



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

**MEETING: Regular Meeting in May 2023**

**DATE: Tuesday, May 9, 2023, at 5:30 p.m.**

**PLACE: Anaheim Campus Board Room  
1830 W. Romneya Drive, Anaheim, CA 92801**

**Access to the Board of Trustees meeting is available via the District YouTube channel by clicking on the following livestreaming link and selecting the “LIVE” video option:**

<https://www.youtube.com/channel/UCsguBf7ndfQVQ6n0v9hrfiQ>

Welcome to this meeting of the North Orange County Community College District Board of Trustees. Anyone wishing to attend this meeting virtually may do so via the YouTube link listed on the agenda.

The Board respects the rights of members of the public to comment on matters under its jurisdiction. Members of the public may address the Board by completing a yellow card entitled, “Request to Address Board of Trustees” and submit it to the Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board. Those wishing to address matters not on the agenda can do so immediately prior to the adjournment to closed session or, in the absence of a closed session, at the conclusion of all other public session business. Public comments must comply with the three-minute time limit.

The Board reserves the right to change the order of the agenda items as the need arises. All Board meetings, excluding closed sessions, are electronically recorded.

**AGENDA:**

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Consider Non-Personnel block-vote items indicated by [ ] in Sections 4 & 5**
- d. **Consider Personnel block-vote items indicated by [ ] in Section 6**

Agenda items designated as block-vote items with [ ] are considered by the Board to either be routine or sufficiently supported by back-up information that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them.

Block vote items will be enacted by one motion. Exceptions to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion or if an individual wishes to comment on a block-vote item. During either scenario the Board President will remove the item from block-vote consideration for separate discussion and a separate vote.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public by contacting the Chancellor’s Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. – 5:00 p.m.).

- e. **Chancellor’s Report**
  - \* **Fullerton College “State of the College” Presentation**  
By: Cynthia Olivo, Fullerton College President

2. a. **Approval of Minutes of the Regular Meeting of April 25, 2023.**

b. **FIRST CLOSED SESSION** (only if needed)

3. **PUBLIC HEARING**

a. It is recommended that the Board conduct a public hearing regarding the Easement and, unless the District receives a written protest signed by at least 10 percent of the District's qualified electorate, adopt Resolution No. 22/23-25 to authorize the Easement.

4. **FINANCE & FACILITIES**

[a] It is recommended that the Board ratify purchase orders and checks. **(The Purchase Orders and Checks are available for review in the District's Business Office.)**

[b] Authorization is requested to accept new revenue and make adjustments to the General Fund, Child Development and Capital Outlay Fund revenue and expenditure budgets in accordance with the revised and new fiscal year 2022-2023 allocations and that resolutions be adopted to adjust budgets, accept new revenue and authorize expenditures within the General Fund, Child Development Fund, and Capital Outlay Fund pursuant to the California Code of Regulations Title 5 §58308. **(The Resolutions are available for review in the District's Business Office.)**

[c] Authorization is requested for the 2022-2023 General Fund and Capital Outlay Fund transfers netting to the amount of \$2,236,064 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5 §58307. **(The Resolution is available for review in the District's Business Office.)**

d. It is recommended that the Board review the District's Quarterly Financial Status Report for the quarter ended March 31, 2023, as required by Title 5 §58310.

e. It is recommended that the Board receive the Quarterly Investment Report and the Irrevocable Retiree Benefits Trust Report ending on March 31, 2023.

[f] Authorization is requested to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

[g] Authorization is requested for the disposal of Class 3 Disposable Records after July 1, 2022, as listed on the attached inventory pursuant to Title 5 §59020 of the California Administrative Code.

[h] Authorization is requested to enter into a DSA Project Inspector Services agreement with Stephen Payte DSA Inspections, Inc. for the HRC Temporary Relocation Project at Cypress College.

- [i] Authorization is requested to award Bid #2223-17, Building #4 & Building #13 Roofing Project at Cypress College to Chapman Coast Roof Co., Inc.
- [j] Authorization is requested to award Bid #2223-16, Co-Gen Decommissioning Project at Cypress College to JRH Construction Company, Inc.
- [k] Authorization is requested to award RFP #2223-09, Development of a District Sustainability to DLR Group in the amount of \$300,000, plus an add-alternate of \$120,000.
- [l] Authorization is requested to approve out-of-country travel for Yanet Garcia June 18–25, 2023 for the HACU International Symposium in Guadalajara, Mexico.
- [m] Authorization is requested to approve out-of-country travel for Dani Wilson and Angela Henderson June 5–15, 2023, to conduct a site visit for the Dublin, Ireland Summer 2023 Study Abroad program.

## 5. **INSTRUCTIONAL RESOURCES**

- [a] It is recommended that the Board approve the summary of curriculum changes for Cypress College, to be effective Fall 2023.
- [b] It is recommended that the Board approve the summary of curriculum changes for Fullerton College, to be effective Fall 2024.
- [c] It is recommended that the Board approve the summary of curriculum changes for North Orange Continuing Education College, to be effective Fall 2023.
- [d] It is recommended that the Board approve the amendment of the 2021-2024 NOCCCD and Anaheim Union High School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.
- [e] It is recommended that the Board approve the amendment of the 2021-2024 NOCCCD and Brea Olinda Unified School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.
- [f] It is recommended that the Board approve the amendment of the 2021-2024 NOCCCD and Fullerton Joint Union High School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.
- [g] It is recommended that the Board approve the amendment of the 2021-2024 NOCCCD and Placentia Yorba Linda Unified High School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.
- [h] Authorization is requested for NOCCCD to enter into an agreement with the California Community College Chancellor's Office to accept \$299,985 to create innovative DEIA-minded practices related to EEO pre-hiring interventions.
- [j] Authorization is requested for Cypress and Fullerton Colleges to enter into an agreement with the California Community College Chancellor's Office to accept

their awarded allocation to increase access to critical support services for current and former foster youth.

- [j] Authorization is requested for NOCE to enter into an agreement with the California Community College Chancellor's Office to accept \$382,500.

## 6. HUMAN RESOURCES

- [a] Request approval of the following items concerning academic personnel:

- Retirement
- Change in Retirement Date
- New Personnel
- Promotion
- Change in Salary Classification
- Temporary Academic Hourly

- [b] Request approval of the following items concerning classified personnel:

- New Personnel
- Promotions
- Voluntary Changes in Assignment
- Professional Growth & Development
- Stipend for Additional Management Duties
- Stipend for Additional Administrative Duties
- Leaves of Absence

- [c] Request approval of Professional Experts.

- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

- [e] Request approval of Volunteers.

- [f] Request approval of a salary adjustment for the United Faculty CTA/CCA/NEA Annual Salary Summer Intersession, which reflects a six point five six percent (6.56%) funded COLA effective Summer 2023.

## 7. GENERAL

- a. It is recommended that the Board consider whether an increase to compensation for Board members is desirable at this time.
- b. It is recommended that the Board receive as information the three revised Administrative Procedures in Chapters 4 and 7.
- c. It is recommended that the Board discuss any potential future agenda items.

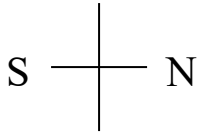
**8. COMMENTS**

- a. Chancellor's Staff Comments
- b. Resource Table Personnel Comments
- c. Members of the Board of Trustees Comments
- d. Public Comments on Non-agenda Items

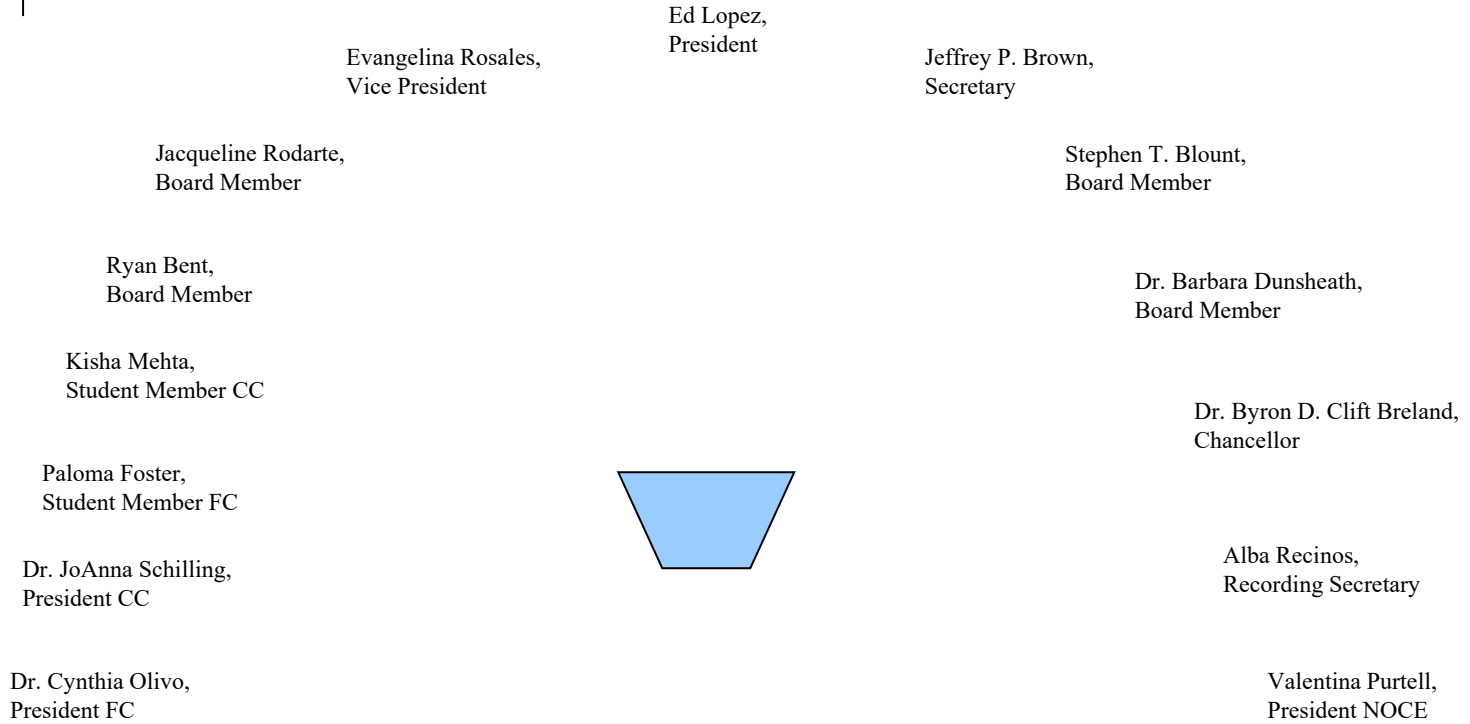
**9. ADJOURN TO CLOSED SESSION:** Per the following sections of the Government Code:

- a. Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.
- b. Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.
- c. Per Section 54957: PUBLIC EMPLOYEE: Cypress College President.
- d. Per Section 59338: FINAL DISTRICT DECISION; APPEALS TO LOCAL GOVERNING BOARD.
- e. Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.



# Board Room Seating Arrangement



**Audience Seating**

Constituent Group  
Representatives

Chancellor's Staff

**Entrance**

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** May 9, 2023

**SUBJECT:** Conduct a Public Hearing and Consider the Resolution Authorizing the Dedication of an Easement to Southern California Edison to Provide Underground Electrical Supply Systems for Charging Stations at Fullerton College

Action	<u>    X    </u>
Resolution	<u>    X    </u>
Information	<u>          </u>
Enclosure(s)	<u>          </u>

**BACKGROUND:** As part of the process to install an additional 44 electric vehicle charging stations south of Chapman at Fullerton College, Southern California Edison Company (“SCE”) requires an easement to construct, operate and maintain overhead and underground electrical supply systems and internal communication systems for the purpose of providing electrical power to the vehicle charging stations.

The District has the authority to grant easements pursuant to Education Code Section 81310 *et seq.* Before granting an easement under this process, the Board must first adopt a “Resolution of Intent” declaring its intention to consider the conveyance of the easement. On April 25, 2023, the Board adopted a Resolution of Intent for the Easement. As required by Education Code section 81311, the Resolution of Intent scheduled a public hearing on May 9, 2023 to grant the public the opportunity to comment on the proposed conveyance. The District provided public notice of the hearing by posting of the Resolution of Intent at three public places starting on April 27, 2023 and publishing notice of the hearing in the Orange County Register on April 29, 2023 as required by Education Code section 81312.

After holding the public hearing, the Board may, unless it receives a written protest signed by at least 10 percent of the District’s qualified electorate, adopt a resolution conveying the requested Easement.

Pursuant to Education Code section 81313 and the Resolution of Intent, the District will conduct a public hearing to consider public comments regarding the Easement. The District will then consider adopting the resolution authorizing the execution of Easement.

The Resolution currently before the Board formally approves the Easement and authorizes its execution on behalf of the District, as set forth in Education Code section 81313. This Resolution must be approved by a vote of at least two-thirds of all the members of the Board.

This item was submitted by Fred Williams, Vice Chancellor, Finance and Facilities.

**How does this relate to the five District Strategic Directions?** This item responds to Directions #4: NOCCCD will promote a shared vision of responsible stewardship of District

resources through transparent and inclusive decision-making and integrated planning. And #5: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

**FUNDING SOURCE AND FINANCIAL IMPACT:** None

**RECOMMENDATION:** It is recommended that the Board conduct a public hearing regarding the Easement and, unless the District receives a written protest signed by at least 10 percent of the District's qualified electorate, adopt Resolution No. 22/23-25 to authorizing the Easement.

Fred Williams

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Recommended by

*B. V. Dift Bredl*

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Approved for Submittal

3.a.2

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Item No.



**RESOLUTION OF THE GOVERNING BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
AUTHORIZING THE DEDICATION OF AN EASEMENT TO SOUTHERN CALIFORNIA  
EDISON TO PROVIDE UNDERGROUND ELECTRICAL SUPPLY SYSTEMS FOR  
CHARGING STATIONS AT FULLERTON COLLEGE**



**RESOLUTION NO. 22/23-25**

**WHEREAS**, the North Orange County Community College District (“District”) currently owns real property located south of East Chapman Avenue and west of North Newell Place in Fullerton, California 92832 (the “Property”);

**WHEREAS**, Southern California Edison Company (“SCE”) requires a non-exclusive easement (“Easement”) to construct, operate and maintain overhead and underground electrical supply systems and internal communication systems for the purpose of providing electrical power to vehicle charging stations located on the Property;

**WHEREAS**, a description of the Property and the Easement is attached hereto as Exhibit “A” and incorporated herein;

**WHEREAS**, pursuant to Education Code section 81310, the governing board of a community college district may dedicate or convey to any public corporation, or private corporation engaged in the public utility business, without a vote of the electors of the district first being taken, an easement to lay, construct, reconstruct, maintain, and operate water, sewer, gas, or storm drain pipes or ditches, electric or telephone lines, and access roads used in connection therewith, over and upon any land belonging to the community college district, upon such terms and conditions as the parties thereto may agree;

**WHEREAS**, the District desires to provide the Easement to SCE to construct, use, maintain, operate, alter, add to, repair, replace, reconstruct, inspect and remove at any time and from time to time overhead and underground electrical supply systems and internal communication systems for the purpose of providing electrical power to vehicle charging stations located on the Property;

**WHEREAS**, pursuant to Education Code section 81311, on April 25, 2023, the District’s governing board (“Board”), in a regular open meeting, by a two-thirds vote of all its members adopted Resolution No. 22/23-24 (the “Resolution of Intent”) declaring its intention to dedicate the Easement;

**WHEREAS**, in accordance with Education Code section 81311 and the Resolution of Intent, the District’s Board fixed May 9, 2023, for a public hearing (“Public Hearing”) upon the question of making the dedication of the Easement to SCE;

**WHEREAS**, pursuant to Education Code section 81312, the District posted copies of the Resolution of Intent in three public places in the District not less than ten (10) days

before the Public Hearing, and published notice not less than five days before the Public Hearing, in a local newspaper;

**WHEREAS**, pursuant to Education Code section 81313, on May 9, 2023, at a regular meeting of the District's Board, the District held a Public Hearing upon the question of making the dedication of the Easement to SCE; and

**WHEREAS**, no petition pursuant to Education Code section 81314 has been filed with the District's Board.

**NOW, THEREFORE**, the District hereby finds, determines, declares and resolves as follows:

**Section 1.** That the above recitals and attached exhibit are all true and correct.

**Section 2.** That the District's governing board authorizes and directs the President of the Board to execute the Easement and take whatever action is necessary to complete the dedication of the Easement to SCE.

**Section 3.** That the District's Board hereby determines that the District is in compliance with all relevant sections of the Education Code and all other applicable laws.

**APPROVED, PASSED AND ADOPTED** by the Governing Board of the North Orange County Community College District this 9<sup>th</sup> day of May, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Ed Lopez, President of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

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President of the Board of Trustees  
North Orange County Community College District

I, Alba Recinos, Clerk of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Governing Board at a regular meeting thereof held on the 9<sup>th</sup> day of May, 2023, by the above described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the North Orange County Community College District Governing Board this 9<sup>th</sup> day of May, 2023.

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Clerk of Governing Board  
North Orange County Community College District

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>X</u>
<b>DATE:</b>	May 9, 2023	Resolution	<u>          </u>
		Information	<u>          </u>
<b>SUBJECT:</b>	Ratification of Purchase Orders and Checks	Enclosure(s)	<u>X</u>

**BACKGROUND:** Pursuant to the Purchasing Policy for the North Orange County Community College District, a summary of purchase orders and checks shall be submitted to the Board of Trustees for ratification at the first meeting of the Board following the issuance or prior to issuance where required.

The purchase order numbers P0156772 - P0157564, check numbers C0054643 – C0054728; F0291876 – F0292311; 88533408 – 88534430; V0031917 – V0031919; 70125073 – 70125150; disbursements E9105770 – E9108410; and amended purchase orders have been processed since the previous Board meeting. Checks beginning with "C" are from the Cypress College Bursar's office; checks beginning with "F" are Fullerton College Bursar; checks beginning with "88" are District checks through the County Department of Education; checks beginning with "V" are District revolving checks; checks beginning with "7" are Cypress College Bursar's Office Student Refund Checks; and disbursements beginning with "E" are financial aid payments made electronically via the Bank Mobile disbursement process. These purchase orders and checks can be reviewed in the District's Business Office. All purchase orders and checks have been processed in accordance with the Plan of Implementation as approved by the Board pursuant to the concept of fiscal accountability.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Actual costs will be charged to applicable funds as goods and/or services are received.

**RECOMMENDATION:** It is recommended that the Board ratify purchase order numbers P0156772 - P0157564 through April 12, 2023, totaling \$5,028,207.55, and check numbers C0054643 – C0054728, totaling \$86,533.20; check numbers F0291876 – F0292311, totaling \$280,983.15; check numbers 88533408 – 88534430, totaling \$6,602,440.71; check numbers V0031917 – V0031919, totaling \$2,348.00; check numbers 70125073 – 70125150, totaling \$18,437.00; and disbursements E9105770 – E9108410, totaling \$3,009,560.70, through April 30, 2023.

Fred Williams

Recommended by

  
Approved for Submittal

4.a.1

Item No.

**BOARD RECAP**  
**FOR THE PERIOD MARCH 17, 2023 THROUGH APRIL 12, 2023**  
**BOARD MEETING MAY 9, 2023**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0156772	Precept Environmental Inc	\$ 21,685.00	Capital Outlay	FC	Disinfection of Cooling Tower at FC
P0156980	Benrich Service Company Inc	\$ 22,497.00	Capital Outlay	CC	Installation of Heat Pool Exchanger at CC
P0157062	Carolina Biological Supply Co	\$ 870.08		CC	Instructional Materials
P0157063	American System Integrators	\$ 380.00		NOCE	Equipment Repair
P0157064	Instructure Inc	\$ 2,500.00		CC	Online Training Courses
P0157068	Amazon Business	\$ 127.09		NOCE	Office Supplies
P0157071	Pocket Nurse Enterprises Inc	\$ 4,000.38		CC	Instructional Materials
P0157072	B & H Photo Video Inc	\$ 7,735.11		CC	Instructional Equipment
P0157073	Howard Industries	\$ 50,543.37	Capital Outlay	CC	Purchase New Boiler for CC Complex Bldg 6
P0157074	Geotechnical Solutions Inc	\$ 8,800.00	Bond	AC	Geotechnical Services AC 1st Floor Renovation Project
P0157075	S&B Foods	\$ 800,000.00		CC	Blanket Order for Student Meals
P0157076	Transportation Charter Services Inc	\$ 1,535.00		CC	Field Trip Transportation Fees
P0157077	Doing Good Works	\$ 22,329.41		FC	Promotional Supplies
P0157078	4AllPromos	\$ 2,589.23		CC	Custom Backpacks
P0157079	4imprint Inc	\$ 2,556.14		FC	Promotional Supplies
P0157080	BSN Sports LLC	\$ 172.83		FC	Athletic Supplies
P0157081	Buddy's All Stars, Inc.	\$ 5,026.30		FC	Athletic Supplies
P0157082	OC Safety Inc	\$ 1,575.00		FC	CPR First Aid Training
P0157083	AKB Marine Inc	\$ 3,076.57		FC	Graduation Stoles
P0157084	Doing Good Works	\$ 27,576.72		FC	Promotional Supplies
P0157085	GONLED	\$ 860.00		FC	Art Gallery Track Lighting Repair at FC
P0157086	Assist Design	\$ 8,943.26		CC	Graduation Sashes
P0157087	Carl Stanaway	\$ 207.78		FC	Reimbursement for Sculpture Supplies
P0157088	Crown Awards	\$ 1,462.69		CC	Graduation Medals
P0157089	Rio Grande	\$ 133.10		FC	Instructional Materials
P0157090	Wilbert Funeral Services Inc	\$ 8,084.69		CC	Instructional Supplies
P0157091	CDW Government Inc	\$ 1,045.29		CC	Headsets
P0157092	CSI Fullmer	\$ 90,002.43		CC	Furniture for Career Planning Center
P0157093	Amazon Business	\$ 64.63		FC	Instructional Supplies
P0157094	Sodexo Inc and Affiliates	\$ 118.06		FC	Catering for Student Development Event
P0157095	Examity Inc	\$ 25.00		FC	Remote Assessments for Students
P0157096	Microsoft Corporation	\$ 1,805.57		NOCE	Laptop
P0157097	S&B Foods	\$ 362.31		CC	Catering for Leadership Team Meeting
P0157098	Buddy's All Stars, Inc.	\$ 3,468.70		FC	Athletic Supplies
P0157099	Sidepath Inc	\$ 1,186.20		CC	Computer Monitors
P0157100	CDW Government Inc	\$ 129.99		CC	Computer Hardware
P0157101	Pocket Nurse Enterprises Inc	\$ 5,538.35		CC	Instructional Supplies
P0157102	Sasco Electric	\$ 2,405.00	Capital Outlay	CC	Breakers Installation at Cypress College
P0157103	Transportation Charter Services Inc	\$ 865.00		CC	Field Trip Transportation Fees
P0157104	California Assoc of Comm College Registrars & Adm Officers	\$ 300.00		CC	Institutional Membership
P0157105	Laminating and Blinding Solutions Inc	\$ 117.62		FC	Printing Supplies
P0157106	Analytical Instrumentations	\$ 4,595.68		CC	Classroom Equipment
P0157107	Sir Speedy	\$ 1,724.00		CC	Custom Banner
P0157108	Rose Brand Wipers Inc	\$ 557.61		CC	Fabric
P0157109	Fullerton Photographics	\$ 404.07		FC	Engraving of Presidential Medallion
P0157110	Lincoln Graphics	\$ 2,014.93		CC	Custom Outfits
P0157111	Digital River Education Services Inc	\$ 4,197.00		CC	Career Center Assessments
P0157112	Regents of the University of California	\$ 459.00		FC	Student Meals for Field Trip
P0157113	Fluke Electronics Corp	\$ 3,024.66		CC	Instructional Equipment

Item No. 4.a.2

**BOARD RECAP**  
**FOR THE PERIOD MARCH 17, 2023 THROUGH APRIL 12, 2023**  
**BOARD MEETING MAY 9, 2023**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0157114	Sidepath Inc	\$ 1,164.93		CC	Desktop
P0157115	Amazon Business	\$ 298.04		FC	Books
P0157116	4imprint Inc	\$ 4,882.32		FC	Promotional Materials
P0157117	Pocket Nurse Enterprises Inc	\$ 4,299.35		CC	Healthcare Supplies
P0157118	Yanet Garcia	\$ 246.81		CC	Reimbursement for Canva Software
P0157119	New Pig Corporation	\$ 570.00		CC	Blanket Order for Instructional Supplies
P0157126	CDW Government Inc	\$ 13,820.90		CC	Software License Renewal
P0157127	Amazon Business	\$ 840.40		CC	Instructional Materials
P0157128	Amazon Business	\$ 28.00		NOCE	Office Supplies
P0157129	Pocket Nurse Enterprises Inc	\$ 49.83		CC	Instructional Materials
P0157130	Diamedical USA Equipment LLC	\$ 7,097.24		CC	Instructional Materials
P0157131	The Myers-Briggs Company	\$ 2,768.07		CC	Career Assessment Reports
P0157132	Office Solutions	\$ 8,535.85		CC	Air Purifying Equipment
P0157133	Home Depot	\$ 331.94		CC	Office Supplies
P0157134	edu Business Solutions Inc	\$ 2,948.40		AC	Software Renewal
P0157135	Southwest Material Handling, Inc	\$ 38,083.16		CC	Golf Carts for Night Crew Custodians
P0157136	Jetline Systems Corporation	\$ 9,697.50		CC	Instructional Equipment Parts and Set Up Fee
P0157137	Amazon Business	\$ 533.69		FC	Books
P0157138	Amazon Business	\$ 765.04		FC	Books
P0157139	Howard Industries	\$ 30,897.32	Capital Outlay	CC	Purchase New Boiler for CC Theater Arts
P0157140	Global Modular Inc	\$ 356,804.00	Bond	AC	Facility Lease for the CC Hotel, Restaurant, Culinary Arts Temporary Relocation B/A: 4/27/21
P0157141	Education Training Research Associates	\$ 1,920.46		CC	Instructional Materials
P0157142	Krueger International Inc	\$ 375.00	Capital Outlay	CC	Chairs for Career Planning Center
P0157142	Krueger International Inc	\$ 3,344.99		CC	Chairs for Career Planning Center
P0157143	Melody La Montia	\$ 390.33		FC	Reimbursement for Photography Supplies
P0157144	MFE Inspection Solutions	\$ 68,382.50		FC	Drone Equipment
P0157145	LCD Presentation Systems	\$ 2,000.00		CC	Blanket Order for Projector Repairs
P0157146	Sweetwater Sound Inc	\$ 6,177.25		CC	Music Equipment
P0157152	Amazon Business	\$ 453.45		FC	Classroom Supplies
P0157153	Stirfry Seminars & Consulting	\$ 3,000.00		CC	Workshops
P0157154	B & H Photo Video Inc	\$ 2,484.67		CC	Instructional Supplies
P0157155	S&B Foods	\$ 1,145.60		CC	Catering for Student Event
P0157156	Alejandro Omidasalar	\$ 333.00		CC	Field Trip Student Meals Reimbursement
P0157157	Automotive Video Innovations Inc	\$ 2,295.00		CC	Software License
P0157159	Garuda Promo and Branding Solutions	\$ 993.97		FC	Promotional Supplies
P0157160	Western Graphics Plus	\$ 1,635.44		CC	Promotional Supplies
P0157161	Pepi Company of California LLC	\$ 1,018.37		AC	Meals for Field Trip
P0157162	B & H Photo Video Inc	\$ 1,700.78		CC	Photography Supplies
P0157163	Sidepath Inc	\$ 2,840.98		CC	Laptops
P0157164	Apple Computer Inc	\$ 1,000.00		CC	Blanket Order for Apple Repair Services
P0157165	Yanet Garcia	\$ 400.00		CC	Reimbursement for Later Social Media Managemnt Software
P0157166	S&B Foods	\$ 221.64		CC	Coffee and Water for Career Fair Event
P0157167	Sidepath Inc	\$ 14,204.91		CC	Laptops
P0157168	Senor Taco	\$ 711.16		CC	Food for Student Field Trip
P0157169	Henry Schein Inc	\$ 120,782.26		CC	Instructional Equipment B/A 4/27/2021
P0157170	Sidepath Inc	\$ 4,734.97		CC	Laptops
P0157171	CI Solutions	\$ 5,890.00		NOCE	Software and Technical Services
P0157174	Fisher Scientific Co LLC	\$ 1,550.46		CC	Instructional Materials
P0157175	North American Rescue LLC	\$ 147.22		FC	Medical Supplies

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**BOARD RECAP**  
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0157176	Anaheim Place Partners LP	\$ 9,000.00		NOCE	Blanket Order for Euclid Common Area Maintenance Fees
P0157177	CDW Government Inc	\$ 317.78		FC	Document Scanner
P0157178	Kirk Pickler	\$ 333.46		CC	Reimbursement for Student Food Purchase
P0157179	Nonlinear Labs GmbH	\$ 3,537.59		FC	Instructional Equipment for Student Use
P0157180	American College Health Association	\$ 650.00		FC	Institutional Membership
P0157181	Veronica Hernandez	\$ 380.71		FC	Reimbursement - Printing
P0157182	Fisher Scientific Co LLC	\$ 484.72		CC	Instructional Supplies
P0157183	Lakeshore Learning Materials	\$ 980.43		FC	Instructional Supplies
P0157184	Case & Sons Construction Inc	\$ 14,950.00	Capital Outlay	AC	Replace Pump Vault Cover @ FC
P0157185	Total Western Inc	\$ 13,875.00	Capital Outlay	AC	Drain Replacement @ FC Bldg 120
P0157186	Case & Sons Construction Inc	\$ 20,300.00	Capital Outlay	AC	Labor & Materials to Repair/Repaint FC Bldg 2000
P0157187	Flinn Scientific Inc	\$ 294.90		CC	Instructional Materials
P0157188	All Data LLC	\$ 1,500.00		CC	Subscription Renewal
P0157189	VWR Funding Inc	\$ 10,171.83		CC	Instructional Materials
P0157190	Signarama of Anaheim	\$ 1,559.47		NOCE	Replace Damaged Parking Lot Signs
P0157191	Teresa Chevalier	\$ 35.66		CC	Reimbursement for Student Snacks and Supplies
P0157192	Brea/Orange County Plumbing	\$ 12,786.00		FC	New Sinks for Classroom 1027 & 1029 at FC
P0157193	LearnTech	\$ 44,931.75		FC	Instructional Equipment
P0157194	Enthusiast Inc	\$ 8,900.00		FC	Website Development for Drone & Robotic Expo
P0157199	B & H Photo Video Inc	\$ 243.60		FC	Instructional Supplies
P0157200	Kellori Dower	\$ 500.00		CC	Reimbursement for Arts Video
P0157201	Celena Valles	\$ 300.00		FC	Guest speaker for Foster Youth Success Initiative Alumni Workshop
P0157202	Alexander Brown	\$ 1,683.31		FC	Reimbursement Cultural Food Event Supplies
P0157203	The Denny Mfg Co Inc	\$ 1,268.37		FC	Photography Supplies
P0157204	VMI Inc	\$ 3,261.97		FC	Media Supplies
P0157205	Pocket Nurse Enterprises Inc	\$ 1,617.80		NOCE	Instructional Supplies
P0157206	Amazon Business	\$ 1,920.73		CC	Instructional Materials
P0157207	Amazon Business	\$ 262.48		CC	Instructional Supplies
P0157208	Displays2Go	\$ 6,581.11		FC	Bulletin Boards
P0157209	CSI Fullmer	\$ 3,689.61		FC	Office Chairs for Campus Communications
P0157210	Jeffrey Samano	\$ 322.19		FC	Reimbursement for Debate Entry Fees
P0157211	4imprint Inc	\$ 6,908.23		CC	Promotional Materials
P0157212	Chapman University	\$ 4,999.99		FC	Food Cost for Achieving Success Conference
P0157213	Sodexo Inc and Affiliates	\$ 3,545.52		FC	Catering for Puente Mentor Dinner
P0157214	MVP Promotions	\$ 824.84		CC	Embroidery Services
P0157215	Darlin Jimenez Mendez	\$ 245.77		CC	Student Reimbursement for Books
P0157216	Transportation Charter Services Inc	\$ 1,330.00		CC	Field Trip Transportation Fee
P0157217	Orange County Human Relations	\$ 6,250.00		CC	Mediation Training Fees
P0157218	Anixter Inc	\$ 886.24		CC	Supplies for Locks Installation
P0157219	Jones School Supply Co Inc	\$ 100.32		CC	Custom Achievement Medals
P0157220	Sidepath Inc	\$ 3,199.18		CC	Computer Desktop & Monitor
P0157221	B & H Photo Video Inc	\$ 7,083.50		CC	Tablets & 3D Printer
P0157222	Sodexo Inc and Affiliates	\$ 193.73		FC	Catering for FC Promise Program Event
P0157223	Enthusiast Inc	\$ 2,400.00		FC	Website Design for Photography Lab
P0157224	Trevor Dolce	\$ 800.00		FC	Guest Performer for Theatre Arts
P0157225	Phillip Carillo	\$ 800.00		FC	Guest Performer for Theatre Arts
P0157226	Justin Drisdelle	\$ 700.00		FC	Guest Performer for Theatre Arts
P0157227	El Pollo Loco 3722	\$ 536.75		CC	Food for Field Trip
P0157228	Amazon Business	\$ 1,274.19		FC	Promotional Materials

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**BOARD RECAP**  
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0157229	Amazon Business	\$ 135.75		FC	Office Supplies
P0157230	Amazon Business	\$ 101.24		CC	Instructional Supplies
P0157231	Source One Contracting Inc	\$ 10,000.00		CC	Blanket Order for Generator Decommission Services
P0157232	T&G Printing and Fulfillment	\$ 4,764.71		CC	Promotional Supplies
P0157233	S&B Foods	\$ 114.05		CC	Catering for Chancellor's Connect Event
P0157235	A2MEND	\$ 1,625.00		FC	Student Field Trip Fees
P0157236	Southern California News Group	\$ 2,760.21	Capital Outlay	AC	Advertisement for formal Bid Site Barrier Removal Project FC
P0157237	Southern California News Group	\$ 2,819.02	Capital Outlay	AC	Advertisement for Formal Bid Re-Roof Wilshire Center Project FC
P0157238	In-Bin T-Shirt LLC	\$ 976.66		FC	Custom Shirts
P0157239	California State Polytechnic University ,Pomona	\$ 582.95		CC	Lunch for Student Field Trip
P0157240	The Dart Shop	\$ 1,107.13		CC	Custom Medals
P0157241	Creative Plant Rentals LLC	\$ 3,000.00		FC	Blanket Order for Flower Rentals
P0157242	VMI Inc	\$ 7,183.10		FC	Display Monitors
P0157243	Sodexo Inc and Affiliates	\$ 153.90		FC	Catering for Umoja Movie Night
P0157244	Online Learning Consortium Inc	\$ 2,950.00		FC	Learning Consortium Fees
P0157245	4imprint Inc	\$ 1,666.49		FC	Promotional Supplies
P0157246	Music Celebrations International LLC	\$ 12,029.00		FC	Student Filed Trip Fees for Performance
P0157247	Virginia Wiernucki	\$ 84.81		FC	CARE Auto Maintenance Reimbursement
P0157248	Shannon Gagnon	\$ 48.69		FC	CARE Auto Maintenance Reimbursement
P0157249	Jennifer Tetiva	\$ 70.86		FC	CARE Auto Maintenance Reimbursement
P0157250	RushKing Promotions LLC	\$ 3,659.54		FC	Promotional Supplies
P0157251	Case & Sons Construction Inc	\$ 38,906.00	Capital Outlay	AC	Installation of Aluminum Metal FC Bldgs 700 & 1000
P0157252	CSI Fullmer	\$ 18,499.10	Capital Outlay	CC	Furniture for CC Dean of Student Services Office
P0157272	Pasco Scientific	\$ 1,670.13		CC	Instructional Supplies
P0157273	Pasco Scientific	\$ 4,175.32		CC	Laboratory Supplies
P0157274	Pasco Scientific	\$ 1,503.12		CC	Laboratory Supplies
P0157275	Hardy Diagnostics	\$ 505.57		CC	Instructional Supplies
P0157276	American Dental Association	\$ 119.78		CC	Publications
P0157277	The Music and Theatre Company LLC	\$ 1,700.00		FC	Theatre Set and Props
P0157278	Carol Henke	\$ 185.30		FC	Reimbursement for Hard Drives for the Art Gallery
P0157279	Transportation Charter Services Inc	\$ 2,257.00		FC	Field Trip Transportation Fees
P0157280	Aspira	\$ 4,000.00		CC	Speaking Services
P0157281	OC Pump Company	\$ 13,673.01	Capital Outlay	AC	Labor and Materials to Replace Motor Pump at FC
P0157282	Geoffrey Hurst	\$ 393.29	Capital Outlay	AC	Reimbursement for Network Project Supplies
P0157283	Full Compass Systems Ltd	\$ 3,109.35		FC	Audio Supplies
P0157284	Total Western Inc	\$ 8,594.00	Capital Outlay	AC	Labor and Materials to Work on Exhaust System at FC
P0157285	Southland Industries	\$ 21,640.00	Capital Outlay	AC	Labor and Materials to Replace Bard Unit at FC
P0157286	Lights for Nights Inc	\$ 1,296.38		FC	Lighting Rentals
P0157287	Pacific Sky	\$ 80,121.00		CC	Independent Contractor for Marketing Videos
P0157288	PPC Air Conditioning Inc	\$ 60,086.00	Capital Outlay	CC	Labor & Materials to Repairs Cooling Tower at CC
P0157289	S&B Foods	\$ 1,886.64		CC	Catering for HS Counselor Breakfast Event
P0157290	Valerie Burgess	\$ 1,000.00		FC	CARE Auto Maintenance Reimbursement
P0157291	Christina Cornett	\$ 500.00		FC	Guest Speaker for Art Department
P0157292	CITI Program	\$ 4,675.00		FC	Subscription Renewal
P0157293	Obinna Efughu	\$ 1,250.00		CC	Student Grant
P0157294	Joseph Harris	\$ 250.00		CC	Guest Musician for Commencement
P0157296	Juan C Rodriguez de la Ro	\$ 250.00		CC	Guest Musician for Commencement
P0157297	Caesar Martinez	\$ 2,250.00		CC	Guest Musician for Commencement
P0157298	Will Vargas	\$ 250.00		CC	Guest Musician for Commencement

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0157299	Amazon Business	\$ 894.22		CC	Supplies for Student Success Celebration Event
P0157300	Amazon Business	\$ 273.15		CC	Instructional Supplies
P0157301	Amazon Business	\$ 32.28		FC	Computer Hardware
P0157312	MVP Promotions	\$ 970.58		CC	Custom Shirts
P0157313	La Palma Broadcasting LLC	\$ 4,140.00		FC	Broadcasting Fees
P0157314	BSN Sports LLC	\$ 4,622.13		FC	Athletic Supplies
P0157315	Total Western Inc	\$ 72,175.08	Capital Outlay	AC	Labor and Materials for Exchanger Removal at FC
P0157316	Sodexo Inc and Affiliates	\$ 116.70		FC	Catering for FC Guided Pathways Events
P0157317	William Brahm	\$ 250.00		CC	Guest Musician for Commencement
P0157318	Eric Morones	\$ 250.00		CC	Guest Musician for Commencement
P0157319	B & H Photo Video Inc	\$ 460.20		FC	Software Download
P0157320	Anali Yslas	\$ 300.00		FC	Guest Speaker for Alumni Workshop Event
P0157321	RBA Photoboosts Inc	\$ 1,200.00		FC	Photography Paper
P0157322	Integrity Electric	\$ 5,812.00	Capital Outlay	AC	Uninterrupted Power Supply Units for Sherbeck Field Project
P0157323	Sodexo Inc and Affiliates	\$ 279.93		FC	Catering Services
P0157324	Pasco Scientific	\$ 463.35		FC	Laboratory Supplies
P0157325	Amazon Business	\$ 784.37		CC	Instructional Supplies
P0157326	Western Association of Student	\$ 60.00		FC	Institutional Membership
P0157327	Western State Design Inc	\$ 448.00		FC	Repair of Dryer
P0157328	JRH Construction Company Inc	\$ 33,779.40		CC	Ceiling Repair
P0157329	Progent Corporation	\$ 6,667.65		CC	Consulting Services
P0157330	S&B Foods	\$ 140.58		CC	Catering for Dean Lunch Meeting
P0157331	Sasco Electric	\$ 3,400.00		FC	Electrical Upgrades in Bldg 700
P0157332	Signarama of Anaheim	\$ 12,681.21		FC	Custom Signage
P0157333	Johnson Controls Fire Protection LP	\$ 3,317.05		CC	Troubleshoot Smoke Detector
P0157334	CSI Fullmer	\$ 1,290.66		FC	Replacement Desk
P0157335	CSI Fullmer	\$ 39,689.78		NOCE	Career Skill Lab Furniture
P0157336	Sasco Electric	\$ 16,320.00		FC	Electrical Reconfiguration for Labs at FC
P0157337	CDW Government Inc	\$ 21,754.89		AC	Software License & Hardware
P0157338	Modo Labs Inc	\$ 49,131.00		FC	Software Subscription
P0157339	Orange County Air Conditioning	\$ 5,890.00		AC	Replace Chilled Water Pump Motor at AC
P0157340	CDW Government Inc	\$ 3,524.30		CC	iPads
P0157341	Computing Technology Industry Association	\$ 2,699.00		CC	Cybersecurity License Vouchers
P0157342	McMaster Carr Supply Co	\$ 30.85		CC	Supplies for Food Services
P0157343	Plumbing Piping & Construction Inc	\$ 7,412.00		AC	Hot Water Tank Replacement at AC
P0157344	T S Enterprise Associates Inc	\$ 66,260.75		FC	Instructional Equipment
P0157345	Rolando Sanabria	\$ 1,499.99		FC	Reimbursement for Conference Books
P0157346	Gregory Ryan	\$ 60.00		FC	Reimbursement for Membership Fees
P0157347	South Coast Higher Education Council	\$ 50.00		CC	Institutional Membership
P0157348	Brittany Hamer	\$ 614.12		CC	Reimbursement for Charger Experience Supplies
P0157349	Competitive Aquatic Supply Inc	\$ 655.73		FC	Athletic Supplies
P0157350	College Reading & Learning Association	\$ 250.00		FC	Tutor Certification Fees
P0157351	Julieta Tapia	\$ 980.00		FC	CARE Auto Maintenance Reimbursement
P0157352	Onuma Inc	\$ 11,720.00		AC	Software License
P0157364	Cone Instruments LLC	\$ 485.18		CC	Instructional Materials
P0157365	Amazon Business	\$ 962.15		CC	Instructional Supplies
P0157366	Vernier Software & Technology	\$ 93.58		FC	Instructional Supplies
P0157369	Naomi Oreskes	\$ 2,000.00		FC	Earth Day Speaker
P0157370	Safe Hearing America Inc	\$ 3,600.00		AC	Hearing Conservation Program Testing

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**BOARD RECAP**  
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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0157371	Amazon Business	\$ 295.02		FC	Books
P0157372	Amazon Business	\$ 806.42		FC	Instructional Materials
P0157391	Home Science Tools	\$ 944.80		CC	Instructional Materials
P0157392	Amazon Business	\$ 316.62		FC	Instructional Supplies
P0157393	Amazon Business	\$ 89.15		CC	Office Supplies
P0157394	Shamrock Scientific Specialty Systems Inc	\$ 387.91		CC	Instructional Supplies
P0157395	Amazon Business	\$ 101.48		CC	Office Supplies
P0157396	Computerland of Silicon Valley	\$ 10,000.00		CC	Blanket Order for Azure overages
P0157398	Bremer's Plumbing & Boiler Services Inc	\$ 15,000.00		FC	Blanket Order for Plumbing Repairs
P0157399	Lacefield Door Co	\$ 19,582.00	Capital Outlay	AC	Labor and Materials to Repair Doors at FC Bldgs
P0157401	Samy Orellana	\$ 452.80		AC	Reimbursement
P0157404	Suniya 360 Architects PC	\$ 17,300.00		CC	Consultant Services CC Tech Ed 1 Aviation Study
P0157405	Amazon Business	\$ 2,197.99		CC	Instructional Supplies
P0157406	Home Depot	\$ 624.90		FC	Classroom Supplies
P0157407	Stamats Communications Inc	\$ 939,150.00		NOCE	Digital Media Services and Support BA: 3/14/23
P0157410	Leapfrog Technologies Inc	\$ 8,165.61		NOCE	Software Renewal
P0157411	Rocio Garcia	\$ 3,000.00		AC	Speaker for March PIE Series
P0157412	Los Angeles County	\$ 59.48		AC	2022 General Election Fees
P0157413	B & H Photo Video Inc	\$ 6,299.72		CC	Photo Supplies for Commencement
P0157414	Yanet Garcia	\$ 504.34		CC	Reimbursement for Food Purchase
P0157416	CSI Fullmer	\$ 7,499.10		CC	Office Chairs
P0157417	Amanda Macias	\$ 1,030.00		CC	Guest Speaker Fee
P0157418	Krueger International Inc	\$ 42,700.26		NOCE	Classroom Furniture - Career Skills Lab
P0157419	Cone Instruments LLC	\$ 485.18		CC	Instructional Materials
P0157420	Toshiba Business Solutions	\$ 5,559.30		CC	Blanket Order for Managed Print Services
P0157421	Toshiba Business Solutions	\$ 6,825.87		FC	Blanket Order for Printing Services
P0157422	Toshiba Business Solutions	\$ 4,801.55		NOCE	Printing Management Services for NOCE
P0157423	brightwheel	\$ 1,200.00		FC	Software Subscription 9/21-9/22
P0157424	Amazon Business	\$ 484.88		AC	Books
P0157425	Trinity Sound Company	\$ 4,945.90		NOCE	Sound Service for Graduation
P0157426	Amazon Business	\$ 790.06		CC	Instructional Supplies
P0157428	Amazon Business	\$ 75.41		FC	Classroom Supplies
P0157429	Amazon Business	\$ 1,337.09		CC	Instructional Supplies
P0157430	KYA Services LLC	\$ 254,976.73	Capital Outlay	AC	Front Building Sign Repair at AC B/A: 4/27/21
P0157431	GST	\$ 72,117.74	Capital Outlay	CC	Audio Equipment for CCPX 4th Floor B/A: 8/25/2020
P0157432	Department of General Services	\$ 9,432.00	Bond	AC	DSA Plan/Field Review Fee for AC 1st Floor Renovat
P0157434	Toshiba Business Solutions	\$ 7,198.80		FC	Purchase New Copier
P0157435	JM McConkey Co Inc	\$ 2,000.00		FC	Blanket Order for Instructional Supplies
P0157436	Office Solutions	\$ 5,000.00		FC	Blanket Order for Office Supplies
P0157437	Academic Senate for CA Community Colleges	\$ 1,000.00		NOCE	Technical Assistance Visit
P0157438	Fisher Scientific Co LLC	\$ 112.33		CC	Instructional Materials
P0157439	Pocket Nurse Enterprises Inc	\$ 7,000.00		CC	Blanket Order for Instructional Supplies
P0157440	ACCO Engineered Systems Inc	\$ 52,578.00	Capital Outlay	AC	Water Leak Repairs at FC Bldg 1300
P0157441	WMFY We Mail For You Inc	\$ 16,011.75		AC	Mailing Services
P0157445	Amazon Business	\$ 81.03		FC	Instructional Supplies
P0157446	Amazon Business	\$ 139.97		CC	Office Supplies
P0157447	Stealth Mode Three LLC	\$ 751.13		FC	Promotional Materials
P0157448	KT Industries Inc	\$ 15,633.58		CC	Circuit Breaker Repair at CC
P0157449	Signature Flooring Inc	\$ 8,645.81		FC	New Flooring at FC

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PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0157450	Barnes & Noble Inc	\$ 1,240.74		FC	Books
P0157451	Amazon Business	\$ 532.26		CC	Instructional Supplies
P0157452	Orange County Fire Protection	\$ 19,415.50		AC	Fire Hydrants Replacement at AC
P0157453	brightwheel	\$ 1,200.00		FC	Software Subscription 9/22-9/23
P0157454	Amazon Business	\$ 901.82		FC	Classroom Supplies
P0157455	Diamedical USA Equipment LLC	\$ 11,849.61		CC	Instructional Supplies
P0157456	Microsoft Corporation	\$ 114,998.10		NOCE	Laptops (340) B/A: 1/24/2023
P0157457	Amazon Business	\$ 862.00		FC	Instructional Supplies
P0157458	Amazon Business	\$ 635.19		CC	Books
P0157459	Sidepath Inc	\$ 6,628.96		CC	Dell Laptops
P0157460	Inbox Graphx	\$ 3,232.50		FC	Custom Canopy
P0157461	Grubhub	\$ 507.52		CC	Lunch for Counselor Virtual Meeting
P0157462	The MT Pit	\$ 120.00		CC	Theatre Rights Fees
P0157464	Jenney Ho	\$ 645.00		AC	Purchasing Conference
P0157465	Crystal Nguyen	\$ 645.00		AC	Purchasing Conference
P0157466	Transportation Charter Services Inc	\$ 1,035.38		FC	Field Trip Transportation Fees
P0157467	Simplot Partners	\$ 1,445.58		CC	Athletic Supplies
P0157468	Therese Mosqueda-Ponce	\$ 392.72		CC	Reimbursement for Field Trip Fees
P0157469	NMK Corporation	\$ 793.31		CC	Network Cables
P0157470	S&B Foods	\$ 2,361.88		CC	Catering for Transfer Celebration
P0157471	The Mathworks Inc	\$ 1,198.50		CC	Software License Renewal
P0157472	American Association of Community Colleges	\$ 140.00		AC	Publications
P0157473	Marriott Hotel	\$ 1,693.25		AC	Board of Trustees Retreat
P0157475	Columba Barba	\$ 800.00		CC	Guest Performer for International Cultural Center
P0157476	The Balloon Box	\$ 1,655.05		NOCE	Decorations for Graduation
P0157477	GST	\$ 3,561.14		CC	Computer Hardware
P0157478	Careeramerica LLC	\$ 11,850.00		FC	Financial Aid Software Subscription
P0157480	SiteOne Landscape Supply LLC	\$ 722.11		FC	Classroom ADA Compliant Supplies
P0157481	Owl Labs Inc	\$ 258.60		CC	Conference Meeting Software Subscription
P0157482	Doing Good Works	\$ 22,853.41		FC	Promotional Supplies
P0157483	Scantron Corporation	\$ 1,500.00		FC	Blanket Order for Scantron Supplies
P0157484	Element451 Inc	\$ 68,000.00		CC	Messaging Software License
P0157485	NMK Corporation	\$ 3,900.00		CC	Blanket Order for Phone System Support Services
P0157486	Kent Adhesive Products Co	\$ 1,848.69		FC	Cataloging Supplies
P0157487	Forklift Aerial Safety LLC	\$ 1,990.00		FC	Forklift Safety Training at FC
P0157488	Stamats Communications Inc	\$ 6,400.00		NOCE	Data Management Plan
P0157489	Access	\$ 300.00		FC	Blanket Order for Shredding Services
P0157490	Khadija Khan	\$ 500.00		FC	Guest Speaker for Virtual Presentation
P0157491	Amazon Business	\$ 627.61		FC	Student Supplies
P0157492	Amazon Business	\$ 7,566.63		CC	Emergency Student Supplies
P0157493	Ahmad Munsaf	\$ 500.00		FC	Guest Speaker for Virtual Presentation
P0157494	Oh Adore Photo Booth	\$ 725.00		CC	Photo Booth Rental
P0157495	Rupal Patel	\$ 500.00		FC	Guest Speaker for Joint Virtual Event
P0157496	Kaizen Collision Center	\$ 6,987.52		FC	Campus Safety Vehicle Repairs
P0157502	Kurzweil and Intellitools	\$ 3,000.00		CC	Software
P0157503	North Carolina State University	\$ 10,687.50		AC	Employee Survey and Consultant Services
P0157504	Guitar Center Inc	\$ 714.52		FC	Music Instrument Repairs
P0157505	Embassy Suites	\$ 9,250.76		FC	Banquet Room Rental Fees
P0157506	Conceptual Marketing	\$ 2,791.29		FC	Graduation Supplies

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<b>PO</b>	<b>VENDOR NAME</b>	<b>AMOUNT</b>	<b>FUND</b>	<b>SITE</b>	<b>DESCRIPTION</b>
P0157507	T&G Printing and Fulfillment	\$ 27,036.63		CC	Promotional Supplies
P0157508	Fortem Flood Inc	\$ 11,800.00		FC	Exhibition Stand at Natural Disasters Expo
P0157509	Segundo Ortiz	\$ 950.00		FC	Guest Performer for Commencement
P0157510	Mark Manguera	\$ 2,500.00		AC	Independent Contractor for Event Consultancy
P0157511	Wendy Lua	\$ 15.00		FC	Student Fees Reimbursement
P0157512	Doing Good Works	\$ 1,294.31		FC	Custom Shirts
P0157513	Doing Good Works	\$ 1,741.60		FC	Promotional Supplies
P0157515	Amazon Business	\$ 107.73		FC	Graduation Supplies
P0157517	Anaheim Place Partners LP	\$ 136,224.00		NOCE	Lease Amendment Agreement B/A: 2/28/23
P0157518	MyTy Inc	\$ 345.00		CC	Lunch for Career Fair Students
P0157520	Discount School Supply	\$ 786.62		FC	Instructional Supplies
P0157522	Knorr Systems Int'l LLC	\$ 97,454.22	Capital Outlay	CC	Pool Equipment for Cypress College
P0157524	Athletic Field Specialists	\$ 26,607.00	Capital Outlay	AC	Laser Grading and Sod Repairs at FC Soccer Field
P0157525	Schindler Elevator Corporation	\$ 19,481.00	Capital Outlay	AC	Labor and Materials to Repair Elevator at FC
P0157526	Goodwill Industries of Orange County	\$ 800.00		FC	Translation Services
P0157528	Foundation for California Community Colleges	\$ 25.00		NOCE	CCC LGBTQ+ Summit Virtuality Field Trip
P0157529	N Harris Computer Corporation	\$ 286.32		NOCE	Computer Supplies
P0157540	Sodexo Inc and Affiliates	\$ 1,493.45		FC	Catering for Jumpstart Student Event
P0157544	Imelda Diaz	\$ 524.61		FC	Student Auto Maintenance Reimbursement
P0157545	Karla Castillo	\$ 480.00		FC	Student Auto Maintenance Reimbursement
P0157546	Arlene Ramos	\$ 513.40		FC	Student Auto Maintenance Reimbursement
P0157548	Angelica Ramos	\$ 242.69		FC	Student Auto Maintenance Reimbursement
P0157549	Jennifer Sandoval	\$ 904.53		FC	Student Auto Maintenance Reimbursement
P0157552	Ashley Tito	\$ 1,000.00		FC	Student Auto Maintenance Reimbursement
P0157554	Home Depot	\$ 2,650.78		FC	Classroom Supplies
P0157557	Home Depot	\$ 522.56		FC	Classroom Supplies
P0157564	Flinn Scientific Inc	\$ 500.00		CC	Blanket Order for Instructional Supplies
		<b>\$ 5,028,207.55</b>			

Approved by: \_\_\_\_\_  
Fred Williams, Vice Chancellor

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** May 9, 2023

**SUBJECT:** Budget Adjustments and New Grants

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u>  </u>
Enclosure(s)	<u>X</u>

**BACKGROUND:** Revised 2022-2023 fiscal year allocations and amendments have been received for various federal- and state-funded programs, and local contracts. An adjustment is also required to establish budget in the Capital Outlay fund for an internal transfer. Based on these revisions, adjustments are needed to various General Fund, Child Development and Capital Outlay Fund revenue and expenditure budgets that were previously approved by the Board.

The General Fund program requiring an adjustment is:

- Zero Textbook Cost (ZTC) Program

The Child Development Fund program requiring an adjustment is:

- Child Care Access Means Parents in School (CCAMPIS)

The Capital Outlay Fund requires an adjustment to accept an internal transfer providing funds for repair to the NOCCCD building sign.

### Revised Allocation Adjustments

SITE	PROGRAM NAME	TOTAL ADJUSTMENT	SOURCE OF ADJUSTMENT
	<b>GENERAL FUND</b>		
CC	ZTC Program	\$ <u>180,000</u>	P-1 Allocation
FC	ZTC Program	<u>180,000</u>	P-1 Allocation
	<b>TOTAL – GENERAL FUND</b>	<b><u>360,000</u></b>	
	<b>CHILD DEVELOPMENT FUND</b>		
FC	CCAMPIS	<u>440,923</u>	Year 2 Funding
	<b>TOTAL – CHILD DEVELOPMENT FUND</b>	<b><u>440,923</u></b>	
	<b>CAPITAL OUTLAY FUND</b>		
AC	NOCCCD Building Sign Repair	<u>300,000</u>	Internal Transfer
	<b>TOTAL – CAPITAL OUTLAY FUND</b>	<b><u>300,000</u></b>	
	<b>GRAND TOTAL BUDGET ADJUSTMENTS</b>	<b>\$ <u>1,100,923</u></b>	

In addition, funding for new grants have been received for the following program.

- African American Male Education Network and Development (A<sup>2</sup>MEND) in the amount of \$20,000 allocated by the State to provide support, guidance, professional development, and networking opportunities for A<sup>2</sup>MEND members as well as students enrolled within the community college system.
- DDS Employment Grant - Orange County Business Partner Intermediary (OCBPI) Project in the amount of \$10,000 funded by the Department of Developmental Services (DDS), passed through Chapman University's Thompson Policy Institute to support collaborative activities, promote service agencies, engage in regional and state level advocacy efforts, and work to remove barriers impeding the success of individuals who have disabilities.
- Local and Systemwide Technology and Data Security in the amount of \$300,000 allocated by the State to implement technology and data security measures that support improved oversight of fraud mitigation and cybersecurity efforts at the local and systemwide level. The funds can be used for modernization of the CCCApply system, security upgrades for education technology systems, costs for monitoring security risks, and efforts to improve the quality of online and distance education.
- Puente Program - Participant Site Award in the amount of \$50,000 funded by the University of California, Berkeley's Center for Educational Partnerships to augment funding for Puente programs across the state, supporting the needs of programs so that all students have the opportunity to experience Puente with an equitable distribution of resources.
- Regional Equity and Recovery Partnerships (RERP) in the amount of \$140,276 allocated by the State to support regional efforts to increase colleges capacity to award credit for prior learning; creating work-based learning opportunities; providing academic and career supports; and providing an on-ramp to credit pathways leading to industry-valued credentials or degrees to existing sector strategies and career pathway programs.

#### New Grants

SITE	PROGRAM NAME	TOTAL FUNDING	SOURCE OF FUNDING
	<b>GENERAL FUND</b>		
AC	Local and Systemwide Technology and Data Security	\$ 300,000	P-1 Allocation
CC	A <sup>2</sup> MEND	10,000	Notification from State
	Puente Program - Participant Site Award	25,000	New Agreement
FC	A <sup>2</sup> MEND	10,000	Notification from State
	Puente Program - Participant Site Award	25,000	New Agreement
NOCE	DDS Employment Grant - OCBPI Project	10,000	New Agreement
	RERP	140,276	Notification from State
	<b>TOTAL – NEW GRANTS</b>	<b>\$ 520,276</b>	

This agenda item was submitted by Ivy Hwee, District Manager, Fiscal Affairs.

**How does this relate to the five District Strategic Directions?** This item responds to Direction 4 – Collective Impact & Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

**How does this relate to Board Policy:** This agenda item is submitted in accordance with Board Policy 3280, Grants.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Various programs have received revised 2022-2023 allocations and amendments since the adoption of the District Proposed Budget on September 13, 2022, or subsequent adoption of new agreements by the Board. Budget adjustments are being submitted to revise revenue and expenditure budgets totaling \$1,100,923 accordingly for the 2022-2023 fiscal year. Additionally, \$520,276 in funding has been received for new grants for use beginning in the current fiscal year.

**RECOMMENDATION:** Authorization is requested to accept new revenue and to make adjustments to General Fund, Child Development and Capital Outlay Fund revenue and expenditure budgets in accordance with the revised and new fiscal year 2022-2023 allocations totaling \$1,621,199. It is further requested that resolutions be adopted to adjust budgets, to accept new revenue and authorize expenditures within the General Fund, Child Development and Capital Outlay Fund pursuant to the California Code of Regulations Title 5, Section 58308. Authorization is further requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Fred Williams

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Recommended by

  
Approved for Submittal

4.b.3

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Item No.

**Budget Adjustments (Board Date May 9, 2023)**  
**July 1, 2022 - June 30, 2023**

Note: All expenditure adjustments are being placed in one account for each program. Separate budget transfers will be processed to reallocate the adjustment amount to align with program plans.

<u>Campus</u>	<u>Fund</u>	<u>Account Title</u>	<u>Fund</u>	<u>Orgn</u>	<u>Account</u>	<u>Program</u>	<u>Acty</u>	<u>Locn</u>	<u>Adjustment</u>
<b><u>General Fund (0101)</u></b>									
AC		Local and Systemwide Technology and Data Security	Other Operating Expenses	18082	1505	50000	6090		\$ 300,000.00
AC		Local and Systemwide Technology and Data Security	State Revenues	18082	1505	86280	6090		\$ 300,000.00
CC		A <sup>2</sup> MEND	Other Operating Expenses	18087	2570	50000	6490		\$ 10,000.00
CC		A <sup>2</sup> MEND	State Revenues	18087	2570	86280	6490		\$ 10,000.00
CC		Puente Program - Participant Site Award	Other Operating Expenses	18931	2605	50000	4900		\$ 25,000.00
CC		Puente Program - Participant Site Award	State Revenues	18931	2605	86280	4900		\$ 25,000.00
CC		ZTC Program	Other Operating Expenses	18607	3310	50000	6120		\$ 180,000.00
CC		ZTC Program	State Revenues	18607	3310	86280	6120		\$ 180,000.00
FC		A <sup>2</sup> MEND	Other Operating Expenses	18088	XXXX	50000	XXXX		\$ 10,000.00
FC		A <sup>2</sup> MEND	State Revenues	18088	XXXX	86280	XXXX		\$ 10,000.00
FC		Puente Program - Participant Site Award	Other Operating Expenses	18941	6000	50000	4900		\$ 25,000.00
FC		Puente Program - Participant Site Award	State Revenues	18941	6000	86280	4900		\$ 25,000.00
FC		ZTC Program	Other Operating Expenses	18608	6060	50000	6120		\$ 180,000.00
FC		ZTC Program	State Revenues	18608	6060	86280	6120		\$ 180,000.00
NOCE		DDS Employment Grant - OCBPI Project	Other Operating Expenses	17908	8910	50000	6420		\$ 10,000.00
NOCE		DDS Employment Grant - OCBPI Project	State Revenues	17908	8910	86543	6420		\$ 10,000.00
NOCE		RERP	Other Operating Expenses	17303	9793	50000	6190		\$ 140,276.00
NOCE		RERP	State Revenues	17303	9793	86543	6190		\$ 140,276.00
<b><u>Child Development Fund (1212)</u></b>									
FC		CCAMPIS	Other Operating Expenses	31301	5626	50000	6920		\$ 440,923.00
FC		CCAMPIS	Federal Revenues	31301	5626	81900	6920		\$ 440,923.00
<b><u>Capital Outlay Fund (4040)</u></b>									
AC		NOCCCD Building Sign Repair	Other Operating Expenses	45582	1340	52210	7100		\$ 300,000.00
AC		NOCCCD Building Sign Repair	Other Financing Sources	45582	1340	89810	7100		\$ 300,000.00



RESOLUTION OF THE BOARD OF TRUSTEES  
OF  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
OF  
ORANGE COUNTY, CALIFORNIA  
\*\*\*

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund (0101), for fiscal year 2022-2023, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8629	CalWORKs, TTIP, Other	\$ 730,000
8659	Other Reimbursable Categorical	150,276

	TOTALS	\$ <u>880,276</u>
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<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
5000	Other Operating Expenses	\$ 880,276

	TOTALS	\$ <u>880,276</u>
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AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA    )  
  ) SS  
COUNTY OF ORANGE    )

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on May 9, 2023, and passed by a \_\_\_\_\_ vote of said Board.

\_\_\_\_\_  
Vice Chancellor, Finance and Facilities

The above transfer approved on the \_\_\_\_\_ day of \_\_\_\_\_.

Al Mijares, Ph.D., County Superintendent of Schools

by \_\_\_\_\_, Deputy  
4.b.5

\_\_\_\_\_  
Item No.

RESOLUTION OF THE BOARD OF TRUSTEES  
OF  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
OF  
ORANGE COUNTY, CALIFORNIA  
\*\*\*

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the Child Development Fund (1212), for fiscal year 2022-2023, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8199	Other Federal Revenues	\$ 440,923
	TOTALS	\$ <u>440,923</u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
5000	Other Operating Expenses	\$ 440,923
	TOTALS	\$ <u>440,923</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA    )  
  ) SS  
COUNTY OF ORANGE    )

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on May 9, 2023, and passed by a \_\_\_\_\_ vote of said Board.

\_\_\_\_\_  
Vice Chancellor, Finance and Facilities

The above transfer approved on the \_\_\_\_\_ day of \_\_\_\_\_.

Al Mijares, Ph.D., County Superintendent of Schools

by \_\_\_\_\_, Deputy

4.b.6

\_\_\_\_\_  
Item No.

RESOLUTION OF THE BOARD OF TRUSTEES  
OF  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
OF  
ORANGE COUNTY, CALIFORNIA  
\*\*\*

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the Capital Outlay Fund (4040), for fiscal year 2022-2023, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8981	Interfund Transfers In	\$ 300,000
	TOTALS	\$ <u>300,000</u>

<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
5000	Other Operating Expenses	\$ 300,000
	TOTALS	\$ <u>300,000</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA    )  
  ) SS  
COUNTY OF ORANGE    )

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on May 9, 2023, and passed by a \_\_\_\_\_ vote of said Board.

\_\_\_\_\_  
Vice Chancellor, Finance and Facilities

The above transfer approved on the \_\_\_\_\_ day of \_\_\_\_\_.

Al Mijares, Ph.D., County Superintendent of Schools

by \_\_\_\_\_, Deputy

4.b.7

\_\_\_\_\_  
Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** May 9, 2023  
**SUBJECT:** 2022-2023 Budget Transfers: General Fund and Capital Outlay Fund

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u>  </u>
Enclosure(s)	<u>X</u>

**BACKGROUND:** While all areas attempt to project their expenditures accurately, situations occur which require transfers to be made. Many times an amount is budgeted for a project but the specific areas of expenditures are not determined until a later date. In this case, the funds are then transferred to the specific accounts.

The attached transfers have been requested and only represent those that affect a contingency account, exceed \$10,000 and/or establish new revenue and expense budgets. In each case, a brief explanation is stated. Additional information will be provided upon request. Pursuant to the California Code of Regulations Title 5, §58307, transfers of funds may be made from reserve for contingencies to any expenditure classification or between expenditure classifications at any time by written resolution of the Board of Trustees. In addition, a resolution providing for the transfer from reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the members of the Board of Trustees.

This agenda item was submitted by Kashmira Vyas, District Director, Fiscal Affairs.

**How does this relate to the five District Strategic Directions?** This item responds to Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This agenda item is submitted in accordance with Board Policy 6250, Budget Management.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Budget transfers will be made to the various funds and accounts, as listed.

**RECOMMENDATION:** Authorization is requested for the 2022-2023 General Fund and Capital Outlay Fund transfers netting to the amount of \$2,236,064 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5, §58307.

Fred Williams

Recommended by

  
Approved for Submittal

4.c.1

Item No.

Budget Transfers  
5-9-2023

**1. 11100: Prior Year Funds - AC**

1.1 Transfer to provide additional budget to District Human Resources for projected increased costs from ongoing and anticipated investigations.

From:	7900 Reserve for Contingencies	(600,000)
To:	5000 Other Operating Expenses & Services	600,000

1.2 Transfer from District Services Carryover funds to provide budget for the repair of the District "NOCCCD" sign.

From:	7900 Reserve for Contingencies	(300,000)
To:	7300 Interfund Transfers Out	300,000

**2. 11100: Prior Year Funds - CC**

Transfer to cover meal vouchers for students attending the Summer Research Program at Cal Poly Pomona.

From:	5000 Other Operating Expenses & Services	(12,000)
To:	7600 Other Student Aid	12,000

**3. 11100: Prior Year Funds - FC**

3.1 Transfer to provide funding for program review and media for the Mindfulness Program, Re-Entry Program, and tutors' salaries and benefits for ASC Program.

From:	5000 Other Operating Expenses & Services	(144,711)
To:	1400 Instructional Aides	14,182
	2300 Noninstructional Salaries	28,959
	2400 Instructional Aides	46,020
	3900 Benefits	10,550
	4000 Supplies & Materials	5,000
	7600 Other Student Aid	40,000

3.2 Transfer to cover new conference room chairs, computers and white boards for the STEM center, and to replace old equipment in Chemistry and Biology departments.

From:	5000 Other Operating Expenses & Services	(76,000)
To:	4000 Supplies & Materials	3,750
	6000 Capital Outlay	67,250
	7100 Debt Retirement (Long-Term Debt)	5,000

3.3 Transfer to cover costs related to painting and carpet for the Mathematics Department.

From:	6000 Capital Outlay	(18,066)
To:	5000 Other Operating Expenses & Services	18,066

**4. 11200: Current Year Funds - FC**

4.1 Transfer to cover salary for an Hourly Counselor for the Umoja Community Program.

From:	5000 Other Operating Expenses & Services	(17,500)
To:	1400 Noninstructional Salaries	17,500

4.2 Transfer to cover the purchase of informational signs for the new Humanities building.

From:	6000 Capital Outlay	(12,000)
To:	4000 Supplies & Materials	12,000

**5. 15413: Perkins IV - CC**

Transfer budget to cover the purchase of projector lenses for Media and Communications department.

From:	2300 Noninstructional Salaries	(11,180)
To:	6000 Capital Outlay	11,180

**6. 15623: TANF - FC**

Transfer budget from book grants to supplies and materials for Counseling department.

From:	7600 Other Student Aid	(16,478)
To:	4000 Supplies & Materials	16,478

**7. 17242: Strong Workforce Initiative - Local - AC**

Transfer to cover the cost of classified administrator monthly salaries and related fringe benefits, noninstructional supplies, and an independent contractor to provide services to support objectives of CTE programs.

From:	5000 Other Operating Expenses & Services	(131,314)
To:	2100 Noninstructional Salaries	91,712
	3900 Benefits	39,372
	4000 Supplies & Materials	230

**8. 17995: Student Retention & Enrollment - FC**

Transfer to Campus Communications for Marketing Plan and First Year Experience professional expert salaries & benefits, Non-Instructional Supplies, Hospitality, & Promotions costs.

From:	5000 Other Operating Expenses & Services	(27,000)
To:	2300 Noninstructional Salaries	22,089
	3900 Benefits	1,911
	4000 Supplies & Materials	3,000

**9. 18206: COVID-19 Recovery Block Grant - NOCE**

Transfer to cover purchase of laptops for student loan program.

From:	6000 Capital Outlay	(82,336)
To:	4000 Supplies & Materials	82,336

**10. 19443: NOCSEC Partnership Agreement**

Transfer to align budget with approved program plans.

From:	6000 Capital Outlay	(429,026)
To:	2100 Noninstructional Salaries	149,607
	3900 Benefits	52,393
	5000 Other Operating Expenses & Services	227,026

**11. 4xxxx: Capital Outlay Funds - AC**

Transfer to provide budget for an increase to the project management agreement with MAAS Companies for the Swing Space Interim Housing and Tower First Floor Life/Safety Renovation projects at the Anaheim Campus.

From:	7900 Reserve for Contingencies	(871,063)
To:	6000 Capital Outlay	871,063

RESOLUTION OF THE BOARD OF TRUSTEES  
 OF  
 NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
 OF  
 ORANGE COUNTY, CALIFORNIA  
 \*\*\*

WHEREAS, the Board of Trustees finds there is a need to make the budget transfers between the expenditure classifications as listed below, within the General Fund (0101), pursuant to the California Code of Regulations Title 5, §58307;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<b>FROM</b>		<b>TO</b>	
Budget Classification	Amount	Budget Classification	Amount
6000	\$ 465,001	1400	\$ 31,682
7900	900,000	2100	241,319
		2300	37,669
		2400	43,120
		3900	104,255
		4000	127,571
		5000	438,645
		7100	5,218
		7300	300,000
		7600	35,522
<b>TOTAL</b>	<b>\$ 1,365,001</b>	<b>TOTAL</b>	<b>\$ 1,365,001</b>

AYES:  
 NOES:  
 ABSENT:

STATE OF CALIFORNIA )  
   ) SS  
 COUNTY OF ORANGE )

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on May 9, 2023, and passed by a \_\_\_\_\_ vote of said Board.

\_\_\_\_\_  
 Vice Chancellor, Finance and Facilities

The above transfer approved on the \_\_\_\_\_ day of \_\_\_\_\_.

Al Mijares, Ph.D., County Superintendent of Schools

by \_\_\_\_\_, Deputy

4.c.4

\_\_\_\_\_ Item No.

RESOLUTION OF THE BOARD OF TRUSTEES  
OF  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
OF  
ORANGE COUNTY, CALIFORNIA  
\*\*\*

WHEREAS, the Board of Trustees finds there is a need to make the budget transfers between the expenditure classifications as listed below, within the Capital Outlay Fund (4040), pursuant to the California Code of Regulations Title 5, §58307;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<b>FROM</b>		<b>TO</b>	
Budget Classification	Amount	Budget Classification	Amount
7900	\$ 871,063	6000	\$ 871,063

<b>TOTAL</b>	<b>\$</b>	<b>871,063</b>	<b>TOTAL</b>	<b>\$</b>	<b>871,063</b>
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AYES:  
NOES:  
ABSENT:

STATE OF CALIFORNIA)  
  ) SS  
COUNTY OF ORANGE )

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on May 9, 2023, and passed by a \_\_\_\_\_ vote of said Board.

\_\_\_\_\_  
Vice Chancellor, Finance and Facilities

The above transfer approved on the \_\_\_\_\_ day of \_\_\_\_\_.

Al Mijares, Ph.D., County Superintendent of Schools

by \_\_\_\_\_, Deputy

4.c.5

\_\_\_\_\_  
Item No.



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	_____
		Resolution	_____
<b>DATE:</b>	May 9, 2023	Information	X
		Enclosure(s)	X
<b>SUBJECT:</b>	Quarterly Financial Status Report Ended March 31, 2023		

**BACKGROUND:** Pursuant to §58310 of Title 5 of the California Code of Regulations, the Chief Executive Officer of each community college district shall submit a report showing the financial and budgetary conditions of the district, including outstanding obligations, to the governing board on a quarterly basis.

The Chief Executive Officer of each community college district shall also prepare a quarterly report based on measurements and standards as established by the Board of Governors of the California Community Colleges and certified on forms provided by the State Chancellor. It is further required that this report be reviewed by the district governing board and entered into the minutes of a regularly scheduled meeting.

Accordingly, attached is the California Community Colleges Quarterly Financial Status Report form CCFS-311Q for the quarter ended March 31, 2023. This agenda item was submitted by Kashmira Vyas, District Director, Fiscal Affairs.

**How does this relate to the five District Strategic Directions?** This item responds to Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6300, Fiscal Management.

**FUNDING SOURCE AND FINANCIAL IMPACT:** The State Chancellor's Office requires that the District file a quarterly financial status report known as the CCFS-311Q. This agenda item does not result in any financial impact to the District.

**RECOMMENDATION:** It is recommended that the Board review the District's Quarterly Financial Status Report for the quarter ended March 31, 2023, as required by §58310 of Title 5.

Fred Williams

Recommended by

  
Approved for Submittal

4.d.1

Item No.



CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q  
VIEW QUARTERLY DATA

CHANGE THE PERIOD ▼

Fiscal Year: 2022-2023

District: (860) NORTH ORANGE

Quarter Ended: (Q3) Mar 31, 2023

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2019-20	Actual 2020-21	Actual 2021-22	Projected 2022-23

I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

A.	<b>Revenues:</b>				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	240,173,047	244,270,163	251,243,685	268,822,543
A.2	Other Financing Sources (Object 8900)	1,133,749	4,504,739	3,328,638	3,026,326
A.3	<b>Total Unrestricted Revenue (A.1 + A.2)</b>	241,306,796	248,774,902	254,572,323	271,848,869
B.	<b>Expenditures:</b>				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	230,570,313	222,706,315	234,309,257	288,054,507
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	17,599,992	9,155,930	4,596,538	11,018,154
B.3	<b>Total Unrestricted Expenditures (B.1 + B.2)</b>	248,170,305	231,862,245	238,905,795	299,072,661
C.	<b>Revenues Over(Under) Expenditures (A.3 - B.3)</b>	-6,863,509	16,912,657	15,666,528	-27,223,792
D.	<b>Fund Balance, Beginning</b>	96,720,639	89,857,130	106,769,787	124,988,817
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	<b>Adjusted Fund Balance, Beginning (D + D.1)</b>	96,720,639	89,857,130	106,769,787	124,988,817
E.	<b>Fund Balance, Ending (C. + D.2)</b>	89,857,130	106,769,787	122,436,315	97,765,025
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	36.2%	46%	51.2%	32.7%

<b>II. Annualized Attendance FTES:</b>		<b>Actual 2019-20</b>	<b>Actual 2020-21</b>	<b>Actual 2021-22</b>	<b>Projected 2022-23</b>
G.1	Annualized FTES (excluding apprentice and non-resident)	33,337.00	31,842.56	26,071.85	26,429.22

<b>III. Total General Fund Cash Balance (Unrestricted and Restricted)</b>		<b>As of the specified quarter ended for each fiscal year</b>			
		<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
H.1	Cash, excluding borrowed funds		72,230,885	117,937,897	169,566,522
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1+ H.2)	104,791,119	72,230,885	117,937,897	169,566,522

**IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:**

<b>Line</b>	<b>Description</b>	<b>Adopted Budget (Col. 1)</b>	<b>Annual Current Budget (Col. 2)</b>	<b>Year-to-Date Actuals (Col. 3)</b>	<b>Percentage (Col. 3/Col. 2)</b>
<b>I.</b>	<b>Revenues:</b>				
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	268,812,943	268,822,543	176,095,961	65.5%
I.2	Other Financing Sources (Object 8900)	3,026,326	3,026,326	611	0%
I.3	<b>Total Unrestricted Revenue (I.1 + I.2)</b>	271,839,269	271,848,869	176,096,572	64.8%
<b>J.</b>	<b>Expenditures:</b>				
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	287,099,421	288,054,507	182,422,283	63.3%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	10,684,020	11,018,154	7,230,360	65.6%
J.3	<b>Total Unrestricted Expenditures (J.1 + J.2)</b>	297,783,441	299,072,661	189,652,643	63.4%
K.	<b>Revenues Over(Under) Expenditures (I.3 - J.3)</b>	<b>-25,944,172</b>	<b>-27,223,792</b>	<b>-13,556,071</b>	
L	Adjusted Fund Balance, Beginning	124,988,817	124,988,817	124,988,817	
L.1	<b>Fund Balance, Ending (C. + L.2)</b>	99,044,645	97,765,025	111,432,746	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	33.3%	32.7%		

V. Has the district settled any employee contracts during this quarter? **NO**

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? **NO**  
This year? **NO**  
Next year? **NO**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	_____
<b>DATE:</b>	May 9, 2023	Resolution	_____
<b>SUBJECT:</b>	Quarterly Financial Status Report Ended March 31, 2023	Information	_____ X
		Enclosure(s)	_____ X

**BACKGROUND:** Information is being presented to the Board on the status of the District's investments as well as the status of the assets in the Irrevocable Retiree Benefits Trust.

## **Quarterly Investment Report**

The Quarterly Investment Report for the quarter ended March 31, 2023, is submitted for the District's funds in accordance with Section 53646 (b) of the Government Code. During the quarter, there has been no change to Board Policy 6320, Investments.

1. **The Orange County Treasurer's Money Market Educational Investment Pool.** As of March 31, 2023, the District had **\$477,186,553.08** on deposit. The total of the Orange County Treasurer's Combined Educational Investment Pool, at net book value, was **\$7,820,846,376** and the market value was **\$7,736,339,489**. This represents an unrealized loss for accounting purposes of approximately -1.08%, which equates to **-\$5,156,161.90** for the District. This paper loss is the result of a increase in interest rates, which caused the values to decrease. The average net interest rate for the quarter ended March 31, 2023, was 3.08%. Net interest earned for the quarter totaled **\$3,752,496.64**.
2. **Cypress College and Fullerton College Investments.** As of March 31, 2023, the colleges' investments total **\$1,922,110.68**. This amount was invested in certificates of deposit with the interest rates varying from **0.15%** to **4.02%**.

Investments in the Orange County Treasurer's Money Market Educational Investment Pool and the Cypress and Fullerton Colleges' investments meet the standards of Board Policy 6320, Investments.

## **Irrevocable Retiree Benefits Trust Report**

Starting in fiscal year 2017, after approval of action by the Board, the District began moving funds to its Irrevocable Retiree Benefits Trust ("Trust"). Investments of the Trust are made within the investment policy approved by the Retirement Board established for the Trust.

For the quarter ended March 31, 2023, the portfolio value changed from **\$114,914,550.36** to **\$122,969,547.97**, a change in value of **\$8,054,997.61**. Contributions of **\$1,561,300.71** were made during this quarter. The time weighted return net of fees was **5.65%** quarter-to-date and **4.93%** inception-to-date.

This agenda item was submitted by Kashmira Vyas, District Director, Fiscal Affairs.

**How does this relate to the five District Strategic Directions?** This item responds to Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6320, Investments.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Interest earnings can be used for purposes specified within the funds where they are earned.

**RECOMMENDATION:** It is recommended that the Board receive the Quarterly Investment Report and the Irrevocable Retiree Benefits Trust Report for the quarter ended March 31, 2023.

Fred Williams

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Recommended by

*B. V. dist BndM*

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Approved for Submittal

4.e.2

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Item No.

## Cash in County Treasury

As of March 31, 2023

General Fund	\$ 169,566,521.70
Child Development Fund	152,793.03
FC Bursar Fund	2,360,253.07
CC Bursar Fund	1,122,299.21
Capital Outlay Fund	72,970,109.67
Self Insurance Fund	24,793,176.02
Retiree Benefit Fund	6,804.89
Student Financial Aid Fund	1,579,527.15
Bond Fund	204,635,068.34
Total	<u><u>\$ 477,186,553.08</u></u>

**CYPRESS COLLEGE INVESTMENTS**  
**MONTH ENDING March 31, 2023**

<i>FUND</i>	<i>TYPE</i>	<i>ISSUER</i>	<i>MATURITY DATE</i>	<i>DOLLAR VALUE</i>	<i>INTEREST RATE</i>
<i>Bursar's Office (6 mos - 2 years)</i>	CD # OBP-774145	Union Banc	9/27/2023	\$ 700,000.00	0.145%-4%
<i>(3 years)</i>	CD # 911593-41	Schools 1st FCU	1/22/2026	\$ 117,785.22	4.020%
<i>Bursar Office (On Going)</i>	MM 070-745146	Bank of The West	-	\$ 250,267.19	2.500%
<i>(3 years)</i>	CD # 920880751-293841	NuVision FCU	1/23/2026	\$ 293,592.47	2.450%
<i>Total Bursar Investments</i>				\$ 1,361,644.88	
<i>Associated Students</i>	CD # 911593-40 (3 Years CD)	Schools 1st FCU	10/8/2025	\$ 177,228.79	2.57%
<i>Total Associated Students</i>				\$ 177,228.79	
<i>Total Investments</i>				\$ 1,538,873.67	

Note: \$1,000,000 invested in OC Investment Pool through District



**Fullerton College  
Investment Report  
For Period Ended 03/31/23**

Fund	Investment Type	Issuer	Interest Rate	Maturity Date	Estimated Value
Assoc. Students	CD	Schools First Federal Credit Union	2.960	8/13/2024	158,338.65
Assoc. Students	CD	Schools First Federal Credit Union	2.570	8/2/2027	113,723.12
Bursar	CD	Schools First Federal Credit Union	1.590	9/14/2023	111,175.24
					<u>\$ 383,237.01</u>

Note: \$2,000,000 invested with County Department of Education (with interest accrued)

**ORANGE COUNTY TREASURER-TAX COLLECTOR**  
**ORANGE COUNTY INVESTMENT FUND (OCIF)**  
**ORANGE COUNTY TREASURER'S POOL (OCTP) AND SPECIFIC INVESTMENT ACCOUNTS <sup>(1)</sup>**  
**FOR THE MONTH AND QUARTER ENDED: March 31, 2023**

**OCTP INVESTMENT STATISTICS - By Reporting Entity**

DESCRIPTION	CURRENT BALANCES	Average Days to Maturity	Daily Yield as of 3/31/2023	MONTHLY Gross Yield	QUARTER Gross Yield	Current NAV
Orange County Investment Pool (OCIP)	MARKET Value \$ 6,429,770,777	199	3.193%	3.283%	3.105%	0.9892 <sup>(2)</sup>
	COST (Capital) \$ 6,460,024,653					
	MONTHLY AVG Balance \$ 6,176,679,359					
	QUARTERLY AVG Balance \$ 6,239,326,793					
	BOOK Value \$ 6,499,594,982					
Orange County Educational Investment Pool (OCEIP)	MARKET Value \$ 7,736,339,489	199	3.193%	3.283%	3.105%	0.9892 <sup>(2)</sup>
	COST (Capital) \$ 7,773,009,671					
	MONTHLY AVG Balance \$ 7,727,459,084					
	QUARTERLY AVG Balance \$ 7,896,831,758					
	BOOK Value \$ 7,820,846,376					

**INVESTMENT STATISTICS - Specific Investment Accounts**

DESCRIPTION	CURRENT BALANCE	BY SPECIFIC INVESTMENT			
Specific Investment Funds:	MARKET Value \$ 558,304,500	Fund	Market Value	Book Value	Current NAV
Pension Prepayment-CEO (PP-CEO) <sup>(3)</sup>	COST (Capital) \$ 556,985,212	PP-CEO	\$503,159,588	\$502,881,276	1.0006
Fountain Valley School District Fund 40 (FVSD)	MONTHLY AVG Balance \$ 557,319,720	FVSD	33,045,764	34,246,710	0.9649
CCCD Series 2017E Bonds (CCCD)	QUARTERLY AVG Balance \$ 439,088,298	CCCD	22,099,148	23,054,915	0.9585
John Wayne Airport Investment Fund (JWA)	BOOK Value 0	JWA	0	0	N/A

**OCIF TOTALS**

INVESTMENTS	YEAR-TO-DATE EARNINGS
OCIP \$ 6,460,024,653	OCIP \$ 102,842,976
OCEIP 7,773,009,671	OCIP 118,552,185
Specific Investment 556,985,212	
Cash 46,313,410	
<b>Total Assets in the County Treasury \$ 14,836,332,946</b>	<b>Total OCTP Year-To-Date Earnings \$ 221,395,161</b>

**KEY POOL STATISTICS**

INTEREST RATE YIELD	WEIGHTED AVERAGE MATURITY (WAM)
OCIP - YTD NET YIELD 2.174%	OCTP 199
OCEIP - YTD NET YIELD 2.194%	LGIP (Standard & Poors) 27
90-DAY T-BILL YIELD - MONTHLY AVERAGE 4.711%	

(1) Reported in compliance with Government Code Section 53646 (b)(1), with 2023 IPS requiring at least quarterly reporting per Government Code Section 53646 (d).  
(2) The current OCTP level NAVs for OCIP and OCEIP have both increased slightly to 0.9883. Short-term rates continue to rise causing the market values on OCIP, OCEIP, FVSD and CCD to stay below book values. The OCIP, OCEIP, FVSD and CCD have sufficient liquidity to meet projected cash flow needs. JWA NAV rounds to 1.000 and has sufficient liquidity to meet cash flow needs.  
(3) Specific Investment Account set up in January, 2023 for plan sponsor pension payments authorized by CEO.

Irrevocable Retiree Benefits Trust  
Performance Report  
Quarter Ended 3/31/23

	Quarter ended <u>3/31/23</u>
Portfolio Value as of 12/31/22	\$ 114,914,550.36
Contributions	1,561,300.71
Withdrawals	
Income Received	622,180.41
Change in Market Value	5,974,951.04
Portfolio Fees	<u>(103,434.55)</u>
Portfolio Value on 3/31/23	<u><u>\$ 122,969,547.97</u></u>

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** May 9, 2023

**SUBJECT:** Surplus and Obsolete Supplies and Equipment

Action	<u>    X    </u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>    X    </u>

**BACKGROUND:** Education Code Section 81450 permits the Board of Trustees to declare District property as surplus if the property is not required for school purposes, is deemed to be unsatisfactory or not suitable for school use, or if it is being disposed of for the purposes of replacement. The attached list of surplus items has exceeded their useful life and are no longer suitable for the District. Other campuses were made aware of the surplus items and were given the opportunity to view and request various surplus equipment prior to Board approval. In the past, local high schools were made aware of the surplus items but these attempts received no response. In this instance, local high schools were not notified because the District deemed that these items would not be of use to them.

The Liquidation Company will conduct an auction for the sale of the attached list of surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

This agenda item was submitted by Jenney Ho, District Director, Purchasing.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 3) Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy?** This item is submitted in accordance with Board Policy 6550, Disposal of District Personal Property.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Proceeds from the sale of surplus items will be deposited into the General Fund.

**RECOMMENDATION:** Authorization is requested to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

Fred Williams

Recommended by

  
Approved for Submittal

4.f.1

Item No.

## SURPLUS ITEMS

<b>Qty.</b>	<b>Description</b>	<b>Location</b>
1	3D Printer	FC
2	Bark Lockers	FC
5	Bookshelves	FC
1	Cash Register	FC
1	Ceramic Turn Wheel	FC
80	Chairs	FC
1	Copier	FC
29	Desks	FC
60	File Cabinets	FC
5	Hot Plates	FC
4	Letter Press Printing Machines	FC
1	Locker	FC
2	Massage Tables	FC
1	Paper Shredder	FC
2	Pianos	FC
1	Potter Wheel	FC
4	Recording Consoles	FC
1	Scan Tool	FC
1	Sewing Machine	FC
2	Spot Lights	FC
1	Start Tester (Automotive)	FC
3	Tables	FC
1	Typewriter	FC
1	Utility Truck	FC
1	Welder	FC
2	Work Benches	FC

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** May 9, 2023  
**SUBJECT:** Destruction of Class 3 Disposable Records

Action	<u>    X    </u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>    X    </u>

**BACKGROUND:** The District periodically destroys nonessential records such as quotations, bid recaps, etc., that are no longer of value or have no legal consequence as part of a routine records management procedure. The District has reviewed the classification of documents and in compliance with Title 5, §59020 of the California Administrative Code, has identified those documents that may now be destroyed. Board approval is required prior to the destruction of the records indicated on the attached inventory.

This agenda item was submitted by Jenney Ho, District Director, Purchasing.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 3) Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Actual costs will be charged to applicable funds as goods and/or services are received.

**RECOMMENDATION:** Authorization is requested for the disposal of Class 3 Disposable Records after July 1, 2022, from the District's Business Office, and the respective Bursar's Office of Cypress and Fullerton colleges and North Orange Continuing Education as listed on the attached inventory pursuant to Title 5, §59020 of the California Administrative Code.

Fred Williams

Recommended by

  
Approved for Submittal

4.g.1

Item No.

CLASS 3 DISPOSABLE RECORDS  
DESTROY AFTER JULY 1, 2023

Anaheim Campus

Warrant Registers	2017-2018
Journal Entries and Bank Statements	2017-2018
Warrants	2017-2018
County Ledgers	2017-2018
Classified Timecards and Timesheets	2017-2018
Invoices	2017-2018
Miscellaneous	2017-2018
Cash Receipts	2017-2018
Certificated Timecards	2017-2018
Bid Recaps	2017-2018
Purchase Orders	2017-2018
Purchase Requisitions	2017-2018
Quotations	2017-2018

Campus Bursar Office

Bank Statements and Reconciliations with Checks	2017-2018
Journal Entries	2017-2018
Cash Receipts and Reconciliations	2017-2018
Purchase Orders and Requisitions	2017-2018
Cash Register Tapes and Reconciliations	2017-2018

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	X
		Resolution	_____
<b>DATE:</b>	May 9, 2023	Information	_____
		Enclosure(s)	_____
<b>SUBJECT:</b>	Enter into a DSA Project Inspector Services Agreement with Stephen Payte, DSA Inspections, Inc. for the Hotel, Restaurant, and Culinary Arts Temporary Relocation Project at Cypress College		

**BACKGROUND:** Due to the scope of work involved in the District’s Water Intrusion project, the first floor of the Anaheim Campus will be required to temporarily vacate, including the Cypress College Hotel, Restaurant, and Culinary Arts (“HRC”) program. The program will be temporarily housed at Cypress College both in existing spaces in the Business Building well as leased modular buildings. This project involves the design and placement of the leased modular buildings.

The College is preparing to reconfigure Parking Lot 1 and the paved area south of the Business Building to accommodate the temporary relocation of the HRC program. The project also includes mandatory accessibility compliance upgrades to the project’s path of travel from Valley View St. and Parking Lot 1 as well as the area south of the existing Business Building to accommodate the addition of new temporary portable buildings including a classroom/dining room, restrooms, and a kitchen trailer.

In consideration of the above work, a new agreement is required for project inspector services for the HRC Temporary Relocation project. In accordance with the Division of the State Architect (“DSA”) Construction Oversight Process, California Education Code Sections 17309, 17311, 81141, 81143 and Sections 4-333 and 4-342 of Title 24 of the California Code of Regulations, the project requires full-time Class 3 inspection services by a DSA certified inspector. The College issued Request for Proposal (RFP) #CC2023-022 on March 7, 2023 to select a DSA certified Inspector, utilizing the District’s pool of prequalified DSA Inspector firms. Out of the 10 firms issued the RFP, the College received responses from the following firms:

Firm Name	Inspector Class	Hourly Rate
Knowland Construction	Class 3	\$95
Stephen Payte DSA Inspections Inc.	Class 3	\$90
TYR Inc.	Class 3	\$85
Vital Inspection Services	Class 1	\$92

The screening panel convened on April 6, 2023. The following people comprised the panel: Allison Coburn, Cypress Capital Project Manager; Anne Acurso, Cypress Capital Project Manager; and Alejandra Ramirez, Cypress Capital Assistant Project Manager. After screening the four firms’ responses, the panel selected three of the four firms for interviews.



Interviews were held April 17<sup>th</sup> and April 18<sup>th</sup> with (3) inspectors from the following firms: Stephen Payte, TYR, and Vital. The panel unanimously recommended Stephen Payte, based upon a culmination of their response, experience, team members, reference checks, approach to the project, hourly rate, and interview performance. After interviews, a second interview was conducted for finalization of the selection with Stephen Payte, the architectural firm, HPI, and a representative from the College for confirmation and affirmation of the selection. The second interview was held April 19<sup>th</sup> with a panel consisting of: Anne Acurso, Cypress Capital Project Manager; Megan Guance, HPI Pre-Design Principal; and Ammar Sarsam, HPI Education and Operations Principal. The selection of Stephen Payte was also based on consideration of the construction schedule, familiarity with the scope of work, and type of inspection needed for the project.

The services covered by this agreement shall commence May 10, 2023 and end when the notice of completion for the construction work and project close-out has been achieved. The contract includes a fee structure based on a Class 2 inspector hourly rate of \$90, not to exceed \$137,000, and inclusive of a reimbursable expense allowance of \$30,000. The hourly rate will remain the same throughout the duration of the contract term. The screening panel has reviewed the fee and finds it reasonable, within industry standards, and similar to other prequalified firms.

This agenda item was submitted by Allison Coburn, Campus Capital Projects Manager, and Dr. Stephen Schoonmaker, Interim Vice President, Administrative Services, Cypress College.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #3 – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning; and Direction #5 – Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

**FUNDING SOURCE AND FINANCIAL IMPACT:** This agreement is funded by Measure J and Capital Outlay.

**RECOMMENDATION:** Authorization is requested to enter into a DSA Project Inspector Services agreement with Stephen Payte DSA Inspections, Inc. at the hourly rate of \$90, not to exceed \$137,000 inclusive of reimbursable expense allowance, for the HRC Temporary Relocation Project at Cypress College. Authorization is further requested for the Vice Chancellor, Finance & Facilities or District Director, Purchasing to execute the agreement on behalf of the District.

Fred Williams

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Recommended by

  
Approved for Submittal

4.h.2

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Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	X
		Resolution	_____
<b>DATE:</b>	May 9, 2023	Information	_____
		Enclosure(s)	_____
<b>SUBJECT:</b>	Award Bid #2223-17, Building #4 (Theater Arts) & Building #13 (Tech-Ed III) Roofing Project at Cypress College		

**BACKGROUND:** The roof seams of both Buildings #4 and #13 have deteriorated beyond repair and have reached their life expectancy. As a result, the damaged areas will be stripped of their existing gravel, and a new roof system will be installed.

On April 20, 2023, the Purchasing Department received four bids for the Buildings #4 and #13 Roofing project at Cypress College. The lowest responsive and responsible bidder was Chapman Coast Roof Co., Inc. in the amount of \$996,718 with \$93,000 in allowance.

The project was estimated at \$935,000. Below is the bid summary.

COMPANY	BASE BID	ALLOWANCE	TOTAL
Chapman Coast Roof Co., Inc.	\$996,718	\$93,000	\$1,089,718
F C And Sons Roofing, Inc.	\$1,123,531	\$93,000	\$1,216,531
4 Seasons Roofing, Inc.	\$1,259,900	\$93,000	\$1,352,900
Best Contracting Services, Inc.	\$1,485,424	\$93,000	\$1,578,424

This agenda item was submitted by Phil Fleming, Director of Physical Plant and Facilities, and Jenney Ho, District Director, Purchasing.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 3) – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

**FUNDING SOURCE AND FINANCIAL IMPACT:** This project is funded by Scheduled Maintenance Fund.

**RECOMMENDATION:** Authorization is requested to award Bid #2223-17, Building #4  
4.i.1

(Theater arts) & Building #13 (Tech-Ed III) Roofing project at Cypress College to Chapman Coast Roof Co., Inc. in the amount of \$996,718 with \$93,000 in allowance. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the contract on behalf of the District.

Fred Williams

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Recommended by

*B. V. dist Bredl*

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Approved for Submittal

4.i.2

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Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	X
		Resolution	_____
<b>DATE:</b>	May 9, 2023	Information	_____
		Enclosure(s)	_____
<b>SUBJECT:</b>	Award Bid #2223-16, Co-Gen Decommissioning Project at Cypress College		

**BACKGROUND:** The Co-Gen systems installed at Cypress College in 2006 have provided the campus with approximately 10 years of reliable electricity, which helped to reduce costs from Southern California Edison's (SCE) kilowatt hour fees. However, due to a significant decline in output over the years and the increasing maintenance costs, Cypress College have decided to remove these outdated systems from its campus. Moreover, in line with the trend in California Community Colleges, Cypress College is committed to adopt and utilize more sustainable energy systems on campus.

On April 24, 2023, the Purchasing Department received two bids for the Co-Gen Decommissioning Project at Cypress College. The lowest responsive and responsible bidder was JRH Construction Company, Inc. in the amount of \$348,824 with \$30,000 in allowance.

The project was estimated at \$300,000. Below is the bid summary.

COMPANY	BASE BID	ALLOWANCE	TOTAL
ADEP Precision Contracting**	\$325,000	\$30,000	\$355,000
JRH Construction Company, Inc	\$348,824	\$30,000	\$378,824
** Non-Responsive – Failed to include the Subcontractor List with the bid (Public Contract Code §4104)			

This agenda item was submitted by Phil Fleming, Director of Physical Plant and Facilities, and Jenney Ho, District Director, Purchasing.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 3) – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

**FUNDING SOURCE AND FINANCIAL IMPACT:** This project is funded by Scheduled Maintenance Fund.

**RECOMMENDATION:** Authorization is requested to award Bid #2223-16, Co-Gen Decommissioning Project at Cypress College to JRH Construction Company, Inc. in the amount of \$348,824 with \$30,000 in allowance. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the contract on behalf of the District.

Fred Williams

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Recommended by

*B. V. dist Brad M*

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Approved for Submittal

4.j.2

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Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action     X      
Resolution             
**DATE:** May 9, 2023 Information             
Enclosure(s)             
**SUBJECT:** Award RFP #2223-09, Development of a  
 District Sustainability Plan

**BACKGROUND:** On February 8, 2022, the District adopted AP 3580 Environmental Sustainability Plan in response to California Community Colleges Board of Governors Sustainability Policy (2019); (STARS) Sustainability Tracking, Assessment and Rating System; and (UNSDGs) United Nations Sustainable Development Goals.

On February 7, 2023, the District received 6 proposals for RFP #2223-09, Development of a District Sustainability Plan, which aims to utilize the State Community College District Sustainability Template and develop an Implementation Planning Checklist and Sustainability Action Plan Document Template. The RFP also includes an assessment of existing purchasing, transportation, waste and energy and water use and development of a plan to meet the State Chancellor’s Guidelines, the State Community College Board of Governors Energy and Sustainability Policy.

Below is the summary of the proposals received.

COMPANY	BASE FEE	ADD. SERVICES	TOTAL
Blue Strike Environmental	\$256,960	N/A	\$256,960
DLR Group	\$300,000	\$120,000	\$420,000
FPPS	\$531,480	N/A	\$531,480
Glumac	\$153,907	\$131,925	\$285.832
P2S	\$320,000	N/A	\$320,000
Verdical Group, Inc.	\$306,085	N/A	\$306,085

After initial reviewing the proposals, the District formed a selection committee panel composed of eight members from the District and all three campuses with expertise in facilities, accessibility, administrative services, and capital projects. The committee interviewed the three highest-scoring candidates in April 2023 and ultimately selected DLR Group to carry out the District Sustainability Plan due to their competence in executing similar plans and overall team expertise.

The proposed fee for DLR Group is \$300,000, covering the survey, analysis, goal setting, implementation, and monitoring of the sustainability plan. Additionally, an add-alternate in the amount of \$120,000 is requested for the completion of Total Cost of Ownership and Detailed Energy Master Plan Dashboards. The project is expected to take 12 months from the signing of the contract.

This agenda item was submitted by Jenney Ho, District Director, Purchasing and Richard Williams, District Director, Facilities Planning & Construction.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

**FUNDING SOURCE AND FINANCIAL IMPACT:** The consultant's fee of \$300,000, plus an add-alternate in the amount of \$120,000, for a total of \$420,000 will be charged to Capital Outlay funds.

**RECOMMENDATION:** Authorization is requested to award RFP #2223-09, Development of a District Sustainability to DLR Group in the amount of \$300,000, plus an add-alternate of \$120,000. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams

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Recommended by

  
Approved for Submittal

4.k.2

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Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** May 9, 2023  
**SUBJECT:** Cypress College  
Student Services Division  
Out-of-Country Travel

Action     X      
Resolution             
Information             
Enclosure(s)           

**BACKGROUND:** Per Board Policy 7400, Travel and Conference Attendance, all travel outside the United States must be approved in advance by the Board. Yanet Garcia, Director of Educational Partnerships – STEM at Cypress College was nominated to participate for the third iteration of the Hispanic Association of Colleges and Universities (HACU) Leadership Academy, La Academia de Liderazgo. This initiative is a one-year program designed to prepare the next generation of culturally diverse leaders for the ranks of college and university presidents and other key leadership roles in higher education. The program includes an international experience, which will take place in Guadalajara, Mexico from June 18 to June 25, 2023.

This conference includes guest speakers and workshops relating to the Hispanic higher education experience in the U.S. and abroad. This agenda item was submitted by Dr. Troy Davis, Dean of Counseling, Cypress College.

**How does this relate to the five District Strategic Directions?** This item relates to District Strategic Direction 2) Employee Experience – NOCCCD will provide an inclusive, equitable, and welcoming environment to support the wellbeing and professional growth of all employees.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 7400, Travel and Conference Attendance.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Expenses for this trip will be funded by the STEM2 Program. The projected expense is no more than \$3,000.

**RECOMMENDATION:** Authorization is requested to approve out-of-country travel for Yanet Garcia June 18 to June 25, 2023 for the HACU International Symposium in Guadalajara, Mexico.

Fred Williams

Recommended by

  
Approved for Submittal

4.1

Item No.



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

Action     X    

**DATE:** May 9, 2023

Resolution           

Information           

Enclosure(s)           

**SUBJECT:** Fullerton College  
Library/Learning Resources, Instructional  
Support Programs and Services Division  
Study Abroad Out-of-Country Travel

**BACKGROUND:** Per Board Policy 7400, Travel and Conference Attendance, all travel outside the United States must be approved in advance by the Board. Dani Wilson, Dean of Library/Learning Resources, Instructional Support Programs and Services (LLRISPS) and Administrator of the Fullerton College Study Aboard Program, and Angela Henderson, Fullerton College Faculty Member and Study Abroad Coordinator propose to travel to London, England and Dublin, Ireland June 5 – June 15, 2023, to conduct a site visit for the Study Abroad AIFS Meeting & Site Visit in London, England and Dublin, Ireland. The site visit will allow the Administrator and Study Abroad Coordinator to inspect the Dublin program facilities, speak to students and faculty, meet with vendor's on-site staff, and ensure that program is running smoothly. The London meetings are designed to show the Administrator and Study Abroad Coordinator the AIFS headquarters and tour the new classroom and student living quarters for future London programs.

This agenda item was submitted by Dani Wilson, Dean of LLRISPS, Fullerton College.

**How does this relate to the five District Strategic Directions?** This item relates to District Strategic Direction #1: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals; and District Strategic Direction #4: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 7400, Travel and Conference attendance.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Expenses for this trip will be funded by the LLRISPS Library fund.

**RECOMMENDATION:** Authorization is requested to approve out-of-country travel for Dani Wilson and Angela Henderson to London, England and Dublin, Ireland June 05 – June 15, 2023, to conduct a site visit for the Dublin, Ireland Summer 2023 Study Abroad program. The projected expense for each attendee is \$950.00 for a total of \$1,900.00, to be funded by the Fullerton College LLRISPS's Library budget.

Fred Williams

Recommended by

  
Approved for Submittal

4.m

Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** May 9, 2023  
**SUBJECT:** Cypress College  
Curriculum Matters

Action	<u>          X          </u>
Resolution	<u>                          </u>
Information	<u>                          </u>
Enclosure(s)	<u>                          X          </u>

**BACKGROUND:** The divisions and the Curriculum Committee at Cypress College and the District Curriculum Coordinating Committee have approved the attached summary of new curriculum and curriculum revisions.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; (6) to provide greater consistency between Cypress and Fullerton courses; and (7) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review and approval prior to submission to the District Curriculum Coordinating Committee. This agenda item is submitted by Joyce Peacock, Chair of the Cypress College Curriculum Committee.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction #1: Student Experience & Success - NOCCCD will provide comprehensive support, equitable opportunities, co- curricular programming, and clear pathways to ensure that students achieve their educational and career goals. More specifically, Goal 1.1: The District will guide students to successfully navigate pathways for completion and lifelong learning.

**How does this relate to Board Policy:** This item is in compliance with Board Policy 4020, Program and Curriculum Development.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Campus General Fund.

**RECOMMENDATION:** It is recommended that the Board approve the attached summary of curriculum changes for Cypress College, to be effective Fall 2023. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg

Recommended by

  
Approved for Submittal

5.a.1

Item No.

# CYPRESS COLLEGE CURRICULUM

## Board Agenda

May 9, 2023

(DCCC approved April 13, 2023)

In order to be in compliance with AB 1705, we are removing MATH 030 C, MATH 040 C, or MATH 041 C where is listed as a course, prerequisite, corequisite, or advisory and replaced with, Intermediate Algebra or Elementary Algebra or Pre-Statistics (see red markings). Catalog description will also be updated for courses, effective Fall 2023.

<u>COURSE</u>	<u>TITLE</u>	<u>Requisites</u>
BIOL 231 C	General Human Anatomy	Prerequisite: <b>Intermediate Algebra</b> or eligibility for MATH 120 C or MATH 120PC and eligibility for ENGL 100 C or ENGL 101 C or ESL 110 C with a grade of C or better.
CHEM 060 C	Review of Chemistry Foundation	Advisory: <b>Intermediate Algebra</b> or MATH 141 C or MATH 141PC, or equivalent and CHEM 101 C or CHEM 107 C.
CHEM 100 C	Chemistry for Daily Life	Prerequisite: Successful completion of <b>Elementary Algebra</b> or MATH 115 C or MATH 115PC or MATH 120 C or MATH 120PC or equivalent.
CHEM 101 C	Chemistry for Health Science Majors I	Prerequisite: Successful completion of <b>Elementary Algebra</b> or MATH 115 C or MATH 115PC or MATH 120 C or MATH 120PC or equivalent.
CHEM 104 C	Physical Science for Teachers	Prerequisite: Successful completion of <b>Elementary Algebra</b> or MATH 110 C or MATH 110PC or equivalent.
CHEM 107 C	Preparation for General Chemistry	Prerequisite: Successful completion of <b>Intermediate Algebra</b> or MATH 141 C or MATH 141 PC or equivalent.
CHEM 111AC	General Chemistry I	Prerequisite: CHEM 107 C with a grade of C or better or a passing score on the Chemistry Proficiency Test, and successful completion of <b>Intermediate Algebra</b> or MATH 141 C or MATH 141PC or equivalent with a grade of C or better.
ECON 100 C	Principles of Economics-Macro	Prerequisite: <b>Intermediate Algebra</b> or equivalent with a grade of C or better.
ECON100HC	Honors Principles of Economics-Macro	Prerequisite: <b>Intermediate Algebra</b> or equivalent with a grade of C or better.
ECON 105 C	Principles of Economics-Micro	Prerequisite: <b>Intermediate Algebra</b> or equivalent with a grade of C or better.
ECON 105HC	Honors Principles of Economics-Micro	Prerequisite: <b>Intermediate Algebra</b> or equivalent with a grade of C or better.
ENGR 110 C	Introduction to Engineering	Prerequisite: <b>Intermediate Algebra</b> or equivalent with a grade of C or better
PHSC 104 C	Physical Science for Teachers	Successful completion of <b>Elementary Algebra</b> or MATH 110 C or MATH 110PC or equivalent.
PHYS 130 C	Elementary Physics	Prerequisite: <b>Elementary Algebra or Intermediate Algebra</b> or eligibility for MATH 115 C or MATH 115PC.
PSY 161 C	Probability and Statistics-Social Sciences	Prerequisite: Successful completion of <b>Pre-Statistics or Intermediate Algebra</b> or equivalent with a grade of C or better.
PSY 161HC	Honors Probability and Statistics-Social Sciences	Prerequisite: Successful completion of <b>Pre-Statistics or Intermediate Algebra</b> or equivalent with a grade of C or better.
SOC 161 C	Probability and Statistics-Social Science	Prerequisite: Successful completion of <b>Pre-Statistics or Intermediate Algebra</b> or equivalent with a grade of C or better.
SOC 161HC	Honors Probability and Statistics-Social Science	Prerequisite: Successful completion of <b>Pre-Statistics or Intermediate Algebra</b> or equivalent with a grade of C or better.

In order to be in compliance with AB 1705, we are removing MATH 030 C, MATH 040 C, or MATH 041 C where is listed as a course. effective Fall 2023.

<u>Program</u>	<u>Course Removal</u>
Philosophy Associate in Arts Degree	Remove MATH 030 C from program requirements.
General Studies Health Sciences Associate in Arts Degree	Remove MATH 040 C or MATH 041 C-add Intermediate Algebra
Radiologic Technology Associate in Arts Degree	Remove MATH 040 C or MATH 041 C-update program prerequisites language.
Radiologic Technology Certificate	Remove MATH 040 C-update program prerequisites language.
Registered Nursing Associate in Science Degree	Remove MATH 040 C from program requirements.

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
KIN 150BC Trail Hiking-Intermediate Units: 0.5-1 Lecture: 0 Laboratory: 1.50-3.00	*New Course *Prerequisite: None Advisory: Students should complete a 2.0 mile walk within 30 minutes. *CSU/UC Transfer *CSU GE: Area E *AA/AS GE: E	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2023 Fall	Proposing an intermediate level based on student interest to accommodate those who have taken beginning hiking and want to advance their skills
KIN 150CC Trail Hiking-Advanced Units: 0.5-1 Lecture: 0 Laboratory: 1.50-3.00	*New Course *Prerequisite: None Advisory: Students should be able to complete a 2 mile walk within 30 minutes. *CSU/UC Transfer *CSU GE: Area E *AA/AS GE: E	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2023 Fall	Creating an advanced level course for advanced hikers and those who would like to advance their skills to challenging trails.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ATC 182 C Aviation and Travel Careers Units: 3 Lecture: 3 Laboratory: 0	*Remove Advisory and replace with College Writing or the equivalent writing skills. *Catalog Description Update	40	Students are required to prepare and present extensive research, including essays requiring revision and Power Point presentations. Students work together in small groups preparing an demonstrations for their peers. Consistent with the seat size guideline for 35: "While the instructor does lecture, much of the class time focuses on	2023 Fall	Remove advisory, ENGL 060 C, to be in compliance with AB 705 and replace with College Writing or the equivalent writing skills. Catalog description updated.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
			discussion, group learning, and/or formal/informal student presentations.”		
HUSR 222 C Group Leadership- Group Process Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Add Distance Education: Fully and Partially *Student Learning Outcomes Update *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2023 Fall	Outline, add distance education, SLOs, and textbook updated to better reflect course content.
HUSR 225 C Families and Substance Abuse Units: 3 Lecture: 3 Laboratory: 0	*Outline Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2023 Fall	Outline update to better reflect course content.
HUSR 241 C Intervention Strategies Units: 3 Lecture: 3 Laboratory: 0	*Outline Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2023 Fall	Outline update to better reflect course content.
KIN 150AC Trail Hiking- Beginning Units: 0.5-1 Lecture: 0 Laboratory: 0.50- 3.00	*Outline Update *Course number update from 150 C. *Course title update from Trail Hiking *Advisory revalidated *Add FSAs: B40 (Health), M35 (Coaching)	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2023 Fall	Outline, course number, course title, advisory revalidated, and adding additional FSAs to better reflect course content.

MODIFY DEGREES/CERTIFICATES			
DEGREE		EFF DATE	JUSTIFICATION
Dental Hygiene	<b>Dental Hygiene Associate in Science Degree</b>  The Cypress College Dental Hygiene Program is accredited by the Commission on Dental Accreditation, and has been granted the Accreditation status of approval without reporting. The Commission is a specialized accrediting body recognized by the United States Department of Education and the Council on Higher Education Accreditation. This program offers a curriculum that provides the	2023 Fall	*Update Catalog Description *Add PSLOs *Course revision: DH 110 C *Removed DH 275

**MODIFY DEGREES/CERTIFICATES**

DEGREE		EFF DATE	JUSTIFICATION
	<p>student with the appropriate academic instruction to achieve eligibility for the National Board of Dental Hygiene Examiners written examination, and the Western Regional Examining Board Examination (WREB) for licensure as a Registered Dental Hygienist, qualifying the candidate as stipulated in the California Dental Practice Act. To earn an Associate Degree students must complete all graduation requirements to include: (1) all major course requirements with a grade of C or better; (2) Cypress College Native General Education requirements; California State University General Education Breadth requirements (CSU GE Breadth) or IGETC General Education requirements; (3) the cultural diversity and reading requirements; (4) any elective courses to complete a minimum of 60 units; and, (5) have a minimum GPA of 2.0. At least 50% of all major course work must be completed at Cypress College. Statement of Program Goals and Objectives The goal of the Dental Hygiene Program at Cypress College is to provide the student with the educational opportunity to attain (1) dental hygiene process of care knowledge, skills, and values, (2) a professional relationship with the community in which they serve, (3) a relationship amongst allied health care team, (4) professional knowledgeable of and compliance with OSHA, HIPAA, Law and Ethics, Dental Hygiene Board of California, and local regulatory guidelines, as well as (5) professional sensitivity to the autonomy, beneficence, and nonmaleficence principles of ethical practice. PROGRAM OBJECTIVES 1. To educate dental hygiene students in the ethical, legal, and competent practice of dental hygiene. 2. To educate dental hygiene students in the areas of disease prevention and oral health promotion. 3. To facilitate dental hygiene student's involvement in community projects. 4. To promote professional growth, development, and an appreciation for scholarly activity. 5. To ensure the dental hygiene student provides optimal patient care. 6. To qualify for licensure as a Registered Dental Hygienist, and a professional member of the allied health team. MINIMUM STANDARDS FOR APPLICANTS 1. Eligibility for admission to Cypress College. 2. High school graduation or completion of the General Education Development (GED) test or passing of high school proficiency examination. 3. Minimum of 17 years of age to apply. Must be 18 years age to start the program. 4. A minimum of 2.5 GPA in ALL college work attempted and a 3.0 GPA in the science prerequisites. Official transcript of all colleges are required. 5. Evidence of "good" physical and mental health as determined by medical examination upon admission to the program and prior to enrollment. 6. Three (3) Science courses must be completed prior to application. See list below. 7. Three (3) General Education courses must be completed prior to application. 8. All applicants accepted to the program are required to attend a mandatory orientation. 9. All accepted and alternate applicants are required to pass DH 100C Introduction to Dental Hygiene. PREREQUISITES The following courses must be completed with a minimum grade of C and an overall GPA of 3.0. 1. Science: All courses must be completed within five years of filing the initial application. Four courses must be completed prior to application; the remainder must be completed no later than the end of the spring semester prior to enrollment in the fall program. Required courses are listed in suggested sequence: Course # Title Units CHEM 101 C Introduction to Chemistry 5 or equivalent (5) CHEM 201 C BioChemistry (4) BIOL 220 C Medical Microbiology 4 BIOL 230 C General Anatomy 4 BIOL 240 C Human Physiology 5 2. In addition a minimum of three courses of the following related courses must be completed prior to application. All courses must be completed by the end of the spring semester prior to fall enrollment into the program. PSY 101 C General Psychology 3 SOC 101 C Introduction to Sociology 3 COMM 100 C Human Communication 3 ENGL 100 C College Writing 3 Cultural Diversity 3 HRC 100 C Nutrition 3 ADDITIONAL COURSES The following courses are required for the Associate Degree must be completed by the end of the spring semester prior to fall enrollment into the program. Intermediate Algebra or higher 4 Arts 3 Humanities 3 Physical Education (Activity) 1 Reading Proficiency 3 DENTAL HYGIENE CURRICULUM Dental Hygiene courses must be taken in a specific sequence. Students must obtain a grade of C or better in all courses listed in the Dental Hygiene Curriculum to continue in the program. Refer to the General Education Requirement of the college to obtain an Associate</p>		<p>C and DH 276 C from the required courses. These two courses will now be optional electives.</p> <p>Total units remain the same.</p>

**MODIFY DEGREES/CERTIFICATES**

DEGREE		EFF DATE	JUSTIFICATION																																																
	<p>Degree. Upon completion of the Dental Hygiene curriculum listed below and the general education requirements, the student will be eligible for an Associate Degree in Dental Hygiene from Cypress College. To earn an Associate Degree students must complete all graduation requirements to include: (1) all major course requirements with a grade of C or better; (2) 25 units of General Education Graduation Requirements; (3) the cultural diversity and reading requirements; (4) any elective courses to complete a minimum of 60 units; and, (5) have a minimum GPA of 2.0. At least 50% of all major course work must be completed at Cypress College. The goal of the Dental Hygiene Program at Cypress College is to provide the student with the educational opportunity to attain (1) dental hygiene process of care knowledge, skills, and values, (2) a professional relationship with the community in which they serve, (3) a relationship amongst allied health care team, (4) professional knowledgeable of and compliance with OSHA, HIPAA, Law and Ethics, Dental Hygiene Board of California, and local regulatory guidelines, as well as (5) professional sensitivity to the autonomy, beneficence, and nonmaleficence principles of ethical practice. PROGRAM OBJECTIVES 1. To educate dental hygiene students in the ethical, legal, and competent practice of dental hygiene. 2. To educate dental hygiene students in the areas of disease prevention and oral health promotion. 3. To facilitate dental hygiene student's involvement in community projects. 4. To promote professional growth, development, and an appreciation for scholarly activity. 5. To ensure the dental hygiene student provides optimal patient care. 6. To qualify for licensure as a Registered Dental Hygienist, and a professional member of the allied health team. MINIMUM STANDARDS FOR APPLICANTS 1. Eligibility for admission to Cypress College. 2. High school graduation or completion of the General Education Development (GED) test or passing of high school proficiency examination. 3. GPA of 2.5 or higher in all college work completed. 4. Evidence of good physical and mental health as determined by medical examination upon admission to the program and prior to enrollment. 5. Completion of specific science courses with a grade of C or better and overall GPA of 3.0. See list below. 6. Completion of specific general education courses prior to application. PREREQUISITES The following courses must be completed with a grade of C or better and an overall GPA of 3.0. 1. Science: All courses must be completed within five years of filing the initial application. Four courses must be completed prior to application; the remainder must be completed no later than the end of the spring semester prior to enrollment in the fall program. This degree requires a total of 60.5 units.</p> <p><b>SEMESTER 1 (17 units)</b></p> <table border="1" data-bbox="354 1310 1052 1549"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>DH101 C</td> <td>Dental Anatomy and Morphology</td> <td>2</td> </tr> <tr> <td>DH104 C</td> <td>Oral Health Assessment</td> <td>3</td> </tr> <tr> <td>DH106 C</td> <td>Radiology Technician - Hygienists</td> <td>3</td> </tr> <tr> <td>DH109 C</td> <td>Pre-Clinical Dental Hygiene</td> <td>5</td> </tr> <tr> <td>DH105 C</td> <td>Oral Embryology and Histology</td> <td>2</td> </tr> <tr> <td>DH148 C</td> <td>Infection and Hazard Control and Medical/Dental Emergencies Management</td> <td>2</td> </tr> </tbody> </table> <p><b>SEMESTER 2 (15.5 units)</b></p> <table border="1" data-bbox="354 1570 1052 1759"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>DH110 C</td> <td>Clinical Dental Hygiene</td> <td>7</td> </tr> <tr> <td>DH113 C</td> <td>General and Oral Pathology</td> <td>2</td> </tr> <tr> <td>DH116 C</td> <td>Dental Materials - Hygienists</td> <td>2.5</td> </tr> <tr> <td>DH125 C</td> <td>Perio Pathology and Therapy</td> <td>2</td> </tr> <tr> <td>DH112 C</td> <td>Head and Neck Anatomy</td> <td>2</td> </tr> </tbody> </table> <p><b>SEMESTER 3 (15.5 units)</b></p> <table border="1" data-bbox="354 1780 1052 1873"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>DH220 C</td> <td>Clinical Dental Hygiene</td> <td>6.5</td> </tr> <tr> <td>DH240 C</td> <td>Community Oral Health I</td> <td>2</td> </tr> </tbody> </table>			Units	DH101 C	Dental Anatomy and Morphology	2	DH104 C	Oral Health Assessment	3	DH106 C	Radiology Technician - Hygienists	3	DH109 C	Pre-Clinical Dental Hygiene	5	DH105 C	Oral Embryology and Histology	2	DH148 C	Infection and Hazard Control and Medical/Dental Emergencies Management	2			Units	DH110 C	Clinical Dental Hygiene	7	DH113 C	General and Oral Pathology	2	DH116 C	Dental Materials - Hygienists	2.5	DH125 C	Perio Pathology and Therapy	2	DH112 C	Head and Neck Anatomy	2			Units	DH220 C	Clinical Dental Hygiene	6.5	DH240 C	Community Oral Health I	2		
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**MODIFY DEGREES/CERTIFICATES**

DEGREE			EFF DATE	JUSTIFICATION																								
	DH250 C	Pharmacology	2																									
	DH255 C	Dental Anesthesiology	3																									
	DH260 C	Dental Care for Special Patients	2																									
	<b>SEMESTER 4 (12.5 units)</b>																											
		Units																										
	DH221 C	Clinical Dental Hygiene	6.5																									
	DH230 C	Dental Specialties	2																									
	DH241 C	Community Oral Health II	2																									
	DH245 C	Dental Ethics and Legal Principles	2																									
	*DH 275 C and DH 276 C are optional electives if offered																											
	Total Units		60.5																									
Dental Hygiene	<p><b>Dental Hygiene Pit and Fissure Sealant Certificate</b></p> <p>This program offers a curriculum that provides the student with the appropriate academic instruction to achieve eligibility for the National Board of Dental Hygiene Examiners written examination, and the Western Regional Examining Board Examination (WREB) for licensure as a Registered Dental Hygienist, qualifying the candidate as stipulated in the California Dental Practice Act. A Certificate of Completion of Pit and Fissure Sealant shall be issued after a student has achieved all procedures to clinical competency and successful passed the courses. The Dental Board of California set forth the requirements and the California Code of Regulations of 16 CCR 107.3. In order to earn this certificate, 50% of the coursework must be completed at Cypress College. The certificate requires a total of 14.5 units.</p> <p><b>Completion of Semester 1 and Semester 2 Courses in the Dental Hygiene Program</b></p> <p><b>Semester 1: (5 units)</b></p> <table border="1" data-bbox="354 1020 1052 1110"> <tr> <td></td> <td></td> <td>Units</td> </tr> <tr> <td>DH109 C</td> <td>Pre-Clinical Dental Hygiene</td> <td>5</td> </tr> <tr> <td colspan="3"> </td> </tr> </table> <p><b>Semester 2: (9.5 units)</b></p> <table border="1" data-bbox="354 1136 1052 1226"> <tr> <td></td> <td></td> <td>Units</td> </tr> <tr> <td>DH110 C</td> <td>Clinical Dental Hygiene</td> <td>7</td> </tr> <tr> <td>DH116 C</td> <td>Dental Materials - Hygienists</td> <td>2.5</td> </tr> <tr> <td colspan="3"> </td> </tr> <tr> <td>Total Units</td> <td></td> <td>14.5</td> </tr> </table>				Units	DH109 C	Pre-Clinical Dental Hygiene	5						Units	DH110 C	Clinical Dental Hygiene	7	DH116 C	Dental Materials - Hygienists	2.5				Total Units		14.5	2023 Fall	<p>*Update Catalog Description *Add PSLOs *Course revision: DH 110 C</p> <p>Total units from 13.5 to 14.5</p>
		Units																										
DH109 C	Pre-Clinical Dental Hygiene	5																										
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DH110 C	Clinical Dental Hygiene	7																										
DH116 C	Dental Materials - Hygienists	2.5																										
Total Units		14.5																										
Dental Hygiene	<p><b>Radiation Safety Certificate</b></p> <p>This program offers a curriculum that provides the student with the appropriate academic instruction to achieve eligibility for the National Board of Dental Hygiene Examiners written examination, and the Western Regional Examining Board Examination (WREB) for licensure as a Registered Dental Hygienist, qualifying the candidate as stipulated in the California Dental Practice Act. A Certificate of Completion of Radiation Safety shall be issued after a student has achieved both procedures to clinical competency and successful passed the courses. The Dental Board of California set forth the requirements and the California Code of Regulations of 16 CCR 1014.1. In order to earn this certificate, 50% of the coursework must be completed at Cypress College. The certificate requires a total of 10 units.</p> <p><b>Completion of Semester 1 and Semester 2 Courses in the Dental Hygiene Program</b></p> <p><b>Semester 1(3 units)</b></p> <table border="1" data-bbox="354 1745 1052 1835"> <tr> <td></td> <td></td> <td>Units</td> </tr> <tr> <td>DH106 C</td> <td>Radiology Technician - Hygienists</td> <td>3</td> </tr> <tr> <td colspan="3"> </td> </tr> </table> <p><b>Semester 2: (7 units)</b></p> <table border="1" data-bbox="354 1860 1052 1890"> <tr> <td></td> <td></td> <td>Units</td> </tr> </table>				Units	DH106 C	Radiology Technician - Hygienists	3						Units	2023 Fall	<p>*Update Catalog Description. *Add PSLOs *Course revision: DH 110 C</p> <p>Total units from 9 to 10</p>												
		Units																										
DH106 C	Radiology Technician - Hygienists	3																										
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**MODIFY DEGREES/CERTIFICATES**

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	<table border="1"> <tr> <td data-bbox="358 239 505 268">DH110 C</td> <td data-bbox="505 239 948 268">Clinical Dental Hygiene</td> <td data-bbox="948 239 1052 268">7</td> </tr> <tr> <td colspan="2" data-bbox="358 302 948 331">Total Units</td> <td data-bbox="948 302 1052 331">10</td> </tr> </table>	DH110 C	Clinical Dental Hygiene	7	Total Units		10											
DH110 C	Clinical Dental Hygiene	7																
Total Units		10																
Dental Hygiene	<p><b>Ultrasonic Scaling and Coronal Polishing Certificate</b></p> <p>This program offers a curriculum that provides the student with the appropriate academic instruction to achieve eligibility for the National Board of Dental Hygiene Examiners written examination, and the Western Regional Examining Board Examination (WREB) for licensure as a Registered Dental Hygienist, qualifying the candidate as stipulated in the California Dental Practice Act. A Certificate of Completion of "Ultrasonic Scaling and Coronal Polishing" shall be issued after a student has achieved both procedures to clinical competency and successfully passed the courses. The Dental Board of California set forth the requirements and the California Code of Regulations of 16 CCR 107.4 and 16 CCR 107.5. At least 50% of all course work must be completed at Cypress College. This certificate requires a total of 12 units.</p> <p><b>Completion of Semester 1 and Semester 2 Courses in the Dental Hygiene Program</b></p> <p><b>Semester 1: (5 units)</b></p> <table border="1"> <tr> <td data-bbox="358 785 505 814"></td> <td data-bbox="505 785 948 814"></td> <td data-bbox="948 785 1052 814">Units</td> </tr> <tr> <td data-bbox="358 814 505 844">DH109 C</td> <td data-bbox="505 814 948 844">Pre-Clinical Dental Hygiene</td> <td data-bbox="948 814 1052 844">5</td> </tr> </table> <p><b>Semester 2: (7 units)</b></p> <table border="1"> <tr> <td data-bbox="358 905 505 934"></td> <td data-bbox="505 905 948 934"></td> <td data-bbox="948 905 1052 934">Units</td> </tr> <tr> <td data-bbox="358 934 505 963">DH110 C</td> <td data-bbox="505 934 948 963">Clinical Dental Hygiene</td> <td data-bbox="948 934 1052 963">7</td> </tr> <tr> <td colspan="2" data-bbox="358 997 948 1026">Total Units</td> <td data-bbox="948 997 1052 1026">12</td> </tr> </table>			Units	DH109 C	Pre-Clinical Dental Hygiene	5			Units	DH110 C	Clinical Dental Hygiene	7	Total Units		12	2023 Fall	<p>*Update Catalog Description *Add PSLOs *Course revision: DH 110 C</p> <p>Total units from 11 to 12.</p>
		Units																
DH109 C	Pre-Clinical Dental Hygiene	5																
		Units																
DH110 C	Clinical Dental Hygiene	7																
Total Units		12																
Spanish	<p><b>Spanish Associate in Arts Degree for Transfer (AA-T)</b></p> <p>This curriculum is designed to provide an opportunity for the Spanish major to achieve a Spanish Associate in Arts Degree for Transfer (AA-T in Spanish) which completes the first-and-second year requirements for transfer to a four-year public California institution. While at least a baccalaureate degree is recommended preparation for those considering professional careers, completion of this curriculum will demonstrate commitment to the field and provide comprehensive preparation for further academic study through upper-division course work. This curriculum specifically prepares the prospective transfer student for upper division coursework in Spanish or a similar major at a California State University (CSU) campus. The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer," a newly established variation of the associate degrees traditionally offered at a California community college. The AA-T is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T) are guaranteed admission to the CSU system, but not to a particular campus or major. Students transferring to a CSU campus that does accept the AA-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is designated "high-unit" major). Students should meet with a counselor regularly to discuss the best option for them. This AA-T in Spanish is designed to provide the student with a fundamental understanding and acquisition of knowledge in the Spanish discipline. The AA-T in Spanish includes (1) the development of reading skills in order to comprehend and interpret social, cultural, and literary authentic texts; (2) the development of speaking skills in order to discuss social, cultural, and literary topics; and (3) the development of writing skills in order to write analytically on professional, academic, and societal issues. The curriculum includes courses in first and second year Spanish, Chicano Studies, and Latin American History. Given the ever-</p>	2023 Fall	<p>Course title update: ETHS 151C, ETHS 152C. Add: ART 216 C, ENGL 250 C, HIST 142 C, LING 101 C, CHIN 203 C, CHIN 204 C.</p> <p>Total units remain the same</p>															

**MODIFY DEGREES/CERTIFICATES**

DEGREE		EFF DATE	JUSTIFICATION																																																																																																
	<p>increasing Latino population in California and nation-wide, fluency in Spanish has value in a number of fields, such as customer service, marketing, and public relations. Those who pursue degrees in Spanish can pursue K-12 and college level teaching as career. To earn an AA-T in Spanish students must complete: (1)A minimum of 22-25 semester units or 33-37.5 quarter units in the Spanish major with a minimum grade of "C"; AP(Pass) grade is an acceptable grade for a course in the major only if the P is defined to be equivalent to a C or better (2) California State University General Education Breadth requirements (CSU GE Breadth) or the Intersegmental/General Education Transfer Curriculum (CSU IGETC); (3) Completion of 60 semester or 90 quarter units of CSU transferable coursework; and (4) have an overall GPA of 2.0. This degree requires a total of 20-23 units in the major in addition to other graduation requirements.</p> <p><b>Required Core Courses:</b>  <b>Non-Native Speakers Core (18 units):</b></p> <table border="1" data-bbox="354 646 1052 831"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>SPAN101 C</td> <td>Elementary Spanish I</td> <td>5</td> </tr> <tr> <td>SPAN102 C</td> <td>Elementary Spanish II</td> <td>5</td> </tr> <tr> <td>SPAN203 C</td> <td>Intermediate Spanish III</td> <td>4</td> </tr> <tr> <td>SPAN204 C</td> <td>Intermediate Spanish IV</td> <td>4</td> </tr> </tbody> </table> <p><b>Native Speakers Core (10 units, plus 2 courses from substitution course list or List A below for a minimum of 16 core units):</b></p> <table border="1" data-bbox="354 884 1052 1003"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>SPAN201 C</td> <td>Spanish for Spanish Speakers I</td> <td>5</td> </tr> <tr> <td>SPAN202 C</td> <td>Spanish for Spanish Speakers II</td> <td>5</td> </tr> </tbody> </table> <p><b>Note: If the Spanish faculty assess a student as placing out of a Core Course, a substitute course from the CSU Transferable list below, or List A, can be used to meet the core minimum unit requirement.</b></p> <p><b>Substitution Courses:</b></p> <table border="1" data-bbox="354 1140 1052 1896"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ANTH102 C</td> <td>Cultural Anthropology</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ANTH102HC</td> <td>Honors Cultural Anthropology</td> <td>3</td> </tr> <tr> <td>ANTH105 C</td> <td>Introduction to Linguistic Anthropology</td> <td>3</td> </tr> <tr> <td>ART216 C</td> <td>Latin American Art</td> <td>3</td> </tr> <tr> <td>COMM120 C</td> <td>Intercultural Communication</td> <td>3</td> </tr> <tr> <td>ENGL250 C</td> <td>Latino/a/x Literature</td> <td>3</td> </tr> <tr> <td>ETHS101 C</td> <td>American Ethnic Studies</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ETHS101HC</td> <td>Honors American Ethnic Studies</td> <td>3</td> </tr> <tr> <td>ETHS150 C</td> <td>Introduction to Chicana-o-x Studies</td> <td>3</td> </tr> <tr> <td>ETHS151 C</td> <td>Chicana-o-x History I</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>ETHS152 C</td> <td>Chicana-o-x History II</td> <td>3</td> </tr> <tr> <td>GEOG160 C</td> <td>Cultural Geography</td> <td>3</td> </tr> <tr> <td>HIST142 C</td> <td>History of Latin America I</td> <td>3</td> </tr> <tr> <td>HIST143 C</td> <td>History of Latin America II</td> <td>3</td> </tr> <tr> <td>HIST163 C</td> <td>History of Mexico</td> <td>3</td> </tr> <tr> <td>LING101 C</td> <td>Introduction to Language</td> <td>3</td> </tr> <tr> <td>SOC101 C</td> <td>Introduction to Sociology</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>SOC101HC</td> <td>Honors Introduction to Sociology</td> <td>3</td> </tr> <tr> <td>SOC225 C</td> <td>Sociology of Women</td> <td>3</td> </tr> </tbody> </table>			Units	SPAN101 C	Elementary Spanish I	5	SPAN102 C	Elementary Spanish II	5	SPAN203 C	Intermediate Spanish III	4	SPAN204 C	Intermediate Spanish IV	4			Units	SPAN201 C	Spanish for Spanish Speakers I	5	SPAN202 C	Spanish for Spanish Speakers II	5			Units	ANTH102 C	Cultural Anthropology	3		or		ANTH102HC	Honors Cultural Anthropology	3	ANTH105 C	Introduction to Linguistic Anthropology	3	ART216 C	Latin American Art	3	COMM120 C	Intercultural Communication	3	ENGL250 C	Latino/a/x Literature	3	ETHS101 C	American Ethnic Studies	3		or		ETHS101HC	Honors American Ethnic Studies	3	ETHS150 C	Introduction to Chicana-o-x Studies	3	ETHS151 C	Chicana-o-x History I	3		or		ETHS152 C	Chicana-o-x History II	3	GEOG160 C	Cultural Geography	3	HIST142 C	History of Latin America I	3	HIST143 C	History of Latin America II	3	HIST163 C	History of Mexico	3	LING101 C	Introduction to Language	3	SOC101 C	Introduction to Sociology	3		or		SOC101HC	Honors Introduction to Sociology	3	SOC225 C	Sociology of Women	3		
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**MODIFY DEGREES/CERTIFICATES**

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	<p><b>List A: Required for Native and Non-Native speakers.</b>  <b>Select one course (4-5 units) from the following:</b></p> <table border="1" data-bbox="358 289 1052 747"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>CHIN101 C</td> <td>Elementary Chinese-Mandarin I</td> <td>5</td> </tr> <tr> <td>CHIN102 C</td> <td>Elementary Chinese-Mandarin II</td> <td>5</td> </tr> <tr> <td>CHIN203 C</td> <td>Intermediate Chinese-Mandarin III</td> <td>5</td> </tr> <tr> <td>CHIN204 C</td> <td>Intermediate Chinese-Mandarin IV</td> <td>4</td> </tr> <tr> <td>FREN101 C</td> <td>Elementary French I</td> <td>5</td> </tr> <tr> <td>FREN102 C</td> <td>Elementary French II</td> <td>5</td> </tr> <tr> <td>FREN203 C</td> <td>Intermediate French III</td> <td>4</td> </tr> <tr> <td>FREN204 C</td> <td>Intermediate French IV</td> <td>4</td> </tr> <tr> <td>JAPN101 C</td> <td>Elementary Japanese I</td> <td>5</td> </tr> <tr> <td>JAPN102 C</td> <td>Elementary Japanese II</td> <td>5</td> </tr> <tr> <td>JAPN203 C</td> <td>Intermediate Japanese III</td> <td>4</td> </tr> <tr> <td>JAPN204 C</td> <td>Intermediate Japanese IV</td> <td>4</td> </tr> <tr> <td colspan="2">Total Units</td> <td>20 - 23</td> </tr> </tbody> </table>			Units	CHIN101 C	Elementary Chinese-Mandarin I	5	CHIN102 C	Elementary Chinese-Mandarin II	5	CHIN203 C	Intermediate Chinese-Mandarin III	5	CHIN204 C	Intermediate Chinese-Mandarin IV	4	FREN101 C	Elementary French I	5	FREN102 C	Elementary French II	5	FREN203 C	Intermediate French III	4	FREN204 C	Intermediate French IV	4	JAPN101 C	Elementary Japanese I	5	JAPN102 C	Elementary Japanese II	5	JAPN203 C	Intermediate Japanese III	4	JAPN204 C	Intermediate Japanese IV	4	Total Units		20 - 23		
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# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>  X  </u>
		Resolution	<u>          </u>
<b>DATE:</b>	May 9, 2023	Information	<u>          </u>
		Enclosure(s)	<u>  X  </u>
<b>SUBJECT:</b>	Fullerton College Curriculum Matters		

**BACKGROUND:** The Office of Instruction and the Curriculum Committee at Fullerton College and the District Curriculum Coordinating Committee have approved the attached summary of curriculum changes. All changes serve the mission of Fullerton College and are within the allocated budget for staff and facilities.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; and (6) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review prior to submission to the District Curriculum Coordinating Committee.

This agenda item is submitted by John Ison, Fullerton College Curriculum Committee Chair and Dr. José Ramón Núñez, Vice President, Instruction.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction #1: Student Experience & Success - NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals. More specifically, Goal 1.1: The District will guide students to successfully navigate pathways for completion and lifelong learning.

**How does this relate to Board Policy:** The curricula are being submitted to the Board for approval as outlined in Board Policy 4020, Program and Curriculum Development.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Funding for all curricula comes from the campus general fund.

**RECOMMENDATION:** It is recommended that the Board approve the attached summary of curriculum changes for Fullerton College, to be effective Fall 2024. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg

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Recommended by

*B. V. Dipt Bredel*

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Approved for Submittal

5.b.2

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Item No.



**Board of Trustees**  
 Agenda Attachment  
 Fullerton College Curriculum

**May 9, 2023 | DCCC Approved on April 13, 2023**

NEW COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
AUTO 100 F Automotive Fundamentals  Units: 4.5 Lecture: 4 Laboratory: 2	Prerequisites: NONE  GE: CSU Transfer Course Yes	20	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports). Automotive Advisory Committee recommended a 20 student maximum class size because of the intensity of laboratory activities. Minutes are attached in which the advisory committee discussed and compared the training class sizes of vehicle manufacturers (some of which are committee members). They concluded that the safe and effective teaching of students in the area of automotive technology is no more than 20 students per instructor. This class is	2024 Fall	This new course AUTO 100 F is to replace existing course AUTO 131 F to fulfill automotive advisory committee recommendation to renumber all automotive courses to 100 level course numbers and CSU transfer. Proposed for Distance Ed (Hybrid only).

			taught with a rigorous laboratory component with work conducted on live vehicles. A close supervision by the instructor is needed and more than 20 students would negatively affect this aspect of safe supervision by the instructor.		
AUTO 110 F Automotive Engine Rebuilding  Units: 8 Lecture: 6 Laboratory: 6	Advisory: <ul style="list-style-type: none"> <li>AUTO 100 F or</li> <li>equivalent work experience</li> </ul> GE: CSU Transfer Course Yes	20	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports). Automotive Advisory Committee recommended a 20 student maximum class size because of the intensity of laboratory activities. Minutes attached in CurricUNET show the advisory committee discussed and compared the training class sizes of vehicle manufacturers (some of which are committee members). They concluded that the safe and effective teaching of students in the area of automotive technology is no more than 20 students per instructor. This class is taught with a rigorous laboratory component with work conducted on live vehicles. A close	2024 Fall	New Course. AUTO 110 F will replace existing course AUTO 081 F to fulfill automotive advisory committee recommendation to renumber all automotive courses to 100 level course numbers and CSU Transfer. Revised Course Title FROM: Engine Rebuilding and Repair TO: Automotive Engine Rebuilding. Proposed for Distance Ed (Hybrid only).

			supervision by the instructor is needed and more than 20 students would negatively affect this aspect of safe supervision by the instructor.		
AUTO 111 F Automotive Engine Repair  Units: 7 Lecture: 6 Laboratory: 3	Advisory: <ul style="list-style-type: none"> <li>AUTO 110 F or</li> <li>equivalent work experience</li> </ul> GE: CSU Transfer Course Yes	20	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific automotive experiments, vocational skills, lab reports). The Automotive Advisory Committee recommended 20 students as the maximum class size. Minutes are attached in which the advisory committee discussed and compared the training class sizes of vehicle manufacturers (some of which are committee members). They concluded that the safe and effective teaching of students in the area of automotive technology is no more than 20 students per instructor. This class is taught with a rigorous laboratory component with work conducted on live vehicles. A close supervision by the instructor is needed and more than 20 students would	2024 Fall	This new course AUTO 111 F is to replace existing course AUTO 070 F to fulfill automotive advisory committee recommendation to renumber all automotive courses to 100-level course numbers and CSU Transfer. Updated Course Title FROM: Engine Reconditioning TO: Automotive Engine Repair. Proposed for Distance Ed (Hybrid only).



			negatively effect this aspect of safe supervision by the instructor.		
AUTO 112 F Automotive Cylinder Head Repair  Units: 4 Lecture: 3 Laboratory: 3	Advisory: <ul style="list-style-type: none"> <li>AUTO 110 F or</li> <li>equivalent work experience</li> </ul> GE: CSU Transfer Course Yes	20	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports). Automotive Advisory Committee recommended a 20 student maximum class size because of the intensity of laboratory activities. Minutes attached in CurricUNET show the advisory committee discussed and compared the training class sizes of vehicle manufacturers (some of which are committee members). They concluded that the safe and effective teaching of students in the area of automotive technology is no more than 20 students per instructor. This class is taught with a rigorous laboratory component with work conducted on live vehicles. A close supervision by the instructor is needed and more than 20 students would negatively affect this aspect of safe supervision by the instructor.	2024 Fall	This new course AUTO 112 F is to replace existing course AUTO 091 F to fulfill automotive advisory committee recommendation to renumber all automotive courses to 100 level course numbers and CSU Transfer. Updated course title FROM: Cylinder Head Repair TO: Automotive Cylinder Head Repair. Proposed for Distance Ed (Hybrid only).

<p>AUTO 120 F Automatic Transmission Fundamentals</p> <p>Units: 3 Lecture: 2 Laboratory: 3</p>	<p>Advisory:</p> <ul style="list-style-type: none"> <li>• AUTO 100 F or</li> <li>• equivalent work experience</li> </ul> <p>GE: CSU Transfer Course Yes</p>	<p>20</p>	<p>Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports). Automotive Advisory Committee recommended a 20 student maximum class size because of the intensity of laboratory activities. Minutes are attached in which the advisory committee discussed and compared the training class sizes of vehicle manufacturers (some of which are committee members). They concluded that the safe and effective teaching of students in the area of automotive technology is no more than 20 students per instructor. This class is taught with a rigorous laboratory component with work conducted on live vehicles. A close supervision by the instructor is needed and more than 20 students would negatively effect this aspect of safe supervision by the instructor.</p>	<p>2024 Fall</p>	<p>This new course AUTO 120 F is to replace existing course AUTO 086 F to fulfill automotive advisory committee recommendation to renumber all automotive courses to 100-level course numbers and CSU Transfer. Proposed for Distance Ed (Hybrid only).</p>
<p>AUTO 121 F Automatic Transmissions</p>	<p>Advisory:</p> <ul style="list-style-type: none"> <li>• AUTO 120 F or</li> <li>• equivalent work experience</li> </ul>	<p>20</p>	<p>Labs in which the instructor provides extensive individualized</p>	<p>2024 Fall</p>	<p>This new course AUTO 121 F is to replace existing course AUTO 084 F to fulfill automotive advisory</p>

<p>Units: 8 Lecture: 6 Laboratory: 6</p>	<p>GE: CSU Transfer Course Yes</p>		<p>feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports). Automotive Advisory Committee recommended a 20 student maximum class size because of the intensity of laboratory activities. Minutes are attached in which the advisory committee discussed and compared the training class sizes of vehicle manufacturers (some of which are committee members). They concluded that the safe and effective teaching of students in the area of automotive technology is no more than 20 students per instructor. This class is taught with a rigorous laboratory component with work conducted on live vehicles. A close supervision by the instructor is needed and more than 20 students would negatively effect this aspect of safe supervision by the instructor.</p>		<p>committee recommendation to renumber all automotive courses to 100 level course numbers and CSU Transfer. Changed advisory FROM: AUTO 131 F TO: AUTO 120 F. Proposed for Distance Ed (Hybrid only).</p>
<p>AUTO 130 F Automotive Powertrains</p> <p>Units: 5 Lecture: 4 Laboratory: 4</p>	<p>Advisory:</p> <ul style="list-style-type: none"> <li>• AUTO 100 F or</li> <li>• equivalent work experience</li> </ul> <p>GE: CSU Transfer Course Yes</p>	<p>20</p>	<p>Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments,</p>	<p>2024 Fall</p>	<p>This new course AUTO 130 F is to replace existing course AUTO 060 F to fulfill automotive advisory committee recommendation to renumber all automotive courses to 100-level course</p>

			<p>vocational skills, lab reports). Automotive Advisory Committee recommended a 20 student maximum class size because of the intensity of laboratory activities. Minutes attached in Curricunet show the advisory committee discussed and compared the training class sizes of vehicle manufacturers (some of which are committee members). They concluded that the safe and effective teaching of students in the area of automotive technology is no more than 20 students per instructor. This class is taught with a rigorous laboratory component with work conducted on live vehicles. A close supervision by the instructor is needed and more than 20 students would negatively affect this aspect of safe supervision by the instructor.</p>		<p>numbers and CSU Transfer. Proposed for Distance Ed (Hybrid only).</p>
<p>AUTO 140 F Automotive Suspension and Wheel Alignment</p> <p>Units: 8 Lecture: 6 Laboratory: 6</p>	<p>Advisory:</p> <ul style="list-style-type: none"> <li>• AUTO 150 F or</li> <li>• equivalent work experience</li> </ul> <p>GE: CSU Transfer Course Yes</p>	20	<p>Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports). Automotive Advisory Committee recommended a 20</p>	2024 Fall	<p>This new course AUTO 140 F is to replace existing course AUTO 083 F to fulfill automotive advisory committee recommendation to renumber all automotive courses to 100-level course numbers and CSU Transfer. Changed course title FROM: Brake and Suspension Systems Repair TO:</p>

			student maximum class size because of the intensity of laboratory activities. Minutes attached in Curricunet show the advisory committee discussed and compared the training class sizes of vehicle manufacturers (some of which are committee members). They concluded that the safe and effective teaching of students in the area of automotive technology is no more than 20 students per instructor. This class is taught with a rigorous laboratory component with work conducted on live vehicles. A close supervision by the instructor is needed and more than 20 students would negatively affect this aspect of safe supervision by the instructor.		Automotive Suspension System and Wheel Alignment. Changed Advisory FROM: AUTO 131 F TO: AUTO 150 F. Proposed for Distance Ed (Hybrid only).
AUTO 150 F Automotive Brake Systems  Units: 7 Lecture: 6 Laboratory: 3	Advisory: <ul style="list-style-type: none"> <li>• AUTO 100 F or</li> <li>• equivalent work experience</li> </ul> GE: CSU Transfer Course Yes	20	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports). Automotive Advisory Committee recommended a 20 student maximum class size because of the intensity of laboratory activities. Minutes	2024 Fall	This new course AUTO 150 F is to replace existing course AUTO 073 F to fulfill automotive advisory committee recommendation to renumber all automotive courses to 100-level course numbers and CSU Transfer. Changed course title FROM: Brake Systems Repair TO: Automotive Brake Systems. Proposed for Distance Ed (Hybrid only).

			attached in Curricunet show the advisory committee discussed and compared the training class sizes of vehicle manufacturers (some of which are committee members). They concluded that the safe and effective teaching of students in the area of automotive technology is no more than 20 students per instructor. This class is taught with a rigorous laboratory component with work conducted on live vehicles. A close supervision by the instructor is needed and more than 20 students would negatively affect this aspect of safe supervision by the instructor.		
AUTO 160 F Automotive Electrical and Electronic Systems  Units: 5 Lecture: 4 Laboratory: 4	Advisory: <ul style="list-style-type: none"> <li>AUTO 100 F or</li> <li>equivalent work experience</li> </ul> GE: CSU Transfer Course Yes	20	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports). Automotive Advisory Committee recommended a 20 student maximum class size because of the intensity of laboratory activities. Minutes are attached in which the advisory committee discussed and compared the training	2024 Fall	This new course AUTO 160 F is to replace existing course AUTO 065 F to fulfill automotive advisory committee recommendation to renumber all automotive courses to 100-level course numbers and CSU transfer. Proposed for Distance Ed (Hybrid only).

			class sizes of vehicle manufacturers (some of which are committee members). They concluded that the safe and effective teaching of students in the area of automotive technology is no more than 20 students per instructor. This class is taught with a rigorous laboratory component with work conducted on live vehicles. A close supervision by the instructor is needed and more than 20 students would negatively affect this aspect of safe supervision by the instructor.		
AUTO 170 F Automotive Heating and Air Conditioning  Units: 4 Lecture: 3 Laboratory: 3	Advisory: <ul style="list-style-type: none"> <li>AUTO 100 F or</li> <li>equivalent work experience</li> </ul> GE: CSU Transfer Course Yes	20	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports). Automotive Advisory Committee recommended a 20 student maximum class size because of the intensity of laboratory activities. Minutes are attached in which the advisory committee discussed and compared the training class sizes of vehicle manufacturers (some of which are committee members).	2024 Fall	This new course AUTO 170 F is to replace existing course AUTO 089 F to fulfill automotive advisory committee recommendation to renumber all automotive courses to 100 level course numbers and CSU transfer. Changed course title FROM: Automotive Air Conditioning TO: Automotive Heating and Air Conditioning. Proposed for Distance Ed (Hybrid only).

			They concluded that the safe and effective teaching of students in the area of automotive technology is no more than 20 students per instructor. This class is taught with a rigorous laboratory component with work conducted on live vehicles. A close supervision by the instructor is needed and more than 20 students would negatively affect this aspect of safe supervision by the instructor.		
AUTO 180 F Automotive Engine Performance and Drivability  Units: 8 Lecture: 6 Laboratory: 6	Advisory: <ul style="list-style-type: none"> <li>• AUTO 100 F or</li> <li>• AUTO 160 F or</li> <li>• equivalent work experience</li> </ul> GE: CSU Transfer Course Yes	20	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports). Automotive Advisory Committee recommended a 20 student maximum class size because of the intensity of laboratory activities. Minutes attached in Curricunet show the advisory committee discussed and compared the training class sizes of vehicle manufacturers (some of which are committee members). They concluded that the safe and effective teaching of students in the area of automotive	2024 Fall	This new course AUTO 180 F is to replace existing course AUTO 082 F to fulfill automotive advisory committee recommendation to renumber all automotive courses to 100 level course numbers and CSU transfer. Changed course title FROM: Automotive Engine Performance and Drivability TO: Automotive Engine Performance and Drivability. Added AUTO 160 F as an additional advisory. Proposed for Distance Ed (Hybrid only).



			technology is no more than 20 students per instructor. This class is taught with a rigorous laboratory component with work conducted on live vehicles. A close supervision by the instructor is needed and more than 20 students would negatively affect this aspect of safe supervision by the instructor.		
AUTO 181 F Automotive Fuel Systems and Advanced Drivability Diagnosis  Units: 4 Lecture: 3 Laboratory: 3	Advisory: <ul style="list-style-type: none"> <li>AUTO 180 F or</li> <li>equivalent work experience</li> </ul> GE: CSU Transfer Course Yes	20	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports). Automotive Advisory Committee recommended a 20 student maximum class size because of the intensity of laboratory activities. Minutes are attached in which the advisory committee discussed and compared the training class sizes of vehicle manufacturers (some of which are committee members). They concluded that the safe and effective teaching of students in the area of automotive technology is no more than 20 students per instructor. This class is taught with a rigorous	2024 Fall	This new course AUTO 181 F is to replace existing course AUTO 088 F to fulfill automotive advisory committee recommendation to renumber all automotive courses to 100 level course numbers and CSU Transfer. Changed course title FROM: Fuel Systems and Advanced Drivability Diagnosis TO: Automotive Fuel Systems and Advanced Drivability Diagnosis. Changed advisory FROM: AUTO 131 TO: AUTO 180. Proposed for Distance Ed (Hybrid only).

			laboratory component with work conducted on live vehicles. A close supervision by the instructor is needed and more than 20 students would negatively affect this aspect of safe supervision by the instructor.		
AUTO 182 F Automotive Emission Control Systems and Advanced Diagnosis  Units: 6 Lecture: 5 Laboratory: 3	Advisory: <ul style="list-style-type: none"> <li>AUTO 181 F or</li> <li>equivalent work experience</li> </ul> GE: CSU Transfer Course Yes	20	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports). Automotive Advisory Committee recommended a 20 student maximum class size because of the intensity of laboratory activities. Minutes are attached in which the advisory committee discussed and compared the training class sizes of vehicle manufacturers (some of which are committee members). They concluded that the safe and effective teaching of students in the area of automotive technology is no more than 20 students per instructor. This class is taught with a rigorous laboratory component with work conducted on live vehicles. A close supervision by the	2024 Fall	This new course AUTO 182 F is to replace existing course AUTO 090 F to fulfill automotive advisory committee recommendation to renumber all automotive courses to 100-level course numbers and CSU Transfer. Changed course title FROM: Emission Control Systems and Advanced Diagnosis TO: Automotive Emission Control Systems and Advanced Diagnosis. Changed advisory FROM: AUTO 131 F TO: AUTO 181 F. Proposed for Distance Ed (Hybrid only).

			instructor is needed and more than 20 students would negatively affect this aspect of safe supervision by the instructor.		
AUTO 195 F Automotive Specialty Practice  Units: 2 Lecture: 1 Laboratory: 4	Corequisite: <ul style="list-style-type: none"> <li>• AUTO 100 F or</li> <li>• AUTO 110 F or</li> <li>• AUTO 111 F or</li> <li>• AUTO 112 F or</li> <li>• AUTO 120 F or</li> <li>• AUTO 121 F or</li> <li>• AUTO 130 F or</li> <li>• AUTO 140 F or</li> <li>• AUTO 150 F or</li> <li>• AUTO 160 F or</li> <li>• AUTO 170 F or</li> <li>• AUTO 180 F or</li> <li>• AUTO 181 F or</li> <li>• AUTO 182 F or</li> <li>• AUTO 196 F or</li> <li>• AUTO 197 F</li> </ul> GE: CSU Transfer Course Yes	20	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports). Automotive Advisory Committee recommended a 20 student maximum class size because of the intensity of laboratory activities. Minutes are posted in CurricUNET Attached Files in which the advisory committee discussed and compared the training class sizes of vehicle manufacturers (some of which are committee members). They concluded that the safe and effective teaching of students in the area of automotive technology is no more than 20 students per instructor. This class is taught with a rigorous laboratory component with work conducted on live vehicles. Close supervision by the instructor is needed and more than 20 students would	2024 Fall	This new course AUTO 195 F is to replace existing course AUTO 050 F to fulfill automotive advisory committee recommendation to renumber all automotive courses to 100 level course numbers and CSU transfer. Changed course number FROM: AUTO 050 F TO: AUTO 195 F. Proposed for Distance Ed (Hybrid only).

			negatively affect this aspect of safe supervision by the instructor.		
AUTO 196 F Automotive Internship  Units: 2-4 Lecture: 1 Laboratory: 3-9	Prerequisite: <ul style="list-style-type: none"> <li>• AUTO 100 F or</li> <li>• AUTO 110 F or</li> <li>• AUTO 111 F or</li> <li>• AUTO 112 F or</li> <li>• AUTO 120 F or</li> <li>• AUTO 121 F or</li> <li>• AUTO 130 F or</li> <li>• AUTO 140 F or</li> <li>• AUTO 150 F or</li> <li>• AUTO 160 F or</li> <li>• AUTO 170 F or</li> <li>• AUTO 180 F or</li> <li>• AUTO 181 F or</li> <li>• AUTO 182 F or</li> <li>• AUTO 195 F or</li> <li>• AUTO 197 F</li> </ul> GE: CSU Transfer Course Yes	20	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports). Automotive Advisory Committee recommended a 20 student maximum class size because of the intensity of laboratory activities. Minutes attached in Curricunet show the advisory committee discussed and compared the training class sizes of vehicle manufacturers (some of which are committee members). They concluded that the safe and effective teaching of students in the area of automotive technology is no more than 20 students per instructor. This class is taught with a rigorous laboratory component with work conducted on live vehicles. A close supervision by the instructor is needed and more than 20 students would negatively affect this aspect of safe supervision by the instructor.	2024 Fall	This new course AUTO 196 F is to replace existing course AUTO 051 F to fulfill automotive advisory committee recommendation to renumber all automotive courses to 100 level course numbers and CSU transfer. AUTO 196 F will assist students gain the two years of verifiable work experience required to receive certification from the National Institute for Automotive Service Excellence (ASE) in the Automobile and Light Truck Certification Test Series (A Series). Changed course tile FROM: Internship in Automotive TO: Automotive Internship. Proposed for Distance Ed (Hybrid only).

<p>AUTO 197 F Automotive Service Management</p> <p>Units: 3 Lecture: 2 Laboratory: 3</p>	<p>Advisory:</p> <ul style="list-style-type: none"> <li>• AUTO 100 F or</li> <li>• equivalent work experience</li> </ul> <p>GE: CSU Transfer Course Yes</p>	20	<p>Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports). Automotive Advisory Committee recommended a 20-student maximum class size because of the intensity of laboratory activities. Minutes attached in Curricunet show the advisory committee discussed and compared the training class sizes of vehicle manufacturers (some of which are committee members). They concluded that the safe and effective teaching of students in the area of automotive technology is no more than 20 students per instructor. This class is taught with a rigorous laboratory component with work conducted on live vehicles. A close supervision by the instructor is needed and more than 20 students would negatively affect this aspect of safe supervision by the instructor.</p>	2024 Fall	<p>This new course AUTO 197 F is to replace existing course AUTO 055 F to fulfill automotive advisory committee recommendation to renumber all automotive courses to 100 level course numbers and CSU Transfer. Changed course title FROM: Automotive Business Management TO: Automotive Service Management. AUTO 197 F addresses topics that will prepare a student for the National Institute for Automotive Service Excellence (ASE) C1 Automotive Service Consultant Examination which is an industry recognized certification. Unit revision FROM: 5 units TO: 3 units. Updated Course Content to reflect course unit change. Updated Catalog Description lecture hours FROM: 72 hours TO: 36 hours. Changed Master Database Lecture hours FROM 72 hours TO: 36 hours. Changed Prep Hours FROM: 8 hours TO: 4 hours. Proposed for Distance Ed (Hybrid only).</p>
<p>MACH 151 F Mastercam-Lathe</p> <p>Units: 3</p>	<p>Prerequisites: NONE</p> <p>GE:</p>	20	<p>Students in this course use industrial type machine tools with 3 axes or more being</p>	2024 Fall	<p>New course to expand Mastercam offerings.</p>

<p>Lecture: 2.5 Laboratory: 1.5</p>	<p>CSU Transfer Course Yes</p>		<p>used by students in a lab to cut metal parts. These machines have rotating metal cutters as well as rotating parts which can present a danger to students if the correct methods and procedures are not used hence proper supervision of students is a must. Maximum number of students allowed for safety concerns and per the request of the advisory committee is 20. This number is also in alignment with the National Science Teacher Association Safety Advisory Board Study in 2014 which shows that injuries increase dramatically with class sizes above 20. Advisory Committee minutes and NSTA Safety study are posted in Attached Files in Curricunet.</p>		
<p>PHIL 225HF Honors American Religious Experience  Units: 3 Lecture: 3 Laboratory: 0</p>	<p>Prerequisites: NONE  GE: Associate Degree General Education Requirements Area C2: Arts and Humanities - Literature, Philosophy, Religion and Foreign Language</p>	<p>25</p>	<p>The Fullerton College Honors Advisory Board recommends a maximum number of 25 students for a seminar-style honors course. While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective</p>	<p>2024 Fall</p>	<p>Adding honors section of PHIL 225 F. The philosophy and religious studies honors course will be taught as a seminar, with a maximum number of 25 students to allow for in-depth class discussion and student presentations. Proposed for AA GE Area C2, CSU GE Area C2, IGETC Area 3B. Proposed for Distance Ed (hybrid and online).</p>

			exams. Writing assignments are assessed mostly for concepts and structure. As an Honors section, this class will employ enhanced teaching methods such as a seminar approach, more research-based writing assignments, and assignments calling for a higher level of critical thinking.		
PHOT 228 F Introduction to Adobe Photoshop for Photographers  Units: 3 Lecture: 2 Laboratory: 4	Prerequisites: NONE  GE: CSU Transfer Course Yes	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2024 Fall	Adobe Photoshop is an expansive program that is utilized greatly by Graphic Designers, Imaging Creators, Designers, and Photographers. Most courses teaching Adobe Photoshop seem to always concentrate on Design Applications and very little on Photographic Applications. Inasmuch as Photoshop is the principal editing tool used in Photography a course is required that teaches the fundamental and direct applications of Adobe Photoshop for use by the professional photographer.
TECH 295 F Internship in Technology  Units: 2-4 Lecture: 1 Laboratory: 3-9	Prerequisites: NONE  GE: CSU Transfer Course Yes	25	Classes in which the instructor coordinates internship/field practice opportunities and supervises students individually at different locations.	2024 Fall	New Course. Prepares students for employment and advancement in various fields in technology. State law requires that a person is either paid or receive college credit for internships. This course will allow students in Tech & Eng Division to earn credit in an internship. Proposed for Distance Ed (hybrid only)

TECH 296 F Internship in Technology II  Units: 2-4 Lecture: 1 Laboratory: 3-9	Prerequisite: <ul style="list-style-type: none"> <li>TECH 295 F</li> </ul> GE: CSU Transfer Course Yes	25	Classes in which the instructor coordinates internship/field practice opportunities and supervises students individually at different locations.	2024 Fall	New Course. Continuation of work experience opportunities for students in tech-related fields or trades. Proposed for Distance Ed (hybrid only).
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REVISED COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ANTH 101 F Biological Anthropology  Units: 3 Lecture: 3 Laboratory: 0	Prerequisites: NONE  <ul style="list-style-type: none"> <li>Assignments Revision</li> <li>Catalog Description Update</li> <li>Class Size Revision</li> <li>Course Content (that do not change the overall scope of the course)</li> <li>Method of Instruction</li> <li>Six-Year Review</li> <li>Textbooks</li> <li>Title Revision with Program Impacts (LIST Programs in Justification)</li> </ul>	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure. Physical/Biological Anthropology 101 fulfills the Area 5 Biological Sciences requirement. It is a science-based class which requires a great deal of small group and individual instruction. The request to go from 45 to 35 is to facilitate successful student learning with more interaction between the student and the instructor, to use weekly written assignments as a tool of pedagogy and	2024 Fall	Six-Year Review. Title change will coincide with the same course at Cypress College. Class size revision (FROM: 45, TO: 35), reflected in changes to methods of instruction, assignments and methods of evaluation that are appropriate for a class size of 35 on the class size planning and resource document. Title Revised FROM Physical Anthropology TO Biological Anthropology.



		<p>evaluation and to use written assignments for evaluation. Classroom time involves lecture matched with small group discussions and activities to apply core concepts. Core concepts involving genetics, natural selection, evolutionary processes and taxonomic classifications require students have the opportunity to discuss and apply what they are learning. Students work individually or in small groups to learn how to use Punnett squares, the Hardy Weinberg Equilibrium formula, taxonomic classifications, review and evaluate fossils and artifacts (which require faculty oversight). Regular writing assignments and/or a paper is required in each class. Weekly discussion posts are used to check that students are understanding the data and can apply what they are learning. Papers involve the understanding of data and how it can</p>	
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			be used to develop and test hypotheses Evaluations involve subjective testing of essays, Punnett squares, Hardy Weinberg problems and objective tests.		
<p>ANTH 101HF Honors Biological Anthropology</p> <p>Units: 3 Lecture: 3 Laboratory: 0</p>	<p>Prerequisites: NONE</p> <ul style="list-style-type: none"> <li>• Assignments Revision</li> <li>• Catalog Description Update</li> <li>• Method of Instruction</li> <li>• Six-Year Review</li> <li>• Textbooks</li> <li>• Title Revision with Program Impacts (LIST Programs in Justification)</li> </ul>	25	The Fullerton College Honors Advisory Board recommends a maximum number of 25 students for a seminar-style honors. Compared to the non-honors section, in this honors course section there is more emphasis on collaborative learning, individual research, and student-driven discussions.	2024 Fall	Six-Year Review. Title change, which will coincide with the same course at Cypress College. Title revision FROM Honors Physical Anthropology TO Honors Biological Anthropology.
<p>ANTH 101LF Biological Anthropology Lab</p> <p>Units: 1 Lecture: 0 Laboratory: 3</p>	<p>Corequisite:</p> <ul style="list-style-type: none"> <li>• ANTH 101 F or</li> <li>• ANTH 101HF</li> <li>• Corequisite Revision</li> <li>• Method of Instruction</li> <li>• Objectives Revision</li> <li>• Schedule Description Update</li> <li>• Catalog Description Update</li> <li>• Six-Year Review</li> <li>• Textbooks</li> <li>• Title Revision with Program Impacts (LIST Programs in Justification)</li> </ul>	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2024 Fall	Six-Year Review. Title revision. Corequisite revision. Correction to IGETC category FROM 5B TO 5C to update curriculum records.
<p>CDES 215 F Health, Safety, Food, and Nutrition for Children</p>	<p>Prerequisites: NONE</p> <ul style="list-style-type: none"> <li>• Add Distance Education(hybrid)</li> <li>• Assignments Revision</li> </ul>	20	This course focuses on health and safety and the use of food as an instructional medium in early childhood settings,	2024 Fall	Six-Year Review. Class size revised FROM 22 to 20 to reflect individualized supervision, extensive feedback, and to

<p>Units: 3 Lecture: 3 Laboratory: 0</p>	<ul style="list-style-type: none"> <li>• Catalog Description Update</li> <li>• Class Size Revision</li> <li>• Six-Year Review</li> <li>• Textbooks</li> </ul>		<p>utilizing the Foods Laboratory. Emphasis is placed on the planning and organization of food related activities for young children, including safety, and sanitation issues. Throughout class time, students are engaged in practicing food preparation skills for which the instructor provides individualized supervision and extensive feedback. Close supervision to maintain student safety and mandated sanitary standards is a necessity.</p>		<p>maintain student safety and mandated sanitary standards. Proposed for Distance Ed (hybrid only).</p>
<p>ESL 049 F Advanced Academic Vocabulary for Non-Native Speakers</p> <p>Units: 3 Lecture: 3 Laboratory: 0</p>	<p>Prerequisites: NONE</p> <ul style="list-style-type: none"> <li>• Basic Skills Status Revision</li> <li>• Catalog Description Update</li> <li>• Course Content (that do not change the overall scope of the course)</li> <li>• Method of Evaluation</li> <li>• Method of Instruction</li> <li>• Schedule Description Update</li> <li>• Six-Year Review</li> <li>• Student Learning Outcomes</li> <li>• Textbooks</li> </ul>	30	<p>Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.</p>	2024 Fall	<p>Six-Year Review. Textbooks.</p>
<p>HIST 152 F Survey of British History II</p> <p>Units: 3</p>	<p>Prerequisites: NONE</p> <ul style="list-style-type: none"> <li>• Catalog Description Update</li> <li>• Method of Instruction</li> </ul>	40	<p>While the instructor does lecture, much of the class time focuses on discussion, group learning,</p>	2024 Fall	<p>Six-Year Review. Textbooks.</p>

Lecture: 3 Laboratory: 0	<ul style="list-style-type: none"> <li>• Six-Year Review</li> <li>• Textbooks</li> </ul>		formal/informal student presentations, and several types of writing, such as essays, research papers and original source analyses. Evaluation is based on objective and/or essay exams, and writing assignments which are assessed for critical analysis and structure.		
HORT 162 F Landscaping for Dry Climates  Units: 3 Lecture: 3 Laboratory: 0	Prerequisites: NONE <ul style="list-style-type: none"> <li>• Assignments Revision</li> <li>• CIP Code Revision</li> <li>• Catalog Description Update</li> <li>• Course Content (Changing the overall scope of the course)</li> <li>• Grading Options Revision</li> <li>• Hours (WSCH Lecture and/or Lab)</li> <li>• Method of Instruction</li> <li>• Prerequisite Deletion</li> <li>• SAMS Code Revision</li> <li>• Schedule Description Update</li> <li>• Six-Year Review</li> <li>• Student Learning Outcomes</li> <li>• Textbooks</li> </ul>	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds. This course is taught as a field course like the other plant identification classes offered in the Horticulture Department and is rarely held in a classroom. Class meetings are spent touring the campus and local neighborhoods identifying plants, discussing the usage of the plants and the different design themes that utilize drought tolerant plants.	2024 Fall	Six-Year Review. Changing the course from lecture/lab to lecture only. Hours revised FROM 2 hours lecture and 3 hours lab TO 3 hours lecture, reflecting the nature of the course. Class meetings are spent touring the campus and local neighborhoods identifying plants, discussing the usage of the plants and the different design themes that utilize drought tolerant plants. Removing the weekend fieldtrip requirement for all students. The prerequisite has been removed as students will receive basic landscape design principles as part of lecture, this will allow them to complete their final design project.
HORT 205 F Applied Entomology	Prerequisites: NONE	25	Labs in which the instructor provides extensive	2024 Fall	Six-Year Review. Textbooks. Prerequisite deletion of "skills

<p>Units: 3 Lecture: 2 Laboratory: 3</p>	<ul style="list-style-type: none"> <li>• Assignments Revision</li> <li>• CIP Code Revision</li> <li>• Catalog Description Update</li> <li>• Course Content (that do not change the overall scope of the course)</li> <li>• FSA Code Revision</li> <li>• Grading Options Revision</li> <li>• Method of Evaluation</li> <li>• Method of Instruction</li> <li>• Objectives Revision</li> <li>• Prerequisite Deletion</li> <li>• SAMS Code Revision</li> <li>• Schedule Description Update</li> <li>• Six-Year Review</li> <li>• Student Learning Outcomes</li> <li>• Textbooks</li> </ul>		<p>individualized feedback/evaluation on a regular basis. (e.g. preparation of insect collections, scientific experiments, specialized techniques, field work, lab reports)</p>		<p>evaluation” to correct records. Add AA GE Area B1 and CSU GE Areas B2 and B3 to update curriculum records.</p>
<p>MATH 100 F Liberal Arts Mathematics</p> <p>Units: 3 Lecture: 3 Laboratory: 0</p>	<p>Prerequisite:</p> <ul style="list-style-type: none"> <li>• MATH 040 F or</li> <li>• MATH 041 F or</li> <li>• Assessment through the college multiple measures placement processes. Some assessments may result in the student being required or recommended to take MATH 033 F as a concurrent support course instead of taking a prerequisite course.</li> </ul> <ul style="list-style-type: none"> <li>• Catalog Description Update</li> <li>• Grading Options Revision</li> <li>• Method of Evaluation</li> <li>• Prerequisite Validation</li> <li>• Textbooks</li> </ul>	35	<p>Class time includes lecture, discussion, group learning, guided practice and individualized instruction, and student presentations of problems. Includes three or more exams and multiple homework assignments requiring demonstration of problem-solving ability.</p>	2024 Fall	<p>Proposed for Distance Ed (hybrid only). Pass/No Pass added to grading options.</p>
<p>MATH 141 F College Algebra</p> <p>Units: 4</p>	<p>Prerequisite:</p> <ul style="list-style-type: none"> <li>• MATH 030 F and</li> <li>• MATH 040 F or</li> <li>• MATH 041 F or</li> </ul>	35	<p>Class time includes lecture, discussion, group learning, guided practice and individualized</p>	2024 Fall	<p>Removal of determinant and mathematical induction from the catalog description since those</p>

<p>Lecture: 3.5 Laboratory: 1.5</p>	<ul style="list-style-type: none"> <li>assessment through the college's multiple measures placement processes.</li> <li>Course Content (that do not change the overall scope of the course)</li> <li>Prerequisite Validation</li> <li>Catalog Description Update</li> <li>Schedule Description Update</li> <li>Student Learning Outcomes</li> </ul>		<p>instruction, and student presentations of problems. Includes three or more exams and multiple homework assignments requiring demonstration of problem solving ability.</p>		<p>topics will now be optional. Removal of MATH 031 F from the catalog description since MATH 143 F contains support built within it.</p>
<p>MATH 141HF Honors College Algebra</p> <p>Units: 4 Lecture: 3.5 Laboratory: 1.5</p>	<p>Prerequisite:</p> <ul style="list-style-type: none"> <li>MATH 030 F and</li> <li>MATH 040 F or</li> <li>MATH 041 F or</li> <li>Assessment through the college's multiple measures placement processes.</li> <li>Catalog Description Update</li> <li>Course Content (that do not change the overall scope of the course)</li> <li>Prerequisite Validation</li> <li>Schedule Description Update</li> <li>Student Learning Outcomes</li> </ul>	<p>25</p>	<p>The Fullerton College Honors Advisory Board recommends a maximum number of 25 students for a seminar-style honors course. Class time in this seminar course includes lecture, discussion, group learning, guided practice and individualized instruction, and student presentations of problems. Requires three or more written exams and multiple homework assignments using advanced analytical and critical thinking skills. Exams and assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics. The emphasis on</p>	<p>2024 Fall</p>	<p>Removal of determinant and mathematical induction from the catalog description since those topics will now be optional. Removal of MATH 031 F from the catalog description since MATH 143 F contains support built within it.</p>

			individual research, collaborative learning and student-driven discussions is much stronger in this honors section than in a non-honors class.		
PE 225 F Pilates Reformer  Units: 2 Lecture: 0 Laboratory: 6	Prerequisite: <ul style="list-style-type: none"> <li>• PE 223 F</li> <li>• Corequisite Deletion</li> <li>• Catalog Description Update</li> <li>• Prerequisite Validation</li> <li>• Student Learning Outcomes</li> <li>• Textbooks</li> </ul>	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds. Individualized instruction is central to this course. The Reformer is a complex piece of equipment, and used improperly, without direct supervision, students could be injured. Therefore, the instructor will guide and supervise students. Class time focuses on individualized instruction, student presentation time, and/or group learning. Requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding,	2024 Fall	Corequisite deletion, and prerequisite validation in order to correct curriculum records.

			structure, style and mechanics.		
PE 226 F Pilates Apparatus  Units: 2 Lecture: 0 Laboratory: 6	Prerequisite: <ul style="list-style-type: none"> <li>PE 223 F</li> <li>Catalog Description Update</li> <li>Corequisite Deletion</li> <li>Prerequisite Validation</li> <li>Textbooks</li> </ul>	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2024 Fall	Corequisite deletion as recommended by the advisory board.
POSC 120 F Introduction to Political Theory  Units: 3 Lecture: 3 Laboratory: 0	Prerequisites: NONE <ul style="list-style-type: none"> <li>Assignments Revision</li> <li>Catalog Description Update</li> <li>Method of Evaluation</li> <li>Method of Instruction</li> <li>Objectives Revision</li> <li>Schedule Description Update</li> <li>Six-Year Review</li> <li>Textbooks</li> </ul>	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2024 Fall	Six-Year Review. Textbooks. Objectives revision.

DEACTIVATION OF COURSES		
COURSE ID	EFF DATE	JUSTIFICATION
AUTO 050 F Automotive Specialty Practice	2024 Fall	Course Deactivation.
AUTO 051 F Internship in Automotive	2024 Fall	Course Deactivation. This course is being renumbered and replaced by AUTO 196 (Fall 2024).
AUTO 055 F Automotive Business Management	2024 Fall	Course Deactivation. This course is being renumbered and replaced by AUTO 197 (Fall 2024).
AUTO 060 F Automotive Powertrains	2024 Fall	Course Deactivation.
AUTO 065 F Automotive Electrical and Electronic Systems	2024 Fall	Course Deactivation.
AUTO 070 F Engine Reconditioning	2024 Fall	Course Deactivation.
AUTO 072 F Automotive Engine Performance	2024 Fall	Course Deactivation.



AUTO 073 F Brake Systems Repair	2024 Fall	Course Deactivation.
AUTO 081 F Engine Rebuilding and Repair	2024 Fall	Course Deactivation.
AUTO 082 F Automotive Engine Performance and Driveability	2024 Fall	Course Deactivation.
AUTO 083 F Brake and Suspension Systems Repair	2024 Fall	Course Deactivation.
AUTO 084 F Automatic Transmissions	2024 Fall	Course Deactivation.
AUTO 086 F Automatic Transmission Fundamentals	2024 Fall	Course Deactivation.
AUTO 088 F Fuel Systems and Advanced Drivability Diagnosis	2024 Fall	Course Deactivation.
AUTO 089 F Automotive Air Conditioning	2024 Fall	Course Deactivation.
AUTO 090 F Emission Control Systems and Advanced Diagnosis	2024 Fall	Course Deactivation.
AUTO 091 F Cylinder Head Repair	2024 Fall	Course Deactivation.
AUTO 096 F Performance Technology	2024 Fall	Course Deactivation.
AUTO 131 F Automotive Fundamentals	2024 Fall	Course Deactivation. AUTO 131 F course is being renumbered/replaced with AUTO 100 F in Fall 2024.
ESL 076 F Multiple Skills Preparation for Non-Native Speakers: Reading, Speaking, and Vocabulary	2024 Fall	Course Deactivation. This course has been replaced by ESL 082 F in the ESL course sequence.
ESL 078 F Multiple Skills Preparation for Non-Native Speakers: Listening, Writing, and Grammar	2024 Fall	Course Deactivation. This course has been replaced by ESL 082 F in the ESL course sequence.

NEW DEGREES/CERTIFICATES			
DEGREE		EFF DATE	JUSTIFICATION
Counseling and Guidance	<p><b>American Sign Language and Deaf Culture Associate in Arts Degree</b></p> <p>The American Sign Language and Deaf Culture Associate in Arts Degree is designed to teach students to communicate effectively in American Sign Language as well as educate about the many facets of Deaf Culture and encourage participation in the Deaf Community. Upon program completion, students will be prepared for a multitude of careers working with Deaf and Hard of Hearing people. In combination with transfer admission requirements, this degree can help prepare students for bachelor's programs and certificates in Deaf Studies, Interpretation, Deaf Education and Social Services, among others. Fluent ASL students may have ASL 101 F waived with faculty approval and complete the degree by completing ANTH 105 F/105HF. This degree requires a total of 18-19 units in the major, in addition to other graduation requirements.</p> <p>Required Courses (18-19 units)</p> <p style="padding-left: 40px;">Units</p> <p>ASL 101 F American Sign Language I 4</p> <p>ASL 102 F American Sign Language II 4</p> <p>ASL 203 F American Sign Language III 4</p> <p>ASL 204 F American Sign Language IV 4</p> <p>ASL 206 F American Deaf Cultures 3</p> <p>Substitution Course (3 units)</p> <p>Fluent ASL students may have ASL 101 F waived with faculty approval and complete the degree by taking ANTH 105 F/105HF.</p> <p style="padding-left: 40px;">Units</p> <p>ANTH 105 F Language and Culture 3</p>	2024 Fall	This AA degree is being proposed to accompany our new American Sign Language courses to give students a pathway for completion as well as future transfer and career preparation.

	<p>or  AN TH 105HF Honors Language and Culture  3</p> <p>Total Units  18 - 19</p>		
English as a Second Language	<p><b>ESL Certificate of Proficiency in Academic English</b></p> <p>The ESL Certificate of Proficiency in Academic English provides students, prospective employers, and others with documented evidence of persistence and academic accomplishment in English as a Second Language. The certificate program recognizes attainment of English language abilities to a proficient level in listening, speaking, reading, and writing used in academic courses at the community college level as well as in the workplace community. This certificate requires a total of 13-15 units. A grade of C or better or Pass is required in each course taken.</p> <p>Core Course</p> <p>Required ESL courses are listed in suggested sequence (10 units):</p> <p style="padding-left: 40px;">Units</p> <p>ESL 083 F High Intermediate Reading and Writing for Non-Native Speakers  5</p> <p>ESL 184 F Low Advanced Reading and Writing for Non-Native Speakers  5</p> <p>Language Support Course</p> <p>Complete one of the ESL courses listed below (2-3 units):</p> <p style="padding-left: 40px;">Units</p> <p>ESL 035 F Intermediate English Grammar for Non-Native Speakers  3</p> <p>ESL 039 F Vocabulary Expansion Techniques for Non-Native Speakers  3</p> <p>ESL 045 F Advanced English Grammar for Non-Native Speakers  3</p>	2024 Fall	The English as a Second Language department seeks to create a clearly defined path for English language learner (ELL) students who begin in the low/intermediate level and seek to develop and expand their English skills in order to pursue personal, professional, and academic goals.

	<p>ESL 046 F Intermediate Conversation for Non-Native Speakers 2</p> <p>ESL 048 F Intermediate Pronunciation for Non-Native Speakers 2</p> <p>ESL 049 F Advanced Academic Vocabulary for Non-Native Speakers 3</p> <p>ESL 056 F Advanced Conversation for Non-Native Speakers 2</p> <p>ESL 058 F Advanced Pronunciation for Non-Native Speakers 2</p> <p>Career and College Experience</p> <p>Complete one of the college literacy and experience courses below (1-2 units) Units</p> <p>COUN 101 F The College Experience 2</p> <p>COUN 141 F Career Exploration 1</p> <p>COUN 143 F Creative Job Search 1</p> <p>COUN 148 F Human Potential 1</p> <p>COUN 193 F Financial Life Skills 2</p> <p>READ 127 F College Literacy Skills 2</p> <p>Total Units 13 - 15</p>		
English as a Second Language	<p><b>ESL Milestone Certificate of Achievement: Pathway to Transfer - Written and Oral Communication</b></p> <p>The ESL Milestone Certificate of Achievement: Pathway to Transfer - Written and Oral Communication is designed to prepare English Language Learners (ELLs) for the academic rigor of degree-applicable coursework in various Guided Pathways Meta Majors. Students completing the Pathway to Transfer Milestone</p>	2024 Fall	The English as a Second Language department seeks to recognize the significant progress and perseverance of English Language Learners (ELLs) along the pathway of second language acquisition leading to transfer.

	<p>Certificate will have achieved a mastery of academic English reading, writing, critical thinking, and oral skills sufficient to succeed in any professional, undergraduate, or graduate level setting where English is the dominant language. This certificate recognizes a significant milestone along the pathway to completing a professional certificate, Associate in Arts or Associate in Science degree, and/or transfer to a university. This certificate requires a total of 17-18 units. A grade of C or better or Pass is required in each course taken.</p> <p>Required Courses</p> <p>Required Courses are listed in suggested sequence (17-18 units)</p> <p style="text-align: center;">Units</p> <p>ESL 184 F Low Advanced Reading and Writing for Non-Native Speakers 5</p> <p>ESL 190 F Advanced Accelerated English for Non-Native Speakers 5</p> <p>ENGL 100 F College Writing 4</p> <p>or</p> <p>ENGL 100HF Honors College Writing 4</p> <p>or</p> <p>ENGL 101 F Enhanced College Writing 5</p> <p>or</p> <p>ENGL 110 F Enhanced College Writing for Non-Native Speakers 5</p> <p>COMM 100 F Public Speaking 3</p> <p>Total Units 17-18</p>		
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MODIFY DEGREES/CERTIFICATES				
DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
Anthropology	<ul style="list-style-type: none"> <li>• Catalog Description Update</li> <li>• Six-Year Review</li> <li>• Course Title Revision</li> </ul>	<p><b>Anthropology Associate in Arts Degree</b></p> <p>The Anthropology Associate in Arts Degree is designed to provide students with a holistic introduction to Anthropology. This degree will provide the background knowledge needed by undergraduate Anthropology majors for university transfer and coursework, while emphasizing the practical applications of anthropological skills and knowledge in a diversity of careers and the utility of anthropological perspectives as a lifelong learning tool for interpreting world events. This degree requires a total of 19-21 units, in addition to other graduation requirements.</p> <p>Required Core (10 units)</p> <p style="text-align: center;">Units</p> <p>ANTH 101 F Biological Anthropology 3</p> <p>or</p> <p>ANTH 101HF Honors Biological Anthropology 3</p> <p>ANTH 101LF Biological Anthropology Lab 1</p> <p>ANTH 102 F Cultural Anthropology 3</p> <p>or</p> <p>ANTH 102HF Honors Cultural Anthropology 3</p> <p>ANTH 103 F Introduction to Archaeology 3</p>	2024 Fall	Six-Year Review. Course title revision: ANTH 101 F; ANTH 101HF; and ANTH 101LF.

		<p>or</p> <p>ANTH 103HF Honors Introduction to Archaeology 3</p> <p>List A: Select one course (3 units) Units</p> <p>ANTH 105 F Language and Culture 3</p> <p>ANTH 107 F Anthropology of Magic, Witchcraft, and Religion 3</p> <p>or</p> <p>ANTH 107HF Honors Anthropology of Magic, Witchcraft and Religion 3</p> <p>List B: Select one to two courses (3-4 units) Or any LIST A course not already used Units</p> <p>Area 1: Science Methods Units</p> <p>PSY 202 F Research Methods in Psychology 4</p> <p>or</p> <p>PSY 202HF Honors Research Methods in Psychology 4</p> <p>SOSC 125 F Introduction to Research Methods 3</p> <p>Area 2: Sciences Units</p> <p>ANAT 231 F General Human Anatomy 4</p> <p>ESC 100 F Physical Geology 3</p> <p>and</p> <p>ESC 100LF Physical Geology Lab 1</p> <p>ESC 101 F Earth Science Survey</p>	
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		<p style="text-align: center;">3</p> <p>and</p> <p>ESC 101LF Earth Science Survey Lab</p> <p style="text-align: center;">1</p> <p>ESC 190 F Environmental Geology</p> <p style="text-align: center;">3</p> <p>GEOG 230 F Introduction to Geographic Information Systems</p> <p style="text-align: center;">3</p> <p>List C: Select one to two courses (3-4 units) Or any LIST A or LIST B course not already used</p> <p style="text-align: center;">Units</p> <p>ANTH 106 F World Prehistory</p> <p style="text-align: center;">3</p> <p>ANTH 109 F Primate Behavior</p> <p style="text-align: center;">3</p> <p>ANTH 199 F Anthropology Independent Study</p> <p style="text-align: center;">1</p> <p>ANTH 209 F Cultures of Latin America</p> <p style="text-align: center;">3</p> <p>ANTH 211 F Celtic Cultures</p> <p style="text-align: center;">3</p> <p>ANTH 215 F Global Issues in Anthropological Perspective</p> <p style="text-align: center;">3</p> <p>Total Units</p> <p style="text-align: center;">19 - 21</p>		
Anthropology	<ul style="list-style-type: none"> <li>• Six-Year Review</li> <li>• Course Title Revision</li> </ul>	<p><b>Anthropology Associate in Arts Degree for Transfer</b></p> <p>The Anthropology Associate in Arts Degree for Transfer, also called the Anthropology AA-T Degree, prepares students to transfer to CSU and other college campuses that offer bachelor's degrees in anthropology. Ed Code Section 66746-66749 states students earning the Anthropology AA-T degree will be granted priority for admission as an Anthropology major</p>	2024 Fall	Six-Year Review. Course title change: ANTH 101 F; ANTH 101HF; and ANTH 101LF.



		<p>to a local CSU, as determined by the CSU campus to which the student applies. This degree requires students complete 60 CSU transferable units, including completion of CSU GE or IGETC and 19-20 units in the major with a cumulative GPA of 2.0 or better. Title V requires that students earn a grade of C or better in all major coursework. There are no additional graduation requirements. The Anthropology AA-T Degree is designed to provide students with a holistic introduction to Anthropology. This degree will provide the background knowledge needed by undergraduate Anthropology majors for university transfer and coursework, while emphasizing the practical applications of anthropological skills and knowledge in a diversity of careers and the utility of anthropological perspectives as a lifelong learning tool for interpreting world events. The Anthropology AA-T Degree requires 19-20 units.</p> <p>REQUIRED CORE: (10 units) Units</p> <p>ANTH 101 F Biological Anthropology 3</p> <p>or</p> <p>ANTH 101HF Honors Biological Anthropology 3</p> <p>ANTH 101LF Biological Anthropology Lab 1</p> <p>ANTH 102 F Cultural Anthropology 3</p> <p>or</p> <p>ANTH 102HF Honors Cultural Anthropology 3</p>	
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		<p>ANTH 103 F Introduction to Archaeology 3</p> <p>or</p> <p>ANTH 103HF Honors Introduction to Archaeology 3</p> <p>List A: Select one course (3 units) Units</p> <p>ANTH 105 F Language and Culture 3</p> <p>ANTH 107 F Anthropology of Magic, Witchcraft, and Religion 3</p> <p>or</p> <p>ANTH 107HF Honors Anthropology of Magic, Witchcraft and Religion 3</p> <p>List B: Select one to two courses (3-4 units) Any LIST A course not already used</p> <p>Area 1: Science Methods Units</p> <p>PSY 202 F Research Methods in Psychology 4</p> <p>or</p> <p>PSY 202HF Honors Research Methods in Psychology 4</p> <p>SOSC 125 F Introduction to Research Methods 3</p> <p>Area 2: Sciences Units</p> <p>ANAT 231 F General Human Anatomy 4</p> <p>ESC 100 F Physical Geology 3</p> <p>and</p> <p>ESC 100LF Physical Geology Lab 1</p>		
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		<p>ESC 101 F Earth Science Survey 3</p> <p>and</p> <p>ESC 101LF Earth Science Survey Lab 1</p> <p>ESC 190 F Environmental Geology 3</p> <p>GEOG 230 F Introduction to Geographic Information Systems 3</p> <p>List C: Select one course (3 units) Any LIST A or LIST B course not already used.</p> <p>Units</p> <p>ANTH 106 F World Prehistory 3</p> <p>ANTH 109 F Primate Behavior 3</p> <p>ANTH 209 F Cultures of Latin America 3</p> <p>ANTH 211 F Celtic Cultures 3</p> <p>ANTH 215 F Global Issues in Anthropological Perspective 3</p> <p>Total Units 19 - 20</p>		
Automotive	<ul style="list-style-type: none"> <li>• Program Title Revision</li> <li>• Catalog Description Update</li> <li>• Program SLOA Revision</li> <li>• Removing Courses from "Required"</li> <li>• Adding Courses to "Required"</li> </ul>	<p><b>Automatic Transmission Certificate</b></p> <p>The Automatic Transmission Certificate is designed to provide the student with entry level employment skills needed in the area of automatic transmission service and repair. A student can seek employment in new car dealerships, specialty repair shops, and franchise automotive repair facilities. The course work will develop a student’s understanding of automatic transmission operation, components, service procedures, and rebuilding techniques. This certificate requires</p>	2024 Fall	Removed AUTO 050 F, AUTO 065 F, AUTO 084 F, and AUTO 086 F from Required courses. Added AUTO 120 F, AUTO 121 F, AUTO 160 F, and AUTO 195 F to Required courses. Courses have been updated to reflect current 100-level course numbering. Title revision FROM “Automatic Transmission Specialist Certificate” TO “Automatic Transmission Certificate.”

		<p>a total of 18 units. A grade of C or better is required in each course taken.</p> <p>Required Courses (18 units) Units</p> <p>AUTO 120 F Automatic Transmission Fundamentals 3</p> <p>AUTO 121 F Automatic Transmissions 8</p> <p>AUTO 160 F Automotive Electrical and Electronic Systems 5</p> <p>AUTO 195 F Automotive Specialty Practice 2</p> <p>Total Units 18</p>		
Automotive	<ul style="list-style-type: none"> <li>• Program Title Revision</li> <li>• Catalog Description Update</li> <li>• Removing Courses from "Required"</li> <li>• Adding Courses to "Required"</li> <li>• Adding Courses to "Restricted Electives"</li> <li>• Removing Courses from "Restricted Electives"</li> </ul>	<p><b>Automotive Chassis Certificate</b></p> <p>The Automotive Chassis Certificate is designed to provide the student with entry level employment skills needed in the area of automotive chassis repair. A student can seek employment in new car dealerships, specialty repair shops, and franchise automotive repair facilities with the theory of operation and repair skills addressed in these three required courses. The Automotive Chassis Certificate Program requires a total of 22-24 units of which 20 units are in required courses. A grade of C or better is required in each course taken.</p> <p>Required Courses (20 units) Units</p> <p>AUTO 140 F Automotive Suspension and Wheel Alignment 8</p> <p>AUTO 150 F Automotive Brake Systems 7</p>	2024 Fall	<p>Title revision FROM "Automotive Chassis Specialist Certificate" TO "Automotive Chassis Certificate." Removed AUTO 065 F, AUTO 073 F, and AUTO 083 F from Required courses. Added AUTO 140 F, AUTO 150 F, and AUTO 160 F to Required courses. Removed AUTO 050 F and AUTO 051 F from Restricted Electives. Added AUTO 195 F and 196 F to Restricted Electives. Courses have been updated to reflect current 100-level course numbering.</p>

		<p>AUTO 160 F Automotive Electrical and Electronic Systems 5</p> <p>Restricted Electives (2-4 units) Units</p> <p>AUTO 195 F Automotive Specialty Practice 2</p> <p>AUTO 196 F Automotive Internship 2 - 4</p> <p>Total Units 22 - 24</p>		
Automotive	<ul style="list-style-type: none"> <li>• Program Title Revision</li> <li>• Catalog Description Update</li> <li>• Removing Courses from "Required"</li> <li>• Adding Courses to "Required"</li> </ul>	<p><b>Automotive Emission Control Certificate</b></p> <p>The Automotive Emission Control Certificate will prepare the student for The National Institute of Automotive Service Excellence (ASE) Exams, The State of California Smog Check Inspector License Exam, and/or the State of California Smog Check Repair Technician License Exam. Completion of the Automotive Emission Control Certificate, ASE Exams, The California Smog Check Inspector Exam, and The California Smog Check Repair Technician License Exam will enable a student to seek employment within the California Smog Check Program. The Automotive Emission Control Certificate requires a total of 18 units. A grade of C or better is required in each course taken.</p> <p>Required Courses (18 units) Units</p> <p>AUTO 180 F Automotive Engine Performance and Drivability 8</p> <p>AUTO 181 F Automotive Fuel Systems and Advanced Drivability Diagnosis 4</p>	2024 Fall	Removed AUTO 082 F, AUTO 088 F, and AUTO 090 F from Required courses. Added AUTO 180 F, AUTO 181 F, and AUTO 182 F to Required Courses. Courses have been updated to reflect current 100-level course numbering. Title revision FROM "Automotive Emission Control Specialist Certificate" TO "Automotive Emission Control Certificate."

		AUTO 182 F Automotive Emission Control Systems and Advanced Diagnosis 6  Total Units 18		
Automotive	<ul style="list-style-type: none"> <li>• Program Title Revision</li> <li>• Catalog Description Update</li> <li>• Removing Courses from "Required"</li> <li>• Adding Courses to "Required"</li> <li>• Adding Courses to "Restricted Electives"</li> <li>• Removing Courses from "Restricted Electives"</li> </ul>	<p><b>Automotive Engine Performance Certificate</b></p> <p>The Automotive Engine Performance Certificate is designed to prepare students for entry level employment as an engine performance and drivability technician. A student can seek employment in new car dealerships, specialty repair shops, and franchise automotive repair facilities. This certificate requires a total of 21 units. A grade of C or better is required in each course taken.</p> <p>Required Courses (21 units) Units</p> <p>AUTO 110 F Automotive Engine Rebuilding 8</p> <p>AUTO 160 F Automotive Electrical and Electronic Systems 5</p> <p>AUTO 180 F Automotive Engine Performance and Drivability 8</p> <p>Total Units 21</p>	2024 Fall	Removed AUTO 065 F, AUTO 081 F, and AUTO 082 F from Required Courses. Added AUTO 110 F, AUTO 160 F, and AUTO 180 F to Required Courses. Courses have been updated to reflect current 100-level course numbering. Title revision FROM "Automotive Engine Performance Specialist Certificate" TO "Automotive Engine Performance Certificate."
Automotive	<ul style="list-style-type: none"> <li>• Program Title Revision</li> <li>• Program Unit Revision</li> <li>• Catalog Description Update</li> <li>• Removing Courses from "Required"</li> </ul>	<p><b>Automotive Fabrication Certificate</b></p> <p>The Automotive Fabrication Certificate is designed to provide the student with entry-level skills needed to gain employment in the automotive custom and fabrication area. Students will learn techniques of design, manufacturing, fabrication, and repair of</p>	2024 Fall	Program unit revision FROM 27.5 units TO 34.5 units, because of the addition of AUTO 150 F to this certificate. Removed AUTO 065 F, AUTO 083 F, and AUTO 131 F from Required Courses. Added AUTO 100 F, AUTO 140 F, AUTO 150 F, and AUTO

	<ul style="list-style-type: none"> <li>Adding Courses to "Required"</li> </ul>	<p>automotive related components. A student can seek employment in new car dealerships, specialty repair shops, custom repair or fabrication shops, automotive restoration shops, and franchise automotive repair facilities. This certificate requires a total of 34.5 units. A grade of C or better is required in each course taken.</p> <p>Required courses (34.5 units)</p> <p style="text-align: center;">Units</p> <p>AUTO 100 F Automotive Fundamentals 4.5</p> <p>AUTO 140 F Automotive Suspension and Wheel Alignment 8</p> <p>AUTO 150 F Automotive Brake Systems 7</p> <p>AUTO 160 F Automotive Electrical and Electronic Systems 5</p> <p>DRAF 171 F Fundamentals of Drafting 2</p> <p>MACH 116 F Machine Tools 2</p> <p>WELD 100 F Introduction to Welding 3</p> <p>WELD 120 F Gas Shielded Arc Welding 3</p> <p>Total Units 30.5</p>		<p>160 F to Required Courses. Courses have been updated to reflect current 100-level course numbering. Title revision FROM "Automotive Fabrication Specialist Certificate" TO "Automotive Fabrication Certificate."</p>
Automotive	<ul style="list-style-type: none"> <li>Program Title Revision</li> <li>Program Unit Revision</li> <li>Catalog Description Update</li> </ul>	<p><b>Automotive Light Repair Certificate</b></p> <p>The Automotive Light Repair Certificate is designed to provide the student with entry level employment skills needed in the areas of automotive repair that have a high volume of regular service and maintenance. Students will learn to diagnosis, service, and</p>	2024 Fall	<p>Program unit revision FROM 19 units TO 24 units, because of the addition of AUTO 150 F to this certificate. Removed AUTO 050 F, AUTO 065 F, AUTO 083 F, and AUTO 089 F from Required Courses. Added AUTO 140</p>

	<ul style="list-style-type: none"> <li>• Removing Courses from "Required"</li> <li>• Adding Courses to "Required"</li> </ul>	<p>repair electrical and lighting systems, heating and air conditioning systems, brake systems, wheels and tires, suspensions, and wheel alignment. A student can seek employment in new car dealerships, specialty repair shops, and franchise automotive repair facilities as a lube technician, A/C technician, brake repair technician, or a wheel alignment technician. This certificate requires a total of 24 units. A grade of C or better is required in each course taken.</p> <p>Required Courses (24 units)</p> <p style="text-align: center;">Units</p> <p>AUTO 140 F Automotive Suspension and Wheel Alignment 8</p> <p>AUTO 150 F Automotive Brake Systems 7</p> <p>AUTO 160 F Automotive Electrical and Electronic Systems 5</p> <p>AUTO 170 F Automotive Heating and Air Conditioning 4</p> <p>Total Units 24</p>		<p>F, AUTO 150 F, AUTO 160 F, and AUTO 170 F to Required Courses. Courses have been updated to reflect current 100-level course numbering. Title revision FROM "Automotive Light Repair Specialist Certificate" TO "Automotive Light Repair Certificate."</p>
Automotive	<ul style="list-style-type: none"> <li>• Program Title Revision</li> <li>• Removing Courses from "Required"</li> <li>• Adding Courses to "Required"</li> </ul>	<p><b>Automotive Maintenance Certificate</b></p> <p>The Automotive Maintenance Skills Certificate is designed to provide the student with entry level employment skills needed in the area of automotive maintenance. A student can seek employment in new car dealerships, specialty repair shops, and franchise automotive repair facilities. The program work will develop a student's understanding of general automotive diagnosing, servicing</p>	2024 Fall	<p>Removed AUTO 070 F, AUTO 073 F, and AUTO 082 F from Required Courses. Added AUTO 111 F., AUTO 150 F, and AUTO 180 F to Required Courses. Title revision FROM "Automotive Maintenance Skills Certificate" TO "Automotive Maintenance Certificate." Courses have been updated to reflect</p>



		<p>and repair/replacement of automotive components. This certificate requires a total of 22 units. A grade of C or better is required in each course taken.</p> <p>Required Courses (22 units)</p> <p style="text-align: center;">Units</p> <p>AUTO 111 F Automotive Engine Repair 7</p> <p>AUTO 150 F Automotive Brake Systems 7</p> <p>AUTO 180 F Automotive Engine Performance and Drivability 8</p> <p>Total Units 22</p>		current 100-level course numbering.
Automotive	<ul style="list-style-type: none"> <li>• Program Title Revision</li> <li>• Catalog Description Update</li> <li>• Program SLOA Revision</li> <li>• Removing Courses from "Required"</li> <li>• Adding Courses to "Required"</li> </ul>	<p><b>Automotive Manual Drive Train Certificate</b></p> <p>The Automotive Manual Drive Train Certificate is designed to provide the student with entry level employment skills needed in the area of automotive service and repair of manual transmissions, manual transaxles, clutch systems, drivelines, and differentials. A student can seek employment in new car dealerships, specialty repair shops, and franchise automotive repair facilities. This certificate requires a total of 20 units. A grade of C or better is required in each course taken.</p> <p>Required Courses (20 units)</p> <p style="text-align: center;">Units</p> <p>AUTO 130 F Automotive Powertrains 5</p> <p>AUTO 140 F Automotive Suspension and Wheel Alignment 8</p>	2024 Fall	Removed AUTO 050 F, AUTO 060 F, AUTO 065 F, and AUTO 083 F from Required Courses. Added AUTO 130 F, AUTO 140 F, AUTO 160 F, and AUTO 195 F to Required Courses. Courses have been updated to reflect current 100-level course numbering. Program title revision FROM "Automotive Manual Drive Train Specialist Certificate" TO "Automotive Manual Drive Train Certificate."

		AUTO 160 F Automotive Electrical and Electronic Systems 5 AUTO 195 F Automotive Specialty Practice 2  Total Units 20		
Automotive	<ul style="list-style-type: none"> <li>• Program Unit Revision</li> <li>• Catalog Description Update</li> <li>• Program SLOA Revision</li> <li>• Removing Courses from "Required"</li> <li>• Adding Courses to "Required"</li> <li>• Adding Courses to "Restricted Electives"</li> <li>• Removing Courses from "Restricted Electives"</li> <li>• Course Unit Revision</li> </ul>	<p><b>Automotive Service Advisor Certificate</b></p> <p>The Automotive Service Advisor Certificate is designed to provide the student with entry level employment skills needed in the area of automotive service advising, service consulting, customer greeting, and repair order dispatching. A student can seek employment in new car dealerships, specialty repair shops, and franchise automotive repair facilities. The course work will develop a student's understanding of the major automotive systems and their ability to communicate malfunctions to a customer. The proper calculations of repair costs and the completion of industry recognized repair orders will also be covered in the course work. This certificate requires a total of 18.5-25.5 units. A grade of C or better is required in each course taken.</p> <p>Required Courses (14.5 units) Units</p> <p>AUTO 100 F Automotive Fundamentals 4.5</p> <p>AUTO 197 F Automotive Service Management 3</p> <p>CIS 111 F Introduction to Information Systems 4</p> <p>MKT 208 F Principles of Selling</p>	2024 Fall	Revised required course unit count FROM 9.5 TO 14.5 with addition of AUTO 197 F (+3 units), removal of CIS 148 F (-2 units), and addition of CIS 111F (+4 units). Revised restricted elective unit count FROM 9-13 units TO 4-11 units. Total unit course revised FROM 18.5-22.5 units TO 18.5-25.5 units. Removed AUTO 131 F and CIS 148 F from Required Courses. Added AUTO 100 F, AUTO 150 F, AUTO 197 F and CIS 111 to Required Courses. Removed AUTO 051 F, AUTO 055 F, AUTO 060 F, AUTO 065 F, AUTO 081 F, AUTO 082 F, AUTO 083 F, AUTO 086 F, AUTO 089 F, BUS 180 F, and BUS 266 F from Restricted Elective courses. Added AUTO 110 F, AUTO 111 F, AUTO 112 F, AUTO 120 F, AUTO 121 F, AUTO 130 F, AUTO 140 F, AUTO 150F, AUTO 160 F, AUTO 170 F, AUTO 180 F, AUTO 181 F, AUTO 182 F, AUTO 195 F, and AUTO 196 F to Restricted Electives courses. Courses have been updated to reflect current 100-level course numbering.

		3		
		Restricted Electives (4-11 units) Units		
		AUTO 110 F Automotive Engine Rebuilding		
		8		
		AUTO 111 F Automotive Engine Repair		
		7		
		AUTO 112 F Automotive Cylinder Head Repair		
		4		
		AUTO 120 F Automatic Transmission Fundamentals		
		3		
		AUTO 121 F Automatic Transmissions		
		8		
		AUTO 130 F Automotive Powertrains		
		5		
		AUTO 140 F Automotive Suspension and Wheel Alignment		
		8		
		AUTO 150 F Automotive Brake Systems		
		7		
		AUTO 160 F Automotive Electrical and Electronic Systems		
		5		
		AUTO 170 F Automotive Heating and Air Conditioning		
		4		
		AUTO 180 F Automotive Engine Performance and Drivability		
		8		
		AUTO 181 F Automotive Fuel Systems and Advanced Drivability Diagnosis		
		4		
		AUTO 182 F Automotive Emission Control Systems and Advanced Diagnosis		
		6		
		AUTO 195 F Automotive Specialty Practice		

		<p style="text-align: center;">2  AUTO 196 F Automotive Internship  2 - 4</p> <p>Total Units  18.5 - 25.5</p>		
Automotive	<ul style="list-style-type: none"> <li>• Program Title Revision</li> <li>• Program Unit Revision</li> <li>• Catalog Description Update</li> <li>• Program SLOA Revision</li> <li>• Removing Courses from "Required"</li> <li>• Adding Courses to "Required"</li> <li>• Adding Courses to "Restricted Electives"</li> <li>• Removing Courses from "Restricted Electives"</li> </ul>	<p><b>Automotive Service Management Certificate</b></p> <p>This Automotive Service Management Certificate is designed to provide the student with entry level employment skills needed in the area of automotive service management. A student can seek employment as a service consultant, service manager, or service department dispatcher at new car dealerships, specialty repair shops, franchise automotive repair facilities, or as a sole proprietor. The course work will develop a student's understanding of the major automotive systems and thereby enhance their ability to communicate repair recommendations to customers. The proper calculations of repair costs and the management of industry recognized documents associated with vehicle repairs will be covered in the required courses. This certificate requires a total of 34.5-41.5 units. A grade of C or better is required for each course taken.</p> <p>Required Courses (7.5 units)  Units</p> <p>AUTO 100 F Automotive Fundamentals  4.5</p> <p>AUTO 197 F Automotive Service Management  3</p>	2024 Fall	<p>Program Unit revision FROM 36-43 TO 34.5-41.5 units, because new courses were added, and a complete revision of courses were added to this certificate. Program title revision FROM "Automotive Management Certificate" TO "Automotive Service Management Certificate." Removed AUTO 055 F and AUTO 131 F from Required courses. Added AUTO 100 F and AUTO 197 F to Required courses. Removed AUTO 051 F, AUTO 060 F, AUTO 065 F, AUTO 081 F, AUTO 082 F, AUTO 083 F, AUTO 086 F, AUTO 089 F, and CIS 100 F from Restricted Electives courses. Added AUTO 110 F, AUTO 120 F, AUTO 130 F, AUTO 140 F, AUTO 150 F, AUTO 160 F, AUTO 170 F, AUTO 180 F, AUTO 195 F, AUTO 196 F, and CIS 111 F to Restricted Electives courses. Courses have been updated to reflect current 100-level course numbering.</p>

		<p>Restricted Electives (27-34 units)  Complete at least 27 units from the following restricted electives list:</p> <p style="text-align: center;">Units</p> <p>AUTO 110 F Automotive Engine Rebuilding 8</p> <p>AUTO 111 F Automotive Engine Repair 7</p> <p>AUTO 112 F Automotive Cylinder Head Repair 4</p> <p>AUTO 120 F Automatic Transmission Fundamentals 3</p> <p>AUTO 121 F Automatic Transmissions 8</p> <p>AUTO 130 F Automotive Powertrains 5</p> <p>AUTO 140 F Automotive Suspension and Wheel Alignment 8</p> <p>AUTO 150 F Automotive Brake Systems 7</p> <p>AUTO 160 F Automotive Electrical and Electronic Systems 5</p> <p>AUTO 170 F Automotive Heating and Air Conditioning 4</p> <p>AUTO 180 F Automotive Engine Performance and Drivability 8</p> <p>AUTO 181 F Automotive Fuel Systems and Advanced Drivability Diagnosis 4</p> <p>AUTO 182 F Automotive Emission Control Systems and Advanced Diagnosis 6</p> <p>AUTO 195 F Automotive Specialty Practice</p>	
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		<p style="text-align: center;">2  AUTO 196 F Automotive Internship  2 - 4</p> <p style="text-align: center;">3  BUS 151 F Business Mathematics</p> <p style="text-align: center;">3  BUS 180 F Small Business  Management</p> <p style="text-align: center;">3  BUS 266 F Human Relations in  Organizations</p> <p style="text-align: center;">3  CIS 111 F Introduction to  Information Systems</p> <p style="text-align: center;">4  TECH 081 F Technical Mathematics I</p> <p style="text-align: center;">3</p> <p>Total Units  34.5 - 41.5</p>		
Automotive	<ul style="list-style-type: none"> <li>• Program Unit Revision</li> <li>• Catalog Description Update</li> <li>• Program SLOA Revision</li> <li>• Removing Courses from "Required"</li> <li>• Adding Courses to "Required"</li> <li>• Adding Courses to "Restricted Electives"</li> <li>• Removing Courses from "Restricted Electives"</li> </ul>	<p><b>Automotive Technology Associate in Science Degree</b></p> <p>The Automotive Technology Associate in Science degree is designed to provide the student with the knowledge and skills needed for employment in the following automotive industry areas: Engine Repair, Automatic Transmissions/Transaxles Repair, Manual Drive Trains and Axles Repair, Suspension and Steering Repair, Brakes Repair, Electrical and Electronics Repair, Heating and Air Conditioning Repair, Engine Performance Repair, Service Consulting, Service Management, and Parts Control. This degree requires a total of 42.5 - 49.5 units. A grade of C or better is required for all courses taken.</p> <p>Required Courses (38.5 units)  Units  AUTO 100 F Automotive Fundamentals  4.5</p>	2024 Fall	<p>Program Unit revision FROM 46.5-52.5 TO 42.5-49.5 units because of courses being added and revised. Removed AUTO 081 F, AUTO 082 F, AUTO 083 F, and AUTO 131 F from Required Courses. Added AUTO 100 F, AUTO 110 F, AUTO 180 F, and AUTO 140 F to Required Courses. Removed AUTO 050 F, AUTO 051 F, AUTO 055 F, AUTO 060 F, AUTO 065 F, AUTO 070 F, AUTO 072 F, AUTO 073 F, AUTO 086 F, AUTO 088 F, AUTO 089 F, AUTO 090 F, AUTO 091 F, and AUTO 096 F. Added AUTO 111 F, AUTO 112 F, AUTO 120 F, AUTO 130 F, AUTO 150 F, AUTO 160 F, AUTO 170 F, AUTO 181 F, AUTO 182 F, AUTO 195 F, AUTO 196 F, and AUTO 197 F to Restricted Elective courses. Courses have been updated to</p>

		<p>AUTO 110 F Automotive Engine Rebuilding 8</p> <p>AUTO 120 F Automatic Transmission Fundamentals 3</p> <p>AUTO 140 F Automotive Suspension and Wheel Alignment 8</p> <p>AUTO 150 F Automotive Brake Systems 7</p> <p>AUTO 180 F Automotive Engine Performance and Drivability 8</p> <p>Restricted Electives (4-11 units) Units</p> <p>AUTO 111 F Automotive Engine Repair 7</p> <p>AUTO 112 F Automotive Cylinder Head Repair 4</p> <p>AUTO 121 F Automatic Transmissions 8</p> <p>AUTO 130 F Automotive Powertrains 5</p> <p>AUTO 160 F Automotive Electrical and Electronic Systems 5</p> <p>AUTO 170 F Automotive Heating and Air Conditioning 4</p> <p>AUTO 181 F Automotive Fuel Systems and Advanced Drivability Diagnosis 4</p> <p>AUTO 182 F Automotive Emission Control Systems and Advanced Diagnosis 6</p> <p>AUTO 195 F Automotive Specialty Practice 2</p>	<p>reflect current 100-level course numbering.</p>
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		<p>AUTO 196 F Automotive Internship 2 - 4</p> <p>AUTO 197 F Automotive Service Management 3</p> <p>WELD 100 F Introduction to Welding 3</p> <p>Total Units 42.5 - 49.5</p>		
Automotive	<ul style="list-style-type: none"> <li>• Program SLOA Revision</li> <li>• Adding Courses to "Restricted Electives"</li> <li>• Removing Courses from "Restricted Electives"</li> </ul>	<p><b>Automotive Technology Certificate</b></p> <p>The Automotive Technology Certificate allows the student flexibility to study in all areas of automotive repair or to focus on a series of courses in a particular area of repair. It incorporates electives for students to acquire skills in other Career Technical Education areas that are often required in the automotive career path. The Automotive Technology Certificate Program is designed to prepare students for employment in the automotive industry as automotive technicians, apprentice mechanics, automotive parts distributor or salesperson, or specialists in one of the many areas in, or jobs related to, the automotive industry. This certificate requires a total of 33.5-41.5 units. A grade of C or better is required for each course taken. At least half the units toward the certificate must be taken at Fullerton College.</p> <p>Restricted Electives Select 28.5-35.5 units of AUTO courses:</p> <p style="text-align: center;">Units</p> <p>AUTO 100 F Automotive Fundamentals 4.5</p> <p>AUTO 110 F Automotive Engine Rebuilding 8</p>	2024 Fall	Removed AUTO 051 F, AUTO 055 F, AUTO 060 F, AUTO 065 F, AUTO 072 F, AUTO 081 F, AUTO 082 F, AUTO 083 F, AUTO 086 F, AUTO 089 F, and AUTO 131 F from Restricted Elective courses. Added AUTO 100 F, AUTO 110 F, AUTO 120 F, AUTO 130 F, AUTO 140 F, AUTO 160 F, AUTO 170 F, AUTO 180 F, AUTO 182 F, AUTO 196 F, and AUTO 197 F to Restricted Elective courses. Courses have been updated to reflect current 100-level course numbering.



		AUTO 111 F Automotive Engine Repair 7		
		AUTO 112 F Automotive Cylinder Head Repair 4		
		AUTO 120 F Automatic Transmission Fundamentals 3		
		AUTO 121 F Automatic Transmissions 8		
		AUTO 130 F Automotive Powertrains 5		
		AUTO 140 F Automotive Suspension and Wheel Alignment 8		
		AUTO 150 F Automotive Brake Systems 7		
		AUTO 160 F Automotive Electrical and Electronic Systems 5		
		AUTO 170 F Automotive Heating and Air Conditioning 4		
		AUTO 180 F Automotive Engine Performance and Drivability 8		
		AUTO 181 F Automotive Fuel Systems and Advanced Drivability Diagnosis 4		
		AUTO 182 F Automotive Emission Control Systems and Advanced Diagnosis 6		
		AUTO 195 F Automotive Specialty Practice 2		
		AUTO 196 F Automotive Internship 2 - 4		
		AUTO 197 F Automotive Service Management 3		

		<p>Restricted Electives Complete an additional 5-6 units from the following list:</p> <p style="text-align: center;">Units</p> <p>MACH 116 F Machine Tools 2</p> <p>TECH 081 F Technical Mathematics I 3</p> <p>WELD 100 F Introduction to Welding 3</p> <p>WELD 120 F Gas Shielded Arc Welding 3</p> <p>Total Units 33.5 - 41.5</p>		
Machine Technology	<ul style="list-style-type: none"> <li>• Program Title Revision</li> <li>• Program Unit Revision</li> <li>• Catalog Description Update</li> <li>• Six-Year Review</li> <li>• Adding Courses to "Required"</li> <li>• Course Title Revision</li> </ul>	<p><b>Computer Aided Manufacturing (CAM) Certificate</b></p> <p>This Computer Aided Manufacturing (CAM) Certificate Program is designed for students wishing to further pursue a career in machining or manufacturing with an emphasis in CAM software such as Espirit, Fusion, and Surfcam. This type of certificate program typically leads to entry to intermediate level careers as a machinist, toolmaker, CNC operator, CNC programmer, manufacturing engineer, process engineer, field service technician as well as a number of other manufacturing/service positions. This certificate requires a total of 9 units. All classes must be completed with a grade of C or better.</p> <p>Required Courses (9 units) Units</p> <p>MACH 154 F CNC Programming Using Surfcam 3</p> <p>MACH 156 F Advanced CNC Programming Using Surfcam 3</p> <p>MACH 157 F Computer-Aided Manufacturing</p>	2024 Fall	This program is being renamed so that it can include more software to be taught which will attract more students and increase enrollment. An additional course is being added to the program as well to enhance the effectiveness for students entering the field. This program is going FROM 6 units TO 9 units due to the addition of the MACH 157 F course.

		3		
		Total Units		
		9		
Machine Technology	<ul style="list-style-type: none"> <li>• Program Title Revision</li> <li>• Program Unit Revision</li> <li>• Catalog Description Update</li> <li>• Six-Year Review</li> <li>• Adding Courses to "Required"</li> </ul>	<p><b>Mastercam Certificate</b></p> <p>The Mastercam Certificate program is designed for students wishing to further pursue a career in machining or manufacturing with an emphasis in Mastercam programming. This type of Certificate Program typically leads to entry to intermediate level careers as a machinist, toolmaker, CNC operator, CNC programmer, manufacturing engineer, process engineer, field service technician as well as a number of other manufacturing/service positions. This certificate requires a total of 9 units. All classes must be completed with a grade of C or better.</p> <p>Required Courses (9 units) Units</p> <p>MACH 150 F CNC Programming Using Mastercam 3</p> <p>MACH 151 F Mastercam-Lathe 3</p> <p>MACH 152 F Advanced CNC Programming Using Mastercam 3</p> <p>Total Units 9</p>	2024 Fall	Adding the MACH 151 F (3 units) to the required courses for this program. Program unit change FROM 6 units TO 9 units due to the addition of MACH 151 F.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>          X          </u>
<b>DATE:</b>	May 9, 2023	Resolution	<u>                          </u>
<b>SUBJECT:</b>	North Orange Continuing Education Curriculum Matters	Information	<u>                          </u>
		Enclosure(s)	<u>                          X          </u>

**BACKGROUND:** The Office of Instruction, Curriculum Committee, and the District Curriculum Coordinating Committee have approved the attached summary of curriculum changes. All changes serve the mission of North Orange Continuing Education and are within the allocated budget for staff and facilities.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; and (5) to restructure programmatic curricula.

All curriculum is submitted to the President's Office for review prior to submission to the District Curriculum Coordinating Committee. This agenda item is being submitted by Dr. Kimberley H. Stiemke, Chair of the North Orange Continuing Education Curriculum Committee and Dr. Karen Bautista, Vice President of Instruction.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction #1: Student Experience & Success - NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals.

**How does this relate to Board Policy:** The curricula are being submitted to the Board for approval as outlined in Board Policy 4020, Program and Curriculum Development.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Funding for all curricula comes from the campus general fund.

**RECOMMENDATION:** It is recommended that the Board approve the attached summary of curriculum changes for the North Orange Continuing Education, to be effective Fall 2023. The curricula have been signed by the Campus Curriculum Committee Chairperson and the President and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg  

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Recommended by

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Approved for Submittal

5.c.1  

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Item No.

## North Orange Continuing Education Curriculum

Pending Board approval on May 9, 2023.  
 Approved by District Curriculum Coordinating Committee on April 13, 2023.  
 Approved by North Orange Continuing Education Curriculum Committee  
 on February 27, 2023 and April 3, 2023.

New Courses				
Course ID	Title	Hours	Eff Date	Justification
ABED 170	Whole Numbers A: Add and Subtract	10	2023 Fall	This course supports students in developing basic math skills as part of a certificate to success in High School and College Preparation-level Math courses.
CIST 100	Information Technology (IT) Technical Support Fundamentals	54	2023 Fall	A course needed as part of the Google IT grant program.
CIST 105	The Bits and Bytes of Computer Networking	54	2023 Fall	A course in the requirements for the Google IT Support Apprenticeship program.
CIST 110	Operating Systems and Becoming a Power User	54	2023 Fall	This course supports students in developing IT Support skills as part of a certificate that leads to an apprenticeship program.
CIST 115	System Administration and IT Infrastructure Services	72	2023 Fall	This course supports students in developing IT Support skills as part of a certificate that leads to an apprenticeship program.
CIST 120	IT Security: Defense Against the Digital Dark Ages	72	2023 Fall	This course supports students in developing IT Support skills as part of a certificate that leads to an apprenticeship program.
CIST 150	Develop in Swift Explorations: Values	15	2023 Fall	Part of a series of sequential courses that teaches coding in Apple Swift.
CIST 153	Develop in Swift Explorations: Algorithms	15	2023 Fall	Part of a series of sequential courses that teaches coding in Apple Swift.
CIST 156	Develop in Swift Explorations: Organizing Data	15	2023 Fall	Part of a series of sequential courses that teaches coding in Apple Swift.
CIST 159	Develop in Swift Explorations: Building Apps	15	2023 Fall	Part of a series of sequential courses that teaches coding in Apple Swift.
ESLA 1071	ESL College Success Skills: Listening and Speaking	180	2023 Fall	This course is part of a college transition program. It is designed to give students the skills necessary to complete the college application process and to succeed in college.
ESLA 1073	ESL College Success Skills: Reading and Writing	180	2023 Fall	This course will help ESL students who plan to attend college by bridging the gap between general English and academic English.
IHSS 345	High School Health A: Human Development	36	2023 Fall	This course will replace IHSS 124 to create microcourses, and update and develop content appropriate for online and in-person instruction.
IHSS 346	High School Health B: Sexual Health and Behavior	36	2023 Fall	This course was created to replace the previous IHSS 124: High School Health to create microcourses, update and develop content appropriate for online and in-person courses.
IHSS 347	High School Health C: Communication	36	2023 Fall	This course replaces IHSS 124 and provides updated content relevant to adult students that is appropriate for in-person and asynchronous online modalities.
IHSS 348	High School Health D: Physical, Mental, and Emotional Health	36	2023 Fall	This course includes updated resources appropriate for adult students and content appropriate for in-person and online modalities to replace IHSS 124.
IHSS 415	High School Biology A: Molecules to Organisms	36	2023 Fall	This course was developed to incorporate updated materials and content appropriate for in-person and asynchronous online modalities to replace IHSS 123.
IHSS 416	High School Biology B: Interaction, Energy, and Dynamics	36	2023 Fall	This course was developed to incorporate updated materials and content appropriate for in-person and asynchronous online modalities to replace IHSS 123.
IHSS 417	High School Biology C: Heredity and Inheritance	36	2023 Fall	This course was developed to incorporate updated materials and content appropriate for in-person and asynchronous online modalities to replace IHSS 123.

New Courses				
Course ID	Title	Hours	Eff Date	Justification
IHSS 418	High School Biology D: Unity and Diversity	36	2023 Fall	This course was developed to incorporate updated materials and content appropriate for in-person and asynchronous online modalities to replace IHSS 123.

New Programs																		
Program Title		Eff Date	Justification															
ESL College Success Skills	<p>The English as a Second Language (ESL) College Success Skills is an integrated language program. Students are required to complete two courses: ESL College Success Skills: Listening and Speaking and ESL College Success Skills: Reading and Writing. The ESL College Success Skills: Listening and Speaking course is designed to give students the academic and language skills necessary to listen to lectures and take notes; participate in academic discussions; and give formal presentations. ESL College Success Skills: Reading and Writing focuses on applying reading and writing techniques within the context of academia. Its goals are to develop critical thinking skills, research skills, note-taking skills, academic vocabulary, and writing styles required to participate in credit courses.</p> <table border="1"> <thead> <tr> <th colspan="3">Core courses</th> </tr> <tr> <th></th> <th></th> <th>Hours</th> </tr> </thead> <tbody> <tr> <td>ESLA 1071</td> <td>ESL College Success Skills: Listening and Speaking</td> <td>180</td> </tr> <tr> <td>ESLA 1073</td> <td>ESL College Success Skills: Reading and Writing</td> <td>180</td> </tr> <tr> <td colspan="2"><b>Total Hours</b></td> <td><b>360</b></td> </tr> </tbody> </table>	Core courses					Hours	ESLA 1071	ESL College Success Skills: Listening and Speaking	180	ESLA 1073	ESL College Success Skills: Reading and Writing	180	<b>Total Hours</b>		<b>360</b>	2023 Fall	The main goal of the ESL College Success Skills Program is to provide support for ESL students transitioning into college in the U.S. The Program's aim is to develop college level listening, speaking, reading, and writing skills. Topics are specific to various fields of study in higher education. Grammar, vocabulary, and pronunciation are covered within the context of these topics. Our ESL students desire to be complete members of our community with the same access to all opportunities available to native speakers of English. The ESL College Success Skills courses are designed to help students bridge any language and cultural gaps that exist as a result of not having been educated in the U.S. system. Students will have opportunities to hone their skills and learn cultural norms through language, college transition activities, and college campus tours.
Core courses																		
		Hours																
ESLA 1071	ESL College Success Skills: Listening and Speaking	180																
ESLA 1073	ESL College Success Skills: Reading and Writing	180																
<b>Total Hours</b>		<b>360</b>																
Google IT Support Professional Pre-Apprenticeship	<p>The Google IT Support Professional Pre-Apprenticeship certificate is designed for and aligned with Google's IT Support certificate. Students who complete this certificate will be exposed to and become proficient in the IT Technical Support field. This certificate combines the necessary IT skills to make sound IT decisions, to troubleshoot and resolve IT-related issues. Students will gain valuable professional skills in customer service, trouble shooting, network protocols, cloud computing, windows operating system, Linux command line, systems administration, encryption algorithms and techniques. The certificate prepares students for entry into a formal apprenticeship program and/or other entry-level jobs as an IT/Computer Support Specialist.</p> <p>To earn a certificate, students complete the required and elective courses as listed with a grade of P (pass). The exception is for WFPR 100 and/or WFPR 101 courses. If those courses are required or listed as an elective, students will not receive a grade and instead must complete at least 36 hours in either WFPR 100 or WFPR 101. For programs/courses that allow credit for prior learning, at least 75% of all course work must be completed at North Orange Continuing Education. (Contact the CTE Office to learn more about which courses offer credit for prior learning).</p>	2023 Fall	The Google IT Support Professional Certificate is designed to prepare students with the academic tools to provide service as an IT Support Professional. In the program, students are required to complete seven courses which prepare the students with a solid foundation in IT support. In this program students will gain valuable professional skills in customer service, troubleshooting, network protocols, cloud computing, windows operating system, Linux command line, systems administration, encryption algorithms and techniques. Students completing this program will meet the requirements of the OC Center of Excellence for Computer Network Support Specialist, Computer User Support Specialist, and Computer Systems Analyst.															

New Programs				
Program Title			Eff Date	Justification
	<b>Core Courses</b>			
			<b>Hours</b>	
CIST 100	Information Technology (IT) Technical Support Fundamentals		54	
CIST 105	The Bits and Bytes of Computer Networking		54	
CIST 110	Operating Systems and Becoming a Power User		54	
CIST 115	System Administration and IT Infrastructure Services		72	
CIST 120	IT Security: Defense Against the Digital Dark Ages		72	
WFPR 105	Build Your Career		12	
WFPR 100	Career Skills and Resource Lab		36	
	or			
WFPR 101	Virtual Career Skills and Resource Lab		36	
	<b>Total Hours</b>		354	

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action  X   
Resolution \_\_\_\_\_  
**DATE:** May 9, 2023 Information \_\_\_\_\_  
Enclosure(s)  X   
**SUBJECT:** Amendment of Fullerton College NOCCCD  
AUHSD CCAP Dual Enrollment Partnership  
Agreement 2021-2024

**BACKGROUND:** At its May 11, 2021, meeting, the NOCCCD Board of Trustees approved the NOCCCD AUHSD CCAP Dual Enrollment Partnership Agreement 2021-2024.

As of May 10, 2023, the CCAP agreement between NOCCCD - Fullerton College and AUHSD will be amended by the addition of four educational programs: SPAN 101 F "Elementary Spanish I", SPAN 102 F "Elementary Spanish II", PSY 101 F "General Psychology", and COUN 160 F "Academic Success". This amendment was created in response to a request received from AUHSD regarding expanding course offerings. This change is limited to the addition of four educational programs listed; the entire remainder of the original agreement remains in full force.

This agenda item was prepared by Ericka Adakai, Director, Educational Partnerships and Programs/Dual Enrollment and Dr. José Ramón Núñez, Vice President, Instruction.

**How does this relate to the five District Strategic Directions?** This item responds to Strategic Direction 1: Student Experience and Success: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals and Strategic Direction 4: Collective Impact & Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 3250: Institutional Planning

**FUNDING SOURCE AND FINANCIAL IMPACT:** AB 288 makes it possible for community college districts to collect apportionment for CCAP Partnership Agreement classes offered at high schools provided that attendance requirements for high schools are met; therefore, this has the potential to not only increase student access but also generate more funding for NOCCCD.

**RECOMMENDATION:** It is recommended that the Board approve the amendment of the 2021-2024 NOCCCD AUHSD CCAP Dual Enrollment Partnership Agreement.

Cherry Li-Bugg

Recommended by

  
Approved for Submittal

5.d.1

Item No.



**AMENDMENT TO  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
COLLEGE AND CAREER ACCESS PATHWAYS  
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT  
2021-2024**

As of May 10, 2023, the agreement entitled “College and Career Access Pathways Partnership Agreement (CCAP Agreement)” between Fullerton College (“COLLEGE”), a college of the North Orange County Community College District (NOCCCD), and Anaheim Union High School District (“SCHOOL DISTRICT”) will be amended by adding one educational program (ADDENDUM A).

This change is only the addition of four educational program; the entire remainder of the original agreement remains in full force.

This Amendment may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

Executed on May 10, 2023

By: \_\_\_\_\_  
Anaheim Union High School District  
Dr. Jaron Fried  
Assistant Superintendent, Education Services

By: \_\_\_\_\_  
Fullerton College  
José Ramón Núñez, Ph.D.  
Vice President, Instruction

By: \_\_\_\_\_  
North Orange County Community College District  
Cherry Li-Bugg, Ph.D.  
Vice Chancellor, Educational Services and Technology

North Orange County Community College District Board Meeting: *May 9, 2023*  
School District Board Meeting: *June 15, 2023*

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*Note: All referenced Sections from AB 288 (Education Code 76004)*

5.d.2  
Item No.

## ADDENDUM A

1. **CCAP AGREEMENT PROGRAM YEAR** – college has identified the following: program year, educational program(s) and course(s) to be offered at the said date, time and location; the total number of students to be served and projected FTES; and the instructor; and employer of record.

**PROGRAM YEAR: 2021-2024**

**COLLEGE: Fullerton College**

**EDUCATIONAL PROGRAMS: Spanish, Counseling, Psychology, Child Development**

**SCHOOL DISTRICT: Anaheim Union High School District**

**HIGH SCHOOLS: Anaheim HS, Katella HS**

TOTAL NUMBER OF STUDENTS TO BE SERVED: 180 students	TOTAL PROJECTED FTES: 22
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COURSE NAME	COURSE NUMBER	TERM	TIME	DAYS	INSTRUCTOR	EMPLOYER	LOCATION
1. Elementary Spanish I	SPAN 101 F	Summer, Fall & Spring	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS
2. Elementary Spanish II	SPAN 102 F	Summer, Fall & Spring	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS
3. General Psychology	PSY 101 F	Summer, Fall & Spring	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS
4. Academic Success	COUN 160 F	Summer, Fall & Spring	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS

**Required:** Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered (*Sec. 2 (c)(1)*):

The courses have been offered previously to college bound high school students to support a successful transition into college level coursework and improve matriculation.

*Note: All referenced Sections from AB 288 (Education Code 76004)*

2. **BOOKS AND INSTRUCTIONAL MATERIALS** - The total cost of books and instructional materials for school district students participating as part of this CCAP agreement will be borne by school district.

COURSE NAME	TEXT	COST	OTHER INSTRUCTIONAL MATERIALS	COST
1. Elementary Spanish I	TBD	TBD		TBD
2. Elementary Spanish II	TBD	TBD		TBD
3. General Psychology	TBD	TBD		TBD
4. Academic Success	TBD	TBD		TBD

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*Note: All referenced Sections from AB 288 (Education Code 76004)*

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

Action   X  

**DATE:** May 9, 2023

Resolution           

Information           

Enclosure(s)   X  

**SUBJECT:** Amendment of Fullerton College NOCCCD  
BOUSD CCAP Dual Enrollment Partnership  
Agreement 2021-2024

**BACKGROUND:** At its April 27, 2021 meeting, the NOCCCD Board of Trustees approved the NOCCCD BOUSD CCAP Dual Enrollment Partnership Agreement 2021-2024.

As of May 10, 2023, the CCAP agreement between NOCCCD - Fullerton College and BOUSD will be amended by the addition of four educational programs: CDES 120 F “Child Development”, MUS 119 F “History of Rock”, DART 100 F “Introduction to Digital Art”, and GRFX 100 F “Graphic Design I”. This amendment was created in response to a request received from BOUSD regarding expanding course offerings. This change is limited to the addition of four educational programs listed, the entire remainder of the original agreement remains in full force.

This agenda item was prepared by Ericka Adakai, Director, Educational Partnerships and Programs/Dual Enrollment and Dr. José Ramón Núñez, Vice President, Instruction.

**How does this relate to the five District Strategic Directions?** This item responds to Strategic Direction 1: Student Experience and Success: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals and Strategic Direction 4: Collective Impact & Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 3250: Institutional Planning

**FUNDING SOURCE AND FINANCIAL IMPACT:** AB 288 makes it possible for community college districts to collect apportionment for CCAP Partnership Agreement classes offered at high schools provided that attendance requirements for high schools are met; therefore, this has the potential to not only increase student access but also generate more funding for NOCCCD.

**RECOMMENDATION:** It is recommended that the Board ratify the amendment of the 2021-2024 NOCCCD BOUSD CCAP Dual Enrollment Partnership Agreement.

Cherry Li-Bugg

Recommended by

  
Approved for Submittal

5.e.1

Item No.

**AMENDMENT TO  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
COLLEGE AND CAREER ACCESS PATHWAYS  
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT  
2021-2024**

As of May 10, 2023, the agreement entitled “College and Career Access Pathways Partnership Agreement (CCAP Agreement)” between Fullerton College (“COLLEGE”), a college of the North Orange County Community College District (NOCCCD), and Brea Olinda Unified High School District (“SCHOOL DISTRICT”) will be amended by adding one educational program (ADDENDUM A).

This change is only the addition of four educational program courses; the entire remainder of the original agreement remains in full force.

This Amendment may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

Executed on May 10, 2023

By: \_\_\_\_\_  
Brea Olinda Unified School District  
Brinda Leon  
Superintendent, Brea Olinda Unified  
School District

By: \_\_\_\_\_  
Fullerton College  
José Ramón Núñez, Ph.D.  
Vice President, Instruction

By: \_\_\_\_\_  
North Orange County Community College District  
Cherry Li-Bugg, Ph.D.  
Vice Chancellor, Educational Services and Technology

North Orange County Community College District Board Meeting: *May 9, 2023*  
School District Board Meeting: *June 15, 2023*

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*Note: All referenced Sections from AB 288 (Education Code 76004)*

**5.e.2**  
Item No.

## ADDENDUM A

1. **CCAP AGREEMENT PROGRAM YEAR** – college has identified the following: program year, educational program(s) and course(s) to be offered at the said date, time and location; the total number of students to be served and projected FTES; and the instructor; and employer of record.

**PROGRAM YEAR: 2021-2024**

**COLLEGE: Fullerton College**

**EDUCATIONAL PROGRAMS: Child Development, Music, Digital Art, Graphic Design**

**SCHOOL DISTRICT: Brea Olinda Unified School District**

**HIGH SCHOOLS: Brea Canyon HS, Brea Olinda HS**

TOTAL NUMBER OF STUDENTS TO BE SERVED: 110 students	TOTAL PROJECTED FTES: 12.7
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COURSE NAME	COURSE NUMBER	TERM	TIME	DAYS	INSTRUCTOR	EMPLOYER	LOCATION
1. Child Development	CDES 120 F	Summer, Fall & Spring	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Brea Canyon HS
2. History of Rock Music	MUS 119 F	Summer, Fall & Spring	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Brea Olinda HS
3. Introduction to Digital Art	DART 100 F	Summer, Fall & Spring	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Brea Canyon HS
4. Graphic Design I	GRFX 100 F	Summer, Fall & Spring	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Brea Canyon HS

**Required:** Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered (*Sec. 2 (c)(1)*):

The courses have been offered previously to college bound high school students to support a successful transition into college level coursework and improve matriculation.

*Note: All referenced Sections from AB 288 (Education Code 76004)*

2. **BOOKS AND INSTRUCTIONAL MATERIALS** - The total cost of books and instructional materials for school district students participating as part of this CCAP agreement will be borne by school district.

COURSE NAME	TEXT	COST	OTHER INSTRUCTIONAL MATERIALS	COST
1. Child Development	TBD	TBD		
2. History of Rock Music	Tentatively: <i>What's that Sound?: An Introduction to Rock and Its History</i> , 6th Edition (Including Digital Media Package)	\$96.48		
3. Introduction to Digital Art	TBD	TBD		
4. Graphic Design I	TBD	TBD		

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*Note: All referenced Sections from AB 288 (Education Code 76004)*

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action  X   
Resolution \_\_\_\_\_  
**DATE:** May 9, 2023 Information \_\_\_\_\_  
Enclosure(s)  X   
**SUBJECT:** Amendment of Fullerton College NOCCCD  
FJUHSD CCAP Dual Enrollment Partnership  
Agreement 2021-2024

**BACKGROUND:** At its April 27, 2021 meeting, the NOCCCD Board of Trustees approved the NOCCCD FJUHSD CCAP Dual Enrollment Partnership Agreement 2021-2024.

As of May 10, 2023, the CCAP agreement between NOCCCD - Fullerton College and FJUHSD will be amended by the addition of nine educational programs: ENGL 100 F “College Writing”, ENGL 103 F “Critical Reasoning and Writing”, HIST 170 F “History of the United States to 1877”, HIST 171 F “History of the United States since 1877”, PSY 101 F “General Psychology”, MUSA 173 F “Intermediate Percussion – Drum Set”, DART 104 F “Introduction to Maya 3D”, NUTR 210 F “Human Nutrition”, “SOC 101 F – Introduction to Sociology”. This amendment was created in response to a request received from FJUHSD regarding expanding course offerings. This change is limited to the addition of nine educational programs listed, the entire remainder of the original agreement remains in full force.

This agenda item was prepared by Ericka Adakai, Director, Educational Partnerships and Programs/Dual Enrollment and Dr. José Ramón Núñez, Vice President, Instruction.

**How does this relate to the five District Strategic Directions?** This item responds to Strategic Direction 1: Student Experience and Success: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals and Strategic Direction 4: Collective Impact & Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 3250: Institutional Planning

**FUNDING SOURCE AND FINANCIAL IMPACT:** AB 288 makes it possible for community college districts to collect apportionment for CCAP Partnership Agreement classes offered at high schools provided that attendance requirements for high schools are met; therefore, this has the potential to not only increase student access but also generate more funding for NOCCCD.

**RECOMMENDATION:** It is recommended that the Board approve the amendment of the 2021-2024 NOCCCD FJUHSD CCAP Dual Enrollment Partnership Agreement.

Cherry Li-Bugg  
Recommended by

  
Approved for Submittal

5.f.1  
Item No.



**AMENDMENT TO  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
COLLEGE AND CAREER ACCESS PATHWAYS  
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT  
2021-2024**

As of May 10, 2023, the agreement entitled “College and Career Access Pathways Partnership Agreement (CCAP Agreement)” between Fullerton College (“COLLEGE”), a college of the North Orange County Community College District (NOCCCD), and Fullerton Joint Union High School District (“SCHOOL DISTRICT”) will be amended by adding one educational program (ADDENDUM A).

This change is only the addition of nine educational program courses; the entire remainder of the original agreement remains in full force.

This Amendment may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

Executed on May 10, 2023

By: \_\_\_\_\_  
Fullerton Joint Union High School District  
Sylvia Kaufman, Ed.D.  
Assistant Superintendent, Education Services

By: \_\_\_\_\_  
Fullerton College  
José Ramón Núñez, Ph.D.  
Vice President, Instruction

By: \_\_\_\_\_  
North Orange County Community College District  
Cherry Li-Bugg, Ph.D.  
Vice Chancellor, Educational Services and Technology

North Orange County Community College District Board Meeting: May 9, 2023  
School District Board Meeting: June 6, 2023

## ADDENDUM A

1. **CCAP AGREEMENT PROGRAM YEAR** – college has identified the following: program year, educational program(s) and course(s) to be offered at the said date, time and location; the total number of students to be served and projected FTES; and the instructor; and employer of record.

**PROGRAM YEAR: 2021-2024**

**COLLEGE: Fullerton College**

**EDUCATIONAL PROGRAMS: English, History, Psychology, Music, Arts, Digital Art, Nutrition**

**SCHOOL DISTRICT: Fullerton Joint Union High School District**

**HIGH SCHOOLS: Buena Park HS, Fullerton HS, Sonora HS, La Vista HS, La Sierra HS**

TOTAL NUMBER OF STUDENTS TO BE SERVED: 538 students	TOTAL PROJECTED FTES: 57.57						
COURSE NAME	COURSE NUMBER	TERM	TIME	DAYS	INSTRUCTOR	EMPLOYER	LOCATION
1. College Writing	ENGL 100 F	Summer, Fall & Spring	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Buena Park HS
2. Critical Reasoning and Writing	ENGL 103 F	Summer, Fall & Spring	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Buena Park HS
3. History of the United States to 1877	HIST 170 F	Summer, Fall & Spring	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Buena Park HS
4. History of the United States since 1877	HIST 171 F	Summer, Fall & Spring	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Buena Park HS
5. General Psychology	PSY 101 F	Summer, Fall & Spring	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Buena Park HS
6. Intermediate Percussion - Drum Set	MUSA 173 F	Summer, Fall & Spring	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Fullerton HS
7. Introduction to Maya 3D	DART 104 F	Summer, Fall & Spring	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Sonora HS
8. Human Nutrition	NUTR 210	Summer, Fall & Spring	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS

*Note: All referenced Sections from AB 288 (Education Code 76004)*

9. Introduction to Sociology	SOC 101	Summer, Fall & Spring	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Buena Park HS
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**Required:** Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered (*Sec. 2 (c)(1)*):

The courses have been offered previously to college bound high school students to support a successful transition into college level coursework and improve matriculation.

**2. BOOKS AND INSTRUCTIONAL MATERIALS** - The total cost of books and instructional materials for school district students participating as part of this CCAP agreement will be borne by school district.

COURSE NAME	TEXT	COST	OTHER INSTRUCTIONAL MATERIALS	COST
1. College Writing	Tentatively: <i>And Still We Rise</i> by Miles Corwin	\$16.99	Tentatively: <i>The Nuts and Bolts of College Writing</i> by Michael Harvey, 3rd edition	\$14.50
2. Critical Reasoning and Writing	TBD	TBD		
3. History of the United States to 1877	TBD	TBD		
4. History of the United States since 1877	Tentatively: <i>The American Yawp: A Massively Collaborative Open U.S. History Textbook, Vol. 2: Since 1877</i> Edited By Joseph L. Locke And Ben Wright. (Free Online Educational Resource)	\$0.00		
5. General Psychology	TBD	TBD		
6. Intermediate Percussion - Drum Set	Course Packets Provided by Instructor	N/A		
7. Introduction to Maya 3D	TBD	TBD		

*Note: All referenced Sections from AB 288 (Education Code 76004)*

8. Human Nutrition	Tentatively: Free Online Educational Resource	N/A		
9. Introduction to Sociology	Tentatively: <i>Introduction to Sociology 3e</i> , (Free Online Educational Resource)	\$0.00		

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*Note: All referenced Sections from AB 288 (Education Code 76004)*

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action  X   
Resolution \_\_\_\_\_  
**DATE:** May 9, 2023 Information \_\_\_\_\_  
Enclosure(s)  X   
**SUBJECT:** Amendment of Fullerton College NOCCCD  
PYLUSD CCAP Dual Enrollment Partnership  
Agreement 2021-2024

**BACKGROUND:** At its April 27, 2021 meeting, the NOCCCD Board of Trustees approved the NOCCCD PYLUSD CCAP Dual Enrollment Partnership Agreement 2021-2024.

As of May 10, 2023, the CCAP agreement between NOCCCD - Fullerton College and PYLUSD will be amended by the addition of one educational program: COUN 151 F "College and Career Success". This amendment was created in response to a request received from PYLUSD regarding expanding course offerings. This change is limited to the addition of one educational program listed, the entire remainder of the original agreement remains in full force.

This agenda item was prepared by Ericka Adakai, Director, Educational Partnerships and Programs/Dual Enrollment and Dr. José Ramón Núñez, Vice President, Instruction.

**How does this relate to the five District Strategic Directions?** This item responds to Strategic Direction 1: Student Experience and Success: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals and Strategic Direction 4: Collective Impact & Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 3250: Institutional Planning

**FUNDING SOURCE AND FINANCIAL IMPACT:** AB 288 makes it possible for community college districts to collect apportionment for CCAP Partnership Agreement classes offered at high schools provided that attendance requirements for high schools are met; therefore, this has the potential to not only increase student access but also generate more funding for NOCCCD.

**RECOMMENDATION:** It is recommended that the Board approved the amendment of the 2021-2024 NOCCCD PYLUSD CCAP Dual Enrollment Partnership Agreement.

Cherry Li-Bugg

Recommended by

  
Approved for Submittal

5.g.1

Item No.

**AMENDMENT TO  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
COLLEGE AND CAREER ACCESS PATHWAYS  
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT  
2021-2024**

As of May 10, 2023, the agreement entitled “College and Career Access Pathways Partnership Agreement (CCAP Agreement)” between Fullerton College (“COLLEGE”), a college of the North Orange County Community College District (NOCCCD), and Placentia Yorba Linda Unified High School District (“SCHOOL DISTRICT”) will be amended by adding one educational program (ADDENDUM A).

This change is only the addition of one educational program; the entire remainder of the original agreement remains in full force.

This Amendment may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

Executed on May 10, 2023

By: \_\_\_\_\_  
Placentia Yorba Linda Unified School District  
David Giordano  
Assistant Superintendent, Business Services

By: \_\_\_\_\_  
Fullerton College  
José Ramón Núñez, Ph.D.  
Vice President, Instruction

By: \_\_\_\_\_  
North Orange County Community College District  
Cherry Li-Bugg, Ph.D.  
Vice Chancellor, Educational Services and Technology

North Orange County Community College District Board Meeting: *May 9, 2023*  
School District Board Meeting: *June 20, 2023*

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*Note: All referenced Sections from AB 288 (Education Code 76004)*

**ADDENDUM A**

1. **CCAP AGREEMENT PROGRAM YEAR** – college has identified the following: program year, educational program(s) and course(s) to be offered at the said date, time and location; the total number of students to be served and projected FTES; and the instructor; and employer of record.

**PROGRAM YEAR: 2021-2024**

**COLLEGE: Fullerton College**

EDUCATIONAL PROGRAMS: **Counseling**

SCHOOL DISTRICT: **Placentia Yorba Linda Unified School District**

HIGH SCHOOLS: **Buena Vista Virtual Academy**

TOTAL NUMBER OF STUDENTS TO BE SERVED: 30 students	TOTAL PROJECTED FTES: 3
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COURSE NAME	COURSE NUMBER	TERM	TIME	DAYS	INSTRUCTOR	EMPLOYER	LOCATION
1. College and Career Success	COUN 151 F	Summer, Fall & Spring	TBD	TBD	TBD	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS

**Required:** Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered (*Sec. 2 (c)(1)*):

The courses have been offered previously to college bound high school students to support a successful transition into college level coursework and improve matriculation.

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*Note: All referenced Sections from AB 288 (Education Code 76004)*

2. **BOOKS AND INSTRUCTIONAL MATERIALS** - The total cost of books and instructional materials for school district students participating as part of this CCAP agreement will be borne by school district.

COURSE NAME	TEXT	COST	OTHER INSTRUCTIONAL MATERIALS	COST
1. College and Career Success	Tentatively: <i>Step by Step: To College and Career Success. 8th Ed. Gardner, J., Barefoot, B.</i>	\$24.99		

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*Note: All referenced Sections from AB 288 (Education Code 76004)*



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>X</u>
		Resolution	<u>X</u>
<b>DATE:</b>	May 9, 2023	Information	<u></u>
		Enclosure(s)	<u>X</u>
<b>SUBJECT:</b>	North Orange Community College District (NOCCCD) Equal Employment Opportunities (EEO) Innovative Best Practices Grant Award		

**BACKGROUND:** The North Orange County Community College District (NOCCCD) is pleased to report a grant award from the California Community Colleges Chancellor's Office (CCCCO). The grant titled, Equal Employment Opportunities (EEO) Innovative Best Practices has been awarded in the total amount of \$299,985 for the remainder of the 2022-23 fiscal year as well as the 2023-24 fiscal year. The EEO Innovative Best Practices Grants are awarded to California community college districts to pilot or create innovative Diversity, Equity, Inclusion, and Accessibility (DEIA)-minded practices related to EEO in the categories of Pre-Hiring Interventions, Post-Hiring Interventions, and Diversity Promising Interventions.

Specifically, NOCCCD will focus on a pre-hiring intervention. The intervention includes strategies that support an equitable and inclusive environment that helps to attract and retain candidates from minoritized and marginalized groups such as Black/African American, Hispanic/Latinx, Native American/Indigenous American, Asian-American, Pacific Islanders, and the LGBTQIA+ community. Through this proposal, NOCCCD will produce a comprehensive multi-year marketing plan that will result in branding and marketing materials, such as videos and social media content, as well as host campus recruitment events, in order to help our efforts to be an employer of choice that will support the recruiting and hiring of diverse applicants to better match our student diversity.

This agenda item was prepared by Lisa King, District Director, Grants, NOCCCD.

**How does this relate to the five District Strategic Directions?** This funding supports the following District Strategic Directions: 1) Student Experience and Success; 2) Employee Experience; 3) Stewardship of Resources; and 4) Collective Impact and Partnerships.

**How does this relate to Board Policy:** This item is in compliance with Board Policy 3280, Grants, 1.0 and 2.0. The Board will be informed about all grants received by the District, and the Chancellor shall establish procedures to assure the timely application and processing of grant applications and funds, and that the grants that are applied for directly support the purposes of the District.

**FUNDING SOURCE AND FINANCIAL IMPACT:** NOCCCD has been awarded a grant for a total of \$299,985 from the California Community College Chancellor's Office (CCCCO) to create innovative DEIA-minded practices related to EEO pre-hiring interventions.

**RECOMMENDATION:** Authorization is requested for NOCCCD to enter into an agreement with the California Community College Chancellor's Office (CCCCO) to accept the total of \$299,985 to create innovative DEIA-minded practices related to EEO pre-hiring interventions. It is also requested that a resolution be adopted to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308. Further authorization is requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

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Cherry Li-Bugg

Recommended by



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Approved for Submittal

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5.h.2

Item No

**North Orange County Community College District  
Equal Employment Opportunity Innovative Best Practices (EEOIBP)**

**June 1, 2023 to July 31, 2025**

<u>OBJECT OF EXPENDITURE</u>					<u>PROPOSED BUDGET</u>
<b>40000 Supplies &amp; Materials</b>					
Supplies & Materials	18003	xxxx	40000	xxxx	20,000
<b>50000 Other Operating Expenses &amp; Services</b>					
Other Operating Expenses & Services	18003	xxxx	50000	xxxx	244,000
<b>59000 Indirect Costs</b>					
Indirect Costs	18003	xxxx	59000	xxxx	14,285
<b>70000 Other Outgo</b>					
Other Outgo	18003	xxxx	70000	xxxx	21,700
			<b>Total Expenses</b>		<b>\$ 299,985</b>
<b>80000 Revenue</b>					
Other Reimbursable Categorical	18003	xxxx	86543	xxxx	\$ 299,985
			<b>Total Revenues</b>		<b>\$ 299,985</b>

RESOLUTION OF THE BOARD OF TRUSTEES  
 OF  
 NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
 OF  
 ORANGE COUNTY, CALIFORNIA  
 \*\*\*

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund (0101), for fiscal year 2022-2023, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8659	Other Reimbursable Categorical	\$ <u>299,985</u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
4000	Supplies & Materials	20,000
5000	Other Operating Expenses & Services	258,285
7000	Other Outgo	21,700
TOTALS		\$ <u><u>299,985</u></u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA) )  
 ) SS  
 COUNTY OF ORANGE )

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on May 9, 2023, and passed by a \_\_\_\_\_ vote of said Board.

\_\_\_\_\_  
 Vice Chancellor, Finance and Facilities

The above transfer approved on the \_\_\_\_\_ day of \_\_\_\_\_.

Al Mijares, Ph.D., County Superintendent of Schools

by \_\_\_\_\_, Deputy

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>X</u>
		Resolution	<u>X</u>
<b>DATE:</b>	May 9, 2023	Information	<u>        </u>
		Enclosure(s)	<u>X</u>
<b>SUBJECT:</b>	Cypress College and Fullerton College NextUp Program Grant Awards		

**BACKGROUND:** Cypress and Fullerton Colleges are pleased to report a grant award from the California Community Colleges Chancellor’s Office (CCCCO). The grant titled, the NextUp Program (formally known as the Cooperating Agencies Foster Youth Educational Support Program) has allocated a total of \$86,766 to Cypress College and a total of \$484,831 to Fullerton College. College allocations include a base amount plus a per-student cost of \$4,250 per student served and remain consistent with the 2021-22 allocations based on the number of students served at each college. These funds are to provide services to eligible, current, and former foster youth. Services and resources can include, but are not limited to, outreach and recruitment services, counseling, book and supply grants, tutoring, independent living and financial literacy skills support, frequent in-person contact, career guidance, transfer counseling, childcare and transportation assistance, and referrals to health services, mental health services, housing assistance, and other related services.

This agenda item was prepared by Lisa King, District Director, Grant, NOCCCD.

**How does this relate to the five District Strategic Directions?** This funding supports the following District Strategic Directions: 1) Student Experience and Success; 2) Employee Experience; 3) Stewardship of Resources; and 4) Collective Impact and Partnerships.

**How does this relate to Board Policy:** This item is in compliance with Board Policy 3280, Grants, 1.0 and 2.0. The Board will be informed about all grants received by the District, and the Chancellor shall establish procedures to assure the timely application and processing of grant applications and funds, and that the grants that are applied for directly support the purposes of the District.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Cypress and Fullerton Colleges have each been awarded a NextUp Program grant from the California Community College Chancellor’s Office (CCCCO) to increase access to critical support services for current and former foster youth. Cypress College has been allocated a total of \$86,766 and Fullerton College has been allocated a total of \$484,831.

**RECOMMENDATION:** Authorization is requested for Cypress and Fullerton Colleges to enter into an agreement with the California Community College Chancellor’s Office (CCCCO) to accept their awarded allocation to increase access to critical support services

for current and former foster youth. It is also requested that a resolution be adopted to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308. Further authorization is requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Cherry Li-Bugg  
Recommended by

B. V. Cliff Beal  
Approved for Submittal

5.i.2  
Item No.

**Cypress College and Fullerton College  
NextUp**

**7/1/2022 to 6/30/2024**

<u>OBJECT OF EXPENDITURE</u>					<u>PROPOSED BUDGET</u>
<b>50000 Other Operating Expenses &amp; Services</b>					
Other Operating Expenses & Services	18085	3390	50000	6430	86,766
	18086	xxxx	50000	xxxx	398,065
	<b>Total Expenses</b>				<b>\$ 484,831</b>
<b>80000 Revenue</b>					
Other General Categorical	18085	3390	86280	6430	\$ 86,766
	18086	xxxx	86280	xxxx	\$ 398,065
	<b>Total Revenues</b>				<b>\$ 484,831</b>

RESOLUTION OF THE BOARD OF TRUSTEES  
 OF  
 NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
 OF  
 ORANGE COUNTY, CALIFORNIA  
 \*\*\*

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund (0101), for fiscal year 2022-2023, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8629	Other General Categorical	\$ <u>484,831</u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
5000	Other Operating Expenses & Services	484,831
	TOTALS	\$ <u>484,831</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA) )  
 ) SS  
 COUNTY OF ORANGE ) )

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on May 9, 2023, and passed by a \_\_\_\_\_ vote of said Board.

\_\_\_\_\_  
 Vice Chancellor, Finance and Facilities

The above transfer approved on the \_\_\_\_\_ day of \_\_\_\_\_.

Al Mijares, Ph.D., County Superintendent of Schools

by \_\_\_\_\_, Deputy



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>X</u>
		Resolution	<u>X</u>
<b>DATE:</b>	May 9, 2023	Information	<u></u>
		Enclosure(s)	<u>X</u>
<b>SUBJECT:</b>	North Orange Continuing Education (NOCE) Rising Scholars Network Grant Award		

**BACKGROUND:** North Orange Continuing Education (NOCE) is pleased to report a grant award from the California Community Colleges Chancellor's Office (CCCCO) as part of the Rising Scholars Network in the total amount of \$382,500 the remainder of 2022-23 fiscal year as well as the 2023-24 and 2024-25 fiscal years. The purpose of the grant is to serve Rising Scholars students, formerly incarcerated, on campus.

Specifically, NOCE will support these efforts through the following activities and/or services: 1) Provide targeted support for Rising Scholars students in the enrollment, matriculation, and financial aid processes; 2) Assist Rising Scholars students in accessing campus resources and departments; 3) Partner with Extended Opportunity Programs and Services (EOPS), Next Up, Umoja, Puente, Dual Enrollment, Veteran Centers and/or other campus programs to ensure that interested and eligible Rising Scholars students are served by those programs; 4) Provide a dedicated campus space sufficient for Rising Scholars to meet and congregate; 5) Ensure that Rising Scholars students on campus have structured peer-to-peer support or mentoring; 6) Assist Rising Scholars students with accessing campus and community resources including record clearance or expungement services, housing support, mental health resources, and social services; 7) Provide or connect Rising Scholars students on campus with direct student financial support; 8) Provide individualized counseling and advising with clear pathways to certificate or degree completion and ensure that each student receives an individualized degree audit or equivalent at least annually; 9) Partner with community organizations and correction agencies; and 10) Provide faculty, staff and/or administrators with professional development opportunities that focus on incarcerated and/or formerly incarcerated students.

This agenda item was prepared by Lisa King, District Director, Grant, NOCCCD.

**How does this relate to the five District Strategic Directions?** This funding supports the following District Strategic Directions: 1) Student Experience and Success; 2) Employee Experience; 3) Stewardship of Resources; and 4) Collective Impact and Partnerships.

**How does this relate to Board Policy:** This item is in compliance with Board Policy 3280, Grants, 1.0 and 2.0. The Board will be informed about all grants received by the District, and the Chancellor shall establish procedures to assure the timely application and processing of grant applications and funds, and that the grants that are applied for directly support the purposes of the District.

**FUNDING SOURCE AND FINANCIAL IMPACT:** NOCE has been awarded a grant for a total of \$382,500 from the California Community College Chancellor's Office (CCCCO) to serve Rising Scholars students, formerly incarcerated, on campus.

**RECOMMENDATION:** Authorization is requested for NOCE to enter into an agreement with the California Community College Chancellor's Office (CCCCO) to accept the total of \$382,500. It is also requested that a resolution be adopted to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308. Further authorization is requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Cherry Li-Bugg

Recommended by

  
Approved for Submittal

5.j.2

Item No.

**North Orange Continuing Education  
Rising Scholars Network**

**January 1, 2023 to June 30, 2025  
Year 1**

<u>OBJECT OF EXPENDITURE</u>					<u>PROPOSED BUDGET</u>
<b>10000 Academic Salaries</b>					
Instruct Salaries, Cont./Reg Status	18296	xxxx	11200	xxxx	34,718
<b>20000 Classified &amp; Other Non-Academic Salaries</b>					
Noninstructional Salaries, Other	18296	xxxx	23000	xxxx	23,660
<b>30000 Employee Benefits</b>					
Public Empls Retire Sys (PERS)	18296	xxxx	30000	xxxx	8,772
<b>40000 Supplies &amp; Materials</b>					
Supplies & Materials	18296	xxxx	40000	xxxx	2,850
<b>50000 Other Operating Expenses &amp; Services</b>					
Other Operating Expenses & Services	18296	xxxx	50000	xxxx	6,500
			<b>Total Expenses</b>		<b>\$ 76,500</b>
<b>80000 Revenue</b>					
Other Reimbursable Categorical	18296	xxxx	86543	xxxx	\$ 76,500
			<b>Total Revenues</b>		<b>\$ 76,500</b>

RESOLUTION OF THE BOARD OF TRUSTEES  
 OF  
 NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
 OF  
 ORANGE COUNTY, CALIFORNIA  
 \*\*\*

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund (0101), for fiscal year 2022-2023, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8659	Other Reimbursable Categorical	\$ <u>76,500</u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
1100	Instruct Salaries, Cont./Reg Status	34,718
2300	Noninstructional Salaries & Other	23,660
3200	Public Empls Retire Sys (PERS)	8,772
4000	Supplies & Materials	2,850
5000	Other Operating Expenses & Services	6,500
TOTALS		\$ <u><u>76,500</u></u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA) )  
 ) SS  
 COUNTY OF ORANGE )

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on May 9, 2023, and passed by a \_\_\_\_\_ vote of said Board.

\_\_\_\_\_  
 Vice Chancellor, Finance and Facilities

The above transfer approved on the \_\_\_\_\_ day of \_\_\_\_\_.

Al Mijares, Ph.D., County Superintendent of Schools

by \_\_\_\_\_, Deputy

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** May 9, 2023

**SUBJECT:** Academic Personnel

Action	<u>  X  </u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>  X  </u>

**BACKGROUND:** Academic personnel matters within budget.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

  
Approved for Submittal

6.a.1

Item No.

Academic Personnel  
May 9, 2023

RETIREMENT

Hormel, James                      CC      Theater Arts Instructor  
Eff. 07/01/2023  
PN CCF765

CHANGE IN RETIREMENT DATE

Rosen, Ellen                      FC      ESL Instructor  
From: 07/02/2023  
To: 06/01/2023  
PN FCF754

Subramaniam, Brinda              CC      Physics Instructor  
From: 06/30/2023  
To: 05/31/2023  
PN CCF794

NEW PERSONNEL

Carrillo, Andres                      CC      Biology (Anatomy & Physiology) Instructor  
First Year Probationary Contract  
Class B, Step 1  
Eff. 08/17/2023  
PN CCF686

PROMOTION

Orlijan, Kimberly                      FC      English Instructor  
  
To:      FC Dean, Humanities  
12-month Position (100%)  
Range 32, Column D + Doctorate  
Management Salary Schedule  
Eff. 07/01/2023

CHANGE IN SALARY CLASSIFICATION

Juarez, Anita                      FC      Ethnic Studies Instructor  
Temporary Contract (100%)  
Pursuant to E.C. 87482  
From: Class B, Step 1  
To: Class E, Step 3  
Eff. 08/18/2022

Academic Personnel  
May 9, 2023

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2023 SPRING SEMESTER

Contreras, Jorge	NOCE	Column 2, Step 1
Gier, Bryce	NOCE	Column 1, Step 1
Orozco, Christina	NOCE	Column 2, Step 1
Pham, Vy	NOCE	Column 2, Step 1
Reyna, Bryan	NOCE	Column 2, Step 1
Torres, Jessica	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Aguiar, Emmanuel	FC	Column 1, Step 1
Anaya Jurado, Laura	NOCE	Column 1, Step 1
Baltazar, Audrey	FC	Column 1, Step 1
Flores, Cassandra	FC	Column 1, Step 1
Flores, Jennifer	NOCE	Column 1, Step 1
Martinez, Alyssa	FC	Column 1, Step 1
Medina, Ivan	NOCE	Column 1, Step 1
Ramirez, Michelle	NOCE	Column 2, Step 1
Thomas, Genola	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Abutin-Mitsch, Jeannie	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 5/22/2023-5/23/2023
Adams, Kelly	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023
Anderson-McGill, Taylor	CC	Proctor Lab Practicums for DSS Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2023/2024 Academic Year
Bonakdar, Mehrdad	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023
Brydges, Michael	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 5/22/2023-5/23/2023

Academic Personnel  
May 9, 2023

Caldretti, Melissa	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023
Chang, Wayne	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023
Chiplunkar, Sujata	CC	Proctor Lab Practicums for DSS Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2023/2024 Academic Year
Cobb, Tonya	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 5/22/2023-5/23/2023
Curtin, Brian	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023
Cutrona, Piero Sergio	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 5/22/2023-5/23/2023
De Roo, Robin	CC	Administer Chemistry Proficiency Exams and Proctor Lab Practicums for DSS Students Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2023-2024 Academic Year
Draganov, Torri	CC	Administer Chemistry Proficiency Exams and Proctor Lab Practicums for DSS Students Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2023-2024 Academic Year
Echolds, Nora	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023



Academic Personnel  
May 9, 2023

Fee, Richard	CC	Administer Chemistry Proficiency Exams and Proctor Lab Practicums for DSS Students Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2023-2024 Academic Year
Fike, Lawrence	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023
Garcia, Amanda	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 5/22/2023-5/23/2023
Gober, Joel	CC	Proctor Lab Practicums for DSS Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2023/2024 Academic Year
Gotoh, Akiko	CC	Administer Chemistry Proficiency Exams and Proctor Lab Practicums for DSS Students Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2023-2024 Academic Year
Harris, Amy	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023
Harry, Honour	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023
Hart, Danae	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023
Hill, Karen	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023
Hortua, Giovanni	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 5/22/2023-5/23/2023

Academic Personnel  
May 9, 2023

House, Joshua	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 5/22/2023-5/23/2023
Kanal, Naveen	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023
Kar, Rosie	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023
Kaur, Manpreet	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023
Khan, Amir	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023
Khssassi, Zineb	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023
Klyde, Michael	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 5/22/2023-5/23/2023
Koeppel, Liana	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 5/22/2023-5/23/2023
Kosinska-Klaehn, Magdalena	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023
		Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 5/22/2023-5/23/2023

Academic Personnel  
May 9, 2023

Landis, Lenore	CC	Administer Chemistry Proficiency Exams and Proctor Lab Practicums for DSS Students Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2023-2024 Academic Year
Lebdeh, Layal	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023
LeCornet, Karen	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 5/22/2023-5/23/2023
Leis, Corey	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 5/22/2023-5/23/2023
Lelesi, Peggy	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023
Letcher, Annette	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 5/22/2023-5/23/2023
Lin, Susan	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023
Magginetti, Giovanni	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023
Mays-Larson, Phyllis	CC	Administer Chemistry Proficiency Exams and Proctor Lab Practicums for DSS Students Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2023-2024 Academic Year
McLaren, Erin	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023

Academic Personnel  
May 9, 2023

Mohr, Margaret	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 5/22/2023-5/23/2023
Moreno De Bui, Ana	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023
Morrison, Anna	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 5/22/2023-5/23/2023
Nam, Victorya	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023
Ogoshi, Fumio	CC	Proctor Lab Practicums for DSS Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2023/2024 Academic Year
Pabla, Hardeep	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023
Page, Jennifer	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 5/22/2023-5/23/2023
Palmisano, Michelle	CC	Proctor Lab Practicums for DSS Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2023/2024 Academic Year
Perez, Francisco	CC	Proctor Lab Practicums for DSS Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2023/2024 Academic Year
Perez, Kimberly	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023

Academic Personnel  
May 9, 2023

Rajab, Adel	CC	Proctor Lab Practicums for DSS Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2023/2024 Academic Year
Ramirez, Cindy	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023
Rawal, Shaina	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023
Robertson, Alison	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 5/22/2023-5/23/2023
Sanchez-Duran, Jose Antonio	CC	Proctor Lab Practicums for DSS Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2023/2024 Academic Year
Sandvig, Sarah	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023
Sato, Dee Ann	CC	Proctor Lab Practicums for DSS Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2023/2024 Academic Year
Segovia, Ronal	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023
Sheridan-Solis, Ann	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 5/22/2023-5/23/2023
Shieh, ROUNG-MIN	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023

Academic Personnel  
May 9, 2023

Shin, Gary	CC	Proctor Lab Practicums for DSS Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2023/2024 Academic Year
Simmons, Samantha	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 5/22/2023-5/23/2023
Simoese, Nora	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 5/22/2023-5/23/2023
Smith, Fawn	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023
Solorzano, Alejandra	FC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023
Spooner, Stephanie	CC	Proctor Lab Practicums for DSS Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2023/2024 Academic Year
Taylor, Vincent	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 5/22/2023-5/23/2023
Tomooka, Craig	CC	Administer Chemistry Proficiency Exams and Proctor Lab Practicums for DSS Students Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2023-2024 Academic Year
Torres, Cristina	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023
Tseng, Anh	NOCE	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023

Academic Personnel  
May 9, 2023

Vaquera, Adriana	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023
Wada, Katherine	CC	Ascend Communities of Practice - Day of Reflection Stipend not to exceed \$200.00 Eff. 5/22/2023-5/23/2023
Wan, James	CC	Adjunct Faculty Orientation Stipend not to exceed \$160.00 Eff. 4/14/2023

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES

Action   X    
Resolution         
Information         
Enclosure(s)   X  

**DATE:** May 9, 2023

**SUBJECT:** Classified Personnel

**BACKGROUND:** Classified personnel matters within budget.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

  
Approved for Submittal

6.b.1

Item No.



Classified Personnel  
May 9, 2023

NEW PERSONNEL

Escobedo, Clarissa            FC            Administrative Assistant I  
12-month position (100%)  
Range 33, Step C + 5% Shift  
Classified Salary Schedule  
Eff. 05/15/2023  
PN FCC981

PROMOTIONS

Gomez, Edgar                FC            Health Services Assistant  
11-month position (100%)  
PN FCC945

To:    Health Services Administrative Assistant  
12-month position (100%)  
Range 36, Step E + 5% Shift  
Classified Salary Schedule  
Eff. 05/10/2023  
PN FCC878

VOLUNTARY CHANGES IN ASSIGNMENT

Arcos-Realpe, Liz            CC            Administrative Assistant II (100%)

Extension of Temporary Change in Assignment

From: Physical Plant and Facilities  
To:    Health Sciences  
Eff: 05/01/2023 – 05/31/2023

Fayad, Sabrina                CC            Receptionist (50%)

Extension of Temporary Change in Assignment  
To:    Administrative Assistant II  
12-month position (100%)  
Range 36, Step A  
Classified Salary Schedule  
Eff. 05/01/2023 – 06/30/2023

Classified Personnel  
May 9, 2023

Gutierrez, Celina	AC	Payroll Specialist (100%)  Extension of Temporary Change in Assignment To: FC Business Office Specialist 12-month position (100%) Range 40, Step E + 5% Longevity Classified Salary Schedule Eff. 07/01/2023 – 09/30/2023
Guzman de la Rocha, Cindy	CC	Administrative Assistant I, Language Arts  Temporary Change in Assignment To: Administrative Assistant III, Language Arts 12-month position (100%) Range 42, Step B Classified Salary Schedule Eff. 03/01/2023 – 06/30/2023 Eff. 07/01/2023 – 08/31/2023
Jackson-Reed, Leslie	NOCE	Administrative Assistant II (100%) Basic Skills/High School Diploma Program  Extension of Temporary Change in Assignment To: CC Physical Plan Eff. 05/01/2023 – 05/31/2023
Laveaga, Rebeca	CC	Student Services Specialist, Transfer Center (100%)  Extension of Temporary Assignment To: Administrative Assistant III 12-month position (100%) Range 41, Step D + 15% Longevity Classified Salary Schedule Eff. 05/01/2023 – 06/30/2023
Lee, Rebekah	NOCE	Testing and Assessment Specialist  Extension of Temporary Change in Assignment To: FC Evaluator 12-month position (100%) Range 36, Step D Classified Salary Schedule Eff. 07/01/2023 – 08/03/2023

Classified Personnel  
May 9, 2023

Ponce, Yolanda	NOCE	Instructional Assistant, ESL 12-month position (40%) PN SCC896  To: FC Administrative Assistant II, Child Development & Educational Lab 12-month position (100%) Eff. 05/15/2023 PN FCC709
Santillan, Carolina	FC	Administrative Assistant II, Business & CIS  Extension of Temporary Change in Assignment To: Administrative Assistant III, ACT 12-month position (100%) Range 41, Step C Classified Salary Schedule Eff. 07/01/2023 – 07/14/2023
Teh, Edwin	NOCE	Instructional Aide, High School Lab  Extension of Temporary Change in Assignment To: FC Admissions and Records Specialist 12-month position (100%) Range 36, Step C + 5% Longevity Classified Salary Schedule Eff. 07/01/2023 – 08/03/2023
Veloz, Gypsy	NOCE	Instructional Aide, High School Lab  Temporary Change in Assignment To: FC Admissions and Records Specialist 12-month position (100%) Range 36, Step C + 5% Longevity +PG&D Classified Salary Schedule Eff. 07/01/2023 – 08/03/2023

PROFESSIONAL GROWTH & DEVELOPMENT

Vasquez, Norma	FC	Student Services Specialist, DSS (100%) 4 <sup>th</sup> increment (\$400) Eff. 07/01/2023
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Classified Personnel  
May 9, 2023

STIPEND FOR ADDITIONAL MANAGEMENT DUTIES

Cotton, Antionese	NOCE	Career Center Coordinator II, CTE 10% Stipend Eff. 09/01/2022 – 06/30/2023
Mora, Denise	NOCE	Student Services Coordinator, CTE 10% Stipend Eff. 09/01/2022 – 01/31/2023

STIPEND FOR ADDITIONAL AMINISTRATIVE DUTIES

Eng, Gregory	CC	Duplication Equipment Operator (100%) 6% Stipend Eff. 04/24/2023 – 06/30/2023
Valencia, Gilberto	FC	Cadena Center Coordinator (100%) Extension of 6% Stipend Eff. 07/01/2023 – 06/30/2024
White, Vincent	FC	Cadena Center Coordinator (100%) Extension of 6% Stipend Eff. 07/01/2023 – 06/30/2024

LEAVES OF ABSENCE

@00003382	FC	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 08/16/2022 – 08/24/2022 (56 hours)
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**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES

**DATE:** May 9, 2023

**SUBJECT:** Professional Experts

Action	<u>  X  </u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>  X  </u>

**BACKGROUND:** Professional Experts within budget.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

  
Approved for Submittal

6.c.1

Item No.

Professional Experts  
May 9, 2023

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Bell, Naomi	FC	Project Manager	Resources Manager	26	04/26/2023	06/30/2023
Castle-Donovetsky, Victoria	CC	Technical Expert II	Distance Education Remote Instructional Work	15	05/01/2023	06/30/2023
De Dios, Angela	CC	Technical Expert II	CORE Summer 2023 Cohort Prep	40	03/20/2023	05/19/2023
De Jesus, Roman	FC	Technical Expert II	Sustainability Faculty Inquiry Group	20	04/26/2023	06/30/2023
Edwards, Arnette	FC	Technical Expert II	Black Student Success Week Panel/Discussions	9	04/25/2023	04/25/2023
FitzMaurice, Hillary	NOCE	Technical Expert II	EL Civics Curriculum Development/Data Reporting SU23 (NOCE ESL)	26	05/29/2023	06/30/2023
Garduno, Gabriela	AC	Technical Expert II	District Services – 2023 Health and Wellness Fair	4	04/26/2023	04/26/2023
Gregorio, Aline	FC	Technical Expert II	Sustainability Faculty Inquiry Group	20	04/26/2023	06/30/2023
Ho, Josephine	FC	Project Expert	High School Theatre Festival 2023 Judging	13	03/18/2023	03/19/2023
Jagodina, Marianna	FC	Technical Expert I	Math Exam Review Sessions – Spring 2023	4	05/08/2023	05/20/2023
Jepson, Jane	CC	Technical Expert II	SWP Across All Pathways/Marketing	40	05/08/2023	05/30/2023
Jimmons, Charlotte	FC	Technical Expert II	Technical Expert in the Field of Cosmetology	26	05/22/2023	06/02/2023
Langlois, Jessica	FC	Technical Expert II	CA Humanities Grant Faculty Advisor	40	04/16/2023	06/30/2023
Larsen, Chris	FC	Technical Expert I	Math Exam Review Sessions – Spring 2023	4	05/08/2023	05/20/2023
Loney, Laura	FC	Technical Expert I	Math Exam Review Sessions – Spring 2023	4	05/08/2023	05/20/2023
Mahaylovich, Kristin	FC	Technical Expert II	Distance Education Division Representative	20	04/17/2023	05/20/2023
Mangan, Michael	FC	Technical Expert II	Adjunct Professional Learning Day – June 2023	9	06/01/2023	06/09/2023
Moore, Michael	FC	Technical Expert II	Paralegal Graduate Success Outreach & Development	4	04/17/2023	05/20/2023
Nguyen, Greg	FC	Technical Expert I	Math Exam Review Sessions – Spring 2023	4	05/08/2023	05/20/2023
Noland, Tyler	AC	Project Coordinator	Benefits	26	05/02/2023	06/30/2023
Owen Driggs, Janet	CC	Technical Expert II	CORE Summer 2023 Cohort Prep	40	03/20/2023	05/19/2023

Professional Experts  
May 9, 2023

Pavlovich, Robert	FC	Technical Expert I	Radio and Cinema Technical Expert – KBPK	26	04/17/2023	06/30/2023
Pulido, Lorinda	AC	Technical Expert II	District Services – 2023 Health and Wellness Fair	4	04/26/2023	04/26/2023
Roberts, Martha	FC	Technical Expert II	Sustainability Faculty Inquiry Group	20	04/26/2023	06/30/2023
Scarpa, Daniel	FC	Technical Expert II	Sustainability Faculty Inquiry Group	20	04/26/2023	06/30/2023
Simoes, Nora	CC	Technical Expert II	Sole Image Faculty Coordinator	25	05/21/2023	06/30/2023
Smith, De Angela	FC	Project Manager	Resources Manager	26	04/26/2023	06/30/2023
Trujillo, Tamara	FC	Technical Expert II	Equity-Minded Well-Being Practices FIG	24	04/26/2023	06/30/2023
Uppal, Jaspinder	NOCE	Project Expert	CC TAP Professional Expert	26	05/01/2023	06/30/2023
Williams, Dieudonne	FC	Assistant Coach 2	Assistant Coach – Football	26	04/25/2023	06/30/2023

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** May 9, 2023

**SUBJECT:** Hourly Personnel

Action	<u>  X  </u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>  X  </u>

**BACKGROUND:** Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

6.d.1

Item No.



Hourly Personnel  
May 9, 2023

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Arman, Susie	FC	Technical - Assist in Fullerton College Cosmetology Department	05/10/23	06/30/23	TE B 1
Bruno, Nicholas	CC	Direct Instr Support - Athletic Program Assistant - Baseball	05/22/23	06/30/23	TE I 3
Cortez, Brittany	CC	Technical - Assist in Admissions and Records office	05/10/23	06/30/23	TE B 2
Espinosa, Sasha	FC	Technical - Assist in Fullerton College Campus Theatre	05/10/23	06/30/23	TE J 2
Esqueda, Nashay	FC	Paraprof - Assist with Child Development Lab	05/11/23	06/30/23	TE B 1
Garcia, Alexander	CC	Technical - Assist in Admissions and Records office	06/01/23	06/30/23	TE B 2
Hong, Ada	FC	Paraprof - Assist with Child Development Lab	05/11/23	06/30/23	TE B 2
Shirazinejad, Azadeh	CC	Technical - Assist in Admissions and Records office	06/01/23	06/30/23	TE B 2
Sick, Benjamin Ryan	FC	Technical - Assist in Campus Food Bank	05/10/23	06/30/23	TE A 1
So, Aaron	FC	Clerical/Secretarial – Assist in Academic Computing	05/15/23	06/30/23	TE B 1
Su, Yain	FC	Direct Instr Support - STEM Program	05/10/23	06/30/23	TE B 4

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Felipe, Amber	NOCE	Direct Instr Support - Tutor for Student Disability Support Services	05/10/23	06/30/23	TE B 2
Gomez, Emma	FC	Direct Instr Support - Tutor for Math Lab	06/05/23	06/30/23	TE A 1
Nguyen, Mai	NOCE	Direct Instr Support - Tutor for Basic Skills and GED Department	05/22/23	06/30/23	TE A 2

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Bedolla, Christopher	FC	Full-time Student - Assist in Admissions and Records	05/24/23	06/30/23	TE A 1
Chang, Rani	CC	Full-time Student - Assist as a peer mentor in STEM	04/09/23	06/30/23	TE A 1
Nguyen, Duc	CC	Full-time Student - Assist in International Students Program	04/26/23	06/30/23	TE A 1
Nguyen, Mai	NOCE	Full-time Student - Assist in Basic Skills & GED Department	05/22/23	06/30/23	TE A 2
Palsma, Julian	FC	Full-time Student - Assist in Campus Theatre	05/10/23	06/30/23	TE J 2

Hourly Personnel  
May 9, 2023

Salazar, Karen	CC	Full-time Student - Assist as a peer mentor in STEM	04/09/23	06/30/23	TE A 1
Tawakina, Sima Muetz	NOCE	Full-time Student - Assist in Basic Skills & GED Department	05/22/23	06/30/23	TE A 2
Tran, Thu	CC	Full-time Student - Assist in International Students Program	05/10/23	06/30/23	TE A 1

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** May 9, 2023

**SUBJECT:** Volunteers

Action	<u>  X  </u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>  X  </u>

**BACKGROUND:** The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** Not applicable.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

  
Approved for Submittal

6.e.1

Item No.

Volunteer Personnel  
May 9, 2023

Volunteers

<b>Name</b>	<b>Site</b>	<b>Program</b>	<b>Begin</b>	<b>End</b>
Krystal, Kim	NOCE	DSS - Personal Services Assistant	04/24/23	05/26/23
Lambert, Christopher	NOCE	DSS - Personal Services Assistant	04/19/23	05/26/23
Snapp, Kalon	NOCE	DSS - Personal Services Attendant	05/01/23	06/30/23
Vasquez, Emmaneul	FC	Technology & Engineering Department	04/28/23	06/30/23

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** May 9, 2023  
**SUBJECT:** Salary Adjustment for United Faculty  
CTA/CCA/NEA

Action	<u>  X  </u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>  X  </u>

**BACKGROUND:** On April 12, 2022, the Board approved the negotiated Tentative Agreement between United Faculty CTA/CCA/NEA and the District for the 2021-2022, 2022-23, and 2023-2024 fiscal years. The Agreement provided for the following salary increase for 2022-2023:

The Regular and Contract Faculty Summer Intersession Teaching Salary Schedule will be increased by funded COLA for 2022-2023, across the schedule, effective Summer 2023.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees. #3 – The District will regularly evaluate and address salaries and benefits to ensure fair compensation for all employees.

**How does this relate to Board Policy:** This item is in compliance with Chapter 7, Human Resources, Administrative Procedure 7240-10, Section 2.0, and Board Policy 7130 Compensation, which states the Board will establish salary and benefits for employees.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Implementation of the salary adjustment is within budget.

**RECOMMENDATION:** It is recommended that the Board approve the attached Faculty Salary Schedule with respective effective dates, which reflect the six point five six percent (6.56%) funded COLA, effective Summer 2023.

Irma Ramos

Recommended by

  
Approved for Submittal

6.f.1

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**REGULAR AND CONTRACT SUMMER INTERSESSION TEACHING SCHEDULE**  
**Effective 2023 Summer Intersession**

**LECTURE RATE**

Step	Class B		Class C		Class D		Class E		Class F		Step
	Unit	Hrly	Unit	Hrly	Unit	Hrly	Unit	Hrly	Unit	Hrly	
	Rate	Rate	Rate	Rate	Rate	Rate	Rate	Rate	Rate	Rate	
01	1,339.45	76.540	1,339.45	76.540	1,403.28	80.187	1,403.28	80.187	1,469.78	83.987	01
02	1,339.45	76.540	1,339.45	76.540	1,403.28	80.187	1,403.28	80.187	1,469.78	83.987	02
03	1,339.45	76.540	1,339.45	76.540	1,403.28	80.187	1,403.28	80.187	1,469.78	83.987	03
04	1,339.45	76.540	1,339.45	76.540	1,403.28	80.187	1,403.28	80.187	1,469.78	83.987	04
05	1,339.45	76.540	1,339.45	76.540	1,403.28	80.187	1,403.28	80.187	1,469.78	83.987	05
06	1,339.45	76.540	1,339.45	76.540	1,403.28	80.187	1,403.28	80.187	1,469.78	83.987	06
07	1,339.45	76.540	1,339.45	76.540	1,403.28	80.187	1,403.28	80.187	1,469.78	83.987	07
08	1,339.45	76.540	1,339.45	76.540	1,403.28	80.187	1,403.28	80.187	1,469.78	83.987	08
09	1,339.45	76.540	1,339.45	76.540	1,403.28	80.187	1,403.28	80.187	1,469.78	83.987	09
10	1,339.45	76.540	1,339.45	76.540	1,403.28	80.187	1,403.28	80.187	1,469.78	83.987	10
11	1,339.45	76.540	1,339.45	76.540	1,403.28	80.187	1,403.28	80.187	1,469.78	83.987	11
12	1,339.45	76.540	1,339.45	76.540	1,403.28	80.187	1,403.28	80.187	1,469.78	83.987	12
13	1,339.45	76.540	1,349.13	77.093	1,403.28	80.187	1,430.97	81.770	1,489.41	85.109	13
17			1,389.22	79.384	1,430.97	81.770	1,472.72	84.155	1,531.15	87.494	17
22					1,491.06	85.203	1,532.80	87.589	1,587.90	90.737	22
27	1,349.13	77.093	1,430.97	81.770	1,532.80	87.589	1,574.55	89.974	1,631.32	93.218	27

**LABORATORY RATE**

Step	Class B		Class C		Class D		Class E		Class F		Step
	Unit	Hrly	Unit	Hrly	Unit	Hrly	Unit	Hrly	Unit	Hrly	
	Rate	Rate	Rate	Rate	Rate	Rate	Rate	Rate	Rate	Rate	
01	1,071.58	61.233	1,071.58	61.233	1,122.54	64.145	1,122.54	64.145	1,175.82	67.190	01
02	1,071.58	61.233	1,071.58	61.233	1,122.54	64.145	1,122.54	64.145	1,175.82	67.190	02
03	1,071.58	61.233	1,071.58	61.233	1,122.54	64.145	1,122.54	64.145	1,175.82	67.190	03
04	1,071.58	61.233	1,071.58	61.233	1,122.54	64.145	1,122.54	64.145	1,175.82	67.190	04
05	1,071.58	61.233	1,071.58	61.233	1,122.54	64.145	1,122.54	64.145	1,175.82	67.190	05
06	1,071.58	61.233	1,071.58	61.233	1,122.54	64.145	1,122.54	64.145	1,175.82	67.190	06
07	1,071.58	61.233	1,071.58	61.233	1,122.54	64.145	1,122.54	64.145	1,175.82	67.190	07
08	1,071.58	61.233	1,071.58	61.233	1,122.54	64.145	1,122.54	64.145	1,175.82	67.190	08
09	1,071.58	61.233	1,071.58	61.233	1,122.54	64.145	1,122.54	64.145	1,175.82	67.190	09
10	1,071.58	61.233	1,071.58	61.233	1,122.54	64.145	1,122.54	64.145	1,175.82	67.190	10
11	1,071.58	61.233	1,071.58	61.233	1,122.54	64.145	1,122.54	64.145	1,175.82	67.190	11
12	1,071.58	61.233	1,071.58	61.233	1,122.54	64.145	1,122.54	64.145	1,175.82	67.190	12
13	1,071.58	61.233	1,078.65	61.637	1,122.54	64.145	1,145.46	65.455	1,192.19	68.125	13
17			1,110.37	63.450	1,145.46	65.455	1,180.51	67.458	1,227.26	70.129	17
22					1,193.86	68.221	1,228.92	70.224	1,265.67	72.324	22
27	1,078.65	61.637	1,145.46	65.455	1,228.92	70.224	1,263.99	72.228	1,297.39	74.137	27

Board Approved:

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

Action     X      
Resolution             
Information             
Enclosure(s)           

**DATE:** May 9, 2023

**SUBJECT:** Board Member Compensation

**BACKGROUND:** The Board of Trustees adopted revised Board Policy 2725, Board Member Compensation, at its July 22, 2003 meeting. Since its adoption, the Board has granted itself a five percent increase twice: on June 13, 2006 and May 10, 2022. In accordance with Education Code Section 72024, Section 3.0 of Board Policy 2725 states:

The Board of Trustees may, on an annual basis, increase the compensation of board members by up to five percent. However, any increase is subject to rejection in a referendum by a majority of the voters in the District.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item is in accordance with Board Policy 2725, Board Member Compensation.

**FUNDING SOURCE AND FINANCIAL IMPACT:** This would be funded through the General Fund.

**RECOMMENDATION:** It is recommended that the Board consider whether an increase to compensation for Board members is desirable at this time.

Byron D. Clift Breland  
Recommended by

  
Approved for Submittal

7.a  
Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** May 9, 2023

**SUBJECT:** Revised Administrative Procedures

Action	_____
Resolution	_____
Information	X
Enclosure(s)	X

**BACKGROUND:** The Administrative Procedures included in this agenda item were reviewed and revised to reflect content revisions recommended by Chancellor’s Staff and/or CCLC as part of the 6-year review cycle, and general revisions recommended by the District Curriculum Coordinating Committee. The District Consultation Council reviewed, discussed, and reached consensus on the noted Administrative Procedures on April 24, 2023. The approved procedures are provided to the Board as information in compliance with Board Policy 2410, Board Policies and Administrative Procedures.

### Chapter 4, Academic Affairs

**AP 4010, Academic Calendar:** Revised to include Juneteenth to the listing of statutory holidays and clarify the Cesar Chavez Day observance date.

### Chapter 7, Human Resources

**AP 7230-2, Confidential Employees – Holidays:** Revised to include Juneteenth to the listing of holidays for confidential employees, strike “college” from section 3.0, and add a new section 4.3 to address compensation for the Independence Day holiday which is in alignment with how classified employees are compensated.

**AP 7240-2, Management Employees – Holidays:** Revised to include Juneteenth to the listing of holidays for management employees and to strike “college” from section 3.3.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item is in accordance with Board Policy 2410, Board Policies and Administrative Procedures.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board receive as information the three revised Administrative Procedures in Chapters 4 and 7.

Byron D. Clift Breland  
Recommended by

  
Approved for Submittal

7.b.1  
Item No.



## **AP 4010 Academic Calendar**

Reference:

**Education Code Section 79020;  
Title 5 Sections 5700 et seq. and Section 58142**

- 1.0 The academic year consists of 177 days of instruction.
- 2.0 Flexible days are considered part of the 177 days of instruction.
- 3.0 Statutory holidays are observed on the dates noted, or on alternate dates in accordance with Education Code Section 79020, and include:
  - 3.1 New Year's Day (January 1)
  - 3.2 Dr. Martin Luther King, Jr. Day (Third Monday in January)
  - 3.3 Lincoln Day (February 12)
  - 3.4 President's Day (Third Monday in February)
  - 3.5 Cesar Chavez Day (March 31)
  - 3.6 Memorial Day (Last Monday in May)
  - 3.7 Juneteenth (June 19)
  - 3.8 Independence Day (July 4)
  - 3.9 Labor Day (First Monday in September)
  - 3.10 Veterans' Day (November 11)
  - 3.11 Thanksgiving Day (Fourth Thursday in November)
  - 3.12 Christmas Day (December 25)
- 4.0 The Board of Trustees may declare other days to be holidays and close the colleges and offices when good reason exists.

See Board Policy 4010, Academic Calendar.

**Date of Adoption:** June 22, 2004

**Date of Last Revision:** April 24, 2023 District Consultation Council  
October 25, 2021 District Consultation Council  
September 23, 2019 District Consultation Council

## **AP 7230-2 Confidential Employees – Holidays**

Reference:

**Education Code Sections 79020 and 79021**

- 1.0 **Holiday Calendar:** Confidential employees will be paid for the holidays listed below, provided they were in paid status during any portion of the working day immediately preceding or succeeding the holiday.

New Year's Day  
Martin Luther King Day  
Lunar New Year  
Lincoln's Birthday  
President's Day  
Cesar Chavez Day  
Spring Holiday  
Memorial Day  
Juneteenth  
Independence Day  
Labor Day  
Veterans' Day  
Thanksgiving Day  
Friday after Thanksgiving  
Day Preceding Christmas Day  
Christmas Day  
Three Days between Christmas Day and New Year's Eve  
Day Preceding New Year's Day

- 2.0 **Holidays on Saturday and Sunday:** When a holiday falls on a Saturday, the preceding workday not a holiday shall be deemed to be that holiday. When a holiday falls on Sunday, the following workday not a holiday shall be deemed to be that holiday. The operation of this section shall not cause any confidential employee to lose any of the designated holidays.

- 3.0 Confidential employees who are not normally assigned to duty during the winter and spring recesses shall be paid for those holidays provided that they were in a paid status during any portion of the working day of their normal assignment immediately preceding or succeeding the holiday period.

4.0 **Holiday Pay Computation:**

- 4.1 Holidays for confidential employees who are employed full-time (100%) shall be compensated on the basis of an eight (8) hour workday at the employee's rate of pay in effect at the time of the holiday.
- 4.2 Holiday compensation for confidential employees who are employed less than full-time shall be prorated by the percentage of employment.

## **AP 7230-2 Confidential Employees – Holidays**

- 4.3 For those unit members who are assigned to work ten-hour days, if the Independence Day holiday falls on a ten (10) hour workday, that day becomes a ten (10) hour paid holiday. For those unit members who work less than a ten-hour day, Unit Members on the alternative schedule who do not have sufficient accrued vacation time to comply with this provision may be advanced two (2) hours of vacation leave which shall be deducted from future vacation accrual or may elect to take two (2) hours of unpaid leave.

See Board Policy and Administrative Procedure 4010, Academic Calendar

**Date of Adoption:** March 25, 2008

**Date of Last Revision:** April 24, 2023 District Consultation Council  
November 26, 2018 District Consultation Council

## **AP 7240-2 Management Employees – Holidays**

Reference:

**Education Code Sections 79020 and 79021**

1.0 **Holiday Calendar:** Management employees will be provided the following holidays:

- New Year's Day
- Martin Luther King Day
- Lunar New Year
- Lincoln's Birthday
- President's Day
- Cesar Chavez Day
- Spring Holiday
- Memorial Day
- Juneteenth
- Independence Day
- Labor Day
- Veterans' Day
- Thanksgiving Day
- Friday after Thanksgiving
- Day Preceding Christmas Day
- Christmas Day
- Three Days between Christmas Day and New Year's Eve
- Day Preceding New Year's Day

2.0 **Holidays on Saturday and Sunday:** When a holiday falls on a Saturday, the preceding workday not a holiday shall be deemed to be that holiday. When a holiday falls on Sunday, the following workday not a holiday shall be deemed to be that holiday. The operation of this section shall not cause any management employee to lose any of the designated holidays.

3.1 **Holiday Pay Status**

3.2 Holidays are not included in the number of contractual duty days for academic management employees; therefore, academic management employees are not in paid status for holidays.

3.3 Classified management employees will be in paid status for holidays provided they were in a paid status during any portion of the working day of their normal assignment immediately preceding or succeeding the holiday. Classified management employees who are not normally assigned to duty during the winter and spring recesses shall be paid for those holidays provided that they were in a paid status during any portion of the working day of their normal assignment immediately preceding or succeeding the holiday period.

See Board Policy and Administrative Procedure 4010, Academic Calendar

## **AP 7240-2 Management Employees – Holidays**

**Date of Adoption:** May 27, 2008

**Date of Last Revision:** April 24, 2023 District Consultation Council  
November 26, 2018 District Consultation Council

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** May 9, 2023

**SUBJECT:** Future Board Agenda Items

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

**BACKGROUND:** At the June 2018 Board and Chancellor planning retreat, the group discussed how to make Board meetings more effective and efficient. As a result of that discussion, it was agreed that a new *Future Board Agenda Items* section would be included in Board meeting agendas to provide an opportunity for trustees to discuss the possibility of adding topics or items of interest to future agendas.

This information item is presented to allow for discussion on any potential future Board agenda items.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** This item is in accordance with Board Policy 2310, Regular Meetings of the Board and Board Policy 2340, Agendas.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board discuss any potential future Board agenda items.

Byron D. Clift Breland  
Recommended by

  
Approved for Submittal

7.c  
Item No.

**UNAPPROVED**  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

April 25, 2023

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, April 11, 2023, at 5:30 p.m. in the Anaheim Campus Board Room with a YouTube livestream broadcast.

Board President Ed Lopez called the meeting to order at 5:32 p.m. and asked Trustee Stephen T. Blount to lead the Pledge of Allegiance.

**TRUSTEE ROLL CALL:** Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Jacqueline Rodarte, Evangelina Rosales, and Student Trustee Kisha Mehta. Absent: Student Trustee Paloma Foster.

**RESOURCE PERSONNEL PRESENT:** Byron D. Clift Breland, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Cynthia Olivo, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns, District Director, Public & Governmental Affairs; Treisa Cassens, representing the District Management Association; Jennifer Oo, representing the North Orange Continuing Education Academic Senate; Damon de la Cruz, representing the Cypress College Academic Senate; Jennifer Combs, representing the Fullerton College Faculty Senate; Pamela Spence, representing CSEA; Seija Rohkea, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

**OTHER ADMINISTRATORS AND EMPLOYEES PRESENT:** Jacqueline Auget, Enrique Aispuro, Rassoul Alizadeh, Anthony Brown, Mark Canner, Sergio Cutrona, Sarah DeMartino, Deniz Fierro, Jolena Grande, Donivan Howard, Jeanette Jones, Rose Kirby, Karen Le Cornet, Mihoko Luther, Jaclyn Magginiti, Jeannie Mitsch, Ashton Politanoff, Marc Posner, Colin Preston, Kathleen Reiland, Cassie Rodriguez, Steven Schoonmaker, Thomas Suftin, Joseph Trevino, and Bryan Ventura from Cypress College; Jessica Alcala, Porsha Boyd, Gil Contreras, Nicola Dedmon, Archie Delshad, Ronald Farol, Jennifer LaBounty, Jessica Langlois, Grant Linsell, Allen Menton, Anastasia Nagel, Rachel Nevarez, Jose Ramon Nuñez, Kim Orlijan, Kim Perez, Kaylan Rasch, Alan Ray, Brian Roach, Jeanette Rodriguez, Joel Salcedo, Mohammad Shahin, Ken Starkman, Anna Shyrokova, and Dani Wilson from Fullerton College; April Fante, Adam Gottdank, Michelle Patrick-Nornig, Courtney Voet, and Kenneth Yu from North Orange Continuing Education and Danielle Davy, Geoff Hurst, Julie Kossick, Chelsea Salisbury, and Amita Suhrid from the District Office.

**VISITORS:** Elizaveta Chizhova. Public participation was provided via YouTube livestream.

**BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS:** It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.c, 3.d, 3.e, 3.f, 3.g

Instructional Resources: 4.a, 4.b, 4.c

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Mehta's advisory vote.**

**BLOCK VOTE APPROVAL OF PERSONNEL ITEMS:** It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jacqueline Rodarte that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

### **CHANCELLOR'S REPORT**

**Tenure Recognition:** As part of the Chancellor's Report, the following faculty members were recognized for achieving tenure:

#### Cypress College

Jacqueline Auget, Aviation & Travel Careers  
 Enrique Aispuro, Automotive Technology  
 Rassoul Alizadeh, Computer Information Systems  
 Anthony Brown, Psychiatric Technology  
 Mark Canner, Kinesiology & Athletics  
 Sergio Cutrona, Kinesiology & Athletics  
 Sarah DeMartino, Mathematics  
 Donivan Howard, Art  
 Jeanette Jones, Hotel, Restaurant, & Culinary Arts  
 Rose Kirby, Nursing  
 Karen Le Cornet, French  
 Mihoko Luther, Japanese  
 Jaelyn Magginetti, Anthropology  
 Jeannie Mitsch, Counseling  
 Ashton Politanoff, English  
 Cassie Rodriguez, Counseling  
 Thomas Suftin, Aviation and Travel Careers  
 Joseph Trevino, Mathematics

#### Fullerton College

Jessica Alcala, Counseling  
 Porsha Boyd, Counseling  
 Archie Delshad, Political Science  
 Ronald Farol, English  
 Jessica Langlois, Journalism  
 Allen Menton, Music  
 Anastasia Nagel, Biological Sciences  
 Rachel Nevarez, Applied Design  
 Kaylan Rasch, Counseling  
 Alan Ray, Construction Technology  
 Brian Roach, Computer Information Systems



Joel Salcedo, Speech  
Mohammad Shahin, Chemistry  
Anna Shyrokova, Library

#### North Orange Continuing Education

Michelle Patrick-Norng, Disability Support Services  
Kenneth Yu, Lifeskills Education Advancement Program

**ADJOURN TO RECESS:** At 6:19 p.m., Board President Ed Lopez adjourned the meeting to a brief recess.

**RECONVENE MEETING:** At 6:35 p.m., Board President Ed Lopez reconvened the meeting in open session.

**Cypress College “State of the College” Presentation:** As part of the Chancellor’s Report, **JoAnna Schilling**, Cypress College President, presented the Cypress College “State of the College” and Institutional Effectiveness Report.

The presentation included “22 in ‘22” — a video compilation of some the most-memorable Cypress College moments over the past year and an overview of the College’s successes, continued efforts to re-engage students, restore enrollment, share data, note challenges, and share the campus through the eyes of students via student testimonials. **Professor Jolena Grande** shared a letter from **Gina Hooper**, graduate of the Cypress College Bachelor of Science in Funeral Services, who shared the impact the program had on her life and how everyone should have a convenient, accessible, and affordable degree experience.

#### Enrollment

- The enrollment decline has stopped, but the College still has to make strides to restore enrollment. Despite an 8% decline in student headcount since 2018-19, it has only resulted in a 3% decline in FTES, and the College projects a positive gain of 5% for spring.
- An overview of enrollments by ethnicity for the last five fall semesters reflects a decline for White and Asian/Pacific Islander students, with slight increases in Black/African American and Latinx students. An increase in the percentage of students 19 and younger due to the expansion of the dual enrollment program, with a decrease in 20-24 year-old students, and the percentage of 25 and older students has remained relatively stable.

#### Re-engagement

- This is also the group that most desires flexibility and online access, so re-engagement efforts will focus on growing the working adults percentage, while increasing outreach and campus engagement efforts for current high school students.
- Marketing efforts include a trifold mailer being distributed to feeder communities along with radio, TV, digital advertising, focused social media, email, outreach, on-campus events, and more to raise the visibility of Cypress College.

#### Degree and Certificate Awards

- The awarding of degrees and certificates has remained relatively stable and since 2018 degree and certificate awarding has continued to increase even with falling enrollment.
- Achievement has remained relatively stable for Black/African American and Latinx students with slight decreases in other populations which aligns with enrollment declines.

### Support for Students

- The RAD (Reach Out, Ask Someone, Do Something) Program is part of a mental health awareness campaign at the college to support students.
- Provided more than 1,200 meals a day for Cypress College and NOCE students over the past two years and expanded the campus food pantry.
- Added a Basic Needs Coordinator, expanded mental health services, and working with the Steve Fund to better understand how to meet student needs.
- Added a clothing closet to support students' daily and professional needs.
- The addition of a Racial Trauma Counselor, a 24-hour telehealth option, expanded the Wellness Collaborative, and added housing and hotel voucher options through the Basic Needs Center.
- The Cypress College housing project is ranked eighth out of 21 projects for state funding and would provide housing for more than 300 students.
- Blending on-campus and remote instruction while transforming the campus to adapt to employee and student demand for flexibility.
- Increasing the options to complete programs online through participation in the CVC as a teaching college and the planned addition of adding a Teaching and Learning Center for faculty and staff.
- The opening of new Legacy, Puente, and LGBTQ Centers with a planned expansion of a multi-cultural center to include new spaces for formerly incarcerated students and Asian American Pacific Islander students.
- The Cypress College Foundation had another record-breaking year and will give \$400,000 in scholarships this year.

President JoAnna Schilling acknowledged the Cypress College team members in attendance—**Marc Posner** and the Campus Communication Team; the Institutional Research Team led by **Bryan Ventura**; Vice Presidents **Kathleen Reiland**, **Paul de Dios**, and **Stephen Schoonmaker**; and the Foundation staff led by **Howard Kummerman**— and thanked them and all the faculty, staff, and managers for the work they do every day to ensure students succeed. She noted her tremendous privilege and honor to work with everyone to serve the needs of Cypress College students, thanked the Board and Chancellor for trusting her with the opportunity to serve Cypress College and for their own leadership.

Subsequent to the presentation, President JoAnna Schilling responded to trustee inquiries regarding whether the enrollment declines match the community demographic declines during the same time period; if ethnicity information is self-reported; efforts to attract adult learners; whether the enrollment declines match the community demographic declines during the same time period; if ethnicity information is self-reported; efforts to attract non-traditional adult learners and students who have dropped; whether the proposed housing project will be market rate or have subsidies for homeless students; and if there are any trends with students transferring prior to obtaining a degree.

**Board President Ed Lopez** and **Chancellor Byron D. Clift Breland** each expressed their gratitude to **President JoAnna Schilling** and her team for the presentation and their work.

(See Supplemental Minutes #1317 for a copy of the presentation.)

**Chancellor's Report:** **Chancellor Byron D. Clift Breland** reported that it is Black Student Success Week with the Colleges participating in several activities including the Historically Black College and Universities (HBCU) Mini Fair on April 26, and also reported on his

attendance, along with **Trustee Jeffrey P. Brown**, at the Fullerton College *KinderCaminata*. He noted that it is the time of year to celebrate students with many activities taking place and encouraged attendance in order to support students and to remind us all why we do this work.

**MINUTES:** It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Evangelina Rosales to approve the Minutes of the Regular Meeting of April 11, 2023 with the noted corrections to pages 178 and 188. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Mehta's advisory vote.**

## **FINANCE & FACILITIES**

**Item 3.a:** By block vote, authorization was granted to use hospitality funds to sponsor the Campaign for College Opportunity for the "Champions of Higher Education for Excellence in Transfer" as a Supporter level sponsor at a cost of \$5,000.

**Item 3.b:** By block vote, authorization was granted to continue with the legal services provided by Currier & Hudson at the hourly rate of \$205 plus reimbursable expenses, as needed.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the contract on behalf of the District.

**Item 3.c:** By block vote, authorization was granted to establish a pool of Special Inspection – Material Inspection and Testing Services for Districtwide projects for a period of five (5) years. The District retains the right to modify the pool at its sole discretion by adding, deleting or otherwise amending it through the RFQ process.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

**Item 3.d:** By block vote, authorization was granted to award Bid #2223-18, Re-Roof of the Wilshire Center Buildings at Fullerton College to Best Contracting Services, Inc. in the amount of \$392,824, plus an \$80,000 Allowance.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the contract on behalf of the District.

**Item 3.e:** By block vote, authorization was granted to award Bid #2223-20, Site Barrier Removal Project at Fullerton College Phase II to Coelho, Inc. in the amount of \$544,800 plus a \$90,000 Allowance.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the contract on behalf of the District.

**Item 3.f:** By block vote, authorization was granted to adopt Resolution No. 22/23-24 to conduct a public hearing giving notice of intention to grant an easement to Southern California Edison Company to provide underground electrical supply systems for the charging stations at Fullerton College.

**Item 3.g:** By block vote, authorization was granted to use hospitality funds to sponsor Black Student Success Week at a cost of \$3,000.

## INSTRUCTIONAL RESOURCES

**Item 4.a:** By the block vote, authorization was granted to approve the summary of curriculum changes for Fullerton College, to be effective Fall 2023. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

**Item 4.b:** By the block vote, authorization was granted for Cypress College to enter into an agreement with the California Community College Chancellor's Office to accept the total of \$1,498,098, to be used within five years of receipt of the funds.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

**Item 4.c:** By the block vote, authorization was granted for NOCE to enter into an agreement with the California Community College Chancellor's Office to accept the total of \$1,800,000 to be used within 24 months of receipt of the funds and adopt a resolution to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5 §58308.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

## HUMAN RESOURCES

**Item 5.a:** By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

### RETIREMENTS

Brown, Julie	NOCE	DSPS Noncredit Instructor Eff. 07/01/2023 PN SCF996
Subramaniam, Brinda	CC	Physics Instructor Eff. 06/30/2023 PN CCF794
Wu, Jo Wen	FC	Biological Sciences Instructor Eff. 07/21/2023 PN FCF693

### PROMOTION

Foster, Samuel	FC	Chemistry Instructor
	To:	FC Dean, Mathematics and Computer Science 12-month Position (100%) Range 32, Column D + Doctorate

Management Salary Schedule  
Eff. 06/20/2023

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2023 SPRING SEMESTER

Orozco, Stefan	NOCE	Column 2, Step 1
Wayne, Devon	NOCE	Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2023 SUMMER INTERSESSION

Davison, Connor	FC	Column 1, Step 1
Hartnett, Devyn	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Tomas, Katrina	CC	Column 1, Step 1
Jugle, Elizabeth	NOCE	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Emanuel, Chloe	FC	Column 1, Step 1
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Delgado, Ziza	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 9 hours Eff. 07/13/2022-08/08/2022
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Gonzalez, Amber	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 9 hours Eff. 07/13/2022-08/08/2022
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**Item 5.b:** By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RESIGNATIONS

Sanchez, Alicia	FC	Administrative Assistant II, Preschool 12-month position (100%) Eff. 04/06/2023 PN FCC709
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NEW PERSONNEL

Mahaffey, Travis	FC	Student Services Specialist, Veterans Resource Ctr. 12-month position (100%) Range 36, Step D Classified Salary Schedule Eff. 05/01/2023 PN FCC599
Mednick, Lisa	NOCE	Special Projects Dir., Institutional Research & Planning Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 05/01/2023 – 06/30/2023 Eff. 07/01/2023 – 06/30/2024 PN SCT941
O'Reilly, Judith	NOCE	Administrative Assistant II, NOCRC 12-month position (100%) Range 36, Step C Classified Salary Schedule Eff. 05/01/2023 PN SCC871

VOLUNTARY CHANGES IN ASSIGNMENT

Barmaki, Negin	FC	Admissions and Records Coordinator (100%)  Temporary Change in Assignment To: Student Services Coordinator 12-month position (100%) Range 43, Step E Classified Salary Schedule Eff. 05/01/2023
Baron, German	FC	Student Services Specialist, EOPS/CARE 12-month position (100%) PN FCC570  Permanent Lateral Transfer To: Student Services Specialist, Career Center 12-month position (100%) Eff. 05/01/2023 PN FCC900
Ponce, Yolanda	NOCE	Instructional Assistant, ESL (100%)  Temporary Change in Assignment To: Testing & Assessment Specialist 12-month position (100%) Range 36, Step C Classified Salary Schedule

Eff. 05/01/2023

LEAVES OF ABSENCE

@01570687	FC	Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 03/28/2023 – 04/21/2023 (Consecutive Leave)
@00186432	AC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular Sick Leave Until Exhausted; Unpaid Thereafter Eff. 03/06/2023 – 04/09/2023 (Consecutive Leave)

**Item 5.c:** By the block vote, authorization was granted to approve the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1317 for a copy of the professional expert personnel listing.)

**Item 5.d:** By the block vote, authorization was granted to approve the hourly listing.

(See Supplemental Minutes #1317 for a copy of the hourly personnel listing.)

**GENERAL**

**Item 6.a:** It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jeffrey P. Brown that the Board honor the contributions made by faculty members of the North Orange County Community College District to their students, their colleges, and their learning centers, and that the Board adopt Resolution No. 22/23-22, declaring the week of May 8-12, 2023, as Teacher Appreciation Week. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Mehta's advisory vote.**

**Item 6.b:** It was moved by Trustee Evangelina Rosales and seconded by Trustee Barbara Dunsheath that the Board honor the contributions made by classified employees of the North Orange County Community College District to the educational community and that the Board adopt Resolution No. 22/23-23, declaring the week of May 21-27, 2023, as Classified School Employee Week. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Mehta's advisory vote.**

**Item 6.c:** It was moved by Trustee Barbara Dunsheath and seconded by Trustee Evangelina Rosales to approve the following revised Board Policies in Chapters 4, 6, and 7:

- BP 4020, Program and Curriculum Development
- BP 6340, Bids and Contracts
- BP 7240, Management Employees

During the discussion, Board President Ed Lopez praised the language addition in section 6.0 of BP 4020 regarding the infusion of different perspectives in programs and curriculum.

Trustee Ryan Bent expressed concerns about the same language, noting it was not necessary and could be politically driven. Trustee Ryan Bent then moved to strike the proposed language in section 6.0; there was no second and the motion failed.

Subsequent to the discussion, the original **motion carried with Trustees Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Mehta's advisory vote, and Trustee Bent voting no.**

The revised Board Policies are available on the District's website, where they are readily accessible by students, employees, and the general public.

**Item 6.d:** It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Barbara Dunsheath to re-adopt Board Policy 2015, Student Members with the noted revisions to add language related to the order in which advisory votes are taken in section 1.0 and to include retreats to the listing of events in section 5.0.

During the discussion, trustees expressed a desire to work with the District's legislative lobbyist to change Title 5 language to allow for an NOCE student trustee and to also solicit a legal opinion on the matter.

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Mehta's advisory vote.**

**Item 6.e:** The Board discussed the current vacancy for the Board representative to the Fullerton Museum Association of North Orange County. Board President Ed Lopez polled trustees for any interest in filling the vacancy, but did not make an appointment.

Trustee Evangelina Rosales stated that she would remain in the position for the time being, attend the Fullerton Museum Association meetings when possible, and inquire about the possibility of the District appointing a non-trustee to the role.

**Item 6.f:** Board President Ed Lopez asked if there were any requests for potential future agenda items. During the discussion, Trustee Barbara Dunsheath shared that incoming **State Chancellor Sonya Christian** has expressed excitement about the expansion of the baccalaureate degree program and asked if there was any interest from the Colleges to participate.

Board President Ed Lopez reminded everyone that the annual Board evaluation instruments are due May 1.

## **CHANCELLOR'S STAFF COMMENTS**

**Valentina Purtell** announced several upcoming NOCE events including the "Building Bridges to Higher Education for Undocumented Students" webinar on April 26 presented by NOCE Student **Irma Andazola** and the Immigrants Rising advocacy organization, the Rising Scholars Open House to support formerly incarcerated students on April 27, and the two-day "Dream Your Future" Student Conference on May 3-4. President Purtell also reported on enrollment increases when comparing year-to-year data for positive attendance classes and for FTES associated with an online instruction component.



**Cynthia Olivo** encouraged attendance at FC Night on May 3 where over a thousand future Hornets and their families will be on campus to celebrate their commitment to Fullerton College and reported that the office of **California State Treasurer Fiona Ma** contacted the College to share that CalABLE accounts for disability expenses are available for individuals with disabilities that occurred before the age of 26. President Olivo announced that the Debate Team competed at the National Forensics Association Championship finishing in first place in the community college division with **Annie Wood** finishing second overall in the novice division. She noted that the College's application for the USC Takeoff Men of Color grant has moved to the next level and that **Student Trustee Paloma Foster** has been accepted to U.C. Berkeley.

**JoAnna Schilling** reported on Cypress College events including the Foundation Scholarship Awards Ceremony on May 12, Black Student Success Week from April 24-28, and Yom HaShoah on April 26.

**Irma Ramos** reported that the District Health and Wellness Fair is April 26 and shared a listing of the planned events in celebration of Classified Professionals Appreciation Week.

**Cherry Li-Bugg** encouraged participation in the current districtwide climate survey, shared that on May 3 the District will host a Food Truck Festival in celebration of Asian American and Pacific Islander (AAPI) Heritage Month, and invited all to attend the grand opening of the Center for Entrepreneurship at the Anaheim Campus on May 4.

## RESOURCE TABLE PERSONNEL COMMENTS

**Treisa Cassens** reported that DMA will host their Spring Meeting and Breakfast on May 12 and invited the Board to attend.

**Damon de la Cruz** reported that at its last meeting the Cypress College Academic Senate recognized three faculty for the Full-Time Faculty Award, Adjunct Faculty Award, and Charger Award who will be announced after they have been notified.

**Jennifer Combs** congratulated **Sam Foster** on his appointment as Dean, reported on several Fullerton College Faculty Senate and campus activities including the Earth Day Symposium, a recently approved campus dual enrollment committee, the Ethnic Studies Department anniversary celebrations being rescheduled to May 9 and 10, and the development of an enrollment management plan.

**Pamela Spence** thanked the Board for the Classified Appreciation Week resolution and reported on CSEA activities including a Classified Breakfast on May 24, a membership survey that was recently distributed, and the next CSEA meeting on May 17 via Zoom.

**Seija Rohkea** reported that Adjunct Faculty United will resume healthcare benefits negotiations with the District and expressed excitement at seeing adjunct receiving tenure.

## MEMBERS OF THE BOARD OF TRUSTEES COMMENTS

**Student Trustee Kisha Mehta** reported that Cypress College has concluded their Associated Students elections.

**Trustee Evangelina Rosales** congratulated all of the faculty who received tenure.

**Trustee Jeffrey P. Brown** reported on his participation at the Fullerton College KinderCaminata and Jazz Festival events, noting both served as great outreach for the College and community.

**Trustee Barbara Dunsheath** reported on her attendance at the Fullerton College Earth Day Symposium, noted that colleges will celebrate Denim Day on April 27, and shared that the California Community Colleges Women's Caucus will host a reception on May 4 during the CCLC Annual Trustees Conference.

## **PUBLIC COMMENTS ON NON-AGENDA ITEMS**

**Elizaveta Chizhova**, Cypress College Nursing Student, addressed the Board to express her gratitude to Cypress College for the opportunity to pursue her career goals noting that she was on track to graduate in May from the Nursing Program, but was involuntarily dropped due to her COVID vaccination exemption. She filed a discrimination complaint which was denied, but appealed to the Board citing that College Hospital does accept students for clinical rotations with exemptions and to advocate for herself and other students in similar situations who are being pushed out due to vaccination restrictions.

**Jennifer Combs**, Fullerton College Faculty, addressed the Board to share the faculty who attended the Spring Plenary and noted that **Kimberly Stiemke** was appointed as the South Representative on the Executive Board for the Academic Senate for California Community Colleges.

**CLOSED SESSION:** At 8:08 p.m., Board President Ed Lopez adjourned the meeting to closed session per the following sections of the Government Code and stated there would not be a readout:

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**Per Section 54957: PUBLIC EMPLOYEE: Cypress College President.**

**Per Section 54956.8: CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

**Property: 301 N. Pomona Avenue, Fullerton CA 92831**  
**Negotiation Party: Fred Williams, Vice Chancellor, Finance & Facilities**  
**Under Negotiations: Terms and Conditions**

**Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: Two (2) Potential Cases.**

**RECONVENE MEETING:** At 10:00 p.m., Board President Ed Lopez reconvened the meeting in open session.

**ADJOURNMENT:** At 10:00 p.m., it was moved by Trustee Stephen T. Blount and seconded by Trustee Ryan Bent to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

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Prepared By Recording Secretary for  
Jeffrey P. Brown, Secretary, Board of Trustees

UNAPPROVED