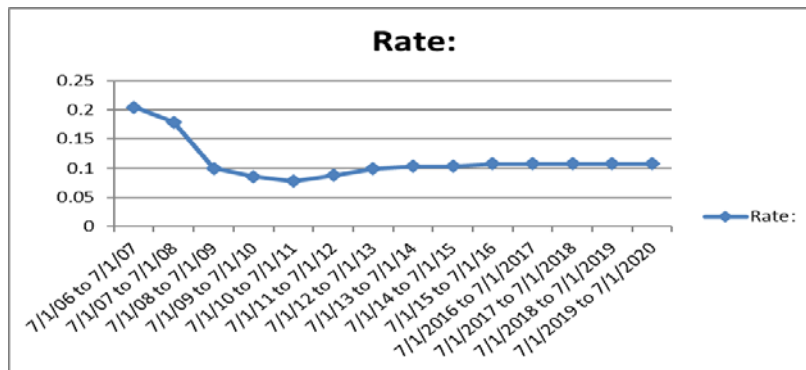
NYMaGIC for the last nine years has been a great partner. This company carefully reviewed all of the District's safety programs, trainings, risk control efforts, etc. and upon satisfaction and with strong pressure from our broker, kept the District's rates below the market level each year. During the 7/1/2017 renewal, our broker negotiated a 2-year rate guarantee and executed a two-year rate stabilization, which ends as of 7/1/2019. Unfortunately, MaGIC was acquired by a giant in the insurance industry, Safety National Casualty Corporation earlier this year.

For 2019-2020 coverage, the District's broker, Arthur J. Gallagher & Co. (Gallagher) approached four excess insurance carriers and obtained quotes from two companies. The other two were unwilling to quote below the \$750,000 self-insurance retention (SIR) at all, and one company provided a written indication of an offer of \$750,000 SIR with \$200,000 minimum premium. Fortunately, Safety National offered a rate the same as the outgoing incumbent at .01074 (including terrorism coverage) per \$100 payroll with the same SIR amount of \$500,000.

The rates have stayed mostly stable from 2010-11 to present with minor fluctuations due to the market changes, except for 2012-13, wherein the underwriters become very conservative. The carrier initially asked for 32% increase in rate for 2012-13, but Gallagher negotiated well to limit the increase to 12.5%. In addition to providing coverage for stand-alone programs such as the District's Worker Compensation program, Gallagher has a big book of business with our Property & Liability JPA (ASCIP) program and as such, it carries a lot of power with the insurance carriers providing coverage to schools. District is benefitting from this relationship.

Due to the drastic premium decrease in 2008-09 from the previous years, the broker began assessing a fee for its service to supplement the reduced commission. The insurance premium rate for this year continues to be low, and the broker has agreed to the fee of \$6,000 for 2019-20. Payment of this fee is recommended in order to encourage the broker to continue finding the best program for the District.

The District's rate has remained relatively stable considering the volatility within the excess workers' compensation marketplace and occurrence of some claims that have high exposure. The following chart shows the District's rates since 2006-07 to present:



Following is the District's history of premium (including the broker fee) for the last eight years including the estimates for Fiscal Years 2018-19 and 2019-20:

2012-13	\$127,346	Actual
2013-14	\$133,153	Actual
2014-15	\$143,466	Actual
2015-16	\$163,590	Actual
2016-17	\$157,292	Actual
2017-18	\$162,484	Actual
2018-19	\$147,250	Estimate @ 90% (final payment is due in 9/2019 after payroll audit)
2019-20	\$147,701	Estimate @ 90% (final payment is due in 9/2020 after payroll audit)

The agreement will be on file in the District's Business Office.

This agenda item was submitted by Tami A. Oh, District Director, Risk Management.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6540, Insurance.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding will be made through the Self-Insurance Fund and will be included in the Annual Proposed Budget.

RECOMMENDATION: Authorization is requested to enter into an agreement with Arthur J. Gallagher & Co. to purchase excess Workers' Compensation insurance coverage through Safety National Casualty Corporation beginning July 1, 2019, through June 30, 2020, at the rate of .01074 per \$100 payroll with \$500,000 SIR and \$6,000 for the broker fee. The final cost will be based on actual payroll amount for each year. Further authorization is requested for the Vice Chancellor, Finance & Facilities, to execute the contract on behalf of the District.

Fred Williams

4.g.2

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 11, 2019 Resolution
Information
Enclosure(s)
SUBJECT: Deductive Change Order #1
Bid #2017-05, Fullerton College Paving
Repairs Lots 4, 7 & 8

BACKGROUND: On May 9, 2017, the Board awarded a contract for \$563,390 to Ben's Asphalt, Inc. for the Fullerton College Paving Repairs Lots 4, 7 & 8. The contract amount included a \$50,000 allowance for unforeseen conditions. Of the \$50,000 allowance, \$21,955 was not used and will be credited back to the District. The revised contract amount is \$541,435.

This agenda item was submitted by Larry Lara, Fullerton College Director, Physical Plant/Facilities.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: The deductive change order totaling \$21,955 will not be charged to the Student Parking Fee Fund.

RECOMMENDATION: It is recommended that the Board approve Deductive Change Order #1 for Bid # Bid 2017-05, Fullerton College Paving Repairs Lots 4, 7 & 8, with Ben's Asphalt, Inc. in the amount of \$21,955. The revised contract amount is \$541,435. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the Deductive Change Order #1 on behalf of the District.

Fred Williams

Recommended by

Approved for Submittal

4.h

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	June 11, 2019	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Institutional Memberships FY 2019-2020	Enclosure(s)	<u> X </u>

BACKGROUND: Historically, the North Orange County Community College District has maintained memberships in state and national organizations that represent and serve the interests of community colleges. Each year, the District pays the membership dues for these organizations, many of which are oriented toward a specific instructional area or toward the instructional program in general. Many of them are required or strongly recommended as part of an accreditation, while others provide professional development to staff or establish linkages between the District and the business or private sector.

The Board has delegated the approval process for memberships under \$1,000; consequently items presented for approval are those memberships that exceed \$1,000. The entire list of memberships is available for review in the District's Business Office. Line items that are shaded reflect new memberships. The amount shown corresponds to the latest information available for the individual membership. In some cases, it is the 2017-18 dues and in others it is the 2018-19 dues. The memberships have been organized into four general categories: Required for Accreditation/Certification, Strongly Recommended by Professional Associations, Professional Development, and Business/Private Linkages.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6100, Delegation of Authority.

FUNDING SOURCE AND FINANCIAL IMPACT: Membership dues will be charged to the appropriate funds and organization codes that best represent the purpose of the membership.

RECOMMENDATION: Authorization is requested for the Institutional Memberships exceeding \$1,000 for the 2019-2020 school year for the organizations listed.

Fred Williams

Recommended by

Approved for Submittal

4.i.1

Item No.

2019 - 2020 INSTITUTIONAL MEMBERSHIPS

			<u>COST</u>
CYPRESS COLLEGE			
<u>Required</u>			
11200-2505-52690-6010	Accreditation Commission for Education in Nursing, Inc.	\$	12,000
11200-2125-52690-6090	Accrediting Commission of Community & Junior Colleges		33,943
11200-2505-52690-6010	American Board of Funeral Service Educators; includes site visit & accreditation fee		17,000
11200-2505-52690-6010	Commission on Accreditation for Health Informatics & Info Mgt Ed (CAHIIM)		2,750
11200-2555-52710-6010	CA Department of Health Services Tube Registration (every 2 yrs)		3,566
11200-2505-52690-6010	Commission on Dental Accreditation; American Dental Association		4,100
11200-2505-52690-6010	Joint Review Committee on Education in Diagnostic Medical Sonography (JRC-DMS) includes site visit		1,250
11200-2505-52690-6010	Joint Review Committee on Education in Radiologic Tech.		2,100
11200-2505-51400-6010	National League for Nursing		1,470
Bursar 39150-95910	Orange Empire Conference		7,000
<u>Professional Development</u>			
11200-1110-51400-6600	Hispanic Association of Colleges & Universities (HACU)		10,255
18518-3410-51400-6460	National Association of Student Financial Aid Administrators (NASFAA)		1,746
19110-4340-51400-6950	National Behavioral Intervention Team Association (NaBITA)		1,199
Total Cypress College \$			<u>98,379</u>
 DISTRICT OFFICES			
<u>Required</u>			
11200-1110-51400-6600	Academic Senate for California Community Colleges	\$	14,932
11200-1110-51400-6600	CCC Athletic Association (CCCAA)/Commission on Athletics (COA)		21,250
<u>Strongly Recommended by Professional Associations</u>			
11200-1110-51400-6600	American Association of Community Colleges		36,597
11200-1110-51400-6600	American Council on Education (ACE)		1,700
11200-1110-51400-6600	Community College League of California		45,232
11200-1405-51400-6730	Higher Education Human Resources (HERC)		5,000
11100-1420-51400-6750	National Institute for Staff and Organizational Development (NISOD)		1,025
11200-1700-51400-6780	Educause		1,380
11200-5125-51400-6600	League for Innovation in the Community College		1,800
<u>Professional Development</u>			
11200-1110-51400-6600	Association of Community College Trustees (ACCT)		8,596
11200-1110-51400-6600	Hispanic Association of Colleges & Universities (HACU)		10,675
11100-1420-51400-6750	Southern California Employment Relations Consortium (ERC)		3,570
<u>Business/Private Linkages</u>			
11200-1315-51400-6600	Community College Facility Coalition		1,267

2019 - 2020 INSTITUTIONAL MEMBERSHIPS

11200-1110-51400-6600	Orange County Business Council	<u>COST</u>
		5,000
	Total District Education Center	\$ <u>158,024</u>

FULLERTON COLLEGE

<u>Required</u>		
11200-5265-51400-6010	Accreditation Council for Business Schools and Programs	\$ 1,350
11200-7100-52690-6600	Accrediting Commission of Community and Junior Colleges	37,633
11200-5280-51400-1400	American Bar Association	1,250
11200-5570-51400-0800	Orange Empire Conference	5,500
11200-5570-51400-0800	Southern CA Football Assn. (formerly Mission Conference)	2,500

Strongly Recommended by Professional Associations

17279-5230-51400-6190-5509	American Association of Colleges for Teacher Education (AACTE) and National Association of Community College Teacher Education Programs (NACCTEP)	1,000
19220-5565-51400-6440	American College Health Association (ACHA)	1,275
11200-6060-51400-0612	American Library Association (ALA)	2,000
17277-5750-51400-0900-5507	Association for Career and Technical Education (ACTE)	2,500
17248-5765-51400-0600-5368	Counter UAS Coalition	1,000
32200-7550-51400-6910	Independent College Bookstore Association (ICBA)	1,800
32200-7550-51400-6910	National Association of College Stores	1,000
19220-5565-51400-6440	National Assoc of Student Personnel Administrators (NASPA)	1,033
17428-6130-51400-6430-0015	Phi Theta Kappa Honor Society	4,500
11200-5640-51400-6010	UMOJA (Kiswahili word meaning unity)	1,000

Professional Development

11200-5905-51400-6600	American Assoc of Hispanics in Higher Education (AAHHE)	2,000
11200-1110-51400-6600	Hispanic Association of Colleges & Universities (HACU)	10,675
18520-6150-51400-6460	National Association of Student Financial Aid Administrators	2,200

Business/Private Linkages

11200-5125-51400-6600	Fullerton Collaborative	1,000
	Total Fullerton College	\$ <u>81,216</u>

NORTH ORANGE CONTINUING EDUCATION

<u>Required</u>		
11200-9706-51400-67700	Clery Center	3,500
	Total NOCE	\$ <u>3,500</u>

Grand Total District \$ 341,119

New membership

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution _____
DATE: June 11, 2019 Information _____
Enclosure(s) _____
SUBJECT: Agreement for Legal Services, Atkinson,
 Andelson, Loya, Ruud, and Romo

BACKGROUND: The District has been using the law firm Atkinson, Andelson, Loya, Ruud, and Romo as counsel for Human Resources, construction, real property, and general business matters since 2004. The firm has announced that it has increased its fee schedule. Following are the revised rates for fiscal year 2019-2020 compared with the previous year (2018-19) rates:

	2018-2019	2019-2020
Senior Partners	\$320	\$325
Partners/Senior Counsel	\$310	\$315
Senior Associates	\$300	\$305
Associates	\$290	\$295
Electronic Technology Litigation Specialist	\$270	\$270
Non-Legal Consultants	\$205	\$205
Senior Paralegals/Law Clerks	\$180	\$185
Paralegals/Legal Assistants	\$160	\$165

This agenda item was submitted by Fred Williams, Vice Chancellor, Finance & Facilities.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6340, Contracts.

FUNDING SOURCE AND FINANCIAL IMPACT: Actual attorney fees will be charged to applicable funds.

RECOMMENDATION: Authorization is requested to extend the agreement with the law firm Atkinson, Andelson, Loya, Ruud, and Romo, effective July 1, 2019 through June 30, 2020, at the following hourly rates:

	2019-2020
Senior Partners	\$325
Partners/Senior Counsel	\$315
Senior Associates	\$305
Associates	\$295
Electronic Technology Litigation Specialist	\$270
Non-Legal Consultants	\$205
Senior Paralegals/Law Clerks	\$185
Paralegals/Legal Assistants	\$165

Authorization is further requested for reimbursement to the law firm for costs and expenses in connection with the services to be rendered, including but not limited to messenger, mail, expenses, phone charges, photocopying charges, mileage, and travel expenses. Authorization is also requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to sign the agreement on behalf of the District.

Fred Williams

Recommended by

4.j.2

Approved for Submittal

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	_____
DATE:	June 11, 2019	Information	_____
		Enclosure(s)	_____
SUBJECT:	Appointment of Representatives to the Citizens' Oversight Committee		

BACKGROUND: Assembly Bill 1908 specifies procedures for appointing a Citizens' Oversight Committee which is responsible for informing the public concerning the expenditure of bond proceeds and actively reviewing and reporting on the proper expenditure of taxpayers' money for school construction.

Nine members of the District's Citizens' Oversight Committee representing the Business Organization, College Support, Community Member, Senior Citizen, and Taxpayer Association categories have completed a two-year term on the committee and expressed interest in continuing to serve for an additional two-year term.

As of May 2019, Michael Oates representing the Business Organization, Chuck Allen representing the College Support Organization, and Rhonda Shader representing the Taxpayers Association have resigned from the Committee. Louis Raprager and Stan Kwak have expressed interest in serving on the committee for a two-year term.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6740, Citizens' Oversight Committee.

FUNDING SOURCE AND FINANCIAL IMPACT: No financial impact. All positions on the Citizens' Oversight Committee are voluntary.

RECOMMENDATION: It is recommended that the individuals listed be appointed to serve for a term of two years, and for a maximum of three consecutive terms, without compensation, on the Citizens Oversight Committee for the North Orange County Community College District bond projects.

<u>Individual</u>	<u>Category</u>	<u>Term</u>
Elena Reyes	Business Organization	August 2018 – August 2020
Michael Cooper	College Support Organization	July 2019 – July 2021
Phil Wendell	College Support Organization	July 2019 – July 2021
Chris Meyer	Community Member	July 2019 – July 2021
Leroy Mills	Community Member	July 2019 – July 2021

Michael Miller
Mark Pavlovich
Paul Jewell
Mark Saucedo

Community Member
Community Member
Senior Citizen's Organization
Senior Citizen's Organization

August 2018 – August 2020
July 2019 – July 2021
July 2019 – July 2021
August 2018 – August 2020

Louis Raprager
Stan Kwak

Taxpayers Association
Taxpayers Association

July 2019 – July 2021
July 2019 – July 2021

Fred Williams

Recommended by

Approved for Submittal

4.k.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action X
Resolution
Information
Enclosure(s)

DATE: June 11, 2019

SUBJECT: Amend Agreement with R2A Architecture for Design and Construction Services for the 7th and 10th Floors of the Anaheim Campus

BACKGROUND: On October 27, 2015, the Board authorized an agreement with R2A Architecture (R2A) to provide design development, construction documents, Division of State Architect (DSA) submittal and plan approval, bid support, construction support, and close-out services for the build out of the 7th and 10th floors of the Anaheim Campus (the Project). On November 22, 2016, the Board approved to amend the agreement and extend the term through June 30, 2018.

Construction has been completed. With the exception of some minor punch list corrections, the Project is ready to be closed out. It is requested that the agreement with R2A be amended and the contract term extended through December 31, 2019 in order for R2A to get the Project certified with DSA. The contract term extension shall be at no additional cost to the District.

This agenda item was submitted by Richard Williams, District Director, Facilities Planning & Construction.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6340, Contracts.

FUNDING SOURCE AND FINANCIAL IMPACT: There is no financial impact.

RECOMMENDATION: Authorization is requested to amend the agreement with R2A to provide design development, construction documents, DSA submittal and plan approval, bid support, construction support, and close-out services and extended the contract term through December 31, 2019. Authorization is further requested for the Vice Chancellor, Finance & Facilities, to execute the amendment to the agreement on behalf of the District.

Fred Williams

Recommended by

Approved for Submittal

4.1

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 11, 2019 Resolution
Information
Enclosure(s)
SUBJECT: Anaheim Campus Irrigation System
Upgrade, Renovation of the West Parking
Lot, and Grinding Down and Rebuilding of
Speed Bumps in the Main Parking Lot

BACKGROUND: The current irrigation system at the Anaheim Campus was originally installed when Martin Luther Hospital was opened in the early seventies. The system has reached its life cycle. We have had numerous irrigation pipe failures that required repair. Staff foresees that more will fail. The landscape contractor advised, as well as the assessment of Facilities staff basing from the pipe failures, that upgrading the system is prudent. The District requested proposals from civil engineering companies previously prequalified and are part of the District pool of consultants to provide landscape architectural, engineering and surveying services for the upgrade of the Anaheim Campus irrigation system, renovation of the West Parking Lot, and rebuilding of speed bumps in the Main Parking Lot.

The following companies proposed to provide the required services for the stated fee:

- David Evans & Associates (DEA) - \$119,800
- TTG Corporation (also known as IMEG) - \$185,143

Penco Engineering/Cannon Corp. was also invited to submit; however, they did not provide a proposal.

Staff recommends the District retain DEA to provide the requested services for a total fee of \$119,800, inclusive of reimbursables. The term of this contract shall commence June 12, 2019 and terminate June 30, 2020.

This agenda item was submitted by Richard Williams, District Director, Facilities Planning & Construction.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for the services proposed by David Evans & Associates for a fee totaling \$119,800, inclusive of reimbursables, will come from District Carryover Funds in the General Fund.

RECOMMENDATION: Authorization is requested for the District Director, Purchasing, to issue a purchase order to David Evans and Associates to provide landscape architectural, engineering and surveying services for the upgrade of the Anaheim Campus irrigation system, the renovation of the West Parking Lot, and the grinding down and rebuilding of approximately 17 speed bumps in the Main Parking Lot in the amount of \$119,800. The term of the contract shall commence June 12, 2019 and terminate June 30, 2020.

Fred Williams

Recommended by

Approved for Submittal

4.m.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: June 11, 2019
SUBJECT: Cypress College
Curriculum Matters

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: The divisions and the Curriculum Committee at Cypress College and the District Curriculum Coordinating Committee have approved the attached summary of new curriculum and curriculum revisions.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; (6) to provide greater consistency between Cypress and Fullerton courses; and (7) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review and approval prior to submission to the District Curriculum Coordinating Committee. This item is submitted by Dr. Silvie Grote, Chair of the Cypress College Curriculum Committee and Dr. Carmen Cortez Dominguez, Vice President, Instruction.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses.

How does this relate to Board Policy: This item is in compliance with Board Policy 4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Campus General Fund.

RECOMMENDATION: It is recommended that the Board approve the attached summary of curriculum changes for Cypress College, to be effective Fall 2019, Spring and Fall 2020. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg

Recommended by

Approved for Submittal

5.a.1

Item No.

CYPRESS COLLEGE CURRICULUM
Board Agenda
June 11, 2019

(DCCC approved May 10, 2019)

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ART 116 C Arts of Africa, Oceania, and Indigenous North America Units:3 Lecture:3 Laboratory:0	* New Course * Advisory: Completion of ENGL 100 C or ENGL 100HC * Pass/No Pass/Letter Grade Option * UC/CSU Transfer * AAGE: Area C1 * CSUGE: Area C1 * IGETC: Area 3A	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2020 Fall	The Cypress College Fine Art Department recognizes the pressing need to diversify our Art History offerings to encompass the depth and range of human art production beyond the Western canon.
ART 197 C Beginning Watercolor Painting Units:3 Lecture:2 Laboratory:4	* New Course * Prerequisite: none * UC/CSU Transfer	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2020 Fall	Watercolor will further support our ADT in Studio Art and add an additional area of study.
CHIN 204 C Intermediate Chinese-Mandarin IV Units:4 Lecture:4 Laboratory:0	* New Course * Prerequisite: CHIN 203 C with a grade of C or better * Hybrid * Pass/No Pass/Letter Grade Option * UC/CSU Transfer * AAGE: Area C2 * CSUGE: Area C2 * IGETC: Area 3B&6	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2020 Spring	Course needed to complete Chinese course sequence.

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ENGL 101 C Enhanced College Writing Units:5 Lecture:5 Laboratory:0	* New Course * Prerequisite: ENGL 060 C or ESL 186 with a grade of C or better or current assessment process * Hybrid only * UC/CSU Transfer * AAGE: Area A1 * CSUGE: Area A2 * IGETC: Area 1A	27	Evaluation mostly through writing assignments with a minimum of 6000-8000 words. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics. For developmental classes, the amount of words may be less, but the amount of assignments and scope of assessment are similar to a transfer-level course.	2020 Fall	AB 705 compliant to maximize the ability of students to complete transfer level English composition within one year.
ENGL 223 C World Literature to 1650 Units:3 Lecture:3 Laboratory:0	* New Course * Prerequisite: ENGL 100 C or ENGL 100HC with a grade of C or better * Distance Education Online & Hybrid * UC/CSU Transfer * AAGE: Area C2 * CSUGE: Area C2 * IGETC: Area 3B	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	Two-semester World Literature course sequence is now part of the foundational coursework--along with American Literature and British Literature--for most English majors. For majors emphasizing comparative literature, World Literature is required. This class has been offered by Fullerton College for many years. A two-semester World Literature survey is now part of the foundational coursework--along with American Literature and British Literature--for most English majors. For majors emphasizing comparative literature, World Literature is required. This class has been offered by Fullerton College English Department for many years. In addition, once approved, English 223C and English 224C will be part of the required core for the new Global Studies major and certificate at Cypress College.

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ENGL 224 C World Literature Since 1650 Units:3 Lecture:3 Laboratory:0	* New Course * Prerequisite: ENGL 100 C or ENGL 100HC with a grade of C or better * Distance Education Online & Hybrid * UC/CSU Transfer * AAGE: Area C2 * CSUGE: Area C2 * IGETC: Area 3B	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	A two-semester World Literature survey is now part of the foundational coursework--along with American Literature and British Literature--for most English majors. For majors emphasizing comparative literature, World Literature is required. This class has been offered by Fullerton College for many years. In addition, once approved, English 224C and English 223C will be part of the required core for the new Global Studies major and certificate at Cypress College.
ENGL 249 C Fantasy Fiction Units:3 Lecture:3 Laboratory:0	* New Course * Prerequisite: ENGL 100 C or ENGL 100HC with a grade of C or better * Advisory: ENGL 102 C or ENGL 102HC * Distance Education Online & Hybrid * UC/CSU Transfer * AAGE: Area C2 * CSUGE: Area C2 * IGETC: Area 3B	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	This course fulfills the need for a broad and comprehensive coverage of the genres of fantasy fiction while increasing the diversity of literature courses offered by the English department at Cypress. It continues to be a successful course offering at Pasadena City College and other colleges and universities.
ENGL 250 C Latino/a/x Literature Units:3 Lecture:3 Laboratory:0	* New Course * Prerequisite: ENGL 100 C or ENGL 100HC with a grade of C or better * Distance Education Online & Hybrid * UC/CSU Transfer * AAGE: Area C2 * CSUGE: Area C2 * IGETC: Area 3B * Cultural Diversity	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	English 250C: Latino/a/x Literature was written in response to the changing demographics in California universities and colleges. Many English Departments at the CSUs and UCs are offering either latino/a or chicano/a literature courses. Our sister college has offered a similar class, English 249F: Chicano/a Literature, for years. The revised Cypress College English Department AA-T degree requires a multicultural literature, and this course will expand our offerings in this area. In addition, once approved, English 250C will also meet requirements for the Ethnic Studies and Global Studies majors. Several Puente Program instructors have requested this course as well.

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ENGL 260HC Honors Survey of Arabic Literature (in translation) Units:3 Lecture:3 Laboratory:0	* New Course * Prerequisite: a minimum grade of C in ENGL 100 C or ENGL 100HC * Distance Education Online & Hybrid * UC/CSU Transfer * AAGE: Area C2 * CSUGE: Area C2 * IGETC: Area 3B	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honors course to allow for in-depth class discussion and student presentations.	2020 Fall	The large number of Arabic speakers in the area and the need to grow the Honors Program are the impetus behind creating ENGL 260HC.
ESL 105 C Low Intermediate Academic Reading/Writing Units:5 Lecture:5 Laboratory:0	* New Course * Prerequisite: current assessment process * Pass/No Pass/Letter Grade Option * CSU Transfer	25	ESL classes are designed to provide specialized instruction and extensive individualized feedback for non-native learners of English. Students are engaged in practicing second language skills, and the instructor monitors and provides each student individual instruction as the class proceeds.	2020 Fall	We are creating new a new ESL course sequence in response to AB 705. With the creation of ESL 110, transfer-level composition for non-native speakers, we reviewed our entire sequence to ensure that all core courses align. The discussions and revisions have resulted in this course in a new streamlined sequence to align with the goals of AB 705.
ESL 106 C Intermediate Academic Reading/Writing Units:5 Lecture:5 Laboratory:0	* New Course * Prerequisite: ESL 105 C with a grade of C or better or current assessment process * Pass/No Pass/Letter Grade Option * CSU Transfer	25	ESL classes are designed to provide specialized instruction and extensive individualized feedback for non-native learners of English. Students are engaged in practicing second language skills, and the instructor monitors and provides each student individual instruction as the class proceeds.	2020 Fall	We are creating new a new ESL course sequence in response to AB 705. With the creation of ESL 110, transfer-level composition for non-native speakers, we reviewed our entire sequence to ensure that all core courses align. The discussions and revisions have resulted in this course in a new streamlined sequence to align with the goals of AB 705.

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ESL 107 C High-Intermediate Academic Reading/Writing Units:5 Lecture:5 Laboratory:0	* New Course * Prerequisite: ESL 106 C with a grade of C or better or current assessment process * Pass/No Pass/Letter Grade Option * CSU Transfer	25	ESL classes are designed to provide specialized instruction and extensive individualized feedback for non-native learners of English. Students are engaged in practicing second language skills, and the instructor monitors and provides each student individual instruction as the class proceeds.	2020 Fall	We are creating new a new ESL course sequence in response to AB 705. With the creation of ESL 110, transfer-level composition for non-native speakers, we reviewed our entire sequence to ensure that all core courses align. The discussions and revisions have resulted in this course in a new streamlined sequence to align with the goals of AB 705.
ESL 108 C Advanced Academic Reading/Writing 1 Units:5 Lecture:5 Laboratory:0	* New Course * Prerequisite: ESL 107 C with a grade of C or better or current assessment process * UC/CSU Transfer * AAGE: Area C2 * CSUGE: Area C2 * IGETC: Area 3B	25	ESL classes are designed to provide specialized instruction and extensive individualized feedback for non-native learners of English. Students are engaged in practicing second language skills, and the instructor monitors and provides each student individual instruction as the class proceeds.	2020 Fall	We are creating new a new ESL course sequence in response to AB 705. With the creation of ESL 110, transfer-level composition for non-native speakers, we reviewed our entire sequence to ensure that all core courses align. The discussions and revisions have resulted in this course in a new streamlined sequence to align with the goals of AB 705.
ESL 109 C Advanced Academic Reading/Writing 2 Units:5 Lecture:5 Laboratory:0	* New Course * Prerequisite: ESL 108 C with a grade of C or better or current assessment process * UC/CSU Transfer * AAGE: Area C2 * CSUGE: Area C2 * IGETC: Area 3B	25	ESL classes are designed to provide specialized instruction and extensive individualized feedback for non-native learners of English. Students are engaged in practicing second language skills, and the instructor monitors and provides each student individual instruction as the class proceeds.	2020 Fall	We are creating new a new ESL course sequence in response to AB 705. With the creation of ESL 110, transfer-level composition for non-native speakers, we reviewed our entire sequence to ensure that all core courses align. The discussions and revisions have resulted in this course in a new streamlined sequence to align with the goals of AB 705.

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ESL 110 C College Composition for Non-Native Speakers Units:5 Lecture:5 Laboratory:0	* New Course * Prerequisite: ESL 109 C with a grade of C or better or current assessment process * UC/CSU Transfer * AAGE: Area A1 * CSUGE: Area A2 * IGETC: Area 1A	25	ESL classes are designed to provide specialized instruction and extensive individualized feedback for non- native learners of English. Students are engaged in practicing second language skills, and the instructor monitors and provides each student individual instruction as the class proceeds.	2020 Fall	We are creating new a new ESL course sequence in response to AB 705. With the creation of ESL 110, transfer-level composition for non-native speakers, we reviewed our entire sequence to ensure that all core courses align. The discussions and revisions have resulted in this course in a new streamlined sequence to align with the goals of AB 705.
ETHS 159 C Introduction to Native American Studies Units:3 Lecture:3 Laboratory:0	* New Course * Advisory: Eligibility for ENGL 100 C * Distance Education Online & Hybrid * UC/CSU Transfer * AAGE: Area C2, D * CSUGE: Area C2 and D * IGETC: Area 4 and 3B * Cultural Diversity	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	Proposing this new course to expand Ethnic Studies course offerings in the field of Native American Studies.
ETHS 161 C Native American History II Units:3 Lecture:3 Laboratory:0	* New Course * Advisory: Eligibility for ENGL 100 C * Distance Education Online & Hybrid * UC/CSU Transfer * AAGE: Area C2, D * CSUGE: Area C2, D and AI * IGETC: Area 3B and 4 * Cultural Diversity	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	Splitting the current ETHS 160 (Native American History) course into a two- semester sequence will better facilitate articulation with CSU and UC.

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
HUSR 214 C Case Management/ Documentation Units:3 Lecture:3 Laboratory:0	* New Course * Prerequisite: none * CSU Transfer	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	This course is now a required course by the accrediting body California Association of Drug and Alcohol Educators (CAADE)
INDS 200 C Introduction to Global Citizenship Studies Units:3 Lecture:3 Laboratory:0	* New Course * Prerequisite: none * UC/CSU Transfer * CSUGE: Area D * AAGE: Area D * IGETC: Area 4 * Cultural Diversity	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	Inequity, climate change, the globalization of our world and numerous other challenges require interdisciplinary attention
INDS 201 C Global Citizenship Issues Units:3 Lecture:3 Laboratory:0	* New Course * Prerequisite: none * UC/CSU Transfer * AAGE: Area D * CSUGE: Area D * IGETC: Area 4 * Cultural Diversity	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	Intersectional challenges require interdisciplinary responses.
JOUR 227 C Student Media Practicum III Units:3 Lecture:2 Laboratory:3	* New Course * Prerequisite: JOUR 226 C * Advisory: should be able to type 20 WPM * CSU Transfer	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2020 Fall	This course requires higher skill level and/or leadership/management involvement than JOUR 226 C. Meets Associate Degree Transfer Requirements.

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
KIN 154 C Triathlon-Beginning Units:.5-1 Lecture:0 Laboratory:1.50-3	* New Course * Prerequisite: none * Pass/No Pass/Letter Grade Option * UC/CSU Transfer * AAGE: Area E * CSUGE: Area E	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2020 Fall	Part of ADT in KIN
KIN 155 C Triathlon-Intermediate Units:.5-1 Lecture:0 Laboratory:1.50-3	* New Course * Advisory: KIN 154 C * Pass/No Pass/Letter Grade Option * UC/CSU Transfer * AAGE: Area E * CSUGE: Area E	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.	2020 Fall	This course is designed to accommodate those who already have beginning experience and would like to improve their skill.
KIN 270HC Honors Nutrition: Science and Application Units:3 Lecture:3 Laboratory:0	* New Course * Prerequisite: none * Distance Education: Online & Hybrid * UC/CSU Transfer * AAGE: Area B1 * AAGE: Area E * CSUGE: Area B1 * CSUGE: Area E	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honors course to allow for in-depth class discussion and student presentations.	2020 Fall	Adding Honors courses to Kinesiology and Public Health Science programs.
KIN 280HC Honors Introduction to Public Health Units:3 Lecture:3 Laboratory:0	* New Course * Prerequisite: none * Distance Education: Online & Hybrid * UC/CSU Transfer * AAGE: Area D * AAGE: Area E * CSUGE: Area D * IGETC: Area 4	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honors course to allow for in-depth class discussion and student presentations.	2020 Fall	Addition of Honors courses to Kinesiology and Public Health Science programs.
KIN 281HC Honors Health and Social Justice Units:3 Lecture:3 Laboratory:0	* New Course * Prerequisite: none * Distance Education: Online & Hybrid * UC/CSU Transfer * AAGE: Area D * AAGE: Area E * CSUGE: Area D * CSUGE: Area E * Cultural Diversity	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honors course to allow for in-depth class discussion and student presentations.	2020 Fall	Addition of Honors courses to Kinesiology and Public Health programs.

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
PHIL 105 C World Religions Units:3 Lecture:3 Laboratory:0	* New Course * Advisory: Eligibility for ENGL 100 C * Distance Education: Online & Hybrid * UC/CSU Transfer * AAGE: Area C2 * CSUGE: Area C2 * IGETC: Area 3B	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	We are a philosophy and religious studies department which requires such a World Religion course. This will be equivalent in content and course number to Fullerton College.
PHIL 170HC Honors Logic and Critical Thinking Units:3 Lecture:3 Laboratory:0	* New Course * Advisory: Eligibility for ENGL 100 C * UC/CSU Transfer * AAGE: Area A2 * CSUGE: Area A3	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honors course to allow for in-depth class discussion and student presentations.	2020 Fall	Our students would like to have an additional honors course.
SOC 125 C Sociology Research Methods Units:3 Lecture:3 Laboratory:0	* New Course * Prerequisite: SOC 101 C with a grade of C or better * Advisory: MATH 040 C or SOC 161 C or PSY 161C * UC/CSU Transfer * AAGE: Area D * CSUGE: Area D * IGETC: Area 4	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluations are primarily through objective exams and critical thinking exercises. Writing assignments are assessed for empirical support and evidence, development of hypotheses and measurable variables, as well as sociological concepts and structure. Computer applications appropriate for social science research are emphasized.	2020 Fall	New course to meet requirements of state C-ID Course SOC 120 Introduction to Research Methods needed for the continuation of the Associate in Arts in Sociology for Transfer Degree.
SOC 280 C Media, Culture, and Society Units:3 Lecture:3 Laboratory:0	* New Course * Advisory: Eligibility for ENGL 100 C * Distance Education: Online & Hybrid * UC/CSU Transfer * AAGE: Area D * CSUGE: Area D * IGETC: Area 4	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	This new course will be added to our Sociology program.

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
SOC 290 C Sociology of Contemporary Race and Ethnic Relations Units:3 Lecture:3 Laboratory:0	* New Course * Advisory: Eligibility for ENGL 100 C * Distance Education: Online & Hybrid * UC/CSU Transfer * AAGE: Area D * CSUGE: Area D * IGETC: Area 4 * Cultural Diversity	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	This new course will enhance the academic rigor and content of the existing Sociology AA degree program; It is recommended to be part of the Sociology AA degree for Transfer:
THEA 110 C Stage Management for Theatre Units:3 Lecture:3 Laboratory:0	* New Course * Prerequisite: none * Pass/No Pass/Letter Grade Option * UC/CSU Transfer	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	The Stage Manager is a integral part of all performing arts productions. Students require formal training in this in order to effectively learn the skills and procedures needed to succeed in this in-demand job position.
THEA 111 C Industry Prep for Theatre Units:3 Lecture:3 Laboratory:0	* New Course * Prerequisite: none * Pass/No Pass/Letter Grade Option * UC/CSU Transfer	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	The arts are a unique field of study and students require specific training in order to gain employment and successfully apply performance and design training to professional arenas.

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
THEA 141 C Video and Projection Design for Theatre Units:3 Lecture:2 Laboratory:3	* New Course * Advisory: THEA 100 C * UC/CSU Transfer	25	The class requires the students to use electricity, computer software, and ladders to work with stage rigging. The class size of 25 students establishes the appropriate limit of students that can be safely supervised and taught by an instructor.	2020 Fall	Video and projection design has become a popular and in-demand aspect of live theatre. In order to keep up with this trend, the theatre department must train our design students in this field of study.
THEA 160 C Computer Drafting for Theatre Units:3 Lecture:2 Laboratory:3	* New Course * Prerequisite: none * UC/CSU Transfer	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	Scenic, lighting, projection and sound design students all require training in computer aided drafting (CAD) in order to be adequately prepared to work in the industry.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
COUN 105 C Stress and Anxiety Management Units:1 Lecture:1 Laboratory:0	* Catalog Description Update * Schedule Description Update * Grading option change to Pass/No Pass only	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2019 Fall	Grading option changed to Pass/No Pass Catalog & Schedule Descriptions grading language change.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ENGL 103 C Critical Reasoning and Writing Units:4 Lecture:4 Laboratory:0	* Prerequisite: ENGL 101 C * Prerequisite: ESL 110 C	27	Evaluation mostly through writing assignments with a minimum of 8000 words. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2020 Fall	ENGL 101 C and ESL 110 C will be submitted for UC transfer and IGETC and needs to be listed as prerequisites to courses on IGETC in order to qualify.
ENGL 103HC Honors Critical Reasoning and Writing Units:4 Lecture:4 Laboratory:0	* Prerequisite: ENGL 101 C * Prerequisite: ESL 110 C	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honors course to allow for in-depth class discussion and student presentations.	2020 Fall	ENGL 101 C and ESL 110 C will be submitted for UC transfer and IGETC and needs to be listed as prerequisites to courses on IGETC in order to qualify.
ENGL 104 C Critical Analysis and Literature Units:4 Lecture:4 Laboratory:0	* Prerequisite: ENGL 101 C * Prerequisite: ESL 110 C	27	Evaluation mostly through writing assignments with a minimum of 8000 words. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2020 Fall	ENGL 101 C and ESL 110 C will be submitted for UC transfer and IGETC and needs to be listed as prerequisites to courses on IGETC in order to qualify.
ENGL 104HC Honors Critical Analysis and Literature Units:4 Lecture:4 Laboratory:0	* Prerequisite: ENGL 101 C * Prerequisite: ESL 110 C	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honors course to allow for in-depth class discussion and student presentations.	2020 Fall	ENGL 101 C and ESL 110 C will be submitted for UC transfer and IGETC and needs to be listed as prerequisites to courses on IGETC in order to qualify.
KIN 270 C Nutrition Science and Application Units:3 Lecture:3 Laboratory:0	* Catalog Description Update * Schedule Description Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2020 Fall	Added "duplicate credit not granted for KIN 270HC" for NEW Honors class

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
KIN 280 C Introduction to Public Health Units:3 Lecture:3 Laboratory:0	* Catalog Description Update * Schedule Description Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2020 Fall	Added “duplicate credit not granted for KIN 280HC” for NEW Honors class
KIN 281 C Health and Social Justice Units:3 Lecture:3 Laboratory:0	* Catalog Description Update * Schedule Description Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2020 Fall	Added “duplicate credit not granted for KIN 281HC” for NEW Honors class

NEW DEGREES/CERTIFICATES																																																																					
DEGREE		EFF DATE	JUSTIFICATION																																																																		
Administration of Justice	<p>Associate in Arts in Law, Public Policy and Society for Transfer</p> <p>Please complete eight courses in the required core for a total of 27 units:</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>AJ110 C</td> <td>Introduction to Criminal Justice</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>AJ120 C</td> <td>Concepts of Criminal Law</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>MGT240 C</td> <td>Legal Environment of Business</td> <td>3</td> </tr> <tr> <td>PHIL160 C</td> <td>Introduction to Ethics</td> <td>3</td> </tr> <tr> <td>COMM100 C</td> <td>Human Communication</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>COMM100HC</td> <td>Honors Human Communication</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>COMM124 C</td> <td>Small Group Communication</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>COMM135 C</td> <td>Argument and Critical Thinking</td> <td>3</td> </tr> <tr> <td>ENGL100 C</td> <td>College Writing</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ENGL100HC</td> <td>Honors College Writing</td> <td>4</td> </tr> <tr> <td>ENGL103 C</td> <td>Critical Reasoning and Writing</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ENGL103HC</td> <td>Honors Critical Reasoning and Writing</td> <td>4</td> </tr> <tr> <td>MATH120 C</td> <td>Introduction to Probability and Statistics</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> </tbody> </table>			Units	AJ110 C	Introduction to Criminal Justice	3		or		AJ120 C	Concepts of Criminal Law	3		or		MGT240 C	Legal Environment of Business	3	PHIL160 C	Introduction to Ethics	3	COMM100 C	Human Communication	3		or		COMM100HC	Honors Human Communication	3		or		COMM124 C	Small Group Communication	3		or		COMM135 C	Argument and Critical Thinking	3	ENGL100 C	College Writing	4		or		ENGL100HC	Honors College Writing	4	ENGL103 C	Critical Reasoning and Writing	4		or		ENGL103HC	Honors Critical Reasoning and Writing	4	MATH120 C	Introduction to Probability and Statistics	4		or		2019 Fall	The coursework required to earn an AA-T in Law, Public Policy, and Society has been identified as good preparation for law school upon completion of a bachelor’s degree.
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PSY161 C	Probability and Statistics-Social Sciences	4
	or	
PSY161HC	Honors Probability and Statistics-Social Sciences	4
	or	
SOC161 C	Probability and Statistics-Social Sciences	4
	or	
SOC161HC	Honors Probability and Statistics-Social Sciences	4
HIST170 C	History of the United States I	3
	or	
HIST170HC	Honors History of the United States I	3
	or	
ETHS131 C	African-American History II	3
POSC100 C	United States Government	3
	or	
POSC100HC	Honors United States Government	3
Select two courses for a total of 6 units from two areas listed below (Note:courses must not have been used above):		
Administration of Justice/Criminal Justice/Criminology		
		Units
AJ110 C	Introduction to Criminal Justice	3
AJ120 C	Concepts of Criminal Law	3
AJ160 C	Community and the Justice System	3
Business:		
		Units
MGT240 C	Legal Environment of Business	3
Economics		
		Units
ECON100 C	Principles of Economics-Macro	3
ECON100HC	Honors Principles of Economics-Macro	3
ECON105 C	Principles of Economics-Micro	3
ECON105HC	Honors Principles of Economics-Micro	3
Political Science		
		Units
POSC120 C	Political Theory	3
POSC200 C	Introduction to Political Science	3
POSC215 C	Comparative Politics	3
POSC230 C	International Relations	3
Public Policy		
		Units
ETHS101 C	American Ethnic Studies	3
ETHS101HC	Honors American Ethnic Studies	3
JOUR140 C	Public Relations	3
KIN281 C	Health and Social Justice	3
KIN281HC	Honors Health and Social Justice	3

Diversity		
		Units
ANTH102 C	Cultural Anthropology	3
ANTH102HC	Honors Cultural Anthropology	3
GEOG160 C	Cultural Geography	3
Perspectives of Under-Represented Groups		
		Units
ETHS130 C	African-American History I	3
ETHS131 C	African-American History II	3
ETHS151 C	Chicana-o History I	3
ETHS152 C	Chicana-o History II	3
ETHS153 C	Chicana-o and Latina-o Contemporary Issues	3
ETHS160 C	Native American History I	3
ETHS171 C	Asian Pacific American History	3
HIST270 C	Women in United States History	3
College Success		
		Units
COUN150 C	Academic and Life Success	3
Internship/Fieldwork		
		Units
HUSR210 C	Introductory Fieldwork	3
Total Units		33

NEW DEGREES/CERTIFICATES																																																						
DEGREE		EFF DATE	JUSTIFICATION																																																			
Health Science	<p>General Studies Health Sciences A.A. Degree Students must complete at least 9 units from the following restricted list of courses:</p> <table border="1"> <tr> <td></td> <td></td> <td>Units</td> </tr> <tr> <td>CHEM101 C</td> <td>Chemistry for Health Science Majors I</td> <td>4</td> </tr> <tr> <td>BIOL231 C</td> <td>General Human Anatomy</td> <td>4</td> </tr> <tr> <td>BIOL160 C</td> <td>Integrated Medical Science</td> <td>3</td> </tr> <tr> <td>BIOL210 C</td> <td>Anatomy and Physiology</td> <td>5</td> </tr> <tr> <td>PSY101 C</td> <td>Introduction to Psychology</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PSY101HC</td> <td>Honors Introduction to Psychology</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>SOC101 C</td> <td>Introduction to Sociology</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>SOC101HC</td> <td>Honors Introduction to Sociology</td> <td></td> </tr> <tr> <td>HS145 C</td> <td>Survey of Medical Terminology</td> <td>3</td> </tr> <tr> <td>HS147 C</td> <td>Survey of Disease</td> <td>3</td> </tr> <tr> <td>HS161 C</td> <td>Dying/Death and Grief/Mourning</td> <td>3</td> </tr> <tr> <td>ENGL100 C</td> <td>College Writing</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> </table>			Units	CHEM101 C	Chemistry for Health Science Majors I	4	BIOL231 C	General Human Anatomy	4	BIOL160 C	Integrated Medical Science	3	BIOL210 C	Anatomy and Physiology	5	PSY101 C	Introduction to Psychology	3		or		PSY101HC	Honors Introduction to Psychology	3		or		SOC101 C	Introduction to Sociology	3		or		SOC101HC	Honors Introduction to Sociology		HS145 C	Survey of Medical Terminology	3	HS147 C	Survey of Disease	3	HS161 C	Dying/Death and Grief/Mourning	3	ENGL100 C	College Writing	4		or		2019 Fall	Using the guided pathways model and considering meta majors related to health occupations, the A.A. Degree in Health Sciences will provide students with a broad understanding of healthcare occupations
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ENGL100HC	Honors College Writing	4
COMM050 C	Effective Communication	3
COMM100 C	Human Communication	3
	or	
COMM100HC	Honors Human Communication	3
MATH038 C	Practical Mathematics for Life	4
MATH040 C	Intermediate Algebra	4
MATH041 C	Combined Algebra I and II	6
Electives: To complete all course requirements, students must complete at least 9 additional units from the list below		
Health Science concentration:		
		Units
HS277 C	Cultural Awareness and the Health Care System	3
HS165 C	Ethical and Legal Issues	1.5
HS161 C	Dying/Death and Grief/Mourning	3
HS147 C	Survey of Disease	3
HS099 C	Health Science Independent Study	0.5 - 2
HS070 C	Health Care Communication	0.5 - 1
HS076 C	CPR for Health Care Providers	1
HS050 C	Preparation for Health Science	3
CIS111 C	Computer Information Systems	3
Dental concentration:		Units
DA016 C	Dental Materials	3
DA061 C	Oral Anatomy/Dental Assisting	3
DA062 C	Preventive Dental Health-Basics	3
DA063 C	Chairside Assisting I	3
DA065 C	Radiology/Dental Assisting	3
DA066 C	Radiology II/Dental Assisting	1
DH101 C	Dental Anatomy and Morphology	2
DH104 C	Oral Health Assessment	3
DH106 C	Radiology Technician - Hygienists	3
DH109 C	Pre-Clinical Dental Hygiene	5
DH205 C	Oral Embryology and Histology	3
Health Records concentration:		Units
HI100 C	Trends in Health Care Delivery	3
HI101 C	Health Information Management	3
HI102 C	Legal Aspects of Health Care	3
HI103 C	Healthcare Data Analysis	3
HI114 C	Beginning ICD-10-CM and ICD-10-PCS Coding	3
HI203 C	Medical Quality Management	3
Funeral Service concentration:		Units
MORT100 C	Orientation to Funeral Service	3
MORT170 C	Funeral Service Ceremonies	3
MORT163 C	Embalming Anatomy/Pathology I	4

MORT165 C	Funeral Service Management I	3
MORT164 C	Funeral Service Thanatology I	2
MORT263 C	Embalming Anatomy/Pathology II	4
MORT265 C	Funeral Service Management II	3
MORT201 C	Funeral Directing	5
MORT202 C	Funeral Service Administration I	4
MORT203 C	Methods of Disposition	4
Imaging concentration:		Units
RADT142 C	Radiologic Electronics	4
RADT153 C	Radiography Patient Care	3
CIS111 C	Computer Information Systems	3
DMS160 C	Introduction to Sonography	2
DMS170 C	Sonography Physics	3.5
DMS175 C	Abdomen Sonography	4
RADT146 C	Introduction to Radiography	4
RADT148 C	Radiology Imaging Techniques	4
RADT150 C	Radiographic Positioning I	5
Nursing Patient Care concentration:		Units
NURS 191 C	Pharmacology in Nursing I	1
NURS 192 C	Fundamentals of Nursing	4.5
NURS 193 C	Introduction to Medical-Surgical/Gero Nursing	3.5
NURS 195 C	Pharmacology in Nursing II	1
NURS 196 C	Medical-Surgical Nursing I	5
NURS 197 C	Maternal/Newborn Nursing	3.5
NURS 090 C	Nursing Transitions	3.5
PT 110 C	Nursing Science I	7
PT 115 C	Nursing Science II	7
Total Units		18

REVISED DEGREES/CERTIFICATES				
DEGREE		EFF DATE	JUSTIFICATION	
Hotel, Restaurant, Culinary Arts	HOTEL FUNDAMENTALS CERTIFICATE		2019 Fall	HRC 101 C title change
	Required courses are listed in suggested sequence:			
		Units		
	HRC101 C	Introduction to Hospitality Management 3		
	HRC160 C	Hotel Operations 3		
	HRC164 C	Hospitality Law 3		
	HRC230 C	Hospitality Leadership 3		
	HRC231 C	Cost Control in Hospitality 3		
Total Units		15		

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: June 11, 2019
SUBJECT: North Orange Continuing Education
Honorary Certificate

Action X
Resolution
Information
Enclosure(s)

BACKGROUND: NOCE early childhood education student, Maria Isabel Duarte, passed away in May 2019. She had successfully completed all of the early childhood education courses and had planned to complete the final requirement of CPR training in order to earn her certificate in Early Childhood Education.

Ms. Duarte had expressed her intent in participating in the commencement ceremony this June with her classmates and the support of her family. North Orange Continuing Education anticipated her completion of the certification program; therefore, the District would like to present Ms. Duarte’s family with an honorary certificate in her remembrance at NOCE’s commencement ceremony on June 28, 2019.

This agenda item was submitted by Raine Hambly, Director, Career Technical Education Program.

How does this relate to the five District Strategic Directions? N/A

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 4110, Honorary Degrees.

FUNDING SOURCE AND FINANCIAL IMPACT: N/A

RECOMMENDATION: Authorization is requested to award an Honorary Certificate for the successful completion of the Early Childhood Education Certificate Program in remembrance of Maria Isabel Duarte.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
		Resolution	_____
DATE:	June 11, 2019	Information	X
		Enclosure(s)	X
SUBJECT:	NOCCCD AUHSD CCAP Dual Enrollment Partnership Agreement 2019-2022		

BACKGROUND: Since fall 2016, the two credit colleges in the District have implemented AB 288 dual enrollment programs with Anaheim Union High School District, AUHSD being the first high school district to have a CCAP Dual Enrollment agreement with NOCCCD. Cypress and Fullerton Colleges continuously expanded dual enrollment offerings to Anaheim Union and would therefore request to enter into a three year agreement with AUHSD, in alignment with our current practice with other high school districts. Since both colleges conduct dual enrollment classes with Anaheim Union, it was requested by the School District to have a District to District agreement, inclusive of dual enrollment offerings by both Colleges for three years, 2019-2022.

This Agreement is being submitted to the Board for first reading and discussion.

This agenda item was prepared by Dr. Cherry Li-Bugg, Vice Chancellor, Educational Services and Technology on behalf of Cypress College and Fullerton College.

How does this relate to the five District Strategic Directions? This item responds to all five District Strategic Directions from student completion to reducing the achievement gap to student success in pathways to planning best practices to community partnerships.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 3250: Institutional Planning

FUNDING SOURCE AND FINANCIAL IMPACT: AB 288 makes it possible for community college districts to collect apportionment for CCAP Partnership Agreement classes offered at high schools provided attendance requirements for high schools are met; therefore, this has the potential to not only increase student access and success but also generate more funding for NOCCCD.

RECOMMENDATION: It is recommended that the Board review and discuss the NOCCCD AUHSD CCAP Dual Enrollment Partnership Agreement 2019-2022.

Cherry Li-Bugg
Recommended by

Approved for Submittal

5.c.1
Item No.

**COLLEGE AND CAREER ACCESS PATHWAYS
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT
2019-2022**

This is a College and Career Access Pathways Partnership Agreement (CCAP) hereinafter known as “Agreement” between **Cypress College and Fullerton College** (“COLLEGE”) colleges of the North Orange County Community College District, (NOCCCD), 1830 W. Romneya Drive, Anaheim, CA 92801, and **Anaheim Union High School District** (“SCHOOL DISTRICT”).

WHEREAS, the mission of the COLLEGE includes providing educational programs and services that are responsive to the needs of the students and communities within the North Orange County Community College District; and

WHEREAS, students who complete college credit while enrolled in high school are more likely to earn high school diplomas, to enroll in community colleges and four-year colleges, to attend post-secondary education on a full-time basis, and to complete degrees in those institutions than students without these experiences; and

WHEREAS, SCHOOL DISTRICT is a public school district serving grades 9-12 located in North Orange County and within the regional service area of NOCCCD, unless otherwise specified and agreed to as specified in Sec. 2 (e); and

WHEREAS, NOCCCD and SCHOOL DISTRICT desire to enter into this CCAP Agreement for the purpose of offering or expanding dual enrollment opportunities, consistent with the provisions of AB 288, for high school students “who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer improving high school graduation rates, and assisting high school pupils to achieve college and career readiness” Sec. 2 (a) and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” Sec. 1 (d)

WHEREAS, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by applicable law, the California Community College Chancellor’s Office, NOCCCD and COLLEGE;

WHEREAS, participation in the CCAP Agreement is consistent with the core mission of the community colleges pursuant to Section 66010.4, and that pupils participating in a CCAP Agreement will not lead to enrollment displacement of otherwise eligible adults in the community college; Sec. 2 (k)(3)

NOW THEREFORE, NOCCCD, the COLLEGE and SCHOOL DISTRICT agree as follows:

1. TERM OF AGREEMENT

- 1.1 The term of this CCAP Agreement shall be for three years beginning on July 1, 2019 and ending on June 30, 2022. All amendments to this agreement will be submitted for approval by the community college and the school district Boards.

Note: All referenced Sections from AB 288 (Education Code 76004)

- 1.2 This CCAP Agreement outlines the terms of the Agreement. The CCAP Agreement Appendix shall specify additional detail regarding, but not be limited to, the total number of high school students to be served and the total number of full-time equivalent students projected to be claimed by the community college district for those students; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of pupils to benefit from those courses. The CCAP Agreement Appendix shall identify a point of contact for the participating community college district and school district partner. Sec. 2 (c)(2)
- 1.3 A copy of the COLLEGE AND SCHOOL DISTRICT CCAP Agreement shall be filed with the office of the Chancellor of the California Community Colleges and with the department [California Department of Education] before the start of the CCAP partnership. Sec. 2 (c)(3)
- 1.4 The governing board of each district, at a subsequent open public meeting of that board, shall take comments from the public and approve or disapprove the proposed agreement.
- 1.5 COLLEGE and SCHOOL DISTRICT shall ensure that two public (informational and adoption) meetings are held in the review and approval of this CCAP Agreement. Sec. 2 (b)

2. COMMUNITY COLLEGE DISTRICTS AUTHORIZING THE CCAP PARTNERSHIPS WITH SCHOOL DISTRICTS DEFINITIONS

- 2.1 CCAP Agreement Courses - Courses offered as part of this CCAP Agreement shall be community college courses acceptable towards a career technical education credential or certificate, or preparation for transfer, or appropriate to improve high school graduation rates or help high school pupils achieve college and career readiness. All community college courses offered at the SCHOOL DISTRICT have been approved in accordance with the policies and guidelines of NOCCCD and applicable law. Sec. 2 (a)
- 2.2 High school pupils enrolled in a course offered through a CCAP partnership shall not be assessed any fee that is prohibited by Section 49011.
- 2.3 Pupil or Student - A resident or nonresident student attending high school in California. Pursuant to SB 150 Concurrent enrollment in secondary school and community college: nonresident tuition exemption: Effective January 1, 2014, concurrently enrolled students (high school students enrolled in college classes) who are classified as nonresident students for tuition purposes may be eligible for the SB 150 waiver of nonresident tuition while still in high school. Students must be special admit part-time students who are attending high school in California.

3. STUDENT ELIGIBILITY, SELECTION AND ENROLLMENT, ADMISSION, REGISTRATION, MINIMUM SCHOOL DAY

- 3.1 Student Eligibility - Students who “may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless

Note: All referenced Sections from AB 288 (Education Code 76004)

pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, and assisting high school pupils to achieve college and career readiness” Sec. 2 (a) and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” Sec. 1 (d)

- 3.2 Student Selection and Enrollment - Enrollment shall be open to all eligible students as part of the CCAP Agreement who have been admitted to the COLLEGE and who meet all applicable prerequisites. Student selection criteria may be further specified in the CCAP Agreement Appendix. Applicable prerequisite courses, training, or experience and standards required as preparation for courses offered through the CCAP Agreement will be determined by COLLEGE and shall be in compliance with applicable law and NOCCCD standards and policies.
- 3.3 College Admission and Registration - Procedures for students participating in the CCAP Agreement shall be governed by the COLLEGE and shall be in compliance with the admissions and registration guidelines set forth in applicable law and NOCCCD policy.
- 3.4 Student Records – It is the responsibility of the student to follow the COLLEGE process when requesting an official COLLEGE transcript for grade submission to the SCHOOL DISTRICT unless otherwise specified in the Appendix.
- 3.5 Priority Enrollment - A COLLEGE participating in this CCAP Agreement may assign priority course registration to a pupil seeking to enroll in a community college course that is required for the pupil’s CCAP partnership program that is equivalent to the priority assigned to a pupil attending middle college high school as described in Section 11300 and consistent with middle college high school provisions in Section 76001. Sec. 2 (3)(g)
- 3.6 As part of a CCAP Agreement, a participating community college district shall not provide physical education course opportunities to high school students or any other course opportunities that do not assist in the attainment of the goals associated with career technical education or preparation for transfer, improving high school graduation rates, or helping high school students achieve career and college readiness. Sec. 2 (d)
- 3.7 Students participating in a CCAP Agreement may enroll in up to a maximum of 15 units per term per conditions specified in AB 288, Sec. 2 (p)(1)(2)(3). Specifically, the units must constitute no more than four community college courses per term and be part of an academic program that is part of the Agreement designed to award students with both a high school diploma and an associate degree or certificate or a credential.
- 3.8 Students will only be able to enroll into one Dual Enrollment class under this agreement. If they wish to enroll into an additional Dual Enrollment course, they must obtain approval by the high school by filling out the authorization form.

Note: All referenced Sections from AB 288 (Education Code 76004)

- 3.9 Minimum School Day - The SCHOOL DISTRICT shall certify that it shall teach SCHOOL DISTRICT students participating as part of a CCAP Agreement no less than the number of instructional minutes required to complete a minimum school day pursuant to Education Code §§ 46141 and 46142.

4. COLLEGE APPLICATION PROCEDURE

- 4.1 The COLLEGE will be responsible for processing student applications.
- 4.2 The COLLEGE will provide the necessary admission and registration forms and procedures and both COLLEGE and SCHOOL DISTRICT will jointly ensure that each applicant accepted has met all the enrollment requirements, including liability and medical care coverage requirements, if any.
- 4.3 The SCHOOL DISTRICT agrees to assist COLLEGE in the admission and registration of SCHOOL DISTRICT students as may be necessary and requested by COLLEGE.

5. PARTICIPATING STUDENTS

- 5.1 A high school student enrolled in a course offered through a CCAP Agreement shall not be assessed any fee that is prohibited by Education Code Section 49011. See also Sec. 2 (f)(q). The NOCCCD governing board shall exempt special part-time students described in subdivision (p) from the fee requirements in Sections 76060.5, 76140, 76223, 76300, 76350, and 79121.
- 5.2 The total cost of books and instructional materials for SCHOOL DISTRICT students who enroll in a COLLEGE course offered as part of this CCAP Agreement will be specified in the Appendix to this Agreement. Costs will be borne by SCHOOL DISTRICT.
- 5.3 Both COLLEGE and SCHOOL DISTRICT will insure that ancillary and support services are provided for students (e.g. Counseling and Guidance, Placement Assistance, Assessment, and Tutoring).

6. CCAP AGREEMENT COURSES

- 6.1 COLLEGE may limit enrollment in a community college course solely to eligible high school students if the course is offered at a high school campus during the regular school day and the community college course is offered pursuant to this CCAP Agreement. Sec. 2 (o)(1)
- 6.2 The COLLEGE is responsible for all courses and educational programs offered as part of this CCAP Agreement regardless of whether the course and educational program is offered on site at the SCHOOL DISTRICT or at the COLLEGE.
- 6.3 Degree and certificate programs that are included in the CCAP agreement must have been approved by the California Community College Chancellor's Office and courses offered at the SCHOOL DISTRICT shall adhere to the official course

Note: All referenced Sections from AB 288 (Education Code 76004)

outline of record and the student learning outcomes established by the associated academic department within the COLLEGE, approved by the COLLEGE Curriculum Committee and COLLEGE Board and submitted to the Chancellor's office, unless course is a standalone class. Course outlines will be provided to the SCHOOL DISTRICT.

- 6.4 The scope, nature, time, location, and listing of courses offered by the COLLEGE shall be determined by COLLEGE with the approval of the NOCCCD Governing Board and will be recorded in the Appendix to this Agreement. Sec. 2 (c)(1)
- 6.5 Courses must meet the number of hours sufficient to meet the stated performance objectives as outlined in the course outlines provided to the SCHOOL DISTRICT on a semester bases.
- 6.6 Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be of the same quality and rigor as those offered on COLLEGE campus and shall be in compliance with NOCCCD academic standards.
- 6.7 Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be listed in the COLLEGE catalog with the same department designations, course descriptions, numbers, titles, and credits.

Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall adhere to the official course outline of record and the student learning outcomes established by the associated COLLEGE academic department and approved by the COLLEGE curriculum committee, the NOCCCD Board of Trustees and the state Chancellor's Office.

- 6.8 Courses offered as part of this CCAP Agreement and taught by SCHOOL DISTRICT instructor are part of an approved Instructional Service Agreement as required by NOCCCD Administrative Procedure 4610.
- 6.9 Courses offered as part of this CCAP Agreement will comply with all applicable regulations, policies, procedures, prerequisites and standards applicable to NOCCCD and COLLEGE as well as any corresponding policies, practices, and requirements of the SCHOOL DISTRICT. In the event of a conflict between NOCCCD and/or COLLEGE course related regulations, policies, procedures, prerequisites and standards and SCHOOL DISTRICT policies, practices and requirements, the NOCCCD regulations, policies, procedures, prerequisites, and standards, shall prevail.
- 6.10 Site visits and instructor evaluations by one or more representatives of the COLLEGE and/or NOCCCD shall be permitted by the SCHOOL DISTRICT to ensure that courses offered as part of this CCAP Agreement in the SCHOOL DISTRICT are the same as the courses offered on the COLLEGE campus and in compliance with NOCCCD academic standards.

Note: All referenced Sections from AB 288 (Education Code 76004)

- 6.11 A student's withdrawal prior to completion of a course offered as part of this CCAP Agreement shall be in accordance with NOCCCD and COLLEGE guidelines, policies, pertinent statutes and regulations.
- 6.12 Supervision and evaluation of students enrolled in courses offered as part of this CCAP Agreement shall be in accordance with NOCCCD guidelines, policies, pertinent statutes, and regulations.
- 6.13 COLLEGE has the sole right to control and direct the instructional activities of all instructors, including those who are SCHOOL DISTRICT employees.
- 6.14 This CCAP Agreement certifies that any remedial course taught by community college faculty at a partnering high school campus shall be offered only to high school students who do not meet their grade level standard in math, English, or both on an interim assessment in grade 10 or 11, as determined by the partnering SCHOOL DISTRICT, and shall involve collaborative effort between the SCHOOL DISTRICT and the COLLEGE faculty to deliver an innovative remediation course as an intervention in the student's junior or senior year to ensure the student is prepared for college-level work upon graduation. Sec. 2 (n)

7. INSTRUCTOR(S)

- 7.1 All instructors teaching COLLEGE courses offered as part of this CCAP Agreement must meet the minimum qualifications for instruction in a California community college as set forth in Title 5 California Code of Regulations, Sections 53410 and 58060 or as amended and be hired by the NOCCCD and become NOCCCD employees or be provided by the District and be District employees. Faculty provided by the SCHOOL DISTRICT must also sign an Instructional Service Agreement- Instructor and get approved by the NOCCCD Board before the start of the course.
- 7.2 The SCHOOL DISTRICT shall be solely responsible for all salaries, wages, and benefits due to dual enrollment faculty who are SCHOOL DISTRICT employees.
- 7.3 The COLLEGE shall be solely responsible for all salaries, wages, and benefits due to dual enrollment faculty who are COLLEGE employees.
- 7.4 The COLLEGE shall be responsible for faculty salaries associated with the instructional class time of the classes conducted under this Agreement for faculty that are not SCHOOL DISTRICT employees. Any supplemental instruction related to the material presented in classes conducted under this Agreement by COLLEGE Employees, that extends beyond the college schedule, is the SCHOOL DISTRICT's responsibility.
- 7.5 The CCAP Agreement Appendix shall specify which participating SCHOOL DISTRICT or COLLEGE will be the employer of record for purposes of assignment monitoring and reporting to the county office of education. Sec. 2 (m)(1)

Note: All referenced Sections from AB 288 (Education Code 76004)

- 7.6 This CCAP Agreement specifies the SCHOOL DISTRICT will assume reporting responsibilities pursuant to applicable federal teacher quality mandates. Sec. 2 (m)(2)
- 7.7 Instructors who teach COLLEGE courses shall comply with the fingerprinting requirements set forth in Ed Code § 45125 or as amended, and the tuberculosis testing and risk assessment requirements of California Health and Safety Code § 121525 or as amended. In addition to any other prohibition or provision, no person who has been convicted of a violent or serious felony shall be eligible to teach any courses offered as part of this CCAP Agreement or otherwise provide services on a SCHOOL DISTRICT site.
- 7.8 Prior to teaching, faculty provided by the SCHOOL DISTRICT shall receive discipline-specific training and orientation from COLLEGE regarding, but not limited to, course curriculum, assessment criteria, pedagogy, course philosophy, testing and grading procedures record keeping, and other instructional responsibilities. Said training shall be approved by and provided by the COLLEGE.
- 7.9 Faculty provided by the SCHOOL DISTRICT will participate in professional development activities sponsored by the COLLEGE as required by the terms and condition of the contract and shall be encouraged to participate in ongoing collegial interaction to include, but not limited to, course content, course delivery, assessment, evaluation, and/or research and development in the field.
- 7.10 Faculty performance shall be evaluated by the COLLEGE using the adopted evaluation process and standards for faculty of the COLLEGE, subject to the approval of NOCCCD.
- 7.11 Faculty provided by the SCHOOL DISTRICT who don't comply with the policies, regulations, standards, and expectations of the COLLEGE shall be ineligible to teach dual enrollment courses.
- 7.12 The COLLEGE may select instructors from SCHOOL DISTRICT personnel. SCHOOL DISTRICT personnel selected to be instructors remain employees of the SCHOOL DISTRICT, subject to the authority of the SCHOOL DISTRICT, but will also be subject to the authority of NOCCCD specifically with regard to their duties as instructors.
- 7.13 The COLLEGE will be the employer of record for all community college-paid faculty teaching at the SCHOOL DISTRICT.

8. ASSESSMENT OF LEARNING AND CONDUCT

- 8.1 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same standards of achievement as students in courses taught on the COLLEGE campus.

Note: All referenced Sections from AB 288 (Education Code 76004)

- 8.2 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same grading standards as those expected of students in courses taught on the COLLEGE campus.
- 8.3 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be assessed using the same methods (e.g., papers, portfolios, quizzes, labs, etc.) as students in courses taught on the COLLEGE campus.
- 8.4 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same behavioral standards as those expected of students in courses taught on the COLLEGE campus.
- 8.5 Students who withdraw from a dual enrollment course will not receive any COLLEGE credit for work completed and must submit appropriate information/paperwork by all published deadlines to avoid a “W” on their transcript.
- 8.6 A dropped class will follow the COLLEGE drop date deadlines and may appear on the high school transcript as a college course depending on when the class was dropped. A student may complete the course to receive high school credit.

9. LIAISON AND COORDINATION OF RESPONSIBILITIES

- 9.1 The COLLEGE shall appoint an educational administrator, to be specified in the Appendix to this CCAP Agreement, who will serve as point of contact to facilitate coordination and cooperation between COLLEGE and SCHOOL DISTRICT in conformity with NOCCCD policies and standards. Sec. 2 (c)(2)
- 9.2 The SCHOOL DISTRICT shall appoint an educational administrator, to be specified in the Appendix to this CCAP Agreement, who will serve as point of contact to facilitate coordination and cooperation between SCHOOL DISTRICT and COLLEGE in conformity with SCHOOL DISTRICT policies and standards. Sec. 2 (c)(2)
- 9.3 This CCAP Agreement requires an annual report as specified in the Appendix, to the office of the Chancellor of the California Community Colleges by each participating COLLEGE and SCHOOL DISTRICT on all the following information: Sec. 2 (t)(1)(A-D)
 - The total number of high school students by school site enrolled in each partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws. Sec. 2 (t)(1)(A)
 - The total number of community college courses by course category and type and by school site enrolled in by CCAP partnership participants. Sec. 2 (t)(1)(B)

Note: All referenced Sections from AB 288 (Education Code 76004)

- The total number and percentage of successful course completions, by course category and type and by school site, of CCAP partnership participants. Sec. 2 (t)(C)
- The total number of full-time equivalent students generated by CCAP partnership community college district participants. Sec. 2 (t)(1)(D)

10. APPORTIONMENT

- 10.1 NOCCCD shall include the students enrolled in a CCAP Agreement course in its report of full-time equivalent students (FTES) for purposes of receiving state apportionments when the course(s) complies with current requirements for dual enrollment under applicable California law.
- 10.2 For purposes of allowances and apportionments from Section B of the State School Fund, a community college district conducting a closed course on a high school campus shall be credited with those units of full-time equivalent students attributable to the attendance of eligible high school pupils. Sec. 2 (o)(2)
- 10.3 NOCCCD shall not receive a state allowance or apportionment for an instructional activity for which the partnering district has been, or shall be, paid an allowance or apportionment. Sec. 2 (r)
- 10.4 The attendance of a high school pupil at a community college as a special part-time or full-time student pursuant to this section is authorized attendance for which the community college shall be credited or reimbursed pursuant to Section 48802 or 76002, provided that no school district has received reimbursement for the same instructional activity. Sec. 2 (s) Standard FTES computation rules, support documentation, Course selection tabulations, and record retention requirement continue to apply, including as prescribed by Cal. Code Regs. and Title.5.

11. CERTIFICATIONS

- 11.1 The SCHOOL DISTRICT certifies that the direct education costs of the courses offered as part of this CCAP Agreement are not being fully funded through other sources.
- 11.2 NOCCCD certifies that it has not received full compensation for the direct education costs for the conduct of the courses offered as part of this CCAP Agreement from other sources.
- 11.3 The SCHOOL DISTRICT agrees and acknowledges that NOCCCD will claim apportionment for the SCHOOL DISTRICT students enrolled in community college course(s) under this CCAP Agreement.
- 11.4 This CCAP Agreement certifies that any COLLEGE instructor teaching a course on a SCHOOL DISTRICT campus has not been convicted of any sex offense as defined in Ed Code § 87010 or as amended, or any controlled substance offense as defined in Ed Code § 87011 or as amended. Sec. 2 (h)

Note: All referenced Sections from AB 288 (Education Code 76004)

- 11.5 This CCAP Agreement certifies that any community college instructor teaching a course at the partnering high school campus has not displaced or resulted in the termination of an existing high school teacher teaching the same course on that high school campus. Sec. 2 (i)
- 11.6 This CCAP Agreement certifies that a qualified high school teacher teaching a course offered for college credit at a high school campus has not displaced or resulted in the termination of an existing community college faculty member teaching the same course at the partnering community college campus. Sec. 2 (j)
- 11.7 The COLLEGE certifies that:
- A community college course offered for college credit at the participating SCHOOL DISTRICT does not reduce access to the same course offered at the partnering COLLEGE. Sec. 2 (k)(1)
 - A community college course that is oversubscribed of has a waiting list shall not be offered or included in this Agreement. Sec. 2 (k)(2)
 - The Agreement is consistent with the core mission of the COLLEGE pursuant to Section 66010.4, and that students participating in this Agreement will not lead displacement of otherwise eligible adults at the COLLEGE. Sec. 2 (k)(3)
- 11.8 This Agreement certifies that the SCHOOL DISTRICT and COLLEGE comply with local collective bargaining agreements and all state and federal reporting requirements regarding the qualifications of the teacher or faculty member teaching a CCAP Agreement course offered for high school credit. Sec. 2 (l)

12. PROGRAM IMPROVEMENT

- 12.1 The COLLEGE and the SCHOOL DISTRICT may annually conduct surveys of participating SCHOOL DISTRICT pupils, instructors, principals, and guidance counselors for the purpose of informing practice, making adjustments, and improving the quality of courses offered as part of this CCAP Agreement.

13. RECORDS

- 13.1 Permanent records of student attendance, grades and achievement will be maintained by SCHOOL DISTRICT for SCHOOL DISTRICT students who enroll in a course(s) offered as part of this CCAP Agreement. Permanent records of student enrollment, grades and achievement for COLLEGE students shall be maintained by COLLEGE.
- 13.2 College shall provide the SCHOOL DISTRICT with a roster of participants and their final grades.

Note: All referenced Sections from AB 288 (Education Code 76004)

- 13.3 Each party shall maintain records pertaining to this CCAP Agreement as may be required by federal and state law. Each party may review and obtain a copy of the other party's pertinent records subject to federal and state privacy statutes.

14. CCAP AGREEMENT DATA MATCH AND REPORTING

- 14.1. COLLEGE and SCHOOL DISTRICT shall ensure operational protocols consistent with the collection of participating student data and the timely submission of the data.
- 14.2. COLLEGE shall report all program and participating student data to the office of the Chancellor of the California Community Colleges. Note: All referenced Sections from AB 288 (Education Code § 76004) 13 | Page 005142.00043 13951870.1 15.

15. PRIVACY OF STUDENT RECORDS

- 15.1. COLLEGE and SCHOOL DISTRICT understand and agree that education records of students enrolled in the CCAP course and personally identifiable information contained in those educational records are subject to the Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 C.F.R. Part 99, including the disclosure provisions of § 99.30 and state law as set forth in Education Code §§ 49064 and 49076). COLLEGE and SCHOOL DISTRICT agree to hold all student education records generated pursuant to this CCAP Agreement in strict confidence, and further agrees not to re-disclose such records except as authorized by applicable law or regulation or by the parent or guardian's prior written consent. (34 C.F.R. § 99.33 (a), (b); 34 C.F.R. § 99.34(b) and Education Code §§ 49064 and 49076.)
- 15.2. Limitation on Use. COLLEGE and SCHOOL DISTRICT shall use each student education record that he or she may receive pursuant to this CCAP Agreement solely for a purpose(s) consistent with his or her authority to access that information pursuant to Federal and State law, as may be as applicable. (34 C.F.R. § 99.31, 34 C.F.R. § 99.34, and Education Code § 49076.)
- 15.3. Recordkeeping Requirements. COLLEGE and SCHOOL DISTRICT shall comply with the requirements governing maintenance of records of each request for access to and each disclosure of, student education records set forth under Title 34, Code of Federal Regulations § 99.32 and under Education Code § 49064 as applicable.
- d. Acknowledgement of Receipt of Notice of FERPA Regulations. By signature of its authorized representative or agent on this Agreement, COLLEGE and SCHOOL DISTRICT hereby acknowledges that it has been provided with the notice required under 34 C.F.R. § 99.33(d) that it is strictly prohibited from redisclosing student education records to any other person or entity except as authorized by applicable law or regulation or by the parent or guardian's prior written consent.

16. REIMBURSEMENT

- 16.1 The financial arrangements implied herein may be adjusted annually by a duly adopted written Appendix to this CCAP Agreement.

Note: All referenced Sections from AB 288 (Education Code 76004)

17. FACILITIES

- 17.1 The SCHOOL DISTRICT will provide adequate classroom space at its facilities, or other mutually agreed upon location, to conduct the instruction and do so without charge to NOCCCD or students. SCHOOL DISTRICT agrees to clean, maintain, and safeguard SCHOOL DISTRICT's premises. SCHOOL DISTRICT warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.
- 17.2 The SCHOOL DISTRICT will furnish, at its own expense, all course materials, specialized equipment, books and other necessary equipment for all SCHOOL DISTRICT students. The parties understand that such equipment and materials are SCHOOL DISTRICT's sole property. The instructor shall determine the type, make, and model of all equipment, books and materials to be used during each course offered as part of this CCAP Agreement. SCHOOL DISTRICT understands that no equipment or materials fee may be charged to students except as may be provided for by Education Code 49011.
- 17.3 The COLLEGE facilities may be used subject to mutually agreement by the parties as expressed in the Appendix to this Agreement.

18. INDEMNIFICATION

- 18.1 The SCHOOL DISTRICT agrees to and shall indemnify, save and hold harmless the COLLEGE and NOCCCD and its governing board, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of SCHOOL DISTRICT's performance of this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of the SCHOOL DISTRICT, its officers, employees, independent contractors, subcontractors, agents and other representatives.
- 18.2 The NOCCCD agrees to and shall indemnify, save and hold harmless the SCHOOL DISTRICT and its governing board, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of NOCCCD and COLLEGE'S performance of this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of the NOCCCD and COLLEGE its officers, employees, independent contractors, subcontractors, agents and other representatives.

19. INSURANCE

- 19.1 The SCHOOL DISTRICT, in order to protect the NOCCCD, its agents, employees and officers against claims and liability for death, injury, loss and damage arising out of or in any manner connected with the performance and operation of the terms of this agreement, shall secure and maintain in force during the entire term of this

Note: All referenced Sections from AB 288 (Education Code 76004)

agreement, insurance coverage or an approved program of self-insurance in the amount of not less than ONE MILLION DOLLARS (\$1,000,000) per incident/THREE MILLION DOLLARS (\$3,000,000) aggregate, and property damage insurance of not less than ONE HUNDRED THOUSAND DOLLARS (\$100,000) per accident with an admitted California insurer duly licensed to engage in the business of insurance in the State of California, or public entity risk management Joint Powers Authority, authorized to provide public liability and property damage insurance in the state of California. Said policy of insurance, insurance coverage through a public entity risk management JPA or program of self-insurance shall expressly name the COLLEGE and NOCCCD, its agents, employees and officers as an additional insured for the purposes of this Agreement. A certificate of insurance including a separate endorsement shall be furnished to the COLLEGE and to NOCCCD.

19.2 For the purpose of Workers' Compensation, SCHOOL DISTRICT shall be the "primary employer" for all its personnel who perform services as instructors and support staff. SCHOOL DISTRICT shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective SCHOOL DISTRICT personnel made in connection with performing services and receiving instruction under this Agreement. SCHOOL DISTRICT agrees to hold harmless, indemnify, and defend COLLEGE and NOCCCD, its directors, officers, agents, and employees from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by SCHOOL DISTRICT personnel connected with providing services under this Agreement. SCHOOL DISTRICT is not responsible for non-School District personnel who may serve as instructors or students who are not affiliated with the SCHOOL DISTRICT.

20. NON-DISCRIMINATION

20.1 Neither the SCHOOL DISTRICT nor the COLLEGE and NOCCCD shall discriminate on the basis of race or ethnicity, gender, nationality, physical or mental disability, sexual orientation, religion, or any other protected class under California State or federal law.

21. TERMINATION

21.1 Either party may terminate this Agreement by giving written notice specifying the effective date and scope of such termination. The termination notice must be presented by January 15 for the following fall semester and by September 1 for the following spring semester. Written notice of termination of this Agreement shall be addressed to the responsible person listed in Section 22.

21.2 This CCAP Agreement sets forth the entire agreement between the Parties relating to the subject matter of this CCAP Agreement. All Note: All referenced Sections from AB 288 (Education Code § 76004) 16 | Page 005142.00043 13951870.1 agreements or representations, express or implied, oral or written, of the Parties with regard to the subject matter hereof are incorporated into this Agreement.

Note: All referenced Sections from AB 288 (Education Code 76004)

22. NOTICES

- 22.1 Any and all notices required to be given hereunder shall be deemed given when personally delivered or deposited in the U.S. Mail, postage to be prepaid, to the following addresses:

COLLEGE
Cypress College
9200 Valley View Street
Cypress, CA 90630
Attn: Dr. Maria Dominguez, Vice President, Instruction.

COLLEGE
Fullerton College
321 E. Chapman Avenue
Fullerton, CA 92832
Attn: Dr. Jose Ramon Nunez, Vice President, Instruction

NOCCCD
North Orange County Community College District
1830 W. Romneya Dr., Anaheim, CA 92801
Attn: Dr. Cherry Li-Bugg, Vice Chancellor, Educational Services and
Technology

SCHOOL DISTRICT
Anaheim Union High School District
501 N. Crescent Way
Anaheim, CA 92801
Attn: Dr. Jaron Fried, Assistant Superintendent, Educational Services

23. INTEGRATION

- 23.1 This CCAP Agreement sets forth the entire agreement between the Parties relating to the subject matter of this CCAP Agreement. All agreements or representations, express or implied, oral or written, of the Parties with regard to the subject matter hereof are incorporated into this Agreement.

24. MODIFICATION AND AMENDMENT

- 24.1 No modifications or amendments of any of the terms or provisions of this CCAP Agreement shall be binding unless made in writing and signed by the Parties.

25. GOVERNING LAWS

- 25.1 This agreement shall be interpreted according to the laws of the State of California.

Note: All referenced Sections from AB 288 (Education Code 76004)

26. COMMUNITY COLLEGE DISTRICT BOUNDARIES

26.1 For locations outside the geographical boundaries of NOCCCD, COLLEGE will comply with the requirements of Title 5 of the California Code of Regulations, Sections 53000 et seq. or as amended, concerning approval by adjoining high school or community college districts and use of non-district facilities.

27. SEVERABILITY

27.1 This CCAP Agreement shall be considered severable, such that if any provision or part of the CCAP Agreement is ever held invalid under any law or ruling, that provision or part of the CCAP Agreement shall remain in force and effect to the extent allowed by law, and all other provisions or parts shall remain in full force and effect.

28. COUNTERPARTS

28.1 This CCAP Agreement may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

Executed on _____2019

By: Dr. Jaron Fried
SCHOOL DISTRICT: AUHSD

By: Dr. Carmen Dominguez
COLLEGE: CYPRESS

By: Dr. Jose Ramon Nunez
COLLEGE: FULLERTON

By: Dr. Cherry Li-Bugg
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

North Orange County Community College District Board Meetings:

- (a) Information Board Meeting Date: April 23, 2019
- (b) Public Comment Board Meeting Date: May 28, 2019

School District Board Meetings:

- (a) Information Board Meeting Date:
- (b) Public Comment Board Meeting Date:

Note: All referenced Sections from AB 288 (Education Code 76004)

APPENDIX

COLLEGE AND CAREER ACCESS PATHWAYS (CCAP) A DUAL ENROLLMENT PARTNERSHIP AGREEMENT

WHEREAS, the COLLEGE and the SCHOOL DISTRICT agree to record COLLEGE and SCHOOL DISTRICT specific components of the CCAP Agreement using the Appendix for purposes of addressing mandated reporting requirements to include, but not limited to, the total number of high school students to be served and the total number of full-time equivalent students projected to be claimed by the community college district for those students; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of pupils to benefit from those courses; and Sec. 2 (c)(1)

WHEREAS, the CCAP Agreement Appendix shall also be used to record protocols for information sharing in compliance with all applicable state and federal privacy laws, joint facilities use, and parental consent for high school pupils to enroll in community college courses; and Sec. 2 (c)(1)

NOW THEREFORE, NOCCCD, the COLLEGE and SCHOOL DISTRICT agree as follows:

1. NOCCCD, COLLEGE and SCHOOL DISTRICT Point of Contact:

LOCATION	NAME	TELEPHONE	EMAIL
NOCCCD:	W. Cherry Li-Bugg, PhD	714-808-4787	clibugg@nocccd.edu
Cypress College	Dr. Carmen Dominguez	714-484-7308	cdominguez@cypresscollege.edu
Fullerton College	Dr. Jose Ramon Nunez	714-992-7030	jnunez@fullcoll.edu
School District:	Dr. Jaron Fried	714-999-3557	fried_ja@auhsd.us

2. CCAP AGREEMENT EDUCATIONAL PROGRAM(S) AND COURSE(S)

- a. COLLEGE is responsible for all educational program(s) and course(s) and offered as part of this CCAP Agreement whether the educational program(s) and course(s) are offered at the SCHOOL DISTRICT or the COLLEGE.

Note: All referenced Sections from AB 288 (Education Code 76004)

3. CCAP AGREEMENT PROGRAM YEAR - college has identified the following: program year, educational program(s) and course(s) to be offered at the said date, time and location; the total number of students to be served and projected FTES; and the instructor and employer of record.

PROGRAM YEAR: 2019 - 2020

COLLEGE: Cypress College

EDUCATIONAL PROGRAMS: Administration of Justice, Art, Automotive Technology, Chinese, Computer Information Systems (Cyber Security), Community/Public Health, Counseling, Ethnic Studies, Dance, Hotel, Restaurant, Culinary Arts (HRC), Human Services, Management, Music, Media Arts Design, Sociology, Theater Arts

SCHOOL DISTRICT **Anaheim Union High School District**

HIGH SCHOOLS: **Magnolia, Oxford Academy, Kennedy, Cypress, Western, Savanna**

TOTAL NUMBER OF STUDENTS TO BE SERVED: 1,000				TOTAL PROJECTED FTES: 150			
COURSE NAME	COURSE NUMBER	TERM	TIME	DAYS	INSTRUCTOR	EMPLOYER	LOCATION
Introduction to Criminal Justice	AJ 110C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
Introduction to Criminal Justice	AJ 110C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Concepts of Criminal Law	AJ 120C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Criminal Investigation	AJ 140C	Fall 2019 & Spring 2020	TBD	TBD	Thomas Mellana	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Community and the Justice System	AJ 160C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Cultural Anthropology	ANTH 102C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Fundamentals of Art	ART 100C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Automotive Electrical 1	AT 105C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS

Note: All referenced Sections from AB 288 (Education Code 76004)

Automotive Electrical 2	AT 106C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Introduction to Automotive Technology	AT 110C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Automotive Air Conditioning	AT 115C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Elementary Chinese - Mandarin 1	CHIN 101C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
Elementary Chinese - Mandarin 1	CHIN 101C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Elementary Chinese - Mandarin 2	CHIN 102C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
Elementary Chinese - Mandarin 2	CHIN 102C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Intermediate Chinese – Mandarin 3	CHIN 203C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Intermediate Chinese – Mandarin 4	CHIN 204C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Computer Information Systems: Advanced Word	CIS 102C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Computer Information Systems	CIS 111C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
Computer Information Systems	CIS 111C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Spreadsheet - Excel for Windows	CIS 132C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Spreadsheet - Excel for Windows	CIS 132C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
Database - Access for Windows	CIS 142C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD

Note: All referenced Sections from AB 288 (Education Code 76004)

Database - Access for Windows	CIS 142C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
Cybersecurity Competition Fundamentals	CIS 190C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Network Security	CIS 195C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Anti-Hacking Network Security	CIS 196C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Introduction to Programming	CIS 211C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
Introduction to Programming	CIS 211C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
CISCO Networking 1	CIS 230C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
CISCO Networking 1	CIS 230C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Magnolia
CISCO Networking 2	CIS 231C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
CISCO Networking 3	CIS 232C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
CISCO Networking 4	CIS 233C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Python Programming	CIS 247C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
Python Programming	CIS 247C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Mobile Application Development	CIS 254C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
Mobile Application Development	CIS 254C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD

Note: All referenced Sections from AB 288 (Education Code 76004)

Intercultural Communication	COMM 120C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Career Exploration	COUN 139C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Educational Planning	COUN 140C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Job Readiness and Career Management	COUN 145C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Basic Vocabulary Development	CTRP 067C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Advanced Vocabulary Development	CTRP 068C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Spelling for Modern Business	CTRP 073AC	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Punctuation – Court Reporting	CTRP 073BC	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Formatting, Style and Usage	CTRP 073CC	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Proofreading	CTRP 073DC	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Multicultural Dance in the US	DANC 101C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Performance Class I	DANC 141C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
College Writing Preparation	ENG 060C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
College Writing	ENG 100C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Critical Analysis of Literature	ENG 104C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD

Note: All referenced Sections from AB 288 (Education Code 76004)

American Ethnic Studies	ETHS 101C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
American Ethnic Studies	ETHS 101C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
Introduction to Chicano Studies	ETHS 150C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Asian Pacific American History	ETHS 171C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Introduction to World Geography	GEOG 100C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Nutrition	HRC 100C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Introduction to Hospitality Careers	HRC 101C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Sanitation and Safety	HRC 120C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Cultural Awareness and the Health Care System	HS 277C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Behavior Modification	HUSR 226C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Drugs & Alcohol in Our Society	HUSR 240C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Sociology of Aging	HUSR 250C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Psychology of Aging	HUSR 255C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
First Aid, CPR, & Emergencies	KIN 235C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Kinesiology: Lifeguarding	KIN 255C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS

Note: All referenced Sections from AB 288 (Education Code 76004)

Nutrition Science and Application	KIN 270C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Introduction to Public Health	KIN 280C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Health and Social Justice	KIN 281C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Contemporary Personal Health	KIN 284C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Global and Community Health	KIN 285C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Civic Engagement	KIN 289C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Introduction to Research	LIB 100C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Introduction to Computer Graphics/Mac	MAD 100C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Introduction to Computer Graphics/Windows	MAD 101C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Introduction to Mac Web Graphics	MAD 102C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Introduction to Win Web Graphics	MAD 103C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Social Media Vlog Production	MAD 106C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Introduction to Media Writing	MAD 111C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Electronic Illustration/Mac	MAD 112C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Electronic Illustration/Windows	MAD 113C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD

Note: All referenced Sections from AB 288 (Education Code 76004)

History of Graphic Design	MAD 122C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Digital Imaging/Mac	MAD 134C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Digital Imaging/ Windows	MAD 135C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
The Film Business - Conception	MAD 179C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Business English	MGT 055C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Introduction to Business	MGT 161C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Writing for Business	MGT 211C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Legal Environment of Business	MGT 240C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Principles of Marketing	MKT 222C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Introduction to Media Aesthetics	MM 105C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
History of Rock Music	MUS 119C	Fall 2019 & Spring 2020	TBD	TBD	Amy Rowe	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
History of Rock Music	MUS 119C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Cross Cultural Psychology	PSY 131C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Psychology of Aging	PSY 255C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Introduction to Sociology	SOC 101C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD

Note: All referenced Sections from AB 288 (Education Code 76004)

Introduction to Sociology	SOC 101C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Oxford
Sociology of Aging	SOC 250C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Introduction to the Theater	THEA 100C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD
Acting 1	THEA 120C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Musical Theater Performance I	THEA 132C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Rehearsal Performance I	THEA 133C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Musical Theater Performance 2	THEA 135C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
Rehearsal Performance 2	THEA 136C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS
	THEA 137C	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS

Required: Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered (*Sec. 2 (c)(1)*):

The courses have been offered previously to college bound AUHSD students. The courses are offered to help students participating in the coursework to start successfully in college. Administration of Justice, Art, Automotive Technology, Chinese, Computer Information Systems (Cyber Security), Counseling, Community/Public Health, Ethnic Studies, Dance, Hotel, Restaurant, Culinary Arts (HRC), Human Services, Management, Music, Media Arts Design, Sociology, and Theater Arts are courses that help engage students in General Education or CTE Pathways and pursue higher education.

Note: All referenced Sections from AB 288 (Education Code 76004)

PROGRAM YEAR: 2019 – 2020

COLLEGE: Fullerton College

EDUCATIONAL PROGRAM: Counseling, Ethnic Studies, Sociology, Communication Studies, Music Appreciation, Fashion, Automotive, Digital Art, Architecture, Biotechnology, Administration of Justice, Technology and Business

SCHOOL DISTRICT: **Anaheim Union High School District** HIGH SCHOOL: **Savanna HS, Anaheim HS, Katella HS, and Loara HS**

TOTAL NUMBER OF STUDENTS TO BE SERVED: 1740 students	TOTAL PROJECTED FTES: 210
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COURSE NAME	COURSE NUMBER	TERM	TIME	DAYS	INSTRUCTOR	EMPLOYER OF RECORD	LOCATION
1. Educational Planning	COUN 140 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Anaheim HS
2. Educational Planning	COUN 140 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Anaheim HS
3. Educational Planning	COUN 140 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Anaheim HS
4. Educational Planning	COUN 140 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Katella HS
5. Educational Planning	COUN 140 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Katella HS
6. Educational Planning	COUN 140 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Loara HS
7. Educational Planning	COUN 140 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Loara HS

Note: All referenced Sections from AB 288 (Education Code 76004)

8. Educational Planning	COUN 140 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Savanna HS
9. Educational Planning	COUN 140 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Savanna HS
10. Educational Planning	COUN 140 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Savanna HS
11. Career Exploration	COUN 141 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Savanna HS
12. Career Exploration	COUN 141 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Savanna HS
13. Career Exploration	COUN 141 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Savanna HS
14. Career Exploration	COUN 141 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Savanna HS
15. Career Exploration	COUN 141 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Anaheim HS
16. Career Exploration	COUN 141 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Anaheim HS
17. Career Exploration	COUN 141 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Anaheim HS
18. Career Exploration	COUN 141 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Anaheim HS
19. Career Exploration	COUN 141 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Loara HS

Note: All referenced Sections from AB 288 (Education Code 76004)

20. Career Exploration	COUN 141 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Loara HS
21. Career Exploration	COUN 141 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Loara HS
22. Career Exploration	COUN 141 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Loara HS
23. Career Exploration	COUN 141 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Katella HS
24. Career Exploration	COUN 141 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Katella HS
25. Career Exploration	COUN 141 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Katella HS
26. Career Exploration	COUN 141 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Katella HS
27. Career Exploration	COUN 141 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Gilbert HS
28. Career Exploration	COUN 141 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Gilbert HS
29. Basic Drawing for Entertainment Arts	ART 137 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Katella HS
30. Introduction to Architecture	ARCH 111 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Savanna HS
31. Introduction to Chicano/Chicana Studies	ETHS 150 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Savanna HS

Note: All referenced Sections from AB 288 (Education Code 76004)

32. Introduction to Chicano/Chicana Studies	ETHS 150 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Katella HS
33. Introduction to Chicano/Chicana Studies	ETHS 150 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Anaheim HS
34. Introduction to Asian Pacific American Studies	ETHS 170 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Loara HS
35. Asian Pacific American History	ETHS 171 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Loara HS
36. Introduction to Sociology	SOC 101 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Savanna HS
37. Introduction to Sociology	SOC 101 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Katella HS
38. Introduction to Sociology	SOC 101 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Anaheim HS
39. Introduction to Sociology	SOC 101 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Loara HS
40. Public Speaking	COMM 100 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Savanna HS
41. Public Speaking	COMM 100 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Anaheim
42. Public Speaking	COMM 100 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Katella HS
43. Music Appreciation	MUS 116 F	Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Savanna HS

Note: All referenced Sections from AB 288 (Education Code 76004)

44. Basic Electricity and Basic Electronics	TECH 131 F	Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Savanna HS
45. Basic Electricity and Basic Electronics	TECH 131 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Loara HS
46. Introduction to Law Enforcement	AJ 100 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Katella HS
47. Introduction to Law Enforcement	AJ 100 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Anaheim HS
48. Introduction to Law Enforcement	AJ 100 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Loara HS
49. Criminal Investigation	AJ 223 F	Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Loara HS
50. Human Nutrition	NUTR 210	Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Katella HS
51. Photoshop for Digital Arts	DART 101 F	Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Loara HS
52. Introduction to Biotechnology	BIOL 190 F	Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Anaheim HS
53. Introduction to Biotechnology Lab	BIOL 190L F	Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Anaheim HS
54. Mass Media Survey	JOUR 110 F	Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Anaheim HS
55. Introduction to Spanish-Language Reporting	JOUR 271 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Anaheim HS

Note: All referenced Sections from AB 288 (Education Code 76004)

56. Beginning Spanish-Language Reporting	JOUR 272 F	Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Anaheim HS
57. Introduction to Business	BUS 100 F	Fall 2019 & Spring 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Loara HS
58. Business Internship	BUS 295 F	Summer 2020	TBD	TBD	Staff	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS AUHSD

Required: Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered (*Sec. 2 (c)(1)*):

The courses have been offered previously to college bound AUHSD students to support a successful transition into college level coursework and improve matriculation. Fashion, Technology, Drafting and Business courses are also available to students to introduce CTE Pathways and pursue higher education.

Note: All referenced Sections from AB 288 (Education Code 76004)

4. BOOKS AND INSTRUCTIONAL MATERIALS - The total cost of books and instructional materials for school district students participating as part of this CCAP agreement will be borne by school district.

CYPRESS COLLEGE:

COURSE NAME	TEXT	COST	OTHER INSTRUCTIONAL ITEMS	COST
Introduction to Criminal Justice	Introduction to Law Enforcement and Criminal Justice 12th edition	\$208.00	n/a	n/a
Concepts of Criminal Law	Criminal Law Today	\$168.50	n/a	n/a
Criminal Investigation	“Criminal Investigation” (9781284082852)	\$154.94	n/a	n/a
Fundamentals of Art	Living with Art (9th Ed.; 2010)	\$175.25	n/a	n/a
Introduction to Automotive Technology	Intro to Automotive Service (CC Custom)	\$109.75	n/a	n/a
Elementary Chinese - Mandarin 1	New Practical Chinese Reader (w/CD) (V1); New Practical Chinese Reader (Wkbk)(w/CD) (V1)	\$11.25; \$4.88	n/a	n/a
Elementary Chinese - Mandarin 2	TBD	TBD	n/a	n/a
Computer Information Systems	Discovering Computers 2017 Enhanced Edition; Learning Microsoft Office (Campus printed LAB manual)	\$171.50; \$30.00	n/a	n/a
Spreadsheet - Excel for Windows	Cengage Unlimited 4-Month Excel	\$119.99	n/a	n/a
Database - Access for Windows	Cengage Unlimited 4-Month Access	\$119.99	n/a	n/a
Introduction to Programming	CIS 211 Lab Manual (CUSTOM)	\$44.95	n/a	n/a

Note: All referenced Sections from AB 288 (Education Code 76004)

Career Exploration	n/a	n/a	Assessment Fees	\$15.00
American Ethnic Studies	A Different Mirror // Author: Takaki ISBN: 9780316022361	TBD	n/a	n/a
Formatting, Style and Usage	Eskew, Michael. Court Reporter's Style Manual. Norco: Professional Educational Distributors, 2008; Eskew, Michael. Court Reporter's Style Manual Student Workbook. Norco: Professional Educational Distributors, 2008.	\$80.00; \$30.75	n/a	n/a
Proofreading	Proofreading for Professionals by Bea Turnage, publisher: Prof. Ed. Dist., 2012 edition	\$30.75	n/a	n/a
Introduction to Chicano Studies	The Chicano Studies Reader ISBN: 9780895511232	\$21.95	n/a	n/a
Introduction to World Geography	Geography (w/out Access) Author: Deblij	\$186.75	n/a	n/a
Nutrition	Nutrition: Concepts and Controversies 14th Edition ISBN: 1305639383	TBD	n/a	n/a
Intro to Hospitality Careers	Exploring the Hospitality Industry // Author: Walker ISBN: 9780133762778	TBD	n/a	n/a
Sanitation and Safety	National Restaurant Association Educational Foundation (2012). ServSafe Coursebook (Sixth ed) Chicago: Prentice Hall.	TBD	n/a	n/a
Cultural Awareness and the Health Care System	Multicultural Health	\$99.95	n/a	n/a
First Aid, CPR and Emergencies	Pocket Mask ARC; Responding to Emergencies ISBN: 9781584805540	\$20.00; \$66.75	CPR Certification	\$35.00
History of Rock Music	What's That Sound? An Introduction to Rock and Its History // ISBN: 9780393937251	\$102.25	n/a	n/a
Introduction to Sociology	Sociology: A Down-to-Earth Approach, 13th Ed.	\$244.75	n/a	n/a
Introduction to the Theater	The Shape of Things by Niel Labute	\$10.95	n/a	n/a

Note: All referenced Sections from AB 288 (Education Code 76004)

FULLERTON COLLEGE:

COURSE NAME	TEXT	COST	OTHER INSTRUCTIONAL MATERIALS	COST
1. Career Exploration	N/A			
2. Introduction to Chicano/Chicana Studies	<i>Chicanos, Latinos and Cultural Diversity: An Anthology</i> Editors Dionne Espinoza, et. al. Kendall/Hunt Publishing Co. (2004) ISBN: 978-0-7575-1128-8	\$103.00	N/A	
3. Introduction to Sociology	<i>Sociology: A Brief Introduction.</i> Richard Schaefer. McGraw-Hill Higher Education (2014). 11ed. ISBN 978-0-07-802710-9	\$128.70	N/A	
4. Public Speaking	<i>Lucas, The Art of Public Speaking.</i> McGraw-Hill, 12 th ed. ISBN: 9780073523910	\$30.00	N/A	
5. Solidworks	<i>Parametric Modeling with SOLIDWORKS 2016.</i> Paul Schilling and Randy Shih. ISBN: 1585039985	\$75.00	N/A	
6. Basic Electricity and Basic Electronics	TBD			
7. Music Appreciation	<i>Music: An Appreciation.</i> Roger Kamien. McGraw-Hill Professional Publishing. 12 th ed. ISBN: 978-1259892707	\$85.65		
8. Introduction to Biotechnology	TBD			
9. Introduction to Biotechnology Lab	TBD			
10. Criminal Investigation	Criminal Investigation 11th edition; 2017 ISBN: 978-128-586-2613	Estimate		

Note: All referenced Sections from AB 288 (Education Code 76004)

11. Introduction to Law Enforcement	Introduction to Law Enforcement and Criminal Justice. Cengage Learning 12th ed. By Hess, Orthmann, and Cho ISBN: 978-1305968769	Estimate \$92.24	N/A	
12. Basic Drawing for Entertainment Arts	TBD			
13. Introduction to Architecture	Architect? A Candid Guide to the Profession 3rd edition by Lewis, Roger K. (2013) Paperback. ISBN 978-0262621212	Estimate \$21.34		
14. Introduction to Asian Pacific American Studies	TBD			
15. Asian Pacific American History	TBD			
16. Human Nutrition	Nutrition Concepts and Controversies ISBN- 1337906379	Estimate \$171.75		
17. Photoshop for Digital Arts	TBD			
18. Mass Media Survey	TBD			
19. Introduction to Spanish-Language Reporting	TBD			
20. Beginning Spanish-Language Reporting	TBD			
21. Introduction to Business	Foundations of Business 6E, Pride, Hughes, Kapoor. Cengage publishing.	Estimate \$124.95		
22. Business Internship	TBD			
23. Career Motivation and Self Confidence	N/A			
24. Educational Planning	N/A			

Note: All referenced Sections from AB 288 (Education Code 76004)

5. FACILITIES USE

5.1 COLLEGE and SCHOOL DISTRICT shall adhere to the terms outlined in Section 17, Facilities, of this CCAP Agreement.

5.2 COLLEGE, as part of Section 15.3 of this CCAP Agreement, shall extend access and use of the following COLLEGE facilities:

BUILDING	CLASSROOM	DAYS	HOURS

Note: All referenced Sections from AB 288 (Education Code 76004)

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
		Resolution	_____
DATE:	June 11, 2019	Information	X
		Enclosure(s)	X
SUBJECT:	Cypress College and Fullerton College Student Equity Plans		

BACKGROUND: Even though Student Equity is now a part of Student Equity and Achievement (SEA) Program, the colleges are still required to submit a Student Equity Plan to the state Chancellor’s Office. College student equity plans focus on increasing access, course completion, ESL and basic skills completion, degrees, certificates and transfer for all students as measured by success indicators linked to the CCC Student Success Scorecard, and other measures developed in consultation with local colleges. “Success indicators” are used to identify and measure areas for which disadvantaged populations may be impacted by issues of equal opportunity. Title 5 regulations specify that colleges must review and address the following populations when looking at disproportionate impact: American Indians or Alaskan natives, Asians or Pacific Islanders, Blacks, Hispanics, Whites, men, women, and persons with disabilities (§54220(d)). SB 860 (2014) added requirements to address foster youth, veterans and low income students. Colleges are required to develop specific goals/outcomes and actions to address disparities that are discovered, disaggregating data for indicators by student demographics, preferably in program review. College plans must describe the implementation of each indicator, as well as policies, activities and procedures as they relate to improving equity and success at the college.

Cypress College and Fullerton College have worked through the collegial governance process to craft the Student Equity Plans and these plans are being presented to the Board for first reading.

North Orange Continuing Education has requested an extension on the submittal of Student Equity Plan from the state Chancellor’s Office. Their Student Equity Plan will be presented to the Board at a later date.

This item is being submitted by Cherry Li-Bugg, Vice Chancellor, Educational Services and Technology on behalf of Cypress College and Fullerton College.

How does this relate to the District-wide Strategic Plan? This item responds to District Strategic Direction #2: The District will annually make progress toward eliminating the documented achievement gap among race/ethnicity groups.

How does this relate to Board Policy: This item is being submitted in accordance with Board Policy 5300, Student Equity

FUNDING SOURCE AND FINANCIAL IMPACT: This item is required by the State Chancellor's Office as a condition of the District/colleges receiving Student Equity funding.

RECOMMENDATION: It is recommended that the Board receive as information the Student Equity Plans by Cypress College and Fullerton College.

Cherry Li-Bugg
Recommended by

Approved for Submittal

5.d.2
Item No.



Student Equity Plan

**Board of Trustees
First Read**

Student Equity Plan Summary

Contacts

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Awaiting Submittal

Details

Assurances

* I have read the legislation [Education Code 78220](#) and am familiar with the goals, terms and conditions of the Student Equity Plan, as well as the requirements of Student Equity & Achievement legislation ([Education Code 78222](#)).

Progress & Success

Process & Schedule

Cypress College's evaluation strategies for future progress made towards student equity goals include robust internal and external data analysis, discussion, and dissemination. Both internal data as well as the external CCCC Student Success Metrics (SSM) dashboard will be examined to ensure progress related to both the overall and sub-group goals for disproportionately impacted student groups with regard to the six metrics: enrolled in the same community college, transferred to a four-year institution, attained the vision goal completion definition, completed both transfer-level math and English within the District in the first year, and retained from fall to spring at the same college. The Cypress College Institutional Research and Planning Office will regularly review and disseminate external data as it is updated and provided through the SSM to determine outcomes related to goal attainment related to the overall metrics as well as for disproportionately impacted groups. Data related to overall progress and for disproportionately impacted groups will be disseminated and shared to the campus community, with focused discussions on progress and goal attainment taking place within the SEA Committee. Annual updates for both the overall goals as well as for disproportionately impacted student groups will also be disseminated to other shared and participatory governance groups across campus including President's Action Committee (PAC), the Planning and Budget Committee (PBC), and to the Board of Trustees (BOT). The process and schedule for evaluating progress made towards student equity goals will be added into the existing annual goal setting and review processes, similar to the annual review of student achievement metrics through the ACCJC Institution-Set Standards and other local achievement data points. The SEA committee and the institutional research and planning office will continue to track the effectiveness of projects and activities funded through the SEA program. Evaluations for SEA funded activities may include surveys, observations, focus groups, disproportionate impact analyses, and reviewing program data. Additionally, the SEA plan alongside any future data updates will be posted online to allow for transparency in both goal setting and goal attainment.

Success Criteria

Through the Student Equity and Achievement Committee (SEA), Cypress College is supporting the California Community Colleges in advancing the the system wide goal to boost achievement for all students with an emphasis on eliminating achievement gaps for students from traditionally underrepresented groups by; 1) implementing activities and practices pursuant to the California Community College Guided Pathway Grant, 2) ensuring students complete their educational goals and a defined course of study, 3) providing quality curriculum and support services to students who enter college deficient in math and English to ensure these students complete a course of study in a timely manner. The SEA Committee strives to create an institution that will better respond to the needs of the diverse student population at Cypress College and optimize and advance the Vision for Success. The goals and activities outlined in this plan will be achieved through the coordination and with groups on campus such as Faculty Senate, President's Action Committee (PAC), and the Diversity, Equity, and Inclusion (DEI). The committee will deliver reports to these committees on a bi-annual basis.

Executive Summary

<http://www.cypresscollege.edu/student-equity-and-achievement/>

Metrics

Overall Student Population

Metric	Baseline	Goal	Equity Change
Enrolled in the Same Community College	19138	21317	+11.39%
Transferred to a Four-Year Institution	1601	2331	+45.6%
Attained the Vision Goal Completion Definition	1272	1785	+40.33%
Completed Both Transfer-Level Math and English Within the District in the First Year	232	540	+132.76%
Retained from Fall to Spring at the Same College	11048	11251	+1.84%

Disproportionately Impacted (DI) Student Groups

Demographic	Gender	Metric	Baseline	Goal	Equity Change
LGBT	Female	Transferred to a Four-Year Institution	20	46	+130% ▮▮◀
Foster Youth	Female	Transferred to a Four-Year Institution	4	10	+150% ▮▮◀
Hispanic or Latino	Male	Transferred to a Four-Year Institution	217	431	+98.62% ▮▮◀
Hispanic or Latino	Female	Transferred to a Four-Year Institution	336	646	+92.26% ▮▮◀
Black or African American	Female	Transferred to a Four-Year Institution	31	59	+90.32% ▮▮◀
American Indian or Alaska Native	Female	Transferred to a Four-Year Institution	0	3	+200% ▮▮◀
Disabled	Male	Transferred to a Four-Year Institution	35	67	+91.43% ▮▮◀
LGBT	Male	Attained the Vision Goal Completion Definition	9	25	+177.78% ▮▮◀
LGBT	Female	Attained the Vision Goal Completion Definition	16	32	+100% ▮▮◀
Some other race	Male	Attained the Vision Goal Completion Definition	15	27	+80% ▮▮◀
Some other race	Female	Attained the Vision Goal Completion Definition	18	33	+83.33% ▮▮◀
Native Hawaiian or other Pacific Islander	Female	Attained the Vision Goal Completion Definition	2	5	+150% ▮▮◀
More than one race	Male	Attained the Vision Goal Completion Definition	15	28	+86.67% ▮▮◀
Hispanic or Latino	Male	Attained the Vision Goal Completion Definition	172	339	+97.09% ▮▮◀
American Indian or Alaska Native	Female	Attained the Vision Goal Completion Definition	1	2	+100% ▮▮◀
Veteran	Male	Completed Both Transfer-Level Math and English Within the District in the First Year	0	7	+600% ▮▮◀
LGBT	Male	Completed Both Transfer-Level Math and English Within the District in the First Year	0	6	+500% ▮▮◀
LGBT	Female	Completed Both Transfer-Level Math and English Within the District in the First Year	2	11	+450% ▮▮◀

Demographic	Gender	Metric	Baseline	Goal	Equity Change
Some other race	Male	Completed Both Transfer-Level Math and English Within the District in the First Year	2	14	+600% ◀
Hispanic or Latino	Male	Completed Both Transfer-Level Math and English Within the District in the First Year	30	122	+306.67% ◀
Hispanic or Latino	Female	Completed Both Transfer-Level Math and English Within the District in the First Year	30	109	+263.33% ◀
Black or African American	Male	Completed Both Transfer-Level Math and English Within the District in the First Year	0	1	0% ◀ ▶
Economically Disadvantaged	Male	Completed Both Transfer-Level Math and English Within the District in the First Year	66	195	+195.45% ◀
Disabled	Male	Completed Both Transfer-Level Math and English Within the District in the First Year	1	12	+1100% ◀
Veteran	Male	Retained from Fall to Spring at the Same College	174	19	-89.08% ◀ ▶
LGBT	Male	Retained from Fall to Spring at the Same College	114	133	+16.67% ◀
LGBT	Female	Retained from Fall to Spring at the Same College	201	230	+14.43% ◀
White	Female	Retained from Fall to Spring at the Same College	965	1017	+5.39% ◀
Some other race	Male	Retained from Fall to Spring at the Same College	150	168	+12% ◀
Hispanic or Latino	Male	Retained from Fall to Spring at the Same College	2116	221	-89.56% ◀ ▶
American Indian or Alaska Native	Male	Retained from Fall to Spring at the Same College	3	7	+133.33% ◀
LGBT	Male	Enrolled in the Same Community College	309	369	+19.42% ◀
LGBT	Female	Enrolled in the Same Community College	523	635	+21.41% ◀

Demographic	Gender	Metric	Baseline	Goal	Equity Change
Foster Youth	Female	Enrolled in the Same Community College	189	246	+30.16% ▶▶◀
White	Female	Enrolled in the Same Community College	1720	2090	+21.51% ▶▶◀
Some other race	Female	Enrolled in the Same Community College	54	77	+42.59% ▶▶◀
Hispanic or Latino	Female	Enrolled in the Same Community College	5352	6243	+16.65% ▶▶◀
Black or African American	Female	Enrolled in the Same Community College	666	86	-87.09% ◀◀▶

Additional Categories

No population groups selected.

Activities

Charger Fridays: Onboarding Process to Ensure Successful Enrollment

Brief Description of Activity

In an effort to engage students in the successful enrollment of college coursework, the number of high schools served by Charger Fridays will be expanded to increase the number of students that are assisted through the matriculation process. During Charger Fridays prospective high school students will receive core services on the Cypress College campus (orientation, educational planning, and complete the assessment process) in addition to the introduction of Guided Pathways and critical student support services such as Financial Aid, EOPS, CARE, and Foster Youth, Transfer, Career, and Disability Support Services. In addition, students will be given information for critical programs on campus designed to assist Black/African American students and the Hispanic or Latino students reach their academic goals such as Legacy and Puente.

Related Metrics

- Overall : All : Enrolled in the Same Community College
- Overall : All : Completed Both Transfer-Level Math and English Within the District in the First Year
- Disabled : Male : Completed Both Transfer-Level Math and English Within the District in the First Year
- LGBT : Male : Enrolled in the Same Community College
- LGBT : Female : Enrolled in the Same Community College
- Foster Youth : Female : Enrolled in the Same Community College
- White : Female : Enrolled in the Same Community College
- Some other race : Female : Enrolled in the Same Community College
- Hispanic or Latino : Female : Enrolled in the Same Community College
- Black or African American : Female : Enrolled in the Same Community College

MyPath Implementation and Maintenance

Brief Description of Activity

MyPath, an on-boarding bridge from application to enrollment has been launched at Cypress College. The ongoing implementation of advisor cards will ensure that students have the information they need as soon as they apply to Cypress College. Maintenance of the information provided to students will be a critical piece in ensuring that MyPath is working to its capacity.

Related Metrics

- Overall : All : Enrolled in the Same Community College
- LGBT : Male : Enrolled in the Same Community College
- LGBT : Female : Enrolled in the Same Community College
- Foster Youth : Female : Enrolled in the Same Community College
- White : Female : Enrolled in the Same Community College
- Some other race : Female : Enrolled in the Same Community College
- Hispanic or Latino : Female : Enrolled in the Same Community College
- Black or African American : Female : Enrolled in the Same Community College

Course Registration Events: Onboarding to Ensure Successful Enrollment

Brief Description of Activity

Course registration events will be held during peak registration periods for Fall and Spring semester course registration. With the assistance of counselors and student ambassadors, students will have the opportunity to register for courses in a computer lab to help eliminate any barriers during the registration process, such as course pre-requisite clearance issues that often discourage students from enrolling in courses.

Related Metrics

- Overall : All : Enrolled in the Same Community College
- LGBT : Male : Enrolled in the Same Community College
- LGBT : Female : Enrolled in the Same Community College
- Foster Youth : Female : Enrolled in the Same Community College
- White : Female : Enrolled in the Same Community College
- Some other race : Female : Enrolled in the Same Community College
- Hispanic or Latino : Female : Enrolled in the Same Community College
- Black or African American : Female : Enrolled in the Same Community College

Increase Student Engagement through Marketing and Events

Brief Description of Activity

Increasing engagement through events and outreach relates to helping outcomes for both prospective and current students. More specifically, current students may benefit from increased on campus events that would help their engagement and connection to the campus by connecting with faculty and staff while outreach to high school students would assist with successful enrollment to the college. Increasing marketing and social media efforts during signature events such as Connect2Cypress and Commit2Cypress would inform current and prospective students about support services on campus. In addition, ensure that media seen in the community are LGBT friendly and include women and students of color. Additionally, Cypress College will implement a fall marketing campaign via myGateway, campus website, and Canvas shells to connect student support services (e.g. EOPS, tutoring, DSS, financial aid, housing and food insecurity).

Related Metrics

- Overall : All : Enrolled in the Same Community College
- Overall : All : Retained from Fall to Spring at the Same College
- Veteran : Male : Retained from Fall to Spring at the Same College

- LGBT : Male : Retained from Fall to Spring at the Same College
- LGBT : Female : Retained from Fall to Spring at the Same College
- White : Female : Retained from Fall to Spring at the Same College
- Some other race : Male : Retained from Fall to Spring at the Same College
- Hispanic or Latino : Male : Retained from Fall to Spring at the Same College
- American Indian or Alaska Native : Male : Retained from Fall to Spring at the Same College
- LGBT : Male : Enrolled in the Same Community College
- LGBT : Female : Enrolled in the Same Community College
- Foster Youth : Female : Enrolled in the Same Community College
- White : Female : Enrolled in the Same Community College
- Some other race : Female : Enrolled in the Same Community College
- Hispanic or Latino : Female : Enrolled in the Same Community College
- Black or African American : Female : Enrolled in the Same Community College

Implementation of Guided Pathways to Increase Retention, Goal Completion, and Transfer to 4 year

Brief Description of Activity

The implementation of Guided Pathways on campus will assist students with clarifying the goals for degree attainment, with the collaboration of Counseling and the Career Center provide educational plans that will connect students with long term career plans during their first semester. Equitable activities will also include Transfer Center university tours that will be major focused, including university tours for Legacy, Puente, and Honors students.

Related Metrics

- Overall : All : Transferred to a Four-Year Institution
- Overall : All : Attained the Vision Goal Completion Definition
- Overall : All : Completed Both Transfer-Level Math and English Within the District in the First Year
- LGBT : Female : Transferred to a Four-Year Institution
- Foster Youth : Female : Transferred to a Four-Year Institution
- Hispanic or Latino : Male : Transferred to a Four-Year Institution
- Hispanic or Latino : Female : Transferred to a Four-Year Institution
- Black or African American : Female : Transferred to a Four-Year Institution

Civitas Predictive Analytics

Brief Description of Activity

The use of Civitas predictive analytics will be used to reach students who may be at risk of not enrolling in subsequent semesters and to celebrate benchmarks for students as they complete critical steps towards degree or certificate goal attainment. A connection to Canvas will allow intervention plans to be created during the semester for students that may be struggling and connect them to support services before the semester ends, create goals, and encourage enrollment in the following semesters.

Related Metrics

- Overall : All : Retained from Fall to Spring at the Same College
- Veteran : Male : Retained from Fall to Spring at the Same College
- LGBT : Male : Retained from Fall to Spring at the Same College
- LGBT : Female : Retained from Fall to Spring at the Same College
- White : Female : Retained from Fall to Spring at the Same College
- Some other race : Male : Retained from Fall to Spring at the Same College
- Hispanic or Latino : Male : Retained from Fall to Spring at the Same College
- American Indian or Alaska Native : Male : Retained from Fall to Spring at the Same College

DegreeWorks

Brief Description of Activity

The use of DegreeWorks clarifies goal completion for students including certificate, ADT, associate, and the bachelor degree by tracking course process through the creation of education plans with counselors.

Related Metrics

- Overall : All : Transferred to a Four-Year Institution
- Overall : All : Attained the Vision Goal Completion Definition
- Overall : All : Completed Both Transfer-Level Math and English Within the District in the First Year
- Overall : All : Retained from Fall to Spring at the Same College
- LGBT : Female : Transferred to a Four-Year Institution
- Foster Youth : Female : Transferred to a Four-Year Institution
- Hispanic or Latino : Male : Transferred to a Four-Year Institution
- Hispanic or Latino : Female : Transferred to a Four-Year Institution
- Black or African American : Female : Transferred to a Four-Year Institution
- American Indian or Alaska Native : Female : Transferred to a Four-Year Institution
- Disabled : Male : Transferred to a Four-Year Institution
- LGBT : Male : Attained the Vision Goal Completion Definition
- LGBT : Female : Attained the Vision Goal Completion Definition
- Some other race : Male : Attained the Vision Goal Completion Definition

Ongoing Professional Development for Faculty and Staff

Brief Description of Activity

With the implementation of AB705, professional development for faculty and staff will be critical in supporting the student successful on campus. Topics for professional development will support curriculum development, student success, Growth Mindset training throughout all disciplines including English/math/ESL. In addition, study and learning strategies support will be offered to faculty to infuse methodology into curriculum.

Related Metrics

- Overall : All : Completed Both Transfer-Level Math and English Within the District in the First Year
- Veteran : Male : Completed Both Transfer-Level Math and English Within the District in the First Year
- LGBT : Male : Completed Both Transfer-Level Math and English Within the District in the First Year
- LGBT : Female : Completed Both Transfer-Level Math and English Within the District in the First Year
- Some other race : Male : Completed Both Transfer-Level Math and English Within the District in the First Year
- Hispanic or Latino : Male : Completed Both Transfer-Level Math and English Within the District in the First Year
- Hispanic or Latino : Female : Completed Both Transfer-Level Math and English Within the District in the First Year
- Black or African American : Male : Completed Both Transfer-Level Math and English Within the District in the First Year
- Economically Disadvantaged : Male : Completed Both Transfer-Level Math and English Within the District in the First Year
- Disabled : Male : Completed Both Transfer-Level Math and English Within the District in the First Year

ARISE Lab

Brief Description of Activity

Academics, Relationships, Independence, Self-Advocacy, Emotional Health (ARISE). The ARISE lab will provide focused support to students with Autism Disorder (ASD) and students with similar needs to expand opportunities for greater academic success. The ARISE lab encompasses specialized facilities, instruction, and services. It includes individual and group counseling and instruction to help students strengthen executive functioning, self-regulation, and other skills such as problem solving,

organizational, social and communication. The ARISE lab will be located on the Cypress College campus and is a collaborative project with NOCE. Both NOCE and Cypress College students will utilize the lab as needed.

Related Metrics

- Disabled : Male : Transferred to a Four-Year Institution
 - Disabled : Male : Completed Both Transfer-Level Math and English Within the District in the First Year
-

Equity Ally Project

Brief Description of Activity

Faculty and Staff training to increase sensitivity on campus for disproportionately impacted populations on campus. Trainings include Undocumented Students, VetNet Ally, Autism, LGBT, DSS, and formally incarcerated students.

Related Metrics

- LGBT : Female : Transferred to a Four-Year Institution
 - Foster Youth : Female : Transferred to a Four-Year Institution
 - Disabled : Male : Transferred to a Four-Year Institution
 - LGBT : Male : Attained the Vision Goal Completion Definition
 - LGBT : Female : Attained the Vision Goal Completion Definition
 - Some other race : Male : Attained the Vision Goal Completion Definition
 - American Indian or Alaska Native : Female : Attained the Vision Goal Completion Definition
 - Veteran : Male : Completed Both Transfer-Level Math and English Within the District in the First Year
 - Disabled : Male : Completed Both Transfer-Level Math and English Within the District in the First Year
 - Veteran : Male : Retained from Fall to Spring at the Same College
 - LGBT : Male : Retained from Fall to Spring at the Same College
 - LGBT : Male : Enrolled in the Same Community College
 - Black or African American : Female : Enrolled in the Same Community College
-

Revision of Registration Process

Brief Description of Activity

The revision of registration process will be reviewed to provide an inclusive process for all students such as a MyPath advisor card for LGBT students, a preferred name option during the registration process, and the inclusion of a third gender option.

Related Metrics

- Overall : All : Enrolled in the Same Community College
 - LGBT : Female : Transferred to a Four-Year Institution
 - LGBT : Male : Attained the Vision Goal Completion Definition
 - LGBT : Female : Attained the Vision Goal Completion Definition
 - LGBT : Male : Completed Both Transfer-Level Math and English Within the District in the First Year
 - LGBT : Female : Completed Both Transfer-Level Math and English Within the District in the First Year
 - LGBT : Male : Retained from Fall to Spring at the Same College
 - LGBT : Female : Retained from Fall to Spring at the Same College
 - LGBT : Male : Enrolled in the Same Community College
 - LGBT : Female : Enrolled in the Same Community College
-

AB 705 Student Support

Brief Description of Activity

Increase student support in math, English, and ESL for successful completion of college level coursework during their first year. Equity activities will include Summer Boost, a study and learning strategies counselor, expand tutoring support through LLRC, Veterans Resource Center, Math Learning Center, DSS, and other programs as needed.

Related Metrics

- Overall : All : Completed Both Transfer-Level Math and English Within the District in the First Year
- Veteran : Male : Completed Both Transfer-Level Math and English Within the District in the First Year
- LGBT : Male : Completed Both Transfer-Level Math and English Within the District in the First Year
- LGBT : Female : Completed Both Transfer-Level Math and English Within the District in the First Year
- Some other race : Male : Completed Both Transfer-Level Math and English Within the District in the First Year
- Hispanic or Latino : Male : Completed Both Transfer-Level Math and English Within the District in the First Year
- Hispanic or Latino : Female : Completed Both Transfer-Level Math and English Within the District in the First Year
- Black or African American : Male : Completed Both Transfer-Level Math and English Within the District in the First Year
- Economically Disadvantaged : Male : Completed Both Transfer-Level Math and English Within the District in the First Year
- Disabled : Male : Completed Both Transfer-Level Math and English Within the District in the First Year

Counseling

Brief Description of Activity

Support for students around educational planning including creation of educational plans, intervention support for students placed in academic probation (i.e. student success workshops and counseling). Equitable activities will include maintenance of comprehensive educational plans for students in DSS, foster youth, EOPS, CARE, CalWORKs, Veterans, Legacy and Puente. Place emphasis on increase number of students being served through Legacy and Puente for African American and Latinx students.

Related Metrics

- Overall : All : Transferred to a Four-Year Institution
- Overall : All : Attained the Vision Goal Completion Definition
- Overall : All : Completed Both Transfer-Level Math and English Within the District in the First Year
- Overall : All : Retained from Fall to Spring at the Same College
- LGBT : Female : Transferred to a Four-Year Institution
- Foster Youth : Female : Transferred to a Four-Year Institution
- Hispanic or Latino : Male : Transferred to a Four-Year Institution
- Hispanic or Latino : Female : Transferred to a Four-Year Institution
- Black or African American : Female : Transferred to a Four-Year Institution
- American Indian or Alaska Native : Female : Transferred to a Four-Year Institution
- Disabled : Male : Transferred to a Four-Year Institution
- LGBT : Male : Attained the Vision Goal Completion Definition
- LGBT : Female : Attained the Vision Goal Completion Definition
- Some other race : Male : Attained the Vision Goal Completion Definition
- Some other race : Female : Attained the Vision Goal Completion Definition
- Native Hawaiian or other Pacific Islander : Female : Attained the Vision Goal Completion Definition
- More than one race : Male : Attained the Vision Goal Completion Definition
- Hispanic or Latino : Male : Attained the Vision Goal Completion Definition
- American Indian or Alaska Native : Female : Attained the Vision Goal Completion Definition
- Veteran : Male : Completed Both Transfer-Level Math and English Within the District in the First Year
- LGBT : Male : Completed Both Transfer-Level Math and English Within the District in the First Year
- LGBT : Female : Completed Both Transfer-Level Math and English Within the District in the First Year
- Some other race : Male : Completed Both Transfer-Level Math and English Within the District in the First Year
- Hispanic or Latino : Male : Completed Both Transfer-Level Math and English Within the District in the First Year
- Hispanic or Latino : Female : Completed Both Transfer-Level Math and English Within the District in the First Year

- Black or African American : Male : Completed Both Transfer-Level Math and English Within the District in the First Year
- Economically Disadvantaged : Male : Completed Both Transfer-Level Math and English Within the District in the First Year
- Disabled : Male : Completed Both Transfer-Level Math and English Within the District in the First Year
- Veteran : Male : Retained from Fall to Spring at the Same College
- LGBT : Male : Retained from Fall to Spring at the Same College
- LGBT : Female : Retained from Fall to Spring at the Same College
- White : Female : Retained from Fall to Spring at the Same College
- Some other race : Male : Retained from Fall to Spring at the Same College
- Hispanic or Latino : Male : Retained from Fall to Spring at the Same College
- American Indian or Alaska Native : Male : Retained from Fall to Spring at the Same College
- LGBT : Male : Enrolled in the Same Community College
- LGBT : Female : Enrolled in the Same Community College
- Foster Youth : Female : Enrolled in the Same Community College
- White : Female : Enrolled in the Same Community College
- Some other race : Female : Enrolled in the Same Community College
- Hispanic or Latino : Female : Enrolled in the Same Community College
- Black or African American : Female : Enrolled in the Same Community College



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Fullerton College Student Equity Plan

Executive Summary



2019-2022

STUDENT EQUITY EXECUTIVE SUMMARY 2019-2022

Introduction

The mission of Fullerton College is to advance student learning and achievement by developing flexible pathways for students from our diverse communities who seek educational and career growth, certificates, associates degrees, and transfer. We foster a supportive and inclusive environment for students to be successful learners, responsible leaders, and engaged community members. The vision of the Fullerton College Student Equity Committee is to cultivate an equitable, inclusive, and just community that understands and responds to the strengths and needs of disproportionately impacted groups, and empowers students to achieve their goals. With the support of the college's Office of Institutional Effectiveness, the college ensures that student equity planning is incorporated into institution-wide planning efforts such as accreditation, the educational master plan, Institutional Effectiveness goal setting, and the college goals for the Vision for Success.

The Student Equity plan is intended to help colleges identify areas of disproportionate impact when breaking down student populations by gender in addition to race and ethnicity as well as disability, foster youth, veteran, sexuality and gender identity, or homelessness status. However, the way the state template is designed, conversations about addressing areas of disproportionate impact tend to focus on one aspect of a student's identity and often place an emphasis on specialized programs to help our campus reach our goals in closing equity gaps. We know that we need to see students holistically, recognizing the ways in which their intersectionality creates a unique experience. The essential goal and focus of equity funded programs are to create equitable outcomes for all of the students we serve. One expected outcome of these efforts is that Fullerton College will be experienced as welcoming by all students. Research, such as the RP Group's *Student Support (Re)defined*¹, has found that that when students feel they have a supportive "home" on campus they become better integrated and more successful. This home can vary from population to population, so we have used a large portion of our equity funding to support specialized programs focused on particular student groups, such as Umoja, Puente, and the Foster Youth Success Initiative. We recognize that our campus still has work to do to better support our minoritized students. We know that specialized programs should not be held fully accountable for increasing outcomes for our African American/Black, Latinx, and Pacific Islander students due to limited resources including financial, personnel, and physical space. Our current student equity plan seeks to continue to recognize the value of

¹Booth, K., Cooper, D., Karandjeff, K., Large, M., Pellegrin, N., Purnell, R., Rodriguez-Kiino, D., Schiorring, E., & Willett, T. (2013). *Using Student Voices to Redefine Success: What Community College Students Say Institutions, Instructors and Others Can Do to Help Them Succeed*. Berkeley, CA: The Research and Planning Group for California Community Colleges (RP Group).

these programs and the work being done by the individuals involved but also recognize that “practitioner engagement in the study of their own practices is the most effective way of changing entrenched practices.”²”

Student Equity Planning

In fall 2017, the Student Equity Committee worked with individuals across campus to identify and refine the programs that are supported with equity funds. As the funding allocation recommendations move from the Student Equity Committee to the newly established (as of fall 2019) Student Equity and Achievement (SEA) Committee, the programs and activities listed below may be re-evaluated as the SEA Committee looks at the larger scope of work that was being done by the Student Equity Committee, Basic Skills and SSSP and continues to refine those activities and programs through the equity lens.

² Center for Urban Education. (2019). *Student Equity Planning Institute Workbook*. Los Angeles, CA: Rossier School of Education, University of Southern California.

Fullerton College Student Equity Plan

Goals and Activities



2019-2022

Metric	Current Baseline Data for overall student population	Goals for Overall student population	Activities that support the goal
<p>Access: Successful Enrollment</p> <p>Definition: Among all applicants, the proportion who enrolled in a community college in the selected year.</p>	31,676	31,928	<ul style="list-style-type: none"> • Increase communication for students who have applied but not registered close to registration dates; follow up again before start of semester
Metric	Current Baseline Data for overall student population	Goals for Overall student population	Activities that support the goal
<p>Retention: Fall to Spring</p> <p>Definition: Among all students, the proportion retained from fall to spring at college in the selected year, excluding students who completed an award or transferred to a postsecondary institution.</p>	16,991	17,293	<ul style="list-style-type: none"> • Reach out to currently enrolled students who miss spring registration appointment date; follow up prior to start of spring semester • Increased professional development to increase understanding about how to best support students

Metric	Current Baseline Data for overall student population	Goals for Overall student population	Activities that support the goal
<p>Completion of Transfer level math and English</p> <p>Definition: Among all students, the proportion who completed transfer- level math and English in their first academic year of credit enrollment within the district.</p>	513	782	<ul style="list-style-type: none"> • Increased group advising or individual counseling appointments to encourage taking TR Math/English in first semester • Encourage students to enroll in co-req courses

Metric	Current Baseline Data for overall student population	Goals for Overall student population	Activities that support the goal
<p>Earned HS equivalency, noncredit certificate, CO approved credit certificate, associate degree, CCC bachelor's degree (goal completion)</p> <p>Definition: Among all students, the number of students who earned various types of awards and the number of students who enrolled in either a noncredit career education course or any college level credit course.</p>	1,857	2,170	<ul style="list-style-type: none"> • Conduct program mapping in each division/department on campus to ensure availability of classes for students to complete degrees; • Streamline certificate process for students • Automated messages from A&R as students reach unit completion milestones
Metric	Current Baseline Data for overall student population	Goals for Overall student population	Activities that support the goal
<p>Transfer to a four-year institution</p> <p>(Transfer to a four year institution uses 2016-2017 as baseline).</p>	2,675	3,256	<ul style="list-style-type: none"> • Identify students who are at or near 60 units and contact to schedule counseling appointments • Increase availability of counseling hours • Conduct program mapping in each division/department on campus to ensure availability of classes for students to complete degrees

Student Equity Plan 2019-2022

Question 2: In the chart below, enter the three-year goal for each disproportionately impacted group in each metric and identify the activities that support goal attainment.

Metric	Current Baseline Data for Disproportionately Impacted Student Population	Baseline # of students who enroll	Goals for Disproportionately Impacted Students (number of students to reach minimum or full equity)		Activities that support the goal
<p>Access: Successful Enrollment</p> <p>Definition: Among all applicants, the proportion who enrolled in a community college in the selected year</p>	Black or African American Females	744	Full equity: Increase enrollment by 127 students	871	<ul style="list-style-type: none"> • More coordination between the Umoja program and A&R to increase direct contact and follow up • Umoja orientation • Umoja Day (spring outreach to H.S. students) • Athletic support programs (Incite and support specialists) and inquiry to look at data related to student athletes • EOPS--orientation and counseling support • Financial Aid support through financial aid counseling and Financial Aid Basic Needs Liaison • Summer Bridge
	Black or African American Males	904	Minimum equity: Increase enrollments by 67 students	971	
	Asian Females	2348	Minimum equity: Increase enrollments by 44 students	2392	<ul style="list-style-type: none"> • Inquiry about who these students are and why they are not enrolling • Summer Bridge
	Native Hawaiian or other Pacific Islander	61	Minimum equity: Increase enrollments by 14 students	75	<ul style="list-style-type: none"> • Inquiry about who these students are and why they are not enrolling • EOPS--orientation and counseling support • Financial Aid support through financial aid counseling and Financial Aid Basic Needs Liaison • Summer Bridge

<p>Access: Successful Enrollment</p> <p>Definition: Among all applicants, the proportion who enrolled in a community college in the selected year</p>	White Females	3003	Baseline	3003	
	White Males	3058	Baseline	3058	
	Foster Youth Females	283	Full equity: Increase enrollment by 40 students	323	<ul style="list-style-type: none"> • FYSI program: Orientation • Increased Counseling Hours • Focused outreach and follow up with community partners • Maintaining level of support currently provided by FYSI and increase advertising/marketing/outreach to let foster youth know about financial, academic, and support services available

Metric	Current Baseline Data for Disproportionately Impacted Student Population	Baseline # of students retained fall to spring	Goals for Disproportionately Impacted Students		Activities that support the goal
<p>Retention: Fall to Spring</p> <p>Definition: Among all students, the proportion retained from fall to spring at college in the selected year, excluding students who completed an award or transferred to a postsecondary institution</p>	Not economically disadvantaged females	1743	Minimum equity: Increase retention by 13 students	1756	<ul style="list-style-type: none"> Financial aid counseling hours and inquiry to understand who these students are BIT Case management
	Black or African American Females	184	Full equity: Increase retention by 41 students	225	<ul style="list-style-type: none"> Umoja--case management, more coordination with Financial Aid/Career and Life Planning Center, EOPS, Incite Increased tutoring and study skills support in programs like Umoja and Incite Professional development (disaggregated data by course but also by assignment, TMOC certificate program) through Staff Development and Educators for Equity SDSI BIT Case management Academic Role Modeling support Ethnic studies programming Hornet Leadership Program
	Black or African American Males	276	Full equity: Increase retention by 44 students	320	
	Ethnicity: Some other race Female	235	Baseline	235	<ul style="list-style-type: none"> Inquiry about who students are BIT Case Management Hornet Leadership Program
	White Female	1524	Baseline	1524	

Metric	Current Baseline Data for Disproportionately Impacted Student Population	Baseline # of students retained fall to spring	Goals for Disproportionately Impacted Students		Activities that support the goal
<p>Retention: Fall to Spring</p> <p>Definition: Among all students, the proportion retained from fall to spring at college in the selected year, excluding students who completed an award or transferred to a postsecondary institution</p>	LGBT Females	286	Full equity: Increase retention by 27 students	313	<ul style="list-style-type: none"> • Umoja • Incite • Increased tutoring and study skills support • SDSI • BIT Case management • Identify and promote LGBTQ+ campus liaison • Professional development--safe space training • Student Leadership Training related to inclusivity • Inquiry about who these students are and why they are not retained (support could be provided by other programs listed above and/or Health Services, Grads to Be, FYSI, EOPS, Puente, Veterans...) • Ethnic Studies programming • Financial Aid counseling and Basic Needs Liaison • Hornet Leadership Program
	LGBT Males	212	Full equity: Increase retention by 34 students	246	
	First Generation Males	3411	Full equity: Increase retention by 143 students	3554	

Metric	Current Baseline Data for Disproportionately Impacted Student Population	Baseline # of students who complete	Goals for Disproportionately Impacted Students		Activities that support the goal
<p>Completion of Transfer level math and English</p> <p>Definition: Among all students, the proportion who completed transfer-level math and English in their first academic year of credit enrollment within the district</p>	American Indian or Alaska Native	N/A	Baseline	1	
	Black or African American Female	1	Full equity: Increase by 8 students	9	<ul style="list-style-type: none"> FC Miles Umoja: Increased counseling and tutoring support, textbook loans, Laptop lending library EOPS--increased counseling tutoring support
	Black or African American Male	6	Full equity: Increase by 12 students	18	
	Hispanic or Latino Female	101	Full equity: Increase by 54 students	155	<ul style="list-style-type: none"> FC Miles Work with students involved with Puente, Anaheim Pledge, Fullerton Partnership to encourage enrolling in transfer level classes in first semester Summer Bridge EOPS--increased counseling and tutoring support Puente-classes and tutoring Grads to Be counseling
	Hispanic or Latino Male	125	Full equity: Increase by 33 students	158	
	Native Hawaiian or other Pacific Islander Females	N/A	Full equity: Increase by 1 student	1	<ul style="list-style-type: none"> FC Miles EOPS--increased counseling and tutoring support
	Some other race Male	8	Full equity: Increase by 6 students	14	<ul style="list-style-type: none"> FC Miles Inquiry to find out who students are
	Foster Youth Male	N/A	Full equity: Increase by 1 student	1	<ul style="list-style-type: none"> FC Miles FYSI book support FYSI counseling support to encourage TL Math/English in first semester

Metric	Current Baseline Data for Disproportionately Impacted Student Population	Baseline # of students who complete	Goals for Disproportionately Impacted Students		Activities that support the goal
<p>Completion of Transfer level math and English</p> <p>Definition: Among all students, the proportion who completed transfer-level math and English in their first academic year of credit enrollment within the district</p>	Economically disadvantaged Female	150	Full equity: Increase by 38 students	188	<ul style="list-style-type: none"> EOPS: book award, lending library- includes laptop, calculator, Math access codes Continue to support additional counseling hours, one-on-one tutoring support
	Economically disadvantaged Male	162	Full equity: Increase by 45 students	207	
	First generation Female	94	Full equity: Increase by 45 students	139	<ul style="list-style-type: none"> EOPS: book award, lending library- includes laptop, calculator, Math access codes Continue to support additional counseling hours, one-on-one tutoring support
	First generation Male	120	Full equity: Increase by 26 students	146	

Metric	Current Baseline Data for Disproportionately Impacted Student Population	Baseline # of students reaching goal completion	Goals for Disproportionately Impacted Students		Activities that support the goal
<p>Earned HS equivalency, noncredit certificate, CO approved credit certificate, associate degree, CCC bachelor's degree (goal completion)</p> <p>Definition: Among all students, the number of students who earned various types of awards and the number of students who enrolled in either a noncredit career education course or any college level credit course in...</p>	American Indian/ Alaska Native Female	1	Minimum equity: Increase by 1 student	2	<ul style="list-style-type: none"> EOPS
	Asian Male	86	Full equity: Increase by 40 students	126	<ul style="list-style-type: none"> Inquiry about who students are Increase communication with students as part of a grad check
	African American or Black Females	25	Full equity: Increase by 7 students	32	<ul style="list-style-type: none"> Increase communication with students as part of a grad check in Umoja program Increase counseling support in Umoja
	Filipino Females	17	Minimum equity: Increase by 9 students	26	<ul style="list-style-type: none"> Inquiry about who students are Increase communication with students as part of a grad check
	Not economically disadvantaged	165	Full equity: Increase by 79 students	244	<ul style="list-style-type: none"> FASFA/CADA awareness; increased marketing of Financial Aid services (outreach on the quad 2-3 hours/day)
	Some other race Male	20	Minimum equity: Increase by 12 students	32	<ul style="list-style-type: none"> Inquiry about who students are and increase communication with students as part of a grad check-- possibly as part of EOPS
	LGBT Female	20	Minimum equity: Increase by 19 students	39	<ul style="list-style-type: none"> Increase Safe Space on campus Designated counselor or therapist Identify and promote LGBTQ+ campus liaison
	LGBT Male	15	Minimum equity: Increase by 13 students	28	

	First generation male	243	Full equity: Increase by 133 students	376	<ul style="list-style-type: none"> • Inquiry about who students are and increase communication with students as part of a grad check possibly as part of EOPS • SDSI • Grads to Be
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Metric	Current Baseline Data for Disproportionately Impacted Student Population	Baseline # of students who transfer	Goals for Disproportionately Impacted Students		Activities that support the goal
Transfer to a four-year institution Definition: Among all students, the number who transferred to a four- year institution	American Indian/Alaska Native Female	2	Full equity: Increase transfer by 1 student	3	<ul style="list-style-type: none"> • Inquiry about who students are • Transfer Center University Ambassadors • Increased Saturday hours • Increased counseling hours
	Black or African American Female	26	Full equity: increase transfer by 10 students	36	<ul style="list-style-type: none"> • Identify students who are at or near 60 units and contact to schedule counseling appointments • Increased counseling availability specifically in Umoja and • Incite • Athletic student support specialists • Increase number of students who attend HBCU tour and marketing to promote trip • More collaboration between Umoja and Transfer Center to promote transfer • SDSI University Ambassadors • Transfer Center University Ambassadors, • Increased Saturday hours • Increased counseling hours
	Hispanic or Latino Male	416	Full equity: Increase transfer by 194 students	610	<ul style="list-style-type: none"> • Identify students who are at or near 60 units and contact to schedule counseling appointments • Athletic student support specialists SDSI University Ambassadors • Puente--college tours and counseling courses/support EOPS • Grads to Be mentoring • Transfer Center University Ambassadors, increased Saturday hours, increased counseling hours

	More than one race male	28	Baseline	28	<ul style="list-style-type: none"> • Inquiry about who students are • Identify students who are at or near 60 units and contact to schedule counseling appointments • Transfer Center University Ambassadors • Increased Saturday hours • Increased counseling hours
	Male Students with Disabilities	55	Minimum equity: Increase transfer by 11 students	66	<ul style="list-style-type: none"> • Identify four-year institutions with strong disability support services • Continued focus on math tutoring and support in order for students to complete their transfer requirements • Transfer Center University Ambassadors • Increased Saturday hours • Increased counseling hours

Metric	Current Baseline Data for Disproportionately Impacted Student Population	Baseline # of students who transfer	Goals for Disproportionately Impacted Students		Activities that support the goal
Transfer to a four-year institution Definition: Among all students, the number who transferred to a four-year institution	Foster Youth Females	11	Full equity: Increase transfer by 4 students	15	<ul style="list-style-type: none"> • Identify students who are at or near 60 units and contact to schedule counseling appointments • Increased counseling availability in FYSI program • Increase number of students participating in FYSI college tours • Transfer Center University Ambassadors • Increased Saturday hours • Increased counseling hours
	Foster Youth Males	3	Full equity: Increase transfer by 6 students	9	
	LGBT Males	19	Full equity: Increase transfer by 15 students	34	<ul style="list-style-type: none"> • Identify four year institutions with strong LGBT centers or programming • Identify and promote LGBT campus liaison • Inquiry about these students to find out what other programs might already be supporting them • Transfer Center University Ambassadors • Increased Saturday hours • Increased counseling hours

	First generation Females	427	Full equity: Increase transfer by 154 students	581	<ul style="list-style-type: none"> • Identify students who are at or near 60 units and contact to schedule counseling appointments • Increased counseling availability specifically in Umoja and Incite • Athletic student support specialists • Increase number of students who attend HBCU tour and marketing to promote trip • More collaboration between Umoja and Transfer Center to promote transfer • Puente--college tours
	First generation Males	262	Full equity: Increase transfer by 186 students	448	<ul style="list-style-type: none"> • EOPS • FYSI college tours • SDSI University Ambassadors • Transfer Center University Ambassadors, increased Saturday hours, increased counseling hours

Target Groups

In research performed using the new method of calculating disproportionate impact using the percentage point gap, two primary target groups rose from the data analysis: African-American or black male and female students and LGBTQ+ male students. The chart below shows areas where disproportionate impact has been found using the percentage point gap and state data. While this data provides a framework for our equity planning, we will continue to have conversations in the Student Equity Committee and across campus about student experiences that may not be identified by the current methods of calculating disproportionate impact. In particular we have set aside funds to develop focus groups, faculty inquiry groups and other methods to investigate the reasons behind the DI measures of newer groups such as homeless and LGBTQ+ and from those conversations develop strategies in the appropriate areas to reduce these gaps.

		Enrolled in the Same Community College				Retained from Fall to Spring at the Same College				Completed Both Transfer-Level Math and English within the District				Attained the Vision Goal Completion Definition				Transferred to a Four-Year Institution			
		BASELINE OUTCOME	BASELINE COHORT	BASELINE RATE	PPG/PI	BASELINE OUTCOME	BASELINE COHORT	BASELINE RATE	PPG/PI	BASELINE OUTCOME	BASELINE COHORT	BASELINE RATE	PPG/PI	BASELINE OUTCOME	BASELINE COHORT	BASELINE RATE	PPG/PI	BASELINE OUTCOME	BASELINE COHORT	BASELINE RATE	PPG/PI
Overall	All	31,676	63,162	50.15%		16,991	23,938	70.98%		513	4,223	12.15%		1,857	47,534	3.91%	100.0%	2,675	26,349	10.15%	100.0%

		Enrolled in the Same Community College				Retained from Fall to Spring at the Same College				Completed Both Transfer-Level Math and English within the District				Attained the Vision Goal Completion Definition				Transferred to a Four-Year Institution			
		BASELINE OUTCOME	BASELINE COHORT	BASELINE RATE	PPG/PI	BASELINE OUTCOME	BASELINE COHORT	BASELINE RATE	PPG/PI	BASELINE OUTCOME	BASELINE COHORT	BASELINE RATE	PPG/PI	BASELINE OUTCOME	BASELINE COHORT	BASELINE RATE	PPG/PI	BASELINE OUTCOME	BASELINE COHORT	BASELINE RATE	PPG/PI
American Indian or Alaska Native	Female	100	209	47.85%	-2.8%	24	38	63.16%	-7.9%	1	10	10.00%	-2.2%	1	72	1.39%	35.5%	2	33	6.06%	59.5%
	Male	81	164	49.39%	-1.2%	16	21	76.19%	5.1%	0	4	0.00%	-12.2%	3	57	5.26%	134.6%	5	37	13.51%	132.7%
Asian	Female	2,348	4,899	47.93%	-2.9%	907	1,317	68.87%	-2.3%	53	185	28.65%	17.3%	105	3,073	3.42%	87.4%	250	1,660	15.06%	147.9%
	Male	2,322	4,299	54.01%	3.7%	1,108	1,529	72.47%	1.5%	56	218	25.69%	14.3%	86	3,220	2.67%	68.3%	264	1,834	14.39%	141.3%
Black or African American	Male	904	1,991	45.40%	-5.4%	276	449	61.47%	-9.8%	6	145	4.14%	-8.3%	33	1,028	3.21%	82.1%	37	410	9.02%	88.6%
	Female	744	1,715	43.38%	-7.4%	184	316	58.23%	-13.0%	1	73	1.37%	-11.0%	25	812	3.08%	78.7%	26	358	7.26%	71.3%
Filipino	Male	521	995	52.36%	1.8%	240	341	70.38%	-0.7%	8	50	16.00%	3.9%	29	687	4.22%	107.9%	43	395	10.89%	106.9%
	Female	578	1,187	48.69%	-1.9%	223	313	71.25%	0.2%	13	49	26.53%	14.6%	17	660	2.58%	65.9%	58	391	14.83%	145.6%
Hispanic or Latino	Female	9,432	18,135	52.01%	2.0%	5,243	7,158	73.25%	3.2%	101	1,152	8.77%	-4.7%	636	13,357	4.76%	121.7%	722	7,687	9.39%	92.2%
	Male	7,985	14,071	56.75%	8.0%	4,262	5,941	71.74%	0.9%	125	1,219	10.25%	-2.7%	366	11,051	3.31%	84.7%	416	5,991	6.94%	68.2%
More than one race	Male					268	386	69.43%	-1.6%	12	78	15.38%	3.3%	26	710	3.66%	93.6%	28	388	7.22%	70.9%
	Female					274	381	71.92%	0.9%	15	77	19.48%	7.5%	32	832	3.85%	98.3%	57	461	12.36%	121.4%
Native Hawaiian or other Pacific Islander	Female	61	155	39.35%	-11.3%	25	37	67.57%	-3.5%	0	5	0.00%	-12.2%	3	76	3.95%	100.9%	5	41	12.20%	119.7%
	Male	85	164	51.83%	1.2%	25	43	58.14%	-12.9%	2	12	16.67%	4.5%	3	80	3.75%	95.9%	6	42	14.29%	140.3%
Some other race	Male	100	200	50.00%	-0.6%	232	348	66.67%	-4.5%	8	115	6.96%	-5.3%	20	826	2.42%	61.9%	34	353	9.63%	94.6%
	Female	83	180	46.11%	-4.5%	235	359	65.46%	-5.7%	12	88	13.64%	1.5%	28	813	3.44%	88.1%	47	398	11.81%	115.9%
White	Female	3,003	7,103	42.28%	-9.4%	1,524	2,215	68.80%	-2.5%	44	338	13.02%	0.9%	213	4,682	4.55%	116.3%	328	2,677	12.25%	120.3%
	Male	3,058	6,603	46.31%	-4.8%	1,657	2,344	70.69%	-0.4%	49	346	14.16%	2.2%	202	4,702	4.30%	109.8%	311	2,754	11.29%	110.9%

		Enrolled in the Same Community College				Retained from Fall to Spring at the Same College				Completed Both Transfer-Level Math and English within the District				Attained the Vision Goal Completion Definition				Transferred to a Four-Year Institution			
		BASELINE OUTCOME	BASELINE COHORT	BASELINE RATE	PPG/PI	BASELINE OUTCOME	BASELINE COHORT	BASELINE RATE	PPG/PI	BASELINE OUTCOME	BASELINE COHORT	BASELINE RATE	PPG/PI	BASELINE OUTCOME	BASELINE COHORT	BASELINE RATE	PPG/PI	BASELINE OUTCOME	BASELINE COHORT	BASELINE RATE	PPG/PI
Disabled	Female	703	1,441	48.79%	-1.9%	584	794	73.55%	2.6%	4	60	6.67%	-5.6%	86	1,393	6.17%	157.8%	80	893	8.96%	88.0%
	Male	593	1,096	54.11%	3.6%	497	691	71.92%	0.9%	6	64	9.38%	-2.8%	65	1,233	5.27%	134.6%	55	799	6.88%	67.6%
Economically Disadvantaged	Male					6,047	8,475	71.35%	0.5%	162	1,563	10.36%	-2.9%	603	16,116	3.74%	95.7%	825	9,248	8.92%	87.6%
	Female					6,896	9,601	71.83%	1.3%	150	1,437	10.44%	-2.6%	857	18,287	4.69%	119.8%	1,122	10,955	10.24%	100.6%
Foster Youth	Female	283	638	44.36%	-6.3%	96	131	73.28%	2.2%	1	17	5.88%	-6.3%	9	255	3.53%	90.2%	11	148	7.43%	73.0%
	Male	226	443	51.02%	0.4%	67	101	66.34%	-4.7%	0	14	0.00%	-12.2%	8	196	4.08%	104.4%	3	85	3.53%	34.7%
LGBT	Female	842	1,733	48.59%	-2.1%	286	440	65.00%	-6.2%	9	89	10.11%	-2.1%	20	997	2.01%	51.3%	42	470	8.94%	87.7%
	Male	608	1,213	50.12%	-0.5%	212	346	61.27%	-9.9%	9	52	17.31%	5.2%	15	715	2.10%	53.6%	19	336	5.65%	55.5%
Veteran	Male	467	851	54.88%	4.3%	278	411	67.64%	-3.5%	3	44	6.82%	-5.4%	44	787	5.59%	142.9%	48	488	9.84%	96.6%
	Female	58	136	42.65%	-8.0%	50	80	62.50%	-8.6%	1	6	16.67%	4.5%	7	149	4.70%	120.1%	11	85	12.94%	127.1%

Progress on previous plan goals

The primary goal of the previous student equity plans has been to eliminate the disproportionate impact for African American or Black students, Latinx students, Pacific Islander students. The chart below provides a summary of the equity metrics and target goals from the 2015-2016 student equity plan and a brief update on the progress. Specific goals were set for each metric based on the student populations demonstrating disproportionate impact. Since hiring a Research Analyst for Student Equity (50%), we have been able to start collecting and examining local data which in many cases is showing larger increases in success. We are continuing to work with individuals coordinating equity-funded programs to complete assessments based on evaluation plans developed with the Office of Institutional Effectiveness.

Success Indicator	Target Groups	Outcomes (past)	Outcomes (most recent)	Target Goal	Goal Progress
Access	No DI found				
Course Completion		<i>2013</i>	<i>Fall 2018</i>		
	African American or Black	55%	55%	Increase by 2%	Completion rates same, still disproportionately impacted.
	Pacific Islander	54%	62%	Increase by 2%	Completion rates increased by 8%. Pacific Islander students no longer DI when using the 80% index.
	Latino or Hispanic	64%	67%	Increase by 2%	Latino or Hispanic students were not previously identified as being DI and continue to not be identified as disproportionately impacted.

Success Indicator	Target Groups	Outcomes (past)	Outcomes (most recent)	Target Goal	Goal Progress
Basic Skills Math		<i>Cohort year 2007-2008, outcomes by 2012-2013</i>	<i>Cohort year 2011-2012, outcomes by 2016-2017</i>		
	African American or Black	18%	20%	Increase by 2%	Increase by 2%, still disproportionately impacted
	Latino or Hispanic	30%	35%	Increase by 2%	Increase by 5%, still disproportionately impacted
	American Indian or Alaskan Native	29%	11%	Increase by 2%	Decrease by 18%, still disproportionately impacted
Basic Skills English		<i>Cohort year 2007-2008, outcomes by 2012-2013</i>	<i>Cohort year 2011-2012, outcomes by 2016-2017</i>		
	African American or Black	28%	45%	Increase by 2%	Increase by 17%, still disproportionately impacted
	Latino or Hispanic	45%	62%	Increase by 2%	Increase by 17%, still disproportionately impacted
	American Indian or Alaskan Native	38%	80%	Increase by 2%	Increase by 42%, no longer disproportionately impacted

Success Indicator	Target Groups	Outcomes (past)	Outcomes (most recent)	Target Goal	Goal Progress
Increase degree and certificate completion		<i>Cohort year 2007-2008, outcomes by 2012-2013</i>	<i>Cohort year 2011-2012, outcomes by 2016-2017</i>		
	Latino or Hispanic	39%	46%	Increase by 2%	Increase by 7%, still disproportionately impacted
	DSS	38%	43%	Increase by 2%	Increase by 5%, still disproportionately impacted
	Foster Youth			Increase by 2%	*Not available on Data Mart
	Veterans			Increase by 2%	*Not available on Data Mart
Transfer		<i>Cohort year 2007-2008, outcomes by 2012-2013</i>	<i>Cohort year 2010-2011, transfer in 6 years</i>		
	Hispanic/Latino	33%	41%	Increase by 2%	Increase by 8%, still disproportionately impacted
	Foster Youth			Increase by 2%	*Not available on Data Mart
	Veterans			Increase by 2%	*Not available on Data Mart

Accounting of equity funding expenditures

Below is a summary of the equity funds expended by spending classification since 2015. The State Chancellor’s Office requires an expenditure report for all equity funds. Links to the previous year expenditure reports can be accessed through the Student Equity website (equity.fullcoll.edu) or by clicking [here](#).

Category	2015-2016	2016-2017	2017-2018
Academic Salaries	\$ 339,125	\$ 180,213	\$ 251,197
Classified and Other Nonacademic Salaries	\$ 1,062,040	\$ 1,159,916	\$ 1,109,483
Employee Benefits	\$ 229,202	\$ 227,662	\$ 234,205
Supplies & Materials	\$ 78,901	\$ 99,386	\$ 62,363
Other Operating Expenses and Services	\$ 220,881	\$ 257,073	\$ 173,652
Capital Outlay	\$ 63,068	\$ 15,222	\$ 17,268
Other Outgo	\$ 229,253	\$ 97,393	\$ 72,113
Program Totals	\$ 2,222,470	\$ 2,036,865	\$ 1,920,281

Contacts:

Mark Greenhalgh, Dean of Mathematics & Computer Science, Student Equity Committee Administrative Co-Chair
mgreenhalgh@fullcoll.edu (714) 992-7041

Cristina Arellano-Duenas, EOPS Counselor, Student Equity Committee Faculty Co-Chair
Carellanoduenas@fullcoll.edu (714) 992-7546

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 11, 2019 Resolution _____
Information _____
SUBJECT: Academic Personnel Enclosure(s) X

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

6.a.1

Item No.

Academic Personnel
June 11, 2019

RESIGNATION

Khaefi, Arian	FC	Music Instructor Eff. 07/01/2019 PN FCF720
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NEW PERSONNEL

Brown, Anthony	CC	Psychiatric Technician Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/22/2019 PN CCF707
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Canner, Mark	CC	Kinesiology Instructor, Head Coach Water Polo First Year Probationary Contract Class B, Step 1 Eff. 08/22/2019 PN CCF698
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Filip, Dragana	CC	Psychiatric Technician Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/22/2019 PN CCF706
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Howard, Donivan	CC	Art Illustration Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/22/2019 PN CCF705
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Rodriguez, Luciano	FC	Computer Science Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/22/2019 PN FCF586
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Rosales, Alexandria	FC	Counselor, EOPS Second Year Probationary Contract Class B, Step 10 Eff. 07/01/2019 PN FCF762
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Academic Personnel
June 11, 2019

LEAVE OF ABSENCE

Bauer, Jill	CC	ESL Instructor Personal Leave Without Pay (100%) Eff. 2019-2020 Academic Year
Taguchi-Trieu, Tanomo	FC	Mathematics Instructor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 05/17/2019-10/08/2019

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2019 SUMMER
INTERSESSION

Pantoja, David	FC	Column 1, Step 1
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2019 FALL SEMESTER,
TRIMESTER

Cedillos, Mauricio	CC	Column 1, Step 1
Makary, Abigail	CC	Column 1, Step 1
Rickard, Cory	CC	Column 1, Step 1
Pantoja, David	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Cedillos, Mauricio	CC	Column 1, Step 1
Rickard, Cory	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Cadilli, Jolina	CC	Administer Mathematics Proficiency Exam Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2019-2020 Academic Year
Castro, Alma	CC	Administer Mathematics Proficiency Exam Class B Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2019-2020 Academic Year

Academic Personnel
June 11, 2019

Chiplunkar, Sujata	CC	Proctor Lab Practicums for Disability Support Services Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2019-2020 Academic Year
Coopman, Jennifer	CC	Administer Mathematics Proficiency Exam Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2019-2020 Academic Year
De Roo, Robin	CC	Administer Chemistry Proficiency Exam Class D Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2019-2020 Academic Year
Draganov, Torri	CC	Administer Chemistry Proficiency Exams AND Proctor Lab Practicums for Disability Support Services Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2019-2020 Academic Year
Eckenrode, Adam	CC	Administer Mathematics Proficiency Exam Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2019-2020 Academic Year
Gober, Joel	CC	Proctor Lab Practicums for Disability Support Services Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2019-2020 Academic Year

Academic Personnel
June 11, 2019

Gotoh, Akiko	CC	Administer Chemistry Proficiency Exams AND Proctor Lab Practicums for Disability Support Services Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2019-2020 Academic Year
Hill, Garet	CC	Administer Mathematics Proficiency Exam Class B Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2019-2020 Academic Year
Landis, Lenore	CC	Administer Chemistry Proficiency Exams AND Proctor Lab Practicums for Disability Support Services Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2019-2020 Academic Year
Ledesma, Nicole	CC	Administer Mathematics Proficiency Exam Class D Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2019-2020 Academic Year
Lee, Eunju	CC	Administer Mathematics Proficiency Exam Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2019-2020 Academic Year
Morvan, Laurie	CC	Administer Mathematics Proficiency Exam Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2019-2020 Academic Year
Nguyen, Kelly	CC	Administer Mathematics Proficiency Exam Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2019-2020 Academic Year

Academic Personnel
June 11, 2019

Nguyen, Sheila	CC	Administer Chemistry Proficiency Exams AND Proctor Lab Practicums for Disability Support Services Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2019-2020 Academic Year
Nusbaum, David	CC	Administer Mathematics Proficiency Exam Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2019-2020 Academic Year
Ogoshi, Fumio	CC	Proctor Lab Practicums for Disability Support Services Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2019-2020 Academic Year
Paek, Sylvia	CC	Administer Mathematics Proficiency Exam Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2019-2020 Academic Year
Palmisano, Michelle	CC	Proctor Lab Practicums for Disability Support Services Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2019-2020 Academic Year
Plett, Christina	CC	Administer Mathematics Proficiency Exam Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2019-2020 Academic Year
Rajab, Adel	CC	Proctor Lab Practicums for Disability Support Services Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2019-2020 Academic Year

Academic Personnel
June 11, 2019

Roby, Scott	CC	Administer Mathematics Proficiency Exam Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2019-2020 Academic Year
Sanchez Duran, Jose	CC	Proctor Lab Practicums for Disability Support Services Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2019-2020 Academic Year
Sato, Dee Ann	CC	Proctor Lab Practicums for Disability Support Services Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2019-2020 Academic Year
Shin, Gary	CC	Proctor Lab Practicums for Disability Support Services Class F Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2019-2020 Academic Year
Shrout, Cynthia	CC	Administer Mathematics Proficiency Exam Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2019-2020 Academic Year
Spooner, Stephanie	CC	Proctor Lab Practicums for Disability Support Services Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2019-2020 Academic Year

Academic Personnel
June 11, 2019

Tomooka, Craig	CC	Administer Chemistry Proficiency Exams AND Proctor Lab Practicums for Disability Support Services Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2019-2020 Academic Year
Tran, Hoa	CC	Administer Mathematics Proficiency Exam Class E Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2019-2020 Academic Year
Trevino, Joseph	CC	Administer Mathematics Proficiency Exam Class B Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2019-2020 Academic Year
Ward, Amy	CC	Administer Mathematics Proficiency Exam Class C Lec Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2019-2020 Academic Year

CORRECTION TO BOARD AGENDA OF MAY 28, 2019
TEMPORARY REASSIGNMENT

Ayon, Carlos	FC	Interim Dean, Business, CIS & Economic Workforce Development From: Range 32, Step E To: Range 32, Step F Eff. 07/01/2019-06/30/2020
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CORRECTION TO BOARD AGENDA OF MAY 14, 2019
NEW PERSONNEL

Ji, Seung	FC	Physics/Astronomy Instructor From: First Year Probationary Contract To: Second Year Probationary Contract Eff. 08/22/2019
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NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 11, 2019 Resolution _____
Information _____
SUBJECT: Classified Personnel Enclosure(s) X

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

6.b.1

Item No.

Classified Personnel
June 11, 2019

RESIGNATION

Bautista, Ricardo	FC	Campus Safety Officer 12-month position (100%) Eff. 07/01/2019 PN FCC935
Pattison, Jeanette	CC	Instructional Aide/Health Science 11-month position (62.5%) Eff. 07/06/2019 PN CCC804

NEW PERSONNEL

Ferrari, Michael	FC	Library Assistant I 12-month position (100%) Range 33, Step E + 5% Shift Classified Salary Schedule Eff. 06/12/2019 PN FCC943
O'Hare-Griffith, Kimberly	CC	Executive Assistant 12-month position (100%) Range 41, Step C Classified Salary Schedule Eff. 07/01/2019 PN CCC688
Otieno, Naomi	NOCE	Administrative Assistant III 12-month position (100%) Range 41, Step B Classified Salary Schedule Eff. 06/12/2019 PN SCC989
Valenzuela, Juan	CC	Instructional Assistant, Photography 12-month position (100%) Range 36, Step C Classified Salary Schedule Eff. 06/12/2019 PN CCC936

PROMOTION

Thomas, Tayler	NOCE	Administrative Assistant II 12-month position (100%) SCC951
		To: CC Administrative Assistant III 12-month position (100%) Range 41, Step B Classified Salary Schedule Eff. 06/12/2019 PN CCC972

VOLUNTARY CHANGES IN ASSIGNMENT

Young, Lynette	CC	Administrative Assistant (80%)
		Temporary Increase in Months & Percent Employed From: CC 10-months, 80% To: AC 2-months, 20% CC 10-months, 80% Eff. 07/01/2019 – 12/31/2019

PROFESSIONAL GROWTH & DEVELOPMENT

Abesami, Naomi	FC	Director, Student Activities (100%) 1 st Increment (\$400) Eff. 07/01/2019
Aikin, Carmen	AC	Executive Assistant II (100%) 3 rd Increment (\$400) Eff. 07/01/2019
Kvenbo, Marisa	AC	Benefits Coordinator (100%) 2 nd Increment (\$400) 3 Rd Increment (\$400) Eff. 07/01/2019
Lee, Albin	FC	Evaluator Specialist (100%) 1 st Increment (\$400) Eff. 07/01/2019
Louie-Jeu, Kim	FC	Evaluator (100%) 2 nd Increment (\$400) Eff. 07/01/2019

Classified Personnel
June 11, 2019

Martinez Stluka, Rena	FC	Registrar (100%) 2 nd Increment (\$400) 3 rd Increment (\$400) Eff. 07/01/2019
Vasquez, Norma	FC	Student Services Specialist (100%) 1 st Increment (\$400) Eff. 07/01/2019

LEAVES OF ABSENCE

Nguyen, Thu	CC	Business Office Specialist (100%) Unpaid Personal Leave Eff. 06/17/2019 – 06/21/2019
Rodriguez, Hector	CC	Groundskeeper (100%) Unpaid Personal Leave Eff. 06/12/2019
Roschel, Rachel	FC	Administrative Assistant III (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 05/17/2019 – 11/17/2018 (Intermittent Leave)
Saeteurn, Nai	CC	Financial Aid Coordinator (100%) Unpaid Personal Leave Eff. 08/07/2019 – 08/16/2019

STIPEND FOR ADDITIONAL ADMINSTRATIVE DUTIES

Martinez Stluka, Rena	FC	Registrar (100%) Extension of 10% Stipend Eff. 07/01/2019 – 06/30/2020
Sontag, Dawn	CC	Administrative Assistant I 6% Stipend Eff. 04/23/2019 – 06/30/2019
Tran, Long	FC	IT Technician II (100%) 6% Stipend Eff. 07/01/2019 – 06/30/2019
Zamorano, Karla	NOCE	Admissions and Records Technician (100%) Extension of 6% Stipend Eff. 07/01/2019 – 12/31/2019

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 11, 2019

SUBJECT: Professional Experts

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

6.c.1

Item No.

Professional Experts
June 11, 2019

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Ajluni, Amber	FC	Project Expert	BSSOT/PTI Community of Practice for Embedded Support	24	06/10/2019	06/14/2019
Anderson, Janna	FC	Project Coordinator	BSSOT/PTI Community of Practice for Embedded Support in Enhanced College Writing	24	06/10/2019	06/14/2019
Ascencio, Diana	FC	Project Coordinator	FC Miles Program Coordinator	26	07/01/2019	08/09/2019
Bauer, Jill	CC	Technical Expert I	Language Arts Side Kick Project	26	07/01/2019	12/31/2019
Brydges, Michael	CC	Technical Expert II	Professional Development Co-Coordinator	30	06/03/2019	06/30/2019
Brydges, Michael	CC	Technical Expert II	Professional Development Co-Coordinator	30	07/01/2019	08/22/2019
Clarke, Bret	CC	Technical Expert II	Regional Data Science Development Project	40	07/01/2019	12/15/2019
Cobler, Timothy	FC	Technical Expert II	Promise Career Pathways	4	07/01/2019	12/14/2019
Costello, Jeanne	FC	Project Coordinator	Staff Development Coordinator	40	07/01/2019	08/25/2019
Dadson, Guy	FC	Project Coordinator	How Does One Teach The First 1-2 Semesters of Chemistry? From Course Materials to Pedagogy and Beyond	10	05/30/2019	06/14/2019
Diaz, Roberto	FC	Technical Expert II	Distance Education Division Representative	25	03/01/2019	05/25/2019
Dobyns, Sheilah	FC	Project Coordinator	BSSOT/PTI Community of Practice for Embedded Support in Enhanced College Writing	24	06/10/2019	06/14/2019
Dunsmore, Pamela	FC	Project Coordinator	BSSOT/PTI Community of Practice for Embedded Support in Enhanced College Writing	24	06/10/2019	06/14/2019
Evans, Jacqueline	AC	Not-For-Credit-Instr I	Adjunct Processing, HR tasks	26	07/01/2019	09/30/2019
Farol, Ronald	FC	Project Coordinator	BSSOT/PTI Community of Practice for Embedded Support	24	06/10/2019	06/14/2019
Fernandez, Christopher	FC	Project Coordinator	How Does One Teach The First 1-1 Semesters of Chemistry? From Course Materials to Pedagogy and Beyond.	10	05/28/2019	06/14/2019
Fort, Brian	FC	Project Coordinator	Teacher Pathway Partnership Resource Coordinator	26	08/19/2019	12/13/2019
Fort, Brian	FC	Project Coordinator	Teacher Pathway Partnership Resource Coordinator	26	01/20/2020	06/17/2020
Gomez, Bruce	FC	Project Expert	BSSOT/PTI Community of Practice for Embedded Support	24	06/10/2019	06/14/2019

Professional Experts
June 11, 2019

Gutierrez, Ruth	CC	Technical Expert II	Professional Development Co-Coordinator	30	06/03/2019	06/30/2019
Gutierrez, Ruth	CC	Technical Expert II	Professional Development Co-Coordinator	30	07/01/2019	08/22/2019
Gutierrez Estrada, Alyeska	FC	Project Coordinator	Umoja Program Coordinator	26	07/01/2019	08/23/2019
Gutierrez Estrada, Alyeska	FC	Project Expert	Umoja Program Coordinator	26	08/24/2019	11/15/2019
Gutierrez Estrada, Alyeska	FC	Project Expert	Umoja Program Coordinator	26	11/25/2019	12/14/2019
Herman, Jenelle	CC	Technical Expert I	Language Arts Side Kick Project	26	04/15/2019	06/30/2019
Herman, Jenelle	CC	Technical Expert I	Language Arts Side Kick Project	26	07/01/2019	12/31/2019
Hernandez, Victoria	FC	Project Expert	Grant Coordinator	26	05/29/2019	06/30/2019
Johnson, Bradlee	FC	Project Coordinator	Teacher Pathway Program Outreach Assistant	26	08/14/2019	12/13/2019
Johnson, Bradlee	FC	Project Coordinator	Teacher Pathway Program Outreach Assistant	26	01/20/2020	06/12/2020
Johnson, Jacqueline	FC	Project Expert	BSSOT/PTI Community of Practice for Embedded Support	24	06/10/2019	06/14/2019
Johnson, Jacqueline	FC	Project Expert	Mindful Argumentation Workshop – Fullerton College LLRISPS	3	08/21/2019	08/21/2019
Kemp, Darnell	FC	Technical Expert II	Distance Education Technical Expert/Coordinator	40	05/28/2019	06/30/2019
Kemp, Darnell	FC	Technical Expert II	Distance Education Technical Expert/Coordinator	40	07/01/2019	08/23/2019
Levesque, Richard	FC	Project Coordinator	BSSOT/PTI Community of Practice for Embedded Support in Enhanced College Writing	24	06/10/2019	06/14/2019
Liu, Annie	FC	Project Coordinator	BSSOT/PTI Community of Practice for Embedded Support in Enhanced College Writing	24	06/10/2019	06/14/2019
Lord, Cristina	FC	Technical Expert II	Laptop Musician	3	05/10/2019	05/10/2019
Mohr, Margaret	CC	Project Manager	Program Executive Director, Mohr Hoops Basketball Camp	20	06/14/2019	06/21/2019
Mohr, Margaret	CC	Project Manager	Program Executive Director, Mohr Hoops Basketball Camp	20	07/12/2019	07/19/2019
Moulton, Renee	FC	Project Expert	BSSOT/PTI Community of Practice for Embedded Support	24	06/10/2019	06/14/2019
Orr, Alyesse	FC	Project Expert	BSSOT/PTI Community of Practice for Embedded Support	24	06/10/2019	06/14/2019
Payne, Teresa	FC	Project Coordinator	Lead Umoja Program Coordinator	26	07/01/2019	08/23/2019
Payne, Teresa	FC	Project Expert	Umoja Program Coordinator	26	08/24/2019	11/15/2019

Professional Experts
June 11, 2019

Payne, Teresa	FC	Project Expert	Umoja Program Coordinator	26	11/25/2019	12/14/2019
Pinkham, Bill	CC	Technical Expert II	Kinesiology/Athletics Division Summer Support	20	06/10/2019	06/28/2019
Price, Rhett	FC	Project Manager	Project Manager/Supervisor of the Summer Swim Program	26	06/12/2019	06/30/2019
Price, Rhett	FC	Project Manager	Project Manager/Supervisor of the Summer Swim Program	26	07/01/2019	07/25/2019
Richards, Heather	FC	Project Expert	BSSOT/PTI Community of Practice for Embedded Support	24	06/10/2019	06/14/2019
Rosen, Ellen	FC	Project Coordinator	BSSOT/PTI Community of Practice for Embedded Support in Enhanced College Writing	24	06/10/2019	06/14/2019
Sanchez, Adriana	FC	Project Coordinator	BSSOT/PTI Community of Practice for Embedded Support in Enhanced College Writing	24	06/10/2019	06/14/2019
Scarpa, Daniel	FC	Project Coordinator	BSSOT/PTI Community of Practice for Embedded Support in Enhanced College Writing	24	06/10/2019	06/14/2019
Schulze, Michael	FC	Project Coordinator	BSSOT/PTI Community of Practice for Embedded Support in Enhanced College Writing	24	06/10/2019	06/14/2019
Kim, Shinah	CC	Technical Expert I	Health Science Side Kick Project	40	04/15/2019	06/30/2019
Snyder, Katie	FC	Project Expert	BSSOT/PTI Community of Practice of Embedded Support	24	06/10/2019	06/14/2019
Thaker, Prerana	CC	Project Expert	SWP Counseling One Outreach	15	05/28/2019	05/30/2019
Whitehall, Brianna	FC	Project Expert	BSSOT/PTI Community of Practice for Embedded Support in Enhanced College Writing	24	06/10/2019	06/14/2019

NOCE TUITION PROGRAMS

Name	Salary	Trimester	Max Permitted Hours per Week
Eschardies, Paul	Tuition Rate	Spring	26

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: June 11, 2019
SUBJECT: Hourly Personnel

Action X
Resolution _____
Information _____
Enclosure(s) X

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

6.d.1

Item No.

Hourly Personnel
Month Day, 2019

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Ackerman, Samantha	FC	Tech/Paraprof - Assist with light maintenance for the Theater Department	06/12/19	06/30/19	TE A 1
Apuntar, Janelle	AC	Clerical/Secretarial - Assist Humann Resources and Benefits Department	06/24/19	06/30/19	TE A 3
Baek, David	NOCE	Non-Direct Instr Support - Assist with Kids College summer swim program	06/12/19	06/29/19	TE B 2
Bailey, Justin	FC	Direct Instr Support - Athetic Program Assistant - Men's Football	06/17/19	06/30/19	TE H 4
Bremer, Robin	FC	Tech/Paraprof - Swim staff for community summer swim program	06/17/19	06/30/19	TE A 1
Brinkley, Jordan	CC	Direct Instr Support - Athetic Program Assistant - Men's Soccer	06/24/19	06/30/19	TE H 1
Byun, Felix	NOCE	Non-Direct Instr Support - Assist with Kids College summer swim program	06/12/19	06/29/19	TE B 2
Davis, Aiden	FC	Tech/Paraprof - Swim staff for community summer swim program	06/17/19	06/30/19	TE A 1
Delgadillo, Christian	FC	Tech/Paraprof - Swim staff for community summer swim program	06/17/19	06/30/19	TE A 1
Dickenson, Sophia	FC	Clerical/Secretarial - Assist the Office of Campus Communication	06/12/19	06/30/19	TE A 1
Fleck, Jordan	CC	Direct Instr Support - Athetic Program Assistant - Men's Basketball	06/12/19	06/30/19	TE H 1
Flores, Ashly	CC	Clerical/Secretarial - Assist with Legacy Program	06/12/19	06/30/19	TE A 1
Fort, Keaton	CC	Clerical/Secretarial - Assist at DSS front desk	06/17/19	06/30/19	TE A 1
Garcia, Gyzah	FC	Clerical/Secretarial - Assist the Office of Campus Communication	06/12/19	06/30/19	TE A 1
Gonzalez, Brenda	FC	Clerical/Secretarial - Assist the Office of Campus Communication	06/12/19	06/30/19	TE A 1
Guerra, Keven	FC	Tech/Paraprof - Swim staff for community summer swim program	06/17/19	06/30/19	TE A 1
Herron, Chelsee	FC	Tech/Paraprof - Swim staff for community summer swim program	06/17/19	06/30/19	TE A 1
Hong, Lauren	CC	Direct Instr Support - Assist with Women's basketball summer camp	06/17/19	06/30/19	TE H 1
Kim, Joshua	NOCE	Non-Direct Instr Support - Assist with Kids College summer swim program	06/12/19	06/29/19	TE A 2
Krohn, Rachel	FC	Tech/Paraprof - Swim staff for community summer swim program	06/17/19	06/30/19	TE A 1
Lambert, Patrick	FC	Tech/Paraprof - Swim staff for community summer swim program	06/17/19	06/30/19	TE A 1
Lee, Elliot	NOCE	Non-Direct Instr Support - Assist with Kids College summer swim program	06/12/19	06/29/19	TE B 2
Martinez, Alyssa	FC	Clerical/Secretarial - Assist the CalWORKs Office	06/12/19	06/30/19	TE B 3
McLellan, McRobbie	FC	Tech/Paraprof - Swim staff for community summer swim program	06/17/19	06/30/19	TE B 1
Moore, Jacob	CC	Direct Instr Support - Athetic Program Assistant - Men's Water Polo	06/18/19	06/30/19	TE H 1
Moreno, Juan	CC	Direct Instr Support - Athetic Program Assistant - Men's Soccer	06/24/19	06/30/19	TE H 1

Hourly Personnel
Month Day, 2019

Munoz, Diego	FC	Tech/Paraprof - Swim staff for community summer swim program	06/17/19	06/30/19	TE A 2
Park, Jin-Ho	NOCE	Non-Direct Instr Support - Assist with Kids College summer swim program	06/12/19	06/29/19	TE B 2
Peterson, Emma	NOCE	Non-Direct Instr Support - Assist with Kids College summer swim program	06/12/19	06/29/19	TE B 2
Pozo Lopez, Alex	CC	Direct Instr Support - Athletic Program Assistant - Men's Soccer	06/24/19	06/30/19	TE H 1
Sandoval, Miriam	FC	Direct Instr Support - Assit with the Promise Career Pathways Grant	06/12/19	06/30/19	TE A 4
Scroggins, Connor	AC	Clerical/Secretarial - Assist in District Purchasing Department	06/17/19	06/30/19	TE A 2
Serrato, Dahlia	FC	Tech/Paraprof - Swim staff for community summer swim program	06/17/19	06/30/19	TE B 2
Upland, Maya	FC	Tech/Paraprof - Swim staff for community summer swim program	06/17/19	06/30/19	TE A 1
Upland, Wendy	FC	Tech/Paraprof - Swim staff for community summer swim program	06/17/19	06/30/19	TE A 1
Vega, Daniel	NOCE	Non-Direct Instr Support - Assist with Kids College summer swim program	06/12/19	06/29/19	TE B 2
Williams, Lyndsie	CC	Direct Instr Support - Athletic Program Assistant - Men's Water Polo	06/18/19	06/30/19	TE H 1
Zamora, Rosa	FC	Tech/Paraprof - Swim staff for community summer swim program	06/17/19	06/30/19	TE A 1

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Cano-Merideth, Noemi	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	06/12/19	06/30/19	TE A 4
Cruz, Larry	FC	Direct Instr Support - English Tutor	06/12/19	06/27/19	TE A 2
Juarez, Lizbeth	NOCE	Clerical/Secretarial - Assist in registration process	06/03/19	06/28/19	TE A 1
Mendoza Avilez, Noemi	NOCE	Direct Instr Support - Assist in Anaheim Learning Center for ESL	06/03/19	06/28/19	TE A 1
Moreno, Lillian	NOCE	Direct Instr Support - Assist in Anaheim Learning Center for ESL	06/03/19	06/28/19	TE A 1
Pineda, Sarahi	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	06/17/19	06/30/19	TE A 1
Ramirez, Jamie	FC	Direct Instr Support - Tutor students for the Biotechnology program	06/12/19	06/30/19	TE B 2
Serrato, Dahlia	FC	Direct Instr Support - Tutor students for the Biotechnology program	06/17/19	06/30/19	TE B 2
Vargas Hopkinson, C.	FC	Direct Instr Support - Math Tutor	06/12/19	06/30/19	TE A 2
Vasquez, Gonzalo	NOCE	Direct Instr Support - Assist in Anaheim Learning Center for ESL	06/03/19	06/28/19	TE A 1

Hourly Personnel
Month Day, 2019

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Martinez, Alyssa	FC	Clerical/Secretarial - Substitute for Classified employee on leave	06/12/19	06/30/19	TE B 3

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Plavdijian, Ester	AC	Full-time Student - Student Trustee	06/01/19	06/30/19	TE A 1
Reyes, Chloe	AC	Full-time Student - Student Trustee	06/01/19	06/30/19	TE A 1

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 11, 2019

SUBJECT: Volunteers

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

BACKGROUND: The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

6.e.1

Item No.

Volunteer Personnel
June 11, 2019

Name	Site	Program	Begin	End
Altamirano, Celine	CC	Physical Ed. Women's Basketball Camp	06/17/2019	06/21/2019
Blanco, Pressila	CC	Physical Ed. Women's Basketball Camp	06/17/2019	06/21/2019
Buggs, Chloe	CC	Physical Ed. Women's Basketball Camp	06/17/2019	06/21/2019
Carbajal, Tanya	CC	Physical Ed. Women's Basketball Camp	06/17/2019	06/21/2019
Gabb, Sabrina	CC	Physical Ed. Women's Basketball Camp	06/17/2019	06/21/2019
Garcia, Kianna	CC	Physical Ed. Women's Basketball Camp	06/17/2019	06/21/2019
Gomar, Cassandra	CC	Physical Ed. Women's Basketball Camp	06/17/2019	06/21/2019
Hioureas, Angela	NOCE	Internship – ESL Dept. SHINE Program	06/03/2019	06/30/2019
Llamas, Allie	CC	Physical Ed. Women's Basketball Camp	06/17/2019	06/21/2019
Nelson, Allison	CC	Physical Ed. Women's Basketball Camp	06/17/2019	06/21/2019
Nguyen, Katie	CC	Physical Ed. Women's Basketball Camp	06/17/2019	06/21/2019
Pierce, Taylor	CC	Physical Ed. Softball Summer Program	06/12/2019	06/30/2019
Sakamoto, Emily	CC	Physical Ed. Women's Basketball Camp	06/17/2019	06/21/2019
Teabout, Arielle	CC	Physical Ed. Women's Basketball Camp	06/17/2019	06/21/2019
Tran, Jacklynn	CC	Physical Ed. Women's Basketball Camp	06/17/2019	06/21/2019
Truckey, Jessica	NOCE	Internship – ESL Dept. SHINE Program	05/29/2019	07/01/2019
Weber, Sara	CC	Physical Ed. Women's Basketball Camp	06/17/2019	06/21/2019
Willey, Mike	CC	Physical Ed. Softball Summer Program	06/12/2019	06/30/2019

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
		Resolution	<u> </u>
DATE:	June 11, 2019	Information	<u> </u>
		Enclosure(s)	<u>X</u>
SUBJECT:	District Equal Employment Opportunity (EEO) Plan		

BACKGROUND: Title 5 of the California Code of Regulations provides that the governing board of each community college district shall develop and adopt a district-wide Equal Employment Opportunity Plan which must be submitted to the State Chancellor's Office for approval. The current District EEO Plan was approved by the Board and State Chancellor's Office in June of 2016 and expires June 30, 2019. EEO Plans are to be reviewed at least every three years.

The revised North Orange County Community College District Equal Employment Opportunity Plan is submitted to the Board for approval. This updated plan was developed with the assistance of the District Equal Employment Opportunity Advisory Committee, with representation from all constituent groups, and has been reviewed by Chancellor's Staff.

How does this relate to the five District Strategic Directions? The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is in compliance with Board Policy 7100 Commitment to Equal Employment Opportunity and Diversity.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board adopt the North Orange County Community College District Equal Employment Opportunity Plan for the 2019/2020 - 2021/2022 fiscal years.

Irma Ramos

Recommended by

Approved for Submittal

6.f.1

Item No.



NORTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

North Orange County Community College District

Equal Employment Opportunity Plan

2019-2022

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**NORTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT**

CHERYL A. MARSHALL, Ed.D.
Chancellor

GREG SCHULZ, Ed.D.
President
Fullerton College

JOANNA SCHILLING, Ph.D.
President
Cypress College

VALENTINA PURTELL
Provost
North Orange Continuing Education

BOARD OF TRUSTEES

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Member

JACQUELINE RODARTE
Member

May 17, 2019

The North Orange County Community College District Equal Employment Opportunity Plan

I. Introduction

I am pleased to present the North Orange County Community College District's (NOCCCD) Equal Employment Opportunity (EEO) Plan for 2019-2022. Inside you will find an outline of our ongoing commitment to developing and sustaining a diverse, highly qualified workforce that is reflective of the community we serve.

The Plan's immediate focus is equal employment opportunity in its recruitment and hiring policies and practices pursuant to the applicable Title 5 regulations (section 53000 et seq.) and the steps the District shall take in the event of underrepresentation of monitored groups. Beyond that, the District's goal is to craft, nurture, and sustain a working environment that is welcoming to all, one that fosters and celebrates diversity, and promotes and rewards excellence. I am so pleased with the progress NOCCCD has made over the last few years, including establishing our first Faculty Fellows Program, working with area graduate schools to recruit diverse graduates for employment, and substantial work revising the selection committee criteria for the hiring process.

This Plan is intended to continue our important conversation of broadening our focus on inclusion and equity, and on building campus community. As Chancellor, I am committed to the successful implementation of this EEO Plan and overseeing the sustained, institutional effort necessary for its success. I welcome all thoughts and comments on how best to achieve these goals and your experiences in promoting a diverse academic environment. Please email me at cmarshall@noccd.edu or call 714-808-4797.

Sincerely,

A handwritten signature in blue ink that reads "Cheryl Marshall".

Cheryl Marshall, Ed.D.
Chancellor

II. Definitions

[Reference – Title 5 §§ 53001 and 53021]

- 1) *Adverse Impact*: A statistical measure (such as those outlined in the EEO Commission's *Uniform Guidelines on Employee Selection Procedures*) that is applied to the effects of a selection procedure and demonstrates a disproportionate negative impact on any group protected from discrimination pursuant to Government Code section 12940. A disparity identified in a given selection process will not be considered to constitute adverse impact if the numbers involved are too small to permit a meaningful comparison.
- 2) *Chancellor's Office*: California Community College's Chancellor's Office.
- 3) *Diversity*: A condition of broad inclusion in an employment environment that offers equal employment opportunity for all persons. It requires both the presence, and the respectful treatment, of individuals from a wide range of ethnic, racial, age, national origin, religious, gender, sexual orientation, disability, and socio-economic backgrounds.
- 4) *Equal Employment Opportunity*: A workplace where all qualified individuals have a full and fair opportunity to compete for hiring and promotion and to enjoy the benefits of employment with the District. Equal employment opportunity should exist at all levels, including in the seven job categories identified in the Title 5 regulations, namely: executive/administrative/managerial, faculty and other instructional staff, professional nonfaculty, secretarial/clerical, technical and paraprofessional, skilled crafts, and service and maintenance. Equal employment opportunity also involves:
 - Identifying and eliminating barriers to employment that are not job related; and
 - Creating an environment which is welcoming to all groups protected from discrimination pursuant to Government Code section 12940.
- 5) *Equal Employment Opportunity Plan*: A written document that provides the guidelines for how a District's workforce will be analyzed and specific plans and procedures for promoting equal employment opportunity.
- 6) *Equal Employment Opportunity Programs*: All the various methods by which EEO is promoted. Such methods include, but are not limited to, using nondiscriminatory employment practices, actively recruiting, monitoring and taking additional steps consistent with the requirements of Title 5, Section 53006.
- 7) *Ethnic Group Identification*: An individual's identification in one or more of the ethnic groups reported to the Chancellor pursuant to section 53004. These groups may be more specifically defined by the Chancellor consistent with state and federal law.

- 8) *In-house or Promotional Only Hiring*: Only existing District employees are allowed to apply for a position.
- 9) *Monitored Group*: A group identified in Title 5, section 53004(b) for which monitoring and reporting is required pursuant to Section 53004(a).
- 10) *Person with a Disability*: Any person who (1) has a physical or mental impairment as defined in Government Code, Section 12926 which limits one or more of such person's major life activities; (2) has a record of such an impairment; or (3) is regarded as having such an impairment.
- 11) *Projected Representation*: The percentage of persons from a monitored group determined by the Chancellor to be available and qualified to perform the work in question. Note: At time of adoption, the State Chancellor's Office has concluded that it lacks sufficiently reliable availability data to make such determinations.
- 12) *Selection Procedures*: Any measure, combination of measures, or procedures used as a basis for any employment decision. Selection procedures include the full range of assessment techniques, including but not limited to, traditional paper and pencil tests, performance tests, and physical, educational, and work experience requirements, interviews, and review of application forms.
- 13) *Significantly Underrepresented Group*: Any monitored group for which the percentage of persons from that group employed by the District in any job category listed in Section 53004(a) is below eighty percent (80%) of the projected representation for that group in the job category in question. (See note in *Projected Representation*).

III. Policy Statement

North Orange County Community College District
(*Education Code § 87100 et seq; Title 5 § 53000 et seq.*)

The North Orange County Community College District is committed to equal employment opportunity principles and practices. This comprehensive Equal Employment Opportunity (EEO) Plan is adopted and implemented to ensure the application of equal employment opportunity principles that conform to federal and state laws. The District is also committed to principles of diversity and inclusion which are fundamental elements of higher education to ensure equity, retention and success.

As reflected in this EEO Plan, the District is committed to a continuing, good faith effort to ensuring that all qualified applicants for employment and employees have full and equal access to employment opportunities, and are not subject to discrimination in any program or activity of the District on the basis of ethnic group identification, national origin, religion, age, sex, gender, gender identification, gender expression, race, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, immigration status, or military and veteran status, or as otherwise prohibited by state and federal statutes, or because they are perceived to have one or more of the foregoing

characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics.

As further reflected in this EEO Plan, the District endeavors to provide a diverse and inclusive educational and employment environment that fosters cooperation, collaboration, equity, democracy, professionalism, and free expression of ideas. The District finds that a diverse and inclusive workforce furthers its mission of preparing students for success in a diverse and global society. The District finds that a diverse and inclusive workforce is essential to creating the robust academic environment in which students and employees thrive.

IV. Responsibility and Authority for Implementation and Compliance

[Title 5 §§ 53003 (c) (1), and 53020]

A. Board of Trustees:

The ultimate authority and responsibility for implementing the *Plan* provisions and the equal employment opportunity regulations of Title 5 of the California Code of Regulations vests in the Board of Trustees of the North Orange County Community College District.

B. Chancellor:

The Board of Trustees delegates to the Chancellor the overall responsibility for implementation of the *Plan* at all levels of District and college operations in compliance with the equal employment opportunity provisions of Title 5 of the California Code of Regulations.

C. Vice Chancellor of Human Resources:

The Vice Chancellor of Human Resources has operational authority for the implementation of the *Plan* in compliance with equal employment opportunity provisions of Title 5 of the California Code of Regulations. Operational implementation includes but is not limited to:

- Overseeing the collection and lawful use of longitudinal data analysis, as well as data reporting as required. This includes ensuring that employee/applicant demographic data is not available to selection committees or otherwise utilized in making individual employment decisions;
- Ensuring that those involved in implementation of the EEO Plan including the EEO Advisory Committee, and those serving on screening committees receive training regarding EEO hiring and the EEO Plan in compliance with Title 5 and this EEO Plan;
- Developing and implementing Hiring Procedures consistent with the EEO Plan;
- Receiving and investigating complaints, as provided in this *Plan*, by individuals who believe that the District has violated the equal employment opportunity regulations of Title 5 of the California Code of Regulations. The actual acceptance and investigation of complaints may be assigned to other personnel officers of the District with direct responsibility to the Vice Chancellor.

- General oversight of the implementation of the EEO Plan.

D. District Director of Diversity and Compliance:

The District Director of Diversity and Compliance (hereafter “Director”), is designated as the District’s Equal Opportunity Officer responsible for providing leadership in the day-to-day administration, implementation and monitoring of the *Plan*.

E. Agents of the District:

Any organization or individual, whether or not an employee of the District, who acts on behalf of the Board of Trustees with regard to the recruitment and screening of personnel, is an agent of the District and is subject to the equal employment opportunity provisions of Title 5 of the California Code of Regulations.

F. Good Faith Effort:

The District shall make a continuous good faith effort to comply with the requirements of the *Plan*.

V. Equal Employment Opportunity Advisory Committee

[Title 5 § 53005]

The District has established an Equal Employment Opportunity Advisory Committee to assist the District in developing and implementing the District’s Equal Employment Opportunity Plan, help formulate and recommend activities to promote diversity, inclusion, and cultural competence district wide. The committee may also assist in promoting an understanding and support of equal opportunity and nondiscrimination policies and procedures. The committee may work in coordination with other groups on campus to sponsor events, training, or other activities that promote equal employment opportunity, nondiscrimination, inclusion, retention, and diversity. The committee acts in an advisory capacity to the Vice Chancellor of Human Resources.

The committee shall be comprised of the following:

- The Director of Diversity and Compliance (chairperson);
- One member appointed by each College Diversity Committee;
- One faculty appointed from each Academic Senate;
- One classified employee appointed by CSEA;
- One management employee, appointed by the District Management Association;
- One confidential employee, appointed by the Confidential Employees Group;
- One District Services employee, appointed by the Chancellor;
- One student representative from each college, appointed by the Associated Students;
- One student representative from North Orange Continuing Education, appointed by the NOCE Academic Senate; and
- Two community representatives, appointed by the Chancellor.

The committee shall meet at least two times per semester. Additional meetings will be scheduled if needed to review equal employment opportunity and diversity efforts, programs, policies, and progress of the District.

It is understood that continuity of attendees and regular attendance facilitate the productivity and progress of the committee. Members will make reasonable efforts to attend. However, each appointing body identified above may also, at its discretion, appoint an alternate to attend a meeting; the member will make every effort to inform the alternate of progress made at the last meeting.

VI. Complaints

[Reference – Title 5, §§ 53003(c) (2), and 53026]

The District has established the following process permitting any person to file a complaint alleging that the requirements of the equal employment opportunity regulations have been violated. This process is separate from the District's unlawful discrimination complaint procedure. The procedures for filing an employment discrimination complaint are found at: <https://www.nocccd.edu/how-to-file-a-complaint-430> . Any person who believes that the equal employment opportunity regulations have been violated may file a written complaint, using the process described below.

- A. The complaint must be in writing and shall be filed with the Vice Chancellor of Human Resources, District Office of Human Resources, Anaheim Campus, 1830 W.Romneya Drive, Anaheim, CA 92801-1819. The complaint must be dated and signed with an original signature. Anonymous complaints will not be accepted.
- B. The complaint must allege a violation of the equal employment opportunity regulations under section 53000 et seq. of Title 5 of the California Code of Regulations, and shall set forth the facts that explain the basis of the alleged violation, including, but not limited to, the name(s) of the individual(s) involved, the date(s) of the event(s) at issue, and a detailed description of the actions constituting the alleged violation.
- C. The complaint must be filed no later than sixty (60) days after the date of occurrence of the alleged violation.
- D. Defective Complaint: The District may return without action any complaint which it finds does not meet the above-referenced requirements, or on the basis of any of the following:
 1. Identical Title 5 allegations have previously been investigated and resolved;
 2. The allegations are a continuation of a pattern of previously filed complaints involving the same or similar allegations that have been determined by the District to be factually or legally unsubstantiated;
 3. The complaint is unintelligible or does not state a clear violation of the equal employment opportunity regulations;

4. The complaint fails to allege facts that explain the basis for the alleged violation.
- E. If a complaint is returned as defective, the District shall notify the complainant as to the manner in which the complaint is defective.
- F. Where a complaint is not defective, a written determination on all accepted written complaints will be issued to the complainant within ninety (90) days of the filing of the complaint. If this is not practical, a written notification will be provided to the complainant as to the reasons for the extension and estimated date of completion.
- G. The determination of the District with respect to complaints filed pursuant to this procedure shall be final.

VII. Notification to District Employees

[Title 5 § 53003 (c) (3)]

The *Plan* will be posted on the District's website. Within ninety (90) days after the date of adoption by the governing board, employees of the District will be provided with electronic notice of the provisions of the *Plan* and the District's Board Policy 7100 *Commitment to Equal Employment Opportunity and Diversity* Policy Statement, including the website link to these documents. New employees will be provided with such notice when they commence their employment with the District.

Each year, the District will inform all employees of the *Plan*. The annual notice will contain the following provisions:

- The importance of the employee's participation and responsibility in ensuring the *Plan*'s implementation;
- The availability of the *Plan* on the District website, at the Office of the Chancellor and College Presidents, Provost and Vice President for Student Services at each campus, and the Office of Human Resources.

VIII. Training for Screening/Selection Committees

[Title 5 § 53003 (c) (4)]

Any person, whether or not an employee of the District, who is involved in the recruitment, screening, selection or other hiring process for District personnel shall participate in interactive training within 24 months prior to performing these duties. The training shall cover all of the following:

- The requirements of the Title 5 regulations regarding equal employment opportunity (Section 53000 et. seq.)
- Federal and state law regarding nondiscrimination in employment
- The requirements of the District's EEO Plan
- The District's policies on nondiscrimination, recruitment, and hiring

- The educational benefits of workforce diversity
- The importance of equity and inclusion
- The elimination of bias in hiring decisions
- Best practices in serving on a selection or screening committee
- Culturally responsive teaching practices and micro-aggressions

Equal Employment Opportunity Representatives who serve on screening committees shall participate in specialized training entitled Hiring Guidelines and EEO/Diversity Representative Training. The training shall be interactive and shall cover all of the topics listed above as well as the duties of the EEO Representative. All managers shall also complete this training every two years.

These trainings are mandatory; individuals who have not completed these trainings within the last 24 months will not be allowed to serve on hiring committees. Any individual, whether an employee of the District, or an individual acting on behalf of the District, with regard to recruitment and hiring of employees is subject to the equal employment opportunity requirements of Title 5 § 53020(c) and the District's Plan. The trainings will be provided by the District Office of Human Resources.

IX. Annual Written Notice to Community Organizations

[Title 5 § 53003 (c) (5)]

The Director will provide annual written notice concerning the *Plan* to appropriate community-based and professional organizations that may be of assistance as recruitment sources in identifying qualified applicants. The notice will include:

- The internet address where it can be located;
- Information regarding access to position advertisements on the District's website;
- Other relevant sources of employment information such as the Human Resources Department phone number for employment information.

The District will actively seek to reach a diverse selection of recruitment sources, such as various institutions, organizations, and agencies. A list of organizations, which will receive this notice, is attached as Appendix A of this *Plan*. This list may be revised from time to time, as necessary.

X. Analysis of District Workforce and Applicant Pools

[Title 5 §§ 53003 (c) (6), and 53004]

The Director will annually collect employee demographic data at each college, North Orange Continuing Education, and the District Office. The Director shall prepare an analysis of the number of persons from monitored groups in each of the following job categories:

- 1) Executive / Administrative / Managerial
- 2) Faculty and other Instructional Staff
- 3) Professional Nonfaculty
- 4) Secretarial / Clerical

- 5) Technical and Paraprofessional
- 6) Skilled Crafts
- 7) Service Maintenance

Monitored groups are men, women, American Indians/Alaskan Natives, Asians and Pacific Islanders, Blacks/African-Americans, Hispanics/Latinos, White/Caucasian and persons with disabilities.

The Director shall also monitor initial and qualified applicant pools for employment on an ongoing basis. The Director shall use this data to evaluate the District's progress in implementing the *Plan*, and to provide data needed for the reports required by the *Plan*. Data shall be maintained year-to-year and longitudinal analysis shall be conducted where there is at least three years of data to review, or sooner if the Director concludes that there is sufficient data for the analysis to be meaningful.

The District shall administer an exit survey for all voluntary and involuntary resignations and include this data in the annual data analysis and report.

In order to encourage self-reporting by employees and applicants, each applicant and employee shall be requested to identify their gender, ethnic group identification, and whether or not they are disabled. The data collection instrument will clearly notify applicants/employees that this information is kept confidential; is not utilized in making any individual employment decisions or viewed by those making such decision; and is separated from the applications that are forwarded to the screening/interview committee and hiring administrator(s).

The District's applicant pool and workforce analysis from 2010 to 2018 are at: <https://www.nocccd.edu/diversity-report>.

XI. Strategies Demonstrating Ongoing Institutional Commitment to Diversity and EEO Hiring

[Title 5 § 53003 (c) (10)]

The District recognizes that for an EEO Plan to be successful, it must first dedicate the necessary resources to its implementation. As such, the District has created the position of District Director of Diversity and Compliance. This position shall be responsible for the monitoring and implementation of this EEO Plan. Further, the strategies identified here will receive the visible support of District leaders at the District and college levels.

Additionally, the District recognizes that effective strategies and practices that foster EEO and diversity are sustained, data driven, comprehensive, and implemented at all levels of the institution. In order to carry out a broad-based, comprehensive approach, the District has identified four key approaches to promoting EEO and diversity hiring and commits in this *Plan* to efforts within each of these key areas. The four key areas are:

- 1) The ongoing collection, presentation, reflection upon and utilization of longitudinal, demographic data.

- 2) Strategies designed to build an inclusive and welcoming work environment. The District believes that such an environment provides an essential recruitment and retention tool for employees who come from underrepresented groups in their field or discipline and thus operates as an important tool for building and sustaining a diverse workforce.
- 3) Strategies to build highly qualified and diverse applicant pools. The District believes that through such efforts it is in the best position to continue to select the most qualified candidates, while building the diversity of the workforce.
- 4) Strategies for eliminating bias in the selection process. As the District becomes increasingly effective in building qualified and diverse applicant pools, it also needs to ensure processes under which all applicants are given equal consideration.

For the 2019 to 2022 period, the District will institute the following measures in support of the four approaches to promoting EEO and diversity identified above.

A. DATA COLLECTION AND ANALYSIS

Ongoing Activities

- Campus Climate Survey
 - Campus Climate Surveys (student and employee surveys) will continue to be conducted and the District Director for Diversity and Compliance will analyze and explore efficient use of data in planning and institutional effectiveness related to EEO.
 - The EEOAC will develop and recommend a core set of diversity and inclusion questions that will be common to all campuses for use in their Campus Climate Surveys. The EEOAC will periodically review the questions in Campus Climate Survey instruments.
 - The Campus Climate Surveys should be conducted every 2 years.
 - The data from the Campus Climate Surveys will be easily accessible and available to the public.
- Campus Climate Survey Data will be used for analysis and reporting to the board in the Annual Institutional Commitment to Diversity report and to determine what efficiencies will be created and or improved.
- The District will continue to disaggregate faculty demographics by division and department to determine whether underrepresentation exists.

Year One (2019/2020)

- The EEOAC will analyze the faculty tenure review form and criteria. Make recommendations for improvement to the District negotiating team.
- Collect disaggregated data, which includes disability, race/ethnicity and sex, on who receives tenure and collect data on criteria used in the faculty tenure review process.
- Begin disaggregating staff demographics by division and department.

Year Two (2020/2021)

- Develop a workforce data dashboard for a drill down data analysis of faculty, classified, and managers by district, college, division, and department. Data, at a minimum, will be disaggregated by race/ethnicity, sex and, if available, disability and veteran status.
- Conduct analysis of exit survey results.
- Evaluate disaggregated faculty tenure data collected in year one. Analyze data for equity and adverse impact. If either is found, meet with the Vice Chancellor of Human Resources to review and make recommendations.

Year Three (2021/2022)

- Conduct analysis of and reporting on the drill down departmental data analysis developed in years one and two.
- Review analysis of exit survey results for inequities and make appropriate recommendations to address inequities if any are found.
- Collect data on employees who have left the District in the last 5 years by race/ethnicity, sex, and how long they were employed with the District.

B. BUILDING AN INCLUSIVE WORKPLACE ENVIRONMENT

Ongoing Activities

- Provide Professional Development opportunities that include, but are not limited to, diversity and equity through the Pluralism, Inclusion & Equity (P.I.E.) Series, supported by the Diversity and Inclusion Faculty Fellow Program.
- Director will present an Annual Institutional Commitment to Diversity Report to the Board of Trustees with the understanding that transparency promotes shared, institutional interest and inquiry.
- Continue the Leadership Academy and mentorship programs offered through the District Office of Professional Development. Each program will have a component that covers diversity, equity, and inclusion training.

- In an effort to build an inclusive work environment, the *Plan* supports activities that promote social justice and a welcoming and inclusive educational and work environment. Such an environment will be more attractive to employees who bring to their work a sensitivity to the diversity of community college students. The District believes that this can have a positive effect on its efforts to recruit diverse applicant pools and retain diverse employees.
 - The District will provide recurring activities that foster interest, understanding, and that embrace cultural differences
 - The Director, along with Human Resources, will ensure the timely, thorough investigation of employment related harassment and/or discrimination complaints.
- Increase the visibility of Faculty and Staff Associations and provide them with financial and other support from the Office of Diversity and Compliance.

Year One (2019/2020)

- Establish the Diversity and Inclusion Faculty Fellows Program as a permanent program offered by the Office of Diversity and Compliance with an allocated budget.
- Establish the Inclusive Excellence Curriculum Transformation Seminar as a permanent program offered by the Office of Diversity and Compliance with an allocated budget.
- Develop a training for faculty tenure review committees.
 - Develop mechanism to ensure faculty tenure review committees are diverse.

Year Two (2020/2021)

- Implement new training for faculty tenure review committees to address the role of the tenure review committee, criteria used in tenure review, and matters involving diversity and bias in the tenure review process.

Year Three (2021/2022)

- District Services and each college will evaluate and assess the diversity of its vendors and business contracts.

C. BUILDING HIGHLY QUALIFIED AND DIVERSE APPLICANT POOLS

Ongoing Activities

- Continued review of recruitment efforts to determine measures to attract a diverse pool for each discipline/position.
- Continue to develop a list of professional affinity groups, list serves, and other cost free

locations to advertise positions that will attract diverse applicants.

- Provide “Hire Me” Trainings to prospective faculty, managers, and classified applicants on the application process and interview process.
- Instituting mechanisms for giving meaningful consideration to applicants’ demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students.
- Utilize job fairs.
- Utilize CCC Registry.
- Highlight the District’s diverse student body, its EEO efforts and policies, and its commitment to diversity and inclusive work culture in job postings and other publications.
- Continue fostering relationships with higher educational institutions and professional organizations.

Year One (2019/2020)

- Where it is determined underrepresentation exists, after faculty demographics are disaggregated by division and department, the President/Provost, or their designee, will require the department or division to develop a plan designed to recruit, hire, and retain diverse faculty.
- Conduct a review of all hiring processes.
- Establish the Future Instructor Training Program for Mentors and Interns as a permanent program offered by the Office of Diversity and Compliance with an allocated budget.

Year Two (2020/2021)

- Develop online inclusive hiring committee training and ensure its accessibility and accountability as part of the hiring process.
- Provide workshops for adjunct faculty on the application and interview process.
- Revise adjunct faculty hiring process to increase diversity of applicant pools.
- Develop recommendations to all hiring processes, if warranted by the review conducted in year one.

Year Three (2021/2022)

- Revise full time faculty hiring process to increase diversity of applicant pools.

D. IDENTIFICATION AND ATTENUATION OF BIAS IN THE SELECTION PROCESS

Ongoing Activities

- The Director will train staff on EEO, diversity, inclusivity, cultural competence and elimination of bias. The training attendees will be entered into the Learning Management System for reporting purposes.
- Training will occur across the institution on EEO hiring and elimination of bias, and the laws prohibiting discrimination in employment, including for:
 - The Board of Trustees
 - EEO Advisory Committee
 - Screening/selection committees
 - Screening/selection committee EEO representative
 - All managers
 - Anyone involved in the screening/selection process
- Data will be collected and analyzed with regard to all initial and qualified applicant pools to identify possible underrepresentation and irrational barriers to employment.
- Trained EEO representatives will participate on each screening /selection committee to assist the committee in compliance with this EEO Plan, the District's hiring procedures, the law related to EEO hiring, and to ensure equity, inclusion and diversity hiring criteria are followed. Unless the hiring procedures state otherwise, the EEO representative, serves as a non-voting member on manager/administrator screening/selection committees, and as a voting member on faculty and classified screening/selection committees. The EEO representative may fully participate in discussions regarding the qualifications of applicants while serving on screening/selection committees.
- Job descriptions will be regularly reviewed and updated.

Year One (2019/2020)

- Creation of Hiring Toolkit to attenuate bias in the faculty hiring process.

Year Two (2020/2021)

- Creation of Hiring Toolkit to attenuate bias in the managers hiring process.

Year Three (2021/2022)

- Creation of Hiring Toolkit to attenuate bias in classified hiring process.

Appendix A
North Orange County Community
College District Community
Organizations

47th Congressional District Office
100 W Broadway, Suite 600
Long Beach, CA 92802

AACI Asian American for Community
Involvement
2400 Moorpark Avenue
San Jose, CA 95125

Alpert Jewish Community Center
3801 E. Willow Street
Long Beach, CA 90815

America's Job Center of California
1600 East Belle Terrance
Bakersfield, CA 93307

AMILA American Muslims Intent on
Learning and Activism
PO Box 420 614
San Francisco, CA 94142

Anaheim Union High School District
501 N Crescent Way
Anaheim, CA 92801

Anaheim Workforce Connection
201 S. Anaheim Blvd., 2nd Floor
Anaheim, CA 92805

Brea Olinda School District 1
Civic Center Circle, Level II
Brea, CA 92821

Brandman University
The Office of Accessible Education and
Counseling Services
16355 Laguna Canyon Rd.
Irvine, CA 92618

Buena Park School District
6885 Orangethorpe Ave
Buena Park, CA 90620

CAL POLY POMONA
Veterans Resource Center
3801 West Temple Avenue
Pomona, CA 91768

California State University, Dominguez
Hills
Veterans Resource Center
Leo Cain Library, 3rd Floor 3941
1000 E. Victoria Street,
Carson, CA 90747

California State University, Fullerton
800 St. College Blvd.
Fullerton, CA 92831

California State University, Long Beach
1250 Bellflower Blvd.
Long Beach, CA 90840

Cambodian Association of America
2501 Atlantic Avenue
Long Beach, CA

Canyon High School
220 S. Imperial Highway
Anaheim, CA 92807

Centralia School District
6625 La Palma Avenue
Buena Park, CA 90620

Chapman University
Career Development Center
1 University Drive
Orange, CA 92866

Chinese Culture Center
750 Kearny Street, 3M
San Francisco, CA 94108

Cypress School District
9473 Moody Street
Cypress, CA 90630

Appendix A
North Orange County Community
College District Community
Organizations

Department of Rehabilitation
222 S. Harbor Blvd., #300
Anaheim, CA 92805

Employment Development Department
Cesar E. Chavez Center
1550 West Main Street
El Centro, CA 92243

Fullerton Joint Union High School District
1051 W. Bastanchury Road
Fullerton, CA 92833

Fullerton School District
1401 W. Valencia Dr.
Fullerton, CA 92833

Garden Grove Unified School District
10333 Stanford Ave.
Garden Grove, CA 92840

Gay and Lesbian Center Orange County
1605 N Spurgeon St.
Santa Ana, CA 92701

Islamic Institute of Orange County
1220 North State College Blvd.
Anaheim, CA 92806

Japan America Society of Southern
California
1411 W. 190th Street, Suite 380,
Gardena, CA 90248

JCCCNC Japanese Cultural & Community
Center of Northern California
1840 Sutter Street
San Francisco, CA 94115

Korean Community Services
8633 Knott Avenue
Buena Park CA 90620

Korean Resource Center-Orange County
Office
618 ½ N. Harbor Blvd.
Fullerton, CA

LA County America's Job Center of
California
10400-9 Pioneer Blvd.
Santa Fe Springs, CA 90670

La Habra City School District
500 N. Walnut St.
La Habra, CA 90631

Latina Leadership Network
PO Box 5312
Santa Maria, CA 93456

Magnolia School District
2705 W. Orange Avenue
Anaheim, CA 92804

National Hispanic Women's Business
Association of Orange County
2020 N. Broadway, Suite 100
Santa Ana, CA 92706

NOMAR National Organization for
Mexican-American Rights
601 E. Palomar St., Suite C#346
Chula Vista, CA 91911

North County Coastal Career Center
1949 Avenida del Oro. Suite 106
Oceanside, CA 92054

OC Asian & Pacific Islander Community
Alliance
12900 Garden Grove Blvd # A214
Garden Grove, CA 92843

Orange Chamber of Commerce
Employment Services
655 S. Main Street, Suite 200-310
Orange, CA 92866

Appendix A
North Orange County Community
College District Community
Organizations

Orange County Deaf Advocacy Center
2255 W Ball Rd #2430
Anaheim, CA 92814

University of California, Irvine
510 Aldrich Hall
Irvine, CA 92697

Orange County Department of
Education/CTEp
2323 N. Broadway
Santa Ana, CA 92826

Vietnamese Community of the Southern
Californians
12755 Brookhurst Street, Suite 115
Garden Grove, CA 92840

Orange County Japanese American
Association
17332 Irvine Blvd., Suite 160
Tustin, CA 92780

Workforce Development Center
1325 Spruce Street
Riverside, CA 92507

Orange County One-Stop Center
7077 Orangewood Ave, Suite 200
Garden Grove, CA

Orange County Transportation Authority
550 S. Main Street
Orange, CA 92868

Placentia Yorba Linda Unified School
District
1301 E. Orangethorpe Ave.
Placentia, CA 92870

Regional Center of Orange County
1525 North Tustin Avenue
Santa Ana, CA 92705

Rotary Club
2970 E. La Palma Ave
Anaheim, CA 92806

Savanna School District
1330 S Knott Ave
Anaheim, CA 92804

Temple Beth Sholom
2625 N. Tustin Ave.
Santa Ana, CA 92705

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	June 11, 2019	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Salary Adjustment for Chancellor	Enclosure(s)	<u>X</u>

BACKGROUND: Effective January 1, 2017, the Brown Act, at California Government Code section 54953(c)(3), as amended, requires that the local governing body shall, before taking final action, orally report a summary of the recommendation for final action on the salary, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive during the open meeting in which the final action is to be taken.

The Board recommended a salary adjustment for Chancellor Marshall for the 2019-2020 fiscal year, as per her employment contract approved on August 14, 2018.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: This item relates to Board Policy 7130, Compensation, which states the Board will establish salary and benefits for employees.

FUNDING SOURCE AND FINANCIAL IMPACT: Implementation of the salary adjustment is within budget.

RECOMMENDATION: It is recommended that the Board approve a salary adjustment for Chancellor Cheryl Marshall per her employment contract approved on August 14, 2018. Effective July 1, 2019, the Chancellor's base annual salary will be increased to Three Hundred Twenty-Two Thousand, Three Hundred Ninety-Nine Dollars (\$322,399).

The \$8,028.00 annual fringe benefit dollar allowance shall be the same as that which is provided for the District's twelve-month management employees, plus two percent (2%) of the Executive Officer's annual contract salary. The above amount is in addition to the standard medical benefits available to District employees.

Irma Ramos

Recommended by

Approved for Submittal

6.g.1

Item No.

**AMENDMENT TO CONTRACT FOR EMPLOYMENT OF
CHANCELLOR
BETWEEN
THE NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AND
DR. CHERYL MARSHALL**

THIS AMENDMENT, made and entered into as of the 11th day of June, 2019, by and between the NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT ("District") and CHERYL MARSHALL ("Dr. Marshall"), is by mutual consent of the District and Dr. Marshall made a part of that Contract for Employment made and entered by the District and Dr. Marshall as of the 14th day of August 2018:

WITNESSETH:

1. Effective July 1, 2019, Dr. Marshall's base annual salary shall be increased to THREE HUNDRED TWENTY-TWO THOUSAND, THREE HUNDRED NINETY-NINE DOLLARS (\$322,399).

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment to Contract.

DATED: June 11, 2019

NORTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

CHANCELLOR

BY: _____
Jeffery P. Brown, President

Cheryl Marshall

BY: _____
Barbara Dunsheath, Secretary

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	June 11, 2019	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Amending Executive Officer Contracts	Enclosure(s)	<u>X</u>

BACKGROUND: Effective January 1, 2017, the Brown Act, at California Government Code section 54953(c)(3), as amended, requires that the local governing body shall, before taking final action, orally report a summary of the recommendation for final action on the salary, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive during the open meeting in which the final action is to be taken.

AP 7240-10 provides for salary column advancement for Executive Officers if recommended by the Chancellor, effective July 1 of the fiscal year.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: This item is in compliance with Chapter 7, Human Resources, Administrative Procedure 7240-10, Section 2.0, and Board Policy 7130 Compensation, which states the Board will establish salary and benefits for employees.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: Amend the one-time off-schedule salary payment from one percent (1%) to two percent (2%) for fiscal year 2019-2020.

The \$8,028.00 annual fringe benefit dollar allowance shall be the same as that which is provided for the District's twelve-month management employees, plus two percent (2%) of the Executive Officer's annual contract salary. The above amount is in addition to the standard medical benefits available to District employees.

The following salary column advancements will be effective July 1, 2019:

W. Cherry Li-Bugg, Vice Chancellor, Educational Services and Technology from Step F to Step G, Two Hundred Forty-Three Thousand, Six Hundred Ten and no/100 Dollars (\$243,610).

Valentina Purtell, Provost, School of Continuing Education from Step D to Step E, Two Hundred Sixteen Thousand, Nine Hundred Eighty-Three and no/100 Dollars (\$216,983).

JoAnna Schilling, President, Cypress College from Step C to Step D, Two Hundred Eighteen Thousand, Two Hundred Eighty-Five and no/100 Dollars (\$218,285).

In addition, Executive Officers contract period is extended through June 30, 2022.

Irma Ramos

Recommended by

Approved for Submittal

6.h.1

Item No.

**AMENDMENT TO CONTRACT FOR EMPLOYMENT OF
VICE CHANCELLOR
BETWEEN
THE NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AND
W. CHERRY LI-BUGG**

THIS AMENDMENT, made and entered into as of the 11th day of June, 2019, by and between the NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT ("District") and W. CHERRY LI-BUGG ("Dr. Li-Bugg"), is by mutual consent of the District and Dr. Li-Bugg made a part of that Contract for Employment made and entered by the District and Dr. Li-Bugg as of the 12th day of June 2018:

WITNESSETH:

1. Effective July 1, 2019, Dr. Li-Bugg will move from Step F to Step G on the Executive Officer Salary Schedule, wherein the yearly contract rate of compensation shall be TWO HUNDRED FORTY-THREE THOUSAND, SIX HUNDRED TEN and no/100 Dollars (\$243,610).
2. Amend a one-time off-schedule salary payment from 1% to 2% for fiscal year 2019-2020.
3. The ending date of said Contract as amended is hereby extended through June 30, 2022.

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment to Contract.

DATED: June 11, 2019

NORTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

VICE CHANCELLOR
EDUCATIONAL SERVICES AND
TECHNOLOGY

BY: _____
Jeffery P. Brown, President

W. Cherry Li-Bugg

BY: _____
Barbara Dunsheath, Secretary

**AMENDMENT TO CONTRACT FOR EMPLOYMENT OF
PROVOST
BETWEEN
THE NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AND
VALENTINA PURTELL**

THIS AMENDMENT, made and entered into as of the 11th day of June, 2019, by and between the NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT ("District") and Valentina Purtell ("Ms. Purtell"), is by mutual consent of the District and Ms. Purtell made a part of that Contract for Employment made and entered by the District and Ms. Purtell as of the 12th day of June 2018:

WITNESSETH:

1. Effective July 1, 2019, Ms. Purtell will move from Step D to Step E on the Executive Officer Salary Schedule, wherein the yearly contract rate of compensation shall be TWO HUNDRED SIXTEEN THOUSAND, NINE HUNDRED EIGHTY-THREE and no/100 Dollars (\$216,983).
2. Amend a one-time off-schedule salary payment from 1% to 2% for fiscal year 2019-2020.
3. The ending date of said Contract as amended is hereby extended through June 30, 2022.

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment to Contract.

DATED: June 11, 2019

NORTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

PROVOST, NORTH ORANGE
COUNTY COMMUNITY COLLEGE
DISTRICT

BY: _____
Jeffery P. Brown, President

Valentina Purtell

BY: _____
Barbara Dunsheath, Secretary

**AMENDMENT TO CONTRACT FOR EMPLOYMENT OF
PRESIDENT OF CYPRESS COLLEGE
BETWEEN
THE NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AND
JOANNA SCHILLING**

THIS AMENDMENT, made and entered into as of the 11th day of June, 2019, by and between the NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT ("District") and JOANNA SCHILLING ("Dr. Schilling"), is by mutual consent of the District and Dr. Schilling made a part of that Contract for Employment made and entered by the District and Dr. Schilling as of the 12th day of June 2018:

WITNESSETH:

1. Effective July 1, 2019, Dr. Schilling will move from Step C to Step D on the Executive Officer Salary Schedule, wherein the yearly contract rate of compensation shall be TWO HUNDRED EIGHTEEN THOUSAND, TWO HUNDRED EIGHTY-FIVE and no/100 Dollars (\$218,285).
2. Amend a one-time off-schedule salary payment from 1% to 2% for fiscal year 2019-2020.
3. The ending date of said Contract as amended is hereby extended through June 30, 2022.

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment to Contract.

DATED: June 11, 2019

NORTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

PRESIDENT
CYPRESS COLLEGE

BY: _____
Jeffery P. Brown, President

JoAnna Schilling

BY: _____
Barbara Dunsheath, Secretary

**AMENDMENT TO CONTRACT FOR EMPLOYMENT OF
VICE CHANCELLOR
BETWEEN
THE NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AND
IRMA RAMOS**

THIS AMENDMENT, made and entered into as of the 11th day of June, 2019, by and between the NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT (“District”) and IRMA RAMOS (“Ms. Ramos”), is by mutual consent of the District and Ms. Ramos made a part of that Contract for Employment made and entered by the District and Ms. Ramos as of the 12th day of June 2018:

WITNESSETH:

1. Amend a one-time off-schedule salary payment from 1% to 2% for fiscal year 2019-2020.
2. The ending date of said Contract as amended is hereby extended through June 30, 2022.

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment to Contract.

DATED: June 11, 2019

NORTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

VICE CHANCELLOR
HUMAN RESOURCES

BY: _____
Jeffery P. Brown, President

Irma Ramos

BY: _____
Barbara Dunsheath, Secretary

**AMENDMENT TO CONTRACT FOR EMPLOYMENT OF
PRESIDENT OF FULLERTON COLLEGE
BETWEEN
THE NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AND
GREGORY V. SCHULZ**

THIS AMENDMENT, made and entered into as of the 11th day of June, 2019, by and between the NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT ("District") and GREGORY V. SCHULZ ("Dr. Schulz"), is by mutual consent of the District and Dr. Schulz made a part of that Contract for Employment made and entered by the District and Dr. Schulz as of the 12th day of June 2018:

WITNESSETH:

1. Amend a one-time off-schedule salary payment from 1% to 2% for fiscal year 2019-2020.
2. The ending date of said Contract as amended is hereby extended through June 30, 2022.

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment to Contract.

DATED: June 11, 2019

NORTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

PRESIDENT
FULLERTON COLLEGE

BY: _____
Jeffery P. Brown, President

Gregory V. Schulz

BY: _____
Barbara Dunsheath, Secretary

**AMENDMENT TO CONTRACT FOR EMPLOYMENT OF
VICE CHANCELLOR
BETWEEN
THE NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AND
FREDRICK G. WILLIAMS, JR.**

THIS AMENDMENT, made and entered into as of the 11th day of June, 2019, between the NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT (“District”) and FREDRICK G. WILLIAMS, JR. (“Mr. Williams”), is by mutual consent of the District and Mr. Williams made a part of that Contract for Employment made and entered by the District and Mr. Williams as of the 12th day of June 2018:

WITNESSETH:

1. Amend a one-time off-schedule salary payment from 1% to 2% for fiscal year 2019-2020.
2. The ending date of said Contract as amended is hereby extended through June 30, 2022.

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment to Contract.

DATED: June 11, 2019

NORTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

VICE CHANCELLOR
FINANCE AND FACILITIES

BY: _____
Jeffery P. Brown, President

Fredrick G. Williams, Jr.

BY: _____
Barbara Dunsheath, Secretary

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 11, 2019

SUBJECT: Resolution No. 18/19-25,
LGBT Pride Month

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u> </u>
Enclosure(s)	<u>X</u>

BACKGROUND: At previous Board meetings Trustee Ed Lopez has requested that the Board consider flying the Pride flag in recognition of the Lesbian, Gay, Bisexual, and Transgender (LGBT) community.

At the May 28, 2019 meeting, Trustee Lopez indicated that because the District does not currently have a board policy for flying commemorative flags, as an alternative, he would amend his request to agendize a resolution to declare a period in June to honor the LGBT community.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #4: The District will implement best practices related to planning, including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board recognize the LGBT community and adopt Resolution No. 18/19-25 to declare that the month of June 2019 be observed as LGBT Pride Month.

Cheryl Marshall

Recommended by

Approved for Submittal

7.a.1

Item No.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



Resolution No. 18/19-25, LGBT Pride Month

WHEREAS, LGBT (Lesbian, Gay, Bisexual, and Transgender) Pride Month is celebrated around the country to honor the 1969 Stonewall riots in New York, which sparked the Gay Liberation Movement in the United States; and

WHEREAS, Pride observances recognize the contributions of LGBT leaders, activists, public officials, professionals, artists, and others, and memorialize the victims of hate crimes and HIV/AIDS; and

WHEREAS, under state law, the Governor shall annually proclaim the month of June as LGBT Pride Month; and

WHEREAS, the North Orange County Community College District embraces the diversity of its students and staff and upholds the values of inclusivity, equality, and dignity for all; now,

THEREFORE, BE IT RESOLVED, that the Board of Trustees of the North Orange County Community College District does hereby declare the month of June 2019 be observed as LGBT Pride Month and urges the District's campuses to recognize the accomplishments and struggles of the LGBT community.

Dated: June 11, 2019

Jeffrey P. Brown, President

Molly McClanahan, Member

Ryan Bent, Vice President

Jacqueline Rodarte, Member

Barbara Dunsheath, Ed.D., Secretary

Chloe Reyes, Student Member

Stephen T. Blount, Member

Ester Plavdjian, Student Member

Ed Lopez, Member

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	June 11, 2019	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Revised Board Policies	Enclosure(s)	<u> X </u>

BACKGROUND: The Board Policies included in this agenda item were reviewed and revised to reflect content revisions recommended by Jane Wright, CCLC Consultant.

The District Consultation Council reviewed, discussed, and reached consensus on the following revised Board Policies on April 22, 2019:

Chapter 2, Board of Trustees

BP 2610, Presentation of Initial Collective Bargaining Proposals: This policy was reviewed as part of the 6-year review cycle, and revised to correct the “Reference” section, make a minor edit to Section 1.0, and cite the corresponding administrative procedure.

BP 2710, Conflict of Interest: This policy was reviewed as part of the 6-year review cycle, and revised to correct the “Reference” section, update Section 1.0, minor edits throughout, and to cite the corresponding board policies and administrative procedures.

BP 2716, Political Activity: This policy was reviewed as part of the 6-year review cycle, and revised to correct the “Reference” section and make minor edits throughout the policy.

BP 2717, Personal Use of Public Resources: This policy was reviewed as part of the 6-year review cycle, and no revisions were made.

BP 2720, Communications Among Board Members: This policy was reviewed as part of the 6-year review cycle, and revisions included minor edits.

BP 2725, Board Member Compensation: This policy was reviewed as part of the 6-year review cycle, and revisions included minor edits throughout.

BP 2730, Board Member Health Benefits: This policy was reviewed as part of the 6-year review cycle, and revised to correct the “Reference” section and make minor edits.

BP 2750, Board Member Absence from the State: This policy was reviewed as part of the 6-year review cycle, and revisions included minor edits throughout.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #4: The District will implement best practices related to planning, including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is in accordance with Board Policy 2410, Board Policies and Administrative Procedures.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board adopt the following proposed, revised Board Policies:

- **BP 2610, Presentation of Initial Collective Bargaining Proposals**
- **BP 2710, Conflict of Interest**
- **BP 2716, Political Activity**
- **BP 2717, Personal Use of Public Resources**
- **BP 2720, Communications Among Board Members**
- **BP 2725, Board Member Compensation**
- **BP 2730, Board Member Health Benefits**
- **BP 2750, Board Member Absence from the State**

Once adopted by the Board of Trustees, the revised policies will be placed on the District's website, where they will be readily accessible by students, employees, and the general public.

North Orange County Community College District
BOARD POLICY
Chapter 2
Board of Trustees

BP 2610 Presentation of Initial Collective Bargaining Proposals

Reference:

~~Education Code Section~~ **Government Code Section 3547**

- 1.0 The Chancellor shall enact administrative procedures that assure compliance with the requirements of Government Code Section 3547 regarding the presentation to the Board [of Trustees](#) of initial proposals for collective bargaining.
- 2.0 Collective bargaining begins when either an exclusive representative, or the District, presents an initial proposal for consideration in accordance with the provisions of the collective bargaining agreements between the exclusive representative and the District.

See Administrative Procedure 2610, [Presentation of Initial Collective Bargaining Proposals](#).

Date of Adoption: June 24, 2003

North Orange County Community College District
BOARD POLICY
Chapter 2
Board of Trustees

BP 2710 Conflict of Interest

Reference:

**Government Code Sections 1090~~7~~, et seq.~~7~~, 1126~~7~~, and 87200~~7~~, et seq.;
Title 2~~7~~ Sections 18730 et seq.**

- 1.0 Board members shall not have a financial interest in any contract made by the Board of Trustees in their official capacity, or in any body or board of which they are members ~~or in any contract they make in their capacity as board members.~~
- 2.0 A ~~B~~board member shall not be considered to have a financial interest in a contract if his/~~er~~ her interest is limited to those interests defined as remote under Government Code Section 1091 or is limited to interests defined by Government Code Section 1091.5.
- 3.0 A ~~B~~board member who has a remote interest in any contract considered by the Board of Trustees shall disclose his/~~er~~ her interest during a ~~B~~board meeting and have the disclosure noted in the official ~~B~~board minutes. The ~~B~~board member shall not vote or debate on the matter or attempt to influence any other ~~B~~board member to enter into the contract.
- 4.0 A ~~B~~board member shall not engage in any employment or activity that is inconsistent with, incompatible with, in conflict with, or inimical (as defined in Government Code Section 1126) to his/~~er~~ her duties as an officer of the District. A ~~B~~board member shall not simultaneously hold two public offices that are incompatible.
- 5.0 Upon leaving the ~~B~~board of Trustees, former members shall not, for a period of one year act as an attorney, agent, or otherwise represent for compensation others appearing before the ~~B~~board. (Government Code Section 87406.3)
- 6.0 In compliance with law and regulation, the Chancellor shall establish administrative procedures to provide for disclosure of assets of income of board members who may be affected by their official actions, and prevent members from making or participating in the making of ~~B~~board decisions which may foreseeably have a material effect on their financial interest.
 - 6.1 Board members shall file statements of economic interest with the filing officer identified by the administrative procedures.
- 7.0 Board members are encouraged to seek counsel from the District's legal advisor, per Administrative Procedure 6364, Coordination and Direction of Legal Services, in every case where any question arises.

See [Board Policy 2200, Board Duties and Responsibilities](#); [Administrative Procedure 2710, Conflict of Interest](#); [Board Policy and Administrative Procedure 2715, Code of Ethics/Standards of Practice](#); [Board Policy 2716, Board Political Activity](#); [Board Policy, 2717, Personal Use of Public Resources](#); and [Board Policy and Administrative Procedure 3050, Institutional Code of Ethics](#).

Date of Adoption: June 24, 2003
Date of Last Revision: July 25, 2006

BP 2716 Political Activity

Reference:

Education Code Sections 7054, 7054.1, and 7056;
Government Code [Section](#) 8314

- 1.0 Members of the Board [of Trustees](#) shall not use District funds, services, supplies, or equipment to urge the passage or defeat of any ballot measure or candidate, including, but not limited to, any candidate for election to the governing board.
- 2.0 Initiative or referendum measures may be drafted on an area of legitimate interest to the District. The Board [of Trustees](#) may, by resolution, express the Board's position on ballot measures. Public resources may be used only for informational efforts regarding the possible effects of District bond issues or other ballot measures.

Date of Adoption: June 24, 2003

Date of Last Revision: September 24, 2013
June 14, 2005
June 1, 2004

BP 2717 Personal Use of Public Resources

Reference:

Government Code Section 8314;
Penal Code Section 424

- 1.0 No trustee shall use or permit others to use public resources, except that which is incidental and minimal, for personal purposes or any other purpose not authorized by law.

Date of Adoption: June 24, 2003

BP 2720 Communications Among Board Members

Reference:

Government Code Section 54952.2

- 1.0 A majority of the members of the ~~Governing~~ Board of Trustees shall not, outside a regularly scheduled meeting, use a series of communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item of business that is within the subject matter jurisdiction of the Board of Trustees. This policy shall not be construed as preventing an employee or official of the District from engaging in separate conversations or communications with members of the Board outside of a meeting in order to answer questions or provide information regarding a matter that is within the subject matter jurisdiction of the Board of Trustees, if that person does not communicate to members of the Board the comments or position of any other member or members of the Board.

Date of Adoption: June 24, 2003

Date of Last Revision: November 23, 2010

BP 2725 Board Member Compensation

Reference:

Education Code Section 72024

- 1.0 In accordance with provisions of the Education Code stipulating compensation based on average daily attendance between 25,000 and 60,000, members of the Board of Trustees who attend all Board meetings in a given month shall receive \$787.50 per month and the student member, \$393.75 per month. A member of the Board of Trustees who does not attend all meetings held by the Board of Trustees in any month shall receive, as compensation, an amount not greater than the pro rata share of the number of meetings actually attended.
- 2.0 A member of the Board of Trustees may be paid for a meeting when absent if the Board, by resolution, finds that at the time of the meeting, the member is performing services outside the meeting for the District, is ill, on jury duty, or the absence is due to a hardship deemed acceptable by the Board.
- 3.0 The Board of Trustees may, on an annual basis, increase the compensation of board members by up to five percent. However, any increase is subject to rejection in a referendum by a majority of the voters in the District.

Date of Adoption: June 24, 2003

Date of Last Revision: June 16, 2013 Chancellor's Staff
June 26, 2007
June 13, 2006
July 22, 2003

BP 2730 Board Member Health Benefits

Reference:

Government Code Sections 53201 and 53208.5

- 1.0 The District is a participating agency in the CalPERS Hospital and Medical Care plan, which allows eligible participants to select from several plans for their hospitalization and medical care.
- 2.0 Members of the Board of Trustees shall be permitted to participate in the District's hospitalization and medical care plan.
 - 2.1 The District will pay the full cost of the premium for coverage of each member of the Board of Trustees who elects to participate in the District's hospitalization and medical care plan.
 - 2.2 Each Board member who participates in the District's hospitalization and medical care plan may elect coverage for eligible dependents, at the Board member's expense, providing payment for the dependent coverage is made in advance.
- 3.0 Former elective members of the Board of Trustees shall be permitted to participate in the District's hospitalization and medical care plan.
 - 3.1 The District will pay the full cost of the premium for coverage of former elective members of the Board of Trustees who elect to participate in the District's hospitalization and medical care plan who meet the following criteria:
 - 3.1.1 The member must have served in office after January 1, 1981.
 - 3.1.2 The member must have been first elected to a term of office that began prior to January 1, 1995.
 - 3.1.3 The member's total service at the time of termination is not less than twelve (12) years.
 - 3.2 All other former elective members of the Board of Trustees shall be permitted to participate in the District's hospitalization and medical care plan on a self-pay basis, providing payment for the coverage is made in advance.
 - 3.3 Each former elective member of the Board who participates in the District's hospitalization and medical care plan may elect coverage for eligible dependents, at the Board member's expense, providing payment for the dependent coverage is made in advance.
- 4.0 Hospitalization and medical care plan benefits do not include dental or vision coverage.
- 5.0 The hospitalization and medical care benefits of any member of the Board of Trustees or former elective member of the Board, in accordance with state law, shall not be greater than the most generous schedule of benefits being received by any category of non-safety employee of the District.

North Orange County Community College District
BOARD POLICY
Chapter 2
Board of Trustees

BP 2730 Board Member Health Benefits

Date of Adoption: June 24, 2003

Date of Last Revision: November 13, 2012

BP 2750 Board Member Absence from the State

Reference:

Government Code Section 1064

- 1.0 No member of the Board of Trustees shall be absent from the state for more than sixty (60) days, except in any of the following situations:
 - 1.1 Upon business of the community college district with the approval of the Board of Trustees.
 - 1.2 With the consent of the Board of Trustees for an additional period not to exceed a total absence of ninety (90) days. In the case of illness or other urgent necessity, and upon a proper showing thereof, the time limited for absence from the state may be extended by the Board of Trustees.
 - 1.3 For federal military deployment, not to exceed an absence of a total of six (6) months, as a member of the Armed Forces of the United States or the California National Guard. If the absence of a member of the Board pursuant to this subdivision exceeds six (6) months, the Board may approve an additional six (6)-month absence upon a showing that there is a reasonable expectation that the member will return within the second six (6)-month period, and the Board may appoint an interim member to serve in his/her absence. If two (2) or more members of the Board of Trustees are absent by reason of the circumstances described in this subdivision, and those absences result in the inability to establish a quorum at a regular meeting, the Board of Trustees may immediately appoint one or more interim members as necessary to enable the Board to conduct business and discharge its responsibilities.
 - 1.4 The term of an interim member of the Board of Trustees appointed as set forth above may not extend beyond the return of the absent member, nor may it extend beyond the next regularly scheduled election for that office.

Date of Adoption: July 24, 2012

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
DATE:	June 11, 2019	Resolution	_____
SUBJECT:	CSEA Merit System Petition	Information	_____ X _____
		Enclosure(s)	_____

BACKGROUND: The North Orange County Community College District is holding an election in the summer of 2019 to determine whether or not classified personnel (including managers and confidential employees) desire the implementation of a Merit System at the District. California Assembly Bill 999, known as the "Merit System," was established and enacted into law in 1935, to provide statutory protection to classified employees through the Education Code against politically or personally motivated employment, promotion, discipline, or dismissal actions.

At the April 9, 2019 Board of Trustees meeting, members of CSEA filed a petition asking to hold an election for the establishment of a merit system for NOCCCD. Under Education Code Section 88051, the Governing Board is required to undertake a number of activities to be completed within 120 days of the date the petition was submitted. One of the activities is to conduct an election by secret ballot of classified personnel to determine whether or not they desire to make the merit system applicable to the District.

This agenda item allows exploration and discussion about the voting process for the proposed establishment of a Merit System. One of the requirements is the appointment of a three-person tabulating committee to canvas the ballots and present the results to the Board of Trustees.

Presentations from the District's legal representative and CSEA will be provided. Trustees will have the opportunity to shape the voting process during this discussion. A proposed process will return for consideration on June 25, 2019.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #4: The District will implement best practices related to planning, including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board discuss the voting process for the proposed establishment of a Merit System. A proposed process will return for consideration on June 25, 2019.

Cheryl Marshall
Recommended by

Approved for Submittal

7.c
Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: June 11, 2019
SUBJECT: Future Board Agenda Items

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

BACKGROUND: During the June annual Board and Chancellor planning retreat, the group discussed how to make Board meetings more effective and efficient. As a result of that discussion, it was agreed that a new *Future Board Agenda Items* section would be included in Board meeting agendas to provide an opportunity for trustees to discuss the possibility of adding topics or items of interest to future agendas.

This information item is presented to allow for discussion on any potential future Board agenda items.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #4: The District will implement best practices related to planning, including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is in accordance with Board Policy 2310, Regular Meetings of the Board and Board Policy 2340, Agendas.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board discuss any potential future Board agenda items.