



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

MEETING: Regular Meeting in April 2023

DATE: Tuesday, April 25, 2023, at 5:30 p.m.

PLACE: Anaheim Campus Board Room
1830 W. Romneya Drive, Anaheim, CA 92801

Access to the Board of Trustees meeting is available via the District YouTube channel by clicking on the following livestreaming link and selecting the “LIVE” video option:

<https://www.youtube.com/channel/UCsguBf7ndfQVQ6n0v9hrfiQ>

Welcome to this meeting of the North Orange County Community College District Board of Trustees. Anyone wishing to attend this meeting virtually may do so via the YouTube link listed on the agenda.

The Board respects the rights of members of the public to comment on matters under its jurisdiction. Members of the public may address the Board by completing a yellow card entitled, “Request to Address Board of Trustees” and submit it to the Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board. Those wishing to address matters not on the agenda can do so immediately prior to the adjournment to closed session or, in the absence of a closed session, at the conclusion of all other public session business. Public comments must comply with the three-minute time limit.

The Board reserves the right to change the order of the agenda items as the need arises. All Board meetings, excluding closed sessions, are electronically recorded.

AGENDA:

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Consider Non-Personnel block-vote items indicated by [] in Sections 3 & 4**
- d. **Consider Personnel block-vote items indicated by [] in Section 5**

Agenda items designated as block-vote items with [] are considered by the Board to either be routine or sufficiently supported by back-up information that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them.

Block vote items will be enacted by one motion. Exceptions to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion or if an individual wishes to comment on a block-vote item. During either scenario the Board President will remove the item from block-vote consideration for separate discussion and a separate vote.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public by contacting the Chancellor’s Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. – 5:00 p.m.).

- e. **Chancellor’s Report**
 - * **Recognition of Faculty Achieving Tenure**
 - * **Cypress College “State of the College” Presentation**
By: JoAnna Schilling, Cypress College President

2. a. **Approval of Minutes of the Regular Meeting of April 11, 2023.**

b. **FIRST CLOSED SESSION** (only if needed)

3. **FINANCE & FACILITIES**

[a] Authorization is requested to use hospitality funds to sponsor the Campaign for College Opportunity for the “Champions of Higher Education for Excellence in Transfer” as a Supporter level sponsor at a cost of \$5,000.

[b] Authorization is requested for approval to continue with the legal services provided by Currier & Hudson at the hourly rate of \$205 plus reimbursable expenses, as needed.

[c] Authorization is requested to establish a pool of Special Inspection – Material Inspection and Testing Services for Districtwide projects for a period of five years.

[d] Authorization is requested to award Bid #2223-18, Re-Roof of the Wilshire Center Buildings at Fullerton College to Best Contracting Services, Inc.

[e] Authorization is requested to award Bid #2223-20, Site Barrier Removal Project at Fullerton College Phase II to Coelho, Inc.

[f] It is recommended that the Board adopt Resolution No. 22/23-24 to conduct a public hearing to grant an easement to Southern California Edison to provide underground electrical supply systems for the Fullerton College charging stations.

[g] Authorization is requested to use hospitality funds to sponsor the Black Student Success Week at a cost of \$3,000.

4. **INSTRUCTIONAL RESOURCES**

[a] It is recommended that the Board approve the summary of curriculum changes for Fullerton College, to be effective Fall 2023.

[b] Authorization is requested for Cypress College to enter into an agreement with the California Community College Chancellor’s Office to accept \$1,498,098.

[c] Authorization is requested for NOCE to enter into an agreement with the California Community College Chancellor’s Office to accept \$1,800,000.

5. **HUMAN RESOURCES**

[a] Request approval of the following items concerning academic personnel:

- Retirements
- Promotion
- Temporary Academic Hourly

[b] Request approval of the following items concerning classified personnel:

Resignations
 New Personnel
 Voluntary Changes in Assignment
 Leaves of Absence

[c] Request approval of Professional Experts.

[d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

6. **GENERAL**

- a. It is recommended that the Board adopt Resolution No. 22/23-22, declaring the week of May 8-12, 2023, as Teacher Appreciation Week.
- b. It is recommended that the Board adopt Resolution No. 22/23-23, declaring the week of May 21-27, 2023, as Classified School Employee Week.
- c. It is recommended that the Board adopt the proposed, revised Board Policies in Chapters 4, 6, and 7.
- d. It is recommended that the Board re-adopt Board Policy 2015, Student Members.
- e. It is recommended that the Board discuss the current vacancy for the Board representative to the Fullerton Museum Association of North Orange County.
- f. It is recommended that the Board discuss any potential future agenda items.

7. **COMMENTS**

- a. Chancellor's Staff Comments
- b. Resource Table Personnel Comments
- c. Members of the Board of Trustees Comments
- d. Public Comments on Non-agenda Items

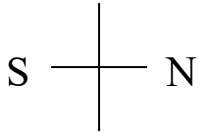
8. **ADJOURN TO CLOSED SESSION:** Per the following sections of the Government Code:

- a. Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.
- b. Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

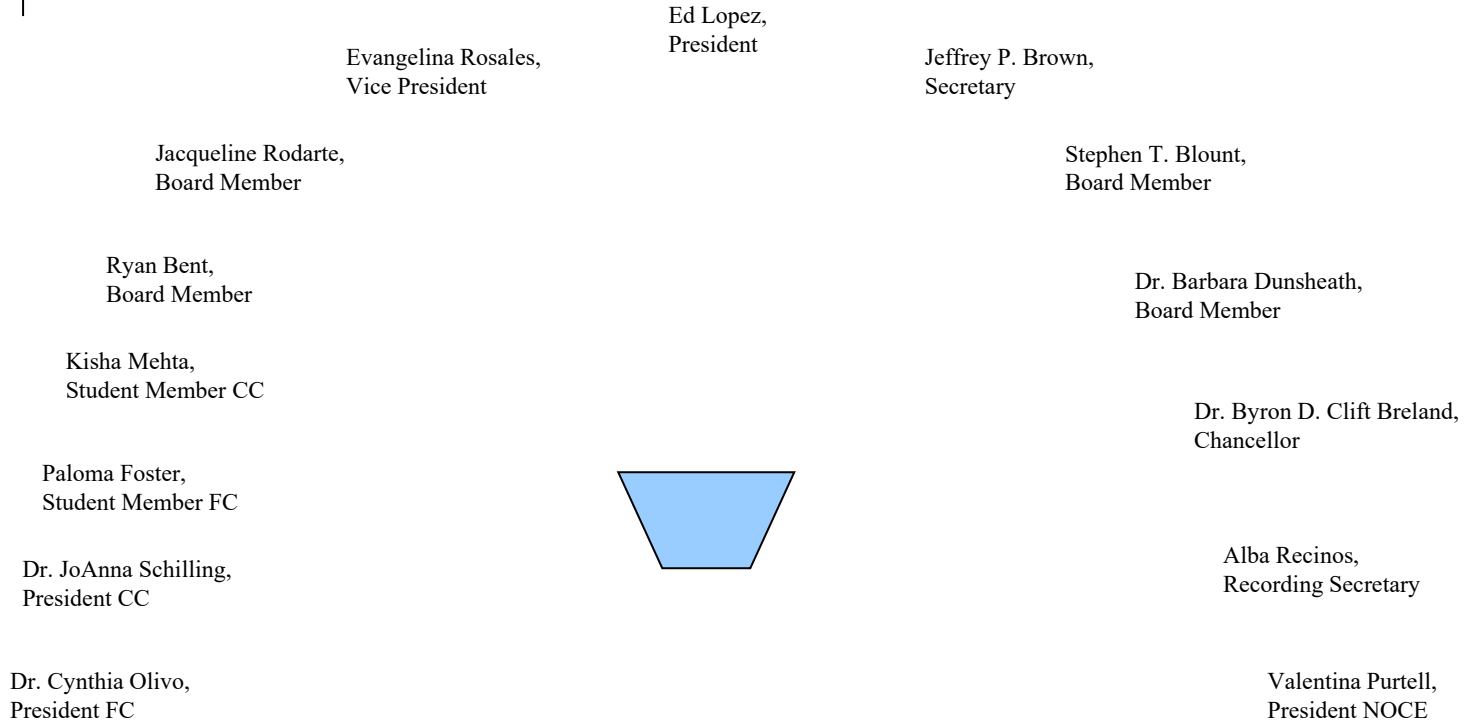
- c. Per Section 54957: PUBLIC EMPLOYEE: Cypress College President.
- d. Per Section 54956.8: CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 301 N. Pomona Avenue, Fullerton CA 92831
Negotiation Party: Fred Williams, Vice Chancellor, Finance & Facilities
Under Negotiations: Terms and Conditions
- e. Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL:
ANTICIPATED LITIGATION: Two (2) Potential Cases.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.



Board Room Seating Arrangement



Audience Seating

Constituent Group
Representatives

Chancellor's Staff

Entrance

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: April 25, 2023
SUBJECT: Campaign for College Opportunity
Sponsorship

Action X
Resolution
Information
Enclosure(s)

BACKGROUND: The District seeks to be a Supporter level sponsor for the Campaign for College Opportunity for the “Champions of Higher Education for Excellence in Transfer” which aligns with Board Policy 6350, Hospitality, encouraging awareness of the college and district programs. The cost of the Supporter sponsorship is \$5,000. Per Board Policy 6100, Administrative Procedures 6100, Delegation of Authority, Business and Fiscal Affairs, ongoing hospitality-related costs in excess of \$5,000 per event or new events in excess of \$1,000 require approval by the Board. Accordingly, authorization is requested to use hospitality funds to sponsor the Champions of Higher Education for Excellence in Transfer as a Supporter level sponsor.

This agenda item was submitted by Fred Williams, Vice Chancellor, Finance & Facilities.

How does this relate to the five District Strategic Directions? This item relates to District Strategic Direction #1: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals; and District Strategic Direction #4: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6100, Administrative Procedures 6100, Delegation of Authority, Business and Fiscal Affairs.

FUNDING SOURCE AND FINANCIAL IMPACT: The cost of the Supporter level sponsorship will be funded from the Board-approved Hospitality funds at Cypress College, Fullerton College and the Chancellor’s Office.

RECOMMENDATION: Authorization is requested to use hospitality funds to sponsor the Campaign for College Opportunity for the “Champions of Higher Education for Excellence in Transfer” as a Supporter level sponsor at a cost of \$5,000.

Fred Williams

Recommended by


Approved for Submittal

3.a

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: April 25, 2023 Resolution
Information
SUBJECT: Agreement for Legal Services with Currier Enclosure(s)
and Hudson

BACKGROUND: The District Office of Human Resources is presently using the law firm Currier & Hudson as counsel to various matters and litigation in the area of employer/employee relations, investigations, labor relations, personnel administration, pupil rights and responsibilities, general operations, and educational related issues. While there is no way to anticipate the amount of legal assistance needed throughout the year, staff wish to increase the purchase order beyond the authorized approval threshold of \$109,300 for the current fiscal year. The legal services will be billed at the hourly rate of \$205 plus reimbursable expenses. The legal services will be billed in increments of 1/10th of an hour unless some alternative arrangement, such as single fee, is agreed to between the District and Currier & Hudson.

This agenda item was submitted by Fred Williams, Vice Chancellor, Finance & Facilities.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy, 6340, Contracts.

FUNDING SOURCE AND FINANCIAL IMPACT: Actual legal services fee will be charged to applicable funds.

RECOMMENDATION: Authorization is requested for approval to continue with the legal services provided by Currier & Hudson at the hourly rate of \$205 plus reimbursable expenses, as needed. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the contract on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

3.b

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: April 25, 2023 Resolution
SUBJECT: RFQ #2223-10, Request for Qualifications Information
(RFQ) for Special Inspection – Material Enclosure(s)
Inspection and Testing Services

BACKGROUND: In January 2023, the District released a Request for Qualifications (RFQ) for Special Inspection - Material Inspection and Testing Services to be utilized for district-wide projects. The RFQ aimed to pre-qualify firms that exhibit the highest level of experience and capability in providing Special Inspection - Material Inspection and Testing Services.

After receiving proposals from fifteen (15) firms in response to the RFQ, a thorough evaluation was conducted, and thirteen (13) firms were ultimately selected to be included in the pool of Special Inspection - Material Inspection and Testing Services providers. The list of firms in the pool is provided below:

- Caltech-Labs, Inc.
- C.E.M. Lab
- Converse Consultants
- Fenagh, LLC
- Koury Engineering & Testing, Inc.
- Leighton Consulting, Inc.
- MTGL, Inc.
- Ninyo & Moore
- RMA Group, Inc.
- Smith-Emery Laboratories, Inc.
- Southwest Inspection and Testing
- Twining, Inc.
- Universal Engineering

The District intends to engage the firm on an as-needed basis to support the facilities construction program. Agreements may be issued based on qualifications and evaluations of scope and fee proposals for specific projects. Pre-qualified firms will remain in the pool for a period of five (5) years. The District reserves the right to modify the Special Inspection services pool at its sole discretion by adding, deleting, or otherwise amending it through an RFQ process.

This agenda item was submitted by Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared

3.c.1

vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing.

FUNDING SOURCE AND FINANCIAL IMPACT: There is no financial impact.

RECOMMENDATION: Authorization is requested to establish a pool of Special Inspection – Material Inspection and Testing Services for Districtwide projects for a period of five (5) years. The District retains the right to modify the pool at its sole discretion by adding, deleting or otherwise amending it through RFQ process. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams

Recommended by

B. V. Dift BndM
Approved for Submittal

3.c.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: April 25, 2023 Resolution
SUBJECT: Award Bid #2223-18, Re-Roof of the Information
Wilshire Center Buildings at Fullerton Enclosure(s)
College

BACKGROUND: The granular coating on the roof has worn away, and extensive puddling issues have left the roofs vulnerable to leaks. As the roofs are no longer under warranty, the roofing consultant has recommended re-roofing. The proposed solution for the Wilshire Center Buildings (100, 200, 300, and 2100) involves the installation of a fluid-applied, reinforced roofing system over the existing NOCE roofs and Wilshire Auditorium. This reflective roof coating is a cost-effective alternative to traditional tear-off and re-roof methods.

On April 11, 2023, the Purchasing Department received a bid from Best Contracting Services, Inc. in the amount of \$392,824, plus an \$80,000 allowance. During the job walk, eight companies were in attendance, and when inquiring as to why they did not submit a bid, they cited the busy season and lack of available manpower as reasons. The estimated cost of the project was \$375,000.

This agenda item was submitted by Larry Lara, Director, Physical Plant (Fullerton College) and Facilities and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for this project will be charged to Capital Outlay Fund.

RECOMMENDATION: Authorization is requested to award Bid #2223-18, Re-Roof of the Wilshire Center Buildings at Fullerton College to Best Contracting Services, Inc. in the amount of \$392,824, plus an \$80,000 Allowance. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the contract on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

3.d

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: April 25, 2023

SUBJECT: Award Bid #2223-20, Site Barrier Removal Project at Fullerton College – Phase II

Action X

Resolution

Information

Enclosure(s)

BACKGROUND: As previously approved by the Board on November 8, 2022, for Phase I, for the removal and replacement of concrete walkways, as well as the modification of ramps and stairs to meet current code requirements. Phase II of the site barrier removal project involves modifications to the path of travel and building exteriors in select areas around buildings 100, 200, 300, 400, and 800.

On April 11, 2023, the Purchasing Department received seven (7) bids for Phase II of the Site Barrier Removal Project at Fullerton College. After careful evaluation of the bids received, Coelho, Inc. was determined to be the lowest responsive and responsible bidder, submitting a bid for \$544,800, plus a \$90,000 allowance. The estimated cost of the project was \$700,000. Below is a summary of the bids received.

COMPANY	BASE BID	ALLOWANCE	TOTAL
Astra Builders, Inc**	\$464,000	\$90,000	\$554,000
Coelho, Inc	\$544,800	\$90,000	\$634,800
HZS Engineering, Inc	\$576,700	\$90,000	\$666,700
Asad Holdings LLC DBA OrangeBlue	\$579,000	\$90,000	\$669,000
Pars Arvin Construction, Inc	\$643,000	\$90,000	\$733,000
Golden Gate Steel, Inc	\$649,000	\$90,000	\$739,000
h2m construction, Inc	\$697,000	\$90,000	\$787,000
** Bid withdrew due to mathematical errors			

This agenda item was submitted by Larry Lara, Director, Physical Plant (Fullerton College) and Facilities and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for this project will be charged to Capital Outlay Fund.

RECOMMENDATION: Authorization is requested to award Bid #2223-20, Site Barrier Removal Project at Fullerton College Phase II to Coelho, Inc. in the amount of \$544,800 plus a \$90,000 Allowance. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the contract on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

3.e.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	April 25, 2023	Resolution	<u>X</u>
SUBJECT:	Resolution of Intent to Grant Easement to Southern California Edison to Provide Underground Electrical Supply Systems for Charging Stations at Fullerton College	Information	<u> </u>
		Enclosure(s)	<u> </u>

BACKGROUND: As part of the process to install an additional 44 electric vehicle charging stations south of Chapman at Fullerton College, Southern California Edison Company (“SCE”) requires an easement to construct, operate and maintain overhead and underground electrical supply systems and internal communication systems for the purpose of providing electrical power to the vehicle charging stations.

The District has the authority to grant easements for utility purposes pursuant to Education Code Section 81310 *et seq.* Before granting an easement under this process, the Board must first adopt a “Resolution of Intent” declaring its intention to consider the conveyance of the easement. The Resolution of Intent will set a public hearing at least ten (10) days after the adoption of the Resolution of Intent so that the public may have an opportunity to comment on the proposed conveyance. After holding the public hearing, the Board may, unless it receives a written protest signed by at least 10 percent of the District’s qualified electorate, consider a resolution conveying the requested easement. The District must provide notice of the hearing by posting the Resolution of Intent in at least three public places at least 10 days before the hearing, and publishing notice once in a newspaper of general circulation within the District at least 5 days before such hearing.

The Resolution of Intent currently before the Board will set a public hearing for May 9, 2023, after which the Board may consider a resolution to convey the easement. Both the Resolution of Intent, which is currently before the Board, and the subsequent resolution to convey the easement interests, must be approved by a vote of at least two-thirds of all the members of the Board.

This item was submitted by Fred Williams, Vice Chancellor, Finance and Facilities.

How does this relate to the five District Strategic Directions? This item responds to Directions #4: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning. And #5: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: None

RECOMMENDATION: It is recommended that the Board adopt Resolution No. 22/23-24 to conduct a public hearing giving notice of intention to grant an easement to Southern California Edison Company to provide underground electrical supply systems for the charging stations at Fullerton College.

Fred Williams

Recommended by

B. V. dist Brad

Approved for Submittal

3.f.2

Item No.

**RESOLUTION OF THE GOVERNING BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
GIVING NOTICE OF INTENTION TO GRANT AN EASEMENT TO
SOUTHERN CALIFORNIA EDISON COMPANY**



RESOLUTION NO. 22/23-24

WHEREAS, the North Orange County Community College District (“District”) currently owns real property located south of East Chapman Avenue and west of North Newell Place in Fullerton, California 92832 (the “Property”);

WHEREAS, Southern California Edison Company (“SCE”) requires a non-exclusive easement (“Easement”) to construct, operate and maintain overhead and underground electrical supply systems and internal communication systems for the purpose of providing electrical power to vehicle charging stations located on the Property;

WHEREAS, a description of the Property and the Easement is attached hereto as Exhibit “A” and incorporated herein;

WHEREAS, pursuant to Education Code section 81310, the governing board of a community college district may dedicate or convey to any public corporation, or private corporation engaged in the public utility business, without a vote of the electors of the district first being taken, an easement to lay, construct, reconstruct, maintain, and operate water, sewer, gas, or storm drain pipes or ditches, electric or telephone lines, and access roads used in connection therewith, over and upon any land belonging to the community college district, upon such terms and conditions as the parties thereto may agree;

WHEREAS, the District desires to provide the Easement to SCE to construct, use, maintain, operate, alter, add to, repair, replace, reconstruct, inspect and remove at any time and from time to time overhead and underground electrical supply systems and internal communication systems for the purpose of providing electrical power to vehicle charging stations located on the Property;

WHEREAS, pursuant to Education Code section 81311, the District’s governing board must, prior to dedicating an easement, adopt a resolution declaring its intention to dedicate such easement in a regular open meeting by two-thirds (2/3) vote of all of its members;

WHEREAS, pursuant to Education Code section 81311, the District’s governing board must fix a time at its regular place of meeting for a public hearing upon the question of making the dedication of the Easement; and

WHEREAS, pursuant to Education Code section 81312, the District is required to post copies of this Resolution, signed by the board, in three (3) public places within the District's boundaries not less than ten (10) days before the public hearing, and publish notice once, not less than five (5) days before the public hearing in a newspaper of general circulation published in the District, if there is one, or, if there is no such newspaper published in the District, then in a newspaper published in the county which has a general circulation in the District.

NOW, THEREFORE, the District hereby finds, determines, declares and resolves as follows:

Section 1. That the above recitals are all true and correct.

Section 2. That the District's governing board declares its intent to dedicate the Easement to SCE upon the terms and conditions set forth in the recitals and attached exhibits.

Section 3. That the Board establishes May 9 2023 for a public hearing on the question of the District's intent to dedicate the Easement to SCE.

Section 4. The District staff shall post this resolution in three (3) public places within the District's boundaries and publish notice of the adoption of this Resolution in compliance with Education Code section 81312.

APPROVED, PASSED AND ADOPTED by the Governing Board of the North Orange County Community College District this 25th day of April, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Ed Lopez, President of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

President of the Board of Trustees
North Orange County Community College District

3.f.4

Item No.

I, Alba Recinos, Clerk of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Governing Board at a regular meeting thereof held on the 25th day of April, 2023, by the above described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the North Orange County Community College District Governing Board this 25h day of April, 2023.

Clerk of Governing Board
North Orange County Community College District

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: April 25, 2023 Resolution
Information
SUBJECT: Black Student Success Week Sponsorship Enclosure(s)

BACKGROUND: The District seeks to be a sponsor for Black Student Success Week which aligns with Board Policy 6350, Hospitality, encouraging awareness, support, and positive outcomes for our Black/African-American students. Cypress College and Fullerton College are also participating in Black Student Success Week and have scheduled programming activities and events. The cost of the sponsorship is \$3,000. Per Board Policy 6100, Administrative Procedures 6100, Delegation of Authority, Business and Fiscal Affairs, ongoing hospitality-related costs in excess of \$5,000 per event or new events in excess of \$1,000 require approval by the Board. Accordingly, authorization is requested to use hospitality funds to sponsor Black Student Success Week.

How does this relate to the five District Strategic Directions? This item relates to District Strategic Direction 1) NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals; and District Strategic Direction 4) NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6100, Administrative Procedures 6100, Delegation of Authority, Business and Fiscal Affairs.

FUNDING SOURCE AND FINANCIAL IMPACT: The cost of the sponsorship will be funded from the Board-approved Hospitality funds from the Chancellor's Office.

RECOMMENDATION: Authorization is requested to use hospitality funds to sponsor the Black Student Success Week at a cost of \$3,000.

Byron D. Clift Breland

Recommended by

Byron D. Clift Breland

Approved for Submittal

3.g

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
		Resolution	<u> </u>
DATE:	April 25, 2023	Information	<u> </u>
		Enclosure(s)	<u> X </u>
SUBJECT:	Fullerton College Curriculum Matters		

BACKGROUND: The Office of Instruction and the Curriculum Committee at Fullerton College and the District Curriculum Coordinating Committee have approved the attached summary of curriculum changes. All changes serve the mission of Fullerton College and are within the allocated budget for staff and facilities.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; and (6) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review prior to submission to the District Curriculum Coordinating Committee.

This agenda item is submitted by John Ison, Fullerton College Curriculum Committee Chair and Dr. José Ramón Núñez, Vice President, Instruction.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #1: Student Experience & Success - NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals. More specifically, Goal 1.1: The District will guide students to successfully navigate pathways for completion and lifelong learning.

How does this relate to Board Policy: The curricula are being submitted to the Board for approval as outlined in Board Policy 4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for all curricula comes from the campus general fund.

RECOMMENDATION: It is recommended that the Board approve the attached summary of curriculum changes for Fullerton College, to be effective Fall 2024. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg

Recommended by

B. V. dist Bugh

Approved for Submittal

4.a.2

Item No.



Board of Trustees
 Agenda Attachment
 Fullerton College Curriculum

April 25, 2023 | DCCC Approved on **March 10, 2023**

NEW COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
TECH 140 F Basic Drone Maintenance and Repair Units: 3 Lecture: 2 Laboratory: 3	Prerequisites: <ul style="list-style-type: none"> NONE GE: <ul style="list-style-type: none"> CSU Transfer Course Yes 	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis.	2024 Fall	New Course, funded by an FAA grant to develop a drone maintenance and repair program due to the needs of the labor market.

REVISED COURSES					
COURSE ID	PROPOSAL TYPES	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ESC 105 F Introduction to Weather and Climate Units: 3 Lecture: 3 Laboratory: 0	Prerequisites: <ul style="list-style-type: none"> NONE <ul style="list-style-type: none"> Assignments Revision Catalog Description Update Class Size Revision Course Content (that do not change the overall scope of the course) Method of Evaluation Schedule Description Update Six-Year Review 	45	Lecture/Discussion: The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2024 Fall	Six-Year Review. Textbooks. Class size revised FROM 50 TO 45 to align with the CSPRD and other Earth Science courses.

	<ul style="list-style-type: none"> • Textbooks 				
<p>ESC 110 F Introduction to Climate Science</p> <p>Units: 3 Lecture: 3 Laboratory: 0</p>	<p>Prerequisites:</p> <ul style="list-style-type: none"> • NONE • Assignments Revision • Catalog Description Update • Objectives Revision • Six-Year Review • Textbooks 	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2024 Fall	Six-Year Review. Textbook update.
<p>ESC 130 F Introduction to Oceanography</p> <p>Units: 3 Lecture: 3 Laboratory: 0</p>	<p>Prerequisites:</p> <ul style="list-style-type: none"> • NONE • Catalog Description Update • Method of Instruction • Six-Year Review • Textbooks 	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2024 Fall	Six-Year Review. Update to textbooks and addition of DE addendum form.
<p>PHOT 103 F Intermediate Photography</p> <p>Units: 3 Lecture: 2 Laboratory: 4</p>	<p>Advisory:</p> <ul style="list-style-type: none"> • PHOT 101 F • Catalog Description Update • Course Content (that do not change the overall scope of the course) • Objectives Revision • SAMS Code Revision • Schedule Description Update • Six-Year Review • Student Learning Outcomes • TOPS Code Revision 	20	Individualized Feedback/Evaluation. Course necessitates the use of labs and specific equipment that requires the instructor to provide extensive individualized feedback/evaluation on a regular basis.	2024 Fall	Six-Year Review.

	<ul style="list-style-type: none"> • Textbooks 				
PHOT 196 F Photography Seminar Units: 3 Lecture: 2 Laboratory: 4	Advisory: <ul style="list-style-type: none"> • PHOT 101 F or • PHOT 111 F or • advanced knowledge in photography including both digital and analog applications • Advisory Validation • Assignments Revision • Catalog Description Update • Course Content (that do not change the overall scope of the course) • FSA Code Revision • Hours (WSCH Lecture and/or Lab) • Six-Year Review • Textbooks • Unit Revision 	25	Individualized Instruction: Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2024 Fall	Six-Year Review. WSCH revised FROM 0-4 hours lecture and 0-12 hours lab TO 2 hours lecture and 4 hours lab. Units revised FROM 0.5-4 units TO 3 units.

DEACTIVATION OF COURSES/CERTIFICATES

COURSE ID	EFF DATE	JUSTIFICATION
BIOL 109LF Biotechnology Lab Techniques	2024 Fall	Course Deactivation. This course was replaced by BIOL 190LF, which is a required course for Biotechnology certificates.

MODIFY DEGREES/CERTIFICATES

DEGREE	REVISION TYPE		EFF DATE	JUSTIFICATION
Child Development and Educational Studies	<ul style="list-style-type: none"> • Adding Courses to "Required" 	Child and Adolescent Development Associate in Arts Degree for Transfer REQUIRED CORE: (10 units) MATH 120 F/HF, PSY 161 F/HF and SOC 120 F are considered	2024 Fall	Added CDES 115 F to List B. CIP code correction.

		<p>equivalent courses; however, SOSC 120 F is recommended for this degree.</p> <p style="text-align: center;">Units</p> <p>CDES 120 F Child Development 3</p> <p>PSY 101 F General Psychology 3</p> <p>or</p> <p>PSY 101HF Honors General Psychology 3</p> <p>MATH 120 F Introductory Probability and Statistics 4</p> <p>or</p> <p>MATH 120HF Honors Introductory Probability and Statistics 4</p> <p>or</p> <p>PSY 161 F Elementary Statistics for Behavioral Science 4</p> <p>or</p> <p>PSY 161HF Honors Elementary Statistics for Behavioral Science 4</p> <p>or</p> <p>SOSC 120 F Introduction to Probability and Statistics 4</p> <p>LIST A: Select three courses (9-11 units)</p> <p style="text-align: center;">Units</p> <p>ANTH 102 F Cultural Anthropology 3</p> <p>or</p> <p>ANTH 102HF Honors Cultural Anthropology 3</p> <p>or</p> <p>CDES 201 F Child in the Home and Community 3</p> <p>or</p>		
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		<p>SOC 101 F Introduction to Sociology 3</p> <p>or</p> <p>SOC 101HF Honors Introduction to Sociology 3</p> <p>or</p> <p>SOC 275 F Marriage and Family 3</p> <p>or</p> <p>SOC 275HF Honors Marriage and Family 3</p> <p>or</p> <p>SOC 290 F Sociology of Race and Ethnicity 3</p> <p>or</p> <p>SOC 290HF Honors Sociology of Race and Ethnicity 3</p> <p>PSY 139 F Developmental Psychology: Life Cycle 3</p> <p>BIOL 101 F General Biology 5</p> <p>or</p> <p>BIOL 101HF Honors General Biology 5</p> <p>LIST B: Select two courses (6 units) Units</p> <p>CDES 115 F Introduction to Early Childhood Education Curriculum 3</p> <p>CDES 122 F Principles of Early Childhood Education 3</p> <p>CDES 125 F Observation and Assessment for Early Learning and Development 3</p> <p>CDES 140 F Infant/Toddler Development and Observation</p>		
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		<p>3 CDES 141 F Principles of Infant/Toddler Care and Education</p> <p>3 CDES 204 F Introduction to Special Education</p> <p>3 CDES 210 F Anti-Bias Perspective/Diversity Seminar</p> <p>3 CDES 225 F Early Childhood Student Teaching Practicum</p> <p>3 CDES 261 F Introduction to Elementary Classroom Teaching</p> <p>3 Total Units</p> <p>25 - 27</p>		
Fashion	<ul style="list-style-type: none"> Course Title Revision 	<p>Dressmaking-Alterations Certificate</p> <p>Required Courses (35 units) Units</p> <p>FASH 060 F Professional Image 2</p> <p>FASH 085 F Bridal and Special Occasion Wear 2</p> <p>FASH 093 F Pattern Alteration and Fitting 2</p> <p>FASH 096 F Exploring a Fashion E-Commerce Home-Based Business 2</p> <p>FASH 101 F Basic Sewing Techniques 2</p> <p>FASH 108 F Flat Pattern Methods and Design I 2</p> <p>FASH 109 F Flat Pattern Methods and Design II 2</p> <p>FASH 145 F Field Studies in Fashion 1</p>	2024 Fall	FASH 255 F course title revision FROM Advanced Clothing Construction: Industrial TO Advanced Clothing Construction Industrial.

		FASH 150 F Introduction to the Fashion Industry 3		
		FASH 152 F Ready-to-Wear Evaluation 3		
		FASH 186 F Workroom Sketching 2		
		FASH 188 F Apparel Production 2		
		FASH 201 F Fashion Sewing 2		
		FASH 206 F Textiles 4		
		FASH 209 F Draping 2		
		FASH 255 F Advanced Clothing Construction Industrial 2		
		Total Units 35		

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: April 25, 2023 Resolution _____
Information _____
Enclosure(s) _____

SUBJECT: Cypress College Mathematics,
Engineering, Science Achievement
(MESA) Program Grant Award

BACKGROUND: Cypress College is pleased to report a grant award from the California Community Colleges Chancellor's Office (CCCCO). The grant titled, Mathematics, Engineering, Science Achievement (MESA) Program has been awarded in the total amount of \$1,498,098 for the 2023-24, 2024-25, 2025-26, 2026-27, and 2027-28 fiscal years. This grant helps underserved and underrepresented students majoring in calculus-based STEM fields who seek to transfer to a four-year institution.

Specifically, the MESA Program will be achieved through the successful implementation of the following eight objectives: 1) Increase the number of economically and educationally disadvantaged students pursuing degrees in STEM who are eligible to transfer to a four-year institution; 2) Improve efficient processes and practices and utilize existing college transfer centers to garner greater MESA student transfers to four-year institutions; 3) Improve strategies to increase the rate at which MESA students are deemed transfer ready in calculus-based STEM majors; 4) Improve the academic performance of MESA students; 5) Increase the leadership skills and raise the educational expectations of MESA students; 6) Strengthen relationships with educators, prospective employers in business and industry to establish student internships, scholarships, and other career opportunities for MESA students; 7) Improve partnerships with MESA College-Prep (high, middle and elementary schools), MESA Community College (two-year institutions and College/University (four-year institutions) Programs, or similar programs (eg. California Alliance for Minority Participation (CAMP), MESA Engineering Programs (MEP), MESA Schools Programs (MSP)), to provide optimum student support services; and 8) Improve collaboration with campus programs to leverage additional resources and opportunities for MESA students, and to ensure that MESA is integrated into the campus culture and infrastructure.

This agenda item was prepared by Lisa King, District Director, Grant, NOCCCD.

How does this relate to the five District Strategic Directions? This funding supports the following District Strategic Directions: 1) Student Experience and Success; 2) Employee Experience; 3) Stewardship of Resources; and 4) Collective Impact and Partnerships.

How does this relate to Board Policy: This item is in compliance with Board Policy 3280, Grants, 1.0 and 2.0. The Board will be informed about all grants received by the District,

and the Chancellor shall establish procedures to assure the timely application and processing of grant applications and funds, and that the grants that are applied for directly support the purposes of the District.

FUNDING SOURCE AND FINANCIAL IMPACT: Cypress College has been awarded a grant for a total of \$1,498,098 from the California Community College Chancellor's Office (CCCCO) to be used within five fiscal years of receipt of the funds to provide support to underserved and underrepresented students majoring in calculus-based STEM fields who seek to transfer to a four-year institution. As the first year of the grant is 2023-24, the funding associated with year one will be included as part of the FY 2023-24 budget.

RECOMMENDATION: Authorization is requested for Cypress College to enter into an agreement with the California Community College Chancellor's Office (CCCCO) to accept the total of \$1,498,098, to be used within five years of receipt of the funds. Further authorization is requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Cherry Li-Bugg

Recommended by


Approved for Submittal

4.b.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
		Resolution	<u>X</u>
DATE:	April 25, 2023	Information	<u> </u>
		Enclosure(s)	<u> </u>
SUBJECT:	North Orange Continuing Education (NOCE) California Community Colleges Adult Education Technical Assistance Provider (CC TAP) Grant Award		

BACKGROUND: North Orange Continuing Education (NOCE) is pleased to report a grant award from the California Community Colleges Chancellor’s Office (CCCCO). The grant titled, California Community Colleges Adult Education Technical Assistance Provider (CC TAP) has been awarded in the total amount of \$1,800,000 for the remainder of the 2022-23 fiscal year as well as the 2023-24 and 2024-25 fiscal years. These funds allow NOCE to serve as a Technical Assistance Provider for noncredit community colleges and the consortia to expand the support for community colleges with noncredit adult education programs. The CC TAP will support and promote the California Adult Education Program (CAEP) efforts to increase student outcomes for CAEP noncredit students, career mobility for adult learners, and provide equitable training and technical assistance services for the CAEP community.

Specifically, NOCE will support these efforts by providing services for noncredit community college institutions through the following four activities: 1) Work with CAEP noncredit college members and consortia to provide support and technical assistance on the various data and accountability systems; 2) Under the direction of the Chancellor’s Office, the CC TAP will support the design, planning, and execution of events, and webinars related to CAEP data and accountability; 3) Collaborate with Sacramento County Office of Education (SCOE) TAP to provide services jointly including maintenance and oversight of the CAEP website; and 4) Maintain a current list of CAEP members and districts; and sharing CAEP highlights, trainings, deliverables, and deadlines through the CAEP newsletter.

This agenda item was prepared by Lisa King, District Director, Grant, NOCCCD.

How does this relate to the five District Strategic Directions? This funding supports the following District Strategic Directions: 1) Student Experience and Success; 2) Employee Experience; 3) Stewardship of Resources; and 4) Collective Impact and Partnerships.

How does this relate to Board Policy: This item is in compliance with Board Policy 3280, Grants, 1.0 and 2.0. The Board will be informed about all grants received by the District, and the Chancellor shall establish procedures to assure the timely application and processing of grant applications and funds, and that the grants that are applied for directly support the purposes of the District.

FUNDING SOURCE AND FINANCIAL IMPACT: NOCE has been awarded a grant for a total of \$1,800,000 from the California Community College Chancellor's Office (CCCCO) to be used within 24 months of receipt of the funds to serve as a Technical Assistance Provider for noncredit community colleges and the consortia to expand the support for community colleges with noncredit adult education programs.

RECOMMENDATION: Authorization is requested for NOCE to enter into an agreement with the California Community College Chancellor's Office (CCCCO) to accept the total of \$1,800,000 to be used within 24 months of receipt of the funds. It is also requested that a resolution be adopted to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308. Further authorization is requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Cherry Li-Bugg

Recommended by

B. V. dist Bredm

Approved for Submittal

4.c.2

Item No.

**North Orange Continuing Education (NOCE)
CAEP TAP Grant**

April 25, 2023 to June 30, 2025

<u>OBJECT OF EXPENDITURE</u>	<u>BUDGET ACCOUNT NUMBER</u>				<u>PROPOSED BUDGET</u>
20000 Noninstructional Salaries					
Classified Administrators	17170	8610	21510	6790	105,000
Classified Administrators	17170	8610	21510	6010	320,000
Hourly Professional: Temp. Outside Expert	17170	8610	23430	6010	220,220
Subtotal 20000s					<u>645,220</u>
30000 Employee Benefits					
Benefits	17170	8610	30000	6010	175,000
Benefits	17170	8610	30000	6790	50,000
Subtotal 30000s					<u>225,000</u>
40000 Supplies & Materials					
Supplies & Materials	17170	8610	40000	6010	193,373
50000 Other Operating Expenses & Services					
Other Operating Expenses & Services	17170	8610	50000	6010	642,693
Indirect Costs @ 5%	17170	8610	59000	6010	85,714
Subtotal 50000s					<u>728,407</u>
60000 Capital Outlay					
Capital Outlay	17170	8610	60000	6010	8,000
					<u>\$ 1,800,000</u>
80000 Revenue					
Other State Revenues	17170	8610	86543	6010	\$ 1,800,000
					<u>\$ 1,800,000</u>

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: April 25, 2023

SUBJECT: Academic Personnel

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

5.a.1

Item No.

Academic Personnel
April 25, 2023

RETIREMENTS

Brown, Julie	NOCE	DSPS Noncredit Instructor Eff. 07/01/2023 PN SCF996
Subramaniam, Brinda	CC	Physics Instructor Eff. 06/30/2023 PN CCF794
Wu, Jo Wen	FC	Biological Sciences Instructor Eff. 07/21/2023 PN FCF693

PROMOTION

Foster, Samuel	FC	Chemistry Instructor
	To:	FC Dean, Mathematics and Computer Science 12-month Position (100%) Range 32, Column D + Doctorate Management Salary Schedule Eff. 06/20/2023

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2023 SPRING SEMESTER

Orozco, Stefan	NOCE	Column 2, Step 1
Wayne, Devon	NOCE	Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2023 SUMMER INTERSESSION

Davison, Connor	FC	Column 1, Step 1
Hartnett, Devyn	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Tomas, Katrina	CC	Column 1, Step 1
Jugle, Elizabeth	NOCE	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Emanuel, Chloe	FC	Column 1, Step 1
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Academic Personnel
April 25, 2023

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Delgado, Ziza	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 9 hours Eff. 07/13/2022-08/08/2022
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Gonzalez, Amber	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 9 hours Eff. 07/13/2022-08/08/2022
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NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action X

DATE: April 25, 2023

Resolution

Information

SUBJECT: Classified Personnel

Enclosure(s) X

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.b.1

Item No.

Classified Personnel
April 25, 2023

RESIGNATIONS

Sanchez, Alicia FC Administrative Assistant II, Preschool
12-month position (100%)
Eff. 04/06/2023
PN FCC709

NEW PERSONNEL

Mahaffey, Travis FC Student Services Specialist, Veterans Resource Ctr.
12-month position (100%)
Range 36, Step D
Classified Salary Schedule
Eff. 05/01/2023
PN FCC599

Mednick, Lisa NOCE Special Projects Dir., Institutional Research & Planning
Temporary Management Position (100%)
Range 3, Special Project Admin Daily Rate Schedule
Eff. 05/01/2023 – 06/30/2023
Eff. 07/01/2023 – 06/30/2024
PN SCT941

O'Reilly, Judith NOCE Administrative Assistant II, NOCRC
12-month position (100%)
Range 36, Step C
Classified Salary Schedule
Eff. 05/01/2023
PN SCC871

VOLUNTARY CHANGES IN ASSIGNMENT

Barmaki, Negin FC Admissions and Records Coordinator (100%)

Temporary Change in Assignment
To: Student Services Coordinator
12-month position (100%)
Range 43, Step E
Classified Salary Schedule
Eff. 05/01/2023

Classified Personnel
April 25, 2023

Baron, German	FC	Student Services Specialist, EOPS/CARE 12-month position (100%) PN FCC570 Permanent Lateral Transfer To: Student Services Specialist, Career Center 12-month position (100%) Eff. 05/01/2023 PN FCC900
Ponce, Yolanda	NOCE	Instructional Assistant, ESL (100%) Temporary Change in Assignment To: Testing & Assessment Specialist 12-month position (100%) Range 36, Step C Classified Salary Schedule Eff. 05/01/2023

LEAVES OF ABSENCE

@01570687	FC	Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 03/28/2023 – 04/21/2023 (Consecutive Leave)
@00186432	AC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular Sick Leave Until Exhausted; Unpaid Thereafter Eff. 03/06/2023 – 04/09/2023 (Consecutive Leave)

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: April 25, 2023

SUBJECT: Professional Experts

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

5.c.1

Item No.

Professional Experts
April 25, 2023

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Alquiza, Darlene	NOCE	Technical Expert II	BTIC Conference	10	03/19/2023	03/26/2023
Bernales, Irma	NOCE	Project Coordinator	Translator and Bilingual outreach Assistant	15	04/17/2023	05/05/2023
Bower, Glenn	CC	Technical Expert I	SWP Regional Competency-Based Education	20	05/21/2023	06/30/2023
Carter, Teryn	FC	Technical Expert II	Jazz Festival Clinician	8	04/21/2023	04/21/2023
Chao, Christina	CC	Project Expert	LIFE Program	10	04/10/2023	06/29/2023
Diaz, Carlos	NOCE	Technical Expert II	Collegiality in Action – State Senate Visit	10	03/20/2023	03/23/2023
Espinoza, Alondra	FC	Project Expert	Student Success Advocate	26	03/27/2023	06/29/2023
House, Joshua	CC	Technical Expert II	ZTC/OER Workgroup	10	03/27/2023	06/30/2023
Ishibashi, Jane	FC	Technical Expert II	ZTC (Zero Cost Textbook) Workgroup	4	01/01/2023	05/20/2023
Johnson, John	FC	Technical Expert II	Jazz Festival Clinician	16	04/21/2023	04/22/2023
Lopez, Jazmin	NOCE	Project Expert	Allied Health Career Pathway Specialist	26	04/17/2023	06/15/2023
Mack, Jillian	FC	Technical Expert II	Digital Art Professional Expert	9	04/28/2023	04/28/2023
Maldonado, Gabrielle	FC	Project Expert	High School Theatre Festival 2023 Judging	13	03/17/2023	03/18/2023
Martinez, Jocelyn	FC	Project Expert	Educational Partnerships & Programs – Outreach	26	04/10/2023	06/30/2023
Medeiros, Lyman	FC	Technical Expert II	Jazz Festival Clinician	16	04/21/2023	04/22/2023
Montgomery, Andrew	FC	Project Expert	High School Theatre Festival 2023 Judging	13	03/17/2023	03/18/2023
Mora, Rebecca	FC	Technical Expert II	Digital Art Professional Expert	9	04/28/2023	04/28/2023
Oo, Jennifer	NOCE	Technical Expert II	Collegiality in Action – State Senate Visit	10	03/20/2023	03/23/2023
O'Rourke, Margaret	FC	Technical Expert II	English Department Hybrid Faculty Inquiry Group	5	01/17/2023	06/30/2023
Patrick-Norng, Michelle	NOCE	Technical Expert II	Collegiality in Action – State Senate Visit	10	03/20/2023	03/23/2023
Popovich, Sophia	CC	Technical Expert II	CyberPatriot Program Leader	20	04/26/2023	06/30/2023

Professional Experts
April 25, 2023

Rivera, Stephanie	FC	Project Expert	In-Reach Student Engagement	26	04/10/2023	06/30/2023
Rosen, Lugene	FC	Technical Expert II	ZTC Workgroup	4	01/01/2023	05/20/2023
Saverino, Aubrey	FC	Project Expert	High School Theatre Festival 2023 Judging	13	03/17/2023	03/18/2023
Sedrak, Afraim	NOCE	Technical Expert II	Google IT and Apple Swift Curriculum	26	03/19/2023	03/26/2023
Shah, Ketan	FC	Technical Expert I	Math Exam Review Sessions – Spring 2023	8	03/01/2023	05/20/2023
Sherard, Erin	NOCE	Technical Expert II	BTIC Conference	26	03/19/2023	03/26/2023
Shields, Julie	NOCE	Technical Expert II	ASHP Accreditation	26	03/19/2023	03/26/2023
Streeter, Kathryn	FC	Project Expert	High School Theatre Festival 2023 Judging	13	03/17/2023	03/18/2023
Tran, Stephanie	FC	Technical Expert II	Technical Expert II for Study Abroad Summer Program	10	06/01/2023	06/30/2023
Valdez, Ernest	NOCE	Technical Expert I	Video and Workshop Editor	26	04/25/2023	06/30/2023

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: April 25, 2023

SUBJECT: Hourly Personnel

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

5.d.1

Item No.

Hourly Personnel
April 25, 2023

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Aziz, Nahid	CC	Technical - Assist Campus Safety	04/26/23	06/30/23	TE A 4
Baker, Andrew	FC	Technical - Assist in campus theatre	04/26/23	06/30/23	TE J 1
Gocłowski, Andrew	CC	Paraprof - Support for campus theatre production	04/26/23	06/30/23	TE B 2
Guadarrama, Brianna	CC	Technical - Assist Campus Safety	04/26/23	06/30/23	TE A 4
Huynh, Tho	CC	Paraprof - Assist in Academic Computing and Technology	04/26/23	06/30/23	TE D 3
Kasara, Riddhi	CC	Paraprof - Support for campus theatre productions	04/26/23	06/30/23	TE B 2
Lara, Vanessa	CC	Paraprof - Support for campus theatre productions	04/26/23	06/30/23	TE B 2
Nelson, David	CC	Technical - Assist in HVAC	04/26/23	06/30/23	TE A 3
Ochoa, Tahlia	FC	Technical - Assist with student recruiting and outreach	04/26/23	06/30/23	TE A 1
Tanabe, Bryan	CC	Paraprof - Support for Campus Communications office	04/26/23	06/30/23	TE A 3

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: April 25, 2023
SUBJECT: Resolution No. 22/23-22,
Teacher Appreciation Week

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u> </u>
Enclosure(s)	<u>X</u>

BACKGROUND: The first full week of May is designated as Teacher Appreciation Week, established in 1985 by action of the National Education Association and the National Parent Teacher Association.

How does this relate to the District's Five Strategic Directions? This item responds to District Strategic Direction 2) Employee Experience – NOCCCD will provide an inclusive, equitable, and welcoming environment to support the wellbeing and professional growth of all employees.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board honor the contributions made by faculty members of the North Orange County Community College District to their students, their colleges, and their learning centers, and that the Board adopt Resolution No. 22/23-22, declaring the week of May 8-12, 2023, as Teacher Appreciation Week.

Byron D. Clift Breland

Recommended by



Approved for Submittal

6.a.1

Item No.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



Resolution No. 22/23-22, Teacher Appreciation Week

WHEREAS, an accessible, effective system of public education is essential to our democratic system of government; and

WHEREAS, the quality of public education is dependent upon the skill, dedication, and commitment of the people who teach; and

WHEREAS, the people of the state of California receive many direct benefits from their system of public higher education, particularly the community colleges; and

WHEREAS, the North Orange County Community College District is known for offering high quality education, focused on student learning and success; and

WHEREAS, faculty of Cypress College, Fullerton College, and North Orange Continuing Education make a significant impact on the experience of students attending these institutions; and

WHEREAS, it is important that the contributions of faculty members to their students, their colleges and learning centers, and to the people in the community who benefit from their endeavors be acknowledged; now,

THEREFORE, BE IT RESOLVED, that the Board of Trustees of the North Orange County Community College District does hereby declare the week of May 8-12, 2023 be observed as Teacher Appreciation Week and urges all members of our community to acknowledge the important work of our teachers.

Dated: April 25, 2023

Ed Lopez, President

Dr. Barbara Dunsheath, Member

Evangalina Rosales, Vice President

Jacqueline Rodarte, Member

Jeffrey P. Brown, Secretary

Paloma Foster, Student Member

Ryan Bent, Member

Kisha Mehta, Student Member

Stephen T. Blount, Member

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: April 25, 2023

SUBJECT: Resolution No. 22/23-23
Classified School Employee Week

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u> </u>
Enclosure(s)	<u>X</u>

BACKGROUND: The third full week of May was designated as Classified School Employee Week in California by action of the State Legislature in 1986.

How does this relate to the District's Five Strategic Directions? This item responds to District Strategic Direction 2) Employee Experience – NOCCCD will provide an inclusive, equitable, and welcoming environment to support the wellbeing and professional growth of all employees.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board honor the contributions made by classified employees of the North Orange County Community College District to the educational community and that the Board adopt Resolution No. 22/23-23, declaring the week of May 21-27, 2023, as Classified School Employee Week.

Byron D. Clift Breland

Recommended by



Approved for Submittal

6.b.1

Item No.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



Resolution No. 22/23-23, Classified School Employee Week

WHEREAS, classified school employees provide valuable services to the district and students of the North Orange County Community College District; and

WHEREAS, classified school employees contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified school employees play a vital role in providing for the welfare and safety of the North Orange County Community College District's students; and

WHEREAS, classified school employees employed by the North Orange County Community College District strive for excellence in all areas relative to the educational community;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of the North Orange County Community College District hereby recognizes and wishes to honor the contribution of the classified school employees to quality education in the state of California and in the North Orange County Community College District and declares the week of May 21-27, 2023 be observed as Classified School Employee Week.

Dated: April 25, 2023

Ed Lopez, President

Dr. Barbara Dunsheath, Member

Evangalina Rosales, Vice President

Jacqueline Rodarte, Member

Jeffrey P. Brown, Secretary

Paloma Foster, Student Member

Ryan Bent, Member

Kisha Mehta, Student Member

Stephen T. Blount, Member

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	April 25, 2023	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Revised Board Policies	Enclosure(s)	<u>X</u>

BACKGROUND: The Board Policies included in this agenda item were reviewed and revised to reflect content revisions recommended by Chancellor’s Staff and/or CCLC as part of the 6-year review cycle, and general revisions recommended by the District Curriculum Coordinating Committee. The District Consultation Council reviewed, discussed, and reached consensus on the revised Board Policies on March 27, 2023. The Board had a first reading of the policies on April 11, 2023 and made a revision to BP 6340.

Chapter 4, Academic Affairs

BP 4020, Program and Curriculum Development: Revised after a detailed review by the campus curriculum committees, the academic/faculty senates, and the District Curriculum Coordinating Committee to include updating the “Reference” section, grammar corrections, adding legally required language, and updating the corresponding administrative procedure.

Chapter 6, Business & Fiscal Affairs

BP 6340, Bids and Contracts: Revised to update the “Reference” section, add legally required language, grammar corrections, and cite the corresponding administrative procedure.

Chapter 7, Human Resources

BP 7240, Management Employees: Revised language in section 4.2 as a result of suggestions made by the Board in order to ensure consistency between AP 7120-4, Management Employee Hiring and current practice.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is in accordance with Board Policy 2410, Board Policies and Administrative Procedures.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board receive the proposed, revised Board Policies in Chapters 4, 6, and 7 and direct that they be placed on a future Board meeting agenda for action.

Byron D. Clift Breland

Recommended by



Approved for Submittal

6.c.1

Item No.

BP 4020 Program and Curriculum Development

Reference:

Education Code Sections 70901(b), 70902(b), and 78016;
Title 5 Sections 51000, 51022, [55002.5](#), 55100, 55130, and 55150;
U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended;
34 Code of Federal Regulations Sections 600.2, 602.24, 603.24, and 668.8;
ACCJC Accreditation Standards II.A and II.A.9
WASC/ACS Criterion 1, Indicator 1.6 and Criterion 4, Indicator 4.2

- 1.0 The programs and curricula of the District shall be of high quality, relevant to community and student needs, and evaluated regularly to ensure quality and currency.
- 2.0 Although curriculum proposals may originate at any point within the District, it is recognized that curriculum changes and new course proposals generally flow from the departmental level through the division to other points within the approval process.
- 3.0 Each college and the North Orange Continuing Education shall be responsible for adherence to its own intra-curricular process.
- 4.0 On completion of the campus process, curricular items will be presented to the District Curriculum Coordinating Committee by the appropriate curriculum committee chair or designee.
- 5.0 The Vice Chancellor, Educational Services & Technology, shall, in consultation with the faculty, establish procedures for the development and review of all curricular offerings, including their establishment, modification, or discontinuance. Furthermore, these procedures shall include:
 - 5.1 Appropriate involvement of the faculty and Academic Senate in all processes.
 - 5.2 Regular review [and justification](#) of programs and courses ~~and~~ [descriptions](#).
 - 5.3 Opportunities for training for persons involved in aspects of curriculum development.
 - 5.4 Consideration of job market and other related information for [career and technical education](#) ~~vocational and occupational~~ programs.
- [6.0 The Board of Trustees encourages the District to develop and offer programs and curricula in ethnic studies, programs and curricula that infuse a global perspective into the curricular offerings, and programs and curricula that include instruction on the perspectives of persons with low socioeconomic status in the topic.](#)**
- [7](#)~~6~~.0 Definition of a Unit of Credit: Courses shall grant units of credit based upon a relationship specified by the Board between the number of units assigned to the course and the number of lecture and/or laboratory hours or performance criteria specified in the course outline. Each course requires a minimum of three hours of student work per week, per**

BP 4020 Program and Curriculum Development

unit, including class time and/or demonstrated competency, for each unit of credit, prorated for short-term, laboratory, and activity courses.

~~87.0~~ All new courses, programs, and program discontinuances shall be approved by the Board of Trustees unless this authority is delegated to the Chancellor.

~~98.0~~ After Board approval, all new courses that are not part of an existing approved program and all new programs shall be submitted to the Office of the Chancellor for the California Community Colleges for approval as required.

9.1 Individual degree-applicable credit courses offered as part of a permitted educational program shall be approved by the Board of Trustees.

9.2 Non-degree-applicable credit and degree-applicable courses that are not part of an existing approved program must satisfy the conditions authorized by Title 5 regulations and shall be approved by the Board of Trustees.

~~109.0~~ Credit Hour: Consistent with federal regulations applicable to federal financial aid eligibility, the District shall assess and designate each of its programs as either a “credit hour” program or a “clock hour” program.

~~109.1~~ The Vice Chancellor, Educational Services & Technology, will establish procedures, which prescribe the definition of “credit hour” consistent with applicable Title 5 and federal regulations, as they apply to community college districts.

~~109.2~~ The Vice Chancellor, Educational Services & Technology, shall establish procedures to assure that curricula in the District comply with the definition of “credit hour” or “clock hour,” where applicable. The Vice Chancellor, Educational Services & Technology, shall also establish procedures for using a clock-to-credit hour conversion formula to determine whether a credit hour program is eligible for federal financial aid. The conversion formula is used to determine whether such a credit-hour operation has an appropriate minimum number of clock hours of instruction for each credit hour it claims.

See Administrative Procedure ~~AP~~ 4020, Program and Curriculum Development.

Date of Adoption: June 22, 2004

Date of Last Revision: November 28, 2017
October 25, 2016
November 25, 2014
August 7, 2012 Chancellor’s Staff
November 22, 2011
June 14, 2005

BP 6340 Bids and Contracts

Reference:

Education Code Sections 81641 et seq.;
Public Contracts Code Sections 20103.7, 20112, 20650 et seq., and 22000 et seq.;
Government Code Section 53060;
ACCJC Accreditation Standard III.D.16;
WASC/ACS Criterion 8, Indicators 8.2 and 8.3;
2 Code of Federal Regulations Part 200.318;
Title 5 Sections 59130 et seq.

- 1.0 The Board of Trustees delegates to the Vice Chancellor, Finance & Facilities, or District Director, Purchasing the authority to enter into contracts on behalf of the District and to establish administrative procedures for contract awards and management, subject to the following:
 - 1.1 Contracts are not enforceable obligations until they are ratified by the Board of Trustees.
 - 1.2 Contracts for work to be done, services to be performed, or for goods, equipment, or supplies to be furnished or sold to the District that exceed the amounts specified in Public Contracts Code Section 20651 shall require prior approval by the Board.
 - 1.3 When bids are required according to Public Contracts Code Section 20651, the Board of Trustees shall award each such contract to the lowest responsive, responsible bidder who meets the specifications published by the District and who shall give such security as the Board of Trustees requires, or reject all bids.
 - 1.4 When the District determines that, according to Public Contract Code Section 20651.7, it can expect long-term savings through the use of life-cycle cost methodology, the use of more sustainable goods and materials, and reduced administrative costs, the District may select and award the contract based on best value. The bidder shall give such security as the Board of Trustees requires.
 - 1.5 When the Chancellor, in consultation with the Vice Chancellor, Finance & Facilities or District Director, Purchasing, determines that, the District can obtain a contract for goods or services through the California Community Colleges Chancellor's Office CollegeBuys Program for the Procurement of Goods and Services for Community College Districts at a lower price upon the same terms, conditions and specifications, the Vice Chancellor, Finance & Facilities or District Director, Purchasing may proceed with the contract without conducting a formal bidding process.
- 2.0 In addition, positions included under ~~Board Policy~~ Administrative Procedure 6150, Designation of Authorized Signatures, have been authorized to enter into agreements with certain restrictions.

North Orange County Community College District
BOARD POLICY
Chapter 6
Business and Fiscal Affairs

BP 6340 Bids and Contracts

- 3.0 If the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, concludes that the best interests of the District will be served by pre-qualification of bidders in accordance with Public Contracts Code Section 20651.5, pre-qualification may be conducted in accordance with procedures that provide for a uniform system of rating on the basis of a questionnaire and financial statements.
- 4.0 If the best interests of the District will be served by a contract, lease, requisition, or purchase order through any other public corporation or agency in accordance with Public Contracts Code Section 20652, the Vice Chancellor, Finance & Facilities, is authorized to proceed with a contract.

[See Administrative Procedure 6150, Designation of Authorized Signers.](#)

Date of Adoption: February 12, 2002

Date of Last Revision: August 9, 2017 Chancellor's Staff (Reference only)
September 14, 2016 Chancellor's Staff
June 23, 2015
May 14, 2014, Chancellor's Staff

BP 7240 Management Employees

Reference:

**Education Code Sections 72411 et seq., 87002(b), 87457- 87460;
Government Code Section 3540.1(g) and (m)**

- 1.0 Management employees are those employees of the District who are designated as "Management" by the Board of Trustees in accordance with the Educational Employees Relations Act of the State of California and are exempt under the Fair Labor Standards Act. The management positions designated by the Board of Trustees are the Executive Officers of the District and those positions set forth on the Management Salary Schedule and the Temporary Special Project Administrator Daily Rate Schedule.
- 2.0 Academic management employees (educational administrators) are those management employees who are employed in an academic position designated by the Board of Trustees as having direct responsibility for supervising the operation of or formulating policy regarding the instructional or student services programs of the colleges or District.
- 3.0 Classified management employees are those management employees who are not employed as academic management employees (educational administrators). The probationary period for classified management employees shall be one year.
- 4.0 **Executive Officers of the District**
 - 4.1 The following management employees are designated by the Board of Trustees as the Executive Officers of the District:
 - 4.1.1 The Chancellor, who shall serve as the Executive Secretary to the Board of Trustees.
 - 4.1.2 Vice Chancellors.
 - 4.1.3 ~~College~~ Presidents.
 - ~~4.1.4 Provost of North Orange Continuing Education.~~
 - 4.2 The Chancellor shall be appointed by the Board of Trustees consistent with California State statutes. The Vice Chancellors, College and Presidents, ~~and Provost of North Orange Continuing Education~~ shall be appointed by ~~the Board upon recommendation from the Chancellor,~~ **with the advice and final approval of the Board of Trustees.**
 - 4.3 The Executive Officers shall be employed by contract for specified lengths of services, as determined by the Board of Trustees, not to exceed four (4) years.
 - 4.3.1 The terms of the employment contracts shall include, but not be limited to, the duration of the contract, work year, salary, fringe benefits, transportation allowance, vacation, and holidays.

BP 7240 Management Employees

- 4.3.2 The Chancellor's contract may be extended annually upon approval of the Board of Trustees. The contracts with the Vice Chancellors, ~~College and Presidents, and Provost of North Orange Continuing Education~~ may be extended annually upon recommendation of the Chancellor, submission of their performance reviews, and approval of the Board of Trustees.
- 4.3.3 The initial employment contract for any Executive Officer and any amendments thereto must be signed by the President of the Board of Trustees and the Executive Officer employed by the contract.
- 4.3.4 Unless provided otherwise by the terms and conditions of an employment contract or specifically excluded, the policies and administrative procedures of the Board of Trustees that are generally applicable to regular management employees of the District shall apply to the Executive Officers.

5.0 District Reorganization and Reassignment Rights

- 5.1 The Board of Trustees reserves the right to determine the management structure of the District and to reorganize and reassign management positions within the District.
- 5.2 Reassignment of Academic Management Employee to Faculty Position: The Board of Trustees may reassign an academic management employee to a faculty position for reasons satisfactory to the Board.
 - 5.2.1 The management employee shall be given written notice of the reassignment by the Board of Trustees. Where the management employee is serving under a contract of employment, the term of which is longer than one year, notice shall be given at least six months in advance of the expiration of the contract unless the terms of the contract provide otherwise. For every other management employee, notice of the reassignment shall be given on or before March 15.
 - 5.2.2 A management employee receiving notice of reassignment to a faculty position shall be entitled to receive, upon request, a written statement of the reasons for the reassignment.
 - 5.2.3 The decision of the Board of Trustees to reassign shall be final.

See Administrative Procedures:

- AP 7240-1 Management Employees - Workweek; Teaching by Managers
- AP 7240-2 Management Employees - Holidays
- AP 7240-3 Management Employees - Vacation Plan
- AP 7240-4 Management Employees - Leaves
- AP 7240-5 Management Employees - Personnel Files
- AP 7240-6 Management Employees - Professional Growth and Development Program

BP 7240 Management Employees

- AP 7240-7 Management Employees - Evaluation ~~[Under Construction]~~
- AP 7240-8 Management Employees - Academic Management Employee Retreat Rights; Classified Management Employee Layoff and Bumping Rights
- AP 7240-9 Management Employees - Disciplinary Action
- AP 7240-10 Management Employees - Salary Provisions
- AP 7240-11 Management Employees - Complaint Process
- AP 7240-12 Management Employees - Proposals by District Management Association Regarding Employee-Related Issues

[AP 7240-13 Management Employees Classification Review](#)

Date of Adoption: May 27, 2008

Date of Last Revision: November 28, 2017

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	April 25, 2023	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Chapter 2, Board of Trustees Board Policy 2015, Student Members	Enclosure(s)	<u> X </u>

BACKGROUND: Section 72023.5 of the Education Code mandates a yearly adoption of rules governing the privileges of student members of the Board of Trustees prior to May 15 of each year. In compliance with the Education Code, Board Policy 2015, Student Members, Section 6.0 states:

On or before May 15 of each year, the Board shall consider whether to afford the student member any of the privileges noted in this policy by reviewing it for re-adoption.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is in accordance with Board Policy 2015, Student Members.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board re-adopt Board Policy 2015, Student Members.

Byron D. Clift Breland

Recommended by



Approved for Submittal

6.d.1

Item No.

BP 2015 Student Members

Reference:

Education Code Section 72023.5

- 1.0 The Board shall include two student members to represent the students at large. The term of office shall be one year, commencing June 1. Student members are authorized to cast advisory votes only, which shall not be included in determining the vote required to carry any measure before the Board, but shall be recorded in the official minutes of the Board meeting. Advisory votes may not be cast on motions related to personnel and labor relations. Student members are expected to gather input and opinions from the students at large, as well as the Associated Students, on any relevant agenda items and provide such input to the Board of Trustees.
- 2.0 To be eligible for election as a student trustee, students shall be enrolled in and maintain a minimum of five (5) semester units in the District at the time of nomination and throughout the term of service. The student members must maintain a minimum of a cumulative 2.0 grade point average. If, on the first day of each semester, or during the term of service, a student member fails to meet the criteria of this policy, the student member shall be disqualified for service on the Board. The student member is not required to give up employment with the District.
 - 2.1 These requirements apply to the spring and fall semesters only.
- 3.0 Student members shall be seated with the Board and shall be recognized as full members of the Board at meetings. Student members may not attend closed session. Student members are entitled to participate in discussion of issues and receive all materials presented to members of the Board (except for closed session). Student members shall be entitled to any mileage allowance necessary to attend board meetings to the same extent as publicly elected trustees.
 - 3.1 Student members may make or second open session motions, except motions underlying personnel and labor relations. Student members are encouraged to participate in the discussion of issues and agenda items in open session.
- 4.0 Student members who attend all Board meetings that they are legally allowed to attend shall receive 50 percent of the compensation afforded to other individual members of the Board of Trustees, pursuant to Education Code Section 72425. Any Board meetings missed by a student member shall result in a pro rata reduction in compensation for that month, except under the following condition: A student member may be paid for the first two meetings from which he/she is absent in a calendar year if the Board, by resolution adopted and included in its minutes, finds at the time of the meeting that the student member was ill, on jury duty, performing services outside the meeting for the District, or the absence is due to a hardship deemed acceptable by the Board.
- 5.0 The Board encourages participation of its student members in trustee-related conferences and activities and may approve reasonable expenses that fall within the guidelines of Board policies.

BP 2015 Student Members

6.0 On or before May 15 of each year, the Board shall consider whether to afford the student member any of the privileges noted in this policy by reviewing it for re-adoption.

See Administrative Procedure 2015, Student Members; and Board Policy and Administrative Procedures 2105, Election of Student Members.

Date of Adoption: May 10, 2022 Re-adoption
April 27, 2021 Re-adoption
April 28, 2020 Re-adoption
May 9, 2017
April 12, 2016
April 14, 2015
April 8, 2014
April 23, 2013
April 26, 2011
April 27, 2010
May 13, 2008
May 8, 2007
April 11, 2006
June 24, 2003

Date of Last Revision: February 12, 2019
May 8, 2012
January 27, 2009
June 14, 2005
April 13, 2004

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: April 25, 2023
SUBJECT: Vacant Board Representative Appointment

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

BACKGROUND: Trustee Evangelina Rosales currently serves as the Board representative to the Fullerton Museum Association of North Orange County and due to a change in schedule must step back from her appointment.

This information item is presented to allow for discussion on the current vacancy in the Board representative appointment.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 4) NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: This item is in accordance with Board Policy 2305, Annual Organizational Meeting.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board discuss the current vacancy for the Board representative to the Fullerton Museum Association of North Orange County.

Byron D. Clift Breland

Recommended by

Byron D. Clift Breland

Approved for Submittal

6.e

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: April 25, 2023

SUBJECT: Future Board Agenda Items

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

BACKGROUND: At the June 2018 Board and Chancellor planning retreat, the group discussed how to make Board meetings more effective and efficient. As a result of that discussion, it was agreed that a new *Future Board Agenda Items* section would be included in Board meeting agendas to provide an opportunity for trustees to discuss the possibility of adding topics or items of interest to future agendas.

This information item is presented to allow for discussion on any potential future Board agenda items.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: This item is in accordance with Board Policy 2310, Regular Meetings of the Board and Board Policy 2340, Agendas.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board discuss any potential future Board agenda items.

Byron D. Clift Breland
Recommended by


Approved for Submittal

6.f
Item No.

UNAPPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

April 11, 2023

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, April 11, 2023, at 5:30 p.m. in the Anaheim Campus Board Room with a YouTube livestream broadcast.

Board President Ed Lopez called the meeting to order at 5:30 p.m. and asked Trustee Jeffrey P. Brown to lead the Pledge of Allegiance.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Ed Lopez, Jacqueline Rodarte, Evangelina Rosales, and Student Trustees Paloma Foster and Kisha Mehta. Trustee Barbara Dunsheath arrived at 5:33 p.m. Absent: None.

RESOURCE PERSONNEL PRESENT: Byron D. Clift Breland, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Julie Kossick, Associate Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Cynthia Olivo, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns, District Director, Public & Governmental Affairs; Jennifer Perez, representing the District Management Association; Jennifer Oo, representing the North Orange Continuing Education Academic Senate; Damon de la Cruz, representing the Cypress College Academic Senate; Christie Diep, representing United Faculty; Pamela Spence, representing CSEA; Seija Rohkea, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Paul de Dios, Kathleen Reiland, and Steven Schoonmaker from Cypress College; Julia Hoigard, Henry Hua, Rosie Kar, Jose Ramon Nuñez from Fullerton College; Robin Carter-Rosenbloom, Terry Cox, Dulce Delgadillo, Adam Gottdank, Martha Gutierrez, Neshia Jenkins, Janeth Manjarrez, Tina McClurkin, Jennifer Perez, Deb Perkins, Julie Schoepf, and Helen Serrano from North Orange Continuing Education and Simone Brown Thunder, Danielle Davy, Geoff Hurst, Marisa Kvenbo, Sean Malone, Tami Oh, Kashu Vyas, and Rick Williams from the District Office.

VISITORS: Luis Aleman, Miguel Alvarez, German Arellano, Ada Briseño, Bill Daher, Ardeshir Ghaffari, Mark Hulme, Dash Johnson, James McKeeven, Cody Mendoza, Kathy Meola, Jennifer Morales, Adam Overton, and Chloe Serrano. Public participation was provided via YouTube livestream.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.c, 3.d, 3.e, 3.f, 3.g, 3.h
Instructional Resources: 4.a, 4.b, 4.c

Motion carried with Trustees Bent, Blount, Brown, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Foster and Mehta's advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Evangelina Rosales and seconded by Trustee Jeffrey P. Brown that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Bent, Blount, Brown, Lopez, Rodarte, and Rosales voting yes.

CHANCELLOR'S REPORT

NOCE "State of NOCE" Presentation: As part of the Chancellor's Report, **Valentina Purtell**, NOCE President, and **Dulce Delgadillo**, Director, Institutional Research and Planning, presented the "State of NOCE" titled, "Making an Impact Through Inclusion, Integration, and Innovation" which included an overview on the following:

Institutional Impact

- Enrollment recovery with an 18% increase
- Successful accreditation visit

Inclusion & Integration

- Growth in diversity, equity, inclusion, anti-racism, and accessibility
- Expansion of the governance structure through the Student Leadership Program
- Student employment support
- Re-engagement with the community

Innovation

- Awarded grants to offer new innovative and enhanced programs
- Expansion of distance education
- Faculty designed new programs and established quality standards
- Basic needs support for students

Influence

- Recognized as a leader in educating and supporting adult learners
- Certificate and High School Diploma completions

2021-22 Institutional Effectiveness Indicators

- NOCE programs
- Enrollment by term and program
- Student demographics including educational goals and learning progress
- Graduate and program completions and transitions
- Student services
- Student survey feedback

Subsequent to the presentation, trustees praised NOCE for their wonderful energy, ability to never impose limitations on themselves, and for being quite an asset to the community. Trustees also inquired about the unduplicated headcount data; the student educational goals

survey questions; dual enrollment opportunities especially in the high school program; rebuilding efforts post pandemic; whether NOCE has been more intentional with partnerships; whether community-based location students are made aware of the services that are available to them; increases for students who have an Associate degree; the status of the Kid's College program and future plans; tracking the retention and completion to employment for CTE program students; how the presentation information will be shared with the community; and, whether the statistics that NOCE tracks are similar to the SCFF metrics.

Board President Ed Lopez and Chancellor Byron D. Clift Breland both thanked President Valentina Purtell and her team for the excellent report and for their work to elevate NOCE and continuously push forward in their service to the community.

(See Supplemental Minutes #1316 for a copy of the presentation.)

MINUTES: It was moved by Trustee Ryan Bent and seconded by Trustee Evangelina Rosales to approve the Minutes of the Regular Meeting of March 28, 2023. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Foster and Mehta's advisory votes.**

It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Barbara Dunsheath to approve the Minutes of the Special Meeting of March 29, 2023. **Motion carried with Trustees Blount, Brown, Dunsheath, Rodarte, and Rosales voting yes, including Student Trustees Foster and Mehta's advisory votes with Trustees Bent and Lopez abstaining.**

It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Evangelina Rosales to approve the Minutes of the Special Closed Session Meeting of April 1, 2023. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Foster and Mehta's advisory votes.**

FINANCE & FACILITIES

Item 3.a: By block vote, authorization was granted to ratify purchase order numbers P0155568 - P0157069 through March 16, 2023, totaling \$4,019,387.05, and check numbers C0054536 – C0054641, totaling \$1,955,961.26; check numbers F0291015 – F0291875, totaling \$248,344.38; check numbers 88532384 – 88533407, totaling \$5,699,603.81; check numbers V0031910 – V0031916, totaling \$9,333.00; check numbers 70124817 – 70125072, totaling \$71,541.59; and disbursements E9092187 – E9105769, totaling \$14,068,960.49, through March 31, 2023.

Item 3.b: By block vote, authorization was granted to approve the 2022-2023 General Fund transfers netting to the amount of \$1,011,181 and adopt a resolution showing the summary, pursuant to the California Code of Regulations, Title 5 §58307.

Item 3.c: By block vote, authorization was granted for the payment of the Assessment by Schools Excess Liability Fund (SELF) in the amount of \$333,098.50 for the liability program years 1990/91, 1996/97, 1998/99, 1999/00, 2000/01, 2003/04, 2004/05, and 2006/07, which is an additional liability that resulted from AB 218.

Item 3.d: By block vote, authorization was granted to enter into agreements with RSUI and Lloyds of London through Gallagher for professional liability coverage for the Cypress College

Mortuary Science program in the amount of \$82,157.08, effective March 29, 2023 through June 30, 2024.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to bind the insurance policies on behalf of the District.

Item 3.e: By block vote, authorization was granted to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

Item 3.f: By block vote, authorization was granted to enter into a consultant agreement with Marx Okubo in the amount of \$514,300, plus an add-alternate in the amount of \$30,000 for the preparation of an update to the Districtwide ADA Transition Plan. The term of the contract shall commence on April 2023 and terminate on April 2024 for a duration of 12 months.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Item 3.g: By block vote, authorization was granted to approve Amendment No. 2 in the amount of \$115,000 for a new total contract amount of \$533,161 for Construction Management Services with Sundt Construction, Inc., for the Fine Arts Swing Space Project at Cypress College.

Further authorization was granted for the Vice Chancellor, Finance & Facilities or District Director, Purchasing, to execute the agreement on behalf of the District.

Item 3.h: By block vote, authorization was granted to award Bid #2223-19, Cypress College Barrier Removal Project at Parking Lot to Asad Holdings LLC dba: OrangeBlue in the amount of \$258,000 including \$23,000 in allowance.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the contract on behalf of the District.

INSTRUCTIONAL RESOURCES

Item 4.a: By the block vote, authorization was granted to approve the summary of curriculum changes for Cypress College, to be effective Fall 2023. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Item 4.b: By the block vote, authorization was granted to approve the summary of curriculum changes for the North Orange Continuing Education, to be effective Summer 2022 and Fall 2023. The curricula have been signed by the Campus Curriculum Committee Chairperson and the President, and have been approved by the District Curriculum Coordinating Committee.

Item 4.c: By the block vote, authorization was granted to approve the amendment to the 2021-2024 NOCCCD and Anaheim Union High School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.

HUMAN RESOURCES

Item 5.a: By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

RETIREMENTS

Dunne, Catherine NOCE Pharmacy Tech Noncredit Instructor
Eff. 05/28/2023
PN SCF972

Morvan, Laurie CC Mathematics Instructor
Eff. 07/01/2023
PN CCF758

REORGANIZATION

McCurtis, Wesley CC Athletic Director
12-month position (100%)
Range 29, Column D
Management Salary Schedule
PN CCM697

To: Associate Dean, Kinesiology/Athletic Director
12-month position (100%)
Range 29, Column D
Management Salary Schedule
PN CCM697
Eff. 04/01/2023

Peralta, Colleen CC Director, Nursing
12-month position (100%)
Range 26, Column D
Management Salary Schedule
PN CCM988

To: Associate Dean, Health Science/Director of
Nursing
12-month position (100%)
Range 29, Column D
Management Salary Schedule
PN CCM988
Eff. 04/01/2023

VOLUNTARY CHANGE IN ASSIGNMENT

Landry, Erin CC Dance Instructor

To: FC Dance Instructor
Permanent Transfer
Eff. 08/17/2023

TEMPORARY CONTRACT

Williams, Courtney NOCE DSS Noncredit Instructor
 Temporary Contract (100%)
 Pursuant to E.C. 87482
 Class B, Step 1
 Eff. 08/09/2023-05/25/2024

CHANGE IN SALARY CLASSIFICATION

Nayeri, Ali CC Physics (ADJ)
 From: Column 1, Step 1
 To: Column 3, Step 1
 Eff. 01/23/2023

LEAVE OF ABSENCE

@00874209 CC Family Medical Leave (FMLA/PDL) (100%)
 Paid Leave using Regular and Supplemental
 Sick Leave until Exhausted; Unpaid thereafter
 Eff. 03/03/2023-04/16/2023

@01560121 NOCE Family Medical Leave (FMLA/PDL) (100%)
 Paid Leave using Regular and Supplemental
 Sick Leave until Exhausted; Unpaid thereafter
 Eff. 05/02/2023-05/27/2023

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2023 SPRING SEMESTER

Petermann, Lori CC Column 1, Step 1
 Yi, Jessica FC Column 1, Step 1
 Urbina Ferencz, Tatiana CC Column 1, Step 1
 Harris, Randy FC Column 1, Step 1

Item 5.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

NEW PERSONNEL

Olea, Christian NOCE Clerical Assistant I, ESL
 12-month position (40%)
 Range 29, Step E
 Classified Salary Schedule
 Eff. 05/15/2023
 PN SCC892

Ramirez Vasquez, Raul FC Facilities Custodian I
 12-month position (100%)
 Range 27, Step E +10% Shift
 Classified Salary Schedule
 Eff. 04/17/2023

PN FCC747

Rowe, Joanna	AC	Human Resources Specialist 12-month position (100%) Range 24C, Step F Confidential Salary Schedule Eff. 05/01/2023 PN DEN999
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VOLUNTARY CHANGE IN ASSIGNMENT

Kirkpatrick, Rachael	CC	PE/Athletic Therapist (100%) Permanent Increase in Months Employed From: 10-months To: 12-months Eff. 04/01/2023 PN CCC679
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PROFESSIONAL GROWTH & DEVELOPMENT

Chacon, Benjamin	CC	Campus Safety Officer (100%) 1 st Increment (\$400) Eff. 07/01/2023
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LEAVES OF ABSENCE

@00634403	CC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 03/21/2023 – 05/02/2023 (Consecutive Leave)
@00571290	FC	Family Medical Leave (FMLA/CFRA/PDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/11/2023 – 06/07/2023 (Consecutive Leave)
@01081092	AC	Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 01/10/2023 – 03/15/2023 (Consecutive Leave)

Item 5.c: By the block vote, authorization was granted to approve the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1316 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted to approve the hourly listing.

(See Supplemental Minutes #1316 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1316 for a copy of the volunteer listing.)

GENERAL

Item 6.a: It was moved by Board President Ed Lopez and seconded by Trustee Stephen T. Blount that the Board mark its ballot for the California Community College Board of Trustees Board of Directors by voting for the seven incumbents.

During the discussion, a friendly amendment was made and accepted to also include Mary Strobridge. The Board then voted to mark its ballot for the following eight individuals: Barbara Dunsheath, Andra Hoffman, Suzanne Lee Chen, Marisa Perez, Carmen Ramirez, Barry Snell, Loren Steck, and Mary Strobridge. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Foster and Mehta's advisory votes.**

Item 6.b: The Board received the following proposed, revised Board Policies as a first reading and directed that they be placed on a future Board meeting for action:

- BP 4020, Program and Curriculum Development
- BP 6340, Bids and Contracts
- BP 7240, Management Employees

During the discussion, it was agreed to edit section 1.4 of BP 6340 to strike "and may reject all bids" from the last sentence.

Item 6.c: The Board received the following revised Administrative Procedures as information:

- AP 4020, Program and Curriculum Development
- AP 5070, Attendance
- AP 6250, Budget Management
- AP 7120-4, Management Employee Hiring

The revised Administrative Procedures are available on the District's website, where they are readily accessible by students, employees, and the general public.

Item 6.d: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Barbara Dunsheath that the Board adopt Resolution No. 22/23-19, Trustee Absence verifying that Trustee Ryan Bent was absent on March 29, 2023 due to hardship and, therefore, eligible to receive compensation for the Special Board meeting held on that date. **Motion carried with Trustees Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes with Trustee Bent abstaining.**

It was also moved by Trustee Ryan Bent and seconded by Trustee Evangelina Rosales that the Board adopt Resolution No. 22/23-20, Trustee Absence verifying that Trustee Stephen T. Blount was absent on March 29, 2023 due to hardship and, therefore, eligible to receive compensation for the Special Board meeting held on that date. **Motion carried with Trustees**

Bent, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes and Trustee Blount abstaining.

It was also moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath that the Board adopt Resolution No. 22/23-21, Trustee Absence verifying that Trustee Ed Lopez was absent on March 29, 2023 due to hardship and, therefore, eligible to receive compensation for the Special Board meeting held on that date. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Rodarte, and Rosales voting yes and Trustee Lopez abstaining.**

Signed affidavits from Trustees Bent, Blount, and Lopez verifying their absences due to hardship will be on file in the Chancellor's Office.

Item 6.e: Board President Ed Lopez asked if there were any requests for potential future agenda items. Trustee Evangelina Rosales requested an updated report on safety protocols that are in place districtwide for events like emergencies and active shooters.

CHANCELLOR'S STAFF COMMENTS

Valentina Purtell highlighted that the NOCE accreditation report was included with the "State of NOCE" presentation materials.

Cynthia Olivo invited everyone to attend the upcoming Fullerton College Rising Scholars Program soft launch, noted that April 10 marked her three-month anniversary as Fullerton College President, and that *KinderCaminata* will take place on April 21 with hundreds of kindergarteners on campus. She reported the College received \$25,000 from the African American Male Education Network & Development (A2MEND), applied for the *Leading from the Middle Academy*, and the USC Race and Equity Center competition to increase racial equity on campus with up to \$50,000 in prize money available.

JoAnna Schilling reported that the Cypress College 8th Annual *Yom HaShoah* event on April 26 is sold out and that **Cliff Lester** will be honored by the California legislature as a guest of **Senator Josh Newman** and the Jewish Caucus in Sacramento. She also announced upcoming activities related to Earth Week, an active shooter campus drill, and a Legacy Program joint event with Fullerton College.

RESOURCE TABLE PERSONNEL COMMENTS

Jennifer Oo reported that the NOCE Academic Senate has updated their constitution and bylaws to reflect changes to term limits, the election of chairs, the distance education committee, and removal/succession plans.

Christie Diep stated that United Faculty stands firmly with Adjunct Faculty United as they seek healthcare coverage for their members. She submitted a letter for the record outlining how Human Resources shared private information with a third-party and also threatened employees with a loss of coverage if they did not participate. She questioned who was being held accountable for the violations of privacy laws and District policies.

(See Supplemental Minutes #1316 for copies of the documents.)

Pamela Spence reported on the upcoming CSEA meeting, highlighted the CSEA chapter newsletter on the statewide website, and educational opportunities related to communications training and retirement information. She also expressed support for the Adjunct Faculty United healthcare proposal and the District taking advantage of the earmarked dollars.

Seija Rohkea thanked everyone who attended the Board meeting in support of the Adjunct Faculty United healthcare proposal and extended her appreciation to District administration for working diligently on the proposal. She urged the Board to authorize the proposal so that members working 40% or more have healthcare with the District being reimbursed in order to retain and recruit the best adjunct faculty.

Julie Kossick reported that the District and Adjunct Faculty United are engaged in ongoing negotiations for healthcare with both parties working to resolve implementation challenges. She announced a District Health Fair on April 26 and current recruitments. She provided context on the healthcare benefits dependent verification process, noted that an email was sent to employees earlier in the day to notify them the process has been postponed, and apologized for any concern that the verification caused employees. Associate Vice Chancellor Kossick recommended that regular meetings take place between United Faculty and Human Resources to ensure open communication and facilitate discussions related to employee benefits and other matters.

MEMBERS OF THE BOARD OF TRUSTEES COMMENTS

Student Trustee Paloma Foster reported that Fullerton College Associated Students are undergoing elections and on upcoming events including *KinderCaminata*, *Love Fullerton*, and the APAHE Conference. She also stated that Fullerton College students Associated Students support Adjunct Faculty United in their efforts to secure healthcare.

Student Trustee Kisha Mehta reported on Cypress College student engagement activities and noted that four Associated Students had the resolutions they authored passed at the General Assembly this past weekend.

Trustee Jacqueline Rodarte thanked all those who attended the Cypress College President Search open forum and shared their feedback with the Board.

Trustee Evangelina Rosales congratulated **Cynthia Olivo** on completing three months as Fullerton College President and recognized all of the Board meeting attendees.

Trustee Barbara Dunsheath shared that she was currently reading *Saving Us*, a book on the environment, and expressed her appreciation for all the sustainability work taking place on the campuses. She also reported on her recent lunch at the Cypress College Bistro which she deemed excellent.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

Ardeshir Ghaffari stated that the future of this county is in the hands of students that faculty are teaching today, and those faculty members deserve healthcare as a basic right.

Miguel Alvarez expressed support for Adjunct Faculty United to ensure they secure healthcare coverage and shared his personal decision to leave the education system for the private sector due to healthcare coverage.

James McKeeven, President of AFT 1521, addressed the Board in support of Adjunct Faculty United, shared that the Los Angeles Community College District recently approved part-time healthcare benefits, and noted that the District cannot afford to not approve the proposal.

Ada Briseño, President of Democratic Party of Orange County, shared her personal experience with a part-time professor who enhanced her life and urged the Board to use the State provided funding to provide part-time faculty with healthcare benefits. She noted that the State has made great strides to fund this effort and it is important to implement it.

Rosie Kar invited everyone to attend events celebrating the 50th Anniversary of the Fullerton College Ethnic Studies department on April 26 and April 27. She also urged the Board to consider the healthcare proposal for part-time faculty and recalled a medical situation she experienced that would have been a financial burden had she not been covered.

Cody Mendoza, District Director for **Representative Katie Porter**, stated that Representative Porter stands with Adjunct Faculty United as they seek healthcare benefits, that her office remains in contact with union leadership, and encouraged the Board to accept the proposal.

Robin Carter-Rosenbloom, NOCE Adjunct Faculty, shared her personal struggles with obtaining healthcare and the stressors involved with being a part-time instructor. She noted that quality of life isn't limited to exercise and nutrition, but also having healthcare.

Luis Aleman, with the Orange County Labor Federation, stated that he was glad to know that healthcare negotiations were moving in the right direction and noted that if hungry students cannot learn, then sick educators cannot teach.

German Arellano shared that the World Health Organization has declared healthcare a human right and encouraged the District to offer healthcare to part-time faculty and be viewed as a leader in California and nationwide and as a model in offering healthcare.

Adam Overton expressed support for Adjunct Faculty United noting that for members of the faith community it is not a healthcare issue, but an ethical issue because part-time faculty have been treated as expendable. He highlighted that healthcare discussions cannot be a contract issue because dignity is non-negotiable.

Jennifer Morales, Fullerton College Student, voiced support for Adjunct Faculty United and their healthcare proposal and thanked the District for considering the proposal and urged the Board to approve it today.

Chloe Serrano, Fullerton College Associated Students President, expressed her support for the healthcare proposal for part-time faculty and urged the Board to support it as well.

Helen Serrano, NOCE Adjunct Faculty, addressed the Board to share the negative impact that not having her own healthcare coverage has had on her and her children. She urged the Board to have compassion for part-time faculty who are doing the best they can and are beyond teachers in the classroom.

Subsequent to the public comment period, **Chancellor Byron D. Clift Breland** thanked everyone for sharing their personal stories and the Adjunct Faculty United leadership—**Seija Rohkea**, **Dash Johnson**, **Marlo Smith**, **Chase Golding**, and **Jason Elias**—for their

advocacy and teaching everyone how this can be possible. He also expressed his gratitude to the District administration team for their efforts and to the Board for their support.

RECESS: Prior to the study session, the meeting was recessed for a brief break.

RECONVENE MEETING: Board President Ed Lopez reconvened the meeting at 7:45 p.m.

STUDY SESSION: The Board conducted a study session that included an ethics workshop presented by **Kathy Meola**, Partner with Atkinson, Andelson, Loya, Ruud, & Romo, titled "Ethics, Conflicts of Interest, & Form 700 for Board Members."

The presentation outlined the duties of public officials and employees, District Board Policies, the law related to conflicts of interest including bribery, contracts, exceptions, The Rule of Necessity, and penalties for violations; The Political Reform Act; AB 1439, the new "Pay-to-Play" legislation; the Economic Interest Disclosure Form 700 including gifts, exemptions, and consequences; and AB 2158, the newly required ethics training.

During the workshop, trustees inquired about "Pay-to-Play" violations and the specific periods of time involved; any litigation related to campaign spending being identified as protected speech; when oversight involves multiple agencies which one enforces the laws and accepts violations; and mass mailing restrictions.

(See Supplemental Minutes #1316 for a copy of the presentation.)

CLOSED SESSION: At 8:34 p.m., Board President Ed Lopez adjourned the meeting to closed session per the following sections of the Government Code and stated there would not be a readout:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54957: PUBLIC EMPLOYEE: Cypress College President.

Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

RECONVENE MEETING: At 10:29 p.m., Board President Ed Lopez reconvened the meeting in open session.

ADJOURNMENT: At 10:29 p.m., it was moved by Trustee Ryan Bent and seconded by Trustee Stephen T. Blount to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**