



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

MEETING: Regular Meeting in March 2024

DATE: Tuesday, March 26, 2024, at 5:30 p.m.

**PLACE: Anaheim Union High School District – La Palma Room
501 N. Crescent Way, Anaheim, CA 92801**

Access to the Board of Trustees meeting is available via the District YouTube channel by clicking on the following livestreaming link and selecting the “LIVE” video option:

<https://www.youtube.com/channel/UCsguBf7ndfQVQ6n0v9hrfiQ>

Welcome to this meeting of the North Orange County Community College District Board of Trustees. Anyone wishing to attend this meeting virtually may do so via the YouTube link listed on the agenda.

The Board respects the rights of members of the public to comment on matters under its jurisdiction. Members of the public may address the Board by completing a yellow card entitled, “Request to Address Board of Trustees” and submitting it to the Recording Secretary. These cards are available in the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board. Those wishing to address matters not on the agenda can do so immediately prior to the adjournment to closed session or, in the absence of a closed session, at the conclusion of all other public session business. Public comments must comply with the three-minute time limit.

The Board reserves the right to change the order of the agenda items as the need arises. All Board meetings, excluding closed sessions, are electronically recorded.

AGENDA:

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Consider Non-Personnel block-vote items indicated by [] in Sections 4 & 5**
- d. **Consider Personnel block-vote items indicated by [] in Section 6**
 Agenda items designated as block-vote items with [] are considered by the Board to either be routine or sufficiently supported by back-up information that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them.

 Block vote items will be enacted by one motion. Exceptions to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion or if an individual wishes to comment on a block-vote item. During either scenario the Board President will remove the item from block-vote consideration for separate discussion and a separate vote.

 Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public by contacting the Chancellor’s Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. – 5:00 p.m.).
- e. **Chancellor’s Report**
2. a. **Approval of Minutes of the Regular Meeting of March 12, 2024**

- b. **FIRST CLOSED SESSION** (only if needed)

3. PUBLIC HEARING

- a. It is recommended that that the Board receive comments from the public on the initial reopener proposal submitted by CSEA Chapter #167.
- b. It is recommended that the Board receive comments from the public on the initial reopener proposal submitted by the District to CSEA Chapter #167, and after providing an opportunity for comments, adopt the District's initial proposal.

4. FINANCE & FACILITIES

- [a] Authorization is requested for the District to enter into a professional services agreement with Ruffalo Noel Levitz for a five-year strategic enrollment management plan.
- [b] Authorization is requested to approve Resolution No,23/24-19 to award Bid #2324-02, Fullerton College Building 300 Modernization Project to Icon West, Inc.

5. INSTRUCTIONAL RESOURCES

- [a] It is recommended that the Board authorize Cypress College and Fullerton College to enter into an agreement with the California Community Colleges Chancellor's Office to accept Student Transfer Achievement Award funds in the amount of \$1,130,434 to be used by the 2025-26 fiscal year.

6. HUMAN RESOURCES

- [a] Request approval of the following items concerning academic personnel:

- Resignation
- Change in Salary Classification
- Leaves of Absence
- Faculty Sabbatical Leaves
- Temporary Academic Hourly

- [b] Request approval of the following items concerning classified personnel:

- Retirement
- Declination of Offer of Employment
- Resignations
- Change in Hire Date
- New Personnel
- Voluntary Changes in Assignment
- Placement on 39-Month Reemployment List
- Leaves of Absence
- New Classified Management Job Description

- [c] Request approval of Professional Experts.

- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.
- [e] Request approval of Volunteers.

7. GENERAL

- a. It is recommended that the Board adopt the revised Board Policies in Chapter 7.
- b. It is recommended that the Board discuss any potential future agenda items.

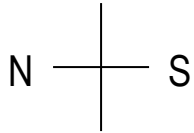
8. COMMENTS

- a. Chancellor's Staff Comments
- b. Resource Table Personnel Comments
- c. Members of the Board of Trustees Comments
- d. Public Comments on Non-agenda Items

9. ADJOURN TO CLOSED SESSION: Per the following sections of the Government Code:

- a. Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JULIE KOSSICK, ASSOCIATE VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.
- b. Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.
- c. Per Section 54956.8: CONFERENCE WITH REAL PROPERTY NEGOTIATOR.
 Property: Fullerton Museum, 301 Pomona Ave., Fullerton CA 92832
 Negotiation Party: Fred Williams, Vice Chancellor, Finance & Facilities
 Under Negotiations: Terms and Conditions of Lease
- d. Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.



Board Room Seating Arrangement

Evangelina Rosales,
President

Jeffrey P. Brown,
Vice President

Dr. Barbara Dunsheath,
Secretary

Jacqueline Rodarte,
Board Member

Stephen T. Blount,
Board Member

Ed Lopez,
Board Member

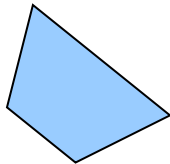
Ryan Bent,
Board Member

Jesus Ramirez Jr.,
Student Member CC

Dr. Byron D. Clift Breland,
Chancellor

Chloe Serrano,
Student Member FC

Alba Recinos,
Recording Secretary



Audience Seating

Constituent Group
Representatives

Chancellor's Staff

Entrance



NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: March 26, 2024
SUBJECT: CSEA Chapter #167 Reopeners for 2024/2025

Action	_____
Resolution	_____
Information	X
Enclosure(s)	X

BACKGROUND: The collective bargaining agreement between CSEA Chapter #167 and the District provides that during a multiple-year agreement, either party shall have the right to reopen the agreement each fiscal year on one article of the agreement. For the 2024-2025 fiscal year, reopeners exclude wages, health and welfare benefits and fringe benefits. CSEA Chapter #167 has submitted the attached reopeners.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees. #3 – The District will regularly evaluate and address salaries and benefits to ensure fair compensation for all employees.

How does this relate to Board Policy: This item is in compliance with Board and Administrative Policies 2610, Presentation of Initial Collective Bargaining Proposals.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: : It is recommended that the Board receive comments from the public on the attached reopener proposal by CSEA Chapter #167 to the District, as submitted by CSEA Chapter #167.

Irma Ramos

Recommended by


Approved for Submittal

3.a.1
Item No.



**California School Employees Association
Chapter 167**

**Initial Successor Agreement Proposal of
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
And Its
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT CHAPTER 167
February 28, 2024**

The California School Employees Association and its North Orange County Community College District Chapter 167 (CSEA), in accordance with Article 26 Negotiations of the Collective Bargaining Agreement (CBA) notifies the North Orange County Community College District (District) of CSEA's intent to modify or amend the CBA and negotiate per Article 26.5. Additional articles may be opened by mutual agreement of the parties. CSEA desires to alter or amend the articles indicated below. In accordance with Government Code 3547, CSEA presents its initial proposal for a new collective bargaining term for public discussion.

Article 5 Organizing Rights

CSEA has an interest in increasing release time for executive board members and adding a stipend for CSEA reps such as but not limited to: on hiring and shared governance committees.

Article 9 Pay and Allowances

CSEA has an interest in setting salary increases for the new CBA term creating Cost of Living (COLA) language.

Article 10 Hours and overtime

CSEA has an interest in adding the Hybrid/Flexible work Schedules permanently to the CBA and updating overtime language. CSEA has an interest in adding clarifying language for stipends.

Article 11 Employee benefits

CSEA has an interest to increasing and expanding health and welfare benefits and parameters. CSEA has an interest in equitable retiree health benefits and incentives.

Article 12 Professional growth

CSEA has an interest in clarifying language so more members can participate.

Article 13 Holidays

CSEA has an interest in clarifying holiday compensation for bargaining unit members with assigned work on holidays and clarifying holiday pay for several new holidays.

Article 14 Vacation

CSEA has an interest in adding time to the vacation schedule.

Article 15 Leaves

CSEA has an interest in clarifying the parameters of leaves usage.

Article 16 Recruitment and transfer

CSEA has an interest in changing language on involuntary and voluntary transfers and assignment of relatives.

Article 18 Classification and Reclassification

CSEA has an interest in clarifying and improving the ongoing reclassification process and promotion process.

Article 20 Discipline

CSEA has an interest in establishing binding arbitration in the discipline process and adding language regarding to directives.

Article 21 Layoff & reemployment

CSEA has an interest in clarifying layoff and reemployment language.

Article 22 Grievance procedure

CSEA has an interest in adding more equitable steps to the grievance process.

Article 25 Restriction on Contracting Out

CSEA has an interest in adding anti-AI language for the protection of our members.

Article 26 Negotiations

CSEA has an interest in establishing the terms for reopeners during the term of the agreement.

Article 28 Duration

CSEA has an interest in a new three (3) year agreement.

CSEA reserves the right to make additional proposals at any time during the bargaining process; including but not limited to responses to proposals made by the District.
Should you have any questions or concerns please do not hesitate to contact us. Please feel free to proceed with any requirements for posting prior to negotiations.

Regards,

Pamela Spence
President CSEA Chapter 167
presidentcsea167@outlook.com

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	March 26, 2024	Resolution	<u> </u>
SUBJECT:	District Reopeners to CSEA Chapter #167 for 2024/2025	Information	<u>X</u>
		Enclosure(s)	<u>X</u>

BACKGROUND: The collective bargaining agreement between CSEA Chapter #167 and the District provides that during a multiple-year agreement, either party shall have the right to reopen the agreement each fiscal year on one article of the agreement. For the 2024-2025 fiscal year, reopeners exclude wages, health and welfare benefits and fringe benefits. The District has submitted the attached reopeners.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees. #3 – The District will regularly evaluate and address salaries and benefits to ensure fair compensation for all employees.

How does this relate to Board Policy: This item is in compliance with Board and Administrative Policies 2610, Presentation of Initial Collective Bargaining Proposals.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board receive comments from the public on the attached reopener proposal by the District to CSEA Chapter #167 as submitted by the District. It is further recommended that after providing the public with an opportunity to comment, the Board adopt the District’s initial proposal.

Irma Ramos

Recommended by


Approved for Submittal

3.b.1
Item No.



Office of Human Resources

INTRADISTRICT CORRESPONDENCE

To: Pamela Spence, President, CSEA Chapter 167
From: Julie Kossick, Associate Vice Chancellor, Human Resources
Date: March 6, 2024
Subject: District Initial Proposal - Successor Agreement Negotiations (2024)

A handwritten signature in black ink, appearing to read "Julie Kossick".

Pursuant to the provisions of Article 26 of the Agreement between CSEA Chapter 167 and the District, this will serve as notice of the District's intent to negotiate a successor agreement to the current collective bargaining agreement, which expires June 30, 2024. The District proposes the following:

Preamble

- Clarify language consistent with current names of Organizations.

Article 1 - Recognition

- Clarify language in this article.

Article 2 - No Discrimination

- Modify language for legal consistency to include protected classifications required by law.

Article 3- Check off and Organizational Security

- Incorporate language to include timelines for matters in this article.

Article 4 - Employee Rights and Responsibilities

- Modify process for updating Unit Member personal information with NOCCCD.

Article 5- Organizational Rights

- Clarify language to require advanced notice to the District of training(s) to be offered or attended by bargaining unit members.
- Incorporate clarifying language for sections Article 5.1 and 5.2.

Article 7- Union Stewards

- Add clarifying language related to notice, timekeeping, and other responsibilities.

Article 9 - Pay and Allowances

- Achieve a salary agreement that is reasonable and sustainable within the context of the District's current budget environment.
- Modify Premium Pay - Longevity language.

Article 10- Hours and Overtime

- Amend contract related to Adjustments of Assigned Time, Overtime, and Work on Holidays.

Article 11- Employee Benefits

- Achieve a benefits agreement which is reasonable and sustainable within the context of the District's current budget environment.
- Other general clarifying language.

Article 12- Professional Growth and Development Program

- Clarifying language on process and titles.

Article 13- Holidays

- Modify to comply with the current legal Holidays.

Article 14 - Vacation

- Modify Vacation Scheduling and Excess Vacation Balances language.

Article 15 – Leaves

- Modify current language regarding Reporting and Verification of Sick Leave, Supplemental Sick Leave, Bereavement Leave, Personal Necessity and other leaves. Clarify language regarding existing leaves and new leaves as required by law.

Article 16- Recruitment, Transfer and Promotion

- Modify current language regarding Short-Term Transfers, Transfers, and Lateral Transfers.

Article 18- Classification and Reclassification

- Modify current language - Classification Review.
- Incorporate Job Family Study Project Language.

Article 19- Unit Member Evaluation

- Modify current evaluation language and forms to comply with Title 5 § 53602 – Advancing Diversity, Equity, Inclusion, and Accessibility in Evaluation Process.

Article 26- Negotiations

- Modify current language to change successor agreement timeline.

The District reserves the right to make proposals concerning other articles and issues as it deems necessary and appropriate. Additional subjects of meeting and negotiating arising after the presentation of this initial proposal shall be made public within 24 hours pursuant to Government Code section 3547(d).

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	March 26, 2024	Resolution	<u> </u>
SUBJECT:	Professional Services Agreement with Ruffalo Noel Levitz LLC (RNL) for Enrollment Management	Information	<u> </u>
		Enclosure(s)	<u> </u>

BACKGROUND: To further our ongoing efforts for enrollment management and to accomplish the goals and objectives of the Innovation and Effectiveness Plan out of the Partnership Resource Team visits, the District is proposing to enter into a year-long engagement with Ruffalo Noel Levitz (RNL), the national leading organization on Strategic Enrollment Management to create campus-specific strategic enrollment management plans. The goal of the engagement is to partner with RNL to create a five-year strategic enrollment management plan with goals, key performance indicators, and market analysis for potential new academic programs. The engagement will encompass these major areas:

1. An Enrollment Projection Model to assist NOCCCD in forecasting the impact of demographic changes on enrollment for new students, using demographic variables, institutional data, and county data;
2. An Academic Program Demand/Environmental Scan Analysis to review data on market share, degree trends, employer hiring and occupational trends, and NOCCCD student survey data to inform program offerings that may meet the needs of prospective students;
3. Strategic Enrollment Planning Consulting to develop a strategic enrollment management plan, including identification of key performance indicators, data analysis of NOCCCD enrollment and market data, strategy development, enrollment goal setting, and workshop and professional development sessions;
4. Facilitation of a Districtwide Enrollment Management Summit; and
5. Administration of the Student Satisfaction Inventory (SSI), an online student inventory which measures student satisfaction and priorities.

The engagement is projected to begin in late Spring 2024 with data gathering. All other activities, including discussions of data, enrollment planning, workshops, professional development, etc. will commence in fall 2024 once all employee groups are back on contract.

This agenda item was submitted by Cherry Li-Bugg, Vice Chancellor, Educational Services and Technology.

How does this relate to the five District Strategic Directions? This item responds to 4.a.1

the new District Strategic Direction on Student Experience & Success: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse, and Board Policy 6340, Contracts.

FUNDING SOURCE AND FINANCIAL IMPACT: Innovations and Effectiveness Grant and Enrollment Outreach and Student Retention Funds.

RECOMMENDATION: Authorization is requested for the District to enter into a professional services agreement with Ruffalo Noel Levitz in the amount of \$255,517 for a five-year strategic enrollment management plan. Authorization is further requested for the Vice Chancellor, Finance & Facilities or District Director, Purchasing, to issue a purchase order on behalf of the District.

Fred Williams

Recommended by

B. V. Dift *Barb M*

Approved for Submittal

4.a.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	X
DATE:	March 26, 2024	Information	
SUBJECT:	Adoption of Resolution No. 23/24-19 Award Bid #2324-02 Fullerton College Building 300 Modernization Project (Contingent Upon State Chancellor's Approval)	Enclosure(s)	

BACKGROUND: The Fullerton College Building 300 Modernization Project received approval to proceed to bid from the State Chancellor's Office on August 8, 2023. This procurement followed a Design Bid Build approach with the bid process commencing on December 12, 2023, and bids due on February 20, 2024. The Purchasing Department received six bid proposals as outlined in the table below. Each bid proposal includes a base bid plus seven Allowances (1-7) intended for the District's use in addressing specific construction issues during the project's course of construction. The contract amount totals \$21,164,350 inclusive of allowances. The estimated cost of the project was \$25,149,000.

COMPANY	BASE BID	ALLOWANCES (1-7)	TOTAL
Icon West, Inc	\$18,284,800	\$2,879,550	\$21,164,350
PCL Construction Services, Inc.	\$18,596,537	\$3,354,790	\$21,951,327
S.J. Amoroso Construction Co., LLC	\$19,077,000	\$3,297,000	\$22,374,000
ProWest PCM, Inc.	\$20,210,303	\$2,590,817	\$22,801,120
2H Construction	\$20,443,000	\$2,675,830	\$23,118,830
Pinner Construction Co., Inc.	\$21,078,000	\$3,352,720	\$24,430,720

After carefully evaluating the bids, the College, along with the Construction Manager – Simpson & Simpson, District staff and legal counsel, and construction staff, recommend awarding the construction contract to Icon West, Inc., the lowest responsive responsible bidder.

As part of Icon West, Inc., bid, they submitted a request for substitution on the fiber reinforced polymer (FRP) system, which is a major part of seismic reinforcement of the building. In the bid documents, a Simpson FRP was specified, this system was approved by the seismic engineer and DSA and in order for the substitution to be approved, DSA, architect of record, and the seismic engineer must sign off, which can take months. In a

separate letter, we have advised Icon West, Inc. that all costs associated with the approval will be borne by Icon West, Inc., and if all approvals are not obtained by September 9, 2024, the original specified FRP system will be installed.

This agenda item was submitted by Oscar Saghieh, Fullerton College Project Manager and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for this project will come from State and Measure J Funds.

RECOMMENDATION: Authorization is requested to approve Resolution No,23/24-19 to award Bid #2324-02, Fullerton College Building 300 Modernization Project to Icon West, Inc. as the lowest overall responsive and responsible bidder, totaling \$21,164,350 inclusive of allowances. Authorization is further requested for the Vice Chancellor, Finance & Facilities or District Director, purchasing to execute the contract on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

4.b.2

Item No.



**RESOLUTION OF THE GOVERNING BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
APPROVING THE AWARD FOR BID #2324-02, FULLERTON COLLEGE BUILDING 300
MODERNIZATION**

RESOLUTION NO. 2324-19

WHEREAS, the North Orange County Community College District (District) received Division of State Architect (DSA) approval of the Building 300 Modernization at Fullerton College on May 30, 2023;

WHEREAS, the project is both a state and locally funded project; where a portion will be reimbursed by the State;

WHEREAS, Bid #2324-09 for the Building 300 Modernization at Fullerton College was advertised in the Orange County Register on December 12, 2023;

WHEREAS, 6 prime contractor bids were received on February 20, 2024;

WHEREAS, the lowest responsive prime bidders are as listed in Exhibit "A";

WHEREAS, the total bid award amount is \$21,164,350, inclusive of allowances;

WHEREAS, construction is scheduled to begin in April 1, 2024, contingent upon the State Chancellor's Office approval; and

WHEREAS, upon notification of approval from the State Chancellor's Office to award the prime contractor bids, the Board hereby delegates to the District's Vice Chancellor, Finance & Facilities or District Director, Purchasing to execute the construction contracts and other required documents per Board Policy 6340.

NOW, THEREFORE, BE IT RESOLVED, that the North Orange County Community College District Board of Trustees approve the Award of Prime Contracts for the Building 300 Modernization in the amount of \$21,164,350, contingent upon State Chancellor's Office approval.

APPROVED, PASSED, AND ADOPTED by the Governing Board of the North Orange County Community College District this 26th day of March, 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Evangelina Rosales, President of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

President of the Board of Trustees
North Orange County Community College District

I, Alba Recinos, Clerk of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Governing Board at a regular meeting thereof held on the 26th day of March, 2024, by the above described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the North Orange County Community College District Governing Board this 26th day of March, 2024.

Clerk of Governing Board
North Orange County Community College District

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	March 26, 2024	Resolution	<u> X </u>
SUBJECT:	Cypress College and Fullerton College – Student Transfer Achievement Reform Award	Information	<u> </u>
		Enclosure(s)	<u> </u>

BACKGROUND: Cypress and Fullerton Colleges are pleased to report on a funding allocation from the California Community Colleges Chancellor’s Office (CCCCO). The funds titled, Student Transfer Achievement Reform, has been allocated in the total amount of \$1,130,434 for the 2023-24, 2024-25, and 2025-26 fiscal years to place transfer students on an Associate Degree for Transfer (ADT) pathway where one exists for their identified major program of study, notate this action on their student education plans, and implement a new replacement single general education pathway that was developed by the Intersegmental Committee of the Academic Senates in lieu of the existing general education for transfer frameworks. The allocation provides an equal portion of funding (\$565,217) to both Cypress and Fullerton Colleges.

Colleges must spend their funds to implement the provisions in California Education Code, section 66749.8 and the Higher Trailer Education Bill of 2021-22. This may include augmenting staff or making required technological additions, modifications, and/or updates. Funding may provide resources for collaboration and coordination to help enact those cited expectations:

- Student placement onto an ADT where ADTs for major pathways exist, if the student declares a goal of transfer;
- Determination of any cited ADT exception from the required ADT placement action;
- Corresponding notation of ADT placement or alternative selection actions on the student’s mandatory education plan;
- Update and verify all Transfer Model Curriculum (TMC) template forms for the approved ADTs with the new single general education pattern, General Education pattern (CalGETC);
- Integration of CalGETC into all transfer materials, communications, and publications; and
- Appropriate programming within the college’s enterprise system to automate these requirements as feasible.

This agenda item was prepared by Lisa King, District Director, Grants, NOCCCD.

How does this relate to the five District Strategic Directions? This funding supports the following District Strategic Directions: 1) Student Experience and Success; and 3) Stewardship of Resources.

How does this relate to Board Policy: This item complies with Board Policy 3280, Grants, 1.0 and 2.0. The Board will be informed about all grants received by the District, and the Chancellor shall establish procedures to ensure the timely application and processing of grant applications and funds, and that the grants that are applied for directly support the purposes of the District.

FUNDING SOURCE AND FINANCIAL IMPACT: Cypress and Fullerton Colleges have been allocated funding in the total amount of \$1,130,434 from the California Community Colleges Chancellor's Office (CCCCO) to be used within three fiscal years to operationalize the placement of transfer students on an Associate Degree for Transfer (ADT) pathway and implementation of the single General Education pattern (Cal-GETC).

RECOMMENDATION: Authorization is requested for Cypress and Fullerton Colleges to enter into an agreement with the California Community Colleges Chancellor's Office (CCCCO) to accept Student Transfer Achievement Award funds in the amount of \$1,130,434 to be used by the 2025-26 fiscal year. It is also requested that a resolution be adopted to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308. Further authorization is requested for the Vice Chancellor, Finance and Facilities, or the Executive Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Cherry Li-Bugg
Recommended by


Approved for Submittal

5.a.2
Item No.

Cypress College
Student Transfer Achievement Reform AB928

July 2023 to June 2026

<u>OBJECT OF EXPENDITURE</u>					<u>PROPOSED BUDGET</u>
50000 Other Operating Expenses & Services					
Other Operating Expenses & Services	18006	xxxx	50000	xxxx	565,217
	Total Expenses				\$ 565,217
80000 Revenue					
Other General Categorical	18006	xxxx	86280	xxxx	565,217
	Total Revenues				\$ 565,217

Fullerton College
Student Transfer Achievement Reform AB928

July 2023 to June 2026

<u>OBJECT OF EXPENDITURE</u>					<u>PROPOSED BUDGET</u>
50000 Other Operating Expenses & Services					
Other Operating Expenses & Services	18007	xxxx	50000	xxxx	565,217
	Total Expenses				\$ 565,217
80000 Revenue					
Other General Categorical	18007	xxxx	86280	xxxx	565,217
	Total Revenues				\$ 565,217

RESOLUTION OF THE BOARD OF TRUSTEES
 OF
 NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
 OF
 ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund (0101), for fiscal year 2023-2024, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8629	Other General Categorical	\$ <u>1,130,434</u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
5000	Other Operating Expenses & Services	1,130,434
TOTALS		\$ <u>1,130,434</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS
 COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on March 26, 2024, and passed by a _____ vote of said Board.

 Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools

by _____, Deputy

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: March 26, 2024

SUBJECT: Academic Personnel

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

6.a.1

Item No.

RESIGNATION

Clavel, Francesca	CC	Diagnostic Medical Sonography Instructor Last day worked: 03/01/2024 PN CCF685
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CHANGE IN SALARY CLASSIFICATION

Collier, Erica	FC	Education Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1
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Lindell, John	FC	Physics Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1
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LEAVE OF ABSENCE

@01694560	FC	Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 02/15/2024-03/17/2024
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FACULTY SABBATICAL LEAVES

Barsamian, Aram	FC	Music Instructor Eff. 2024 Fall and 2025 Spring Semester
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Cadena, Maria L.	FC	Anthropology Instructor Eff. 2025 Spring Semester
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Campbell, Garrett	FC	Physical Education Instructor Eff. 2024 Fall Semester
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Cho, Leonard	FC	Math Instructor Eff. 2025 Spring and 2025 Fall Semester
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Falb, Carla	FC	Art Instructor Eff. 2024 Fall Semester
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Kaufman, Bret	CC	English Instructor Eff. 2024 Fall Semester
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King, Kathryn	FC	English Instructor Eff. 2024 Fall Semester
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Academic Personnel
March 26, 2024

Larsen, Chris	FC	Math Instructor Eff. 2025 Spring Semester
Paige, Deborah	FC	English Instructor Eff. 2024 Fall Semester
Pimentel, Sylvia	FC	Counselor Eff. 2025 Spring Semester
Price, Rene	FC	Math Instructor Eff. 2025 Spring Semester
Sherard, Erin	NOCE	Parenting Noncredit Instructor Eff. 2025 Spring Semester
Shew, Jamie	FC	Music Instructor Eff. 2024 Fall and 2025 Spring Semester
Standen, Kathleen	FC	Business Instructor Eff. 2025 Spring Semester
Tran, Brandon	FC	Accounting Instructor Eff. 2024 Fall Semester
Zarske, Cindy	FC	Math Instructor Eff. 2024 Fall Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2024 SPRING SEMESTER

De La Vega, Ryan	NOCE	Column 1, Step 1
Portugal, Sabrina	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Acosta, Cynthia	CC	Canvas Cohort Shells Stipend not to exceed \$1,000.00 Eff. 01/29/2024-05/25/2024
Afra, Maha	CC	Canvas Cohort Shells Stipend not to exceed \$1,000.00 Eff. 01/29/2024-05/25/2024
Aponte, Zola	CC	Canvas Cohort Shells Stipend not to exceed \$1,000.00 Eff. 01/29/2024-05/25/2024

Academic Personnel
March 26, 2024

Beck, Anne-Marie	CC	Canvas Cohort Shells Stipend not to exceed \$1,000.00 Eff. 01/29/2024-05/25/2024
Domke, Kirk	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 14 hours Eff. 12/14/2023-01/19/2024
Domke, Kirk	CC	Canvas Cohort Shells Stipend not to exceed \$1,000.00 Eff. 01/29/2024-05/25/2024
Estrada, Steven	CC	Canvas Cohort Shells Stipend not to exceed \$1,000.00 Eff. 01/29/2024-05/25/2024
Frey, Michael	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 14 hours Eff. 12/14/2023-01/19/2024
Garcia, Juan	CC	Canvas Cohort Shells Stipend not to exceed \$1,000.00 Eff. 01/29/2024-05/25/2024
Gargano, Amanda	CC	Canvas Cohort Shells Stipend not to exceed \$1,000.00 Eff. 01/29/2024-05/25/2024
Gil, Nicholas	CC	English/ESL Peer Tutor Program Training Stipend not to exceed \$480.00 Eff. 03/15/2024 (Part 2); 04/26/2024 (Part 3); 05/24/2024 (Part 4)
Gopar, Gary	CC	Canvas Cohort Shells Stipend not to exceed \$1,000.00 Eff. 01/29/2024-05/25/2024
Kaufman, Bret	CC	English/ESL Peer Tutor Program Training Stipend not to exceed \$480.00 Eff. 03/15/2024 (Part 2); 04/26/2024 (Part 3); 05/24/2024 (Part 4)

Academic Personnel
March 26, 2024

Klyde, Michael	CC	Canvas Cohort Shells Stipend not to exceed \$1,000.00 Eff. 01/29/2024-05/25/2024
Koeppel, Liana	CC	Canvas Cohort Shells Stipend not to exceed \$1,000.00 Eff. 01/29/2024-05/25/2024
Le Cornet, Karen	CC	Canvas Cohort Shells Stipend not to exceed \$1,000.00 Eff. 01/29/2024-05/25/2024
Letcher, Annette	CC	English/ESL Peer Tutor Program Training Stipend not to exceed \$480.00 Eff. 03/15/2024 (Part 2); 04/26/2024 (Part 3); 05/24/2024 (Part 4)
Luther, Mihoko	CC	Canvas Cohort Shells Stipend not to exceed \$1,000.00 Eff. 01/29/2024-05/25/2024
Michelle, Deborah	CC	Canvas Cohort Shells Stipend not to exceed \$1,000.00 Eff. 01/29/2024-05/25/2024
Mohr, Margaret	CC	Canvas Cohort Shells Stipend not to exceed \$1,000.00 Eff. 01/29/2024-05/25/2024
Orozco, Luciano	CC	Canvas Cohort Shells Stipend not to exceed \$1,000.00 Eff. 01/29/2024-05/25/2024
Ortiz, Aydinaneth	CC	Canvas Cohort Shells Stipend not to exceed \$1,000.00 Eff. 01/29/2024-05/25/2024
Page, Jennifer	CC	Canvas Cohort Shells Stipend not to exceed \$1,000.00 Eff. 01/29/2024-05/25/2024
Powell, Laura	CC	English/ESL Peer Tutor Program Training Stipend not to exceed \$480.00 Eff. 03/15/2024 (Part 2); 04/26/2024 (Part 3); 05/24/2024 (Part 4)

Academic Personnel
March 26, 2024

Rangel, Jacquelyn	CC	Canvas Cohort Shells Stipend not to exceed \$1,000.00 Eff. 01/29/2024-05/25/2024
Reeves, Mallory	CC	English/ESL Peer Tutor Program Training Stipend not to exceed \$480.00 Eff. 03/15/2024 (Part 2); 04/26/2024 (Part 3); 05/24/2024 (Part 4)
Robertson, Alison	CC	English/ESL Peer Tutor Program Training Stipend not to exceed \$480.00 Eff. 03/15/2024 (Part 2); 04/26/2024 (Part 3); 05/24/2024 (Part 4)
Sato, Dee Ann	CC	Canvas Cohort Shells Stipend not to exceed \$1,000.00 Eff. 01/29/2024-05/25/2024
Sharp, Cara	CC	English/ESL Peer Tutor Program Training Stipend not to exceed \$480.00 Eff. 03/15/2024 (Part 2); 04/26/2024 (Part 3); 05/24/2024 (Part 4)
Tapia, James	CC	Canvas Cohort Shells Stipend not to exceed \$1,000.00 Eff. 01/29/2024-05/25/2024
Wada, Kathryn	CC	Canvas Cohort Shells Stipend not to exceed \$1,000.00 Eff. 01/29/2024-05/25/2024

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	March 26, 2024	Resolution	<u> </u>
SUBJECT:	Classified Personnel	Information	<u> </u>
		Enclosure(s)	<u> X </u>

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

B. V. dist BrubM

Approved for Submittal

6.b.1

Item No.

Classified Personnel
March 26, 2024

RETIREMENT

Thompson, Jeanne	CC	Financial Aid Technician 12-month position (100%) Eff. 06/30/2024 PN CCC874
West, Deborah	CC	Campus Safety Officer 12-month position (100%) Eff. 06/30/2024 PN CCC667

DECLINATION OF OFFER OF EMPLOYMENT

McClurkin, Tina	NOCE	Interim Manager NOCE Career Technical Education 12-month position (100%) PN SCM974-TR
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RESIGNATIONS

Escobedo, Clarissa	FC	Administrative Assistant I 12-month position (100%) Eff. 03/19/2024 PN FCC981
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CHANGE IN HIRE DATE

Solis, Sergio	CC	Facilities Custodian II 12-month position (100%) From: 02/15/2024 To: 02/20/2024 PN CCC788
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NEW PERSONNEL

Cardenas, Christina	AC	Communications Coordinator 12-month position (100%) Range 45, Step E Classified Salary Schedule Eff. 04/02/2024 PN DEC926
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Classified Personnel
March 26, 2024

Cheng, Sandra	FC	Communications Specialist 12-month position (100%) Range 40, Step B Classified Salary Schedule Eff. 04/02/2024 PN FCC566
Gonzalez, Yesenia	FC	Student Services Technician/Educational Partnerships 12-month position (45%) Range 33, Step B Classified Salary Schedule Eff. 04/02/2024 PN FCC595
Quiroz, Martin	CC	Special Projects Coordinator, Student Services Temporary Management Position (100%) Range 1, Special Admin Daily Rate Schedule Eff. 04/02/2024 – 06/30/2024 PN CCT699
Ramos, Juan	FC	Student Services Technician/Educational Partnerships 12-month position (45%) Range 33, Step C Classified Salary Schedule Eff. 04/02/2024 PN FCC983

VOLUNTARY CHANGES IN ASSIGNMENT

Abou Khoudou, Hussein	AC	Skilled Maintenance Mechanic Extension of Temporary Change in Assignment To: Building Maintenance Coordinator 12-month position (100%) Range 45, Step D Classified Salary Schedule Eff. 04/01/2024 – 06/30/2024
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Classified Personnel
March 26, 2024

Abutin, Roxanne NOCE Student Services Technician/SSSP (100%)

Change in Temporary Decrease in % Employed
From: 100%
To: 50%
Eff. 02/16/2024 – 03/15/2024
PN SCC927

Change in Temporary Decrease in % Employed
From: 100%
To: 60%
Eff. 03/16/2024 – 06/01/2024
PN SCC927

Holmes, Roy CC Facilities Custodian II (100%)

Extension of Temporary Change in Assignment
To: Facilities Custodian Coordinator II
12-month position (100%)
Range 34, Step C + 5% Longevity + 10% Shift
Classified Salary Schedule
Eff. 03/01/2024 – 03/14/2024

PLACEMENT ON 39-MONTH REEMPLOYMENT LIST

@01944130 AC Groundskeeper
12-month position (75%)
Eff. 03/21/2024
PN DEC937

Irrigation Specialist
12-month position (25%)
Eff. 03/21/2024
PN DEC948

LEAVES OF ABSENCE

@01216737 CC Family Medical Leave (FMLA/CFRA)
Paid Leave Using Regular and Supplemental Sick Leave
Until Exhausted; Unpaid Thereafter
Eff. 2/8/2024 – 3/15/2024 (Consecutive Leave)

Classified Personnel
March 26, 2024

@ 00003129	AC	Unpaid Personal Leave Eff. 02/08/2024, 02/15/2024, 02/23/2024, 02/28/2024 – 02/29/2024
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@ 01354742	CC	Unpaid Personal Leave Eff. 11/28/2023 – 01/28/2024
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NEW CLASSIFIED MANAGEMENT JOB DESCRIPTION

Director, Development
Range 21
Management Salary Schedule

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

Job Title:	Director, Development	Range: 21 CL	Management Schedule
Date Revised:		Date Approved:	
THIS IS A DESIGNATED CLASSIFIED MANAGEMENT POSITION SUBJECT TO A SIX-MONTH PROBATIONARY PERIOD			

PRIMARY PURPOSE

The Director, Development leads the fundraising work of the Foundation through strategic planning, relationship-building, and team management. Working with the Executive Director or designee, the Director of Development partners with the Foundation and college leadership to ensure that the Foundation continues to grow and expand to serve the evolving needs of our college, students and community.

ESSENTIAL FUNCTIONS

Examples of essential functions are interpreted as being descriptive and not restrictive in nature.

1.	In collaboration with the Executive Director, the Director, Development will plan, develop and execute strategies for obtaining donations. Identify, cultivate, and solicit prospective donors.
2.	Support and partner with the Executive Director or designee and Board of Directors to engage and retain donors, and encourage donors to increase contributions to higher levels.
3.	Develop and execute strategic fund development plans that expand and diversify the foundations donor base with an emphasis on major gifts and planned giving.
4.	Build and maintain a pipeline of prospects and donors to grow donor and revenue base.
5.	Leverage opportunities to cultivate and steward consistent, long-term philanthropic relationships.
6.	Manage and grow annual support from a portfolio of major donors.
7.	Lead, manage, mentor, and nurture the skills and talents of the development team with the goal of cultivating engaged, motivated, and high-performing team members.
8.	Develop and provide financial impact, and other reports for key partners and constituencies, including donors and the Board of Directors.
9.	Work collaboratively across the organization to ensure financial, programmatic, and donor obligations are met or exceeded.
10.	Represent the organization in the community, build relationships, and increase awareness of its mission and programs.
11.	Oversee development operations from end to end including capturing donor information, ensuring required documentation is received, processed and in compliance.
12.	Oversee the donor database, which may include, timely gift entry and acknowledgment, pledge management, prospective donors and provide training to team members as needed.
13.	Develop and maintain relationships with the community and various segments of giving groups to include individuals, corporations, organizations, alumni, and current or former employees of the college.
14.	Collaborate with the Executive Director to set fundraising goals and budgets within the fundraising process.
15.	Plan annual giving activities including alumni cultivation and solicitation.
16.	Conduct research to determine donor giving patterns, ability to donate, and capacity to give.
17.	Oversee the coordination of fundraising events, including sponsorships, auctions, registration, catering, committee coordination, marketing, promotions and printing.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

18.	Collaborate with Foundation and college staff to implement programmatic activities such as scholarships and ensure proper disbursement of donor funds
19.	Learn and apply emerging technologies and advances (e.g., computer software applications) as necessary to perform duties in an efficient, organized, and timely manner
20.	Demonstrate sensitivity to and understanding of the disabilities and diverse academic, socioeconomic, cultural, and ethnic backgrounds of students.
21.	Provide leadership in District/College efforts to increase the diversity of faculty and staff, to address student achievement gaps, and in the creation of a welcoming and inclusive work and educational environment.
22.	Assist and promote the growth and success of a diverse population of students and employees through the development of interculturally competent and equity minded management and leadership abilities. The ideal candidate should have experience in this area with African Americans, Latinx, Native Americans, Pacific Islanders and other disproportionately impacted students and employees.
23.	Perform related duties as assigned.

OTHER FUNCTIONS

WORKING RELATIONSHIPS

The Director, Development maintains frequent contact with representatives from the community, business and industry, and college personnel.

EDUCATION AND EXPERIENCE

Minimum Qualifications

A bachelor's degree from an accredited institution.

Minimum of two (2) years of successful fundraising in a non-profit, educational institution, or related field.

At least one year of formal training, internship or leadership experience reasonably related to the assignment.

Commitment to diversity. All applicants must have demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and staff. The applicant must be able to demonstrate how their experience with these factors relates to successfully achieving the goals of the position.

Desirable Qualifications

Experience in shared governance in an educational setting.

High level of critical thinking, problem solving and analytical skills.

High professional standards and strong interpersonal skills.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
JOB DESCRIPTION**

Effective oral and written communication skills.

Prior experience in approaching work and interactions with colleagues and/or students in an equity minded manner. Ability to provide an inclusive and welcoming work/educational environment.

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of a shared governance model
- Knowledge of District organization, operations, policies and objectives
- Knowledge of California education code and requirements, including Title 5
- Knowledge of federal, state and local laws and reporting standards applicable to fundraising activities and foundation operations.
- Knowledge of correct English usage, grammar, spelling, punctuation, and vocabulary
- Knowledge of record keeping procedures
- Knowledge of budget preparation and maintenance
- Knowledge of appropriate software and databases
- Ability to make effective presentations and written proposals
- Ability to interpret, apply and explain laws, regulations, policies and procedures
- Ability to assess, analyze, implement and evaluate research project activities
- Ability to analyze situations accurately and adopt an effective course of action
- Ability to plan, organize and prioritize work
- Ability to meet schedules and timelines
- Ability to work independently with little direction
- Ability to understand and follow oral and written directions
- Ability to communicate efficiently both orally and in writing
- Ability to supervise, train and provide work direction to others
- Ability to establish and maintain effective working relationships with others

SPECIAL REQUIREMENTS

Valid California Driver's License

WORKING CONDITIONS

Office environment, subject to constant interruptions and frequent interaction with others; sitting for long periods at a time (up to 2-3 hours); will require off-site duties and activities; frequent travel to other office or locations to attend meetings, events or conduct work.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: March 26, 2024

SUBJECT: Professional Experts

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

6.c.1

Item No.

Professional Experts
March 26, 2024

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Agajanian, Lauren	NOCE	Project Coordinator	Rising Scholars Program Coordinator	26	04/01/2024	05/24/2024
Christy, Carleton	CC	Project Manager	Facilitate Workshop for High School Arts Experience Day	6	03/12/2024	03/12/2024
Draganov, Torri	CC	Technical Expert II	Preparing for Course Redesign Summer 2024	7.5	03/15/2024	05/24/2024
Eapen, Beena	CC	Technical Expert II	SW Simulation Centers for Learning-Nursing	15	03/0/2024	05/15/2024
Faraci, Michael	CC	Technical Expert II	SW Simulation Centers for Learning-Nursing	15	03/01/2024	05/15/2024
FitzMaurice, Hillary	NOCE	Technical Expert I	EL Civics Topic 1 Scorer	26	03/24/2024	04/01/2024
Frey, Michael	CC	Technical Expert II	Planetarium Show Launching	5	03/16/2024	06/01/2024
Galich, Jennifer	CC	Technical Expert II	SW Simulation Centers for Learning-Nursing	15	03/01/2024	05/15/2024
Gopar, Gary	CC	Technical Expert II	ACCCA Conference Coordination	5	02/21/2024	02/23/2024
Graves, Gary	FC	Technical Expert II	Faculty Mentoring Program	15	01/29/2024	06/30/2024
Guzon, Wilfredo	FC	Project Manager	SSRT Resource Manager	26	02/28/2024	06/30/2024
Hoang, Christina	CC	Technical Expert II	SW Simulation Centers for Learning – Nursing	15	03/01/2024	05/15/2024
Izadi, Behzad	FC	Technical Expert II	FC Cybersecurity Pre-Apprenticeship	17.5	02/20/2024	06/30/2024
Ji, Shinah	CC	Technical Expert II	SW Simulation Centers for Learning-Nursing	15	03/01/2024	05/15/2024
Kirby, Patricia Rose	CC	Technical Expert II	SW Simulation Centers for Learning-Nursing	15	03/01/2024	05/15/2024
Landis, Lenore	CC	Technical Expert II	Instructional Support Development: Chemistry	3	03/21/2024	06/10/2024
Lins, Suzanne M.	FC	Technical Expert I	Student Mentoring	10	02/15/2024	04/30/2024
Lopez Del Rio, Carlos	FC	Technical Expert II	Welding Shop Expert	26	03/13/2024	06/30/2024
Luis, Vanessa	FC	Project Expert	Transfer Center Guided Exit and Equity Projects	26	03/11/2024	06/30/2024
McNay, Sally	CC	Technical Expert II	SW Simulation Centers for Learning-Nursing	15	03/01/2024	05/15/2024
Mejia-Gaytan, Georgiana	AC	Project Coordinator	Hourly Processing, HR Tasks	26	05/28/2024	06/30/2024

Professional Experts
March 26, 2024

Ortega, Ryan	CC	Technical Expert II	SW Simulation Centers for Learning – Nursing	15	04/01/2024	05/15/2024
Padilla, Debra	NOCE	Project Coordinator	CTE SoCal Sheet Metal JATC	15	03/08/2024	04/19/2024
Padilla, Debra	NOCE	Project Coordinator	CTE SoCal Sheet Metal JATC	15	05/01/2024	05/17/2024
Pham, Thu	CC	Technical Expert II	SW Simulation Centers for Learning-Nursing	15	03/01/2024	05/15/2024
Ponce, Angel	FC	Project Expert	Athletic Life Coach	10	01/29/2024	05/24/2024
Putman, Elizabeth	CC	Technical Expert II	SW Simulation Centers for Learning-Nursing	15	04/01/2024	05/15/2024
Quintana, Felix	CC	Project Manager	Facilitate Workshop for High School Arts Experience Day	6	03/12/2024	03/12/2024
Ranada, Ray	CC	Technical Expert II	SEA Grant Tutoring	5	04/02/2024	06/30/2024
Roach, Brian	FC	Technical Expert II	Faculty Mentoring Program	15	01/29/2024	06/30/2024
Roach, Brian	FC	Technical Expert II	FC Cybersecurity Pre-Apprenticeship	17.5	02/20/2024	06/30/2024
Sherard, Erin	NOCE	Technical Expert II	BTIC Conference	20	02/19/2024	03/31/2024
Terpening, Noah	CC	Project Expert	CyberPatriot Expert	20	03/27/2024	06/30/2024
Thompson, Jeremiah	CC	Project Manager	Facilitate Workshop for High School Arts Experience	6	03/12/2024	03/12/2024
Tira, Diana	CC	Technical Expert II	OC Enrollment Local Strategies Regional Project 22-24	40	03/18/2024	06/10/2024
Tran, Emily	CC	Technical Expert II	Regional Simulation Centers for Learning Nursing	12	04/01/2024	05/23/2024
Urquieta, Carolina	CC	Assistant Coach 5	Athletic Team Assistant Coach	26	02/26/2024	06/30/2024
Valdivia, Stephanie	FC	Project Expert	Campus Tour Lead	26	03/13/2024	06/30/2024
Walker, Jane	CC	Technical Expert II	SW Simulation Centers for Learning-Nursing	15	03/01/2024	05/15/2024
Williams, Marredda	CC	Technical Expert II	SW Simulation Centers for Learning-Nursing	15	03/01/2024	05/15/2024

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: March 26, 2024

SUBJECT: Hourly Personnel

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

6.d.1

Item No.

Hourly Personnel
March 26, 2024

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Alakeli, Ayah	FC	Clerical - Assist in Student Services Call Center/Promise	05/13/24	06/30/24	TE A 2
Alvarado, Ruben	CC	Technical - Assist in Chemistry Lab	04/10/24	06/30/24	TE A 1
Ayers, Ryan	CC	Technical - Assist in Instruction Office	04/10/24	05/31/24	TE B 2
Cruz, Julio	CC	Paraprof - Athletic Program Assistant	03/27/24	06/30/24	TE I 3
Diaz, Robert	CC	Technical - Assist in Kinesiology	04/01/24	05/25/24	TE B 2
Fernandez, Louis	FC	Tech/Paraprof - On-call theater technical support for Fine Arts	03/27/24	06/30/24	TE J 1
Flores Cervantes, Mireya	FC	Tech/Paraprof - On-call theater technical support for Fine Arts	03/27/24	06/30/24	TE J 1
Garnica, Johanny	FC	Paraprof - Assist in Child Development Lab	03/27/24	06/25/24	TE B 1
Hernandez, Kylee	CC	Technical - Assist in Production Center	03/27/24	06/30/24	TE B 4
Isidro, Yasley	FC	Clerical - Assist in EOPS department	04/04/24	06/30/24	TE A 3
Loveland, Reeder	FC	Tech/Paraprof - On-call theater technical support for Fine Arts	03/27/24	06/30/24	TE J 1
Lozano, Roberto	NOCE	Technical - Assist in DSS	04/02/24	06/30/24	TE A 3
Macedo, Cyruss	FC	Tech/Paraprof - On-call theater technical support for Fine Arts	03/27/24	06/30/24	TE J 1
Macedo, Felicia	FC	Tech/Paraprof - On-call theater technical support for Fine Arts	03/27/24	06/30/24	TE J 1
Midgley, Jennifer	FC	Tech/Paraprof - On-call theater technical support for Fine Arts	03/27/24	06/30/24	TE J 3
Nguyen, Jimmy	CC	Technical - Assist in Maintenance and Operations	03/27/24	06/30/24	TE B 4
Nunez, Diana	FC	Clerical - Assist in Student Services Call Center/Promise	05/06/24	06/30/24	TE A 2
O'Gilvy, Genevieve	FC	Tech/Paraprof - Assist in Theater Arts Costume Shop	03/27/24	06/30/24	TE J 1
Pineda Carreon, Karla	CC	Non-Direct Instr Support - Assist in Photography Lab	03/27/24	05/30/24	TE A 1
Polezhaev, Mark	CC	Technical - Assist in MESA Program	02/28/24	05/31/24	TE A 2
Reese, Ireland	FC	Tech/Paraprof - On-call theater technical support for Fine Arts	03/27/24	06/30/24	TE J 1
Rivera, Jonathan	NOCE	Technical - Assist in Matriculation	05/06/24	06/12/24	TE A 4
Villa Herrera, Gloria	NOCE	Service/Maint - Assist custodial staff	03/25/24	04/24/24	TE B 4

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Alipazaga, Thais Elena	CC	Direct Instr Support - Tutor in Dental Hygiene	03/27/24	06/30/24	TE B 4

Hourly Personnel
March 26, 2024

Chang, Esther	CC	Direct Instr Support - Tutor in Dental Hygiene	03/27/24	06/30/24	TE B 4
Dehghan, Ramin	FC	Direct Instr Support - Tutor in Math Lab	03/27/24	06/30/24	TE A 1
Nguyen, Jenny Duy	CC	Direct Instr Support - Tutor in Dental Hygiene	03/27/24	06/30/24	TE B 4
Oh, Charles	FC	Direct Instr Support - Tutor in Math Lab	03/27/24	06/30/24	TE A 1

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Acosta, Jasmin	FC	Full-time Student - Assist in CTE Office	03/27/24	05/31/24	TE A 4
Alicea, Aiden	FC	Full-time Student - Assist in Transfer Center	4/2/2024	06/30/24	TE A 1
Alvarez Jr., Erick	FC	Work Study Student - Assist in Counseling Center	03/27/24	06/30/24	TE A 1
Fuentes, Daisy	NOCE	Full-time Student - Assist in DSS	04/02/24	06/30/24	TE A 4
Gonzalez, Mitchel	FC	Work Study Student - Assist in Counseling Center	03/27/24	06/30/24	TE A 1
Hernandez, Jovanny	CC	Work Study Student - Assist in Transfer Center	03/27/24	06/15/24	TE A 1
Kang, Sei	CC	Full-time Student - Assist in Basic Needs operations	03/27/24	06/30/24	TE A 1
Lopez, Karina	FC	Full-time Student - Assist in Child Development Lab	03/27/24	06/25/24	TE B 1
Madison, Tabitha	FC	Full-time Student - Assist in Child Development Lab	03/27/24	06/25/24	TE B 1
Medina, Jazmine	FC	Work Study Student - Assist in Admissions & Records	03/27/24	06/30/24	TE A 1
Miranda-Martinez, Genesis	FC	Full-time Student - Assist in Transfer Center	04/02/24	06/30/24	TE A 1
Pagdiwala, Vahishta	CC	Full-time Student - Assist in Academic Computing	03/27/24	06/30/24	TE A 1
Perez Banderas, Maribel	FC	Work Study Student - Assist in Student Services Call Center/Promise	03/27/24	06/30/24	TE A 2
Reddick, Elnora	CC	Full-time Student - Assist in DSS	03/27/24	06/30/24	TE A 1
Rehome, Cassandra	CC	Full-time Student - Assist in HRC program	01/29/24	05/31/24	TE B 1
Rembert, Noah	FC	Full-time Student - Assist in on-call support for theater technical Fine Arts	03/27/24	06/30/24	TE J 1
Taylor, Christina	CC	Full-time Student - Assist in Basic Needs operations	03/27/24	06/30/24	TE A 2
Torres, Katie	FC	Full-time Student - Assist in Outreach Office	03/27/24	06/30/24	TE A 1
Vega, Laura	FC	Full-time Student - Assist in on-call support for theater technical Fine Arts	03/27/24	06/30/24	TE J 1
Watson, Kayla Ann	FC	Full-time Student - Assist in Transfer Center	04/02/24	06/30/24	TE A 1

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: March 26, 2024

SUBJECT: Volunteers

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

6.e.1

Item No.

Volunteer Personnel
March 26, 2024

Volunteers

Name	Site	Program	Begin	End
Abraham, Stacy	FC	Physical Education Dept.	03/26/24	05/24/24
Lee, Daniel	FC	Veterans Resource Center	04/01/24	06/30/24
Romero, Jean	NOCE	DSS - Personal Service Attendant	03/04/24	05/24/24

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	March 26, 2024	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Revised Board Policies in Chapter 7	Enclosure(s)	<u> X </u>

BACKGROUND: The Board Policies included in this agenda item were reviewed and revised to reflect content revisions recommended by CCLC as part of the 6-year review cycle.

The District Consultation Council reviewed, discussed, and reached consensus on the revised Board Policies on February 26, 2024. The Board had a first reading of the policies on March 12, 2024.

Chapter 7, Human Resources

BP 7100, Commitment to EEO and Diversity: Revised to add optional language to highlight diversity, equity, and inclusion issues recommended by CCLC and grammar corrections. Language in red are revisions that were recommended by DCC.

BP 7110, Authority to Hire: Revised to make grammar corrections and cite the corresponding board policies.

BP 7130, Compensation: Revised to make one grammar correction.

BP 7160, Professional Development: Revised to make one grammar correction and to cite the corresponding board policy.

BP 7310, Nepotism: Revised to add legally required language and to make one grammar correction.

BP 7330, Communicable Disease Certification: Revised to add legally required language and update the corresponding administrative procedure citation.

BP 7350, Resignation: Revised to make grammar corrections.

BP 7370, Political Activity: Revised to update the “Reference” section and make a grammar correction. Further revised by the Board to correct language in section 2.0.

BP 7700, Whistleblower Protection: Revised to update pronoun usage and to update the corresponding administrative procedure.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is in accordance with Board Policy 2410, Board Policies and Administrative Procedures.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board adopt the following proposed, revised Board Policies:

- BP 7100, Commitment to EEO and Diversity
- BP 7110, Authority to Hire
- BP 7130, Compensation
- BP 7160, Professional Development
- BP 7310, Nepotism
- BP 7330, Communicable Disease Certification
- BP 7350, Resignation
- BP 7370, Political Activity
- BP 7700, Whistleblower Protection

Byron D. Clift Breland
Recommended by


Approved for Submittal

7.a.2
Item No.

BP 7100 Commitment to Equal Employment Opportunity and Diversity

Reference:

Education Code Section 87100 et seq.;
Title 5 Sections 53000 et seq.;
Accreditation Standards III.A.411 and 12;
WASC/ACS Criterion 2, Indicator 2.4; Criterion 3, Indicators 3.1 and 3.2

- 1.0 The District is committed to employing qualified administrators, faculty, and staff members who are dedicated to student success and committed to an inclusive, anti-racist campus culture, and the District's mission, vision, and values. The Board of Trustees recognizes that equal opportunity employment and diversity, equity, inclusion, anti-racism, and accessibility in the academic environment fosters cultural awareness, mutual understanding and respect, and provides suitable role models for all students. A diverse and inclusive workforce furthers its mission of preparing students for success in a diverse and global society and is essential to creating the robust academic environment in which students and employees thrive.
- 2.0 The Board of Trustees is strongly committed to employment and professional development processes that support the goals of equal opportunity, ~~and~~ diversity, equity, inclusion, anti-racism, and accessibility, ~~and~~ provide equal consideration for all qualified candidates, and create an anti-racist academic and employment environment.
- 3.0 Employment decisions, including but not limited to hiring, retention, assignment, transfer, evaluation, dismissal, compensation, and advancement for all position classifications shall be based on job-related criteria that are responsive to the District's needs.
- 4.0 The minimum qualifications for all positions within the District, require that individuals demonstrate sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty, and staff.
- 5.0 District employees shall actively promote diversity in recruitment and employment within the District.
- 6.0 The District shall provide, as appropriate, professional development activities and training to promote an understanding of diversity.
- 7.0 Diversity is a condition of broad inclusion in an employment environment that offers equal employment opportunity for all persons. It requires both the presence, and the respectful treatment, of individuals from a wide range of ethnic, racial, age, national origin, religious, gender, sexual orientation, disability, and socio-economic backgrounds.
- 8.0 Diversity includes principles of inclusion, social justice, equity, intercultural proficiency, and multiculturalism.

**BP 7100 Commitment to Equal Employment Opportunity
and Diversity**

[See Board Policy 1001, District Mission, Vision, & Values Statement.](#)

Date of Adoption: March 13, 2012

Date of Last Revision: May 28, 2019

BP 7110 Authority to Hire

Reference:

Education Code Section 70902 (d)

- 1.0 The Board [of Trustees](#) shall approve the employment, fix the job responsibilities and compensation, and establish the term of employment for each person employed by the District. Approval for employment shall be given only to those candidates recommended by the Chancellor or designee.
- 2.0 The employment of persons in contract faculty, classified, confidential, and management positions shall not be authorized unless approved by the Board of Trustees.
- 3.0 Before employing a short-term employee as defined in ~~section 88003 of the~~ Education Code [Section 88003](#), the Board of Trustees, at a regularly scheduled board meeting, shall specify the service required to be performed by the employee and shall certify the ending date of the service.
- 4.0 The Board [of Trustees](#) delegates authority to the Chancellor or designee to authorize the employment of temporary (adjunct) faculty, substitute employees, student employees, and professional experts when the employment is required to maintain continuity of services in the District. All employment so authorized by the Chancellor or designee shall be forwarded to the Board [of Trustees](#) at the next regularly scheduled meeting for ratification.
- 5.0 The Board [of Trustees](#) delegates authority to the Vice Chancellor of Human Resources and such persons as the Vice Chancellor may authorize to administer the oath or affirmation required of public employees pursuant to the provisions of Government Code Sections 3100-3109.

[See Board Policy 7100, Commitment to Equal Employment Opportunity and Diversity and Board Policy 7120, Recruitment and Hiring.](#)

Date of Adoption: June 26, 2007

BP 7130 Compensation

Reference:

Education Code Sections 70902(b)(4); 72411; 87801; and 88160;
Government Code Section 53200;
34 Code of Federal Regulations 668 (U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended)

- 1.0 Salary schedules, compensation, and benefits, including health and welfare benefits, for all classes of employees and for each administrator employed pursuant to a contract under Education Code Section 72411 shall be established by the Board of Trustees.
- 2.0 Prohibition of Incentive Compensation: The District shall not provide any commission, bonus, or other incentive payment based, directly or indirectly, on the success in securing enrollments or financial aid, to any person or entity engaged in any student recruiting or admission activities or in making decisions regarding the award of student financial assistance. Employees covered by this ban shall be referred to as “covered employees” for purposes of this policy.

See Administrative Procedures:

AP 7130-1	Payroll
AP 7130-2	District Health and Welfare Benefits Plan
AP 7130-3	Retirement Systems

Date of Adoption: June 26, 2007

Date of Last Revision: June 23, 2015
November 22, 2011

BP 7160 Professional Development

Reference:

Education Code Sections 87150 et seq.;
ACCJC Accreditation Standards III.A.14 and IV.C.9
WASC/ACS Criterion 3, Indicator 3.6

- 1.0 The District plans for and provides all personnel with opportunities within available resources for continued professional development, consistent with the institutional mission and based on identified needs.
- 2.0 It is the intent of the District to maximize the professional development opportunities for all of its employees and Board members. The District promotes professional development for all employees through its support of the Professional Development Program including educational opportunities, attendance at conferences, and professional memberships.
- 3.0 The District encourages employees to continue to develop their professional expertise through academic, scholarly, and professional endeavors beyond those skills, proficiencies, and attainment presented at the time of initial employment with the District.

[See Board Policy 2740, Board Professional Development](#)

Date of Adoption: September 26, 2017

BP 7310 Nepotism

Reference:

Government Code Sections 12920 et seq. and 1090 et seq.

- 1.0 Members of an immediate family may hold positions in the District. The term "Immediate family" as used in this policy means spouse; father, mother, grandfather, and grandmother of the employee or the employee's spouse; [registered domestic partner](#); son; son-in-law; brother; brother-in-law; daughter; daughter-in-law; sister; sister-in-law; grandchild; aunt; uncle; niece; nephew; step-relative in any of the above categories; or any other relative living in the employee's home. For purposes of these provisions, "spouse" includes the domestic partner of an employee as defined by ~~section 297 of the California~~ Family Code [Sections 297 et seq.](#)
- 2.0 Members of an immediate family shall not be assigned to a regular position within the same department, division, or site, which has an immediate family member as a supervisor or administrator who is in a position to recommend or influence personnel decisions with respect to the relative. Personnel decisions include appointment, retention, evaluation, tenure, work assignment, promotion, discipline, demotion, or compensation.
- 3.0 The District will make reasonable efforts to assign job duties to minimize the potential for creating an adverse impact on supervision, safety, security, or morale, or creating other potential conflicts of interest.
- 4.0 It is recognized that current assignments may exist in conflict with this policy. Where such may occur, the Chancellor or designee will be responsible for determining the appropriateness of the assignment. The District retains the right to reassign or transfer employees where such assignments have the potential for creating an adverse impact on supervision, safety, security, or morale, or involves other potential conflicts of interest.
- 5.0 Should it be determined a reassignment is necessary to comply with the intent of this policy, the Chancellor may make such reassignment without financial penalty to those involved.
- 6.0 The appropriate collective bargaining organization will be notified in writing of any recommended reassignment of a unit member under this policy. The collective bargaining organization will be allowed fifteen (15) working days to respond in writing to the Vice Chancellor of Human Resources or designee and the Board of Trustees, and to meet with the Vice Chancellor of Human Resources or designee, before the Chancellor takes action on the reassignment.

Date of Adoption: June 26, 2007

Date of Last Revision: November 28, 2017

BP 7330 Certification of Freedom From Communicable Disease

Reference:

Education Code Section 87408, 87408.6, and 88021

- 1.0 All newly hired academic employees who have not previously been employed in an academic position in the State of California shall have on file a medical certificate indicating freedom from communicable diseases, including tuberculosis, making the applicant unfit to instruct or associate with students. Any offer of employment shall be subject to the submission of the required medical certificate.
- 2.0 All newly hired academic and classified employees must provide the District with medical certification to show that within the past 60 days they have submitted to a tuberculosis risk assessment and, if risk factors are present, been examined to determine that they are free from active tuberculosis. If risk factors were present at the tuberculosis risk assessment, and an examination occurs, after the examination the employee shall provide the District with a certificate from the employee's examining physician showing that the employee was examined and found to be free from active tuberculosis. No academic or classified employee shall commence service until such medical certification has been provided to the District. All academic and classified employees shall be required to undergo an examination within four years of initial employment with the District and every four years thereafter, to determine that they are free of active tuberculosis.
- 3.0 These provisions shall not apply to employees not requiring certification qualifications who are employed for any period of time less than a college year whose functions do not require frequent or prolonged contact with students.
- 4.0 The provisions of section 3.0 notwithstanding, such examination and certification may be required of any employee or volunteer if, in the determination of the Chancellor, the presence of such person in and around college premises would constitute a health hazard to students.

See Administrative Procedure 7330, [Certification of Freedom From Communicable Disease](#)

Date of Adoption: October 23, 2007

Date of Last Revision: November 28, 2017
October 25, 2016

BP 7350 Resignation

Reference:

Education Code Sections 87730, [and](#) 88201

- 1.0 The Board of Trustees shall accept the resignation of any employee and shall fix the time when the resignation takes effect, which shall not be later than the close of the academic year during which the resignation has been received by the Board.
- 2.0 The Board of Trustees delegates to the Chancellor and the Vice Chancellor of Human Resources the authority to accept resignations on its behalf at any time. Resignations shall be deemed accepted by the Board when signed and dated by the Chancellor or the Vice Chancellor of Human Resources. When accepted by the Chancellor or the Vice Chancellor of Human Resources, the resignation is final and may not be rescinded. All such resignations shall be forwarded to the Board [of Trustees](#) for ratification.

See Administrative Procedures 7350, Resignation.

Date of Adoption: October 9, 2007

BP 7370 Political Activity

Reference:

Education Code Sections 7052, 7054, 7054.1, 7055, and 7056;
Government Code Sections [3543.1](#) and [8314](#)

- 1.0 Except as otherwise provided in [Education Code Sections 7050 through 7057](#), inclusive, ~~of the Education Code~~ or as necessary to meet requirements of federal law as it pertains to a particular employee or employees, no restriction shall be placed on the political activities of any officer or employee of the District.
- 2.0 No District funds, services, supplies, or equipment, including District mailboxes, shall be used for the purpose of urging the ~~passage~~ [support](#) or defeat of any ballot measure or candidate, including, but not limited to, the candidacy of any person for election to the governing board of the District.
- 3.0 District resources may be used to provide information to the public about the possible effects of a bond issue or other ballot measure if both of the following conditions are met:
 - 3.1 Informational activities are otherwise authorized by the Constitution or laws of the State of California.
 - 3.2 Information provided constitutes a fair and impartial presentation of relevant facts to aid the electorate in reaching an informed judgment regarding the bond issue or ballot measure.
- 4.0 Any administrative officer or member of the Board of Trustees may appear at any time before a citizens' group that requests the appearance for purposes of discussing the reasons why the Board called an election to submit to the voters a proposition for the issuance of bonds, and for purposes of responding to inquiries from the citizens' group. On these occasions during work hours, however, the District's representatives shall not advocate a position on the matter that is before the voters.
- 5.0 Employees are prohibited from engaging in political activity during working hours. However, nothing in this policy shall be construed to prohibit an employee from urging the support or defeat of a ballot measure or candidate during nonworking time. "Nonworking time" means time outside an employee's working hours, whether before or after the workday or during the employee's luncheon period or other scheduled work intermittency during the day.
- 6.0 An officer or employee of the District may solicit or receive political funds or contributions to promote the support or defeat of a ballot measure that would affect the rate of pay, hours of work, retirement, civil service, or other working conditions of officers or employees of the District. However, such activities are prohibited during working hours, and entry into buildings and grounds under the control of the District during working hours for such purposes is prohibited.

BP 7370 Political Activity

- 7.0 Nothing herein shall be construed as prohibiting or limiting recognized District employee organizations from having reasonable access to employee mailboxes for the transmission of information or notices concerning organization matters, subject to the limitations of state and federal law.

Date of Adoption: June 26, 2007

BP 7700 Whistleblower Protection

Reference:

Education Code Sections 87160-87164;
Labor Code Section 1102.5;
Government Code Section 53296;
Private Attorney General Act of 2004 (Labor Code Section 2698);
Affordable Care Act (29 U.S. Code Section 218C)

- 1.0 The Chancellor shall establish procedures regarding the reporting and investigation of suspected improper governmental activities by District employees, and the protection from retaliation of those District employees who make such reports in good faith and/or assist in the investigation of such reports. For the purposes of this policy and any implementing procedures, an “improper governmental activity by a District employee” is defined as any activity by a District employee that is undertaken in the performance of the employee’s official duties, whether or not such action is within the scope of ~~his or her~~ **their** employment, or by an individual or company performing work for the District, and that is:
 - 1.1 In violation of any Federal or State law or regulation including, but not limited to, corruption, malfeasance, bribery, theft of District property, fraudulent claims, fraud, coercion, conversion, malicious prosecution, misuse of District property and facilities, or willful omission to perform duty.
 - 1.2 In violation of the District’s policies or administrative procedures including but not limited to harassment, discrimination, or conflict of interest.
 - 1.3 Economically wasteful, or involves gross misconduct, incompetence, or inefficiency.
 - 1.4 A substantial and specific danger to public health or safety.
- 2.0 Individuals are encouraged to report suspected incidents of improper governmental activities without fear of retaliation, and such reports will be investigated thoroughly and promptly. Employees who in good faith report these activities and/or assist the District in its investigation will be protected.
- 3.0 District employees shall not:
 - 3.1 Retaliate against an employee or applicant for employment who has made a protected disclosure, assisted in an investigation, or refused to obey an illegal order.
 - 3.2 Retaliate against an employee or applicant for employment because the employee or applicant is a family member of a person who has made a protected disclosure, assisted in an investigation, or refused to obey an illegal order.
 - 3.3 Directly or indirectly use or attempt to use the official authority or influence of their position for the purpose of interfering with the right of an applicant or an employee

BP 7700 Whistleblower Protection

to make a protected disclosure to the District.

- 4.0 The District will not tolerate retaliation and will take whatever action may be needed to prevent and correct activities that violate this policy, including discipline of those who violate it up to and including termination.

See Administrative Procedure 7700, [Whistleblower Protection](#).

Date of Adoption: November 28, 2017

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: March 26, 2024

SUBJECT: Future Board Agenda Items

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

BACKGROUND: At the June 2018 Board and Chancellor planning retreat, the group discussed how to make Board meetings more effective and efficient. As a result of that discussion, it was agreed that a new *Future Board Agenda Items* section would be included in Board meeting agendas to provide an opportunity for trustees to discuss the possibility of adding topics or items of interest to future agendas.

This information item is presented to allow for discussion on any potential future Board agenda items.

How does this relate to the five District Strategic Directions? Not applicable.


How does this relate to Board Policy: This item is in accordance with Board Policy 2310, Regular Meetings of the Board and Board Policy 2340, Agendas.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board discuss any potential future Board agenda items.

Byron D. Clift Breland

Recommended by



Approved for Submittal

7.b

Item No.

UNAPPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

March 12, 2024

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, March 12, 2024, at 5:30 p.m. in the Anaheim Union High School District Board Room with a YouTube livestream broadcast.

Board President Evangelina Rosales called the meeting to order at 5:30 p.m. She announced that Trustee Barbara Dunsheath would be participating via teleconference and in compliance with Brown Act requirements, all votes during the meeting would be taken by roll call. She then led the Pledge of Allegiance.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Jacqueline Rodarte, and Evangelina Rosales. Absent: Student Trustees Jesus Ramirez Jr. and Chloe Serrano.

RESOURCE PERSONNEL PRESENT: Byron D. Clift Breland, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Jose Ramon Nuñez, Vice President, Fullerton College; Scott Thayer, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns, District Director, Public Governmental & Affairs; Treisa Cassens, representing the District Management Association; Jennifer Oo, representing the North Orange Continuing Education Academic Senate; Kathleen McAlister, representing the Cypress College Academic Senate; Jeanette Rodriguez, representing the Fullerton College Faculty Senate; Christie Diep, representing United Faculty; Pamela Spence, representing CSEA; Marlo Smith, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Marc Posner, Kathleen Reiland, and Stephen Schoonmaker from Cypress College; Pepe Barton and Hua from Fullerton College; and Yasmine Andrawis, Trinda Best, Danielle Davy, Jennie Ho, Geoff Hurst, Julie Kossick, Flavio Medina-Martin, Tami Oh, Amita Suhrid, and Kashu Vyas from the District Office.

VISITORS: John Evans Arek and Dash Johnson. Public participation was provided via YouTube livestream.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Ed Lopez that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.c, 3.d, 3.e, 3.f, 3.g, 3.h, 3.i
Instructional Resources: 4.a

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Ed Lopez and seconded by Trustee Jacqueline Rodarte that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.

CHANCELLOR'S REPORT

Chancellor Byron D. Cliff Breland noted that it was Women's History Month, and reported on a meeting at Microsoft headquarters in Irvine with district leadership to discuss data and network security as well as artificial intelligence. He shared that he participated in a webinar hosted by the California Community College Chancellor's Office regarding the United Domestic Workers (UDW) partnership that was developed to align guided pathways to align workforce needs to better serve communities. Dr. Cliff Breland also reported that he—along with **Board President Evangelina Rosales, Vice Chancellor Fred Williams, and District Director Kai Stearns**—traveled to Sacramento for an advocacy trip on Super Tuesday. The delegation met with several legislators and their representatives, including the Department of Finance, to share the District's legislative priorities.

Chancellor Cliff Breland shared that the highlight of the week for him was having the opportunity to meet with the District Leadership Academy where he discussed leadership with the cohort. He thanked **Amita Suhrid, Joseph Aranda, and Irma Ramos** for their ongoing support and guidance of the program that is open to all permanent employees and part-time faculty. He concluded his report by noting that he attended the Fullerton College men's basketball game, along with **Trustees Ryan Bent and Stephen T. Blount**, and enjoyed watching the exciting game with his daughter.

MINUTES: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Ryan Bent to approve the Minutes of the Regular Meeting of February 27, 2024. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

FINANCE & FACILITIES

Item 3.a: By block vote, authorization was granted to ratify purchase order numbers P0163728 - P0164352 through February 14, 2024, totaling \$1,812,306.49, and check numbers C0055397 – C0055455, totaling \$94,069.48; check numbers F0297467 – F0298056, totaling \$177,290.05; check numbers 88543747 – 88544840, totaling \$7,385,824.41; check numbers V0032018 – V0032042, totaling \$31,383.23; check numbers 70126986 – 70127016, totaling \$6,738.50; and disbursements E9143724 – E9157318, totaling \$19,028,208.09, through February 29, 2024.

Item 3.b: By block vote, authorization was granted to approve the 2023-2024 General Fund and Capital Outlay Fund transfers netting to the amount of \$1,533,784 and adopt a resolution showing the summary, pursuant to the California Code of Regulations, Title 5 §58307.

Item 3.c: By block vote, authorization was granted to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus

items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

Item 3.d: By block vote, authorization was granted to approve Change Order #1 for Bid 2223-21 with Coelho for the Cypress College HRC Relocatable Classroom, Restroom, and Mobile Kitchen to increase the contract amount by \$40,981, from \$1,215,450 to \$1,256,431, and extend the contract from February 10, 2024 to March 29, 2024.

Further authorization was granted for the Vice Chancellor, Finance & Facilities or District Director, Purchasing to execute the change order on behalf of the District.

Item 3.e: By block vote, authorization was granted to enter into a Project Inspector Services agreement with Knowland Construction Services Inc. in the amount not to exceed \$730,000, inclusive of reimbursable expense allowance, for the Fine Arts Renovation Project at Cypress College.

Further authorization was granted for the Vice Chancellor, Finance & Facilities or District Director, Purchasing to execute the agreement on behalf of the District.

Item 3.f: By block vote, authorization was granted to enter into an agreement with UCMI, Inc. in the amount not to exceed \$294,880 to provide inspector of record services for the Business Building 300 Modernization project at Fullerton College starting April 1, 2024, until project completion. If additional special inspections are requested by the DSA or regulatory authorities, the contract will be charged based on hourly rates submitted in the proposal.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Item 3.g: By block vote, authorization was granted to approve Deductive Change Order #1 for Bid #2122-14, Meter Replacement Project at Fullerton College with Case and Sons Construction Inc. in the amount of \$7,235 reducing the contract from \$813,700 to \$806,465 and extend the contract time from 70 days to 662 days.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the deductive change order on behalf of the District.

Item 3.h: By block vote, authorization was granted to allow the Fine Arts Division, in collaboration with Friends of Fullerton College Foundation, to serve alcohol at the Fullerton College Theatre Alumni & Friends Reception and Show on March 16, 2024.

Item 3.i: By block vote, authorization was granted for the District to accept a donation for the North Orange County Community College District Center for Entrepreneurship.

INSTRUCTIONAL RESOURCES

Item 4.a: By block vote, authorization was granted for the attached summary of curriculum changes for Fullerton College, to be effective Fall 2024 and Fall 2025. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

HUMAN RESOURCES

Item 5.a: By block vote, authorization was granted for the following academic personnel matters, which are within budget:

STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Hodge, Rick	CC	Dean, Career Technical Education/Economic Development 10% Stipend Eff. 02/01/2024-06/30/2024
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LEAVE OF ABSENCE

@01188185	FC	Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 01/25/2024-05/25/2024
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@01694560	FC	Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 02/15/2024-03/04/2024
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@02007076	CC	Medical Leave (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 02/13/2024-07/13/2024
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Shah, Ketan	FC	Mathematics Instructor Load Banking Leave With Pay (100.00%) Eff. 2024 Spring Semester
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Vo, Dao	FC	Mathematics Instructor Load Banking Leave With Pay (100.00%) Eff. 2024 Spring Semester
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2024 SPRING SEMESTER

Aguro, Gretchen	CC	Column 1, Step 1
Anderson, Barbara	NOCE	Column 2, Step 1
Archie, Brandon	CC	Column 1, Step 1
Brackett, Trevor	FC	Column 3, Step 1
Castillo, Justin	CC	Column 1, Step 1
Collier, Erica	CC	Column 1, Step 1
Deitrich, Jason	FC	Column 1, Step 1
Landaverde, Jazlyn	CC	Column 1, Step 1
Lianos-Vu, Hose	NOCE	Column 1, Step 1
Lim, Justin	CC	Column 3, Step 1
Lucero, Jeannette	FC	Column 1, Step 1
Mclain, Daniel	FC	Column 1, Step 1
Nguyen, Hang	FC	Column 3, Step 5
Noel, Cari	FC	Column 2, Step 1

Yi, Stephanie FC Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Adams, Brian	CC	Course Curriculum Redesign Stipend not to exceed \$1,000.00 Eff. 01/09/2024-01/24/2024
Brandan, Melissa	CC	Course Curriculum Redesign Stipend not to exceed \$1,000.00 Eff. 01/09/2024-01/24/2024
Briseno, Andrea	CC	Course Curriculum Redesign Stipend not to exceed \$1,000.00 Eff. 01/09/2024-01/24/2024
Cisco-Reuter, Hilary	CC	Course Curriculum Redesign Stipend not to exceed \$1,000.00 Eff. 01/09/2024-01/24/2024
Cobb, Tonya	CC	Course Curriculum Redesign Stipend not to exceed \$1,000.00 Eff. 01/09/2024-01/24/2024
de Frutos Garcia, Samanta	CC	Course Curriculum Redesign Stipend not to exceed \$1,000.00 Eff. 01/09/2024-01/24/2024
Delgado, Ziza	FC	Seamless Transfer of Ethnic Studies (AB 1460) Stipend not to exceed \$3,500.00 Eff. 01/01/2024-02/29/2024
Galich, Jennifer	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 20 hours Eff. 12/11/2023-01/24/2024
Gill, Jazmyne	CC	Course Curriculum Redesign Stipend not to exceed \$1,000.00 Eff. 01/09/2024-01/24/2024
Gonzalez, Amber	FC	Seamless Transfer of Ethnic Studies (AB 1460) Stipend not to exceed \$3,500.00 Eff. 01/01/2024-02/29/2024
Goralski, Craig	CC	Course Curriculum Redesign Stipend not to exceed \$1,000.00 Eff. 01/09/2024-01/24/2024

Juan, Lydia	CC	Course Curriculum Redesign Stipend not to exceed \$1,000.00 Eff. 01/09/2024-01/24/2024
Juarez, Anita	FC	Seamless Transfer of Ethnic Studies (AB 1460) Stipend not to exceed \$3,500.00 Eff. 01/01/2024-02/29/2024
Kar, Rosie	FC	Seamless Transfer of Ethnic Studies (AB 1460) Stipend not to exceed \$3,500.00 Eff. 01/01/2024-02/29/2024
Magginetti, Jaclyn	CC	Course Curriculum Redesign Stipend not to exceed \$1,000.00 Eff. 01/09/2024-01/24/2024
Magnesi, Miles	CC	Course Curriculum Redesign Stipend not to exceed \$1,000.00 Eff. 01/09/2024-01/24/2024
Pham, Mai-Thi	CC	Course Curriculum Redesign Stipend not to exceed \$1,000.00 Eff. 01/09/2024-01/24/2024
Ragotskie, Joshua	CC	Course Curriculum Redesign Stipend not to exceed \$1,000.00 Eff. 01/09/2024-01/24/2024
Thai-Arnold, Monique	CC	Course Curriculum Redesign Stipend not to exceed \$1,000.00 Eff. 01/09/2024-01/24/2024
Ubierna, Kendra	CC	Course Curriculum Redesign Stipend not to exceed \$1,000.00 Eff. 01/09/2024-01/24/2024
Vescial, Keith	CC	Course Curriculum Redesign Stipend not to exceed \$1,000.00 Eff. 01/09/2024-01/24/2024

Item 5.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RESIGNATIONS

Linden-Akseven, Tanner	CC	Special Project Coordinator, College Foundation Temporary Management Position (100%) Eff. 03/16/2024 PN CCT690
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Mosqueda, Stephanie FC Student Services Specialist/ Counseling
12-month position (100%)
Eff. 03/08/2024
PN FCC632

Ramirez, Corina FC Groundskeeper
12-month position (100%)
Eff. 03/01/2024
PN FCC995

NEW PERSONNEL

Hatooglu, Medina NOCE Program Coordinator/ CAEP
12-month position (100%)
Range 45, Step E
Classified Salary Schedule
Eff. 03/15/2024
PN SCC821

Mendiola, Rachel FC Communications Specialist
12-month position (100%)
Range 40, Step C
Classified Salary Schedule
Eff. 04/02/2024
PN FCC653

PROMOTION

Garcia, Raul CC Facilities Custodian I
12-month position (100%)
PN CCC838

To: Facilities Custodian Coordinator II
12-month position (100%)
Range 34, Step C + 10% Shift + 15%
Longevity
Classified Salary Schedule
Eff. 03/15/2024
PN CCC979

VOLUNTARY CHANGES IN ASSIGNMENT

Abutin, Roxanne NOCE Student Services Technician/SSSP (100%)

Temporary Decrease in Percent Employed
From: 100%
To: 50%
Eff. 02/16/2024 – 02/29/2024
PN SCC927

Temporary Decrease in Percent Employed

From: 100%
 To: 60%
 Eff. 03/01/2024 – 06/01/2024
 PN SCC927

Dieterman, Joshua FC Health Services Specialist (50%)

 Temporary Increase in Percent Employed
 From: 50%
 To: 80%
 Eff. 03/15/2024 – 06/30/2024
 PN FCC882

McClurkin, Tina NOCE NC Instructor, Business Ed (100%)

 Temporary Change in Assignment
 To: Interim Manager NOCE Career Technical
 Education
 12-month position (100%)
 Range 14, Column G
 Management Salary Schedule
 Eff. 03/15/2024 – 06/30/2024

STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Contreras, Alicia FC Student Services Specialist (100%)
 6% Stipend
 Eff. 03/01/2024 – 06/30/2024

LEAVES OF ABSENCE

@01595901 CC Family Medical Leave (FMLA/CFRA)
 Paid Leave Using Regular and Supplemental
 Sick Leave Until Exhausted; Unpaid Thereafter
 Eff. 3/1/2024 – 5/1/2024 (Consecutive Leave)

@01145605 CC Family Medical Leave (FMLA/CFRA)
 Paid Leave Using Regular and Supplemental
 Sick Leave Until Exhausted; Unpaid Thereafter
 Eff. 2/29/2024 – 3/15/2024 (Consecutive Leave)

@00109258 FC Unpaid Personal Leave
 Eff. 02/21/2024, 02/24/2024 – 02/28/2024

@00892590 FC Intermittent Family Medical Leave (FMLA/CFRA)
 Paid Leave Using Family Illness Leave and
 Personal Necessity Leave Until Exhausted; Unpaid
 Thereafter
 Eff. 02/26/2024 – 8/26/2024 (Intermittent Leave)

@00004846	NOCE	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 3/1/2024 – 3/25/2024 (Consecutive Leave)
@01729731	NOCE	Family Medical Leave (FMLA/PDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 4/14/2024 – 6/23/2024 (Consecutive Leave)

Item 5.c: By the block vote, authorization was granted to approve the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1335 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted to approve the hourly listing.

(See Supplemental Minutes #1335 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1335 for a copy of volunteer personnel listing.)

Item 5.f: The Board received the initial proposal for a successor agreement as proposed by the District to CSEA Chapter 167 and set a public hearing on the proposal for March 26, 2024.

(See Supplemental Minutes #1335 for a copy of the District successor agreement proposal.)

Item 5.g: The Board received the initial proposal for a successor agreement as proposed by CSEA Chapter 167 to the District and set a public hearing on the proposal for March 26, 2024.

(See Supplemental Minutes #1335 for a copy of the CSEA successor agreement proposal.)

GENERAL

Item 6.a: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Jeffrey P. Brown to adopt Resolution No. 23/24-18 in recognition of Women's History Month. Subsequent to Board President Evangelina Rosales thanking all of the women in the District for their leadership and service, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

Item 6.b: The Board reviewed the following proposed, revised Board Policies in Chapter 7:

- BP 7100, Commitment to EEO and Diversity
- BP 7110, Authority to Hire
- BP 7130, Compensation
- BP 7160, Professional Development
- BP 7310, Nepotism

- BP 7330, Communicable Disease Certification
- BP 7350, Resignation
- BP 7370, Political Activity: Change “passage” to “support” in section 2.0.
- BP 7700, Whistleblower Protection

The Board Policies in Chapter 7 will be placed on a future Board meeting agenda for action.

Item 6.c: The Board received as information the revised Administrative Procedures in Chapter 7 that were approved by the District Consultation Council.

The revised Administrative Procedures are available on the District’s website, where they are readily accessible by students, employees, and the general public.

Item 6.d: Board President Evangelina Rosales asked if there were any requests for potential future agenda items and there were none.

CHANCELLOR’S STAFF COMMENTS

Valentina Purtell reported that NOCE was selected as one of the six colleges to partner with the United Domestic Workers (UDW) union as part of a project brought forth by the State Chancellor’s Office. A welcome orientation event is planned for April 19 to onboard UDW members and help them learn about NOCE programs and services and tour the campus. President Purtell also shared that NOCE partnered with Cypress College for the Power Up Resource Fair on March 5 which welcomed approximately 250 students and community members to showcase NOCE and Cypress College offerings, community partner resources, and transfer opportunities for NOCE students to Cypress College. She expressed her thanks to the teams at NOCE and Cypress College for coordinating the collaborative partnership.

Scott Thayer reported on the recent accreditation team visit to Cypress College which included a virtual campus forum. He reported that the campus hosted an online workshop in collaboration with Rising Scholars and the Equity Mental Health Steve Fund Steering Committee on the mental health trends affecting the Asian American Pacific Islander Community and the launch of the newest Big Brothers, Big Sisters of Orange County and Google Professional Mentorship Program which included the participation of 20 Cypress College students. He announced that the Cypress College baseball and softball teams are ranked second in the State, shared that the Arts Experience program recently brought high school students on campus to present and perform, and thanked the Board and the Chancellor for supporting the attendance of a team of 14 Cypress College students and staff at the A²MEND Summit.

Irma Ramos reported that **Yasmine Andrawis**, District Director of EEO & Compliance, presented a proposal, “The Role of AI in HR Technology: Opportunities and Challenges in Diversity, Compliance, and EEO” which was accepted for presentation at the National Conference on Race & Ethnicity in Higher Education (NCORE).

RESOURCE TABLE PERSONNEL COMMENTS

Jeanette Rodriguez celebrated Women’s History Month, highlighted that all three senate presidents are women, and thanked all of the amazing women at Fullerton College that she

works with. She reported on the well-attended accreditation forum and thanked the entire accreditation team for their work, especially **Danielle Fouquette** and **Jose Ramon Nuñez**.

Christie Diep read a statement for the record that included language read at the February 29 Fullerton College Faculty Senate meeting in response to PERB ruling against the District for retaliation against United Faculty's lead negotiator. On March 1, the District served that tenured faculty member with the intent to fire him which indicates that PERB rulings don't matter and is a violation of public trust that should not be tolerated. She stated that United Faculty demands an external audit and investigation of District practices, and that the union and CTA will use all resources available to expose the ongoing retaliation to hold all involved in the retaliation accountable. She alleged that the Board, Chancellor, and Human Resources department are creating a culture of fear and retaliation in the District where no one is safe, and is a catastrophic breach of trust that jeopardizes the essence of the academic community.

(See Supplemental Minutes #1335 for a copy of the full statement.)

Pamela Spence highlighted CSEA membership figures across the country and their role as advocates, noting that the District chapter was still in the midst of negotiating the IS MOU which they will continue negotiating until they receive a fair proposal.

Marlo Smith wished all a Happy Women's History Month—noting that all three union presidents are women—and reported on her participation at the March in March rally in Sacramento to advocate for several issues including community college funding and fair working conditions for part-time faculty. She also noted that Adjunct Faculty United stands in solidarity with United Faculty and CSEA.

MEMBERS OF THE BOARD OF TRUSTEES COMMENTS

Trustee Jeffrey P. Brown referenced the Women's History Month Resolution and a recent news story regarding the troubling comments about women that were made by a candidate for North Carolina governor, and commended Cypress College for being selected to offer a Dental Hygiene baccalaureate degree, making it the second that the College offers.

Trustee Barbara Dunsheath echoed the Women's History Month comments, expressed her gratitude to those who attended the Women's Caucus event at Los Angeles Mission College and to the Fullerton College Horticulture department for providing plants, and recognized the event's award recipients.

Trustee Ryan Bent expressed his support for the Fullerton College Men's Basketball Team, noted that he had attended the previous playoff games, and wished them continued success.

Board President Evangelina Rosales congratulated all of the athletics teams on their accomplishments and expressed her support for all of the fine arts endeavors and those involved in providing them across the District.

PUBLIC COMMENTS ON NON-AGENDA ITEMS:

John Evans Arek addressed the Board to urge them to engage in negotiations regarding his claim against the District noting that he had previously prevailed in court, and to express his displeasure with district staff's handling of the matter.

CLOSED SESSION: At 6:26 p.m., Board President Evangelina Rosales adjourned the meeting to closed session per the following sections of the Government Code and stated there would be a readout:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54956.95(a): LIABILITY CLAIMS:

Claimant: Cristina Arellano
Agency Claimed Against: NOCCCD

Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

RECONVENE MEETING: At 8:30 p.m., Board President Evangelina Rosales reconvened the meeting in open session and reported the following action taken in closed session:

It was moved by Trustee Ryan Bent and seconded by Trustee Stephen T. Blount to return the claim as untimely in part, and to reject the claim in part presented by Cristina Arellano. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Evangelina Rosales to immediately suspend without pay and give notice of the intent to dismiss to a tenured faculty, identified as Employee Number @00003083, pursuant to Education Code Sections 87671 and 87735, and directed the Chancellor or designee to send out all appropriate legal notices. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

ADJOURNMENT: At 8:32 p.m., it was moved by Trustee Stephen T. Blount and seconded by Trustee Jacqueline Rodarte to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

Prepared By Recording Secretary for
Barbara Dunsheath, Secretary, Board of Trustees