



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

MEETING: Regular Meeting in June 2021

DATE: Tuesday, June 8, 2021, at 5:30 p.m.

PLACE: Zoom Teleconference

Access to the Board of Trustees meeting is available via the District YouTube channel by clicking on the following livestreaming link and selecting the “LIVE” video option:

<https://www.youtube.com/channel/UCsguBf7ndfQVQ6n0v9hrfiQ>

Welcome to this meeting of the North Orange County Community College District Board of Trustees. Anyone wishing to attend this meeting may do so virtually via the YouTube link listed on the agenda.

Public comments for Zoom teleconference meetings will only be accepted via email. Submissions should be sent to chancellor@nocccd.edu with “Public Comment” noted in the email subject line and must be received by 5:00 p.m. the day of the Board meeting. All submissions received will be read into the record at the Board meeting and must comply with the three-minute time limit.

The Board of Trustees reserves the right to change the order of the agenda items as the need arises.

All Board meetings, excluding closed sessions, shall be electronically recorded.

AGENDA:

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Comments: Members of the Audience:** The Board respects the rights of members of the public to comment on matters under its jurisdiction. Members of the public may address the Board via email submissions which must be received by 5:00 p.m. the day of the Board meeting. All submissions received will be read into the record at the Board meeting and must comply with the three-minute time limit. The Board does not condone any defamatory accusations or complaints, including remarks which reflect adversely on the political, religious, or economic views, character, or motives of any person. Members of the audience bear the sole legal responsibility for any defamation actions that may be brought as a result of their comments or allegations.
- d. **Consider Non-Personnel block-vote items indicated by [] in Sections 3 & 4**
- e. **Consider Personnel block-vote items indicated by [] in Section 5**
Agenda items designated as block-vote items with [] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion. An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public by contacting the Chancellor’s Office.
- f. **Chancellor’s Report**
 * **Seating of New Student Trustees**

- g. **Comments:**
 - Chancellor's Staff**
 - Resource Table Personnel**
 - Members of the Board of Trustees**

2. a. **Approval of Minutes of the Regular Meeting of May 25, 2021.**

- b. **CLOSED SESSION: Per the following sections of the Government Code:**

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54957: PUBLIC EMPLOYEE APPOINTMENT: Chancellor

Per Section 54956.9(a): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

3. **FINANCE & FACILITIES**

- [a] It is recommended that the Board ratify purchase orders and checks. **(The Purchase Orders and Checks are available for review in the District's Business Office.)**
- [b] Authorization is requested to make adjustments to General Fund, Child Development Fund, and Financial Aid Fund revenue and expenditure budgets in accordance with the revised fiscal year 2020-2021 allocations. It is further requested that resolutions be adopted to adjust budgets and authorize expenditures within the General Fund, Child Development Fund, and Financial Aid Fund pursuant to the California Code of Regulations Title 5, §58308. **(The Resolutions are available for review in the District's Business Office.)**
- [c] Authorization is requested for the 2020-2021 General Fund and Capital Outlay Fund transfers netting to the amount of \$260,448 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5, §58307. **(The Resolution is available for review in the District's Business Office.)**
- [d] It is recommended that the Board adopt the resolution authorizing the County Superintendent of Schools to make any necessary transfers between contingencies and expenditure classifications.
- [e] Authorization is requested to use the estimated \$36,993,108 of Education Protection Account proceeds resulting from the passage of Proposition 55 to partially fund instructional salaries and benefits.

- [f] Authorization is requested for the institutional memberships exceeding \$1,000 for the 2021-2022 school year for the organizations listed.
- [g] Authorization is requested to enter into a contract with First Class Vending to provide vending services to Cypress College, Anaheim Campus and Fullerton College beginning July 1, 2021 to June 30, 2026 at no cost to the campuses.
- [h] Authorization is requested to award Bid #2021-11, Fullerton College Boiler B-1 Repair Project in the amount of \$218,980 including an allowance of \$20,000.

4. **INSTRUCTIONAL RESOURCES**

- [a] It is recommended that the Board ratify the amendment of the 2021-24 NOCCCD and Anaheim Union High School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.
- [b] It is recommended that the Board ratify the amendment of the 2021-24 NOCCCD and Fullerton Joint Union High School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.
- [c] It is recommended that the Board approve the summary of curriculum changes for Cypress College, to be effective Fall 2021 and Fall 2022.

5. **HUMAN RESOURCES**

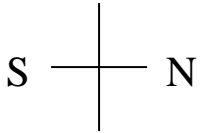
- [a] Request approval of the following items concerning academic personnel:
 - Change in Retirement Date
 - New Personnel
 - Temporary Contract
 - Extension of Temporary Reassignment
 - Payment for Independent Learning Contract
 - Leaves of Absence
 - Temporary Academic Hourly
- [b] Request approval of the following items concerning classified personnel:
 - Retirement
 - Resignation
 - Administrative Reorganization
 - Voluntary Changes in Assignment
 - Professional Growth & Development
 - Leaves of Absence
 - Stipend for Additional Administrative Duties
- [c] Request approval of Professional Experts.
- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

[e] Request approval of Volunteers.

6. **GENERAL**

- a. It is recommended that the Board receive proposed, revised BP 2715 and direct that it be placed on a future Board meeting agenda for action.
- b. It is recommended that the Board receive as information revised Administrative Procedure 7240-3, Management Employees – Vacation Plan.
- c. It is recommended that the Board discuss any potential future agenda items.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.



Board Room Seating Arrangement

Trustees

Dr. Barbara Dunsheath,
President

Jacqueline Rodarte,
Vice President

Ed Lopez,
Secretary

Jeffrey P. Brown,
Board Member

Stephen T. Blount,
Board Member

Ryan Bent,
Board Member

Evangelina Rosales
Board Member

Meena Pandian,
Student Member CC

Dr. Cheryl A. Marshall,
Chancellor

Erin Lacorte,
Student Member FC

Alba Recinos,
Recording Secretary

Tonya Cobb,
Adjunct Faculty United

Fred Williams, Vice Chancellor
Finance & Facilities

Joseph Vasquez,
CSEA

Irma Ramos, Vice Chancellor
Human Resources

Christie Diep,
United Faculty

Constituent Groups

Chancellor's Staff

Dr. Cherry Li-Bugg, Vice Chancellor
Educational Services & Technology

Dr. Kim Orlijan,
FC Senate

Valentina Purtell,
President NOCE

Dr. Damon De La Cruz,
CC Senate

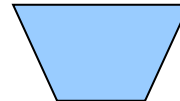
Dr. JoAnna Schilling,
President CC

Jennifer Oo,
NOCE Senate

Dr. Greg Schulz,
President FC

Lisa McPherson,
DMA

Kai Stearns,
Public & Governmental Affairs



Audience Seating

Entrance

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	June 8, 2021	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Ratification of Purchase Orders and Checks	Enclosure(s)	<u> X </u>

BACKGROUND: Pursuant to the Purchasing Policy for the North Orange County Community College District, a summary of purchase orders and checks shall be submitted to the Board of Trustees for ratification at the first meeting of the Board following the issuance or prior to issuance where required.

The purchase order numbers P0139883 - P0145268, check numbers C0052584 – C0052632; F0272999 – F0275135; Q0000000 – Q0000000; 88512574 – 88513465; V0031836 – V0031837; 70115437 – 70115690; disbursements E8955238 – E8965254; and amended purchase orders have been processed since the previous Board meeting. Checks beginning with "C" are from the Cypress College Bursar's office; checks beginning with "F" are Fullerton College Bursar; checks beginning with "Q" are NOCE Bursar; checks beginning with "88" are District checks through the County Department of Education; checks beginning with "V" are District revolving checks; checks beginning with "7" are Cypress College Bursar's Office Student Refund Checks; and disbursements beginning with "E" are financial aid payments made electronically via the Bank Mobile disbursement process. These purchase orders and checks can be reviewed in the District's Business Office. All purchase orders and checks have been processed in accordance with the Plan of Implementation as approved by the Board pursuant to the concept of fiscal accountability.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Actual costs will be charged to applicable funds as goods and/or services are received.

RECOMMENDATION: It is recommended that the Board ratify purchase order numbers P0139883 - P0145268 through May 13, 2021, totaling \$4,668,728.17 and check numbers C0052584 – C0052632, totaling \$3,043,816.81; F0272999 – F0275135, totaling \$457,395.82; Q0000000 – Q0000000, totaling \$0.00; 88512574 – 88513465, totaling \$10,699,141.63; V0031836 – V0031837, totaling \$1,715.00; 70115437 – 70115690, totaling \$56,447.79; and disbursements E8955238 – E8965254, totaling \$5,167,589.85, through May 31, 2021.

Fred Williams

Recommended by



Approved for Submittal

3.a.1

Item No.

BOARD RECAP
FOR THE PERIOD APRIL 29, 2021 THROUGH MAY 13, 2021
BOARD MEETING JUNE 8, 2021

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0139883	Olivier Corporation	\$ 5,000.00	FC	FC	Blanket Order for Alarm Access Services/Repairs
P0143646	JB Bostick Company Inc	\$ 12,725.00	Capital Outlay	AC	Asphalt Striping at FC Various Locations
P0143882	Klinger Educational Products Corp	\$ 92,319.92	Bond	AC	Laboratory Equipment for CC SEM Bldg
P0143884	La Habra Fence Co Inc	\$ 12,096.00	Capital Outlay	AC	Soccer Field Gate Repairs at Fullerton College
P0144016	Black & Moran OSHA Compliance	\$ 1,175.00	CC	CC	Dental Hygiene Clinic OSHA Compliance Inspection
P0144143	Nth Generation Computing Inc	\$ 15,000.00	AC	AC	Professional Services for Software Support
P0144147	Howard Technology Solutions	\$ 2,409.30	FC	FC	Computer Display
P0144157	Office Solutions	\$ 2,000.00	CC	CC	Blanket Order for Office Supplies
P0144179	Sidepath Inc	\$ 7,341.49	CC	CC	Computers
P0144180	Economic Modeling LLC	\$ 10,150.00	CC	CC	Software Subscription/License
P0144182	Apple Computer Inc	\$ 171.33	CC	CC	iPad
P0144200	Law Office of Nancyrose Hernandez	\$ 18,746.92	AC	AC	Settlement Agreement
P0144201	Stater Bros Markets - A CA Corp	\$ 49,889.00	NOCE	NOCE	Gift Cards
P0144211	CDW Government Inc	\$ 3,167.08	FC	FC	Computers
P0144212	Apple Computer Inc	\$ 63,101.90	FC	FC	Computers
P0144213	Computerland of Silicon Valley	\$ 5,775.00	FC	FC	Licensing
P0144214	Amazon Business	\$ 646.34	FC	FC	Instructional Materials
P0144215	CDW Government Inc	\$ 5,751.88	FC	FC	Computers
P0144216	Grubhub	\$ 1,661.93	AC	AC	Student Food Vouchers
P0144217	Krueger International Inc	\$ 33,064.67	CC	CC	Furniture for Culinary Prog/Bistro
P0144218	Gorm Inc	\$ 1,132.27	AC	AC	Disinfectant Equipment
P0144219	Vital Inspection Services Inc	\$ 2,427.52	FC	FC	Inspector of Records FC Autoshop Tire Changer
P0144220	JM & J Contractors	\$ 1,150.00	AC	AC	Concrete Repair Services
P0144221	McKinley Equipment Corp	\$ 2,863.73	AC	AC	Roll Up Door Slats Replacement
P0144222	Vital Inspection Services Inc	\$ 3,920.00	Capital Outlay	AC	Electrical Inspection Services for FC Bldg 1000
P0144223	Computerland of Silicon Valley	\$ 12,159.80	CC	CC	Subscription Maintenance Renewal
P0144225	Ambient Environmental Inc	\$ 19,500.00	Capital Outlay	AC	Removal Exterior Lead Paint at FC
P0144226	Angelus Pacific LLC	\$ 3,000.00	NOCE	NOCE	Blanket Order for Parking Permits
P0144227	Home Depot	\$ 399.92	NOCE	NOCE	Instructional Lab Supplies
P0144247	IT 1 Source LLC	\$ 3,792.12	NOCE	NOCE	Computers
P0144248	Strata Information Group	\$ 83,400.00	AC	AC	Banner Consulting Services B/A: 7/28/20
P0144251	Precept Environmental Inc	\$ 19,950.00	FC	FC	Cooling Tower Disinfection Services B/A: 7/28/20
P0144252	Federal Express	\$ 16,000.00	FC	FC	Blanket Order for Shipping Services
P0144253	The Myers-Briggs Company	\$ 9,664.50	CC	CC	Online Assessment Codes for Career Planning
P0144254	Kanopy Inc	\$ 500.00	FC	FC	Kanopy Software Subscription
P0144261	CDW Government Inc	\$ 2,175.29	FC	FC	Computer
P0144262	GST	\$ 1,932.69	CC	CC	Document Scanners
P0144263	Sasco Electric	\$ 2,700.00	FC	FC	Data Cabling Installation
P0144264	Grainger Inc	\$ 1,908.48	FC	FC	Instructional Supplies
P0144265	Food Makers Bakery Equipment Inc	\$ 7,421.82	CC	CC	Baking Equipment for Culinary Arts
P0144267	Chefs Toys - Accusharp	\$ 4,991.40	CC	CC	Culinary Supplies
P0144268	Chefs Toys - Accusharp	\$ 7,003.64	CC	CC	Culinary Supplies
P0144269	Chefs Toys - Accusharp	\$ 6,740.84	CC	CC	Culinary Supplies
P0144270	Klein Educational Systems LLC	\$ 11,847.12	CC	CC	Instructional Equipment
P0144271	Doing Good Works	\$ 2,794.80	FC	FC	Graduation Sashes & Patches
P0144272	Jeffrey Samano	\$ 73.01	FC	FC	Student Fee Reimbursement

**BOARD RECAP
FOR THE PERIOD APRIL 29, 2021 THROUGH MAY 13, 2021
BOARD MEETING JUNE 8, 2021**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0144280	VWR Funding Inc	\$ 3,156.82		CC	Instructional Lab Supplies
P0144286	Stored Value Marketing	\$ 1,750.00		FC	Meal Cards for Students
P0144287	CDW Government Inc	\$ 1,472.00		FC	Computer
P0144288	Environmental Systems Research Institute Inc	\$ 250.00		CC	Software License
P0144291	The Adult Contemporary Music Research Letter	\$ 330.00		FC	Music Subscription Renewal
P0144292	B & H Photo Video Inc	\$ 4,590.50		FC	Instructional Supplies
P0144294	Rita Higgins	\$ 3,973.21		FC	Reimbursement - Instructional Lab Supplies
P0144295	DynTek Services Inc	\$ 11,250.00		CC	Consulting Services for Microsoft Services
P0144298	Lacy Construction	\$ 2,438.46		FC	Anchorage Project
P0144299	Florence Filter Corp	\$ 13,415.63		CC	HVAC System Filters
P0144300	Foundation Building Materials LLC	\$ 22,681.38		FC	(100) Automatic Door Sensors
P0144332	Foundation for California Community Colleges	\$ 2,500.00		CC	Site License
P0144338	Veolia ES Technical Solutions LLC	\$ 3,056.18		CC	Biohazardous Waste Pickup
P0144355	GST	\$ 1,992.18		FC	Computer Components
P0144356	CDW Government Inc	\$ 880.53		FC	(9) Computers
P0144358	CDW Government Inc	\$ 11,200.62		FC	Barcode Scanners
P0144360	Sidepath Inc	\$ 557.29		CC	Software Licenses
P0144361	Pearson VUE	\$ 2,650.00		CC	Software License Renewal
P0144366	CDW Government Inc	\$ 188,562.50		FC	(200) Computers B/A: 8/25/2020
P0144447	CDW Government Inc	\$ 42,744.43		FC	(500) Web Cameras and Headsets
P0144448	NMK Corporation	\$ 2,700.00		FC	Software Support
P0144451	CDW Government Inc	\$ 47,552.23		FC	Computer Components
P0144468	CDW Government Inc	\$ 237.94		FC	Computer Monitor
P0144472	Computerland of Silicon Valley	\$ 9,518.26		CC	Software License Fee
P0144474	GST	\$ 471.87		CC	Printer
P0144475	CDW Government Inc	\$ 328,977.52		FC	(86) Computers and Monitors B/A:8/25/2020
P0144480	State of California	\$ 1,400.00		AC	State Inspection Fees
P0144535	Par Code Symbology Inc	\$ 2,410.50		AC	Fix Asset Stickers
P0144548	Go-Box LLC	\$ 1,415.64		CC	Computer Hardware Support Tool
P0144549	CDW Government Inc	\$ 2,239.38		FC	Computer
P0144550	CDW Government Inc	\$ 17,546.67		FC	(15) Computers
P0144551	CDW Government Inc	\$ 215.12		FC	Computer Monitor
P0144553	GST	\$ 402.04		CC	Document Scanner
P0144554	Apple Computer Inc	\$ 2,889.85		CC	(2) Computer Tablet
P0144556	IT1 Source LLC	\$ 1,343.65		NOCE	(2) Computers
P0144562	Li9 Inc	\$ 3,234.32		FC	Software Subscription Renewal
P0144563	Faronics Technologies USA Inc	\$ 14,461.50		NOCE	Software Maintenance Renewal
P0144580	Howard Technology Solutions	\$ 3,714.15		FC	Computer Display
P0144582	GST	\$ 1,836.76		FC	Computer
P0144584	GST	\$ 4,000.62		FC	(2) Computers
P0144585	CDW Government Inc	\$ 2,573.91		FC	Computer
P0144588	Nth Generation Computing Inc	\$ 14,384.00		AC	Software License Renewals
P0144606	South Coast Air Quality Management District	\$ 4,157.35	Bond	AC	SEM Generator Permit Fees
P0144662	Li9 Inc	\$ 82,096.41		FC	Data Storage Hardware and Software

**BOARD RECAP
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0144675	CDW Government Inc	\$ 31,741.29		FC	(18) Computer Tablets with Accessories
P0144716	Nth Generation Computing Inc	\$ 3,430.25		AC	Software License Renewal
P0144718	ELB US Inc	\$ 7,428.45		FC	Multimedia Computer Display
P0144720	Nth Generation Computing Inc	\$ 648.00		AC	Software Maintenance Renewal
P0144721	IT1 Source LLC	\$ 28.02		NOCE	Wireless keyboard
P0144722	Nth Generation Computing Inc	\$ 12,957.00		AC	Maintenance Subscription Renewal
P0144724	Nth Generation Computing Inc	\$ 24,690.96		AC	Software Maintenance Renewal
P0144726	Nth Generation Computing Inc	\$ 3,990.00		AC	Computer Storage Unit
P0144729	Leapfrog Technologies Inc	\$ 14,039.17		AC	Software License Renewal
P0144730	Leapfrog Technologies Inc	\$ 7,549.57		AC	Software License Renewal
P0144731	Leapfrog Technologies Inc	\$ 9,712.77		AC	Software License Renewal
P0144744	IT1 Source LLC	\$ 8,377.50		NOCE	(4) Laptops with Accessories
P0144745	GST	\$ 471.87		CC	Printer
P0144746	Sidepath Inc	\$ 1,625.01		CC	Computer and Accessories
P0144747	Sidepath Inc	\$ 7,256.75		CC	(20) Laptops with Software
P0144789	Sidepath Inc	\$ 269.42		CC	Computer Monitor
P0144790	Howard Technology Solutions	\$ 2,926.50		FC	Projector
P0144791	Howard Technology Solutions	\$ 8,094.54		FC	Illuminated Glass board
P0144793	GST	\$ 10,814.37		FC	Computer and Accessories
P0144794	Sidepath Inc	\$ 1,146.59		CC	Computer and Monitor
P0144825	Sports Facilities Group Inc	\$ 575.00		FC	Sport Equipment Repair
P0144826	CDW Government Inc	\$ 5,727.32		FC	Computer with Accessories
P0144827	CDW Government Inc	\$ 2,492.39		FC	Computer Laptop with Accessories
P0144828	CDW Government Inc	\$ 5,553.53		FC	Laptop
P0144829	CDW Government Inc	\$ 2,151.13		FC	Computer Monitor
P0144831	Orange County Air Conditioning	\$ 15,000.00		FC	Blanket Order for HVAC Repairs
P0144837	Krueger International Inc	\$ 1,682.06		FC	Adjustable Table with Install
P0144839	Leonard Chaidex Tree Service	\$ 23,500.00		CC	Tree Trimming Services
P0144841	IT1 Source LLC	\$ 5,180.42		NOCE	(2) Laptops
P0144851	State Water Resources Control Board	\$ 685.00		CC	Water Resources Permit Fees
P0144857	Rodriguez Engineering Inc	\$ 2,500.00		FC	Structural Engr. Services-Auto Shop Fireproof Cabinet
P0144861	Rodriguez Engineering Inc	\$ 2,500.00		FC	Structural Engr. Services-Auto Shop Spray Cabinet
P0144941	Sidepath Inc	\$ 2,522.24		CC	Subscription Maintenance Renewal
P0144942	Apple Computer Inc	\$ 2,608.08		CC	Computer
P0144943	GST	\$ 321.14		CC	Printer
P0144944	Sidepath Inc	\$ 11,746.39		CC	(8) Laptops
P0144945	CDW Government Inc	\$ 8,974.17		FC	(3) Computers and Monitors
P0144946	Sidepath Inc	\$ 33,011.60		CC	(30) Laptops
P0144947	IT1 Source LLC	\$ 2,803.66		NOCE	Computer Accessories
P0144949	Gorm Inc	\$ 13,189.20		FC	Floor Cleaning Equipment for Facilities Dept.
P0144951	Strata Information Group	\$ 131,760.00		AC	Consulting Services HR Banner B/A: 7/28/2020
P0144982	IT1 Source LLC	\$ 2,456.70		NOCE	(114) Computer Keyboard
P0144983	IT1 Source LLC	\$ 2,048.72		NOCE	Computer Laptop with Accessories
P0144985	NMK Corporation	\$ 1,689.52		FC	Server Equipment

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0144986	GST	\$ 61,739.50		AC	Computers, Monitors and Accessories
P0144991	Vector Resources Inc	\$ 9,386.50		NOCE	Software Implementation and Installation
P0144994	Thomson West	\$ 586.00		FC	Library Software Database Fee
P0144995	Scantron Corporation	\$ 240.00		NOCE	Annual Software Renewal
P0144996	Scantron Corporation	\$ 597.00		NOCE	Maintenance Agreement on Scantron Machine
P0144997	CDW Government Inc	\$ 5,483.34		NOCE	Document Cameras
P0144999	GST	\$ 81,379.92		NOCE	(84) Computer Laptops and Headsets
P0145015	Sports Facilities Group Inc	\$ 2,597.87		FC	Digital Display for the Athletics Department
P0145016	LA High Tech Enterprises Inc	\$ 3,438.24		CC	Security Cameras and Installation
P0145017	Southern California News Group	\$ 975.00		CC	Advertising Fee for Campus Communications
P0145018	Snap-on Business Solutions	\$ 4,797.59		CC	Automotive Tools for the Automotive Department
P0145019	Graduate Communications	\$ 45,500.00		NOCE	CTE Program Visual Guides and Viewbooks
P0145020	Hubert Company LLC	\$ 530.06		FC	Cart for Food Bank
P0145021	Oracle Corporation	\$ 164,232.50		AC	Software Update and License Support B/A: 5/23/17
P0145022	Refrigeration Supplies Distributor	\$ 761.91		FC	Refrigeration Supplies
P0145023	Intelligints LLC	\$ 26,153.43		CC	AT&T Cybersecurity Web Hosting
P0145024	Academic Cap & Gown	\$ 554.91		FC	Honor Stoles for Student of Distinction
P0145026	Keystone Automotive Industries	\$ 16,241.21		CC	Automotive Supplies
P0145027	Christi ODaniel	\$ 480.00		FC	Reimbursement for Software Purchase
P0145028	Opti-Fit International Inc	\$ 6,842.08		CC	Athletic Benches
P0145031	Sodexo Inc and Affiliates	\$ 10,853.44		FC	Catering for Food Bank
P0145032	Sodexo Inc and Affiliates	\$ 7,576.70		FC	Food and Labor for Food Drive
P0145033	Sodexo Inc and Affiliates	\$ 11,607.15		FC	Catering for Students During Covid 19
P0145035	TruWest Inc	\$ 3,146.68		CC	Athletic Swimsuits
P0145036	Opti-Fit International Inc	\$ 4,397.13		CC	Athletic Supplies
P0145037	Pacific Coast Entertainment	\$ 1,633.93		FC	Audio Equipment
P0145038	CSI Fullmer	\$ 11,991.66		CC	Chairs for Counselors
P0145067	B & H Photo Video Inc	\$ 11,124.31		FC	Photography Supplies for Art Department
P0145068	School Savers	\$ 2,260.74		CC	Graphing Calculators
P0145069	Michael Moore	\$ 75.00		FC	Reimbursement for Membership Fees
P0145070	White Dove Release	\$ 450.00		FC	White Dove Release Service
P0145071	Saddleback College	\$ 500.00		CC	College Event Sponsorship
P0145072	VCI Event Technology, Inc.	\$ 31,453.88		CC	Independent Contractor for Commencement Services
P0145073	Trinity Sound Company	\$ 7,100.00		FC	Blanket Order for Sound Equipment Rental Services
P0145074	Crystle Flores	\$ 2,497.40		CC	Blanket Order for Child Care Services
P0145075	Amazon Business	\$ 2,150.71		NOCE	Instructional Lab Supplies
P0145076	Case & Sons Construction Inc	\$ 58,137.00	Capital Outlay	AC	Demo and Haul Away Debris at FC
P0145077	Kaplan Inc	\$ 6,000.00		CC	Online Review Study Course
P0145078	IT1 Source LLC	\$ 181.02		NOCE	Instructional Lab Supplies
P0145079	1st California Notary Services	\$ 355.58		NOCE	Books
P0145080	Bone Clones Inc	\$ 1,327.49		FC	Instructional Lab Supplies
P0145081	Myria Williams	\$ 500.00		FC	Guest Speaker for Amplify Black Voices Event
P0145082	Sydney Gabourel	\$ 500.00		FC	Guest Speaker for Amplify Black Voices Event
P0145083	Aspira	\$ 3,000.00		NOCE	Virtual Career Readiness Speaker

**BOARD RECAP
FOR THE PERIOD APRIL 29, 2021 THROUGH MAY 13, 2021
BOARD MEETING JUNE 8, 2021**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0145084	1st California Notary Services	\$ 226.28		NOCE	Books
P0145085	Eastbay	\$ 7,192.00		CC	Score Board for Athletics Department
P0145086	Vital Inspection Services Inc	\$ 15,361.48	Capital Outlay	AC	Inspection of Record for FC Food Bank Storage Shed
P0145087	Fascella Finishes Inc	\$ 7,893.85	Capital Outlay	AC	Cabinet/Sink Replacement at FC Bldg. 2000
P0145088	Diamedical USA Equipment LLC	\$ 1,727.67		CC	Instructional Lab Equipment
P0145089	Lacy Construction	\$ 17,094.00	Capital Outlay	AC	New Foundation for FC Food Storage Shed
P0145090	Zumasys Inc	\$ 27,760.00		FC	Maintenance Agreement for POS at FC Bookstore
P0145091	Knorr Systems Inc	\$ 6,182.03	Capital Outlay	AC	Acid Tank Replacement at Fullerton College
P0145092	Patricia Kirby	\$ 144.00		CC	Reimbursement - Background Check
P0145093	BSN Sports LLC	\$ 5,096.28		FC	Athletic Supplies
P0145094	Julia Lamour	\$ 85.00		FC	Student Fees Reimbursement
P0145095	eCanopy	\$ 9,996.94		FC	Canopies for the PE Department
P0145096	Sophia Franco	\$ 200.00		CC	Honorarium
P0145097	Buddy's All Stars, Inc.	\$ 6,603.22		FC	Athletic Clothing
P0145098	Vintage King Audio Inc	\$ 1,917.99		FC	Audio Supplies for Music Technology Courses
P0145099	Constant Contact, Inc	\$ 798.00		FC	Software Subscription
P0145100	Carmen Pulido Arrequin	\$ 85.00		FC	Student Fees Reimbursement
P0145101	Carolyn Biller	\$ 150.00		FC	Guest Speaker for the Music Department
P0145102	KL Image Group	\$ 12,300.00		NOCE	Virtual Career Readiness Series Speaker
P0145103	Technical Safety Services Inc	\$ 129.30		FC	Lab Supplies
P0145104	Pearson VUE	\$ 23,147.00		NOCE	Software Licenses
P0145105	Franklin Covey Client Sales Inc	\$ 3,500.00		AC	Consultant - Speaker - Professional Development
P0145106	Global Equipment Co	\$ 1,279.59	Bond	AC	Office Equipment for CC SEM Bldg.
P0145107	Dimensions Educational Research Foundation	\$ 1,834.25		FC	Instructional Equipment
P0145112	Uline Inc	\$ 5,243.92		CC	Safety Partitions
P0145113	Science Interactive Group LLC	\$ 45,218.37		FC	Instructional Lab Supplies
P0145114	Shirt City Sports	\$ 1,777.88		CC	Customized Graduation Sashes
P0145115	Stephanie Sajor	\$ 700.00		FC	Guest Musician for FC Transfer Center
P0145116	HAZ Party Rentals	\$ 307.00		NOCE	Canopy Rentals for Graduation
P0145117	IT1 Source LLC	\$ 3,649.81		NOCE	(3) Computer Laptops
P0145118	Jaclyn Yangyuen	\$ 300.00		FC	Guest Musician for the FC Transfer Center
P0145119	P2S Engineering Inc	\$ 4,200.00		FC	Engineering Services for Fire Alarm Upgrade
P0145120	Computerland of Silicon Valley	\$ 13,037.50		CC	Subscription Maintenance Renewal
P0145121	Cameron Lew	\$ 500.00		FC	Guest Musician for the FC Transfer Center
P0145122	Charles Dale	\$ 100.00		FC	Guest Performer for the Music Department
P0145123	Kaplan Early Learning Company	\$ 3,069.25		FC	Instructional Lab Supplies
P0145124	Jason Yeager	\$ 150.00		FC	Guest Performer for the Music Department
P0145125	Toyin Spellman	\$ 250.00		FC	Guest Performer for the Music Department
P0145126	Rapids Wholesale Inc	\$ 14,691.72	Bond	AC	Refrigerated Merchandiser Unit for CC SEM
P0145127	Peterson Pham	\$ 500.00		FC	Guest Speaker for the FC Transfer Center
P0145128	Office Solutions	\$ 27,692.09		CC	Air Purifiers
P0145129	Amazon Business	\$ 583.20		NOCE	Pathways of Hope Supplies
P0145130	DynTek Services Inc	\$ 5,400.00		AC	Consulting Services for Design Sessions
P0145131	WASFAA	\$ 50.00		FC	Membership Renewal

**BOARD RECAP
FOR THE PERIOD APRIL 29, 2021 THROUGH MAY 13, 2021
BOARD MEETING JUNE 8, 2021**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0145132	IT1 Source LLC	\$ 2,022.79		NOCE	Computer
P0145133	Opti-Fit International Inc	\$ 29,878.20		CC	Athletic Flooring for the PE Department
P0145134	Otter.AI Inc	\$ 3,000.00		CC	Software License Subscription
P0145135	Rashid Hughes	\$ 2,500.00		FC	Guest Speaker for the Umjoja Program
P0145161	Sidepath Inc	\$ 14,182.44		CC	Storage Network Server Install
P0145162	The Balloon Box	\$ 562.10		NOCE	Graduation Decorations
P0145163	Science Interactive Group LLC	\$ 4,425.00		FC	Software
P0145164	NMK Corporation	\$ 6,000.00		CC	Professional Services for CC Campus Data Network
P0145165	Case & Sons Construction Inc	\$ 24,662.00	Capital Outlay	NOCE	Electrical Work in Data Rooms at Wilshire
P0145167	Franklin Covey Client Sales Inc	\$ 3,500.00		AC	Consultant - Speaker - Professional Development
P0145168	Amazon Web Services Inc	\$ 30,000.00		AC	Offsite Cloud Storage
P0145169	Milagro Marketing LLC	\$ 20,000.00		AC	Consultant - Anti-racism Campaign Designs
P0145170	Selam Gebrekristos	\$ 500.00		FC	Guest Speaker for Umjoja Program
P0145171	National Council for Marketing and P	\$ 150.00		NOCE	Webinar
P0145172	Bremer's Plumbing & Boiler Services Inc	\$ 519.00		CC	Replaced Hot Surface Ignitor at AC Culinary Art
P0145173	CDW Government Inc	\$ 208.76		CC	Barcode Scanners
P0145174	Fast Signs	\$ 13,222.83		CC	Custom Signs and Installation
P0145175	City of Anaheim	\$ 35.00		AC	Business License Renewal
P0145176	HealthFirst Medical Group of Santa Fe Springs	\$ 140.00		AC	Respiratory Questionnaire Review
P0145177	Dana Emerson	\$ 500.00		FC	Guest Speaker for the Umjoja Program
P0145178	Homeboy Industries	\$ 1,000.00		CC	Guest Speaker for the Umjoja Program
P0145179	Calm Strips LLC	\$ 323.25		CC	Instructional Supplies
P0145180	Robert McNeel & Associates	\$ 2,925.00		FC	Software License Fees
P0145185	The Logic Group of Texas Inc	\$ 2,354.34		FC	Instructional Equipment for Applied Design Courses
P0145186	PPC Air Conditioning Inc	\$ 4,226.00	Capital Outlay	CC	Chilled Water Upgrades at Cypress College
P0145187	Internet2	\$ 4,047.00	Capital Outlay	AC	Eduoram Connector Fee
P0145190	Empowered Students LLC	\$ 4,000.00		NOCE	Virtual Career Readiness Speaker
P0145191	Environmental Management Technologies	\$ 3,300.00		CC	Blanket Order for Hazardous Waste Removal
P0145192	Florence Filter Corp	\$ 8,035.89		AC	HVAC System Filters
P0145193	Orange County Air Conditioning	\$ 6,200.00		FC	Assess Installation of Ionization Devices HVAC Sys
P0145194	Sessions & Kimball Client Trust Fund	\$ 150,000.00		AC	Settlement of a Claim
P0145195	CDW Government Inc	\$ 2,931.60		FC	VMware Support and Subscription
P0145196	Flymotion Unmanned Systems	\$ 30,135.53		FC	Drone Equipment for Instructional Use
P0145197	Performance Health Supply Inc	\$ 1,129.47		FC	Medical Supplies
P0145198	Integrity Electric	\$ 44,889.00	Capital Outlay	AC	Electrical Additions in Rooms 737, 738, 739 @ FC
P0145199	Valerie Turtle	\$ 70.00		FC	Reimbursement for College Application Fee
P0145200	B & H Photo Video Inc	\$ 12,903.36		FC	Instructional Equipment for Digital Arts Classes
P0145201	B & H Photo Video Inc	\$ 11,080.37		CC	Projectors for Classrooms
P0145202	B & H Photo Video Inc	\$ 21,113.08		FC	Instructional Supplies for the Art Department
P0145203	Concentric Sky Inc	\$ 312,300.00		CC	Software Development for Career Technical Ed. B/A April 13, 21
P0145204	Concentric Sky Inc	\$ 50,000.00		FC	Software for the Library
P0145205	Patrick Leong	\$ 1,000.00		CC	Video tour of Mission District Mural for Puente Prog. Class
P0145206	Grubhub	\$ 1,500.00		CC	Food Vouchers for Puente Event
P0145207	B & H Photo Video Inc	\$ 64,632.25		CC	Filming Equipment for Media Courses

**BOARD RECAP
FOR THE PERIOD APRIL 29, 2021 THROUGH MAY 13, 2021
BOARD MEETING JUNE 8, 2021**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0145209	WestEd	\$ 32,285.00	CC	CC	Curriculum Development
P0145210	Integrity Electric	\$ 36,927.00	FC	FC	Electrical Additions for FC Auto Mechanic Shop
P0145211	State of California	\$ 13,819.93	Capital Outlay	CC	Toiler Building Alterations Application Fee
P0145212	South Coast Air Quality Management District	\$ 137.63	FC	FC	Air Quality Management Fees
P0145213	CSM Sales LLC	\$ 96,242.50	CC	CC	Gym Scoreboard
P0145214	Shade Cloth Store.com	\$ 6,876.58	FC	FC	Instructional Lab Supplies
P0145215	Uline Inc	\$ 374.73	NOCE	NOCE	Supplies
P0145217	Westberg + White Inc	\$ 89,200.00	FC	FC	Consulting Services for HVAC Assessment Report
P0145218	LAB Corporation	\$ 25,916.06	Bond	AC	Bench Top Tensile Testing Machine for CC SEM
P0145219	Thomas Scientific Inc	\$ 2,663.37	Bond	AC	Precision Balances Machine for CC SEM
P0145220	C & A Safety Consultants	\$ 1,200.00	AC	AC	CPR/First Aid Trainings
P0145221	South Bay Document Destruction	\$ 1,000.00	Capital Outlay	AC	Shredding Service for HUM and BUS/CIS Relocations
P0145222	Biopac Systems Inc	\$ 17,280.00	Bond	AC	Software Updates for CC SEM
P0145223	CSI Fullmer	\$ 11,313.75	Bond	AC	Punch List Items Services for CC SEM Bldg. Project
P0145224	United Scope LLC	\$ 22,028.39	Bond	AC	Metallurgical Microscope for CC SEM Bldg. Project
P0145234	Henny Schein Inc	\$ 3,000.00	CC	CC	Blanket Order for Lab Supplies
P0145235	Morrow Meadows Corp	\$ 590.00	NOCE	NOCE	Data Port Installation
P0145236	VWR Funding Inc	\$ 26,829.75	FC	FC	Instructional Lab Supplies
P0145237	ADI	\$ 3,383.30	Bond	AC	Talk A Phone for Fullerton College
P0145238	Hillyard	\$ 2,000.00	CC	CC	Blanket Order for Custodial Supplies
P0145239	South Coast Air Quality Management District	\$ 137.63	AC	AC	Air Quality Control Fees
P0145240	South Coast Air Quality Management District	\$ 137.63	CC	CC	Air Quality Control Fees
P0145241	Eide Bailly LLP	\$ 11,300.00	FC	FC	Accounting Services
P0145242	Grainger Inc	\$ 2,000.00	CC	CC	Blanket Order for Instructional Supplies
P0145243	Brittany Morton	\$ 1,000.00	CC	CC	Honorarium Speaking Services
P0145244	Dilki Tulette	\$ 822.14	CC	CC	Reimbursement for Vehicle Damages
P0145245	Amy Garcia	\$ 70.00	FC	FC	Reimbursement for Application Fees
P0145246	Sodexo Inc and Affiliates	\$ 19,691.13	FC	FC	Catering for Food Drive
P0145247	Doing Good Works	\$ 13,303.23	FC	FC	Marketing Materials
P0145248	Stored Value Marketing	\$ 3,866.95	CC	CC	Grocery Store Gift Cards for Students
P0145249	Uline Inc	\$ 870.38	NOCE	NOCE	Office Supplies
P0145250	Aqua Logic Inc	\$ 18,818.18	Bond	AC	Instructional Equipment for New SEM Bldg
P0145251	Allison Mechanical Inc	\$ 423,900.00	Capital Outlay	AC	Bid #2021-08, Penthouse Boiler Replacement at AC 4/13/21
P0145252	Apple Computer Inc	\$ 4,634.30	Bond	AC	Computers for CC SEM Bldg.
P0145253	Community College League of California	\$ 36,030.00	CC	CC	Library Subscription Fees, Feature Film Collection: Subscription Fee
P0145254	Grubhub	\$ 1,696.00	CC	CC	Lunch Vouchers for Advisory Meeting
P0145255	CDW Government Inc	\$ 1,455.87	FC	FC	Computer
P0145256	Consolidated Building Systems Inc	\$ 36,970.55	Bond	AC	Managed FF&E for Cypress College SEM Bldg
P0145262	Examity Inc	\$ 100.00	FC	FC	Remote Assessments for Students
P0145263	Stored Value Marketing	\$ 3,016.95	CC	CC	Gift Cards for Students
P0145264	Donte Abernathy	\$ 200.00	FC	FC	Student Fees Reimbursement
P0145265	Xivia Inc	\$ 1,773.42	AC	AC	Software Renewal
P0145267	Print Technology Solutions	\$ 29,385.63	FC	FC	Windscreens for the Soccer Field
P0145268	Grubhub	\$ 165.00	CC	CC	Food Delivery Service Fee

BOARD RECAP
 FOR THE PERIOD APRIL 29, 2021 THROUGH MAY 13, 2021
 BOARD MEETING JUNE 8, 2021

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
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\$ 4,668,728.17

Approved by: _____
 Fred Williams, Vice Chancellor

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 8, 2021

SUBJECT: Budget Adjustments

Action	X
Resolution	X
Information	
Enclosure(s)	X

BACKGROUND: Revised 2020-2021 fiscal year allocations and amendments have been received for various federal- and state-funded programs, and local contracts. Based on these revisions, adjustments are needed to various General Fund, Child Development Fund, and Financial Aid Fund revenue and expenditure budgets that were previously approved by the Board.

The General Fund programs requiring an adjustment are:

- Adult Education & Family Literacy Act Grant (AEFLA)
- English Literacy and Civics Grant (EL Civics)
- Professional Development Grant
- Temporary Assistance for Needy Families (TANF)

The Child Development Fund programs requiring an adjustment are:

- General Child Care
- Quality Rating and Improvement System (QRIS) Block Grant

The Financial Aid Fund program requiring an adjustment is:

- Student Success Completion Grant (SSCG)

Revised Allocation Adjustments

SITE	PROGRAM NAME	TOTAL ADJUSTMENT	SOURCE OF ADJUSTMENT
	GENERAL FUND		
AC	Professional Development Grant	5,000	Correction to Budget
CC	TANF	(10)	Correction to Budget
FC	TANF	(1,666)	Correction to Budget
NOCE	AEFLA	15,012	Additional Funding
	EL CIVICS	<u>3,060</u>	Additional Funding
	TOTAL – GENERAL FUND	<u>21,396</u>	

	CHILD DEVELOPMENT FUND		
FC	General Child Care	5,460	HEERF II Stipend Funding
	QRIS Block Grant	<u>9,000</u>	Most Recent Contract
	TOTAL – CHILD DEVELOPMENT FUND	<u>14,460</u>	
	FINANCIAL AID FUND		
CC	SSCG	<u>296,500</u>	P-2 Allocation
	TOTAL – FINANCIAL AID FUND	<u>296,500</u>	
	GRAND TOTAL BUDGET ADJUSTMENTS	<u>332,356</u>	

This agenda item was submitted by Ivy Hwee, District Manager, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction 4 – Collective Impact & Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 3280, Grants.

FUNDING SOURCE AND FINANCIAL IMPACT: Various programs have received revised 2020-2021 allocations and amendments since the adoption of the District Proposed Budget on October 27, 2020 or subsequent adoption of new agreements by the Board. Budget adjustments are being submitted to revise revenue and expenditure budgets accordingly for the 2020-2021 fiscal year.

RECOMMENDATION: Authorization is requested to make adjustments to General Fund, Child Development Fund, and Financial Aid Fund revenue and expenditure budgets in accordance with the revised fiscal year 2020-2021 allocations. It is further requested that resolutions be adopted to adjust budgets and authorize expenditures within the General Fund, Child Development Fund, and Financial Aid Fund pursuant to the California Code of Regulations Title 5, Section 58308. Authorization is further requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Fred Williams

Recommended by



Approved for Submittal

3.b.2

Item No.

Budget Adjustments (Board Date June 8, 2021) July 1, 2020 - June 30, 2021

Note: All expenditure adjustments are being placed in one account for each program. Separate budget transfers will be processed to reallocate the adjustment amount to align with program plans.

<u>Campus Fund</u>		<u>Account Title</u>	<u>Fund</u>	<u>Orgn</u>	<u>Account</u>	<u>Program</u>	<u>Acty</u>	<u>Locn</u>	<u>Adjustment</u>
<u>General Fund (0101)</u>									
AC	Professional Development Grant	Other Operating Expenses	19448	1405	50000	6760			\$ 5,000.00
AC	Professional Development Grant	Local Revenues	19448	1405	88970	6760			\$ 5,000.00
CC	TANF	Other Operating Expenses	15610	3430	50000	6490			\$ (10.00)
CC	TANF	Federal Revenues	15610	3430	81400	6490			\$ (10.00)
FC	TANF	Other Student Aid	15620	5975	76400	6470	0400		\$ (1,666.00)
FC	TANF	Federal Revenues	15620	5975	81400	6470			\$ (1,666.00)
NOCE	AEFLA	Capital Outlay	15701	9060	64320	6010			\$ 15,012.00
NOCE	AEFLA	Federal Revenues	15701	9060	81900	6010			\$ 15,012.00
NOCE	EL CIVICS	Capital Outlay	15711	9060	64320	6010			\$ 3,060.00
NOCE	EL CIVICS	Federal Revenues	15711	9060	81900	6010			\$ 3,060.00
<u>Child Development Fund (1212)</u>									
FC	General Child Care	Other Operating Expenses	31551	5626	50000	6920	5001		\$ 5,460.00
FC	General Child Care	Federal Revenues	31551	5626	81902	6920			\$ 5,460.00
FC	QRIS Block Grant	Supplies & Materials	31617	5626	40000	6920			\$ 9,000.00
FC	QRIS Block Grant	State Revenues	31617	5626	86543	6920			\$ 9,000.00
<u>Financial Aid Fund (7474)</u>									
CC	SSCG	Student Financial Aid	37541	3410	75000	7320			\$ 296,500.00
CC	SSCG	State Revenues	37541	3410	86237	7320			\$ 296,500.00

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund (0101), for fiscal year 2020-2021, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8199	Other Federal Revenues	\$ 16,396
8890	Other Local Revenue	5,000

	TOTALS	\$ <u>21,396</u>
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<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
5000	Other Operating Expenses	\$ 4,990
6000	Capital Outlay	18,072
7600	Other Student Aid	(1,666)

	TOTALS	\$ <u>21,396</u>
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AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on June 8, 2021, and passed by a _____ vote of said Board.

Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools

by _____, Deputy
3.b.4

Item No.

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the Child Development Fund (1212), for fiscal year 2020-2021, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8199	Other Federal Revenues	\$ 5,460
8659	Other Reimbursable Categorical	9,000
	TOTALS	\$ <u>14,460</u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
4000	Supplies & Materials	\$ 9,000
5000	Other Operating Expenses	5,460
	TOTALS	\$ <u>14,460</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on June 8, 2021, and passed by a _____ vote of said Board.

Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools

by _____, Deputy

3.b.5

Item No.

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the Financial Aid Fund (7474), for fiscal year 2020-2021, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8629	CalWORKs, TTIP, Other	\$ 296,500
	TOTALS	\$ <u>296,500</u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
7500	Student Financial Aid	\$ 296,500
	TOTALS	\$ <u>296,500</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on June 8, 2021, and passed by a _____ vote of said Board.

Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools

by _____, Deputy

3.b.6

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	June 8, 2021	Resolution	<u>X</u>
SUBJECT:	2020-2021 Budget Transfers: General Fund and Capital Outlay Fund	Information	<u></u>
		Enclosure(s)	<u>X</u>

BACKGROUND: While all areas attempt to project their expenditures accurately, situations occur which require transfers to be made. Many times an amount is budgeted for a project but the specific areas of expenditures are not determined until a later date. In this case, the funds are then transferred to the specific accounts.

The attached transfers have been requested and only represent those that affect a contingency account, exceed \$10,000 and/or establish new revenue and expense budgets. In each case, a brief explanation is stated. Additional information will be provided upon request. Pursuant to the California Code of Regulations Title 5, §58307, transfers of funds may be made from reserve for contingencies to any expenditure classification or between expenditure classifications at any time by written resolution of the Board of Trustees. In addition, a resolution providing for the transfer from reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the members of the Board of Trustees.

This agenda item was submitted by Kashmira Vyas, District Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6250, Budget Management.

FUNDING SOURCE AND FINANCIAL IMPACT: Budget transfers will be made to the various funds and accounts, as listed.

RECOMMENDATION: Authorization is requested for the 2020-2021 General Fund and Capital Outlay Fund transfers netting to the amount of \$260,448 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5, §58307.

Fred Williams

Recommended by



Approved for Submittal

3.c.1

Item No.

Budget Transfers

06-08-2021

1. 11200: Current Year Funds - FC

1.1 Transfer to cover the cost of Interview Kit for the Fullerton College Artist in Residence annual appearance.

From:	2300 Noninstructional Salaries	(13,863)
	3900 Benefits	(1,137)
To:	6000 Capital Outlay	15,000

1.2 Transfer to cover the cost of operating and instrumental equipment needed in the Music Department.

From:	2300 Noninstructional Salaries	(24,030)
	3900 Benefits	(1,970)
To:	6000 Capital Outlay	26,000

2. 11200: Current Year Funds - AC

Transfer to provide funding for districtwide needs.

From:	5000 Other Operating Expenses & Services	(5,353)
	6000 Capital Outlay	(11,997)
To:	4000 Supplies & Materials	17,350

3. 11100: Prior Year Funds - CC

Transfer to allocate one-time funding to cover 2021 Site Improvement expenditures.

From:	5000 Other Operating Expenses & Services	(19,023)
To:	6000 Capital Outlay	19,023

4. 17160/1: California Adult Education Program - NOCE

Transfer to align budget with approved program plans.

From:	1300 Instructional Salaries	(27,707)
	2100 Noninstructional Salaries	(42,509)
	3900 Benefits	(34,870)
	4000 Supplies & Materials	(5,000)
To:	5000 Other Operating Expenses & Services	110,086

5. 4xxxx: Capital Outlay Funds - AC

5.1 Transfer to align budget and to cover related expenditures for Fullerton College Campus-wide Capital Projects.

From:	6000 Capital Outlay	(29,305)
To:	5000 Other Operating Expenses & Services	29,305

5.2 Transfer to provide funding for Fullerton College Campus-wide Capital Projects.

From:	6000 Capital Outlay	(100,000)
To:	5000 Other Operating Expenses & Services	100,000

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to make the budget transfers between the expenditure classifications as listed below, within the Capital Outlay Fund (4040), pursuant to the California Code of Regulations Title 5, §58307;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

FROM			TO		
Budget Classification		Amount	Budget Classification		Amount
6000	\$	129,305	5000	\$	129,305
TOTAL	\$	129,305	TOTAL	\$	129,305

AYES:
NOES:
ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on June 8, 2021, and passed by a _____ vote of said Board.

Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools

by _____, Deputy

3.c.4

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 8, 2021

SUBJECT: Resolution Authorizing the County Superintendent of Schools to Make Any Necessary Transfers Between Contingencies and Expenditure Classifications

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u> </u>
Enclosure(s)	<u>X</u>

BACKGROUND: At the close of each fiscal year, the County Superintendent of Schools requests that the District approve a resolution authorizing the County to transfer between Reserves for Contingency accounts and any expenditure classifications with a negative balance to comply with Education Code §42601.

This agenda item was submitted by Kashmira Vyas, District Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 6250, Budget Management.

FUNDING SOURCE AND FINANCIAL IMPACT: Budget transfers will be made by the County, to the County general ledger system, as necessary.

RECOMMENDATION: It is recommended that the Board adopt the resolution authorizing the County Superintendent of Schools to make any necessary transfers between contingencies and expenditure classifications.

Fred Williams

Recommended by



Approved for Submittal

3.d.1

Item No.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



I, Barbara Dunsheath, President of the Board of Trustees of the North Orange County Community College District, hereby certify that the said Board at a regular meeting, held on the 8th day of June, 2021, adopted by a _____ vote of said Board, a resolution that, at the close of the 2020-2021 fiscal year, the County Superintendent of Schools may make such transfers between the Reserve for Contingencies and any expenditure classification or classifications, or balance any expenditure classification of the budget of the district for such school year as are necessary to permit the payment of obligations of the District incurred during such school year. (Education Code §42601).

Barbara Dunsheath, President, Board of Trustees
North Orange County Community College District

FOR SCHOOL FINANCIAL SERVICES USE

The transfers below were made to permit the payment of final obligations and recording of the current liabilities of the District for such school year per the resolution above.

Chris Beltz
Program Manager, District Accounting

3.d.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	June 8, 2021	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Education Protection Account Funding and Expenditures	Enclosure(s)	<u> X </u>

BACKGROUND: Proposition 30, The Schools and Local Public Safety Protection Act of 2012 passed in November 2012. This proposition temporarily raised the sales and use tax by .25 cents and raised the income tax rate for high income earners to fund an Education Protection Account (EPA) in order to provide continuing funding for local school districts and community colleges. While the sales tax portion phased out December 31, 2016, the income tax portion continued through the end of 2018. Proposition 55, Extension of the Proposition 30 Income Tax Increase, passed in 2016 and continues to apply additional income tax rates to income above certain levels (\$263,000 for single filers and \$526,000 for joint filers). This increased income tax rate on high income earners having been extended, will be in effect from January 1, 2019, through the end of 2030.

Proposition 55 also continues the requirements on the use and reporting of funds established in Proposition 30. Accordingly, a community college district has the sole authority to determine how the moneys received from the EPA are spent, provided that the governing board shall make these spending determinations in open session of a public meeting of the governing board and shall not use any of the funds from the EPA for administrative salaries and benefits or any other administrative costs. Furthermore, each community college district receiving funds shall annually publish on its internet web site an accounting of how much money was received from the EPA and how that money was spent. Additionally, the annual independent financial and compliance audit required of community colleges shall ascertain and verify whether the funds provided from the EPA have been properly disbursed and expended as required by law. Expenses incurred to comply with these additional audit requirements may be paid from the EPA.

The District received the State Apportionment report that provided an estimate of \$36,993,108 that the District may receive from EPA funds.

Since the District now has the information needed to make a spending determination, the District is submitting this agenda item to comply with the Proposition 55 provision requiring the governing board to make the spending determination in an open session of a public meeting of the governing board. The estimated EPA funds that the District will receive are \$36,993,108 and the entire amount will be spent on instructional salaries. The EPA funds are NOT additional funds but rather are components of the "computational revenue" calculation.

The attached form identifies this \$36,993,108 as estimated proceeds from the EPA and the District's intent to use these funds to partially fund instructional salaries. A final accounting of how much money was received from the Education Protection Account and how that

money was spent will be published on the District's internet web site to meet the website posting requirements and will also be audited as part of the District's annual financial and compliance audit.

This agenda item was submitted by Kashmira Vyas, District Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #3 Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision making and integrated planning.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: None. The EPA funds are NOT additional funds but rather are components of the "computational revenue" calculation.

RECOMMENDATION: Authorization is requested to use the estimated \$36,993,108 of Education Protection Account proceeds resulting from the passage of Proposition 55 to partially fund instructional salaries and benefits.

Fred Williams

Recommended by



Approved for Submittal

3.e.2

Item No.

North Orange County Community College District
Education Protection Account Proposed Spending Determination
Budget Year 2020-21

EPA Estimated Revenue	36,993,108
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Activity Classification	Activity Code	Salaries and Benefits	Operating Expenses	Capital Outlay	Unrestricted General Fund
		(Obj 1000-3000)	(Obj 4000-5000)	(Obj 6000)	Total
Instructional Activities	0100-5900	36,993,108	0	0	36,993,108
TOTAL		36,993,108	0	0	36,993,108

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 8, 2021

SUBJECT: Institutional Memberships FY 2021-2022

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Historically, the North Orange County Community College District has maintained memberships in state and national organizations that represent and serve the interests of community colleges. Each year, the District pays the membership dues for these organizations, many of which are oriented toward a specific instructional area or toward the instructional program in general. Many of them are required or strongly recommended as part of an accreditation, while others provide professional development to staff or establish linkages between the District and the business or private sector.

The Board has delegated the approval process for memberships under \$1,000; consequently items presented for approval are those memberships that exceed \$1,000. The entire list of memberships is available for review in the District's Business Office. Line items that are shaded reflect new memberships. The amount shown corresponds to the latest information available for the individual membership. In some cases, it is the 2020-21 dues and in others it is the 2021-22 dues. The memberships have been organized into four general categories: Required for Accreditation/Certification, Strongly Recommended by Professional Associations, Professional Development, and Business/Private Linkages.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6100, Delegation of Authority.

FUNDING SOURCE AND FINANCIAL IMPACT: Membership dues will be charged to the appropriate funds and organization codes that best represent the purpose of the membership.

RECOMMENDATION: Authorization is requested for the Institutional Memberships exceeding \$1,000 for the 2021-2022 school year for the organizations listed.

Fred Williams

Recommended by



Approved for Submittal

3.f.1

Item No.

2021 - 2022 INSTITUTIONAL MEMBERSHIPS

		<u>COST</u>
CYPRESS COLLEGE		
<u>Required</u>		
11200-2505-52690-6010	Accreditation Commission for Education in Nursing, Inc.	\$ 3,000
11200-2125-52690-6090	Accrediting Commission of Community & Junior Colleges	34,622
11200-2505-52690-6010	American Board of Funeral Service Educators; includes site visit & accreditation fee	7,500
11200-2505-52690-6010	American Dental Association - Commission on Dental Accreditation	4,100
19110-4340-51400-6950	Clery Center for Security on Campus	3,500
11200-2505-52690-6010	Commission on Accreditation for Health Informatics & Info Mgt Ed (CAHIIM)	3,000
11200-2555-52710-6010	CA Department of Health Services Tube Registration (every 2 yrs)	3,566
11200-2505-52690-6010	Joint Review Committee on Education in Diagnostic Medical Sonography (JRC-DMS) includes site visit	1,500
11200-2505-52690-6010	Joint Review Committee on Education in Radiologic Tech.	2,520
11200-2505-51400-6010	National League for Nursing	1,500
Bursar 39150-95910	Orange Empire Conference	7,000
<u>Professional Development</u>		
11200-1110-51400-6600	Hispanic Association of Colleges & Universities (HACU)	10,255
18518-3410-51400-6460	National Association of Student Financial Aid Administrators (NASFAA)	2,332
11200-3005-51400-6600	National Behavioral Intervention Team Association (NaBITA)	1,433
<u>Business/Private Linkages</u>		
Bursar 1030-2185-51400-6710	OC Hispanic Chamber of Commerce	1,500
11200-2125-51400-6600	Rotary Club	1,200
Total Cypress College \$		<u>88,528</u>
DISTRICT OFFICES		
<u>Required</u>		
11200-1110-51400-6600	Academic Senate for California Community Colleges	\$ 14,902
11200-1110-51400-6600	CCC Athletic Association (CCCAA)/Commission on Athletics (COA)	23,100
<u>Strongly Recommended by Professional Associations</u>		
11200-1110-51400-6600	American Association of Community Colleges	37,691
11200-1110-51400-6600	American Council on Education (ACE)	1,700
11200-1110-51400-6600	Community College League of California	46,760
11200-1405-51400-6730	Higher Education Human Resources (HERC)	5,000
11100-1420-51400-6750	National Institute for Staff and Organizational Development (NISOD)	1,025
11200-1700-51400-6780	Educause	1,380
11200-5125-51400-6600	League for Innovation in the Community College	1,800
<u>Professional Development</u>		
11200-1110-51400-6600	Association of Community College Trustees (ACCT)	8,596
11200-1110-51400-6600	Hispanic Association of Colleges & Universities (HACU)	10,890
11200-1110-51400-6600	Network of California Community College Foundations (NCCCF + Case)	1,805
11100-1420-51400-6750	Southern California Employment Relations Consortium (ERC)	3,570

2021 - 2022 INSTITUTIONAL MEMBERSHIPS

COST

Business/Private Linkages

11200-1315-51400-6600	Community College Facility Coalition	1,317
11200-1110-51400-6600	North Orange County Chamber	1,000
11200-1110-51400-6600	Orange County Black Chamber	2,500
11200-1110-51400-6600	Orange County Business Council	5,000
11200-1110-51400-6600	Orange County Hispanic Chamber of Commerce (OCHCC)	1,500
Total District Education Center \$		<u>169,536</u>

FULLERTON COLLEGE

Required

11200-5265-51400-6010	Accreditation Council for Business Schools and Programs (ACBSP)	\$ 2,500
11200-7100-52690-6600	Accrediting Commission for Community and Junior Colleges	37,633
11200-5280-51400-1400	American Bar Association	1,500
19120-7250-51400-6950	Clery Center for Security on Campus	3,500
11200-5570-51400-0800	Orange Empire Conference	5,500
11200-5570-51400-0800	Southern CA Football Assn. (formerly Mission Conference)	2,400

Strongly Recommended by Professional Associations

17279-5230-51400-6190-5509	American Association of Colleges for Teacher Education (AACTE) and National Association of Community College Teacher Education Programs (NACCTEP)	1,000
19220-5565-51400-6440	American College Health Association (ACHA)	1,275
11200-6060-51400-0612	American Library Association (ALA)	2,000
17270-5750-51400-0900-5507	Association for Career and Technical Education (ACTE)	2,500
17248-5765-51400-0600-5368	Counter UAS Coalition	1,000
32200-7550-51400-6910	Independent College Bookstore Association (ICBA)	1,800
32200-7550-51400-6910	National Association of College Stores	1,000
15160-6150-5140-6460	National Assoc of Student Financial Aid Administrators (NASFAA)	2,096
19220-5565-51400-6440	National Assoc of Student Personnel Administrators (NASPA)	1,033
11200-5920-51400-6190	Online Learning Consortium (OLC)	1,190
17428-6130-51400-6430-0015	Phi Theta Kappa Honor Society	4,500

Professional Development

11200-5905-51400-6600	American Assoc of Hispanics in Higher Education (AAHHE)	2,000
11200-1110-51400-6600	Hispanic Association of Colleges & Universities (HACU)	10,890
11100-6105-52410-6490	National Association of Behavioral Intervention and Threat Assistance (NABITA)	1,099
18520-6150-51400-6460	National Association of Student Financial Aid Administrators	2,200
15410-5270-51400-00500-0300	VR/AR Association	1,800
17768-6105-51400-6490	#Real College California Coalition	5,000

Business/Private Linkages

11200-5125-51400-6600	Fullerton Collaborative	1,000
Total Fullerton College \$		<u>96,416</u>

NORTH ORANGE CONTINUING EDUCATION

Required

11200-9706-51400-67700	Clery Center	3,500
11200-9702-52690-6010	Western Assoc of Schools and Colleges	1,000
11200-9777-52690-6190	American Society of Health-System Pharmacists (ASHP)	<u>3,000</u>

2021 - 2022 INSTITUTIONAL MEMBERSHIPS

		<u>COST</u>
	<u>Strongly Recommended by Professional Assocs</u>	
11200-9702-51400-6010	Association of Community and Continuing Education (ACCE)	2,070
	<u>Professional Development</u>	
11200-9702-51400-6710	National Council for Marketing & Public Relations (NCMPR)	1,775
	Total NOCE \$	<u>11,345</u>
	Grand Total District \$	<u>365,825</u>

New membership

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: June 8, 2021
SUBJECT: Renewal of Vending Machine Services Contract

Action X
Resolution
Information
Enclosure(s)

BACKGROUND: The campuses would like to renew another five-year contract with our current vendor First Class Vending for snacks and beverage vending services at Fullerton College, Cypress College and Anaheim Campus for the period of July 1, 2021 through June 30, 2026. The contract stipulates that either party shall have the right to terminate the agreement with or without cause upon 30 days advance written notice to the other party to the agreement.

Following are the commission rates for the three sites:

Anaheim Campus

40% commission rate on snacks and beverage vending
\$15,000 one-time bonus
\$500 annual scholarship

Cypress College

42% commission rate on snacks and beverage vending
\$15,000 one-time bonus
\$500 annual scholarship

Fullerton College

45% commission rate on snacks and beverage vending
\$25,000 one-time bonus
\$500 annual scholarship

Commission rates are based off gross sales, the number of machines, service hours, less any applicable tax and CRV. First Class Vending also provides a monthly statement listing each machine, revenue, commission percentage and commission amount. First Class Vending will obtain all licenses, permits and comply with all government regulations in regards to vending.

This agenda item was submitted by Alex Porter, Vice President Administrative Services, Cypress College, Rod Garcia, Vice President Administrative Services, Fullerton College and Terry Cox, Director of Administrative Services, NOCE.

How does this relate to the five District Strategic Directions? This item responds to Direction #3 - Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning and Direction #5 - Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

How does this relate to Board Policy: This management item is submitted in accordance with Board Policy 6330, Fiscal Management and/or Board Policy 6340, Bids and Contracts.

FUNDING SOURCE AND FINANCIAL IMPACT: The vendor will provide a commission per the above description at no cost to the campuses.

RECOMMENDATION: Authorization is requested to enter into a contract with First Class Vending to provide vending services to Cypress College, Anaheim Campus and Fullerton College beginning July 1, 2021 to June 30, 2026 at no cost to the campuses. Authorization is also requested for the Vice Chancellor, Finance & Facilities or District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams

Recommended by



Approved for Submittal

3.g.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: June 8, 2021 Resolution _____
Information _____
SUBJECT: Award Bid #2021-11, Fullerton College Enclosure(s) _____
Boiler B-1 Repair Project

BACKGROUND: The main campus boiler system has two boilers that provides heating for 90% of the main campus. One of the boilers has completely failed and is in need of repairs and a new burner. By repairing the burner, this will keep the existing system in operation and the second boiler will work as a backup, if needed. In addition, Fullerton College has a masterplan to decentralize the boiler system over time. Based on the assessment by our engineering firm, P2S, replacement of the boiler system has a rough order magnitude (ROM) of \$615,670 and would take over a years' time with DSA review, bidding, and lead time to procure the boiler. With the repair of the boiler, the College can expect another 10+ years of service without major repairs.

Steam heating systems are slowly being phased out in Southern California and companies that still work on steam boilers typically specialize in working on boilers made by specific manufacturers. This specialization limits the pool of available contractors.

Two companies attended a mandatory job walk for the Fullerton College Boiler B-1 Repair project. On May 18, 2021, the Purchasing Department received a single bid from one of the companies.

COMPANY	BASE BID	ALLOWANCE	TOTAL
Total Western, Inc.	\$198,980	\$20,000	\$218,980

This agenda item was submitted by Larry Lara, Director, Physical Plant/Facilities and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for this project will come from Capital Outlay.

RECOMMENDATION: Authorization is requested to award Bid #2021-11, Fullerton College Boiler B-1 Repair Project in the amount of \$218,980 including an allowance of \$20,000. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the contract on behalf of the District.

Fred Williams

Recommended by



Approved for Submittal

3.h.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution _____
DATE: June 8, 2021 Information _____
Enclosure(s) X
SUBJECT: Amendment of Fullerton College
NOCCCD AUHSD CCAP Dual
Enrollment Partnership Agreement
2021-2024

BACKGROUND: At its May 11, 2021 meeting, the NOCCCD Board of Trustees approved the NOCCCD AUHSD CCAP Dual Enrollment Partnership Agreement 2021-2024.

As of June 8, 2021, the CCAP agreement between NOCCCD - Fullerton College and AUHSD will be amended by the addition of one educational program: ENGL 100 F "College Writing" at Anaheim High School. This amendment was created in response to a request received from AUHSD regarding expanding course offerings. This change is limited to the addition of one educational program listed, the entire remainder of the original agreement remains in full force.

This agenda item was prepared by Ericka Adakai, Interim Director, Educational Partnerships and Programs/Dual Enrollment and Dr. José Ramón Núñez, Vice President, Instruction.


How does this relate to the five District Strategic Directions? This item responds to Strategic Direction 1: Student Experience and Success: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals and Strategic Direction 4: Collective Impact & Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 3250: Institutional Planning

FUNDING SOURCE AND FINANCIAL IMPACT: AB 288 makes it possible for community college districts to collect apportionment for CCAP Partnership Agreement classes offered at high schools provided that attendance requirements for high schools are met; therefore, this has the potential to not only increase student access but also generate more funding for NOCCCD.

RECOMMENDATION: It is recommended that the Board ratify the amendment of the NOCCCD AUHSD CCAP Dual Enrollment Partnership Agreement 2021-2024.

Cherry Li-Bugg
Recommended by


Approved for Submittal

4.a.1
Item No.

**AMENDMENT TO
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
COLLEGE AND CAREER ACCESS PATHWAYS
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT
2021-2024**

As of June 8, 2021, the agreement entitled College and Career Access Pathways Partnership Agreement (“CCAP Agreement”) between Fullerton College (“COLLEGE”), a college of the North Orange County Community College District (“NOCCCD”), and Anaheim Union High School District (“SCHOOL DISTRICT”) will be amended by adding one educational program (ADDENDUM A).

This change is only the addition of one educational program; the entire remainder of the original agreement remains in full force.

This amendment may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

Executed on June 8, 2021

By: _____
Anaheim Union High School District
Dr. Jaron Fried
Assistant Superintendent, Education Services

By: _____
Fullerton College
José Ramón Núñez, Ph.D.
Vice President, Instruction

By: _____
North Orange County Community College District
Cherry Li-Bugg, Ph.D.
Vice Chancellor, Educational Services and Technology

North Orange County Community College District Board Meeting: *June 8, 2021*
School District Board Meeting: *June 24, 2021*

Note: All referenced Sections from AB 288 (Education Code 76004)

ADDENDUM A

1. **CCAP AGREEMENT PROGRAM YEAR** – college has identified the following: program year, educational program(s) and course(s) to be offered at the said date, time and location; the total number of students to be served and projected FTES; and the instructor; and employer of record.

PROGRAM YEAR: 2021-2024

COLLEGE: Fullerton College

EDUCATIONAL PROGRAMS: English

SCHOOL DISTRICT: Anaheim Union High School District

HIGH SCHOOLS: Anaheim High School

TOTAL NUMBER OF STUDENTS TO BE SERVED: 30 students	TOTAL PROJECTED FTES: 4 FTES
--	------------------------------

COURSE NAME	COURSE NUMBER	TERM	TIME	DAYS	INSTRUCTOR	EMPLOYER	LOCATION
1. College Writing	ENGL 100 F	Fall 2021	12:45 – 3:35	M/W	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Anaheim HS

Required: Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered (*Sec. 2 (c)(1)*):

The courses have been offered previously to college bound high school students to support a successful transition into college level coursework and improve matriculation.

2. **BOOKS AND INSTRUCTIONAL MATERIALS** - The total cost of books and instructional materials for school district students participating as part of this CCAP agreement will be borne by school district.

Note: All referenced Sections from AB 288 (Education Code 76004)

COURSE NAME	TEXT	COST	OTHER INSTRUCTIONAL MATERIALS	COST
1. College Writing	And Still We Rise by Miles Corwin ISBN: 9780380798292	11.49	The Nuts and Bolts of College Writing by Michael Harvey 3rd ed ISBN: 978- 1624668593	\$14.00

Note: All referenced Sections from AB 288 (Education Code 76004)

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action X

DATE: June 8, 2021

Resolution

Information

Enclosure(s) X

SUBJECT: Amendment of Fullerton College
NOCCCD FJUHSD CCAP Dual
Enrollment Partnership Agreement
2021-2024

BACKGROUND: At its April 27, 2021 meeting, the NOCCCD Board of Trustees approved the NOCCCD FJUHSD CCAP Dual Enrollment Partnership Agreement 2021-2024.

As of June 8, 2021, the CCAP agreement between NOCCCD - Fullerton College and FJUHSD will be amended by the addition of two educational program: AJ 079 F "Law Enforcement Career Preparation" and AJ 092 F "Crime Scene Investigation" at La Habra High School. This amendment was created in response to a request received from FJUHSD regarding expanding course offerings. This change is limited to the addition of two educational program listed, the entire remainder of the original agreement remains in full force.

This agenda item was prepared by Ericka Adakai, Interim Director, Educational Partnerships and Programs/Dual Enrollment and Dr. José Ramón Núñez, Vice President, Instruction.

How does this relate to the five District Strategic Directions? This item responds to Strategic Direction 1: Student Experience and Success: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals and Strategic Direction 4: Collective Impact & Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 3250: Institutional Planning

FUNDING SOURCE AND FINANCIAL IMPACT: AB 288 makes it possible for community college districts to collect apportionment for CCAP Partnership Agreement classes offered at high schools provided that attendance requirements for high schools are met; therefore, this has the potential to not only increase student access but also generate more funding for NOCCCD.

RECOMMENDATION: It is recommended that the Board ratify the amendment of the NOCCCD FJUHSD CCAP Dual Enrollment Partnership Agreement 2021-2024.

Cherry Li-Bugg

Recommended by



Approved for Submittal

4.b.1

Item No.

ADDENDUM A

**AMENDMENT TO
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
COLLEGE AND CAREER ACCESS PATHWAYS
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT
2021-2024**

As of June 8, 2021, the agreement entitled College and Career Access Pathways Partnership Agreement (“CCAP Agreement”) between Fullerton College (“COLLEGE”), a college of the North Orange County Community College District (“NOCCCD”), and Fullerton Joint Union High School District (“SCHOOL DISTRICT”) will be amended by adding two educational programs (ADDENDUM A).

This change is only the addition of two educational programs; the entire remainder of the original agreement remains in full force.

This amendment may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

Executed on June 8, 2021

By: _____
Fullerton Joint Union High School District
Sylvia Kaufman Ed. D.
Assistant Superintendent, Education Services

By: _____
Fullerton College
José Ramón Núñez, Ph.D.
Vice President, Instruction

By: _____
North Orange County Community College District
Cherry Li-Bugg, Ph.D.
Vice Chancellor, Educational Services and Technology

North Orange County Community College District Board Meeting: *June 8, 2021*
School District Board Meeting: *June 22, 2021*

Note: All referenced Sections from AB 288 (Education Code 76004)

4.b.2
Item No.

ADDENDUM A

1. **CCAP AGREEMENT PROGRAM YEAR** – college has identified the following: program year, educational program(s) and course(s) to be offered at the said date, time and location; the total number of students to be served and projected FTES; and the instructor; and employer of record.

PROGRAM YEAR: 2021-2024

COLLEGE: Fullerton College

EDUCATIONAL PROGRAMS: Administration of Justice

SCHOOL DISTRICT: Fullerton Joint Union High School District

HIGH SCHOOLS: La Habra High School

TOTAL NUMBER OF STUDENTS TO BE SERVED: 60 students	TOTAL PROJECTED FTES: 2.5 FTES
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COURSE NAME	COURSE NUMBER	TERM	TIME	DAYS	INSTRUCTOR	EMPLOYER	LOCATION
1. Law Enforcement Career Preparation	AJ 079 F	Fall 2021	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS La Habra HS
2. Crime Scene Investigation	AJ 092 F	Fall 2021	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS La Habra HS

Required: Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered (*Sec. 2 (c)(1)*):

The courses have been offered previously to college bound high school students to support a successful transition into college level coursework and improve matriculation.

2. **BOOKS AND INSTRUCTIONAL MATERIALS** - The total cost of books and instructional materials for school district students participating as part of this CCAP agreement will be borne by school district.

Note: All referenced Sections from AB 288 (Education Code 76004)

COURSE NAME	TEXT	COST	OTHER INSTRUCTIONAL MATERIALS	COST
1. Law Enforcement Career Preparation	Careers in Criminal Justice/ISBN: 9781506363950	\$61.18	N/A	N/A
2. Crime Scene Investigation	Forensic Science: Fundamentals & Investigations/ISBN: 9780357543627	\$134.95	N/A	N/A

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
		Resolution	<u> </u>
DATE:	June 8, 2021	Information	<u> </u>
		Enclosure(s)	<u> X </u>
SUBJECT:	Cypress College Curriculum Matters		

BACKGROUND: The divisions and the Curriculum Committee at Cypress College and the District Curriculum Coordinating Committee have approved the attached summary of new curriculum and curriculum revisions.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; (6) to provide greater consistency between Cypress and Fullerton courses; and (7) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President’s Office for review and approval prior to submission to the District Curriculum Coordinating Committee. This agenda item is submitted by Silvie Grote, Chair of the Cypress College Curriculum Committee.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #1: Student Experience & Success - NOCCCD will provide comprehensive support, equitable opportunities, co- curricular programming, and clear pathways to ensure that students achieve their educational and career goals. More specifically, Goal 1.1: The District will guide students to successfully navigate pathways for completion and lifelong learning.

How does this relate to Board Policy: This item is in compliance with Board Policy 4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Campus General Fund.

RECOMMENDATION: It is recommended that the Board approve the attached summary of curriculum changes for Cypress College, to be effective Fall 2021 and Fall 2022. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg

Recommended by



Approved for Submittal

4.c.1

Item No.

CYPRESS COLLEGE CURRICULUM

Board Agenda

June 8, 2021

(DCCC approved May 14, 2021)

DEACTIVATE COURSES		
COURSE ID	EFF DATE	JUSTIFICATION
MGT 102 C	2022 Fall	No longer needed.
CIS 109 C	2022 Fall	The course is no longer offered and needed and doesn't belong to any program.
CIS 161 C	2022 Fall	The department has collectively decided this course is no longer needed.
CIS 182 C	2022 Fall	Lack of demand.
CIS 254 C	2022 Fall	No longer needed
CIS 265 C	2022 Fall	This course requires in-depth knowledge of math and physics. The instructional content is determined to be beyond the level of most community college students.
CIS 271 C	2022 Fall	Lack of demand for 1-unit course.
CIS 272 C	2022 Fall	Lack of demand for 1-unit course.
CIS 273 C	2022 Fall	Lack of demand for 1-unit course.
CIS 298AC	2022 Fall	The department has collectively decided this course is no longer needed.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
BUS 055 C Business English Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prefix change from MGT TO BUS *Catalog/Schedule Description Update *Textbook removed	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2022 Fall	Outline, prefix change from MGT to BUS, catalog/schedule description and textbook removed to better reflect course content.
BUS 100 C Introduction to Business Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prefix change from MGT TO BUS *Course number change from MGT 161 C to BUS 100 C *Catalog/Schedule Description Update *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2022 Fall	Outline, prefix change from MGT to BUS, course number change from MGT 161 C to BUS 100 C, catalog/schedule description, and textbook updated to better reflect course content.
BUS 101 C Personal Finance Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prefix change from MGT to BUS *Catalog/Schedule Description Update *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2022 Fall	Outline, prefix change from MGT to BUS, catalog/schedule description and textbook updated to better reflect course content.
BUS 103 C Principles of	*Outline Update	45	The primary mode of instruction is lecture and	2022 Fall	Outline, prefix change from MKT to BUS, catalog/schedule

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
Advertising Units: 3 Lecture: 3 Laboratory: 0	*Prefix change from MKT to BUS *Catalog/Schedule Description Update *Textbook Update		may include discussion and/or group learning.		description, and textbook updated to better reflect course content.
BUS 105 C Principles of Retailing Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prefix change from MKT to BUS *Catalog/Schedule Description Update *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2022 Fall	Outline, prefix change from MKT to BUS, catalog/schedule description, and textbook updated to better reflect course content.
BUS 111 C Business Communications Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prefix change from MGT to BUS *Prerequisite revalidated *Catalog/Schedule Description Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning; Evaluation primarily through objective exams; and Writing assignments are assessed mostly for concepts and structure.	2022 Fall	Outline, prefix change from MGT to BUS, prerequisite revalidated, and catalog/schedule description updated to better reflect course content.
BUS 143 C Introduction to Legal Research Units: 1 Lecture: 1 Laboratory: 0	*Outline Update *Prefix change from MGT to BUS *Course Classification code change from I to A *Catalog/Schedule Description Update *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning; Evaluation primarily through objective exams; and Writing assignments are assessed mostly for concepts and structure.	2022 Fall	Outline, prefix change from MGT to BUS, course classification code, catalog/schedule description, and textbook updated to better reflect course content.
BUS 151 C Business Mathematics Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prefix change from MGT to BUS *Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning; Evaluation primarily through objective exams; Writing assignments are assessed mostly for concepts and structure.	2022 Fall	Outline, prefix change from MGT to BUS, catalog/schedule description, SLOs, and textbook updated to better reflect course content.
BUS 199 C Management Independent Study Units: .5-2 Lecture: .5-2 Laboratory: 0	*Outline Update *Prefix change from MGT to BUS *Catalog/Schedule Description Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2022 Fall	Outline, prefix change from MGT to BUS, and catalog/schedule description updated to better reflect course content.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
BUS 201 C Small Business Promotion Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prefix change from MKT to BUS *Catalog/Schedule Description Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2022 Fall	Outline, prefix change from MKT to BUS, and catalog/schedule description updated to better reflect course content.
BUS 205 C Multicultural Markets in U.S. Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prefix change from MKT to BUS *CIP Code update *Catalog/Schedule Description Update *Remove AA/AS GE: SOC JUST	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2022 Fall	Outline, prefix change from MKT to BUS, CIP Code updated, and catalog/schedule description updated to better reflect course content. Removal of SOC JUST.
BUS 208 C Principles of Selling Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prefix change from MKT to BUS *Catalog/Schedule Description Update *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. This class is an interactive class involving student role playing, class group activities, and instructor individual involvement.	2022 Fall	Outline, prefix change from MKT to BUS, catalog/schedule description update, and textbook updated to better reflect course content.
BUS 210 C Consumer Behavior Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prefix change from MKT to BUS *Catalog/Schedule Description Update *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2022 Fall	Outline, prefix change from MKT to BUS, catalog/schedule description update, and textbook updated to better reflect course content.
BUS 211 C Writing for Business Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prefix change from MGT to BUS *Prerequisite revalidated *Catalog/Schedule Description Update *Textbook Update	30	Class time focuses on individualized instruction, student presentation time, and/or group learning; Requires three or more writing assignments using advanced analytical and critical thinking skills; and Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2022 Fall	Outline, prefix change from MGT to BUS, prerequisite revalidated, catalog/schedule description, and textbook updated to better reflect course content.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
BUS 222 C Principles of Marketing Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prefix change from MKT to BUS *Catalog/Schedule Description Update *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2022 Fall	Outline, prefix change from MKT to BUS, catalog/schedule description update, and textbook updated to better reflect course content.
BUS 224 C International Marketing Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prefix change from MKT to BUS *Catalog/Schedule Description Update *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2022 Fall	Outline, prefix change from MKT to BUS, catalog/schedule description update, and textbook updated to better reflect course content.
BUS 240 C Legal Environment of Business Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prefix change from MGT to BUS *Catalog/Schedule Description Update *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2022 Fall	Outline, prefix change from MGT to BUS, catalog/schedule description update, and textbook updated to better reflect course content.
BUS 261 C Small Business Management Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prefix change from MGT to BUS *Catalog/Schedule Description Update *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2022 Fall	Outline, prefix change from MGT to BUS, catalog/schedule description update, and textbook updated to better reflect course content.
BUS 262 C Principles of Management Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prefix change from MGT to BUS *Catalog/Schedule Description Update *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2022 Fall	Outline, prefix change from MGT to BUS, catalog/schedule description update, and textbook updated to better reflect course content.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
BUS 265 C Social Responsibility of Business Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prefix change from MGT to BUS *Catalog/Schedule Description Update *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2022 Fall	Outline, prefix change from MGT to BUS, catalog/schedule description update, and textbook updated to better reflect course content.
BUS 266 C Human Relations in Business Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prefix change from MGT to BUS *Catalog/Schedule Description Update *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concept and structure.	2022 Fall	Outline, prefix change from MGT to BUS, catalog/schedule description update, and textbook updated to better reflect course content.
BUS 267 C Principles of Supervision Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prefix change from MGT to BUS *Catalog/Schedule Description Update *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2022 Fall	Outline, prefix change from MGT to BUS, catalog/schedule description update, and textbook updated to better reflect course content.
BUS 268 C Human Resources Management Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prefix change from MGT to BUS *Catalog/Schedule Description Update *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning; Evaluation primarily through objective exams; and Writing assignments are assessed mostly for concepts and structure.	2022 Fall	Outline, prefix change from MGT to BUS, catalog/schedule description update, and textbook updated to better reflect course content.
BUS 295 C Management	*Outline Update *Prefix change from	25	Most of the time the students are engaged in	2022 Fall	Outline, prefix, units, removal of open entry/open exit, removal

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
Internship Units: 3 Lecture: 2 Laboratory: 3	MGT to BUS *Units from 1-4 to 3 *Remove Open Entry/Open Exit *Remove repeatability *Add Distance Education: Fully and Partially *Student contact hours from 18-72 to 36 *Outside class hours from 36-144 to 72 *Total student learning hours from 54-216 to 168 *Lecture hours from 1-4 to 2 *Laboratory hours from 0 to 3 *Catalog/Schedule Description Update *Textbook Update		practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.		of repeatability, add distance education, student contact hours, outside class hours, total student learning hours, lecture hours, laboratory hours, catalog/schedule description and textbook updated to better reflect course content.
BUS 299 C Merchandising and MKT-Independent Study Units: 1-3 Lecture: 1-3 Laboratory: 0	*Outline Update *Prefix change from MKT to BUS *Catalog/Schedule Description Update	20	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2022 Fall	Outline, prefix change from MKT to BUS, and catalog/schedule description updated to better reflect course content.
HI 102 C Legal Aspects of Health Care Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prerequisite revalidated *Catalog Description Update *Student Learning Outcomes Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Outline, prerequisite revalidated, catalog description and SLOs updated to better reflect course content.
HI 103 C Healthcare Data Analysis Units: 3 Lecture: 2 Laboratory: 3	*Outline Update *Prerequisite revalidated *Catalog Schedule Description Update *Textbook Update	25	Lab – Individualized Feedback/Evaluation Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2021 Fall	Outline, prerequisite revalidated, catalog schedule description, and textbook updated to better reflect course content.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
HI 230 C Directed Practice I Units: 3 Lecture: 1 Laboratory: 6	*Outline Update *Prerequisite revalidated *Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update	25	Classes in which the instructor coordinates Speakers and field trips from different alternative healthcare settings.	2021 Fall	Outline, prerequisite revalidated, catalog/schedule description, SLOs, and textbook updated to better reflect course content.
HI 240 C Directed Practice II Units: 4 Lecture: 2 Laboratory: 6	*Outline Update *Prerequisite revalidated *Catalog Description Update *Student Learning Outcomes Update *Textbook Update	25	Classes in which the instructor coordinates internship/field practice opportunities and supervises students individually at different locations.	2021 Fall	Outline, prerequisite revalidated, catalog description update, SLOs and textbook updated to better reflect course content.
POSC 100 C United States Government Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Advisory revalidation *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2022 Fall	Outline, advisory revalidated and textbook updated to better reflect course content.
POSC 120 C Political Theory Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Advisory revalidation *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. - Evaluation primarily through objective exams. - Writing assignments are assessed mostly for concepts and structure.	2022 Fall	Outline, advisory revalidated and textbook updated to better reflect course content.
POSC 135 C Campaigns, Parties and Elections Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Advisory revalidated *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2022 Fall	Outline, advisory revalidated and textbook updated to better reflect course content.
POSC 200 C Introduction to Political Science Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Advisory revalidated *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2022 Fall	Outline, advisory revalidated and textbook updated to better reflect course content.
POSC 209 C Urban Politics Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Advisory revalidated *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2022 Fall	Outline, advisory revalidated and textbook updated to better reflect course content.
POSC 210 C	*Outline Update	45	The primary mode of	2022	Outline, advisory revalidated

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
Contemporary Political Issues Units: 3 Lecture: 3 Laboratory: 0	*Advisory revalidated *Textbook Update		instruction is lecture and may include discussion and/or group learning.	Fall	and textbook updated to better reflect course content.
POSC 215 C Comparative Politics Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Advisory revalidated *Textbook Update	45	• The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2022 Fall	Outline, advisory revalidated and textbook updated to better reflect course content.
POSC 216 C Politics of the Middle East Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Add Distance Education: Fully and Partially *Advisory revalidated *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2022 Fall	Outline, add distance education, advisory revalidated and textbook updated to better reflect course content.
POSC 230 C International Relations Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Add Distance Education: Fully and Partially *Advisory revalidated *Textbook Update	45	•The primary mode of instruction is lecture and may include discussion and/or group learning. •Evaluation primarily through objective exams.	2022 Fall	Outline, add distance education, advisory revalidated and textbook updated to better reflect course content.
POSC 250 C Gender and Politics Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Title and number change from POSC 101 C Gender and American Politics *Advisory revalidated *Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2022 Fall	Outline, title, course number, advisory revalidated, catalog/schedule description, SLOs, and textbook updated to better reflect course content.

NEW DEGREES/CERTIFICATES			
DEGREE		EFF DATE	JUSTIFICATION
Business	<p>Business Administration 2.0 Associate in Science Degree for Transfer (AS-T)</p> <p>This curriculum is designed to provide an opportunity for the Business Administration major to achieve an Associate in Science Degree in Business Administration for Transfer (AS-T in Business Administration) which completes the first- and second-year requirements for transfer to a four-year public California institution. While at least a baccalaureate degree is recommended preparation for those considering professional careers, completion of this curriculum will demonstrate commitment to the field and provide comprehensive preparation for further academic study through upper-division course work. This curriculum specifically prepares the prospective transfer student for upper division coursework in Business Administration or a similar major at a California State University (CSU) campus. Students should consult a counselor, the Transfer Center and the catalog of the transfer college or university to plan a specific program of study to meet the college or university's requirements. Note: Courses that fulfill major requirements for an Associate Degree for Transfer at Cypress College might not be the same as those required for completing the major at all transfer</p>	2022 Fall	New program for new C-ID requirements per Transfer Model Curriculum Worksheet for Business Administration AS-T Degree.

NEW DEGREES/CERTIFICATES

DEGREE		EFF DATE	JUSTIFICATION																																																									
	<p>institutions offering a Baccalaureate Degree. The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The AS-T is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. Students transferring to a CSU campus that does accept the AS-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is designated "high-unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements. Students successfully completing the AS-T in Business Administration will gain knowledge in accounting, business communications, information technologies, finance, law, management, and marketing. Because business is such a broad field with many emphases and majors, this degree will provide the student a broad overview of the possible fields of study in various business areas. To earn an AS-T in Business Administration students must complete the following requirements: (1) a minimum of 30 semester units or 45 quarter units in the Business Administration major with a grade of C or better; AP(Pass) grade is an acceptable grade for a course in the major only if the P is defined to be equivalent to a C or better (2) California State University General Education Breadth requirements (CSU GE Breadth) or the Intersegmental General Education Transfer Curriculum (IGETC); (3) elective courses to complete a minimum of 60 units of CSU transferable coursework; (4) have an overall GPA of 2.0.</p> <p>Required Core: (30 units)</p> <table border="1" data-bbox="469 940 1170 1560"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ACCT101 C</td> <td>Financial Accounting</td> <td>5</td> </tr> <tr> <td>ACCT102 C</td> <td>Managerial Accounting</td> <td>5</td> </tr> <tr> <td>BUS100 C</td> <td>Introduction to Business</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>BUS211 C</td> <td>Writing for Business</td> <td>3</td> </tr> <tr> <td>MATH130 C</td> <td>Survey of Calculus</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>MATH115 C</td> <td>Finite Mathematics</td> <td>4</td> </tr> <tr> <td>MATH120 C</td> <td>Introduction to Probability and Statistics</td> <td>4</td> </tr> <tr> <td>ECON100 C</td> <td>Principles of Economics-Macro</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ECON100HC</td> <td>Honors Principles of Economics-Macro</td> <td>3</td> </tr> <tr> <td>ECON105 C</td> <td>Principles of Economics-Micro</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ECON105HC</td> <td>Honors Principles of Economics-Micro</td> <td>3</td> </tr> <tr> <td>BUS240 C</td> <td>Legal Environment of Business</td> <td>3</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Total Units</td> <td></td> <td>30</td> </tr> </tbody> </table>			Units	ACCT101 C	Financial Accounting	5	ACCT102 C	Managerial Accounting	5	BUS100 C	Introduction to Business	3		or		BUS211 C	Writing for Business	3	MATH130 C	Survey of Calculus	4		or		MATH115 C	Finite Mathematics	4	MATH120 C	Introduction to Probability and Statistics	4	ECON100 C	Principles of Economics-Macro	3		or		ECON100HC	Honors Principles of Economics-Macro	3	ECON105 C	Principles of Economics-Micro	3		or		ECON105HC	Honors Principles of Economics-Micro	3	BUS240 C	Legal Environment of Business	3				Total Units		30		
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MODIFY DEGREES/CERTIFICATES

DEGREE		EFF DATE	JUSTIFICATION																																																												
Administration of Justice	<p>Law, Public Policy and Society Associate in Arts for Transfer Degree (AA-T)</p> <p>The coursework required to earn a Law, Public Policy, and Society AA-T has been identified as good preparation for law school upon completion of a bachelor's degree. This interdisciplinary area of emphasis emphasizes the development of communication skills, introduces students to the legal field, and prepares students for further study in a variety of majors. Students who opt to pursue this course of study are encouraged to engage in further exploration of one or more specific majors as they select electives for degree completion. This curriculum specifically prepares the prospective transfer student for upper division coursework in a variety of majors such as: American Studies, Communications, Criminal Justice, Criminology, Global Intelligence and National Security, International Relations, Philosophy, Political Science, Social and Behavioral Sciences or a similar major at a California State University (CSU) campus. Students should consult a counselor, the Transfer Center and the catalog of the transfer college or university to plan a specific program of study to meet the college or university's requirements. Note: Courses that fulfill major requirements for an Associate Degree for Transfer at Cypress College might not be the same as those required for completing the major at all transfer institutions offering a Baccalaureate Degree. The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. Students completing these degrees (AA-T) are guaranteed admission to the CSU system, but not to a particular campus or major. Students transferring to a CSU campus that does accept the AA-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is designated "high-unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements. To earn an AA-T in Law, Public Policy and Society students must complete the following requirements: (1) 33-34 semester units or 49.5-51 quarter units in the major or area of emphasis as determined by the community college district, (2) earn a grade of C or better in all courses required for the major or area of emphasis, (3) the California State University General Education Breadth requirements (CSU GE-Breadth) or the Intersegmental General Education Transfer Curriculum (IGETC) pattern, (4) 60 semester or 90 quarter CSU-transferable units, and (5) obtainment of a minimum grade point average (GPA) of 2.0.</p> <p>Required Core: (27 units)</p> <table border="1" data-bbox="472 1268 1167 1906"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>AJ110 C</td> <td>Introduction to Criminal Justice</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>AJ120 C</td> <td>Concepts of Criminal Law</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>BUS240 C</td> <td>Legal Environment of Business</td> <td>3</td> </tr> <tr> <td>PHIL160 C</td> <td>Introduction to Ethics</td> <td>3</td> </tr> <tr> <td>COMM100 C</td> <td>Human Communication</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>COMM100HC</td> <td>Honors Human Communication</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>COMM124 C</td> <td>Small Group Communication</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>COMM135 C</td> <td>Argument and Critical Thinking</td> <td>3</td> </tr> <tr> <td>ENGL100 C</td> <td>College Writing</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ENGL100HC</td> <td>Honors College Writing</td> <td>4</td> </tr> <tr> <td>ENGL103 C</td> <td>Critical Reasoning and Writing</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ENGL103HC</td> <td>Honors Critical Reasoning and Writing</td> <td>4</td> </tr> </tbody> </table>			Units	AJ110 C	Introduction to Criminal Justice	3		or		AJ120 C	Concepts of Criminal Law	3		or		BUS240 C	Legal Environment of Business	3	PHIL160 C	Introduction to Ethics	3	COMM100 C	Human Communication	3		or		COMM100HC	Honors Human Communication	3		or		COMM124 C	Small Group Communication	3		or		COMM135 C	Argument and Critical Thinking	3	ENGL100 C	College Writing	4		or		ENGL100HC	Honors College Writing	4	ENGL103 C	Critical Reasoning and Writing	4		or		ENGL103HC	Honors Critical Reasoning and Writing	4	2022 Fall	Change prefix on MGT 240 to BUS 240. 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	MATH120 C	Introduction to Probability and Statistics	4
	or		
	PSY161 C	Probability and Statistics-Social Sciences	4
	or		
	PSY161HC	Honors Probability and Statistics-Social Sciences	4
	or		
	SOC161 C	Probability and Statistics-Social Sciences	4
	or		
	SOC161HC	Honors Probability and Statistics-Social Sciences	4
	HIST170 C	History of the United States I	3
	or		
	HIST170HC	Honors History of the United States I	3
	or		
	ETHS131 C	African-American History II	3
	POSC100 C	United States Government	3
	or		
	POSC100HC	Honors United States Government	3
	List A		
	Select 6-7 units		
	(Note: courses must not have been used above):		
	Administration of Justice/Criminal Justice/Criminology		
			Units
	AJ110 C	Introduction to Criminal Justice	3
	AJ120 C	Concepts of Criminal Law	3
	AJ160 C	Community and the Justice System	3
	Business:		
			Units
	BUS240 C	Legal Environment of Business	3
	Economics		
			Units
	ECON100 C	Principles of Economics-Macro	3
	ECON100HC	Honors Principles of Economics-Macro	3
	ECON105 C	Principles of Economics-Micro	3
	ECON105HC	Honors Principles of Economics-Micro	3
	Political Science		
			Units
	POSC120 C	Political Theory	3
	POSC200 C	Introduction to Political Science	3
	POSC215 C	Comparative Politics	3
	POSC230 C	International Relations	3
	Public Policy		
			Units
	ETHS101 C	American Ethnic Studies	3
	ETHS101HC	Honors American Ethnic Studies	3
	HUSR240 C	Drugs and Alcohol in Our Society	3
	JOUR140 C	Public Relations	3
	PHS281 C	Health and Social Justice	3
	PHS281HC	Honors Health and Social Justice	3
	PHS285 C	Global and Community Health	3
	Diversity		
			Units

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Automotive Technology	<p>Automotive Technology Certificate</p> <p>This program is designed to prepare students for employment as automotive technicians. Training is given in both theory and practical skills. Directed practical work is given in all areas of the automotive maintenance and repair under simulated on-the-job conditions. The program will provide the student the opportunity to acquire the knowledge and skills demanded of the modern automotive technician. The sequence in which courses are taken may be modified to meet individual needs. Primary emphasis is to prepare the student for occupational competency in automotive technology. This certificate requires a total of 55-56 units.</p> <p>Required courses are listed in suggested sequence: (52 units)</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>AT105 C</td> <td>Automotive Electrical I</td> <td>4</td> </tr> <tr> <td>AT120 C</td> <td>Auto Engine Repair/Machining</td> <td>12</td> </tr> <tr> <td>AT130 C</td> <td>Auto Chassis and Brake Systems</td> <td>12</td> </tr> <tr> <td>AT140 C</td> <td>Auto Drivetrains/Transmissions</td> <td>12</td> </tr> <tr> <td>AT150 C</td> <td>Auto Performance and Driveability</td> <td>12</td> </tr> </tbody> </table> <p>Select a minimum of 3-4 units from the elective courses listed below</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>AT050 C</td> <td>Auto Tech Special Projects</td> <td>0.5 - 3</td> </tr> <tr> <td>AT101 C</td> <td>Survey of the Automobile</td> <td>3</td> </tr> <tr> <td>AT102 C</td> <td>Automotive History</td> <td>3</td> </tr> <tr> <td>AT106 C</td> <td>Automotive Electrical II</td> <td>4</td> </tr> <tr> <td>AT110 C</td> <td>Introduction to Automotive Technology</td> <td>4</td> </tr> <tr> <td>AT111 C</td> <td>Automotive Quick Service</td> <td>6</td> </tr> <tr> <td>AT115 C</td> <td>Automotive Air Conditioning</td> <td>4</td> </tr> <tr> <td>AT170 C</td> <td>Clean Air Car Level 1 and 2</td> <td>4</td> </tr> <tr> <td>AT171 C</td> <td>Advanced Clean Air Car Course</td> <td>2</td> </tr> <tr> <td>AT209 C</td> <td>Toyota Portfolio TPORT</td> <td>1</td> </tr> <tr> <td>AT250 C</td> <td>Advanced Performance and Driveability</td> <td>4</td> </tr> <tr> <td>AT280 C</td> <td>Introduction to Alternative Fuels</td> <td>4</td> </tr> <tr> <td>AT281 C</td> <td>Introduction to Electric/Hybrid Vehicles</td> <td>4</td> </tr> <tr> <td>AT298 C</td> <td>Automotive Service Seminar</td> <td>0.5 - 12</td> </tr> <tr> <td>BUS266 C</td> <td>Human Relations in Business</td> <td>3</td> </tr> <tr> <td colspan="2">Total Units</td> <td>55 - 56</td> </tr> </tbody> </table>			Units	AT105 C	Automotive Electrical I	4	AT120 C	Auto Engine Repair/Machining	12	AT130 C	Auto Chassis and Brake Systems	12	AT140 C	Auto Drivetrains/Transmissions	12	AT150 C	Auto Performance and Driveability	12			Units	AT050 C	Auto Tech Special Projects	0.5 - 3	AT101 C	Survey of the Automobile	3	AT102 C	Automotive History	3	AT106 C	Automotive Electrical II	4	AT110 C	Introduction to Automotive Technology	4	AT111 C	Automotive Quick Service	6	AT115 C	Automotive Air Conditioning	4	AT170 C	Clean Air Car Level 1 and 2	4	AT171 C	Advanced Clean Air Car Course	2	AT209 C	Toyota Portfolio TPORT	1	AT250 C	Advanced Performance and Driveability	4	AT280 C	Introduction to Alternative Fuels	4	AT281 C	Introduction to Electric/Hybrid Vehicles	4	AT298 C	Automotive Service Seminar	0.5 - 12	BUS266 C	Human Relations in Business	3	Total Units		55 - 56	2022 Fall	Change prefix from MGT to BUS. Remove: AT 200 C Total units remain the same.
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Computer Information Systems	<p>Business Information Worker Certificate</p> <p>This program reflects the employable skills needed for today's business information worker. This program includes computer applications in Word, Excel, Outlook, computer concepts, and human relations in business. To earn a certificate, complete the required courses as listed with a grade of C or better. At least 50% of all course work must be completed at Cypress College. This certificate requires a total of 16 units.</p> <p>Required courses are listed in suggested sequence: (16 units)</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>CIS075 C</td> <td>Business Skills Development</td> <td>2</td> </tr> <tr> <td>CIS111 C</td> <td>Computer Information Systems</td> <td>3</td> </tr> <tr> <td>CIS116 C</td> <td>MS Outlook/Office Procedures</td> <td>3</td> </tr> <tr> <td>CIS132 C</td> <td>Spreadsheet-Excel for Windows</td> <td>4</td> </tr> <tr> <td>BUS100 C</td> <td>Introduction to Business</td> <td>3</td> </tr> <tr> <td>COUN139 C</td> <td>Career Exploration</td> <td>1</td> </tr> <tr> <td colspan="2">Total Units</td> <td>16</td> </tr> </tbody> </table>			Units	CIS075 C	Business Skills Development	2	CIS111 C	Computer Information Systems	3	CIS116 C	MS Outlook/Office Procedures	3	CIS132 C	Spreadsheet-Excel for Windows	4	BUS100 C	Introduction to Business	3	COUN139 C	Career Exploration	1	Total Units		16	2022 Fall	Change MGT 161 C course prefix and number to BUS 100 C Total units remain the same.																																													
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Computer Information Systems	<p>Computer Information Systems Associate in Science Degree</p> <p>This curriculum prepares the student for a career in the area of computer information systems. The program is designed to develop a working knowledge of what is required</p>	2022 Fall	Change MGT course prefixes to																																																																					

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	<p>to be successful in business computer information systems. To earn an Associate Degree student must complete: (1) all major course requirements with a grade of C or better; (2) Cypress College Native General Education requirements; California State University General Education Breadth requirements (CSU GE Breadth) or IGETC General Education requirements; (3) the social justice, equity and sustainability and reading requirements; (4) any elective courses to complete a minimum of 60 units; and, (5) have a minimum GPA of 2.0. At least 50% of all major course work must be completed at Cypress College. Courses that fulfill major requirements for an Associate Degree at Cypress College might not be the same as those required for completing the major at a transfer institution offering a Baccalaureate Degree. For information on specific university requirements, please consult with your counselor, or visit the Transfer Center. This degree requires 25 units in the major in addition to other graduation requirements.</p> <p>Required courses are listed in the suggested sequences (25 units):</p> <table border="1" data-bbox="472 590 1167 947"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ACCT101 C</td> <td>Financial Accounting</td> <td>5</td> </tr> <tr> <td>CIS102 C</td> <td>MS Word Business Applications</td> <td>4</td> </tr> <tr> <td>CIS111 C</td> <td>Computer Information Systems</td> <td>3</td> </tr> <tr> <td>CIS132 C</td> <td>Spreadsheet-Excel for Windows</td> <td>4</td> </tr> <tr> <td>CIS142 C</td> <td>Database-Access for Windows</td> <td>3</td> </tr> <tr> <td>CIS211 C</td> <td>Introduction to Programming</td> <td>3</td> </tr> <tr> <td>BUS111 C</td> <td>Business Communications</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>BUS211 C</td> <td>Writing for Business</td> <td>3</td> </tr> <tr> <td colspan="2">Total Units</td> <td>25</td> </tr> </tbody> </table>			Units	ACCT101 C	Financial Accounting	5	CIS102 C	MS Word Business Applications	4	CIS111 C	Computer Information Systems	3	CIS132 C	Spreadsheet-Excel for Windows	4	CIS142 C	Database-Access for Windows	3	CIS211 C	Introduction to Programming	3	BUS111 C	Business Communications	3		or		BUS211 C	Writing for Business	3	Total Units		25		BUS. Total units remain the same.
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Economics	<p>Business Economics Certificate</p> <p>Combining economics principles with business practices, this certificate program provides students with the necessary knowledge to make informed financial decisions. Students will gain an understanding of supply and demand and resource allocation issues, marketplace competitive factors, consumer purchasing patterns, and money-management and investment strategies. To earn a certificate, complete the required courses as listed with a grade of C or better. At least 50% of all course work must be completed at Cypress College. This certificate requires a total of 12 units.</p> <p>Required courses are listed in suggested sequence: (12 units)</p> <table border="1" data-bbox="472 1188 1167 1507"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ECON105 C</td> <td>Principles of Economics-Micro</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ECON105HC</td> <td>Honors Principles of Economics-Micro</td> <td>3</td> </tr> <tr> <td>BUS100 C</td> <td>Introduction to Business</td> <td>3</td> </tr> <tr> <td>ECON130 C</td> <td>Consumer Economics</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>BUS210 C</td> <td>Consumer Behavior</td> <td>3</td> </tr> <tr> <td>BUS101 C</td> <td>Personal Finance</td> <td>3</td> </tr> <tr> <td colspan="2">Total Units</td> <td>12</td> </tr> </tbody> </table>			Units	ECON105 C	Principles of Economics-Micro	3		or		ECON105HC	Honors Principles of Economics-Micro	3	BUS100 C	Introduction to Business	3	ECON130 C	Consumer Economics	3		or		BUS210 C	Consumer Behavior	3	BUS101 C	Personal Finance	3	Total Units		12	2022 Fall	Change MGT/MKT course prefix to BUS. Remove: MGT 102 C Revise: MGT 161 C to BUS 100 C Total units remain the same.			
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Economics	<p>Economics Associate in Arts Degree for Transfer Degree (AA-T)</p> <p>This curriculum is designed to provide an opportunity for the economics major to achieve an Associate in Arts in Economics (AA-T in economics) which completes the first- and second-year requirements for transfer to a four-year public California institution. This degree is designed to provide students with a comprehensive introduction to the two major fields of economics in order to give them the background knowledge needed by undergraduate economics majors. The coursework emphasizes the practical applications of economics and knowledge in a diversity of careers and the utility of economics perspectives as a life-long learning tool for interpreting world economic events. Students successfully completing the AA-T in Economics will acquire a fundamental knowledge base of economics, learn basic knowledge and possess a basic understanding of areas that have an interdisciplinary association to</p>	2022 Fall	Prefix change: MGT 211 C to BUS 211 C Total units remain the same.																																	

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	<p>Economics. This degree will provide students with an introduction to the field and its applied areas. While at least a baccalaureate degree is recommended preparation for those seeking professional careers, completion of this degree is excellent general preparation for careers in academic and applied economics, research institutes, financial institutions, education, international economic systems, corporations, government, journalism and technical writing, non-profit organizations, and many other careers. It gives students a solid basis for many career paths and can be enhanced with multidisciplinary study in related fields. This curriculum specifically prepares the prospective transfer student for upper division coursework in Economics or a similar major at a California State University (CSU) campus. At the baccalaureate level students can continue an education in various areas of Economics including Comparative Economic Systems, Environmental Economics, American Economic History, International Economics, Economic Geography, and many more. Graduate study is important in Economics. Those holding a Master's or Doctoral degree may find employment in college and university teaching and other educational institutions. Those without a graduate degree will find limited career opportunity in direct areas of Economics. Students should consult a counselor, the Transfer Center and the catalog of the transfer-college or university to plan a specific program of study to meet the college or university's requirements. Note: Courses that fulfill major requirements for an Associate Degree for Transfer at Cypress College might not be the same as those required for completing the major at all transfer institutions offering a Baccalaureate Degree. The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. Students completing the AA-T are guaranteed admission to the CSU system, but not to a particular campus or major. Students transferring to a CSU campus that does accept the AA-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is designated "high-unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. To earn an AA-T in Economics students must complete: 1) a minimum of 20-22 semester or 30-33 quarter units in the Economics major with a grade of C or better; AP(Pass) grade is an acceptable grade for a course in the major only if the P is defined to be equivalent to a C or better (2) California State University General Education Breadth requirements (CSU GE Breadth) or the Intersegmental General Education Transfer Curriculum (CSU IGETC); (3) completion of 60 semester of CSU transferable coursework; and (4) have an overall GPA of 2.0.</p> <p>Required Core Courses (14 units):</p> <table border="1" data-bbox="472 1150 1167 1514"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ECON100 C</td> <td>Principles of Economics-Macro</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ECON100HC</td> <td>Honors Principles of Economics-Macro</td> <td>3</td> </tr> <tr> <td>ECON105 C</td> <td>Principles of Economics-Micro</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ECON105HC</td> <td>Honors Principles of Economics-Micro</td> <td>3</td> </tr> <tr> <td>MATH120 C</td> <td>Introduction to Probability and Statistics</td> <td>4</td> </tr> <tr> <td>MATH130 C</td> <td>Survey of Calculus</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>MATH150AC</td> <td>Calculus I</td> <td>4</td> </tr> </tbody> </table> <p>List A: Select One Course (3-5 units)</p> <table border="1" data-bbox="472 1539 1167 1724"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>MATH115 C</td> <td>Finite Mathematics</td> <td>4</td> </tr> <tr> <td>MATH150BC</td> <td>Calculus II</td> <td>4</td> </tr> <tr> <td>ACCT101 C</td> <td>Financial Accounting</td> <td>5</td> </tr> <tr> <td>CIS111 C</td> <td>Computer Information Systems</td> <td>3</td> </tr> <tr> <td>BUS211 C</td> <td>Writing for Business</td> <td>3</td> </tr> </tbody> </table> <p>List B: Select One Course (3-5 units) or any course not used in List A</p> <table border="1" data-bbox="472 1749 1167 1929"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ACCT102 C</td> <td>Managerial Accounting</td> <td>5</td> </tr> <tr> <td>ECON110 C</td> <td>Survey of Economics</td> <td>3</td> </tr> <tr> <td>ECON120 C</td> <td>International Economics</td> <td>3</td> </tr> <tr> <td>ECON130 C</td> <td>Consumer Economics</td> <td>3</td> </tr> <tr> <td>MATH250AC</td> <td>Multivariable Calculus</td> <td>4</td> </tr> </tbody> </table>			Units	ECON100 C	Principles of Economics-Macro	3		or		ECON100HC	Honors Principles of Economics-Macro	3	ECON105 C	Principles of Economics-Micro	3		or		ECON105HC	Honors Principles of Economics-Micro	3	MATH120 C	Introduction to Probability and Statistics	4	MATH130 C	Survey of Calculus	4		or		MATH150AC	Calculus I	4			Units	MATH115 C	Finite Mathematics	4	MATH150BC	Calculus II	4	ACCT101 C	Financial Accounting	5	CIS111 C	Computer Information Systems	3	BUS211 C	Writing for Business	3			Units	ACCT102 C	Managerial Accounting	5	ECON110 C	Survey of Economics	3	ECON120 C	International Economics	3	ECON130 C	Consumer Economics	3	MATH250AC	Multivariable Calculus	4		
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Geography	<p>Geographic Information Systems Certificate Provide endorsed entry-level skills for the rapidly growing GIS field. Our certificate is the only general-purpose GIS certificate approved by the California State Chancellor's office. To earn a certificate, complete the required courses as listed with a grade of C or better. At least 50% of all course work must be completed at Cypress College. Cypress College certificate is inclusive of tiers one through four in the U. S. Department of Labor's Geospatial Industry Competency Model of June 1, 2010. This certificate requires a total of 25-27 units.</p> <p>Required Geographic Information System courses (12 units):</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>GEOG230 C</td> <td>Introduction to GIS</td> <td>3</td> </tr> <tr> <td>GEOG231 C</td> <td>GIS: Spatial Analysis</td> <td>3</td> </tr> <tr> <td>GEOG232 C</td> <td>GIS: Analysis and Modeling</td> <td>3</td> </tr> <tr> <td>GEOG233 C</td> <td>GIS: Advanced/Internship</td> <td>3</td> </tr> </tbody> </table> <p>Spatial Courses from the following (3 units):</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>GEOG100 C</td> <td>World Geography</td> <td>3</td> </tr> <tr> <td colspan="3">or</td> </tr> <tr> <td>GEOG100HC</td> <td>Honors World Geography</td> <td>3</td> </tr> <tr> <td>GEOG160 C</td> <td>Cultural Geography</td> <td>3</td> </tr> </tbody> </table> <p>Spatially Related Courses from the following (3-5 units):</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ANTH102 C</td> <td>Cultural Anthropology</td> <td>3</td> </tr> <tr> <td colspan="3">or</td> </tr> <tr> <td>ANTH102HC</td> <td>Honors Cultural Anthropology</td> <td>3</td> </tr> <tr> <td>ANTH103 C</td> <td>Introduction to Archaeology</td> <td>3</td> </tr> <tr> <td>BIOL103 C</td> <td>Environmental Science</td> <td>3</td> </tr> <tr> <td>BIOL122 C</td> <td>Marine Biology</td> <td>4</td> </tr> <tr> <td>GEOG100 C</td> <td>World Geography</td> <td>3</td> </tr> <tr> <td colspan="3">or</td> </tr> <tr> <td>GEOG100HC</td> <td>Honors World Geography</td> <td>3</td> </tr> <tr> <td>GEOG102 C</td> <td>Physical Geography</td> <td>3</td> </tr> <tr> <td>GEOG130 C</td> <td>California Geography</td> <td>3</td> </tr> <tr> <td>GEOG140 C</td> <td>Weather and Climate</td> <td>3</td> </tr> <tr> <td>GEOG160 C</td> <td>Cultural Geography</td> <td>3</td> </tr> <tr> <td>GEOG202 C</td> <td>Field Geography - Physical</td> <td>1</td> </tr> <tr> <td>GEOG234 C</td> <td>Current Topics in GIS</td> <td>3</td> </tr> <tr> <td>GEOG260 C</td> <td>Economic Geography</td> <td>3</td> </tr> <tr> <td>GEOL100 C</td> <td>Physical Geology</td> <td>3</td> </tr> <tr> <td colspan="3">or</td> </tr> <tr> <td>GEOL100HC</td> <td>Honors Physical Geology</td> <td>3</td> </tr> <tr> <td>GEOL120 C</td> <td>Geology of California</td> <td>3</td> </tr> <tr> <td>GEOL130 C</td> <td>Introduction to Oceanography</td> <td>3</td> </tr> <tr> <td>GEOL190 C</td> <td>Environmental Geology</td> <td>3</td> </tr> <tr> <td>HS147 C</td> <td>Survey of Disease</td> <td>3</td> </tr> <tr> <td>ATC174 C</td> <td>Destinations: Americas/Europe</td> <td>3</td> </tr> </tbody> </table>				Units	GEOG230 C	Introduction to GIS	3	GEOG231 C	GIS: Spatial Analysis	3	GEOG232 C	GIS: Analysis and Modeling	3	GEOG233 C	GIS: Advanced/Internship	3			Units	GEOG100 C	World Geography	3	or			GEOG100HC	Honors World Geography	3	GEOG160 C	Cultural Geography	3			Units	ANTH102 C	Cultural Anthropology	3	or			ANTH102HC	Honors Cultural Anthropology	3	ANTH103 C	Introduction to Archaeology	3	BIOL103 C	Environmental Science	3	BIOL122 C	Marine Biology	4	GEOG100 C	World Geography	3	or			GEOG100HC	Honors World Geography	3	GEOG102 C	Physical Geography	3	GEOG130 C	California Geography	3	GEOG140 C	Weather and Climate	3	GEOG160 C	Cultural Geography	3	GEOG202 C	Field Geography - Physical	1	GEOG234 C	Current Topics in GIS	3	GEOG260 C	Economic Geography	3	GEOL100 C	Physical Geology	3	or			GEOL100HC	Honors Physical Geology	3	GEOL120 C	Geology of California	3	GEOL130 C	Introduction to Oceanography	3	GEOL190 C	Environmental Geology	3	HS147 C	Survey of Disease	3	ATC174 C	Destinations: Americas/Europe	3	2022 Fall	Change MKT course prefix to BUS. Total units remain the same.
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	ATC175 C	Destinations: Africa/Pacific	3		
	BUS222 C	Principles of Marketing	3		
	BUS224 C	International Marketing	3		
	ASTR116 C	Introduction to Astronomy	3		
		or			
	ASTR116HC	Honors Introduction to Astronomy	3		
	Spatial Courses with Lab from the following (4 units):				
			Units		
	GEOG102 C	Physical Geography	3		
	GEOG102LC	Physical Geography - Lab	1		
	GEOL100 C	Physical Geology	3		
		or			
	GEOL100HC	Honors Physical Geology	3		
	GEOL101 C	Physical Geology Laboratory	1		
	GEOG202 C	Field Geography - Physical	1		
	Computer Programming Skills course from the following (3 units):				
			Units		
	CIS211 C	Introduction to Programming	3		
	CIS229 C	Introduction to XML Programming	3		
	CIS236 C	Introduction to Oracle: SQL & PL/SQL	3		
	CIS247 C	Python Programming	3		
	Total Units		25 - 27		
Human Services	Conflict Resolution Certificate This program offers those entering or working in human services the opportunity to examine and practice a variety of communication skills useful in the resolution of conflict. To earn a certificate, complete the required courses as listed with a grade of C or better. At least 50% of all course work must be completed at Cypress College. This certificate requires a total of 15 units.			2022 Fall	Change MGT course prefixes to BUS. Total units remain the same.
	Required core courses are listed in suggested sequence:(12 Units)				
			Units		
	HUSR293 C	Conflict Resolution-Mediation	3		
	HUSR275 C	Ethical Issues in Human Services	3		
	BUS266 C	Human Relations in Business	3		
	HUSR210 C	Introductory Fieldwork	3		
	Select one course from the elective courses listed below: (3 units)				
			Units		
	COMM105 C	Interpersonal Communication	3		
	HUSR221 C	Crisis Intervention and Referral	3		
	HUSR222 C	Group Leadership-Group Process	3		
	HUSR224 C	Self-Esteem Strategies	3		
	HUSR270 C	Introduction to Victimology	3		
	HUSR295 C	Cross-Cultural Criminology	3		
	PSY131 C	Cross-Cultural Psychology	3		
	Total Units		15		
Management	Business Management Associate in Science Degree This curriculum is designed to prepare students for careers in the administration of modern organizations. Focusing on the ways that businesses operate and what it takes to succeed as a manager, the program covers such areas as management, marketing, law, accounting, economics, and the global environment. To earn an Associate Degree student must complete: (1) all major course requirements with a grade of C or better; (2) Cypress College Native General Education requirements; California State University General Education Breadth requirements (CSU GE Breadth) or IGETC General Education requirements; (3) the Social Justice, Equity and Sustainability and reading requirements; (4) any elective courses to complete a minimum of 60 units; and, (5) have a minimum GPA of 2.0. At least 50% of all major course work must be			2022 Fall	Change prefix from MGT/MKT to BUS. Revise: MGT 161 C to BUS 100 C Total units remain the same.

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	<p>A synthesis of Music and Business courses, this certificate enables students to develop the management, marketing, and entrepreneurial skills necessary for success in the Music Industry. To earn a certificate, complete the required courses as listed with a grade of C or better. At least 50% of all course work must be completed at Cypress College. This certificate requires a total of 15 units.</p> <p>Required courses are listed in suggested sequence: (15 units)</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>MUS111 C</td> <td>The Music Business</td> <td>3</td> </tr> <tr> <td>MUS212 C</td> <td>Music Promotion and Distribution</td> <td>3</td> </tr> <tr> <td>BUS222 C</td> <td>Principles of Marketing</td> <td>3</td> </tr> <tr> <td>BUS261 C</td> <td>Small Business Management</td> <td>3</td> </tr> <tr> <td>BUS266 C</td> <td>Human Relations in Business</td> <td>3</td> </tr> </tbody> </table> <p>Additional Recommended Course Work (not required)</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>BUS224 C</td> <td>International Marketing</td> <td>3</td> </tr> <tr> <td>Total Units</td> <td></td> <td>15</td> </tr> </tbody> </table>			Units	MUS111 C	The Music Business	3	MUS212 C	Music Promotion and Distribution	3	BUS222 C	Principles of Marketing	3	BUS261 C	Small Business Management	3	BUS266 C	Human Relations in Business	3			Units	BUS224 C	International Marketing	3	Total Units		15		to BUS. Total units remain the same.US															
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Management	<p>Retail Management Certificate Primary emphasis is to provide students with the essential business skills needed to develop a successful management career in retailing. Created through a partnership with the Western Association of Food Chains and retailers in a variety of fields, this certificate will help prepare students to work in the grocery industry and others that deal directly with consumers, such as the apparel, home furnishings, general merchandise, and services industries. To earn a certificate, complete the required courses as listed with a grade of C or better. At least 50% of all course work must be completed at Cypress College. This certificate requires a total of 24 units.</p> <p>Required courses are listed in suggested sequence: (24 units)</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>BUS100 C</td> <td>Introduction to Business</td> <td>3</td> </tr> <tr> <td>BUS151 C</td> <td>Business Mathematics</td> <td>3</td> </tr> <tr> <td>BUS211 C</td> <td>Writing for Business</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>BUS111 C</td> <td>Business Communications</td> <td>3</td> </tr> <tr> <td>CIS111 C</td> <td>Computer Information Systems</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>CIS150 C</td> <td>Microsoft Office Applications</td> <td>3</td> </tr> <tr> <td>BUS262 C</td> <td>Principles of Management</td> <td>3</td> </tr> <tr> <td>BUS105 C</td> <td>Principles of Retailing</td> <td>3</td> </tr> <tr> <td>BUS222 C</td> <td>Principles of Marketing</td> <td>3</td> </tr> <tr> <td>BUS266 C</td> <td>Human Relations in Business</td> <td>3</td> </tr> <tr> <td>Total Units</td> <td></td> <td>24</td> </tr> </tbody> </table>			Units	BUS100 C	Introduction to Business	3	BUS151 C	Business Mathematics	3	BUS211 C	Writing for Business	3		or		BUS111 C	Business Communications	3	CIS111 C	Computer Information Systems	3		or		CIS150 C	Microsoft Office Applications	3	BUS262 C	Principles of Management	3	BUS105 C	Principles of Retailing	3	BUS222 C	Principles of Marketing	3	BUS266 C	Human Relations in Business	3	Total Units		24	2022 Fall	Change prefix from MGT/MKT to BUS. Revise: MGT 161 C to BUS 100 C Total units remain the same.
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Management	<p>Small Business Management Associate in Science Degree This curriculum is designed to provide students with the necessary information and skills to start, manage, and promote a small business enterprise in today's global environment. Focusing on the steps involved in building a business, the program covers all aspects of business ownership and the ways to develop one's entrepreneurial abilities. To earn an Associate Degree student must complete: (1) all major course requirements with a grade of C or better; (2) Cypress College Native General Education requirements; California State University General Education Breadth requirements (CSU GE Breadth) or IGETC General Education requirements; (3) the Social Justice, Equity and Sustainability and reading requirements; (4) any elective courses to complete a minimum of 60 units; and, (5) have a minimum GPA of 2.0. At least 50% of all major course work must be completed at Cypress College. Courses that fulfill major requirements for an Associate Degree at Cypress College might not be the same as those required for completing the major at a transfer institution offering a Baccalaureate Degree. For information on specific university requirements, please</p>	2022 Fall	Change prefix from MGT/MKT to BUS. Revise: MGT 161 C to BUS 100 C Total units remain the same.																																										

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	<p>consult with your counselor, or visit the Transfer Center. This degree requires 29 units in the major, in addition to other General Graduation requirements.</p> <p>Required courses are listed in suggested sequence: (23 units)</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>BUS100 C</td> <td>Introduction to Business</td> <td>3</td> </tr> <tr> <td>BUS261 C</td> <td>Small Business Management</td> <td>3</td> </tr> <tr> <td>BUS201 C</td> <td>Small Business Promotion</td> <td>3</td> </tr> <tr> <td>BUS222 C</td> <td>Principles of Marketing</td> <td>3</td> </tr> <tr> <td>BUS208 C</td> <td>Principles of Selling</td> <td>3</td> </tr> <tr> <td>BUS266 C</td> <td>Human Relations in Business</td> <td>3</td> </tr> <tr> <td>ACCT101 C</td> <td>Financial Accounting</td> <td>5</td> </tr> </tbody> </table> <p>Electives - Select 2 courses (6 units)</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>BUS103 C</td> <td>Principles of Advertising</td> <td>3</td> </tr> <tr> <td>CIS111 C</td> <td>Computer Information Systems</td> <td>3</td> </tr> <tr> <td>BUS224 C</td> <td>International Marketing</td> <td>3</td> </tr> <tr> <td>BUS101 C</td> <td>Personal Finance</td> <td>3</td> </tr> <tr> <td>BUS105 C</td> <td>Principles of Retailing</td> <td>3</td> </tr> <tr> <td>BUS267 C</td> <td>Principles of Supervision</td> <td>3</td> </tr> <tr> <td>BUS211 C</td> <td>Writing for Business</td> <td>3</td> </tr> <tr> <td colspan="2">Total Units</td> <td>29</td> </tr> </tbody> </table>			Units	BUS100 C	Introduction to Business	3	BUS261 C	Small Business Management	3	BUS201 C	Small Business Promotion	3	BUS222 C	Principles of Marketing	3	BUS208 C	Principles of Selling	3	BUS266 C	Human Relations in Business	3	ACCT101 C	Financial Accounting	5			Units	BUS103 C	Principles of Advertising	3	CIS111 C	Computer Information Systems	3	BUS224 C	International Marketing	3	BUS101 C	Personal Finance	3	BUS105 C	Principles of Retailing	3	BUS267 C	Principles of Supervision	3	BUS211 C	Writing for Business	3	Total Units		29		
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Management	<p>Small Business Management Certificate</p> <p>Primary emphasis is to provide an organized course of study that will enable students to develop their entrepreneurial skills, recognize opportunities, and learn the basics of starting and managing a small business in today's global environment. To earn a certificate, complete the required courses as listed with a grade of C or better. At least 50% of all course work must be completed at Cypress College. This certificate requires a total of 29 units.</p> <p>Required courses are listed in suggested sequence: (23 units)</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>BUS100 C</td> <td>Introduction to Business</td> <td>3</td> </tr> <tr> <td>BUS261 C</td> <td>Small Business Management</td> <td>3</td> </tr> <tr> <td>BUS201 C</td> <td>Small Business Promotion</td> <td>3</td> </tr> <tr> <td>BUS222 C</td> <td>Principles of Marketing</td> <td>3</td> </tr> <tr> <td>BUS208 C</td> <td>Principles of Selling</td> <td>3</td> </tr> <tr> <td>BUS266 C</td> <td>Human Relations in Business</td> <td>3</td> </tr> <tr> <td>ACCT101 C</td> <td>Financial Accounting</td> <td>5</td> </tr> </tbody> </table> <p>Electives (6 units):</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>BUS103 C</td> <td>Principles of Advertising</td> <td>3</td> </tr> <tr> <td>CIS111 C</td> <td>Computer Information Systems</td> <td>3</td> </tr> <tr> <td>BUS224 C</td> <td>International Marketing</td> <td>3</td> </tr> <tr> <td>BUS101 C</td> <td>Personal Finance</td> <td>3</td> </tr> <tr> <td>BUS105 C</td> <td>Principles of Retailing</td> <td>3</td> </tr> <tr> <td>BUS267 C</td> <td>Principles of Supervision</td> <td>3</td> </tr> <tr> <td>BUS211 C</td> <td>Writing for Business</td> <td>3</td> </tr> <tr> <td colspan="2">Total Units</td> <td>29</td> </tr> </tbody> </table>			Units	BUS100 C	Introduction to Business	3	BUS261 C	Small Business Management	3	BUS201 C	Small Business Promotion	3	BUS222 C	Principles of Marketing	3	BUS208 C	Principles of Selling	3	BUS266 C	Human Relations in Business	3	ACCT101 C	Financial Accounting	5			Units	BUS103 C	Principles of Advertising	3	CIS111 C	Computer Information Systems	3	BUS224 C	International Marketing	3	BUS101 C	Personal Finance	3	BUS105 C	Principles of Retailing	3	BUS267 C	Principles of Supervision	3	BUS211 C	Writing for Business	3	Total Units		29	2022 Fall	Change prefix from MGT/MKT to BUS. Revise: MGT 161 C to BUS 100 C Total units remain the same.
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Marketing	<p>Geographic Information Systems/Marketing Certificate</p> <p>This certificate program provides students with the skills to use Geographic Information Systems (GIS) computerized mapping techniques in the field of marketing. Combining the latest computer graphics and marketing research methods, students will learn to create maps to locate customers, evaluate business sites, plan distribution networks and sales territories, and find new business opportunities. To earn a certificate, complete the required courses as listed with a grade of C or better. At least 50% of all course work must be completed at Cypress College. This certificate requires a total of 15 units.</p>	2022 Fall	Change prefix from MGT/MKT to BUS. Total units remain the same.																																																			

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Marketing	<p>Marketing Associate in Science Degree</p> <p>This curriculum is designed to prepare students for careers in marketing – performing the activities that enable businesses to satisfy customers’ needs and wants. Students will learn product development, pricing, promotion, and distribution methods while gaining skills in selling, retailing, advertising, market researching, and other marketing areas. To earn an Associate Degree student must complete: (1) all major course requirements with a grade of C or better; (2) Cypress College Native General Education requirements; California State University General Education Breadth requirements (CSU GE Breadth) or IGETC General Education requirements; (3) the Social Justice, Equity and Sustainability and reading requirements; (4) any elective courses to complete a minimum of 60 units; and, (5) have minimum GPA of 2.0. At least 50% of all major course work must be completed at Cypress College. Courses that fulfill major requirements for an Associate Degree at Cypress College might not be the same as those required for completing the major at a transfer institution offering a Baccalaureate Degree. For information on specific university requirements, please consult with your counselor, or visit the Transfer Center. This degree requires 21 units in the major, in addition to General Graduation requirements.</p> <p>Required courses are listed in suggested sequence: (18 units)</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>BUS100 C</td> <td>Introduction to Business</td> <td>3</td> </tr> <tr> <td>BUS103 C</td> <td>Principles of Advertising</td> <td>3</td> </tr> <tr> <td>BUS222 C</td> <td>Principles of Marketing</td> <td>3</td> </tr> <tr> <td>BUS105 C</td> <td>Principles of Retailing</td> <td>3</td> </tr> <tr> <td>BUS208 C</td> <td>Principles of Selling</td> <td>3</td> </tr> <tr> <td>BUS210 C</td> <td>Consumer Behavior</td> <td>3</td> </tr> <tr> <td colspan="3">Electives - Select one course: (3 units)</td> </tr> <tr> <th></th> <th></th> <th>Units</th> </tr> <tr> <td>BUS205 C</td> <td>Multicultural Markets in U.S.</td> <td>3</td> </tr> <tr> <td>BUS224 C</td> <td>International Marketing</td> <td>3</td> </tr> <tr> <td>BUS201 C</td> <td>Small Business Promotion</td> <td>3</td> </tr> <tr> <td>ACCT101 C</td> <td>Financial Accounting</td> <td>5</td> </tr> <tr> <td>BUS151 C</td> <td>Business Mathematics</td> <td>3</td> </tr> <tr> <td>Total Units</td> <td></td> <td>21</td> </tr> </tbody> </table>			Units	BUS100 C	Introduction to Business	3	BUS103 C	Principles of Advertising	3	BUS222 C	Principles of Marketing	3	BUS105 C	Principles of Retailing	3	BUS208 C	Principles of Selling	3	BUS210 C	Consumer Behavior	3	Electives - Select one course: (3 units)					Units	BUS205 C	Multicultural Markets in U.S.	3	BUS224 C	International Marketing	3	BUS201 C	Small Business Promotion	3	ACCT101 C	Financial Accounting	5	BUS151 C	Business Mathematics	3	Total Units		21	2022 Fall	Change prefix from MGT/MKT to BUS. Revise: MGT 161 C to BUS 100 C Total units remain the same.
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Total Units		21																																														
Marketing	<p>Marketing Certificate</p> <p>Primary emphasis is to provide students with the necessary skills to carry out the key marketing functions in a business environment including developing, pricing, promoting, and distributing products and services. To earn a certificate, complete the required courses as listed with a grade of C or better. At least 50% of all course work must be completed at Cypress College. This certificate requires a total of 19-21 units.</p> <p>Required courses are listed in suggested sequence: (16 units)</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>BUS100 C</td> <td>Introduction to Business</td> <td>3</td> </tr> <tr> <td>BUS103 C</td> <td>Principles of Advertising</td> <td>3</td> </tr> <tr> <td>BUS222 C</td> <td>Principles of Marketing</td> <td>3</td> </tr> <tr> <td>BUS208 C</td> <td>Principles of Selling</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>BUS261 C</td> <td>Small Business Management</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>BUS262 C</td> <td>Principles of Management</td> <td>3</td> </tr> </tbody> </table>			Units	BUS100 C	Introduction to Business	3	BUS103 C	Principles of Advertising	3	BUS222 C	Principles of Marketing	3	BUS208 C	Principles of Selling	3		or		BUS261 C	Small Business Management	3		or		BUS262 C	Principles of Management	3	2022 Fall	Change prefix from MGT/MKT to BUS. Revise: MGT 161 C to BUS 100 C Total units remain the same.																		
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MODIFY DEGREES/CERTIFICATES				
DEGREE			EFF DATE	JUSTIFICATION
	BUS210 C	Consumer Behavior	3	
	COUN139 C	Career Exploration	1	
	Electives (select one course from the courses listed below 3-5 units)			
			Units	
	BUS205 C	Multicultural Markets in U.S.	3	
	BUS224 C	International Marketing	3	
	BUS201 C	Small Business Promotion	3	
	ACCT101 C	Financial Accounting	5	
	BUS151 C	Business Mathematics	3	
	Total Units		19 - 21	
Merchandising	Merchandising Associate in Science Degree This curriculum is designed to prepare students for careers in merchandising and retailing, learning the necessary techniques to display and sell merchandise, satisfy customers and enhance business profitability. To earn an Associate Degree student must complete: (1) all major course requirements with a grade of C or better; (2) Cypress College Native General Education requirements; California State University General Education Breadth requirements (CSU GE Breadth) or IGETC General Education requirements; (3) the social justice, equity and sustainability and reading requirements; (4) any elective courses to complete a minimum of 60 units; and, (5) have a minimum GPA of 2.0. At least 50% of all major course work must be completed at Cypress College. Courses that fulfill major requirements for an Associate degree at Cypress College might not be the same as those required for completing the major at a transfer institution offering a Baccalaureate Degree. For information on specific university requirements, please consult with your counselor, or visit the Transfer Center. This degree requires 21 units in the major, in addition to other degree requirements. Required courses are listed in suggested sequence: (21 units)		2022 Fall	Change prefix from MGT/MKT to BUS. Revise: MGT 161 C to BUS 100 C Total units remain the same.
			Units	
	BUS100 C	Introduction to Business	3	
	BUS210 C	Consumer Behavior	3	
	BUS103 C	Principles of Advertising	3	
	BUS208 C	Principles of Selling	3	
	BUS222 C	Principles of Marketing	3	
	BUS105 C	Principles of Retailing	3	
	BUS266 C	Human Relations in Business	3	
	Additional Recommended Course Work (not required)			
			Units	
	BUS151 C	Business Mathematics	3	
	BUS261 C	Small Business Management	3	
	BUS265 C	Social Responsibility of Business	3	
	Total Units		21	
Merchandising	Merchandising Certificate Primary emphasis is to prepare the student to work in the merchandising and retailing field with a focus on building positive customer relationships. To earn a certificate, students must complete the required courses as listed with a grade of C or better. At least 50% of all course work must be completed at Cypress College. This certificate requires a total of 21 units. Required courses are listed in suggested sequence: (21 units)		2022 Fall	Change prefix from MGT/MKT to BUS. Revise: MGT 161 C to BUS 100 C Total units remain the same.
			Units	
	BUS100 C	Introduction to Business	3	
	BUS208 C	Principles of Selling	3	
	BUS105 C	Principles of Retailing	3	
	BUS210 C	Consumer Behavior	3	
	BUS222 C	Principles of Marketing	3	
	BUS103 C	Principles of Advertising	3	
	BUS266 C	Human Relations in Business	3	
	Total Units		21	

MODIFY DEGREES/CERTIFICATES

DEGREE		EFF DATE	JUSTIFICATION																																							
Political Science	<p>Political Science Associate in Arts Degree for Transfer (AA-T)</p> <p>This curriculum is designed to provide an opportunity for the Political Science major to achieve an Associate in Arts Degree in Political Science for Transfer (AA-T in Political Science) which completes the first- and second-year requirements for transfer to a four-year public California institution. While at least a baccalaureate degree is recommended preparation for those considering professional careers, completion of this curriculum will demonstrate commitment to the field and provide comprehensive preparation for further academic study through upper-division course work. This curriculum specifically prepares the prospective transfer student for upper division coursework in Political Science or a similar major at a California State University (CSU) campus. Students should consult a counselor, the Transfer Center and the catalog of the transfer college or university to plan a specific program of study to meet the college or university's requirements. Note: Courses that fulfill major requirements for an Associate Degree for Transfer at Cypress College might not be the same as those required for completing the major at all transfer institutions offering a Baccalaureate Degree. The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The AA-T is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T) are guaranteed admission to the CSU system, but not to a particular campus or major. Students transferring to a CSU campus that does accept the AA-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is designated "high-unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements. Students successfully completing the AA-T in Political Science will acquire a fundamental knowledge base of Political Science, introducing students to concepts, methods, and knowledge that help them understand and judge politics within and among nations, and possess a basic understanding of areas that have an interdisciplinary association to Political Science. This degree will provide students with an introduction to the field including its applied areas. The intent is to prepare students for further academic study in the field. It will also demonstrate commitment to the field and provide comprehensive preparation for upper division work at the university level. At the baccalaureate level students can continue an education in various areas of Political Science including the following four subfields: Political Theory, American Politics, Comparative Politics, or International Relations. Graduate study is important in Political Science. Those holding a Master's or Doctoral degree may find employment in teaching, business, government, journalism, education, or nonprofit organizations; or it can lead to a PhD program in the social sciences or to professional school in law, business, public policy, or international relations. Those without a graduate degree will find limited career opportunity in direct areas of Political Science. To earn an AA-T in Political Science students must complete the following requirements: (1) a minimum of 18-19 semester units or 27-28.5 quarter units in the Political Science major with a grade of C or better; AP(Pass) grade is an acceptable grade for a course in the major only if the P is defined to be equivalent to a C or better(2) California State University General Education Breadth requirements (CSU GE Breadth) or the Intersegmental General Education Transfer Curriculum (CSU IGETC); (3) completion of 60 semester or 90 quarter units of CSU transferable coursework; and (4) have an overall GPA of 2.0.</p> <p>Required Core: 3 units</p> <table border="1" data-bbox="472 1514 1167 1633"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>POSC100 C</td> <td>United States Government</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>POSC100HC</td> <td>Honors United States Government</td> <td>3</td> </tr> </tbody> </table> <p>List A: Select 3 courses from the following: (9-10 units total)</p> <table border="1" data-bbox="472 1667 1167 1938"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>POSC120 C</td> <td>Political Theory</td> <td>3</td> </tr> <tr> <td>POSC200 C</td> <td>Introduction to Political Science</td> <td>3</td> </tr> <tr> <td>POSC215 C</td> <td>Comparative Politics</td> <td>3</td> </tr> <tr> <td>POSC230 C</td> <td>International Relations</td> <td>3</td> </tr> <tr> <td>MATH120 C</td> <td>Introduction to Probability and Statistics</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PSY161 C</td> <td>Probability and Statistics-Social Sciences</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> </tbody> </table>			Units	POSC100 C	United States Government	3		or		POSC100HC	Honors United States Government	3			Units	POSC120 C	Political Theory	3	POSC200 C	Introduction to Political Science	3	POSC215 C	Comparative Politics	3	POSC230 C	International Relations	3	MATH120 C	Introduction to Probability and Statistics	4		or		PSY161 C	Probability and Statistics-Social Sciences	4		or		2022 Fall	Course revision from POSC 101 C to 250 C. Remove: ETHS 160 C Add: ETHS 159 C under List B. Total units remain the same.
		Units																																								
POSC100 C	United States Government	3																																								
	or																																									
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MATH120 C	Introduction to Probability and Statistics	4																																								
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PSY161 C	Probability and Statistics-Social Sciences	4																																								
	or																																									

MODIFY DEGREES/CERTIFICATES			
DEGREE		EFF DATE	JUSTIFICATION
	PSY161HC	Honors Probability and Statistics-Social Sciences	4
		or	
	SOC161 C	Probability and Statistics-Social Sciences	4
		or	
	SOC161HC	Honors Probability and Statistics-Social Sciences	4
	List B: Select 2 courses (6 units) from the following: (or any Political Science courses not already used from List A)		
		Units	
	ECON100 C	Principles of Economics-Macro	3
		or	
	ECON100HC	Honors Principles of Economics-Macro	3
	ECON105 C	Principles of Economics-Micro	3
		or	
	ECON105HC	Honors Principles of Economics-Micro	3
	ECON110 C	Survey of Economics	3
	ETHS101 C	American Ethnic Studies	3
		or	
	ETHS101HC	Honors American Ethnic Studies	3
	ETHS129 C	Introduction to African-American Studies	3
	ETHS150 C	Introduction to Chicana-o Studies	3
	ETHS159 C	Introduction to Native American Studies	3
	ETHS170 C	Introduction to Asian Pacific American Studies	3
	GEOG100 C	World Geography	3
		or	
	GEOG100HC	Honors World Geography	3
	HIST110 C	Western Civilizations I	3
		or	
	HIST110HC	Honors Western Civilizations I	3
	HIST112 C	World Civilizations I	3
		or	
	HIST112HC	Honors World Civilizations I	3
	HIST142 C	History of Latin America I	3
	HIST151 C	Survey of British History I	3
	HIST160 C	Asian Civilizations I	3
	HIST170 C	History of the United States I	3
		or	
	HIST170HC	Honors History of the United States I	3
	HIST171 C	History of the United States II	3
		or	
	HIST171HC	Honors History of the United States II	3
	PSY101 C	Introduction to Psychology	3
		or	
	PSY101HC	Honors Introduction to Psychology	3
	POSC209 C	Urban Politics	3
	POSC210 C	Contemporary Political Issues	3
	POSC216 C	Politics of the Middle East	3
	POSC250 C	Gender and Politics	3
	SOC101 C	Introduction to Sociology	3
		or	
	SOC101HC	Honors Introduction to Sociology	3
	SOC292 C	Introduction to Criminology	3
	Total Units		18 - 19

DEACTIVATE DEGREES/CERTIFICATES				
DEGREE		EFF DATE	JUSTIFICATION	
Business	Business Administration Associate in Science Degree for Transfer (AS-T) Required Core Courses are listed in suggested sequence. (30 units)		2022 Fall Program revision for new C-ID requirements per Transfer Model Curriculum Worksheet for Business Administration AS-T Degree.	
		Units		
	ACCT101 C	Financial Accounting		5
	ACCT102 C	Managerial Accounting		5
	BUS100 C	Introduction to Business		3
	or			
	BUS211 C	Writing for Business		3
	MATH130 C	Survey of Calculus		4
	or			
	MATH115 C	Finite Mathematics		4
	MATH120 C	Introduction to Probability and Statistics		4
	ECON100 C	Principles of Economics-Macro		3
	or			
	ECON100HC	Honors Principles of Economics-Macro		3
	ECON105 C	Principles of Economics-Micro		3
or				
ECON105HC	Honors Principles of Economics-Micro	3		
BUS240 C	Legal Environment of Business	3		
Total Units		30		
Computer Information Systems	Mobile Application Development Certificate Required courses are listed in suggested sequence:		2022 Fall Lack of interest from students.	
		Units		
	CIS211 C	Introduction to Programming		3
	CIS226 C	Java Programming		3
	CIS244 C	Java Game Programming		3
	or			
	CIS252 C	Java Web and Mobil Applications		3
	CIS254 C	Mobile Application Development		3
Total Units		12		
Computer Information Systems	Internet Marketing Certificate Required courses are listed in suggested sequence:		2022 Fall Lack of interest from students.	
		Units		
	MKT222 C	Principles of Marketing		3
	MKT210 C	Consumer Behavior		3
	or			
	MKT103 C	Principles of Advertising		3
	CIS108 C	Introduction to Internet		2
	CIS109 C	E-Business Applications		3
	CIS179 C	Web Page Development		3
	Total Units			14
Management	Leadership Certificate Required courses are listed in suggested sequence: (15 units)		2022 Fall Lack of interest from students.	
		Units		
	BUS266 C	Human Relations in Business		3
	BUS262 C	Principles of Management		3
	BUS267 C	Principles of Supervision		3
	or			
	COUN135 C	Leadership		3
	or			
COUN160HC	Honors University Transition	3		
BUS208 C	Principles of Selling	3		

DEACTIVATE DEGREES/CERTIFICATES				
DEGREE			EFF DATE	JUSTIFICATION
	BUS100 C	Introduction to Business	3	
		or		
	POSC100 C	United States Government	3	
		or		
	POSC100HC	Honors United States Government	3	
	Total Units		15	
Marketing	Multicultural Marketing Certificate		2022	Lack of interest from students.
	Required courses are listed in suggested sequence: (9 units)		Fall	
			Units	
	ETHS101 C	American Ethnic Studies	3	
		or		
	ETHS101HC	Honors American Ethnic Studies	3	
	BUS222 C	Principles of Marketing	3	
	BUS205 C	Multicultural Markets in U.S.	3	
	One of the following (3 units)			
			Units	
	ANTH121 C	Native North America	3	
		or		
	ETHS129 C	Introduction to African-American Studies	3	
		or		
	ETHS150 C	Introduction to Chicana-o Studies	3	
		or		
	ETHS170 C	Introduction to Asian Pacific American Studies	3	
	Total Units		12	

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: June 8, 2021
SUBJECT: Academic Personnel

Action X
Resolution _____
Information _____
Enclosure(s) X

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.a.1

Item No.

Academic Personnel
June 8, 2021

CHANGE IN RETIREMENT DATE

Pinkham, Bill CC Physical Education Instructor
From: 05/29/2021
To: 05/23/2021
PN CCF827

Smith, Charmaine FC Accounting Instructor
From: 06/30/2021
To: 05/23/2021
PN FCF736

NEW PERSONNEL

Aguirre, Crystal FC Physical Education Instructor/Head Softball
Coach
First Year Probationary Contract
Class B, Step 1
Eff. 08/19/2021
PN FCF579

Andrade, Christopher FC Learning Disabilities Specialist
First Year Probationary Contract
Class B, Step 1
Eff. 07/01/2021
PN FCF738

Garcia, Yanet CC Director, Educational Partnerships and Programs
(STEM)
12-month Position (100%)
Range 20, Column G
Management Salary Schedule
Eff. 07/01/2021
PN FCM695

Rusich, Clinton CC Commercial Music & Composition Instructor
First Year Probationary Contract
Class B, Step 1
Eff. 08/19/2021
PN CCF691

Swayzer, Luellen FC Horticulture Instructor
First Year Probationary Contract
Class B, Step 1
Eff. 08/19/2021
PN FCF900

Academic Personnel
June 8, 2021

Timmermans, Dana FC Director, Behavior Health Services
12-month Position (100%)
Range 20, Column G
Management Salary Schedule
Eff. 06/09/2021
PN FCM948

TEMPORARY CONTRACT

Awad, Abigail CC Accounting Instructor
Temporary Contract (100%)
Pursuant to E.C. 87482
Class F, Step 1
Eff. 08/19/2021-12/11/2021

EXTENSION OF TEMPORARY REASSIGNMENT

Adakai, Ericka FC Interim Director, Educational Partnerships
and Programs
Range 20, Step B (100%)
Management Salary Schedule
Eff. 07/01/2021-08/31/2021

PAYMENT FOR INDEPENDENT LEARNING CONTRACT

Aguet, Jacqueline	CC	\$115.00
Angelov, Katalin	CC	\$ 5.00
Bladh, Eric	CC	\$ 80.00
Luther, Mihoko	CC	\$ 45.00
McMillan, Marcus	CC	\$ 30.00
Mosqueda-Ponce, Therese	CC	\$ 75.00
Pinkham, Bill	CC	\$ 40.00
Schulps, Molly	CC	\$ 15.00
Young, Brandy	CC	\$ 10.00

LEAVE OF ABSENCE

@00207104 FC Counselor
SB 95 (SPSL)
Paid Leave using Supplemental Paid Sick Leave
Eff. 04/13/2021 (8 hours)
Eff. 04/14/2021 (8 hours)

Academic Personnel
June 8, 2021

@01565952	CC	Counselor SB 95 (SPSL) Paid Leave using Supplemental Paid Sick Leave Eff. 01/05/2021 (5 hours) Eff. 01/06/2021 (5 hours) Eff. 01/07/2021 (5 hours) Eff. 01/08/2021 (5 hours)
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Adams, Virgil	CC	Future Instructor Training Program Stipend not to exceed \$800.00 Eff. 01/20/2021-05/22/2021
Aguet, Jacqueline	CC	LBCC Summer Cultural Curriculum Audit Project Stipend not to exceed \$1000.00 Eff. 06/21/2021-07/11/2021
Balma, Jodi	FC	Future Instructor Training Program Stipend not to exceed \$800.00 Eff. 01/20/2021-05/22/2021
Baloy, Czarina	CC	Supervising Dentist (DH Program) Column 3, Step 1 Lecture Rate, Adjunct Faculty Salary Schedule Eff. 2021 Summer
Bridges, Michael	CC	LBCC Summer Cultural Curriculum Audit Project Stipend not to exceed \$1000.00 Eff. 06/21/2021-07/11/2021
Cadenda, Maria Leonor	FC	Future Instructor Training Program Stipend not to exceed \$800.00 Eff. 01/20/2021-05/22/2021
Collins, Lori	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class B Not to exceed 25 hours Eff. 05/24/2021-07/29/2021
Costello, Jeanne	FC	Future Instructor Training Program Stipend not to exceed \$800.00 Eff. 01/20/2021-05/22/2021

Academic Personnel
June 8, 2021

Cutrona, Piero	CC	LBCC Summer Cultural Curriculum Audit Project Stipend not to exceed \$1000.00 Eff. 06/21/2021-07/11/2021
De Dios, Angela	CC	LBCC Summer Cultural Curriculum Audit Project Stipend not to exceed \$1000.00 Eff. 06/21/2021-07/11/2021
DeRoo, Robin	CC	Future Instructor Training Program Stipend not to exceed \$800.00 Eff. 01/20/2021-05/22/2021
Frianeza, Michael	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 25 hours Eff. 05/24/2021-07/29/2021
Gutierrez, Ruth	CC	LBCC Summer Cultural Curriculum Audit Project Stipend not to exceed \$1000.00 Eff. 06/21/2021-07/11/2021
House, Joshua	CC	LBCC Summer Cultural Curriculum Audit Project Stipend not to exceed \$1000.00 Eff. 06/21/2021-07/11/2021
Jepson, Jane	CC	Future Instructor Training Program Stipend not to exceed \$800.00 Eff. 01/20/2021-05/22/2021
Jo, Jiewoon Jeannie	CC	Future Instructor Training Program Stipend not to exceed \$800.00 Eff. 01/20/2021-05/22/2021
Jones, Sarah	CC	LBCC Summer Cultural Curriculum Audit Project Stipend not to exceed \$1000.00 Eff. 06/21/2021-07/11/2021
Larez, Jennie	CC	Future Instructor Training Program Stipend not to exceed \$800.00 Eff. 01/20/2021-05/22/2021
Letcher, Annette	CC	LBCC Summer Cultural Curriculum Audit Project Stipend not to exceed \$1000.00 Eff. 06/21/2021-07/11/2021

Academic Personnel
June 8, 2021

McGuthry, Katheryn	FC	Future Instructor Training Program Stipend not to exceed \$800.00 Eff. 01/20/2021-05/22/2021
Nabahani, Melanie	CC	Future Instructor Training Program Stipend not to exceed \$800.00 Eff. 01/20/2021-05/22/2021
Ortega, Ryan	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class B Not to exceed 25 hours Eff. 05/24/2021-07/29/2021
Pacheco, Elizabeth	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class D Not to exceed 25 hours Eff. 05/24/2021-07/29/2021
Pham, Thu	CC	Assistant Director of Nursing Class F, Step 11 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 05/24/2021-08/12/2021
Ramos, Jaime	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class E Not to exceed 25 hours Eff. 05/24/2021-07/29/2021
Robertson, Alison	CC	LBCC Summer Cultural Curriculum Audit Project Stipend not to exceed \$1000.00 Eff. 06/21/2021-07/11/2021
Rhymes, Regina	CC	LBCC Summer Cultural Curriculum Audit Project Stipend not to exceed \$1000.00 Eff. 06/21/2021-07/11/2021
Sabau, Biana	FC	Future Instructor Training Program Stipend not to exceed \$800.00 Eff. 01/20/2021-05/22/2021

Academic Personnel
June 8, 2021

Sato, Dee Ann	CC	LBCC Summer Cultural Curriculum Audit Project Stipend not to exceed \$1000.00 Eff. 06/21/2021-07/11/2021
Simmons, Samantha	CC	LBCC Summer Cultural Curriculum Audit Project Stipend not to exceed \$1000.00 Eff. 06/21/2021-07/11/2021
Spitler, Patricia	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class B Not to exceed 25 hours Eff. 05/24/2021-07/29/2021
Troy, Kathleen	CC	Future Instructor Training Program Stipend not to exceed \$800.00 Eff. 01/20/2021-05/22/2021
Velasco, Kendra	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class E Not to exceed 25 hours Eff. 05/24/2021-07/29/2021
Whitsett, Catherine	CC	ESL 109 C Level Norming Project Stipend not to exceed \$400.00 Eff. 05/24/2021-05/25/2021

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 8, 2021

SUBJECT: Classified Personnel

Action	X
Resolution	_____
Information	_____
Enclosure(s)	X

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.b.1

Item No.

Classified Personnel
June 08, 2021

RETIREMENT

Whelchel, Carolyn FC Administrative Assistant II
12-month position (100%)
Eff. 06/30/2021
PN FCC667

RESIGNATION

Lopez, Amanda FC Administrative Assistant II
10-month position (100%)
Eff. 07/01/2021
PN FCC779

ADMINISTRATIVE REORGANIZATION

Selby, Steven FC Director, Campus Public Safety
12-month position (100%)
Range 11, Column G
Management Salary Schedule
PN FCM976

To: Director, Campus Safety
12-month position (100%)
Range 20, Column B
Management Salary Schedule
Eff. 05/12/2021
PN FCM976

VOLUNTARY CHANGES IN ASSIGNMENT

Cao, Khanh CC Instructional Assistant, Business and CIS (50%)

Temporary Increase in Percent Employed
From: 50%
To: 100%
Eff. 07/01/2021 – 06/30/2022

Classified Personnel
June 08, 2021

Xie, Zifeng	CC	IT Specialist, Systems Applications (100%) Extension of Temporary Change in Assignment To: AC IT Project Leader 12-month position (100%) Range 57, Step A + 15% Longevity Classified Salary Schedule Eff. 07/01/2021 – 12/31/2021
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PROFESSIONAL GROWTH & DEVELOPMENT

Luminarias, Marwin	FC	Curriculum Specialist (100%) 2 nd Increment (\$400) Eff. 07/01/2021
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LEAVES OF ABSENCE

@00901548	CC	Administrative Assistant III (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/29/2021 (3 hours); 04/20/2021 (4 hours)
@00644694	AC	Facilities Custodian I (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/14/2021 (8 hours)
@00007596	CC	Groundskeeper (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 03/24/2021 (2 hours); 04/21/2021 (2 hours)
@01618468	NOCE	Student Services Specialist, ESL SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 05/06/2021 (7 hours); 05/07/2021 (8 hours)
@01630681	FC	Facilities Custodian I (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/15/2021 (8 hours)

Classified Personnel
June 08, 2021

STIPEND FOR ADDITIONAL ADMINSTRATIVE DUTIES

Quach, Tony	FC	Student Services MIS Analyst Extension of 6% Stipend Eff. 06/01/2021 – 06/30/2021 Eff. 07/01/2021 – 12/31/2021
Schoepf, Julie	NOCE	Executive Assistant III Extension of 6% Stipend Eff. 07/01/2021 – 06/30/2022
Valle, Marcela	NOCE	Admissions and Records Specialist Extension of 6% Stipend Eff. 07/01/2021 – 06/30/2022

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 8, 2021

SUBJECT: Professional Experts

Action	X
Resolution	_____
Information	_____
Enclosure(s)	X

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.c.1

Item No.

Professional Experts
June 8, 2021

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Abutin-Mitsch, Jeannie	CC	Technical Expert II	Perkins V Counseling	10	05/17/2021	06/15/2021
Aispuro, Enrique	CC	Technical Expert II	Faculty in Industry & Business Externships (FIBE) for CTE-STEM Faculty	40	05/12/2021	06/30/2021
Cagley, Janet	NOCE	Technical Expert II	POCR DE Plan Implementation Coordinator	26	06/01/2021	06/30/2021
Carter, Kelly	CC	Technical Expert II	Perkins V Counseling	10	05/17/2021	06/15/2021
Coopman, Jennifer	CC	Technical Expert II	SLO Project	10	06/09/2021	06/30/2021
Cutrona, Piero Sergio	CC	Technical Expert II	Perkins V Industry Skill Attainment	10	05/17/2021	06/15/2021
Dunne, Catherine	NOCE	Technical Expert II	POCR DE Plan Implementation	10	05/17/2021	06/12/2021
Gargano, Amanda	CC	Technical Expert II	Perkins V Hotel, Restaurant, Culinary	5	06/01/2021	06./15/2021
Gutierrez, Ruth	AC	Technical Expert I	Anti-Racism Poster Campaign Development Ad Hoc Committee	10	03/15/2021	06/30/2021
Jean, Jean-Paul	NOCE	Technical Expert II	Subject Matter Expert	26	05/10/2021	06/30/2021
Jepson, Jane	CC	Technical Expert II	Perkins V Professional Development	40	05/28/2021	06/15/2021
Jones, Jeanette	CC	Technical Expert II	Perkins V Hotel, Restaurant, Culinary	5	06/01/2021	06/15/2021
Kemp, Darnell	FC	Technical Expert II	Distance Education Technical Expert/Coordinator	40	05/24/2021	06/30/2021
Koeppel, Liana	CC	Technical Expert II	Chair, Accreditation Steering Committee	40	05/24/2021	06/30/2021
Lacuesta, George	NOCE	Technical Expert II	Subject Matter Expert	26	05/10/2021	06/30/2021
Laguana-Ferinc, Renay	CC	Technical Expert II	Perkins V Counseling	10	05/17/2021	06/15/2021
Llanes, Jasmin	NOCE	Project Expert	Mobility Trainer	26	06/01/2021	06/30/2021
Lopez, Corinna	NOCE	Technical Expert II	ESL/EL Civics Curriculum Development – Fall 2021	26	05/31/2021	06/30/2021
McClurkin, Tina	NOCE	Technical Expert II	SLO Coordinator and Accreditation Co-Chair	5	06/01/2021	06/30/2021
McGuthry, Katheryn	AC	Technical Expert II	A Dangerous Idea Panelist	5	04/16/2021	04/16/2021

Professional Experts
June 8, 2021

Park, Peter	AC	Technical Expert I	NOCCCD Videography	26	06/01/2021	06/30/2021
Peters, Jeremy	CC	Technical Expert II	Perkins V Hotel, Restaurant, Culinary	5	06/01/2021	06/15/2021
Rodriguez, Cassandra	CC	Technical Expert II	Perkins V Counseling	10	05/17/2021	06/15/2021
Rosati, Stephanie	CC	Technical Expert II	Perkins V Hotel, Restaurant, Culinary	5	06/01/2021	06/15/2021
Sallade, Doug	CC	Technical Expert II	SWP Regional Automation Pathway Multi Sector (HVAC)	10	06/01/2021	06/30/2021
Stiemke, Kimberley	NOCE	Technical Expert II	POCR DE Plan Implementation	10	05/17/2021	06/12/2021
Sutfin, Thomas	CC	Technical Expert II	Perkins V Counseling	40	05/21/2021	06/15/2021
Urquidi, Carlos	CC	Technical Expert II	SWP Regional Automation Pathway Multi Sector (HVAC)	10	06/01/2021	06/30/2021
Valdez, Ediberto	CC	Technical Expert II	Faculty in Industry & Business Externships (FIBE) for CTE-STEM Faculty	40	05/10/2021	06/30/2021
Van Gelder, Matt	NOCE	Technical Expert II	POCR DE Plan Implementation	10	05/17/2021	06/12/2021
Varela, Michael	FC	Assistant Coach 2	Assistant Coach 2 – Men's Water Polo	26	05/24/2021	06/23/2021
Wilkerson, Kailyn	FC	Project Expert	Umoja Program Assistant Coordinator	26	05/27/2021	06/30/2021
Young, Renee	FC	Technical Expert II	CTE Faculty Externship	10	05/24/2021	06/30/2021

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: June 8, 2021
SUBJECT: Hourly Personnel

Action X
Resolution _____
Information _____
Enclosure(s) X

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District's administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.d.1

Item No.

Hourly Personnel
June 8, 2021

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Ahamed, Ehssan	CC	Technical - Assist in Admissions and Records	07/01/21	09/30/21	TE A 1
Alivandi, Atrin	FC	Tech/Paraprof - Assist in ACT computer lab	08/11/21	12/11/21	TE A 2
Alt, Mireya	CC	Technical - Assist in Admissions and Records	07/01/21	08/31/21	TE A 1
Antunez Lagunas, M.	FC	Technical - Assist in Admissions and Records	07/01/21	08/23/21	TE A 1
Arata, Maycoll	CC	Technical - Assist in Admissions and Records	07/01/21	08/31/21	TE A 1
Aul, Ruth	FC	Technical - Assist with COVID-19 screenings for Health Services	07/01/21	09/30/21	TE A 2
Azizi, Tina	CC	Technical - Assist in Admissions and Records	07/01/21	09/30/21	TE A 3
Barsumian, Haylee	CC	Technical - Assist with workshops for prospective students	07/01/21	08/31/21	TE A 1
Calub, Angelina	CC	Technical - Assist with workshops for prospective students	07/01/21	08/31/21	TE A 1
Castillo, Justin	CC	Paraprof - On-call theatre production assistant	07/14/21	06/30/22	TE J 2
Cheadle, Abigail	CC	Paraprof - On-call theatre production assistant	06/09/21	06/30/21	TE J 1
Cheadle, Abigail	CC	Paraprof - On-call theatre production assistant	07/01/21	06/30/22	TE J 1
Cho, Eric	FC	Technical - Assist with COVID-19 screenings for Health Services	07/01/21	09/30/21	TE A 2
Coleman, Yuvia	FC	Tech/Paraprof - Assist in ACT computer lab	07/01/21	10/30/21	TE A 3
Cortez, Julieta	CC	Technical - Assist in Admissions and Records	07/01/21	08/23/21	TE A 1
Del Castillo, Sean	CC	Technical - Assist with workshops for prospective students	07/01/21	09/30/21	TE A 1
Espiritu, Jazmine	CC	Non-Direct Instr Support - Assist in lab and stockroom operations	07/01/21	09/30/22	TE A 2
Ferinac, Isabella	CC	Technical - Assist with workshops for prospective students	07/01/21	09/30/21	TE A 1
Filopos, Rafiq	CC	Technical - Assist in Admissions and Records	07/01/21	09/30/21	TE A 1
Flores, Michelle	CC	Technical - Assist with workshops for prospective students	07/01/21	08/31/21	TE A 1
Fredrick, Mark	FC	Tech/Paraprof - Assist in ACT computer lab	07/01/21	10/30/21	TE A 2
Garcia, Alexander	CC	Technical - Assist in Admissions and Records	07/01/21	08/31/21	TE A 1
Garciamayen, Alberto	CC	Technical - Assist in Admissions and Records	07/01/21	08/31/21	TE A 1
Gomez, Christopher	CC	Direct Instr Support - Athletic Program Assistant - Women's Volleyball	08/01/21	05/09/21	TE I 4
Hood, Emma	CC	Paraprof - On-call theatre crew for campus productions	07/14/21	06/30/22	TE J 1

Hourly Personnel
June 8, 2021

Hsu, Vanessa	CC	Technical - Assist with workshops for prospective students	07/01/21	08/31/21	TE A 1
Ibrahim, Dina	FC	Technical - Assist in Admissions and Records	08/10/21	08/23/21	TE A 1
Jimenez, Eduardo	CC	Technical - Assist in Admissions and Records	07/01/21	09/30/21	TE A 1
Jimenez, Gustavo	CC	Technical - Assist in Dual Enrollment	07/01/21	09/30/21	TE A 3
Jimenez, Gustavo	CC	Technical - Assist in Dual Enrollment	12/15/21	03/23/22	TE A 3
Kim, Lynn	CC	Technical - Assist in Dual Enrollment	07/01/21	09/30/21	TE A 1
Kim, Lynn	CC	Technical - Assist in Dual Enrollment	12/15/21	03/23/22	TE A 1
King, Elliott	FC	Technical - Assist in Admissions and Records	07/06/21	10/01/21	TE B 4
Ling, Wang	CC	Technical - Assist with workshops for prospective students	07/01/21	08/23/21	TE A 1
Lua, Edgar	FC	Technical - Assist in Admissions and Records	07/01/21	08/23/21	TE A 1
Macedo, Emily	FC	Technical - Assist in Admissions and Records	07/01/21	09/24/21	TE A 1
Malacara, Jennifer	FC	Technical - Assist in Admissions and Records	07/06/21	10/01/21	TE B 4
Marashli, Ahmad	CC	Technical - Assist in Admissions and Records	07/01/21	08/23/21	TE A 1
Meelar, Abdul	CC	Paraprof - Creating and editing tutorial video	07/05/21	12/11/21	TE A 2
Mendoza, Gisela	FC	Technical - Assist in Admissions and Records	07/01/21	09/24/21	TE A 2
Mendoza, Zail	FC	Technical - Assist in Admissions and Records	07/01/21	08/23/21	TE A 1
Montijo, Andrea	CC	Technical - Assist in Admissions and Records	07/01/21	08/23/21	TE A 1
Nguyen, Kyle	FC	Tech/Paraprof - Assist in ACT computer lab	07/01/21	09/25/21	TE A 3
Nhan, Minh	FC	Tech/Paraprof - Assist ACT with various projects	05/26/21	06/30/21	TE A 1
Nhan, Minh	FC	Tech/Paraprof - Assist ACT with various projects	07/01/21	09/25/21	TE A 2
Padilla, Samantha	FC	Technical - Assist in Admissions and Records	07/06/21	10/01/21	TE A 3
Paez, Aylin	CC	Technical - Assist with workshops for prospective students	07/01/21	08/31/21	TE A 1
Patel, Aman	CC	Technical - Assist with workshops for prospective students	07/01/21	09/30/21	TE A 1
Perez, Erica	FC	Technical - Assist in Admissions and Records	07/06/21	10/01/21	TE A 3
Phan, Jeremiah	FC	Tech/Paraprof - Assist in ACT computer lab	07/01/21	09/25/21	TE A 2
Reynolds, Ryan	FC	Tech/Paraprof - Assist in ACT computer lab	08/11/21	12/11/21	TE A 3
Romero, Diego	CC	Technical - Assist in DSS office	08/02/21	10/30/21	TE A 4
Ruvalcaba, Marian	CC	Technical - Assist in Counseling Center	07/26/21	10/22/21	TE A 3

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Item No.

Hourly Personnel
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Ruvalcaba, Marian	CC	Technical - Assist in Counseling Center	01/03/22	04/01/22	TE A 3
Ruvalcaba, Marian	CC	Technical - Assist in Counseling Center	06/02/22	06/30/22	TE A 3
Sahagun, Lance	CC	Technical - Assist in Dual Enrollment	07/01/21	09/30/21	TE A 1
Sahagun, Lance	CC	Technical - Assist in Dual Enrollment	12/15/21	03/23/22	TE A 1
Saqeb, Mirwais	CC	Technical - Assist in Counseling Center	07/05/21	10/01/21	TE A 3
Saqeb, Mirwais	CC	Technical - Assist in Counseling Center	12/06/21	02/04/22	TE A 3
Saqeb, Mirwais	CC	Technical - Assist in Counseling Center	05/09/21	06/30/22	TE A 3
Shah, Jarvish	FC	Technical - Assist in Admissions and Records	07/01/21	08/23/21	TE A 1
Shaikh, Mohtasim	CC	Technical - Assist in Admissions and Records	07/01/21	08/23/21	TE A 1
Soto, Isabel	CC	Technical - Assist with workshops for prospective students	07/01/21	08/31/21	TE A 1
Suleiman, Jude	CC	Technical - Assist with workshops for prospective students	07/01/21	09/30/21	TE A 1
Thompson, Annika	FC	Technical - Assist with COVID-19 screenings for Health Services	07/01/21	09/30/21	TE A 2
Thune, Skye	CC	Technical - Assist with workshops for prospective students	07/01/21	08/31/21	TE A 1
Tieu, Vivian	CC	Technical - Assist with workshops for prospective students	07/01/21	09/30/21	TE A 1
Tigolo, Alfredo	CC	Technical - Assist in Dual Enrollment	07/01/21	09/30/21	TE A 3
Tigolo, Alfredo	CC	Technical - Assist in Dual Enrollment	12/15/21	03/23/22	TE A 3
Torres, Diana	CC	Technical - Assist in Admissions and Records	07/01/21	09/30/21	TE A 1
Torres, Joshua	FC	Technical - Assist in Admissions and Records	07/01/21	08/23/21	TE A 1
Van Brink, Qarin	CC	Technical - Assist in Dual Enrollment	07/01/21	09/30/21	TE A 1
Van Brink, Qarin	CC	Technical - Assist in Dual Enrollment	12/15/21	03/23/22	TE A 1
Vasquez Carmona, M.	FC	Technical - Assist in Admissions and Records	07/01/21	08/23/21	TE A 1
Veith, Maria	FC	Technical - Assist in Admissions and Records	07/06/21	10/01/21	TE A 3
Vergara, Ashley	FC	Technical - Assist in Admissions and Records	07/06/21	10/01/21	TE B 4
Villegas, Isabel	FC	Technical - Assist in Admissions and Records	07/01/21	09/24/21	TE A 1

Hourly Personnel
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Professional Medical Employees

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Chavez-Camacho, K.	CC	Medical - Provide outreach and crisis intervention	08/01/21	06/30/22	ME A 4
Chela, Rashpal	FC	Medical - Nurse Practitioner	07/01/21	06/30/22	ME B 4
Henein, Mary	FC	Medical - Clinical Psychologist	07/01/21	06/30/22	ME C 4
Izadi, Michael	FC	Medical - Clinical Psychologist	07/01/21	06/30/22	ME C 4
Mathew, Julie	FC	Medical - Nurse Practitioner	07/01/21	06/30/22	ME B 4
Mountain-Oravetz	FC	Medical - Clinical Psychologist	07/01/21	06/30/22	ME C 4
Noriega, Dezirae	FC	Medical - Health Services Specialist RN	07/01/21	06/30/22	ME A 1
Obrien, Catherine	CC	Medical - Provide outreach and crisis intervention	07/01/21	06/30/22	ME C 4
Pinedjian, Nancy	CC	Medical - Provide direct and online health services to students	07/01/21	06/30/22	ME B 4
Ullrich, Theresa	FC	Medical - Nurse Practitioner	07/01/21	06/30/22	ME B 4

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Agreda-Chavarry, S.	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	07/01/21	06/30/22	TE A 3
Aguilera-Olmos, Arlin	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Aguillon, Yadira	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	07/01/21	06/30/22	TE A 3
Alcaraz, Carolina	FC	Direct Instr Support - Tutor students in the campus Writing Center	07/01/21	06/30/22	TE A 2
Alcaraz, Carolina	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Alexander, Stephen	CC	Direct Instr Support - Tutor students in the Math Learning Center	07/01/21	06/30/22	TE B 2
Alkoraishi, Alena	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	07/01/21	06/30/22	TE A 2
Amarillas, Samantha	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 1
Ambriz, Maricela	NOCE	Direct Instr Support - Tutor students with disabilities	07/01/21	06/30/22	TE A 2
An, Sangjoon	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 1
Andino, Ashley	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2

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Arriaga, Eileen	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Aure, Kylie	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Balin, Alex	CC	Direct Instr Support - Tutor for the Learning Resource Center	07/01/21	06/30/22	TE B 2
Bansal, Viraj	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Banuelos, Javier	CC	Direct Instr Support - Tutor students in the Math Learning Center	07/01/21	06/30/22	TE B 2
Barrantes, Brooke	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 3
Barraza, Kassandra	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 1
Barrera, Emely	NOCE	Direct Instr Support - Tutor students with disabilities	07/01/21	06/30/22	TE A 3
Becerra, Michael	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Bewli, Harlin	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	07/01/21	06/30/22	TE A 2
Bharucha, Mahnur	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 3
Boich, Krista	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	07/01/21	06/30/22	TE A 1
Bonace, Patrick	CC	Direct Instr Support - Tutor students in the Learning Resource Center	07/01/21	06/30/22	TE A 4
Bounacday, Laylah	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Brandon, Shane	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	07/01/21	06/30/22	TE A 3
Brewster, Sheree	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Brito, Giselle	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Brune , Sara	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 3
Bustos Beltran, Irving	CC	Direct Instr Support - Tutor students in the English Success Center	07/01/21	06/30/22	TE A 4
Butner, Kailey	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 1
Cantero, Noah	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Carias, Evelyn	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Carrera, Yui	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Cashin, Erin	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Castaneda Sotelo, Iran	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Castaneda, Ariel	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 3
Castelan, Juan	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Castorena, Raymond	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	07/01/21	06/30/22	TE A 2

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Castro, Sam	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 3
Ceballo, Kimberly	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Ceja, Joseph	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Chavarin, Jesse	CC	Direct Instr Support - Tutor students in the Learning Resource Center	07/01/21	06/30/22	TE B 2
Che, Claudia	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 1
Cho, Beomsoo	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Choi, Samuel	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	07/01/21	06/30/22	TE A 2
Clark, Randall	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	07/01/21	06/30/22	TE A 1
Contreras, Zindy	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 3
Cordero-Villalta, Edwin	CC	Direct Instr Support - Tutor students in the English Success Center	07/01/21	06/30/22	TE A 4
Cortes, Carolina	CC	Direct Instr Support - Tutor for Math Learning Center	07/01/21	06/30/22	TE A 4
Cruz, Alyssa	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	07/01/21	06/30/22	TE A 2
Cruz, Stephanie	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Dajani, Omar	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Dang, Anh	CC	Direct Instr Support - Tutor students in the Learning Resource Center	07/01/21	06/30/22	TE A 4
Davis, Brandye	CC	Direct Instr Support - Tutor students in the Math Learning Center	07/01/21	06/30/22	TE B 2
DeAvila, Michael	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Delgado, Melodie	CC	Direct Instr Support - Tutor students in the English Success Center	07/01/21	06/30/22	TE A 4
DeVries, Kennedy	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
DeVries, Madison	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Doyle, Kennedie	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Drost, Kayla	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 3
Duchesneau, Kayla	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 3
Duong, Vincent	CC	Direct Instr Support - Tutor students in the Learning Resource Center	07/01/21	06/30/22	TE B 2
Eng, Daniel	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Escoto Garcia, Mariana	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Estrada, Holly	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Fanciullo, Amanda	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 1

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Fernando , Sofia	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Ferraro, Gabriella	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Fouts, Ciara	FC	Direct Instr Support - Tutor students in the campus Writing Center	07/01/21	06/30/22	TE A 3
Fouts, Ciara	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Galindo, Stephanie	CC	Direct Instr Support - Tutor students in the English Success Center	07/01/21	06/30/22	TE A 4
Galvez, Berenice	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 3
Galvez, Neledy	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	07/01/21	06/30/22	TE A 3
Gamboa, Tatiana	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 1
Garcia, Arlene	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Garcia-Espino, Batseba	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Gomez, Victor	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	07/01/21	06/30/22	TE A 3
Gonzalez, Alondra	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Gonzalez, Angela	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Goodman, Hannah	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Guajardo, Moriah	NOCE	Direct Instr Support - Tutor students with disabilities	07/01/21	06/30/22	TE A 3
Hahn, Terry	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 1
Hamm, Aidan	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Hasan, Raneem	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 1
Hasan, Rua	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Hernandez, Adam	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Bachman, Carolina	CC	Direct Instr Support - Tutor students in the English Success Center	07/01/21	06/30/22	TE B 1
Herrera, Alexis	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	07/01/21	06/30/22	TE A 2
Hill, Madyson	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	07/01/21	06/30/22	TE A 2
Hoang, Nam	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	07/01/21	06/30/22	TE A 2
Hsueh, Diana	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	07/01/21	06/30/22	TE A 2
Hue, Vinh	CC	Direct Instr Support - Tutor students in the Learning Resource Center	07/01/21	06/30/22	TE B 1
Huynh Nguyen, Mach	CC	Direct Instr Support - Tutor students in the Learning Resource Center	07/01/21	06/30/22	TE B 1
Huynh, David	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2

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Jaleel, Almas	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 1
Jang, Angela	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Jenkins, Andrew	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 1
Jin, Heeoh	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	07/01/21	06/30/22	TE A 2
Johnson, Kyle	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Jorda, Anna	CC	Direct Instr Support - Tutor students in the English Success Center	07/01/21	06/30/22	TE B 2
Jumamil, Lyndsay	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 1
Kang, Kristi Megan	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Kaump , Sarah	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 3
Kehoe, Olivia	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 3
Kejejyan, Harut	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Khant, Aung	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Kim, Minjae	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
King, Jessica	FC	Direct Instr Support - Tutor students in the campus Writing Center	07/01/21	06/30/22	TE A 2
King, Jessica	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Kintzle, Samantha	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Krieg, Brandon	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 3
Kugelman, Tayler	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Labra, Yulissa	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Lalunio, Lee	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Lamar-Muir, Destanee	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Le, Hieu Ngoc Anh	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Lee, Jake	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Lemieux, Sarah	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Leong, Courtney	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 1
Lopez, Leah	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Lucero, Christian	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 3
Macias, Teresa	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2

Hourly Personnel
June 8, 2021

Magboo, Tim	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	07/01/21	06/30/22	TE A 2
Maki, Mohammed	CC	Direct Instr Support - Tutor students in the Learning Resource Center	07/01/21	06/30/22	TE B 2
Maniazewal, Merid	CC	Direct Instr Support - Tutor for Math Learning Center	07/01/21	06/30/22	TE B 2
Martin, Jenna	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Martin, Kyleen	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 1
Martinez, Jennave	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Martinez, Sunny	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 3
McCluskie, Tabitha	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
McCormick, Christian	FC	Direct Instr Support - Tutor students in the campus Writing Center	07/01/21	06/30/22	TE A 2
McGuire , Ruth	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Medina, Jazmin	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Mejia, Litzy	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	07/01/21	06/30/22	TE A 2
Mendez, Germaine	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 1
Mendoza, Madilyn	CC	Direct Instr Support - Tutor students in the Math Learning Center	07/01/21	06/30/22	TE B 2
Meza Bermudez, A.	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	07/01/21	06/30/22	TE A 3
Meza, Ariana	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Meza, Jonathan	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Milliken, Tyler	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Molnar, Sierralynn	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 1
Montoya, Andrea	CC	Direct Instr Support - Tutor students in the English Success Center	07/01/21	06/30/22	TE B 1
Moreida, Allessa	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Moshi, Robert	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 3
Murillo, Felicia	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Nateran Vanessa	CC	Direct Instr Support - Tutor students in the Learning Resource Center	07/01/21	06/30/22	TE A 4
Nava, Emily	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Nava, Jasmin	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	07/01/21	06/30/22	TE A 2
Nguyen, Anh	CC	Direct Instr Support - Tutor for Math Learning Center	07/01/21	06/30/22	TE A 4
Nguyen, Anh	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 1

Hourly Personnel
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Nguyen, Cindy	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Nguyen, Minh	CC	Direct Instr Support - Tutor students in the Learning Resource Center	07/01/21	06/30/22	TE B 2
Nguyen, Newton	CC	Direct Instr Support - Tutor students in the Learning Resource Center	07/01/21	06/30/22	TE B 2
Ochoa, Judith	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Olimberio, Kathryn	CC	Direct Instr Support - Tutor students in the English Success Center	07/01/21	06/30/22	TE B 1
Ordaz, Natalie	CC	Direct Instr Support - Tutor students in the English Success Center	07/01/21	06/30/22	TE B 1
Oropeza, Edward	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	07/01/21	06/30/22	TE A 2
Ortega, Francisco	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Ortiz, John	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Padron, Nick	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Paiste, Josephine	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Parsons, Kent	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 1
Pena, Evelyn	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 3
Pham, Nhi	CC	Direct Instr Support - Tutor students in the Math Learning Center	07/01/21	06/30/22	TE A 4
Pineda, Jorel	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Provencher, Makayla	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 1
Quirion, Nathan	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 1
Ramales, Aaron	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	07/01/21	06/30/22	TE A 3
Ramirez, Robert	CC	Direct Instr Support - Tutor for Math Learning Center	07/01/21	06/30/22	TE A 4
Ramos, Anahi	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	07/01/21	06/30/22	TE A 2
Rana, Ashish	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 1
Reinhart, Julia	CC	Direct Instr Support - Tutor for Math Learning Center	07/01/21	06/30/22	TE A 4
Resong, Eric	NOCE	Direct Instr Support - Tutor students with disabilities	07/01/21	06/30/21	TE A 3
Retz, Samantha	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 1
Ridenour, Lillian	CC	Direct Instr Support - Tutor students in the Learning Resource Center	07/01/21	06/30/22	TE A 4
Rifcky Jabbar, Aaliah	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	07/01/21	06/30/22	TE A 3
Ripley, Joseph	CC	Direct Instr Support - Tutor students in the English Success Center	07/01/21	06/30/22	TE B 2
Rodriguez, Haylee	FC	Direct Instr Support - Tutor students in the campus Writing Center	07/01/21	06/30/22	TE A 2

Hourly Personnel
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Rogers, Joseph	CC	Direct Instr Support - Tutor students in the English Success Center	07/01/21	06/30/22	TE B 1
Rogness, Jessica	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Rojo, Maria	NOCE	Direct Instr Support - Tutor students with disabilities	07/01/21	06/30/22	TE A 3
Rouly, Kyle James	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Saire, Nick	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	07/01/21	06/30/22	TE A 3
Salazar, Alexia	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 3
Salvatierra, Natasha	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Samuel Phillips, C.	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Sanchez, Laura	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Sanchez, Melissa	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 3
Schwenke, Karen	CC	Direct Instr Support - Tutor students in the English Success Center	07/01/21	06/30/22	TE B 2
Serna, Daisy	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Serna, Laura	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Servin, Andrea	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Singh, Sabina	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Sorensen, Catherine	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Soto, Jake	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Stonehenge, Marci	CC	Direct Instr Support - Tutor students in the Math Learning Center	07/01/21	06/30/22	TE B 2
Susanto, Jessica	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 1
Swenson, Daniel	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Tangunan, Kaitlyn	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Tawakuly, Melika	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Thompson, Lia	CC	Direct Instr Support - Tutor students in the Learning Resource Center	07/01/21	06/30/22	TE A 4
Thow, Andric	CC	Direct Instr Support - Tutor students in the Learning Resource Center	07/01/21	06/30/22	TE B 2
Tomlinson, Drea	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	07/01/21	06/30/22	TE A 3
Tran, Thi Hoang	CC	Direct Instr Support - Tutor for Math Learning Center	07/01/21	06/30/22	TE A 4
Trinh, Tracy	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Valle, Esli	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2

Hourly Personnel
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Van Amburgh, Cody	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 3
Van Ginkel, Austin	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Vargas, Alexandra	CC	Direct Instr Support - Tutor students in the Learning Resource Center	07/01/21	06/30/22	TE B 1
Vargas, Alexandra	CC	Direct Instr Support - Tutor for Math Learning Center	07/01/21	06/30/22	TE B 1
Vaucher, Heidi	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 2
Walker, Nicholas	CC	Direct Instr Support - Tutor students in the English Success Center	07/01/21	06/30/22	TE B 2
Weil, Johnny	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 3
Wert, Rachel	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	07/01/21	06/30/22	TE A 2
Wettgen, Joseph	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	07/01/21	06/30/22	TE A 3
Yousefnejad, Arshin	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	08/11/21	06/30/22	TE A 3

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Key, Trinity	FC	Technical - Substitute for vacant Admin Assistant II PN FCC667	06/14/21	06/30/21	TE A 4
Key, Trinity	FC	Technical - Substitute for vacant Admin Assistant II PN FCC667	07/01/21	09/27/21	TE A 4
Sanchez, Elizabeth	CC	Technical - Substitute for vacant Accounting Tech PN CCC892	07/01/21	09/30/21	TE A 3

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Berges, Danielle	CC	Work Study Student - Assist in Financial Aid office	07/01/21	06/30/22	TE A 1
Castaneda, Ivy	CC	Full-time Student - Assist in M&O office	06/09/21	06/30/21	TE A 2
Gurrola, Victoria	CC	Work Study Student - Assist in the DSS office	07/01/21	06/30/22	TE A 1
Habtai, Lidia	CC	Work Study Student - Assist in Financial Aid office	07/01/21	06/30/22	TE A 1
Jimenez, Ashley	CC	Work Study Student - Assist in Financial Aid office	07/01/21	06/30/22	TE A 1
Mansuri, Safwan	CC	Work Study Student - Assist in Financial Aid office	07/01/21	06/30/22	TE A 1
Masilungan, Marcelo	CC	Work Study Student - Assist in Financial Aid office	07/01/21	06/30/22	TE A 1

Hourly Personnel
June 8, 2021

Mendoza, Kate	CC	Work Study Student - Assist in Financial Aid office	07/01/21	06/30/22	TE A 1
Sanchez, Kaitlyn	CC	Work Study Student - Assist in Financial Aid office	07/01/21	06/30/22	TE A 1
Soto, Edith	CC	Work Study Student - Assist in Financial Aid office	07/01/21	06/30/22	TE A 1

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 8, 2021

SUBJECT: Volunteers

Action	<u>X</u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u>X</u>

BACKGROUND: The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.e.1

Item No.

Volunteer Personnel
June 08, 2021

Name	Site	Program	Begin	End
Alvarez, Alexcia	CC	PHYS ED. Women's Basketball Summer Camp	07/19/2021	08/06/2021
Busch, Carley	CC	PHYS ED. Women's Basketball Summer Camp	07/19/2021	08/06/2021
Carbajal, Emily	CC	PHYS ED. Women's Basketball Summer Camp	07/19/2021	08/06/2021
Carbajal, Gabrielle	CC	PHYS ED. Women's Basketball Summer Camp	07/19/2021	08/06/2021
Carbajal, Tanya	CC	PHYS ED. Women's Basketball Summer Camp	07/19/2021	08/06/2021
Chavez, Debra	CC	PHYS ED. Women's Basketball Summer Camp	07/19/2021	08/06/2021
Chin, Nathan	FC	Veterans Resource Center/Work Study Student	07/01/2021	06/30/2022
Danh, Thanh	CC	PHYS ED. Women's Basketball Summer Camp	07/19/2021	08/06/2021
Darden, Robert	FC	Veterans Resource Center/Work Study Student	07/01/2021	06/30/2022
De Santi, Cory	CC	PHYS ED. Men's Basketball Team	06/15/2021	06/30/2021
De Santi, Cory	CC	PHYS ED. Men's Basketball Team	07/01/2021	06/30/2022
Dominquez, Sidney	CC	PHYS ED. Women's Basketball Summer Camp	07/19/2021	08/06/2021
Evans, Sumya	CC	PHYS ED. Women's Basketball Summer Camp	07/19/2021	08/06/2021
Gabb, Sabrina	CC	PHYS ED. Women's Basketball Summer Camp	07/19/2021	08/06/2021
Goldsmith, Malia	CC	PHYS ED. Women's Basketball Summer Camp	07/19/2021	08/06/2021
Guadarrama, Isabel	CC	PHYS ED. Women's Basketball Summer Camp	07/19/2021	08/06/2021
James, Avalon	CC	PHYS ED. Women's Basketball Summer Camp	07/19/2021	08/06/2021
Ke, Alyssa	CC	PHYS ED. Women's Basketball Summer Camp	07/19/2021	08/06/2021
Lantin, Patricia	CC	PHYS ED. Women's Basketball Summer Camp	07/19/2021	08/06/2021
Lli, Sulika	CC	PHYS ED. Women's Basketball Summer Camp	07/19/2021	08/06/2021
Martinez, Vivian	CC	PHYS ED. Women's Basketball Summer Camp	07/19/2021	08/06/2021
McManus, Joshua	FC	Veterans Resource Center/Work Study Student	07/01/2021	06/30/2022
Mendivel, Samantha	FC	Veterans Resource Center/Work Study Student	07/01/2021	06/30/2022
Nickelberry, Jasmine	CC	PHYS ED. Women's Basketball Summer Camp	07/19/2021	08/06/2021
Okazaki, Melanie	CC	PHYS ED. Women's Softball Team	07/01/2021	08/22/2021
Oviedo, Jaylene	CC	PHYS ED. Women's Basketball Summer Camp	07/19/2021	08/06/2021
Payne, Dyllyn	CC	PHYS ED. Women's Basketball Summer Camp	07/19/2021	08/06/2021
Portillo, Alicia	CC	PHYS ED. Women's Basketball Summer Camp	07/19/2021	08/06/2021
Rehmani, Kevan	FC	PHYS ED. Athletic Division Men's Soccer	07/01/2021	06/30/2022
Soria, Samantha	CC	PHYS ED. Women's Basketball Summer Camp	06/15/2021	06/30/2021
Soria, Samantha	CC	PHYS ED. Women's Basketball Team	07/01/2021	06/30/2022
Stroud, JoAnna	CC	PHYS ED. Women's Basketball Summer Camp	07/19/2021	08/06/2021
Williams, Amiyah	CC	PHYS ED. Women's Basketball Summer Camp	07/19/2021	08/06/2021
Wise, Nicole	CC	PHYS ED. Women's Softball Team	07/01/2021	08/22/2021

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
		Resolution	_____
DATE:	June 8, 2021	Information	X
		Enclosure(s)	X
SUBJECT:	Revised Board Policy 2715, Code of Ethics/Standards of Practice		

BACKGROUND: On September 25, 2018 the Board conducted a study session to review and discuss the District’s policy development process. During that study session, Board Policy 2715, Code of Ethics/Standards of Practice was one of the policies referred to the Board Policy Subcommittee for review.

The Board Subcommittees recommendations to BP 2715 included revisions to expand on the expectations of trustees (Sections 1.0 – 1.16); clarify the formal complaint process related to trustee misconduct (Sections 2.0 – 5.0); make grammatical corrections; include gender neutral language; and to cite the corresponding policies and procedures. Those revisions were shared with the Board on November 24, 2020 and are noted in [blue](#).

During the November 24, 2020 Board meeting, all trustees discussed the proposed revisions, and made additional recommendations. Those revisions are noted in [red](#). At the time, BP 2715 was referred back to the District Consultation Council (DCC) for further review and input.

DCC first reviewed BP 2715 at its January 25, 2021 meeting. Questions arising from that discussion were relayed to the Board Policy Subcommittee and they made additional language recommendations. The revisions made by the Subcommittee to clarify DCC questions are noted in [blue](#).

Ultimately, DCC reviewed BP 2715 during the entire Spring semester with input from the campuses over the course of five meetings. DCC made revisions to Sections 1.1, 1.4, 1.8, 1.9, 1.15, 2.0, 3.0, 3.1, 3.2, 4.0, and 4.1; those revisions are noted in [green](#).

Additional DCC feedback received that was not included in the revisions was the recommendation that if trustee violations include 9+1 or 10+1 matters that additional non-trustee members should be added to the ad hoc committee that is formed (Section 3.1).

The District Consultation Council reviewed, discussed, and reached consensus on BP 2715 on May 24, 2021.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is in accordance with Board Policy 2410, Board Policies and Administrative Procedures.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board receive proposed, revised BP 2715 and direct that it be placed on a future Board meeting agenda for action.

Cheryl Marshall

Recommended by

Cheryl Marshall

Approved for Submittal

6.a.2

Item No.

BP 2715 Code of Ethics/Standards of Practice

Reference:

[Government Code Section 8314](#);
[Penal Code Section 424](#);
ACCJC Accreditation Standard IV.C.11;
WASC/ACS Criterion 2, Indicator 2.1

- 1.0 The Board of Trustees maintains high standards of ethical conduct for its members. ~~Members of the Board are responsible to establish and uphold, implement and enforce all laws and codes applying to the District.~~ The Board of Trustees recognizes a responsibility to observe all applicable legal and ethical standards of conduct in the performance of its duties. Given this basic charge, the activities and deliberations of the Board of Trustees will be governed by the following Code of Ethics.

Each member of the Board of Trustees will:

- 1.1 Avoid any situation that may constitute a conflict of interest and disqualify ~~him/herself~~ **themselves** from participating in decisions in which ~~he or she has~~ **they have** a financial interest. Conflicts of interest may relate not only to the individual trustee but also to ~~his or her~~ **their** family ~~and~~ **or** business associates, or transactions between the District and trustees, including hiring relatives, friends, ~~and~~ **or** business associates as ~~college~~ **District** employees.
- 1.2** Avoid any prohibited use of public resources for campaign activity or a personal purpose, in compliance with Government Code Section 8314.
- 1.3 Maintain confidentiality of all Board of Trustees discussions held in closed session and recognize that deliberations of the Board of Trustees in closed session are not to be released or discussed in public without the prior approval of the Board of Trustees by majority vote, in compliance with ~~BP 2315~~ Government Code Section 54963.
- 1.4** Always act in a collegial and civil manner, promote an atmosphere of civility and collegiality and encourage others to do the same.
- ~~1.25~~ **1.45** Recognize that the Board of Trustees acts as a whole and that the authority rests only with the Board of Trustees in a legally constituted meeting, not with individual members.
- 1.46** As an agent of the public – entrusted with public funds – protect, advance, and promote the interest of all ~~citizens~~ **residents**, maintaining independent judgment unbiased by private interests or special interest groups.
- ~~1.57~~ **1.57** Do their best to ensure ~~Ensure~~ that the District, in compliance with all applicable Federal and State laws, does not discriminate on the basis of race, color, national origin, ancestry, marital status, age, religion, disability, sex, or sexual orientation in any of its policies, procedures, or practices.

BP 2715 Code of Ethics/Standards of Practice

- 1.6~~8~~ In all decisions hold the educational welfare and equality of opportunity of the students of the District as ~~his or her~~ **their** primary concern; Board members should demonstrate **an** interest in and respect for students **in their words and actions** ~~accomplishments~~ **and also** by attending student ceremonies and events.
- 1.7~~9~~ Attend and participate in all **Board of Trustees** meetings insofar as possible, having prepared for discussion and decision by studying all agenda materials.
- 1.8~~10~~ **Make every effort to ensure that the Board of Trustees conducts** ~~Conduct~~ all District business in open public meetings unless in the judgment of the Board, and only for those purposes permitted by law, it is appropriate to hold a closed session.
- 1.9~~11~~ Enhance ~~his or her~~ **their** ability to function effectively as a trustee through devotion of time to study contemporary educational issues, as well as attendance at professional workshops and conferences on the duties and responsibilities of trustees.
- 1.40~~12~~ Promote and maintain good relations with fellow Board members by:
- 1.40~~12~~.1 Respectfully working with other Board members in the spirit of harmony and cooperation and giving each member courteous consideration of ~~his or her~~ **their** opinion.
 - 1.40~~12~~.2 Respecting the opinion of others and abiding by the principle of majority rule.
- 1.44~~13~~ Promote an effective working relationship with the Chancellor and ~~e~~**D**istrict staff by:
- 1.44~~13~~.1 Providing the responsibility, necessary authority, and support to effectively perform their duties.
 - 1.44~~13~~.2 Referring complaints and/or criticisms through the appropriate channels as previously agreed upon by the Chancellor and the Board **of Trustees**.
- 1.42~~14~~ Be an advocate of the District in the community by encouraging support for and interest in the North Orange County Community College District.
- 1.15 Make use of an opinion disclaimer when publicly expressing personal views while using their trustee or Board title. Such a disclaimer should be easily visible and clearly state that the opinions expressed are those of the trustee and do not represent those of the District or of the Board of Trustees.**
- 1.16 Use their District email account, and avoid use of any personal email account, for District business.**

BP 2715 Code of Ethics/Standards of Practice

2.0 **Filing a Complaint:** ~~All Board members are expected to maintain the highest standards of conduct and ethical behavior and to adhere to the Board's Code of Ethics. The Board will be prepared to investigate the factual basis behind any charge or complaint of trustee misconduct. A Board member may be subject to a resolution of censure by the Board should it be determined that trustee misconduct has occurred. Censure is an official expression of disapproval passed by the Board.~~ **A complaint of trustee misconduct may be filed with the Board President or the Chancellor by any student, employee, or trustee. A filed complaint shall be shared with all members of the Board of Trustees. To be acted upon, a complaint must:**

2.1 Be in writing;

2.2 Include the names of and contact information for the complainant(s);

2.3 Allege specific actions and include dates or approximate dates of such actions;

2.4 Identify provisions of the Code of Ethics, laws, or other standards that have allegedly been violated;

2.5 Be filed within 12 months of the alleged violation(s), or within 12 months of the time the complainant(s) first learned of the alleged violation(s), or within any applicable statute of limitations.

3.0 **Addressing a Complaint:** ~~A complaint of trustee misconduct will be referred to an ad hoc committee composed of three trustees not subject to the complaint. In a manner deemed appropriate by the committee, a fact finding process shall be initiated and completed within a reasonable period of time to determine the validity of the complaint. The committee shall be guided in its inquiry by the standards set forth in the Board's Code of Ethics as defined in policy. The trustee subject to the charge of misconduct shall not be precluded from presenting information to the committee. The committee shall, within a reasonable period of time, make a report of its findings to the Board for action.~~ **A complaint alleging a violation of the Code of Ethics will be addressed by the Board President who will first discuss the violation with the Board member to reach a resolution and then report on the resolution during a Board meeting. If the Board member in question is the Board President, the Board Vice President is authorized to pursue resolution and in the absence of the Board Vice President, the Board Secretary is authorized to do so.**

3.1 If resolution is not achieved and further action is deemed necessary by the Board of Trustees, the Board President may will appoint an ad hoc committee composed of three trustees to examine the matter and recommend a course of action to the Board of Trustees within three Board meetings, but not to exceed 60 days. The affected trustee shall be provided an opportunity to present information to the committee.

BP 2715 Code of Ethics/Standards of Practice

3.2 Sanctions, if any, will ~~may~~ be determined by the Board of Trustees and may include censure, ~~or~~ removal from a Board officer position, or other actions of less severity. The ruling and/or sanctions of the ad hoc committee will be voted on by the entire Board of Trustees (excepting the Trustee/s named in the complaint) in open session, and the ensuing decision will be deemed the final say on the matter. Ad hoc committees will not address the same complaint more than once.

~~If the Board member in question is the Board President, the Board Vice President is authorized to pursue resolution and in the absence of the Board Vice President, the Board Secretary is authorized to do so.~~

4.0 Sanctions: Censure is an official expression of disapproval passed by the Board. Sanctions of ~~including~~ censure or removal from a Board officer position shall require a vote of two-thirds of the members of the Board of Trustees. Less severe sanctions require a majority vote of the Board of Trustees.

4.1 Examples of less severe sanctions may include removal from committees, requirements for professional development, and that the trustee tender an apology at a Board meeting.

5.0 The Board President and the Chancellor are authorized to consult with legal counsel if a complaint alleges violations of pertinent laws or regulations including but not limited to those dealing with conflict of interest, misuse of public resources, and confidentiality of closed session information. Violations of law may be referred to the District Attorney or Attorney General as provided for in law.

See Board Policy 2200, Board Duties and Responsibilities; Board Policy 2315, Closed Sessions; Board Policy 2710, Conflict of Interest; Administrative Procedure 2710, Conflict of Interest; Administrative Procedure 2715, Code of Ethics/Standards of Practice; Board Policy Board 2740, Board Professional Development; Administrative Procedure 2740, Board Education; Board Policy 3050, Institutional Code of Ethics; Administrative Procedure 3050, Institutional Code of Ethics; Board Policy 3410, Unlawful Discrimination; and Administrative Procedure 3410, Unlawful Discrimination.

Also see the Community College League of California publication "The Ethical and Lawful Board of Trustees California Community Colleges" and the Institute for Local Government publication "Walking the Line: What to Do if You Suspect an Ethics Problem."

Date of Adoption: June 24, 2003

Date of Last Revision: September 14, 2016 Chancellor's Staff
November 26, 2014 Chancellor's Staff
April 24, 2007

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
DATE:	June 8, 2021	Resolution	_____
SUBJECT:	Revised Administrative Procedure 7240-3, Management Employees – Vacation Plan	Information	X
		Enclosure(s)	X

BACKGROUND: Administrative Procedure 7240-3, Management Employees – Vacation Plan was reviewed and revised to reflect content revisions to Section 1.8 which outlines the payout of vacation leave upon termination of employment. The revised language ensures compliance with current regulations regarding the payment of earned vacation leave.

The District Consultation Council reviewed, discussed, and reached consensus on AP 7240-3 on May 24, 2021.

The approved procedure is provided to the Board as information in compliance with Board Policy 2410, Board Policies and Administrative Procedures.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is in accordance with Board Policy 2410, Board Policies and Administrative Procedures.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board receive as information revised Administrative Procedure 7240-3, Management Employees – Vacation Plan.

Cheryl Marshall

Recommended by

Cheryl Marshall

Approved for Submittal

6.b.1

Item No.

AP 7240-3 Management Employees – Vacation Plan

1.0 Regular Management Employees:

1.1 Eligibility

1.1.1 Vacations with pay will be granted to academic management employees who are employed twelve (12) months per year and to classified management employees.

1.1.2 Academic management employees who are employed fewer than twelve (12) months per year do not earn vacation leave, but shall receive an increased daily salary rate that includes pro rata vacation pay in lieu thereof.

1.2 Management employees who are employed full-time (100%) shall earn vacation leave at the rate of two and sixteen hundredths (2.16) days for each calendar month (26 days per fiscal year) in which the employee is in paid status for more than one-half (1/2) of the working days in the month. Management employees who are employed less than full-time shall earn a proportionate share of vacation leave, prorated by the percentage of employment.

1.3 Vacation leave must be earned before it can be used. A management employee may not elect to be paid in lieu of taking vacation leave.

1.4 Requests for vacation leave must normally be submitted in writing and the use of vacation leave must be approved in advance by the employee's immediate management supervisor.

1.5 Vacation Carryover: Earned vacation leave which is not used in a fiscal year may be carried over to the next fiscal year, but in no event will a management employee be allowed to accumulate more than 44 vacation days. When a management employee's accumulated vacation balance is at the maximum allowable amount, the employee will not earn and accrue additional vacation leave. However, for the period of time the vacation balance remains at the maximum limit, the employee will earn and be credited with additional regular sick leave days in the same manner as vacation days would have been earned in accordance with the provisions of section 1.2.

1.6 Illness During Vacation: A management employee who becomes ill during the employee's prescribed vacation period may use sick leave days in lieu of vacation days where the illness is of a nature that would preclude the effective use of vacation leave and would prevent the performance of the employee's normal duties if the employee were scheduled for duty. The management employee must furnish the District with a medical statement from a licensed physician verifying the illness and the period of disability. The medical statement and a request to use sick leave days in lieu of vacation days must be submitted to the District Office of Human Resources within five (5) working days of the employee's return to duty. The District shall have no obligation to extend the vacation period beyond the schedule as originally approved.

AP 7240-3 Management Employees – Vacation Plan

1.7 Holidays During Vacation: When a holiday falls during the scheduled vacation of a management employee, the holiday will not be charged against the employee's earned vacation leave.

1.8 Vacation Pay Upon Termination

1.8.1 A management employee will be compensated for any vacation leave earned and accumulated through the last day in paid status. Payment will be made in a lump-sum at the employee's current regular rate of pay.

1.8.2 At the time of separation from employment, any vacation leave taken and not earned by the date of termination of employment will be deducted from the employee's final paycheck.

2.0 **Temporary Management Employees:**

Temporary management employees may be granted vacations with pay in accordance with the terms of an applicable contract for employment and subject to the provisions of Administrative Procedure 7120-9.

Date of Adoption: May 27, 2008

Date of Last Revision: May 24, 2021 District Consultation Council

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: June 8, 2021

SUBJECT: Future Board Agenda Items

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

BACKGROUND: At the June 2018 Board and Chancellor planning retreat, the group discussed how to make Board meetings more effective and efficient. As a result of that discussion, it was agreed that a new *Future Board Agenda Items* section would be included in Board meeting agendas to provide an opportunity for trustees to discuss the possibility of adding topics or items of interest to future agendas.

This information item is presented to allow for discussion on any potential future Board agenda items.


How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: This item is in accordance with Board Policy 2310, Regular Meetings of the Board and Board Policy 2340, Agendas.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board discuss any potential future Board agenda items.

Cheryl Marshall
Recommended by



Approved for Submittal

6.c
Item No.

UNAPPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

May 25, 2021

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, May 25, 2021, at 5:30 p.m. via Zoom teleconference and YouTube livestream.

President Barbara Dunsheath called the meeting to order at 5:30 p.m. NOCE Student Susan Quihuis led the Pledge of Allegiance to the Flag and provided a statement on what democracy means to her.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Jacqueline Rodarte, Evangelina Rosales, and Student Trustee Ester Plavdjian and Chloe Reyes. Absent: None.

RESOURCE PERSONNEL PRESENT: Cheryl Marshall, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Greg Schulz, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns, District Director, Public & Governmental Affairs; Lisa McPherson, representing the District Management Association; Jennifer Oo, representing the NOCE Academic Senate; Craig Goralski, representing the Cypress College Academic Senate; Kim Orlijan, representing the Fullerton College Faculty Senate; Christie Diep, representing United Faculty; Joseph Vasquez representing CSEA; Tonya Cobb, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Paul de Dios, Lee Douglas, Eileen Haddad, Liana Koeppel, Alex Porter, and Michael Zari from Cypress College; Gil Contreras, Rod Garcia, Jose Ramon Nuñez, and Joe Ramirez from Fullerton College; Karen Bautista, Terry Cox, Martha Gutierrez from North Orange Continuing Education; and Danielle Davy and Rick Williams from the District Office.

VISITORS: Erin Lacorte, Meena Pandian, and Susan Quihuis. Public participation was provided via YouTube livestream.

COMMENTS: MEMBERS OF THE AUDIENCE: Prior to the reading of the public comments, Board President Barbara Dunsheath announced that, per Board Policy 2350, any public comments that are unduly repetitive will not be read, but instead will have the speaker's name read followed by the statement, "this comment is repetitive to the original comment." The following public comments, received via email, were then read into the record:

- A. The Board received an **Anonymous** statement regarding the recent tragic events, including the Atlanta-area shooting, and alleging that they have been used for partisan gain and intentionally mischaracterized.

(See Supplemental Minutes #1277 for a copy of the statement.)

- B. **Richard Ramirez**, Fullerton College Dean Emeritus, provided a statement to the Board expressing support for Cypress College President **JoAnna Schilling** regarding the campus response to the viral video. He described Dr. Schilling as a progressive leader who has the best interests of students, faculty, staff, management and Cypress College and recognized her efforts related to diversity, equity and inclusiveness.

(See Supplemental Minutes #1277 for a copy of the statement.)

- C. **Liz Putman** provided a statement to the Board outlining the need for servant leaders in the District, the waste of money being spent on a temporary consultant, Interim Dean, and other directors and coordinators in the Cypress College Health Science Division, and the insincere search that was conducted for the interim position.

(See Supplemental Minutes #1277 for a copy of the statement.)

- D. **Jodi Balma**, Fullerton College Faculty, provided a statement to the Board praising the Student Services team and volunteers who planned the Fullerton College Commencement drive thru event and **Chloe Reyes** for her service as the Fullerton College Student Trustee.

(See Supplemental Minutes #1277 for a copy of the statement.)

- E. **Brian Boss**, Fullerton College Employee, provided a statement to the Board in support of the CSEA team's request to separate the SERP from negotiations noting that the SERP was offered to faculty and managers without any strings attached, and urged the District to offer the same courtesy to classified professionals.

(See Supplemental Minutes #1277 for a copy of the statement.)

- F. **Lela Beck, Cypress College Employee**, provided a statement to the Board in support of CSEA and District classified professionals and imploring why the District is holding retiring classified hostage by tying the SERP to negotiations. She urged the Board to stand by CSEA members and direct the District to negotiate in good faith.

(See Supplemental Minutes #1277 for a copy of the statement.)

- G. **Christy Montenegro**, Cypress College Employee, provided a statement to the Board urging them to give back to classified staff that give 100% of themselves unselfishly to make Fullerton College, Cypress College, and NOCE the campuses they are today and direct the District team to negotiate in good faith. She demanded that the District team use fair and ethical practices in relation to salary and benefits and separate SERP from our negotiations.

(See Supplemental Minutes #1277 for a copy of the statement.)

- H. **Kyleen Martin**, Fullerton College Student, provided a statement to the Board reflecting on the one year anniversary of the death of George Floyd and its aftermath, and challenged the Board to carefully examine their actions and inactions over the past year. She noted that Trustee Ryan Bent's letter of apology and training will not undo the decades of conditioning that allowed his behavior and urged the Board to use the

situation as an opportunity to transform the relationship between the Board and students.

(See Supplemental Minutes #1277 for a copy of the statement.)

- I. **Marbely Jairam**, Cypress College Employee, provided a statement to the Board expressing concern that the District team is not negotiating in good faith and asked the Board to give classified the proper salary increase they deserve, support competitive salary and benefits, and separate the SERP from negotiations.

(See Supplemental Minutes #1277 for a copy of the statement.)

- J. **Terry Carpenter**, Cypress College Employee, provided a statement to the Board asking why the SERP for classified employees has different parameters than those offered to faculty and managers. She supported CSEA's efforts to separate the SERP from other negotiations and for a proper salary increase.

(See Supplemental Minutes #1277 for a copy of the statement.)

- K. **Pamela Spence**, District Employee, provided a statement to the Board questioning why the Board is making classified employees –who she deemed as the District's essential workers– beg for a decent living wage increase after three years when the State provides COLA for that exact purpose. She also urged the Board to stop punishing classified by tying the SERP to negotiations.

(See Supplemental Minutes #1277 for a copy of the statement.)

- L. The Board received an **Anonymous** student statement noting that the District cannot allow hateful ideology and racism to continue on its campuses. If the District is attempting to increase diversity, equity, and inclusion there needs to be a strong statement of support for the faculty member, and an increase in anti-racist policies to support students of color, faculty and especially adjuncts. Racism is a systemic issue on a global scale and must be addressed with action and not performative statements that are only a Band-Aid.

(See Supplemental Minutes #1277 for a copy of the statement.)

- M. **Sheree Brewster**, Fullerton College Student, provided a statement to the Board regarding **Trustee Ryan Bent's** apology and the requirements imposed by the Board as a result of his actions during a Fullerton College Associated Students meeting. She stated that his letter lacked any form of a true apology and was instead a forced, insincere attempt to check a box for his own redemption. She cautioned the Board to decide for themselves if Trustee Bent truly embodies the spirit of a leader they would have govern their board and urged them to do what is right.

(See Supplemental Minutes #1277 for a copy of the statement.)

- N. The Board received an **Anonymous** statement from a Cypress College faculty member citing the dishonesty and lack of transparency that occurred regarding the hiring of a Cypress College Health Science Dean that was misrepresented to faculty. The author questioned the ability to trust the administration and asked that they make

good on their own initial proposal to hire a consultant for 6 months which would allow time to form a proper hiring committee and search for a permanent Dean.

(See Supplemental Minutes #1277 for a copy of the statement.)

- O. **Linda Redd**, District Employee, provided a statement to the Board outlining the work of District classified employees who deserve the compensation they are requesting and urged the Board to stand with classified for fair negotiation practices.

(See Supplemental Minutes #1277 for a copy of the statement.)

- P. **Marwin Luminarias**, Fullerton College Employee, provided a statement to the Board highlighting how classified professionals provide the structural support that exists beyond the classroom and they are being disrespected by the District's attempt to tie the SERP with the current negotiations.

(See Supplemental Minutes #1277 for a copy of the statement.)

- Q. **Raymond Robles** provided a statement to the Board regarding agenda item 6.f expressing his disappointment with the inadequate ethics investigation that he deemed performative. He deemed Trustee Ryan Bent's letters non-apologies that lacked accountability or remorse and called into question the timing of the agenda item.

(See Supplemental Minutes #1277 for a copy of the statement.)

- R. **Mohammad M. Abdel Haq**, Fullerton College Faculty, provided a statement to the Board expressing concern about the outcome of the ad-hoc committee that was formed to investigate Trustee Bent's inappropriate actions towards Fullerton College students. He was shocked with the victim-blaming included in the apology letter, lack of accountability, and questioned the training that **Trustee Ryan Bent** completed.

(See Supplemental Minutes #1277 for a copy of the statement.)

- S. **Marcia Jeffredo**, Cypress College Employee, provided a statement to the Board stating that classified deserve an ongoing cost of living increase because inflation continues to outpace their salaries.

(See Supplemental Minutes #1277 for a copy of the statement.)

Board President Barbara Dunsheath stated that it is not the policy of the Board to respond to public comments, but expressed her appreciation for the unique comments received.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Jeffrey P. Brown that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.c, 3.d, 3.e, 3.f, 3.g

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Reyes and Plavdijan's advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Stephen T. Blount that the following personnel items be approved by block:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.

CHANCELLOR'S REPORT

- A. **Chancellor Cheryl Marshall** thanked Cypress College and Fullerton College for their unique commencement ceremonies and the staff who organized the events, and reported looking forward to the NOCE graduation on May 28. She congratulated the 39 faculty members who achieved tenure and employees who achieved longevity milestones with the District. Both achievements will soon be listed on the District website. She thanked Student Trustees **Chloe Reyes** and **Ester Plavdjian** for their service and for being the voice of students on the Board, and also welcomed **Erin Lacorte** and **Meena Pandian** as the incoming student trustees. She reflected on the one year anniversary of the death of **George Floyd** and expressed hope that we all continue to reflect and take action to change the world for the better.
- B. **May Revise Budget Presentation:** As part of the Chancellor's Report, **Fred Williams**, Vice Chancellor of Finance & Facilities, conducted a presentation on the Governor's May Revision to the 2021-22 State Budget that highlighted the following:

Overview/Next Steps

Overall the budget is positive. Between late May – June 15 the Assembly and Senate will enact the Budget Bill and budget committees will meet to review the Governor's proposals and adopt budgets while the Budget Conference Committee will meet to resolve differences. The Governor will sign the Budget Bill between June 15 – July 1 and it will become law.

Budget Priorities

- An unallocated increase to the base, or COLA
- Assist with pension obligations
- Pay-off deferrals
- Deferred maintenance and instructional equipment
- Multi-year flexibility in one-time funding
- Other system-wide proposals for resources

Compounded COLA Proposed: 4.05%

- COLA is proposed at 4.05% which is up from the 1.5% proposed in January
- COLA is compounded at 2.3% for 2020-21 and 1.7% for 2021-22
- COLA for categorical programs receiving it is only 1.7%

PERS/STRS Payment towards Unfunded Liability

- PERS: From 24.60% to 22.91% and combining the prior year's temporary rate buy downs plus additional payments proposed in the 2021-22 budget. An increase of 2.21% in the PERS rate in 2021-22 over the current year (20.70%).

- STRS: From 18.41% to 16.92% and combining the prior year's temporary rate buy downs plus additional payments proposed in the 2021-22 budget. An increase of 0.77% in the STRS rate in 2021-22 over the current year (16.15%).

Deferrals

- A complete buy down of budget deferrals is proposed at \$45.53 million that would be paid back in July and August 2021.

Deferred Maintenance

- Use of one-time funds for scheduled maintenance and instructional equipment included in the budget at \$9.42 million.
- Additional scheduled maintenance in the America Rescue Plan Act of 2021 with funding of \$7.5 million.

Proposals to Ongoing Resources – Restricted General Fund (System-wide)

- \$30 million to provide services and support to students related to mental health resources and technological support
- \$15 million to expand the California Apprenticeship Initiative
- \$10.6 million for distance education
- \$8 million to continue providing the broadband access through the Corporation for Education Network Initiatives in California (CENIC)
- \$50 million for vocational training and ESL programs
- \$30 million for basic needs involving basic needs centers and coordinators
- \$23.8 million increase for the Student Equity and Achievement (SEA) Program
- \$5.8 million increase to support the Dreamer Resource Liaisons efforts towards providing student support services for immigrant students
- \$12.4 million increase for the Strong Workforce Program
- \$10 million for purchase of a system wide curricular pathways software package

Proposals to One-Time Resources – Restricted General Fund (System-wide)

- \$121.1 million was provided in March 2021 from the Immediate Action Budget package (SB 85) to provide emergency student financial assistance grants (\$100 million), outreach to assist students applying for CalFresh (\$3.1 million), and to bolster retention rates and enrollment (\$18 million)
- \$150 million for emergency student financial assistance grants to full-time students
- \$150 million to expand Guided Pathways programs
- \$115 million for zero-textbook-cost degrees using open educational resources
- \$100 million to focus on students that may have withdrawn due to the pandemic and to focus on encouraging current and prospective students to enroll
- \$100 million for food and housing insecurity
- \$75 million to expand new and existing College and Career Access Pathways (CCAP) dual enrollment partnerships
- \$50 million to help colleges transition back toward in-person instruction
- \$30 million to expand work-based learning models/programs at community colleges
- \$10 million each to: 1) develop a common course numbering system; 2) implement competency-based education at a few community colleges; and 3) develop work-based learning in cloud computing and zero emissions and supply chain fields
- \$20 million for community colleges to participate in High Road Training Partnerships with the California Workforce Development Board

- \$20 million to provide online professional development to faculty that is culturally competent
- \$20 million to support implementation of Equal Employment Opportunity plans
- \$2.5 million to provide instructional materials for dual enrollment students

Funding for Student Housing

- \$4 billion for student housing split among the UC, CSU, and CCC systems over a two-year period
- The California School Finance Authority would award grants to colleges to build new facilities or acquire commercial property for student housing focusing on low-income students and under-represented students

Bond Funding

- New Project: Now includes the Anaheim Campus Tower First Floor Life/Safety Renovation project with a 2021-22 budget of \$716,000 from the State and a total cost of \$922,000. The total project budget includes \$10,523,000 from the State with a total project cost of \$13,552,000.
- Reappropriations-funded: The Fullerton College Music/Drama Complex – Buildings 1100 and 1300 Replacement that is currently in the working drawings phase.

Sources for Information on the State Budget

- Governor's Budget Summary: <http://www.ebudget.ca.gov/>
- Joint Analysis by the Chancellor's Office, ACBO, ACCCA, and the Community College League of California: <https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/College-Finance-and-Facilities-Planning/Budget-News>

Vice Chancellor Williams clarified that no COLA was received for 2020-21, that COLA was all for the 2021-22 year, and the tentative budget would be presented to the Board at the second meeting in June.

Subsequent to the presentation, trustees inquired about the District's share of the spending provisions and the funding split for student housing.

(See Supplemental Minutes #1277 for a copy of the presentation.)

COMMENTS

- A. **Irma Ramos** stated, in response to the Board President's question about the SERP being offered to faculty and managers, that the SERP was offered to faculty, managers, and confidentials as part of a comprehensive multi-year agreement and was not a standalone offer.
- B. **Valentina Purtell** reported that the Orange County CEO Leadership Alliance partnered NOCE with Alteryx, a computer software company, to recruit Career Technical Education and English as a Second Language Program students for business management and CIS internship and job opportunities. She also shared that the NOCE Commencement & Student Success drive thru events will take place on Friday, May 28, 2021.

- C. **JoAnna Schilling** thanked those who participated in the Cypress College virtual Commencement. She reported that the College awarded 2,016 degrees and 1,249 students earned certificates. She announced that the Cypress College Foundation disbursed \$250,000 in scholarships to 300 students and congratulated the 13 Cypress College faculty members who achieved tenure. She expressed her gratitude to **Eileen Haddad** and **Lianna Koeppel** for their work on the Cypress College Accreditation Midterm Report, recognized **Student Trustee Ester Plavdjian** for her service to the Board, and welcomed incoming **Student Trustee Meena Pandian**.
- D. **Greg Schulz** acknowledged the service of **Student Trustee Chloe Reyes** on the Board for the past two years and welcomed incoming **Student Trustee Erin Lacorte**. He thanked **Danielle Fouquette** and **Jose Ramon Nuñez** for their efforts to prepare the Fullerton College Accreditation Midterm Report. He noted that more than 675 graduates and their families participated in the Fullerton College Commencement and thanked **Naomi Abesamis** and the Student Life and Leadership Team for coordinating the event and **Chancellor Marshall** and those trustees who attend the drive thru event.
- E. **Kai Stearns** thanked **Student Trustees Ester Plavdjian** and **Chloe Reyes** for their leadership and service, and welcomed **Erin Lacorte** and **Meena Pandian**.
- F. **Lisa McPheron** read a statement on behalf of the DMA Executive Board regarding the Cypress College classroom viral video expressing support for safeguarding the teaching and learning environment –including academic freedom and assurances of safety, collegiality, and mutual respect outside of the classroom– and a commitment to contributing to a community that fosters critical conversations rooted in respect and a shared commitment to supporting each other and our students. She also announced that DMA is accepting nominations for next year’s Board, reflected on the anniversary of George Floyd’s murder, and expressed her gratitude for students and colleagues who have challenged the status quo, persevered, and continuing to do their best.
- G. **Jennifer Oo** reported that the NOCE academic year concludes this week with their Commencement and Student Success Event on May 28. She also recognized the six NOCE faculty members who achieved tenure this year.
- H. **Craig Goralski** recognized the hard work of the Commencement Committee and thanked **Chancellor Cheryl Marshall** and **Board Vice President Jacqueline Rodarte** for their participation in the virtual ceremony. He acknowledged Student Trustees **Ester Plavdjian** and **Chloe Reyes** for their service on the Board and clarified that the Cypress College Academic Senate has not called for the resignation of **President Schilling**. He also read portions of a Cypress College Academic Senate resolution in support of faculty and academic freedom, shared that AP 7120-5 has not been followed when filling Cypress College interim management vacancies, and commented on the Health Sciences Division Interim Dean hiring process.

(See Supplemental Minutes #1277 for a copy of the resolution.)

- I. **Kim Orlijan** also clarified that the Fullerton College Faculty Senate has not called for **President Schilling** to resign. She congratulated the faculty who earned tenure and retired this year, and thanked everyone who attended the Fullerton College Commencement and those who organized the drive thru event. She reported that the Fullerton College Faculty Senate endorsed the recommendations from their four Anti-

racism Task Forces centered on hiring, tenure, and retention; curriculum, pedagogy, and grading practices; professional learning; and program review, budget processes, and integrated planning. The Senate also received the College's Accreditation Midterm Report and supported a resolution in support of academic freedom. She read the resolved statements of the resolution and requested that it be entered into the record.

(See Supplemental Minutes #1277 for a copy of the resolution.)

- J. **Christie Diep** thanked the student trustees for their service and praised **Chloe Reyes** for her courage to speak truth to power and praised her strength as an example to all. She stated that United Faculty continues to stand with their CSEA colleagues.
- K. **Joseph Vasquez** stated that CSEA will try to adhere to guidelines in BP 2350 regarding repetitive public comments, but they also want their messaging to resonate with the Board. He reported on the various activities that CSEA hosted for Classified Appreciation Week and also thanked the Board for allowing some movement from the District negotiation team.
- L. **Student Trustee Chloe Reyes** expressed gratitude for the acknowledgement of her time serving as the Fullerton College Student Trustee, and noted that while it was a challenging time, she was grateful for the support she received. She also reflected on the on the one year anniversary of the death of **George Floyd** and the need for a new approach to keep communities safe.
- M. **Student Trustee Ester Plavdjian** read a statement, on behalf of the Cypress College Associated Students, regarding the video from a Cypress College class that was leaked to the media. She noted that it was her honor to serve Cypress College students and thanked **President Schilling**, **Vice President Paul De Dios**, and **Chancellor Marshall** for their ongoing support during her tenure on the Board.
- (See Supplemental Minutes #1277 for a copy of the statement.)
- N. **Trustee Ryan Bent** thanked **Chloe Reyes** and **Ester Plavdjian** for their service on the Board and for representing students. He reported on his attendance at the Fullerton College Commencement and the virtual Cypress College Commencement. He stated that while he cannot comment on the Cypress College video incident, he expressed his support for the team who handled the crisis, for **President Schilling** and her decisive action, and for **Chancellor Marshall** for her support and keeping the Board apprised of events.
- O. **Trustee Jeffrey P. Brown** shared his best wishes to the outgoing student trustees who had big responsibilities in their roles and expressed his hope that their experiences serve them well in the future.
- P. **Trustee Jacqueline Rodarte** echoed the congratulatory remarks for **Chloe Reyes** and **Ester Plavdjian**. She also commended **Marc Posner**, **Paul De Dios**, and the Fullerton College student life and leadership team who planned and coordinated the College commencements.
- Q. **Trustee Ed Lopez** congratulated **Ester Plavdjian** and **Chloe Reyes** on their accomplishments, noted he enjoyed having them as colleagues, and wished them well.

- R. **Trustee Stephen T. Blount** echoed the congratulatory comments for **Chloe Reyes** and **Ester Plavdjian**.
- S. **Trustee Evangelina Rosales** welcomed **Meena Pandian** and **Erin Lacorte** and looked forward to working with them, and congratulated **Chloe Reyes** and **Ester Plavdjian** on their accomplishments. She reported on her participation at the Cypress College and Fullerton College commencements and thanked faculty, staff, and all who have played a role in helping students.
- T. **Trustee Barbara Dunsheath** wished all graduates the best in future endeavors and reported that Cypress College awarded \$250,000 in scholarships. She recognized **Chloe Reyes** and **Ester Plavdjian's** time on the Board by reading personal statements for each student trustee. She reflected on the one year anniversary of the murder of **George Floyd** and the ensuing reverberation and racial awakening. She concluded her report by reading an excerpt from the powerful public comment that was submitted by the Gay and Lesbian Association of District Employees (GLADE) which wasn't fully read during the last Board meeting.

MINUTES: It was moved by Trustee Stephen T. Blount and seconded by Trustee Jacqueline Rodarte to approve the Minutes of the Special Meeting of May 11, 2021. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, and Student Trustees Reyes and Plavdjian abstaining.**

It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Evangelina Rosales to approve the Minutes of the Regular Meeting of May 11, 2021 with the noted correction to the spelling of belle hooks. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.**

It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Evangelina Rosales to approve the Minutes of the Special Meeting of May 15, 2021. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Reyes' advisory vote and Student Trustee Plavdjian abstaining.**

FINANCE & FACILITIES

Item 3.a: By the block vote, authorization was granted to adopt Resolution No. 20/21-24; A2 Form application to formally join Alliance of Schools for Cooperative Insurance Programs as an affiliate member effective July 1, 2021.

Further authorization was granted to approve the delegation of authority to the Vice Chancellor, Finance & Facilities to execute any and all documents required for such application.

Item 3.b: By the block vote, authorization was granted to adopt Resolution No. 20/21-25 to allow all persons authorized by the Board to perform volunteer services for the District without pay, during the course and scope of performance of such volunteer services, to be deemed employees of the District solely for purposes of Division 4 of the Labor Code, Workers' Compensation and Insurance.

Item 3.c: By the block vote, authorization was granted to enter into an architectural agreement with PBK-WLC in the amount of \$165,660.31 to provide architectural and engineering services for the Anaheim Campus ADA Transition Plan.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Item 3.d: By block vote, authorization was granted to enter into an architectural agreement with Moore Rubel Yudell Architects & Planners in the amount not to exceed \$120,000, inclusive of reimbursables, to provide architectural and engineering services for the pre-planning and programming of the Culinary Arts and Bistro housing/relocation project.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Item 3.e: By block vote, authorization was granted to approve the establishment of Payroll Deductions from employees for membership dues to the Native American Faculty & Staff Alliance.

Item 3.f: By the block vote, authorization was granted to award Bid #2021-12, Cypress College Roof Replacement – Business Building #9 & Gym II Building #11 to Best Contracting Services, Inc. as the lowest overall responsive and responsible bidder in the amount of \$647,232 including \$50,000 Allowance.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the contract on behalf of the District.

Item 3.g: By block vote, authorization was granted to file the Notice of Completion for Bid #1920-15, Baseball Field Improvements project at Cypress College with JRH Construction Company, Inc. and pay the final retention payment when due.

Item 3.h: Alex Porter, Michael Zari, and Fred Williams presented a project update on the Cypress College Science, Engineering, and Mathematics (SEM) & Veterans' Resource Center/Student Activities Center (VRC/SAC) that included a construction and financial overview.

Trustees inquired about COVID expenditures, expressed excitement to see the Measure J Bond projects near fruition, and voiced their interest in the planned tours.

Subsequent to the discussion, it was moved by Trustee Jacqueline Rodarte and seconded by Trustee Evangelina Rosales to approve Change Order No. 4 for Project #2016-13, Cypress College Science, Engineering and Math, Veterans Resource Center, Student Activities Center, with Sundt Construction, Inc., in the total amount of \$823,332 increasing the contract from \$93,854,362 to \$94,677,694 and to extend the completion time from April 9, 2021 to July 18, 2021. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the change orders on behalf of the District.

INSTRUCTIONAL RESOURCES

Item 4.a: The Board received a draft of the Cypress College Accreditation Midterm Report.

Trustees commended the well written report for being thorough, citing good evidence and involvement, and for already being near completion. In addition to the questions posed during the meeting, trustees noted that they would provide written questions directly to the accreditation team.

President JoAnna Schilling expressed her gratitude to Eileen Haddad and Lianna Koeppel for leading the Cypress College accreditation efforts.

Item 4.b: The Board received a draft of the Fullerton College Accreditation Midterm Report.

When reviewing the report, trustees inquired about the timeline for completion and requested that both colleges work together to ensure that responses to the District recommendations are in sync and consistent. It was also noted that perhaps the Board could have a study session on what the future of distance education looks like since both reports had quality focus essays on the subject.

President Greg Schulz thanked Danielle Fouquette and Jose Ramon Nuñez for leading the efforts on the Fullerton College accreditation report.

HUMAN RESOURCES

Item 5.a: By block vote, authorization was granted for the following academic personnel matters, which are within budget:

CHANGE IN RETIREMENT DATE

Kaneko, Brian	FC	Applied Design Instructor From: 06/29/2021 To: 06/30/2021 PN FCF862
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PHASE-IN RETIREMENT

Chan, Theodore	FC	Chemistry Instructor From: Fall Sem. 100%/Spring Sem. 100% To: Fall Sem. 50%/Spring Sem. 50% Eff. 08/19/2021 PN FCF645
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Lopez-Casillas, Lupe	FC	Counselor From: Fall Sem. 100%/Spring Sem. 100% To: Fall Sem. 85%/Spring Sem. 85% Eff. 07/01/2021 PN FCF958
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RESIGNATION

Wheeler, Terri	CC	Director, Nursing Eff. 07/31/2021 PN CCM988
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NEW PERSONNEL

Ignatovski, Stefan	FC	Accounting Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2021 PN FCF583
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ADDITIONAL DUTY DAYS @ PER DIEM

Baum, Chad	FC	Head Coach, Baseball	15 days
Bevec, Gina	FC	Head Coach, W's Track & Field	15 days
Duron, Yolanda	FC	Head Coach, Tennis	13 days
Lewin, Pamela	FC	Head Coach, Lacrosse	13 days
Plum Widner, Alix	FC	Director of Dance Productions	4 days
Price, Rhett	FC	Asst. Coach, Men's Swim/Dive	8 days
Rapp, Eddie	FC	Head Coach, Men's Volleyball	13 days
Rosa, Melanie	FC	Director of Dance Productions	4 days
Sheil, Sean	FC	Head Coach, Men's Track & Field	15 days
Webster, Perry	FC	Asst. Coach, Baseball	11 days

PAYMENT FOR INDEPENDENT LEARNING CONTRACT

Assef, Cecilia	FC	\$30.00
Eisner, Doug	FC	\$10.00
Gonzalez, Amber	FC	\$10.00
Klippenstein, Stephan	FC	\$20.00
Siskind, Jeremy	FC	\$10.00

LEAVE OF ABSENCE

@01565952	CC	Counselor SB 95 (SPSL) Paid Leave using Supplemental Paid Sick Leave Eff. 04/26/2021 (1.5 hours)
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Combs, Jennifer	FC	Student Development Instructor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 05/12/2021-08/15/2021
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Lawrence, Roberta	CC	Dental Hygiene Instructor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental
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Sick Leave until Exhausted; Unpaid thereafter
 Eff. 04/05/2021-04/30/2021 (100%)
 Eff. 05/01/2021-05/22/2021 (30%)

Pimentel, Sylvia FC Counselor
 Load Banking Leave With Pay (34.80%)
 Eff. 2021 Spring Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2021 SUMMER INTERSESSION

Carter, Chivone NOCE Column 2, Step 1
 Parks, Brian FC Column 3, Step 1
 Perkins, Justin CC Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2021 FALL SEMESTER

Huynhle, Martin CC Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Brydges, Michael CC Title V Summer Training
 Stipend not to exceed \$225.00
 Eff. 05/24/2021-05/27/2021

Chao, Christina CC Title V Summer Training
 Stipend not to exceed \$75.00
 Eff. 05/25/2021

Cobb, Tonya CC Title V Summer Training
 Stipend not to exceed \$75.00
 Eff. 05/25/2021

Cutrona, Piero Sergio CC Title V Summer Training
 Stipend not to exceed \$225.00
 Eff. 05/24/2021-05/27/2021

De Dios, Angela CC Title V Summer Training
 Stipend not to exceed \$225.00
 Eff. 05/24/2021-05/27/2021

DeMagalhaes, Nzuji CC Title V Summer Training
 Stipend not to exceed \$75.00
 Eff. 05/25/2021

Estrada, Steven CC Title V Summer Training
 Stipend not to exceed \$225.00
 Eff. 05/24/2021-05/27/2021

Grande, Jolena CC Title V Summer Training
 Stipend not to exceed \$225.00
 Eff. 05/24/2021-05/27/2021

Hutting, Anthony	CC	Title V Summer Training Stipend not to exceed \$225.00 Eff. 05/24/2021-05/27/2021
Jones, Sarah	CC	Title V Summer Training Stipend not to exceed \$225.00 Eff. 05/24/2021-05/27/2021
Manjra, Samreen	CC	Title V Summer Training Stipend not to exceed \$225.00 Eff. 05/24/2021-05/27/2021
Martin, Karen	NOCE	Online Teaching Certificate Training Stipend not to exceed \$250.00 Eff. 03/01/2021-04/30/2021
Moady, Alireza	CC	Title V Summer Training Stipend not to exceed \$225.00 Eff. 05/24/2021-05/27/2021
Nusbaum, David	CC	Title V Summer Training Stipend not to exceed \$225.00 Eff. 05/24/2021-05/27/2021
Owen Driggs, Janet	CC	Title V Summer Training Stipend not to exceed \$225.00 Eff. 05/24/2021-05/27/2021
Pham, Thu	CC	Title V Summer Training Stipend not to exceed \$225.00 Eff. 05/24/2021-05/27/2021
Sutfin, Thomas	CC	Title V Summer Training Stipend not to exceed \$225.00 Eff. 05/24/2021-05/27/2021
Takeda, Nancy	NOCE	Online Teaching Certificate Training Stipend not to exceed \$250.00 Eff. 03/01/2021-04/30/2021
Tran, Stephanie	CC	Title V Summer Training Stipend not to exceed \$225.00 Eff. 05/24/2021-05/27/2021
Valdez, Ediberto	CC	Title V Summer Training Stipend not to exceed \$225.00 Eff. 05/24/2021-05/27/2021
Velasco, Kendra	CC	Director of Dental Hygiene Class E, Step 17 Lecture Rate, Regular and Contract Faculty

Summer Intersession Teaching Schedule
Eff. 07/01/2021-07/29/2021

Wada, Kathy	CC	Title V Summer Training Stipend not to exceed \$225.00 Eff. 05/24/2021-05/27/2021
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Item 5.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RETIREMENT

Caudillo, Julie	NOCE	Instructional Assistant/DSPS 11-month position (100%) Eff. 06/01/2021 PN SCC993
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RESIGNATION

Hite, John Vito	AC	District Manager, Audit and Contract Management 12-month position (100%) Eff. 05/21/2021 PN DEM980
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NEW PERSONNEL

Gutierrez, Danny	AC	Groundskeeper 12-month position (75%) Range 29, Step E Classified Salary Schedule Eff. 06/01/2021 PN DEC937
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Irrigation Specialist 12-month position (25%) Range 37, Step E Classified Salary Schedule Eff. 06/01/2021 PN DEC948
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Malone, Sean	AC	District Manager, Audit and Contract Management 12-month position (100%) Range 19, Column G Management Salary Schedule Eff. 06/14/2021 PN DEM980
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Myers, Melony	AC	District Director, Information Technology Infrastructure and Operations 12-month position (100%) Range 31, Column G
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Management Salary Schedule
Eff. 06/01/2021
PN ISM995

Ramirez, Sara FC Special Projects Coordinator, Contact Tracing
Temporary Management Position (100%)
Range 1, Special Project Admin Daily Rate Schedule
Eff. 05/26/2021 – 06/30/2021
PN FCT591

REHIRES

Ali, Mir CC Special Projects Director/Medical Director and
Supervising Physician, Cypress College Health Ctr
Temporary Management Position (31%)
Range 3, Special Project Admin Daily Rate Schedule
Eff. 07/01/2021 – 06/30/2022
PN CCT994

Altoma, Noor CC Special Project Coordinator, Transfer Coach Title V
Temporary Management Position (100%)
Range 1, Special Project Admin Daily Rate Schedule
Eff. 07/01/2021 – 06/30/2022
PN CCT711

Avila, Brandi FC Special Project Director, UMOJA
Temporary Management Position (100%)
Range 3, Special Project Admin Daily Rate Schedule
Eff. 07/01/2021 – 06/30/2022
PN FCT976

Flores, Stephanie CC Special Project Manager, Dual Enrollment
Temporary Management Position (100%)
Range 2, Special Project Admin Daily Rate Schedule
Eff. 07/01/2021 – 06/30/2022
PN CCT725

Ghatikar, Rachel CC Special Project Director, College Foundation
Temporary Management Position (100%)
Range 3, Special Project Admin Daily Rate Schedule
Eff. 07/01/2021 – 06/30/2022
PN CCT718

Gleason, Terence CC Special Project Manager, Distance Learning
Temporary Management Position (100%)
Range 2, Special Project Admin Daily Rate Schedule
Eff. 07/01/2021 – 06/30/2022
PN CCT727

Gutierrez, Nicholas CC Special Project Coordinator, Veteran Resource Ctr.
Temporary Management Position (100%)

		Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2021 – 06/30/2022 PN CCT710
Juarez Valencia, Daniela	CC	Special Project Coordinator, Dual Enrollment Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2021 – 06/30/2022 PN CCT721
Marriott-Simes, Deborah	CC	Special Project Coordinator, COVID-19 Contact Tracing and Reporting Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2021 – 12/31/2021 PN CCT708
Mulholland, Grainne	FC	Special Project Director, Health Center Temporary Management Position (31.41%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2021 – 06/30/2022 PN FCT983
Payan-Hernandez, Martha	FC	Special Project Director, Career Technical Education Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2021 – 06/30/2022 PN FCT971
Ramirez, Sara	FC	Special Projects Coordinator, Contact Tracing Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2021 – 12/31/2021 PN FCT591
Rocha, Sandra	CC	Special Project Coordinator, Dual Enrollment Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2021 – 06/30/2022 PN CCT716
Thrift-Johnson, Anastasia	CC	Special Project Coordinator, CTE Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2021 – 06/30/2022 PN CCT716
Tran, Luu	CC	Special Project Coordinator, Student Equity Temporary Management Position (100%) Range 1 Special Project Admin Daily Rate Schedule Eff. 07/01/2020 – 0630/2021

PN CCT981

Truong, Pryscilla	CC	Special Project Coordinator, Charger Experience Temporary Management Position (100%) Range 1 Special Project Admin Daily Rate Schedule Eff. 07/01/2021 – 06/30/2022 PN CCT720
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VOLUNTARY CHANGES IN ASSIGNMENT

Tucker, Rachel	FC	Clerical Assistant (40%) Temporary Increase in Percentage Employed From: 40% To: 100% Eff. 07/01/2021 – 12/31/2021
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STIPEND FOR ADDITIONAL MANAGEMENT DUTIES

Guerrero, Juan	CC	Manager, Custodial Services (100%) 10% Stipend Eff. 03/01/2021 – 10/11/2021
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LEAVES OF ABSENCE

Anaya De Guerra, Miryam	NOCE	Instructional Aide, High-School Lab (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/19/2021 – 05/02/2021 (Consecutive Leave)
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@01250082	CC	Instructional Assistant, Career Center (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/28/2021 (3 hours); 05/26/2021 (3 hours)
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@01509906	FC	Campus Safety Officer (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 01/19/2021 (8 hours); 01/20/2021 (8 hours); 01/21/2021 (8 hours); 01/24/2021 (8 hours)
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@00349231	FC	Campus Safety Officer (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 03/29/2021 (8 hours); 04/20/2021 (8 hours); 04/21/2021 (8 hours)
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@00004644	CC	Instructional Technician, Biology & Chemistry (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave
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Eff. 03/08/2021 (2.5 hours); 04/05/2021 (2.5 hour);
04/06/2021 (2 hours)

@01810323	FC	Library Assistant I (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 03/05/2021 (2.5 hours); 03/26/2021 (2.5 hours)
@01264501	FC	Admissions and Records Coordinator (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/07/2021 (2 hours); 04/08/2021 (10 hours)
@0114737	FC	Student Services Specialist, Counseling (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 03/29/2021 (1.25 hours); 04/19/2021 (1.5 hours); 04/20/2021 (6.5 hours)
Fowler, Anthony	CC	Manager, Manager, Maintenance and Operations Military Leave With Pay (USERRA) Eff. 10/22/2020 – 12/09/2020 (Consecutive Leave) Military Leave Without Pay Eff. 12/10/2020 – 10/10/2021 (Consecutive Leave)
@01348813	CC	Interpreter Coordinator (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/26/2021 (10 hours)
@01520042	NOCE	Student Services Specialist (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/07/2021 (8 hours); 04/08/2021 (8 hours)
@01472739	FC	Senior Research and Planning Analyst (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/07/2021 (4 hours)
@00007037	FC	Admissions and Records Specialist (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/05/2021 (9 hours)
@00757480	AC	Graphic Designer (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/15/2021 (8 hours)

@01822198	FC	Senior Research and Planning Analyst (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/06/2021 (2 hours); 04/07/2021 (7 hours)
@01767770	AC	IT Project Leader (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/08/2021 (9 hours)
@01228628	NOCE	Student Services Coordinator (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/26/2021 (4 hours)
@00339825	CC	Groundskeeper (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/30/2021 (8 hours)
Nguyen, Jeannie	FC	Student Services Specialist, Counseling (100%) Family Medical Leave (FMLA/CFRA/CAPDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 05/11/2021 – 07/06/2021 (Consecutive Leave)
@00007788	CC	Instructional Asst., Learning Resource Ctr (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/12/2021 (8 hours); 04/13/2021 (8 hours)
@00202296	NOCE	Instructional Assistant, ESL (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 03/25/2021 (5 hours); 04/16/21 (8 hours)
Perryman, Kimberly	AC	Benefits Coordinator (100%) Unpaid Personal Leave Eff. 04/12/2021 (4 hours)
Pickler, Kirk	CC	Instructional Assistant, Visual Arts (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 03/22/2021 – 06/03/2021 (Intermittent Leave)
@00620072	FC	Administrative Assistant II (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/22/2021 (4 hours)

@00752552	FC	Accounting Specialist (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 03/17/2021 (1 hour); 04/07/2021 (2 hours); 04/21/2021 (2 hours)
@01264193	FC	Building and Maintenance Coordinator (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 05/05/2021 (8 hours)
@01678818	FC	Student Services Technician (45%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/26/2021 (6 hours)
@01562547	AC	Communications Coordinator (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/21/2021 (8 hours)
@01410553	FC	Administrative Assistant II (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 03/08/2021 (8 hours); 04/05/2021 (4 hours); 04/06/2021 (8 hours)
@01610652	FC	Student Services Specialist, Matriculation (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/06/2021 (2 hours)
@01134335	CC	Facilities Custodian I (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 03/17/2021 (8 hours); 04/14/2021 (2 hours)
@01069326	FC	Accounting Technician (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/06/2021 (2 hours)
@01607243	FC	Administrative Assistant II (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/13/2021 (9 hours)
Sloan, Crystal	NOCE	Account Clerk II (50%) California Pregnancy Disability Leave (CAPDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter

		Eff. 06/03/2021 – 07/15/2021 (Consecutive Leave)
@01288499	FC	Admissions and Records Specialist (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/08/2021 (2 hours)
@00898835	FC	Admissions and Records Technician (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/08/2021 (3 hours); 04/09/2021 (1 hour)
Tang, Kim	NOCE	Manager, CTE (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/30/2021 – 05/08/2021 (Consecutive Leave)
@01593478	CC	Facilities Custodian I (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 01/04/2021 – 01/08/2021 (40 hours); 01/11/2021 – 01/15/2021 (40 hours)
@00005894	FC	Instructional Assistant, Business & CIS (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/26/2021 (8 hours)
@01075520	AC	Purchasing Assistant (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/05/2021 (9 hours); 04/06/2021 (9 hours)
@00638272	NOCE	Instructional Aide, High-School Lab (50%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/21/2021 (5 hours)
@01223090	FC	Campus Safety Officer (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/07/2021 (8 hours)
@00166395	FC	Administrative Assistant II (100%) SB 95 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/13/2021 (2 hours); 05/11/2021 (2 hours)
Williams, Richard	AC	District Dir., Facilities Planning/Construction (100%) Family Medical Leave (FMLA/CFRA)

Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter
Eff. 04/12/2021 – 04/23/2021 (Consecutive Leave)
Eff. 04/26/2021 – 05/24/2021 (Intermittent Leave)

Item 5.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1277 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted for the hourly listing.

(See Supplemental Minutes #1277 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1277 for a copy of the volunteer listing.)

GENERAL

Item 6.a: The Board received the tabulated results from the 2021 Board Assessment. Board President Barbara Dunsheath noted that the Board held a retreat to discuss the results from both the 2020 and 2021 assessments and that recommendations will be forthcoming.

Item 6.b: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Ryan Bent that the Board adopt Resolution No. 20/21-22, Affirming the North Orange County Community College District's Commitment to Diversity, Equity, Inclusion, and Anti-Racism. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.**

Item 6.c: It was moved by Trustee Ryan Bent and seconded by Trustee Evangelina Rosales that the Board adopt Resolution No. 20/21-23, Condemning the Recent Surge in Hate Crimes.

During the discussion, Kim Orlijan, Fullerton College Academic Senate President, reported back on the clarification received from the District Asian and Pacific Islander Faculty and Staff Association (APIA) who appreciated the request for clarification on their input and noted that there was overwhelming support for the addition of language condemning white supremacy. The APIA recommended editing the "Be it Further Resolved" statement to read, "...renew our commitment to speak out against such attacks and white supremacy in general..."

It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Evangelina Rosales to amend the resolution to include the proposed language by the APIA. Some trustees discussed the reasons for not adding the language which included: research, statistics, and evidence not supporting the statement; white supremacy being a bigger problem than the resolution; and that inclusion would dilute the anti-Asian support that the resolution is about.

Other trustees voiced their reasons for support of the language addition which included: no dilution of intent would occur, rather it would expand the strength of the resolution; it is fitting to include; and clarification that it is not about who is committing the crimes, but more so that

white supremacy is embedded in US history since the country was developed with one dominant race that has been the long standing culture of the country.

Faculty constituent group representatives weighed in on the discussion voicing support for the language inclusion as recommended by the APIA, clarifying data from a report that was cited by trustees, expressing disappointment that trustees could not readily support a resolution regarding a commitment to speak out against white supremacy, and the disappointment that would occur if the language was not added.

The Board then voted on the motion to amend the resolution and the **motion carried with Trustees Blount, Dunsheath, Rodarte, and Rosales voting yes, including Student Trustees Reyes and Plavdjian's advisory votes, and Trustees Bent, Brown, and Lopez voting no.**

Subsequent to that, the Board voted on the original motion to approve the resolution. **Motion carried with Trustees Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Reyes and Plavdjian's advisory votes, and Trustee Bent voting no.**

Item 6.d: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Evangelina Rosales that the Board adopt new Board Policy 3580, Sustainability Plan. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.**

Item 6.e: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Jeffrey P. Brown that the Board adopt new Administrative Procedure 7240-7, Management Employees – Evaluation and formally rescind Administrative Guide Policy #2002, Management Evaluation. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.**

Item 6.f: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Ryan Bent that the Board remove the ban from executive officer positions against Trustee Ryan Bent.

Trustee Ryan Bent began the discussion by stating that the ad hoc committee requested that he apologize to Student Trustee Chloe Reyes and the Fullerton College Associated Students (AS) and recommended diversity training for him and the Board. He noted that he completed the requirements set by the Board by participating in training, his willingness to participate in future DEI training, having AS accept his sincere apology (although some did not accept it), and expressing hope that Student Trustee Chloe Reyes would also accept his apology.

Student Trustee Chloe Reyes responded that she felt overwhelmed by the nature of the apology, being placed in the spotlight, and noted that the way it was presented felt insincere. She stated that the timing felt disingenuous and was troubling for her. She also shared that the last term was not a pleasant experience because she felt anxious about speaking freely at Board meetings and that no one should be made to feel fearful of direct communication during a Board meeting. She concluded her remarks by stating that she didn't feel like the apology was doing right by her and that it was too soon to remove the ban.

Trustees voiced their thoughts on the matter which included the following:

- It is not a public apology unless the apology is read during a Board meeting.
- The matter should be tabled or postponed.
- Troubling that the apology was so recent with the letter dated May 20.
- Concern with it being a genuine apology since Trustee Bent was provided an opportunity to apologize during the investigation and after the reporting out of the ad hoc committee.
- The apology should have occurred in person and a long time ago as it was uncomfortable for many to hear how Student Trustee Chloe Reyes was spoken to.
- The current apology seems to be similar to the February apology given.
- Concern with the fact that Student Trustee Chloe Reyes is still experiencing trauma.
- Disconcerting that the item was agendaized at all for a variety of reasons, including the documentation not being made available until yesterday.
- The original intent of the ad hoc committee report was a request for deep reflection and growth, and there technically is an apology, there is no growth.
- Disappointment with the public aspect instead of working on the matter privately and then putting the District at risk.

Trustee Ryan Bent responded to the concerns expressed by noting that he would be happy to provide details on the training he participated in and to read the apology. He also expressed concern with trustees having already made up their minds, that he cannot force people to accept his apology, and that it was never his intent to traumatize Student Trustee Chloe Reyes. He reiterated his belief that he had met the conditions of the ad hoc committee and ultimately supported tabling the matter.

It was then moved by Trustee Ryan Bent and seconded by Trustee Ed Lopez to table the item indefinitely and form a committee to continue working with Trustee Ryan Bent on the matter. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.**

Subsequent to the vote, Board President Barbara Dunsheath asked for two trustees to serve on the committee. Trustee Ed Lopez volunteered; a second trustee will be identified later.

Item 6.g: Board President Barbara Dunsheath asked if there were any requests for potential future Board agenda items. Dr. Barbara Dunsheath suggested a discussion on a District policy regarding the recording of faculty. She noted that she serves on the State Chancellor's Office Distance Education and Education Technology Advisory Committee (DEETAC) and suggested waiting on their recommendations and then bringing an agenda item forward.

CLOSED SESSION: At 9:26 p.m., Board President Barbara Dunsheath adjourned the meeting to closed session per the following sections of the Government Code and stated that there would not be a readout:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54957: PUBLIC EMPLOYEE APPOINTMENT: Chancellor

Per Section 54956.9(a): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

Per Section 54956.8: CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Property: Property adjacent to Cypress College OCTA easement between Valley View and Orange Avenue

Negotiating Party: Fred Williams, Vice Chancellor, Finance & Facilities and William (Bill) Taormina

Under Negotiations: Terms & Conditions of Purchase or Lease

RECONVENE MEETING: At 11:31 p.m., Board President Barbara Dunsheath reconvened the meeting in open session.

ADJOURNMENT: At 11:31 p.m., it was moved by Trustee Evangelina Rosales and seconded by Trustee Jacqueline Rodarte to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

Prepared By Recording Secretary for
Ed Lopez, Secretary, Board of Trustees