



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

**MEETING: Only Regular Meeting in January 2023**

**DATE: Tuesday, January 24, 2023, at 5:30 p.m.**

**PLACE: Anaheim Campus Board Room  
1830 W. Romneya Drive, Anaheim, CA 92801**

**Access to the Board of Trustees meeting is available via the District YouTube channel by clicking on the following livestreaming link and selecting the “LIVE” video option:**

<https://www.youtube.com/channel/UCsguBf7ndfQVQ6n0v9hrfiQ>

Welcome to this meeting of the North Orange County Community College District Board of Trustees. Anyone wishing to attend this meeting virtually may do so via the YouTube link listed on the agenda.

The Board respects the rights of members of the public to comment on matters under its jurisdiction. Members of the public may address the Board by completing a yellow card entitled, “Request to Address Board of Trustees” and submit it to the Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board. Those wishing to address matters not on the agenda can do so immediately prior to the adjournment to closed session or, in the absence of a closed session, at the conclusion of all other public session business. Public comments must comply with the three-minute time limit.

The Board reserves the right to change the order of the agenda items as the need arises. All Board meetings, excluding closed sessions, are electronically recorded.

**AGENDA:**

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Consider Non-Personnel block-vote items indicated by [ ] in Sections 3 & 4**
- d. **Consider Personnel block-vote items indicated by [ ] in Section 5**  
 Agenda items designated as block-vote items with [ ] are considered by the Board to either be routine or sufficiently supported by back-up information that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them.  
  
 Block vote items will be enacted by one motion. Exceptions to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion or if an individual wishes to comment on a block-vote item. During either scenario the Board President will remove the item from block-vote consideration for separate discussion and a separate vote.  
  
 Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public by contacting the Chancellor’s Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. – 5:00 p.m.).
- e. **Chancellor’s Report**
2. a. **Approval of Minutes of the Regular Meeting of December 13, 2022.**
- b. **FIRST CLOSED SESSION** (only if needed)

### 3. FINANCE & FACILITIES

- [a] It is recommended that the Board ratify purchase orders and checks. **(Purchase orders and checks are available for review in the District's Business Office.)**
- [b] Authorization is requested to accept new revenue and to make adjustments to General Fund, Capital Outlay Fund, and Financial Aid Fund revenue and expenditure budgets in accordance with the revised and new fiscal year 2022-2023 allocations totaling \$1,967,709. It is further requested that resolutions be adopted to adjust budgets, to accept new revenue and authorize expenditures within the General Fund, Capital Outlay Fund, and Financial Aid Fund pursuant to the California Code of Regulations Title 5, Section 58308. **(The Resolution is available for review in the District's Business Office.)**
- c. It is requested that the Board receive and review the annual audits of the District for fiscal year 2021-2022.
- [d] Authorization is requested to establish a pool of firms to provide marketing services for Districtwide campaign projects.
- [e] Authorization is requested to approve Resolution No. 22/23-10 to allow the District to purchase needed Microsoft computer products in an efficient and expedient manner.
- [f] Authorization is requested to renew the consultant agreement with Nossaman LLP beginning on February 1, 2023 through January 31, 2024, for a total amount not to exceed \$80,000.
- [g] Authorization is requested to file the Notice of Completion for the Anaheim Campus Electrical Vehicle Charging Stations Project with Illuminart.
- h. It is recommended that the Board adopt Resolution No. 22/23-11 Approving the Affordable Student Housing Construction Grant Application for Cypress College.
- i. It is recommended that the Board adopt Resolution No. 22/23-12 authorizing use of the design-build project delivery method and procurement for the Affordable Student Housing Project at Cypress College.
- j. Authorization is requested to increase the estimated project construction cost for the new Music / Drama Complex at Fullerton College from \$84,000,000 to \$86,280,000, for a total estimated project cost of \$129,000,000.
- [k] Authorization is requested to adopt Resolution No. 22/23-13 to Consider and Approve an Addendum to the Previously Certified Final PEIR for the Approved Fullerton College Master Plan Projects, effective January 24, 2023.
- [l] Authorization is requested to approve out-of-country travel for Albert Abutin, Alexander Brown, and Samantha Solis-Munoz to Bangkok, Thailand, March 10 – 24, 2023, to attend the APAIE Annual Conference.

- [m] It is recommended that the Board approve Change Order #4 for the Districtwide Network Refresh Project for a not to exceed cost of \$62,163 and the extension of the project completion timeline to June 30, 2023.

**4. INSTRUCTIONAL RESOURCES**

- [a] It is recommended that the Board approve the summary of curriculum changes for Cypress College, to be effective Fall 2022 and Fall 2023.
- [b] It is recommended that the Board approve the amendment of the 2021-2024 NOCCCD and Anaheim Union High School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.
- [c] It is recommended that the Board approve the amendment of the 2021-2024 NOCCCD and Fullerton Joint Union High School District College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.
- d. It is recommended that the Board approve the North Orange Continuing Education 2023 Institutional Self-Study for Reaffirmation of Accreditation.

**5. HUMAN RESOURCES**

- [a] Request approval of the following items concerning academic personnel:

- New Personnel
- Temporary Management Contract
- Change in Salary Classification
- Leaves of Absence
- Temporary Academic Hourly

- [b] Request approval of the following items concerning classified personnel:

- Retirements
- Resignations
- New Personnel
- Change in Salary Step
- Promotion
- Extension of Contract
- Voluntary Changes in Assignment
- Professional Growth & Development
- Stipend for Additional Administrative Duties
- Leaves of Absence
- New Confidential Job Description
- Revised Classified Job Description

- [c] Request approval of Professional Experts.

- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

[e] Request approval of Volunteers.

6. **GENERAL**

- a. It is recommended that the Board nominate Trustee Barbara Dunsheath for membership on the California Community College Trustees Board.
- b. It is recommended that the Board adopt the recommended state and federal legislative priorities for 2023.
- c. It is recommended that the Board discuss any potential future agenda items.

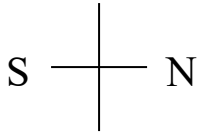
7. **COMMENTS**

- a. Chancellor's Staff Comments
- b. Resource Table Personnel Comments
- c. Members of the Board of Trustees Comments
- d. Public Comments on Non-agenda Items

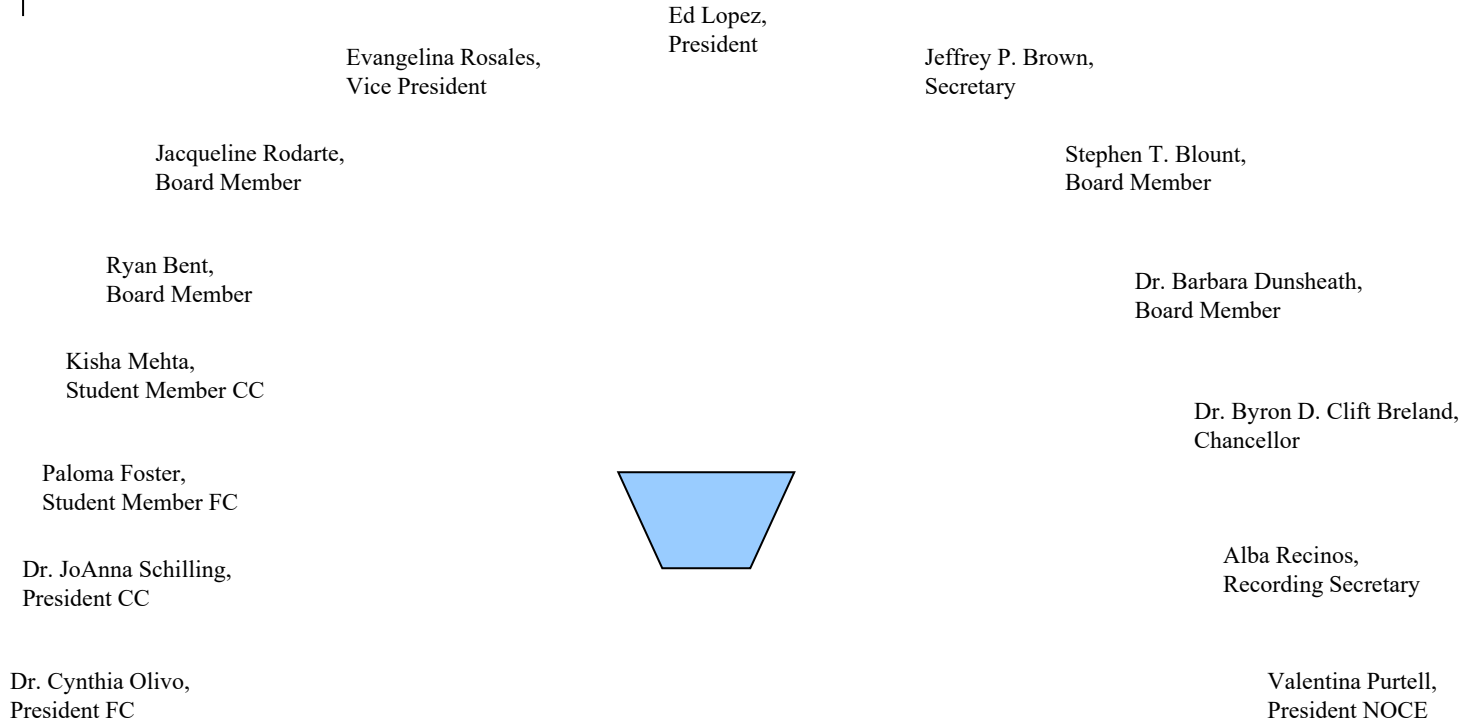
8. **ADJOURN TO CLOSED SESSION:** Per the following sections of the Government Code:

- a. Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.
- b. Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.
- c. Per Section 54957: PUBLIC EMPLOYEE: Cypress College President.
- d. Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.



# Board Room Seating Arrangement



**Audience Seating**

Constituent Group  
Representatives

Chancellor's Staff

**Entrance**



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>    X    </u>
<b>DATE:</b>	January 24, 2023	Resolution	<u>          </u>
		Information	<u>          </u>
<b>SUBJECT:</b>	Ratification of Purchase Orders and Checks	Enclosure(s)	<u>    X    </u>

**BACKGROUND:** Pursuant to the Purchasing Policy for the North Orange County Community College District, a summary of purchase orders and checks shall be submitted to the Board of Trustees for ratification at the first meeting of the Board following the issuance or prior to issuance where required.

The purchase order numbers P0155155 - P0155823, check numbers C0054326 – C0054378; F0289483 – F0289779; Q0007480 – Q0007480; 88529540 – 88530424; V0031897 – V0031904; 70124030 – 70124041; disbursements E9074997 – E9078888; and amended purchase orders have been processed since the previous Board meeting. Checks beginning with "C" are from the Cypress College Bursar's office; checks beginning with "F" are Fullerton College Bursar; checks beginning with "Q" are NOCE Bursar; checks beginning with "88" are District checks through the County Department of Education; checks beginning with "V" are District revolving checks; checks beginning with "7" are Cypress College Bursar's Office Student Refund Checks; and disbursements beginning with "E" are financial aid payments made electronically via the Bank Mobile disbursement process. These purchase orders and checks can be reviewed in the District's Business Office. All purchase orders and checks have been processed in accordance with the Plan of Implementation as approved by the Board pursuant to the concept of fiscal accountability.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Actual costs will be charged to applicable funds as goods and/or services are received.

**RECOMMENDATION:** It is recommended that the Board ratify purchase order numbers P0155155 - P0155823 through January 3, 2023, totaling \$6,385,704.43, and check numbers C0054326 – C0054378, totaling \$38,770.76; check numbers F0289483 – F0289779, totaling \$112,649.14; check numbers Q0007480 – Q0007480, totaling \$7,283.57; check numbers 88529540 – 88530424, totaling \$6,287,997.32; check numbers V0031897 – V0031904, totaling \$12,206.70; check numbers 70124030 – 70124041, totaling \$6,199.50; and disbursements E9074997 – E9078888, totaling \$1,909,227.19, through December 31, 2022.

Fred Williams

Recommended by

  
Approved for Submittal

3.a.1

Item No.

**BOARD RECAP**  
**FOR THE PERIOD NOVEMBER 23, 2022 THROUGH JANUARY 3, 2023**  
**BOARD MEETING JANUARY 24, 2023**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0155155	Radiant Floor Systems Inc	\$ 3,356.11		FC	Custodial Equipment
P0155162	Computerland of Silicon Valley	\$ 465.74		FC	Software
P0155174	P2S Engineering Inc	\$ 12,000.00	Bond	AC	Engineering Services FC Bldg. 500 Chilled Water System
P0155175	CSI Fullmer	\$ 30,834.37	Capital Outlay	NOCE	Furniture for AC NOCE DSS Swing Space Room 506
P0155178	Amazon Business	\$ 339.19		FC	Promotional and Instructional Supplies
P0155224	Amazon Business	\$ 138.85		FC	Instructional Supplies
P0155226	CPR1 LLC	\$ 1,670.07		NOCE	Safety Equipment
P0155232	Sasco Electric	\$ 2,695.00	Bond	AC	Labor & Materials for Installation of Data Line at CC
P0155234	Allana Buick & Bers Inc	\$ 98,990.00	Bond	AC	Bldg. Enclosure Commissioning CC Fine Arts Renovation
P0155240	Associated Builders & Contractors	\$ 500.00		FC	Booth Rental Fee
P0155244	Strata Information Group	\$ 25,360.00		CC	Banner Financial Aid Consulting Support for CC and FC
P0155247	GST	\$ 3,370.83		FC	Laptops
P0155248	CDW Government Inc	\$ 1,618.27		FC	iPads
P0155250	3 Day Blinds Corporation	\$ 1,002.26		FC	Window Blinds and Installation
P0155258	BSN Sports LLC	\$ 1,358.37		FC	Athletic Supplies
P0155259	Myers Tire Supply	\$ 3,000.00		CC	Blanket Order for Instructional Supplies
P0155260	Snap-on Tools	\$ 5,000.00		CC	Blanket Order for Instructional Supplies
P0155261	Uline Inc	\$ 1,000.00		FC	Blanket Order for Instructional Supplies
P0155262	Spinitar Presentation Products Inc	\$ 771.13		CC	Laminating Machines
P0155264	B & H Photo Video Inc	\$ 9,278.18		CC	Printer & Print Supplies
P0155265	Office Solutions	\$ 50.58		FC	Office Supplies
P0155267	Office Solutions	\$ 2,000.00		FC	Blanket Order for Office Supplies
P0155268	Matco Tools	\$ 6,000.00		CC	Blanket Order for Instructional Supplies
P0155269	Best Buy Auto Equipment	\$ 2,000.00		CC	Blanket Order for Automotive Supplies
P0155270	Sunnen Products Co	\$ 4,000.00		CC	Blanket Order for Instructional Supplies
P0155271	California Library Association	\$ 600.00		FC	Institutional Membership
P0155272	Valerie Cabag	\$ 523.65		FC	Reimbursement for Costume Purchases
P0155273	Comdata Inc	\$ 5,015.00		FC	Grocery Student Gift Cards
P0155274	Sodexo Inc and Affiliates	\$ 902.48		FC	Catering for Manufacturing Day Event
P0155275	Academic Cap & Gown	\$ 4,471.63		CC	Diploma Covers
P0155276	David Okawa	\$ 772.26		CC	Reimbursement for Graduation Fair Food Purchases
P0155277	Sodexo Inc and Affiliates	\$ 927.19		FC	Catering for Anaheim Collaborative Event
P0155278	Sodexo Inc and Affiliates	\$ 129.52		FC	Catering for Student Development Event
P0155279	Sodexo Inc and Affiliates	\$ 432.78		FC	Catering for EOPS October Mixer
P0155280	Airgas USA LLC	\$ 5,184.38		FC	Safety Supplies
P0155281	Paloma Foster	\$ 85.00		FC	Student Fees Reimbursement
P0155282	Sani-Tec USA	\$ 1,562.38		CC	Carpet Extractor
P0155283	CDW Government Inc	\$ 5,936.14		AC	Computers
P0155284	T&G Printing and Fulfillment	\$ 2,554.32		CC	Custom Shirts
P0155285	The Simple Greek	\$ 595.18		CC	Catering for Peer and Data Coach Meeting
P0155286	Community College League of California	\$ 12,791.00		CC	Library Subscriptions Fee
P0155287	T&S Machines	\$ 4,000.00		CC	Blanket Order for Instructional Supplies
P0155288	Sodexo Inc and Affiliates	\$ 688.40		FC	Catering for FC Counseling Event
P0155289	Sodexo Inc and Affiliates	\$ 335.96		FC	Catering for CARE Program Event
P0155290	NMK Corporation	\$ 617.04		CC	Phone Hardware Equipment
P0155291	Mitchell 1	\$ 1,614.50		CC	Software License Renewal
P0155292	Avidex	\$ 405.00		AC	Boardroom Audio Level Support
P0155293	Screen Printers Resource Inc	\$ 895.17		FC	Screen Printing Supplies
P0155294	Great Scott Tree Service Inc	\$ 29,922.50	Capital Outlay	AC	Trees Trimming and Removal at Fullerton College
P0155295	Alejandro Omidasalar	\$ 778.99		CC	Reimbursement for Field Trip Meal Cost
P0155296	Glasby Maintenance Supply Co.	\$ 760.09		NOCE	Vending Machine
P0155297	Uline Inc	\$ 114.91		FC	Instructional Supplies
P0155298	Office Solutions	\$ 177.52		FC	Office Supplies
P0155299	Anixter Inc	\$ 5,537.28		FC	Thermal Imaging Camera
P0155300	Regina Rhymes	\$ 300.00		CC	Reimbursement for Student Parking Fees
P0155301	Office Solutions	\$ 10.67		FC	Office Supplies
P0155302	On Point Game Wear	\$ 3,900.00		CC	Blanket Order for Athletic Supplies

Item No. 3.a.2

**BOARD RECAP**  
**FOR THE PERIOD NOVEMBER 23, 2022 THROUGH JANUARY 3, 2023**  
**BOARD MEETING JANUARY 24, 2023**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0155303	The Sporting Good LLC	\$ 4,309.96		CC	Athletic Supplies
P0155304	Camwood Bats	\$ 484.55		CC	Athletic Supplies
P0155305	Mobile Kitchens USA Inc	\$ 825,310.00	Bond	AC	Modular Portable Lease for MJ HRC Project at CC B/A: 4/12/2022
P0155306	Kevin Scully	\$ 175.00		FC	Guest Speaker for FC Math & Computer Sci Division
P0155307	Community College League of California	\$ 87,218.00		CC	Library Subscriptions Fee
P0155308	Ultra Sonic LLC	\$ 3,000.00		CC	Blanket Order for Instructional Supplies
P0155309	Haylie Patrick	\$ 75.25		FC	Student Fees Reimbursement
P0155310	Richard Higgins	\$ 250.00		CC	Student Fees Reimbursement
P0155311	Jeffrey Samano	\$ 121.00		FC	Student Fees Reimbursement
P0155312	Mohawk Lifts LLC	\$ 15,894.03		CC	Automotive Lathe
P0155327	A Alvarado Painting	\$ 15,000.00		FC	Blanket Order for Painting & Construction Services
P0155328	Boman Forklift	\$ 2,500.00		AC	Blanket Order for Forklift Repair & Maintenance
P0155329	K&A Catering	\$ 3,294.65		NOCE	Catering - Chancellor's Investiture
P0155330	Dabblefox	\$ 78,800.00		AC	District Floor Building Plans
P0155331	1st California Notary Services	\$ 226.28		NOCE	Instructional Materials
P0155332	Maquinsal Sewing Machine Co	\$ 275.00		NOCE	Equipment Repair
P0155333	Western Regional Honors Council	\$ 75.00		CC	Institutional Membership
P0155334	Pocket Nurse Enterprises Inc	\$ 459.97		CC	Instructional Supplies
P0155335	Acadental Inc	\$ 5,908.07		CC	Instructional Supplies
P0155336	Office Solutions	\$ 61.07		FC	Office Supplies
P0155337	1st California Notary Services	\$ 226.28		NOCE	Instructional Supplies
P0155338	Amazon Business	\$ 705.84		FC	Instructional Supplies Storage Unit
P0155339	Ines Machado	\$ 335.53		NOCE	Reimbursement - Transportation
P0155340	Advanced Specialties	\$ 592.63		CC	Vehicle Seat Reupholstery
P0155341	Turnup360 Media Booth	\$ 998.00		FC	Independent Contractor for Photo Booth Services
P0155342	Signarama of Anaheim	\$ 163.89		AC	Signs for Chancellor's Staff & Installation
P0155343	CDW Government Inc	\$ 7,293.52		FC	Apple Workstation for Campus Theatre Audio
P0155344	Pacific Coast Entertainment	\$ 73,885.11		FC	Audio Equipment
P0155345	MetroMedia, Inc.	\$ 795.00		CC	Advertising Fees
P0155346	Pacific Plumbing Company of Santa ana	\$ 850.00		AC	Install Outlet Sewer Access @ AC
P0155347	TAC Operating Company	\$ 6,601.07		FC	Equipment Enclosures
P0155348	Gisela Verduzco	\$ 856.53		CC	Reimbursement for Event Supplies
P0155349	Luciano Orozco	\$ 414.32		CC	Reimbursement for Meeting Food
P0155350	Jessica Alcalá	\$ 55.89		FC	Reimbursement for Computer Monitor Glare Filters
P0155351	Eagle Communications	\$ 3,237.94		CC	Radio Batteries
P0155352	Amazon Business	\$ 47.58		FC	Educational Materials
P0155353	BSN Sports LLC	\$ 5,189.24		FC	Athletic Clothing
P0155354	Cambridge University Press	\$ 24,727.03		NOCE	Books
P0155355	National Council for Marketing and Public Relations	\$ 1,825.00		NOCE	Institutional Membership
P0155356	Amazon Business	\$ 172.29		FC	Instructional Supplies
P0155357	Wenyng Li-Bugg	\$ 1,904.25		AC	Reimbursement for Software License
P0155358	Trane U S Inc	\$ 1,081.00		AC	Troubleshoot HVAC Equipment
P0155359	CSI Fullmer	\$ 76,263.96		FC	Library Furniture
P0155360	Orange County Air Conditioning	\$ 8,965.00		AC	Data Aire Compressor Replacement at AC
P0155361	ProtoCall Services Inc	\$ 4,903.87		CC	Mental Health Services After Hours Agreement
P0155362	Henry Schein Inc	\$ 8,450.02		CC	Instructional Equipment
P0155363	Guac N Roll Tacos	\$ 1,859.66		CC	Food for Puente Program Event
P0155364	Thien Nguyen	\$ 63.00		CC	Student Fees Reimbursement
P0155365	So Cal Embroidery LLC	\$ 478.80		CC	Custom Shirts
P0155366	Parchment LLC	\$ 5,311.65		FC	Student Transcripts
P0155367	Cal Pro Specialties	\$ 782.27		AC	Chancellor Investiture Pins
P0155368	Todd Smith	\$ 283.76		FC	Reimbursement for Instructional Supplies
P0155369	Doing Good Works	\$ 2,016.76		CC	Custom Shirts
P0155370	Amazon Business	\$ 96.96		FC	Educational Materials
P0155371	Umoja Community Education Foundation	\$ 9,900.00		CC	Student Conference Fees
P0155372	Red Cross Store	\$ 2,213.53		CC	Instructional Supplies
P0155373	Wilson Sporting Goods Co.	\$ 242.44		CC	Basketball Rack

Item No. 3.a.3



**BOARD RECAP**  
**FOR THE PERIOD NOVEMBER 23, 2022 THROUGH JANUARY 3, 2023**  
**BOARD MEETING JANUARY 24, 2023**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0155374	Clarence Ross	\$ 1,000.00		CC	Guest Speaker for Kwanzaa Event
P0155375	Amazon Business	\$ 1,725.35		CC	Instructional Supplies
P0155376	Amazon Business	\$ 218.39		FC	Instructional Supplies
P0155377	Sasco Electric	\$ 2,450.00		FC	Data Installation for 2 TVs at FC
P0155378	La Habra Fence Co Inc	\$ 4,654.00		FC	Barb Wire Installation at Fullerton College
P0155379	A Sweet Memory	\$ 795.00		CC	Photo Booth Rental
P0155380	UCLA Regents	\$ 3,525.20		CC	Conference Center Rental Fees
P0155381	Sodexo Inc and Affiliates	\$ 859.31		FC	Catering for Veterans Resource Center
P0155382	Sodexo Inc and Affiliates	\$ 516.77		FC	Catering for Veterans Resource Center
P0155383	Lela Beck	\$ 480.00		CC	Reimbursement for Field Trip Expenses
P0155384	Connie Yamashiro	\$ 221.48		FC	Reimbursement for Cultural Center Event Supplies
P0155385	Valerie Salazar	\$ 102.94		FC	Reimbursement for Promise Event Supplies
P0155386	Doing Good Works	\$ 2,594.55		FC	Athletic Clothing
P0155387	McMaster Carr Supply Co	\$ 189.67		FC	Art Gallery Supplies
P0155388	Sonia Bazzi	\$ 1,200.00		CC	Guest Performer for Dance Department
P0155389	Samy's Camera Inc	\$ 11,060.52		CC	Camera Equipment
P0155390	Journalism Assoc of Community Colleges	\$ 360.00		FC	Field Trip Registration Fees
P0155391	Trane U S Inc	\$ 6,434.00		AC	Installation of HVAC Equipment
P0155392	Beyond Labz LLC	\$ 1,980.12		FC	Software Licenses
P0155393	Image Monitoring USA	\$ 45,000.00		CC	Medical Equipment
P0155398	GONLED	\$ 35,704.72	Capital Outlay	AC	Art Gallery Track Lighting Upgrades at FC
P0155399	Creative Resources Consulting	\$ 29.40		FC	Photography Equipment Repairs
P0155400	Amazon Business	\$ 430.89		FC	Instructional Materials
P0155402	VEFO Inc	\$ 1,000.00		CC	Blanket Order for Instructional Supplies
P0155406	Scott Electric	\$ 5,000.00		CC	Blanket Order for Media Equipment Supplies
P0155408	Veolia ES Technical Solutions LLC	\$ 172.16		NOCE	Medical Waste Removal
P0155409	Enthusiast Inc	\$ 1,410.00		CC	Podcast Fees
P0155410	Uline Inc	\$ 261.70		NOCE	Instructional Materials
P0155411	Pepi Company of California LLC	\$ 2,584.97		AC	Catering - Diversity Dept.
P0155412	Amazon Business	\$ 444.36		CC	Instructional Materials
P0155413	Amazon Business	\$ 2,338.91		CC	Books
P0155414	B & M Lawn & Garden Center	\$ 27,487.56		FC	Grounds Equipment
P0155417	WT Cox Information Services	\$ 197.60		CC	Library Periodicals
P0155418	Southwest Offset Printing	\$ 1,961.05		CC	Printing Services
P0155419	Diligent Corporation	\$ 21,500.00		AC	Risk Management Software Subscription
P0155420	Sweetwater Sound Inc	\$ 4,607.97		FC	Music Supplies
P0155421	Substance Media Inc	\$ 8,208.00		AC	Chancellor Investiture Livestream
P0155422	Flinn Scientific Inc	\$ 882.23		CC	Instructional Materials
P0155423	Carol Henke	\$ 258.91		FC	Reimbursement for Art Gallery Supplies
P0155424	Gilberto Valencia	\$ 376.28		FC	Reimbursement for Cultural Center Event Supplies
P0155427	Uline Inc	\$ 253.78		FC	Moving Blankets
P0155428	Orange County Air Conditioning	\$ 15,000.00		FC	Blanket Order for HVAC Repairs
P0155429	Techsmith Corporation	\$ 22.80		FC	Software License
P0155430	CDW Government Inc	\$ 126.88		CC	Power Cables for Projectors
P0155431	4imprint Inc	\$ 1,505.16		FC	Promotional Supplies
P0155432	Home Depot	\$ 300.00		FC	Blanket Order for Hardware Supplies
P0155433	Buddy's All Stars, Inc.	\$ 1,583.93		FC	Athletic Clothing
P0155434	California Home Spas Inc	\$ 2,673.29		FC	Outdoor Furniture
P0155435	Safelite Auto Glass	\$ 650.00		FC	Blanket Order for Windshield Repairs
P0155436	CSI Fullmer	\$ 2,091.47		FC	Office Desk
P0155437	Midwest Library Service	\$ 90,082.00		FC	Blanket Order for Library Books
P0155438	Carl Stanaway	\$ 507.55		FC	Reimbursement for Instructional Supplies
P0155439	ejazzlines.com	\$ 1,000.00		FC	Blanket Order for Instructional Supplies
P0155440	Western Graphics Plus	\$ 2,735.19		CC	Promotional Supplies
P0155441	Chefs Toys - Accusharp	\$ 9,153.48		CC	Culinary Equipment
P0155442	CSI Fullmer	\$ 25,391.06		NOCE	Office Furniture AC - Rm 510 labs
P0155443	Sweetwater Sound Inc	\$ 3,552.41		CC	Music Supplies

Item No. 3.a.4

**BOARD RECAP**  
**FOR THE PERIOD NOVEMBER 23, 2022 THROUGH JANUARY 3, 2023**  
**BOARD MEETING JANUARY 24, 2023**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0155444	Amazon Business	\$ 36.73		CC	Office Supplies
P0155445	Sodexo Inc and Affiliates	\$ 184,482.62		FC	Catering for Students (10/3 - 10/14/22) B/A 03/20/20
P0155446	Sodexo Inc and Affiliates	\$ 183,410.76		FC	Catering for Students (10/17-10/28/22) B/A 03/20/20
P0155447	Liliann Stroud	\$ 920.71		CC	Reimbursement for Food for Holiday Event
P0155448	Buddy's All Stars, Inc.	\$ 2,661.63		FC	Athletic Clothing
P0155449	South Coast Higher Education Council	\$ 50.00		FC	Institutional Membership
P0155450	Concourse Team Express LLC	\$ 228.97		CC	Athletic Supplies
P0155451	Office Solutions	\$ 164.05		NOCE	Office Supplies
P0155452	Amazon Business	\$ 187.05		FC	Promotional Materials
P0155453	Transportation Charter Services Inc	\$ 1,028.00		FC	Transportation for Field Trip Event
P0155454	Joint Review Committee on Education in Radiologic Technology	\$ 2,270.00		CC	Annual Accreditation Fee
P0155455	Doing Good Works	\$ 4,044.39		FC	Promotional Supplies
P0155456	Office Solutions	\$ 995.06		FC	Office Supplies
P0155458	Megan Lattimer	\$ 300.00		FC	Guest Speaker for CARE Program Event
P0155459	California Community College Physical Education	\$ 250.00		CC	Institutional Membership
P0155460	Leo Chavez	\$ 500.00		AC	Presenter: Diversity - Latinx Summit
P0155461	Lorton Group LLC	\$ 7,228.08		CC	Instructional Supplies
P0155462	Connie Yamashiro	\$ 125.06		FC	Reimbursement for Cultural Center Event Supplies
P0155463	S&B Foods	\$ 94.35		CC	Catering for Coaches Meeting Event
P0155464	Mongoose Research Inc	\$ 377,092.00		AC	Texting Software Subscription B/A:10/11/22
P0155465	Angel Martinez	\$ 80.00		FC	Student Fees Reimbursement
P0155466	Pocket Nurse Enterprises Inc	\$ 13,080.48		CC	Instructional Equipment
P0155467	Sodexo Inc and Affiliates	\$ 84,964.35		FC	Catering for Students (10/31 - 11/4/22) B/A 03/20/20
P0155468	GST	\$ 2,298.48		CC	Printers
P0155469	Office Solutions	\$ 1,874.86		CC	Bulletin Boards
P0155470	Gardena Valley News Inc	\$ 816.20		CC	Printing Services
P0155471	Cengage Learning Inc	\$ 7,000.00		FC	Blanket Order for Instructional Supplies
P0155472	Sodexo Inc and Affiliates	\$ 286.11		FC	Catering for Counseling Department Events
P0155473	Amazon Business	\$ 842.26		CC	Instructional Materials
P0155474	Association of Higher Education and Disability	\$ 265.00		NOCE	Institutional Membership
P0155475	B & H Photo Video Inc	\$ 5,420.97		FC	Camera Equipment
P0155476	Mega Outdoor Entertainment	\$ 529.00		FC	Projection Screen Rental Fees
P0155477	Jon Michael Hattabaugh	\$ 120.90		FC	Reimbursement for Counseling Event Refreshments
P0155478	Sodexo Inc and Affiliates	\$ 165,382.05		FC	Catering for Students (11/7 - 11/18/22) B/A 03/20/20
P0155479	B & H Photo Video Inc	\$ 546.77		FC	Audio Supplies
P0155480	Doing Good Works	\$ 4,908.17		FC	Promotional Supplies
P0155481	Office Solutions	\$ 68.59		CC	Office Supplies
P0155482	Access	\$ 239.00		FC	Document Shredding Service Fee
P0155483	Oh Adore Photo Booth	\$ 425.00		CC	Open Air Photo Booth Rental
P0155484	BSN Sports LLC	\$ 1,136.63		FC	Athletic Clothing
P0155485	Alexander Brown	\$ 306.61		FC	Reimbursement for Field Trip Fees
P0155486	4imprint Inc	\$ 1,893.63		AC	Promotional Materials
P0155487	Transportation Charter Services Inc	\$ 5,005.00		FC	Transportation for Men's Basketball Event
P0155488	Nurse Tim Inc	\$ 1,550.00		CC	Independent Contractor for Virtual Workshops
P0155489	Theresa Ullrich	\$ 190.55		FC	Reimbursement - Subscription
P0155490	County of Orange	\$ 3,504.70		FC	Sewer Usage Fee
P0155491	Danielle Gray	\$ 50.00		CC	Guest Speaker for Media Art Design Event
P0155492	Brian Byrnes	\$ 1,225.00		FC	Guest Speaker for Theatre Arts Department
P0155493	ScreenCloud Inc	\$ 2,640.00		NOCE	Software Subscription
P0155494	American Society of Health System Pharmacists	\$ 3,000.00		NOCE	Accreditation Annual Fee Tech 1 Program
P0155495	Vector Resources Inc	\$ 21,749.76	Capital Outlay	AC	Software Licenses for Anaheim Campus
P0155496	Brea/Orange County Plumbing	\$ 15,000.00		FC	Blanket Order for plumbing repairs and services
P0155497	Amazon Business	\$ 1,378.99		FC	Instructional Supplies
P0155498	Kenneth Starks II	\$ 500.00		CC	Guest Speaker for Kwanza Event
P0155499	Honors Transfer Council of California	\$ 120.00		CC	Institutional Membership
P0155500	Biopac Systems Inc	\$ 2,969.51		CC	Instructional Materials
P0155501	Cengage Learning Inc	\$ 1,395.00		NOCE	Certification Training

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**BOARD RECAP**  
**FOR THE PERIOD NOVEMBER 23, 2022 THROUGH JANUARY 3, 2023**  
**BOARD MEETING JANUARY 24, 2023**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0155502	Community College League of California	\$ 12,503.00		FC	Library Subscription Renewals
P0155503	Concord Theatricals Corp	\$ 5,071.32		FC	Payment for In the Playright Fees
P0155505	Nashay Esqueda	\$ 26.75		FC	Student Fees Reimbursement
P0155506	CSI Fullmer	\$ 5,162.62		FC	Desk Chairs
P0155508	Amazon Business	\$ 107.73		CC	Instructional Materials
P0155509	Signature Flooring Inc	\$ 11,924.36	Capital Outlay	AC	New Flooring for Building 100 at Fullerton College
P0155510	Office Solutions	\$ 600.00		FC	Blanket Order for Office Supplies
P0155511	McGraw-Hill Global Education LLC	\$ 3,426.45		FC	Software
P0155512	Evelyn Reboseno Herrera	\$ 26.75		FC	Student Fees Reimbursement
P0155513	T&G Printing and Fulfillment	\$ 218.46		CC	Custom Shirts
P0155514	Sodexo Inc and Affiliates	\$ 1,070.77		FC	Catering for Program Orientation
P0155515	Guac N Roll Tacos	\$ 2,354.34		AC	LatinX Summit Luncheon
P0155516	BJ Fine Catering	\$ 2,102.40		CC	Catering for Kwanzaa Celebration
P0155517	Christine Hoang	\$ 495.00		CC	Reimbursement for Certification Fee
P0155518	B & H Photo Video Inc	\$ 241.63		FC	Lighting Supplies
P0155519	Sam Gould	\$ 262.13		CC	Reimbursement for Certification Fees
P0155520	Key Control Holding Inc	\$ 890.89		CC	Door Hardare
P0155521	CSI Fullmer	\$ 4,278.19		FC	Office Furniture
P0155522	Alexis Estwick	\$ 800.00		CC	Guest Speaker for Classified Senate Retreat
P0155523	Examity Inc	\$ 175.00		FC	Student Assessment Forms
P0155524	Rydin	\$ 4,305.69		CC	Student and Staff Parking Permits
P0155525	Sodexo Inc and Affiliates	\$ 546.72		FC	Catering for Ed Partnerships & Programs Event
P0155526	Ann Marie Ruelas	\$ 271.76		CC	Reimbursement for Celebration Food Purchase
P0155527	Snap-on-Industrial	\$ 12,070.16		CC	Automotive Equipment
P0155528	Sasco Electric	\$ 2,325.00		CC	Data Installation for Bldg 10 at CC
P0155529	NMK Corporation	\$ 1,800.00		FC	Rebuild Messaging Communication Server at FC
P0155530	Doing Good Works	\$ 1,085.39		FC	Event Tent
P0155531	Johnson Equipment Company	\$ 972.03		CC	Vehicle Service Repairs
P0155532	CDW Government Inc	\$ 2,428.20		AC	Printer
P0155533	Bads, Ltd	\$ 13,159.16		CC	Commencement Equipment Rentals
P0155534	Sodexo Inc and Affiliates	\$ 403.79		FC	Catering for FC CalWORKs Event
P0155535	Amazon Business	\$ 915.34		AC	Books
P0155536	GST	\$ 13,952.92		FC	Computers & Printers
P0155537	Toshiba Business Solutions	\$ 7,902.94		FC	Purchase New Copier
P0155538	Toshiba Business Solutions	\$ 10,201.98		FC	Purchase New Copier
P0155539	Toshiba Business Solutions	\$ 963.50		FC	Maintenance Agreement for Copier
P0155540	Toshiba Business Solutions	\$ 340.06		FC	Maintenance Agreement for Copier
P0155541	Internet2	\$ 4,629.20	Capital Outlay	AC	Annual Licensing Fees
P0155542	Toshiba Business Solutions	\$ 945.51		FC	Maintenance Agreement for Copier
P0155543	Industrial Technical Services	\$ 18,960.00	Capital Outlay	FC	Maintenance Agreement for Industrial Equipment
P0155544	Purple Platypus	\$ 4,060.00		FC	Maintenance Agreement for Office Equipment
P0155545	Purple Platypus	\$ 11,022.83		FC	Maintenance Agreement for Office Equipment
P0155546	Lacefield Door Co	\$ 8,833.00	Capital Outlay	AC	Labor & Materials for Doors Replacement Project FC
P0155547	Fisher Scientific Co LLC	\$ 1,294.12		CC	Instructional Materials
P0155548	Joe Darin Coaching	\$ 350.00		AC	Mentorship Coaching - StrengthsFinder Session
P0155549	Return to Work Partners Inc	\$ 1,820.00		AC	Accommodation Services
P0155550	State of California	\$ 750.00		CC	Accreditation Fee - Nursing
P0155551	Buddy's All Stars, Inc.	\$ 883.59		FC	Athletic Clothing
P0155552	BSN Sports LLC	\$ 407.12		FC	Athletic Clothing
P0155560	Software House International	\$ 3,324.70		AC	Laptops (2)
P0155561	Sidepath Inc	\$ 2,856.41		CC	Computer Monitors
P0155562	GST	\$ 344.03		CC	Document Scanner
P0155563	Mariachi Ausente	\$ 1,600.00		AC	Distr.Diversity- Mariachi Performance
P0155564	Amazon Business	\$ 336.82		CC	Instructional Supplies
P0155565	CDW Government Inc	\$ 374,549.55		NOCE	Computers B/A: 4/27/2021
P0155566	Dudek	\$ 17,100.00	Bond	AC	Consultant for National Historic Places @ FC
P0155567	Monica Lee	\$ 117.43		FC	Reimbursement for Instructional Supplies

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**BOARD RECAP**  
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**BOARD MEETING JANUARY 24, 2023**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0155569	Nissha Medical Technologies	\$ 458.16		CC	Instructional Materials
P0155570	Anaheim Union High School District	\$ 2,647.12		NOCE	AEBG - Offsite-Maintenance/custodial Fees
P0155580	Moon Valley Nursery of CA Inc	\$ 10,908.75	Capital Outlay	AC	Landscaping Services at Fullerton College
P0155581	Sodexo Inc and Affiliates	\$ 4,457.40		FC	Catering for Outreach Events
P0155582	A Alvarado Painting	\$ 5,250.00	Capital Outlay	AC	Labor and Materials for Paint Projects at FC
P0155583	Digital River Education Services Inc	\$ 4,197.00		CC	Career Center Assessmnets
P0155584	Klein Educational Systems LLC	\$ 11,080.20		FC	Automotive Equipment
P0155585	Marx Bros Fire Extinguisher Co Inc	\$ 737.00		AC	Fire Inspection Services
P0155586	Amazon Business	\$ 72.90		CC	Instructional Supplies
P0155587	Toshiba Business Solutions	\$ 293.12		FC	Maintenance Agreement for Copier
P0155588	Montgomery Hardware	\$ 5,256.15	Capital Outlay	CC	Building Materials for Cypress College
P0155589	Pacific Parking Systems Inc	\$ 14,640.00		FC	Maintenance Agreement for Parking Meters
P0155590	MSC Industrial Supply Co Inc	\$ 8,000.00		FC	Blanket Order for Instructional Supplies
P0155591	Doing Good Works	\$ 5,042.70		FC	Custom Shirts
P0155592	B & H Photo Video Inc	\$ 4,281.27		FC	Soundproofing Kit
P0155593	Sidepath Inc	\$ 4,649.33		CC	Computers
P0155594	Comdata Inc	\$ 28,617.50		FC	Target and Starbuck Gift Cards for Students
P0155595	Sodexo Inc and Affiliates	\$ 329.39		FC	Catering for Counseling Department Event
P0155596	Duxbury System Inc	\$ 345.00		FC	Software License
P0155597	Vital Inspection Services Inc	\$ 49,152.20	Capital Outlay	AC	Inspector of Record at FC Utility Tunnel Repairs
P0155598	Sodexo Inc and Affiliates	\$ 774.18		FC	Catering for Fullerton College (FYSI) Event
P0155599	Sodexo Inc and Affiliates	\$ 433.46		FC	Catering for Humanities Department Events
P0155600	Amazon Business	\$ 598.98		FC	Office Supplies
P0155601	Amazon Business	\$ 699.30		AC	Business Prime Membership Fee
P0155602	Orange County Sanitation District	\$ 81,798.32		AC	2022-23 Sewer User Fees
P0155603	Buddy's All Stars, Inc.	\$ 865.84		FC	Athletic Clothing
P0155604	CDW Government Inc	\$ 1,915.08		FC	Television for Photography Program
P0155605	Renegade Brands USA, Inc.	\$ 3,482.21		FC	PE Supplies
P0155606	Texon II Inc	\$ 1,559.82		FC	Gym Wipes
P0155607	RBA Photobooths Inc	\$ 8,079.55		FC	Photography Equipment
P0155608	Suniya 360 Architects PC	\$ 16,000.00	Capital Outlay	CC	Assistance for Student Housing Project at CC
P0155609	Alexander Brown	\$ 338.28		FC	Reimbursement for Student Center Supplies
P0155610	Nat Losbaker Signs	\$ 537.50		FC	Art Gallery Interior Sign
P0155611	Comdata Inc	\$ 28,605.00		FC	Gas and Uber Gift Cards for Students
P0155612	Environmental Management Technologies	\$ 4,995.00		FC	Hazardous Waste Removal
P0155613	Amazon Business	\$ 1,454.56		FC	Instructional Supplies
P0155614	Amazon Business	\$ 730.24		CC	Instructional Materials
P0155615	Dermalogica Inc	\$ 1,000.00		FC	Blanket Order for Instructional Supplies
P0155616	Roger Cleveland Golf Co., Inc.	\$ 840.00		FC	Golf Bags
P0155617	Blick Art Materials LLC	\$ 2,235.52		FC	Instructional Supplies
P0155618	Nasco Modesto	\$ 1,932.40		CC	Instructional Supplies
P0155619	BSN Sports LLC	\$ 4,170.09		FC	Athletic Clothing
P0155620	Friends of Fullerton College	\$ 56,448.00		FC	Hornet Drone Apprenticeship Program Grant
P0155621	Sodexo Inc and Affiliates	\$ 1,263.07		FC	Hospitality - Ethnic Studies Open House
P0155622	B & H Photo Video Inc	\$ 9,568.71		FC	Instructional Equipment
P0155623	Foundation for California Community Colleges	\$ 2,750.00		FC	Site License Renewal
P0155624	Amazon Business	\$ 3,322.93		FC	Instructional Supplies
P0155625	Jasco Incorporated	\$ 4,125.00		CC	Maintenance Agreement for Instructional Equipment
P0155626	Anasazi Instruments, Inc	\$ 8,081.25		CC	Maintenance Agreement for Laboratory Equipment
P0155627	Sodexo Inc and Affiliates	\$ 632.97		FC	Catering for Kwanzaa Celebration
P0155628	GST	\$ 770.83		FC	Microphones
P0155629	Deniz Fierro	\$ 157.80		FC	Reimbursement for Office Supplies
P0155630	Control Air Enterprises LLC	\$ 8,880.00		CC	Maintenance Agreement for AC Control System
P0155631	Freedom US Acquisition Corp	\$ 29,375.00		FC	Software Licenses
P0155632	Haworth Inc	\$ 14,473.68		NOCE	Office Furniture
P0155633	Quark Glass LLC	\$ 3,038.57		CC	Instructional Materials
P0155634	Bio Corporation	\$ 3,064.65		CC	Instructional Materials

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**BOARD RECAP**  
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**BOARD MEETING JANUARY 24, 2023**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0155635	Field Time Target and Training LLC	\$ 1,074.75		FC	Instructional Field Trip Fees
P0155636	Sodexo Inc and Affiliates	\$ 122.74		FC	Catering for FC Study Abroad Meeting
P0155637	Print Finishing Solutions	\$ 1,338.02		FC	Printer Ink
P0155638	Nub Games Inc	\$ 330.00		FC	Software Subscription
P0155639	Stratasys Inc	\$ 10,230.00		FC	Maintenance Agreement for Office Equipment
P0155640	Transportation Charter Services Inc	\$ 995.00		FC	Transportation for Counseling Field Trip
P0155641	CDW Government Inc	\$ 124.52		FC	Laptop Bags
P0155642	Nicola Dedmon	\$ 4,831.69		FC	Reimbursement for Choir Concert Attire
P0155643	Burmax Co Inc	\$ 2,000.00		FC	Blanket Order for Instructional Supplies
P0155644	Home Depot	\$ 500.00		FC	Blanket Order for Hardware Supplies
P0155645	Smart & Final	\$ 500.00		FC	Blanket Order for Food Supplies
P0155646	Snap-on-Industrial	\$ 6,035.08		CC	Automotive Equipment
P0155647	Sodexo Inc and Affiliates	\$ 101,423.48		FC	Catering for Students (11/21 - 11/30/22) B/A: 03/20/20
P0155648	Pacific Auto Center	\$ 79,359.42		FC	Cargo Van
P0155649	University Trophies	\$ 299.81		CC	Glass Awards
P0155650	Control Air Enterprises LLC	\$ 10,250.00		CC	Troubleshoot Server Corruption
P0155651	Valsoft Corporation Inc	\$ 900.00		NOCE	SARS Web Server Migration
P0155652	Albert Abutin	\$ 226.29		FC	Reimbursement for Hiring Committee Lunches
P0155653	Bio Rad Laboratories	\$ 171.89		CC	Instructional Supplies
P0155654	Haworth Inc	\$ 976.04		FC	Task Chair
P0155655	Toshiba Business Solutions	\$ 192.01		FC	Staples
P0155656	Valerie Salazar	\$ 33.98		FC	Reimbursement for Counseling Event Doughnuts
P0155657	Matco Tools	\$ 5,000.00		CC	Blanket Order for Instructional Supplies
P0155658	Orlandi Statuary Co Inc	\$ 571.61		FC	Drawing supplies
P0155659	IndustrialZone	\$ 8,910.00	Capital Outlay	CC	HVAC Parts for Valve Replacement Project @ CC
P0155660	Oxford Garden	\$ 8,053.11		FC	Outdoor Furniture
P0155661	Source Graphics	\$ 3,559.99		FC	Printer Ink
P0155662	Gold Coast Fence Inc	\$ 23,740.00	Capital Outlay	CC	Side Gate w/Recessed Concrete Ground Track
P0155663	EchoBlue Ltd	\$ 6,140.00		FC	Advertising Fees
P0155664	Sodexo Inc and Affiliates	\$ 360.01		FC	Catering for Journalism Event
P0155666	Amazon Business	\$ 83.90		CC	Office Supplies
P0155667	B & H Photo Video Inc	\$ 15,192.69		CC	Cameras
P0155668	Pyramed Health Systems	\$ 18,760.44		CC	Software License & Support
P0155669	AES	\$ 5,387.50		FC	Automotive Equipment
P0155670	Western Specialty Contractors	\$ 39,431.00		AC	Destructive Testing Safety Renovation at AC
P0155671	Enthusiast Inc	\$ 1,431.00		FC	Website Fee
P0155672	ArbiterPay Trust Account	\$ 13,072.00		FC	Sports Officials Fees
P0155673	Julio Reyes Cabezas	\$ 29.95		FC	Reimbursement for Wellness Event Snacks
P0155674	Janet Polanco	\$ 38.68		FC	Reimbursement for Wellness Event Supplies
P0155676	Sprout Social Inc	\$ 11,826.60		FC	Software Subscription
P0155677	Association for Unmanned Vehicle	\$ 299.00		FC	Drone Lab Award Entry Fee
P0155678	Connie Yamashiro	\$ 16.53		FC	Reimbursement for Student Event Supplies
P0155679	Automotive Equipment Solutions	\$ 104.32		CC	Automotive Supplies
P0155680	Opus Inspection Inc	\$ 125.08		CC	Automotive Equipment Rental Fee
P0155681	Demco Inc	\$ 774.81		FC	Cataloging Supplies
P0155682	VWR Funding Inc	\$ 707.97		CC	Instructional Materials
P0155683	Fisher Scientific Co LLC	\$ 1,882.15		CC	Instructional Supplies
P0155684	Carolina Biological Supply Co	\$ 405.77		CC	Instructional Supplies
P0155685	Cengage Learning Inc	\$ 6,846.01		NOCE	Books
P0155686	Intellitext LLC	\$ 14,568.75		FC	Captioning Services
P0155687	American Dental Education Association	\$ 945.00		CC	Membership
P0155688	Cal Pro Specialties	\$ 5,653.75		NOCE	Promotional Supplies
P0155689	Bearcom Wireless Worldwide	\$ 1,883.45		NOCE	Office Supplies
P0155690	1st California Notary Services	\$ 484.88		NOCE	Instructional Materials
P0155691	Hardy Diagnostics	\$ 1,222.03		CC	Instructional Supplies
P0155695	Bio-Key International Inc	\$ 10,000.00		AC	Software License Annual Renewal
P0155696	CDW Government Inc	\$ 36,161.98		CC	Video Conferencing Devices

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**BOARD RECAP**  
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**BOARD MEETING JANUARY 24, 2023**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0155697	Sidepath Inc	\$ 414,118.91		CC	Computers B/A: 4/27/2021
P0155698	Geotechnical Solutions Inc	\$ 35,000.00	Bond	AC	Additional Study and Peer Reivew for FC Bldg. 300 Renovation Project
P0155699	PPC Air Conditioning Inc	\$ 60,060.00	Capital Outlay	CC	Colling Tower Repairs and Replace at CC
P0155700	CSI Fullmer	\$ 3,900.00	Bond	AC	Design Services for AC Bldg B Layout
P0155701	A Alvarado Painting	\$ 7,480.00	Capital Outlay	AC	Wall Repair and Repaint at Wilshire Bldg 300
P0155703	Emissions Depot	\$ 415.44		FC	Automotive Supplies
P0155704	Faust Harrison Pianos Inc	\$ 34,436.90		FC	Pianos for Piano Lab Instruction
P0155705	Home Depot	\$ 1,183.10		FC	Office Supplies
P0155706	Diversified Window Coverings Inc	\$ 1,134.61		FC	Window Shades
P0155707	MSC Industrial Supply Co Inc	\$ 1,110.57		FC	Safety Cabinet
P0155708	Novasky Photography	\$ 450.00		FC	Independent Contractor for Photography Services
P0155710	Sidepath Inc	\$ 14,125.02		CC	Laptops
P0155711	CSI Fullmer	\$ 12,319.97		FC	Student Center Furniture
P0155712	Sidepath Inc	\$ 10,543.12		CC	Computer Hardware
P0155713	Gold Coast Fence Inc	\$ 4,765.00		CC	Gate Installation at Cypress College
P0155714	Greene Manufacturing Inc	\$ 15,668.39	Bond	AC	Storage Rack and Shelves for Cypress College
P0155715	Community College League of California	\$ 450.00		AC	Membership
P0155717	Thomas Scientific Inc	\$ 199.05		CC	Instructional Supplies
P0155718	Diamedical USA Equipment LLC	\$ 888.13		CC	Instructional Supplies
P0155719	A Alvarado Painting	\$ 4,130.00		FC	Repainting Building 800 at FC
P0155720	Avidex	\$ 595.00		AC	Chancellor's Conference Room Repair at AC
P0155721	Intermountain Lock & Security Supply	\$ 2,165.61		CC	Sliding Doors
P0155722	Case & Sons Construction Inc	\$ 14,880.00	Capital Outlay	AC	Labor and Materials to Installed Pipe Line at FC Football Field
P0155723	Orange County Air Conditioning	\$ 4,597.15		FC	Circuit Boards
P0155724	Howard Roofing Company Inc	\$ 22,032.00	Capital Outlay	AC	Labor and Materials to Repairs Roof @ FC Bldgs.
P0155725	Vector Resources Inc	\$ 90,000.00	Capital Outlay	AC	Technical Services for network system
P0155726	Decking Systems Inc	\$ 38,857.29	Capital Outlay	CC	Labor and Materials to Repairs Bleachers @ CC
P0155727	Technolutions Inc	\$ 90,000.00		AC	Student Engagement Software
P0155728	Sidepath Inc	\$ 2,840.98		CC	Laptops
P0155729	Office Solutions	\$ 1,100.00		CC	Blanket Order for Office Supplies
P0155730	Alejandro Omidisalar	\$ 544.00		CC	Reimbursement for Field Trip Lunches
P0155731	Pantheon Systems Inc	\$ 46,200.00		CC	Software Subscription
P0155732	Carol Henke	\$ 619.38		FC	Reimbursement for Art Gallery Supplies
P0155733	Air Treatment Corporation	\$ 39,140.00	Capital Outlay	CC	Replacement of Air Treatment Equipment
P0155734	McLogan Supply Co Inc	\$ 562.20		FC	Printing Supplies
P0155735	Rachel Roschel	\$ 88.66		FC	Reimbursement for Hiring Committee Lunch
P0155736	Emma Inc	\$ 2,338.13		AC	Software Subscription - Email Services
P0155737	American Association of Museums	\$ 230.00		FC	Institutional Membership
P0155738	Sonocent LLC	\$ 1,430.00		NOCE	Software Subscription
P0155739	Sonocent LLC	\$ 27,945.00		CC	Educational Subscription
P0155740	Mary-Jo Apigo	\$ 9,980.00		CC	Training - Speaker for Faculty
P0155741	Sidepath Inc	\$ 472.42		CC	Computer Desktops
P0155742	GST	\$ 1,819.57		CC	Digital Scanner Device
P0155743	Western Graphics Plus	\$ 221.63		CC	Canopy Weights
P0155744	Tala Hoorani	\$ 180.00		CC	Student Stipend
P0155745	Haworth Inc	\$ 964.91		NOCE	Office Furniture
P0155746	Haworth Inc	\$ 3,859.65		NOCE	Office Furniture
P0155747	Haworth Inc	\$ 3,859.65		NOCE	Office Furniture
P0155748	Little Diversified Architectural Consulting Inc	\$ 324,280.00		CC	Architect Fee CC Health Center Expansion Project B/A 1/8/22
P0155749	B & H Photo Video Inc	\$ 865.56		CC	Wireless Microphones (2)
P0155750	GST	\$ 2,458.07		CC	Computer & Keyboard
P0155751	CDW Government Inc	\$ 48,027.55		FC	iMac Computers
P0155752	JM & J Contractors	\$ 41,868.65	Bond	AC	Print Shop Renovation Project at Anaheim Campus
P0155753	Regents University of California Irvine	\$ 2,540.00		FC	Field Trip Fees
P0155754	IPA Source LLC	\$ 410.00		FC	Subscription Renewal
P0155755	Amazon Business	\$ 940.66		CC	Instructional Materials
P0155756	Transportation Charter Services Inc	\$ 2,102.60		FC	Transportation Services

Item No. 3.a.9

**BOARD RECAP**  
**FOR THE PERIOD NOVEMBER 23, 2022 THROUGH JANUARY 3, 2023**  
**BOARD MEETING JANUARY 24, 2023**

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0155757	US Armor Corporation	\$ 5,252.50		CC	Campus Safety Vests
P0155758	Vintage King Audio Inc	\$ 1,006.68		FC	Music Supplies
P0155759	Skydio Inc	\$ 10,310.00		FC	Independent Contractor for Software Training
P0155760	Otter.Ai Inc	\$ 29,278.32		CC	Software Subscription
P0155761	Factory Motor Parts	\$ 6,565.58		FC	Automotive Equipment
P0155762	Alexander Brown	\$ 133.91		FC	Reimbursement for Snacks for Students
P0155763	David Lopez	\$ 3,384.16		FC	Reimbursement for Conference Hotel Lodging Fees
P0155764	Penguin Random House LLC	\$ 930.62		NOCE	Books
P0155765	Transtar Industries Inc	\$ 500.00		FC	Blanket Order for Instructional Supplies
P0155766	Environmental Management Technologies	\$ 1,748.00		CC	Blanket Order for Hazardous Waste Disposal
P0155767	Kent Adhesive Products Co	\$ 1,239.36		FC	Cataloging Supplies
P0155768	Sodexo Inc and Affiliates	\$ 1,043.41		FC	Catering for Academic Support Center Events
P0155769	Sodexo Inc and Affiliates	\$ 5,213.70		FC	Catering for Holiday Event
P0155770	Aardvark Clay & Supplies Inc	\$ 1,292.21		CC	Art Supplies
P0155771	California Restaurant Assn Ed Foundation	\$ 500.00		CC	Advertising Fees
P0155784	Machine Tool Factory Inc	\$ 3,000.00		FC	Blanket Order for Lathe Equipment Repairs
P0155785	Uline Inc	\$ 561.10		NOCE	Supplies
P0155786	B & H Photo Video Inc	\$ 204.53		FC	Media Supplies
P0155787	Christi ODaniel	\$ 217.73		FC	Reimbursement for Lunch for Committee Meeting
P0155788	T S Enterprise Associates Inc	\$ 16,798.05		CC	Instructional Equipment
P0155789	CDW Government Inc	\$ 233.35		AC	Printer
P0155790	Sesac Inc	\$ 888.17		CC	Music License Fees
P0155791	Promotional Concepts Enterprises	\$ 5,273.64		CC	Promotional Supplies
P0155792	Jane Jepson	\$ 299.17		CC	Reimbursement for Student Food Purchase
P0155793	Community College League of California	\$ 17,212.00		FC	Library Subscription Fee
P0155794	Fullerton Alarm Program	\$ 50.00		FC	Alarm Licensing Fee
P0155795	Sodexo Inc and Affiliates	\$ 114.53		FC	Catering for Re-Entry Finals Study Sessions
P0155796	Gabriela De La Cruz	\$ 448.45		CC	Reimbursement for Department Meeting Food
P0155797	Freestyle Photographic Supplies	\$ 5,000.00		CC	Blanket Order for Instructional Supplies
P0155798	Purple Platypus	\$ 81,996.15		FC	Printing Equipment
P0155799	Valsoft Corporation Inc	\$ 2,337.50		NOCE	Software License Renewal
P0155800	Joy Case	\$ 507.46		CC	Reimbursement - Catering Faculty Planning Meeting
P0155801	Toshiba Business Solutions	\$ 61,038.78		CC	Kiosk Printer
P0155802	Therese Mosqueda-Ponce	\$ 541.57		CC	Reimbursement for Field Trip Expenses
P0155803	Gall's	\$ 1,538.45		FC	Campus Safety Equipment
P0155804	Snap-on-Industrial	\$ 7,234.34		CC	Software
P0155805	Buddy's All Stars, Inc.	\$ 267.46		FC	Athletic Clothing
P0155806	DJO LLC	\$ 88.84		FC	Athletic Supplies
P0155807	B & H Photo Video Inc	\$ 5,000.00		CC	Blanket Order for Photography Supplies
P0155808	Computerland of Silicon Valley	\$ 465.34		FC	Azure Software
P0155809	Vivian Kim	\$ 258.44		CC	Reimbursement for Student Event Supplies
P0155810	Digital Art Supplies	\$ 2,000.00		CC	Blanket Order for Instructional Supplies
P0155811	CDW Government Inc	\$ 5,931.19		FC	Printer
P0155812	Deniz Fierro	\$ 525.04		FC	Reimbursement for Staff Meeting Lunch Payment
P0155821	Cannon Corporation	\$ 11,394.00		CC	Land Surveying services for Student Housing Project
P0155822	Cannon Corporation	\$ 15,000.00	Capital Outlay	CC	Land Surveying Services for CC Health Center Expansion Project
P0155823	Digital Art Supplies	\$ 5,000.00		CC	Blanket Order for Art Supplies
		<b>\$ 6,370,036.04</b>			

Approved by: \_\_\_\_\_  
Fred Williams, Vice Chancellor

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** January 24, 2023

**SUBJECT:** Budget Adjustments and New Grants

Action	X
Resolution	X
Information	
Enclosure(s)	X

**BACKGROUND:** Revised 2022-2023 fiscal year allocations and amendments have been received for various federal- and state-funded programs, and local contracts. Based on these revisions, adjustments are needed to various General Fund, Capital Outlay Fund, and Financial Aid Fund revenue and expenditure budgets that were previously approved by the Board.

The General Fund programs requiring an adjustment are:

- Cooperative Agencies Resources for Education (CARE)
- Health Resources & Services Administration Health Careers Opportunity Program (HRSA HCOP)
- Hispanic Serving Institutions (HSI)-STEM Project Regional Alliance in STEM Education Refined (RAISER) Grant
- National Science Foundation (NSF) - Harnessing the Data Revolution (HDR) Grant
- Professional Development Grant
- Strong Workforce Program (SWP) - Regional Fund

The Financial Aid Fund program requiring an adjustment is:

- Higher Education Emergency Relief Fund III (HEERF III) - American Rescue Plan (ARP) - Student Aid

## Revised Allocation Adjustments

SITE	PROGRAM NAME	TOTAL ADJUSTMENT	SOURCE OF ADJUSTMENT
	<b>GENERAL FUND</b>		
AC	Professional Development Grant	\$ 5,000	Year 3 Funding
CC	HRSA HCOP	27,700	Approved Carryover
	HSI-STEM Project RAISER Grant	15,000	Year 2 Funding
	NSF - HDR Grant	40,000	Year 2 Funding
	SWP - Regional Fund	821,810	Most Recent Agreement
FC	CARE	421	Correction to Carryover
	HSI-STEM Project RAISER Grant	15,000	Year 2 Funding
	SWP - Regional Fund	419,310	Most Recent Agreement
NOCE	SWP - Regional Fund	<u>283,309</u>	Most Recent Agreement
	<b>TOTAL – GENERAL FUND</b>	<b><u>\$ 1,627,550</u></b>	



SITE	PROGRAM NAME	TOTAL ADJUSTMENT	SOURCE OF ADJUSTMENT
	<b>FINANCIAL AID FUND</b>		
CC	HEERF III – ARP – Student Aid	\$ <u>159</u>	Correction to Carryover
	<b>TOTAL – FINANCIAL AID FUND</b>	<b><u>159</u></b>	
	<b>GRAND TOTAL BUDGET ADJUSTMENTS</b>	<b><u>\$ 1,627,709</u></b>	

In addition, funding for new grants have been received for the following program.

- Higher Education Student Housing Grant Program in the amount of \$150,000 allocated by the State to conduct the feasibility of offering affordable student housing.
- Systemwide Technology and Data Security in the amount of \$150,000 allocated by the State to help the California Community Colleges improve, among other things, data security oversight, fraud mitigation, and IT infrastructure.
- Zero Textbook Costs (ZTC) Program in the amount of \$40,000 one-time funding allocated by the State to help California community colleges students meaningfully eliminate conventional textbook costs, increase college affordability, and remove inequitable financial, administrative, and psychological loads that students without access to financial resources experience.

#### New Grants

SITE	PROGRAM NAME	TOTAL FUNDING	SOURCE OF FUNDING
	<b>GENERAL FUND</b>		
AC	Systemwide Technology and Data Security	\$ 150,000	Notification from State
CC	ZTC Program	20,000	Notification from State
FC	ZTC Program	<u>20,000</u>	Notification from State
	<b>TOTAL – GENERAL FUND</b>	<b><u>\$ 190,000</u></b>	
	<b>CAPITAL OUTLAY FUND</b>		
CC	Higher Education Student Housing Grant Program	\$ <u>150,000</u>	Notification from State
	<b>TOTAL – CAPITAL OUTLAY FUND</b>	<b><u>\$ 150,000</u></b>	
	<b>GRAND TOTAL NEW GRANTS</b>	<b><u>\$ 340,000</u></b>	

This agenda item was submitted by Ivy Hwee, District Manager, Fiscal Affairs.

**How does this relate to the five District Strategic Directions?** This item responds to Direction 4 – Collective Impact & Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

**How does this relate to Board Policy:** This agenda item is submitted in accordance with Board Policy 3280, Grants.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Various programs have received revised 2022-2023 allocations and amendments since the adoption of the District Proposed Budget on September 13, 2022 or subsequent adoption of new agreements by the Board. Budget adjustments are being submitted to revise revenue and expenditure budgets totaling \$1,627,709 accordingly for the 2022-2023 fiscal year. Additionally, \$340,000 in funding has been received for new grants for use beginning in the current fiscal year.

**RECOMMENDATION:** Authorization is requested to accept new revenue and to make adjustments to General Fund, Capital Outlay Fund, and Financial Aid Fund revenue and expenditure budgets in accordance with the revised and new fiscal year 2022-2023 allocations totaling \$1,967,709. It is further requested that resolutions be adopted to adjust budgets, to accept new revenue and authorize expenditures within the General Fund, Capital Outlay Fund, and Financial Aid Fund pursuant to the California Code of Regulations Title 5, Section 58308. Authorization is further requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Fred Williams

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Recommended by

  
Approved for Submittal

3.b.3

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Item No.

**Budget Adjustments (Board Date January 24, 2023)  
July 1, 2022 - June 30, 2023**

Note: All expenditure adjustments are being placed in one account for each program. Separate budget transfers will be processed to reallocate the adjustment amount to align with program plans.

<u>Campus</u>	<u>Fund</u>	<u>Account Title</u>	<u>Fund</u>	<u>Orgn</u>	<u>Account</u>	<u>Program</u>	<u>Acty</u>	<u>Locn</u>	<u>Adjustment</u>
<b><u>General Fund (0101)</u></b>									
AC	Professional Development Grant	Other Operating Expenses	19448	1405	50000	6760		\$	5,000.00
AC	Professional Development Grant	Local Revenues	19448	1405	88970	6760		\$	5,000.00
AC	Systemwide Technology and Data Security	Other Operating Expenses	18083	1505	50000	6090		\$	150,000.00
AC	Systemwide Technology and Data Security	State Revenues	18083	1505	86280	6090		\$	150,000.00
CC	HRSA HCOP	Other Operating Expenses	16924	2635	50000	6600		\$	27,700.00
CC	HRSA HCOP	Federal Revenues	16924	2635	81900	6600		\$	27,700.00
CC	HSI-STEM Project RAISER Grant	Other Operating Expenses	16631	3240	50000	6010		\$	15,000.00
CC	HSI-STEM Project RAISER Grant	Federal Revenues	16631	3240	81900	6010		\$	15,000.00
CC	NSF - HDR Grant	Other Operating Expenses	15503	2685	50000	1700		\$	40,000.00
CC	NSF - HDR Grant	Federal Revenues	15503	2685	81900	1700		\$	40,000.00
CC	SWP - Regional Fund	Other Operating Expenses	17253	4950	50000	6490		\$	821,810.00
CC	SWP - Regional Fund	State Revenues	17253	4950	86255	6490		\$	821,810.00
CC	ZTC Program	Other Operating Expenses	18607	3310	50000	6120		\$	20,000.00
CC	ZTC Program	State Revenues	18607	3310	86280	6120		\$	20,000.00
FC	CARE	Other Operating Expenses	17521	6115	50000	6490		\$	421.00
FC	CARE	State Revenues	17521	6115	86276	6490		\$	421.00
FC	HSI-STEM Project RAISER Grant	Other Operating Expenses	16621	5485	50000	6010		\$	15,000.00
FC	HSI-STEM Project RAISER Grant	Federal Revenues	16621	5485	81900	6010		\$	15,000.00
FC	SWP - Regional Fund	Other Operating Expenses	17273	5270	50000	0400		\$	419,310.00
FC	SWP - Regional Fund	State Revenues	17273	5270	86255	0400		\$	419,310.00
FC	ZTC Program	Other Operating Expenses	18608	6060	50000	6120		\$	20,000.00
FC	ZTC Program	State Revenues	18608	6060	86280	6120		\$	20,000.00
NOCE	SWP - Regional Fund	Other Operating Expenses	17283	9793	50000	6190		\$	283,309.00
NOCE	SWP - Regional Fund	State Revenues	17283	9793	86255	6190		\$	283,309.00

<u>Campus</u>	<u>Fund</u>	<u>Account Title</u>	<u>Fund</u>	<u>Orgn</u>	<u>Account</u>	<u>Program</u>	<u>Acty</u>	<u>Locn</u>	<u>Adjustment</u>
<b><u>Capital Outlay Fund (4040)</u></b>									
CC	Higher Education Student Housing Grant Program	Capital Outlay	42633	4311	60000	7100			\$ 150,000.00
CC	Higher Education Student Housing Grant Program	State Revenues	42633	4311	86280	7100			\$ 150,000.00
<b><u>Financial Aid Fund (7474)</u></b>									
CC	HEERF III - ARP - Student Aid	Student Financial Aid	37348	3410	75000	7320			\$ 159.00
CC	HEERF III - ARP - Student Aid	Federal Revenues	37348	3410	81562	7320			\$ 159.00

RESOLUTION OF THE BOARD OF TRUSTEES  
OF  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
OF  
ORANGE COUNTY, CALIFORNIA  
\*\*\*

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund (0101), for fiscal year 2022-2023, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8199	Other Federal Revenues	\$ 97,700
8629	CalWORKs, TTIP, Other	1,714,850
8890	Other Local Revenue	5,000
	TOTALS	\$ <u>1,817,550</u>
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
5000	Other Operating Expenses	\$ 1,817,550
	TOTALS	\$ <u>1,817,550</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA    )  
  ) SS  
COUNTY OF ORANGE    )

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on January 24, 2023, and passed by a \_\_\_\_\_ vote of said Board.

\_\_\_\_\_  
Vice Chancellor, Finance and Facilities

The above transfer approved on the \_\_\_\_\_ day of \_\_\_\_\_.

Al Mijares, Ph.D., County Superintendent of Schools

by \_\_\_\_\_, Deputy  
3.b.6

\_\_\_\_\_  
Item No.

RESOLUTION OF THE BOARD OF TRUSTEES  
OF  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
OF  
ORANGE COUNTY, CALIFORNIA  
\*\*\*

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the Capital Outlay Fund (4040), for fiscal year 2022-2023, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8629	CalWORKs, TTIP, Other	\$ 150,000
	TOTALS	\$ <u>150,000</u>

<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
6000	Capital Outlay	\$ 150,000
	TOTALS	\$ <u>150,000</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA    )  
  ) SS  
COUNTY OF ORANGE    )

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on January 24, 2023, and passed by a \_\_\_\_\_ vote of said Board.

\_\_\_\_\_  
Vice Chancellor, Finance and Facilities

The above transfer approved on the \_\_\_\_\_ day of \_\_\_\_\_.

Al Mijares, Ph.D., County Superintendent of Schools

by \_\_\_\_\_, Deputy

3.b.7

\_\_\_\_\_  
Item No.

RESOLUTION OF THE BOARD OF TRUSTEES  
OF  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
OF  
ORANGE COUNTY, CALIFORNIA  
\*\*\*

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the Financial Aid Fund (7474), for fiscal year 2022-2023, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8150	Student Financial Aid	\$ 159

	TOTALS	\$ <u>159</u>
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<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
7500	Student Financial Aid	\$ 159

	TOTALS	\$ <u>159</u>
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AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA    )  
  ) SS  
COUNTY OF ORANGE    )

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on January 24, 2023, and passed by a \_\_\_\_\_ vote of said Board.

\_\_\_\_\_  
Vice Chancellor, Finance and Facilities

The above transfer approved on the \_\_\_\_\_ day of \_\_\_\_\_.

Al Mijares, Ph.D., County Superintendent of Schools

by \_\_\_\_\_, Deputy  
3.b.8

\_\_\_\_\_  
Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** January 24, 2023

**SUBJECT:** Review of Annual Audits – FY 2021-2022

Action	
Resolution	
Information	X
Enclosure(s)	X

**BACKGROUND:** Pursuant to §84040 of the Education Code and in accordance with §59104 of Title 5 of the California Code of Regulations, the Board of Trustees is required to provide for and review the annual audit of all funds, books, and accounts of the District in accordance with regulations of the Board of Governors. Representatives from the audit firm and District fiscal staff met with the members of the Board audit committee and the Chancellor in December to discuss the audit report. The final report was then submitted to the State Chancellor’s Office on December 20, 2022 to meet the filing requirements.

The District followed the provisions of Governmental Accounting Standards Board Statement No. 34, Basic Financial Statements and Management Discussion and Analysis for State and Local Governments, and Statement No. 35, Basic Financial Statements and Management Discussion and Analysis of Public Colleges and Universities, and related amendments, following the Business Type Activity (BTA) model. This model provides a comprehensive view of the District, combining the funds of the District under the full accrual basis of accounting. In addition, the District has provided the required management discussion and analysis that outlines the financial highlights and explains, in narrative form, the financial information contained in the basic financial statements.

The audit also included an examination for compliance with laws and regulations as described in the California Community Colleges Contracted District Audit Manual.

**Summary of Auditor’s Results**

Criteria	Results/Response
<i>Financial Statements</i>	
Type of auditor’s report issued	Unmodified
Internal Control over financial reporting	
Material weaknesses identified?	No
Significant deficiencies identified?	None reported
Noncompliance material to financial statements noted?	No
<i>Federal Awards</i>	
Internal control over major Federal programs	
Material weaknesses identified?	No
Significant deficiencies identified?	None Reported
Type of auditor’s report issued on compliance for major Federal programs	Unmodified
Any audit findings disclosed that are required to be reported in accordance with Section 200.516(a) of the Uniform Guidance?	No
<i>State Awards</i>	
Type of auditor’s report issued on compliance for State programs	Unmodified



**Audit Standards:** The financial and compliance audit was done in accordance with generally accepted auditing standards and standards applicable to Financial Audits contained in Government Auditing Standards issued by the Comptroller General of the United States; Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), issued by the U.S. Office of Management and Budget; and standards issued by the California Community Colleges Chancellor's Office. The District received an unmodified ("clean") opinion on the audit, which means that the financial data was fairly stated, in all material respects, in accordance with generally accepted accounting principles.

**Internal Control:** In conjunction with each financial and compliance audit of a community college district, the auditor conducts a study and evaluation of the community college district's system of internal accounting control and the systems established to ensure compliance with laws and regulations affecting the receipt and expenditure of state, federal, and local funds.

The audit included such testing as needed to generate the auditor's report on the study and evaluation of internal accounting control (including a description of material weaknesses) and systems established to ensure compliance with applicable laws and regulations. The audit noted no material weaknesses over either financial reporting or major federal programs.

**Compliance:** In addition to the auditor's reports and fiscal information presented in basic financial reviews, annual audits are required to report compliance aspects of significant state and federal programs. The audit noted no incidents of material weaknesses for either financial reporting or major federal programs. However, there was an instance of noncompliance from the prior year, which had resulted in a significant deficiency finding for 2020-2021, with reporting for CARES Act that is discussed below.

**Findings:** In the prior year, 2020-2021, a significant deficiency was noted for compliance with the CARES Act grant reporting at Cypress College. This instance of noncompliance was first identified during the 2019-2020 audit procedures and was addressed at that time. However, the timing of the finding carried over to and impacted the 2020-2021 audit as well. College management addressed this issue and the District provided a response to the finding on the steps that were and have been implemented to ensure future compliance. All subsequent reports since the initial finding have been submitted in compliance with the requirements of the HEERF program guidelines. Therefore, this year will be the last year this item will be required to be shown in the schedules of the audit report.

### **Other Audits**

Other audits were performed on organizations closely associated with the District.

The following reports are being submitted for review:

- Proposition 39 Financial and Performance Audits
- North Orange County Community College Foundation Audit

The following reports are still in process and will be separately submitted at a later time:

- Cypress College Foundation Audit
- Fullerton College Foundation Audit

This agenda item was submitted by Kashmira Vyas, District Director, Fiscal Affairs.

**How does this relate to the five District Strategic Directions?** This item responds to Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6400, Audits.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is requested that the Board receive and review the annual audits of the District for fiscal year 2021-2022.

Fred Williams

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Recommended by

*B. V. dist Brad M*

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Approved for Submittal

3.c.3

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Item No.



vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing.

**FUNDING SOURCE AND FINANCIAL IMPACT:** There is no financial impact.

**RECOMMENDATION:** Authorization is requested to establish a pool of firms to provide marketing services for Districtwide campaign projects. The pre-qualified firms will remain in the marketing pool for a minimum of three (3) years with an option to extend for another two (2) years and not to exceed five (5) years.

Fred Williams

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Recommended by

*B. V. dist Brad*

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Approved for Submittal

3.d.2

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Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** January 24, 2023  
**SUBJECT:** Approve Resolution No. 22/23-10 to Sole Source Microsoft Computer Products

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u>          </u>
Enclosure(s)	<u>          </u>

**BACKGROUND:** The District has an ongoing requirement to purchase Microsoft computer products from Microsoft Corporation for educational purposes in quantities that exceed the threshold for public bidding.

California Public Contract Code Section 20651 requires school districts to advertise publicly for bids for the purchase of goods involving an expenditure that exceeds the current threshold for bidding, which is \$109,300 for the 2023 calendar year. The purpose of competitive bidding statutes is to protect the public from extravagant contracts and to exclude favoritism and corruption and to promote competition among bidders so as to ensure that all public contracts are entered into at the lowest possible price. However, competitive bidding sometimes does not produce an advantage and Microsoft products are included in this category.

Public Contract Code section 3400 permits public entities to make an exception to the public bidding requirement when the necessary products, hardware, equipment, materials, supplies, software and/or accessories are only available from one source.

The District's Purchasing Department has determined that there is no practical value in advertising for and receiving competitive bids for the purchase of Microsoft products and services because: (1) Microsoft Corporation is the sole source and manufacturer of Microsoft brand hardware and services; (2) the procurement price of Microsoft products directly from Microsoft Corporation is fair and reasonable with no reseller markups. (3) The products meet the needs of the District's technology requirements.

The District's Purchasing Department concludes that the foregoing reasons are sufficient to support a finding by the Governing Board that it is in the District's best interests to authorize the letting of sole source purchase orders and/or contracts, as needed, to Microsoft Corporation.

This agenda item was submitted by Morgan Beck, Manager, Instructional Technology Services, and Jenney Ho, District Director, Purchasing.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing.

**FUNDING SOURCE AND FINANCIAL IMPACT:** There are no costs associated with this request for sole source of Microsoft computer products from Microsoft Corporation. Fiscal impact will be associated with individual purchase orders, on an as needed basis, from various funds.

**RECOMMENDATION:** Authorization is requested to approve Resolution No. 22/23-10 to allow the District to purchase needed Microsoft computer products in an efficient and expedient manner. Once approved by the Board, sole source determination of Microsoft Corporation will enable the District to continue providing for the educational and administrative needs of the District. Authorization is also requested to delegate authority to the District Director, Purchasing to execute purchase orders and/or contracts necessary for the technology products with Microsoft Corporation.

Fred Williams

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Recommended by

*B. V. dist Brad M*

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Approved for Submittal

3.e.2

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Item No.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



**RESOLUTION NO. 22/23-10 APPROVING MICROSOFT CORPORATION AS A SOLE  
SOURCE PROCUREMENT TO LET PURCHASE ORDERS OR CONTRACTS FOR  
COMPUTER AND TECHNOLOGY PRODUCTS AND EQUIPMENT**

**WHEREAS**, the North Orange County Community College District (“District”) wishes to let purchase orders or contracts with Microsoft Corporation for the procurement of computer and technology products and equipment; and

**WHEREAS**, the District has determined that computer and technology products equipment with Microsoft Corporation meet the requirements;

**WHEREAS**, the cost of procurement with Microsoft Corporation will exceed the bid threshold as set forth in Public Contract Code Section 20651; and

**WHEREAS**, pursuant to Public Contract Code section 3400(c)(3), permits public entities to make an exception to the public bidding requirement when necessary products, hardware, equipment, software and accessories, are only available from one source, the Board of Trustees may make a finding that it is in the District’s best interests to let a purchase order or contract without a formal, public advertising and receiving of bids; and

**WHEREAS**, the District has determined that there is no practical value in advertising for and receiving of bids for the Microsoft computer, technology products and equipment; because (1) the products will be procured directly from Microsoft Corporation as an authorized manufacturer (2) the products meet the needs of the District’s technology requirements (3) Staff finds that the costs for the products’ purchase price is fair and reasonable with no reseller markups.

**NOW, THEREFORE**, the District Board of Trustees hereby finds, determines, declares and resolves as follows:

**Section 1.** All of the recitals set forth above are true and correct and the Board so finds and determines.

**Section 2.** That it would not produce any advantage to the District to competitively bid the Microsoft procurement.

**Section 3.** That the Board approves and authorizes the letting of sole source purchase orders and/or contracts to Microsoft Corporation for the procurement of computer, technology products and equipment.

**Section 4.** The Board hereby delegates authority to the District Director, Purchasing, to execute purchase orders and/or contracts necessary for the Microsoft products.

**Section 5.** This Resolution, No. 22/23-10, shall be effective as of the date of its adoption.

**APPROVED, PASSED AND ADOPTED** by the Governing Board of the North Orange County Community College District this 24<sup>th</sup> day of January, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Ed Lopez, President of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

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President of the Board of Trustees  
North Orange County Community College District

I, Alba Recinos, Clerk of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Governing Board at a regular meeting thereof held on the 24th day of January 2023, by the above-described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the North Orange County Community College District Governing Board this 24th day of January 2023.

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Clerk of Governing Board  
North Orange County Community College District



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action  X   
**DATE:** January 24, 2022 Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
Enclosure(s) \_\_\_\_\_  
**SUBJECT:** Renew Consulting Agreement with Nossaman  
LLP

**BACKGROUND:** On March 22, 2022, the Board approved a one-year extension of the consultant agreement with Nossaman LLP. The contract ends on January 31, 2023. In order to increase the North Orange County Community College District's (District) legislative visibility and efficacy, the District would like to renew the consultant agreement with Nossaman LLP to provide state and federal advocacy services for one year. Nossaman LLP will continue its work with the California Community Colleges Chancellor's Office, and other appropriate elected officials and staff as directed, to assist in achieving the District's legislative priorities.

The scope of services for this proposal are outlined below:

- 1. General Legislative Monitoring:** Regularly monitor all of the activities of Congress and the California Legislature, including hearings, briefings, and press related events. Track legislation and budget proposals and provide up to the minute advice on whether to support or oppose bills that may impact the District.
- 2. Bill Tracking Service:** Provide bill reports that can be tailored and structured to the District's preferences. Nossaman will send state bill reports on a weekly basis to ensure the District is up to date on the ongoing status of each bill.
- 3. Development of Legislative Priorities:** Assist in the development of robust state and federal legislative priorities that reflect the District's priorities and will guide advocacy efforts for the year ahead. Provide the District with strategic advice during the development of the priorities.
- 4. Direct Legislative Advocacy:**
  - Proactively identify state and federal budget issues being considered that will impact funding for the District's priorities, programs and operations, and aggressively advocate on the District's behalf.
  - Monitor the introduction of legislation that will affect the District and recommend positions and legislative strategies.
  - As needed, draft legislation and seek an author(s) for a District-sponsored legislative proposal.
  - As needed, manage District-sponsored legislation by drafting background materials, assisting the author's office, and lobbying legislators and the administration for support.
  - Notify the District of pertinent legislative informational hearings, coordinate participation, and provide testimony upon request.
  - Monitor and participate in all appropriate Senate and Assembly Committee hearings that are relevant to the District's priorities and provide regular updates to the District.

- On legislation deemed a priority by the District, lobby legislators and committee staff, request amendments, attend legislative hearings and provide testimony.
  - On legislation deemed a priority by the District, lobby the Governor's office and provide advocacy materials; otherwise, monitor the Governor's actions on bills and engage when necessary.
  - Monitor significant amendments to legislation that will affect the District, forward links of the text of the amended bills for the District's review, and provide regular updates to the assigned District staff.
  - Arrange a state lobby day (federal on an as-needed basis only) for the District by scheduling meetings with members of the Legislature. This includes preparing talking points and/or briefing materials as needed.
  - Visit the District to provide an End of Session report, both orally and in writing, on the final outcome of legislation and state budget matters of interest to the District and a forecast of important issues in the upcoming year at the state and federal level.
- 5. Coordination of Legislative/Regulatory Efforts:** Often, legislation will lead to regulatory changes. Nossaman will identify the District's regulatory objectives, prioritize those objectives, and develop a strategy for achieving the goals through regulations. By narrowing efforts to the District's top priorities, Nossaman can deliver high-quality, results-oriented representation. Additionally, Nossaman will work with other statewide organizations such as the Community College League of California on regulatory issues.
- 6. Special Projects Facilitation:** Nossaman understands that the District may need assistance with facilitation of developing projects, policy and resolution statements. Nossaman will assist the District with its external communications relating to legislative and administrative issues, including position letters, briefing packets, and talking points.
- 7. Required Reporting with the Secretary of State:** Prepare and file all required state lobby registration and quarterly disclosure reports during the term of the agreement.

This agenda item was submitted by Kai Stearns, District Director, Public Affairs.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 3) Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6340, Contracts.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Nossaman LLP fees in the amount of \$6,500 per month plus direct expenses not to exceed \$2,000 will be charged to Public Affairs.

**RECOMMENDATION:** Authorization is requested to renew the consultant agreement with Nossaman LLP in the amount of \$6,500 per month for a set fee monthly retainer and direct expenses not to exceed \$2,000 beginning on February 1, 2023 through January 31, 2024, for a total amount not to exceed \$80,000. Further authorization is requested for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the agreement on behalf of the District.

Fred Williams

Recommended by

  
Approved for Submittal

3.f.2

Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action     X      
**DATE:** January 24, 2023 Resolution             
**SUBJECT:** Notice of Completion Information             
Anaheim Campus Electrical Vehicle Enclosure(s)             
Charging Stations Project

**BACKGROUND:** On February 22, 2022, the Board awarded a contract to Illuminart to furnish and install ten (10) electric vehicle charging stations at the Anaheim Campus. The project is complete and filing of the Notice of Completion of Work is now required.

This agenda item was submitted by Cora Baldovino, Manager, District Facilities Planning, Maintenance & Construction Contracts, and Jenney Ho, District Director, Purchasing.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

**FUNDING SOURCE AND FINANCIAL IMPACT:** The final retention payment will be charged to Capital Outlay fund.

**RECOMMENDATION:** Authorization is requested to file the Notice of Completion for the Anaheim Campus Electrical Vehicle Charging Stations Project with Illuminart.

Fred Williams

Recommended by

  
Approved for Submittal

3.g

Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>X</u>
<b>DATE:</b>	January 24, 2023	Resolution	<u>X</u>
<b>SUBJECT:</b>	Adoption of Resolution No. 22/23-11 Approving the Affordable Student Housing Construction Grant Application for Cypress College	Information	<u></u>
		Enclosure(s)	<u>X</u>

**BACKGROUND:** On September 23, 2021, the Governor signed Senate Bill 169 as part of the 2021 Budget Act, which established the Higher Education Student Housing Grant Program to increase affordable student housing across the three public higher education segments in California to address low-income students. Additionally, Assembly Bill 183, the higher education budget trailer bill was signed into law by the Governor on June 30, 2022 and included several changes to the Higher Education Student Housing Grant Program originally created by SB 169. AB 190 was an additional budget trailer bill approved by the Governor on September 27, 2022 that made changes again to student housing, including but not limited to changes in deadlines, ranking methodology, and the requirement for feasibility studies and other planning to be completed prior to applications for construction grants.

In 2021, Cypress College was awarded a planning grant through the Higher Education Student Housing Grant Program established by SB 169 (2021). Through the efforts afforded Cypress College from this planning grant, the College has undergone various planning studies, including verification of affordable housing demand and types of housing needed by students; financial modeling; types of student life and academic support programming to provide within affordable housing; total cost of ownership; conceptual design; cost estimating; land survey; geotechnical and geohazard survey; environmental survey; and have begun California Environmental Quality Act (CEQA) compliance in preparation for submission of an affordable student housing construction grant application.

Applications for construction grants, due to the State Chancellor's Office by January 25, 2023, may be submitted only after such feasibility studies and all other preliminary planning identified above have been completed, and reliable project cost estimates have been developed. The Cypress College application also requires Board of Trustee approval.

The completed application, if awarded by the state, will authorize the construction of affordable student housing on the Cypress College campus, located in the current parking lot 6, with the capacity of approximately 308 beds for students. Total costs for the project are anticipated not to exceed \$80M, including a local contribution up to \$5M. Consultants working with the College on the planning and development of the Cypress College Affordable Student Housing application have projected that out of a total possible score of 100 for this competitive application process, the College is not eligible for points awarded for "high need" (5 points), and intersegmental postsecondary institution partnership (10

points), and other criterion will likely score partial points instead of full points. However, the per bed costs for construction and the proposed rental fee computation for the Cypress College Affordable Student Housing project is quite favorable when compared to previously funded student housing projects by the state through AB 190 associated funding.

This agenda item was submitted by Allison Coburn, Campus Capital Projects Manager, and Dr. Stephen Schoonmaker, Interim Vice President, Administrative Services, Cypress College.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #3 – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning; and Direction #5 – Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

**FUNDING SOURCE AND FINANCIAL IMPACT:** This project will be funded by State Grant Funding and Capital Outlay.

**RECOMMENDATION:** It is recommended that the Board adopt Resolution No. 22/23-11 Approving the Affordable Student Housing Construction Grant Application for Cypress College.

Fred Williams

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Recommended by

*B. V. Dist Brad M*  
Approved for Submittal

3.h.2

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Item No.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



**RESOLUTION NO. 22/23-11 APPROVING THE AFFORDABLE STUDENT HOUSING  
CONSTRUCTION GRANT APPLICATION FOR CYPRESS COLLEGE**

**WHEREAS**, the Postsecondary Education Trailer Bill, SB 169 (2021) included as part of the 2021-22 California Budget package, established the Higher Education Student Housing and Capacity Expansion Grant Program as well as codified it in California Education Code (CEC) sections 17200-17203.5; and,

**WHEREAS**, California Community Colleges refer to the Higher Education Student Housing program as the Affordable Student Housing Grant Program; and,

**WHEREAS**, this program provides California Community Colleges the opportunity to apply for student housing grants over a three-year period with three rounds of grant awards; and,

**WHEREAS**, CEC §17200 defines “low-income student” as either of the following:

(1) A student who is eligible to receive one or more of the following:

(A) Pell Grant financial aid under the federal Pell Grant program (20 U.S.C. Sec. 1070a).

(B) A Cal Grant under Chapter 1.7 (commencing with Section 69430) of Part 42 of Division 5 of Title 3.

(C) An exemption from paying nonresident tuition pursuant to Section 68130.5 provided that the student also meets income criteria applicable to the California Dream Act application.

(D) A fee waiver from a California Community College pursuant to Section 76300; and,

**WHEREAS**, CEC §17201 defines project expectations and the State Chancellor’s Office further defines the criteria in a scoring metric as follows:

<b>Category</b>	<b>Max. Points</b>
(1) State funding per bed for low-income students;	15
(2) Rental fees for low-income students that is lower than the rental computation provided in CEC §17201(f)(2)(A);	10

Category	Max. Points
(3) Prepared to begin project construction by December 31 in the year the grant is awarded, or earliest possible date thereafter in the subsequent calendar year;	10
(4) Geographic location;	10
(5) Reapplication with a project proposal that was previously deemed ineligible;	5
(6) Unmet demand for housing as determined by county rental vacancy rates;	15
(7) Has indicated that the project will be implemented in partnership with another California public postsecondary institution;	10
(8) Local contribution to construct affordable student housing;	10
(9) Student services and ancillary services included with the affordable student housing project.	5
(10) Regions of High Need	5
(11) Cost of Living (Rent)	5
TOTAL POSSIBLE COMPOSITE SCORE	100

**WHEREAS**, Cypress College, awarded a planning grant in 2021, has prepared an affordable student housing grant application for submission to the State Chancellor's Office by January 25, 2023; and,

**WHEREAS**, the construction grant application, if awarded, will provide approximately 308 affordable housing beds for students.

**NOW, THEREFORE, BE IT RESOLVED**, that the North Orange County Community College District Board of Trustees hereby promises to fulfill the Project Terms and Conditions and supports the grant opportunity and application request to build affordable student housing at Cypress College.

**APPROVED, PASSED AND ADOPTED** by the Governing Board of the North Orange County Community College District this 24th day of January, 2023, by the following unanimous vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Ed Lopez, President of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

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President of the Board of Trustees  
North Orange County Community College District

I, Alba Recinos, Clerk of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Governing Board at a regular meeting thereof held on the 24th day of January, 2023, by the above described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the North Orange County Community College District Governing Board this 24th day of January, 2023.

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Clerk of Governing Board  
North Orange County Community College District



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** January 24, 2023

**SUBJECT:** Adoption of Resolution No. 22/23-12  
Authorizing Use of the Design-Build Project  
Delivery Method and Procurement for the  
Affordable Student Housing Project at  
Cypress College

Action	<u>    X    </u>
Resolution	<u>    X    </u>
Information	<u>          </u>
Enclosure(s)	<u>          </u>

**BACKGROUND:** California Education Code (CEC) § 81700 authorizes community college districts to use design-build contracting for public works contracts exceeding \$2,500,000. The governing board may enter into a design-build contract for both the design and construction of a community college facility if that expenditure exceeds \$2,500,000 and if, after evaluation of the traditional design-bid-build process of community college construction and of the design-build process in a public meeting, the governing board makes written findings that use of the design-build process will achieve one of the following objectives: reduce comparable project costs, expedite the project's completion, or provide features not achievable through the traditional design-bid-build method. CEC § 81700 also requires the governing board to review the guidelines developed pursuant to CEC § 81706 and adopt a resolution approving the use of a design-build contract prior to entering into a design-build contract.

The use of design-build contracting for this project will meet all three criteria described above by reducing comparable project costs through a faster project delivery; shifting cost containment to the design-build entity; and allowing the builder and specialty trade contractors to be involved in the design process, which is not a feature available under the traditional design-bid-build contracting process. The California Legislative Office provided similar analysis in its 2005-2006 Capital Outlay Analysis and recommended that design-build authority be granted on an on-going basis. The College has also reviewed the guidelines produced pursuant to CEC § 81706 and therefore recommends that the governing board adopt a resolution authorizing the use of a design-build contract for this project. A specific contract award will be brought to the board for approval at a later date.

This agenda item was submitted by Allison Coburn, Campus Capital Projects Manager, and Dr. Stephen Schoonmaker, Interim Vice President, Administrative Services, Cypress College.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #3 – Stewardship of Resources: NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning; and Direction #5 – Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse; Board Policy 6340, Bids and Contracts; and Board Policy 6600, Capital Construction.

**FUNDING SOURCE AND FINANCIAL IMPACT:** This project will be funded by State Grant Funding and Capital Outlay.

**RECOMMENDATION:** It is recommended that the Board adopt Resolution No. 22/23-12 authorizing use of the design-build project delivery method and procurement for the Affordable Student Housing Project at Cypress College.

Fred Williams

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Recommended by

*B. V. dist Brad*

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Approved for Submittal

3.i.2

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Item No.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
RESOLUTION OF THE GOVERNING BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
AUTHORIZING USE OF THE DESIGN-BUILD PROJECT DELIVERY METHOD AND  
PROCUREMENT FOR THE  
AFFORDABLE STUDENT HOUSING BUILDING AT CYPRESS COLLEGE**



**RESOLUTION NO. 22/23-12**

**WHEREAS**, California Education Code section 81700, *et seq.*, authorizes California community college districts such as North Orange County Community College District (the “District”), to use the Design-Build delivery method on public works of improvement costing in excess of \$2.5 million; and,

**WHEREAS**, California Education Code section 81702(a) requires the Governing Board to adopt a resolution approving the use of the design-build delivery method prior to entering into a design-build contract; and,

**WHEREAS**, the District, during a regular open meeting of its Governing Board, conducted a public informational workshop and an evaluation of Design-Build versus the traditional Design-Bid-Build delivery methods; and,

**WHEREAS**, pursuant to California Education Code section 81702(a), the Governing Board has reviewed the guidelines developed pursuant to former Education Code section 81706.

**WHEREAS**, the Governing Board finds that use of the Design-Build delivery method for public works should either (1) reduce comparable costs of the projects, or (2) expedite completion of the project, or (3) provide features and benefits unavailable through the traditional Design-Bid-Build process; and,

**WHEREAS**, the Request for Proposal (“RFP”) package for Design-Build procurement will conform to State Law and provide the minimum performance criteria and design standards for the Project; and,

**WHEREAS**, the RFP will also identify the basic scope, concept drawings and needs of the Project, the expected cost range, and other information deemed necessary to inform interested parties of the contracting opportunity; and

**WHEREAS**, the RFP will define the factors and sub-factors that the District reasonably expects to consider in evaluating proposals, including cost or price and all non-price related factors and sub-factors, the methodology and rating or weighting scheme that will be used in evaluating competitive proposals; and,

**WHEREAS**, to the extent the District wishes to reserve the right to hold discussions or negotiations with responsive bidders, the RFP will define the applicable rules and procedures to ensure that any discussions or negotiations are conducted in a fair and impartial manner.

**NOW, THEREFORE, BE IT RESOLVED**, that the North Orange County Community College District Board of Trustees hereby declares its intention to commence the process for Design-Build Delivery Method in accordance with applicable State Law, guidelines, processes, and on terms and conditions set forth therein.

**APPROVED, PASSED AND ADOPTED** by the Governing Board of the North Orange County Community College District this 24th day of January, 2023, by the following unanimous vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Ed Lopez, President of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

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President of the Board of Trustees  
North Orange County Community College District

I, Alba Recinos, Clerk of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Governing Board at a regular meeting thereof held on the 24th day of January, 2023, by the above described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the North Orange County Community College District Governing Board this 24th day of January, 2023.

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Clerk of Governing Board  
North Orange County Community College District

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** January 23, 2023

**SUBJECT:** Projected Cost Increase for the Music-Drama Complex Replacement Building  
Fullerton College

Action	<u>    X    </u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>          </u>

**BACKGROUND:** September 28, 2021, the Board approved an increase in the total estimated cost of the Music-Drama Complex Replacement Project to \$119,316,120. This increase was based on estimated reconciled construction cost estimate at 100% Schematic Design, one of the earliest design stages, that yielded an estimated construction cost of \$84,000,000. Increases in construction cost were attributed to volatility of the current construction market, additional square footage required for accessibility, substantial cost increases in construction raw materials, and trending bids on projects of similar size and building type. Approval was predicated on the importance of state bond funding in the completion of this project and its importance in the overall sequencing of construction on campus, most notably the replacement and demolition of the existing 1100 and 1300 buildings in order to create a space on campus for a new consolidated student services Welcome Center.

In July 2022, Pfeiffer presented an updated construction cost estimate for the Music-Drama Complex based on 50% Construction Drawings. The College received the estimate and requested that, as the estimate was higher than the proposed cost approved in September 2021, the design team provide a list of value engineering options that could be incorporated to lower the overall cost.

Following submission, review, and approval of selected value engineering options, the construction cost is now estimated at \$86,280,000. Based on this updated construction cost estimate, total project cost is projected to be approximately \$129,000,000, including a more conservative projected escalation cost from now until mid-construction point and an expected six month delay in the start of construction from the schedule utilized in schematic design. Final actual cost of the project will be determined when the project is bid. Unlike the September 2021 increase, design fees will not be affected by this change in estimated cost. The table below provides additional details.

	Previous Estimate	Revised Estimate	DELTA
<b>Construction Cost</b>	\$84,000,000	\$86,280,000	\$2,280,000
<b>Architect Fees</b>	\$6,088,161	\$6,088,161	\$0.00
<b>Equipment</b>	\$2,997,324	\$3,500,000	\$502,676
<b>Project contingencies</b>	\$12,080,124	\$13,042,676	\$962,552
<b>Other Hard cost (Abatement)</b>	\$500,000	\$565,000	\$65,000
<b>Construction Escalation</b>	\$6,728,000	\$11,202,000	\$4,474,000
<b>Soft Cost</b>	\$6,922,511	\$8,322,163	\$1,399,652
<b>TOTAL</b>	\$119,316,120	\$129,000,000	\$9,683,880

College administration, faculty, and staff have revisited the campus master plan, agree that the Music-Drama project is pivotal to forthcoming new buildings on campus, and have elected to continue with the current project design. Unlike smaller projects which could be completed by the college if state funds were lost, this project, and subsequent projects based on its completion, are not feasible without the state contribution. Unsupported costs beyond the \$41,009,000 state funded portion will be paid for by local funds.

This agenda item was submitted by Oscar Saghieh, Project Manager, Campus Capital Projects, and Richard Williams, District Director, Facilities Planning & Construction

**How does this relate to the five District Strategic Directions?** This item responds to Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6600, Capital Construction.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Financial impact inclusive of reimbursables and all soft costs beyond the approved state funded amount of \$41,009,000, will be charged to Measure J and Capital Outlay funds.

**RECOMMENDATION:** Authorization is requested to increase the estimated project construction cost for the new Music / Drama Complex at Fullerton College from \$84,000,000 to \$86,280,000, for a total estimated project cost of \$129,000,000, due to the inclusion of more conservative escalation projections.

Fred Williams

Recommended by

  
Approved for Submittal

3.j.2

Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** January 24, 2023

**SUBJECT:** Adopt Resolution No. 22/23-13 To Consider and Approve an Addendum to the Previously Certified Final Program Environmental Impact Report (Final PEIR) for the Approved Fullerton College Master Plan Projects

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u>  </u>
Enclosure(s)	<u>X</u>

**BACKGROUND:** With the passage of Measure J in November 2014, Fullerton College had been given the opportunity to pursue and implement the College’s Facilities Master Plan adopted in 2011 including revisions made in 2016. The Facilities Master Plan (FMP) identified additional needed facilities as well as the renovation of some existing buildings.

Adoption of the Fullerton College Master Plan Projects, also referred to as the FMP, was required to comply with the provisions of the California Environmental Quality Act (CEQA), Public Resources Code section 21000 et seq., the State CEQA Guidelines, Title 14, California Code of Regulations, section 15000, et seq., and local implementation procedures.

Pursuant to CEQA, the CEQA Guidelines, and local procedures, a draft Program Environmental Impact Report (PEIR) and a Final Program Environmental Impact Report (Final PEIR) were prepared and completed for the Fullerton College FMP.

The Final PEIR found that all feasible mitigation measures identified in the Final PEIR that were within the purview of the District will be implemented and that the remaining significant unavoidable effects are outweighed and are found to be acceptable due to the following specific overriding economic, legal, social, technological, or other benefits, based upon the facts set forth in the PEIR, the Final PEIR, and the record, as follows:

- a) The proposed project would allow Fullerton College to update and modernize existing building space to meet the District’s instructional needs and to construct new buildings to meet current and future instructional needs and the District’s academic mission.
- b) The proposed project would increase academic square foot efficiency through renovation and construction of new buildings and facilities to maximize functional space.
- c) The proposed project would accommodate growth in the student body over the planning horizon.
- d) The proposed project would allow Fullerton College to expand veterans’ services to

train and retrain veterans as they transition into the civilian workforce.

- e) The proposed project would allow Fullerton College to implement health and safety repairs, energy-efficient enhancements, water conservation, ADA access, building security, National Fire Protection Associations Life Safety Code requirement upgrades, mass communication system, lock-down capabilities, and other needed facility renovations.

On December 8, 2015, the Board of Trustees approved entering into a consultant agreement with Dudek to provide environmental planning and consulting services for review of Fullerton College projects planned during the first 10 years of the Measure J Bond Program.

This agenda item was submitted by Oscar Saghie, Project Manager Campus Capital Projects.

Thereafter, the Board of Trustees reviewed, considered, and certified the Final PEIR for the FMP project and approved the Fullerton College FMP effective December 12, 2017. Since Final PEIR certification and FMP approval, Fullerton College initiated implementation of a portion of the FMP, namely, the Performing Arts Complex (“PAC”) project. The project is part of the Final Program EIR, which addressed historical resource impacts, including those associated with the PAC project. The Final PEIR also adopted mitigation measures to reduce impacts to historical resources, including mitigation measures MM-CUL-1 through MM-CUL-3 specifically pertaining to reducing impacts on historical resources (historic buildings). MM-CUL-2 required, among other things, that projects with historic significance meet the Secretary of the Interior historic building standards. However, even with implementation of these mitigation measures, the impacts to historical resources remained significant under the FMP Final PEIR.

The PAC project must meet certain building size and programming requirements to qualify for state funding; and, as a result, full implementation of MM-CUL-2 is not feasible, despite the District’s compliance with MM-CUL-2 by hiring qualified architectural historians to review project plans and modifying the project plans. Despite such efforts, it is infeasible to modify the plans further to reduce the massing and scale enough to achieve full compliance with the Secretary of the Interior Standards and still construct a building that meets the state requirements and qualifies for state funding for the PAC project.

The District directed the environmental consultant to complete an Addendum to the previously certified Final PEIR for the FMP, which included the PAC project. The Addendum identifies the changes made to the PAC project and the efforts to fully comply with the MM-CUL-2. The Addendum also makes findings, supported by the record, explaining the reasons why the PAC project cannot fully implement MM-CUL-2, and why no further supplemental or subsequent environmental review is necessary.

The Board of Trustees is asked to review, consider, and approve the Addendum.

**How does this relate to the five District Strategic Directions?** This item responds to Direction #5 Physical Environment: NOCCCD will be a leader in creating accessible and sustainable facilities that support student and employee success.



**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 6600, Capital Construction.

**FUNDING SOURCE AND FINANCIAL IMPACT:** No financial impact would be charged to the Measure J Bond funds.

**RECOMMENDATION:** Authorization is requested to adopt Resolution No. 22/23-13 to Consider and Approve an Addendum to the Previously Certified Final PEIR for the Approved Fullerton College Master Plan Projects, effective January 24, 2023.

Fred Williams

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Recommended by

*B. V. Dipt Breda*

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Approved for Submittal

3.k.3

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Item No.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



**RESOLUTION NO. 22/23-13 TO CONSIDER AND APPROVE AN ADDENDUM TO THE  
PREVIOUSLY CERTIFIED FINAL PROGRAM ENVIRONMENTAL IMPACT REPORT  
(FINAL PEIR) FOR THE APPROVED FULLERTON COLLEGE MASTER PLAN  
PROJECTS**

**WHEREAS**, North Orange County Community College District (“District”) has developed a modified and refined Master Plan for Fullerton College, also referred to as Fullerton College Facilities Master Plan (“FMP”).

**WHEREAS**, adoption of the FMP was an activity that constituted a “Project” requiring compliance with the provisions of the California Environmental Quality Act, Public Resources Code section 21000 *et seq.* (“CEQA”), the State CEQA Guidelines, Title 14, California Code of Regulations, section 15000, *et. seq.* (“CEQA Guidelines”), and the local implementation procedures for CEQA.

**WHEREAS**, pursuant to and in compliance with the provisions of CEQA, the CEQA Guidelines, and local procedures, a draft Program Environmental Impact Report (“EIR”) and a final Program EIR (“PEIR”) were prepared and completed for the FMP.

**WHEREAS**, the Final PEIR found that all feasible mitigation measures identified in FMP that were within the purview of the District will be implemented with the proposed project, and that the remaining significant unavoidable effects were outweighed and found to be acceptable due to the following specific overriding economic, legal, social, technological, or other considerations and significant benefits, based upon the facts set forth in the Final PEIR and administrative record:

- a. The FMP project would allow Fullerton College to update and modernize existing building space to meet the District’s instructional needs and to construct new buildings to meet current and future instructional needs and the District’s academic mission.
- b. The FMP project would increase academic square foot efficiency through renovation and construction of new buildings and facilities to maximize functional space.
- c. The FMP project would accommodate growth in the student body over the planning horizon.
- d. The FMP project would allow Fullerton College to expand veterans’ services to train and retrain veterans as they transition into the civilian workforce.
- e. The FMP project would allow Fullerton College to implement health and safety repairs, energy-efficient enhancements, water conservation, ADA

access, building security, National Fire Protection Associations Life Safety Code requirement upgrades, mass communication system, lock-down capabilities, and other needed facility renovations.

**WHEREAS**, the Board of Trustees of the North Orange County Community College District (“Board”) convened in a regular meeting of the Board on December 12, 2017, and at that time, the Board adopted Resolution No. 17/18-08 certifying the Final PEIR and approving the FMP.

**WHEREAS**, since Final PEIR certification and FMP approval, Fullerton College initiated implementation of a portion of the FMP, namely, the Performing Arts Complex (“PAC”) project. As shown on the FMP, the PAC project is located on the Fullerton College campus, in the South Campus Quad, south of Chapman Avenue and east of Lemon Street, in the City of Fullerton, in northern Orange County.

**WHEREAS**, as described in the FMP Final PEIR, the PAC project is a replacement building complex that would define the South Campus Quad; and bring Music, Drama, Theater Arts and Communication programs together into a single facility that would take advantage of the potential for use of commonly required space to improve overall utilization.

**WHEREAS**, the PAC project would also upgrade and modernize teaching/learning spaces, making them more efficient, productive, safer, accessible for disabled students, and technologically relevant for today’s teaching/learning environment.

**WHEREAS**, the PAC project would further remedy the subsidence issues present in the Music Building (1100) and Drama Building (1300) and create space for the Fullerton College Welcome Center, a one-stop student services facility in support of the College’s Vision for Success.

**WHEREAS**, the approved FMP and related Final PEIR identified numerous buildings that were considered historical resources under CEQA. As such, the FMP identified the potential to adversely impact historical resources. Mitigation measures to reduce impacts to cultural and historical resources were included in the FMP Final PEIR.

**WHEREAS**, most of the potentially significant environmental impacts identified in the FMP Final PEIR were determined to be less than significant or were reduced to a level considered less than significant through either the adoption of mitigation measures or the incorporation of project revisions that would avoid or substantially lessen significant impacts. However, impacts to cultural resources and traffic were identified as significant and unavoidable in the FMP Final PEIR, even after adopting mitigation measures. For those impacts, the District adopted a Statement of Overriding Considerations consistent with CEQA requirements.

**WHEREAS**, the FMP Final PEIR included mitigation measures MM-CUL-1 through MM-CUL-3 specifically pertaining to reducing impacts on historical resources (historic buildings). However, even with implementation of these mitigation measures, the impacts to historical resources remained significant under the FMP Final PEIR.

**WHEREAS**, the PAC project must meet certain building size and programming

requirements to qualify for state funding; as a result, full implementation of MM-CUL-2 is not feasible, despite the District's compliance with MM-CUL-2 by hiring qualified architectural historians to review project plans and modifying the project plans. However, the District finds that it is infeasible to modify the plans further to reduce the massing and scale enough to achieve full compliance with the Secretary of the Interior Standards and still construct a building that meets the state requirements and qualifies for state funding for the PAC project.

**WHEREAS**, the District directed the environmental consultant to complete an Addendum to the previously certified Final PEIR for the FMP, which included the PAC project. The Addendum identifies the changes made to the PAC project and the efforts to fully comply with the MM-CUL-2. The Addendum also makes findings, supported by the record, explaining the reasons why the PAC project cannot fully implement MM-CUL-2, and why no further supplemental or subsequent environmental review is necessary.

**WHEREAS**, the District has considered the information presented in the Addendum and associated appendices, which is part of the District's record and incorporated herein by reference.

**NOW, THEREFORE, BE IT RESOLVED**, that effective January 24, 2023, the Board of Trustees of the North Orange County Community College District finds: (a) the above recitals are correct and supported by the District's record, (b) the Addendum has been completed in compliance with CEQA, the CEQA Guidelines, and local implementation procedures, (c) the Addendum has been considered by the Board, the Board has independently reviewed the information therein, and has exercised its independent judgment in making the findings and determinations set forth herein; (d) the Board has considered the overriding considerations pertinent to the PAC project as modified, and has incorporated by reference those considerations and benefits, and (d) the Addendum reflects the District's independent judgment and analysis.

**BE IT FURTHER RESOLVED**, that, based on the evidence submitted and as shown in the Addendum, appendices, and record, none of the conditions described in section 15162 of the CEQA Guidelines calling for the preparation of subsequent environmental review have occurred.

**BE IT FURTHER RESOLVED**, that, the Board hereby approves and adopts the Addendum to the previously certified Final PEIR for the Fullerton College FMP project and associated PAC project and directs staff to include the Addendum in the files for the Final PEIR.

APPROVED, PASSED AND ADOPTED by the Governing Board of the North Orange County Community College District this 24th day of January, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Ed Lopez, President of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

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President of the Board of Trustees  
North Orange County Community College District

I, Jeffrey P. Brown, Executive Secretary of the Governing Board of the North Orange County Community College District, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Governing Board at a regular meeting thereof held on the 24th day of January, 2023, by the above described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the North Orange County Community College District Governing Board this 24th day of January, 2023.

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Executive Secretary of the Board of Trustees  
North Orange County Community College District

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Addendum to the Fullerton College Facilities  
Master Plan Final Program Environmental  
Impact Report

**Statement of Reasons for the  
Performing Arts Complex  
Project Modifications  
(SCH No. 2016111016)**

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**DECEMBER 2022**

*Prepared for:*

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

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*Contact: Richard Williams, District Director, Facilities Planning and Construction*

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# Acronyms and Abbreviations


Acronym	Definition
CalEEMod	California Emissions Estimator Model
CEQA	California Environmental Quality Act
CO	carbon monoxide
CRHR	California Register of Historical Resources
District	North Orange County Community College District
EIR	Environmental Impact Report
FMP EIR	Fullerton College Facilities Master Plan Final Program Environmental Impact Report
GHG	greenhouse gas
GSF	gross square feet
MM	Mitigation Measure
MT CO2e	metric tons of carbon dioxide equivalent
NOx	oxides of nitrogen
NRHP	National Register of Historic Places
PAC	Performing Arts Complex
PM10	particulate matter with an aerodynamic diameter less than or equal to 10 microns
PM2.5	particulate matter with an aerodynamic diameter less than or equal to 2.5 microns
SCAQMD	South Coast Air Quality Management District
SOx	sulfur oxides
VOC	volatile organic compound

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# 1 Introduction

## 1.1 Overview

This document, prepared pursuant to the California Environmental Quality Act (CEQA), California Public Resources Code Section 21000 et seq., is an Addendum to the Fullerton College Facilities Master Plan Final Program Environmental Impact Report (EIR) that was certified by the North Orange County Community College District on December 12, 2017 (State Clearinghouse No. 2016111016) (referred to hereafter as the “FMP EIR”). The FMP EIR and Addendum, together with the other documents incorporated by reference herein, serve as the environmental review of the proposed Performing Arts Complex Addendum (Project or Proposed Project), as required pursuant to the provisions of CEQA, the CEQA Guidelines (14 CCR Section 15000 et seq.), and the North Orange County Community College District (District) implementation procedures for CEQA. The FMP EIR analyzed the environmental effects of the implementation of the Fullerton College Facilities Master Plan (FMP), which included the Performing Arts Complex Project (PAC).

This Addendum is prepared to address potential environmental effects of the project modifications of the proposed PAC. As shown on the campus master plan, the PAC is proposed for the southwest corner of campus at the Lemon Street and Chapman Avenue intersection. As described in the FMP EIR, the PAC is a replacement building complex that would define the South Campus Quad. The FMP EIR also stated that the PAC would include renovation of the historic Wilshire Theater Building 2100, but the renovation is no longer proposed at this time. 

As described below, there are no new significant environmental impacts resulting from the development of the PAC Project, nor are there any substantial increases in the severity of any previously identified significant environmental impacts. By this Addendum, the District is proposing that the PAC Project not be required to implement FMP EIR Mitigation Measure (MM) CUL-2. This proposed request applies only to removing MM-CUL-2 from the PAC Project. Other projects, as they are developed as part of the FMP, will be required to comply with MM-CUL-2 where applicable. However, despite best efforts to comply with MM-CUL-2, state mandated requirements and the PAC Project’s specialized programmatic needs make it infeasible to comply with MM-CUL-2, as to massing and scale (described further below). In all other respects, the PAC Project impacts would be similar to the anticipated levels associated with the approved Fullerton College FMP, which were evaluated in the FMP EIR. Except where indicated otherwise in this Addendum, the PAC Project’s effects were examined in the FMP EIR and all feasible mitigation measures and alternatives identified in the FMP EIR would be incorporated into the resolutions approving the PAC Project.

## 1.2 CEQA and the Purpose of an Addendum

Section 15164 of the CEQA Guidelines states: “The lead agency or responsible agency shall prepare an addendum to a previously certified EIR if some changes or additions are necessary but none of the conditions described in Section 15162 calling for the preparation of a subsequent EIR have occurred.” Pursuant to Section 15162 of the CEQA Guidelines, no subsequent EIR may be required for the Project unless the District determines, on the basis of substantial evidence, that one or more of the following conditions are met:

1. When an EIR has been certified ... for a project, no subsequent EIR shall be prepared for that project unless the lead agency determines, on the basis of substantial evidence in the light of the whole record, one or more of the following:

- a. Substantial changes are proposed in the project which would require major revisions of the previous EIR or negative declaration due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects;
- b. Substantial changes occur with respect to the circumstances under which the project is undertaken which would require major revisions of the previous EIR or negative declaration due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects; or
- c. New information of substantial importance, which was not known and could not have been known with the exercise of reasonable diligence at the time the previous EIR was certified as complete or the negative declaration was adopted, shows any of the following:
  - i. The project would have one or more significant effects not discussed in the previous EIR or negative declaration;
  - ii. Significant effects previously examined would be substantially more severe than shown in the previous EIR;
  - iii. Mitigation measures or alternatives previously found not to be feasible would in fact be feasible, and would substantially reduce one or more significant effects of the project, but the project proponents decline to adopt the mitigation measure or alternative; or
  - iv. Mitigation measures or alternatives which are considerably different from those analyzed in the previous EIR would substantially reduce one or more significant effects on the environment, but the project proponents decline to adopt the mitigation measure or alternative.

Based on the information presented in this Addendum and the appendices, none of the above conditions are triggered that would require the preparation of a subsequent EIR under Section 15162 of the CEQA Guidelines. Specifically, as shown herein, the District's decision to not require full implementation of MM-CUL-2 to the PAC Project does not result in any new or more severe significant effects not addressed in the prior FMP EIR, nor are any mitigation measures or alternatives implicated and where the District, as the project proponent, declined to adopt such mitigation or alternatives. However, since it is necessary to change the FMP EIR so that it more specifically addresses the PAC Project, an Addendum is the appropriate level of environmental document.

## 1.3 Previous Environmental Document Incorporated by Reference

The Proposed PAC Project is located on the Fullerton College campus, in the southern Quad of the campus, south of Chapman Avenue and east of Lemon Street, within the City of Fullerton in northern Orange County. The FMP EIR was prepared as a Program EIR for the campus Facilities Master Plan, pursuant to Section 15168 of the CEQA Guidelines.

The FMP EIR evaluated all of the resources in the CEQA Checklist, including cultural resources and historical resources. As part of the cultural resources evaluation, the District required a cultural resources technical study that included a records search of the project site plus a 0.5-mile radius; Native American coordination; pedestrian survey of the project site for cultural resources; archival and building development research for buildings located within the project site; evaluation of buildings for the National Register of Historic Places (NRHP), California Register

of Historical Resources (CRHR), and City of Fullerton historical landmark eligibility criteria and integrity requirements; and an impact assessment of significant historical resources in compliance with CEQA.

As part of the FMP EIR, all buildings and structures on campus that were built at least 45 years ago or proposed for demolition/substantial alteration were photographed, researched, and evaluated in consideration of NRHP, CRHR, and local designation criteria and integrity requirements, and for potential significant impacts to historical resources under CEQA.

As a result of the significance evaluation, three historic districts and one individually eligible building were identified within the FMP Project area:

- **Fullerton Junior College Campus Historic District.** The original 1930s–1940s Fullerton Junior College Campus appears to be eligible as a historic district, under NRHP/CRHR Criteria A/1 and C/3 and City of Fullerton historical landmark criteria 1, 5, 6, 7, and 8, for its association with World War II and the G.I. Bill and for conveying a concentration of planned buildings, structures, and associated elements united aesthetically by their embodiment of the Spanish Colonial Revival style with Churrigueresque elements. The buildings also represent the notable work of master architect Harry K. Vaughn, who created some of his most important work as an individual architect during the historic district’s period of significance (1935–1942).
- **Mid-Century Modern Campus Expansion Historic District.** The buildings designed by William Henry Taylor during the late 1950s through the 1960s appear to be eligible as a historic district, under NRHP/CRHR Criterion C/3 and City of Fullerton historical landmark criteria 5, 6, and 8, for conveying a concentration of planned buildings, structures, and associated elements united aesthetically by their embodiment of the International and New Formalism styles. The buildings also represent notable work of modern architect Taylor.
- **Music Building 1100.** This building appears eligible as both a district contributor (to the Mid-Century Modern Campus Expansion Historic District) and an individual property, under NRHP/CRHR Criterion C/3 and City of Fullerton historical landmark criteria 5, 6, 7, 8, and 9, for its high artistic value associated with the New Formalism style and for its location prominently anchoring the southwest corner of campus.
- **Wilshire Junior High School Historic District.** The original 1936 Wilshire Junior High School campus buildings appear to be eligible as a historic district, under NRHP/CRHR Criteria A/1 and C/3 and City of Fullerton historical landmark criteria 3, 5, and 8, for conveying a concentration of planned buildings, structures, and associated elements united aesthetically by their embodiment of the PWA/WPA Moderne style. The buildings also represent the notable work of architect Donald Beach Kirby, whose best-known projects are the 1940 Maharajah of Indore Residence in Santa Ana and the 1950 Miss Burke’s School in San Francisco.

These findings indicate that Fullerton College contains numerous buildings that are considered historical resources under CEQA. As such, the FMP identified the potential to adversely impact historical resources. Mitigation measures to reduce impacts to cultural and historical resources were included in the FMP EIR.

Most of the potentially significant environmental impacts identified in the FMP EIR were determined to be less than significant or were reduced to a level considered less than significant through either the adoption of mitigation measures or the incorporation of project revisions that would avoid or substantially lessen significant impacts. However, impacts to cultural resources and traffic were identified as significant and unavoidable in the FMP EIR, even after adopting mitigation measures. For those impacts, the District adopted a Statement of Overriding Considerations consistent with CEQA requirements.

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## 2 Proposed Project Modifications

### 2.1 Project Location

The Project includes development of the 76,500-square-foot PAC on the Fullerton College campus. The PAC Project would be proximate to the Wilshire Junior High School District on the South Quad at the corner of Lemon Street and Chapman Avenue. Figure 1 (formerly Figure 3-4 in the FMP EIR) shows the proposed PAC's configuration and its location relative to the Wilshire Theater 2100 building. Figure 2 illustrates the currently proposed layout. Figure 3 is a schematic of the PAC. Figure 4 is a 3D rendering of the building.

### 2.2 Proposed Modifications

#### Performing Arts Center Replacement

The proposed PAC was included and assessed in the FMP EIR. The PAC replacement at Fullerton College would bring Music, Drama, Theater Arts and Communication programs together into a single facility that would take advantage of the potential for use of commonly required space to improve overall utilization. The PAC would upgrade and modernize teaching/learning spaces, making them more efficient, productive, safer, accessible for disabled students, and technologically relevant for today's teaching/learning environment. It would also remedy the subsidence issues present in the Music Building (1100) and Drama Building (1300) and create space for the Fullerton College Welcome Center, a one-stop student services facility in support of the College's Vision for Success.

As described in the FMP EIR:

The Performing Arts Complex is a replacement building complex that would define the south campus quad and includes renovation of the historic Wilshire Theatre Building 2100. The Performing Arts Complex auditorium would include an 80-foot-tall fly loft and total 25,658 ASF (40,300 GSF [gross square feet]). The Performing Arts Complex would serve to replace Theatre Arts Building 1300, Music Building 1100, and the TV/Radio program currently held in Student Services Building 2000. The Performing Arts Complex would host theatre and music events. Theatre Arts Building 1300 and Music Building 1100 currently offer 150 and 694 seats, respectively. The new Performing Arts Complex would offer 844 seats. The Performing Arts Complex could also be used by other schools and entities. The Performing Arts Complex would also include support space, laboratories, and classrooms in a separate two-story building.

#### Wilshire Theater Renovation

With regard to the Wilshire Theater Building 2100 renovation, the FMP EIR assessed the renovation of the Wilshire Theatre Building 2100 to serve as a 400-seat concert hall. Renovations would include improved lighting, updated electrical systems, structural reinforcements to support new rigging, and improved backstage support areas. Currently, the second story is not wheelchair accessible. Upon renovation, all areas of the theater would be universally accessible. Remodeled restrooms, theater access, and stage access redesign would also be required to comply with Americans with Disabilities Act (ADA) standards. The theater would also require redesign to provide a designated box office. This component is no longer part of the Proposed Project.



The proposed PAC is now 75,600 GSF in one three-story building and includes a larger building than originally planned for the site and is no longer being planned in two separate buildings. The PAC is on the same site but is reconfigured on the site. The greater size and massing of the building means that the PAC is closer to the Wilshire Theater and its massing is not in conformance with the Secretary of the Interior Standards. Implementation of MM-CUL-2 is no longer feasible in part because of the need to fit a larger structure on the site. Nonetheless, the Pfeiffer design for the PAC, in coordination with Fullerton College and the third-party qualified historic preservation consultant firm (Kelly Sutherlin McLeod, Architecture Inc.), endeavored to significantly lessen the impacts of the PAC (see Appendix B). However, the state mandated requirements, coupled with the PAC's specialized programmatic requirements, make it infeasible to fully comply with MM-CUL-2 as to massing and scale, pursuant to the Secretary of the Interior's standards (36 CFR Section 68); specifically, the PAC could not fully comply with the 1995 rehabilitation standards.

# 3 Impact Assessment

## 3.1 Analysis of Impacts

This section provides an impact assessment of the Proposed PAC Project provided in the FMP EIR and updated with the current proposed PAC modifications. Potential impacts are limited to air quality, greenhouse gas emissions, cultural resources, noise, and transportation.

### 3.1.1 Air Quality and Greenhouse Gas Emissions

#### Air Quality

The FMP EIR determined that implementation of the FMP would not have the potential to violate air quality standards and contribute to an existing or projected air quality violation. Specifically, the FMP EIR found that both construction and operational activities would not generate short-term and long-term criteria air pollutants that would exceed the South Coast Air Quality Management District (SCAQMD) significance thresholds.

The Proposed PAC Project would result in the development of a 76,500 GSF PAC, instead of the 40,300 GSF version analyzed in the FMP EIR. As noted in the FMP EIR, construction activities would result in construction dust (particulate matter) and volatile organic compound (VOC) emissions. However, the PAC Project would be required to comply with SCAQMD Rule 403 (Fugitive Dust) to control dust emissions generated during the grading activities. Standard construction practices that would be employed to reduce fugitive dust emissions include watering of the active sites twice per day depending on weather conditions. In addition, the contractor would be required to procure architectural coatings from a supplier in compliance with the requirements of SCAQMD's Rule 1113 (Architectural Coatings). Further, the FMP EIR assessed construction of the PAC in two separated phases over Phases 2 and 3. As presented in Tables 4.2-9 and 4.2-10 of the FMP EIR, daily construction emissions would not exceed the SCAQMD significance thresholds for VOC, oxides of nitrogen (NO<sub>x</sub>), carbon monoxide (CO), sulfur oxides (SO<sub>x</sub>), particulate matter with an aerodynamic diameter less than or equal to 10 microns (PM<sub>10</sub>), or particulate matter with an aerodynamic diameter less than or equal to 2.5 microns (PM<sub>2.5</sub>) during Phases 2 and 3 of construction. The criteria air pollutant of concern would be emissions of NO<sub>x</sub>; however, even the estimated NO<sub>x</sub> emissions were below the SCAQMD significance threshold. Construction activity during Phase 2 resulted in approximately 64 pounds per day of NO<sub>x</sub>, compared to the SCAQMD significance threshold of 100 pounds per day. All other criteria air pollutant emissions were estimated to be substantially below the SCAQMD significance thresholds. While the Proposed PAC Project could result in an increase in construction intensity, thus increasing either the duration of construction activity and/or the daily intensity of construction activity, default construction equipment was assumed in the FMP EIR, and those construction assumptions were based on the estimated project acreage, not square feet. Notably, the acreage associated with the Proposed PAC Project is not expected to be substantially different compared to the area analyzed in the FMP EIR; therefore, the construction assumptions are anticipated to be primarily the same. Therefore, the level of impact for emissions generated from PAC construction are not anticipated to measurably increase from the level identified in the FMP EIR.

The FMP EIR also discussed localized nitrogen dioxide, CO, PM<sub>10</sub>, and PM<sub>2.5</sub> impacts as a result of construction activities to sensitive receptors in the immediate vicinity of the Project site. The closest off-site existing sensitive receptors were determined to be residential uses located within 65 feet of the proposed demolition of Berkeley Center Building 3000 and Fullerton Union High School, which is located within 75 feet of construction activities that

include demolition and redevelopment of the Music Building 1100 and Theatre Arts Building 1300 sites. While implementation of the Proposed PAC Project would result in an increase in square footage, SCAQMD lookup tables for a 2-acre project site and the closest distances (25 meters [82 feet]) were already applied in the FMP EIR's localized significance threshold assessment. As presented in Table 4.2-12 of the FMP EIR, construction activities at both of the identified construction sites would not result in emissions in excess of site-specific localized significance thresholds. As previously discussed, although the PAC would result in an increase in square footage, construction equipment assumptions would minimally change compared to the FMP EIR. Therefore, short-term construction impacts associated with exposing sensitive receptors to substantial pollutant concentrations would be less than significant, and the level of impact would not increase from that identified in FMP EIR.

Following the completion of construction activities and once operational, the Proposed PAC Project would generate VOC, NO<sub>x</sub>, CO, SO<sub>x</sub>, PM<sub>10</sub>, and PM<sub>2.5</sub> emissions from vehicular traffic, area sources (consumer products, architectural coatings, landscaping equipment), and energy sources (natural gas appliances, space and water heating). Emissions from the operational phase of the PAC were estimated using California Emissions Estimator Model (CalEEMod) Version 2020.4.0. Operational year 2027 was assumed consistent with the FMP EIR. For purposes of presenting how the FMP operational emissions would change due to implementation of the PAC Project, the net operational emissions associated with the prior PAC (40,300 GSF) and the Proposed Project (76,500 GSF) were added to the net total emissions presented in Table 4.2-11 of the FMP EIR.

Table 1 presents the maximum daily emissions associated with operation of the PAC Project, and Table 2 presents the PAC Project's net increase in operational emissions with the FMP EIR's total emissions. The values shown for motor vehicles, energy, and area sources are the maximum summer or winter daily emissions results from CalEEMod. Complete details of the emissions calculations are provided in Appendix A.

**Table 1. Net Change in Performing Arts Complex Estimated Daily Maximum Operational Emissions**

Emission Source	VOCs	NO <sub>x</sub>	CO	SO <sub>x</sub>	PM <sub>10</sub>	PM <sub>2.5</sub>
	Pounds per Day					
<b>FMP EIR Performing Arts Complex</b>						
Area	0.90	<0.01	<0.01	0.00	<0.01	<0.01
Energy	0.01	0.13	0.11	<0.01	0.01	0.01
Mobile	1.91	1.90	18.27	0.04	5.22	1.41
<b>Total emissions (40,300 GSF PAC)</b>	<b>2.82</b>	<b>2.03</b>	<b>18.38</b>	<b>0.04</b>	<b>5.23</b>	<b>1.42</b>
<b>2022 Addendum Proposed Performing Arts Complex</b>						
Area	1.71	<0.01	<0.01	0.00	<0.01	<0.01
Energy	0.03	0.26	0.21	<0.01	0.02	0.02
Mobile	3.62	3.61	34.68	0.08	9.91	2.68
<b>Total emissions (76,500 GSF PAC)</b>	<b>5.36</b>	<b>3.87</b>	<b>34.89</b>	<b>0.08</b>	<b>9.93</b>	<b>2.7</b>
<b>Net change in emissions (76,500 GSF PAC – 40,300 GSF PAC)</b>	<b>2.54</b>	<b>1.84</b>	<b>16.51</b>	<b>0.04</b>	<b>4.7</b>	<b>1.28</b>

**Notes:** VOC = volatile organic compound; NO<sub>x</sub> = oxides of nitrogen; CO = carbon monoxide; SO<sub>x</sub> = sulfur oxides; PM<sub>10</sub> = coarse particulate matter; PM<sub>2.5</sub> = fine particulate matter; FMP EIR = Fullerton College Facilities Master Plan Final Program Environmental Impact Report; GSF = gross square feet; PAC = Performing Arts Complex.

See Appendix A for complete results.

The values shown are the maximum summer or winter daily emissions results from CalEEMod.

**Table 2. Buildout Year 2027 Estimated Daily Maximum Operational Emissions (FMP Plus Proposed Project)**

Emission Source	VOCs	NO <sub>x</sub>	CO	SO <sub>x</sub>	PM <sub>10</sub>	PM <sub>2.5</sub>
	Pounds per Day					
<b>FMP EIR</b>						
Area	27.19	0.03	3.25	0.00	0.01	0.01
Energy	1.32	12.03	10.11	0.07	0.91	0.91
Mobile	36.87	138.41	469.35	2.05	219.70	59.66
<b>Total emissions</b>	<b>65.38</b>	<b>150.47</b>	<b>482.71</b>	<b>2.12</b>	<b>220.62</b>	<b>60.58</b>
<i>Existing emissions</i>	90.30	286.40	936.20	2.58	197.47	55.79
<b>Net change in emissions</b>	<b>(24.92)</b>	<b>(135.93)</b>	<b>(453.49)</b>	<b>(0.46)</b>	<b>23.15</b>	<b>4.79</b>
<b>FMP EIR with Proposed Project</b>						
<b>Net Change in PAC Emissions Between FMP EIR and Proposed Project<sup>a</sup></b>	<b>2.54</b>	<b>1.84</b>	<b>16.51</b>	<b>0.04</b>	<b>4.7</b>	<b>1.28</b>
<b>Total Emissions (FMP EIR and Proposed Project)</b>	<b>(22.38)</b>	<b>(134.09)</b>	<b>(436.98)</b>	<b>(0.42)</b>	<b>27.85</b>	<b>6.07</b>
<i>SCAQMD threshold</i>	55	55	550	150	150	55
<b>Threshold exceeded?</b>	<b>No</b>	<b>No</b>	<b>No</b>	<b>No</b>	<b>No</b>	<b>No</b>

**Notes:** VOC = volatile organic compound; NO<sub>x</sub> = oxides of nitrogen; CO = carbon monoxide; SO<sub>x</sub> = sulfur oxides; PM<sub>10</sub> = coarse particulate matter; PM<sub>2.5</sub> = fine particulate matter; FMP EIR = Fullerton College Facilities Master Plan Final Program Environmental Impact Report; PAC = performing arts complex; SCAQMD = South Coast Air Quality Management District.

See Appendix A for complete results.

The values shown are the maximum summer or winter daily emissions results from CalEEMod.

<sup>a</sup> Net change in criteria air pollutant emissions from Table 1.

As shown in Table 2, daily operational emissions at buildout of the FMP, including the Proposed PAC Project, would not exceed the SCAQMD significance thresholds for VOC, NO<sub>x</sub>, CO, SO<sub>x</sub>, PM<sub>10</sub>, or PM<sub>2.5</sub>. Therefore, the level of impact for criteria air pollutant emissions generated from operation of the Proposed PAC Project would not increase from the level identified in the FMP EIR and no change in air quality impact significance would occur with implementation of the PAC Project as modified.

### Greenhouse Gas Emissions

The FMP EIR found that implementation of the FMP would result in greenhouse gas (GHG) emissions associated with buildout of the Project that would be below SCAQMD's project-level efficiency threshold of 4.8 metric tons of carbon dioxide equivalent (MT CO<sub>2e</sub>) per service population per year and a less-than-significant GHG impact.

Construction of the Proposed Project would result in GHG emissions, primarily associated with use of off-road construction equipment, on-road hauling and vendor trucks, and worker vehicles. As presented in Tables 4.5-3 through 4.5-5 of the FMP EIR, the estimated total GHG emissions during construction of the FMP was approximately 1,086 MT CO<sub>2e</sub> for Phase 1, 2,633 MT CO<sub>2e</sub> for Phase 2, and 1,729 MT CO<sub>2e</sub> for Phase 3. Per the SCAQMD guidance, construction emissions were amortized over the operational life of the plan, which was assumed to be 30 years. The FMP EIR estimated amortized construction emissions of 182 MT CO<sub>2e</sub>. As with Proposed Project-

generated construction air quality pollutant emissions, the default construction assumptions are not expected to substantially change compared to what was assumed in the FMP EIR. Although the revised building square footage could potentially result in an increase in construction duration, such a change would minimally impact the FMP EIR GHG assessment since the Project's GHG emissions were amortized over 30 years and added to the operational emissions. Further, GHG emissions generated during construction of the Proposed PAC Project would also be temporary, lasting only for the duration of the construction period, and would not represent a long-term source of GHG emissions.

Table 3 presents the annual GHG emissions associated with operation of the Proposed PAC Project and Table 4 presents the PAC Project's net increase in operational GHG emissions with the FMP EIR's total GHG emissions. The estimated operational GHG emissions includes area sources, energy consumption, motor vehicles, solid waste, water consumption, and wastewater treatment associated with the PAC Project in 2027. Details of the emission calculations are provided in Appendix A. As with air quality, for purposes of presenting how the FMP operational emissions would change due to the implementation of the PAC Project, the net operational emissions associated with the prior PAC (40,300 GSF) and the Proposed Project (76,500 GSF) were added to the net total emissions presented in Table 4.5-6 of the FMP EIR.

**Table 3. Net Change in Performing Arts Complex Estimated Daily Annual Operational Emissions**

Emission Source	CO <sub>2</sub>	CH <sub>4</sub>	N <sub>2</sub> O	CO <sub>2</sub> E
	Metric Tons per Year			
<b>FMP EIR Performing Arts Complex</b>				
Area	<0.01	0.00	0.00	<0.01
Energy (natural gas and electricity)	102.27	0.01	<0.01	102.82
Mobile	569.10	0.04	0.02	577.32
Solid waste	2.66	0.16	0.00	6.59
Water supply and wastewater	11.28	0.07	<0.01	13.40
<b>Total emissions (40,300 GSF PAC)</b>	<b>685.31</b>	<b>0.28</b>	<b>0.02</b>	<b>700.13</b>
<b>2022 Addendum Proposed Performing Arts Complex</b>				
Area	<0.01	0.00	0.00	<0.01
Energy (natural gas and electricity)	194.14	0.01	<0.01	195.18
Mobile	1,080.31	0.07	0.05	1,095.90
Solid waste	5.05	0.30	0.00	12.50
Water supply and wastewater	21.42	0.12	<0.01	25.44
<b>Total emissions (76,500 GSF PAC)</b>	<b>1,300.92</b>	<b>0.50</b>	<b>0.05</b>	<b>1,329.02</b>
<b>Net change in emissions (76,500 GSF PAC – 40,300 GSF PAC)</b>	<b>615.61</b>	<b>0.22</b>	<b>0.03</b>	<b>628.89</b>

**Notes:** MT = metric tons; CO<sub>2</sub> = carbon dioxide; CH<sub>4</sub> = methane; N<sub>2</sub>O = nitrogen dioxide; CO<sub>2</sub>e = carbon dioxide equivalent; FMP EIR = Fullerton College Facilities Master Plan Final Program Environmental Impact Report; GSF = gross square feet; PAC = Performing Arts Complex. See Appendix A for complete results.

**Table 4. Buildout Year 2027 Estimated Annual Operational Greenhouse Gas Emissions (FMP Plus Proposed Project)**

Emission Source	CO <sub>2</sub>	CH <sub>4</sub>	N <sub>2</sub> O	CO <sub>2</sub> E
	Metric Tons per Year			
<b>FMP EIR</b>				
Area	0.79	0.00	0.00	0.84
Energy (natural gas and electricity)	64,089.80	2.59	0.57	64,324.74
Mobile	25,648.96	0.99	0.00	25,673.69
Solid waste	256.55	15.16	0.00	635.60
Water supply and wastewater	102.63	0.34	0.01	113.69
Construction (amortized over 30 years)	180.78	0.03	0.00	181.60
<b>Total emissions</b>	<b>90,279.51</b>	<b>19.11</b>	<b>0.58</b>	<b>90,930.16</b>
<i>Existing emissions</i>	<i>82,440.65</i>	<i>17.77</i>	<i>0.54</i>	<i>83,045.22</i>
<b>Net increase (project buildout minus existing campus)</b>	<b>7,838.86</b>	<b>1.34</b>	<b>0.04</b>	<b>7,884.94</b>
<b>FMP EIR with Proposed Project</b>				
<b>Net change in PAC emissions between FMP EIR and Proposed Project<sup>a</sup></b>	<b>615.61</b>	<b>0.22</b>	<b>0.03</b>	<b>628.89</b>
<b>Total Emissions (FMP EIR and Proposed Project)</b>	<b>8,454.47</b>	<b>1.56</b>	<b>0.07</b>	<b>8,513.83</b>
<b>Net operational GHG emissions per increase in service population<sup>b</sup></b>				<b>2.7 MT CO<sub>2</sub>e/SP/Year</b>
<i>SCAQMD efficiency threshold (project-level Year 2027)</i>				<i>4.8 MT CO<sub>2</sub>e/SP/Year</i>
<b>Exceeds thresholds?</b>				<b>No</b>

**Notes:** MT = metric tons; CO<sub>2</sub> = carbon dioxide; CH<sub>4</sub> = methane; N<sub>2</sub>O = nitrogen dioxide; CO<sub>2</sub>e = carbon dioxide equivalent; FMP EIR = Fullerton College Facilities Master Plan Final Program Environmental Impact Report; PAC = Performing Arts Complex; SP = service population; SCAQMD = South Coast Air Quality Management District.

See Appendix A for complete results.

<sup>a</sup> Net change in criteria air pollutant emissions from Table 3.

<sup>b</sup> Typical service population is the sum of residents plus employees expected for a development project. However, for this Project, the service population is the incremental increase in students (27,701 - 24,512 Existing = 3,189 Increase).

As shown in Table 4, the estimated FMP buildout GHG emissions during operational year 2027 would be approximately 8,514 MT CO<sub>2</sub>e per year, which includes the Proposed PAC Project and amortized construction emissions. Assuming a service population of 3,189 students, the PAC Project would result in approximately 2.7 MT CO<sub>2</sub>e per service population per year. As such, the FMP, including the PAC Project, would be below SCAQMD's project-level efficiency threshold of 4.8 MT CO<sub>2</sub>e per service population per year. Therefore, the PAC Project would not cumulatively contribute to significant and unavoidable impacts as a result of the generation of GHG emissions. This significance finding is consistent with the determination made in the FMP EIR for impacts related to GHGs. Thus, no new impact or increase in the severity of an identified impact would occur with implementation of the PAC Project as modified.

## 3.1.2 Cultural Resources

The FMP EIR determined that construction and operation of the FMP would result in a substantial adverse change in the significance of a historical resource. MM CUL-1 through MM-CUL-3 specifically pertain to reducing impacts on historical resources:

MM-CUL-1 Prior to demolition of Berkeley Center Building 3000, Theatre Arts Building 1300, and Music Building 1100, the North Orange County Community College District (District) must ensure preparation of Level II Historic American Building Survey (HABS) documentation in accordance with the Secretary of the Interior's Standards for Architectural and Engineering Documentation. Documentation shall be completed by a qualified historic preservation professional who meets the Secretary of the Interior's Professional Qualifications Standards for history or architectural history. The documentation should capture the physical condition of the existing building with (1) existing drawings (where available), (2) photographs of the buildings with large-format negatives using an experienced HABS photographer, and (3) a written narrative that includes a history and architectural description of the buildings and highlights their historical significance.

One original copy of the final HABS documentation packet shall be offered to the following entities:

- The Library of Congress HABS Collection (to be offered as a donation only)
- The South Central Coastal Information Center at California State University, Fullerton
- City of Fullerton Planning Department
- Fullerton College Library
- Fullerton Public Library Main Branch (Local History Room)
- Fullerton Heritage
- Orange County Public Library
- Orange County Archives
- Orange County Historical Society

MM-CUL-2 Prior to the start of new construction, additions, renovations (including Americans with Disabilities Act (ADA) compliance work), or site improvements within or adjacent to historical resources, including buildings within the Fullerton Junior College Campus Historic District, the Fullerton College Mid-Century Modern Historic District, the Wilshire Junior High School Historic District, and the East Townsite and College Park residential historic districts, associated design schematics/project plans must be reviewed for conformance with The Secretary of the Interior's Standards for the Treatment of Historic Properties (36 CFR 68)); specifically, the 1995 Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings by Weeks and Grimmer, which are available on the National Park Service website at <https://www.nps.gov/tps/standards/rehabilitation.htm>. Further, all proposed ADA compliance work should reference both the "Accessibility Considerations" section of the Rehabilitation Guidelines and Jester and Park's 1993 National Park Service Preservation Brief 32: Making Historic Properties Accessible (available at <https://www.nps.gov/tps/how-to-preserve/briefs/32-accessibility.htm>), to ensure that ADA

compliance work minimizes changes to historic materials and features. The project plan/schematic design review shall be completed by a qualified architectural historian or historic preservation specialist who meets the Secretary of the Interior's Professional Qualification Standards for Architectural History. Upon review, the qualified specialist may recommend changes/revisions to project plans in order to obtain conformance with the Standards for Rehabilitation. Alternatively, the District may choose to work with a preservation architect who meets the Secretary of the Interior's Professional Qualification Standards.

MM-CUL-3 An appropriate level of protection must be provided for adjacent historic district buildings during proposed new construction and renovation activities. A preservation plan should be developed to provide these details. At a minimum, protective fencing should be used during construction activities so historic district buildings are not inadvertently impacted. The preservation plan should also examine the potential effects of vibration resulting from nearby demolition and construction activities. The final preservation plan shall be appended to the final set of construction plans.

However, even with implementation of these mitigation measures, the impacts to historical resources remained significant under the FMP EIR. As detailed in Appendix B, because the PAC must meet certain building size and programming requirements to qualify for state funding, full implementation of MM-CUL-2 is not feasible. The District has complied with MM-CUL-2 by hiring qualified architectural historians to review project plans and had the project architect modify the plans. However, it is infeasible to modify the plans to reduce the massing and scale enough to achieve full compliance with the Secretary of the Interior Standards and construct a building that meets the state requirements and qualifies for state funding for the PAC Project. There are no known mitigation measures or alternatives that were previously considered infeasible but are now considered feasible that would substantially reduce one or more significant effects on the environment (see Appendix C for the design alternatives that were explored by the Pfeiffer team and the District to reduce impacts to the Wilshire Theater and adjacent student services buildings). It was not possible to implement these design alternatives and maintain the state-required program net square feet criteria. The Pfeiffer Memorandum in Appendix B details the design strategies that would be implemented, which include the following:

- Incorporating a subterranean, lower level, to reduce the overall massing above grade. (The design includes a lower level at 15 feet below grade surface and an orchestra pit at 20 feet, 6 inches below grade surface.)
- Further breaking down the overall massing with smaller scale program elements surrounding the most prominent volumes of the 500-seat theater and 80-foot stage house.
- Strategically locating the double height spaces of the recital hall, black box theater, band room, and scene shop away from the Wilshire Theater, while also maintaining critical acoustical and operational adjacencies.
- Locating smaller scale program spaces (classrooms and offices) adjacent to the Wilshire Theater to try to further minimize the impact.
- Utilizing sloped roof shaping into the acoustic volumes of the double height spaces to reduce the scale and massing.
- Incorporating mansard roofs to shield rooftop mechanical units and state code-required areas for future solar power arrays to reduce scale at façade.

There are no known mitigation measures or alternatives that are considerably different than those required by the FMP EIR that would substantially reduce one or more significant effects on the environment.



The FMP EIR determined that under both the Facilities Master Plan–only and cumulative conditions there would be a significant and adverse impact to historical resources. The Proposed Project does not change or alter any of the findings of the FMP EIR’s cultural resources impact assessment (archaeological, paleontological, or human remains) for both Project-only impacts and cumulative-related impacts. Further, no new significant environmental impacts nor any substantial increase in the severity of previously identified significant effects would occur as a result of the PAC Project as modified.

### 3.1.3 Noise

The FMP EIR determined that long-term operational noise impacts would be less than significant. Off-site plan-related vehicle trips would not result in a significant increase in traffic noise levels. Noise levels from proposed construction activities at the nearest noise-sensitive land uses would range from 74 to 89 A-weighted decibels sound equivalent level at a distance of 50 feet. As part of the standard construction procedures for the Facilities Master Plan, construction activities would be limited to Monday through Saturday, 7:00 a.m. to 8:00 p.m. No construction would occur on Sundays or during federal holidays, and construction would not occur during nighttime hours. The Proposed Project modifications would not cause any new significant impacts or any increase in the severity of an impact. The PAC is in the same location as originally anticipated and, while the construction effort would be greater than contemplated in the FMP EIR, the construction noise mitigation measure (MM-NOI-1) would reduce the impacts of the construction noise; there would be no increase in the severity of construction noise impacts. Finally, cumulative noise impacts were also anticipated to be less than significant because cumulative projects would be required to comply with the City of Fullerton’s Noise Control ordinance and cumulative project locations within the City of Fullerton were a sufficient distance from the campus as to not create a cumulative noise impact.

The following FMP EIR noise mitigation measure is applicable to the Project:

MM-NOI-1 Prior to initiation of construction on the Fullerton College campus, the North Orange County Community College District shall approve a construction noise mitigation program to include the following:

- Construction equipment shall be properly outfitted and maintained with feasible noise-reduction devices to minimize construction-generated noise.
- Stationary noise sources such as generators shall be located away from noise sensitive land uses if feasible.
- Laydown and construction vehicle staging areas shall be located away from noise-sensitive land uses if feasible.
- Whenever possible, academic, administrative, and residential areas that will be subject to construction noise shall be informed 1 week before the start of each construction project.
- All construction projects pursuant to the proposed project shall be required to implement the above measures for control of construction noise.

The above mitigation measure would be applicable to the PAC Project; PAC impacts would remain less than significant with implementation of this mitigation measure.

### 3.1.4 Transportation

The PAC is a replacement building that is not anticipated to draw significantly more students than the Performing Arts programs currently on campus. The need for the Project is driven by aging buildings and the desire to co-locate the programs in one location for efficient use of space. The traffic impacts identified in the FMP EIR were not near the PAC. The only mitigation measure identified in the FMP EIR (MM-TRA-1) was for the District to pay a proportional fair share fee of the improvement costs for the State Route 57 Northbound ramps at Chapman Avenue. The PAC Project, as modified, would not worsen this impact, nor would the Project contribute to any increase in the severity of identified cumulative impacts.

## 3.2 Conclusions

None of the conditions as described under Sections 15162 and 15163 of the State CEQA Guidelines requiring a subsequent or supplemental EIR have occurred. No new significant environmental effects and no substantial increase in the severity of previously identified significant effects would occur as a result of the PAC Project, as modified. Further, at this time, there are no known mitigation measures or alternatives that were previously considered infeasible but are now considered feasible that would substantially reduce one or more significant effects on the environment identified in the FMP EIR. Similarly, there are no known mitigation measures or alternatives that are considerably different than those required by the FMP EIR that would substantially reduce one or more significant effects on the environment identified in the FMP EIR.

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# 4 List of Preparers

**Rachel Struglia, PhD, AICP** – Principal and Project Manager

**Ian McIntire** – Air Quality

**Hannah Wertheimer-Roberts** – Technical Editor

**Summer Forsman** – Publications Specialist

**Mark J. Dillon** – Gatzke Dillon and Ballance LLP

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Figure 1 FMP EIR Proposed Campus Land Uses

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Figure 2 Proposed Performing Arts Complex Site Plan



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Figure 3 Proposed Performing Arts Complex Schematic

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Figure 4 Proposed Performing Arts Complex 3D Rendering

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# **Appendix A**

## Air Quality Emissions Calculations

# **Appendix B**

## Pfeiffer Memorandum

# **Appendix C**

## Design Alternatives



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action  X   
Resolution \_\_\_\_\_  
**DATE:** January 24, 2023 Information \_\_\_\_\_  
Enclosure(s) \_\_\_\_\_  
**SUBJECT:** Fullerton College  
Enrollment Services Division  
International Student Center Out-of-Country  
Travel

**BACKGROUND:** Per Board Policy 7400, Travel and Conference Attendance, all travel outside the United States must be approved in advance by the Board. Albert Abutin, Dean of Enrollment Services, and Alexander Brown, Fullerton College Manager of the International Student Center, and Samantha Solis-Munoz, Fullerton College Coordinator of the International Student Center, propose to travel to Bangkok, Thailand March 10 –24, 2023, to attend the APAIE (Asian-Pacific Association for International Education) Annual Conference and participate in various recruitment events and presentations at International High Schools and educational institutions, including the local EducationUSA office. This conference includes guest speakers and workshops designed to share best practices and learn about the innovative ways in which Asia Pacific universities are partnering across the region and with the world. Fullerton College has been selected to participate in representing US higher education at the USA Pavilion at the conference, sponsored by EducationUSA – an official branch in the Office of Global Education Programs in the Bureau of Educational and Cultural Affairs of the US Department of State.

This agenda item was submitted by Albert Abutin, Dean of Enrollment Services, Fullerton College.

**How does this relate to the five District Strategic Directions?** This item relates to District Strategic Direction 1) Student Experience & Success: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals; and District Strategic Direction 4) Collective Impact & Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.


**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 7400, Travel and Conference Attendance.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Expenses for this trip will be funded by the International Student Center fund and is in alignment with the Fullerton College Strategic Enrollment Plan. The projected expense for each attendee is \$6,500 for a total of \$19,500.00.

**RECOMMENDATION:** Authorization is requested to approve out-of-country travel for Albert Abutin, Alexander Brown, and Samantha Solis-Munoz to Bangkok, Thailand, March 10 –24, 2023, to attend the APAIE Annual Conference.

Fred Williams

Recommended by

  
Approved for Submittal

3.1

Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	X
		Resolution	
<b>DATE:</b>	January 24, 2023	Information	
		Enclosure(s)	
<b>SUBJECT:</b>	Districtwide Network Refresh Project Change Order #4		

**BACKGROUND:** In 2016 the Board approved a project to replace the aging District network with an estimated total cost of \$25,000,000. On July 23, 2019, the Board adopted Resolution No.2019/20-01 authorizing the Districtwide Network Refresh Project phase one in the amount not to exceed \$18,650,875 to Vector Resources Inc. dba VectorUSA, under various California Multiple Award Schedule Contracts issued by the State of California Department of General Services Procurement Division (“CMAS”).

Below is a table outlining the Network Refresh Project’s previously approved change orders, including change order #4:

Original Contract Amount	\$ 18,650,875
Change Order #1	314,540
Change Order #2	5,104,000
Change Order #3	70,201
Change Order #4	62,163
Revised Contract Amount	\$ 24,201,779

Change order #4 is needed for the following additional requirements and credits that have been identified that require adjustment to the project Bill of Materials (BOM) and Scope of Work (SOW):

- Additional fiber optic cabling and network equipment for the Fullerton Greenhouse area, Football Field & Building 500
- Out of scope network issue troubleshooting & resolution support (Fullerton)
- Fullerton VoIP and network cutover re-assessment and re-planning
- Out of scope network issue troubleshooting & resolution support (Anaheim)
- Out of scope network issue troubleshooting & resolution support (Cypress)
- SolarWinds Descope (credit)

The overall cost for the additional requirements is a not to exceed cost of \$62,163.

Staff is also requesting an extension to the project completion date from January 2023 to June 30, 2023 due to unexpected and uncontrollable delays caused by supply chain shortages, out-of-scope service requests, NOCCCD/NOCE-IT competing priorities and unexpected resource shortages due to illness, vacations, and holiday shutdown.

This agenda item was submitted by Cherry Li-Bugg, Vice Chancellor, Educational Services and Technology, in consultation with the campus Academic Computing Managers.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 3) Stewardship of Resources – NOCCCD will promote a shared vision of responsible stewardship of District resources through transparent and inclusive decision-making and integrated planning.

**How does this relate to Board Policy:** This agenda item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse and Board Policy 3720, Computer and Electronic Communications Systems.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Funding for this project is from both Capital Outlay and Bond funds.

**RECOMMENDATION:** It is recommended that the Board approve Change Order #4 for the Districtwide Network Refresh Project for a not to exceed cost of \$62,163, bringing the total revised cost to \$24,201,779; the total estimated project cost of \$25,000,000 still stands, and extend the project completion timeline to June 30, 2023. Authorization is further requested for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement and/or related documents on behalf of the District.

Fred Williams

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Recommended by

  
Approved for Submittal

3.m.2

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Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action     X      
Resolution             
**DATE:** January 24, 2023 Information             
Enclosure(s)     X      
**SUBJECT:** Cypress College  
Curriculum Matters

**BACKGROUND:** The divisions and the Curriculum Committee at Cypress College and the District Curriculum Coordinating Committee have approved the attached summary of new curriculum and curriculum revisions.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; (6) to provide greater consistency between Cypress and Fullerton courses; and (7) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review and approval prior to submission to the District Curriculum Coordinating Committee. This agenda item is submitted by Joyce Peacock, Chair of the Cypress College Curriculum Committee.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction #1: Student Experience & Success - NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals. More specifically, Goal 1.1: The District will guide students to successfully navigate pathways for completion and lifelong learning.


**How does this relate to Board Policy:** This item is in compliance with Board Policy 4020, Program and Curriculum Development.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Campus General Fund.

**RECOMMENDATION:** It is recommended that the Board approve the attached summary of curriculum changes for Cypress College, to be effective Fall 2022 and Fall 2023. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg

Recommended by

  
Approved for Submittal

4.a.1

Item No.

# CYPRESS COLLEGE CURRICULUM

## Board Agenda

**January 24, 2023**

**(DCCC approved December 9, 2022)**

DEACTIVATE COURSES		
COURSE ID	EFF DATE	JUSTIFICATION
ENGL 098EC Academic Reading and Study Strategies	2023 Fall	Not offering this course in the foreseeable future

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ART 120 C Two-Dimensional Design Units: 3 Lecture: 2 Laboratory: 4	*Outline Update *Class size adjustment from 30.	25	Individualized Instruction - Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2023 Fall	minor revisions This class involves both lecture and lab, which means more individualized instruction. This number would also make our class size comparable to Fullerton college. Outline and class size adjustment to better reflect course content.
ART 150 C Ceramics Handbuilding Units: 3 Lecture: 2 Laboratory: 4	*Outline Update *Class size adjustment from 30.	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds. Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2023 Fall	I would like to address the seat count for this class. This class involves both lecture and lab, which means more individualized instruction. This number would also make our class size comparable to Fullerton college. Outline and class size adjustment to better reflect course content.
ART 151 C Ceramics Throwing Units: 3 Lecture: 2 Laboratory: 4	*Outline Update *Class size adjustment from 30.	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds. Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2023 Fall	I would like to change the seat count to make it better reflect the lecture/ lab structure and make us align with the class size at Fullerton College. Outline and class size adjustment to better reflect course content.
ART 152 C Technical and Conceptual Ceramics Units: 3 Lecture: 2 Laboratory: 4	*Outline Update *Class size adjustment from 30. *Prerequisite revalidated.	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds. Labs in which the instructor provides	2023 Fall	To lower the class size, which will better serve our students, as well as align Cypress with Fullerton class size. Outline. class size adjustment, and prerequisite revalidated to better reflect course content.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
			extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)		
ART 153 C Ceramic Studio Exploration Units: 3 Lecture: 2 Laboratory: 4	*Outline Update *Class size adjustment from 30. *Prerequisite revalidated.	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds. Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2023 Fall	The class size will better reflect the students and make our class size comparable to Fullerton. Outline, class size adjustment, and prerequisite revalidated to better reflect course content.
ART 154 C Ceramic Aesthetics and Finishes Units: 3 Lecture: 2 Laboratory: 4	*Outline Update *Class size adjustment from 30. *Prerequisite revalidated.	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds. Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2023 Fall	To change the class size to better serve the students and reflect the lecture/ lab structure. Also, it will make our courses align with Fullerton college. Outline, class size adjustment, and prerequisite revalidated to better reflect course content.
ART 163 C Transfer Portfolio Development Units: 3 Lecture: 2 Laboratory: 4	*Outline Update *Title update from Portfolio Development and Professional Practices. *Catalog/Schedule Description Update. *Student Learning Outcomes Update	20	Class time focuses on individualized instruction, student presentation time, and the handling of valuable artwork and power tools. Course must stay at 20 students because of computer availability, time allotted to critiques, and cross-listing with Art 161 and Art 162.	2023 Fall	Making minor updates. Outline, title update, catalog/schedule description, and SLOs updated to better reflect course content.
ART 197 C Beginning Watercolor Painting Units: 3 Lecture: 2 Laboratory: 4	*Outline Update *Class size from 30. *Catalog/Schedule Description Update.	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds. Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2023 Fall	To address CID comments. This class involves both lecture and lab, which means more individualized instruction. This number would also make our class size comparable to Fullerton college. Outline, class size adjustment, and catalog/schedule description updated to better reflect course content.
ART 216 C Latin American Art Units: 3	*Outline Update *Class size adjustment from 45. *Advisory	35	•While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or	2023 Fall	Calibrate class size to course academic level and need. Outline, class size, advisory revalidated, TOP/CIP code, and SLOs

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
Lecture: 3 Laboratory: 0	revalidated *Top Code Update *CIP Code Update *Student Learning Outcomes Update		formal/informal student presentations. •Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure. Additionally, this course services our Art History Transfer degree and it struggles to make because of limited students seeking this degree option.		updated to better reflect course content.
DANC 100 C Introduction to Dance Appreciation Units: 3 Lecture: 2.5 Laboratory: 1.5	*Outline Update *Lecture hours from 2 to 2.5 *Lab hours from 3 to 1.5 *Catalog/Schedule Description Update *Removal of AA/AS GE *Removal of SOC JUST	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2023 Fall	Outline, lecture hours, lab hours, and catalog/schedule description updated to better reflect course content.
MATH 120 C Introduction to Probability and Statistics Units: 4 Lecture: 4 Laboratory: 0	*Update Schedule Description.	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2022 Fall	Update schedule description, previously board approved 12/14/202, effective Fall 2022

MODIFY DEGREES/CERTIFICATES								
DEGREE		EFF DATE	JUSTIFICATION					
Art	<p><b>Art Associate in Arts Degree</b></p> <p>This program is designed to prepare the student in the development of conceptual and technical skills required by artists in certain occupations. To earn an Associate Degree students must complete: (1) all major course requirements with a grade of C or better; (2) Cypress College Native General Education requirements; California State University General Education Breadth requirements (CSU GE Breadth) or IGETC General Education requirements; (3) the Social Justice, Equity and Sustainability and reading requirements; (4) any elective courses to complete a minimum of 60 units; and, (5) have a minimum GPA of 2.0. At least 50% of all major course work must be completed at Cypress College. Courses that fulfill major requirements for an Associate Degree at Cypress College might not be the same as those required for completing the major at a transfer institution offering a Baccalaureate Degree. For information on specific university requirements, please consult with your counselor, or visit the Transfer Center. This degree requires a total of 27 units.</p> <p><b>Required Courses are listed in suggested sequence (18 units)</b></p> <table border="1"> <thead> <tr> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ART182 C</td> <td>Beginning Drawing</td> <td>3</td> </tr> </tbody> </table>		Units	ART182 C	Beginning Drawing	3	2023 Fall	<p>*PSLOs Update *Course title update: ART 163 C</p> <p>Total units remain the same.</p>
	Units							
ART182 C	Beginning Drawing	3						

**MODIFY DEGREES/CERTIFICATES**

DEGREE			EFF DATE	JUSTIFICATION																		
	ART120 C	Two-Dimensional Design	3																			
	ART111 C	Survey of Art History I	3																			
	ART112 C	Survey of Art History II	3																			
		or																				
	ART112HC	Honors Survey of Art History II	3																			
	ART121 C	Three-Dimensional Design	3																			
	ART123 C	Color Theory	3																			
	<b>Elective units: Select from the following (9 units)</b>																					
			Units																			
	ART122 C	Introduction to Digital Art	3																			
	ART130 C	Introduction to Printmaking	3																			
	ART131 C	Intermediate Printmaking	3																			
	ART146 C	Beginning Sculpture	3																			
	ART147 C	Intermediate Sculpture	3																			
	ART148 C	Introduction to Crafts	3																			
	ART150 C	Ceramics Handbuilding	3																			
	ART151 C	Ceramics Throwing	3																			
	ART152 C	Technical and Conceptual Ceramics	3																			
	ART153 C	Ceramic Studio Exploration	3																			
	ART154 C	Ceramic Aesthetics and Finishes	3																			
	ART161 C	Introduction to Gallery Studies: Exhibition Preparation and Installation Techniques	3																			
	ART162 C	Intermediate Gallery Studies: Exhibition Organization and Management Techniques	3																			
	ART163 C	Transfer Portfolio Development	3																			
	ART166 C	Contemporary Art Studio	3																			
	ART167 C	Contemporary Art Studio 2	3																			
	ART183 C	Intermediate Drawing	3																			
	ART184 C	Advanced Drawing	3																			
	ART185 C	Beginning Life Drawing	3																			
	ART186 C	Intermediate Life Drawing	3																			
	ART191 C	Life Painting	3																			
	ART193 C	Portrait Painting	3																			
	ART194 C	Beginning Painting	3																			
	ART195 C	Intermediate Painting	3																			
	ART196 C	Advanced Painting	3																			
	ART197 C	Beginning Watercolor Painting	3																			
	ART244 C	Illustration	3																			
	ART246 C	Advanced Illustration	3																			
	Total Units		27																			
Kinesiology	<p><b>Athletic Coach Certificate</b>                      Primary emphasis is to prepare the student for occupational coaching at various levels. Course work in KIN 235 C may be waived with current Red Cross cards in First Aid and CPR at the discretion of the division. To earn a certificate, complete the required courses as listed with a grade of C or better. At least 50% of all course work must be completed at Cypress College. This certificate requires a total of 16 units.</p>		2023 Fall	Program review cycle and adding PSLOs. *PSLOs Update *Add: PHS 270 C, PHS270HC, PHS 294 C, PHS 296 C *Removed: KIN 270 C, KIN 270HC Total units remain the same.																		
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Kinesiology	<p><b>Sport Management Certificate</b>                      The Sport Management Certificate program prepares students for a career in kinesiology with an emphasis on sport management. The program is designed to help students acquire knowledge, skills and abilities needed to work in the sports management field and successfully manage sport programs. To earn this certificate, complete the required courses as listed with a grade of C or better. This certificate requires a total of 16-17 units.</p> <p><b>Required Courses are listed in suggested sequence: (12 units)</b></p> <table border="1"> <thead> <tr> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> </tr> </tbody> </table>		Units			2023 Fall	Based on industry demand and endorsed by the advisory board, we have created this pathway to address student demand, including dual enrollment. *Update PSLOs																																																					
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**MODIFY DEGREES/CERTIFICATES**

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	KIN247 C	Sports Management	3		Total units remain the same.																																							
	KIN249 C	Sport and United States Society	3																																									
	KIN295 C	Kinesiology- Internship Seminar	3																																									
	REC102 C	Recreation - Sport Leadership and Diverse Groups	3																																									
	<b>Elective Courses: Select from the following (4-5 units)</b>																																											
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	COMM105 C	Interpersonal Communication	3																																									
	ACCT101 C	Financial Accounting	5																																									
	ECON100 C	Principles of Economics-Macro	3																																									
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	KIN272 C	Strength and Conditioning	3																																									
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Kinesiology	<p><b>Yoga Teacher Training Certificate (200-hour)</b>                      The Yoga Teacher Training Certificate (200-hour) prepares students for and satisfies requirements of Yoga Alliance (RYS 200) accredited program. The program is structured in four layers: physical, subtle, psychological, and philosophical. This layered approach to the study of Yoga, from gross to subtle, is designed first, for students to experience the study of Yoga, as a system of practice; and second, from a place of experience, provide teaching tools based on the methodological study of Yoga. This methodological study of Yoga is based on Patanjali's Yoga Sutras. The methodological study is designed to prepare students for employment as Yoga Teachers in the health and wellness industry. To earn this certificate, complete the required courses as listed with a grade of C or better. This certificate requires a total of 16 units.</p> <p><b>Required courses: (12 units)</b>  <b>Required courses are listed in suggested sequence: (12 units)</b></p> <table border="1" data-bbox="354 1199 1052 1381"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>KIN290 C</td> <td>Philosophy and Consciousness of Yoga</td> <td>3</td> </tr> <tr> <td>KIN291 C</td> <td>Yoga and the Physical Body</td> <td>3</td> </tr> <tr> <td>KIN292 C</td> <td>Yoga and the Subtle Body</td> <td>3</td> </tr> <tr> <td>KIN293 C</td> <td>Contemporary Yoga Studies</td> <td>3</td> </tr> </tbody> </table> <p><b>Elective courses: select 4 units from the following: (4 units)</b></p> <table border="1" data-bbox="354 1402 1052 1661"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>KIN128 C</td> <td>Yoga-Intermediate</td> <td>0.5 - 1</td> </tr> <tr> <td>KIN129 C</td> <td>Vinyasa Yoga</td> <td>0.5 - 1</td> </tr> <tr> <td>KIN130 C</td> <td>Yoga</td> <td>0.5 - 1</td> </tr> <tr> <td>KIN131 C</td> <td>Restorative and Gentle Yoga</td> <td>0.5 - 1</td> </tr> <tr> <td>KIN132 C</td> <td>Hatha Yoga</td> <td>0.5 - 1</td> </tr> <tr> <td>PHS294 C</td> <td>Integrative Mental Health and Mindfulness</td> <td>3</td> </tr> <tr> <td>PHS296 C</td> <td>Whole Systems Integrative Health</td> <td>3</td> </tr> </tbody> </table> <p>Total Units 16</p>					Units	KIN290 C	Philosophy and Consciousness of Yoga	3	KIN291 C	Yoga and the Physical Body	3	KIN292 C	Yoga and the Subtle Body	3	KIN293 C	Contemporary Yoga Studies	3			Units	KIN128 C	Yoga-Intermediate	0.5 - 1	KIN129 C	Vinyasa Yoga	0.5 - 1	KIN130 C	Yoga	0.5 - 1	KIN131 C	Restorative and Gentle Yoga	0.5 - 1	KIN132 C	Hatha Yoga	0.5 - 1	PHS294 C	Integrative Mental Health and Mindfulness	3	PHS296 C	Whole Systems Integrative Health	3	2023 Fall	*Update PSLOs *Course title update: KIN 293 C Total units remain the same.
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PHS296 C	Whole Systems Integrative Health	3																																										
Public Health Science	<p><b>Community Health Worker Certificate</b>                      Community Health Worker certificate prepares students for introductory level positions in the field of community health based on the understanding of integrative health as a foundation for community health care practice. All students must complete at least 18 units. Course work in KIN 235 C may be waived with current Red Cross cards in First Aid and CPR at the discretion of the division. To earn a certificate, complete the required courses as listed with a grade of C or</p>			2023 Fall	*Update catalog description. *Update PSLOs *Remove: KIN 244 C, KIN 270 C, KIN 270HC, PHS 286 C. Add: PHS 281 C, PHS																																							

**MODIFY DEGREES/CERTIFICATES**

DEGREE		EFF DATE	JUSTIFICATION																																																																														
	<p>better. At least 50% of all course work must be completed at Cypress College. This certificate requires a total of 18 units.</p> <p><b>Health Worker Certificate</b>  <b>Required courses (12 units):</b></p> <table border="1" data-bbox="354 342 1052 556"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>PHS281 C</td> <td>Health and Social Justice</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PHS281HC</td> <td>Honors Health and Social Justice</td> <td>3</td> </tr> <tr> <td>PHS294 C</td> <td>Integrative Mental Health and Mindfulness</td> <td>3</td> </tr> <tr> <td>PHS296 C</td> <td>Whole Systems Integrative Health</td> <td>3</td> </tr> <tr> <td>PHS295 C</td> <td>Civic Engagement in Public Health</td> <td>3</td> </tr> </tbody> </table> <p><b>Elective Courses: Complete two (2) of the courses listed below (6 units):</b></p> <table border="1" data-bbox="354 577 1052 1186"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>COMM120 C</td> <td>Intercultural Communication</td> <td>3</td> </tr> <tr> <td>HUSR226 C</td> <td>Behavior Modification</td> <td>3</td> </tr> <tr> <td>HUSR240 C</td> <td>Drugs and Alcohol in Our Society</td> <td>3</td> </tr> <tr> <td>KIN235 C</td> <td>First Aid, CPR and Emergencies</td> <td>3</td> </tr> <tr> <td>PHS280 C</td> <td>Introduction to Public Health</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PHS280HC</td> <td>Honors Introduction to Public Health</td> <td>3</td> </tr> <tr> <td>PHS281 C</td> <td>Health and Social Justice</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PHS281HC</td> <td>Honors Health and Social Justice</td> <td>3</td> </tr> <tr> <td>PHS283 C</td> <td>Women's Health</td> <td>3</td> </tr> <tr> <td>PHS284 C</td> <td>Contemporary Personal Health</td> <td>3</td> </tr> <tr> <td>PHS285 C</td> <td>Global and Community Health</td> <td>3</td> </tr> <tr> <td>PHS287 C</td> <td>Case Studies in Public Health</td> <td>3</td> </tr> <tr> <td>PSY255 C</td> <td>Psychology of Aging</td> <td>3</td> </tr> <tr> <td>PSY131 C</td> <td>Cross-Cultural Psychology</td> <td>3</td> </tr> <tr> <td>SOC250 C</td> <td>Sociology of Aging</td> <td>3</td> </tr> <tr> <td colspan="2">Total Units</td> <td>18</td> </tr> </tbody> </table>			Units	PHS281 C	Health and Social Justice	3		or		PHS281HC	Honors Health and Social Justice	3	PHS294 C	Integrative Mental Health and Mindfulness	3	PHS296 C	Whole Systems Integrative Health	3	PHS295 C	Civic Engagement in Public Health	3			Units	COMM120 C	Intercultural Communication	3	HUSR226 C	Behavior Modification	3	HUSR240 C	Drugs and Alcohol in Our Society	3	KIN235 C	First Aid, CPR and Emergencies	3	PHS280 C	Introduction to Public Health	3		or		PHS280HC	Honors Introduction to Public Health	3	PHS281 C	Health and Social Justice	3		or		PHS281HC	Honors Health and Social Justice	3	PHS283 C	Women's Health	3	PHS284 C	Contemporary Personal Health	3	PHS285 C	Global and Community Health	3	PHS287 C	Case Studies in Public Health	3	PSY255 C	Psychology of Aging	3	PSY131 C	Cross-Cultural Psychology	3	SOC250 C	Sociology of Aging	3	Total Units		18		<p>281HC Total units remain the same.</p>
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Public Health Science	<p><b>Integrative Health and Wellness Studies Associate in Science Degree</b>                      Integrative Health and Wellness Studies is an interdisciplinary approach to the study of health. Health is defined as a state of physical, psychological, social, and spiritual wellbeing. Furthermore, health is defined as a state of wholeness, of being whole, and in this respect, we approach the study of health from a perspective of what is holy, and sacred. In approaching a vitalist, and holistic definition of health, we will comprehensively consider sleep, movement, nutrition, resiliency, mind-body practices, our connection to nature, and environment, that allow for the emergence of a whole person perspective of human flourishing and health. To earn an Associate Degree students must complete: (1) all major course requirements with a grade of C or better; (2) Cypress College Native General Education requirements; California State University General Education Breadth requirements (CSU GE Breadth) or IGETC General Education requirements; (3) social justice, equity, and sustainability and reading requirements; (4) any elective courses to complete a minimum of 60 units; and, (5) have a minimum GPA of 2.0. At least 50% of all major course work must be completed at Cypress College. Courses that fulfill major requirements for an Associate Degree at Cypress College might not be the same as those required for completing the major at a transfer institution offering a Baccalaureate Degree. For information on specific university requirements, please consult with your counselor, or visit the Transfer Center. This major requires a total of 28 units.</p> <p><b>Required Courses: (12 Units)</b></p> <table border="1" data-bbox="354 1837 1052 1934"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>PHS294 C</td> <td>Integrative Mental Health and Mindfulness</td> <td>3</td> </tr> <tr> <td>PHS296 C</td> <td>Whole Systems Integrative Health</td> <td>3</td> </tr> </tbody> </table>			Units	PHS294 C	Integrative Mental Health and Mindfulness	3	PHS296 C	Whole Systems Integrative Health	3	2023 Fall	<p>Program review cycle and addressing advisory board recommendations.                      *Update PSLOs                      *Remove: PHS 286 C, KIN 270 C, KIN 270HC, KIN 281 C, KIN 281HC, KIN 244 C, KIN 284 C.                      *Course title update: KIN 293 C                      Total units remain the same.</p>																																																																					
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DEGREE			EFF DATE	JUSTIFICATION
	PHS270 C	Nutrition Science and Application	3	
	or			
	PHS270HC	Honors Nutrition Science and Application	3	
	PHS281 C	Health and Social Justice	3	
	or			
	PHS281HC	Honors Health and Social Justice	3	
	<b>Select one (1) degree emphasis for 16 units total.</b>			
	<b>Degree Emphasis: Yoga Studies. Select from the following elective courses: (16 units)</b>			
	<b>Students completing this emphasis would have earned Yoga Teacher Training Certificate (200-hour) accredited by Yoga Alliance in addition to completing AS degree.</b>			
			Units	
	KIN128 C	Yoga-Intermediate	0.5 - 1	
	KIN129 C	Vinyasa Yoga	0.5 - 1	
	KIN130 C	Yoga	0.5 - 1	
	KIN131 C	Restorative and Gentle Yoga	0.5 - 1	
	KIN132 C	Hatha Yoga	0.5 - 1	
	KIN290 C	Philosophy and Consciousness of Yoga	3	
	KIN291 C	Yoga and the Physical Body	3	
	KIN292 C	Yoga and the Subtle Body	3	
	KIN293 C	Contemporary Yoga Studies	3	
	<b>Degree Emphasis: Integrative Health Studies. Select from the following elective courses: (16 units)</b>			
			Units	
	KIN290 C	Philosophy and Consciousness of Yoga	3	
	KIN291 C	Yoga and the Physical Body	3	
	KIN292 C	Yoga and the Subtle Body	3	
	KIN280 C	Introduction to Public Health	3	
	or			
	INDS200 C	Introduction to Global Citizenship Studies	3	
	or			
	INDS201 C	Global Citizenship Issues	3	
	PHIL101 C	Introduction to Religious Studies	3	
	or			
	PHIL110 C	Religions of the East	3	
	PHS285 C	Global and Community Health	3	
	PHS284 C	Contemporary Personal Health	3	
	or			
	COUN105 C	Stress and Anxiety Management	1	
	Total Units		28	
Public Health Science	<b>Public Health Science Associate in Science Degree for Transfer (AS-T)</b> This curriculum is designed to provide an opportunity for the Public Health major to achieve an Associate in Science in Public Health for Transfer (AS-T in Public Health) which completes the first and second year requirements for transfer to a four-year public California institution. While at least a baccalaureate degree is recommended preparation for those considering professional careers, completion of this curriculum will demonstrate commitment to the field and provide comprehensive preparation for further academic study through upper-division course work. This curriculum specifically prepares the prospective transfer student for upper division coursework in Public Health or a similar major at a California State University (CSU) campus. Students should consult a counselor, the Transfer Center and the catalog of the transfer college or university to plan a specific program of study to meet the college or university's requirements. Note: Courses that fulfill major requirements for an Associate Degree for Transfer at		2023 Fall	Program review cycle and addition of PSLOs. *Update PSLOs *Remove: KIN 270 C, KIN 270HC *Add: PHS 270 C, PHS 270HC Total units remain the same.

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	<p>Cypress College might not be the same as those required for completing the major at all transfer institutions offering a Baccalaureate Degree. The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The AS-T is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. Students transferring to a CSU campus that does accept the AS-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is designated "high-unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements. Students with a degree in Public Health may pursue careers in a variety of health-related professions with employment opportunities in private, state, federal, corporate, and non-profit sector. The completion of this curriculum will demonstrate commitment to the field and provide comprehensive preparation for upper-division work. To earn an AS-T in Public Health students must complete the following requirements: (1) 32.5 to 33 semester units or 48.75 to 49.5 quarter units in the Public Health major, (2) earn a grade of C or better in all courses required for the major or area of emphasis, AP(Pass) grade is an acceptable grade for a course in the major only if the P is defined to be equivalent to a C or better (3) the California State University General Education Breadth requirements (CSU GE-Breadth) or the Intersegmental General Education Transfer Curriculum (IGETC) pattern, (4) 60 semester or 90 quarter CSU-transferable units, and (5) obtainment of a minimum grade point average (GPA) of 2.0. This degree requires a total of 32.5-33 units.</p> <p><b>Required Core Courses: 29.5-30 units</b></p> <table border="1" data-bbox="354 1081 1052 1843"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>PHS284 C</td> <td>Contemporary Personal Health</td> <td>3</td> </tr> <tr> <td>PHS280 C</td> <td>Introduction to Public Health</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PHS280HC</td> <td>Honors Introduction to Public Health</td> <td>3</td> </tr> <tr> <td>BIOL231 C</td> <td>General Human Anatomy</td> <td>4</td> </tr> <tr> <td>BIOL241 C</td> <td>General Human Physiology</td> <td>4</td> </tr> <tr> <td>MATH120 C</td> <td>Introduction to Probability and Statistics</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PSY161 C</td> <td>Probability and Statistics-Social Sciences</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PSY161HC</td> <td>Honors Probability and Statistics-Social Sciences</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>SOC161 C</td> <td>Probability and Statistics-Social Sciences</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>SOC161HC</td> <td>Honors Probability and Statistics-Social Sciences</td> <td>4</td> </tr> <tr> <td>BIOL101 C</td> <td>General Biology</td> <td>4</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>BIOL101HC</td> <td>Honors General Biology</td> <td>4</td> </tr> <tr> <td>CHEM101 C</td> <td>Chemistry for Health Science Majors I</td> <td>4.5</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>CHEM111AC</td> <td>General Chemistry I</td> <td>5</td> </tr> <tr> <td>PSY101 C</td> <td>Introduction to Psychology</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PSY101HC</td> <td>Honors Introduction to Psychology</td> <td>3</td> </tr> </tbody> </table> <p><b>List A: Select one course (3 units)</b></p> <table border="1" data-bbox="354 1864 1052 1921"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>ECON105 C</td> <td>Principles of Economics-Micro</td> <td>3</td> </tr> </tbody> </table>			Units	PHS284 C	Contemporary Personal Health	3	PHS280 C	Introduction to Public Health	3		or		PHS280HC	Honors Introduction to Public Health	3	BIOL231 C	General Human Anatomy	4	BIOL241 C	General Human Physiology	4	MATH120 C	Introduction to Probability and Statistics	4		or		PSY161 C	Probability and Statistics-Social Sciences	4		or		PSY161HC	Honors Probability and Statistics-Social Sciences	4		or		SOC161 C	Probability and Statistics-Social Sciences	4		or		SOC161HC	Honors Probability and Statistics-Social Sciences	4	BIOL101 C	General Biology	4		or		BIOL101HC	Honors General Biology	4	CHEM101 C	Chemistry for Health Science Majors I	4.5		or		CHEM111AC	General Chemistry I	5	PSY101 C	Introduction to Psychology	3		or		PSY101HC	Honors Introduction to Psychology	3			Units	ECON105 C	Principles of Economics-Micro	3		
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Recreation	<b>Recreation Assistant Certificate</b> Program Description: Primary emphasis is to prepare the student for introductory level of recreation and leisure occupational opportunities. All students must complete at least 16 units. Course work in KIN 235 C may use credit for prior learning approval based on current Red Cross cards in First Aid and CPR at the discretion of the division. To earn a certificate, complete the required courses as listed with a grade of C or better. At least 50% of all course work must be completed at Cypress College. This certificate requires a total of 16-19.5 units.  <b>Required coursework: (9 units)</b> <table border="1"> <thead> <tr> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>REC100 C</td> <td>Foundations of Recreation and Leisure Services</td> <td>3</td> </tr> <tr> <td colspan="3">or</td> </tr> <tr> <td>REC101 C</td> <td>Principles of Community Recreation</td> <td>3</td> </tr> <tr> <td>REC102 C</td> <td>Recreation - Sport Leadership and Diverse Groups</td> <td>3</td> </tr> <tr> <td>KIN235 C</td> <td>First Aid, CPR and Emergencies</td> <td>3</td> </tr> </tbody> </table> <b>Select from the elective courses listed below (7-10.5 units).</b> <table border="1"> <thead> <tr> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td colspan="2">Activity Courses KIN 100-201</td> <td>0.5 - 1</td> </tr> <tr> <td>REC106 C</td> <td>Outdoor Recreation and Camp Counseling</td> <td>3</td> </tr> <tr> <td>KIN236 C</td> <td>Athletic Injuries-Prevention and Care</td> <td>3</td> </tr> <tr> <td>KIN247 C</td> <td>Sports Management</td> <td>3</td> </tr> <tr> <td>SOC101 C</td> <td>Introduction to Sociology</td> <td>3</td> </tr> <tr> <td colspan="3">or</td> </tr> <tr> <td>SOC101HC</td> <td>Honors Introduction to Sociology</td> <td>3</td> </tr> <tr> <td>ANTH102 C</td> <td>Cultural Anthropology</td> <td>3</td> </tr> <tr> <td colspan="3">or</td> </tr> <tr> <td>ANTH102HC</td> <td>Honors Cultural Anthropology</td> <td>3</td> </tr> <tr> <td>HS145 C</td> <td>Survey of Medical Terminology</td> <td>3</td> </tr> <tr> <td>BIOL231 C</td> <td>General Human Anatomy</td> <td>4</td> </tr> <tr> <td>BIOL241 C</td> <td>General Human Physiology</td> <td>4</td> </tr> <tr> <td>PSY101 C</td> <td>Introduction to Psychology</td> <td>3</td> </tr> <tr> <td colspan="3">or</td> </tr> <tr> <td>PSY101HC</td> <td>Honors Introduction to Psychology</td> <td>3</td> </tr> <tr> <td>KIN295 C</td> <td>Kinesiology- Internship Seminar</td> <td>3</td> </tr> <tr> <td colspan="2">Total Units</td> <td>16 - 19.5</td> </tr> </tbody> </table>			Units	REC100 C	Foundations of Recreation and Leisure Services	3	or			REC101 C	Principles of Community Recreation	3	REC102 C	Recreation - Sport Leadership and Diverse Groups	3	KIN235 C	First Aid, CPR and Emergencies	3		Units	Activity Courses KIN 100-201		0.5 - 1	REC106 C	Outdoor Recreation and Camp Counseling	3	KIN236 C	Athletic Injuries-Prevention and Care	3	KIN247 C	Sports Management	3	SOC101 C	Introduction to Sociology	3	or			SOC101HC	Honors Introduction to Sociology	3	ANTH102 C	Cultural Anthropology	3	or			ANTH102HC	Honors Cultural Anthropology	3	HS145 C	Survey of Medical Terminology	3	BIOL231 C	General Human Anatomy	4	BIOL241 C	General Human Physiology	4	PSY101 C	Introduction to Psychology	3	or			PSY101HC	Honors Introduction to Psychology	3	KIN295 C	Kinesiology- Internship Seminar	3	Total Units		16 - 19.5	2023 Fall	Program review cycle and addition of PSLOs. *Update PSLOs *Update Activity courses to KIN 100-201 from KIN 100-199. Total units remain the same.
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# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action     X      
Resolution \_\_\_\_\_  
**DATE:** January 24, 2023 Information \_\_\_\_\_  
Enclosure(s)     X      
**SUBJECT:** Amendment of Fullerton College NOCCCD  
AUHSD CCAP Dual Enrollment Partnership  
Agreement 2021-2024

**BACKGROUND:** At its May 11, 2021, meeting, the NOCCCD Board of Trustees approved the NOCCCD AUHSD CCAP Dual Enrollment Partnership Agreement 2021-2024.

As of January 25, 2023, the CCAP agreement between NOCCCD - Fullerton College and AUHSD will be amended by the addition of three educational programs: HORT 101 F "Principles of Horticulture I", MATH 120 F "Introductory Probability and Statistics" and RE 101 F "Principles of Real Estate". This amendment was created in response to a request received from AUHSD regarding expanding course offerings. This change is limited to the addition of three educational programs listed; the entire remainder of the original agreement remains in full force.

This agenda item was prepared by Ericka Adakai, Director, Educational Partnerships and Programs/Dual Enrollment and Dr. José Ramón Núñez, Vice President, Instruction.


**How does this relate to the five District Strategic Directions?** This item responds to Strategic Direction 1: Student Experience and Success: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals and Strategic Direction 4: Collective Impact & Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 3250: Institutional Planning

**FUNDING SOURCE AND FINANCIAL IMPACT:** AB 288 makes it possible for community college districts to collect apportionment for CCAP Partnership Agreement classes offered at high schools provided that attendance requirements for high schools are met; therefore, this has the potential to not only increase student access but also generate more funding for NOCCCD.

**RECOMMENDATION:** It is recommended that the Board approve the amendment of the 2021-2024 NOCCCD AUHSD CCAP Dual Enrollment Partnership Agreement.

Cherry Li-Bugg  
Recommended by

  
Approved for Submittal

4.b.1  
Item No.

**AMENDMENT TO  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
COLLEGE AND CAREER ACCESS PATHWAYS  
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT  
2021-2024**

As of January 25, 2023, the agreement entitled “College and Career Access Pathways Partnership Agreement (CCAP Agreement)” between Fullerton College (“COLLEGE”), a college of the North Orange County Community College District (NOCCCD), and Anaheim Union High School District (“SCHOOL DISTRICT”) will be amended by adding three educational programs (ADDENDUM A).

This change is only the addition of three educational programs; the entire remainder of the original agreement remains in full force.

This Amendment may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

Executed on January 25, 2023

By: \_\_\_\_\_  
Anaheim Union High School District  
Dr. Jaron Fried  
Assistant Superintendent, Education Services

By: \_\_\_\_\_  
Fullerton College  
José Ramón Núñez, Ph.D.  
Vice President, Instruction

By: \_\_\_\_\_  
North Orange County Community College District  
Cherry Li-Bugg, Ph.D.  
Vice Chancellor, Educational Services and Technology

North Orange County Community College District Board Meeting: *January 24, 2023*  
School District Board Meeting: *February 16, 2023*



**ADDENDUM A**

1. **CCAP AGREEMENT PROGRAM YEAR** – college has identified the following: program year, educational program(s) and course(s) to be offered at the said date, time and location; the total number of students to be served and projected FTES; and the instructor; and employer of record.

**PROGRAM YEAR: 2021-2024**

**COLLEGE: Fullerton College**

**EDUCATIONAL PROGRAMS: Horticulture, Mathematics, Real Estate**

**SCHOOL DISTRICT: Anaheim Union High School District**

**HIGH SCHOOLS: Magnolia, Anaheim**

TOTAL NUMBER OF STUDENTS TO BE SERVED: 100 students	TOTAL PROJECTED FTES: 15 FTES
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COURSE NAME	COURSE NUMBER	TERM	TIME	DAYS	INSTRUCTOR	EMPLOYER	LOCATION
1. Principles of Horticulture I	HORT 001 F	Summer, Fall & Spring	3:30pm – 6:00pm	M/W/F	Carlos Ruiz	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Magnolia HS
2. Introductory Probability and Statistics	MATH 120 F 110 F	Summer, Fall & Spring	8:00am – 9:25am	M/W	Karen Wang	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Anaheim HS
3. Introductory Probability and Statistics	MATH 120 F 110 F	Summer, Fall & Spring	8:00am – 9:25am	T/R	Karen Wang	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input type="checkbox"/> CC <input checked="" type="checkbox"/> HS Anaheim HS
4. Principles of Real Estate	RE 101 F	Summer, Fall & Spring	100% Online	100% Online	Richard Ghidella	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS Fullerton College or Anaheim HS

**Required:** Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered (*Sec. 2 (c)(1)*):

*Note: All referenced Sections from AB 288 (Education Code 76004)*

The courses have been offered previously to college bound high school students to support a successful transition into college level coursework and improve matriculation.

2. **BOOKS AND INSTRUCTIONAL MATERIALS** - The total cost of books and instructional materials for school district students participating as part of this CCAP agreement will be borne by school district.

COURSE NAME	TEXT	COST	OTHER INSTRUCTIONAL MATERIALS	COST
1. Principles of Horticulture I	California Master Gardeners Handbook Publisher: UCANR ISBN: 9781601078575	\$37	N/A	N/A
2. Introductory Probability and Statistics	OER	Free	TI84 Calculator	\$112
3. Principles of Real Estate	California Real Estate Principles Publisher: OnCourse Learning, 2016 ISBN: 978162980059	\$36	N/A	N/A

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES Action     X      
**DATE:** January 24, 2023 Resolution \_\_\_\_\_  
Information \_\_\_\_\_  
**SUBJECT:** Amendment of Fullerton College NOCCCD Enclosure(s)     X      
FJUHSD CCAP Dual Enrollment Partnership  
Agreement 2021-2024

**BACKGROUND:** At its April 27, 2021 meeting, the NOCCCD Board of Trustees approved the NOCCCD FJUHSD CCAP Dual Enrollment Partnership Agreement 2021-2024.

As of January 25, 2023, the CCAP agreement between NOCCCD - Fullerton College and FJUHSD will be amended by the addition of two educational programs: MUSA 171 F "Introduction to Drum Set" and NUTR 210 F "Human Nutrition" This amendment was created in response to a request received from FJUHSD regarding expanding course offerings. This change is limited to the addition of five educational programs listed, the entire remainder of the original agreement remains in full force.

This agenda item was prepared by Ms. Ericka Adakai, Director, Educational Partnerships and Programs/Dual Enrollment and Dr. José Ramón Núñez, Vice President, Instruction.

**How does this relate to the five District Strategic Directions?** This item responds to Strategic Direction 1: Student Experience and Success: NOCCCD will provide comprehensive support, equitable opportunities, co-curricular programming, and clear pathways to ensure that students achieve their educational and career goals and Strategic Direction 4: Collective Impact & Partnerships: NOCCCD will develop and sustain collaborative projects and partnerships with educational institutions, community-based organizations, and businesses to create positive change in the region.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 3250: Institutional Planning

**FUNDING SOURCE AND FINANCIAL IMPACT:** AB 288 makes it possible for community college districts to collect apportionment for CCAP Partnership Agreement classes offered at high schools provided that attendance requirements for high schools are met; therefore, this has the potential to not only increase student access but also generate more funding for NOCCCD.

**RECOMMENDATION:** It is recommended that the Board approve the amendment of the 2021-2024 NOCCCD FJUHSD CCAP Dual Enrollment Partnership Agreement.

Cherry Li-Bugg  
Recommended by

  
Approved for Submittal

4.c.1  
Item No.

**AMENDMENT TO  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
COLLEGE AND CAREER ACCESS PATHWAYS  
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT  
2021-2024**

As of January 25, 2023, the agreement entitled “College and Career Access Pathways Partnership Agreement (CCAP Agreement)” between Fullerton College (“COLLEGE”), a college of the North Orange County Community College District (NOCCCD), and Fullerton Joint Union High School District (“SCHOOL DISTRICT”) will be amended by adding five educational programs (ADDENDUM A).

This change is only the addition of two educational programs; the entire remainder of the original agreement remains in full force.

This amendment may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

Executed on January 25, 2023

By: \_\_\_\_\_  
Fullerton Joint Union High School District  
Sylvia Kaufman Ed. D.  
Assistant Superintendent, Education Services

By: \_\_\_\_\_  
Fullerton College  
José Ramón Núñez, Ph.D.  
Vice President, Instruction

By: \_\_\_\_\_  
North Orange County Community College District  
Cherry Li-Bugg, Ph.D.  
Vice Chancellor, Educational Services and Technology

North Orange County Community College District Board Meeting: *January 24, 2023*  
School District Board Meeting: *February 14, 2023*

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*Note: All referenced Sections from AB 288 (Education Code 76004)*

4.c.2  
Item No.

**ADDENDUM A**

1. **CCAP AGREEMENT PROGRAM YEAR** – college has identified the following: program year, educational program(s) and course(s) to be offered at the said date, time and location; the total number of students to be served and projected FTES; and the instructor; and employer of record.

**PROGRAM YEAR: 2021-2024**

**COLLEGE: Fullerton College**

**EDUCATIONAL PROGRAMS: Music Association, Nutrition**

**SCHOOL DISTRICT: Fullerton Joint Union High School District**

**HIGH SCHOOLS: Fullerton, Troy**

TOTAL NUMBER OF STUDENTS TO BE SERVED: 40 students	TOTAL PROJECTED FTES: 4 FTES
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COURSE NAME	COURSE NUMBER	TERM	TIME	DAYS	INSTRUCTOR	EMPLOYER	LOCATION
1. Introduction to Drum Set	MUSA 171 F	Summer, Fall & Spring	4:00p – 6:30p	W	John Johnson	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS Fullerton College
2. Human Nutrition	NUTR 210 F	Summer, Fall & Spring	100% Online	100% Online	Rita Higgins	<input checked="" type="checkbox"/> CC <input type="checkbox"/> HS	<input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/> HS Fullerton College or Fullerton HS

**Required:** Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered (*Sec. 2 (c)(1)*):

The courses have been offered previously to college bound high school students to support a successful transition into college level coursework and improve matriculation.

*Note: All referenced Sections from AB 288 (Education Code 76004)*

2. **BOOKS AND INSTRUCTIONAL MATERIALS** - The total cost of books and instructional materials for school district students participating as part of this CCAP agreement will be borne by school district.

COURSE NAME	TEXT	COST	OTHER INSTRUCTIONAL MATERIALS	COST
1. Introduction to Drum Set	Course Packet Provided by Instructor	Free	N/A	N/A
2. Human Nutrition	OER	Free	N/A	N/A

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*Note: All referenced Sections from AB 288 (Education Code 76004)*

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>    X    </u>
<b>DATE:</b>	January 24, 2023	Resolution	<u>          </u>
<b>SUBJECT:</b>	North Orange Continuing Education (NOCE) Self-Study Reaffirmation of Accreditation	Information	<u>          </u>
		Enclosure(s)	<u>    X    </u>

**BACKGROUND:** Each institution affiliated with the Accrediting Commission for Schools Western Association of Schools & Colleges (WASC) accepts the obligation to undergo evaluation through institutional self-study and professional peer review. The cycle of evaluation requires a comprehensive self-study every six years and a visit by a team of peers.

North Orange Continuing Education received its second consecutive 6-year accreditation with no mid-term review and no warnings in 2011 and again in 2017. Over 100 administrators, faculty, managers, confidential, and classified professionals participated in the virtual team visits and contributed to the preparation of an updated Self-Study report.

NOCE embraced the changes WASC made during their restructuring process. The self-study report was condensed to meet the new guidelines of a 100-page maximum with no pictures and no names throughout the report. NOCE will enjoy experiencing its first virtual team visit scheduled for March 13-15, 2023.

Additional highlights have been included to the draft report and NOCE is submitting its final report for approval. [NOCE-Accreditation-Report-1.24.23.pdf](#)

This item is submitted by NOCE co-chairs Tina McClurkin, WASC Faculty Accreditation Chair and Julie Schoepf, WASC Marketing/Logistics Liaison.

**How does this relate to the five District Strategic Directions?** Accreditation falls within the general framework of the District Strategic Directions. It focuses on (1) Student Experience & Success and (2) Employee Experience.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 3200 Accreditation.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Expenses related to the publication and submittal of the self-study report will come from the Accreditation budget within the general fund of the School of Continuing Education.

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the North Orange Continuing Education's final report of the 2023 Institutional Self-Study for Reaffirmation of Accreditation.

Cherry Li-Bugg  

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Recommended by

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Approved for Submittal

4.d  

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Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** January 24, 2023

**SUBJECT:** Academic Personnel

Action	<u>  X  </u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>  X  </u>

**BACKGROUND:** Academic personnel matters within budget.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.a.1

Item No.



Academic Personnel  
January 24, 2023

NEW PERSONNEL

Kuo, Tsung Ju	From:	FC Disability Support Services (Adaptive Computer Technology) Instructor Temporary Contract (100%) Specially-Funded Pursuant to E.C. 87470 Class B, Step 6 Eff. 08/18/2022-05/20/2022
	To:	FC Disability Support Services (Adaptive Computer Technology) Instructor First Year Probationary Contract Class B, Step 6 Eff. 08/18/2022 PN FCF811
Menchaca, Patricia	CC	Dean, Science, Engineering and Math 12-month Position (100%) Range 32, Column E Management Salary Schedule Eff. 03/01/2023 PN CCM984

TEMPORARY MANAGEMENT CONTRACT

Perez, Monte	FC	Interim President 12-month Position (100%) President, Step H Executive Officer Salary Schedule Eff. 07/05/2022-01/31/2023 PN FCX999
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CHANGE IN SALARY CLASSIFICATION

Shimanek, Thomas	CC	Art/Computer Graphics Instructor (ADJ) From: Column 1, Step 3 To: Column 2, Step 3 Eff. 08/22/2022
Simmons Diez, Blanca	CC	Biological Sciences Instructor (ADJ) From: Column 1, Step 1 To: Column 3, Step 1 Eff. 08/22/2022



Academic Personnel  
January 24, 2023

Rosen, Ellen	FC	ESL Instructor Load Banking Leave With Pay (31.67%) Eff. 2023 Spring Semester
Samano, Jeffrey	FC	Speech Instructor Load Banking Leave With Pay (18.33%) Eff. 2023 Spring Semester
Shiroma, Ryan	FC	English Instructor Load Banking Leave With Pay (100.00%) Eff. 2023 Spring Semester
Smith, Geoffrey	FC	English Instructor Load Banking Leave With Pay (100.00%) Eff. 2023 Spring Semester
Wu, Jo	FC	Biological Sciences Instructor Load Banking Leave With Pay (3.33%) Eff. 2023 Spring Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2022 FALL SEMESTER

Ozinga, Shivon	CC	Column 1, Step 1
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2023 SPRING SEMESTER

Alcala, Lilia	NOCE	Column 2, Step 3
Alharbi, Deema	NOCE	Column 2, Step 1
Aranda-Cedillos, Denise I	NOCE	Column 2, Step 1
Asadi, Ali	FC	Column 3, Step 1
Barrera, Vivian	CC	Column 1, Step 1
Bratcher, Melanie E	FC	Column 3, Step 1
Ceja, Alejandra	FC	Column 3, Step 1
Ceja, Sofia Corine	NOCE	Column 2, Step 1
Chen, Andrea	CC	Column 1, Step 1
Evans, Katlin S	FC	Column 1, Step 1
Flores Nava, Jose	CC	Column 1, Step 1
Guest, Michael	FC	Column 2, Step 5
Hernandez, Evelyn	CC	Column 1, Step 1
Hong, Hea Jin	FC	Column 1, Step 1
Hourani, Issa	CC	Column 1, Step 1
Jamali, Shirin	FC	Column 3, Step 1
Johnston, Cody Craig	CC	Column 1, Step 1
Kang, Michelle	FC	Column 1, Step 1
Karzai, Emran Ahmad	CC	Column 1, Step 1
Lagoykina, Svetlana	CC	Column 1, Step 1

Academic Personnel  
January 24, 2023

Laradji, Amine	FC	Column 3, Step 1
Lomeli, Isaac	FC	Column 1, Step 1
Lopez, Monica	CC	Column 1, Step 2
Luster, Michelle M	NOCE	Column 2, Step 1
Ku, Yi Tsen	FC	Column 1, Step 1
Martinez, Mayra	NOCE	Column 2, Step 1
Mehr Motamedi, Bita	CC	Column 1, Step 1
Meyer, Walter	FC	Column 1, Step 1
Mieskoski, Edmund Matthew	NOCE	Column 2, Step 1
Moreno-Terrill, Steven	FC	Column 1, Step 1
Mosleh, Maya	NOCE	Column 2, Step 1
Murphy, Owen Jay Jr	FC	Column 3, Step 1
Ng, Sing Yiun	CC	Column 1, Step 1
Nguyen-Zintgraff, Nicholas	NOCE	Column 2, Step 1
Odeane, Matthew David	CC	Column 3, Step 1
Ozaeta Hernandez, Ivan A	CC	Column 1, Step 2
Ozinga, Shivon Vaness Tuoni	CC	Column 1, Step 1
Park, Cristina Song	FC	Column 1, Step 1
Park, Jonathan	CC	Column 1, Step 1
Piotrowski, Cody	CC	Column 2, Step 1
Renders, Peter	FC	Column 1, Step 1
Saed, Natalie Maher	FC	Column 1, Step 1
Samuel Philips, Cathrine	FC	Column 1, Step 1
Schneyer, Deanna E	FC	Column 2, Step 1
Torres, Alexis	FC	Column 1, Step 1
Torres, Marco Lepe	FC	Column 1, Step 1
Tran, Cindy	FC	Column 3, Step 3
Wong, Jessica Uyen	CC	Column 1, Step 1
Yashar, Rahbar	FC	Column 3, Step 2

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Alvarez, Richard	CC	Column 1, Step 1
Fernandez Marquez, Luz	CC	Column 1, Step 1
Hill, Karen S	CC	Column 1, Step 1
Purmul, Elias Ahmad	CC	Column 1, Step 1
Thai-Arnold, Monique	CC	Column 1, Step 1
Torres, Cristina	CC	Column 1, Step 1
Torres-Dominguez	CC	Column 1, Step 1
Winborne, Nicole Latina	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Slotkin, Randal W.	NOCE	Column 2, Step 1
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Baloy, Czarina	CC	Supervising Dentist (Dental Hygiene Program) Column 3, Step 1 Lecture Rate, Adjunct Faculty Salary Schedule Eff. 2023 Spring Semester
Cappuccio, Katie	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Castillo, Lovrina	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Choe, Thomas	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Collins, Lori	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 10 hours Eff. 12/12/2022-01/18/2023
Conrad, Brad	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Contreras, Kendra	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 10 hours Eff. 12/12/2022-01/18/2023
Curcuruto, Jordan	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Dinica, Dana	CC	Supervising Dentist (Dental Hygiene Program) Column 3, Step 1 Lecture Rate, Adjunct Faculty Salary Schedule Eff. 2023 Spring Semester

Academic Personnel  
January 24, 2023

Domke, Kirk	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 10 hours Eff. 12/12/2022-01/10/2023
Fanning III, Charles	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Fraidany, Apollo	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
French, James	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Gerami, Emal	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Ghidella, Richard	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Gober, Joel	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 10 hours Eff. 12/12/2022-01/10/2023
Gomez, Tanya	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Gonzalez, Raylene	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Graves, Gary	FC	New Ventures Boot Camp Stipend not to exceed \$640.00 Eff. 01/09/2023-01/11/2023

Academic Personnel  
January 24, 2023

Haritwal, Tushita	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Harter-Johnson, Danashanti	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Hartman, Deanna	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Higgins, Rita	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Jimenez, Janette	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Johnson, John	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Juarez, Anita	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Kaeser, Amy	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Kazim, Amir	CC	Supervising Dentist (Dental Hygiene Program) Column 3, Step 1 Lecture Rate, Adjunct Faculty Salary Schedule Eff. 2023 Spring Semester
Khamo, Vani	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Kigozi, Jean	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023

Academic Personnel  
January 24, 2023

Ledesma, Nicole	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 10 hours Eff. 12/12/2022-01/10/2023
Mendoza, Marcela	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Mendoza, Marcela	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Merchant, Jennifer	CC	Mindful Self-Compassion for Educators Stipend not to exceed \$2,600.00 Eff. 01/28/2022, 02/04/2022, 02/11/2022, 02/25/2022, 03/04/2022, and 03/11/2022
Molla, Meklit	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Moreno-Terrill, Steve	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Ninmer, Andrew	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Ortega, Valerie	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Palacio, Daniel	NOCE	Online Teaching Certificate Training Stipend not to exceed \$250.00 Eff. 10/01/2022-10/31/2022
Parra, Lucia	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Pham, Victor	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023



Academic Personnel  
January 24, 2023

Qin, Zhen	CC	Supervising Dentist (Dental Hygiene Program) Column 3, Step 1 Lecture Rate, Adjunct Faculty Salary Schedule Eff. 2023 Spring Semester
Ramirez, Christina	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Ramos, Jaime	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 10 hours Eff. 12/12/2022-01/18/2023
Riley, Marc	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Rodriguez, Daniela	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Ruiz, Carlos	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Samuel Philips, Cathrine	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Sanford, Juana	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Santizo Calderon, Erika	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Segovia, Ronal	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Seidel, Jay	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023

Academic Personnel  
January 24, 2023

Sifuentes, Michelle	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Skiles, Pamela	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Terrazas, Cassandra	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Walker, Jane	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 10 hours Eff. 12/12/2022-01/18/2023
Walton, Tyler	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Wang, Han	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023
Ward, Amy	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 10 hours Eff. 12/12/2022-01/10/2023
Welch Wheatley, Janine	CC	Supervising Dentist (Dental Hygiene Program) Column 3, Step 5 Lecture Rate, Adjunct Faculty Salary Schedule Eff. 2023 Spring Semester
Wilkinson, David	FC	Mandatory Dual Enrollment Faculty Training Stipend not to exceed \$80.00 Eff. 01/18/2023

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES Action  X   
Resolution \_\_\_\_\_  
**DATE:** January 24, 2023 Information \_\_\_\_\_  
Enclosure(s)  X   
**SUBJECT:** Classified Personnel

**BACKGROUND:** Classified personnel matters within budget.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos  
\_\_\_\_\_  
Recommended by

*B. V. dist BudM*  
\_\_\_\_\_  
Approved for Submittal

5.b.1  
\_\_\_\_\_  
Item No.

Classified Personnel  
January 24, 2023

RETIREMENT

Amaya Selles, Orlando	NOCE	Instructional Assistant, High School Lab 12-month position (40%) Eff. 12/29/2022 PN SCC998
Stretch, Dixie	FC	Administrative Assistant I 12-month position (100%) Eff. 12/31/2022 PN FCC768

RESIGNATIONS

Tucker, Rachael	FC	Clerical Assistant I 12-month position (100%) Eff. 01/02/2023 PN FCC605
Vazquez, Carlos	FC	Campus Safety Officer 12-month position (100%) Eff. 12/31/2022 PN FCC742

NEW PERSONNEL

Diaz, Erik	NOCE	Special Projects Coordinator, BSHD Program Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 01/17/2023 – 06/30/2023 Eff. 07/01/2023 – 06/30/2024 PN SCT943
Gil, Jaime	FC	Facilities Custodian I 12-month position (100%) Range 27, Step D + 10% Shift Eff. 02/01/2023 PN FCC560
Gonzalez, Elizabeth	FC	Student Services Technician, Ed. Partnerships 12-month position (45%) Range 33, Step B Eff. 02/01/2023 PN FCC997

Classified Personnel  
January 24, 2023

Majano, Mauricio	FC	Office Coordinator (50%) Catalog and Scheduling Coordinator (50%) 12-month position Range 40, Step A Eff. 02/01/2023 PN FCC554 & FCC552
Martinez Becerra, Edgar	FC	Campus Safety Officer 12-month position (100%) Range 31, Step E Classified Salary Schedule Eff. 02/01/2023 PN FCC842
Nichols, Ian	FC	Facilities Custodian I 12-month position (100%) Range 27, Step E + 10% Shift Eff. 02/01/2023 PN FCC891
Sandoval, Nydia	CC	Administrative Assistant I 11-month position (100%) Range 33, Step E Eff. 01/15/2023 PN CCC957
Sevilla, Grace	FC	Student Services Technician, Ed. Partnerships 12-month position (45%) Range 33, Step B Eff. 02/01/2023 PN FCC756
Valencia, Evita	FC	Facilities Custodian I 12-month position (100%) Range 27, Step E + 10% Shift Eff. 02/01/2023 PN FCC769
Williams, Roger	FC	Facilities Custodian I 12-month position (100%) Range 27, Step E + 10% Shift Eff. 02/01/2023 PN FCC747

Classified Personnel  
January 24, 2023

Wynder, LaVel                      FC                      Facilities Custodian I  
12-month position (100%)  
Range 27, Step E + 10% Shift  
Eff. 02/01/2023  
PN FCC820

CHANGE IN SALARY STEP

Ernandes, Monica                      FC                      Executive Assistant II (100%)  
From: Range 44, Step E + 5% Longevity + PG&D  
To:    Range 44, Step D + 5% Longevity + PG&D  
Eff. 01/01/2023

PROMOTION

Olmedo, Catalina                      FC                      Business Office Specialist  
12-month position (100%)  
PN FCC854

To:    AC Administrative Assistant III  
12-month position (100%)  
Range 41, Step E + 10% Longevity  
Classified Salary Schedule  
Eff. 02/01/2023  
PN DEC915

EXTENSION OF CONTRACT

Schoonmaker, Stephen                      CC                      Interim Vice President, Administrative Services  
Extension of Contract Through 06/30/2023

VOLUNTARY CHANGES IN ASSIGNMENT

Albrecht, Mary Helen                      NOCE                      Instructional Assistant, Learning Center  
11-month position (60%)  
PN SCC857

Permanent Lateral Transfer  
To:    CC Instructional Assistant, Career Center  
12-month position (100%)  
Eff. 02/01/2023  
PN CCC725

Classified Personnel  
January 24, 2023

Arcos-Realpe, Liz	CC	Administrative Assistant II (100%)  Temporary Change in Assignment From: Physical Plant and Facilities To: Health Sciences Eff: 01/01/2023 – 02/28/2023
Hernandez, Carolina	NOCE	Admissions & Records Technician Extension of Temporary Change in Assignment  To: Administrative Assistant II, High School Program 12-month position (100%) Range 36, Step E + PG&D Classified Salary Schedule Eff.01/01/2023 – 06/30/2023
Wilson, Brandi	FC	Administrative Assistant II (100%)  Return to Regular Assignment Eff. 01/01/2023

PROFESSIONAL GROWTH & DEVELOPMENT

Luminarias, Thaddeus	FC	Student Services Coordinator (100%) 5 <sup>th</sup> Increment (\$400) 6 <sup>th</sup> Increment (\$400) Eff. 07/01/2023
Rehfield, Carol	FC	Administrative Assistant II (100%) 1 <sup>st</sup> Increment (\$400) Eff. 07/01/2023

STIPEND FOR ADDITIONAL AMINISTRATIVE DUTIES

Leonardo, Sergio	CC	Landscape Coordinator (100%) 6% Stipend Eff. 07/01/2022 - 03/30/2023
Minakha, Wachiraya	CC	Evaluator (100%) Extension of 6% Stipend Eff. 01/01/2023 – 06/30/2023
Rippe, Brad	AC	Systems Analyst, Applications (100%) 6% Stipend Eff. 01/01/2023 – 06/30/2023

LEAVES OF ABSENCE

@01801998	FC	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 06/20/2022 – 06/23/2022 (35 hours)
@01052661	FC	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 11/21/2022 – 11/23/2022 (24 hours); 11/28/2022 –12/02/2022 (40 hours)
@00004882	CC	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 06/08/2022 – 06/09/2022 (20 hours); 06/13/2022 (10 hours)
@01805844	CC	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 11/28/2022 – 12/02/2022 (40 hours)
@01029453	CC	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 11/17/2022 (3 hours)
@01764968	FC	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 10/26/2022 – 10/28/2022 (24 hours); 10/31/2022 –11/04/2022 (40 hours)
@00311153	FC	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 08/30/2022 – 08/31/2022 (16 hours); 09/01/2022 –09/06/2022 (32 hours)
@00006280	FC	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 11/21/2022 – 11/23/2022 (24 hours); 11/28/2022 –12/03/2022 (24 hours)
@00964195	NOCE	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 11/30/2022 (2 hours)
@01610020	FC	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 07/27/2022 – 08/11/2022 (80 hours)



Classified Personnel  
January 24, 2023

@01081092	AC	Family Medical Leave (FMLA/CFRA/PDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 11/28/2022 – 01/09/2023 (Consecutive Leave)
@01289569	NOCE	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 12/14/2022 – 12/16/2022 (24 hours); 12/19/2022 – 12/22/2022 (32 hours)
@00479451	FC	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 11/28/2022 – 12/02/2022 (32 hours)
@00004593	FC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 12/21/2022 – 06/21/2022 (Intermittent Leave)
@01162355	AC	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 12/05/2022 – 12/16/2022 (80 hours)
@00005057	NOCE	Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 01/03/2023 – 07/03/2023 (Intermittent Leave)
@01525628	CC	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 10/03/2022 – 10/07/2022 (40 hours); 10/10/2022 (8 hours); 10/12/2022 (8 hours)
@00149339	CC	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 12/05/2022 – 12/14/2022 (64 hours)
@00007934	NOCE	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 11/30/2022 (3 hours); 12/01/2022 (8 hours)
@01941923	FC	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 09/03/2022 (8 hours)

Classified Personnel  
January 24, 2023

@00003488	FC	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 08/15/2022 – 08/25/2022 (60 hours)
@00006830	CC	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 06/14/2022 (10 hours)
@00006385	AC	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 11/07/2022 – 11/09/2022 (27 hours); 11/11/2022 – 11/18/2022 (44 hours)
@01570687	FC	Family Medical Leave (FMLA/CFRA/PDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 02/06/2023 – 03/26/2023 (Consecutive Leave)
@01729731	NOCE	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 06/16/2022 (1.5 hours)
@00976171	FC	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 11/29/2022 (8 hours); 11/30/2022 (2 hours)
@01820495	FC	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/25/2022 (10 hours)
@01843259	FC	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 05/10/2022 – 05/16/2022 (40 hours)
@01397413	CC	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 11/23/2022 (5 hours); 11/30/2022 – 12/02/2022 (24 hours); 12/05/2022 (8 hours)
@01718751	CC	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 11/07/2022 – 11/10/2022 (26.5 hours)

Classified Personnel  
January 24, 2023

@01069326	FC	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 11/30/2022 – 12/02/2022 (24 hours); 12/05/2022 (8 hours)
@01523617	CC	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 11/14/2022 – 11/21/2022 (47.5 hours)
@01630681	FC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 11/30/2022 – 12/12/2022 (Consecutive Leave)
@01148764	FC	Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 11/15/2022 – 02/13/2023 (Consecutive Leave)
@00943426	AC	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 11/02/2022 (9 hours); 11/07/2022 (9 hours); 11/09/2022 – 11/10/2022 (18 hours)
@01378991	FC	Military Leave With Pay Uniformed Services Employment and Reemployment Rights Act (USERRA) Eff. 11/17/2022 – 11/18/2022 (Consecutive Leave)
@00840287	NOCE	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 12/05/2022 – 12/09/2022 (40 hours)
@01364159	NOCE	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 12/12/2022 – 12/16/2022 (40 hours)
@01560167	CC	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 09/26/2022 – 09/29/2022 (32 hours)
@01281214	AC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 11/03/2022 – 12/08/2022 (Intermittent Leave)

Classified Personnel  
January 24, 2023

@01679330	NOCE	SB 114 (SPSL) Paid Leave Using Supplemental Paid Sick Leave Eff. 04/29/2022 (8 hours); 05/06/2022 (8 hours); 05/09/2022 – 05/12/2022 (32 hours)
@00004374	CC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 11/02/2022 – 05/02/2023 (Intermittent Leave)

NEW CONFIDENTIAL JOB DESCRIPTION

Human Resources Coordinator/EEO and Compliance  
Range 37C  
Confidential Salary Schedule

REVISED CLASSIFIED JOB DESCRIPTION

Campus Safety Officer Coordinator  
Range 40  
Classified Salary Schedule

## NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

Job Title:	Human Resources Coordinator/EEO and Compliance	Range:37C	Confidential Schedule
Date Revised:		Date Approved:	

### PRIMARY PURPOSE

This position is responsible for performing a wide variety of comprehensive, complex and specialized administrative and technical duties in support of the District's Human Resources EEO and Compliance Office, including, but not limited to, performing a wide variety of duties related to equal employment; litigation; investigations; policy development; and training. The duties of the position require knowledge of EEO, Title IX, investigations; federal and state laws; District personnel policies and procedures; the ability to exercise independent judgment; discretion in handling confidential information and materials; and specialized knowledge of the functional area supported.

### ESSENTIAL FUNCTIONS

*Examples of essential functions are interpreted as being descriptive and not restrictive in nature.*

1.	Provide highly responsible and complex support to the District Director, EEO and Compliance in the administration and effectiveness of a comprehensive range of services, policies, procedures, and laws related to human resources administration, equity, and compliance to foster and support equity, inclusion, and belonging for all employees, students, and community members.
2.	Provide support related to federal and state anti-discrimination laws and matters pertaining to discrimination, harassment, and sexual violence; serve as a campus resource on Title IX requirements and compliance, providing consultation as needed; provide support of investigations and compliance areas; may conduct basic investigations; maintain in-depth knowledge of legal requirements related to day-to-day management of employees, reducing legal risks and ensuring compliance.
3.	Gather, analyze, organize and compile documentary evidence from multiple sources for investigative reports, proposed disciplinary actions, responses to state and federal government agencies, administrative hearings and mediations; collaborate with campus Title IX Coordinators and other campus staff to address EEO and compliance issues and education; draft correspondence and reports; review and edit correspondence and reports for accuracy and completeness.
4.	Maintain the case management database to organize, manage and track incidents and cases; analyze data, trends, and potential systemic violations; maintain investigatory files, disposition reports and other records regarding harassment and discrimination cases; prepare statistical reports; maintain a variety of records and files related to personnel; update personnel information and data as necessary.
5.	Assist with the planning and coordination of operational activities of the Human Resources office; participate in the analysis, revision and writing of Human Resources guidelines and procedures; research current legislations and trends to recommend and implement new procedure related to areas of assigned responsibility; manage complex special projects.
6.	Participate in the development and implementation of Human Resources goals, objectives, policies, and priorities to support the District's Educational Master Plan; recommend and implement resulting policies and procedures; identify opportunities to improve service delivery methods and procedures; identify resource needs; review with appropriate management staff; implement improvements.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
JOB DESCRIPTION**

7.	Collaborate and support Human Resources staff in the monitoring of recruitment, selection and hiring processes to ensure equity and consistent application of procedures; support strategies for the recruitment of diverse faculty and staff; assist in the review of applicant data to ensure that adverse impact is not affecting applicants for recruitment.
8.	Prepare confidential information related to employer-employee relations, including collective bargaining negotiations and employee grievances; assist administrators, faculty, and staff on personnel procedural matters related to collective bargaining agreements.
9.	Plan, organize and arrange appropriate training and activities; provide consultation, guidance, presentations, and training to employees in the area of assigned responsibility.
10.	Attend a variety of meetings as required; participate in professional group meetings; maintain awareness of new trends and developments in the field of human resources administration; serve on committees and special projects as assigned; coordinate programs and services as appropriate with other District and campus personnel and outside agencies and organizations.
11.	Train and provide work direction and guidance to others as directed.
12.	Learn and apply emerging technologies and advances as necessary to perform duties in an efficient, organized, and timely manner.
13.	Participate in District/College efforts to increase the diversity of faculty and staff and to address student achievement gaps; active assistance in the creation of a welcoming and inclusive work and educational environment; attend and participate in diversity, equity and inclusion trainings and events.
14.	Perform related duties as assigned.

**OTHER FUNCTIONS**

None

**WORKING RELATIONSHIPS**

The Human Resources Coordinator/EEO and Compliance, maintains frequent contact with District and campus administrators, faculty, staff, students, applicants, federal and state agencies, and outside legal counsel.

**EDUCATION AND EXPERIENCE**

Minimum Qualifications

B.A./B.S. from an accredited college or an equivalent combination of education and experience to perform the essential functions.

Two years of experience providing administrative and coordinator support for a legal office/organization or a related area.

Commitment to diversity. All applicants must have demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and staff. The applicant must be able to

## NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

demonstrate how their experience with these factors relates to successfully achieving the goals of the position.

### Desirable Qualifications

Experience in a legal office and/or paralegal experience

Experience drafting legal correspondence and adhering to timelines/deadlines

Experience working with state and/or federal agencies, such as California Department of Fair Employment and Housing, Equal Employment Opportunity Commission, or other related organizations

Experience with data management, analysis, and reports

Prior experience in approaching work and interactions with colleagues and/or students in an equity minded manner. Ability to provide an inclusive and welcoming work/educational environment.

### **KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of District organization, operations, policies and objectives.

Knowledge of District policies, procedures, rules and regulations related to assigned functional area of responsibility.

Knowledge of federal, state, and local laws, codes and regulations as they relate to equal employment opportunity (EEO), unlawful discrimination, and sexual harassment based on all protected categories.

Knowledge of operational characteristics, services, and activities of a human resources program; advanced principles and practices of human resources administration including EEO, employment law, and related functions.

Knowledge of methods of research and analysis of personnel administrative and statistical data.

Knowledge of principles of public sector employer-employee relations and collective bargaining in California.

Knowledge of interpersonal skills, telephone techniques and etiquette, public relations techniques.

Knowledge of local, state and Federal regulations, including those applicable to human resources, employment and labor relations.

Knowledge of advanced word processing, database, spreadsheet, presentation, and data management software, applicable software applications, and report generations and query writing.

Knowledge of correct English usage, grammar, spelling, punctuation, and vocabulary.

Knowledge of modern office practices, procedures and equipment.

Ability to conduct investigations.

Ability to develop and conduct training and educational programs.

Ability to understand and compose business letter writing and basic report preparation.

Ability to interpret, apply and explain laws, regulations, policies and procedures.

Ability to analyze situations accurately and adopt an effective course of action.

Ability to understand the scope of authority in making independent decisions.

Ability to sustain current understanding of modern trends and legal issues in the field of human resource management.

Ability to perform a variety of specialized technical duties concerning the EEO and compliance.

Ability to process confidential materials and information and maintain confidentiality in perpetuity.

Ability to establish and maintain effective working relationships with District personnel, state and federal agencies, and other third parties.

Ability to plan, organize and prioritize work.

Ability to meet schedules and timelines.

Ability to understand and follow oral and written directions.

Ability to establish and maintain effective working relationships with others.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
JOB DESCRIPTION**

**SPECIAL REQUIREMENTS**

None

**WORKING CONDITIONS**

Office environment; subject to constant interruptions and frequent interaction with others; dexterity of hands and fingers to operate a computer keyboard; ability to exchange information in person one-on-one, in a group setting or on the telephone; travel to various locations; sitting or standing for extended periods of time (up to 2-3 hours); ability to read a variety of printed materials and information on a computer screen for extended periods of time; ability to lift, carry and/or move objects weighing up to 10 pounds. Will require off-site duties and activities.



<b>NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION</b>			
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Job Title:	Campus Safety Officer Coordinator	Range:	40
Date Revised:	June 22, 2021	Date Approved:	April 8, 2003

**PRIMARY PURPOSE**

This position serves as the initial point of contact for inquiry into the Campus Safety office. Responsible for organizing and directing various security and general facilities activities; and supervising the work of assigned personnel.

**ESSENTIAL FUNCTIONS**

*Examples of essential functions are interpreted as being descriptive and not restrictive in nature.*

1.	Coordinates day to day campus safety department functions including, but not limited to, coordination of campus events, distribution of work assignments, department work schedule, overtime distribution, equipment distribution, time, and attendance. Coordinates officer's logs, incident reports, investigations, safety drills, annual Clery reporting, and compliance measures. Supervises and participates in various security and general facilities activities; performs regular security and safety inspections on foot or in a vehicle. Escort students, staff, and general public as necessary.
2.	Represents the campus safety department in absence of the director of Campus Safety in committee meetings, forums, taskforce, workgroups, and presenting campus safety trainings or presentations.
3.	Plans and organizes staffing security for regular and special events in compliance with rules, regulations, and policies; assures parking control signs and markings comply with established codes. Ensures parking lots are paved and restriped for safety and enforcement. Maintains staff and visitor log as appropriate.
4.	Responsible for responding to matters over the telephone, by radio, and in person, providing routine and emergency dispatching of officers. Coordinates and assigns staff according to priorities to all routine and urgent matters. Ensures and provides expedient response to calls and positive resolution experience.
5.	Communicates with various public safety agencies, vendors, and others to provide and receive information and assistance. Notifies managers and campus executives of emergent or unusual events.
6.	Coordinates and provides response to campus emergencies, crimes, disturbances, or disasters; investigates and reports safety incidents, and works with outside law enforcement agencies. Observes mental health of students and implement intervention if appropriate through campus resources. Coordinates and staff's campus safety measures including but not limited to parking safety, safety drills, emergency exiting/evacuation procedures. Coordinates and staff's the monitoring of electronic security systems, lighting systems, video surveillance systems, fire alarm systems, emergency generators, and emergency telephones; notifies appropriate authorities when systems are inoperable and ensure appropriate corrective actions are implemented when necessary.
7.	Prepares, maintains, and reviews a variety of logs, records and reports including daily activity logs, incident and accident reports and personnel and maintenance records. Responsible for managing calendars, drafting correspondence, tracking/compiling data and statistics required for state and federal reporting.

<p><b>NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION</b></p>
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8.	Coordinates in the maintenance and repair of various District equipment including parking meters, assigned vehicles, communications equipment and various department equipment. Responsible for maintaining PPE safety equipment, emergency signs, etc. for department and campus.
9.	Operates a variety of equipment including bicycles, motor vehicles, electric carts, two-way radios, cell phones, computers, office equipment, parking meters, and small hand tools. May be responsible for assigning, programming, and maintaining campus issued keys and key fobs using the Lenel Software System. Programs and maintains software for campus safety electronic key box, key box system or similar systems.
10.	Attends and/or presents a variety of meetings and workshops as required; assures the adequate supply of supplies and equipment. Attends and/or presents for professional development training/conferences. Trains campus safety officers ensuring compliance with policy, procedures, and required state and federal mandates. Responsible for designing and delivery of safety training as assigned.
11.	Supervises and coordinates the work schedules and assignments of security personnel; may evaluate the work of assigned personnel; participates in the selection of personnel as appropriate.
12.	Learns and applies emerging technologies and advances as necessary to perform duties in an efficient, organized, and timely manner.
13.	Participate in District/College efforts to increase the diversity of faculty and staff and to address student achievement gaps; active assistance in the creation of a welcoming and inclusive work and educational environment; attend and participate in diversity, equity and inclusion trainings and events.
14.	Establishes and maintains professional work relationships with campus safety office, campus community, public, and local police/fire agencies.
15.	Performs related duties as assigned.

**OTHER FUNCTIONS**

In addition to the essential functions, the Campus Safety Officer Coordinator may be required to respond to calls for medical aid and administer first aid as needed.

**WORKING RELATIONSHIPS**

The Campus Safety Officer Coordinator maintains frequent contact with various District departments and personnel; faculty, students and the public; and appropriate law enforcement and public agencies.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

## EDUCATION AND EXPERIENCE

### Minimum Qualifications

High school diploma or GED

Minimum of three (3) years experience in ~~as-a security/safety guard~~ OR a combination of education and related experience (minimum of one (1) year of experience), ~~supplemented by required basic P.O.S.T. certification.~~

Possession of certification in 832 Penal Code Laws of Arrest

Possession of a certification of completion of SB 1626 (State of California)

Commitment to diversity. All applicants must have demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty, and staff. The applicant must be able to demonstrate how their experience with these factors relates to successfully achieving the goals of the position.

### Desirable Qualifications

Certificate of completion of CA POST Basic Academy or a certification of a police/sheriff academy

Prior experience in approaching work and interactions with colleagues and/or students in an equity minded manner. Ability to provide an inclusive and welcoming work/educational environment.

## KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of District organization, policies and procedures

Knowledge of law enforcement and security methods

Knowledge of traffic laws and vehicle control procedures

Knowledge of basic investigation techniques and procedures

Knowledge of record keeping techniques

Knowledge of the principles and practices of supervision and training

Ability to plan and organize security for special events

Ability to enforce pertinent laws, rules, and regulations with tact, firmness and diplomacy

Ability to operate, service and make minor repairs on equipment

Ability to work independently with little direction

Ability to analyze situations accurately and adopt an effective course of action

Ability to recognize and recall facts, faces, figures, details and discern a wide range of sounds

Ability to maintain records and prepare reports

Ability to administer first aid and CPR

Ability to plan, organize and prioritize work

Ability to meet schedules and time lines

Ability to understand and follow oral and written directions

Ability to train and direct the work of others

Ability to establish and maintain effective working relationships with others

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
JOB DESCRIPTION**

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**SPECIAL REQUIREMENTS**

A valid California Driver's License

First Aid and CPR Certification issued by the American Red Cross

~~Possession of a certification of completion of SB 1626 (State of California)~~

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**WORKING CONDITIONS**

Indoor and outdoor environment under various weather conditions; subject to ~~occasional~~ lifting, pushing, pulling or carrying (up to 50 lbs. unassisted). Requires running, or climbing stairs, ladders, fences, and walls; extended periods of walking and standing; subject to working with individuals displaying antisocial or criminal behavior. Subject to frequent interruptions and shifting priorities. Requires fine and gross motor skills in the use of tools and equipment. Driving required.

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**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**TO:** BOARD OF TRUSTEES

**DATE:** January 24, 2023

**SUBJECT:** Professional Experts

Action	<u>  X  </u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>  X  </u>

**BACKGROUND:** Professional Experts within budget.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

  
Approved for Submittal

5.c.1

Item No.

Professional Experts  
January 24, 2023

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Allen, George	CC	Technical Expert II	Rehearsal for Student Performance on Opening Day	4	01/03/2023	01/20/2023
Alofaituli, Kimberly	CC	Technical Expert I	Psych Tech Student Cohort Remediation	26	12/19/2022	01/05/2022
Alquiza, Darrlene	NOCE	Technical Expert II	Curriculum Alignment	10	01/09/2023	01/12/2023
Ambriz, Maricela	NOCE	Project Expert	Job Coach	26	01/13/2023	03/17/2023
Azarcon, Cynthia	NOCE	Technical Expert II	EL Civics Scorer	26	12/19/2022	01/10/2023
Barba, Yolanda	NOCE	Project Coordinator	Allied Health Career Pathway Coordinator	26	01/09/2023	03/17/2023
Barba, Yolanda	NOCE	Project Coordinator	Allied Health Career Pathway Coordinator	26	03/27/2023	06/09/2023
Blandford, Cynthia	NOCE	Technical Expert II	Curriculum Alignment	10	01/09/2023	01/12/2023
Brown, Anthony	CC	Technical Expert II	Psych Tech Program – Student Onboarding & Orientation	10	01/17/2023	01/18/2023
Brydges, Michael	CC	Technical Expert II	Professional Development Co-Coordinator	25	12/15/2022	01/18/2023
Bui, Tuan	FC	Project Expert	SSSP Related Data and Research Project	26	01/03/2023	03/17/2023
Bui, Tuan	FC	Project Expert	SSSP Related Data and Research Project	26	03/27/2023	05/17/2023
Burger, Markus	FC	Technical Expert II	Restructure Electronic Music Studio and Update Manuals and Tutorials	40	01/09/2023	01/20/2023
Cadena, Maria Leonor	AC	Technical Expert II	Diversity & Inclusion Faculty Fellow	26	01/03/2023	06/30/2023
Carlin, Anna	FC	Technical Expert II	Cybersecurity Emerging Technology Lab	14	08/22/2022	12/10/2022
Carlin, Anna	FC	Technical Expert II	Cybersecurity Emerging Technology Lab	15	01/02/2023	01/20/2023
Carlisle, Teresa	NOCE	Project Expert	Career Pathway Specialist	22	01/16/2023	03/16/2023
Carpenter, Melissa	CC	Technical Expert II	SWP Pathways/Marketing	26	01/16/2023	05/19/2023
Castellanos, Kenneth	FC	Assistant Coach 4	Assistant Coach – M Soccer	26	12/19/2022	01/13/2023
Castellanos, Kenneth	FC	Assistant Coach 4	Assistant Coach – M Soccer	26	05/22/2023	06/30/2023

Professional Experts  
January 24, 2023

Castro Kahn, Karlie	FC	Technical Expert I	Digital Photography Technical Expert	26	12/12/2022	01/23/2023
Croteau, Ronald	NOCE	Technical Expert II	EL Civics Scorer	26	12/19/2022	01/10/2023
Diaz, Carlos	NOCE	Technical Expert II	Attendance Accounting Task Force – NOCE-ESL	40	12/19/2022	01/11/2023
Donia, Richard	CC	Technical Expert II	Perkins Transportation	10	12/19/2022	01/12/2023
Dunne, Catherine	NOCE	Technical Expert II	Pharmacy Technician ASHP Requirements	26	12/22/2022	01/10/2023
Eapen, Beena	CC	Technical Expert II	Nursing Clinical Onboarding – Winter 2023	10	01/03/2023	01/31/2023
Eisner, Douglas	FC	Technical Expert II	Accreditation Writing Team	30	12/12/2022	01/18/2023
Faraci, Michael	CC	Technical Expert II	Nursing Clinical Onboarding – Winter 2023	10	01/03/2023	01/31/2023
Floerke, Brandon	FC	Project Manager	Hornets Tutoring Faculty Coordinator	40	12/12/2022	01/20/2023
Flores Sanchez, Karina	NOCE	Project Expert	Career Pathway Specialist	26	01/16/2023	03/16/2023
Galeano, Amparo	NOCE	Project Expert	Career Pathway Specialist	26	01/16/2023	03/16/2023
Galich, Jennifer	CC	Technical Expert II	Nursing Clinical Onboarding – Winter 2023	10	01/03/2023	01/31/2023
Gardner, Keenan	FC	Assistant Coach 4	Assistant Coach – Football	26	01/23/2023	05/12/2023
Gray, Richard	NOCE	Technical Expert I	El Civics Scorer	26	12/19/2022	01/10/2023
Gulmesoff, Monika	NOCE	Project Coordinator	Mobility Coordinator	26	01/17/2023	04/21/2023
Gutierrez, Ruth	CC	Technical Expert II	Professional Development Co-Coordinator	25	12/15/2022	01/18/2023
Henderson, Angela	FC	Technical Expert II	Study Abroad Program Winter Coordination	10	12/12/2022	01/18/2023
Hoang, Christine	CC	Technical Expert II	Nursing Clinical Onboarding – Winter 2023	10	01/03/2023	01/31/2023
Hughes, Deidre	FC	Technical Expert II	Mindfulness Statewide Collective – 1	20	01/04/2023	01/15/2023
Hughes, Deidre	FC	Technical Expert II	Mindfulness Statewide Collective – 1	20	05/24/2023	06/07/2023
Hughes, Deidre	FC	Technical Expert II	FYE and Mindful Growth	4	01/16/2023	01/17/2023
Hughes, Deidre	FC	Technical Expert II	Diversity Class Narratives	20	06/10/2023	06/30/2023
Imaku, Brittany	CC	Project Manager	Head Coach to Women’s Basketball Team	26	12/12/2022	01/20/2023
Imaku, Brittany	CC	Project Manager	Head Coach to Women’s Basketball Team	26	05/22/2023	06/01/2023
Ji, Shinah	CC	Technical Expert II	Nursing Clinical Onboarding – Winter 2023	10	01/03/2023	01/31/2023

Professional Experts  
January 24, 2023

Jimenez, Alvin	NOCE	Technical Expert II	EL Civics Scorer	26	12/19/2022	01/10/2023
Jones, Jeanette	CC	Project Manager	Strategic Program Development and Growth	4	01/02/2023	06/02/2023
Kemp, Darnell	FC	Technical Expert II	Distance Education Technical Expert/Coordinator	40	12/12/2022	01/22/2023
Kirby, Patricia	CC	Technical Expert II	Nursing Clinical Onboarding – Winter 2023	10	01/03/2023	01/31/2023
Leon, Jackline	FC	Project Expert	EOPS Master list & MIS Coding Expert	26	01/17/2023	06/30/2023
Llanes, Jasmin	NOCE	Project Expert	Mobility Trainer	26	01/04/2023	06/30/2023
Loney, Laura	FC	Technical Expert II	Spring 2023 Math STEM Boot Camps	10	01/17/2023	01/18/2023
Lopez, Corinna	NOCE	Technical Expert II	Attendance Accounting Task Force – NOCE-ESL	40	12/19/2022	01/11/2023
McNay, Sally	CC	Technical Expert II	Nursing Clinical Onboarding – Winter 2023	10	01/03/2023	01/31/2023
Myers, Victoria	NOCE	Technical Expert II	Attendance Accounting Task Force – NOCE-ESL	3	01/03/2023	01/11/2023
Ocampo, Ana	NOCE	Project Coordinator	Translator	15	01/18/2023	06/30/2023
Oo, Jennifer	NOCE	Technical Expert II	Curriculum and Workforce Development	26	12/26/2022	01/10/2023
Ortega, Ryan	CC	Technical Expert II	Nursing Clinical Onboarding – Winter 2023	10	01/03/2023	01/31/2023
Padilla, Debra	NOCE	Project Coordinator	CTE SoCal Sheet Metal JATC	15	01/11/2023	01/27/2023
Penesa, Brandon	CC	Technical Expert II	UCI Building Energy Assessment Grant	26	01/03/2023	01/20/2023
Perez, Roger	FC	Technical Expert II	Accreditation Writing Team	30	12/12/2022	01/18/2023
Pham, Thu	CC	Technical Expert II	Nursing Clinical Onboarding – Winter 2023	10	01/03/2023	01/31/2023
Putman, Elizabeth	CC	Technical Expert II	Nursing Clinical Onboarding – Winter 2023	10	01/03/2023	01/31/2023
Quihuis, Susan	NOCE	Project Expert	Career Pathway Specialist	26	01/16/2023	03/16/2023
Quintanilla, Melissa	NOCE	Technical Expert II	Curriculum Alignment	10	01/09/2023	01/12/2023
Ramos, Jaime	CC	Technical Expert I	Psych Tech Student Cohort Remediation	25	12/12/2022	01/05/2023
Reeves, Megan	NOCE	Technical Expert II	Curriculum Specialist	26	12/17/2022	01/12/2023
Roach, Brian	FC	Technical Expert II	Cybersecurity Emerging Technology Lab	9	8/22/2022	12/10/2022
Roach, Brian	FC	Technical Expert II	Cybersecurity Emerging Technology Lab	15	01/02/2023	01/20/2023
Rosati, Stephanie	CC	Technical Expert I	HRC Student Achievement, Career Development & Higher Wages	4	01/02/2023	06/02/2023



Professional Experts  
January 24, 2023

Rossi, Nicole	FC	Technical Expert II	Spring 2023 Math STEM Boot Camps	10	01/17/2023	01/18/2023
Sahakian, Souzan	NOCE	Technical Expert II	Attendance Accounting Task Force – NOCE-ESL	3	01/03/2023	01/11/2023
Sallade, Doug	CC	Technical Expert II	SWP AC/R Building Automation & UCI Building Energy Assessment	40	01/02/2023	06/30/2023
Schneyer, Deanna	FC	Assistant Coach 5	Assistant Coach – Beach Volleyball	20	01/03/2023	04/21/2023
Shererd, Erin	NOCE	Technical Expert II	Curriculum Alignment	20	01/06/2023	01/11/2023
Shields, Julie	NOCE	Technical Expert II	Pharmacy Technician ASHP Requirements	26	12/22/2022	01/12/2023
Smith, Marlo	NOCE	Technical Expert II	Attendance Accounting Task Force – NOCE-ESL	3	01/03/2023	01/11/2023
Stanojkovic, Alli	NOCE	Technical Expert II	Curriculum Specialist	26	12/17/2022	01/12/2023
Stehly, JoAnn	NOCE	Technical Expert II	Attendance Accounting Task Force – NOCE-ESL	3	01/03/2023	01/11/2023`
Stiemke, Kimberley	NOCE	Technical Expert II	Attendance Accounting Task Force	40	01/03/2023	01/10/2023
Thue, Kelly	NOCE	Project Coordinator	Parenting Marketing and Outreach Support	15	01/09/2023	02/17/2023
Thue, Kelly	NOCE	Project Coordinator	Parenting Marketing and Outreach Support	15	02/27/2023	04/07/2023
Thue, Kelly	NOCE	Project Coordinator	Parenting Marketing and Outreach Support	15	04/17/2023	06/23/2023
Tomlinson, John	FC	Technical Expert II	Restructure Electronic Music Studio & Update Manuals and Tutorials	26	01/09/2023	01/20/2023
Vazquez, Rosa	NOCE	Project Expert	Job Coach	26	01/13/2023	03/17/2023
Verduzco, Gisela	CC	Technical Expert II	Student Equity and Success Assistance	15	01/09/2023	06/30/2023
Ward, Anita	FC	Project Manager	Event Coordinator – Athletic Hall of Fame	26	01/03/2023	06/30/2023
Walker, Jane	CC	Technical Expert II	Nursing Clinical Onboarding – Winter 2023	10	01/03/2023	01/31/2023
Williams, Janet	NOCE	Technical Expert II	Peer Online Course Review Assistance	40	01/03/2023	01/10/2023
Ysidoro, Chuck	CC	Project Coordinator	SWP Across All Pathways and Marketing	26	01/16/2023	05/05/2023
Zhang, Zhixu (Alex)	CC	Technical Expert II	UCI Building Energy Assessment Grant	26	12/19/2022	03/17/2023

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** January 24, 2023

**SUBJECT:** Hourly Personnel

Action	<u>    X    </u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>    X    </u>

**BACKGROUND:** Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District's administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

**FUNDING SOURCE AND FINANCIAL IMPACT:** All personnel matters are within budget.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.d.1

Item No.

Hourly Personnel  
January 24, 2023

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Alrubaye, Wasan	AC	Technical - Assist in District's Future Instructor Training Program Intern	01/18/23	05/20/23	TE A 1
Backhorn, Hoda	FC	Technical - Assist in Telecommunication High - Tech System	01/24/23	06/30/23	TE A 2
Barber, Sadie	CC	Non-Direct Instr Support - Assist in Ceramics	02/13/23	05/15/23	TE A 1
Bernanza, Gerson	AC	Technical - Assist in District's Future Instructor Training Program Intern	01/18/23	05/20/23	TE A 1
Borza, Christy	NOCE	Direct Instr Support - Provide Educational & Vocational Support to DSS	01/25/23	06/30/23	TE B 2
Carrera, Cristain	FC	Tech/Paraprof - Assist at Fullerton Campus Theatre	01/25/23	06/30/23	TE J 2
Castillo, Sarah	FC	Paraprof - Assist with Child Development Center Lab	01/03/23	04/04/23	TE B 1
Castillo, Sarah	FC	Paraprof - Assist with Child Development Center Lab	06/13/23	06/30/23	TE B 1
Chavez, Cynthia	AC	Technical - Assist in District's Future Instructor Training Program Intern	01/18/23	05/20/23	TE A 1
Cheng, Socheata	CC	Technical - Assist in Math division	02/13/23	05/12/23	TE A 1
Coker, Lauren	AC	Technical - Assist in District's Future Instructor Training Program Intern	01/18/23	05/20/23	TE A 1
Costes, Carolina	NOCE	Direct Instr Support - Provide Educational & Vocational Support to DSS	01/25/23	06/30/23	TE A 4
Danzer, Claudia	AC	Technical - Assist in District's Future Instructor Training Program Intern	01/18/23	05/20/23	TE A 1
Flores, Gabriela	AC	Technical - Assist in District Payroll Office	01/17/23	04/14/23	TE A 4
Gold, Hailey	FC	Paraprof - On-call theater crew for campus/rental productions	01/25/23	06/30/23	TE J 2
Gonzalez, Stephany	AC	Technical - Assist in District's Future Instructor Training Program Intern	01/18/23	05/20/23	TE A 1
Hale, Eric	CC	Service/ Maint- Assist in Hospitality, Restaurant and Culinary program	02/06/23	05/06/23	TE B 2
Herrera, Jonathan	CC	Service/ Maint- Assist in Hospitality, Restaurant and Culinary program	01/30/23	05/12/23	TE B 2
Hueth, Joshua	AC	Technical - Assist in District's Future Instructor Training Program Intern	01/18/23	05/20/23	TE A 1
Jamie, Andrea	AC	Technical - Assist in District's Future Instructor Training Program Intern	01/18/23	05/20/23	TE A 1
Jennings, Montez	AC	Technical - Assist in District's Future Instructor Training Program Intern	01/18/23	05/20/23	TE A 1
Lopez, Mextli	AC	Technical - Assist in District's Future Instructor Training Program Intern	01/18/23	05/20/23	TE A 1
Maldonado, Jonathan	CC	Technical - Assist with new equipment and prep data loggers	01/25/23	04/25/23	TE A 1
Mason, Laura	AC	Technical - Assist in District's Future Instructor Training Program Intern	01/18/23	05/20/23	TE A 1
Movchan, Alyssa	CC	Direct Instr Support - Athletic Program Assistant - Women's Basketball	01/25/23	06/30/23	TE I 1

Hourly Personnel  
January 24, 2023

Nava, Jacob	FC	Paraprof - On-call theater crew for campus/rental productions	01/25/23	06/30/23	TE J 2
Nhan, Minh	FC	Tech/Paraprof - Assist ACT with various projects	02/06/23	05/06/23	TE A 2
Olvera, Cristina	CC	Service/ Maint- Assist in Hospitality, Restaurant and Culinary program	01/30/23	04/29/23	TE B 2
Ortiz Soto, Evelyn	AC	Technical - Assist in District's Future Instructor Training Program Intern	01/18/23	05/20/23	TE A 1
Parinas, Alyssandrei	CC	Technical - Assist in STEM	01/25/23	04/25/23	TE A 1
Pourshassan, Shamila	FC	Paraprof - Assist with Child Development Center Lab	01/03/23	04/04/23	TE B 2
Quezada, Brian	CC	Technical - Assist with equipment and calibration in HVAC	01/24/23	04/24/23	TE A 2
Reynolds, Ryan	FC	Tech/Paraprof - Assist in ACT computer lab	04/17/23	06/30/23	TE A 3
Ruiz, Fabiola	AC	Technical - Assist in District's Future Instructor Training Program Intern	01/18/23	05/20/23	TE A 1
Sanchez, Marisol	AC	Technical - Assist in District's Future Instructor Training Program Intern	01/18/23	05/20/23	TE A 1
Seth, Nidhi	CC	Technical - Assist with Cranium Café	01/24/23	04/24/23	TE A 1
Shearer, Avalon	NOCE	Direct Instr Support - Provide support to DSS	01/25/23	06/30/23	TE A 3
Tan, Mona	CC	Technical - Assist in DSS	01/25/23	04/25/23	TE A 4
Torres, Stephanie	AC	Technical - Assist in District's Future Instructor Training Program Intern	01/18/23	05/20/23	TE A 1
Tuyetnhi Tran, Natalie	AC	Technical - Assist in District's Future Instructor Training Program Intern	01/18/23	05/20/23	TE A 1
Viveros, Samantha	FC	Paraprof - Assist with Child Development Center Lab	01/03/23	04/04/23	TE B 1
Waldie, Cari	CC	Service/ Maint- Assist in Hospitality, Restaurant and Culinary program	02/06/23	05/06/23	TE B 2
Walter, Ethan	CC	Service/ Maint- Assist in Hospitality, Restaurant and Culinary program	02/27/23	05/19/23	TE B 1
Waterbury, Megan	CC	Service/ Maint- Assist in Hospitality, Restaurant and Culinary program	02/13/23	05/15/23	TE B 2
Zamudio, Adrian	FC	Paraprof - Assist with Child Development Center Lab	01/03/23	04/04/23	TE B 1
Zamudio, Adrian	FC	Paraprof - Assist with Child Development Center Lab	04/05/23	06/30/23	TE B 1

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Adhikari, Subina	CC	Direct Instr Support - Tutor for the Math Learning Center	01/25/23	06/30/23	TE A 2
Alcibar Munoz, Wendy	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	01/25/23	06/15/23	TE B 1
Alvarez, Jaime	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1

Hourly Personnel  
January 24, 2023

Apolinar, Angela	CC	Direct Instr Support - Tutor for Cybersecurity program	01/25/23	04/22/23	TE A 1
Apolinar, Angela	CC	Direct Instr Support - Tutor for Cybersecurity program	06/26/23	06/30/23	TE A 1
Azizan, Hana	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Badilla, Andrei	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	01/25/23	06/30/23	TE A 1
Bagunu, Krystofer	CC	Direct Instr Support - Tutor for Supplemental Instruction	01/25/23	06/30/23	TE A 2
Barraza, Kassandra	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Buhler, William	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Cabrejos, Sofia	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Calderas, Cynthia	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Cho, Eric	FC	Direct Instr Support - Tutor for the VRC Tutoring Program	01/25/23	06/30/23	TE B 4
Contreras, Zindy	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 2
Coronado, Uzziel	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Delgado-Ulloa, Miriam	FC	Direct Instr Support - Tutor for Writing Center	01/25/23	06/30/23	TE A 2
Duran, Adriana	CC	Direct Instr Support - Tutor for the Math Learning Center	01/25/23	06/30/23	TE A 2
Esqueda, Nashay	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Estrada, Mathew	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Fink, Natalia	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Garcia, Andrew	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Gonzalez, Alondra	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 2
Grijalva, Gabrielle	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Guillen, Xitlali	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Hermosillo, Cassandra	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Hernandez, Amber	FC	Full-time Student - Tutor students for Biotech	01/25/23	06/15/23	TE A 3
Hill, Demario	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Holster, Mireya	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Hussain, Nasir	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Huynh, Hai	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Iqbal, Haya	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1

Hourly Personnel  
January 24, 2023

Iqbal, Haya	FC	Direct Instr Support - Tutor for Writing Center	01/25/23	06/30/23	TE A 2
Jun, Matthew	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 2
Jung, Inhee	CC	Direct Instr Support - Tutor for Supplemental Instruction	01/25/23	06/30/23	TE A 2
Junil, Bae	FC	Direct Instr Support - Tutor for the Math Lab	01/25/23	06/30/23	TE B 4
Kim, Dillon	FC	Direct Instr Support - Tutor for Writing Center	01/25/23	06/30/23	TE A 2
Lalunio, Lee	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 2
Lam, Khoi	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Le, Nguyen Huong Thy	FC	Full-time Student - Tutor students in the campus Tutoring Center	01/25/23	06/30/23	TE A 1
Lee, Hyo Sun	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Liu, Te Yen	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Makshanoff, Kati	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Mateus Guerrero, Lida	FC	Direct Instr Support - Tutor for the Veterans Resource Center	01/25/23	06/30/23	TE B 4
MATSUI, TAKAFUMI	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Matthies, Timothy	CC	Direct Instr Support - Tutor for the Math Learning Center	01/25/23	06/30/23	TE A 2
Maxwell, Bailey	CC	Direct Instr Support - Tutor for Supplemental Instruction	01/25/23	06/30/23	TE A 2
Miller, Kassidy	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Nguyen, Vy	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Ortega, Francisco	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 2
Paul, Natalie	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Perez, Jenny	FC	Full-time Student - Tutor students in the campus Tutoring Center	01/25/23	06/15/23	TE A 3
Perez, Madelynn	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Ramirez, Gabriela	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Read, Abigail	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Repal, Prabhjot	CC	Direct Instr Support - Tutor for the Math Learning Center	01/25/23	06/30/23	TE A 2
Rollino, Katherine	FC	Direct Instr Support - Tutor for Writing Center	01/25/23	06/30/23	TE A 2
Roman, Roquel	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Saucedo, Elissa	CC	Direct Instr Support - Tutor for the Math Learning Center	01/25/23	06/30/23	TE B 2
Shaw-Brody, Sarah	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1

Hourly Personnel  
January 24, 2023

Shubin, Michael	FC	Direct Instr Support - Tutor for Math Lab	01/25/23	06/30/23	TE A 1
Sim, Andrew	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Stanford, Valerie	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Stanley, Hunter	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Stout, Grace	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Su, Yian	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Tisbe, Mark	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Torres, Mario	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Vasquez, Evelyn	FC	Direct Instr Support - Tutor for Students in Biotech	01/25/23	06/30/23	TE A 3
Villegas, Nicole	FC	Direct Instr Support - Tutor for Writing Center	01/25/23	06/30/23	TE A 3
Vo, Jasmine	CC	Direct Instr Support - Tutor for Supplemental Instruction	01/25/23	06/30/23	TE A 2
Vu, Kayley	CC	Direct Instr Support - Tutor for Supplemental Instruction	01/25/23	06/30/23	TE A 4
Wang, Hanna	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Wilkie, Jenna	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Woodson, Torrence	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Wren, Ryan	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Yang, Jena	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1
Yourkwitz, Samuel	FC	Direct Instr Support - Tutor for the Hornets Tutoring Program	01/10/23	06/30/23	TE A 1

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Soske, Svetlana	NOCE	Direct Instr Support - Sub for Classified emp on temp reassignment	01/03/23	05/26/23	TE B 1

Hourly Personnel  
January 24, 2023

Full Time Students and Work Study

<b>Name</b>	<b>Site</b>	<b>Title and Description of Service</b>	<b>Begin</b>	<b>End</b>	<b>Grade/Step</b>
Backhom, Hoda	FC	Full-time Student - Assist in Telecommunications	01/24/23	06/30/23	TE A 2
Beidelman, Noah	CC	Full-time Student - Assist in STEM	01/25/23	04/26/23	TE A 1
Bello, Omar	CC	Full-time Student - Assist in STEM	01/25/23	04/26/23	TE A 1
Cervantes, Jennifer	FC	Full-time Student - Assist in Digital Photography Lab	01/25/23	06/30/23	TE A 1
Chiang, Rani	CC	Full-time Student - Assist in STEM	01/25/23	04/26/23	TE A 1
Faller, Ma Luisa	CC	Full-time Student - Assist in STEM	01/25/23	04/26/23	TE A 1
Gandia, Moira	CC	Work Study Student - Assist in Financial Aid	01/25/23	06/15/23	TE A 1
Interrante, Abigail	CC	Work Study Student - Assist in BUS/CIS division	01/25/23	06/30/23	TE A 1
Kaur, Harlaj	FC	Full-time Student - Assist in Campus Communications	01/25/23	06/30/23	TE A 1
Kernal, Sarah	CC	Full-time Student - Assist in STEM	02/16/23	05/20/23	TE A 3
Khalid, Elyas	FC	Work Study Student - Academic Support Center	01/25/23	06/30/23	TE A 1
Lira, Anthony	CC	Full-time Student - Assist in STEM	02/16/23	05/20/23	TE A 1
Marmolejo, Joshua	FC	Full-time Student - Assist in Food Bank	01/25/23	06/30/23	TE A 2
Martinez Alonzo, David	CC	Full-time Student - Assist in STEM	01/25/23	04/26/23	TE A 1
Morales, Marcos	CC	Full-time Student - Assist in STEM	01/25/23	04/26/23	TE A 1
Nguyen, Mindy	CC	Full-time Student - Assist in EOPS	01/25/23	06/30/23	TE A 4
Nguyen, Tam	CC	Work Study Student - Assist in DSS	12/15/22	06/30/23	TE A 1
Phommavanh, Diana	CC	Full-time Student - Assist in STEM	01/18/23	06/30/23	TE A 1
Polezhaev, Mark	CC	Full-time Student - Assist in STEM	01/25/23	04/26/23	TE A 1
Salazar, Karen	CC	Full-time Student - Assist in STEM	01/25/23	04/26/23	TE A 1
Shibly, Alia	CC	Full-time Student - Assist in STEM	01/25/23	04/26/23	TE A 1
Subedi, Aarjun	CC	Work Study Student - Assist in Financial Aid	01/24/23	06/30/23	TE A 2
Vachhani, Shreeya	CC	Full-time Student - Assist in STEM	01/25/23	04/26/23	TE A 1



# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES

**DATE:** January 24, 2023

**SUBJECT:** Volunteers

Action	<u>  X  </u>
Resolution	<u>          </u>
Information	<u>          </u>
Enclosure(s)	<u>  X  </u>

**BACKGROUND:** The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

**How does this relate to the five District Strategic Directions?** NOCCCD will provide an inclusive, equitable, and welcoming environment to support the well-being and professional growth of all employees.

**How does this relate to Board Policy:** Not applicable.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by



Approved for Submittal

5.e.1

Item No.

Volunteer Personnel  
January 24, 2023

Volunteers

<b>Name</b>	<b>Site</b>	<b>Program</b>	<b>Begin</b>	<b>End</b>
Amundson, Kylie	CC	DSS - Personal Services Assistant	01/12/23	06/30/23
Condi, Anali	FC	Internship - Counseling & Student Development	01/30/23	05/25/23
Darginsky, Lisa	NOCE	DSS - Personal Care Attendant	01/17/23	05/26/23
Douglas, Madison	CC	Physical Education Kinesiology & Athletics - Sports Information/Marketing	01/24/23	06/30/23
Duran, Jazmin	CC	Physical Education Kinesiology & Athletics - Sports Information Marketing	01/01/23	06/30/23
Hale, Patrick	CC	Physical Education Kinesiology & Athletics - HCOP Grant Mentor	01/01/23	06/30/23
Rapp, Austin	FC	Physical Education Kinesiology & Athletics - Information Marketing	01/25/23	05/19/23
Rosales, Alexa	FC	Internship - Counseling Promise Program	01/25/23	05/19/23
Sanchez, Iris	FC	Physical Education Kinesiology & Athletics - Athletic Training	01/25/23	05/19/23
Shannon, Jami	CC	DSS - Personal Services Assistant	01/12/23	06/30/23
Uraje, Adriana	FC	Internship - Counseling Promise Program	01/25/23	05/19/23
Vegas, Brittney	FC	Internship - Counseling Promise Program	01/25/23	05/19/23

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** January 24, 2023  
**SUBJECT:** CCCT Board of Directors  
Nomination for Membership

Action     X      
Resolution             
Information             
Enclosure(s)           

**BACKGROUND:** The California Community College Trustees (CCCT) Board serves an essential purpose within the Community College League of California. Meeting five times a year, the 22-member board provides leadership and direction to ensure a strong voice for governing board members.

From January 1 through February 15, nominations for membership on the CCCT Board will be accepted in the League Office. Nominations are to be made by a member district board of trustees, and each district may nominate only members of its board. Each nominee must be a local community college district trustee, other than a student trustee, and must have consented to be nominated. Only one trustee per district may serve on the board. An official Biographical Sketch Form and Statement of Candidacy must accompany the Nominating Ballot mailed to the League Office.

The election of members of the CCCT Board will take place between March 10 and April 25. Each member district board of trustees will have one vote for each vacancy on the CCCT Board. Nine persons will be elected to the Board this year: seven incumbents are eligible to run for re-election and two vacancies due to term limits. In accordance with the CCCT Board Governing Policies, CCCT Board members shall be elected for three-year terms. No CCCT Board member shall serve more than three (3) full terms consecutively.

Trustee Barbara Dunsheath currently serves on the CCCT Board and is one of the incumbents up for re-election. She was first elected to the CCCT Board in 2020 and is eligible for two additional terms.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 4) Collective Impact & Partnerships, Goal 3) – The District will advocate at the state and national levels for legislation that supports student experience and success.

**How does this relate to Board Policy:** Not applicable.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board nominate Trustee Barbara Dunsheath for membership on the California Community College Trustees Board.

Byron D. Clift Breland  
Recommended by

  
Approved for Submittal

6.a  
Item No.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

<b>TO:</b>	BOARD OF TRUSTEES	Action	<u>    X    </u>
<b>DATE:</b>	January 24, 2023	Resolution	<u>          </u>
		Information	<u>          </u>
<b>SUBJECT:</b>	2023 District Legislative Priorities	Enclosure(s)	<u>    X    </u>

**BACKGROUND:** Each year, the North Orange County Community College District crafts state and federal legislative priorities in order to direct advocacy efforts for the District and campuses. With the help of lobbyists Nossaman LLP, members of Chancellor’s Staff meet each year to discuss emerging legislative issues that affect our students, staff and community.

Identified legislative priorities address critical needs in the areas of workforce, college readiness, transfer and articulation, financial aid, student success and basic needs, inclusion of noncredit students in appropriate initiatives, as well as general considerations that affect higher education appropriations. The goal is to maximize opportunities for student success, and position NOCCCD to better serve the existing and future workforce needs of the community it serves.

For 2023, Chancellor’s Staff has identified the following state and federal legislative priorities:

## State Legislative Priorities

- Meeting Labor Market Demands
- Basic Needs
- Diversity, Equity, Inclusion, and Anti-Racism (DEIA)
- Noncredit
- Long-Term Financial Stability

## Federal Legislative Priorities

- Financial Aid
- Support for In-Person and Digital Learning
- Cybersecurity
- Congressional Funding Requests
- Support Advocacy Efforts for Undocumented Students

These priorities are not meant to be all-inclusive, and NOCCCD retains the right to advocate on behalf of or in opposition to other areas of legislation or specific bills as they arise through the legislative session. If the Board of Trustees wishes to take a unified position on specific bills during the session, a separate agenda item will be crafted and subsequently voted on as a resolution.

This agenda item was written by Kai Stearns, District Director, Public & Governmental Affairs.

**How does this relate to the five District Strategic Directions?** This item responds to District Strategic Direction 4) Collective Impact and Partnerships –Goal 3) The District will advocate at the state and national levels for legislation that supports student experience and success.

**How does this relate to Board Policy:** This item is in accordance with: BP 1001, District Mission, Vision, & Values Statements; *The mission of the North Orange County Community College District is to serve and enrich our diverse communities by providing a comprehensive program of educational opportunities that are accessible, relevant, and academically excellent. We are unequivocally committed to student success and lifelong learning.* BP 2430, Delegation of Authority to Chancellor; *The Chancellor is empowered to reasonably interpret board policy. In situations where there is no board policy direction, the Chancellor shall have the power to act, but such decisions shall be subject to review by the Board.* BP 2716, Political Activity; *Initiative or referendum measures may be drafted on an area of legitimate interest to the District. The Board may by resolution express the Board’s position on ballot measures.*

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board adopt the recommended state and federal legislative priorities for 2023 and empower the Chancellor of the North Orange County Community College District to advocate for the interests of the students, staff, and faculty of the District on behalf of the Board.

Byron D. Clift Breland  
Recommended by

  
Approved for Submittal

6.b.2  
Item No.

# North Orange County Community College District

## 2023 State Legislative Priorities

The North Orange County Community College District has identified five critically important state legislative priorities to focus advocacy efforts on for 2023. Each priority has been carefully chosen to focus on results that will support the District's student population, staff, faculty, and long-term sustainability. These priorities allow staff and the District's advocates in Sacramento to act expeditiously on key State issues that impact the District and the students we serve; however this is not an all-inclusive list of the issues the District will engage in and advocate on.

- 1. Meeting Labor Market Demands:** California Community Colleges (CCCs) partner with K-12 districts, universities, and industry to provide career ladder opportunities that are in direct response to the current labor market needs. It is vital that the State continues investments in the Strong Workforce Program, Guided Pathways, Dual Enrollment, Entrepreneurships, Apprenticeships and Career Education, so that we can ensure our students are trained, retrained, and prepared for the labor industries that are growing in our region. The District strongly supports ongoing investments and policies that support the CCCs in preparing our students for the workforce, boosting enrollment, and meeting labor market demands.
- 2. Basic Needs:** Student success is directly impacted by access to basic needs, such as food, housing, technology, transportation, childcare, and mental health services. The District strongly supports any policy and/or budget-related efforts aimed at increasing CCC students' ability to access basic needs and mental health services. The District supports maximum flexibility with the use of these funds, to best meet the individual needs of our students.
- 3. Diversity, Equity, Inclusion, and Anti-Racism (DEIA):** The District is committed to DEIA initiatives with the goal of developing an intercultural proficient community of students, faculty, and staff. During these challenging times of racial tension across the country, the District supports policies that systemically dismantle racism, and further advancing equity, civil rights, racial justice, equal opportunity, and inclusion efforts for CCCs.
- 4. Noncredit:** The District has one of the largest noncredit centers in California: North Orange Continuing Education (NOCE). NOCE serves over 25,000 students a year through such programs as high school diploma, English as a second language, parenting, and career certification classes. Historically, there have been several examples of statewide community college initiatives implemented that have not adequately considered the special administration challenges inherent to noncredit education, even when that inclusion would have been a valuable addition to the initiative. The District will continue to advocate for equitable legislative and

regulatory consideration for noncredit students and programs. The District supports noncredit programs preserving the same level of access to all eligible funding sources, including California Adult Education Program, Strong Workforce Program, and Student Equity and Achievement Program.

- 5. Long-Term Financial Stability:** The California Community College system incurred a significant decline in enrollment due to the pandemic. While the District is working on reclaiming enrollment, we are aware that full recovery—if possible—will take many years. During this recovery period, it is critical that the State support the long-term financial stability of our system, including on-going financial investments in the PERS and STRS pension system. The State should also reevaluate the Faculty Obligation Number (FON) in a fair and equitable way.

DRAFT

# North Orange County Community College District

## 2023 Federal Legislative Priorities

The North Orange County Community College District has identified five critically important federal legislative priorities to focus advocacy efforts on for 2023. Each priority has been carefully chosen to focus on results that will support the District's student population, staff, faculty, and long-term sustainability. These priorities allow staff and the District's advocates in Washington, D.C. to act expeditiously on key federal issues that impact the District and the students we serve; however this is not an all-inclusive list of the issues the District will engage in and advocate on.

- 1. *Financial Aid:*** Federal financial aid consists of student loans and need-based financial aid, such as the Pell Grant, Supplemental Educational Opportunity Grants (SEOG), and Federal Work-Study. With a new Congress and the ongoing Biden Administration in place, we anticipate significant changes to federal financial aid, including increased student aid support through efforts to make community college free for students, as well as policy changes related to accreditation, regulation reform, student loans, and additional transparency. It is important during these policy debates that any changes to law reflect California's diverse student population and interests. The cost to attend community college in California encompasses much more than just fees. All of the support needed to ensure access and success for a student's ability to achieve their educational goals, such as transportation, childcare, textbooks, housing and food should be taken into account. The District will advocate to ensure all students, both noncredit and credit, are able to access federal emergency grants and/or resources related to the COVID-19 pandemic or otherwise.
- 2. *Support for In-Person and Digital Learning:*** The California Community College system underwent a major restructuring as a result of the COVID-19 pandemic with students shifting from all in-person courses to hybrid and distance learning options. The District has taken extraordinary measures to ensure students have the resources they need to be successful with distance learning, while also welcoming back students in person. The District supports policies and resources that assist students with digital literacy to ensure they can be successful in an online learning format. The District supports federal policies and financial resources to provide students with access to technology, including access to broadband connections, computers, and software. The District supports the need for resources for colleges to successfully transition courses to online and distance platforms, including the need for professional development, training, and technology support for staff and faculty.
- 3. *Cybersecurity:*** Recent enactment of federal laws has provided an opportunity for state and local governments to conduct cyber vulnerability assessments. The federal funds will be in the form of grants and are for assessing cyber vulnerabilities. The District will engage on cybersecurity as a topic of interest given



the amount of sensitive personal information collected on students and the vital role that the District plays in educating and developing the workforce in Orange County.

In addition, the U.S. Department of Homeland Security is conducting a rulemaking regarding cyber incident reporting, targeting disclosure of relevant cyber incidents and ransomware attacks. These topics will remain essential for the District to determine if it will be subject to further cyber incident reporting, as well as remaining eligible for future federal funds pertaining to cybersecurity. Given the increase in ransomware attacks, including on public school systems, there must be adequate investment in cybersecurity. Lastly, the need to have an auditable and secure system to verify student enrollments and corresponding financial and sensitive personal information is critical. The District supports policies and resources to implement safe cybersecurity measures.

4. ***Congressional Funding Requests:*** The District will be poised to advance local projects with our Congressional Representatives by requesting priority funding through Congressional spending requests. These projects may be focused on a variety of District-wide matters, such as student transportation concerns, educational programming, or veteran educational-related issues. The District will advocate for the support of these critical projects by requesting federal funding to ensure implementation.
5. ***Support Advocacy Efforts for Undocumented Students:*** NOCCCD is committed to serving all students who can benefit from a post-secondary education, without regard to race, ethnicity, religion, national origin, immigration status, age, gender, language, socio-economic status, gender identity or expression, medical condition or disability. California's diversity is a great source of innovation and industry, making California one of the largest economies in the world and an economic engine for the United States.

California is home to more than two million undocumented immigrants and estimates find that approximately 75,000 undocumented students are enrolled in California's public and independent colleges and universities. Along with Governor Newsom and the California Community Colleges' Chancellor's Office, NOCCCD supports policy advocacy efforts that increase access and provide resources that support undocumented students' persistence in higher education, and urgently ask Congress to pass legislation to provide Dreamers with the permanent protection they need and deserve.

# NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TO:** BOARD OF TRUSTEES  
**DATE:** January 24, 2023  
**SUBJECT:** Future Board Agenda Items

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

**BACKGROUND:** At the June 2018 Board and Chancellor planning retreat, the group discussed how to make Board meetings more effective and efficient. As a result of that discussion, it was agreed that a new *Future Board Agenda Items* section would be included in Board meeting agendas to provide an opportunity for trustees to discuss the possibility of adding topics or items of interest to future agendas.

This information item is presented to allow for discussion on any potential future Board agenda items.

**How does this relate to the five District Strategic Directions?** Not applicable.

**How does this relate to Board Policy:** This item is in accordance with Board Policy 2310, Regular Meetings of the Board and Board Policy 2340, Agendas.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Not applicable.

**RECOMMENDATION:** It is recommended that the Board discuss any potential future Board agenda items.

Byron D. Clift Breland  
Recommended by

  
Approved for Submittal

6.c  
Item No.

**UNAPPROVED**  
MINUTES OF THE ORGANIZATIONAL AND REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

December 13, 2022

The Board of Trustees of the North Orange County Community College District met for its Organizational and Only Regular Meeting on Tuesday, December 13, 2022, at 5:30 p.m. in the Anaheim Campus Board Room with a YouTube livestream broadcast.

Board President Jacqueline Rodarte called the meeting to order at 5:36 p.m. and led the Pledge of Allegiance.

**TRUSTEE ROLL CALL:** Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Jacqueline Rodarte, Evangelina Rosales, and Student Trustees Paloma Foster and Kisha Mehta. Absent: None.

**RESOURCE PERSONNEL PRESENT:** Byron D. Clift Breland, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Monte Perez, Interim President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns, District Director, Public & Governmental Affairs; Raine Hambly, representing the District Management Association; Jennifer Oo, representing the North Orange Continuing Education Academic Senate; Damon De La Cruz, representing the Cypress College Academic Senate; Christie Diep, representing United Faculty; Summer Marquardt, representing CSEA; Seija Rohkea, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

**OTHER ADMINISTRATORS AND EMPLOYEES PRESENT:** Allison Coburn, Paul de Dios, Alejandra Ramirez, and Steven Schoonmaker from Cypress College; Rod Garcia, Gary Graves, Katie King, Naveen Kanal, and Jose Ramon Nuñez from Fullerton College; Lisa Johnson and Marlo Smith from North Orange Continuing Education; and Simone Brown Thunder, M. Leonor Cadena, Danielle Davy, Geoff Hurst, Julie Kossick, Tami Oh, Chelsea Salisbury, and Amita Suhrid from the District Office.

**VISITORS:** Blaze Bhence, Matthew Bohanan, Jim Finn, Tom Finn, Christy Finn, Dash Johnson, Rachel Skruglia, Terry Tao, Joeylynne Van Ginkel, Joslynne Van Ginkel, and Whitarick. Public participation was provided via YouTube livestream.

**CERTIFICATE OF APPOINTMENT IN LIEU OF ELECTION:** Chancellor Byron D. Clift Breland reported the receipt of a Certificate of Appointment in Lieu of Election from the Orange County Registrar of Voters for Stephen T. Blount for a term of office that ends December 2026.

**CERTIFICATE OF ELECTION:** Chancellor Byron D. Clift Breland also reported that Certificates of Election had been received which certified that Jeffrey P. Brown and Barbara Dunsheath were elected to the office of Governing Board Member for terms of office that also end December 2026.

**OATH OF OFFICE:** Trustees Stephen T. Blount, Jeffrey P. Brown, and Barbara Dunsheath were sworn into office by Board President Jacqueline Rodarte.

Board President Jacqueline Rodarte congratulated the newly sworn in trustees and invited them to share any remarks. Trustees Blount, Brown, and Dunsheath individually shared the rare privilege and honor it is to serve on the Board, and to also continue to be of service to the District and community.

**RECOGNITION OF THE 2022 BOARD OFFICERS:** Chancellor Byron D. Clift Breland thanked outgoing Board officers Jacqueline Rodarte, President; Ed Lopez, Vice President; and Evangelina Rosales, Secretary, for their service throughout the year.

**ELECTION OF BOARD PRESIDENT:** Board President Jacqueline Rodarte called for nominations for the office of President of the Board of Trustees for a one-year term.

Trustee Barbara Dunsheath moved and Trustee Evangelina Rosales seconded the nomination of Trustee Ed Lopez for President of the Board of Trustees for a one-year term. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Foster and Mehta's advisory votes.**

**ELECTION OF BOARD VICE PRESIDENT:** Trustee Ed Lopez assumed the Board Presidency and called for nominations for the office of Vice President of the Board of Trustees for a one-year term.

Trustee Ryan Bent moved and Trustee Jacqueline Rodarte seconded the nomination of Trustee Evangelina Rosales for the office of Vice President of the Board of Trustees for a one-year term. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Foster and Mehta's advisory votes.**

**ELECTION OF BOARD SECRETARY:** Board President Ed Lopez called for nominations for the office of Secretary of the Board of Trustees for a one-year term.

Trustee Stephen T. Blount moved and Trustee Jacqueline Rodarte seconded the nomination of Trustee Jeffrey P. Brown for the office of Secretary of the Board of Trustees for a one-year term. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Foster and Mehta's advisory votes.**

**APPOINTMENT OF REPRESENTATIVE AND ALTERNATE TO THE COUNTY COMMITTEE ON ELECTION OF MEMBERS OF THE COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION:** Board President Ed Lopez appointed Evangelina Rosales as the Board's representative and Ryan Bent as the Alternate to the County Committee on School District Organization.

**APPOINTMENT OF REPRESENTATIVE TO THE FULLERTON MUSEUM ASSOCIATION OF NORTH ORANGE COUNTY:** Board President Ed Lopez appointed Trustee Evangelina Rosales as the Board's representative to the Fullerton Museum Association of North Orange County.

**APPOINTMENT OF REPRESENTATIVE TO THE CYPRESS COLLEGE FOUNDATION:** Board President Ed Lopez appointed Trustee Stephen T. Blount as the Board's representative to the Cypress College Foundation.

**APPOINTMENT OF REPRESENTATIVE TO THE FRIENDS OF FULLERTON COLLEGE FOUNDATION:** Board President Ed Lopez appointed Trustee Evangelina Rosales as the Board's representative to the Fullerton College Foundation with Trustee Jacqueline Rodarte serving as the Alternate.

**APPOINTMENT OF REPRESENTATIVE TO THE COMMUNITY COLLEGE FOUNDATION OF NORTH ORANGE COUNTY:** Board President Ed Lopez appointed himself as the Board's representative to the Community College Foundation of North Orange County.

**APPOINTMENT OF TWO AD HOC REPRESENTATIVES TO THE COMMUNITY COLLEGE FOUNDATION OF NORTH ORANGE COUNTY:** Board President Ed Lopez appointed Fred Williams and Kai Stearns as Ad Hoc Representatives to the Community College Foundation of North Orange County.

**APPOINTMENT OF THREE REPRESENTATIVES TO THE DISTRICT INVESTMENT COMMITTEE:** Board President Ed Lopez appointed Trustees Ryan Bent, Stephen T. Blount, and Jeffrey P. Brown as the Board's representatives to the District Investment Committee.

**APPOINTMENT OF THREE REPRESENTATIVES TO THE DISTRICT AUDIT COMMITTEE:** Board President Ed Lopez appointed himself and Trustees Barbara Dunsheath and Jacqueline Rodarte as the Board's representatives to the District Audit Committee.

**APPOINTMENT OF REPRESENTATIVE TO THE ORANGE COUNTY COMMUNITY COLLEGES LEGISLATIVE TASK FORCE:** Board President Ed Lopez appointed Trustee Evangelina Rosales as the Board's representative to the Orange County Community Colleges Legislative Task Force.

**APPOINTMENT OF REPRESENTATIVE TO THE DISTRICT RETIREMENT BOARD:** Board President Ed Lopez appointed Trustee Jacqueline Rodarte as the Board's representative to the District Retirement Board.

**APPOINTMENT OF CHANCELLOR AS EXECUTIVE SECRETARY:** Board President Ed Lopez appointed Chancellor Byron D. Clift Breland as the Executive Secretary to the Board.

**APPOINTMENT OF ADMINISTRATIVE SUPPORT MANAGER, CHANCELLOR'S OFFICE, AS RECORDING SECRETARY:** Board President Ed Lopez appointed Alba Recinos, Administrative Support Manager, Chancellor's Office, as Recording Secretary for the Board.

**ADOPTION OF THE 2023 BOARD MEETING CALENDAR: JANUARY THROUGH DECEMBER:** It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte that the following Board Meeting Calendar for January 2023 through December 2023 be adopted. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Foster and Mehta's advisory votes.**

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
2023 BOARD OF TRUSTEES MEETING CALENDAR**

Board Room at the Anaheim Campus  
1830 W. Romneya Drive, Anaheim  
at 5:30 p.m. unless otherwise noted

Only Regular Meeting in January	Fourth Tuesday, January 24, 2023
First Regular Meeting in February Second Regular Meeting in February	Second Tuesday, February 14, 2023 Fourth Tuesday, February 28, 2023
First Regular Meeting in March Second Regular Meeting in March	Second Tuesday, March 14, 2023 Fourth Tuesday, March 28, 2023
First Regular Meeting in April Second Regular Meeting in April	Second Tuesday, April 11, 2023 Fourth Tuesday, April 25, 2023
First Regular Meeting in May Second Regular Meeting in May	Second Tuesday, May 9, 2023 Fourth Tuesday, May 23, 2023
First Regular Meeting in June Second Regular Meeting in June	Second Tuesday, June 13, 2023 Fourth Tuesday, June 27, 2023
Only Regular Meeting in July	Fourth Tuesday, July 25, 2023
First Regular Meeting in August Second Regular Meeting in August	Second Tuesday, August 8, 2023* Fourth Tuesday, August 22, 2023 <i>*Tentative Meeting – Only if deemed necessary</i>
First Regular Meeting in September Second Regular Meeting in September	Second Tuesday, September 12, 2023 Fourth Tuesday, September 26, 2023
First Regular Meeting in October Second Regular Meeting in October	Second Tuesday, October 10, 2023 Fourth Tuesday, October 24, 2023
First Regular Meeting in November Second Regular Meeting in November	Second Tuesday, November 14, 2023 Fourth Tuesday, November 28, 2023
Only Regular Meeting in December	Second Tuesday, December 12, 2023

**BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS:** It was moved by Trustee Jefferey P. Brown and seconded by Trustee Barbara Dunsheath that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.c, 3.d, 3.f, 3.h, 3.i  
Instructional Resources: 4.a, 4.b, 4.c, 4.d

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Foster and Mehta's advisory votes.**

**BLOCK VOTE APPROVAL OF PERSONNEL ITEMS:** It was moved by Trustee Evangelina Rosales and seconded by Trustee Jacqueline Rodarte that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

## **CHANCELLOR'S REPORT**

**Cypress College Affordable Student Housing Construction Grant:** As part of the Chancellor's Report, **Matthew Bohanan**, District Consultant with Brailsford & Dunlavy, **Stephen Schoonmaker**, Cypress College Interim Vice President of Administrative Services, and **Allison Coburn**, Cypress College Capital Projects Manager, conducted a presentation on affordable student housing efforts at Cypress College.

Subsequent to the presentation, trustees inquired whether SB 361 funding provides additional funding outside of construction; if going forward the project will be self-sustaining based on the rentals; anticipated escalation; impact on parking; future project management; anticipated hiring of additional District employees; involvement with the City of Cypress; status of the recently released student survey data; additional opportunities to increase the criteria rubric score; what the subcontract of managing the project entails; whether staff had reviewed neighboring college districts' student housing policies; and clarification on the differences between the maximum density focused and blended occupancy focused programs.

The presentation concluded with trustees expressing their excitement, and **Chancellor Byron D. Clift Breland** thanking the presenters for the update and noting that progress is on the horizon.

(See Supplemental Minutes #1310 for a copy of the presentation.)

**Chancellor Byron D. Clift Breland** thanked those involved in the planning of the inaugural NOCCCD Latinx Summit including **M. Leonor Cadena**, the Los Amigos of Orange County, the District Latino Faculty and Staff Association, and the researchers across the District.

Dr. Clift Breland expressed his gratitude for the districtwide institutional effort that went into his investiture events and noted that the campus events were able to showcase the unique personalities of each institution, bring the community and campuses together, and highlight the District. He also thanked the Board for instilling their trust in him to be the Chancellor.

He congratulated **Trustees Stephen T. Blount, Jeffrey P. Brown, and Barbara Dunsheath** on their reelection to the Board and noted that that he looked forward to continuing to work together. Chancellor Clift Breland acknowledged the service of **Monte Perez** as Interim President of Fullerton College, commended him for always keeping students first, and noted that the District was fortunate to have had his services.

He concluded his report by wishing all a happy holiday season and to enjoy time with family.

**MINUTES:** It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jeffrey P. Brown to approve the Minutes of the Regular Meeting of November 22, 2022. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Foster and Mehta's advisory votes.**

## **FINANCE & FACILITIES**

**Item 3.a:** By block vote, authorization was granted to ratify purchase order numbers P0154243 - P0155263 through November 22, 2022, totaling \$3,991,319.49, and check numbers C0054227 – C054325, totaling \$47,354.87; check numbers F0289231 – F0289482, totaling \$538,597.99; check numbers Q0007479 – Q0007479, totaling \$3,696.00; check numbers 88528665 – 88529539, totaling \$6,815,191.84; check numbers V0031890 – V0031896, totaling \$33,529.08; check numbers 70123885 – 70124029, totaling \$32,626.46; and disbursements E9074047 – E9074996, totaling \$1,478,657.00, through November 30, 2022.

**Item 3.b:** By block vote, authorization was granted to make adjustments to the General Fund and Financial Aid Fund revenue and expenditure budgets and to adopt resolutions in accordance with the revised fiscal year 2022-2023 allocations pursuant to California Code of Regulations Title 5 §58308.

**Item 3.c:** By block vote, authorization was granted for the 2022-2023 General Fund transfers netting to the amount of \$1,351,973 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations Title 5 §58307.

**Item 3.d:** By block vote, authorization was granted to declare the attached list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

**Item 3.e:** It was moved by Trustee Evangelina Rosales and seconded by Trustee Ryan Bent to exercise the 5-year extension with Sodexo America, LLC, for operating a Food Services Program at Fullerton College, under RFP #1718-15 beginning July 1, 2023, with the option of an additional five years upon Board approval. Commission as percentage of gross sales.

Student Trustee Paloma Foster noted that Sodexo is not always serving the needs of Fullerton College students due to service, staffing, and food availability issues. She urged the Board to hold Sodexo accountable so they provide the service that they state they are going to provide.

Rod Garcia, Fullerton College Vice President of Administrative Services, responded to trustee inquiries related to student surveys, the hiring of student workers, the need to investigate the issues further, and possible contract amendments.



Vice President Garcia clarified that the current labor shortage has impacted Sodexo's ability to hire staff, that an unintended consequence of the free meal program is that it creates a bottle neck of 2,000 students within an hour, and that the District can terminate the contract at any time but would be liable for the \$950,000 balance related to the Starbucks project. He praised the successful partnership with Sodexo and noted that for two years they provided services at cost to help the campus and students.

Subsequent to the discussion, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustee Mehta's advisory vote, and Student Trustee Foster's no advisory vote.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities or District Director, Purchasing, to execute the contract on behalf of the District.

**Item 3.f:** By block vote, authorization was granted to amend the agreement with Dovetail Decision Consultants, Inc. and increase the contract amount by \$2,245 for a total amount not to exceed \$166,995.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

**Item 3.g:** The Board received and reviewed the information related to the National Register of Historic Places – Fullerton College. Vice Chancellor Fred Williams reported that the Fullerton College application was submitted by Fullerton Heritage—not in consultation with the District—and recommended sending a clarifying letter to the California Department of Parks and Recreation Office of Historic Preservation. Mr. Williams noted that there are pros and cons to being on the registry, but stated that consideration for the specific buildings has already been factored and Fullerton College will retain jurisdiction to undertake the work necessary for the future of the campus.

During the discussion, Terry Tao and Rachel Skruglia, District consultants, addressed questions from the Board related to the CEQA process; probable cost increases for future construction projects due to the historical designation; existing efforts to maintain the historical significance; and how common it is to have historic buildings placed on the registry. Individual trustees also expressed support for the designation noting that it would be a great opportunity and something that the District should participate in and be proud of.

**Item 3.h:** By block vote, authorization was granted to renew the contract with California Open Air Markets for a five-year term beginning January 1, 2023, through December 31, 2027, with an option for an additional five-year term upon Board approval.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the agreement and any related documents on behalf of the District.

**Item 3.i:** By block vote, authorization was granted for the NOCE Disability Support Services Program to accept donations in lieu of the See's Candy Fundraiser.

## **INSTRUCTIONAL RESOURCES**

**Item 4.a:** By block vote, authorization was granted for the attached summary of curriculum changes for Cypress College, to be effective Fall 2022, Fall 2023 and Spring 2023. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

**Item 4.b:** By block vote, authorization was granted for the attached summary of curriculum changes for Fullerton College, to be effective Fall 2022, Fall 2023, and Fall 2024. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

**Item 4.c:** By block vote, authorization was granted for the attached summary of curriculum changes for the North Orange Continuing Education, to be effective Spring 2023. The curricula have been signed by the Campus Curriculum Committee Chairperson and the President, and have been approved by the District Curriculum Coordinating Committee.

**Item 4.d:** By block vote, authorization was granted for NOCE to enter into an agreement with the California Department of Rehabilitation to accept the total of \$3,000,000 to be used within five years of receipt of the funds and adopt a resolution to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5 §58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

**Item 4.e:** The Board received highlights of the District-wide and District Services Professional Development Program for 2021-22.

During the discussion, Trustee Barbara Dunsheath inquired about the status of strategic conversations, whether professional development components are required, whether the offerings are associated with equity, how the offerings are evaluated, and a desire to have evaluation results included in future professional development highlights on agenda items.

**Item 4.f:** The Board received highlights relating to the Cypress College 2022-23 Professional Development Program.

**Item 4.g:** The Board received highlights relating to the Fullerton College 2022-23 Staff Development Program with expenditures estimated to include, but not limited to:

- \$8,000 for books (Faculty Inquiry and Book Study groups), memberships (4C/SD and Online Learning Consortium Conference Subscriptions)
- \$50,000 for Faculty Inquiry Groups
- \$25,000 for Adjunct Professional Learning Days and Adjunct Academy
- \$42,000 for speakers/presenters and academy coordination/expenses
- \$65,000 for conference attendance and trainings (which support workshop facilitation for flex day, professional learning days, OTC/TLC programs, and other initiatives)

**Item 4.h:** The Board received highlights relating to the NOCE 2022-23 Professional Development Program with a budget that will include:

- \$39,990 for conferences, workshops, and on-campus speakers and presentations
- \$20,000 for management professional development opportunities

## **HUMAN RESOURCES**

**Item 5.a:** By block vote, authorization was granted for the following academic personnel matters, which are within budget:

### RETIREMENTS

Herrera, Edgar A.	CC	Foreign Language Instructor Eff. 05/21/2023 PN CCF903
Navarro, Rocio	NOCE	Noncredit Counselor, DSPS Eff. 12/31/2022 PN SCF992

### RESIGNATION

Verduzco, Gisela	CC	Director, Student Equity and Success Last working day: 01/06/2023 PN CCM957
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### NEW PERSONNEL

Linsell, Grant	FC	Dean, Fine Arts 12-month Position (100%) Range 32, Column G + Doctorate Management Salary Schedule Eff. 01/17/2023 PN FCM996
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### EXTENSION OF TEMPORARY REASSIGNMENT

Reiland, Kathleen	CC	Interim Vice President, Instruction Range 37, Column G + Doctorate (100%) Management Salary Schedule Eff. 01/01/2023-06/30/2023
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### EXTENSION OF TEMPORARY MANAGEMENT CONTRACT

Fernandez, Margaret	CC	Interim Dean, Career Technical Education/Economic Development Range 32, Column E Management Salary Schedule Eff. 01/01/2023-06/30/2023
Vakil, David	CC	Interim Dean, Science, Engineering and Math Range 32, Column G + Doctorate (100%) Management Salary Schedule

Eff. 01/01/2023-03/31/2023

STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Ayon, Carlos	FC	Dean, Business, CIS & Economic Workforce Development 10% Stipend Eff. 01/01/2023-06/30/2023
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CHANGE IN SALARY CLASSIFICATION

Lynch, Candace	NOCE	ESL Noncredit Instructor From: Class D To: Class E Eff. 08/11/2022
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LEAVE OF ABSENCE

@00149636	CC	SB 114 (SPSL) Paid Leave using Supplemental Paid Sick Leave Eff. 11/01/2022 (7 hours) Eff. 11/02/2022 (8 hours)
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@01611795	FC	SB 114 (SPSL) Paid Leave using Supplemental Paid Sick Leave Eff. 10/19/2022 (3.5 hours) Eff. 10/20/2022 (7 hours) Eff. 10/24/2022 (7 hours)
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Blanche, Giselle	FC	Sociology Instructor Load Banking Leave With Pay (100.00%) Eff. 2023 Spring Semester
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Cho, Leonard	FC	Mathematics Instructor Load Banking Leave With Pay (40.00%) Eff. 2023 Spring Semester
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Cobler, Timothy	FC	Mathematics Instructor Load Banking Leave With Pay (34.00%) Eff. 2023 Spring Semester
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Combs, Jennifer	FC	Student Development Instructor Load Banking Leave With Pay (20.00%) Eff. 2023 Spring Semester
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DeDios, Angela	CC	Psychology Instructor Load Banking Leave With Pay (40.00%) Eff. 2023 Spring Semester
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Gonzalez, Amber	FC	Ethnic Studies Instructor Load Banking Leave With Pay (34.00%)
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			Eff. 2023 Spring Semester
Grote, Silvie	CC	Physical Education Instructor Load Banking Leave With Pay (34.00%) Eff. 2023 Spring Semester	
Gutierrez, Ruth	CC	English Instructor Load Banking Leave With Pay (6.67%) Eff. 2023 Spring Semester	
Kirby, Brendon	FC	Welding Instructor Load Banking Leave With Pay (34.00%) Eff. 2023 Spring Semester	
Loney, Laura	FC	Mathematics Instructor Load Banking Leave With Pay (42.50%) Eff. 2023 Spring Semester	
Mande, Anupama	FC	History Instructor Load Banking Leave With Pay (20.00%) Eff. 2023 Spring Semester	
Pacheco, Elizabeth	CC	Dental Assistant Instructor Load Banking Leave With Pay (100.00%) Eff. 2023 Spring Semester	
Romero Hernandez, Abraham	FC	Mathematics Instructor Load Banking Leave With Pay (6.67%) Eff. 2023 Spring Semester	
Shrout, Cynthia	CC	Mathematics Instructor Load Banking Leave With Pay (100.00%) Eff. 2023 Spring Semester	
Simmons, Samantha	CC	ESL Instructor Load Banking Leave With Pay (13.33%) Eff. 2023 Spring Semester	
Subramaniam, Brinda	CC	Physical Sciences Instructor Load Banking Leave With Pay (100.00%) Eff. 2023 Spring Semester	
Wada, Kathryn	CC	ESL Instructor Load Banking Leave With Pay (26.67%) Eff. 2023 Spring Semester	
Wilson, Marcus	FC	Business Instructor Load Banking Leave With Pay (10.00%) Eff. 2023 Spring Semester	

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2022 FALL SEMESTER

Nguyen, Brian CC Column 3, Step 1

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2023 SPRING SEMESTER

Baba, Ramayana NOCE Column 2, Step 1  
 Lee, Craig CC Column 1, Step 1  
 Rajeckas, Algis CC Column 1, Step 1  
 Trent, Danielle NOCE Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Hegle, Sierra CC Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Brown, Stephan FC Chemistry Lab Safety Training  
 Stipend not to exceed \$75.00  
 Eff. 01/19/2023

Chung, Kevin FC Biology Lab Safety Training  
 Stipend not to exceed \$75.00  
 Eff. 01/19/2023

Cipriano, Joseph FC Chemistry Lab Safety Training  
 Stipend not to exceed \$75.00  
 Eff. 01/19/2023

Colby, Kathryn FC Chemistry: Course Materials to Pedagogy and  
 Beyond Training  
 Stipend not to exceed \$75.00  
 Eff. 01/09/2023

Chemistry Lab Safety Training  
 Stipend not to exceed \$75.00  
 Eff. 01/19/2023

Daoudi, Youssef FC Chemistry Lab Safety Training  
 Stipend not to exceed \$75.00  
 Eff. 01/19/2023

De Margalhaes, Nzola FC Chemistry: Course Materials to Pedagogy and  
 Beyond Training  
 Stipend not to exceed \$75.00  
 Eff. 01/09/2023

Chemistry Lab Safety Training  
 Stipend not to exceed \$75.00  
 Eff. 01/19/2023

Dejong, Michael FC Biology Lab Safety Training  
 Stipend not to exceed \$75.00

Eff. 01/19/2023

Gee, Donna	CC	Supervising Dentist (Dental Assisting Program) Column 3, Step 1 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2023 Spring Semester
Hasenbein, John	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Hong, Hea Jin	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Huang, Wayne	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Jeong, Myeong-Ho	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Ko, Hyun	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Laradji, Amine	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Lee, Chris	FC	Chemistry: Course Materials to Pedagogy and Beyond Training Stipend not to exceed \$75.00 Eff. 01/09/2023
Lin, Susan	FC	Biology Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Littlejohn, Stacey	FC	Chemistry: Course Materials to Pedagogy and Beyond Training Stipend not to exceed \$75.00 Eff. 01/09/2023
Luo, Jin	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Mcmath-Akers, Lisa	FC	Biology Lab Safety Training Stipend not to exceed \$75.00

Eff. 01/19/2023

Nguyen, Brian	CC	Supervising Dentist (Dental Assisting Program) Column 3, Step 1 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2022 Fall and 2023 Spring Semesters
Nunez, Vincent	NOCE	Online Teaching Certificate Training Stipend not to exceed \$250.00 Eff. 10/01/2022-10/31/2022
Pham, Victor	FC	Biology Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Pratt, Cynthia	FC	Chemistry: Course Materials to Pedagogy and Beyond Training Stipend not to exceed \$75.00 Eff. 01/09/2023  Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Priest, Michelle	FC	Biology Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Prutyaynov, Victor	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Raihan, Shanjida	FC	Chemistry: Course Materials to Pedagogy and Beyond Training Stipend not to exceed \$75.00 Eff. 01/09/2023
Renders, Peter	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Rival, Gira	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Saed, Natalie	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Samuel-Phillips, Cathrine	FC	Biology Lab Safety Training Stipend not to exceed \$75.00



Eff. 01/19/2023

Sharar, Erica	FC	Biology Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Skinner, Michael	FC	Chemistry: Course Materials to Pedagogy and Beyond Training Stipend not to exceed \$75.00 Eff. 01/09/2023
		Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Velasco, Kendra	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Not to exceed 24 hours Eff. 05/23/2022-08/05/2022
Yano, James	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023
Zaitoun, Basel	FC	Chemistry Lab Safety Training Stipend not to exceed \$75.00 Eff. 01/19/2023

**Item 5.b:** By block vote, authorization was granted for the following classified personnel matters, which are within budget:

NEW PERSONNEL

Arriola-Nickell, Gail	AC	Special Projects Director, EST Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 01/17/2023 – 06/30/2023 Eff. 07/01/2023 – 06/30/2024 PN DET999
Stinson, Felicia	FC	Special Projects Manager, Career Development Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 12/15/2022 – 06/30/2023 PN FCT581

REHIRES

Gutierrez, Nicholas	CC	Special Projects Coordinator, Veterans Resource Center
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Temporary Management Position (100%)  
 Range 1, Special Project Admin Daily Rate Schedule  
 Eff. 01/01/2023 – 06/30/2023  
 PN CCT710

Thrift-Johnson,  
 Anastasia CC

Special Projects Coordinator, CTE  
 Temporary Management Position (100%)  
 Range 1, Special Project Admin Daily Rate Schedule  
 Eff. 01/01/2023 – 06/30/2023  
 PN CCT709

PROMOTION

Brown, Alexander FC

Student Services Coordinator, International Students  
 Program  
 12-month position (100%)  
 PN FCC670

To: FC Manager, International Students Program  
 12-month position (100%)  
 Range 15, Column B  
 Management Salary Schedule  
 Eff. 01/01/2023  
 PN FCM960

Ernandes, Monica AC

Office Coordinator  
 12-month position (100%)  
 PN DEC928

To: FC Executive Assistant II  
 Vice President, Student Services Office  
 12-month position (100%)  
 Range 44, Step E + 5% Longevity + PG&D  
 Eff. 01/01/2023  
 PN FCC662

Tran, Jeanne AC

Human Resources Specialist  
 12-month position (100%)  
 PN DEN999

To: CC Executive Assistant II  
 Vice President, Administrative Services Office  
 12-month position (100%)  
 Range 44, Step E + 5% Longevity + PG&D  
 Eff. 01/01/2023  
 PN CCC677

Treminio, Heather FC

Administrative Assistant I  
 12-month position (100%)  
 PN FCC981

To: FC Curriculum Specialist  
 Vice President, Instruction Office  
 Administration  
 12-month position (100%)  
 Range 40, Step B  
 Eff. 12/15/2022  
 PN FCC577

VOLUNTARY CHANGES IN ASSIGNMENT

Domingo, Diana	CC	<p>Administrative Assistant II          Health Science, Nursing and Mortuary Science          11-month position (100%)          PN CCC951</p> <p>Permanent Lateral Transfer          To: Administrative Assistant II          Institutional Research and Planning, Title V          12-month position (100%)          Eff. 12/15/2022          PN CCC684</p>
Evans, Malyna	NOCE	<p>Admissions and Records Technician (100%)</p> <p>Temporary Change in Assignment          To: Student Services Coordinator, CTE          12-month position (100%)          Range 43, Step A          Classified Salary Schedule          Eff. 12/15/2022 – 06/30/2023          07/01/2023 – 12/31/2023          PN SCC835</p>
Fayad, Sabrina	CC	<p>Receptionist (50%)</p> <p>Temporary Change in Assignment          To: Administrative Assistant II, Campus Safety          12-month position (100%)          Range 36, Step A          Classified Salary Schedule          Eff. 11/16/2022 – 02/16/2023</p>
Gutierrez, Celina	AC	<p>Payroll Specialist (100%)</p> <p>Extension of Temporary Change in Assignment          To: FC Business Office Specialist          12-month position (100%)          Range 40, Step E          Classified Salary Schedule          Eff. 01/01/2023 – 06/30/2023</p>

Jara, Jacqueline	FC	Admissions and Records Technician (100%)  Extension of Temporary Change in Assignment To: Admissions and Records Specialist 12-month position (100%) Range 36, Step E + 5% Longevity + PG&D Classified Salary Schedule Eff. 01/01/2023 – 06/30/2023
Olmedo, Catalina	FC	Business Office Specialist (100%)  Extension of Temporary Change in Assignment To: AC Administrative Assistant III 12-month position (100%) Range 41, Step E + 10% Longevity Classified Salary Schedule Eff. 01/01/2023 – 01/31/2023 PN DEC918
Solis Munoz, Samantha	FC	Admissions and Records Specialist (100%)  Extension of Temporary Change in Assignment To: International Student Services Coordinator 12-month position (100%) Range 41, Step D Classified Salary Schedule Eff. 01/01/2023 – 06/30/2023

#### REVISION OF CONTRACT

Cho, Eric	FC	Special Project Coordinator/Covid Services Temporary Management Position (100%)  From: 06/30/2023 To: 12/31/2022
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#### STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Arredondo, Amabel	NOCE	Administrative Assistant II 6% Stipend Eff. 07/01/2022 – 06/30/2023
Dobson, Blanca	FC	Office Coordinator 6% Stipend Eff. 10/05/2022 – 06/30/2023

#### STIPEND FOR ADMINISTRATIVE MANAGERIAL DUTIES

Esquivel, Roland	NOCE	Campus Safety Officer Coordinator 8% Stipend Eff. 01/01/2023 – 06/30/2023
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LEAVES OF ABSENCE

@00926477	AC	SB 114 (SPSL) Eff. 10/24/2022 – 10/28/2022 (44 hours)
@00804520	AC	SB 114 (SPSL) Eff. 10/06/2022 –10/07/2022 (16 hours); 10/10/2022 –10/14/2022 (40 hours)
@00005398	CC	SB 114 (SPSL) Eff. 06/01/2022 – 06/09/2022 (64 hours)
@01610020	FC	Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 11/07/2022 – 11/21/2022 (Consecutive Leave)
@01081092	AC	SB 114 (SPSL) Eff. 10/17/2022 – 10/20/2022 (36 hours)
@00003129	AC	SB 114 (SPSL) Eff. 09/12/2022 – 09/16/2022 (40 hours)
@01813270	CC	SB 114 (SPSL) Eff. 11/09/2022 –11/10/2022 (16 hours); 11/14/2022 (8 hours)
@01959633	FC	SB 114 (SPSL) Eff. 10/21/2022 (8 hours); 10/24/2022 – 10/25/2022 (16 hours); 10/27/2022 – 10/28/2022 (16 hours)
@01618468	NOCE	SB 114 (SPSL) Eff. 06/22/2022 – 06/24/2022 (30 hours); 06/28/2022 –06/29/2022 (20 hours)
@01162498	FC	Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 12/01/2022 – 01/02/2023 (Consecutive Leave)
@00006789	AC	SB 114 (SPSL) Eff. 11/09/2022 – 11/10/2022 (18 hours); 11/14/2022 –11/15/2022 (18 hours)
@01562547	AC	SB 114 (SPSL) Eff. 06/21/2022 – 06/23/2022 (30 hours)
@01410553	FC	SB 114 (SPSL) Eff. 10/04/2022 – 10/07/2022 (40 hours)

@01186721	FC	SB 114 (SPSL) Eff. 06/06/2022 – 06/09/2022 (40 hours)
@01502659	NOCE	SB 114 (SPSL) Eff. 10/14/2022 (8 hours)
@00638272	NOCE	SB 114 (SPSL) Eff. 08/07/2022 – 08/16/2022 (30 hours)

#### NEW CLASSIFIED MANAGEMENT JOB DESCRIPTION

District Director, Diversity, Culture, and Inclusion  
Range 24  
Management Salary Schedule

#### REVISED CLASSIFIED MANAGEMENT JOB DESCRIPTION

District Director, EEO and Compliance  
Range 26  
Management Salary Schedule

**Item 5.c:** By the block vote, authorization was granted to approve the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1310 for a copy of the professional expert personnel listing.)

**Item 5.d:** By the block vote, authorization was granted to approve the hourly listing.

(See Supplemental Minutes #1310 for a copy of the hourly personnel listing.)

**Item 5.e:** By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1310 for a copy of the volunteer listing.)

#### **GENERAL**

**Item 6.a:** It was moved by Board President Ed Lopez and seconded by Trustee Barbara Dunsheath to approve the proposed revisions to Board Policy 6320, Investments made by the ad hoc committee.

During the discussion, a friendly amendment was accepted to include the proposed language noted in section 6.4.8 to the tail end of the newly proposed section 6.4.7. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Foster and Mehta's advisory votes.**

Board President Ed Lopez expressed thanks to the ad hoc committee members for their work, to Vice Chancellor Fred Williams for his assistance to the committee, and to Trustee Jeffrey P. Brown for his amendment.

**Item 6.b:** The Board received as information the new Administrative Procedure 7120-13, Gender Identity, Gender Expression, and Chosen Name.

Chancellor Byron D. Cliff Breland reminded the Board that AP 7120-13 has gone through the participatory governance process and asked Simone Brown Thunder, District Manager of Human Resources, to provide the context and legal requirements that prompted the development of it.

Trustee Ryan Bent expressed concern over language in section 5.0 (“Failure to respect an individual’s stated identity should be reported to District Human Resources to determine appropriate course of action.”) and what the repercussions could be because an individual has the right to freedom of speech. Ms. Brown Thunder clarified the difference between accidental language versus intentional, repeated language; noted that compliance for employees is legally mandated and cited portions of the California Code of Regulations Section 11034 and Fair Employment and Housing Council Regulations; and that the District is developing a Q&A to accompany the new policy.

Board President Ed Lopez inquired about the need for an accompanying board policy since the similar administrative procedure for students has one.

The new Administrative Procedure is available on the District’s website, where it is readily accessible by students, employees, and the general public.

**Item 6.c:** It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Ryan Bent to adopt Resolution No. 22/23-09, Trustee Absence verifying that Trustee Rosales was absent on November 22, 2022 due to hardship and, therefore, eligible to receive compensation for the Regular Board meeting held on that date. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, and Trustee Rosales abstaining.**

A signed affidavit from Trustee Rosales verifying her absence due to hardship will be on file in the Chancellor’s Office.

**Item 6.d:** Board President Ed Lopez asked if there were any requests for potential future agenda items and there were none.

## **CHANCELLOR’S STAFF COMMENTS**

**Valentina Purtell** reported on the developing partnership with Project Kinship, a non-profit organization that offers re-entry services to the formerly incarcerated, to provide accessible education and student services. She thanked **Monte Perez** for support during his interim tenure with the District and also expressed her gratitude to all NOCE employees who generously donated to scholarships for Giving Tuesday. President Purtell announced a new federal \$3 million grant program in partnership with the Disability Support Services Program and the Department of Rehabilitation. She wished everyone a happy holiday season and invited all to attend the NOCE holiday gathering on December 15 at the Anaheim Campus.

**Monte Perez** thanked the Board and **Chancellor Breland** for providing him with the opportunity to serve Fullerton College and noted that he looked forward to working with **Cynthia Olivo** as she transitions into the presidency. He reported on the collaboration with Project Kinship and Fullerton College and concluded his remarks by stating that it was an honor and a privilege to serve Fullerton College as Interim President.

**JoAnna Schilling** congratulated **Trustees Stephen T. Blount, Jeffrey P. Brown,** and **Barbara Dunsheath** on their successful re-elections and the new Board officers. She expressed her gratitude to those who presented and have worked on the Cypress College affordable student housing project application and reported that Spring 2023 enrollment is up 11% with online classes filling faster than in-person classes. Dr. Schilling congratulated **Chancellor Clift Breland** on his successful series of investiture events, thanked **Monte Perez** for his service and leadership as Fullerton College Interim President, and wished all a happy holiday season.

**Fred Williams** reported that the District Audit Committee met earlier in the day and stated that the audit reports will be submitted by the December 31 due date and shared with the Board in January 2023.

### RESOURCE TABLE PERSONNEL COMMENTS

**Christie Diep** reported that United Faculty submitted a time-sensitive distance education scheduling pilot program MOU to the District and expressed a desire to develop options for students and faculty.

**Summer Marquardt** reported on in-person training opportunities for classified staff including “Know Your Rights” training, announced the newly elected CSEA Executive Board, and requested managers support for classified serving on shared governance committees.

**Seija Ronkea** acknowledged the Adjunct Faculty United Organizational Committee which has increased membership, expressed appreciation for District efforts to respect members of the LGBTQA community, and support for the proposed MOU for emeritus program adjunct faculty to provide online instruction during facility closures. She noted that Adjunct Faculty United is waiting on a District information request regarding health care benefits for part-time faculty.

### MEMBERS OF THE BOARD OF TRUSTEES COMMENTS

**Student Trustee Paloma Foster** congratulated **Trustees Stephen T. Blount, Jeffrey P. Brown,** and **Barbara Dunsheath** on their reelection and willingness to serve another term. She expressed her gratitude to faculty, adjunct faculty, and classified staff for their support during the semester. She congratulated **Chancellor Clift Breland** on his investiture, thanked **Monte Perez** for his service to Fullerton College, and thanked students for allowing her to serve as the Fullerton College Student Trustee.

**Student Trustee Kisha Mehta** also congratulated the reelected trustees, reported that Cypress College Associated Students held a successful canned food and coat drive, and wished everyone a happy holiday season.

**Trustee Ryan Bent** thanked **Monte Perez** for a great job serving as Interim President of Fullerton College and **Trustee Jacqueline Rodarte** for her outstanding job as Board President, and welcomed Trustee Ed Lopez as the new Board President. He reported on his attendance at all three of **Chancellor Clift Breland’s** investiture events and the Fullerton College football championship game.

**Trustee Jeffrey P. Brown** thanked **Monte Perez** for keeping Fullerton College healthy during his tenure and delivering it to the next president in good hands. He encouraged individuals to



make any end-of-the-year charitable donations to FirstBook (firstbook.org) whose goal is to provide new, age-appropriate books to children and ignite a love of reading and education.

**Trustee Evangelina Rosales** congratulated **Trustees Stephen T. Blount, Jeffrey P. Brown, and Barbara Dunsheath** on their reelection, thanked **Trustee Jacqueline Rodarte** for her service as Board President, and also thanked **Monte Perez** for his dedication as Fullerton College Interim President.

**Trustee Stephen T. Blount** reported on his attendance at investiture events and several districtwide events including the Cypress College holiday luncheon, a Friends of Fullerton College Foundation event, and the Citizens' Oversight Committee meeting.

**Trustee Barbara Dunsheath** echoed the congratulatory comments related to the investiture events and **Monte Perez**. She reported on her attendance at the Cypress College Mortuary Science memorial service event honoring those that have been lost and the memorial service for **Chancellor Emeritus Ned Doffoney**. She announced that the Cypress College Americana Awards will take place on March 11, 2023.

#### **NON-AGENDA PUBLIC COMMENTS**

**Joslyne Van Ginkel**, Fullerton College Student, addressed the Board to express her concerns about the format of Cosmetology program offerings and being forced to conduct practicals at home. She urged the Board to take action to resume in-person instruction for all ten Cosmetology course requirements.

**Marlo Smith**, NOCE ESL Adjunct Faculty and Adjunct Faculty United Vice President, addressed the Board to support the proposed MOU for emeritus program adjunct faculty that would allow off-site facilities to continue to provide online instruction during facility closures, and also pay instructors when classes are canceled. She expressed appreciation for the District's willingness to make this situation right and declared that 2023 would be the year when adjunct faculty will finally be given the equity they deserve.

**Lisa Johnson**, NOCE Emeritus Program Adjunct Faculty, expressed support for the proposed MOU in order to ensure that students at off-site locations continue to receive high quality instruction during facility closures. She noted that allowing emeritus program faculty to teach online and be paid when instruction is not possible would help retain quality instructors.

**Dash Johnson**, Adjunct Faculty United Executive Director, echoed support and appreciation for the proposed MOU between the District and Adjunct Faculty United to allow emeritus program instructors to teach online and compensation for class cancellations.

**Gary Graves**, Fullerton College Faculty, shared information on an international field trip fundraising campaign to reduce expenses for participating students.

**CLOSED SESSION:** At 8:25 p.m., Board President Ed Lopez adjourned the meeting to closed session per the following sections of the Government Code and stated there would not be a readout:

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United**

**Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**Per Section 54957: PUBLIC EMPLOYEE: Cypress College President.**

**Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.**

**RECONVENE MEETING:** At 10:15 p.m., Board President Ed Lopez reconvened the meeting in open session.

**ADJOURNMENT:** At 10:15 p.m., it was moved by Trustee Stephen T. Blount and seconded by Trustee Evangelina Rosales to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

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Prepared By Recording Secretary for  
Jeffrey P. Brown, Secretary, Board of Trustees