

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

April 23, 2019

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, April 23, 2019, at 5:30 p.m. in the Anaheim Campus Board Room.

President Jeffrey P. Brown called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Molly McClanahan, Jacqueline Rodarte and Student Trustees Ester Plavdjian and Pascual Castillo. Absent: None.

RESOURCE PERSONNEL PRESENT: Cheryl Marshall, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Greg Schulz, President, Fullerton College; JoAnna Schilling, President, Cypress College; Richard Fee, representing the District Management Association; Craig Goralski, representing the Cypress College Academic Senate; Marcus Wilson, representing the Fullerton College Faculty Senate; Dana Clahane, representing United Faculty; Dawnmarie Neate, representing CSEA; Kent Stevenson, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Albert Abutin, Yolanda Aguirre, Nick Arman, Carlos Ayon, Nicola Bertoni Dedmon, George Bonnard, M. Leonor Cadena, Tim Cobler, Gil Contreras, Benjamin Cuatt, Spiros Dimitratos, Marcia Foster, Rod Garcia, Scott Giles, Mark Greenhalgh, Dave Grossman, Frank Guthrie, Richard Hartmann, Klaus Hornell, Flor Huerta, Charlotte Jimmons, Samantha Krag, Jennifer LaBounty, Laura Lazarus, Elaine Lipiz-Gonzalez, David Lopez, Lorena Marquez, Katheryn E. McGuthry, Lisa McPheron, Renee Mills, Gita Nilkanth, Jose Ramon Nuñez, Stefani Okonyan, Karin Pavelek, Elsa Perez, Kara Pham, Catherine Reinhardt-Zacair, Abraham Romero Hernandez, Kim Rosales, Nicole Rossi, Yvonne Salazar-Perez, Jeff Samano, Citlally Santana, Sean Sheil, Ryan Shiroma, Gretchen Stanton, John Tebay, Matt Tribbe, Valerie Tuttle, Marcu Wade, Perry Webster, Dan Willoughby, and Jo Wu from Fullerton College; Eric Bladh, Kelly Carter, Sarah Coburn, Kendyl Covey, Paul de Dios, Carmen Dominguez, Yolanda Dueñas, Phil Dykstra, Michael Frianeza, Lisa Gaetje, Gary Gopar, Joshua House, Henry Hua, Paul Kelley, Marisa Lehmeier, Peter Maharaj, Marcus McMillan, Peter Molnar, Kelly Nguyen, Alex Porter, Marc Posner, Katy Realista, Kathleen Reiland, Cindy Shroul, Barry Siegel, Joel Silva, Jason Thibodeau, Gisela Verduzco, and Amy Ward from Cypress College; Karen Bautista, Dennis Davino, Carlos Diaz, Natalya Dollar, Adam Gottdank, Martha Gutierrez, Raine Hambly, Raquel Murillo, Rosie Navarro, Jennifer Oo, Jennifer Perez, Alli Stanojkovic, Ivan Stanojkovic, Ty Volcy, and Jodie Williams from North Orange Continuing Education; and Allan Abutin, Gail Arriola-Nickell, Jenney Ho, Arturo Ocampo, Tami Oh, Victor Manchik, Kashu Vyas, and Rick Williams from the District Office.

VISITORS: Blake Boehm, Lisa Campbell, Anita Carlos, Eva Conrad, Urjaa Ghimirey, Bryant Hernandez, Christine Lopez, James Nguyen, Edward Oropeza, Andrew Perez, Candy Silva, David Silva, Joan Smith, and ChiaYuan Wu.

COMMENTS: MEMBERS OF THE AUDIENCE:

- A. **Peter Maharaj**, Cypress College Manager of Academic Computing, introduced **James Nguyen, ChiaYuan Wu, Bryant Hernandez, and Urjaa Ghimirey**, the winning team at the Cypress College inaugural Ideathon. Team +C competed against other student teams to find solutions to problems on campus, and their development of a marketplace app for students to buy and sell textbooks to one another won the \$5,000 prize. The team moves on to compete for a \$10,000 prize at the Massachusetts Institute of Technology (MIT) in June.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Ryan Bent and seconded by Trustee Barbara Dunsheath that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.b, 3.c, 3.d, 3.e, 3.f
Instructional Resources: 4.a

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes including Student Trustees Castillo and Plavdjian's advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jacqueline Rodarte that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.

REPORTS

- A. **Tenure Recognition:** As part of the Chancellor's Report, the following faculty members were recognized for achieving tenure:

Cypress College

Eric Bladh, Geography
Sarah Coburn, Counseling
Kendyl Covey, English
Kirk Domke, Geology
Torri Draganov, Chemistry
Yolanda Dueñas, Counseling
Gary Gopar, Music
Silvie Grote, Kinesiology & Athletics
Joshua House, Communications Studies & Forensics

Paul Kelley, Automotive Technology
Marisa Lehmeier, Counseling
Marcus McMillan, Commercial Music
Peter Molnar, Computer Information Systems
Kelly Nguyen, Mathematics
Sheila Nguyen, Chemistry
Barry Siegel, Radiologic Technology
Joel Silva, Dental Assisting
Jason Thibodeau, Philosophy
Amy Ward, Mathematics

Fullerton College

Yolanda Aguirre, Counseling
Nick Arman, Counseling
Nicola Bertoni Dedmon, Music, Vocal/Choir
George Bonnand, Machine Technology
Laura Bouza, Cinema/Television
Elisabeth Burke, Religious Studies
Tim Cobler, Mathematics
Benjamin Cuatt, Printing Technology
Roman P. De Jesus, Oceanography/Earth Science
Marcia Foster, Physical Education/Women's Basketball Coach
Frank Guthrie, Digital Arts
Klaus Hornell, Foreign Languages
Charlotte Jimmons, Cosmetology
Samantha Krag, English
Laura Lazarus, Chemistry
David Lopez, Music
Lorena Marquez, Counseling
Katheryn E. McGuthry, Psychology
Renee Mills, Disability Support Services
Gita Nilkanth, Natural Sciences
Stefani Okonyan, English
Karin Pavelek, Child Development & Educational Studies
Elsa Perez, Counseling
Kara Pham, Mathematics
Catherine Reinhardt-Zacaïr, Foreign Languages
Abraham Romero Hernandez, Mathematics
Yvonne Salazar-Perez, Cosmetology
Jeff Samano, Communications Studies/Speech
Citlally Santana, Counseling
Sean Sheil, Physical Education/Men's Track & Field Coach
Ryan Shiroma, English
Gretchen Stanton, Chemistry
Matt Tribbe, History
Valerie Tuttle, Reading
Marcu Wade, Cosmetology
Perry Webster, Physical Education/Men's Basketball Coach
North Orange Continuing Education
Carlos Diaz, English-as-a-Second Language

Rosie Navarro, Counseling
Jennifer Oo, Career Technical Education

- B. **Chancellor's Report:** Chancellor Marshall noted that copies of the District Annual Report were distributed to all members of the dais.
- C. **Chancellor's Report: JoAnna Schilling**, Cypress College President, introduced **Gisela Verduzco, Allan Abutin, Cindy Shrout, Amy Ward**, and **Sarah Coburn**, who conducted a presentation titled "Enhancing the Student Experience at Cypress College" which included the following topics:

Guided Self-Placement: **Gisela Verduzco** outlined the guided self-placement process at Cypress College which was created as a result of AB 705 legislation. The process begins with students answering questions about their high school classes and ends with them receiving an email confirming their placement. Implementation of the pilot program occurred using incoming high school students via the Spring Charger Fridays, and full implementation for the general student population in May 2019. **Allan Abutin** shared that District Information Services addressed the technical details developed by the workgroup specifications that included device responsiveness, Section 508 compliance, the creation of a QR code, and successfully integrating high school promise program students.

Sidekick Math Videos: **Cindy Shrout** and **Amy Ward** highlighted the Sidekick math videos which were created to look at important topics and produce interactive video lessons to teach students math subjects ranging from arithmetic to trigonometry. The videos can become homework for courses by allowing faculty to assign the video lessons to students and to assess student performance. The presentation included demos of the videos which are also closed captioned. Ms. Shrout also shared that the math department is looking into Open Education Resources (OER) after calculating the textbook costs for Cypress College students. A pilot program was implemented during the current semester with Intermediate Algebra, and Statistics will follow next which will be largely affected by AB 705 changes.

Cranium Café: **Sarah Coburn** shared how Cypress College developed the Cranium Café to provide online student counseling. Cranium Café was designed to help students who cannot meet with counselors on campus, is accessible via myGateway, and also allows instructors to hold office hours and share lessons via a Canvas shell. The service includes dedicated part-time counselors who only offer online appointments, is also available in the evening, and includes an Admissions & Records virtual front desk to answer student questions. Ms. Coburn's presentation also included a demo of what students see when they log on.

Subsequent to each of the presentations, trustees asked questions which included clarification on the student self-placement process, whether students meet with counselors, student feedback on the use of QR codes, and the number of faculty trained to use the Cranium Café.

(See Supplemental Minutes #1234 for a copy of the presentation.)

- D. **Chancellor's Report: Spiros Dimitratos, Kim Rosales, and Jo Wu**, Fullerton College Biotechnology faculty, conducted a presentation titled "Fullerton College Biotechnology." During the presentation, they noted the regional workforce demand increase with the specific skills addressed by their department training and that the Orange County industry generates \$33 billion annually. In response to that demand, and with 43% of jobs requiring an associate degree or less, the department has developed a Biotechnology certificate pathway for Biotech Lab Assistant, Biomanufacturing Technician, and Biotech Technician all of which will allow students to get internships, begin working in the industry, or transfer.

Curriculum development has been made in cell cultures, protein biochemistry, and nucleic acids. The program has received over \$2 million in grant funding over the last 10 years which has been used to purchase and update equipment; create instructional tools like an open resource lab manual, career guides, and lab technique instructional videos; and create new labs similar to what is found in university or lab settings. The presentation highlighted that those efforts have all helped to boost a steady increase in enrollment and student achievement, both in certificate attainment and those entering the job industry.

Dr. Wu shared the origins of the program, which began with the personal delivery of equipment and supplies to 11 schools in 2017, and its growth, which now serves 8,000 high school students annually, with 79 teachers and 45 schools involved. With the strong interest in biotechnology, dual enrollment courses are being taught Anaheim High School, with additional schools pending in the Fall, and articulation efforts as well. Fullerton College is also part of the Orange County Biotechnology Partnership, which is a regional partnership with three other community colleges, that includes shared marketing and outreach, curriculum, advisory board, deputy sector navigator, internship coordinator, and funding.

The presentation concluded with the introduction of two successful program students who shared their experiences. Subsequently, trustees praised the faculty for their inspiring work and inquired about marketing efforts, what they attribute the increase in enrollment to, job market demand, and their ability to meet that demand.

(See Supplemental Minutes #1234 for a copy of the presentation.)

- E. **Chancellor's Report: Dennis Davino, NOCE LEAP Director, and Ty Volcy**, Interim NOCE LEAP Manager, conducted a presentation titled "Community Service: LEAP into a Bright Future" which provided an overview of the community service component of the program that includes the emeritus program and the parenting program. The classes are offered at all three NOCE campuses and off-site community locations and are designed to: provide lifelong learning at a low cost while not affecting the general fund, assist with pre-requisites, are a pathway to noncredit and credit classes, and partner with existing programs in the community.

The community services program includes the Kids' College & Teen Program (ages 1-17) and the Adult Program (ages 18+) and both offer academic and personal enrichment courses. Adult programming also includes business skills, career classes, and online offerings. During the presentation, promotional videos were shared that highlighted several courses including the project management class.

In the future, the LEAP program plans to implement the use of new enrollment software, develop new course offerings, after school programs, and partnerships with local cities.

Subsequent to the presentation, trustees praised NOCE for the range of classes offered to the community and inquired where people would be able to view the promotional videos and whether there are scholarship opportunities or payment plans available for students.

(See Supplemental Minutes #1234 for a copy of the presentation.)

COMMENTS

- A. **Richard Fee** reported that DMA has an email account set up and will be distributing a request for nominations for executive board positions, and thanked Peter Maharaj for the energy and spirit of innovation that he has brought to Cypress College.
- B. **Craig Goralski** congratulated all of the faculty members who earned tenure.
- C. **Dana Clahane** reported that United Faculty will have a runoff for their Vice President position, and is sending a large delegation to the CCA conference where a new President and Vice President will be elected.
- D. **Dawnmarie Neate** reminded everyone that the CSEW Breakfast will take place on May 7 and asked those attending to RSVP.
- E. **Student Trustee Ester Plavdjian** reported that Cypress College Associated Students general elections will take place in May and she is running for student trustee again.
- F. **Student Trustee Pascual Castillo** reported that Chloe Reyes was elected as the new Fullerton College Student Trustee, and that the results from the OCTA bus fee ballot initiative are still being verified.
- G. **Trustee Stephen T. Blount** provided an update on his efforts to increase attendance at the Fullerton College Veterans Golf Classic and shared that he has been asked to serve as a teller for the CCCT election ballot counting.
- H. **Trustee Molly McClanahan** reported on her attendance at the Fullerton College Athletic Hall of Fame event, shared that the Fullerton College Horticulture Spring Plant Sale is taking place in May, and looked forward to the program at the Cypress College Yom Hashoah event.
- I. **Trustee Ryan Bent** reported on his attendance at a networking event for students hosted by the Cypress College Legacy Program where he served as a mentor.
- J. **Trustee Barbara Dunsheath** congratulated faculty receiving tenure, and stated that she looked forward to attending the Cypress College Yom Hashoah event and the District Student Equity Summit. She noted that April 24 is Denim Day to raise awareness against sexual assault.

- K. **Trustee Jacqueline Rodarte** reported on her attendance at the Fullerton College Foundation meeting which is still working towards transitioning to an auxiliary model, and stated the Foundation's annual gala will take place on October 19.
- L. **Trustee Jeffrey P. Brown** noted that AB 697 (Ting) was introduced in response to the recent college admissions scandal and seeks to prevent Cal Grant funding to universities that grant legacy admissions. He expressed concern that students receiving Cal Grants would be unfairly punished and locked out of that funding, and wondered if the Orange County Legislative Task Force or CCLC were doing anything to oppose the proposed legislation.

He also referenced a March 28 article in the Times of San Diego highlighting the work of **Dave Dillon** whose no-cost textbook efforts have saved Grossmont College students nearly \$1.3 million, with 100 instructors and 285 classes having no textbook costs this semester. He encouraged everyone to keep looking at open educational resources which benefit students.

MINUTES: It was moved by Trustee Molly McClanahan and seconded by Trustee Stephen T. Blount to approve the Minutes of the Regular Meeting of April 9, 2019. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Castillo and Plavdjian's advisory votes.**

FINANCE & FACILITIES

Item 3.a: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Stephen T. Blount to adopt Resolution No. 18/19-18, authorizing the issuance of North Orange County Community College District (Orange and Los Angeles Counties, California) election of 2014 General Obligation Bonds, Series B, and Actions related thereto.

Vice Chancellor Fred Williams clarified that the resolution is the first formal step to begin the second bond issuance, that the District will seek to get a AAA rating, and that the funds are required to be invested in the Orange County Treasury.

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Castillo and Plavdjian's advisory votes.

Item 3.b: By block vote, authorization was granted to enter into an agreement with Cambridge West for the preparation of one Final Projects Proposals (FPP): one for the Fullerton College Music Drama Complex for a not-to-exceed amount of \$87,500. The contract for the FPP starts on April 17, 2019, and is retroactive and runs through May 31, 2020.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the agreement on behalf of the District.

Item 3.c: By block vote, authorization was granted to amend the existing Commissioning Services Agreement with Enovity for the Fullerton College new Instructional Building and Central Plant to reflect an increase of \$15,200, for a total of \$125,778, not inclusive of reimbursables, to address commissioning of additional scope approved by the Board on

February 12, 2019. The term of the agreement will continue to be effective through December 31, 2023.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or District Director, Purchasing, to execute the amendment on behalf of the District.

Item 3.d: By block vote, authorization was granted to amend the existing Cost Estimating Agreement with O'Connor Construction Management for the Fullerton College new Instructional Building and Central Plant to reflect an increase of \$7,000, for a total of \$159,000, including reimbursables, to address cost estimating of additional scope approved by the Board on February 12, 2019. The term of the agreement will continue to be effective through December 31, 2023.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or District Director, Purchasing, to execute the amendment on behalf of the District.

Item 3.e: By block vote, authorization was granted for Fullerton College to accept donations to its divisions and programs.

(See Supplemental Minutes #1234 for a copy of the donation list.)

Item 3.f: By block vote, authorization was granted to enter into an agreement with Stamats, Inc. in the amount of not to exceed \$249,975 for services and development and implementation of a website redesign for NOCE. The timeline for the project will be May 1, 2019 through December 31, 2020. If any additional add-on services are needed, the contract will be extended based on the hourly rates submitted in the proposal.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director of Purchasing, to execute any agreement on behalf of the District.

Item 3.g: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Molly McClanahan to enter into an agreement with Brailsford & Dunlavey, Inc. in the amount of \$717,790 to assist the District in preparing a ten (10) year Educational and Facilities Master Plan (EFMP) for 2021-2030. The project will begin on May 1, 2019 and end on October 31, 2020.

As part of the discussion, Chancellor Marshall and Andrew Perez, with Brailsford & Dunlavey, conducted a short presentation outlining the process that took place to select Brailsford & Dunlavey and Moore Ruble Yudell to assist the District in preparing the EFMP, the process that will take place, and the fee and expense summary.

During the discussion, trustees inquired whether student housing would be looked at (yes); whether sustainability efforts would be addressed (will be looked at holistically and from an operations and design standpoint); experience working with California community colleges (yes, both in northern and southern California), the project timeline (probably 12 months to perform the work and have deliverables); involvement of constituencies (yes, via focus groups on all three campuses with students and faculty, surveys, and community engagement to gauge what they know about the District); and whether the education and facilities master plans will be done at the same time (the education plan will be first with the facilities plan to follow).

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Castillo and Plavdjian's advisory votes.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the agreement on behalf of the District.

(See Supplemental Minutes #1234 for a copy of the presentation.)

Item 3.h: This item was pulled from the agenda and will be revised before returning for Board consideration at a future meeting.

INSTRUCTIONAL RESOURCES

Item 4.a: By block vote, authorization was granted to Board ratify the amendment of the 2018-2019 NOCCCD and Placentia Yorba Linda Unified School District (PYLUSD) College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.

(See Supplemental Minutes #1234 for a copy of the curriculum listing.)

Item 4.b: The Board received and discussed the 2019-2020 Fullerton College and Whittier Union School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement. During the discussion, President Greg Schulz noted that Fullerton College strictly honors college district boundaries, but they were directly approached by Whittier High School and Rio Hondo College granted permission in writing.

Item 4.c: The Board received and reviewed the Vision for Success Local Goal Setting for Cypress College and Fullerton College as information. Both plans will return to the Board for approval prior to submission to the State Chancellor's Office by May 31, 2019.

The Board also received the NOCE local goals in alignment with the Vision for Success, which will not be submitted to the State.

HUMAN RESOURCES

Item 5.a: By block vote, authorization was granted for the following academic personnel matters which are within budget:

TEMPORARY MANAGEMENT CONTRACT

| | | |
|------------------|------|---|
| Perkins, Deborah | NOCE | Interim Director, Student Success and Support Programs 12 Month Position (100%) Range 24, Column C Management Salary Schedule Eff. 04/29/2019-06/30/2019 PN SIM974 |
| Timmermans, Dana | FC | Interim Director, Behavioral Health Services 12 Month Position (100%) |

Range 20, Column G
 Management Salary Schedule
 Eff. 04/24/2019-06/30/2019
 PN FIM596

TEMPORARY REASSIGNMENT

| | | |
|-----------------------|-----|---|
| Huerta Aguilera, Flor | FC | Counselor |
| | To: | Interim Dean, Counseling and Student Development 12 Month Position (100%) Range 32, Column G Management Salary Schedule Eff. 04/24/2019-06/30/2019 PN CIM978 |

EXTENSION OF TEMPORARY MANAGEMENT CONTRACT

| | | |
|-----------------------|----|--|
| Huerta Aguilera, Flor | CC | Interim Dean, Counseling and Student Development Range 32, Column G Management Salary Schedule Eff. 07/01/2019-06/30/2020 |
| Timmermans, Dana | FC | Interim Director, Behavioral Health Services Range 20, Column G Management Salary Schedule Eff. 07/01/2019-06/30/2020 |

ADDITIONAL DUTY DAYS @ PER DIEM

| | | | |
|----------------|----|-----------------|---------|
| House, Joshua | CC | Forensics Coach | 11 days |
| Page, Jennifer | CC | Forensics Coach | 11 days |

PAYMENT FOR INDEPENDENT LEARNING CONTRACT SPRING 2019

| | | |
|------------------|----|---------|
| Higuchi, Natsuyo | CC | \$20.00 |
|------------------|----|---------|

LEAVE OF ABSENCE

| | | |
|---------------|----|--|
| Carter, Danny | FC | Drafting Technology Instructor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 04/01/2019-05/25/2019 |
| Covey, Kendyl | CC | English Instructor Family Medical Leave (FMLA/PDL) (100%) Paid Leave using Regular and Supplemental |

Sick Leave until Exhausted; Unpaid thereafter
Eff. 05/09/2019-05/25/2019

| | | |
|---------------|----|---|
| Larez, Jennie | CC | Health Information Technology Instructor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 04/11/2019-05/25/2019 |
| Shafer, Julie | CC | Photography Instructor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 04/08/2019-04/14/2019 |

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2019 SUMMER INTERSESSION

| | | |
|------------------|----|------------------|
| Itagaki, Michael | FC | Column 1, Step 3 |
|------------------|----|------------------|

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2019 SPRING SEMESTER,
WINTER/SPRING TRIMESTER

| | | |
|--------------------|------|------------------|
| Carralejo, Caitlyn | CC | Column 1, Step 1 |
| Marlowe, Walter | NOCE | Column 1, Step 1 |
| Montero, Vanessa | FC | Column 1, Step 1 |

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

| | | |
|--------------------|----|------------------|
| Carralejo, Caitlyn | CC | Column 1, Step 1 |
| Montero, Vanessa | FC | Column 1, Step 1 |

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

| | | |
|----------------------|----|--|
| Altebarmakian, Tamar | CC | Acceleration Training Day Stipend not to exceed \$100.00 Eff. 03/22/2019 |
| Barretto, Jacqueline | CC | Acceleration Training Day Stipend not to exceed \$100.00 Eff. 03/22/2019 |
| Bustos, Idalith | CC | Acceleration Training Day Stipend not to exceed \$100.00 Eff. 03/22/2019 |
| Damer, Mouminat | CC | Acceleration Training Day Stipend not to exceed \$100.00 Eff. 03/22/2019 |
| Daugherty, Sarah | CC | Acceleration Training Day |

| | | |
|------------------------|----|--|
| | | Stipend not to exceed \$100.00 Eff. 03/22/2019 |
| Dymond, Danielle | CC | Acceleration Training Day Stipend not to exceed \$100.00 Eff. 03/22/2019 |
| Edmund, Adira | CC | Acceleration Training Day Stipend not to exceed \$100.00 Eff. 03/22/2019 |
| Farol, Ronald | CC | Acceleration Training Day Stipend not to exceed \$100.00 Eff. 03/22/2019 |
| Flores-Salcido, Dahlia | CC | Acceleration Training Day Stipend not to exceed \$100.00 Eff. 03/22/2019 |
| Ford, Julie | CC | Supervising Dentist (DH Program) Column 3, Step 2 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2019 Summer Intersession |
| Gabriel, Diane | CC | Acceleration Training Day Stipend not to exceed \$100.00 Eff. 03/22/2019 |
| Ho, Jen | CC | Acceleration Training Day Stipend not to exceed \$100.00 Eff. 03/22/2019 |
| Jenkins, Jason | CC | Acceleration Training Day Stipend not to exceed \$100.00 Eff. 03/22/2019 |
| Jure, Josiah | CC | Acceleration Training Day Stipend not to exceed \$100.00 Eff. 03/22/2019 |
| Khan, Shazia | CC | Acceleration Training Day Stipend not to exceed \$100.00 Eff. 03/22/2019 |
| Kilzer, Cassandra | CC | Acceleration Training Day Stipend not to exceed \$100.00 Eff. 03/22/2019 |
| Knowles, Kevin | CC | Acceleration Training Day Stipend not to exceed \$100.00 |

Eff. 03/22/2019

| | | |
|---------------------|----|--|
| Morrison, Anna | CC | Acceleration Training Day Stipend not to exceed \$100.00 Eff. 03/22/2019 |
| Osle, Janessa | CC | Acceleration Training Day Stipend not to exceed \$100.00 Eff. 03/22/2019 |
| Powell, Laura | CC | Acceleration Training Day Stipend not to exceed \$100.00 Eff. 03/22/2019 |
| Provenzano, Maureen | CC | Acceleration Training Day Stipend not to exceed \$100.00 Eff. 03/22/2019 |
| Rasmussen, Amy | CC | Acceleration Training Day Stipend not to exceed \$100.00 Eff. 03/22/2019 |
| Reeves, Mallory | CC | Acceleration Training Day Stipend not to exceed \$100.00 Eff. 03/22/2019 |
| Robles, Emily | CC | Acceleration Training Day Stipend not to exceed \$100.00 Eff. 03/22/2019 |
| Sharp, Cara | CC | Acceleration Training Day Stipend not to exceed \$100.00 Eff. 03/22/2019 |
| Simoese, Nora | CC | Acceleration Training Day Stipend not to exceed \$100.00 Eff. 03/22/2019 |
| Villarruel, Ruby | CC | Acceleration Training Day Stipend not to exceed \$100.00 Eff. 03/22/2019 |
| Walker, Lynn | CC | Acceleration Training Day Stipend not to exceed \$100.00 Eff. 03/22/2019 |

Item 5.b: By block vote, authorization was granted for the following classified personnel matters which are within budget:

RESIGNATION

| | | |
|------------------|----|---|
| Perkins, Deborah | FC | Special Projects Director, Student Equity Temporary Management Position (100%) Eff. 04/27/2019 PN FCT978 |
| Timmermans, Dana | FC | Special Projects Director, Student Health Temporary Management Position (100%) Eff. 04/24/2019 PN FCT599 |

NEW PERSONNEL

| | | |
|------------------|----|---|
| Beck, Mary Ann | FC | Child Care Teacher I 12-month position (100%) Range 22, Step E Classified Salary Schedule Eff. 04/23/2019 PN FCC954 |
| De Anda, Elvia | FC | Child Care Teacher I 12-month position (100%) Range 22, Step B Classified Salary Schedule Eff. 04/23/2019 PN FCC912 |
| Ghatikar, Rachel | CC | Special Project Director/College Foundation and Community Relations Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 05/01/2019 – 06/30/2019 PN CCT999 |
| Otieno, Naomi | CC | Executive Assistant 12-month position (100%) Range 41, Step A Classified Salary Schedule Eff. 05/06/2019 PN CCC688 |

PROMOTION

| | | |
|---------------|-----|--|
| Gomber, Brian | CC | Facilities Custodian I 12-month position (100%) PN CCC840 |
| | To: | Skilled Maintenance Assistant 12-month position (100%) Range 34, Step E + 15% Longevity + PG&D Classified Salary Schedule |

Eff. 04/24/2019
PN CCC909

| | | |
|--------------|----|--|
| Kiely, Janae | FC | Administrative Assistant II 12-month position (100%) PN FCC695 |
| | | To: Office Coordinator 12-month position (100%) Range 40, Step D Classified Salary Schedule Eff. 04/24/2019 PN FCC998 |

VOLUNTARY CHANGES IN ASSIGNMENT

| | | |
|-------------------|----|--|
| Salazar, Kellyann | FC | Health Education Coordinator (100%) Temporary Decrease In Percent Employed From: 100% To: 60% Eff. 04/20/2019 – 06/30/2019 |
|-------------------|----|--|

PROFESSIONAL GROWTH & DEVELOPMENT

| | | |
|------------------|----|---|
| Monroy, Yamileth | FC | Student Services Specialist, Counseling 1 st increment (\$400) Eff. 07/01/2019 |
| Phelps, Celeste | CC | Director, DSS 1 st increment (\$400) Eff. 07/01/2019 |

STIPEND FOR ADDITIONAL MANAGEMENT DUTIES

| | | |
|-------------------|----|--|
| Cornell, Jennifer | CC | Administrative Assistant III (100%) 10% Stipend Eff. 01/01/2019 – 06/30/2019 |
|-------------------|----|--|

LEAVES OF ABSENCE

| | | |
|----------------|----|--|
| Coggi, Anita | FC | Administrative Assistant II (100%) Military Leave With Pay (USERRA) Eff. 03/22/2019 – 03/27/2019 |
| Davis, Anthony | AC | Printer (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 02/20/2019 – 05/22/2019 (Consecutive Leave) |

| | | |
|-----------------|----|---|
| Garrett, Taylor | CC | Administrative Assistant III (100%) Unpaid Personal Leave Eff. 05/30/2019 – 05/31/2019; 06/03/2019 |
| Lopez, Della | CC | Administrative Assistant I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/08/2019 – 05/06/2019 (Consecutive Leave) |

CORRECTION TO BOARD AGENDA OF APRIL 9, 2019 – RESIGNATION

| | | |
|--------------|----|---|
| Taylor, Gail | CC | Special Projects Director, College Foundation and Community Relations (100%) Eff. 04/30/2019 PN CCT991 |
|--------------|----|---|

Item 5.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1234 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1234 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1234 for a copy of the volunteer listing.)

GENERAL

Item 6.a: The Board received and reviewed, as information items, the following revised Administrative Procedures which were approved by the District Consultation Council on March 25, 2019:

- AP 2350, Speakers
- AP 2360, Minutes
- AP 2365, Recording
- AP 2410, Board Policies and Administrative Procedures
- AP 2430, Delegation of Authority to the Chancellor
- AP 2431, Chancellor Selection
- AP 2435, Evaluation of Chancellor
- AP 2510, Participation in Local Decision-making
- AP 7230-4, Confidential Employees – Leaves
- AP 7240-4, Management Employees – Leaves

The revised Administrative Procedures are available on the District's website, where they are readily accessible by students, employees, and the general public.

Item 6.b: The Board received the following proposed, revised Board Policies as a first reading and directed that they be placed on a future Board meeting agenda for action with the following noted revisions:

- BP 2350, Speakers
- BP 2355, Decorum
- BP 2360, Minutes
- BP 2365, Recording
- BP 2430, Delegation of Authority to [the](#) Chancellor
- BP 2431, Chancellor Selection
- BP 2432, Chancellor Succession
- BP 2435, Evaluation of Chancellor
- BP 2510, Participation in Local Decision-making

Once adopted by the Board of Trustees, the policies will be placed on the District's website, where they will be readily accessible by students, employees, and the general public.

Item 6.c: Board President Jeffrey P. Brown asked if there were any requests for potential future Board agenda items and Trustee Ryan Bent requested an information agenda item related to the free tuition goals of the District including expectations of implementation, enrollment, and costs in order for trustees to better answer community questions.

CLOSED SESSION: At 7:52 p.m. Board President Jeffrey P. Brown adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; - Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Government Code Section 54957.5: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: CHANCELLOR

RECONVENE MEETING: At 9:52 p.m., Board President Jeffrey P. Brown reconvened the meeting in open session.

ADJOURNMENT: At 9:52 p.m., it was moved by Trustee Ryan Bent and seconded by Trustee Stephen T. Blount to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.**