



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

MEETING: Regular Meeting in February 2022

DATE: Tuesday, February 22, 2022, at 5:30 p.m.

PLACE: Anaheim Campus Board Room
1830 W. Romneya Drive, Anaheim, CA 92801

Access to the Board of Trustees meeting is available via the District YouTube channel by clicking on the following livestreaming link and selecting the “LIVE” video option:

<https://www.youtube.com/channel/UCsguBf7ndfQVQ6n0v9hrfiQ>

Welcome to this meeting of the North Orange County Community College District Board of Trustees. Anyone wishing to attend this meeting may do so virtually via the YouTube link listed on the agenda.

Members of the public may address the Board under “Comments: Members of the Audience” at the beginning of the meeting. If you wish to address the Board, please complete a yellow card entitled, “Request to Address Board of Trustees” and submit it to the Board’s Recording Secretary. These cards are available at the podium outside the Board Room.

You may address the Board regarding items on the agenda as these items are taken up by the Board, according to the rules of the Board. Those wishing to address matters not on the agenda will be invited to do so under “Comments: Members of the Audience” at the beginning of the meeting. The Board reserves the right to change the order of the agenda items as the need arises.

AGENDA:

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Comments: Members of the Audience:** The Board respects the rights of members of the public to comment on matters under its jurisdiction. Members of the public may address the Board and must comply with the three-minute time limit. The Board does not condone any defamatory accusations or complaints, including remarks which reflect adversely on the political, religious, or economic views, character, or motives of any person. Members of the audience bear the sole legal responsibility for any defamation actions that may be brought as a result of their comments or allegations. All Board meetings, excluding closed sessions, are recorded.
- d. **Consider Non-Personnel block-vote items indicated by [] in Section 3**
- e. **Consider Personnel block-vote items indicated by [] in Section 4**
Agenda items designated as block-vote items with [] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion. An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public by contacting the Chancellor’s Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. – 5:00 p.m.).
- f. **Chancellor’s Report**

- 2. a. **Approval of Minutes of the Regular Meeting of February 8, 2022.**
- b. **CLOSED SESSION: Per the following sections of the Government Code:**

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54957: PUBLIC EMPLOYEE APPOINTMENT: Fullerton College President.

Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

Per Section 54957(a): THREAT TO PUBLIC SERVICES OR FACILITIES: Consultation with Security Consultant.

Per Section 54956.8: CONFERENCE WITH REAL PROPERTY NEGOTIATORS

**Property: 1245 E. Wilshire Avenue, Fullerton, CA 92831
(APN 033-211-04)**

**Negotiation Party: Fred Williams, Vice Chancellor, Finance & Facilities
Under Negotiations: Terms and Conditions of Purchase**

3. **FINANCE & FACILITIES**

- [a] Authorization is requested to enter into an agreement with Eide Bailly, LLP for the District's 2021-22 through 2025-26 audits.
- [b] Authorization is requested that the nonresident tuition fee for the 2022-23 school year for the North Orange County Community College District be set at \$290 per unit with an additional charge for capital outlay of \$55 per unit.
- [c] Authorization is requested to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).
- [d] Authorization is requested to enter into an agreement in the amount of \$164,158.20 with Illuminart Group to furnish and install ten (10) electric vehicle charging stations at the Anaheim Campus.
- [e] Authorization is requested to amend SVA Architect's contract for Architectural Services for the 1st Floor Water Intrusion Remediation Project at the Anaheim Campus and increase the contract amount for preliminary plans by \$31,880.

- [f] Authorization is requested to submit the revised FPP Fullerton College 300 building, including seismic upgrades.
- [g] Authorization is requested to award Bid #2122-14, Fullerton College Meter Replacement to Case & Sons Construction, Inc. in the amount of \$813,700 including an allowance of \$20,000.
- [h] Authorization is requested to file the Notice of Completion for Bid #1718-13, Fullerton College Central Plant Expansion Project with BNBuilders, Inc. and pay the final retention payment when due.
- [i] Authorization is requested for retroactive approval to enter into a one-year lease agreement from February 1, 2022, through January 31, 2023 with Anaheim Place Partners, LP for \$120,744 to house the California Adult Education Program.

4. **HUMAN RESOURCES**

- [a] Request approval of the following items concerning academic personnel:

New Personnel
 Leaves of Absence
 Temporary Academic Hourly
 Correction to February 8, 2022 Board Agenda – Temporary Reassignment

- [b] Request approval of the following items concerning classified personnel:

Resignation
 Retirement
 New Personnel
 Promotion
 Voluntary Changes in Assignment
 Professional Growth & Development
 Stipend for Additional Management Duties
 Job Family Study Project – Classification Alignment
 Leaves of Absence

- [c] Request approval of Professional Experts.

- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

- [e] Request approval of Volunteers.

5. **GENERAL**

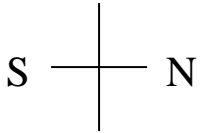
- a. It is recommended that the Board review the Board Assessment Instrument and recommend any changes for re-adoption at the March 22, 2022 Board meeting.

- b. It is recommended that the Board discuss any potential future agenda items.

6. **COMMENTS**

- a. Chancellor's Staff Comments
- b. Resource Table Personnel Comments
- c. Members of the Board of Trustees Comments

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.



Board Room Seating Arrangement

Jacqueline Rodarte,
President

Ed Lopez,
Vice President

Evangelina Rosales,
Secretary

Jeffrey P. Brown,
Board Member

Stephen T. Blount,
Board Member

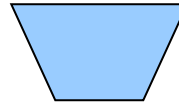
Ryan Bent,
Board Member

Dr. Barbara Dunsheath,
Board Member

Meena Pandian,
Student Member CC

Dr. Byron D. Clift Breland,
Chancellor

Erin Lacorte,
Student Member FC



Dr. JoAnna Schilling,
President CC

Alba Recinos,
Recording Secretary

Dr. Gil Contreras,
Interim President FC

Valentina Purtell,
President NOCE

Audience Seating

Constituent Group
Representatives

Chancellor's Staff

Entrance



NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	_____
DATE:	February 22, 2022	Information	_____
		Enclosure(s)	_____
SUBJECT:	Appointment of Audit Firm for District's Annual Audit Services		

BACKGROUND: Pursuant to Board Policy 6400, Audits, the Vice Chancellor, Finance & Facilities, shall recommend to the Board of Trustees a qualified Certified Public Accountant firm to perform the annual audit of all funds, books, and accounts of the District. The District is required by §59102 of Title 5 of the California Code of Regulations, to make arrangements for the Fiscal Year 2021-2022 Audit by May 1, 2022.

Pursuant to §53060 of the Government Code, and in accordance with the District's Purchasing Policy, the Board may contract for certain special services and advice in financial, economic, accounting, engineering, legal, or administrative matters without competitive public bidding. The selection of the special services may be accomplished on the basis of training, experience, and competence. The District has historically engaged the services of attorneys, architects, auditors, engineers, retirement consultants, and other consultants pursuant to these code and policy provisions.

During fiscal year 2021-2022, proposals were requested from 15 audit firms for the District, Foundations, and Proposition 39 audits; the District received proposals from three of the firms. The responses were reviewed by a committee of District and campus finance staff and the firms were invited for an interview in order to develop a ranking. Based on the results of the proposals and interviews, the committee ranked the firms in the order they appear below. Following are the rankings and summary of the combined fees for the ongoing activity for the District, Foundations, and Proposition 39 audits.

FIRMS	HOURS	2021-22	2022-23	2023-24	2024-25	2025-26
Eide Bailly, LLP	1,385	\$125,300	\$129,800	\$133,500	\$137,200	\$140,900
Crowe, LLP	950	\$150,200	\$154,660	\$159,310	\$163,990	\$169,010
CliftonLarsonAllen LLP*	1,100	\$140,060	\$142,935	\$145,705	\$148,575	\$151,450

* CliftonLarsonAllen's proposal excludes audit services for the Foundations at Cypress College and Fullerton College. This firm already has a client relationship with these foundations.

Based on the ranking results, the selection committee met with the Board of Trustees audit subcommittee to discuss the recommendation of selecting Eide Bailly, LLP. The District's current audit firm is Vavrinek, Trine, and Day (VTD). Eide Bailly acquired VTD two years ago and the District continued the agreement with Eide Bailly as the audit team would be able to transition with the new firm. Even with the audit team and partners being able to continue with Eide Bailly, we have still seen a change in perspective and philosophy that has been brought to our audits as a result of the resources and oversight Eide Bailly provided. Therefore, while it may appear that this is essentially the same firm the district

has used for audit services for the previous fourteen years the acquisition by Eide Bailly has felt like a change in firm. After discussion of the proposals and process, the Board subcommittee supported the selection committee's recommendation to award the audit contract to Eide Bailly, LLP.

Minimum qualifications require the audit firm to be licensed to practice public accounting in the State of California, be independent of the North Orange County Community College District, and comply with all applicable California Board of Accountancy requirements. It is desirable that the firm actively participates in a peer review process approved by the American Institute of Certified Public Accountants. All firms met these minimum qualifications.

This agenda item was submitted by Kashmira Vyas, District Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item relates to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6400, Audits.

FUNDING SOURCE AND FINANCIAL IMPACT: Proposed audit services for the District, Proposition 39, North Orange County Community College District Foundation, Cypress College Foundation, and Friends of Fullerton College Foundation will be charged to the General Fund in an amount not to exceed \$125,300 for the audit of fiscal year 2021-22, \$129,800 for 2022-23, \$133,500 for 2023-24, \$137,500 for 2024-25, and \$140,900 for 2025-26. For the 2021-22 District audit, an additional \$7,500 in fees associated with auditing federal compliance under the Higher Education Emergency Relief Fund (HEERF) will be included and charged to the HEERF grants.

RECOMMENDATION: Authorization is requested to enter into an agreement with Eide Bailly, LLP for the District's 2021-22 through 2025-26 audits. The District may terminate the agreement at the end of any year during the term of the agreement. The combined fee is \$125,300 for 2021-22, \$129,800 for 2022-23, \$133,500 for 2023-24, \$137,500 for 2024-25, and \$140,900 for 2025-26. This fee is exclusive of any additional accounting services desired by the District or any additional audit requirements resulting from changes in the colleges' reporting format or audit requirements as stated in the "California Community Colleges' Contracted District Audit Manual" issued by the State Chancellor's Office. For the 2021-22 District audit, additional fees associated with auditing federal compliance under the Higher Education Emergency Relief Fund will be in an amount not to exceed \$7,500. Additional accounting services (special projects) will be billed at the hourly rates as outlined in the proposal. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or the District Director, Fiscal Affairs to execute the agreement on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

3.a.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action X

DATE: February 22, 2022

Resolution

Information

SUBJECT: 2022-23 Nonresident Tuition Fee

Enclosure(s)

BACKGROUND: Education Code §76140 requires the Board of Trustees to establish by March 1 the tuition fee for nonresidents for the succeeding fiscal year. Information required to be used in this calculation is dependent on data provided by the State Chancellor’s Office and was provided on January 7, 2022 for this year’s calculations. Our recommendations below are based on consensus from the Presidents and fiscal officers of our two colleges, Cypress and Fullerton.

As noted in the Student Fee Handbook, “Education Code section 76140(a) requires districts to charge a nonresident tuition fee in the event it chooses to admit nonresidents. The statute provides various methods/options for computing the nonresident tuition fee.”

Legal opinion from the State Chancellor’s Office further stated that “The purpose of charging nonresident tuition is to ensure that state funds are not used to support nonresidents.”

The following is a summary of the amounts associated with each of the options available to us for setting this per unit tuition amount:

Option	Amount/unit	Basis for Amount
1.	\$290	As a starting point for our considerations, we look to the expense of education on a per unit basis that we experienced in the most recent completed fiscal year and project out inflation to the next upcoming fiscal year (as provided by the Department of Finance).
2.	\$332	We then look to the Statewide average cost from the preceding year (provided by the Chancellor’s office).
3.	\$311-\$361	As well as the amounts currently being proposed by districts contiguous to ours.

And there are two other options, which carry with it requirements to use the additional revenue above our calculated costs to specifically expand and enhance services to resident students:

Option	Amount/unit	Basis for Amount
4.	N/A (for this year)	If the statewide average provided in Option 2 above is less than the statewide average provided for the current or any of the prior 4 years, we can select that higher amount.
5.	\$443	We can consider the average nonresident tuition for 12 states with costs of living comparable to California (provided by the Chancellor's office).

Additionally, the District is authorized under Education Code §76141, amended by Assembly Bill No. 947 which was approved on October 11, 2009, to charge any nonresident student a capital outlay fee not to exceed the amount that was expended by the District for capital outlay in the preceding fiscal year. Any fee charged for capital outlay cannot exceed 50% of the current nonresident tuition fee established by the District and the funds must be expended for capital outlay purposes. The calculated rate or maximum rate for capital outlay purposes is \$117 per unit.

Any student who can demonstrate economic hardship or who is a victim of persecution or discrimination in the country in which the student is a citizen and resident is exempt from the capital outlay fee. To qualify under the economic hardship waiver, a student must demonstrate a "hardship" that encompasses the financial circumstances of a person who is a recipient of benefits under the Assistance for Needy Families Program, the Supplemental Income/State Supplementary Program, or a general assistance program.

The following table lists the proposed nonresident tuition rates that are being recommended by fiscal offices for districts contiguous to the North Orange County Community College District (NOCCCD). These rates are subject to Board approval and may differ from the actual rates established.

<i>District</i>	<i>2022-2023 Proposed Nonresident Tuition Rate</i>	<i>Capital Outlay</i>	<i>Combined Rate</i>
Cerritos	\$282	\$38	\$320
Chaffey	\$332	\$10	\$342
Coast	\$319	\$42	\$361
Long Beach	\$276	\$43	\$319
Mt. San Antonio	\$281	\$30	\$311
Rancho Santiago	\$332	\$13	\$345
South Orange	\$319	\$42	\$361

The following table compares the proposed rates for 2022-23 with the rates calculated based on our actual experienced costs. For fiscal year 2022-23, we have proposed the combined rate to match that of Rancho Santiago and be less than the other two Orange County community college districts. We have proposed the nonresident tuition rate to be no less than our computed cost of education rate and have adjusted the proposed capital outlay rate (from \$117 to \$55) to arrive at the proposed combined rate.

2022-23	Nonresident Tuition Rate	Capital Outlay	Combined Rate
Calculated Rates	\$290	\$117	\$407
Proposed Rates	\$290	\$55	\$345

Also provided below for comparison are the per-unit nonresident tuition fees that have been charged by the NOCCCD for the last five years.

Year	Nonresident Tuition Rate	Capital Outlay	Combined Rate
2021-22	\$274	\$57	\$331
2020-21	\$265	\$33	\$298
2019-20	\$265	\$20	\$285
2018-19	\$258	\$19	\$277
2017-18	\$234	\$15	\$249

This agenda item was prepared and submitted by Kashmira Vyas, District Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #3: Stewardship of Resources.

How does this relate to Board Policy: This agenda item is submitted in accordance with Board Policy 5020, Nonresident Tuition.

FUNDING SOURCE AND FINANCIAL IMPACT: Nonresident tuition fees will be recorded in the General Fund with the additional capital outlay portion recorded in the Capital Outlay Fund to be used for purposes of capital outlay, maintenance, and equipment.

RECOMMENDATION: Pursuant to Education Code §76140 and §76141, authorization is requested that the nonresident tuition fee for the 2022-23 school year for the North Orange County Community College District be set at \$290 per unit with an additional charge for capital outlay of \$55 per unit. This results in \$14 per-unit increase effective for all course terms beginning or ending on or after July 1, 2022.

Any student who can demonstrate economic hardship or who is a victim of persecution or discrimination in the country in which the student is a citizen and resident is exempt from the capital outlay fee. To qualify under the economic hardship waiver, a student must demonstrate a "hardship" that encompasses the financial circumstances of a person who is a recipient of benefits under the Assistance for Needy Families Program, the Supplemental Income/State Supplementary Program, or a general assistance program.

Fred Williams

Recommended by


Approved for Submittal

3.b.3

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: February 22, 2022

SUBJECT: Surplus and Obsolete Supplies and Equipment

Action	<u> X </u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u> X </u>

BACKGROUND: Education Code Section 81450 permits the Board of Trustees to declare District property as surplus if the property is not required for school purposes, is deemed to be unsatisfactory or not suitable for school use, or if it is being disposed of for the purposes of replacement. The attached list of surplus items has exceeded their useful life and are no longer suitable for the District. Other campuses were made aware of the surplus items and were given the opportunity to view and request various surplus equipment prior to Board approval. In the past, local high schools were made aware of the surplus items but these attempts received no response. In this instance, local high schools were not notified because the District deemed that these items would not be of use to them.

The Liquidation Company will conduct an auction for the sale of the attached list of surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

This agenda item was submitted by Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy? This item is submitted in accordance with Board Policy 6550, Disposal of District Personal Property.

FUNDING SOURCE AND FINANCIAL IMPACT: Proceeds from the sale of surplus items will be deposited into the General Fund.

RECOMMENDATION: Authorization is requested to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

Fred Williams

Recommended by


Approved for Submittal

3.c.1

Item No.

SURPLUS ITEMS

Qty.	Description	Location
3	Flow Cabinets	AC
1	Bioflow Hood	AC
74	Computers	NOCE
23	Laptops	NOCE
7	Computer Monitors	NOCE
1	Scanner	NOCE

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: February 22, 2022 Resolution
Information
Enclosure(s)
SUBJECT: Award Contract to Illuminart Group to
Install Electric Vehicle Charging Stations
at the Anaheim Campus

BACKGROUND: Illuminart Group (“Illuminart”) proposed to furnish and install ten charging stations in the amount of \$164,158.20. Illuminart submitted to the Anaheim Public Utilities, on behalf of the District, a Rebate Program Reservation Request Form for the maximum allowable rebate of \$100,000. In June 2020, the District received a letter from the Anaheim Public Utilities stating that \$100,000 has been reserved for the District. In February 2021, the chargers – 4 dual (8 total ports) and 2 single chargers (ADA) were delivered to the District. Staff is requesting that the Board approve to enter into an agreement with Illuminart Group for the installation of the chargers in the amount of \$164,158.20. This amount is inclusive of the cost of the chargers, architectural and engineering fees, DSA fees and installation. The duration of the work shall be five weeks.

This agenda item was submitted by Cora Baldovino, Manager, District Facilities Planning, Maintenance & Construction Contracts, and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for this project will come from Capital Outlay Funds and a \$100,000 rebate from the Anaheim Public Utilities.

RECOMMENDATION: Authorization is requested to enter into an agreement in the amount of \$164,158.20 with Illuminart Group to furnish and install ten (10) electric vehicle charging stations at the Anaheim Campus. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the agreement on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

3.d

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: February 22, 2021 Resolution
Information
Enclosure(s)
SUBJECT: Amend Agreement with SVA Architects for
Architectural Services for the 1st Floor
Water Intrusion Remediation Project at the
Anaheim Campus

BACKGROUND: On September 28, 2021, the Board approved to enter into an agreement with SVA Architects to provide architectural consultant services for the First Floor Water Intrusion Remediation at the Anaheim Campus. At the pre-submittal meeting with the Division of the State Architect (DSA), the department of structural safety classified the Water Intrusion Remediation Project as an alteration/repair project, instead of a repair remediation. Approval of the project triggered new requirements under California Building Code 11B-202.4 to comply with improvements to the “Path of Travel” elements including the conversion of one existing restroom on the 1st floor into an all-gender restroom and fire alarm upgrades (replacing exiting strobes with new compliant devices) to be tied into the Fire Alarm Control Panel in rooms where construction alteration would occur. SVA Architects, the architect of record, proposed to provide additional architectural and engineering services in the amount of \$31,880 for work not in the original scope of services. It is, therefore, requested to amend SVA Architect’s contract and increase the contract amount for Preliminary Plans from \$287,370 to \$319,250.

This agenda item was submitted by Richard Williams, District Director, Facilities Planning & Construction.

How does this relate to the five District Strategic Directions? This item responds to Direction #3: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: The additional fees of \$31,880 will be jointly funded by Measure J Bond funds and State Capital Outlay funds.

RECOMMENDATION: Authorization is requested to amend SVA Architect’s contract for Architectural Services for the 1st Floor Water Intrusion Remediation Project at the Anaheim Campus and increase the contract amount for Preliminary Plans by \$31,880 from \$287,370 to \$319,250. The term of the agreement shall remain the same. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the amendment to the agreement on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

3.e

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	February 22, 2022	Resolution	<u> X </u>
SUBJECT:	Fullerton College Revised 300 Final Project Proposal (FPP)	Information	<u> </u>
		Enclosure(s)	<u> </u>

BACKGROUND: The Business 300 and Humanities 500 Modernization Final Project Proposal (FPP) was originally submitted June 2009 to the State Chancellor’s Office. The original FPP was approved in 2018 with a 51% state match funding with scope that included building and infrastructure modernization and only minor seismic strengthening as recommended by the 2007 structural report.

Bids received in February 2021, included deductive alternates intended to reduce project scope of work to maintain the target renovation to replacement cost ratio, were all above the target 40% of replacement cost and at or above the DSA allowable 50% renovation versus replacement cost threshold. All bids were rejected. The design team continued to meet with both the State Chancellor’s Office and DSA to try and reduce the scope of the projects.

Based on the required code improvements, renovation scope, nature of the buildings, and the volatility of the construction market, the design team was unable to reduce the scope effectively to achieve the targeted 50%, triggering the DSA requirement to include seismic improvements to meet the 2019 building code.

At its September 28, 2021, meeting, the Board approved Fullerton College’s recommendation to completely de-scope the building 500 renovation project and proceed separately with the rehabilitation of building 300, including seismic upgrades due to the additional structural costs.

The District and College met with the California Community College State Chancellor’s Office and presented the option to renovate only building 300. In January 2022, representatives from the State Chancellor’s Office responded that the Department of Finance would accept a revised FPP for the 300 Building Modernization. The revised FPP submitted to Sacramento by March 1, 2022 will compete for approval with other eligible community college projects to be contained in the 2022-23 Board of Governors Spending Plan. The proposal that is being submitted is for a \$31,001,221 renovation with 50%, or \$15,464,675, in state funding. Both the College and District agreed that it was in the best use of Measure J funds to resubmit the project to attempt to retain the state matching funding.

This agenda item was submitted by Richard Williams, District Director, Facilities Planning & Construction.

How does this relate to the five District Strategic Directions? This item responds to Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: The College's Measure J construction budget and potential State matching funds for the 300 Building. Descoping the 500 Building will disencumber Measure J funding for which the college may use on required 300 Building structural upgrades and design fees claimed to the state for matching funds may need to be reimbursed to the state

RECOMMENDATION: Authorization is requested to submit the revised FPP Fullerton College 300 building, including seismic upgrades, using Measure J funding and, if approved, state matched funding.

Fred Williams

Recommended by

B. V. dist Brad M
Approved for Submittal

3.f.2

Item No.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



**RESOLUTION NO. 21/22-17, Approval of one Final Project Proposals for 2022/23
Fiscal Funding Year for the Fullerton College Business 300 Modernization**

WHEREAS, under provisions of Education Code §81800, et al, of the California Community College Construction Act of 1980, North Orange County Community College District is required to submit a Final Project Proposal, as requested for the 2022/23 fiscal funding year and,

WHEREAS, the requested projects are part of the District's 2022/23-2026/27 Five-Year Construction Plan;

NOW, THEREFORE, BE IT RESOLVED that the President and Secretary of the Board be, and they are hereby, authorized to submit the proposed projects, as directed by the State of California, California Community Colleges Chancellor's Office, under said Act, and to execute the necessary applications, assurance, and authentication forms for the following projects:

#01 Fullerton College Business 300 Modernization

APPROVED, PASSED AND ADOPTED by the Governing Board of the North Orange County Community College District this 22nd day of February 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Jacqueline Rodarte, President of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

President of the Board of Trustees
North Orange County Community College District

I, Evangelina Rosales, Secretary of the Governing Board of Trustees of the North Orange County Community College District, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Governing Board at a regular meeting thereof held on the 22nd day of February 2022, by the above-described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Governing Board of Trustees of the North Orange County Community College District his 22nd day of February 2022.

Secretary of the Board of Trustees
North Orange County Community College District

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	_____
DATE:	February 22, 2022	Information	_____
		Enclosure(s)	_____
SUBJECT:	Award Bid #2122-14, Fullerton College Meter Replacement Project		

BACKGROUND: Building energy use is one of the key indices for STARS. STARS is the Sustainability Tracking, Assessment & Rating System (STARS), a transparent, self-reporting framework the college adopted to measure sustainability performance. Currently, none of the existing buildings on campus have individual power meters, making it difficult to determine power use for each building. The Meter Replacement project entails the installation of thirty-three (33) electric power meters across the campus. By installing power meters, the campus can benchmark buildings and target energy inefficiencies based on industry standards.

On November 22, 2021, the Purchasing Department received two bids for the Fullerton College Meter Replacement project. Below is the bid summary.

COMPANY	BASE BID	ALLOWANCE	TOTAL
M. Brey Electric, Inc.*	\$632,597	\$20,000	\$652,597
Case & Sons Construction, Inc.	\$793,700	\$20,000	\$813,700
*Bid Withdraw due to material mistake			

M. Brey Electric, Inc. had requested and was relieved to withdraw its bid due to a mistake in the cost assessments totaling about \$150,000. Staff recommends awarding the bid to Case & Sons Construction as a responsive and responsible bidder in the amount of \$813,700 including an allowance of \$20,000.

The project estimate was \$800,000.

This agenda item was submitted by Larry Lara, Fullerton College Director, Physical Plant/Facilities, and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for this project will come from Campus Capital Outlay Funds.

RECOMMENDATION: Authorization is requested to award Bid #2122-14, Fullerton College Meter Replacement to Case & Sons Construction, Inc. in the amount of \$813,700 including an allowance of \$20,000. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the contract on behalf of the District.

Fred Williams

Recommended by

B. V. dist BndM

Approved for Submittal

3.g.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action X
Resolution
Information
Enclosure(s)

DATE: February 22, 2022

SUBJECT: Notice of Completion
Bid #1718-13, Fullerton College Central
Plant Expansion

BACKGROUND: On March 27, 2018, the Board awarded a contract to BNBuilders, Inc. for Fullerton College Central Plant Expansion project. The project is complete and filing of the Notice of Completion of Work is now required.

This agenda item was submitted by Oscar Saghie, Project Manager, Campus Capital Projects, Fullerton College and Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: Once the contract is closed out, the final retention payment will be charged to Measure J Bond.

RECOMMENDATION: Authorization is requested to file the Notice of Completion for Bid #1718-13, Fullerton College Central Plant Expansion Project with BNBuilders, Inc. and pay the final retention payment when due.

Fred Williams

Recommended by


Approved for Submittal

3.h

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: February 22, 2022 Resolution _____
Information _____
Enclosure(s) _____
SUBJECT: North Orange Continuing Education
North Orange County Regional Consortium
One-Year Lease Renewal Agreement

BACKGROUND: As the fiscal agent for the North Orange County Regional Consortium for Adult Education (NOCRC), North Orange Continuing Education (NOCE), is in continued need of office space for the California Adult Education Program (CAEP) employees and as a location to serve as the NOCRC regional center.

On January 26, 2016, the Board approved a Standard Office Lease with Anaheim Place Partners, LP (APP), for the NOCRC for Adult Education at 505 N. Euclid Avenue, Suite 200, Anaheim, CA 92801 through January 31, 2019. Since then, subsequent annual renewal lease agreements have been brought to the Board for approval.

NOCE is requesting retroactive approval for an additional one-year renewal lease agreement from February 1, 2022, through January 31, 2023, for a total cost of \$120,744, including all utility costs and custodial services.

This agenda item was submitted by Janeth Manjarrez, Director, California Adult Education Program for NOCRC.

How does this relate to the five District Strategic Directions? This item relates to District Strategic Direction 4) Collective Impact & Partnerships – NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

How does this relate to Board Policy: This item is related to BP6500-Property Management.

FUNDING SOURCE AND FINANCIAL IMPACT: The lease payment will be paid by the California Adult Education Program (CAEP) grant funds.

RECOMMENDATION: Authorization is requested for retroactive approval to enter into a one-year lease agreement from February 1, 2022, through January 31, 2023 with Anaheim Place Partners, LP, at 505 N. Euclid Avenue, (2nd Floor), Anaheim CA 92801 for a total of \$120,744 to house the California Adult Education Program (CAEP) personnel and serve as the regional center. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams

Recommended by


Approved for Submittal

3.i

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: February 22, 2022 Resolution _____
SUBJECT: Academic Personnel Information _____
Enclosure(s) X

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

4.a.1

Item No.

NEW PERSONNEL

Yamashiro, Connie	FC	Director, Student Development & Engagement 12-month Position (100%) Range 16, Column E + Doctorate Management Salary Schedule Eff. 03/15/2022 PN FCM941
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LEAVE OF ABSENCE

@00874209	CC	Faculty AB 2393 Parental Leave (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 01/31/2022-04/25/2022
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@01742083	FC	Faculty Family Medical Leave (FMLA/PDL) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 02/11/2022-04/20/2022
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@00010022	NOCE	Noncredit Faculty Personal Leave Without Pay (100%) Eff. 02/14/2022-02/25/2022
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Bianchino, Annie	FC	Chemistry Instructor Load Banking Leave With Pay (3.33%) Eff. 2022 Spring Semester
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Cadilli, Jolina	CC	Mathematics Instructor Load Banking Leave With Pay (26.67%) Eff. 2022 Spring Semester
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Crippen, James	FC	Philosophy Instructor Change in Load Banking Leave With Pay From: 80% To: 100% Eff. 2022 Spring Semester
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Fernandez, Christopher	CC	Chemistry Instructor Load Banking Leave With Pay (1.67%) Eff. 2022 Spring Semester
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Academic Personnel
February 22, 2022

Henke, William	FC	Art Instructor Change in Load Banking Leave With Pay From: 66.67% To: 56.67% Eff. 2022 Spring Semester
Paige, Deborah	FC	English Instructor Change in Load Banking Leave With Pay From: 20% To: 46.67% Eff. 2022 Spring Semester
Plett, Christina	CC	Mathematics Instructor Load Banking Leave With Pay (6.67%) Eff. 2022 Spring Semester
Shrout, Cynthia	CC	Mathematics Instructor Load Banking Leave With Pay (13.33%) Eff. 2022 Spring Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2022 SPRING SEMESTER

Bruno, Nicholas	CC	Column 1, Step 1
Cretney Petersen, Carly	CC	Column 1, Step 2
Smith, Anthony	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Kinkel, Jennifer	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Salary Schedule Class B Not to exceed 9.5 hours Eff. 01/03/2022-01/12/2022
Suresh, Suma	CC	Nursing Simulation and Skills Lab Specialist Column 3, Step 2 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2022 Spring Semester
Yu, Yvonne	CC	Mortuary Science Embalming Lab Technician Column 1, Step 2 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2022 Spring Semester

Academic Personnel
February 22, 2022

CORRECTION TO BOARD AGENDA OF FEBRUARY 8, 2022
TEMPORARY REASSIGNMENT

Pham, Thu

CC Nursing Instructor

To: CC Interim Director, Nursing
Range 26, Column E + Doctorate (100%)
Management Salary Schedule
Change From: 02/01/2022-06/30/2022
Change To: 01/03/2022-06/30/2022

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: February 22, 2022 Resolution _____
SUBJECT: Classified Personnel Information _____
Enclosure(s) X

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

4.b.1

Item No.

Classified Personnel
February 22, 2022

RESIGNATION

Islas, Leonardo	NOCE	Instructional Assistant, ESL 12-month position (40%) Eff. 02/03/2022 PN SCC991
Maldonado, Briceyda	CC	Student Services Specialist, CalWorks/EOPS 12-month position (100%) Eff. 02/12/2022 PN CCC862
Salazar, Kellyann	FC	Health Education Coordinator 11-month position (100%) Eff. 2/12/2022 PN FCC611

RETIREMENT

McDowell, Karen	FC	Administrative Assistant II 12-month position (100%) Eff. 02/23/2022 PN FCC783
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NEW PERSONNEL

Akwaja, Ufuoma	FC	Special Projects Manager/Child Dev. & Edu. Lab Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 02/14/2022 – 06/30/2022 PN FCT970
Cail, Kyari	FC	Special Projects Director/UMOJA Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 03/01/2022 – 06/30/2022 PN FCT976
Farina, Juliana	NOCE	Administrative Assistant I, Basic Skills 12-month position (45%) Range 33, Step A Classified Salary Schedule Eff. 03/01/2022 PN SCC898

PROMOTION

Galvez, Curtis AC IT Security Analyst/System Administrator
12-month position (100%)
PN ISC973

To: NOCE IT Project Leader
12-month position (100%)
Range 57, Step E + PG&D
Classified Salary Schedule
Eff. 03/01/2022
PN SCC827

Merchant, Jennifer FC Program Coordinator
12-month position (100%)
PN FCC812

To: FC Director, Career Technical Education
12-month position (100%)
Range 16, Column A
Management Salary Schedule
Eff. 03/01/2022
PN FCM942

VOLUNTARY CHANGES IN ASSIGNMENT

Juarez, Lizbeth NOCE Clerical Assistant I, ESL Program

Temporary Increase in Percent Employed
From: 40%
To: 100%
Eff. 02/15/2022 – 06/30/2022

Mosqueda, Stephanie FC Student Services Specialist, Transfer Center
12-month position (100%)
PN FCC587

Permanent Lateral Transfer
To: FC Student Services Specialist, Counseling
12-month position (100%)
Eff. 03/15/2022
PN FCC632

PROFESSIONAL GROWTH & DEVELOPMENT

Rodriguez, Stephanie FC Student Services Specialist (100%)
3rd Increment (\$400)
4th Increment (\$400)
Eff. 07/01/2023

STIPEND FOR ADDITIONAL MANAGEMENT DUTIES

Volcy, Tyesha NOCE Program Manager, LEAP
Extension of 6% Stipend
Eff. 02/01/2022-03/31/2022

JOB FAMILY STUDY PROJECT – CLASSIFICATION ALIGNMENT

Acosta, Stephanie CC Administrative Assistant III
12-month position (100%)
Range 41, Step E + PG&D + 30% Longevity

To: Administrative Assistant III, Instructional
Support Services
Range 42, Step E + PG&D + 30% Longevity
Classified Salary Schedule
Eff. 03/01/2022
PN CCC999

Bailey, Wendy FC Administrative Assistant III
12-month position (100%)
Range 41, Step E + 10% Longevity

To: Administrative Assistant III, Instructional
Support Services
Range 42, Step E + 10% Longevity
Classified Salary Schedule
Eff. 03/01/2022
PN FCC928

Classified Personnel
February 22, 2022

Beck, Lela	CC	Administrative Assistant III 12-month position (100%) Range 41, Step E + 15% Longevity To: Administrative Assistant III, Instructional Support Services Range 42, Step E + 15% Longevity Classified Salary Schedule Eff. 03/01/2022 PN CCC903
Cao, Cindy	CC	Administrative Assistant III 12-month position (100%) Range 41, Step E + PG&D + 20% Longevity To: Administrative Assistant III, Instructional Support Services Range 42, Step E + PG&D + 20% Longevity Classified Salary Schedule Eff. 03/01/2022 PN CCC841
Case, Joy	CC	Administrative Assistant III 12-month position (100%) Range 41, Step E + 5% Longevity To: Administrative Assistant III, Instructional Support Services Range 42, Step E + 5% Longevity Classified Salary Schedule Eff. 03/01/2022 PN CCC985
Chteoui, Melisa	CC	Administrative Assistant III 12-month position (100%) Range 41, Step E + 20% Longevity To: Administrative Assistant III, Instructional Support Services Range 42, Step E + 20% Longevity Classified Salary Schedule Eff. 03/01/2022 PN CCC860

Classified Personnel
February 22, 2022

Cornell, Jennifer	CC	Administrative Assistant III 12-month position (100%) Range 41, Step E + 15% Longevity To: Administrative Assistant III, Instructional Support Services Range 42, Step E + 15% Longevity Classified Salary Schedule Eff. 03/01/2022 PN CCC811
Cox, Sharon	CC	Administrative Assistant III 12-month position (100%) Range 41, Step E + 10% Longevity To: Administrative Assistant III, Instructional Support Services Range 42, Step E + 10% Longevity Classified Salary Schedule Eff. 03/01/2022 PN CCC801
Goncalves, Adriana	FC	Administrative Assistant III 12-month position (100%) Range 41, Step E +PG&D + 5% Longevity To: Administrative Assistant III, Instructional Support Services Range 42, Step E +PG&D + 5% Longevity Classified Salary Schedule Eff. 03/01/2022 PN FCC765
Hagmaier, Monica	FC	Administrative Assistant III 12-month position (100%) Range 41, Step E + PG&D + 20% Longevity To: Administrative Assistant III, Instructional Support Services Range 42, Step E + PG&D + 20% Longevity Classified Salary Schedule Eff. 03/01/2022 PN FCC765

Classified Personnel
February 22, 2022

Kraft, Rhonda	CC	Administrative Assistant III 12-month position (100%) Range 41, Step E + PG&D + 15% Longevity To: Administrative Assistant III, Instructional Support Services Range 42, Step E + PG&D + 15% Longevity Classified Salary Schedule Eff. 03/01/2022 PN CCC832
Lindley, Evelyn	FC	Temporary Administrative Assistant III 12-month position (100%) Range 41, Step D To: Temporary Administrative Assistant III, Instructional Support Services Range 42, Step D Classified Salary Schedule Eff. 03/01/2022 PN FCC737
ODaniel, Christi	FC	Administrative Assistant III 12-month position (100%) Range 41, Step E + PG&D + 10% Longevity To: Administrative Assistant III, Instructional Support Services Range 42, Step E + PG&D + 10% Longevity Classified Salary Schedule Eff. 03/01/2022 PN FCC863
Perez, Olivia	FC	Administrative Assistant III 12-month position (100%) Range 41, Step E + PG&D + 15% Longevity To: Administrative Assistant III, Instructional Support Services Range 42, Step E + PG&D + 15% Longevity Classified Salary Schedule Eff. 03/01/2022 PN FCC877

Classified Personnel
February 22, 2022

Sanchez, Patricia	FC	Administrative Assistant III 12-month position (100%) Range 41, Step E + 15% Longevity To: Administrative Assistant III, Instructional Support Services Range 42, Step E + 15% Longevity Classified Salary Schedule Eff. 03/01/2022 PN FCC978
Sands, Cynthia	FC	Administrative Assistant III 12-month position (100%) Range 41, Step E + PG&D + 30% Longevity To: Administrative Assistant III, Instructional Support Services Range 42, Step E + PG&D + 30% Longevity Classified Salary Schedule Eff. 03/01/2022 PN FCC955
Shrack, Amy	FC	Administrative Assistant III 12-month position (100%) Range 41, Step E + PG&D + 20% Longevity To: Administrative Assistant III, Instructional Support Services Range 42, Step E + PG&D + 20% Longevity Classified Salary Schedule Eff. 03/01/2022 PN FCC907
Thomas, Tayler	CC	Administrative Assistant III 12-month position (100%) Range 41, Step D + PG&D To: Administrative Assistant III, Instructional Support Services Range 42, Step D + PG&D Classified Salary Schedule Eff. 03/01/2022 PN CCC972

Classified Personnel
February 22, 2022

Ward, Anita	FC	Administrative Assistant III 12-month position (100%) Range 41, Step E + PG&D + 30% Longevity
		To: Administrative Assistant III, Instructional Support Services Range 42, Step E + PG&D + 30% Longevity Classified Salary Schedule Eff. 03/01/2022 PN FCC811

LEAVES OF ABSENCE

@01127552	FC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 01/20/2022 – 07/20/2022 (Intermittent Leave)
@00004593	NOCE	Admissions and Records Technician (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 01/03/2022 – 07/03/2022 (Intermittent Leave)
@01813270	CC	IT Technician II (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 01/24/2022 – 07/24/2022 (Intermittent Leave)
@01619813	FC	Facilities Custodian Coordinator II (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 01/22/2022 – 07/23/2022 (Intermittent Leave)
@00004374	CC	Administrative Assistant II (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 12/10/2021 – 06/10/2022 (Intermittent Leave)
@01223090	FC	Campus Safety Officer (100%) Unpaid Personal Leave Eff. 02/17/2022 – 05/01/2022

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: February 22, 2022

SUBJECT: Professional Experts

Action	<u>X</u>
Resolution	<u> </u>
Information	<u> </u>
Enclosure(s)	<u>X</u>

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

4.c.1

Item No.

Professional Experts
February 22, 2022

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Acosta Jr, Ramon	CC	Project Expert	HEERF (Higher Education Emergency Relief Fund)	26	02/07/2022	06/30/2022
Apuntar, Janelle	NOCE	Project Expert	COVID-19 Vaccination Mandate Support	26	02/02/2022	04/01/2022
Brito, Brianna	NOCE	Project Expert	COVID-19 Vaccination Mandate Support	26	02/02/2022	04/01/2022
Brune, Ariel	NOCE	Project Expert	COVID-19 Vaccination Mandate & Outreach Support	26	02/02/2022	04/01/2022
Buis, Turner	FC	Assistant Coach 3	Assistant Coach – Baseball	26	02/07/2022	05/20/2022
Campbell, Garrett	FC	Technical Expert II	Distance Education Division Representative	20	02/07/2022	05/21/2022
Carlin, Anna	FC	Technical Expert II	Faculty Mentoring Program	8	02/15/2022	05/31/2022
Casillas, Francisco	FC	Assistant Coach 4	Assistant Coach 4 – Track and Field	26	02/01/2022	05/20/2022
Castro-Kahn, Karlie	FC	Technical Expert I	Digital Photography Technical Expert	26	12/13/2021	01/20/2022
Cherney, Julia	CC	Technical Expert II	Dental Clinic Software Rebuild	40	02/04/2022	03/18/2022
Cortez, Brittany	CC	Project Expert	Student Success	26	02/14/2022	06/30/2022
Craig, Dale	FC	Technical Expert II	Faculty Mentoring Program	8	02/15/2022	05/31/2022
Davis, Melanie	FC	Technical Expert II	Starfish Spring 2022 Pilot Faculty Group	5	01/18/2022	01/31/2022
DeJesus, Roman	FC	Technical Expert II	Distance Education Division Representative	20	02/07/2022	05/21/2022
Diaz, Roberto	FC	Technical Expert II	Distance Education Division Representative	20	02/07/2022	05/21/2022
Freeman, Carl	FC	Assistant Coach 3	Assistant Coach – Track and Field	26	02/07/2022	05/20/2022
Ghidella, Richard	FC	Technical Expert II	Faculty Mentoring Program	8	02/15/2022	05/31/2022
Gonzalez Marin, Gilbert	CC	Project Expert	Cybersecurity College Program Leader	26	02/09/2022	06/30/2022
Graves, Gary	FC	Technical Expert II	Curriculum Technical Development and Processing	10	02/01/2022	05/21/2022
Graves, Gary	FC	Technical Expert II	Faculty Mentoring Program	10	02/01/2022	05/31/2022
Henderson, Angela	FC	Technical Expert II	Distance Education Division Representative	20	02/07/2022	05/21/2022

Professional Experts
February 22, 2022

Izadi, Behzad	CC	Technical Expert II	NSF ATE Grant (Pathway to Advancement of Cyber Security Education)	10	02/23/2022	06/30/2022
Jackson, Oliver	FC	Assistant Coach 4	Assistant Coach – Baseball	26	02/07/2022	05/20/2022
Kennedy, Allan	FC	Assistant Coach 2	Assistant Coach – Baseball	26	02/07/2022	05/20/2022
Klyde, Michael	CC	Technical Expert II	SWP Local AT-5 T-Ten Equipment	5	03/01/2022	06/30/2022
Lagunas, Vanessa	NOCE	Project Expert	COVID-19 Vaccination Mandate Support	26	02/02/2022	04/01/2022
Lee, Francesca	CC	Technical Expert II	Choreographer for Dance Production	3	02/17/2022	05/16/2022
Macall, Carmen	FC	Certified Athletic Trainer	Certified Athletic Trainer	26	01/26/2022	06/30/2022
McClurkin, Tina	NOCE	Technical Expert II	CTE Research and Curriculum Development	26	02/14/2022	05/27/2022
Melella, Laura	FC	Technical Expert II	Distance Education Division Representative	20	02/07/2022	05/21/2022
Nguyen, Michael	FC	Assistant Coach 2	Assistant Coach – Men’s Volleyball	26	02/07/2022	05/20/2022
Obrite, Patricia	FC	Technical Expert II	Starfish Spring 2022 Pilot Faculty Group	5	01/18/2022	01/31/2022
Olvey, Kathy	FC	Technical Expert II	Starfish Spring 2022 Pilot Faculty Group	5	01/18/2022	01/31/2022
Perez, Andrea	NOCE	Project Expert	COVID-19 Vaccination Mandate Support	26	02/02/2022	04/01/2022
Ponce, Angel	FC	Project Expert	FC – Athletic Life Coach	8	02/07/2022	05/20/2022
Rangel, Jacquelyn	CC	Technical Expert II	Career Ed. Pathway Alignment and Promotion	10	02/01/2022	05/21/2022
Reyes, Raymond	FC	Assistant Coach 2	Assistant Coach 2 – Softball	26	02/01/2022	05/20/2022
Reyes, Leticia	NOCE	Project Expert	Covid-19 Vaccine Mandate Screening	26	01/05/2022	06/30/2022
Rodriguez Perez, Mayra	FC	Project Coordinator	Ed Partnerships & Dual Enrollment	26	01/03/2022	01/18/2022
Rodriguez Perez, Mayra	FC	Project Coordinator	Ed Partnerships & Dual Enrollment	26	02/07/2022	03/18/2022
Rodriguez Perez, Mayra	FC	Project Coordinator	Ed Partnerships & Dual Enrollment	26	04/04/2022	06/10/2022
Rodriguez Perez, Mayra	FC	Project Coordinator	Ed Partnerships & Dual Enrollment	26	06/27/2022	06/30/2022
Samra, Zinnia	FC	Project Expert	Student Engagement	26	02/07/2022	06/30/2022
Sanchez Arce, Cassandra	NOCE	Project Expert	COVID-19 Vaccination Mandate Support	26	02/02/2022	04/01/2022

Professional Experts
February 22, 2022

Saunders, Mary Ann	CC	Project Coordinator	Perkins V Tourism	8	02/28/2022	05/20/2022
Serigstad, Scott	FC	Assistant Coach 3	Assistant Coach – Baseball	26	02/07/2022	05/20/2022
Smith, Todd	FC	Technical Expert II	Program Review-Reader	40	01/16/2022	03/31/2022
Soulong, Yazid	CC	Project Expert	Cybersecurity College Program Leader	26	02/09/2022	06/30/2022
Tran, Brandon	FC	Technical Expert II	Faculty Mentoring Program	8	02/15/2022	05/31/2022
Tran, Matthew	CC	Project Expert	Cybersecurity College Program Leader	26	02/09/2022	06/30/2022
Tran, Minh	CC	Project Expert	Cybersecurity College Program Leader	26	02/09/2022	06/30/2022
Velasco, Kendra	CC	Technical Expert II	Dental Clinic Software Rebuild	40	02/04/2022	03/18/2022
Velasquez, Anacari	FC	Project Coordinator	CTE Articulation & Outreach	26	02/07/2022	06/03/2022
Velazquez, Mauricio	FC	Assistant Coach 3	Assistant Coach – Swimming	26	02/07/2022	03/25/2022
Velazquez, Mauricio	FC	Assistant Coach 3	Assistant Coach – Swimming	16	03/28/2022	05/22/2022
Wu, Connie	FC	Assistant Coach 5	Assistant Coach – Swimming	26	02/07/2022	05/20/2022

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: February 22, 2022
SUBJECT: Hourly Personnel

Action X
Resolution _____
Information _____
Enclosure(s) X

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District's administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

4.d.1

Item No.

Hourly Personnel
February 22, 2022

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Anami, Sahar	FC	Paraprof - Emergency state-mandated coverage in Child Care Center	02/23/22	05/25/22	TE B 1
Carroll, Brock	CC	Non-Direct Instr Support - Assist in Art Department	02/23/22	05/25/22	TE A 1
Casco, Jonathan	FC	Paraprof - On-call theater crew for campus production	02/23/22	06/30/22	TE B 1
Cheadle, Abigail	CC	Paraprof - Assist with campus theatre production	02/23/22	06/30/22	TE J 3
Esparza, Yesenia	FC	Technical - Assistance for the campus Music Lab	02/23/22	06/22/22	TE A 1
Garner, Scott	FC	Paraprof - On-call theater crew for campus production	03/01/22	06/30/22	TE J 2
Gonzalez, Gabriel	CC	Technical - Assist in Photography	02/23/22	05/25/22	TE A 1
Howell, Jamie	FC	Technical - Assist the Student Check-in Center	02/07/22	05/21/22	TE A 2
Huck, Jenelle	FC	Paraprof - On-call theater crew for campus production	02/23/22	06/30/22	TE B 1
LaBounty, Colby	FC	Technical - Assist the Student Check-in Center	01/26/22	05/21/22	TE A 2
Martinez, Michael	FC	Technical - Assistance for the Digital Arts Computer Lab	02/23/22	06/22/22	TE A 1
Meelar, Abdul	CC	Direct Instr Support – Assist in photography lab	02/23/22	05/25/22	TE A 3
Nguyen Pham Giuse, H.	FC	Direct Instr Support - Assist in ACT computer lab	02/23/22	05/21/22	TE A 1
Oberle, Tessa	FC	Paraprof - On-call theater crew for campus production	03/09/22	06/30/22	TE A 1
Ramos, Shyleen	FC	Technical - Assist the Student Check-in Center	02/17/22	05/12/22	TE A 2
Rivas, Kevin	NOCE	Direct Instr Support - Assist students with disabilities	02/23/22	06/30/22	TE A 2
Rossi, Samantha	FC	Technical - Assist with the Dance Team	02/23/22	05/21/22	TE I 3
Scott, David	FC	Paraprof - On-call theater crew for campus production	02/23/22	06/30/22	TE B 1
Swartz, James	FC	Technical - Assistance for the Art Lab	02/23/22	06/22/22	TE A 1
Vergara, Ashley	FC	Technical - Assist in Admissions and Records	04/18/22	06/30/22	TE B 4

Professional Medical Employees

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Hummel, Tiffany	FC	Medical - Health Services Specialist (RN) for campus Health Center	01/26/22	06/30/22	ME A 1

Hourly Personnel
February 22, 2022

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Frank, Sam	CC	Direct Instr Support - Tutor in the Math Learning Center	02/23/22	06/30/22	TE B 1
Martinez Luquin, Ruben	NOCE	Direct Instr Support - Tutor in the College Prep Program	03/01/22	06/30/22	TE A 2

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Camino, Ana	CC	Work Study Student - Assist with peer mentorship program	02/23/22	06/15/22	TE A 2
Castillo, Junior	FC	Full-time Student - Assistance for the Art Lab	02/23/22	06/22/22	TE A 1
Doan, Janet	FC	Full-time Student - Assistance for the Art Lab	02/23/22	06/22/22	TE A 1
Green, Ana Carolina	FC	Work Study Student - On-call theater crew for campus production	02/23/22	06/30/22	TE A 1
Hidalgo, Adrienne	CC	Full-time Student - Assist at Covid kiosk	01/24/22	06/30/22	TE A 1
Hidalgo, Andrea	CC	Full-time Student - Assist at Covid kiosk	01/24/22	06/30/22	TE A 1
Lindo, Sofia	CC	Full-time Student - Assist at Covid kiosk	01/24/22	06/30/22	TE A 1
Llamas, Stephanie	FC	Work Study Student - Assist in the Transfer Center	02/23/22	06/30/22	TE A 1
Long, Reth	CC	Work Study Student - Assist with peer mentorship program	02/23/22	06/15/22	TE A 2
Ramirez, Jesse	CC	Full-time Student - Assist at Covid kiosk	01/24/22	06/30/22	TE A 1
Rider, Anne Marie	FC	Work Study Student - Assist in the Transfer Center	02/23/22	06/30/22	TE A 1
Rojas, Alexandra	CC	Full-time Student - Assist at Covid kiosk	01/24/22	06/30/22	TE A 1

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: February 22, 2022
SUBJECT: Volunteers

Action X
Resolution _____
Information _____
Enclosure(s) X

BACKGROUND: The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

How does this relate to the five District Strategic Directions? NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by


Approved for Submittal

4.e.1

Item No.

Volunteer Personnel
February 22, 2022

Name	Site	Program	Begin	End
Powell, Herschel	FC	Physical Education - Athletics Baseball	01/18/2022	06/30/2022
Rowand, Aaron	FC	Physical Education - Athletics Baseball	01/18/2022	06/30/2022

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
		Resolution	_____
DATE:	February 22, 2022	Information	X
		Enclosure(s)	X
SUBJECT:	Board of Trustees Assessment Instrument		

BACKGROUND: On February 12, 2019, the Board adopted revised Board Policy 2745, Board Self-Evaluation, with the Board of Trustees Assessment Instrument to be distributed annually during the month of April. The Instrument was last revised on March 23, 2021 to expand question #5 regarding violations of the Board's Code of Ethics and Conflict of Interest policies.

The Board of Trustees Assessment Instrument is scheduled to be distributed at the April 26, 2022 Board meeting, thus, there is a need for the Board to review and consider making changes by March 22, 2022.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

How does this relate to Board Policy: This item is in accordance with Board Policy 2745, Board Self-Evaluation.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board review the Board of Trustees Assessment Instrument, adopted August 26, 1997, and last revised March 23, 2021, and make appropriate changes to the instrument for re-adoption at the March 22, 2022 Board meeting.

Byron D. Clift Breland
Recommended by


Approved for Submittal

5.a.1
Item No.

North Orange County Community College District

BOARD OF TRUSTEES ASSESSMENT

Accrediting Commission for Community and Junior Colleges Standard IV.C.10: “Board policies and/or bylaws clearly establish a process for Board evaluation. The evaluation assesses the Board’s effectiveness in promoting and sustaining academic quality and institutional effectiveness. The governing board regularly evaluates its practices and performance, including full participation in board training, and makes public the results. The results are used to improve board performance, academic quality, and institutional effectiveness.”

The Board assessment is very different from the political evaluation, which takes place at the ballot box. The purpose of the Board assessment is to identify those areas of Board functioning which are working well and those which may need improvement.

The Board assessment speaks to the Board as a whole, not to individual trustees. It is the evaluation process of the overall effectiveness of the Board as a group making decisions.

PROCESS

An assessment form will be distributed to all Board members and members of the District staff who regularly participate at Board meetings at the first meeting in April of each year.

The completed assessment forms shall be submitted to the Chancellor’s Office on or before the second meeting in April.

The Chancellor’s Office shall complete results of the assessment for distribution at the first meeting in May.

The assessment results shall be included as an agenda item for review and appropriate action at the second meeting in May.

Board of Trustees Assessment

	Rating Scale: 4 = Excellent 3 = Acceptable 2 = Need Improvement 1 = Unsatisfactory 0 = No Knowledge of
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Question		Rating	Comments/Suggestions
The Board is responsible for establishing policies to assure the quality, integrity, and effectiveness of student learning programs and services.			
1.	The Board has clearly defined institutional goals with desired outcomes both short and long-term.		
2.	The Board's highest priority is student learning and student success.		
3a.	The Board has established mission and vision statements, and a strategic plan that looks to the future, anticipating what the institution and its colleges will be like in 10 years.		
3b.	The Board reviews the mission and vision statements every three years.		
3c.	The Board regularly reviews its policies to be consistent with its mission.		
4.	The Chancellor's goals, as affirmed by the Board, establish priorities that are both strategic and manageable and provide Board direction for the administration.		
5a.	The Board upholds a code of ethics and conflict of interest policy.		

5b.	The Board has a clearly defined policy dealing with violations.		
6.	To ensure the institution is accomplishing its goals for student success, the Board regularly reviews key indicators of student learning and achievement and institutional plans for improving academic quality.		
7.	The Board approves appropriate resources (human, physical, technology, and financial) to support an effective student learning program.		
8.	The Board regularly evaluates its processes to support continuous improvement.		
Overall rating for “The Board is responsible for establishing policies to assure the quality, integrity, and effectiveness of the student learning programs and services.”			

Question		Rating	Comments/Suggestions
As an independent policy-making body that reflects the public interest, the Board acts as a whole. The Board advocates for and defends the institution and protects it from undue influence or political pressures:			
9.	Direction to staff are based on a consensus of a majority of the Board. Individual Board members do not assume authority.		
10.	Board members respect each other’s opinions.		
11.	Discussions are structured so that all have an opportunity to contribute to the decision.		

12.	Board members have adequate information upon which to base decisions.		
13.	The Board reaches decisions on the basis of study of all available background data and consideration of the recommendation of the Chancellor.		
14.	The Board's delegation of administrative authority to the Chancellor is clear to all parties.		
Overall rating for "The Board acts as a whole."			

Question		Rating	Comments/Suggestions
Board meetings run effectively:			
15.	Board members are punctual to and attend all Board meetings to conclusion.		
16.	The Board reviews agenda materials and is prepared for Board meetings.		
17a.	New Board members, including student trustees, receive an orientation to roles and responsibilities and District mission and policies.		
17b.	The Board members engage in ongoing professional development.		
18.	The Board agendas focus on policy issues that relates to Board responsibilities.		

19.	The Board conducts its meetings in compliance with state laws, including the Brown Act.		
20.	Agendas include legislative and state policy issues that impact the District.		
21.	Board meetings include some education or information time.		
22.	Board meetings provide adequate time for discussion.		
Overall rating for “Board meetings run effectively.”			

Question		Rating	Comments/Suggestions
Board members are actively knowledgeable about and engaged in the District community:			
23a.	Board members are knowledgeable about community college and state related issues.		
23b.	Board members are knowledgeable and take an appropriate role in the accreditation process.		
24.	The Board acts as an advocate for community colleges.		
25.	Board members are available to District employees for comments and suggestions.		

26.	The Board shows its support for the District through members attending various events.		
27.	The Board is knowledgeable about the District's history, values, strengths, and weaknesses.		
28.	The Board understands, appreciates, and is responsive to the diverse community which it serves.		
29.	The Board has processes in place for appropriately involving the community in relevant decisions.		
30.	The Board helps promote the image of the District in the community.		
31.	The Board understands the collective bargaining process and its role in the process.		
32.	The Board is involved in and understands the budget process and how adopted priorities are addressed within the budget.		
33.	The Board gives adequate attention to the mission and goals of the District.		
34.	The Board has a procedure for annual evaluations of the Chancellor.		
35.	The Board demonstrates a good understanding of collegial consultation and related processes.		

36.	In general, what rating does the Board as a whole deserve?		
Overall rating for “Board members are actively knowledgeable about and engaged in the District community.”			

37.	General Comments/Suggestions:
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Date of Adoption: August 1997

Date of Last Revision: March 2021; March 2019; March 2017; March 2015; March 2013; March 2009; March 2007; March 2005; August 2001

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: February 22, 2022

SUBJECT: Future Board Agenda Items

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

BACKGROUND: At the June 2018 Board and Chancellor planning retreat, the group discussed how to make Board meetings more effective and efficient. As a result of that discussion, it was agreed that a new *Future Board Agenda Items* section would be included in Board meeting agendas to provide an opportunity for trustees to discuss the possibility of adding topics or items of interest to future agendas.

This information item is presented to allow for discussion on any potential future Board agenda items.

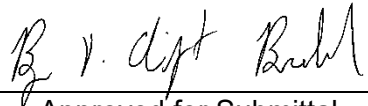
How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: This item is in accordance with Board Policy 2310, Regular Meetings of the Board and Board Policy 2340, Agendas.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board discuss any potential future Board agenda items.

Byron D. Clift Breland
Recommended by


Approved for Submittal

5.b
Item No.

UNAPPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

February 8, 2022

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, February 8, 2022, at 5:30 p.m. via Zoom teleconference and YouTube livestream.

Board President Jacqueline Rodarte called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Jacqueline Rodarte and Student Trustees Erin Lacorte and Meena Pandian. Trustee Evangelina Rosales arrived at 5:39 p.m. Absent: None.

RESOURCE PERSONNEL PRESENT: Byron D. Clift Breland, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Gil Contreras, Interim President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns, District Director, Public & Governmental Affairs; Ty Volcy, representing the District Management Association; Damon De La Cruz, representing the Cypress College Academic Senate; Jennifer Combs, representing the Fullerton College Faculty Senate; Christie Diep, representing United Faculty; Pamela Spence, representing CSEA; Dash Johnson, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Paul De Dios, Alex Porter, and Kathleen Reiland from Cypress College; Rod Garcia, Elaine Lipiz Gonzalez, and Jose Ramon Nuñez from Fullerton College; Karen Bautista Terry Cox from North Orange Continuing Education; and Simone Brown-Thunder, Danielle Davy and Chelsea Salisbury from the District Office.

VISITORS: Marcela Valle. Public participation was provided via YouTube livestream.

COMMENTS: MEMBERS OF THE AUDIENCE:

- A. **Marcela Valle**, NOCE Classified Staff, urged the Board to consider the requests made by the CSEA President and Executive Board for a \$75 technology stipend, differential pay for on-campus work, and a remote work option for classified.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Stephen T. Blount that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.c, 3.e, 3.f
Instructional Resources: 4.a, 4.b

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Lacorte and Pandian's advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Ryan Bent that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.

CHANCELLOR'S REPORT

- A. **Chancellor's Report: Chancellor Byron D. Clift Breland** shared that as he enters his third week with the District he remains excited to continue to serve the region and students' needs. He reported on his attendance at the CCLC Effective Trusteeship Workshop and Legislative Conference along with **Trustee Barbara Dunsheath, Trustee Evangelina Rosales, and Student Trustee Erin Lacorte**. He touched on the various conference topics—State budget updates, the successful expansion of Financial Aid and Pell Grants, attention to Basic Needs as a standard for student success efforts, enrollment and retention efforts—but noted that the true highlight was a community college student panel who spoke candidly about their challenges and the support needed to be successful which served as a reminder of why many do this work in spite of the challenges. He welcomed District employees back to the workplace, expressed a desire to continue to meet everyone, and thanked everyone for all they do in support of students on behalf of the District.

COMMENTS

- A. **Irma Ramos** invited trustees to attend "The Persisting Significance of the Incarceration of Japanese Americans" presentation, co-hosted by the District Asian Pacific Islander Faculty and Staff Association and the Office of Diversity and Compliance in recognition of the Day of Remembrance on February 16 at 1:00 p.m.
- B. **Valentina Purtell** reported that the NOCE enrollment decline was not distributed evenly noting the severe impact on the Emeritus Program. However, she shared that 196 classes have recently begun at senior facilities with Emeritus Program faculty receiving NOCE care packages that included PPE for faculty and students and thanked **Ty Volcy** for coordinating the re-opening. The remainder of the NOCE programs experienced a 13.9% decline in headcount and a 2.6% decline in enrollment and President Purtell thanked the NOCE team for reengaging students in their efforts to increase enrollment. In response to the vulnerable communities whose needs have been exacerbated by the pandemic, NOCE has collaborated with Access California to help serve Afghanistan refugees. She concluded her report by sharing that the NOCE WASC accreditation site visit will take place March 13-15, 2023 and thanked co-chairs **Tina McClurkin** and **Julie Schoepf** for their work.
- C. **JoAnna Schilling** reported that 7,000 students are now on campus at Cypress College, that Associated Students was able to have their first on-campus meeting, and that food distribution services with Second Harvest are off to a strong start and are

expected to ramp up to provide 1,000 meals per day for students. She shared that Cypress College was well represented at the #RealCollegeCA Basic Needs Summit that included a student panel where Cypress College Student **Mireya Alt** shared her personal story and cited her support system that included the EOPS Program and the Soroptimist Society. The College's celebration of Black History Month kicked off with a workshop on Post Traumatic Slavery Syndrome featuring **Dr. Joy DeGruy**. President Schilling also reported on her attendance at the CSEA Installation event and congratulated the CSEA Executive Board that was installed.

- D. **Gil Contreras** reported that the Fullerton College campus has come to life with the return of students and faculty and extended a special thank you to all classified professionals for their tremendous work as the course schedule was adjusted. He reported on his attendance at the CSEA Installation event and the Black History Month Celebration Kickoff on February 1. He shared that his sister, **Dr. Frances Contreras**, is the new Dean of the School of Education at UC Irvine and becomes the first Latina dean to head a school of education in the University of California system. He concluded his report by congratulating **Brandi Avila** on her appointment as Dean of Student Development and Wellness at Moreno Valley College and thanked her for her many contributions to Fullerton College.
- E. **Ty Volcy** congratulated the newly appointed CSEA leadership, thanked **Chancellor Byron D. Clift Breland** and **Simone Brown Thunder** for their participation at the recent DMA Coffee Break, and reported on plans to host an in-person meeting for managers to allow them to reconnect with one another. She shared that she and DMA President-Elect **Raine Hambly** met with Dr. Breland and discussed DMA's vision for the year and their support for a remote hybrid work schedule.
- F. **Damon De La Cruz** reported that at its last meeting the Cypress College Academic Senate discussed their planned meeting with ASCCC to discuss collegiality in action in order to create a more collegial environment.
- G. **Jennifer Combs** announced that **Jeanette Rodriguez** was elected as the new Fullerton College Faculty Senate President Elect and began her term last week.
- H. **Christie Diep** stated that United Faculty stands with CSEA as they negotiate their Spring MOU and that United Faculty continues to negotiate their own MOU even after the start of the Spring semester. She cited the 2016 MOU signed by the unions to establish the Irrevocable Retiree Benefits Trust that stated any savings realized would be considered in the next negotiations cycle. She noted that the Trust has now grown to \$144 million and that the signed MOU represents a signed contract with the unions and the savings realized should be considered in negotiations with United Faculty and CSEA. She requested that a copy of the MOU be entered into the record.
- I. **Pamela Spence** expressed her appreciation to the campus presidents for attending the CSEA Installation and to the District unions for support in Spring MOU negotiations. She cited the CSEA Constitution and asked the Board to reconsider stipends as COVID continues into 2022 due to rising costs. She noted that many CSEA members have expressed interest in continuing a hybrid work option and feel that it is inequitable to not have the option that was provided to faculty. She shared her support for the new classified Administrative Assistant III job description.

- J. **Dash Johnson** stated that Adjunct Faculty United stands in solidarity with CSEA and supports their MOU demands, and urged the Board to authorize stipends for all employees. He thanked Associated Students for their support of adjunct faculty demands. He commended District efforts regarding student basic needs, but noted that adjuncts do not have access to District healthcare and also struggle with food and housing insecurities, and face financial hardships when their assignments are cancelled or pushed back with no pay. He reported on joint efforts with CTA to provide health coverage for adjunct faculty, that the Governor has announced funding for adjunct health care, and asked everyone to submit electronic letters of support to legislators. He shared that Adjunct Faculty United is currently negotiating paid office hours with the District and that they have hired two new organizers.
- K. **Student Trustee Erin Lacorte** thanked everyone involved with welcoming students back to Fullerton College and reported on attendance at the CCLC Effective Trusteeship Workshop in Sacramento and the Black History Month Kickoff events for Cypress College and Fullerton College. Student Trustee Lacorte announced the creation of the Student Engagement Empowerment Symposium (SEES) that was created in collaboration with student leaders throughout the State to address student concerns and highlight solutions.
- L. **Student Trustee Meena Pandian** reported that Cypress College Associated Students are hosting a virtual town hall meeting to discuss the student perspective on remote learning and a Club Rush event on March 3.
- M. **Trustee Evangelina Rosales** reported on her attendance at the CCLC conferences in Sacramento and praised the ability to collaborate with different colleagues and the impactful student panel. She shared plans to attend the upcoming ACCT Legislative Conference in Washington, DC where First Lady, **Dr. Jill Biden** is scheduled to speak in support of community colleges and advocacy efforts for workforce training.
- N. **Trustee Stephen T. Blount** shared that he recently celebrated the six-year anniversary since he was elected to serve on the Board.
- O. **Trustee Barbara Dunsheath** reported on her attendance at the CCLC Effective Trusteeship Workshop and the handouts that were provided, noted that she received her Excellence in Trusteeship Program recertification, and her participation at a meeting presented by First Five California who are interested in collaborating with the District on childcare.

MINUTES: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Evangelina Rosales to approve the Minutes of the Regular Meeting of January 25, 2022. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Lacorte and Pandian's advisory votes.**

FINANCE & FACILITIES

Item 3.a: By block vote, authorization was granted to ratify purchase order numbers P0149323 - P0149528 through January 26, 2022, totaling \$2,440,829.06, and check numbers C0053390 – C0053472, totaling \$109,252.47; check numbers F0281500 – F0281584, totaling \$55,181.42; check numbers Q0000000 - Q0000000, totaling \$0.00; check numbers 88519353 – 88519953, totaling \$8,494,233.08; check numbers V0031861 – V0031862, totaling

\$1,666.00; check numbers 70120200 – 70120206, totaling \$4,808.50; and disbursements E9006184 – E9012821, totaling \$6,904,945.07, through January 31, 2022.

Item 3.b: The Board received and reviewed the District's Quarterly Financial Status Report for the quarter ended December 31, 2021, as required by Title 5 Section 58310 of Title 5.

Vice Chancellor Fred Williams called attention to the projected FTES decline of almost 20% when compared to previous years and the need to keep a close eye on the figure.

Item 3.c: By block vote, authorization was granted to accept new revenue and to make adjustments to General Fund revenue and expenditure budgets in accordance with the revised and new fiscal year 2021-2022 allocations totaling \$1,503,850 and to adopt resolutions to adjust budgets, to accept new revenue and authorize expenditures within the General Fund pursuant to the California Code of Regulations Title 5 Section 58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Item 3.d: The Board received and reviewed the Quarterly Investment Report and the Irrevocable Retiree Benefits Trust Report for the quarter ended December 31, 2021.

Vice Chancellor Fred Williams reported that the stock market decline in January 2022 led to a 6.13% (or \$8.9 million) reduction of the Trust that staff would continue to monitor.

Item 3.e: By block vote, authorization was granted to approve a deductive change order in the amount of \$49,583 for the unused allowance for the agreement with Allison Mechanical, Inc. to replace the Penthouse Boiler at the Anaheim Campus.

Further authorization was granted for the Vice Chancellor, Finance and Facilities or District Director, Purchasing, to execute the deductive change order on behalf of the District.

Item 3.f: By block vote, authorization was granted to approve Resolution No. 21/22-16, to have Trane sole source service the overhaul of Chiller #2 and the replacement of its condenser tubes at an estimated total cost of \$238,737.

Further authorization was granted for the Vice Chancellor, Finance and Facilities or District Director, Purchasing to execute the purchase order and contract documents on behalf of the District.

INSTRUCTIONAL RESOURCES

Item 4.a: By block vote, authorization was granted to approve the summary of curriculum changes for Fullerton College to be effective Fall 2022 and Fall 2023. The curricula have been signed by the Campus Curriculum Chairperson, and the College President, and have been approved by the District Curriculum Coordinating Committee.

Item 4.b: By block vote, authorization was granted to approve the summary of curriculum changes for North Orange Continuing Education to be effective Spring 2022 and Fall 2022. The curricula have been signed by the Campus Curriculum Chairperson, and the NOCE President, and have been approved by the District Curriculum Coordinating Committee.

HUMAN RESOURCES

Item 5.a: By block vote, authorization was granted for the following academic personnel matters, which are within budget:

RETIREMENT

Kvaska, Colleen FC Nutrition & Foods Instructor
Eff. 06/01/2022
PN FCF761

TEMPORARY REASSIGNMENT

Pham, Thu CC Nursing Instructor

To: CC Interim Director, Nursing
Range 26, Column E + Doctorate (100%)
Management Salary Schedule
Eff. 02/01/2022-06/30/2022

MANAGEMENT PROFESSIONAL GROWTH AND DEVELOPMENT

Vakil, David CC Interim Dean, Science, Engineering & Math
Doctoral Stipend (\$3500)
Eff. 03/01/2022

ADDITIONAL DUTY DAYS @ PER DIEM

Aguirre, Crystal	FC	Head Coach, Softball	15 days
Bevec, Gina	FC	Head Coach, W. Track & Field	15 days
Baum, Chad	FC	Head Coach, Baseball	15 days
Crooks, Brian	FC	Asst. Coach, M. Volleyball	8 days
Duron, Yolanda	FC	Head Coach, Tennis	13 days
Lewin, Pam	FC	Head Coach, Lacrosse	13 days
Plum, Alix	FC	Dir. of Dance Production	4 days
Rapp, Eddie	FC	Head Coach, M. Volleyball	13 days
Rosa, Melanie	FC	Dir. of Dance Production	4 days
Sheil, Sean	FC	Head Coach, M. Track & Field	15 days
Webster, Perry	FC	Asst. Coach, Baseball	11 days

LEAVE OF ABSENCE

@00003931 CC Counselor
Family Medical Leave (FMLA/CFRA) (100%)
Paid Leave using Regular and Supplemental
Sick Leave until Exhausted; Unpaid thereafter
Eff. 12/18/2021-3/11/2022

Cowieson, William FC Mathematics Instructor
Load Banking Leave With Pay (4.13%)

		Eff. 2022 Spring Semester
Fujimoto, Janet	CC	English Instructor Load Banking Leave With Pay (100.00%) Eff. 2022 Spring Semester
Guardado, Cynthia	FC	English Instructor Load Banking Leave With Pay (6.67%) Eff. 2022 Spring Semester
Keel, Lawrence	CC	English Instructor Load Banking Leave With Pay (13.33%) Eff. 2022 Spring Semester
Lewin, Pamela	FC	Physical Education Instructor Load Banking Leave With Pay (5.00%) Eff. 2022 Spring Semester
Loney, Laura	FC	Mathematics Instructor Rescind Load Bank Leave With Pay Eff. 2022 Spring Semester
Paige, Deborah	FC	English Instructor Load Banking Leave With Pay (20.00%) Eff. 2022 Spring Semester
Pope, Daniel	FC	Art Instructor Load Banking Leave With Pay (33.33%) Eff. 2022 Spring Semester
Robertson, Alison	CC	ESL Instructor Load Banking Leave With Pay (40.00%) Eff. 2022 Spring Semester
Wada, Kathryn	CC	ESL Instructor Load Banking Leave With Pay (26.65%) Eff. 2022 Spring Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2022 SPRING SEMESTER

Cipriano, Joseph	FC	Column 1, Step 1
Crayon, Brent	FC	Column 1, Step 1
Darnell, Samuel	FC	Column 1, Step 1
Gurich, Paige	CC	Column 1, Step 1
Hall, Alison	FC	Column 1, Step 1
Hurty, Jens	FC	Column 1, Step 1
Jasso, Aaron	FC	Column 3, Step 1
Jones, Nickolas	FC	Column 3, Step 1
Kaufman, Kaitlyn	FC	Column 1, Step 1
Pratt, Lynette	FC	Column 1, Step 1
Qin, Zhen	CC	Column 3, Step 1

Rajsavong, Suki	CC	Column 1, Step 1
Rocha, Darkson	FC	Column 3, Step 1
Velazquez, Mauricio	FC	Column 1, Step 1
Woodward, Jane	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Eyman, Casey	FC	Column 1, Step 1
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Arya, Neha	FC	Adjunct Professional Learning Day Stipend not to exceed \$200.00 Eff. 01/17/2022-01/19/2022
Bailey, Yvonne	FC	Adjunct Professional Learning Day Stipend not to exceed \$200.00 Eff. 01/17/2022-01/19/2022
Balma, Jodi	FC	Curriculum Transformation Seminar Stipend not to exceed \$200.00 Eff. 01/11/2022
Biganeh, Maryam	FC	Adjunct Professional Learning Day Stipend not to exceed \$200.00 Eff. 01/17/2022-01/19/2022
Bonakdar, Mehrdad	FC	Adjunct Professional Learning Day Stipend not to exceed \$200.00 Eff. 01/17/2022-01/19/2022
Boyer, Brandi Lyn	FC	Adjunct Professional Learning Day Stipend not to exceed \$200.00 Eff. 01/17/2022-01/19/2022
Brady, Jane	FC	Adjunct Professional Learning Day Stipend not to exceed \$200.00 Eff. 01/17/2022-01/19/2022
Bridges, Andrew	FC	Curriculum Transformation Seminar Stipend not to exceed \$500.00 Eff. 01/10/2022-01/14/2022
Calabretta, Nina	FC	Curriculum Transformation Seminar Stipend not to exceed \$500.00 Eff. 01/10/2022-01/14/2022
Calcanas, Ruth	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022

Caldretti, Melissa	FC	Adjunct Professional Learning Day Stipend not to exceed \$200.00 Eff. 01/17/2022-01/19/2022
Cappuccio, Katie	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022
Carnahan, Alanna	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022
Castillo, Esther	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022
Cockerill, Lee	FC	Adjunct Professional Learning Day Stipend not to exceed \$200.00 Eff. 01/17/2022-01/19/2022
Conley, John	FC	Adjunct Professional Learning Day Stipend not to exceed \$200.00 Eff. 01/17/2022-01/19/2022
Conrad, Brad	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022
Cretney, Carly	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022
Curcuruto, Jordan	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022
Dahl, Yen	CC	Nursing Department Mandatory Orientation and Training at Clinical Sites Lecture Rate, Adjunct Faculty Salary Schedule Column 1, Step 1 Not to exceed 10 hours Eff. 12/13/2021-01/19/2022
Dedic, Breann	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022
Donahue, Dustin	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022

Fanning, Charles	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022
Fernandez, Eufemio	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022
Filimon, Ilinca	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022
Filloy, Eileen	NOCE	Curriculum Transformation Seminar Stipend not to exceed \$500.00 Eff. 01/10/2022-01/14/2022
Fraidany, Apollo	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022
Frias, Mayra	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022
Furlong, Eric	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022
Gaw, Judith	CC	Nursing Department Mandatory Orientation and Training at Clinical Sites Lecture Rate, Adjunct Faculty Salary Schedule Column 1, Step 2 Not to exceed 10 hours Eff. 12/13/2021-01/19/2022
Gomez, Patricia	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022
Gomez, Tanya	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022
Gonzalez, Raylene	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022
Gutierrez, Lorena	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022

Hartman, Deanna	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022
Iglesias, Tasha	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022
Jimenez, Janette	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022
Jimmons, Charlotte	FC	Curriculum Transformation Seminar Stipend not to exceed \$500.00 Eff. 01/10/2022-01/14/2022
Johnson, Chrystal	CC	Hiring Committee Service Lab Rate, Adjunct Faculty Salary Schedule Column 1, Step 2 Not to exceed 11 hours Eff. 11/18/2021-12/13/2021 Curriculum Transformation Seminar Stipend not to exceed \$200.00 Eff. 01/11/2022
Kanal, Naveen	FC	Adjunct Professional Learning Day Stipend not to exceed \$200.00 Eff. 01/17/2022-01/19/2022
Kirkwood, Kyra	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022
Lebdeh, Layal	CC	Curriculum Transformation Seminar Stipend not to exceed \$500.00 Eff. 01/10/2022-01/14/2022
Ledezma, Eva	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022
Lin, Susan	FC	Adjunct Professional Learning Day Stipend not to exceed \$200.00 Eff. 01/17/2022-01/19/2022
Luther, Mihoko	CC	Curriculum Transformation Seminar Stipend not to exceed \$500.00 Eff. 01/10/2022-01/14/2022
Macias, Itzel	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00

		Eff. 01/20/2022
McHugh, Ian	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022
McMath-Akers, Lisa	FC	Adjunct Professional Learning Day Stipend not to exceed \$200.00 Eff. 01/17/2022-01/19/2022
Mendoza, Marcy	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022
Metchikoff, Allison	FC	Adjunct Professional Learning Day Stipend not to exceed \$200.00 Eff. 01/17/2022-01/19/2022
Montero, Vanessa	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022
Moon, Hochin	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022
Mosher, Michael	FC	Adjunct Professional Learning Day Stipend not to exceed \$200.00 Eff. 01/17/2022-01/19/2022
Nelson, Gwendolyn	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022
Nguyen, Field	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022
Ninmer, Andrew	FC	Adjunct Professional Learning Day Stipend not to exceed \$200.00 Eff. 01/17/2022-01/19/2022
		Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022
Priest, Michelle	FC	Adjunct Professional Learning Day Stipend not to exceed \$200.00 Eff. 01/17/2022-01/19/2022
Qin, Zhen	CC	Supervising Dentist (Dental Hygiene Program) Column 3, Step 1

Lecture Rate, Adjunct Faculty Salary Schedule
Eff. 2022 Spring Semester

Ramirez, Christina	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022
Richards, Heather	FC	Adjunct Professional Learning Day Stipend not to exceed \$200.00 Eff. 01/17/2022-01/19/2022
Roberts, Martha	FC	Curriculum Transformation Seminar Stipend not to exceed \$500.00 Eff. 01/10/2022-01/14/2022
Robles, Desiree	FC	Adjunct Professional Learning Day Stipend not to exceed \$200.00 Eff. 01/17/2022-01/19/2022
Sanford, Juana	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022
Sedrak, Afraim	NOCE	Curriculum Transformation Seminar Stipend not to exceed \$500.00 Eff. 01/10/2022-01/14/2022
Shiba, Lisa	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022
Shields, Julie	NOCE	Accreditation Co-Chair Stipend not to exceed \$1350.00 Eff: 08/01/2021-08/31/2021; 12/01/2021-12/31/2021; 01/01/2022-05/31/2022
Skinner, Michael	FC	Adjunct Professional Learning Day Stipend not to exceed \$200.00 Eff. 01/17/2022-01/19/2022
Terrazas, Cassandra	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022
Torres, Angel	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 01/20/2022
Tran, Phien	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00

Eff. 01/20/2022

Uchlik, Aleksandra FC Adjunct Professional Learning Day
Stipend not to exceed \$200.00
Eff. 01/17/2022-01/19/2022

Valdez, Natasha FC Dual Enrollment Faculty Training
Stipend not to exceed \$50.00
Eff. 01/20/2022

Wilkinson, David FC Dual Enrollment Faculty Training
Stipend not to exceed \$50.00
Eff. 01/20/2022

Wilson, Kristin FC Adjunct Professional Learning Day
Stipend not to exceed \$200.00
Eff. 01/17/2022-01/19/2022

Yeon, Hwa NOCE Online Teaching Certificate Training
Stipend not to exceed \$250.00
Eff. 01/01/2022-01/18/2022

Zamora, Jose FC Dual Enrollment Faculty Training
Stipend not to exceed \$50.00
Eff. 01/20/2022

CORRECTION TO BOARD AGENDA OF JANUARY 25, 2022

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2022 SPRING SEMESTER

Jahan, Reza CC From: Column 3, Step 1
To: Column 1, Step 1

Item 5.b: By block vote, authorization was granted for the following classified personnel matters, which are within budget:

RESIGNATIONS

Avila, Brandi FC Special Projects Director, Umoja Program
Temporary Management Position (100%)
Eff. 02/26/2022
PN FCT976

NEW PERSONNEL

Bhari, Sony AC Accounting Technician
12-month position (100%)
Range 36, Step C
Classified Salary Schedule
Eff. 03/01/2022
PN DEC971

DeAvila, Danielle	FC	Child Care Teacher I 12-month position (100%) Range 22, Step E Classified Salary Schedule Eff. 02/15/2022 PN FCC696
Ramirez, Alejandra	CC	Asst. Project Manager, Campus Capital Projects 12-month position (100%) Range 13, Column C Management Salary Schedule Eff. 03/01/2022 PN CCM953

VOLUNTARY CHANGES IN ASSIGNMENT

Ponce, Yolanda	FC	Instructional Assistant (40%) Extension of Temporary Change in Assignment To: Instructional Assistant 12-month position (40%) Administrative Assistant II 12-month position (60%) Range 36, Step B Classified Salary Schedule Eff. 3/16/2022 – 06/30/2022 PN FCC709
Roberts, Nicole	NOCE	Instructional Assistant (75%) Temporary Increase in Percent Employed From: 75% To: 100% Eff. 01/01/2022 – 06/30/2022

TRANSFER

Kraft, Rhonda	CC	From: Executive Assistant I, Vice President of Instruction Office 12-month position (100%) PN CCC832 To: Executive Assistant I, Fine Arts Division 12-month position (100%) Eff. 02/22/2022
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PROFESSIONAL GROWTH & DEVELOPMENT

Luminarias, Marwin	FC	Student Services Coordinator (100%) 4 th Increment (\$400)
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Eff. 07/01/2022
5th Increment (\$400)
Eff. 07/01/2023

Rodriguez, Stephanie FC Student Services Specialist (100%)
1st Increment (\$400)
2nd Increment (\$400)
Eff. 07/01/2022

LEAVES OF ABSENCE

@00306603 FC Financial Aid Technician (100%)
Uniformed Services Employment and
Reemployment Rights Act (USERRA)
Military Leave With Pay
Eff. 02/10/2022 – 03/04/2022 (Consecutive Leave)
Military Leave Without Pay
Eff. 03/05/2022 – 02/10/2025 (Consecutive Leave)

@01066339 FC Evaluator (100%)
Family Medical Leave (FMLA/CFRA) and Parental
Leave (AB 2393)
Paid Leave Using Sick Leave and Bonding Leave
Until Exhausted; Unpaid Thereafter
Eff. 01/31/2022 – 04/22/2022 (Consecutive Leave)

@01612521 FC Interim Director, Child Development (100%)
Family Medical Leave (FMLA/CFRA) and Parental
Leave (AB 2393)
Paid Leave Using Sick Leave and Bonding Leave
Until Exhausted; Unpaid Thereafter
Eff. 02/14/2022 – 04/13/2022 (Consecutive Leave)

@01813035 CC Manager, Maintenance and Operations (100%)
Uniformed Services Employment and
Reemployment Rights Act (USERRA)
Military Leave Without Pay
Eff. 01/30/2022 – 02/20/2022 (Consecutive Leave)

@00006385 AC Accounting Specialist (100%)
Family Medical Leave (FMLA/CFRA)
Paid Leave Using Regular and Supplemental Sick
Leave Until Exhausted; Unpaid Thereafter
Eff. 02/07/2022 – 05/07/2022 (Consecutive Leave)

@01252080 FC Laboratory Technician, Cosmetology (100%)
Family Medical Leave (FMLA/CFRA) and Parental
Leave (AB 2393)
Paid Leave Using Sick Leave and Bonding Leave
Until Exhausted; Unpaid Thereafter
Eff. 01/25/2022 – 02/11/2022 (Consecutive Leave)

Item 5.c: By the block vote, authorization was granted to approve the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1291 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted to approve the hourly listing.

(See Supplemental Minutes #1291 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1291 for a copy of the volunteer listing.)

Item 5.f: It was moved by Trustee Stephen T. Blount and seconded by Trustee Jeffrey P. Brown to approve the new Administrative Assistant III (Instructional Support Services) classified job description.

Simone Brown-Thunder, District Manager of Human Resources, conducted a presentation on the Job Family Study Project during the Board meeting to provide clarification on the situation, background, analysis, and the recommendation of the new job description.

Trustees inquired about the differences between the current system and the planned project, whether the reclassifications will still come to the Board for approval, how similar job descriptions will be handled, and how committees will be formed to address the changes.

Chancellor Breland reminded the Board that the project is part of an on-going process that will include different phases, steps, and timelines. He noted that as jobs change it is necessary to evaluate them due to workload and the changing needs of students and commended Human Resources for taking the endeavor on.

Subsequent to the discussion, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

(See Supplemental Minutes #1291 for a copy of the presentation.)

GENERAL

Item 6.a: It was moved by Trustee Evangelina Rosales and seconded by Trustee Jeffrey P. Brown that the Board adopt the proposed, new Administrative Procedure 3580, Environmental Sustainability.

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Lacorte and Pandian's advisory votes.

The new Administrative Procedure is available on the District's website, where it is readily accessible by students, employees, and the general public.

Item 6.b: Board President Jacqueline Rodarte asked if there were any requests for potential future Board agenda items and there were none.

CLOSED SESSION: At 6:46 p.m., Board President Jacqueline Rodarte adjourned the meeting to closed session per the following sections of the Government Code and stated that there would not be a read out:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54957: PUBLIC EMPLOYEE APPOINTMENT: Fullerton College President.

Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

Per Section 54957(a): THREAT TO PUBLIC SERVICES OR FACILITIES: Consultation with Security Consultant.

RECONVENE MEETING: At 7:59 p.m., Board President Jacqueline Rodarte reconvened the meeting in open session:

ADJOURNMENT: At 7:59 p.m., it was moved by Trustee Ryan Bent and seconded by Trustee Evangelina Rosales to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

Prepared By Recording Secretary for
Evangelina Rosales, Secretary, Board of Trustees